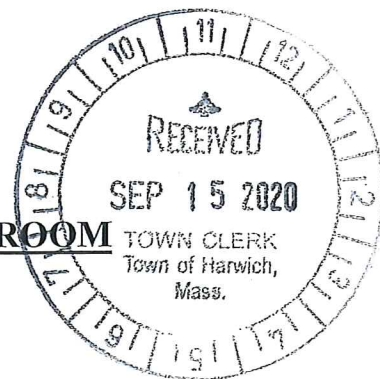


APPROVED

**MINUTES
SELECTMEN'S MEETING
REMOTE PARTICIPATION/GRIFFIN MEETING ROOM**

**Monday, June 29, 2020
6:30 P.M.**



RELEASED

SELECTMEN PARTICIPATING: Larry Ballantine, Stephen Ford, Donald Howell, Michael MacAskill, Edward McManus.

ALSO PARTICIPATING: Interim Town Administrator Joseph Powers and Health Director Meggan Eldredge and Lieutenant Scott Tyldesly.

CALL TO ORDER

Mr. Ballantine opened the meeting at 6:30 pm, and called to order the Board of Selectmen. He explained he first called the meeting to order at 6:00 pm for an Executive Session.

In Executive Session, they discussed three items. The first was with respect to the collective bargaining for Harwich Employees Association and the Highways and Maintenance Employees Association. The second was with respect to collective bargaining for all town unions and if an open session would have a detrimental effect on the town's bargaining position. The third item was to conduct a strategy sessions for contract negotiations for nonunion personnel, namely the Finance Director, the Fire Chief-elect and the Police Chief.

WEEKLY BRIEFING

A. Covid-19 Updates

Mr. Powers said the first update he had was that he was not able to meet the goal of re-opening Town Hall today. This was because of outstanding issues that they have to be in compliance with. Ms. Eldredge has done incredible work and will share her updates on the reopening of buildings, and the general discussion of COVID-19. He will be continuing the calls with the Lieutenant Governor this week.

Ms. Eldredge said that their numbers are still very low. They did get two new cases over the last week. The totals in Harwich are at 125 cases, since the

beginning, with 24 deaths, 4 active cases, plus one probable case. The remainder have recovered. In Massachusetts, they are seeing lower numbers day by day. They have less than 100 confirmed cases today, and the total for all cases in Massachusetts is 108,768, with 8,095 fatalities related to COVID-19. In Barnstable County they are seeing lower numbers day by day, with a total of 1,535 cases and 145 deaths. The age group for cases have dropped down to 51, as the average age, for all positive cases. She believes this is due to antibody testing. She has seen that a lot of the younger population is drawn to the antibody testing, rather than the PCR testing. This has dropped down their case numbers for the average age. Hospitalizations are sticking strong at an average age of 68, for people who have COVID requiring hospitalization. The average age of deaths, related to COVID is still at 82, so that has not changed. Cape Cod Hospital is down to one active patient for COVID, and that patient according to the dashboard today, is not in the ICU. Falmouth Hospital has six total patients, with two of the six in the ICU. So, those numbers are also going down.

Nationwide, they are still seeing increases in certain states, such as, Florida, Texas, and some of the other southern states. Those are now seeing the surge that we had seen, a about a month and a half ago. So it is still advised not to travel to or from those States. They are doing so well in Massachusetts, they do not want to start bringing it back in from other places.

Ms. Eldredge moved on to the reopening plan, and said that she has been told by the Department of Public Health, that Phase III will happen no earlier than July 6th. That is one week from today. They have been told that each phase would be a minimum of three weeks. Phase III allows for a lot more opening of entertainment venues, and increased gathering sizes. They should expect that no earlier than July 6th, which will depend mostly on those dashboard numbers that come out every day, and seeing positive trends.

They really wanted to have the reopening Town Buildings done today, but it is more complicated than it seems on the outside. She believes the building are retrofitted and ready for opening with daily cleaning schedules; with the exception of the Water Department, which still needs daily cleaning. The Cultural Center is able to open, with tenants on July 1st. The Administrative office can open, also on July 1st, and they can start taking appointments by July 6th. For most buildings, they are looking at July 6th, that is basically because Town Hall needs a greeter type of a person to allow the right amount of people in, and out of the building, without overcrowding. They did have a

volunteer from the senior tax work-off program that started today, and they were ready to go. However, they had not communicated with staff as to what to expect, so they had some roadblocks. So, the plan for the Cultural Center is July 1st, for tenants. All other town buildings, excluding the library, because they indicated that they are not ready to open to the public, will be looking at July 6th opening. Most buildings will be looking at an appointment only, opening to the public. Smaller buildings, with smaller lobbies that could be monitored, will be able to open without appointments; such as the Harbor Office. Ms. Eldredge explained that there are some departments that are making their own choice, if they will be opening.

