



# TOWN OF HARWICH 2016 ANNUAL REPORTS

Front Cover Photo: Atlantic Avenue Beach, Harwich Port

Photo Taken By: Amy Usowski, Harwich Conservation Administrator

# 2016 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

## HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2016



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## **CITIZENS ACTIVITY FORM**

# ***IN MEMORIAM***

## ***2016***

MARY CLARKE  
Elementary School Building Committee

EDWARD ETSTEN  
Board of Registrars  
Cable Advisory Committee

ARVID GROSWALD  
Finance Committee

MARTIN MORAN  
Town Engineer

ARTHUR "PETE" WATSON  
Capital Outlay Committee  
Finance Committee

*We remember those who have passed away and are grateful  
for their years of faithful service given to the Town of Harwich*



# ***HALL OF FAME INDUCTEES*** ***2016***

David R. Scannell

Hannah Small Stokes



# ***GIFTS TO THE TOWN 2016***

Ora Gaylord Arooth Trust

Peter Donovan

Harwich Fire Association

Harwich Garden Club

Harwich Mariners Athletic Association

Hans Keijser

Brendan O'Reilly

Brian Paradee

***With gratitude for your thoughtfulness and generosity  
on behalf of the residents of the Town of Harwich.***



# ADMINISTRATION

## Elected Town Officers - 2016

---

### BOARD OF SELECTMEN

|                             |                       |
|-----------------------------|-----------------------|
| Michael D. MacAskill, Chair | Term expires May 2019 |
| Julie E. Kavanagh, Clerk    | Term expires May 2019 |
| Jannell M. Brown            | Term expires May 2018 |
| Peter S. Hughes, Vice Chair | Term expires May 2017 |
| Angelo S. La Mantia         | Term expires May 2017 |

### HOUSING AUTHORITY

|   |                       |
|---|-----------------------|
| Sandra Woodbridge                             | Term expires May 2021 |
| Judith Underwood                              | Term expires May 2020 |
| Randall Pond                                  | Term expires May 2019 |
| Robert MacCready, Chairman                    | Term expires May 2017 |
| Executive Director: John Stewart              |                       |
| Recognition to: Shannon McManus; Carol Thayer |                       |

### MODERATOR

|                       |                       |
|-----------------------|-----------------------|
| Michael D. Ford, Esq. | Term expires May 2018 |
|-----------------------|-----------------------|

### MONOMOY REGIONAL SCHOOL COMMITTEE

|                          |                       |
|--------------------------|-----------------------|
| Donna Richardson         | Term expires May 2019 |
| Robert T. Russell        | Term expires May 2018 |
| Sharon Stout             | Term expires May 2017 |
| Brian Widegren, Chairman | Term expires May 2017 |

### TOWN CLERK

|                   |                       |
|-------------------|-----------------------|
| Anita N. Doucette | Term expires May 2019 |
|-------------------|-----------------------|

### TRUSTEES, BROOKS FREE LIBRARY

|                    |                       |
|--------------------|-----------------------|
| William D. Crowell | Term expires May 2019 |
| Ann B. Emerson     | Term expires May 2019 |
| Joan McCarty       | Term expires May 2018 |
| Jeannie S. Wheeler | Term expires May 2018 |
| Kathleen Remillard | Term expires May 2018 |
| Mary Warde, Chair  | Term expires May 2017 |
| Joanne Brown       | Term expires May 2017 |

## **WATER COMMISSIONERS**

|                      |                       |
|----------------------|-----------------------|
| Danette Gonsalves    | Term expires May 2019 |
| Gary Carreiro, Chair | Term expires May 2018 |
| Allin P. Thompson    | Term expires May 2017 |

## **BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED**

Edward J. McManus - Harwich Representative

## **BARNSTABLE COUNTY COMMISSIONER - ELECTED**

Leo Cakounes

## **APPOINTED BY THE MODERATOR**

### **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

|                   |                       |
|-------------------|-----------------------|
| Robert J. Furtado | Term expires May 2019 |
| Lyman E. Culver   | Term expires May 2017 |

### **FINANCE COMMITTEE**

|                      |                            |
|----------------------|----------------------------|
| Jon Chorey           | Term expires June 30, 2019 |
| Laurie Gillespie-Lee | Term expires June 30, 2019 |
| Noreen Donahue       | Term expires June 30, 2019 |
| Dana DeCosta         | Term expires June 30, 2018 |
| Jack Brown           | Term expires June 30, 2018 |
| Edward J. McManus    | Term expires June 30, 2018 |
| Richard A. Larios    | Term expires June 30, 2018 |
| Larry Ballantine     | Term expires June 30, 2017 |
| Mark Ameres          | Term expires June 30, 2017 |

### **SURVEYOR OF WOOD & LUMBER**

|                |                       |
|----------------|-----------------------|
| David Riquinha | Term expires May 2017 |
|----------------|-----------------------|

### **TRUSTEES, CALEB CHASE FUND**

|                     |                       |
|---------------------|-----------------------|
| James Simpson, Esq. | Term expires May 2019 |
| Robert Doane        | Term expires May 2019 |
| Paul V. Doane       | Term expires May 2017 |

## **APPOINTED BY THE BOARD OF SELECTMEN**

### **BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE**

|   |                 |
|---|-----------------|
| John Rendon, Regular Member/Representative    | Term Indefinite |
| Mark Russell, Alternate Member/Representative | Term Indefinite |

**BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND  
ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO - Alternate Representative

**BARNSTABLE COUNTY WASTE MANAGEMENT  
ADVISORY COMMITTEE**

Lincoln S. Hooper

Term Indefinite

**BARNSTABLE COUNTY "HOME" CONSORTIUM  
ADVISORY COUNCIL**

Cindi Maule

Term expires January 31, 2017

**CAPE COD COMMISSION REPRESENTATIVE**

Jacqueline Etsten

Term expires April 24, 2017

**CAPE COD JOINT TRANSPORTATION  
COMMISSION REPRESENTATIVE**

Lincoln Hooper

Term expires on June 30, 2017

David Spitz, Alternate

Term expires on June 30, 2017

**CAPE LIGHT COMPACT REPRESENTATIVE**

Barry Worth

Valerie Bell, Alternate

**CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

Robert Cafarelli

Term expires June 30, 2017

**FIRE CHIEF / FOREST WARDEN**

Chief Norman Clarke

**CHIEF OF POLICE**

Chief David Guillemette

**EMERGENCY MANAGEMENT DIRECTOR**

Lee Culver

**COUNCIL OF SEMASS COMMUNITIES**

Lincoln Hooper

Term Indefinite

Michael Kiernan

Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/  
WHARFINGER/SHELLFISH CONSTABLE**

John Rendon, Harbormaster

Term expires June 30, 2017

Heinz M. Proft, Natural Resources

Term expires June 30, 2017

**HAZARDOUS MATERIALS COORDINATOR**

Norman Clark, Fire Chief

**HEALTH OFFICER**

Carol A. Topolewski, M.D.

Term expires June 30, 2017

**LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE**

Paula J. Champagne, RS, CHO

Term expires June 30, 2017

**LOWER CAPE COMMUNITY DEVELOPMENT  
CORPORATION BOARD**

Patricia Whalen

Term Indefinite

**MUNICIPAL COORDINATOR FOR TOXIC WASTE**

Chief Norman Clarke

**OIL SPILL COORDINATOR**

Chief Norman Clarke

Term expires June 30, 2017

**RIGHT-TO-KNOW COORDINATOR FOR HAZARDOUS MATERI-  
ALS**

Captain Scot Tyldesley

Term expires June 30, 2017

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE  
HEALTH AND HUMAN SERVICES COALITION  
REGIONAL SMALL CITIES GRANT FOR CHILD CARE  
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative

Susan Peterson, Child Care Representative

**FINANCE DIRECTOR/TOWN ACCOUNTANT**

Andrew Gould

**TOWN COUNSEL**

Kopelman & Paige, P.C.

Term Indefinite

**TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS**

Michael D. Ford, Esq.

Term Indefinite

James E. Coppola, Esq.

Term Indefinite

**LABOR COUNSEL**

Feeney & Brown

Term Indefinite

## **AGRICULTURAL COMMISSION**

|                                |                            |
|--------------------------------|----------------------------|
| Erin Germain                   | Term expires June 30, 2019 |
| Laura Schaub                   | Term expires June 30, 2018 |
| Wayne Coulson                  | Term expires June 30, 2018 |
| John Sennott, Chair            | Term expires June 30, 2017 |
| Ed Hall                        | Term expires June 30, 2017 |
| Brent Hemeon, Alternate member | Term expires June 30, 2017 |

## **ARCHITECTURAL ADVISORY COMMITTEE**

|                            |                            |
|----------------------------|----------------------------|
| Virginia Doyle             | Term expires June 30, 2019 |
| Nancy Pollard              | Term expires June 30, 2018 |
| Anthony Compton            | Term expires June 30, 2018 |
| Barbara S. Josselyn, Chair | Term expires June 30, 2017 |
| Elizabeth Groves           | Term expires June 30, 2016 |
| Recognition to: Kim Robbie |                            |

## **BIKEWAYS COMMITTEE**

7 members / 3 year terms

|                               |                            |
|-------------------------------|----------------------------|
| Michael Glynn                 | Term expires June 30, 2019 |
| Bruce Paige                   | Term expires June 30, 2018 |
| Francis Salewski, Chairman    | Term expires June 30, 2018 |
| Shanna Nealy                  | Term expires June 30, 2018 |
| Dennis Mozzer, Vice Chair     | Term expires June 30, 2017 |
| Eric Levy                     | Term expires June 30, 2017 |
| Recognition to Leonard Sarver |                            |

## **BOARD OF APPEALS – REGULAR MEMBERS**

|                   |                            |
|-------------------|----------------------------|
| Franco Previd     | Term expires June 30, 2019 |
| Dean Hederstedt   | Term expires June 30, 2019 |
| David Ryer, Chair | Term expires June 30, 2018 |
| John Burke        | Term expires June 30, 2018 |
| Kathleen Muller   | Term expires June 30, 2017 |

## **BOARD OF APPEALS - ASSOCIATE MEMBERS**

|   |                            |
|---|----------------------------|
| Joseph Campbell                           | Term expires June 30, 2018 |
| Joseph Donoghue                           | Term expires June 30, 2017 |
| James T. Hilliard                         | Term expires June 30, 2017 |
| Recognition to: Paul Doane; Gary Carriero |                            |

## **BOARD OF ASSESSORS**

|                         |                            |
|-------------------------|----------------------------|
| Jay Kavanaugh           | Term expires June 30, 2019 |
| Richard Waystack, Chair | Term expires June 30, 2018 |
| Bruce Nightingale       | Term expires June 30, 2017 |

### **BOARD OF HEALTH**

|                |                            |
|----------------|----------------------------|
| Robert Insley  | Term expires June 30, 2019 |
| Cynthia Bayerl | Term expires June 30, 2019 |
| Pamela Howell  | Term expires June 30, 2018 |
| Frank Boyle    | Term expires June 30, 2017 |

### **BOARD OF REGISTRARS**

|                   |                            |
|-------------------|----------------------------|
| Susan Mills       | Term expires June 30, 2019 |
| Raymond Gottwald  | Term expires June 30, 2018 |
| Dorothy Parkhurst | Term expires June 30, 2017 |

### **BROOKS ACADEMY MUSEUM COMMITTEE**

|                             |                            |
|-----------------------------|----------------------------|
| Sandra Hall                 | Term expires June 30, 2018 |
| Barry Knowles               | Term expires June 30, 2018 |
| Jeremy Gingras, Chairman    | Term expires June 30, 2018 |
| Peggy Rose                  | Term expires June 30, 2018 |
| Recognition to: Patti Smith |                            |

### **CAPITAL OUTLAY COMMITTEE**

|                          |                            |
|--------------------------|----------------------------|
| Bruce Nightingale        | Term expires June 30, 2019 |
| Joseph McParland         | Term expires June 30, 2019 |
| Dana De Costa            | Term expires June 30, 2018 |
| Richard Larios, Chairman | Term expires June 30, 2018 |
| Christopher Harlow       | Term expires June 30, 2018 |
| Peter Wall               | Term expires June 30, 2017 |
| Robert George            | Term expires June 30, 2017 |

### **CEMETERY COMMISSION**

Robbin Kelley, Cemetery Administrator

|                          |                            |
|--------------------------|----------------------------|
| Warren Nichols, Chairman | Term expires June 30, 2019 |
| Cynthia Eldredge         | Term expires June 30, 2018 |
| Wil Remillard            | Term expires June 30, 2017 |

### **COMMUNITY CENTER FACILITIES COMMITTEE**

|                                   |                            |
|-----------------------------------|----------------------------|
| William Griswald                  | Term expires June 30, 2019 |
| Brian Power                       | Term expires June 30, 2017 |
| Lee Culver, Chairman (Recreation) | Term expires June 30, 2017 |
| Francois Marin (Council on Aging) | Term expires June 30, 2017 |



## **COMMUNITY PRESERVATION COMMITTEE**

|  |                            |
|--|----------------------------|
| Cindi Maule (Selectmen)                      | Term expires June 30, 2018 |
| David Nixon (Recreation & Youth)             | Term expires June 30, 2018 |
| Katherine Green (Real Estate and Open Space) | Term expires June 30, 2018 |
| Walter Diggs (Conservation Commission)       | Term expires June 30, 2017 |
| Robert Bradley (Historical Commission)       | Term expires June 30, 2017 |
| James Atkinson (Planning Board)              | Term expires June 30, 2017 |
| Robert MacCready, (Housing Authority), Chair | Term expires June 30, 2016 |
| Daniel Tworek (Selectmen)                    | Term expires June 30, 2016 |

## **CONSERVATION COMMISSION**

Amy Usowski, Conservation Agent

|  |                            |
|--|----------------------------|
| Ernest Crabtree                                  | Term expires June 30, 2019 |
| Rob Mador  | Term expires June 30, 2019 |
| Bradford Chase                                   | Term expires June 30, 2018 |
| John Rossetti                                    | Term expires June 30, 2018 |
| Carolyn O'Leary                                  | Term expires June 30, 2018 |
| Walter Diggs, Chairman                           | Term expires June 30, 2017 |
| Recognition to: Robert Hartwell; Robert Sarantis |                            |

## **CONSTABLES**

|                |                            |
|----------------|----------------------------|
| David Robinson | Term expires June 30, 2018 |
| Gerald Beltis  | Term expires June 30, 2018 |

## **COUNCIL ON AGING**

Barbara-Anne Foley, Director

|                         |                            |
|-------------------------|----------------------------|
| Ralph Smith             | Term expires June 30, 2019 |
| Lee Culver              | Term expires June 30, 2019 |
| Adrienne Johnson, Chair | Term expires June 30, 2018 |
| Richard Waystack        | Term expires June 30, 2018 |
| James Mangan            | Term expires June 30, 2018 |
| Michael T. Smith        | Term expires June 30, 2017 |
| Joseph Johnson          | Term expires June 30, 2017 |

## **CULTURAL COUNCIL**

|  |                            |
|--|----------------------------|
| Joan Sacchetti   | Term expires June 30, 2019 |
| Sharon Mitchell  | Term expires June 30, 2019 |
| Anne Leete   | Term expires June 30, 2018 |
| Deborah Ferry  | Term expires June 30, 2018 |
| Tina Games Evans, Chair  | Term expires June 30, 2018 |
| Lorraine Bossi   | Term expires June 30, 2017 |
| Rosann Donahue   | Term expires June 30, 2017 |
| Rose Ann Clark   | Term expires June 30, 2017 |
| Recognition to: Lynn Schweinhaut; Florence Lofberg; Lynn Lavieri |                            |

## DESIGNER SELECTION REVIEW

Robert Cafarelli, Town Engineer

### GOLF COMMITTEE

|                      |                            |
|----------------------|----------------------------|
| Martha Duffy         | Term expires June 30, 2019 |
| Clement Smith, Chair | Term expires June 30, 2019 |
| Jeff Williams        | Term expires June 30, 2018 |
| John Wheeler         | Term expires June 30, 2018 |
| Bob Kingsbury        | Term expires June 30, 2018 |
| Thomas P. Johnson    | Term expires June 30, 2017 |
| John F. Crook        | Term expires June 30, 2017 |

### HISTORIC DISTRICT/HISTORICAL COMMISSION

|                                      |                            |
|--------------------------------------|----------------------------|
| Greg Winston, Chairman               | Term expires June 30, 2019 |
| Robert Bradley                       | Term expires June 30, 2019 |
| Mary Maslowski                       | Term expires June 30, 2018 |
| Barbara Dowd                         | Term expires June 30, 2018 |
| Jeanne Steiner                       | Term expires June 30, 2018 |
| Robert Doane                         | Term expires June 30, 2017 |
| Gayle Carroll                        | Term expires June 30, 2017 |
| Patricial Scarnici, <i>Alternate</i> | Term expires June 30, 2017 |
| Joseph Powers, <i>Alternate</i>      | Term expires June 30, 2017 |
| Recognition to: Miranda Dupuy        |                            |

### HOUSING COMMITTEE, HARWICH

|   |                            |
|---|----------------------------|
| Cindi Maule                                       | Term expires June 30, 2018 |
| Julia Eldredge                                    | Term expires June 30, 2018 |
| Arthur Bodin                                      | Term expires June 30, 2018 |
| Amy Harris  | Term expires June 30, 2017 |
| Claudia Williams                                  | Term expires June 30, 2017 |
| Recognition to: Mary Louise Secola, John McGillan |                            |

### PLANNING BOARD

|   |                            |
|---|----------------------------|
| James Atkinson                          | Term expires June 30, 2019 |
| Linda Cebula                            | Term expires June 30, 2019 |
| Larry Brophy                            | Term expires June 30, 2019 |
| Joseph McParland                        | Term expires June 30, 2019 |
| Allan Peterson                          | Term expires June 30, 2019 |
| Peter De Bakker                         | Term expires June 30, 2018 |
| Mary Maslowski, <i>Alternate</i>        | Term expires June 30, 2018 |
| Tom Stello                              | Term expires June 30, 2017 |
| David Harris, <i>Alternate</i>          | Term expires June 30, 2017 |
| Recognition to: Al Atkinson; Joan Kozar |                            |

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE  
STEERING COMMITTEE**

Indefinite Term

Allin Thompson

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE  
TECHNICAL RESOURCE COMMITTEE**

Terms Indefinite

John Rendon (Harbormaster)  
Heinz Proft (NRO)

David Spitz, Town Planner

**REAL ESTATE & OPEN SPACE COMMITTEE**

|                                      |                            |
|--------------------------------------|----------------------------|
| John Preston                         | Term expires June 30, 2019 |
| Elaine Shovlin                       | Term expires June 30, 2018 |
| Katherine Green, Chair               | Term expires June 30, 2018 |
| Marcia Thorngate Smith               | Term expires June 30, 2018 |
| Robert Thomas                        | Term expires June 30, 2018 |
| David Callaghan                      | Term expires June 30, 2017 |
| Recognition to: Wendy Woods-Hartwell |                            |

**RECREATION & YOUTH COMMISSION**

Eric Beebe, Director

|                      |                            |
|----------------------|----------------------------|
| Francis Crowley      | Term expires June 30, 2019 |
| Vahan Khachadoorian  | Term expires June 30, 2019 |
| Lee Culver           | Term expires June 30, 2018 |
| David Sadoski        | Term expires June 30, 2018 |
| John Mahan, Chairman | Term expires June 30, 2018 |
| David Nixon          | Term expires June 30, 2017 |
| Janet Bowers         | Term expires June 30, 2017 |

**SAQUATUCKET DEVELOPMENT COMMITTEE**

7-Members – 1 year term

|  |                                     |
|--|-------------------------------------|
| John Rendon, Harbormaster              | Amy Usowski (Conservation Agent)    |
| Matt Hart (Waterways)                  | Dean Knight (Selectmen appointment) |
| Kent Drushella (Selectmen appointment) |                                     |
| Jane Fleming (Conservation Commission) |                                     |

**SHELLFISH CONSTABLES (VOLUNTARY)**

Terms Expire June 30, 2016

James Coyle  
Dean Knight

Ron Saulnier

### **TOWN FOREST COMMITTEE**

|                              |                            |
|------------------------------|----------------------------|
| Raymond L. Thacher, Chairman | Term expires June 30, 2018 |
| Tim Millar                   | Term expires June 30, 2018 |

### **TRAFFIC SAFETY COMMITTEE**

5-7 members – 3 year terms

|                                 |                            |
|---------------------------------|----------------------------|
| Robert Cafarelli, Town Engineer | Term expires June 30, 2019 |
| Chief David Guillemette, Police | Term expires June 30, 2018 |
| Jerry Scannell                  | Term expires June 30, 2018 |
| Gerald Beltis, Chairman         | Term expires June 30, 2017 |
| Lincoln Hooper, DPW             | Term expires June 30, 2017 |

### **TRAILS COMMITTEE**

9 members – 3 year terms

|   |                            |
|---|----------------------------|
| Allan Peterson (Planning)                                     | Term expires June 30, 2019 |
| Liz Dubuque   | Term expires June 30, 2019 |
| Wayne Stone   | Term expires June 30, 2018 |
| Ron Saulnier  | Term expires June 30, 2018 |
| Gerri Schumann  | Term expires June 30, 2017 |
| Matthew Cushing, Chairman                                     | Term expires June 30, 2017 |
| David Callaghan (Real Estate)                                 | Term expires June 30, 2017 |
| Recognition to: Bruce Nightingale; Chet Berg, Robert Sarantis |                            |

### **TREASURE CHEST VOLUNTEER COMMITTEE**

|                   |                            |
|-------------------|----------------------------|
| Elizabeth Watkins | Term expires June 30, 2019 |
| Eric Fahle        | Term expires June 30, 2018 |
| Mark Koopman      | Term expires June 30, 2018 |
| Berry Jones       | Term expires June 30, 2018 |
| Sheila Eldredge   | Term expires June 30, 2017 |
| Cynthia Nunes     | Term expires June 30, 2017 |

### **ALTERNATE MEMBER TO TREASURE CHEST**

|                |                            |
|----------------|----------------------------|
| Mella Navickas | Term expires June 30, 2019 |
|----------------|----------------------------|

### **UTILITY & ENERGY CONSERVATION COMMISSION**

|                             |                            |
|-----------------------------|----------------------------|
| Larry Cole                  | Term expires June 30, 2019 |
| Terry Hayden                | Term expires June 30, 2019 |
| Darren Glidden              | Term expires June 30, 2018 |
| Valerie Bell                | Term expires June 30, 2017 |
| Recognition to: Barry Worth |                            |

### **VOTER INFORMATION COMMITTEE**

|                        |                            |
|------------------------|----------------------------|
| Christina Joyce, Chair | Term expires June 30, 2019 |
| Peggy Rose             | Term expires June 30, 2018 |
| Tina Games Evans       | Term expires June 30, 2018 |
| Emily Milan            | Term expires June 30, 2018 |
| Joanne Rys             | Term expires June 30, 2017 |

### **WASTE WATER IMPLEMENTATION COMMITTEE**

|                                |                            |
|--------------------------------|----------------------------|
| Peter De Bakker, Chairman      | Term expires June 30, 2019 |
| Robert Cafarelli               | Term expires June 30, 2019 |
| Allin Thompson, Clerk          | Term expires June 30, 2018 |
| Danette Gonzalves              | Term expires June 30, 2018 |
| Christopher Harlow, Vice Chair | Term expires June 30, 2017 |
| Heinz Proft                    | Term expires June 30, 2017 |
| Jeremy Gingras                 | Term expires June 30, 2017 |

### **WATERWAYS COMMITTEE**

|                               |                            |
|-------------------------------|----------------------------|
| Stephen Root                  | Term expires June 30, 2019 |
| Thomas Themistos              | Term expires June 30, 2019 |
| Joseph Johnson                | Term expires June 30, 2018 |
| Mort Terry                    | Term expires June 30, 2018 |
| Daniel Casey                  | Term expires June 30, 2018 |
| W. Matthew Hart, Chair        | Term expires June 30, 2017 |
| Cameron Smith                 | Term expires June 30, 2017 |
| Daniel Hall, <i>Alternate</i> | Term expires June 30, 2017 |

### **YOUTH SERVICES COMMITTEE**

|  |                            |
|--|----------------------------|
| Sheila House, Youth & Family Counselor |                            |
| Barbara Segal                          | Term expires June 30, 2019 |
| Robin Titus                            | Term expires June 30, 2018 |
| Brooke Canada                          | Term expires June 30, 2018 |
| Julia Eldredge                         | Term expires June 30, 2018 |
| James B. Hartley                       | Term expires June 30, 2017 |
| Recognition to: Sharon Stover-Gleason  |                            |

## *Report of the* **Board of Selectmen**

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The significant work that our Board undertakes, with the support of the town employees and the community often spans the course of multiple years, but 2016 saw the completion of two very important projects: Muddy Creek Bridge and the Artificial Reef off Saquatucket Harbor. The health of our waters is foremost in the plans that the Board is engaged in and the completion of the bridge will significantly enhance the tidal flow in Muddy Creek and Pleasant Bay and contribute to the restoration of 56 acres of critical wetlands. We thank all those who contributed their time and resources to this project, especially our neighbors in Chatham and our State partners. In March, the deployment of recycled material, including rubble from the demolition of our beloved Harwich High School, furnished the construction of a 9.9 acre artificial reef off Saquatucket Harbor. With the help of the Division of Marine Fisheries, the reef will bring back ground fisheries and improve the underwater environment of Nantucket Sound. Initial monitoring already shows schools of several fish species enjoying their new home. Water in many forms is the driving factor behind the road map the Town is creating for its future and is intertwined with all planning the Town is engaged in.

To that end, in March, the Town submitted a Comprehensive Wastewater Management Plan and Single Environmental Report. The Plan, to be implemented over the next 40 years, focuses on the protection and restoration of valuable water resources and is extremely important to maintain the quality of life and economic well-being of the Town. In April, the Town engaged in a multi-board, multi-agency Waste Water Summit to review the details of the Management Plan. It is clear to this Board that the next significant step is to engage and educate our citizens in understanding the importance of implementation. Even though the cost of wastewater planning is high, the cost of doing nothing would be devastating to the future of our Town.

A critical piece of the wastewater puzzle is to broker an Inter-municipal Agreement with the Town of Chatham to make the connection of the Town's wastewater collection system to the Town of Chatham's wastewater treatment plant. The importance of this commitment will avoid the Town having to spend millions of dollars to build its own facility in the immediate future. The Board is still actively engaged in finishing the details of the agreement with the Town of Chatham and values the partnerships, particularly in solving Cape-wide issues with our neighboring towns. Though the Board endeavored to bring forward a Sewer Use General Bylaw, it was determined that more work, including citizen outreach needed to be completed. The conclusion of both the

agreement with Chatham and Sewer Use Regulations & Rules will be in the front line of items the Board hopes to accomplish in 2017.

Many important articles were in the forefront at the May Annual Town Meeting, including the Reconstruction of Saquatucket Marina and the institution of a town-wide Road Maintenance program. Both of these substantial projects were also supported at the ballot and will greatly contribute to the growth and stability of the Town's resources. The Board was able to bring forth a balanced budget which will allow the Town to continue to provide valuable services to its residents in a fiscally responsible way. The establishment of a Capital Infrastructure Revitalization Fund at Cranberry Valley Golf Course will keep the course in competitive condition without causing financial hardship to the Town. The Board also continued its commitment to financial stability by making transfers into both the Stabilization and OPEB funds via Town Meeting with the overarching goal of solidifying the Town's financial future.

Multiple Community Preservation Committee articles were proposed and backed by our citizens, allowing the preservation of important historic buildings in town, including the Albrow House and Brooks Free Library; and recreational improvements, including Phase III of the Brooks Park expansion project. A major open space purchase in the acquisition of the Marini property at Muddy Creek Headwaters was accomplished with CPC funding as well as support from the Harwich Conservation Trust and private donations. This 17 acre parcel with approximately 1,400 feet of shoreline along Muddy Creek will greatly help the health of the river and bay, wildlife habitat and improve water quality through avoidance of the potential development of a 12-lot subdivision. In prior town meeting votes, the townspeople supported open space purchases of the Sutphin and Hall properties. Both of these acquisitions were completed in 2016 with the help of Harwich Conservation Trust. The addition of the Hall property will further enhance the Conservation land at Bells Neck. We thank the Hall family for granting the Town of Harwich its deeded access rights to the Bells Neck Conservation Area. As a community, every open space purchase we support and complete is an investment in our collective future.

The Board of Selectmen has been debating the future reuse of the Harwich Middle School. At the Annual Town Election, the Board brought forward a non-binding advisory ballot question for citizens to weigh in on four options which were as follows; retention and reuse of the building for municipal purposes, demolition of the building with retention of the land for future municipal purposes, sale to a private developer for affordable housing and lease or sale as a cultural or educational center. The majority of citizens voted for sale to a private developer for affordable housing purposes, followed by lease or sale as a community cultural or educational center. For the immediate future,

the Board has instituted a two year interim use plan in conjunction with the Community Center and Recreation Directors assistance. Over the next two years, we will determine if the revenue generated through rentals is adequate to cover operating costs while the best course of future action is further researched.

As many of our neighboring towns have done, the Town passed a Plastic Bag Ban bylaw in 2015 with the goal of a cleaner environment and reduction of hazards in the marine setting. The new initiative was implemented in June of 2016. We thank our local merchants for working with us to implement and make this program a success. We continue to seek input from the business community as we develop plans for the West Harwich Route 28 Corridor.

We are lucky to have many valuable Town employees and volunteers working on behalf of the Town. The Board strives to have the best possible candidates in the town's employment. Town Planner, David Spitz retired in 2016; we thank him for the critical planning work he did for the town for the past seven years. He has been replaced with Alyxandra Sabatino who comes to us from Southold, NY. Ms. Sabatino brings a commitment to community engagement in planning.

One of the most important accomplishments the Board completed was to adopt a series of complex and strategic goals to work on over the next few years. Many of these goals center around developing financially sound practices, efficiencies and most importantly, transparency in town government. We are committed to providing current information to our citizens and seeking input so that decisions about our future can be made in a comprehensive and inclusive manner. We encourage any citizens to contact us directly to discuss these goals and objectives. We extend our sincere thanks to our dedicated staff, all Committee members and volunteers for the work and effort they give to the Town of Harwich. Together, we can create a great future.

Michael D. MacAskill, *Chairman*  
Peter S. Hughes, *Vice Chairman*  
Julie E. Kavanagh, *Clerk*  
Angelo S. LaMantia  
Jannell M. Brown



# *Report of the* **Town Administrator**

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I wish first and foremost to thank the Board of Selectmen and the residents of Harwich for gracing me with the opportunity to serve as your Town Administrator. I started my term in the last days of December 2013 and have just completed my third year anniversary with the town. It has been a very busy, unsettled but productive 2016. The year included modest changes to the management personnel in the town, finalization on important projects such as Muddy Creek, interesting projects such as creation of an artificial reef off of our coastline, a successfully concluded 2016 Annual Town Meeting, a long-running dispute with a local religious institution over Cemetery operations in Harwich Center, acquisition of the Hall and Sutphin properties and design Plans for Saquatucket landside and waterside. Administration has worked collaboratively with residents on consideration of improvements coordinated with the state on Route 28 in West Harwich. Improvements were made in the operations of the transfer station facility. Through this very challenging calendar year I appreciate tremendously the efforts of Charleen Greenhalgh, Ann Steidel and Sandy Robinson.

Calendar 2016 had fewer personnel administration changes. Donna Molino was moved up to Assessing Director and her position was filled from the outside by Denise Kopasz from the town of Truro Assessing Department. Tammy Taylor, a long time clerical person in the office departed the organization and was replaced by Megan Holmes. The middle of the calendar year saw the retirement of our Town Planner David Spitz. The recruitment process was commenced and Alyxandra Sabatino, who comes to us from New York, was hired. Andy Gould, the town's Finance Director, towards the end of the year gave his notice and took a position in close proximity to his home on the North Shore. We have commenced a recruitment process to find a successor.

All eight collective bargaining units have up to date agreements in place for FY 17 and the majority of cases beyond.

The FY 17 municipal budget was brought together primarily with the Finance Director and myself and presented as a balanced budget with some additional staff added and a decreased number of financial ballot questions. The beginning of calendar 2016 started off very favorably with Free Cash being certified at just over \$4 million, significantly higher than our normal trend. \$1.8 million of that was placed into reserves. The balance of the funds are used toward capital appropriation and to address snow and ice overages.

I do wish to acknowledge that administration has worked very closely with the Monomoy Regional School District and Town of Chatham administration and Finance Team to be able to work through regional issues effectively. We do meet on a regular basis throughout the year to enhance the communication loop.

I do also believe that the 2016 Annual Town Meeting ran smoothly from an operation standpoint.

This year has also been filled with a wide variety of projects in which Town Administration has played a role. An extensive amount of work has been done being an active participant in the management of the Muddy Creek construction project which was completed on time and under budget. The overall \$6 million project was primarily financed the state and federal grants (over \$4 million in grants) and additional town costs were shared equally with town of Chatham.

The harbors continued toward improvement with the focal point being Saquatucket Harbor with the voters approving a \$7 million waterside dock improvement of which \$1 million will come from a Seaport grant issued by the state and 75% of the balance will come from waterway fees used to offset the borrowing. Regulatory approvals have been delayed causing the project to slip into calendar 2017. Town Meeting also appropriated from free cash design money that was supplemented with a grant for the landside redevelopment plan. The goal is to have the landside design elements complete for consideration at the 2017 Annual Town Meeting. The hope is both the landside and waterside construction can be done simultaneously. The Town, through our Conservation Director, has obtained a grant for the construction of an artificial reef off of our coastline to promote fish stocks. The work to construct the artificial reef started and finished during this calendar year and the results have been as expected with significant numbers and species of fish clearly present have post-construction follow-up visits. Other projects of mention is building relationships with civic groups for improvements in West Harwich that include Route 28 improvements to sidewalks. These efforts are still in the early stages.

Some additional projects worked on include progressing our Accela implementation to a point now having available for the general public in some areas permitting. Also, the Board of Selectmen voted to approve a two-year cultural center utilization of the former Middle School. This trial period will give the Board the opportunity to see the viability of the facility as a cultural center.

During this year, I decided to volunteer to participate in the leadership of Cape Cod Municipal Health Group as well as joining the Cape Cod Technical High School Building Committee.

The Department of Public Works has also seen some technological changes with the introduction of a license plate recognition software and now vehicles using the transfer station no longer require a sticker. Special thanks go out to Lincoln Hooper for spearheading this effort to bring this technology to service. I believe overall this has worked as expected and has made the process more streamlined and cost-effective.

But this year has seen an extensive amount of effort put into trying to resolve litigation such as the issue with the First Congregational Church over the issue of the cemetery use and beach utilization issues on Beach Road.

The wastewater issue on Cape Cod has taken a primary place in administration's effort to be able to deal with cleaning the wastewater of exceptionally high levels of nitrogen and phosphorus. The town now has an approved Comprehensive Wastewater Management Plan (CWMP). The Muddy Creek project mentioned has lengthened the opening from a culvert to a bridge to allow seawater to flush out the Creek on a tidal basis and diminish high levels of nitrogen and phosphorus. The Cold Brook Attenuation Study seeks to identify the positive potential of altering water flows in the environment to allow for the delayed retention of water which should promote plant life removal of nitrogen and phosphorus. Administration has been working with Chatham on the Intermunicipal Agreement for use of capacity at the Chatham plant which is a key component of the CWMP. The two towns are very close to an agreement.

Personally this year has been a challenging year again this time due to an anxiety about a contract extension (I was seeking 3 to 5 years and received only a two-year) followed up by a slightly less than satisfactory review led to my concern about my long-term viability with the town and thus seeking other alternatives. It is my sincerest hope that some stability can be created to provide for greater peace of mind.

Christopher Clark  
*Town Administrator*

# *Report of the* **Planning Board and Planning Department**

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The Planning Board and Planning Department's work is divided into two functions: Regulatory Review and Planning.

## **REGULATORY REVIEW**

Twenty three (23) applications were submitted to the Planning Board in 2016:

- Land Divisions and modifications- two (2) Approval Not Required (ANR), six (6) Definitive Subdivision and three (3) Modifications resulting in eighteen (18) additional residential building lots inclusive of one (1) open space lot.
- Special Permits including Site Plans – eleven (11) applications including the Water Department tank. One (1) Waiver and one (1) extension of permit for food truck.
- Covenant Releases - 6 applications which resulted in the release of 8 lots.

In addition to these applications, in 2016 litigation procedures were successfully concluded between Harwich and Cumberland Farms with a mutually agreeable settlement after the applicant appealed in Superior Court the Planning Board's 2014 denial of their Special Permit to increase the size of a convenience store and gas station. In May of this year, the parking at the TD Bank parcel was connected to a municipal parking lot in Harwich Port which expanded parking, helping to ease parking problems in the summertime. Many thanks to TD Bank for working with the Town and Harwich Port Plaza.

The Planning Department responded to numerous telephone, e-mail and walk-in requests for information about applications to the Planning Board.

## **PLANNING**

Throughout the year, the Planning Board kept open lines of communication with others working on Harwich planning activities. Designated liaisons included:

- Capital Outlay Committee: Joe McParland
- Wastewater Implementation Committee: Peter de Bakker
- Community Preservation Committee: Jim Atkinson
- Housing Committee and Housing Production Plan Working Group: Linda Cebula

- Saquatucket Development Committee and Committee for Middle School Re-use: Larry Brophy

### **Open Space and Recreation Plan:**

The Planning Department worked in partnership with the Conservation Department to update the 2010 Harwich Open Space and Recreation Plan. A draft of the plan was submitted to the Massachusetts Division of Conservation Services and given conditional approval in November of 2015. Planning staff is diligently completing all requirements of conditional approval and is coordinating with the Cape Cod Commission to update existing maps.

The anticipated submission of a final plan to the Massachusetts Division of Conservation Services is in early 2017.

### **Housing Production Plan:**

A draft Housing Production Plan was completed in December of 2016 by the Harwich Housing Plan Work Group. We thank them for their continued efforts to bring additional affordable housing to Harwich to meet the state mandated goal of 10% affordability in the Town.

A joint Public Hearing on the Housing Production Plan will be held between the Board of Selectman and Planning Board at the end of January 2017.

### **Historic Resources:**

Throughout the year the Planning Department worked closely with the Harwich Historical Commission. The Historical Commission embarked on a historic survey which identified all homes at least 100 years old. Through this survey, a Historic Property Inventory list was created which is used by many Departments and Boards in the Town.

Additionally, interior and exterior improvements to the Albro House were completed in 2016 and will continue into 2017.

### **By-law Amendments:**

The Planning Board proposed a by-law revision in 2016 in response to the new FEMA flood maps that were adopted in 2014. The adopted maps expanded the boundaries of the flood hazard area which in-turn raised the base flood elevation for many properties. The by-law revision amendment allowed homes located in the flood hazard area which would have to be reduced in height to meet the new base flood elevation requirements.

The Planning Board also proposed a number of housekeeping amendments to address construction signs, retaining walls, and two-family dwellings in the Commercial Highway District.

## **Flood Maps and Community Rating Service**

Throughout the year, the Planning Department provided assistance to the public on flood insurance requirements by way of FEMA maps and other flood hazard information.

The Town of Harwich continues to participate in the Community Rating Service (CRS) program by providing public outreach programs which allows all property owners in the Town to receive a 10% discount on the cost of flood insurance.

## **BOARD MEMBERSHIP**

Full membership of the Board was continued forward with the departure of Al Atkinson and Joan Kozar mid-year. Their knowledge, contributions and time was very much appreciated throughout their tenure.

In July we welcomed Linda Cebula and Mary Maslowski in their roles.

## **DEPARTMENT STAFF**

In 2016, the Planning Department provided staff support services to the Historical Commission and the Affordable Housing Committee. David Spitz, Town Planner, retired in July 2016 and we are grateful for his dedicated service to the residents of Harwich. Prior to yearend, Aly Sabatino joined the department as Town Planner.

Most of the day-to-day operations of the Planning Department were capably handled by Planning Assistant Elaine Banta.

Respectfully submitted,

Lawrence E. Brophy, *Planning Board Chairman*  
Aly Sabatino, *Town Planner*

# *Report of the* **Board of Registrars**

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The report of the Harwich Board of Registrars for the calendar year 2016 is as follows:

## **VOTER TOTALS – REPORT AS OF DECEMBER 2016**

| <b>Ward 0</b>            | <b>PREC 1</b> | <b>PREC 2</b> | <b>PREC 3</b> | <b>PREC 4</b> | <b>TOTALS</b> |
|--------------------------|---------------|---------------|---------------|---------------|---------------|
| DEMOCRAT                 | 752           | 706           | 615           | 663           | 2736          |
| REPUBLICAN               | 461           | 459           | 460           | 347           | 1727          |
| UNITED INDEPENDENT PARTY | 2             | 5             | 3             | 5             | 15            |
| GREEN RAINBOW            | 2             | 1             | 1             | 1             | 5             |
| GREEN PARTY USA          | 1             | 0             | 0             | 0             | 1             |
| INTER. 3RD PARTY         | 0             | 2             | 0             | 2             | 4             |
| CONSERVATIVE             | 1             | 0             | 1             | 0             | 2             |
| REFORM                   | 0             | 0             | 1             | 0             | 1             |
| AMERICAN INDEPEND        | 0             | 1             | 0             | 0             | 1             |
| LIBERTARIAN              | 7             | 5             | 8             | 1             | 21            |
| WORKING FAMILIES         | 0             | 1             | 0             | 0             | 1             |
| MA INDEPENDENT PARTY     | 0             | 0             | 1             | 0             | 1             |
| PIRATE                   | 0             | 1             | 1             | 0             | 2             |
| SOCIALIST                | 0             | 0             | 0             | 1             | 1             |
| UNENROLLED               | 1645          | 1503          | 1648          | 1479          | 6275          |
| GRAND TOTALS             | 2871          | 2684          | 2739          | 2499          | 10793         |

The 2016 census enumerated a population of 12,872 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2016. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2016 there was the March Presidential Primary, May Annual Town Meeting and Election, September State Primary and the Presidential Election.

The Board of Selectmen appointed Susan Mills to another three year term on the Board of Registrars.

We would like to thank the Town Clerks' Office staff Paula M. West, Assistant Town Clerk, and Kathryn A. Gaudet, Administrative Assistant for their dedication and the continued work that they do during the year, to make all the work for the census, town meeting, and the elections. Also, a thank you goes to all the election workers for their assistance during this year's very busy election season.

We would also like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted:

Raymond C. Gottwald

Susan J. Mills

Dorothy A. Parkhurst

Anita N. Doucette, *Town Clerk*

*Board of Registrars*



# TOWN RECORDS

## *Report of the* **Town Clerk**

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### **Fees Collected – Fiscal Year 2015-2016**

|  |    |           |
|--|----|-----------|
| Marriage Intentions                            | \$ | 2,400.00  |
| Birth Certificates                             |    | 1,840.00  |
| Death Certificates                             |    | 11,200.00 |
| Marriage Certificates                          |    | 1,510.00  |
| Dog Licenses                                   |    | 13,020.00 |
| Business Certificates                          |    | 3,760.00  |
| Photocopies                                    |    | 359.25    |
| Non-Criminal Violation Payments – Police       |    | 2,125.00  |
| Non-Criminal Violation Payments - Health       |    | 00.00     |
| Non-Criminal Violation Payments – Harbormaster |    | 700.00    |
| Non-Criminal Violation Payments – Conservation |    | 1,000.00  |
| Underground Fuel Tanks                         |    | 400.00    |
| Raffle Permits                                 |    | 140.00    |
| Utility Poles                                  |    | 205.00    |
| Burial Permits                                 |    | 1,030.00  |
| Total Amount Collected:                        | \$ | 39,689.25 |
| Total Amount to Treasurer:                     | \$ | 39,689.25 |

### **Vital records for 2016**

“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”

Number of Births – 88

Number of Deaths – 239

Number of Marriages – 103

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
PRESIDENTIAL PRIMARY WARRANT  
MARCH 1, 2016**

Barnstable, ss

To either of constables of the Town of Harwich

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center, 100 Oak Street, Harwich, Massachusetts on

**TUESDAY, THE FIRST DAY OF MARCH, 2016, FROM  
7:00 A.M. to 8:00 P.M. for the following purpose:**

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . . FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN . . . . . CAPE & ISLANDS DISTRICT  
STATE COMMITTEE WOMAN . . . . . CAPE & ISLANDS DISTRICT  
TOWN COMMITTEE . . . . . TOWN OF HARWICH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 10th day of February, 2016

s/Peter S. Hughes, Chair

s/Angelo S. LaMantia

s/Linda A. Cebula, Vice Chair

s/Michael D. MacAskill

s/Jannell M. Brown, Clerk

SELECTMEN OF HARWICH

Attest: s/Anita N. Doucette, MMC/CMMC  
Town Clerk

DATE: February 11, 2016

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 1st of March, 2016 at the time and place for the purpose herein named by posting

up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at **6:45** AM.

|              | <b>PRECINCT I</b> | <b>PRECINCT II</b> |
|--------------|-------------------|--------------------|
| Warden       | Susan Weinstein   | Eric Carroll       |
| Clerk:       | Sandra Shelton    | Dot Harrington     |
| Insp.Ck In:  | Lee Chase         | Ann Kaplan         |
| Insp.Ck Out: | Marjorie Frith    | Adele Hooper       |

|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b> |
|---------------|---------------------|--------------------|
| Warden:       | Wendy Hartwell      | Robert Hartwell    |
| Clerk:        | Mary Eagan          | Judy Davis         |
| Insp. Ck In:  | Judy Sullivan       | Deb Sementa        |
| Insp. Ck Out: | Janet Kaiser        | Linda Hughes       |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

|               | <b>PRECINCT I</b> | <b>PRECINCT II</b> |
|---------------|-------------------|--------------------|
| Dep. Warden:  | William Hooper    | Ursula Corbett     |
| Dep. Clerk:   | Jackie Stiles     | Joan Callahan      |
| Dep.Insp.In:  | Mary Ann Pina     | Ann Kaplan         |
| Dep.Insp.Out: | Shirley Knowles   | Gayle Carroll      |

|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b>  |
|---------------|---------------------|---------------------|
| Dep. Warden:  | Richard Gomes       | Robert Hartwell     |
| Dep. Clerk    | Janet Kaiser        | Wil Remillard       |
| Dep.Insp.In:  | Judy Sullivan       | Joyce Bearse        |
| Dep.Insp.Out: | Janet Bowers        | Catherine Sacramone |

## INFORMATION TABLE

### **Morning**

Ursula Corbett  
 Shirley Knowles  
 Chuck Callahan  
 Sandra Hall  
 Johanne Arnemann

### **Afternoon - Evening**

Janet Kaiser  
 Eric Carroll  
 Deb Sementa  
 Dot Harrington

Dorothy Parkhurst, Susan Mills, Sandra Hall and Don Howell

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 4,646 included 283 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

|                     |                             |
|---------------------|-----------------------------|
| Precinct I - 1212   | including 93 absentee votes |
| Precinct II - 1218  | including 79 absentee votes |
| Precinct III - 1205 | including 77 absentee votes |
| Precinct IV - 1011  | including 34 absentee votes |

The Town Clerk, Anita N. Doucette, announced the results on March 1, 2016 at 9:45 P.M as follows:

| <b>PRESIDENTIAL PRIMARY<br/>DEMOCRATIC<br/>PRESIDENTIAL PREFERENCE</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|--|----------|----------|----------|----------|--------------|
| BERNIE SANDERS   | 367      | 361      | 348      | 352      | 1,428        |
| MARTIN O'MALLEY  | 5        | 0        | 1        | 3        | 9            |
| HILLARY CLINTON  | 331      | 332      | 311      | 262      | 1,236        |
| ROQUE "ROCKY" DE La FUENTE   | 1        | 0        | 0        | 0        | 1            |
| NO PREFERENCE  | 2        | 1        | 2        | 2        | 7            |
| BLANKS   | 1        | 2        | 0        | 1        | 4            |
| ALL OTHERS   | 0        | 2        | 0        | 0        | 2            |

**STATE COMMITTEE MAN**

JOHN L. REED

|                      |     |     |     |     |       |
|----------------------|-----|-----|-----|-----|-------|
| (WRITE IN CANDIDATE) | 12  | 1   | 1   | 1   | 15    |
| BLANKS               | 680 | 691 | 646 | 606 | 2,623 |
| ALL OTHERS           | 15  | 6   | 15  | 13  | 49    |

**STATE COMMITTEE WOMAN**

|                      |     |     |     |     |       |
|----------------------|-----|-----|-----|-----|-------|
| ROBIN LOUISE HUBBARD | 455 | 450 | 414 | 408 | 1,727 |
| BLANKS               | 251 | 246 | 243 | 209 | 949   |
| ALL OTHERS           | 1   | 2   | 5   | 3   | 11    |

**TOWN COMMITTEE**

|                       |     |     |     |     |       |
|-----------------------|-----|-----|-----|-----|-------|
| CHRISTINA A. JOYCE    | 349 | 320 | 316 | 304 | 1,289 |
| MARGARET A. ROSE      | 367 | 331 | 326 | 309 | 1,333 |
| NANCY B. POOR         | 345 | 323 | 315 | 304 | 1,287 |
| JAMES T. WALPOLE      | 315 | 303 | 302 | 291 | 1,211 |
| EDWARD JAMES McMANUS  | 415 | 409 | 371 | 373 | 1,568 |
| NANCY McMAHON SWEENEY | 327 | 305 | 311 | 300 | 1,243 |
| SHANNON W. McMANUS    | 382 | 362 | 351 | 331 | 1,426 |
| URSULA M. TAFE        | 322 | 306 | 307 | 287 | 1,222 |
| ROBERT E. BROOKS      | 317 | 310 | 314 | 283 | 1,224 |
| MARY A. BROOKS        | 318 | 313 | 315 | 293 | 1,239 |
| BEVERLY A. JOHNSON    | 352 | 324 | 315 | 301 | 1,292 |
| THOMAS P. JOHNSON     | 339 | 319 | 306 | 288 | 1,252 |
| JANET S. CYMBALA      | 325 | 311 | 313 | 291 | 1,240 |
| KATHLEEN M. TEAHAN    | 339 | 314 | 322 | 295 | 1,270 |
| JOSEPH P. McPARLAND   | 337 | 322 | 316 | 286 | 1,261 |
| SIMON G. EVANS        | 308 | 294 | 303 | 282 | 1,187 |
| ELIZABETH R. HARDER   | 323 | 306 | 313 | 290 | 1,232 |
| JOHN E. O'BRIEN       | 327 | 316 | 319 | 298 | 1,260 |
| CYNTHIA T. BAYERL     | 310 | 297 | 308 | 288 | 1,203 |
| MARY JO KEENAN        | 340 | 314 | 315 | 296 | 1,265 |
| KENNETH J. KEENAN     | 322 | 307 | 307 | 293 | 1,229 |
| SANDRA G. SHELTON     | 318 | 302 | 312 | 290 | 1,222 |
| ANN W. HOWE           | 319 | 307 | 322 | 296 | 1,244 |
| JACK EUGENE BROWN     | 323 | 322 | 315 | 289 | 1,249 |
| JUDITH A. UNDERWOOD   | 334 | 321 | 322 | 304 | 1,281 |
| JACQUELYN D. STILES   | 321 | 302 | 308 | 284 | 1,215 |
| MARIE K. ELDER        | 319 | 295 | 305 | 290 | 1,209 |
| ROSEMARY D. O'NEILL   | 352 | 316 | 320 | 301 | 1,289 |
| ROBIN D. WILKINS      | 364 | 348 | 334 | 307 | 1,353 |
| JANET SILVERIO        | 324 | 304 | 310 | 286 | 1,224 |
| ARKALINE A. SILVERIO  | 313 | 299 | 307 | 280 | 1,199 |
| TINA M. GAMES-EVANS   | 315 | 294 | 309 | 288 | 1,206 |

|                     |     |     |     |     |       |
|---------------------|-----|-----|-----|-----|-------|
| ROBERT J. FONTAINE  | 317 | 301 | 309 | 290 | 1,217 |
| RAYMOND C. GOTTWALD | 335 | 327 | 325 | 299 | 1,286 |

#### WRITE-IN CANDIDATES

|                  |       |       |       |       |       |
|------------------|-------|-------|-------|-------|-------|
| STEPHEN CRAFFREY | 4     | 6     | 3     | 0     | 13    |
| DAN WOLF         | 2     | 0     | 0     | 0     | 2     |
| ALL OTHERS       | 0     | 3     | 5     | 0     | 8     |
| BLANKS           | 13396 | 13668 | 12389 | 11604 | 51057 |

|            |     |     |     |     |       |
|------------|-----|-----|-----|-----|-------|
| GROUP      | 296 | 282 | 297 | 272 | 1,147 |
| BLANKS     | 411 | 416 | 365 | 348 | 1,540 |
| ALL OTHERS | 10  | 9   | 10  | 9   | 38    |

### REPUBLICAN

#### PRESIDENTIAL PREFERENCE

|                 |     |     |     |     |     |
|-----------------|-----|-----|-----|-----|-----|
| JIM GILMORE     | 1   | 1   | 0   | 0   | 2   |
| DONALD J. TRUMP | 238 | 264 | 260 | 182 | 944 |
| TED CRUZ        | 37  | 37  | 49  | 45  | 168 |
| GEORGE PATAKI   | 0   | 1   | 0   | 1   | 2   |
| BEN CARSON      | 20  | 10  | 22  | 16  | 68  |
| MIKE HUCKABEE   | 0   | 0   | 0   | 0   | 0   |
| RAND PAUL       | 0   | 1   | 2   | 3   | 6   |
| CARLY FIORINA   | 1   | 0   | 2   | 2   | 5   |
| RICK SANTORUM   | 0   | 0   | 1   | 0   | 1   |
| CHRIS CHRISTIE  | 1   | 0   | 3   | 1   | 5   |
| MARCO RUBIO     | 82  | 93  | 88  | 56  | 319 |
| JEB BUSH        | 8   | 10  | 9   | 6   | 33  |
| JOHN R. KASICH  | 111 | 102 | 101 | 66  | 380 |
| NO PREFERENCE   | 2   | 0   | 3   | 5   | 10  |
| BLANKS          | 0   | 0   | 1   | 4   | 5   |
| ALL OTHERS      | 0   | 0   | 1   | 3   | 4   |

### STATE COMMITTEE MAN

|                     |     |     |     |     |     |
|---------------------|-----|-----|-----|-----|-----|
| FRANCIS P. MANZELLI | 231 | 263 | 246 | 160 | 900 |
| RONALD R. BEATY, JR | 106 | 113 | 149 | 100 | 468 |
| DEVIN MANNING       | 92  | 70  | 78  | 63  | 303 |
| BLANKS              | 71  | 73  | 68  | 66  | 278 |
| ALL OTHERS          | 1   | 0   | 1   | 1   | 3   |

### STATE COMMITTEE WOMAN

|                   |     |     |     |     |       |
|-------------------|-----|-----|-----|-----|-------|
| JUDITH A. CROCKER | 360 | 362 | 384 | 278 | 1,384 |
| BLANKS            | 139 | 154 | 158 | 111 | 562   |
| ALL OTHERS        | 2   | 3   | 0   | 1   | 6     |

**TOWN COMMITTEE**

|                             |     |     |     |     |       |
|-----------------------------|-----|-----|-----|-----|-------|
| PETER S. HUGHES             | 264 | 275 | 297 | 217 | 1053  |
| DOROTHY A. PARKHURST        | 224 | 227 | 268 | 187 | 906   |
| JUDITH M. SULLIVAN          | 217 | 226 | 253 | 176 | 872   |
| ERIC G. CARROLL             | 225 | 218 | 245 | 172 | 860   |
| ROBERT W. WAUGH             | 222 | 214 | 250 | 172 | 858   |
| DEBORAH P. WAUGH            | 221 | 218 | 249 | 172 | 860   |
| GAYLE E. CARROLL            | 223 | 221 | 251 | 175 | 870   |
| RICHARD H. BOWERS           | 215 | 220 | 267 | 176 | 878   |
| JANET S. BOWERS             | 217 | 220 | 268 | 175 | 880   |
| LINDA L. HUGHES             | 222 | 234 | 258 | 187 | 901   |
| DAVID K. ELDREDGE           | 247 | 254 | 271 | 195 | 967   |
| PATRICIA T. SWITCHENKO      | 205 | 211 | 245 | 171 | 832   |
| LEO G. CAKOUNCES            | 297 | 306 | 324 | 259 | 1,186 |
| DOROTHY G. HEMMINGS-BASSETT | 215 | 229 | 250 | 178 | 872   |
| DAVID A. BASSETT            | 219 | 222 | 247 | 171 | 859   |
| SALLY M. URBANO             | 219 | 222 | 250 | 171 | 862   |
| LOUIS URBANO                | 228 | 218 | 246 | 173 | 865   |
| DONALD F. HOWELL            | 237 | 254 | 278 | 192 | 961   |
| ELAINE J. HATHAWAY          | 217 | 229 | 254 | 184 | 884   |
| PAMELA R. HOWELL            | 215 | 227 | 252 | 176 | 870   |
| MARYANN E. PINA             | 232 | 230 | 246 | 186 | 894   |
| BARBARA M. DOWD             | 211 | 213 | 249 | 171 | 844   |
| MICHAEL J. DOWD             | 209 | 213 | 242 | 172 | 836   |
| RICHARD E. GOMES            | 266 | 266 | 272 | 204 | 1008  |
| SHIRLEY A. GOMES            | 305 | 307 | 320 | 239 | 1171  |
| DEAN A. KNIGHT              | 220 | 225 | 248 | 169 | 862   |
| DAVID S. GOULD              | 232 | 228 | 255 | 190 | 905   |
| JEFFREY G. HADLEY           | 205 | 216 | 249 | 174 | 844   |
| PETER M. SWITCHENKO         | 206 | 211 | 241 | 170 | 828   |
| SUSAN J. MILLS              | 216 | 230 | 243 | 173 | 862   |
| ANDREA K. CAKOUNES          | 258 | 279 | 280 | 226 | 1043  |
| ROBERT F. McNULTY           | 218 | 221 | 272 | 175 | 886   |
| BARBARA A. MADSON           | 217 | 227 | 269 | 182 | 895   |

**WRITE-IN CANDIDATES**

|                 |      |       |       |      |       |
|-----------------|------|-------|-------|------|-------|
| PAUL DOANE      | 1    | 0     | 0     | 0    | 1     |
| ANTHONY SCHIAVI | 4    | 1     | 4     | 0    | 9     |
| DEBE SCHIAVI    | 4    | 1     | 4     | 0    | 9     |
| DUNCAN BERRY    | 1    | 0     | 0     | 0    | 1     |
| SEAN LYDEAN     | 0    | 1     | 0     | 0    | 1     |
| STEPHEN MANNIX  | 0    | 0     | 1     | 0    | 1     |
| BLANKS          | 9971 | 10448 | 10337 | 7539 | 38295 |

|            |     |     |     |     |      |
|------------|-----|-----|-----|-----|------|
| GROUP      | 200 | 201 | 234 | 164 | 799  |
| BLANKS     | 301 | 318 | 308 | 226 | 1153 |
| ALL OTHERS | 10  | 3   | 15  | 1   | 29   |

### **GREEN-RAINBOW**

#### **PRESIDENTIAL PREFERENCE**

SEDINAM KINAMO CHRISTIN

|                   |   |   |   |   |   |
|-------------------|---|---|---|---|---|
| MOYOWASIFZA CURRY | 0 | 0 | 0 | 0 | 0 |
| JILL STEIN        | 0 | 0 | 0 | 0 | 0 |
| WILLIAM P. KREML  | 0 | 0 | 0 | 0 | 0 |
| KENT MESPLAY      | 0 | 0 | 0 | 0 | 0 |
| DARRYL CHERNEY    | 0 | 0 | 0 | 0 | 0 |
| NO PREFERENCE     | 0 | 0 | 0 | 0 | 0 |
| BLANKS            | 0 | 0 | 0 | 0 | 0 |
| ALL OTHERS        | 0 | 0 | 0 | 0 | 0 |

#### **STATE COMMITTEE MAN**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| BLANKS     | 0 | 0 | 0 | 0 | 0 |
| ALL OTHERS | 0 | 0 | 0 | 0 | 0 |

#### **STATE COMMITTEE WOMAN**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| BLANKS     | 0 | 0 | 0 | 0 | 0 |
| ALL OTHERS | 0 | 0 | 0 | 0 | 0 |

#### **TOWN COMMITTEE**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| BLANKS     | 0 | 0 | 0 | 0 | 0 |
| ALL OTHERS | 0 | 0 | 0 | 0 | 0 |

### **UNITED INDEPENDENT PARTY**

#### **PRESIDENTIAL PREFERENCE**

|               |   |   |   |   |   |
|---------------|---|---|---|---|---|
| NO PREFERENCE | 0 | 1 | 0 | 0 | 1 |
| BLANKS        | 1 | 0 | 1 | 0 | 3 |
| ALL OTHERS    | 3 | 0 | 0 | 1 | 4 |

#### **STATE COMMITTEE MAN**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| BLANKS    | 3 | 1 | 1 | 1 | 6 |
| ALL OTHER | 1 | 0 | 0 | 0 | 1 |

#### **STATE COMMITTEE WOMAN**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| BLANKS     | 4 | 1 | 1 | 1 | 7 |
| ALL OTHERS | 0 | 0 | 0 | 0 | 0 |



**TOWN COMMITTEE**

|            |    |    |    |    |    |
|------------|----|----|----|----|----|
| BLANKS     | 40 | 10 | 10 | 10 | 70 |
| ALL OTHERS | 0  | 0  | 0  | 0  | 0  |

|                                    |      |      |      |      |      |
|------------------------------------|------|------|------|------|------|
| Total number of Democrat           | 707  | 698  | 348  | 620  | 2687 |
| Total number of Republican         | 501  | 519  | 542  | 390  | 1952 |
| Total number of Green Rainbow      | 0    | 0    | 0    | 0    | 0    |
| Total number of United Independent | 4    | 1    | 1    | 1    | 7    |
| Total number voted                 | 1212 | 1218 | 1205 | 1011 | 4646 |

|                                   |      |      |      |      |       |
|-----------------------------------|------|------|------|------|-------|
| Total number of registered voters | 2718 | 2558 | 2605 | 2367 | 10248 |
|-----------------------------------|------|------|------|------|-------|

Attest: \_\_\_\_\_

Anita N. Doucette, MMC/CMMC

Harwich Town Clerk

*Harwich Board of Registrars*

Raymond C. Gottwald

Dorothy Parkhurst

Susan Mills and Anita N. Doucette

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING  
May 2, 2016**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on May 2, 2016 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 7th day of March, 2016

s/Peter S. Hughes, Chair  
s/Linda A. Cebula, Vice Chair  
s/Michael D. MacAskill  
BOARD OF SELECTMEN

A true copy Attest:  
s/ David A. Robinson  
Constable

DATE: April 12, 2016

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 2nd of May, 2016 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson  
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00 PM when a quorum of 150 was met, having 330 registered voters in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The May 2016 Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

## **ARTICLES**

### **TOWN OFFICERS AND COMMITTEES**

**ARTICLE 1** To choose various Town Officers and Committees. Customary Article

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carried.

At this time the Moderator, Michael D. Ford, Esq, made the following appointments:

### **TOWN MODERATOR FINANCE COMMITTEE APPOINTMENTS ANNUAL TOWN MEETING – MAY 2, 2016 ARTICLE I**

I hereby appoint Jon Chorey to a three year term expiring June 30, 2019.

I hereby appoint Laura Gillespie-Lee to a three year term expiring June 30, 2019

I hereby appoint Noreen Donahue to a three year term expiring June 30, 2019

---

I hereby appoint James B. Stinson Esq. to a three year term as a Trustee, of the Caleb Chase Trust Fund.

I hereby appoint David Riquinha, Building Commissioner, as the Surveyor of Wood and Lumber.

I reserve the right to make all other appointments at a later time.

Dated: May 2, 2016

s/Michael D. Ford, Esq.  
Town Moderator

The tellers for the first night of Town Meeting were: Allin P. Thompson, Larry Brophy, Jonas Robinson, and Harold Gabriel.

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2 To hear reports of all Town Officers and Committees for the year 2016. Customary Article

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carried.

At this time, Dana DeCosta, read the report of the Finance Committee.

ELECTED OFFICIALS SALARIES

ARTICLE 3 To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2016 and ending June 30, 2017 as follows and to act fully thereon. Estimated cost: \$84,697

Selectmen (5) . . . . . \$1,500 (each)  
Moderator . . . . . \$300  
Town Clerk . . . . . \$75,397  
Water Commissioners (3). . . . \$500 (each)

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**MOTION:** (Dana A. DeCosta, Chairman – Finance Committee) I move that this article be accepted and adopted as follows:

Selectmen (5) . . . . . \$1,500 each  
Moderator . . . . . \$ 300  
Town Clerk . . . . . \$75,397  
Water Commissioners (3). . . . \$500 each

Duly seconded

**ACTION:** Motion carried.

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2017, and to act fully thereon. (BUDGET – SEE APPENDIX B). Estimated cost: \_\_\_\_\_.

| Line | TOWN OPERATION BUDGET 2017     |                   |                   |                         | Town Meeting      |
|------|--------------------------------|-------------------|-------------------|-------------------------|-------------------|
|      |                                | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 1    | MODERATOR S&W                  | 300               | 275               | 300                     | 300               |
| 2    | SELECTMEN S&W                  | 7,500             | 7,500             | 7,500                   | 7,500             |
| 3    | SELECTMEN - EXP                | 14,368            | 6,932             | 5,700                   | 6,700             |
|      | <b>Sub-Total</b>               | <b>21,868</b>     | <b>14,432</b>     | <b>13,200</b>           | <b>14,200</b>     |
| 4    | FINANCE COMMITTEE S&W          | 2,814             | 3,019             | 3,300                   | 3,300             |
| 5    | FINANCE COMMITTEE - EXP        | 204               | 204               | 450                     | 450               |
|      | <b>Sub-Total</b>               | <b>3,018</b>      | <b>3,223</b>      | <b>3,750</b>            | <b>3,750</b>      |
| 6    | Finance Committee Reserve Fund | -                 | -                 | 125,000                 | 125,000           |
| 7    | TOWN ACCOUNTANT - SAL          | 217,572           | 257,452           | 241,367                 | 236,197           |
| 8    | TOWN ACCOUNTANT - EXP          | 2,412             | 1,790             | 3,265                   | 3,265             |
| 9    | AUDIT - EXP                    | 56,427            | 18,000            | 39,500                  | 41,000            |
|      | <b>Sub-Total</b>               | <b>276,411</b>    | <b>277,242</b>    | <b>284,132</b>          | <b>280,462</b>    |
| 10   | ASSESSORS - S&W                | 203,919           | 210,827           | 220,378                 | 207,103           |
| 11   | ASSESSORS - EXP                | 63,461            | 72,703            | 103,330                 | 103,040           |
|      | <b>Sub-Total</b>               | <b>267,380</b>    | <b>283,530</b>    | <b>323,708</b>          | <b>310,143</b>    |

| TOWN OPERATION BUDGET 2017 |                             |                   |                   |                         | Town Meeting      |
|----------------------------|-----------------------------|-------------------|-------------------|-------------------------|-------------------|
| Line                       |                             | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 12                         | TOWN COLLECTIONS - S&W      | -                 | -                 | 16,150                  | 16,400            |
| 13                         | TOWN COLLECTIONS - EXP      | -                 | -                 | 4,760                   | 4,760             |
|                            | <b>Sub-Total</b>            | <b>-</b>          | <b>-</b>          | <b>20,910</b>           | <b>21,160</b>     |
| 14                         | POSTAGE                     | 48,636            | 46,533            | 56,160                  | 56,160            |
|                            | <b>Sub-Total</b>            | <b>48,636</b>     | <b>46,533</b>     | <b>56,160</b>           | <b>56,160</b>     |
| 15                         | TREASURER - S&W             | 225,008           | 222,630           | 231,826                 | 229,074           |
| 16                         | TREASURER - EXP             | 98,368            | 93,954            | 121,620                 | 121,670           |
|                            | <b>Sub-Total</b>            | <b>323,376</b>    | <b>316,584</b>    | <b>353,446</b>          | <b>350,744</b>    |
| 17                         | MEDICARE                    | 162,421           | 172,089           | 207,504                 | 195,000           |
| 18                         | ADMINISTRATION - S&W        | 272,749           | 370,087           | 389,443                 | 404,631           |
| 19                         | ADMINISTRATION - EXP        | 81,285            | 73,801            | 72,572                  | 99,380            |
| 20                         | ADMINISTRATION - CAP Outlay | 38,094            | 2,222             | 5,000                   | 5,000             |
| 21                         | UNION CONTRACTS             | -                 | -                 | -                       | 5,000             |
|                            | <b>Sub-Total</b>            | <b>392,128</b>    | <b>446,110</b>    | <b>467,015</b>          | <b>514,011</b>    |
| 22                         | LEGAL SERVICES - EXP        | 225,852           | 215,626           | 160,000                 | 164,000           |
| 23                         | CLAIMS & SUITS              | -                 | -                 | 400                     | 400               |
|                            | <b>Sub-Total</b>            | <b>225,852</b>    | <b>215,626</b>    | <b>160,400</b>          | <b>164,400</b>    |

| Line | TOWN OPERATION BUDGET 2017 |                   |                   |                         | Town Meeting      |
|------|----------------------------|-------------------|-------------------|-------------------------|-------------------|
|      |                            | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 24   | INFORMATION TECHNOLOGY     | 90,375            | 92,848            | 95,913                  | 97,851            |
| 25   | INFORMATION TECHNOLOGY     | 130,031           | 120,122           | 211,269                 | 198,476           |
|      | <b>Sub-Total</b>           | <b>220,406</b>    | <b>212,970</b>    | <b>307,182</b>          | <b>296,327</b>    |
| 26   | IT CHANNEL 18 S&W          | 95,088            | 87,037            | 93,393                  | 98,237            |
| 27   | IT CHANNEL 18 EXPENSES     | 16,879            | 4,974             | 31,000                  | 31,000            |
|      | <b>Sub-Total</b>           | <b>111,967</b>    | <b>92,011</b>     | <b>124,393</b>          | <b>129,237</b>    |
| 28   | CONSTABLE S & W            | 188               | 250               | 694                     | 694               |
| 29   | TOWN CLERK - S&W           | 174,739           | 193,765           | 196,652                 | 207,209           |
| 30   | TOWN CLERK - EXP           | 25,904            | 31,385            | 34,848                  | 42,510            |
|      | <b>Sub-Total</b>           | <b>200,643</b>    | <b>225,150</b>    | <b>231,500</b>          | <b>249,719</b>    |
| 31   | CONSERVATION - S&W         | 57,342            | 67,504            | 70,421                  | 99,326            |
| 32   | CONSERVATION - EXP         | 5,201             | 5,291             | 6,746                   | 6,146             |
|      | <b>Sub-Total</b>           | <b>62,543</b>     | <b>72,795</b>     | <b>77,167</b>           | <b>105,472</b>    |
| 33   | TOWN PLANNER - S&W         | 124,774           | 131,546           | 83,922                  | 86,456            |
| 34   | TOWN PLANNER - EXP         | 2,030             | 3,242             | 1,740                   | 1,740             |
|      | <b>Sub-Total</b>           | <b>126,804</b>    | <b>134,788</b>    | <b>85,662</b>           | <b>88,196</b>     |

| <b>TOWN OPERATION BUDGET 2017</b> |                           |                           |                           |                                 | <b>Town Meeting</b>       |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------|---------------------------|
| <b>Line</b>                       |                           | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Voted Budget<br/>FY 2016</b> | <b>Budget<br/>FY 2017</b> |
| <b>35</b>                         | BOARD OF APPEALS S&W      | 5,561                     | 4,136                     | -                               | -                         |
| <b>36</b>                         | BOARD OF APPEALS EXPEN    | 360                       | 126                       | 560                             | 560                       |
|                                   | <b>Sub-Total</b>          | <b>5,921</b>              | <b>4,262</b>              | <b>560</b>                      | <b>560</b>                |
| <b>37</b>                         | ALBRO HOUSE EXP           | -                         | 4,658                     | 4,455                           | 4,555                     |
| <b>38</b>                         | OLD RECR BUILDING EXP     | -                         | 5,301                     | 4,927                           | 5,270                     |
| <b>39</b>                         | WEST HARWICH SCHOOL EX    | -                         | 873                       | 1,162                           | 1,400                     |
|                                   | <b>Sub-Total</b>          | <b>-</b>                  | <b>10,832</b>             | <b>10,544</b>                   | <b>11,225</b>             |
| <b>40</b>                         | COMMUNITY DEVELOPMENT S&W | -                         | -                         | 269,348                         | 274,828                   |
| <b>41</b>                         | COMMUNITY DEVELOPMENT EXP | -                         | -                         | 8,996                           | 10,200                    |
|                                   | <b>Sub-Total</b>          | <b>-</b>                  | <b>-</b>                  | <b>278,344</b>                  | <b>285,028</b>            |
| <b>42</b>                         | PUBLIC BUILDINGS REPAI    | 5,705                     | 1,424                     | 13,868                          | 2,133                     |
| <b>43</b>                         | TOWN/FIN COM REPORTS -    | 6,691                     | 7,421                     | 13,000                          | 13,000                    |
| <b>44</b>                         | ADVERTISING               | 7,141                     | 4,438                     | 3,500                           | 4,500                     |
| <b>45</b>                         | TELEPHONE                 | 36,138                    | 38,198                    |                                 |                           |



| Line | TOWN OPERATION BUDGET 2017 |                   |                   |                         | Town Meeting      |
|------|----------------------------|-------------------|-------------------|-------------------------|-------------------|
|      |                            | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 46   | POLICE - S&W               | 2,800,089         | 2,923,556         | 3,156,853               | 3,160,821         |
| 47   | POLICE - EXP               | 323,923           | 389,074           | 387,900                 | 415,719           |
| 48   | POLICE - CAP OUTLAY        | 104,999           | 107,389           | 152,933                 | 165,151           |
|      | <b>Sub-Total</b>           | <b>3,229,011</b>  | <b>3,420,019</b>  | <b>3,697,686</b>        | <b>3,741,691</b>  |
| 49   | FIRE - S&W                 | 2,859,093         | 3,192,855         | 3,439,923               | 3,528,875         |
| 50   | FIRE - EXP                 | 234,295           | 262,116           | 417,891                 | 409,696           |
| 51   | FIRE - CAP OUTLAY          | -                 | 10,935            | -                       | -                 |
|      | <b>Sub-Total</b>           | <b>3,093,388</b>  | <b>3,465,906</b>  | <b>3,857,814</b>        | <b>3,938,571</b>  |
| 52   | AMBULANCE - S&W            | 94,331            | 104,598           | 219,335                 | 194,364           |
| 53   | EMS EXPENSE                | 90,759            | 97,459            | 108,520                 | 118,211           |
|      | <b>Sub-Total</b>           | <b>185,090</b>    | <b>202,057</b>    | <b>327,855</b>          | <b>312,575</b>    |
| 54   | EMERGENCY TELECOMMUNIC     | 347,273           | 349,046           | 423,815                 | 453,207           |
| 55   | EMERGENCY TELECOMMUNIC     | 224,778           | 197,916           | 151,965                 | 153,463           |
|      | <b>Sub-Total</b>           | <b>572,051</b>    | <b>546,962</b>    | <b>575,780</b>          | <b>606,670</b>    |
| 56   | BUILDING - S&W             | 289,848           | 297,558           | 202,070                 | 203,633           |
| 57   | BUILDING - EXP             | 9,623             | 13,317            | 12,468                  | 13,968            |
|      | <b>Sub-Total</b>           | <b>299,471</b>    | <b>310,875</b>    | <b>214,538</b>          | <b>217,601</b>    |

| Line | TOWN OPERATION BUDGET 2017 |                   |                   |                         | Town Meeting      |
|------|----------------------------|-------------------|-------------------|-------------------------|-------------------|
|      |                            | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 58   | EMERGENCY MANAGEMENT S     | 4,366             | 5,464             | 4,910                   | 4,910             |
| 59   | EMERGENCY MANAGEMENT       | 3,002             | 6,745             | 8,500                   | 8,500             |
|      | <b>Sub-Total</b>           | <b>7,368</b>      | <b>12,209</b>     | <b>13,410</b>           | <b>13,410</b>     |
| 60   | NATURAL RESOURSCES S&W     | 83,759            | 86,862            | 90,472                  | 93,657            |
| 61   | NATURAL RESOURCES          | 26,320            | 28,446            | 27,600                  | 27,600            |
|      | <b>Sub-Total</b>           | <b>110,079</b>    | <b>115,308</b>    | <b>118,072</b>          | <b>121,257</b>    |
| 62   | PLEASANT BAY ALLIANCE      | 16,855            | 16,855            | 17,192                  | 17,192            |
| 63   | MIDDLE SCHOOL BLDG.        | -                 | -                 | 125,000                 | -                 |
| 64   | TOWN ENGINEER              | 156,594           | 160,840           | 166,693                 | 170,774           |
| 65   | TOWN ENGINEER              | 1,835             | 3,005             | 3,820                   | 5,020             |
|      | <b>Sub-Total</b>           | <b>158,429</b>    | <b>163,845</b>    | <b>170,513</b>          | <b>175,794</b>    |
| 66   | HIGHWAY SALARIES & WAG     | 2,081,283         | 2,173,446         | 2,274,937               | 2,436,680         |
| 67   | HIGHWAY EXPENSE            | 1,536,147         | 1,689,216         | 1,881,905               | 2,186,694         |
|      | <b>Sub-Total</b>           | <b>3,617,430</b>  | <b>3,862,662</b>  | <b>4,156,842</b>        | <b>4,623,374</b>  |

| Line | TOWN OPERATION BUDGET 2017 | Town Meeting      |                   |                   |
|------|----------------------------|-------------------|-------------------|-------------------|
|      |                            | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2017 |
| 68   | SNOW/ICE SALARIES & WA     | 130,758           | 174,357           | 40,000            |
| 69   | SNOW/ICE EQPT HIRE/MAT     | 349,242           | 488,619           | 95,000            |
|      | <b>Sub-Total</b>           | <b>480,000</b>    | <b>662,976</b>    | <b>135,000</b>    |
| 70   | STREET LIGHTS              | 81,448            | 46,911            | 80,000            |
| 71   | CEMETERY ADMINISTRATIO     | 45,047            | 46,783            | 56,615            |
| 72   | CEMETERY ADMINISTRATIO     | 2,845             | 3,349             | 3,691             |
|      | <b>Sub-Total</b>           | <b>47,892</b>     | <b>50,132</b>     | <b>60,306</b>     |
| 73   | BOARD OF HEALTH            | 251,737           | 253,993           | 184,412           |
| 74   | BOARD OF HEALTH EXPENS     | 10,924            | 14,453            | 13,538            |
|      | <b>Sub-Total</b>           | <b>262,661</b>    | <b>268,446</b>    | <b>197,950</b>    |
| 75   | COMMUNITY CENTER S&W       | 130,429           | 136,924           | 140,783           |
| 76   | COMMUNITY CENTER EXPEN     | 147,400           | 151,738           | 166,114           |
| 77   | COMMUNITY CENTER CAPIT     | -                 | -                 | -                 |
|      | <b>Sub-Total</b>           | <b>277,829</b>    | <b>288,662</b>    | <b>306,897</b>    |
| 78   | COUNCIL ON AGING S&W       | 276,335           | 296,210           | 339,079           |
| 79   | COUNCIL ON AGING EXPEN     | 53,405            | 63,517            | 64,669            |
|      | <b>Sub-Total</b>           | <b>329,740</b>    | <b>359,727</b>    | <b>403,748</b>    |
|      |                            |                   |                   | <b>430,526</b>    |

| Line | TOWN OPERATION BUDGET 2017 |                   |                   |                         | Town Meeting      |
|------|----------------------------|-------------------|-------------------|-------------------------|-------------------|
|      |                            | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 80   | YOUTH COUNSELOR S&W        | 67,903            | 70,563            | 73,446                  | 75,350            |
| 81   | YOUTH COUNSELOR EXPENS     | 3,937             | 3,751             | 4,010                   | 4,310             |
|      | <b>Sub-Total</b>           | <b>71,840</b>     | <b>74,314</b>     | <b>77,456</b>           | <b>79,660</b>     |
| 82   | VETERANS EXPENSE/BENEF     | 99,324            | 125,218           | 129,328                 | 134,346           |
| 83   | DISABILTY RIGHTS EXPEN     | -                 | -                 | 300                     | 300               |
| 84   | HUMAN SERVICES             | 75,000            | 76,500            | 78,030                  | 79,980            |
| 85   | LIBRARY SALARIES & WAG     | 440,752           | 487,734           | 574,545                 | 626,193           |
| 86   | LIBRARY EXPENSE            | 247,477           | 255,143           | 312,343                 | 269,150           |
|      | <b>Sub-Total</b>           | <b>688,229</b>    | <b>742,877</b>    | <b>886,888</b>          | <b>895,343</b>    |
| 87   | RECREATION SEASONAL S&     | 159,360           | 157,260           | 173,540                 | 173,580           |
| 88   | RECREATION & YOUTH S&W     | 180,466           | 196,262           | 208,531                 | 218,912           |
| 89   | RECREATION & YOUTH EXP     | 53,114            | 45,137            | 50,825                  | 45,575            |
| 90   | RECREATION & YOUTH CAP     | -                 | -                 | 12,000                  | 12,000            |
|      | <b>Sub-Total</b>           | <b>392,940</b>    | <b>398,659</b>    | <b>444,896</b>          | <b>450,067</b>    |

| Line | TOWN OPERATION BUDGET 2017                 |                   |                   |                         | Town Meeting      |
|------|--|-------------------|-------------------|-------------------------|-------------------|
|      |  | Actual<br>FY 2014 | Actual<br>FY 2015 | Voted Budget<br>FY 2016 | Budget<br>FY 2017 |
| 91   | HARBORMASTER SALARIES                      | 201,305           | 234,229           | 270,275                 | 282,020           |
| 92   | HARBORMASTER EXP                           | 89,793            | 105,264           | 102,685                 | 169,605           |
| 93   | HARBORMASTER CAP                           | -                 | -                 | -                       | -                 |
|      | <b>Sub-Total</b>                           | <b>291,098</b>    | <b>339,493</b>    | <b>372,960</b>          | <b>451,625</b>    |
| 94   | BROOKS MUSEUM COMMISSI                     | 15,648            | 11,355            | 15,284                  | 12,194            |
| 95   | HISTORICAL COMMISSION                      | 666               | 1,224             |                         | 540               |
| 96   | HISTORICAL COMMISSION                      | 126               | 237               | 350                     | 350               |
|      | <b>Sub-Total</b>                           | <b>792</b>        | <b>1,461</b>      | <b>350</b>              | <b>890</b>        |
| 97   | CELEBRATIONS                               | 1,494             | 701               | 1,600                   | 1,600             |
| 98   | GOLF S&W                                   | 725,684           | 740,443           | 797,672                 | 842,050           |
| 99   | GOLF EXPENSE                               | 596,836           | 586,876           | 615,518                 | 684,625           |
| 100  | GOLF CAPITAL OUTLAY                        | 60,257            | 55,207            | 63,000                  | 73,000            |
|      | <b>Sub-Total</b>                           | <b>1,382,777</b>  | <b>1,382,526</b>  | <b>1,476,190</b>        | <b>1,599,675</b>  |
| 101  | ELECTRICITY - CVEC                         |                   |                   | 92,100                  | 65,000            |
|      | <b>Total Departmental Budgets</b>          | <b>18,293,421</b> | <b>19,526,839</b> | <b>21,195,924</b>       | <b>21,950,681</b> |
|      | <b>Total Debt Service (Prin &amp; Int)</b> | <b>3,485,283</b>  | <b>3,574,871</b>  | <b>3,615,484</b>        | <b>3,750,309</b>  |

| <b>TOWN OPERATION BUDGET 2017</b> |                              |                           |                           |                                 | <b>Town Meeting</b>       |
|-----------------------------------|------------------------------|---------------------------|---------------------------|---------------------------------|---------------------------|
| <b>Line</b>                       |                              | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Voted Budget<br/>FY 2016</b> | <b>Budget<br/>FY 2017</b> |
| <b>102</b>                        | STATE ASSESSMENTS            | 248,118                   | 256,873                   | 239,729                         | <b>249,398</b>            |
| <b>103</b>                        | BARNS CTY RETIR              | 2,022,988                 | 2,105,875                 | 2,283,370                       | <b>2,528,468</b>          |
| <b>104</b>                        | CAPE COD COMMISSION AS       | 193,717                   | 199,357                   | 198,560                         | <b>207,458</b>            |
| <b>105</b>                        | BARNSTABLE COUNTY ASSESSMENT | 185,944                   | 185,944                   | 204,340                         | 193,497                   |
| <b>106</b>                        | UNEMPLOYMENT COMPENSAT       | 19,757                    | 7,196                     | 35,000                          | <b>35,000</b>             |
| <b>107</b>                        | GROUP HEALTH INS             | 3,528,835                 | 3,319,797                 | 4,029,202                       | <b>4,200,000</b>          |
| <b>108</b>                        | INTEREST COURT ORDER         | -                         | -                         | -                               | -                         |
| <b>109</b>                        | OPEB                         | 100,000                   | 100,000                   | 100,000                         | 100,000                   |
| <b>110</b>                        | GENERAL INSURANCE            | 405,566                   | 470,695                   | 533,561                         | <b>596,519</b>            |
| <b>111</b>                        | GENERAL INSURANCE DEDU       | 3,750                     | 8,888                     | 15,000                          | <b>20,000</b>             |
| <b>112</b>                        | TRANSFER TO OTHER FUNDS      | 530,000                   |                           |                                 |                           |
| <b>TOTAL TOWN</b>                 |                              | <b>29,017,379</b>         | <b>29,756,334</b>         | <b>32,450,170</b>               | <b>33,831,330</b>         |
| <b>C C REGIONAL TECH HIGH</b>     |                              | <b>1,421,910</b>          | <b>1,248,331</b>          | <b>1,330,607</b>                | <b>1,437,053</b>          |
| <b>Total MRSD Assessment</b>      |                              | <b>20,337,662</b>         | <b>20,070,183</b>         | <b>22,843,944</b>               | <b>23,833,578</b>         |
|                                   |                              | <b>50,776,951</b>         | <b>51,074,848</b>         | <b>56,624,721</b>               | <b>59,101,961</b>         |

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as amended by adjusting Appendix B Revenues Lines 17 Cable Fund to read \$129,237, Line 20 FEMA \$13,736 and revise Line 26 Total Revenue to \$59,564,757 otherwise as printed in the warrant Appendix B under column titled Town Meeting Budget FY 2017, **Total Town** less Line Items # (102, 104 and 105) are Unappropriated State, Commission and County Assessments and the sum of \$32,547,577 be appropriated for this purpose. That to raise this appropriation, the sum of \$31,363,951 be raised and appropriated, and that \$587,382 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$129,237 be transferred from the Cable Fund, and that \$221,108 be transferred from the Betterment Funds, and that \$125,000 be transferred from Overlay Surplus, and that \$13,736 be transferred from the FEMA Fund and \$107,163 be transferred Harbor Capital Fund.

Further to transfer from the adopted budget \$100,000 out of Line 109 Group Health Insurance into the Other Post-Employment Benefits Trust Fund created under Article 46 of the 2013 ATM. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### **MONOMOY REGIONAL SCHOOL DISTRICT BUDGET**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2017, and to act fully thereon. By request of the Monomoy Regional School Committee and Superintendent. Estimated cost: \$24,058,302

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE MONOMOY REGIONAL SCHOOL DISTRICT FOR FY 17, AND THAT \$24,058,302 BE RAISED FOR THIS PURPOSE AND FURTHER OF THAT TOTAL \$224,724, WHICH IS EQUAL TO THE**

**CAPITAL NEEDS OF THE DISTRICT, BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate \$23,833,578 with additional said sum of \$224,724 to be transferred from Free Cash for Capital Items to the Monomoy Regional School District Budget for Fiscal Year 2017.

TOTAL Budget: \$24,058,302

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2017, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,437,053

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE REGIONAL TECHNICAL HIGH SCHOOL AND THAT \$1,437,053 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. VOTE: YES-7, NO-0**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate the sum of \$1,437,053 to pay its assessed share of the Cape Cod Technical Regional School District Budget for Fiscal Year 2017. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**WATER BUDGET**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2017, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$3,939,879

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$3,939,879 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT. VOTE: YES-7, NO-0.**



**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,939,879 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

|                |                |               |
|----------------|----------------|---------------|
| Salaries       | 1,187,998      |               |
| Expenses       | 1,319,351      |               |
| Debt           | 845,148        |               |
| Indirect Costs | <u>587,382</u> |               |
| Total          | 3,939,879      | Duly seconded |

**ACTION:** It was a unanimous vote, so declared.

#### ADOPT THE CAPITAL PLAN

**ARTICLE 8:** To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2023 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### AMEND THE PERSONNEL BY-LAW

**ARTICLE 9:** To see if the Town will vote to amend the Personnel By-Law by adding new language as follows:

Part 4 – Compensation and Classification Plans – ADD NEW SECTION TO COMPENSATION:

***First Increment for New Employees - Employees entering the service of the Town shall be employed at the first step in the appropriate salary grade. If the Town Administrator and his/her designee consider that the applicant's education, training, and/or experience justifies a higher entry level, the new employee may be assigned to a higher step.***

Part 8 Vacations - ADD NEW PARAGRAPH TO SECTION (c):

***If the Town Administrator and/or appointing authority consider that the applicant's education, training, and/or experience warrant it, and/or that recruitment of a well-qualified candidate warrants it, the new employee, at the discretion of the Town Administrator and his/her designee, may be considered to have advanced time in service for purposes of placement on the vacation schedule. This provision shall be retroactive to July 1, 2015.***

And by deleting the following language in Part 9 – “Sick Leave”,

- i) An employee who uses 5 days or less of sick leave in a fiscal year will receive a bonus of \$325 in the following year.

And replacing it with the following language: (effective July 1, 2017)

- i) An employee who uses 5 days or less of sick leave in a fiscal year will receive a bonus of \$350 in the following year.***

And to act fully thereon. By Request of the Town Administrator

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BRING THE PAY AND BENEFITS IN LINE WITH OTHER TOWN EMPLOYEES UNDER CONTRACT. VOTE: YES-6, N0-0**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carried.

**CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000**

**ARTICLE 10:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund the items in the table below, and further to authorize the Selectmen to accept grant monies for chest compression system\* and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$89,900

- |                             |        |                       |
|-----------------------------|--------|-----------------------|
| 1. Fire Chief's Vehicle     | 42,000 |                       |
| 2. Chest Compression System | 5,900  | Match \$53,100 grant* |
| 3. Fire Air Compressor      | 12,000 |                       |
| 4. Harwich Port Parking Lot | 30,000 |                       |

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$89,900 FROM AVAILABLE FUNDS TO PURCHASE A NEW FIRE CHIEF VEHICLE, A FIRE AIR COMPRESSOR, A CHEST COMPRESSION SYSTEM THAT IS ALSO SUPPORTED BY GRANT FUNDS, AND TO MAKE IMPROVEMENTS TO THE HARWICH PORT PARKING LOT. THESE ITEMS DID NOT MEET THE FUNDING THRESHOLD TO BE INCLUDED ON THE CAPITAL PLAN. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$89,900 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### FACILITY MAINTENANCE AND REPAIR FUND

**ARTICLE 11:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to defray costs related to Facility Maintenance and Repair for FY 17, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$561,000.

- |                                   |         |
|-----------------------------------|---------|
| 1. Middle School Maintenance      | 125,000 |
| 2. Fire Station Flooring          | 50,000  |
| 3. Fire Boiler                    | 130,000 |
| 4. Library Smoke/Heat Detectors   | 29,000  |
| 5. Transfer Station Roof          | 122,000 |
| 6. Dredging                       | 85,000  |
| 7. Library Fire Sprinkler         | 15,000  |
| 8. Library Painting (Inter./Ext.) | 5,000   |

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$561,000 FROM AVAILABLE FUNDS TO PAY FOR THE MAINTENANCE AND REPAIRS OF THE LISTED ITEMS. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$561,000 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** Motion carried.

## FUND NEW FIRE DEPARTMENT AMBULANCE

**ARTICLE 12:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase or lease one ambulance for the Fire Department; and further to authorize the Town to enter into a lease purchase agreement in excess of four years; and to act fully thereon. By request of the Fire Chief. Estimated cost: \$290,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$290,000 FROM AVAILABLE FUNDS TO PURCHASE A NEW AMBULANCE AS A SCHEDULED REPLACEMENT FOR AN OLDER UNIT IN THE EXISTING FLEET. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase and equip one new Ambulance for the Fire Department and the sum of \$290,000 be transferred from Free Cash for this purpose, and to further authorize the Fire Chief to trade-in applicable vehicle toward purchase price. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

## SUPPLEMENT LANDSCAPE RECLAMATION FROM GOLF CAPITAL IMPROVEMENT FUND

**ARTICLE 13:** To see if the Town will vote to transfer a sum of money from the Golf Capital Improvement Fund to supplement the ongoing landscape reclamation (restoration of areas adjacent to primary turf with necessary tree removal at Cranberry Valley Golf Course as outlined in the USGA 2015 report to the Town and the Golf Committee, and to act fully thereon. By request of the Golf Director and Golf Committee. Estimated cost: \$35,000.

