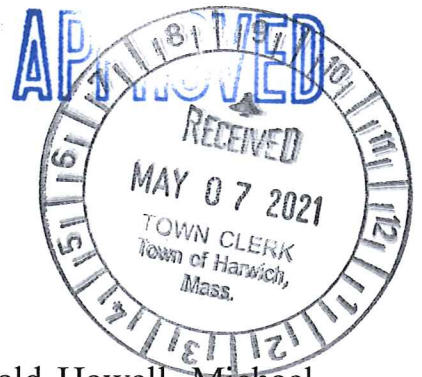


RELEASED

**MINUTES
SELECTMEN'S MEETING
REMOTE PARTICIPATION ONLY**
**Monday, April 5, 2021
6:30 P.M.**



SELECTMEN PARTICIPATING: Larry Ballantine, Donald Howell, Michael MacAskill, Edward McManus. **Absent:** Stephen Ford

ALSO PARTICIPATING: Town Administrator Joseph Powers, Assistant Town Administrator Meggan Eldredge

CALL TO ORDER

Mr. Ballantine opened the meeting at 6:39 pm, and called to order the Board of Selectmen. He explained that he first called the meeting to order at 6:00 pm for Executive Session, where they discussed two items. The first was regarding contract negotiations for Cranberry Valley Golf Course and the Hot Stove Saloon, they had a detailed discussion on how to retain the Hot Stove at Cranberry Valley, and they are taking steps to move forward. The second was to discuss general strategy to address the various union contracts coming forward. He said that those conversations will continue.

Mr. Ballantine took a moment to recognize Ms. Peg Rose, who passed away suddenly on April 3, 2021. He said she was a great lady and he does not think there was anything in Harwich that she was not involved in. He said that Ms. Rose was involved as a past president of Friends of Harwich Town Band, president of the Harwich Historical Society, Harwich Conservation Trust, Cape Cod Baseball League, and the Harwich Chamber of Commerce, among so many other things. Mr. Ballantine said that if anyone wished to send a remembrance or cards, they can send them to her children, Kristin Rose and Tim Rose, at her address 87 Grey Neck Road, Harwich. She will be sorely missed.

Ms. Emily Milan, Voter Information Committee, said that Mr. Ballantine did a great job with the list of things that Ms. Rose was involved in. She had the opportunity to serve two terms with her on the committee, and it was an honor. Ms. Milan said that Ms. Rose's volunteer efforts were vast and her dedication and commitment to serving this community were a text book example of what it meant to be civically engaged. She was an equal opportunity supporter of everything and the world needs

more people like Ms. Rose. She will be missed and Ms. Milan was thankful for the opportunity to remember her.

Mr. McManus shared his thoughts on Ms. Rose and said that the town will be sadder with her passing.

Mr. Howell said how integral she was with the Town of Yarmouth as well, and her loss will be missed throughout many towns. He also added that everything Ms. Rose did, she did cheerfully and with a smile.

Mr. MacAskill agreed with the other members and said that her humor and fun will be remembered always.

WEEKLY BRIEFING

A. COVID-19 Updates

Dr. Katie O'Neill, Health Director, said that to date Harwich has seen a total of 665 cases of COVID-19. They have 56 active cases, and a positivity rate of 5.63%, which still leaves them in the "Red" designation. Many other Cape towns are also currently in the red. She said that they have started to see a much younger population test positive. The current average age across all of the red towns, is 38 years old, and Harwich is not far off with an average 42 years old. The good news is that a total of 3,755 residents have been fully vaccinated, and 5,925 individuals have received at least one dose. They are moving in the right direction.

