

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, DECEMBER 3, 2018
6:30 P.M.**

SELECTMEN PRESENT: Ballantine, Kavanagh, MacAskill, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Carolyn Carey, Ginny Hewitt, Jack Brown, Gerry Beltis, Erica Strezpek, Cyndi Williams, Mary Warde, Joan McCarty, Bill Crowell, Pamela Howell, Frank Boyle, Matthew Cushing, David Ryer, Clem Smith, and others.

Chairman Kavanagh called for a moment of silence on the tragic loss of a young boy in Harwich this weekend. She further acknowledged the passing of President George H.W. Bush and the contributions he made to our country.

Chairman Kavanagh reported that the Board had just come out of Executive Session where they conducted a strategy session for contract negotiations regarding the Hot Stove Restaurant contract at Cranberry Valley Golf Course and voted to approve that contract.

WEEKLY BRIEFING

Library Director Ginny Hewitt announced upcoming events at the Library as well as hours of operation during Christmas week.

Erica Strezpek and Carolyn Carey discussed recent events at the Harwich Cultural Center.

PUBLIC COMMENTS/ANNOUNCEMENTS

Jack Brown, President of the Friends of the Harwich Council on Aging, announced a new mini bus ride request phone line 508-432-5050. He thanked Ms. Carey for helping get this set up.

Cyndi Williams of the Chamber reported that Brooks Academy will be celebrating its 175th anniversary and they are starting to collect memorabilia items for their exhibit next year.

Amy Davies, Harwich resident and Director of Provincetown Community Television, discussed the threat to PEG cable access funding and asked the Board to provide comments to the FCC as she recommended in her letter. Mr. Clark said he would have the letter prepared for the Board to sign next week.

Mark Saferstone, resident, spoke regarding the Fall 2018 Harwich Police Department's Citizens' Police Academy. He publicly complimented and thanked Chief Guillemette, Lt. Considine and Patrol Investigator Petell on what he called an exemplary community service program for Town of Harwich citizens. Other attendees spoke as well about their positive experience at the Citizens' Police Academy.

Firefighter/Paramedic Brad Willis announced the annual Homeless for the Holidays event at Brooks Park and noted that they are accepting new unwrapped toys, food items and monetary donations.

CONSENT AGENDA

- A. Accept the resignation of Steve Craffey as an elected member of the Monomoy Regional School Committee (Harwich) effective November 27, 2018
- B. Accept the resignation of Sandra Woodbridge as an elected member of the Harwich Housing Authority effective immediately
- C. 2019 Mooring Servicing Agent Renewals - vote to approve the recommendation of the Harbormaster

Mr. McManus moved the Consent Agenda and acceptance of the items thereon. He noted that Ms. Woodbridge has been appointed as the Governor's appointee to the Housing Authority so in actuality she will continue with the Housing Authority. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

A. Annual Meetings:

1. Library Trustees

Mary Warde, Chair, provided the annual report of the Library Trustees. She and Ms. Hewitt took questions and comments from the Board.

2. Board of Health

Pamela Howell, Chair, provided the annual report of the Board of Health and took comments from the Board.

3. Board of Appeals

David Ryer, Chair, provided the annual report of the Board of Appeals and took comments from the Board.

B. Public Hearing – Proposed fee amendments to the Harbor Management Plan

Mr. McManus read the hearing notice and Chairman Kavanagh opened the hearing. Harbormaster Rendon proposed a winter rate for a single recreational vessel of \$24.00 per foot that runs from November 15 thru May 1 for those that want to keep their boats in the water as outlined in his memo to the Board dated November 6, 2018 (below):

According to our regulations outlined in reference (a), the seasonal slip permit rates for recreational boaters at Saquatucket Municipal Marina are for the period of May 1 through November 15. With the reconstruction of the marina with new sturdy concrete main floats,