*Explanation: The distribution of these monies corresponds to revenue already collected for like projects collected from golf membership fees not at the expense of the general taxpaying public.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$35,000 BE FUNDED FROM THE GOLF IMPROVEMENT FUND. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to supplement ongoing landscape reclamation at Cranberry Valley Golf Course and that the Town transfer \$35,000 from Golf Capital Improvements Receipts Reserve Fund. Duly seconded

**ACTION:** Motion carried.

APPROVE USE OF THE GOLF IMPROVEMENT FUND  
TO CONSTRUCT NEW TEES

**ARTICLE 14:** To see if the Town will vote to transfer a sufficient sum of money from the Golf Improvement Fund to construct five new “Forward Tees” in conjunction with the USGA initiative known as “playing it forward”, and to act fully thereon. By request of the Golf Director and the Golf Committee. Estimated cost: \$30,000.

*Explanation: The distribution of these monies corresponds to revenue already collected for like projects collected from golf membership fees not at the expense of the general taxpaying public.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$30,000 BE FUNDED FROM THE GOLF IMPROVEMENT FUND. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to construct new forward tees at Cranberry Valley Golf Course and that the Town transfer \$30,000 from Golf Capital Improvements Receipts Reserve Fund. Duly seconded

**ACTION:** Motion carried.

ESTABLISH NEW CAPITAL INFRASTRUCTURE REVITALIZATION FUND  
AT CRANBERRY VALLEY GOLF COURSE

**ARTICLE 15:** To see if the Town will vote to establish a new Capital Fund to be known as the “*Capital Infrastructure Revitalization Fund*” at Cranberry Valley Golf Course pursuant to the provisions of Massachusetts General Laws Chapter 40, 5F, to be funded by a new surcharge on all green fees collected in the amount of \$2 and a \$1 surcharge on all cart fees starting in 2016 golf season, and to act fully thereon. By request of the Golf Director and the Golf Committee

*Explanation: Expenditures from the fund can be used for Infrastructure improvements (CVGC infrastructure as listed: Club House facilities, Maintenance facilities, and everything else that supports revenue generation. This includes water resources, energy resources, mechanicals, septic, property boundary strategies, our car park, and maintenance of roads throughout the property), including future debt payments along with design, planning and construction phases as they present themselves.*

*There is no secret to staying ahead of the competition in today’s ever competitive Municipal golf market. The HGC is meeting the challenge and is dedicated not only to recognizing immediate needs, but also in long*

range strategies that look to the future. How to pay for these projects without creating hardship on the entire Town, keeping balance with goals of the Town, and being good stewards of this valuable resource demand good planning.

Currently the golf operation uses two funds: The Golf Improvement Fund (Chapter 40, 5F) - dedicated to projects that directly address needs associated with on course improvements (major tree removal, tee box renovation etc.) in correlation with USGA recommendations, and a Pro Shop Revolving Fund designed to address needs associated with the operation of the Pro Shop business.

There is no direct funding mechanism to address Infrastructure improvements. Therefore, the committee will seek to establish this new fund. The estimated revenue collected will generate roughly \$50,000 dedicated for these purposes. Expenditures from this fund shall be subject to the joint approval of the Harwich Golf Committee and the Director of Golf and the Town Administrator

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO HELP DEFRAY THE COST OF FUTURE CAPITAL NEEDS OF CRANBERRY VALLEY GOLF COURSE. VOTE: YES-6, NO-0, ABSTAIN-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to establish a new Capital Fund to be known as the “*Capital Infrastructure Revitalization Fund*” at Cranberry Valley Golf Course pursuant to the provisions of Massachusetts General Laws Chapter 40, 5F at Cranberry Valley Golf Course. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

### **Ballot Question #1**

#### **RECONSTRUCTION OF SAQUATUCKET MUNICIPAL MARINA**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the reconstruction of the Saquatucket Municipal Marina docks, piles and services, to include a handicap accessible ramp system that brings the marina in compliance with the American with Disability Act (ADA) and dredging of approximately 12,500 cubic yards of material to bring the marina within permitted depth, and to act fully thereon. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½ ) the amounts required to pay the principal of any interest on any borrowing

authorized under this article, and further authorize the Board of Selectmen to accept any State, Federal or private grant monies available for this purpose. By request of the Harbormaster. Estimated cost: \$7,000,000.

*Explanation: The current docks at Saquatucket Harbor are over 30 years old and are well beyond their useful life. The wood decking and framing is worn & splintered, the connecting hardware is rusted, bent and failing, and the foam flotation is saturated and deteriorated. The current docks are extremely unstable and pose a safety concern for the hundreds of patrons that transit the docks on a daily basis; of particular concern are the large groups of people that walk the docks to go to and from the large passenger boats that operate out of Saquatucket Harbor. In addition, the existing fire suppression piping system is not functional, the antiquated bubbler system is ineffective, the aging plumbing system requires constant repair, and the main electrical lines that bring power to the slip pedestals are brittle and worn, posing a fire hazard.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$7,000,000 FROM DEBT EXCLUSION. THIS APPROPRIATION WILL PROVIDE FOR THE COMPLETE REBUILD OF THE WATERSIDE DOCKS, PILES, AND SERVICES. THE EXISTING DOCKS AND WATERSIDE WALKWAYS HAVE REACHED THE END OF THEIR USEFUL LIFE AND ARE NOT ADA COMPLIANT. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES 6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that the Town appropriate the sum of \$7,000,000 to fund the reconstruction of the Saquatucket Municipal Marina docks, piles and services, to include a handicap accessible ramp system that brings the marina in compliance with the American with Disability Act (ADA) and dredging of approximately 12,500 cubic yards of material to bring the marina within permitted depth; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$7,000,000 and to issue bonds and notes therefor pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C

(Proposition 2 ½ ) amounts required to pay the principal of and interest on the borrowing authorized by this vote, provided further that while the entire borrowing authorized by this vote will be a general obligation of the Town, it is the intent of the Town that approximately three-fourths of the annual payment of principal and interest on the bonds will be paid from harbor receipts; and provided further that the amount authorized to be borrowed by this vote shall be reduced to the extent of all grant funds received by the Town on account of this project, including a Seaport grant of \$1,000,000, which has already been approved for this project. Duly seconded

**ACTION:** The motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion carried.

SAQUATUCKET HARBOR LANDSIDE RENOVATIONS –  
ENGINEERING DESIGN

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the engineering design and associated permitting for Saquatucket Harbor landside renovations, to include the old Downey Property, per the proposed site plan proposed by the Saquatucket Harbor Development Committee, and to act fully thereon. By request of the Harbormaster.  
Estimated cost: \$250,000.

*Explanation: The main objectives of the plan are to improve the safety of public access, improve the efficiency of harbor operations, and enhance the character, beauty, and attractiveness of the harbor for boaters and non-boaters alike. The plan includes a new Harbormaster Office, a leased waterfront Café restaurant, leased seasonal vendor shacks, and a boardwalk with seating areas that overlook the marina. In addition, on the former Downey Property the plan calls for creative landscaping to enhance the appearance of the area and a sidewalk leading from town. A new multi-purpose building will be located on the property that will serve as a consolidated ticketing office for the four Passenger Boat owners, a Harbormaster Department maintenance facility, and leased office space. Much needed increase of vehicle parking spaces (approx. 80) will be available during the summer boating season, and the same area will be utilized for winter boat storage in the off-season.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$250,000 FROM AVAILABLE FUNDS. THIS EXPENDITURE WILL PROVIDE SUFFICIENT FUNDS TO DESIGN THE LANDSIDE IMPROVEMNETS THAT ARE LISTED ON THE CAPITAL PLAN FOR FY 18 WITH AN**



**ESTIMATED COST OF \$2,500,000 TO MAKE THE ACTUAL IMPROVMENTS. THE FINAL DESIGN WILL HAVE TO COMPLY WITH EXISTING PARKING AND SEPTIC ALLOWANCES AND REGULATIONS. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to fund the engineering design and associated permitting for Saquatucket Harbor landside renovations, to include the old Downey Property, per the proposed site plan proposed by the Saquatucket Harbor Development Committee and the sum of \$250,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** The motion carried.

**Ballot Question #2**

**ROAD MAINTENANCE PROGRAM**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow in accordance with Ch.44 of the M.G.L., or any other enabling authority, the sum of \$700,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY17. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the DPW Director. Estimated cost: \$700,000.

*Explanation: The capital request for road maintenance is for \$700k for FY 17, which we anticipate being augmented by approximately \$700k in Chapter 90 funds. The capital project request form lists 5 years of our road maintenance plan with cash flows of approximately \$1.4M each year and has our 5 year Road Maintenance Plan attached.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$700,000 FROM DEBT EXCLUSION. THIS EXPENDITURE WILL PROVIDE SUFFICIENT FUNDS FOR THE DPW TO CONTINUE MAINTAINING TOWN ROADS AS REQUIRED BY TOWN RESIDENTS. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY G.L. C.59, §21C (PROPOSITION 2 ½). VOTE: YES-7, NO-0**

**MOTION:** (Dana DeCosta, Chairman-Finance Committee) I move that the Town appropriate the sum of \$700,000 to fund the Road Maintenance Program

for Fiscal Year 2017, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$700,000 and to issue bonds and notes therefor pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½ ) amounts required to pay the principal of and interest on the borrowing authorized

Duly seconded

**ACTION:** The motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion passed.

#### PURCHASE AND EQUIP VEHICLES FOR THE DPW

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the following vehicles:

|                                |               |
|--------------------------------|---------------|
| One Ton Dump Truck (Highway)   | \$ 65,000.00  |
| Mack Tractor (Disposal)        | \$ 150,000.00 |
| MSW (Trash) Trailer (Disposal) | \$ 70,000.00  |
| Barber Surf Rake (Beaches)     | \$ 31,500.00  |

and to further to authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town:

1999 Ford F-350 Dump Truck  
1998 Mack Ch613 Tractor  
2006 Barber Surf Rake

and to act fully thereon. By request of the DPW Director. Estimated cost: \$316,500.

*Explanation: One Ton Dump Truck - The current 1999 Ford dump truck has approximately 136,000 miles on it, is in poor condition, and is a front line vehicle used for snow removal and moving personnel and equipment.*

*Mack Tractor - The current 1998 Mack CH613 tractor has over a half million miles on it and is an extremely important piece of equipment, as it hauls all of the Town's MSW (trash) and C&D off Cape on a daily basis.*

*MSW (Trash) Trailer - The request for a new MSW trailer is to augment the three existing trailers and improve operational efficiency. A fourth MSW*

trailer would eliminate the need to haul a full trailer immediately and allow more flexibility in managing the Town's MSW.

*Barber Surf Rake* – The current 10 year old unit broke at the beginning of the season and was not worth repairing. Barber leased us a new Surf Rake for \$13,500 for the season and has agreed to apply those fees towards the purchase price of a new one.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$316,500 FROM AVAILABLE FUNDS, TO REPLACE A ONE TON DUMP TRUCK, A MACK TRACTOR, AND BARBER SURF RAKE, AND TO ADD A TRASH DISPOSAL TRAILER INCREASING THE NUMBER OF TRAILERS FROM 3 TO 4. THE 4TH TRAILER WILL HELP MEET THE NEW CLOSING HOURS OF OPERATION AT THE OFF CAPE DIPOSAL FACILITY AND ALLOW FOR MORE FLEXIBILITY IN MANAGING THE TOWN'S SOLID WASTE. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$316,500 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was unanimous vote, so declared.

**PURCHASE AND EQUIP NEW EQUIPMENT FOR THE DPW**

**ARTICLE 20:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the following:

|                                   |              |
|-----------------------------------|--------------|
| Gator Turf Utility Vehicle (Park) | \$ 20,235.00 |
| Walker Mower (Park)               | \$ 13,300.00 |
| (2) John Deere Mowers (Highway)   | \$ 9,674.00  |
| Hi-Track Skid Steer Loader        | \$ 65,000.00 |
| Certified Articulating Lift       | \$ 80,000.00 |

and to act fully thereon. By request of the DPW Director. Estimated cost: \$188,209.

**Explanation:** *Gator Turf Utility Vehicle* - The current 1999 Gator is in extremely tough shape and is used daily between April and October to move materials (infield mix, stone dust, loam, etc.) needed to maintain the ball fields, as well as for maintenance on the bike path.

*Walker Mower* – The current 2007 48" Walker mower is used to maintain town buildings, parks (excluding ball fields), and memorial squares. It is

used daily while grass is growing and is requiring a fair amount of repairs (\$1,988 over the past 2 years) to keep it going.

(2) John Deere Mowers – The roadsides throughout Town are a tough environment on the two 2008 John Deere units currently being used for roadside mowing. They are no longer worth spending money on for repairs and maintenance.

Hi-Track Skid Steer Loader – This request is to augment our existing hi-track, which is utilized constantly. Maintenance and other projects always end up waiting for it to become available. It is used by every division within the DPW and the Water Department for everything from grading and loading to stump grinding, brush cutting and snow removal. There is nothing wrong with the existing unit, but the demand for its use far exceeds its availability.

Certified Articulating Lift - With the Town's desire to allocate more resources towards facility maintenance, it has become evident that we should consider purchasing a certified articulating lift. I make this assertion for several reasons including the servicing of buildings lights, gutters and exhaust systems, the repair of anything on buildings where a ladder is not a safe approach, and other DPW maintenance functions. Renting a lift is an expensive proposition at approximately \$700 per day and often takes weeks to line up, while repairs wait. Although spending approximately \$80k on a used piece of equipment appears to be expensive, it would increase efficiency and dramatically improve safety for our employees.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$188,209 BE FUNDED FROM AVAILABLE FUNDS TO REPLACE VARIOUSE SMALL EQUIPMENT ITEMS USED BY THE DPW AND TO ADD A HI-TRACK SKID STEER LOADER AND A CERTIFIED ARTICULATING LIFT. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$188,209 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** The motion carried.

## PURCHASE NEW EXCAVATOR FOR THE WATER DEPARTMENT

**ARTICLE 21:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase a John Deere 2016 85G Excavator, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$125,000.

*Explanation: This new machine will lift a much heavier payload. Allowing us the versatility to do water main projects as well as water service installations. This piece of equipment will be paid for by the Enterprise Fund.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$125,000 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND A NEW EXCAVATOR THAT WILL ALLOW THE WATER DEPARTMENT TO INSTALL SMALL WATER MAIN REPLACEMENTS AS WELL AS WATER SERVICE INSTALLATIONS INHOUSE WITHOUT HAVING TO FARM THIS WORK OUT TO THIRD PARTY SUPPLIERS. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$125,000 be transferred from Water Retained Earnings for purchase and equip one new Excavator for the Water Department and to further authorize trade in, sale or re-purpose of a Water Department vehicle.  
Duly seconded

**ACTION:** The motion carried.

## REPLACEMENT OF THE LOTHROP AVENUE WATER STORAGE TANK

**ARTICLE 22:** To see if the Town will vote to transfer the remaining balance of \$1,400,000 authorized to be borrowed under Article 10 of the May 2013 Special Town Meeting for the purpose of replacing the Lothrop Avenue water storage tank and further to appropriate an additional sum of money to complete the tank replacement project, including the payment of all other costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, or borrowing or otherwise provided, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$1,600,000.

*Explanation: The Lothrop tank was constructed in 1986. The most recent tank inspection on July 13, 2013 indicated serious corrosion activity. The vicinity of this tank to seawater increases the corrosion rate. The lowest qualified bid for water tank rehabilitation, received February 6, 2014, came*

*in at \$2.211M. Replacement of this tank with a new pumped storage system is estimated to cost \$1.6M. Replacement vs. rehabilitation at this time is more cost effective.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$1,600,000 BE TRANSFERRED, RAISED, BORROWED, TAXED, OR OTHERWISE PROVIDED FROM WATER RATE COLLECTIONS TO BE USED TO FUND A NEW WATER STORAGE TANK WHICH IS LESS EXPENSIVE THEN THE 2014 BIDS TO REHABILITATE THE EXISTING TANK. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to transfer the remaining \$1,400,000 from the appropriation voted under Article 10 of the 2013 Special Town Meeting and that \$800,000 be transferred from Water Retained Earnings for the purpose of replacing the Lothrop Avenue water storage tank and further to including the payment of all other costs incidental and related to this project.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**REPLACEMENT OF EXISTING SUPERVISORY CONTROL  
AND DATA ACQUISITION (SCADA) SYSTEM**

**ARTICLE 23** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the replacement of the existing Supervisory Control and Data Acquisition (SCADA) System, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$300,000.

*Explanation: The SCADA system is comprised of the computer program and hardware that is used to control and monitor the entire water system. The existing SCADA system was developed approximately 15 years ago and most of the infrastructure is original. The typical life span of the equipment in place is between 10-15 years, and the existing software that was utilized to program the system is no longer supported by the manufacturer. The appropriation will fund the development of a new interface program and replace all hardware that has come to the end of its useful life.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$300,000 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED**

**TO FUND A NEW SYSTEM THAT WILL REPLACE THE 15-YEAR-OLD EXISTING SYSTEM WHICH HAS REACHED THE END OF ITS USEFUL LIFE AND IS NO LONGER SUPPORTED BY THE MANUFACTURER. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$300,000 be raised from Water Retained Earnings for purchase of a replacement of the existing Supervisory Control and Data Acquisition (SCADA) System and further to including the payment of all other costs incidental to this project. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF CHATHAM**

**ARTICLE 24:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$9,000,000, or any other sum, to pay the entrance fee costs that the Town will be required to make for the connection of the Town's wastewater collection system to the Town of Chatham's wastewater treatment plant, including all costs incidental and related thereto, pursuant to an inter-municipal agreement between the Towns of Harwich and Chatham, to be entered into by the Board of Selectmen pursuant to General Laws Chapter 40, Section 4A; provided that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote, and provided further that the payment of said amount and the issuance of debt therefor shall be in accordance with the schedule of payments anticipated to be set forth in the inter-municipal agreement, a copy of which will be on file with the Office of the Town Clerk prior to Town Meeting; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$9,000,000.

**Explanation:** *The Town's Comprehensive Wastewater Management Plan evaluated multiple scenarios and recommended a program that utilizes two treatment facilities. One is to be located in-town at the former landfill and current site of the Department of Public Works. The second one was to be located in East Harwich. Working with CDM Smith the Town's wastewater consultant, both in-town and out-of-town treatment options were evaluated with the Town ultimately recommending utilization of capacity that currently exists in the Chatham wastewater treatment facility. This plan was considered the most favorable for the Town and was actively pursued by the Board of Selectmen. The two Towns have been working on in Inter-Municipal Agreement (IMA) that would allow for wastewater generated in the East Harwich area to be transported to the Chatham wastewater treatment facility to be processed. The IMA works out the details of the*

amount of flow Harwich can send into the facility and the net portion of the original cost to construct the Chatham facility. It is anticipated the amount of flow would be up to 300,000 gallons per day and cost would be up to \$9 million payable over multiple installments. Funding for the IMA would be done through a debt exclusion in which authorization will be given for up to the \$9 million with partial payments given over time based upon flow.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article was indefinitely postponed.

#### ENACT A SEWER USE GENERAL BY-LAW

**ARTICLE 25:** To see if the Town will vote to enact a Sewer Use General By-law, governing the establishment, construction and operation of a wastewater collection and treatment system, a copy of which will be on file with the Office of the Town Clerk prior to Town Meeting; and to act fully thereon. By request of the Board of Selectmen.

#### Explanation:

*The Town's Inter-Municipal Agreement with Chatham calls for Harwich to promulgate and utilize Sewer Use Regulations that are compatible with the regulations in place in the Town of Chatham. The Massachusetts Department of Environmental Protection calls for these regulations to be in place as part of the functioning of the wastewater treatment facility. The Sewer Use Regulations are designed to be dynamic in the sense that general elements will be included in the regulations with discretion given to the governing body to create or modify regulations on more specific detailed interconnection activities such as pipe size and design elements to facilitate compatibility with the existing technology of the current Chatham facility.*

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES**



**NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article was indefinitely postponed.

RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2017 COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES  
**ARTICLE 26:** To see if the Town will vote to reserve for future appropriations amounts from the FY 2017 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY 2017 Budgeted Reserve; and to act fully thereon.

By request of the Community Preservation Committee.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that the Town transfer from FY 16 estimated revenue Community Preservation Fund

the sum of \$165,362 for the Historic Reserve Fund, \$165,362 for the Open Space Reserve Fund and \$165,362 for the Community Housing Reserve Fund.  
Duly seconded

CPC Recommendation on Article 26:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

#### FUND LAND BANK DEBT SERVICE

**ARTICLE 27:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$633,400 to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Town Administrator. Estimated Cost: \$633,400

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$633,400 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON GOING LAND BANK DEBT. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move to appropriated from Community Preservation Act Funds-Undesignated Fund Balance, \$633,400 to fund the Debt Service on the outstanding Land Bank Debt. Any Funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance.

Duly seconded

CPC Recommendation on Article 27:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

RESTORATION OF THE CHASE LIBRARY  
FIREPLACE HEARTH AND BASE

ARTICLE 28: To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$3,100 to fund the restoration of the original fireplace hearth, firebox base and foundation at the Chase Library and to authorize the Board of Selectmen to enter into a grant agreement with the Chase Library. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Chase Library Trustees. Estimated Cost: \$3,100

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$3,100. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$3,100 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

CPC Recommendation on Article 28:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-5, NO-1, Abstained - 2

**ACTION:** It was a unanimous vote, so declared.

RESTORATION OF HARWICH HISTORICAL SOCIETY ARTIFACTS

ARTICLE 29: To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$11,000 to fund the restoration of an 18th Century Cannon and a 19th Century Millstone maintained by the Harwich Historical Society and to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Historical Society. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Historical Society. Estimated Cost: \$11,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$11,000. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$11,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

CPC Recommendation on Article 29:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** The motion carried.

**RESTORATION OF APPEARANCE OF THE ALBRO HOUSE  
AND ACCESSIBILITY MODIFICATIONS**

**ARTICLE 30:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$18,700 to fund the restoration of elements of the front porch, addition of a rear porch and access ramp and modifications to four (4) doors of the Town owned Albro House. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Historic District/Historical Commission. Estimated Cost: \$18,700.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$18,700. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$18,700 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

CPC Recommendation on Article 30:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-6, NO-2

**ACTION:** The motion carried.

**UPDATE OF TOWN HISTORICAL PROPERTY INVENTORY**

**ARTICLE 31:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$20,000 to fund continuing work on the inventory of structures in Harwich that are at least 99 years old, specifically adding 60 parcels to the Massachusetts Cultural Resource Information System

(MACRIS) and performing more detailed work on a cluster of properties within the inventory. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Historic District/Historical Commission. Estimated Cost: \$20,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$20,000. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$20,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

CPC Recommendation on Article 31:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

WEST HARWICH SCHOOLHOUSE PRESERVATION  
AND REHABILITATION

**ARTICLE 32:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$203,500 to have certain specific work performed on the interior and exterior of the West Harwich Schoolhouse. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and Town Administration and Planning Department. Estimated Cost: \$203,500.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Angelo LaMantia, Selectman) I move that this article be accepted and adopted as printed in the warrant and the sum of \$203,500 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.  
Duly seconded

CPC Recommendation on Article 32:

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-7, NO-1

A motion was made and seconded to terminate debate, this motion required a  $\frac{3}{4}$  majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** A stand count was taken, YES 135 NO 141, the motion did not carry.

HISTORIC RESTORATION AND PRESERVATION OF BURIAL CRYPTS  
**ARTICLE 33:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$25,000 to repair and restore four (4) burial crypts in Mount Pleasant and Island Pond Cemeteries. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Cemetery Commission. Estimated Cost: \$25,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$25,000. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$25,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

CPC Recommendation on Article 33

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

The Moderator, Michael D. Ford, Esq., stepped down on this Article, Peter Hughes, Chairman, Board of Selectmen was the acting Moderator.

SOUTH HARWICH MEETINGHOUSE  
RESTORATION AND PRESERVATION

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$100,000 to fund the final work of restoring the South Harwich Meetinghouse and to authorize the Board of Selectmen to enter into a grant agreement with the Friends of the South Harwich Meetinghouse, Inc., which shall include the acquisition of an historic preservation restriction by the Town. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and Friends of the South Harwich Meetinghouse, Inc.

Estimated Cost: \$100,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$100,000. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$100,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

CPC Recommendation on Article 34

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

WHITEHOUSE FIELD FENCING REPLACEMENT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$57,128 to replace the fencing around Whitehouse Field. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$57,128.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$57,128. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$57,128 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

CPC Recommendation on Article 35

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

**QUEEN ANNE ROAD BIKE TRAIL CROSSING LIGHTS**

**ARTICLE 36:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$29,700 to install a solar powered traffic light system where the Cape Cod Rail Trail crosses Queen Anne Road. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Bikeways Committee. Estimated Cost: \$29,700.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$29,700. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$29,700 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

CPC Recommendation on Article 36

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-7, NO-1

**ACTION:** Motion carried.

**BROOKS PARK EXPANSION/IMPROVEMENT PHASE 3**

**ARTICLE 37:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$188,000 to resurface 4 tennis courts, half basketball court, tennis practice wall, picnic pavilion, ADA



footpath and 20-30 t-base parking spaces at Brooks Park . Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and youth Commission. Estimated Cost: \$188,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$188,000. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$188,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

CPC Recommendation on Article 37

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, so declared.

**PURCHASE OF LAND FOR OPEN SPACE PURPOSES – ACQUIRE  
MARINI PROPERTY AT MUDDY CREEK HEADWATERS**

**ARTICLE 38:** To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, a perpetual conservation restriction pursuant to the provisions of G.L. c.184, §§31-33, for open space and watershed protection purposes under the provisions of G.L. c. 40, §8C, on certain parcels of land situated on Church Street in East Harwich and Chatham, containing 17 acres, more or less, in the aggregate, which parcels are shown as Lot 1, Lot 2, Lot 3, and Parcel 4 on a plan recorded with the Barnstable County Registry of Deeds in Plan Book 614, Page 7, and further described in a deed recorded with said Deeds in Book 19792, Page 85, with the care, custody, control and management of such conservation restriction to be vested with the Conservation Commission; to appropriate from the Community Preservation Act Funds-Open Space Reserve, the Community Preservation Act Funds-Undesignated Reserve, and/or estimated annual revenues under G.L. c.44B, the so-called Community Preservation Act, the sum of \$800,000 for the foregoing acquisition and costs incidental or related thereto, including, without limitation, costs of appraisals and closing costs; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept, and expend any grants and/or reimbursement of funds which may

be provided by the Commonwealth of Massachusetts to defray all or a portion of the foregoing costs, including, but not limited to, funding under the Self-Help Act (G.L. c.132A, §11), the Federal Land & Water Conservation Fund (P.L. 88-568, 78 Stat 897), and/or other federal and state programs in any way related to the scope of this article, and to accept a gift of funds from the Harwich Conservation Trust and/or any other source, provided that any such grant and/or reimbursement funds shall be returned upon receipt to the Community Preservation Act fund from which said sum was appropriated, after first reimbursing the Harwich Conservation Trust for its contribution towards the Town's local match; and, further, to authorize the Board of Selectmen and/or Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing purposes; provided, however, that no funds appropriated hereunder shall be expended until the Town shall have received gift funds in the amount of \$300,000 from the Harwich Conservation Trust and/or others for the Town's local match,, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated cost: \$800,000

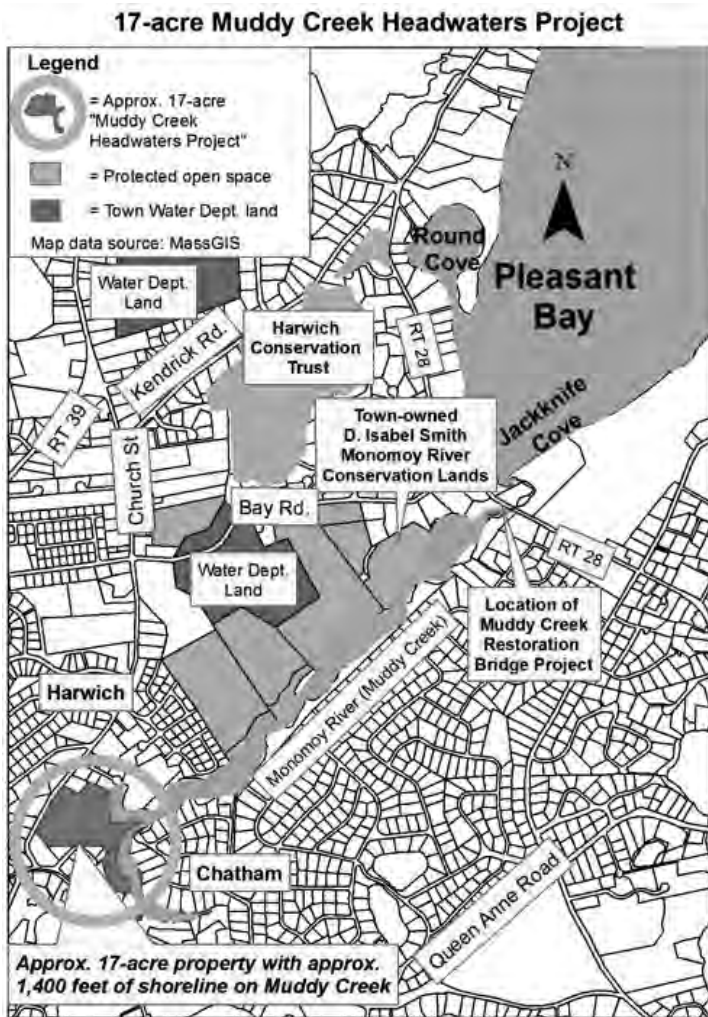
**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee): I move that this article be accepted and adopted as printed and the sum of \$500,000 be transferred from the Community Preservation Fund with \$150,000 from Open Space Reserve and \$350,000 from Undesignated Fund Balance, further to authorize the Board of Selectmen to accept a gift from HCT of \$300,000, for this purpose, provided that the any grant reimbursements shall be returned to the Undesignated Fund Balance and that any grant funds remaining shall be returned to the Open Space Reserve. Duly seconded

CPC Recommendation on Article 38

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED December 10, 2015: YES-8, NO-0

**ACTION:** It was a unanimous vote, declared.



#### HISTORIC BROOKS FREE LIBRARY RESTORATION

**ARTICLE 39:** To see if the Town will vote to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$540,000 to have certain specific work, including architectural services, paint stripping and painting, column and selective wood repairs, to be performed on the historic portion of the Brooks Free Library building (the so-called Brooks Block and Bank Building).

Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and Brooks Free Library Trustees. Estimated Cost: \$540,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$540,000. VOTE: YES-5, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and the sum of \$540,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

CPC Recommendation on Article 39

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED February 11, 2016: YES-5, NO-1

**ACTION:** It was a unanimous vote, so declared.

REPEAL OF ARTICLE 42 OF MAY, 2007 ANNUAL TOWN MEETING -  
FUND RENOVATIONS AT OLD RECREATION  
BUILDING AND WEST HARWICH SCHOOL

**ARTICLE 40:** To see if the Town will vote to rescind actions taken under Article 42 of the May 2007 Annual Town Meeting in the amount of \$32,760, and return such sum of funds appropriated in said Article to the Harwich Community Preservation Act Fund – Historic Reserve, and to act fully thereon. These funds were intended for restoration of the windows at the West Harwich School which will now be done from the funds appropriated by Article 32 of the May 2016 Annual Town Meeting. By request of the Community Preservation Committee. Estimated turnback: \$32,760

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to partially rescind the West Harwich School portion of Article 42 of the May 2007 Annual Town Meeting and return the sum of \$32,760 related to the West Harwich School portion to the Harwich Community Preservation Act Fund – Historic Reserve.

Duly seconded

CPC Recommendation on Article 40

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTED January 14, 2016: YES-8, NO-0

**ACTION:** The motion did not carry.

ACCEPTANCE OF GENERAL LAWS CHAPTER 111, §26G

ARTICLE 41: To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 111, Section 26G, to allow a member of the Board of Health who is also a septic system installer to work in the Town in their trained profession, provided that they do not act as the inspector for such work and further that such work is inspected by an inspector from another municipality or a special inspector appointed by the Board of Selectmen as specified in the statute, and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS LOCAL OPTION ALLOWS THE BOARD OF HEALTH MORE FLEXIBILITY IN PROVIDING A NEEDED SERVICE. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 56 – PERSONAL  
PROPERTY TAX ABATEMENT FOR NATIONAL GUARD AND  
RESERVISTS

ARTICLE 42: To see if the Town will vote to adopt MGL Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2017 and act fully thereon. By request of the Harwich Veteran's Agent and Board of Assessors

Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE SUPPORTS MEMBERS OF THE NATIONAL GUARD AND RESERVISTS. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**ACTION:** It was unanimous vote, so declared.

AMEND M.G.L. CHAPTER 59, §5, Clause 41C – SENIOR EXEMPTION ARTICLE 43: To see if the Town will vote to support the Harwich Board of Selectmen's request to the State Legislator to pass a bill amending the Senior Exemption (as provided in Chapter 59, §5 Clause 41C) amount from a maximum of \$1000.00 to a maximum of \$1,500.00 as a local option for all cities and towns and/or as a home rule petition for the Town of Harwich, and to act fully thereon. By request of the Harwich Board of Assessors.

Explanation: The Board of Assessors would like advocate for most vulnerable citizens of the Commonwealth. We feel that the senior citizens of our community and all others in the Commonwealth are struggling. We would like for this article be approved by the Legislation. This article is for our most vulnerable residents over 65 who have income and assets not exceeding:

|         | <u>Income</u> | <u>Assets</u> |
|---------|---------------|---------------|
| Single  | \$24,849      | \$40,652      |
| Married | \$37,274      | \$55,897      |

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE FINANCE COMMITTEE SUPPORTS THE EFFORT TO GET THE STATE TO INCREASE THE EXEMPTION FOR SENIORS. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that the Town authorize the Board of Selectmen to file a Home Rule Petition authorizing an increase in the maximum senior exemption allowed under General Laws Chapter 59, §5, Clause 41C in the amount of \$1500.00 as follows:

# AN ACT RELATIVE TO A SENIOR EXEMPTION FOR THE TOWN OF HARWICH

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding the provisions of clause 41C of section 5 of chapter 59 of the general laws, or of any other general or special law to the contrary, the Board of Assessors in the Town of Harwich is hereby authorized to grant a senior exemption in the amount of \$1500.00 to individuals meeting the qualifications contained in clause 41C of section 5 of chapter 59.

SECTION 2. In the fiscal year in which this Act takes effect, the Town of Harwich is hereby authorized to reimburse those eligible for a senior exemption under clause 41C of section 5 of chapter 59 of the general laws in the amount of \$500.00.

SECTION 3. This act shall take effect upon its passage.

Provided however, that the General Court may make clerical and editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill prior to the enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the public purposes of the petition. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

## CREATE SUPPLEMENTAL SENIOR EXEMPTION

**ARTICLE 44:** To see if the Town will vote to raise and appropriate or transfer from available funds to provide a sufficient sum of money to grant an additional \$500.00 exemption to each Senior Exemption granted by the Board of Assessors to a maximum of \$1,500.00, and to act fully thereon. (Subject to funding). By request of the Harwich Board of Assessors. Estimated cost: \$40,000 requested (FY15 80 exemptions granted).

*Explanation: The Board of Assessors would like advocate for the most vulnerable citizens of the Town of Harwich, our senior citizens of our community are struggling. This article is to provide real estate tax relief for residents over 65 who have income and assets not exceeding:*

|         | <u>Income</u> | <u>Assets</u> |
|---------|---------------|---------------|
| Single  | \$24,849      | \$40,652      |
| Married | \$37,274      | \$55,897      |



**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. IF THE STATE DOES NOT ACT IN TIME ON THE ABOVE ARTICLE THE FINANCE COMMITTEE SUPPORTS PROVIDING AN INCREASED SENIOR EXEMPTION WITH AVAILABLE FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$40,000 be transferred from Free Cash in order to provide an additional exemption of \$500.00 for seniors eligible under General Laws Chapter 59, §5, Clause 41C, provided, however, that no funds may be expended unless and until the Home Rule Petition authorized by Article 43 is approved for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**DOOR TO DOOR CANVASSING SOLICITATION BY-LAW**

**ARTICLE 45:** To see if the Town will vote to amend the Code of the Town of Harwich under the General By-Laws by adding a new by-law under Chapter 214 – Peace and Good Order as follows, and to act fully thereon. By request of the Chief of Police.

**§214.4 - Temporary Transient Business: Door-to-Door Canvassing and Solicitation.**

**Title.**

This by-law shall be known as the “Door-to-Door Canvassing and Solicitation By-law Law of the Town of Harwich.”

**Purpose.**

This by-law, adopted pursuant to Article 89 of the Amendments to the Constitution of the Commonwealth of Massachusetts, establishes registration requirements and specific operational requirements for persons intending to engage in door-to-door canvassing or solicitation in the Town of Harwich in order to protect its citizens from disruption of the peaceful enjoyment of their residences and from the perpetration of fraud or other crimes; and, to allow for reasonable access to residents in their homes by persons or organizations who wish to communicate either commercial or non-commercial messages.

**Definitions.**

For the purpose of this By-law, the following definitions shall apply:



“Soliciting” shall mean and include any one or more of the following door-to-door activities:

- a) selling, or seeking to obtain orders for the purchase of goods or services, including advertising in any type of publication, for any kind of consideration whatsoever;
- b) selling, or seeking to obtain prospective customers for application for purchase of insurance of any kind;
- c) selling, or seeking to sell subscriptions to books, magazines, periodicals, newspapers or any other type of publication;
- d) seeking to obtain gifts or contributions of money, or any valuable thing for the support or benefit of any association, organization, corporation or project wholly or in part for commercial purposes or by a professional solicitor or commercial co-venturer for a charitable or other non-commercial organization; and
- e) seeking to obtain information on the background, occupation, economic status, political affiliation, attitudes, viewpoints, or the like of the occupants of a residence for the purpose of selling or using such data, wholly, or in part, for commercial purposes.

“Canvassing” shall mean and include any one or more of the following door-to-door activities:

- a) person-to-person distribution of literature, periodicals, or other printed materials for commercial purposes, but shall not include placing or dropping off printed materials on the premises;
- b) seeking to enlist membership in any organization for commercial purposes; and
- c) seeking to present, in person, organizational information for commercial purposes.

“Residence” shall mean and include every individual dwelling unit occupied for residential purposes by one or more persons.

“Registered solicitor” shall mean any person who has obtained a valid certificate of registration from the Town as required by this Bylaw.

“Charitable Organization,” “Professional Solicitor” and “Commercial Co-venturer” shall be defined as set forth in Chapter 68, Section 18, of the General Laws.

**Registration.**

Every person or organization intending to engage in soliciting or canvassing door-to-door in the Town of Harwich must apply for a permit with the Chief of Police by filing a registration application form with the Chief of Police. Applications for individual registration shall be filed at least ten business days in advance. Applications for organizational registration shall be filed at least three business days in advance.

Organization application forms shall include the following information:

- a) The name and address of the organization applying for registration, and the names and addresses of the organizations' principal officers. If the organization is a charitable organization, a certification that the most recent Annual Registration Statement required to be filed with the Attorney General's Division of Public Charities has been so filed.

If the organization is a Professional Solicitor or a Commercial Co-venturer for a charitable organization, a copy of the contract with the charitable organization must be provided with this application. Failure to include a copy of the contract with the charitable organization under such circumstances will render the application incomplete and no action will be taken thereon;

- b) The name, title and phone number, IRS or Social Security (optional) number and valid driver's license or other government-issued photo identification of the persons filing the application form;
- c) The names and addresses of the person(s), if any, who will be directly supervising the solicitation or canvassing operation in the Town of Harwich;
- d) A list of the names, addresses, dates of birth of all individuals who will be employed in solicitation or canvassing by the applicant;
- e) Period of time for which certificate of registration is needed (note: no certificate may be granted for longer than a 60-day period);
- f) Names of the last three communities (if any) in which the organization has conducted a solicitation or canvassing operation, complete with the date issued and date expired; and
- g) Insurance information and license, if applicable.

Individual registration forms shall be required for all individuals, including those who are affiliated with an organization registered hereof. Individual registration forms shall contain the following information:

- a) Name and address of the present place of residence and length of residence at that address; if less than three years residence at present address, the address of residence(s) during the past three years;
- b) Date of birth;
- c) Name, address and telephone number of the person or organizations whom the applicant represents and the length of time the applicant has been associated with or employed by that person or organization. If the individual is a professional solicitor or a commercial co-venturer for a charitable organization, a copy of the contract, if any, with the charitable organization must be provided with this application. Failure to include a copy of the contract with the charitable organization under such circumstances will render the application incomplete and no action will be taken thereon;
- d) Period of time for which certificate of registration is needed (note: no certificate may be granted for longer than a 60-day period);
- e) Name of the last three communities (if any) in which the applicant has solicited or canvassed door-to-door, complete with the date of issue and expiration date;
- f) Valid driver's license or other government issued photo identification; and
- g) Make, model and registration number of any vehicle to be used by the applicant while soliciting or canvassing.

### **Registration Fee.**

The registration fee shall be established and adjusted from time to time by the Board of Selectmen, as necessary. The registration fee shall accompany each application required by this By-law.

### **Registration Cards.**

The Chief of Police, after a review, but in no event more than ten (10) business days after receipt of a fully-completed application, shall furnish each person with a registration card which shall contain the following information:

- (a) The name of the person;

- (b) A recent photograph of the person;
- (c) The name of the organization (if any) which the person represents;
- (d) A statement that the individual has been registered with the Town of Harwich Police Department but that registration is not an endorsement of any individual or organization; and
- (e) Specific dates or period of time covered by the registration.

Persons engaged in solicitation or canvassing as defined in this By-law must display their Town issued registration card on the outermost portion of their clothing at all times while soliciting or canvassing and show such card to any person solicited or upon the request of any police officer.

Registration cards are valid only for the specific dates or time period specified thereon and in no case for longer than 60 days.

The Police Chief shall routinely grant registrations without further inquiry but shall refuse registration to an organization or an individual whose registration has been revoked for violation of this Bylaw within the previous two-year period or who has been convicted of murder/manslaughter, rape, robbery, arson, burglary/breaking and entering, felony assault, or larceny over \$250, as such persons pose a substantial degree of dangerousness to minors and other persons vulnerable to becoming victims of the violent crimes so listed. The Police Chief shall also refuse to register a person who is a sex offender required to register with the Sex Offenders Registry Board and who is finally classified as Level 2 or Level 3 Sex Offender, as such persons have been found to have a moderate to high risk of re-offense and pose a substantial degree of dangerousness to minors and other persons vulnerable to becoming victims of sex crimes.

### **Exceptions.**

Registration shall not be required for officers or employees of the Town, County, State or Federal governments when on official business.

Individual registration shall not be required for minors under the age of 18, except in connection with canvassing or soliciting on behalf of a profit organization, newspaper carriers excepted.

Nothing in this By-law shall be construed to impose any registration requirement or otherwise restrict or in any way regulate any activity for religious, political, newspaper distribution or public policy purposes or other non-commercial purposes, regardless of whether such activity includes acts that would otherwise constitute soliciting or canvassing.

**No Solicitation List.**

A No Solicitation List shall be established and maintained by the Harwich Police Department. Residents may submit their property for inclusion on the list without charge.

Upon approval and issuance of a Town of Harwich registration card required under this By-law, each registered entity or individual shall be provided with a copy of the No Solicitation List and may not solicit or canvass at such premises.

**Duties of Persons Going Door-to-Door.**

Upon going into any residential premises in the Town of Harwich, every solicitor, canvasser or other person must first examine any notice that may be posted prohibiting solicitation or other activities. If such a notice is posted, the solicitor, canvasser or other person shall immediately and peacefully depart from the premises.

Any solicitor, canvasser or other person who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

Immediately upon gaining entrance to any residence, each Solicitor or Canvasser as defined in this Bylaw must do the following:

- (a) Present his registration card for inspection by the occupant;
- (b) Request that the occupant read the registration card; and
- (c) Inform the occupant in clear language of the nature and purpose of his business and, if he is representing an organization, the name and nature of that organization.

**Restrictions on Methods of Solicitation, Canvassing, or Other Door-to-Door Activities**

It shall be unlawful for a solicitor, canvasser or other person to do any of the following:

- (a) Falsely represent, directly or by implication, that the solicitation, canvassing or other activity is being done on behalf of a governmental organization, or on behalf of any municipal employee or elected official;
- (b) Solicit, canvass or conduct any other activity at any residence where there is a posted sign prohibiting the same, without express prior permission of an occupant;

- (c) Solicit, canvass or conduct any other activity at any residence without express prior permission of an occupant, before 9:00 a.m. or after 9:00 p.m. where there is no sign posted otherwise limiting solicitation or the hours of solicitation or such other activities;
- (d) Utilize any form of endorsement from any department head currently employed or serving the Town of Harwich; and
- (e) Solicit, canvass or conduct any other activity at any residence in a threatening, abusive or illegal fashion.

### **Penalty.**

Any person or organization who shall violate any of the provisions of this Bylaw or any applicable state or federal laws governing soliciting or canvassing, including, but not limited to Chapter 68 of the General Laws, shall be subject to a fine not to exceed \$300.00 for each offense. When enforced through the non criminal disposition procedures pursuant to Chapter 40, section 21D of the General Laws, the penalty shall be \$100 for the first offense, \$200 for the second offense, and \$300 for the third offense and each subsequent offense. Each day that a violation continues shall be considered a separate offense.

Any person or organization who for himself, herself, itself, or through its agents, servants or employees is found after investigation by a police officer to have:

- (a) violated any provision of this Bylaw, or any applicable state or federal laws governing soliciting or canvassing, including but not limited to Chapter 68 of the General Laws; or
- (b) knowingly provided false information on the registration application shall have his, her or its registration revoked by the Chief of Police by written notice delivered to the holder of the registration in person, or sent to the holder by certified mail at the address set forth in the application.

### **Appeals.**

Any person or organization who is denied registration or whose registration has been revoked may appeal by filing a written notice of appeal with the Board of Selectmen. Such appeal must be filed within 5 days after receipt of the notice of denial or revocation. The Board of Selectmen shall hear the appeal at its next scheduled meeting after the filing of the written notice of appeal, provided, however, that if the Board of Selectmen fails to make a determination within 30 days after the filing of the appeal, the registration shall be deemed granted or reinstated as the case may be.

**Severability.**

Invalidity of any individual provision of this Bylaw shall not affect the validity of the Bylaw as a whole.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. AT THE PRESENT TIME THERE ARE NO BY-LAWS IN PLACE TO HELP PROTECT OUR CITIZENS. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**ACTION:** Motion carried.

**BUILDING/STRUCTURE HEIGHT IN FLOOD HAZARD AREAS**

**ARTICLE 46:** To see if the Town will vote to amend the Code of the Town of Harwich, Chapter 325 Zoning by adding the bold and underlined language as set forth below and to act fully thereon. By request of the Building Commissioner and Planning Board.

325-2 Word usage and definitions.

**BUILDING/STRUCTURE HEIGHT** - The height of a building or structure shall be calculated by averaging the distance between the lowest pre-existing grade point at the base of the building/structure and the top of said structure, and the distance between the highest pre-existing grade point at the base of the structure and the top of said structure. A structure shall include such elements as a rooftop deck, fence, railing, widow's walk, or other rooftop structure, parapet, or other attached structure. A cupola not larger than four (4) feet in width and chimneys shall be exempt from the above requirements if they do not extend more than four (4) feet in height above the roof. For developed lots, pre-existing grade shall be determined by calculating the average of existing high and low grade points at the base of the existing/original building or structure and top of said structure, where the highest point is at a minimum of eight (8) inches below the top of foundation.

**[NEW] For a building or structure located in the special flood hazard area, height shall be measured from the Base Flood Elevation in AE Zones rather than from pre-existing grade. In the AO or VE Zones, height shall be measured from the Base Flood Elevation in the closest AE Zone rather than from pre-existing grade.**

Explanation: New FEMA flood maps were adopted in 2014 expanding boundaries of the flood hazard area and raising the base flood elevation for many properties. Homes may continue to exist in flood hazard areas, but renovations or reconstruction require flood proofing measures including raising the first floor above the base flood elevation. The proposed by-law amendment follows similar language in such coastal towns as Dennis, Sandwich and Scituate. Without the amendment, many homes in flood hazard areas would have to be reduced in height to meet base flood elevation requirements combined with the requirement to measure height from pre-existing grade. Approximately 1000 homes in the AE flood zone in Harwich are impacted by the building height requirement. Far fewer homes exist in AO and VE zones. The AO zone does not include measurements for base flood elevation. The VE or velocity zone has a much higher sensitivity to flooding, and new construction in that zone is not encouraged.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE ADOPTION OF THIS AMENDMENT WILL HELP PROVIDE HEIGHT RELIEF FOR STRUCTURES IN THE NEW FLOOD ZONES. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded.

At this time Peter de Bakker read the report of the Planning Board as follows: On Tuesday, March 22, 2016 the Planning Board held a duly advertised and scheduled public hearing. All members of the public having an interest in the proposed article were welcomed to attend and give comment. There was no public comment. The Board voted unanimously to recommend this article be adopted at Town Meeting

Respectfully submitted  
Harwich Planning Board

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

#### PROPOSED ZONING BY-LAW AMENDMENTS

**ARTICLE 47:** To see if the Town will vote to amend the Code of the Town of Harwich, Chapter 325 Zoning by striking out language and by adding bold and underlined language as set forth below and to act fully thereon. By request of the Building Commissioner and Planning Board.



(A) CONSTRUCTION SIGNS

325-29 Additional requirements for specific signage.

**G. [NEW] Construction Signs. One (1) temporary wall or ground sign not more than eight (8) square feet indicating the construction, remodeling or rebuilding of a certain structure for a permitted use shall be allowed on the parcel on which the structure is located. The sign shall not be illuminated and shall be removed immediately upon final inspection.**

(B) TWO-FAMILY DWELLINGS IN THE CH-1 DISTRICT

325-7 C. Existing lots in a CH-1 District which complied at the time of layout with applicable provisions of zoning bylaws, if any, may be used for single-family residential purposes as set forth above and may be used for **[NEW] two-family residential purposes and** nonresidential purposes as established in the Table of Use Regulations provided that:

- (1) Said lots have 100 feet of frontage and 10,000 square feet of area;
- (2) The buildings to be located thereon are set back at least 10 feet from side and rear lot lines and at least 25 feet from street lot lines and the buildings to be constructed on said lot will not exceed the maximum site coverage restrictions of the zoning bylaw in effect when the lot was created or, if no such restrictions applied, coverage of buildings shall not exceed 35% of said lot for lots between 10,000 square feet and 15,000 square feet and 25% for lots over 15,000 square feet;
- (3) Said lots are buildable under other applicable provisions of the lot.

Table 2 Area Regulations

| District | Use                                     | Lot Area             | Lot Frontage      | Front            | Side             | Rear             |
|----------|---|----------------------|-------------------|------------------|------------------|------------------|
| CH-1     | Single-family dwelling                  | 40,000               | 150               | 25               | 20               | 20               |
|          | <b><u>[NEW] Two-family dwelling</u></b> | <b><u>40,000</u></b> | <b><u>150</u></b> | <b><u>25</u></b> | <b><u>20</u></b> | <b><u>20</u></b> |
|          | Any other permitted use                 | 20,000               | 100               | 25               | 10               | 10               |

(C) GUESTHOUSES

325-2. Word usage and definitions.

~~GUESTHOUSE. A building in which living space, with or without common cooking facilities, is let for compensation to four or fewer persons, but not including a hotel or motel.~~

325-39. Off-street parking schedule.

Residential Uses

Lodging house, hotel, motel, inn, ~~guest house~~, bed and breakfast

1.25 per guest room or suite

Table 1, Use Regulations

| Paragraph I – Residential Uses |                         |    |      |      |    |      |    |
|--------------------------------|-------------------------|----|------|------|----|------|----|
|                                |                         | RM | RH-1 | RH-2 | CV | CH-1 | WR |
| 5                              | <del>Guest houses</del> | S  | P    | P    | P  | P    | S  |

Table 2, Area Regulations

| District | Use         | Lot Area<br>(square feet)               | Lot Frontage<br>(contiguous feet) | Front<br>(feet) | Side<br>(feet) | Rear<br>(feet) |
|----------|-------------|---|-----------------------------------|-----------------|----------------|----------------|
| RM       | Guest house | 40,000 plus<br>2,000 per rental<br>unit | 150                               | 25              | 20             | 20             |
| RH-1     | Guest house | 40,000 plus<br>2,000 per rental<br>unit | 150                               | 25              | 20             | 20             |
| RH-2     | Guest house | 40,000 plus<br>2,000 per rental<br>unit | 150                               | 25              | 20             | 20             |
| CV       | Guest house | 40,000 plus<br>2,000 per rental<br>unit | 150                               | 25              | 10             | 10             |
| CH-1     | Guest house | 40,000 plus<br>2,000 per rental<br>unit | 150                               | 25              | 20             | 20             |

Explanation: Proposed amendments include (A) construction signs, (B) two-family dwellings in the CH-1 District, and (C) guesthouses.

- (A) Sign amendments in 2009 removed any reference to construction signs, and the current Code of the Town of Harwich does not permit construction signs. The proposed by-law will re-establish language from an earlier version of the Zoning By-Law.
- (B) Although two-family dwellings are allowed in the Commercial Highway 1 (CH-1) District by Special Permit (S), two other pertinent sections of the Zoning By-Law omit any reference to

them. In Table 2, minimum lot area for single-family dwellings in the CH-1 District is 40,000 sq. ft. while minimum lot area for “any other permitted use” is only 20,000 sq. ft. Typically “any other permitted use” refers to non-residential uses. The proposed by-law amendment will treat two-family dwellings the same as single-family dwellings rather than as non-residential uses. A similar by-law amendment for Section 325-7 C will allow existing lots to be used for two-family dwellings along with other permitted single-family and non-residential uses.

- (C) In most residential districts, the Zoning By-Law allows one single-family dwelling per 40,000 square feet. Current options for additional residential use of a property include an “accessory building, residential – with bedrooms” or a “single-family dwelling with accessory apartment”, both requiring a special permit. The current definition of “guesthouse” appears to allow another residential option for “a building in which living space, with or without common cooking facilities, is let for compensation to four fewer or fewer persons, but not including a hotel or motel.” There does not appear to be a current restriction on the number of guesthouses that may be built per lot. The proposed by-law amendment closes that apparent loophole by removing “guesthouse” from the list of uses. Buildings to be let for compensation still include lodging house, bed-and-breakfast, inn, motel and hotel.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS AMMENDMENT FIXES A COUPLE OF SMALL HOUSE KEEPING AREAS OF THE ZONING BY-LAW AND RESRICTS THE NUMBER OF GUEST HOUSES THAT CAN BE BUILT ON A PROPERTY. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move subsection A (Construction Signs) and subsection B (Two-Family Dwellings) of this article be accepted and adopted with the following change: add the following language after the last word in the first sentence of Article 47, Section A (Construction Signs) “located”: “with written permission of the property owner.”

Duly seconded

At this time Peter de Bakker read the report of the Planning Board as follows:

On Tuesday, March 22, 2016 the Planning Board held a duly advertised and scheduled public hearing. All members of the public having an interest in the

proposed article were welcomed to attend and give comment. There was one member of the public who commented on Section (B). The Board voted unanimously to recommend that Section (A) Construction Signs and Section (B) Two-Family Dwellings in the CH-1 District be adopted at Town Meeting. The Board did not vote to recommend this Section (C) Guesthouses.

Respectfully submitted  
Harwich Planning Board

**ACTION:** This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion carried.

### PROPOSED AMENDMENTS TO THE HARWICH HOME RULE CHARTER

**ARTICLE 48:** To see if the Town will vote to propose the following amendments to the Harwich Home Rule Charter, to be approved by the voters at the next annual Town election as follows (Deletions shown in strike through and new text shown as underlined):

1. **Amend Chapter 3 section 6, Powers of Appointments, by adding a new sentence to the end of Section 3-6-2 as follows:**

All appointments made shall be for the full term of that position (or, in the case of a position vacated prior to the end of a term, for the full remainder of the unexpired term).

2. **Amend Chapter 4 as follows:  
Amend two subsections of Section 4-3-2 relating to the powers of the Town Administrator as follows:**

4-3-2 The town administrator shall devote full working time to the duties of that office, shall not become a candidate for, or hold, any elective office during the term of appointment; and shall not engage in any business activity during the term, except with the written consent of the board of selectmen. The town administrator shall:

(i) Be responsible for the purchasing of services, supplies, materials and equipment for all town divisions, departments, and offices, excepting those for ~~the school department~~, the water department and the Brooks Free Library. The Town Administrator shall execute all contracts for goods and services on behalf of the divisions and departments under the jurisdiction of the Town Administrator, subject to the approval of the Board of Selectmen. The Board of Selectmen may delegate its approval authority to the Town Administrator for certain classes of contracts.

(k) Develop, keep, and annually update a full and complete inventory of all property of the town, ~~except school property~~, both real and personal.

**Amend Section 4, Responsibilities for Appointments, by adding a new subsection:**

4-4-3 The town administrator shall appoint the harbormaster and any assistant harbormasters.

3. **Amend Chapter 5 as follows:**

**Amend Section 5-3-1 as follows:**

Division of ~~Highways and Maintenance~~ Public Works

5-3-1 A division of ~~highways and maintenance~~ public works shall be established under the direction of an appointed officer, to be known as the director of ~~public works highways and maintenance~~.

**Amend Section 5-5-1 as follows:**

Fire Department

5-5-1 ~~A fire department shall be established under a fire chief, who shall be appointed by the board of selectmen. The fire department shall be organized and operated as a so-called strong chief department under the provisions of section 42 of chapter 48 of the General Laws.~~

4. **Amend Chapter 10 Section 10-3-1 Definitions as follows:**

(f) Committee. The word "committee" shall mean any town agency which has been charged with performing a specified function on behalf of the town but without statutory authority, except for the ~~the school committee~~, finance committee and capital outlay committee, which function under statutory authority;

And to act fully thereon. By request of the By-Law and Charter Review Committee.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS FIXES SEVERAL AREAS OF THE HOME RULE CHARTER.**

**VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move to accept and adopt as printed in the warrant.

Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

AMEND THE HARWICH HOME RULE CHARTER  
CHAPTER 3, SECTION 6

**ARTICLE 49:** To see if the Town will vote to propose the following amendment to the Harwich Home Rule Charter, to be approved by the voters at the next Annual Town Election as follows (Deletions shown in strike through and new text shown as underlined)

Refer to Chapter 3, Section 6 and add the following text to 3-6-2:

The board of selectmen shall also have the power to appoint members and up to two alternates (to the extent permissible by general law) of policy-making town agencies enumerated in chapter 7 and other agencies that are in existence on the effective date of this charter and for whom no other method of appointment is provided in this charter. Unless otherwise provided, the board shall also appoint members and up to two alternates (to the extent permissible by general law) of other agencies as may be hereafter established by general law, charter, by-law, vote of the town meeting or vote of the Board of Selectmen.

And to act fully thereon. By request of the By-Law and Charter Review Committee.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE GIVES THE BOARD OF SELECTMEN MORE FLEXIBILITY IN APPOINTMENTS BY ALLOWING UP TO TWO ALTERNATES TO BOARDS AS ALLOWED BY GENERAL LAW. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move to accept and adopt as printed in the warrant. Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

AMEND THE HARWICH HOME RULE CHARTER –  
CHAPTER 7, SECTION 7-14-2

**ARTICLE 50:** To see if the Town will vote to amend the Town of Harwich Home Rule Charter, Chapter 7 APPOINTED TOWN AGENCIES, Section 7-14-2 by adding “***water dependent structure***” as set forth below:

7-14-2 The waterways committee shall be responsible for the development of regulations for all waterways and **water dependent structures** including marine ramps, docks, piers, moorings, and aquaculture.

and to act fully thereon. By Request of the Harwich Waterways Committee

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS AMENDMENT DEFINES STRUCTURES ON THE WATER.**

**VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move to accept and adopt as printed in the warrant to be approved by the voters at the next Annual Town Election. Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

RECONSTRUCTION OF GINGER PLUM LANE  
THROUGH PRIVATE ROAD BETTERMENT

**ARTICLE 51:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to repair Ginger Plum Lane in Harwich, subject to repayment through the use of a private way betterment assessment program, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$223,650.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ALLOWS THE OWNERS ALONG GINGER PLUM LANE TO MAKE IMPROVEMENTS TO THEIR ROAD THROUGH THEIR OWN TAX BILLS. VOTE YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move to accept and adopt as printed in the warrant and that \$223,650 be appropriated for this purpose, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow said sum pursuant to Chapter 300 of the Acts of 2014, and to issue bonds and notes therefor.

Duly seconded

**ACTION:** This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

DEFRAY THE EXPENSES OF THE  
CHASE LIBRARY AND HARWICH PORT LIBRARY

**ARTICLE 52:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000.

*Explanation:* Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$20,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

PROMOTE THE TOWN OF HARWICH

**ARTICLE 53:** To see if the Town will vote to raise and appropriate a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated cost: \$25,000.

*Explanation:*

*For more than 57 years, Harwich Chamber of Commerce (HHC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich through the Annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:*



- (a) Providing year-round informational services to visitors, residents, second homeowners, and businesses*
- (b) Promoting the Town of Harwich, thereby bringing much needed income into the community*
- (c) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by objectives in the Town's Local Comprehensive Plan.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$25,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

**ARTICLE 54:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$3,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$3,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### AMEND THE HARWICH HOME RULE CHARTER – ESTABLISH A CHARTER ENFORCEMENT COMMISSION

**ARTICLE 55:** To see if the Town will vote to propose the following amendment to the Harwich Home Rule Charter, to be approved by the voters at the next annual Town election, and to act fully thereon. By Petition.

## ***Chapter 6, Section 9: The Charter Enforcement Commission***

**6-9-1** There shall be a charter enforcement commission consisting of five members and elected for three-year overlapping terms so arranged that the term of at least one member shall expire each year.

**6-9-2** A vacancy on the commission may be filled by the remaining members of the commission, but only until the next annual election when a new member can be elected to fill the unexpired term.

**6-9-3** The commission shall take action only after receiving a written petition filed by a voter or voters alleging a violation of this charter by reason of an act or failure to act of any individual(s) or board serving in an elected or appointed capacity, including any employee of the Town of Harwich.

**6-9-4** The petition shall state the specific section of this charter which is subject of the violation, the individual(s) or board responsible for the violation, and the act or failure to act resulting in the violation.

**6-9-5** The petition shall be filed by delivery to the town clerk, who shall note the date of its receipt on the petition and mail a copy to each member of the commission within one week of its receipt.

**6-9-6** Within three weeks of the receipt of a petition by the town clerk, the chairman shall set a time and date for the hearing, and shall mail notice of the hearing to the town clerk who shall post and publish the notice, and to the petitioner and the individual(s) or board named in the petition. The hearing date shall be not less than three weeks nor more than eight weeks from the date of the receipt of the petition by the town clerk.

**6-9-7** At the hearing the commission shall allow any person to address the commission as to the merits of the petition.

**6-9-8** Within three weeks of the hearing, the commission shall vote whether there has been a violation of this charter as alleged in the petition, and shall mail a notice of its vote to the town clerk, who shall post a copy of the vote for a period of four weeks, and to the petitioner and the officer or board named in the petition.

**6-9-9** If the commission shall vote that there has been a violation of this charter as alleged by the petition, and if following its vote there continues to be a violation, the commission may file a petition with the Superior Court.

**6-9-12** The town shall establish a fund to enable the commission to pay the costs and expenses, including fees for independent attorney(s), fees related to the filing of a complaint with the Superior Court and other reasonable expenses as may from time to time be required in order to fulfill the responsibilities of the Commission.

**6-9-13** Sections 6-9-3 through 6-9-11 shall not limit the right to seek enforcement of this charter as otherwise provided by law.

**6-9-14** This amendment will be in effect on the first day of July following adoption by voters; and the selectmen, town clerk, board of registrars and other elections officers will include the election of the five Charter Enforcement Commissioners in the next following annual town election, at which time two members will be elected for three year terms; two for two year terms, and one for a one year term. Annually thereafter, at the annual town election, there shall be elected commissioners to fill the positions whose terms are about to expire, each to be elected to terms of three years.

**6-9-15** Upon certification of the initial election of the five Charter Enforcement Commissioners, the Town Clerk shall within 30 days call the first meeting of the Commission for purposes of organization. The Commission will choose from its membership a Chairman, Vice Chairman and Clerk.

**6-9-16** Within 90 days of the initial organizational meeting, the Commission will adopt, by vote of at least three of the five members, Rules of Procedure which may thereafter from time to time, be amended by majority vote.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE BELIEVES THE SYSTEMS IN PLACE AT THE PRESENT TIME ARE SUFFICIENT WITHOUT STARTING A NEW PARALLEL SYSTEM AT ADDITIONAL EXPENSE. WE BELIEVE THE CREATION OF A CHARTER ENFORCEMENT COMMISSION WILL ULTIMATELY HAVE A CHILLING EFFECT ON THE NUMBER OF APPLICANTS FOR TOWN POSITIONS, BOARDS, COMMITTEES, AND COMMISSIONS, AS WELL AS ELECTED POSITIONS.**

**VOTE: YES-6, NO-0.**

**MOTION:** (Sandra Hall) I move that Article 55 be accepted and adopted as printed in the Warrant.

Duly seconded

A motion was made and seconded to terminate debate, it required a  $\frac{3}{4}$  majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** This motion required a 2/3's majority vote to pass, the motion did not carry.

At 10:35pm on Monday, May 2, 2016 a motion was made and seconded to adjourn the Annual Town meeting until 7:00pm Tuesday May 3, 2016.

On Tuesday, May 3, 2016, the Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00pm and at 7:05pm after a quorum of 150 registered voters had been reached, having 174 registered voters in attendance.

The tellers for the second night of Town Meeting were: Allin P. Thompson, Harold Gabriel, Jonas Robinson and Tom Evans

Dana DeCosta presented the Hall of Fame recipients in recognition to David Scannell and Anna Small Stokes.

The meeting began with:

ENACT A GENERAL BY-LAW-  
DEMOLITION OF RESIDENTIAL BUILDINGS

**ARTICLE 56:** To see if the Town will vote to enact a General By-Law as follows:

DEMOLITION OF RESIDENTIAL BUILDINGS

No Town funds shall be appropriated or otherwise made available through a grant agreement with a private party or public entity for an affordable housing project for the Judah Chase House and or barn located at 97 Route 28 in West Harwich unless the Board of Selectmen first enters into a grant agreement which prohibits the grant recipient from demolishing any building or subdividing the property. Furthermore, no such funds shall be made available to a private or public affordable housing entity for a project that will in any way jeopardize, compromise, or destroy the historic fabric of any building or structure on the site, nor compromise, divide, or partition the land on which they stand, or to act in any manner thereon. By Petition.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS IT TARGETS A SINGLE PRIVATE HOME WITH FINANCIAL RESTRICTIONS WITHOUT CAUSE. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that the article be indefinitely postponed.

Duly seconded

**ACTION:** The article was indefinitely postponed.

APPROVE THE TRANSFER OF TOWN PARCEL  
TO CEMETERY DEPARTMENT TO  
DEVELOP A PET CEMETERY AND PET CREMATORY

**ARTICLE 57:** To see if the Town will vote to dedicate and designate a parcel of land containing 2.25 acres, more or less, located at 276 Queen Anne Road, containing 2.25 acres, shown on Assessors Map 69 as Parcel M1, and being a portion of the premise acquired by the Town pursuant to order of taking recorded with the Barnstable Registry of Deeds in Book 11666, Pages 103-105, for cemetery purposes, including, without limitation, for the development of a pet crematory and pet cemetery, with the Cemetery Commissioners having the care, custody, management and control of said property, and to act fully thereon. By request of the Cemetery Commission.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**AMENDMENT TO THE MAIN MOTION:** (Suzanne Martell) I move that the motion be amended to read as follows: That the Article be accepted and adopted as printed in the warrant except that the development of a pet cemetery be deleted.

Duly seconded

**ACTION ON THE AMENDMENT:** The Amendment did not carry.

A motion was made and seconded to terminate debate, this required a 3/4 majority vote to pass, it was a unanimous vote, so declared.

**ACTION ON THE MAIN MOTION:** This required a 2/3 majority vote to pass, a standing count was taken YES 104, NO-38, the motion carried.



| <b>Revolving Fund</b> | <b>Authorize to Spend Fund</b>                    | <b>Revenue Source</b>   | <b>Use of Fund</b>  | <b>FY 17 Spending Limit</b> | <b>Disposition of FY16 Fund balance</b> |
|-----------------------|---|---|---|-----------------------------|---|
| Golf                  | Director , Golf Committee & ATA                   | Golf Lessons and Pro Shop Sales   | Pro Shop expenses, clubhouse and kitchen maintenance, modernization, and lessons instructor | \$200,000                   | Available for expenditure               |
| Council on Aging      | Director & Council on Aging                       | Fees from health, recreation, nutrition and education programs          | Health, recreation, nutrition and education programs  | \$125,000                   | Available for expenditure               |
| Cemetery              | Administrator & Cemetery Commission               | 90% of Lot Sales, 100 % of all Cemetery Services and Fees               | Maintenance of town cemeteries  | \$50,000                    | Available for expenditure               |
| Community Center      | Director & Facilities Committee                   | Fees from use of the weight room  | Weight Room Equipment (and repair)  | \$50,000                    | Available for expenditure               |
| Recreation            | Director & Rec & Youth Commission                 | Fees from recreation and youth programs                                 | Recreation and youth programs   | \$120,000                   | Available for expenditure               |
| Albro House           | Town Planner & Historic District/Hist. Commission | Fees from receipts of lease or fees for short term rooms use and rental | Restorations, maintenance, care and support of town-owned property                          | \$10,000                    | Available for expenditure               |
| ADA                   | Town Administrator                                | Receipts of parking penalty fees  | Interpreter services or accommodations required under ADA                                   | \$2,500                     | Available for expenditure               |

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**ACTION:** Motion carried.

**ESTABLISH A WETLANDS REVOLVING FUND**

**ARTICLE 59:** To see if the Town will vote to establish a revolving fund, effective FY 2017 under M.G.L. Chapter 44, Section 53E ½ for the purpose of upholding the interests of the Massachusetts Wetlands Protection Act and the Harwich Wetlands Protection Bylaw, such as for consultants and wetland and buffer zone management and restoration projects, with monies generated by the Town portion of the Notice of Intent filing fees credited to the revolving fund, expenditures approved by the Conservation Administrator and the Conservation Commission in the amount not to exceed six thousand dollars (\$6,000.00), and to act fully thereon. By request of the Conservation Commission.

Explanation:

*This revolving fund was never properly established under M.G.L. Chapter 44, Section 53E ½.*

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-1.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

STABILIZATION FUND

**ARTICLE 60:** To see if the Town will vote to raise and appropriate or transfer from surplus revenue or available funds a sufficient sum of money to be added to the Stabilization Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$1,328,500.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$1,728,500 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.



### OPEB TRUST FUND

**ARTICLE 61:** To see if the Town will vote to transfer the balance of funds in the multi-use stabilization fund into the **Other Post Employment Benefits** Trust Fund, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$300,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

### FUND PRIOR YEAR'S UNPAID BILLS

**ARTICLE 62:** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director/Accountant. Estimated cost: \$25,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$25,000 be transferred from Free Cash for the purpose of funding a retired firefight medical bills under Massachusetts general law chapter 40 section 100B. Duly seconded

**ACTION:** This motion required a 4/5 majority vote to pass, it was a unanimous vote, so declared.

### COMPENSATING BALANCE AGREEMENT

**ARTICLE 63:** To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for Fiscal Year 2017 pursuant to Chapter 44, § 53F of the General Laws and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

### LIABILITY TIDAL/NON-TIDAL RIVERS

**ARTICLE 64:** To see if the Town will assume the liability in the manner provided by § 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with § 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** The motion carried

At this time, the Moderator, Michael D. Ford, Esq. made the following appointment:

### **TOWN MODERATOR FINANCE COMMITTEE APPOINTMENTS ANNUAL TOWN MEETING – MAY 2, 2016 ARTICLE 1**

I hereby appoint Mr. Robert J. Furtado to the Cape Cod Regional Technical High School District Committee to a three year term expiring June 30, 2019.

### HERRING FISHERIES

**ARTICLE 65:** To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** The motion carried.

At 7:55pm a motion was made and seconded to adjourn the Annual Town Meeting.

At 8:00 pm on Tuesday, May 3, 2016, the Moderator, Michael D. Ford Esq, called the Special Town Meeting to order. Before the Special Town Meeting began the Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING  
MAY 3, 2016**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 3, 2016 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 28th day of March, 2016

s/Peter S. Hughes, Chair  
s/Linda A. Cebula, Vice Chair  
s/Jannell M. Brown, Clerk  
s/Michael D. MacAskill

BOARD OF SELECTMEN

A true copy Attest:  
s/ David A. Robinson  
Constable

DATE: April 12, 2016

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 3rd of May, 2016 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and

causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson  
Constable

The Special Town Meeting began with:

FUND THE SNOW AND ICE DEFICIT

ARTICLE 1: To see if the Town will vote to transfer from available funds a sufficient sum of money to fund the Fiscal Year 2016 Snow and Ice Deficit Account, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$ 250,000.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$250,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

REPEAL OF ARTICLE 9 OF MAY, 2011

SPECIAL TOWN MEETING:

ACQUISITION OF TAX TITLE PROPERTIES

ARTICLE 2: To see if the Town will vote to rescind actions taken under Article 9 of the May 2011 Special Town Meeting in the amount of \$50,000, and return such sum of funds appropriated in said Article to the Harwich Community Preservation Act Fund – Undesignated Fund Balance, and to act fully thereon. These funds were intended, to be used for professional/legal services related to the potential acquisition of specific properties that are in tax title or owners unknown, which would qualify for CPA funding, and that the Community Preservation Committee has made a finding that the specific properties qualify for a CPA purpose. This objective will now be funded from the funds appropriated by Article 3 of the May 2016 Special Town Meeting. By request of the Community Preservation Committee. Estimated amount returned: \$50,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS MONEY WAS NEVER SPENT AND IS BEING APPROPRIATED IN THE NEXT ARTICLE IN A DIFFERENT WAY SO IT WILL BE BETTER SUITED TO COMPLETE THE TASK. VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$50,000 be transferred from article 9 of the May 2011 special town meeting to the Harwich community preservation act fund- undesignated fund balance.

Duly seconded

At this time Robert Cyrus MacCready, Chairman read the report of the Community Preservation Committee as follows:

These 2 Articles #2 and #3 in the Special Town Meeting Warrant are intended to first rescind the original 2011 Article and then appropriate the same funds to be administered within CPC Admin with, what is expected to be, a more viable path to fulfilling the intent.

The Community Preservation Committee Voted, on March 10, 2016, YES 7, NO-0 in support of both of these Articles.

Respectfully Submitted  
Robert Cyrus MacCready, Chair

**ACTION:** It was a unanimous vote, so declared.

**FUND ADMINISTRATIVE COSTS OF THE COMMUNITY PRESERVATION COMMITTEE FOR THE ACQUISITION OF PROPERTIES IN TAX TITLE, OWNERS UNKNOWN OR OTHER DISPUTE**

**ARTICLE 3:** To see if the Town will vote to appropriate from Community Preservation Fund-Undesignated Reserve, \$50,000 for administrative costs of the Community Preservation Committee, to be used for professional/legal services related to the potential acquisition of specific properties that are in tax title or owners unknown and/or other related disputes, which would qualify for CPA funding, and that the Community Preservation Committee has made a finding that the specific properties qualify for a CPA purpose, and to act fully thereon. By request of the Community Preservation Committee.  
Estimated Cost: \$50,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant to appropriate from Community Preservation Fund-Undesignated Reserve, \$50,000 for administrative costs of the Community Preservation Committee, to be used for professional/legal services related to the potential acquisition of specific properties that are in tax title or owners unknown. Duly seconded

At this time Robert Cyrus MacCready, Chairman read the report of the Community Preservation Committee as follows:

These 2 Articles #2 and #3 in the Special Town Meeting Warrant are intended to first rescind the original 2011 Article and then appropriate the same funds to be administered within CPC Admin with, what is expected to be, a more viable path to fulfilling the intent.

The Community Preservation Committee Voted, on March 10, 2016, YES 7, NO-0 in support of both of these Articles.

Respectfully Submitted  
Robert Cyrus MacCready, Chair

**ACTION:** It was a unanimous vote, so declared.

#### FUND BUDGET SHORTFALLS

**ARTICLE 4:** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund shortfalls in various budget transfers; and to act fully thereon. By request of the Town Administrator and Town Accountant. Estimated Cost:

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS MONEY WILL BE TRANSFERRED FROM AN ACCOUNT WITH A SURPLUS WHICH IS ALLOWED BUT NEEDS TOWN MEETING APPROVAL. THE ADDITIONAL COSTS ALSO HAS CORRESPONDING ADDITIONAL REVENUE WHICH WILL BE AVAILABLE AT THE NEXT TOWN MEETING.**

**VOTE: YES-6, NO-0.**

**MOTION:** (Dana A. DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted to transfer \$165,000 from the Health Insurance Account to the DPW solid waste account to offset shortages due to large volume of municipal solid waste and construction debris. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

At 8:15pm on Tuesday, May 3, 2016 a motion was made and seconded to adjourn the Special Town meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE  
ANNUAL TOWN MEETING  
MAY 2, 2016**

**CUSTOMARY ARTICLES**

- Article 1. Town Officers and & Committees
- Article 2. Reports of Town Officers & Committees
- Article 63. Compensating Balance Agreement
- Article 64. Liability Tidal/Non Tidal Rivers
- Article 65. Herring Fisheries

**CAPITAL PLAN**

- Article 8. Adopt the Capital Plan

**PERSONNEL BY-LAW**

- Article 9. Amend the Personnel By-Law

**AMEND TOWN CHARTER**

- Article 48. Proposed Amendments to the Harwich Home Rule Charter-Various Amendments
- Article 49. Proposed Amendments to the Harwich Home Rule Charter-Chapter 3, Sec 6 Alternate Members
- Article 50. Proposed Amendments to the Harwich Home Rule Charter-Chapter 7, sec7-14-2

**AMEND THE GENERAL BY-LAWS**

- Article 45. Amend General By-Laws to add New Door to Door Sales By-Law

**ADOPT MASSACHUSETTS GENERAL LAW**

- Article 42. Adopt M.G.L. Chapter 59, Section 5, Clause 56-Personal Property Tax Abatement.
- Article 43. Adopt M.G.L. Chapter 59, Section 5, and Clause 41 C – Senior Exemptions

**CEMETERY**

- Article 57. Transfer Parcel of Town-Owned Land to the Cemetery Department for a Pet Cemetery and Crematory

### **MISCELLANEOUS**

- Article 58. Annual Revolving Fund Authorization  
Article 59. Establish a Wetlands Revolving Fund  
Article 61. OPEB Trust Fund

### **APPROPRIATIONS VOTED UNDER ARTICLES ANNUAL TOWN MEETING MAY 2, 2016**

#### **FROM TAX LEVY**

|            |   |                  |
|------------|---|------------------|
| Article 4. | Town Operating Budget                                 | \$ 31,363,951.00 |
| Article 5. | Monomoy Regional School District Budget               | 23,833,578.00    |
| Article 6. | Cape Cod Regional Technical School<br>District Budget | 1,437,053.00     |

#### **FROM FREE CASH**

|             |   |               |
|-------------|---|---------------|
| Article 5.  | Monomoy Regional School District Budget                       | \$ 224,724.00 |
| Article 10. | Capital Items Funded From Free Cash                           | 89,900.00     |
| Article 11. | Facility Maintenance and Repair Fund                          | 561,000.00    |
| Article 12. | Fund New Ambulance  | 290,000.00    |
| Article 17. | Saquatucket Harbor Landside<br>Renovations-Engineering Design | 250,000.00    |
| Article 19. | Fund New Vehicles for DPW                                     | 316,500.00    |
| Article 20. | Fund New Equipment for DPW                                    | 188,209.00    |
| Article 44. | Create Supplemental Senior Exemption                          | 40,000.00     |
| Article 52. | Defray Costs for Chase and Harwich Port Libraries             | 20,000.00     |
| Article 53. | Promote the Town of Harwich                                   | 25,000.00     |
| Article 54. | Supplement Annual Allocation of<br>Mass Cultural Council      | 3,000.00      |
| Article 60. | Stabilization Fund  | 1,728,500.00  |
| Article 62. | Fund Prior Year's Unpaid Bills                                | 25,000.00     |

#### **FROM OTHER AVAILABLE FUNDS**

|             |  |            |
|-------------|--|------------|
| Article 4.  | Town Operating Budget  |            |
|             | Cable Fund   | 129,237.00 |
|             | Betterment Funds   | 221,108.00 |
|             | Overlay Surplus  | 125,000.00 |
|             | FEMA Fund  | 13,736.00  |
|             | Harbor Capital Fund  | 107,163.00 |
| Article 13. | Supplement Landscape Reclamation from Golf Capital<br>Improvement fund | 35,000.00  |



|             |   |              |
|-------------|---|--------------|
| Article 14. | Approve the Use of the Golf Improvement Fund<br>to construct New Tees | 30,000.00    |
| Article 22. | Replacement of Lothrop Avenue<br>Water Storage Tank                   | 1,400,000.00 |

### **BORROWING**

|             |  |            |
|-------------|--|------------|
| Article 51. | Ginger Plum Lane Private Road Betterment | 223,650.00 |
|-------------|--|------------|

### **DEBT EXCLUSION**

|             |  |              |
|-------------|--|--------------|
| Article 16. | Reconstruction of Saquatucket Municipal Marina | 7,000,000.00 |
| Article 18. | Fund Road Maintenance                          | 700,000.00   |

### **COMMUNITY PRESERVATION FUNDS**

|             |   |            |
|-------------|---|------------|
| Article 27. | Fund Land Bank Debt   | 633,400.00 |
| Article 28. | Restoration of the Chase Library Fireplace and base           | 3,100.00   |
| Article 29. | Restoration Harwich Historical Society Artifacts              | 11,000.00  |
| Article 30. | Restoration of Appearance of the<br>Albro House-Accessibility | 18,700.00  |
| Article 31. | Update the Town Historical Property Inventory                 | 20,000.00  |
| Article 33. | Historic Restoration and Preservation of Burial Crypts        | 25,000.00  |
| Article 34. | South Harwich Meeting House<br>Restoration and Preservation   | 100,000.00 |
| Article 35. | Whitehouse field fencing replacement                          | 57,128.00  |
| Article 36. | Queen Anne Road Bike Trail Crossing Lights                    | 29,700.00  |
| Article 37. | Brooks Park Expansion/Improvement Phase 3                     | 188,000.00 |
| Article 38. | Purchase of Land for Open Space<br>Purposes – Marini Property | 500,000.00 |
| Article 39. | Brooks Free Library Restoration                               | 540,000.00 |

### **WATER ENTERPRISE**

|             |   |              |
|-------------|---|--------------|
| Article 4.  | Town Operating Budget   | 587,382.00   |
| Article 7.  | Water Department Budget   | 3,939,879.00 |
| Article 21. | Fund the purchase of a New Excavator  | 125,000.00   |
| Article 22. | Replacement of Lothrop Avenue Water Storage Tank                            | 800,000.00   |
| Article 23. | Replace existing Supervisory Control and<br>Data Acquisition System (SCADA) | 300,000.00   |

### **THE FOLLOWING ARTICLES WERE PASSED AT THE SPECIAL TOWN MEETING MAY 3, 2016**

|            |   |
|------------|---|
| Article 2. | Repeal of Article 9 of May, 2011 Special Town Meeting:<br>Acquisition of Tax Title Properties |
|------------|---|

- Article 3. Fund Administrative Costs of the Community Preservation Committee for Acquisition of Properties in Tax Title, Owner Unknown of Other Disputes.

**APPROPRIATIONS VOTED UNDER ARTICLES  
SPECIAL TOWN MEETING  
MAY 3, 2016**

**FREE CASH**

- |            |                               |              |
|------------|-------------------------------|--------------|
| Article 1. | Fund the Snow and Ice Deficit | \$250,000.00 |
|------------|-------------------------------|--------------|

**OTHER AVAILABLE FUNDS**

- |            |                       |            |
|------------|-----------------------|------------|
| Article 4. | Fund Budget Shortfall | 165,000.00 |
|------------|-----------------------|------------|

**SAMPLE  
COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 17, 2016**

**BARNSTABLE, ss:**

To either of the Constables of the Town of Harwich in said County,

**Greetings:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 17, 2016, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectman for three (3) years; one (1) Housing Authority Member for five (5) years; one (1) Housing Authority Member to fill a four (4) year unexpired term; one (1) Town Clerk for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; two (2) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years.

## BALLOT QUESTIONS

1. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued to fund the reconstruction of the Saquatucket Municipal Marina docks, piles and services, to include a handicap accessible ramp system that brings the marina in compliance with the American with Disability Act (ADA) and dredging of approximately 12,500 cubic yards of material to bring the marina within permitted depth?

**Ballot Question 1 Explanation/Comments:** *The current docks at Saquatucket Harbor are over 30 years old, well beyond their useful life, and pose a safety concern for the hundreds of patrons and visitors that use the docks on a daily basis. Of particular concern are the large groups of people that walk the docks to go to and from the large passenger boats that operate out of the harbor. A fiscal year 2017 capital project is being requested to replace the dock system; this includes all floats, piles, electrical service, plumbing, fire suppression, bubbler system, and wireless internet. The addition of a handicap accessible ramp system is an important part of the project, bringing the municipal marina into compliance with both the American with Disability Act and the Massachusetts Architectural Access Board requirements. Dredging of shoaled areas within the harbor to permitted depths is also a major part of the total project that has been estimated at \$7 million by Bourne Engineering. The town was recently awarded a \$1 million MA Seaport Economic Council grant to fund the east dock portion of the project. The ballot question for debt exclusion would finance the remaining \$6 million balance. The project will be financed over a 20 year term with approximately 75% of the debt service funded from harbor revenues, as supported by Administration.*

YES \_\_\_\_\_ NO \_\_\_\_\_

2. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued to fund the Road Maintenance Program as requested in the Capital Plan for Fiscal Year 17?

YES \_\_\_\_\_ NO \_\_\_\_\_

NON-BINDING ADVISORY BALLOT QUESTION REGARDING THE  
HARWICH MIDDLE SCHOOL

The Board of Selectmen is evaluating options for the re-use or sale of the Harwich Middle School Building, which currently costs the town \$125,000 annually for maintenance, and is seeking voter input on four options, any of which will require a future action of town meeting. **Please vote for only one option:**

- ☐ 1. Do you favor retention of the Harwich Middle School Building changing the use to a mixed municipal-private use such as a relocated town hall and private organization leased area for community activities, which has an estimated cost of \$11,476,000 for a full upgrade of the available 79,700 square feet of space and an estimated annual operation and maintenance cost of \$250,000? No additional town employees are included in these cost estimates and this option includes the sale of the existing town hall.
- ☐ 2. Do you favor demolition of the Harwich Middle School Building and retention of the land for a future general municipal use which has a current estimated cost to the Town of \$800,000 for demolition and site restoration?
- ☐ 3. Do you favor the sale of the Harwich Middle School Building and the land for affordable or senior housing purposes to an outside developer, for which the Town previously received an offer for \$672,000, with real estate taxes estimated at \$20,000 to 30,000 per year?
- ☐ 4. Do you favor the retention of the Harwich Middle School Building, to be leased or sold as is for the purpose of a self-sustaining private organization cultural and/or community center, or educational use?

**Option 1 Explanation/Comments:** 25,840 square feet within the older section of the Middle School would be renovated for use as Town Hall at approximately \$250 per square foot for a total of \$6,460,000. This would allow for fuller renovation of HVAC, roof, windows, etc. 50,160 square feet associated with the gymnasium, auditorium, cafeteria and other spaces would be renovated for approximately \$100 a square foot for a total of \$5,016,000. This would provide minimal renovations to include window replacement, but no HVAC. The total for renovations is estimated at \$11,476,000. The annual building maintenance costs of the Middle School have been estimated at \$250,000 per year based on the prior use(s) of the building. This contemplates the sale or lease of the current Town Hall and Albro House properties, including related parking. Assuming these

properties sold for \$1,200,000 (Town Hall) and \$300,000 (Albro House) for a total of \$1,500,000, the net capital cost would be \$9,976,000. As a 20-year debt exclusion in the first year this would have a \$59.67 impact on a tax bill for the median priced house of \$348,700. Currently the Town is budgeting \$125,000 per year for upkeep and insurance associated with the building and grounds.

**Option 2 Explanation/Comments:** Demolition costs do not include environmental remediation of the building. The area would be loamed and seeded for a lawn area and the land would remain for future General Municipal Use. Currently the Town is budgeting \$125,000 per year for minimal upkeep and insurance for the building and grounds.

**Option 3 Explanation/Comments:** Two separate Middle School Committees reviewed proposals for the Middle School that focused on affordable or senior housing. The Stratford Capital Group submitted the sole response to a formal RFP issued by the first committee for 56 housing units of affordable workforce housing at a total purchase price of \$672,000. This proposal was not accepted, in part, due to location of several new buildings beyond the footprint of the existing school. The second Middle School Committee subsequently placed limits both on the number of potential housing units and where they could be built. The Wise Living Company responded with a proposal to build 40 units of senior housing with 25% designated as affordable to be built entirely within the existing footprint of the Middle School. Since this was an informal proposal, no purchase price was stated. This second proposal is the best current example of affordable or senior housing if the town chooses to go forward with a housing option.

**Option 4 Explanation/Comment:** If the building and land were to be leased for the purposes of a private not-for-profit cultural and/or community center use which could include programs in such fields as photography, the visual arts in multimedia, choreography, the culinary arts, creative writing, lectures, stage productions, design and decorating, dance, recording, song writing, poetry, jewelry making, pottery, sculpture, music, arts and crafts, comedy nights, talent shows, fund raising events, and film production, for all ages and for all hours of the day, including after school and summer programs. It could also be used for educational purposes. The building would be leased as is and the lessee would responsible for all operating expenses. In addition, routine maintenance of the buildings and grounds would be the responsibility of the lessee. Any and all modification would require Board of Selectmen approval with all costs borne by the lessee. To support future major maintenance the lessee would contribute up to \$50,000 per year to a reserve fund for major maintenance, depending on the lease agreement.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 17, 2016**

**BARNSTABLE, ss:**

To either of the Constables of the Town of Harwich in said County,

**Greetings:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 17, 2016, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; one (1) Housing Authority Member for five (5) years; one (1) Housing Authority Member to fill a four (4) year unexpired term; one (1) Town Clerk for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; two (2) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years.

**BALLOT QUESTIONS**

1. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued to fund the reconstruction of the Saquatucket Municipal Marina docks, piles and services, to include a handicap accessible ramp system that brings the marina in compliance with the American with Disability Act (ADA) and dredging of approximately 12,500 cubic yards of material to bring the marina within permitted depth?

YES \_\_\_\_\_ NO \_\_\_\_\_

2. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued to fund the Road Maintenance Program as requested in the Capital Plan for Fiscal Year 17?

YES \_\_\_\_\_ NO \_\_\_\_\_

NON-BINDING ADVISORY BALLOT QUESTION  
REGARDING THE HARWICH MIDDLE SCHOOL

3. The Board of Selectmen is evaluating options for the re-use or sale of the Harwich Middle School Building, which currently costs the town \$125,000 annually for maintenance, and is seeking voter input on four options, any of which will require a future action of town meeting. **Please vote for only one option:**

- ☐ 1. Do you favor retention of the Harwich Middle School Building changing the use to a mixed municipal-private use such as a relocated town hall and private organization leased area for community activities, which has an estimated cost of \$11,476,000 for a full upgrade of the available 79,700 square feet of space and an estimated annual operation and maintenance cost of \$250,000? No additional town employees are included in these cost estimates and this option includes the sale of the existing town hall.
- ☐ 2. Do you favor demolition of the Harwich Middle School Building and retention of the land for a future general municipal use which has a current estimated cost to the Town of \$800,000 for demolition and site restoration?
- ☐ 3. Do you favor the sale of the Harwich Middle School Building and the land for affordable or senior housing purposes to an outside developer, for which the Town previously received an offer for \$672,000, with real estate taxes estimated at \$20,000 to 30,000 per year?
- ☐ 4. Do you favor the retention of the Harwich Middle School Building, to be leased or sold as is for the purpose of a self-sustaining private organization cultural and/or community center, or educational use?

Here of fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 28<sup>th</sup> day of March, 2016

s/Peter S. Hughes, Chair  
s/Linda A. Cebula, Vice Chair  
s/Jannell M. Brown, Clerk  
s/Michael D. MacAskill

## BOARD OF SELECTMEN

A true copy Attest:  
s/ David A. Robinson  
Constable

DATE: April 12, 2016

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 17th of May, 2016 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

### **PRECINCT I**

Warden Susan Weinstein  
Clerk: Sandra Shelton  
Insp.Ck In: Lee Chase  
Insp.Ck Out: Marjorie Frith

### **PRECINCT II**

Chuck Callahan  
Dot Harrington  
Ann Kaplan  
Dot Hemmings Bassett

### **PRECINCT III**

Warden: Deb Sementa  
Clerk: Mary Eagan  
Insp. Ck In: Judy Sullivan  
Insp. Ck Out: Janet Kaiser

### **PRECINCT IV**

David Bassett  
Judy Davis  
Sheila Bowen  
Linda Hughes

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.