Dr. O'Neill said that last Tuesday, the Harwich Fire Department was able to vaccinate 42 individuals in Senior Housing, and on Monday, April 5th, they vaccinated an additional 55 individuals in their homes. She expressed a special thank you to Outer Cape Health, Emily Mitchell, Sue Jusell, Jen Clarke, Chief LeBlanc, Deputy Chief Thornton, Paul Finn, and all of Harwich EMS for assisting in this collaborative effort. She said that if anyone knows of a homebound individual that is still in need of vaccination, please contact either the Harwich Health Department at (508)-430-7509, or the Council on Aging at (508)-430-7550. She said that this will be a continued effort, to ensure that all who need to be vaccinated will be.

Starting Monday April 5th, people who are 55 and older, will be eligible to receive the vaccine, as well as people with one certain medical condition.

People can pre-register to receive a vaccination at <https://www.mass.gov/info-details/preregister-for-acovid-19-vaccine-appointment>. Currently eligible participants can sign up for a vaccine at <https://vaxfinder.mass.gov/>. Dr. O'Neill said that testing is still available at Outer Cape Health and Cape Cod Healthcare. She said she just wanted to remind everyone to please keep up with the mask use, social distancing and good hand hygiene. These are still really needed along with vaccines to get the numbers under control.

B. Update on ongoing efforts by the Town in support of the business community

Ms. Cyndi Williams, Harwich Chamber of Commerce, said that she had no new updates on the business sector. However, she wanted to touch on what everyone has said about Ms. Rose. She said that she knew Ms. Rose for over 20 years, and worked with her on so many things. She was a member of their Board of the Charitable Foundation and they would like to give back to some of the wonderful organizations that held a special place to Ms. Rose. Ms. Williams said that they will be donating \$1,000 to each of the following in Ms. Rose's name: Brooks Academy, Cape Cod Theater Company, Home of the Harwich Junior Theater, Harwich Town Band, Harwich Mariners and the Children's Center. Ms. Williams said that they will also be starting a yearly scholarship of \$500 to the Cape Cod Theater Company, Home of the Harwich Junior Theater.

PUBLIC COMMENTS/ANNOUNCEMENTS

A. Town Administrator's update on Notice of Disclosures

Mr. Powers said that he will be filing a disclosure by nonelected municipal employee of financial interest in determination. Determination needs to be made this evening by his appointed authority, as required by Massachusetts general law chapter 268A, section 19. It would require the Board to vote, to authorize the Chair to sign, and make a determination on the section 19 form.

Mr. MacAskill moved to authorize and chair to sign. Seconded by Mr. Howell

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

B. Update from Emily Milan, Assistant Director, Brooks Free Library – Know Your Town Podcast and New Electronic Wall Street Journal subscription

Ms. Emily Milan, Assistant Director, Brooks Free Library, provided an update on the latest Voter Information Committee program, called “Know Your Town”. She said that they had started the program last year, which was in person, prior to the pandemic, and Department Heads were invited to do a presentation at the library to community members. The pandemic caused it to end. Ms. Milan said that they are now going to bring it back with a new format, and will be doing it as a podcast. She said that all of the episodes of “Know Your Town” will be online and can be listed to at any time. People can go to the library’s website, Brooksfreelibrary.Org/Bfl-Podcast, and you can find all of the episodes there.

Ms. Milan explained that they had invited representatives from each town department, and asked them to answer four basic questions; 1. What is your department’s mission or role, and how was it impacted over the course of the last year by COVID? 2. How does your department interact or collaborate with other town departments? 3. What is your department’s overview of revenue and expenditures and any special funds? 4. How can residents stay informed or get involved with your department? She said that they had about 70% to 75% of town departments participate, and they have 15 episodes, which is roughly about six or seven hours of content. They decided at their last meeting to publish a wrap up, which is a *call of action*, so that people can learn about the current vacancies and how to apply.

Ms. Milan said that they will also be doing additional programs this month that are standard Voter Committee programs, which they do every year. The first is the Financial State of Harwich Program, which will be recorded on April 8th. They will also be doing a review of the Annual Town Meeting Warrant, which will be on April 20th. She said that both of those will be available through Channel 18. Ms. Milan said that the final program, before the May election, will be the Candidates Forum, which will take place in early May.