The Recreation Department will be opening, as of July 6th. There is enough space and size in the building, to allow up to 30 people at a time, within the hallways. Phase III will allow for a lot more in-person, inside activities; for more than just kids. The weight room is still closed, but will be able to open on a limited basis, as the next phase allows with social distancing. This is the same with the locker rooms, they are currently closed and will remain closed, until the phasing allows for them to open. The DPW has a small lobby area, which is not a high traffic building, so that can remain unlocked. They can have people queue up, and people can wait outside until someone leaves.

Mr. Ballantine said that he had a question regarding Little League baseball. He believes that she answered this last week, that the playgrounds are open and they can play baseball. But, in terms of organized baseball, is that in the plan to start at the beginning of Phase III?

Ms. Eldredge said that organized sports can happen; as long as they are noncontact sports, such as baseball. They can have organized practice, but they cannot have scrimmages or games. Little league could get their players together to do some drills, but cannot play games. The same for tennis and football, and any other sport right now. Mr. Ballantine asked if that opens up in Phase III? Ms. Eldridge says that it is non-specific in Phase III, but they hope so.

Mr. MacAskill said that he is glad Mr. Ballantine brought that up, because of an email they received, which stated that the Board of Selectmen had voted not to let the kids play baseball. That is not the case. The Little League organizers actually decide to cancel the season, and some members and families took it the wrong way and social media posts went up. It is in the Governor's guidelines to not to allow games. As far as the Town of Harwich,

practices can happen, but from the Little League directors, they told him that they chose to cancel the season.

Mr. Ballantine said that his second question is, that he continues to get some emails from people who are concerned with lack of people wearing masks; especially in Harwich Port. He knows that they have the signs up, and wanted to know what her view was on that.

Ms. Eldredge said they have the electronic signs up, on each end of Route 28 and that is the biggest complaint that they also get. The public walking down Route 28, not wearing masks. She also received a concerned email from someone about the restaurants having seats on the sidewalk. She sent those three businesses about this and they were able to scoot the seats closer to the buildings, a little further away to allow for more space from the pedestrians. Ms. Eldredge continued that they can only educate the general public about wearing their masks, when they are within 6-feet of others.

The other complaint she hears is about people on the beach not wearing masks. If they are 6-feet away from others, they do not have to have a mask on. Studies have shown that outdoor interactions that are brief and quick, when outside and you walk by someone that does not have a mask on; the risk for infection is extremely low. It is the time that you are with someone and the viral load. This means that you have to be within 6-feet of someone, talking to them without a mask on for at least 10 minutes, to be up to get the proper load to be able get sick. It is cumulative, so if you are sitting on the sidewalk eating dinner, and 10 people walk by who are all infected, within that 10 minutes, you could get sick. However, it is extremely safe to be outside, without your mask on. Ms. Eldredge said that they take all complaints seriously, and they are working with businesses to try and increase the distances between parties. Though, it is a low-risk activity and they will continue to educate people about it. She also commented, that she got a suggestion of making the sidewalks one-way. That is not a decision she can make, but if they wanted to consider that. But again she considers this to be low-risk and if the businesses continue to keep their patrons a little further away from the sidewalk, she thinks they will stay safe.

B. Update on ongoing efforts by the Town in support of the business community

Ms. Williams is on the call with the updates on the town businesses. They continue to try to educate everyone in Harwich Port regarding masks. They

have signs and posters so people are aware. A lot of the businesses are also letting people know that if they are coming inside, they need to put up their masks. The businesses have been very supportive the wearing of masks.

They saw an upswing this weekend, with increased people arriving. It was nice to see all the shopping bags and people dining outside. Restaurants are still taking advantage of the takeout the curbside option. Retail is seeing an increase in business and adjusting to the requirements. They have heard from businesses, that are doing really well. They are also getting calls for reservations for hotels and short-term rentals.

Ms. Williams also wanted to point out that it is important for people to know that these businesses are doing all they can, to be safe for their customers and they're happy to be open. Some are very short staffed, and we need to help support them. There are jobs available. It has been a tough time for everyone and they need to work together to be safe and responsible.