**PRECINCT I**

Dep. Warden: Eric Carroll  
 Dep. Clerk: Jackie Stiles  
 Dep.Insp.In: Mary Ann Pina  
 Dep.Insp.Out: Shirley Knowles

**PRECINCT II**

Ursula Corbett  
 Joan Callahan  
 Ann Kaplan  
 Gayle Carroll

**PRECINCT III**

Dep. Warden: Richard Gomes  
 Dep. Clerk: Judy Davis  
 Dep.Insp.In: Judy Sullivan  
 Dep.Insp.Out: Janet Bowers

**PRECINCT IV**

Richard Bowers  
 Joyce Bearse  
 Sheila Bowen  
 Catherine Sacramone

**INFORMATION TABLE**

Dorothy Parkhurst, Susan Mills, Shirley Knowles, Sandy Hall,  
 Ursula Corbett and Don Howell

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,566 included 54 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 461 including 18 absentee votes  
 Precinct II 447 including 15 absentee votes  
 Precinct III 385 including 11 absentee votes  
 Precinct IV 273 including 10 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May17, 2016 at 9:00 P.M as follows:

**BOARD OF SELECTMEN**

|                      |     |     |     |     |     |
|----------------------|-----|-----|-----|-----|-----|
| LINDA A. CEBULA      | 224 | 221 | 155 | 89  | 689 |
| MICHAEL D. MACASKILL | 289 | 264 | 267 | 177 | 997 |
| JULIE E KAVANAGH     | 214 | 223 | 212 | 140 | 789 |
| ROBERT P ROCCO       | 125 | 98  | 76  | 87  | 386 |
| ALL OTHERS           | 0   | 2   | 2   | 0   | 4   |
| BLANKS               | 70  | 86  | 58  | 53  | 267 |

**HOUSING AUTHORITY - 5 YEAR**

|                      |     |     |     |     |       |
|----------------------|-----|-----|-----|-----|-------|
| SANDRA M. WOODBRIDGE | 346 | 322 | 297 | 202 | 1,167 |
| ALL OTHERS           | 0   | 0   | 1   | 1   | 2     |
| BLANKS               | 115 | 125 | 87  | 70  | 397   |

**HOUSING AUTHORITY - 4 YEAR**

|                     |     |     |     |     |       |
|---------------------|-----|-----|-----|-----|-------|
| JUDITH A. UNDERWOOD | 343 | 330 | 294 | 197 | 1,164 |
| ALL OTHERS          | 0   | 1   | 2   | 0   | 3     |
| BLANKS              | 118 | 116 | 89  | 76  | 399   |

**TOWN CLERK**

|                   |     |     |     |     |       |
|-------------------|-----|-----|-----|-----|-------|
| ANITA N. DOUCETTE | 382 | 373 | 324 | 234 | 1,313 |
| ALL OTHERS        | 0   | 1   | 1   | 1   | 3     |
| BLANKS            | 79  | 73  | 60  | 38  | 250   |

**MONOMOY REGIONAL SCHOOL COMMITTEE MEMBER**

|                     |     |     |     |     |       |
|---------------------|-----|-----|-----|-----|-------|
| DONNA E. RICHARDSON | 345 | 336 | 296 | 200 | 1,177 |
| ALL OTHERS          | 0   | 1   | 1   | 1   | 3     |
| BLANKS              | 116 | 110 | 88  | 72  | 386   |

**TRUSTEE, BROOKS FREE LIBRARY**

|                    |     |     |     |     |       |
|--------------------|-----|-----|-----|-----|-------|
| WILLIAM D. CROWELL | 367 | 357 | 304 | 217 | 1,245 |
| ANN B. EMERSON     | 326 | 313 | 278 | 176 | 1,093 |
| ALL OTHERS         | 0   | 0   | 1   | 0   | 1     |
| BLANKS             | 229 | 224 | 187 | 153 | 793   |

**WATER COMMISSIONER**

|                      |     |     |     |     |       |
|----------------------|-----|-----|-----|-----|-------|
| DANETTE L. GONSALVES | 357 | 350 | 302 | 216 | 1,225 |
| ALL OTHERS           | 0   | 0   | 2   | 1   | 3     |
| BLANKS               | 104 | 97  | 81  | 56  | 338   |

**QUESTION 1. RECONSTRUCTION OF THE SAQUATUCKET MUNICIPAL MARINA DOCKS**

|        |     |     |     |     |       |
|--------|-----|-----|-----|-----|-------|
| YES    | 339 | 351 | 270 | 197 | 1,157 |
| NO     | 105 | 78  | 100 | 69  | 352   |
| BLANKS | 17  | 18  | 15  | 7   | 57    |

**QUESTION 2. ROAD MAINTENANCE**

|        |     |     |     |     |       |
|--------|-----|-----|-----|-----|-------|
| YES    | 319 | 339 | 266 | 177 | 1,101 |
| NO     | 116 | 85  | 100 | 85  | 386   |
| BLANKS | 26  | 23  | 19  | 11  | 79    |

**QUESTION 3. NON BINDING QUESTION**

**RE: MIDDLE SCHOOL BUILDING**

|  |     |     |     |    |     |
|--|-----|-----|-----|----|-----|
| 1 Favor Retention                        | 90  | 73  | 69  | 63 | 295 |
| 2 Favor Demolition                       | 39  | 42  | 41  | 34 | 156 |
| 3 Favor Sale or Lease                    | 198 | 199 | 167 | 89 | 653 |
| 4 Favor Sale or Lease as self-sustaining | 111 | 111 | 88  | 83 | 393 |
| BLANKS                                   | 23  | 22  | 20  | 4  | 69  |

|                           |            |            |            |            |              |
|---------------------------|------------|------------|------------|------------|--------------|
| <b>TOTAL NUMBER VOTED</b> | <b>461</b> | <b>447</b> | <b>385</b> | <b>273</b> | <b>1,566</b> |
|---------------------------|------------|------------|------------|------------|--------------|

|                          |             |             |             |             |              |
|--------------------------|-------------|-------------|-------------|-------------|--------------|
| <b>REGISTERED VOTERS</b> | <b>2739</b> | <b>2582</b> | <b>2607</b> | <b>2390</b> | <b>10318</b> |
|--------------------------|-------------|-------------|-------------|-------------|--------------|

Harwich Board of Registrars:

Raymond C. Gottwald

Dorothy A. Parkhurst

Susan J. Mills

Anita N. Doucette, Town Clerk

Attest: \_\_\_\_\_

Anita N. Doucette, MMC/CMMC

Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
STATE PRIMARY WARRANT  
SEPTEMBER 8, 2016**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

**GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on, **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016** from 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

|   |                            |
|---|----------------------------|
| REPRESENTATIVE IN CONGRESS . . . . .      | Ninth District             |
| COUNCILLOR . . . . .                      | First District             |
| SENATOR IN GENERAL COURT . . . . .        | Islands District           |
| REPRESENTATIVE IN GENERAL COURT . . . . . | Fourth Barnstable District |
| SHERIFF . . . . .                         | Barnstable County          |
| COUNTY COMMISSIONER. . . . .              | Barnstable County          |

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 8<sup>th</sup> day August, 2016

s/Michael D. MacAskill

s/Jannell M. Brown

s/Angelo S. LaMantia

SELECTMEN OF HARWICH

Attest: s/Anita N. Doucette, MMC/CMMC  
Town Clerk

s/ David Robinson, Constable

DATE: August 18, 2016

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Thursday, the 8<sup>th</sup> of September, 2016 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David Robinson, Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

|               | <b>PRECINCT I</b>   | <b>PRECINCT II</b>   |
|---------------|---------------------|----------------------|
| Warden        | Susan Weinstein     | Chuck Callahan       |
| Clerk:        | Sandra Shelton      | Dot Harrington       |
| Insp.Ck In:   | Joan Callahan       | Ann Kaplan           |
| Insp.Ck Out:  | Marjorie Frith      | Maddyline Hastings   |
|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b>   |
| Warden:       | Deborah Sementa     | David Bassett        |
| Clerk:        | Judy Sullivan       | Judy Davis           |
| Insp. Ck In:  | Judy Sullivan       | Sheila Bowen         |
| Insp. Ck Out: | Janet Kaiser        | Dot Hemmings Bassett |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

|               | <b>PRECINCT I</b>   | <b>PRECINCT II</b> |
|---------------|---------------------|--------------------|
| Dep. Warden:  | Chuck Callahan      | Ursula Corbett     |
| Dep. Clerk:   | Jackie Stiles       | Mary Ann Pina      |
| Dep.Insp.In:  | Joan Callahan       | Ann Kaplan         |
| Dep.Insp.Out: | Shirley Knowles     | Maddyline Hastings |
|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b> |
| Dep. Warden:  | Richard Gomes       | Richard Bowers     |
| Dep. Clerk    | Judy Davis          | Joyce Bearse       |
| Dep.Insp.In:  | Judy Sullivan       | Sheila Bowen       |
| Dep.Insp.Out: | Janet Kaiser        | Janet Bowers       |

### **INFORMATION TABLE**

Sandy Hall – Don Howell – Donna Eaton – John Eldredge  
Dorothy Parkhurst – Sue Mills

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,780 included 82 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 499 including 33 absentee votes  
 Precinct II 485 including 18 absentee votes  
 Precinct III 440 including 19 absentee votes  
 Precinct IV 356 including 12 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on September 8, 2016 at 9:00 P.M as follows:

| <b>PRECINCT</b>                        | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|--|----------|----------|----------|----------|--------------|
| <b>PARTY</b>                           |          |          |          |          |              |
| <b>DEMOCRATIC</b>                      |          |          |          |          |              |
| <b>REPRESENTATIVE IN CONGRESS</b>      |          |          |          |          |              |
| WILLIAM RICHARD KEATING                | 276      | 284      | 217      | 199      | 976          |
| WRITE-INS                              | 1        | 1        | 0        | 2        | 4            |
| BLANKS                                 | 44       | 38       | 20       | 16       | 118          |
| <b>COUNCILLOR</b>                      |          |          |          |          |              |
| JOSEPH C. FERREIRA                     | 243      | 248      | 190      | 173      | 854          |
| WRITE-INS                              | 0        | 1        | 0        | 3        | 4            |
| BLANKS                                 | 78       | 74       | 47       | 41       | 240          |
| <b>SENATOR IN GENERAL COURT</b>        |          |          |          |          |              |
| JULIAN ANDRE CYR                       | 165      | 230      | 165      | 145      | 705          |
| SHEILA R. LYONS                        | 150      | 81       | 66       | 66       | 363          |
| BRIAN R. MANNAL                        | 5        | 10       | 6        | 3        | 24           |
| WRITE-INS                              | 0        | 0        | 0        | 1        | 1            |
| BLANKS                                 | 1        | 2        | 0        | 2        | 5            |
| <b>REPRESENTATIVE IN GENERAL COURT</b> |          |          |          |          |              |
| SARAH K. PEAKE                         | 291      | 294      | 218      | 197      | 1,000        |
| WRITE-INS                              | 2        | 1        | 2        | 3        | 8            |
| BLANKS                                 | 28       | 28       | 17       | 17       | 90           |

**SHERIFF**

|                 |     |     |     |     |     |
|-----------------|-----|-----|-----|-----|-----|
| RANDY P. AZZATO | 226 | 238 | 187 | 171 | 822 |
| WRITE-INS       | 3   | 1   | 1   | 3   | 8   |
| BLANKS          | 92  | 84  | 49  | 43  | 268 |

**COUNTY COMMISSIONERS**

|                |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|
| MARY PAT FLYNN | 203 | 191 | 149 | 129 | 672 |
| MARK R. FOREST | 212 | 210 | 161 | 150 | 733 |
| WRITE-INS      | 1   | 0   | 0   | 0   | 1   |
| BLANKS         | 226 | 245 | 164 | 155 | 790 |

**PARTY****REPUBLICAN****REPRESENTATIVE IN CONGRESS**

|                            |     |     |     |     |     |
|----------------------------|-----|-----|-----|-----|-----|
| MARK C. ALLIEGRO           | 117 | 119 | 138 | 104 | 478 |
| THOMAS JOSEPH O'MALLEY, JR | 55  | 36  | 55  | 32  | 178 |
| WRITE-INS                  | 0   | 0   | 0   | 0   | 0   |
| BLANKS                     | 6   | 7   | 10  | 3   | 26  |

**COUNCILLOR**

|           |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|
| WRITE-INS | 1   | 0   | 0   | 1   | 2   |
| BLANKS    | 177 | 162 | 203 | 138 | 680 |

**SENATOR IN GENERAL COURT**

|                       |     |     |     |    |     |
|-----------------------|-----|-----|-----|----|-----|
| JAMES H. CROCKER, JR. | 55  | 42  | 49  | 42 | 188 |
| ANTHONY E. SCHIAVI    | 122 | 120 | 153 | 96 | 491 |
| WRITE-INS             | 0   | 0   | 0   | 1  | 1   |
| BLANKS                | 1   | 0   | 1   | 0  | 2   |
|                       |     |     |     |    | 682 |

**REPRESENTATIVE IN GENERAL COURT**

|           |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|
| WRITE-INS | 0   | 3   | 0   | 0   | 3   |
| BLANKS    | 178 | 159 | 203 | 139 | 679 |

**SHERIFF**

|                   |     |     |     |     |     |
|-------------------|-----|-----|-----|-----|-----|
| JAMES M. CUMMINGS | 146 | 137 | 164 | 121 | 568 |
| WRITE-INS         | 1   | 0   | 1   | 0   | 2   |
| BLANKS            | 31  | 25  | 38  | 18  | 112 |

**COUNTY COMMISSIONER**

|                     |     |     |     |     |     |
|---------------------|-----|-----|-----|-----|-----|
| RONALD R. BEATY, JR | 104 | 75  | 91  | 84  | 354 |
| LINDA A. BOND       | 101 | 97  | 122 | 71  | 391 |
| WRITE-INS           | 0   | 0   | 0   | 0   | 0   |
| BLANKS              | 151 | 152 | 193 | 123 | 619 |

**PARTY****GREEN RAINBOW****REPRESENTATIVE IN CONGRESS**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| WRITE- INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS     | 0 | 0 | 0 | 0 | 0 |

**COUNCILLOR**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**SENATOR IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**REPRESENTATIVE IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**SHERIFF**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**COUNTY COMMISSIONER**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**PARTY****UNITED INDEPENDENT PARTY****REPRESENTATIVE IN CONGRESS**

|            |   |   |   |   |   |
|------------|---|---|---|---|---|
| WRITE- INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS     | 0 | 0 | 0 | 0 | 0 |

**COUNCILLOR**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**SENATOR IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**REPRESENTATIVE IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |



**SHERIFF**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

**COUNTY COMMISSIONER**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| BLANKS    | 0 | 0 | 0 | 0 | 0 |

***PRECINCT totals***

|                                       |     |     |     |     |      |
|---------------------------------------|-----|-----|-----|-----|------|
| <b>TOTAL NUMBER OF<br/>DEM VOTERS</b> | 321 | 323 | 237 | 217 | 1098 |
|---------------------------------------|-----|-----|-----|-----|------|

|                                       |     |     |     |     |     |
|---------------------------------------|-----|-----|-----|-----|-----|
| <b>TOTAL NUMBER OF<br/>REP VOTERS</b> | 178 | 162 | 203 | 139 | 682 |
|---------------------------------------|-----|-----|-----|-----|-----|

|  |   |   |   |   |   |
|--|---|---|---|---|---|
| <b>TOTAL NUMBER OF<br/>GREEN RAINBOW</b> | 0 | 0 | 0 | 0 | 0 |
|--|---|---|---|---|---|

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| <b>TOTAL NUMBER OF<br/>UNITED INDEPENDENT</b> | 0 | 0 | 0 | 0 | 0 |
|---|---|---|---|---|---|

|                           |     |     |     |     |      |
|---------------------------|-----|-----|-----|-----|------|
| <b>TOTAL NUMBER VOTED</b> | 499 | 485 | 440 | 356 | 1780 |
|---------------------------|-----|-----|-----|-----|------|

|                                       |             |             |             |             |              |
|---------------------------------------|-------------|-------------|-------------|-------------|--------------|
| <b>TOTAL OF<br/>REGISTERED VOTERS</b> | <b>2792</b> | <b>2612</b> | <b>2657</b> | <b>2417</b> | <b>10478</b> |
|---------------------------------------|-------------|-------------|-------------|-------------|--------------|

Harwich Board of Registrars

Dorothy A. Parkhurst

Raymond C. Gottwald

Susan J. Mills

Anita N. Doucette, Town Clerk

Attest: \_\_\_\_\_

Anita N. Doucette, MMC/CMMC  
Town Clerk

**BARNSTABLE, ss.**

## GREETINGS:

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erty that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheater, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

**A YES VOTE** would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

**A NO VOTE** would make no change in current laws regarding gaming.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

### **SUMMARY**

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

**A YES VOTE** would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

**A NO VOTE** would make no change in current laws relative to charter schools.

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

#### **SUMMARY**

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

**A NO VOTE** would make no change in current laws relative to the keeping of farm animals.

#### **QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

#### **SUMMARY**

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana business-

es and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

**A YES VOTE** would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

**A NO VOTE** would make no change in current laws relative to marijuana.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 7th day of October, 2016.

s/ Michael D. MacAskill, Chairman    s/Peter S. Hughes, Vice Chairman  
s/Angelo S. LaMantia    s/ Jannell M. Brown  
Harwich Board of Selectmen

Attest:

s/David Robinson, Constable  
s/ Anita N. Doucette, MMC/CMMC  
Town Clerk

DATE: October 20, 2016

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 8<sup>th</sup> of November, 2016 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David Robinson,  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

**PRECINCT I**

Warden            Susan Weinstein  
Clerk:            Virginia Stark  
Insp.Ck In:        Joan Callahan  
Insp.Ck Out:      Marjorie Frith  
                      John Eldredge

**PRECINCT II**

Chuck Callahan  
Dorothy Harrington  
Ann Kaplan  
Maddyline Hastings  
Donald Howell

**PRECINCT III**

Warden:          Deb Sementa  
Clerk:            Mary Eagan  
Insp. Ck In:       Judy Sullivan  
Insp. Ck Out:     Janet Kaiser  
                      Donna Eaton

**PRECINCT IV**

David Bassett  
Linda Hughes  
Sheila Bowen  
Gayle Carroll  
Dorothy Hemmings Bassett

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

### **PRECINCT I**

Dep. Warden: Chuck Callahan  
 Dep. Clerk: Mary Ann Pina  
 Dep.Insp.In: Joan Callahan  
 Dep.Insp.Out: Shirley Knowles  
 John Eldredge

### **PRECINCT II**

Ursula Corbett  
 Jeff Hadley  
 Ann Kaplan  
 Maddyline Hastings  
 Donald Howell

### **PRECINCT III**

Dep. Warden: Richard Gomes  
 Dep. Clerk: Marilyn Schlansky  
 Dep.Insp.In: Judy Sullivan  
 Dep.Insp.Out: Janet Bowers  
 Donna Eaton

### **PRECINCT IV**

Richard Bowers  
 Paul Schlansky  
 Joyce Bearse  
 Kay Sacramone  
 Wil Remillard

### **INFORMATION TABLE**

Sandy Hall - Dorothy Parkhurst - Sue Mills - Ray Gottwald -Judy Davis  
 Eric Carroll - Jackie Stiles - Barbara Madson

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The total number of ballots cast were 8,572.

### **PRESIDENT AND VICE PRESIDENT**

|                   |      |      |      |      |       |
|-------------------|------|------|------|------|-------|
| CLINTON AND KAINE | 1215 | 1145 | 1139 | 1061 | 4,560 |
| JOHNSON AND WELD  | 90   | 77   | 83   | 90   | 340   |
| STEIN AND BARAKA  | 25   | 35   | 37   | 35   | 132   |
| TRUMP AND PENCE   | 854  | 843  | 899  | 698  | 3,294 |
| WRITE-INS         | 32   | 31   | 30   | 32   | 125   |
| BLANKS            | 33   | 31   | 38   | 19   | 121   |
| Total             | 2249 | 2162 | 2226 | 1935 | 8,572 |



**REPRESENTATIVE IN CONGRESS**

|                         |      |      |      |      |       |
|-------------------------|------|------|------|------|-------|
| WILLIAM RICHARD KEATING | 1222 | 1171 | 1185 | 1074 | 4,652 |
| MARK C. ALLEIGRO        | 710  | 746  | 775  | 586  | 2,817 |
| CHRISTOPHER D. CATALDO  | 32   | 18   | 17   | 25   | 92    |
| PAUL J. HARRINGTON      | 187  | 149  | 174  | 166  | 676   |
| ANNA GRACE RADUC        | 12   | 3    | 10   | 8    | 33    |
| WRITE-INS               | 1    | 2    | 0    | 2    | 5     |
| BLANKS                  | 85   | 73   | 65   | 74   | 297   |
| Total                   | 2249 | 2162 | 2226 | 1935 | 8,572 |

**COUNCILOR**

|                    |      |      |      |      |       |
|--------------------|------|------|------|------|-------|
| JOSEPH C. FERREIRA | 1538 | 1486 | 1560 | 1408 | 5,992 |
| WRITE-INS          | 6    | 1    | 11   | 9    | 27    |
| BLANKS             | 705  | 675  | 655  | 518  | 2,553 |
| Total              | 2249 | 2162 | 2226 | 1935 | 8,572 |

**SENATOR IN GENERAL COURT**

|                    |      |      |      |      |       |
|--------------------|------|------|------|------|-------|
| JULIAN ANDRE CYR   | 1139 | 1073 | 1056 | 1011 | 4,279 |
| ANTHONY E. SCHIAVI | 995  | 986  | 1096 | 834  | 3,911 |
| WRITE-INS          | 2    | 2    | 1    | 4    | 9     |
| BLANKS             | 113  | 101  | 73   | 86   | 373   |
| Total              | 2249 | 2162 | 2226 | 1935 | 8,572 |

**REPRESENTATIVE IN GENERAL COURT**

|               |      |      |      |      |      |
|---------------|------|------|------|------|------|
| SARAH K PEAKE | 1617 | 1585 | 1650 | 1498 | 6350 |
| WRITE-INS     | 15   | 4    | 0    | 9    | 28   |
| BLANKS        | 617  | 573  | 576  | 428  | 2194 |
| Total         | 2249 | 2162 | 2226 | 1935 | 8572 |

**SHERIFF**

|                   |      |      |      |      |       |
|-------------------|------|------|------|------|-------|
| JAMES M. CUMMINGS | 1231 | 1235 | 1303 | 1033 | 4802  |
| RANDY P. AZZATO   | 889  | 789  | 816  | 786  | 3,280 |
| WRITE-INS         | 0    | 1    | 3    | 3    | 7     |
| BLANKS            | 129  | 137  | 104  | 113  | 483   |
| Total             | 2249 | 2162 | 2226 | 1935 | 8,572 |

**COUNTY COMMISSIONER**

|                     |      |      |      |      |        |
|---------------------|------|------|------|------|--------|
| MARY PAT FLYNN      | 1027 | 979  | 975  | 919  | 3,900  |
| RONALD R. BEATY, JR | 641  | 706  | 752  | 562  | 2,661  |
| LINDA A. BOND       | 615  | 576  | 627  | 463  | 2,281  |
| MARK R. FOREST      | 777  | 728  | 682  | 587  | 2,774  |
| WRITE-INS           | 2    | 2    | 2    | 2    | 8      |
| BLANKS              | 1436 | 1333 | 1414 | 1337 | 5,520  |
| Total               | 4498 | 4324 | 4452 | 3870 | 17,144 |

**BARNSTABLE ASSEMBLY DELEGATE**

|                   |      |      |      |      |       |
|-------------------|------|------|------|------|-------|
| EDWARD J. McMANUS | 1663 | 1618 | 1670 | 1500 | 6,451 |
| WRITE-INS         | 10   | 1    | 8    | 6    | 25    |
| BLANKS            | 576  | 543  | 548  | 429  | 2,096 |
| Total             | 2249 | 2162 | 2226 | 1935 | 8,572 |

**QUESTION #1 GAMING COMMISSION**

|        |      |      |      |      |       |
|--------|------|------|------|------|-------|
| YES    | 667  | 699  | 728  | 691  | 2,785 |
| NO     | 1468 | 1382 | 1420 | 1161 | 5,431 |
| BLANKS | 114  | 81   | 78   | 83   | 356   |
| TOTAL  | 2249 | 2162 | 2226 | 1935 | 8,572 |

**QUESTION #2 BOARD OF EDUCATION**

## CHARTER SCHOOLS

|        |      |      |      |      |       |
|--------|------|------|------|------|-------|
| YES    | 947  | 908  | 917  | 755  | 3,527 |
| NO     | 1242 | 1228 | 1282 | 1145 | 4,897 |
| BLANKS | 60   | 26   | 27   | 35   | 148   |
| TOTAL  | 2249 | 2162 | 2226 | 1935 | 8,572 |

**QUESTION #3 FARM ANIMALS**

|        |      |      |      |      |       |
|--------|------|------|------|------|-------|
| YES    | 1672 | 1668 | 1737 | 1498 | 6,575 |
| NO     | 500  | 456  | 447  | 402  | 1805  |
| BLANKS | 77   | 38   | 42   | 35   | 192   |
| TOTAL  | 2249 | 2162 | 2226 | 1935 | 8,572 |

**QUESTION #4 MARIJUANA**

|        |      |      |      |      |      |
|--------|------|------|------|------|------|
| YES    | 952  | 985  | 1048 | 1017 | 4002 |
| NO     | 1246 | 1157 | 1164 | 894  | 4461 |
| BLANKS | 51   | 20   | 14   | 24   | 109  |
| TOTAL  | 2249 | 2162 | 2226 | 1935 | 8572 |

|                         |      |      |      |      |       |
|-------------------------|------|------|------|------|-------|
| <b>TOTAL</b>            | 2236 | 2150 | 2218 | 1929 | 8,533 |
| <b>Hand Counted</b>     | 0    | 2    | 0    | 1    | 3     |
| <b>Overseas Ballots</b> | 13   | 10   | 8    | 5    | 36    |
| <b>Total Voted</b>      | 2249 | 2162 | 2226 | 1935 | 8572  |

**TOTAL VOTED INCLUDED THE FOLLOWING:**

|  |      |      |      |      |       |
|--|------|------|------|------|-------|
| <b>NUMBER OF<br/>ABSENTEE VOTERS</b>   | 203  | 143  | 155  | 145  | 646   |
| <b>NUMBER OF EARLY VOTERS</b>          | 976  | 961  | 955  | 737  | 3629  |
| <b>NUMBER OF<br/>REGISTERED VOTERS</b> | 2878 | 2677 | 2736 | 2490 | 10782 |

Board of Registrars  
Dorothy A. Parkhurst  
Susan J. Mills  
Raymond C. Gottwald  
Anita N. Doucette, Town Clerk

Attest: \_\_\_\_\_  
Anita N. Doucette, MMC/CMMC  
Town Clerk

# HUMAN SERVICES

## *Report of the* **Council on Aging**

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### **MISSION STATEMENT**

“The Council on Aging provides comprehensive support for Harwich’s senior population, including services for socialization, information and referral, entertainment, health promotion and education. Through these services and as an advocate for seniors in the community and beyond, the COA enhances the quality of life for the Town’s seniors and their caregivers”.

### **PERSONNEL**

Director: Barbara-Anne Foley

Executive Assistant: Gale Barnes

Social Services Coordinator: Kevin Grunwald

Town Nurse: Susan Jusell, R.N.

2 (Part time) Van Drivers: Dan Eldredge and Gerry Golia

Grant Position Outreach Asst/ Volunteer Coordinator,

Richard Anderson (part time)

Chef (Aide to Programs) Linda St. Pierre

Per Diem Nurses: Jane Ryder and Jill Fallon

Per Diem Van Driver: Remi Thibodeau

Per Diem Chefs: Taylaur Pasquale and Charlotta Lusher

**It is an honor to work alongside these awesome dedicated, hardworking, compassionate individuals.**

### **WELCOME NEW COA BOARD MEMBER-JIM MANGAN**

Jim joined our Council on Aging Board in 2016 and his current term is through 2019. Jim is a Nurse Anesthetist, and a tremendous Volunteer on our Emergency Management Team having served Flu Clinics and Presidential and regular Elections as well as other emergencies that have come up. Jim and his wife Pat additionally volunteer as Drivers for Meals on Wheels and for Hope Hospice as well. He is a welcome addition to our Board and we are grateful to have him.

### **HOUSING SUMMIT I**

October 3, 2016 was the date of our first Housing Summit. We had approximately 63 people sign up and 91 showed up-a nice problem to have! We organized 15 speakers who each had approx. 5 minutes to cover their

topic related to Housing needs in our Community. A big THANK YOU to the speakers: Kevin Grunwald, Social Services Coord. for Harwich COA, Attorney, Elizabeth Lynch, Harwich Assessor Donna Molino, Jay Coburn, Community Development Partnership, Rick Presbey, Housing Assistance Corporation, Kim Nahas & Steven Connelly, Elder Services, Felicia Holden, Cape Cod 5 Bank, Patricia Stackhouse, Harwich House, Maureen Kalivas and Maureen Gardner, Wingate, Julie Wagner from the Royal of Harwich, Judy Smith & Roberta Pietruszka from Pine Oaks Village, and of course Richard Waystack, Jack Conway Real Estate, COA Board Member and Facilitator of the event!! We had such a successful Housing Summit I that a Housing Summit II is booked for February 13, 2017 and the COA plan is to provide a speaker each month after that about housing topics of interest that are generated from the Summits.

## FOCUS GROUP

The Harwich Council on Aging Focus Grp. Was held on Dec. 5th and proved very fruitful! Approx. a dozen people attended and participated in a guided discussion about what programs and services they would like to see offered at the center-in planning for our future. This Focus Group was followed in our Jan./Feb. newsletter with a survey of the list of programs to poll a larger group of our seniors to see if we are indeed on track for interests. This will help the COA Staff tremendously, to improve the planning and design of new programs.

## SOCIAL SERVICES

The COA is very fortunate to have a Social Services Department led by our Coordinator, Kevin Grunwald, MSW and our Outreach Assistant/Volunteer Coordinator, Richard Anderson. This team identifies, advocates for and connects seniors with unmet needs to government, private sector and COA programs and services designed to meet those needs. They conduct in home and office visits to determine needs and provide services to meet them.

## OUTREACH:

- **Core service** which consists of information and referral services for seniors and their family members.
- Serves as a **bridge** to other agencies and services (focused on basic needs), including Elder Services, SNAP (food stamps), housing, SHINE (health insurance), Fuel Assistance and nutrition programs
- Function as an **advocate** for clients to assist them in interacting with other agencies and negotiating the bureaucracy.
- Intervene when clients come to the attention of others including family, neighbors, police, fire and the health department (multi-disciplinary approach).

- Accomplishments for 2016:
  - Participated in planning and implementation of the COA Housing Summit.
  - Processed more than 50 Fuel Assistance applications.
  - Expanded the monthly Brown Bag food program, utilizing volunteers to serve more than 35 households to supplement the bi-monthly government food program.
  - Processed 10 applications to the Caleb Chase Fund.
  - Evaluated agency applications for the Town's Human Services grant.
  - Participated in a variety of trainings including the Cape Cod Behavioral Health Summit, Customer Service, Cultural Competence, Understanding Alzheimer's Disease, and the SHINE University.

### **SPECIAL PROGRAMS/HOLIDAYS:**

- Delivered holiday food to approximately 50 households for Thanksgiving and Christmas.
- Delivered gifts to 20 seniors through the "Be A Santa to a Senior Program" from "Home Instead".
- Men's Breakfast/Book Group: We are now averaging approximately 80 attendees. Special guest speakers/presentations in 2016 included: Matt Pitta, Nauset Neighbors, the Harwich Historical Society, Kathleen Healy, Steve Englert (Harwich Mariners), Bob Prescott (Mass Audubon), Christopher Clark, the Cape Cod Classics Car Club, John Whelan, Jim Rappolt (Veteran's Day Program), and Christine Menard from the Family Pantry.
- The Book Group was an outgrowth from the Men's Breakfast and continues to add members. This monthly breakfast is a very important opportunity to socialize and connect with other men; and has been popularized by the appeal of Chef Linda's cooking for the group!

### **VOLUNTEER COORDINATOR**

The Volunteer Coordinator, recruits, interviews, trains and supervises volunteers for COA programs and Outreach Programs. We are currently experiencing a paradigm shift with our Volunteers. Gone are the days of Volunteers walking into the COA offering hours of weekly time to meet our needs. As we are recruiting new volunteers, we are ever mindful of the many opportunities out in our community of Harwich for volunteers to spend their available time and we are SO appreciative and grateful for the dedication of the more than 119 volunteers we have at the COA. The COA Board and Staff voted this year to quarterly recognize our Volunteers, and we started with a

Summer BBQ and will continue with a winter breakfast in February. **If you are interested in volunteering for the COA, please call us today at 508-430-7550.**

If any Harwich resident has questions about Fuel Assistance, Food Stamps, Caleb Chase Fund, Government Food Supply, Telephone Reassurance Program, Friendly Visitor Program, Housing, etc. the Social Services Department is ready to assist you, please call 508-430-7551.

## HOARDING CASES ON THE RISE

The incidence of hoarding behavior continues to be on the rise, and the COA is a part of the Cape Cod Hoarding Task Force, which continues to chip away at this very complex phenomenon. The Task Force recently became part of Barnstable County government, and Kevin Grunwald was appointed to the Executive Committee. Harwich itself has its own multi-disciplinary team that meets to triage how best to help Harwich residents with this complex issue to be safe and healthy. The Task Force continues to facilitate "Buried In Treasures": a support group that consists of 15 sessions over 20 weeks serving 8-10 individuals with hoarding disorder. Harwich COA is 1 of 3 that is operating on the Cape. **Please look out for your neighbors and friends and if you think they need help you can call the Outreach Dept. anonymously at 508-430-7551-you never know you just might save a life that we are not aware of!**

## TOWN NURSE SERVICES

### Town Nursing Services

| Type of Nursing Service      |     | Number Duplicated Visits |        |
|------------------------------|-----|--------------------------|--------|
| Home Visits                  | 149 | Duplicated Home Visits   | 1, 440 |
| Office Visits/Walk In Clinic | 81  | Duplicated Office Visits | 850    |
| Caseload                     | 230 |                          |        |

### **Caseload: 208**

Referrals from Hospitals, M.D.'s, VNA, Nursing Homes, etc. 110

**Home** Flu Immunizations 25

Non-Elder Caseload 20

The Town Nurse provides skilled Nursing care, referrals, and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The

Town Nurse is often the last link to keeping the seniors independent in their own homes and facilitating a better quality of life to those in need. Time is invested with teaching and the follow through of plans with Clients and Caregivers when setting short term and long term goals. Many follow up visits are needed to ensure the safety and services needed, have been implemented in each of our Client's homes.

### **COA & FIRE DEPARTMENTS KEEP SENIORS SAFE!**

The Harwich Council on Aging and Harwich Fire Department continue to work to make seniors in the Town of Harwich safer through their Home Safety Assessment Program. This two part voluntary program allows for fire safety and fall prevention assessments in the homes of our seniors. Recommendations and assistance are given in an attempt to make all of our seniors safer in their homes. Have you checked your smoke and carbon monoxide detectors? Do you need batteries changed in your detectors but shouldn't be climbing a ladder? Do you have fall hazards in your home? Have you updated your file of life? Call the Council on Aging to schedule a FREE assessment.

### **COA RECEIVES CULTURAL COUNCIL GRANTS**

The Harwich COA Board, COA Staff, Volunteers and of course Residents are most grateful for the generosity of the Harwich Cultural Council who provides Cultural Grants to the COA each year. This year we were very fortunate to receive grants again and had some re-scheduled performances from last year's winter storms! **John Porcino**, a nationally renowned storyteller/musician performed "Winter Wonderland" at the COA. In this program John Porcino spun a patchwork quilt of his most beloved tales and songs to celebrate the joy of the holiday season and warmed up the chilly winter's day. **Tim Van Egmond**, performed "Songs & Stories of Love" for Valentine's week. This program was a heartwarming collection of songs, stories and poems as Tim played guitar, hammered dulcimer, mountain dulcimer, and "Limberjack" a wooden puppet that taps out a rhythm dancing on a paddle-to the delight of many!! **Roger Tincknell** performed "From Ireland to America" in time for St. Patrick's Day's Supper Club! This program included lovely ballads, classic Irish sing-alongs, lively instrumentals, step dancing and spoon playing!! We are always so grateful to our local Harwich Cultural Council for providing us high caliber cultural programs that educate as well as entertain our Seniors-programs we would otherwise not be able to afford to provide!

### **11<sup>th</sup> ANNUAL "REMEMBERY WALK-DAVE BIRTWELL MEMORIAL"**

The 11<sup>th</sup> Annual "Rememberry Walk-Dave Birtwell Memorial" for people with Alzheimer's and their families was held again at Brooks Park and was a tremendous success. This year this event forged a new partnership with



Alzheimer's Family Support Center of Cape Cod as the recipient of the funds. 100% of the services they provide is at no cost to the recipient! This includes, support groups, educational programs and seminars, respite referrals, 1:1 counseling, caregiver support and education and so much more. **District Attorney, Michael O'Keefe**, was our distinguished guest speaker who started us off, along with our local Harwich Police & Fire Departments who have kept us safe on the Walk for 10 years for which we are most grateful! Former Selectman Ed McManus came to our rescue along with his wife Shannon, providing the Cranberry Festival Food grill, which enabled us to have food and they cooked for us too! To date this walk has raised over \$180,000 which has directly benefited our residents with Alzheimer's disease to receive the products and services they need.

### **GIRL POWER!! INTERGENERATIONAL PROGRAM WITH MONOMOY AND HARWICH COA**

The Monomoy Regional School District, Harwich COA and the Harwich Youth Counselor together implemented our Intergenerational Program called "GIRL POWER" for 2 full sessions of Grades 3 & 4 last Spring and this Fall. The program empowers young girls to stand up for themselves and against bullying, to learn about the importance of friendships, to learn how to safely protect themselves, to learn about proper nutrition, and to exercise and HAVE FUN!! "Girl Power" was such a HUGE success with a tremendous interest that we had a wait list of Students for both sessions who will be added to the roster to participate this year in late Spring.

### **VOLUNTEERS-WE LOVE THEM!!**

**Volunteer's #: 119**

**Volunteer Hours: 6,979 hours**

**In Kind \$ Value: \$193,655.00**

The Harwich Council on Aging could not run as smoothly as it does were it not for the direct assistance of its 119 volunteers. They are **THE** backbone of the organization. The COA is the only department who still has a **Volunteer Receptionist answering their phones, in fact 2 a day 5 days a week!** COA Volunteers visit homebound, drive seniors to medical appointments, serve meals in our dining programs, teach classes and even provide free Reiki and Zero Balancing! They also provide free Legal Services, Income Tax Counseling, (S.H.I.N.E.) Health Insurance Counseling, Telephone Reassurance, and are part of our Emergency Management Team, assisting when we have Flu Clinics, Voting and of course any "Emergencies" we may encounter with weather. These are just a few of the volunteer categories and there are a host of others too numerous to mention. There are 2 volunteer COA Boards: **The Council**

**on Aging Board of Directors** (appointed by the Board of Selectmen) and the **Friends of the Council on Aging Board** members, and both are ALWAYS looking for new Board members and sub committee members.

## **EXECUTIVE ASSISTANT**

The COA has an Executive Asst. like no other. Gale Barnes, who not only accomplishes her normal administrative ongoing job duties of all bookkeeping & recordings, manages a large database Serve Tracker Program, takes and distributes the minutes at monthly COA Board and Staff Meetings, and took the initiative to coordinate re-doing the policies and procedures for the department! Additionally she is often the “go-to” team member for computer issues assisting our staff, and assists our office volunteers and seniors too. She is part of our Town’s Emergency Mgmt. Team and in the COA is often the 1st responder in emergencies where she excels, remains calm and gets the job done and customer taken care of immediately: an integral team player!

## **S.H.I.N.E. COUNSELORS**

Harwich has 3 SHINE Counselors doing a tremendous amount of work and this year Harwich SHINE counselors saw **411 clients** in the calendar year 2016 and spent **325.25 hours counseling**. They also spent another 113 hours attending monthly trainings. Serving the Health Insurance Needs of Everyone (SHINE) provides free health insurance information, counseling and assistance to Massachusetts residents with Medicare and their Caregivers. A SHINE Counselor is trained and certified by the Massachusetts Executive Office of Elder Affairs in the various options available to Medicare beneficiaries—including Medicare Parts A & B, Medicare Advantage, Medicare prescription drug coverage (Part D), Medigap, Prescription Advantage, MassHealth, and other programs that help people with limited resources pay for health care costs. SHINE Counselors help Medicare beneficiaries and their caregivers navigate the complex health insurance system.

## **ELDER AFFAIRS LIAISON**

Donna Tavano retired this year after 20+ years working for the Harwich Police Department; 10 of those years she served as our Harwich Police Elder Affairs Liaison Officer. She worked very closely with our Social Services Team including our Town Nurse, to triage very difficult and complex cases. Donna’s length of service and knowledge of the residents of this town proved very fruitful in the work she did with our COA. Donna was well respected and admired for her tenacity, her thoroughness and her compassion for our seniors and will be sorely missed. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 44% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

To that end we welcome in our **NEW Elder Affairs Liaison Officer, Amy Walinski**. Amy brings 10 years of experience to this position as Field Training Officer, Bike Patrol Officer, and a Domestic Violence Advocate. We are thankful to Chief Guillemette for continuing this vital position to be able to work with our COA!

### **CALEB CHASE FUND**

The Harwich Council on Aging Department administers the screenings for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

### **PROGRAMS, SERVICES AND COA REVENUE**

The Council on Aging provides many programs and services to the residents of Harwich. We provide 8-15 different programs/services each day to participate in, that keep the whole person active. The revenue raised by these COA Programs for the Town of Harwich is through a \$5 per person program fee that our instructors pay per course that they teach.

### **FRIENDS OF HARWICH COUNCIL ON AGING**

The Friends of the Harwich Council on Aging help to support many programs and services of the COA. They continue to purchase durable medical equipment such as canes, bedrails, etc. when they are needed. Additionally, they donate funds to assist the COA Social Services team with important issues including assisting with Prescriptions with their "Fund of Last resort" as well purchasing Grocery Store Gift Cards for clients in emergency need of food. They also hold social "Fun" activities: Luncheons at the Cove restaurant at Cape Cod Regional Technical High School, Concerts with local musicians and groups. We are most grateful to the Friends of the Harwich Council on Aging especially in these most difficult fiscal times.

### **COA 10 YEAR STRATEGIC PLAN IS RIGHT ON TRACK**

The COA has continued working the 10 year Strategic Plan. This comprehensive plan has already proven to be a huge help to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich. We learned from this 10 year study some very important statistics: **currently Harwich has 44% (5,615) of its year round population (12,678) that are age 60+. The over age 80 population is now at 1265! In 10 years we are projected to have 61% of the**

**population age 60 and above** with the influx of Baby Boomers. This is both very exciting to us as well as presents a challenge as to how to take care of the people we need to, **given the limited resources we have currently.**

### **COA VAN “CRANBERRY COACH” PROGRAM**

The Cranberry Coach Van program serves Harwich very well. We have **161 regular riders** who this year rode the van **2,357 trips** attending programs and services with the COA and at other locations such as to the Harwich Family Food Pantry, delivering Government Surplus Food and the Brown Bag Food Program to seniors in need, bringing participants to the grocery stores, senior dining program, blood pressure clinics, voting, town meeting, flu clinics, and so much more. **This is a vital service that is growing every year** and the COA is very lucky to have Dan Eldredge and Gerry Golia the 2 part time Van Drivers who are awesome with the riders. We are very fortunate to also have Remi Thibodeau as our Per Diem Van Driver.

### **CHEF AND DINING PROGRAMS**

The Chef for the COA has continued to be a wonderful asset to the COA Team! This year she was well utilized by Emergency Management during the multiple Winter Storms and events at the Emergency Operations Center proving to be very helpful!

The Senior Dining and Supper Club programs are prospering as a direct result of her efforts, energy, skill and tremendous patience and compassion, and even the number of volunteers connected with this program since hiring Linda St. Pierre has grown!

As the residents of Harwich age, the Council on Aging continues to be more and more **“at the center of it all”**. This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Adrienne Johnson - *Chairman*

Joe Johnson - *Vice Chair*

Ralph Smith

Lee Culver

Michael Smith

Richard Waystack

James Mangan

# Report of the Cape Light Compact

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Town of Harwich Activities

Harwich Representative – Valerie Bell

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelightcompact.org](http://www.capelightcompact.org).

## *POWER SUPPLY – Stability, Security and Green Power Options*

Calendar year 2016 was slightly less volatile than prior years in terms of delivered natural gas prices, which resulted in lower and more stable electricity pricing overall.

The combination of milder-than-expected real-time wholesale electricity prices in the winter of 2014-2015, a relatively warm 2015 fall season, and the continuation of a New England-wide winter reliability program led to lower forward power pricing for the winter of 2015-2016 than the record highs seen in the 2014-2015 winter. Customers benefitted from this in the form of lower retail electricity prices, and based on these market factors, the Compact made a decision in December 2015 to lock in a rate for twelve months rather than go with the normal six-month pricing. The twelve-month rate was lower than Eversource's January-June Basic Service rate, which helped to mitigate impacts to customers' winter electric bills. This meant that Compact customers saved a cumulative total of approximately \$3.2 million over Basic Service from January through June.

Despite lower and more stable prices this year, New England continues to face electricity pricing challenges associated with the limited pipeline capacity that delivers natural gas to electric generators, which supply over fifty percent of New England's electricity. The pipeline constraint is only an issue for a limited number of hours in the winter, when gas is also used for heating homes, creating a supply shortage and increased pricing for generators, thereby increasing the price for every megawatt hour they produce. Until such time as this issue is addressed, either through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future.

The Compact continues to provide power supply to commercial customers through its contract with NextEra Energy Services and to residential customers through ConEdison *Solutions*. As of November 2016, the Compact had approximately 7,847 electric accounts in the Town of Harwich on its power supply.

#### *CONSUMER ADVOCACY – Committed to Consumer Interests*

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In 2016, the Compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015 and beginning to engage stakeholders about the plan and its implications for the energy future of Cape Cod and Martha's Vineyard. The Compact was granted full party status in Eversource's grid modernization plan review docket at the Department of Public Utilities (DPU), meaning the Compact will have the opportunity to take an active role in the adjudicatory review process of the plan. There are several key areas of concern to the Compact and Cape and Vineyard ratepayers, and the Compact will continue to engage our member communities to make sure they have a voice in these important decisions that will have a major impact on how energy is used and consumed on the Cape and Vineyard.

The Compact was also a participant in the DPU dockets for the proposals that were put forth this year by the state's two main electric distribution companies (EDCs), Eversource and National Grid, to contract for new natural gas pipelines and pass costs on to electric consumers. The EDC's proposed to have the costs of expanding natural gas pipelines paid by electric rate payers through increased distribution charges. The Compact noted that this concept is contrary to the 1997 Massachusetts Restructuring Act. The Compact objected to having electric rate payers fund natural gas pipelines, and supported the position that natural gas pipelines be funded by natural gas customers and natural gas company shareholders. In mid-2016, the Massachusetts Supreme Judicial Court ruled the utilities' proposed funding concept illegal, stating the proposal "would reexpose ratepayers to the very types of risks that the Legislature sought to protect them from when it enacted the restructuring act." This ruling put an end to the concept of electric ratepayers funding natural gas pipelines. As such, while the pipeline constraint issue remains, electric ratepayers are protected from exposure to the financial risks associated with these expensive pipelines.

In November 2016, the Compact learned that Eversource plans to file a rate case for its distribution service territory on Cape Cod and Martha's Vineyard for the first time in nearly twenty years. The Compact plans to petition the DPU for intervention in the case to help ensure that the interests of the ratepayers on Cape Cod and Martha's Vineyard are protected.

The Compact also continues to participate in dockets related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

*ENERGY EFFICIENCY – Saving Energy and Money*

| Jan – Dec 2016 | # of<br>Participants | Customer<br>Savings | kWh Saved        | Rebates/Incentives<br>Paid to Customers |
|----------------|----------------------|---------------------|------------------|---|
| Low Income     | 53                   | \$20,168.00         | 100,840          | \$91,484.76                             |
| Residential    | 1,792                | \$228,223.40        | 1,141,117        | \$758,608.79                            |
| Commercial     | 70                   | \$176,302.00        | 881,510          | \$183,805.58                            |
| <b>Total</b>   | <b>1,825</b>         | <b>\$424,693.40</b> | <b>2,123,467</b> | <b>\$1,033,899.13</b>                   |

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the “distribution charge” (\$0.01802 for residential customers and \$0.01343 for commercial and industrial customers) that appears on each customer’s electric bill.

Other Cape Light Compact Efforts Include:

- The Cape Light Compact worked with town staff to go through an assessment of town buildings to begin looking strategically at how to address efficiency opportunities.
- 23 ENERGY STAR® qualified homes were built in the Town of Harwich.
- Cape Light Compact continues to bring energy education to the schools in the Monomoy Regional School system through use of energy kits, materials, teacher workshops and school support. Monomoy Middle and High Schools participated in the Compact’s Be Energy Efficient Smart (BEES) program where they learned about energy efficiency science and helped to make their own homes more energy efficient. Monomoy Regional Middle School was recognized by the Compact’s education partner, NEED (National Energy Education Development Project) for their efforts in saving energy through recycling and reusing plastic water bottles at their school.

# *Report of the* **Harwich Cultural Council**

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The Harwich Cultural Council (HCC) is a town-appointed committee with a goal to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community-based projects, as well as ticket subsidies for our students and seniors to theaters, museums, and other educational venues in the arts, humanities, and sciences.

The HCC is annually funded in part by the Commonwealth through the Massachusetts Cultural Council (MCC) and by the Town of Harwich. Additionally, fundraising and private gifts provide us with discretionary monies which can be used for activities that meet MCC and HCC criteria.

## **The Committee**

The HCC, with a maximum of nine members, had eight active members in 2016 with one vacancy. We met monthly on the second Thursday of the month (with the exception of July) at 4:30 p.m. in the Thornton Room at the Brooks Free Library.

The HCC elected a new chairperson (Tina Games), Treasurer (Joan Sacchetti), and Secretary (Lorraine Bossi) in 2016. We also welcomed back former HCC member Rose Ann Clarke and new member Rosann Donahue. They joined remaining members – Debbie Ferry, Sharon Miller, and Anne Leete.

Additionally, the service of three outgoing members was recognized, each one completing their terms on June 30, 2016 - Lynn Schweinshaut, Lynne Lavieri, and Florence Lofberg.

## **Grant Awards**

Our grant program continues to be our main focus and we are always looking for new and innovative ways to get the word out to members of our community. We delight in seeing the variety of applications that come in each year and make every effort to attend awardee events or programs by sending one or more council representatives.

This year, the HCC received a total of 24 grant applications for FY 2017 totaling nearly \$17,500 in funding requests. Through a standardized review process which began in October, we awarded a total of \$13,000 in grants in three different categories – arts, humanities, and interpretive sciences. Selected recipients were notified on January 1, 2017 with an invitation to attend a special reception in May 2017.



It's also important to note that for the first time ever, the HCC moved the grant application process from a paper application to an online application. This change took effect on September 1, 2016 with the 2017 grant application process. This move was initiated by the Massachusetts Cultural Council to enable better organization, tracking, and follow-up.

The HCC Grant Award winners for FY 2017 are as follows:

| <b>Applicant</b>                              | <b>Project Title</b>                               | <b>Award</b> |
|---|--|--------------|
| <b>Arts</b>                                   |  |              |
| Jim Stamboni                                  | <i>Big Band Music for All Ages</i>                 | \$400        |
| Monomoy Alternative Learning Program          | <i>Monomoy ALP Arts</i>                            | \$600        |
| Monomoy Regional Middle School                | <i>Billy Elliott, The Musical</i>                  | \$815        |
| Monomoy Regional Middle School                | <i>The Big Apple Playback Bully</i>                | \$1000       |
| Friends of the Town Band                      | <i>Recorders for Students</i>                      | \$540        |
| Harwich Chamber of Commerce                   | <i>Port Summer Nights</i>                          | \$1000       |
| Tin Van Egmond – Folksinger                   | <i>COA Supper Club</i>                             | \$375        |
| Denya LeVine                                  | <i>Mindfulness, Music, Movement</i>                | \$450        |
| Monomoy Middle School                         | <i>Language of Dance</i>                           | \$350        |
| Song Keepers, Ltd.                            | <i>The GroovaLottos Travelin' Show</i>             | \$200        |
| Roger Tincknell                               | <i>From Ireland to America</i>                     | \$350        |
| John Root                                     | <i>A Celebration of Song</i>                       | \$450        |
| Cape Cod Theatre Company                      | <i>Stage Talk</i>                                  | \$1650       |
| <b>Humanities</b>                             |  |              |
| Holy Trinity Preschool                        | <i>Five Fabulous Fables with Friends</i>           | \$365        |
| Cultural Council of Cape Cod                  | <i>Rise and Shine</i>                              | \$500        |
| Monika Woods                                  | <i>Open Mic Classical</i>                          | \$300        |
| Chase Library                                 | <i>Literary Luncheon</i>                           | \$300        |
| The Marble Collection (TMC)                   | <i>The Marble Collection</i>                       | \$250        |
| Music in Common                               | <i>Film Screening/<br/>Community Conversation</i>  | \$250        |
| <b>Interpretive Sciences</b>                  |  |              |
| Mass Audubon/<br>Wellfleet Wildlife Sanctuary | <i>In-school lessons:<br/>Harwich Kindergarten</i> | \$580        |
| Friends of HECAC                              | <i>Hands-on Nature through the Seasons</i>         | \$1000       |
| Harwich Conservation Trust                    | <i>Winter Talk Series/Meet Local Farmers</i>       | \$600        |
| Cape Cod Commercial Fishermen's Alliance      | <i>Voices from the Wheelhouse</i>                  | \$300        |
| Tricia Silverman                              | <i>Nutrition Pearls</i>                            | \$375        |

## **Other 2016 Activities**

Our annual reception for 2016 grant recipients was held last May at the Brooks Academy, which was supported in part by the Harwich Historical Society and local merchants. There were approximately 40 people in attendance with entertainment provided by members of the Monomoy Middle School Choir.

The HCC also sponsored our annual cultural trip, which serves as a council fundraiser. This year, 22 people attended a National Parks trip in honor of the 100th anniversary of the National Park Service with \$4700 being raised to help fund the 2017 grant awards program.

We also explored possibilities for collaboration with the Monomoy Regional High School Art Department. This would involve student art being auctioned off as a joint fundraising project with proceeds being shared by the HCC and the Art Club at MRHS. This collaboration is still being discussed with a final decision being made in 2017.

## **Goals for 2017**

The HCC would like to increase its role and presence in the community by collaborating with other councils and community organizations, looking for ways to partner together on projects. We will be hosting a series of collaborative conversations in 2017 and extending a special invitation for interested parties to join us.

The HCC will hold our annual reception to honor the 2017 grant recipients. Several grantees will be asked to give an overview of their projects.

The HCC will continue its fundraising efforts with another cultural trip being planned for the fall of 2017. We have formed a subcommittee to discuss ideas, gather information, and organize the trip.

The HCC will increase public awareness of upcoming events sponsored by the council by using a variety of approaches. One of these new approaches will be via a newly-created Facebook page. This page will launch in January 2017.

The council will continue to strive to support high-quality cultural activities that meet the needs of Harwich citizens. Our meetings are open to the public and anyone with a vested interest in the arts and cultural activities is welcome to attend.

Respectfully submitted by:

*Tina Games, Chairperson  
Harwich Cultural Council*

# Report of the Health Director

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The following permits were reviewed and issued by the Health Department:

| TYPE                             | CURRENT FEE | #ISSUED      |
|----------------------------------|-------------|--------------|
| Food service establishments      | \$10-250    | 213          |
| Motels/Cabins                    | \$75        | 8            |
| Rubbish Haulers                  | \$100       | 7            |
| Swimming Pools                   | \$100       | 31           |
| Disposal Works Installers        | \$100       | 70           |
| Milk & Cream                     | \$10        | 15           |
| Manufacture of Frozen Dessert    | \$50        | 5            |
| Stable                           | \$20/50     | 30/10        |
| Funeral Directors                | \$50        | 2            |
| Mobile Food                      | \$100       | 9            |
| Septage Carriers                 | \$100       | 25           |
| Catering                         | \$100       | 6            |
| Well Permits                     | \$55        | 24           |
| Retail Sale of Tobacco           | \$50        | 14           |
| Recreational Camps               | \$75        | 1            |
| Sewage Construction Permits      | various     | 224          |
| Real Estate Transfer Inspections | \$110       | 356          |
| Test Holes/perc tests            | \$110/lot   | 370/140 lots |
| Trench permits                   | \$30        | 142          |
| Beach Operators                  | \$50        | 40           |

Total 2016 department revenue = **\$146,423**. Overall revenues increased 2% over 2015. Total revenue also includes \$3541 from insurance reimbursement for the 2015 employee flu clinic and \$5000 in BOH hearing fees. A startling \$3541.50 was collected in photocopies- an increase of \$1082.50 in one year!! *At \$0.25 per page this represents an additional 4330 trips to the copy machine for a grand total of 14,166 copies/ trips to the copy machine and file research to meet the needs of an inquiring public!!!* If anyone wonders how to quantify our many levels of service just look at this statistic in the Health Dept which covers just one of our many tasks.

## **PROJECTS AND PROGRAM DEVELOPMENT:**

### **Technical Assistance to the Board of Health-**

510 licenses encompassing 20 categories were granted by the Board. This is an increase of 55 (11%) additional licenses over 2015. Most of the increases

were in the food service category and in particular, temporary events. Any new facility, business, or existing business with change in operations and/or management must undergo a department review. This entails orientation with the Health Director involving review of business plans, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage, and, a number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. Most existing operations must follow approved operations procedures and are subject to intermittent inspections by department staff.

The Health Director prepared 40 cases for discussion and/or hearings presented at 11 Board of Health meetings:

- The Board approved a total of 53 variances pertaining to 12 projects.
- Seasonal outdoor seating plans for 3 establishments were reviewed and approved for Ember's, Red's and Hot Stove @ Cranberry Valley Golf Course. Working with the BOH allows the facility seasonal flexibility with their overall capacity of the septic system to achieve changes in venue such as bistro dining options
- Hearings to review Environmental Impact Reports of large scale facilities were conducted for "The Preserve" 1369 Orleans Rd; Orthopedic Sports & Physical Therapy of Cape Cod, RT 137; Seaside Holdings, mixed use proposal 975 Rt 28; and Subdivision and apartment building for Davenport Realty, Bog Lane.
- Aggregate Facility Plans – hearings were conducted and plans approved for 6 Glen Rd and 5 Quail Nest Run. This technique allows a property owner to purchase the development rights for a vacant parcel to allow development/expansion on the "parent parcel" in the Water Recharge Protection District. It is a complex process involving much research and execution of numerous legal documents to link the parcels in *perpetuity*.
- Reconsideration of orders of conditions were modified/granted for remodeling/alterations for 4 projects.
- Six subdivisions were reviewed and granted approvals with conditions: Sisson Rd; 1369 Orleans Rd; Main St; Shelley, Main St Ext; Coughlin/Ellis Phillip Ellis Way; Borden Pleasant Lake Ave.
- The Board developed a position statement relative to Synthetic Cannabinoids and the Tobacco 21 issue.

A citizens petition to ban the use of most types of single use plastic bags in Harwich was passed at Annual Town Meeting citing the Health Department

as the enforcement entity. An education campaign with distribution of materials was initiated. We are pleased to report the measure has been instituted without incident. A few reminders were needed but to our knowledge, there has been full compliance within our business community.

### **Community Development Programs-**

We continued rigorously on our implementation plan for the Accela Community Development Online Permitting and Research Programs. The Health Department has been the lead department on this effort and we are pleased to report many 2016 achievements. Daily usage by most staff in Community Development is now a reality and the Health Dept system public portal went live in September. People can now research our records remotely; link to our permit databases to track review progress and file a variety of applications online. The Health Director and Senior Health Inspector expended considerable time to develop and offer training programs for the public; user friendly manuals; training sessions for target audiences such as designers and realtors- our largest sector utilizing our research capabilities ( see section above on copy and research statistics). We have also taped voice over instruction videos in 3 categories that have been posted to our website.

We are not able to report the same level of success with the annual business licensing module. The consultant continues to work on product development and testing in an effort to bring this to a satisfactory conclusion. This task has proven to be much more complex than originally anticipated. Since the primary user of this module will be the general public and business community, delivery of a reliable, glitch-free program is the only acceptable result.

#### **Project Review:**

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of 1947 projects in the following areas of Community Development:

- 224 Disposal Works Construction Permits for the installation of septic systems
- 356 Septic System Inspection Reports for Real Estate Transfer
- 55 Board of Appeals and Planning Board projects
- 1146 Building permits
- 24 Well permits
- 142 Trench permits

Overall this is a 4% (77) increase from the previous year.

### **Community Sanitation Programs:**

#### **Recreational Camps for Children:**

Boards of Health are responsible for licensing and inspecting Recreational Camps for Children. This task encompasses a vast set of regulations and

requirements and requires an extensive review and orientation with the operators prior to permit approval. We strongly urge parents and caregivers to inquire about licenses as part of their research in selecting a camp program. There is not a state license; therefore individual licenses are required from each town. For example, if a sports camp operates in multiple towns, a license is required from the Board of Health for each location. Camps must meet health and safety guidelines including background checks of counselors and volunteers, camper to counselor ratios, medical and vaccination standards, as well as the development of contingency plans for all emergency situations.

In 2016, only one camp successfully completed the review: Lighthouse Charter School. A previous long time operator, Revolution Field Hockey adjusted the amount of hours in each session and no longer meets the requirements necessary for a license.

#### Beach Program:

The results of water quality sampling from the 2016 bathing season indicate exceptional water quality for beaches on Cape Cod. A significant amount of regional effort goes into this program. The Barnstable County Department of Health & Environment (BCDH&E) provides a summer intern to the town two days per week for this 14 week program. BCDH&E obtains funding for all of the town's marine beach monitoring and provides freshwater monitoring at no charge.

In 2016, 311 water quality samples were taken at Harwich beaches - 25 public beach locations and 14 semi-public beach locations. Fourteen public beaches have a variance from Massachusetts Department of Public Health (MDPH) which allows for monthly sampling of water quality. Seven beaches qualified for surrogate sampling (2 public, 5 semi-public) and were able to use test results from a contiguous beach to indicate water quality.

One public beach was granted an extension for sampling frequency from the MDPH in 2016. This variance allows for water quality sampling to be conducted once every thirty days rather than on a weekly basis. Variances are granted to those beaches that have not had any sampling failures for a minimum of two consecutive years.

The Town of Harwich had a sampling success of 99.04% for all public and semi-public beaches. The Town public beaches passed 100% of all water samples this year; of the 14 semi-public beaches, one beach failed water sampling on three occasions (Aunt Edie's Pond). Each failure was followed up with a retest within 24 hours which passed the water quality parameters and did not require closure. A meeting with the Aunt Edie's Pond Association Executive Board was conducted to discuss the poor water quality results. After a full review of the pond and surrounding area, it was determined that waterfowl

could possibly be the source of high bacteria levels. These closures illustrate the clear link between feeding waterfowl and the damage they can cause to water quality if tempted to concentrate in one area. Well-meaning homeowners should take note of their contribution to this process.

All beaches which are tested for water quality have signs posted with the County's website information so that the public can find up to date water quality information online. The Health Department "Water Quality" website link can also be used by the public to access information on the town's bathing beaches, frequently asked questions on water sampling, fact sheets on algae blooms including how to protect your pets, and links to the Harwich Water Quality Task Force to learn more about nutrient related ecological water quality issues. The Health Department website, including the Water Quality link, is regularly updated and an excellent resource for the public.

#### Food Program:

A total of 227 food service inspections were performed in 2016. Three businesses from 2015 did not renew for 2016; Beach Way Sweets, Cissy Thompson Catering and the 1816 House Gourmet. Dino's and Yogurt on the Half Shell closed their doors for the last time in 2016. The Cumberland Farms began its full scale renovation in the late fall, demolishing the existing building with plans for a new structure and food service operation in 2017.

Harwich welcomed six new businesses in 2016; Craig Cyr Personal Chef, the Harwich Junior Theater (two locations), the Mad Minnow, Metcarta Farm and the Tern Inn. The ever growing trend of mobile food expanded within Harwich last year with the addition of the Mad Minnow mobile food unit and a second mobile unit from Bog Dogs.

In May our staff assisted the Chamber of Commerce to provide a safe and successful Toast of Harwich, which took on a new look this year. Instead of one location for guests to partake in food sampling, a trolley was arranged to provide a rolling tour of many of Harwich's establishments. The event began at the Community Center where 8 establishments set up tables with samples for guests to enjoy, after which they were transported to the other participating venues. With the help of written materials given in advance and on-site education, no violations were noted during the inspection.

The Cranberry Festival included 4 full service food trucks along with 10 Event Permit holders. Inspection and permitting of the full service food trucks requires thorough review of food safety credentials and associated paperwork. On-site inspections of these trucks were made the morning of the festival. No violations were noted during the inspection process.

## Weights & Measures

The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

This continues to be an excellent example of regionalization for our department. The program matter is too small a component to warrant the hiring of staff on the local level yet there are mandated duties to be fulfilled. The Health Director found a solution a decade ago by establishing a relationship with another town with a larger program demand and the ability to address our needs.

### Semi-public Swimming Pool Program:

#### 2016 Summary Statistics

- ✓ 18 of 19 facilities permitted (29 permits issued – 20 pools, 9 spas)
  - ⇒ 10 Hotels / Guesthouses / B & B
  - ⇒ 1 Private Beach Club
  - ⇒ 6 Condominium Associations
- ✓ 64 inspections were conducted by Health Department
- ✓ 94% of facilities meet the requirements to receive a permit at time of opening inspection (17 of 18)
- ✓ 9 violations found at opening inspection
- ✓ 0 Board of Health hearings on compliance issues
- ✓ 0 fines issued by the Board of Health for operating without a permit
- ✓ 4 closures (voluntary due to chlorine levels )

Ensuring the health and safety of all people who use semi-public swimming pools is a primary objective of the Harwich Health Department. In 2016, 19 facilities applied for a permit to operate a semi-public swimming pool in Harwich. Of the 19 facilities, 17 were issued permits at opening inspection. One facility was unable to open at initial inspection due to an inspection infraction (i.e. balanced chemicals, self closing gate) and one facility remained closed for the entire season for maintenance issues.

Sixty four inspections were conducted by the Department in 2016 compared to 54 inspections in 2015. The Town of Harwich was fortunate to have a Summer Sanitarian whom aided the Department in providing each facility several routine inspections throughout the summer. The inspectional staff is at full capacity again, resulting in an increase in the number of inspections at our pool facilities. Routine inspections contribute to pool operators maintaining regulatory compliance throughout the season.



In 2016, 9 violations occurred at opening inspections which is very similar to last years 8. Violations at opening inspection continue to remain equal year to year. This success can be attributed to the pool operators using their pre-operation checklist. An opening inspection checklist has been distributed with the annual application for the last five years thus providing operators with the exact standards to be met prior to opening their swimming pools for the season.

Four pools were closed temporarily in 2016 due to violations of chemical standards. During routine inspections, these pools were found to have significantly high chlorine levels or no chlorine at all. The inspector ordered the pools closed until the chemical standards were met. In all four instances, the pools were able to re-open within 24 hours. Although significant improvements in water chemistry balance have been made in 2016, most facilities and CPO contractors still use a chemical test kit that isn't able to measure beyond 5 parts per million (ppm) for chlorine. The Department is continuously requesting facilities to upgrade to test kits capable of measuring within .2 ppm of actual chlorine levels. One pool did not apply for a 2016 permit (The Inn of Treasured Memories). This pool reported issues with the liner and holding water, and therefore did not open.

#### Stables and Animal Health:

Harwich Board of Health Regulations requires inspection and permitting for all stables (keeping of horses). Manure management, cleanliness of stall and paddock, vector control, animal health and safe water supply are all essential parts of a well managed stable. There are currently 40 ( an increase of 5 from 2015) sites in town, residential and commercial that house over 150 horses. We are extremely grateful to Animal Control Officer Jack Burns for managing this program for the Health Department. Officer Burns conducts the inspections, responds to any complaints and acts as liaison for us on all matters in the field. We receive many compliments on his depth of knowledge, helpfulness and professional conduct. We are pleased to report a very successful program this year with only minor infractions reported.

We are grateful for the efforts of the Agricultural Commission to intervene and attempt to resolve complaints we receive concerning farm animals and poultry in the community. The town does not regulate the keeping of animals in residential settings with any type of regulation, minimum lot size or noise controls. When complaints are registered we refer them to the Agricultural Commission for a site visit to hopefully instill good management practices.

### **Community Health Programs-**

#### Nursing Programs

The Health Director administers and manages the service contract with the VNA. This contract covers staffing for flu clinics; maternal-child care visits for

first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics.

We continue to develop our medical volunteer corps and wish to acknowledge the efforts of Town Nurse Sue Jusell and Dierdre Arvidson (BCDH&E Public Health Nurse) for coordinating the staff at our employee flu clinic. We hope to continue to develop this successful venture as we were able to eliminate VNA staff costs.

The Health Director again registered the town with Commonwealth Medicine- a clearinghouse-billing center available to local towns to submit insurance claims for public flu clinics. We were able to recoup \$3376 in insurance coverage for 2015 clinics.

#### Education & Employee Wellness Programs:

In addition to coordinating employee wellness programs, the Health Director arranged for 5 training seminars. Topics covered were- *Customer Service Excellence; Overcoming Departmental Division; Bringing out the Best in People; Diffusing Difficult Situations; and, Creating a Respectful Workforce.*

The Health Director is also a member of the CCMHG Wellness Committee charged with developing programs to promote fitness in hopes of controlling escalating health care costs for our 10,000 subscribers.

Other programs in employee wellness:

- disseminate the CCMHG Wellness information to employees
- 118 employees attended the flu clinic
- Hosted a “Maintain, Don’t Gain” Holiday weight challenge in conjunction with CCMHG; participated in the Spring Walking Challenge- a computer based tracking program
- \$600 grant received from CCMHG to promote wellness. Program developed to offer employee \$\$ rewards of \$25-50 to defray costs of attending fitness classes. Eleven rewards distributed
- Health Director also acts as liaison / coordinator for MIIA Town Insurance EAP issues.

#### Emergency Management:

We continue to participate with the Cape & Islands Health Agents Coalition to achieve the goals set forth annually by the CDC and MDPH and participated in several readiness drills and tabletop communication exercises. We have also reestablished the local communication drills. In December a national report was released, “*Ready or Not 2016? Protecting the Public’s Health From Diseases, Disasters and Bioterrorism’s*” by the Trust for Americas Health. Massachusetts was the only state in the nation to score 10 out of 10 in key

public health indicators. Locally, the Health Director attributes membership and support in the Cape & Islands Health Agents Coalition in achieving compliance with the annual list of preparedness training and deliverables.

Staff News:

We have experienced a dramatic change in our staff with the retirement of Executive Assistant Carol Genatossio. With over 20 years service to the town and a stint in every department in inspectional services, the institutional knowledge and experience that has left the building is irreplaceable. From scraps of paper in boxes to typewriters to computers to online services, Carol was a leader in implementing change and keeping our technical staff as prepared and organized as we always needed to be. She made it look effortless, maintained impossibly high standards, and was the consummate professional. Best of luck on the next chapter!

We extend sincere thanks to Barnstable County Department of Health & Environment for their many support services that augment our capabilities. This year we utilized Public Health Nursing assistance; Laboratory Services, and 3 staff days per week summer interns for inspections and water sampling.

Paula J. Champagne, RS, CHO, *Health Director*  
Meggan Tierney, RS, CHO, *Senior Health Inspector*  
Mark Polselli, *Health Inspector*  
Jennifer Clarke, *Administrative Assistant\*\**  
Carol Genatossio, *Executive Assistant\*\*2*

\*\* also encompasses Conservation Department  
2 resigned

## *Report of the* **Harwich Housing Authority**

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The office of the Harwich Housing Authority shares space with the Chatham Housing Authority and is located at 240 Crowell Road in Chatham. The office is open five days a week, 8am to 4pm, except for Fridays when we close at 3:30. Our Board consists of five members and is currently full, with the addition of Sally Urbano as our State Appointee. Shannon McManus decided not to run for re-election. Judith Underwood was elected to fill her seat.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of forty (40) units of state subsidized housing under three (3) different government subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has Twenty (20) scattered site family and elderly vouchers, 18 of which are leased-up. These voucher amounts are based on income and pay for any portion of rent that exceeds 30% to 40% of household income. Other programs include the Massachusetts 705 Family Housing Program which consists of twelve (12) family units, two (2) two-bedroom units and ten (10) three-bedroom units, one which is wheelchair assessable, the rent for these apartments is based on 27% of Household income after deductions. The third is the Massachusetts 167 Program through the Department of Mental Health which has a total of eight (8) special needs units in a single building which is currently leased to Fellowship Health Resources Inc.

Through our Capital Planning Program we have been able to replace windows in the Family housing over the past few years. We will continue with that this year.

Projects being funded with Community Preservation Act funds approved by Harwich Town Meetings:

The Rental Assistance Program is still going strong and we have received \$300,000 in additional funds from the CPC at the May 2015 Town meeting. Currently we are assisting 33 households. We have assisted over 70 households since the program started. Under this program we offer assistance to qualified families by paying a portion of their rent each month (not to exceed \$350 per month) for a maximum of three years. We recertify them once a year and adjust their voucher accordingly. This program is designed to help people as they work towards becoming self-sufficient.

Harwich "Buy-Down" Program has received \$75,000 in 2013. There was \$70,837 left from the previous funding and the HHA has decided to use money from our Admin fund to bring that up to \$75,000, we have been working with the Department of Housing and Community Development the past couple of years to get this program off the ground. We finally got the State's approval to advertise mid-summer and now have two new home owners. We are currently working to insure that the properties are listed on the "Subsidized House Inventory."

We have our Mortgage Assistance Program; currently there is just over \$1800 in that program. We work with the lenders and the families that are facing foreclosure to restructure their mortgage, we then provide the first payment to help them get back on track.

We continue to contract with the Chatham Housing Authority for management of the HHA. John Stewart handles the daily activities of the HHA. David Chausse is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them both for their service.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2016 and looks forward to a productive 2017. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

*Board Members:*

Robert MacCready, *Chair*

Randall Pond, *Treasurer*

Sandra Woodbridge

Judith Underwood

Sally Urbano, *State Appointee*

*Staff:*

John Stewart, *Executive Director*

David Chausse, *Maintenance Mechanic*

## *Report of the* **Harwich Housing Committee**

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2016 was a year of transition for the Harwich Housing Committee. HHC recognizes Harwich's loss in the resignation of our Chairman, Mayla Secola, who greatly added to the committee's achievements under her guidance. The inclusion of two new members allows us to have a full committee of five members. With a new chairman and new ideas, HHC is progressing well and actively.

This past year saw the completion of seven new Habitat for Humanity homes on Oak Street. Habitat has also partnered with HECH on the property at 93/97 Main Street, West Harwich, to acquire the rear of the of the Chase property and proposed construction of six affordable homes. The Board of Selectmen, with HHC and HHA's support, showed great leadership in expediting this project when they approved \$240K from the Housing Trust Fund so the rear portion of the property was able to be purchased for Habitat. HHC initiated a \$100K funding request to the Community Preservation Committee. The CPC request was denied as more details of the costs have yet to be determined.

HHC members participated in the Harwich Housing Production Plan of 2016. The 2016 HHPP provides a guide to the Town in promoting affordable housing over the next five years and directs such development to appropriate target populations and locations. When this plan is finalized and adopted, it will become a very important tool in the development of HHC's goals.

Looking forward to 2017, we will be advancing efforts started in the past year. Among these initiatives is to continue to invite all other Housing entities to monthly meetings to help become acquainted with the various housing participants and organizations so we may explore ways in which we can benefit each other. We will go on working with the Harwich Housing Authority (HHA) to secure funding for the great housing programs they administer, i.e., Buy Down program, Housing Assistance program, Housing Preservation programs and others. Interfacing with the Real Estate and Open Spaces committee (REOS) will identify potential housing properties. In order to achieve additional Senior and Veterans affordable housing, our committee will maintain our collaboration with the Council on Aging (COA). HHC will be attending as many town Board and Committee meetings as possible with a presentation of who HHC is and what it does. Housing and its affordability is paramount to Harwich's future.

Our new Town Planner, Aly Sabatino, has enthusiastically met with our Committee and we look forward to her expertise and attention in the coming years.

In conclusion, I would like to thank the HHC members for their dedication and support. And we are grateful to the Town Administration in their ongoing support and belief in the work HHC is striving to accomplish.

Respectfully submitted by

Arthur Bodin – Chair  
Claudia Williams, Secretary  
Julia Eldredge  
Cindy Maule  
Amy Harris

# *Report of* **Brooks Free Library**

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## **Brooks Free Library**

739 Main St., Harwich, MA 02645

(508) 430-7562, [www.brooksfreelibrary.org](http://www.brooksfreelibrary.org)

Email: [brooksfreelibrary@clamsnet.org](mailto:brooksfreelibrary@clamsnet.org)

## **Vision**

“a world of ideas in the heart of the community”

## **Mission Statement**

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

## **ANNUAL REPORT**

The Board of Trustees respectfully submits this report for calendar year 2016.

Established in 1880, Brooks Free Library was the first free public library in Harwich. Founded by Col. Henry C. Brooks and originally known as the Broadbrooks Free Library, the Library is part of a broader legacy left to the town by the Brooks family. The Library has been owned and operated by the Town of Harwich since 1910 and is governed by a 7-member elected Board of Trustees. The Trustees welcome your input at our meetings, which are held at 7 pm at the Library on the second Wednesday of the month. Agendas, minutes and reports for each meeting are posted on the Trustee section of our webpage.

The Board of Trustees would like to begin our annual report by expressing our appreciation for the support we've received this year from the Selectmen, Town officials and the community. It's been a very challenging year as we were closed to the public twice in 2016 for extended periods when the emergency light inverter failed. But it's also been a very rewarding year. Staff members maintained a positive attitude and approached this as a real life exercise in emergency preparedness – how to deal with an unexpected event and continue to serve the community. We moved equipment, shelves and materials and opened a “Library in the Lobby” so patrons could pick up items on hold and choose materials from a small browsing collection. We moved our programs and held story-times, book groups, writers groups and after-school activities in other locations. We are extremely grateful to the Community Center and Cape Cod Theatre Company for hosting our re-located programs. Patrons were understandably frustrated that full services weren't available, but we also received



a huge outpouring of support. They let us know that they valued and missed full library services and were very appreciative of our efforts to provide as much service as we could. The positive feedback from the community made a tremendous difference to staff members as they worked in difficult circumstances.

With the building maintenance function fully centralized in the Department of Public Works as of July 1, 2016 , the remainder of our report focuses on library services.

## **Overview of Activity and Services**

Brooks Free Library remains one of the busiest libraries in CLAMS in traditional measures of library use such as the number of items checked out by patrons. Circulation of books, audiobooks and movies and use of other library services remains strong. As noted in prior years the use of electronic resources is the fastest growing area of library use. We have continued to expand access to eBooks and downloadable audiobooks, now available to our patrons through our participation in the Commonwealth eBook Collection in addition to the CLAMS Overdrive service. This year we added a new service called Flipster, providing full online access to traditional print magazines. We also a subscription to Lynda.com, an extremely popular collection of web tutorials for technology training as well as other career development subjects. We continue to offer databases for articles from journals, magazines and local and national newspapers, which are excellent resources for locating peer-reviewed data on a wide range of subjects from historical information, medical conditions, financial data or current events. Our patrons have free access to the paid content of Consumer Reports, Ancestry.com and Heritage Quest.

Today there are 13,801 Brooks Free Library cardholders and 9,950 Harwich residents have a CLAMS card (both up over 4% over prior year). As expected, our extended closures hurt our circulation counts in 2016. While we offered a small browsing collection and the ability to pick up holds, as closures wore on patrons began using other libraries and each closure was followed by a residual effect as it took some time for the word to get out and for patrons to return to their home library. Last year 229,141 physical items were checked out, a decrease of 3.8%. With two more closures this year we expect FY17's statistics to be similarly affected. Use of electronic resources was up sharply, however, with a 31.6% increase. This is also not surprising as it's in keeping with the national trend of decreasing use of physical items and more demand for electronic resources. All told, there was a combined total of 261,469 "uses" of resources (checkouts of physical items and use of electronic resources.) We responded to 17,770 reference questions, a 5.5% increase over the prior year. We provided 951 programs, which attracted 12,617 attendees. With the restored Monday hours last year, we added an additional children's program in

the morning and youth activity in the afternoon, so programs for both of those age groups saw significant increases. These programs ranged from on-going programs such as traditional story-times for young children and after-school activities for young people to book group discussions and special one-time performances, lectures and cultural programs.

### **Technology Services**

Providing access to information and helping develop information literacy skills has long been a foundation of library service. In today's electronic world that means providing access to technology by providing public computers and wi-fi as well as assisting residents with to learn how to use technology and electronic resources.

This year we upgraded our computers for adults this year with an inexpensive vendor-provided system utilizing thin clients that has greatly improved the experience for those relying on our public computers for employment, higher education or personal use. The new system has resulted in less down time and reduced staff time spent on system maintenance. We also implemented a new print vending system for the first time this year.

We continue to offer drop-in weekly drop-in Device Advice sessions to answer questions patrons have about their devices and help them learn to download free library eBooks and eAudiobooks. Our new Book-A-Librarian service, which offers half hour appointments to help patrons with technology questions, immediately became so popular that it was difficult for us to meet the demand. After a short hiatus to re-vamp the program and train more staff members, that service is being offered again with additional time slots available. This fall we started a monthly iOS users group and we continue to offer Saturday "Tech Talks" on a variety of technology subjects.

### **VITAL Program:**

Now in its 13th year, our innovative Vision Impaired Technology Assistance at the Library (VITAL) program provides individualized one-on-one instruction in the use of assistive technology to people with vision loss. Instruction in the accessibility features of iOS devices is the fastest growing area of the program, along with assisting patrons with sight loss or a print disability to access and use the BARD program for downloadable audiobooks from the Library of Congress. We are pleased to report our Assistive Technology Coordinator, Carla Burke, was recognized this year with not one but two prestigious awards for her outstanding work. In March Carla received an Outstanding Service Award from the Bay State Council of the Blind and in June she was honored with the Carroll Society Award from the Carroll Center for the Blind and the Mass. Commission for the Blind. This year our staff members presented a workshop at the Mass. Library Association's Annual Conference about our VITAL program and we continued to work with the Perkins School for the Blind and Perkins Products

writing a handbook detailing how libraries can provide services for people with vision loss. The handbook should be published this spring and will be distributed to all Mass. public libraries.

### **School-Library Collaboration**

During 2016 we have greatly expanded the number of visits to the Harwich Elementary School. Our Youth Services Librarian is conducting 14 classroom visits each week. She reads a book and does book talks about a variety of fiction and non-fiction books, which she leaves in the classroom for the week. The visits are intended to more closely integrate the library and the school, to provide students with access to more diverse reading materials and to create a culture of reading. This year we partnered with the Elementary School Librarian on a Mock Caldecott Award program with the fourth graders. Our Youth Services Librarian read the award contenders during her classroom visits and students will have mock sessions to choose the winners in January. Also new this year, the Harwich Elementary School and Brooks Free Library partnered on the Summer Reading Program. This increased participation in our program and encouraged youngsters to continue to read and learn over the summer.

This year we supported Monomoy Regional High School's summer reading program, with several of our librarians serving as book discussion group leaders for the selected titles.

Distance makes it more difficult to collaborate more closely with the teachers at the Monomoy Middle School in Chatham, but this year our Youth Services Librarian is working with the Middle School Human Rights Academy, reading and discussing titles that are being nominated for the Jane Addams Award. This national award program recognizes books that promote social justice.

### **Programs**

The Library has a Morning Book Group, Evening Book Group, Literary Dinners and a Greatest Generation Book Group, a weekly Knit-Lit group, daytime Writers Group, a Memoir Writers Group as well Scrapbooking and Mah Jong groups. This year we have added to these on-going programs with a new Evening Writers Group and a Spring and Fall "Fiction 101" workshop series.

The Library remains a busy place after-school, with many middle school students coming to work on homework, use the public computers and taking the opportunity to gather with friends in a safe and welcoming environment. We continue to offer free, drop-in programs on weekday afternoons such as Lego Free Play, Middle School Makers, Teen Library Corps and video, board game and drama programs. This year we have expanded the Home-school programs on Thursday mornings and are now sponsoring two Odyssey of the Mind teams for home-schoolers.

We continue to provide a variety of fun and engaging programs for young children, with Mother Goose on the Loose for babies and toddlers, and story-time, Creative Movement and Science Story-time for older pre-schoolers.

In addition to the on-going programs described above, we also provided numerous one time presentations, author talks, lectures and musical performances, storytellers, art demonstrations and other educational and cultural programs for community members of all ages.

### **Friends and Volunteers**

We could not provide all the services and resources we do without the support of the Friends of Brooks Free Library. The Friends manage the Books on Wheels delivery service, delivering books and materials to those who cannot independently come to the Library because they are homebound or temporarily unable to easily get out while recovering from illness, surgery or other medical condition. They provide funding for our VITAL program, Summer Reading Program for children, discounted passes to museums and attractions and our leased book program that provides additional copies of bestsellers. The Friends welcome donations of gently used popular reading materials for their on-going book sales in the lobby and on the Mezzanine. This year the Friends are regularly opening their Book Sale Room in the basement so community members can peruse the entire stock for bargains.

In addition to the Friends, many residents generously give of their time and talents to support Library operations and services. Last year 80 community members volunteers performed over 3,516 hours of volunteer service, shelving books, making phone calls, serving as program coordinators and performing many other functions. The Harwich Garden Club continues to provide beautiful arrangements for our main Circulation area each month, as they have done for decades, and they care for the lovely garden in the island of our parking lot. We are also grateful for the on-going financial and volunteer support of the Chatham-Nauset Lions Club. Our partnership with this Lions club has been critical to the on-going success of our VITAL program.

Respectfully Submitted,

*Brooks Free Library Board of Trustees*

*Mary Warde, Chairman*

*Joan McCarty, Vice Chairman*

*William D. Crowell, Treasurer*

*Kathleen Remillard, Secretary*

*JoAnne Brown, Co-Chair, Building & Grounds Committee*

*Jeannie Wheeler, Co-Chair, Building & Grounds Committee*

*Ann Emerson*

### *2016 Brooks Free Library Staff Members*

|                                   |                      |
|-----------------------------------|----------------------|
| Library Director:                 | Virginia A. Hewitt   |
| Assistant Director:               | Emily Milan          |
| Reference Librarian:              | Jennifer Pickett     |
| Youth Services Librarian:         | Ann Carpenter        |
| Staff Librarian :                 | Suzanne Martell      |
| Staff Librarian :                 | Emily Carta          |
| Administrative Assistant:         | Megan Hoye*          |
| Assistive Technology Coordinator: | Carla Burke *        |
| Evening Shift Supervisor:         | Jack Sheedy*         |
| Senior Library Technicians:       | Joanne Clingan *     |
|                                   | Susan Henken *       |
|                                   | Phil Inman *         |
|                                   | Christine Kaufmann*  |
|                                   | Lee Kelley*          |
|                                   | Pam Paine *          |
|                                   | Carey Sims*          |
|                                   | *part-time employees |

Substitute Circulation Assistants: Gordon Benoit, Joy Buhler, Brenda Collins, Lisa Eagar, Corey Farrenkopf, Chelsea Garland, Dorothy Hurford, Cathy Howard, Dorothy Hurford, Vince Kraft, Jackie Leach, Judy Nichols, and Melissa Stello.

# Report of Veterans' Services

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2016. Our duties are categorized in two basic areas: Benefits and Services.

## **Commonwealth Low-income Benefits:**

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Harwich. During the year the Town, through our office, extended benefits to qualified veterans totaling \$68,900 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

## **Federal Benefits and Services:**

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$2,949,261 in cash payments for service-injury compensation and pensions for Harwich veterans and their dependents. These benefits greatly reduce the need for the Chapter 115 benefits noted above.

We would especially like to thank the Town Administrator and Finance Director and the town's veterans' organizations for their assistance and support throughout the year.

## **Contact Information:**

We encourage all veterans and their dependents to utilize our services. We are located in the Harwich Council on Aging Building, 100 Oak Street. Office hours are Tuesday, Wednesday and Thursday from 9:00 AM to 4:00 PM. The phone number is 1-508-430-7510. Veterans may also contact the main office in Hyannis five days per week at 1-888-778-8701.

In Service to Veterans,

Wilfred Remillard, *Veterans Service Officer - Town of Harwich*  
Shawney Carroll, *Veterans Service Officer - Lower Cape*  
Gregory J. Quilty, *Director/Veterans Agent - Barnstable District*

# Report of the Voter Information Committee

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**2016 Annual Report from THE HARWICH VOTER INFORMATION COMMITTEE** *whose purpose is to inform and prepare voters on issues to be addressed at Annual and Special town meetings and the local annual election and to encourage voter registration and participation.*

The committee focused on presenting the following three programs in its role to provide helpful information to voters as they prepare for the Annual and Special Town meetings and the local election in May:

- **Financial State of Harwich:** Joanne Rys moderated a discussion with stakeholders on the town and school budgets, upcoming capital projects, and future liabilities. The program was taped by Channel 18's staff on April 12 and broadcast numerous times in VIC's efforts to prepare voters for the Annual and Special Meetings.

**Participating were:** Peter Hughes, Chair- Board of Selectmen; Christopher Clark, Town Administrator; Dana DeCosta, Chair – Finance Committee; Scott Carpenter, Superintendent – Monomoy Regional School District; Andrew Gould, Finance Director/Accountant; Brian Widegren, Vice Chair – Monomoy Regional School District Committee; Robert Sanborn, Superintendent – Cape Cod Regional Technical High School, Robert Furtado, Harwich Representative on the Cape Cod regional Technical High School Committee.

- **Pre-Town Meeting:** Peggy Rose organized and moderated this Channel 18 broadcast to inform voters about the warrant articles on at the Annual and Special Town meetings. Participants provided listeners with the rationale of each article and how those articles will be funded if passed.

**Participants were:** Donna Molino, Deputy Assessor; Kathy Green, Community Preservation Committee; David LeBlanc, Deputy Fire Chief; John Rendon, Harbormaster; Christopher Clark, Town Administrator; Linda Cebula, Selectman, and Tom Gagnon, Deputy Police Chief.

- **League of Women Voters Moderated Debate:** On April 28 and in preparation for the local election, VIC invited Judy Thomas, League of Women Voters – Cape Cod Area, to moderate a debate for the two contested Board of Selectmen seats. Approximately 17 members of the public participated in the questions posed to the candidates. Channel 18 televised the program and generously broadcast on numerous occasions up to election date.

**Candidates participating:** Michael MacAskill, Linda Cebula, Robert Rocco, and Julie Kavanagh.

**Additional work during the year included:**

- **Citizens Leadership Academy:** VIC continues to develop a program similar to Barnstable's Citizens Leadership Academy which introduces residents to the working and funding of each town department.
- **Committee Handbook Revision and Committee Vacancy Lists:** VIC spoke to the need to revise the handbook in an effort to encourage residents to apply for committee appointments and participate more fully in Harwich. The committee congratulates the Board of Selectmen for approving the new edition and posting it on the town website along with posting the list of committee vacancies.
- **VIC Web Page – Town Website:** Committee member, Emily Milan, has updated our web page to include a link to the Citizens Activity Form, past VIC broadcasts and contact info. She also developed an on-line tutorial on how to sign up for E-alerts from the town web so residents can receive links to minutes and agenda in which they are interested.
- **Committee Volunteer Fair:** Plans for January 2017 include hosting a Committee Volunteer Fair at the Community Center for residents interested in being appointed to a Town committee.

We respectfully submit the year-to-date report of the Harwich Voter Information Committee (VIC) for 2016 with thanks to Jamie Goodwin, Channel 18 Station Manager; Caleb LaDue, Information Specialist; and Peter Hughes, outgoing VIC Liaison to the Board of Selectmen. We welcome Julie Kavanagh as our new Liaison to the Board of Selectmen.

Christina Joyce, *Chair*  
Peggy Rose, *Clerk*  
Joanne Rys  
Tina Games  
Emily Milan



## Report of the Harwich Youth Counselor

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2016 and recognize the community members who support the needs of Harwich Youth and their families.

I offer clinical mental health counseling and referrals to Harwich youth and families. Clinical services provided include individual and group therapy for youth and adults, and case management and mentoring for young people at risk who benefit from a team approach. My closest collaborator and major source of referrals continues to be the Monomoy Schools. I work with the guidance staff, the Wellness Director, and administrators, who are all dedicated to the success and health of Monomoy students. Special thanks are in order to all principals, assistant principals, guidance staff, health teachers, and school nurses. They are amazing partners in the work I am privileged to do.

As an appointee to the Barnstable County Regional Substance Abuse Council, and co-founder of the Lower Cape Prevention Partnership, I have worked with colleagues and community members on a variety of initiatives and events.

- Partnered with Power Yoga of Cape Cod in a 6-week after-school yoga program, offered to any high school student. This was a well-attended program and was supported enthusiastically by the Athletic Director, who encouraged coaches to send their team members to the classes.
- In January there was a showing of the docudrama ***If Only***, produced by the Wahlberg Foundation, about a young student's path to addiction and the ease with which he was able to obtain prescription pain medication. Parents, students and community members were in attendance.
- In March there was a school assembly with speaker Cody Palazzi, a former UMass Dartmouth student, who suffered a debilitating stroke during the time he became addicted to prescription pain medication following a sports injury. The students were deeply moved by this young man's story.
- In May Dr. Kevin Hill, a psychiatrist from McLean Hospital and professor at Harvard Medical School, who specializes in addictions, spoke to parents, community members and students. The topics were opiates, alcohol and marijuana addiction.