She also wanted to let people know that the library recently subscribed to a virtual Wall Street Journal subscription. She said that any library card holder can go to www.brooksfreelibrary.org/elibrary and scroll till you see Wall

Street Journal, then you can sign up, and be able to log in to the Wall Street Journal.

PUBLIC HEARINGS/PRESENTATIONS

- A. Discussion and possible vote to continue until Monday, April 12, 2021 at 5:30 P.M. - Ember Pizza, 600 Rt. 28 – Public hearing on applications for renewal of the Seasonal All Alcoholic Beverages License and the Annual Entertainment License; discussion and vote and public hearing on reconsideration of January 24, 2021 decision to renew the Annual Wine and Malt Beverage License for said premises; discussion and possible vote to order discipline based on Town Administrator's February 8, 2021 findings and recommendations.

Mr. MacAskill moved that they open the public hearing for Ember Pizza. Seconded by Mr. Howell.

Roll Call Vote: Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Howell - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Mr. Powers explained that the purpose for reopening the public hearing is for the Board to consider his recommendation, that the hearing be continued to Monday, April 12, 2021 at 5:30 pm.

Mr. MacAskill moved that they continue the public hearing for Ember Pizza until Monday, April 12, 2021 at 5:30 pm. Seconded by Mr. Howell.

Council for Ember Pizza requested to be heard. Mr. Powers said that it was advised that they just vote on the matter to continue and not engage in any discussions or deliberations.

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- B. Discussion and possible vote to continue until Monday, April 12, 2021 at 5:35 P.M. - Port Restaurant and Bar, 541 Rt. 28 - Public hearing on applications for renewal of the Seasonal All Alcoholic Beverages License and the Seasonal Entertainment License; discussion and possible vote to order discipline based on Town Administrator's February 8, 2021 findings and recommendations.

Mr. MacAskill moved that they open the public hearing for Port Restaurant and Bar. Seconded by Mr. McManus.

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Mr. MacAskill moved that they continue the public hearing Port Restaurant and Bar until Monday, April 12, 2021, no earlier than 5:35 pm. Seconded by Mr. Howell.

Roll Call Vote: Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Howell - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- C. Discussion and possible vote to approve the transfer of the Annual, All Alcohol, Package Store Liquor License from Lepinay, INC. DBA Cranberry Liquors to Cranberry Liquors at Harwich Port, LLC DBA Cranberry Liquors – 555 Route 28

Mr. Powers explained that this is a request to transfer, which is a public hearing.

Mr. MacAskill moved that they open the public hearing and read the hearing notification. “Notice is hereby given under Chapter 138 of the General Laws as amended that application has been made to this Board for a transfer of the Annual, Package Store, All Alcoholic Beverages License now held by Lepinay, Inc. DBA Cranberry Liquors, 555 Route 28, Harwich, MA, Joseph V. Della Morte, Manager, to Cranberry Liquors at Harwich Port, LLC DBA Cranberry Liquors, 555 Route 28, Harwich Port, MA, Joseph V. Della Morte, Manager, on the following described premises located at 555 Route 28, Harwich Port, MA: Large room with walk-in cooler, small office, bathroom entrances at front and rear of building and a full basement downstairs. The Board of Selectmen will hold a hearing on the application on Monday, April 5, 2021, no earlier than 6:30 P.M., remotely via Go to Meeting, at which time all interested parties are cordially invited to dial in. Dial in information will be posted on the Board of Selectmen's agenda, and as advertised in the Cape Cod Times, March 16, 2021.” Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. Ballantine - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye. Motion carried by unanimous vote.

Mr. Powers said they will go through their standard procedure, and that staff has reviewed the application and materials that have been presented. He said that staff has no issues or concerns with the transfer. Mr. Powers said, as they have done in the past, they have this evening, on behalf of the applicant, Jon D. Aieta, Esq., Attorney for Cranberry Liquors, they also have Joseph V. Della Morte, Manager of Record, Mark Blaze LLC Manager, and Mr. Kyle Silva, Paralegal for Mr. Aieta, is also on the call.