Mr. MacAskill asked about a restaurant that reached out to him about wanting to add a small serving station, possibly even for adding alcohol. They said that they had called the Town, but got conflicting information; so, they reached out to him to confirm what they need to do. Ms. Eldredge said if this was for a new food service area, it would need to go through the permitting process. It could need a site plan review from the planning board. She would suggest they make an appointment with Community Development. They could set up an online meeting with all of the departments, building, health and possibly planning.

Mr. MacAskill asked if they are just putting a small bar with no plumbing or sink, no food, maybe just a cooler behind it, to serve to people at the tables outside, they would not need a permit for this, correct? Mr. McManus said it sounds like a bar cart. Ms. Eldredge said that if the structure was under a certain square footage, they should just confirm with Building regarding a permit. For Health, they would want to know what they were putting there. They would not allow food prep out there unless they amended their food plan.

C. 2020 Beach Stickers Sales update

Ms. Amy Bullock, Treasure/Town Collector, reported on the beach sticker sales. They are a little ahead of where they were last year to date. They can

see the percentages. They did get a little backlogged this weekend, but they are doing their best to keep up.

Mr. Ballantine said that is good news. He was at Red River, and it was busy.

Mr. McManus said that he went into the Community Center to get stickers for his vehicles, and it was very quick.

PUBLIC COMMENTS/ANNOUNCEMENTS

Mr. Ballantine asked Lieutenant Scott Tyldesly if anyone had called in for public comments. Lieutenant Tyldesly responded that no one was on the line.

CONSENT AGENDA

A. Minutes for Approval: a. October 21 2019

Mr. Ford moved to approve the minutes for October 21, 2019. Seconded by Mr. MacAskill. All in favor, motion carried by unanimous vote.

NEW BUSINESS

A. Discussion and possible vote – to approve FY 2021 Visiting Nurse Association (VNA) Contract - \$4,000.00.

Mr. MacAskill moved to approve FY 2021 Visiting Nurse Association (VNA) Contract - \$4,000.00, as presented in the contract and authorize the Chair to sign. Seconded by Mr. McManus. All in favor, motion carried by unanimous vote.

B. Discussion and possible vote – FY 2021 Annual Agreement between Town of Harwich and the Animal Rescue League of Boston - \$7,000.00

Mr. MacAskill moved to approve FY 2021 Annual Agreement between Town of Harwich and the Animal Rescue League of Boston - \$7,000.00, and authorize the Chair to sign. Seconded by Mr. McManus. All in favor, motion carried by unanimous vote.

- C. Discussion and possible vote – Memorandum of Understanding between RSVP of Cape Cod and the Islands sponsored by Elder Services of Cape Cod & the Islands, Inc. and Harwich Council on Aging – 7/1/2020 - 6/30/2023

Mr. MacAskill moved to approve the Memorandum of Understanding between RSVP of Cape Cod and the Islands sponsored by Elder Services of Cape Cod & the Islands, Inc. and Harwich Council on Aging – 7/1/2020 - 6/30/2023, and authorize the Chair to sign. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

- D. Vote to approve - Go Industries DBA Perks - Sunday Entertainment License – Renewal – 1:00 PM – 12:00 AM 545 Route 28, Harwich Port

Mr. MacAskill moved to approve Go Industries DBA Perks - Sunday Entertainment License – Renewal – 1:00 PM – 12:00 AM 545 Route 28, Harwich Port, with any current restrictions associated. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

- E. Vote to approve – Jake Rooney’s Restaurant – Weekday Entertainment, 4:00 PM – 10:00 PM outside & 12:00 PM to 12:00 AM inside – recorded or live music – 119 Brooks Road, Harwich Port

Mr. MacAskill moved to approve Jake Rooney’s Restaurant – Weekday Entertainment, 4:00 PM – 10:00 PM outside & 12:00 PM to 12:00 AM inside – recorded or live music – 119 Brooks Road, Harwich Port. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

- F. Vote to Approve – Jake Rooney’ Restaurant – Sunday Entertainment, 1:00 PM – 8:00 PM inside and outside, recorded or live music – 119 Brooks Road, Harwich Port

Mr. MacAskill moved to approve Jake Rooney’ Restaurant .– Sunday Entertainment, 1:00 PM – 8:00 PM inside and outside, recorded or live music – 119 Brooks Road, Harwich Port. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

- G. Vote to approve – 2020 Annual Committee Re-Appointments – As listed in the packet

Mr. Howell said there were some changes to review. This is for the annual renewals for committees that people are already serving on, that would be extending for a new term in office. As he advised the Chair late last week, the development was that they can vote on this when they do the reorganization, and provide their recommendations to the Board. They will not be without representation. This is a peculiar thing because they are ad hoc, the people who are already serving, can remain there until somebody either replaces them or they get re-upped. He had been in touch with each of the committee chairs, so when they do their reorganization for the first meeting after July 1st, that they also designate their preference and submit to us.