- In November, there was a Parent Summit, **Parenting for Prevention**, which took place in Hyannis. The event was filled to capacity and featured speakers that addressed risk and resiliency factors from birth to young adulthood. Information about the Barnstable County Regional Substance Abuse Council and working subcommittees can be found at: <http://www.bchumanservices.net/programs/regional-substance-abuse-council/>
- I was able to obtain grant funds for the Monomoy Schools to administer the **Massachusetts Youth Risk Behavior Survey** to grades 7-12. This anonymous survey asks students to answer questions about risk-taking behaviors and their overall health habits. The data rendered from this survey will be compared to data obtained during the administration of the YRBS in 2014, and made available to parents. You can find the data on the Monomoy Regional Schools website.

During the 2016-17 school year, I will be working with Barbara-Anne Foley from the Council on Aging, to continue our 6-week intergenerational workshop series, called GIRL POWER. In this program, we pair senior women with 3rd and 4th grade girls, learning and talking about topics like nutrition, personal safety, stress management, friendships and self-esteem. One parent called this program “a home run.” It is uplifting to see the bonds that form between these women and girls. We plan to bring in junior and senior high school women who are interested in participating.

This past September, I celebrated 16 years working with youth and families in the Town of Harwich, as well as getting to know so many wonderful Chatham students, parents, and community members. It continues to be an honor to have this amazing job and I thank you for all your support, feedback and new ideas. Harwich Youth Services Committee is instrumental in the non-clinical work that I do, so a special mention to them. They are a source of inspiration and positive energy.

If you are interested in attending a Harwich Youth Services Committee meeting, we convene the 3rd Monday of each month at 5:00 p.m. at the Albrow House next to Town Hall. To find out more about the committee’s mission and how you can join, visit the town website.

Sheila House, *Harwich Youth Counselor*  
*Master of Science*  
*Licensed Clinical Mental Health Counselor*

*Harwich Youth Services Committee*  
 James Hartley  
 Robin Titus  
 Barbara Segal  
 Brooke Canada  
 Julia Eldredge

# PUBLIC SAFETY

## *Report of the* **Building Department**

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To the Board of Selectmen and to the residents of the Town of Harwich through the Town Administrator,

As the Town's appointed authority to administer and enforce the State Building Code for public safety as directed by MGL c. 143, I submit the following report of activity for the Building Department for the fiscal year 2016.

- A total of 1,331 permits were issued following department review of the required submitted application and construction documents. Building permits represent a total estimated cost of construction of \$44,604,649.00
- A total of 1,367 requested building inspections were scheduled and conducted, in addition to code required annual inspections of assembly and commercial use structures.
- The Building Department also supervised the issuance 562 of plumbing permits, 637 gas permits and 904 electrical permits during the same time period. Total revenues for utility permits were 218,275.00.
- A total of 2,587 combined plumbing and gas, and electrical inspections were scheduled and conducted by the part time specialized code inspectors.
- A total of \$481,508.00 was collected by this department for various fees throughout the year and paid to the Town Treasurer.

As the appointed authority to administer and enforce the Town's Zoning By-laws for the benefit of the Town's residents as directed by MGL c.40A and department policy I submit the following report for fiscal year 2016.

A substantial number of written requests for zoning enforcement and, or determinations were received and acted upon. These requests include requests for information, site visits for zoning violations, and any follow up or legal action that may be required.

Finally, I wish to thank the dedicated department staff and volunteers who help meet the day to day challenges of administering and enforcing the Building Code, Zoning By-laws and General By-Laws for the Town of Harwich.

Respectfully submitted,

Jay Briggs  
*Building Department Head*

# *Report of the* **Department of Emergency Management**

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Emergency Management has had a quiet year. We were once again lucky that no Hurricanes or Tropical Storms hit our shores. Our winter was fairly quiet with only one major storm to contend with. With all that being said I have to remind you that we have to be ready because we will have to deal with one or all of them sooner or later. The Town and this Department can do a lot of things to help you out but you need to be ready to do your part. Having a plan ahead of time is a great start. Knowing how you're going to communicate with your family and friends is also important. These plans should be made long before any storm or disaster hits.

We try to keep you information with a variety of methods. Harwich Emergency Management is now on Facebook, we use local radio stations, local papers, Channel 18 and the Emergency Alert System (EAS). The EAS is under the control of the Harwich Water Department. Please contact them or go to their website to make sure you are registered to get alerts. Mass Emergency Management also has an app for your cell phone to get statewide alerts.

Through the hard work of the Emergency Management Team and the Departments heads the town was able to secure reimbursement for the Blizzard of 2015. The reimbursement was just over \$200,000. The Federal Government is in the process of a complete review of the disaster reimbursement program. I am of the belief that the Feds will shift this program to the states which will probably kill the reimbursement program but time will tell.

The Emergency Management Team assisted the Town Clerk with the National Election in November. Our volunteers manned positions outside of the gym and around the Community Center to assist voters who did not know their precinct or had questions. We had anticipated larger longer lines but feel that the early voting prior to November may have helped us out

Emergency Management continues to maintain the electronic sign boards, the light towers, numerous portable generators and various vehicles in order to deal with problems as they arise. I would ask you to support the Police Department's request for a new Electronic Sign Board as it is a great way to keep you all informed. A big thank you to Special Police Officer Bob Currie for keeping all of our equipment serviced and in running order.

Harwich Emergency Management is lucky to have the many volunteers that we have who give of their time whenever we need them. Barbara-Anne Foley, COA Director, co-ordinates all our volunteers and she does an awesome job.

We used many volunteers during the National Election and Barbara-Anne coordinated schedules so everyone knew when and where to be. A big thank you to Barbara-Anne for an awesome job. We also used the services of Linda, the COA chef, who provided food for the three shifts during the election. Linda is also used during emergency events to cook meals for the town employees working the disaster.

As part of Barnstable County, Harwich is a voting member of the Barnstable County Regional Emergency Planning Committee. We are part of the regional sheltering plan. The Shelter for Harwich is the Cape Cod Regional Technical School on Route 124. We also have a pet shelter at that location run by DART. When going to the shelter make sure you know what is required for you and your pet. You can go to the Regional Planning Committee's webpage to find out what is required.

Emergency Management has an incredible team which is ready to handle any emergency that comes our way. We are trained and each one of the team knows what their job is. The team includes some Department Heads and our volunteers. Without their commitment I could not do this job. I thank them all and ask for their continued support.

I want to thank the Town Administrator, the Board of Selectmen, the Public Safety Chiefs, and all other Department heads and their staff for their support.

Respectfully,

Lee Culver  
*Emergency Management Director*

# Report of the Fire Department

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I am pleased to present you with the annual report of the Fire Department for 2016.

2016 proved to be a challenging year for your Fire Department. Between the winter snow storms, increased incidents and injuries the Department was faced with some significant obstacles.

The Fire Department mission is a simple one, its mission is one of service. While the mission is simple, how it is accomplished requires a lot of training, preparation and hard work. While the bulk of the department's responses are EMS related, fire responses are not insignificant and tax the department's resources.

Around 3000 civilians are killed each year in house fires, and fire departments respond to over 1.2 millions fires each year. Statistically it is not often that a house fire will result in a civilian rescue or fatality, yet it is also one of the main reasons the Fire Department exists and something that firefighters train for constantly.

In two separate incidents in 2016 your firefighters rescued civilians from building that were on fire in Harwich and in a third Harwich firefighters assisted Brewster at a fire that resulted in a fatality. These efforts are the culmination of a careers worth of training and preparation.

I am very proud of the effort this Department puts forth on a daily basis to prepare and respond.

In the second half of 2016 line of duty injuries taxed the department's staffing. All told from July 1 through December 31 over 3800 hours of lost time were recorded from injuries and long term illness. Provisional firefighters are employed to offset some of the expense from these vacancies and to keep staffing levels up.

## Roster

|   |                        |                                 |                        |
|---|------------------------|---------------------------------|------------------------|
| Fire Chief Norman Clarke, Jr.           |                        | Deputy Fire Chief David LeBlanc |                        |
| Administrative Assistant Susan Pires    |                        | Office Assistant Roy Eldredge   |                        |
| Fire Inspector - Captain Brian Coughlan |                        | EMS Officer – Robert Sanders    |                        |
| <b>Group 1</b>                          | <b>Group 2</b>         | <b>Group 3</b>                  | <b>Group 4</b>         |
| Captain/EMT Parker                      | Captain/EMT Clarke     | Captain/EMT Mayo                | Captain/EMT-P Thornton |
| Lieut./EMT-P Walorz                     | Lieut./EMT-P Tyldesley | Lieut./EMT-P Jaques             | Lieut./EMT-P Smith     |
| FF/EMT-P Diamond                        | FF/EMT Edwards         | FF/EMT-P Gould                  | FF/EMT-P Finn          |
| FF/EMT-P Hawthorne                      | FF/EMT-P Schofield     | FF/EMT-P Piche                  | FF/EMT Young           |

|                 |                |                 |                   |
|-----------------|----------------|-----------------|-------------------|
| FF/EMT Eldredge | FF/EMT-P Ford  | FF/EMT-P White  | FF/EMT-P Laplante |
| FF/EMT Rego     | FF/EMT Boyne   | FF/EMT Clarke   | FF/EMT L'Etoile   |
| FF/EMT-P Willis | FF/EMT-P Avery | FF/EMT Duquette | FF/EMT-P Elliott  |

### Day Positions

|               |                    |
|---------------|--------------------|
| FF/EMT Erving | FF/EMT-P Mabile    |
|               | FF/EMT-P Brown (P) |

*FF/EMT – Firefighter/Emergency Medical Technician*

*FF/EMT-P – Firefighter/Emergency Medical Technician – Paramedic*

*(P) – Provisional*

### Incidents and Statistics

|                        |      |                             |      |
|------------------------|------|-----------------------------|------|
| <b>Total Incidents</b> | 4322 | <b>Total EMS transports</b> | 2492 |
|------------------------|------|-----------------------------|------|

| <b>Incidents by Call Type</b>   |              | <b>Incidents by Village</b> |              |
|---------------------------------|--------------|-----------------------------|--------------|
| <b>Incident Type</b>            | <b>Total</b> | <b>Village</b>              | <b>Total</b> |
| Fire/Explosion                  | 70           | North Harwich               | 204          |
| Overpressure/Rupture            | 3            | South Harwich               | 205          |
| Rescue Call/EMS                 | 3349         | East Harwich                | 1300         |
| Hazardous Condition             | 188          | West Harwich                | 388          |
| Service Call                    | 182          | Pleasant Lake               | 407          |
| Good Intent Call                | 156          | Harwich Center              | 1045         |
| False Call                      | 367          | Harwichport                 | 582          |
| Severe Weather/Natural Disaster | 1            | Mutual Aid                  | 192          |
| Special Type/Complaint          | 6            |                             |              |

| <b>Incidents by Station/District</b> |      | <b>Mutual Aid Breakdown</b> |              |
|--------------------------------------|------|-----------------------------|--------------|
|                                      |      | <b>Town</b>                 | <b>Total</b> |
| Headquarters                         | 2682 | Brewster                    | 76           |
| Station 2                            | 1448 | Chatham                     | 44           |
| Mutual Aid                           | 192  | Dennis                      | 37           |
|                                      |      | Eastham                     | 6            |
|                                      |      | Hyannis                     | 2            |
|                                      |      | Orleans                     | 17           |
|                                      |      | Provincetown                | 1            |
|                                      |      | Wellfleet                   | 2            |
|                                      |      | Yarmouth                    | 7            |

### Personnel

2016 brought many changes in personnel. With the promotion of David LeBlanc to Deputy, an exam was held for the position of Captain. One of the best days for any Chief is the hiring of new firefighters and the promoting of those who have worked hard and contributed so much to the Department.



It was my pleasure to promote Lieutenant Craig Thornton to the rank of Captain. Craig was hired in 1998 after working as a Firefighter in Mashpee and was promoted to Lieutenant in 2012.

Lieutenant Mike Mason retired after 30 years with the Department. Mike was an integral part of the Harwich Dive Team and instrumental in getting the Barnstable County Dive team up and running.

A promotional exam for Fire Lieutenant was held the previous fall and from that list I promoted Firefighter Justyne Walorz to replace Lieutenant Mason. Justyne was hired by the Department in February of 2000.

The Department advertised in early 2016 for replacements and received over forty applications. After an extensive interview process Firefighter Ryan Avery and Firefighter Kevin Duquette were hired to fill the existing vacancies. Firefighter Jeffrey Erving was hired as a provisional to cover the long term vacancy created by Firefighter Mabile, a position previously held by Firefighter Avery and Firefighter Christina Brown was hired as a provisional to cover a short term vacancy.

The Departments FY18 budget request includes two additional positions. The last time the department increased the minimum shift strength was in 1988. At that time the hiring of dispatchers freed up a firefighter from dispatching duties and made them able to respond to calls.

In 1988 the department responded to 2149 incidents and performed about 1400 Emergency Medical transports to Cape Cod Hospital. In 2016 the department responded to 4322 incidents and performed 2492 emergency medical transports. Throughout this 28 year period, total staffing has in the Department has increased from 32 including clerical staff in 1988 to 35.5 in 2016. The minimum shift strength has remained constant at 6.

We worked diligently to find cost reductions in the FY18 budget and between projected saving in overtime, to reductions in the cost of dispatch we were able to show over \$130,000 in offset to use in the hiring of these additional personnel.

### **Buildings and Fleet**

The fleet and buildings remain in good condition. We are working closely with Building Maintenance on several projects for the Sisson Road Firehouse that were approved at previous Town meeting.

As part of the capital plan, Town Meeting will vote on an article to secure funding for plans to renovate the East Harwich Firehouse. Originally built in 1976, it received some minor renovation as part of the Headquarters construction in 1995. Most of that was related to adding handicap accessible bathrooms and a ramp.

The current firehouse does not meet the needs of the department, and the committee that was appointed by the Selectman has done an excellent job determining what those needs are and how to meet those needs as affordably as possible.

Information will be provided to the public by the committee as to the work that has been done and what the plans are for the project. I applaud the committee for their efforts and thank the Board of Selectmen for their support on this project.

Annual Town Meeting approved funding for an ambulance and chiefs car. The ambulance purchase is part of the every other year replacement program. It is scheduled to be delivered in January.

The Chief's car was delivered in August and the former Chief's car is now the Deputy Chief's vehicle.

As part of the Capital Plan, Engine 68 is due for replacement in FY18. Engine 68 is a 1987 Pierce Engine that the Department bought used in 2010 when there were serious issues with the fleet.

The Department worked hard to reduce the cost of the replacement engine and identified some particular needs that the current fleet does not fill. The original placeholder in the plan was over \$600,000 and it is anticipated this engine will cost less than \$425,000. This engine will be 4 wheel drive and capable of working in both the Urban interface area such as Hawksnest as well as in area that flood during severe storms and in snow.

The remainder of the fleet is good condition and I would like to thank Kyle Edson and the rest of the maintenance staff for keeping it that way. I recognize it is not always an easy task.

### **Fire Prevention/Inspections**

Fire Prevention is the first line of defense in every fire department. Fire that don't start or lives that are saved by early notification are not always easy to measure, but are the ultimate goal.

A fire in late 2016 that occurred at 920 Route 28 could have been much worse if it were not for a sprinkler system. The 5 unit apartment building was fully occupied and the fire broke out in the early morning hours. Fortunately only one person was injured and both the Fire Alarm System and Sprinkler system prevented the outcome from being worse.

The Inspector had a busy year with both resale and annual inspections. This is not just an opportunity for the Department to make sure things are correct, but also to educate people as to the importance of maintaining their systems.

On the education note, the Department once again received money from the State under both the SAFE and Senior SAFE Grants. These programs work to educate school age children as well as our senior population as to the hazards of fire, how to react during a fire and what can be done to prevent fires. As part of this our personnel work closely with the Council on Aging to conduct home visits, install smoke detectors and make sure our senior population has the resources they need.

Finally, Firefighter Justin White completed the second phase of Fire Investigator Training through the Department of Fire Services. This program encourages municipalities to send both Police Officers and Firefighters together to train and develop an investigative team. Officer Brendan Brickley attended the first session with Firefighter White and has plans to attend phase 2 in the future.

By completing this training, Firefighter White now is part of the team that will conduct investigations on all fires that occur in Harwich. This team works closely with the Massachusetts State Police, the Harwich Police and investigators from surrounding communities.

### **Inspections and Fees**

| Type                | Number Completed | Receipts           |
|---------------------|------------------|--------------------|
| <b>Inspections</b>  | 675              | \$37,340.00        |
| <b>Permits</b>      | 194              | \$8,950.00         |
| <b>Copies</b>       | 34               | \$180.00           |
| <b>Fines</b>        |                  |                    |
| <b>Burn Permits</b> | 318              | \$3,180.00         |
| <b>Total</b>        | <b>1,221</b>     | <b>\$49,650.00</b> |

### **Conclusion**

As I complete my report, again I want to tell you how proud I am of this Department, and how privileged I am to serve as your Fire Chief. The support this community continues to show this Department makes our jobs easier, and is appreciated.

I have a tremendous group of Fire Officers, Firefighters, and Administrative staff that come to work every day putting their best foot forward to serve the citizens of Harwich. They do this out of a desire to serve their community, and their dedication is apparent in everything they do. I would especially like to acknowledge Susan Pires for her efforts in keeping the office and paperwork squared away.

Submitted,

Norman Clarke Jr.  
*Fire Chief*

## *Report of the* **Harwich Fire Station #2 Rehab and Renovation Committee**

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To The Honorable Board of Selectmen and the Citizens of the Town of Harwich: On behalf of the Fire Station # 2 Renovation and Rehab Committee, I hereby submit the Annual Report on the activities and accomplishments of 2016.

Based on the work of a Study Group appointed by the Town Administrator in late 2015, it was determined that the “current state” of Station #2 no longer serves the needs of the Community in a safe, appropriate and effective manner. The Group also agreed that the present location is a strategic advantage and should be maintained and that a renovation, rehabilitation and expansion (vs. a complete tear down & build anew) was a feasible solution to resolve the deficiencies of current operations and plan for anticipated future needs. In order to continue that work without interruption, a Committee was appointed by the Board of Selectmen in March 2016 with the objective of developing a conceptual plan that will address those needs.

Among the specific deliverables to accomplish the objective were:

- Structural Review and Preliminary Observations
- Usability Review and Preliminary Observations
- Requirements Analysis
- Research/review “in progress” and/or recently completed similar local projects
- Feasibility Review
- Development of a Conceptual Plan

I am pleased to report that the objective has been met over the past 8 months with the assistance of a Building Consultant under the direction of the Town Administrator. Based on this work the Committee has recommended a warrant article for FY18 to authorize hiring a professional to develop bid ready architectural and engineering plans for consideration of funding in FY19.

None of this would have been possible without the active and knowledgeable participation of Committee members and I thank them for their engagement in the process. I would also like to extend my thanks to all members of the Town staff, particularly the Town Administrator’s office and the Engineering and Surveying Department.

Lastly, I would like to thank the Board of Selectmen, the Town Administrator and the members of the Capital Outlay Committee and the Finance Committee for their guidance and support of this important project.

Respectfully Submitted,

Craig S. Chadwick, *Chairman*

# Report of the Harbormaster Department

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## MISSION

Maintaining a multi-mission readiness and response posture, the Harbormaster Department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process in an accurate and timely manner.

## PERSONNEL

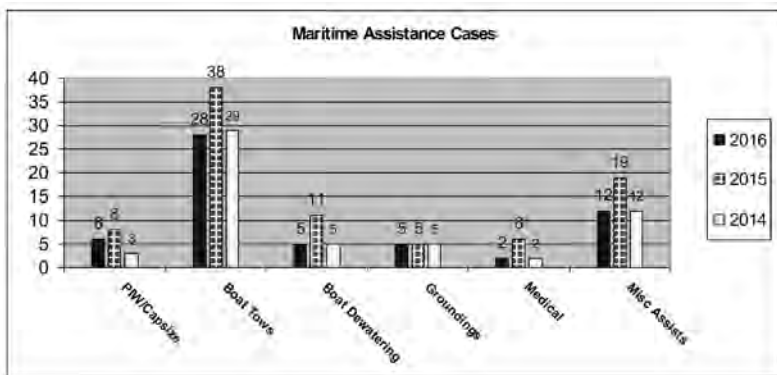
### Full-Time Staff:

|                 |   |
|-----------------|---|
| John Rendon     | Harbormaster                                      |
| Bill Neiser     | Deputy Harbormaster                               |
| Heinz Proft     | Natural Resources Director/Assistant Harbormaster |
| Michelle Morris | Executive Assistant                               |
| Tom Telesmanick | Dockhand/Maintenance                              |

### Seasonal Staff:

|                 |                  |            |
|-----------------|------------------|------------|
| Samantha Parker | Terese Connolly  | Ryan Tobin |
| Sean Connell    | Velna Zuzick     |            |
| Barry Springer  | Michael Gonzales |            |

## OPERATIONS



**Maritime Assistance** – The above graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily logs. The 58 cases successfully executed by the department's patrol boat operators resulted in many lives saved or assisted and

thousands of dollars in property saved. Fortunately the number of total cases was down from 87 last season. A number of the maritime assistance cases were conducted with the support of Harwich Fire and Chatham Harbormaster Department

**Law Enforcement** – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. The following enforcement actions were recorded:

- Harbor Management Plan - 9 non-criminal violations issued for non-compliance.
- Ramp/Parking Permits – 57 non-criminal violations issued.

Working with Harwich Fire and Police, Harbormaster Department patrol boat operators effectively enforced safety zones during four separate fireworks events.

**Aids to Navigation** – Patrol Boat operators deployed approximately 65 seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end.

**Clean Vessel Act:** Throughout the boating season, patrol boat operators remained very responsive to requests from boat owners for sewage pump-out services. Operating within the guidelines of the state Clean Vessel Act (CVA) program, the department operated 4 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor. With funding support from the CVA grant program, the department replaced its aging 1997 21' Alcar pump-out boat with a 2015 24' Carolina Skiff equipped with a portable 200 gallon pump-out skid. The department logged over 60 separate pump-out requests totaling approx. 1,780 gallons recovered. This does not include the thousands of gallons of sewage collected at the pump-out station at the east bulkhead of Saquatucket Harbor.

## **TRAINING**

The following formal training courses were attended by Harbormaster Department personnel:

- Harbormaster enrolled in Certificate in Local Leadership for Public Safety and Community Challenges program (Suffolk University)
- Preventing Workplace Harassment and Discrimination seminar
- Customer Service Excellence seminar
- MIAA Volunteer Liability Waiver Seminar
- Public Records and Open Meeting Law seminar
- Small Boat and Marina Fire seminar

In addition, the following training was conducted within the department:

- CPR, AED & First Aid, taught by Harwich Fire EMS Officer
- Staff Conflict of Interest training. (Online Course)
- Annual training and review with full time and seasonal staff. (SOPs, Watch responsibilities, Transient Dock Reservations, Short-term Tie Ups, Marina Map Procedures, Shellfish Permits, Town Landing/Ramp Regulations, Incident Reports, Enforcement, Pump-out and Dewatering Operations)
- Joint underway boat training was conducted throughout the season with CG Station Chatham and Harwich Fire personnel: towing, dewatering pump operations, fire fighting pump operation, man overboard, search patterns, and night navigation.

### **ADMINISTRATION**

2016 Harbor Receipts: The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2016.

| REVENUE SOURCE               | FY16                  | FY15                  | FY 14                 |
|------------------------------|-----------------------|-----------------------|-----------------------|
| Saquatucket Dockage:         | \$565,835.78          | \$575,961.35          | \$544,021.43          |
| Visitor Dockage              | \$117,933.56          | \$121,755.33          | \$122,088.66          |
| Mooring Permit Fee           | \$81,416.51           | \$79,030.00           | \$79,285.00           |
| Allen Harbor Dockage         | \$31,510.75           | \$29,488.28           | \$30,303.50           |
| Ramp Fees Collected          | \$24,140.00           | \$23,550.00           | \$29,105.00           |
| Wychmere Harbor Dockage      | \$28,087.00           | \$22,274.25           | \$23,443.54           |
| Electric Use                 | \$24,770.24           | \$31,924.65           | \$29,047.00           |
| Offload Permit Fee           | \$29,383.50           | \$29,401.50           | \$25,711.00           |
| List Waiting Fee             | \$12,760.00           | \$12,400.00           | \$12,080.00           |
| Waterways User Fee           | \$76,722.31           | \$76,077.50           | \$75,253.26           |
| Fuel Commission              | \$8,668.81            | \$8,757.66            | \$7,603.40            |
| Ice Receipts                 | \$1,909.00            | \$1,849.10            | \$2,832.00            |
| MSA Fee                      | \$600.00              | \$600.00              | \$600.00              |
| Restaurant Tie-up            | \$2,390.00            | \$818.00              | \$605.00              |
| Fish Weir Permit             | \$50.00               | \$50.00               | \$50.00               |
| Allen Harbor Parking Rental  | \$15,847.25           | \$15,847.25           | \$15,847.25           |
| Mooring Drop/Haul/Inspection | \$10.00               | \$10.00               | \$0.00                |
| 1/2 Boat Excise Tax          | \$25,148.00           | \$25,000.00           | \$25,148.00           |
| FW Service Fees              | \$1,700.00            | \$1,700.00            | \$1,600.00            |
| Late Fees                    | \$1,284.44            | \$856.66              | \$0.00                |
| <b>TOTAL REVENUE</b>         | <b>\$1,050,167.15</b> | <b>\$1,057,351.53</b> | <b>\$1,024,624.04</b> |

**Harbor Management Plan:** The following changes to the Harbor Management Plan were implemented during 2016:



- Mooring Regulations – Revised the minimum safety standards for boat mooring tackle and equipment.
- Commercial Fishing Vessel Moorings – Designated a total of six moorings (2 Wychmere Inner Harbor and 4 Wychmere Outer Harbor) for commercial fishing vessels.
- Special Purpose Mooring – Established an additional Special Purpose Mooring for Stone Horse Yacht Club
- Winter Boat Storage – Established a winter boat storage rate and policy for Saquatucket Harbor.

## **GRANTS / PROJECTS**

Wychmere Town Fish Pier – Installed a new public restroom facility, installed a new lifting davit and winch system for commercial fishing fleet loading and unloading operations, and with the assistance of the Facilities Department made major repairs to the town Shellfish Lab: replaced the roof and floor, and added support beams and piles to stabilize the building. These projects were partially funded through the **Seaport Advisory Council grant** awarded for the reconstruction of the pier and surrounding bulkheads.

Allen Harbor - Allen Harbor parking lot was re-graded and repaved with a pervious pavement system. This was the final item of the facility renovation project that was supported by MA Department of Fish & Game with a Fishing & Boating Access grant that funded 62% of the total project cost. As a state public access facility, the department instituted a daily ramp pass option at Allen Harbor as required by state statute.

Saquatucket Municipal Marina Reconstruction – May 2016 Annual Town Meeting approved a \$7 million project to replace the marina docks, piles and services; project also includes harbor dredging and the installation of a handicap accessible ramp system to bring the marina into compliance with the Americans with Disability Act. A \$1 million **Seaport Economic Council grant** has been awarded to help fund the project; also the project will be funded over a 20-year term with approx 75% of the debt service paid from harbor revenues. Engineering design plans from GEI Consultants (aka Bourne Engineering) are 90% complete and permitting for the reconstruction of the docks and partial dredging of the harbor is in process. Initial construction phase was schedule to start in October 2016, but has been pushed a year due to delays in permitting from the Army Corps.

Saquatucket Harbor Landside Renovations – Brown Lindquist Fenuccio & Raber (BLF&R) Architects have been contracted to develop the design plans for the landside renovations that include a new Harbormaster Department office building, a leased waterfront Café restaurant, leased vendor shacks, a boardwalk with viewing areas, a multi-purpose building that will serve as consolidated

ticketing office and department maintenance facility, landscaping and additional parking spaces. An \$187,500 **Coastal Resilience grant** was awarded by MA Coastal Zone Management to help fund the design costs. With May 2017 Town Meeting approval of the \$3 million estimated project cost, construction will commence in the fall of 2017.

Artificial Reef – The deployment by barge of approx 1,600 cubic yards of concrete that was left over from the demolition of the old Harwich HS was used to construct an artificial reef 2.8 miles south of Saquatucket Harbor entrance channel. MA Division of Marine Fisheries funded the \$146,000 project from recreational saltwater fish permit fees.

### **DREDGING / BEACH NOURISHMENT**

Allen Harbor Channel (May 2016) – Barnstable County Dredge removed approximately 5100 cubic yards of material from the Allen Harbor entrance channel. Material was pumped to Grey Neck and Earle Road public beaches for sand nourishment.

### **CLOSING**

As a result of the hard work, dedication and professional competence of the Harbormaster Department staff, the Harwich waterways and facilities were effectively maintained and improved for the safe, productive and enjoyable use by the recreational and commercial boating public. The department received tremendous support from DPW, Facilities, and the Engineering Department on a number of important facility improvement projects. Harwich Fire and the Chatham Harbormaster Department also provided critical operational support in responding to maritime assistance cases. The Waterways Committee continues to provide valuable and selfless support to the department, and the Town of Harwich.

Respectfully Submitted,

John C. Rendon, *Harbormaster*

# *Report of the* **Police Department**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, as Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2016. The previous twelve months mark the completion of my first calendar year as chief of police. I am truly proud of what our officers and staff accomplish on a daily basis. It is because of their dedication to duty and their commitment to making a positive difference in our community that the town of Harwich has an outstanding police department.

## **DEPARTMENT ROSTER**

(As of December 31, 2016)

### **ADMINISTRATION / COMMAND STAFF**

Chief David J. Guillemette  
Deputy Chief Thomas A. Gagnon  
Lieutenant John F. Sullivan, Jr.  
Lieutenant Kevin M. Considine  
Katie A. Varley, Executive Assistant

### **SERGEANTS**

Sergeant Richard Campbell  
Sergeant Adam E. Hutton  
Detective Sergeant Robert C. Brackett  
Sergeant Aram V. Goshgarian  
Sergeant Paul P. Boorack

### **FULL TIME OFFICERS**

Officer Jonathan L. Mitchell  
Officer Robert D. Hadfield  
Detective Michael E. Porter  
Detective T. Paul Ulrich  
Officer Neil A. Nolan  
Officer Thomas D. Clarke  
Officer Joseph A. Labelle  
Detective Marc W. Harris  
Officer Richard E. Buttrick  
Officer Derek J. Dutra  
Officer Mark T. Holmes  
Officer Keith T. Kannally

Officer Peter P. Petell  
Officer Amy R. Walinski  
Officer James R. Connery  
Officer Keith E. Lincoln  
Officer Brendan R. Brickley  
Officer Tyler J. Vermette  
Officer Thomas G. Griffiths  
Officer Tegan M. Debaggis  
Officer John J. Larivee  
Officer Phillip M. Southworth  
Officer Ronald D. Ruggiero  
Officer Ryan J. Fazzino

### **SPECIAL OFFICER - ANIMAL CONTROL**

Officer John J. Burns

### **POLICE COMMUNICATIONS**

Diane E. Nicholson  
Iris G. McNally  
Gabriella R. Parker  
Lethan M. Doig  
Charles J. Brooks

### **POLICE RECORDS SPECIALIST**

Julie L. Judge

### **SPECIAL OFFICERS**

|                        |                  |
|------------------------|------------------|
| John F. Sullivan, Sr.  | Robert E. Currie |
| Lynda J. Brogden-Burns | Karen F. Young   |
| John E. Warren         | Robert F. Horgan |
| David J. Jacek         |                  |

### **POLICE CHAPLAINS**

|                     |                                 |
|---------------------|---------------------------------|
| Bishop Jim F. David | Reverend Tiffany Nicely Holleck |
|---------------------|---------------------------------|

### **POLICE MATRONS**

|                 |                   |
|-----------------|-------------------|
| Janet Radiewicz | Patricia Scarnici |
|-----------------|-------------------|

### **PERSONNEL**

Movement among the civilian employees of the Harwich Police Department represented the largest change over in our roster during 2016. Most notable among these was the retirement of Executive Assistant Karen Young. Karen served under five different chiefs over the course of her 30 year career with the

Harwich Police Department. Karen started as an assistant records clerk then full time records clerk under Chiefs Raneo and Fennell then served as the Executive Assistant to Chief Greenwood, Chief Mason and myself. Karen's experience and institutional knowledge will be missed by all members of the police department. Thank you for your years of service Karen. We all wish you a very happy and healthy retirement. Harwich Police dispatcher Katie Varley was chosen to replace Karen Young. Katie's organizational skills, attention to detail and previous experience as an Administrative Assistant, Police Officer and Police Dispatcher led to a seamless transition in our administrative office. Thank you Katie.

Long serving records clerk and elder affairs liaison Donna Tavano also retired in 2016. Donna started with Harwich Police in 1993 as a dispatcher then transitioned to records in 2004. Thank you Donna for your 23 years of service to the community, especially the care and concern you demonstrated for our seniors. We all wish you a happy and healthy retirement. 2016 also saw the departure of part-time record clerk Steven Cody. Steve did an outstanding job managing parking tickets, firearms licensing and alarm billing. Steve's quick wit and smiling face will be missed by all who worked with him. Best of luck Steve and thank you for your fine work and commitment to public service.

Following the departure of Donna Tavano and Steve Cody, veteran Harwich Police Dispatcher Julie Judge was selected for the re-classified Police Records Specialist position. Julie brings a wealth of knowledge and experience with her into this extremely important position and has truly hit the ground running.

The civilian dispatcher roster suffered an additional loss with the departure of Dispatcher Amy Brouillette after 17 years with the department. Thank you for your service to the town Amy we wish you all the best with your new position at COMM Fire. The three vacancies in dispatch were filled with Gabriella Parker, Lethan Doig and Charles Brooks. All three bring previous dispatch experience with them. We are very pleased to have them join our team.

The sworn ranks remained fairly stable throughout 2016 but did see the retirement of Officer Jeffrey Davis after 21 years of service to the community. Thank you Jeff and best of luck in retirement. Following a lengthy selection process completed in early 2016, Ronald Ruggiero was appointed in March of 2016 to fill an existing vacancy. The approval of an additional Patrol Investigator position for FY17 resulted in the appointment of Ryan Fazzino in July of 2016. Our third and final vacancy on the sworn roster which was created by Officer Davis retiring has been filled by Dan Donovan who will be starting the basic recruit academy in early 2017.

## CRIMINAL ACTIVITY REPORTED IN 2016

|            | <b>2015</b> | <b>2016</b> |
|------------|-------------|-------------|
| Homicide   | 0           | 0           |
| Rape       | 4           | 6           |
| Robbery    | 1           | 2           |
| Assault    | 101         | 92          |
| Burglary   | 79          | 49          |
| Larceny    | 155         | 113         |
| Auto Theft | 13          | 6           |
| Arson      | 1           | 1           |

|                                 | <b>2015</b>   | <b>2016</b>   |
|---------------------------------|---------------|---------------|
| Arrests/PCs                     | 216           | 235           |
| Summons Arrests                 | 141           | 135           |
| <b>Total Calls for Service:</b> | <b>18,118</b> | <b>16,879</b> |

### RESPONSE TO THE OPIOID CRISIS

The community of Harwich and the police department continue to address issues related to the opioid crisis. Harwich police officers responded to 21 overdose related calls in 2016 this is down from 23 in 2015. Of those 21 calls 8 involved heroin, 8 involved other medications and 5 were unknown substances. Narcan was deployed by Harwich officers 2 times. Fatal overdoses in 2016 are down with one fatality as opposed to 4 in 2015. A reduction in total drug overdoses combined with a reduction in heroin related fatalities is promising but we must remain focused on enforcement, prevention / education and treatment in hopes of continuing the downward trend of these incidents in the future.

#### **Response to Opioid Crisis by Detective Division - Detective Sergeant Robert Brackett**

The Harwich Police Detective Division underwent a re-organization in 2016. This re-organization was done in an effort to effectively carry out the initiatives established by the Harwich Police Department in response to the on-going opioid crisis.

The primary initiative that was undertaken by the Harwich Police Department in an effort to target drug related crimes, and the opiate crisis, was the creation of the Patrol Investigator position. Officer Peter Petell was selected as the Patrol Investigator of the Harwich Police Department. The role of the Patrol Investigator is to implement Pro-Active Criminal Patrol techniques to suppress crime and make a positive impact on the Town of Harwich. The Patrol Investigator is tasked with the responsibility of conducting street level narcotic investigations, gathering intelligence information, apprehending fugitives, and conducting investigations in any problem areas of the town. The Patrol

Investigator focuses primarily on narcotics related offenses in our community and the neighborhoods affected most by drug related crime. The Patrol Investigator is a uniformed officer assigned to the Detective Division and serves as a support unit to the Patrol Division and Detective Division. The Patrol Investigator is an added resource for those units in need of additional manpower. The Patrol Investigator also works with outside agencies such as the Cape and Islands District Attorney's Office, Massachusetts State Police Cape Cod Task Force, United States Drug Enforcement Administration and Probation and Parole. The Unit not only works closely with Law Enforcement agencies but also communicates and works closely with the community and neighborhood groups. The Patrol Investigator is an added resource for both the department and the community at large. The Patrol Investigator will be able to dedicate the time and resources to investigate specific, acute criminal activity affecting the quality of life of our community. The daily operations of the Patrol Investigator will be driven by citizen complaints, area crime data and gathered intelligence. The Patrol Investigator will also focus on patterned and serial criminal activity and assisting the Patrol Division and Detective Division with on-going criminal investigations.

The Harwich Police continue to maintain a strong relationship with the Cape Cod Drug Task Force. Detective Michael Porter had been assigned full time to the Cape Cod Task Force for the past four years. Detective Porter has been assigned as an evening shift Detective to work with the Patrol Investigator bringing valuable experience and knowledge in narcotics investigations to the Detective Division. Officer Tyler Vermette has been assigned full time to the Cape Cod Drug Task Force. These assignments allow the Harwich Police Department to be in a position to dedicate the necessary resources and man power to address the opiate issue and other drug related crimes within our community.

The Harwich Police Department continues its dedication to providing those who are suffering from addiction an avenue to treatment. The Harwich Police Department have a strong partnership with Gosnold and have assisted many residents in the past year with entering treatment. Gosnold continues to host weekly family education and support group meetings at the Harwich Police Department on Monday evenings from 6:00pm-7:30pm. The meetings in Harwich are one of the more populated meetings that Gosnold hosts.

In 2016, Harwich Police Detectives, along with the Cape Cod Task Force, conducted notable long term investigations that resulted in narcotics trafficking arrests. In February of 2016, a search warrant was executed on a warehouse bay located at #195 Queen Anne Road in Harwich. The warrant resulted in the seizure of approximately 180 grams of Heroin and the arrests of three individuals for Trafficking in Heroin. In August of 2016, a search warrant/motor

vehicle stop on Route 124 resulted in the seizure of over 150 grams of heroin and the arrest of a 26 year old Harwich man for Trafficking in Heroin. In December 2016, the Harwich Police, Cape Cod Task Force, Dennis Police Department and the Drug Enforcement Agency executed search warrants on a residence in Dennis. The warrants were obtained as a result of an investigation into a West Harwich resident distributing Heroin in the Greater Harwich/Dennis area. The investigation and search warrants resulted in the seizure of over 300 grams of heroin and the arrest of a 23 year old Harwich man for Trafficking in Heroin.

The Harwich Police Detective Division is committed to maintaining a focus on the initiatives set forth by the department to address the on-going opioid crisis as well as dedicating the time and resources to investigate any specific, acute criminal activity affecting the quality of life of our community.

### **THE ACCREDITATION PROCESS**

Accreditation is a self-initiated process by which police agencies voluntarily strive to meet and maintain standards that are established for the profession, by the profession. The purpose of the accreditation program is to improve the delivery of law enforcement service by offering over 300 professional standards, developed by law enforcement practitioners, covering a wide range of up-to-date, best practice, law enforcement topics.

Lt. John Sullivan continues his work on the accreditation process for the Harwich Police. The acquisition our Power DMS software (specialized software designed for policy management and training) has played a critical role in our ability to revise, develop, distribute and train on our new policies. Lt. Sullivan has focused on areas of high liability such as use of force, arrestee processing and evidence processing and control. We are confident that this is a worthwhile and achievable goal that will benefit the police department.

### **CITIZEN'S POLICE ACADEMY - Lieutenant Kevin Considine**

The Harwich Police Department is pleased to report the graduation of the 20th Session of the Citizens Police Academy on November 10, 2016. The ten-week Academy met each Thursday evening from 6:00 - 9:00 p.m. The 27 class participants were instructed on subjects such as specialty units, communications division, traffic laws and crash reconstruction, drug abuse and identification, detective division investigations, crime scene services, court procedures, domestic violence, elder affairs, criminal law, constitutional law, community policing, joint operations with the Harwich Fire Department, animal control, use of force, firearms, operating under the influence and sobriety testing and police chaplain services. The course also included a ride-along with a police officer and a firearms range day. Instructors for this year included: Lt. Kevin Considine, Sgt. Aram Goshgarian, Communications Specialist Diane Nicholson, Officer Neil Nolan, Det. Sgt. Robert Brackett, Det. Marc Harris,



Officer Jon Mitchell, Officer Amy Walinski, Animal Control Officer Jack Burns, Officer Joe Labelle, Officer Derek Dutra, Patrol Investigator Pete Petell, Officer John Larivee, Officer Keith Lincoln, Harwich Fire EMS Officer Robert Sanders, Harwich Police Chaplains Rev. Jim David and Rev. Tiffany Nicely Holleck.

### **2016 Academy Graduates**

|                  |                    |                |
|------------------|--------------------|----------------|
| Nancy Langley    | Stephen Gould      | Dave Rogers    |
| Daniel Perpall   | Marilyn Manchester | Jane Leonard   |
| John Leonard     | Mary Ellen Mahoney | Rick Whitehead |
| Linda Johnson    | Terry Vieira       | Robert Carney  |
| Maureen Carney   | Pamela Schwabe     | Pamela Boyes   |
| Alva Chaletzky   | Jeanette Smith     | Ruth Raila     |
| Thomas Brenneman | Michael Barry      | Claudia Winne  |
| James Cronin     | Richard Cooper     | Marcia Wilbar  |
| Stacey Smith     | Janice Lincoln     | Steve Szafran  |

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. The academy gives citizens a firsthand look at police work and offers citizens the opportunity to meet and interact with department members. The Academy continues to be one of the most successful community policing initiatives for our department, graduating over 280 residents since 1994. We continue to revise and improve the program each year to include more interactive presentations and hands-on activities, which provides a better learning experience for participants.

### **TRAFFIC UNIT – Sgt. Aram Goshgarian**

The Harwich Police Traffic Division is comprised of Patrol Officer Mark Holmes, Patrol Officer John Larivee and is supervised by Patrol Sergeant Aram Goshgarian. The Harwich Police Traffic Division has two primary functions which are enforcement of the traffic laws and investigation of motor vehicle crashes.

Traffic Division Officers vigorously enforce the motor vehicle laws with the goal of reducing crashes in problem areas. Traffic Division Officers also work with neighborhoods to address problems such as speeding and parking complaints. Traffic Division Officers stopped over 600 vehicles during the year 2016. They also investigated over 200 motor vehicle crashes during the year.

### **Crash Investigation**

Traffic Division Officers investigate all types of motor vehicle crashes ranging from the simple “fender bender” to crashes involving serious injuries and death. All Traffic Division members have received advanced training in the field of crash reconstruction. Each officer must complete three phases of crash reconstruction training which total 240 hours of classroom training as well as

hands on application of the classroom instruction. In addition, each member has additional training in specialized area such as Pedestrian/Bicycle Crash Investigation.

### **Cape Cod Regional Law Enforcement Council Crash Reconstruction Team**

Officer Larivee and Officer Holmes are members of the Regional Crash Reconstruction Team which is comprised of Crash Reconstruction Officers from all of the Cape Cod towns. These officers regularly work cooperatively to assist each other in the investigation of traffic crashes within their jurisdictions.

The Team meets once a month for short training sessions and once a year receives a 40 hour class on a topic in the field of crash reconstruction. The training that members receive benefits their professional growth in the field and also helps build on the teamwork concept that is crucial to the success of the team.

### **Child Safety Seat Service**

Patrol Officer John Larivee is a certified Child Car Seat Technician. Officer Larivee attended a 40 hour training class to become certified and is available to assist citizens with the installation of car seats. Officer Larivee can be contacted by calling 430-7541 ext. 5703.

### **Radar Trailers**

The Harwich Police Department maintains two state of the art radar trailers that are routinely deployed throughout town. The trailers serve as an educational tool that informs drivers of the speed that they are traveling. Both trailers are equipped with software that tracks a variety of information such as speeds of vehicles, average speed during the deployment timeframe, and how many cars are traveling along the roadway. The information obtained helps the Police Department identify problem areas and times. The trailer can be requested through the Harwich Police Department website or by contacting Sergeant Aram Goshgarian at 430-7541 ext. 5709.

### **Traffic Safety Committee**

Sgt Goshgarian is the Police Department's representative on the Traffic Safety Committee. This past year a great deal of time has been spent on the intersection of Pleasant Bay Road and Route 39. This intersection has been identified as the second most dangerous intersection on Cape Cod. The Cape Cod Commission has conducted a safety study of the intersection and has made several recommendations to the Town.

There have been a few minor changes at the intersection that appear to be having some success in curbing the number of crashes. Most recently the Town of Harwich has cut down a number of shrubs that have negatively affected the line of sight at the intersection. Since the removal of the shrubs crashes have been reduced to zero.

## **School Resource Officers – Sgt. Aram Goshgarian**

The School Resource Officer Division is comprised of two Officers. Officer Tom Clarke is assigned to the Monomoy Regional District which includes the High School and Elementary School. Officer Jon Mitchell is assigned to Cape Cod Regional Technical High School.

Officer Mitchell has been assigned as a School Resource Officer for several years and has worked at the former Harwich High School along with Cape Tech. His vast experience in dealing with children and parents have made him an invaluable asset to the faculty and students at Cape Tech.

Officer Mitchell has taught classes on the dangers of drug and alcohol abuse and maintains a close relationship with Superintendent Robert Sanborn and Principal William Terranova as they work as a team to make Cape Tech a safe and secure learning environment.

This past year Officer Mitchell has organized training for the Police Department at Cape Tech. The training was designed to simulate responding to the Tech and dealing with school emergencies.

Officer Mitchell is an approachable resource for the students and staff at Cape Tech. He is available for anyone who needs his help for virtually any matter and can often be found circulating around the building or at his office which is located in the Main Office.

Officer Clarke has been assigned to the Monomoy Regional District since its creation and prior to that at the former Harwich High. Officer Clarke has immersed himself in the school culture. He is an assistant coach on the baseball team and is well known for his appearances at other athletic events, dances, pep rallies, and all other school functions. Check out the Harwich Police Facebook Page and see most of Officer Clarke's work with the students.

December found Officer Clarke very busy attending pep rallies and basketball games. Officer Clarke also accompanied two Monomoy students to the annual Shop with a Cop event. School Resource Officers from across the Cape accompany deserving students to a Christmas shopping event and lunch.

Officer Clarke is also a frequent guest of Angie Chilaka's Health Class. He instructs students on the topics of drug and alcohol use as well as questions that the students may have about a variety of topics.

Officer Clarke also assists the Harwich Fire Department with frequent fire drills and he is a member of the area School Resource Officer Network and Crisis Team. Officer Clarke is always available to help students. His office is located on the second floor directly above the Main Office. Please feel free to stop in and visit anytime.

## **ALICE Training**

ALICE stands for Alert, Lockdown, Inform, Counter, Evacuate. It is commonly referred to Run, Hide, Fight. The program was designed to deal with potential school emergencies such as an active shooting incident.

Officer Mitchell and Officer Clarke have worked as a team in bringing the training to Monomoy. Both Officers have provided hours of training to the students and faculty. The Monomoy District has openly embraced the subject and working with Officers Mitchell and Officers Clarke have not only accomplished the training but also two evacuation drills this year.

The Harwich Police Department would like to recognize Superintendent Carpenter, Principal Burkhead, Principal Hein, and their staff and faculty for supporting this type of training. School Resource Officers and their programs are only as successful as the support they receive from their school districts.

## **ANIMAL CONTROL – Officer John J. Burns**

During the year 2016 there were 696 calls for service. There were 372 dog related calls, 19 cat related calls, 150 wildlife related calls, 42 livestock related calls and 66 follow up visits. Included in these calls there were 47 dog and cat bites.

The 42 livestock related calls were, for the most part, barn inspections. These inspections were to determine animal health and living conditions and are mandated by the Massachusetts Department of Agricultural Resources and the Harwich Health Department. One new barn required several visits because of neighbor complaints. Inspections revealed that all of the animals are being adequately cared for.

Several of the bite cases involved a cat receiving a “wound of an unknown origin” because the cat was let out and returned home injured. In these cases the cat had to be quarantined for up to 4 months. Two dog bites resulted in a Dangerous Dog Hearing and the dogs were placed under strict control restrictions. Some of the dog bites were “dog on dog bites”. It is important that all dog owners understand the breed of dog that they have and maintain proper control over their dogs at all times.

Mange has appeared in the Fox and Coyote population and has resulted in several calls for service. The Massachusetts Department of Fish and Wildlife’s position is that mange is a naturally occurring disease and that the animals cannot be trapped without their express permission.

Rabies on the Cape appears to be controlled. The USDA rabies baiting program continued this year with bait being distributed throughout the Cape in the spring and fall. The bait is a fishmeal block that should attract wildlife. Inside

the block is a dose of rabies vaccine. The USDA has also been conducting wildlife surveillance to determine the effect of the baiting program and also to determine the location and density of rabid wildlife.

## **COMMUNITY OUTREACH AND INVOLVEMENT**

The Harwich Police Department is committed to a strong community policing philosophy which encourages all officers to create positive contacts in a variety of ways with the citizens of Harwich as well as our seasonal visitors. There were several notable events and programs held during 2016.

On September 3, 2015 the Harwich Police Association held its annual Jail House Bar-B-Q. With generous donations from Stop and Shop and Georges Fish Market, free food and drinks were available for all who attended. Harwich officers grilled and served over 500 burgers and over 500 hot dogs. The dunk tank was once again on location providing an opportunity “dunk a cop”. Other attractions included a bouncy house obstacle course, face painting, a “mug shot” picture taking area and T-shirt sales. The department also had several police vehicles on display. I would like to thank all of the officers, officer’s wives, fire department staff and citizen volunteers who once again participated in this extremely popular community event. A sincere and very special thanks to Kate Varley and Deputy Chief Tom Gagnon who put in countless hours to make this event a success.

Once again in December members of the Harwich Police Department collaborated with members of the Harwich Fire Department to support the Toys for Tots program by participating in the Homeless for the Holidays event. A total of 981 toys were collected and transported up to the “Stuff a Buss” event at the Hyannis Toys R Us. \$5200 in cash was also donated along with 2400 pounds of food items for the food pantry. Thank you to Officers Kannally, Walinski, Ruggiero, Nolan, Lt. Sullivan, Lt. Considine, Sgt. Goshgarian, Dispatcher Diane Nicholson and Firefighters Brad Willis and Craig Thornton for volunteering their time to the program.

Special Units such as our mountain bike unit, ATV unit and motorcycle unit maintained a visible presence in the community on patrol and during special events such as parades and road races. These units also participated in Touch a Truck events held during some of the music stroll nights in Harwichport. Our special units not only allow the officers to access areas sometimes inaccessible to cruisers but also provide the officer with an opportunity to interact with the public in a different manner. Adults and children alike are drawn to the bikes, ATVs and motorcycle because of the novelty. Questions are asked, positive conversations occur and trust develops. Our special units remain an important tool for both patrol purposes and community engagement.

## **Awards and Recognitions**

I am extremely proud to report that during the year of 2016 we saw four members of the Harwich Police Department receive recognition for helping to save a life. In June of 2016 Deputy Chief Tom Gagnon, Officer Derek Dutra and Fire Chief Norm Clarke all received First Responder Recognition Awards from the Municipal Police Training Committee for performing CPR on a woman who had gone into cardiac arrest on the bike trail in Harwich. The woman made a full recovery. In August of 2016 Officers Joseph Labelle and Philip Southworth were recognized before the Board of Selectmen for helping to save the life of a 53 year old Harwich man who had gone into cardiac arrest in his home on July 17, 2016. There is no greater service an officer can provide to their community than to help save a life. Congratulations Chief Clarke, Deputy Chief Gagnon, Officer LaBelle, Officer Dutra and Officer Southworth.

I would like to thank Deputy Chief Tom Gagnon, Lt. John Sullivan, Lt. Kevin Considine, Executive Assistant Katie Varley, Detective Sgt. Robert Bracket, Sgt. Aram Goshgarian and Animal Control Officer Jack Burns for their valuable assistance with this annual report.

In closing, I would like thank Town Administrator Chris Clark, Assistant Town Administrator Charleen Greenhalgh and the entire Board of Selectmen for their leadership and support over the past year. I would also like to thank my fellow department heads, especially Chief Clarke, for helping us accomplish our public safety mission. It is a pleasure to work with each of you. I also want to thank the citizens of Harwich for their unwavering support of the police department throughout the year. It is so important that our officers know they have the support of the community they serve. The community of Harwich clearly makes it known that they are behind us one hundred percent.

Finally, I want to personally thank each member of our team here at the Harwich Police Department. Your commitment to serving our community with integrity and an obvious concern for everyone's safety and well-being makes a positive impact on people's lives each and every day. I am truly honored and humbled to lead such a terrific organization.

Respectfully submitted,

David J. Guillemette  
*Chief of Police*

# ENVIRONMENT & PUBLIC WORKS

## *Report of the* **Architectural Advisory Committee**

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The Town of Harwich Architectural Advisory Committee (AAC) received and acted upon 28 applications for signs, commercial buildings and site plans during the year 2016.

The paramount goal of the AAC is to preserve the architectural integrity and aesthetic charm of the Town of Harwich. Signs and commercial properties have a significant impact on the character of the town. The AAC serves in an advisory capacity in conjunction with the cooperation of the applicants to ensure that result.

The AAC meetings are held at 5:30 pm at the Town Hall on the 2nd Tuesday of each month. The public is welcome to attend.

Respectfully submitted by,

Barbara S. Josselyn, *Chair*

## *Report of the* **Cemetery Commission**

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The Harwich Cemetery Commission is comprised of three appointed Harwich residents charged with overseeing the Town's 17 cemeteries. The largest of which is the recently expanded Evergreen Cemetery, with 20 acres. The total acreage within the Town's cemeteries covers over 100 acres. The Commission meets monthly, usually the third Monday. The Commission supports and provides guidance to the Cemetery Administrator, prioritizes yearly expenditures of revenues derived from annual lot sales and establishes policies and regulations related to the public use, operation and maintenance of the Town's burial grounds.

During 2016, there were a total of 88 burials of which 55 were cremations and 33 traditional interments. Island Pond Cemetery had the majority at 52 interments. Evergreen and Mount Pleasant Cemetery each had 13 interments. Pine Grove Cemetery had 7 interments. North Harwich Cemetery had 2 interments and South Harwich Cemetery had 1. Each year the number of cremation burials is increasing and the Commission will be exploring revisions in certain lot sizes to better accommodate this trend.

As of December 31, 2016, the available balance in the Commission's Annual Revolving Fund was \$64,853.00. During the past year, among other items, the Commission

1) Received Town Meeting approval for the transfer of land to establish a pet cemetery and crematory on former Town land on Queen Anne Road;

2) Sought Town funding for the historical renovation and preservation of various burial crypts;

3) Sprayed trees in Evergreen, Island Pond, Mount Pleasant and Kelley Cemeteries for pests;

4) Worked with the Cape Cod Technical High School in further beautification efforts at the entrance of Evergreen Cemetery with Horticultural Department students of Bob Delvecchio;

5) Removed an extensive number of diseased and dead trees due to long term drought and pest infestation;

6) Completed informational brochures of Island Pond and Mount Pleasant Cemeteries.



In the upcoming year, 2017, the Commission plans to:

- 1) Submit an article for CPC consideration to fund the restoration and preservations of the historical rail fencing at Evergreen Cemetery;
- 2) Propose Rules and Regulations for the new pet cemetery and design the layout for that property;
- 3) Consider the naming (possibly by a public contest) of the pet burial property;
- 4) Form a Committee to help plan the design of the proposed Veterans Circle at Evergreen Cemetery;
- 5) Continue with its work preparing brochures for each of the Town cemeteries to include a map with internal streets and the history of each cemetery;
- 6) Continue efforts to have the Harwich Center Cemetery placed on the National Register of Historic Cemetery Properties;
- 7) Resolve remaining issues, working with the Town Accountant, regarding the supervision of the various Perpetual Care accounts;
- 8) Undertake various improvement, drainage, brush clearing and other maintenance projects within the cemetery properties;
- 9) Seek additional Town funds to replace lost trees due to drought and pest infestation.

Respectfully submitted

Cynthia Eldredge, *Chair*

Wilfred Remillard

Paul Doane

Robbin Kelley, *Administrator*

## *Report of* **Channel 18**

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This past year has been the most exciting for Channel 18 and the station's accomplishments. After a long process, we are finally able to go LIVE from Town Hall to broadcast the Board of Selectmen. This has proved to be a very challenging and rewarding project that spurred the station into an evolution. Since updating the equipment in the Griffin Room we have also upgraded and relocated our playback server allowing easier workflow for Channel 18 staff and better computer management. We are currently in the process of updating our Community Center Studio where we film our ever popular Community Journal Show. This last step will bring Harwich Channel 18 into the future so we can better serve our citizens.

This year we have expanded out meeting coverage to not only include Annual Town Meeting and Board of Selectmen Meetings, but also, Wastewater Implementation Committee, Planning Board, Historic Commission and Conservation. This coming year we hope to expand upon our coverage of Boards and Committees. That being said, this year we continued our long standing tradition of Community Journal. Community Journal gives the citizens of Harwich a heads up on all the upcoming events around town.

Many have complimented the station on our increased web presence and I owe all of that to Caleb Ladue, Channel 18's Media and Information Specialist. He takes pride in keeping the Town of Harwich's website current as well as Channel 18's YouTube and Facebook updated on a daily basis. In addition to the Town's website, he has been working diligently to help the Police Department launch their new website. In addition to his many web responsibilities, Caleb produces a monthly show with our Town Administrator, Christopher Clark, called "Sitting Down with the Town Administrator". This show runs on the station and can also be seen on our YouTube page. [www.YouTube.com/harwichchannel18](http://www.YouTube.com/harwichchannel18).

Channel 18 had the privilege of filming some of the Town's favorite events this year. Including the Hometown Parade, Cranberry Music and Arts Festival, Conservation Trust Wildlands Musical Stroll, Music in the Port, Jailhouse BBQ, Beach Day, and the TD Bank Concert Series at Brooks Park. We feel filming these community events is an important part of the station so that citizens who may not be able to attend for many reasons are able to see what is happening in our amazing town.

Our station also has the privilege of working with many other town departments on regular updates: Chamber of Commerce, Conservation Trusts, Community Center, Council on Aging, Recreation and Brooks Free Library. These updates provide the citizens insight into what is happening in these fast paced departments who host a wide range of ever changing events and activities that serve the public.

No Channel 18 annual report would be complete if I didn't thank my amazing volunteers who truly make this station a success: Ron Armbruster, Paul Coughlin, Joyce Roche, Jack and Eileen Wyatt. Thank you! Your hard work truly makes 'Community Journal' a pleasure. Channel 18 is proud of its success this past year and we look forward to the exciting future ahead.

Respectfully Submitted,

Jamie Lee Goodwin

## *Report of the* **Community Center Facilities Committee**

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With 2016 coming to a close, the Facilities Committee would like to you all for your continuous support, encouragement, and commitment to helping us build a better and stronger Community Center. This ongoing support allows us to keep growing and flourishing and to continue providing essential resources to our local community.

We are happy to announce that the Community Center celebrated its 16th birthday this past February. We are proud to have reached this milestone and to continue expanding our commitment to serving our community and fulfilling the mission that has been in place since the building first opened its doors.

The Community Center serves many essential functions for the Town and for all members of our local community. The Center hosts many town-wide events including holiday-themed events, service-oriented activities, educational programs, and our annual Town Meeting. We also serve as the polling location for Harwich voters in local, state, and national elections. This function has proved particularly salient this year as the Center has hosted the National Primary Election for the state of Massachusetts in March 2016 and the Town Election in May 2016. It will also host the Massachusetts State Primary in September 2016 and the General Election in November 2016. In addition to these larger Town events and activities, the Center also offers recreational activities for folks of all ages and abilities, as well as specialized care and services for both seniors and veterans.

Further, a wide range of community members, local clubs and organizations, and class instructors are able to use the building for their meetings, events, and other activities. In providing this service, the Community Center is able to support local organizations and to foster community involvement from local residents. It allows our residents an opportunity to build relationships, learn new skills and information, and to further develop their new and existing interests and passions. To better facilitate the process of reserving rooms for hosting meetings, classes, and other activities, we have updated the room reservation form. The updates better allow us to record the set up and resource needs of various groups and to better keep track of deposits for the kitchen and use of the projector that have been submitted and returned. These updates allow us to better keep track of payments and to better serve both new and returning groups looking to use the Community Center space and resources.

We seek to continuously support existing groups while expanding our programmatic outreach. In the past year, we have worked towards this goal of expanding our programming offerings through the introduction of four successful new activities. The Cape Cod Ukulele Club meets several times per month and draws a large group of people who want to play, sing, or listen to the ukulele. The Pilates School has begun offering two classes each held twice per week. These classes are a positive and popular supplement to our other health and fitness programs. A new support group – Overeaters Anonymous – now meets twice per week at the Center and offers a valuable service to those who attend. Lastly, the Community Center now hosts a “Game Day” on the first Saturday of each month organized by the local gaming community. At this event, folks are invited to play board, card, and other table top games from 10:00 AM to 10:00 PM.

In addition to these new programs and activities, we continue to welcome and support the many clubs and organizations that have been using the Center for years. Some of the many groups in this category include the Harwich-Chatham Newcomers, the Master Gardeners of Cape Cod, Kiwanis, the Harwich Conservation Trust, We Can, and others. They also include fitness classes such as Hatha Yoga, Mindful Yoga, 30/30 Fitness, and notably the programs offered by Cape Sands Ballroom Dance which have expanded considerably over the last year to include six different exceptionally popular classes offered each week.

Further, we take pride in the multiple supportive services provided at the Center. These include programs intended to assist individuals affected by Alzheimer’s disease, Parkinson’s disease, and vision impairment. Additionally, several support groups meet on a regular basis including Alanon, Narcotics Anonymous, Compassionate Friends, and the newly begun Overeaters Anonymous. These various groups and services allow us to reach and serve many different members of our local community.

We would also like to highlight several of our larger annual events which, as in years past, have been extraordinarily successful. In August, we organized our seventh annual Community Yard Sale at Brooks Park. We sold out all 32 available tables and had exceptional turnout. Further, we host monthly blood drives organized by Cape Cod Healthcare and the American Red Cross in alternating months which draw large numbers of donors and help serve our larger community.

This year, we continued our tradition of hosting several large holiday events. In April, we hosted our annual egg hunt at the Harwich Middle School. More than 350 children came to hunt for over 8,000 stuffed eggs and fun prizes. In October, we hosted our second annual “Boo-tique” and our fifteenth annual Halloween celebration. For the “Boo-tique” we collected over 200 new or gently

used costumes that were very generously donated to us by local community members and designated an evening for local kids to come choose a costume at no cost. This helped to ensure that local children and families were able to enjoy the full Halloween experience regardless of their financial situation. At the main Halloween Party, we had over 300 kids attend and go trick or treating throughout the building in a safe and positive environment. In December, we again partnered with the Department of Children and Families for our “Mitten Tree” program. We collected donations to provide holiday gifts for 45 local children to ensure that all of our kids and families had a joyful holiday.

Consistent with past years, the Community Center has had a highly successful year to date. We continue to grow and reach ever larger segments of our community through our new and continuing programs and events. We collect data regarding monthly Community Center usage. Monthly data for 2016 are as follows and affirm the reality that more and more people are using the building each year:

|            |        |
|------------|--------|
| January:   | 9,972  |
| February:  | 8,459  |
| March:     | 8,323  |
| April:     | 9,527  |
| May:       | 9,962  |
| June:      | 8,856  |
| July:      | 9,798  |
| August:    | 9,106  |
| September: | 10,378 |
| October:   | 10,290 |
| November:  | 9,584  |
| December:  | 9,276  |

In addition to the numbers listed above, we would like to highlight that, during the months of June and July, the Harwich Treasurer’s Department uses one of the Center’s Activity Rooms for the sale of town beach and transfer station stickers. During this period of time, thousands more people make use of the Community Center for this purpose. Those thousands of users are above and beyond the counts listed above.

The Weight Room continuously proves to be one of the most popular resources we offer. We track the number of weight room memberships sold by type as well as our annual revenue to date. We are happy to report that our membership sales and revenue are both up from last year. All of our weight room memberships operate on the fiscal year calendar. Since July 1, we have had 503 people purchase at least one of our membership options and more people are signing up each day. Through these sign ups, we have taken in approximately \$50,052 in revenue. In addition to these memberships, we are

also able to provide access to the Weight Room for folks who have a Silver Sneakers membership through Medicare. This allows seniors to access the room with no out of pocket cost to them while we are reimbursed directly through their insurance company.

We would like to provide another exciting update to our Weight Room. Beginning in January 2016, we hired certified personal trainer Jill Brown to work in the Weight Room on Monday mornings. During that time, she offers free drop in appointments and consultations for people who have a Weight Room membership. She is able to show people how to safely and correctly use the various types of machines and equipment in the Weight Room, as well as to create individualized exercise plans depending on their needs and goals. This has created a deeper level of safety and satisfaction among Weight Room members, and has encouraged more people to join.

Our passport services continue to be in high demand. Our two certified passport acceptance agents meet a continuing and ever-growing community need. On a national level, passport numbers are tracked from October 1 through September 30 in a given year. From October 1, 2015 through September 30, 2016, the Community Center processed 468 passports; this number is up from the 315 passports processed at the Center in the previous year. Further, both Community Center acceptance agents recently went through an inspection and recertification. Both agents did exceptionally well in this evaluation and demonstrated complete and accurate knowledge in all areas of passport processing.

We are also pleased to announce that this year, Community Center Director Carolyn Carey has received her ServSafe recertification. This is essential for the continued operation of the Center kitchen for events and meal preparation.

In the past year, the Community Center has worked towards updates both in the areas of Center policies and technology. On the policy end, we have updated our room use fees for the first time since 2011. In this process, we worked hard to balance the need to increase fees so as to maintain the financial health and sustainability of the building while ensuring that the facility is still accessible to interested groups and individuals in our community. The modest increase in fees was approved by the Board of Selectmen in September and has been well received by Center patrons.

Further with regards to policy updates, we are in the process of updating the Emergency/Disaster Plan for the building. We are working in conjunction with the Harwich Police Department with Officer Jonathan Mitchell on this process. Officer Mitchell is currently in the process of reviewing the existing plan and making recommendations on any necessary changes or updates. Once the Plan is complete, Center staff will be trained in the protocols contained within it.

On the technology end, we are happy to report that, with the assistance of Deputy Police Chief Thomas Gagnon, the Center applied for and was approved for an MIA grant to cover the cost of installing six new cameras on the exterior of the building. These new cameras will maximize the safety and security of the building which will benefit all Center staff and patrons.

As another technology update this year, we installed a charging station in the hallway adjacent to the main Center entrance. This station contains charging cables that are compatible with many different electronic devices including cell phones and tablets. It has proven to be a very popular addition to the facility that allows folks to charge their devices without the burden on bringing their personal charging cables with them.

We are also happy to report an exciting update regarding the care and beautification of the exterior of the facility. Over this past summer, one of our regular Center patrons, Toni Hollingsworth, volunteered to take on the role of Head Volunteer to organize and perform much-needed care for facility gardens. Since she assumed this position, she has provided detailed short and long term plans for care and improvements and has put in many hours of physical labor watering, weeding, pruning, spreading mulch, and doing all other work necessary to care for the gardens. We are very lucky to have Ms. Hollingsworth spearheading this work and we are thankful for everything she has done and continues to do for the facility. Further, as an essential component of the improvements to the garden, we were able to work with the Highway Department to replace the existing irrigation system. This has facilitated the work in the garden and we are thankful to the Highway Department for this assistance on this matter.

We are also pleased to provide an update on our goals for the Community Center in the year to come. These goals are as follows:

- (1) Move forward on the next phase of implementing public records storage in the Center basement.
- (2) Install security cameras on the exterior of the Community Center to provide 360o coverage of the building perimeter.
- (3) Continue the exterior beautification process of the Community Center with the installation of a new irrigation system and ongoing volunteer work to provide optimal care for the exterior of the facility.
- (4) Support and develop programming and room rentals at the Harwich Middle School per the request of the Town Administrator and Board of Selectmen.
- (5) Establish an Emergency/Disaster Plan for the Community Center.



In working to meet our goals, both in the short term and looking further ahead, we seek to always meet the new and continuing needs of all in our local community. We place great value in our ability and opportunity to work with other town departments, with local businesses and organizations, and with all members of the community. We are guided in everything that we do by our mission and our commitment to folks of all abilities, ages, backgrounds, and needs. We seek to empower all members of our community to explore their interests and passions and to have access to the many resources that can improve their happiness and quality of life. In working towards this goal, we can best serve our mission and the Town of Harwich.

We would like to end this report by thanking the Board of Selectmen, the Town Administrator, his staff Ann and Sandy, and all of the other town departments for working collaboratively and cooperatively with the Community Center throughout the year.

As always, we remain committed to the ongoing growth and success of the Community Center. We are continuously amazed, grateful, and humbled as we see the ways our Center, programming, and other resources continue to grow and better serve the Town. We are confident that our commitment to our existing programs, resources, and other services as well as our continued expansion and development of program will allow us to meet and exceed our goals. We are excited for all of the possibilities that the future has in store for us. Further, we are extraordinarily thankful for our town and larger community for your ongoing support in our existing and emerging endeavors. We continue to enthusiastically explore new ways to grow and to develop opportunities and resources to benefit our patrons and community and the best serve the Town of Harwich.

Respectfully Submitted,

Lee Culver, *Chairman*

Bill Griswold

Sean Libby

Brian Power

Ralph Smith

Carolyn Carey, *Community Center Director*

# *Report of the* **Community Preservation Committee**

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Harwich adopted the Community Preservation Act (CPA or the Act) modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The Act establishes a 3% property tax surcharge supplemented by the state by an amount dependent on other funds raised. The Act requires the establishment of a Committee, the Community Preservation Committee, to study and recommend to the Board of Selectmen and the Town projects to be funded from these resources. The committee is comprised of 9 members: 2 selectmen appointees, and representatives from the housing committee, housing authority, recreation, historical commission, open space/real estate, conservation and the planning board.

## **Community Preservation Members:**

|  |                                 |
|--|---------------------------------|
| Cindi Maule (Selectmen Rep.)           | David Nixon (Rec. & Youth)      |
| Housing Committee – open               | Daniel Tworek (Selectman Rep)   |
| Walter Diggs (Conservation Commission) | Robert MacCready                |
| James Atkinson (Planning Board)        | (Housing Authority) - Chair     |
| Robert Bradley (Historical Commission) | Katherine Green                 |
|  | (R. E. & Open Space)-Vice Chair |

Throughout the year there has been generally good attendance at meetings which are monthly but more frequently in November and December as applications are being evaluated. The good attendance greatly enhances the exchange and diversity of information and points of view.

For fiscal 2017, the CPC made recommendations to the May 2016 ATM for 12 project articles amounting to \$1,663,368. Town Meeting approved 11 articles for a total of \$1,459,868. The articles were distributed:

\$685K for Historic Preservation Funding

\$275K for Recreation

\$500K for Open Space

In addition, Town Meeting approved payment of debt service of \$633K associated with Land Bank purchases.

CPC received 14 applications for consideration for May 2017 Town Meeting. These represent \$734K in Recreation, \$218K in Historic and \$100K in Housing projects.

There is approximately \$1 million available after last Town Meeting's article appropriations. The initial estimate of revenue being distributed this fall is approximately \$1.7 million based entirely on the previous year, for a total of approximately \$2.7 million in available funds.

With the requirement to fund the Land Bank Debt Service of approximately \$600K, the amount of funds available for projects in all of the areas permitted by the CPA is approximately \$2.1 million. The Act requires that 10% of receipts be allocated to Open Space, Historical Preservation and Community Housing regardless of the distribution of funding applications.

CPC is engaged in the process of developing a Community Preservation Plan by first working with the relevant core constituencies to obtain and understand their plans and priorities and it is likely that the resulting Plan will add a new dynamic to the evaluation of future proposals for funding.

Respectively submitted,

Robert Cyrus MacCready, *Chair*

## *Report of the* **Conservation Commission**

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The Harwich Conservation Commission is the local body responsible for implementation of the Massachusetts Wetland Protection Act, which includes the Rivers Protection Act, as well as the Town of Harwich Wetland Protection Bylaws and Regulations. These regulations are complicated and ever-changing, and the Commission tries its best to apply them accurately, fairly, and consistently.

Permitting remained robust. The Commission held bimonthly public meetings, which were very well-attended. The total number of hearings at these meetings was 123. This number encompasses 51 Notices of Intents for large projects, 13 Request for Determinations of Applicability for lesser projects, numerous requests to amend permits, Changes in Plan, as well as Show-Cause hearings for violations. There was also a joint meeting with the Planning Board to discuss the Draft Open Space and Recreation Plan in January 2016. The Conservation Commission and Conservation Department also issued six violations, all of which resulted in enforcement orders, fines and/or conservation mitigation, and 111 Administrative Reviews, up from 91 the previous year. These applications are for small projects such as removal of hazard trees or small sheds just inside the 100' buffer zone.

In March 2016, the Town with the help of the Massachusetts Division of Marine Fisheries and the Robert B. Our Company deployed the material, composed of concrete from the old Harwich High School as well as defective catch basins and leach pits, to create an artificial reef in Nantucket Sound. Within a month, marine species were colonizing it, and during the summer and fall, recreational fisherman were catching their limits at the site. The Town hopes to continue to gather additional material for an additional deployment to enlarge the reef in the upcoming years. We would like to thank the Harbormaster's Department, the Highway Department, the Robert B. Our Company, and the citizens of the Town of Harwich for their support in this endeavor.

This year, the topic of agriculture within lands in Conservation jurisdiction has come to the forefront of discussion. The Commission seeks to work with farmers so that both wetlands laws and agricultural regulations are abided by. The Commission has also started to consider management alternatives to the current town-owned cranberry bog off Depot Street in West Harwich as the current lease is up.

The Commission is charged with the oversight of 1000+ acres of conservation land. This year as in past years, the Conservation Commission, with the assistance of AmeriCorps Cape Cod, the Harwich Highway Department, and the Harwich Conservation Trust, thinned out about 5 acres of densely-forested area at the Route 39 entrance to Thompson's Field. Continued thinning of vegetation in this area is anticipated in 2017 and beyond. This work will help to alleviate the danger of wildfire in this area as well as assist in bringing back a sandplain grassland/heathland habitat; a habitat that is globally rare. As this Conservation Area becomes more popular, the Commission continues to investigate ways to preserve the environment as well as accommodate the public. The Conservation Commission would also like to thank the Harwich Trails Committee for their hard work and dedication in maintaining the Town's Conservation Areas.

The Commission would like to welcome Nicole Smith, new Assistant Conservation Agent, to the Town. Finally, the Commission would like to thank Bob Sarantis and Bob Hartwell for their service to the Board and the Town, Board of Selectmen liaison Julie Kavanagh, as well as thank Carol Genatossio, Jennifer Clarke, and Marie Hickey for their outstanding administrative and clerical support. The Commission would like to welcome new Commissioner Robert Mador to the Board.

Respectfully,

Walter Diggs, *Chairperson*  
Bradford Chase, *Vice Chairperson*  
John Rossetti  
Carolyn O'Leary  
Ernest Crabtree  
Robert Mador

## *Report of the* **Engineering Department**

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The Department performs work for all stages of project development including planning, design, permitting, specification writing, cost estimation, bidding and construction management. The Department also provides professional land surveying services when needed.

We continue to review submittals and perform subdivision inspections for the Planning Board, as well as assisting the Police, Fire, Water, Harbormaster, Highway, Transfer Station, Cemetery, and Recreation Departments when the need for engineering and surveying services arise.

We assist all Departments in the procurement of supplies and services, and disposition of property as well as develop plans and specifications for such procurement. We also aid in the administration and successful completion of Town projects. This year's examples of this include:

- Improvements to Brooks Park

- Cranberry Valley Golf Course Improvements and  
leasing of CVCG Restaurant

- Flood abatement measures on property affected by the Muddy Creek Project.

- Allen Harbor parking lot drainage improvements

- Allen Harbor and Wychmere Pier septic design and restroom replacement

- Solar powered bike crossing signalization

- Whitehouse field fence replacement

- Articulating man lift for Highway Department

- Studio equipment for Channel 18

The Allen Harbor Landing parking area was redesigned and constructed with pervious pavement to limit direct storm water run off into the Harbor.

Preliminary plans for the improvements to the land side of Saquatucket Harbor were developed. This includes a proposed ticket office, Harbor Master Garage, and increased parking on the former Downey Property recently purchased by the Town. It also includes a new Harbor Master building, Café, boardwalk, and area for vendor shacks much like those that exist at Hyannis Harbor.

A site plan was also developed for improvements to the Cranberry Valley Golf Course parking area including a new proposed Golf Cart Building.

Ginger Plum Lane was re-constructed under the Private Road Betterment By-Law.

As a member of the Town's Traffic Safety Committee, we assist the Town in identification of potential traffic safety problems and their resolution. Much effort this year was directed to the intersection of Route 39 and Pleasant Bay Road. A roundabout plan was developed by the Engineering Department for this intersection, but it was decided to try lesser measures to improve the safety of this location.

During improvements to the Shellfish lab at Wychmere Harbor, it was found that critical foundation members were failing. The Engineering Department quickly designed corrective measures for this problem, and the Town's Maintenance Department constructed this remedy along with other improvements to the structure.

The Muddy Creek Restoration Bridge Project was completed in May of 2016. The project was a cooperative effort by Harwich, Chatham, State, and Federal officials. The six million dollar project was very successful as evidenced by the attractive bridge spanning the Towns of Harwich and Chatham over Muddy Creek at Route 28, and the greatly increased tidal flushing of the Muddy Creek Estuary. This project was submitted to the 2017 Massachusetts ACEC Engineering Excellence Awards for the use of "state of the art techniques" to effectively accommodate public needs. It was chosen as a Silver Award winner and is eligible for the ACEC national competition.

The Engineering Department also continues to keep abreast of new MS4 requirements, and continues to improve the Town's drainage infrastructure to comply with State and Federal regulations.

Professional Land Surveyor, Paul Sweetser of the Engineering Department continues to be a valuable resource to all Town Departments, Committees and Boards.

I wish to extend my appreciation to all other Departments for their support and cooperation.

Respectfully submitted,

Robert Cafarelli, PE  
*Town Engineer*

# Report of the Golf Committee

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## **“The Future is Now”**

The trend toward excellence continues. Change implementation can be challenging. This first full year under the guidance of Roman Greer and his staff has been transformational. “Customer Service” became the foundation on which to build success throughout the operation of the CVGC. It translated especially well in the operation of the new “Hot Stove” restaurant operation under the guidance of Mr. Ron Leidner. The maintenance side of the operation also complimented the new year with extensive off season improvements under the direction of Mr. Shawn Fernandez.

With guidance from the golf committee and policy implementation, substantial capital is being reinvested in the Town’s second largest revenue center. This year with tax payer approval and endorsement **a new adjunct to self funding operations was the creation of the ‘infrastructure revitalization fund’**. **It was created with a modest surcharge on outside public play and power cart rentals.** Also, completely funded were two additional articles for improvements resulting in continued strategic tree removal and USGA endorsed ‘forward tees’.

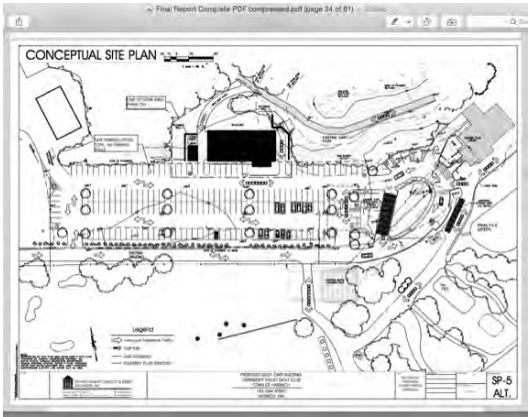
The new system of tees as an option can potentially alleviate pace of play issues and provide a more user friendly alternative for those that chose the option for play. Better fairway turf conditions have been the end result of the continued landscape reclamation.

Additional bunker restoration and cart path extensions were also achieved over the winter months. As part of the winter work plan endorsed by the Committee over 300 stumps have been removed adjacent to tee, green, and fairways throughout the golf course.

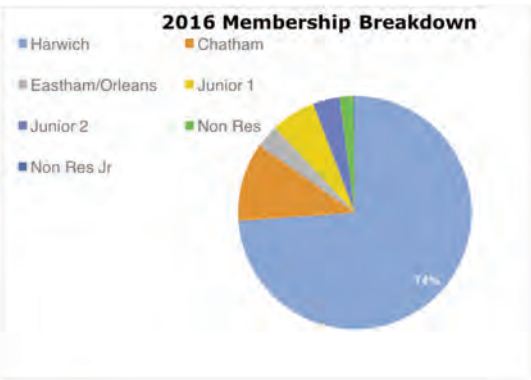
The focus on the future that the committee has embraced has also resulted crafting a major “infrastructure renovation project’. This all encompassing project will accomplish the following: demolition of the existing cart barn, relocation of the gas tank at the barn to a more user friendly location, a new barn facility to house the CV golf car fleet, solar array installation to complement a new electric golf car fleet and provide energy needs, a new environmentally sensitive equipment wash down system, new employee parking, refurbishment of a key existing metal maintenance storage building, enhance pedestrian access to the clubhouse, traffic safety reconfiguration, utility upgrades, and modernization of the car park with upgrades, resurfacing, lighting and signage.



Under the leadership of the Town Administrator, Chris Clark and several Town Departments all in alignment with the goals of the Committee and the Director of Golf, substantial savings will be realized by the Town. This project would not have been possible without this level of communication and cooperation. We look forward to taxpayer approval of the project at Annual Town Meeting. The Town's forward planning Capital Outlay Committee has given the project unanimous approval of the project in concept and cost. **This project will be directly funded through the new "Infrastructure Fund" created with Taxpayer approval at this past spring ATM. With approval this spring by taxpayers, the project will break ground in the Fall of 2017 and be completed weather permitting in the early Spring of 2018.**



Here is a quick analysis of the business picture as it unfolded. The key components are membership, revenue, and number of rounds played by the two major categories of players.



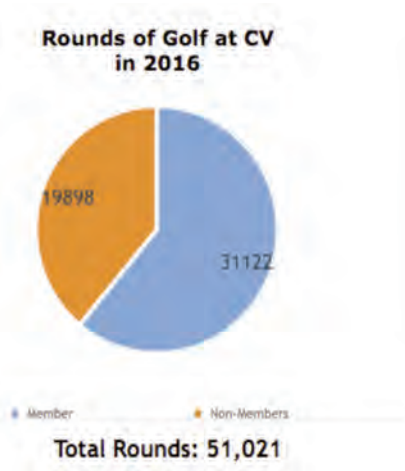
|                         |     |
|-------------------------|-----|
| Total Adult Memberships | 966 |
| Harwich Residents       | 811 |
| Chatham                 | 120 |
| Eastham/Orleans         | 35  |
| Junior 1 (7-17)         | 68  |
| Junior 2 (18-21)        | 41  |
| Non Resident Adult      | 21  |
| Non Resident Junior     | 2   |

The success and trends of the business operation continue to be impressive. Once again we have achieved revenue goals for the Town.

**Cranberry Valley  
Revenue**

|                          | 2016        | 2015        | plus/minus | Percent change |
|--------------------------|-------------|-------------|------------|----------------|
| Greens Fees              | \$809,319   | \$773,381   | \$25,938   | 4.60%          |
| Cart Fees                | \$260,194   | \$229,696   | \$30,498   | 13.20%         |
| Driving Range            | \$66,240    | \$60,417    | \$5,823    | 9.60%          |
| Resident Membership      | \$668,720   | \$632,340   | \$36,380   | 5.70%          |
| Non Resident Memberships | \$21,870    | \$17,024    | \$4,846    | 28%            |
| Range Membership         | \$9,500     | \$4,765     | \$4,735    | 99%            |
| Pull Carts               | \$8,446     | \$8,623     | (\$177)    | -2.10%         |
| Snack Bar                | \$10,690    | \$9,310     | \$1,380    | 14.80%         |
| Miscellaneous            | \$2,918     | \$1,438     | \$1,480    | 102%           |
| Total                    | \$1,857,898 | \$1,736,997 | \$120,901  | 6.96%          |

Total number of rounds in excess of 50,000 is impressive.



This has allowed us to accomplish the following in 2016:

- Creation of a new “infrastructure fund”
- planning and adoption of a capital infrastructure project to be presented for approval at ATM spring of 2017
- USGA consultation, review and recommendations promoting progressive enhancements for CVGC
- Broad based representation of committee members with outstanding skill sets committed to using a **business model** for operations: John Crook, Martha Duffy (Vice Chair), Tom Johnson, Bob Kingsbury, John Wheeler\*, and Jeff Williams
- first ever membership drive resulting in an increase in early memberships and revenue for the Town
- completion of winter work plan, and warrant article funded upgrades to the golf course - tree removal, drainage, and cart path restoration
- restaurant operation under the direction of owner Mr. Ron Leidner
- adoption of enhanced tee time allocation for **members** and guests through the “Chelsea” system (first upgrade since its introduction)
- a joint plan between CVGC and the Town to provide turf services to the Monomoy school district with substantial savings to taxpayers
- construction of new forward tees in conjunction with USGA “play it forward” concept that was voter approved in Warrant Articles for 2016
- complete renovation and construction of the “HotStove”

Finally, I have asked our Director of Golf to include his thoughts in a message:

From the Director:

What a year at Cranberry Valley! Mother Nature provided us with one of the best golfing summers in memory and the golfers came out in record numbers. The golf operation hit a new high water mark in revenue, gained over 100 new members and topped 50,000 rounds, making CV the busiest 18-hole golf course on the Cape. The gift of great golfing weather in 2016 brought challenges as well. Long periods of hot and humid weather, evening temperatures that offered no cooling relief for the turf, and drought conditions all combined to create the most challenging season in recent memory for golf course maintenance.

Golf Course superintendent Shawn Fernandez and his staff were up to the challenge by applying the hard work and expertise that has earned CV the recognition as the best public golf course on the Cape (ranked #5 Best Public Course in New England in 2016 by New England Golf Monthly).

On the Operations side, over 1,000 members and 50,000 rounds of golf is quite a test. Our operations staff, led by Executive Assistant Pam Domos in the Pro Shop and Seasonal Golf Professional Dick Fagan on the outside, created a customer service oriented atmosphere for our members and guests with focus on efficiency, pace-of-play and overall customer satisfaction. The annual Member Satisfaction Survey showed improvement in all major areas with the greatest improvement in member satisfaction being pace-of-play, clubhouse services and customer service respectively.

At the heart of Cranberry Valley's success is community involvement. The dedicated members of the Harwich Golf Committee, under the leadership of Committee Chair Clem Smith, have helped to create the mechanisms that separate CV from the competition, notably dedicated funds: The Golf Improvement Fund, the Pro Shop Revolving Fund and the Infrastructure Revitalization Fund. The Committee's work is most evident in the exciting Infrastructure Renovation Project. This project is truly a multi-department collaboration headed by Town Administrator Chris Clark and slated to begin in the fall of 2017. This project will be the culmination of a great deal of work and vision by the golf committee and golf staff and will set up CV for continued future success.

Cranberry Valley continues to strive to be a community center, where all segments of Harwich are represented. Our partnership with Bob Miller Golf Instruction shows a dedication to create new golfers, young and old, and to motivate existing golfers.

For non-golfers, CV offers one of the most beautiful places to have breakfast or lunch at the new Hot Stove @ CV restaurant. The many local and regional tournaments held at CV, including the 2016 Massachusetts State 4-Ball Championship and the PGA Junior League Northeast Regional Championship, bring many visiting golfers to Harwich and have an impact on all aspects of the local economy.

We look forward to 2017 and continued success at the Cape's most popular golf course!



Roman Greer, PGA

Roman Greer, Director of Golf Town of Harwich

Respectfully submitted,

Clement F. Smith *HGC, Chair*

*Committee Members*

John Crook

Martha Duffy, *Vice Chair*

Tom Johnson

Bob Kingsbury

John Wheeler

Jeff Williams

# *Report of the* **Natural Resources Department**

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## **Shellfish Laboratory**

The shellfish laboratory building located at Wychmere Harbor near the town pier received some much needed repairs. In the spring, with help from the Harbormaster, Engineering, and Facilities departments the lab received a new roof, edge trim boards, a raised floor and a door replacement. This was supported in part by a seaport advisory council grant. The lab also required additional support piles and beams to solidify the structure. All the work was completed in time for us stay on schedule with our aquaculture growing season. This year, 575,000 quahogs were raised in the lab and subsequently field planted in Harwich shellfishing areas. Shellfish seed (3mm-5mm) was obtained from Aquacultural Research Cooperation (ARC) in Dennis. This was accomplished by using a direct department purchase as well as receiving seed through the Barnstable County Seed Grant Program. Not only did we continue to have an excellent survival rate this year, our quahog seed grew to an average of nearly 13mm before planting. Shellfish seed was field planted in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay.

Oysters were also raised in the Shellfish lab this year. 100,000 oysters were grown in the lab and field planted in Wychmere Harbor. They grew quite well this year and many were 1.5 inches long by October. Many of those will be harvestable next fall. Oysters need to be 3 inches long in order to be legally harvested.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences tested our seed clams and they received a clean bill of health. The shellfish health inspection allows for transplanting of seed to other bodies of water for planting.

The Harwich Shellfish Lab continued to be a great hands-on internship program for high school students. This was the 19th year the Harwich Shellfish Lab conducted its high school summer aquaculture internship program. The six week program enabled students Veronica Simundson, Molly Hoye, Daniel Steidel, and teaching supervisor, Delia McNamara to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. The Shellfish Lab interns were also helpful in collecting water monitoring data including water temperature, water salinity, dissolved oxygen, and turbidity from Wychmere and Saquatucket Harbors.

All the students who have passed through the program have been enjoyable to work with and this year was no exception. The Shellfish Lab, which is open to the general public, received many visitor tours this year including several classes of Monomoy middle school 5th graders.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. John Reynders, spent yet another summer/fall tending to the needs of the Shellfish Lab. His help was truly appreciated. Other volunteers who assisted the Natural Resources aquaculture program, water sampling, and herring run maintenance included Jennifer Baudanza, Gene Gauthier, Aidan Kotoski, Jill Eastman, Mike Mulane, and the Chuck Winans family.

### **Volunteer Shellfish Wardens**

To patrol the local shellfishing flats, assistance was provided by a dedicated group of volunteer shellfish wardens: Ron Saulnier, Jim Coyle and Dean Knight. They were very generous with their time and energy. Patrolling the shellfish flats throughout the year, they not only enforced the shellfish regulations, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

### **Shellfish Permit Structure**

Individual shellfish permits have now been in place for two years. We currently issue individual recreational permits (Resident, Non-Resident, Resident Senior and 1-day permits) with the caveat that anyone under the age of 16 can shellfish – provided they are shellfishing with someone who holds a valid recreational shellfish permit. The individual permit holder is responsible for the children and their shellfishing activity. The shellfish permit limit is still 10qt/week of shellfish. Anyone 16 or older shellfishing is required to have their own shellfish permit. Commercial permits have always been individual permits.

Current shellfish permit rates:

|                        |           |
|------------------------|-----------|
| Resident               | \$20/year |
| Non-Resident           | \$60/year |
| Commercial             | \$50/year |
| Resident Seniors (65+) | \$ 6/year |
| One-Day Non Resident   | \$20/year |

### **2016 Shellfish Permits Sold**

|                        |           |
|------------------------|-----------|
| Resident               | 176       |
| Non-Resident           | 34        |
| Commercial             | 7         |
| Resident Seniors (65+) | 165       |
| One-Day Non-Resident   | <u>81</u> |
| TOTAL                  | 463       |

Shellfishermen were asked to fill out a survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys, we were able to compile the following averages per shellfishermen:

|                                |      |
|--------------------------------|------|
| Days someone went shellfishing | 7.9  |
| Pails of quahogs               | 3.8  |
| Pails of oysters               | 0.51 |
| Pails of softshells            | 0.50 |
| Pails of scallops              | 0.00 |

\* 1 pail = 10 quart (weekly limit)

Note: When someone buys a permit, the previous year's survey results are collected. The 2016 data will be available after everyone has purchased their 2017 license and will be included in next year's town report.

### **Herring Run**

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. The annual meeting for the River Herring Network, held in New Bedford this year, presented a historical account of herring populations in runs throughout the state. Some herring runs in the state are showing steady improvement and there are indications that the Division of Marine Fisheries may open selective runs in the near future. The Harwich herring run still illustrates significant variability.

With the help of many Americorps volunteers, Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites. We have often worked with Barnstable County Americorps and with their collaborative effort we can accomplish a great deal of work in a short period of time.