tropical hardwood finger docks and new greenheart piles for the larger boat slips, I recommend that we establish a winter/off-season rate and provide recreational boat owners the option of keeping their boats in the water through the winter. Currently the only boats that are allowed to stay past the seasonal period are passenger boats, charter boats and commercial fishing boats that have a year-round permit. We also open our marina to visiting commercial fishing boats during the off-season; these boats pay a winter dockage rate and a Class B offloading permit. Because we have an active commercial fishing fleet operating out of Saquatucket Harbor during the winter, the Harbormaster Department runs a deicing system to minimize the ice build within the marina. Also, vessel operations during the off-season help to keep the marina from being iced in. Accommodating our local commercial fishing vessels will remain the top priority, however, we now have a greater capacity to accommodate 30' plus recreational boaters who might want to stay in the water over the winter. In addition to the 10-15 marina permitted commercial boats that stay in the marina throughout the winter, we average approximately 15 visiting commercial fishing boats each off-season. We have a total of sixty 40ft plus slips and seventy 30ft slips; there is slip availability within our expanded and upgraded marina for additional boats in the off-season. I recommend a single recreational vessel winter rate of \$24.00 per foot that runs from Nov 15 thru May 1. As stated above, in addition to our year-round permitted commercial boats, visiting commercial fishing vessels (Class B permit) will receive slip assignment priority. The remaining available 30' and 40' slips will be assigned based upon the following priority: 1. Recreational Vessels with a seasonal slip permit (Saquatucket & Allen Harbor) 2. Visiting Recreational Vessels (on a first come first serve basis). Use of 30 amp or 50 amp power will be charged in accordance with reference (a). Water will not be available, as the dock plumbing system will be winterized.

Mitch Tischler, recreational boater, spoke in support of Mr. Rendon's recommendation.

Mr. Rendon further recommended, as outlined in his memo dated October 29, 2018, that each passenger boat owner pay the town a \$2,000 Facility Fee per season to run their ticketing operation from town property. He said for an approximate 5 month boating season (Memorial Day to Columbus Day), this equates to \$400 per month. He also recommended that this Facility Fee be included in the Class F (ferry) and Class D (passenger boats) fee structure that is outlined in the Harbor Management Plan. Mr. Rendon took questions from the Board on parking and traffic flow. He recommended implementing these fees for the 2020 boating season.

Mr. MacAskill moved to approve the proposed fee amendments to the Harbor Management Plan including the winter rate of \$24 per foot from November 15th through May 1st and the additional \$2,000 facility fee for the Class F and Class D permit to commence for the 2020 boating season. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

C. 2019 Cranberry Valley rates and fees recommendation

Mr. Greer, Director of Golf, noted that the Golf Committee held a public hearing on the fees on October 15th and are proposing the following 2019 rates and fee recommendations for the Board's approval:

Raise all cart fees by \$1 -- \$18 hole cart from \$21 to \$22, 9 hole cart from \$11 to \$12, 18 hole member cart from \$19 to \$20, 9 hole member cart from \$10 to \$11.

Date/Time changes:

Weekday Greens Fee Sept 3rd to 26th \$60 (was \$44)

Twilight Fee in October begins at 2pm (3:30)

Junior Twilight Fee (\$15) to apply early back 9 play as Junior Early Back 9

Mr. MacAskill moved to approve the 2019 Cranberry Valley rates and fees as recommended. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

- A. Request by Verizon/Eversource to relocate one jointly owned pole on Shore Road in Harwich. No Hearing required as it is an alteration of an existing pole

Mr. MacAskill moved to approve the request by Verizon/Eversource to relocate one jointly owned pole on Shore Road in Harwich. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

- B. Hot Stove Restaurant extension agreement

Mr. Clark reported that the Board voted unanimously to approve the extension agreement in Executive Session. He discussed the work that was put in when Hot Stove first started to bring the establishment up to restaurant standards. He reported that advertising elements have been added to the agreement and we decreased the rent in year 1 to \$10,000 and in 2020 to \$12,000. He noted that we have agreed to pay up to \$40,000 for improvements and have been discussing trying valet parking.

- C. Confirmation of Saturday, March 2, 2019 as date to meet jointly with the Finance Committee for budget review meetings

Mr. Clark confirmed the date for budget review meetings as March 2, 2019 and said Capital Outlay is interested in attending as well.

