

**TOWN OF HARWICH  
2010 ANNUAL REPORTS**



*Charles D. Cahoon – “The Village Artist”  
(1861-1951)*

*“My aim is truth...to paint nature and people and things exactly as they are.”*

Born in Harwich, “Charlie D” was a popular and prolific painter known for carefully detailed, peaceful landscapes and seascapes of Cape Cod views. His ability to capture the mood and spirit of a bygone era has made him an important American representational artist.

Like many young boys of his era, Charles went to sea as a cabin boy on his father’s fishing vessel. In his spare time, he taught himself to paint. He left the sea as a young man and worked for many years as a retoucher in a photography studio in Boston before devoting himself to painting. His paintings sold well and he received awards and attention, becoming a leading New England artist.

Dividing his time between Boston and Harwich, he eventually returned to live full time in his hometown where he became an active member of the community. After suffering financial reverses during the Great Depression, he often paid his bills with a painting. Cahoon continued to paint almost to the time of his death.

In celebration of the 150th anniversary of the artist’s birth there will be a major exhibit of his paintings at Brooks Academy Museum from June 26 - October 8, 2011.

[www.charlesdcahoon.org](http://www.charlesdcahoon.org).

*Cover Photo by Roe Osborn – “Fisherman in a Dory” by Charles D. Cahoon*

*Back cover – Cranberry Valley Golf Course, photo by Clem Smith*

# **2010 ANNUAL REPORT**

**OF THE**

**OFFICERS OF THE TOWN OF**

# **HARWICH**

**FOR THE YEAR ENDING DECEMBER 31, 2010**



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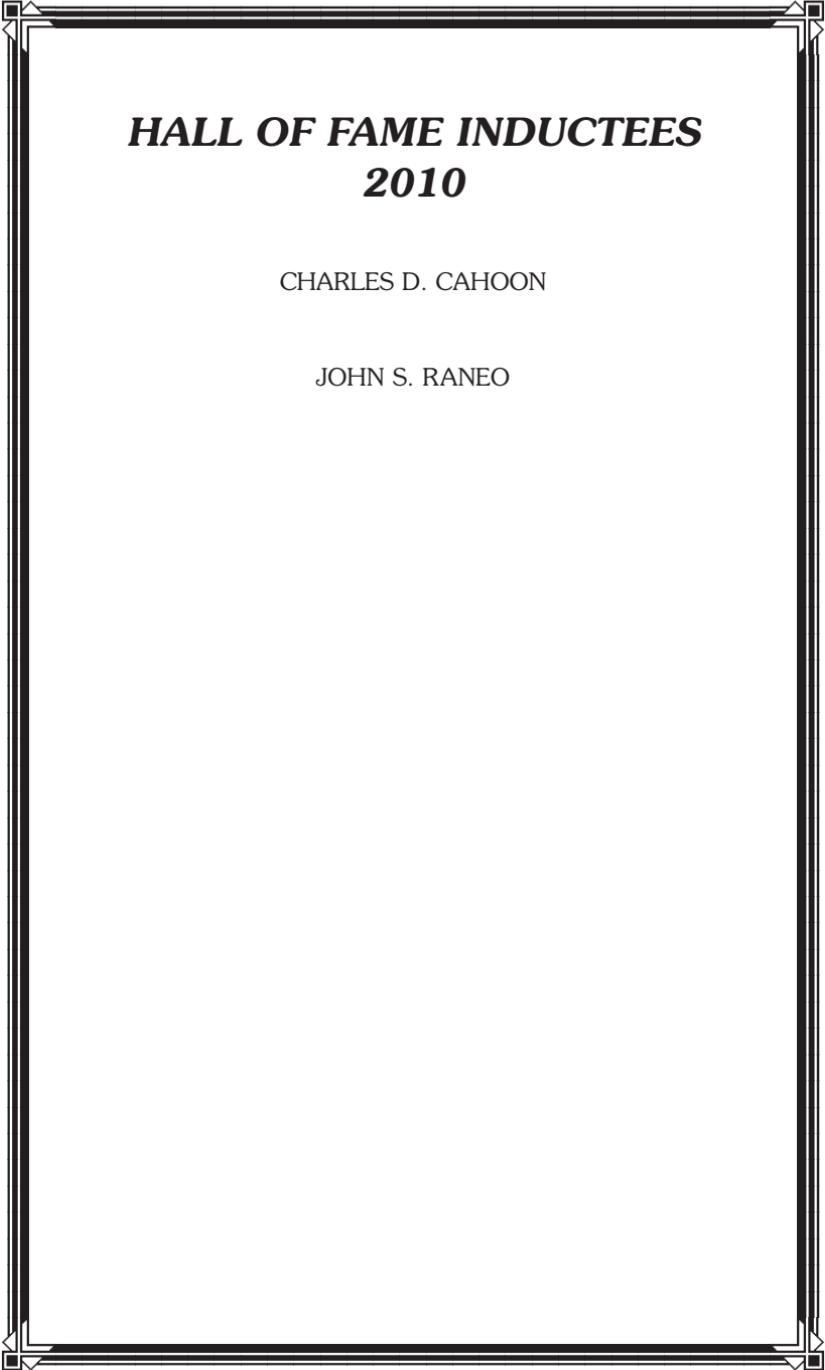
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## **CITIZENS ACTIVITY FORM**



***HALL OF FAME INDUCTEES***  
***2010***

CHARLES D. CAHOON

JOHN S. RANEO

# ***IN MEMORIAM***

## ***2010***

MARGARET DONOVAN  
Brooks Free Library Trustees

JOHN GAISFORD  
Constable

TIDAL HENRY  
Planning Board

ROBERT MCCARTHY  
Council on Aging

CLIFTON "BUDDY" NICKERSON  
Highways & Maintenance Department

BARBARA YAMAMOTO  
Council on Aging  
Disability Rights Committee  
E911 Committee  
Police Chief Search Committee  
Traffic Safety Committee

*We remember those who have passed away and are grateful  
for their years of faithful service given to the Town of Harwich*

# ***GIFTS TO THE TOWN 2010***

Ora Gaylord Arooth Trust

Cape Cod Old Timers Softball League

Cranberry Valley Men's Golf Association

Friends of Council on Aging

Friends of the Harwich Community Center

Harwich Garden Club

Harwich Meals-on-Wheels, Inc.

Nine Hole Women's Golf Association

Brendan O'Reilly

Robert H. Watkinson

***With gratitude for your thoughtfulness and generosity  
on behalf of the residents of the Town of Harwich.***

# ADMINISTRATION

## Elected Town Officers - 2010

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### BOARD OF SELECTMEN

Edward J. McManus	Term expires May 2013
Linda Cebula, Clerk	Term expires May 2013
Larry G. Ballantine, Vice Chair	Term expires May 2012
Robin D. Wilkins	Term expires May 2011
Angelo La Mantia, Chairman	Term expires May 2011

### HOUSING AUTHORITY

Pam Bridgewater Parmakian	Term expires May 2015
Robert MacCready	Term expires May 2015
William Doherty, Chairman	Term expires May 2014
Shannon McManus	Term expires May 2011

### MODERATOR

Michael D. Ford, Esq.	Term expires May 2012
-----------------------	-----------------------

### SCHOOL COMMITTEE

Thomas J. Blute	Term expires May 2013
John O'Brien	Term expires May 2012
Sue Daggett	Term expires May 2012
Edwin Jaworski	Term expires May 2011
Polly Hemstock, Chair	Term expires May 2011

### TOWN CLERK

Anita N. Doucette	Term expires May 2013
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### **TRUSTEES, BROOKS FREE LIBRARY**

William D. Crowell	Term expires May 2013
Diane S. Schoenfelder	Term expires May 2013
Elizabeth Drews	Term expires May 2012
Jeannie S. Wheeler	Term expires May 2012
Kathleen Remillard	Term expires May 2012
Mary Warde	Term expires May 2011
Joanne Brown, Chair	Term expires May 2011

### **WATER COMMISSIONERS**

Danette Gonsalves	Term expires May 2013
Don T. Bates, Chair	Term expires May 2012
Allin P. Thompson	Term expires May 2011

### **BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED**

Leo Cakounes - Harwich Representative

### **BARNSTABLE COUNTY COMMISSIONER - ELECTED**

William Doherty

### **APPOINTED BY THE MODERATOR**

#### **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

Lyman E. Culver	Term expires May 2011
-----------------	-----------------------

### **FINANCE COMMITTEE**

Pamela Groswald	Term expires June 30, 2013
Peter S. Hughes	Term expires June 30, 2012
Richard A. Larios	Term expires June 30, 2012
Albert Patterson, Vice Chair	Term expires June 30, 2012
Arthur Watson	Term expires June 30, 2011
William Greenwood	Term expires June 30, 2011
Recognition to: Linda Cebula, Dana DeCosta, Bill Baldwin, Brian Widegren	

### **SURVEYOR OF WOOD & LUMBER**

Geoff Larsen	Term expires May 2011
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### **TRUSTEES, CALEB CHASE FUND**

James Simpson, Esq.

Term expires May 2013

Paul V. Doane

Term expires May 2011

Robert Doane

Term expires May 2013

### **APPOINTED BY THE BOARD OF SELECTMEN**

#### **BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE**

Thomas E. Leach, Regular Member/Representative

Term Indefinite

Mark Russell, Alternate Member/Representative

Term Indefinite

#### **BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO - Alternate Representative

#### **BARNSTABLE COUNTY WASTE MANAGEMENT ADVISORY COMMITTEE**

Lincoln S. Hooper

Term Indefinite

#### **BARNSTABLE COUNTY "HOME" CONSORTIUM ADVISORY COUNCIL**

Gerard Loftus

Term expires January 31, 2012

#### **CAPE COD COMMISSION REPRESENTATIVE**

Robert Bradley

Term expires April 24, 2011

#### **CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE**

Lincoln Hooper

Term expires on June 30, 2011

David Spitz, Alternate

Term expires on June 30, 2011

#### **CAPE LIGHT COMPACT REPRESENTATIVE**

Barry Worth

Valerie Bell, Alternate

#### **CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

William Doherty

Term expires June 30, 2011

**FIRE CHIEF / FOREST WARDEN**

William Flynn

**CHIEF OF POLICE**

William A. Mason

**EMERGENCY MANAGEMENT DIRECTOR**

Lee Culver

**COUNCIL OF SEMASS COMMUNITIES**

Lincoln Hooper

Term Indefinite

Michael Kiernan

Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/  
WHARFINGER/SHELLFISH CONSTABLE**

Thomas E. Leach

Term expires June 30, 2011

Heinz M. Proft, Assistant

Term expires June 30, 2011

**HAZARDOUS MATERIALS COORDINATOR**

Chief William Flynn

Term expires June 30, 2011

**HEALTH OFFICER**

Carol A. Topolewski, M.D.

Term expires June 30, 2011

**LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE**

Paula J. Champagne, RS, CHO

Term expires June 30, 2011

**LOWER CAPE COMMUNITY DEVELOPMENT  
CORPORATION BOARD**

Patricia Whalen

Term Indefinite

**LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE**

Robert S. Widegren

Term Indefinite

**MUNICIPAL COORDINATOR FOR TOXIC WASTE**

Chief William Flynn

Term expires June 30, 2011

**OIL SPILL COORDINATOR**

Deputy Chief Norman Clarke

Term expires June 30, 2011

**RIGHT-TO-KNOW COORDINATOR FOR  
HAZARDOUS MATERIALS**

George Romme

Term expires June 30, 2011

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE  
HEALTH AND HUMAN SERVICES COALITION  
REGIONAL SMALL CITIES GRANT FOR CHILD CARE  
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative  
Susan Peterson, Child Care Representative

**FINANCE DIRECTOR/TOWN ACCOUNTANT**

David Ryan

**TOWN COUNSEL**

Kopelman & Paige, P.C.

Term Indefinite

**TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS**

Michael D. Ford, Esq.

Term Indefinite

**LABOR COUNSEL**

Collins, Loughran & Peloquin

Term Indefinite

**AGRICULTURAL COMMISSION**

Colleen Springer

Term expires June 30, 2013

Wayne Coulson

Term expires June 30, 2012

John Sennott, Chair

Term expires June 30, 2011

Betsy Coleman

Term expires June 30, 2011

Recognition to: Brett Hemeon, Donna Eaton

**ARCHITECTURAL ADVISORY COMMITTEE**

Elizabeth Groves

Term expires June 30, 2013

Kim Robbie

Term expires June 30, 2013

Jonathan Blake

Term expires June 30, 2012

Anthony Compton

Term expires June 30, 2012

Barbara S. Josselyn, Chair

Term expires June 30, 2011

### **BIKEWAYS COMMITTEE**

All terms expire June 30, 2011

Michael Hayes  
Francis Salewski  
Creighton Morris

Jay P. Kennedy  
Richard Thomas  
Eric Levy

### **BOARD OF APPEALS - REGULAR MEMBERS**

Dean Hederstedt	Term expires June 30, 2013
Geoff Wiegman	Term expires June 30, 2013
Jack E. Brown	Term expires June 30, 2012
Murray Johnson	Term expires June 30, 2012
Gary Carriero	Term expires June 30, 2011

### **BOARD OF APPEALS - ASSOCIATE MEMBERS**

Joseph Campbell	Term expires June 30, 2012
David Ryer	Term expires June 30, 2011

### **BOARD OF ASSESSORS**

Robert S. Neese	Term expires June 30, 2013
Richard Waystack, Chairman	Term expires June 30, 2012
Bruce Nightingale	Term expires June 30, 2011

### **BOARD OF HEALTH**

Robert Insley	Term expires June 30, 2013
Stanley Kocot, Chairman	Term expires June 30, 2013
Mary Jane Watson	Term expires June 30, 2012
Pamela Howell	Term expires June 30, 2012
Alfred Hurst	Term expires June 30, 2011

### **BOARD OF REGISTRARS**

Juell Buckwold	Term expires June 30, 2013
Louise Mihovan	Term expires June 30, 2012
Dorothy Hemmings	Term expires June 30, 2011

### **BROOKS ACADEMY MUSEUM COMMITTEE**

All terms expire June 30, 2011

Brian Murphy, Chair	Beverly Nightingale
Patti A. Smith	Shannon McManus

### **BY-LAW/CHARTER REVIEW COMMITTEE**

Anita Doucette	Term expires June 30, 2012
Raymond Jefferson, Chair	Term expires June 30, 2012
Jill Mason	Term expires June 30, 2011
Deborah Sementa	Term expires June 30, 2013

### **CABLEVISION ADVISORY COMMITTEE**

Terms Indefinite

Edward Etsten, Chair	Steve Duffy
Richard Larios	

### **CAPITAL OUTLAY COMMITTEE**

Arthur Watson, Chair	Term expires June 30, 2013
Bruce Nightingale	Term expires June 30, 2013
Joseph McParland	Term expires June 30, 2013
Richard Larios	Term expires June 30, 2012
Christopher Harlow	Term expires June 30, 2012
Peter Wall	Term expires June 30, 2011
Robert George	Term expires June 30, 2011

### **CEMETERY COMMISSION**

Robbin Kelley, Cemetery Administrator	
Warren Nichols	Term expires June 30, 2013
Paul Doane, Chair	Term expires June 30, 2012
Wil Remillard	Term expires June 30, 2011
Recognition to: Christine Wood	

### **CITIZEN'S ADVISORY COMMITTEE FOR THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN**

Indefinite Terms

Allin Thompson	Dana DeCosta
John Webby	James Mangan
Matt McCaffery	Val Peter
Kathy Green	Christopher Harlow
Mary Metzger	Bill Lean

### **COMMUNITY CENTER FACILITIES COMMITTEE**

Brian Power	Term expires June 30, 2011
Lee Culver, Chairman (Recreation)	Term expires June 30, 2011
Francois Marin (Council on Aging)	Term expires June 30, 2011
Recognition to: Betty Pino, Pam Groswald	

## **COMMUNITY PRESERVATION COMMITTEE**

Robert MacCready, (Housing Authority)	Term expires June 30, 2013
David Purdy (Housing Committee)	Term expires June 30, 2013
Jack Brown, Chairman (Selectmen)	Term expires June 30, 2013
Janet Bowers (Recreation & Youth)	Term expires June 30, 2012
Kristine Larson (Real Estate and Open Space)	Term expires June 30, 2012
Pamela Groswald (Selectmen)	Term expires June 30, 2012
Dean Knight (Conservation Commission)	Term expires June 30, 2011
Robert Bradley (Historical Commission)	Term expires June 30, 2011
Matthew McCaffery (Planning Board)	Term expires June 30, 2011
Recognition to: Larry Ballantine, John Mahan	

## **CONSERVATION COMMISSION**

John Chatham, Conservation Agent

Ron Saulnier	Term expires June 30, 2013
Dean Knight, Chair	Term expires June 30, 2013
Jane Flemming	Term expires June 30, 2012
Amy Morris	Term expires June 30, 2012
Bradford Chase	Term expires June 30, 2012
Lara Slifka	Term expires June 30, 2011
Walter Diggs	Term expires June 30, 2011
Recognition to: Chet Berg	

## **CONSTABLES**

Armando G. Dimauro, Jr.	Term expires June 30, 2013
Michael Cupoli	Term expires June 30, 2012
David Robinson	Term expires June 30, 2012
Gerald Beltis	Term expires June 30, 2012
Richard Stawiarski	Term expires June 30, 2012

## **COUNCIL ON AGING**

Barbara-Anne Foley, Director

Ralph Smith	Term expires June 30, 2013
Lee Culver	Term expires June 30, 2013
Heather Swenson	Term expires June 30, 2013
Tracy Ventura	Term expires June 30, 2013
Debbie Salewski	Term expires June 30, 2012
Barbara Bliss	Term expires June 30, 2012
Raymond Gottwald, Chair	Term expires June 30, 2011
Francois Marin	Term expires June 30, 2011
Recognition to: Chris Wood, Kathi Marin, Francis Keary	

### **CULTURAL COUNCIL**

Lynn Lavieri	Term expires June 30, 2013
Rose Ann Clark	Term expires June 30, 2013
Robert Doane	Term expires June 30, 2013
Patricia Stackhouse, Chair	Term expires June 30, 2012
Anne Leete	Term expires June 30, 2012
Francis Ballam	Term expires June 30, 2012
Lynn Schweinhaut	Term expires June 30, 2011
Toney Hopkins	Term expires Dec. 31, 2010
Recognition to: Nancy Laning, Elaine Messias, Robert Messias	

### **DESIGNER SELECTION REVIEW COMMITTEE**

Terms Expire June 30, 2011

Joseph Borgesi, Town Engineer	Raymond Jefferson
Colin Stevenson	

### **DISABILITY RIGHTS COMMITTEE**

Carla Burke	Term expires June 30, 2013
Paul Erickson	Term expires June 30, 2013
Jean Ann McLaughlin	Term expires June 30, 2012
Joseph Mendes	Term expires June 30, 2011
Barbara Hayes, Chair	Term expires June 30, 2011
Recognition to: Karla Kardillo, Mary Rose Reynolds, Terry Canavan	

### **GOLF COMMISSION**

Bill Baldwin	Term expires June 30, 2013
Clement Smith	Term expires June 30, 2013
George Mitchell	Term expires June 30, 2012
Arthur Palleschi	Term expires June 30, 2012
Tom Tomasian	Term expires June 30, 2012
Thomas P. Johnson	Term expires June 30, 2011
John F. Crook	Term expires June 30, 2011
Recognition to: Sal DiSantis, Rob Catlin	

### **HERRING SUPERVISORS**

James Coyle	Everett Eldredge
Michael Sekerak	Paul Eldredge
John Schultz	Ed Wikar
Donald Ryder	

### **HISTORICAL/HISTORIC DISTRICT COMMISSION**

Greg Winston	Term expires June 30, 2013
Robert Bradley, Chairman	Term expires June 30, 2013
Shannon McManus	Term expires June 30, 2012
John McGillen	Term expires June 30, 2012
Brian Murphy	Term expires June 30, 2011
Robert Doane	Term expires June 30, 2011
Eileen Brady	Term expires June 30, 2011

### **HOUSING COMMITTEE, HARWICH**

Barbara Loftus	Term expires June 30, 2011
John McGillan	Term expires June 30, 2013
Gerald Loftus, Chair	Term expires June 30, 2012
David Purdy	Term expires June 30, 2012

### **PLANNING BOARD**

Matt McCaffery, Chairman	Term expires June 30, 2012
Peter De Bakker	Term expires June 30, 2012
Ron Nordstrom	Term expires June 30, 2011
Tom Stello	Term expires June 30, 2011
John C. Follas	Term expires June 30, 2013
Joseph McParland	Term expires June 30, 2013
Allan Peterson	Term expires June 30, 2013
Recognition to: Tim Klink, William Stoltz	

### **PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE**

Indefinite Term

Allin Thompson

### **PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE**

Terms Indefinite

Thomas E. Leach (Harbor/NRO)	Frank Sampson (Board of Health)
Craig Wiegand	David Spitz (Town Planner)

## **POLICE STATION BUILDING COMMITTEE**

Terms Indefinite

Raymond Jefferson, Chairman

Richard Hoyer

Ursula Corbett

John J. Brooks, Jr.

Norman Clarke

Franco Previd

Debra DeCosta

## **REAL ESTATE & OPEN SPACE COMMITTEE**

Kristine Larson

Robert S. Neese

Margo L. Fenn

Paul Widegren, Chair

Richard Thomas

Douglas D. Stanford

Recognition to: Bud Dey

Term expires June 30, 2013

Term expires June 30, 2013

Term expires June 30, 2012

Term expires June 30, 2012

Term expires June 30, 2012

Term expires June 30, 2011

## **RECREATION & YOUTH COMMISSION**

Eric Beebe, Interim Director

Francis Crowley

Vahan Khachadoorian

Lee Culver

David Sadoski

John Mahan, Chairman

David Nixon

Janet Bowers

Term expires June 30, 2013

Term expires June 30, 2013

Term expires June 30, 2012

Term expires June 30, 2012

Term expires June 30, 2012

Term expires June 30, 2011

Term expires June 30, 2011

## **SHELLFISH CONSTABLES (VOLUNTARY)**

Terms Expire June 30, 2011

James Coyle

Dean Knight

Ron Saulnier

## **TOWN FOREST COMMITTEE**

Sheldon J. Thayer, Jr.

Raymond L. Thatcher, Chairman

Tim Millar

Term expires June 30, 2013

Term expires June 30, 2012

Term expires June 30, 2012

## **TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE**

Terms Indefinite

Francis C. Sampson, Chairman  
Danette Gonsalves  
Robert Owens  
Bradford Chase  
Anthony Piro  
George Myers  
Recognition to: Alan Atkinson

Peter DeBakker  
Robert Sarantis  
Ray Gottwald  
Robert Goodwin  
Stanley Kocot

## **TRAFFIC SAFETY COMMITTEE**

Paul Erikson, Chair	Term expires June 30, 2012
Gerald Beltis	Term expires June 30, 2012
Paul McAllister	Term expires June 30, 2011
Recognition to: Richard Bowers	

## **TRAILS COMMITTEE**

Richard Thomas, Chair	Term expires June 30, 2013
Pauline Ashton	Term expires June 30, 2013
Bruce Nightingale	Term expires June 30, 2013
Ron Saulnier	Term expires June 30, 2013
John C. Follas	Term expires June 30, 2012
Gerri Schumann	Term expires June 30, 2011
Matthew Cushing	Term expires June 30, 2011
Recognition to: Francois Marin, Chet Berg	

## **TREASURE CHEST VOLUNTEER COMMITTEE**

F. Joan Jones	Term expires June 30, 2013
Robert Jones	Term expires June 30, 2013
Jacqueline A. Cort	Term expires June 30, 2013
Nancy De Dominici	Term expires June 30, 2012
Deborah Salewski	Term expires June 30, 2012
Pauline Ashton, Chair	Term expires June 30, 2011
Mark Koopman	Term expires June 30, 2011

## **ALTERNATE MEMBERS TO TREASURE CHEST**

Sheila Eldredge	Term expires June 30, 2012
Marcia Eldredge	Term expires June 30, 2011

## **UTILITY & ENERGY CONSERVATION COMMISSION**

Bruce Gibson	Term expires June 30, 2013
William Doherty	Term expires June 30, 2013
Barry Worth, Chair	Term expires June 30, 2012
Robert R. Marshall	Term expires June 30, 2011
Valerie Bell	Term expires June 30, 2011

## **VOTER INFORMATION COMMITTEE**

Terms Indefinite

Betty Pino	Joanne Rys
Peggy Rose	
Recognition to: Pam Groswald, Dorothy Hemmings	

## **WATERWAYS COMMITTEE**

Stephen Root	Term expires June 30, 2013
David Plunkett	Term expires June 30, 2013
Murray Johnson, Chair	Term expires June 30, 2012
Scott Morris	Term expires June 30, 2012
W. Matthew Hart	Term expires June 30, 2011
Cameron Smith	Term expires June 30, 2011

## **YOUTH CONSULTATION STUDY COMMITTEE**

Sheila House, Youth & Family Counselor

Barbara Segal	Term expires June 30, 2013
Linnea N. Snow	Term expires June 30, 2013
Melissa Clayton, Chair	Term expires June 30, 2012
James B. Hartley	Term expires June 30, 2011
Recognition to: Cathy Comeau	

# *Report of the* **Board of Selectmen**

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Sustainability. During 2010, The Board of Selectmen was guided by the premise that the primary goal going forward was to take steps that would help ensure the fiscal sustainability of the Town of Harwich in future years and to position the Town to be able to withstand economic downturns without incurring either major cuts in desired services or significant increases in property taxes. We need to provide the services our aging population requires taking into account that many residents are operating on a fixed income. Concurrently, we have to provide a first class education, the recreational services required by the younger working families with children in the Harwich school system, and protect the environment.

We, therefore, asked everyone to focus on: 1. regionalization opportunities, 2. the matching ...where feasible and prudent...of department/activity expenses with revenues, and 3. an examination of technological and organizational options that could produce service enhancements with cost control opportunities.

As a Board, we emphasized the need for goal setting and performance evaluation that took into account achievement of specific, measurable goals. We fully recognize that the success in achieving Town goals is dependent upon the direction provided by the Town Administrator, the hard work of our Department Heads and the departments, plus the direction/support/hard work of the volunteers who staff the Town committees. Without all of their extraordinary efforts it would be impossible to report the successes achieved by Harwich in 2010.

In terms of regionalization activities, December 6, 2010 will be remembered for the positive vote of 767 to 21 which resulted in the establishment of a Harwich/Chatham Regional School District. The Harwich Board of Selectmen supported this activity and has decided to continue its high level of support to help insure that the concept approved will become reality with a new high school and excellent educational program. We thank the Regionalization Planning Committee members, particularly those from Harwich [Jack Brown - Co-Chair, Bonnie Loedel, and Tom Blute] for their hard work and all the time they put in to get us to this excellent result. At that same Special Town Meeting, Harwich and Chatham cooperated in the purchase of some 38 acres of land in Harwich to protect a drinking water well field in Harwich and one just over the border in Chatham. There was also a general agreement at a November joint meeting of the Harwich and Chatham

Board of Selectmen to explore in the future other joint activities which would positively impact on each Town.

Our Finance Director, David Ryan, prepared “sources and uses” documents for the activities that generate significant revenue to insure that the Town is appropriately operating under the State Department of Revenue fee setting rules. In addition this document helps in establishing the fees for activities such as the Cranberry Valley Golf Course and the municipal boating activities to insure that current activities are being supported from their own revenue rather than relying on property taxes. Other Departments/Activities such as recreation are also examining how to best manage the gap between their expenses and revenues. Mr. Ryan reported during March that Harwich, despite a difficult economic environment, had maintained an AA++ Standard & Poor’s rating which will continue to contribute to the Town’s ability to raise capital at an affordable cost.

In several areas the introduction of new technological solutions has allowed for better service for our residents and a better, more efficient work flow for Town employees. For example, both water and tax bills can now be paid electronically with a cost to the resident that is lower than the cost of a stamp. Shortly this approach will be introduced into other Town billing areas including, for example, Cranberry Valley Golf Course. In addition, new permitting software will be introduced shortly to help streamline the permitting process and allow a number of online activities to reduce the time currently required by both applicants and employees in the permitting process. In addition to technological improvement to improve work flow and service to the residents, the Town Administrator was asked by the Board of Selectmen as part of his goals to examine the need for and to propose organization changes that would benefit the Town. The goal is to encourage further cooperation between Town departments and streamline a number of processes. Several changes have been proposed and are being evaluated for implementation by the next fiscal year.

The Town of Harwich is certainly much more than merely the sum of financial and organizational projects. Sustainability is also a key with our environment where the Town continues to support the acquisition of land for open space and is preparing to restore one of its key harbors, Allen Harbor. The dredging plan is currently being readied for presentation at the May 2011 Town Meeting. The proposal for building two wind turbines was defeated at the May Town Meeting; however, on a positive note in the green energy area, a solar electric farm was approved for the Town landfill site at the fall Special Town Meeting.

In addition two key activities were added in 2010 to help preserve and enhance the attitudes that help make Harwich the friendly, small Cape town

that it has been and still is. First, a weekly Farmers Market was begun in conjunction with the Brooks Academy Museum in June and was extended into October due to its success. Secondly, on a weekend in September, a new approach to the Cranberry Festival was launched with a parade, a craft fair and music on two days in a new setting. It is hoped to build on this approach which was extremely positive in enhancing community spirit. All the members of the Harwich Cranberry Festival Committee should be very proud of their accomplishment of successfully reorganizing the fall event. In terms of the Farmers Market, special thanks go to Donna Eaton and John Sennott for their hard work in helping to make this Market a successful reality.

The Town of Harwich prospers only because of the efforts put forth by its volunteers and employees. Two long term department heads retired this year: Dorothy Parkhurst, after serving 22 years as Treasurer/Tax Collector, and Joe Borgesi, after serving 12 years as Town Engineer. We wish them well in their retirement and thank them for the fine work they performed for the Town over all those years. We welcome our new Treasurer/Tax Collector Mary McIsaac and Town Engineer Bob Cafarelli who, in the short time they have been a part of the Harwich community have demonstrated an ability to help move the Town forward. Also, in May, Ed McManus was elected to his third term as Selectman, while Linda Cebula, the former Chair of the Finance Committee, was elected to her first term on the Board. She filled the seat that was left open when Larry Cole chose not to run for a third term. We thank Larry for his positive service to the Town. In addition, two long term volunteers/committee members passed away during the year: Maggie Donovan, a member of the Brooks Library Trustees, and Barbara Yamamoto, a member of many committees who was probably best known for her contributions as Chair of the Traffic Safety Committee.

Sustainability. A number of plans are in place, several committees have been established, and Town Meeting has already approved going forward in a number of key areas. We are moving forward towards sustainability. During next year you will hear presentations on, for example, how we can best restore our waterway assets to improve economic development as well as commercial and recreational boating from an ad hoc committee established to study the harbors. You will also undoubtedly be presented a plan on how Harwich can best take part in the development opportunities presented by the Open Cape High Speed Internet program. We invite all of our residents to participate in the planning and implementation of these and other activities which represent positive ways forward for the Town of Harwich.

# *Report of the* **Town Administrator**

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Harwich's local government continued to provide outstanding services for its residents, second homeowners and guests during 2010. I am proud and honored to complete my fourth year as Town Administrator and to have had the opportunity to play a role in providing those services and to make a positive contribution to this very special community.

## **Finances**

The Great Recession which started in late 2007 officially ended in June 2009 but it has been a slow, jobless recovery throughout 2010. The Board of Selectmen prioritized the budget process, project tracking and goal setting in order to stabilize and sustain service levels for FY 11 and FY 12. Declining Local Aid from the Commonwealth and a slumping housing market added fiscal stress. The Finance Team tracked revenues and expenditures closely, developed an FY 11 and a preliminary FY 12 budget, updated the Five Year Forecast and Seven Year Capital Plan as well as developed both Operating Budgets in accordance with the Charter schedule. The Selectmen requested that we prepare a two tier FY 11 Budget with second tier of \$250,000 in additional revenue coming from either passage of new Legislative initiative a Local Options Meals tax of .75 cents or approval of a Local ballot question for a General Override. Our Town Meeting voted to support the Meals tax, which was implemented on July 1st. Voters also approved two Capital Exclusion ballot questions in May; one for \$194,000 to purchase a new ambulance and the second for \$200,000 for Wastewater planning. In October, we received the Massachusetts Estuaries Plans from UMass Dartmouth for the Allen, Saquatucket and Wychmere Harbors which includes specific data which will determine the extent of nitrogen removal and in turn, sewerage required to meet the total maximum daily load (TMDLs) of these embayment systems.

## **Energy**

After the Cape and Vineyard Electric Coop (CVEC) proposal to install two wind turbines in North Harwich was defeated by Town Meeting in May, efforts to support renewable energy focused on solar power with panels installed on the Elementary School roof in July, a \$130,000 State grant was received and a contract executed to install solar panels at the new Public Safety complex and CVEC received ground mounted solar panel proposals for the Queen Anne Road former landfill site in December. A third energy related budget savings came through competitive electric bids from the Cape Light Compact, which locked in new municipal generating rates of 7.57 cents per kilowatt for the next three years.

## **Grants**

The Administration had a very successful year obtaining grants to save money. A Federal ARRA grant was received totaling \$510,000 or 75% of \$680,000 total project costs for water quality/wetland restoration at Red River Beach and at Wychmere and Saquatucket Harbors. \$135,000 was received from the 911 Commission to study the Barnstable County dispatch as well as a \$25,000 Cape Cod Commission grant to study Wellfleet's Dispatch merging with Harwich. The Cape Cod Commission also provided a \$25,000 grant to study the Saquatucket and Wychmere Harbors for economic development and \$10,000 to study the linking of bicycle trails between Harwich Center and Harwich Port. \$547,499 was received in Chapter 90 road funding and \$799,111 Community Development Block Grant was received by Dennis and Harwich for housing rehab and childcare. The Cape Cod Regional Transit Authority provided the Council on Aging a lease of a new 13 passenger van. We also received a \$192,000 State grant reimbursement for purchasing a Sutphin parcel of land. Chatham and Harwich collaborated on purchasing 38+ acres of watershed off Haskell Lane for which Harwich received a \$500,000 State land grant and Chatham received a \$500,000 Aquifer Watershed Protection grant.

## **Labor Relations and Personnel**

Five of the seven municipal union contracts were settled in 2010 for FY 11. All five union contracts included compensation for steps, longevity increases and any educational benefits earned but none included cost of living increases. Town Treasurer Dolly Parkhurst retired in May and Mary McIsaac from Sandwich was hired as the new Treasurer. Allen Smith retired as Assistant Golf Superintendent of Cranberry Valley and Robert Donovan from Harwich was hired as the new Assistant Golf Superintendent. Amy Morris was hired as the new Health Inspector. Joseph Borgesi retired in July as Town Engineer and Robert Cafarelli was hired as the new Town Engineer. A new part time position of Video and Community Information Specialist was created and Jamie Goodwin was hired for the position. A municipal re-organization plan was prepared and submitted to the Board of Selectmen for their consideration. Impact bargaining with the Department Heads union will be required prior to any Selectmen's vote authorizing the creation of a Division of Community Development and a Division of Human Services.

## **Land**

In addition to the acquisition of the Sutphin parcel and signing of the Fratus Purchase and Sales Agreement in 2010, Town Planner David Spitz prepared a Five Year Open Space Plan and a draft Comprehensive Plan which is scheduled to be presented to Town Meeting next year. The Legislature approved a transfer of a 1501 square foot parcel of Cranberry Valley land to Dan O'Leary. After a public hearing, the Board of Assessors deleted from their rolls

parcels of land for which there is no known location. The Board of Selectmen granted to each of five local fishermen a ten year lease agreement which will allow them to continue to keep their shanties on Town owned property at Wychmere Harbor. The Board of Selectmen also granted a License Agreement to the Harwich Food Pantry which will allow them to grow a vegetable garden on Town owned property behind the Food Pantry. The first private road betterment request was approved and Old Post Road was repaved and betterments were assessed to all of the abutters.

### **Affordable Housing**

Administration prepared lease agreements with HECH for the vacant section of the Old Recreation Building site on Sisson Road and the West Harwich School site. However, environmental issues caused delay in the execution of the leases. First, HECH found concerns about an Eastern box turtle on the Old Rec site, then found a 21E Report about a contamination from a plume attributed to a Laundromat in Dennis and a gasoline station. We hired a Bennett Associates as a Licensed Site Professional to study and take soil samples in the vicinity of the West Harwich School to determine the extent of any current contamination and whether the affordable Housing initiatives should continue at this location. In December, an agreement was reached with HECH to accept the assignment of the American Dream project from John McShane. A ribbon cutting ceremony was conducted in December sponsored by the Lower Cape CDC for the thirteen new affordable units at Thankful Chase Development off Main Street at the Dennis Town line.

### **Legislation**

Representative Sarah Peake filed and successfully guided bills through the Legislature in Harwich's behalf. First, she filed H4526 which amended the Governor's Municipal Relief Act to provide bond authorization for municipal dredging. This was critically needed for the anticipated Allen Harbor dredging project where borrowing will be necessary to finance the cost of this work. In addition, the Department of Environmental Protection granted the first Beneficial Use Determination (BUD) which will allow the Town to deposit the Allen Harbor material at the former landfill site. Representative Peake also filed H4586 for three over quota liquor licenses. Since Representative Theodore Speliotis, Chair of the Joint Committee on Consumer Protection and Professional Licensure, required specific license names and addresses, we were successful in securing annual licenses for two sites, Cranberry Valley with the Back Nine Café and the former Circadia Restaurant site on Sisson Road. Representative Peake also filed H4587, which was a Caleb Chase check off bill. With passage, we were able to insert fliers with the third quarter tax bills seeking donations to the Caleb Chase Assistance Fund to assist the poor with paying bills.

## **Groundbreaking**

In 2010, construction began on two new ballfields located behind the Community Center. The Cranberry Festival returned in September in a different venue. As financial support for a local radio station, the Brooks Park Hollow was transformed one weekend into the first Folk/ Music Festival. Ground was also broken for a new Bruce Cahoon Water Treatment Plant using greensand filtration. The Water Treatment plant will be located off Depot Road next to the Bike trail and completion expected by the end of 2011.

## **Regional School District**

The most significant event of 2010 for Harwich was the December 6th Special Town Meeting vote to merge the Harwich and Chatham School Departments into a regional district. A Regional Planning Board consisting of three residents from each town researched and deliberated over an eighteen month period prior to recommending the merger. A great deal of preparation went into that one vote including a financial analysis prepared by consultant Mark Abrahams with many hours contributed by the Finance Directors from both communities. Just prior to the Town Meeting vote, the Massachusetts School Building Authority voted to approve the State share of a 700 student model design new high school if the merger passed. Harwich Town Meeting, in a historic vote, approved the merger by ninety-seven percent. Expectations are high that the new regional school district, which is scheduled to go into effect on July 1, 2012, will provide far superior education to that which the two small school systems could have achieved independently.

In conclusion, I wish to thank Harwich's employees who dedicate themselves to providing that outstanding service that residents have come to expect and appreciate. I especially appreciate their sacrifices, including contractual settlements, during a time of fiscal stress. I want to thank our Department Heads for their leadership and motivation to do their very best. I also wish to publicly thank our many volunteers who serve on various Boards, Committees and Commissions, elected and appointed, who contribute so much to Harwich's reputation as a great community to live. I want to once again, express my gratitude to my staff, Assistant Town Administrator Nan Balmer, Sandy Robinson and Ann Steidel, who deserve much credit for our office's timely responses, courtesies and professionalism. Finally, I want to thank the Board of Selectmen, who represent their community with distinction, fairness, civility and decorum.

# *Report of the* **Planning Board and Planning Department**

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The Planning Board and Planning Department's work is divided into two functions: Regulatory Review and Planning.

## **REGULATORY REVIEW**

32 applications were submitted to the Planning Board in 2010:

- Land divisions and modifications – 11 Approvals Not Required (ANR), 1 Preliminary and 1 Definitive Subdivision resulted in the creation of 4 residential building lots
- 6 Site Plans and 1 Waiver of Site Plan review – including conversion of the Stone Horse Motel on Route 28 to condominiums and two modifications for the Wychmere Harbor Club
- 6 Special Permits
- 1 Road Betterment – McGuerty Road
- 5 Covenant Releases – 22 total lots released.

The Planning Board also held an informational session on proposed construction of the Harwich water treatment facility known as the Bruce Cahoon Green Sand Filtration Plant.

The Planning Department responded to numerous telephone, e-mail and walk-in requests for information about applications to the Planning Board. The Planning Clerk logged in 54 requests that required additional research.

## **PLANNING**

Throughout the year, the Planning Board seeks to keep open lines of communication with others working on Harwich planning activities. Designated liaisons include:

- East Harwich – Peter De Bakker
- Traffic Safety – Allan Peterson
- Water Quality – Peter De Bakker
- Water Quality Citizens Advisory – Matt McCaffery
- Trails – John Follas
- Capital Outlay – Joe McParland
- Community Preservation – Matt McCaffery
- Saquatucket/Wychmere Harbors Task Force – Allan Peterson and Matt McCaffery, Alternate

## **Local Comprehensive Plan**

The Planning Board's major task in 2010 was preparation of the Local Comprehensive Plan. Work began in summer 2009 with adoption of a vision statement. Notices were sent to over 50 boards/committees and 20 town departments requesting input into the plan. Based on those responses, the Planning Board held thematic meetings through the fall on housing, open space, trails, and East Harwich village planning.

In February 2010, the Planning Board invited representatives from the school department, youth services, recreation, and the community center to discuss joint programs for the Town's teen-age and pre-teen population. The Planning Board's concerns for the needs of this population are reflected in the draft Local Comprehensive Plan.

An initial draft of specific sections of the Local Comprehensive Plan was presented in February 2010 and reviewed by the Planning Board in small work sessions over the next several months. The Town Planner completed an "80% draft" in August 2010 and distributed it to the Planning Board, Board of Selectmen and Cape Cod Commission for comment. Additional work sessions were held through the fall culminating in completion of a "100%" draft in December 2010.

The 100% draft has been distributed to the same town boards, committees and departments that were contacted at the outset of preparation of the plan. The Planning Board intends to incorporate all incoming comments through March 2011 and to include the entire plan on the warrant for Special Town Meeting in May 2011.

While seeking local input first, the regional context of the Local Comprehensive Plan also must be considered. During 2011, the Planning Department and Planning Board will review the plan with abutting municipalities and the Cape Cod Commission.

## **By-law Amendments and Codification**

The Planning Board prepared three by-law amendments in 2010, and all amendments were successfully adopted at May town meeting.

An amendment to the accessory apartment by-law authorized use of detached structures and increased permitted size to 900 square feet and two bedrooms. Since adoption of the amendment, two applicants already have sought approval of detached accessory apartments.

The by-law amendment generating the most discussion during the preparation stage was building height. The major change was a clearer definition of existing grade, intending to prevent applicants from artificially increasing building height by adding fill to a property.

In response to a proposal from the Harbormaster, the Planning Board approved an outdoor lighting bylaw that strengthened restrictions against glare onto neighboring properties and into the sky.

The zoning by-law, general by-laws and subdivision/site plan regulations were consolidated into a single “Code of the Town of Harwich”, available on the town website.

Several Zoning By-law Amendments are in progress for 2011 Town Meeting: jurisdiction over special permits, line-of-sight/corner sight-distance, minimum lot size for keeping of horses, and lot frontage/“safe and adequate access”.

### **East Harwich**

East Harwich village planning has entered the third of three planned phases. Detailed regulations and guidelines are now being written with the assistance of Cape Cod Commission staff and an experienced land use attorney. Currently, it is envisioned that the existing Commercial Highway (CH-2) District will be replaced by new Village Mixed Use (VM) and Village Residential (VR) Districts. New cluster zoning provisions are being considered for outlying East Harwich areas, perhaps similar to the recently adopted Natural Resource Protection Zoning in Brewster.

The East Harwich Collaborative has steered the planning effort to date. Coordination with the Town has been encouraged via the participation of the Town Planner and Planning Board liaison Peter De Bakker. East Harwich property owners also have participated in many of this year’s work sessions. Draft amendments to the zoning by-laws and subdivision regulations and new design guidelines will be presented for review by the Planning Board in 2011.

### **Bikeways/Sidewalks**

The Town Planner led an effort to improve bicycling, walking and transit service in Harwich. A study performed by Cape Cod Commission staff reviewed potential connections between the Cape Cod Rail Trail/Old Colony Rail Trail and Route 28 with a specific focus on a connection between Harwich Center and Harwich Port. Representatives from the Traffic Safety Committee, Bikeways Committee, Trails Committee, Recreation Commission and Public Works Department joined the Town Planner in an informal working group to review the study.

At year’s end, the Bikeways Committee and Town Planner presented the initial project - an upgraded sidewalk and/or bicycle facility on Bank Street - to the Community Preservation Committee for funding.

## **Harbors**

In June 2010, the Board of Selectmen named an 8-member Saquatucket/Wychmere Harbors Task Force including one Planning Board member and one Planning Board alternate. Additionally, two Selectmen participated as ex-officio members. A study was conducted by Cape Cod Commission staff with technical assistance from the Town Planner and Harbormaster. The 7-month study included preparation of a Vision Statement and a design workshop on improvements for Saquatucket Harbor with and without acquisition of the abutting Downey property. With ideas generated by three working groups at the design workshop, a concept plan was prepared showing modified access for boat trailers and other vehicles, improved public viewing areas and access to ferry and tour boats, consolidation of ticket booths, expanded parking, potential locations for small commercial buildings, and reorganization of docks with an expanded number of boat slips.

The Planning Department will continue to support town efforts to acquire the Downey property, but alternate plans for improvement of Saquatucket/Wychmere Harbors supported by remote parking locations also will be explored.

## **Water Quality**

A member of the Planning Board and the Town Planner participated on the Wastewater Management Subcommittee, charged with overseeing preparation of the multi-year Comprehensive Wastewater Management Plan. Wastewater modeling studies were completed for Wychmere, Saquatucket and Allen Harbor watersheds in 2010.

The Planning Department also participated with officials from Brewster, Chatham and Orleans on the Pleasant Bay Alliance watershed work group. Planning efforts continued on the potential replacement of a narrow Route 28 culvert that restricts flow in Muddy Creek, an action that could dramatically improve Pleasant Bay water quality. The Alliance also completed a study on fertilizer use in the watershed and recommended regulatory and educational steps for reducing fertilizer use on private lawns and public facilities such as playing fields and golf courses.

## **Public Information**

The Planning Board and Planning Department have continued their efforts to improve information systems in Harwich. Communication issues are cited prominently in the draft Local Comprehensive Plan, including the need for an improved town website and better access to Town Meeting for people with disabilities and elderly residents.

## **BOARD MEMBERSHIP**

The Planning Board has positions for 7 regular members and 2 alternates. Currently there are vacancies for the 2 alternate positions.

## **DEPARTMENT STAFF**

Elaine Banta, Principal Planning Clerk, and David Spitz, Town Planner.

Respectfully submitted,

Matthew F. McCaffery, *Planning Board Chairman*

David H. Spitz, *Town Planner*

# Report of the Board of Registrars

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The report of the Harwich Board of Registrars for the calendar year 2010 is as follows:

## VOTER TOTALS – REPORT AS OF DECEMBER 2010

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	690	648	615	630	2583
REPUBLICAN	475	505	546	351	1877
GREEN PARTY USA	1	0	0	0	1
GREEN-RAINBOW	5	3	1	2	11
INTER. 3RD PARTY	0	2	2	2	6
CONSTINTUTION PARTY	1	0	0	0	1
SOCIALIST	1	0	0	0	1
LIBERTARIAN	6	3	12	9	30
UNENROLLED	1432	1341	1635	1316	5724
GRAND TOTALS	2611	2502	2811	2310	10234

The 2010 census enumerated a population of 12,797 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2010. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2010 there was a January Special State Election, the May Annual Town Meeting and Election, a State Primary in September and the State Election in November and another Special Town Meeting in December.

The Board of Selectmen appointed Juell E. Buckwold to another three year term on the Board of Registrars.

We could like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted,

Juell Buckwold  
Louise R. Mihovan  
Dorothy Hemmings  
Anita N. Doucette, *Town Clerk*  
*Board of Registrars*

# TOWN RECORDS

## *Report of the* **Town Clerk**

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### **Fees Collected – Fiscal Year 2009-2010**

Marriage Intentions	\$	2,130.00
Birth Certificates		2,140.00
Death Certificates		11,530.00
Marriage Certificates		1,330.00
Dog Licenses		12,321.00
Business Certificates		3,350.00
Fish & Wildlife Licenses Fees		259.95
Photocopies		517.10
Non-Criminal Violation Payments – Police		800.00
Non-Criminal Violation Payments - Health		575.00
Non-Criminal Violation Payments – Natural Resource		50.00
Non-Criminal Violation Payments – Conservation		1400.00
Underground Fuel Tanks		375.00
Raffle Permits		70.00
Utility Poles		80.00
Burial Permits		1,400.00

Total Amount Collected:	\$	38,328.05
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Total Amount to Treasurer:	\$	38,328.05
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**Fishing, Hunting, Sporting & Trapping Licenses and Stamps Sold  
FY 2009/2010**

72 Resident Fishing	@\$28.50 =	\$ 2,052.00
00 Resident Fishing Minor	@ 12.50 =	00.00
13 Resident Fishing (65-69)	@ 17.25 =	224.25
50 Resident Fishing (70 +)	@ .00 =	.00
22 Non-Resident Fishing	@ 38.50 =	847.00
12 Non-Resident Fishing – 3 day	@ 24.50 =	294.00
03 Non-Resident Fishing Minor	@ 12.50 =	37.50
04 Resident Fishing – 3 day	@ 13.50 =	54.00
00 Duplicate Fishing	@ 2.50 =	0.00
20 Resident Hunting	@ 28.50 =	570.00
01 Resident Hunting (65-69)	@ 17.25 =	17.25
01 Minor Hunting	@ 12.50 =	12.50
16 Resident Sporting	@ 46.00 =	736.00
03 Resident Sporting (65-69)	@ 26.00 =	78.00
15 Resident Sporting (70 +)	@ .00 =	.00
20 Archery Stamps	@ 5.10 =	102.00
23 Waterfowl Stamps	@ 5.00 =	115.00
17 Primitive Firearm Stamps	@ 5.10 =	86.70
Total Licenses & Stamps: 305		5,226.20
Less Fees Withheld		<u>259.95</u>
Amount Paid to Div. of Fisheries & Wildlife:		\$ 4,966.25

***Vital records for 2010 Annual Town Report***

***“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”***

***Number of Births - 75  
Number of Deaths - 219  
Number of Marriages - 80***

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
JANUARY 19, 2010**

**Barnstable, ss**

To either of constables of the Town of Harwich

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Harwich who are qualified to vote in the Special State Election to vote at the Community Center, 100 Oak Street, Harwich, Massachusetts on

TUESDAY, THE NINETEENTH DAY OF JANUARY, 2010,  
From 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates of political parties for the following offices:

**SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 14<sup>th</sup> day of December, 2009

s/ Edward J. McManus

s/Angelo S. LaMantia

s/Larry Ballantine

s/Robin D. Wilkins

s/Lawrence P. Cole

SELECTMEN OF HARWICH

December 21, 2009

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, January 19, 2010 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least seven (14)

days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Gerald C. Beltis  
Constable

December 21, 2009

(Warrant must be posted at least fourteen days prior to January 19, 2010)

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Warden	Sue Weinstein	Ursula Corbett
Clerk:	Janet Silverio	Ann Kaplan
Insp.Ck In:	Judy Davis	Lee Chase
Insp.Ck Out	Ray Gottwald	Mary Clarke
	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Warden	Wil Remillard	David Bassett
Clerk:	Sheila Bowen	Virginia Burke
Insp.Ck In:	Joyce Bearse	Evelyn Robinson
Insp. Ck Out:	Susan Mills	Mary Egan

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Dep.Warden:	Sue Weinstein	Ursula Corbett
Dep. Clerk	Mary Lee Kelsey	Janet Bowers
Dep.Insp.In:	Janet Silverio	Barbara Madson
Dep.Insp.Out:	Virginia Burke	Mary Clarke
	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Dep.Warden:	Wil Remillard	David Bassett
Dep. Clerk	Sheila Bowen	Richard Bowers
Dep.Insp.In:	Joyce Bearse	Catherine Sacramone
Dep.Insp.Out:	Susan Mills	Richard Gomes

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 6,293 included 665 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	1567, including	208 absentee votes
Precinct II	1584, including	168 absentee votes
Precinct III	1786, including	187 absentee votes
Precinct IV	1356, including	102 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on January 19, 2010, at 8:20 P.M as follows:

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>Total</b>
<b>SENTATOR IN CONGRESS</b>					
SCOTT P. BROWN	893	919	1035	755	3,602
MARTHA COAKLEY	662	653	728	594	2,637
JOSEPH L. KENNEDY	10	12	23	6	51
all others	2	0	0	1	3
blanks	0	0	0	0	0

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING  
MAY 3, 2010**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, May 3, 2010, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 16<sup>th</sup> day of February, 2010

s/ Edward J. McManus Chairman

s/Lawrence P. Cole, Vice Chairman

s/Robin D. Wilkins, Clerk

s/Angelo S. La Mantia

s/Larry G. Ballantine

BOARD OF SELECTMEN

A true copy Attest:

s/David A. Robinson

Constable

April 13, 2010

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 3<sup>rd</sup> day of May, 2010 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office Buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

On Monday, May 3, 2010 the Moderator, Michael D. Ford, Esq., called the meeting to order at 7:00 PM when a quorum of 150 was met, having 480 registered voters in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

### **TOWN OFFICERS AND COMMITTEES**

**ARTICLE 1.** To choose various Town Officers and Committees. Customary article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It is a vote.

At this time the Moderator, Michael D. Ford, Esq. reserved the right to make the appointments at a later time.

### **REPORTS OF TOWN OFFICERS AND COMMITTEES**

**ARTICLE 2.** To hear reports of all Town Officers and Committees for the year 2009. Customary article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It is a vote.

### **ELECTED OFFICIALS SALARIES**

**ARTICLE 3.** To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2010 and ending June 30, 2011 as follows, and to act fully thereon. Estimated cost: \$78,955.

Selectmen (5) . . . . .	\$1,500 (each)
Moderator. . . . .	\$300
Town Clerk. . . . .	\$ 69,655
Water Commissioners (3) . . . . .	\$500 (each)

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted as follows:

Selectmen (5) . . . . . \$1,500 (each)  
Moderator. . . . . \$300  
Town Clerk. . . . . \$ 69,655  
Water Commissioners (3) . . . . . \$500 (each)

Duly seconded

**ACTION:** It is a vote.

**ACCEPT PROVISIONS OF M.G.L. CH. 64L, §3A –  
LOCAL ROOM EXCISE**

**ARTICLE 4.** To see if the Town will vote to amend the Town's local occupancy excise tax under the amount of the local excise imposed under M.G.L. c. 64G, §3A on the rental of rooms in hotels, motels, lodging houses and bed and breakfast establishments within the town from the rate of 4% to the rate of 6%, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. THE TOWN SHOULD REDUCE SPENDING BEFORE RAISING TAXES. VOTE: YES-6, NO-1, ABSTAIN-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This motion was indefinitely postponed.

**ACCEPT PROVISIONS OF M.G.L. c. 64L, §2A(a) –  
LOCAL MEALS EXCISE**

**ARTICLE 5.** To see if the Town will vote to accept the provisions of M.G.L. c. 64L, §2A(a) authorizing the imposition of a local excise in the statutory amount of .75% on the sale of restaurant meals originating within the town, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. THE TOWN SHOULD REDUCE SPENDING BEFORE RAISING TAXES VOTE: YES- 6, NO-1, ABSTAIN-1**

**MOTION:** (Linda Cebula, Chairman, Finance Committee) I move that the Town of Harwich accept MGL chapter 64L, section 2(a) to impose a meals tax effective July 1, 2010.

Duly seconded

A motion was made and seconded to terminate debate, this requires  $\frac{3}{4}$  majority vote to pass, and a standing count was taken, YES 383 NO 21, the motion carried.

**ACTION:** A standing count was taken, YES 253 NO 147, this motion carried.

### **TOWN OPERATING BUDGET**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2011, and to act fully thereon. (BUDGET – SEE APPENDIX B).

### **FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted as printed with the following changes;

Line #	<b>7</b>	Accountant's S&W	210,361 to	211,586
Line #	<b>8</b>	Accountant's Expense	1,240 to	1,000
Line #	<b>10</b>	Assessors' S&W	225,479 to	228,769
Line #	<b>11</b>	Assessors' Expense	21,620 to	19,150
Line #	<b>14</b>	Treasurer/Tax Collector Expense	97,388 to	96,388
Line #	<b>17</b>	Town Hall S&W	309,169 to	311,994
Line #	<b>23-a</b>	Information Tech& CH 18 S & W	170,614 to	171,264
Line #	<b>23-b</b>	Info Tech& CH 18 Expenses	139,209 to	137,659
Line #	<b>25</b>	Clerk's S&W	173,915 to	177,389
Line #	<b>27</b>	Conservation Commission S&W	50,334 to	50,797
Line #	<b>29</b>	Town Planner S&W	109,520 to	113,319
	Subtotal	- Town Planner Subtotal	115,506 to	111,707
	Subtotal	- Planning Board Subtotal	(1,339) to	2,460
Line #	<b>35</b>	Repairs to Public Buildings	13,317 to	13,867
Line #	<b>40</b>	Police Dept S&W	2,662,388 to	2,674,408
Line #	<b>43</b>	Fire Dept S&W	2,709,657 to	2,701,618
Line #	<b>48a</b>	Emer. Telecom. S&W	561,784 to	566,075
Line #	<b>49</b>	Building Inspection S&W	218,044 to	222,605
Line #	<b>59</b>	Harwich Public Schools	15,144,050 to	15,056,596
Line #	<b>60</b>	Town Engineer's Dept S&W	149,413 to	150,000

Line #	<b>62</b>	Highways and Maintenance S&W	1,948,139 to	1,956,801
Line #	<b>63</b>	Highways and Maintenance Expense	1,437,413 to	1,428,102
Line #	<b>74</b>	Community Center S&W	108,120 to	110,500
Line #	<b>76</b>	Council on Aging S&W	226,503 to	227,153
Line #	<b>78</b>	Youth Counselor S&W	65,003 to	65,653
Line #	<b>84</b>	Brooks Library S&W	428,711 to	431,627
Line #	<b>87</b>	Recreation and Youth S&W.	169,184 to	170,839
Line #	<b>91</b>	Harbormaster/Natural Resources S&W	188,865 to	190,283
Line #	<b>98</b>	Golf Operations & Maintenance S&W	693,711 to	694,483
Line #	<b>103</b>	Barnstable County Retirement	2,280,821 to	2,376,863
Line #	<b>107</b>	Insurance, General	519,812 to	512,929

and the sum of \$47,152,160 be appropriated for this purpose. That to raise this appropriation, the sum of \$45,290,735 be raised and appropriated, and that \$531,604 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$824,106 be transferred from the CPA Fund, undesignated fund balance to pay for current Land Bank debt service, and that \$175,300 be transferred from the Cable Fund, and that \$17,250 be transferred from the Septic Loan Betterment Fund, and that \$75,000 be transferred from the Library Grant, and that \$100,800 be transferred from the Waterways Management Fund, and that \$100,000 be transferred from Overlay Surplus, and that \$14,365 be transferred from the FEMA Fund and that \$23,000 be transferred from the Cemetery Perpetual Care Fund.

Duly seconded

**ACTION:** It was so voted.

## **WATER BUDGET**

**ARTICLE 7** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2011, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$\_\_\_\_\_.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$3,114,891 BY THE WATER ENTERPRISE FUND. WATER ENTERPRISE COSTS ARE FUNDED DIRECTLY BY RATE PAYERS. LACK OF ADEQUATE JUSTIFICATION PROVIDED FOR APPROXIMATELY 8% INCREASES OVER FY 2009 EXPENSES. FINANCE COMMITTEE HAS REDUCED EXPENSE ACCOUNTS TO REFLECT PAST USAGE. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,141,634 be appropriated to operate the Water Enterprise Fund for this purpose:

Salaries	990,774
Expenses	1,095,239
Debt	330,923
Budgeted surplus	724,698
Total	3,141,634

And that \$3,141,634 be raised from Departmental receipts, \$3,141,634.

Duly seconded

**ACTION:** It was so voted.

### **MAINTAIN, UPDATE, AND/OR CERTIFY REAL/PERSONAL PROPERTY VALUATIONS**

**ARTICLE 8** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to maintain, update, and/or certify real and personal property valuations and to act fully thereon. By request of the Deputy Assessor and the Board of Assessors. Estimated Cost: \$42,100.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE INDEFINITELY POSTPONED. FUNDS ARE AVAILABLE FROM OTHER SOURCES. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed

Duly seconded

**ACTION:** This article was indefinitely postponed.

### **CAPITAL PLAN ADOPTION**

**ARTICLE 9** To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2017 as proposed by the Board of Selectmen as set forth below and to accept any additions, revisions or amendments to the first six years of the submitted seven-year Capital Outlay Plan., and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING  
FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**AMEND THE MAIN MOTION:** (Edward J. McManus, Chairman-Board of Selectmen) I move that the list of proposed amendments to the Capital Plan listed on page 14 of the Annual Town Meeting warrant book be accepted and adopted, except to delete the amendment moving the Route 39 Water Tank maintenance to FY 12. Duly seconded

**ACTION ON AMENDMENT:** It was a unanimous vote, so declared.

**ACTION ON MAIN MOTION AS AMENDED:** This motion required a 2/3 majority to pass, it was ruled to have received the necessary 2/3 vote, the motion passed.

# CAPITAL OUTLAY PLAN 2011-2017

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17
<b>GENERAL GOVERNMENT</b>							
Town Hall HVAC- Phase 2	120,000						
Town Hall HVAC- Phase 3	120,000						
<b>Total General Government</b>							
<b>FIRE</b>							
Fire Rescue Vehicle	185,000		185,000		185,000		185,000
Breathing apparatus	80,000						
Fire Engine		550,000			500,000		
Expansion of fire station #2		2,000,000				200,000	
Main Station Roof Replacement							
Refurbish ladder truck							
<b>Total Fire Department</b>	265,000	2,550,000	185,000		685,000	200,000	185,000
<b>SCHOOLS</b>							
New High School Plans		2,000,000					
New High School Construction			40,000,000				
<b>Total Schools</b>		2,000,000	40,000,000				
<b>PUBLIC WORKS</b>							
Highway Paving	750,000	750,000	700,000	700,000			
New Sidewalks	100,000	50,000	50,000	50,000	50,000	50,000	
Vehicle Maintenance garage	600,000						
Vehicle replacements	219,000	325,000	172,000	280,000	250,000	302,000	242,000
Route # 137 road improvement							
<b>Total Public Works</b>	1,669,000	1,125,000	922,000	1,030,000	300,000	352,000	242,000



WATER DEPARTMENT

Water Main Project	300,000	300,000	300,000	300,000	1,000,000	1,000,000	300,000
New Well Source Investigation	200,000			-			100,000
Rehab/repaint Route #39 Tank							
Repaint Lothrop and route #39 water tanks	1,251,000						
New Wells Site #10		2,000,000					
design/eng Chatham Rd plant							
Treatment at Chatham Rd Wells	4,000,000		3,000,000				
Connect to treat. plant phase #1				4,000,000			
Connect to treat. plant phase #2				4,300,000	1,000,000	1,000,000	400,000
Total water Department	5,751,000	2,300,000	3,300,000	4,300,000	1,000,000	1,000,000	400,000
Total Plan (including Water)	8,855,625	10,767,000	45,859,000	11,250,000	8,985,000	10,381,200	7,855,000

## **PROPOSED AMENDMENTS CAPITAL OUTLAY PLAN 2011-2017**

### **Fire**

- Remove Breathing Apparatus from Capital Plan
- Increase FY 12 Fire Engine from 550,000 to 600,000
- Increase FY 15 Fire Engine from 500,000 to 650,000

### **Public Works**

- Decrease FY 11 Highway Paving from 750,000 to 0
- Increase Highway Paving from 0 to 700,000 for FY 15, FY 16, FY 17
- Decrease FY 11 New Sidewalks from 100,000 to 0
- Move FY 11 Vehicle Maintenance Garage to FY 12
- Increase FY 11 Vehicle Replacement from 219,000 to 225,000
- Decrease FY 12 Vehicle Replacement from 325,000 to 247,000
- Increase FY 13 Vehicle Replacement from 172,000 to 219,000
- Increase FY 15 Vehicle Replacement from 250,000 to 275,000
- Decrease FY 16 Vehicle Replacement from 302,000 to 255,000

### **Recreation**

- Decrease FY 11 Bathroom/Paving @ Long Pond from 100,000 to 50,000
- Remove Bathroom @ Pleasant Road FY 11, Bathroom @ Sand Pond FY 13, Bathroom @ Wychmere FY 14, and Bathroom @ Bank St. FY15 from Capital Outlay Plan

### **Cranberry Valley Golf**

- Decrease Cart Paving FY11 from 400,000 to 0
- Combine Maintenance Building Improvements FY 14 and Golf Cart Storage Building FY 15 to read Maint./cart storage demolition/replace FY 14 at 850,000
- Add HVAC/Kitchen renovations to plan in FY14 at 100,000

### **Waterways/Harbor**

- Decrease Various Dredging FY 12 from 2,175,000 to 175,000
- Add Channel Dredging FY 16 at 500,000
- Add Allen Harbor Basin Dredging FY 11 at 2,700,000
- Decrease Infrastructure FY11 from 212,625 to 0
- Increase Infrastructure FY 12 from 567,000 to 670,860
- Increase Infrastructure FY 13 from 100,000 to 1,433,700
- Decrease Infrastructure FY 14 from 410,000 to 392,500
- Increase Infrastructure FY 15 from 250,000 to 294,000
- Decrease Infrastructure FY 16 from 3, 829,200 to 2,197,000

**Water Department**

- Decrease Water Main Project in FY 15 and FY 16 from 1,000,000 to 300,000
- Decrease New Well Source Investigation FY 11 from 200,000 to 0
- Increase New Well Source Investigation FY 16 from 0 to 200,000
- Increase Route 39 Water Tank FY 11 from 1,251,000 to 1,300,000 and move to FY 12
- Add Rehab Lothrop Water Tank to FY 13 at 1,300,000
- Remove New Well Sites #10 from Plan
- Decrease Iron/Manga. Treatment at Chatham Rd. wells FY11 from 4,000,000 to 3,500,000
- Remove Connecting to Treatment Plant Phase 1 FY 13 and Phase 2 FY 14

## CAPITAL OUTLAY PLAN FY 2011-2017

	FY11	FY 12	FY 13	FY 14	FY 2015	FY 2016	FY2017
<b>GENERAL GOVERNMENT</b>							
Town Hall HVAC- Phase 3 (boiler)	120,000						
<b>Total General Government</b>	120,000						
<b>FIRE</b>							
Ambulance	185,000		185,000		185,000		185,000
Fire Engine		600,000			650,000		
Expansion of fire station #2		2,000,000					
Main Station Roof Replacement						200,000	
<b>Total Fire Department</b>	185,000	2,600,000	185,000		835,000	200,000	185,000
<b>SCHOOLS</b>							
New High School Plans		2,000,000					
New High School Construction			40,000,000				
<b>Total Schools</b>		2,000,000	40,000,000				
<b>PUBLIC WORKS</b>							
Highway Paving	-	750,000	700,000	700,000	700,000	700,000	700,000
New Sidewalks		50,000	50,000	50,000	50,000	50,000	50,000
Vehicle Maintenance garage		600,000					
Vehicle replacements	225,000	247,000	219,000	280,000	275,000	255,000	242,000
<b>Total Public Works</b>	225,000	1,647,000	969,000	1,030,000	1,025,000	1,005,000	992,000
<b>RECREATION</b>							
Paving @ Long Pond	0						
Bthrooms @ Long Pond	50,000						
<b>Total Recreation</b>	50,000						

**CRANBERRY VALLEY GOLF**

Cart path paving 0

Maint/cart storage demolition/replace

HVAC/kitchen renovations

850,000

100,000

950,000

**Total Cranberry Valley Golf Course**

**WATERWAYS/ HARBORS**

160,000

1,300,000

500,000

Channel Dredging 60,000

Allen Basin 2/3 Town, 1/3 abutters 2,700,000

175,000

302,000

294,000

2,197,000

Infrastructure

2,760,000

670,860

1,433,700

392,500

2,028,000

**Total Waterways/ Harbors**

**Waste water Management**

Waste Water Management Design 200,000

1,000,000

5,000,000

5,000,000

Waste Water Management Construction

200,000

1,000,000

5,000,000

5,000,000

**Total Wastewater Management**

**Total Plan w/o Water Department 3,540,000**

**7,092,860**

**43,889,700**

**7,532,500**

**8,454,000**

**8,902,000**

**8,205,000**

**WATER DEPARTMENT**

Water Main Project

300,000

300,000

300,000

300,000

New Well Source Investigation

100,000

100,000

Rehab/repaint Route #39 Tank

Repaint Lothrop water tank

1,300,000

Iron/mang treatment at

Chatham Rd Wells

3,500,000

**Total Water Department**

**3,800,000**

**1,600,000**

**1,600,000**

**300,000**

**400,000**

**400,000**

**Total Plan w/o Water Department 3,540,000**

**7,092,860**

**43,889,700**

**7,532,500**

**8,454,000**

**8,902,000**

**8,205,000**

**Total Plan (including Water)**

**7,340,000**

**8,692,860**

**45,489,700**

**7,832,500**

**8,854,000**

**9,302,000**

**8,605,000**

**FUND PHASE III OF THE REPLACEMENT OF  
THE TOWN HALL HVAC UNITS**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money for Phase III of the replacement of the Town Hall HVAC systems, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$120,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. NOT AN IMMEDIATE PRIORITY USE OF AVAILABLE FUNDS. VOTE: YES-7, NO-0.**

**MOTION:** (Lawrence P. Cole, Selectman) I move that this article be accepted and adopted and that \$6,900 be transferred from Free Cash for the design engineering and bidding for a new HVAC boiler at Town Hall

Duly seconded

**ACTION:** It was so voted.

**FIRE DEPARTMENT AMBULANCE**

**ARTICLE 11** To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to purchase and equip a new Type III, Class I, Advanced Life Support Emergency Medical Vehicle, and to trade a 2003 Ford E450 Type III, Class I, Emergency Medical Vehicle, provided, however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$185,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$194,000 AS A CAPITAL EXPENDITURE. PUBLIC SAFETY ISSUE. VOTE: YES-4, NO-3.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase a new ambulance and the sum of \$194,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote in Fiscal Year 2011

Duly seconded

**ACTION:** It was so voted.

**PROGRAM TO REPLACE SELF-CONTAINED  
BREATHING APPARATUS**

**ARTICLE 12** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund Phase-3 of a three phase program to replace 37 SELF-CONTAINED BREATHING APPARATUS units and associated compressors and mounting brackets. Total cost is \$240,000; Phase three is \$80,000 and to act fully thereon. By request of the Fire Chief. Estimated Cost: \$55,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$55,000 AND FUNDED FROM AVAILABLE FUNDS TO COMPLETE THIS IMPORTANT SAFETY UPGRADE. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$55,000 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**FUND PURCHASE/EQUIP VEHICLES FOR THE HARWICH DPW**

**ARTICLE 13** To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to purchase and equip the following vehicles, and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen finds that the vehicles cannot be utilized elsewhere in Town:

New Vehicles

Two (2) new 100 yd Municipal Solid Waste Trailers (Highway)  
One (1) new 6 wheel dump truck with plow and sander

Trade-in Vehicles

Two (2) 1997 Steco 100 yd Trash Trailers. (\$100,000)  
One (1) 1993 Chevy dump truck (\$125,000)

and to act fully thereon. By request of the DPW Director. Estimated Cost: \$225,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$100,000 FOR TWO SOLID WASTE TRAILERS AND FUNDED BY THE STABILIZATION FUND. VOTE: YES-5, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$100,000 be transferred from Free

Cash for the following:

Highway and Maintenance

Two (2) 100 yard municipal solid waste trailers (Highway) \$100,000

And to authorize the Board of Selectmen to trade-in or sell:

Two (2) solid waste trailers

Duly seconded

**ACTION:** It was so voted.

**FUND PURCHASE OF NEW VEHICLES FOR WATER DEPARTMENT**

**ARTICLE 14** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to purchase and/or lease three (3) vehicles for the Water Department, and further, to authorize the trade-in or sale of the following three (3) old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in the Town:

New Vehicles

2010 Ford Ranger

2010 Ford Ranger

2010 Ford F-250 Crew Cab

Trade-in Vehicles

2004 Crown Victoria

1996 Ford Van

2000 Ford Windstar

And to further authorize the Board of Selectmen to enter into a lease purchase agreement or agreements for a term not to exceed five years; and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated Cost: \$68,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$68,000 TO BE FUNDED BY THE ENTERPRISE FUND. VOTE: YES-5, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$68,000 be transferred from the Water Enterprise Fund for the following:

Water Department

Two (2) 2010 pick up trucks

One (1) 2010 crew cab truck

And to authorize the Water Commissioners to trade-in or sell:

One (1) 2004 Crown Victoria sedan

One (1) 1994 Ford van

One (1) 2000 Ford windstar

Duly seconded

**ACTION:** It was so voted.

## **CONSTRUCT GREENSAND WATER TREATMENT FACILITY**

**ARTICLE 15** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow, including borrowing from the State Revolving Fund, a sufficient sum of money to construct a Greensand Water Treatment Facility capable of treating 4.5 MGD expandable to 6.5 MGD, and to act fully thereon. By request of the Harwich Board of Water Commissioners and Harwich Water Superintendent. Estimated Cost: \$3,500,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$ 3,500.000 TO BE FUNDED BY THE ENTERPRISE FUND. VOTE: YES-5, NO-1, ABSTAIN-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,500,000 is hereby appropriated to pay costs of designing, constructing, originally equipping and furnishing a new Greensand Water Treatment Facility, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and further, that this new facility shall be named the Bruce Cahoon Water Treatment Facility

Duly seconded

**ACTION:** This article required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion passed.

## **FUND REPAIRS TO ROUTE 39 WATER STORAGE TANK**

**ARTICLE 16** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to make needed structural repairs and paint the interior and exterior of the Route 39 water storage tank having a capacity of 1.5 MG, and to act fully thereon. By request of the Harwich Board of Water Commissioners and Harwich Water Superintendent. Estimated Cost: \$1,600,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$1,600,000 AND FUNDED FROM THE WATER ENTERPRISE RESERVES FOR \$500,000, AND BY THE WATER ENTERPRISE FUND FOR \$1,100,000. VOTE: YES-6, NO-0, ABSTAIN-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$1,600,000 is hereby appro-

prorated to pay costs of making structural repairs to and painting the interior and exterior of the Route 39 1.0 MG water storage tank, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, \$500,000 be transferred from the Water Enterprise Fund retained earnings and the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,100,000 under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**PROVIDE ADDITIONAL FUNDING FOR COMPLETION OF THE TOWN'S CWMP (Comprehensive Wastewater Management Plan) COMPREHENSIVE WASTEWATER MANAGEMENT PLAN**

**ARTICLE 17** To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds a sufficient sum of money for the completion of the Town's CWMP. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59, para.21C (proposition 2 ½ ) the amounts required to pay the principal of and interest on any borrowing authorized under this article, and to act fully thereon. By request of the Water Quality Task Force. Estimated cost \$200,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. PHASE ONE NEEDS TO BE COMPLETED (USING THE REMAINING \$250,000 FROM THE MAY 2009 APPROPRIATION OF \$500,000) BEFORE ADDITIONAL FUNDING IS CONSIDERED AND FUTURE COSTS NEED TO BE SOLIDIFIED BEFORE PROCEEDING. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$200,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote in Fiscal Year 2011.

Duly seconded

**ACTION:** It was a unanimous vote, so declared

**FUND DIAGNOSTIC FEASIBILITY STUDY OF HINCKLEY POND**

**ARTICLE 18** To see if the Town will vote to raise and appropriate, borrow and /or transfer from available funds a sufficient amount of money to fund a

diagnostic feasibility study of Hinckley Pond and to determine the sources of excess phosphorus with recommendations for remedial action, and to act fully thereon. By request of the WQTF. Estimated Cost \$30,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. MORE PRESSING NEEDS FOR AVAILABLE FUNDS. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed

### **FUND PLEASANT ROAD BEACH RESTROOMS**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, borrow and/or transfer a sufficient sum of money to replace the current restroom facilities at Pleasant Road Beach, and to act fully thereon. By request of the Harwich Recreation and Youth Commission. Estimated Cost: \$75,000.00

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDS ARE NOT AVAILABLE. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed

Duly seconded

**ACTION:** This article was indefinitely postponed

### **FUND SAND POND DOCKS**

**ARTICLE 20:** To see if the Town will vote to raise and appropriate borrow and/or transfer a sufficient sum of money to replace the summer swim lesson docks at Sand Pond, and to act fully thereon. By request of the Harwich Recreation and Youth Commission. Estimated Cost: \$18,400.00.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$18,400 FROM AVAILABLE FUNDS. SUMMER YOUTH ACTIVITIES SHOULD BE MAINTAINED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$18,400 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was so voted.

### **REPLACE RESTROOM AT ALLEN HARBOR**

**ARTICLE 21** To see if the Town will vote to raise and appropriate, borrow and/or transfer a sufficient sum of money to replace the comfort Station at Allen Harbor Town Landing and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$65,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. NOT A PRIORITY USE OF AVAILABLE FUNDS. VOTE: YES-6, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

### **ADD TO DREDGING RESERVE FUND TO DREDGE VARIOUS ENTRANCE CHANNELS**

**ARTICLE 22** To see if the Town will vote to raise and appropriate, borrow, and/or transfer a sufficient sum of money (\$100,000) to dredge various harbors and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$100,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. NOT A PRIORITY USE OF AVAILABLE FUNDS. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$30,573 be transferred from Article 57 of the May 2007 Annual Town Meeting for this purpose

Duly seconded

**AMEND THE MAIN MOTION:**(Angelo LaMantia, Selectman) I move that this motion be modified to read as follows: the sum of \$64,173 be appropriated and that \$33,600 be transferred from Free Cash and \$30,573 be transferred from Article 57 of the May 2007 Annual Town Meeting for this purpose

Duly seconded

**ACTION ON THE AMENDMENT:** The amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** The motion carried

**ALLEN HARBOR BULKHEAD REPAIR AND FLOAT REPLACEMENT**

**ARTICLE 23** To see if the Town will vote to raise and appropriate, borrow, and/or transfer a sufficient sum of money to repair the Allen Harbor Bulkhead and whaler system and replace the floating dock, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$54,027.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. NOT A PRIORITY USE OF AVAILABLE FUNDS. VOTE: YES-5, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$19,600 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**REPLACE WIXON DOCK**

**ARTICLE 24** To see if the Town will vote to raise and appropriate, borrow, and/or transfer a sufficient sum of money to replace the Capt. Nathaniel Wixon Dock off Harbor Road, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$44,538.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$44,600 BE FUNDED FROM AVAILABLE FUNDS. PUBLIC SAFETY ISSUE. VOTE: YES-6, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND CLEAN UP OF POLICE FIRING RANGE**

**ARTICLE 25** To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds a sufficient sum of money to fund lead clean-up at the Town's Firearms Range, installation of a lead catchment system, other measures recommended by the Massachusetts Department of Environmental Protection, and related expenses for and to act fully thereon. By Request of the Town Administrator, Water Superintendent, and Chief of Police. Estimated Cost: \$70,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$25,000 BE FUNDED FROM AVAILABLE FUNDS. REMOVAL OF CONTAMINENTS FROM SOIL WILL MAINTAIN AND PRESERVE WATERSHED. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$25,000 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND INSTRUCTIONAL TECHNOLOGY HARDWARE/SOFTWARE  
FOR THE SCHOOL DEPARTMENT**

**ARTICLE 26.** To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds a sufficient sum of money to fund instructional technology hardware and software for the School Department, and to act fully thereon. By request of the School Committee. Estimated Cost: \$125,251.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$40,000 FROM AVAILABLE FUNDS. VOTE: YES-4, NO-3.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$40,000 be appropriated and to raise such appropriation \$32,670 be transferred from Article 1 of the May 1998 Annual Town Meeting & \$ 100 be transferred from Article 25 of the May 2008 Annual Town Meeting & \$263 be transferred from Article 43 of the May 2002 Annual Town Meeting& \$804 be transferred from Article 22 of the May 2007 Annual Town Meeting & \$500 be transferred from Article 10 of the May 2008 Annual town Meeting& \$5,663 be transferred from Article 10 of the May 2009 Annual town Meeting for this purpose

Duly seconded

**ACTION:** The motion carried

**FUND SCHOOL BUILDING MAINTENANCE**

**ARTICLE 27.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund building maintenance at the Elementary, Middle and High Schools; said funds to be utilized to accomplish the extraordinary maintenance goals set forth by the school administration in its 5-year maintenance plan, and to act fully thereon. By request of the School Committee. Estimated Cost: \$75,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$40,000 BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-7, NO-1.**

**MOTION:** (Linda Cebula, Chairman, Finance Committee) I move that this article be accepted and adopted in the amount of \$40,000, and the sum of \$5,250 be transferred from Article 90 of the May 2007 Annual Town

Meeting & \$ 34,750 be transferred from Article 15 of the May 2008 Annual Town Meeting for this purpose.

Duly seconded

**ACTION:** The motion carried.

### **FUND A PUBLIC BUILDING MAINTENANCE PROGRAM**

**ARTICLE 28** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to initiate a Public Building Maintenance Program. Provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amounts herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY 2011 by the provisions of general laws, Chapter 59, Section 21, Proposition 2 ½ so called, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ \_\_\_\_\_.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. CONCEPT NEEDS DEVELOPMENT OF PROCEDURES AND USES OF FUNDS BEFORE ESTABLISHING A BUILDING MAINTENANCE PROGRAM. VOTE: YES-6, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed

Duly seconded

**ACTION:** This article was indefinitely postponed.

### **FUND PURCHASE OF VACCINE AND RELATED EXPENSES OF A FLU CLINIC**

**ARTICLE 29.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be used for the purchase of vaccines and to cover expenses associated with the administration of a flu clinic, and to act fully thereon. By request of the Board of Health. Estimated Cost: \$ 3,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$3,000 BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,000 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was so voted.

**RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM  
FY 2010 COMMUNITY PRESERVATION FUND ESTIMATED  
ANNUAL REVENUES**

**ARTICLE 30.** To see if the Town will vote to reserve for future appropriation amounts from FY 2009 C11 Community Preservation Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space excluding land for recreational use;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Fund FY 2009 Budgeted Reserve; and to act fully thereon.

By request of the Community Preservation Committee. Estimated Cost: \$ \_\_\_\_\_.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed

Duly seconded

**ACTION:** This article was indefinitely postponed.

**RESTORATION andAND PRESERVATION OF TOWN RECORDS**

**ARTICLE 31.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for the restoration, preservation, and codification/digitization of certain Town records maintained by the Harwich Town Clerk, and the Harwich Tax Assessor, and to act fully thereon. This is the fourth, and final phase of the Town Clerk's project, and the third and final phase of the Tax Assessor's project. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee, the Harwich Town Clerk, the Harwich Tax Assessor, and Harwich Board of Assessors. Estimated Cost: \$ 48,500.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$ 48,500 FROM COMMUNITY PRESERVATION FUNDS. FINAL PHASE OF MULTI-PHASE PROJECTS. VOTE: YES-6, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$48,500 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, to the Town Clerk and Board of Assessors for this purpose

Duly seconded

**ACTION:** The motion carried

## **ALBRO HOUSE HISTORIC RESTORATION PROJECT-PHASE II**

**ARTICLE 32.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to:

1. Preserve and restore, using historically appropriate materials, and/or install historically appropriate replacements as necessary, window panes, screens, and storm windows at the Historic Albro House; and to
2. Preserve and restore the roof, hip and ridgelines boards, and the second floor porch, using historically appropriate materials and/or historically appropriate replacements as necessary, at the Historic Albro House, and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves.

By request of the Community Preservation Committee, the Historical & Historic District Commission, and the Youth Counselor. Estimated Cost: \$ 30,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. PROJECT PHASES AND TOTAL AMOUNT OF FUNDING NEED COMPREHENSIVE DEFINITION. VOTE: YES-8, NO-0.**

**MOTION:** (Edward J. McManus, Chairman-Board of Selectmen) I move that this article be accepted and adopted and the sum of \$30,000 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, to the Board of Selectmen for this purpose

Duly seconded

**ACTION:** The motion carried

## **PRESERVATION OF HISTORIC BUILDINGS-PHASE II**

**ARTICLE 33.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to preserve threatened historic buildings via site preparation, on Town-owned land adjacent to the Brooks Academy, including historically appropriate period foundation(s), installing access pathways, providing electrical service, performing exterior building restoration and preservation, and providing interpretative signage,

and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee, and the Harwich Historical & Historic District Commission. Estimated Cost: \$ 50,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. THIS MULTI-PHASE PROJECT NEEDS A COMPREHENSIVE PLAN SO THAT THE VOTERS ARE AWARE OF THE EXTENT OF THE FUNDS TO BE REQUESTED FOR THIS BUILDING. VOTE: YES-8, NO-0.**

**MOTION:** (Edward J. McManus, Chairman-Board of Selectmen) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** The motion carried

#### **HISTORIC HARWICH CENTER CEMETERY GRAVESTONE RESTORATION AND PRESERVATION**

**ARTICLE 34.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for certain preservation and restoration projects at the Historic Harwich Center Cemetery, and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee, the Harwich Cemetery Commission, and the Harwich Cemetery Administrator. Estimated Cost: \$ 53,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$ 53,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$53,000 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### **CATALOG, RESTORE AND PRESERVE THE HISTORIC JOHN H. PAINE COLLECTION**

**ARTICLE 35.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for the Cataloging,

Restoration, and Preservation of the Paine Documents Collection, located at the Harwich Historical Society at the Brooks Academy, and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee and the Harwich Historical Society. Estimated Cost: \$30,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-8, NO-0.**

**MOTION:** (Edward J. McManus, Chairman-Board of Selectmen) I move that this article be accepted and adopted and the sum of \$30,000 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** The motion carried

**INSTALL HEATING SYSTEM AT HISTORIC  
CHASE LIBRARY-PHASE I**

**ARTICLE 36.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to provide a grant for the Chase Library to purchase and install a new heating system at the Chase Library to preserve the building's physical integrity, and the historic and cultural artifacts therein, and to act fully thereon. This is Phase One of an expected two-phase project. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves, and to authorize the Board of Selectmen to accept an historic preservation restriction on the Chase Library. By request of the Community Preservation Committee, and the Chase Library Association, Inc. Estimated Cost: \$ 5,800.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$5,800 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$5,800 be transferred from the Community Preservation Fund (Historic), undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** The motion carried, unanimously.

## **HARWICH AFFORDABLE HOUSING BUY-DOWN PROGRAM**

**ARTICLE 37.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money for the funding of an Affordable Housing “Buy-Down” program, and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Affordable Housing Reserves. By request of the Community Preservation Committee, the Harwich Housing Committee, and the Harwich Housing Authority.  
Estimated Cost: \$ 207,928.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. TOO FEW PEOPLE ASSISTED FOR THIS AMOUNT OF MONEY. VOTE: YES-8, NO-0.**

**MOTION:** (David Purdy, Housing Committee) I move that this article be accepted and adopted and the sum of \$207,928 be transferred from the Community Preservation Fund (Housing), undesignated fund balance, to the Harwich Housing Authority for this purpose, and to authorize the Board of Selectmen to accept affordable housing restrictions on any housing units acquired pursuant to this vote.

Duly seconded

A motion was made and seconded to terminate debate; this required a  $\frac{3}{4}$  majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** The motion carried.

## **AFFORDABLE HARWICH RENTAL HOUSING ASSISTANCE PROGRAM**

**ARTICLE 38.** To see if the Town will vote to appropriate from Community Preservation Act funds (Housing) the sum of \$190,000 for the purpose of funding a rental assistance program; and that to meet this appropriation the sum of \$60,000 be transferred from the appropriation under Article 47 of the May 2007 Annual Town Meeting (Community Preservation Act funds-Housing: Fund Rental Assistance Revolving Loan fund) and that the balance of \$130,000 be transferred from Community Preservation Act funds (Affordable Housing Reserve); and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Affordable Housing Reserves. By request of the Community Preservation Committee, the Harwich Housing Authority, and the Harwich Housing Committee.  
Estimated Cost: \$ 190,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$ 130,000 FROM COMMU-**

**UNITY PRESERVATION FUNDS. THESE FUNDS WILL ASSIST A GREATER NUMBER OF PEOPLE AND FAMILIES IN A TIMELY MANNER IN THESE DIFFICULT ECONOMIC TIMES. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$190,000 be appropriated for this purpose. To meet this appropriation, the sum of \$130,000 from the CPA Fund, (Housing), undesignated fund balance and \$60,000 from Article 47 of the 2007 Annual Town Meeting be transferred to the Harwich Housing Committee for this purpose provided that no such transfer take place unless the Housing Authority returns \$60,000 from Article 47.