Harwich Conservation Trust (HCT) had 30+ volunteers on a fixed schedule for April and May stationed at the point where herring enter Hinckleys Pond. Several times a day, volunteers tabulated fish counts for a 10 minute period. The estimated size of the Herring River run this year was 63,349 fish.

| Year | Herring |
|------|---------|
| 2016 | 63,349  |
| 2015 | 127,860 |
| 2014 | 247,894 |
| 2013 | 91,167  |
| 2012 | 101,624 |
| 2011 | 10,466  |
| 2010 | 41,254  |
| 2009 | 19,336  |



The Massachusetts Division of Marine Fisheries (DMF) assisted us in several projects related to our herring run. The first was an upgrade/repair of the wooden sluiceway between Long Pond and Hinckleys Pond. A floating aluminum extension was built which extends into Long Pond. Second, the final touches on the Seymour Pond sluiceway were completed. Water levels at both these junctions are now better regulated and allow better fish passage between the ponds.

Massachusetts DMF also installed an electronic fish counter at the Johnson's flume of Depot Street. After initial water level and set up concerns, the counter began collecting fish passage counts 24 hours a day. The herring freely passed through one of 16 counting tubes as they migrated up the fish ladder. The total fish tabulated over a two month period was 344,133 fish. The number is much higher than the volunteer counter program which is further upstream near Hinckleys Pond. Since this is the first year of the electronic fish counter, comparing just the raw numbers to volunteer count program is all we can do. If a trend occurs, we would need to look at herring migration within the west reservoir under the bike trail and/or the mathematical formula for extrapolating the fish count passage at Hinckleys Pond.

### **Eel Ramp**

This was the second year in a row that the eel ramp located off Bank Street, managed by DMF and assisted by Harwich Natural Resources did not receive an official count. In the past, DMF, Natural Resources, and Harwich Conservation Trust would have citizen counters observe a mesh collection bucket and record young eels migrating their way into Grassy Pond in the spring. The eel ramp itself consists of a small water pump which keeps an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

For the second year private property access was denied to volunteer citizens allowing only DMF and Natural Resources to check on the ramp. Although eels were not recorded, they were in fact still able to migrate up the eel ramp and into Grassy Pond. Volunteer access to the eel ramp should hopefully be rectified by 2017 so that an accurate count can be restored.

| Year | Eels                     |
|------|--------------------------|
| 2016 | *no official count taken |
| 2015 | *no official count taken |
| 2014 | 5,063                    |
| 2013 | 5,755                    |
| 2012 | 5,890                    |
| 2011 | 9,247                    |
| 2010 | 5,000                    |
| 2009 | 25,000                   |

## Harwich Water Quality Sampling

Harwich is truly a special place when you realize that for over 15 years, citizen volunteers have been collecting water quality data on behalf of the Harwich Natural Resources Department. Their dedication and hard work is inspirational, to say the least.

Local water quality monitoring continued in Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and many freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and coliform levels. This data is often the springboard for several aquatic and estuarine reports/studies completed for the town.

A project of this magnitude could only be completed with the continued support of our hard working volunteers – Ellen and Chris Geanacopoulos, Bob Smith and Dave Callaghan, Bill Otis, Kathleen Welch, Ralph and Jane Anderson, Jack Lohr, Peter DeBakker, Tony and Marian Piro, George Meyers, Patsy Lightbrown, Janet O’Leary, Staci Robichard, Sean Burke, Art Winterhaltler, Paul Erickson, Deborah Aylesworth, Joe Seidel, Ann Helgen, Jim Beil, Bill Clary, Jim Brennan, and Ed McCarthy.

The Natural Resources Department also continued its water sampling collection program for the Center for Coastal Studies. Water samples were collected and analyzed for contaminants of emerging concern. Contaminants of emerging concern (CECs) include pharmaceuticals and personal care products, which have been detected at low levels in surface water, leading to concerns that these compounds may have an impact on human health and aquatic life. A summary report of the Contaminants of Emerging Concern in Nantucket Sound and its Associated Estuaries and Salt Ponds can be found at [www.waquoitbayreserve.org/wp-content/uploads/WQM\\_METConf\\_CECs\\_Costa.pdf](http://www.waquoitbayreserve.org/wp-content/uploads/WQM_METConf_CECs_Costa.pdf).

Harwich also plays a role in the Pleasant Bay Water Quality Monitoring Program. The Pleasant Bay Alliance, with the help of Harwich volunteers, sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. Water sampling volunteers Tina Maloney, Tom Telesmanick, Denise Yocum, Louise Vivona-Miller, Al Williams and Dave Bennett were all generous with their time and we thank them for their assistance.

This year was also significant because the Muddy Creek bridge project was completed. The narrow culvert under Route 28 was removed and replaced with a 24ft wide opening and bridge that now allows greater flushing and tidal flow. The \$6.4 million dollar project was funded primarily by federal and state grants and the remaining \$1.9 million shared between the towns of Harwich and

Chatham. One of the benefits of this project should be the improved water quality allowing for the eventual reopening of a shellfish area that has been permanently closed for decades.

The Alliance also provided support for guidelines for managing shoreline erosion. The Alliance also continued tide level monitoring with the Center for Coastal Studies. A full list of completed projects and copies of reports by the Pleasant Bay Alliance can be found in their annual report and the program website [www.pleasantbay.org](http://www.pleasantbay.org).

### **Comprehensive Wastewater Management Plan (CWMP)**

Working with the Wastewater Implementation Committee, the environmental consultants from CDM-Smith were able to complete our Comprehensive Wastewater Management Plan (CWMP). It was approved by the state Executive Office of Energy and Environmental Affairs. The plan also fulfilled the requirements for the Cape Cod Commissions development of regional impact regulations as it pertains to the regions 208 plan. These were both significant milestones in the town's effort to address its future water quality requirements.

Through a combination of determining the wastewater needs and identifying potential areas that need improved wastewater treatment methods, Harwich can now meet current and future developmental needs in regards to nitrogen daily loads. The goal of maintaining a high quality of life for its residents and restoring its bays and estuaries can now be achieved by beginning to implement the plan.

The CWMP aims to remove nitrogen from five watersheds in the town. There are several methods to achieve this including working out an agreement to utilize the Chatham wastewater facility for the East Harwich portion of the plan. In summary, the plan is an eight phase program providing treatment and infrastructure throughout the town and the five watersheds. It's a 40 year undertaking and the projected cost is estimated at \$180-\$230 million dollars.

Greater detail regarding the CWMP and related nitrogen attenuation programs including the Cold Brook study can be found in the Wastewater Implementation Committee (WIC) town report.

### **Miscellaneous**

In February, we worked with both Highway and Conservation departments to clear a blocked culvert under Forest Street. Water had been backing up and flooding a portion of Forest Street.

In mid March a dead Gray Seal was removed off Wah Wah Taysee road beach/jetty and a stranded Common Dolphin was removed from Bank Street Beach. The International Fund for Animal Welfare (IFAW) conducted a necropsy of both marine mammals.

In August and September a manatee was spotted in Allen Harbor, Herring River, and Saquatucket Harbor. It was eventually captured off Falmouth and transported to Mystic Aquarium where it was discovered the manatee was pregnant.

In October the Division of Marine Fisheries closed all waters south of Cape Cod to shellfishing due to a substantial algal bloom. The potentially toxic phytoplankton, *Pseudoitzchia* sp, was found to exceed 50,000 cells/L. These levels triggered a closure that was precautionary in nature and Harwich south facing shellfish areas were closed and then reopened in November.

### **Appreciation**

Often the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, Conservation, and Planning Departments for all their assistance. Harbormaster John Rendon, Michelle Morris, Tom Telesmanick, and Billy Neiser were especially helpful in coordinating daily operations. I appreciate all their effort and hard work assisting me in my endeavors.

Respectfully Submitted,

Heinz M. Proft  
*Natural Resources Director*

## *Report of* **Pleasant Bay Alliance**

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The Pleasant Bay Alliance ([www.pleasantbay.org](http://www.pleasantbay.org)) is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan encompasses the Pleasant Bay Area of Critical Environmental Concern (ACEC) and Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and safe public enjoyment of the Bay. Highlights from 2016 are listed below:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 17th monitoring season. Trained volunteers collected samples at 25 bay-wide sites. Data from the monitoring program are used in local and regional nutrient management planning. The Alliance worked with the Coastal Studies Program-School for Marine Science and Technology at UMASS-Dartmouth to undertake an ecological assessment of statistical trends in the multi-year water quality data.

The Alliance continued its work with the Cape Cod Commission and MassDEP to spearhead a watershed approach to nutrient management. A presentation on the analysis was given to the Board of Selectmen in the spring, and a draft composite nitrogen management analysis was completed in December. This effort is intended to identify opportunities to increase cost effectiveness and foster regional cooperation among efforts to reduce nutrient loads in Pleasant Bay.

The Alliance continued development of guidelines for managing shoreline erosion, with the release of draft guidelines expected in 2017. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies. The Alliance began work with the Center for Coastal Studies on a study to assess the effects of Sea Level Rise on the barrier beach and inner shoreline of Pleasant Bay. Also in 2016, the Alliance sponsored the placement of two acoustic receivers to monitor tagged shark activity at the entrance to Pleasant Bay.

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin Thompson, Jr., *Steering Committee*

Dolly Howell, *Steering Committee*

Heinz Proft, *Dir., Natural Resources Department, Technical Advisory  
Committee*

Amy Usowski, *Conservation Agent, Technical Resource Committee*

John Rendon, *Harbormaster, Technical Resource Committee*

Carole Ridley, *Alliance Coordinator*

# *Report of the* **Department of Public Works**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works in 2016.

Three years ago Town Meeting approved the addition of a Facilities Maintenance Manager and we hired Sean Libby, a retired Master Chief from the Navy Seabees, to fill that position. Hiring Mr. Libby was the first step in improving the Town's facilities maintenance program with plans for increasing funding and additional staffing. This year saw those plans come through fruition in the form of a consolidated facilities maintenance budget and the hiring of a certified plumber. The centralized budget was constructed by performing a Town-wide analysis of maintenance budgets used for buildings in other departments and reconciling that against expenses by vendors for the year. The end result was budget of \$173k allocated to known facility maintenance expenses. This is a starting point to develop a sustainable budget for facility maintenance and should allow for some consolidation of services and economies of scale savings. Last year's Town Meeting approved the addition of a plumber to the DPW budget to assist the existing Facility Maintenance crew of three. We were fortunate to be able to hire a local Harwich resident, Paul Viera, to the newly created Working Foreman / Plumber position. With the additional staff, Mr. Libby is planning to transition from a reactionary, breakdown driven workload to a more proactive, scheduled preventative maintenance model. I would be remiss if I did not take this opportunity to state that the DPW and Town of Harwich hit a home run in hiring Mr. Libby.

Several years ago I had proposed a Transportation Improvement Project (TIP) for Route 124 from Route 6 to the Brewster town line. That \$4 million project was opposed by many of the abutters due to the Complete Streets design standards and was ultimately stopped after a Town Meeting vote to reject it. That gave me pause in pursuing other TIP eligible projects. TIP projects are one way to maximize our limited maintenance dollars with State and Federal funds, where the Town is responsible for engineering and design. Once the design is completed and accepted by the State, (MassDOT), the project becomes theirs, with MassDOT bidding, awarding, and overseeing all aspects of the project until its completion. The Town has had three successful TIP projects beginning with the Old Colony Bike Path, the Route 124 / Queen Anne Road signalization and the Route 137 corridor project.

This past year I proposed pursuing another TIP project on Route 28 in West Harwich from the Dennis town line to the Herring River Bridge. The primary impetus in proposing this is that the Town of Dennis has an approved and funded TIP project to improve the Dennisport area of Route 28. In my opinion, it would be a disgrace to have the Dennis roadway be new and modern while Harwich's infrastructure remained old and in disrepair. It should be noted that Route 28 is a State road and right of way, with MassDOT being responsible for its maintenance and upkeep. The logical question this brings up is why should the Town spend money on road it does not own? Although I have mixed feelings about this issue, I feel the answer is that the users and abutters to the road don't care whose jurisdiction it is, but know the road is in bad condition. Spending a few hundred thousand on engineering services to gain a two million dollar project in Town is a good investment no matter whose jurisdiction it is. Additionally, we are pursuing a joint application with the Town of Dennis as their current project did not include the traffic signals at the Town line. The signals would be upgraded to modern standards and hopefully alleviate the long backups that occur at this intersection during the summer months.

The intersection at Route 39 and Pleasant Bay Road was classified by the Cape Cod Commission as one of the most dangerous on Cape Cod a few years ago. To address this issue, the DPW, in conjunction with the Traffic Safety Committee and Police Department, undertook a number of safety improvements including the installation of flashing LED stop signs, the removal of a few trees to increase sightlines and the striping of the median area intended to slow traffic. Although these improvements did help, accidents continued to occur. The Town then formally requested that the Cape Cod Commission perform an intersection safety audit of this location, which would produce a list of potential improvements to address the continued accidents. Last August, Steve Tupper, Senior Transportation Planner with the Cape Cod Commission, presented his report to the Board of Selectmen. His report recommended a number of items including new signage, the clearing of additional vegetation and the construction of a round-a-bout. The Town conducted a public abutter meeting where the vast majority of those in attendance were requesting that a round-a-bout be constructed as the ultimate solution to this dangerous intersection. This past fall the DPW installed new signage and removed a dozen trees and an old hedge that dramatically improved visibility at the intersection. Although we have planned for the construction of a round-a-bout in FY 19, I am optimistic that all the improvements we have made will negate the need to build one and save the Town approximately \$600,000.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup.



Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

### **Building Maintenance Department**

The Building Maintenance Department consists of four full-time employees. They are responsible for routine and preventative maintenance of over 35 town-owned buildings, with over 260k square feet of space. There are over 40 additional areas that are also maintained by the department such as the town gardens, beach stairs and walkways etc.... They are also responsible for the setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2016:

- Removed all of the plaster walls and ceiling located in the main conference area in the Albrow House. Repaired and re-used the trim and provided new paint for the sheetrock walls and ceiling.
- Repaired three sets of stairways that lead to the beach from various locations off Lower County road. Repairs were made with new pressure treated lumber and composite material for treads.
- Completed the foundation, roughed in the electrical and plumbing, and oversaw the installation of the pre-cast bath house located at Saquatucket Harbor.
- Oversaw the replacement of the siding, trim and gutters on the Highway Barn.
- Installed a new raised floor in the Shellfish lab. To accommodate flooring, the walls were reinforced and supported with beams and pilings. Oversaw the facelift of the exterior roofing trim and fascia.
- Completed the removal and replacement of the suspended ceiling tiles and repainting of the office spaces at Town Hall.
- Removed and replaced the decking on the bridge on Lothrop Ave. New decking is an inch thicker and fastened by lags to give a longer life span.

This department also responded to and completed over 500 work orders (requests for service) during the year. These included repairing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment, and coordinating repair services with outside contractors when appropriate.

### **Custodial Department**

The Custodial Department, which consists of five full-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Library, and the Albrow House.

Routine maintenance for this department includes:

- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets

- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc....
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

## **Disposal Area**

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

The site received a significant upgrade this past year. A new system of plate recognition was implemented in place of the stickers previously required trash disposal. As technology evolves, the system will continue to be upgraded, to make things as convenient for residents as possible.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to a facility in Middleborough, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 393 trips to this facility moving a total of 9,223 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,484 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 174 trips. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers for transportation to New Bedford Waste, which has facilities in Sandwich, Rochester, and New Bedford. Harwich vehicles made 489 trips, hauling a total of 8,511 tons of C&D.

The Town offers the following programs to residents:

Paint Recycling (daily, April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.

The Treasure Chest is open Saturday and Sunday from 9AM-3PM, year-round, for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.

Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.

Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.

Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the 2016 HHP collections, the Disposal Area staff served 378 cars, recycling a total of 4,830 gallons of paint, 1,610 gallons of gasoline, and 5,075 gallons of pesticides, cleaners, and other materials which would be hazardous to the environment.

The Disposal Area also collected 2,750 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

### **Highway Department**

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- Installed 140 drainage systems
- Reconstructed 11 drainage systems
- Patched potholes and made road repairs using 11 tons of asphalt with Highway Department personnel
- Cleaned 136 catch basins with Town-owned equipment
- Maintained all Town owned beaches from May through September
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 17, 2016
- Striped 48 miles of road
- Completed maintenance striping of 11 municipal parking lots

- Completed tree pruning on 33 Town roads
- Completed road side mowing on all main roads and started on secondary roads
- Installed 45,063 sq. yds. of chip seal on Town roads
- Paved 6 roads using 6,500.11 tons of machine-placed asphalt and 491.66 tons of hand-placed asphalt, also loamed and seeded those road shoulders
- Paved additional parking area at School House Parking Lot.
- Constructed and paved a new parking lot at the Police Department
- Responded to 507 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Completed 4,370 sq. ft. of patches on the Old Colony Rail Trail
- Assisted in the preparation for Phase 2 of the Brooks Park Expansion Project

### **Park, Cemetery, and Forestry Departments**

These departments are responsible for the maintenance of 6 parks, 7 athletic fields, 19 memorial squares, the grounds of 14 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 17 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of five full-time and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 100 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

### **Beaches and Town Restrooms**

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

### **Vehicle Maintenance Department**

The Vehicle Maintenance Department, which consists of three full time employees, is responsible for scheduling, servicing, and repair of the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, compactor equipment, weight scale and generators. This department also maintains the Town's fuel dispensing system and its small equipment, as well as registering, insuring, and handling accident claims for Town vehicles.

The following is a partial list of some of the repairs and maintenance accomplished in 2016:

- Prepared 113 vehicles & pieces of equipment for Massachusetts State Inspection
- Performed 951 major and minor services, repairs, and maintenance to Town vehicles and equipment
- Prepared Division's trucks and equipment for snow and ice removal
- Prepared and maintained trucks and equipment for road side mowing, beach cleaning and street sweeping
- Disposal Area Scale – continued servicing and maintaining the scale
- Up-fitted and prepared 8 vehicles for intra and inter-departmental swaps.
- Fabricated and installed a fifth wheel mounted sander, plow, hydraulics, and controls on 1998 Mack tractor

**In Conclusion**

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department. Rest assured we will keep exploring new ways to conduct business and strive to provide you with the best, most cost-efficient service possible.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make me look good, which is definitely not an easy task. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

## *Report of the* **Harwich Recreation Department – Youth, Park, Beach & Commission**

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The Town of Harwich Recreation Department and Commission had a very successful and productive 2016. The Department offered a wide array of programming options for the people of Harwich throughout the year for adults, seniors, and children of all ages. The Commission and Department also worked to improve and maintain the condition of Recreation facilities including: fields, parks, beaches, and memorial squares. One of our major projects this past year was the start of construction on Phase 3 of the Brooks Park Expansion Project. This will ultimately include a new parking area, a picnic pavilion, a new tennis practice area, a new half basketball court, 5 foot pathways connecting all park amenities, and the re-surfacing of the 4 current tennis courts. This work on Phase 3 of the project will be completed in Spring of 2017. We will also begin work this Winter in replacing all of the fencing at Whitehouse Field. This work will also be completed by the Spring in time for the upcoming baseball season. We are working on securing funding for Phase 4 of the project which would include a new restroom facility near the tennis courts, upgrade of the current playground facility and other supporting amenities such as water fountains, benches etc. If funding were to be secured this spring at Annual Town Meeting, work would begin in the Fall of 2017. We are also seeking funding at Annual Town Meeting for the complete re-paving of Red River Beach. We will also seek funding through the Community Preservation Committee for a new irrigation system at Whitehouse Field as well as fit stations around the paved track surrounding the Veterans Memorial Recreation Complex behind the Community Center. The Recreation Department and Commission have many other goals for the following year including the continued maintenance of all town beaches with a focus on parking lot paving, further expansion of all of our Recreation Programming, and the maintenance of all our current properties throughout the town keeping in mind safety and compliance for all of our properties and structures.

The Recreation and Youth Department also added 13 new programs and events to their program list this year including; Fall Mad Science Class, Winter Mad Science Class, youth golf lessons, sports equipment swaps, bowling class, youth fishing clinic, adult fishing clinic, expanded kayak and stand up paddleboard rentals, summer youth yoga, summer golf, gr.1/2 winter pilo polo, gr. 3/4 winter pilo polo, and the fall soccer barbeque round robin event. We will continue to explore any and all programming that would benefit the people of Harwich; youth, adult and senior alike.

We have greatly expanded our programming this year using the old Harwich Middle School as a second venue for Recreation programs. The gym, cafeteria, and auditorium are used predominantly 5-6 days per week for a variety of programs including Adult Pickle Ball, youth indoor soccer, youth tennis, after-school programs, basketball practices and much more. It has become a valuable asset to the Recreation Department and has allowed us to significantly increase our programming offered to youth, adults, and seniors.

This year we continued our services to include Recreation program pick up at the Elementary School. It was another very successful year in providing this service of convenience to program participants and their parents/guardians. We provide door to door transportation from the Elementary School to the Community Center for all elementary school children registered for programs throughout the year. We also provide staff to walk children from the elementary school to the old Middle School for programs held there. We have been able to collaborate very effectively with Harwich Elementary School in providing this service and making our programs as accessible and convenient as possible for the community, parents, and program registrants. We are currently doing school pickups all five weekdays for a variety of different programs. This service has significantly increased our program numbers in each season throughout the year. The following is a list of our youth program registration numbers by season for the past year.

|             |   |
|-------------|---|
| Spring 2016 | 230 youth program participants<br>(13% increase from previous year)     |
| Summer 2016 | 1028 youth program participants<br>(4% increase from the previous year) |
| Fall 2016   | 357 youth program participants<br>(30% increase from the previous year) |
| Winter 2016 | 426 youth program participants<br>(4% increase to previous year)        |
| Total 2016  | 2041 youth program participants<br>(9% increase from previous year)     |

We also had over 350 adults and seniors participate in adult Recreation Department programming throughout the year. These numbers also do not include 9213 attendees of our very popular free open gym and game room program held in the Community Center gymnasium. The following is a monthly count of open gym attendees throughout the past year:

|             |      |            |     |
|-------------|------|------------|-----|
| Jan 2016-   | 721  | July 2016- | 491 |
| Feb 2016-   | 901  | Aug 2016-  | 589 |
| March 2016- | 1211 | Sept 2016- | 988 |



|             |     |           |     |
|-------------|-----|-----------|-----|
| April 2016- | 567 | Oct 2016- | 890 |
| May 2016-   | 545 | Nov 2016- | 601 |
| June 2016-  | 711 | Dec 2016- | 998 |

We aim to continue to provide a variety of new programming in the future and to continue to provide our previous programming at the high level we strive for at the Harwich Recreation Department.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Hemeon; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

#### **Adult Programs Offered:**

|                             |                                     |
|-----------------------------|-------------------------------------|
| Adult Tennis/Turbo Tennis   | Co-Ed Volleyball                    |
| Over 55 Volleyball          | Middle School Pickle Ball           |
| Women's Indoor Field Hockey | Over 55 Basketball                  |
| Flashback Fitness           | Pickle Ball (10+ separate programs) |
| Table Tennis                | Middle School Table Tennis          |

#### **Other Programs Sponsored:**

|                                  |                          |
|----------------------------------|--------------------------|
| Community Center Easter Event    | Harwich After-Prom Event |
| Community Center Halloween Event | Harwich Town Band        |

#### **The following deposits were made into the Town's General Fund:**

|   |                                       |
|---|---------------------------------------|
| Summer Recreation Program Registration Fees | \$12,765<br>(35% increase from 2015)  |
| Daily Beach Parking Passes                  | \$85,720<br>(1% increase from 2015)   |
| Beach Sticker Sales                         | \$268,190<br>(2% decrease from 2015)  |
| General Fund Program Fees                   | \$11,850<br>(111% increase from 2015) |
| Food Vendor Bids for Town Beaches           | \$17,798<br>(15% decrease from 2015)  |
| Beach Parking Violations                    | \$33,200<br>(3% decrease from 2015)   |

**Total Deposit to General Fund** **\$429,523**  
**(1% overall increase from 2015)**

For the eighth consecutive year this was our highest general fund deposit for daily pass sales.

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets as well as the Cape Cod Senior Softball League for the work and resources they have contributed to Potter and Senior Memorial Fields.

During the summer season, the Recreation Department offered lessons in swimming, tennis, and offered a summer camp five days a week. Other programs offered were basketball, softball, baseball, soccer, and lacrosse. In the summer of 2016 we continued to offer the option of full day summer camp in addition to the option of the half day program. This was very successful and was full each of the 4 two week sessions throughout the summer.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 58 seasonal employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, Tennis Instructors, Summerball Instructors, and Parking Enforcement Officers. We also have between 15-20 volunteers each summer on our staff. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jamie Goodwin, Council on Aging Director Barbara Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Christopher Clark, Assistant Town Administrator, Charleen Greenhalgh, and Administrative Assistants; Sandy and Ann. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Accountant; the Town Engineer; the Harbormaster and his staff; the Town Planner's Office; the Health Department; the Conservation Department; the School Department, and all

the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, The Harwich 5K Road Race, Friends of the Harwich Community Center, Friends of the Council on Aging, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, the Senior Softball League, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; UK Elite Soccer Academy, Michele Insley, Heath Teixeira, Andrew Barbato, Mike Beorgeois, D.J. Robinson, Anna Milan, Karley Marchese, Eliza Hawthorne, Andrew Sadoski, Cameron Gannella, Alyn Pierre, Wivenor Celin, Charlotte Hawthorne, Mackenzie Tyler, Nathan Amaker, Jason Masiello, Jack Fernandez, Blake Sears, and Adelson Aristhomene.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we could not continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:

*The Harwich Recreation and Youth Commission*

John Mahan

Francis Crowley

David Sadoski

Vahan Khachadoorian

David Nixon

Lee Culver

Janet Bowers

# *Report of the* **Saquatucket Development Committee**

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## **Saquatucket Harbor Landside Renovations:**

The Saquatucket Development Committee meetings have been enthusiastically attended, and documentation discussed with the general public resulting in the recommended design concepts for the Saquatucket Landside that were presented and approved in 2015 by the BOS and Town Meeting. As a result, the town has contracted with Brown Lindquist Fenuccio & Raber to perform the architectural & engineering services for the landside renovations that include a new Harbormaster Department office building, Café restaurant, Boardwalk, Maintenance building and consolidated ticket office, and landscaping.

An \$187,500 state Coastal Zone Management grant was received to help fund the engineering design costs of the project.

Design plans are underway, and the Saq. Dev. Com. anticipates the recommended design will be presented to the BOS, General Public and 2017 Town Meeting for approval and funding with the objective of beginning the Landside Construction during the summer of 2017.

In addition to the proposed design, the Saq Dev Com has discussed important areas beyond the basic Landside Designs for sidewalks, crosswalks, handicap access, landscaping and potential public uses of the property including seasonal areas for vehicle parking, arts & crafts, and winter boat storage.

Respectfully submitted

W. Matthew Hart,  
*Chairman Saquatucket Development Committee*

# *Report of the* **Traffic Safety Committee**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich.

I hereby submit the Annual Report of the activities of the Traffic Safety Committee for 2016.

The Traffic Safety Committee is organized of a combination of citizens and members of town departments representing public safety as it relates to the roads and byways our town. The Board of Selectmen appoints two to four citizens while the Town Administrator appoints three staff members. For the year 2016, the committee consisted of Gerald Beltis, Chairman; Gerard Scannell, citizen member; Aram Goshgarian, Police Department Sgt; Bob Cafarelli, Town Engineer; and Lincoln Hooper, DPW Director.

This year one of our priority projects was the Intersection of Rt. 39 and Pleasant Bay. In late 2015 the committee met with Steve Tupper of the Cape Cod Commission, Traffic Division, on how best to mitigate the high accident rate at this location. At his suggestion, the Commission would do a traffic safety audit. In June 2016, we received that report that identified how best to clear the line of sight, that with support of the Town Administrator, Board of Selectmen, and abutters was achieved. The report also confirmed the need for a roundabout, which is in the planning stages, to further enhance safety and lower speeds.

Another priority project of the committee was working with Mass DOT to investigate combining the repaving of Rt 6 with improvements to the entrance ramp at Exit 10 and Exit 11 to address high accident rates entering traffic on Rt 6 at the interchanges of Rt 124 and Rt 137. Again, Steve Tupper assisted providing state crash data demonstrating the need for improvements. Line markings were improved at Exit 10. This design improvement provided impetus for the State to undertake a study of all Rt 6 ramps to resolve this continuing issue at other entrance ramps.

Other business acted on in 2016:

- Updating signage at the intersection of Rt. 137 and Rt. 39
- Corrected line-of-sight issues at Depot St. and Main St. North Harwich
- Painting of road markings and stop bars
- Reviewed policies of the committee.

I would like to give special thanks to our Town Administrator, Christopher Clark, for taking the initiative on Rt. 39 and Pleasant Bay Road situation. This

has been a problematic area for over 10 years. Also, the committee would like to thank DPW Director, Link Hooper, for his assertive efforts with Mass DOT on the Rt. 6 entrance ramp condition. Without the assistance with these town officials the situations would not have been so improved.

The committee wants to state its appreciation for the support of the Cape Cod Commission, especially Steve Tupper whose skills and efforts make our task much easier. Last I want to thank the members of the Traffic Safety Committee – Aram, Bob, Link, and Jerry. Also, Lt. Kevin Considine, Police Department – for their support and commitment to the group.

Respectfully submitted,

Gerald (Jerry) Beltis

# *Report of the* **Utility & Energy Conservation Committee**

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The resignation of Barry Worth as Committee Chairman, and as Harwich Representative to the Cape Light Compact, effective 12/31/15, ended a long era of conscientious and productive service to Harwich in the energy realm. It also left the Committee with few ideas about what to pursue next. Fortunately, two projects worth undertaking came to us from the outside world.

One of those projects required only that the Committee support Harwich being one of a couple pilot towns on Cape Cod for an in-depth energy efficiency survey of all our municipal physical facilities and their mechanical systems, to be conducted by the Peregrine Energy group and fully paid for by the Cape Light Compact — an offer we couldn't refuse. That 10-year horizon study was undertaken on behalf of, and in cooperation with, Sean Libby, Harwich Facilities Maintenance Manager, who toured every Town building with Peregrine people. Peregrine's preliminary report was delivered to Sean in August and contained recommended items to address immediately, in the near term, and in the long term. Sean is planning to present some items to the Capital Outlay Committee for their consideration.

The second idea came from an inquiry made by representatives of Solar City about the possibility of holding an energy fair in Harwich, similar to one held in Wellfleet in June. We looked into what Wellfleet had done, decided there was time to arrange and promote it for late October, secured the participation of the Chatham Energy Committee, and held it at the Community Center. The focus was on solar energy installations for homes and businesses, and there were several solar companies represented. We also incorporated a sustainability theme and had appropriate participants for that topic. The turn-out was smaller than we had hoped for, but those who attended were genuinely interested and had serious conversations with the vendors. In turn, the vendors regarded the day as worthwhile. Hence, the Committee concurred.

In 2017, the Committee will review the original charge made by the Board of Selectmen in 1995, consider possible revisions, and make recommendations about future directions to pursue.

# *Report of the* **Wastewater Implementation Committee**

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The Wastewater Implementation Committee (WIC) is a seven-member Committee created by the Board of Selectmen in 2014 that consists of town citizens and staff.

In 2016 the Committee focused primarily on the following issues:

**1) Approval of the CWMP.** In 2013 the WIC filed their Draft Comprehensive Wastewater Management Plan (CWMP) with state regulatory agencies. We are happy to report that, as of the end of 2016, the Harwich CWMP was approved. As a result we find ourselves in the position where we can move forward with the implementation of this Plan. The WIC very much appreciates, and wants to thank, CDM Smith (our wastewater consultant) for spearheading this effort on our behalf, and shepherd the CWMP Application through the Regulatory Agencies.

**2) Wastewater Treatment by Chatham.** The BOS of Chatham and Harwich are still trying to conclude an Inter-Municipal Agreement (IMA) to have wastewater from the East Harwich/ Pleasant Bay Watershed treated at the Chatham Wastewater Treatment Facility.

**3) Attenuation Programs.** Two projects were in our sights:

a) The Muddy Creek culvert project, which creates a 24-foot wide opening to increase flushing of Muddy Creek. With the help of a Federal grant this project was completed mid-2016. With the new culvert in place we anticipate seeing a dramatic increase in the water quality in Muddy Creek.

b) Bank Street Bogs. The study of the bogs' current nitrogen removal parameters was completed in the summer of 2016. The Town of Harwich is working with the Harwich Conservation Trust (HCT) to see how their Bog Remediation Program might dovetail with the CWMP's plan to remove nitrogen in the Cold Brook system through natural attenuation.

**4) Outreach Program Development.** Last year we suggested that the Wastewater Program needs more attention and funding. That is still the case. The WIC Committee fears that the true extent, and ultimate financial impact of the wastewater program, has not yet sunk in with the residents of Harwich. This is a program that will challenge the financial resources of the Town for decades to come, but one that can be successfully implemented, as we have done with our drinking water system. In early 2017 we plan to have in place a template to fully inform the public as to what lies ahead in the immediate future.



This message needs to come across loud and clear before the May 2017 Town Meeting. The Wastewater Articles presented at that meeting will set the stage for years to come.

**5) Hinckleys Pond Remediation.** Remediation of the algae blooms in Hinckleys Pond is still on the radar screen of the WIC. Funding for the remediation effort, in the amount of \$550,000, is requested for Fiscal Year 2018. It is hoped that the Community Preservation Committee (CPC) will approve funding for this project.

**6) Next Generation WIC.** With the approval of the CMWP, the current WIC Committee has completed the assignment given to it by the BOS in 2014. The Wastewater Program now enters the implementation phase, which requires a different scope of work for the WIC. The current committee has prepared, for the BOS, a draft document that outlines the new set of tasks for the next generation WIC.

The chair wishes to express its appreciation for the dedication of the Committee members and the excellent technical work of CDM Smith.

Respectfully submitted,

Peter de Bakker, *Chairman*  
Chris Harlow, *Vice Chairman*  
Allin Thompson, *Clerk*  
Heinz Proft, *Natural Resources Director*  
Robert Cafarelli, *Town Engineer*  
Jeremy Gingras, *Harwich Chamber of Commerce*  
Sharon Pfleger, *BOS Appointed Member*

# Report of the Water Department

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The Harwich Board of Water Commissioners and Water Department respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2016.

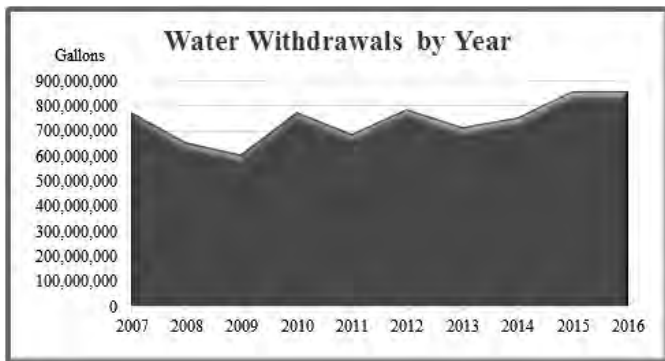
## Water System

The original water system was established in 1936. Major expansion projects were undertaken in the 1950s, late 1960s and again in the late 1970s, these expansions made the water distribution system what it is today.

The Water Department operation consists of 14 pump stations, approximately 400 acres of well fields/watershed protection areas, 5 corrosion control facilities, 2 elevated and 1 ground-level water storage tanks and 2 new Greensand Water Treatment facilities which provide service to 9,925 metered accounts, 125 fire sprinkler accounts and 1,360 fire hydrants for fire protection.

## Water Withdrawal

The Water Department pumped 853,310,432 million gallons of water from our wellfields during 2016. Most of the water pumped was withdrawn from Chatham Road and Depot Road wells.



**Water Department Comparative Table**

| Year | Rainfall in Inches | Gallons Pumped | Maximum Daily |
|------|--------------------|----------------|---------------|
| 1997 | 48.46              | 620,145,100    | 5,627,100     |
| 1998 | 49.93              | 619,321,800    | 4,740,800     |
| 1999 | 44.48              | 710,729,600    | 5,681,400     |
| 2000 | 48.11              | 644,636,400    | 5,065,400     |
| 2001 | 36.76              | 730,249,000    | 5,879,600     |
| 2002 | 50.44              | 735,869,800    | 5,666,970     |

|      |       |             |           |
|------|-------|-------------|-----------|
| 2003 | 53.75 | 687,473,053 | 5,701,605 |
| 2004 | 37.88 | 680,194,630 | 5,568,509 |
| 2005 | 61.42 | 759,802,792 | 5,728,926 |
| 2006 | 42.03 | 666,986,217 | 5,052,381 |
| 2007 | 30.89 | 772,525,325 | 5,659,678 |
| 2008 | 35.60 | 649,958,341 | 5,401,605 |
| 2009 | 49.89 | 605,297,549 | 4,386,341 |
| 2010 | 46.76 | 769,662,599 | 7,062,033 |
| 2011 | 44.28 | 683,643,260 | 5,237,726 |
| 2012 | 36.10 | 781,299,860 | 6,288,802 |
| 2013 | 44.34 | 711,486,828 | 5,515,227 |
| 2014 | 47.04 | 751,753,322 | 5,392,562 |
| 2015 | 43.74 | 854,307,602 | 6,541,071 |
| 2016 | 51.38 | 853,310,432 | 6,053,083 |

### **Water Quality**

The Harwich Water Department is constantly striving to provide its consumers with the best water possible. The water provided to the residents of Harwich is tested numerous times a month for a variety of contaminants. Harwich water continues to provide water that meets or exceeds State and Federal standards. The results of this testing are located within the Annual Water Quality Report on the department website. Iron and Manganese levels in the untreated source water have, in the past, caused unfavorable aesthetic qualities in the water. Sources containing these impurities were infrequently pumped. Since the addition of the Bruce Cahoon Greensand Water Treatment Facility and North Westgate Treatment Facility, these minerals are no longer affecting the water quality.

Nitrogen and Phosphorus in fertilizer are the greatest concern to water quality. Generally speaking, lawns need less fertilizer than advertised and there are multitudes of fertilizing alternatives available today. While water quality in Harwich is excellent, let's do our best to keep it that way and protect our precious resource.

### **System Improvements**

During the 2016 calendar year, the department continued its efforts to upgrade the water system & facilities. Most notably, the Lothrop Ave. elevated water storage tank was demolished and replaced with a ground-level storage tank and pumping station. The department also entered into the design phase of the SCADA project which will be completed in 2017. In addition, Well 4 located at the Chatham Rd. wellfield received a new pump & motor and was cleaned and redeveloped.

Other improvements over the past decade consist of a new 1.5 MG water tank on Oak Street, 2 water treatment facilities; Depot Road and North

Westgate Road, Route 39 water storage tank rehabilitation, redevelopment of all wells, 5 miles of fiber optics - optimizing SCADA (Supervisory Control and Data Acquisition) system communications for remote monitoring and control, installation of additional generators throughout facilities, electrical system upgrades at 4 stations and 3 buildings and pump upgrades.

The Department's continuous improvements and redevelopment is a symbol to its dedication to providing excellent drinking water. The Department appreciates the continued support of the community. Our Master Plan identifies approximately \$40 million in capital improvements. More current capital items identified in our 7-year capital plan include:

- 2016 Lothrop Avenue Tank Replacement (In Progress)
- 2016 SCADA Upgrade (In Progress)
- 2016 Excavator Acquisition (Complete)
- 2018 Crossover Project / Replace old metal water services along Nat'l Grid project route.
- 2018 Fleet/Truck Acquisition (2)
- 2020 Pleasant Lake Tank Rehabilitation
- 2021 Asbestos Main Project Engineering
- 2022 Asbestos Main Project; Remove/Replace 7,900 feet of Asbestos Water Main.

## System Maintenance

Ongoing maintenance and inspection programs continue for hydrant and valves, wells, pumps and water storage tanks. We continue to increase the number of valves in our system which will decrease the number of customers that could be without water during a water emergency, and provide better isolation control during hydrant flushing. Water meter upgrades continue with meters being replaced if they are 15 years and older.

## Operations

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility markouts, final readings for property transfers, backflow inspection and much more. Below is a summary of services performed in 2016:

### 2016 Annual Statistics of Services Performed

|                                 |     |                             |      |
|---------------------------------|-----|-----------------------------|------|
| Curb Stop Repair / Renewals     | 4   | Property Transfers Requests | 380  |
| Frozen Water Meters / Services  | 23  | Renewal of Water Services   | 34   |
| Hydrant Maintenance/Repairs     | 2   | Seasonal Turn On / Off      | 1171 |
| Hydrant Replacement             | 5   | Water Main Repairs          | 3    |
| Hydrants Installed              | 0   | Meter Change Outs           | 706  |
| Mark Outs                       | 358 | Meters Installed            | 36   |
| New Water Service Installations | 36  | Service Repairs             | 104  |

E-Coder metering is the latest technology that the department is implementing throughout our customer base. E-Coder meters provide an all-in-one water meter register, encoder and low-frequency radio signal, thus eliminating the need for a separate radio read device.

We are pleased to report that automated meter reading technology now exists for 97% of our customers. We anticipate the remaining 252 customers will be upgraded in 2017. Thanks to this automation, the time allotted for meter reading has been greatly reduced which continues to free up technicians to perform other duties.

### **Service Tight Protection Plan**

Did you know that as a homeowner you are responsible for the water service line that runs from the street to your home? In many cases those lines have been in place since your home was originally built. Many homeowners assume the lines are the water department's responsibility or any problems on the lines are covered under their homeowners' insurance policies. Unfortunately, these are false assumptions. Replacing a water service can cost \$2,000 or more.

Why not protect yourself and sign up for our *Service Tight Protection Plan*! For as little as \$68 per year we can protect participants from costly repairs or replacement costs in the event of a water service break at your property. Exclusions do apply so please see our brochure for eligibility. You can learn more about this plan and enroll by visiting our website and/or feel free to contact our office and we'll mail you a brochure.

### **Drought Management and Conservation**

The Water Department has placed drought management signs throughout the Harwich Community. During peak season please refer to the signs around town as well as notices on our website for drought notification. We continue to encourage our customers to be diligent in conserving water even if the supply is abundant.

It is important to keep in mind that the average person uses 80-100 gallons of water per day on the following activities:

|                     |                    |         |                    |
|---------------------|--------------------|---------|--------------------|
| Bathing & Hygiene   | 15 gallons per day | Kitchen | 7 gallons per day  |
| Housekeeping        | 1 gallon per day   | Laundry | 8 gallons per day  |
| Irrigation/Watering | 70 gallons per day | Toilet  | 19 gallons per day |

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household to determine your average.

## High Consumption and Irrigation Systems

The majority of our high consumption calls come in after the fall bills are received. The fall water bills capture most, but not all, of irrigation and/or hand watering usage during the summer season. In general, when we receive these calls, the irrigation system has been shut down for the season and the seasonal home is vacant. We can't stress enough the importance of becoming familiar with their irrigation systems to anticipate this expense. You may need the help of your irrigation company to determine the number of zones, number of heads in each zone, frequency of zones running, and how much water is used for a full cycle and/or each day, each week, each month, etc. Consumption should be monitored on a regular basis by checking your water meter reading so if an issue exists it can be corrected immediately. We would also like to remind our customers who do have an irrigation system that a testable backflow device must be installed on the line that feeds your irrigation system. This device is put in place to protect containments from being pulled back into the public water supply. All water that passes through the meter is the responsibility of the homeowner, and who wants to pay for water that is lost? More importantly, it is a waste of our precious water resource.

## Water Rates and Financial Overview

The Department is pleased to announce that there is no rate increase scheduled for our current fiscal year; FY17, and there will be no rate increase scheduled for FY18.

Water rate increases are necessary when revenues are unable to keep up with inflation and increases to operational and maintenance expenses and/or when a new capital project must be funded. To see what's on the horizon for capital projects for the next seven (7) years, please refer to the System Improvements section earlier in our report.

In addition to water rates and services, the Department continues to look for other revenue sources as well as ways to run more efficiently and economically.

## FY16 Financial Summary

### Expenses

|  |                  |
|--|------------------|
| Salary and Wages                                 | 1,066,742        |
| Supplies, Services & Maintenance/Repair          | 1,067,478        |
| Indirect Expenses; Insurance & Employee Benefits | 625,931          |
| Debt   | 735,046          |
| Articles & Encumbrances                          | <u>272,469</u>   |
| <b>Total Expenses</b>                            | <b>3,767,666</b> |

**Revenues**

|  |                  |
|--|------------------|
| Water Rates & Recurring Services               | 4,108,424        |
| Service Repairs & Technical Services           | 83,732           |
| Service Tight Protection Plan                  | 53,867           |
| Solar Revenue                                  | 121,347          |
| Backflow Inspection                            | 12,965           |
| Water Service Installation and Renewals        | 184,372          |
| Late Fees, Interest, Lien Interest & Penalties | 53,733           |
| Wireless Communications Lease                  | <u>167,798</u>   |
| <b>Total Revenues</b>                          | <b>4,786,238</b> |

**Water Enterprise Fund Balance Summary**

|                            |                  |
|----------------------------|------------------|
| FY16 Fund Balance          | <b>2,976,209</b> |
| Less May 2016 ATM Articles | 1,225,000        |
| Adjusted FY16 Fund Balance | 1,751,209        |

|                               |        |
|-------------------------------|--------|
| FY16 Abatements & Adjustments | 11,043 |
|-------------------------------|--------|

**Conclusion**

As we begin 2017, the Board of Water Commissioners would like to thank the dedicated staff that is continuously providing the consumers with excellent water and customer service. We would also like to welcome the department's newest member, Josh Majka. The Board of Water Commissioners extends our appreciation further to all Town Departments, Town Committees and Boards for the continued support.

Sincerely,

*Board of Water Commissioners*  
Gary Carreiro, *Chairman*  
Allin Thompson, *Vice Chairman*  
Danette Gonsalves, *Clerk*

# *Report of the* **Waterways Committee**

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The Town of Harwich Waterways Committee has had an interesting and successful year of progress thanks to the efforts of the Harwich residents, the Harbormaster's Department, Natural Resource Department and the Waterway Committee with one unexpected potential obstacle from the Army Corps of Engineers for 2016. The Waterways Committee has worked closely and successfully with the boaters, residents, Board of Selectmen and the Harbormaster's Department. The meetings have been well attended, and the member's attendance, and participation have been commendable.

## **Projects:**

Saquatucket Municipal Marina – At the last annual town meeting the voters unanimously approved a \$7 million project to replace the Saquatucket Municipal Marina docks, piles, and services. The project also includes dredging approximately 12,500 cubic yards of material from the harbor.

This Marina upgrade would include a handicap accessible ramp system that would bring the new marina in compliance with the American with Disability Act. In addition, a \$1 million Seaport Economic Council grant was received to help fund the reconstruction project; specifically, the East Dock section that includes the handicap accessible ramp system for the passenger boats and the commercial fishing boat slips. This Marina replacement project will be funded over a 20-year term with approximately 75% of the debt service paid from harbor revenues.

The Marina replacement engineering design is complete, but we are experiencing delays in receiving required permits from the Army Corps of Engineers. As a result, the project has been delayed a year.

## **Budget:**

Harbormaster Department again exceeded previous year's revenue, without any rate changes. The department collected \$1,035,059 in revenue for Fiscal Year 2016.

## **Public Safety:**

This past boating season the Harbormaster Department responded to 51 maritime assistance cases (25 boat tows, 5 groundings, 5 boat dewatering, 6 persons in the water (PIW), and 10 miscellaneous)

## **Facility Upgrades:**

- 1) Installed new public restroom and tight tank at Allen Harbor
- 2) Re-graded and re-paved the Allen Harbor parking lot with a pervious pavement and filtration system



- 3) Installed a new lifting Davit and Winch system at Wychmere town pier for the commercial fishing fleet
- 4) Installed new public restroom at Wychmere pier
- 5) With the assistance of the Facilities Department, made major repairs to the town Shellfish Lab; replaced the roof, floor and added support beams and piles to stabilize the building.

**Dredging:**

Approximately 5100 cubic yards of material dredged from Allen Harbor channel. The beach nourishment material was placed on Earle Road and Grey Neck Road public beaches.

Saquatucket channel and Allen Harbor channel are scheduled dredging for spring 2017.

**Harbor Management Plan:** Changes that were approved.

- 1) Mooring Regulations
- 2) Designation of Commercial Fishing Vessel moorings
- 3) Established a Special Purpose Mooring for Stonehorse Yacht Club
- 4) Winter Boat Storage rates

**Artificial Reef:**

The deployment by barge of approximately 1,600 cubic yards of concrete that was left over from the demolition of the old Harwich HS, was used to construct an artificial reef 2.8 miles south of Saquatucket entrance channel. MA Division of Marine Fisheries funded the \$146,000 project from recreational saltwater fish permit fees.

Respectfully submitted,

W. Matthew Hart,  
*Chairman Harwich Waterway Committee*

## *Report of the* **Zoning Board of Appeals**

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Currently, the Harwich Zoning Board of Appeals has 7 members: 5 regular members and 2 alternate members:

Dave Ryer, Chairman, John Burke, Clerk, Dean Hederstedt, Franco Previd, Kathleen Muller, Joseph Campbell (Alternate) and James Hilliard (Alternate). There is an expectation that a Mr. Al Donoghue will also be joining as an Alternate Member in November of 2106

As of 10/31/16, The Board of Appeals has heard 27 cases in 2016. The cases consisted of the following:

Special Permits: 22 - Granted

Variances: 3- Granted; 1 Denied; 2 Withdrawn without Prejudice

40B: NONE

Motion to Withdraw without Prejudice – 3

Extensions – 1

Modifications - 2

Motion to Dismiss – NONE

Matter of Right –NONE

The Board held its regularly scheduled meetings throughout the 2016 year. One of the meetings had to be cancelled due to a zero case load that month (May 2016).

Respectfully submitted,

*Harwich Board of Appeals*  
Secretary, Shelagh Delaney

# SCHOOLS

## *Report of the* **Superintendent of Schools**

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***Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment. The following report summarizes many of the happenings during the 2016 calendar year, as the state's newest regional district, in its third year since fully regionalizing.***



### **Our First Graduation “At Home”**

June 5th finally found a white tent erected on the expansive grass fields in front of the new Monomoy Regional High School. After a couple of years with displaced graduations off-campus, families and friends arrived to celebrate the commencement of 105 seniors from Monomoy’s Class of 2016. Katie Barr was the valedictorian for the second commencement of our new regional high school. Kristen Siegel was the salutatorian. Katie Barr also received the Massachusetts Association of School Superintendents’ Certificate of Academic Excellence Award, acknowledging her exemplary grade point average (GPA) and contributions to the school and community.

### **Strategically Improving Teaching and Learning**

At its January 27, 2016 meeting, the Monomoy Regional School Committee formally adopted a Strategic Plan for the district. Within the Strategic Plan are four strategic objectives:

- Develop engaging, appropriately challenging, and interdisciplinary curriculum.

- Strengthen parent and community partnerships in support of student learning.
- Support learners of all ages in a supportive and safe environment.
- Create an inspiring, positive culture that promotes and celebrates achievement.

Within each of the above strategic objectives, strategic initiatives and action steps for accomplishing each over the next three years are identified. The complete Strategic Plan can be viewed on the district's website. During the 2016 calendar year, there were several important curricular initiatives started which were strategically aimed at improving teaching and learning in the district.

Monomoy's mathematics scores on statewide assessments have been lagging behind the district's performance in English Language Arts. To bolster student achievement in math, a Math Program Review Team investigated 21 different K-7 math programs in order to find the optimal program to build the skills necessary to improve students' academic performance, preparedness for statewide exams and readiness for algebra by grade 8. The team enthusiastically recommended implementation of *Math in Focus*, a math curriculum used in the country of Singapore, which has the best math performance on international assessments. In March, the Review Team presented their recommendation to the School Committee, which ultimately voted to support the implementation of *Math in Focus* in all Monomoy schools for kindergarten through grade 7. The cost of the program and professional development to support its implementation was built into the district's FY17 budget.

The district also adopted a universal screening tool known as *Measures of Academic Progress* or MAP. Starting with the 2016-2017 school year, MAP is now used, across grade levels, to proactively intervene with struggling students. This screener is designed to catch learning deficiencies in students and to identify students at-risk. Use of this screen increases the district's ability to support struggling learners with targeted interventions. This computer-based tool is now being used each fall, winter, and spring for both mathematics and English Language Arts to identify struggling (below grade-level) students and connect them with academic support in these core subject areas. Using MAP testing to identify students needing additional academic support, the Monomoy Regional Middle School developed a daily seminar program, where students receive targeted interventions and/or enrichment based on MAP results.

At Monomoy Regional High School the school's science program received thoughtful curricular updates for the 2016-2017 school year. All of the marine science experiences Monomoy students have from elementary school through middle school, including a week-long stay at the NEED Academy in Truro, now culminate in an interdisciplinary oceanography course taken by all 8th graders

at the high school. To improve students' grasp of math and physical sciences, the district has also implemented a physics course for all freshmen and expanded physics (including AP physics) offerings for upperclassmen.

In November, Monomoy Regional High School entered into its first ever exchange with an overseas school. Thirteen students from Colegio Miralba in Vigo, Spain came to the Cape to live with our Monomoy families and experience the language, culture, and beauty of Cape Cod and New England. In the spring, Monomoy students will travel to Spain and live with families from our sister-school.

At the high school's 3rd Annual Breakfast of Excellence in November, students were recognized for high achievements on Advanced Placement exams and on their 10th Grade MCAS tests. Shannen Holbrook was acknowledged for a perfect score on the States Grade 8 Science MCAS. Grace Boyle had a perfect score on her 10th Grade English Language Arts MCAS and Tara Barry a perfect score on her 10th Grade Math MCAS. Based on the high achievement on 2016 ELA, math, and science MCAS exams, 35 Monomoy students, representing over 31% of their cohort, earned John and Abigail Adams Scholarships, which give students a tuition waiver for up to eight semesters of undergraduate education at a Massachusetts state college or university.

Several Monomoy students earned AP Scholar Awards in 2016 for receiving scores of 3 or higher on three or more AP exams. Our AP Scholars were Josh Goodrich, Sarah Gregory, Lauren Handel, Graham Smith, Matthew Hall, Michael Pandiscio, Garrett Sherman and Sarah Simpson. Four Monomoy students were AP Scholars with Honor, receiving an average score of at least 3.25 on all AP exams and having scores of 3 or higher on four or more of these exams. Our AP Scholars with Honor were Ashley Benson, Charles Kiernan, Samantha Morond and Matthew Neiser. Finally three of our students were recognized as AP Scholars with Distinction for having average AP scores of at least 3.5 on all exams taken and scores of 3 or higher on five or more AP exams. Our AP Scholars with Distinction were Catriona Barr, Grace Fernandes, and Lily Gorman. Of the 4.5 million AP exams taken, Catorina Barr was also recognized for achieving one of only 322 perfect scores, earning every point possible, on an AP subject test. She had one of only four perfect scores in the world on the AP psychology exam.

### **Monomoy Athletics and Arts**

Under the tutelage of Rosemarie Richard, five talented students advanced to the Massachusetts All-State Music Festival – they included soprano Haley Kelsey, altos Isabelle O'Donnell and Sage Barnes, tenor Isaiah Stafford, and bass Christain Pavlakis. Also within the performing arts, our high school

ensemble performed *The Addams Family* musical in the spring and Thornton Wilder's play *Our Town* in the fall. The middle school's spring production of the *Lion King* and fall production of *Makin' It*, a comedy about students' quest for understanding and acceptance as they "make it" through school, offered performing arts opportunities for our middle school students.

The 2016 calendar year found the high school athletic program transitioning between from the South Shore League to the Cape and Islands League for the 2016-2017 academic year. Within the Cape and Islands League, Monomoy hopes to find schools more closely matched in size and geographic location. In football, the school began competing in the Mayflower League since several Cape and Islands League teams do not, as yet, have football programs.

Our winter sports teams found the girls varsity basketball team closing out their membership in the South Shore League with a league championship. Geia Alverio and Christine Friedel were league All Stars. Geia Alverio was the honored with the title of the league's Most Valuable Player. Boys varsity basketball found Chris Mazullis as a South Shore League All Star.

Perhaps the highlight of the spring 2016 athletic season revolved around our varsity softball team's decision to correct an umpire's call. When an umpire ruled a Mashpee hit as a ground rule double, believing the ball bounced before going over the outfield fence, our outfielders knew differently. In a decision that could have cost them the game, they advocated that Mashpee's hit should be a homerun. The honesty and sportsmanship exhibited found the team being honored at Gillette Stadium with the MIAA Sportsmanship Moment of the Year Award. Our girls ultimately concluded their varsity softball season as the South Shore League Champions. Taylor Schaub and Emma Thacher were league All Stars, and Emma Thacher won the league's Most Valuable Player award.

Participation in the high school's baseball program has grown to the point where we needed to add the first ever Monomoy freshman baseball. The varsity baseball team's success launched them to the state tournament. The team had four South Shore League All Stars: David Nichols, John Vagenas, Drew Senatore, and Brandon Hamilton.

Girls golf finished 12-2 in the Mass Bay League, were Division 1 South Champions, and finished in third place in the state finals. Jen Keim, Caroline Howard, and Haley Rae were league All Stars, with Jen Keim being named the Boston Globe Division 1 Player of the Year for her ability on the golf course. Coach John Anderson was also awarded the Boston Globe Division 1 Coach of the Year for girls golf.

Girls tennis advanced to the quarterfinals in the MIAA playoffs. Carly Donovan and Oliva Burke were honored as South Shore League All Stars, and

Carly Donovan was recognized as the league's Most Valuable Player.

Spring track found the boys qualifying for the state tournament in the 4x800 relay, while the girls qualified for the state tournament in both javelin and discuss. Chris Jaques, Tara Barry, and Tori McCormack earned South Shore League honors as track All Stars.

The spring season found both boys and girls lacrosse competing at the junior varsity level for the first time. Our girls competed on a co-op team with Cape Tech, while the school fielded enough boys to have its own junior varsity lacrosse team. Based on the success and growing numbers of participants, both boys and girls will be competing as Monomoy varsity lacrosse teams in the upcoming season.

Girls field hockey found the greatest success of our fall 2016 varsity teams. The team was the Cape and Islands League champions. Hannah Potter, Carlee Tolley, Marina Small, and Colleen Cronin were league All Stars. Hannah Potter was named the league Most Valuable Player and also selected as a Boston Herald All Scholastic.

Cross country received the Team Sportsmanship Award from the Cape and Islands League. Margo Dery, of our girls cross country team and boys Steven Young, Graham Smith, and Tom Graham were Cape and Islands League cross country All Stars.

Francesca Barr and Victoria McCormack were named Cape and Islands League All Stars for girls varsity soccer, while Sean Spies and Akeem Bucknor earned All Star honors from the league for boys varsity soccer. Boys varsity golf finished in second place in the Cape and Islands League, with Jacob Poitras and Matt Veary earning All Star recognition.

In September, Brendan Case resigned as the district's athletic director, overseeing the athletic programs of both the middle and high schools. He was replaced by Karen Guillemette, who was offered the position of interim athletic director through June 2018.

### **Monomoy Regional High School Building Project**

The calendar year 2016 found the Monomoy Regional High School building project entering its final phase. With the punch-list nearly complete, the remaining items were largely final acceptance of the grass athletic fields in front of the school and fine-tuning of the HVAC rooftop units. The grass fields began to take shape after an inter-municipal agreement was reached, and the district began paying to have the fields maintained by the expert care of the Cranberry Valley Golf Course staff, under the direction of Golf Course Superintendent Shawn Fernandez.

The new Monomoy Regional High School was designed to be an environmentally-friendly, energy efficient and healthy school in which to learn and work. After review and verification of the facility, the school was recognized by the Collaborative for High Performance Schools (CHPS) as a high performance school and earned CHPS Verified Leader status, the highest level of recognition for schools. CHPS provides financial incentives to projects to choose design factors that may be more costly in the short-term but more efficient and cost-saving in the long-term. Earning CHPS certification saved the taxpayers of Harwich and Chatham \$1,077,900, by gaining a greater reimbursement from Massachusetts School Building Authority (MSBA) for the project. In addition, the district received rebates from Cape Light Compact and National Grid for another \$600,000, an amount which is split nearly evenly between the construction project and the Massachusetts School Building Authority, ultimately reducing the borrowing costs for the towns and taxpayers.

Through the Massachusetts School Building Authority (MSBA) Model School Program, Monomoy Regional High School was built by adapting and re-using the successful design of Ashland High School. In July of 2016, the MSBA sought out a new set of schools from which they would recommend other communities look towards as models of design, efficiency, and maintenance. The new Monomoy Regional High School was selected to be one of a dozen model school designs recommended by the MSBA.

The final piece to round out the Monomoy Regional High School campus is the construction of a concession stand and restroom facility at the artificial turf field. The project has been planned as a “community build,” with funds being raised by members of the community and the construction of the building being done by volunteers. During the fall of 2016, the new concession stand building began taking shape. The district would like to thank our volunteer builders, including Jim Nickerson, Eli Nickerson, John Malone, Pat Hawe, Alex Spies, Kenny Moniz, David Wisniewski, John Randall, Eric Ripa, Glen Sherman, Keith Clark and Ed Weil. There remains a significant amount of community support needed to fund completion of the restroom portion of the facility, but when finished this will benefit our communities, athletes, and spectators alike.

## **Finance and Capital Projects**

The FY16 General Fund budget presented to each community's Town Meeting, for the second year of full regionalization, was \$35,012,973, a 12.6% increase over the prior fiscal year. The FY17 General Fund budget was \$36,354,036, a 3.8% increase over FY16. With the borrowing costs for the new high school first hitting the FY16 budget and subsequent assessments to the towns, the hope is that FY17 and beyond will begin a new era of slowed budgetary growth for the school system. Detailed budget information is available on the school district's website and each town's library.



The Monomoy budget is how much it costs to fund the education of children in Harwich and Chatham. The Assessment is how much each town pays to fund the Monomoy Regional School District according to the formula in the district's Regional Agreement. The enrollment of students attending public schools in each town is calculated using a three-year rolling average of the foundation enrollments to determine how much each town pays for Monomoy budget. The Operating Assessment in FY17 was split 73.68% Harwich and 26.32% Chatham. Each town also has a "minimum required contribution," calculated by the State, using the number of school-aged children in the town attending public schools and real estate and income wealth within the town. The FY17 Assessment for Chatham (including debt) was \$8,632,592, a 5.2% increase over the prior fiscal year. The FY17 Assessment for Harwich (including debt) was \$24,058,302, a 5.3% increase over the prior fiscal year.

Monomoy's FY17 budget season found mutual support from the selectmen and finance committees in both towns. The FY17 budget presented by the Superintendent was a level-staff budget, maintaining programs and staffing within the district.

The FY17 budget process came to an end on Beacon Hill when the Governor signed the budget on July 8, 2016, nearly two months after the Harwich and Chatham Annual Town Meetings. Changes in the final FY17 budget signed by the Governor increased State Aid Chapter 70 funding to Monomoy by \$498,587, above what was projected when developing the school system's budget. Since this additional funding came in after our annual Town Meetings, the additional Chapter 70 funding will roll into the district's certified Excess & Deficiency account and the funds will be partly used to offset the district's FY18 budget.

Since regionalization, the school district has maintained a 5-year capital and technology plan, with the goal of ensuring that both the physical plants and technology infrastructure continually support learning and preserve the towns' facilities investments. During the 2016 calendar year, a series of capital and technology improvements (each over \$3000) were made which include:

- Refinishing all middle school and elementary school gym floors
- Converting the former Chatham Middle School principal office to a new Monomoy Regional Middle School conference room
- Installing an ADA compliant bathroom at the middle school for our special education program
- Replacing exterior columns at the middle school and Chatham Elementary

- Installing a well to irrigate the Chatham Elementary playground (to allow grass to grow)
- Upgrading the exterior lighting at Chatham Elementary
- Painting interior and exterior areas in all schools
- Playground improvements to both elementary schools
- Replacing carpeting at the Monomoy Regional Middle School
- Installing vinyl tile flooring in several Chatham Elementary classrooms
- Replacing several windows at Harwich Elementary
- Upgrading the intercom system at Harwich Elementary
- Power-washing the middle school exterior street-side cedar shingles
- Upgrading the WIFI at the middle school
- Purchasing new student Chromebooks for the high school
- Replacing middle school teacher laptops

### **Enrollment & School Choice**

Monomoy Regional's October 1 enrollment saw a drop between 2015 and 2016, from an October 1, 2015 enrollment of 1,931 students to the October 1, 2016 enrollment of 1,864. The ratio of Harwich to Chatham children based on the district's "foundation enrollment" was 26.62% Chatham (73.38% Harwich) in FY16 and dropped to 26.32% Chatham (73.68% Harwich) in FY17. Here, foundation enrollment includes all resident children in a town for which the district is financially responsible – these include children from Harwich or Chatham attending Monomoy, another local school district through school choice, or a charter school. Children attending Cape Tech or private schools are not included in a district's foundation enrollment.

Monomoy Regional Schools continues to be one of the few school districts on the Cape that brings in more school choice tuition than sends out to other districts. Based on December 2016 school choice enrollments, the district received 227 students through the school choice program, and with them came \$1,286,667 in tuition. The district concurrently has paid out \$1,151,492 in school choice tuitions for 198 Chatham and Harwich children attending school in other districts. This is 31 fewer school choice attending Monomoy than the prior year and 13 more resident students choosing to attend other districts.

The 2015-2016 academic year saw a slight increase in Chatham and Harwich resident students opting for more expensive charter schools. The total number of children opting for area charter schools increased to 74 students,

taking with them a net \$1,009,922 in charter school tuitions. This is five more students attending charter school than the prior year.

The district's largest loss of students to school choice and charters occurs during the transition between grade 5 and grade 6 during the middle school years. By implementing a middle school 1:1 (one student to one Chromebook) initiative for the 2017-2018 school year and the addition of an improved K-7 Math in Focus curriculum and seminar program at the middle school during the 2016-2017 school year, we hope to find more families staying with Monomoy beyond grade 5.

### **Staff Retirements**

During the 2016 calendar year we bid farewell to a number of retiring educators from our district. Combined, this group dedicated 179 years of service to the children of Harwich and Chatham. We appreciate and honor the service of each:

Karen Booth, Special Education, Harwich Elementary School 16 years  
Jill Eastman, Science Teacher Monomoy Regional High School, 16 years  
Alice Fabia, English teacher Monomoy Regional Middle School, 32 years  
Susan Langway, Teaching Assistant Harwich Elementary School, 12 years  
Janice Lariviere, Special Education Monomoy Regional High School, 30 years  
Lynn LeVangie, English teacher Monomoy Regional High School, 20 years  
Peg Lynn, Special Education Monomoy Regional Middle School, 10 years  
Ginny McGeogh, Reading Teacher Harwich Elementary School, 25 years  
Janet Mitchell, Special Education Monomoy Regional Middle School, 4 years  
Herb Summers, Teaching Assistant Monomoy Regional High School, 14 years

### **Shifts in Administration**

Several key members of the district's central office retired during the 2016 calendar year. After 11 years of service to Chatham Public Schools and Monomoy Regional, Facilities Director Steve Litwinowich retired, and the district welcomed new Facilities Director Rick Travers. Our Director of Instructional Technology Deb Morgan, who had served in the role for Chatham Public Schools and the region for the past seven years retired, and the long-time Instructional Technology Specialist for Harwich Public and Monomoy, Jim Birchfield, was selected as the Interim Director of Instructional Technology. Joan Goggin, who served for eight year as the Director of Student Services for Chatham and Monomoy, called it an end to a long career in education and was replaced by Melissa Maguire. Lastly, the District Accountant for Harwich Public Schools and now Monomoy, Sue Held, retired after eleven years of service and was replaced Eileen Reilly. We wish each well in retirement and are thankful to have found such capable individuals to fill these vital roles.

## **The Monomoy Mission**

We continue to improve our educational program and opportunities for the children attending our schools. We strive to live up to our mission of being “a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment.” We are using MAP testing and targeted individualized interventions to connect all students with the support they need to succeed. Ultimately, the proof is in the results. The continual growth of our Advanced Placement program at our high school and the quality of colleges into which our graduates are being accepted are evidence that we have come far in our three years since regionalization. The best is yet to come.

*More information about Monomoy Regional School District can be found on our website at [www.monomoy.edu](http://www.monomoy.edu).*

Proud to be a Shark,

Scott Carpenter  
Superintendent  
*Monomoy Regional School District*

# *Report of the* **Cape Cod Regional Technical High School District**

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*Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.*

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2015-2016, we had 618 students enrolled in 17 different technical programs with an operating budget of \$14,532,300.

The town of Harwich had 75 students enrolled at CCRTHS as of October 1, 2015. The assessment for Harwich in FY16 was \$1,330,607 (based on previous October 1 enrollment.)

## ***Highlights from Cape Cod Tech 2015-16 School Year***

*Cape Cod Regional Technical High School District's application for assistance from the Massachusetts School Building Authority for a new or renovated school building was accepted. Significant progress made during this school year: a school building committee was established, the owners project manager hired, an architect firm hired, and a project schedule established. For more information go to: <http://www.capedtech.us/domain/50>*

- Graduated 145 seniors in June 2016, thirteen (13) from Harwich.
- CCRTHS students meet the same academic standards required by the state as our sending schools.
- Improved public and community relations by servicing community members in our shops at the school allowing communities to realize significant savings in labor charges.
- Forty students received John and Abigail Adams Scholarships, one (1) from Harwich.
- Seventy two students were inducted to the National Technical Honor Society, seven (7) from Harwich.
- At the SkillsUSA State level competition, 53 students attended of which 12 students won medals. From the state competition, eight students qualified for the National Skills and Leadership competition.

- At the SkillsUSA District level competition, 45 students attended of which 9 students medaled. Medals won: Information Technology, Marine Service Technology, Culinary Arts and Teamworks in Carpentry, Electrical, Mason and Plumbing.
- At the Massachusetts 2016 Future Farmers of America (FFA) State Convention, fourteen student awards were received by 9 students; 1 award won by a student from Harwich. Awards received: Chapter Exhibit (1st Place), Reporter's Book (1st Place), Floriculture (2nd Place), Power Systems Agriscience Fair (2nd Place), Environmental/Natural Resource Systems Agriscience Fair (3rd Place), Turf Management (3rd Place), State Convention Courtesy Corp Recognition, and FFA Chapter 100% Membership Award.
- Auto Collision had a 100% graduation rate of 12th grade students with emphasis to connect them to industry. Co-operative education placements were increased aiding industry output.
- Auto Technology improved their web-based text book curriculum and used Google Classroom on a daily basis. All 10th, 11th, and 12th graders became certified in SP2 Safety and more than half became ASE certified.
- The Carpentry Department was busy building projects both within the school and in the community from quilt frames for Bayberry Quilters to picnic tables for a district town office. Math skills were improved by demonstrating their use in the trade; reading and writing projects were emphasized in the curriculum.
- In Cosmetology, all eight seniors graduated and are working in full time cosmetology positions with state licenses. All juniors passed their state nail technician exam and OSHA certification.
- Culinary accomplished improved enrollment and student retention within the shop. The program received accreditation from the American Culinary Federation. The Cove Restaurant continues to be open to the public four days per week.
- Dental Assisting implemented initiatives aimed at preparing students for college and career opportunities; as well as upgrading technology and equipment to reflect industry standards. Eight seniors achieved MA Certification in Radiology; all seniors participated in 5-week internships; four juniors took and passed the Dental Assisting National Boards.
- Early Childhood Education increased freshman enrollment by 40% and successfully launched a new screening instrument in their Preschool. Ten students were placed on teaching internships.

- The Electrical Department developed a new exploratory process for resulting in full freshman capacity and increased their Co-operative Education placements to 14, their highest rate. A team of 10 students won a silver medal from SkillsUSA District competition in Marlboro, MA.
- The Engineering Technology Shop graduated its first senior class of eight students, seven of which were accepted into college with six pursuing engineering degrees. This shop was awarded a \$165,000 grant for manufacturing equipment and training to support that component of the curriculum. Students created a mechanical-electrical display project for the Cape Cod Museum of Natural History which was filmed by the Cambridge Science Festival.
- Graphic Arts met their goal of providing all assignments, projects and final exams on their department curriculum website, including step-by-step instructions with visual examples and detailed rubrics for each assignment. Many students earned a certificate in advertising design.
- Health Tech increased their enrollment to 66 students, the largest enrollment of all shops; they placed 5 students at internships at Cape Cod Hospital. and introduced Principals of Biomedical Science last year as a two-year curriculum; it was completed this year by juniors.
- Horticulture had positive outcomes with students participating in internships, job shadowing and Co-operative Education placements. Four students won state championships at FFA and qualified for nationals and 100% of students participated in FFA activities. *Roots and Roses* floral shop continued to provide hands-on experiences for students while servicing the public.
- HVAC implemented Google Classroom consistently throughout the school year. They collaborated with two other technical high schools to enhance curriculum. Six of their nine seniors achieved EPA Universal Certification and four participated in Co-operative Education.
- Marine Service Technology has made progress aligning 90% curriculum and instruction unit plans to VTE frameworks. American Boat and Yacht Council (ABYC) standards will be integrated over the next few years. Eleven (11) new freshman enter the shop this year
- The Information Technology shop implemented curriculum based on new textbooks and simulation software for grades 10, 11 and 12; and restored upper classman mentoring. Five students completed security certification and nine juniors completed Network Pro Certification.

- The Plumbing Department has been blending learning opportunities with the HVAC program. Four females are now with the shop and Co-operative Education placements are on the rise.
- Welding welcomed eight freshmen this year, four girls and four boys. The program enhanced writing skills by creating written response questions such as safety with hydraulic equipment.
- One hundred and two qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the second annual Student Job Fair for the entire student body which was a great success.
- In Computer/21st Century Learning enhanced curriculum with Web 2.0 Google Classroom was added to all courses enabling student access 24-hours a day with live updated feedback.
- The English Department aligned their curriculum with Common Core and continued to integrate complex text and analysis and synthesis writing into all units.
- The Health classes required active reading and writing within their science curriculum. They developed 9th grade honors biology and rigorous 90-day classes for 11th and 12th grades.
- The Math Department worked collaboratively to modify Unit Plans for implementation of the Standards of Mathematical Practice (SMPs). A Math Lab provided extra support to fifty-nine students as a result of an identified goal to improve utilization of Title I math support.
- The Physical Education Department implemented scope and sequence standards using assessment data with indicators to measure strength and stamina over time. Two week cycles of walking, jogging, fitness training and sports were offered on a rotating basis.
- The Science Department emphasized classroom organization and management along with student paperwork to affect an increase in student production and achievement.
- In Social Studies, Honors Civics and AP World History had fully functioning online components. Over thirty percent of students passed the AP exam in World History.



- The Spanish Department implemented new curriculum in Spanish Levels I and II. Students participated in multicultural events and Latin American music and dance activities.
- Special Education implemented data collection that recorded student achievement and participation in academic they consistently checked grades online and worked with regular education colleagues to improve specific student achievement.
- The Athletic Department developed both a coaches handbook and student-athletic handbook; established seasonal award banquets to recognize student athletes; and set objectives by seasons.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Lee Culver

Robert Furtado

*Harwich Representatives to CCRTHS School Committee*

# FINANCE

## *Report of the* **Board of Assessors**

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The Board of Assessors continues to meet our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional manner so that tax revenues may be generated timely.

At the May 2016 Town Meeting, the Board sponsored two articles, both aimed at assisting our most vulnerable taxpayers who are in need of assistance with their taxes. A Senior Citizen Supplemental Tax Credit of \$500 was approved, bringing the overall credit of up to \$1,500 in tax credits to qualified seniors. A similar article was proposed to allow other communities in the Commonwealth to do likewise as a local option.

The Town of Harwich utilizes a quarterly tax billing system. At a publicly held meeting, The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$8.97 per \$1,000 valuation for FY 2017, a reduction from the FY 2016 tax rate of \$9.07. Total value of real property in Harwich is now close to 5 Billion Dollars. Values are up an average of 3%.

The ever changing real estate market continues to impact the value of the Town. The market has continued to be on an appreciating trend. As we know, real estate markets are cyclical and require the Assessor Office to inspect approximately 1,000 properties each year to verify appropriate assessment data. The 2017 assessed values are product of sales that occurred in 2015, and are a benchmark as of January 1st each year. Taxpayers may review their property record card, by visiting the Assessor's Office at Town Hall or online at [www.harwich-ma.gov](http://www.harwich-ma.gov).

The Board oversees and approves a number of programs which are available for our seniors, veterans, spouses of veterans, sight impaired citizens and those who may need assistance in meeting their tax obligations. The Town also has many programs available through exemptions and deferrals which allow residents to put off paying their taxes as well. Please visit the Assessor's Office for more information.

After the passing of long time Harwich Assessor, David Scannell in 2015, former Assistant, Donna Molino ascended to the position of Assessing Director. Donna is now supported by Assistant Assessor Denise Kopasz and Meghan Holmes, new Assessing Clerk. Tammy Taylor retired in 2016. We thank her for her years of service.

### **FISCAL YEAR 2017**

|  |                     |
|--|---------------------|
| The taxable value of all real and personal property assessed:      | \$ 4,983,246,500.00 |
| Total amount to be raised:   | \$ 73,219,885.11    |
| Total estimated receipts and revenue:                              | \$ 28,520,164.00    |
| Net amount to be raised by taxation of real and personal property: | \$ 44,699,721.11    |
| Tax rate for each \$1000 value assessed:                           | \$ 8.97             |
| Total number of tax bills:   | \$ 16,079.00        |

### **MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2016**

|   |                   |
|---|-------------------|
| 18,376 - Bills were issued with a valuation of: | \$ 107,770,900.00 |
| - Amount of tax:                                | \$ 2,263,067.76   |
| 870 - Abatements were issued in the amount of:  | \$ 90,358.82      |

### **BOAT EXCISE ISSUED IN FISCAL YEAR 2016**

|  |                 |
|--|-----------------|
| 1,180 - Bills were issued with a valuation of: | \$ 5,601,800.00 |
| - Amount of tax:                               | \$ 55,708.66    |
| 92 - Abatements were issued in the amount of:  | \$ 4,081.43     |

Respectfully submitted,

Richard J. Waystack, *Chairman*  
Bruce W. Nightingale  
Jay Kavanaugh

# *Report of the* **Finance Committee**

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Under the Town Charter, the Finance Committee consists of 9 volunteers, appointed by the Town Moderator. It exists to provide an independent review of, and recommendations on, financial matters and other matters which impact the Town. It has two main responsibilities:

Administer the Reserve Fund; and

Make recommendations to the Annual (ATM) and Special Town Meetings (STM) on the Warrant Articles.

**Reserve Fund** – With the start of the current Budget Year on July 1, 2016, we had \$125,000 in the Fund. To date, we have received and approved two requests totaling \$24,500 for:

A third Inverter for the troubled Brooks Free Library  
electrical system - \$10,500

Ambulance patient care reporting system - \$14,000.

At this time, the Reserve Fund Balance is \$100,500.

**Recommendations on (ATM & STM) Warrant Articles** - A significant amount of time was spent during the first half of calendar 2016 on determining our May ATM and STM recommendations for the 65 Warrant Articles, six of which were Petition Articles. Also, 4 Special Town Meeting Articles were studied, and recommendations made by the Committee, for STM Warrant discussion. As has been the practice for the past several decades, the Finance Committee thoughtfully and objectively, considered all of the Warrant Articles, meeting with the Board of Selectmen, Town Administrator, Town Accountant, the Monomoy Regional School Board and Superintendent. Town Counsel, Town Moderator, and Article submitters to better understand the intent, targeted need, and predicted costs, if any, of those Articles.

Also done during the January-May period was necessary work on understanding and voting on the 2016 Budget proposals. Of note are several of the Finance Committee positive recommendations (below) which met approval by the May, 2106 ATM:

The submitted Operating Budget of \$ 32, 547,577;

The submitted School District budget of \$24,058, 302;

The submitted Cape Cod Regional Technical Regional District Budget of \$1,437, 053; and

The submitted Water Dept. Budget of \$3,939,879.

“Snow & Ice” STM Request—\$250,000 by May, 2016 ATM (vs. \$535,000 by May, 2015 ATM).

The submitted Stabilization Fund request of \$1,728,500.

We would be remiss if we did not acknowledge the coming, quite large, financial requirements Harwich is facing on the water protection and waste-water management front. This effort will require significant fiscal, volunteer, Town administration and staff, and outside resources to deal with the costs and implementation of what is currently forecast to be a multi-million, 40-year project.

In 2016, the Finance Committee reached its full complement of nine members with the addition of Jon Chorey and Laurie Gillespie-Lee (formerly long-time Board Secretary). They have been good additions to the Committee.

We thank the Town Administrator, Christopher Clark and his staff for their many contributions to the Committee’s efforts. Finally, we want to state our appreciation to the Board of Selectmen for working together with us on the numerous activities needed to serve the Town as it merits. We continue to believe close and frequent communications are essential to keep Harwich moving ahead.

Respectfully submitted,

Jack E. Brown, *Chair*  
Larry G. Ballantine, *Vice-Chair*  
Richard Larios, *Clerk*  
Mark Ameres  
Jon Chorey  
Dana DeCosta  
Noreen Donahue  
Laura Gillespie-Lee  
Edward J. McManus

# *Report of the* **Interim Finance Director/ Town Accountant**

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To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2016:

## **Schedule**

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **General Long Term Obligations**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in Fiscal Year 2016. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent for their continued support.

I would especially like to thank my assistants Wendy Tulloch and Patty Sampson for their hard work and support throughout the year.

