

Meeting Minutes

I. Attendees

Fran Salewski, Eric Levy, Paul Gazaille, Richard Kaiser, Andrew Docken

II. Approval of Minutes

Minutes from the Committee's February meeting were approved.

III. New Business

- A. The attendees welcomed new member Richard Kaiser to the Committee.
- B. Discussion was held re. ideas / thoughts / suggestions for the upcoming Bay State Bike Week (May 11-19). It was suggested that the group email other local bikeway committees re. this issue.
 - 1. Community bike ride, bike rodeo. Local PD has a done bike safety video in the past.
- C. The attendees were reminded of the upcoming Friends of the Cape Cod Rail Trail meeting on March 30.
- D. Several suggestions for spring / summer projects were mentioned:
 - 2. Placement of an OCRT map at the rotary kiosk.
 - 3. Placement of a kiosk at the Headwaters crossing area of the CCRT. It was mentioned that the local woodworking group could perhaps help with (new) kiosks. Paul indicated that he would ask Linc if any materials were available for such a project.
 - 4. Eric indicated that some serious cutback work is beginning on the CCRT. There have been complaints re. limbs across the trail, etc.
 - 5. The Harwich Center Initiative may want to commence contact with the Bikeways Committee re. the traffic study in Harwich Center.
 - 6. Installation of large OCRT map / banner by the new bathrooms at Brooks Park.
 - 7. Signs at the Rotary with directions towards food, Harwich Center, Chatham, etc.
 - 8. May 5 is the tentative date for the next "Elbow of the Cape" combined bikeways meeting.
 - 9. The bathrooms at Nickerson State Park will be getting lights / electricity.
 - 10. Andrew indicated that he would stop by the Town Administrator's Office to proof read our proposed section for the 2018 Annual Town Report.

- E. On March 26, Carol Coppola, Town Finance Director plans to present an overview of municipal finance at Brooks Library at 2:00 p.m.
- F. Orleans has proposed submitting an article to the Cape Codder newspaper. They have asked if other groups are interested in submitting future articles.
- G. If a meeting with the MassBike District director could be arranged, what topics would the group like to have included for discussion?
 - 1. Also, it appears as if MassBike has grants available for work on the CCRT.

IV. Old Business

- A. Paul indicated that he had attended the recent CPC meeting to provide an update re. the recently approved traffic lights: the lights have indeed been purchased, and Linc plans to have them installed this spring. The 26k cost fell within the 27k allocation.
- B. Paul is going to contact Sean Libby, Facilities Manager, to further discuss how to retrieve readable data from handheld devices that calculate various aspects of trail usage.
- C. Steve from the Chatham Bikeways Committee has proposed using a camera or similar device to track / record trail usage.

V. Review of Action Items

Action Items	Owner(s)	Deadline	Status
Contact Linc re. possible kiosk materials	Paul	Ongoing	Pending
Ruminate re. possible spring / summer projects	All	Continuing	In progress
Contemplate ideas for upcoming BSBW	All	Continuing	In progress
Review / conceive topics for possible discussion with MassBike	All	Continuing	In progress
Review proposed summary for 2018 Town Report	Andrew	03/29/2019	Completed
Sean Libby re. handheld device data	Paul	Ongoing	Pending



VI. Next meeting

The next meeting was scheduled for April 17 at 5:00 p.m. at the Harwich Community Center.

VII. Adjournment

The meeting was adjourned at 5:57 p.m.