Duly seconded

**ACTION:** It was a unanimous vote, so declared

### **COMPREHENSIVE LAND STEWARDSHIP AND LAND MANAGEMENT PLAN**

**ARTICLE 39.** To see if the Town will vote to transfer from Community Preservation Act funds (Open Space) a sum of money to develop a comprehensive Town-wide land stewardship report, and a Land Management Plan for the Bells' Neck and Island Pond Conservation Areas, and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Open Space Reserves. By request of the Community Preservation Committee and the Conservation Commission. Estimated Cost: \$ 20,000.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-0, ABSTAIN-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$20,000 be transferred from the CPA Fund, (Open Space), undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

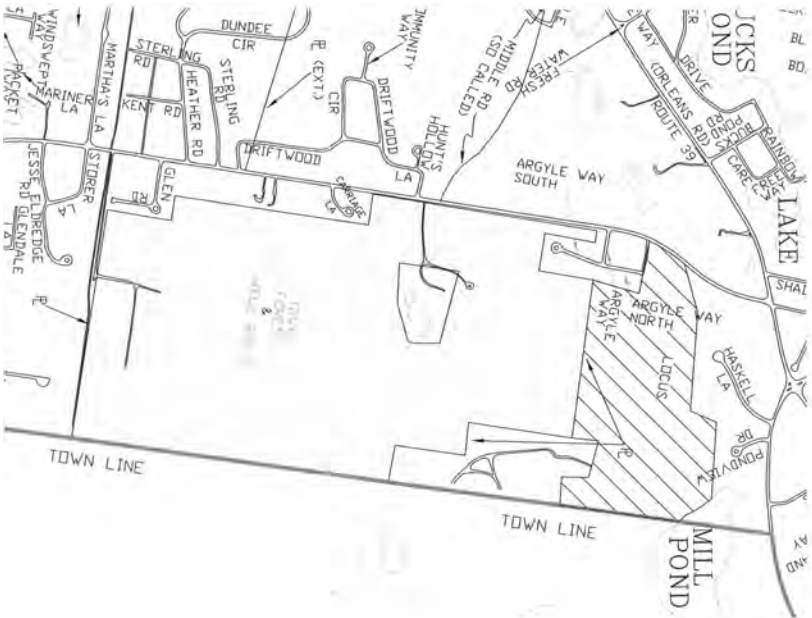
### **FUND PURCHASE OF LAND FOR OPEN SPACE PURPOSES**

**ARTICLE 40.** To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, or take by eminent domain for open space purposes, those purposes specifically limited to passive recreation, and the protection of existing and future well fields, aquifers and recharge areas, watershed land, and forested land under the provisions of Massachusetts General Law (MGL), Ch. 40, §8C, land situated in the Town of Harwich, Massachusetts, consisting of 38.71 acres, more or less, and being all or a portion of the land

identified on Assessor's Map 64 as parcels C-1, C-1A, C-2, C-3, C-4, C-5, C-6 and C-7. The parcels are more particularly shown on plans recorded in the Barnstable Registry of Deeds in Plan Book 586 Page 44, Plan Book 588 Page 86, Plan Book 588 Page 70, Plan Book 628 Page 84, Plan Book 628 Page 83, Plan Book 623 Page 64 and Plan Book 622 Page 75. Including a 50' wide right of way from Haskell Lane as shown on Plan Book 432 Page 33 and described in the deed recorded in Book 15225 Page 266. land situated in the Town of Harwich, Massachusetts, consisting of 38.71 acres more or less, which is identified on Assessor's Map 64, parcels C-1, C-1A, C-2, C-3, C-4, C-5, C-6, C-7. The parcels are described in a deed recorded on MM/DD/YYYY in Book XXX, Page YYY aAnd, further, to appropriate a sum of money from the Community Preservation Act Open Space Reserve, and from the estimated annual revenues of the Community Preservation Fund Budgeted Reserve, or any other sum, for said acquisition, appraisals, and closing costs, including all expenses incidental and related thereto, receipts pursuant to the provisions of ch.149, §298 of the Acts of 2004, as amended by Ch. 352, §§129-133 of the Acts of 2004, the so-called Community Preservation Act; to authorize the Board of Selectmen, to apply for, and accept, any funds which may be provided by the Commonwealth or other public sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, ch.132A, §11, and/or the Federal Land & Water Conservation Fund, P.L. 88-568, 78 Stat 897, provided that any such funds so received shall be returned upon receipt to the Community Preservation Act Funds-Open Space Reserve; to authorize the Board of Selectmen to grant to the appropriate third party, for no consideration, a perpetual Deed Restriction, pursuant to the provisions of General Laws, ch.184, §31 through 33, allowing the aforementioned purposes, to be recorded at the time of closing or within a reasonable amount of time thereafter; to authorize the Board of Selectmen to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen, to enter into any and all agreements, and to execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and to obtain reimbursement funding which is to be returned to the Community Preservation Act Funds-Reserve; or to take any other action relative thereto. In the event that part or all of the CPA funds appropriated under this Article are not needed to complete this land purchase, those remaining CPA funds shall be promptly returned to the Community Preservation Act Funds-Open Space Reserve.

Further, in the event that this purchase does not occur, for any reason, the CPA funds appropriated under this Article shall be promptly returned to the Community Preservation Act Funds-Open Space Reserve; and to act fully thereon. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated Cost: \$ 338,000.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-6, NO-0,  
ABSTAIN-1.**



**MOTION:** (Linda Cebula, Chairman- Finance Committee) I move that this article be accepted and adopted and that the sum of \$2,000,000.00 be appropriated for the purpose of purchasing and/or taking by eminent domain the land described in the article, said land to be under the control and management of the Conservation Commission under the provisions of M.G.L. c.40, §8C;

and that to raise said appropriation the sum of \$338,000.00 be transferred from the Community Preservation Act Fund;

and that the Board of Selectmen and/or the Conservation Commission and/or any other Town board, commission or agency, be authorized to apply for, accept, and expend any funds from any sources as set forth in the article or any other funding sources that may become available for the acquisition of the land;

and to enter into any and all agreements, and to execute any and all instruments as may be necessary on behalf of the municipality to effect the purchase of the land.

Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote.

At 11:15pm on Monday May 3, 2010 a motion was made and seconded to adjourn until Tuesday, May 4, 2010 at 7:00pm.

On Tuesday, May 4, 2010, the Moderator, Michael D. Ford, Esq. called the Annual Town Meeting to order at 7:00pm after a quorum of 150 voters had been reached, having 322 registered voters in attendance, and the Annual Town Meeting was opened and began with:

**FUND SECOND BROOKS PARK BOCCE COURT  
AND TOWN TRAIL SYSTEM GUIDES**

**ARTICLE 41.** To see if the Town will vote to transfer from Community Preservation Act Funds (Recreation) a sum of money for:

- Site preparation and construction of a second Bocce court at Brooks Park; and
- Town Trail System Guides,

and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Reserve. By request of the Community Preservation Committee, Francois Marin (Bocce court), the Recreation and Youth Commission (Bocce court), and the Harwich Trails Committee (Trail Guides). Estimated Cost: \$ 8,500.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDS SHOULD BE RETAINED FOR EARLY RETIREMENT OF LAND BANK DEBT. REQUESTED USE OF FUNDS IS NOT A PRIORITY. VOTE: YES-7, NO-0.**

**MOTION:** (Edward J. McManus, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$8,500 be transferred from the Community Preservation Fund,(Open Space) undesignated fund balance, for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND ADMINISTRATIVE COSTS OF THE COMMUNITY  
PRESERVATION COMMITTEE**

**ARTICLE 42.** To see if the Town will vote to transfer from Community Preservation Act funds (Administration) a sum of money for administrative costs, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$ 10,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$10,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$10,000 be transferred from CPA undesignated fund balance for this purpose.

Duly seconded

**ACTION:** It was so voted.

### **ACQUIRE DOWNEY PROPERTY**

**ARTICLE 43** To see if the Town will vote to authorize the Board of Selectmenraise and appropriate, borrow and/or transfer from available funds a sufficient sum of money to acquire by gift, by purchase, by eminent domain or otherwise, for general municipal purposes, all or a portion of land now or formerly owned by Julia T. Downey, Trustee, and located on the south side of Route 28 in Harwich, Mass, and shown on Assessor's map 15 as Parcel H4, containing 2.2 acres, more or less, and to raise and appropriate, or transfer from available funds or borrow a sufficient sum of money for such acquisition; and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING RECEIPT OF FURTHER INFORMATION VOTE: YES-7, NO-1.**

Article 43 – Downey Property



**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

### **SALE OF LAND – 172/178 QUEEN ANNE ROAD**

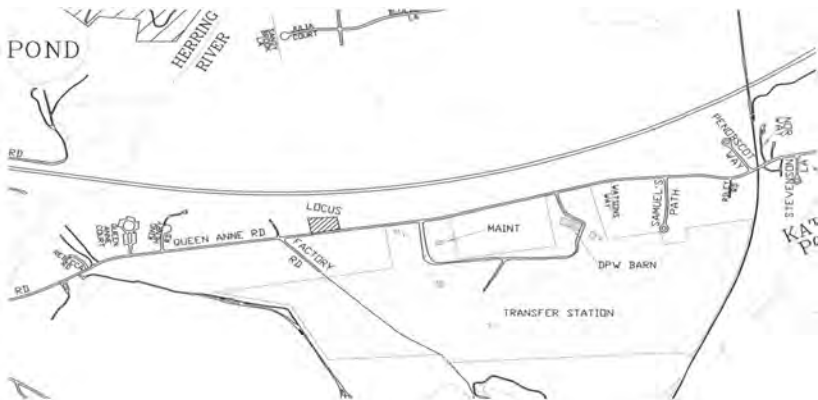
**ARTICLE 44.** To see if the Town will vote to transfer the care, custody, control, and management of the following described parcels of land to the Board of Selectmen to be held for the purpose of sale or lease, and to authorize the Board of Selectmen to sell or lease said certain parcels of land owned by the Town upon such terms and conditions as the Board deems to be in the best interest of the Town, and to authorize the Board to enter into any agreements in connection with the above purpose, and to act fully thereon. The specific parcels are as follows:

<u>Address</u>	<u>Assessor's Map</u>	<u>Parcel</u>	<u>Acreage</u>
172 Queen Anne Road	58	K1-3	.68 acres
178 Queen Anne Road	58	K1-4	.79 acres

By Request of the Board of Selectmen

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-6, NO-0.**

Article 44 – 172 / 178 Queen Anne Road



**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted for leasing or selling said parcels.

Duly seconded

**AMEND THE MAIN MOTION:** (Alburt Rosenberg) I move that the main motion be amended by deleting the term “selling”.

Duly seconded

**ACTION ON AMENDMENT:** The amendment failed

**ACTION ON MAIN MOTION:** This needed a 2/3 majority vote to pass, a standing count was taken, YES 101 NO 118, the motion failed.

### **LEASE OF TOWN-OWNED CRANBERRY BOG**

**ARTICLE 45** To see if the Town will vote to authorize the Board of Selectmen to enter into a 10-year lease agreement for the use of Town-owned cranberry bog described as follows:

The cranberry bog known as “*Herring River Conservation Area Bog*” and land is located off Depot Street, North Harwich, Barnstable County, Massachusetts and shown on Harwich Assessor’s Map 36 as Parcel M3, containing 11.5 acres, more or less; being further shown on the plan recorded in Barnstable Plan Book 202 Page 33. The Deed is recorded in Barnstable Registry of Deeds in Book 8727 Page 192. Lease will be effective from April 2007 until May 2017.

The lease to be issued on such terms and conditions as established by the Board of Selectmen and to allow general agricultural use as part of the lease and to further authorize the Board of Selectmen to petition the Legislature for authority to enter into said lease pursuant to the requirements of Article 97 of the Massachusetts Constitution; and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FORMALIZE EXISTING LEASE. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** This needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

### **LEASE OF TOWN-OWNED CRANBERRY BOG**

**ARTICLE 46** To see if the Town will vote to authorize the Board of Selectmen to enter into a 10-year lease agreement for the use of Town-owned cranberry bog described as follows:

The cranberry bog known as “*Jenkins Bog*” is located off Bell’s Neck Road in West Harwich, Barnstable County, Massachusetts and being a portion of

Harwich Assessor's Map 27 as Parcel M2, containing 1.5 acres, more or less; being further shown on the plan recorded in Barnstable Plan Book 202 Page 35 (31953A). The Deed is recorded in Barnstable Registry of Deeds in Book 8727 Page 173. The lease to be issued on such terms and conditions as established by the Board of Selectmen and to allow general agricultural use as part of the lease, lease, and to further authorize the Board of Selectmen to petition the Legislature for authority to enter into said lease pursuant to the requirements of Article 97 of the Massachusetts and Constitution; and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. MAKE SITE AVAILABLE FOR LEASING ARRANGEMENT SHOULD SUCH AN OPPORTUNITY BE PRESENTED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** This needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

#### **ANNUAL AUTHORIZATION – COUNCIL ON AGING REVOLVING FUND**

**ARTICLE 47.** To see if the Town will vote to request annual authorization to establish a revolving fund pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the purpose of funding health, recreational, nutritional and educational programs with monies generated from fees for these programs, program fees and services, expenditures approved by the Director of the Council on Aging and Council on Aging Board in an amount not to exceed \$20,000 per year, and to act fully thereon: By request of the Council on Aging.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was so voted.

#### **CREATE A GOLF REVOLVING FUND**

**ARTICLE 48.** To see if the Town will vote to request authorization to establish a revolving fund, effective for Fiscal Year 2012, pursuant to the provisions

of M.G.L. Chapter 44, Section 53E ½ for the purpose of funding capital and operating expenditures with monies generated from with non-resident membership fees and pull cart receipts credited to the revolving fund, expenditures approved by the Director of Golf and the Golf Committee in an amount not to exceed \$125,000 in the ensuing fiscal year, and to act fully thereon. By request of the Golf Committee.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. THIS ARTICLE WOULD TRANSFER EXISTING REVENUES FROM THE OPERATING BUDGET AND CREATE A DEFICIT IN GOLF COURSE OPERATIONS. TOWN RESIDENTS WOULD THEN NEED TO SUPPLEMENT THESE DEFICITS FROM AVAILABLE FUNDS OR FROM OTHER TOWN DEPARTMENT BUDGETS. THERE ARE NO NEW OR ENHANCED SOURCES OF REVENUE TO FUND THIS REQUEST. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**AUTHORIZE GOLF RESTAURANT LEASE REVENUE INTO  
PRO SHOP REVOLVING ACCOUNT**

**ARTICLE 49.** To see if the Town will vote to expand the current Cranberry Valley Golf Course Pro Shop Revolving Account created under MGL Chapter 44, sec. 53D to include all lease payments from the restaurant lease and to act fully thereon. By request of the Golf Committee.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$ 3,000. INCREMENTAL LEASE REVENUES ARE NEW REVENUES AND COULD BE ADDED TO EXISTING REVOLVING ACCOUNT WITHOUT NEGATIVELY IMPACTING TOWN FINANCIAL RESOURCES. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum in excess of \$10,000.00 per year from the Restaurant lease be deposited into the Pro Shop Revolving Account.

Duly seconded

**ACTION:** It was so voted.

### **CREATE A RECREATION AND YOUTH REVOLVING FUND**

**ARTICLE 50.** To see if the Town will vote to request authorization to establish a revolving account pursuant to M.G.L. Chapter 44, Section 53 E ½ for the purpose of funding recreation and youth programs with monies generated from fees for these programs these programs fees and services, expenditures approved by the Recreation Director and Recreation and Youth Commission in an amount not to exceed \$70,000 in the ensuing fiscal year, and to close out and transfer the balance of the existing M.G.L. Chapter 44 Section 53 D recreation revolving account into this new revolving account; and to act fully thereon. By request of the Recreation and Youth Commission.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN AN AMOUNT NOT TO EXCEED \$70,000. CORRESPONDING EXPENSES HAVE BEEN ELIMINATED FROM BUDGET AND THEREFORE, THIS REVOLVING ACCOUNT WILL NOT NEGATIVELY IMPACT TOWN FINANCIAL RESOURCES. VOTE: YES-7, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was so voted.

### **CREATE A CEMETERY REVOLVING FUND**

**ARTICLE 51** To see if the Town will vote to request authorization to establish a revolving account pursuant to M.G.L. Chapter 44, Section 53E ½ for the purpose of funding maintenance, care and support of town cemetery properties, said revolving account to be funded with a maximum of 90% of monies generated from lot sales and Ground Penetrating Radar services, expenditures approved by the Cemetery Administrator and Harwich Cemetery Commission, in an amount not to exceed \$40,000 per year, and to act fully thereon. By request of the Harwich Cemetery Commission.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$40,000. COMMISSION HAS CREATED A NEW REVENUE SOURCE AND THESE REVENUES CAN BE ADDED TO THE REVOLVING FUND WITHOUT NEGATIVELY IMPACTING TOWN RESOURCES. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

At 8:15 a motion was made and seconded to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting:

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING WARRANT  
MAY 4, 2010**

BARNSTABLE, SS:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 4, 2010 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 22<sup>nd</sup> day of March, 2010

s/ Edward J. McManus Chairman

s/Lawrence P. Cole, Vice Chairman

s/Robin D. Wilkins, Clerk

s/Angelo S. La Mantia

s/Larry G. Ballantine

BOARD OF SELECTMEN

A true copy Attest:

s/David A. Robinson

Constable

April 13, 2010

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 4<sup>th</sup> day of May, 2010 at the time and place for the purpose herein named by post-

ing up attested copies thereon in the four (4) Post Office Buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

The Moderator, Michael D. Ford, Esq. convened the Special Town Meeting, the Town Clerk, Anita N. Doucette read the Warrant and the return of the Warrant, The Special Town Meeting began with:

**SUPPLEMENT FISCAL YEAR 2010 SNOW AND ICE BUDGET**

**ARTICLE 1** To see if the Town will vote to supplement the FY 2010 Snow and Ice Operating Budget Salaries and Wages and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ \_\_\_\_\_

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$ 159,135 FROM AVAILABLE FUNDS. DEFICIT NEEDS TO BE FUNDED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted, and the sum of \$159,135 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM  
FY 2010 COMMUNITY PRESERVATION FUND ESTIMATED  
ANNUAL REVENUES**

**ARTICLE 2.** To see if the Town will vote to reserve for future appropriation amounts from FY 2010 Community Preservation Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space excluding land for recreational use;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Fund FY 2009 Budgeted Reserve; and to act fully thereon.

By request of the Community Preservation Committee. Estimated Cost: \$ 22,390.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPT-ED AND ADOPTED AND FUNDED FOR \$ 22,390 FROM COMMU-NITY PRESERVATION FUNDS. VOTE: YES -7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that the Town transfer from FY 10 estimated revenue CPA Fund the sum of \$22,390 fro the Community Housing Reserve Fund.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

### **FUND REPLACEMENT OF HARBOR PUMP OUT BOAT**

**ARTICLE 3** To see if the Town will raise and appropriate, transfer from avail-able funds and/or borrow a sufficient sum of money to purchase and equip a 22'-25' pump out boat, and to further authorize the sale or trade-in of the existing 1995 Alcar Environmental Boat toward the purchase price where the Board of Selectmen find it cannot be utilized elsewhere in the Town, and to accept any grant monies from the Clean Vessel act or other sources for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$72,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPT-ED AND ADOPTED AND FUNDED FOR \$72,000 FROM STATE GRANT, AND THAT THE OLD BOAT BE DISCARDED SO AS NOT TO INCUR CONTINUING MAINTENACE COSTS ON A BOAT THAT IS BEING REPLACED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the old pump out boat be traded in for this purpose.

Duly seconded

**ACTION:** It was so voted.

### **REPLENISH FINANCE COMMITTEE RESERVE FUND**

**ARTICLE 4** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to replenish the Fiscal Year 2010 Reserve Fund, and to act fully thereon. By request of the Finance Committee. Estimated cost: \$ \_\_\_\_\_.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$35,000 be appropriated for

this purpose. That to meet this appropriation, the sum of \$750 be transferred from Article 58 of the May 2007 Annual Town Meeting & \$6,250 be transferred from Article 53 of the May 2007 Annual Town Meeting & \$3,000 be transferred from Article 61 of the May 2008 Annual Town Meeting & \$25,000 be transferred from Article 10 of the May 2005 Annual Town Meeting Free Cash for this purpose.

Duly seconded

**ACTION:** It was so voted.

**SEEK SPECIAL LEGISLATION TO AUTHORIZE  
BORROWING FOR DREDGING PROJECTS**

**ARTICLE 5** To see if the Town will vote to authorize the Board of Selectmen to file legislation which will allow the town of Harwich to borrow money for dredging of tidal and non-tidal rivers and streams, harbors, channels and tide waters, for a term not to exceed ten years and to amend the Harbor Dredging Betterment Cost Allocation By-Law by re-codifying the By-Law from Article II, Part 15 to Article XIV, to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. PROVIDES FOR GREATER FLEXIBILITY TO COMMUNITY. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula-Chairman, Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**ALLEN HARBOR DREDGING**

**ARTICLE 6** To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds a sufficient sum of money to cover anticipated costs for dredging Allen Harbor and to apply for and accept any State, Federal or private grant monies available for this purpose and to act fully thereon. By request of the Board of Selectmen. Estimated cost:\$ \_\_\_\_.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** The article was indefinitely postponed

## **AMEND ZONING BY-LAW - OUTDOOR LIGHTING -**

### **SECTION XXI OUTDOOR LIGHTING**

**ARTICLE 7** To see if the Town will vote to amend the Zoning By-Law by adding a new section on outdoor lighting as described below and to act fully thereon:

*Explanation: This new section provides standards for outdoor lighting for all parcels except those containing one and two family dwellings and other specified exemptions.*

#### 21.1 Purpose

The regulation of outdoor lighting is intended to enhance public safety and welfare by providing for adequate and appropriate outdoor lighting, provide for lighting that will complement the character of the town, reduce glare, minimize light trespass, and reduce the cost and waste of unnecessary energy consumption.

#### 21.2 Applicability

The requirements of this section shall apply to outdoor lighting on lots and parcels in all districts except as provided in Section 21.3.

When an existing outdoor lighting fixture is being modified, extended or expanded, all outdoor lighting on the lot shall be subject to the requirements of this section.

#### 21.3 Exemptions

The following outdoor lighting shall be exempt from the specific requirements of this by-law but, any such lighting shall, nevertheless, be placed and directed so as to minimize the detrimental effects of glare on motorists, pedestrians and abutting lots:

- 21.3.1 Outdoor lighting that is accessory to a one or two family dwelling use on a lot where such a use is the principal use.
- 21.3.2 Outdoor temporary holiday lighting, provided it is illuminated only during traditional holiday periods.
- 21.3.3 Outdoor municipal lighting which shall be guided by a municipal outdoor lighting policy.
- 21.3.4 Street lighting and traffic lights.
- 21.3.5 Warning and alarm lights that alert to a malfunction or emergency situation.
- 21.3.6 Lighting of flag poles.

## 21.4 Definitions

In addition to the terms defined in Section II of this By-Law, the following technical terms applying to lighting shall have the meaning indicated below. Although set forth here for convenience, the terms shall have the same effect as if set forth in Section II, Definitions.

**DIRECT LIGHT:** Light emitted from the lamp, off the reflector or reflector diffuser, or through the refractor or diffuser lens, of a luminaire.

**FIXTURE:** The assembly that houses a lamp or lamps, and which may include a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor, lens, or diffuser lens.

**FOOTCANDLE (FC):** A measurement of the amount of light reaching an object. A footcandle is the measurement of the intensity of one lumen of light falling on one square foot of surface area one foot away from the source.

**FULLY-SHIELDED LUMINAIRE:** A lamp and fixture assembly designed with a cutoff angle of 90°, so that no direct light is emitted above a horizontal plane.

**GLARE:** Light emitted from a luminaire with an intensity great enough to produce annoyance, discomfort, or a reduction in a viewer's ability to see.

**HEIGHT OF LUMINAIRE:** The vertical distance from the finished grade of the ground directly below to the lowest direct light emitting part of the luminaire.

**LAMP:** The component of a luminaire that produces the actual light.

**LIGHT FIXTURE** – A lighting device that may be secured to a wall, ceiling, pole, or post and is used to hold one or more lamps. Lighting fixtures are designed to distribute the light, to position and protect the lamp(s), and to connect the lamp(s) to the electrical power supply.

**LIGHT TRESPASS:** The shining of direct light produced by a luminaire beyond the boundaries of the lot or parcel on which it is located.

**LUMEN:** A measure of light energy generated by a light source. One foot candle is one lumen per square foot. For purposes of this By-Law, the lumen output shall be the initial lumen output of a lamp, as rated by the manufacturer.

**LUMINAIRE:** A complete lighting system, including a lamp or lamps and a fixture.

“Outdoor lighting” means the nighttime illumination of an outside area or object by any manmade device that produces light, including lights located indoors which are directed for outdoor illumination.

## 21.5 Control of Glare and Light Trespass

- 21.5.1 Any luminaire with a lamp or lamps rated a total of more than 2,000 lumens (as reference, a 100-watt incandescent lamp emits about 1750 lumens) shall be of fully shielded design and shall not emit any direct light above a horizontal plane passing through the lowest part of the light emitting luminaire.

- 21.5.2 All luminaires shall be equipped with whatever shielding, lenses, or cutoff devices are required to eliminate light trespass onto any street or abutting lot or parcel and to minimize glare perceptible to persons on any street or abutting lot or parcel.
- 21.5.3 All luminaires shall be fully shielded and directed downward, except that the walls of any building or freestanding sign may be up-lit to a limited extent as long as the direct light from the light fixture shall be confined to the surface of such sign or building.

## 21.6 Lighting Hours

Outdoor lighting shall not be illuminated between midnight and 6:00 a.m. with the following exceptions:

- 21.6.1 If the use is being operated, such as a business open to customers, or where employees are working or where an institution or place of public assembly is conducting an activity, normal illumination shall be allowed during the activity and for not more than one half hour prior to and after the activity ceases
- 21.6.2 Low level lighting sufficient for the security of persons or property on the lot may be in operation between midnight and 6:00 a.m. provided the average illumination on the ground or on any vertical surface is not greater than 0.5 foot candles.

## 21.7 Illumination Levels

Lighting levels shall be limited to that needed for good visibility. Guidelines for average illumination levels of area to be lit are:

Parking areas	1.0 foot candles
Building exteriors – entry	5.0 foot candles
Building grounds	1.0 foot candles
Commercial roads	2.0 foot candles
Residential roads	0.4 foot candles

## 21.8 Lighting Plan

Wherever outside lighting is proposed, every application for a building permit, a special permit, a special permit with site plan review, a variance, or an electrical permit, shall be accompanied by a lighting plan which shall show the location and type of any outdoor luminaires, including the height of the light fixture; the light fixture manufacturer's specification data, including lumen output and photometric data showing cutoff angles; the type of lamp such as

metal halide, compact fluorescent, or high pressure sodium; and a photometric plan showing the intensity of illumination at ground level, expressed in foot candles. The lighting plan shall demonstrate by manufacturer's data, cross section drawings, or other means that light trespass onto any street or abutting lot will not occur.

By request of the Planning Board.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

At this time Joseph McParland, Planning Board - read the Planning Board Report as follows:

To: Board of Selectmen  
From: Matthew F. McCaffery, Chairman  
Date: April 14, 2010

RE: STM Article 7 Proposed Amendment – Outdoor Lighting

On April 13, 2010, the Planning Board held a public hearing on the proposed amendment to the Harwich Zoning By-laws Section XXI – Outdoor Lighting (New) allowing an opportunity for all interested persons to be heard in this matter.

The Board voted unanimously to recommend the article to May 2010 Special Town Meeting.

**MOTION:** (Joseph McParland, Planning Board) I move that the article be accepted and adopted as amended from the printed warrant with the following changes resulting from input gathered at the Planning Board's public hearing held April 13, 2010 and to include the necessary section numbers to incorporate the new code sections:

**Under Section 21.2 – Applicability**

Second paragraph

- After the word “expanded”, delete the phrase “all outdoor lighting on the lot” and replace it with the word “it”

**Under Section 21.3 – Exemptions**

- In item 21.3.4 delete the words “Street lighting and” so that it reads “Traffic lights”

## **Section 21.8 – Lighting Plan**

Last sentence

- After the word “that”, delete the remainder of the sentence that reads “light trespass onto any street or abutting lot will not occur.” and replace it with “all luminaires shall comply with the requirements of Section 21.5.” so that it reads “The lighting plan shall demonstrate by manufacturer’s data, cross section drawings, or other means that all luminaires shall comply with the requirements of Section 21.5.”

Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

### **AMEND ZONING BY-LAW - ACCESSORY APARTMENTS** **SECTION II DEFINITIONS, SECTION IV.B APPLICATION, AND** **SECTION X.G ADMINISTRATIVE OFFICIAL - SPECIAL PERMIT**

**ARTICLE 8** To see if the Town will vote to amend Zoning By-law, Sections II, IV.B and X.G relating to Accessory Apartments by making the changes as described below and to act fully thereon:

*Explanation: These amendments expand opportunities for creating accessory apartments by allowing detached units and increasing the size of accessory apartments to 900 square feet with two bedrooms.*

#### II. Definitions:

**Accessory Building – Residential:** A detached structure located on the same lot with the principal residential structure to which it is accessory. Such structures include, but are not limited to, tool shed, boathouse, playhouse, shelter for domestic pets, private swimming pool and one private garage for not more than three automobiles. A residential accessory building may contain bedrooms but not a kitchen.

**Dwelling, One Family with Accessory Apartment:** An owner-occupied building containing two (2) dwelling units, either attached or detached, one of which has a net floor area not exceeding 900 square feet and includes not more than two (2) bedrooms, a kitchen, living room and bath which are separate from and not used in common with the principal dwelling. The principal dwelling and the detached accessory apartment must share a common septic system. For the purpose of this definition, such dwelling shall be deemed to be owner-occupied if either dwelling unit is occupied by the property owner of record on a year-round basis, except for bona fide temporary absence during which the owner’s unit is not rented.

#### IV.B Application (second paragraph):

Existing lots lawfully laid out by plan or deed which complied at the time of layout with applicable provisions of Zoning By-laws, if any, and which had as of January 1, 1984, a single family dwelling constructed thereon may by alteration or addition to said existing dwelling be converted to a One (1) Family Dwelling with Accessory Apartment as herein defined provided:

1. The lot area equals twenty thousand (20,000) square feet if situated in an R-R, R-L or R-M district, fifteen thousand (15,000) square feet if situated in an R-H-1, C-V, C-H-1 or M-R-L district. Substandard lots in other zoning districts cannot be built upon or converted to this use without a variance.
2. The lot has frontage of at least one hundred (100) feet.
3. If an addition is to be built in connection with development of said use, the addition will be set back from front, side and rear lot lines the distance then required in the zoning district for new construction.

#### X.G Special Permit (seventh section):

7. Special permits for dwellings with an accessory apartment, either attached or detached, and shared housing for elderly may be granted upon determination by the Planning Board that the following additional criteria have been met:
  - a. For attached units, the dwelling shall be so designed as to have the appearance of a single-family dwelling with one (1) entrance. An entrance leading to a foyer with entrances leading to the dwelling units will be acceptable. All other entrances shall be on the side or rear of the dwelling. For detached units, the style of the two structures shall be similar, so as to give the impression that the detached structure is accessory to the primary residence.
  - b. The proposed use shall not create traffic hazards or volume greater than the capacity of the streets affected.
  - c. The proposed addition or detached structure shall not exceed the building or site coverage for the zoning district.
  - d. The units shall all access from a common driveway and use common parking areas.
  - e. The proposed use shall not violate any private deed restrictions applicable to the subject locus.
  - f. An applicant for an accessory apartment in the Water Resource (WR) Zoning District shall submit proof of recording of a

covenant, enforceable by the Town, which states that the lot containing the dwelling with an accessory apartment shall not be reduced to less than 60,000 square feet by any means, unless the kitchen facilities of the apartment are removed and the property has been returned to a single-family dwelling.

8. Granting of a special permit for a dwelling with an accessory apartment shall be conditioned upon the owner maintaining occupancy of one of the units. Prior to the issuance of the special permit, a certificate in the form of a notarized affidavit to verify that the owner is or shall be in residence in one of the units, shall be submitted to the special permit granting authority and, thereafter, every two (2) years such notarized affidavit shall be submitted to the Building Inspector by January 31. Failure to comply with these provisions or termination of occupancy by the owner shall result in the special permit becoming null and void and within twelve (12) months thereafter one (1) kitchen unit shall be removed and the property returned to a single-family dwelling.

By request of the Planning Board.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

At this time Matthew McCaffery, Chairman-Planning Board - read the Planning Board Report as follows:

To: Board of Selectmen

From: Matthew F. McCaffery, Chairman

Date: April 14, 2010

RE: STM Article 8 Proposed Amendment – Accessory Apartments

On April 13, 2010, the Planning Board held a public hearing on the proposed amendment to the Harwich Zoning By-laws Section for Accessory Apartments allowing an opportunity for all interested persons to be heard in this matter.

The Board voted unanimously to recommend the article to May 2010 Special Town Meeting.

**MOTION:** (Matthew McCaffery, Chairman-Planning Board) I move that the article be accepted and adopted as amended from the printed warrant with the following changes resulting from input gathered at the Planning Board's public hearing held April 13, 2010 and to include the necessary section numbers to incorporate the new code sections:

## **“Change definition of not a kitchen”**

### **Under Section II – Definitions**

#### **Item #2 – Dwelling, One Family with Accessory Apartment**

- Delete the first sentence of the definition and substitute the new sentence below.
- The first sentence will now read “Dwelling, One Family with Accessory Apartment: An owner-occupied residential dwelling containing a principal dwelling unit and one (1) additional dwelling unit, either attached or detached which has a net floor area not exceeding ½ of the net floor area of the principal dwelling unit but in no event more than 900 square feet and includes not more than two (2) bedrooms, a kitchen, living room and bath which are separate from and not used in common with the principal dwelling.” [Refer to handout for specific additions and deletions]
- The final sentence of the definition remains unchanged.

### **Under X.G. Special Permits**

#### **Item 7. d**

- Delete the entire sentence that reads “The units shall all access from a common driveway and use common parking areas.” and re-letter the remaining two items of # 7 so that it reads “7, a through e”.
- After Item # 7 insert a new section # 8 so that it reads “The intent of permitting accessory apartments is to: 1) increase the number of small dwelling units available for rent in town, 2) increase the range of choice of housing accommodations, 3) encourage greater diversity of population with particular attention to young adults and senior citizens, and 4) encourage a more economic and energy-efficient use of the town’s housing supply while maintaining the appearance and character of the town’s single family neighborhoods.”
- Re-letter the remainder of the section to become item #9

Duly seconded

**AMEND THE MAIN MOTION:** (Matthew McCaffery, Chairman-Planning Board) I move that the main motion be further amended by deleting section X.G Special Permit 7 d which reads “d the proposal use shall not violate any private deed restrictions applicable to the subject locus”.

Duly seconded

**ACTION ON AMENDMENT:** The amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**AMEND ZONING BY-LAWS SECTIONS II DEFINITIONS, III.B ZONING MAP, SECTION X. F. APPLICATION FOR APPEALS, AND SECTION X.K SITE PLAN REVIEW OF MUNICIPAL USES**

**ARTICLE 9** To see if the Town will vote to amend the Zoning By-law, Sections II, III.B, X. F, and X.K by: (1) inserting new definitions in Section II as set forth below; (2) deleting the second paragraph of Section III.B and substituting the new paragraph set forth below; (3) deleting Section X.F and substituting the new paragraph set forth below; and (4) deleting Section X.K.3 and substituting the new language set forth below and to act fully thereon:

Explanation: *These amendments (1) change the description of average grade under the "Height" definition for consistent and equitable evaluations of building permit applications by the Building Commissioner, (2) update the Zone II boundaries to those currently on file with the Department of Environmental Protection, (3) reflect recent changes to Board of Appeals application/form requirements and in-house processing as well as allowing for a more generalized description of the appeal process, and (4) add municipal uses to those subject to site plan approval.*

**II. Definitions:**

"Building/Structure Height: The height of a building or structure shall be calculated by averaging the distance between the lowest pre-existing grade point at the base of the building/structure and the top of said structure, and the distance between the highest pre-existing grade point at the base of the structure and the top of said structure. A structure shall include such elements as a rooftop deck, fence, railing, widow's walk, or other rooftop structure, parapet, or other attached structure. A cupola not larger than four (4) feet in width and chimneys shall be exempt from the above requirements if they do not extend more than four (4) feet in height above the roof."

For developed lots, pre-existing grade shall be determined by calculating the average of existing high and low grade points at the base of the existing/original building or structure and top of said structure, where the highest point is at a minimum of eight (8) inches below the top of foundation.

**III.B. Zoning Map:**

The Drinking Water Resource Protection Districts established hereunder are shown on a map labeled "DEP Zone II, Apr 2009", prepared by Cape Cod Commission GIS Services, or its successor showing the most recent Zone II boundaries as approved by the Massachusetts Department of Environmental Protection, which map(s) are on file in the Office of the Town Clerk, the authenticity of said map to be established in the same manner as provided above for establishing the authenticity of the Zoning Map.

#### X.F. Application for Appeals

All petitions, applications and appeals to the Board of Appeals shall be made in accordance with the filing policy requirements in effect at the time of the application on forms provided by the Board of Appeals and shall be filed together with copies of all information previously submitted to the Building Inspector with or in the original application for a building permit, if any, and with the required number of copies of a site plan, as instructed on the application when a site plan is required under Section X, Paragraph K of this By-law. In addition, one (1) copy of the application material and site plan, if any, shall be submitted to the Planning Board at the time of submission to the Board of Appeals. The Planning Board shall render an advisory opinion on the application to the Board of Appeals and if no such advisory opinion is submitted by the Planning Board prior to the Board of Appeals hearing on the application, the Board of Appeals may act without such advisory opinion.

#### X. K. Site Plan Approval

##### 3. Applicability

In addition to any special permit or variance required under the Table of Use Regulations, the following development activities shall require a site plan special permit from the Planning Board:

- A. Any floor area expansion of any structure or expansion of exterior space, other than parking, serving any of the following: a commercial, industrial, multi-family, educational or municipal use, or personal wireless service facility; or the creation of a drive-up or drive-through window.
- B. Expansion or reconfiguration of an existing parking lot and/or driveway(s) in connection with a commercial, industrial, multi-family, educational or municipal use, or personal wireless service facility
- C. Establishment of any new commercial, industrial, multi-family, educational, municipal, fast food/take out restaurant or personal wireless service facility.
- D Establishment of any new retail use(s) in the Industrial (II) Zone.

By request of the Planning Board.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

At this time Peter de Bakker, Planning Board - read the Planning Board Report as follows:

To: Board of Selectmen  
From: Matthew F. McCaffery, Chairman  
Date: April 14, 2010

RE: STM Article 9 Proposed Amendment – Miscellaneous Amendments

On April 13, 2010, the Planning Board held a public hearing on the proposed amendment to the Harwich Zoning By-laws Section for Miscellaneous Amendments allowing an opportunity for all interested persons to be heard in this matter.

The Board voted unanimously to recommend the article to May 2010 Special Town Meeting.

**MOTION:** (Peter de Bakker, Planning Board) I move that the article be accepted and adopted as printed in the warrant and to include the necessary section numbers to incorporate the new code sections.

Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote.

**AMEND NOVEMBER 2009 VOTE ON ARTICLE 4 -  
TERM OF CONTRACTS OR LEASES**

**ARTICLE 10** To see if the Town will vote to amend its vote under Article 4 of the November 12, 2009 Special Town Meeting by deleting the term of any contracts or leases limited to fifteen years and substituting with a term not to exceed twenty years, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

A motion was made and seconded to terminate debate, this needed a ¾ majority vote to pass, and a standing count was taken, YES 251 NO 4, the motion carried.

**ACTION:** The motion did not carry.

**AMEND NOVEMBER 2009 VOTE TO ALLOW  
TWO WIND TURBINES ON ONE PARCEL**

**ARTICLE 11** To see if the Town will vote to amend its vote under Article 4 of the November 12, 2009 Special Town Meeting by deleting the amendment “that no more than one wind turbine project with one tower be located on parcel turbine A (Assessor’s Map 89, Parcel A5), and one wind turbine project with one tower on parcel turbine B” (Assessor’s Map 89, Parcel Z1) and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** The article was indefinitely postponed

**DISCONTINUE / ACQUIRE PLEASANT ROAD**

**ARTICLE 12** To see if the Town will vote to discontinue a portion of Pleasant Road in West Harwich, a public way, from its intersection with Shore Road, southerly to Nantucket Sound; and to vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise; any necessary portion of the fee to the discontinued portion of Pleasant Road for beach and recreation purposes to the extent that such fee is necessary for beach and recreation purposes and is not already owned by the Town, and to authorize the transfer custody of all such land owned by the Town from the Board of Selectmen for public way purposes to the Board of Selectmen for general municipal purposes with said land to be maintained by the Recreation and Youth Commission, as part of Pleasant Road Beach and to raise and appropriate a sufficient sum of money for this purpose and expenses incidental thereto and to act fully thereon. By request of the Recreation and Youth Commission.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

Article 12 – Pleasant Road



**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**NEW TOWN BYLAW – SECOND HAND DEALERS  
AND SECOND HAND COLLECTORS**

**ARTICLE 13:** To see if the Town will vote to approve the addition of a new Town By-Law regarding second hand dealers and second hand collectors of precious metals, gems, or other valuables as follows, and to act fully thereon:

Section-1. Definitions:

ACCEPTABLE IDENTIFICATION means either:

- A. A current driver's license that includes the date of birth, photograph and physical description of the person offering the identification; or
- B. Two other pieces of current identification, at least one of which is issued by a governmental agency or subdivision and includes the date of birth, photograph and physical description of the person offering the identification.

LICENSING AUTHORITY means the Board of Selectmen of the Town of Harwich.

POLICE CHIEF means the Chief of Police of the Town of Harwich or his/her designee.

REGULATED PROPERTY means the following used property:

- A. Precious metals, including but not limited to, any metal valued for its character, rarity, beauty or quality, including gold, silver, copper, platinum or other metals, whether as a separate items or in combination with other items.
- B. Precious gems, including but not limited to, any gem valued for its character, rarity, beauty or quality, including diamonds, rubies, emeralds, sapphires or pearls, or other precious or semi-precious gems or stones, whether as a separate item or in combination with other items or as a piece of jewelry.
- C. Watches and jewelry containing precious metals or precious gems, including but not limited to rings, necklaces, pendants, earrings, brooches, chains, pocket watches, wrist watches, or stop watches.
- D. Sterling silver flatware, including but not limited to knives, forks, spoons, candlesticks, coffee and tea sets, or ornamental objects.
- E. Any electronic audio, video or photographic and optical equipment along with computer or computer equipment or recordings in any form.

- F. Any power tools or equipment.
  - G. Musical instruments.
  - H. Sporting equipment.
  - I. Automobiles, boats, planes, motorcycles in whole or taken in parts, or any other type of machinery.
  - J. Collectibles; including objects of art, coins, currency and antique objects, but not including those items identified in section H.
- SECOND HAND COLLECTOR shall have the same meaning as the term “junk collector” M.G.L. C140S56.
- SECOND HAND DEALER shall have the same meaning as the term “junk dealer” and keeper of a shop for the purchase, sale or barter of junk, old metals or second hand articles in M.G.L. C140S54.

## Section-2. Issuance, Renewal, and Revocation of Licenses Required.

- A. Second Hand collectors and second hand dealers must obtain a license to conduct said activities.
- B. The Licensing Authority of the Town of Harwich may after notice and a public hearing deny an original or renewal application for a Second Hand Dealer or a Second Hand Collector License or revoke an issued license if it has probable cause to believe any of the following conditions exist after a public hearing:
  - (1) The applicant, or any person who in part or whole, owns, manages, or operates the Second Hand Dealer or Second Hand Collector business, has owned or operated a Second Hand Dealer or Second Hand Collector business regulated under this regulation or any substantially similar license and, within the five years prior to the application date;
  - (2) Has had a Second Hand Dealer or Second Hand Collector License revoked for a reason that would be grounds for a denial or revocation pursuant to this ordinance: or
  - (3) The Second Hand Dealer or Second Hand Collector business has been found to constitute a public nuisance.
  - (4) The licensee applicant, or any person who in part or whole, owns, manages or operates the Second Hand Dealer or Second Hand Collector business, has been convicted of a felony or any crime involving a false statement or within fifteen years prior to the application date.
  - (5) The applicant has:
    - a. Knowingly made a false statement in the application.
    - b. Knowingly omitted information requested to be disclosed in the application; or
    - c. Completed the application with reckless disregard for the truth or accuracy of the statements made therein.

- (6) A lawful inspection of the Second Hand Dealer or Second Hand Collector business premises by the Police Chief has been unjustifiably refused by a person who in part or whole, manages or operates the business.
- (7) The Second Hand Dealer or Second Hand Collector business, the applicant or any person who in part or whole, owns, manages or operates the Second Hand Dealer or Second Hand Collector business, has more than five violations of these regulations, any State or Federal Law, or any combination thereof within a two year period, including the two years prior to the application date.
- (8) The Second Hand Dealer or Second Hand Collector business, the applicant or any person who in part or whole, owns, manages or operates the Second Hand Dealer or Second Hand collector business has been convicted of any law of the Commonwealth of Massachusetts that is contrary to the type of second hand business to be conducted such as, but not limited to: receiving stolen property, any form of breaking and entering, larceny from a person, or any other form of larceny, or any form of aggravated assault, as verified by a CORI by the Police Chief.
- (9) Such other grounds as the Licensing Authority determines to be in the public interest or in violation of the conditions of the license or any law or regulation of the Commonwealth or the Town of Harwich.

### Section-3. Inspection of Property and Records.

- A. Whenever necessary to make an inspection to enforce the provisions of this ordinance, or when the Police Chief has reasonable grounds to believe more likely than not that a specific item of regulated property held by a Second Hand Dealer or Second Hand Collector is associated with criminal conduct the Police Chief may enter the premises of the Second Hand Dealer or Second Hand Collector at any reasonable time, provided that the premises are occupied at the time of entry and the Police Chief presents proper official identification at or near the time of entry. If entry is refused, the Police Chief shall have recourse to every remedy provided by law to secure entry, including an administrative search warrant or a criminal search warrant.
- B. Authority to inspect Second Hand Dealer or Second Hand Collector premises under this regulation is in addition to and not in limitation to the authority the town or the Police Chief or any police officer would otherwise have to enter the business premises.

- C. Once allowed to enter the premises of the Second Hand Dealer or Second Hand Collector, the Police Chief may inspect property kept there. The Police Chief may also inspect the business records associated with regulated property and perform any duty imposed upon the Town or the Police Chief by this regulation.

#### Section-4. Record Keeping.

- A. The Police Chief shall design a purchase report form and make copies available to all Second Hand Dealers or Second Hand Collectors. Second Hand Dealers or Second Hand Collectors shall utilize these forms, or any other substantially similar form approved by the Police Chief, to record purchases of regulated property. The form may request any information reasonably calculated to help the Police Chief identify the purchaser, the seller and the property associated with the purchase of regulated property.
- B. Whenever a Second Hand Dealer or Second Hand Collector purchases regulated property for business purposes, the Second Hand Dealer or Second Hand Collector shall obtain acceptable identification from the seller along with the seller's current residential address. The Second Hand Dealer or Second Hand Collector shall fill out a purchase report form in all relevant aspects at the time of the purchase. A purchase report form as required to be filled out by this section shall be in legible English. The seller shall sign his or her name on the filled out form.
- C. A digital photograph will be taken by the Second Hand Dealer or Second Hand Collector of each item purchased as defined under the regulated property section, (section 1). The photographs may be stored electronically, but are subject to the same record keeping requirements as listed in this ordinance. Copies of the photographs will be made available to the Police Chief in a timely manner, and are subject to the same rights of inspection as listed in section 8.
- D. The licensee shall cause to be delivered to the Harwich Police Department on a weekly basis, a copy of all transactions recorded in the ledger on the form provided. Included with this report will be a digital photograph of the item or items purchased. If, during the preceding week such Second Hand Dealer or Second Hand Collector has taken no articles in, he/she shall make out and deliver to the Police Department a report of such fact.

#### Section-5. Posting of Licenses and Notices.

- A. All licenses shall be conspicuously posted in an accessible place on the licensed premises, available at all times to the proper authorities.

- B. A Second Hand Dealer shall post the following notice no smaller than eight and one half inches by eleven inches with lettering no smaller than one fourth of an inch in height outside each point of entry intended for patron use and at or near each place where a second hand dealer purchases used property in the regular course of business.

NOTICE:

The sale or attempted sale of property to a second hand dealer without the consent of the property's owner is punishable by a civil penalty not to exceed \$300 per item. Don't sell property without consent of the property's owner. You will be held strictly liable for violation of this law.

If a significant number of the patrons of the regular Second Hand Dealer use a language other than English as a primary language, the notice shall be worded in both English and the primary language or languages of the patrons.

Section-6. Purchases by a Second Hand Dealer or Second Hand Collector.

- A. A Second Hand Dealer or Second Hand Collector shall not make any cash purchase in an amount that exceeds \$50.00
- B. A Second Hand Dealer must not carry on the business of buying or selling second hand property except at the premises designated in the dealership license.
- C. A Second Hand Dealer must not purchase any property whose serial number or other identifiable marking has been wholly or partially tampered with or removed.
- D. A Second Hand Dealer or Second Hand Collector may not purchase any items from any person under the age of eighteen.

Section-7. Unauthorized Sale of Property.

- A. No Second Hand Dealer or Second Hand Collector may purchase or sell property without the consent of the owner.
- B. No purchase will be made from anyone under the age of eighteen.

Section-8. Holding Periods.

- A. A copy of every purchase report form filled out as required by this ordinance shall be kept on the premises of the Second Hand Dealer or Second Hand Collector business during normal business hours for at least three years from the date of purchase. The report form shall be subject to inspection by the Police Chief.
- B. All regulated property in the categories of precious metals or precious gems, defined in Section 2, purchased by a Second Hand Dealer or Second Hand Collector and required to be recorded on a purchase report form shall be held by said Second Hand Dealer or Second Hand Collector for at least 21 days from the date of purchase.

- C. All other regulated property purchased by a Second Hand Dealer or Second Hand Collector and required to be recorded on a purchase report form shall be held by said Second Hand Dealer or Second Hand Collector for at least 15 days from the date of purchase.
- D. The Second Hand Dealer or Second Hand Collector shall maintain the property in substantially the same form as when purchased and shall not alter, exchange or commingle the property. During the holding period, the regulated property shall be kept on the business premises during normal business hours and shall be subject to inspection by the Police Chief.
- E. The Police Chief may give written notice to a Second Hand Dealer or Second Hand Collector holding regulated property that the Police Chief has reasonable grounds to believe more likely than not, that a specific item of regulated property is associated with criminal conduct. The Second Hand Dealer or Second Hand Collector holding the regulated property shall then continue to hold the property specified in the notice in the same manner and place as required under subsection B of this section until released by the Police Chief.
- F. If the Police Department has probable cause to believe at an item or items purchased by the Second Hand Dealer or Second Hand Collector is/are stolen, the item or items will be confiscated by the Police Chief. A receipt will be issued to the Second Hand Dealer or Second Hand Collector for the item or items confiscated.
- G. The holding period for any item of regulated property shall not exceed 180 days from the date of purchase.
- H. A Second Hand Dealer or Second Hand Collector may from time to time request in writing that the Police Chief shorten the length of the holding period. If the Police Chief determines relief from the holding period is appropriate due to unreasonable hardship, the Police Chief shall provide the Second Hand Dealer or Second Hand Collector who requested relief with a written authorization to sell, transfer, or otherwise dispose of the regulated property. The request shall identify the property and state the basis of the unreasonable hardship or hardships. The authorization shall be effective only upon delivery of the written authorization to the Second Hand Dealer or Second Hand Collector.
- I. Second Hand Dealers, retailing or wholesaling used property limited to the following, are exempt from section B above:
  - (1) Used clothing, furniture, costume jewelry, knickknacks, footwear, and house ware items such as dishes, pots, pans, cooking utensils, and cutlery, or

- (2) Used clothing, furniture, costume jewelry, footwear and house ware items such as dishes, pots, pans, cooking utensils and cutlery, obtained only from or through a “registered charity” or by donations, or
- (3) Used books, papers, or magazines.

Section-9. Testing of Weighing and Measuring Devices.

All weighing or measuring devices used by a licensee in the conduct of the licensed business shall be tested and sealed by the Town of Harwich Weights and Measures Division prior to being placed in service.

Section-10. Violations and Penalties.

- A. Violations of any provision of this chapter may be prosecuted as a criminal matter or as an administrative procedure or by the method provided in Chapter 40 S 21D of the M.G.L. Each violation shall be considered separately.
- B. Whoever violates the provisions of this chapter shall be fined not more than \$300. The Licensing Authority may suspend, revoke or modify any license issued by them whenever they have reasonable cause to believe the licensee has violated the terms, conditions or regulations pertaining to such license. Any violation of this chapter enforced by methods provided in Chapter 40 Section 21D of the M.G.L. shall be subject to a fine of \$250.

Section-11. Severability.

Each provision of this chapter shall be construed as separate. If any part of this chapter shall be held invalid for any reason, the remainder shall continue in full force and effect.

By request of the Chief of Police.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** The motion carried.

**MEDICARE EXTENSION PLANS;**  
**MANDATORY TRANSFER OF RETIREES**

**ARTICLE 14** To see if the Town will vote to accept M.G.L. Ch. 32B Section 18 that requires all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the town, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPT-  
ED AND ADOPTED. FUTURE COST SAVINGS COULD AVOID  
ADDITIONAL TAX LEVIES. VOTE: YES-5, NO-1, ABSTAIN-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** The motion carried.

**GRANT OF EASEMENT - OLD CAMPGROUND ROAD**

**ARTICLE 15** To see if the Town will authorize the Board of Selectmen to grant an easement over Town owned property located at 7 Old Campground Road, being shown as Lot A3, on Town of Harwich Assessor's Map 30, to the owner of adjoining land for the purposes of resolving a boundary line dispute. Such easement to be on such terms and conditions as the Selectmen deem appropriate and further on the express condition that the granting of the easement will not prevent the lot from being used for its designated purpose as the site of an affordable house, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING  
FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** The motion carried.

**AMBIENT SOUND STUDY RELATIVE TO  
PROPOSED WIND TOWERS**

**ARTICLE 16** To see if the Town will vote to request proposals and commence a project for an independent firm to conduct a site-specific ambient sound study in an area encompassing both neighborhoods where it is expected that noise levels will be increased by the proposed commercial wind turbines in North Harwich. This firm should be independent from firms performing studies on the behalf of Cape & Vineyard Electric Co-op or their agents. This firm should be one that will have no further role beyond this study in the wind turbine project. The study should gather data in all four (4) seasons covering a twelve (12) month period from appropriate locations, and to act fully thereon. By Petition. Estimated cost: \$17,500.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE  
INDEFINITELY POSTPONED. NO FUNDING SOURCE IDENTIFIED.  
VOTE: YES-7, NO-0.**

**\*\*SEE ARTICLE 71 OF THE ANNUAL TOWN MEETING\*\***

**MOTION:** (Douglas Gammon) I move the Town vote to appropriate and transfer \$17,500 from the Stabilization Trust account to the Ambient Sound Study Account for the purposes as stated in the Warrant.

Duly seconded

**AMEND THE MAIN MOTION:** (Sally Mahoney) I move only to the extent that the wind project approved in Article 4 of the Special Town Meeting, November 12, 2009 is not rescinded.

Duly seconded

**ACTION ON THE AMENDMENT:** The amendment carried.

A motion was made and seconded to terminate debate, this required a  $\frac{3}{4}$  majority vote to pass, it was a unanimous vote, so declared.

**ACTION ON MAIN MOTION AS AMENDED:** This motion required a  $\frac{2}{3}$  majority vote to pass, it was ruled to have received the necessary  $\frac{2}{3}$  vote.

**REPEAL OF ARTICLE 48 OF MAY, 2007**  
**ANNUAL TOWN MEETING – PORTUGUESE MEN’S CLUB**  
**AFFORDABLE RENTAL HOUSING PROGRAM**

**ARTICLE 17** To see if the Town will vote to rescind the vote taken under Article 48 of the May, 2007 Annual Town Meeting in its entirety and return the entire sum of funds appropriated in said Article to the Harwich Community Preservation Act Fund – Affordable Housing Reserves, and to act fully thereon. These funds were intended for certain pre-development and related general development, purposes of a proposed Portuguese Men’s Club “Affordable Rental Housing Program”. By request of the Community Preservation Committee. Estimated cost: \$100,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE REQUESTORS OF THE PROJECT WILL BE ABLE TO SUBMIT ANOTHER PROJECT FOR CONSIDERATION BY THE COMMUNITY PRESERVATION COMMITTEE ONCE THEIR PLANS ARE FINALIZED. VOTE: YES-5, NO-2.**

**MOTION:** (Jack Brown, Chairman-CPA) I move that this article be accepted and adopted.

Duly seconded

A motion was made and seconded to terminate debate, a  $\frac{3}{4}$  majority vote is needed, and it was a unanimous vote, so declared.

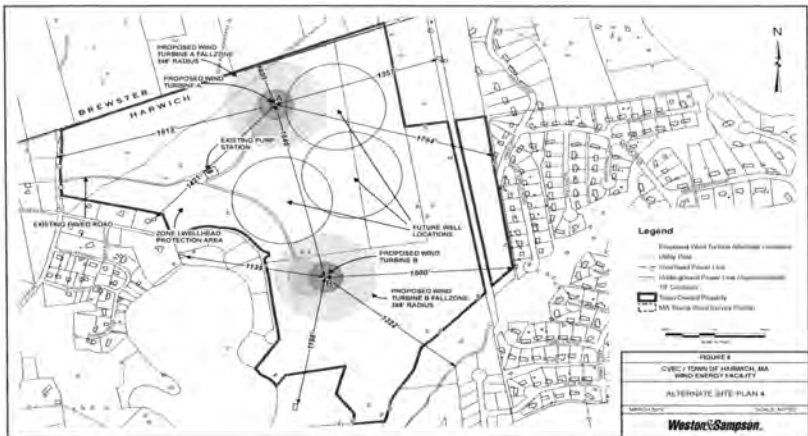
**ACTION:** The motion did not carry.

**AMEND ARTICLE 4 OF NOVEMBER 12, 2009**  
**SPECIAL TOWN MEETING**

**ARTICLE 18** To see if the Town will vote to amend Article 4 of the November 12, 2009 Special Town Meeting regarding the authorization of the Board of Selectmen to enter into contracts and leases for the Wind Turbine Project by deleting the second parcel of land described as Assessors Map 89 Parcel Z1 consisting of 19 acres more or less located at 0 Headwaters Drive under the control of the Board of Selectmen and acquired by the Town by Eminent Domain for the purpose of clearing title at Annual Town Meeting on May 5, 1991 and substitute with a new second parcel of land described as Assessors Map 79 Parcel C1-A-0-E consisting of 60.6 acres more or less located at Birch Drive under the control of the Conservation Commission and commonly referred to as the Great Swamp Bog, and to authorize the Board of Selectmen to file a Home Rule Petition under Article 97 of the Massachusetts Constitution to effectuate the transfer of this parcel and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

Article 18 – Amend Article 4 of November 12, 2009 Special Town



**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** The article was indefinitely postponed

**FUND LEGAL ACCOUNTING AND OTHER  
RELATIVE CONSULTANT SERVICES FOR THE  
CHATHAM-HARWICH REGIONALIZATION BOARD**

**ARTICLE 19** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund legal, accounting and other relative consultant services for the Chatham-Harwich Regionalization Board to continue its school regionalization planning process and development of a proposed regional agreement. By request of the Regional School District Planning Committee. Estimated cost: \$5,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$5,000 FROM AVAILABLE FUNDS. FUNDING NEEDED TO FINALIZE THE STUDIES FOR POSSIBLE REGIONALIZATION OF THE HARWICH AND CHATHAM SCHOOLS. VOTE: YES-6, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted in the amount of \$5,000 and the sum of \$1,427 be transferred from Article 57 of the May 2007 Annual Town Meeting & \$500 be transferred from Article 58 of the May 2007 Annual Town Meeting & \$55 be transferred from Article 33 of the May 2009 Annual Town Meeting & \$249 be transferred from Article 37 of the May 1997 Annual Town Meeting & \$1,141 be transferred from Article 11 of the May 2006 Annual Town Meeting & \$ 925 be transferred from Article 53 of the May 2007 Annual Town Meeting & \$ 100 be transferred from Article 13 of the May 2005 Annual Town Meeting & \$603 be transferred from Article 15 of the May 2008 Annual Town Meeting for this purpose.

Duly seconded

**ACTION:** It was a vote.

At 11:15pm a motion was made and seconded to adjourn the Special Town Meeting and return the Annual Town Meeting the meeting began with:

**MEMORIAL TREE AND LANDSCAPING FUND  
FOR EVERGREEN CEMETERY**

**ARTICLE 52** To see if the Town will vote to raise and appropriate the and/or transfer from available funds the sum of ten thousand dollars (\$10,000.00) for the Memorial Tree and Landscape Fund, a program to plant trees and shrubs along with appropriate landscaping at Evergreen Cemetery within the existing and newly expanded sections in East Harwich and to act fully thereon. By request of the Cemetery Commission.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE**

**INDEFINITELY POSTPONED. MORE IMMEDIATE URGENT NEEDS  
FOR SCARCE AVAILABLE FUNDS. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**AMEND PERSONNEL BY-LAW – PART 1 APPLICATION,  
PURPOSE, DISCRIMINATION, BENEFITS**

**ARTICLE 53** To see if the Town will vote to amend the Personnel By-law, Part 1, APPLICATION, PURPOSE, DISCRIMINATION, BENEFITS, by deleting the following language:

*Application: All full-time and regular part-time positions not covered by any collective bargaining agreement, other than the School Committee and positions under their control, shall be subject to the provisions of this By-law, including the following:*

<i>Computer Coordinator</i>	<i>Director, Highways &amp; Maintenance</i>
<i>Town Engineer</i>	<i>Water Superintendent</i>
<i>Deputy Assessor</i>	<i>Town Accountant</i>
<i>Asst. Town Administrator</i>	<i>Personnel Director</i>
<i>Building Commissioner</i>	<i>Golf Superintendent</i>
<i>Golf Director</i>	<i>Natural Resources Director</i>
<i>Treasurer/Tax Collector</i>	<i>Channel 18 Station Manager</i>
<i>Director, Council on Aging</i>	<i>Recreation Director</i>
<i>Year-round Special Police Officers</i>	<i>Community Center Manager</i>
<i>Deputy Fire Chief</i>	<i>Administrative Secretary</i>
<i>Sealer of Weights &amp; Measures</i>	<i>Registrars of Voters</i>
<i>Administrative Assistant</i>	<i>Plumbing Inspector</i>
<i>(Admin. Office)</i>	<i>Gas Inspector</i>
<i>Head Clerk (Admin. Office)</i>	<i>Wiring inspector</i>
<i>Principal Clerk (Admin. Office)</i>	<i>Transfer Station Monitors</i>
<i>Board Clerks:</i>	<i>Recycling /Scalehouse</i>
<i>Planning Board</i>	<i>Board Secretaries:</i>
<i>Capital Outlay</i>	<i>Board of Selectmen</i>
<i>Conservation Commission</i>	<i>Board of Health</i>
<i>Historical Commission</i>	

And replacing it with the following language, and to act fully thereon:

*Application: All full-time and regular part-time positions not covered by any*

collective bargaining agreement, other than the School Committee and positions under their control, shall be subject to the provisions of this By-law.

By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was so voted.

**SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS**

**ARTICLE 54.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$2,500.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$2,000 FROM AVAILABLE FUNDS. THIS REFLECTS A REDUCTION OF \$500 FROM AMOUNT REQUESTED DUE TO SCARCE AVAILABLE FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$2,500 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**FUND NEGOTIATED CONTRACT – FIRE FIGHTERS**

**ARTICLE 55.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Fire Department budget to implement the new contractual agreement between Harwich Permanent Fire Fighters, Local 2124, International Association of Fire Fighters and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT – WATER DEPARTMENT**

**ARTICLE 56.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Water Department budget to implement the new contractual agreement between the International Association of Machinists and Aerospace Workers, Local Lodge 264 of District 38, A.F.L.-C.I.O. and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT – HIGHWAYS & MAINTENANCE**

**ARTICLE 57.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Division of Highways & Maintenance budget to implement the new contractual agreement between the Highways & Maintenance Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT –  
HARWICH EMPLOYEES ASSOCIATION**

**ARTICLE 58.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 budget to implement the new contractual agreement between the Harwich Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT – POLICE FEDERATION**

**ARTICLE 59.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Police Department budget to implement the new contractual agreement between Harwich Police Federation and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT – SUPERIOR OFFICERS**

**ARTICLE 60.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Police Department budget to implement the new contractual agreement between Harwich Superior Officers and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NEGOTIATED CONTRACT – S.E.I.U. LOCAL 888**

**ARTICLE 61.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2011 Town budget to implement the new contractual agreement between Harwich Manager's Union (S.E.I.U.), and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ \_\_\_\_.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND NON-UNION COMPENSATION PLAN**

**ARTICLE 62.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to amend the Personnel By-law Compensation Plan for FY 2011 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\$ \_\_\_\_.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-8, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

**MUTUAL AID PROGRAMS FOR POLICE DEPARTMENTS**

**ARTICLE 63** To see if the Town will vote to accept the provisions of General Law Chapter 40, Section 8G, which authorizes the Town of Harwich to enter into an agreement with another city or town, or other cities or towns, to provide mutual aid programs for police departments, and to act fully thereon. By request of the Police Chief.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FORMALIZES EXISTING PROCEDURES. VOTE: YES-6, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**AMEND GENERAL BY-LAWS – FEES FOR  
CLASS IV VEHICLE REPAIRMAN’S LICENSES**

**ARTICLE 64** To see if the Town will vote to amend its General By-Laws by adding a new section, and to act fully thereon:

ARTICLE IV  
PUBLIC SAFETY

**PART 1 Licenses, Permits and Fees**

**4-105 Fees for Class IV Vehicle Repairman’s Licenses**

No person shall engage in the repair of vehicles within the Town without first obtaining a Class IV Vehicle Repairman License from the Board of Selectmen. The Board of Selectmen shall make such rules and regulations governing Class IV Vehicle Repairman’s Licenses as may be reasonable and proper and any licensee so licensed by the Board of Selectmen under this section, who shall violate any of the rules or regulations made by the Board of Selectmen pursuant to this section, shall be subject to such penalties as are hereinafter provided, also the Selectmen may revoke such license for any violation at their pleasure.

By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. ESTABLISH STANDARDS. VOTE: YES-4, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**AMEND THE MAIN MOTION:** (Edward McManus, Chairman-Board of Selectmen) I move that the main motion be amended to read as follows: Article be accepted and adopted as printed except that the first sentence of section 4-105 as follows: “No person shall engage in the retail business of

repairing of vehicles within the Town without first obtaining a Class IV Vehicle Repairmen's License from the Board of Selectmen".

Duly seconded

**ACTION ON THE AMENDMENT:** The motion carried.

**AMEND THE MAIN MOTION:** (Edward McManus, Chairman-Board of Selectmen) I move that the following language be added to the main motion "and to include the necessary section numbers to incorporate the new code sections".

Duly seconded

**ACTION ON THE AMENDMENT:** The amendment carried

A motion was made and seconded to terminate debate, this needed a ¾ majority vote to pass, it was a unanimous vote, so declared.

**ACTION ON MAIN MOTION AS AMENDED:** The motion carried

### **GENERAL BY-LAW AMENDMENT – LICENSE FINES**

**ARTICLE 65** To see if the Town will vote to amend its General By-laws, **ARTICLE IV, PUBLIC SAFETY, PART 1 Licenses, Permits and Fees**, by adding the new section below, and to act fully thereon:

#### **4-106 Violations and Penalties**

Any violations of Sections 4-101, 4-102, 4-103, 4-104 and 4-105 shall be punishable by a fine of one-hundred (\$100.00) dollars

By request of the Board of Selectmen.

**FINANCE COMMITTEE HAS NO RECOMENDATION PENDING  
RECEIPT OF FURTHER INFORMATION VOTE: YES-6, NO-0**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and to include the necessary section numbers to incorporate the new code sections.

Duly seconded

**ACTION:** It is a vote

### **AMEND GENERAL BY-LAW -- ARTICLE V HISTORIC DISTRICT COMMISSION**

**ARTICLE 66.** To see if the Town will vote to amend the General By-Laws as follows:

Delete all uses, in Article V. of the General By-law, of the titles "Historic District Commission" and "Historical Commission", and replace with the title

“Historic District and Historical Commission”, and to act fully thereon. By request of the Board of Selectman.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and to include the necessary section numbers to incorporate the new code sections.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**FUND SCHOLARSHIP AWARDS FOR  
PROJECT CONTEMPORARY COMPETITIVENESS**

**ARTICLE 67** To see if the Town will vote to raise and appropriate and/or transfer from available funds for the Board of Selectmen and School Committee to award scholarships which will defray the cost of tuitions and related expenses to seventh, eighth and ninth grade students residing in Harwich to participate in Project Contemporary Competitiveness at Bridgewater State College and the Advanced Studies and Leadership program at Mass Maritime Academy, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$15,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDING AVAILABLE FROM OTHER SOURCES. VOTE: YES-5, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$10,524 be transferred from Article 33 of the May 2009 Annual Town Meeting for this purpose.

Duly seconded

**ACTION:** The motion carried.

**PROMOTE THE TOWN OF HARWICH**

**ARTICLE 68.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and within the Town of Harwich. Said monies to be used to manage visitor/resident information services, to support the town with promotional pieces and activities, and to encourage the establishment and sustainability of business in Harwich through a partnership of economic development activities with the Town, and to act fully thereon. By Petition. Estimated Cost: \$15,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$15,000 FROM AVAILABLE FUNDS. THE BUSINESS COMMUNITY WILL BENEFIT FROM THIS SUPPORT. VOTE: YES-4, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$15,000 be transferred from Free cash for this purpose, and to authorize the Board of Selectmen to accept a grant agreement.

Duly seconded

**ACTION:** The motion carried.

**DEFRAY EXPENSES OF THE CHASE LIBRARY AND AND  
THE HARWICH PORT LIBRARY**

**ARTICLE 69.** To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Chase Library and the Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated Cost: \$20,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$16,000 FROM AVAILABLE FUNDS. THIS REFLECTS A REDUCTION OF \$4,000 DUE TO SCARCE AVAILABLE FUNDS. VOTE: YES-4, NO-2.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$19,000 be appropriated and that to raise such appropriation \$4,000 be transferred from Free Cash and \$5,208 be transferred from Article 1 of the May 1999 Special Town Meeting & \$ 6,433 be transferred from Article 19 of the May 2004 Annual Town Meeting & \$3,359 be transferred from Article 11 of the May 2006 Annual Town Meeting for this purpose and to authorize the Board of Selectmen to accept a grant agreement.

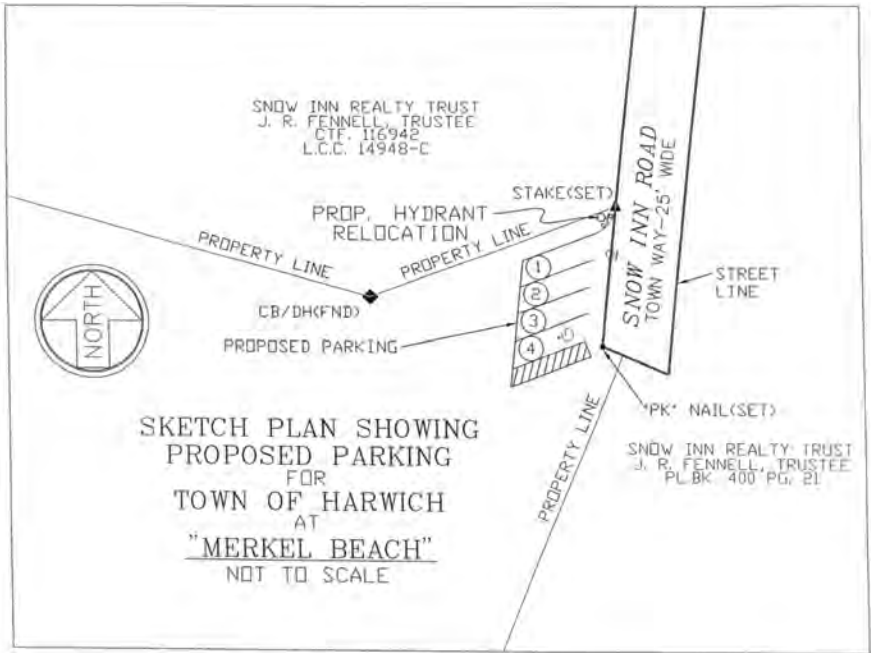
Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**PARKING SPACES AT MERKEL BEACH**

**ARTICLE 70** To see if the Town will vote to appropriate a sum of money to remove the non-indigenous plants on Town-owned Merkel Beach land and to construct four (4) parking spaces using indigenous materials, and to act fully thereon. By Petition. Estimated Cost: \$ 7,200.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. ENFORCEMENT OF TOWN ACCESS NEEDS TO BE RESOLVED. VOTE: YES-6, NO-0.**



**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed

**RRSCIND ARTICLE 4 OF NOVEMBER 12, 2009**  
**SPECIAL TOWN MEETING**

**ARTICLE 71** To see if the Town will vote to rescind the vote approving Article 4 proposed at the November 12, 2009 Special Town Meeting. This Article was related to approving authorization to proceed on issues related to Wind Turbine projects to be located on (A) Assessor's Map 89 Parcel A5 consisting of 72 acres more or less located off Westgate Road and (B) Assessor's Map 89, Parcel Z1 consisting of 19 acres more or less located at 0 Headwaters Drive. By Petition.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. PREMATURE REQUEST. EXISTING REGULATIONS REQUIRE COMPREHENSIVE REVIEW OF PROJECT AND EXISTING STATE SPECIFICATIONS WILL NEED TO BE MET BEFORE PROJECT GOES FORWARD. VOTE: YES-7, NO-0.**

**\*\*SEE ARTICLE 16 OF THE SPECIAL TOWN MEETING\*\***

**MOTION:** (Donald F. Howell) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

A motion was made and seconded to terminate debate, this required a  $\frac{3}{4}$  majority to vote to pass, and a standing count was taken, YES 198 NO 2, the motion carried.

**ACTION:** The motion carried.

**SEEK ADDITIONAL TOWN MEETING**  
**APPROVAL FOR LEASE AGREEMENTS**

**ARTICLE 72.** To see if the Town will vote to require the Board of Selectmen to seek additional Town Meeting approval prior to the Town entering into any lease agreement pursuant to the approval granted by the voters under Article 4 of the November 12, 2009 Special Town Meeting and to act fully thereon. By Petition.

**FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. ARTICLE WOULD CREATE UNNECESSARY COMPLICATIONS AND HINDER ELECTED OFFICIALS IN THE PERFORMANCE OF THE VOTES OF TOWN MEETING. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** This article was indefinitely postponed.

At 11:45pm a motion was made and seconded to adjourn until 7:00pm in Wednesday.

On Wednesday, May 5, 2010, the Moderator, Michael D. Ford, Esq. called the Annual Town Meeting to order at 7:00pm after a quorum of 150 voters had been reached, having 166 registered voters in attendance, and the Annual Town Meeting was opened and began with:

### **COMPENSATING BALANCE AGREEMENT**

**ARTICLE 73.** To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2011 pursuant to Chapter 44, Section 53F of the General Laws and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was so voted.

### **LIABILITY TIDAL/NON-TIDAL RIVERS**

**ARTICLE 74.** To see if the Town will assume the liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was so voted.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

### **MAY 2010 ANNUAL TOWN MEETING Appointment of the Moderator**

The Moderator makes the following appointments:  
I appoint Geoff Larson as the Surveyor of Wood and Lumber.

## FINANCE COMMITTEE

I appoint Linda Cebula to a three-year term to the Finance Committee  
I appoint Pamela Groswald to a three-year term to the Finance Committee

May 5, 2010

s/Michael D. Ford, Esq.  
Town Moderator

## **HERRING FISHERIES**

ARTICLE 75. To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Linda Cebula, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

At 8:05pm a motion was made and seconded to adjourn the Annual Town Meeting.

## **THE FOLLOWING ARTICLE WERE PASSED AT THE ANNUAL TOWN MEETING MAY 3, 2010**

### **CUSTOMARY ARTICLES**

ARTICLE 1	Town Officers and Committees
ARTICLE 2	Report of Town Officers and Committees
ARTICLE 3	Elected Officials Salaries
ARTICLE 73	Compensating Balance Agreement
ARTICLE 74	Liability Tidal/Non Tidal Rivers
ARTICLE 75	Herring Fisheries

### **LOCAL MEALS TAX OPTION**

ARTICLE 5	Local Meals Tax
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### **CAPITAL PLAN**

ARTICLE 9	Capital Plan - Adoption
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### **AMEND GENERAL BY-LAWS**

ARTICLE 64	Class IV Vehicle Repairman's License
ARTICLE 65	Licenses Fines
ARTICLE 66	Merge Historical Commission/Historic District Commission

### **REVOLVING ACCOUNTS**

ARTICLE 50	Create Revolving Accounts - Recreation
ARTICLE 51	Create Revolving Accounts - Cemetery
ARTICLE 47	Authorize revolving account – Council on Aging
ARTICLE 49	Authorize Golf Restaurant Lease Revenue into Pro Shop Revolving Account

### **MISCELLANEOUS**

ARTICLE 45	Lease of Town-Owned Cranberry Bog
ARTICLE 46	Lease of Town-Owned Cranberry Bog
ARTICLE 53	Approve Personal By-law Amendments/Application
ARTICLE 63	Mutual Aid Programs for Police Departments

## **APPROPRIATIONS VOTED UNDER ARTICLES ANNUAL TOWN MEETING MAY 3, 2009**

### **FROM TAX LEVY**

ARTICLE 4	Budget \$ 45,290,735.00
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### **TRANSFERRED FROM FREE CASH**

ARTICLE 10	Fund Phase III of the Replacement of Town Hall HVAC	6,900.00
ARTICLE 12	Fund Phase III to Replace Self Contained Breathing Apparatus	55,000.00
ARTICLE 13	Fund Purchase/Equip Vehicle for the DPW	100,000.00
ARTICLE 20	Fund Sand Pond Docks	18,400.00
ARTICLE 22	Add to Dredging Reserve Fund	33,600.00
ARTICLE 23	Fund Allen Harbor Bulkhead Repair and Float Replacement	19,600.00
ARTICLE 25	Fund Clean-up of Police Dept. Firing Range	25,000.00
ARTICLE 29	Fund Vaccine and Expenses of Flu Clinic	3,000.00
ARTICLE 54	Supplement Annual Allocation of Mass Cultural Council for Local Cultural Council Grants	2,500.00
ARTICLE 68	Promote the Town of Harwich	15,000.00
ARTICLE 69	Defray Expenses of the Chase and Harwich Port Libraries	4,000.00

### **OTHER AVAILABLE FUNDS**

ARTICLE 6	Budget – Cable Fund	175,300.00
	- Septic Loan Betterment Fund	17,250.00
	- Library Grant	75,000.00
	- Waterways Management Fund	100,800.00
	- Transferred from Overlay Surplus	100,000.00
	- FEMA fund	14,365.00
	- Cemetery Perpetual Care Fund	23,000.00
ARTICLE 22	Add to Dredging Reserve Fund – Article 57 ATM May'98	30,573.00
ARTICLE 26	School Technology – Article 25 ATM May'08	100.00
	- Article 43 ATM May'02	263.00
	- Article 22 ATM May'07	804.00
	- Article 10 ATM May'08	500.00
	- Article 10 ATM May'09	5,663.00
	- Article 90 ATM May'07	5,250.00
	- Article 15 ATM May'08	34,750.00
ARTICLE 38	Harwich Rental Assistance Program – Article 47 ATM May'07	60,000.00
ARTICLE 67	Fund Scholarship Awards for Project Contemporary Competitiveness	
ARTICLE 69	Defray Expenses of the Chase and Harwich Port Libraries	

### **BORROWING**

ARTICLE 15	Fund New Greensand Water Treatment Plant	3,500,000.00
ARTICLE 16	Route 39 Water Storage Tank Repairs	1,100,000.00

### **CPC/LAND BANK FUNDING**

ARTICLE 6	Budget	\$ 824,106.00
ARTICLE 31	Restoration and Preservation of Town Records	48,500.00
ARTICLE 32	Albro House Historic Restoration Project – Phase II	30,000.00
ARTICLE 33	Preservation of Historic Buildings – Phase II	50,000.00
ARTICLE 34	Historic Harwich Center Cemetery Gravestone Restoration and Preservation	53,000.00
ARTICLE 35	Catalog, Restore and Preserve the Historic John H. Paine Collection	30,000.00
ARTICLE 36	Install Heating System at Historic Chase Library – Phase I	5,800.00
ARTICLE 37	Harwich Affordable Housing Buy-Down Program	207,928.00
ARTICLE 38	Harwich Rental Assistance Program	130,000.00
ARTICLE 39	Comprehensive Land Stewardship and Land Management Plan	20,000.00

ARTICLE 40. Fund Purchase of Land for Open Space Purposes	338,000.00
ARTICLE 41. Fund Second Brooks Park Bocce Court and Town Trail System Guides	8,500.00
ARTICLE 42. Fund Administrative Costs of the Community Preservation Committee	10,000.00

#### **CAPTIAL EXCLUSION**

ARTICLE 11 Fund New Ambulance	194,000.00
ARTICLE 17 Provide Additional Funding for Completion of the Town's CWMP	200,000.00

#### **WATER ENTERPRISE**

ARTICLE 6 Budget	534,604.00
ARTICLE 7 Water Operating Budget	3,141,634.00
ARTICLE 14 Fund Purchase or Lease of Water Department Vehicles	68,000.00
ARTICLE 16 Route 39 Water Storage Tank Repairs	500,000.00

### **THE FOLLOWING ARTICLE WERE PASSED AT THE SPECIAL TOWN MEETING MAY 4, 2010**

#### **HARBOR**

ARTICLE 3	Authorize Replacement of Harbor Pump-out-Boat
ARTICLE 5	Seek Special Legislation to Authorize Borrowing for Dredging Projects

#### **ROADS**

ARTICLE 12	Discontinue/Acquire Pleasant Bay Road
ARTICLE 15	Grant Easement of Old Campground Road

#### **WIND TURBINE-SOUND STUDY**

ARTICLE 16	Ambient Sound Study Relative to the Proposed Wind Town Project
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#### **ADOPT MASSCHUSETTS GENERAL LAW**

ARTICLE 14	Adopt Provisions of M.G.L. Chapter 32B, Section 18- Medicare Extension Plans
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#### **AMEND ZONING BY-LAW**

ARTICLE 7	Zoning By-Law Amendment – Section XXI – Outdoor Lighting
ARTICLE 8	Zoning By-Law Amendment – Section II and X - Accessory Apartment

ARTICLE 9 Amend Zoning By-Laws – Sections II Definitions, III.B  
Zoning Map, Section X. F. Application for Appeals, and  
Section X.K Site Plan Review Of Municipal Uses

**NEW TOWN BY-LAW**

ARTICLE 13 Second Hand Dealers and Second Hand Collectors

**APPROPRIATIONS VOTED UNDER ARTICLES  
SPECIAL TOWN MEETING  
MAY 4, 2009**

**FREE CASH**

ARTICLE 1 Supplement FY 2010 Snow and Ice Budget 159,135.00

**OTHER AVAILABLE FUNDS**

ARTICLE 4 Replenish Finance Committee Reserve Fund –  
Article 58 ATM May'07 750.00  
Article 53 ATM May'07 6,250.00  
Article 61 ATM May'08 3,000.00  
Article 10 ATM May'05 25,000.00

ARTICLE 19 Fund Legal Accounting and Other Relative Consultant  
Services for the Chatham-Harwich Regionalization Board -  
Article 57 ATM May'07 1,427.00  
Article 58 ATM May'07 500.00  
Article 33 ATM May'09 55.00  
Article 37 ATM May'97 249.00  
Article 11 ATM May'06 1,141.00  
Article 53 ATM May'07 925.00  
Article 13 ATM May'05 100.00  
Article 15 ATM May'08 603.00

**CPC/LAND BANK**

ARTICLE 2 Reserve for Future Appropriation Amounts from  
FY 2010 Community Preservation Fund  
Estimated Annual Revenues 22,390.00

APPENDIX A

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 18, 2010**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 18, 2010, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; one (1) Town Clerk for three (3) years; one (1) School Committee Member for three (3) years; one (1) Water Commissioner for three (3) years; one (1) Water Commissioner for a one year unexpired term; two (2) Library Trustees for three (3) years; one (1) Housing Authority Member for five (5) years.

**BALLOT QUESTIONS**

1 "Shall the Town of Harwich be allowed to assess an additional \$194,000 in real estate and personal property taxes for the purpose of purchasing and equipping a new Type III, Class I, Advanced Life Support Emergency Medical Vehicle for the fiscal year beginning July 1, 2010?"

YES\_\_\_\_\_ NO\_\_\_\_\_

2 "Shall the Town of Harwich be allowed to assess an additional \$200,000 in real estate and personal property taxes for the purpose of continuing the Comprehensive Wastewater Management Plan to address Federal and State imposed nitrogen limits for the fiscal year beginning July 1, 2010?."

YES\_\_\_\_\_ NO\_\_\_\_\_

3 "Shall the Town be allowed to assess an additional \$250,000 in real estate and personal property taxes for the purpose of funding the FY 2011

Operating Budget of the Town, as outlined in Article 6 of the May 2010 Annual Town Meeting Warrant for the fiscal year beginning July 1, 2010?"