Very truly yours,

David Withrow  
*Interim Finance Director/Town Accountant  
Town of Harwich*

TOWN OF HARWICH, MASSACHUSETTS  
COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS  
JUNE 30, 2016

|   | GOVERNMENTAL FUND TYPES |                     |                     |                     | FIDUCIARY<br>FUND TYPES<br>TRUST &<br>AGENCY | ACCOUNT<br>GROUPS<br>GENERAL<br>LONG-TERM<br>OBLIGATIONS<br>GROUP | ACCOUNT<br>GROUPS<br>GENERAL<br>CAPITAL ASSETS<br>NET OF ACCU.<br>DEPRECIATION | COMBINED<br>TOTALS<br>(MEMORANDUM)<br>ONLY |
|---|-------------------------|---------------------|---------------------|---------------------|--|---|--|--|
|   | GENERAL<br>FUND         | SPECIAL<br>REVENUE  | CAPITAL<br>PROJECT  | ENTERPRISE<br>FUND  |  |   |  |  |
| Revenue   | 56,714,763              | 4,228,653           | 4,120,576           | 4,786,238           | 152,077                                      |   |  | 70,002,305                                 |
| Expenditures  | 56,836,047              | 2,858,013           | 6,769,586           | 3,767,666           | 55,234                                       |   |  | 70,286,546                                 |
| Balance   | (121,285)               | 1,370,640           | (2,649,010)         | 1,018,571           | 96,843                                       | -   | -  | (284,241)                                  |
| Transfers in  | 1,238,095               | -                   | -                   | -                   | 100,000                                      |   |  | 1,338,095                                  |
| Transfers out   | 100,000                 | 1,238,095           | -                   | -                   | -  |   |  | 1,338,095                                  |
| Surplus/(Deficit)   | 1,016,810               | 132,545             | (2,649,010)         | 1,018,571           | 196,843                                      | -   | -  | (284,241)                                  |
| Beg. Fund Balance 6/30/2015                               | 7,975,206               | 6,351,064           | (969,564)           | 3,513,998           | 3,046,364                                    |   |  | 19,917,067                                 |
| Current Year Activity                                     | 1,016,810               | 132,545             | (2,649,010)         | 1,018,571           | 196,843                                      | -   | -  | (284,241)                                  |
| Adjustments to Fund Balance                               | -                       | -                   | -                   | -                   | -  |   |  | -  |
| End. Fund Balance 6/30/2016                               | 8,992,016               | 6,483,609           | (3,618,574)         | 4,532,569           | 3,243,207                                    | -   | -  | 19,632,826                                 |
| <b>ASSETS</b>   |                         |                     |                     |                     |  |   |  |  |
| CASH AND SHORT-TERM INVESTMENTS                           | \$ 19,018,159           | \$ 1,404,929        | \$ -                | 320,928             | \$ 2,566,204                                 | -   | -  | 23,310,220                                 |
| POOLED CASH   | (9,412,205)             | 5,041,238           | (148,874)           | 4,213,516           | 306,326                                      |   |  | -  |
| RECEIVABLES:  |                         |                     |                     |                     |  |   |  |  |
| PERSONAL PROPERTY   | 27,220                  | -                   | -                   | -                   | -  |   |  | 27,220                                     |
| REAL ESTATE   | 783,317                 | -                   | -                   | -                   | -  | -   | -  | 783,317                                    |
| REAL ESTATE TAX LIENS/DEFERRED                            | 2,529,133               | -                   | -                   | -                   | -  | -   | -  | 2,529,133                                  |
| MOTOR VEHICLE AND BOAT EXCISE                             | 231,013                 | -                   | -                   | -                   | -  | -   | -  | 231,013                                    |
| SPECIAL REVENUE FUNDS- RECEIVABLES                        | -                       | 2,708,798           | -                   | 153,030             | -  | -   | -  | 2,861,828                                  |
| OTHER(Ambulance, Disposal,Misc.& Etc.)                    | 3,064,782               | -                   | 2,061,082           | -                   | 43,956                                       | -   | -  | 5,169,820                                  |
| RESERVE FOR ABATEMENTS                                    | (930,330)               | -                   | -                   | -                   | -  | -   | -  | (930,330)                                  |
| CAPITAL ASSETS, NET OF DEPRECIATION                       | -                       | -                   | -                   | -                   | -  | -   | 94,940,816   | 94,940,816                                 |
| INVENTORY   | -                       | 137,442             | -                   | -                   | -  | -   | -  | 137,442                                    |
| INVESTMENTS   | -                       | -                   | -                   | -                   | 366,501                                      | -   | -  | 366,501                                    |
| TAX FORECLOSURES  | 332,256                 | -                   | -                   | -                   | -  | -   | -  | 332,256                                    |
| AMOUNT TO BE PROVIDED FOR<br>RETIREMENT OF LONG TERM DEBT | -                       | -                   | -                   | -                   | -  | 22,507,788  | -  | 22,507,788                                 |
| <b>TOTAL ASSETS</b>                                       | <b>15,643,345</b>       | <b>\$ 9,292,407</b> | <b>\$ 1,912,208</b> | <b>\$ 4,687,475</b> | <b>\$ 3,282,986</b>                          | <b>\$ 22,507,788</b>  | <b>\$ 94,940,816</b>   | <b>\$ 152,267,024</b>                      |
| <b>LIABILITIES &amp; FUND EQUITY</b>                      |                         |                     |                     |                     |  |   |  |  |
| LIABILITIES:  |                         |                     |                     |                     |  |   |  |  |
| WARRANTS PAYABLE  | \$ 8,920                | -                   | -                   | -                   | -  | -   | -  | 8,920                                      |
| TAILINGS  | 71,230                  | -                   | -                   | -                   | -  | -   | -  | 71,230                                     |
| GUARANTEE DEPOSITS  | 38,093                  | -                   | -                   | -                   | -  | -   | -  | 38,093                                     |
| OTHER LIAB.(PR. WH. )                                     | 496,460                 | -                   | -                   | 1,875               | (4,177)                                      | -   | -  | 494,159                                    |
| DEFERRED REVENUE  | 6,036,626               | 2,708,798           | 2,187,782           | 153,030             | 43,956                                       | -   | -  | 11,130,192                                 |
| BONDS AND NOTES PAYABLE                                   | -                       | 100,000             | 3,343,000           | -                   | -  | 22,507,788  | -  | 25,950,788                                 |
| <b>TOTAL LIABILITIES</b>                                  | <b>6,651,329</b>        | <b>2,808,798</b>    | <b>5,530,782</b>    | <b>154,906</b>      | <b>39,779</b>                                | <b>22,507,788</b>   | -  | <b>37,693,392</b>                          |
| FUND EQUITY (DEFICIT):                                    |                         |                     |                     |                     |  |   |  |  |
| ENCUMBRANCES  | 1,991,783               | 121,250             | -                   | 1,556,360           | -  | -   | -  | 3,669,393                                  |
| INVESTED IN CAPITAL ASSETS NET                            | -                       | -                   | -                   | -                   | -  | -   | 94,940,816   | 94,940,816                                 |
| RESERVED FOR EXPENDITURES                                 | 3,761,833               | 1,492,628           | -                   | -                   | -  | -   | -  | 5,254,461                                  |
| RESERVED TAX Title  | 125,000                 | -                   | -                   | -                   | -  | -   | -  | 125,000                                    |
| RESERVED - BOND PREMIUM                                   | 43,398                  | -                   | -                   | -                   | -  | -   | -  | 43,398                                     |
| RESERVED FUND APPROP. DEFICIT                             | 3,884                   | -                   | -                   | -                   | -  | -   | -  | 3,884                                      |
| RESERVED - REFINANCING                                    | 84,352                  | -                   | -                   | -                   | -  | -   | -  | 84,352                                     |
| BUDGETARY FUND BALANCE                                    | 48,061                  | -                   | -                   | -                   | -  | -   | -  | 48,061                                     |
| RESERVED FOR CPC OPEN SPACE                               | -                       | 42,325              | -                   | -                   | -  | -   | -  | 42,325                                     |
| RESERVED FOR CPC HISTORIC                                 | -                       | 255,411             | -                   | -                   | -  | -   | -  | 255,411                                    |
| RESERVED FOR CPC COMMUNITY HOUSING                        | -                       | 389,710             | -                   | -                   | -  | -   | -  | 389,710                                    |
| RESERVED FOR INVENTORY                                    | -                       | 137,442             | -                   | -                   | -  | -   | -  | 137,442                                    |
| RESERVED FOR INVESTMENTS                                  | -                       | -                   | -                   | -                   | 366,501                                      | -   | -  | 366,501                                    |
| UNRESERVED FUND BALANCE                                   | 2,933,705               | 4,044,842           | (3,618,574)         | 2,976,209           | 2,876,706                                    | -   | -  | 9,212,888                                  |
| <b>TOTAL FUND BALANCES</b>                                | <b>8,992,016</b>        | <b>6,483,609</b>    | <b>(3,618,574)</b>  | <b>4,532,569</b>    | <b>3,243,207</b>                             | -   | <b>94,940,816</b>  | <b>114,573,642</b>                         |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>                  | <b>\$ 15,643,345</b>    | <b>\$ 9,292,407</b> | <b>\$ 1,912,208</b> | <b>\$ 4,687,475</b> | <b>\$ 3,282,986</b>                          | <b>\$ 22,507,788</b>  | <b>\$ 94,940,816</b>   | <b>\$ 152,267,024</b>                      |

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TOWN OF HARWICH - LIVE DATA  
TOWN OF HARWICH  
DEPARTMENTAL EXPENSES FISCAL YEAR 2016

P 1  
glytdbud

FOR 2016 13

JOURNAL DETAIL 2017 1 TO 2017 13

| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 01 GENERAL FUND - BAL              |                       |                       |                    |                       |                      |             |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 497000 INTERFUND TRANSFER IN       | 1,238,095             | .00                   | 1,238,095.00       | 1,238,095.00          | .00                  | 100.0%      |
| TOTAL GENERAL FUND - BAL           | 1,238,095             | .00                   | 1,238,095.00       | 1,238,095.00          | .00                  | 100.0%      |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 010004 GENERAL FUND - MISC REVENUE |                       |                       |                    |                       |                      |             |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 481005 CC REG TECH FEE (RESOURCE   | 20,000                | .00                   | 20,000.00          | 20,000.00             | .00                  | 100.0%      |
| 484099 MISCELLANEOUS REVENUE       | 97                    | .00                   | 97.00              | 160,204.53            | -160,107.53          | *****%      |
| TOTAL GENERAL FUND - MISC REVE     | 20,097                | .00                   | 20,097.00          | 180,204.53            | -160,107.53          | 896.7%      |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 011224 SELECTMEN - REV             |                       |                       |                    |                       |                      |             |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 421600 WIRELESS COMMUNICATION LEA  | 0                     | .00                   | .00                | 21,889.71             | -21,889.71           | 100.0%      |
| 436005 FRANCISE FEES               | 0                     | .00                   | .00                | 33,519.49             | -33,519.49           | 100.0%      |
| 436008 OLD REC BLDG/JR THEATRE LE  | 148                   | .00                   | 148.00             | .00                   | 148.00               | .0%         |
| 441000 LIQUOR LICENSES             | 64,310                | .00                   | 64,310.00          | 67,031.00             | -2,721.00            | 104.2%      |
| 442001 HOTEL, MOTEL, INN           | 750                   | .00                   | 750.00             | 800.00                | -50.00               | 106.7%      |
| 442004 JUNK COLLECTOR/RUBBISH HAU  | 245                   | .00                   | 245.00             | 210.00                | 35.00                | 85.7%       |
| 442005 USED CAR DEALER             | 2,200                 | .00                   | 2,200.00           | 2,200.00              | .00                  | 100.0%      |
| 442008 TAXI/LIMO LICENSE           | 100                   | .00                   | 100.00             | .00                   | 100.00               | .0%         |
| 442009 ENTERTAINMENT LICENSE       | 3,320                 | .00                   | 3,320.00           | 3,525.00              | -205.00              | 106.2%      |
| 442012 COMMON VICTUALLER LICENSE   | 2,050                 | .00                   | 2,050.00           | 2,100.00              | -50.00               | 102.4%      |
| 442013 OTHER FOOD SERVICE LICENSE  | 20,647                | .00                   | 20,647.00          | 17,798.00             | 2,849.00             | 86.2%       |
| 445005 MISC LICENSES/PERMITS       | 120                   | .00                   | 120.00             | 180.00                | -60.00               | 150.0%      |
| 484004 PUBLIC RECORDS REQUEST FEE  | 651                   | .00                   | 651.00             | .00                   | 651.00               | .0%         |
| TOTAL SELECTMEN - REV              | 94,541                | .00                   | 94,541.00          | 149,253.20            | -54,712.20           | 157.9%      |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 011414 ASSESSORS - REV             |                       |                       |                    |                       |                      |             |
| <hr/>                              |                       |                       |                    |                       |                      |             |
| 432003 PHOTOCOPIES                 | 1,200                 | .00                   | 1,200.00           | 1,390.31              | -190.31              | 115.9%      |
| 432045 ABUTTERS FEES               | 6,750                 | .00                   | 6,750.00           | 14,604.00             | -7,854.00            | 216.4%      |
| 461100 CH SHT LOSS TAX ST OWNED L  | 75,480                | .00                   | 75,480.00          | 75,480.00             | .00                  | 100.0%      |



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| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
| 461400 ABATE VETS/BLIND/SURV SPOU  | 73,542                | .00                   | 73,542.00          | 52,719.00             | 20,823.00            | 71.7%       |
| 461600 CH SHT ELDERLY ABATEMENTS   | 120,702               | .00                   | 120,702.00         | 121,114.00            | -412.00              | 100.3%      |
| 463000 CH SHT SCHOOL CONSTRUCTION  | 993,195               | .00                   | 993,195.00         | 993,195.00            | .00                  | 100.0%      |
| 467100 CH SHT LOTTERY, BEANO, CHA  | 397,085               | .00                   | 397,085.00         | 397,085.00            | .00                  | 100.0%      |
| 469901 HOTEL TAX                   | 550,000               | .00                   | 550,000.00         | 649,119.91            | -99,119.91           | 118.0%      |
| 469906 MEALS TAX                   | 330,000               | .00                   | 330,000.00         | 379,689.45            | -49,689.45           | 115.1%      |
| TOTAL ASSESSORS - REV              | 2,547,954             | .00                   | 2,547,954.00       | 2,684,396.67          | -136,442.67          | 105.4%      |
| 011454 TREASURER - REV             |                       |                       |                    |                       |                      |             |
| 432007 BOUNCED CHECK FEE           | 1,000                 | .00                   | 1,000.00           | 980.00                | 20.00                | 98.0%       |
| 482001 INVESTMENT REVENUE          | 25,000                | .00                   | 25,000.00          | 34,721.73             | -9,721.73            | 138.9%      |
| 484099 MISCELLANEOUS REVENUE       | 0                     | .00                   | .00                | 4,813.77              | -4,813.77            | 100.0%      |
| TOTAL TREASURER - REV              | 26,000                | .00                   | 26,000.00          | 40,515.50             | -14,515.50           | 155.8%      |
| 011464 COLLECTOR - REV             |                       |                       |                    |                       |                      |             |
| 411012 PERSONAL PROPERTY TAX FY 2  | 0                     | .00                   | .00                | 182.59                | -182.59              | 100.0%      |
| 411013 PERSONAL PROPERTY TAX FY 2  | 0                     | .00                   | .00                | 160.91                | -160.91              | 100.0%      |
| 411014 PERSONAL PROPERTY TAX FY 2  | 0                     | .00                   | .00                | 1,056.70              | -1,056.70            | 100.0%      |
| 411015 PERSONAL PROPERTY TAX FY 2  | 0                     | .00                   | .00                | 4,605.58              | -4,605.58            | 100.0%      |
| 411016 PERSONAL PROPERTY TAX FY 2  | 650,141               | .00                   | 650,141.00         | 659,016.11            | -8,875.11            | 101.4%      |
| 411017 PERSONAL PROPERTY TAX 2017  | 0                     | .00                   | .00                | 177.69                | -177.69              | 100.0%      |
| 411999 PERSONAL PROP BLANKET ABAT  | 0                     | .00                   | .00                | 48.61                 | -48.61               | 100.0%      |
| 412014 REAL ESTATE TAX FY 2014     | 0                     | .00                   | .00                | 6,986.01              | -6,986.01            | 100.0%      |
| 412015 REAL ESTATE TAX FY 2015     | 0                     | .00                   | .00                | 277,154.07            | -277,154.07          | 100.0%      |
| 412016 REAL ESTATE TAX FY 2016     | 42,924,239            | .00                   | 42,924,239.00      | 41,995,043.13         | 929,195.87           | 97.8%       |
| 412017 REAL ESTATE TAX 2017        | 0                     | .00                   | .00                | 11,522.08             | -11,522.08           | 100.0%      |
| 414200 TAX TITLES REDEEMED         | 0                     | .00                   | .00                | 106,350.56            | -106,350.56          | 100.0%      |
| 414400 DEFERRED TAXES REDEEMED     | 0                     | .00                   | .00                | 34,104.51             | -34,104.51           | 100.0%      |
| 414704 SEPTIC BETTERMENT TAX       | 25,000                | .00                   | 25,000.00          | .00                   | 25,000.00            | .0%         |
| 415010 MOTOR VEHICLE EXCISE TAX F  | 0                     | .00                   | .00                | 262.61                | -262.61              | 100.0%      |
| 415011 MOTOR VEHICLE EXC TX FY 20  | 0                     | .00                   | .00                | 412.72                | -412.72              | 100.0%      |
| 415012 MOTOR VEHICLE EXCISE TAX F  | 0                     | .00                   | .00                | 565.00                | -565.00              | 100.0%      |
| 415013 MOTOR VEHICLE EXCISE TAX F  | 0                     | .00                   | .00                | -832.47               | 832.47               | 100.0%      |
| 415014 MOTOR VEHICLE EXCISE TAX F  | 0                     | .00                   | .00                | 6,561.71              | -6,561.71            | 100.0%      |
| 415015 MOTOR VEHICLE EXCISE TAX F  | 0                     | .00                   | .00                | 280,874.63            | -280,874.63          | 100.0%      |
| 415016 MOTOR VEHICLE EXCISE TAX 2  | 1,840,000             | .00                   | 1,840,000.00       | 1,766,836.36          | 73,163.64            | 96.0%       |

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| ACCOUNTS FOR:<br>0100 | GENERAL FUND               | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|-----------------------|----------------------------|-----------------------|----------------------|--------------------|-----------------------|----------------------|-------------|
| 415999                | MOTOR VEHICLE BLANKET ABAT | 0                     | .00                  | .00                | 1,274.48              | -1,274.48            | 100.0%      |
| 416111                | BOAT EXCISE TAX FY 2011    | 0                     | .00                  | .00                | 211.00                | -211.00              | 100.0%      |
| 416112                | BOAT EXCISE TAX FY 2012    | 0                     | .00                  | .00                | 211.00                | -211.00              | 100.0%      |
| 416113                | BOAT EXCISE TAX FY 2013    | 0                     | .00                  | .00                | 196.00                | -196.00              | 100.0%      |
| 416114                | BOAT EXCISE TAX FY 2014    | 0                     | .00                  | .00                | 196.00                | -196.00              | 100.0%      |
| 416115                | BOAT EXCISE TAX FY 2015    | 0                     | .00                  | .00                | -81.68                | 81.68                | 100.0%      |
| 416116                | BOAT EXCISE TAX FY 2016    | 25,000                | .00                  | 25,000.00          | 24,311.54             | 688.46               | 97.2%       |
| 416999                | BOAT EXCISE BLANKET ABATES | 0                     | .00                  | .00                | 114.00                | -114.00              | 100.0%      |
| 417001                | PEN & INT REAL ESTATE TAXE | 87,500                | .00                  | 87,500.00          | 73,608.02             | 13,891.98            | 84.1%       |
| 417002                | PEN & INT PERS PROP TAXES  | 17,000                | .00                  | 17,000.00          | 8,825.49              | 8,174.51             | 51.9%       |
| 417003                | PEN & INT MV EXCISE TAXES  | 92,000                | .00                  | 92,000.00          | 83,497.94             | 8,502.06             | 90.8%       |
| 417004                | PEN & INT BOAT EXCISE TAXE | 4,000                 | .00                  | 4,000.00           | 3,766.28              | 233.72               | 94.2%       |
| 417005                | PEN & INT TAX TITLE        | 0                     | .00                  | .00                | 111,802.08            | -111,802.08          | 100.0%      |
| 417006                | PEN & INT DEFERRED TAXES   | 0                     | .00                  | .00                | 11,682.98             | -11,682.98           | 100.0%      |
| 418001                | IN LIEU OF TAXES LOCAL     | 53,000                | .00                  | 53,000.00          | 58,319.43             | -5,319.43            | 110.0%      |
| 432001                | COLLECTORS FEES & CHARGES  | 650                   | .00                  | 650.00             | .00                   | 650.00               | .0%         |
| 432008                | MARKING FEES               | 15,000                | .00                  | 15,000.00          | 10,160.00             | 4,840.00             | 67.7%       |
| 432009                | MUNICIPAL LIEN CERTIFICATE | 40,000                | .00                  | 40,000.00          | 19,500.00             | 20,500.00            | 48.8%       |
| 484099                | MISCELLANEOUS REVENUE      | 0                     | .00                  | .00                | 600.00                | -600.00              | 100.0%      |
| TOTAL COLLECTOR - REV |                            | 45,773,530            | .00                  | 45,773,530.00      | 45,559,273.67         | 214,256.33           | 99.5%       |

011614 TOWN CLERK - REV

|                        |                            |        |     |           |           |           |         |
|------------------------|----------------------------|--------|-----|-----------|-----------|-----------|---------|
| 432003                 | PHOTOCOPIES                | 0      | .00 | .00       | 359.25    | -359.25   | 100.0%  |
| 432011                 | DOG LICENSES               | 13,500 | .00 | 13,500.00 | 12,995.00 | 505.00    | 96.3%   |
| 432039                 | UTILITY POLES              | 80     | .00 | 80.00     | 180.00    | -100.00   | 225.0%  |
| 442017                 | BIRTH, MARRIAGE, DEATH CER | 18,750 | .00 | 18,750.00 | 16,250.00 | 2,500.00  | 86.7%   |
| 442018                 | BUSINESS CERTIFICATE       | 4,200  | .00 | 4,200.00  | 3,760.00  | 440.00    | 89.5%   |
| 445002                 | RAFFLE PERMIT              | 80     | .00 | 80.00     | 140.00    | -60.00    | 175.0%  |
| 445007                 | GASOLINE STORAGE           | 450    | .00 | 450.00    | 400.00    | 50.00     | 88.9%   |
| 445015                 | BURIAL PERMITS             | 1,400  | .00 | 1,400.00  | 1,030.00  | 370.00    | 73.6%   |
| 477000                 | NON CRIMINAL FINES FIRE    | 600    | .00 | 600.00    | .00       | 600.00    | .0%     |
| 477001                 | NON CRIMINAL FINES POLICE  | 150    | .00 | 150.00    | 2,125.00  | -1,975.00 | 1416.7% |
| 477002                 | NON CRIMINAL FINES HEALTH  | 100    | .00 | 100.00    | 100.00    | .00       | .0%     |
| 477006                 | NON CRIMINAL FINES HARBOR  | 300    | .00 | 300.00    | 700.00    | -400.00   | 233.3%  |
| 477007                 | NON CRIMINAL FINES CONSERV | 750    | .00 | 750.00    | 1,000.00  | -250.00   | 133.3%  |
| TOTAL TOWN CLERK - REV |                            | 40,360 | .00 | 40,360.00 | 38,939.25 | 1,420.75  | 96.5%   |

011714 CONSERVATION - REV

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| FOR 2016 13                        |                       |                       |                    |                       |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |  |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|----------------------------------|--|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL                      |  |
| 432038 GARDEN PLOTS                | 3,030                 | .00                   | 3,030.00           | 3,490.00              | -460.00              | 115.2%                           |  |
| 436003 BOC LEASE                   | 4,750                 | .00                   | 4,750.00           | 4,696.00              | 54.00                | 98.9%                            |  |
| 437001 HEARINGS                    | 5,000                 | .00                   | 5,000.00           | 8,025.00              | -3,025.00            | 160.5%                           |  |
| 484099 MISCELLANEOUS REVENUE       | 5,500                 | .00                   | 5,500.00           | 5,130.00              | 370.00               | 93.3%                            |  |
| TOTAL CONSERVATION - REV           | 18,280                | .00                   | 18,280.00          | 21,341.00             | -3,061.00            | 116.7%                           |  |
| 011744 TOWN PLANNER - REV          |                       |                       |                    |                       |                      |                                  |  |
| 432003 PHOTOCOPIES                 | 0                     | .00                   | .00                | 104.50                | -104.50              | 100.0%                           |  |
| 432040 PLANNING LOCAL FILING FEE   | 14,000                | .00                   | 14,000.00          | 14,256.86             | -256.86              | 101.8%                           |  |
| 437001 HEARINGS                    | 11,000                | .00                   | 11,000.00          | 20,325.59             | -9,325.59            | 184.8%                           |  |
| TOTAL TOWN PLANNER - REV           | 25,000                | .00                   | 25,000.00          | 34,686.95             | -9,686.95            | 138.7%                           |  |
| 011764 BOARD OF APPEALS - REV      |                       |                       |                    |                       |                      |                                  |  |
| 437001 HEARINGS                    | 10,000                | .00                   | 10,000.00          | 7,305.00              | 2,695.00             | 73.1%                            |  |
| TOTAL BOARD OF APPEALS - REV       | 10,000                | .00                   | 10,000.00          | 7,305.00              | 2,695.00             | 73.1%                            |  |
| 011994 CVEC ELECTRIC REVENUE       |                       |                       |                    |                       |                      |                                  |  |
| 421000 CVEC ELECTRIC               | 300,000               | .00                   | 300,000.00         | 249,216.22            | 50,783.78            | 83.1%                            |  |
| TOTAL CVEC ELECTRIC REVENUE        | 300,000               | .00                   | 300,000.00         | 249,216.22            | 50,783.78            | 83.1%                            |  |
| 012104 POLICE - REV                |                       |                       |                    |                       |                      |                                  |  |
| 427001 POLICE AUCTION              | 0                     | .00                   | .00                | 374.00                | -374.00              | 100.0%                           |  |
| 432015 POLICE ADMINISTRATION FEES  | 30,000                | .00                   | 30,000.00          | 38,592.08             | -8,592.08            | 128.6%                           |  |
| 432016 POLICE INSURANCE CO FEES    | 1,750                 | .00                   | 1,750.00           | 2,043.50              | -293.50              | 116.8%                           |  |
| 432017 USE OF CRUISER POLICE       | 3,000                 | .00                   | 3,000.00           | 3,240.00              | -240.00              | 108.0%                           |  |
| 432050 POLICE FALSE ALARM FEES     | 500                   | .00                   | 500.00             | 500.00                | .00                  | 100.0%                           |  |
| 442008 TAXI/LIMO LICENSE           | 900                   | .00                   | 900.00             | 895.00                | 5.00                 | 99.4%                            |  |
| 445003 GUN PERMITS                 | 4,800                 | .00                   | 4,800.00           | 4,737.50              | 62.50                | 98.7%                            |  |

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| FOR 2016 13                        |                       |                        |                    |                       |  | JOURNAL DETAIL 2017 1 TO 2017 13 |             |
|------------------------------------|-----------------------|------------------------|--------------------|-----------------------|--|----------------------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMNTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE |  | REMAINING<br>REVENUE             | PCT<br>COLL |
| 468000 REG OF MV FINES             | 17,500                | .00                    | 17,500.00          | 13,752.50             |  | 3,747.50                         | 78.6%       |
| 469501 COURT FINES                 | 2,000                 | .00                    | 2,000.00           | 2,382.50              |  | -382.50                          | 119.1%      |
| 477004 PARKING VIOLATIONS          | 10,000                | .00                    | 10,000.00          | 16,136.13             |  | -6,136.13                        | 161.4%      |
| 477005 RESTITUTION                 | 0                     | .00                    | .00                | 250.00                |  | -250.00                          | 100.0%      |
| 484099 MISCELLANEOUS REVENUE       | 0                     | .00                    | .00                | 6,142.25              |  | -6,142.25                        | 100.0%      |
| TOTAL POLICE - REV                 | 70,450                | .00                    | 70,450.00          | 89,045.46             |  | -18,595.46                       | 126.4%      |
| 012204 FIRE - REV                  |                       |                        |                    |                       |  |                                  |             |
| 432003 PHOTOCOPIES                 | 150                   | .00                    | 150.00             | 172.00                |  | -22.00                           | 114.7%      |
| 432018 FIRE INSPECTIONS            | 30,500                | .00                    | 30,500.00          | 33,935.00             |  | -3,435.00                        | 111.3%      |
| 445005 MISC LICENSES/PERMITS       | 4,000                 | .00                    | 4,000.00           | 4,290.00              |  | -290.00                          | 107.3%      |
| 445006 BURNING PERMITS             | 2,750                 | .00                    | 2,750.00           | 3,250.00              |  | -500.00                          | 118.2%      |
| 445007 GASOLINE STORAGE            | 650                   | .00                    | 650.00             | 280.00                |  | 370.00                           | 43.1%       |
| 484099 MISCELLANEOUS REVENUE       | 2,000                 | .00                    | 2,000.00           | 3,345.00              |  | -1,345.00                        | 167.3%      |
| TOTAL FIRE - REV                   | 40,050                | .00                    | 40,050.00          | 45,272.00             |  | -5,222.00                        | 113.0%      |
| 012314 AMBULANCE - REV             |                       |                        |                    |                       |  |                                  |             |
| 437000 AMBULANCE FEES              | 1,275,000             | .00                    | 1,275,000.00       | 1,474,972.21          |  | -199,972.21                      | 115.7%      |
| 437010 AMBULANCE COLLECTOR         | 0                     | .00                    | .00                | 400.00                |  | -400.00                          | 100.0%      |
| TOTAL AMBULANCE - REV              | 1,275,000             | .00                    | 1,275,000.00       | 1,475,372.21          |  | -200,372.21                      | 115.7%      |
| 012414 BUILDING - REV              |                       |                        |                    |                       |  |                                  |             |
| 432003 PHOTOCOPIES                 | 1,250                 | .00                    | 1,250.00           | 1,622.30              |  | -372.30                          | 129.8%      |
| 432019 BUILDING INSPECTION         | 4,500                 | .00                    | 4,500.00           | 3,505.00              |  | 995.00                           | 77.9%       |
| 432048 BUILDING APPLICATION FEES   | 16,000                | .00                    | 16,000.00          | 4,299.00              |  | 11,701.00                        | 26.9%       |
| 455008 BUILDING PERMITS            | 180,000               | .00                    | 180,000.00         | 245,357.25            |  | -65,357.25                       | 136.3%      |
| 455009 SIGN PERMITS                | 200                   | .00                    | 200.00             | 2,915.00              |  | -2,715.00                        | 1457.5%     |
| 455010 DEMO PERMITS                | 1,000                 | .00                    | 1,000.00           | .00                   |  | 1,000.00                         | .0%         |
| 455011 RENTAL DENSITY PERMIT       | 750                   | .00                    | 750.00             | 915.00                |  | -165.00                          | 122.0%      |
| 455012 TRENCH EXCAVATING PERMITS   | 0                     | .00                    | .00                | 4,620.00              |  | -4,620.00                        | 100.0%      |
| 484099 MISCELLANEOUS REVENUE       | 2,500                 | .00                    | 2,500.00           | .00                   |  | 2,500.00                         | .0%         |
| TOTAL BUILDING - REV               | 206,200               | .00                    | 206,200.00         | 263,233.55            |  | -57,033.55                       | 127.7%      |

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| FOR 2016 13                        |                       |                       |                    |                       |  | JOURNAL DETAIL 2017 1 TO 2017 13 |             |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|--|----------------------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE |  | REMAINING<br>REVENUE             | PCT<br>COLL |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 012424 GAS INSPECTION - REV        |                       |                       |                    |                       |  |                                  |             |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 432020 GAS INPECTION               | 24,000                | .00                   | 24,000.00          | 38,865.00             |  | -14,865.00                       | 161.9%      |
| TOTAL GAS INSPECTION - REV         | 24,000                | .00                   | 24,000.00          | 38,865.00             |  | -14,865.00                       | 161.9%      |
| 012434 PLUMBING                    |                       |                       |                    |                       |  |                                  |             |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 432021 PLUMBING INSPECTION         | 37,500                | .00                   | 37,500.00          | 48,146.00             |  | -10,646.00                       | 128.4%      |
| TOTAL PLUMBING                     | 37,500                | .00                   | 37,500.00          | 48,146.00             |  | -10,646.00                       | 128.4%      |
| 012454 ELECTRICAL REVENUE          |                       |                       |                    |                       |  |                                  |             |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 432023 ELECTRICAL INSPECTION       | 55,500                | .00                   | 55,500.00          | 83,629.00             |  | -28,129.00                       | 150.7%      |
| TOTAL ELECTRICAL REVENUE           | 55,500                | .00                   | 55,500.00          | 83,629.00             |  | -28,129.00                       | 150.7%      |
| 012964 Shellfish Revenues          |                       |                       |                    |                       |  |                                  |             |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 445001 SHELLFISH PERMITS           | 0                     | .00                   | .00                | 6,045.00              |  | -6,045.00                        | 100.0%      |
| TOTAL Shellfish Revenues           | 0                     | .00                   | .00                | 6,045.00              |  | -6,045.00                        | 100.0%      |
| 014394 WASTE DISPOSAL REVENUE      |                       |                       |                    |                       |  |                                  |             |
| <hr/>                              |                       |                       |                    |                       |  |                                  |             |
| 424701 DISPOSAL AREA STICKERS      | 765,400               | .00                   | 765,400.00         | 950,460.00            |  | -185,060.00                      | 124.2%      |
| 424702 DISPOSAL REGULAR FEES       | 462,250               | .00                   | 462,250.00         | 669,888.90            |  | -207,638.90                      | 144.9%      |
| 424703 DISPOSAL COMMERCIAL FEES    | 397,750               | .00                   | 397,750.00         | 771,257.53            |  | -373,507.53                      | 193.9%      |
| 427010 RECYCLE NEWSPAPER           | 0                     | .00                   | .00                | 18,269.25             |  | -18,269.25                       | 100.0%      |
| 427011 RECYCLE BOTTLES             | 0                     | .00                   | .00                | 15,533.50             |  | -15,533.50                       | 100.0%      |
| 427012 RECYCLE OTHER ITEMS         | 0                     | .00                   | .00                | 2,870.10              |  | -2,870.10                        | 100.0%      |
| 427013 RECYCLE METAL               | 0                     | .00                   | .00                | 27,715.93             |  | -27,715.93                       | 100.0%      |
| TOTAL WASTE DISPOSAL REVENUE       | 1,625,400             | .00                   | 1,625,400.00       | 2,455,995.21          |  | -830,595.21                      | 151.1%      |

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TOWN OF HARWICH - LIVE DATA  
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## DEPARTMENTAL EXPENSES FISCAL YEAR 2016

FOR 2016 13

JOURNAL DETAIL 2017 1 TO 2017 13

| ACCOUNTS FOR:                        | ORIGINAL  | ESTIM REV | ESTIM REV  | REVISED    | ACTUAL YTD | REMAINING | PCT  |
|--------------------------------------|-----------|-----------|------------|------------|------------|-----------|------|
| 0100 GENERAL FUND                    | ESTIM REV | ADJSTMTS  | EST REV    | EST REV    | REVENUE    | REVENUE   | COLL |
| 015104 BOARD OF HEALTH               |           |           |            |            |            |           |      |
| 432003 PHOTOCOPIES                   | 2,000     | .00       | 2,000.00   | 2,770.70   | -770.70    | 138.5%    |      |
| 432025 TEST HOLES                    | 20,000    | .00       | 20,000.00  | 20,930.00  | -930.00    | 104.7%    |      |
| 432037 FLU CLINIC FEES               | 100       | .00       | 100.00     | .00        | 100.00     | .0%       |      |
| 442001 HOTEL, MOTEL, INN             | 550       | .00       | 550.00     | 600.00     | -50.00     | 109.1%    |      |
| 442002 STABLE                        | 1,120     | .00       | 1,120.00   | 830.00     | 290.00     | 74.1%     |      |
| 442004 JUNK COLLECTOR/RUBBISH HAU    | 600       | .00       | 600.00     | 800.00     | -200.00    | 133.3%    |      |
| 442013 OTHER FOOD SERVICE LICENSE    | 16,355    | .00       | 16,355.00  | 17,625.00  | -1,270.00  | 107.8%    |      |
| 442014 TOBACCO LICENSE               | 650       | .00       | 650.00     | 600.00     | 50.00      | 92.3%     |      |
| 442015 FUNERAL DIRECTOR LICENSE      | 150       | .00       | 150.00     | 100.00     | 50.00      | 66.7%     |      |
| 445005 MISC LICENSES/PERMITS         | 7,200     | .00       | 7,200.00   | 9,220.00   | -2,020.00  | 128.1%    |      |
| 445010 SEPTAGE CARRIER               | 2,000     | .00       | 2,000.00   | 2,700.00   | -700.00    | 135.0%    |      |
| 445011 SEWERAGE PERMITS              | 30,000    | .00       | 30,000.00  | 30,920.00  | -920.00    | 103.1%    |      |
| 445012 WELL PERMITS                  | 750       | .00       | 750.00     | 1,045.00   | -295.00    | 139.3%    |      |
| 445027 SWIMMING POOL                 | 2,900     | .00       | 2,900.00   | 1,150.00   | 1,750.00   | 39.7%     |      |
| 445029 HEALTH INSPECTION FEES        | 30,000    | .00       | 30,000.00  | 36,510.00  | -6,510.00  | 121.7%    |      |
| 445012 TRENCH EXCAVATING PERMITS     | 0         | .00       | .00        | 4,135.00   | -4,135.00  | 100.0%    |      |
| 484099 MISCELLANEOUS REVENUE         | 5,000     | .00       | 5,000.00   | 6,375.00   | -1,375.00  | 127.5%    |      |
| TOTAL BOARD OF HEALTH                | 119,375   | .00       | 119,375.00 | 136,310.70 | -16,935.70 | 114.2%    |      |
| 015394 CHANNEL 18 TELEVISION STATION |           |           |            |            |            |           |      |
| 432041 VIDEO TAPE COPIES             | 0         | .00       | .00        | 60.00      | -60.00     | 100.0%    |      |
| TOTAL CHANNEL 18 TELEVISION ST       | 0         | .00       | .00        | 60.00      | -60.00     | 100.0%    |      |
| 015404 COMMUNITY CENTER REVENUE      |           |           |            |            |            |           |      |
| 432003 PHOTOCOPIES                   | 0         | .00       | .00        | 58.00      | -58.00     | 100.0%    |      |
| 432044 PROGRAM FEES                  | 1,850     | .00       | 1,850.00   | 1,632.00   | 218.00     | 88.2%     |      |
| 432049 PASSPORT FEES                 | 5,000     | .00       | 5,000.00   | 12,680.00  | -7,680.00  | 253.6%    |      |
| 436004 BUILDING USE                  | 16,000    | .00       | 16,000.00  | 17,885.00  | -1,885.00  | 111.8%    |      |
| TOTAL COMMUNITY CENTER REVENUE       | 22,850    | .00       | 22,850.00  | 32,255.00  | -9,405.00  | 141.2%    |      |
| 015414 COUNCIL ON AGING REVENUE      |           |           |            |            |            |           |      |

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| FOR 2016 13                        |                       |                       |                    |                       |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |  |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|----------------------------------|--|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL                      |  |
| 432044 PROGRAM FEES                | 11,250                | .00                   | 11,250.00          | 18,323.00             | -7,073.00            | 162.9%                           |  |
| 483003 COA CATERING REVENUE        | 0                     | .00                   | .00                | 3,754.11              | -3,754.11            | 100.0%                           |  |
| TOTAL COUNCIL ON AGING REVENUE     | 11,250                | .00                   | 11,250.00          | 22,077.11             | -10,827.11           | 196.2%                           |  |
| 015424 YOUTH COUNSELOR REVENUE     |                       |                       |                    |                       |                      |                                  |  |
| 436004 BUILDING USE                | 250                   | .00                   | 250.00             | .00                   | 250.00               | .0%                              |  |
| TOTAL YOUTH COUNSELOR REVENUE      | 250                   | .00                   | 250.00             | .00                   | 250.00               | .0%                              |  |
| 016104 LIBRARY REVENUE             |                       |                       |                    |                       |                      |                                  |  |
| 447003 LIBRARY FINES               | 9,000                 | .00                   | 9,000.00           | 7,092.15              | 1,907.85             | 78.8%                            |  |
| TOTAL LIBRARY REVENUE              | 9,000                 | .00                   | 9,000.00           | 7,092.15              | 1,907.85             | 78.8%                            |  |
| 016304 RECREATION & YOUTH REVENUE  |                       |                       |                    |                       |                      |                                  |  |
| 432030 SUMMER PROGRAM FEES         | 20,688                | .00                   | 20,688.00          | 8,830.00              | 11,858.00            | 42.7%                            |  |
| 432044 PROGRAM FEES                | 3,000                 | .00                   | 3,000.00           | 3,190.00              | -190.00              | 106.3%                           |  |
| 445013 BEACH STICKERS              | 275,000               | .00                   | 275,000.00         | 285,600.00            | -10,600.00           | 103.9%                           |  |
| 445014 BEACH PARKING               | 47,500                | .00                   | 47,500.00          | 85,750.00             | -38,250.00           | 180.5%                           |  |
| TOTAL RECREATION & YOUTH REVEN     | 346,188               | .00                   | 346,188.00         | 383,370.00            | -37,182.00           | 110.7%                           |  |
| 016334 HARBORMASTER REVENUE        |                       |                       |                    |                       |                      |                                  |  |
| 432042 MOORING AGENT FEES          | 400                   | .00                   | 400.00             | 400.00                | .00                  | 100.0%                           |  |
| 436000 OTHER DOCKAGE LATE FEES MI  | 864,025               | .00                   | 864,025.00         | 9,712.50              | 854,312.50           | 1.1%                             |  |
| 436001 HARBOR FUEL CONCESSION      | 6,798                 | .00                   | 6,798.00           | 8,668.81              | -1,870.81            | 127.5%                           |  |
| 436002 ALLEN HARBOR PARKING RENTA  | 15,093                | .00                   | 15,093.00          | 15,847.25             | -754.25              | 105.0%                           |  |
| 436300 SEASONAL DOCKAGE            | 0                     | .00                   | .00                | 616,151.17            | -616,151.17          | 100.0%                           |  |
| 436400 VISITOR DOCKAGE             | 0                     | .00                   | .00                | 115,816.76            | -115,816.76          | 100.0%                           |  |
| 445001 SHELLFISH PERMITS           | 6,758                 | .00                   | 6,758.00           | .00                   | 6,758.00             | .0%                              |  |
| 445200 OFFLOAD/WEIR PERMITS        | 0                     | .00                   | .00                | 29,988.50             | -29,988.50           | 100.0%                           |  |

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TOWN OF HARWICH  
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| FOR 2016 13                        |                       |                       |                    |                       |  | JOURNAL DETAIL 2017 1 TO 2017 13 |             |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|--|----------------------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE |  | REMAINING<br>REVENUE             | PCT<br>COLL |
| 454012 RAMP FEES/PASSES            | 0                     | .00                   | .00                | 24,140.00             |  | -24,140.00                       | 100.0%      |
| TOTAL HARBORMASTER REVENUE         | 893,074               | .00                   | 893,074.00         | 820,724.99            |  | 72,349.01                        | 91.9%       |
| 016914 HISTORIC COMM REVENUE       |                       |                       |                    |                       |  |                                  |             |
| 432003 PHOTOCOPIES                 | 0                     | .00                   | .00                | 37.00                 |  | -37.00                           | 100.0%      |
| 437001 HEARINGS                    | 0                     | .00                   | .00                | 440.00                |  | -440.00                          | 100.0%      |
| TOTAL HISTORIC COMM REVENUE        | 0                     | .00                   | .00                | 477.00                |  | -477.00                          | 100.0%      |
| 016954 GOLF OPERATIONS REVENUE     |                       |                       |                    |                       |  |                                  |             |
| 427002 SNACK BAR CONCESSION        | 7,500                 | .00                   | 7,500.00           | 10,690.00             |  | -3,190.00                        | 142.5%      |
| 432031 GREENS FEES                 | 780,000               | .00                   | 780,000.00         | 799,923.32            |  | -19,923.32                       | 102.6%      |
| 432032 DRIVING RANGE               | 57,000                | .00                   | 57,000.00          | 66,240.34             |  | -9,240.34                        | 116.2%      |
| 432033 PULL CARTS                  | 7,500                 | .00                   | 7,500.00           | 8,446.15              |  | -946.15                          | 112.6%      |
| 432034 RESIDENTS FEES              | 629,000               | .00                   | 629,000.00         | 668,720.00            |  | -39,720.00                       | 106.3%      |
| 432035 CAR RENTAL                  | 230,000               | .00                   | 230,000.00         | 253,352.45            |  | -23,352.45                       | 110.2%      |
| 432046 NON-RESIDENT GOLF MEMBERS   | 21,000                | .00                   | 21,000.00          | 21,870.00             |  | -870.00                          | 104.1%      |
| 432047 GOLF RANGE MEMBERSHIPS      | 16,000                | .00                   | 16,000.00          | 9,500.00              |  | 6,500.00                         | 59.4%       |
| 484099 MISCELLANEOUS REVENUE       | 0                     | .00                   | .00                | 2,918.00              |  | -2,918.00                        | 100.0%      |
| TOTAL GOLF OPERATIONS REVENUE      | 1,748,000             | .00                   | 1,748,000.00       | 1,841,660.26          |  | -93,660.26                       | 105.4%      |
| TOTAL GENERAL FUND                 | 56,577,944            | .00                   | 56,577,944.00      | 57,952,857.63         |  | -1,374,913.63                    | 102.4%      |



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 TOWN OF HARWICH  
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|             | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|-------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
| GRAND TOTAL | 56,577,944            | .00                   | 56,577,944.00      | 57,952,857.63         | -1,374,913.63        | 102.4%      |

\*\* END OF REPORT - Generated by David Withrow \*\*

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| FOR 2016 13                          |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|--------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 01 GENERAL FUND - BAL                |                    |                      |                   |                                  |              |                     |             |
| 596000 OFUS                          | 0                  | .00                  | .00               | 100,000.00                       | .00          | -100,000.00         | 100.0%      |
| TOTAL GENERAL FUND - BAL             | 0                  | .00                  | .00               | 100,000.00                       | .00          | -100,000.00         | 100.0%      |
| 011141 MODERATOR S&W                 |                    |                      |                   |                                  |              |                     |             |
| 511100 SALARIES ELECTED OFFICIALS    | 300                | .00                  | 300.00            | .00                              | .00          | 300.00              | .0%         |
| TOTAL MODERATOR S&W                  | 300                | .00                  | 300.00            | .00                              | .00          | 300.00              | .0%         |
| 011221 SELECTMEN S&W                 |                    |                      |                   |                                  |              |                     |             |
| 511100 SALARIES ELECTED OFFICIALS    | 7,500              | .00                  | 7,500.00          | 7,500.00                         | .00          | .00                 | 100.0%      |
| TOTAL SELECTMEN S&W                  | 7,500              | .00                  | 7,500.00          | 7,500.00                         | .00          | .00                 | 100.0%      |
| 011222 SELECTMEN - EXP               |                    |                      |                   |                                  |              |                     |             |
| 542000 OFFICE SUPPLIES               | 200                | .00                  | 200.00            | 125.02                           | .00          | 74.98               | 62.5%       |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL     | 4,500              | 1,109.00             | 5,609.00          | 5,608.33                         | .00          | .67                 | 100.0%      |
| 578000 UNCLASSIFIED                  | 1,000              | 1,209.00             | 2,209.00          | 2,208.55                         | .00          | .45                 | 100.0%      |
| TOTAL SELECTMEN - EXP                | 5,700              | 2,318.00             | 8,018.00          | 7,941.90                         | .00          | 76.10               | 99.1%       |
| 01122A2 SELECTMEN - WARRANT ARTICLES |                    |                      |                   |                                  |              |                     |             |
| 602039 A R059 APPRAISE/LEGAL/SUR     | 8,286              | .00                  | 8,285.90          | .00                              | .00          | 8,285.90            | .0%         |
| 608039 ATM39AFFORD HSE ASSIST FUN    | 141,301            | .00                  | 141,301.47        | .00                              | .00          | 141,301.47          | .0%         |
| 608053 ATM53 AGRICULTURE             | 2,368              | .00                  | 2,367.82          | .00                              | .00          | 2,367.82            | .0%         |
| 613022 ATM13 #22 - MUD CRK CULV C    | 187,500            | .00                  | 187,500.00        | 187,500.00                       | .00          | .00                 | 100.0%      |
| 613500 STM MAY2013 #5-PUR LD OPEN    | 3,001              | .00                  | 3,001.00          | .00                              | .00          | 3,001.00            | .0%         |
| 614062 ATM14 #62-MAINT COSTS-HMS     | 11,327             | .00                  | 11,326.88         | 11,326.88                        | .00          | .00                 | 100.0%      |

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| FOR 2016 13                           |  |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|---------------------------------------|--|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND    |  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 615039 ATM 15 # 39 PROMOTE HARWIC     |  | 0                  | 25,000.00            | 25,000.00                        | 25,000.00    | .00          | .00                 | 100.0%      |
| TOTAL SELECTMEN - WARRANT ARTI        |  | 353,783            | 25,000.00            | 378,783.07                       | 223,826.88   | .00          | 154,956.19          | 59.1%       |
| 01129A2 CPC - WARRANT ARTICLES        |  |                    |                      |                                  |              |              |                     |             |
| 607042 ATM42 RENOVATE W HARWICH S     |  | 57,696             | .00                  | 57,695.50                        | .00          | .00          | 57,695.50           | .0%         |
| 609023 ATM09 #23 INTERPR SIGN/BR      |  | 1,000              | .00                  | 1,000.00                         | .00          | .00          | 1,000.00            | .0%         |
| 609029 ATM09 #29 TOWN TRAIL SYS I     |  | 1,699              | .00                  | 1,698.53                         | .00          | .00          | 1,698.53            | .0%         |
| 610034 ATM10 #34 HIST CTR CEMETER     |  | 53,000             | .00                  | 53,000.00                        | .00          | .00          | 53,000.00           | .0%         |
| 611030 ATM11 #30 PRES/REST CHASE      |  | 151                | .00                  | 151.00                           | .00          | .00          | 151.00              | .0%         |
| 611032 ATM11 #32 BIKING/PEDEST PA     |  | 23,000             | .00                  | 23,000.00                        | .00          | .00          | 23,000.00           | .0%         |
| 611034 ATM11 #34 CPC ADMIN COSTS      |  | 5,618              | .00                  | 5,618.39                         | 5,331.19     | .00          | 287.20              | 94.9%       |
| 612012 ATM12 #12 DES MUD CREEK CU     |  | -9,025             | .00                  | -9,025.44                        | -9,025.44    | .00          | .00                 | 100.0%      |
| 612041 ATM12 #41 BRKS LIBR-PHSE I     |  | 38,656             | .00                  | 38,656.49                        | .00          | .00          | 38,656.49           | .0%         |
| 612043 ATM12 #43 PRESV HISTOR PHO     |  | 138                | .00                  | 138.00                           | .00          | .00          | 138.00              | .0%         |
| 612044 ATM12 #44 SO HAR MTGHS-PHS     |  | 23,839             | .00                  | 23,839.25                        | 14,506.16    | .00          | 9,333.09            | 60.8%       |
| 612045 ATM12 #45 PRES ELMER CROW      |  | 12,531             | .00                  | 12,530.78                        | 7,099.36     | .00          | 5,431.42            | 56.7%       |
| 613055 ATM13 #55 - AFF HSG BUY-DO     |  | 75,000             | .00                  | 75,000.00                        | 75,000.00    | .00          | .00                 | 100.0%      |
| TOTAL CPC - WARRANT ARTICLES          |  | 283,303            | .00                  | 283,302.50                       | 92,911.27    | .00          | 190,391.23          | 32.8%       |
| 011311 FINANCE COMMITTEE S&W          |  |                    |                      |                                  |              |              |                     |             |
| 511800 PART-TIME YEAR-ROUND S&W       |  | 3,300              | .00                  | 3,300.00                         | 2,008.77     | .00          | 1,291.23            | 60.9%       |
| TOTAL FINANCE COMMITTEE S&W           |  | 3,300              | .00                  | 3,300.00                         | 2,008.77     | .00          | 1,291.23            | 60.9%       |
| 011312 FINANCE COMMITTEE - EXP        |  |                    |                      |                                  |              |              |                     |             |
| 542000 OFFICE SUPPLIES                |  | 250                | .00                  | 250.00                           | 116.16       | .00          | 133.84              | 46.5%       |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL      |  | 200                | 213.00               | 413.00                           | 572.66       | .00          | -159.66             | 138.7%      |
| TOTAL FINANCE COMMITTEE - EXP         |  | 450                | 213.00               | 663.00                           | 688.82       | .00          | -25.82              | 103.9%      |
| 011322 Finance Committee Reserve Fund |  |                    |                      |                                  |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100 GENERAL FUND      | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 578001 RESERVE FUND                     | 125,000            | -84,816.00           | 40,184.00         | .00          | .00          | 40,184.00           | .0%         |
| TOTAL Finance Committee Reserv          | 125,000            | -84,816.00           | 40,184.00         | .00          | .00          | 40,184.00           | .0%         |
| 011351 TOWN ACCOUNTANT - SAL            |                    |                      |                   |              |              |                     |             |
| 511900 SALARIES & WAGES                 | 231,789            | .00                  | 231,788.76        | 224,886.21   | .00          | 6,902.55            | 97.0%       |
| 512500 COMPENSATORY TIME                | 0                  | .00                  | .00               | 583.04       | .00          | -583.04             | 100.0%      |
| 513000 OVERTIME                         | 4,000              | .00                  | 4,000.00          | .00          | .00          | 4,000.00            | .0%         |
| 514000 LONGEVITY                        | 4,603              | .00                  | 4,603.32          | .00          | .00          | 4,603.32            | .0%         |
| 515007 SICK LEAVE BONUS PER CONTR       | 975                | .00                  | 975.00            | .00          | .00          | 975.00              | .0%         |
| TOTAL TOWN ACCOUNTANT - SAL             | 241,367            | .00                  | 241,367.08        | 225,469.25   | .00          | 15,897.83           | 93.4%       |
| 011352 TOWN ACCOUNTANT - EXP            |                    |                      |                   |              |              |                     |             |
| 542000 OFFICE SUPPLIES                  | 450                | .00                  | 450.00            | 450.00       | .00          | .00                 | 100.0%      |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL        | 2,815              | .00                  | 2,815.00          | 2,815.00     | .00          | .00                 | 100.0%      |
| TOTAL TOWN ACCOUNTANT - EXP             | 3,265              | .00                  | 3,265.00          | 3,265.00     | .00          | .00                 | 100.0%      |
| 01135A2 TOWN ACCOUNTANT - WARRANT ARTCL |                    |                      |                   |              |              |                     |             |
| 607054 ATM54MUNIS CHART OF ACCOUN       | 18,171             | .00                  | 18,171.21         | 5,292.20     | .00          | 12,879.01           | 29.1%       |
| TOTAL TOWN ACCOUNTANT - WARRANT         | 18,171             | .00                  | 18,171.21         | 5,292.20     | .00          | 12,879.01           | 29.1%       |
| 01135N2 TOWN ACCT ENCUMBERED EXP        |                    |                      |                   |              |              |                     |             |
| 545900 ENCUMBERED EXPENSE               | 0                  | 21,500.00            | 21,500.00         | 21,500.00    | .00          | .00                 | 100.0%      |
| TOTAL TOWN ACCT ENCUMBERED EXP          | 0                  | 21,500.00            | 21,500.00         | 21,500.00    | .00          | .00                 | 100.0%      |
| 011362 AUDIT - EXP                      |                    |                      |                   |              |              |                     |             |

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| FOR 2016 13                          |                                |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------------|--------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100                | GENERAL FUND                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 530900                               | PROFESSIONAL/TECH SERVICE      | 39,500             | .00                  | 39,500.00                        | 34,500.00    | .00          | 5,000.00            | 87.3%       |
|                                      | TOTAL AUDIT - EXP              | 39,500             | .00                  | 39,500.00                        | 34,500.00    | .00          | 5,000.00            | 87.3%       |
| 011411 ASSESSORS - S&W               |                                |                    |                      |                                  |              |              |                     |             |
| 511800                               | PART-TIME YEAR-ROUND S&W       | 1,500              | .00                  | 1,500.00                         | 1,500.00     | .00          | .00                 | 100.0%      |
| 511900                               | SALARIES & WAGES               | 195,487            | .00                  | 195,486.92                       | 170,473.09   | .00          | 25,013.83           | 87.2%       |
| 512500                               | COMPENSATORY TIME              | 0                  | .00                  | .00                              | 959.35       | .00          | -959.35             | 100.0%      |
| 513000                               | OVERTIME                       | 12,900             | .00                  | 12,900.00                        | 7,847.70     | .00          | 5,052.30            | 60.8%       |
| 514000                               | LONGEVITY                      | 9,516              | .00                  | 9,515.98                         | 9,515.96     | .00          | .02                 | 100.0%      |
| 515005                               | SICK LEAVE BUY-BACK@RETIRE     | 0                  | .00                  | .00                              | 16,714.30    | .00          | -16,714.30          | 100.0%      |
| 515007                               | SICK LEAVE BONUS PER CONTR     | 975                | .00                  | 975.00                           | 650.00       | .00          | 325.00              | 66.7%       |
|                                      | TOTAL ASSESSORS - S&w          | 220,378            | .00                  | 220,377.90                       | 207,660.40   | .00          | 12,717.50           | 94.2%       |
| 011412 ASSESSORS - EXP               |                                |                    |                      |                                  |              |              |                     |             |
| 530200                               | BOOKBINDING/MICROFILM SERV     | 1,000              | .00                  | 1,000.00                         | 864.72       | .00          | 135.28              | 86.5%       |
| 530300                               | DATA PROCESSING SERVICE        | 97,730             | -2,318.00            | 95,412.00                        | 66,331.55    | .00          | 29,080.45           | 69.5%       |
| 542000                               | OFFICE SUPPLIES                | 2,000              | .00                  | 2,000.00                         | 1,873.21     | .00          | 126.79              | 93.7%       |
| 548100                               | BULK FUEL                      | 500                | .00                  | 500.00                           | 202.52       | .00          | 297.48              | 40.5%       |
| 573000                               | DUES/SUBSCRIPTIONS/TRAVEL      | 2,100              | .00                  | 2,100.00                         | 2,107.91     | .00          | -7.91               | 100.4%      |
|                                      | TOTAL ASSESSORS - EXP          | 103,330            | -2,318.00            | 101,012.00                       | 71,379.91    | .00          | 29,632.09           | 70.7%       |
| 01141A2 ASSESSORS - WARRANT ARTICLES |                                |                    |                      |                                  |              |              |                     |             |
| 611007                               | ATM11 #7 RE/PP PROP VAL        | 7,421              | .00                  | 7,421.13                         | .00          | .00          | 7,421.13            | .0%         |
|                                      | TOTAL ASSESSORS - WARRANT ARTI | 7,421              | .00                  | 7,421.13                         | .00          | .00          | 7,421.13            | .0%         |
| 011431 TOWN COLLECTIONS - S&W        |                                |                    |                      |                                  |              |              |                     |             |
| 511800                               | PART-TIME YEAR-ROUND S&w       | 6,950              | .00                  | 6,950.00                         | 12,718.74    | .00          | -5,768.74           | 183.0%      |
| 511900                               | SALARIES & WAGES               | 5,200              | .00                  | 5,200.00                         | 613.12       | .00          | 4,586.88            | 11.8%       |

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| FOR 2016 13                        |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 513000 OVERTIME                    | 4,000              | .00                  | 4,000.00          | 939.81                           | .00          | 3,060.19            | 23.5%       |
| TOTAL TOWN COLLECTIONS - S&W       | 16,150             | .00                  | 16,150.00         | 14,271.67                        | .00          | 1,878.33            | 88.4%       |
| 011432 TOWN COLLECTIONS - EXP      |                    |                      |                   |                                  |              |                     |             |
| 538000 OTHER PURCHASED SERVICES    | 1,260              | .00                  | 1,260.00          | .00                              | .00          | 1,260.00            | .0%         |
| 558000 UNCLASSIFIED SUPPLIES       | 3,500              | .00                  | 3,500.00          | .00                              | .00          | 3,500.00            | .0%         |
| TOTAL TOWN COLLECTIONS - EXP       | 4,760              | .00                  | 4,760.00          | .00                              | .00          | 4,760.00            | .0%         |
| 011442 POSTAGE                     |                    |                      |                   |                                  |              |                     |             |
| 534300 POSTAGE                     | 56,160             | -15,000.00           | 41,160.00         | 40,499.30                        | .00          | 660.70              | 98.4%       |
| TOTAL POSTAGE                      | 56,160             | -15,000.00           | 41,160.00         | 40,499.30                        | .00          | 660.70              | 98.4%       |
| 011451 TREASURER - S&W             |                    |                      |                   |                                  |              |                     |             |
| 511900 SALARIES & WAGES            | 225,526            | .00                  | 225,526.34        | 212,728.76                       | .00          | 12,797.58           | 94.3%       |
| 512500 COMPENSATORY TIME           | 0                  | .00                  | .00               | 1,036.16                         | .00          | -1,036.16           | 100.0%      |
| 513000 OVERTIME                    | 5,000              | .00                  | 5,000.00          | 2,348.70                         | .00          | 2,651.30            | 47.0%       |
| 515007 SICK LEAVE BONUS PER CONTR  | 1,300              | .00                  | 1,300.00          | 677.08                           | .00          | 622.92              | 52.1%       |
| TOTAL TREASURER - S&W              | 231,826            | .00                  | 231,826.34        | 216,790.70                       | .00          | 15,035.64           | 93.5%       |
| 011452 TREASURER - EXP             |                    |                      |                   |                                  |              |                     |             |
| 524200 OFFICE EQUIPMENT REPAIR     | 1,300              | .00                  | 1,300.00          | 1,300.00                         | .00          | .00                 | 100.0%      |
| 527000 RENTALS & LEASES            | 4,000              | .00                  | 4,000.00          | 4,011.62                         | .00          | -11.62              | 100.3%      |
| 530900 PROFESSIONAL/TECH SERVICE   | 33,100             | .00                  | 33,100.00         | 23,303.07                        | .00          | 9,796.93            | 70.4%       |
| 538000 OTHER PURCHASED SERVICES    | 46,500             | .00                  | 46,500.00         | 46,510.77                        | .00          | -10.77              | 100.0%      |
| 542000 OFFICE SUPPLIES             | 4,000              | .00                  | 4,000.00          | 3,459.61                         | .00          | 540.39              | 86.5%       |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL   | 4,520              | .00                  | 4,520.00          | 2,400.17                         | .00          | 2,119.83            | 53.1%       |
| 574000 GENERAL INSURANCE PREMIUMS  | 2,200              | .00                  | 2,200.00          | 2,642.50                         | .00          | -442.50             | 120.1%      |
| 578000 UNCLASSIFIED                | 1,000              | .00                  | 1,000.00          | .00                              | .00          | 1,000.00            | .0%         |

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| FOR 2016 13                          |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 578010 FORECLOSURES-CH.60/S50B       | 25,000             | .00                  | 25,000.00                        | -39.25       | .00          | 25,039.25           | -.2%        |
| TOTAL TREASURER - EXP                | 121,620            | .00                  | 121,620.00                       | 83,588.49    | .00          | 38,031.51           | 68.7%       |
| 01145A2 REMOV-DANG/ABAND BLDGS       |                    |                      |                                  |              |              |                     |             |
| 611999 REMOV-DANG/ABANDONED BLDGS    | 350                | .00                  | 350.00                           | .00          | .00          | 350.00              | .0%         |
| TOTAL REMOV-DANG/ABAND BLDGS         | 350                | .00                  | 350.00                           | .00          | .00          | 350.00              | .0%         |
| 01146A2 COLLECTOR - WARRANT ARTICLES |                    |                      |                                  |              |              |                     |             |
| 611900 STM5/11 #9 ACQ TAX TITLE P    | 50,000             | .00                  | 50,000.00                        | .00          | .00          | 50,000.00           | .0%         |
| TOTAL COLLECTOR - WARRANT ARTI       | 50,000             | .00                  | 50,000.00                        | .00          | .00          | 50,000.00           | .0%         |
| 011482 MEDICARE                      |                    |                      |                                  |              |              |                     |             |
| 517500 MEDICARE TOWN SHARE           | 207,504            | -14,858.00           | 192,646.00                       | 187,130.35   | .00          | 5,515.65            | 97.1%       |
| TOTAL MEDICARE                       | 207,504            | -14,858.00           | 192,646.00                       | 187,130.35   | .00          | 5,515.65            | 97.1%       |
| 011491 ADMINISTRATION - S&W          |                    |                      |                                  |              |              |                     |             |
| 511800 PART-TIME YEAR-ROUND S&W      | 7,048              | .00                  | 7,048.00                         | 6,405.55     | .00          | 642.45              | 90.9%       |
| 511900 SALARIES & WAGES              | 379,381            | .00                  | 379,381.00                       | 349,511.04   | .00          | 29,869.96           | 92.1%       |
| 512500 COMPENSATORY TIME             | 0                  | .00                  | .00                              | 6,708.83     | .00          | -6,708.83           | 100.0%      |
| 513000 OVERTIME                      | 2,114              | .00                  | 2,114.40                         | 148.24       | .00          | 1,966.16            | 7.0%        |
| 514000 LONGEVITY                     | 0                  | .00                  | .00                              | 6,760.29     | .00          | -6,760.29           | 100.0%      |
| 515007 SICK LEAVE BONUS PER CONTR    | 900                | .00                  | 900.00                           | 650.00       | .00          | 250.00              | 72.2%       |
| 515011 ADMINSTRATIVE LEAVE           | 0                  | .00                  | .00                              | 7,080.83     | .00          | -7,080.83           | 100.0%      |
| TOTAL ADMINISTRATION - S&W           | 389,443            | .00                  | 389,443.40                       | 377,264.78   | .00          | 12,178.62           | 96.9%       |
| 011492 ADMINISTRATION - EXP          |                    |                      |                                  |              |              |                     |             |

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| FOR 2016 13                        |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 521100 ELECTRIC UTILITY            | 30,000             | .00                  | 30,000.00         | 28,966.25                        | .00          | 1,033.75            | 96.6%       |
| 521200 GAS UTILITY                 | 13,642             | .00                  | 13,642.00         | 10,630.58                        | .00          | 3,011.42            | 77.9%       |
| 523000 WATER UTILITY               | 1,430              | .00                  | 1,430.00          | 1,474.60                         | .00          | -44.60              | 103.1%      |
| 524300 OTHER MAINT/REPAIR SERVICE  | 10,000             | .00                  | 10,000.00         | 19,539.90                        | .00          | -9,539.90           | 195.4%      |
| 529000 OTHER PROPERTY RELATED SER  | 0                  | .00                  | .00               | 256.00                           | .00          | -256.00             | 100.0%      |
| 530900 PROFESSIONAL/TECH SERVICE   | 8,000              | .00                  | 8,000.00          | .00                              | .00          | 8,000.00            | .0%         |
| 534100 ADVERTISING                 | 500                | .00                  | 500.00            | 451.18                           | .00          | 48.82               | 90.2%       |
| 538000 OTHER PURCHASED SERVICES    | 2,000              | .00                  | 2,000.00          | 1,152.00                         | .00          | 848.00              | 57.6%       |
| 542000 OFFICE SUPPLIES             | 2,100              | .00                  | 2,100.00          | 1,784.42                         | .00          | 315.58              | 85.0%       |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL   | 3,000              | .00                  | 3,000.00          | 3,210.39                         | .00          | -210.39             | 107.0%      |
| 578000 UNCLASSIFIED                | 1,900              | .00                  | 1,900.00          | 2,918.89                         | .00          | -1,018.89           | 153.6%      |
| TOTAL ADMINISTRATION - EXP         | 72,572             | .00                  | 72,572.00         | 70,384.21                        | .00          | 2,187.79            | 97.0%       |
| 011498 ADMINISTRATION - CAP OUTLAY |                    |                      |                   |                                  |              |                     |             |
| 585000 CAPITAL OUTLAY              | 5,000              | .00                  | 5,000.00          | 4,837.92                         | .00          | 162.08              | 96.8%       |
| TOTAL ADMINISTRATION - CAP OUT     | 5,000              | .00                  | 5,000.00          | 4,837.92                         | .00          | 162.08              | 96.8%       |
| 011512 LEGAL SERVICES - EXP        |                    |                      |                   |                                  |              |                     |             |
| 530500 LEGAL SERVICES              | 160,000            | 44,858.00            | 204,858.00        | 204,847.83                       | .00          | 10.17               | 100.0%      |
| TOTAL LEGAL SERVICES - EXP         | 160,000            | 44,858.00            | 204,858.00        | 204,847.83                       | .00          | 10.17               | 100.0%      |
| 011522 CLAIMS & SUITS              |                    |                      |                   |                                  |              |                     |             |
| 530501 CLAIMS & SUITS              | 400                | -213.00              | 187.00            | .00                              | .00          | 187.00              | .0%         |
| TOTAL CLAIMS & SUITS               | 400                | -213.00              | 187.00            | .00                              | .00          | 187.00              | .0%         |
| 011551 INFORMATION TECHNOLOGY      |                    |                      |                   |                                  |              |                     |             |
| 511900 SALARIES & WAGES            | 89,335             | .00                  | 89,335.00         | 89,335.00                        | .00          | .00                 | 100.0%      |
| 514000 LONGEVITY                   | 6,253              | .00                  | 6,253.45          | 6,253.45                         | .00          | .00                 | 100.0%      |



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| FOR 2016 13                            |                                |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--|--------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100                  | GENERAL FUND                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 515007                                 | SICK LEAVE BONUS PER CONTR     | 325                | .00                  | 325.00                           | 325.00       | .00          | .00                 | 100.0%      |
|  | TOTAL INFORMATION TECHNOLOGY   | 95,913             | .00                  | 95,913.45                        | 95,913.45    | .00          | .00                 | 100.0%      |
| 011552 INFORMATION TECHNOLOGY          |                                |                    |                      |                                  |              |              |                     |             |
| 530900                                 | PROFESSIONAL/TECH SERVICE      | 5,950              | .00                  | 5,950.00                         | 9,927.50     | .00          | -3,977.50           | 166.8%      |
| 530902                                 | SUPPORT SERVICES/TRAINING      | 23,681             | .00                  | 23,680.64                        | 25,432.89    | .00          | -1,752.25           | 107.4%      |
| 530903                                 | MUNIS                          | 91,279             | .00                  | 91,278.73                        | 56,887.38    | .00          | 34,391.35           | 62.3%       |
| 534400                                 | TELEPHONE                      | 39,520             | .00                  | 39,520.00                        | 33,044.69    | .00          | 6,475.31            | 83.6%       |
| 534900                                 | OTHER COMMUNICATION SERVIC     | 10,000             | 12,334.00            | 22,334.00                        | 12,334.00    | .00          | 10,000.00           | 55.2%       |
| 534901                                 | INTERNET/COMMUNICATIONS        | 7,040              | .00                  | 7,040.00                         | 9,105.33     | .00          | -2,065.33           | 129.3%      |
| 542000                                 | OFFICE SUPPLIES                | 300                | .00                  | 300.00                           | 216.17       | .00          | 83.83               | 72.1%       |
| 542013                                 | HARDWARE/SOFTWARE/OFFICE       | 30,000             | .00                  | 30,000.00                        | 25,663.55    | .00          | 4,336.45            | 85.5%       |
| 542014                                 | PRINTER SUPPLIES               | 3,500              | .00                  | 3,500.00                         | 1,292.57     | .00          | 2,207.43            | 36.9%       |
|  | TOTAL INFORMATION TECHNOLOGY   | 211,269            | 12,334.00            | 223,603.37                       | 173,904.08   | .00          | 49,699.29           | 77.8%       |
| 01155A2 INFORMATION TECH ARTICLES      |                                |                    |                      |                                  |              |              |                     |             |
| 606069                                 | EXPAND MUNIS SYST APPLICAT     | 5,680              | .00                  | 5,680.12                         | .00          | .00          | 5,680.12            | .0%         |
| 608049                                 | ATM49 CHANNEL 18 UPGRADE       | 2,080              | .00                  | 2,080.00                         | .00          | .00          | 2,080.00            | .0%         |
|  | TOTAL INFORMATION TECH ARTICLE | 7,760              | .00                  | 7,760.12                         | .00          | .00          | 7,760.12            | .0%         |
| 01155N2 INFORMATIONTECH ENCUMBERED EXP |                                |                    |                      |                                  |              |              |                     |             |
| 545900                                 | ENCUMBERED EXPENSE             | 0                  | 7,746.39             | 7,746.39                         | 7,746.39     | .00          | .00                 | 100.0%      |
|  | TOTAL INFORMATIONTECH ENCUMBER | 0                  | 7,746.39             | 7,746.39                         | 7,746.39     | .00          | .00                 | 100.0%      |
| 011561 IT CHANNEL 18 S&W               |                                |                    |                      |                                  |              |              |                     |             |
| 511900                                 | SALARIES & WAGES               | 92,743             | .00                  | 92,743.14                        | 92,743.29    | .00          | -.15                | 100.0%      |
| 515007                                 | SICK LEAVE BONUS PER CONTR     | 650                | .00                  | 650.00                           | 325.00       | .00          | 325.00              | 50.0%       |
|  | TOTAL IT CHANNEL 18 S&W        | 93,393             | .00                  | 93,393.14                        | 93,068.29    | .00          | 324.85              | 99.7%       |

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| ACCOUNTS FOR:<br>0100           | GENERAL FUND               | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------------------------|----------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 011562 IT CHANNEL 18 EXPENSES   |                            |                    |                      |                   |              |              |                     |             |
| 534900                          | OTHER COMMUNICATION SERVIC | 4,000              | .00                  | 4,000.00          | 2,517.60     | .00          | 1,482.40            | 62.9%       |
| 542000                          | OFFICE SUPPLIES            | 12,000             | .00                  | 12,000.00         | 10,464.74    | .00          | 1,535.26            | 87.2%       |
| 543000                          | MAINT/REP SUP-BLDGS&EQUIPM | 15,000             | .00                  | 15,000.00         | 14,484.07    | .00          | 515.93              | 96.6%       |
| TOTAL IT CHANNEL 18 EXPENSES    |                            | 31,000             | .00                  | 31,000.00         | 27,466.41    | .00          | 3,533.59            | 88.6%       |
| 011571 CONSTABLE S & W          |                            |                    |                      |                   |              |              |                     |             |
| 511800                          | PART-TIME YEAR-ROUND S&W   | 694                | .00                  | 694.00            | 591.17       | .00          | 102.83              | 85.2%       |
| TOTAL CONSTABLE S & W           |                            | 694                | .00                  | 694.00            | 591.17       | .00          | 102.83              | 85.2%       |
| 011611 TOWN CLERK - S&W         |                            |                    |                      |                   |              |              |                     |             |
| 511100                          | SALARIES ELECTED OFFICIALS | 73,918             | .00                  | 73,918.44         | 76,418.07    | .00          | -2,499.63           | 103.4%      |
| 511800                          | PART-TIME YEAR-ROUND S&W   | 17,126             | .00                  | 17,125.80         | 11,261.50    | .00          | 5,864.30            | 65.8%       |
| 511900                          | SALARIES & WAGES           | 103,456            | .00                  | 103,455.94        | 103,653.48   | .00          | -197.54             | 100.2%      |
| 513000                          | OVERTIME                   | 0                  | .00                  | .00               | 253.85       | .00          | -253.85             | 100.0%      |
| 514000                          | LONGEVITY                  | 1,502              | .00                  | 1,502.23          | 1,502.23     | .00          | .00                 | 100.0%      |
| 515007                          | SICK LEAVE BONUS PER CONTR | 650                | .00                  | 650.00            | 325.00       | .00          | 325.00              | 50.0%       |
| TOTAL TOWN CLERK - S&W          |                            | 196,652            | .00                  | 196,652.41        | 193,414.13   | .00          | 3,238.28            | 98.4%       |
| 011612 TOWN CLERK - EXP         |                            |                    |                      |                   |              |              |                     |             |
| 524200                          | OFFICE EQUIPMENT REPAIR    | 1,500              | .00                  | 1,500.00          | .00          | .00          | 1,500.00            | .0%         |
| 530200                          | BOOKBINDING/MICROFILM SERV | 800                | .00                  | 800.00            | 240.00       | .00          | 560.00              | 30.0%       |
| 530900                          | PROFESSIONAL/TECH SERVICE  | 16,848             | .00                  | 16,848.00         | 17,043.72    | .00          | -195.72             | 101.2%      |
| 534200                          | DELIVERY SERVICE           | 7,000              | .00                  | 7,000.00          | 6,194.86     | .00          | 805.14              | 88.5%       |
| 538000                          | OTHER PURCHASED SERVICES   | 2,000              | .00                  | 2,000.00          | .00          | .00          | 2,000.00            | .0%         |
| 542000                          | OFFICE SUPPLIES            | 3,500              | .00                  | 3,500.00          | 3,549.61     | .00          | -49.61              | 101.4%      |
| 573000                          | DUES/SUBSCRIPTIONS/TRAVEL  | 3,200              | .00                  | 3,200.00          | 2,783.06     | .00          | 416.94              | 87.0%       |
| TOTAL TOWN CLERK - EXP          |                            | 34,848             | .00                  | 34,848.00         | 29,811.25    | .00          | 5,036.75            | 85.5%       |
| 01161N2 TN CLERK ENCUMBERED EXP |                            |                    |                      |                   |              |              |                     |             |

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| FOR 2016 13               |                               | JOURNAL DETAIL 2017 1 TO 2017 13 |                      |                   |              |              |                     |             |
|---------------------------|-------------------------------|----------------------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100     | GENERAL FUND                  | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 545900                    | ENCUMBERED EXPENSE            | 0                                | 2,780.03             | 2,780.03          | 2,693.26     | .00          | 86.77               | 96.9%       |
|                           | TOTAL TN CLERK ENCUMBERED EXP | 0                                | 2,780.03             | 2,780.03          | 2,693.26     | .00          | 86.77               | 96.9%       |
| 011711 CONSERVATION - S&W |                               |                                  |                      |                   |              |              |                     |             |
| 511900                    | SALARIES & WAGES              | 70,096                           | 1,428.00             | 71,524.24         | 71,848.74    | .00          | -324.50             | 100.5%      |
| 515007                    | SICK LEAVE BONUS PER CONTR    | 325                              | .00                  | 325.00            | .00          | .00          | 325.00              | .0%         |
|                           | TOTAL CONSERVATION - S&W      | 70,421                           | 1,428.00             | 71,849.24         | 71,848.74    | .00          | .50                 | 100.0%      |
| 011712 CONSERVATION - EXP |                               |                                  |                      |                   |              |              |                     |             |
| 523000                    | WATER UTILITY                 | 3,000                            | .00                  | 3,000.00          | 2,400.00     | .00          | 600.00              | 80.0%       |
| 529000                    | OTHER PROPERTY RELATED SER    | 1,500                            | .00                  | 1,500.00          | 1,198.73     | .00          | 301.27              | 79.9%       |
| 538000                    | OTHER PURCHASED SERVICES      | 750                              | .00                  | 750.00            | 797.99       | .00          | -47.99              | 106.4%      |
| 548100                    | BULK FUEL                     | 446                              | .00                  | 446.32            | 221.81       | .00          | 224.51              | 49.7%       |
| 558000                    | UNCLASSIFIED SUPPLIES         | 300                              | .00                  | 300.00            | 159.07       | .00          | 140.93              | 53.0%       |
| 573000                    | DUES/SUBSCRIPTIONS/TRAVEL     | 750                              | .00                  | 750.00            | 850.00       | .00          | -100.00             | 113.3%      |
|                           | TOTAL CONSERVATION - EXP      | 6,746                            | .00                  | 6,746.32          | 5,627.60     | .00          | 1,118.72            | 83.4%       |
| 011741 TOWN PLANNER - S&W |                               |                                  |                      |                   |              |              |                     |             |
| 511900                    | SALARIES & WAGES              | 81,958                           | 1,086.00             | 83,044.15         | 82,718.80    | .00          | 325.35              | 99.6%       |
| 514000                    | LONGEVITY                     | 1,639                            | .00                  | 1,639.16          | 1,639.00     | .00          | .16                 | 100.0%      |
| 515007                    | SICK LEAVE BONUS PER CONTR    | 325                              | .00                  | 325.00            | 650.00       | .00          | -325.00             | 200.0%      |
|                           | TOTAL TOWN PLANNER - S&W      | 83,922                           | 1,086.00             | 85,008.31         | 85,007.80    | .00          | .51                 | 100.0%      |
| 011742 TOWN PLANNER - EXP |                               |                                  |                      |                   |              |              |                     |             |
| 530900                    | PROFESSIONAL/TECH SERVICE     | 100                              | .00                  | 100.00            | .00          | .00          | 100.00              | .0%         |
| 534100                    | ADVERTISING                   | 200                              | .00                  | 200.00            | 264.05       | .00          | -64.05              | 132.0%      |
| 573000                    | DUES/SUBSCRIPTIONS/TRAVEL     | 1,440                            | .00                  | 1,440.00          | 802.60       | .00          | 637.40              | 55.7%       |
|                           | TOTAL TOWN PLANNER - EXP      | 1,740                            | .00                  | 1,740.00          | 1,066.65     | .00          | 673.35              | 61.3%       |

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| FOR 2016 13                         |                                | JOURNAL DETAIL 2017 1 TO 2017 13 |                      |                   |              |              |                     |             |
|-------------------------------------|--------------------------------|----------------------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100               | GENERAL FUND                   | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 01174N2 TOWN PLANNER ENCUMBERED EXP |                                |                                  |                      |                   |              |              |                     |             |
| 545900                              | ENCUMBERED EXPENSE             | 0                                | 895.00               | 895.00            | 895.00       | .00          | .00                 | 100.0%      |
|                                     | TOTAL TOWN PLANNER ENCUMBERED  | 0                                | 895.00               | 895.00            | 895.00       | .00          | .00                 | 100.0%      |
| 011762 BOARD OF APPEALS EXPENSE     |                                |                                  |                      |                   |              |              |                     |             |
| 534100                              | ADVERTISING                    | 100                              | .00                  | 100.00            | 174.40       | .00          | -74.40              | 174.4%      |
| 573000                              | DUES/SUBSCRIPTIONS/TRAVEL      | 460                              | .00                  | 460.00            | 123.50       | .00          | 336.50              | 26.8%       |
|                                     | TOTAL BOARD OF APPEALS EXPENSE | 560                              | .00                  | 560.00            | 297.90       | .00          | 262.10              | 53.2%       |
| 011802 ALBRO HOUSE EXP              |                                |                                  |                      |                   |              |              |                     |             |
| 521100                              | ELECTRIC UTILITY               | 265                              | .00                  | 265.00            | 307.37       | .00          | -42.37              | 116.0%      |
| 521200                              | GAS UTILITY                    | 1,475                            | 77.00                | 1,552.00          | 1,904.39     | .00          | -352.39             | 122.7%      |
| 523000                              | WATER UTILITY                  | 135                              | .00                  | 135.00            | 145.16       | .00          | -10.16              | 107.5%      |
| 524300                              | OTHER MAINT/REPAIR SERVICE     | 2,580                            | .00                  | 2,580.00          | 2,174.38     | .00          | 405.62              | 84.3%       |
|                                     | TOTAL ALBRO HOUSE EXP          | 4,455                            | 77.00                | 4,532.00          | 4,531.30     | .00          | .70                 | 100.0%      |
| 011812 OLD RECR BUILDING EXP        |                                |                                  |                      |                   |              |              |                     |             |
| 521100                              | ELECTRIC UTILITY               | 1,330                            | .00                  | 1,330.00          | 1,091.01     | .00          | 238.99              | 82.0%       |
| 521200                              | GAS UTILITY                    | 1,675                            | 159.00               | 1,834.00          | 2,890.01     | .00          | -1,056.01           | 157.6%      |
| 523000                              | WATER UTILITY                  | 145                              | .00                  | 145.00            | 147.74       | .00          | -2.74               | 101.9%      |
| 524300                              | OTHER MAINT/REPAIR SERVICE     | 1,777                            | .00                  | 1,777.00          | 956.98       | .00          | 820.02              | 53.9%       |
|                                     | TOTAL OLD RECR BUILDING EXP    | 4,927                            | 159.00               | 5,086.00          | 5,085.74     | .00          | .26                 | 100.0%      |
| 011822 WEST HARWICH SCHOOL EXP      |                                |                                  |                      |                   |              |              |                     |             |
| 521100                              | ELECTRIC UTILITY               | 370                              | .00                  | 370.00            | 386.47       | .00          | -16.47              | 104.5%      |

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| FOR 2016 13                          |                                |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------------|--------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100                | GENERAL FUND                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 524300                               | OTHER MAINT/REPAIR SERVICE     | 792                | -159.00              | 633.00                           | 594.00       | .00          | 39.00               | 93.8%       |
|                                      | TOTAL WEST HARWICH SCHOOL EXP  | 1,162              | -159.00              | 1,003.00                         | 980.47       | .00          | 22.53               | 97.8%       |
| 011831 COMMUNITY DEVELOPMENT - S&W   |                                |                    |                      |                                  |              |              |                     |             |
| 511800                               | PART-TIME YEAR-ROUND S&W       | 9,105              | .00                  | 9,105.40                         | 7,233.81     | .00          | 1,871.59            | 79.4%       |
| 511900                               | SALARIES & WAGES               | 245,854            | -2,514.00            | 243,340.32                       | 232,863.23   | .00          | 10,477.09           | 95.7%       |
| 512500                               | COMPENSATORY TIME              | 0                  | .00                  | .00                              | 430.86       | .00          | -430.86             | 100.0%      |
| 512501                               | STIPEND                        | 7,000              | .00                  | 7,000.00                         | .00          | .00          | 7,000.00            | .0%         |
| 513000                               | OVERTIME                       | 0                  | .00                  | .00                              | 1,700.73     | .00          | -1,700.73           | 100.0%      |
| 514000                               | LONGEVITY                      | 5,764              | .00                  | 5,763.76                         | 5,239.79     | .00          | 523.97              | 90.9%       |
| 515007                               | SICK LEAVE BONUS PER CONTR     | 1,625              | .00                  | 1,625.00                         | .00          | .00          | 1,625.00            | .0%         |
|                                      | TOTAL COMMUNITY DEVELOPMENT -  | 269,348            | -2,514.00            | 266,834.48                       | 247,468.42   | .00          | 19,366.06           | 92.7%       |
| 011832 COMMUNITY DEVELOPMENT - EXP   |                                |                    |                      |                                  |              |              |                     |             |
| 542000                               | OFFICE SUPPLIES                | 8,996              | .00                  | 8,996.00                         | 7,194.28     | .00          | 1,801.72            | 80.0%       |
|                                      | TOTAL COMMUNITY DEVELOPMENT -  | 8,996              | .00                  | 8,996.00                         | 7,194.28     | .00          | 1,801.72            | 80.0%       |
| 011912 PUBLIC BUILDINGS REPAIR - EXP |                                |                    |                      |                                  |              |              |                     |             |
| 524300                               | OTHER MAINT/REPAIR SERVICE     | 13,868             | 15,023.00            | 28,890.70                        | 16,750.00    | .00          | 12,140.70           | 58.0%       |
|                                      | TOTAL PUBLIC BUILDINGS REPAIR  | 13,868             | 15,023.00            | 28,890.70                        | 16,750.00    | .00          | 12,140.70           | 58.0%       |
| 011922 TOWN/FIN COM REPORTS - EXP    |                                |                    |                      |                                  |              |              |                     |             |
| 530900                               | PROFESSIONAL/TECH SERVICE      | 13,000             | .00                  | 13,000.00                        | 7,881.66     | .00          | 5,118.34            | 60.6%       |
|                                      | TOTAL TOWN/FIN COM REPORTS - E | 13,000             | .00                  | 13,000.00                        | 7,881.66     | .00          | 5,118.34            | 60.6%       |
| 011942 ADVERTISING                   |                                |                    |                      |                                  |              |              |                     |             |

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| ACCOUNTS FOR:                        | GENERAL FUND                   | ORIGINAL APPROP | TRANFRS/ ADJUSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|--------------------------------|-----------------|--------------------|----------------|--------------|--------------|------------------|----------|
| 534100                               | ADVERTISING                    | 3,500           | 5,904.00           | 9,404.00       | 9,403.60     | .00          | .40              | 100.0%   |
|                                      | TOTAL ADVERTISING              | 3,500           | 5,904.00           | 9,404.00       | 9,403.60     | .00          | .40              | 100.0%   |
| 01194N2 ADVERTISING ENCUMBERED       |                                |                 |                    |                |              |              |                  |          |
| 545900                               | ENCUMBERED EXPENSE             | 0               | 171.00             | 171.00         | 171.00       | .00          | .00              | 100.0%   |
|                                      | TOTAL ADVERTISING ENCUMBERED   | 0               | 171.00             | 171.00         | 171.00       | .00          | .00              | 100.0%   |
| 01196N2 ENCUMBERED TELEPHONE EXPENSE |                                |                 |                    |                |              |              |                  |          |
| 545900                               | ENCUMBERED EXPENSE             | 0               | 1,136.00           | 1,136.00       | 1,120.90     | .00          | 15.10            | 98.7%    |
|                                      | TOTAL ENCUMBERED TELEPHONE EXP | 0               | 1,136.00           | 1,136.00       | 1,120.90     | .00          | 15.10            | 98.7%    |
| 011992 CVEC ELECTRIC EXPENSES        |                                |                 |                    |                |              |              |                  |          |
| 521100                               | ELECTRIC UTILITY               | 92,100          | .00                | 92,100.00      | 64,217.41    | .00          | 27,882.59        | 69.7%    |
|                                      | TOTAL CVEC ELECTRIC EXPENSES   | 92,100          | .00                | 92,100.00      | 64,217.41    | .00          | 27,882.59        | 69.7%    |
| 012101 POLICE - S&W                  |                                |                 |                    |                |              |              |                  |          |
| 511800                               | PART-TIME YEAR-ROUND S&W       | 57,317          | .00                | 57,317.00      | 50,552.55    | .00          | 6,764.45         | 88.2%    |
| 511900                               | SALARIES & WAGES               | 2,614,746       | -22,700.00         | 2,592,046.00   | 2,479,747.61 | .00          | 112,298.39       | 95.7%    |
| 512500                               | COMPENSATORY TIME              | 0               | .00                | .00            | 1,077.38     | .00          | -1,077.38        | 100.0%   |
| 513000                               | OVERTIME                       | 394,996         | .00                | 394,996.00     | 363,705.73   | .00          | 31,290.27        | 92.1%    |
| 514000                               | LONGEVITY                      | 69,397          | .00                | 69,397.00      | 12,269.59    | .00          | 57,127.41        | 17.7%    |
| 515005                               | SICK LEAVE BUY-BACK@RETIRE     | 20,397          | .00                | 20,397.00      | 17,467.60    | .00          | 2,929.40         | 85.6%    |
| 515006                               | OCCUPATIONAL SICK LEAVE        | 0               | .00                | .00            | 5,768.46     | .00          | -5,768.46        | 100.0%   |
| 515007                               | SICK LEAVE BONUS PER CONTR     | 0               | .00                | .00            | 650.00       | .00          | -650.00          | 100.0%   |
|                                      | TOTAL POLICE - S&W             | 3,156,853       | -22,700.00         | 3,134,153.00   | 2,931,238.92 | .00          | 202,914.08       | 93.5%    |
| 012102 POLICE - EXP                  |                                |                 |                    |                |              |              |                  |          |

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| FOR 2016 13                        |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|------------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 517900 OTHER FRINGE BENEFITS       | 39,000             | .00                  | 39,000.00                        | 47,562.42    | .00          | -8,562.42           | 122.0%      |
| 521100 ELECTRIC UTILITY            | 2,173              | .00                  | 2,173.00                         | 552.10       | .00          | 1,620.90            | 25.4%       |
| 521200 GAS UTILITY                 | 24,795             | .00                  | 24,795.00                        | 15,949.59    | .00          | 8,845.41            | 64.3%       |
| 523000 WATER UTILITY               | 1,887              | .00                  | 1,887.00                         | 3,081.92     | .00          | -1,194.92           | 163.3%      |
| 524200 OFFICE EQUIPMENT REPAIR     | 43,512             | .00                  | 43,512.00                        | 35,729.06    | .00          | 7,782.94            | 82.1%       |
| 524300 OTHER MAINT/REPAIR SERVICE  | 15,790             | 15,000.00            | 30,790.00                        | 33,423.99    | .00          | -2,633.99           | 108.6%      |
| 527000 RENTALS & LEASES            | 5,816              | .00                  | 5,816.00                         | 4,400.00     | .00          | 1,416.00            | 75.7%       |
| 530600 MEDICAL OR RELATED SERVICE  | 5,000              | .00                  | 5,000.00                         | 3,727.46     | .00          | 1,272.54            | 74.5%       |
| 530900 PROFESSIONAL/TECH SERVICE   | 3,800              | .00                  | 3,800.00                         | 4,404.35     | .00          | -604.35             | 115.9%      |
| 534100 ADVERTISING                 | 500                | .00                  | 500.00                           | 869.52       | .00          | -369.52             | 173.9%      |
| 534200 DELIVERY SERVICE            | 1,000              | .00                  | 1,000.00                         | 956.00       | .00          | 44.00               | 95.6%       |
| 534400 TELEPHONE                   | 16,232             | .00                  | 16,232.00                        | 18,213.93    | .00          | -1,981.93           | 112.2%      |
| 538000 OTHER PURCHASED SERVICES    | 70,100             | .00                  | 70,100.00                        | 39,954.99    | .00          | 30,145.01           | 57.0%       |
| 542000 OFFICE SUPPLIES             | 9,650              | .00                  | 9,650.00                         | 11,256.77    | .00          | -1,606.77           | 116.7%      |
| 543000 MAINT/REP SUP-BLDGS&EQUIPM  | 6,995              | .00                  | 6,995.00                         | 4,501.64     | .00          | 2,493.36            | 64.4%       |
| 545000 CUSTODIAL SUPPLIES          | 1,000              | .00                  | 1,000.00                         | 491.03       | .00          | 508.97              | 49.1%       |
| 548100 BULK FUEL                   | 82,125             | .00                  | 82,125.00                        | 63,459.87    | .00          | 18,665.13           | 77.3%       |
| 548900 VEHICLE SUPPLIES & PARTS    | 3,200              | .00                  | 3,200.00                         | 5,220.21     | .00          | -2,020.21           | 163.1%      |
| 549000 FOOD & FOOD SERVICE SUPPLI  | 600                | .00                  | 600.00                           | 922.20       | .00          | -322.20             | 153.7%      |
| 553000 PUBLIC WORKS SUPPLIES       | 1,000              | .00                  | 1,000.00                         | 635.18       | .00          | 364.82              | 63.5%       |
| 558000 UNCLASSIFIED SUPPLIES       | 44,275             | 29,200.00            | 73,475.00                        | 104,219.94   | .00          | -30,744.94          | 141.8%      |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL   | 7,950              | .00                  | 7,950.00                         | 8,532.70     | .00          | -582.70             | 107.3%      |
| 578000 UNCLASSIFIED                | 1,500              | .00                  | 1,500.00                         | 1,587.90     | .00          | -87.90              | 105.9%      |
| TOTAL POLICE - EXP                 | 387,900            | 44,200.00            | 432,100.00                       | 409,652.77   | .00          | 22,447.23           | 94.8%       |
| 012108 POLICE - CAP OUTLAY         |                    |                      |                                  |              |              |                     |             |
| 585000 CAPITAL OUTLAY              | 152,933            | .00                  | 152,933.00                       | 152,933.00   | .00          | .00                 | 100.0%      |
| TOTAL POLICE - CAP OUTLAY          | 152,933            | .00                  | 152,933.00                       | 152,933.00   | .00          | .00                 | 100.0%      |
| 01210A2 POLICE - WARRANT ARTICLES  |                    |                      |                                  |              |              |                     |             |
| 611011 ATM11 #11 PUBLIC SAFETY EQ  | 1,085              | .00                  | 1,085.45                         | 1,085.45     | .00          | .00                 | 100.0%      |
| 613027 ATM13 #27 - POL COMPUTER R  | 582                | .00                  | 581.64                           | 581.64       | .00          | .00                 | 100.0%      |
| 613028 ATM13 #28 - GARAGE DOOR RE  | 3,125              | .00                  | 3,125.00                         | .00          | .00          | 3,125.00            | .0%         |
| 615001 STM 15 # 1 Digital P/S Ans  | 60,000             | .00                  | 60,000.00                        | .00          | .00          | 60,000.00           | .0%         |
| TOTAL POLICE - WARRANT ARTICLE     | 64,792             | .00                  | 64,792.09                        | 1,667.09     | .00          | 63,125.00           | 2.6%        |
| 01210N2 POLICE ENCUMBERED EXPENSE  |                    |                      |                                  |              |              |                     |             |

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| FOR 2016 13                        |                    | JOURNAL DETAIL 2017 1 TO 2017 13 |                   |              |              |                     |             |  |
|------------------------------------|--------------------|----------------------------------|-------------------|--------------|--------------|---------------------|-------------|--|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS             | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| 545900 ENCUMBERED EXPENSE          | 0                  | 23,826.27                        | 23,826.27         | 23,826.27    | .00          | .00                 | 100.0%      |  |
| TOTAL POLICE ENCUMBERED EXPENS     | 0                  | 23,826.27                        | 23,826.27         | 23,826.27    | .00          | .00                 | 100.0%      |  |
| 012201 FIRE - S&W                  |                    |                                  |                   |              |              |                     |             |  |
| 511800 PART-TIME YEAR-ROUND S&W    | 67,263             | .00                              | 67,263.30         | 61,742.15    | .00          | 5,521.15            | 91.8%       |  |
| 511900 SALARIES & WAGES            | 2,200,204          | -9,738.00                        | 2,190,466.00      | 2,178,254.75 | .00          | 12,211.25           | 99.4%       |  |
| 513000 OVERTIME                    | 736,229            | .00                              | 736,229.00        | 713,373.04   | .00          | 22,855.96           | 96.9%       |  |
| 514000 LONGEVITY                   | 123,520            | .00                              | 123,519.58        | 126,984.27   | .00          | -3,464.69           | 102.8%      |  |
| 515002 HOLIDAY PAY                 | 115,098            | .00                              | 115,098.04        | 79,203.18    | .00          | 35,894.86           | 68.8%       |  |
| 515005 SICK LEAVE BUY-BACK@RETIRE  | 30,316             | .00                              | 30,316.47         | 35,634.94    | .00          | -5,318.47           | 117.5%      |  |
| 515006 OCCUPATIONAL SICK LEAVE     | 0                  | .00                              | .00               | 72,038.22    | .00          | -72,038.22          | 100.0%      |  |
| 515007 SICK LEAVE BONUS PER CONTR  | 650                | .00                              | 650.00            | .00          | .00          | 650.00              | .0%         |  |
| 515009 EDUCATION INCENTIVE         | 166,643            | .00                              | 166,642.60        | 135,989.79   | .00          | 30,652.81           | 81.6%       |  |
| TOTAL FIRE - S&W                   | 3,439,923          | -9,738.00                        | 3,430,184.99      | 3,403,220.34 | .00          | 26,964.65           | 99.2%       |  |
| 012202 FIRE - EXP                  |                    |                                  |                   |              |              |                     |             |  |
| 517900 OTHER PRINGE BENEFITS       | 70,803             | .00                              | 70,803.00         | 67,347.10    | .00          | 3,455.90            | 95.1%       |  |
| 521100 ELECTRIC UTILITY            | 8,974              | .00                              | 8,973.62          | 8,343.32     | .00          | 630.30              | 93.0%       |  |
| 521200 GAS UTILITY                 | 26,403             | -11,000.00                       | 15,402.53         | 14,149.97    | .00          | 1,252.56            | 91.9%       |  |
| 523000 WATER UTILITY               | 2,797              | .00                              | 2,797.24          | 1,257.30     | .00          | 1,539.94            | 44.9%       |  |
| 524100 VEHICLE REPAIR SERVICE      | 4,000              | .00                              | 4,000.00          | 3,997.94     | .00          | 2.06                | 99.9%       |  |
| 524200 OFFICE EQUIPMENT REPAIR     | 3,761              | .00                              | 3,761.00          | 3,760.56     | .00          | .44                 | 100.0%      |  |
| 524300 OTHER MAINT/REPAIR SERVICE  | 8,000              | .00                              | 8,000.00          | 8,000.00     | .00          | .00                 | 100.0%      |  |
| 527000 RENTALS & LEASES            | 4,170              | .00                              | 4,170.00          | 4,165.20     | .00          | 4.80                | 99.9%       |  |
| 530600 MEDICAL OR RELATED SERVICE  | 4,400              | .00                              | 4,400.00          | 3,530.67     | .00          | 869.33              | 80.2%       |  |
| 530900 PROFESSIONAL/TECH SERVICE   | 9,297              | .00                              | 9,297.00          | 10,195.70    | .00          | -898.70             | 109.7%      |  |
| 534200 DELIVERY SERVICE            | 100                | .00                              | 100.00            | 130.79       | .00          | -30.79              | 130.8%      |  |
| 534400 TELEPHONE                   | 11,800             | .00                              | 11,800.00         | 11,269.34    | .00          | 530.66              | 95.5%       |  |
| 534900 OTHER COMMUNICATION SERVIC  | 72,525             | .00                              | 72,525.00         | 67,202.60    | .00          | 5,322.40            | 92.7%       |  |
| 542000 OFFICE SUPPLIES             | 6,850              | .00                              | 6,850.00          | 6,205.85     | .00          | 644.15              | 90.6%       |  |
| 543000 MAINT/REP SUP-BLDGS&EQUIPM  | 36,979             | .00                              | 36,979.00         | 33,307.11    | .00          | 3,671.89            | 90.1%       |  |
| 545000 CUSTODIAL SUPPLIES          | 6,002              | .00                              | 6,002.00          | 6,324.42     | .00          | -322.42             | 105.4%      |  |
| 548100 BULK FUEL                   | 52,908             | .00                              | 52,908.04         | 43,247.12    | .00          | 9,660.92            | 81.7%       |  |
| 548900 VEHICLE SUPPLIES & PARTS    | 3,000              | .00                              | 3,000.00          | 2,985.06     | .00          | 14.94               | 99.5%       |  |
| 558000 UNCLASSIFIED SUPPLIES       | 40,963             | .00                              | 40,963.00         | 36,198.33    | .00          | 4,764.67            | 88.4%       |  |



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| FOR 2016 13                        |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL   | 2,410              | .00                  | 2,410.00          | 2,452.17                         | .00          | -42.17              | 101.7%      |
| 578000 UNCLASSIFIED                | 41,750             | .00                  | 41,750.00         | 31,928.11                        | .00          | 9,821.89            | 76.5%       |
| TOTAL FIRE - EXP                   | 417,891            | -11,000.00           | 406,891.43        | 365,998.66                       | .00          | 40,892.77           | 89.9%       |
| 01220A2 FIRE - WARRANT ARTICLES    |                    |                      |                   |                                  |              |                     |             |
| 614013 ATM14 #13 - AMBULANCE STRE  | 2,104              | .00                  | 2,103.98          | 2,103.98                         | .00          | .00                 | 100.0%      |
| 614014 ATM14 #14 - REPL FIRE AMBU  | 0                  | .00                  | .00               | -439.00                          | .00          | 439.00              | 100.0%      |
| 615011 ATM 15 # 11 AMBULANCE PURC  | 0                  | 357,000.00           | 357,000.00        | 352,125.98                       | .00          | 4,874.02            | 98.6%       |
| 615013 ATM 15 # 13 DEFIBRILLATORS  | 0                  | 134,946.00           | 134,946.00        | 104,876.59                       | .00          | 30,069.41           | 77.7%       |
| 615014 ATM 15 # 14 FIRE HVAC REPA  | 0                  | 95,000.00            | 95,000.00         | 31,096.07                        | .00          | 63,903.93           | 32.7%       |
| 615015 ATM 15 # 15 ROOF FIRE STAT  | 0                  | 88,512.00            | 88,512.00         | .00                              | .00          | 88,512.00           | .0%         |
| TOTAL FIRE - WARRANT ARTICLES      | 2,104              | 675,458.00           | 677,561.98        | 489,763.62                       | .00          | 187,798.36          | 72.3%       |
| 012311 AMBULANCE - S&W             |                    |                      |                   |                                  |              |                     |             |
| 513000 OVERTIME                    | 219,335            | .00                  | 219,335.00        | 86,499.63                        | .00          | 132,835.37          | 39.4%       |
| TOTAL AMBULANCE - S&W              | 219,335            | .00                  | 219,335.00        | 86,499.63                        | .00          | 132,835.37          | 39.4%       |
| 012312 EMS EXPENSE                 |                    |                      |                   |                                  |              |                     |             |
| 517900 OTHER FRINGE BENEFITS       | 15,470             | .00                  | 15,470.00         | 15,190.86                        | .00          | 279.14              | 98.2%       |
| 538000 OTHER PURCHASED SERVICES    | 22,050             | -6,453.00            | 15,597.00         | 12,858.56                        | .00          | 2,738.44            | 82.4%       |
| 550000 MEDICAL & SUPPLIES          | 71,000             | .00                  | 71,000.00         | 69,591.16                        | .00          | 1,408.84            | 98.0%       |
| TOTAL EMS EXPENSE                  | 108,520            | -6,453.00            | 102,067.00        | 97,640.58                        | .00          | 4,426.42            | 95.7%       |
| 012351 EMERGENCY TELECOMMUNICATORS |                    |                      |                   |                                  |              |                     |             |
| 511800 PART-TIME YEAR-ROUND S&W    | 16,328             | .00                  | 16,328.00         | .00                              | .00          | 16,328.00           | .0%         |
| 511900 SALARIES & WAGES            | 257,415            | .00                  | 257,415.00        | 264,345.80                       | .00          | -6,930.80           | 102.7%      |
| 513000 OVERTIME                    | 117,384            | .00                  | 117,384.00        | 68,655.39                        | .00          | 48,728.61           | 58.5%       |
| 514000 LONGEVITY                   | 14,549             | .00                  | 14,549.00         | 14,549.05                        | .00          | -.05                | 100.0%      |