So, these will need to be removed from the list. The other one he had understood, was the Harwich ad hoc noise committee, which was specifically designed to not be a forever committee. It was not going to be three years, but a year at a clip. So, if that expiration date was 2021, that would do all of the amendments.

Mr. Howell moved to approve 2020 Annual Committee Re-Appointments to committees as contained in the packet, with the exception of the CPC appointments, which are being held back, and with the change for all of the Harwich Port Ad Hoc Noise Containment Committee members, which are expiring on June 30, 2021. Also, to exclude the two positions listed for the Finance Committee, which is up to the town moderator to make those reappointments, if he so chooses. . Seconded by Mr. MacAskill. All in favor, motion carried by unanimous vote.

H. Discussion and possible vote – Contract Continuation for Interim Assistant Town Administrator – Robert Lawton

Mr. MacAskill moved to approve the Contract Continuation for Interim Assistant Town Administrator – Robert Lawton, as presented in the packet. Seconded by Mr. McManus.

Mr. MacAskill asked if they could get a brief explanation from Mr. Powers regarding the amount of days per week, and any other pertinent information. Mr. Powers so that he truly appreciates and thanks Mr. Lawton for what he has provided thus far. They had an informal discussion about a week ago, when Mr. Lawton reminded him that his contract was coming up and he expressed his right and desire to enjoy the summertime. So what he is offering is the willingness to serve for a term beginning with the fiscal year and staying

until such time as there is a permanent Town Administrator, or a new permanent Assistant Town Administrator, or no later than September 30th. Which is helpful because that will get us through the annual town meeting, if they can stay on that track. He would essentially be working remotely, and they would continue to be in touch. As you can see, it would be signed by Mr. Powers, if the Board agrees to the terms. This is similar to how this was done back in January.

All in favor, motion carried by unanimous vote.

CONTRACTS

A. Discussion and possible vote – Fire Station #2 – Change Orders - \$16,646.38

Mr. MacAskill moved to approve Fire Station #2 – Change Orders - \$16,646.38 , as provided in the packet. Seconded by Mr. Howell.

Chief Norm Clarke, Fire Chief, added that they are nearing the end of the project and these are some catch up items. He provided them quite a bit of detail on them and he is very pleased with where they are with the project. They have had very few problems. The contractor and subcontractor have been very responsive. They do have some retainage money on the project, and that is relative to the epoxy floor. They hope to have that repaired next week.

Mr. Ballantine asked about having to replace the bottom seals and if they were defective when they came in. Chief Clarke said that those were the rubber seals that were under all the apparatus doors. They were put in as designed, but he was not pleased because they were getting some rain under them. After discussion with Mr. Sean Libby, he thought it was advantageous to put in the different kind of seal that would help with all rain, and also with heat. They are just more effective and more efficient.

All in favor, motion carried by unanimous vote.

B. Discussion and possible vote – Commercial Marine Insurance Renewal Proposal – 07/01/2020 – 07/01/2021 - \$88,310.00

Mr. MacAskill moved to approve the Commercial Marine Insurance Renewal Proposal – 07/01/2020 – 07/01/2021 - \$88,310.00, as presented in the packet and authorize the Chair to sign. Seconded by Mr. Howell.

Mr. Ballantine asked if it was the same rate as last year. Mr. Powers said to his understanding there was an increase of about \$3,000.

All in favor, motion carried by unanimous vote.

C. Discussion and possible vote – Confirmation of Interim Town Administrator's execution of the Comfort Station Janitorial Services contract - \$78,939.00

Mr. Powers said that they will see the cover memo from the Town Engineer in the packet. He had met with staff after the board meeting, and asked the Town Engineer, as procurement, to reach out to the vendor to gauge their interest in getting into a finer discussion point of negotiation; as it relates to specific sites. As they will see in the document, the vendor was open to the discussion. So, he directed the Town Engineer and the Health Director to devise the list, based on what the Health Director felt needed to be done, in accordance with the number cleanings. This resulted in a revised quote of \$78,939. This is minimal savings, but savings nonetheless. He would say more importantly, the Finance Director had conversations with representatives from FEMA and the CARES Act and was told this item is 100% reimbursable, between FEMA and CARES Act.