YES\_\_\_\_\_ NO\_\_\_\_\_

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 30<sup>th</sup> day of March, 2010

s/Edward J. McManus, Chairman  
s/Lawrence P. Cole, Vice Chairman  
s/Robin D. Wilkins, Clerk  
s/Angelo S. LaMantia  
Larry G. Ballantine  
BOARD OF SELECTMEN

A true copy Attest:  
s/David A. Robinson  
Constable

April 13, 2010

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 18<sup>th</sup> day of May, 2010 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich

s/David A. Robinson  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	<b><u>PRECINCT I</u></b>	<b><u>PRECINCT II</u></b>
Warden	Arkaline Silverio	Ursula Corbett
Clerk:		Ann Kaplan
Insp.Ck In:	Judy Davis	Lee Chase
Insp.Ck Out	Janet Silverio	Mary Clarke

**PRECINCT III**

Warden	Donna Eaton
Clerk:	Sheila Bowen
Insp.Ck In:	Dorothy Harrington
Insp. Ck Out:	Susan Mills

**PRECINCT IV**

David Bassett
Hilda Dagenais
Evelyn Robinson
Ray Gottwald

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

**PRECINCT I**

Dep.Warden:	Wilfred Remillard
Dep. Clerk	Richard Bowers
Dep.Insp.In:	Philip Gaudet
Dep.Insp.Out:	Virginia Burke

**PRECINCT II**

Ursula Corbett
Janet Kaiser
Mary Eagan
Mary Clarke

**PRECINCT III**

Dep.Warden:	Donna Eaton
Dep. Clerk	Shiela Bowen
Dep.Insp.In:	Janet Bowers
Dep.Insp.Out:	Susan Mills

**PRECINCT IV**

David Bassett
Virginia Burke
Joyce Bearse

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 2311 included 111 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	688, including	43 absentee votes
Precinct II	660, including	37 absentee votes
Precinct III	520, including	17 absentee votes
Precinct IV	443, including	14 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May 18, 2010 at 8:45 P.M as follows:

<b>Precincts</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>Total</b>
<b>BOARD OF SELECTMEN</b>					
EDWARD JAMES MCMANUS	396	327	266	217	1,206
LINDA A CEBULA	362	320	260	159	1,101
BRUCE WM GIBSON	166	148	108	92	514
DEAN A KNIGHT	251	298	241	185	975
RICHARD M TOMA	71	94	95	153	413
all others	0	1	2	0	3
blanks	130	132	68	80	410
<b>TOWN CLERK</b>					
ANITA N. DOUCETTE	577	542	441	369	1,929
all others	3	3	1	2	9
blanks	108	115	78	72	373
<b>SCHOOL COMMITTEE</b>					
THOMAS J. BLUTE	419	413	280	265	1,377
SHARON A. STOUT	221	194	202	143	760
all others	2	0	0	0	2
blanks	46	53	38	35	172
<b>TRUSTEES, BROOKS FREE LIBRARY</b>					
WILLIAM D. CROWELL	529	509	378	354	1,770
DIANE S. SCHOENFELDER	444	412	336	277	1,469
all others	0	1	0	2	3
blanks	403	398	326	253	1,380
<b>WATER COMMISSIONER for a 3 (three) year term</b>					
DANETTE L. GONSALVES	543	505	404	352	1,804
all others	0	1	2	1	4
blanks	145	154	116	90	503
<b>WATER COMMISSIONER for a 1 (one) year unexpired term</b>					
ALLIN P. THOMPSON, JR	567	515	418	361	1,861
all others	0	1	0	1	2
blanks	121	144	102	81	448
<b>HOUSING AUTHORITY</b>					
PAM BRIDGEWATER PARMAKIAN	524	469	383	338	1,714
all others	0	1	0	1	2
blanks	164	190	137	104	595

**QUESTION #1****Advanced Life Support Emergency****Medical Vehicle**

YES	386	386	285	277	1,334
NO	273	244	227	150	894
blanks	29	30	8	16	83

**QUESTION #2****Comprehensive Wastewater Management Plan**

YES	394	373	256	250	1,273
NO	269	258	254	175	956
blanks	25	29	10	18	82

**QUESTION #3****Fund the FY 2011 Operating Budget**

YES	253	245	162	181	841
NO	382	369	329	235	1,315
blanks	53	46	29	27	155

APPENDIX B

FY 2011 OPERATING BUDGET

**Includes amendment #2  
(March 30, 2010)**

<b>Line</b>	<b>DESCRIPTION</b>	<b>Actual FY 2009</b>	<b>11/12/2009 Town Meeting Budget FY 2010</b>	<b>1/6/2010 Town Admin Recommended Budget FY 2011</b>	<b>Amendment #2 3/25/10 B O S Recommended Budget FY 2011</b>
<b>1</b>	Moderator S&W	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
<b>2</b>	Selectmen's S&W	7,500	7,500	7,500	7,500
<b>3</b>	Selectmen's Expense	<u>5,781</u>	<u>6,200</u>	<u>5,900</u>	<u>5,900</u>
	<b>Sub-Total</b>	<b>13,281</b>	<b>13,700</b>	<b>13,400</b>	<b>13,400</b>
<b>4</b>	Finance Committee S&W	2,357	2,500	2,500	2,500
<b>5</b>	Finance Committee Expense	<u>420</u>	<u>420</u>	<u>420</u>	<u>420</u>
	<b>Sub-Total</b>	<b>2,777</b>	<b>2,920</b>	<b>2,920</b>	<b>2,920</b>
<b>6</b>	Finance Committee Reserve Fund	<u>5,048</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
	<b>Sub-Total</b>	<b>5,048</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>7</b>	Accountant's S&W	212,208	210,046	211,586	210,361
<b>8</b>	Accountant's Expense	1,135	1,640	1,240	1,240
<b>9</b>	Audit . . .	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
	<b>Sub-Total</b>	<b>249,342</b>	<b>247,686</b>	<b>248,826</b>	<b>247,601</b>
<b>10</b>	Assessors' S&W	204,549	227,719	228,769	225,479
<b>11</b>	Assessors' Expense	<u>19,967</u>	<u>21,171</u>	<u>21,620</u>	<u>21,620</u>
	<b>Sub-Total</b>	<b>224,515</b>	<b>248,890</b>	<b>250,389</b>	<b>247,099</b>
<b>12</b>	Postage . .	<u>37,585</u>	<u>36,000</u>	<u>46,000</u>	<u>46,000</u>
	<b>Sub-Total</b>	<b>37,585</b>	<b>36,000</b>	<b>46,000</b>	<b>46,000</b>

<b>13</b>	Treasurer/Tax Collector S&W	226,922	235,737	235,737	235,737
<b>14</b>	Treas/Tax Collector Expense	72,322	79,381	97,388	97,388
<b>15</b>	Treasurer Bonding/Tax Title	-	-	20,000	20,000
	<b>Treasurer/Collector Sub-Total</b>	<b>299,244</b>	<b>315,118</b>	<b>353,125</b>	<b>353,125</b>
<b>Line</b>					
<b>16</b>	Medicare Town Share	299,318	329,588	329,588	329,588
		299,318	329,588	<u>329,588</u>	329,588
<b>17</b>	Town Hall S&W	292,553	309,966	311,994	309,169
<b>18</b>	Town Hall Expense	114,063	113,039	111,191	102,932
<b>19</b>	Town Hall Capital Outlay	<u>2,374</u>	<u>3,379</u>	<u>5,000</u>	<u>5,000</u>
	<b>Sub-Total</b>	<b>408,990</b>	<b>426,384</b>	<b>428,185</b>	<b>417,101</b>
<b>20</b>	Legal Services	130,000	140,000	140,000	140,000
<b>21</b>	Claims & Suits	225	400	400	400
<b>22</b>	Land Transactions	-	-	-	-
	<b>Sub-Total</b>	<b>130,225</b>	<b>140,400</b>	<b>140,400</b>	<b>140,400</b>
<b>23a</b>	IT & CH 18 S & W	151,464	173,638	171,264	170,614
<b>23b</b>	IT & CH 18 Expenses	<u>118,219</u>	<u>141,312</u>	<u>139,209</u>	<u>139,209</u>
<b>23c</b>	<b>Sub-Total</b>	<b>269,683</b>	<b>314,950</b>	<b>310,473</b>	<b>309,823</b>
<b>24</b>	Constable Salaries	375	375	375	375
<b>25</b>	Clerk's S&W	161,467	170,172	172,261	173,915
<b>26</b>	Clerk's Expense	<u>24,442</u>	<u>23,330</u>	<u>23,896</u>	<u>32,028</u>
	<b>Sub-Total</b>	<b>185,909</b>	<b>193,502</b>	<b>196,157</b>	<b>205,943</b>

# FY 2011 OPERATING BUDGET

## **Includes amendment #2 (March 30, 2010)**

			11/12/2009 Town Meeting	1/6/2010 Town Admin	Amendment #2 3/25/10 B O S
		Actual	Budget	Recommended Budget	Recommended Budget
<b>27</b>	Conservation S&W	47,810	50,636	50,797	50,334
<b>28</b>	Conservation Expense	<u>5,490</u>	<u>5,192</u>	<u>4,663</u>	<u>4,663</u>
	<b>Sub-Total</b>	<b>53,300</b>	<b>55,828</b>	<b>55,460</b>	<b>54,997</b>
<b>29</b>	Town Planner S&W	118,060	104,152	113,319	109,520
<b>30</b>	Town Planner Expense	<u>2,120</u>	<u>2,187</u>	<u>2,187</u>	<u>2,187</u>
	<b>Town Planner Sub-Total</b>	<b>120,180</b>	<b>106,339</b>	<b>115,506</b>	<b>111,506</b>
<b>31</b>	Planning Board S&W	1,200	2,000	2,000	2,000
<b>32</b>	Planning Board Expense	<u>505</u>	<u>560</u>	<u>460</u>	<u>460</u>
	<b>Sub-Total</b>	<b>1,705</b>	<b>2,560</b>	<b>2,460</b>	<b>(1,339)</b>
<b>33</b>	Board of Appeals S&W	1,000	5,100	5,100	5,100
<b>34a</b>	Board of Appeals Expense.	<u>309</u>	<u>360</u>	<u>360</u>	<u>360</u>
	<b>Sub-Total</b>	<b>1,309</b>	<b>5,460</b>	<b>5,460</b>	<b>5,460</b>
<b>34b</b>	Agricultural Committee	-	-	-	-
<b>35</b>	Repairs to Public Buildings	-	50,000	7,993	13,317
<b>36</b>	Town & Finance Committee Reports	14,150	13,000	13,000	13,000
<b>37</b>	Miscellaneous Printing	-	-	-	-
<b>38</b>	Advertising	3,500	3,500	3,500	3,500
<b>39</b>	Telephone .	60,637	54,340	48,900	48,900
	<b>Sub-Total</b>	<b>78,287</b>	<b>120,840</b>	<b>73,393</b>	<b>78,717</b>

<b>40</b>	Police Dept S&W	2,648,463	2,647,670	2,694,408	2,662,388
<b>41</b>	Police Dept Expense	368,021	242,286	260,000	270,000
<b>42</b>	Police Dept Capital Outlay	56,680	-	88,500	88,500
	<b>Sub-Total</b>	<b>3,073,164</b>	<b>2,889,956</b>	<b>3,042,908</b>	<b>3,020,888</b>
<b>43</b>	Fire Dept S&W	2,600,528	2,574,334	2,721,618	2,709,657
<b>44</b>	Fire Dept Expense	203,383	221,311	186,237	186,237
<b>45</b>	Fire Capital Outlay	-	-	-	-
<b>46</b>	Emergency Medical Services O/T	100,000	108,001	100,000	100,000
<b>47</b>	Emergency Medical Services Expenses	69,467	75,058	70,000	70,000
	<b>Sub-Total</b>	<b>2,973,378</b>	<b>2,978,704</b>	<b>3,077,855</b>	<b>3,065,894</b>
<b>48a</b>	Emer. Telecom. S&W	443,657	511,104	550,000	561,784
<b>48b</b>	Emer. Telecom. Expenses	5,498	10,163	105,028	105,028
	<b>Sub-Total</b>	<b>449,155</b>	<b>521,267</b>	<b>655,028</b>	<b>666,812</b>
<b>49</b>	Building Inspection S&W	218,634	220,986	222,605	218,044
<b>50</b>	Building Inspection Expense	10,746	8,200	8,341	8,341
<b>51</b>	Building Capital Outlay	296	-	-	-
	<b>Sub-Total</b>	<b>229,677</b>	<b>229,186</b>	<b>230,946</b>	<b>226,385</b>
<b>52</b>	Emerg. Mgt S&W		8,960	5,000	5,000
	Emerg Mgt. Expense	4,954	8,080	9,365	9,365
<b>53</b>	Emergency Management Expense	4,954	17,040	14,365	14,365
<b>54</b>	Animal Control S&W	-	51,370	52,174	52,174
<b>55</b>	Animal Control Expense	-	14,530	13,602	13,602
	<b>Sub-Total</b>	<b>-</b>	<b>65,900</b>	<b>65,776</b>	<b>65,776</b>

<b>56a</b>	Natural Resources S&W	81,274	81,274	81,274
<b>56b</b>	Natural Resources Expense	<u>28,267</u>	<u>27,650</u>	<u>27,650</u>
	<b>Sub-Total</b>	<b>28,267</b>	<b>108,924</b>	<b>108,924</b>
<b>57</b>	Pleasant Bay Alliance Expense	<b>17,323</b>	<b>17,040</b>	<b>16,855</b>
<b>Schools</b>				
<b>58</b>	Cape Cod Reg Tech High School	841,453	789,972	940,122
<b>59</b>	Harwich Public Schools	<u>14,423,616</u>	<u>14,509,519</u>	<u>15,144,050</u>
	<b>Sub-Total</b>	<b>15,265,069</b>	<b>15,299,491</b>	<b>16,084,172</b>
<b>60</b>	Town Engineer's Dept S&W	146,614	154,633	149,413
<b>61</b>	Town Engineer's Dept Expense	<u>4,250</u>	<u>5,243</u>	<u>4,500</u>
	<b>Sub-Total</b>	<b>150,864</b>	<b>159,876</b>	<b>153,913</b>
<b>62</b>	Highways and Maintenance S&W	1,729,353	1,923,867	1,948,139
<b>63</b>	Highways and Maintenance Expense	1,529,805	1,462,111	1,437,413
<b>64</b>	Hot Mix, Oil, & Improve Town Rds	-	-	-
<b>65</b>	Hwy Snow Removal Wages	86,879	25,000	40,000
<b>66</b>	Hwy Snow Removal Materials	233,121	30,000	50,000
<b>67</b>	Hwy Snow Removal Equipment	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
	<b>Sub-Total</b>	<b>3,624,158</b>	<b>3,485,978</b>	<b>3,520,552</b>
			<b>3,494,214</b>	

**FY 2011 OPERATING BUDGET**

**Includes amendment #2  
(March 30, 2010)**

			11/12/2009 Town Meeting Budget	1/6/2010 Town Admin Recommended Budget	Amendment #2 3/25/10 B O S Recommended Budget
<b>68</b>	Street Lights	<b>Actual</b>	<u>85,000</u>	<u>82,400</u>	<u>82,400</u>
<b>69</b>	Cemetery S&W	39,402	40,679	42,558	42,558
<b>70</b>	Cemetery Expense	<u>2,850</u>	<u>1,650</u>	<u>2,130</u>	<u>2,130</u>
	<b>Sub-Total</b>	<b>42,252</b>	<b>42,329</b>	<b>44,688</b>	<b>44,688</b>
<b>71</b>	Board of Health S&W	244,927	256,931	248,515	248,515
<b>72</b>	Board of Health Expense	19,994	16,320	16,320	16,320
<b>73</b>	Flax Pond Monitoring	-	-	-	-
	<b>Sub-Total</b>	<b>264,921</b>	<b>273,251</b>	<b>264,835</b>	<b>264,835</b>
<b>74</b>	Community Center Comm S&W	214,155	104,064	110,500	108,120
<b>75</b>	Community Center Comm Exp	<u>151,933</u>	<u>134,496</u>	<u>133,196</u>	<u>133,196</u>
	<b>Sub-Total</b>	<b>366,088</b>	<b>238,560</b>	<b>243,696</b>	<b>241,316</b>
<b>76</b>	Council on Aging S&W	222,589	226,213	227,153	226,503
<b>77</b>	Council on Aging Expense	<u>33,392</u>	<u>49,309</u>	<u>49,309</u>	<u>49,309</u>
	<b>Sub-Total</b>	<b>255,981</b>	<b>275,522</b>	<b>276,462</b>	<b>275,812</b>
<b>78</b>	Youth Counselor S&W	62,897	65,003	65,653	65,003
<b>79</b>	Youth Counselor Expense	<u>3,837</u>	<u>3,740</u>	<u>3,700</u>	<u>3,700</u>
	<b>Sub-Total</b>	<b>66,733</b>	<b>68,743</b>	<b>69,353</b>	<b>68,703</b>

**FY 2011 OPERATING BUDGET**

**Includes amendment #2  
(March 30, 2010)**

			11/12/2009 Town Meeting	1/6/2010 Town Admin	Amendment #2 3/25/10 B O S
		Actual	Budget	Recommended Budget	Recommended Budget
<b>80</b>	Veterans' Services Expense	27,719	30,000	28,000	28,000
<b>81</b>	Veterans' Benefits	13,408	15,000	15,000	15,000
	<b>Sub-Total</b>	<b>41,127</b>	<b>45,000</b>	<b>43,000</b>	<b>43,000</b>
<b>82</b>	Disability Rights Com Exp	255	440	300	300
	<b>Sub-Total</b>	<b>255</b>	<b>440</b>	<b>300</b>	<b>300</b>
<b>83</b>	Jim Noonan Human Services	<b>70,625</b>	<b>76,500</b>	<b>76,500</b>	<b>76,500</b>
<b>84</b>	Brooks Library S&W	388,666	418,625	428,711	428,711
<b>85</b>	Brooks Library Expense	229,327	225,402	232,161	232,161
	<b>Sub-Total</b>	<b>617,993</b>	<b>644,027</b>	<b>660,872</b>	<b>660,872</b>
<b>86</b>	Recreation & Youth Seasonal Help	175,620	176,704	154,802	154,802
<b>87</b>	Recreation and Youth S&W	146,878	166,466	170,839	169,184
<b>88</b>	Recreation and Youth Expense	58,096	57,695	54,030	54,030
<b>89</b>	Aid to Various Programs	-	-	-	-
	<b>Sub-Total</b>	<b>380,593</b>	<b>400,865</b>	<b>379,671</b>	<b>378,016</b>
<b>91</b>	Harbormaster/Natural Resources S&W	241,065	188,066	190,283	188,865
<b>92</b>	Harbormaster Expense	89,370	86,450	87,550	87,550
<b>93</b>	Harbormaster Capital Outlay	-	8,000	2,500	2,500
	<b>Sub-Total</b>	<b>330,435</b>	<b>282,516</b>	<b>280,333</b>	<b>278,915</b>

<b>94</b>	Brooks Museum Commission Expense	14,263	11,508	11,508	11,508
	<b>Sub-Total</b>	<b>14,263</b>	<b>11,508</b>	<b>11,508</b>	<b>11,508</b>
<b>95</b>	Historical Commission S&W	-	-	1,500	1,500
<b>96</b>	Historical Commission Expense	540	1,000	1,000	1,000
	<b>Sub-Total</b>	<b>540</b>	<b>1,000</b>	<b>2,500</b>	<b>2,500</b>
<b>97</b>	Memorial & Veterans' Day	<b>1,529</b>	<b>1,900</b>	<b>2,900</b>	<b>2,900</b>
<b>98</b>	Golf Operations & Maintenance S&W	646,323	703,423	694,483	693,711
<b>99</b>	Golf Operations & Maintenance Expense	465,407	559,278	563,196	563,196
<b>100</b>	Golf Capital	-	-	24,000	24,000
<b>101</b>	<b>Total Departmental Budgets</b> (Excludes Medicare, HPS & CCRTHS)	<b>16,286,395</b>	<b>16,564,983</b>	<b>16,974,896</b>	<b>16,935,963</b>
<b>102</b>	<b>Total Debt SERVICE (PRIN &amp; INT)</b>	<b>4,844,016</b>	<b>5,224,197</b>	<b>5,052,255</b>	<b>4,721,332</b>
<b>103</b>	Barnstable County Retirement	1,920,708	2,073,473	2,280,821	2,280,821
<b>104</b>	Special Retirement Pension	3,552	3,551	3,552	3,552
<b>105</b>	Unemployment Compensation	73,896	60,000	50,000	50,000
<b>106</b>	Group Health Insurance/ Life	5,159,094	5,787,474	6,220,300	6,159,074
<b>107</b>	Insurance, General	399,543	494,255	519,812	519,812
<b>108</b>	Insurance Deductibles/Exclusions	3,491	15,225	6,913	6,913
	<b>Sub-Total</b>	<b>7,560,284</b>	<b>8,433,978</b>	<b>9,081,398</b>	<b>9,020,172</b>
<b>109</b>	<b>Total Town Budget w/o HPS &amp; CCRTHS</b>	<b>28,690,695</b>	<b>29,999,033</b>	<b>30,884,423</b>	<b>30,702,467</b>
	<b>Total Operating Budget FY 10</b>				
<b>110</b>	<b>Including HPS &amp; CCRTHS</b>	<b>\$ 44,255,083</b>	<b>\$ 45,746,622</b>	<b>\$ 47,188,868</b>	<b>\$ 47,116,227</b>

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
STATE PRIMARY WARRANT  
SEPTEMBER 14, 2010**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

**GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on,

**TUESDAY, THE FOURTEENTH DAY OF SEPTEMBER, 2010**

From 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

GOVERNOR . . . . .	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR . . . . .	FOR THIS COMMONWEALTH
ATTORNEY GENERAL . . . . .	FOR THIS COMMONWEALTH
SECRETARY OF STATE. . . . .	FOR THIS COMMONWEALTH
TREASURER . . . . .	FOR THIS COMMONWEALTH
AUDITOR . . . . .	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS . . . . .	Tenth District
COUNCILLOR . . . . .	First District
SENATOR IN GENERAL COURT . . . . .	Cape & Islands District
REPRESENTATIVE IN GENERAL COURT	Fourth Barnstable District
DISTRICT ATTORNEY . . . . .	Cape & Islands District
SHERIFF . . . . .	Barnstable County
COUNTY COMMISSIONER . . . . .	Barnstable County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 9th day of August, 2010

s/Angelo S. LaMantia, Chairman  
s/Larry G. Ballantine  
Linda A. Cebula  
Board of Selectmen

s/Edward J. McManus  
s/ Robin D. Wilkins

Date: August 31, 2010

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, September 14, 2010 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David A. Robinson  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Warden	Susan Weinstein	Ursula Corbett
Clerk:	Anne Tompkins	Ann Kaplan
Insp.Ck In:	Judy Davis	Lee Chase
Insp.Ck Out	Virginia Burke	Janet Kaiser
	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Warden	Mary Lee Kelsey	Donald Howell
Clerk:	Sheila Bowen	Hilda Dagenais
Insp.Ck In:	Dorothy Harrington	Evelyn Robinson
Insp. Ck Out:	Susan Mills	Joyce Bearse

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45 AM until 6:00PM or 2:00PM and work until the close of the polls.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Dep.Warden:	Paul Marahrens	Ursula Corbett
Dep. Clerk	Catherine Sacramone	Janet Bowers
Dep.Insp.In:	Barbara Madson	Mary Eagan
Dep.Insp.Out:	Judy Davis	Mary Clarke
	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Dep.Warden:	Mary Lee Kelsey	Donald Howell
Dep. Clerk	Sheila Bowen	Janet Kaiser
Dep.Insp.In:		Richard Bowers
Dep.Insp.Out:	Louise Marahrens	Joyce Bearse
	Philip B. Gaudet & Wil Remillard	

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 2,764 included 124 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	799, including	49 absentee votes
Precinct II	740, including	34 absentee votes
Precinct III	699, including	25 absentee votes
Precinct IV	526, including	16 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on September 14, 2010 at 10:00 P.M as follows:

**DEMOCRATIC BALLOT  
GOVERNOR**

DEVAL L. PATRICK	357	330	290	218	1,195
WRITE-INS ALL OTHERS	3	2	2	2	9
BLANKS	63	57	36	56	212

**LIEUTENANT GOVERNOR**

TIMOTHY P. MURRAY	355	311	281	224	1,171
KEITH DAVIS ( WRITE-IN CANDIDATE)	0	0	0	0	0
WRITE-INS	0	0	1	0	1
BLANKS	68	78	46	52	244

**ATTORNEY GENERAL**

MARTHA COAKLEY	351	316	287	227	1181
WRITE-INS	0	0	1	1	2
BLANKS	72	73	40	48	233

**SECRETARY OF STATE**

WILLIAM FRANCIS GALVIN	358	327	285	229	1,199
WRITE-INS	0	0	1	1	2
BLANKS	65	62	42	46	215

**TREASURER**

STEVEN GROSSMAN	223	213	167	128	731
STEPHEN J. MURPHY	135	112	102	96	445
WRITE-INS	0	0	0	0	0
BLANKS	65	64	59	52	240

**AUDITOR**

SUZANNE M. BUMP	197	184	164	127	672
GUY WILLIAM GLODIS	81	62	70	45	258
MIKE LAKE	0	85	50	60	294
WRITE-INS	0	0	0	0	0
BLANKS	46	58	44	44	192

**REPRESENTATIVE IN CONGRESS**

WILLIAM R. KEATING	120	98	81	51	350
ROBERT A. O'LEARY	293	283	240	218	1034
WRITE-INS	0	0	0	0	0
BLANKS	10	8	7	7	32

**COUNCILLOR**

OLIVER P. CIPOLLINI, JR	154	111	122	92	479
JEFFREY T. GREGORY	11	10	16	9	46
THOMAS J. HALLAHAN	44	67	40	28	179
WALTER D. MONIZ	26	20	12	10	68
PATRICIA L. MOSCA	84	80	56	60	280
WRITE-INS	0	0	0	0	0
BLANKS	104	101	82	77	364

**SENATOR IN GENERAL COURT**

SHEILA R. LYONS	93	80	80	76	329
DANIEL A. WOLF	314	299	243	194	1050
WRITE-INS	0	0	0	0	0
BLANKS	15	10	4	5	37

**REPRESENTATIVE IN GENERAL COURT**

SARAH K. PEAKE	376	343	300	247	1266
WRITE-INS	0	0	0	0	0
BLANKS	47	46	28	29	150

**DISTRICT ATTORNEY**

WRITE-INS	6	2	2	1	11
BLANKS	417	387	326	275	1,405

**SHERIFF**

WRITE-INS	6	2	4	1	13
BLANKS	417	387	324	275	1,403

**COUNTY COMMISSIONER**

WRITE-INS-ALL OTHERS	3	3	4	1	11
BLANKS	420	386	324	275	1405

**REPUBLICAN BALLOT  
GOVERNOR**

CHARLES D. BAKER	347	323	339	228	1237
WRITE-INS- SCOTT LIVERY	0	2	3	0	5
BLANKS	29	26	29	21	105

**LIEUTENANT GOVERNOR**

RICHARD R. TISEI	316	290	301	208	1115
WRITE-INS-KEITH DAVIS	0	2	3	0	5
BLANKS	60	59	67	41	227

**ATTORNEY GENERAL**

JAMES P. MCKENNA					
(WRITE-IN CANDIDATE)	42	55	37	29	163
GUY A. CARBONE					
(WRITE-IN CANDIDATE)	3	6	7	4	20
BLANKS	330	289	327	216	1162

**SECRETARY OF STATE**

WILLIAM C. CAMPBELL	304	278	300	208	1090
WRITE-INS	0	1	0	0	1
BLANKS	72	72	71	41	256

**TREASURER**

KARYN E. POLITO	312	280	298	211	1101
WRITE-INS	0	0	0	0	0
BLANKS	64	71	73	38	246

**AUDITOR**

MARY Z. CONNAUGHTON	309	282	277	193	1061
KAMAL JAIN	31	25	40	26	122
WRITE-INS	1	0	1	0	2
BLANKS	35	44	53	30	162

**REPRESENTATIVE IN CONGRESS**

ROBERT E. HAYDEN, III	10	4	4	0	18
RAYMOND KASPEROWICZ	9	6	8	1	24
JOSPEH DANIEL MALONE	81	75	66	47	269
JEFFREY DAVID PERRY	275	261	286	198	1020
WRITE-INS	0	0	0	1	1
BLANKS	1	5	7	2	15

**COUNCILLOR**

CHARLES OLIVER CIPOLLINI	226	215	211	151	803
JOSEPH ANTHONY URENECK	85	61	74	54	274
WRITE-INS	0	0	0	0	0
BLANKS	65	75	86	44	270

**SENATOR IN GENERAL COURT**

JAMES H. CROCKER, JR	226	203	187	149	765
ERIC R. STEINHILBER	109	108	135	76	428
WRITE-INS	0	0	0	1	1
BLANKS	41	40	49	23	153

**REPRESENTATIVE IN GENERAL COURT**

DAVID M. DUNFORD	297	280	300	209	1086
WRITE-INS	0	0	0	0	0
BLANKS	79	71	71	40	261

**DISTRICT ATTORNEY**

MICHAEL D. O'KEEFE	322	293	309	215	1139
WRITE-INS	0	0	0	1	1
BLANKS	53	58	62	34	207

**SHERIFF**

JAMES M. CUMMINGS	311	290	307	222	1130
WRITE-INS	0	0	0	1	1
BLANKS	65	61	64	26	216

**COUNTY COMMISSIONER**

WILLIAM DOHERTY	322	289	315	221	1147
WRITE-INS	0	0	0	0	0
BLANKS	54	62	56	28	200

**LIBERTARIAN****GOVERNOR**

WRITE-INS					
BLANKS	0	0	0	1	1

**LIEUTENANT GOVERNOR**

WRITE-INS					
BLANKS	0	0	0	1	1

**ATTORNEY GENERAL**

WRITE-INS

BLANKS	0	0	0	1	1
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**SECRETARY OF STATE**

WRITE-INS

BLANKS	0	0	0	1	1
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**TREASURER**

WRITE-INS

BLANKS	0	0	0	1	1
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**AUDITOR**

WRITE-INS

BLANKS	0	0	0	1	1
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**REPRESENTATIVE IN CONGRESS**

WRITE-INS

BLANKS	0	0	0	1	1
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**COUNCILLOR**

WRITE-INS

BLANKS	0	0	0	1	1
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**SENATOR IN GENERAL COURT**

WRITE-INS

BLANKS	0	0	0	1	1
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**REPRESENTATIVE IN GENERAL COURT**

WRITE-INS

BLANKS	0	0	0	1	1
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**DISTRICT ATTORNEY**

WRITE-INS

BLANKS	0	0	0	1	1
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**SHERIFF**

WRITE-INS

BLANKS	0	0	0	1	1
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**COUNTY COMMISSIONER**

WRITE-INS

BLANKS	0	0	0	1	1
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**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
NOVEMBER 2, 2010**

**Barnstable, ss**

To the Constables of the City/Town of Harwich

**GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in State Elections to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on,

**TUESDAY, THE SECOND DAY OF NOVEMBER, 2010,**  
from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

GOVERNOR/LT. GOVERNOR . . . . . FOR THIS COMMONWEALTH  
ATTORNEY GENERAL . . . . . FOR THIS COMMONWEALTH  
SECRETARY OF STATE. . . . . FOR THIS COMMONWEALTH  
TREASURER . . . . . FOR THIS COMMONWEALTH  
AUDITOR . . . . . FOR THIS COMMONWEALTH  
REPRESENTATIVE IN CONGRESS . . 10<sup>th</sup> CONGRESSIONAL DISTRICT  
COUNCILLOR . . . . . FIRST COUNCILLOR DISTRICT  
SENATOR IN GENERAL COURT . . . . . CAPE & ISLANDS DISTRICT  
REPRESENTATIVE IN  
GENERAL COURT . . . . . FOURTH BARNSTABLE DISTRICT  
DISTRICT ATTORNEY . . . . . CAPE & ISLANDS DISTRICT  
SHERIFF . . . . . BARNSTABLE COUNTY  
COUNTY COMMISSIONERS. . . . . BARNSTABLE COUNTY  
BARNSTABLE ASSEMBLY DELEGATE . . . . . BARNSTABLE COUNTY

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

**SUMMARY**

This proposed law would remove the Massachusetts sales tax on alcoholic beverages and alcohol, where the sale of such beverages and alcohol or their

importation into the state is already subject to a separate excise tax under state law. The proposed law would take effect on January 1, 2011.

**A YES VOTE** would remove the state sales tax on alcoholic beverages and alcohol where their sale or importation into the state is subject to an excise tax under state law.

**A NO VOTE** would make no change in the state sales tax on alcoholic beverages and alcohol.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

### **SUMMARY**

This proposed law would repeal an existing state law that allows a qualified organization wishing to build government-subsidized housing that includes low- or moderate-income units to apply for a single comprehensive permit from a city or town's zoning board of appeals (ZBA), instead of separate permits from each local agency or official having jurisdiction over any aspect of the proposed housing. The repeal would take effect on January 1, 2011, but would not stop or otherwise affect any proposed housing that had already received both a comprehensive permit and a building permit for at least one unit.

Under the existing law, the ZBA holds a public hearing on the application and considers the recommendations of local agencies and officials. The ZBA may grant a comprehensive permit that may include conditions or requirements concerning the height, site plan, size, shape, or building materials of the housing. Persons aggrieved by the ZBA's decision to grant a permit may appeal it to a court. If the ZBA denies the permit or grants it with conditions or requirements that make the housing uneconomic to build or to operate, the applicant may appeal to the state Housing Appeals Committee (HAC).

After a hearing, if the HAC rules that the ZBA's denial of a comprehensive permit was unreasonable and not consistent with local needs, the HAC orders the ZBA to issue the permit. If the HAC rules that the ZBA's decision issuing a comprehensive permit with conditions or requirements made the housing uneconomic to build or operate and was not consistent with local needs, the HAC orders the ZBA to modify or remove any such condition or requirement so as to make the proposal no longer uneconomic. The HAC cannot order the ZBA to issue any permit that would allow the housing to fall below minimum safety standards or site plan requirements. If the HAC rules that the ZBA's action was consistent with local needs, the HAC must uphold it even if it made the housing uneconomic. The HAC's decision is subject to review in the courts.

A condition or requirement makes housing “uneconomic” if it would prevent a public agency or non-profit organization from building or operating the housing except at a financial loss, or it would prevent a limited dividend organization from building or operating the housing without a reasonable return on its investment.

A ZBA’s decision is “consistent with local needs” if it applies requirements that are reasonable in view of the regional need for low- and moderate-income housing and the number of low-income persons in the city or town, as well as the need to protect health and safety, promote better site and building design, and preserve open space, if those requirements are applied as equally as possible to both subsidized and unsubsidized housing. Requirements are considered “consistent with local needs” if more than 10% of the city or town’s housing units are low- or moderate-income units or if such units are on sites making up at least 1.5% of the total private land zoned for residential, commercial, or industrial use in the city or town. Requirements are also considered “consistent with local needs” if the application would result, in any one calendar year, in beginning construction of low- or moderate-income housing on sites making up more than 0.3% of the total private land zoned for residential, commercial, or industrial use in the city or town, or on ten acres, whichever is larger.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would repeal the state law allowing the issuance of a single comprehensive permit to build housing that includes low- or moderate-income units.

**A NO VOTE** would make no change in the state law allowing issuance of such a comprehensive permit.

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

#### **SUMMARY**

This proposed law would reduce the state sales and use tax rates (which were 6.25% as of September 2009) to 3% as of January 1, 2011. It would make the same reduction in the rate used to determine the amount to be deposited with the state Commissioner of Revenue by non-resident building contractors as security for the payment of sales and use tax on tangible personal property used in carrying out their contracts.

The proposed law provides that if the 3% rates would not produce enough revenues to satisfy any lawful pledge of sales and use tax revenues in con-

nection with any bond, note, or other contractual obligation, then the rates would instead be reduced to the lowest level allowed by law.

The proposed law would not affect the collection of moneys due the Commonwealth for sales, storage, use or other consumption of tangible personal property or services occurring before January 1, 2011.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would reduce the state sales and use tax rates to 3%.

**A NO VOTE** would make no change in the state sales and use tax rates.

#### **QUESTION 4**

Shall the revisions to the Barnstable County Charter proposed by the Assembly of Delegates be adopted?

Summary:

The revisions to the Barnstable County Charter proposed by the Assembly of Delegates would streamline the provisions of the Charter by deleting language that is contained in other administrative and regulatory codes and would modify certain procedural provisions relating to the Assembly of Delegates that would promote efficiency. The proposed revisions would also modify administrative provisions of county government that would promote the intent and purposes of the Charter. Lastly, the proposed revisions would delete transitional provisions of the Charter that are no longer needed.

#### **In Barnstable County**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 12th day of October 2010.

s/Angelo S. LaMantia	s/Edward J. McManus
s/Linda A. Cebula	s/Larry Ballantine
	s/Robin D. Wilkins

Harwich Board of Selectmen

Date: October 25, 2010

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, November 2, 2010 at the time and place for the purpose herein named by

posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David Robinson  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Warden	Virginia Burke	Ursula Corbett
Clerk:	Arkie Silverio	Ann Kaplan
Insp.Ck In:	Judy Davis	Lee Chase
Insp.Ck Out	Janet Silverio	Mary Clarke

	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Warden	Donna Eaton	Donald Howell
Clerk:	Sandra Hall	Hilda Dagenais
Insp.Ck In:	Dorothy Harrington	Evelyn Robinson
Insp. Ck Out:	Susan Mills	Janet Kaiser

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45AM until 6:00PM or 2:00PM and work until the close of the polls.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Dep.Warden:	Paul Marahrens	Ursula Corbett
Dep. Clerk	David Bassett	Janet Bowers
Dep.Insp.In:	Louise Marahrens	Mary Egan
Dep.Insp.Out:	Joyce Bearse	Mary Clarke

	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Dep.Warden:	Donna Eaton	Donald Howell
Dep. Clerk	Mary Lee Kelsey	Richard Bowers
Dep.Insp.In:	Barbara Madson	Catherine Sacramone
Dep.Insp.Out:	Susan Mills	Janet Kaiser

Anne Tompkins, Leslie Flynn, Wil Remillard, Philip Gaudet

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 6,554 included 643 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	1695, including	214 absentee votes
Precinct II	1635, including	177 absentee votes
Precinct III	1828, including	149 absentee votes
Precinct IV	1396, including	103 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on November 2, 2010 at 9:45 P.M as follows:

#### **GOVERNOR AND LIEUTENANT GOVERNOR**

PATRICK and MURRAY	779	754	804	599	2,936
BAKER and TISEI	761	752	848	631	2,992
CAHILL and LOSCOCCO	112	99	139	130	480
STEIN and PURCELL	27	21	24	24	96
WRITE-INS	4	0	1	0	5
BLANKS	12	9	12	12	45

#### **ATTORNEY GENERAL**

MARTHA COAKLEY	972	921	994	809	3696
JAMES P. MCKENNA	695	698	816	571	2780
WRITE-INS	3	0	0	1	4
BLANKS	25	16	18	15	74

#### **SECRETARY OF STATE**

WILLIAM FRANCIS GALVIN	1038	940	1013	830	3,821
WILLIAM C. CAMPBELL	576	627	732	495	2,430
JAMES D. HENDERSON	37	35	35	38	145
WRITE-INS	2	0	0	0	2
BLANKS	42	33	48	33	156

**TREASURER**

STEVEN GROSSMAN	814	772	822	649	3,057
KARYN E. POLITO	818	808	944	711	3281
WRITE-INS	1	0	2	0	3
BLANKS	62	55	60	36	213

**AUDITOR**

SUZANNE M. BUMP	693	705	749	629	2,776
MARY Z. CONNAUGHTON	854	793	924	636	3,207
NATHANAEL ALEXANDER FORTUNE	62	53	67	66	248
WRITE-INS	1	0	1	0	2
BLANKS	85	84	87	65	321

**REPRESENTATIVE IN CONGRESS**

WILLIAM R. KEATING	783	762	817	628	2990
JEFFREY DAVIS PERRY	751	752	895	648	3046
MARYANNE LEWIS	77	61	69	76	283
JOE VAN NES	21	13	18	8	60
JAMES A. SHEETS	27	18	11	18	74
WRITE-INS	4	0	0	0	4
BLANKS	32	29	18	18	97

**COUNCILLOR**

CHARLES OLIVER CIPOLLINI	737	732	837	594	2,900
OLIVER P. CIPOLLINI, JR	775	737	814	680	3006
WRITE-INS	5	2	1	2	10
BLANKS	178	164	176	120	638

**SENATOR IN GENERAL COURT**

JAMES H. CROCKER, JR	647	650	745	539	2581
DANIEL A. WOLF	993	939	1036	828	3796
WRITE-INS	1	0	0	0	1
BLANKS	54	46	47	29	176

**REPRESENTATIVE IN GENERAL COURT**

SARAH K. PEAKE	951	908	963	789	3611
DAVID M. DUNFORD	597	627	712	506	2,442
JAMES A. FEENEY	101	73	113	82	369
WRITE-INS	1	0	0	0	1
BLANKS	45	27	40	19	131

**DISTRICT ATTORNEY**

MICHAEL D. O'KEEFE	1239	1248	1405	1051	4,943
WRITE-INS	15	8	13	3	39
BLANKS	441	379	410	342	1,572

**SHERIFF**

JAMES M. CUMMINGS	1215	1212	1382	1042	4851
WRITE-INS	8	6	10	3	27
BLANKS	472	417	436	351	1676

**COUNTY COMMISSIONER**

WILLIAM DOERTY	1250	1230	1420	1081	4981
WRITE-INS	8	2	4	2	16
BLANKS	437	403	404	313	1557

**BARNSTABLE ASSEMBLY DELEGATES**

LEO G. CAKOUNES	1285	1259	1382	1100	5026
WRITE-INS	6	3	8	6	23
BLANKS	404	373	438	290	1505

**QUESTION #1 ALCOHOLIC BEVERAGE**

YES	900	855	1021	777	3553
NO	685	661	696	544	2586
BLANKS	110	119	111	75	415

**QUESTION #2 ZBA**

YES	562	566	703	510	2341
NO	1034	1005	1041	812	3892
BLANKS	99	64	84	74	321

**QUESTION #3 REDUCTION IN STATE TAX**

YES	733	710	817	634	2894
NO	917	903	977	719	3516
BLANKS	45	22	34	43	144

**QUESTION #4 BARNSTABLE COUNTY CHARTER**

YES	1152	1155	1274	949	4530
NO	281	253	268	241	1043
BLANKS	262	227	286	206	981

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING  
DECEMBER 6, 2010**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, December 6, 2010 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 1<sup>st</sup> day of November, 2010

s/Angelo S. La Mantia, Chairman

s/Larry G. Ballantine, Vice Chairman

s/Linda A. Cebula, Clerk

s/ Edward J. McManus

s/Robin D. Wilkins

BOARD OF SELECTMEN

A true copy Attest:

s/Gerald C. Beltis

Constable

November 16, 2010

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 6th day of December, 2010 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office Buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Gerald C. Beltis

Constable

On Monday, December 6, 2010 the Moderator, Michael D. Ford, Esq., called the meeting to order at 7:00 PM, and continued until 7:30 PM when all registered voters were checked in, with 859 in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The Harwich Special Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

### **FUND PURCHASE OF LAND FOR OPEN SPACE PURPOSES**

**ARTICLE 1.** To see if the Town will vote to amend the action taken under Article 40 of the May 2010 Annual Town Meeting by appropriating a supplemental sum of money in addition to that authorized by Article 40; and to raise such appropriation the sum of \$162,000.00 be transferred from the Community Preservation Act Fund for this purpose, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$500,000.00 in anticipation of a Commonwealth of Massachusetts Land Grant; and further to amend the description of the land in Article 40 to be the land, situated in the Town of Harwich, together with all improvements thereon, totaling 20.02 acres, more or less, located off Haskell Lane and off Depot Road, being all or a portion of the land identified on Assessor's Map 64 as Parcels C-1, C-1A, C-2, C-9, and being more particularly shown on plans recorded in the Barnstable County Registry of Deeds in Plan Book 586 Page 44, Plan Book 623 Page 64, Plan Book 628 Page 83 and Plan Book 622 Page 75, and being also shown on a sketch plan entitled "Exhibit A" a copy of which is on file with the Harwich Town Clerk's office, said land being delineated thereon as C-2, C-1A north, C-1A south, C-9, including a right of way to pass and re-pass over Haskell Lane and a 50' wide Right of Way from Haskell Lane as shown on Plan Book 432, Page 33 and more particularly described in the deed recorded in Book 15225, Page 266, also including a 40' wide right of way along two distances of 145.03' and 126.15' along the northwestern sidelines of the parcel shown in Plan Book 588, Page 86, said 40' right of way being shown on a sketch plan entitled "Exhibit B" a copy of which is on file with the Harwich Town Clerk's office; and, further to authorize the Board of Selectmen to make said purchase contingent on the Town of Chatham purchasing the adjoining property; and further, in all other respects the action taken under said Article 40 is hereby ratified and confirmed; and to act fully thereon. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated Cost: \$ 162,000 plus authorized borrowing of \$500,000 subject to State reimbursement plus \$338,000 already appropriated in previous Article 40 of the May 2010 ATM.

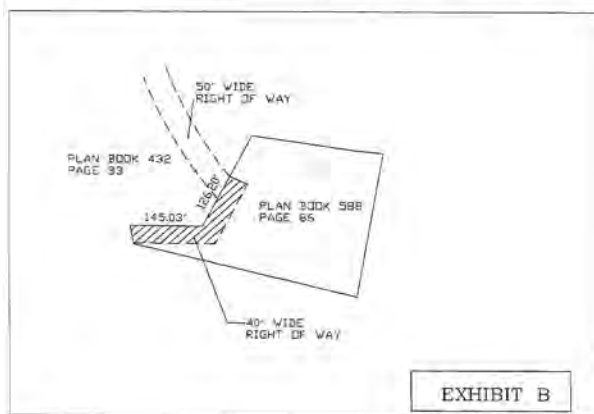
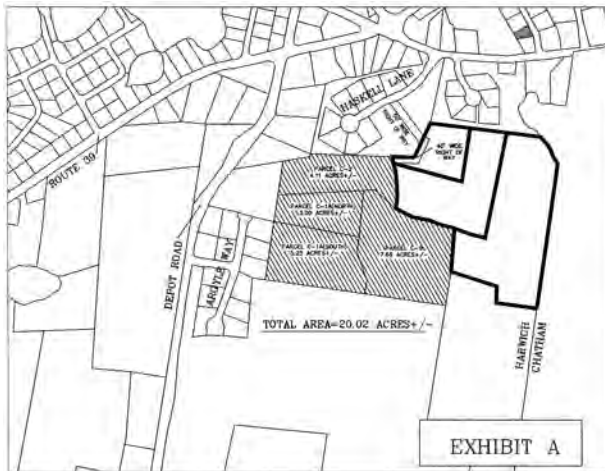
**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

Note: Area with **BOLD** border to be purchased by Town of Chatham

**MOTION:** (Albert (Skip)- Patterson-Finance Committee) I move to accept and adopt the article and the sum of \$162,000 be transferred from the CPC Fund, (Open Space Reserve), and to authorize the Treasurer, with the approval of the board of Selectmen, to borrow the sum of \$500,000.00 in anticipation of a Commonwealth of Massachusetts Land Grant reimbursement for this purpose.

Duly seconded

**ACTION:** This article required a 2/3 majority vote, interest in Land. It was ruled to have received the necessary 2/3 vote. The article passed.



EXPAND USE OF FORMER LANDFILL SITE FOR NEW SOLAR PANELS

## **EXPAND USE OF FORMER LANDFILL SITE FOR NEW SOLAR PANELS**

**ARTICLE 2.** To see if the Town will vote to expand the use of the former landfill site known as Assessor's Parcel 58-M1-0-E located at 205 Queen Anne Road totaling 138.5 acres for the municipal purpose of hosting a solar farm and to authorize the Board of Selectmen to enter into a Project Development Agreement and a Power Purchase Agreement with the Cape and Vineyard Electric Coop, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE WILL MAKE THEIR RECOMMENDATION  
PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Albert (Skip) Patterson-Finance Committee) I move to accept and adopt the article. Duly second-  
ed

**ACTION:** This article required a 2/3 majority vote, interest in Land, it was a unanimous vote, so declared.

## **ESTABLISHMENT OF A REGIONAL SCHOOL DISTRICT**

**ARTICLE 3.** To see if the Town will vote to adopt the following question:

*Note: Per MGL c.71, §15, the following question shall be determined by vote with printed ballots.*

Shall the town accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws providing for the establishment of a regional school district, together with the Town of Chatham, and the construction, maintenance and operation of regional schools by said district in accordance with the provisions of a proposed agreement filed with the Selectmen? By request of the Chatham-Harwich Regional School District Planning Board.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Albert (Skip) Patterson-Finance Committee) I move to accept and adopt the article calling for the creation of a regional school district as said article appears in the warrant for this special town meeting.

Duly seconded

**ACTION:** The vote was taken per MGL c.71, §15, by printed ballot. The ballot read as follows:

**TOWN OF HARWICH  
SPECIAL TOWN MEETING  
BALLOT  
CHATHAM/HARWICH REGIONALIZATION  
DECEMBER 6, 2010**

**Article 3. Establishment of a Regional School District**

*Note: Per MGL c.71, §15, the following question shall be determined by vote with printed ballots.*

Shall the town accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws providing for the establishment of a regional school district, together with the Town of Chatham, and the construction, maintenance and operation of regional schools by said district in accordance with the provisions of a proposed agreement filed with the Selectmen?

With a total of 788 registered votes casting their ballots, the vote was YES 767- NO 21, the article passed.

A 10:00 PM a motion was made and seconded to adjourn the December 6<sup>th</sup>, 2010 Special Town Meeting.

**THE FOLLOWING ARTICLE WERE PASSED AT THE  
SPECIAL TOWN MEETING  
DECEMBER 6, 2010**

ARTICLE 2 EXPAND USE OF FORMER LANDFILL SITE FOR  
NEW SOLAR PLANELS

ARTICLE 3 ESTABLISHMENT OF A REGIONAL SCHOOL DISTRICT

**THE FOLLOWING ARTICLE WERE APPROPRIATED AT THE  
SPECIAL TOWN MEETING  
DECEMBER 6, 2010**

ARTICLE 1 FUND PURCHASE OF LAND FOR OPEN SPACE PURPOSES  
CPC FUND, (OPEN SPACE RESERVE) \$162,000.00

# Report of the Council on Aging

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## Mission Statement

“The Council on Aging provides comprehensive support for Harwich’s senior population, including services for socialization, information and referral, entertainment, health promotion and education. Through these services and as an advocate for seniors in the community and beyond, the COA enhances the quality of life for the Town’s seniors and their caregivers”.

## Personnel

Director: Barbara-Anne Foley

Town Nurse: Susan Jusell, R.N. (part time)

Principal Clerk: Gale Crowell

Grant Position Outreach Asst. /Volunteer Coordinator Sara Norton

Outreach Worker: Betsy Loomis

2 (Part time) Van Drivers: Dan Eldredge and Hughes Wagner

NEW Chef (Aide to Programs) Linda St. Pierre

**It is an honor to work alongside these awesome dedicated, hard working, compassionate individuals.**

## Outreach Housing Fair

The Outreach Dept. held a Housing Fair with a panel of professionals from all different aspects related to housing. The event started with this panel speaking about their area of expertise and ended with a “fair” in the gymnasium filled with vendors related to the housing industry. The premise of this event was to introduce important issues related to housing to participants BEFORE they needed help and not when they are in crisis.

## Nursing Services:

Type of Nursing Service	Number	
Home Visits	107 unduplicated caseload	visits 3,187
Office Visits	42 weekly walk in clinic	visits 1,646
	Totals: 149	4,833
Referrals from Hospitals, M.D.'s, VNA, etc.	51	
Discharges	45	
Home Flu Immunizations	40	
Non Elder Caseload	10	

The Town Nurse provides skilled nursing care, referrals and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled

monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the seniors in their own homes and facilitating a better quality of life to those in need. The Town Nurse interacts daily with the aging community and the beginning “baby boomers” utilizing services.

### **Volunteers-We Love Them!!**

<b>Volunteer's #:</b>	<b>227</b>
<b>Volunteer Hours:</b>	<b>15,545 hours</b>
<b>In Kind \$ Value:</b>	<b>\$324,113.25</b>

The Harwich Council on Aging could not run as smoothly as it does were it not for the direct assistance of its 227 volunteers. They are THE backbone of the organization. The COA is the only department who still has a Volunteer Receptionist answering their phones, in fact 2 a day 5 days a week! COA Volunteers visit homebound, drive seniors to medical appointments, serve meals in our dining programs, bring Government Food to low income people, teach classes such as cribbage, crafts and caning and even provide free Massage and Reike! They also provide free legal services, income tax counseling, health insurance counseling, telephone reassurance, work emergency management events, assist at our flu clinics and voting, and a host of other categories too numerous to mention. There are 2 volunteer COA Boards: The Council on Aging Board of Directors and the friends of the Council on Aging Board members, and both are ALWAYS looking for new Board members and sub committee members.

### **Elder Affairs Liaison**

Donna Tavano is the Harwich Police Department's Elder Affairs Liaison to the Council on Aging. She works very closely with our Outreach Team including our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 39% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

### **Caleb Chase Fund**

The Harwich Council on Aging Department administers the screening for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

### **Programs, Services and COA Revenue**

The Council on Aging provides many programs and services to the residents of Harwich. This past year, **\$8,206** in revenue was brought in to the Town of Harwich through program fees for 15 different programs.

### **Friends of the Harwich Council on Aging**

The Friends of the Harwich Council on Aging help to support many programs and services of the COA. They purchased durable medical equipment such as canes, bedrails, etc for \$1500. They donated \$4,000 to support the NEW "Compass Adult Day Health Center" in East Harwich. They gave low income seniors of Harwich \$3,000 in grocery store gift cards and they help to supplement the "Supper Club" for seniors who are alone. We are most grateful to them especially in these most difficult fiscal times.

### **Harwich's NEW "Compass Adult Day Health Center"**

With grants from Cape Cod foundation, VNA, and 5 Lower Cape Town's friends groups, the new "Compass Adult Day health Center" opened its doors to clients on August 16<sup>th</sup> 2010. **This is the only "Regional" Adult Day Health Center in our State to date**, and we are very proud we were able to find a great location in our Town for it.

### **Senior Tax Work Off Program**

The Harwich Council on Aging manages the Senior Tax Work Off Program. Eligibility for the Senior Tax Work Off Program follows the recommendations from the Board of Assessors for "Senior Exemption". "An individual must own and occupy the property as his /her domicile as of July 1 of the tax year. Gross receipts (income) (before deductions) must be less than **\$24,158** if single." In its third year, the program had **20 participants who worked 125 hours each for a total of 2500 hours to the Town**, worked in the following departments: COA, Community Center, Town Clerk's Office, Building Dept., Cemetery Dept., Channel 18, Library, Water, Dept. and the Harbormaster. We are most pleased that Harwich voters approved this program as it has helped these seniors tremendously to receive a \$1,000 property tax rebate. THANK YOU HARWICH VOTERS!!!

### **COA 10 Year Strategic Plan**

The COA began implementing their 10 year Strategic Plan. This comprehensive plan has already proven to be a huge help to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich. Projects such as the new Community Center website were accomplished by all 4 departments working together towards this goal. The new site is: **[www.harwichcommunitycenter.org](http://www.harwichcommunitycenter.org)**. A Community Center wide newsletter (replacing the COA-only newsletter) is being distributed throughout the Town of Harwich as an outreach of all of our programs and

services offered at this awesome center. We learned from this study some very important statistics: **currently Harwich has 39% of it's year round population that are age 60 and above. In 10 years we are projected to have 61% of the population age 60 and above** with the influx of Baby Boomers and the 80+ year olds population growing simultaneously. This is both very exciting to us as well as presents a challenge as to how to take care of the people we need to, given the limited resources we have currently.

### **COA Van "Cranberry Coach"**

Through the Cape Cod Regional Transit Authority (CCRTA), the COA received its replacement "Cranberry Coach" Van with all the ADA upgrades available; a beautiful 14 passenger van. This program serves Harwich very well. We have 84 regular riders who this year rode the van 2,066 trips attending programs and services with the COA and at other locations such as to the Harwich Family Food Pantry, delivering Government Surplus Food to seniors in need, bringing participants to the grocery stores, senior dining program, blood pressure clinics, voting, town meeting, flu clinics, and so much more. **This is a vital service that is growing every year** and the COA is very lucky to have Dan and Hughes the 2 part time Van Drivers we have who are awesome with their riders.

### **NEW Chef (Aide to Program) Linda St. Pierre hired!**

This employee is one of the best assets Harwich COA has been able to add since we came to the Community Center. After struggling with outside vendors trying to bring a lunch to senior citizens that is nutritious, meets local and State Boards of Health guidelines, and is cost effective, we realized we could control costs better and have more control over quality of food and its service if we had our own staff member. This employee has proven to be so much more than we had imagined possible; the Senior Dining and Supper Club programs are prospering as a direct result of her efforts, energy, skill and tremendous patience and compassion. She has also prepared and cooked for many other groups including: workers and volunteers of Emergency Management, Secretary of State, William Galvin's Office Seminar, Dept. of Public Health "Matter of Balance" program, Annual Flu Clinic and a host of other programs.

### **Harwich Alzheimer's Memory Walk May 2010**

Did you know????? Harwich has the **4<sup>th</sup> highest population of Alzheimer's Disease on Cape Cod.**? This year the Harwich location of the Alzheimer's Miles of Memories Walk was the largest success to date incorporating the Lower Cape but still located in Harwich. Thanks to the Harwich Fire and Police Departments for assisting us to provide safety, the Town Nurse for volunteering, Volunteers Remi and Diane Thibodeau who help make this Walk happen every year and the countless volunteers from Harwich who help. This year's walk raised **just under \$30,000!!** Our thanks go out to Harwich

Selectmen: Ed McManus, Linda Cebula, and Robin Wilkins and former Selectman, Dr. Larry Cole for supporting us and helping us to bring awareness to this very important cause that effects so many of our Harwich citizens.

Congratulations Harwich, way to go! Won't you join us and make a new team with your family on Sunday, **May 22nd 2011, for our next walk?**

As the residents of Harwich age, the Council on Aging continues to be more and more "at the center of it all". This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Ray Gottwald - *Chairman*

Barbara Bliss -*Vice Chair*

Francois Marin

Tracy Ventura

Lee Culver

Heather Swenson

Ralph Smith

Debbie Salewski

# Report of the Trustees of the Caleb Chase Fund

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On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing The Caleb Chase Fund in which he bequeathed "to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars." The following is the Trustees' financial report for the fiscal year ended June 30, 2010.

## Financial Statement

UBS Financial Services, Inc. - Cash July 1, 2009	\$23,900
Dividends and Interest (received during fiscal year)	\$6,178
Dividends accrued FY 10	\$389
Pimco Dividend Reinvestment	-\$1,499
Purchase of the following stocks on Oct 23, 2009:	
50 Shares Exelon Corp	-\$2,548
100 Shares Exxon Mobil Corp*	-\$7,475
Sold 100 Shares Exxon Mobil	\$7,275
300 Shares General Electric Co	-\$4,705
65 Shares 'shares Trust Russell 1000	-\$3,971
70 Shares !shares MSCI EAFE Index Fund	-\$4,044
600 Shares Pimco Total Return Fund	-\$6,797
	-\$22,265
UBS Annual Account Fee	-\$150
Paid to Town of Harwich Treasurer	-\$4,678

**UBS Financial Services, Inc. - Cash June 30, 2010** \$1,875

## Assets on Hand at end of Fiscal Year

UBS Cashfund Ending Balance - June 30, 2010	\$1,875
Securities	
100 shs Apple	\$25,153
400 shs Exelon Corp.	\$15,188
400 shs Exxon Corp.	\$22,828
800 shs GE	\$11,536
800 shs Intel	\$15,560
96 shs Medco Health Solutions, Inc.	\$5,288

600 shs Proctor & Gamble Co.	\$35,988	
375 shs 'shares Trust Russell 1000 Index	\$21,428	
570 shs Ishares MSCI EAFE Index Fund	\$26,511	
600 shs Ishares S&P North Amer. Nat. Resources	\$18,504	
3192 shs Pimco Total Return Fund (A)	\$35,941	\$233,924
<b>Total Ending Balance June 30, 2010</b>		<b>\$235,799</b>

\* Trade entered incorrectly

Respectfully submitted,

Paul V. Doane  
Robert W. Doane  
James B. Stinson, Esq.

# *Report of the* **Cape Light Compact**

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## Town of Harwich Activities

The Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

### *POWER SUPPLY*

In 2010, Cape Light Compact (Compact) provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. After hitting their peak in mid-2008, oil, natural gas, electricity, and other energy markets started to decline. This downward trend in prices continued through 2009 and through 2010. The Compact's prices in 2010 were significantly lower than they were in 2008 and 2009. Prices for electricity are expected to remain low through 2011 due to an abundant supply of natural gas, which is the fuel that sets the electricity prices in New England.

As of December 2010, the Compact had 8,053 electric accounts in the Town of Harwich on its energy supply.

### *ENERGY EFFICIENCY*

From January to November 2010, rebates and other efficiency incentive programs provided to the Town of Harwich by the Compact totaled approximately \$426,478 and brought savings to 695 participants of \$167,509.20 or about 837,546 kilowatt-hours of energy saved for 2010.

Funding for the energy efficiency programs<sup>1</sup> (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- Cape Light Compact continues to bring energy education to the Town of Harwich through use of energy kits, materials, teacher workshops and classroom support.

- The solar array at the Harwich Elementary School as part of the “Solarize Our Schools” program generated over 10,417 kWh of electricity for the school and prevented over 17,980 lbs of CO<sub>2</sub> from entering the atmosphere in the course of the system’s lifetime.
- Twenty-six Low-Income homes were retrofitted for a reduction in energy usage and increased comfort.
- 11 ENERGY STAR<sup>®</sup> qualified homes were built in the Town of Harwich.
- Eighteen Harwich small business and municipal accounts took advantage of numerous energy efficiency opportunities available to them. They received incentives of \$63,907.28 and realized energy savings of 269,825 kWh. The municipal accounts include: the Harwich Fire Department Stations #1 and #2 as well as Harwich Town Hall. Harwich also received consulting services by the Cape Light Compact’s energy efficiency consulting engineer for the new water filtration plant.

Harwich Representative – Barry Worth  
Harwich Alternate – Valerie Bell

## *Report of the* **Cape Cod Regional Transit Authority**

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The Cape Cod Regional Transit Authority with the door-to-door b-bus service has provided 197 clients (unduplicated count) in Harwich with 6,559 one-way passenger trips from July 2009 through June 2010 (FY10). In FY09 CCRTA provided 162 clients with 6,373 one-way passenger trips from July 2008 through June 2009. Total b-bus passenger trips in the fifteen towns of Cape Cod were 169,583 in FY09 compared to 168,627 in FY10.

CCRTA FY10 records for the Boston Hospital Transportation service indicates 36 Harwich residents took 234 one-way trips on this service.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the route 28 corridors. A total of 7,064 one-way trips originated in Harwich for the H20 route for the period July 2009 through June 2010; total ridership for the H20 route for this period was 102,082

The deviated fixed route Flex serves the towns of Harwich, Brewster, Orleans, Eastham, Wellfleet and Provincetown. A total of 9,298 one-way trips originated in Harwich for the Flex route for the period July 2009 through June 2010; total ridership for the Flex for this period was 56,595.

CCRTA provides the Harwich Council on Aging a Mobility Assistance Program (MAP) vehicle that provided 4,326 rides from July 2009 to June 2010. Also in 2010, CCRTA replaced the 2003 MAP vehicle with a new 2010 14 passenger mini bus.

CCRTA has a web page on the Internet ([www.capecodrta.org](http://www.capecodrta.org)). Route maps, schedules, fares and the latest news about Cape Cod public transportation services are provided at this site, as well as links to many other transportation resources. Real-time position of all fixed route buses and a Google Trip Planner are also included on the web site.

# *Report of the* **Harwich Cultural Council**

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To the Honorable Board of Selectmen and the Citizens of Harwich, Ma.

We respectfully submit the Annual Report of the Harwich Cultural Council for the year 2010.

The Harwich Cultural Council (HCC) is a town committee annually funded by the Massachusetts Cultural Council (MCC) to enrich the cultural lives of our citizens. We are charged with allocating grant funds for community based projects and also for ticket subsidies for our students to museums, theaters and other educational venues in the arts, humanities and interpretive sciences.

The grass roots nature of the Local Cultural Council (LCC) program, the largest decentralized granting program in the country, makes it a unique vehicle for discovering opportunities to stimulate talent, community resources and individual initiatives to contribute to the cultural life of Harwich residents.

The council, appointed by Selectmen, met twelve times during the year, with additional sub-committee and special grant review meetings. For most of the year the committee membership was down to five members after three resignations early 2010. By September we had two new members to total seven, in time for the grant reviews. We are anxious to add three more persons for 2011 in order to reach our full membership of nine council members. Meetings are second Thursday at 4PM posted at Town Hall.

We acknowledged the end of a six year term of office as treasurer for Toney Hopkins. She has been a valuable team mate whose insights and skills we came to depend on. Her contribution far exceeded her duties as treasurer.

Funding for HCC comes from three sources:

- An allocation from the State through MCC. This year we received \$3870
- Town warrant Article. In May 2010 the voters approved \$2500
- Local gifts as well as donations from group travel to Sicily and Sorrento provided \$1630

## **GRANTS FY2011**

The HCC reviewed thirty (30) grant applications Fall 2010 requesting over \$20,000. After review and scoring we approved twenty (19) for a total of \$8000.

It was our joy and privilege to support three grants connected to the **Charles Cahoon Sesquicentennial** (150 years since his birth) initiated by the Harwich Historical Society.

To the **Harwich Historical Society** for publication of the Exhibit Catalog \$800.

To the **Harwich High School Art Students of Deborah Donovan** to produce images of Harwich using paintings of Charles Cahoon with mentoring by members of the Guild of Harwich Artists. A catalog will be produced and a show for the public will be held in June 2011. \$550

To the **Harwich Junior Theater** for an original script written and dramatized by Michael Weber on the life of Charles Cahoon. It will be performed once a month from June to October for the public and performed in Harwich Schools in September and October 2011. They also plan a walking narration through the Cahoon neighborhood. \$750

We initiated an **LCO** (Local Council Originated) grant for the first time in our history to support a special event on August 1, 2011.

**Two Bands Concert** will unite the Royale British Legion Brass Band from Harwich, England with our Town Band. There will be new musical scores and a free concert at the Cape Cod Tech on August 1, 2011. \$250

#### **Sciences projects funded:**

Pass grant to the Museum of Science to the VCP and ALP students	\$300
Harwich Observatory at the Elementary School	\$500
Preschool Science Program	\$300
Middle School "May the Forces be With You."	\$450

#### **Music and Dance:**

Woodwind Chamber Ensemble	\$400
Davis Bates Songs and Stories of New England for the COA	\$250
Harwich High,Dancing with the Stars; Angelina Chilaka	\$300
Dancing ,The Balance of Power; Rebecca Burrill	\$400

#### **Humanities:**

Anti-Bullying Community Forum Harwich Junior Theater	\$350
Even Tides Arts; New Playwrights, New Plays	\$100
Field Trip to Plimouth Plantation; Kimberly Piknick	
Harwich Elementary	\$350
Holocaust and Genocide Awareness; Angelina Chilaka HHS	\$350
Shakespeare in the Middle; Dianna Toscano HMS	\$500
Drum to the Beat: Early Childhood Council, Francie Joseph	\$600

#### **Arts:**

The Marble Collection, website redesign project	\$200
Cape Cod Museum of Art: Artwork/internship	\$300

**Goals for 2011:**

We strive to increase our visibility in the Community through funding of local high quality cultural activities.

We strive to establish a core community base of annual donors.

We will support the lobby for state funding for the Arts so that communities like ours are not under funded.

MCC requires us to perform a Community needs survey every three years.

The purpose is to gain insight from the citizens of cultural activities they would deem important for us to consider in our grant application review This will be initiated during late spring 2011 .

Respectfully submitted.

Patricia Stackhouse, *Chairperson*

Frances Ballam, *Secretary*

Rose Ann Clarke, *Treasurer*

Robert Doane, *Data Manager*

Lynne Lavieri

Anne Leete

Lynn Schweinshaut

# *Report of the* **Disability Rights Committee**

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The purpose of the committee is to support accessibility for persons with disabilities to all facilities, programs, services and employment opportunities offered by the Town of Harwich.

The Harwich Disability Rights Committee is composed of five (5) members appointed by the Board of Selectmen. The majority of the members of this committee should be disabled; one may be an immediate family member of a disabled person. The committee members include Barbara Hayes and Paul Erickson. Ms. Karla Cardillo was appointed in April and resigned in May. Dorothy Kelly resigned in March, Mary Rose Reynolds resigned in June and Terry Canavan resigned in July. Carla Burke was appointed in October. Jean Ann McLaughlin and Joseph Mendes were appointed in November.

The Harwich ADA Coordinator Barbara Anne Foley resigned her position in March. John Eldredge was appointed in March to replace her and resigned in December.

The Committee addressed the following major issues in 2010.

## **HARWICH ADA POLICY STATEMENT**

The Board of Selectmen acted on a recommendation from the Committee to adopt a formal Harwich ADA Grievance Procedure. The grievance procedure states that the Town of Harwich does not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The procedure establishes a process for individuals to request from Harwich department heads a reasonable accommodation for access to services, programs and activities and a grievance procedure with the Town of Harwich when a reasonable accommodation is not provided. This grievance procedure is in addition to other complaint processes afforded aggrieved individuals under State and Federal Law.

## **OPEN MEETING LAW**

The State Legislature expanded the requirements of local governments to post notices of public meetings held by government boards and committees. The expansion includes the requirement for twenty-four hour access to the public notices. The Committee began discussions with the Town Administrator to provide a reasonable accommodation for such access to persons with disabilities. The Committee is emphasizing the use of the electronic media, such as email and the Town's website as a means to achieve accommodation. This method is recognized by the Committee to improve access to town government by all persons and not limited to persons with disabilities.

## COMMUNITY ACCESS MONITOR TRAINING SESSION

Massachusetts Office on Disability provides training for individuals to survey buildings for accessibility and to advocate for compliance. The Committee continued its support for this training by sponsoring the Town Planner and the Harwich ADA Coordinator to attend this training.

## COMMUNICATIONS ACCESS REAL TIME (CART) REPORTER

The Committee continues to advocate for the use of the CART Reporter at Town Meetings that provide access to this fundamental exercise in town government by persons with disabilities, in particular hearing impaired individuals. The reporter records and projects a visual account of the narration conducted at Town Meeting.

## AUTOMARK VOTING MACHINE

The Committee continues to advocate for the use of the Automark voting machine that was provide by the State to each town for use by persons with disabilities. The voting machine provides electronic assistance to users when reading and recording ballots during elections. The Committee will continue to work with the Town Clerk to publicize the availability of this assistance device.

## HARWICH ADA SELF ASSESSMENT

The Committee continues to support the update to the Town's ADA Self Evaluation of accessibility of municipal buildings, programs, services and activities. The impediment to this update is the absence of available time to perform the coordination of this effort by the ADA Coordinator. The Committee recognizes that its volunteer members will have to contribute a substantial effort to this activity.

## *Report of the* **Harwich Housing Authority**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich.

The office of the Harwich Housing Authority is located at 38 Sisson Road in Harwich Port. The mailing address is Post Office Box 714, Harwich Port, MA 02646. The phone number is (508) 430-2390. Office hours are Wednesdays 8:30 to 5:00 and Fridays 8:30 to 12:30. Meetings of the Board of Commissioners are held on the fourth Tuesday of the month at the Housing Authority office. The meetings are posted and are open to the public.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of twenty-nine (29) units of subsidized housing under three (3) different subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has nine (9) scattered site family and elderly units; the Massachusetts 705 family housing program which consists of twelve (12) family units; and the Massachusetts 167 program -Department of Mental Health which has a total of eight (8) special needs units.

The HHA was routinely audited in 2010 and was once again awarded a no findings rating.

In 2010 we continued to have a closed waiting list for two bedroom units due to our inability to serve the applicants currently waiting for this size hous-

ing. Currently, our three-bedroom waiting list is open and we are accepting applications for this size housing.

The Community Development Partnership formally known as the Lower Cape Cod Community Development Corporation successfully completed Thankful Chases Pathway on Main Street Extension. The 12 unit development is fully occupied.

The HHA continues to administer a revolving loan fund for rental assistance, which was funded with Community Preservation Act funds. This assists persons at or below 80% of the area median income with first and last month's rent and security deposits. Preference is given to persons living or working in Harwich.

The HHA extends our appreciation for supporting the Rental Assistance Program at the May 2010 Town Meeting. To date we are assisting 22 households.

We also extend our appreciation for the support of the Harwich "Buy-Down" Program. As of this writing we have assisted two households with these funds.

The American Dream program is back up and running with a new developer. We hope to see these homes completed before the end of 2011.

The Executive Director has been working this past year with a number of other towns and the Cape Cod Commission to create a Ready Renters List for small affordable housing projects. This program has been approved by the Department of Housing and Community Development (DHCD). The HHA will be incorporating this program as part of the "Second Story Program" available to Harwichport business owners.

We continue to contract with the Chatham Housing Authority for management of the HHA. Valerie Foster, P.H.M., handles the daily activities of the HHA. Michael Marry is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them both for their service.

In May 2010, we welcomed our newest board member Pam Parmakian.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2010 and looks forward to a productive 2011. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

*Staff:*

William J. Doherty, Chair  
Robert MacCready, Vice Chair  
Shannon McManus, *Treasurer*  
Thomas Kilbourne, *State Appointee*  
Pam Parmakian, *Member*

Valerie Foster, *Executive Director*  
Michael Marry, *Maintenance*

# Report of the Health Director

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The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food service establishments	\$10-250	196
Motels/Cabins	\$75	7
Rubbish Haulers	\$100	6
Swimming Pools	\$100	30
Disposal Works Installers	\$100	68
Milk & Cream	\$10	15
Manufacture of Frozen Dessert	\$50	5
Stable	\$20/50	39/5
Funeral Directors	\$50	1
Mobile Food	\$100	8
Septage Carriers	\$100	21
Catering	\$100	6
Well Permits	\$50	10
Retail Sale of Tobacco	\$50	22
Recreational Camps	\$75	1
Sewage Construction Permits	various	181
Real Estate Transfer Inspections	\$100	259
Trench Permits	\$25	98
Test Holes/perc tests	\$100/lot	437

Total revenue collected = **\$111,331.85**. Not itemized in the above list are \$2,122 for fees and donations received during the January H1N1 public clinics and at the seasonal public flu clinic held in October; \$1876.50 collected for photocopies, and \$3,150 collected for Board of Health hearing fees and inspector/installer exam fees. In addition, the department was able to recoup \$2,238 from the Massachusetts Department of Public Health for direct expenses related to the H1N1 vaccination project. Overall the revenues were **106.5%** of those collected the previous year (+6845.35).

## *PROJECTS AND PROGRAM DEVELOPMENT WITHIN THE DEPARTMENT IN 2010:*

### **Technical Assistance to the Board of Health-**

As evidenced by the list of licenses granted by the Board to operate businesses in accordance with public health regulations, the list is long and the variety great- 465 licenses encompassing 20 categories. Nearly all of these establishments are further required to maintain applicable health standards

and are subject to an inspection program by members of our technical staff. The number of businesses and facilities requiring review changes annually and in 2010 was no exception. Prior to presentation to the Board of Health for approval, any new facility/ business or existing business with change in operations and/or management must undergo a department review. This entails orientation with the Health Director involving review of business plan, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. In some instances, a written exam is prerequisite to obtaining a permit. Changes and additions for 2010 included the following:

- Septic System Installation and Inspection: The Department holds exams on the first Monday of each month for those interested in becoming qualified to be a Title 5 septic system inspector and for the installation of septic systems. In 2010 the following new businesses were added to the roster for system installation- B & B Excavation; Dig It Construction; RLC Construction; DH Fletcher Excavation; Jones Excavating; Three Star, LEC; Tri-S Development Corp; EZ Doze It and MCE Dirtworks. Successfully passing the inspectors exam were Jeff Wall, Ricky Wright and Winston Stedman II.
- Pools: Lion's Head Inn, changed ownership in July, 2010 (Now: Platinum Pebble). The pool was closed and is expected to reopen under new ownership in 2011. Red River Condominium underwent substantial corrective action to allow the granting of a permit after being closed in 2009.
- Terminated food service permits in 2010: Barn & Barrel; Shenanigan's; Seafood Sam's; Talk of the Town; Manna Gardens; Harwich Central Café; Lion's Head Inn; Blondies-(located in Harwich Food Mart); White Hen Pantry; Hollywood Video
- New food service - 7-11 Food Mart; Ruggie's; Perk's; Belmont Condominium restaurant lessee; Land Ho!; Hands of Hope; Ember; Beachway; Back 9 Café; Wychmere Harbor Club; the oversight and consultation for major renovations/expansion was conducted for Sea Grille; Ruggie's; Pilgrim Lodge; Ember; Perks; Pleasant Lake General Store; Hot Stove Saloon; Manna Gardens; Land Ho! , and Wychmere Harbor Club. A new retail food service permit category was established for temporary events.
- New stables - Springer , 3 Delmira Lane; Kendall, 90 Old chatham Rd; True North Farm, 339 Queen Anne Rd
- Funeral Directors - change of ownership from Coutinho-Boisse to Morris, O'Connor & Blute Funeral Home

The compilation of research and preparation of all cases for presentation at meetings is one of the primary duties assigned to the Health Director by the Board of Health. In an effort to streamline monthly meetings due to continuation of incomplete filings, all applicants are required to meet with the Health Director prior to submission of a project as an agenda item. The Health Director prepared 57 projects for variances and hearings resulting in the granting of 48 variances for 18 projects presented at 13 meetings conducted by the Board. The Board acted upon the following subdivisions, environmental reviews and/or nitrogen aggregation facility plans: 50 Walther Road; Cove Road; 1 Auston Rd; Stonehorse LLC; 208-214 Pleasant Bay Road and heard 5 requests for reconsideration of orders of conditions on previously approved projects.

In January the Board received a request from the Board of Selectmen to develop an advisory opinion concerning possible health effects associated with the operation of wind turbines. This was as a result of the plan to erect 2 towers in North Harwich. Board members and staff amassed a considerable amount of research papers; met with concerned citizens, consultants and committee members; visited comparable facilities in the area and heard testimony at several meetings. At a special meeting of the Board on April 20, 2010, a final discussion took place and a decision was moved, seconded and passed unanimously. It is twofold in nature. First, that the study of the literature did not find any direct medical cause and effect concerning living near wind turbines. However, the Board did recognize an increased level of annoyance from low frequency noise that could lead to symptoms in some individuals. In addition, the Board raised concerns regarding setbacks from homes; need to address minimum setbacks for protection from dislodged turbine blades; adequacy of proposed ambient noise testing schedule; disruption of wildlife habitat and, clear cutting of resource protection land.

The issue of establishment of a rental inspection program was again raised by the Town Administrator and Board of Selectmen. Once again the Board of Health issued a negative vote on the matter. The Board of Health voted to not pursue the matter at this time due to the poor economic climate; lack of a demonstrated need for the program; current staff constraints and inability to satisfactorily meet current mandates; and a low priority of the subject matter.

The Health Director provided research and assistance in the development of regulation amendments for enforcement food service establishments and swimming pools. These were adopted by the Board after a series of public hearings and became effective October 15, 2010.

### **Community Development Programs**

The Planning, Engineering and Permitting departments reestablished the practice of weekly meetings to discuss topics of interest and provide an opportunity for informal discussions with applicants of large scale and complex issues.

Work has also begun to evaluate updating and /or replacing the computer system to improve technical capacity for the team and access by the public.

Enactment of new regulations at the State level requiring inspection of facilities providing overnight temporary shelters took effect in 2010. A team consisting of the Building Commissioner, Fire Inspector and Health Director has been established to inspect and coordinate this effort with the ½ dozen facilities in Harwich.

One of the department goals has been to increase the use of technology to take advantage of electronic mailing as a means of communication. Particularly as it relates to standardized business license application forms and annual renewals- we view this as a direct cost savings to the town. This does however, require clients to participate and provide us with data to initiate this process. Unfortunately, despite a direct mailing to our license holders to provide us with electronic contact information, very few responded. In some cases-particularly food recalls and emergency management- electronic contact is an essential tool to get the information across. We anticipate it will require additional staff time and effort on our part to achieve this goal.

#### Project Review:

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of **1317** projects in the following areas of Community Development:

- 181 Disposal Works Construction Permits for the installation of septic systems
- 259 Septic System Inspection Reports for Real Estate Transfer
- 68 Board of Appeals and Planning Board projects
- 809 Building permits

#### Direct Customer Service:

An often overlooked, unquantifiable area of the departments' workload is the amount of service provided to the public. Our records provide a wealth of information. Inspection reports, septic systems plans, letters, legal documents, business licenses, real estate transfer information, maps and meeting minutes are all under constant use. In 2010 the amount collected was \$1,876.50 (an increase from \$1,515.50 in 2009). At 25¢ per page that figure is startling when translated into units of service. Each transaction represents staff time for research, dialogue on the phone or in person and often interpretation of data as well as the actual time for photocopying. The Health Director has long advocated the need to innovate the way we do business and make ourselves accessible to the public. In this era of economic restraint and leaner staff resources we need to rethink priorities and use of time. Computerization and technical resources for inspection services has long been low priority in the Town family. In this electronic age this philosophy is now hampering stream-

lining efforts and accessibility to the public other than one on one service. The Health Department vision is to work with others to develop a long range plan to organize all community development documents into electronic form to make them available on line. This would require considerable effort and financial resources but is a project that merits consideration by the administration.

### **Community Sanitation Programs**

#### **Water Quality Protection:**

The results of sampling from the 2010 bathing season indicate exceptional water quality for beaches on Cape Cod. A significant amount of regional effort goes into this program. The Barnstable County Department of Health & Environment provides a summer intern to the town one day per week for this 14 week program. In Harwich, 239 samples were taken at 24 public beach locations and 8 semi-public beach locations (totaling 20 marine and 12 fresh water locations). Harwich had 10 failures resulting in temporary beach closures - 9 of which occurred during or within 24 hours of precipitation events. Unfortunately, three public marine beaches exceeded the standard and have lost Tier-III status – the highest level of water quality. These public beaches must return to weekly sampling for the next three years.

<b>2010 Summary Statistics</b>	<b>Harwich</b>	<b>Capewide</b>
Total samples taken	239	4363
Total failures	10	115
Sampling Success (as a %)	95.8%	97.4%

The Massachusetts Department of Public Health (MDPH) had been working for several years to amend the Minimum Standards for Bathing Beaches (105 CMR 445.00). Filed with the Secretary of State in September 2009, the amendments became effective for the 2010 beach season. New regulations require towns to establish permits for our public beaches and issue permits to our semi-public beach operators through an application process. In addition, beach operators of public and semi-public beaches are required to install permanent signs at their beach indicating dates of operation, contact information for operator, permit number, and date range during which monitoring is **not** conducted. The definition of “semi-public bathing beach” has been expanded to include all beaches which have common access and/or common use by a group or organization, including neighborhood or residential associations and membership organizations which have access to a beach.

The Health Department was required to spend a significant amount of time and money to ensure compliance amongst the public and semi-public beaches which had historically been included in the program. The Board of Health will also be required to develop a new permit category and implement a fee structure for public and semi-public bathing beach permits. Given the expanded definition of a semi-public bathing beach, in 2011 the department also will

be required to identify, notify, and ensure compliance from operators of bathing beaches which previously had not been subject to 105 CMR 445.00.

#### Weights & Measures:

This continues to be an excellent example of regionalization for our department. The program matter is too small a component to warrant the hiring of staff on the local level yet there are mandated duties to be fulfilled. The Health Director found a solution a decade ago by establishing a relationship with another town with a larger program demand and the ability to address our needs. The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

#### Swimming Pools:

Safety for all the pools and the people who use them is the first objective and goal for the Harwich Health Department. The inspection program has become part of the facilities' summer routine over the past several years and serves to enforce compliance with pool codes aimed at minimizing the risk for recreational water illness and injury.

In 2010, Harwich had 19 active facilities (totaling 30 permits: 21 pools and 9 spas). The Health Inspector (new to the Department as of April 2010) attended the training and certification program in the spring of 2010 to become a 'Certified Pool Operator'. This year all pre-opening inspections were conducted with both Health Director and the Health Inspector in attendance. This was used as an opportunity to field train the Health Inspector and for a thorough orientation to each facility. In 2010, 57 inspections, 8 consultations and site visits to abandoned pools were conducted

Two facilities were required to temporarily close until safety and chemical standards were met. A third facility was required to close their pool until a BOH hearing was held to address outstanding issues and chemical standards. Upon compliance and weekly follow-up inspections, BOH permission was granted to this facility to continue to operate the pool for the remainder of the season. In addition, two abandoned pools in town causing health and safety concerns resulted in several site visits and consultations. One location was securely locked while the other removed the pool altogether.

#### Food Protection Programs

253 Routine Food Establishment Inspections were conducted. We are again grateful to the Barnstable County Dept of Health & Environment for the availability of a summer intern 1 day per week to assist with inspections. There were 2 investigations/complaints for food borne illness (no lab confirmation). As noted above, there was quite a bit of activity with renovations, closure and

change of ownership necessitating much staff time for monitoring, plan review and additional inspections. New regulations concerning the identification and posting requirements for allergens in prepared foods became effective in 2010. By October all facilities were required to add standard language advisories to menus and print boards. Staff developed a flier addressing changes, contact information and regulation synopsis which has been distributed to all permit holders. Additional allergen awareness certification requirements will take effect in 2011 which will need our enforcement actions as well as staff training and preparation.

Existing permit and fee requirements were found to be inadequate to address the changing needs of the community. The proliferation of craft fairs, bazaars and farmers markets all offering the sale of retail food items necessitated the development of a new permit category. The Health Director and Board Chair developed a proposal for Board approval which institutes an annual 'retail food event permit' (\$50/year). Existing state regulations only allowed a temporary permit at \$50 for 14 consecutive days. 'Toast of Harwich', 'Music in the Port', 'Christmas Stroll', 'Cranberry Festival', weekly Farmers markets, numerous craft fairs and fund raising events are all activities which generally involve the sale of retail and prepared foods. These activities necessitate careful planning and operation requirements to meet the challenges of food safety concerns in off-site and out of door environments. The department maintains an active role and presence at these events for the safety and health of the community- many times outside of the normal work schedule.

### **Community Health Programs**

#### **Tobacco Control**

Since the inception of funding available from the Mass Department of Public Health, Boards of Health in Barnstable County have utilized a collaborative effort established at the County Health Department to manage and institute tobacco control programs. Funding is used for education, print materials, technical assistance and monitoring and enforcement efforts. Grant requirements include the need for regular monitoring programs at all vendors to verify control of sale to minors. Harwich currently issues 30 annual licenses for the sale of tobacco products. Unfortunately, 2010 began on a dismal note and we experienced the worst record ever for the monitoring of sales. An effort to verify sales to minors resulted in a failure at 11 establishments. Fines and/or citations were issued to all offenders. The Health Director conducted individual consultations with all owners/managers to review practices. Subsequent sale evaluations demonstrated marked improvement.

#### **Safe and Sanitary Housing**

During 2010 there were 42 cases related to safe and sanitary housing ranging from trash complaints, rodents and vermin; potential hazardous waste and

requests for housing inspections due to safety/heat/plumbing/co-mingled utilities/mold and deteriorated conditions. Housing inspections and complaints can generally be quite complicated and time consuming. The department utilizes the required inspection protocol in the sanitary code with a 50+ item inspection form. It is not unusual for a case to take months to resolve involving multiple inspections and consultations. For example, one issue in 2010 surrounding a faulty heating system in a contentious tenant- landlord situation required no less than 3 inspections, 40 pieces of correspondence and a minimum of 15 hours telephone and consultation to substantially resolve. Another situation arising from multiple neighbor complaints of trash and items encroaching the public roadways resulted in over 10 site inspections by the Health Director in 4 ½ months to monitor corrective action by the homeowner to remove 'accumulated history' from the property to reduce fire hazard potential and provide a safe outdoor environment. Yet another ongoing case involves multiple neighbors reporting unsanitary habits of a homeowner regarding trash storage. It seems the owner makes very infrequent trips to the landfill and prefers to store unprotected bags of trash out the back door-exposed to the elements and vermin. Several violation notices have been issued. It is apparent that a disproportionate amount of time can be spent in an attempt to effect change for a few number of cases. It is the goal of the Director to prepare a proposal for Board discussion to initiate a system of citations and fees for these situations. While current regulations offer substantial penalties and fines, the route of enforcement is by lengthy and expensive court action, utilizing town financial and legal resources. Adopting local Board of Health enforcement regulations would allow the institution of non-criminal citations and fees to be issued.

### Education & Employee Wellness Programs

The Health Director continues to act as liaison for the Employee Assistance Program and the Cape Cod Municipal Health Group Wellness Programs.

Wellness programs are being actively promoted in the area of fitness, diabetes management, cancer prevention screenings and influenza immunizations.

### Emergency Management

We began 2010 completing the inoculation clinics for H1N1 protection. The Cape & Islands Health Agents Coalition was responsible for the formulation of plans and financial assistance for auxiliary clinic staffing. We developed a cadre of nurses to assist communities; pooled resources to purchase supplies; formulated the Cape & Islands Medical Reserve Corps and rewrote the standards for operations of mass care clinics. Harwich Health Department was able to utilize \$13,510 of grant funds to finance clinics. In all we conducted 13 clinics- bringing clinics to all schools-public, regional and faith-based; conducted clinics for town employees; operated 2 large public clinics; provided vaccine to homebound patients and provision of vaccine to the local medical

community. In all we issued over 2,200 inoculations. This was far less than the anticipated response to the Federal Program but a great challenge and educational experience for all involved. We forged relationships with many new partners in the community and school system; created work alliances across department lines and proved repeatedly that we were prepared to handle the crisis and provide meaningful leadership for the community. We are very grateful for the strong team we have built between the Health Department and the Local Emergency Planning Committee (LEPC) under the direction of Lee Culver. Our commitment to developing our plans and drilling the public health component the past 4 years made us aptly prepared to face the challenges of the H1N1 Influenza Pandemic.

Pandemic aside, we continue to meet the ever evolving annual emergency preparedness training and program development requirements. The Federal and State governments have been very crafty at placing demands on local Public Health Departments across the nation for preparedness planning. Often these deliverables go far beyond the scope of the health agency and require input and working relationships with many other departments in the community. Absent any new visible regulations, town meeting approval and, generally unbeknownst to governing boards and administration, annual program requirements have been assigned to each local health agency nationwide with expectations for compliance. Continued eligibility for large sums of grant and reimbursement funds for all aspects of public safety, police, fire, and emergency management programs are tied to this compliance. It is essential for the administration to recognize the weight and importance of supporting the Health Department in achieving this long list of added duties. The list of 'deliverables' for 2010 included the following:

- Emergency Dispensing Site Preparedness drill including completion of key components -The drill must include key EDS personnel: Tactical Communications/IT Support; Public Information & Communication; Dispensing Site Supervisor/Leader; Inventory Management Coordinator; Security Coordinator; Safety Officer; Staffing/Volunteer Coordinator
- Emergency Dispensing Facility set-up drill
- Execution of Quarterly Communication Drills with Local Emergency Planning Committee
- Compilation of 24/7/365 Local Emergency Planning Committee contact lists
- Multi-Year Training and Exercise Plan
- Current all-hazards response plan development. Ensure that the Public Health Plan has appropriate references to the Comprehensive Emergency Management Plan and vice versa; lessons learned from H1N1 and floods; appropriate signoff

- NIMS/ICS: training required for each BOH member or staff person that will have a management role in Public Health. Spreadsheet showing members/ staff completing NIMS 700, ICS 100, ICS 200; and ICS 300 & 400, as appropriate. Identify individuals who still need to complete required training
- IRAA (Individuals Requiring Additional Assistance) Existing Plan Summary; IRAA plan should include: Methods for identifying IRAA and their service providers; 24/7 contact information for facilities housing IRAA; Procedures for communicating emergency information; Development of communication methods for disseminating information to IRAA; Materials that are easy to read and translated into community languages; Provisions to communicate with hearing & visually impaired, non-English speakers, & functionally illiterate individuals;

We are pleased to report that Harwich Health Department received a score of 96% on completeness of the preparedness plan and target goals in the MDPH Technical Advisory Review Program conducted in July. But again, it is only through the efforts of the Emergency Management Director Lee Culver and the dedicated efforts of the many town staff members on the LEPC that this effort is possible. The results of this cooperative effort were again very evident in this year's annual flu clinic in October. Run as a full emergency management drill, planning began several months earlier and staff from 13 departments assisted in this endeavor as well as elected officials and numerous volunteers from the community.

We have many people and organizations to thank for their contributions to our programs: the numerous volunteers and staff members that make it possible for our public clinics to run smoothly; Emergency Management Director Lee Culver for his contributions and effective leadership in achieving our common goals; Barnstable County Department of Health & Environment for the summer intern programs; all the members of the LEPC for their assistance during our Public Health emergencies; and, this department is ever grateful to the cooperative effort shown by all of our colleagues in the town family.

Paula J. Champagne, R.S., C.H.O., *Health Director*

John Chatham, *Health Inspector*\*/\*\*

Amy Morris, *Health Inspector*\*/\*\*

Patricia Ballo, RS, RN, *Senior Health Inspector*\*\*

Carol Genatossio, *Head Clerk*\*\*\*

Judith M. Sullivan, *Principal Clerk*\*\*\*

Sandra Howard, *Recording Secretary*

\*job share

\*\* part – time position

\*\*\* also encompasses Conservation Department

## *Report of the* **Historic District and Historical Commission**

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The Commission continues its most important position of preserving and protecting historically designated properties through monthly hearings. To date the Commission has heard eighteen applications. In its action to preserve culturally significant Town assets the Board recently voted on two proposals/cases, the most recent being to accept and re-acquire the A. Elmer Crowell workshop at a special commission meeting on October 14, 2010. At that meeting the Commission unanimously approved a motion to ask your general consent to proceed with this project.

The workshop was flaked and stored by a concerned private art and antiques dealer. The project will be an ongoing process throughout next year. For those of you unfamiliar with Mr. Crowell, he has become an internationally known sculptor specializing in waterfowl decoys, and two of his works sold for more than \$1.1 million each this past summer.

In a second case, the Commission took action by passing a motion to support the Cape Cod Commission in any effort it can take to preserve the Nickerson-Roger's homestead and avoid demolition of the structure. This also will be an ongoing process due to the contractual nature of the project.

In addition to the above, among the priorities for the upcoming year are the re-definition of the Harwich Center Historic District boundaries and the possibility of a new historic district in the area known as 'The Campgrounds'.

I would like to remind everyone that the Historic Commission meets every third Thursday of the month at 5:30 p.m. in the Albrow House next to Town Hall. These meetings are open to the public. The Commission is receptive to anyone who would be interesting in becoming a member.

Finally, the Commission wishes to thank the Board of Selectmen and the Building and Planning Departments for their support and assistance, and also to the people of Harwich who voted to protect their heritage and improve the town culture and environment.

Respectively submitted,

Robert L. Bradley, *Chairman*

## *Report of the* **Housing Committee**

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The Harwich Housing Committee (HHC) coordinating with the Harwich Housing Authority (HHA) is charged by the Board of Selectmen to work towards diverse solutions to address the Affordable Housing shortage in Harwich and to further advance the 10% Affordable Housing goal as required by the State.

The HHC is authorized five (5) members. Currently the committee consists of four (4) members. Meetings are generally held once a month at 4 p.m. at Town Hall Library. Meetings are generally held on Monday and last one hour duration.

The continuing downturn in the overall Economy, the Real Estate Market and the availability of Federal and State funding sources has slowed down some Harwich Affordable Housing endeavors in the past year. However, the Housing Committee remains optimistic that steps being taken by the town will overcome the shortcomings being experienced.