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## DEPARTMENTAL EXPENSES FISCAL YEAR 2016

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| ACCOUNTS FOR:<br>0100               | GENERAL FUND                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 515002                              | HOLIDAY PAY                    | 10,615             | .00                  | 10,615.00         | 4,823.95     | .00          | 5,791.05            | 45.4%       |
| 515009                              | EDUCATION INCENTIVE            | 7,524              | .00                  | 7,524.00          | 10,033.84    | .00          | -2,509.84           | 133.4%      |
|                                     | TOTAL EMERGENCY TELECOMMUNICAT | 423,815            | .00                  | 423,815.00        | 362,408.03   | .00          | 61,406.97           | 85.5%       |
| 012352 EMERGENCY TELECOMMUNICATORS  |                                |                    |                      |                   |              |              |                     |             |
| 517900                              | OTHER FRINGE BENEFITS          | 3,750              | .00                  | 3,750.00          | 2,527.19     | .00          | 1,222.81            | 67.4%       |
| 521100                              | ELECTRIC UTILITY               | 100,000            | .00                  | 100,000.00        | 80,568.01    | .00          | 19,431.99           | 80.6%       |
| 530600                              | MEDICAL OR RELATED SERVICE     | 800                | .00                  | 800.00            | .00          | .00          | 800.00              | .0%         |
| 530900                              | PROFESSIONAL/TECH SERVICE      | 32,351             | .00                  | 32,351.00         | 30,280.69    | .00          | 2,070.31            | 93.6%       |
| 534900                              | OTHER COMMUNICATION SERVIC     | 3,500              | .00                  | 3,500.00          | 2,984.76     | .00          | 515.24              | 85.3%       |
| 573000                              | DUES/SUBSCRIPTIONS/TRAVEL      | 662                | .00                  | 662.00            | 452.00       | .00          | 210.00              | 68.3%       |
| 578000                              | UNCLASSIFIED                   | 10,902             | .00                  | 10,902.00         | 11,576.99    | .00          | -674.99             | 106.2%      |
|                                     | TOTAL EMERGENCY TELECOMMUNICAT | 151,965            | .00                  | 151,965.00        | 128,389.64   | .00          | 23,575.36           | 84.5%       |
| 012411 BUILDING - S&W               |                                |                    |                      |                   |              |              |                     |             |
| 511800                              | PART-TIME YEAR-ROUND S&W       | 126,104            | .00                  | 126,104.00        | 118,827.94   | .00          | 7,276.06            | 94.2%       |
| 511900                              | SALARIES & WAGES               | 75,641             | 22,700.00            | 98,341.23         | 105,690.06   | .00          | -7,348.83           | 107.5%      |
| 515007                              | SICK LEAVE BONUS PER CONTR     | 325                | .00                  | 325.00            | 243.75       | .00          | 81.25               | 75.0%       |
|                                     | TOTAL BUILDING - S&W           | 202,070            | 22,700.00            | 224,770.23        | 224,761.75   | .00          | 8.48                | 100.0%      |
| 012412 BUILDING - EXP               |                                |                    |                      |                   |              |              |                     |             |
| 517900                              | OTHER FRINGE BENEFITS          | 500                | .00                  | 500.00            | 426.00       | .00          | 74.00               | 85.2%       |
| 534400                              | TELEPHONE                      | 1,800              | .00                  | 1,800.00          | 649.11       | .00          | 1,150.89            | 36.1%       |
| 548100                              | BULK FUEL                      | 1,128              | .00                  | 1,127.59          | 129.35       | .00          | 998.24              | 11.5%       |
| 573000                              | DUES/SUBSCRIPTIONS/TRAVEL      | 9,040              | .00                  | 9,040.00          | 9,474.35     | .00          | -434.35             | 104.8%      |
|                                     | TOTAL BUILDING - EXP           | 12,468             | .00                  | 12,467.59         | 10,678.81    | .00          | 1,788.78            | 85.7%       |
| 01241A2 BUILDING - WARRANT ARTICLES |                                |                    |                      |                   |              |              |                     |             |

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| FOR 2016 13                         |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|-------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 612600 STM AUG2012 #6-BLDG INSP/W   | 1,142              | .00                  | 1,142.15          | .00                              | .00          | 1,142.15            | .0%         |
| TOTAL BUILDING - WARRANT ARTIC      | 1,142              | .00                  | 1,142.15          | .00                              | .00          | 1,142.15            | .0%         |
| 012911 EMERGENCY MANAGEMENT S&W     |                    |                      |                   |                                  |              |                     |             |
| 511800 PART-TIME YEAR-ROUND S&W     | 4,910              | .00                  | 4,910.00          | 1,578.50                         | .00          | 3,331.50            | 32.1%       |
| TOTAL EMERGENCY MANAGEMENT S&W      | 4,910              | .00                  | 4,910.00          | 1,578.50                         | .00          | 3,331.50            | 32.1%       |
| 012912 EMERGENCY MANAGEMENT         |                    |                      |                   |                                  |              |                     |             |
| 524300 OTHER MAINT/REPAIR SERVICE   | 2,500              | .00                  | 2,500.00          | .00                              | .00          | 2,500.00            | .0%         |
| 534400 TELEPHONE                    | 1,350              | .00                  | 1,350.00          | 614.88                           | .00          | 735.12              | 45.5%       |
| 542000 OFFICE SUPPLIES              | 100                | .00                  | 100.00            | 25.89                            | .00          | 74.11               | 25.9%       |
| 548100 BULK FUEL                    | 1,600              | .00                  | 1,600.00          | .00                              | .00          | 1,600.00            | .0%         |
| 553000 PUBLIC WORKS SUPPLIES        | 400                | .00                  | 400.00            | .00                              | .00          | 400.00              | .0%         |
| 578000 UNCLASSIFIED                 | 2,550              | .00                  | 2,550.00          | 2,390.98                         | .00          | 159.02              | 93.8%       |
| TOTAL EMERGENCY MANAGEMENT          | 8,500              | .00                  | 8,500.00          | 3,031.75                         | .00          | 5,468.25            | 35.7%       |
| 01291A2 EMERG MGMT WARRANT ARTICLES |                    |                      |                   |                                  |              |                     |             |
| 612015 ATM12 #15 REPLACMT GENERAT   | 326                | .00                  | 326.00            | .00                              | .00          | 326.00              | .0%         |
| TOTAL EMERG MGMT WARRANT ARTIC      | 326                | .00                  | 326.00            | .00                              | .00          | 326.00              | .0%         |
| 012961 NATURAL RESOURSCES S&W       |                    |                      |                   |                                  |              |                     |             |
| 511900 SALARIES & WAGES             | 81,958             | .00                  | 81,958.15         | 81,957.79                        | .00          | .36                 | 100.0%      |
| 512000 SEASONAL S&W                 | 5,730              | .00                  | 5,730.00          | 5,698.50                         | .00          | 31.50               | 99.5%       |
| 514000 LONGEVITY                    | 2,459              | .00                  | 2,458.74          | 2,458.74                         | .00          | .00                 | 100.0%      |
| 515007 SICK LEAVE BONUS PER CONTR   | 325                | .00                  | 325.00            | 325.00                           | .00          | .00                 | 100.0%      |
| TOTAL NATURAL RESOURSCES S&W        | 90,472             | .00                  | 90,471.89         | 90,440.03                        | .00          | 31.86               | 100.0%      |
| 012962 NATURAL RESOURCES            |                    |                      |                   |                                  |              |                     |             |

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| ACCOUNTS FOR:<br>0100 GENERAL FUND   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 524300 OTHER MAINT/REPAIR SERVICE    | 700                | .00                  | 700.00            | 988.46        | .00          | -288.46             | 141.2%      |
| 530900 PROFESSIONAL/TECH SERVICE     | 12,500             | .00                  | 12,500.00         | 11,323.53     | .00          | 1,176.47            | 90.6%       |
| 534400 TELEPHONE                     | 2,000              | .00                  | 2,000.00          | 1,668.81      | .00          | 331.19              | 83.4%       |
| 542000 OFFICE SUPPLIES               | 200                | .00                  | 200.00            | 232.77        | .00          | -32.77              | 116.4%      |
| 543000 MAINT/REP SUP-BLDGS&EQUIPM    | 1,200              | .00                  | 1,200.00          | 4,959.92      | .00          | -3,759.92           | 413.3%      |
| 553000 PUBLIC WORKS SUPPLIES         | 10,000             | .00                  | 10,000.00         | 6,388.21      | .00          | 3,611.79            | 63.9%       |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL     | 1,000              | .00                  | 1,000.00          | 1,062.34      | .00          | -62.34              | 106.2%      |
| TOTAL NATURAL RESOURCES              | 27,600             | .00                  | 27,600.00         | 26,624.04     | .00          | 975.96              | 96.5%       |
| 012972 PLEASANT BAY ALLIANCE EXPENSE |                    |                      |                   |               |              |                     |             |
| 530900 PROFESSIONAL/TECH SERVICE     | 17,192             | .00                  | 17,192.00         | 16,920.00     | .00          | 272.00              | 98.4%       |
| TOTAL PLEASANT BAY ALLIANCE EX       | 17,192             | .00                  | 17,192.00         | 16,920.00     | .00          | 272.00              | 98.4%       |
| 013012 C C REGIONAL TECH HIGH SCHOOL |                    |                      |                   |               |              |                     |             |
| 532000 TUITION-STUDENTS AT OTHER     | 1,330,607          | .00                  | 1,330,607.00      | 1,330,607.00  | .00          | .00                 | 100.0%      |
| TOTAL C C REGIONAL TECH HIGH S       | 1,330,607          | .00                  | 1,330,607.00      | 1,330,607.00  | .00          | .00                 | 100.0%      |
| 013022 MONOMOY REG SCHOOL DISTRICT   |                    |                      |                   |               |              |                     |             |
| 532000 TUITION-STUDENTS AT OTHER     | 22,843,944         | .00                  | 22,843,944.00     | 22,843,944.00 | .00          | .00                 | 100.0%      |
| TOTAL MONOMOY REG SCHOOL DISTR       | 22,843,944         | .00                  | 22,843,944.00     | 22,843,944.00 | .00          | .00                 | 100.0%      |
| 013922 MIDDLE SCHOOL BLDG.           |                    |                      |                   |               |              |                     |             |
| 524300 OTHER MAINT/REPAIR SERVICE    | 125,000            | .00                  | 125,000.00        | 60,995.14     | .00          | 64,004.86           | 48.8%       |
| TOTAL MIDDLE SCHOOL BLDG.            | 125,000            | .00                  | 125,000.00        | 60,995.14     | .00          | 64,004.86           | 48.8%       |
| 014111 TOWN ENGINEER                 |                    |                      |                   |               |              |                     |             |

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| FOR 2016 13                     |                            | JOURNAL DETAIL 2017 1 TO 2017 13 |                      |                   |              |              |                     |             |
|---------------------------------|----------------------------|----------------------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100           | GENERAL FUND               | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 511900                          | SALARIES & WAGES           | 161,583                          | .00                  | 161,582.50        | 161,845.47   | .00          | -262.97             | 100.2%      |
| 514000                          | LONGEVITY                  | 4,460                            | .00                  | 4,460.27          | 4,460.27     | .00          | .00                 | 100.0%      |
| 515007                          | SICK LEAVE BONUS PER CONTR | 650                              | .00                  | 650.00            | 325.00       | .00          | 325.00              | 50.0%       |
| TOTAL TOWN ENGINEER             |                            | 166,693                          | .00                  | 166,692.77        | 166,630.74   | .00          | 62.03               | 100.0%      |
| 014112 TOWN ENGINEER            |                            |                                  |                      |                   |              |              |                     |             |
| 517900                          | OTHER FRINGE BENEFITS      | 200                              | .00                  | 200.00            | .00          | .00          | 200.00              | .0%         |
| 524200                          | OFFICE EQUIPMENT REPAIR    | 1,200                            | .00                  | 1,200.00          | 550.27       | .00          | 649.73              | 45.9%       |
| 530900                          | PROFESSIONAL/TECH SERVICE  | 300                              | .00                  | 300.00            | .00          | .00          | 300.00              | .0%         |
| 548100                          | BULK FUEL                  | 1,020                            | .00                  | 1,020.00          | 538.91       | .00          | 481.09              | 52.8%       |
| 553000                          | PUBLIC WORKS SUPPLIES      | 400                              | .00                  | 400.00            | .00          | .00          | 400.00              | .0%         |
| 558000                          | UNCLASSIFIED SUPPLIES      | 300                              | .00                  | 300.00            | .00          | .00          | 300.00              | .0%         |
| 573000                          | DUES/SUBSCRIPTIONS/TRAVEL  | 400                              | .00                  | 400.00            | 765.00       | .00          | -365.00             | 191.3%      |
| TOTAL TOWN ENGINEER             |                            | 3,820                            | .00                  | 3,820.00          | 1,854.18     | .00          | 1,965.82            | 48.5%       |
| 014211 HIGHWAY SALARIES & WAGES |                            |                                  |                      |                   |              |              |                     |             |
| 511800                          | PART-TIME YEAR-ROUND S&W   | 12,104                           | .00                  | 12,104.40         | 13,860.10    | .00          | -1,755.70           | 114.5%      |
| 511810                          | HWY/LANDFILL PT YR ROUND S | 49,298                           | .00                  | 49,297.92         | 42,079.84    | .00          | 7,218.08            | 85.4%       |
| 511890                          | P.T. YEAR ROUND CUSTODIAL  | 17,842                           | .00                  | 17,841.92         | 24,539.84    | .00          | -6,697.92           | 137.5%      |
| 511900                          | SALARIES & WAGES           | 857,608                          | .00                  | 857,607.58        | 858,334.84   | .00          | -727.26             | 100.1%      |
| 511910                          | HWY/LANDFILL S&W           | 424,793                          | .00                  | 424,793.20        | 412,105.70   | .00          | 12,687.50           | 97.0%       |
| 511920                          | HWY/CEMETERY S&W           | 100,758                          | .00                  | 100,757.92        | 99,878.27    | .00          | 879.65              | 99.1%       |
| 511930                          | HWY/PARKS S&W              | 152,945                          | .00                  | 152,945.12        | 146,812.14   | .00          | 6,132.98            | 96.0%       |
| 511950                          | HWY BLDG MAINT S & W       | 178,330                          | .00                  | 178,329.76        | 174,817.74   | .00          | 3,512.02            | 98.0%       |
| 511990                          | CUSTODIAL S & W            | 225,802                          | .00                  | 225,802.08        | 224,394.53   | .00          | 1,407.55            | 99.4%       |
| 512000                          | SEASONAL S&W               | 16,255                           | .00                  | 16,254.72         | 37,843.64    | .00          | -21,588.92          | 232.8%      |
| 512010                          | HWY/LANDFILL SEASONAL S&W  | 8,805                            | .00                  | 8,804.64          | 6,971.43     | .00          | 1,833.21            | 79.2%       |
| 512020                          | HWY/CEMETERY SEASONAL S&W  | 20,172                           | .00                  | 20,171.52         | 8,998.39     | .00          | 11,173.13           | 44.6%       |
| 512030                          | HWY/PARKS SEASONAL S&W     | 50,151                           | .00                  | 50,151.36         | 22,339.53    | .00          | 27,811.83           | 44.5%       |
| 512500                          | COMPENSATORY TIME          | 0                                | .00                  | .00               | 8,039.44     | .00          | -8,039.44           | 100.0%      |
| 512510                          | COMPENSATORY TIME HWY LAND | 0                                | .00                  | .00               | 8,740.87     | .00          | -8,740.87           | 100.0%      |
| 512520                          | COMP TIME CEMETERY         | 0                                | .00                  | .00               | 1,012.20     | .00          | -1,012.20           | 100.0%      |
| 512530                          | COMP TIME PARK             | 0                                | .00                  | .00               | 3,976.20     | .00          | -3,976.20           | 100.0%      |
| 512550                          | COMP TIME BLDG             | 0                                | .00                  | .00               | 3,650.73     | .00          | -3,650.73           | 100.0%      |
| 512590                          | COMP TIME CUSTODIAL        | 0                                | .00                  | .00               | 1,128.23     | .00          | -1,128.23           | 100.0%      |
| 513000                          | OVERTIME                   | 55,219                           | 4,689.00             | 59,908.01         | 58,707.86    | .00          | 1,200.15            | 98.0%       |

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## DEPARTMENTAL EXPENSES FISCAL YEAR 2016

| FOR 2016 13                        |                            |                    | JOURNAL DETAIL 2017 1 TO 2017 13 |                   |              |              |                     |             |
|------------------------------------|----------------------------|--------------------|----------------------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS<br>0100                   | FOR:<br>GENERAL FUND       | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS             | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 513010                             | HWY/LANDFILL OVERTIME      | 45,300             | .00                              | 45,299.72         | 57,525.35    | .00          | -12,225.63          | 127.0%      |
| 513020                             | HWY/CEMETERY OVERTIME      | 4,687              | .00                              | 4,687.26          | 3,635.98     | .00          | 1,051.28            | 77.6%       |
| 513030                             | HWY/PARKS OVERTIME         | 7,115              | .00                              | 7,114.90          | 9,469.72     | .00          | -2,354.82           | 133.1%      |
| 513050                             | HWY BLDG MAINT OT          | 8,294              | .00                              | 8,294.11          | 16,972.79    | .00          | -8,678.68           | 204.6%      |
| 513090                             | CUSTODIAL O.T.             | 10,344             | .00                              | 10,343.68         | 9,442.38     | .00          | 901.30              | 91.3%       |
| 514000                             | LONGEVITY                  | 6,816              | .00                              | 6,816.11          | 6,298.65     | .00          | 517.46              | 92.4%       |
| 514090                             | CUSTODIAL LONGEVITY        | 9,875              | .00                              | 9,874.58          | 3,575.93     | .00          | 6,298.65            | 36.2%       |
| 515005                             | SICK LEAVE BUY-BACK@RETIRE | 0                  | .00                              | .00               | 8,186.88     | .00          | -8,186.88           | 100.0%      |
| 515007                             | SICK LEAVE BONUS PER CONTR | 12,425             | .00                              | 12,425.00         | 4,525.00     | .00          | 7,900.00            | 36.4%       |
| TOTAL HIGHWAY SALARIES & WAGES     |                            | 2,274,937          | 4,689.00                         | 2,279,625.51      | 2,277,864.20 | .00          | 1,761.31            | 99.9%       |
| 014212 HIGHWAY EXPENSE             |                            |                    |                                  |                   |              |              |                     |             |
| 517900                             | OTHER FRINGE BENEFITS      | 31,996             | .00                              | 31,996.00         | 29,612.04    | .00          | 2,383.96            | 92.5%       |
| 521100                             | ELECTRIC UTILITY           | 33,900             | .00                              | 33,900.00         | 28,790.83    | .00          | 5,109.17            | 84.9%       |
| 521200                             | GAS UTILITY                | 23,121             | .00                              | 23,121.00         | 10,302.51    | .00          | 12,818.49           | 44.6%       |
| 523000                             | WATER UTILITY              | 4,048              | .00                              | 4,048.00          | 4,028.80     | .00          | 19.20               | 99.5%       |
| 524200                             | OFFICE EQUIPMENT REPAIR    | 900                | .00                              | 900.00            | 140.00       | .00          | 760.00              | 15.6%       |
| 524300                             | OTHER MAINT/REPAIR SERVICE | 82,000             | .00                              | 82,000.00         | 69,759.02    | .00          | 12,240.98           | 85.1%       |
| 527000                             | RENTALS & LEASES           | 19,000             | .00                              | 19,000.00         | 19,058.78    | .00          | -58.78              | 100.3%      |
| 530600                             | MEDICAL OR RELATED SERVICE | 5,135              | .00                              | 5,135.00          | 5,087.48     | .00          | 47.52               | 99.1%       |
| 534100                             | ADVERTISING                | 1,200              | .00                              | 1,200.00          | 878.07       | .00          | 321.93              | 73.2%       |
| 534400                             | TELEPHONE                  | 9,575              | .00                              | 9,575.00          | 10,205.16    | .00          | -630.16             | 106.6%      |
| 538000                             | OTHER PURCHASED SERVICES   | 969,856            | 207,386.00                       | 1,177,242.00      | 1,286,832.30 | .00          | -109,590.30         | 109.3%      |
| 542000                             | OFFICE SUPPLIES            | 8,000              | .00                              | 8,000.00          | 8,591.56     | .00          | -591.56             | 107.4%      |
| 543000                             | MAINT/REP SUP-BLDGS&EQUIPM | 31,000             | .00                              | 31,000.00         | 12,341.56    | .00          | 18,658.44           | 39.8%       |
| 545000                             | CUSTODIAL SUPPLIES         | 43,850             | .00                              | 43,850.00         | 30,363.77    | .00          | 13,486.23           | 69.2%       |
| 548100                             | BULK FUEL                  | 186,785            | .00                              | 186,785.00        | 163,018.78   | .00          | 23,766.22           | 87.3%       |
| 548900                             | VEHICLE SUPPLIES & PARTS   | 270,000            | .00                              | 270,000.00        | 312,847.05   | .00          | -42,847.05          | 115.9%      |
| 553000                             | PUBLIC WORKS SUPPLIES      | 75,000             | .00                              | 75,000.00         | 61,546.34    | .00          | 13,453.66           | 82.1%       |
| 554000                             | ROAD MAINTENANCE/SUPPLIES  | 80,000             | .00                              | 80,000.00         | 24,632.06    | .00          | 55,367.94           | 30.8%       |
| 558000                             | UNCLASSIFIED SUPPLIES      | 4,400              | .00                              | 4,400.00          | 3,233.86     | .00          | 1,166.14            | 73.5%       |
| 573000                             | DUES/SUBSCRIPTIONS/TRAVEL  | 2,139              | .00                              | 2,139.00          | 873.20       | .00          | 1,265.80            | 40.8%       |
| TOTAL HIGHWAY EXPENSE              |                            | 1,881,905          | 207,386.00                       | 2,089,291.00      | 2,082,143.17 | .00          | 7,147.83            | 99.7%       |
| 01421A2 HIGHWAY - WARRANT ARTICLES |                            |                    |                                  |                   |              |              |                     |             |
| 608007                             | ATM07 ROAD MAINTENANCE     | 34                 | .00                              | 34.23             | .00          | .00          | 34.23               | .0%         |

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FOR 2016 13

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| ACCOUNTS FOR:<br>0100 GENERAL FUND  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 608010 ARM10 ROOF HIWY MAINT BLDG   | 200                | .00                  | 200.00            | .00          | .00          | 200.00              | .0%         |
| 609007 ATM09 #7 ROAD MAINTENANCE    | 20                 | .00                  | 19.92             | .00          | .00          | 19.92               | .0%         |
| 611012 ATM11 #12 HWY PAV & SIDEWA   | 6                  | .00                  | 5.81              | .00          | .00          | 5.81                | .0%         |
| 611013 ATM11 #13 HWY VEH REPLACE    | 125                | .00                  | 125.02            | .00          | .00          | 125.02              | .0%         |
| 611700 STM5/11 #7 RT 137 APPR/EAS   | 467                | .00                  | 466.68            | .00          | .00          | 466.68              | .0%         |
| 613140 STM MAY2013 #14-BK STR BOR   | 298                | .00                  | 297.85            | .00          | .00          | 297.85              | .0%         |
| 614019 ATM14 #19 - VEHICLES FOR D   | 4,321              | .00                  | 4,321.00          | 4,321.00     | .00          | .00                 | 100.0%      |
| 614022 ATM14 #22 - HVAC SYSTEMS-D   | 413                | .00                  | 413.00            | .00          | .00          | 413.00              | .0%         |
| 615020 ATM 15 # 20 DPW FAC REPAIR   | -6,500             | 156,087.00           | 149,587.00        | 38,331.50    | .00          | 111,255.50          | 25.6%       |
| 615022 ATM 15 # 22 DPW SWEEPER/TR   | 0                  | 340,000.00           | 340,000.00        | 324,372.24   | .00          | 15,627.76           | 95.4%       |
| 616019 ATM 16 # 19 DPW Vehicles     | 0                  | .00                  | .00               | 31,500.00    | .00          | -31,500.00          | 100.0%      |
| TOTAL HIGHWAY - WARRANT ARTICL      | -616               | 496,087.00           | 495,470.51        | 398,524.74   | .00          | 96,945.77           | 80.4%       |
| 01421N2 HIGHWAY ENCUMBERED EXPENSE  |                    |                      |                   |              |              |                     |             |
| 545900 ENCUMBERED EXPENSE           | 0                  | 42,021.81            | 42,021.81         | 42,021.81    | .00          | .00                 | 100.0%      |
| TOTAL HIGHWAY ENCUMBERED EXPEN      | 0                  | 42,021.81            | 42,021.81         | 42,021.81    | .00          | .00                 | 100.0%      |
| 014231 SNOW/ICE SALARIES & WAGES    |                    |                      |                   |              |              |                     |             |
| 513000 OVERTIME                     | 40,000             | 50,000.00            | 90,000.00         | 85,121.91    | .00          | 4,878.09            | 94.6%       |
| TOTAL SNOW/ICE SALARIES & WAGE      | 40,000             | 50,000.00            | 90,000.00         | 85,121.91    | .00          | 4,878.09            | 94.6%       |
| 014232 SNOW/ICE EQPT HIRE/MATERIALS |                    |                      |                   |              |              |                     |             |
| 527000 RENTALS & LEASES             | 45,000             | 45,000.00            | 90,000.00         | 88,768.00    | .00          | 1,232.00            | 98.6%       |
| 553000 PUBLIC WORKS SUPPLIES        | 50,000             | 155,000.00           | 205,000.00        | 202,600.35   | .00          | 2,399.65            | 98.8%       |
| TOTAL SNOW/ICE EQPT HIRE/MATER      | 95,000             | 200,000.00           | 295,000.00        | 291,368.35   | .00          | 3,631.65            | 98.8%       |
| 014242 STREET LIGHTS                |                    |                      |                   |              |              |                     |             |
| 521100 ELECTRIC UTILITY             | 80,000             | .00                  | 80,000.00         | 26,723.50    | .00          | 53,276.50           | 33.4%       |
| TOTAL STREET LIGHTS                 | 80,000             | .00                  | 80,000.00         | 26,723.50    | .00          | 53,276.50           | 33.4%       |

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| FOR 2016 13                    |                            |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------|----------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100          | GENERAL FUND               | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 01440A2 WASTE WATER ARTICLES   |                            |                    |                      |                                  |              |              |                     |             |
| 614028                         | ATM14 #28 - CWMP REGUL REV | 72,480             | .00                  | 72,480.27                        | 72,480.27    | .00          | .00                 | 100.0%      |
| 614029                         | ATM14 #29-COLD BRK NITRO A | -11,762            | .00                  | -11,762.46                       | -11,762.46   | .00          | .00                 | 100.0%      |
| 615024                         | ATM 15 # 24 COLD BROOK STU | 0                  | 50,000.00            | 50,000.00                        | 40,000.00    | .00          | 10,000.00           | 80.0%       |
| 615025                         | ATM 15 # 25 WASTE WATER MG | 0                  | 75,000.00            | 75,000.00                        | 74,985.29    | .00          | 14.71               | 100.0%      |
| TOTAL WASTE WATER ARTICLES     |                            | 60,718             | 125,000.00           | 185,717.81                       | 175,703.10   | .00          | 10,014.71           | 94.6%       |
| 014911 CEMETERY ADMINISTRATION |                            |                    |                      |                                  |              |              |                     |             |
| 511800                         | PART-TIME YEAR-ROUND S&W   | 55,186             | -53,934.76           | 1,251.32                         | 1,251.32     | .00          | .00                 | 100.0%      |
| 511900                         | SALARIES & WAGES           | 0                  | 54,547.76            | 54,547.76                        | 53,994.91    | .00          | 552.85              | 99.0%       |
| 514000                         | LONGEVITY                  | 1,104              | .00                  | 1,103.72                         | 1,655.58     | .00          | -551.86             | 150.0%      |
| 515007                         | SICK LEAVE BONUS PER CONTR | 325                | .00                  | 325.00                           | 325.00       | .00          | .00                 | 100.0%      |
| TOTAL CEMETERY ADMINISTRATION  |                            | 56,615             | 613.00               | 57,227.80                        | 57,226.81    | .00          | .99                 | 100.0%      |
| 014912 CEMETERY ADMINISTRATION |                            |                    |                      |                                  |              |              |                     |             |
| 517900                         | OTHER FRINGE BENEFITS      | 325                | .00                  | 325.00                           | 325.00       | .00          | .00                 | 100.0%      |
| 523000                         | WATER UTILITY              | 1,442              | 549.00               | 1,990.74                         | 1,974.40     | .00          | 16.34               | 99.2%       |
| 542000                         | OFFICE SUPPLIES            | 425                | .00                  | 425.00                           | 619.82       | .00          | -194.82             | 145.8%      |
| 573000                         | DUES/SUBSCRIPTIONS/TRAVEL  | 1,499              | .00                  | 1,499.00                         | 1,319.71     | .00          | 179.29              | 88.0%       |
| TOTAL CEMETERY ADMINISTRATION  |                            | 3,691              | 549.00               | 4,239.74                         | 4,238.93     | .00          | .81                 | 100.0%      |
| 015101 BOARD OF HEALTH         |                            |                    |                      |                                  |              |              |                     |             |
| 511800                         | PART-TIME YEAR-ROUND S&W   | 37,695             | .00                  | 37,694.88                        | 26,788.23    | .00          | 10,906.65           | 71.1%       |
| 511900                         | SALARIES & WAGES           | 140,005            | .00                  | 140,004.68                       | 141,599.58   | .00          | -1,594.90           | 101.1%      |
| 512500                         | COMPENSATORY TIME          | 0                  | .00                  | .00                              | 304.15       | .00          | -304.15             | 100.0%      |
| 513000                         | OVERTIME                   | 0                  | .00                  | .00                              | 175.88       | .00          | -175.88             | 100.0%      |
| 514000                         | LONGEVITY                  | 5,737              | .00                  | 5,737.13                         | 5,737.06     | .00          | .07                 | 100.0%      |
| 515007                         | SICK LEAVE BONUS PER CONTR | 975                | .00                  | 975.00                           | 216.66       | .00          | 758.34              | 22.2%       |
| TOTAL BOARD OF HEALTH          |                            | 184,412            | .00                  | 184,411.69                       | 174,821.56   | .00          | 9,590.13            | 94.8%       |



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| FOR 2016 13                            |                            |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--|----------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100                  | GENERAL FUND               | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 015102 BOARD OF HEALTH EXPENSE         |                            |                    |                      |                                  |              |              |                     |             |
| 517900                                 | OTHER FRINGE BENEFITS      | 100                | .00                  | 100.00                           | 100.00       | .00          | .00                 | 100.0%      |
| 530600                                 | MEDICAL OR RELATED SERVICE | 5,500              | .00                  | 5,500.00                         | 5,062.63     | .00          | 437.37              | 92.0%       |
| 538000                                 | OTHER PURCHASED SERVICES   | 4,000              | .00                  | 4,000.00                         | 4,995.69     | .00          | -995.69             | 124.9%      |
| 548100                                 | BULK FUEL                  | 438                | .00                  | 438.33                           | 254.68       | .00          | 183.65              | 58.1%       |
| 573000                                 | DUES/SUBSCRIPTIONS/TRAVEL  | 3,500              | .00                  | 3,500.00                         | 2,574.29     | .00          | 925.71              | 73.6%       |
| TOTAL BOARD OF HEALTH EXPENSE          |                            | 13,538             | .00                  | 13,538.33                        | 12,987.29    | .00          | 551.04              | 95.9%       |
| 01510N2 BOARD OF HEALTH ENCUMBERED EXP |                            |                    |                      |                                  |              |              |                     |             |
| 545900                                 | ENCUMBERED EXPENSE         | 0                  | 750.56               | 750.56                           | 750.56       | .00          | .00                 | 100.0%      |
| TOTAL BOARD OF HEALTH ENCUMBER         |                            | 0                  | 750.56               | 750.56                           | 750.56       | .00          | .00                 | 100.0%      |
| 015401 COMMUNITY CENTER S&W            |                            |                    |                      |                                  |              |              |                     |             |
| 511800                                 | PART-TIME YEAR-ROUND S&W   | 20,144             | 4,436.00             | 24,580.28                        | 24,617.81    | .00          | -37.53              | 100.2%      |
| 511900                                 | SALARIES & WAGES           | 118,669            | .00                  | 118,668.93                       | 118,674.05   | .00          | -5.12               | 100.0%      |
| 513000                                 | OVERTIME                   | 500                | .00                  | 500.00                           | 457.00       | .00          | 43.00               | 91.4%       |
| 514000                                 | LONGEVITY                  | 820                | .00                  | 819.59                           | 819.58       | .00          | .01                 | 100.0%      |
| 515007                                 | SICK LEAVE BONUS PER CONTR | 650                | .00                  | 650.00                           | 650.00       | .00          | .00                 | 100.0%      |
| TOTAL COMMUNITY CENTER S&W             |                            | 140,783            | 4,436.00             | 145,218.80                       | 145,218.44   | .00          | .36                 | 100.0%      |
| 015402 COMMUNITY CENTER EXPENSE        |                            |                    |                      |                                  |              |              |                     |             |
| 521100                                 | ELECTRIC UTILITY           | 57,502             | .00                  | 57,502.00                        | 29,719.01    | .00          | 27,782.99           | 51.7%       |
| 521200                                 | GAS UTILITY                | 48,532             | .00                  | 48,532.00                        | 55,456.97    | .00          | -6,924.97           | 114.3%      |
| 523000                                 | WATER UTILITY              | 1,320              | .00                  | 1,320.00                         | 1,347.40     | .00          | -27.40              | 102.1%      |
| 524300                                 | OTHER MAINT/REPAIR SERVICE | 28,500             | .00                  | 28,500.00                        | 29,920.54    | .00          | -1,420.54           | 105.0%      |
| 538000                                 | OTHER PURCHASED SERVICES   | 17,906             | .00                  | 17,906.00                        | 17,200.65    | .00          | 705.35              | 96.1%       |
| 542000                                 | OFFICE SUPPLIES            | 6,354              | .00                  | 6,354.00                         | 1,839.37     | .00          | 4,514.63            | 28.9%       |
| 546000                                 | GROUNDKEEPING SUPPLIES     | 6,000              | .00                  | 6,000.00                         | 3,469.61     | .00          | 2,530.39            | 57.8%       |
| TOTAL COMMUNITY CENTER EXPENSE         |                            | 166,114            | .00                  | 166,114.00                       | 138,953.55   | .00          | 27,160.45           | 83.6%       |

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| FOR 2016 13                         |                    | JOURNAL DETAIL 2017 1 TO 2017 13 |                   |              |              |                     |             |  |
|-------------------------------------|--------------------|----------------------------------|-------------------|--------------|--------------|---------------------|-------------|--|
| ACCOUNTS FOR:<br>0100 GENERAL FUND  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS             | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| 01540N2 COMMUNITY CENTER ENCUMB EXP |                    |                                  |                   |              |              |                     |             |  |
| 545900 ENCUMBERED EXPENSE           | 0                  | 6,578.25                         | 6,578.25          | 6,578.25     | .00          | .00                 | 100.0%      |  |
| TOTAL COMMUNITY CENTER ENCUMB       | 0                  | 6,578.25                         | 6,578.25          | 6,578.25     | .00          | .00                 | 100.0%      |  |
| 015411 COUNCIL ON AGING S&W         |                    |                                  |                   |              |              |                     |             |  |
| 511800 PART-TIME YEAR-ROUND S&W     | 121,979            | .00                              | 121,978.60        | 40,359.85    | .00          | 81,618.75           | 33.1%       |  |
| 511900 SALARIES & WAGES             | 201,861            | .00                              | 201,861.00        | 280,318.96   | .00          | -78,457.96          | 138.9%      |  |
| 512500 COMPENSATORY TIME            | 0                  | .00                              | .00               | 146.48       | .00          | -146.48             | 100.0%      |  |
| 513000 OVERTIME                     | 0                  | .00                              | .00               | 753.60       | .00          | -753.60             | 100.0%      |  |
| 514000 LONGEVITY                    | 12,965             | .00                              | 12,964.72         | 12,894.74    | .00          | 69.98               | 99.5%       |  |
| 515007 SICK LEAVE BONUS PER CONTR   | 2,275              | .00                              | 2,275.00          | 1,625.00     | .00          | 650.00              | 71.4%       |  |
| TOTAL COUNCIL ON AGING S&W          | 339,079            | .00                              | 339,079.32        | 336,098.63   | .00          | 2,980.69            | 99.1%       |  |
| 015412 COUNCIL ON AGING EXPENSE     |                    |                                  |                   |              |              |                     |             |  |
| 524200 OFFICE EQUIPMENT REPAIR      | 2,370              | .00                              | 2,370.00          | 2,335.00     | .00          | 35.00               | 98.5%       |  |
| 530900 PROFESSIONAL/TECH SERVICE    | 3,588              | .00                              | 3,588.00          | 3,588.00     | .00          | .00                 | 100.0%      |  |
| 534100 ADVERTISING                  | 800                | .00                              | 800.00            | 523.25       | .00          | 276.75              | 65.4%       |  |
| 534200 DELIVERY SERVICE             | 4,128              | .00                              | 4,128.00          | 3,707.43     | .00          | 420.57              | 89.8%       |  |
| 534400 TELEPHONE                    | 1,380              | .00                              | 1,380.00          | 1,394.59     | .00          | -14.59              | 101.1%      |  |
| 538000 OTHER PURCHASED SERVICES     | 38,520             | .00                              | 38,520.30         | 39,207.20    | .00          | -686.90             | 101.8%      |  |
| 542000 OFFICE SUPPLIES              | 2,600              | .00                              | 2,600.00          | 2,256.23     | .00          | 343.77              | 86.8%       |  |
| 548100 BULK FUEL                    | 5,912              | .00                              | 5,911.92          | 3,923.81     | .00          | 1,988.11            | 66.4%       |  |
| 558000 UNCLASSIFIED SUPPLIES        | 1,600              | .00                              | 1,600.00          | 330.97       | .00          | 1,269.03            | 20.7%       |  |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL    | 2,771              | .00                              | 2,770.64          | 3,293.37     | .00          | -522.73             | 118.9%      |  |
| 578000 UNCLASSIFIED                 | 1,000              | .00                              | 1,000.00          | 81.00        | .00          | 919.00              | 8.1%        |  |
| TOTAL COUNCIL ON AGING EXPENSE      | 64,669             | .00                              | 64,668.86         | 60,640.85    | .00          | 4,028.01            | 93.8%       |  |
| 015421 YOUTH COUNSELOR S&W          |                    |                                  |                   |              |              |                     |             |  |
| 511900 SALARIES & WAGES             | 68,982             | .00                              | 68,981.70         | 68,981.70    | .00          | .00                 | 100.0%      |  |

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| FOR 2016 13                          |                            |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------------|----------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100                | GENERAL FUND               | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 514000                               | LONGEVITY                  | 4,139              | .00                  | 4,138.90                         | 4,138.90     | .00          | .00                 | 100.0%      |
| 515007                               | SICK LEAVE BONUS PER CONTR | 325                | .00                  | 325.00                           | 325.00       | .00          | .00                 | 100.0%      |
| TOTAL YOUTH COUNSELOR S&W            |                            | 73,446             | .00                  | 73,445.60                        | 73,445.60    | .00          | .00                 | 100.0%      |
| 015422 YOUTH COUNSELOR EXPENSE       |                            |                    |                      |                                  |              |              |                     |             |
| 530900                               | PROFESSIONAL/TECH SERVICE  | 1,140              | .00                  | 1,140.00                         | 1,140.00     | .00          | .00                 | 100.0%      |
| 534900                               | OTHER COMMUNICATION SERVIC | 660                | .00                  | 660.00                           | 600.00       | .00          | 60.00               | 90.9%       |
| 538000                               | OTHER PURCHASED SERVICES   | 650                | .00                  | 650.00                           | 458.00       | .00          | 192.00              | 70.5%       |
| 542000                               | OFFICE SUPPLIES            | 960                | .00                  | 960.00                           | 949.61       | .00          | 10.39               | 98.9%       |
| 573000                               | DUES/SUBSCRIPTIONS/TRAVEL  | 600                | .00                  | 600.00                           | 724.76       | .00          | -124.76             | 120.8%      |
| TOTAL YOUTH COUNSELOR EXPENSE        |                            | 4,010              | .00                  | 4,010.00                         | 3,872.37     | .00          | 137.63              | 96.6%       |
| 015432 VETERANS EXPENSE/BENEFITS     |                            |                    |                      |                                  |              |              |                     |             |
| 530900                               | PROFESSIONAL/TECH SERVICE  | 33,328             | .00                  | 33,328.00                        | 34,066.55    | .00          | -738.55             | 102.2%      |
| 577000                               | VETERANS BENEFITS          | 96,000             | .00                  | 96,000.00                        | 78,711.03    | .00          | 17,288.97           | 82.0%       |
| TOTAL VETERANS EXPENSE/BENEFIT       |                            | 129,328            | .00                  | 129,328.00                       | 112,777.58   | .00          | 16,550.42           | 87.2%       |
| 015502 DISABILTY RIGHTS EXPENSE      |                            |                    |                      |                                  |              |              |                     |             |
| 542000                               | OFFICE SUPPLIES            | 100                | .00                  | 100.00                           | .00          | .00          | 100.00              | .0%         |
| 573000                               | DUES/SUBSCRIPTIONS/TRAVEL  | 200                | .00                  | 200.00                           | .00          | .00          | 200.00              | .0%         |
| TOTAL DISABILTY RIGHTS EXPENSE       |                            | 300                | .00                  | 300.00                           | .00          | .00          | 300.00              | .0%         |
| 01550A2 HUMAN SERVICES - WARRNT ARTC |                            |                    |                      |                                  |              |              |                     |             |
| 604046                               | A R032 ADA IMPROVEMENTS    | 15                 | .00                  | 15.07                            | .00          | .00          | 15.07               | .0%         |
| 613400                               | STM MAY2013 #4-ADA IMPR/TO | 751                | .00                  | 751.28                           | .00          | .00          | 751.28              | .0%         |
| 698017                               | A R030 ADA IMPROVEMENTS    | 1,233              | .00                  | 1,232.72                         | .00          | .00          | 1,232.72            | .0%         |
| TOTAL HUMAN SERVICES - WARRNT        |                            | 1,999              | .00                  | 1,999.07                         | .00          | .00          | 1,999.07            | .0%         |
| 015602 HUMAN SERVICES                |                            |                    |                      |                                  |              |              |                     |             |



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| FOR 2016 13                           |                            | JOURNAL DETAIL 2017 1 TO 2017 13 |                      |                   |              |              |                     |             |
|---------------------------------------|----------------------------|----------------------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS<br>0100                      | FOR:<br>GENERAL FUND       | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 611039                                | ATM11 #39 LIGHT-BR LIBR PK | 1,037                            | .00                  | 1,037.09          | .00          | .00          | 1,037.09            | .0%         |
| 613029                                | ATM13 #29 - LIBRARY TECHNO | 18,177                           | .00                  | 18,176.70         | 5,077.28     | .00          | 13,099.42           | 27.9%       |
| 613031                                | ATM13 #31 - BR LIBR BLDG M | 25,000                           | .00                  | 25,000.00         | .00          | .00          | 25,000.00           | .0%         |
| 614023                                | ATM14 #23 - NEW CARPET - B | 59,026                           | 48,060.96            | 107,087.15        | 89,627.59    | 48,060.96    | -30,601.40          | 128.6%      |
| 615038                                | ATM 15 #38 DEFRAY LIBRARY  | 0                                | 20,000.00            | 20,000.00         | 12,500.00    | .00          | 7,500.00            | 62.5%       |
| TOTAL LIBRARY - WARRANT ARTICL        |                            | 103,240                          | 68,060.96            | 171,300.94        | 107,204.87   | 48,060.96    | 16,035.11           | 90.6%       |
| 01610N2 BROOKS LIBRARY ENCUMBERED EXP |                            |                                  |                      |                   |              |              |                     |             |
| 545900                                | ENCUMBERED EXPENSE         | 0                                | 22,150.48            | 22,150.48         | 21,860.98    | .00          | 289.50              | 98.7%       |
| TOTAL BROOKS LIBRARY ENCUMBERE        |                            | 0                                | 22,150.48            | 22,150.48         | 21,860.98    | .00          | 289.50              | 98.7%       |
| 016291 RECREATION SEASONAL S&W        |                            |                                  |                      |                   |              |              |                     |             |
| 512000                                | SEASONAL S&W               | 173,540                          | .00                  | 173,540.00        | 158,329.01   | .00          | 15,210.99           | 91.2%       |
| TOTAL RECREATION SEASONAL S&W         |                            | 173,540                          | .00                  | 173,540.00        | 158,329.01   | .00          | 15,210.99           | 91.2%       |
| 016301 RECREATION & YOUTH S&W         |                            |                                  |                      |                   |              |              |                     |             |
| 511800                                | PART-TIME YEAR-ROUND S&W   | 17,965                           | .00                  | 17,964.70         | 12,566.82    | .00          | 5,397.88            | 70.0%       |
| 511900                                | SALARIES & WAGES           | 185,915                          | .00                  | 185,915.02        | 180,184.14   | .00          | 5,730.88            | 96.9%       |
| 512500                                | COMPENSATORY TIME          | 0                                | .00                  | .00               | 5,731.58     | .00          | -5,731.58           | 100.0%      |
| 513000                                | OVERTIME                   | 0                                | .00                  | .00               | 2,277.69     | .00          | -2,277.69           | 100.0%      |
| 514000                                | LONGEVITY                  | 3,676                            | .00                  | 3,676.07          | 3,676.08     | .00          | -.01                | 100.0%      |
| 515007                                | SICK LEAVE BONUS PER CONTR | 975                              | .00                  | 975.00            | 975.00       | .00          | .00                 | 100.0%      |
| TOTAL RECREATION & YOUTH S&W          |                            | 208,531                          | .00                  | 208,530.79        | 205,411.31   | .00          | 3,119.48            | 98.5%       |
| 016302 RECREATION & YOUTH EXPENSE     |                            |                                  |                      |                   |              |              |                     |             |
| 517900                                | OTHER FRINGE BENEFITS      | 250                              | .00                  | 250.00            | 250.00       | .00          | .00                 | 100.0%      |
| 521100                                | ELECTRIC UTILITY           | 8,000                            | .00                  | 8,000.00          | 6,810.71     | .00          | 1,189.29            | 85.1%       |
| 524200                                | OFFICE EQUIPMENT REPAIR    | 300                              | .00                  | 300.00            | 356.66       | .00          | -56.66              | 118.9%      |

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| FOR 2016 13                          |                            |                    | JOURNAL DETAIL 2017 1 TO 2017 13 |                   |              |              |                     |             |
|--------------------------------------|----------------------------|--------------------|----------------------------------|-------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS<br>0100                     | FOR:<br>GENERAL FUND       | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS             | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 527000                               | RENTALS & LEASES           | 2,500              | .00                              | 2,500.00          | 4,018.00     | .00          | -1,518.00           | 160.7%      |
| 534100                               | ADVERTISING                | 400                | .00                              | 400.00            | .00          | .00          | 400.00              | .0%         |
| 534400                               | TELEPHONE                  | 900                | .00                              | 900.00            | 1,267.68     | .00          | -367.68             | 140.9%      |
| 538000                               | OTHER PURCHASED SERVICES   | 700                | .00                              | 700.00            | 530.00       | .00          | 170.00              | 75.7%       |
| 542000                               | OFFICE SUPPLIES            | 2,700              | .00                              | 2,700.00          | 3,098.55     | .00          | -398.55             | 114.8%      |
| 543000                               | MAINT/REP SUP-BLDGS&EQUIPM | 7,000              | .00                              | 7,000.00          | 6,026.54     | .00          | 973.46              | 86.1%       |
| 548100                               | BULK FUEL                  | 2,200              | .00                              | 2,200.00          | 1,469.67     | .00          | 730.33              | 66.8%       |
| 553000                               | PUBLIC WORKS SUPPLIES      | 4,000              | .00                              | 4,000.00          | 4,343.23     | .00          | -343.23             | 108.6%      |
| 558000                               | UNCLASSIFIED SUPPLIES      | 11,000             | .00                              | 11,000.00         | 10,169.43    | .00          | 830.57              | 92.4%       |
| 573000                               | DUES/SUBSCRIPTIONS/TRAVEL  | 175                | .00                              | 175.00            | 200.00       | .00          | -25.00              | 114.3%      |
| 578000                               | UNCLASSIFIED               | 10,700             | .00                              | 10,700.00         | 11,873.10    | .00          | -1,173.10           | 111.0%      |
| TOTAL RECREATION & YOUTH EXPEN       |                            | 50,825             | .00                              | 50,825.00         | 50,413.57    | .00          | 411.43              | 99.2%       |
| 016308 RECREATION & YOUTH CAP OUTLAY |                            |                    |                                  |                   |              |              |                     |             |
| <hr/>                                |                            |                    |                                  |                   |              |              |                     |             |
| 585000                               | CAPITAL OUTLAY             | 12,000             | .00                              | 12,000.00         | 12,000.00    | .00          | .00                 | 100.0%      |
| TOTAL RECREATION & YOUTH CAP O       |                            | 12,000             | .00                              | 12,000.00         | 12,000.00    | .00          | .00                 | 100.0%      |
| 01630A2 REC & YOUTH - WARRANT ARTCLS |                            |                    |                                  |                   |              |              |                     |             |
| <hr/>                                |                            |                    |                                  |                   |              |              |                     |             |
| 606047                               | PLAYGROUND EQUIP BROOKS PK | 399                | .00                              | 399.48            | .00          | .00          | 399.48              | .0%         |
| 611015                               | ATM11 #15 PLEAS RD BEACH R | 75                 | .00                              | 75.00             | .00          | .00          | 75.00               | .0%         |
| 613016                               | ATM13 #16 - RECR PASSENGER | 1,205              | .00                              | 1,205.00          | .00          | .00          | 1,205.00            | .0%         |
| 613018                               | ATM13 #18 - LONG PD BCH RE | -143               | .00                              | -142.50           | -142.50      | .00          | .00                 | 100.0%      |
| 615023                               | ATM 15 # 23 BEACH STAIRS R | 0                  | 35,000.00                        | 35,000.00         | 9,156.89     | .00          | 25,843.11           | 26.2%       |
| TOTAL REC & YOUTH - WARRANT AR       |                            | 1,537              | 35,000.00                        | 36,536.98         | 9,014.39     | .00          | 27,522.59           | 24.7%       |
| 016331 HARBORMASTER SALARIES & WAGES |                            |                    |                                  |                   |              |              |                     |             |
| <hr/>                                |                            |                    |                                  |                   |              |              |                     |             |
| 511800                               | PART-TIME YEAR-ROUND S&W   | 941                | .00                              | 941.40            | 710.82       | .00          | 230.58              | 75.5%       |
| 511900                               | SALARIES & WAGES           | 237,091            | .00                              | 237,091.35        | 237,280.46   | .00          | -189.11             | 100.1%      |
| 512000                               | SEASONAL S&W               | 28,250             | .00                              | 28,250.00         | 29,232.66    | .00          | -982.66             | 103.5%      |
| 513000                               | OVERTIME                   | 1,000              | .00                              | 1,000.00          | 463.65       | .00          | 536.35              | 46.4%       |
| 514000                               | LONGEVITY                  | 1,693              | .00                              | 1,692.69          | 1,685.47     | .00          | 7.22                | 99.6%       |
| 515007                               | SICK LEAVE BONUS PER CONTR | 1,300              | .00                              | 1,300.00          | 650.00       | .00          | 650.00              | 50.0%       |
| TOTAL HARBORMASTER SALARIES &        |                            | 270,275            | .00                              | 270,275.44        | 270,023.06   | .00          | 252.38              | 99.9%       |

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| ACCOUNTS FOR:<br>0100 GENERAL FUND   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 016332 HARBORMASTER EXP              |                    |                      |                   |              |              |                     |             |
| 517900 OTHER FRINGE BENEFITS         | 1,200              | .00                  | 1,200.00          | 1,537.99     | .00          | -337.99             | 128.2%      |
| 521100 ELECTRIC UTILITY              | 10,000             | .00                  | 10,000.00         | 6,159.52     | .00          | 3,840.48            | 61.6%       |
| 521200 GAS UTILITY                   | 3,300              | .00                  | 3,300.00          | 2,097.38     | .00          | 1,202.62            | 63.6%       |
| 523000 WATER UTILITY                 | 6,300              | .00                  | 6,300.00          | 6,521.83     | .00          | -221.83             | 103.5%      |
| 524300 OTHER MAINT/REPAIR SERVICE    | 10,000             | .00                  | 10,000.00         | 7,976.53     | .00          | 2,023.47            | 79.8%       |
| 527000 RENTALS & LEASES              | 7,335              | .00                  | 7,335.00          | 7,275.66     | .00          | 59.34               | 99.2%       |
| 529000 OTHER PROPERTY RELATED SER    | 14,750             | .00                  | 14,750.00         | 12,485.25    | .00          | 2,264.75            | 84.6%       |
| 530300 DATA PROCESSING SERVICE       | 0                  | .00                  | .00               | 110.00       | .00          | -110.00             | 100.0%      |
| 530600 MEDICAL OR RELATED SERVICE    | 200                | .00                  | 200.00            | 121.28       | .00          | 78.72               | 60.6%       |
| 530900 PROFESSIONAL/TECH SERVICE     | 3,200              | .00                  | 3,200.00          | 3,180.00     | .00          | 20.00               | 99.4%       |
| 534100 ADVERTISING                   | 200                | .00                  | 200.00            | 32.50        | .00          | 167.50              | 16.3%       |
| 541000 ENERGY SUPPLIES EXC VHICL     | 1,500              | .00                  | 1,500.00          | 1,239.61     | .00          | 260.39              | 82.6%       |
| 542000 OFFICE SUPPLIES               | 1,600              | .00                  | 1,600.00          | 1,237.79     | .00          | 362.21              | 77.4%       |
| 543000 MAINT/REP SUP-BLDGS&EQUIPM    | 15,000             | .00                  | 15,000.00         | 16,018.79    | .00          | -1,018.79           | 106.8%      |
| 545000 CUSTODIAL SUPPLIES            | 1,300              | .00                  | 1,300.00          | 1,911.85     | .00          | -611.85             | 147.1%      |
| 546000 GROUNDSKEEPING SUPPLIES       | 1,200              | .00                  | 1,200.00          | 2,488.20     | .00          | -1,288.20           | 207.4%      |
| 548100 BULK FUEL                     | 9,000              | .00                  | 9,000.00          | 5,512.81     | .00          | 3,487.19            | 61.3%       |
| 548900 VEHICLE SUPPLIES & PARTS      | 5,000              | .00                  | 5,000.00          | 7,306.48     | .00          | -2,306.48           | 146.1%      |
| 553000 PUBLIC WORKS SUPPLIES         | 4,000              | .00                  | 4,000.00          | 12,408.60    | .00          | -8,408.60           | 310.2%      |
| 558000 UNCLASSIFIED SUPPLIES         | 600                | .00                  | 600.00            | -668.00      | .00          | 1,268.00            | -111.3%     |
| 573000 DUES/SUBSCRIPTIONS/TRAVEL     | 200                | .00                  | 200.00            | 175.00       | .00          | 25.00               | 87.5%       |
| 585000 CAPITAL OUTLAY                | 6,800              | .00                  | 6,800.00          | 6,800.00     | .00          | .00                 | 100.0%      |
| TOTAL HARBORMASTER EXP               | 102,685            | .00                  | 102,685.00        | 101,929.07   | .00          | 755.93              | 99.3%       |
| 01633A2 HARBORMASTER - WARRNT ARTCLS |                    |                      |                   |              |              |                     |             |
| 610023 ATM10 #23 ALLEN HARBR BULK    | 7,600              | .00                  | 7,600.00          | .00          | .00          | 7,600.00            | 100.0%      |
| 613020 ATM13 #20 - ADD TO DRED RE    | 62,714             | .00                  | 62,714.16         | 62,714.16    | .00          | .00                 | 100.0%      |
| 614031 ATM14 #31-A.H. BULKHD/PKG     | 195,914            | .00                  | 195,914.22        | 114,078.64   | .00          | 81,835.58           | 58.2%       |
| 614033 ATM14 #33 -A.H. LANDING RE    | 75,000             | .00                  | 75,000.00         | 65,341.76    | .00          | 9,658.24            | 87.1%       |
| 614035 ATM14 #35-MAINT OF DREDG S    | 350,000            | .00                  | 350,000.00        | -20,388.16   | .00          | 370,388.16          | -5.8%       |
| 615019 ATM 15 # 19 SAQUATUCKET DO    | 0                  | .00                  | .00               | -5,600.00    | .00          | 5,600.00            | 100.0%      |
| TOTAL HARBORMASTER - WARRNT AR       | 691,228            | .00                  | 691,228.38        | 216,146.40   | .00          | 475,081.98          | 31.3%       |
| 016702 BROOKS MUSEUM COMMISSION EXP  |                    |                      |                   |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100                  | GENERAL FUND                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--|--------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 521100                                 | ELECTRIC UTILITY               | 5,100              | .00                  | 5,100.00          | 3,295.93     | .00          | 1,804.07            | 64.6%       |
| 521200                                 | GAS UTILITY                    | 6,344              | .00                  | 6,344.00          | 4,231.45     | .00          | 2,112.55            | 66.7%       |
| 523000                                 | WATER UTILITY                  | 565                | .00                  | 565.00            | 236.06       | .00          | 328.94              | 41.8%       |
| 524300                                 | OTHER MAINT/REPAIR SERVICE     | 3,225              | .00                  | 3,225.00          | 3,166.47     | .00          | 58.53               | 98.2%       |
| 542000                                 | OFFICE SUPPLIES                | 50                 | .00                  | 50.00             | .00          | .00          | 50.00               | .0%         |
|  | TOTAL BROOKS MUSEUM COMMISSION | 15,284             | .00                  | 15,284.00         | 10,929.91    | .00          | 4,354.09            | 71.5%       |
| 01670A2 BROOKS MUSEUM - WARRNT ARTICLE |                                |                    |                      |                   |              |              |                     |             |
| 607041                                 | ATM41 RESTORE BROOKS ACADE     | 26,144             | .00                  | 26,143.53         | .00          | .00          | 26,143.53           | .0%         |
| 608030                                 | ATM30 BKS ACAD PRESERVE&RE     | 53,901             | .00                  | 53,900.73         | .00          | .00          | 53,900.73           | .0%         |
|  | TOTAL BROOKS MUSEUM - WARRNT A | 80,044             | .00                  | 80,044.26         | .00          | .00          | 80,044.26           | .0%         |
| 016912 HISTORICAL COMMISSION EXPENSE   |                                |                    |                      |                   |              |              |                     |             |
| 530900                                 | PROFESSIONAL/TECH SERVICE      | 150                | .00                  | 150.00            | .00          | .00          | 150.00              | .0%         |
| 534100                                 | ADVERTISING                    | 100                | .00                  | 100.00            | .00          | .00          | 100.00              | .0%         |
| 573000                                 | DUES/SUBSCRIPTIONS/TRAVEL      | 100                | .00                  | 100.00            | .00          | .00          | 100.00              | .0%         |
|  | TOTAL HISTORICAL COMMISSION EX | 350                | .00                  | 350.00            | .00          | .00          | 350.00              | .0%         |
| 01691A2 HISTORICAL COMM - WARR ART     |                                |                    |                      |                   |              |              |                     |             |
| 606050                                 | UPDATE HISTORIC INVENTORY      | 14,677             | .00                  | 14,676.86         | 12,240.00    | .00          | 2,436.86            | 83.4%       |
| 608031                                 | ATM31 S HAR MTGHS RESTORE      | 14,435             | .00                  | 14,435.15         | .00          | .00          | 14,435.15           | .0%         |
| 613033                                 | ATM13 #33 - ALBRO HSE REST     | 4,820              | .00                  | 4,820.00          | .00          | .00          | 4,820.00            | .0%         |
|  | TOTAL HISTORICAL COMM - WARR A | 33,932             | .00                  | 33,932.01         | 12,240.00    | .00          | 21,692.01           | 36.1%       |
| 016922 CELEBRATIONS                    |                                |                    |                      |                   |              |              |                     |             |
| 558000                                 | UNCLASSIFIED SUPPLIES          | 1,600              | .00                  | 1,600.00          | .00          | .00          | 1,600.00            | .0%         |
|  | TOTAL CELEBRATIONS             | 1,600              | .00                  | 1,600.00          | .00          | .00          | 1,600.00            | .0%         |
| 016951 GOLF S&W                        |                                |                    |                      |                   |              |              |                     |             |



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|----------------------------|----------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100      | GENERAL FUND               | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 511800                     | PART-TIME YEAR-ROUND S&W   | 35,713             | .00                  | 35,712.95                        | 48,547.97    | .00          | -12,835.02          | 135.9%      |
| 511900                     | SALARIES & WAGES           | 485,538            | .00                  | 485,537.64                       | 426,519.26   | .00          | 59,018.38           | 87.8%       |
| 512000                     | SEASONAL S&W               | 231,590            | .00                  | 231,590.00                       | 248,392.97   | .00          | -16,802.97          | 107.3%      |
| 512500                     | COMPENSATORY TIME          | 0                  | .00                  | .00                              | 6,283.15     | .00          | -6,283.15           | 100.0%      |
| 513000                     | OVERTIME                   | 22,000             | .00                  | 22,000.00                        | 22,606.25    | .00          | -606.25             | 102.8%      |
| 514000                     | LONGEVITY                  | 19,907             | .00                  | 19,906.51                        | 17,632.70    | .00          | 2,273.81            | 88.6%       |
| 515007                     | SICK LEAVE BONUS PER CONTR | 2,925              | .00                  | 2,925.00                         | 1,408.33     | .00          | 1,516.67            | 48.1%       |
| TOTAL GOLF S&W             |                            | 797,672            | .00                  | 797,672.10                       | 771,390.63   | .00          | 26,281.47           | 96.7%       |
| 016952 GOLF EXPENSE        |                            |                    |                      |                                  |              |              |                     |             |
| 517200                     | UNEMPLOYMENT COMP PAYMENTS | 30,000             | .00                  | 30,000.00                        | 36,451.04    | .00          | -6,451.04           | 121.5%      |
| 517900                     | OTHER FRINGE BENEFITS      | 5,898              | .00                  | 5,898.00                         | 5,656.24     | .00          | 241.76              | 95.9%       |
| 521000                     | ENERGY OIL HEAT            | 12,240             | .00                  | 12,240.00                        | 10,437.17    | .00          | 1,802.83            | 85.3%       |
| 521100                     | ELECTRIC UTILITY           | 38,940             | .00                  | 38,940.22                        | 35,280.34    | .00          | 3,659.88            | 90.6%       |
| 523000                     | WATER UTILITY              | 2,205              | .00                  | 2,205.00                         | 1,687.54     | .00          | 517.46              | 76.5%       |
| 524100                     | VEHICLE REPAIR SERVICE     | 3,000              | .00                  | 3,000.00                         | .00          | .00          | 3,000.00            | .0%         |
| 524200                     | OFFICE EQUIPMENT REPAIR    | 1,500              | .00                  | 1,500.00                         | 322.16       | .00          | 1,177.84            | 21.5%       |
| 524300                     | OTHER MAINT/REPAIR SERVICE | 26,000             | .00                  | 26,000.00                        | 29,563.94    | .00          | -3,563.94           | 113.7%      |
| 527000                     | RENTALS & LEASES           | 86,250             | .00                  | 86,250.00                        | 81,810.78    | .00          | 4,439.22            | 94.9%       |
| 529000                     | OTHER PROPERTY RELATED SER | 32,480             | .00                  | 32,480.00                        | 14,419.24    | .00          | 18,060.76           | 44.4%       |
| 530300                     | DATA PROCESSING SERVICE    | 25,000             | .00                  | 25,000.00                        | 23,680.19    | .00          | 1,319.81            | 94.7%       |
| 530900                     | PROFESSIONAL/TECH SERVICE  | 14,500             | .00                  | 14,500.00                        | 11,328.84    | .00          | 3,171.16            | 78.1%       |
| 534100                     | ADVERTISING                | 45,000             | .00                  | 45,000.00                        | 43,348.92    | .00          | 1,651.08            | 96.3%       |
| 534400                     | TELEPHONE                  | 2,016              | .00                  | 2,016.00                         | 2,195.28     | .00          | -179.28             | 108.9%      |
| 541000                     | ENERGY SUPPLIES EXC VEHICL | 36,039             | .00                  | 36,039.22                        | 24,464.83    | .00          | 11,574.39           | 67.9%       |
| 542000                     | OFFICE SUPPLIES            | 4,700              | .00                  | 4,700.00                         | 5,457.75     | .00          | -757.75             | 116.1%      |
| 543000                     | MAINT/REP SUP-BLDGS&EQUIPM | 13,750             | .00                  | 13,750.00                        | 6,080.12     | .00          | 7,669.88            | 44.2%       |
| 545000                     | CUSTODIAL SUPPLIES         | 3,600              | .00                  | 3,600.00                         | 2,345.12     | .00          | 1,254.88            | 65.1%       |
| 546000                     | GROUNDKEEPING SUPPLIES     | 187,000            | .00                  | 187,000.00                       | 211,616.24   | .00          | -24,616.24          | 113.2%      |
| 548100                     | BULK FUEL                  | 0                  | .00                  | .00                              | 172.12       | .00          | -172.12             | 100.0%      |
| 548900                     | VEHICLE SUPPLIES & PARTS   | 25,000             | .00                  | 25,000.00                        | 35,235.58    | .00          | -10,235.58          | 140.9%      |
| 550000                     | MEDICAL & SUPPLIES         | 600                | .00                  | 600.00                           | 909.15       | .00          | -309.15             | 151.5%      |
| 553000                     | PUBLIC WORKS SUPPLIES      | 1,000              | .00                  | 1,000.00                         | 48.40        | .00          | 951.60              | 4.8%        |
| 558000                     | UNCLASSIFIED SUPPLIES      | 15,050             | .00                  | 15,050.00                        | 17,146.04    | .00          | -2,096.04           | 113.9%      |
| 573000                     | DUES/SUBSCRIPTIONS/TRAVEL  | 3,750              | .00                  | 3,750.00                         | 4,258.00     | .00          | -508.00             | 113.5%      |
| TOTAL GOLF EXPENSE         |                            | 615,518            | .00                  | 615,518.44                       | 603,915.03   | .00          | 11,603.41           | 98.1%       |
| 016958 GOLF CAPITAL OUTLAY |                            |                    |                      |                                  |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100                 | GENERAL FUND                    | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------------------------------|---------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 585000                                | CAPITAL OUTLAY                  | 63,000             | .00                  | 63,000.00         | 43,832.78    | .00          | 19,167.22           | 69.6%       |
|                                       | TOTAL GOLF CAPITAL OUTLAY       | 63,000             | .00                  | 63,000.00         | 43,832.78    | .00          | 19,167.22           | 69.6%       |
| 01695A2 GOLF - WARRANT ARTICLES       |                                 |                    |                      |                   |              |              |                     |             |
| 613042                                | ATM13 #42 - CART BARN & MA      | 2,500              | .00                  | 2,500.00          | .00          | .00          | 2,500.00            | .0%         |
| 614038                                | ATM14 #38 - CVCB TREE REMO      | 850                | .00                  | 850.00            | .00          | .00          | 850.00              | .0%         |
| 615016                                | ATM 15 # 16 SOLAR CIRCULAT      | 0                  | 49,000.00            | 49,000.00         | 26,251.69    | .00          | 22,748.31           | 53.6%       |
| 615017                                | ATM 15 # 17 10TH & 14TH HO      | 0                  | 30,000.00            | 30,000.00         | 8,835.00     | .00          | 21,165.00           | 29.5%       |
| 615018                                | ATM 15 # 18 GOLF HOLES 10       | 0                  | 31,000.00            | 31,000.00         | 8,075.00     | .00          | 22,925.00           | 26.0%       |
|                                       | TOTAL GOLF - WARRANT ARTICLES   | 3,350              | 110,000.00           | 113,350.00        | 43,161.69    | .00          | 70,188.31           | 38.1%       |
| 01697A2 CULTURAL COUNCIL WARRANT ART. |                                 |                    |                      |                   |              |              |                     |             |
| 615041                                | ATM 15 # 41 CULT COUNCIL        | 0                  | 3,000.00             | 3,000.00          | 3,000.00     | .00          | .00                 | 100.0%      |
|                                       | TOTAL CULTURAL COUNCIL WARRANT  | 0                  | 3,000.00             | 3,000.00          | 3,000.00     | .00          | .00                 | 100.0%      |
| 017337 TRACK/SOCCER FIELD (2000)      |                                 |                    |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM       | 5,000              | .00                  | 5,000.00          | 5,000.00     | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT      | 100                | .00                  | 100.00            | 100.00       | .00          | .00                 | 100.0%      |
|                                       | TOTAL TRACK/SOCCER FIELD (2000) | 5,100              | .00                  | 5,100.00          | 5,100.00     | .00          | .00                 | 100.0%      |
| 017347 LANDFILL CAPPING (1999)        |                                 |                    |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM       | 70,000             | .00                  | 70,000.00         | 70,000.00    | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT      | 17,200             | .00                  | 17,200.00         | 17,200.00    | .00          | .00                 | 100.0%      |
|                                       | TOTAL LANDFILL CAPPING (1999)   | 87,200             | .00                  | 87,200.00         | 87,200.00    | .00          | .00                 | 100.0%      |
| 017357 LAND ACQUISITION (1997)        |                                 |                    |                      |                   |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100                 | GENERAL FUND                   | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 591000                                | MATURE PRINCIPAL LONGTERM      | 50,000                           | .00                  | 50,000.00         | 50,000.00    | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT     | 12,750                           | .00                  | 12,750.00         | 12,750.00    | .00          | .00                 | 100.0%      |
|                                       | TOTAL LAND ACQUISITION (1997)  | 62,750                           | .00                  | 62,750.00         | 62,750.00    | .00          | .00                 | 100.0%      |
| 017367 ELEMENTARY SCHOOL ADDN (2001)  |                                |                                  |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM      | 975,000                          | .00                  | 975,000.00        | 975,000.00   | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT     | 58,300                           | .00                  | 58,300.00         | 58,300.00    | .00          | .00                 | 100.0%      |
|                                       | TOTAL ELEMENTARY SCHOOL ADDN ( | 1,033,300                        | .00                  | 1,033,300.00      | 1,033,300.00 | .00          | .00                 | 100.0%      |
| 017377 LAND ACQUISITION(2000)LND BANK |                                |                                  |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM      | 160,000                          | .00                  | 160,000.00        | 160,000.00   | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT     | 33,150                           | .00                  | 33,150.00         | 33,150.00    | .00          | .00                 | 100.0%      |
|                                       | TOTAL LAND ACQUISITION(2000)LN | 193,150                          | .00                  | 193,150.00        | 193,150.00   | .00          | .00                 | 100.0%      |
| 017427 GOLF CLUBHOUSE (2000)          |                                |                                  |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM      | 65,000                           | .00                  | 65,000.00         | 65,000.00    | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT     | 9,675                            | .00                  | 9,675.00          | 9,675.00     | .00          | .00                 | 100.0%      |
|                                       | TOTAL GOLF CLUBHOUSE (2000)    | 74,675                           | .00                  | 74,675.00         | 74,675.00    | .00          | .00                 | 100.0%      |
| 017437 LAND BK ACQ SLOWATYCKI (2001)  |                                |                                  |                      |                   |              |              |                     |             |
| 591000                                | MATURE PRINCIPAL LONGTERM      | 20,000                           | .00                  | 20,000.00         | 20,000.00    | .00          | .00                 | 100.0%      |
| 591500                                | INTEREST ON LONG TERM DEBT     | 5,950                            | .00                  | 5,950.00          | 5,950.00     | .00          | .00                 | 100.0%      |
|                                       | TOTAL LAND BK ACQ SLOWATYCKI ( | 25,950                           | .00                  | 25,950.00         | 25,950.00    | .00          | .00                 | 100.0%      |
| 017447 LAND BANK ACQ KRUMIN (2002)    |                                |                                  |                      |                   |              |              |                     |             |

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|---------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 591000 MATURE PRINCIPAL LONGTERM      | 40,000             | .00                  | 40,000.00         | 40,000.00    | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 6,300              | .00                  | 6,300.00          | 6,300.00     | .00          | .00                 | 100.0%      |
| TOTAL LAND BANK ACQ KRUMIN (20        | 46,300             | .00                  | 46,300.00         | 46,300.00    | .00          | .00                 | 100.0%      |
| 017457 WATER ABATE SEPTIC LOAN (MASS) |                    |                      |                   |              |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 17,358             | .00                  | 17,357.73         | 17,357.73    | .00          | .00                 | 100.0%      |
| TOTAL WATER ABATE SEPTIC LOAN         | 17,358             | .00                  | 17,357.73         | 17,357.73    | .00          | .00                 | 100.0%      |
| 017477 POLICE STA REPAIRS/PLANS 2003  |                    |                      |                   |              |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 5,000              | .00                  | 5,000.00          | 5,000.00     | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 1,125              | .00                  | 1,125.00          | 1,125.00     | .00          | .00                 | 100.0%      |
| TOTAL POLICE STA REPAIRS/PLANS        | 6,125              | .00                  | 6,125.00          | 6,125.00     | .00          | .00                 | 100.0%      |
| 017487 COPELAS LAND (2002) LB         |                    |                      |                   |              |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 55,000             | .00                  | 55,000.00         | 55,000.00    | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 12,075             | .00                  | 12,075.00         | 12,075.00    | .00          | .00                 | 100.0%      |
| TOTAL COPELAS LAND (2002)             | 67,075             | .00                  | 67,075.00         | 67,075.00    | .00          | .00                 | 100.0%      |
| 017497 SHEA LAND (2002) LB            |                    |                      |                   |              |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 180,000            | .00                  | 180,000.00        | 180,000.00   | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 42,000             | .00                  | 42,000.00         | 42,000.00    | .00          | .00                 | 100.0%      |
| TOTAL SHEA LAND (2002)                | 222,000            | .00                  | 222,000.00        | 222,000.00   | .00          | .00                 | 100.0%      |
| 017527 GOLF COURSE IRRIGATION 2004    |                    |                      |                   |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100           | GENERAL FUND                   | ORIGINAL<br>APPROP               | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 591000                          | MATURE PRINCIPAL LONGTERM      | 120,000                          | .00                  | 120,000.00        | 120,000.00   | .00          | .00                 | 100.0%      |
| 591500                          | INTEREST ON LONG TERM DEBT     | 13,050                           | .00                  | 13,050.00         | 13,050.00    | .00          | .00                 | 100.0%      |
|                                 | TOTAL GOLF COURSE IRRIGATION 2 | 133,050                          | .00                  | 133,050.00        | 133,050.00   | .00          | .00                 | 100.0%      |
| 017537 LD AQUI ROSE/KEELER 2004 |                                |                                  |                      |                   |              |              |                     |             |
| 591000                          | MATURE PRINCIPAL LONGTERM      | 90,000                           | .00                  | 90,000.00         | 90,000.00    | .00          | .00                 | 100.0%      |
| 591500                          | INTEREST ON LONG TERM DEBT     | 17,800                           | .00                  | 17,800.00         | 17,800.00    | .00          | .00                 | 100.0%      |
|                                 | TOTAL LD AQUI ROSE/KEELER 2004 | 107,800                          | .00                  | 107,800.00        | 107,800.00   | .00          | .00                 | 100.0%      |
| 017557 BROOKS ACAD RENOVATION   |                                |                                  |                      |                   |              |              |                     |             |
| 591000                          | MATURE PRINCIPAL LONGTERM      | 10,000                           | .00                  | 10,000.00         | 10,000.00    | .00          | .00                 | 100.0%      |
| 591500                          | INTEREST ON LONG TERM DEBT     | 2,600                            | .00                  | 2,600.00          | 2,600.00     | .00          | .00                 | 100.0%      |
|                                 | TOTAL BROOKS ACAD RENOVATION   | 12,600                           | .00                  | 12,600.00         | 12,600.00    | .00          | .00                 | 100.0%      |
| 017567 MIDDLE SCHOOL ROOF       |                                |                                  |                      |                   |              |              |                     |             |
| 591000                          | MATURE PRINCIPAL LONGTERM      | 25,000                           | .00                  | 25,000.00         | 25,000.00    | .00          | .00                 | 100.0%      |
| 591500                          | INTEREST ON LONG TERM DEBT     | 5,500                            | .00                  | 5,500.00          | 5,500.00     | .00          | .00                 | 100.0%      |
|                                 | TOTAL MIDDLE SCHOOL ROOF       | 30,500                           | .00                  | 30,500.00         | 30,500.00    | .00          | .00                 | 100.0%      |
| 017577 HIGH SCHOOL ROOF         |                                |                                  |                      |                   |              |              |                     |             |
| 591000                          | MATURE PRINCIPAL LONGTERM      | 30,000                           | .00                  | 30,000.00         | 30,000.00    | .00          | .00                 | 100.0%      |
| 591500                          | INTEREST ON LONG TERM DEBT     | 7,000                            | .00                  | 7,000.00          | 7,000.00     | .00          | .00                 | 100.0%      |
|                                 | TOTAL HIGH SCHOOL ROOF         | 37,000                           | .00                  | 37,000.00         | 37,000.00    | .00          | .00                 | 100.0%      |
| 017597 GOLF COURSE BUNKERS      |                                |                                  |                      |                   |              |              |                     |             |

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| ACCOUNTS FOR:<br>0100                | GENERAL FUND                  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|-------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 591000                               | MATURE PRINCIPAL LONGTERM     | 80,000             | .00                  | 80,000.00         | 80,000.00    | .00          | .00                 | 100.0%      |
| 591500                               | INTEREST ON LONG TERM DEBT    | 19,800             | .00                  | 19,800.00         | 19,800.00    | .00          | .00                 | 100.0%      |
|                                      | TOTAL GOLF COURSE BUNKERS     | 99,800             | .00                  | 99,800.00         | 99,800.00    | .00          | .00                 | 100.0%      |
| 017637 POLICE STATION                |                               |                    |                      |                   |              |              |                     |             |
| 591000                               | MATURE PRINCIPAL LONGTERM     | 450,000            | .00                  | 450,000.00        | 450,000.00   | .00          | .00                 | 100.0%      |
| 591500                               | INTEREST ON LONG TERM DEBT    | 215,838            | .00                  | 215,837.50        | 215,837.50   | .00          | .00                 | 100.0%      |
|                                      | TOTAL POLICE STATION          | 665,838            | .00                  | 665,837.50        | 665,837.50   | .00          | .00                 | 100.0%      |
| 017657 RD BETT- OLD POST RD          |                               |                    |                      |                   |              |              |                     |             |
| 591000                               | MATURE PRINCIPAL LONGTERM     | 10,000             | .00                  | 10,000.00         | 10,000.00    | .00          | .00                 | 100.0%      |
| 591500                               | INTEREST ON LONG TERM DEBT    | 1,450              | .00                  | 1,450.00          | 1,450.00     | .00          | .00                 | 100.0%      |
|                                      | TOTAL RD BETT- OLD POST RD    | 11,450             | .00                  | 11,450.00         | 11,450.00    | .00          | .00                 | 100.0%      |
| 017697 RD BETT - MCGUERTY RD         |                               |                    |                      |                   |              |              |                     |             |
| 591000                               | MATURE PRINCIPAL LONGTERM     | 15,000             | .00                  | 15,000.00         | 15,000.00    | .00          | .00                 | 100.0%      |
| 591500                               | INTEREST ON LONG TERM DEBT    | 3,075              | .00                  | 3,075.00          | 3,075.00     | .00          | .00                 | 100.0%      |
|                                      | TOTAL RD BETT - MCGUERTY RD   | 18,075             | .00                  | 18,075.00         | 18,075.00    | .00          | .00                 | 100.0%      |
| 017707 ALLEN HARBOR DREDG DEBT SVC   |                               |                    |                      |                   |              |              |                     |             |
| 591000                               | MATURE PRINCIPAL LONGTERM     | 330,000            | .00                  | 330,000.00        | 330,000.00   | .00          | .00                 | 100.0%      |
| 591500                               | INTEREST ON LONG TERM DEBT    | 54,300             | .00                  | 54,300.00         | 54,300.00    | .00          | .00                 | 100.0%      |
|                                      | TOTAL ALLEN HARBOR DREDG DEBT | 384,300            | .00                  | 384,300.00        | 384,300.00   | .00          | .00                 | 100.0%      |
| 017717 ROAD MAINTENANCE PROG-FY 2014 |                               |                    |                      |                   |              |              |                     |             |

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| FOR 2016 13                           |                    |                      |                   | JOURNAL DETAIL 2017 1 TO 2017 13 |              |                     |             |
|---------------------------------------|--------------------|----------------------|-------------------|----------------------------------|--------------|---------------------|-------------|
| ACCOUNTS FOR:<br>0100 GENERAL FUND    | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED                     | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 591000 MATURE PRINCIPAL LONGTERM      | 100,000            | .00                  | 100,000.00        | 100,000.00                       | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 2,000              | .00                  | 2,000.00          | 1,911.20                         | .00          | 88.80               | 95.6%       |
| TOTAL ROAD MAINTENANCE PROG-FY        | 102,000            | .00                  | 102,000.00        | 101,911.20                       | .00          | 88.80               | 99.9%       |
| 017737 ROAD MAINT PROG-ATM14 #21      |                    |                      |                   |                                  |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 100,000            | .00                  | 100,000.00        | 100,000.00                       | .00          | .00                 | 100.0%      |
| 591500 INTEREST ON LONG TERM DEBT     | 6,250              | .00                  | 6,250.00          | 5,659.33                         | .00          | 590.67              | 90.5%       |
| TOTAL ROAD MAINT PROG-ATM14 #2        | 106,250            | .00                  | 106,250.00        | 105,659.33                       | .00          | 590.67              | 99.4%       |
| 017757 WYCHMERE PIER RECON-ATM14 #32  |                    |                      |                   |                                  |              |                     |             |
| 591000 MATURE PRINCIPAL LONGTERM      | 53,400             | .00                  | 53,400.00         | 60,000.00                        | .00          | -6,600.00           | 112.4%      |
| 591500 INTEREST ON LONG TERM DEBT     | 12,438             | .00                  | 12,438.40         | 2,283.88                         | .00          | 10,154.52           | 18.4%       |
| TOTAL WYCHMERE PIER RECON-ATM1        | 65,838             | .00                  | 65,838.40         | 62,283.88                        | .00          | 3,554.52            | 94.6%       |
| 018212 STATE ASSESSMENTS              |                    |                      |                   |                                  |              |                     |             |
| 563400 M V EXCISE ASSESSMENT          | 11,140             | .00                  | 11,140.00         | 11,140.00                        | .00          | .00                 | 100.0%      |
| 563900 MOSQUITO CONTROL ASSESMEN      | 125,938            | .00                  | 125,938.00        | 125,938.00                       | .00          | .00                 | 100.0%      |
| 564000 AIR POLLUTION ASSESSMENT       | 7,206              | .00                  | 7,206.00          | 7,206.00                         | .00          | .00                 | 100.0%      |
| 566300 REGIONAL TRANSIT ASSESMEN      | 95,445             | .00                  | 95,445.00         | 95,445.00                        | .00          | .00                 | 100.0%      |
| TOTAL STATE ASSESSMENTS               | 239,729            | .00                  | 239,729.00        | 239,729.00                       | .00          | .00                 | 100.0%      |
| 018312 BARNs CTY RETIR & TAX ASSESS   |                    |                      |                   |                                  |              |                     |             |
| 562100 BARNSTABLE COUNTY TAX          | 204,340            | .00                  | 204,340.00        | 98,224.00                        | .00          | 106,116.00          | 48.1%       |
| 562500 BARNs CTY RETIRE ASSO TOWN     | 2,283,370          | .00                  | 2,283,370.00      | 2,199,656.00                     | .00          | 83,714.00           | 96.3%       |
| TOTAL BARNs CTY RETIR & TAX AS        | 2,487,710          | .00                  | 2,487,710.00      | 2,297,880.00                     | .00          | 189,830.00          | 92.4%       |
| 018352 CAPE COD COMMISSION ASSESSMNTS |                    |                      |                   |                                  |              |                     |             |

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| FOR 2016 13                          |                                |                    |                      | JOURNAL DETAIL 2017 1 TO 2017 13 |              |              |                     |             |
|--------------------------------------|--------------------------------|--------------------|----------------------|----------------------------------|--------------|--------------|---------------------|-------------|
| ACCOUNTS<br>0100                     | FOR:<br>GENERAL FUND           | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET                | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| 562600                               | CAPE COD COMMISSON ASSSES      | 198,560            | .00                  | 198,560.00                       | 198,560.00   | .00          | .00                 | 100.0%      |
|                                      | TOTAL CAPE COD COMMISSION ASSE | 198,560            | .00                  | 198,560.00                       | 198,560.00   | .00          | .00                 | 100.0%      |
| 019132 UNEMPLOYMENT COMPENSATION     |                                |                    |                      |                                  |              |              |                     |             |
| 517200                               | UNEMPLOYMENT COMP PAYMENTS     | 35,000             | .00                  | 35,000.00                        | 12,373.11    | .00          | 22,626.89           | 35.4%       |
|                                      | TOTAL UNEMPLOYMENT COMPENSATIO | 35,000             | .00                  | 35,000.00                        | 12,373.11    | .00          | 22,626.89           | 35.4%       |
| 019142 GROUP HEALTH INS              |                                |                    |                      |                                  |              |              |                     |             |
| 575000                               | GRP HEALTH TOWN ACTIVE         | 2,311,711          | -165,000.00          | 2,146,711.00                     | 1,822,448.87 | .00          | 324,262.13          | 84.9%       |
| 575010                               | GRP HEALTH-TOWN RETIREES       | 674,766            | .00                  | 674,766.00                       | 819,066.11   | .00          | -144,300.11         | 121.4%      |
| 575030                               | LIFE INSURANCE                 | 9,816              | .00                  | 9,816.00                         | 9,327.86     | .00          | 488.14              | 95.0%       |
| 575040                               | GRP HEALTH-SCHOOL RETIREES     | 763,902            | -15,000.00           | 748,902.00                       | 602,914.74   | .00          | 145,987.26          | 80.5%       |
| 575050                               | GROUP HEALTH-WATER ACTIVE      | 195,381            | .00                  | 195,381.00                       | 196,844.25   | .00          | -1,463.25           | 100.7%      |
| 575060                               | GRP HEALTH-WATER RETIREES      | 48,555             | .00                  | 48,555.00                        | -12,927.89   | .00          | 61,482.89           | -26.6%      |
| 575070                               | OPEB                           | 100,000            | .00                  | 100,000.00                       | .00          | .00          | 100,000.00          | .0%         |
| 575075                               | MEDICARE B - PENALTY           | 10,071             | .00                  | 10,070.64                        | 4,568.04     | .00          | 5,502.60            | 45.4%       |
| 575080                               | OTHER TOWNS-INS APPORTIONM     | 15,000             | .00                  | 15,000.00                        | 4,611.59     | .00          | 10,388.41           | 30.7%       |
|                                      | TOTAL GROUP HEALTH INS         | 4,129,202          | -180,000.00          | 3,949,201.64                     | 3,446,853.57 | .00          | 502,348.07          | 87.3%       |
| 019452 GENERAL INSURANCE             |                                |                    |                      |                                  |              |              |                     |             |
| 574000                               | GENERAL INSURANCE PREMIUMS     | 0                  | .00                  | .00                              | -33,165.00   | .00          | 33,165.00           | 100.0%      |
| 574010                               | PROPERTY & CASUALTY-TOWN       | 179,530            | .00                  | 179,530.00                       | 261,790.79   | .00          | -82,260.79          | 145.8%      |
| 574011                               | MIIA PROFESSIONAL LIABILIT     | 32,771             | .00                  | 32,771.00                        | .00          | .00          | 32,771.00           | .0%         |
| 574012                               | WORKMEN'S COMP-TOWN            | 104,669            | .00                  | 104,669.00                       | 152,651.83   | .00          | -47,982.83          | 145.8%      |
| 574014                               | PROPERTY & CASUALTY-SCHOOL     | 62,196             | .00                  | 62,196.00                        | .00          | .00          | 62,196.00           | .0%         |
| 574015                               | PROPERTY & CASUALTY-WATER      | 44,299             | .00                  | 44,299.00                        | .00          | .00          | 44,299.00           | .0%         |
| 574017                               | WORKERS COMP-WATER             | 25,266             | .00                  | 25,266.00                        | .00          | .00          | 25,266.00           | .0%         |
| 574030                               | BYD POLICE & FIRE IOD (VFI     | 38,498             | .00                  | 38,498.00                        | 32,435.00    | .00          | 6,063.00            | 84.3%       |
| 574050                               | MARINA COVERAGE                | 46,332             | .00                  | 46,332.00                        | 65,460.00    | .00          | -19,128.00          | 141.3%      |
|                                      | TOTAL GENERAL INSURANCE        | 533,561            | .00                  | 533,561.00                       | 479,172.62   | .00          | 54,388.38           | 89.8%       |
| 019462 GENERAL INSURANCE DEDUCTIBLES |                                |                    |                      |                                  |              |              |                     |             |
| 574001                               | GENERAL INSURANCE DEDUCTIB     | 15,000             | .00                  | 15,000.00                        | 14,881.24    | .00          | 118.76              | 99.2%       |



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| FOR 2016 13   |                                | JOURNAL DETAIL 2017 1 TO 2017 13 |              |               |               |              |              |       |
|---------------|--------------------------------|----------------------------------|--------------|---------------|---------------|--------------|--------------|-------|
| ACCOUNTS FOR: |                                | ORIGINAL                         | TRANFRS/     | REVISED       |               |              | AVAILABLE    | PCT   |
| 0100          | GENERAL FUND                   | APPROP                           | ADJSTMTS     | BUDGET        | YTD EXPENDED  | ENCUMBRANCES | BUDGET       | USED  |
|               | TOTAL GENERAL INSURANCE DEDUCT | 15,000                           | .00          | 15,000.00     | 14,881.24     | .00          | 118.76       | 99.2% |
|               | TOTAL GENERAL FUND             | 58,389,307                       | 1,935,365.75 | 60,324,672.42 | 56,936,047.36 | 48,060.96    | 3,340,564.10 | 94.5% |

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|             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| GRAND TOTAL | 58,389,307         | 1,935,365.75         | 60,324,672.42     | 56,936,047.36 | 48,060.96    | 3,340,564.10        | 94.5%       |

\*\* END OF REPORT - Generated by David Withrow \*\*

**FY 2016**  
**Town of Harwich**  
**Capital**  
**Funds # 0400-0470**  
**General**

|                                    | Combined<br>Total      | General<br>0400      | Muddy Creek<br>0425      | Wychmere Pier<br>0430 | Allen Harbor<br>0440 | Saquatucket Harbor<br>445 | McGuerty<br>0450    | Greensand WTF<br>0460 | North Westgate<br>Well WTF<br>0470 |
|------------------------------------|------------------------|----------------------|--------------------------|-----------------------|----------------------|---------------------------|---------------------|-----------------------|------------------------------------|
| Revenue/Bonds                      | 4,120,575.93           | 200,000.00           | 3,411,214.62             | 459,361.31            |                      |                           |                     |                       | 50,000.00                          |
| Expenditures                       | 6,769,585.84           | 411,734.14           | 5,100,880.77             | 315,335.54            |                      | 941,635.39                |                     |                       |                                    |
| <b>Total</b>                       | <b>(2,649,009.91)</b>  | <b>(211,734.14)</b>  | <b>(1,689,666.15)</b>    | <b>144,025.77</b>     | <b>-</b>             | <b>(941,635.39)</b>       | <b>-</b>            | <b>-</b>              | <b>50,000.00</b>                   |
| Transfers in                       | -                      |                      |                          |                       |                      |                           |                     |                       |                                    |
| Transfers out                      | -                      |                      |                          |                       |                      |                           |                     |                       |                                    |
| Net change                         | (2,649,009.91)         | (211,734.14)         | (1,689,666.15)           | 144,025.77            | -                    | (941,635.39)              | -                   | -                     | 50,000.00                          |
| Beg. Fund Balance 6/30/2015        | (969,564.37)           | (411,215.30)         | (61,144.42)              | (413,896.96)          | 2,099.40             |                           | 31,525.00           |                       | (116,932.09)                       |
| Current Year Activity              | (2,649,009.91)         | (211,734.14)         | (1,689,666.15)           | 144,025.77            | -                    | (941,635.39)              | -                   | -                     | 50,000.00                          |
| <b>End. Fund Balance 6/30/2016</b> | <b>(3,618,574.28)</b>  | <b>(622,949.44)</b>  | <b>(1,750,810.57)</b>    | <b>(269,871.19)</b>   | <b>2,099.40</b>      | <b>(941,635.39)</b>       | <b>31,525.00</b>    | <b>-</b>              | <b>(66,932.09)</b>                 |
| <b>Cash</b>                        | <b>-</b>               |                      |                          |                       |                      |                           | \$                  | -                     |                                    |
| Pooled Cash                        | (148,874.30)           | 327,050.56           | (1,250,810.57)           | 148,128.81            | 2,099.40             | 383,364.61                | 31,525.00           |                       | 209,767.89                         |
| Receivables:                       | 2,061,082.11           |                      |                          | 399,361.31            |                      |                           |                     |                       | 1,661,720.80                       |
|                                    | -                      |                      |                          |                       |                      |                           |                     |                       |                                    |
| <b>Total assets</b>                | <b>\$ 1,912,207.81</b> | <b>327,050.56</b>    | <b>(1,250,810.57)</b>    | <b>547,490.12</b>     | <b>2,099.40</b>      | <b>383,364.61</b>         | <b>31,525.00</b>    | <b>-</b>              | <b>1,871,488.69</b>                |
| Warrants payable                   | -                      | -                    | -                        |                       | -                    |                           | -                   | -                     | -                                  |
| Other Liabilities                  | -                      | -                    |                          | -                     | -                    |                           |                     |                       |                                    |
| Bonds & Notes Payable              | 3,343,000.00           | 950,000.00           | 500,000.00               | 418,000.00            | -                    | 1,325,000.00              |                     |                       | 150,000.00                         |
| Deferred revenue                   | 2,187,782.09           |                      | -                        | 399,361.31            | -                    |                           | -                   | -                     | 1,788,420.78                       |
| <b>Total Liabilities</b>           | <b>5,530,782.09</b>    | <b>950,000.00</b>    | <b>500,000.00</b>        | <b>817,361.31</b>     | <b>-</b>             | <b>1,325,000.00</b>       | <b>-</b>            | <b>-</b>              | <b>1,938,420.78</b>                |
|                                    | -                      |                      |                          |                       |                      |                           |                     |                       |                                    |
| Fund Balance                       | (3,618,574.28)         | (622,949.44)         | (1,750,810.57)           | (269,871.19)          | 2,099.40             | (941,635.39)              | 31,525.00           | -                     | (66,932.09)                        |
| <b>Total Liab. &amp; FB</b>        | <b>\$ 1,912,207.81</b> | <b>\$ 327,050.56</b> | <b>\$ (1,250,810.57)</b> | <b>\$ 547,490.12</b>  | <b>\$ 2,099.40</b>   | <b>\$ 383,364.61</b>      | <b>\$ 31,525.00</b> | <b>\$ -</b>           | <b>\$ 1,871,488.69</b>             |