Based on the Boards vote last week, they did exercise the contract. He received an update from the DPW Director, that the contractor did a great job this weekend with the beach bathrooms. DPW opens them at 7:00 am and the contractor closes them at 6:00 pm. All appears to have worked out.

Mr. Powers was looking for confirmation by the Board. The signature page indicates that the Town of Harwich, by its Interim Town Administrator as authorized by the Board of Selectmen. It is also supposed to say, as confirmed by the board. If they are willing to sign it, they can send it to the vendor.

The Board provided their consensus for this.

TOWN ADMINISTRATOR'S REPORTS

Mr. Powers said he has a few things to get through as far as updates and new announcements.

First, is a follow-up from last week's meeting. He reached out to Ms. Emily Mitchell, Director of the Council on Aging and talked about, what he is referring to as, the Outreach Coordinator. It is his understanding that it is an outreach for social services, and is one of the several positions that came up regarding the hiring freeze. Mr. Powers has asked Ms. Mitchell to come to the next board meeting to do a presentation. He will also have more information on the search process for that position.

This also ties into another question, if the Board will be meeting next week, July 6th, or if they will not be, at the Board's discretion. If they will not have the meeting on the 6th, they will be prepared to come forward on the 13th.

Mr. Ballantine asked what the urgency is for this. Mr. MacAskill said that he thinks the urgency has been there for quite some time. He thinks they owe it to Ms. Mitchell to hear her presentation as soon as she thinks it is necessary, he would leave the urgency in her hands.

Mr. Howell said that this is why he wanted to leave the option open to meet every week. Mr. MacAskill reiterated to leave it up to Ms. Mitchell if she wants to meet next week, or if she is ok with waiting another week.

Mr. Powers moved on to the next topic, where the Board had authorized him to serve as hearing officer for an allegation of a noise violation. This was a hearing that was conducted on February 27th and he has worked with counsel on preparing his recommendation to the Board. He has prepared to have the recommendation come before the board next week, if they are meeting, otherwise they can hold that until the 13th. As he has stated on the record, there was a little bit of a disconnect with the prior hearings and prior decisions, and he has asserted to everyone that they will have proper notice. So that would be the Board getting it, the town counsel getting it, and the counsel for the establishment getting it.

The other part of this, is about another hearing for a different establishment. That hearing was planned originally for December 18th, but the representatives of the restaurant could not make it. It was then rescheduled for March 18th, and obviously with the pandemic they could not do it, and it is now rescheduled for tomorrow.

Mr. Powers indicated that he would like to tie it all together, to indicate that he already has a determination and a recommendation to the Board. These are two separate items, and really have very little in common.

There is a hearing scheduled, that the Board had authorized him to do, on an alleged liquor violation. It was originally being set up as two separate hearings, because it is two separate establishments. However, they have joint management, so they have reached out to all the parties and it was agreed that they will be combined. That hearing is scheduled for August 12th.

Mr. MacAskill added, regarding the meeting next week, with the current lack of entertainment that is allowed, he does not think there would be an issue holding this till the 13th, if Ms. Mitchell does not want to meet next week.

Mr. Powers also announced that at the Community Center, tomorrow June 30th, there is the annual Town Election in the gymnasium. The polling hours are from 11:00 am to 6:00 pm.

Last but not least, Mr. Powers said that this is a discussion he does not relish bringing up, but he thinks it's a necessary discussion. Last week there was an attempt to discuss performance evaluations on him, either as the Interim Town Administrator or the Assistant Town Administrator, acting as the Town Administrator. Mr. Powers explained that as Assistant Town Administrator he received an offer letter, with a statement made; that on or before July 1st, there would be a determination on a step increase. He has material related to that concept, and he just wanted to put that out to the Board. He is extremely uncomfortable to discuss this, but feels he is doing harm to his family and financial situation, if he does not.

As the Assistant Town Administrator, he is eligible for a step increase as of his anniversary, which is May 20, 2020. The personnel bylaws are explicitly direct that is not contingent upon the performance review, it is contingent upon the approval of the Department Head and the Administrator. Obviously those bylaws are talking about a Department Head, other than the Administrator. The standard for approving a one-step increase is satisfactory, the standard for providing a two-step, is exceptional performance.