The status of Harwich's Affordable Housing ongoing endeavors in the calendar year 2010 and spill over to 2011 are as follows:

1. The Community Development Partnership (CDP) broke ground in early 2010 on a twelve (12) unit rental development in North Harwich called Thankful Chases Pathway. Completion of the project was achieved by November and occupancy occurred in the month of December 2010. The development was built on Town-donated land. This endeavor was initiated by the HHA (2005 ATM).
2. The Housing Rental portion of the "Old Recreation Building and West Harwich School" sites have been held back due to environmental and endangered species considerations that have or are in the process of being resolved. Since HECH has not yet signed the lease offered by the Town, it appears that some further negotiations regarding the scope might be undertaken (ATM 2006).
3. The "American Dream I" program (Home ownership (4X) on Town-donated land initiated by the HHC) is being coordinated and managed under the terms of a contract between the Town and the Harwich Housing Authority (HHA). This program has been delayed due to several issues initially "an abutters" legal suit on one property and subsequently the Private Developer's (overall weak)

financial status. It appears that all issues have been addressed. The program will have a ground breaking this spring and is projected for occupancy in the fall of 2011 (ATM 2008).

4. The “American Dream II” program ( a duplicate of the American Dream I program) has been held in abeyance by the Housing Committee until the American Dream I program is under construction. RFP bidding, award, lottery etc. will occur this summer (2011) and occupancy scheduled early 2012 (ATM 2009).
5. “Buy Down Program” – first time home ownership (meeting Affordable Income criteria) involves a “grant” program towards the purchase of an existing home (4x). One grant has already been awarded by the HHA from funds made available by the Board of Selectmen’s Housing Fund. Additional funding was made available through the Community Preservation Committee’s Article in the 2010 ATM. Continuation of this program will be ongoing in 2011. This endeavor is a joint effort of HHA and HHC.
6. “2nd Story” – This grant program aimed as an incentive for commercial property owners to develop on their property new rental apartments for Affordable income eligible families has been delayed due to the current economic and real estate market conditions. The Housing Authority who is coordinating this program will review this program this spring.
7. We understand that HECH’s proposed expanded rental project on the grounds of 93/97 Main Street Route 28 in West Harwich is being put on the back burner until economic conditions (which curtailed availability of Federal and State Housing Funds) return to normal (2009 ATM).
8. The Harwich “Housing Production Plan” which was approved by the Planning Board in September 2009 and the Board of Selectmen in October 2009 received approval from the State Department of Housing and Community Development (DHCD) on January 10, 2010. This document is scheduled to represent the “Housing” section of the proposed Harwich Local Comprehensive Plan (LCP). The Local Comprehensive Plan is scheduled to be brought before the Special Town Meeting by the Planning Board in May 2011 for approval.
9. “Housing Consultant” – early in 2010 the Administration solicited for and hired a Housing Consultant to assist both the Housing Committee and the Housing Authority in all aspects of Affordable

Housing. This action had been lobbied for by the Housing Committee since 2007. The Consultant put the final touches on the "Harwich Housing Status Report" (26 pages) in March and subsequently updated the report in October. Other tasks included updating the Subsidized Housing Index (SHI), assisted the HHC in request from private developers regarding aspects of "40B" incentives, assisted the HHA on issues involved with the American Dream I endeavor.

10. Several housing endeavors in 2010 were explored/pursued. However, due to circumstances beyond the control of the Housing Committee, the endeavors had to be cancelled viz:
  - A. Project "X"- A potential twelve (12) unit rental/ownership development off of Queen Anne Road (on 4 acres of land to be purchased) had to be cancelled when the owner took the property off the market. The RE&OS Committee had previously given a favorable consideration for this property (2009).
  - B. Project "Y"- A potential twelve (12) unit rental development off of Route 28 in South Harwich on 2+ acres of land. Negotiations with the owner failed to proceed due to financial considerations (2010).
  - C. Portuguese Men's Club – a potential forty (40) unit rental development off of Queen Anne Road (west) appears to be abandoned due to unresolvable ownership conflicts between the private parties involved (2005).
  - D. The Housing Committee met with a private developer during 2010 who wanted to see if the Town/Housing Committee would be interested in a large parcel of land off Sisson Road. The proposed purchase price did not warrant further consideration.
11. The Housing Committee continued its attempts to have the Administration and/or Board of Selectmen move forward on several property issues with no success \*.
  - A. "Taking for Delinquent Taxes" small parcels based on extended duration of delinquency (5 years or more). Twenty eight (28) were identified based on access to utilities and existing roads.
  - B. "Unknown Owners" processing of "eminent domain" proceedings on a plethora of parcels. These are generally larger parcels that will entail "Land Court" proceeding.
  - C. The Town's Willow Street parcel designated for Affordable Housing at Town Meeting (2001) remains in "limbo" notwithstanding "In-house" staff research/surveys and meetings/correspondence with Town legal counsel.

\* We were informally advised that meetings were to be scheduled in 2010 with involved Departments and Town Legal Counsel to pursue "Tax Taking" and "Unknown Owners". Apparently no formal meetings were held due to other town priorities?

12. The Housing Committee continued to maintain awareness and acquire updated information/direction regarding plans, policies, regulations, etc. affecting Affordable Housing. Among the plethora of issues, the following are the most significant issues tracked by the Committee.

- A. "40B" repeal – a statewide petition was included as part of the November 2010 Election Day Ballot to repeal the 1969 Affordable Housing law. This law under certain conditions enabled Affordable Housing developments to bypass legal requirements that affected the economic viability of the project. Please note that Conservation, Safety and Health requirements are not waived. The repeal lost by a 3-2 margin in the state and the town tally.
- B. Local Comprehensive Plan (LCP)- it appears that the Planning Board's "Draft" of the Town of Harwich's updated LCP is currently being prepared for review at a public hearing and insertion as an Article in the May 2011 Special Town Meeting. As noted above in paragraph 8, the HHC has followed the draft development to ensure that the Housing implementation guidelines outlined in the Housing Production Plan will be followed.
- C. The Open Space & Recreation Land Management Plan – the HHC participated in this endeavor by attendance at public meetings and with written comments regarding the draft documents prior to state approval in the latter part of 2010. At stake for Housing is the future designation of Town-owned land for Affordable Housing. Currently, the HHC is following up with appropriate Committees, Boards & Commissions on further action that could be taken by the Town.
- D. East Harwich Village Center Incentive (EHVC)- Phase III of this initiative which involves changes in the existing zoning regulation (density, building features/heights and multi-use occupancy etc.) are being proposed for Town review and subsequent Town Meeting approval in the fall of 2011. After this program is completed and acted on by the Town, the HHC will pursue a Town-wide Inclusionary Zoning Town Meeting Article in 2012.
- E. Comprehensive Waste Water Management Plan (CWWWMP) – the second phase of this Plan has not been started due to delays

in data supplied by the State. At stake for Housing is the future development of multi-unit housing in various villages in Town. Realization of implementation and completion of this plan could be as long as 15 years from this year.

13. There are several projects previously mentioned in the 2009 Annual Report that are still being pursued\* in coordination with the Harwich Housing Authority viz
  - A. "Home Sweet Home" – a 12/16 unit rental/ownership endeavor on Town owned land off Depot Street in East Harwich.
  - B. "Fairway Gardens" – 12/16 unit rental/ownership endeavor off Oak Street on land currently under the care and custody of the Golf Committee.

\*Meetings are being scheduled with involved Town Committees, Boards and Commissions to discuss the issues involved.
14. "State Owned Land" – The HHC continues its pursuit of a possible transfer from the State to the Town of a small parcel off Route 28 for future development of an Affordable ownership unit.
15. "Harwich Housing Status Report" – This "draft" document which includes detailed information and data on all aspects of Harwich Affordable Housing was initially issued in March 2010 and subsequently updated in October. This twenty five (25) page document is being continuously updated for future publication. The "Housing Consultant" played an important role in this endeavor.
16. "Senior Housing" – the Committee has revisited the Pine Oaks Board of Directors in the spring of 2010 regarding a possible Pine Oak IV. Further conversations might be held in 2011 regarding this subject.
17. The Harwich Housing Authority has several successful ongoing initiatives viz:
  - A. Rental Assistance (Vouchers)
  - B. Mortgage Assistance Payment
  - C. First, Last & Deposit Rental Loan Program
  - D. Affordable Housing Infrastructure and Development Assistance
18. Subsidized Housing Inventory (SHI) – The state-articulated goal for Housing is to have 10% of year round housing stock listed on the Department of Housing & Community Development (DHCD) Subsidized Housing Inventory (SHI). Harwich's SHI is currently 4.98% (292 units). There are thirty five (35) additional completed units which should be added to the inventory in 2011.

The HHC will continue to periodically advance new approaches, programs, and projects now in the early conceptual stages based on the availability of resources (people and money). We will move forward in meeting our commitment to provide the young, mid-life and senior population of Harwich with safe, decent, and affordable housing so that they may enjoy the many benefits of the Cape environment and sense of place.

The HHC acknowledges the enthusiastic and timely support and advice of the Town Administrator and his Assistant, the Town Financial Director, Assessor and Town Clerk, indeed the entire 2nd floor staff in assisting the Committee in its ongoing research regarding housing related data. The Committee also appreciates the Town's support in the efforts to reach the 10% goal employing the various approaches discussed in this report.

Finally, we thank the Community Preservation Committee's funding recommendations to the Town Meetings over the last few years as these moneys have assisted several projects to come to fruition.

The HHC looks forward to the challenges of 2011.

Respectfully submitted,

Gerry Loftus, *Chair*  
David Purdy, *Secretary*  
John McGillen  
Barbara Loftus

# *Report of the* **Brooks Free Library**

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739 Main St., Harwich, MA 02645  
(508) 430-7562, [bfl\\_mail@clamsnet.org](mailto:bfl_mail@clamsnet.org)  
[www.brooksfreelibrary.org](http://www.brooksfreelibrary.org)

## **Vision**

“a world without limits in the heart of the community”

## **Mission Statement**

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

## **ANNUAL REPORT**

The Board of Trustees and Library Director respectfully submit our Annual Report for calendar year 2010. Established in 1881, the Brooks Free Library is the municipal library for the Town and is governed by an elected Board of Trustees. This year William Crowell, who completed 30 years of service as a Library Trustee, was re-elected for a new three-year term. Trustee Robert Widegren did not seek re-election and Diane Schoenfelder was elected.

## **Library Use**

The Library serves all segments of the community – young children, families, seniors, working adults, teens and 'tweens, people with disabilities, year-round residents, second homeowners and visitors. Last year our books and other materials were checked out a record 225,285 times – up 13,666 items (6.5%) from FY2009. Circulation has increased 44% in the past 5 years, and 138% in the past 10 years. Following a national trend, we've also seen tremendous growth in the use of the Library for activities not included in circulation counts, such as reading newspapers and magazines, participating in story-times or book groups, asking reference questions, using the computers or attending a concert, presentation or lecture. Brooks Free Library continues to be the second busiest of the 32 libraries in the CLAMS consortium. We issued 987 library cards to new patrons in FY2010 and ended the year with 12,606 cardholders. Demand for reference service remains strong and we responded to 15,471 reference questions, an increase of 28% in the past 5 years and 235% in the past 10 years. A full spreadsheet of statistics is included at the end of this report.

In January 2010 we became the first library in the region to implement Self Service Holds. This year we improved the program portion of our website with a new format for the event calendar and added the ability for residents

and visitors to receive updates on activities via Facebook and Twitter. Our weekly “@ Your Library” column in the Harwich Oracle continues to be a great vehicle for informing the public about what’s going on at the Library.

### **Library Collection and Resources**

With over 72,000 items, we have a large collection of fiction, non-fiction and large- print books, audiobooks, documentaries and feature films, magazines and newspapers. Our patrons have ready access to 1.5 million items of CLAMS libraries, and through the “Virtual Catalog,” to items from libraries across Massachusetts. We also provide access to electronic resources such as downloadable audio and e-books, databases for articles from newspapers, magazines and scholarly journals and resources such as Heritage Quest and Ancestry.com. This year we began offering Mango Languages and Freegal, a music download service.

### **CLAMS Anniversary**

In April we’ll celebrate the 20th anniversary of live circulation in the Cape Libraries Automated Material Sharing (CLAMS) consortium. The creation of CLAMS allowed member libraries to automate in a cost effective manner and to easily share our resources and collections with each other.

### **Programs**

We provided 934 educational, cultural, informational and recreational programs, with 10,861 attendees, in FY2010. The number of programs has increased 9% in 5 years and 42% in past 10 years. Attendance at programs has increased 9% in past 5 years and 151% in the past 10 years. On-going programs include six book discussion groups for adults and youth, two writers’ groups, a Knit-Lit group, a Science First Friday discussion group, two story-times per week, creative movement for young children, and one-on-one computer tutoring. These programs provide opportunities for residents to share ideas, get to know each other, and develop relationships with community members they might not ordinarily encounter. Many teens and ’tweens use our Homework Center after school and we provide free youth programs every weekday afternoon. Our Summer Reading Program activities saw record attendance this year and participants in the reading portion of the program logged more hours than ever before. Our Youth Services Librarian collaborates with teachers and hosts numerous school field trips for library instruction and orientation.

In addition to on-going programs, the Library offers special performances and presentations such as concerts, dramatic readings, storytellers, author talks, magic shows, and informational talks on history, the environment and other topics of interest. We’re currently working with the Harwich Historical Society on a joint exhibit of Charles D. Cahoon paintings, set to open in June 2011. All Library programs are provided free of charge, thanks to funding

from the Friends of Brooks Free Library and the Howard W. Lang Trust Fund, and the assistance of volunteer presenters and group leaders.

### **Technology**

Brooks Free Library continues to serve as a public access technology center. We have 23 computers for public use – 6 for children and youth, 11 for adults (7 for the Internet and Office, 2 with assistive software for people with vision loss, a Games station, a dedicated research station and a “caregiver laptop” for patrons with young children in tow to use in our Children’s Room) and 5 CLAMS catalog stations. Demand remains high and, not including use of the CLAMS catalog, we provided 28,342 sessions of computer use in FY2010. The number of computer sessions has increased of 28% in the past 5 years and 174% in the past 10 years. We also provide free 24/7 wireless Internet access at the Library and Brooks Academy Museum, and these hotspots are attracting increasing numbers of residents and visitors to Historic Harwich Center. Residents and visitors connected to our wireless service 10,260 times last year, for sessions ranging from 15 minutes to several hours of use. The number of sessions has increased 88% in the 5 years we’ve provided the service.

### **Vision Impaired Technology Assistance at the Library**

Our VITAL program provides instruction in assistive technology programs to people with vision loss. In its’ eighth year, our program remains a national model. Coordinator Carla Burke has become a resource locally, regionally, and at the state level for information and advice on providing services to people with vision impairments and other disabilities. The program relies on volunteer tutors and on financial support from the Friends of Brooks Free Library. The Chatham-Nauset Lions Club has also partnered with us, providing funds to purchase hardware and software, and a number of Club members serve as volunteer tutors.

### **Professional Activities of Staff Members**

Library Director Ginny Hewitt served as CLAMS President in FY2010 and remains on the Executive Board. She’s serving her third year on the Massachusetts State Advisory Council on Libraries. This year Reference Librarian Jennifer Pickett and two colleagues were one of a handful of teams selected to attend a national conference in Texas, sponsored by the Bill and Melinda Gates Foundation, aimed at using public libraries to improve the public’s access to legal resources. Jennifer’s team then presented a workshop at the Massachusetts Library Association’s annual conference in May and she continues to work on this project. Youth Librarian Ann Carpenter also presented a workshop at the Massachusetts Library Association conference, sharing information on the successful program she’s developed for home-schoolers and encouraging her colleagues to reach out to this under-served community.

## **Friends and Volunteers**

The Friends of Brooks Free Library provide funds for items not included in the Town budget such as passes for discounted or free admission to museums and attractions. They purchase additional copies of bestsellers, which reduces the waiting time for popular items. Proceeds from their Book Sales pay for Summer Reading Program activities for children. The Friends sponsor and coordinate the "Books on Wheels" program, which uses volunteers to deliver books and materials to Harwich residents who aren't able to come to the Library due to health or illness. The Friends also sponsor the popular Sunday afternoon programs one Sunday per month from October to May, offering musical concerts, art demonstrations and lectures on interesting topics. In addition to members of the Friends, the Library relies on a dedicated group of volunteers who shelve items that have been returned, keep our shelves in order, serve as program coordinators and discussion group leaders, and make phone calls. Space does not permit us to thank all of the Friends and volunteers individually, but we'd like to extend our sincere appreciation for all they do!

This year we'd especially like to thank the Harden Garden Club for the much-needed rejuvenation of the neglected and overgrown island in our parking lot island! The Friends of the Library provided the funds for this project and the Highway Department cleared the island and provided mulch. Garden Club members provided the expertise and manpower to select, plant and care for the new bushes and shrubs over the long, hot summer. The results were beautiful and we received many compliments from residents and visitors about the improvements! We would like to extend our appreciation to the Harwich Garden Club, the Friends of Brooks Free Library and the Highway Dept. for their work on this project.

## **Library Staff**

Library Director:	Ginny Hewitt
Public Services Librarian:	Suzanne Martell
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Admin/Reference Assistant:	Nicole Hansen *
Senior Library Technicians:	Gordon Benoit *
	Joanne Clingan *
	Phil Inman *
	Emily Milan *
	Pam Paine *
Senior Library Tech (Assistive Technology):	Carla Burke *

Library Technicians:

Chardelle Davis \*

Lisa Eagar \*

Fred Flagg \*

Lee Kelley \*

Custodian

Patricia Centrella \*

\* part-time employee

Intermittent/substitute Circulation Assistants included: Adrienne Eldredge, Ann Flynn, Sarah Idman, Vince Kraft, Jackie Leach, Jeanne MacEachern, Chaitra McCarty Spencer, Judy Nichols, Linda Quinlan, Rebecca Smith and Melissa Stello. Kyle Foley worked as a part-time Student Page this summer.

### **Trustee Meetings**

The Board of Trustees meets at Brooks Free Library at 7 pm on the second Wednesday of each month and welcomes your input. You may also contact us about any issues or concerns by writing to Brooks Free Library Board of Trustees, 739 Main St., Harwich, MA 02645.

Respectfully submitted,

*Brooks Free Library Board of Trustees*

Joanne Brown, *Chairman*

Mary Warde, *Vice Chairman*

William D. Crowell, *Treasurer*

Elizabeth Drewes, *Secretary*

Kathleen Remillard

Diane Schoenfelder

Jeannie Wheeler

Ginny Hewitt, *Library Director*

# Brooks Free Library Statistics

	Open Hours	Items Checked Out	Circ per Open Hour	Total Inter- library Loans	ILLs Lent	ILLs Borrowed	Holdings
<b>FY2001</b>	2108	123401	58.5	12275	5104	7171	54684
<b>FY2002</b>	2076	128462	61.9	14677	6305	8372	58439
<b>FY2003</b>	2078	132869	63.9	24363	11636	12727	56833
<b>FY2004</b>	2066	145212	70.3	29264	11661	17603	55784
<b>FY2005</b>	2038	151871	74.5	33236	13881	19414	59565
<b>FY2006</b>	1848	156630	84.8	37849	16899	20950	63041
<b>FY2007</b>	1796	169529	94.4	44147	19274	24873	66393
<b>FY2008</b>	1980	193024	97.5	52435	24662	27773	68620
<b>FY2009</b>	1970	211719	107.5	61304	27881	33423	70454
<b>FY2010</b>	1978	225385	113.9	65829	29563	36266	72620

	Reference Questions	Public Computer Use	Wireless Sessions	Childrens Programs	Attendance @ Childrens Programs	Adult Programs	Attendance @ Adult Programs
<b>FY2001</b>	fool	10360		196	6019	80	520
<b>FY2002</b>	6053	14722		234	8255	71	673
<b>FY2003</b>	8955	17624		285	8338	235	1916
<b>FY2004</b>	11416	22784		284	6759	341	2592
<b>FY2005</b>	12263	24215		249	5939	496	2826
<b>FY2006</b>	12126	22124	5460	254	7317	602	2608
<b>FY2007</b>	13866	23264	7790	269	7303	396	1065
<b>FY2008</b>	13183	26400	7265	286	8306	323	2460
<b>FY2009</b>	15035	27822	9052	304	7701	534	3776
<b>FY2010</b>	15471	28342	10260	317	6541	617	4320

## *Report of the* **Treasure Chest**

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In June, 2010, The Treasure Chest made a big change. The Selectmen, Mr. Ed McManus and Mr. Larry Ballantine worked through the volunteers, interviewing and chose 7 plus 2 alternates to form a committee to guide the operations. The new committee consists of Pauline Ashton, Jacque Cort, Nancy DeDominicis, Joan Jones, Robert Jones, Mark Koopman and Deborah Salewski; two alternates being Sheila Eldredge and Marcia Eldridge. With the elections of officers, we open the meetings to the rest of the volunteers and went into discussing what we could do to make things easier for both the public and volunteers.

Without all of the volunteers, the committee could not take care of this large and growing operation. All of this operation is to keep reusable items out of the Transfer Station. All of the volunteers work very hard sorting and putting these items out so the public can safely take what they choose. The volunteers also come in and clean the place; washing the counters and floors. Mike Pires painted the floor for us. These volunteers are:

Pauline Ashton	Joan Jones	Debbie Rogers
Jacque Cort	Robert "Bob" Jones	Fran Salewski
Nancy DeDominicis	Mark Koopman	Victoria Saper
Brian Dery	Cynthia "Rose" Nunes	Denise Soucy
Sheila Eldredge	Carole Palmer	Paul Thibeu
Marcia Eldridge	Diana "Lee" Pires	Rosemary Thibeu
Janet Evans	Michael "Mike" Pires	Elizabeth "Liz" Watkins
Eric Fahle	Fran Preston	Priscilla White
Beverly Gomes	Norma Razinha	Gretchen Widegren

Some of these volunteers work 10 to 12 hours a week; others 3 to 4 hours a week. Every hour given is appreciated by the other volunteers and the public. We do have kind and thoughtful customers. We appreciate each and every one of them.

We must say "Thank You" to all of the workers at the Transfer Station for all of the hard work that keeps our place operating safely.

Respectfully submitted,

Pauline Ashton

## *Report of the* **Veterans' Services**

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2010 saw significant changes within our Cape District Veterans' Services staff. Our long-time Director Sidney Chase retired after 40 years of service. Scott Dutra joined our staff as a service officer working primarily in the Mid-Cape area and supporting the Lower Cape. Wil Remillard has replaced another long-time member, Norman Gill, and covers the Lower Cape. Norman retired with 35 years of service.

Due to difficult economic conditions and increasing medical costs, we have seen upward pressure on local assistance to low-income veterans. In 2010 we provided local aid of over \$13,000 to the town's needy veterans. These benefits were reimbursed to the town at 75% by the Commonwealth.

We also filed numerous claims with the Veterans Administration for service-connected disabilities for Harwich veterans and low income federal pensions for veterans and widows. Federal monies paid to 235 Harwich veterans and widows in 2010 totaled \$2,589,000.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, in the Town Hall, at your home or any location that is best for you.

We would like to thank the Town Administrator, Treasurer and Town Accountant for their help. In addition we extend thanks to our State legislators for providing assistance with the bills we file on behalf of our veteran clients.

In the Service of all Veterans,  
Edward F. Merigan, *Director and Veterans' Agent*

## *Report of the* **Voter Information Committee**

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We respectfully submit the annual report of the Harwich Voter Information Committee for the year 2010.

Here are the highlights of the past year:

- March – This month was spent developing and finalizing ideas for our spring programming.
- April – With the knowledge voters would be facing important decisions at the Annual Town Meeting in May, the Voter Information Committee held a forum that focused on the financial state of Harwich. With the assistance of Town Manager James Merriam, Financial Director David Ryan, School Superintendent Dr. Carolyn Cragin and Board of Selectmen Member, Robin Wilkins, critical financial information was discussed. The Voter Information Committee also held a pre-Town Meeting forum reviewing some of the key articles on the Town Meeting Warrant. Both programs were broadcast on Channel 18. We appreciate the effort on the part of all those who took time from their busy schedules to participate in our programs.
- May – We held our annual candidate's night at the Town Hall. All candidates running for elective office were invited to participate. This gave the public and opportunity to become acquainted with those seeking public office. The event was well attended. A sincere thanks was extended to all the candidates for their willingness to serve. At its May 19 meeting, the committee continued discussions and shared ideas for recruiting new members. This is an on going goal for the group. The committee also reorganized electing Joanne Rys, Chairman and Peggy Rose, Clerk. We thanked Pam Groswald for her leadership as Chairman over the past several years. On May 26th we received notification of Pam's appointment to the Finance Committee and her resignation from the Voter Information Committee. We wish her the very best in her newest volunteer role. Her dedication and commitment to our work will be sorely missed.
- July - With enthusiasm, on July 21 we welcomed our newest member, Betty Pino. We are pleased Betty has volunteered her time and service. Yet we realize that the efforts of our Committee could be further expanded with the addition of more members. Recruiting will remain in the forefront of our activities.

- November – In anticipation of the December 6, 2010 Special Town Meeting, the committee facilitated a regionalization forum that was broadcast on Channel 18. Polly Hemstock, Harwich School Committee Chairman and Tom Blute, Harwich School Committee Member and Chatham/Harwich Regional School District Planning Board member, responded to questions asked by Peg Rose and Joanne Rys. They also discussed key points the public should be aware of prior to the Special Town Meeting Vote. Feedback from those who saw the broadcast was very positive. Thanks to our member Betty Pino for assisting with the camera work.
- December – On December 9, 2010, as requested, the committee met with the Disabilities Rights Committee. The purpose of the meeting was to consider how the Voter Information Committee might assist the Disabilities Rights Committee with matters related to publicizing the use of the Automark voting machine. As requested, discussions will continue at a future date.

The Voter Information Committee takes pride in its role to further educate the citizens of important matters that affect the community. We strive to remain neutral in all matters while helping the public to better understand issues that impact them directly. We are always open to suggestions and new ideas. We continually ask ourselves what else we can do that will benefit the community. With only three members and no budget to fund ideas we might have, activities must be planned in a realistic way. We only pursue achievable goals but would welcome your input. Even more, we would welcome your membership!

In closing, it is important for us to thank Jill Mason, Channel 18 Director, for her continued help and support in presenting our programs on the channel. Also, many thanks to Channel 18 volunteers, especially Ron Armbruster, for the willingness to help us reach so many of our residents. Finally, thank you to those who have shared their thoughts and ideas with us. The positive feedback received has caused us to conclude that the benefits of our informational programs have had a significant impact on our residents.

Respectfully Submitted,

Joanne Rys, *Chairman*  
Peg Rose, *Clerk*  
Betty Pino

# *Report of the* **Harwich Youth Counselor**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2010 and recognize the community members who support the needs of Harwich Youth and their families.

The mission statement of the Office of the Youth Counselor is to “maintain and support a youth counseling and referral service that is universally accessible, visible, confidential, and linked to other support services.” The Harwich Youth Counselor maintains an average caseload of 15-20 adolescents ranging in ages from 11-18 years. The Youth Counselor also refers teens to outside counseling professionals. Services are available 12 months of the year Monday through Friday with crisis referral services available most evenings and weekends. The Youth Counselor also offers parent coaching upon request.

During 2010, the Youth Counselor increased outreach services to area schools and the community in the following ways:

- offered QPR (Question, Persuade, Refer) Suicide Prevention training to Harwich and Chatham high school and middle school faculties
- offered QPR training to Harwich High School Peer Leaders
- offered QPR training to staff at both Harwich and Chatham community centers
- collaborated with Independence House to engage in anti-bullying education for elementary school children
- collaborated with High School guidance and the Department of Mental Health to offer the S.O.S. Suicide Prevention Program to all high school students, which taught skills about getting friends help, recognizing symptoms of depression in self and others—sponsored by Cape & Islands Suicide Prevention Coalition

The Youth Counselor meets weekly with high school and middle school guidance staff to discuss supports for students at risk. Referrals for counseling come through school guidance staff, as well as juvenile court probation, parents who refer other parents, and students who refer peers. It is often the case that parents seeking mental health counseling for their teen have not secured health insurance. The Youth Counselor can offer free counseling while assisting the parent in filling out an application or making an appointment with the appropriate support person.

During 2010, the Harwich Youth Services Committee, a volunteer group of concerned citizens and students, achieved the following goals:

- sponsored 3 Movie Nights at the Harwich Community Center
- collaborated with Sharon Powell of Chatham Youth Services for Girls' Night at the community center, for middle school age girls in Harwich and Chatham, an evening of fun, empowerment and recreation
- sponsored a middle school dance/fundraiser to raise money for Saturday night programs at the community center
- hosted the Citizen's Bank Brooks Park Summer Concert Series
- applied for grant funding for Saturday night programs at the community center (did not receive funding this year, will re-apply for 2011-12)
- recruited Harwich High School students for volunteer experiences to receive community service learning hours

The Harwich Youth Counselor is a member of the following committees and organizations:

- American Counseling Association
- National Board for Certified Counselors
- Massachusetts Mental Health Counselors Association
- Safe & Drug Free Schools and Communities Advisory Committee
- Schools of the 21st Century Advisory Board
- The Friends of the Harwich Community Learning Center Programs
- The Harwich High School Friends of the Arts
- Freedom From Addiction Network (steering committee, secretary)
- Cape & Islands Suicide Prevention Coalition

It is an honor to work for the Town of Harwich, supporting teens and their families. To find out more about the Harwich Youth Services Committee and how to be a member, please call our Chairperson Melissa Clayton at (774) 836-2142.

Sheila House, *Harwich Youth Counselor*  
*Master of Science*  
*Licensed Clinical Mental Health Counselor*

*Harwich Youth Services Committee*  
 Melissa Clayton, *Chair*  
 Linnea Snow, *Co-Chair*  
 James Hartley, *Secretary*  
 Barbara Segal  
 Robin Titus, *Application Pending*

# PUBLIC SAFETY

## *Report of the* **Building Department**

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I hereby present my report of activity for the Building Department for calendar year ending December 31, 2010.

Summary of revenue from Permits and Inspections:

Building Permits	170,396.55
Electrical Permits	48,165.00
Plumbing & Gas Permits	55,185.00
Other	6,193.87
ZBA	11,200.00
Total	291,140.42

<b>Permit Type/Year</b>	<b>2010</b>
Building	809
Demolition	24
Sign	46
Certificate of Inspections	79
Historic Hearings	14
Rental Density	27
Zoning Board of Appeals	46
TOTAL	1045

Number of building permits/work category types:

<b>Residential Construction</b>		<b>Commercial Construction</b>	
Single Family	36	New	3
Multi Family	0	Alterations	9
Additions	95	Other	2
Alterations	523		
Other	141		

Total Estimated Cost of Construction Permitted: 38,601,021.10

The Building Department has also allocated resources pursuant to MGL 40A and the Town's Zoning By-Laws for Zoning Determinations and/or Enforcement Actions. During calendar year 2010, the department has responded to 92 written requests.

Finally I would like to thank the professional staff of the Building Department for the positive and dedicated way that they have facilitated this level of construction.

Respectfully Submitted,  
Geoffrey S. Larsen, CBO  
*Building Commissioner*

# *Report of the* **Department of Emergency Management**

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Greetings from your Department of Emergency Management. In years past my report has been filled with things we have done. This year I will talk some about what we have done but more importantly I want to talk about what you can do to help yourself, your family and your neighbors.

We as a Town have the finest, in my opinion, Emergency Management-Public Safety operation in the State. We have Town employees who give freely of themselves in the time of need. You, as voters, have made sure that those things are still available. That's important as we continue to look at our struggling economy.

Our year was another filled with snow and a very hot summer. Emergency Management continues to support the DPW and Public Safety as each snow storm approached. During our hot summer we opened the Community Center as a cooling location in the event people needed to get out of the hot summer heat. As winter is now upon us we will also make the Community Center available in the event we need a warming center.

Emergency Management again assisted the Board of Health with the annual flu clinic. Things went as planned and again we had another successful Flu Clinic.

September brought us Hurricane Earl. All weather models told us that the Cape would bear the impact of this dangerous storm. We started gearing up about 7 days prior to the projected land fall. I had meetings with my team, the Town Administrator, the Chairman of the Board of Selectmen and all Department Heads. I was a participant in as many as three conference calls a day with the National Weather Service and two calls a day with the Regional Emergency Planning Committee. Public Safety Departments as well as the Department of Public Works and the Water Department began to add people to their force as things got closer. The Governor declared a State of Emergency as did our Chairman of the Board of Selectmen. I opened the Emergency Operations Center at the Public Safety Building at 6 PM and it was fully staffed. Hurricane Earl became a weak northeaster as the night progressed and the EOC was closed at 11 PM. The only aftermath of Hurricane Earl was that it cost the Town a lot of money. Due to the Emergency Declaration the Governor was able to convince the President that he should also issue an Emergency Declaration and President Obama did. The Town of Harwich submitted a request for a little over \$54,000 of which we may get 75% back from the Federal Government. I have to thank Kim Berube of the Highway Department for her many hours of putting the Federal paperwork together for our reimbursement request.

Emergency Management continues to train this past year as required by the State. I have attended monthly meetings of the Regional Emergency Planning Committee. I have also attended Emergency Management Directors meetings in Bridgewater.

Now the important stuff: The Town of Harwich has a Comprehensive Emergency Plan and we know that it works. My question to each and every citizen and business of Harwich is — Do you have a plan?

It is important that you have a communications plan — How does your family get a hold of you in an emergency?

Do you have a sheltering plan? Are you going to stay put, leave the Cape or go to one of the Regional Shelters.

If you plan on staying at home, have supplies ready for a 4-7 day period. If you are going to leave the Cape, plan on doing so 4-6 days prior to the event. If you are going to a shelter, learn what you must bring and what you cannot bring. Harwich does have an Emergency Animal Shelter at the Tech School.

Are you part of the Harwich Emergency Alert System. If you are not, please go to the Harwich Water Department website and download the form to become part of the system.

Do you make it part of your day to check Channel 18? We give out a lot of current information on Channel 18 – please make it a habit to check it each day.

Do you know where your insurance papers are? Take photos of your property – inside and out.

Please remember to check on your neighbors. If you have Senior Citizens in your area please make sure they are OK.

If you own or run a business in Harwich all of the above questions are important to you. **DO YOU HAVE A PLAN?**

I will end this report with a thank you to those people that have become Harwich Emergency Management. Without these people this job would be impossible to get done. I want to thank each and every one of you for all your hard work and time you have given to Emergency Management.

I wish to thank all my fellow Department Heads for their help and cooperation over the year. Thanks to the Town Administrator for your help and to the Board of Selectmen for their continued support. To the citizens of Harwich, thank you for your support and remember have a plan.

Respectfully,

Lee Culver  
*Emergency Management Director*

# *Report of the* **Harwich Fire Dept. & Emergency Medical Services**

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The Harwich Fire Department is committed to providing professional emergency services essential to the health, safety, and well being of the community. We will accomplish our mission through fire prevention, education, fire suppression, advanced pre-hospital emergency medicine, hazard mitigation, and related services. As always, we will utilize all of the resources entrusted to us, to effectively and efficiently provide a service deemed excellent by our community.

## **Personnel**

Our Fire Service Personnel is our most important resource. It is an honor to serve alongside these dedicated, professional, and compassionate individuals. The Harwich Fire Department has a long history of recruiting and retaining some of the finest men and women the fire service has to offer. I am happy to report this tradition continues with the hiring of two new exceptional employees joining the Department this year.

In January of 2010 FF/EMT-B Brad A. L'Toile's employment status changed from provisional to permanent. Fire Fighter L'Toile filled the position created by the prolonged illness and untimely Active Duty Death of our beloved Captain Robert W. Johnson. While serving as a Provisional, Brad proved to be a valuable asset to the Department. This December Fire Fighter L'Toile completed the final phase of his employment requirements graduating from the Massachusetts Fire Academy 12 Week Recruit Training program, Class#189.

In March FF/EMT-B Jason R. Boyne joined the ranks of the Harwich Fire Department. Prior to his employment with Harwich, Jason had successfully completed his recruit training, graduating in February 2010 with Recruit Class#186. Fire Fighter Boyne's previous experience includes serving as support staff with the Barnstable Fire Academy and as a Call Fire Fighter with the Cotuit Fire Department. Fire Fighter Boyne filled the position created by the resignation of FF/EMT-P Chris Kent.

As 2010 came to a close we also said our goodbyes to Fire Fighter Leonard Kalbach who retired from the Harwich Fire Department after 34 years of service. I would like to extend my appreciation to Len's wife Barbara as well as daughters Denise and Lauren for the sacrifices they made over the years supporting Len's career. We also thank Len for his years of service and wish him a long and healthy retirement.

## Harwich Fire Department Staff

William L. Flynn Jr., Fire Chief  
Norman M. Clarke Jr., Deputy Fire Chief  
George H. Romme Jr., Captain Fire Prevention  
Susan Pires, Administrative Assistant

### Group One

Captain/EMT Donald W. Parker  
Lieutenant/EMT Michael Mason  
F.F./OIC/EMT-P Leighanne Deering  
Fire Fighter/EMT-P Brenda Norcott  
Fire Fighter/EMT-P Scott Tyldesley  
Fire Fighter/EMT Joseph Rego III  
Fighter/EMT-P Brad Willis

### Group Two

Captain/EMT John Clarke  
Lieutenant/EMT David LeBlanc  
F.F./OIC/EMT-P Bucky Mabile  
Fire Fighter/EMT-P John C. Ayer  
Fire Fighter/EMT-P Joshua Ford  
Fire Fighter/EMT Brad L'Toile  
Fire Fighter/EMT Jason Boyne

### Day Positions

Fire Fighter/EMS Officer Robert Sanders    Fire Fighter/EMT-P Justyne Walorz

### Group Three

Captain/EMT Joseph Mayo  
Lieutenant/EMT-P Timothy Jaques  
F.F./OIC/EMT-P Craig Thornton  
Fighter/EMT-P Glenn Hawthorne  
Fire Fighter/EMT Mathew Eldredge  
Fire Fighter/EMT-P Thomas Gould  
Fire Fighter/EMT Ryan Edwards

### Group Four

Captain/EMT Kent Farrenkopf  
Lieutenant/EMT-P Brian Coughlan  
F.F./OIC/EMT-P Eric Diamond    Fire  
Fire Fighter/EMT Leonard Kalbach  
Fire Fighter/EMT Bruce Young  
Fire Fighter/EMT-P Shawn Piche  
Fire Fighter/EMT-P Paul Finn

### Emergency Operations

In calendar year 2010 your Fire Department responded to 3942 calls for emergency services. This is an increase of 117 calls for service compared to calendar year 2009 and 196 calls above 2008. Sixty-five percent of our call volume is for emergency medical care of the sick and injured. All of our Fire Fighters are cross trained as either Emergency Medical Technicians or Paramedics and are on duty twenty four hours a day, three hundred and sixty five days a year, ready to respond to your emergency calls for assistance.

### Incident Statistics

Fires (Building, Vehicle, Brush)	88
Overpressure/Rupture (Boiler Problems)	2
Emergency Medical (Transports, Assists, Motor Vehicle Accidents)	2600
Hazardous Condition (Electrical, Fuel Spills, Gas Leaks, CO calls)	213
Service Calls (Mutual Aid, Water Problems, Lockouts)	443
Good Intent Calls (Steam for Smoke, Authorized Burning)	184
False Calls (False Alarms, System Malfunctions)	407

Severe Weather (Lightning Strikes, Severe Weather Incidents)	4
Special Type (Special Incidents, Complaints)	1
Undetermined	0
<b>Total Calls for Emergency Service</b>	<b>3942</b>

### **Calls by Village**

North Harwich	183	South Harwich	179
East Harwich	830	West Harwich	398
Pleasant Lake	489	Harwich Center	1096
Harwich Port	613	Route 6	14
Mutual Aid (Given)	140		

### **Fire Suppression**

This year completes the final phase of our three year Protective Breathing Apparatus replacement program. This program was necessary due to the fact that our previous breathing apparatus failed to meet current National Fire Protection Association standards. In addition to meeting the new safety standards, these air-pacs are much lighter in weight improving Fire Fighter mobility and reducing fatigue while working under fire conditions. I would like to thank Fire Fighter/Paramedic Josh Ford for his assistance in completing this project.

This year has been a challenge keeping our aging Fire Department fleet response ready. I am happy to report at the present time our ambulance fleet is in good shape. This is due in part to the fact that we are once again back on track with the replacement schedule that was interrupted during the Town's 2005 financial crisis. Unfortunately, length of time out of service as well as cost of repairs has prompted us to closely re-examine the replacement and repairs of our present fire apparatus. Immediate actions included placing our 1976 Mack Pumper out of service and to seek and gain approval to use donated funds to purchase a used Engine / Pumper. In addition, at this year's annual Town Meeting the Harwich Fire Department will be looking for your support to purchase a new Fire Engine / Pumper and secure additional funds to refurbish existing equipment. We would like to thank Charlie, Colin and Tom at the Highway Department for their mechanical skills and commitment to keeping our fleet operational.

### **Emergency Medical Services (EMS)**

The delivery of advanced pre-hospital care and transportation of the sick and injured is a major part of the Harwich Fire Department's responsibilities. EMS Officer Robert K. Sanders does an exemplary job ensuring Harwich's citizens and visitors receive the very best in Advanced Pre-Hospital care. As the EMS Officer, Paramedic Sanders works with the Fire Chief on EMS and disaster preparedness related issues. The EMS Officer is also responsible for EMS supplies, equipment, training, quality assurance / quality improvement

and report review as required under MGL 105 CMR 170. The EMS Officer also serves as the designated Infectious Disease Control Officer and represents the Harwich Fire Department at local, county, regional and state level meetings.

The Harwich Fire Department continues its partnerships with Cape and Islands Emergency Medical Services, Cape Cod Health Care, and the Barnstable County Sheriff's Communications Center in our delivery of pre-hospital emergency care. We would like to thank our Medical Director, Cape Cod Hospital Emergency Room Physician Jeff Herbst, for his guidance. We would also like to thank Cape and Islands Emergency Medical Services Executive Director Alden Cooke for his support.

We are forever grateful to all those who have supported our Emergency Medical Service operations over the years. Your support at Town meetings, the kind notes and personal visits to the stations are truly appreciated. This year we would also like to thank the Cape Cod Foundation for the funds to purchase our second "Masimo Rad-57" CO monitor. This device allows us to rapidly assess blood CO levels in patients that are suspected victims of carbon monoxide poisoning. This device is also recommended by the National Fire Protection Association at the scene of a fire for Fire Fighter rehab. Our appreciation also goes out to Dr. Sally Mahoney of the Massachusetts Veterinary Medical Association as well as several private donors for our new oxygen delivery equipment used to treat animals suffering from smoke inhalation. Last but not least thanks to Mr. Lee Brandeis for his many years of support to the Town of Harwich Ambulance Fund and to all those who have shown their generosity over the past year.

### **Fire Prevention/Inspection Division**

The number one goal of any Fire Department's prevention program is to prevent fires and associated injuries before they happen. Having a knowledgeable Inspector who remains current with the latest changes that govern the Fire Department's inspectional authority is the key to achieving this goal. Captain / Inspector George "Hal" Romme has done an excellent job meeting inspectional demands and remaining current with the very complex NFPA Life Safety Code. Despite the recent downturn in the economy, Inspector Romme remains busy performing a variety of inspections including but not limited to re-sales, oil burner, tank removals, new construction and commercial properties.

The following is a partial list of activities conducted by the Fire Prevention Division in 2010.

	Number	Receipts
Inspections	537	\$ 30,320
Permits Issued	159	\$ 7,305
Copies of Reports	32	\$ 191
Fines	1	\$ 100
Burn Permits	443	\$ 4,425
<b>Totals</b>	<b>1,172</b>	<b>\$ 42,341</b>

I would like to thank the general public for their patience while conducting business with our fire prevention office. Our Principal Clerk Susan Pires is a very dedicated employee who handles the work load previously performed by two individuals. She is to be commended for her strong work ethic and friendly service to the many who conduct business with us. Thanks to all the individuals and Departments who have provided us with assistance over the past year. Special thanks to Building Commissioner Geoff Larsen, Town Planner David Spitz, and Ed Destefano of the State Fire Marshall's Office for their support and teamwork. Most importantly thanks go out to Captain Romme for heading up this vital safety function.

### **Facilities**

Two key components of the new Public Safety facility are the combined Police/Fire dispatch center and the Emergency Operations Center (EOC). I am often asked by the general public as well as fellow Public Safety officials "how is that combined dispatch working out"? I am happy to report I am quite pleased with the outcome. This was a major transition for all involved, both Police and Fire, and at times the transition was not easy. But I have witnessed the facility's capabilities and the success of the cross-training and commend all involved on a job well done. Deputy Chief Norman Clarke has done an exemplary job supervising the facility with the constant support of Harwich Police Lt. Barry Mitchell.

In the coming year our Dispatch Center will be examined as part of two separate studies. The first a feasibility study awarded by the Cape Cod Commission will examine the potential benefits of Harwich providing Public Safety dispatch services for the Town of Wellfleet. The second, a \$135,000 grant awarded by the Commonwealth's 911 Commission, will conduct a comprehensive study of all Public Safety communications throughout Cape Cod. The Harwich Public Safety Dispatch Center was specifically designed to accommodate future expansion. It is our hope that the Harwich Communications Center will play a key role in the future of Cape Cod's Public Safety communications. I would like to thank our Town Administrator James Merriam and Barnstable County grant writer Philip Burt for their assistance in obtaining these grants. I would also like to acknowledge the spirit of cooperation between the Barnstable County Fire Chiefs, the Cape Cod Regional Law

Enforcement Council and the Barnstable County Regional Emergency Planning Committee in their support of this study.

Last September was the first time our Emergency Operations Center (EOC) was called into full operation for the anticipated arrival of hurricane Earl. The technological transformation that occurred between our first meeting and the activation of the EOC was incredible. Numerous work stations, phone banks, computer generated displays, and various communication / monitoring equipment was up and running within a days notice. It is important to note that the new center's design and installation was completed in part by Harwich Public Safety personnel. To see things come together during this Declared State of Emergency was a very proud moment for all involved. A special thank you goes out to FF/Paramedic Scott Tyldesley, with the assistance of Lt. David LeBlanc, for their roles in this impressive endeavor.

Station #2 in East Harwich is now 35 years old and remains quite active. The surrounding area is home to many businesses including medical facilities, restaurants, resorts, and an adult day care center. Soon we will be seeing other significant changes including the proposed Charter School and the installation of a new multi-modal roadway. East Harwich is in a state of continuous change and these new and upcoming projects will further challenge our ability to deliver timely responses in the area as recommended by the National Fire Protection Association and American Heart Association. Adequate staffing levels at Station #2 have never recovered from the failed tax override of 2005. We will continue to promote and explore the mutual benefits this strategically located facility could play with our surrounding communities. It is important to point out that if discussions regarding the regionalization of Station #2 fail, the Town of Harwich needs to move forward with its own plan to improve coverage in the East Harwich area. .

## **Summary**

The Harwich Fire Department continues its quest to acquire alternative funding sources to support our operation and minimize requests for taxpayer dollars. On the final days of 2010 we received word from the Department of Homeland Security that we had been awarded another Assistance to Firefighters Grant. This grant totaling \$220,115 will be used to replace our aging vehicle radios, purchase additional portable radios and upgrade our present back-up system. More importantly this grant allowed us to reduce the amount requested in the radio article to be presented at this year's Town Meeting by \$62,238. I would like to congratulate Lt. David LeBlanc for writing this successful grant and for his help in seeking alternative funding sources to support and improve the operations of the Fire Department.

As Fire Chief under Massachusetts General Law Chapter 48, Section 42 it is my duty to report to the Town the condition of the Fire Department and my

recommendations. As previously stated I will continue to provide the very best of services with the resources you provide us. I am also keenly aware of the present state of the economy and the financial struggles many of our residents are experiencing. I hope you find the information provided in this report informative and that it will assist you in making informed decisions as to the level of service you as taxpayers expect from your Fire Department.

In closing I would like to express my appreciation to Deputy Chief Clarke, Police Chief William Mason and Town Administrator James Merriam for their daily assistance. I would also like to thank the members of the Board of Selectmen, Finance and Capital Outlay Committees for listening to my concerns. To the men and women of the Harwich Fire Department who on a daily basis put themselves at risk so they may help others, it is an honor to serve with you. And to the citizens of the Town who have been there for us in our times of need, we are forever grateful!

Respectfully Submitted,

William L. Flynn Jr.  
*Fire Chief*

Learn more about us at - **[www.harwichfire.com](http://www.harwichfire.com)**

# *Report of the* **Harwich Police Department**

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To the Honorable *Board of Selectmen* and *Citizens of the Town of Harwich*, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2010 and recognize the personnel who provided professional public safety and law enforcement services to our community.

## **PERSONNEL**

(December 31, 2010)

### **ADMINISTRATION**

Chief William A. Mason

Karen F. Young, Administrative Assistant

### **FULL TIME SWORN PERSONNEL**

Lieutenant Barry M. Mitchell, Operations Division

Lieutenant Thomas A. Gagnon, Support Division

Sergeant David J. Jacek

Sergeant Christopher J. Kender

Sergeant Richard Campbell

Sergeant John F. Sullivan, Jr.

Sergeant Kevin M. Considine

Sergeant Adam E. Hutton

Officer John E. Warren

Officer Jonathan L. Mitchell

Officer William M. Shelley

Officer Jeffery F. Davis

Officer Robert D. Hadfield

Detective Robert C. Brackett

Officer Robert F. Horgan

Detective Michael E. Porter

Officer T. Paul Ulrich

Officer Neil A. Nolan

Officer Aram V. Goshgarian

Officer Thomas D. Clarke

Officer Paul B. Boorack

Officer Joseph F. Labelle

Detective Marc W. Harris

Officer Richard E. Buttrick

Officer Derek Dutra

Officer Eric J. Geake

Officer Mark T. Holmes

Officer Keith T. Kannally

Officer Peter P. Petell

Officer Amy R. Walinski

Officer Brian Cranshaw

Officer James R. Connery

### **SPECIAL OFFICER - ANIMAL CONTROL**

John J. Burns

### **POLICE RECORDS**

Donna I. Tavano, Police Records and Elder Affairs Liaison

Stephen Cody, Principal Clerk – Firearms Licenses, Records, and Parking Clerk

## SPECIAL OFFICERS

John F. Sullivan, Sr.  
David R. Brouillette  
Lynda J. Brogden-Burns

Robert E. Currie  
Keith E. Lincoln

## POLICE CHAPLAINS

Bishop Jim David  
The Very Reverend Malcolm McDowell

## POLICE MATRONS

Amy L. Brouillette  
Amy Handel  
Cheryl Malone  
Kerry E. Pentland

Julie L. Mei  
Erin Hemeon  
Beverly A. Murphy  
Patricia Scarnici

## Understanding Police Officer Compensation

There has been and continues to be some confusion about police officer compensation as indicated in recent editorials, articles, and comments that have been made. Total police officer compensation derives from a variety of sources including taxes, grants, and private companies. Base pay, benefits, and the majority of overtime expenses are included in the annual Police or General Town budgets, which are predominantly funded by local and State tax revenues. A minor portion of the overtime worked is funded by various grants obtained by the Police Department predominantly in the areas of community policing, specialized traffic enforcement, and homeland security.

Private corporations or contractors fund the vast majority of police “details.” Several large-scale public events such as road races, festivals, sporting events, and parades require additional police personnel and resources. These assignments, **which are worked by officers in addition to their regular shifts and responsibilities**, are necessary for traffic direction, road closures, crowd control, and area security. **It is important to understand that grants and private funding, not local tax dollars, pay for these additional hours worked.** Grant paid overtime and/or private details may comprise up to 20% or more of an officer’s total wage compensation.

Each detail worked is assessed a 10% Administrative Fee which goes directly to the Town’s General Fund to cover billing and scheduling administrative costs. When a police cruiser is necessary at a detail location, a separate fee is charged for that vehicle which also goes to the General Fund.

The majority of overtime worked by officers is to meet minimum staffing needs necessary to address calls for service and sector coverage. Officers are often required to work sixteen (16) hour shifts or be ordered-in on days off

from home to meet these basic public safety staffing needs. Overtime and detail compensation, regardless of funding source, is **not** included or calculated towards eventual retirement benefits.

**CRIMINAL ACTIVITY REPORTED**  
(January 1 through December 31, 2010)

**Part One Offenses**

<b>Code</b>	<b>Category</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
001	Homicide	0	0	0	0
002	Rape	4	3	2	6
003	Robbery	2	3	3	6
004	Assault	60	76	69	71
005	Burglary	171	190	205	255
006	Larceny	141	157	264	221
007	Auto Theft	1	7	8	4
008	Arson	2	3	0	0

<b>Total:</b>		<b>381</b>	<b>439</b>	<b>551</b>	<b>563</b>
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<b>TAKEN INTO CUSTODY</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Arrests, Protective Custody	204	314	279	248
Arrest Summonses	199	227	208	179

<b>Total:</b>		<b>403</b>	<b>541</b>	<b>487</b>	<b>427</b>
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<b>Total Calls for Service</b>	<b>16,118</b>	<b>20,774</b>	<b>18,580</b>	<b>18,337</b>
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As Chief, I have been privileged to work with an excellent staff that takes pride in their service to the community of Harwich. I would like to take this opportunity to recognize and thank Lieutenant Tom Gagnon, Sergeant Kevin Considine, Detective Robert Brackett, and Records Specialist Donna Tavano for their assistance and contributions to this Annual Report.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative partnership.

**Personnel**

In 2010, there were no changes in Police Department personnel. This stability adds to the quality of professional public safety services the Department is able to provide to our community.

The Police and Fire departments completed their first full year in the combined Public Safety Facility. Representatives from several Massachusetts towns as well as many out of state inquiries and visits have occurred. The Town of Harwich has taken a recognized leadership role for successful implementation of the public safety concept with frequent requests for information, copies of policies, union contracts, and tours of the facility. Once again I must thank the Public Safety Building Committee, Board of Selectmen, Finance Committee, Capital Outlay Committee, and most importantly the citizens of our community for their support of this outstanding facility.

Along with completing the first year in the new facility, the Public Safety Emergency Communications Center continued its professional development and enhanced services to the community. Thanks go to Deputy Fire Chief Norm Clarke, Police Lieutenant Barry Mitchell, Fire Lieutenant - EMT Dave Leblanc, Police Sergeant Adam Hutton, Firefighter - Paramedic Scott Tyldesley, and most importantly the women and men who fill the important emergency communications positions for their continuing efforts to make this service successful.

### **Calls for Service**

There has been some question on what constitutes a call for police service. Basically, a call for service is any action or event requiring the presence of a police officer. A call for service can be something as simple as a parking complaint or business checks during the night, or as serious as a domestic violence response, armed robbery, drug investigation, or homicide. They are not counted by the number of officers or amount of time expended to address the issue.

For example, when an officer is dispatched to a parking complaint and issues a parking ticket to the violator, this is counted as one call for service. It involves one officer for approximately ten minutes. Similarly a traffic stop made for a speeding vehicle is also counted as one call for service; however, three officers responding to a fatal traffic crash involving four vehicles in a major intersection; this also counts for one call for service even though they may be on scene for over two hours conducting the initial investigation, an additional 40 to 60 hours necessary to complete the technical reconstruction investigation, several days in criminal and civil depositions and trials.

A police detective and several uniform officers are involved in a lengthy narcotics investigation involving months of surveillance, undercover contacts, collection of evidence, search and arrest warrant executions, which result in five arrests, the recovery of a large quantity of illegal drugs, thousands of dollars in cash, forfeiture of property, and several days of trial including an appeal to the Massachusetts Supreme Judicial Court (in which the Police Department was upheld and established prevailing case law). This counts as one (1) call for service.

Three police officers are called to the location of a domestic fight where the victim is seriously injured. The initial investigation takes over two hours collecting evidence, photographing the scene, and interviewing witnesses. The victim is interviewed by an officer at Cape Cod Hospital while another officer arrests, books, processes, and incarcerates the suspect. Temporary restraining orders are completed and served. Written reports regarding the incident are completed. The court officer completes the process and files the case for prosecution. Each of the involved officers are witnesses in a subsequent one-day trial. All of this counts as one (1) call for service.

A local business owner requests that a suspicious vehicle in the parking lot be checked due to the recent passing of counterfeit twenty-dollar bills. The officer responds and determines that the occupant of the vehicle is waiting for his spouse to meet him there to go shopping. No report is written and the officer clears the scene in less than five minutes. This counts as one (1) call for service. The investigation, arrest, and prosecution of the two individuals identified as actually passing the counterfeit bills took well over 40 staff hours and counted as one (1) call for service.

There are many activities conducted by the Harwich Police Department that do not count as calls for service including requests for copies of records, telephone calls for information that do not generate the dispatching of a police officer, firearms licensing, citizens asking directions from a police officer, and other general patrol duties. Calls for service are just one indicator of service demands upon the Police Department.

### **Seasonal Variations for Public Safety Services**

It is a popular belief that there are extreme variations in demands for public safety and law enforcement services May through September as compared to the remaining months. Over the past eight years, this has not been the experience of police departments on the Cape including Harwich. Summer brings an increase of calls naturally associated with visitors and large crowds not familiar with the area such as traffic congestion, speeding vehicle complaints, lost children, traffic crashes, loud parties, noise disturbances, shoplifting, off-road vehicle enforcement, fireworks complaints, and alcohol related vehicle operation.

The more serious criminal activities such as burglaries, aggravated robberies, sexual assaults, domestic violence, thefts, arson, property destruction, and drug investigations remain consistent year-round. February, March, and April have been historically high demand months for more serious police responses that necessitate greater amounts of staff time to report and investigate. Projecting the statistics generated in January and February of 2010, total calls for service were closely predicted for the entire year. Vacated seasonal homes, businesses, and property become more of a target for criminal

behavior than when occupied. Staffing needs have to be carefully evaluated to provide the most efficient deployment of available resources to meet year-round demands for professional public safety services.

The Town of Harwich continues to host many events throughout the year which requires numerous hours of planning for public safety purposes. Some of these events include the Harwich Cranberry Festival and Parade, Harwich 5k Road Race, 200-mile Cape Relay running event, Harwich Half Marathon, Harwich Port Musical Strolls, Harwich Christmas Stroll, and various other benefit events. Several of these events require the assistance of police officers from many other Cape Cod police departments.

### **Traffic Enforcement – Sergeant Kevin Considine**

The men and women of the Harwich Police Department responded to a total of over 432 motor vehicle crashes in 2010. Over 170 of those crashes were serious in nature requiring a great deal of time for investigation and report completion.

Motor vehicle collisions result in one of the highest causes of property damage, personal injury, and death in the United States. The proper investigation of these incidents is not only mandated by *Massachusetts General Law*, they are considered one of the most expected public safety services provided by law enforcement agencies. Resulting investigations form the foundation of criminal and civil litigation. As the complexity of the incident, severity of injuries, and damage increases, the requirement for technical crash reconstruction by professionally trained officers is necessary.

Of those 170 serious crashes, members of the Harwich Police Traffic Safety Unit investigate the most serious crashes. We are very fortunate to have three crash reconstruction investigators, Officer Robert Horgan, Officer Aram Goshgarian, and Officer Paul Boorack assigned to Cape Cod Regional Law Enforcement Council Regional Traffic Crash Reconstruction Team. The purpose of the Regional Traffic Crash Reconstruction Team is to identify and coordinate the personnel and resources of Cape Cod Law Enforcement Council member agencies to properly investigate serious and/or complex collisions when personnel expertise or equipment needs exceed the capabilities of an individual department. The Reconstruction Team is composed of 27 nationally certified investigators from fourteen law enforcement agencies. During their six-year history this Team has investigated and reconstructed over 168 crash scenes in all fifteen Cape towns and Nantucket. These scientific and complex investigations average 80 hours of highly specialized fieldwork plus depositions, civil and criminal trial time to complete. This is just one example of the regionalized efforts that the Harwich Police Department participates in and utilizes to enhance public safety services while reducing costs.

The Harwich Police Traffic Safety Unit was also very busy this year handling speeding complaints, requests for radar patrol, and traffic safety concerns such as line of sight issues, roadway hazards, and roadway improvement projects. This past year, we have worked closely with the Highway Department to address these concerns in order to make our roads a safer place to travel.

The Traffic Unit operates two mobile speed measurement devices. These radar units advise motorists of their speed and also allow us to record all speed history as well as vehicle count history for the given roadway. Residents may request the speed devices in their neighborhood at any time during the spring, summer and fall seasons. Recognition needs to be given to Special Officer Robert Currie who keeps these pieces of equipment in proper working order and places them throughout the Town.

Finally, the Traffic Unit works closely with the Harwich Traffic Safety Committee in working together to address traffic safety concerns. Thanks goes to Officer Paul Boorack, who is our liaison to the Traffic Safety Committee.

### **Criminal Drug and Narcotics Investigations, a Proactive Approach – Detective Robert Brackett**

Drug related crimes and the lifestyle associated with the drug abuser are major contributors to the crime problems that we face in our community. Nationwide, studies have shown that those who are trying to support an addiction to illegal narcotics commit 80 percent of property crimes. The statistics and experience of the Harwich Police Department reveal that this is an accurate assessment as it pertains to our community. The most common types of crimes that are committed in our community by those who are addicted to or otherwise dependent upon illegal narcotics include, Larceny, Residential/Commercial Burglary, and Motor Vehicle Breaking and Entering, Credit Card Fraud, and Shoplifting. Most commonly we see items such as jewelry, laptop computers, I-Pods, GPS units, and cell phones stolen from residences, businesses, and motor vehicles. These items are small, popular, and easily sold for cash or traded for narcotics. In addition, while seeking these items they are always on the lookout for checkbooks, wallets, or anything that might contain cash, a credit card, and or ATM card.

Frequently the offender, when committing these crimes, is under the influence of narcotics at the time they commit the crimes and/or they are simply committing these offenses to obtain money and/or goods to use to support their drug use. Drugs are also known to be a catalyst for violent crimes as well, as those involved in the trafficking of larger quantities of narcotics compete for drug territories and/or customers. Many times disputes and rip-offs among those involved in the trafficking and distribution of drugs turn violent,

as there is a tendency towards violence of individuals who participate in drug trafficking.

Evidence indicates that drug users are more likely than nonusers to commit crimes, those arrested are frequently under the influence of narcotics at the time of their arrest and that drugs generate violence. In order to effectively address the issue of crime in the community the Department as a *whole* must adjust its philosophy towards the investigation of drugs and drug related crimes.

To help address this society epidemic, all officers of the Harwich are being encouraged to practice proactive patrol techniques. Officers who practice proactive criminal patrol put themselves into a position to interdict criminal activity prior to its commission. The officer practicing pro-active criminal patrol will make many field contacts and vehicle stops for a variety of violations and turns each contact into a short-term investigation while keeping an open mind to the possibility that each and every contact may lead to the discovery of a crime. These officers have learned to look beyond the reason for the initial contact and that sometimes the most minor of stops can lead to the discovery of serious criminal activity. Officers who practice pro-active criminal patrol have been known to not only make significant arrests but to also recruit valuable informants and/or criminal intelligence information in addition to being a major factor in deterring criminal activity prior to its execution.

The suppression of criminal activity takes the efforts of a dedicated professional police department that concentrates on issues of public safety in their local community; however, the involvement of a team approach with the citizens and other community groups will greatly enhance effectiveness. In 2011, the Police Department will be working on the development and creation of a working group comprised of members of the Department to include detectives, school resource officers, court officer, as well as patrol and community policing officers. An important addition to this working group will be members from the public such as teachers and school personnel, business members, clergy, parents and concerned citizens to meet regularly to discuss current trends in drug abuse, criminal activity, and various ways that the community can work together to address these issues. Re-establish neighborhood watch groups and including members of these associations in the working group is a goal of this effort.

### **Police Liaison to the Council on Aging – Records Specialist Donna Tavano**

As the Baby Boomer generation marches into its most “mature” years, the senior population in Harwich continues to grow and utilize services provided by the Harwich Council on Aging/Harwich Police Liaison Program. The two organizations work closely and effectively to identify older residents in our

town who may be cognitively impaired, and triage them to the most beneficial agency. As we age, we constantly face new challenges regarding safe driving, financial vulnerability and physical safety. Our program, tailored to the needs of our seniors, addresses their unique situations, and discretely seeks to provide solutions, which will keep them and the public safe.

Harwich has one of the highest populations of seniors in the state; that designation means more residents with Alzheimer's/dementia. The Police Department, Fire Department or the Council on Aging will often discover a developing cognitive problem in a resident before their family is even aware of it. In such a case, it is paramount to make safe arrangements for transfer of firearms, receive proper medical diagnosis, research alternatives to operating a motor vehicle, determine if they are financially vulnerable and make sure the resident is physically safe.

The Blue Light Special is a Senior Safety Column in the monthly COA Newsletter dedicated to educating Harwich residents about driving safety, frauds and scams and crime. The Harwich Police Department also alerts seniors, through the COA, about local criminal activity.

As we age, we will face challenges wherever we live, but I am proud to be part of a community that provides good solutions for its citizens; whether that is getting transportation to a local grocery store, or just lending a sympathetic ear when an individual has been victimized by crime. Harwich is a caring community, which seeks to work proactively with its citizens to ensure they can live safely while enjoying the highest quality of life possible.

### **Alternative Funding Sources – Lieutenant Tom Gagnon**

The Harwich Police Department continues to research grants in an attempt to provide services to the citizens of Harwich or decrease operational cost to the town. Grant opportunities continue to decline or have stipulations that in the end cost the Town money in either overtime or committed services. While some grants will provide funds for a few concentrated patrols, the grant funds do not pay for the officer's overtime for report preparation or court appearance for example.

At the beginning of 2010 the Harwich Police Department applied for a \$140,000 Energy Efficiency and Conservation Block Grant that would provide funds for a solar panel array on the site of the Harwich Public Safety Complex. In May of 2010 we were notified that we were one of the few agencies to be awarded this grant. During October of 2010 the contract for the project was awarded to Ostrow Electric Company of Worcester, MA. This project should begin construction in January or February of 2011. It is our hope that since the bid amount was well under budget, we may be able to construct a larger photo array saving more on energy costs than was originally anticipated. This

grant was awarded to our Town due to the fact that the Building Committee for the public safety complex had the forethought to purchase and install most needed electrical material to accept this type of project. Thanks go to Building Committee member Franco Previd for his knowledge, dedication and assistance in preparing this grant. It is estimated that our energy savings could be as much as \$10,000 per year.

Additional grants have been and will continue to be applied for when appropriate for public safety service delivery. Grant administration and alternative funding options are under Lieutenant Tom Gagnon whose efforts are appreciated especially when outside funding potentials are very limited.

I am pleased to provide the citizens of Harwich with my eleventh *Annual Report* of the Police Department. This report highlights some of the major accomplishments and events over this year; however, it does not reflect all of the successes and services provided consistently by every member of this organization. It is the consistent delivery of quality services to this community and the positive partnership with the citizens of this Town that continue to be the Department's most important attribute.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Town Administrator Jim Merriam, and his staff for their willingness to assist me over this past year. Once again, special thanks goes to Karen Young, my Administrative Assistant, for her perseverance in meeting endless deadlines, developing reports, attention to details, directing calls, and budget maintenance. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason  
*Chief of Police*

# *Report of the* **Harwich Public Safety Dispatch**

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The new Harwich Public Safety Dispatch/Communications Center is located in the Public Safety Facility and has been in operation now for two years. Many of the initial “new building” issues have been resolved and we are moving in a direction to fine tune our policies and procedures. The combining of Fire and Police Dispatch into one unified organization operating within the Public Safety building has proven extremely efficient in handling the high volume of routine calls. In our handling of less frequent yet more demanding high priority calls such as structure fires, cardiac arrest, police officer shootings, armed robberies to mention some, having two dispatchers sitting side by side working as a team is of great benefit. Our ability to stay on the line with victims and be able to simultaneously provide crucial information to Police and Fire personnel in the street, has proven to be one of the true success of this new operation.

## **PERSONNEL**

Harwich’s Public Safety Dispatch is comprised of four shifts of two dispatchers working twenty four hours a day seven days a week. The unit is supervised by the Deputy Fire Chief who works closely with the Harwich Police Department Patrol Lieutenant. A joint management team has been formed to look at the day to day operation and work together to update dispatch policies and procedures. I would like to thank Lt. Barry Mitchell [HPD], Sergeant Adam Hutton [HPD], Sergeant Kevin Considine [HPD], Lieutenant Dave Leblanc [HFD] and Firefighter/Paramedic Scott Tyldesley [HFD] for being part of the team that supports this highly professional communication / dispatch center. Ultimately I report to Chief William Flynn and Chief William Mason and I appreciate their continued help and support. One of the many benefits of this combined dispatch center has been the much closer working relationship between the Harwich Fire and Police Departments. This relationship between “red and blue” is commendable and unique in the public safety industry.

July of 2010 saw the retirement of Alice Bonatt. Alice originally worked for Harwich Police as a Dispatcher, and then transferred to the Fire Department in 1988 when the Fire Department first hired Fire Alarm Operators. She made the transition again in 2009 when the Public Safety Dispatch Center was built. We are fortunate that Alice has elected to stay on as a Part Time Telecommunicator. As a result of Alice’s retirement, Katie Varley moved from the Part Time Telecommunicator position to the full time position. Katie Brown has been hired to fill one of the two Part Time positions.

## **HARWICH PUBLIC SAFETY DISPATCH STAFF**

Norman M. Clarke Jr., Deputy Fire Chief / PSD Supervisor

Dispatchers:

Margaret Mantos

Amy Brouillette

Diane Nicholson

Iris McNally

Julie Judge

Amy Handel

Mike Eldredge

Katie Varley

Alice Bonatt [part time]

Katie Brown [part time]

### **SUMMARY**

I would like to thank the Selectmen and Mr. Merriam our Town Administrator for their support in the development of the Public Safety Dispatch Center. The dedication and commitment of our dispatchers is truly remarkable. The Center's success to date is directly related to the great work from our dispatchers. The mission of combining the separate fire and police dispatchers into one unified communication unit has been accomplished. Through this process has evolved an even closer working relationship between all of the Fire and Police personnel. The ultimate result is a better service to the citizens and visitors of our great town. There is an ongoing commitment to explore providing regional dispatch services for other communities from our center. A cape wide study of all potential regional dispatch and 911 services is now in progress. It is my hope that the end result will be the Harwich Public Safety Dispatch Center becomes a dispatch "hub" for the Lower Cape. I am committed to looking at all possible areas to improve services and contain costs. In the last twelve months the Harwich Public Safety Dispatch Center has handled over 22,292 calls for service.

Respectfully submitted,

Norman M. Clarke Jr.

*Deputy Chief*

# ENVIRONMENT & PUBLIC WORKS

## *Report of the* **Architectural Advisory Committee**

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The Architectural Advisory Committee acted on 38 commercial buildings, site plans and signs during the year 2010.

We are hoping to preserve the charm of our community and well designed commercial buildings and signage are a huge influence on how our Town is viewed.

We encourage persons interested in preserving the character of the Town of Harwich to attend our meetings and consider joining the Architectural Advisory Committee. Meetings are the second Tuesday of the month at 6:30 p.m. in the Town Hall Library.

Respectfully submitted,

Barbara Scott Josselyn, *Chair*

## *Report of the* **Bikeways Committee**

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We currently have five members and are allowed seven. New members would be welcome.

Our main and never-ending goals are threefold:

1. Maintenance of the Old Colony Rail Trail (OCRT),
2. Improving bike safety, and
3. Enhancing the bike environment.

On maintenance of the OCRT, a major goal is removing root damage to the trail surface, and for this, the Highway Department has requested \$50,000 to be added to their 2011 budget. Some things such as debris and sand on the trail, and clearing of encroaching branches, we try to handle by ourselves. The Highway Department has been extremely helpful to us. The biking community is grateful for what they do.

On bike safety, last year we reinstituted a bike rodeo at the elementary school and plan to run that again this spring (possibly cooperating with the Chatham Bikeways Committee). Last year, we also spent a considerable amount of time looking into ways we could improve safety at road/trail crossings, and options are being discussed with the Traffic Safety Committee.

Also last year, we cooperated with the Summer Host Housing program on publishing a Bike Safety brochure that was distributed to foreign students employed here for the summer. This fall we filed a CPC application for funding to adapt and print the brochure for more general use and distribution Town-wide.

On enhancing the bike environment, this spring, we hope to complete improvements at the High School Lot 5 for summer parking by bicyclists. This will relieve the pressure on the Brooks Park and Town Hall parking lots.

One of our projects is to create a map or collection of maps showing various good bike routes through Harwich. The OCRT and CCRT (Cape Cod Rail Trail) are becoming overcrowded. We need to get more bicyclists, certainly those willing to use the roads, out onto the roads. The roads can be used not only for recreation (there are some great, scenic road rides in Harwich), but also to get to destinations, for instance the beaches, around Town.

We are also working with the Planning Department to create signage along the OCRT that will inform bicyclists of services and facilities available in Harwich Center. The Planning Department, Dave Spitz, has been very helpful to us in this and other projects. The biking community is grateful here as well.

Last year, a considerable amount of time was spent, along with the Trail Committee, toward developing an all purpose pedestrian/bicycle link between Harwich Center and Harwich Port. This fall, with the assistance of the Planning Department, we filed a CPC application for what is called Phase One of the project. The project will take two years to complete. The specific configuration of the link is still being developed.

Our long term goal is for Harwich to become a Bicycle Friendly Community. This is a designation given to communities across the United States that have made outstanding progress in facilitating bike riding in the community. The award is given by an organization called LAB, League of American Bicyclists, a Washington based umbrella for U.S. bicycle organizations. There may be only two communities in New England that have so far obtained the award. We do not anticipate becoming a bicycle friendly community in the near future. This is a long term goal.

One community in New England that received the designation established the policy that a middle school child should be able to bike to any destination in Town, safely. In Harwich, that would include schools, village centers, beaches, wherever. Obviously, we are far from that today.

Harwich has an excellent off-road network on which to expand. We have off-road facilities paralleling Great Western, Route 124, and Route 28. We will soon have an off-road facility paralleling Route 137; and hopefully, one connecting the OCRT with Harwich Port. Missing are: a facility paralleling Route 39; and good feeder routes to the off-road facilities.

Recently, there was an article in a local paper about future micro-surfacing Gorham Road and Forest. Gorham and Forest, and for that matter, other similar minor arteries such as Lothrop, Long Pond Drive, Depot Road, Uncle Venie's and many others are good candidates as feeder routes. For instance, Lothrop can be a good feeder route between the OCRT and the Earle Road Beech. Long Pond is a good feeder route between the CCRT (Cape Cod Rail Trail) and Route 137. Depot Road and Uncle Venie's are good feeder routes between the OCRT and Red River Beach.

In Harwich, these feeder routes may not be so heavily traveled that they need an off-road facility, but they are heavily enough traveled that they need some enhancement, such as multi-modal lanes or shoulders. The roads are used frequently not only by bicyclists but also by joggers, walkers, some with dogs, and mothers pushing baby carriages. The only way to keep a bike upright is by steering it. There may be some gyroscopic effect at high speeds, but at slow speeds, where most kids and adults ride, it's mostly steering. As a general rule of thumb, motorists should give a bicyclist at least three feet leeway. On roads like Lothrop, Long Pond, Depot, Gorham and Forest, this

forces the motorist to veer far to the left of the road center line. These roads are traveled heavily enough that this can be a hazard.

Road maintenance may be an opportunity to do more than just maintain. There have been several maintenance projects in East Harwich recently; e.g., Pleasant Bay, Church, and Kendrick. All of these roads are roads used not only by bicyclists but also women pushing baby carriages, pedestrians with dogs, and the like. All would have benefited substantially if they had been provided with multi-modal lanes, or at least shoulders, at the time the maintenance occurred.

We know that in the future there will be substantially more pressure on the Harwich infra-structure. We all talk about what we want Harwich to be like 10-20-50 years from now. There has been a lot of publicity about the need to get people out of their cars and relieve the congestion on the roads, throughout the Cape. Putting multi-modal lanes or shoulders on minor arteries will facilitate reaching that goal. With regard to our goal of becoming a bicycle friendly community, it will also permit a middle school child, and for that matter their parents, to bike safely to any destination in Town.

## *Report of the* **Cape Cod Water Protection Collaborative**

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The Cape Cod Water Protection Collaborative is a 17 member County agency. Each of the 15 Cape towns appoints a representative to the Governing Board whose membership also includes 2 members appointed by the County Commissioners. The mission of the Collaborative is to offer a coordinated approach to enhance the water and wastewater management efforts of towns, the Regional Government and the Community, and to provide cost effective and environmentally sound wastewater infrastructure, thereby protecting Cape Cod's shared water resources. The Collaborative seeks funding support for the Cape communities, establishes priorities, directs strategy, builds support for action, and fosters regionalism.

The Collaborative is staffed by a part-time Executive Director and meets every other month, usually at the County Courthouse. The Collaborative maintains a website, [www.capekeepers.org](http://www.capekeepers.org) that provides current information to the general public concerned with the water quality of Cape Cod.

The Collaborative continued its focus on providing service to municipalities in several ways this past year.

1. The Collaborative sought and received county funding for FY'11 that enabled it to provide expert consulting services to towns to assist with engineering, planning and financial management. The County has hired two outstanding professionals in their fields to provide unbiased expertise to towns seeking reviews of local wastewater engineering and planning processes and in the development of financial management strategies for implementing a wastewater management program. The consultant services are available on an as requested basis. Many towns have taken advantage of this service to date.
2. The Collaborative has continued its focus on using regionalization based on shared watershed boundaries as the most cost effective basis upon which towns can work together to undertake their watershed management measures. Towns working together to solve water quality problems on a watershed scale may provide an opportunity to lower costs and minimize infrastructure. The Collaborative has sponsored a report which studied the potential costs savings associated with regionalization. The report can be found on the Capekeepers.org website.

3. The Collaborative was a co-sponsor of a cost report that provides unbiased data on the relative costs of different technologies employed in the region over the past 13 years. The study resolves many of the questions and misinformation regarding the cost competitiveness of some systems over others and provides a good framework for communities thinking through the scale and type of systems they may want to employ. This report appears on the Capekeeper.org site.
4. The Collaborative undertook an analysis of the regulatory hurdles confronting towns proposing to use wetland alternations to improve nitrogen attenuation. The report defines the critical path to approval and details which project types are most likely to receive approval. The Collaborative hopes to move ahead with this project in the coming year to more fully define the issues that need analysis to lower the cost of implementation to any town proposing a wetlands altering project.

Lastly, the Collaborative has spent much of the year preparing for anticipated litigation from environmental groups looking to require the towns to proceed more quickly with wastewater plan implementation. The Collaborative has engaged special counsel and is preparing itself to best defend the interests of the County. Continuation of local planning and implementation efforts is the best possible defense that the towns can employ; as such an approach minimizes the chance that the court will substitute its judgments for those a town has developed on its own. The course of the litigation is unclear, but it is expected that the case will be a major focus in the coming year.

While much has been accomplished, much remains to be done. The Collaborative will continue to support the efforts of Cape communities to maintain the quality of our waterways.

Respectfully submitted by:

Larry Ballantine, *Harwich Representative*  
Andrew Gottlieb, *Executive Director*

## *Report of the* **Cemetery Commission**

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This past year has been focused on the further expansion of the Town's cemetery resources, a vital component of the municipal services offered to Town residents. Primary attention has been at Evergreen Cemetery in East Harwich. We have completed the preliminary paving of the road access off Route 39 as well as having completed the entrance stonework, irrigation, grading and hydroseeding. We have opened up one section of the expanded property for lot sales and plan to make the balance of the seven acre addition available for the public during 2011. The current plans call for approximately 2600 full burial sites once all improvements are completed. In addition, we are contemplating a columbarium wall to accommodate cremations and a special veterans section.

For the second successive year, the Commission, working with the Harwich Historical Society, conducted a special Halloween time tour of the historic Harwich Center Cemetery. During 2011, we will be undertaken a much needed restoration of many of the damaged and weathered monuments in that cemetery, employing funding from a 2010 grant by the Community Preservation Committee (CPC). The Commission, working with the Town's Council on Aging, conducted its second annual informational planning session for Town residents. The program involves experts from area funeral homes, bereavement specialists and our Administrator, among others, who provide details and offer guidance to assist Town residents addressing family funeral planning needs. Both the historical and funeral planning programs have proven to be extremely successful and will become regular Cemetery Department activities.

The Commission's recently acquired Ground Penetrating Radar has proven an invaluable resource to locate previously unknown and available grave sites helping to meet a very scarce resource in many of the Town's cemeteries. In addition, the device has proven to be an important revenue source to support for future Commission activities by contracting out its use to other municipalities. This past year, the Commission joined with the Town Highway Department to purchase a stump grinder that will save considerable funds from having to otherwise contract for such services. Lot sales, along with administrative fees, are the primary means by which the Commission conducts its annual operations. The locating and clearing of added grave sites and their eventual sale is of critical importance to saving taxpayers thousands of dollars annually to meet maintenance and operational costs.

Regarding burial lot sales, during the past year, the Commission realized \$34,065 from lot sales for operational use along with \$3,700 added to perpetual care principal, and \$5300 from administrative fees, for a total of \$43,150. That amount represents a substantial increase over the past several years lot sales; \$25,000 in 2007, \$28,000 in 2008 and just over \$31,000 in 2009. The Commission attributes the continued growth in income, even in these troubled economic times, to the acquisition of the Ground Penetrating Radar equipment locating additional burial sites and the effective sales and marketing efforts of our Administrator, Robbin Kelley. To facilitate meeting operational needs, the Commission, following approval of the 2010 Town Meeting, has established a "revolving fund" which includes net income from lot sales, administrative fees and contracted fees for services.

During the past year, Christine Wood, who was serving her second tenure with the Commission, was forced for health reasons, to step down in March. She was replaced by former Town fire chief, Wilfred Remillard. Wil brings a great deal of experience with the Town to the position. However, replacing former Commissioner Wood will be tough assignment. She served the Town untiringly and her knowledge of cemetery issues and Town needs made her contributions to the Commission exceptionally valuable. We will miss her personality and her experience.

This past year, the Town witnessed 72 interments. Of these, 32 were full burials while, for the first time, a majority, 40, were cremations. The trend toward a higher percentage of cremations continues and the Commission is planning to make adjustments to its Rules and Regulations to accommodate these changing demographics.

This past year, the Commission has taken action to reclaim an area on the west side of Mount Pleasant Cemetery in Harwich Port that had become overgrown from years of inactive ownership. An improved access and parking area at South Harwich Cemetery was commenced, in conjunction with the significant improvements made to the Old Meetinghouse on those same South Harwich grounds. The addition of several grave sites was also achieved and will be made available for future sale.

During the upcoming year, the Commission plans to continue its efforts at improvements at the recently obtained Pine Grove Cemetery in West Harwich, including the clearing of overgrown areas within the property obtained that will add additional grave sites, renovating the storage shed and possible new plantings. The entire Pine Grove property initially will need a major landscape upgrading as well. At Kelley Cemetery, North Harwich, where we secured an additional area through taking, we hope to commence plans to provide a proper parking area and increase grave sites. In the upcoming year, we plan to apply for an additional Community Preservation Grant to place a gran-

ite post and rail perimeter boundary fence at Hawks Nest Cemetery. We also hope to replace the damaged posts and rails at Harwich Center Cemetery, as part of the other major monument improvements planned for this year.. We may also consider hiring an additional seasonal worker, using lot sales income, to provide for hand mowing in the more historic areas of the cemeteries to limit inadvertent damaging of the aging gravestones and markers.

We anticipate an active year for the Commission and our Administrator as we continue efforts to properly maintain and service the 17 existing Town cemeteries and remain vigilant in making needed improvements and insure sufficient resources for the Town's present and future inhabitants. The Commission meets monthly at its offices located at the Town Highway Garage on Queen Anne Road and public input is most welcome. The Cemetery Department office is open five days a week from 8 a.m. until 1 p.m.

Respectfully submitted,

*Harwich Cemetery Commission*

Paul Doane, *Chairman,*

Warren Nichols

Wilfred Remillard

Robbin Kelley, *Administrator*

## *Report of* **Channel 18**

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I, as department head, respectfully submit this annual report to the citizen's of the Town of Harwich.

The year 2010 has been another busy one for Channel 18. We continue with the help of many dedicated volunteers to expand our programming for the Community. We are in our 12th year of production of "Community Journal". This is a weekly show produced by volunteers highlighting the very best of the Town of Harwich: people, places, events, and happenings! I would like to thank my loyal crew of Community Journal for the many years of service to the show. Thank you to Betty Pino, Paul Coughlin, Bill Flynn, Dorothy Safford, Florence Levenson, Ellie Bassett, Ron Armbruster, Joyce Roche, John Roche, Eileen Wyatt and Jack Wyatt for their contributions, hard work and dedication to Harwich Channel 18.

We continue to program the Board of Selectmen's meetings, and cover the Annual Town Meeting LIVE and any Special Town Meetings that come up such as our meeting in December of this year. Harwich Channel 18 covered many forums and meetings on the subject of School Regionalization. I had many comments from residents and board members who felt we did a terrific job in keeping the citizen's of Harwich up to date on the process. We believe this helped our Town Meeting decide, by a huge majority, to support regionalization. The Voter Information Committee continues to use the Channel as a way to get important information out to the Community. Many town departments use the Channel and produce programming on a regular basis. Emergency Management, Board of Assessors, Planning Board, Board of Health, Council on Aging, School Committee, Water Quality Task Force, Utility and Energy Conservation, are just a few who take advantage of the Channel. I would encourage any Town department or Committee to use the Channel to reach the citizen's of Harwich. I have also worked with the Harwich Historical Society on many of their "Oral History" projects, and look forward to producing more of these special visits with Harwich people. Coming up this spring will be a special production celebrating the life and work of "Charlie D" the famous Harwich Artist Charles Cahoon. This show will be part of the Historical Society's special exhibition for the 2011 season. The Harwich Town Band Concerts videotaped during the summer months by Cynthia McGalliard, are always a popular attraction to the Channel. Thank you Cynthia! We also cover the Cranberry Festival's Hometown Parade, which is a mainstay of the Town's Fall events.

I continue to serve as the Public Information Officer for the Town's Emergency Management Team under the direction of Lee Culver. This past summer we were called in to activate the Emergency Operations Center at the Town's Public Safety Building due to the threat of Hurricane Earl. Once again we were lucky not to get a direct hit. The citizen's of Harwich should know, we were ready!

The most exciting event of this past year was being able to hire a part time assistant, thanks to the support of Town Meeting. In early October, Jamie Lee Goodwin joined the team at Harwich Channel 18. She has been a great help, and has been able to contribute to the Channel as well as improve and update the Town's WEB site. I look forward to working with Jamie in the coming year and hope the Town will agree to support this part time position becoming a fulltime position shared with our IT dept.

In closing, I would like to thank the citizen's of Harwich for their support. I would like to thank all my volunteers, without their help, we would not survive! I look forward to another year at Channel 18, our 11th year at the Harwich Community Center.

Respectfully submitted,

Jill Mason  
*Director*

## *Report of the* **Community Center**

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### HAPPY BIRTHDAY!

In February 2010 your Community Center marked its first decade of service. To celebrate these ten years, the center opened each Sunday during the month of February to host events which highlighted the community and engaged Harwich residents and community members of all ages. Keith Klinger kicked off our festivities, providing appraisals for curiosities of all sorts brought in by local treasure hunters. Week two entertained our guests with a wonderful magic show and coffee house. It was amazing! Our third Sunday showcased local talents with an afternoon with Harwich artists and authors. The final event was our Birthday Party - a chance to take a walk down memory lane, look back on how the Community Center has grown and changed, and look ahead to the next ten years. The party was a wonderful opportunity to thank the community and the hundreds of volunteers who contribute so much to our building. The party, much like the building itself, was a huge success.

In March, we hosted the Children, Youth and Family Summit for the first time. This event invited children and families from all over Cape Cod to meet and collaborate here at the Community Center. Over five hundred participants embraced the experience. Our traditional egg hunt in April and Halloween party in October were more popular than ever.

This was not just a year of fun and games at our Community Center. We presented our new goals, which include:

- 1) Establish a revolving fund for the weight room. In this way, we will be able to enhance the space and secure equipment that is safer and more user-friendly.
- 2) Develop plans for the fitness/wellness center in the basement of the Community Center by working with other departments in the building.
- 3) Enhance the web page to provide the Center Activities calendar and interactive room requests.
- 4) Investigate grants and other fund raising sources for eligible programs and expansions.
- 5) Evaluate and enhance current operations all existing departments within the Community Center for maximum efficiency.
- 6) Examine potential methods by which inter-generational interaction may be increased.

7) Develop a marketing plan for Community Center room sponsorship.

The Facilities Committee has also identified several areas that, although they function, could benefit from improvement, such as computer access technology and hours of operation.

The Community Center continues to be a jewel for the Town of Harwich. Our groups and organizations indicate that we have increased the amount of people who are participating in events, group meetings and functions at the Community Center.

The numbers from January through August of 2010 are as follows:

January	8,926 people
February	8,613 people
March	7,613 people
April	9,206 people
May	9,675 people
June	9,967 people
July	10,011 people
August	10,203 people

These numbers include our clubs and organizations who meet on a regular basis. Some of these organizations have been with us since we opened our doors and continue to be a part of the fabric of our Center.

The Community Center remains mindful of the financial constraints faced by the community and our town. We try to alleviate some pressure by doing our due diligence in facilities management, i.e. utilizing the Senior Work-off program for assistance in clerical tasks and special events. We continually have energy audits and take advantage of new technology that will enhance the building and reduce costs. One of the programs we have taken advantage of was having sensor light switches put into the activity rooms and restrooms throughout the building that detect motion, turning all lights off when these spaces are unoccupied. In an effort to bring in new revenues, the Facilities Committee went before the Selectmen to request an increase in room use fees at the Center and have established a program which will allow local businesses and individuals to sponsor various spaces within the building.

The Community Center continues to be called upon by several other departments to cohesively work to meet the needs of the townspeople, such as the Health, Highway, Planning, and Water Departments, Emergency Management, Channel 18, the Council on Aging, Golf, Recreation, Youth Counselor, and the offices of the Harbormaster, Town Clerk, the Board of Selectmen, and the Town Administrator, just to name a few.

The Community Center is proud to report that Wi-Fi is up and running throughout the building and is in use on a daily basis.

The numbers for our Passport services continue to grow, bringing revenue into the town while providing a local service for many participants.

To ensure the community's needs for open space, meeting rooms, educational opportunities and recreation are met, the Facilities Committee, with guidance from the Director, desire to establish a long-range plan for the Center. The first step in the long-range planning process is to assess the current operations and services of the Community Center by developing a scenario plan. Although we continue growth in the Center, we would like to have input to determine if the growth is consistent with the vision of the town. We, the Community Center, will look to you, the users, to help us grow and determine in what direction.