**FY 2016**  
Trust & Agency

|                              | Combined<br>Total<br>6/30/16 | 8002<br>POLICE/FIRE | 8003<br>CALERCHASE | 8004<br>Law Enforcement Trust | 8005<br>PLANNING | 8006<br>AFLAC<br>(TTP) | 8007<br>WORKERS<br>COMP. | 8020<br>STABILIZATION | 8021<br>CONSERVATION | 8022<br>JOTHAN/VER. | 8023<br>WHITEHOUSE<br>Field | 8024<br>BROOKS<br>Library | 8025<br>CEMETERY. | 8028<br>KELLY SCHOLARSHIP | 8030<br>GASB 45<br>OPRB | 8050<br>SCHOOL<br>Trust | 8052<br>Eaton<br>Cultural Trust | 8053<br>Charles-Sara<br>Estate |
|------------------------------|------------------------------|---------------------|--------------------|-------------------------------|------------------|------------------------|--------------------------|-----------------------|----------------------|---------------------|-----------------------------|---------------------------|-------------------|---------------------------|-------------------------|-------------------------|---------------------------------|--------------------------------|
| Revenue                      | 152,076.74                   | 34,590.99           |                    | 512.27                        |                  | 14.21                  |                          | 8,893.84              | 12.26                | 3.08                | 20.54                       | 67,549.10                 | 4,019.95          | 350.08                    | 30,755.47               | 5,354.95                |                                 |                                |
| Expenditures                 | 55,233.95                    | 29,524.10           | 3,784.58           | 479.88                        |                  |                        |                          |                       |                      |                     |                             | 20,921.80                 |                   |                           |                         | 523.59                  |                                 |                                |
| <b>Total</b>                 | <b>96,842.79</b>             | <b>5,066.89</b>     | <b>(3,784.58)</b>  | <b>32.39</b>                  | <b>-</b>         | <b>14.21</b>           | <b>-</b>                 | <b>8,893.84</b>       | <b>12.26</b>         | <b>3.08</b>         | <b>20.54</b>                | <b>46,627.30</b>          | <b>4,019.95</b>   | <b>350.08</b>             | <b>30,755.47</b>        | <b>4,831.36</b>         | <b>-</b>                        | <b>-</b>                       |
| Transfers in                 | 100,000.00                   |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           | 100,000.00              |                         |                                 |                                |
| Transfers out                | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| <b>Net change</b>            | <b>196,842.79</b>            | <b>5,066.89</b>     | <b>(3,784.58)</b>  | <b>32.39</b>                  | <b>-</b>         | <b>14.21</b>           | <b>-</b>                 | <b>8,893.84</b>       | <b>12.26</b>         | <b>3.08</b>         | <b>20.54</b>                | <b>46,627.30</b>          | <b>4,019.95</b>   | <b>350.08</b>             | <b>130,755.47</b>       | <b>4,831.36</b>         | <b>-</b>                        | <b>-</b>                       |
| <b>Beg. Fund Balance</b>     | <b>3,046,364.27</b>          | <b>5,604.55</b>     | <b>396,239.78</b>  | <b>5,095.31</b>               | <b>5.50</b>      | <b>8,595.97</b>        | <b>362.89</b>            | <b>1,100,521.02</b>   | <b>5,539.16</b>      | <b>1,572.06</b>     | <b>8,930.77</b>             | <b>632,499.67</b>         | <b>378,310.62</b> | <b>24,473.53</b>          | <b>404,672.94</b>       | <b>45,511.42</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |
| <b>Current Year Activity</b> | <b>196,842.79</b>            | <b>5,066.89</b>     | <b>(3,784.58)</b>  | <b>32.39</b>                  | <b>-</b>         | <b>14.21</b>           | <b>-</b>                 | <b>8,893.84</b>       | <b>12.26</b>         | <b>3.08</b>         | <b>20.54</b>                | <b>46,627.30</b>          | <b>4,019.95</b>   | <b>350.08</b>             | <b>130,755.47</b>       | <b>4,831.36</b>         | <b>-</b>                        | <b>-</b>                       |
| <b>End. Fund Balance</b>     | <b>3,243,207.06</b>          | <b>10,671.44</b>    | <b>392,455.20</b>  | <b>5,127.70</b>               | <b>5.50</b>      | <b>8,610.18</b>        | <b>362.89</b>            | <b>1,109,414.86</b>   | <b>5,551.42</b>      | <b>1,575.14</b>     | <b>8,951.31</b>             | <b>679,126.97</b>         | <b>382,330.57</b> | <b>24,823.61</b>          | <b>535,428.41</b>       | <b>50,342.78</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |
| Cash                         | 2,566,203.88                 |                     |                    | 5,046.52                      |                  | 9,467.29               |                          | 1,109,414.86          | 6,118.49             | 1,538.56            |                             | 679,126.97                | 44,896.39         | 24,823.61                 | 635,428.41              | 50,342.78               |                                 |                                |
| Pooled Cash                  | 310,502.56                   | 10,671.44           | 25,954.58          | 81.18                         | 5.50             | (857.11)               | 362.89                   |                       | (567.07)             | 36.58               | 8,951.31                    |                           | 337,434.18        |                           | (100,000.00)            |                         | 28,400.00                       | 29.08                          |
| Receivables                  | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| Investments                  | 366,500.62                   |                     | 366,500.62         |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| Deposit/ Other               | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| <b>Total assets</b>          | <b>3,243,207.06</b>          | <b>10,671.44</b>    | <b>392,455.20</b>  | <b>5,127.70</b>               | <b>5.50</b>      | <b>8,610.18</b>        | <b>362.89</b>            | <b>1,109,414.86</b>   | <b>5,551.42</b>      | <b>1,575.14</b>     | <b>8,951.31</b>             | <b>679,126.97</b>         | <b>382,330.57</b> | <b>24,823.61</b>          | <b>535,428.41</b>       | <b>50,342.78</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |
| Warrants payable             | -                            | -                   |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| Accounts Payable             | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| Other Liabilities            | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| Deferred revenue             | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
|                              | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
|                              | -                            |                     |                    |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| <b>Total Liabilities</b>     | <b>-</b>                     | <b>-</b>            | <b>-</b>           | <b>-</b>                      | <b>-</b>         | <b>-</b>               | <b>-</b>                 | <b>-</b>              | <b>-</b>             | <b>-</b>            | <b>-</b>                    | <b>-</b>                  | <b>-</b>          | <b>-</b>                  | <b>-</b>                | <b>-</b>                | <b>-</b>                        | <b>-</b>                       |
| FB Investments               | 366,500.62                   |                     | 366,500.62         |                               |                  |                        |                          |                       |                      |                     |                             |                           |                   |                           |                         |                         |                                 |                                |
| <b>Fund Balance</b>          | <b>2,876,706.44</b>          | <b>10,671.44</b>    | <b>25,954.58</b>   | <b>5,127.70</b>               | <b>5.50</b>      | <b>8,610.18</b>        | <b>362.89</b>            | <b>1,109,414.86</b>   | <b>5,551.42</b>      | <b>1,575.14</b>     | <b>8,951.31</b>             | <b>679,126.97</b>         | <b>382,330.57</b> | <b>24,823.61</b>          | <b>535,428.41</b>       | <b>50,342.78</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |
| <b>Total Fund Balance</b>    | <b>3,243,207.06</b>          | <b>10,671.44</b>    | <b>392,455.20</b>  | <b>5,127.70</b>               | <b>5.50</b>      | <b>8,610.18</b>        | <b>362.89</b>            | <b>1,109,414.86</b>   | <b>5,551.42</b>      | <b>1,575.14</b>     | <b>8,951.31</b>             | <b>679,126.97</b>         | <b>382,330.57</b> | <b>24,823.61</b>          | <b>535,428.41</b>       | <b>50,342.78</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |
| <b>Total Liab. &amp; FB</b>  | <b>3,243,207.06</b>          | <b>10,671.44</b>    | <b>392,455.20</b>  | <b>5,127.70</b>               | <b>5.50</b>      | <b>8,610.18</b>        | <b>362.89</b>            | <b>1,109,414.86</b>   | <b>5,551.42</b>      | <b>1,575.14</b>     | <b>8,951.31</b>             | <b>679,126.97</b>         | <b>382,330.57</b> | <b>24,823.61</b>          | <b>535,428.41</b>       | <b>50,342.78</b>        | <b>28,400.00</b>                | <b>29.08</b>                   |

BUREAU OF ACCOUNTS, STATEMENT OF INDEBTEDNESS DETAIL

| Long Term Debt<br>Inside the Debt Limit  | Report by Issuance | Outstanding<br>July 1, 2015 | + New Debt<br>Issued | - Retirements | = Outstanding<br>June 30, 2016 | Interest<br>Paid in FY2016 |
|--|--------------------|-----------------------------|----------------------|---------------|--------------------------------|----------------------------|
| Brooks Academy ART 16-2004               |                    | 70,000.00                   |                      | 10,000.00     | 60,000.00                      | 2,600.00                   |
| Police Station ART 6-2008                |                    | 6,050,000.00                |                      | 450,000.00    | 5,600,000.00                   | 215,837.50                 |
| Mid School Roof ART 1-2006               |                    | 150,000.00                  |                      | 25,000.00     | 125,000.00                     | 5,500.00                   |
| High School Roof ART 2-2006              |                    | 190,000.00                  |                      | 30,000.00     | 160,000.00                     | 7,000.00                   |
| Land Bank -Rose/Keeler                   |                    | 445,000.00                  |                      | 90,000.00     | 355,000.00                     | 17,800.00                  |
| Golf Bunkers ART 74-2006                 |                    | 535,000.00                  |                      | 80,000.00     | 455,000.00                     | 19,800.00                  |
| Land Refunding - Bascom 9/16/09          |                    | 790,000.00                  |                      | 160,000.00    | 630,000.00                     | 33,150.00                  |
| Track/Soccer Refunding 9/16/09           |                    | 5,000.00                    |                      | 5,000.00      | 0.00                           | 100.00                     |
| Church St. Refunding 9/16/09             |                    | 295,000.00                  |                      | 50,000.00     | 245,000.00                     | 12,750.00                  |
| Slowatyki Refunding 9/16/09              |                    | 135,000.00                  |                      | 20,000.00     | 115,000.00                     | 5,950.00                   |
| Elem School Refunding 9/16/09            |                    | 1,945,000.00                |                      | 975,000.00    | 970,000.00                     | 58,300.00                  |
| Old Post Betterment ART 45-2011          |                    | 40,000.00                   |                      | 10,000.00     | 30,000.00                      | 1,450.00                   |
| McGuerty Betterment ART 64-2011          |                    | 105,000.00                  |                      | 15,000.00     | 90,000.00                      | 3,075.00                   |
| Golf Clubhouse Refund 10/30/2012         |                    | 355,000.00                  |                      | 65,000.00     | 290,000.00                     | 9,675.00                   |
| Krumin - Refund 10/30/2012               |                    | 230,000.00                  |                      | 40,000.00     | 190,000.00                     | 6,300.00                   |
| Shea - Refund 10/30/2012                 |                    | 1,545,000.00                |                      | 180,000.00    | 1,365,000.00                   | 42,000.00                  |
| Copelas - Refund 10/30/2012              |                    | 430,000.00                  |                      | 55,000.00     | 375,000.00                     | 12,075.00                  |
| Police Station Plans - Refund 10/30/2012 |                    | 40,000.00                   |                      | 5,000.00      | 35,000.00                      | 1,125.00                   |
| Golf Irrigation - Refund 10/30/2012      |                    | 495,000.00                  |                      | 120,000.00    | 375,000.00                     | 13,050.00                  |
| Allen Harbor Dredging ART 17 - 2011      |                    | 2,570,000.00                |                      | 330,000.00    | 2,240,000.00                   | 54,300.00                  |
| Septic Loan ART 48-1999                  |                    | 65,193.10                   |                      | 10,828.73     | 54,364.37                      |                            |
| Septic Loan ART                          |                    | 56,721.00                   |                      | 6,529.00      | 50,192.00                      |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
|  |                    |                             |                      |               | 0.00                           |                            |
| TOTAL                                    |                    | 16,541,914.10               | 0.00                 | 2,732,357.73  | 13,809,556.37                  | 521,837.50                 |
|  |                    |                             |                      |               | Must equal<br>page 1 subtotal  |                            |

| Long Term Debt<br>Outside the Debt Limit Report by Issuance | Outstanding<br>July 1, 2015 | + New Debt<br>Issued | - Retirements     | = Outstanding<br>June 30, 2016 | Interest<br>Paid in FY2016 |
|---|-----------------------------|----------------------|-------------------|--------------------------------|----------------------------|
| Landfill Refund 9/16/2009                                   | 400,000.00                  |                      | <b>70,000.00</b>  | 330,000.00                     | 17,200.00                  |
| Water Line ART 12 - 2009                                    | 1,125,000.00                |                      | <b>75,000.00</b>  | 1,050,000.00                   | <b>41,812.50</b>           |
| Water Treatment-Greenwood ART 15-2010                       | 2,860,000.00                |                      | <b>130,000.00</b> | 2,730,000.00                   | <b>88,920.00</b>           |
| Storage Tank #39 ART 16 - 2010                              | 1,085,000.00                |                      | <b>155,000.00</b> | 930,000.00                     | <b>31,775.00</b>           |
| Water Tank ART 1 - 2004 Refund 10/30/12                     | 1,890,000.00                |                      | <b>110,000.00</b> | 1,780,000.00                   | <b>49,406.26</b>           |

|  |              |              |            |                               |            |
|--|--------------|--------------|------------|-------------------------------|------------|
| Water Treatment Facility ART 10-2014 STM |              | 1,878,232.00 | 0.00       | 1,878,232.00                  | 2,231.95   |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
|  |              |              |            | 0.00                          |            |
| TOTAL                                    | 7,360,000.00 | 1,878,232.00 | 540,000.00 | 8,698,232.00                  | 231,345.71 |
|  |              |              |            | Must equal<br>page 1 subtotal |            |

**Massachusetts Department of Revenue, Division of Local Services**  
**Bureau of Accounts ~ Automated Statement of Indebtedness**

City/Town/District of : Harwich \_\_\_\_\_

**FY2015**

| Long Term Debt<br>Inside the Debt Limit | Outstanding<br>July 1, 2014 | + New Debt<br>Issued | - Retirements | = Outstanding<br>June 30, 2015 | Interest<br>Paid in FY2015 |
|---|-----------------------------|----------------------|---------------|--------------------------------|----------------------------|
| Buildings                               | 7,000,000.00                |                      |               | 7,000,000.00                   |                            |
| Departmental Equipment                  |                             |                      |               | 0.00                           |                            |
| School Buildings                        | 3,320,000.00                |                      |               | 3,320,000.00                   |                            |
| School - All Other                      |                             |                      |               | 0.00                           |                            |
| Sewer                                   |                             |                      |               | 0.00                           |                            |
| Solid Waste                             | 139,272.10                  |                      |               | 139,272.10                     |                            |
| Other Inside                            | 8,820,000.00                |                      |               | 8,820,000.00                   |                            |
| <b>SUB - TOTAL Inside</b>               | <b>\$19,279,272.10</b>      | <b>\$0.00</b>        | <b>\$0.00</b> | <b>\$19,279,272.10</b>         | <b>\$0.00</b>              |

| Long Term Debt<br>Outside the Debt Limit | Outstanding<br>July 1, 2014 | + New Debt<br>Issued | - Retirements | = Outstanding<br>June 30, 2015 | Interest<br>Paid in FY2015 |
|--|-----------------------------|----------------------|---------------|--------------------------------|----------------------------|
| Airport                                  |                             |                      |               | 0.00                           |                            |
| Gas/Electric Utility                     |                             |                      |               | 0.00                           |                            |
| Hospital                                 |                             |                      |               | 0.00                           |                            |
| School Buildings                         |                             |                      |               | 0.00                           |                            |
| Sewer                                    |                             |                      |               | 0.00                           |                            |
| Solid Waste                              | 475,000.00                  |                      |               | 475,000.00                     |                            |
| Water                                    | 7,430,000.00                |                      |               | 7,430,000.00                   |                            |
| Other Outside                            |                             |                      |               | 0.00                           |                            |
| <b>SUB - TOTAL Outside</b>               | <b>\$7,905,000.00</b>       | <b>\$0.00</b>        | <b>\$0.00</b> | <b>\$7,905,000.00</b>          | <b>\$0.00</b>              |

|                             |                        |               |               |                        |               |
|-----------------------------|------------------------|---------------|---------------|------------------------|---------------|
| <b>TOTAL Long Term Debt</b> | <b>\$27,184,272.10</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$27,184,272.10</b> | <b>\$0.00</b> |
|-----------------------------|------------------------|---------------|---------------|------------------------|---------------|

*Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2015.*

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: \_\_\_\_\_

Date: \_\_\_\_\_

***Delivery By U.S. Mail***

Public Finance Section  
Division of Local Services  
PO Box 9569  
Boston MA 02114-9569

***Phone/Fax***

(617) 626-2399  
(617) 626-2382  
(617) 626-4110  
Fax (617) 626-3916

***FedEx, UPS, Other Delivery***

Public Finance Section  
Division of Local Services  
100 Cambridge St.  
Boston MA 02114







**BUREAU OF ACCOUNTS, STATEMENT OF INDEBTEDNESS DETAIL**

| Long Term Debt<br>Inside the Debt Limit Report by Issuance | Outstanding<br>July 1, 2014 | + New Debt<br>Issued | - Retirements | = Outstanding<br>June 30, 2015 | Interest<br>Paid in FY2015 |
|--|-----------------------------|----------------------|---------------|--------------------------------|----------------------------|
| Brooks Academy ART 16-2004                                 | 80,000.00                   |                      |               | 80,000.00                      |                            |
| Police Station ART 6-2008                                  | 6,500,000.00                |                      |               | 6,500,000.00                   |                            |
| Mid School Roof ART 1-2006                                 | 175,000.00                  |                      |               | 175,000.00                     |                            |
| High School Roof ART 2-2006                                | 220,000.00                  |                      |               | 220,000.00                     |                            |
| Septic Loan ART 48-1999                                    | 76,022.10                   |                      |               | 76,022.10                      |                            |
| Septic Loan ART  | 63,250.00                   |                      |               | 63,250.00                      |                            |
| Land Bank -Rose/Keeler                                     | 535,000.00                  |                      |               | 535,000.00                     |                            |
| Golf Maint ART 17-2004                                     | 115,000.00                  |                      |               | 115,000.00                     |                            |
| Golf Bunkers ART 74-2006                                   | 615,000.00                  |                      |               | 615,000.00                     |                            |
| Land Refunding 9/16/09                                     | 950,000.00                  |                      |               | 950,000.00                     |                            |
| Track/Soccer Refunding 9/16/09                             | 10,000.00                   |                      |               | 10,000.00                      |                            |
| Church St. Refunding 9/16/09                               | 340,000.00                  |                      |               | 340,000.00                     |                            |
| Slowatyki Refunding 9/16/09                                | 155,000.00                  |                      |               | 155,000.00                     |                            |
| Elem School Refunding 9/16/09                              | 2,925,000.00                |                      |               | 2,925,000.00                   |                            |
| Old Post Betterment ART 45-2011                            | 50,000.00                   |                      |               | 50,000.00                      |                            |
| McGuerty Betterment ART 64-2011                            | 120,000.00                  |                      |               | 120,000.00                     |                            |
| Golf Clubhouse Refund 10/30/2012                           | 420,000.00                  |                      |               | 420,000.00                     |                            |
| Krumin - Refund 10/30/2012                                 | 270,000.00                  |                      |               | 270,000.00                     |                            |
| Shea - Refund 10/30/2012                                   | 1,725,000.00                |                      |               | 1,725,000.00                   |                            |
| Copelas - Refund 10/30/2012                                | 490,000.00                  |                      |               | 490,000.00                     |                            |
| Police Station Plans - Refund 10/30/2012                   | 45,000.00                   |                      |               | 45,000.00                      |                            |
| Golf Irrigation - Refund 10/30/2012                        | 500,000.00                  |                      |               | 500,000.00                     |                            |
| Allen Harbor Dredging ART 17 - 2011                        | 2,900,000.00                |                      |               | 2,900,000.00                   |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
|  |                             |                      |               | 0.00                           |                            |
| TOTAL  | 19,279,272.10               | 0.00                 | 0.00          | 19,279,272.10                  | 0.00                       |
|  |                             |                      |               | Must equal<br>page 1 subtotal  |                            |

Public Finance Section  
(Revised July 2006)



| REPORT OF TAXES<br>FISCAL YEAR 2016<br>JULY 1, 2015-JUNE 30, 2016 |                             |                  |                    |              |                          |                 |                |                           |                              |
|---|-----------------------------|------------------|--------------------|--------------|--------------------------|-----------------|----------------|---------------------------|------------------------------|
| Tax Account   | Outstanding<br>July 1, 2015 | Commitments      | Payments           | Refunds      | Exemptions<br>Abatements | Tax Titles      | Deferrals      | Adjustments<br>Over/Short | Outstanding<br>June 30, 2016 |
| 2017 Community Preservation Act                                   |                             |                  | (585.09)           |              |                          |                 |                |                           | (585.09)                     |
| 2017 Real Estate  |                             |                  | (11,522.08)        |              |                          |                 |                |                           | (11,522.08)                  |
| 2017 Personal Property  |                             |                  | (177.69)           |              |                          |                 |                |                           | (177.69)                     |
| 2016 Community Preservation Act                                   |                             |                  | (1,258,831.03)     | 111.73       | (6,853.47)               |                 | (948.82)       |                           | 20,274.33                    |
| 2016 Real Estate  | (1,941.97)                  | 1,288,737.89     | (42,022,127.24)    | 31,218.28    | (233,602.86)             |                 |                |                           | 704,991.22                   |
| Water Liens   | (44,647.00)                 | 43,022,127.24    | 17,593.10          | (13,085.96)  |                          |                 |                |                           | 4,507.14                     |
| Title 5   |                             | 8,065.29         | (7,634.28)         |              |                          |                 |                |                           | 431.01                       |
| Road Betterments  |                             | 24,852.90        | (23,132.90)        |              |                          |                 |                |                           | 1,720.00                     |
| Allen Harbor Betterments  |                             | 68,308.39        | (68,308.39)        |              |                          |                 |                |                           | -                            |
| 2016 Personal Property  | (759.92)                    | 674,613.66       | (662,017.20)       | 3,001.09     | (870.28)                 |                 |                | (2,040.85)                | 11,926.50                    |
| 2016 Motor Vehicle Excise   |                             | 2,015,825.46     | (1,784,368.86)     | 17,532.50    | (75,807.59)              |                 |                |                           | 173,181.51                   |
| 2016 Boat Excise  |                             | 55,708.66        | (50,128.02)        | 699.48       | (4,081.43)               |                 |                |                           | 2,198.69                     |
| 2015 Community Preservation Act                                   |                             |                  | (8,058.35)         | 7.42         | (7.42)                   | (7,342.07)      |                |                           | 2,227.81                     |
| 2015 Real Estate  | 17,628.23                   | 601,217.60       | (277,401.65)       | 247.58       | (247.58)                 | (245,490.14)    |                |                           | 78,325.81                    |
| 2015 Title 5  | 445.88                      |                  |                    |              |                          | (445.88)        |                |                           | 0.00                         |
| 2015 Water Liens  | 11,292.83                   |                  | (2,788.18)         |              |                          | (7,984.63)      |                |                           | 520.02                       |
| 2015 Personal Property  | 8,669.48                    |                  | (5,354.58)         | 749.00       | (94.36)                  |                 |                |                           | 3,969.54                     |
| 2015 Motor Vehicle Excise   | 72,817.41                   | 247,342.30       | (291,556.63)       | 10,682.00    | (19,636.80)              |                 |                |                           | 19,546.28                    |
| 2015 Boat Excise  | 1,550.00                    |                  | (123.00)           | 204.68       | (257.68)                 |                 |                |                           | 1,374.00                     |
| 2014 Community Preservation Act                                   |                             |                  | (174.01)           |              |                          | (708.32)        |                |                           | 0.00                         |
| 2014 Real Estate  | 882.33                      |                  | (6,986.01)         |              |                          | (24,599.46)     |                |                           | 0.00                         |
| 2014 Water Liens  | 31,585.47                   |                  |                    |              |                          | (120.80)        |                |                           | 0.00                         |
| 2014 Personal Property  | 120.80                      |                  | (105,670)          |              |                          |                 |                |                           | 3,368.51                     |
| 2014 Motor Vehicle Excise   | 4,425.21                    | 21.25            | (7,999.72)         | 1,348.01     | (1,489.26)               |                 |                |                           | 7,552.93                     |
| 2014 Boat Excise  | 15,582.65                   |                  | (226.00)           | 30.00        | (78.00)                  |                 |                |                           | 1,246.66                     |
| 2013 Personal Property  | 1,520.66                    |                  |                    |              |                          |                 |                |                           |                              |
| 2013 Motor Vehicle Excise   | 4,042.30                    |                  | (160.91)           |              |                          |                 |                |                           | 3,881.39                     |
| 2013 Boat Excise  | 6,507.37                    |                  | (921.60)           | 1,754.07     | (1,724.47)               |                 |                |                           | 5,615.37                     |
| 2012 Personal Property  | 1,519.00                    |                  | (186.00)           |              | (38.00)                  |                 |                |                           | 1,295.00                     |
| 2012 Motor Vehicle Excise   | 4,256.68                    |                  | (182.59)           |              |                          |                 |                |                           | 4,074.09                     |
| 2012 Boat Excise  | 5,316.78                    |                  | (565.00)           |              |                          |                 |                |                           | 4,751.78                     |
| 2011 Motor Vehicle Excise   | 1,549.24                    |                  | (211.00)           |              | (38.00)                  |                 |                |                           | 1,300.24                     |
| 2011 Boat Excise  | 6,137.15                    |                  | (412.72)           |              |                          |                 |                |                           | 5,724.43                     |
| 2010 Motor Vehicle Excise   | 1,174.15                    |                  | (211.00)           |              | (38.00)                  |                 |                |                           | 925.15                       |
| Totals  | 6,561.23                    |                  | (262.61)           |              |                          |                 |                |                           | 6,298.62                     |
|   | \$ 757,453.56               | \$ 47,423,096.14 | \$ (46,511,504.41) | \$ 67,585.84 | \$ (346,865.20)          | \$ (286,691.30) | \$ (10,312.62) | \$ (33,816.84)            | \$ 1,058,945.17              |

COLLECTOR REPORT  
FISCAL YEAR 2016  
JULY 1, 2015-JUNE 30, 2016

| SOURCE                                 | AMOUNT        |               |
|--|---------------|---------------|
| Tax/Special Assessments                |               |               |
| CPA/LAND BANK                          | 1,267,648.48  |               |
| ALLEN HARBOR BETTERMENTS               | 68,308.39     |               |
| ROAD BETTERMENTS                       | 23,132.90     |               |
| TITLE 5 BETTERMENTS                    | 7,634.28      |               |
| WATER LIENS                            | 15,874.14     |               |
| REAL ESTATE TAXES                      | 42,322,874.39 |               |
| PERSONAL PROPERTY TAXES                | 668,949.67    |               |
| MOTOR VEHICLE EXCISE TAX               | 2,085,997.14  |               |
| BOAT EXCISE TAX                        | 51,085.02     |               |
| Sub-total                              |               | 46,511,504.41 |
| Interst & Fees                         |               |               |
| COMMUNITY PRESERVATION ACT             | 1,780.00      |               |
| WATER LIENS                            | 538.74        |               |
| REAL ESTATE/LIENS/BETTERMENTS/PERSONAL | 82,657.90     |               |
| MOTOR VEHICLE & BOAT EXCISE TAX        | 86,925.32     |               |
| Sub-total                              |               | 171,901.96    |
| WATER BILLS                            | 4,471,533.04  |               |
| AMBULANCE BILLS                        | 1,476,585.62  |               |
| MUNICIPAL LIEN CERTIFICATES            | 19,500.00     |               |
| RMV MARKING FEES                       | 10,160.00     |               |
| Sub-total                              |               | 5,977,778.66  |
| Refunds                                |               |               |
| TAX                                    | 67,585.84     |               |
| FEES                                   | 120.00        |               |
| WATER BILLS                            | 1,876.21      |               |
| AMBULANCE BILLS                        | 1,403.41      |               |
| Sub-total                              |               | 70,985.46     |
| NET COLLECTIONS                        |               | 52,590,199.57 |

REPORT OF TREASURER COLLECTIONS  
FISCAL YEAR 2016  
JULY 1, 2015 - JUNE 30, 2016

| Tax Title Accounts                  | Munis                  | CPA                 | Water liens            | Title 5                | Prior               |
|-------------------------------------|------------------------|---------------------|------------------------|------------------------|---------------------|
| Outstanding July 1, 2015            | \$ 2,203,339.21        | \$ 44,463.03        | \$ 9,429.69            | \$ 1,613.17            | \$ 27,294.60        |
| Committed fiscal year 2016          | 270,089.60             | \$ 8,050.39         | 8,105.43               | \$ 445.88              |                     |
| Committed Fees & Interest           | 39,526.37              |                     |                        |                        |                     |
| Exemptions, Abatements, Adjustments | \$ (11,475.00)         |                     |                        |                        |                     |
| Payments                            | \$ 106,275.56          | \$ 2,243.17         | \$ 1,132.71            |                        |                     |
| Foreclosed                          | \$ -                   |                     |                        |                        |                     |
| Interest paid                       | \$ 113,033.33          |                     |                        |                        |                     |
| <b>Outstanding June 30, 2016</b>    | <b>\$ 2,395,204.62</b> | <b>\$ 50,270.25</b> | <b>\$ 16,402.41</b>    | <b>\$ 2,059.05</b>     | <b>\$ 27,294.60</b> |
| <b>Total outstanding tax titles</b> |                        |                     | <b>\$ 2,463,936.33</b> | <b>\$ 2,491,230.93</b> |                     |
| <hr/>                               |                        |                     |                        |                        |                     |
| Deferred Tax Accounts               |                        |                     |                        |                        |                     |
| Outstanding July 1, 2015            | \$ 131,374.43          |                     |                        |                        |                     |
| Deferred fiscal year 2016           | 9,363.80               |                     |                        |                        |                     |
| Payments                            | \$ 34,104.51           |                     |                        |                        |                     |
| Interest paid                       | \$ 11,682.98           |                     |                        |                        |                     |
| <b>Outstanding June 30, 2016</b>    | <b>\$ 106,633.72</b>   |                     |                        |                        |                     |

# Salaries & Wages Paid

| Employee Name   | Base Pay          | Seasonal | Overtime      | Details  | Other            |
|---|-------------------|----------|---------------|----------|------------------|
| <b>Administration Office, Selectmen, Moderator, Board Secretaries</b> |                   |          |               |          |                  |
| BROWN, JANNELL M  | 1,500.00          | -        | -             | -        | -                |
| CEBULA, LINDA A   | 1,318.55          | -        | -             | -        | -                |
| CLARK, CHRISTOPHER  | 156,447.09        | -        | -             | -        | 8,100.00         |
| GILLESPIE-LEE, LAURA A  | 952.17            | -        | -             | -        | -                |
| GREENHALGH, CHARLEEN L  | 65,877.19         | -        | -             | -        | -                |
| HICKEY, MARIE A   | 6,089.31          | -        | -             | -        | -                |
| HUGHES, PETER S   | 1,500.00          | -        | -             | -        | -                |
| KAVANAGH, JULIE   | 181.45            | -        | -             | -        | -                |
| LAMANTIA, ANGELO S  | 1,500.00          | -        | -             | -        | -                |
| MACASKILL, MICHAEL D  | 1,500.00          | -        | -             | -        | -                |
| MOORE, JEANETTE H   | 953.45            | -        | -             | -        | -                |
| QUINTERO-SCHULZ, JULIE E  | 7,080.84          | -        | -             | -        | -                |
| ROBINSON, SANDRA J  | 59,259.07         | -        | -             | -        | 3,851.07         |
| STEIDEL, ANN  | 64,348.32         | -        | 148.24        | -        | 3,559.22         |
| <b>Department Total</b>   | <b>368,507.44</b> | <b>-</b> | <b>148.24</b> | <b>-</b> | <b>15,510.29</b> |
| <b>Computer/Technology/Channel 18</b>                                 |                   |          |               |          |                  |
| BANFORD, RICHARD F  | 87,971.30         | -        | -             | -        | 325.00           |
| GOODWIN, JAMIE L  | 56,545.21         | -        | -             | -        | -                |
| LADUE, CALEB M  | 34,398.28         | -        | -             | -        | 325.00           |
| <b>Department Total</b>   | <b>178,914.79</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>650.00</b>    |

| Employee Name               | Base Pay          | Seasonal        | Overtime         | Details  | Other            |
|-----------------------------|-------------------|-----------------|------------------|----------|------------------|
| <b>Finance Departments</b>  |                   |                 |                  |          |                  |
| BULLOCK, AMY E              | 70,206.72         | -               | -                | -        | 325.00           |
| FARRELL, VIRGINIA A         | 47,099.45         | -               | 365.82           | -        | -                |
| GOULD, ANDREW               | 120,531.42        | -               | -                | -        | 2,000.00         |
| HOLMES, MEGAN R             | -                 | 795.31          | -                | -        | -                |
| JELLISON, DEBORAH L         | -                 | 582.74          | -                | -        | -                |
| KARRAS, CASSANDRA E         | -                 | 912.63          | -                | -        | -                |
| KAVANAUGH, JAY J            | 500.00            | -               | -                | -        | -                |
| KERR, SUSAN E               | 41,399.86         | -               | 453.26           | -        | 27.08            |
| KLUZA, CAMERON M            | -                 | 1,128.82        | -                | -        | -                |
| KNEPPER, NANCY A            | 50,906.92         | -               | 2,120.18         | -        | 325.00           |
| KOPASZ, DENISE              | 1,694.42          | -               | -                | -        | -                |
| LACERRA, ANN M              | -                 | 1,007.88        | -                | -        | -                |
| LIVINGSTON, JAMES J         | -                 | 645.04          | -                | -        | -                |
| MENDIBLE, REBECCA J         | -                 | 883.13          | -                | -        | -                |
| MOLINO, DONNA M             | 66,451.75         | -               | 2,595.56         | -        | 2,636.40         |
| NIGHTINGALE, BRUCE W        | 500.00            | -               | -                | -        | -                |
| SAMPSON, PATRICIA A         | 45,323.71         | -               | -                | -        | -                |
| SCANNELL, ESTATE OF DAVID R | 37,468.77         | -               | -                | -        | 38,770.16        |
| TAYLOR, TAMMY E             | 47,099.45         | -               | 5,173.75         | -        | 951.13           |
| TULLOCH, WENDY A            | 52,855.60         | -               | -                | -        | -                |
| WAYSTACK, RICHARD J         | 500.00            | -               | -                | -        | -                |
| <b>Department Total</b>     | <b>582,538.07</b> | <b>5,955.55</b> | <b>10,708.57</b> | <b>-</b> | <b>45,034.77</b> |



# **Town Clerk, Election, Constables**

|                       |           |   |        |   |        |
|-----------------------|-----------|---|--------|---|--------|
| ARNEMANN, JOHANNE M   | 40.00     | - | -      | - | -      |
| BASSETT, DAVID A      | 120.00    | - | -      | - | -      |
| BEARSE, JOYCE E       | 160.00    | - | -      | - | -      |
| BELTIS, GERALD C      | 125.00    | - | -      | - | -      |
| BOWEN, SHEILA K       | 110.00    | - | -      | - | -      |
| BOWERS, JANET S       | 210.00    | - | -      | - | -      |
| BOWERS, RICHARD H     | 120.00    | - | -      | - | -      |
| CALLAHAN, CHARLES L   | 140.00    | - | -      | - | -      |
| CALLAHAN, JOAN A      | 150.00    | - | -      | - | -      |
| CARROLL, ERIC G       | 200.00    | - | -      | - | -      |
| CARROLL, GAYLE E      | 130.00    | - | -      | - | -      |
| CHASE, ELEANOR LEE    | 150.00    | - | -      | - | -      |
| CORBETT, URSULA K     | 200.00    | - | -      | - | -      |
| DAVIS, JUDITH         | 250.00    | - | -      | - | -      |
| DOUCETTE, ANITA N     | 75,007.42 | - | -      | - | -      |
| EAGAN, MARY M         | 150.00    | - | -      | - | -      |
| FRITH, MARJORIE       | 150.00    | - | -      | - | -      |
| GAUDET, KATHRYN A     | 47,099.43 | - | 117.59 | - | 951.13 |
| GOMES, RICHARD E      | 200.00    | - | -      | - | -      |
| HALL, SANDRA          | 190.00    | - | -      | - | -      |
| HARRINGTON, DOROTHY M | 130.00    | - | -      | - | -      |
| HARTWELL, ROBERT M    | 160.00    | - | -      | - | -      |
| HEMMINGS, DOROTHY G   | 120.00    | - | -      | - | -      |
| HOOPER, ADELE L       | 70.00     | - | -      | - | -      |

| Employee Name   | Base Pay          | Seasonal | Overtime      | Details  | Other           |
|---|-------------------|----------|---------------|----------|-----------------|
| HOOPER, WILLIAM G   | 80.00             | -        | -             | -        | -               |
| HOWELL, DONALD F  | 300.00            | -        | -             | -        | -               |
| HUGHES, LINDA L   | 140.00            | -        | -             | -        | -               |
| KAISER, JANET M   | 190.00            | -        | -             | -        | -               |
| KAPLAN, ANN W   | 290.00            | -        | -             | -        | -               |
| KNOWLES, SHIRLEY  | 270.00            | -        | -             | -        | -               |
| MILLS, SUSAN J  | 1,890.00          | -        | -             | -        | -               |
| PARKHURST, DOROTHY A  | 3,181.50          | -        | -             | -        | -               |
| PINA, MARY ANN E  | 140.00            | -        | -             | -        | -               |
| REMILLARD, WILFRED  | 110.00            | -        | -             | -        | -               |
| ROBINSON, DAVID A   | 125.00            | -        | -             | -        | -               |
| SACRAMONE, CATHERINE A  | 210.00            | -        | -             | -        | -               |
| SEMENTA, DEBORAH A  | 190.00            | -        | -             | -        | -               |
| SHELTON, SANDRA   | 140.00            | -        | -             | -        | -               |
| STILES, JACQUELYN D   | 90.00             | -        | -             | -        | -               |
| SULLIVAN, JUDITH M  | 590.00            | -        | -             | -        | -               |
| WEINSTEIN, SUSAN W  | 150.00            | -        | -             | -        | -               |
| WEST, PAULA M   | 54,579.70         | -        | 136.26        | -        | 876.10          |
| WOODS-HARTWELL, WENDY R   | 150.00            | -        | -             | -        | -               |
| <b>Department Total</b>   | <b>188,198.05</b> | <b>-</b> | <b>253.85</b> | <b>-</b> | <b>1,827.23</b> |
| <b>Building, Community Development, Conservation, Engineering, Health, Planning, Inspectors</b> |                   |          |               |          |                 |
| BANTA, ELAINE   | 52,117.14         | -        | -             | -        | 325.00          |
| BAYERL, CYNTHIA T   | 249.99            | -        | -             | -        | -               |
| BOYLE, JOHN F   | 500.00            | -        | -             | -        | -               |

|                         |                   |              |                 |          |                  |
|-------------------------|-------------------|--------------|-----------------|----------|------------------|
| BRIGGS, JAY W           | 27,926.54         | -            | -               | -        | -                |
| CAFARELLI, ROBERT M     | 95,673.84         | -            | -               | -        | 325.00           |
| CARLSON, MARIE A        | 53,405.54         | 28.79        | 331.10          | -        | 1,047.96         |
| CHAMPAGNE-LAWTON, PAULA | 80,550.13         | -            | -               | -        | 5,737.06         |
| CHESLEY, RAYMOND G      | 8,653.84          | -            | -               | -        | -                |
| CLARKE, JENNIFER M      | 38,044.40         | -            | 170.99          | -        | -                |
| DAVIS, THOMAS J         | 40,049.45         | -            | -               | -        | -                |
| DELANEY, SHELAGH M      | 42,754.31         | 34.35        | 1,362.55        | -        | -                |
| GENATOSSIO, CAROL A     | 48,367.33         | -            | -               | -        | 3,667.85         |
| HOWELL, PAMELA          | 500.00            | -            | -               | -        | -                |
| INSLEY, ROBERT G        | 500.00            | -            | -               | -        | -                |
| KOCOT, STANLEY L DR     | 83.33             | -            | -               | -        | -                |
| KYRIAKIDES, ANGELO      | 4,471.41          | -            | -               | -        | -                |
| MOYNIHAN, JAMES M       | 14,000.15         | -            | -               | -        | -                |
| POLSELLI, MARK N        | 24,583.78         | -            | -               | -        | -                |
| RIQUINHA, DAVID L       | 74,341.88         | -            | -               | -        | 243.75           |
| SERPONE, RICHARD L      | 6,681.76          | -            | -               | -        | -                |
| SPITZ, DAVID H          | 80,550.13         | -            | -               | -        | 325.00           |
| STEVENS, RICHARD G      | 2,590.55          | -            | -               | -        | -                |
| SWEETSER, PAUL E        | 63,088.02         | -            | -               | -        | 4,460.27         |
| TIERNEY, MEGGAN M       | 58,709.15         | -            | 83.75           | -        | 216.66           |
| USOWSKI, AMY E          | 70,466.32         | -            | -               | -        | -                |
| VAN RYSWOOD, PETER M    | 2,786.00          | -            | -               | -        | -                |
| WATSON, MARY JANE       | 166.66            | -            | -               | -        | -                |
| WHELAN, THOMAS R        | 39,594.78         | -            | -               | -        | -                |
| <b>Department Total</b> | <b>931,406.43</b> | <b>63.14</b> | <b>1,948.39</b> | <b>-</b> | <b>16,348.55</b> |

| <b>Employee Name</b>     | <b>Base Pay</b> | <b>Seasonal</b> | <b>Overtime</b> | <b>Details</b> | <b>Other</b> |
|--------------------------|-----------------|-----------------|-----------------|----------------|--------------|
| <b>Police Department</b> |                 |                 |                 |                |              |
| BOORACK, PAUL P          | 76,996.25       | -               | 26,718.23       | 17,244.12      | 2,504.00     |
| BRACKETT, ROBERT C       | 79,340.72       | -               | 35,656.12       | 1,620.00       | -            |
| BRICKLEY, BRENDAN R      | 55,382.31       | -               | 14,690.14       | 27,077.98      | 2,672.00     |
| BURNS, JOHN J            | 52,541.44       | -               | 4,531.04        | -              | 4,150.72     |
| BUTTRICK, RICHARD E JR   | 68,085.38       | -               | 12,178.42       | 6,546.38       | 994.00       |
| CAMPBELL, RICHARD        | 90,206.61       | -               | 28,512.40       | 15,448.14      | 796.00       |
| CLARKE, THOMAS D         | 67,291.22       | -               | 32,816.26       | 3,541.26       | 830.00       |
| CODY, STEPHEN W          | 33,310.35       | -               | -               | -              | 6,107.80     |
| CONNERY, JAMES R         | 61,824.97       | -               | 4,610.46        | 17,460.12      | 1,316.00     |
| CONSIDINE, KEVIN M       | 95,491.26       | -               | 3,420.08        | 10,890.72      | -            |
| CULVER, LYMAN E JR       | 1,578.50        | -               | -               | -              | -            |
| CURRIE, ROBERT E         | 3,012.64        | -               | -               | 50,791.00      | -            |
| DAVIS, JEFFREY F         | 61,098.32       | -               | -               | -              | 3,914.00     |
| DEBAGGIS, TEGAN M        | 49,952.57       | -               | 14,314.48       | 14,827.50      | 2,024.00     |
| DUTRA, DEREK J           | 68,919.64       | -               | 18,617.77       | 8,415.76       | 1,612.00     |
| FAZZINO, RYAN J          | 6,520.95        | -               | 252.66          | -              | -            |
| GAGNON, THOMAS A JR      | 113,422.31      | -               | -               | 11,144.14      | -            |
| GOSHGARIAN, ARAM V       | 79,703.99       | -               | 17,740.31       | 14,560.42      | 914.50       |
| GRIFFITHS, THOMAS G JR.  | 50,600.15       | -               | 2,789.00        | 20,685.50      | 1,914.00     |
| GUILLEMETTE, DAVID J     | 111,755.93      | -               | -               | -              | -            |
| HADFIELD, ROBERT D       | 61,656.99       | -               | 4,195.82        | 15,143.06      | 5,153.00     |
| HARRIS, MARC W           | 70,765.84       | -               | 1,241.30        | 1,080.00       | 800.00       |
| HOLMES, MARK T           | 61,166.73       | -               | 11,230.53       | 21,008.86      | 1,514.00     |

|                         |                     |          |                   |                   |                   |
|-------------------------|---------------------|----------|-------------------|-------------------|-------------------|
| HORGAN, ROBERT F        | 693.00              | -        | -                 | 810.00            | -                 |
| HUTTON, ADAM E          | 86,347.00           | -        | 27,241.69         | 17,889.04         | 996.00            |
| JACEK, DAVID J          | 2,403.54            | -        | -                 | 29,908.50         | 35,450.08         |
| KANNALLY, KEITH T       | 56,172.38           | -        | 12,994.20         | 24,087.00         | 2,092.50          |
| LABELLE, JOSEPH F JR    | 64,436.02           | -        | 9,362.33          | 3,950.00          | 820.00            |
| LARIVEE, JOHN J         | 58,391.93           | -        | 12,133.68         | 35,746.50         | 1,250.00          |
| LINCOLN, KEITH E        | 53,375.06           | -        | 618.25            | 7,222.50          | 2,890.00          |
| MITCHELL, JONATHAN L    | 64,386.10           | -        | 3,394.70          | -                 | 800.00            |
| NOLAN, NEIL A           | 62,178.38           | -        | 6,489.32          | 31,840.52         | 4,306.00          |
| PETELL, PETER P         | 57,596.29           | -        | 12,145.66         | -                 | 2,378.00          |
| PORTER, MICHAEL E JR    | 66,366.26           | -        | 3,963.64          | -                 | 800.00            |
| RUGGIERO, RONALD D      | 9,258.47            | -        | -                 | -                 | -                 |
| SCARNICI, PATRICIA A    | 77.00               | -        | -                 | -                 | -                 |
| SOUTHWORTH, PHILIP M    | 43,773.74           | -        | 4,231.90          | 18,887.00         | 1,194.00          |
| SULLIVAN, JOHN F JR     | 97,668.77           | -        | 1,710.36          | 7,902.50          | -                 |
| SULLIVAN, JOHN F SR     | 818.13              | -        | -                 | 16,695.00         | -                 |
| TAVANO, DONNA L         | 50,983.66           | -        | -                 | -                 | 3,610.52          |
| ULRICH, T P             | 63,095.72           | -        | 2,317.32          | -                 | -                 |
| VARLEY, KATIE A         | 50,937.71           | -        | 8,413.94          | -                 | 6,167.28          |
| VERMETTE, TYLER J       | 52,375.68           | -        | 16,307.94         | 12,143.48         | 1,874.00          |
| WALINSKI, AMY           | 64,870.43           | -        | 19,001.21         | 4,922.50          | 3,076.00          |
| WARREN, JOHN E JR       | 1,116.50            | -        | -                 | 59,413.00         | 77.00             |
| YOUNG, KAREN F          | 52,081.11           | -        | 1,090.42          | -                 | 3,667.85          |
| <b>Department Total</b> | <b>2,480,027.95</b> | <b>-</b> | <b>374,931.58</b> | <b>528,902.50</b> | <b>108,665.25</b> |

| <b>Employee Name</b>   | <b>Base Pay</b> | <b>Seasonal</b> | <b>Overtime</b> | <b>Details</b> | <b>Other</b> |
|------------------------|-----------------|-----------------|-----------------|----------------|--------------|
| <b>Fire Department</b> |                 |                 |                 |                |              |
| AVERY, RYAN E          | 43,616.39       | -               | 5,434.21        | 412.44         | 31.10        |
| AYER, JOHN C           | 63,275.29       | -               | 41,602.04       | -              | 9,350.02     |
| BOYNE, JASON R         | 60,254.72       | -               | 3,637.18        | -              | 1,739.54     |
| BROWN, CHRISTINA L     | 11,373.06       | -               | 414.82          | -              | 276.55       |
| CLARKE, JAMES M        | 49,062.31       | -               | 19,167.09       | 442.22         | -            |
| CLARKE, JOHN H         | 69,895.19       | -               | 40,428.87       | 212.52         | 10,089.32    |
| CLARKE, NORMAN M JR    | 121,462.58      | -               | -               | -              | -            |
| COUGHLAN, BRIAN T      | 69,126.52       | -               | 2,215.72        | 413.08         | 10,263.28    |
| DIAMOND, ERIC C        | 63,874.66       | -               | 21,621.86       | 832.16         | 7,771.52     |
| DUQUETTE, KEVIN M      | 19,326.23       | -               | 3,056.18        | -              | 3,745.60     |
| EDWARDS, RYAN P        | 59,697.18       | -               | 28,711.17       | 1,237.20       | 8,714.92     |
| ELDREDGE, MATTHEW A    | 58,582.07       | -               | 8,197.91        | -              | 8,703.00     |
| ELDREDGE, ROY H JR     | 20,174.63       | -               | -               | -              | -            |
| ELLIOTT, ERIC K        | 62,975.63       | -               | 33,074.82       | 1,091.83       | 3,116.67     |
| ERVING, JEFFREY D JR   | 19,326.25       | -               | 1,672.16        | -              | -            |
| FARRENKOPF, KENT J     | 36,176.27       | -               | -               | -              | 38,395.67    |
| FINN, PAUL             | 62,975.60       | -               | 14,168.53       | 637.54         | 9,723.00     |
| FORD, JOSHUA D         | 62,975.60       | -               | 31,881.70       | 516.35         | 6,288.19     |
| GOULD, THOMAS D        | 62,975.63       | -               | 36,531.03       | 425.01         | 10,619.93    |
| HAWTHORNE, GLENN D     | 64,773.69       | -               | 30,327.70       | 206.56         | 9,361.18     |
| JAQUES, TIMOTHY S      | 67,076.51       | -               | 11,851.26       | -              | 9,958.86     |
| LAPLANTE, ADAM S       | 51,359.24       | -               | 25,049.34       | 654.74         | 5,599.02     |
| LEBLANC, DAVID J       | 85,486.90       | -               | 15,850.85       | 891.25         | 11,944.83    |

|                         |                     |          |                   |                  |                   |
|-------------------------|---------------------|----------|-------------------|------------------|-------------------|
| L'ETOILE, BRAD A        | 58,582.09           | -        | 25,731.91         | 2,476.11         | 2,380.56          |
| MABILE, BUCKY J         | 64,773.69           | -        | -                 | -                | 16,242.67         |
| MASON, MICHAEL J        | 35,659.00           | -        | 8,564.30          | -                | 22,296.52         |
| MAYO, JOSEPH            | 69,895.17           | -        | 31,025.56         | 619.66           | 10,089.32         |
| PARKER, DONALD W JR     | 69,586.68           | -        | 56,989.28         | 212.52           | 10,089.32         |
| PICHE, SHAWN P          | 63,574.96           | -        | 24,092.90         | 826.22           | 6,882.70          |
| PIRES, SUSAN A          | 40,068.60           | -        | -                 | -                | 2,335.44          |
| REGO, JOSEPH H III      | 58,582.11           | -        | 7,536.40          | 478.13           | 8,457.56          |
| SANDERS, ROBERT K       | 70,298.65           | -        | 5,111.11          | 790.95           | 10,437.23         |
| SCHOFIELD, BRENDA L     | 62,376.25           | -        | 5,464.90          | -                | 9,350.02          |
| SMITH, LEIGHANNE M      | 67,076.52           | -        | 22,129.26         | 265.63           | 9,958.86          |
| THORNTON, CRAIG W       | 70,643.20           | -        | 34,719.91         | 235.68           | 10,836.84         |
| TYLDESLEY, SCOTT A      | 65,593.41           | -        | 44,155.79         | 212.50           | 9,780.51          |
| WALORZ, JUSTYNE L       | 64,849.02           | -        | 25,077.76         | 678.73           | 10,215.33         |
| WHITE, JUSTIN G         | 64,773.72           | -        | 26,715.14         | 988.56           | 4,404.26          |
| WILLIAMS, ROBERT C      | 288.75              | -        | -                 | -                | -                 |
| WILLIS, BRAD R          | 62,975.61           | -        | 26,564.57         | 728.87           | 4,363.34          |
| YOUNG, BRUCE F          | 58,582.08           | -        | 61,369.72         | 2,311.63         | 9,641.88          |
| <b>Department Total</b> | <b>2,334,001.66</b> | <b>-</b> | <b>780,142.95</b> | <b>18,798.09</b> | <b>323,454.56</b> |
| <b>Dispatch</b>         |                     |          |                   |                  |                   |
| BROUILLETTE, AMY L      | 50,485.96           | -        | 3,480.07          | -                | 5,888.09          |
| JUDGE, JULIE L          | 50,455.38           | -        | 548.38            | -                | 6,970.17          |
| MCINALLY, IRIS G        | 51,551.04           | -        | 20,985.35         | -                | 8,785.30          |
| NICHOLSON, DIANE A      | 51,183.07           | -        | 15,791.64         | -                | 8,494.30          |
| <b>Department Total</b> | <b>203,675.45</b>   | <b>-</b> | <b>40,805.44</b>  | <b>-</b>         | <b>30,137.86</b>  |

| Employee Name   | Base Pay  | Seasonal  | Overtime  | Details | Other    |
|---|-----------|-----------|-----------|---------|----------|
| <b>Highway, Parks, Transfer Station, Cemetery, Custodians</b> |           |           |           |         |          |
| ALBEE, BRIAN J  | 55,645.21 | -         | 3,412.52  | -       | 119.93   |
| BARKER, JAMES A   | 2,327.14  | -         | -         | -       | -        |
| BENGSTON, ZACHERY E   | 36,318.30 | -         | 3,407.50  | -       | 79.43    |
| BERUBE, KIM   | 57,075.85 | -         | 11,546.76 | -       | 126.80   |
| BERUBE, RICHARD   | 65,798.85 | -         | 10,641.39 | -       | 443.91   |
| BRYDA, MICHAEL E  | 44,140.46 | -         | 451.30    | -       | 3,378.94 |
| CENTRELLA, PATRICIA A   | 44,033.03 | -         | 2,234.99  | -       | 3,171.92 |
| CHADWICK, ROBERT J  | 49,585.75 | -         | 4,946.55  | -       | 408.45   |
| CROWELL, EDWARD T   | 50,592.25 | -         | 9,106.95  | -       | 398.36   |
| DENNISON, MATTHEW W   | -         | 2,503.13  | 50.63     | -       | -        |
| DONOVAN, DANIEL J   | 1,665.90  | 24,804.63 | 1,084.47  | -       | -        |
| EDDY, RUFINA A  | 3,029.40  | -         | -         | -       | -        |
| EDSON, KYLE R   | 65,846.82 | -         | 11,960.64 | -       | 443.91   |
| ELDREDGE, ERIC C  | 52,932.06 | -         | 8,593.42  | -       | 102.68   |
| ELDREDGE, JOHN A SR   | 59,908.38 | -         | 8,420.10  | -       | 756.00   |
| ELDRIDGE, ZACHARY T   | -         | 1,197.00  | 85.50     | -       | -        |
| FURNAS, CASEY J   | -         | 498.75    | -         | -       | -        |
| GAGNON, THOMAS A JR   | 56,457.78 | -         | 7,951.83  | -       | 423.39   |
| GERMAIN, ERIN K   | 47,267.84 | -         | 6,266.22  | -       | -        |
| GIFFEE, CHRISTOPHER J   | 44,759.12 | -         | 1,828.69  | -       | 3,506.79 |
| GILBERT, DAVID M  | 59,850.16 | -         | 8,492.86  | -       | 467.38   |
| GROSSE, CODY J  | 38,430.50 | -         | 8,435.25  | -       | 374.64   |
| HAYWOOD, JUSTIN T   | -         | 2,714.25  | -         | -       | -        |



|                     |            |          |           |   |          |
|---------------------|------------|----------|-----------|---|----------|
| HERSEY, STEVEN P    | 49,646.00  | -        | 7,693.96  | - | 108.45   |
| HOLMES, COLLIN F    | 54,181.92  | -        | 3,064.19  | - | 123.39   |
| HOOPER, LINCOLN S   | 104,110.70 | -        | -         | - | -        |
| HOPKINS, JARED J    | 49,609.85  | -        | 4,494.67  | - | 108.45   |
| HOSKING, RICHARD L  | 50,557.04  | -        | 7,081.98  | - | 441.39   |
| HOWARD, AUSTIN E    | -          | 2,953.13 | 50.63     | - | -        |
| HUNT, VALERIE J     | 20,935.43  | -        | 1,410.07  | - | -        |
| JESUDOWICH, ALEX    | 15,829.03  | -        | -         | - | -        |
| KELLEY, ROBBIN M    | 54,193.06  | -        | -         | - | 1,980.58 |
| KIERNAN, MICHAEL F  | 64,471.68  | -        | 7,819.18  | - | 183.89   |
| KING, GREGORY A     | -          | 1,764.00 | -         | - | -        |
| LANGWAY, WESLEY J   | 49,353.64  | -        | 7,670.45  | - | 108.45   |
| LEAHY, DANIEL J     | -          | 9,267.13 | 211.32    | - | -        |
| LEWIS, DANIEL N     | 44,097.51  | -        | 3,755.40  | - | 575.00   |
| LIBBY, SEAN B       | 65,798.85  | -        | 11,257.04 | - | 443.91   |
| MALONE, JACOB C     | -          | 1,127.04 | -         | - | -        |
| MCNEELY, DANIEL J   | 48,454.40  | -        | 9,366.60  | - | 46.90    |
| MEDEIROS, MICHAEL A | 41,352.60  | -        | 2,734.98  | - | 103.86   |
| MELLO, GREGORY J    | -          | 1,980.76 | -         | - | -        |
| MILLIGAN, EVAN M    | -          | 4,538.13 | 99.38     | - | -        |
| NICKERSON, DONALD C | 65,830.83  | -        | 8,898.48  | - | 143.91   |
| PASQUAROSA, PETER M | -          | 3,781.00 | -         | - | -        |
| POWERS, GRIFFIN C   | -          | 4,271.14 | -         | - | -        |
| QUIGLEY, RYAN R     | -          | 1,539.00 | -         | - | -        |
| REUSS, WILLIAM L    | 43,063.48  | -        | 659.30    | - | 325.00   |

| Employee Name              | Base Pay            | Seasonal         | Overtime          | Details  | Other            |
|----------------------------|---------------------|------------------|-------------------|----------|------------------|
| SALAS, ANTHONY             | 44,183.44           | -                | 2,514.36          | -        | 696.99           |
| SEELY, JOAN T              | 41,571.47           | -                | 6,220.78          | -        | 490.17           |
| SMITH, DAVID J             | 49,621.90           | -                | 5,506.87          | -        | -                |
| SORENSEN HENRY, ZACHOREE J | -                   | 5,484.39         | 143.44            | -        | -                |
| STRATTON, JAMES W          | 49,352.62           | -                | 4,006.55          | -        | 408.45           |
| STRATTON, WALTER E III     | 65,702.91           | -                | 8,050.98          | -        | 143.91           |
| SUTHERLAND, GEORGE T       | 23,184.00           | -                | 340.20            | -        | -                |
| THIBEAULT, MARC N          | -                   | 4,391.00         | -                 | -        | -                |
| TUOMINEN, CHARLES L        | 14,117.65           | -                | -                 | -        | 17,141.28        |
| WRIGHTINGTON, DAVID R      | 52,287.05           | -                | 11,159.91         | -        | 414.53           |
| WRIGHTINGTON, DAVID R JR   | -                   | 4,281.38         | 551.25            | -        | -                |
| YARBRO, THOMAS J           | 48,201.30           | -                | 9,542.95          | -        | 403.86           |
| <b>Department Total</b>    | <b>2,045,373.16</b> | <b>77,095.86</b> | <b>233,222.49</b> | <b>-</b> | <b>38,594.90</b> |
| <b>Water Department</b>    |                     |                  |                   |          |                  |
| ALVES, TRACEY L            | 44,252.32           | -                | 773.21            | -        | 325.00           |
| CARREIRO, GARY A           | 500.00              | -                | -                 | -        | -                |
| COELHO, BENJAMIN J         | 2.75                | 560.38           | -                 | -        | -                |
| CUMMINGS, SANDRA L         | 68,526.58           | -                | 1,374.99          | -        | 4,484.58         |
| CURRIE, SCOTT A JR         | -                   | 3,274.13         | -                 | -        | -                |
| CURRIE, SCOTT A SR         | 58,061.46           | -                | 310.64            | -        | 2,349.57         |
| ELDREDGE, JASON M          | 55,691.23           | -                | 26,408.98         | -        | 1,574.22         |
| GONSALVES, DANETTE L       | 500.00              | -                | -                 | -        | -                |
| HICKS, STEVEN G            | 68,541.56           | -                | 9,075.87          | -        | 416.66           |

|                         |                   |                 |                   |          |                  |
|-------------------------|-------------------|-----------------|-------------------|----------|------------------|
| MAJKA, JOSHUA D         | 1,457.28          | -               | -                 | -        | -                |
| MARSH, WELLESLEY        | 53,723.35         | -               | 1,009.38          | -        | 1,955.51         |
| MILAN, DANA M           | 52,778.38         | -               | 22,630.60         | -        | -                |
| NEWHARD, BERNARD        | 58,305.64         | -               | 29,789.04         | -        | 3,824.36         |
| NICHOLSON, DAVID C JR   | 50,413.12         | -               | 24.52             | -        | 2,550.08         |
| PELLETIER, DANIEL R     | 82,661.71         | -               | -                 | -        | 140.19           |
| PENINGER, WILLIAM E     | 58,285.43         | -               | 29,110.32         | -        | 4,411.74         |
| PICARD, TIMOTHY J       | 47,807.55         | -               | 3,170.44          | -        | 3,332.07         |
| SALZILLO, NEIL J        | 61,728.20         | -               | 33,351.90         | -        | 4,651.98         |
| SIMONS, RONALD W II     | 4.00              | 4,401.64        | -                 | -        | -                |
| SPARROW, PHILIP M       | 50,545.60         | -               | 21,016.02         | -        | 3,570.11         |
| THACHER, ETHAN D        | 4.00              | 870.50          | -                 | -        | -                |
| THOMPSON, ALLIN         | 499.99            | -               | -                 | -        | -                |
| TORRES, TRAVIS A        | 10,202.42         | -               | 233.00            | -        | 679.00           |
| <b>Department Total</b> | <b>824,492.57</b> | <b>9,106.65</b> | <b>178,278.91</b> | <b>-</b> | <b>34,265.07</b> |

#### **Community Center**

|                         |                   |                 |               |          |                 |
|-------------------------|-------------------|-----------------|---------------|----------|-----------------|
| ALLEN, M DORIS          | 1,663.20          | -               | -             | -        | -               |
| CAREY, CAROLYN          | 80,393.71         | -               | -             | -        | 1,144.58        |
| ESTABROOK, SAMANTHA M   | 35,989.31         | -               | 119.16        | -        | 325.00          |
| MITCHELL, EMILY J       | 15,109.91         | 1,772.26        | 337.84        | -        | -               |
| NEWTON, JUDITH A        | 5,731.80          | -               | -             | -        | -               |
| OLSEN, ALEXANDRA K      | 1,588.95          | -               | -             | -        | -               |
| SANTOS, DANAIS S        | 3,431.70          | -               | 18.45         | -        | -               |
| <b>Department Total</b> | <b>143,908.58</b> | <b>1,772.26</b> | <b>475.45</b> | <b>-</b> | <b>1,469.58</b> |

| Employee Name           | Base Pay          | Seasonal | Overtime      | Details  | Other            |
|-------------------------|-------------------|----------|---------------|----------|------------------|
| <b>Council on Aging</b> |                   |          |               |          |                  |
| ANDERSON, RICHARD S     | 18,987.90         | -        | -             | -        | 270.83           |
| CAMPBELL, RICHARD       | 486.00            | -        | -             | -        | -                |
| CROWELL, GALE           | 49,539.14         | -        | -             | -        | 2,612.97         |
| DECKER, EMILY-JEANNE B  | 999.00            | -        | -             | -        | -                |
| DECOSTA, DANA A         | 7,641.78          | -        | -             | -        | -                |
| ELDREDGE, DANIEL E      | 22,951.32         | -        | -             | -        | 1,889.47         |
| FOLEY, BARBARA-ANNE     | 67,740.77         | -        | -             | -        | 5,153.74         |
| GAUTHIER, EUGENE        | 450.00            | -        | -             | -        | -                |
| GOLIA, GERALD E         | 1,656.01          | -        | -             | -        | -                |
| GRUNWALD, KEVIN M       | 47,951.96         | -        | -             | -        | 325.00           |
| HAZEL, PASQUA L         | 774.00            | -        | -             | -        | -                |
| HEMEON, BRUCE T T       | 999.00            | -        | -             | -        | -                |
| JUSELL, SUSAN J         | 76,873.91         | -        | -             | -        | 4,213.56         |
| LUSHER, CHARLOTTA G     | 999.00            | -        | -             | -        | -                |
| MULLANE, MICHAEL J      | 990.00            | -        | -             | -        | -                |
| RYDER, JANE M           | 3,098.43          | -        | -             | -        | -                |
| ST PIERRE, LINDA        | 33,850.77         | -        | 753.60        | -        | 325.00           |
| SZAFRAN, STEVEN J       | 319.50            | -        | -             | -        | -                |
| THIBODEAU, REMI W       | 3,426.10          | -        | -             | -        | -                |
| WILSON, JOAN K          | 841.50            | -        | -             | -        | -                |
| WINSTON, MILDRED F      | 999.00            | -        | -             | -        | -                |
| <b>Department Total</b> | <b>341,575.09</b> | <b>-</b> | <b>753.60</b> | <b>-</b> | <b>14,790.57</b> |

**Youth Counselor**

|                         |                  |          |          |          |                 |
|-------------------------|------------------|----------|----------|----------|-----------------|
| HOUSE, SHEILA           | 67,665.53        | -        | -        | -        | 4,463.92        |
| <b>Department Total</b> | <b>67,665.53</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>4,463.92</b> |

**Brooks Library**

|                       |           |          |        |   |          |
|-----------------------|-----------|----------|--------|---|----------|
| BENOIT, GORDON D      | 1,360.80  | -        | -      | - | -        |
| BUHLER, JOY E         | 2,472.53  | -        | -      | - | -        |
| BURKE, CARLA          | 17,902.24 | -        | -      | - | -        |
| CARPENTER, ANN S      | 54,473.72 | -        | -      | - | 1,978.29 |
| CLINGAN, JOANNE       | 24,652.76 | -        | -      | - | -        |
| EAGAR, LISA A         | 2,310.00  | -        | -      | - | -        |
| FARRENKOPF, COREY R   | 1,462.72  | 1,009.80 | -      | - | -        |
| GRAZIADEI, LYNNE C    | 12,040.23 | -        | -      | - | -        |
| HENKEN, SUSAN D       | 2,470.27  | -        | -      | - | -        |
| HEWITT, VIRGINIA      | 80,394.77 | -        | -      | - | 4,097.95 |
| HOWARD, CATHERINE E   | 6,361.08  | -        | -      | - | -        |
| HOYE, MEGAN G         | 28,709.27 | -        | -      | - | -        |
| IDMAN, SARAH W        | 2,878.69  | -        | -      | - | -        |
| INMAN, PHILLIP E      | 20,213.44 | -        | -      | - | 205.62   |
| KAUFMANN, CHRISTINE E | 4,054.21  | -        | -      | - | -        |
| KELLEY, LAURA L       | 20,727.61 | -        | -      | - | -        |
| KRAFT, VINCENT H      | 735.00    | -        | -      | - | -        |
| LEACH, JACQUELINE S   | 743.40    | -        | -      | - | -        |
| MARTELL, SUZANNE P    | 53,512.21 | -        | 283.36 | - | 3,597.78 |
| MILAN, EMILY R        | 50,064.74 | -        | 43.61  | - | -        |

| <b>Employee Name</b>    | <b>Base Pay</b>   | <b>Seasonal</b> | <b>Overtime</b> | <b>Details</b> | <b>Other</b>     |
|-------------------------|-------------------|-----------------|-----------------|----------------|------------------|
| NICHOLS, JUDITH H       | 5,090.40          | -               | -               | -              | -                |
| NIKULA-DALTON, JANICE L | 11,645.75         | -               | -               | -              | -                |
| PAINE, PAMELA A         | 31,834.05         | -               | -               | -              | 325.00           |
| PICKETT, JENNIFER B     | 49,840.88         | -               | -               | -              | 1,653.29         |
| SHEEDY, JOHN T          | 14,916.28         | -               | -               | -              | -                |
| SIMS, CAREY V           | 11,135.48         | -               | -               | -              | -                |
| STELLO, MELISSA E       | 393.36            | -               | -               | -              | -                |
| <b>Department Total</b> | <b>512,395.89</b> | <b>1,009.80</b> | <b>326.97</b>   | <b>-</b>       | <b>11,857.93</b> |
| <b>Rec &amp; Youth</b>  |                   |                 |                 |                |                  |
| AMES, LEE A             | 55,068.09         | -               | 537.42          | -              | 3,311.26         |
| ARISTHOMENE, ADELSON    | -                 | 1,125.75        | -               | -              | -                |
| AZANOW, ADAM M          | -                 | 4,381.90        | -               | -              | -                |
| BARBATO, ANDREW W       | 120.00            | 4,855.86        | -               | -              | -                |
| BARBOZA, NOAH A         | -                 | 1,598.02        | -               | -              | -                |
| BARRY, TARA A           | -                 | 354.38          | -               | -              | -                |
| BEEBE, ERIC J           | 67,665.57         | -               | -               | -              | 1,014.82         |
| BELL-LAVIN, MICHAEL J   | -                 | 1,226.26        | -               | -              | -                |
| BERNIER, ERNEST J       | -                 | 3,292.90        | -               | -              | -                |
| BILOTTA, AMBRIA C       | -                 | 3,778.89        | -               | -              | -                |
| BOURGEOIS, JUSTIN R     | -                 | 208.13          | -               | -              | -                |
| BOURGEOIS, MICHAEL H    | 30.00             | 4,461.92        | -               | -              | -                |
| BROWN, CHRISTOPHER P    | -                 | 5,565.03        | -               | -              | -                |
| CATANZARO, CHRISTINA M  | -                 | 3,365.28        | -               | -              | -                |

|                         |           |          |          |   |        |
|-------------------------|-----------|----------|----------|---|--------|
| CELIN, WIVENOR R        | -         | 1,112.60 | -        | - | -      |
| CHRISTIE, ANDREW T      | -         | 1,676.26 | -        | - | -      |
| CLANCY, JOHN M          | -         | 3,852.14 | -        | - | -      |
| COHEN, DAVID C          | -         | 3,984.41 | -        | - | -      |
| CONCORDIA, RICHARD A    | -         | 1,488.81 | -        | - | -      |
| DEMPSEY, CHRISTOPHER J  | -         | 4,874.41 | -        | - | -      |
| DEMPSEY, MICHAEL        | -         | 4,414.79 | -        | - | -      |
| DENNEHY, LIAM E         | -         | 3,009.40 | -        | - | -      |
| DESOUZA, LOGAN Q        | -         | 1,063.76 | -        | - | -      |
| DWYER, KATHERINE R      | -         | 148.00   | -        | - | -      |
| ELDREDGE, MADELINE P    | -         | 2,047.52 | -        | - | -      |
| EUSTIS, LAURA A         | -         | 2,109.39 | -        | - | -      |
| FERNANDES, JACK W       | -         | 296.00   | -        | - | -      |
| FOLEY, ERIN R           | -         | 6,726.65 | -        | - | -      |
| FOLEY, MEGAN D          | -         | 3,405.28 | -        | - | -      |
| FRASER, SUSAN H         | 59,603.61 | -        | 1,333.60 | - | 325.00 |
| GARR, JOHN E            | -         | 354.38   | -        | - | -      |
| GONNELLA, CAMERON J     | 510.00    | 3,008.28 | -        | - | -      |
| GORMAN, HANNAH J        | -         | 1,040.07 | -        | - | -      |
| HADFIELD, TALON N       | -         | 253.13   | -        | - | -      |
| HALL, JONATHAN II       | -         | 1,842.78 | -        | - | -      |
| HALL, MATTHEW A         | -         | 707.65   | -        | - | -      |
| HANNIGAN, CHRISTOPHER A | -         | 174.38   | -        | - | -      |
| HARLOR, ERIN M          | -         | 300.63   | -        | - | -      |
| HAWTHORNE, CHARLOTTE A  | -         | 208.13   | -        | - | -      |

| Employee Name         | Base Pay  | Seasonal | Overtime | Details | Other |
|-----------------------|-----------|----------|----------|---------|-------|
| HAWTHORNE, ELIZA R    | -         | 4,737.88 | -        | -       | -     |
| JUNG, HANNAH M        | -         | 354.38   | -        | -       | -     |
| KARLSON, NORMAN D     | -         | 164.00   | -        | -       | -     |
| KELLEY, HALEY M       | -         | 270.00   | -        | -       | -     |
| LOGIE, MICHAEL T      | -         | 1,118.01 | -        | -       | -     |
| MAGGIONI, ALEXANDER H | -         | 3,470.27 | -        | -       | -     |
| MARCHESE, KARLEY M    | -         | 462.43   | -        | -       | -     |
| MARTIN, KELSEY C      | -         | 2,254.70 | -        | -       | -     |
| MASIELLO, JASON J     | -         | 174.56   | -        | -       | -     |
| MASON, AMELIA M       | -         | 693.76   | -        | -       | -     |
| MAYNARD, GRACE M      | -         | 185.63   | -        | -       | -     |
| MCCAMPBELL, NOEL M    | -         | 2,543.88 | -        | -       | -     |
| MEEHAN, NICHOLAS M    | -         | 354.38   | -        | -       | -     |
| MEEHAN, REAGAN F      | -         | 277.50   | -        | -       | -     |
| MILAN, ANNA L         | -         | 5,471.97 | -        | -       | -     |
| MOLESKI, ELENA M      | -         | 264.38   | -        | -       | -     |
| MOLESKI, JOSEPH M     | -         | 3,170.90 | -        | -       | -     |
| MONAHAN, JOHN P       | -         | 3,972.78 | -        | -       | -     |
| MORAN, KAITLYN E      | -         | 2,444.13 | -        | -       | -     |
| MURPHY, GERRIT W      | 12,293.03 | -        | -        | -       | -     |
| O'CONNOR, KATHLEEN J  | -         | 354.38   | -        | -       | -     |
| O'CONNOR, THOMAS P    | -         | 4,167.28 | -        | -       | -     |
| O'SHEA, MEGAN K       | -         | 3,172.54 | -        | -       | -     |
| PEACOCK, ROBERT E     | -         | 4,173.77 | -        | -       | -     |



|                         |        |          |   |   |   |
|-------------------------|--------|----------|---|---|---|
| PEATMAN, CHARLES        | -      | 500.63   | - | - | - |
| PEDICINI, MARY M        | -      | 1,239.51 | - | - | - |
| PETERLEITNER, KERSTIN E | -      | 3,736.53 | - | - | - |
| PEZZANO, DIANDRA L      | -      | 3,605.70 | - | - | - |
| PIERRE, ALIX R          | -      | 560.47   | - | - | - |
| PIERRE, ALYN            | -      | 1,069.73 | - | - | - |
| QUINN, HUNTER W         | -      | 264.38   | - | - | - |
| REZUKE, NICHOLAS P      | -      | 1,669.51 | - | - | - |
| RIDLEY, TREVOR T        | -      | 3,748.27 | - | - | - |
| ROBICHAUD, LAUREN E     | -      | 2,006.45 | - | - | - |
| ROBICHAUD, LEA M        | -      | 3,960.00 | - | - | - |
| ROBINSON, DAVID J       | 420.00 | 4,236.33 | - | - | - |
| SADOSKI, ANDREW M       | 840.00 | 4,532.28 | - | - | - |
| SEARS, BLAKE M          | -      | 1,315.13 | - | - | - |
| SEISER, ELI M           | -      | 264.38   | - | - | - |
| SHEA, MELISSA           | -      | 3,929.64 | - | - | - |
| SIMARD, AMANDA A        | -      | 1,530.41 | - | - | - |
| SOBCHUK, ALEXANDER M    | -      | 4,597.53 | - | - | - |
| SOBCHUK, JACK A         | -      | 4,114.40 | - | - | - |
| SULLIVAN, JAMES J       | -      | 1,107.00 | - | - | - |
| TALHAM, AMANDA P        | -      | 3,493.44 | - | - | - |
| TAYLOR, JILL            | -      | 42.88    | - | - | - |
| THOMAS, MADISON P       | -      | 1,936.89 | - | - | - |
| TOUAFEK, GASTON N       | -      | 4,617.66 | - | - | - |
| VEALE, MATTHEW P        | -      | 2,639.90 | - | - | - |

| Employee Name                   | Base Pay          | Seasonal          | Overtime        | Details  | Other           |
|---------------------------------|-------------------|-------------------|-----------------|----------|-----------------|
| VEALE, NICHOLAS J               | -                 | 4,375.41          | -               | -        | -               |
| VISCO, DOMENIC A                | -                 | 4,034.65          | -               | -        | -               |
| VISCO, NADIA S                  | -                 | 712.26            | -               | -        | -               |
| WALSH, KEVIN E                  | -                 | 4,467.03          | -               | -        | -               |
| WEIS, SYDNEY M                  | -                 | 348.75            | -               | -        | -               |
| WILDMAN, SARAH L                | -                 | 4,916.77          | -               | -        | -               |
| <b>Department Total</b>         | <b>196,550.30</b> | <b>206,140.60</b> | <b>1,871.02</b> | <b>-</b> | <b>4,651.08</b> |
| <b>Harbor/Natural Resources</b> |                   |                   |                 |          |                 |
| CONNELL, SEAN T                 | -                 | 4,503.00          | 21.38           | -        | -               |
| COYLE, JAMES F                  | -                 | 2,201.64          | -               | -        | -               |
| GONZALES-HESSE, MICHAEL R       | -                 | 820.00            | -               | -        | -               |
| KUNZ, FRANCIS C                 | -                 | 2,721.76          | -               | -        | -               |
| MCGUIRE, ANDREW J               | -                 | 1,850.63          | -               | -        | -               |
| MORRIS, MICHELLE N              | 52,153.01         | -                 | -               | -        | 746.56          |
| NEISER, WILLIAM F               | 53,829.01         | -                 | 314.88          | -        | -               |
| PARKER, SAMANTHA E              | -                 | 3,092.25          | -               | -        | -               |
| PELAN, ELLEN G                  | 270.45            | -                 | -               | -        | -               |
| PROFT, HEINZ M                  | 80,393.71         | -                 | -               | -        | 2,783.74        |
| RENDON, JOHN C                  | 80,348.19         | -                 | -               | -        | 325.00          |
| SHEPPARD, PETER A               | -                 | 2,094.75          | -               | -        | -               |
| SMELTZER, ERIN H                | 148.00            | 777.00            | -               | -        | -               |
| SMITH, CONOR S                  | -                 | 7,887.38          | 42.75           | -        | -               |
| SPRINGER, BARRY A               | -                 | 1,296.75          | -               | -        | -               |

|                         |                   |                  |                 |          |                 |
|-------------------------|-------------------|------------------|-----------------|----------|-----------------|
| TELESMANICK, THOMAS W   | 46,403.92         | -                | 897.16          | -        | 1,320.34        |
| WALL, MARY T            | -                 | 962.00           | -               | -        | -               |
| WALSH, COLIN J          | -                 | 1,165.50         | -               | -        | -               |
| ZUZICK, VELNA M         | -                 | 4,099.50         | -               | -        | -               |
| <b>Department Total</b> | <b>313,546.29</b> | <b>33,472.16</b> | <b>1,276.17</b> | <b>-</b> | <b>5,175.64</b> |

#### **Golf Department**

|                     |           |           |          |   |          |
|---------------------|-----------|-----------|----------|---|----------|
| ADAMS, JACOB C      | -         | 1,200.94  | -        | - | -        |
| ANTONEVICH, KEVIN R | -         | 978.75    | -        | - | -        |
| BARRETT, WILLIAM H  | -         | 1,701.53  | -        | - | -        |
| BARRY, JOSEPH D     | -         | 4,533.09  | -        | - | -        |
| BEST, PETER A       | -         | 9,413.29  | -        | - | -        |
| BOSWORTH, MARK W    | 1,526.07  | -         | -        | - | -        |
| CARLSON, CONNOR P   | -         | 835.38    | -        | - | -        |
| CLAPTON, MARTIN G   | -         | 6,930.02  | -        | - | -        |
| COSKER, WILLIAM F   | -         | 14,764.50 | 707.67   | - | -        |
| DAMON, DEAN A       | -         | 15,680.00 | 2,177.50 | - | -        |
| DOMOS, PAMELA R     | 44,567.94 | -         | 297.85   | - | 1,434.18 |
| DONOVAN, ROBERT E   | 59,192.27 | -         | 7,600.62 | - | 1,224.21 |
| DRAGO, NICHOLAS J   | -         | 1,569.38  | 25.31    | - | -        |
| ESPINOZA, MIGUEL E  | -         | 1,196.69  | -        | - | -        |
| FAGAN, RICHARD J    | -         | 25,331.00 | -        | - | 2,880.00 |
| FERNANDEZ, SHAWN M  | 80,393.70 | -         | -        | - | 5,737.06 |
| FLAHERTY, PETER M   | -         | 3,901.95  | -        | - | -        |
| GALANIS, GREGORY L  | -         | 489.44    | -        | - | -        |

| <b>Employee Name</b>  | <b>Base Pay</b> | <b>Seasonal</b> | <b>Overtime</b> | <b>Details</b> | <b>Other</b> |
|-----------------------|-----------------|-----------------|-----------------|----------------|--------------|
| GALEOTA, RALPH E      | -               | 6,139.18        | -               | -              | -            |
| GARDNER, CAMERON W    | -               | 1,450.39        | -               | -              | -            |
| GREER, ROMAN S        | 70,433.20       | -               | -               | -              | 1,953.33     |
| GRISOLIA, RICHARD D   | -               | 1,321.76        | -               | -              | -            |
| HAMILTON, BRANDON M   | -               | 1,743.75        | 50.63           | -              | -            |
| HEATH, JENNIFER J     | 33,076.33       | -               | 223.70          | -              | -            |
| HINDS, ROGER J        | -               | 3,179.71        | -               | -              | -            |
| JAZWINSKI, EDWIN A    | -               | 16,218.00       | 1,969.94        | -              | -            |
| JOHNSON, GEORGE R JR. | -               | 3,925.67        | -               | -              | -            |
| KELLEY, EDWARD J      | -               | 2,947.66        | -               | -              | -            |
| LADUE, ETHAN M        | -               | 2,116.63        | -               | -              | -            |
| LANGLOIS, DEAN W      | 46,403.92       | -               | 4,638.23        | -              | 3,861.19     |
| LAVIERI, JOSEPH L     | -               | 4,536.55        | -               | -              | -            |
| MACFARLAND, LANCE     | -               | 5,647.54        | 29.53           | -              | -            |
| MCCARTHY, JOHN W      | -               | 4,007.25        | -               | -              | -            |
| MCCRA, LYNDIA B       | -               | 5,142.97        | -               | -              | -            |
| MCDONNELL, CONOR P    | -               | 3,270.62        | -               | -              | -            |
| MELLO, PAUL R         | 47,152.32       | -               | 4,656.03        | -              | 250.00       |
| MONDERER, JENNIFER E  | -               | 360.00          | -               | -              | -            |
| NASH, ERWIN R         | -               | 2,257.67        | -               | -              | -            |
| NICKERSON, DALTON J   | -               | 2,649.63        | -               | -              | -            |
| O'DONNELL, MATTHEW D  | -               | 1,535.64        | -               | -              | -            |
| O'HARA, JULIE M       | -               | 4,713.76        | -               | -              | -            |
| PERO, WALTER F        | -               | 963.51          | -               | -              | -            |

|                         |                      |                   |                     |                   |                   |
|-------------------------|----------------------|-------------------|---------------------|-------------------|-------------------|
| PULASKI, KEITH A        | -                    | 13,803.75         | 1,805.68            | -                 | -                 |
| RAE, HALEY B            | -                    | 3,887.69          | -                   | -                 | -                 |
| REYNOLDS, DONALD E      | -                    | 6,682.51          | -                   | -                 | -                 |
| ROSE, GILBERT H         | 48,727.20            | -                 | 853.20              | -                 | 3,700.72          |
| RYDER, RAIN C           | 48,727.20            | -                 | 4,728.15            | -                 | 4,025.72          |
| SERIJAN, MICHAEL T      | -                    | 5,336.21          | -                   | -                 | -                 |
| SIDDELL, MARTIN T       | -                    | 3,713.07          | -                   | -                 | -                 |
| SIMS, FRANCIS X         | -                    | 10,678.18         | -                   | -                 | -                 |
| SMITH, JOHN R           | -                    | 1,429.89          | -                   | -                 | -                 |
| SPELMAN, JOHN D         | -                    | 2,188.39          | -                   | -                 | -                 |
| ST PIERRE, COLLEEN M    | -                    | 2,761.88          | -                   | -                 | -                 |
| STEIDEL, MICHAEL A      | -                    | 3,848.72          | -                   | -                 | -                 |
| SULLIVAN, LINDSAY A     | -                    | 1,710.00          | -                   | -                 | -                 |
| TOMASIAN, THOMAS III    | -                    | 1,606.71          | -                   | -                 | -                 |
| VAGENAS, JOHN R         | -                    | 2,520.00          | 202.52              | -                 | -                 |
| VARZEAS, KIM M          | -                    | 8,398.13          | -                   | -                 | -                 |
| <b>Department Total</b> | <b>480,200.15</b>    | <b>231,218.98</b> | <b>29,966.56</b>    | <b>-</b>          | <b>25,066.41</b>  |
| <b>Grand Total</b>      | <b>12,192,977.40</b> | <b>565,835.00</b> | <b>1,655,110.19</b> | <b>547,700.59</b> | <b>681,963.61</b> |

# Citizens Activity Record Form

## *Act Now - Serve Your Community*

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

### **CITIZENS ACTIVITY RECORD PROGRAM**

#### **BOARD OF SELECTMEN**

**732 Main Street, Harwich, MA 02645**

Name \_\_\_\_\_

Street/P.O. Box \_\_\_\_\_

Town \_\_\_\_\_ ZIP \_\_\_\_\_

Occupation \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

#### LIST IN ORDER OF PREFERENCE

##### **PLANNING AND PRESERVATION**

- ( ) Agricultural Commission
- ( ) Architectural Advisory Committee
- ( ) **\*Board of Appeals**
- ( ) Brooks Academy Museum Commission
- ( ) Building Code Board of Appeals
- ( ) Bylaw/Charter Review Committee
- ( ) Community Preservation Committee
- ( ) **\*Conservation Commission**
- ( ) Cultural Council
- ( ) Historical/Historic District Commission
- ( ) Middle School Repurpose Committee
- ( ) **\*Planning Board**
- ( ) Real Estate, Open Space & Land Bank Committee
- ( ) Town Forest Committee
- ( ) Traffic Safety Committee
- ( ) Trail Committee
- ( ) Utility & Energy Conservation Commission
- ( ) OTHER \_\_\_\_\_

##### **RECREATION**

- ( ) Bikeways Committee
- ( ) Golf Committee
- ( ) Recreation & Youth Commission
- ( ) Waterways Committee

##### **OTHER**

- ( ) **\*Board of Assessors**
- ( ) **\*Board of Health**
- ( ) Capital Outlay Committee
- ( ) Cemetery Commission
- ( ) Community Center Facilities Committee
- ( ) Constable
- ( ) Council on Aging
- ( ) Disability Rights Committee
- ( ) Finance Committee
- ( ) Harwich Housing Committee
- ( ) Herring Sundry)
- ( ) Saquatucket Development Committee
- ( ) Shellfish Constable (Voluntary)
- ( ) Treasure Chest Volunteers
- ( ) Wastewater Implementation Committee
- ( ) Youth Services Committee
- ( ) Voter Information Committee

**\* Please include a resume with form**

## TOWN OF HARWICH - TELEPHONE NUMBERS

### TOWN OFFICES

|  |          |
|--|----------|
| Animal Control Officer . . . . .                   | 430-7565 |
| Board of Assessors . . . . .                       | 430-7503 |
| Building Department . . . . .                      | 430-7506 |
| Cemetery Commission . . . . .                      | 430-7549 |
| Channel 18 . . . . .                               | 430-7569 |
| Community Center . . . . .                         | 430-7568 |
| Conservation Commission . . . . .                  | 430-7538 |
| Conservation Director . . . . .                    | 430-7538 |
| Council on Aging . . . . .                         | 430-7550 |
| Outreach Program . . . . .                         | 430-7551 |
| Disposal Area Scalehouse . . . . .                 | 430-7558 |
| Harbormaster . . . . .                             | 430-7532 |
| Harbor Workshop . . . . .                          | 430-7529 |
| Health Department . . . . .                        | 430-7509 |
| Department of Public Works . . . . .               | 430-7555 |
| Inspectors (Gas, Wiring, Plumbing) . . . . .       | 430-7507 |
| Planning Board . . . . .                           | 430-7511 |
| Recreation & Youth . . . . .                       | 430-7553 |
| Recreation Director's Office . . . . .             | 430-7554 |
| Beach Sticker Sellers (June - Labor Day) . . . . . | 430-7638 |
| Selectmen's Office . . . . .                       | 430-7513 |
| TTY (For the Hearing Impaired) . . . . .           | 430-7537 |
| Town Accountant . . . . .                          | 430-7518 |
| Town Administrator . . . . .                       | 430-7513 |
| Town Clerk . . . . .                               | 430-7516 |
| Town Engineer . . . . .                            | 430-7508 |
| Town Nurse . . . . .                               | 430-7505 |
| Town Planner . . . . .                             | 430-7511 |
| Town Treasurer/Tax Collector . . . . .             | 430-7501 |
| Veterans' Agent . . . . .                          | 430-0617 |
| Water Department . . . . .                         | 432-0304 |
| Youth Counselor . . . . .                          | 430-7836 |

### LIBRARIES

|                                |          |
|--------------------------------|----------|
| Brooks Free Library . . . . .  | 430-7562 |
| Chase Library . . . . .        | 432-2610 |
| Harwich Port Library . . . . . | 432-3320 |

### CRANBERRY VALLEY GOLF COURSE

|                                   |          |
|-----------------------------------|----------|
| Administration/Pro Shop . . . . . | 430-5234 |
| Maintenance . . . . .             | 430-7561 |
| Tee Times . . . . .               | 430-7560 |

### MONOMOY REGIONAL SCHOOL DISTRICT . . . . . 945-5130

\*\*\*\* ALL EMERGENCY CALLS . . . . . 911 \*\*\*\*

|                                    |          |
|------------------------------------|----------|
| <b>POLICE DEPARTMENT</b> . . . . . | 432-1212 |
| Other Calls . . . . .              | 430-7541 |
| <b>FIRE DEPARTMENT</b> . . . . .   | 432-2323 |
| Other Calls . . . . .              | 430-7546 |

Back Cover Photo: Herring River

Photo Taken By: Amy Usowski,  
Harwich Conservation Administrator