Mr. Powers said that the delta between where he is at, that one-step increase for the remainder of the fiscal year, would result in a payment of \$294.56. He was advised by their acting HR Director, that he may be losing out on normal step increases

which is achieved by other employees, so he is putting it out there for the Board to be aware of.

Mr. Ballantine said based on a July 1st deadline, they would need to approve, either a one-step or a two-step increase, based on your current contract.

Mr. Powers responded that this is complicated because the Assistant Town Administrator is a direct appointment of the Town Administrator. Under both, the charter and personnel bylaws, and state law, that individual is not compelled to have a performance review conducted in the public. The Town Administrator directly reports to the Board, and is compelled to have a public, open transparent discussion of performance. He leaves it to the Board to determine which one he is. There was a milestone that was reached, and passed, and he would be remiss if he did not ask the Board to consider that. He is not desirous of a discussion of his performance in public, he would choose not to relinquish his right, if he does not have to. It is a nominal amount if they look at the retro or the full-year in question.

Mr. MacAskill asked Mr. Ballantine if he can check with counsel, given that this is financial, if we can do an Executive Session so that the Board can have a conversation. Mr. Ballantine said he could, but asked what it would do to the deadline. Mr. MacAskill continued, that they do not need to discuss this too much tonight, because it is not an agenda item. We can put it on the agenda, and he is fine talking about it in public, if everybody else wants to.

Mr. Howell said he is not fine with talking about it in public, because they are putting themselves in jeopardy, as he pointed out before. There is absolutely nobody that has occupied a Department Head status, which is what the Assistant Town Administrator level is, that has ever had their rating divulged. It is not subject to the Freedom of Information Act; it is actually subject to the Privacy Act, as it is an employee personnel file. He commented that he finds it despicable that they have had a guy acting at a higher level, where the next level would have been a \$60,000 difference. This is two-step versus one-step, when they have that discussion, they cannot have it linked with his job description, or have his performance in a public venue, if the employee does not want that to happen.

Mr. MacAskill said that they can go back and forth on this. What he is asking for, is to put this into an Executive Session, where the five of them can make a decision. He said that Mr. Howell's privacy piece is spot on and as Mr. Powers said, he would rather not have it out there.

Mr. Ford said that he agrees with Mr. Howell, minus the despicable part. He had indicated this, as they talked last week, that he thinks it is clear that the review is not a public review, and they should abide by that.

Mr. McManus said that under normal times, his review would be done by the Administrative Officer. Collectively, in the absence of the Executive Officer, they would cover that role. As such, they should be able to meet with the employee in Executive Session, to do the review and protect all of the privacy rights.

Mr. Ballantine asked Mr. Powers, how firm the July 1st date is. Mr. Powers was not sure and would have to check. Mr. Ballantine continued about the second part that Mr. Powers brought up. That based on his contract, the one year anniversary does not require them to make a full review. Has he done his job satisfactory or a very good job, with a two-step. If nothing else, they could easily go with one-step and do that almost immediately. He would have no problem going into executive and then deciding about a two-step increase.

Mr. Powers said, for the record, that the Assistant Town Administrator role does not have a personal services contract, so it is entirely governed by the personnel bylaws. To hopefully help the board, there was information presented by the Chair last week, and based on the knowledge that the majority of the Board had evaluated, on some level, and all members said it was satisfactory. He is satisfied with that level of review, and would not seek anything beyond what is meant to be a perfunctory step.

This cannot be acted on tonight and will be put on the agenda for the next meeting.

OPEN PUBLIC FORUM

A. See dial in instructions above

Mr. Ballantine asked Lieutenant Scott Tyldesly if anyone had called in. Lieutenant Tyldesly responded that there were no calls.

SELECTMEN'S REPORT

Mr. Howell just wanted to emphasize once more, that tomorrow is the election, which includes the two items for changing the charter. They have to be approved at the ballot, or the changes do not occur. They are really important. One of them converts the Water Department into a Waterwaste Water Department, and it gives certainty about who will have jurisdiction over who operates the pipes. The second

one has to do with correcting something that went sideways on us for the capital plan. The only way to get back to the original construct is to vote for it. Both of those things are on there and if they fail, then whatever actions were taken prior to that, also fails.

ADJOURNMENT

Mr. MacAskill moved that they adjourn at 7:31 pm. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

Respectfully submitted,

Lisa Schwab
Administrative Assistant