We remain committed to grow in the Community Center in whatever way possible to meet the needs of our community and look forward to working with you, the public, to maintain the Community Center as an integral part of the Town of Harwich.

## *Report of the* **Conservation Commission**

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The Harwich Conservation Commission is the local body that is responsible for the implementation of the Massachusetts Wetland Protection Act, which includes the Rivers Protection Act, as well as the Town of Harwich Wetland Protection Bylaws and Regulations. These regulations are complicated and the Commission tries its best to apply them accurately, fairly and consistently.

The Southeast Circuit Rider for the Department of Environmental Protection (DEP) stated recently that Harwich is one of the two busiest towns in southeastern Massachusetts. The Commission held 81 hearings to address Notices of Intent and requests to amend Orders of Conditions. We also conducted eight hearings to address Requests for Determinations of Applicability. We issued 46 Orders of Conditions, one denial, 29 Certificates of Compliance and 19 extension permits. In addition, the Conservation Administrator handled 71 Administrative Reviews.

Only one new commissioner was added this past year. Jane Fleming was interviewed and recommended by the Board of Selectmen Interviewing Committee and we thank the Board of Selectmen for the quick turnaround in her appointment. Given the high number of new commissioners last year, training has been a major focus for the Commission. The majority of the Commissioners attended six hours of training provided by the DEP Southeast Circuit Rider. Commissioners have also attended Massachusetts Association of Conservation Commissioners (MACC) training sessions and recognition is appropriate for Lara Slifka as she completed all eight units of Fundamentals for Conservation Commissioners. The Commission has a good compliment of people with different backgrounds and areas of expertise and fielding a quorum thankfully has not been an issue.

The Commission is also charged with the oversight of 1000+ acres of conservation land. Over the past year, the Commission has made a concerted effort to dedicate more time to this important responsibility and we plan to continue this focus on land management in the upcoming year. Numerous special meetings were held and a lot of individual work was done to provide input on the Harwich Open Space and Recreation Plan. We are quite proud of the end product and commend Town Planner David Spitz and Conservation Commissioner John Chatham for compiling the document and completing it. The Commission also worked closely with the Trail Committee in developing and eventually passing formal regulations restricting detrimental activities on

conservation land. A follow on to this collaboration with the Trail Committee was additional meetings with the Harwich Police Department, Harwich Conservation Trust (HCT) and the Selectmen to figure out ways to deter vandalism and ORV use on conservation property.

Other activities that the Conservation Commission has been involved with this year include:

- Working collaboratively with the HCT and Real Estate and Open Space Committee to complete two direct land purchases totaling 10.2 acres and holding the conservation restriction on one land purchase totaling 9.4 acres.
- Applying for and receiving a \$3,000 Barnstable County Grant toward conservation land management and improvements
- Receiving a \$20,000 CPA allocation for a comprehensive land stewardship report and land management plans for Bells Neck and Island Pond Conservation areas.
- Completing a detailed report on the deeds and records of Town-owned land under the stewardship of the Conservation Commission.
- Leasing of the Great Swamp Bog
- Creating a leasing directory
- Hosting the Annual Spring Seedling Give-Away
- Planting of Beach Grass at the Red River Dunes
- Updating the Town Conservation Department and Conservation Commission websites
- Assisting with trail clearing and clean-up
- Participating in the waterfront cleanup organized by the HCT and the Natural Resources Department.
- Participating on the Saquatucket/Wychmere Harbors Task Force

Conservation Commission Goals for the upcoming year include:

- Implementing recommendations of the comprehensive land stewardship report
- Seeking out grants for further land management improvements
- Continuing to focus on land management
- Updating Conservation Commission administered property database

We would like to thank the Board of Selectmen, the Town Administrator and other town boards for their continued support. We would also like to thank John Chatham, Conservation Administrator, for his professional guidance and in particular for his assistance to the residents of Harwich with their questions and applications. We would also like to thank Carol Genatossio and Judy Sullivan for providing such excellent administrative support.

Finally, we would like to offer a special thanks to Chairman Chester Berg who is retiring after thirteen years of service. Chairman Berg was instrumental in maintaining continuity and transferring knowledge over the past 18 months as new commissioners were appointed and his leadership and guidance will be missed.

Respectfully,

Dean A. Knight, *Chairman*  
Amy Morris, *Vice Chairman*  
Lara Slifka, *Clerk*  
Bradford Chase  
Walter Diggs  
Jane Fleming  
Ronald Saulnier

## *Report of the* **Department of Public Works**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works 2010.

DPW Directors are often judged by the conditions of roads under their jurisdiction. Cognitive of this when I was first appointed Director in 2003, one of my main priorities was to improve our PCI (Pavement Condition Index – i.e. road conditions) and develop an aggressive Road Maintenance Plan. This plan was developed over the course of an entire year and done completely in-house, as we are fortunate enough to have a Certified Pavement Inspector on staff. We were successful in getting it adopted and supported by the Board of Selectmen, Finance Committee, and Capital Outlay Committee, and financially supported by several consecutive Town Meetings. Today, I am extremely proud of the condition of our roads in Harwich and feel they are among the best maintained on the Cape.

Unfortunately, when the economy hit the Great Recession in 2008, it was no longer viable to continue the cash flows we had received in previous years. One way to maximize our limited maintenance dollars is through the use of Transportation Improvement Projects (TIP). TIP projects are typically Town projects that are funded by State and Federal funds, with the Town responsible for engineering and design and the acquisition of all easements for a secure right of way. Once the design is completed and accepted by the State, (MassDOT), the project becomes theirs, with MassDOT bidding, awarding, and overseeing all aspects of the project until its completion.

The reconfiguration and signalization of the Route 124 / Queen Anne Road Intersection is one such example of a TIP project. The intersection, substantially complete June 2010, has restored serviceability of the intersection to an A or B level and alleviated the long backups that occur on Route 124 during the summer. The winning bid was approximately \$750,000 and included the widening of the Route 124 approaches, the relocation of utilities, drainage improvements, and signalization of the intersection with dedicated left turn lanes on Route 124. The Town spent approximately \$72,000 on the project, or roughly 10% of the construction costs, not counting construction oversight provided by MassDOT. I can think of no better avenue to leverage the Town's maintenance dollars.

Another major project that is presently in the design phase is our Route 137 TIP project. It includes the reconstruction of the entire road from the Brewster line to the Chatham line, excluding the newly paved intersection of Route 39. This \$5 million project, planned for FY 2012, would widen the road, provide for pedestrian and bicycle accommodations, replace drainage systems, and install a new signal at the Route 6 east bound ramp. Article 5 of the 2008 Special Town Meeting voted to approve \$327,800 for engineering and easement costs associated with this valuable project, approximately 6.5% of its cost.

In an effort to solicit as much public feedback as possible and develop support on this important project, a number of public meetings have taken place. These included a kick-off meeting July 29, 2009, an informational meeting before the Board of Selectmen on October 13th, a public informational meeting on December 10th and a meeting with the East Harwich Village Collaborative, Cape Cod Commission and the East Harwich Community Association on February 4, 2010. These meetings were held in advance of the required MassDOT 25% design public hearing that is scheduled for January 19, 2011. I would like to thank everyone who has participated in these meetings and encourage anyone with questions, comments or suggestions about the project to contact the DPW office or me directly.

Finally, I am pleased to announce that on December 3, 2010, I received a letter from Bernard McCourt, MassDOT District 5 Highway Director, informing me that their Project Review Committee has accepted our new Route 124 TIP project, with an estimated \$4 million construction costs. Although this is in the very beginning stages of development and the Town will have to fund engineering and design costs, I am quite excited and optimistic about this project. The reconstruction of Route 124 from Route 6 to the Brewster town line is needed for several reasons: Localized roadway flooding due to high groundwater, numerous side streets and driveways that have limited sight distances, a narrow roadway with little to no usable shoulder and the total lack of pedestrian and bicycle accommodations. One of the project goals would be to connect, via a new sidewalk and usable shoulders, the existing Cape Cod Rail Trail (CCRT) with the Cape Cod Regional Technical High School, which serves as a regional shelter during emergencies.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

## **Building Maintenance Department**

The Building Maintenance Department, which consists of two full-time employees, is responsible for routine and preventative maintenance of various Town-owned buildings, as well as setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2010:

- Replaced hot water storage tank at the Community Center
- Rebuilt the bleachers at Whitehouse Ball Field
- Rebuilt the beach stairs at Sea Breeze Avenue and Zylpha Road
- Supervised the replacement of the heat controls at Town Hall
- Supervised the renovations on the outside of the old Highway Barn on Sisson Road

This department also responded to and completed over 100 work orders (requests for service) during the year. These included replacing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment and coordinating repair services with outside contractors when appropriate.

## **Custodial Department**

The Custodial Department, which consists of three full-time and two part-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, and the Albro House.

Although we are still in a period of transition, we are optimistic that the Custodial unit will continue to develop into a more efficient, streamlined department, providing a high level of service to the Town. To that end, we have received numerous compliments from Department Heads regarding the quality of custodial services over the past year.

## **Disposal Area**

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

In order to maintain service to the Town's residents, the Disposal Area replaced two aged 100-yard trailers, allowing the site to continue the swift rotation and removal of debris from the facility.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

The main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The

MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 303 trips to this facility moving a total of 6,934 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,426 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 150 trips. The traffic flow, drive-through parking, Salvation Army bins, and paint and oil sheds continue to work extremely well. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station where it is processed to increase density and loaded into 100-yard trailers for transportation to United Waste Management in East Sandwich. Harwich vehicles made 272 trips, hauling a total of 4,647 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.
- The Treasure Chest is open Friday, Saturday, Sunday and Monday from April through October 9AM-3PM, and Saturday and Sunday from 9AM-3PM, October through April for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.

Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected and is held on the second Saturday of each month from May through October 9AM-12PM. During the collections in 2010, the Disposal Area recycled a total of 5,482 gallons of paint, 49 thermometers, 23 thermostats and switches, 1.2 pounds of elemental mercury, serving 647 cars and 956 households. The Disposal Area also collected 2,525 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

## **Highway Department**

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- DPW personnel patched potholes and made road repairs using 25 tons of asphalt
- Crack Sealing done on 41 roads totaling 6,325 gallons of fiber reinforced modified crack sealer
- Installed 18 drainage systems
- Reconstructed 34 drainage systems
- Cleaned 457 catch basins with Town-owned equipment
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by September 15, 2010 and re-swept as necessary through end of September.
- Striped 55 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Completed light tree pruning in several neighborhoods
- Completed road side mowing on all main roads and started on secondary roads
- Responded to 268 work orders (requests for service)
- Completed upgrade of all municipal road as required under the new Municipal Uniform Traffic Control Device regulations
- Assisted the Recreation Commission by clearing 10 acres of land behind the Community Center for the new ballfields
- Assisted the Cemetery Department in the expansion of Evergreen Cemetery by clearing the land, installing 4 drainage systems and paving 2080 l.f. of road
- Assisted the Cemetery Department in the Expansion of the South Harwich Meeting House and Cemetery by clearing the land and rough grading the property

## **Park, Cemetery, and Forestry Departments**

These departments are responsible for the maintenance of 6 parks, 5 athletic fields, 19 memorial squares, the grounds of 13 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 16 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time, one year-round part-time, and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.

Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.

Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.

Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 70 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders, as well as assisting with the clearing of land for both the Evergreen Cemetery Expansion project and the new ballfields behind the Community Center.

The Forestry Department's one seasonal employee planted 12 shade trees in various locations throughout Harwich with the help of the Cape Cod Regional Technical High School's Horticultural class. These trees, which are a fundamental element of the Town's roadside beautification program, consisted of October Glory Maple, Red Sunset Maple, Cleveland Pear, Aristocrat Pear, Fragrant Snowbell, and Kwanzan Cherry.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

### **Beaches and Town Restrooms**

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and

periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. During 2009, the dune restoration project was continued at Red River Beach. The seaweed removed from this beach was covered with sand and used to build up the eastern end of the beach. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

### **Vehicle Maintenance Department**

The Vehicle Maintenance Department, which consists of three full time employees, is responsible for scheduling, servicing, and repair of the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, compactor equipment, weight scale and generators. This department also maintains the Town's fuel dispensing system and its small equipment.

The following is a partial list of some of the major repairs accomplished during 2010.

- Performed approximately 750 minor and 250 major services and repairs to Town vehicles
- Transfer Station – continued servicing both hydraulic systems including the replacement of hydraulic lines, cleaning and inspection of each station, as well as removal of the push pit ram for repairs.
- Disposal Area Scale – continued servicing and maintaining the scale.
- Major rear-end repairs on both of the Landfill Mack Tractors.
- Install and plumb hydraulics, controls, and wiring for replacement sander
- Major overhaul of side broom, conveyor, and main broom of the Elgin Sweeper
- Major overhaul of the Barber Surf Rake
- Cut out old floor and weld in new one on Sterling dump body
- Repaired the mower head and performed major repairs on the main boom of the Holder tractor.
- Prepared Division's trucks and equipment for snow and ice removal

The following repairs were made in an effort to extend the lives of some of our vehicles:

- Sandblasted and painted the bodies of three dump trucks
- Removed old dump body on a one-ton truck and fabricated and installed new body.
- Undercoated all dump trucks and Landfill trailers

Many thanks to the various Town Department Heads for their continued cooperation and especially to Bob Currie for helping to make centralized vehicle maintenance a success.

### **In Conclusion**

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department. Rest assured we will keep exploring new ways to conduct business and strive to provide you with the best, most cost-efficient service possible.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make me look good, which is definitely not an easy task. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

## *Report of the* **Engineering Department**

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The Engineering Department continued to work on a wide variety of projects in 2010. The Department typically performs work for all stages of project development including design, permitting, specification writing, cost estimation, bidding and construction management, as well as professional land surveying services for all Town projects.

Bids were awarded, and construction commenced on the new ball field construction at the Community Center. This project is ongoing.

Foundation and first floor framing reinforcement at the Old South Harwich Meeting House was completed in 2010.

Bids were awarded and the work completed for the Harwich Center Initiative Project. Information from this project will aid the Town in planning and designing improvements to Harwich Center for years to come.

Design and construction of improvements to the South Harwich Cemetery continue.

Plans and specifications were prepared for a photovoltaic array system at the Harwich Public Safety Facility on Sisson Road. The project was bid and is ongoing.

Plans and specifications were prepared for roof replacement at the Historic Albro House, located at 728 Main Street. This project will be bid in January 2011.

The Town Land Surveyor continued work on a project to digitize the Assessors maps allowing the information to be available on the computer, as well as modernizing the Engineering Departments record keeping again to allow information to be accessed by use of a computer.

We continue to review submittals for the Planning Board, assist the Water, Highway, Transfer Station, Cemetery, and Recreation Departments, and survey Town property for purposes including land and road takings.

Joseph J. Borgesi, PE, retired in August of 2010 after 12 years of dedicated service as the Harwich Town Engineer. Joe's wisdom, experience and technical expertise proved to be a valuable asset to the Town, and he will be missed by all who worked with him. I wish to extend my gratitude and appreciation to Professional Land Surveyor, Paul Sweetser of the Engineering Department for his invaluable support and assistance in administering the many facets of the Department's operations, and helping me in my first few months as Town Engineer.

Respectfully submitted,

Robert Cafarelli, PE  
*Town Engineer*

## Report of the Golf Committee

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The end of one decade and the challenge of another are upon us. I would like to take this opportunity to thank all the hard work of the Harwich Golf Committee members past and present for their contributions. The strong working relationship between the Committee, the Director of Golf (Dennis Hoye), his staff and the Town Administrator have been the keys to success of this past year.

Many of our short term goals for this year have been accomplished in all areas of operation. The long term goals are those that present the greatest challenge for the Committee and the Town. **Expanding membership opportunities** will be the catalyst for financial success this season and next.

We had our strongest financial gains for July and August ever in the history of the operation, despite dealing with the loss of a full week of power outages, no computer systems, and food services disruption. Installation of \$65,000 worth of upgrades by NSTAR at no cost to the town.

Our marketing efforts have increasingly put CVGC in the spotlight both in print and mixed media outlets. This coming season we will be involved with Comcast and T.V. marketing. These are all designed to enhance the sale of non-member tee times, now our largest revenue stream. We have renovated our web site: [www.cranberrygolfcourse.com](http://www.cranberrygolfcourse.com). We now feature minutes of our meetings, a "Directors Message", and news from the committee. One of our biggest projects with the web has been to survey the membership in order to answer the question: "Who is Cranberry Valley". This type of member demographic will help the committee make the thoughtful and intelligent decisions about membership in the future that need to be made.

The Committee has also adopted a comprehensive "Operations Manual" that was a two year project. At our November business meeting, we approved going forward with a warrant article for Town Meeting. With taxpayer blessing, a new 53E.5 revolving fund will be put in place for the golf operation. This will help to fulfill the selectmen's desire for all Town Departments to pay as you go. Here is a summary of other activity that highlights this past season:

### Pro Shop

1. The return of 95% of the inside and outside service staff. The outstanding work of Mr. Joe McNulty, Assistant to the Director of Golf Operations.

2. Ongoing training of staff with emphasis on a “more user friendly” CVGC.
3. Strong pro shop sales of merchandise.
4. Upgrades to the “Chelsea Reservation”, access to “smart phones” and other mobile technologies.

#### Maintenance

1. Hiring of Mr. Rob Donovan (Harwich resident, bringing his outstanding resume to CV), new Assistant to Shawn Fernandez. Thanks to the efforts of Mr. Miriam & Dennis Hoye working together toward that goal.
2. Increased aerations of turf throughout the season giving golfers superb conditions through the entire season.
3. Tee box renovations made possible by our budget having the money to do this project in steps. We have completed all par threes. This has been another playability enhancement for the course and a very necessary course of action.
4. Benefits of 10 years in association with the USGA field team to assess strengths and weaknesses of our maintenance program – ongoing process.

#### Food Services

1. Contracting with “Back Nine” lessee, Ms. Antonella Fernandez
2. New signage, and complete reconditioning of the restaurant facility: kitchen & eating areas – new outside furniture.
3. Beverage cart service on the golf course
4. Over 75 contracted groups and functions at CVGC through December (See Attachment).

In conclusion, we are looking forward to 2011 and the challenge that this coming year represents. Our primary focus will be on fiscal responsibility to all residents of the Town of Harwich and expanding revenue streams in order to reach this goal.

Respectfully submitted,  
Clement Smith, *Chair HGC*

# *Report of the* **Harbormaster/Natural Resources Department**

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In the face of an ailing economy, Harwich has done well keeping its berths and mooring areas full and operating at capacity, its boat ramps accessible and available, and its beaches meticulously maintained. The word has been out for a long time that if you have a boat, Harwich is the place to be. We owe this success to the strong support of a community that values the importance of maintaining its harbors and beaches.

## **Allen Harbor Basin Project**

The town has moved through the planning stages of a project to dredge Allen Harbor to enhance boating, maintain ecological balance, and sustain property values and commerce within the surrounding community. Of great importance is the DEP approval of a beneficial use determination (BUD) permit, which will allow for the de-watered dredge spoil to be transported to the town landfill. Without the BUD, we have few options for dealing with dredge spoil disposal, other than transporting it to a Bourne landfill, which would add \$1 million to project costs. Nantucket Sound is now a marine sanctuary and dredge spoil cannot be placed there any longer. The nearest offshore dredge spoil sites are off Rhode Island, 115 miles away, or outside Boston Harbor. The engineer's advice is it is cost prohibitive to ship spoils to those locations.

What is the need for dredging and what are the benefits one can expect from this maintenance project? Dredging involves the removal of sediment from the harbor to deepen it. There are two types of dredging: improvement and maintenance. Improvement dredging for Allen Harbor was last done in 1926 when the town removed the marsh and widened and deepened the opening to the ocean to create Allen Harbor. Maintenance dredging ensures ongoing adequate depth to enable safe and uninterrupted passage of boats. Allen Harbor Yacht Club last performed maintenance dredging of its dock area in 1987.

Dredge material will be sent ashore where the sludge will be reduced from 40,000 to 26,000 cubic yards of dry material using de-watering presses. The spoil can then be transported to the former landfill. The plan is to conduct the dredging over two years, 2012 and 2013 from September to January 15th, each year. The process will require closing of the Allen Harbor boat ramp and parking lot, and Allen Harbor Marine Service will have to store boats elsewhere during that time.

The obvious advantage of dredging any harbor is creating the depth necessary for the safe passage of boats throughout the harbor waters at all tides. A number of boat slips within Allen Harbor are currently tide-dependent or no longer able to accommodate the size of boat intended, making the need for dredging an immediate practical concern. The beauty and ecological health of the harbor will significantly improve as a result of dredging. Presently, boat propellers operating at low tide disturb and re-suspend silt and sediment from the harbor floor, creating a water column clouded with decayed algae and other "muck." Dredging would have an obvious impact by diminishing the up-kick of this source of waste, restoring the water to its crystal clear beauty almost immediately.

Most of the concern, and money, has been focused on the bad effects of excess nitrogen in local bays, salt ponds, and harbors because that's where nearly everything we put into our groundwater ends up. However, dredging can improve tidal flush, the water exchange necessary to maintain adequate oxygen supply to support flora, fauna, and sea life within the harbor including reducing the opportunity of an algae bloom which is triggered by the concentration and ratio of nitrogen vs. phosphorous. Officials estimate the effort to clean up high levels of nitrogen from the Cape's marine waters, including sewers and new wastewater treatment plants, will cost between \$4 billion and \$8 billion.

### **Dredging Cost**

Two pieces of legislation are required to move the project forward, a betterment program allowing the town to work with the private property owners for their share of the payment and creating provisions in state law allowing towns to borrow for dredging projects. An article for the dredge project was postponed indefinitely as the legislative mechanisms have not been put in place to allow for borrowing for the dredge project. This will reappear in the 2011 Town Meeting. The cost of this project is \$3.5 million, shared by the town and private abutters, including Allen Harbor Yacht Club (estimated \$623,000), Allen Harbor Marine Service (\$434,000) and seven property owners with docks.

The economy and the property values of Harwich and those on the harbor depend on the health and maintenance of the harbor to sustain the beauty, function, and commerce it provides. We all gain from a dredging project that preserves the health of the harbor and spectacular ocean views. Our townspeople deserve yet another place to launch and fish. Dredging is an investment in the Harwich community.

## **State Grant funds Pump-out Boat**

We received a state Clean Vessel Act grant to buy a new boat from Marine Boat Builders Co. of Bristol, R.I. for \$54,698. Our twelve year old vessel was taken in trade. The new boat at 23 feet is longer and wider than the 12 year old vessel and of course more stable for the task with added features, including a raised bow to make it drier and more usable in rougher waters and a larger holding tank (420 gallons), and a more environmentally sensitive 150 horsepower E-Tec Evinrude outboard. The effluent pump is electric and has a higher volume making pump-outs faster, while the old boat was gas powered and produced fumes.

The harbors of Harwich and the surrounding waters have been designated as Federal "No Discharge Areas" since 1998. This means neither treated or untreated effluent can be disposed of through flushing or discharge. The pumpout boats are used to take care of vessels in slips and located on moorings. Boat owners can call (508-430-7532) for an appointment. Shoreside stations are located in Saquatucket Harbor, at the Harwich Port Boat Yard in Wychmere Harbor and at Allen Harbor Yacht Club and Allen Harbor Marine Service. There is also a pump-out boat operating from Round Cove servicing vessels in Pleasant Bay which received the designation of a NDA only this year. Every bit helps with water quality issues as well as preserving shellfish grounds.

## **Bulkhead Repairs**

A report in 2009, titled Harbors & Marine Facilities Analysis Report prioritized recommendations for repairs for construction/rehabilitation of our waterfront. Repairs were done by sheathing the down low face of the Allen Harbor bulkhead (below the water) by Marine Tech of South Yarmouth, MA for \$12,000. Articles for replacing the Allen Harbor float system, the Wixon dock and replacing comfort stations at two public landings were postponed.

## **Waterway User Fee and Pond Mooring Charges**

In order to bolster receipts and keep the Harwich Waterways operating in the black, the Board of Selectmen voted in two new fees as part of the marine fee schedule. The Waterways User Fee (\$125) is applied against any vessel greater than 16' LOA that occupies a private dock or pier and uses the waterways. The second fee called a Pond Mooring Fee (\$50) is now being applied against any boat on a mooring or a dock in any freshwater lake. These receipts go directly into the municipal waterways improvement fund.

The user fee was challenged by several boaters as being illegal. This argument generated a legal opinion from the Town Counsel John Giorgio who ruled the Waterways User Fee satisfies all three prongs of the Emerson College legal test. The complete legal opinion letter can be read on the Harbormasters Office website.

## HARWICH HARBOR RECEIPTS FY10 vs FY09

SOURCE	TOTAL FY10		TOTAL FY09
Saquatucket Dockage	540,491	19.81%	451,112
Visitor Dockage	150,670	27.69%	117,995
Mooring Permit Fee WIF	74,099	14.66%	64,625
Allen Town Dock	23,333	3.07%	22,637
Ramp Fee Collected	22,612	0.22%	22,562
Wychmere Town Pier	22,411	9.52%	20,462
Electric Use	21,878	13.90%	19,208
Offload Permit Fee	17,035	35.23%	12,598
List Waiting Fee	14,108	-13.47%	16,304
Waterways User Fee WIF	12,750		
Shellfish Permit	8,671	26.58%	6,850
Fuel Commission	7,824	3.21%	7,581
Ice Receipts	1,634	-5.33%	1,726
MSA Fee	800	-11.11%	900
Restaurant Tie-up	365	-10.76%	409
Fish Weir Permit	50	0.00%	50
Allen Parking Lot Rental	13,689		14,373.81
Mooring Drop/Haul/Insp.	20	-90.00%	200
Totals Receipts	\$932,438	20.06%	\$765,902
Contribution to Waterways User Fund	\$86,849	34.39%	\$64,625

The Capital Outlay Committee has recommended \$3,270,000 including \$2 million to dredge Saquatucket Harbor basin, \$1.2 million to reconstruct Allen Harbor outer jetty and \$70,000 to dredge Allen Harbor Channel. The committee has supported funding the \$3.8 million Allen Harbor dredge project in FY12. The committee has also identified \$700,000 for the purchase of the Downey property for harbor associated use next year.

### Storm Warnings

Hurricane Earle, billed as a potentially destructive Category 4 storm on Thursday, September 2nd quickly weakened and veered harmlessly east of the Lower Cape with the highest wind gust registering 27 mph at our office and there were no storm surge problems in the harbors. The only other noteworthy event was a report by assistant harbormaster Graham McCabe who encountered flooding along Lower County Road which forced him to detour back onto Route 28 while going to Allen Harbor to check conditions there. Hurricane Igor followed on September 21st passing somewhat nearer the Cape with no damage to report. These hurricanes should not leave Cape Codders with a false sense of security as preparation for any major storm is important.

## **Stimulus Dollars for Water Restoration Projects**

A total of \$6.5 million was made available to Cape communities through the American Recovery and Reinvestment Act. This department filed eight grant applications on behalf of the Town with three surface water projects receiving funding from ARRA for a total of \$680,000. These were granted through the federal Department of Agriculture's Natural Resources Conservation Service and designed to improve coastal water quality. The Town is responsible for a 25 percent match of the cost or \$170,000 for in-kind services provided by the Highway Department. The federal government will buy the materials. Supplemental funds will likely be required by the Town in the next special town meeting.

At Red River a salt marsh restoration scheme in the marsh would happen by replacing small culverts under Uncle Vennie's Road and Old Wharf and Deep Hole roads where presently the marshes are not flushing properly and the water backs up, stagnates and odors build up there. The plan is to install larger box culverts to allow greater tidal range and flushing. The state DMF has contributed to the engineering and design of the project.

The second project is the removal of the StormTreat System that was installed in the parking lot at the Wychmere Town Pier more than a decade ago designed to treat road runoff along Harbor Road. The system never worked right due to tidal influence. A study by the CZM, which funded the installation, confirmed the system is not working. The plan is to take out that system and provide new drainage containment. This should return several lost parking spaces at the Town Pier. This project has been in the town's capital plan.

The third project will provide proper drainage along the lower road that runs in front of the harbormaster's office at Saquatucket Harbor. When the east and west parking lots were resurfaced a few years ago, proper drainage containment was installed, but there are four drains along the lower road that discharge directly into the harbor that do not meet today's standards.

## **USCG Rescue 21 System**

Late one August night, having an accurate position provided by the Coast Guard's new directional radio system, the Harbormaster was able to rescue an errant boat on Nantucket Sound. The frantic party onboard calling on a cell-phone to Harwich Fire Department thought they were somewhere off Allen Harbor. After transmitting only briefly on their marine radio VHF channel 16, the Coast Guard at Woods Hole was able to triangulate the signal and the stranded vessel position using the latest piece of equipment called the Rescue 21 System. As it turned out, these boaters were off Bass River, not Allen Harbor, and harbormasters Tom Leach and Rich King were able to then quickly locate them and guide them to safety of the harbor.

Rescue 21 was again called upon to save lives in a marine disaster in October involving a Harwich based fishing vessel the JOANNE H which caught fire on the fishing grounds about 13 miles east of Chatham. Three Harwich fishermen aboard narrowly escaped to the safety of a life raft through the smoke and flames before they were able to find and don survival suits and only begin a May Day call. The partial SOS call was picked up by the aforementioned Rescue 21 System which immediately deduced an accurate position to lead Coast Guard rescuers to the 48-foot vessel which eventually burned to the waterline and sank.

In one of its greatest life saving moments since the famous Pendleton Rescue in 1951, the Chatham Coast Guard Station 27-foot utility boat from Stage Harbor rescued all 11 people from a burning yacht in Nantucket Sound just minutes before the boat was engulfed by flames late at night on July 30th. The captain and passengers, who were enjoying a warm evening boat ride from Wychmere Harbor on the 42 foot BRONZE MONKEY, were uninjured, though the boat burned to the waterline and sank.

In September, the owner of the BRONZE MONKEY, John Gregg, had the wreck salvaged and towed to Saquatucket Harbor where it sank again in the entrance channel. Early the next morning a auxiliary sloop collided with this wreck damaging the rudder and forcing the 37' sailboat, now not under command, to require assistance from the Harbormaster. The BRONZE MONKEY was eventually hauled out of the water at Saquatucket Harbor Bulkhead.

### **Harbors Task Force**

A town appointed Harbor Task Force began defining land use and infrastructure needs adjacent to Saquatucket and Wychmere harbors to improve access to the harbors and enhance the local economy. Using a technical assistance from the Cape Cod Commission the task force is developing a plan for improvements that will include developing better access to the harbors from Harwich Center and Harwich Port expanding the economy and assisting the town in determining whether it should purchase the Downey property between Saquatucket Harbor and Route 28.

There are a number of suggestions on how the land could be used. The use of the 2.2-acre Downey land would improve traffic circulation, parking, and the potential for increased marina capacity, seasonal vendor use and Andrews River stream restoration. However, there are limiting factors, including wetlands that may be untouchable as 100-foot setbacks and 50-foot no-disturb zones that may be enforced.

### **Channel Dredging**

The Barnstable County dredge completed a 4,000-cubic-yard dredge project along the John P. Carney Trust property bulkhead at the head of the

Saquatucket Harbor entrance channel. The private property owner properly funded the dredging at a cost of \$29,000 through procedures outlined in the Town beach nourishment plan. The material along that bulkhead was pumped to the private beach on the property while sand from the berth was trucked to Red River by Highway Department. The removal of the sand along the bulkhead on the east side of the channel will help keep the passage clear. A survey of the Saquatucket Harbor outer channel showed a satisfactory depth within the channel in 2010, however, shoaling is occurring within the limits of the channel and growing worse. Shoaling occurs quite possibly when there is a shift in prevailing winds with the change in seasons. The entrance channel is scheduled for maintenance in 2011. This will also be put out for bidding as private beach nourishment.

At Wychemere Harbor channel 1,100 cubic yards of sand were removed just south of the yacht club jetty and another section in the throat of the channel. This project had to be done by Jan. 15th, before when the permit Time-of-Year restrictions for inner harbors are in effect. The third completed project which required an appeal from the TOY removed 6,000 cubic yards of material which was choking the entrance jetties at Allen Harbor provided sand at two private locations where residents had bid to have beaches restored. Karen Agnew of Hulse Point received 360 cubic yards and the Ayer Lane Homeowners Association received another 700 cubic yards. The remainder of the sand was pumped to public beaches at Atlantic Avenue, Wyndemere Bluff and Wah-Wah-Taysee Road.

The County dredge returned to Round Cove in early December to realign and bring the channel back to permit standards. After four years, this channel entrance was barely navigable for only the smallest boats at low tide as a huge sand bar had built up on the east side. Wequassett Inn bid for and received 2,400 cubic yards of sand. Some sand was also added to the barrier beach and an additional 2,000 cu.yds. of sand was placed at Bay Road beach.

Neighbors in the area of Beach Road have petitioned the town to have the town beach nourished and restored before erosion eliminates the public portion and it reverts to private property. Neighbors have been squabbling with abutters to the small beach for more than a decade about access rights there. Abutters on both sides of the town easement, a path leading to the beach, have sent letters to the town stating they do not want sand from a town dredge project placed on their private beaches. There is only a 30-foot-wide beach now and there is no way to pump sand without spilling it onto the private beaches. The easement path is also too narrow to get a front-end loader down to the beach to spread sand.

In order to address this situation without treading on land, we have applied for a state ocean disposal permit for Beach Road to Pleasant Road to place

dredge materials below mean low water. The consulting engineer said placement of the material is well outside the eelgrass beds offshore and it will have no long-term impacts on marine organisms living in the sub tidal zone. Although this permit received an order of conditions, it is being withheld for now until issues surrounding clearance from a bay scallop resource near this area can be satisfactorily resolved.

### **New Boat Ramp**

State Department of Fish and Game Commissioner Mary Griffin helped dedicate a new Public Access Board ramp at Saquatucket Harbor. Seventy-five percent of state funding for the project came from the federal government and includes provisions maximizing public access. The State Public Access Board paid for the remaining 25% of the bill. The long winter project was fraught with coffer dam issues during construction but C. White Marine, Inc. of Danvers completed the structure on time for the season. The ramp includes a new grooved concrete ramp designed to provide better vehicle traction. A new apron was added to reach nearly 15 feet into deeper water, and the ramp runs at a constant 15-degree angle making it easier for vehicles to negotiate. The new apron will eliminate the problem of prop wash when vessels are being loaded and offloaded, preventing the structure from eroding. The new ramp also provides plenty of deep water for use any time throughout the tide cycle. The deeper water allows deep draft vessels to use it at any time.

### **Shellfish Laboratory**

The lab inspires our young citizens. This was the 13th year of our summer aquaculture internship program. The six week program, managed by Heinz Proft, enabled students, Madison Greiner, Caroline Hamilton, Grant Simmons, and teaching supervisor Jill Eastman to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its' busiest time. The lab, open to the general public, received over 300 visitors this year, bringing our total to over 5,400 visitors in the past 13 years. The shellfish from the lab were seeded in Herring River, Allen Harbor, Wychmere Harbor, Saquatucket Harbor, Pleasant Bay/Muddy Creek, and Round Cove.

The Harwich Natural Resources Department received assistance on many projects from volunteers. A great deal of thanks is extended to Bob Sarantis and John Reynders who spent yet another summer/fall tending to the needs of the shellfish lab. Their help is truly appreciated.

Making the best of a bad situation, for the first time in six years we were able to seed lab grown shellfish into Oyster Creek, in Allen Harbor. In the fall of 2009 a 12ft wide section in the middle of the creek was dredged in order to allow boats greater access through that section of the creek especially at low tide. This dredging project had taken many years to come to fruition in

part due to our opposition to dredging an historic shellfish area. During that time, we avoided “planting” clams which we new would be destroyed during the dredging there.

Mitigation on the part of the Oyster Creek Homeowners included reimbursing the Town for the cost of the shellfish removed and reseeding. Through this mitigation, in addition to resources from our department, we were able to seed nearly 100,000 quahogs into Oyster Creek in October 2010. The majority of this seed was over 16mm in size. It will take nearly two years for these quahogs to reach minimum thickness of one inch and become harvestable.

### **Littlenecks and Oysters**

Our yearly output from the lab decreased due in part to a significant reduction in Division of Marine Fisheries/County Seed support money, something that is not seen on the “cherry sheet”. We cultivated 600,000 quahogs in the lab this year bringing our total to over 28 million quahog seed production in the lab since 1994. The shellfish seed is purchased from Aquaculture Research Cooperation in Dennis. The ARC hard clams, purchased directly are a bit larger (3-5mm) than the County Seed Grant Program (2-3mm), give us a jump start on the growing season. This boosts our overall average seed size, an average of 13mm, at transplant time in late October. The survival rate for these quahogs in the lab was 97%.

Virginia oysters (*crassostrea virginica*) were once again grown in the shellfish lab (3-4mm). The 45,000 oysters were obtained from ARC grown in our upwellers and eventually seeded into Wychmere harbor as well as few on the banks of Herring River. This was our third year raising oysters and we are pleased to report a few folks have harvested some of the legal size oysters (3 inches) that have survived. It is our plan to increase the number of oysters grown in the lab.

State regulations require the shellfish seed to be tested prior to sowing for Dermo, QPX, and an array of other harmful parasites. Our seed was tested by Mirco Technologies Inc. in Richmond Maine and received a clean bill of health.

### **Ron Saulnier – 10 years**

Shellfish flats were patrolled by a highly motivated team of shellfish wardens who volunteer their free time in service to the Town. Special recognition is given to Ron Saulnier since this year marked 10 years in this important role. Jim Coyle and Dean Knight were also very generous with their time and energy. The enforcement team meets weekly to schedule coverage times around low tide. This assistance provided by our volunteer corps makes the Natural Resources Department a more efficient, more productive group. We thank all our volunteers for their effort.

## 2010 Shellfish Permits Sold

Resident Family	275	\$5500
Non-Resident Family	30	\$1800
Commercial	6	\$300
Seniors	106	\$636
One-Day Non-Resident	35	\$700
TOTAL	452	\$8,936

Shellfish permit rates currently are:

Resident Family	\$20/year
Non-Resident Family	\$60/year
Commercial	\$50/year
Seniors (65+)	\$ 6/year
One-Day Non Resident	\$20/year

We ask permit holders to complete a shellfishing survey when obtaining their license at the Harbormaster's office. Data compiled from this survey for 2009 which yielded more than 2500 full limits is as follows:

Avg. # days someone went shellfishing	7.94 days
Avg. # buckets of quahogs taken per permit	4.08 (10qts)
Avg. # buckets of oysters taken per permit	0.12 (10qts)
Avg. # buckets of soft-shells taken per permit	1.44 (10qts)
Avg. # buckets of scallops taken per permit	0.10 (10qts)

Note: When someone buys a permit we get the previous year's survey results. The 2010 data will be available after everyone has purchased their 2011 license and will be included in the next year's town report.

## Herring Run and Eel Ramp

The Herring Run remains closed due to the moratorium enacted by the DMF on the taking of herring anywhere in Massachusetts. The moratorium on the taking of herring in Harwich has been extended through 2011. The state will review the conditions of herring runs across the commonwealth and decide what to do going forward. The department, along with our herring warden volunteer(s), was pleased to see a few strong days at the run this past spring, but not many.

Kudos goes to the Harwich Conservation Trust for organizing the second annual herring count. Thirty volunteers scheduled over a two month period stationed themselves every daylight hour for ten minutes at the Hinckley Pond raceway to tabulate the fish count. Over 5,000 fish were counted between April 1st and June 1st. From these figures, the total run numbers were extrapolated to become an estimated 23,000 fish making up "the run" this year.

We were assisted by Americorps volunteers keeping the Herring River and Skinnequit brook clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites.

The eel ramp, also known as the “Elevator”, located off Bank Street, also had its volunteer team counting eels that make their way into Grassy Pond through June. A small electric pump keeps an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. More than 5,000 tiny eels were counted making their way up an artificial mesh raceway into the pond, significantly lower than in 2009 (25,000 eels). The impact of a low water level due to a lack of rain may be a contributing factor in the eel population.

### **Harwich Water Quality Task Force**

Local water quality monitoring continued in Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and 11 freshwater ponds. Areas were sampled several times throughout the summer collecting reliable water quality for our database which includes nitrates, phosphates, chlorophyll, dissolved oxygen levels, and fecal coliform levels. These results can be viewed online at [www.hwqtf.com](http://www.hwqtf.com). The website provides details about the program, contains interim reports and data from the sampling ponds and includes aerial photos, some of which illustrate algal blooms.

A project of this enormity cannot be completed without commitment of a hard working base of volunteers. The Harwich Water Quality Task Force members are: Ellen and Chris Geanakapoulos, Bob Smith and John Preston, Bill Otis, Chet Berg, Jane Chase, Kathleen Welch, Anne Hynes, Ralph and Jane Anderson, Jack Lohr, Peter DeBakker, Tony and Marian Piro, George Meyers, Patsy Lightbrown, Art Winterhaltler, Julie Gammon, Paul Erickson, Mary Ann Jones, Norma Spignese, Deborah Aylesworth, Joe Seidel, Bill Clary, Walter Gonet, Ron Bellengi, Jay Kennedy, Richard and Nancy Gifford, Chuck Winans, Stan Kocot, Danette and Jen Gonsalves Jim Brennan, Bill Myers, Ed McCarthy, Ray Sacramone, Connie Doherty, Bill Sliney, Mary and Bob Reynolds, Pete Watson, Terry Barry, Ted Janse, Mary Henry, Frank Sampson, Bob Sarantis, and Bob Goodwin.

Water data including temperature, salinity, dissolved oxygen, and turbidity were collected from Nantucket Sound onboard COMMANDER by the shellfish lab interns over five days this summer and was added to our 13 year database.

### **Pleasant Bay Alliance (PBA)**

Yet another group of Harwich volunteers participated in an ongoing water quality sampling program as part of the four-town Pleasant Bay Resource Management Alliance. The PBA reinstated a 3rd sampling station in Harwich

which now includes Round Cove and two sites in Pleasant Bay. Volunteers Tina Maloney, Walt McClean, Margaret and Rich Stenburg, George Cooper, Dave Bennett, and Al Williams were generous with their time and we thank them for their assistance. The website for this program is [www.pleasant-bay.org](http://www.pleasant-bay.org).

### **Wastewater Management**

There have been two years of delay in the Comprehensive Wastewater Management plan at the state level in producing data that will cost an additional \$200,000 by the Harwich consultant, Camp Dresser & McKee, Inc, of Cambridge. The CWMP is part of the Massachusetts Estuaries Project. Voter funding and a capital exclusion vote on the annual election ballot must be approved to move forward. Needed information is the nitrogen loading numbers in several town harbors and Muddy Creek, upon which the total maximum daily loading calculations for nitrogen in the watersheds are determined under the MEP study. The UMASS Dartmouth School of Marine Science and Technology was provided with updates on the status of baseline assessments. A revised baseline for Muddy Creek, Allen and Saquatucket Harbor watersheds has been received. Herring River, the largest river system on the Cape, covering 10,000 acres, is complex watershed because of the combination of salt and fresh water systems. Other work is being done to study nitrogen removal in Harwich Port through attenuation on the Bank Street bogs. PBA continues to make progress on the hydrodynamic study of the Muddy Creek culvert interface under Head of the Bay Road. Modeling determines that enlarging the diameter of the present culvert to 24ft may bring significant advantages through increased tidal flushing.

Resident Frank Sampson, a retired environmental engineer, has volunteered his time and expertise for more than six years in this effort to bring the Town into compliance on managing its wastewater issues and as chairman of HWQTF. Last year, Heinz Proft's position as Assistant Natural Resources officer was reclassified as a new position Environmental Science Director in order to help Mr. Sampson who is determined that Harwich must succeed with its wastewater management plan.

### **Light Pollution By-Law**

As the population has grown, so have our subdivisions, street networks, stores and shopping plazas. With these changes have come widespread outdoor lights, illuminating everything from intersections to flagpoles to car dealerships and churches. A huge number of these outdoor lights point skyward and are causing a collective glow lighting the atmosphere over Cape Cod considered as light pollution.

This change in the Cape's nightscape has effectively blotted out what used to be an unobstructed view of the stars and planets, something that was always a draw for most family members as one of the many redeeming qualities of our extended arm into the Atlantic. The planning board and new town planner, David Spitz, working with the Harbormaster (an amateur astronomer), developed standards for outdoor lighting for all parcels except those containing one and two-family dwellings and other specified exemptions. A new bylaw was crafted and voted at town meeting. It passed the attorney general review and took effect in September. The purpose of the new outdoor lighting regulation is to "enhance public safety and welfare by providing for adequate and appropriate outdoor lighting, providing for lighting that will complement the character of the Town, reduce glare, minimize light trespass, and reduce the cost and waste of unnecessary energy consumption."

We urge that all residents adjust their outdoor lighting to send light downward where it will do the most good. Where security spotlighting is necessary, these should be on motion detector, timers, etc. so that they do not contribute to the light signature and work only when needed.

### **Waterfront Activities**

All these events draw people to Harwich who spend money in restaurants and rent rooms and therefore have importance to the economy while enhancing the spectacle that is our waterfront.

Stone Horse Yacht Club hosted three regattas off Wychmere Harbor that have become major sailing events for the Cape. The 15th annual Optimist Dinghy regatta held July 12th has become a must sail for kids of all ages across the state on July 12th. 115 racers from more than 10 clubs participated in four divisions, sorted by age. A third of the fleet members were female. Two days later, an equally exciting event was the annual Laser race that drew a crowd of more than 50 competitors. Then on August 14th the Flying Scot NE District Championship was hosted in the Port.

By mid September, the first bluefin tuna were being landed and the season became a fair one with a fleet of 49 operators landing 238 fish, the largest weighing in at 738lbs dressed. This count exceeded the 2009 numbers by nearly 100 fish.

We thank our regular employees Michelle Morris and Tom Telesmanick, and our seasonal assistant harbormasters: Peter Sawyer, Matt O'Brien, Steve Bickerton, Frank Kunz, Jim Coyle, Rich King, and Graham McCabe for all their dedication and hard work. We also thank the Police, Fire, and Highway departments for all their support this year.

In June, Harwich fishing vessel Capt. John Zuzick died a hero at sea two miles east of Sankaty Head lighthouse. He will be remembered as an energetic, enthusiastic, adventurous fellow who traded his life to save his crew.

Respectfully,

Thomas E. Leach, BS, CHM  
*Harbormaster*

Heinz M. Proft, BS, MS  
*Assistant/Environmental Science Director*

# Report of the Pleasant Bay Alliance

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The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre watershed, which includes portions of all four towns. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay.

Highlights from 2010 include:

## **Water Quality**

The *Pleasant Bay Alliance Citizen Water Quality Monitoring Program Interim Report 2000-2008* was released in January 2010. The report compiles data from 2000, the first year of monitoring, through 2008, and provides basic statistics on the data.

Thanks to our many dedicated volunteers and volunteer coordinators, the Pleasant Bay Citizen Water Quality Monitoring Program completed its 11<sup>th</sup> year of sample collection. Samples were analyzed at the UMASS School for Marine Science and Technology Laboratory. The Alliance added four stations in 2010 for a total of twenty monitoring locations.

In October the Alliance released the *Statistical Analysis of Multi-year Water Quality Monitoring Data* (Cadmus Group, Inc.), which reports any bay-wide and location specific trends that were discernable from statistical analysis of data collected from 2000 through 2010.

## **No Discharge Area**

In July, US EPA and Massachusetts Coastal Zone Management (MCZM) announced that Pleasant Bay was designated a *No Discharge Area* (NDA) for discharge of treated or untreated boat sewage. The Pleasant Bay Alliance submitted the NDA application to MCZM in February after gathering support from Boards of Selectmen and waterways committees in the four towns. To ensure public awareness of the designation, the Alliance co-sponsored publication of the *2010 Boaters Guide*. Copies of the guide were mailed to all mooring permit holders and were widely distributed.

## **Fertilizer Management**

The Alliance completed a Fertilizer Management Study (Horsley Witten Group) that showed how reductions in fertilizer applications could reduce the

controllable watershed nitrogen load in Pleasant Bay by 5%. In the coming year the Alliance will work with managers of public parks and grounds, public and private golf courses, homeowners, and landscapers to implement measures to achieve the nitrogen loading reductions. Funding for the study came from the Cape Cod Waste Water Collaborative.

### **Muddy Creek Restoration**

The Alliance assisted the Towns of Chatham and Harwich in applying for \$65,000 from the Cape Cod Water Resource Restoration Project (CCWRRP) federal funding to study a possible widening of the Route 28 culvert. The CCWRRP will require no match from the towns. The funds will support additional resource assessments, and initial engineering work needed to accurately evaluate impacts and benefits associated with construction and on-going operation of a widened culvert, and to estimate construction cost. The Alliance will coordinate the study with the Cape Cod Conservation District and the Massachusetts Division of Ecological Restoration.

### **Coastal Processes**

In January the Alliance released *A Geomorphological Analysis of Nauset Beach/Pleasant Bay/Chatham Harbor for the Purpose of Estimating Future Configurations and Conditions*, a study by Dr. Graham Giese of the Provincetown Center for Coastal Studies. The study assesses what is likely to occur with the dynamic barrier beach and inlet configuration over the coming decades, if historical patterns hold. The Alliance also continued its work developing a coastal resource atlas for Pleasant Bay.

On behalf of the Alliance we wish to thank the citizens of Harwich for your ongoing support.

Respectfully Submitted By:

Allin Thompson, Jr., *Steering Committee*  
Larry Ballantine, *Steering Committee*  
David Spitz, *Technical Resource Committee*  
Frank Sampson, *Technical Resource Committee*  
Tom Leach, *Technical Resource Committee*  
Craig Wiegand, *Technical Resource Committee*

# *Report of the* **Harwich Recreation Department – Youth, Park, Beach & Commission**

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The Town of Harwich Recreation Department and Commission flourished over the past year. The Department offered a wide array of programming options for the people of Harwich throughout the year for both adults and children of all ages. The Commission and Department also worked to improve and maintain the condition of Recreation facilities including: fields, parks, beaches, and memorial squares. One of our major projects, the Recreation Multi-Purpose Fields, is currently underway with construction ongoing. The Department and Commission have many other goals including: Expansion of Brooks Park and it's facilities, the updating of beach restrooms, and the maintenance of all our current properties throughout the town. The Recreation Department has also hired a new part-time program specialist. Gerrit Murphy will be with the Recreation Department 14 hours per week and will be a valuable asset to the Recreation team.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Secretary, Lee Hemeon; Program Specialists, Susan Fraser, Alison Tripp, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

## **Adult Programs Offered:**

Adult Tennis/Turbo Tennis	Co-Ed Volleyball
Over 55 Volleyball	Adult Indoor Soccer
Men's over 25 Basketball	Over 55 Basketball
Women's Indoor Field Hockey	

## **Other Programs Sponsored:**

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

## **The following deposits were made into the Town's General Fund:**

Summer Recreation Program	
Registration Fees	\$14,800 (summer swim lessons are the only summer program not in revolving fund)
Daily Beach Parking Passes	\$34,355
Beach Sticker Sales	\$210,303
General Fund Program Fees	\$2,350
Food Vendor Bids for Town Beaches	\$21,720
<b>Total Deposit to General Fund</b>	<b>\$283,528 (not including \$12,300 for beach parking violations)</b>

The Recreation Department's Parking Enforcement Officer, along with Eric Beebe and Susan Fraser also wrote 246 parking violations at the town beaches this year. This would account for a potential deposit of \$12,300 to the Town's General Fund. This number is slightly down from last year due to beach patron's increasing awareness of the parking rules and regulations due to the visible presence of the Parking Enforcement Officer on a daily basis at the Town Beaches.

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets.

During the summer season, the Recreation Department offered lessons in swimming, tennis, and offered a half-day summer camp five days a week. Other programs offered were basketball, softball, baseball, soccer, lacrosse, and kayaking.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 58 employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, Tennis Instructors, Kayak Instructor, Summerball Instructors, and Parking Enforcement Officer. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year. We also give many thanks Alana Wilson, who in addition to her Playground Director Position, was a great help in the Recreation office with essential day to day operations.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jill Mason, Council on Aging Director Barbara Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would also like to thank the Cape Cod Old Timer's Softball League for their continued support and contributions to the Recreation Department softball fields. Once again, the Old Timer's Softball League held their annual Classic Tournament at Potter's and Senior Memorial Field with great success. Dozens of towns from all over the state and further beyond participated and brought many people into the town of Harwich.

We would like to thank the following people for all of their continued support; the Town Administrator, Jim Merriam; Assistant Town Administrator, Nan Balmer and their administrative staff, Sandy and Ann. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Accountant; the Town Engineer; the Harbormaster and his staff; Director of Golf, Dennis Hoye; the Town Planner's Office; the Health Department; Foster Banford; the School Department, whose facilities have been made available to us, and all the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, Friends of the Harwich Community Center, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, and the Town Youth Counselor, Sheila House, along with Ann Emerson, the Program Coordinator for the Harwich Community Learning Center, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; Paul Turner's Ultimate Soccer Academy, Mary Ann Patz, The Lower Cape Radio Control Club, Lincoln Hooper, Andrew Barbato, Emily Barbato, Liam Dennehy, Nell O'Connor, and Paul Fox.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we could not continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:

*The Harwich Recreation and Youth Commission*

John Mahan  
Francis Crowley  
David Sadoski  
Vahan Khachadoorian  
David Nixon  
Lee Culver  
Janet Bowers

# *Report of the* **Traffic Safety Committee**

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The Harwich Traffic Safety Committee serves in an advisory capacity to the Board of Selectmen. The five (5) member Committee is charged to recommend to the Board of Selectmen suggestions to improve the transportation plan in Harwich for present and year-round needs which promotes safe, convenient, accessible, and economical transportation and is consistent with the Town's recreational needs and its historic, scenic and natural resources

The members appointed to the Committee are Paul D. Erickson, Gerald (Jerry) Beltis and Paul McCallister. Richard (Dick) Bowers resigned in July. Liaisons to the Committee are Police Sergeant Kevin Considine, Police Officer Paul Boorack and Planning Board member Allan Peterson. Larry Ballentine replaced Robin Wilkins as Selectmen liaison in June.

The Committee worked on the following major issues during the year:

## **LINE OF SIGHT BY-LAW**

The Committee completed a draft by-law revision to adequately address the line of sight of motorists at intersections. It has been shared with Town departments for review and input. It has been presented to the Town Planner for review by him and the Planning Board. Final approval will require approval by the Board of Selectmen, submission to the By-law/Charter Review Committee and adoption by a future Town Meeting.

## **MUNICIPAL TRAFFIC CODE**

The Committee completed its recommendation to recode the Municipal Traffic Code and submitted the proposal to the Board of Selectmen for its consideration. The process will bring all available regulations together into one accessible Code and facilitate recommendations of future traffic orders.

## **TRANSPORTATION IMPROVEMENTS FOR EMERGENCY RESPONSE**

The Committee reviewed the roadway system and its impact on Medical Emergency response times. The Committee expects to complete its review in 2011.

## **SIDEWALKS**

The Committee has been represented in discussions coordinated by the Town Planner with other Town departments and committees concerning pedestrian and bicycle routes of travel. It has been the goal of these discussions to provide safe routes of travel which would connect the rail trail and Harwich Center to Harwichport. The Bikeways Committee envisions a town wide bicycle friendly community.

## TRAFFIC CALMING MEASURES

The Committee is reviewing various traffic calming measures to improve traffic safety. The Committee intends to develop a list of recommended measures that could be considered for calming traffic in Harwich.

The Committee will continue to address issues that are identified by the Board of Selectmen, its members, Town departments, and citizens.

Respectfully submitted,

Paul D. Erickson, *Chair*

## *Report of the* **Trail Committee**

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After two plus years of collaborating with various Town committees, surrounding towns, and concerned individuals, a new set of Rules and Regulations for Harwich conservation lands met with the necessary approvals and signs were posted. To date the signs have not been vandalized. We continue to seek the cooperation of the Highway Department, the Police Department, the Conservation Commission, Harwich Conservation Trust (HCT) and frequent trails users to help us protect and maintain our trails. Public support reporting infractions will aid our success.

This year, we will publish, in collaboration with the Harwich Conservation Trust, the third edition of the Town "Walking Trail Guide". We recently filed an application with the Community Preservation Committee for funding for the project. The first edition, of 20,000 copies, was published in 2007, and the second edition, of 10,000 copies, was published in 2009. The third edition will be 10,000 additional copies. The popularity of the Trail Guide is obvious. We never see any discarded on the trails or in trash cans.

This year, following a year of negotiation, we also hope to complete improvements at the Bells Neck parking lot at the intersection of the Cape Cod Rail Trail with Depot Street. The lot is a trailhead for accessing the Bells Neck Trails. In addition, a lot of bicyclists, particularly those with small children, would rather use this lot than the larger lot in Dennis, to avoid the great Western crossing. The improvements are mainly clearing to create more parking spaces, and filling and grading to improve drainage and ease of access to and exit from the lot. Our hope is to also make the lot more attractive. This parking lot is an entrance to Harwich when traveling east on the bike trail. We plan to place a "Welcome to Harwich" sign at the lot readable from the bike trail.

We are also working to develop a trail system in the Sand Pond Conservation area north of Great Western Road. This will include construction of a small parking lot and a trail connecting the lot with an existing set of trails. We are currently waiting for completion of the Conservation Commission Land Management Plan and Conservation Commission permission before proceeding.

We also have our eye on Hawksnest. It is a hidden jewel that, at some point, needs to be part of our Harwich walking Trail Guide so everyone can enjoy this wonderful spot. This area does have some issues that need to be addressed before we can bring it forward and make it part of our walking trails.

Many people have a stake in this area, and with joint ownership with the State, we need to make sure we work together to cover all the bases before we proceed. It remains on our list to be accomplished.

Other areas on our list to be accomplished include the Robbins Pond area, the Town Forest, and the newly acquired "Fratus" property. The latter lies between the Town Forest and Chatham conservation/trail areas and can be developed in cooperation with Chatham.

In addition to creating new trails, the Trail Committee is also assigned the job of maintaining trails already in existence. Good trail stewardship deals with three phases.

1. Dealing with and correcting natural obstacles to the trail, such as fallen trees and limbs, overgrown shrubbery, erosion, and the like.
2. Dealing with man-made problems on the trails such as rubbish, erosion, vandalism, and waste.
3. Describing and mapping networks of trails and providing the public with the means to negotiate them and find their way back home.

Unfortunately, our budget is extremely limited and there is no funding for any of the above. We therefore depend on volunteer efforts in trail stewardship.

We have been greatly aided by volunteers from the Trust who have been immensely helpful in maintaining trails not only on Trust properties but also upon Town land. Members of our Committee have also spent many hours clearing brush, cutting limbs, filling in holes in the trail, putting up steps and hand guides, and establishing signage and maintaining kiosks containing maps, notices and other important information. We have also tried to keep Walking Trail Guides current in each of the kiosks so that people new to the area or to that particular site will not get lost.

Due to the vulnerability to vandalism and removal of the small metal trail direction signs we put up by the dozen, we have concluded that painted blazes would be a more permanent and less vulnerable trail guide. We have decided to use the blazing system adopted by the National Park Service and the Appalachian Trail Conservancy. This consists of 2" x 4" vertical blocks of light blue weatherproof paint applied at various intervals along the trail, especially where there may be some confusion as to the direction of the main trail. Small 1" x 2" blocks placed to the left or right of the main blaze and slightly above will indicate a fork or branch-off with the preferred direction shown by the extra mark. Weather permitting, we plan to start blazing the trail at the Teixeira conservation area first. There is a problem created by our sandy poor

soil that many areas that require a blaze have no suitable tree on which to place it and we are working out a system of small posts to replace trees where they do not exist. Any ideas are welcome.

Keeping our trails clean and beautiful is quite a job, especially in the areas where they are more used by the general public. In spite of the well-known caveat "take nothing but photographs, leave nothing but footprints", beer cans and cartons, all kinds of plastic baits and containers, empty cigarette packs and the like litter our trails. We encourage all members of the public who use the trails to carry a small plastic bag and help us clean up. It will really be appreciated.

*Harwich Trail Committee*

# *Report of the* **Utility & Energy Conservation Commission**

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**Membership, Members:** **B. Worth, Chairman**  
**V. Bell**  
**B. Gibson,**  
**W. Doherty**  
**L. Cole: Appointed to Commission in**  
**July 2010 to replace**  
**R. Marshall who resigned after**  
**many years as a member of**  
**the commission**

**Wind Energy in Harwich** - The Commission started the year with the prospects of the town and CVEC completing agreements to have two 1.5 MW wind turbines installed in North Harwich, producing significant energy to supply all the municipal needs of the town and to have excess energy which would be sold by CVEC to other towns who are members of the coop. Overall, the project which was designed to operate for at least 20 years would provide savings to the town which might have exceeded 10 million dollars. However, a number of residents of the area near Headwaters Road raised objections to the plans, beginning in December 2009 and increasing in intensity for the next several months. Residents who initially were to be within 1300' of one of the turbines were concerned with health affects, flicker and noise and no amount of effort on behalf of the commission relieved their concerns. Significant effort was put into re-locating the turbines to locations on the same water department property but further away from homes. Efforts here were rejected also to the point that in May 2010 annual town meeting, the warrant articles approving the placement of turbines from STM of November 2009 were rescinded. This was a good project which did not generate enough favorable support from individuals within the town to overcome the objections from very organized groups. At this point, there are no plans of this commission to work toward another wind turbine project in Harwich.

**Energy Conservation** - Through the years, the Commission has been assisting various departments in energy conservation and continuing to urge and encourage all town residents to take advantage of the large number of programs available for their participation. To that end, we asked Amy Voll of the Cape Light Compact to address the commission on the currently available programs. In the past year, related to the State Green Energy Initiative, the budget for the Cape Light Compact has increased from \$5 Million to \$18 Million

each year. All this money is available for residents and businesses based on the energy usage of the town. All members have received additional training and information in this area and the programs were reviewed with the BOS on a program which was televised. Our goals for 2011 include additional work to spread the word and by the way, increase the town's credentials as a green community.

**Solar Farm** - In the last quarter of the year, the commission started working in conjunction with the Cape & Vineyard Electric Cooperative (CVEC) to bring a utility scale solar farm to Harwich. CVEC developed a project whereby 7 towns working together are going to install solar farms in next year, with 6 of them on capped landfills, just like ours. As of this writing, the coop is evaluating bids and has narrowed the field of potential firms which will build, own and operate the farms for the next 20 years. Special Town Meeting on Dec 6, 2010 authorized the BOS to negotiate with and sign contracts with CVEC to make this work in Harwich. Our installation will cover 17 acres, produce about 4 million KWH annually at a significantly reduced cost. Taking advantage of net metering and allowing the owner of the installation to own the SRECs for the project will result in savings to the town for municipal electric bills of at least \$300,000 each year. The Commission will work with CVEC, the Town Administrator, DPW Director to make certain that this installation provides benefits without causing the town any problems with the capped landfill.

Goals for 2011- Continue to work with CVEC on the Solar Farm, keep ourselves current on any changes which might bring wind turbines to Harwich and assist wherever we can in town to promote energy conservation.

Barry R Worth  
Lawrence Cole  
William Doherty  
Valerie Bell  
Bruce Gibson

# *Report of the* **Water Department**

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From the Harwich Board of Water Commissioners and the Superintendent, we respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2010.

## **NEW ONLINE BILL PRESENTMENT AND PAYMENT**

The Harwich Water Department is excited to offer our customers an easy and secure way to view, print and pay your water bill online. We're sure you will find it more convenient and better for the environment. You will find this quick link on our website at [www.harwichwater.com](http://www.harwichwater.com) or you can go directly to <http://www.mcc.net/html/loginregister.html>.

## **WATER USER SURVEY AND POTENTIAL TO PAY MORE FOR LESS**

The Department of Environmental Protection (DEP) is contemplating mandating water use restrictions of 65 gallons per day per capita which may restrict outside watering to 2 days per week from May-September each year regardless of pond levels or rainfall. DEP is using a UMASS Dartmouth study that only reached 9% of the water users as their basis. There is no scientific data justifying the implementation of this program which is what prompted our survey. If water use decreases, water rates will have to increase to meet fixed costs, therefore, a customer will pay more for less.

Surveys were mailed to all 9,800 of our water customers. We are happy to report that we have received approximately 4,000 surveys so far! For those who have responded, thank you for your support! If you have not completed your survey, we ask that you help us help you! Be sure to complete your survey and get it back to us or visit our website and follow the quick and easy survey link.

Survey statistics will be available on our website at [www.harwichwater.com](http://www.harwichwater.com) at the completion of our survey which is anticipated for late spring 2011.

## **NEW CELL TOWER REVENUE**

The Harwich Water Department is proud to announce that we are in the process of completing contracts with Verizon Wireless and T-Mobile in leasing space for cell equipment on both the Pleasant Lake Avenue and Route 39 water tanks. This will be a new revenue source of \$130,000 per year per tank. We plan to also seek bidders for the Lothrop Avenue tank.

## **CONSTRUCTION OF THE NEW BRUCE CAHOON WATER TREATMENT FACILITY AT THE DEPOT ROAD WELLFIELD HAS BEGUN**

In the spring of 2010 the transmission main portion of the project was installed and completed by Bortolotti Construction. Weston and Sampson, the winning bidder for the construction project, began construction of the new treatment facility November 1, 2010. They will complete the project on or before November 1, 2011.

The new treatment plant will use a process known as Green Sand filtration that will remove the iron and manganese from the raw water from our main well field on Chatham Road which supplies about 60% of our water. The new facility will have a flow capacity of 6.5 Million Gallons per Day. The overall cost is projected to come in just under \$3.3 Million.

## **WATER STORAGE TANKS**

The Town presently maintains three water storage tanks that have capacities ranging from 1 million gallons to 1.5 million gallons. During the spring of 2011 we plan to take the tank located on Route 39 off line for approximately two months to make some structural repairs and to repaint the tank interior and exterior. The estimated cost for these repairs is \$1,500,000. The Department will use \$500,000 of its retained earnings and borrow \$1.1 million dollars which will be paid from the enterprise fund account. We plan to make the same type of repairs to the tank located on Lothrop Avenue in FY14.

## **WATER MAIN IMPROVEMENTS**

During 2010 the Water Department continued our water main upgrade and replacement program by replacing or relining the older water mains in our system. As part of this effort, we are closely coordinating our water main replacement program with the Highway Department by scheduling our construction activities to occur in the same streets that the Highway Department is resurfacing. This coordinated approach to our construction activities therefore results in a large savings to our rate payers.

## **THE DEPARTMENT WEBSITE**

[www.harwichwater.com](http://www.harwichwater.com) and [www.harwichgis.com](http://www.harwichgis.com)

If you haven't visited our Department website, we would like to invite you to do so. Our Department is very technically driven, and as we move to the future we strive to continue to enhance our services in this fashion. All of our Department forms and reports are available as well as up-to-date meeting minutes of the Board of Water Commissioners. In addition there are many informational facts and how-to instructions that you should find to be very helpful. At [harwichgis.com](http://harwichgis.com) we have a variety of maps. You will also find our water system map and many of the Harwich maps; zoning, town owned property, flood area, conservation and recreation as well as road and street maps. Be sure to visit our electronic business front on the Web.

## **HYDRANTS AND VALVES**

We have tested 100% of our hydrants this year. The Department replaced or installed or repaired eighty-one (81) hydrants in 2010. We have identified all hydrants that are in need of replacement. Every hydrant in Harwich has been inspected and exercised this year, and in 2010 fire flow tests were done on the remaining hydrants in Harwich. We anticipate completion of re-graveling 45 hydrants in the business district in early 2011.

The Water Department also has an ongoing program for maintaining our valves throughout the system, and we continue to add valves into our infrastructure. This allows us to isolate smaller areas of Town during water emergencies and to provide even more discrete controls on our flushing program.

## **WATER SERVICE INSTALLATION**

Our Department became the sole installer of new and renewal water services in FY09. Previously this work was done by authorized contractors. This was a successful transition. In FY10 our department generated an additional \$137,716 in new revenues.

## **VOICE BROADCAST SYSTEM**

The Voice Broadcast system has become a useful tool in communicating water emergencies to our customers as well as other broadcasts to the general public. Please contact our office at 508-432-0304 x.0 to be sure you are signed up and/or visit our website to sign up electronically.

## **WATER METER UPGRADE PROGRAM**

Water Meter upgrades continue on schedule. Meters age 30 years and older are part of our ongoing upgrade program. In 2010, 424 water meters were replaced and 37 new meters were installed for new water services.

## **RADIO READ INSTALLATION PROGRAM**

We continue to install radio reads throughout our customer base. In 2011 we installed 1,244 radio reads. With just over half of our customers having radio reads, we continue to work diligently on this program and anticipate becoming 100% radio read in the next year. Radio read devices accompany the meter and encode, receive, and transmit the data by radio signal. This technology will greatly reduce the number of technicians needed for meter reading and allow us to dedicate more staff to routine maintenance of the distribution system, service installations and seasonal services.

## **CONSERVATION PROGRAMS**

The Harwich Water Department is always looking at methods on how we can conserve water. We ask that you work with us to help conserve water. Even though there is an abundant water supply on Cape Cod we should still strive to conserve as much water as possible.

## **Household Tips**

Americans have access to an abundance of water much of the time, so the importance of clean water is often overlooked. For most of us, water use is a habit. We are accustomed to having water available at the twist of a faucet and usually do not think about how much water we use.

## **Average Daily Water Usage**

Awareness is the first step in conservation, please be aware of how much water you use. The average person uses fifty (50) gallons of water per day on the following activities:

- Toilet = 19 gallons per day
- Bathing & Hygiene = 15 gallons per day
- Laundry = 8 gallons per day
- Kitchen = 7 gallons per day
- Housekeeping = 1 gallon per day
- Irrigation/Lawn Watering = 70 gallons per day

**TOTAL Winter Use = 50 Gallons**

**TOTAL Summer Use = 120 Gallons**

Because of the seasonal influx during the summer months the Town of Harwich averages approximately 65 to 70 gallons per day per capita per year round.

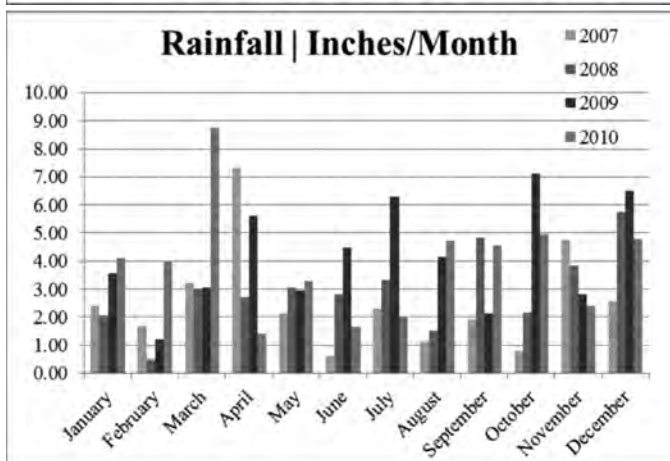
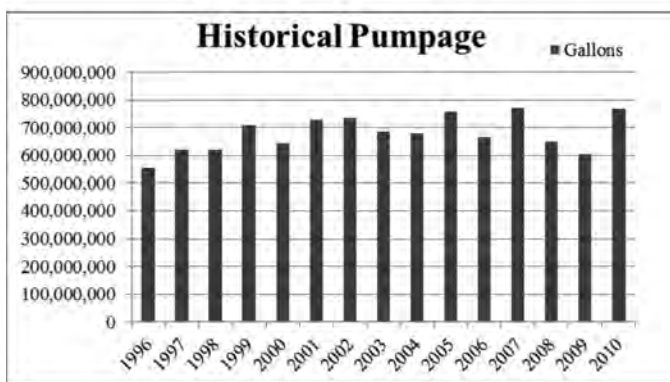
## **Metered Water Calculation**

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household.

## **SERVICE TIGHT PLAN**

Did you know that as a homeowner you are responsible for the water service line that runs from the street to your home? In many cases those lines have been in place since your home was originally built. Many homeowners assume the lines are the water department's responsibility or any problems on the lines are covered under their homeowners' insurance policies. Unfortunately, those are false assumptions. Replacing a water service can cost \$2,000 or more, not to mention any further water damage that may be caused from a broken water service.

Why not protect yourself and sign up for our *Service Tight Protection Plan* today! For as little as \$68 per year we can protect participants from costly repair or replacement costs in the event of a water service break at your property. You can learn more about this plan by visiting our website and/or contact our office and we'll mail you a brochure.



**Water Department Comparative Table**

Year	Rainfall in Inches	Gallons Pumped	Maximum Daily
1996	63.33	555,982,400	4,344,600
1997	48.46	620,145,100	5,627,100
1998	49.93	619,321,800	4,740,800
1999	44.48	710,729,600	5,681,400
2000	48.11	644,636,400	5,065,400
2001	36.76	730,249,000	5,879,600
2002	50.44	735,869,800	5,666,970
2003	53.75	687,473,053	5,701,605
2004	37.88	680,194,630	5,568,509
2005	61.42	759,802,792	5,728,926
2006	42.03	666,986,217	5,052,381
2007	30.89	772,525,325	5,659,678
2008	35.60	649,958,341	5,401,605
2009	49.89	605,297,549	4,386,341
2010	46.76	769,662,599	7,062,033

## 2010 ANNUAL STATISTICS OF SERVICES PERFORMED

Curb Stop Repair/Renewals	44	
Frozen Water Meters	3	
Meter Reading Troubleshoot	559	
Hydrant Repairs	23	
Hydrant Replacement/Installed	44	
Hydrants Installed	14	
Installation of Yard Hydrants for Water Samples	0	
Mark Outs/Emergency Mark Outs	372	
New Water Service Installations	37	
Property Transfers Requests	286	
Radio Reads Installed/Replaced	1,244	
Renewal of Water Services	26	
Seasonal Turn On/Off	1,505	
Total Hydrants in System	1,358	Hydrants
Total Usage for Hydrant for Construction	21,300	Gallons
Water Main Repairs	6	
Meter Change Outs	424	
Meters Installed	37	
Water Service Repairs	519	
Water Usage for Flushing	4,455,000	Gallons

## SUMMARY OF DEPARTMENT CHARGES FOR FY10

**Period Ending June 30, 2010**

### COMMITMENTS:

Water Rates	2,199,174	
Commercial Fire Sprinkler	18,920	
Commercial Fire Sprinkler Inspection	2,700	
Residential Fire Sprinkler	<u>73,470</u>	
TOTAL WATER RATES		\$2,224,264
Service Repair Charges	<u>34,266</u>	
TOTAL SERVICE REPAIR CHARGES		\$34,266
Seasonal Services	<u>70,330</u>	
TOTAL SEASONAL CHARGES		\$70,330
Transfer Fee Charges	<u>23,600</u>	
TOTAL TRANSFER CHARGES		\$23,600

Backflow Inspections	21,230	
<b>TOTAL BACKFLOW INSPECTION CHARGES</b>		<b>\$21,230</b>

New Services	71,943	
Renewal Services	23,224	
New Meter Charges	5,050	
Service Installation Supply Charges	42,548	
<b>TOTAL NEW/RENEWAL SERVICES</b>		<b>\$142,766</b>

Late Fees	39,014	
Other Miscellaneous Fees	680	
<b>TOTAL FEES</b>		<b>\$39,694</b>

<b>TOTAL COMMITMENTS</b>		<b>\$2,556,150</b>
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<b>TOTAL ABATEMENTS/ADJUSTMENTS</b>		<b>\$30,649</b>
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<b>TOTAL RECEIPTS</b>		<b>\$2,525,501</b>
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#### **ANTICIPATED ACTIVITIES DURING 2011**

- Complete construction of the new Green Sand Treatment Facility and bring it online
- Route 39 water tank rehab and planning for Lothrop Avenue tank rehab
- Green sand treatment plant for station 10
- Water main replacement and upgrades

#### **CONCLUSION**

As Department Superintendent, I would like to thank the Water Department employees for their teamwork and dedication and the Board of Water Commissioners for their continued support and service to the community and myself throughout the year.

Craig Wiegand, *Water Superintendent*

*Board of Water Commissioners*  
Donald Bates, *Chairman*  
Allin Thompson, *Vice Chairman*  
Danette Gonsalves, *Clerk*

# SCHOOLS

## *Report of the* **School Committee and Superintendent of Schools**

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### **ORGANIZATION FOR THE YEAR 2010**

#### **SCHOOL COMMITTEE**

Ms. Polly Hemstock, Chair	Term Expires 2011
Ms. Sue Daggett, Vice Chair	Term Expires 2012
Mr. Ed Jaworski, Secretary	Term Expires 2011
Mr. John O'Brien	Term Expires 2012
Mr. Thomas Blute	Term Expires 2013

#### **SUPERINTENDENT OF SCHOOLS**

Carolyn M. Cragin, Ed. D.

#### **ADMINISTRATORS**

Clara Blanchard, Director of Curriculum, Instruction and Assessment  
Anthony Teso, Director of Pupil Personnel/Special Education  
Christine D. Suckow, Business Manager

#### **PRINCIPALS**

Kevin Turner, Harwich High School  
John Riley, Harwich Middle School (January-October)  
Janie Girolamo, Interim Principal, Harwich Middle School (October-December)  
Samuel Hein, Harwich Elementary School

#### **SCHOOL NURSES**

Jeanne Keefe, R.N.  
Kathy Riley, R.N.  
Karen Bairstow, R.N.

#### **SCHOOL PHYSICIAN**

Sharon Daley, M.D.

## **2010-2011 SCHOOL COUNCIL MEMBERS**

### ***High School***

#### Parents

Jackie DeGroff  
Cathy Malone  
Victoria Theoharides

#### Students

Joseph Malone  
Christopher Walkley

#### Staff

Kevin Turner  
John Anderson  
Liane Biron  
Andrea Shedlock

#### Community Representative

Jennifer Legg  
Mary Clarke

### ***Middle School***

#### Parents

Kelma Dever  
Brenda Norcott  
Erin Welchman  
Mary Pandiscio

#### Staff

Len Phelan  
Wendy Fisette  
Nancy Gifford  
Ginny McGeoch  
Melissa Peterson

### ***Elementary School***

#### Parents

Kolleen Kipperman  
Nicola Fallon  
Angie Doel

#### Staff

Samuel Hein  
Erin Cronen  
Myra Belliveau  
Marc Smith  
Marcy Dugas  
Jan Smithers

## **SCHOOL CALENDAR 2010-2011**

School Opened Wednesday, September 8, 2010

Year Planned: 180 Days

### **SCHOOL IS NOT IN SESSION**

In-Service	½ day Friday, October 8, 2010
Columbus Day	Monday, October 11, 2010
Veterans' Day	Thursday, November 11, 2010
Thanksgiving Recess	Thursday & Friday, November 25 & 26, 2010
Holiday Recess	Thursday, December 23, 2010-Friday, December 31, 2010
In-Service	Friday, January 14, 2011
Martin Luther King Day	Monday, January 17, 2011
Winter Recess	Monday, February 21-Friday, February 25, 2011
In-Service	½ day Friday, March 11, 2011
Spring Recess	Monday, April 18-Friday, April 22, 2011
Good Friday	Friday, April 22, 2011
Memorial Day	Monday, May 30, 2011

### **2010**

September	17
October	20
November	18
December	<u>17</u>
	72

### **2011**

January	19
February	15
March	23
April	16
May	21
June	<u>14</u>
	108

## Harwich Public Schools

October 1, 2010

### Enrollment

#### Harwich Elementary School

Pre Kindergarten	45
Kindergarten	110
Grade 1	105
Grade 2	99
Grade 3	107
Grade 4	<u>112</u>
<b>Total</b>	<b>578</b>

#### Harwich Middle School

Grade 5	118
Grade 6	85
Grade 7	107
Grade 8	<u>94</u>
<b>Total</b>	<b>404</b>

#### Harwich High School

Grade 9	90
Grade 10	88
Grade 11	80
Grade 12	<u>92</u>
<b>Total</b>	<b>350</b>
SP	<b>1</b>
Out of District	<b>13</b>

**District Total** **1346**

## **Annual Report of the Harwich School Committee 2009-2010**

This has been an extraordinary year for the Harwich Public Schools, with the positive votes in both Harwich and Chatham on regionalization of our schools certainly standing out as a high point. The School Committee is extremely grateful for the hours of research, study, discussion, debate and public presentations by the Regional Planning Board. We would like to take this opportunity to publicly acknowledge Harwich members Tom Blute, Bonnie Loedel and co-chair Jack Brown. This effort could not have succeeded without the efforts of Harwich Superintendent of Schools Dr. Carolyn Cragin, who championed this cause daily (and sometimes nightly as well), ably assisted by her team of Harwich administrators who got on board from the beginning. We would very remiss if we did not also acknowledge Chatham members Jeffrey Dykens, Craig Vokey and co-chair Nancy Barr, and Chatham Superintendent of Schools Dr. Mary Ann Lanzo for their hard work, energy and enthusiasm. Most of all, thanks to you, the voters of Harwich, who listened, became informed and got behind this effort, then voted to make it a reality. We have transformed the future of education of the children of our community.

There were plenty of other things happening in the Harwich Public Schools this year. The Class of 2010 was honored to have Victoria Reggie Kennedy as their commencement speaker. Ms. Kennedy accepted in response to a request from the all- female class leaders, who noted the all-female leadership of the district (Superintendent, School Committee Chair and Business Manager) and the strong female leader/role model Ms. Kennedy represents as reasons for the invitation. Ms. Kennedy gave a wonderful speech, clearly personalized for the students, closing with a list of items that spelled out "Harwich".

Key personnel changes this year included Christine Suckow joining as Business Manager and Len Phelan taking the helm as Principal of the Harwich Middle School. We would like to thank Janie Girolamo, who jumped right in at the middle school and did a great job as interim principal until Mr. Phelan arrived.

Speaking of Harwich Middle School, the 5th grade has now returned to HMS in a smooth transition with many parent meetings and special programs to help address issues such as schedule changes. A big thank you to all involved, especially all the students who "stepped up" this year.

Perhaps the most significant addition to school personnel this year was the new Harwich High School Athletic Director Paul "Spanky" Demanche, because that signals the beginning of the new and independent Harwich

football team. The team played as Junior Varsity for the first year but managed to schedule some varsity games, winning 6 of the 10 JV games played. Our congratulations to all involved on a successful start!

Harwich Elementary School was the recipient of a very generous donation in cooperation with the Cape Cod Astronomy Club of what is reportedly the most powerful telescope of its kind on Cape Cod. Thanks largely to the effort of teacher Larry Brookhart and harbormaster Tom Leach, HES is opening an observatory which will be integrated into the science curriculum across the district and be open to the public.

The budget process this year was difficult, as expected in the current economic climate. We would like to thank all the unions (HEA and SEIU) and our contract employees for their cooperation in holding salary increases to zero for this year. The Budget for FY 2012 endorsed by the school committee was tagged as "level staffed" as we did not include any reductions in staff. In addition, the foreign language program was funded to provide pre-K through 12 instruction for the first time, and the High School is looking at providing laptops to incoming freshman, using funds from school choice.

We are very proud of and would like to congratulate each of the 28 Harwich High School students who were awarded the John and Abigail Adams scholarships this year. The number of students has increased by two since last year and represents 28% of our seniors this year.

The Harwich School Committee applauds the efforts and accomplishments of our administration, teachers, support staff, volunteers, our students and their families and the many community members that contribute to the educational experience here in Harwich.

Respectfully submitted,

Polly Hemstock, *Chairperson*

Sue Daggett, *Vice Chairperson*

Thomas Blute, John O'Brien, Ed Jaworski, *Committee Members*

## **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

### **Harwich Public Schools Mission Statement**

*The mission of the Harwich Public Schools, in partnership with the community, is to foster an education environment where students come first. We will instill in all students the lifelong desire to achieve to their fullest personal potential while gaining the literacy and computational skills required to function as contributing citizens in the 21st century.*

*To accomplish this, the Harwich Public Schools will create a caring and supportive environment that nurtures the development of character, enthusiasm for learning and an appreciation for life.*

#### **Small community...big opportunities**

In a small and caring community, the Harwich Public Schools strive to foster achievement for all students and to challenge students to explore opportunities that will expand their horizons and enrich their life experiences. The goal of maintaining and improving the opportunities and support we provide the children of Harwich has shaped the year 2010 in the Harwich Public Schools. In a year of changes and challenges, the Harwich School Community has worked together to improve student opportunities and achievement, manage available resources effectively and efficiently, and plan for the future to ensure continued growth and success. This year of change, challenges, accomplishments, and growth featured enhanced academic programs, expanded integration of instructional technology, and impressive achievements by students in classrooms, on playing fields and stages, and in community service. Despite a difficult economic environment, with the support of the community and the cooperation and commitment of the staff, we have maintained programs and opportunities for students.

December brought an historic moment as the community united to reshape the future of education in Harwich by nearly-unanimously approving the creation of a PreK-12 regional school district with Chatham. The Special Town Meeting vote on December 6, 2010, represented the culmination of two years of study and discussion, a half-century of previous efforts to unite our small independent districts, and the promise of a strong and sustainable future of excellence in education for Harwich and Chatham.

#### **Teaching and Learning**

The standards established in the Massachusetts Curriculum Frameworks and assessed by MCAS serve as learning targets for the Commonwealth's schools and constitute the foundation for curriculum and instruction. By examining student achievement data, educators adjust instructional strategies to increase students' attainment of proficiency in the standards. A district data team was established to lead the analysis of student performance data and develop strategic plans to target areas of need and improve achievement.

To improve literacy instruction throughout the district, a K-12 writing committee focused on both developing and applying writing skills and a grant-funded literacy team began development of a formal literacy plan. As part of a comprehensive writing program, the *Empowering Writers* program was adopted for use in K-8 classrooms and trainings in the Collins Program of *Teaching Writing and Thinking Skills Across the Curriculum* were provided at all levels.

Ensuring educational excellence throughout the district requires communication, coordination, and collaboration that connect teaching across grades and a focus on student success from preschool to graduation. The Harwich Educational Council, composed of district leaders and teachers and administrators from each school, guides the instructional process for the district. The council is the central leadership group for planning and implementation of curriculum initiatives and has focused its efforts on effective implementation of standards-based teaching and learning. To ensure ongoing communication and curriculum planning, the reconfigured teacher leadership model establishes a district vertical team of department heads at each school in Humanities/Literacy; Science, Technology, Engineering and Mathematics (STEM); and Unified Arts; and a preK-12 Special Education Department Head.

The new Harwich Observatory brought a 32-inch Dobsonian telescope to the district and with it new possibilities for science education. Through the efforts of Harwich Elementary School technology teacher Larry Brookhart and the extraordinary generosity of Dr. Timothy Barker of Wheaton College, the Harwich Observatory was established on the HES campus. This exceptional facility will offer curricular and co-curricular opportunities and will offer both our students and the community an unparalleled view of the sky through the most powerful telescope on Cape Cod.

Each year an exceptional senior is selected for the Superintendent's Scholar Award. The criteria for selection include outstanding academic achievement, participation in extracurricular activities, and service. Accomplishments in academics, athletics and community service earned Emily Mitchell the 2010 Superintendent's Scholar Award. Currently ranked first in her class and the winner of a John and Abigail Adams Scholarship, Emily has demonstrated commitment and excellence as a student, athlete, and volunteer.

Ensuring a safe, respectful learning environment is a central principle in our schools. Recent state legislation added focus to concern regarding bullying and required districts to develop bullying prevention and intervention plans. Harwich administrators worked with community members to develop the district plan and to provide trainings for staff, students and parents.

## **Finance**

The economic climate challenged us to maintain the levels of educational opportunities the community values for its children. In a difficult economy, the collaborative effort between schools and town is essential, and the Harwich community's consistent support for the schools is appreciated. Although our progress in expanding programs has been delayed, we have maintained a strong level of services for students and have avoided the institution of fees for services. FY 2011 budget decisions were guided by school committee priorities, with an initial recommended "basic" budget. Subsequent budget reductions identified by the administrative team were strategic decisions intended to preserve programs and avoid staff layoffs. In recognition of current economic challenges, in 2010 all Harwich Public Schools bargaining units agreed to one-year contracts with zero-percent increases.

## **School Choice**

Since FY 05 the number of students from other communities who choose to attend the Harwich Public Schools through the School Choice program has more than doubled, from 62 to 148 students per year. The efforts of administrators and staff to communicate the strengths of the district and to improve our schools have resulted in significant gains in School Choice participation and \$736,348 in tuition income to the district in FY 10. These funds support a variety of instructional, remediation, and enrichment programs for our students.

## **Instructional Technology**

With the support of a \$40,000 Technology Article approved by the 2010 Harwich Town Meeting, we have continued to expand our technology resources and their integration in instruction. In the past three years a total of \$245,000 in technology funding has been approved by Harwich voters to provide the hardware and infrastructure essential to delivery of a 21st Century education in our classrooms.

This year saw more technology in classrooms, including interactive SmartBoards and Eno Boards, designed to enhance instruction and increase access to teaching and learning resources. Among the district's technology goals to better prepare students for learning in a technology-rich world, we plan to install Eno boards in all elementary classrooms and to implement a one-to-one laptop computer program for Harwich High School freshmen, starting next fall.

Grant funding for technology projects has supplemented local spending through the efforts of technology specialist, Jim Birchfield, who works collaboratively with other district technology leaders on Cape Cod to enhance our use of technology and to expand opportunities through outside funding.

## **Grade Configuration**

Grade configuration in the Harwich Public Schools returned to an organizational model of elementary school (PreK-4), middle school (5-8) and high school (9-12) by returning the fifth grade to the middle school. In September the fifth graders made a smooth transition to Harwich Middle School, and have been successfully integrated into the classroom and co-curricular life of the school. This change in grade configuration enabled the district to address issues of elementary classroom space for special education classes, reduced the enrollment of the elementary school from nearly 700 to fewer than 600 students, and provided the advantage of increased programmatic opportunities for fifth graders at the middle school.

## **Regionalization**

Throughout 2010 the possibility of merging the Harwich and Chatham schools to create a new preK-12 regional school district made news in Harwich. After months of study and analysis, the Chatham Harwich Regional School District Planning Board voted unanimously to recommend regionalization. Simultaneous Special Town Meetings were scheduled for December 6, 2010, in both towns to vote on their recommendation. Through a series of meetings and public forums in both towns, the Board, including Harwich representatives Jack Brown, co-chair; Tom Blute; and Bonnie Loedel and Chatham representatives Nancy Barr, co-chair; Jeff Dykens; and Craig Vokey, met with parents and voters to explain their recommendation and answer questions about the proposed region. Overwhelming support for regionalization from the Harwich town boards and committees set the stage for nearly-unanimous approval of regionalization at the Harwich STM, where the vote was 767-21 in favor. In Chatham although the vote was close, the outcome was the same, with regionalization approved by a vote of 592-531.