Mr. Aieta introduced himself and said he is with McDermott, Quilty & Miller, located at 28 State Street, Boston. He is here on behalf of Cranberry Liquors at Harwich Port, LLC, and that is the new entity purchasing the existing store. He said that Mr. Della Morte is the current owner, and has been involved in this location since 2006, and will be staying on as the proposed manager of record under the new ownership. He said that also on the call is Mark Blaze, he is the LLC Manager, and also a resident of Harwich. Mr. Aieta said that Mr. Della Morte is staying on as Manager Of Record, and has run a successful business with no history of violations and will make the transition of ownership seamless and smooth. There will not be any change to the operations, and Mr. Della Morte will continue to be the point of contact for the Board.

Mr. Ballantine said that he is pleased that Mr. Della Morte is staying on as the manager, and commented how active he has been with the Chamber of Commerce, and other activities in town.

Mr. MacAskill moved that they close the public hearing. Seconded by Mr. Howell.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Mr. MacAskill moved that they approve the transfer of the Annual, Package Store, All Alcoholic Beverages License, now held by Lepinay, Inc. DBA Cranberry Liquors, 555 Route 28, Harwich, MA, Joseph V. Della Morte, Manager, to Cranberry Liquors at Harwich Port, LLC DBA Cranberry Liquors, 555 Route 28, as presented. Seconded by Mr. McManus.

Mr. Howell said that he had hoped to have on the record the Police Chief's report. Chief David Guillemette stated that his memo is in the packet, and they have no issue with this transfer.

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

NEW BUSINESS

- A. Discussion and possible vote – One Day Entertainment License for Harwich Inn and Tavern – 77 Route 28 – Saturday, June 12, 2021 12:00 P.M. – 4:00 P.M. Outside

Mr. Powers said that the Harwich Inn and Tavern is requesting a one-day entertainment license, because their current entertainment license does not cover the date and times that they are requesting.

Mr. MacAskill moved that they approve the one-day Entertainment License for Harwich Inn and Tavern, at 77 Route 28, for Saturday, June 12, 2021 from 12:00 P.M. – 4:00 P.M., Outside Seconded by Mr. Howell.

Mr. Powers said it has been reviewed by staff and there are no objections.

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- B. Discussion and possible vote – 2021 Seasonal Common Victuallers License Renewals

1. West Harwich Enterprise, Inc. DBA A&W – 297 Route 28
2. AJG Corporation DBA The Weatherdeck Restaurant – 168 Route 28
3. Port Restaurant and Bar DBA The Port – 541 Route 28 – Pending Health Department approval
4. 30 Earle Road LLC DBA The Commodore Inn – 30 Earle Road – Pending Building Department approval
5. Scribano's Inc. DBA Scribano's Italian Market & Deli – 302 Route 28 – Pending Building Department approval

6. School House Ice Cream & Yogurt LLC – 749 Route 28 – Pending Building Department approval
7. Wequassett Inn LLP DBA Wequassett Resort and Golf Club – 2173 Route 28 – Pending Building Department approval
8. Wychmere Harbor Functions LP DBA Wychmere Beach Club – 23 Snow Inn Road – Pending Building Department approval

Mr. MacAskill moved that they approve the 2021 Seasonal Common Victuallers License Renewals for items 1 through 8, as stated above. Seconded by Mr. Howell.