CONTRACTS

- A. Contract Agreement between the Town and the Community Development Partnership – Housing Consultant – *vote to approve*

Mr. Clark outlined the RFP process and contract agreement. Jay Coburn, Chief Executive Officer and Andrea Aldana, Director of Housing Advocacy, for Community Development Partnership, commended the leadership of the Town and said they look forward to helping the Town address affordable housing challenges. Mr. Clark took questions from Mr. MacAskill about the number of hours needed and the fact that Attachment A does not give any detail on the \$30,000. Mr. Ballantine said this is a good cost effective way to get started. Mr. MacAskill expressed concern that the Housing Trust hasn't weighed in on this. Mr. Clark said he would put it on the December

20th Housing Trust agenda. Mr. Ballantine moved to approve the Contract Agreement between the Town and the Community Development Partnership. Mr. McManus seconded the motion and the motion carried by a 3-1-0 vote with Mr. MacAskill in opposition.

OLD BUSINESS

A. Crosswalk Policy – *second reading – possible vote*

Mr. MacAskill moved to approve the Crosswalk Policy as presented. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

B. Proposed revisions to Sewer Regulations

Mr. Clark reviewed the revisions to the sewer regulations which included changing one year to two years in Article III and adding the following text:

The plans and specifications may be prepared by either a Massachusetts Registered Engineer or a Massachusetts Registered Sanitarian as provided for in 310 C.M.R 15.220(1); provided that a Registered Sanitarian shall not design a sewer connection that will discharge more than 2,000 gallons per day.

He said he would send to Chatham indicating that the Board is contemplating the changes

C. Cultural Center ball fields

Mr. Clark said he and Chairman Kavanagh met with Superintendent Carpenter and the Elementary School principal and the result of that meeting was that he would take a stab at creating an Inter-Municipal Agreement and this is just a draft. He discussed that you don't want to create a new boundary but rather, per the Town Surveyor, you want an exclusive use line. He explained that the line would be for designated use only and not a new boundary. He said the Superintendent will bring this before the School Committee. Chairman Kavanagh took questions from Sharon Stout regarding the map. Ms. Stout asked if it would be alright to have the agreement say "during the school day and until 4:00" that the kids would have use of the fields with an exception if on occasion the Cultural Center needs to use it. Mr. Clark said he could put in language that during school hours the fields would be eligible for use by the school and anything after hours would be for Cultural Center use or if the Board wants to enter into agreement with the Little League or another group they could do so. Mr. MacAskill said he didn't want to get into them having a set time because we are trying to get events for Cultural Center and we need to protect the entire Town. Chairman Kavanagh commented that we are just trying to delineate what goes where and noted that the Cultural Center is a goal. She said the school was comfortable with the line and if there's an issue we can take it up later. The Board agreed that Mr. Clark should add the language "during school hours."

TOWN ADMINISTRATOR'S REPORT

A. Operation of a private gun range

Mr. Clark reported that the attorney responded with material and this is a complicated issue. Mr. Clark said his recommendation stays the same.

B. Vacancy on Regional School Committee

Mr. Clark reported that we had a departure of a School Committee member. He said the two Boards probably want to get together to recruit and to fill the remainder of unexpired term. It was agreed to advertise the vacancy and put on the December 17th agenda. Mr. McManus pointed out that we need to give a 2 week period for people to apply. He said accepting the resignation tonight qualifies as the announcement. It was agreed that tonight was the official public notice.

C. Departmental Reports

There was no action or discussion on this item.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 8:58 p.m. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - Dec. 3, 2018 BOS Meeting

- 01 Agenda.pdf
- 02 Regional School Committee Resignation.pdf
- 03 Harwich Housing Authority Resignation.pdf
- 04 MSA Renewals.pdf
- 05 Brooks Library Trustees Rpt.pdf
- 06 Board of Health Rpt.pdf
- 07 Board of Appeals Rpt.pdf
- 08 Public Hearing - Harbor Fee Amendments.pdf
- 09 CVCG Rates and Fees.pdf
- 10 Verizon Nstar Relocate Pole on Shore Road.pdf
- 11 Hot Stove Restaurant Extension.pdf
- 12 Budget Hearings - Joint Meeting.pdf
- 13 Community Devel Partnership Proposal - Housing Coord.pdf
- 14 Housing Coordinator RFP.pdf
- 15 Housing Coordinator Contract Agreement.pdf
- 16 Crosswalk Policy - second reading.pdf
- 17 Sewer Regulations Revisions.pdf
- 18 Cultural Center Ballfields.pdf
- 19 Vacancy on Regional School Committee.pdf
- 20 Department Reports.pdf