The first stage of the regionalization process will be led by an Interim Regional School Committee, appointed on December 15, 2010, by the elected school committees. The regional agreement established an eight-member interim committee with two school committee and two community members from each town. The members appointed to the IRSC are:

### Harwich

Tom Blute, School Committee  
Sue Daggett, School Committee  
Mark Russell, Community  
Brian Widegren, Community

### Chatham

Jeff Dykens, School Committee  
Eric Whitely, School Committee  
Bill Bystrom, Community  
Craig Vokey, Community

A transition period of 18 months from the December approval date, during which the region is a “non-operating” school district, will allow adequate planning time for the new region to be ready to begin operating on July 1, 2012. Until then the current school departments will continue as the “operating” districts, and the schools will continue with the current administrative and school structures in both towns.

Once the region is fully operational and a new high school is constructed, the structure of the new region will include elementary schools in both towns, a regional middle school in the current Chatham Middle High School, and a new regional high school to be built on the site of the current Harwich High School. Students from Harwich and Chatham will come together for the first time as a region with the opening of the new regional high school. In anticipation of the creation of a new region, the Massachusetts School Building Authority voted on November 17, 2010, to approve a 700-student high school in their Model School Program for a Chatham Harwich district.

### **Athletics**

The Harwich tradition of sportsmanship and athletic excellence continued in 2010, but with two significant changes, a new athletic director and the return of Roughrider Football. After many years of dedicated leadership, longtime Harwich High School athletic director Mark Sugermeyer retired and was replaced by Paul Demanche.

Roughrider Football returned in the fall of 2010 after the Massachusetts Interscholastic Athletic Association denied appeals to continue the cooperative football team arrangement with Cape Cod Tech. The new team began its season with a dramatic win against Pope John Paul II High School on September 13 and concluded a successful first season of junior varsity play (5-1), including two varsity games (0-2).

### **Staff**

The end of the 2009-2010 school year concluded rewarding careers for eight members of the Harwich school family who retired after a combined total of 144 years in the district. We offer our gratitude for their service to Harwich children and our best wishes for the future to:

Sally Andreola – Elementary Teacher  
Carolyn Bassett – High School Cafeteria Worker  
Patricia Boyle – Elementary Cafeteria Worker  
Jan Freeman – High School Cafeteria Worker  
Maureen Garrity-Bourke – District ELL Teacher  
Kathy Holden – Middle School Teacher  
Nancy Keefe – Middle School Teacher  
Mark Sugermeyer – High School Teacher, Athletic Director

An impressive group of promising and committed teachers joined the faculty of the Harwich Public Schools in September 2010. The district administrative staff also saw major changes in 2010. In May Christine Suckow joined the central office staff as school business manager, replacing interim business manager Skip Finnell. After Harwich Middle School Principal John Riley's departure in October, Harwich High School Assistant Principal Janie Girolamo led the middle school with great success as HMS Interim Principal until the end of the year and facilitated the transition for new HMS Principal, Len Phelan, who began his tenure as principal in January 2011. Marc Smith joined the Harwich Elementary School administrative team in the new position of supervisor of curriculum and instruction, bringing extensive classroom experience and data analysis skills. We are pleased that they have chosen the Harwich Public Schools, and we welcome them to the school community.

### **2010: Challenge, Accomplishment, Change and Community**

Once again in 2010 Harwich High School drew national attention, this time for a compelling invitation by the Senior Class officers that convinced Victoria Reggie Kennedy to speak at their graduation. Mrs. Kennedy offered the graduates seven points of advice that eloquently captured the spirit of the event and the essence of the Harwich school community:

**Have faith in yourselves.**

**Ask for help and advice.**

**Reach for your dreams.**

**Work hard.**

**Incorporate values learned from family, faith, and school.**

**Choose to be civil.**

**Help others.**

**...Remember HARWICH.**

The Harwich Schools have continued to pursue success for all students in academics, arts, athletics and life. Each year brings a unique set of challenges and opportunities, and we are both proud and grateful that the collaborative efforts of the Harwich community members, parents, teachers, support staff, and administrators consistently demonstrate the value of a small, caring school community working together to benefit children. We look forward with hope and excitement to the many challenges and opportunities of the regional planning process and the creation of a new regional district built on the strong foundation of two excellent small districts.

Respectfully submitted,

Carolyn M. Cragin, Ed.D.  
*Superintendent of Schools*

## **Report of the Business Manager**

I am pleased to present to the townspeople of Harwich the Annual Report of Operations of the School Business Office. The following is a summary of the pertinent events that occurred during the 2010 calendar year:

The Harwich School Business office has gone through a transition this past year. Skip Finnell, the interim Business Manager deserves recognition for all his efforts. I appreciate all his support and the smooth transition that I have experienced since my arrival here.

During this past year, the School Business Office, in conjunction with the Superintendent of Schools, continued to provide the School Committee and the building administrators a detailed monthly financial status of the school department budget. This information was provided at School Committee meetings and culminated with a year-end summary presented at the July School Committee meeting. At the close of the 2010 fiscal year, the school department ended the year with a budget surplus that was returned to the Town's general fund.

The Food Services staff under the direction of Nancy DeSiata made significant improvements in the preparation of healthy and distinctive meals. Our dedicated school cafeteria workers serve a variety of breakfast and lunch menu options. The number of meals sold daily has continued to rise and students also have actively participated in the meal selection. Nancy DeSiata and her staff have made an outstanding effort to ensure quality and satisfaction.

Technology improvements continue to be an important function of the school business office. A significant amount of computer hardware and software technology has been purchased and introduced into the classrooms as a result of the technology articles. Wireless connectivity improvements have continued to extend internet access throughout the district. The outstanding efforts of our technicians are to be recognized.

The maintenance and custodial staff were able to accomplish many necessary repairs. These repairs included refinishing the gym floors, replacing lighting and ceiling tiles, painting and other general repairs and improvements. General repairs were also made at the NEED Collaborative in Truro. Replacement of the heating and ventilating units has been started as a result of the maintenance article. We expect the building to run more efficiently with energy cost savings now that the units communicate. The efforts of maintenance and custodial staff are to be commended.

The business office staff continues to assist the superintendent in the financial oversight of the Harwich Community Learning Center (HCLC)

program. This program provides much needed extended school day, enrichment services, and adult education options to the parents and students of Harwich. The Harwich Public Schools continues to file for Medicaid reimbursements for services delivered to our schools Medicaid eligible population.

Thank you to the fine, hard working, and professional staff of the business office who perform essential functions on a daily basis. Their energy and dedication deserve recognition.

Respectfully Submitted

Christine Suckow  
*Business Manager*

## Harwich Elementary School

Though the 2010 calendar year began with a bleak economic future, as a result of town votes in both Harwich and Chatham to regionalize our school systems, it ended with renewed hope for the years to come. We embraced these challenges with a commitment to build on the educational foundations and progress of years past. As our mission states “*in partnership with the community*” and in preparation for citizenship in our global society, an array of educational and technological opportunities were once again offered to the children of Harwich. These efforts will continue to be driven by the vision of becoming “*one of the most highly respected school districts in the state of Massachusetts*”.

At Harwich Elementary School, we doubled our students’ access to classroom technology by installing additional interactive “white boards” aka “Eno boards” at every grade and in the foreign language classroom. We converted every teacher’s desk top computer station to a portable laptop and created at least one new student computer station in every classroom. The goal of providing mini computer labs and interactive smart boards for students in each teaching station within the elementary school is progressing steadily. Community support continues to be essential in providing our students and teachers with the instructional opportunities needed for a truly global education.

Science and technology opportunities were expanded once again this year for the students of Harwich. The development of the *Harwich Observatory* at Harwich Elementary School will provide unlimited opportunities for our students and the community at large in the years to come. It is with deep gratitude that we thank the efforts of *Larry Brookhart*, Technology Specialist at the elementary school and the generosity of numerous donors. To date, we’ve secured donations of telescopes and related observatory materials valued at over \$50,000. A committee representing the district’s school committee, administrators, faculty and community at large has been formed to oversee the development of this resource. It should be noted that in these fiscally challenging times, we have also been the recipients of over \$12,105 in grant funding. These grants, many of which were applied for directly by teachers, have been awarded to support the curriculum and educational experience of their students.

Keeping the No Child Left Behind (NCLB) mandate in mind, we recognized that in all content areas, but specifically in ELA and Mathematics, it was imperative to improve student writing to achieve academic excellence. Adopting and incorporating a popular and proven writing program became a top priority. After piloting and reviewing a number of programs throughout

the year, the Educational Council recommended the adoption of the *Empowering Writers* program K-8. Trainings were scheduled and materials purchased with a goal to fully implement this program by January 2011. Coupled with our continued efforts to delineate grade level expectations, measure student progress and develop strategies and lessons/units for instruction, we believe that by using the program our students will become more proficient in each content area. These initiatives and curriculum efforts required undivided administrative oversight and coordination. This led to the reorganization of allocated resources to create the position of *Supervisor of Elementary School Curriculum and Instruction*, and the appointment of *Marc Smith* to this position was made in the summer of 2010.

As a result of the School Committee's vote to relocate the fifth grade back to the middle school in September of 2010, administrators and school councils from both the middle and elementary schools worked together to develop a transition plan that would best meet the needs of all students, parents, staff and administration. Through a variety of monthly forums, shared events and transitional opportunities, all fourth and fifth grade students were prepared for a smooth and effective transition to the middle school in September 2010. The elementary school staff and students also prepared for their new PK -4 building configuration with minimal impact to student learning. This was a true testament to the commitment and collaborative support for all students by our staff and families.

The 2009-2010 academic year closed with students' artistic talents on display at our annual Spring Arts Festival. In coordination with the middle and high school, fourth and fifth grade students participated in Step-Up Day. Individual final assemblies for both our fourth and fifth grade students with their parents/guardians offered us the opportunity to reflect on all the students' achievements and recognized their individual or collective efforts. On the last day of school, and with the help of our departing fourth and fifth grade student leaders, all students in grades kindergarten through third were introduced to their next year's teacher and classmates. This provided an opportunity to begin making those important connections for the upcoming year.

The *Brooks Medal* is a tradition in Harwich which was established in 1887 in the will of the late Henry C. Brooks. The award is presented to "the pupil in each school who is most proficient in composition and letter-writing and most excellent of behavior." The *2009 Brooks Medal* was awarded to fourth grader *Mya Kelly* and fifth grader *Sarah Hemeon*.

Upon their retirement, we extended our deepest gratitude to *Sally Andreola*, *Pat Boyle* and *Maureen Bourke*, for their many years of service

and dedication. Though their years of service can never be replaced, the strong foundation already laid has allowed us the opportunity to continue to build and grow with new staff. We also wish continued success to the following staff members transferring to the middle school, *Jane Babb*, *Tracey Hanna*, *Christine Donovan*, *Melissa Peterson*, *Heather Reis*, *Tara Conklin*, *Nancy Gifford*, *Bonnie Haas* and to *Catherine Stern* who relocated to Western Massachusetts.

In September the school community welcomed 2<sup>nd</sup> grade teacher, *Andrea Chute*; ELL teacher, *Nancy Capen* and Academic Student Support teacher, *Margaret Schaffer*.

We are thankful for the ongoing support of our PTA leadership and for their tireless efforts to improve the educational experience for our students. We welcome new Co- Presidents, *Meaghan Smith* and *Alissa Dunford* and thank past Co-Presidents, *Kelma Dever* and *Mary Pandiscio* for their service and tenure in this leadership role. Many theme-based fund raising events were held between the elementary and middle schools reinforcing the home-school connection. The ongoing support of our PTA throughout the year is a vital component to our educational program.

The summer provided an opportunity to finalize transition plans and prepare for the 2010-2011 school year. Teachers participated in numerous professional development opportunities including graduate work, curriculum development, lesson and unit development all geared towards improving student achievement. The maintenance and custodial staff should be praised for their hard work and dedication in preparing our building for the new school year. This task was additionally challenging as the entire fifth grade needed to be relocated to the middle school and elementary classroom reassigned or reconfigured to address the needs of our PK-4 students and teachers.

The summer closed with third grade student leaders providing tours for new students and their families during our *New Student Orientation Day*. New kindergarteners were invited to our annual 'play date' before their school year started in September. This proved once again, to offer an opportunity for classmates and parents to make new connections before the school year began.

In September '09 we started our school year with 602 students, Pre-K through fourth grade. This included 66 school choice students into Harwich Elementary School.

We are grateful to Harwich Elementary School Council outgoing parent representatives, *Melanie Bach*, *Stacey Brackett* and *Jodi Kelly* for their dedication and service towards improving the educational experience of our students over the past few years. We welcome new parent representative,

*Koleen Kipperman* and *Angie Doel*. We also thank long standing teacher representative *Melissa Brady* and welcome new teacher representative, *Janet Smithers*.

Lastly, we closed the calendar year with a display of art, music and good will from our school community. Selected student art work was featured at the Cape Cod Museum of Art. This art exhibit displayed K-12 students' art work from all Cape & Island school districts. The third grade performed a winter concert for family and friends. Our fourth grade select chorus, guided by our music teacher, *Tim Ressler*, visited neighboring retirement communities, singing to residents to deliver good cheer and holiday wishes. Donations collected by students and the school community as a whole benefited a number of charitable organizations and continue to demonstrate the caring nature of our school community. Annually individual grade levels choose an agency to support such as the Harwich Food Pantry and Children's Hospital. Once again, through the generosity of faculty and staff, our *Angels and Elves* were able to make the holidays a little brighter for many children.

I submit this annual report with thanks to the entire community, faculty, administrative team and most importantly, the students. Your hard work and continued support throughout the 2010 year has made it a truly memorable one.

Respectfully submitted,

Samuel F. Hein

*Principal, Harwich Elementary School*

## Harwich Middle School

As exciting and stimulating changes occur within the school and district, Harwich Middle School continues to be guided, united and anchored by its' steadfast mission statement and core beliefs which make the commitment to "bridge the years between childhood and adolescence in a safe environment that promotes lifelong learning, academic excellence and a concern, tolerance and respect for all.

In addition to the overarching planning for positive changes, adaptations and growth associated with the regionalization issue, Harwich Middle School realized a change in leadership as *Mr. John Riley*, after serving two years as Principal of Harwich Middle School, departed in October of 2010 to pursue other administrative opportunities. *Janie Girolamo*, Harwich High School assistant principal, served as Interim Middle School Principal with *Mr. Leonard Phalen* assuming the principalship on January 3, 2011. *Mr. Phelan* brings with him a wealth of experience and ideas which will further enrich Harwich Middle School. Change was also realized as the middle school opened its doors on September 8, 2010 enthusiastically welcoming the entire fifth grade to their new home! This was an exciting, well-planned move which materialized with an ease of transition on opening day. The middle school also welcomed a new eighth grade foreign language teacher as well as a new sixth grade teacher, speech pathologist, ELL teacher and one teacher who moved to grade seven from kindergarten. Four teacher assistants have been hired (three in special education and one math specialist) to help support the needs of our middle school students.

Proudly, our middle school students have experienced numerous and varied educational opportunities which have enriched their learning experiences.

Highlights include:

- Friends of Pleasant Bay Grant Awards (\$3550): Funding enabling all fifth grade students to participate in field trips to Muddy Creek. Funding also allow naturalists from all over the Cape to visit the middle school and present cutting edge, environmental research and information. Visiting naturalists came from the Harwich Conservation Trust, the Audubon Society, Museum of Natural History as well as the Assistant Harbormaster of Harwich.
- Audubon Society funding will support a spring 2011 fifth grade marine cruise of Wellfleet Harbor.
- 2010 Cape Cod Five Cents Savings Bank Charitable Foundation Trust Mini-Grant (\$500): Funding was provided for a special "Shakespeare in the Middle" project which culminated in a winter student production of *The Tempest*.

- Harwich Cultural Council Grant (\$450): This funding will allow Boston Museum of Science personnel to visit the middle school and conduct Physics programs.
- Project Contemporary Competitiveness Advanced Studies Program: Two middle school students attended this six-week summer residential program held on the Campus of Bridgewater State University.
- Cape Cod Collaborative Advanced Studies and Leadership Program in Partnership with Massachusetts Maritime Academy: Three middle school students attended this three week residential program at Mass Maritime focusing on STEM (Science, Technology, Engineering and Math) curricular areas.
- John Hopkins University Center for Talented Youth: One middle school student participated in this unique summer program.
- Congressional Youth Leadership Council: One middle school student attended this Council which was held in New York City the summer of 2010.
- NELMS (New England League of Middle Schools) Scholar Leader Awards: This award was presented to two Harwich Middle School students in June of 2010.
- Big Yellow School Bus Grant Award: This transportation award will allow eighth grade students to visit the Provincetown Art Association and Museum and its' associated galleries and artists.
- NEED Collaborative (National Environmental Educational Development) Experience: Grade five students continue to participate in this week-long residential program located within the National Seashore. Seventh grade students and eighth grade students will also have similar day-long experiences.
- Project 351: Speak, Act, Lead: One eighth grade student participated in this program organized by the Patrick-Murray Inaugural Committee designated to bring young people together for a Saturday of dialogue, community service learning and celebration in Boston.
- Non-traditional Career Day at Cape Cod Community College: Approximately ten Harwich Middle Schoolers continue to participate in this event.

- NASA's "Explore the Moon" Educators Institute: A travel scholarship was awarded to *Nancy Gifford*, grade seven teacher, enabling her to attend the above referenced December 10, 2010 Sally Ride/NASA experience in Tennessee. Information gleaned will be integrated into the middle school science curricula.

The above represents a smattering of the unique opportunities afforded Harwich Middle School students. These, coupled with the daily educational programs and yearlong events make Harwich Middle School a dynamic, well-rounded, supportive, and challenging educational environment.

Respectfully Submitted,

Janie Girolamo,  
*Interim Principal, Harwich Middle School*

## Harwich High School

### Mission Statement

***Harwich High School shares a commitment with the community to create a safe and supportive learning environment where all students may develop to their fullest academic, social and personal potential.***

#### **“Committed to Success”**

**Harwich High School students are:**

#### **Academic**

- Active learners
- Effective communicators
- Critical researchers
- Creative thinkers
- Problem solvers
- Skilled collaborators

#### **Social**

- Respectful of self and others and responsible for making healthy choices

#### **Civic**

- Appreciative of the uniqueness of Cape Cod and contributors to the welfare of the community

## Harwich High School

It was certainly an amazing year for Harwich High School following up on our 2010 *US News & World Report's* recognition as a **Silver Medal School** for outstanding academic performance. It is a testament to the incredible work done by our students and staff. At Harwich High School we are truly committed to excellence in academics, excellence in the arts, and excellence in athletics.

In October of 2010 Harwich High School submitted our *Special Progress Report* to the **New England Association of Schools and Colleges (NEASC)**. With only three recommendations remaining from the original report the Commission was pleased that Harwich High School was able to confirm that its entire roof is sound, the efforts to regionalize with Chatham Public Schools was continuing, and that a plan was in place to address all

facilities concerns. In December of 2010 a *Substantive Change Policy Report* was submitted to the NEASC updating them on the positive vote for regionalization with Chatham as well as documenting the Massachusetts School Building Authority's support for the financing of a new regional high school on the grounds of the current Harwich High School.

We welcome six outstanding new additions to our staff this year: Bethany Schiller, biology teacher; Paul "Spanky" Demanche, physical education teacher and athletic director; and Cheryl Dufault, high school nurse. We are also fortunate to have Diane Turco join our staff after many years helping students at the middle school. Ms. Nancy Capen is our ELL (English Language Learners) teacher for the Harwich Public School.

The Harwich High School Council has aggressively addressed many issues over the past several years to ensure academic excellence in our school. This year's council consists of: Kevin Turner (principal), Jackie DeGroff, Cathy Malone, Victoria Theoharides, Pat Blanchard (parents) Mary Clarke, Jen Legge, Pete Piekarski (community members), Alison Donovan (student), John Anderson, Liane Biron, Andrea Shedlock (staff).

This year the school council submitted a School Improvement Plan that included:

- ✓ Increase in student achievement on MCAS and SAT scores.
- ✓ Gradual implementation of MASSCORE graduation requirements.
- ✓ Continuation of Freshman Team and implementation of Sophomore Team.
- ✓ Continued development of Community Service Learning program.
- ✓ Creation and implementation of anti-bullying plan.

The Adams Scholarship offers four years of free tuition to full-time students attending any University of Massachusetts campus, or any participating state or community college. The following seniors qualified for the **John and Abigail Adams Scholarship Award** for outstanding MCAS scores: Laura Adams, Garrett Almeida, Jill Chenevert, Yiorgos Christakis, Ariel Colby, Tyler DeSimone, Jeremiah Eldredge, Daniel Leahy, Jessica McDonough, Ashley Mendes, Emily Mitcell, Tyler Morrison, Benjamin Murphy, Ciarra Nickerson, Gustavo Ribeiro, Donald Sanzo, Rebecca Segal, Shawn Sessler, Kirby Smith, Laura Smith, Molly Spalt, Sadie-Lynn Tansey, Molly Taylor, Eric Walther, Brian Witzgall, Matthew Witzgall.

Fourteen students from Harwich High School have earned **AP Scholar Awards** in recognition of their exceptional achievement on Advanced Placement exams taken last spring. The College Board's AP Program provides motivated and academically-prepared students with the opportunity

to take rigorous college-level courses in high school. Students qualified for the AP Scholar Award by completing three or more AP Exams with a score of three or higher (scored 1-5). The AP Scholars are:

Class of 2010:	Dustin Beaudoin	George Washington University
	Jamie DeSouza	Worcester Poly Tech
	Abigail-Hynes	Houston College of the Holy Cross
	William Martin	Yale University
	David McWilliams	Rochester Polytechnic Institute
	Ramsey Musk	UMass – Amherst
	Fiona O'Connor	Syracuse University
	Siobhan Smith	UMass – Dartmouth
	Ryan Trudeau	Boston College
	Christopher Walkley	Boston College
Class of 2011:	Yiorogs Christakis	
	Emily Mitchell	
	Ciarra Nickerson	
	Kirby Smith	

Camille Dings, senior, has been recognized as a 2010-2011 Discus Award winner for her achievements in the areas of government, community service and athletics. The **Discus Awards** is a national program that provides recognition and scholarship opportunities to all-around high school students who excel in three of ten key attributes. “**Just a Good Kid**” awards were presented to Taylor Gilmette and Saumil Patel for their excellent character and well-rounded contributions during their high school careers.

Congratulations to three students chosen as finalists in the **Cape Cod Chronicle Christmas Gift Guide Essay Contest**. Cash prizes were awarded to Anna Colby, Nicole Peckham and Meghan Richer. Their essays were published in the *Cape Cod Chronicle* in December 2010.

Last spring Luz Arregoces won Honorable Mention in the **Letters about Literature** Contest. The competition is sponsored annually by the Library of Congress and there were over three-thousand entries. She was awarded in a special ceremony at the State House in May.

**Elizabeth Hoff**, Harwich High School Spanish Teacher has been named as one of the 25 participants selected from a competitive national pool to attend the three-week summer institute, *Peoples of the Mesa Verde Region: Connecting the Past with the Present through Humanities Research in Cortez*.

Seventeen students were inducted into the **National Honor Society**. The students inducted for 2010 were: Laura Adams, Jill Chenevert, Kelly Cormier,

Amy Hemeon, Emily Mitchell, Jillian Newell, Ciarra Nickerson, Gistavo Ribeiro, Sadie-Lynn Tansey, Matthew Witzgall, Kylie Daniels-Diehl, Jaime DeSouza, Taylor Gilmette, Mary Hall, Cynthia Miranda, Robert Pirtle, Alexa Theoharides. National Honor Society students helped Americorps with the annual invasive species clean up of the meadow-lands at Thompson's Field this spring.

The following **Law Day Essay Winners** were awarded certificates and cash prizes at Orleans District Court on April 30, 2010. The first place winner read his essay. The winners and their families were invited to attend and to meet Judge Merrick and our State Representatives.

First Place:	Matthew Witzgall	\$200 prize
Second Place:	Yiorgos Christakis	\$150 prize
Third Place:	Kelly Cormier	\$100 prize
Honorable Mention:	Tyne Booth	\$ 50 prize
	Heidi Evans	\$ 50 prize
	Courtney Anacleto	\$ 50 prize

Harwich High School joined with other schools around the nation to **"Spread the Word to End the R-Word,"** an important effort by the Special Olympics and Best Buddies organizations to raise awareness about the word "retard" and to encourage people to stop using the R-Word. This campaign, created by students, has a goal of 100,000 pledges nationwide.

Harwich High School was well represented at the **NAACP Recognition Awards Dinner** on May 17, 2010. The NAACP honored Harwich High School students Taylor Gilmette, Andi Ramirez and Olivia Gonsalves. President of Bridgewater State College, Dr. Dan Faria was the featured speaker. Of the seven academic achievement awards presented, three of them went to Harwich High School students. Taylor received a \$1500 scholarship, Andi received \$500 scholarship and all three girls received certificates.

The **Class of 2011** held their **Junior Prom** on April 30 at the Wequassett Inn in Chatham. There was a traditional Grand March where Principal Kevin Turner introduced each couple as they proceeded down a stairway to the Wequassett beach front preceding a formal dinner.

On June 8, **the senior class trip** aboard *The Spirit of Boston* cruise ship celebrated graduation with an evening of dining and dancing. The **2010 senior awards ceremony** took place under the Cranberry Harvest's tent at graduation on Sunday, June 13. The graduates were fortunate to have Victoria Reggie Kennedy, widow of US Senator Edward M. Kennedy, attend as their guest speaker. She acknowledged the school's impressive

accomplishments. Student scholarships were announced, and three of the Class of 2010's most memorable teachers from the elementary, middle and high schools were recognized during the ceremony.

**Freshman Orientation** took place on August 31<sup>st</sup>. Class officers and athletic captains welcomed the incoming freshman class. The day brought together current student leaders with the future leaders of the school in a day filled with activities. Parents were invited to join the event to participate in a joint conversation with students and staff. The day concluded with a cookout for students, staff and parents.

On November 14, students and staff from the Harwich High Key Club participated in the **2<sup>nd</sup> Annual Harwich Family Food Pantry's Food Drive** held at Shaw's Supermarket on Sisson Road. More than 80 turkeys, a truckload of perishable and non-perishable items and \$284 were donated. The Key Club, advised by Peter Moynagh and Pat Rose, has grown from its inception of approximately 15 members to over 30 members.

The **7th Annual Renaissance Breakfast** honoring students achieving Honors and High Honors for the 1<sup>st</sup> marking period of 2010-2011 was held on December 23. Parents were invited as well as a special recognition from the Harwich Chamber of Commerce Board of Directors. The Winter Pep Rally in the high school gymnasium kicked off the holiday recess.

### **PEER LEADERS & BEST BUDDIES**

The Peer Leadership class hosted a freshman breakfast and adopted students for the year so that every freshman felt welcomed and comfortable at the high school. Homecoming Week was successful with a theme of Harry Potter. Samantha Eastman and Jeremiah Eldredge were voted Homecoming King and Queen for 2010.

The **Annual Leadership Lock In** took place at the high school on November 19<sup>th</sup>. The theme this year was "Getting To Know You".

The Best Buddies and Peer Leaders hosted the **3rd Annual Special Olympics** at Harwich High School. Sixty-eight athletes participated in soccer, football and cheerleading. Athlete Tracy Arnold carried the Olympic torch. Student athletes who participated in the ceremony were Tracy Arnold, who carried in the Olympic torch, and Joseph Adle who read the Special Olympic Oath. Special guest of the day was Sarah Bent, a five year old who is this year's Massachusetts Special Olympics Poster Child.

### **ENGINEERING NEWS**

The **Engineering II** class was busy designing the special effects mechanics for the Fall Drama Club production *The Musical Comedy Murders of 1940*.

This year they are involved in secret passages, moving bookcases and designing the mechanisms and electronics to make them all function. They also entered the TARC (Team America Rocket Challenge) where the students build a rocket of their own design that safely carries an uncooked egg aloft and return it to safely to the ground.

## **ALTERNATIVE EDUCATION**

Students in the Alternative Education Learning program at Harwich High School were fortunate recipients of a grant that brought film production staff from both Hollywood and Boston to the Cultural Center in Yarmouth during February. Weeklong workshops resulted in a short film that was written, performed and produced by the students. A film crew direct from the *Shutter Island* set mentored them.

## **ART DEPARTMENT**

Four students represented Harwich in the highly competitive Southeastern District Music Festival. Bethany Ryder, Graham Bird, and Joseph Malone sang in the chorus and Jeffrey Strome was 1<sup>st</sup> chair viola in the orchestra. Jeffrey and Joe went on to successful auditions for the Massachusetts All-State Music Festival which culminated in a concert at Symphony Hall in Boston.

Congratulations to senior Ramsey Musk, sophomore Max Burns and art teacher, Liane Biron for being honored at the Veterans of Foreign Wars – Post 8607 Patriot's Pen, **Voice of Democracy, and Creative Art Awards Banquet & Ceremony** on March 25.

Harwich was well-represented in the **50<sup>th</sup> All-Cape and Islands Music Festival**. In the *Mixed Chorus* were: Juliette Locke, Rebecca Segal, Sadie-Lynn Tansey, Emma Rioux, Courtney Mara, Bri McLaughlin, Marik Hirsch, Graham Bird, Robert Pirtle, Eric Walther, Collin Bauer, Cameron Hadfield, Joseph Malone, Donald McCullough, Erik Raneo, Jeffery Strome, Christopher Walkley and Carl Wildman. In the *Treble Chorus* were Arielle Biron, Melanie Hopkins, Amanda DeOliveira, Hannah Gorman, Bethany Ryder, Rachel Trieble, Luz Arregoces, Alyssa Flynn and Amy Hemeon. In the *Concert Band*, Ellyn Schmalzer was seated Clarinet II 5th chair and Hannah Baker was seated Clarinet III, 2nd chair. Samuel Hammond seated Alto Saxophone II 5th chair.

## **VISUAL ARTS**

**"Art Visions"** a K-12 student art exhibit at the Cape Cod Museum of Art consulted with students Una Doherty, Colton Elison, Joshua Smith, Tiffani Harris, Joel Gomez, Shannon Grossman, Steven Cutillo and Erin Strong. Harwich work included photography, paintings, drawings, and mixed media work.

Tabitha Eldredge, (ceramics) Una Doherty, (sculpture) Ramsey Musk (mixed media painting) and Steven Cutillo (photography) represented Harwich High School at this year's **Boston Globe Scholastic Art Awards**. Laura Smith received an Art Internship with Barn Hill Pottery and Ariel Colby with HHS Artist in Residence, Odin Smith.

**The Senior Arts Night** was held in Harwich Port at the William Lutz Gallery and the Pilgrim Congregational Church where student artwork was displayed. This fall teachers Liane Biron, Deb Donovan, and Rose Richard along with members of FOTA (Friends Of The Arts) participated in a panel discussion at the Cape Cod Art Museum as part of the **Cape and Islands Art Teachers Association** meeting on advocacy in the arts.

## DRAMA

The 2010 Spring Musical **Jesus Christ Superstar** was presented to full houses for six performances. Over 50 students participated in this event. The fall show was **The Musical Mystery Murders of 1940** and was a collaboration of the Drama Club, Theater Arts Class, Engineering Class and the Fashion Design Class.

## GOVERNMENT

Harwich High School hosted three election events organized and run by the students in HHS government classes:

- A Question & Answer session with Representative Jeff Perry, Republican nominee for the Massachusetts 10<sup>th</sup> Congressional District.
- A debate with Representative Sarah Peake and David Dunford, candidates for the 4<sup>th</sup> Barnstable District in the Massachusetts house of Representatives.
- A debate with Jim Crocker and Dan Wolf, candidates for the Cape and Islands District of the Massachusetts Senate.

## HISTORY

Alternate Abigail Hynes-Houston represented Harwich at the **Student Government Day** at the State House in Boston in April when representative Jeff Strome, who was the top vote-getter in the school election, was sidelined by illness.

Junior Matt Witzgall won the **Barnstable County Bar Association's Law Day Essay Contest**. Yiorgos Christakis placed second and Kelly Cormier placed third. Andie Ramirez, Dustin Beaudoin and Abigail Hynes-Houston were selected as **James Otis Scholars** on behalf of the America Board of Trial Advocates.

## HEALTH AND PHYSICAL EDUCATION

The Health and PE department are proud to announce that Ms. Stacy Brunell has been selected by the **MA Commission on the Status of Women** as one of 100 women in the State as a Heroine.

Twenty-five students and teachers walked in the first Cape **“Making Strides for Breast Cancer”** walkathon on October 17<sup>th</sup>. A total of \$355 was raised. Throughout October, pink bracelets and ribbons were sold for the cause. The final Friday of the month was designated Pink Out Day.

## ATHLETICS

After eight successful years at the helm of the athletic department, Mark Sugermeyer retired in June as **Athletic Director**. He was replaced by Spanky Demanche, former teacher and coach at Barnstable and Pope John Paul II High Schools.

On February 24, 2010, Melanie Hopkins, senior at Harwich High School, signed her national letter of interest for the University of Massachusetts Varsity Field Hockey Team. Melanie will be the starting goalkeeper for the River Hawks this fall.

In spring the MIAA disbanded the **Harwich-Cape Cod Tech cooperative football team**. While both the Tech and Harwich lobbied for it to remain in tact the decision was based on the MIAA assertion that the Tech had enough students to field their own team. With the support of administration and the school committee Harwich launched its first ever independent football program. The new athletic director was hired as the team's first football coach. In its exciting inaugural season the team played four junior varsity games and two varsity games. Along with football came our first fall cheerleaders who, in addition to cheering at games, placed second in the South Shore League Cheerleading competition.

The **2010 Fall Athletic Season** saw a number of teams qualify for post-season play while demonstrating sportsmanship, tremendous effort, and unwavering commitment.

### Winter 2009-2010

Congratulations to both the Boys and Girls Basketball teams for qualifying for post-season play.

South Shore league All-Stars included the following Harwich Athletes: Jen Gonsalves and Liz Thompson for girls basketball; Andy Sadoski and Curtis Henderson for boys basketball; Colton Ellison and Josh Smith for ice hockey.

### Spring 2010

Congratulations to both the girls' softball and boys' tennis teams for winning the South Shore League championships. In track state qualifiers

included: Tyler DeSimone, Gustavo Ribeiro, David McWilliams and Iago Dumont. The boys' tennis team competed in the state tournament; the boys' baseball team was a South Section Finalist in Division 3; and the softball team was a South Section Finalist in Division 4.

Individual South Shore League All-Stars included: Alex Votteler, Chris Votteler, Billy Martin, Greg Flemming & Nick Robbie (tennis); Gustavo Ribeiro and Iago Dumont (spring track), DJ Robinson, Andy Sadoski and Zach Jamous (baseball) Nell O'Connor, Meghan Richer and Peyton Warner (softball). In addition Nell O'Connor was selected the *Boston Globe's* Division 4 Player of the Year in softball.

## **Fall 2010**

Congratulations to both the field hockey and the boys' soccer teams for qualifying for state tournament play. In addition two new sports were added to the fall lineup; cheerleading and football.

Individual South Shore League All-Stars include: Shannon Grossman (cross country); Tyler Kane (cross country), John O'Connor (golf), Ben Murphy (soccer), Jen Gonsalves and Liz Thompson (soccer), Amy Hemeon (cheerleading) and Meghan Richer, Payton Warner, Shelby Chipman (field hockey)

Athletic Director Demanche, Tyler DeSimone, Meghan Richer, Nicholas Robbie and Elizabeth Thompson (student/athletes) attended the 2010 MIAA Sportsmanship Summit at Gillette Stadium on November 19, representing Harwich High School.

## **HARWICH HIGH SCHOOL**

### **Graduation 2010**

Ipek Altan	Conor Joseph Healy	Robert Earl Mason Pirtle*
Claire Alice Bangert	Curtis Putnam Henderson	Adrianna Marie Ramirez*
Andrew William Barbato*	Marik Elizabeth Hirsch	Erik Alexander Raneo
Dustin Edward Beaudoin*	Melanie Kathleen	Ethan Adam Razinha
Madison Leigh Bennett	Hopkins*	Joseph Frederick Rebello
Arielle Taarna	Daniel Richard Hoyer	John Jacob Rendon*
Angel Biron	Rachael Elizabeth Hunt	David Joseph Robinson
Rachel Elizabeth Burke	Abigail Catherine	Bethany Sue Ryder
Bridget Anne Callahan	Hynes-Houston* **	Andrew Malcolm Sadoski
Nathaniel Martin Childs	Zachary Abed Jamous*	John Joseph Sager
Steven Michael Cutillo	Rebecca Marie Kelley	Rose McGowan Sanders
Kylie Elisabeth	Juan Carlos Leclerc	Samantha Ruth Sawyer
Daniels-Diehl*	Yvette Nancy Llacua	Ellyn Sarah Schmalzer*
Cody Michael DeGross	Yvonne Nancy Llacua	Christina Elizabeth Secola
John Dominic DeMayo*	Elizabeth Ashley	Shaina Marie Simonis
Jaime Armon DeSouza*	MacDonald	Siobhan Elizabeth Smith
Janna Aleese Dodson	Joseph Robert Malone*	Taniqua Chanice Smith
Sean Russell Donoghue	Courtney Carol Mara	Kristoforos Sotiri
Max Elliott Dowgiallo	Connor Geoffrey Martin	Gary Allen Souza
Tabitha Marie Eldredge	William Henry Martin*	Jeffrey Joseph Strome
Colton Brewster Ellison	Meredith Joan Mason* **	Alexa Victoria
Charles Jude Farraher	Donald William	Theoharides*
Christopher David Fee	McCullough	Timmy Dean Thornton
Jessica Lorena	David Alexander	Jonathan Birchall
Abreu Ferreira	McWilliams*	Tomachick
Gregory William Fleming	Jessica Cecilia Menard	Ryan Michael Trudeau*
Joshua James Florance	Cynthia Mesquita	Cornelius Maxwell
Paul Gerard Fox, Jr.	Miranda*	Van Dyck
Taylor Blair Gilmette*	Ramsey Charles Musk	Janelle Lee Veary*
Kaycee Lauren Gingras	Brianna Rose Nickerson	Alejandro Votteler
Alesia Strong Gleason	Fiona Maeve	Christopher Votteler
Olivia Whitney Gonsalves	O'Connor* **	Christopher Paul Walkley*
Cameron Alexander	Nell O'Connor	Dominique Julia
Hadfield	Brian Michael Oliver	Warburton
Colton Charles Hadfield	Alexandra Frost Parker	Casey Robert Watson
Mary Justine Hall*	Saamil Gunvant Patel	Carl Winston
Ashley Alexina	Kate Johanna Perry	Francis Wildman*
Pires Hathaway	Nicholas Brennan	
	Peterson	

*\*Member of National Honor Society*

*\*\*Class Officer*

### **CLASS ADVISORS:**

Janice Barton & David Demers

## **BROOKS MEDAL RECIPIENT 2010 - John DeMayo Grade 12**

### **JOHNSON-ULM MEMORIAL SCHOLARSHIPS GRANTED FOR THE SCHOOL YEAR 2009-2010** (90+ Average over their High School career)

William Martin	Yale University
Abigail Hynes-Houston	College of the Holy Cross
Christopher Walkley	Boston College
Jaime DeSouza	Worcester Polytechnic Institute
David McWilliams	Rensselaer Polytechnic Institute
Fiona O'Connor	Syracuse University
Dustin Beaudoin	George Washington University
Melanie Hopkins	UMass Lowell
Ellyn Schmalzer	Worcester State College
Alexa Theoharides	Babson College
Mary Hall	Saint Michael's College

### **2010 HERBERT R. MORSE MEMORIAL SCHOLARSHIP**

Yvette Llacua	Cape Cod Community College
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The Citizens Scholarship Foundation presented \$5,500 in scholarship funds in addition to one laptop computer to the class of 2010.

The James R. McPhee Memorial presented \$15,000 in scholarship funds to the class of 2010.

In total \$125,000 in scholarship funds were presented to Harwich High School students at graduation in 2010.

### **HARWICH HIGH SCHOOL**

Placement: **HARWICH HIGH SCHOOL CLASS OF 2010**

Number of Graduates	96
Percent attending College	93%
SAT Scores: Verbal	542
Math	566

<u>2010 MCAS</u>	Harwich	State
ELA – Advanced & Proficient	85%	78%
Math – Advanced & Proficient	86%	75%
Science – Advanced & Proficient	85%	65%

## College Acceptances

Approximately 300 college applications were processed this year resulting in the following acceptances. Rather than listing only a student's choice, we felt it would be interesting and informative to list all of the acceptances for the Class of 2010 which numbered 86 different colleges and universities.

Babson College	Philadelphia University
Bentley University	Providence College
Bogazici University	Rensselaer Polytechnic Institute
Boston College (2)	Rivier College (2)
Boston University	Roger Williams University
Bridgewater State College (2)	Saint Joseph's College of Maine
Bryant University	Saint Michael's College (2)
Cape Cod Community College (18)	Salem State College (2)
Cape Cod Tech Night School	Salve Regina University
College of the Holy Cross	Savannah College of Art and Design
Curry College	Southern New Hampshire University
Drew University	Suffolk University
Endicott College	Syracuse University (2)
Framingham State College	UMASS Amherst (6)
Franklin Pierce College	UMASS Dartmouth (2)
George Washington University	UMASS Lowell (2)
ITT College	University of New Hampshire
James Madison University	US Coast Guard Academy
Lewis & Clark College	Wentworth Institute of Technology
Manhattanville College	Western New England College
Mass Maritime Academy (2)	Westfield State College (2)
Metro State College	Worcester Polytechnic Institute
The Navy	Worcester State College
New England College	Yale University
Northeastern University	

## **Junior Book and Departmental Awards Recipients**

The following students from the junior class won awards at the Harwich High School College and Departmental **Junior Book Awards** ceremony on Thursday, May 21, 2009.

Amherst College	Gustavo Ribeiro
Brown University	Kirby Smith
Columbia University	Yiorgos Christakis
Dartmouth College	Ciarra Nickerson
Elms College	Shelby Chipman
Harvard University	Emily Mitchell
College of the Holy Cross	Matthew Witzgall
Mount Holyoke College	Ashley Mendes
College of Mount Saint Vincent	Benjamin Murphy
Saint Michael's College	Michael Malone & Jillian Newell
Smith College	Jill Chenevert
Wellesley College	Laura Adams
Wheaton College	Brian Witzgall
Art - Art	Ariel Colby
Ceramics	Laura Smith
English Department	Ciarra Nickerson
Foreign Language Department – French	Aimee Besette
Latin	Emily Mitchell & Ciarra Nickerson
Spanish	Mariah Hammond
Industrial Arts Department	Matthew Witzgall
Information Technology (Accounting)	Matthew Witzgall
Math Department	Brian Witzgall
Mock Trial Team	Christopher Walkley
Music – Instrumental	Christopher Walkley
Vocal	Joseph Malone
Peer Leadership	Camille Dings
Science Department	Sadie-Lynn Tansey
Social Studies Department	Emily Mitcell
Harwich Civic Assoc. Essay Contest	Yiorgos Christakis
Drama/Theater	Tyler DeSimone

## **Pupil Personnel Services**

The Harwich Public Schools provides a wide variety of services to its students. The purpose of doing so is to ensure that the children of our community are allowed to grow and develop in a healthy, safe and caring environment. Guidance and counseling services help students meet challenges every day. Psychological services ensure that student strengths and areas of improvement are identified and addressed. Special Education services help

students develop independence and confidence in their ability to learn and succeed. Title I services are targeted to elementary school students experiencing difficulties in literacy and/or numeracy. Health services oversee many proactive and preventive programs that educate all of the members of the Harwich learning community. English language educational services allow our new students arriving from many different cultures and languages to partake fully of the learning environment. Harwich Public Schools is dedicated to providing a safety net for the most precious natural resource in our community, our children.

### **Guidance Services**

The high school guidance staff consists of two guidance counselors. The staff transitions and supports students in the high school. This includes college, vocational, armed services, and personal counseling and support for students and families. The guidance personnel also deal with any crisis that may arise in a student's adjustment to the high school environment.

There is an adjustment counselor on staff at Harwich Middle School providing support to students and families and representing the district in court related activities.

### **Psychological Services**

Each school in the district has one school psychologist working with students and families around adjustment issues. They engage in counseling activities for students and professional development for staff.

### **Special Education**

The federal special education law, Individuals with Disabilities Education Act (IDEA), was re-authorized in 2004. Eligible students with disabilities requiring specialized instruction and/or related services are protected under this law. A Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE) is the guiding principle of IDEA-2004.

### **Inclusion**

The Harwich School District is dedicated to the proposition that all students can learn and that learning best takes place in company with fellow students. Diversity of learning styles and differing talents and capabilities are celebrated. We continue to create inclusive environments where all students are welcome.

### **Title I Services**

The federal elementary and secondary education act provides for targeted assistance in the areas of reading and mathematics in schools where 25% or more, of the student population is receiving free or reduced lunch assistance. These monies currently fund two teachers and two assistants at the elementary school.

## **Special Education Academic Services**

In the spirit of FAPE and LRE, it is presumed that all efforts to support a struggling student in a general educational program will be exhausted prior to providing specialized academic services through an Individualized Educational Program (IEP). The District Curriculum Accommodation Plan (DCAP) and Teacher Assistance Teams should be utilized prior to an IDEA-2004 referral. Specialized academic supportive services range from inclusion, support for IEP goals within a general educational setting to small group specialized instruction for specific areas of student need delineated in the IEP.

## **Vocational Community Program**

The Vocational Community Program, a Harwich High School program, supports the needs of students with intellectual impairments. Students receive academic and prevocational support specific to their needs.

## **Developmental Growth Program**

The DGP supports and assists students in our elementary school who have multiple disabilities. This small but intense program assists students in their move towards independence and self actualization. Students are in a supportive and highly structured environment where basal academic and social/emotional skills are taught. The ultimate aim is to have students move towards more inclusionary settings.

## **Speech and Language Services**

The Harwich Public Schools have two speech and language therapists serving the elementary school and a .8 speech and language therapist providing service to the middle and high schools. Eligible students with language delays, learning problems, hearing impairments; voice or fluency deficits, and/or severe articulation problems who are unable to access the curriculum due to their disability are provided with speech language services.

## **Occupational Therapy**

Occupational therapy services, which enable eligible students to access the curriculum, are contracted through the Cape Cod Collaborative. Services consist of teaching functional arm/hand skills, sensory processing skills, sensory integration, self-care abilities, organizational / sequence training and compensatory skills.

## **Physical Therapy**

Physical therapy is provided to eligible students whose physical ability to access the curriculum is significantly hindered by gross motor developmental delays, orthopedic and/or neurological pathologies. Services are designed to assist in developing the student's capacity for all education-related activities. Physical therapy services are contracted through the Cape Cod Collaborative.

### **Integrated Pre-School Services**

The Harwich Elementary School Integrated Preschool Program addresses the special needs of eligible 3 and 4-year old children along with typical peers. All students are integrated into the preschool program through a lottery system. The preschool teachers work closely with families and community early childhood programs.

### **Special Education Parent Advisory Council**

The SPED PAC meets five times during the school year and is led by parents of students with disabilities. All members of the community are invited to attend. The purpose of the SPED PAC is to advise the district about special education policy and procedures and to educate members and guests around current special education issues.

### **Health Services**

Each school is served by a nurse. A health aide assists across the schools. Health service responsibilities include: administering first aid; dispensing of medication; monitoring students with chronic conditions; screening for vision, hearing and postural deficits; registration-medical records; fluoride treatments, assisting the school physicians; health education; counseling; and serving as team members for special education evaluations.

### **English Language Learners**

English Language Learner (ELL) programs support students as they acquire English language skills. Eligible students receive services that are provided by a full time teacher. English Language Immersion is the primary program offered to ELL students. Harwich is a low incidence ELL district.

Respectfully submitted,

Anthony P. Teso

*Pupil Personnel Services/Special Education Director*

## **Curriculum, Instruction, and Assessment**

The 2009-2010 school year in the Harwich Public Schools focused on initiatives in literacy and STEM (science, technology, engineering, and math) and on the creation of district level and building-based data teams. Our capacity to service students with limited English proficiency is growing and our staff continues to demonstrate their deep commitment to excellence as evidenced by on-going participation in professional development activities.

### **Curriculum and Instruction**

Our focus in the area of curriculum is currently targeted on the new common core standards in mathematics and English Language Arts. Although state assessments will not include the new standards until next year, we are beginning to align our curriculum to the new Common Core standards. Teachers in the elementary and middle schools are engaged in establishing new grade-level learning expectations for their students based on the new standards. This will ensure a smooth transition as students move from grade to grade. Work in this area at the high school level will begin in the second semester of the current school year.

As a participating member in the Department of Elementary and Secondary Education Literacy Partnership Grant, the Harwich Public Schools is developing a district literacy action plan. This plan will improve upon the existing diagnostic and instructional practices that help our students develop their reading and writing skills. To be ready for college or the workforce, our students need to be able to use writing to communicate their knowledge and understanding in a clear and purposeful manner and to become independent readers of complex informational texts. Therefore we have equipped our staff with strategies to teach writing across the curriculum and we plan to extend our efforts in measuring student levels for reading comprehension as text complexity increases through the grades.

The district is engaged in expanding learning opportunities in the STEM related content areas. For example, we are developing curriculum and instructional practices associated with a new telescope that was recently donated to the Harwich Public Schools. The Harwich Observatory Board was established in September. Composed of teachers, administrators, and community members, this board will serve as a liaison between the school and the community to create, support and enhance opportunities related to the study of engineering, astronomy, physics, and robotics. Thanks to the efforts of Larry Brookhart, Harwich elementary computer teacher, the district has received forty-seven thousand dollars worth of donated equipment that will assist in making the new Harwich Observatory a hallmark for STEM-related learning and enrichment experiences.

The continued support from the town of Harwich in the area of technology has allowed classroom instructional practices to keep up with the demands and challenges of teaching for the 21st century. Thanks to the generosity of the town, students in the Harwich Public Schools regularly use Web 2.0 tools such as discussion boards which serve as tools to expand discussions beyond the classroom, and WebQuests which improve student skills in online research. In addition, teacher websites serve to improve communication between the school and home.

## **Assessment**

Funds provided through a technology enhancement competitive grant have enabled the district to establish a district data team which includes five staff members who are trained as coaches in the data team model. In addition, all district administrators have also been trained to support the efforts of the district data team. Data teams serve as a support and resource for teachers and administrators in increasing the effective use of data to improve learning. The district data team is working to establish building level data teams to target specific student learning needs. Data team training will begin this year and continue through the summer.

A key component of data teams is the collection of student work that reflects the level of student understanding in the skills and knowledge which are embedded in the standards. As we build our data teams, we are increasing our efforts to collect a variety of student performance assessments. Looking at student work directs teachers in collaborative professional communities to focus on identified learning gaps as well as to develop enrichment opportunities. It is the goal of the district to increase the number of students who score in the Advanced level on the annual Massachusetts Comprehensive Assessment System (MCAS) tests. Our initiatives in literacy, STEM, and data analysis combined with our commitment in on-going, high quality professional development will help to support this goal.

Respectfully submitted

Carla W. Blanchard  
*Director of Curriculum, Instruction, and Assessment*

## **Harwich Community Learning Center Programs**

The Harwich Community Learning Center Programs (HCLCP) is a self-sustaining program. The HCLCP receives no monies from the Town of Harwich or from the Harwich Public Schools. We do receive in-kind services such as space and utilities from the schools. The program began in the fall of 1989 as an afterschool program for kindergarten to 6th grade. Today the HCLCP has expanded its services to serve the students in the Harwich Public Schools through the 7th grade and the adult population.

### **I. Schools of the 21st Century**

Led by Dr. Edward Ziegler, founder of Head Start, this initiative recognizes schools that have taken a leadership role in providing programs and services to children and families from birth to 12 years of age. In 1998, Harwich was recognized as a demonstration site for the "Yale Bush School of the 21st Century Program". The HCLCP, Community Partnerships for Early Childhood, and the Harwich Public Schools continue to be recognized as a demonstration site by the Yale Bush School. The reason for this honor is due to the comprehensive services that these programs offer the community.

### **II. Mission**

The Harwich Community Learning Center Programs is for youngsters in kindergarten through the seventh grade. The program strives to promote social, emotional and academic support skills as well as self-esteem building activities. The staff endeavors to establish an environment where children can explore their interests and discover new ones in a cooperative, respectful atmosphere.

### **III. Programs offered by the Harwich Community Learning Center Programs:**

- A.** The Elementary School Age Program includes Before School, After School, and Vacation programming for kindergarten through 5th grade. The program focuses on educating the whole student in a relaxed and fun setting. Projects concentrate on math, science, language arts, physical education and homework assistance.

Approximately 100 students participated in the extended day programming offered at the elementary school during the fall 2009 through the spring of 2010.

- B.** Enrichment courses for the 2009-2010 school-year were offered in the elementary school. These courses offer an opportunity for students to concentrate on one particular activity for one hour or more after school. A minimal fee is charged for these courses, and scholarships are available for those students who are interested, but for whom the cost

may be prohibitive. A sample of the courses offered in the elementary school are junior scientists, cooking, guitar, chess, art, biking and Jump Roping. A total of 440 students participated in the enrichment program. Many of the instructors for the enrichment programs are community members and school staff.

- C.** Summer: During the Summer of 2010, HCLCP offered 3 programs: kindergarten and first grade; second and third grade; and fourth, fifth, sixth and seventh grade. Each program offered developmentally-appropriate activities, including field trips and group projects. Approximately 141 students attended the summer programs.
- D.** Adult Education Courses are offered during the fall, winter, spring and summer. Courses range from our popular exercises to literature courses. One hundred ninety-seven adults attended the adult education courses. The success of this program is due to the enthusiasm of our community of instructors.

On behalf of the children and families of Harwich, the HCLCP would like to acknowledge the following organizations for their support in the extended day programming during the school year as well as the summer programs: the staff of the HCLCP, the parents, the school administration, the school staff, Harwich Police Association, Harwich Evening Women's Club. We look forward to continuing to meet the diverse needs of our community in the upcoming year.

Respectfully submitted,

Ann B. Emerson, Program Coordinator

## **Harwich Early Childhood Programs and Services 2010**

2010 brought fiscal challenges that generated stronger working collaborations within the school and business community to support early childhood programs in Harwich. Although state funds were reduced a strong foundation enabled our council, together with school and community partners, to maintain its mission to work toward the following goals:

Goal #1 – To make child-care and preschool affordable and accessible to all Harwich families

- The coordinator continued to refer families to child-care and preschool programs that met needs of the family and their children.
- Although state funds to assist families with the cost of preschool and child-care were not available, the Friends of Harwich Early Childhood continued to meet the needs of as many families as possible through grants, business and community donations raised throughout the year. Thirteen families were helped, including one Haitian family relocated to Harwich after the earthquake.
- “Make Way for Kids,” a preschool program within the Harwich Elementary School provided direct service to 25 children. The preschool program, accredited through the National Association for the Education of Young Children targets an “at-risk” population including families at or below the state median income level, teen parents, grandparents as parents, homelessness, English as a second language and special need (either of the child, sibling or parent). The program continued to benefit from generous in-kind contributions from the Harwich Public Schools as well as funds raised by a dedicated parent group.

Goal #2 – To enhance quality of care through training opportunities, resources and educational outreach as well as to support the accreditation process

- Outreach to approximately 250 children in public school preschool classrooms with puppet shows, language development through reading and listening activities, hands-on natural science activities as well as rhythm and movement.
- The Harwich School and Family Resource Center continued to provide resources and training for early childhood teachers. Among our resources are curriculum and literacy kits linked to early learning curriculum areas of math, science, language, health and the arts.

- The Family Resource Center continued to be a “hub” for comprehensive services for families with young children. Hundreds of children and families received nutritional consultation and vouchers for food through the services of the Women with Infants and Children Program (WIC) as well as through services of a family advocate and monthly food distribution through the Lower Cape Outreach Council.

Goal #3 – To provide education and support to parents, early childhood professionals, grandparents and guardians of young children

- We offered parent/providers workshops that included behavior management. Some of the workshop topics presented were: Effective Discipline, Encouraging Positive Behavior, and How to Help Children to Develop Positive Self-Esteem
- In order to promote positive social development a forum was presented for early childhood professionals on the DECA assessment program.
- Trainings offered by Good Hope Adoption Agency, Cape Cod Children’s Place and the Child-Care Network were also made available through our continued collaboration with these local early childhood organizations.

The Harwich Early Childhood Council continued to provide programs, activities and events in the Harwich community in order to more fully benefit Harwich families with young children in 2010. Following are some of the community events, celebrations as well as fund-raising events sponsored by the Harwich Early Childhood council as well as the Friends of the Harwich Early Childhood Advisory council in 2010:

- A generous grant from the Harwich Cultural Council funded a family interactive show by the “Suspenders Jugglers” at our Winter Carnival. Many students from the middle school HUGS and high school students in the SPIRIT programs worked hard to make the event a family friendly success.
- Several Italian suppers at the Harwich Community Center, a holiday bake sale at the Albro House and ice cream social at the elementary school also were held to help provide needed child-care support to families.
- Holiday donations made by the Harwich Women’s Club, Evening Division and the Harwich Town Employees Association helped families in need of support during the holiday season.

- Facilitated New Mom and Baby Groups as well as a Dad's Support group were offered weekly at the Harwich Community Center. These groups are supported by funds from the Massachusetts Department of Early Education and Care administered by the Cape Cod Children's Place.
- Our Celebration of Young Children in Harwich event was held in June in Brooks Park. The local Head-Start program as well as local preschools, including those in the Harwich Elementary School and families within the community gathered for a sing-a-long, games and refreshments. The Harwich Fire Department volunteered to guide children on a tour of their trucks.

The programs and services of this program continue to be recognized by the Yale/Bush Center as a demonstration site of the Schools of the 21st Century.

Respectfully submitted,

Francie Joseph, *Coordinator*

**Elementary School Grades PK-4**  
**263 South St. Harwich, MA 02645**  
**(508) 430-7216 Fax: 430-7232**

**Administrators**

S. Hein, Principal  
M. Dugas, Asst.  
Principal  
M. Smith, Curriculum  
Supervisor

**Admin. Assistants**

C Hoffman,  
Admin. Asst.  
B. Robinson,  
Admin. Asst.  
C. Leahy, Admin. Asst.  
C. Karras, CPC/PPS  
Secretary

**Kindergarten**

M. Brady  
D. King  
S. Valentine  
R. Tobojka  
A. D'Urso  
J. McGuigan

**Grade 1**

J. Barker  
M. Melton  
A. Hirschberger  
P. Smith  
K. Cloney  
A. Silk

**Grade 2**

M. Belliveau  
A. Chute  
L. Simmons  
L. Boule  
M. Fisler

**Grade 3**

K. Gvazdauskas  
J. Krystofolski  
P. Malinowski  
K. Piknick  
D. Chase  
L. Morris

**Grade 4**

L. Asack  
K. Keith  
L. McManamin  
M. Crowley  
J. Smithers

**Art**

R. Hansen

**Librarian/Media  
Spec.**

M. Albertine

**Music**

T. Ressler

**Nursing**

K. Riley, R.N.  
L. Driscoll,  
Health Assist.

**Phys. Ed./Health**

D. Smith

**Psychologist**

N. Barnett

**Specialists**

J. Dowson –  
Student Support

M. Shaffer –  
Student Support  
G. Grenier – Math  
N. Capen – ELL/ESL  
L. Stroker – ELL T.A.

**Speech Therapy**

L. Weatherup  
J. Dillon

**Special Education**

J. McIlvin,  
Pre-K Integrated  
E. Cronen,  
Pre-K Integrated  
C. Grady, PreK-K  
K. Booth, Gr. 1  
E. Senior, Gr. 2  
F. Jorgensen Gr. 3  
M. A. Bragdon, Gr.4  
H. Reis, Gr. 5  
J. Vient, DGP  
D. Rose, Autism Spec.

**Technology Teacher**

L. Brookhart

**Foreign Language**

C. Hughes-Prince

**Make Way For Kids  
Preschool**

M. Levy  
J. Kelly, Assistant

**Title I**

K. Brownell - IA  
D. Zabielski - IA  
V. Hudson –  
ELA Teacher

**Instructional  
Assistants**

*Special Education*

C. Gushee  
D. Leger  
P. Robbins  
M. Woods  
A. Dunford  
B. Webb  
C. West  
J. Oliver  
E. Johnson  
T. Conklin  
L. Goggin  
S. Langway

S. Morris  
D. Daly  
A. Wilson  
K. Vagenas  
*Kindergarten*  
J. Blute  
M. Sisson  
D. Greig  
C. Malone  
T. Tansey  
S. Speakman

**Cafeteria**

N. DeSiata, Director  
B. Dudis-Lucas  
S. Hogg  
J. Leger  
R. Locke  
C. Wilson  
J. Windle

**Custodians**

J. Willcox, **Lead**  
M. Starkweather  
T. Pederson  
K. Birtwell  
R. Sirois

**Middle School Grades 5-8**  
**204 Sisson Rd. Harwich, MA 02645**  
**(508) 430-7212 FAX: 430-7230**

**Administrators**

J. Riley, Principal  
(Jan-Oct)  
J. Girolamo, Interim  
Principal (Oct-Dec)  
S. Fleming,  
Asst. Principal

**Admin. Assistants**

R. Simmons,  
Prin.'s Admin. Asst.  
W. Fisetite,  
Admin. Asst.

**Grade 5**

J. Babb  
C. Donovan  
T. Hanna  
M. Peterson  
S. Rutledge

**Grade 6**

J. Bicknell  
M. Falcone  
N. Malcolm  
K. Mendoza  
K. Savage

**Grade 7**

P. Reuss  
(ELA/Reading)  
M. Hurrie  
(Social Studies)  
G. Petrasko  
(ELA/Reading)  
N. Gifford (Science)  
L. Cutter (Math)

**Grade 8**

A. Matheson  
(Social Studies)  
M. Forist (Science)  
D. Creedon (Math)

A. Fabia (English)  
G. Smith-Fay  
(Foreign Language)

**Art**

B. Waystack

**Computers**

E. Griffith

**Guidance**

D. Darson,  
School Adj. Cnslr.

**Health/Nutrition**

B. Haas

**Industrial Arts**

W. Altieri

**Int/Extramural  
Coordinator**

S. Fleming

**Librarian/Media  
Spec.**

S. Merrill

**Music**

G. Napier – Inst. Music  
D. Toscano -  
Music/Chorus

**Nursing**

J. Keefe, R.N.

**Speech**

E. King

**Phys. Ed.**

W. Yelle

**Psychologist**

S. Wilson

**Special Education**

C. Coppola  
L. Magelaner  
H. Reis  
N. Tobin

**Wilson Reading  
Specialists**

V. McGeoch

**Instructional  
Assistants**

F. Boyle  
L. Griffiths  
S. Davol  
E. Krach  
C. Williams

**Cafeteria**

D. Barker  
H. Hark  
K. Hall  
L. Maker  
C. Wilson

**Custodians**

C. Johnson, Lead  
G. Garbitt  
R. Garofalo,  
Maintenance

**High School Grades 9-12**  
**75 Oak St. Harwich, MA 02645**  
**(508) 430-7207 FAX: 430-7223**

**Administrators**

K. Turner, Principal  
J. Girolamo,  
Asst. Principal

**Admin. Assistants**

J. Campbell,  
Prin.'s Admin. Asst.  
N. Fallon, Asst. Prin.'s  
Admin. Asst.  
P. Rose, Admin. Asst.

**Alternative  
Education**

G. Sowpel  
P. Moynagh

**Art**

L. Schneider-Biron  
D. Donovan (Theater)

**Athletic Director**

P. Demanche

**Business/IT/IA**

L. Kiefer  
D. Dorgan  
D. Breski  
A. Catanzaro

**World Languages**

C. Blanchard  
R. Smeltzer  
E. Hoff  
E. Simmons

**Guidance**

J. Bennett  
M. Callagy  
H. Thyng,  
Admin. Assist.

**Health**

A. Chilaka

**Language Arts**

K. Kelly  
A. Leete  
A. Shedlock  
L. LeVangie  
E. Hofmann

**Librarian/Media  
Spec.**

D. Whittemore

**Math**

E. Harrington  
M. Hemeon  
D. Sessler  
T. Beer  
J. McGrory

**Music**

R. Richard Misoc/Band

**Nursing**

K. Bairstow,  
Nurse Leader  
C. Dufault, Nurse  
L. Driscoll, Asst.

**Phys. Ed.**

P. Demanche  
S. Yarnall

**Psychologist**

R. Titus

**Science**

J. Eastman  
B. Dietz  
R. Byrnes  
B. Schiller

**Social Studies**

J. Anderson  
K. Bates  
J. Dickson  
R. Houston  
K. Kehoss

**Special Education**

J. Heggi  
V. Coté  
D. Turco  
C. Wolcott, T.A.  
J. Weekes, T.A.

**Vocational/Life  
Skills**

A. Dooley-Trabucco  
H. Summers, T.A.  
D. Burke, T.A.  
T. Reinwald, T.A.  
E. Barbato, T.A.  
A. Buffington, T.A.

**Cafeteria**

T. Grooms  
D. Sherry  
B. Lucas  
N. Landers

**Custodian**

C. Potter, Lead  
R. Donovan  
A. Valle  
K. Oakley  
D. Demers,  
Maintenance  
R. Garofalo,  
Maintenance

## **HARWICH PUBLIC SCHOOLS STAFFING**

as of December 2010

### **Central Office**

#### **Superintendent's Office**

C. Cragin, Superintendent

B. Susko, Administrative Assistant

#### **Business Office**

C. Suckow, Business Manager

S. Held, Bookkeeper

N. Curry, Secretary (Personnel/Payroll)

M. Bantick, Medicaid Clerk

#### **Director of Curriculum, Instruction and Assessment**

C. Blanchard (.6 FTE)

#### **Pupil Personnel Services**

A. Teso, Director

A. London, Secretary

#### **Buildings & Grounds**

D. Demers, Maintenance - HHS

R. Garofalo, Maintenance - HMS

R. Sirois, Maintenance - HES

#### **District-Wide and Special Program Contact**

##### **Early Childhood Programs**

(Family Resource Ctr., Elem. School)

F. Joseph, Community Coordinator for Young Children In Harwich

##### **Extended Day Programs & Adult Education** (Elem. School)

A. Emerson, Director

C. Serafino, Secretary

##### **Food Service** (all schools)

N. DeSiata, Director (office in Elem. School)

#### **Technology**

J. Birchfield, Instructional Tech Specialist

T. VanEssendelft, Computer Tech – M.S./E.S

T. Underwood, Computer Tech – H.S.

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Mary Ann Albertine		Librarian K-5	B. A. Worcester State College M.S. Simmons College M.Ed. Worcester State College	25	34
Lindsey	Asack	Gr. 4	B. S. Salve Regina University M. A. American International College	3	8
Jeanne	Barker	Gr. 1	B. A. Bridgewater State College M. Ed. Cambridge College	27	31
Nanci	Barnett	School Psychologist	B. A. Southern CT State Univ. M. A. Central CT State Univ.	14	31
Myra	Belliveau	Gr. 2	B. S. Fitchburg State College M. S. Wheelock College	24	24
Kenneth	Birtwell	Custodian	B. A. Curry College	8	11
Jodie	Blute	Kindergarten Asst.	B. A. Salve Regina University	10	11
Karen	Booth	Sp. Ed.	B. A. Bridgewater State College M. B. A. Univ. of Massachusetts M. Ed. Bridgewater State College	11	12
Leslie	Boule	Gr. 2	B. S. Boston University M. Ed. Bridgewater State	23	25
Melissa	Brady	Kindergarten	B. S. Elmira College M. A. Bridgewater State	25	26
Mary	Bragdon	Sp. Ed. E.S.	B. S. Fitchburg State College M. Ed. Fitchburg State College	15	23
Larry	Brookhart	Technology Teacher	B. A. William Paterson College M. Ed. Bridgewater State College	14	17
Katherine	Brownell	Title I	B.S. Worcester State College	10	17
Nancy	Capen	ELL	B. A. Gordon College M. A. Salem State		9
Donna	Chase	Grade 3	A. A. Green Mountain College B. S. Keene State College M. Ed. Framingham State College	2	14
Andrea	Chute	Gr. 2	B. S. University of Connecticut M. A. University of Connecticut		
Kathleen	Cloney	Gr. 1	B. A. Boston College M. A. Cambridge College	11	14
Tara	Conklin	Sp. Ed. T. A.	B. A. Univ. of Massachusetts - Amherst M. Ed. Univ. of Arizona - Tucson	3	27
Erin	Cronen	Pre-school	B. A. Stonehill College	3	8
Mary	Crowley	Gr. 4	B. A. University of Lowell M. Ed. Bridgewater State College	6	9
Denise	Daly	Sp. Ed. T.A.		3	4
Nancy	DeSiata	Food Service Director		2	42

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Joan	Dillon	Speech Therapist	B. S. Northeastern Univ. M. S. Northeastern Univ. M. Ed. Bridgewater State College	12	21
Jennifer	Dowson	.6 Student Support	B. A. Stonehill College M. Ed. Bridgewater State	5	8
Lee	Driscoll	Health Asst.	C. N. A. Cape Cod Community College	8	15
Beth	Dudis-Lucas	Cafeteria		12	12
Marcy	Dugas	Assistant Principal	B. A. Curry College M. Ed. Wheelock College	1	17
Alissa	Dunford	Sp. Ed. T. A.			
Anne	D'Urso	Kindergarten	B. S. Bridgewater State College M. A. Cambridge College	15	31
Ann	Emerson	Before/After School Program Coordinator	B. A. Stonehill College M. Ed. Bridgewater State College	13	21
Michelle	Fisler	Gr. 2	B. A. Univ. of Massachusetts M. Ed. Wheelock College M. A. Bridgewater State	7	8
Lisa	Goggin	Sp.Ed. T. A.	B. S. Southeastern MA Univ. A. S. Bay Path Junior College	4	5
Cheryl	Grady	Special Ed E.S.	B. A. Connecticut College M. Ed. Bridgewater State College	12	30
Debra	Greig	Kindergarten Asst.	B. A. LaSalle University	10	10
Gina	Grenier	Math Teacher	B. A. University of North Carolina M. Ed. Lesley University	3	10
Cynthia	Gushee	Sp. Ed. T.A.	B. S. Univ. of Maine M. S. Wheelock College	12	27
Kristin	Gvazdauskas	Gr. 3	B. S. Lesley University M. A. Simmons college	3	5
Richard	Hansen	Art K-4	B. A. Manhattan College M. Ed. Worcester State College	26	32
Samuel	Hein	Principal	B. S. Springfield College M. Ed. Bridgewater State College	4	31
Amy	Hirschberger	Gr. 1	B. S. University of Connecticut	18	22
Cheryl	Hoffman	Principal's Secretary		4	20
Suzanne	Hogg	Cafeteria		15	17
Virginia	Hudson	Title I Eng/ Lang. Arts	B. S. Boston State College	7	9
Christine	Hughes-Prince	Foreign Language	B. S. Boston College M. A. Walden University	3	7
Elise	Johnson	T.A.		5	8

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Franchesca Jorgensen		Sp.Ed. Teacher	B. F. A. Univ of Massachusetts M. Ed. Cambridge College	9	15
Francie	Joseph	Comm.Coord. Ages 3-5	B. A. Goddard College M. A. Lesley University	21	35
Catherine	Karras	CPC/PPS Asst. Sec.		13	21
Katie	Keith	Gr. 4	B. A. Lesley College	6	9
Dawn	King	Kindergarten	B. S. Bridgewater State College	16	24
Jennifer	Krystofolski	Gr. 3	B. A. Purdue University M. Ed. Bridgewater State College	7	13
Susan	Langway	Sp. Ed. T.A.		6	7
Cynthia	Leahy	Secretary	B. S. Westfield State College	12	30
Donna	Leger	Sp.Ed. T.A.		23	32
Jackie	Leger	Cafeteria		9	10
Patricia	Malinowski	Gr. 3	B. S. Ithaca College M. Ed. Bridgewater State College	20	30
Catherine	Malone	Kdg. Assistant		10	11
Johanna	McGuigan	Kindergarten	B. S. Fitchburg State College M. B. A. Northeastern University M. Ed. Bridgewater State College	8	15
Jennifer	McIlvin	Pre-K	B. A. College of Wooster M. Ed. Fitchburg State College	3	19
Lisa	McManamin	Gr. 4	B.S. Westfield State College M. Ed. Lesley College	4	21
Meghan	Melton	Gr. 1	B. S. Bridgewater State	3	3
Laura	Morris	Gr. 3	B. S. Springfield College M. Ed. Bridgewater State College	9	10
Sandra	Morris	Sped. T.A.		4	4
Jennifer	Oliver	Sp.Ed. T.A.	A. S. Cape Cod Community College	7	15
Timothy	Pedersen	Custodian		13	13
Kimberlee	Piknick	Gr. 3	B. S. Bridgewater State College M. A. Bridgewater State College	8	8
Timothy	Ressler	Music Teacher	B. M. Berklee College of Music	3	4
Kathryn	Riley	Nurse	B. S. N. Pennsylvania State University	1	31
Patricia	Robbins	Sp. Ed. T. A.	B. S. Bridgewater State College	5	5
Betsy	Robinson	Secretary	Katherine Gibbs	11	18
Erin	Senior	Sp. Ed. E.S.	B. A. Fitchburg State College	14	15
Carol	Serafino	Extended Day Bookkeeper	A. A. Springfield Tech. Community College	9	43
Ann	Silk	Gr. 1	B. S. Lesley College	23	28

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Leslie	Simmons	Gr. 2	B. A. Allegheny College M. S. Wheelock College	19	24
Richard	Sirois	Custodian/Maintenance		3	4
MacKenzie	Sisson	Kdg. T.A.	B. A. Elon University M. Ed. Lesley University	3	4
Donna	Smith	Phys. Ed. K-4	B. S. Univ. of Massachusetts	13	20
Patricia	Smith	Gr. 1	B. S. Framingham State College M. Ed. Bridgewater State College	9	9
Janet	Smithers	Gr. 4	B. A. Mt. St. Mary College M. Ed. Boston State College	21	29
Stefanie	Speakman	Kdg. T.A.		2	2
Michael	Starkweather	Custodian		9	9
Tammy	Tansey	Kdg. Asst.		9	26
Rebecca	Tobojka	Kindergarten	B. S. Cortland State	16	24
Kathleen	Vagenas	.4 Kdg. T. A.		3	4
Sandra	Valentine	Kindergarten	A. S. Norwalk Community College B. S. Univ. of Bridgeport	26	35
Jamie	Vient	Dev. Growth	B. S. Salem State College M. Ed. Bridgewater State College	2	13
Laura	Weatherup	Speech/Language Pathologist	B. S. Westfield State M. S. Boston University	1	18
Barbara	Webb	P-K Sp.Ed. T.A.	B. A. Keene State College	6	30
Cheryl	West	Sp. Ed. T.A.	B. S. Cortland University	16	19
James	Willcox	Lead Custodian	A. A. C. C. Community College	12	12
Christine	Wilson	Cafeteria		7	7
Jeannine	Windle	P.T. Cafeteria		1	
Maryanne	Woods	Sp.Ed T.A.	B. A. Our Lady of Elms College M.A.T. Our Lady of Elms College	4	27
Deborah	Zabielski	Title I	B.S. Plymouth State University	10	11

## MIDDLE SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
William	Altieri	Industrial Arts	B. S. Salem State College	6	24
Deborah	Barker	Cafeteria	A. A. Cape Cod Community College	20	20
Leslie	Chizek	.8 Speech Therapist	B. A. University of Florida M. A. University of Miami	9	29
Denise	Creedon	Gr. 8 Math	B. S. Lesley College M. A. Boston College	17	21
Pamela	Cundall	T.A.			
Lauren	Cutter	Gr. 7 Math	B. S. North Adams State	15	23
Deborah	Darson	Adj. Counselor	A. A. University of New England B. S. Univ. of Northern Colorado M. S.W. University of Michigan	17	29
Sally	Davol	Sp. Ed. T.A.	B. A. Syracuse University	6	11
Christine	Donovan	Gr. 5	B. A. Stonehill College	6	10
Alice	Fabia	Gr. 8 English	B. S. S.U.N.Y. at Plattsburgh M. Ed. Cambridge University	22	28
Mary	Falcone	Gr. 6	B. A. St. Joseph College	16	33
Joseph	Ferreira	Custodian		20	27
Sean	Fleming	Social Studies	B. S. Springfield College M. A. Endicott College	8	9
Melinda	Forist	Gr. 8 Science	B. S. Grand Valley State College M. Ed Northern Illinois University M. Ed. Lesley College M. Ed. Lesley University	15	26
Nancy	Gifford	Gr. 7 Science	B. S. Univ. Massachusetts M. S. Wheelock College	2	18
Lauren	Griffiths	Sp.Ed. T.A.	B. S. Rivier College	6	12
Kristi	Hall	Cafeteria		7	7
Helen	Hark	Cafeteria		22	22
Katherine	Holden	Family & Consumer Science	B. S. State College at Framingham	24	26
Mark	Hurrie	ALP	B. A. University of Virginia M. Ed. Endicott College	5	6
Christopher Johnson		Custodian		3	4
Jeanne	Keefe	Nurse M.S.	B. S. Northeastern University B. S. University of Massachusetts	13	31
Nancy	Keefe	French/Spanish	B. A. Bridgewater State College	4	34
Lisa	Magelaner	Sp. Ed. M.S.	B. A. University of Connecticut	16	20
Lesley	Maker	Cafeteria (PT)		11	11
Nancy	Malcolm	Gr. 6	B. S. Boston University	23	26

## MIDDLE SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Andrew	Matheson	Gr. 8 Social Studies	B. S. Salem State College M. S. Ed. University New England	11	13
Virginia	McGeoch	Reading Teacher	B. S. Ed. Wheelock College M. S. Ed. Wheelock College	18	28
Kathleen	Mendoza	Gr. 6	B. S. Ed. Univ. of Massachusetts M. Ed. Lesley University	9	36
Sylvia	Merrill	Librarian	A. A. Cape Cod Community College B. A. Southeastern Mass. Univ. M. Ed. Bridgewater State College	3	15
Gordon	Napierkowski	Instrumental Music	B. M. Ed. University of Lowell M. M. P. Univ. of Massachusetts	6	18
Kelly	Ozolins	Gr. 8 Science	B. S. State Univ. of NY - Albany M. A.T. Bridgewater State	3	4
Georgia	Petrasko	Gr. 7 Reading	M. A. T. Bridgewater State	1	21
Pamela	Reuss	Gr. 7	B. A. L. S. Lesley College M. Ed. Cambridge College M. Ed. Bridgewater State College	9	18
John	Riley	Principal	B. A. Assumption College M. Ed Fitchburg State College M. D. Seton Hall University M. Ed. Worcester State College	1	31
Sally	Rutledge	Gr. 5	B. A. St. Michaels College M. Ed. Lesley College	12	15
Karen	Savage	Gr. 6 Science	B. S. Skidmore College M. Ed. Northeastern University	19	29
Kathleen	Serafini	Phys. Ed. M.S.	B. A. Bridgewater State College M. Ed. Fitchburg State College	5	10
Roberta	Simmons	Secretary	B. S. University of Massachusetts	8	12
Nena	Tobin	Sp. Ed.	B. A. Providence College M. A. Cambridge College	2	9
Diana	Toscano-Gross	General Music/ Choral	B. M. Simpson College M. M. Manhattan School of Music	5	31
Terence	Van Essendelft	Computer Technician	B. A. Ithica College	2	3
Bernadette	Waystack	Art M.S.	B. F. A. Univ. of Massachusetts	14	21
Steven	Wilson	School Psychologist	B. A. Amherst College M. A. Alfred University	35	37

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
John	Anderson	Social Studies	B. A. Univ. of Massachusetts M. Ed. American Intercontinental Univ.	7	10
Karen	Bairstow	Nurse Leader	B. A. University of Connecticut A. D. N. C. C. Community College M. S. N. Simmons College J. D. Mass. School of Law	7	22
Kevin	Bates	Social Studies	B. A. Bates College M. Ed. Boston College	8	15
Ted	Beer	Math	B. S. Ball State University M. Ed. Framingham State College	9	13
Jonathan	Bennett	Guidance Counselor	B. A. Univ. of Massachusetts M. S. Cal. State - Long Beach Univ.	6	13
James	Birchfield	Instructional Tech. Specialist	B. A. New York University M. A. Western Governor's Univ.	7	13
Carla	Blanchard	French	B. A. Yale University M. A. T. Simmons College C. A. G. S Bridgewater State	14	21
David	Breski	Tech/Web/Eng.	B. S. Siena College M. S. College of St. Rose	1	4
Stacy	Brunell	Physical Education	B. S. Catawba College	3	6
David	Burke	Sp. Ed. T.A.	B. S. Univ. of Massachusetts	8	31
Robert	Byrnes	Science	B. S. Suffolk University M. S. Univ. of New Hampshire	4	37
Margaret	Callagy	Guidance Counselor	B. A. Fairfield University M. Ed. Fairfield University	9	19
Joanne	Campbell	Principal's Secretary	B. F. A. Ramapo State College	8	8
Anthony	Catanzaro	Industrial Arts	B. S. Fitchburg State	22	32
Angelina	Chilaka	Health	B. S. Northeastern Univ. M. A. Columbia University	22	32
Caren	Coppola	Sp. Ed.	B. A. North Adams State College M. Ed. Bridgewater State College	10	21
Valerie	Cote	Sp. Ed.	B. S. Springfield College M. Ed. Fitchburg State College	5	22
David	Demers	Maintenance		16	44
John	Dickson	Social Studies	A. B. Harvard University M. Ed. Lesley University	12	15
Deborah	Donovan	Art	B. F. A. Southeastern Mass. Univ.	18	19
Robert	Donovan	Custodian		21	29

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Ann	Dooley- Trabucco	Voc/Life Skills	B. S. E. Westfield State College	10	36
Diane	Dorgan	Information Technology	B. S. Salem State College M. Ed. Fitchburg State College	25	28
Jill	Eastman	Earth Science Teacher	A. A. Cape Cod Community College B. A. Westfield State M. A. A. Cambridge College	9	19
Nicola	Fallon	Asst. Prin.'s Secretary	A. A. Westchester Community	3	6
Janice	Freeman	Cafeteria		23	31
Robert	Garofalo	Maintenance/Custodian		5	43
Janie	Girolamo	Assistant Principal	B. S. Hofstra University M. S. Michigan State University	9	26
Eileen	Harrington	Math	B. A. Westfield State College M. A. T. Bridgewater State College	1	8
Joseph	Heggi	Sp. Ed. Teacher	B. S. Univ. of Missouri M. A. Webster University	8	33
Mary	Hemeon	Mathematics	B. A. Keuka College	25	25
Elizabeth	Hoff	Spanish	B. S. University of Missouri	1	3
Erin	Hofmann	English	B. A. Nova Southeastern Univ. M. Ed. Fitchburg State College	10	11
Richard	Houston	Social Studies	B. A. College of the Holy Cross M. A. T. Boston College	15	32
Kristy	Kehoss	Social Studies	B. A. Western New England College M. Ed. University of Bridgeport	2	2
Karen	Kelly	English	B. A. Univ. of Massachusetts M. A. Bridgewater State College	23	24
Lisa	Kiefer	Business/ Technology	B. S. Trinity College	2	24
Anne	Leete	English	B. A. Emmanuel College	12	16
Jackie	Leger	Cafeteria P/T		8	9
Lynne	LeVangie	English	B. A. Mount Holyoke College	8	16
Terry	Masterson	Cafeteria		27	31
Janis	McGrory	Math	B. A. Mass. College of Liberal Arts M. Ed. Cambridge College	1	6
Haley	McMurray	Chemistry	B. S. College of William & Mary M. A. Simmons College M. S. Univ. of Rhode Island	1	3
Peter	Moynagh	Alt. Ed. T.A.	B. S. Bentley College	10	12
Kevin	Oakley	Lead Custodian		13	34

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Education</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Charles	Potter	Custodian		6	13
Rosemarie	Richard	Choral Music/ Band	B. M. Moravian College M. S. Central CT State University	8	17
Patricia	Rose	Secretary		5	30
Liane	Schneider- Biron	Art	B. S. Westfield State College B. F. A. Univ. of Massachusetts	10	30
Denise	Sessler	Math	B. S. E. E. Clarkson University M. B. A. Western New England M. Ed. Bridgewater State College	9	11
Elizabeth	Simmons	Spanish/French	B. A. Hartwick College M.A. S.U.N.Y. Albany	21	23
Robert	Smeltzer	Foreign Language	B. A. Univ. of California M. Ed. Univ. of Massachusetts M. A. Millersville University	9	20
George	Sowpel	Alternative Ed.	B. A. Univ. of Rochester	10	13
Michele	Stalker	Guidance Secretary		29	30
Rebecca	Stang	Biology	B. A. Brown University M. A. Univ. of Minnesota M. Ed. Univ. of Minnesota	1	2
Mark	Sugermeyer	Health/Phys. Ed.	B. S. Springfield College	24	36
Herbert	Summers	Sp. Ed. T.A.	B. S. Bridgewater State College	7	21
Robin	Titus	School Psych.	B. A. Univ. of Connecticut M. A. St. Lawrence University	20	33
Kevin	Turner	Principal	B. A. Univ. of Massachusetts M. A. T. Bridgewater State College C.A.G.S. Bridgewater State College	5	19
Thomas	Underwood	Computer Tech.		2	13
Arthur	Valle	Custodian		6	20
Joanne	Weekes	Sp. Ed. T.A.		9	36
Deidre	Whittemore	Media Specialist	B. A. Regis College M. Ed. Bridgewater State College	7	17
Candace	Wolcott	T.A.	B. A. N. Y. I. T.	4	5

# *Report of the* **Cape Cod Regional Technical High School District**

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Cape Cod Regional Technical High School was established in 1973 as a public technical high school and provides an opportunity to acquire high quality technical, academic and social skills preparing students for success in our changing world. For our school year 2009-2010, we had 685 students enrolled in 18 different technical programs from our sending school district that comprises 12 towns from Mashpee to Provincetown with an operating budget of \$12,290,383.

- Cape Cod Tech graduated 144 seniors in June 2010.
- The new Renewable Energy Center was dedicated on November 4, 2009. A junk storage shed was converted into a renewable energy building by piecing together grants, supplies and donated labor. This center is a model for teaching renewable energy to our Cape Cod Tech students and the tradesmen in the community. It includes alternative energy such as solar thermal systems, photovoltaic or solar cells, wind energy, biodiesel fuel, a comparison of fluorescent, LED, and incandescent lighting as well as radiant flooring and our tri-generation which is powered by natural gas and produces electricity and captures the waste heat to offset heating and cooling expenses.
- Completed a renovation of our Hidden Cove Restaurant and we upgraded our Library by removing metal shelving and replacing them with wooden cases that were donated to us by Falmouth High School. We upgraded our Early Childhood Education playground by installing a new swing set and adding 60 yards of playground woodchips.
- SkillsUSA is a national organization serving students enrolled in technical programs. This year our students brought home 10 gold, 8 silver, and 6 bronze medals in the district competition; State SKILLSUSA brought home 6 gold medals, 11 silver medals, and 4 bronze medals; and we had 7 students attend the national competition, where we brought home a gold medal in Marine Service Technology. We participated in the 80th FFA State Convention with 6 of our students finishing in first place.

- Cape Cod Tech provides money saving projects for our district and community and these projects not only save thousands of dollars, but also provide our students with real life work experience in a supervised setting. For the 2010-2011 school year, the total estimated value of the savings to our sending towns from work completed by Cape Tech's technical shops was in excess of \$950,000.
- Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Lee Culver

*Cape Cod Regional Technical High School District  
School Committee Representative for the Town of Harwich*

# FINANCE

## *Report of the* **Board of Assessors**

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The Board of Assessors continues to discharge our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional and timely manner.

The new quarterly tax billing system was utilized for the first time in Harwich in FY 2010. The change of billing cycle, however, does not have any affect on the total taxes an individual pays, that is the sole result of market fluctuations and Town Meeting approval. The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single rate which was set at \$7.70 per \$1,000 valuation in FY 2011. Last year the tax rate was \$7.03. For the 9th consecutive year tax bills were sent out on time.

New tax bills are issued every three months. Taxpayers can access or pay Real Estate and Personal Property tax bills online any time a bill is due and payable to the Town ([www.harwich-ma.gov](http://www.harwich-ma.gov)). Property record cards, abatement and exemption forms are also available online, as well at Town Hall.

The challenging real estate market has impacted overall value of the Town. The value of the Town of Harwich has declined 6% or \$293 million dollars. Approximately 2000 property inspections are completed yearly to verify appropriate assessment data.

The Board oversees and approves numerous programs which are available for our Seniors, Veterans, spouses of Veterans, Sight impaired citizens and those who may need assistance in meeting their taxes. The Town has many programs available though exemptions and deferrals which are readily available to meet the needs of our community. In addition, we provide the criteria for assessing property in Harwich, the abatement process and timetables to file. Forms for these programs are now available online.

We are grateful to the staff of the Assessing Department, under the very able leadership of David Scannell for their continued excellent service.