Mr. MacAskill asked about why there were so many pending Building Department approval? Ms. Eldredge spoke about Wequassett, and said that they had needed to reschedule. Mr. Powers said that administration staff were working with the building commissioner to schedule these and that it is just a matter of prioritizing them, as they come in.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- C. Discussion and possible vote – 2021 Seasonal Weekday and Sunday Entertainment License Renewal for Go Carts – Hall Karts, Inc. – 9 Sisson Road

Mr. MacAskill moved that they approve the 2021 Seasonal Weekday and Sunday Entertainment License Renewal for Go Carts, Hall Karts, Inc., 9 Sisson Road, with any previous conditions. Seconded by Mr. Howell.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- D. Discussion and possible vote – 2021 Weekday and Sunday Entertainment License renewal

1. Wequassett Inn LLP DBA Wequassett Resort and Golf Club – 2173 Route 28 – Weekday: 12PM-12AM inside, 12PM-10PM outside. Sunday: 12PM-12AM inside, 12PM-10PM outside. Pending Building Department approval

Mr. MacAskill asked Mr. Powers if there were any pending issues with this location, or reason they should not approve this. Mr. Powers confirmed there are no pending hearings or alleged violations, it is just pending Building Department approval.

Mr. MacAskill moved that they approve the Wequassett Inn LLP DBA Wequassett Resort and Golf Club, 2173 Route 28, Weekday: 12PM-12AM inside, 12PM-10PM outside. Sunday: 12PM-12AM inside, 12PM-10PM outside, pending Building Department approval and any previous restrictions. Seconded by Mr. Howell

Roll Call Vote: Mr. Ballantine - Aye, Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye. Motion carried by unanimous vote.

E. Discussion and possible vote – 2021 Seasonal Innholders License Renewal

1. Wequassett Inn LLP DBA Wequassett Resort and Golf Club – 2171 Route 28 – Pending Building Department approval

Mr. MacAskill moved that they approve the 2021 Seasonal Innholders License Renewal for Wequassett Inn LLP DBA Wequassett Resort and Golf Club, 2173 Route 28, pending Building Department approval and any previous restrictions. Seconded by Mr. McManus.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Mr. MacAskill requested a follow-up with the Building Department, to ensure that these approvals for the businesses are done in a timely manner. Mr. Powers agreed.

F. Discussion and possible vote – 2021 Annual Common Victuallers License Renewal

1. Cape Roots Market & Café LLC DBA Cape Roots Market & Café – 557 Route 28

Mr. MacAskill moved that they approve the 2021 Annual Common Victuallers License Renewal for Cape Roots Market & Café LLC DBA Cape Roots Market & Café, 557 Route 28, Harwich Port. Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye, Mr. Howell - Aye. Motion carried by unanimous vote.

OLD BUSINESS

A. Discussion and possible vote to approve vacation buyback for David LeBlanc, Fire Chief

Mr. Powers explained that Chief LeBlanc has requested vacation buyback, and he is entitled to that option. He has also indicated that there is funding for him to do so. Mr. Powers said that it is the Boards decision, but he has no objections.

Mr. McManus moved that they approve the vacation buyback for David LeBlanc, Fire Chief. Seconded by Mr. Howell, with discussion.

Mr. Howell said that this is in no way anything against the Fire Chief, but he is concerned about starting a precedent, in terms of usage with COVID. The only caution he has, is that it is a bad look when people are out of work to monetize time not taken. He would say in the future, that there should be a request for the leave. Mr. Howell said that he will not object to this, he thinks it would be better in the future to exercise the use of a leave by requesting it. If the leave cannot be approved, then go this route.

Mr. McManus said that throughout the employment agreements and contracts, it provides for employees to take leave, and it is important to do so, especially in the safety jobs. He said that every effort should be made to avail themselves of that time.

Mr. MacAskill said that he agreed with what Mr. Howell said, and it is contractual and he will vote for it, but it is something that should be looked at, and people should be taking their vacations.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Chief LeBlanc said that he still does have some time to take, and will be taking some time off, but he appreciates the boards comments

B. Town Administrator's update on procurement status relative to the Shared Streets Grant

Mr. Powers said that Mr. McManus and Town Engineer, Griffin Ryder, have been diligently working on this, and what they are finding now is the unfortunate timing of road projects, where springtime is road repair time. They are entering an area to seek quotes, or potential bids, and they are finding that the market place is not responding. He said that he is putting it out there that they are finding limitations on getting more deeply into this, because they are not getting the response and the bid process will take them past the May 31st deadline.