## **FISCAL YEAR 2011**

The taxable value of all real and personal property assessed:	\$4,651,829,510.00
Total amount to be raised:	\$ 57,415,670.37
Total estimated receipts and revenue:	\$ 21,596,583.14
Net amount to be raised by taxation of real and personal property:	\$ 35,819,087.23
Tax rate for each \$1000 value assessed:	\$ 7.70
Total number of tax bills:	16,035

### **MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2010**

17,230 -Bills were issued with a valuation of:	\$ 71,873,150.00
-Amount of tax:	\$ 1,559,625.92
991 -Abatements were issued in the amount of:	\$ 85,887.12

### **BOAT EXCISE ISSUED IN FISCAL YEAR 2010**

1,147 -Bills were issued with a valuation of:	\$ 5,658,200.00
-Amount of tax:	\$ 56,228.66
149 -Abatements were issued in the amount of:	\$ 7,256.47

Respectfully submitted,

Richard J. Waystack, *Chairman*  
Robert S. Neese  
Bruce W. Nightingale

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS  
General Laws, Chapter 58, Section 25A**

**HARWICH**

**A. EDUCATION:****Distributions and Reimbursements:**

<b>1. Chapter 70</b>	<b>1,726,707</b>
<b>2. School Transportation</b> <i>Chs. 71, 71A, 71B and 74</i>	
<b>3. Retired Teachers' Pensions</b> <i>Ch. 32, s. 20 (2) (c)</i>	
<b>4. Charter Tuition Reimbursements</b> <i>Ch. 71, s. 89</i>	<b>40,143</b>

**Offset Items – Reserve for Direct Expenditure:**

<b>5. School Lunch</b> <i>1970, Ch. 871</i>	<b>5,687</b>
<b>6. School Choice Receiving Tuition</b> <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	<b>736,348</b>
<b>Sub-Total, All Education Items</b>	<b>2,508,885</b>

**B. GENERAL GOVERNMENT:****Distributions and Reimbursements:**

<b>1. Unrestricted General Government Aid</b>	<b>364,333</b>
<b>2. Local Share of Racing Taxes</b> <i>1981, Ch. 558</i>	
<b>3. Regional Public Libraries</b> <i>Ch. 78, s. 19C</i>	
<b>4. Police Career Incentive</b> <i>Ch. 41, s. 108L</i>	
<b>5. Urban Renewal Projects</b> <i>Ch. 121, ss. 53-57</i>	
<b>6. Veterans' Benefits</b> <i>Ch. 115, s. 6</i>	<b>16,149</b>
<b>7. Exemptions: Vets, Blind, Surviving Spouses &amp; Elderly</b> <i>Ch. 58, s. 8A; Ch. 59 s. 5</i>	<b>117,765</b>
<b>8. State Owned Land</b> <i>Ch. 58, ss. 13-17</i>	<b>75,896</b>

**Offset Item - Reserve for Direct Expenditure:**

<b>9. Public Libraries</b> <i>Ch. 78, s. 19A</i>	<b>12,053</b>
<b>Sub-Total, All General Government</b>	<b>586,196</b>

**C. TOTAL ESTIMATED RECEIPTS, FISCAL 2011** **3,095,081**

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED CHARGES  
General Laws, Chapter 59, Section 21**

**HARWICH**

**A. County Assessments:**

<b>1. County Tax:</b> <i>Ch. 35, ss. 30, 31</i>	<b>352,553</b>
<b>2. Suffolk County Retirement</b> <i>Ch. 61, Acts of 2009, s. 10</i>	<b>0</b>
<b>Sub-Total, County Assessments</b>	<b>352,553</b>

**B. STATE ASSESSMENTS AND CHARGES:**

<b>1. Retired Employees Health Insurance</b> <i>Ch. 32A, s. 10B</i>	
<b>2. Retired Teachers Health Insurance</b> <i>Ch. 32A, s. 12</i>	
<b>3. Mosquito Control Projects</b> <i>Ch. 252, s. 5A</i>	<b>103,764</b>
<b>4. Air Pollution Districts</b> <i>Ch. 111, ss. 142B, 142C</i>	<b>6,907</b>
<b>5. Metropolitan Area Planning Council</b> <i>Ch. 40B, ss. 26, 29</i>	
<b>6. Old Colony Planning Council</b> <i>1967, Ch. 332</i>	
<b>7. RMV Non-Renewal Surcharge</b> <i>Ch. 90; Ch. 60A</i>	<b>12,220</b>
<b>Sub-Total, State Assessments</b>	<b>122,891</b>

**C. TRANSPORTATION AUTHORITIES:**

<b>1. MBTA</b> <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>	
<b>2. Boston Metro. Transit District</b> <i>1929, Ch. 383; 1954, Ch. 535</i>	
<b>3. Regional Transit</b> <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>	<b>86,468</b>
<b>Sub-Total, Transportation Assessments</b>	<b>86,468</b>

**D. ANNUAL CHARGES AGAINST RECEIPTS:**

<b>1. Special Education</b> <i>Ch. 71B, ss. 10, 12</i>	<b>276</b>
<b>2. STRAP Repayments</b> <i>1983, Ch. 637, s. 32</i>	
<b>Sub-Total, Annual Charges Against Receipts</b>	<b>276</b>

**E. TUITION ASSESSMENTS:**

**1. School Choice Sending Tuition**

*Ch. 76, s. 12B, 1993, Ch. 71*

**1,058,530**

**2. Charter School Sending Tuition** *Ch. 71, s. 89*

**414,649**

**3. Essex County Technical Institute Sending Tuition**

*1998, Ch. 300, s. 21*

**Sub-Total, Tuition Assessments**

**1,473,179**

**F. TOTAL ESTIMATED CHARGES, FISCAL 2011**

**2,035,367**

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

*Released July 1, 2010*

Commonwealth of Massachusetts Department of Revenue  
NOTICE TO REGIONAL SCHOOL DISTRICTS  
OF ESTIMATED RECEIPTS  
General Laws, Chapter 58, Section 25A

CAPE COD

A. EDUCATION

Distributions and Reimbursements:

1. Chapter 70	2,009,976
2. Regional School Transportation <i>Ch. 71, s. 16C</i>	328,007
3. Charter Tuition Reimbursements <i>Ch. 71, s. 89</i>	

Offset Items - Reserve for Direct Expenditure:

4. School Lunch <i>1970, Ch. 871</i>	2,791
5. School Choice Receiving Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	
6. Essex County Technical Institute Receiving Tuition <i>1998, Ch. 300, s. 21</i>	

Total Estimated Receipts, Fiscal 2011	2,340,774
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Estimated Charges:

7A. Special Education <i>Ch. 71B, ss. 10, 12</i>	
8A. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	
9A. Charter School Sending Tuition <i>Ch. 71, s. 89</i>	

Total Estimated Charges, Fiscal 2011

B. TOTAL ESTIMATED RECEIPTS, NET OF ESTIMATED CHARGES, FISCAL 2011	2,340,774
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For additional information about how the estimates were determined and what may cause them to change, please click on the following link: [Local Aid Estimate Program Summary](#).

*Released July 1, 2010*

## *Report of the* **Capital Outlay Committee**

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The purpose of the Committee is to assist the Town Administrator in the development of an annual seven year capital plan of expenditures of \$100,000 or more, excluding acquisition of land for conservation, open space or watershed protection.

All meetings of the Committee are open to the public with due notice and minutes regularly filed with the Town Clerk. In addition to the Town Administrator, the Town Finance Director and Board of Selectmen liaison, Larry Cole regularly participated in each meeting.

The Capital Outlay Committee has seven members, two appointed by the Board of Selectmen; one by the Planning Board; two by the Town Administrator and two by the Finance Committee with three year overlapping terms. Since Larry Cole vacated his position on the Board of Selectmen in June, he will no longer be liaison. His active involvement will be sorely missed.

The Town Administrator presents the Seven Year Capital Outlay Plan to the Board of Selectmen and the Finance Committee in December, followed by an advertised public hearing, all subject to ultimate Town Meeting action.

As was highlighted over the last several years, economic turmoil continues to threaten the financial integrity of the nation, state and town as evidenced by significant decreases of state aid and local receipts. Brutally honest assessments must be applied to the evaluation of all proposed expenditures. Specifically only those capital projects that are critical and/or benefit the town as a whole can be supported during these trying times.

The major vital public service expenditures to be addressed are:

- (1) Replacement/renovation of the high school scheduled for FY 2013.
- (2) Planning/permitting/construction of a waste water management project which, at this time, is undefined as to scope and timing. The cost, while not yet known, will be significant.
- (3) Reconstruction of existing harbor infrastructure and dredging will require continual substantial investments despite the dismal economy.

Although these will be financed by debt exclusions, the impact on taxes will be substantial and will necessitate rigorous cost containment throughout the Town.

Respectfully submitted

Arthur Watson, *Chairman*  
Christopher Harlow, *Vice Chairman*  
Bruce Nightingale  
Joseph McParland  
Peter Wall  
Robert George  
Richard Larios

## *Report of the* **Finance Committee**

---

The Finance Committee provides an independent review of financial and other matters which affect the Town of Harwich, and disposes of reserve fund transfer requests. We take positions on articles as presented in both regular and special town meetings. The committee conducts regular meetings during the course of the year, and all are open to the public. The committee encourages public participation in the business of the town.

During the 2010 fiscal year (FY), The Finance Committee met only in open public sessions, over 34 times. This included departmental budget reviews, and review of town meeting articles, as well as attending various Board of Selectmen meetings and town department/committee meetings.

The wide spread economic decline and the reductions in local aid from the Commonwealth coupled with increases in expenditures for current levels of services are increasing the stress on the ability of the town to fund its needs while staying within the guidelines of Prop 2 ½. The tighter the available funding, less money is available for funding of articles, the “Free Cash” (monies available for appropriation) at annual and special town meetings. Free cash was certified for the past three fiscal years as follows: FY 06, \$2.080 million; FY 07, \$1.766 million; FY 08, \$1.008 million; and FY 09 \$ 442,284. Free cash for FY 10 has not as of this printing been certified by the state but is expected to recover somewhat from FY 09.

Unappropriated money (the so-called “Free Cash”) is available to fund town meeting articles and for the Finance Committee’s Reserve Fund which is used to cover extraordinary and unanticipated expenses incurred in town operations throughout the year. Some of the larger reserve fund transfers we approved in FY 10 included \$64,360 for Unemployment; \$45,000 for maternity leave overtime in the dispatch center; \$18,691 for postage; \$24,995 to repair the engine in the ladder truck; \$4,277 to demolish a failed building; \$5,000 for public safety at town events; and \$6,537 for Harbors. The total of all Reserve Fund transfers amounted to about \$180,000. The entire finance team scrutinizes these over budget items and helps departments requesting them find ways of avoiding them in the future.

There is no expectation that local aid will increase for the next fiscal year; we anticipate additional reductions. The most recent Five Year Financial Plan indicates that these stresses on town finances will not ease. These tough times will not magically change. It likely means reduced services, increased taxes, shared services with other communities, regionalization, or some combination of these elements.

Our Town Department Heads will be called upon to do more with less and the Finance Committee is prepared to work with them and together face these challenges. Our residents may be called upon to prioritize services and possibly accept reduced services if they wish to avoid tax overrides. We all need to be supportive of our town finance team and the Board of Selectmen as they seek to balance needs with available resources.

One of our committee members “aged out” in 2010. We wish to extend thanks to Dana DeCosta for his thoughtful additions and diligent nine year service to this committee.

We were fortunate to add two able members, Pam Groswald, and Brian Widegren who is a past finance committee chair.

Special thanks to James Merriam, Town Administrator, David Ryan, Director of Finance, and Town department heads and committees for providing this committee with insight and timely and substantive information.

Respectfully Submitted

*Harwich Finance Committee*

Albert C. “Skip” Patterson, *Chair*

Peter Hughes, *Vice Chair*

Richard Larios, *Secretary*

William Greenwood

Pamela Groswald

Arthur F. “Pete” Watson Jr.

Brian Widegren

# *Report of the* **Finance Director/Town Accountant**

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To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2010:

Schedule

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **Appropriations and Expenditures; Budget and Articles (General Fund )**
- **General Long Term Obligations**
- **Fixed Assets**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information Systems Director for their combined efforts and support in accomplishing the goals set for Fiscal Year 2010. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent of Schools for their continued support. I would like to thank all the citizens and committee members that I have had the pleasure of serving during the past year. Finally, I would especially like to thank the staff of the finance division for their hard work and support throughout the year.

If there is additional information you need, please feel free to call me at Town Hall.

Very truly yours,

David L. Ryan  
*Finance Director/Town Accountant*  
*Town of Harwich*

TOWN OF HARWICH, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS  
JUNE 30, 2010

	GOVERNMENTAL FUND TYPES					FIDUCIARY FUND TYPES		ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	TRUST & AGENCY	LONG-TERM OBLIGATIONS GROUP	ACCOUNT GROUPS			
							GENERAL	CAPITAL ASSETS NET OF ACCU. DEPRECIATION		
ASSETS										
CASH AND SHORT-TERM INVESTMENTS	\$ 8,439,199	\$ 4,533,954	\$ 744,495	\$ 1,318,827	\$ 2,367,316					17,403,790
RECEIVABLES:										
REAL ESTATE & PERSONAL PROPERTY	316,824	47,577								364,401
REAL ESTATE TAX LIENS/DEFERRED	2,265,571									2,265,571
MOTOR VEHICLE AND BOAT EXCISE	153,924									153,924
SEPTIC LOANS RECEIVABLES	-	146,104								146,104
OTHER(Ambulance, Disposal,Misc.& Etc.)	1,160,140	49,668		119,391	18,567					1,347,766
CAPITAL ASSETS, NET OF DEPRECIATION	-							96,226,706		96,226,706
INVESTMENTS	-				235,799					235,799
MSBA	6,952,363									6,952,363
CHAPTER 90	1,266,185									1,266,185
DUE FROM OTHER FUNDS										-
TAX FORECLOSURES	224,899									224,899
LANDFILL/ COMP & AUTH. UNISSUED	-							1,702,024		1,702,024
AMOUNT TO BE PROVIDED FOR RETIREMENT OF LONG TERM DEBT	-	-	-	-	-			38,650,128		-
										38,650,128
TOTAL ASSETS	\$ 20,779,105	4,777,304	744,495	1,438,218	2,621,682			96,226,706	40,352,152	\$ 166,939,660

**TOWN OF HARWICH, MASSACHUSETTS**  
**COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS**  
**JUNE 30, 2010**

	GOVERNMENTAL FUND TYPES					ACCOUNT GROUPS		ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	FIDUCIARY FUND TYPES TRUST & AGENCY	GENERAL LONG-TERM OBLIGATIONS GROUP	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION			
LIABILITIES & FUND EQUITY										
LIABILITIES:										
ACCOUNTS PAYABLE	\$ 374	-		1,788					\$ 2,161	
WARRANTS PAYABLE	2,438,790	32,787							2,471,578	
RESERVE FOR ABATEMENTS	707,108								707,108	
TAILINGS									71,539	
GUARANTEE DEPOSITS	20,743								20,743	
OTHER LIAB.(PR. WH. )	59,020				(25,700)				33,321	
DEFERRED REVENUE	11,628,726	243,349		119,391	18,567				12,010,033	
SEPTIC LOANS	-								-	
DUE TO OTHER FUNDS	-								-	
LANDFILL/ COMP & AUTH. UNISSUED	-						1,702,024		1,702,024	
FB DEPOSITS	-						38,650,128		38,650,128	
BONDS AND NOTES PAYABLE	-	-	-	-	-	-	-	-	-	
TOTAL LIABILITIES	14,926,300	276,136	-	121,179	(7,133)	40,352,152	-	-	55,668,635	
FUND EQUITY (DEFICIT):										
ENCUMBRANCES	2,425,847			399,381					2,825,228	
INVESTED IN CAPITAL ASSETS NET								96,226,706	96,226,706	
RESERVED FOR EXPENDITURES	283,000			568,000					851,000	
RESERVED SCHOOL PURCHASE ORDERS	545,761	10,705							556,466	
OVERLAY SURPLUS	100,000								100,000	
RESERVED -(SNOW & ICE REMOVAL)									-	
RESERVED FOR COURT JUDGEMENT									-	
RESERVED FOR CPC OPEN SPACE		211,691							211,691	
RESERVED FOR CPC HISTORIC		30,000							30,000	
RESERVED FOR CPC COMMUNITY HOUSING		22,390							22,390	
RESERVED FOR INVESTMENTS					235,799				235,799	
UNRESERVED FUND BALANCE	2,498,197	4,226,381	744,495	349,658	2,393,016	-		-	10,211,746	
TOTAL FUND BALANCES	5,852,805	4,501,167	744,495	1,317,039	2,628,815	-		96,226,706	111,271,026	
TOTAL LIABILITIES AND FUND EQUITY	\$ 20,779,105	4,777,303	744,495	1,438,218	2,621,682	40,352,152		96,226,706	\$ 166,939,660	

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

FY 2010 Departmental Revenues YTD 6/30/10 General Fund	Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
<b>01004 GENERAL</b>			
010004 432029 PRIOR YEAR RECOVERY	294	385	(91)
010004 458901 MEDICAID	3,200	100,766	(97,566)
010004 481004 SALE OF PROPERTY	130,354	0	130,354
010004 481005 CC REG TECH FEE(RES OFFICER)	20,000	20,000	-
010004 484010 WORKERS COMP RECOVERY	15,095	407	14,688
010004 484099 GEN FUND MISC REVENUE	56,120	11,079	45,042
	100		100
<b>TOTAL GENERAL FUND - MISC REVENUE</b>	<b>225,163</b>	<b>132,636</b>	<b>92,527</b>
<b>011224 SELECTMEN - REV</b>			
011224 432003 PHOTOCOPIES	7		
011224 436008 OLD REV BLDG FEES	30		
011224 441000 LIQUOR LICENSES	67,310	66,900	411
011224 442001 HOTEL, MOTEL, INN	950	950	-
011224 442003 CABLE	4,120	4,130	(10)
011224 442004 JUNK COLLECTOR, DEALER	455	595	(140)
011224 442005 USED CAR DEALER	2,500	900	1,600
011224 442006 AMUSEMENT DEVICE LICENSE	900	900	-
011224 442008 TAXI/LIMO LICENSE	0		-
011224 442009 ENTERTAINMENT LICENSE	2,810	2,735	75
011224 442010 MOTION PICTURE LICENSE	900	900	-
011224 442011 AUCTIONEER LICENSE	40	0	40
011224 442012 COMMON VICTUALLER LICENSE	2,100	2,400	(300)
011224 442013 OTHER FOOD SERVICE LICENSE	21,760	21,720	40
011224 445001 SHELLFISH PERMITS		60	(60)
011224 45005 MISCELLANEOUS LIC/PERMITS		100	(100)
011224 484099 MISCELLANEOUS REVENUE	3,627	20,171	(16,544)
<b>TOTAL SELECTMEN - REV</b>	<b>107,508</b>	<b>122,460</b>	<b>(14,952)</b>
<b>011414 ASSESSORS - REV</b>			
011414 432003 PHOTOCOPIES	1,774	1,608	167
011414-432045 ABUTTERS FEES	7,328	6,258	1,070
011414-461100 STATE OWNED LAND	115,100	127,766	(12,666)
011414-414000 STATE AID- VETS/BLIND/SURV SPOUSI	51,265	83,536	(32,271)
011414-461600 STATE AID ELDERLY ABATEMENTS	0	41,216	(41,216)
011414-462100 STATE AID CHPT. 70	1,833,840	1,674,476	159,364
011414-463000 STATE AID SBA	1,170,647	1,352,672	(182,025)
011414-467100 STATE AID- LOTTERY, BEANO, CHARIT'	379,514	483,858	(104,344)
011414-4467300 STATE AID CHARTER REIMBURSEMEI	57,927	77,623	(19,696)
011414-4484099 MISCELLANEOUS	0	0	-
011414 699001 MOTEL & HOTEL TAX	405,249	456,342	(51,093)
<b>TOTAL ASSESSORS - REV</b>	<b>4,022,644</b>	<b>4,305,355</b>	<b>(282,710)</b>

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

FY 2010 Departmental Revenues YTD 6/30/10 General Fund	Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
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**011454 TREASURER - REV**

011454 431455 ADMINISTRATION FEES			-
011454 432003 PHOTOCOPIES			-
011454 432007 BOUNCED CHECK FEE	1,425	1,675	(250)
011454 480099 MISC	10	164	(154)
011545 482010 SALE OF BONDS			-
011454 482001 INVESTMENT REVENUE	116,921	208,123	(91,202)
011454 482011 INTEREST SEPTIC LOANS	728	979	(252)
<b>TOTAL TREASURER - REV</b>	<b>119,083</b>	<b>210,941</b>	<b>(91,858)</b>

**011464 COLLECTOR REV**

011464-411000 PROPERTY TAXES	34,238,865	32,116,376	2,122,488
011464-414200 TAX TITLE, DEFERRED BETTERMENTS	185,599	115,405	70,194
011464-484099 MOTOR VEHIC. & BOAT	1,488,991	1,551,625	(62,634)
011464 417001 PEN & INT REAL ESTATE TAXES	98,683	117,111	(18,428)
011464 417002 PEN & INT PERS PROP TAXES	18,197	7,325	10,872
011464 417003 PEN & INT MV EXCISE TAXES	90,980	41,355	49,625
011464 417004 PEN & INT BOAT EXCISE TAXES	784	1,074	(289)
011464 417005 PEN & INT TAX TITLE	47,182	14,768	32,414
011464 417006 PEN & INT DEFERRED TAXES	318	3,381	(3,063)
011464 417009 PENALTY & INTEREST LAND BANK	110		110
011464 417010 PEN & INT SEPTIC BETTERMENT	23,692	140	23,552
011464 417013 INTEREST CPC	2,217	2,823	(606)
011464 418001 IN LIEU OF TAXES LOCAL	55,603	45,483	10,121
011464 432001 COLLECTORS FEES & CHARGES		375	(375)
011464 432003 PHOTOCOPIES	82	109	(27)
011464 432008 MARKING FEES	13,650	11,640	2,010
011464 432009 MUNICIPAL LIEN CERTIFICATES	21,925	24,651	(2,726)
011464 484099 MISC. INCOME	1,191	2,361	(1,169)
<b>TOTAL COLLECTOR - REV</b>	<b>36,288,071</b>	<b>34,056,001</b>	<b>2,232,069</b>

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

FY 2010 Departmental Revenues YTD 6/30/10 General Fund	Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
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**011614 TOWN CLERK - REV**

011614 432003 PHOTOCOPIES	664	598	67
011614 432010 CHATTEL MORGAGE	0	0	-
011614 432011 DOG LICENSES	13,376	13,363	13
011614 432012 FISH/GAME FEES W/H	-127	606	(733)
011614 432039 UTILITY POLES		40	(40)
011614 442017 BIRTH, MARRIAGE, DEATH CERT	17,270	17,290	(20)
011614 442018 BUSINESS CERTIFICATE	3,790	3,780	10
011614 445002 RAFFLE PERMIT	70	100	(30)
011614 445007 GASOLINE STORAGE	375	350	25
011614 468500 INCREASE POLLING HOURS	1,330	1,350	(20)
011614 477000 NON CRIMINAL FINES FIRE	0		-
011614 477001 NON CRIMINAL FINES POLICE	650	1,000	(350)
011614 477002 NON CRIMINAL FINES HEALTH	725		725
011614 477006 NON CRIMINAL FINES HARBOR	50	25	25
011614 477007 NON CRIMINAL FINES CONSERVAT	1,400		1,400
<b>TOTAL TOWN CLERK - REV</b>	<b>39,574</b>	<b>38,502</b>	<b>1,072</b>

**011714 CONSERVATION - REV**

011714 432038 GARDEN PLOTS	2,890	2,845	45
011714 436003 BOG LEASE	16,367	10,825	5,542
011714 437001 HEARINGS	6,625	7,325	(700)
011714 484099 CONSERV MISC REVENUE	6,983	4,648	2,335
<b>TOTAL CONSERVATION - REV</b>	<b>32,864</b>	<b>25,643</b>	<b>7,221</b>

**011744 TOWN PLANNER - REV**

011744 432003 PHOTOCOPIES	96	3,316	(3,220)
011744 432040 PLANNING LOCAL FILING FE	16,082	12,281	3,801
011744 437001 HEARINGS	30,490	19,503	10,987
011744 445005 MISC LICENSES/PERMITS	11,733	750	10,983
011744 484099 TOWN PLANNER MISCELLANEOUS R	0	250	(250)
<b>TOTAL TOWN PLANNER - REV</b>	<b>58,401</b>	<b>36,099</b>	<b>22,301</b>

**011764 BOARD OF APPEALS - REV**

011764 437001 HEARINGS	6,200	7,600	(1,400)
<b>TOTAL BOARD OF APPEALS - REV</b>	<b>6,200</b>	<b>7,600</b>	<b>(1,400)</b>

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

FY 2010 Departmental Revenues YTD 6/30/10 General Fund	Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
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**012104 POLICE - REV**

012104 432015 POLICE ADMINISTRATION FEES	17,571	12,965	4,607
012104 432016 POLICE INSURANCE CO FEES	1,600	1,706	(106)
012104 432017 USE OF CRUISER POLICE	1,360	4,320	(2,960)
012104 442008 TAXI/LIMO LICENSE	250	1,330	(1,080)
012104 445003 GUN PERMITS	1,840	2,225	(385)
012104 445005 MISC	2,388	913	1,475
012104 468000 REG OF MV FINES	24,890	18,318	6,573
012104 468100 COURT DEFAULT WARRANTS			-
012104 469501 COURT FINES	5,355	5,290	65
012104 477004 PARKING VIOLATIONS	8,270	11,235	(2,965)
012104 477005 RESTITUTION	179	2,940	(2,761)
012104 484099 MISCELLANEOUS REVENUE	137	10	127
<b>TOTAL POLICE - REV</b>	<b>63,839</b>	<b>61,251</b>	<b>2,589</b>

**012204 FIRE - REV**

012204 432003 PHOTOCOPIES	196	193	3
012204 432018 FIRE/OIL BURNER INSPECTIONS	29,820	27,805	2,015
012204 445005 MISCELLANEOUS LICENSES/PERMITS	2,380	7,800	(5,420)
012204 484099 MISCELLANEOUS REVENUE	7,880	3,610	4,270
<b>TOTAL FIRE - REV</b>	<b>40,276</b>	<b>39,408</b>	<b>868</b>

**012314 AMBULANCE - REV**

012314 437000 AMBULANCE FEES	1,011,856	1,059,635	(47,779)
012314 437010 AMBULANCE COLLECTOR		500	(500)
<b>TOTAL AMBULANCE - REV</b>	<b>1,011,856</b>	<b>1,060,135</b>	<b>(48,279)</b>

**012414 BUILDING - REV**

012414 432003 PHOTOCOPIES	1,273	1,014	260
012414 432019 BUILDING INSPECTION	5,462	4,501	961
012414 445005 MISC LICENSES/PERMITS	17,553	15,300	2,253
012414 455008 BUILDING PERMITS	109,109	133,667	(24,558)
012414 455009 SIGN PERMITS	2,200	1,750	450
012414 455010 DEMO PERMITS	650	1,000	(350)
012414 455011 RENTAL DENSITY PERMIT	500	300	200
012414 494099 MISC REVENUE/Trench Excavating	3,600	650	2,950
<b>TOTAL BUILDING - REV</b>	<b>140,347</b>	<b>158,181</b>	<b>(17,834)</b>

FY 2010 Departmental Revenues YTD 6/30/10 General Fund		Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
<b>012424 GAS INSPECTION - REV</b>				
012424 432020 GAS INSPECTION		25,230	21,880	3,350
<b>TOTAL GAS INSPECTION - REV</b>		<b>25,230</b>	<b>21,880</b>	<b>3,350</b>
<b>012434 PLUMBING</b>				
012434 432021 PLUMBING INSPECTION		35,210	33,480	1,730
<b>TOTAL PLUMBING</b>		<b>35,210</b>	<b>33,480</b>	<b>1,730</b>
<b>012454 ELECTRICAL REVENUE</b>				
012454 432023 ELECTRICAL INSPECTION		48,146	45,791	2,355
<b>TOTAL ELECTRICAL REVENUE</b>		<b>48,146</b>	<b>45,791</b>	<b>2,355</b>
<b>014394 WASTE DISPOSAL REVENUE</b>				
014394 424701 DISPOSAL AREA STICKERS		578,856	583,557	(4,701)
014394 424702 DISPOSAL REGULAR FEES		397,590	371,007	26,583
014394 424703 DISPOSAL COMMERCIAL FEES		441,214	446,610	(5,396)
014394 427010 RECYCLE NEWSPAPER		41,663	5,207	36,456
014394 427011 RECYCLE BOTTLES		10,870	10,456	414
014394 427012 RECYCLE OTHER ITEMS		2,885	3,822	(937)
014394 427013 RECYCLE METAL		59,184	9,774	49,411
<b>TOTAL WASTE DISPOSAL REVENUE</b>		<b>1,532,262</b>	<b>1,430,433</b>	<b>101,830</b>
<b>015104 BOARD OF HEALTH</b>				
015104 432003 PHOTOCOPIES		1,674	1,537	137
015104 432025 TEST HOLES		16,050	14,200	1,850
015104 432037 FLU CLINIC FEES		2,373	1,025	1,348
015104 442001 HOTEL, MOTEL, INN		525	750	(225)
015104 442002 STABLE		1,050	1,010	40
015104 442004 JUNK COLLECTOR/RUBBISH HAULE		400	200	200
015104 442007 MASSAGE LICENSE				-
015104 442013 OTHER FOOD SERVICE LICENSE		15,400	16,785	(1,385)
015104 442014 TOBACCO LICENSE		1,100	1,100	-
015104 442015 FUNERAL DIRECTOR LICENSE		50	100	(50)
015104 445005 MISC LIC/PERMITS		8,000	6,475	1,525
015104 445010 SEPTAGE CARRIER		900	2,000	(1,100)
015104 445011 SEWERAGE PERMITS		28,100	26,067	2,033
015104 445012 WELL PERMITS		2,200	1,050	1,150
015104 445027 SWIMMING POOL		3,200	3,600	(400)
015104 445029 HEALTH INSPECTION FEES		28,500	22,000	6,500
015104 484099 MISC REVENUE		4,225	3,650	575
<b>TOTAL BOARD OF HEALTH</b>		<b>113,747</b>	<b>101,549</b>	<b>12,198</b>

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

FY 2010 Departmental Revenues YTD 6/30/10 General Fund	Actual FY 2010 REVENUE	Actual FY 2009 REVENUE	Variance
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**015394 CHANNEL 18 TELEVISION STATION**

015394 432041 VIDEO TAPE COPIES	260	150	110
<b>TOTAL CHANNEL 18 TELEVISION STATION</b>	<b>260</b>	<b>150</b>	<b>110</b>

**015404 COMMUNITY CENTER REVENUE**

015404 432044 PROGRAM FEES	846	1,467	(621)
015404 432049 PASSPORT FEES	3,200	4,189	(989)
015404 436004 BUILDING USE	9,965	10,482	(517)
015404 484098 COM CENTER WEIGHT ROOM USE	27,800	37,394	(9,594)
<b>TOTAL COMMUNITY CENTER REVENUE</b>	<b>41,811</b>	<b>53,532</b>	<b>(11,720)</b>

**015414 COUNCIL ON AGING**

015414 432044 PROGRAM FEES	8,415	7,275	1,140
<b>TOTAL COUNCIL ON AGING</b>	<b>8,415</b>	<b>7,275</b>	<b>1,140</b>

**016104 LIBRARY**

016104 447003 FINES	9,589	11,431	(1,842)
016104 484099 MISC REVENUE	891	1,150	(259)
<b>TOTAL LIBRARY REVENUE</b>	<b>10,480</b>	<b>12,581</b>	<b>(2,101)</b>

Town of Harwich  
Town Report FY 2010  
Revenues General Fund

<b>FY 2010 Departmental Revenues YTD 6/30/10 General Fund</b>	<b>Actual FY 2010 REVENUE</b>	<b>Actual FY 2009 REVENUE</b>	<b>Variance</b>
<b>016304 RECREATION &amp; YOUTH REVENUE</b>			-
-----			-
016304 432030 SUMMER PROGRAM FEES	23,763	38,845	(15,083)
016304 432044 PROGRAM FEES	2,425	2,403	22
016304 445013 BEACH STICKERS	203,390	190,612	12,778
016304 445014 BEACH PARKING	37,560	32,040	5,520
<b>TOTAL RECREATION &amp; YOUTH REVENUE</b>	<b>267,137</b>	<b>263,900</b>	<b>3,237</b>
<b>016914 HISTORIC COMM. REVENUES</b>			
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016914 437001 HEARINGS	250	250	-
<b>TOTAL CHANNEL 18 TELEVISION STATION</b>	<b>250</b>	<b>250</b>	<b>-</b>
<b>016334 HARBORMASTER REVENUE</b>			
-----			
016334 432002 TELEPHONE COMMISSION			
016334 432042 MOORING AGENT FEES	800	900	(100)
016334 436000 WHARFAGE	816,504	685,571	130,933
016334 436001 HARBOR FUEL CONCESSION	5,755	7,148	(1,393)
016334 436002 ALLEN HARBOR PARKING RENTAL	14,374	13,689	684
016334 445001 SHELLFISH PERMITS	8,691	7,121	1,570
016334 454010 HERRING FED REIMB	331		331
<b>TOTAL HARBORMASTER REVENUE</b>	<b>846,455</b>	<b>714,430</b>	<b>132,025</b>
<b>016954 GOLF OPERATIONS REVENUE</b>			
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016954 427002 SNACK BAR CONCESSION	16,500	8,000	8,500
016954 432031 GREENS FEES	690,259	700,684	(10,425)
016954 432032 DRIVING RANGE	56,237	50,875	5,362
016954 432033 PULL CARTS	9,920	9,291	629
016954 432034 RESIDENTS FEES	555,330	576,280	(20,950)
016954 432035 CAR RENTAL	183,669	227,268	(43,599)
016954 432046 NON RESIDENT GOLF MEMBERS	101,200	103,585	(2,385)
016954 484099 MISC REVENUE	2,700	13,275	(10,575)
<b>TOTAL GOLF OPERATIONS REVENUE</b>	<b>1,615,815</b>	<b>1,689,259</b>	<b>(73,444)</b>
<b>Total Receipts</b>	<b>\$ 46,701,046</b>	<b>\$ 44,628,472</b>	<b>2,072,575</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

**FY 2010**  
**Special Revenues**

	1101	1102	1103	1106	1107	1110	1114	1115
	Fed Blk. Grt. Police	PD Safety Vests	Small Cities Grant	Wychemere Harbor	Emergency Animal	COPS School Grant	HDSP Housing Grant	Elder Ser. Grant
Cash	580.62	1,610.00	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82
Receivables:								
	243,349.25							
<b>Total assets</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>242.06</b>	<b>3,521.03</b>	<b>0.11</b>	<b>1,142.82</b>
Warrants payable	-							
Accounts Payable	32,787.19							
Res. CPC Open Space	211,691.05							
Res. CPC Historic	30,000.00							
Res. Housing	22,390.00							
Deferred revenue	243,349.25							
Res. Prior year encum.	10,705.19							
Fund Balance	580.62	1,610.00	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82
<b>Total Liab. &amp; FB</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>242.06</b>	<b>3,521.03</b>	<b>0.11</b>	<b>1,142.82</b>
Revenue	-	-	-	-	-	-	-	-
Expenditures	6,096,983.74	40,348.00						
	4,274,446.70	40,348.00						
Transfers in	-							
Transfers out	2,746,715.52							
Net change	(924,178.48)	-	-	-	-	-	(3.28)	-
Beg. fund balance	580.62	1,610.00	184.88	4,220.34	242.06	3,521.03	3.39	1,142.82
<b>End. fund balance</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>242.06</b>	<b>3,521.03</b>	<b>0.11</b>	<b>1,142.82</b>

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Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1116	1117	1119	1120	1150	1151	1152	1153	1154
	Access for all Library	Assistance to Firefighters	Byrnr Mem. Just Assist	Secure Our School	Title I	SPED Cur Framework	Chapter 2	PL 94-142	Early Integration
Cash					10,155.53			17,761.53	4,812.01
Receivables:									
<b>Total assets</b>	-	-	-	-	<b>10,155.53</b>	-	-	<b>17,761.53</b>	<b>4,812.01</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance					10,155.53			17,761.53	4,812.01
<b>Total Liab. &amp; FB</b>	-	-	-	-	<b>10,155.53</b>	-	-	<b>17,761.53</b>	<b>4,812.01</b>
Revenue	10,409.00	-	-	-	-	-	-	-	-
Expenditures	(3.28)	12,334.78	1,471.00	50,000.00	205,406.00	-	29,217.00	351,281.00	9,029.00
Transfers in									
Transfers out									
Net change	3.28	(1,925.78)	-	-	(278.71)	(4,384.00)	-	6,837.35	4,812.00
Beg. fund balance	(3.28)	1,925.78			10,434.24	4,384.00	-	10,924.18	0.01
<b>End. fund balance</b> 10/20/10	-	-	-	-	<b>10,155.53</b>	-	-	<b>17,761.53</b>	<b>4,812.01</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1156	1159	1167	1169	1174	1176	1177	1178	1179
	Class Size Red. Grant	Improve Ed Quality	Title I Carryover	DOE Rollover	Federal ARRA	Federal EEO Pre Sch	Coord. Family Grant	ARRA Grant	Prog/Prac Support
Cash	0.06	28,382.79	5,170.84	22,346.39	-	-	152.92	8,419.00	497.51
Receivables:									
<b>Total assets</b>	<b>0.06</b>	<b>28,382.79</b>	<b>5,170.84</b>	<b>22,346.39</b>	<b>-</b>	<b>-</b>	<b>152.92</b>	<b>8,419.00</b>	<b>497.51</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue		1,477.50	80.00	355.00					
Res. Prior year encum.		26,905.29	5,090.84	21,991.39			152.92	8,419.00	497.51
Fund Balance	0.06								
<b>Total Liab. &amp; FB</b>	<b>0.06</b>	<b>28,382.79</b>	<b>5,170.84</b>	<b>22,346.39</b>	<b>-</b>	<b>-</b>	<b>152.92</b>	<b>8,419.00</b>	<b>497.51</b>
Revenue		76,733.00	20,144.00	23,585.00	178,997.00	6,961.00	40,194.00	54,399.00	2,910.00
Expenditures		54,744.80	14,973.16	1,238.61	178,997.00	6,961.00	40,041.08	45,980.00	2,412.49
Transfers in									
Transfers out									
Net change	-	21,988.20	5,170.84	22,346.39	-	-	152.92	8,419.00	497.51
Beg. fund balance	0.06	6,394.59	-	-	-	-	-	-	-
<b>End. fund balance</b>	<b>0.06</b>	<b>28,382.79</b>	<b>5,170.84</b>	<b>22,346.39</b>	<b>-</b>	<b>-</b>	<b>152.92</b>	<b>8,419.00</b>	<b>497.51</b>

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Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1199	1201	1202	1203	1206	1207	1208	1209	1210
	FEMA Recovery	State Septic Grant	Pump Out Boat	Cove Road Drainage	Coastal Access	ECOPS - State Grant	CH 637 Hiway St. Grant	Vet Grave Repair	Elder Affairs St. Grant
Cash	31,893.79	64,945.68		10,702.00	53.68	1,406.56	66,949.01	400.00	1,639.84
Receivables:		33,556.92							
<b>Total assets</b>	<b>31,893.79</b>	<b>98,502.60</b>	<b>-</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,406.56</b>	<b>66,949.01</b>	<b>400.00</b>	<b>1,639.84</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing		33,556.92							
Deferred revenue									
Res. Prior year encum.									
Fund Balance	31,893.79	64,945.68		10,702.00	53.68	1,406.56	66,949.01	400.00	1,639.84
<b>Total Liab. &amp; FB</b>	<b>31,893.79</b>	<b>98,502.60</b>	<b>-</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,406.56</b>	<b>66,949.01</b>	<b>400.00</b>	<b>1,639.84</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures	-	7,190.77	9,168.70						30,870.00
			45,923.92						30,773.52
Transfers in									
Transfers out	17,875.00								
Net change	(17,875.00)	7,190.77	(36,755.22)	-	-	-	-	-	96.48
Beg. fund balance	49,768.79	57,754.91	36,755.22	10,702.00	53.68	1,406.56	66,949.01	400.00	1,543.36
<b>End. fund balance</b> 10/20/10	<b>31,893.79</b>	<b>64,945.68</b>	<b>-</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,406.56</b>	<b>66,949.01</b>	<b>400.00</b>	<b>1,639.84</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

<b>FY 2010</b>	<b>1211</b>	<b>1213</b>	<b>1214</b>	<b>1216</b>	<b>1217</b>	<b>1220</b>	<b>1222</b>	<b>1223</b>	<b>1224</b>
<u>Special Revenues</u>	<u>Dare State Grant</u>	<u>Fire Safety Grant</u>	<u>Pol Highway Safety</u>	<u>Nat Resources Volunteer</u>	<u>Police Safety Equipment</u>	<u>Click It or Ticket</u>	<u>Fire Fighter Training</u>	<u>Fire ECOPS</u>	<u>Fire Equip. Grant</u>
Cash	145.68	63.43	435.68	530.18	3,863.79		346.17	900.00	19.79
Receivables:									
<b>Total assets</b>	<b>145.68</b>	<b>63.43</b>	<b>435.68</b>	<b>530.18</b>	<b>3,863.79</b>	<b>-</b>	<b>346.17</b>	<b>900.00</b>	<b>19.79</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	145.68	63.43	435.68	530.18	3,863.79		346.17	900.00	19.79
<b>Total Liab. &amp; FB</b>	<b>145.68</b>	<b>63.43</b>	<b>435.68</b>	<b>530.18</b>	<b>3,863.79</b>	<b>-</b>	<b>346.17</b>	<b>900.00</b>	<b>19.79</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures						2,150.57			
Transfers in									
Transfers out									
Net change	-	-	-	-	-	2,150.57	-	-	-
Beg. fund balance	145.68	63.43	435.68	530.18	3,863.79	(2,150.57)	346.17	900.00	19.79
<b>End. fund balance</b>	<b>145.68</b>	<b>63.43</b>	<b>435.68</b>	<b>530.18</b>	<b>3,863.79</b>	<b>-</b>	<b>346.17</b>	<b>900.00</b>	<b>19.79</b>
10/20/10									

Town of Harwich  
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Special Revenues  
Year End June 30, 2010

FV 2010 Special Revenues	1225	1227	1228	1229	1232	1233	1240	1251	1252
	CHPT. 90 Highway Fund	NIMS/Fire	SIDEWALKS	Community Policing	Community Policing	MTC Renew Energy	Brooks Library State AID	School Choice	Applied Health Grant
Cash	67.77	2,060.80	17,790.94	38.63	1,525.92		29,549.11	757,608.48	15,814.54
Receivables:									
<b>Total assets</b>	<b>67.77</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>38.63</b>	<b>1,525.92</b>	<b>-</b>	<b>29,549.11</b>	<b>757,608.48</b>	<b>15,814.54</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	67.77	2,060.80	17,790.94	38.63	1,525.92		29,549.11	757,608.48	8,618.16
									7,196.38
<b>Total Liab. &amp; FB</b>	<b>67.77</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>38.63</b>	<b>1,525.92</b>	<b>-</b>	<b>29,549.11</b>	<b>757,608.48</b>	<b>15,814.54</b>
Revenue	599,988.10						12,292.74	736,348.00	54,120.00
Expenditures	193,511.77				12,813.71	999.99	1,558.62	666,664.77	47,434.31
Transfers in									
Transfers out	49,600.00								
Net change	356,876.33	-	-	-	(12,813.71)	(999.99)	10,734.12	69,683.23	6,685.69
Beg. fund balance	(356,808.56)	2,060.80	17,790.94	38.63	14,339.63	999.99	18,814.99	687,925.25	9,128.85
<b>End. fund balance</b> 10/20/10	<b>67.77</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>38.63</b>	<b>1,525.92</b>	<b>-</b>	<b>29,549.11</b>	<b>757,608.48</b>	<b>15,814.54</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1254	1256	1257	1258	1261	1264	1269	1272	1273
	Linked Partnership	Safe School GSA	Community Svc II	Erly. Childhd. Comm Prtnshp	Drug Alliance Grant	Full Day Kindergarten	MS Academ Support	Circuit Breaker 50/50	School Foundation
Cash	2.30		6.77		2,153.00		1,557.31	8,413.00	
Receivables:								44,380.00	
<b>Total assets</b>	<b>2.30</b>	<b>-</b>	<b>6.77</b>	<b>-</b>	<b>2,153.00</b>	<b>-</b>	<b>1,557.31</b>	<b>52,793.00</b>	<b>-</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing								44,380.00	
Deferred revenue									
Res. Prior year encum.									
Fund Balance	2.30		6.77		2,153.00		1,557.31	8,413.00	
<b>Total Liab. &amp; FB</b>	<b>2.30</b>	<b>-</b>	<b>6.77</b>	<b>-</b>	<b>2,153.00</b>	<b>-</b>	<b>1,557.31</b>	<b>52,793.00</b>	<b>-</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures				37,009.00	4,736.00	78,600.00	3,961.00	152,117.00	
Transfers in				40,007.24	5,629.00	78,656.02	4,032.30	171,603.30	6,610.00
Transfers out									
Net change	-	-	-	(2,998.24)	(893.00)	(56.02)	(71.30)	(19,486.30)	(6,610.00)
Beg. fund balance	2.30	-	6.77	2,998.24	3,046.00	56.02	1,628.61	27,899.30	6,610.00
<b>End. fund balance</b> 10/20/10	<b>2.30</b>	<b>-</b>	<b>6.77</b>	<b>-</b>	<b>2,153.00</b>	<b>(0.00)</b>	<b>1,557.31</b>	<b>8,413.00</b>	<b>-</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1280	1281	1283	1284	1285	1286	1290	1291	1295
	School MA Green Sch	E Accrdiation	Econ Dev Council Grt	JTEC Youth Empl	Water WCG	Grant 164	Regionalization	Big Yellow Grant	Tn Clk AID
Cash	0.06			12,893.00	30,712.54	1,175.00		200.00	6,074.00
Receivables:					5,287.46				
<b>Total assets</b>	<b>0.06</b>	<b>-</b>	<b>-</b>	<b>12,893.00</b>	<b>36,000.00</b>	<b>1,175.00</b>	<b>-</b>	<b>200.00</b>	<b>6,074.00</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing					5,287.46				
Deferred revenue									
Res. Prior year encum.									
Fund Balance	0.06			12,893.00	30,712.54	1,175.00		200.00	6,074.00
<b>Total Liab. &amp; FB</b>	<b>0.06</b>	<b>-</b>	<b>-</b>	<b>12,893.00</b>	<b>36,000.00</b>	<b>1,175.00</b>	<b>-</b>	<b>200.00</b>	<b>6,074.00</b>
Revenue	-								-
Expenditures		769.04	107.50	990.00	30,712.54	1,175.00	14,390.00	600.00	6,074.00
Transfers in									
Transfers out									
Net change	-	(769.04)	(107.50)	12,893.00	30,712.54	1,175.00	(14,390.00)	200.00	6,074.00
Beg. fund balance	0.06	769.04	107.50	-	-	-	14,390.00	-	-
<b>End. fund balance</b> 10/20/10	<b>0.06</b>	<b>-</b>	<b>-</b>	<b>12,893.00</b>	<b>30,712.54</b>	<b>1,175.00</b>	<b>-</b>	<b>200.00</b>	<b>6,074.00</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

	1299	1305	1306	1307	1308	1309	1310	1311	1313
	State	Hydro	Friends of	CCCC Science	EDC Needs	Barns Cnty	MTPC	Conservation	Fire EMS
<u>Special Revenues</u>	<u>Grant</u>	<u>Herring Run</u>	<u>Pleasant Bay</u>	<u>Grant</u>	<u>Sch. Grt.</u>	<u>Ld Manage</u>	<u>Waste to NRG</u>	<u>Trust Grant</u>	<u>Equip</u>
Cash	11,006.00	8,162.82	4,789.78	11.36	0.02	481.00	1,000.01	250.00	122.70
Receivables:									
<b>Total assets</b>	<b>11,006.00</b>	<b>8,162.82</b>	<b>4,789.78</b>	<b>11.36</b>	<b>0.02</b>	<b>481.00</b>	<b>1,000.01</b>	<b>250.00</b>	<b>122.70</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	11,006.00	8,162.82	4,789.78	11.36	0.02	481.00	1,000.01	250.00	122.70
<b>Total Liab. &amp; FB</b>	<b>11,006.00</b>	<b>8,162.82</b>	<b>4,789.78</b>	<b>11.36</b>	<b>0.02</b>	<b>481.00</b>	<b>1,000.01</b>	<b>250.00</b>	<b>122.70</b>
Revenue	-	-	3,550.00	-	-	-	-	250.00	-
Expenditures			1,907.47						
Transfers in									
Transfers out									
Net change	-	-	1,642.53	-	-	-	-	250.00	-
Beg. fund balance	11,006.00	8,162.82	3,147.25	11.36	0.02	481.00	1,000.01	-	122.70
<b>End. fund balance</b>	<b>11,006.00</b>	<b>8,162.82</b>	<b>4,789.78</b>	<b>11.36</b>	<b>0.02</b>	<b>481.00</b>	<b>1,000.01</b>	<b>250.00</b>	<b>122.70</b>

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Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1315 Muddy Creek LD MGT	1316 East Harwich Grant	1321 New County Grant	1350 Partnership to Reduce Drugs	1353 Chamber of Com	1355 School to Careers	1356 Tower Found Grant	1401 Shellfish Lab Gift	1402 NanElec Beach Gift
Cash	57.63	75,560.00	50,000.00	104.47	1,576.99	4,598.21	2.36	1,850.15	5,000.00
Receivables:									
<b>Total assets</b>	<b>57.63</b>	<b>75,560.00</b>	<b>50,000.00</b>	<b>104.47</b>	<b>1,576.99</b>	<b>4,598.21</b>	<b>2.36</b>	<b>1,850.15</b>	<b>5,000.00</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	57.63	75,560.00	50,000.00	104.47	1,576.99	4,598.21	2.36	1,850.15	5,000.00
<b>Total Liab. &amp; FB</b>	<b>57.63</b>	<b>75,560.00</b>	<b>50,000.00</b>	<b>104.47</b>	<b>1,576.99</b>	<b>4,598.21</b>	<b>2.36</b>	<b>1,850.15</b>	<b>5,000.00</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures	336.00	2,912.79	50,000.00			1,200.00	9,731.00		
Transfers in						581.83	9,731.00		
Transfers out									
Net change	(336.00)	(2,912.79)	50,000.00	-	-	618.17	-	-	-
Beg. fund balance	393.63	78,472.79	-	104.47	1,576.99	3,980.04	2.36	1,850.15	5,000.00
<b>End. fund balance</b> 10/20/10	<b>57.63</b>	<b>75,560.00</b>	<b>50,000.00</b>	<b>104.47</b>	<b>1,576.99</b>	<b>4,598.21</b>	<b>2.36</b>	<b>1,850.15</b>	<b>5,000.00</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1403	1404	1405	1406	1408	1409	1412	1418	1419
	Evergreen Cemetery Gift	Brooks Lib. Bldg. Gift	Channel 18 Gift	Library/Fire Gift	COA Gift	Harbor Gift Gift	Harwich Ctr. Init. Gift	Youth Couns Gift	Sprint Cell Tower Gift
Cash	250.00	2,942.23	21.70	40.03	10,397.73		138.83	150.00	4,254.64
Receivables:									
<b>Total assets</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>10,397.73</b>	<b>-</b>	<b>138.83</b>	<b>150.00</b>	<b>4,254.64</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	250.00	2,942.23	21.70	40.03	10,397.73		138.83	150.00	4,254.64
<b>Total Liab. &amp; FB</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>10,397.73</b>	<b>-</b>	<b>138.83</b>	<b>150.00</b>	<b>4,254.64</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures					9,183.04	25.50			
Transfers in					1,560.94				
Transfers out									
Net change	-	-	-	-	7,622.10	25.50	-	-	-
Beg. fund balance	250.00	2,942.23	21.70	40.03	2,775.63	(25.50)	138.83	150.00	4,254.64
<b>End. fund balance</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>10,397.73</b>	<b>-</b>	<b>138.83</b>	<b>150.00</b>	<b>4,254.64</b>

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Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1423 Epoch Gift Thompson Fld	1424 Empl./ Chase Gift Fund	1425 Long PD Watershed	1450 Summer School Gift	1451 Lion's Quest	1452 CC 5 Gift	1501 Cultural Council	1502 Mt. Pleasant Cem. Gift	1505 Brooks Lib. Gift
Cash	100.00	980.17	948.05	2,800.00	43.33	984.90	789.92	124.00	8,199.53
Receivables:									
<b>Total assets</b>	<b>100.00</b>	<b>980.17</b>	<b>948.05</b>	<b>2,800.00</b>	<b>43.33</b>	<b>984.90</b>	<b>789.92</b>	<b>124.00</b>	<b>8,199.53</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	100.00	980.17	948.05	2,800.00	43.33	984.90	789.92	124.00	8,199.53
<b>Total Liab. &amp; FB</b>	<b>100.00</b>	<b>980.17</b>	<b>948.05</b>	<b>2,800.00</b>	<b>43.33</b>	<b>984.90</b>	<b>789.92</b>	<b>124.00</b>	<b>8,199.53</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures	2,174.00	948.05	783.00	4,000.00	5,236.00				
	4,008.56		400.00	5,635.00	164.00				
Transfers in									
Transfers out									
Net change	-	(1,834.56)	948.05	-	-	383.00	(1,635.00)	-	5,072.00
Beg. fund balance	100.00	2,814.73	-	2,800.00	43.33	601.90	2,424.92	124.00	3,127.53
<b>End. fund balance</b> 10/20/10	<b>100.00</b>	<b>980.17</b>	<b>948.05</b>	<b>2,800.00</b>	<b>43.33</b>	<b>984.90</b>	<b>789.92</b>	<b>124.00</b>	<b>8,199.53</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1506	1507	1509	1510	1511	1512	1513	1514	1515
	Cranberry Harvest Shuttle	Disability Rights	SEMASS Road Race gift	Ambulance Fund Gift	Fire Gift	Town Nurse Gift	Park & Rec Gift	Whitehouse Field Elec	Harwich Conser Trust
Cash	1,000.00	40.06	4,629.90	22,629.40	3,162.65	875.36	1,282.24	397.33	590.00
Receivables:									
<b>Total assets</b>	<b>1,000.00</b>	<b>40.06</b>	<b>4,629.90</b>	<b>22,629.40</b>	<b>3,162.65</b>	<b>875.36</b>	<b>1,282.24</b>	<b>397.33</b>	<b>590.00</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	1,000.00	40.06	4,629.90	22,629.40	3,162.65	875.36	1,282.24	397.33	590.00
<b>Total Liab. &amp; FB</b>	<b>1,000.00</b>	<b>40.06</b>	<b>4,629.90</b>	<b>22,629.40</b>	<b>3,162.65</b>	<b>875.36</b>	<b>1,282.24</b>	<b>397.33</b>	<b>590.00</b>
Revenue	-	-	-	8,775.00	-	-	-	-	-
Expenditures				2,728.27		45.00		6,685.00	465.00
Transfers in						2,242.60		6,447.98	
Transfers out									
Net change	-	-	-	6,046.73	-	(2,197.60)	-	237.02	465.00
Beg. fund balance	1,000.00	40.06	4,629.90	16,582.67	3,162.65	3,072.96	1,282.24	160.31	125.00
<b>End. fund balance</b>	<b>1,000.00</b>	<b>40.06</b>	<b>4,629.90</b>	<b>22,629.40</b>	<b>3,162.65</b>	<b>875.36</b>	<b>1,282.24</b>	<b>397.33</b>	<b>590.00</b>

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Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1516 Comm Center Gift	1517 Police Security Gift	1518 Comm Center Pool Gift	1520 Police Coffee Maker Gift	1522 Comm Center Tech Gift	1524 Historic Com Gift	1525 Palmer Gift	1527 Agriculture Gift	1530 Wetlands Conser Trust
Cash	16,771.21	77.00	15,195.37	31.64	9,510.74	325.00	455.00		8,155.45
Receivables:									
<b>Total assets</b>	<b>16,771.21</b>	<b>77.00</b>	<b>15,195.37</b>	<b>31.64</b>	<b>9,510.74</b>	<b>325.00</b>	<b>455.00</b>	<b>-</b>	<b>8,155.45</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	16,771.21	77.00	15,195.37	31.64	9,510.74	325.00	455.00		8,155.45
<b>Total Liab. &amp; FB</b>	<b>16,771.21</b>	<b>77.00</b>	<b>15,195.37</b>	<b>31.64</b>	<b>9,510.74</b>	<b>325.00</b>	<b>455.00</b>	<b>-</b>	<b>8,155.45</b>
Revenue	8,048.37	5,000.00	35.06	-	9,510.74	-	-	243.88	8,034.00
Expenditures	5,780.23	4,978.00						483.98	15,676.30
Transfers in									
Transfers out									
Net change	2,268.14	22.00	35.06	-	9,510.74	-	-	(240.10)	(7,642.30)
Beg. fund balance	14,503.07	55.00	15,160.31	31.64		325.00	455.00	240.10	15,797.75
<b>End. fund balance</b> 10/20/10	<b>16,771.21</b>	<b>77.00</b>	<b>15,195.37</b>	<b>31.64</b>	<b>9,510.74</b>	<b>325.00</b>	<b>455.00</b>	<b>-</b>	<b>8,155.45</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1532 Friends of Harwich Youth	1540 Recreation Revolving	1542 COA Revolving	1543 GOLF Revolving	1550 School Spec Ed	1551 School Lunch	1552 HS Athletic	1553 Lost Book	1554 Adult Education
Cash	865.00	14,845.42	12,701.00	115.69	16,493.83	32,074.04	19,137.09	7,558.82	3,873.40
Receiveables:									
<b>Total assets</b>	<b>865.00</b>	<b>14,845.42</b>	<b>12,701.00</b>	<b>115.69</b>	<b>16,493.83</b>	<b>32,074.04</b>	<b>19,137.09</b>	<b>7,558.82</b>	<b>3,873.40</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	865.00	14,845.42	12,701.00	115.69	16,493.83	32,074.04	19,137.09	7,558.82	3,873.40
<b>Total Liab. &amp; FB</b>	<b>865.00</b>	<b>14,845.42</b>	<b>12,701.00</b>	<b>115.69</b>	<b>16,493.83</b>	<b>32,074.04</b>	<b>19,137.09</b>	<b>7,558.82</b>	<b>3,873.40</b>
Revenue									
Expenditures	810.00	48,878.00	57,029.00	151,037.19	27,269.07	359,677.23	4,398.00	996.52	15,195.00
Transfers in		42,290.24	62,087.87	156,408.29	11,140.76	335,914.67	4,290.78	674.35	23,175.81
Transfers out									
Net change	(810.00)	6,587.76	(5,058.87)	(5,371.10)	16,128.31	23,762.56	107.22	322.17	(7,980.81)
Beg. fund balance	1,675.00	8,257.66	17,759.87	5,486.79	365.52	8,311.48	19,029.87	7,236.65	11,854.21
<b>End. fund balance</b> 10/20/10	<b>865.00</b>	<b>14,845.42</b>	<b>12,701.00</b>	<b>115.69</b>	<b>16,493.83</b>	<b>32,074.04</b>	<b>19,137.09</b>	<b>7,558.82</b>	<b>3,873.40</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1555	1556	1557	1558	1559	1560	1561	1562	1563
	Driver's Education	Summer School	HASP Childcare	Play School	Need Collaborative	Elem School Treasury	Middle School Treasury	High School Treasury	HS Hall of Fame
Cash	52.65	212.00	154,280.09	28,518.38	3,090.00	2,700.35	18,885.23	62,452.26	437.28
Receivables:									
<b>Total assets</b>	<b>52.65</b>	<b>212.00</b>	<b>154,280.09</b>	<b>28,518.38</b>	<b>3,090.00</b>	<b>2,700.35</b>	<b>18,885.23</b>	<b>62,452.26</b>	<b>437.28</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space						2,089.50	4,535.13	26,162.56	
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.	52.65	212.00	154,280.09	174.53	3,090.00	610.85	14,350.10	36,289.70	437.28
Fund Balance				28,343.85					
<b>Total Liab. &amp; FB</b>	<b>52.65</b>	<b>212.00</b>	<b>154,280.09</b>	<b>28,518.38</b>	<b>3,090.00</b>	<b>2,700.35</b>	<b>18,885.23</b>	<b>62,452.26</b>	<b>437.28</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures			232,350.87	38,620.70	3,090.00	13,610.29	32,674.68	113,029.71	1,760.00
Transfers in			276,756.18	35,616.45	3,090.00	15,433.68	25,257.89	107,004.72	1,535.72
Transfers out									
Net change	-	-	(44,405.31)	3,004.25	-	(1,823.39)	7,416.79	6,024.99	224.28
Beg. fund balance	52.65	212.00	198,685.40	25,514.13	3,090.00	2,434.24	6,933.31	30,264.71	213.00
<b>End. fund balance</b> 10/20/10	<b>52.65</b>	<b>212.00</b>	<b>154,280.09</b>	<b>28,518.38</b>	<b>3,090.00</b>	<b>610.85</b>	<b>14,350.10</b>	<b>36,289.70</b>	<b>437.28</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

	1599	1600	1601	1609	1610	1611	1613	1614	1615
<b>FY 2010</b>									
<b><u>Special Revenues</u></b>	<b><u>Sale Of</u></b>	<b><u>Workers Comp</u></b>	<b><u>Water Hydrant</u></b>	<b><u>State Aid</u></b>	<b><u>County Dog</u></b>	<b><u>Cemetery</u></b>	<b><u>Library</u></b>	<b><u>Media One</u></b>	<b><u>Police</u></b>
	<b><u>Easement</u></b>	<b><u>Recovery</u></b>	<b><u>Damage</u></b>	<b><u>to Libraries</u></b>	<b><u>Tax</u></b>	<b><u>Lot Sales</u></b>	<b><u>Const.</u></b>		<b><u>Ins. Recovery</u></b>
Cash	1,728.00	519.53	2,309.32	5,047.57	2,144.31	33,577.80	134,101.00	377,683.96	2,439.02
Receivables:									
<b>Total assets</b>	<b>1,728.00</b>	<b>519.53</b>	<b>2,309.32</b>	<b>5,047.57</b>	<b>2,144.31</b>	<b>33,577.80</b>	<b>134,101.00</b>	<b>377,683.96</b>	<b>2,439.02</b>
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. Prior year encum.									
Fund Balance	1,728.00	519.53	2,309.32	5,047.57	2,144.31	33,577.80	134,101.00	377,683.96	2,439.02
<b>Total Liab. &amp; FB</b>	<b>1,728.00</b>	<b>519.53</b>	<b>2,309.32</b>	<b>5,047.57</b>	<b>2,144.31</b>	<b>33,577.80</b>	<b>134,101.00</b>	<b>377,683.96</b>	<b>2,439.02</b>
Revenue	-	-	-	-	-	-	-	-	-
Expenditures				4,173.91		24,540.00		174,525.21	-
Transfers in						2,930.38		61,663.42	5,000.00
Transfers out							75,000.00	183,000.00	
Net change	-	-	-	(4,173.91)	-	21,609.62	(75,000.00)	(70,138.21)	(5,000.00)
Beg. fund balance	1,728.00	519.53	2,309.32	9,221.48	2,144.31	11,968.18	209,101.00	447,822.17	7,439.02
<b>End. fund balance</b>	<b>1,728.00</b>	<b>519.53</b>	<b>2,309.32</b>	<b>5,047.57</b>	<b>2,144.31</b>	<b>33,577.80</b>	<b>134,101.00</b>	<b>377,683.96</b>	<b>2,439.02</b>

Town of Harwich  
Combining Balance Sheet  
Special Revenues  
Year End June 30, 2010

FY 2010 Special Revenues	1621	1622	1701	1730	1750	8027
	Waterway Mgt.	Planning CH44/353G	Septic Loan Betterment	Culture Cou. Gift	Aff. Housing Cell	CPC (Land BK)
Cash	(108,017.71)	1,690.80	94,885.79	8,041.07	212,220.90	1,923,284.36
Receivables:			112,547.54			47,577.33
<b>Total assets</b>	<b>(108,017.71)</b>	<b>1,690.80</b>	<b>207,433.33</b>	<b>8,041.07</b>	<b>212,220.90</b>	<b>1,970,861.69</b>
Warrants payable						
Accounts Payable						
Res. CPC Open Space						211,691.05
Res. CPC Historic						30,000.00
Res. Housing			112,547.54			22,390.00
Deferred revenue						47,577.33
Res. Prior year encum.						
Fund Balance	(108,017.71)	1,690.80	94,885.79	8,041.07	212,220.90	<b>1,659,203.31</b>
<b>Total Liab. &amp; FB</b>	<b>(108,017.71)</b>	<b>1,690.80</b>	<b>207,433.33</b>	<b>8,041.07</b>	<b>212,220.90</b>	<b>1,970,861.69</b>
Revenue	112,279.93	5,795.00	-	325.00	62,937.73	1,600,961.55
Expenditures	-	4,104.20	-	561.00	668,628.14	
Transfers in						
Transfers out	175,000.00		17,250.00			2,228,990.52
Net change	(62,720.07)	1,690.80	(17,250.00)	(236.00)	(605,690.41)	(628,028.97)
Beg. fund balance	(45,297.64)		112,135.79	8,277.07	817,911.31	2,551,313.33
<b>End. fund balance</b> 10/20/10	<b>(108,017.71)</b>	<b>1,690.80</b>	<b>94,885.79</b>	<b>8,041.07</b>	<b>212,220.90</b>	<b>1,923,284.36</b>

**TOWN OF HARWICH, MASSACHUSETTS**  
**Capital Projects**  
**Year Ended June 30, 2010**

**FY 2010**  
**Town of Harwich**  
**Capital**  
**Funds # 0400 & 0420**

	Combined Total	Selectmen	Brooks Academy	Police	Fire	School	Highway
Cash	744,494.54	13,836.50	6,500.52	2,790.47	0.34	79,504.00	42.95
Receivables:	-	-	-	-	-	-	-
<b>Total assets</b>	<b>744,494.54</b>	<b>13,836.50</b>	<b>6,500.52</b>	<b>2,790.47</b>	<b>0.34</b>	<b>79,504.00</b>	<b>42.95</b>
Warrants payable	-						
Other Liabilities	-						
Deferred revenue	-						
Fund Balance	744,494.54	13,836.50	6,500.52	2,790.47	0.34	79,504.00	42.95
<b>Total Liab. &amp; FB</b>	<b>744,494.54</b>	<b>13,836.50</b>	<b>6,500.52</b>	<b>2,790.47</b>	<b>0.34</b>	<b>79,504.00</b>	<b>42.95</b>
Revenue/Bonds	1,592,000.00	92,000.00					
Expenditures	4,011,391.02	79,071.97	145.80	2,699,548.76	-	-	-
Transfers in							
Transfers out							
Net change	(2,419,391.02)	12,928.03	(145.80)	(2,699,548.76)	-	-	-
<b>Beg. fund balance</b>	<b>3,163,885.57</b>	<b>908.47</b>	<b>6,646.32</b>	<b>2,702,339.23</b>	<b>0.34</b>	<b>79,504.00</b>	<b>42.95</b>
<b>End. fund balance</b>	<b>744,494.55</b>	<b>13,836.50</b>	<b>6,500.52</b>	<b>2,790.47</b>	<b>0.34</b>	<b>79,504.00</b>	<b>42.95</b>

TOWN OF HARWICH, MASSACHUSETTS  
Capital Projects  
Year Ended June 30, 2010

FY 2010  
Town of Harwich  
Capital  
Funds # 0400 & 0420

	<u>Water</u>	<u>Waste Water Mgt</u>	<u>Bd. Of Health</u>	<u>Harbors</u>	<u>Golf</u>
Cash	348,903.38	228,544.62	22,232.02	22,264.48	19,875.27
Receivables:	-	-	-	-	-
<b>Total assets</b>	<b>348,903.38</b>	<b>228,544.62</b>	<b>22,232.02</b>	<b>22,264.48</b>	<b>19,875.27</b>
Warrants payable					
Other Liabilities					
Deferred revenue					
Fund Balance	348,903.38	228,544.62	22,232.02	22,264.48	19,875.27
<b>Total Liab. &amp; FB</b>	<b>348,903.38</b>	<b>228,544.62</b>	<b>22,232.02</b>	<b>22,264.48</b>	<b>19,875.27</b>
Revenue/Bonds	1,500,000.00				
Expenditures	1,130,417.58	84,096.50	-	-	18,110.41
Transfers in					
Transfers out				-	-
Net change	369,582.42	(84,096.50)	-	-	(18,110.41)
<b>Beg. fund balance</b>	<b>(20,679.04)</b>	<b>312,641.12</b>	<b>22,232.02</b>	<b>22,264.48</b>	<b>37,985.68</b>
<b>End. fund balance</b>	<b>348,903.38</b>	<b>228,544.62</b>	<b>22,232.02</b>	<b>22,264.48</b>	<b>19,875.27</b>

10/21/10

**TOWN OF HARWICH, MASSACHUSETTS**  
**Enterprise Funds**  
**Year Ended June 30, 2010**

<b>FY 2010</b>		<b>1320</b>
<b><u>Enterprise Fund</u></b>	<b><u>Combined</u></b>	<b><u>Water</u></b>
	<b><u>Total</u></b>	<b><u>Enterprise Fund</u></b>
Cash	1,318,826.73	1,318,826.73
Receivables:	110,003.14	110,003.14
Water Liens A/R	9,387.79	9,387.79
<b>Total assets</b>	<b>1,438,217.66</b>	<b>1,438,217.66</b>
Other Liabilities sales tax	1,787.89	1,787.89
Deferred revenue	119,390.93	119,390.93
Encumbrances & Contin. Appropriations	399,380.93	399,380.93
Reserved For Expenditures	568,000.00	568,000.00
<b><u>Retained Earnings</u></b>	<b>349,657.91</b>	<b>349,657.91</b>
<b>Total Liab. &amp; FB</b>	<b>1,438,217.66</b>	<b>1,438,217.66</b>
Revenue	2,547,254.78	2,547,254.78
Expenditures	2,743,833.53	2,743,833.53
Transfers in	-	-
Transfers out	-	-
Net change	(196,578.75)	(196,578.75)
Beg. fund balance	<b>546,236.66</b>	546,236.66
<b>End. fund balance</b>	<b>349,657.91</b>	<b>349,657.91</b>

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Balance Sheet Trust/Agency Funds**  
**Year Ended June 30, 2010**

**FY 2010**  
**Trust & Agency**

	Combined	8001	8002	8003	8004	8005
	Total	CLAIMS TRUST	POLICE/FIRE	CALEB CHASE	LET	PLANNING
Cash	2,367,316.13		10,172.26	(142.91)	1,526.88	5.50
Receivables:	18,566.64			-		
Investments	235,798.86			235,798.86		
Deposit/ Other	-					
<b>Total assets</b>	<b>2,621,681.63</b>	<b>-</b>	<b>10,172.26</b>	<b>235,655.95</b>	<b>1,526.88</b>	<b>5.50</b>
Warrants payable	-	-				
IBNR Payable	-					
Other Liabilities	(25,699.52)			-		
Deferred revenue	18,566.64					
Res. CPC Open Space	-					
Res. CPC Historic	-					
Res. CPC Housing	235,798.86			235,798.86		
FB Investments	-			(142.91)	1,526.88	5.50
<b>Fund Balance</b>	<b>2,393,015.65</b>		<b>10,172.26</b>	<b>(142.91)</b>	<b>1,526.88</b>	<b>5.50</b>
<b>Total Liab. &amp; FB</b>	<b>2,621,681.63</b>	<b>-</b>	<b>10,172.26</b>	<b>235,655.95</b>	<b>1,526.88</b>	<b>5.50</b>
Revenue	79,791.53	116.41		1,444.75	2,280.55	23.94
Expenditures	365,901.06	189,289.05	1,048.04	4,594.81	755.87	7,957.27
Transfers in	-	-				
Transfers out	200,000.00	-				
IBNR 2008	-					
Net change	(486,109.53)	(189,172.64)	(1,048.04)	(3,150.06)	1,524.68	(7,933.33)
<b>Beg. fund balance</b>	<b>2,873,175.18</b>	<b>189,172.64</b>	<b>11,220.30</b>	<b>3,007.15</b>	<b>2.20</b>	<b>7,938.83</b>
<b>End. fund balance</b>	<b>2,393,015.65</b>	<b>-</b>	<b>10,172.26</b>	<b>(142.91)</b>	<b>1,526.88</b>	<b>5.50</b>
	-	-	-	0.00	-	0.00

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Balance Sheet Trust/Agency Funds**  
**Year Ended June 30, 2010**

**FY 2010**

**Trust & Agency**

	8006	8007	8008	8020	8021	8022	8023
	AFLAC	WORKERS	LET	STABILIZATION	CONSERVATION	400TH ANVER.	WHITEHOUSE
	(TEP)	COMP.					Field
Cash	(7,504.81)	362.89	13,943.18	898,297.59	6,249.94	1,567.74	8,816.90
Receivables:							
Investments							
Deposit/ Other							
<b>Total assets</b>	<b>(7,504.81)</b>	<b>362.89</b>	<b>13,943.18</b>	<b>898,297.59</b>	<b>6,249.94</b>	<b>1,567.74</b>	<b>8,816.90</b>
Warrants payable							
IBNR Payable							
Other Liabilities							
Deferred revenue							
Res. CPC Open Space							
Res. CPC Historic							
Res. CPC Housing							
FB Investments							
<b>Fund Balance</b>	<b>(7,504.81)</b>	<b>362.89</b>	<b>13,943.18</b>	<b>898,297.59</b>	<b>6,249.94</b>	<b>1,567.74</b>	<b>8,816.90</b>
<b>Total Liab. &amp; FB</b>	<b>(7,504.81)</b>	<b>362.89</b>	<b>13,943.18</b>	<b>898,297.59</b>	<b>6,249.94</b>	<b>1,567.74</b>	<b>8,816.90</b>
Revenue	35,848.41	255.92		4,580.74	24.60	11.20	52.14
Expenditures	60,569.32	-					3,497.96
Transfers in							
Transfers out				200,000.00			
IBNR 2008							
Net change	(24,720.91)	255.92	-	(195,419.26)	24.60	11.20	(3,445.82)
Beg. fund balance	17,216.10	106.97	13,943.18	1,093,716.85	6,225.34	1,556.54	12,262.72
End. fund balance	(7,504.81)	362.89	13,943.18	898,297.59	6,249.94	1,567.74	8,816.90

TOWN OF HARWICH, MASSACHUSETTS  
Combining Balance Sheet Trust/Agency Funds  
Year Ended June 30, 2010

**FY 2010**  
**Trust & Agency**

	8024	8025	8028	8030	8050	8051	8052
	BROOKS Library	CEMETERY	KELLY SCH.	GASB 45 OPRB	SCHOOL Trust	GRACE LEVY Trust	Eaton Cultural Trust
Cash	572,073.25	485,149.73	18,682.66	300,000.00	49,670.69	5,715.08	28,400.00
Receivables:							
Investments							
Deposit/ Other							
<b>Total assets</b>	<b>572,073.25</b>	<b>485,149.73</b>	<b>18,682.66</b>	<b>300,000.00</b>	<b>49,670.69</b>	<b>5,715.08</b>	<b>28,400.00</b>
Warrants payable							
IBNR Payable							
Other Liabilities							
Deferred revenue							
Res. CPC Open Space							
Res. CPC Historic							
Res. CPC Housing							
FB Investments							
<b>Fund Balance</b>	<b>572,073.25</b>	<b>485,149.73</b>	<b>18,682.66</b>	<b>300,000.00</b>	<b>49,670.69</b>	<b>5,715.08</b>	<b>28,400.00</b>
<b>Total Liab. &amp; FB</b>	<b>572,073.25</b>	<b>485,149.73</b>	<b>18,682.66</b>	<b>300,000.00</b>	<b>49,670.69</b>	<b>5,715.08</b>	<b>28,400.00</b>
Revenue	22,626.90	6,526.01	5,503.50		420.42	76.04	
Expenditures	32,751.24	62,987.50			1,800.00	-	650.00
Transfers in							
Transfers out							
IBNR 2008							
Net change	(10,124.34)	(56,461.49)	5,503.50	-	(1,379.58)	76.04	(650.00)
<b>Beg. fund balance</b>	<b>582,197.59</b>	<b>541,611.22</b>	<b>13,179.16</b>	<b>300,000.00</b>	<b>51,050.27</b>	<b>5,639.04</b>	<b>29,050.00</b>
<b>End. fund balance</b>	<b>572,073.25</b>	<b>485,149.73</b>	<b>18,682.66</b>	<b>300,000.00</b>	<b>49,670.69</b>	<b>5,715.08</b>	<b>28,400.00</b>

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Balance Sheet Trust/Agency Funds**  
**Year Ended June 30, 2010**

**FY 2010**  
**Trust & Agency**

	8053	8901	8902	8903	8904	8905
	Charles-Sara	Police PPD	Fire Detail	Hwy Extra Duty	Custodian	Com Center
	Reid					
Cash	29.08					
Receivables:		(34,751.94)	871.74		6,205.43	1,975.25
Investments		17,571.20	995.44			
Deposit/ Other						
<b>Total assets</b>	<b>29.08</b>	<b>(17,180.74)</b>	<b>1,867.18</b>	<b>-</b>	<b>6,205.43</b>	<b>1,975.25</b>
Warrants payable						
IBNR Payable						
Other Liabilities		(34,751.94)	871.74		6,205.43	1,975.25
Deferred revenue		17,571.20	995.44			
Res. CPC Open Space						
Res. CPC Historic						
Res. CPC Housing						
FB Investments						
<b>Fund Balance</b>	<b>29.08</b>					
<b>Total Liab. &amp; FB</b>	<b>29.08</b>	<b>(17,180.74)</b>	<b>1,867.18</b>	<b>-</b>	<b>6,205.43</b>	<b>1,975.25</b>
Revenue						
Expenditures						
Transfers in						
Transfers out						
IBNR 2008						
Net change	-	-	-	-	-	-
<b>Beg. fund balance</b>	<b>29.08</b>					
<b>End. fund balance</b>	<b>29.08</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FY 2010 Agency	TOWN OF HARWICH Agency Funds Year End June 30, 2010					
	Combined	8901 Police PPD	8902 Fire Detail	8903 Hwy Extra Duty	8904 Custodian	8905 Com Center
Cash	Total					
Receivables:	(25,699.52)	(34,751.94)	871.74		6,205.43	1,975.25
Investments	18,566.64	17,571.20	995.44			
Deposit/ Other	-					
	-					
<b>Total assets</b>	<b>(7,132.88)</b>	<b>(17,180.74)</b>	<b>1,867.18</b>	<b>-</b>	<b>6,205.43</b>	<b>1,975.25</b>
Warrants payable	-					
IBNR Payable	-					
Other Liabilities	(25,699.52)	(34,751.94)	871.74		6,205.43	1,975.25
Deferred revenue	18,566.64	17,571.20	995.44			
Res. CPC Open Space	-					
Res. CPC Historic	-					
Res. CPC Housing	-					
FB Investments	-					
<b>Fund Balance</b>	<b>-</b>					
<b>Total Liab. &amp; FB</b>	<b>(7,132.88)</b>	<b>(17,180.74)</b>	<b>1,867.18</b>	<b>-</b>	<b>6,205.43</b>	<b>1,975.25</b>
Revenue	-					
Expenditures	-					
Transfers in	-					
Transfers out	-					
IBNR 2008	-					
Net change	-	-	-	-	-	-
<b>Beg. fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>End. fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**TOWN OF HARWICH  
APPROPRIATION/EXPENSES  
FY 2010  
GENERAL FUND**

<b>FY 2010 General Fund</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>SURPLUS (DEFICITS)</b>	<b>PCT USED</b>
011141 MODERATOR S&W	300	300	-	100.0%
011221 SELECTMEN S&W	7,500	7,448	52	99.3%
011222 SELECTMEN - EXP	6,200	5,785	415	93.3%
01122A2 SELECTMEN - WARRANT ARTICLES	1,005,905	485,224	520,681	48.2%
01122A8 SELECTMEN - WARRANT ART.	54,355	-	54,355	0.0%
01122A8 CPC- WARRANT ARTICLES	1,350,500	717,856	632,644	53.2%
011311 FINANCE COMMITTEE S&W	3,396	3,396	-	100.0%
011312 FINANCE COMMITTEE - EXP	420	363	57	86.4%
011322 RESERVE FUND	5,207	-	5,207	0.0%
011351 TOWN ACCOUNTANT - SAL	210,046	209,747	299	99.9%
011352 TOWN ACCOUNTANT - EXP	1,640	1,619	21	98.7%
01135A2 TOWN ACCOUNTANT WARRANT ART.	37,326	-	37,326	0.0%
01135N2 TOWN ACCT ENCUMBERED EXP	185	185	-	0.0%
011362 AUDIT - EXP	36,000	36,000	-	100.0%
011411 ASSESSORS - S&W	227,719	218,666	9,053	96.0%
011412 ASSESSORS - EXP	21,171	18,389	2,782	86.9%
01141A2 ASSESSORS - WARRANT ARTICLES	107,006	42,100	64,906	39.3%
011442 POSTAGE	54,691	54,691	-	100.0%
011451 TREASURER - S&W	235,737	235,737	-	100.0%
011452 TREASURER - EXP	79,381	79,381	-	100.0%
011482 MEDICARE	329,588	310,202	19,386	94.1%
011491 TOWN HALL - S&W	309,966	309,966	-	100.0%
011492 TOWN HALL - EXP	113,039	83,821	29,218	74.2%
011498 TOWN HALL - CAP OUTLAY	53,379	51,374	2,005	96.2%
01149N2 TOWN HALL ENCUMBERED EXPENSE	338	338	-	100.0%
011512 LEGAL SERVICES - EXP	140,000	139,256	744	99.5%
011522 CLAIMS & SUITS	400	-	400	0.0%
011521 COMPUTER TECHNOLOGY / CH 18 S&W	173,638	157,621	16,017	90.8%
011522 COMPUTER TECHNOLOGY / CH 18	141,312	104,373	36,939	73.9%
011552 COMPUTER TECH Articles	10,884	-	10,884	0.0%
01155N2 COMPUTER TECH ENCUMBERED	200	105	95	0.0%
011571 CONSTABLE S & W	625	625	-	100.0%
011611 TOWN CLERK - S&W	170,172	170,172	-	100.0%
011612 TOWN CLERK - EXP	23,330	19,460	3,870	83.4%

**TOWN OF HARWICH  
APPROPRIATION/EXPENSES  
FY 2010  
GENERAL FUND**

<b>FY 2010 General Fund</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>SURPLUS (DEFICITS)</b>	<b>PCT USED</b>
01161A2 TN CLERK ARTICLES	4,433		4,433	0.0%
011711 CONSERVATION - S&W	50,636	50,636	-	100.0%
011712 CONSERVATION - EXP	5,192	5,192	-	100.0%
01171N2 CONSERVATION - ENCUMB.	232	232	-	0.0%
011741 TOWN PLANNER - S&W	104,152	104,152	-	100.0%
011742 TOWN PLANNER - EXP	2,187	1,748	439	79.9%
011751 PLANNING BOARD - S&W	2,000	1,285	715	64.2%
011752 PLANNING BOARD - EXP	560	500	60	89.2%
011761 BOARD OF APPEALS S&W	5,100	4,517	583	88.6%
011762 BOARD OF APPEALS EXPENSE	360	215	145	59.8%
011912 PUBLIC BUILDINGS REPAIR - EXP	-	-	-	0.0%
011922 TOWN/FIN COM REPORTS - EXP	13,000	13,000	0	100.0%
011932 MISCELLANEOUS PRINTING	-	-	-	0.0%
011942 ADVERTISING	3,500	3,500	-	100.0%
011962 TELEPHONE	54,340	47,439	6,901	87.3%
012101 POLICE - S&W	2,684,880	2,683,293	1,587	99.9%
012102 POLICE - EXP	285,106	278,070	7,036	97.5%
012108 POLICE - CAP OUTLAY	-	-	-	
01210A2 POLICE - WARRANT ARTICLES	61,278	60,246	1,032	98.3%
01210N2 POLICE ENCUMBERED EXPENSE	-	-	-	
012201 FIRE - S&W	2,689,922	2,689,922	-	100.0%
012202 FIRE - EXP	242,861	217,693	25,168	89.6%
01220A2 FIRE ARTICLES	382,667	301,192	81,475	78.7%
01220N2 FIRE ENCUMBERED EXPENSE	-	-	-	
012311 AMBULANCE - S&W	108,001	100,677	7,324	93.2%
012312 EMS EXPENSE	75,058	74,334	724	99.0%
012351 EMERGENCY TELECOMM. S&W	556,104	550,136	5,968	98.9%
012351 EMERGENCY TELECOMM. EXPENSES	10,163	10,152	11	99.9%
012411 BUILDING - S&W	220,985	211,110	9,875	95.5%
012412 BUILDING - EXP	8,200	8,045	155	98.1%
012912 EMERGENCY MANAGEMENT	18,675	13,716	4,959	73.4%
012962 NATURAL RESOURCES	10,824	103,498	(92,674)	956.2%
012972 PLEASANT BAY ALLIANCE EXPENSE	17,040	17,040	-	100.0%
01300 HARWICH PUBLIC SCHOOL	14,509,519	14,346,714	162,805	98.9%
01300A2 SCHOOL - WARRANT ARTICLES	195,645	152,095	43,550	77.7%

**TOWN OF HARWICH  
APPROPRIATION/EXPENSES  
FY 2010  
GENERAL FUND**

FY 2010 General Fund	REVISED BUDGET	YTD EXPENDED	SURPLUS (DEFICITS)	PCT USED
013012 C C REGIONAL TECH HIGH SCHOOL	789,972	789,972	-	100.0%
014111 TOWN ENGINEER	154,633	154,633	0	100.0%
014112 TOWN ENGINEER	5,243	3,113	2,130	59.4%
014211 HIGHWAY SALARIES & WAGES	1,911,747	1,895,918	15,829	99.2%
014212 HIGHWAY EXPENSE	1,472,388	1,466,190	6,198	99.6%
01421A2 HIGHWAY - WARRANT ARTICLES	910,127	343,962	566,165	37.8%
014231 SNOW/ICE SALARIES & WAGES	25,000	25,000	-	100.0%
014232 SNOW/ICE EQPT HIRE/MATERIALS	75,000	75,000	-	100.0%
014242 STREET LIGHTS	85,000	84,352	648	99.2%
014911 CEMETERY ADMINISTRATION S&W	41,596	41,596	0	100.0%
014912 CEMETERY ADMINISTRATION	1,650	1,641	9	99.5%
01491A2 CEMETERY - WARRANT ARTICLES	249	-	249	0.0%
015101 BOARD OF HEALTH	256,931	243,504	13,427	94.8%
015102 BOARD OF HEALTH EXPENSE	18,370	14,344	4,026	78.1%
01510A2 BOARD OF HEALTH - WARRNT ARTCL	70	70	0	99.3%
015401 COMMUNITY CENTER S&W	113,973	113,973	0	100.0%
015402 COMMUNITY CENTER EXPENSE	133,927	132,148	1,779	98.7%
015411 COUNCIL ON AGING S&W	226,213	224,020	2,193	99.0%
015412 COUNCIL ON AGING EXPENSE	49,309	47,220	2,089	95.8%
015422 YOUTH COUNSELOR S&W	65,003	65,003	-	100.0%
015428 YOUTH COUNSELOR EXPENSE	3,740	3,740	-	100.0%
015432 VETERANS EXPENSE/BENEFITS	48,600	47,873	727	98.5%
015502 DISABILITY RIGHTS EXPENSE	440	330	110	75.0%
01550A2 HUMAN SERVICES - WARRNT ARTC	13,306	(442)	13,748	-3.3%
01560A2 - JIM NOONAN SERVICE	76,500	76,500	-	100.0%
01560A2 HUMAN SERVICES - WARRNT ARTC	111,184	3,875	107,309	3.5%
016101 LIBRARY SALARIES & WAGES	418,625	417,396	1,229	99.7%
016102 LIBRARY EXPENSE	225,402	212,968	12,434	94.5%
01610A2 LIBRARY - WARRANT ARTICLES	22,150	22,032	119	99.5%
01610N2 BROOKS LIBRARY ENCUMBERED EXP	68	68	-	100.0%
016291 RECREATION SEASONAL S&W	176,704	176,704	-	100.0%
016301 RECREATION & YOUTH S&W	166,466	166,240	226	99.9%
016302 RECREATION & YOUTH EXPENSE	57,695	57,066	629	98.9%
01630A2 REC & YOUTH - WARRANT ARTCLS	5,023	-	5,023	0.0%
016331 HARBORMASTER SALARIES & WAGES	190,579	190,579	-	100.0%

**TOWN OF HARWICH  
APPROPRIATION/EXPENSES  
FY 2010  
GENERAL FUND**

<b>FY 2010 General Fund</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>SURPLUS (DEFICITS)</b>	<b>PCT USED</b>
016332 HARBORMASTER EXP	90,474	89,963	511	99.4%
01633A1 HARBORMASTER Capital Outlay	8,000	8,000	-	100.0%
01633N2 HARBORMASTER -ENCUMB.	253,484	141,800	111,684	55.9%
01633a2 HARBORMASTER -ARTICLES	11,508	11,508	-	100.0%
016702 BROOKS MUSEUM COMMISSION EXP	110,387	662	109,726	0.6%
016912 HISTORICAL COMMISSION EXPENSE	1,000	474	526	47.4%
01691A2 HISTORICAL COMM - WARR ART	178,756	75,248	103,508	42.1%
01691N2 HIST COM ENCUM	-	-	-	0.0%
016922 CELEBRATIONS	1,900	1,379	521	72.6%
016951 GOLF S&W	703,423	693,579	9,844	98.6%
016952 GOLF EXPENSE	535,278	533,602	1,676	99.7%
01695N2 GOLF ENCUMBERED EXPENSE	24,000	24,000	-	0.0%
01696A2 GOLF MAINTENANCE - WARRNT ARTC	25,000	-	25,000	0.0%
01697A2 CULTURE COUNCIL - WARRNT ARTC	2,500	1,300	1,200	52.0%
017237 FIRE STATION 94 PRIN & INT	200,450	200,450	-	100.0%
017247 LIBRARY CONSTRUCT PRIN/INT 1996	210,072	210,072	-	100.0%
017257 COMMUNITY CENTER P & I 1998	363,730	363,730	-	100.0%
017337 TRACK/SOCCER FIELD (2000)	11,771	11,771	-	100.0%
017347 LANDFILL CAPPING (1999)	112,128	112,128	-	100.0%
017357 LAND ACQUISITION (1997)	74,228	74,228	-	100.0%
017367 ELEMENTARY SCHOOL ADDN (2001)	1,269,733	1,269,733	-	100.0%
017377 LAND ACQUISITION(2000)LND BANK	258,025	258,025	-	100.0%
017417 WELL SOURCE EXPLORATION (2002)	17,119	17,119	-	100.0%
017427 GOLF CLUBHOUSE (2000)	97,686	97,686	-	100.0%
017437 LAND BK ACQ SLOWATYCKI (2001)	25,809	25,501	308	98.8%
017447 LAND BANK ACQ KRUMIN (2002)	60,730	60,730	-	100.0%
017457 WATER ABATE SEPTIC LOAN (MASS)	17,250	17,250	-	100.0%
017467 POLICE COMPUTERS (2003)	10,790	10,790	-	100.0%
017477 POLICE STA REPAIRS/PLANS 2003	7,483	7,483	-	100.0%
017487 COPELAS LAND (2002) LB	88,208	88,208	-	100.0%
017497 SHEA LAND (2002) LB	269,500	269,500	-	100.0%
017527 GOLF COURSE IRRIGATION 2004	165,250	165,250	-	100.0%
017537 LD AQUI ROSE/KEELER 2004	137,600	137,600	-	100.0%
017547 WATER TANK 2004	205,173	-	205,173	0.0%
017557 BROOKS ACAD RENOVATION	20,900	20,900	-	100.0%

**TOWN OF HARWICH  
APPROPRIATION/EXPENSES  
FY 2010  
GENERAL FUND**

<b>FY 2010 General Fund</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>SURPLUS (DEFICITS)</b>	<b>PCT USED</b>
017567 MIDDLE SCHOOL ROOF	36,500	36,500	-	100.0%
017577 HIGH SCHOOL ROOF	44,200	44,200	-	100.0%
017587 ROAD MAINT.	220,000	220,000	-	100.0%
017597 GOLF COURSE BUNKER	119,000	119,000	-	100.0%
017607 POLICE STATION PLANS	111,600	111,600	-	100.0%
017617 WASTER WATER MGT	111,600	111,600	-	100.0%
017627 ROAD MAINT	223,200	223,200	-	100.0%
017637 PUBLIC SAFETY BLDGS.	734,463	734,463	-	100.0%
018212 STATE ASSESSMENTS	1,724,134	1,680,378	43,756	97.5%
018312 BARNS CTY RETIR & TAX ASSESS	2,243,483	2,134,021	109,462	95.1%
018352 CAPE COD COMMISSION ASSESSMENTS	173,945	173,945	-	100.0%
019111 SPECIAL RETIREMENT PENS S&W	3,551	3,551	-	100.0%
019132 UNEMPLOYMENT INS	150,329	140,918	9,411	93.7%
01913N2 UNEMPLOYEMENT INS ENCUMB	4,000	4,000	-	100.0%
019142 GROUP HEATH INS	5,747,375	5,065,700	681,675	88.1%
019402 UNPAID BILLS EXPENSE	-	-	-	0.0%
019452 GENERAL INSURANCE	494,256	414,863	79,393	83.9%
019462 GENERAL INSURANCE DEDUCTIBLES	15,225	15,225	-	100.0%
<b>TOTAL GENERAL FUND</b>	<b>\$ 52,927,561</b>	<b>\$ 48,843,966</b>	<b>\$ 3,969,299</b>	<b>92.3%</b>

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Report of the  
Collector of Taxes

REPORT OF THE COLLECTOR FISCAL YEAR 2010 JULY 1, 2009-JUNE 30, 2010								
Tax Account	Outstanding July 1, 2009	Commitments	Payments to Treasurer	Exemptions Abatements Deferrals	Refunds	Tax Titles	Adjustments	Outstanding June 30, 2010
2011 Community Preservation Act			(2,125.07)					(2,125.07)
2011 Real Estate			(48,685.98)					(48,685.98)
2011 Personal Property			(466.20)					(466.20)
2010 Community Preservation Act		1,029,840.34	(1,004,115.72)	(9,493.21)	638.45	(8,533.07)	856.83	9,193.62
2010 Real Estate		34,327,995.36	(33,462,693.34)	(376,469.22)	100,411.59	(290,842.09)	46,821.45	345,223.75
2010 Title 5		13,992.20	(13,302.20)					690.00
2010 Water Items		27,483.75	(22,079.92)			(4,237.59)		1,166.24
2010 Personal Property		441,236.14	(431,594.14)	(3,678.37)	1,556.01		2,227.11	9,746.75
2010 Motor Vehicle Excise		1,369,618.87	(1,242,782.80)	(54,561.40)	9,875.02		16.38	82,166.07
2010 Boat Excise		56,228.66	(46,785.30)	(6,146.52)	282.70		0.02	3,579.56
2009 Community Preservation Act	20,868.95		(11,031.74)	(226.39)	213.35	(9,782.37)		41.80
2009 Real Estate	743,836.61		(410,942.55)	(7,546.27)	8,496.11	(333,426.08)	1.31	419.13
2009 Title 5	720.00		(720.00)					-
2009 Water Items	6,295.35		(2,559.20)			(3,736.15)		-
2009 Personal Property	9,133.48		(5,196.82)	(107.82)	121.43			3,950.27

2009 Motor Vehicle Excise	73,151.35	188,288.17	(227,628.75)	(24,272.86)	9,661.38	3.78	19,203.07
2009 Boat Excise	3,768.25		(837.02)	(819.95)	205.97		2,317.25
2008 Community Preservation Act	2,083.21		(661.81)	(20.56)	20.56	(1,421.40)	-
2008 Real Estate	83,400.79		(24,664.83)	(685.47)	733.47	(58,783.99)	-
2008 Personal Property	4,681.97		(603.41)	(21.24)	12.00		4069.32
2008 Motor Vehicle Excise	23,543.11	1,716.88	(11,539.71)	(3,976.74)	3,271.57		13,015.11
2008 Boat Excise	1,710.00		(424.00)	(313.00)			973.00
2007 Personal Property	2,635.95		(80.43)		12.00		2,567.52
2007 Motor Vehicle Excise	13,644.66		(2,500.36)	(870.20)	802.70		11,076.80
2007 Boat Excise	563.16		(263.00)	(15.00)			285.16
2006 Personal Property	2,879.76			(2,879.76)			-
2006 Motor Vehicle Excise	12,299.10		(2,029.48)	(542.07)	449.78		10,177.33
2006 Boat Excise	485.00			(485.00)			-
2005 Motor Vehicle Excise	12,225.95		(1,094.90)				11,131.05
2005 Boat Excise	3,837.33			(3,837.33)			-
2004 Motor Vehicle Excise	8,230.06			(8,230.06)			-
2004 Boat Excise	4,522.33			(4,522.33)			-
Totals	1,034,516.37	37,456,400.37	(36,977,408.68)	(509,720.77)	136,764.09	(710,762.74)	479,715.55

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REPORT OF THE TREASURER  
FISCAL YEAR 2010  
JULY 1, 2009-JUNE 30, 2010

Tax Title Accounts	Munis	CPA	Water liens	Prior	Land Bank
Outstanding July 1, 2009	\$ 1,018,601.66	\$ 24,978.89	\$ 2,882.60	\$ 472,433.29	\$ 3,413.65
Committed fiscal year 2010	\$ 681,952.90	\$ 19,703.86	\$ 7,973.74		
Committed Fees & Interest	\$ 119,399.87				
Exemptions, Abatements, Adjustments					
Disclaimed					
Payments	\$ 177,700.89	\$ 4,215.75	\$ 1,468.55	\$ 3,460.30	\$ 60.34
Interest paid	\$ 40,720.45			\$ 6,498.35	
<b>Outstanding June 30, 2010</b>	<b>\$ 1,642,253.54</b>	<b>\$ 40,467.00</b>	<b>\$ 9,387.79</b>	<b>\$ 468,972.99</b>	<b>\$ 3,353.31</b>
<b>Total outstanding tax titles</b>					<b>\$ 2,164,434.63</b>

Deferred Tax Accounts

Outstanding July 1, 2009	\$ 126,468.27
Deferred tax added	28,959.83
Payments	\$ 4,437.08
Interest paid	\$ 317.99
<b>Outstanding June 30, 2010</b>	<b>\$ 150,991.02</b>

## *Report of the* **Treasurer**

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I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 2010.

Balance, July 1, 2009	\$17,784,421.59
Add: Receipts	<u>73,255,667.33</u>
	91,040,088.92
Less: Disbursements by Warrant	<u>73,630,923.43</u>
Balance, June 30, 2010	\$17,409,165.49



I would like to express my gratitude to the Board of Selectmen, Town Administrator, Department Heads and staff for their support and co-operation of the last few months. I would especially like to thank my Assistant Amy Duffy, Judy Murphy, Caitlin Daley, and Phil Gaudet for their dedication and hard work.

I would also like to thank Mrs. Dolly Parkhurst for her willingness to share the history of Harwich with me. Congratulations on a deserved retirement after many years of faithful service to the Town of Harwich.

Respectfully submitted,

Mary T. McIsaac  
*Town Treasurer / Collector*

### **DEBT LIMIT AS OF JUNE 30, 2010**

Equalized Valuation	\$5,372,328,900.00	
Debt Limit- 5% of		
Equalized Valuation		\$268,616,445.00
Total Outstanding Debt	\$34,050,003.00	
Total Outside Debt Limit	4,950,000.00	
Net Debt subject to Debt Limit		29,100,003.00
Remaining Borrowing Capacity		
Below the Debt Limit		\$239,516,442.00

**Schedule of Debt Outstanding at June 30, 2010**  
**With Interest payable to maturity**

Authorization			Outstanding	
			Principal	Interest
ART 76 2000 ATM	2.27%		40,000.00	3,683.00
Track & Soccer Fields	Refunded 9/16/2009			
	\$126,870.00			
ART#13 1996 ATM	2.27%		410,000.00	16,172.00
Library Add/Renovation	Refunded 9/16/2009			
	\$3,000,000.00			
ART#12 1998 ATM	2.27%		1,365,000.00	87,605.00
Community Center	Refunded 9/16/2009			
	\$5,095,000.00			
ART#2 2001 ATM	2.27%		6,905,000.00	949,754.00
Elementary School	Refunded 9/16/2009			
ARTICLES of 1999-00	2.27%		1,650,000.00	368,692.00
Land Bank	Refunded 9/16/2009			
ART#10 2000 STM/ ART#58 2001 ATM	2.27%		235,000.00	64,120.00
Land Bank(net of levy)	Refunded 9/16/2009			
	\$360,000.00			
ART#1 2000 STM	2.27%		\$785,000.00	191,237.00
Landfill Capping/Recycling	Refunded 9/16/2009			
ART#62 1998 ATM	2.27%		540,000.00	140,026.00
Land	Refunded 9/16/2009			
	\$979,500.00			
ART#48 1999 ATM	0.00%	119,123.00	n/a	
Septic Loans				
	\$200,000.00			
ART#2 2002 STM	4.17%		440,000.00	115,310.00
Land Bank				
	\$725,000.00			
ART#1 2001STM;#8 2001STM	4.17%		695,000.00	178,379.00
Golf Course & Bldgs.				
	\$1,151,590.00			
ART#24 2002	4.17%		45,000.00	2,794.00
Water/Well				
	\$170,000.00			

ART#14 2003	3.75%	20,000.00	805.00
Police Computers			
			\$215,000.00
ART#13 2003	3.75%	65,000.00	16,536.00
Police Station Plans			
			\$140,000.00
ART#31 2003	3.75%	740,000.00	184,006.00
Land Bank			
			\$1,100,000.00
ART#63 2001	3.75%	2,450,000.00	681,538.00
Land Bank			
			\$3,500,000.00
ART#36 STM/#5 ATM	3.68%	905,000.00	191,625.00
Land Bank-Keeler Rose			
			\$1,405,000.00
ART#36 2001ATM	0.00%	88,880.00	n/a
Septic Loan			
			\$121,316.00
ART#15 2004ATM	4.29%	2,300,000.00	1,386,028.00
Water Dept.			
			\$2,800,000.00
ART#17 2004ATM	4.29%	1,070,000.00	240,453.00
Golf Irrigation			
			\$1,667,000.00
ART#16 2004 ATM	3.89%	140,000.00	30,400.00
Brooks Academy			
			\$185,000.00
ART#1 2006ATM	3.89%	275,000.00	62,500.00
Middle School Roof			
			\$350,000.00
ART#2 2006STM	3.89%	340,000.00	78,400.00
High School Roof			
			\$430,000.00
ART#26 2006ATM	3.89%	400,000.00	16,000.00
Highway-Roads			
			\$1,000,000.00
ART#74 2006ATM	3.89%	935,000.00	220,900.00
Golf Course			
			\$1,175,000.00

ART#16 2006ATM	2.55%	300,000.00	18,300.00
Police Station Plans			
	\$500,000.00		
ART#17 2006ATM	2.55%	300,000.00	18,300.00
Wastewater Mgmt.			
	\$500,000.00		
ART#18 2006ATM	2.55%	600,000.00	36,600.00
Road Maintenance			
	\$1,000,000.00		
ART#6 2008ATM	3.44%	8,300,000.00	2,932,463.00
Police Station			
	\$8,750,000.00		
ART#45 2009ATM	3.42%	92,000.00	-
Road Betterment			
	\$92,000.00		
ART#12 2009ATM	3.42%	1,500,000.00	574,875.00
Water Treatment			
	\$1,500,000.00		
Grand Totals		\$34,050,003.00	\$8,807,501.00

**TRUST & ESCROW FUNDS**  
**For the Year Ended June 30,2010**

**Johnson-Ulm Scholarship Fund**

Balance July 1, 2009			\$36,016.02
Receipts:			
	Investment Income	144.56	
	Transfers In	<u>370.00</u>	514.56
Disbursements:			
	Expenditures		<u>(1,000.00)</u>
Balance June 30, 2010			\$35,530.58

**Herbert Morse Scholarship Fund**

Balance July 1, 2009			\$7,993.15
Receipts:			
	Investment Income	<u>32.66</u>	
Balance June 30, 2010			\$8,025.81

**Brooks Medal Fund**

Balance July 1, 2009			\$1,075.05
Receipts:			
	Investment Income	<u>4.40</u>	
Balance June 30, 2010			\$1,079.45

**High School Track Reconstruction**

Balance July 1, 2009			\$3,837.54
Receipts:			
	Investment Income	<u>32.82</u>	
Balance June 30, 2010			\$3,870.36

**Class of 1991**

Balance July 1, 2009			\$1,194.65
Receipts:			
	Investment Income	<u>5.50</u>	
Balance June 30, 2010			\$1,200.15

### **Stabilization Fund**

Balance July 1, 2009	\$1,093,716.85
Receipts:	
Investment Income	4,580.74
Disbursements:	
Transfers Out	<u>(200,000.00)</u>
Balance June 30, 2010	\$898,297.59

### **Conservation Fund**

Balance July 1, 2009	\$6,013.72
Receipts:	
Investment Income	<u>24.58</u>
Balance June 30, 2010	\$6,038.30

### **Island Pond Land Bank Escrow Account**

Balance July 1, 2009	\$15,015.28
Receipts:	
Investment Income	35.80
Disbursements:	
Transfers Out	<u>(15,051.08)</u>
Balance June 30, 2010	\$0.00

### **Whitehouse Field Maintenance Fund**

Balance July 1, 2009	\$13,562.99
Receipts:	
Investment Income	52.14
Disbursements:	
Expenditures	<u>(3,497.96)</u>
Balance June 30, 2010	\$10,117.17

### **400th Anniversary**

Balance July 1, 2009	\$1,495.25
Receipts:	
Investment Income	<u>11.20</u>
Balance June 30, 2010	\$1,506.45

### **Cemetery Perpetual Care Funds**

Balance July 1, 2009			\$611,712.86
Receipts:			
	Investment Income	4,236.01	
	Lot Sales	1,870.00	
	Transfers In	<u>-</u>	6,106.01
Disbursements:			
	Expenditures	1,200.00	
	Transfers Out	<u>122,566.35</u>	<u>(123,766.35)</u>
Balance June 30, 2010			\$494,052.52

### **Brooks Free Library Trust Funds**

Balance July 1, 2009			\$630,584.49
Receipts:			
	Receipts	200.00	
	Investment Income	20,829.84	
	Investments/ Change in value	<u>6,180.99</u>	27,210.83
Disbursements:			
	Expenditures	29,029.89	
	Fees	<u>4,160.72</u>	<u>(33,190.91)</u>
Balance June 30, 2010			\$624,604.71

# Salaries & Wages Paid

## SCHOOL DEPARTMENT WAGES FY 2010

NAME	GROSS	OTHER	TOTALS
<b>ADMINISTRATION</b>			
BANTICK, MARY	44,952.02	600.00	45,552.02
BRODERICK, CAROLYN	27,618.24	500.00	28,118.24
CRAGIN, CAROLYN	144,550.00	8,600.00	153,150.00
CURRY, NANCY	50,746.26	600.00	51,346.26
DICKERSON, JOEL	55,588.51	1,575.00	57,163.51
FINNELL, A. FRANCIS	46,187.50		46,187.50
HELD, SUSAN	45,802.03		45,802.03
LONDON, ANTIGONE	50,359.30	700.00	51,059.30
MURPHY, CATHERINE	4,320.00		4,320.00
POWERS, MARY	210.00		210.00
SUCKOW, CHRISTINE	10,553.85	225.00	10,778.85
SUSKO, BARBARA	40,338.46		40,338.46
TESO, ANTHONY	103,169.00	500.00	103,669.00
VERRIER, GERALDINE	500.25		500.25
<b>DEPARTMENT TOTAL</b>	<b>624,895.42</b>	<b>13,300.00</b>	<b>638,195.42</b>
<b>ELEMENTARY SCHOOL</b>			
ALBERTINE, MARY	83,058.82	399.88	83,458.70
ANDREOLA, SALLY	75,751.13	851.00	76,602.13
ASACK, LINDSEY	49,819.90		49,819.90
BARKER, JEANNE	72,303.00	851.00	73,154.00
BARNETT, Nanci	71,132.88		71,132.88
BARTHOLOMEW, LAURA	13,436.46		13,436.46
BELLIVEAU, MYRA	71,955.00	399.88	72,354.88
BLUTE, JODIE	31,515.11		31,515.11
BOOTH, KAREN	57,411.03	851.00	58,262.03
BOULE, LESLIE	73,810.10	399.88	74,209.98
BRADY, MELISSA	72,506.00	399.88	72,905.88
BRAGDON, MARY	67,661.04		67,661.04
BROOKHART, LARRY	65,906.90		65,906.90
BROWNELL, KATHERINE	32,571.02		32,571.02
CHASE, DONNA	67,458.04		67,458.04
CHILDS, PAMELA	120.00		120.00
CLONEY, KATHLEEN	67,806.04		67,806.04
COSTELLO, JACALYN	4,887.81		4,887.81
CRONEN, ERIN	41,718.04		41,718.04
CROWLEY, MARY	54,879.96		54,879.96
DALY, DENISE	23,362.04		23,362.04
DILLON, JOAN	76,049.25	564.00	76,613.25
DOWSON, JENNIFER	47,383.96		47,383.96

NAME	GROSS	OTHER	TOTALS
DUGAS, MARCY	77,000.00		77,000.00
DUNFORD, ALISSA	6,459.00		6,459.00
D'URSO, ANNE	71,177.94		71,177.94
ELLIS, LYNN	283.50		283.50
FISLER, MICHELLE	47,407.88		47,407.88
GARRITY-BOURKE, MAUREEN	61,944.33		61,944.33
GOGGIN, LISA	24,626.94		24,626.94
GRADY, CHERYL	67,458.04		67,458.04
GREIG, DEBRA	31,515.00		31,515.00
GRENIER, GINA	58,341.96	3,434.08	61,776.04
GUSHEE, CYNTHIA	33,950.83		33,950.83
GVAZDAUSKAS, KRISTIN	48,195.96		48,195.96
HALL, JULIE	289.95		289.95
HANSEN, RICHARD	72,528.00	900.12	73,428.12
HEDMARK, NICOLE	58.50		58.50
HEIN, SAMUEL	100,275.02	300.00	100,575.02
HIRSCHBERGER, AMY	69,534.50	851.00	70,385.50
HOFFMAN, CHERYL	44,766.44	1,500.00	46,266.44
HUDSON, VIRGINIA	41,945.38		41,945.38
HUGHES-PRINCE, CHRISTINE	56,236.96		56,236.96
JOHNSON, ELISE	25,888.98		25,888.98
JORGENSEN, FRANCESCA	67,458.04		67,458.04
JOSEPH, FRANCES	38,974.00		38,974.00
KARRAS, CATHERINE	19,725.24		19,725.24
KEITH, KATIE	29,525.77		29,525.77
KELLY, JODI	23,074.42		23,074.42
KING, DAWN	68,585.00		68,585.00
KLUZA, GINA	6,267.30		6,267.30
KRYSTOFOLSKI, JENNIFER	59,933.90		59,933.90
LANGWAY, SUSAN	28,518.90		28,518.90
LEAHY, CYNTHIA	32,536.92		32,536.92
LEGER, DONNA	25,349.71	1,100.00	26,449.71
LEVY, MARY	33,515.00		33,515.00
MALINOWSKI, PATRICIA	76,597.64		76,597.64
MALONE, CATHERINE	31,869.75		31,869.75
MC ILVIN, JENNIFER	69,294.94		69,294.94
MC MANAMIN, LISA	59,347.08		59,347.08
MCGUIGAN, JOHANNA	67,661.04	3,434.08	71,095.12
MELTON, MEGHAN	40,236.88		40,236.88
MORRIS, LAURA	44,957.12		44,957.12
MORRIS, SANDRA	25,616.94		25,616.94
OLIVER, JENNIFER	32,746.62		32,746.62
PETRUCCELLI-SMITHERS, J	71,955.00	399.88	72,354.88
PIKNICK, KIMBERLEE	54,576.58		54,576.58
RESSLER, TIMOTHY	45,218.06		45,218.06
RICHER, SUSAN	918.95		918.95
RILEY, KATHRYN	57,197.26		57,197.26

NAME	GROSS	OTHER	TOTALS
ROBBINS, PATRICIA	29,865.94		29,865.94
ROBINSON, BETSY	34,381.88		34,381.88
SENIOR, ERIN	63,774.10		63,774.10
SHAFFER, MARGARET	9,000.00		9,000.00
SILK, ANN	68,237.00	399.88	68,636.88
SIMMONS, LESLIE	71,955.00		71,955.00
SISSON, MACKENZIE	27,152.06		27,152.06
SMITH, CAROLYN	9,932.02		9,932.02
SMITH, DONNA	60,036.88		60,036.88
SMITH, PATRICIA	44,162.10		44,162.10
SPEAKMAN, STEPHANIE	21,733.00		21,733.00
STERN, CATHERINE	54,943.58		54,943.58
STROKER, LISA	11,621.16		11,621.16
TANSEY, TAMMY	31,515.00	240.00	31,755.00
TOBOJKA, REBECCA	69,085.00		69,085.00
VAGENAS, KATHLEEN	20,942.77		20,942.77
VALENTINE, SANDRA	68,585.00	900.12	69,485.12
VAN ESSENDELFT, TERENCE	42,363.00		42,363.00
VIENT, JAMIE	47,383.96		47,383.96
WEATHERUP, LAURA	73,025.51		73,025.51
WEBB, BARBARA	31,084.59		31,084.59
WEST, CHERYL	37,043.98		37,043.98
WOODS, MARYANNE	28,258.83		28,258.83
ZABIELSKI, DEBORAH	34,520.98		34,520.98
<b>DEPARTMENT TOTAL</b>	<b>4,264,650.04</b>	<b>18,175.68</b>	<b>4,282,825.72</b>
<b>MIDDLE SCHOOL</b>			
ALTIERI, WILLIAM	65,618.02	10,201.50	75,819.52
BABB, JANE	55,888.04		55,888.04
BARTON, JANICE	22,634.15		22,634.15
BICKNELL, JACLYN	350.00		350.00
BOVINO, MICHAEL		3,547.00	3,547.00
BOYLE, FRANCES	187.00		187.00
CHIZEK, LESLIE	55,435.90		55,435.90
CONKLIN, TARA JOHANNA	28,834.79		28,834.79
COPPOLA, CAREN	50,319.90		50,319.90
CREEDON, DENISE	72,887.55	3,434.08	76,321.63
CUNDALL, PAMELA	22,152.64		22,152.64
CUTTER, LAUREN	68,237.00		68,237.00
DARSON, DEBORAH	74,370.10		74,370.10
DAVOL, SALLY	33,361.70	500.00	33,861.70
FABIA, ALICE	72,245.00	5,310.46	77,555.46
FALCONE, MARY	68,527.00	2,762.00	71,289.00
FISETTE, WENDY	18,592.60		18,592.60
FLEMING, SEAN	70,941.08		70,941.08
FORIST, MELINDA	74,811.06	3,730.46	78,541.52
GIFFORD, NANCY	72,118.88		72,118.88
GRIFFITH, ELAINE	44,982.12		44,982.12

NAME	GROSS	OTHER	TOTALS
GRIFFITHS, LAUREN	32,170.96		32,170.96
HAAS, BONNALYN	81,858.94		81,858.94
HANNA, TRACEY	48,510.58		48,510.58
HOLDEN, KATHERINE	73,244.78	13,129.88	86,374.66
HURRIE, MARK	55,234.08		55,234.08
KEEFE, JEANNE	63,774.10		63,774.10
MAGELANER, LISA	68,387.00	4,627.50	73,014.50
MALCOLM, NANCY	68,237.00	399.88	68,636.88
MATHESON, ANDREW	74,690.72		74,690.72
MCGEOCH, VIRGINIA	71,184.94		71,184.94
MENDOZA, KATHLEEN	68,683.04	791.00	69,474.04
MERRILL, KENNETH		3,547.00	3,547.00
MERRILL, SYLVIA	69,294.94		69,294.94
NAPIERKOWSKI, GORDON	67,458.04	5,199.00	72,657.04
OZOLINS, KELLY	23,821.42		23,821.42
PETERSON, MELISSA	38,552.06		38,552.06
PETRASKO, GEORGIA	57,107.96		57,107.96
PIEKARSKI, CHRISTINE	55,888.04		55,888.04
REIS, HEATHER	52,480.74		52,480.74
REUSS, PAMELA	76,681.02		76,681.02
RILEY, JOHN	101,185.00		101,185.00
RUTLEDGE, SALLY	75,751.15	786.00	76,537.15
SAVAGE, KAREN	73,810.10		73,810.10
SERAFINI, KATHLEEN	11,496.90		11,496.90
SIMMONS, ROBERTA	42,991.49		42,991.49
TOBIN, NENA	44,001.29		44,001.29
TOSCANO-GROSS, DIANA	60,753.94		60,753.94
WAYSTACK, BERNADETTE	63,077.12		63,077.12
WILSON, STEVEN	75,664.94	7,070.10	82,735.04
<b>DEPARTMENT TOTAL</b>	<b>2,668,486.82</b>	<b>65,035.86</b>	<b>2,733,522.68</b>

## HIGH SCHOOL

ANDERSON, JOHN	61,874.06		61,874.06
BAIRSTOW, KAREN	67,458.04		67,458.04
BARBATO, ELISABETH	14,879.61		14,879.61
BATES, KEVIN	67,458.04	4,303.00	71,761.04
BEER, TED	71,132.88		71,132.88
BENNETT, JONATHAN	72,167.05	3,900.00	76,067.05
BIRCHFIELD, JAMES	69,407.44		69,407.44
BLANCHARD, CARLA	82,100.02		82,100.02
BRESKI, DAVID	44,957.12	1,110.00	46,067.12
BUFFINGTON, APRIL	10,415.28		10,415.28
BURKE, DAVID	38,253.22		38,253.22
BYRNES, ROBERT	71,132.88	6,521.00	77,653.88
CALLAGY, MARGARET	68,552.30		68,552.30
CAMPBELL, JOANNE	43,120.44	2,924.00	46,044.44
CATANZARO, ANTHONY	68,237.00	16,938.88	85,175.88

NAME	GROSS	OTHER	TOTALS
CHILAKA, ANGELINA	72,240.00	5,742.88	77,982.88
COTE, VALERIE	68,239.54	2,918.00	71,157.54
DICKSON, JOHN	67,458.04		67,458.04
DONOVAN, DEBORAH	71,466.00	4,231.00	75,697.00
DOOLEY-TRABUCCO, ANN	65,708.02	2,396.00	68,104.02
DORGAN, DIANE	71,955.00	900.12	72,855.12
DRISCOLL, LEE	26,003.90		26,003.90
DUFAULT, CHERYL	140.00		140.00
EASTMAN, JILL	67,818.04	3,434.08	71,252.12
FALLON, NICOLA	31,210.32		31,210.32
GIROLAMO, JANIE	92,274.97	3,841.00	96,115.97
HARRINGTON, EILEEN	34,264.88		34,264.88
HEGGI, JOSEPH	73,828.88	3,546.00	77,374.88
HEMEON, MARY	68,237.00	4,334.20	72,571.20
HOFF, ELIZABETH	39,705.88		39,705.88
HOFMANN, ERIN	65,121.98	2,486.67	67,608.65
HOUSTON, RICHARD	81,358.94	3,434.08	84,793.02
KEHOSS, KRISTY	44,957.12		44,957.12
KELLY, KAREN	71,955.00	399.88	72,354.88
KIEFER, LISA	65,274.10	1,724.00	66,998.10
LE VANGIE, LYNNE	63,715.61	851.00	64,566.61
LEETE, ANNE	64,020.60	3,434.08	67,454.68
MCGRORY, JANIS	69,987.94		69,987.94
MCMURRAY, HALEY	38,719.98		38,719.98
MOYNAGH, PETER	34,325.98	760.67	35,086.65
POORE, CHERYL		5,670.00	5,670.00
REINWALD, THERESA	31,614.15		31,614.15
RICHARD, ROSEMARIE	69,508.04	2,953.00	72,461.04
ROSE, PATRICIA	29,299.49		29,299.49
SCHNEIDER-BIRON, LIANE	65,796.02	2,486.67	68,282.69
SESSLER, DENISE	75,148.59		75,148.59
SHEDLOCK, ANDREA	37,006.02		37,006.02
SIMMONS, ELIZABETH	74,046.10	2,977.28	77,023.38
SMELTZER, ROBERT	74,811.10		74,811.10
SOWPEL, GEORGE	61,747.92		61,747.92
STALKER, MICHELE	22,970.42	1,100.00	24,070.42
STANG, REBECCA	43,988.04		43,988.04
SUGERMEYER, MARK	79,653.21	399.88	80,053.09
SUMMERS, HERBERT	34,765.98		34,765.98
THYNG, HOLLY	16,461.21		16,461.21
TITUS, ROBIN	76,039.94	399.88	76,439.82
TURCO, DIANE	67,458.04		67,458.04
TURNER, KEVIN	110,734.00	400.00	111,134.00
UNDERWOOD, THOMAS	42,363.00		42,363.00
WEEKES, JOANNE	34,950.12	1,141.00	36,091.12
WHITTEMORE, DEIDRE	69,294.94		69,294.94
WOLCOTT, CANDACE	31,515.12		31,515.12

NAME	GROSS	OTHER	TOTALS
YARNALL, STACY	43,896.31	7,878.00	51,774.31
<b>DEPARTMENT TOTAL</b>	<b>3,494,200.86</b>	<b>105,536.25</b>	<b>3,599,737.11</b>

#### CAFETERIA

BARKER, DEBORAH	18,568.92	919.88	19,488.80
BASSETT, CAROLYN	10,866.11	599.94	11,466.05
BOYLE, PATRICIA	22,426.92	1,300.00	23,726.92
DESIATA, NANCY	42,743.00		42,743.00
DUDIS-LUCAS, ELIZABETH	13,698.59	490.10	14,188.69
FREEMAN, JANICE	22,753.62	999.96	23,753.58
HADFIELD, MARY	32.90		32.90
HALL, KRISTI	6,526.39		6,526.39
HARK, HELEN	18,585.30	999.96	19,585.26
HOGG, SUZANNE	16,301.37	705.12	17,006.49
KILROY, BARBARA	28.20		28.20
LANDERS, NANCY	7,542.00	304.92	7,846.92
LEGER, JACQUELYN	8,645.29		8,645.29
MAKER, LESLEY	9,230.01	335.06	9,565.07
ROSE, MICHAEL	65.25		65.25
SHERRY, DOLORES	3,480.90		3,480.90
ST. PIERRE, LINDA	455.30		455.30
WILSON, CHRISTINE	6,309.93		6,309.93
WINDLE, JEANNINE	5,515.00		5,515.00
<b>DEPARTMENT TOTAL</b>	<b>213,775.00</b>	<b>6,654.94</b>	<b>220,429.94</b>

#### CUSTODIANS

BIRON, LAWRENCE	315.00		315.00
BIRTWELL, KENNETH	40,153.19	2,323.83	42,477.02
DEMERS, DAVID	53,124.00	3,026.38	56,150.38
DICKERMAN, ERROL	976.50		976.50
DONOVAN, ROBERT	41,826.00	3,020.02	44,846.02
FERREIRA, EDWARD	22,980.69	826.85	23,807.54
GARBITT, GARY	23,131.68	885.79	24,017.47
GAROFALO, ROBERT	45,270.64	849.85	46,120.49
GUINEN, GLEN	378.00		378.00
HOWES, ANDREW	26.25		26.25
HUDSON, JAMES	1,648.50		1,648.50
JOHNSON, CHRISTOPHER	36,281.04	5,775.12	42,056.16
MCHUGH, PAUL	267.75		267.75
MERRITT, CHARLES	16,267.13		16,267.13
OAKLEY, KEVIN	41,776.00	3,410.80	45,186.80
PANTOJA, DANIEL	336.00		336.00
PEDERSEN, TIMOTHY	41,926.00	4,261.56	46,187.56
POTTER, CHUCK	39,221.57	5,857.87	45,079.44
SALAS, ANTHONY	761.25		761.25
SHEA, DANIEL	8,423.00		8,423.00
SIROIS, RICHARD	39,113.34	1,087.35	40,200.69
STARKWEATHER, MICHAEL	41,736.77	1,664.00	43,400.77

NAME	GROSS	OTHER	TOTALS
STELLO, ALFRED	630.00		630.00
VALLE, ARTHUR	37,126.81	3,018.16	40,144.97
WILLCOX, JAMES	41,826.00	7,123.79	48,949.79
<b>DEPARTMENT TOTAL</b>	<b>575,523.11</b>	<b>43,131.37</b>	<b>618,654.48</b>

#### HASP

COOK, ASHLEY	5,227.58		5,227.58
COSTIN, LAURA	2,784.03		2,784.03
COUGHLIN, ERIN	28,215.31		28,215.31
DAVIS, KRISTA	4,126.05		4,126.05
EMERSON, ANN	70,477.98		70,477.98
FOLEY, PATRICK	11,161.35		11,161.35
FORTIER, MARGAUX	30.00		30.00
FORTIER, PAMELA	8,252.67		8,252.67
HUNT, RACHAEL	1,980.00		1,980.00
JACEK, KELLIE	2,078.36		2,078.36
LABELLE, ALEXANDRA	3,569.74		3,569.74
LAFORTUNE, KRISTY	4,239.91		4,239.91
LEAHY, DANIEL	2,788.32		2,788.32
MONTGOMERY-OLIVER, AMY	4,770.84		4,770.84
PARENT, DIANE	3,817.50		3,817.50
ROBINSON, EMILY	5,566.29		5,566.29
SERAFINO, CAROL	17,586.26		17,586.26
SPEYER, ANNE	1,600.00		1,600.00
WEINREICH, JORDAN	3,161.81		3,161.81
WITZGALL, BRIAN	4,515.60		4,515.60
YUEN, HOYIN	8,826.73		8,826.73
<b>DEPARTMENT TOTAL</b>	<b>194,776.33</b>		<b>194,776.33</b>

#### SUBSTITUTES

ADAMS, OLGA	1,190.00		1,190.00
ANTHONY, LAIRD	420.00		420.00
ARVIDSON, DEIRDRE	19,665.90		19,665.90
BALDWIN-DYCKMAN, CATHY	140.00		140.00
BANKS, EDLOW	3,730.00		3,730.00
BARKER, CAROLYN	1,680.00		1,680.00
BASSO, SHARON	1,658.31		1,658.31
BATES, DONALD		11,340.00	11,340.00
BELL, KIMBERLY	175.50		175.50
BONACCI, BETHANN	385.00		385.00
BOYLE, PAMELA	58.50		58.50
BROCHU, HARRIET	70.00		70.00
BROOKS, SANDRA	1,077.50		1,077.50
BURLINGAME, ERIN	116.00		116.00
CALLAHAN, ELIZABETH	70.00		70.00
CAMERON, JUNE	899.24		899.24
CAVANAUGH, PATRICIA	446.63		446.63
CLARKE, LAURINE	128.50		128.50

NAME	GROSS	OTHER	TOTALS
CLARKE, ROSE ANN	7,280.00		7,280.00
COE, JANET	210.00		210.00
CONNORS, JUDITH	560.00		560.00
CRAIG, BETHANY	2,240.00		2,240.00
CUSACK, FRANCESCA	1,440.00		1,440.00
DE DOMINICIS, MARIA	560.25		560.25
DECHARLES, JACQUELINE	5,690.25		5,690.25
DERY, DEBRA	4,216.50		4,216.50
DEWEY, JENNIFER	675.00		675.00
DILLARD, MEGAN		2,290.00	2,290.00
DILZER, ROBERT	630.00		630.00
DINDA, LINDA	1,400.00		1,400.00
DOHERTY, WILLIAM	2,170.00		2,170.00
DONLAN, MARC	520.00		520.00
DZIALO, EDWARD	350.00		350.00
ELDREDGE, SHEILA	1,780.00		1,780.00
ELLERBEE, ROSALIND	140.00		140.00
ENRIGHT, LILLIAN	350.00		350.00
FALCONE, MICHAEL	700.00		700.00
FARNHAM, KATHARINE	2,594.78		2,594.78
FASANO, JUDITH	70.00		70.00
FIEDLER, KAREN	1,353.50		1,353.50
FLYNN, GARY	9,159.50		9,159.50
FRAZIER-CHASSE, TONNYA	1,295.00		1,295.00
FUSCO, JAMES	280.00		280.00
GABOUR, MARGARET	280.00		280.00
GINSBERG, MARTIN	1,190.00		1,190.00
GONNELLA, PETER	28,871.00	7,421.00	36,292.00
GRIMLEY, DANIEL	5,291.77		5,291.77
HADFIELD, WILLIAM		4,731.00	4,731.00
HAMMATT, MARY	840.00		840.00
HASTINGS, MARY	198.50		198.50
HAWE, PATRICK		2,290.00	2,290.00
HEMLEY, FREYA	1,820.00		1,820.00
HESTER, LAURA	3,570.00		3,570.00
HIGGINS, DIANNE	642.50		642.50
HUBECKY, DANIEL	1,955.00		1,955.00
JODKO, BETTY	1,152.00		1,152.00
KALBACH, BARBARA	8,153.71	472.50	8,626.21
KANE, MARY		2,290.00	2,290.00
KEEFE, NANCY	63,834.10		63,834.10
KRYSTOFOLSKI, PATRICIA	70.00		70.00
KRZEMINSKI, GLENN	70.00		70.00
LA DUKE, EVELYN	3,430.00		3,430.00
LEACH, DANA	1,236.00		1,236.00
LEANUES, SUSAN	70.00		70.00
LOGSDON, SUSAN	210.00		210.00
LOVETT, JANE	4,464.00		4,464.00

NAME	GROSS	OTHER	TOTALS
LUCIANO, KAREN	378.00		378.00
MAC PHERSON, TIFFANNY	2,520.00		2,520.00
MADDEN, JUDITH	5,969.00		5,969.00
MAKER, STEPHANIE	1,120.00		1,120.00
MANN, RYAN	4,535.00		4,535.00
MARTINELLI, JUDITH	1,342.00		1,342.00
MC CARTHY, PAMELA	3,041.50		3,041.50
MC FARLAND, LEONA	700.00		700.00
MCCORMACK, SAMUEL		3,021.00	3,021.00
MCCULLOUGH, WILLIAM	12,139.74		12,139.74
MCINTYRE, CHARLES	4,535.00		4,535.00
MORRIS, WILMA	17,867.50		17,867.50
NEEDEL, ANDY	595.00		595.00
O'CONNOR, LISA	3,547.00		3,547.00
PALLIS, MARK	3,290.01		3,290.01
PARADIS, SUZANNE	6,521.50		6,521.50
PARKER, WENDY	1,057.50		1,057.50
PEREZ, ROSEMARY	117.00		117.00
PONTBRIAND, AMANDA	175.50		175.50
POTTER, JOY	1,190.00		1,190.00
SANTACROCE, ANN	3,704.00		3,704.00
SEDERQUIST, DEXTER	140.00		140.00
SIDOLI, CHRISTOPHER	2,940.00		2,940.00
SIGNORILE, LEN	280.00		280.00
SMITH, KATHLEEN	770.00		770.00
SMITH, ODIN	3,605.00		3,605.00
SPEIGELHALTER, CAROL	210.00		210.00
STONE, THERESA	262.50		262.50
STRENZ-THIBAUT, SUSANNE	2,135.00		2,135.00
TASHA, ERIKA	70.00		70.00
TAVANO, JUSTIN	3,352.00		3,352.00
THOMPSON, CYNTHIA	2,216.13		2,216.13
TOMASIAN, MEGHAN	2,700.00		2,700.00
TOMASIAN, MEGHAN	15,427.08		15,427.08
TRABUCCO, GINA	120.00		120.00
TRAVAGLINO, LOUIS	7,000.00		7,000.00
UNDERWOOD, JUDITH	338.50		338.50
VERITY, STEPHEN	5,404.00		5,404.00
VRLIK, CAROL	735.00		735.00
WEST, ERIN	18.00		18.00
WHITE, JOSEPH	70.00		70.00
WIMBERLY, KATHRYN	591.50		591.50
WORTH, MAURICE	490.00		490.00
WYETH, DOROTHY	12,959.75		12,959.75
ZILLIOX, GENOVAITE	5,075.00		5,075.00
<b>DEPARTMENT TOTAL</b>	<b>346,179.15</b>	<b>33,855.50</b>	<b>380,034.65</b>
<b>GRAND TOTAL</b>			<b>12,668,176.33</b>

## GENERAL GOVERNMENT WAGES FY 2010

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>MODERATOR</b>					
FORD, MICHAEL	\$300.00				\$300.00
<b>DEPARTMENT TOTAL</b>	<b>\$300.00</b>				<b>\$300.00</b>
<b>SELECTMEN</b>					
BALLANTINE, LARRY	\$1,500.00				\$1,500.00
CEBULA, LINDA	\$125.00				\$125.00
COLE, LAWRENCE	\$1,322.58				\$1,322.58
LAMANTIA, ANGELO	\$1,500.00				\$1,500.00
MCMANUS, EDWARD	\$1,500.00				\$1,500.00
WILKINS, ROBIN	\$1,500.00				\$1,500.00
<b>DEPARTMENT TOTAL</b>	<b>\$7,447.58</b>				<b>\$7,447.58</b>
<b>CONSTABLES</b>					
BELTIS, GERALD	\$125.00				\$125.00
CUPOLI, MICHAEL	\$125.00				\$125.00
DIMAURO, ARMANDO	\$125.00				\$125.00
ROBINSON, DAVID	\$125.00				\$125.00
STAWIARSKI, RICHARD	\$125.00				\$125.00
<b>DEPARTMENT TOTAL</b>	<b>\$625.00</b>				<b>\$625.00</b>
<b>FINANCE COMMITTEE</b>					
TAYLOR, TAMMY	\$1,440.94	\$1,654.80			\$3,095.74
<b>DEPARTMENT TOTAL</b>	<b>\$1,440.94</b>	<b>\$1,654.80</b>			<b>\$3,095.74</b>
<b>FINANCE DEPARTMENT</b>					
<b>ITT COORDINATOR</b>					
BANFORD, RICHARD	\$84,227.98		\$6,193.17		\$90,421.15
<b>ACCOUNTING</b>					
RYAN, DAVID	\$115,012.24				\$115,012.24
SILVA, DIANE	\$47,372.64		\$300.00		\$47,672.64
TULLOCH, WENDY	\$44,578.80		\$1,332.24		\$45,911.04
<b>ASSESSING</b>					
MOLINO, DONNA	\$49,118.08	\$4,369.72			\$53,487.80
NEESE, ROBERT	\$500.00				\$500.00
NIGHTINGALE, BRUCE	\$500.00				\$500.00
ONNEMBO, V	\$31,395.98		\$1,874.75		\$33,270.73
SCANNELL, DAVID	\$84,181.90		\$6,192.74		\$90,374.64
TAYLOR, TAMMY	\$37,327.26	\$3,006.22			\$40,333.48
WAYSTACK, RICHARD	\$500.00				\$500.00
<b>TAX COLLECTOR/TREASURER</b>					
DALEY, CAITLIN	\$34,227.10	\$24.40	\$3,108.56		\$37,360.06
DUFFY, AMY	\$54,519.36	\$856.44	\$4,030.27		\$59,406.07
GAUDET, PHILIP	\$4,071.32				\$4,071.32
MC ISAAC, MARY	\$3,897.26				\$3,897.26
MURPHY, JUDITH	\$45,432.80	\$347.70	\$3,408.56		\$49,189.06
PARKHURST, DOROTHY	\$77,230.93		\$5,406.16		\$82,637.09
<b>DEPARTMENT TOTAL</b>	<b>\$714,093.65</b>	<b>\$8,604.48</b>	<b>\$31,846.45</b>		<b>\$754,544.58</b>
<b>ADMINISTRATION</b>					
BALMER, NANETTE	\$71,579.69		\$300.00		\$71,879.69
MERRIAM, JAMES	\$124,523.10		\$3,486.60		\$128,009.70

NAME	BASE	OT	OTHER	DETAIL	TOTALS
NELSON, ELNA	\$3,551.34				\$3,551.34
ROBINSON, SANDRA	\$50,653.89		\$300.00		\$50,953.89
STEIDEL, ANN	\$52,727.69	\$520.52	\$361.57		\$53,609.78
<b>DEPARTMENT TOTAL</b>	<b>\$303,035.71</b>	<b>\$520.52</b>	<b>\$4,448.17</b>		<b>\$308,004.40</b>
<b>CHANNEL 18</b>					
MASON, JILL	\$65,003.09		\$2,242.61		\$67,245.70
<b>DEPARTMENT TOTAL</b>	<b>\$65,003.09</b>		<b>\$2,242.61</b>		<b>\$67,245.70</b>
<b>TOWN CLERK</b>					
BASSETT, DAVID	\$473.00				\$473.00
BEARSE, JOYCE	\$187.00				\$187.00
BOWEN, SHEILA	\$392.00				\$392.00
BOWERS, JANET	\$318.00				\$318.00
BOWERS, RICHARD	\$318.00				\$318.00
BUCKWOLD, JUELL	\$569.12				\$569.12
BURKE, VIRGINIA	\$196.00				\$196.00
CHASE, ELEANOR LEE	\$196.00				\$196.00
CLARKE, MARY	\$419.00				\$419.00
CORBETT, URSULA	\$392.00				\$392.00
DAGENAIS, HILDA	\$133.00				\$133.00
DAVIS, JUDITH	\$387.00				\$387.00
DOUCETTE, ANITA	\$70,155.13		\$1,000.00		\$71,155.13
EAGAN, MARY	\$133.00				\$133.00
EATON, DONNA	\$307.00				\$307.00
GAUDET, KATHRYN	\$37,216.00		\$300.00		\$37,516.00
GAUDET, PHILIP	\$1,743.98				\$1,743.98
GOMES, RICHARD	\$63.00				\$63.00
GOTTWALD, RAYMOND	\$196.00				\$196.00
HALL, SANDRA	\$126.00				\$126.00
HARRINGTON, DOROTHY	\$45.00				\$45.00
HEMMINGS, DOROTHY	\$772.71				\$772.71
KAISER, JANET	\$196.00				\$196.00
KAPLAN, ANN	\$196.00				\$196.00
KELSEY, MARY	\$117.00				\$117.00
MADSON, BARBARA	\$196.00				\$196.00
MIHOVAN, LOUISE	\$258.06				\$258.06
MILLS, SUSAN	\$463.00				\$463.00
ROBINSON, EVELYN	\$196.00				\$196.00
SACRAMONE, CATHERINE	\$213.00				\$213.00
SILVERIO, ARKALINE	\$100.00				\$100.00
SILVERIO, JANET	\$459.00				\$459.00
WEINSTEIN, SUSAN	\$126.00				\$126.00
WEST, PAULA	\$48,799.18		\$1,272.24		\$50,071.42
<b>DEPARTMENT TOTAL</b>	<b>\$166,057.18</b>		<b>\$2,572.24</b>		<b>\$168,629.42</b>
<b>CONSERVATION DEPARTMENT</b>					
CHATHAM, JOHN	\$73,622.10		\$1,530.95		\$75,153.05
<b>DEPARTMENT TOTAL</b>	<b>\$73,622.10</b>		<b>\$1,530.95</b>		<b>\$75,153.05</b>
<b>PLANNING DEPARTMENT</b>					
BANTA, ELAINE	\$36,057.22				\$36,057.22
SPITZ, DAVID	\$73,745.90				\$73,745.90
<b>DEPARTMENT TOTAL</b>	<b>\$109,803.12</b>				<b>\$109,803.12</b>

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>PLANNING BOARD</b>					
STRANGER, LINDSAY	\$1,284.78				\$1,284.78
<b>DEPARTMENT TOTAL</b>	<b>\$1,284.78</b>				<b>\$1,284.78</b>
<b>BOARD OF APPEALS</b>					
STEWART, SANDRA	\$4,516.96				\$4,516.96
<b>DEPARTMENT TOTAL</b>	<b>\$4,516.96</b>				<b>\$4,516.96</b>
<b>POLICE DEPARTMENT</b>					
BOORACK, PAUL	\$59,866.77	\$5,704.83	\$1,866.00	\$11,844.00	\$79,281.60
BRACKETT, ROBERT	\$60,139.48	\$33,822.29	\$650.00	\$168.00	\$94,779.77
BROGDEN-BURNS, LYNDA				\$504.00	\$504.00
BROUILLETTE, DAVID	\$55.50			\$336.00	\$391.50
BURNS, JOHN	\$43,785.36	\$2,516.42	\$2,980.88	\$3,969.00	\$53,251.66
BUTTRICK, RICHARD	\$60,417.41	\$1,803.21	\$1,120.00	\$1,638.00	\$64,978.62
CAMPBELL, RICHARD	\$83,501.58	\$16,874.73	\$1,064.50	\$17,577.00	\$119,017.81
CLARKE, THOMAS	\$61,893.38	\$10,860.96	\$4,500.00	\$41,055.00	\$118,309.34
CODY, STEPHEN	\$28,637.91		\$300.00		\$28,937.91
CONNERY, JAMES	\$48,446.45	\$2,316.97	\$1,050.00	\$12,537.00	\$64,350.42
CONSIDINE, KEVIN	\$73,661.18	\$31,123.21	\$644.25	\$10,206.00	\$115,634.64
CRANSHAW, BRIAN	\$48,446.45	\$6,585.06	\$2,024.00	\$11,130.00	\$68,185.51
CULVER, LYMAN	\$7,696.00				\$7,696.00
CURRIE, ROBERT	\$22,514.50	\$978.89		\$17,304.00	\$40,797.39
DAVIS, JEFFREY	\$57,859.80		\$280.00		\$58,139.80
DUTRA, DEREK	\$60,417.41	\$4,975.13	\$1,748.00	\$5,985.00	\$73,125.54
GAGNON, THOMAS	\$92,038.51			\$13,902.00	\$105,940.51
GEAKE, ERIC	\$54,493.97	\$6,273.07	\$1,956.00	\$29,190.00	\$91,913.04
GOSHGARIAN, ARAM	\$62,717.42	\$7,848.42	\$1,338.00	\$8,673.00	\$80,576.84
HADFIELD, ROBERT	\$59,103.15	\$3,337.01	\$2,808.00	\$27,615.00	\$92,863.16
HARRIS, MARC	\$63,816.60	\$4,061.74			\$67,878.34
HOLMES, MARK	\$48,439.15	\$4,763.97	\$2,330.00	\$28,077.00	\$83,610.12
HORGAN, ROBERT	\$63,681.02	\$8,907.74	\$1,762.00	\$15,939.00	\$90,289.76
HUTTON, ADAM	\$74,831.26	\$26,478.33	\$536.00	\$17,052.00	\$118,897.59
JACEK, DAVID	\$88,261.33	\$40,231.25		\$1,512.00	\$130,004.58
KANNALLY, KEITH	\$46,116.71	\$8,059.46	\$1,262.00	\$19,803.00	\$75,241.17
KENDER, CHRISTOPHER	\$83,501.58	\$14,273.11	\$1,081.50	\$2,520.00	\$101,376.19
LABELLE, JOSEPH	\$56,266.83	\$5,945.43	\$560.00	\$7,833.00	\$70,605.26
LINCOLN, KEITH	\$12,274.75	\$69.38			\$12,344.13
MASON, WILLIAM	\$119,472.75				\$119,472.75
MITCHELL, BARRY	\$89,131.50				\$89,131.50
MITCHELL, JONATHAN	\$60,615.02	\$6,168.43	\$80.00		\$66,863.45
NOLAN, NEIL	\$56,393.54	\$2,859.32	\$1,786.00	\$2,247.00	\$63,285.86
PETELL, PETER	\$45,617.17	\$4,133.71	\$1,480.00	\$2,772.00	\$54,002.88
PORTER, MICHAEL	\$61,835.18	\$5,781.15	\$500.00		\$68,116.33
RADZIEWICZ, JANET	\$666.00				\$666.00
SCARNICI, PATRICIA	\$425.50				\$425.50
SHELLEY, WILLIAM	\$61,194.86	\$4,929.13	\$3,426.00	\$8,316.00	\$77,865.99
SULLIVAN, JOHN JR	\$78,851.99	\$19,815.51	\$1,729.50	\$9,975.00	\$110,372.00
SULLIVAN, JOHN SR	\$2,336.00			\$10,206.00	\$12,542.00
TAVANO, DONNA	\$48,799.17		\$786.12		\$49,585.29
ULRICH, T	\$56,393.54	\$3,934.04	\$424.00		\$60,751.58
WALINSKI, AMY	\$46,866.00	\$8,417.69	\$2,206.00	\$19,152.00	\$76,641.69
WARREN, JOHN	\$61,702.72	\$4,042.95	\$4,116.00	\$29,232.00	\$99,093.67
YOUNG, KAREN	\$48,799.17		\$3,402.86		\$52,202.03
<b>DEPARTMENT TOTAL</b>	<b>\$2,361,981.57</b>	<b>\$307,892.54</b>	<b>\$51,797.61</b>	<b>\$388,269.00</b>	<b>\$3,109,940.72</b>

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>FIRE DEPARTMENT</b>					
AYER, JOHN	\$56,973.49	\$33,666.69	\$11,463.43		\$102,103.61
BOYNE, JASON	\$12,744.91	\$990.01	\$336.02		\$14,070.94
CLARKE, JOHN	\$62,384.76	\$26,732.16	\$12,622.26	\$719.36	\$102,458.54
CLARKE, NORMAN	\$84,181.90		\$6,192.81		\$90,374.71
COUGHLAN, BRIAN	\$61,028.00	\$8,604.53	\$12,347.75	\$179.84	\$82,160.12
DEERING, LEIGHANNE	\$56,973.48	\$7,761.30	\$11,856.52	\$404.64	\$76,995.94
DIAMOND, ERIC	\$57,420.83	\$11,404.86	\$9,611.12	\$1,438.72	\$79,875.53
EDWARDS, RYAN	\$49,763.57	\$12,442.95	\$4,609.60		\$66,816.12
ELDREDGE, MATTHEW	\$53,207.47	\$11,514.88	\$10,358.31		\$75,080.66
ELDREDGE, ROY	\$115.88				\$115.88
FARRENKOPF, KENT	\$62,384.76	\$24,520.86	\$12,622.26	\$179.84	\$99,707.72
FINN, PAUL	\$52,498.81	\$6,729.94	\$4,596.22	\$179.84	\$64,004.81
FLYNN, WILLIAM	\$105,987.90		\$4,466.81		\$110,454.71
FORD, JOSHUA	\$57,207.82	\$22,246.58	\$2,785.30	\$899.20	\$83,138.90
GOULD, THOMAS	\$56,973.49	\$11,790.62	\$10,330.07		\$79,094.18
HAWTHORNE, GLENN	\$58,315.54	\$9,277.86	\$11,817.55	\$179.84	\$79,590.79
JAQUES, TIMOTHY	\$60,559.84	\$10,911.89	\$12,230.71	\$179.84	\$83,882.28
JOHNSON, ROBERT	\$38,969.11		\$25,471.81		\$64,440.92
KALBACH, LEONARD	\$54,247.85	\$6,639.92	\$6,647.95		\$67,535.72
KENT, CHRISTOPHER	\$27,454.24	\$1,090.38	\$1,444.96	\$-	\$29,989.58
LEBLANC, DAVID	\$59,672.30	\$44,979.00	\$12,073.45		\$116,724.75
L'ETOILE, BRAD	\$43,544.81	\$7,949.44	\$2,240.48	\$719.36	\$54,454.09
MABILE, BUCKY	\$57,197.16	\$8,129.61	\$11,366.24		\$76,693.01
MASON, MICHAEL	\$59,672.30	\$12,267.00	\$12,073.45	\$179.84	\$84,192.59
MAYO, JOSEPH	\$62,384.76	\$14,545.44	\$12,622.26	\$359.68	\$89,912.14
NORCOTT, BRENDA	\$57,644.51	\$4,638.93	\$11,732.88		\$74,016.32
PARKER, DONALD	\$62,384.76	\$39,017.16	\$12,622.26	\$719.36	\$114,743.54
PICHE, SHAWN	\$56,973.50	\$8,718.12	\$9,137.21	\$179.84	\$75,008.67
PIRES, SUSAN	\$35,978.37		\$300.00		\$36,278.37
REGO, JOSEPH	\$52,477.27	\$6,267.79	\$6,876.82	\$179.84	\$65,801.72
ROMME, GEORGE	\$62,384.76	\$16,932.51	\$10,133.70	\$359.68	\$89,810.65
SANDERS, ROBERT	\$65,284.38	\$17,137.84	\$13,196.89	\$809.28	\$96,428.39
THORNTON, CRAIG	\$57,420.84	\$17,820.84	\$11,092.97	\$359.68	\$86,694.33
TYLDESLEY, SCOTT	\$55,535.96	\$36,207.15	\$7,113.41	\$269.76	\$99,126.28
WALORZ, JUSTYNE	\$56,973.48	\$13,736.93	\$11,463.44	\$359.68	\$82,533.53
WILLIAMS, ROBERT	\$7,632.73				\$7,632.73
WILLIS, BRAD	\$46,574.15	\$9,492.72	\$2,257.75	\$359.68	\$58,684.30
YOUNG, BRUCE	\$52,999.39	\$35,638.76	\$10,877.05	\$719.36	\$100,234.56
<b>DEPARTMENT TOTAL</b>	<b>\$2,022,129.08</b>	<b>\$499,804.67</b>	<b>\$328,991.72</b>	<b>\$9,936.16</b>	<b>\$2,860,861.63</b>
<b>EMERGENCY TELECOM</b>					
BONATT, ALICE	\$48,167.36	\$9,517.97	\$7,211.09		\$64,896.42
BROUILLETTE, AMY	\$47,426.27	\$950.40	\$5,115.33		\$53,492.00
ELDREDGE, F MICHAEL	\$38,505.34	\$17,869.82	\$4,912.40		\$61,287.56
HANDEL, AMY	\$38,994.63	\$291.30	\$5,357.57		\$44,643.50
HEMEON, ERIN	\$2,797.32	\$40.11			\$2,837.43
JUDGE, JULIE	\$43,989.85	\$156.85	\$5,536.25		\$49,682.95
MANTOS, MARGARET	\$47,055.37	\$26,201.56	\$6,932.89		\$80,189.82
MCINALLY, IRIS	\$47,797.23	\$25,696.00	\$5,208.07		\$78,701.30
NICHOLSON, DIANE	\$47,426.30	\$12,906.85	\$8,973.01		\$69,306.16
PENTLAND, KERRIE	\$38.06				\$38.06
VARLEY, KATIE	\$5,518.76	\$95.15			\$5,613.91
<b>DEPARTMENT TOTAL</b>	<b>\$367,716.49</b>	<b>\$93,726.01</b>	<b>\$49,246.61</b>		<b>\$510,689.11</b>

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>BUILDING DEPARTMENT</b>					
CARLSON, MARIE	\$43,123.50	\$792.88			\$43,916.38
FERRIS, JO-ANN	\$13,044.25	\$148.23			\$13,192.48
FLANAGAN, STACEY	\$8,708.70				\$8,708.70
LARSEN, GEOFFREY	\$76,888.09		\$300.00		\$77,188.09
ULSHOEFFER, ELBERT	\$11,362.12				\$11,362.12
<b>DEPARTMENT TOTAL</b>	<b>\$153,126.66</b>	<b>\$941.11</b>	<b>\$300.00</b>		<b>\$154,367.77</b>
<b>BUILDING INSPECTORS</b>					
BOYCE, MANLEY	\$33,493.16				\$33,493.16
BOYSON, STEPHEN	\$40.08				\$40.08
HANNON, JAY	\$1,485.82				\$1,485.82
WHELAN, THOMAS	\$21,723.47				\$21,723.47
<b>DEPARTMENT TOTAL</b>	<b>\$56,742.53</b>				<b>\$56,742.53</b>
<b>ENGINEERING DEPARTMENT</b>					
BORGESI, JOSEPH	\$91,757.16		\$1,835.14		\$93,592.30
SWEETSER, PAUL	\$58,701.51		\$2,339.00		\$61,040.51
<b>DEPARTMENT TOTAL</b>	<b>\$150,458.67</b>		<b>\$4,174.14</b>		<b>\$154,632.81</b>
<b>HIGHWAY DEPARTMENTS</b>					
<b>HIGHWAY</b>					
ALWARD, RICHARD	\$53,574.78	\$17,563.40	\$300.00	\$249.99	\$71,688.17
BADACH, TIMOTHY	\$18,314.10	\$2,423.17	\$150.00		\$20,887.27
BERUBE, KIM	\$51,009.84	\$6,582.14	\$3,048.86		\$60,640.84
FARRENKOPF, COREY	\$2,915.00	\$338.25			\$3,253.25
FOSTER, JAMES	\$5,690.75	\$60.38			\$5,751.13
FRANCIS, CARLETON	\$10,048.55				\$10,048.55
GAGNON, THOMAS	\$48,334.43	\$6,991.74	\$300.00	\$416.16	\$56,042.33
GAROFALO, JUDITH	\$37,117.52	\$6,144.77	\$2,590.04		\$45,852.33
HERSEY, STEVEN	\$44,349.47	\$6,342.50	\$3,641.09		\$54,333.06
HOLMES, COLLIN	\$49,652.40	\$4,443.61	\$3,766.24		\$57,862.25
HOOVER, LINCOLN	\$91,889.00		\$2,752.71		\$94,641.71
MENDOZA, ALAN	\$43,988.57	\$5,302.22	\$3,341.09	\$222.92	\$52,854.80
NICKERSON, DONALD	\$58,748.54	\$13,930.18	\$2,929.68		\$75,608.40
REUSS, WILLIAM	\$33,639.76	\$903.00	\$250.00	\$170.52	\$34,963.28
SMITH, DAVID	\$34,010.46	\$6,947.53	\$3,391.09		\$44,349.08
STRATTON, WALTER	\$58,847.13	\$12,070.97	\$2,643.74		\$73,561.84
THOMPSON, JONATHAN	\$15,668.00	\$933.00			\$16,601.00
TUOMINEN, CHARLES	\$58,818.96	\$7,253.82	\$2,643.74		\$68,716.52
WATSON, RYAN	\$14,670.00	\$675.00			\$15,345.00
WRIGHTINGTON, DAVID	\$46,831.30	\$9,753.98	\$1,698.38	\$235.30	\$58,518.96
<b>CUSTODIANS</b>					
BRYDA, MICHAEL	\$34,183.17	\$1,216.16	\$1,852.61		\$37,251.94
GIFFEE, CHRISTOPHER	\$42,824.88	\$1,492.10	\$1,429.82		\$45,746.80
LANDERS, NANCY	\$7,251.31	\$182.04			\$7,433.35
LEWIS, DANIEL	\$1,951.44				\$1,951.44
O'BRIEN, JEFFERY	\$42,824.88	\$743.49	\$576.60		\$44,144.97
SACRAMONE, RAYMOND	\$1,847.64				\$1,847.64
SALAS, ANTHONY	\$442.88				\$442.88
SEWER, ERIK	\$4,422.08				\$4,422.08
<b>BUILDING MAINTENANCE</b>					
BARNES, STEVEN	\$36,175.92	\$4,920.06	\$3,641.09	\$222.92	\$44,959.99
ELDREDGE, JOHN	\$53,485.04	\$8,794.52	\$2,433.25		\$64,712.81

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>LANDFILL</b>					
BARKER, JAMES	\$49,276.80	\$4,159.50	\$3,686.16		\$57,122.46
BATES, JEAN	\$4,284.00				\$4,284.00
CHADWICK, ROBERT	\$49,088.00	\$10,378.10	\$2,022.64		\$61,488.74
CHINAULT, WALTER	\$16,490.43				\$16,490.43
CLANCY, JO ANNE	\$9,313.02	\$615.58			\$9,928.60
CURREY, STEPHEN	\$112.63				\$112.63
DECOST, FREDERICK	\$5,683.23	\$50.93			\$5,734.16
FERREIRA, MARGUERITE	\$5,040.00	\$270.00			\$5,310.00
GARBITT, GARY	\$10,530.48	\$2,268.96			\$12,799.44
GERMAIN, ERIN	\$42,286.40	\$6,719.18	\$2,960.05		\$51,965.63
GILBERT, DAVID	\$53,331.20	\$9,948.32	\$4,033.18		\$67,312.70
GREENSPAN, HANNAH	\$3,696.00				\$3,696.00
JESUDOWICH, ALEX	\$15,171.70				\$15,171.70
KARRAS, CATHERINE	\$1,104.00				\$1,104.00
KARRAS, NIOMA	\$5,946.00	\$432.00			\$6,378.00
KIERNAN, MICHAEL	\$58,818.96	\$8,493.28	\$2,007.81		\$69,320.05
KOHANSKI, KENNETH	\$121.30				\$121.30
MCNEELY, DANIEL	\$49,276.80	\$6,478.20	\$490.22		\$56,245.22
MEDEIROS, MICHAEL	\$49,276.80	\$6,124.20	\$1,722.64		\$57,123.64
PERRY, RICHARD	\$10,361.20				\$10,361.20
SUTHERLAND, GEORGE	\$22,451.79	\$437.06			\$22,888.85
<b>CEMETERY</b>					
ADAMS, ANDREW	\$14,026.75	\$1,725.02			\$15,751.77
ROSE, MARVIN	\$14,418.00	\$2,241.00			\$16,659.00
<b>PARK</b>					
ALBEE, BRIAN	\$44,370.70	\$2,993.46	\$3,391.09		\$50,755.25
BARRETT, EDWARD	\$6,030.00				\$6,030.00
BERUBE, RICHARD	\$58,847.13	\$6,472.10	\$1,471.87		\$66,791.10
ENGLERT, STEPHEN	\$6,480.00				\$6,480.00
HOPKINS, JARED	\$38,618.46	\$4,970.60		\$139.73	\$43,728.79
KARRAS, LOUIS	\$12,499.50	\$351.00			\$12,850.50
PASQUAROSA, PETER	\$4,416.00				\$4,416.00
RUFO, DEREK	\$32,908.24	\$2,658.54	\$383.34		\$35,950.12
SARNO, MICHAEL	\$3,168.00				\$3,168.00
TEMPLE, ROBERT	\$5,830.00				\$5,830.00
THIBEAULT, MARC	\$1,248.00				\$1,248.00
WRIGHTINGTON, DAVID	\$940.50	\$41.25			\$981.75
<b>DEPARTMENT TOTAL</b>	<b>\$1,708,989.82</b>	<b>\$203,836.31</b>	<b>\$65,549.03</b>	<b>\$1,657.54</b>	<b>\$1,980,032.70</b>
<b>WATER DEPARTMENT</b>					
ADAMS, TIMOTHY	\$5,628.00				\$5,628.00
BATES, DONALD	\$499.92				\$499.92
BILEK, ALEXANDRA	\$23,393.78	\$107.65			\$23,501.43
CAVANAUGH, GEORGE	\$249.96				\$249.96
CUMMINGS, SANDRA	\$61,136.64	\$2,898.72	\$609.02		\$64,644.38
CURRIE, SCOTT	\$52,069.90	\$1,219.74			\$53,289.64
ELDREDGE, JASON	\$44,076.90	\$13,683.05	\$425.98		\$58,185.93
GONSALVES, DANETTE	\$499.92				\$499.92
HICKS, STEVEN	\$56,819.34	\$12,442.38			\$69,261.72
LEVY, JESSE	\$5,200.00				\$5,200.00
MARSH, WELLESLEY	\$48,146.17	\$104.94	\$300.00		\$48,551.11
MILAN, DANA	\$43,351.27	\$13,019.41			\$56,370.68
NEWHARD, BERNARD	\$55,113.90	\$26,086.18	\$300.00		\$81,500.08
NICHOLSON, DAVID	\$44,640.48	\$871.20			\$45,511.68

NAME	BASE	OT	OTHER	DETAIL	TOTALS
PENINGER, WILLIAM	\$55,502.70	\$25,754.87	\$4,175.87		\$85,433.44
PICARD, TIMOTHY	\$35,752.72	\$2,815.68			\$38,568.40
PIZZANO, WILLIAM	\$12,114.72	\$124.08			\$12,238.80
REMILLARD, WILFRED	\$4,200.50				\$4,200.50
REUSS, MICHAEL	\$4,158.00				\$4,158.00
SALZILLO, FRANCES	\$1,584.00				\$1,584.00
SALZILLO, NEIL	\$58,734.46	\$32,346.54	\$4,401.55		\$95,482.55
SINCLAIR, JEREMY	\$20,915.73	\$1,516.06			\$22,431.79
SPARROW, PHILIP	\$47,653.95	\$11,227.36	\$3,216.30		\$62,097.61
SPRINGER, KELLY	\$13,653.12		\$300.00		\$13,953.12
STELMA, MICHAEL	\$1,872.00				\$1,872.00
THOMPSON, ALLIN	\$208.33				\$208.33
WIEGAND, CRAIG	\$91,757.26		\$2,752.71		\$94,509.97
<b>DEPARTMENT TOTAL</b>	<b>\$788,933.67</b>	<b>\$144,217.86</b>	<b>\$16,481.43</b>		<b>\$949,632.96</b>

#### CEMTERY DEPARTMENT

KELLEY, ROBBIN	\$41,331.20	\$370.04			\$41,701.24
<b>DEPARTMENT TOTAL</b>	<b>\$41,331.20</b>	<b>\$370.04</b>			<b>\$41,701.24</b>

#### HEALTH DEPARTMENT

BALLO, PATRICIA	\$29,316.57				\$29,316.57
CHAMPAGNE-LAWTON, PAULA	\$77,230.92		\$5,406.17		\$82,637.09
GENATOSSIO, CAROL	\$44,578.80		\$3,108.56		\$47,687.36
HOWARD, SANDRA	\$1,495.86				\$1,495.86
HOWELL, PAMELA	\$499.92				\$499.92
HURST, ALFRED	\$499.92				\$499.92
INSLEY, ROBERT	\$499.92				\$499.92
KOCOT, STANLEY	\$499.92				\$499.92
MORRIS, AMY	\$8,118.32	\$53.20			\$8,171.52
POLSELLI, MARK	\$20,740.35				\$20,740.35
SULLIVAN, JUDITH	\$41,002.40	\$123.06	\$2,912.97		\$44,038.43
WATSON, MARY JANE	\$499.92				\$499.92
<b>DEPARTMENT TOTAL</b>	<b>\$224,982.82</b>	<b>\$176.26</b>	<b>\$11,427.70</b>		<b>\$236,586.78</b>

#### COMMUNITY CENTER

ABERNATHY, SUSAN	\$5,027.88	\$51.48			\$5,079.36
ALLEN, M DORIS	\$15,348.56				\$15,348.56
CAREY, CAROLYN	\$68,260.90		\$300.00		\$68,560.90
DEFILIPPO, KATIE-ANN	\$1,320.00				\$1,320.00
KENDER, MALLORY	\$18,792.27				\$18,792.27
NEWTON, JUDITH	\$4,526.50				\$4,526.50
<b>DEPARTMENT TOTAL</b>	<b>\$113,276.11</b>	<b>\$51.48</b>	<b>\$300.00</b>		<b>\$113,627.59</b>

#### COUNCIL ON AGING

CROWELL, GALE	\$37,471.77		\$2,912.97		\$40,384.74
ELDREDGE, DANIEL	\$19,664.21		\$883.75		\$20,547.96
FOLEY, BARBARA-ANNE	\$65,003.09		\$1,595.11		\$66,598.20
JUSELL, SUSAN	\$45,988.20		\$300.00		\$46,288.20
LOOMIS, ELIZABETH	\$34,183.20				\$34,183.20
NORTON, SARA	\$16,440.00				\$16,440.00
OSBORN, AUDREY	\$1,026.80				\$1,026.80
RYDER, JANE	\$1,149.39				\$1,149.39
ST PIERRE, LINDA	\$5,893.55				\$5,893.55
WAGNER, HUGHES	\$13,841.02				\$13,841.02
<b>DEPARTMENT TOTAL</b>	<b>\$240,661.23</b>		<b>\$5,691.83</b>		<b>\$246,353.06</b>

NAME	BASE	OT	OTHER	DETAIL	TOTALS
<b>YOUTH COUNCELOR</b>					
HOUSE, SHEILA	\$65,003.09				\$65,003.09
<b>DEPARTMENT TOTAL</b>	<b>\$65,003.09</b>				<b>\$65,003.09</b>
<b>BROOKS LIBRARY</b>					
BENOIT, GORDON	\$8,697.67				\$8,697.67
BURKE, CARLA	\$8,250.21				\$8,250.21
CARPENTER, ANN	\$44,763.00	\$62.73	\$300.00		\$45,125.73
CENTRELLA, PATRICIA	\$31,318.90		\$2,343.13		\$33,662.03
CLINGAN, JOANNE	\$15,847.34				\$15,847.34
DAVIS, CHARDELL	\$6,359.99				\$6,359.99
EAGAR, LISA	\$5,414.11				\$5,414.11
ELDREDGE, ADRIENNE	\$2,227.50				\$2,227.50
FLAGG, FREDERICK	\$6,564.82				\$6,564.82
FLYNN, ANN	\$2,550.80				\$2,550.80
FOLEY, KYLE	\$33.08				\$33.08
HANSEN, NICOLE	\$31,826.50				\$31,826.50
HEWITT, VIRGINIA	\$75,058.36				\$75,058.36
INMAN, PHILLIP	\$9,859.11		\$102.02		\$9,961.13
KELLEY, LAURA	\$6,443.44				\$6,443.44
KRAFT, VINCENT	\$2,850.00				\$2,850.00
LEACH, JACQUELINE	\$4,120.64				\$4,120.64
MACEACHERN, JEANNE	\$1,159.44				\$1,159.44
MARTELL, SUZANNE	\$48,972.82	\$1,509.14	\$3,216.73		\$53,698.69
METZGER, MARY	\$4,282.42				\$4,282.42
MILAN, EMILY	\$12,058.27				\$12,058.27
NICHOLS, JUDITH	\$6,030.00				\$6,030.00
PAINE, PAMELA	\$23,727.87		\$300.00		\$24,027.87
PICKETT, JENNIFER	\$48,852.59	\$601.00			\$49,453.59
QUINLAN, LINDA	\$450.00				\$450.00
STELLO, MELISSA	\$1,646.58				\$1,646.58
<b>DEPARTMENT TOTAL</b>	<b>\$409,365.46</b>	<b>\$2,172.87</b>	<b>\$6,261.88</b>		<b>\$417,800.21</b>
<b>RECREATION DEPARTMENT</b>					
AMES HEMEON, LEE	\$42,824.88		\$3,286.26		\$46,111.14
BAKER, MADISON	\$4,365.25				\$4,365.25
BAKER, TAYLOR	\$7,053.75				\$7,053.75
BARBATO, ANDREW	\$160.00				\$160.00
BEEBE, ERIC	\$56,202.97		\$300.00		\$56,502.97
BIRCH, COURTNEY	\$275.00				\$275.00
BOWEN, ROBERT	\$810.00				\$810.00
BRAMER, NOELLE	\$3,419.00				\$3,419.00
BRISBANE, LAURA	\$180.00				\$180.00
BROWN, CHRISTOPHER	\$368.50				\$368.50
CALLAHAN, BRENNA	\$4,228.75				\$4,228.75
CALLAHAN, KILEY	\$3,196.75				\$3,196.75
CARTER, NICOLE	\$468.75				\$468.75
COHEN, ALYSSA	\$3,924.75				\$3,924.75
COLETTA, JOSEPH	\$5,322.75				\$5,322.75
CRAPULLI, KERI	\$1,218.00				\$1,218.00
DALEY, COREY	\$1,571.25				\$1,571.25
DEGROFF, CODY	\$60.50				\$60.50
DEMPSEY, ALYSA	\$4,299.00				\$4,299.00
DEMPSEY, CHRISTOPHER	\$231.00				\$231.00

NAME	BASE	OT	OTHER	DETAIL	TOTALS
DENONCOURT, MARGUERITE	\$2,660.00				\$2,660.00
DOMOS, JAKE	\$1,434.00				\$1,434.00
DRAY, MCKENZIE	\$1,290.00				\$1,290.00
DRISCOLL, ALEXA	\$390.50				\$390.50
ERICSON, MELISSA	\$2,058.25				\$2,058.25
FOLEY, ERIN	\$3,542.75				\$3,542.75
FOLEY, JILLIAN	\$3,998.25				\$3,998.25
FOLEY, MEGAN	\$292.50				\$292.50
FOX, PAUL	\$1,688.00				\$1,688.00
FRANKLIN, MYLES	\$4,068.75				\$4,068.75
FRASER, SUSAN	\$48,900.96		\$3,709.95		\$52,610.91
GILLIGAN, CONOR	\$3,112.50				\$3,112.50
HABERL, KIMBERLY	\$1,536.00				\$1,536.00
HART, JILLIAN	\$4,016.25				\$4,016.25
HEWITT, CLIFTON	\$3,014.00				\$3,014.00
HOSSFELD, WHITNEY	\$4,085.25				\$4,085.25
JELLEN, KRISTINA	\$5,752.50				\$5,752.50
KALBACH, LAUREN	\$2,526.75				\$2,526.75
KANE, TYLER	\$144.00				\$144.00
KAYE, PRESTON	\$2,672.50				\$2,672.50
LANCTOT, NINA	\$2,975.50				\$2,975.50
LEE, H BRENDON	\$5,125.00				\$5,125.00
MACDONALD, ROBERT	\$2,502.00				\$2,502.00
MAKER, STEPHANIE	\$1,377.50				\$1,377.50
MANTOS, CHRISTOPHER	\$312.50				\$312.50
MCDONALD, ALLIE	\$2,920.25				\$2,920.25
MCDONOUGH, KELLY	\$4,027.25				\$4,027.25
MONAHAN, BRIAN	\$5,554.50				\$5,554.50
NEARHOS, DIANA	\$4,396.25				\$4,396.25
NICKERSON, LILIA	\$157.50				\$157.50
PAGE, ALEXIS	\$162.00				\$162.00
PEACOCK, ROBERT	\$3,495.00				\$3,495.00
REED, EMILY	\$1,257.75				\$1,257.75
REZUKE, ERICA	\$3,410.25				\$3,410.25
REZUKE, NICHOLAS	\$390.50				\$390.50
RIDLEY, EVAN	\$3,307.50				\$3,307.50
SADOSKI, ANDREW	\$1,604.50				\$1,604.50
SHEA, KATIE	\$1,405.00				\$1,405.00
SLOANE, KELLEY	\$1,006.25				\$1,006.25
SMITH, REBECCA	\$543.20				\$543.20
SMITH, REBECCA	\$2,606.25				\$2,606.25
SWANSON, MEGHAN	\$6,855.00				\$6,855.00
TALHAM, AMANDA	\$1,367.00				\$1,367.00
TALHAM, ASHLEY	\$2,557.50				\$2,557.50
TOBIN, RILEY	\$4,279.00				\$4,279.00
TRIPP, ALISON	\$11,015.30				\$11,015.30
TRIPP, ALISON	\$3,150.00				\$3,150.00
VEALE, CHRISTOPHER	\$5,785.00				\$5,785.00
VEALE, JOHN	\$4,515.00				\$4,515.00
VEALE, KATHRYN	\$2,736.25				\$2,736.25
WARNER, BRYANT	\$322.00				\$322.00
WELCH, JILLIAN	\$363.00				\$363.00
WILDMAN, SARAH	\$192.50				\$192.50
WILSON, ALANA	\$5,281.50				\$5,281.50

NAME	BASE	OT	OTHER	DETAIL	TOTALS
WOODS, THOMAS	\$4,745.00				\$4,745.00
ZAKRZEWSKI, MICHAEL	\$3,555.00				\$3,555.00
<b>DEPARTMENT TOTAL</b>	<b>\$342,620.06</b>		<b>\$7,296.21</b>		<b>\$349,916.27</b>
<b>HARBOR</b>					
BICKERTON, STEPHEN	\$3,611.50				\$3,611.50
COYLE, JAMES	\$4,137.00				\$4,137.00
EASTMAN, JILL	\$2,320.00				\$2,320.00
HAMILTON, COLIN	\$1,020.00				\$1,020.00
KING, RICHARD	\$2,965.75				\$2,965.75
KUNZ, FRANCIS	\$5,845.00				\$5,845.00
LEACH, THOMAS	\$77,230.94		\$5,706.77		\$82,937.71
MANN, RYAN	\$771.00				\$771.00
MORRIS, MICHELLE	\$36,979.60		\$300.00		\$37,279.60
O'BRIEN, MATTHEW	\$2,518.00				\$2,518.00
PROFT, HEINZ	\$73,581.12		\$2,965.00		\$76,546.12
RAE, WILLIAM	\$986.00				\$986.00
SAWYER, PETER	\$6,539.00				\$6,539.00
TELESMANICK, THOMAS	\$36,747.92	\$159.06	\$450.00		\$37,356.98
VANDYCK, JACKSON	\$1,020.00				\$1,020.00
<b>DEPARTMENT TOTAL</b>	<b>\$256,272.83</b>	<b>\$159.06</b>	<b>\$9,421.77</b>		<b>\$265,853.66</b>
<b>GOLF</b>					
AARON, ROBERT	\$2,354.00	\$49.50			\$2,403.50
BAILEY, DAVID	\$6,683.50				\$6,683.50
BERNDT, KATHLEEN	\$7,323.50				\$7,323.50
BERNDT, WILLIAM	\$6,955.75				\$6,955.75
BOUTIN, NORMAND	\$13,356.00	\$909.00			\$14,265.00
BURKE, WILLIAM	\$4,647.50				\$4,647.50
CANTO, RICHARD	\$44,808.49	\$890.59	\$3,274.57		\$48,973.65
COSKER, WILLIAM	\$14,451.00	\$1,381.50			\$15,832.50
DOMOS, PAMELA	\$27,667.99		\$854.59		\$28,522.58
DONOVAN, ROBERT	\$9,968.24	\$1,701.60			\$11,669.84
DUDECK, GILLIAN	\$2,450.00				\$2,450.00
FEDE, JOSEPH	\$3,355.00				\$3,355.00
FERNANDEZ, SHAWN	\$77,230.94	\$221.93	\$1,544.62		\$78,997.49
GALEOTA, RALPH	\$6,126.00				\$6,126.00
GAUDET, PHILIP	\$4,533.29				\$4,533.29
HINDS, ROGER	\$420.00				\$420.00
HOYE, DENNIS	\$86,566.90		\$4,209.10		\$90,776.00
JAZWINSKI, EDWIN	\$9,993.50	\$709.50			\$10,703.00
JEFFERSON, RAY	\$5,850.00				\$5,850.00
LANGLOIS, DEAN	\$40,966.56	\$3,693.47	\$3,006.67		\$47,666.70
LAVIERI, JOSEPH	\$6,189.25				\$6,189.25
LYNCH, BRIAN	\$5,441.00				\$5,441.00
MACFARLAND, LANCE	\$5,749.75				\$5,749.75
MCCARTHY, JOHN	\$4,728.75				\$4,728.75
MCNULTY, JOSEPH	\$47,065.32		\$2,162.85		\$49,228.17
MELLETT, THOMAS	\$5,941.00				\$5,941.00
MINGLE, KATHLEEN	\$6,792.25				\$6,792.25
MULLENS, WILLIAM	\$6,458.00				\$6,458.00
O'HARA, JULIE	\$5,781.50				\$5,781.50
QUESNEL, J BERNARD	\$5,125.00				\$5,125.00
RIVARD, RAYMOND	\$3,928.00				\$3,928.00

NAME	BASE	OT	OTHER	DETAIL	TOTALS
ROSE, GILBERT	\$42,824.96	\$2,148.51	\$3,136.25		\$48,109.72
RUANE, THOMAS	\$5,908.75				\$5,908.75
RYAN, MARTIN	\$2,170.00				\$2,170.00
RYDER, JUSTIN	\$3,327.50	\$90.75			\$3,418.25
RYDER, RAIN	\$43,645.28	\$3,830.31	\$3,436.25		\$50,911.84
SANNICANDRO, CHRIS	\$6,443.25	\$251.63			\$6,694.88
SCRIBNER, BRADLEY	\$13,200.00	\$1,579.50			\$14,779.50
SIMS, FRANCIS	\$9,724.00				\$9,724.00
SMITH, ALAN	\$40,156.80	\$1,790.70	\$4,255.92		\$46,203.42
ST PIERRE, SCOTT	\$3,496.00	\$224.25			\$3,720.25
STEWART, ALLAN	\$5,062.50				\$5,062.50
WALKLEY, ANDREW	\$240.00				\$240.00
WALKLEY, CHRISTOPHER	\$2,082.50				\$2,082.50
<b>DEPARTMENT TOTAL</b>	<b>\$657,189.52</b>	<b>\$19,472.74</b>	<b>\$25,880.82</b>		<b>\$702,543.08</b>
<b>GRAND TOTAL</b>					<b>\$13,716,935.54</b>

# Citizens Activity Record Form

## Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

### CITIZENS ACTIVITY RECORD PROGRAM

#### BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name \_\_\_\_\_

Street/P.O. Box \_\_\_\_\_

Town \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

Occupation \_\_\_\_\_

#### LIST IN ORDER OF PREFERENCE

##### **PLANNING AND PRESERVATION**

- ☐ Agricultural Commission
- ☐ Architectural Advisory Committee
- ☐ **\*Board of Appeals**
- ☐ Brooks Academy Museum Commission
- ☐ Building Code Board of Appeals
- ☐ Bylaw/Charter Review Committee
- ☐ Community Preservation Committee
- ☐ **\*Conservation Commission**
- ☐ Cultural Council
- ☐ Citizen's Advisory for CWMP
- ☐ Herring River Watershed Study Committee
- ☐ Historical /Historic District Commission
- ☐ **\*Planning Board**
- ☐ Real Estate, Open Space & Land Bank Committee
- ☐ Town Forest Committee
- ☐ Traffic Safety Committee
- ☐ Trail Committee
- ☐ Utility & Energy Conservation Commission
- ☐ OTHER \_\_\_\_\_

##### **OTHER**

- ☐ **\*Board of Assessors**
- ☐ **\*Board of Health**
- ☐ Cablevision Advisory Committee
- ☐ Capital Outlay Committee
- ☐ Cemetery Commission
- ☐ Channel 18 Advisory Committee
- ☐ Community Center Facilities Committee
- ☐ Constable
- ☐ Council on Aging
- ☐ Disability Rights Committee
- ☐ Finance Committee
- ☐ Harwich Housing Committee
- ☐ Herring Supervisor (Voluntary)
- ☐ Human Services Advisory Committee
- ☐ Shellfish Constable (Voluntary)
- ☐ Technology Committee
- ☐ Treasure Chest Volunteers
- ☐ Water Quality Task Force
- ☐ Youth Services Committee
- ☐ Voter Information Committee

##### **RECREATION**

- ☐ Bikeways Committee
- ☐ Golf Committee
- ☐ Recreation & Youth Commission
- ☐ Waterways Committee

**\* Please include a resume with form**

## TOWN OF HARWICH - TELEPHONE NUMBERS

### TOWN OFFICES

Animal Control Officer . . . . .	430-7565
Board of Assessors . . . . .	430-7503
Building Department . . . . .	430-7506
Cemetery Commission . . . . .	430-7549
Channel 18 . . . . .	430-7569
Community Center . . . . .	430-7568
Conservation Commission . . . . .	430-7538
Conservation Director . . . . .	430-7538
Council on Aging . . . . .	430-7550
Outreach Program . . . . .	430-7551
Disposal Area Scalehouse . . . . .	430-7558
Family Resource Center . . . . .	430-7216
Harbormaster . . . . .	430-7532
Harbor Workshop . . . . .	430-7529
Health Department . . . . .	430-7509
Department of Public Works . . . . .	430-7555
Inspectors (Gas, Wiring, Plumbing) . . . . .	430-7507
Planning Board . . . . .	430-7511
Recreation & Youth . . . . .	430-7553
Recreation Director's Office . . . . .	430-7554
Beach Sticker Sellers (June - Labor Day) . . . . .	430-7638
Selectmen's Office . . . . .	430-7513
TTY (For the Hearing Impaired) . . . . .	430-7537
Town Accountant . . . . .	430-7518
Town Administrator . . . . .	430-7513
Town Clerk . . . . .	430-7516
Town Engineer . . . . .	430-7508
Town Nurse . . . . .	430-7505
Town Planner . . . . .	430-7511
Town Treasurer/Tax Collector . . . . .	430-7501
Veterans' Agent . . . . .	430-7510
Water Department . . . . .	432-0304
Youth Counselor . . . . .	430-7836

### LIBRARIES

Brooks Free Library . . . . .	430-7562
Chase Library . . . . .	432-2610
Harwich Port Library . . . . .	432-3320

### CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop . . . . .	430-5234
Maintenance . . . . .	430-7561
Tee Times . . . . .	430-7560

### SCHOOL DEPARTMENT

Business Office . . . . .	430-7203
Elementary School . . . . .	430-7216
Middle School . . . . .	430-7212
High School . . . . .	430-7207
Superintendent of Schools . . . . .	430-7200

\*\*\*\* ALL EMERGENCY CALLS . . . . . 911 \*\*\*\*

### POLICE DEPARTMENT

Emergency Calls . . . . .	432-1212
Other Calls . . . . .	430-7541

### FIRE DEPARTMENT

Emergency Calls . . . . .	432-2323
Other Calls . . . . .	430-7546