Mr. Ballantine asked if there is any flexibility with the deadline? Mr. Powers said that his understanding is no, that it is understood that the funds are expended and the project is complete by the end of May this year.

Mr. Ballantine asked what the strategy is going forward?

Mr. Powers said, that is the conversation. There are some things they will be able to accomplish, and they have some information on a ramping quote for in and around Harwich Center and they may have a vendor lined up. However, the contract price would exceed the \$50,000, and would need to be reevaluated under the current procurement standards. He said that they also have identified three vendors under the quote process, but none of the three vendors are looking to be engaged. So, they are running up against the deadline, versus availability, versus procurement requirements.

Mr. MacAskill asked if there was money is the sidewalk fund that could pay the difference in this? Mr. McManus said it is not really about paying the difference, it is being able to get the work done. They will need to look at the scope of work, and the grant application, and what leeway they may have. The real problem area is getting the handicap ramping done. If they can bring that price down and go with the quote process, they may be able to move ahead more expeditiously, and make the deadline.

Mr. Howell said that they responded to a grant that was set out by the State, and it is really difficult to meet those parameters. They played by the rules and the grant was issued, but the conditions were completely implausible.

Mr. Ryder said that as soon as they received the money, they went through the county bid process to identify vendors, but the vendors on the county bid process are all booked up, and they have not received any responses. He explained that for public construction, anything between \$10,000 to \$50,000, requires advertisement, and the concern with this requirement is that they are stretched thin for time, to be able to get the work done.

Mr. Ballantine said these grants come up all the time, is there any option to apply again?

Mr. McManus said that these grants were a response to COVID, and with that falling into the past, he does not believe that they will continue with these grants next year. Mr. McManus said they have not given up entirely.

Mr. Ballantine added that it is unfortunate that the State would make it so difficult.

Ms. Eldredge said that Mr. Ryder has been working tirelessly to get this done and it is no fault of his or the procurement team.

Mr. McManus said that they needed to recognize Mr. Ryder and Mr. Chris Nickerson and Mr. Sean Libby who pulled together a lot of the cost information, they have been juggling and dealing with.

CONTRACTS

- A. Discussion and possible vote to authorize the Chairman of the Board of Selectmen to execute Change Order #1 with Bowditch Excavating, Inc. for the Cranberry Valley Golf Course Clubhouse Entrance Landscape Improvement Project for \$800.00

Mr. MacAskill moved that they authorize the Chairman of the Board of Selectmen to execute Change Order #1 with Bowditch Excavating, Inc. for the Cranberry Valley Golf Course Clubhouse Entrance Landscape Improvement Project for \$800.00. Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

TOWN ADMINISTRATOR'S REPORT

Mr. Powers said that he is pleased to announce that he has promoted Ms. Melyssa Millett, to fill the vacancy they had in the Assistant Conservation Agent role. He said that she is very well suited for this role, and has academic experience that ties with her professional experience in this area.

Mr. Powers also noted regarding the motions to continue, the Board will be meeting Monday, April 12, 2021, in public hearing on the licensing matters, therefore the Board's regularly scheduled meeting will be, Tuesday, April 13, 2021 at 6:30 pm.

SELECTMEN'S REPORT

Mr. Howell asked when they might have the signature pages for the lease extension for the Main Street bog that they voted? Mr. Powers said that he will follow-up with staff, and have those signature pages as soon as possible.

Mr. Howell requested that Mr. Ballantine put on for Executive Session, a status update on activities for the Affordable Housing Trust. To get an update on where they are with the planned purchase that they have had previous discussions about.

ADJOURNMENT

Mr. Howell moved that they adjourn at 7:47 pm. Seconded by Mr. MacAskill.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Respectfully submitted,

Lisa Schwab
Board Secretary