



**MINUTES
SELECTMEN'S MEETING
REMOTE PARTICIPATION ONLY**

**Tuesday, April 20, 2021
6:30 P.M.**

RELEASED

APPROVED

SELECTMEN PARTICIPATING: Larry Ballantine, Donald Howell, Michael MacAskill, Edward McManus.

ALSO PARTICIPATING: Assistant Town Administrator Meggan Eldredge.
Absent: Town Administrator Joseph Powers,

CALL TO ORDER

Mr. Ballantine opened the meeting at 6:30 pm, and called to order the Board of Selectmen.

Mr. Ballantine said that they received a nice note from the Board of Selectmen with the Town of Yarmouth about Selectman Ford. Mr. Ballantine read the letter, which offered their condolences and expressed how much Mr. Ford will be missed.

Mr. Ballantine also noted that Mr. Joseph Powers, Town Administrator, is taking a week of vacation, and Ms. Meggan Eldredge, Assistant Town Administrator, will be filling in.

WEEKLY BRIEFING

A. COVID-19 Updates

Ms. Meggan Eldredge, Assistant Town Administrator, said that she will also be filling in for Dr. Katie O'Neill, Health Director, who had a prior commitment that evening. Ms. Eldredge said that the cases in Harwich are up to 716, and they are following 52 active cases, which has brought them back to the "red" designation. She said that over the last two weeks the town has seen 60 positive cases, out of 1,076 total tests. Therefore, the positivity rate has increased to 5.58%. Ms. Eldredge said that she did speak with Dr. O'Neill today, and was told that most of those 52 cases are due to come out of isolation this week. Dr. O'Neill also said that she anticipates the numbers

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coming down, and that she was not seeing the number of new cases that she had a week ago.

Ms. Eldredge said that to date they have had 5,028 full-time residents fully vaccinated and 7,420 full-time residents have received at least one dose. They are getting there, with the rates of individuals getting vaccinated. However, she said, it was sad news about the pause on the Johnson & Johnson vaccine. She said that the CDC had put a pause on the Johnson & Johnson vaccine due to some adverse reactions that they saw in some women. Ms. Eldredge explained that there had been approximately 6.85 million doses of the Johnson & Johnson given, and unfortunately, as of last week, six women had an adverse reaction with a rare type of blood clot. She said that all six cases occurred among women aged 18 to 48 years old, and the onset of the symptoms occurred between 6 to 13 days after receiving the vaccine. She added that if someone is past day 14, they should be ok, but people should be aware of the rarity of the reaction, and if anyone has any side effects to contact the provider where they got the vaccine from.

Ms. Eldredge said that they had a clinic scheduled to use the Johnson & Johnson vaccine, which was targeted towards food service, hospitality workers, public works, water department, and anyone in that last part of phase 2, but unfortunately it had to be cancelled. It will be rescheduled in the next couple of weeks. She said that they are able to do this with the partnership of Outer Cape Health and the Fire Department.

She said that they are getting a lot of questions on travel. She said that other states still have pretty high positivity rates, and people who are not fully vaccinated, should socially distance and self-quarantine. Also, this is school vacation week, and people will be taking time off and traveling. People should take precaution when going back to work or school and if they have any symptoms, they should get tested before going around other people.

Mr. Ballantine commented on having 60% of people on the Cape, that have been vaccinated, which is higher than the Statewide, at 50%. Ms. Eldredge said that is correct, and she thinks it is because we have a higher population that is elderly, so they are catching up with their numbers.

B. Update on ongoing efforts by the Town in support of the business community

Ms. Cyndi Williams, Harwich Chamber of Commerce, said that she just wanted to remind everyone that the Cape Light Compact will be in Harwich next week doing the energy assessments. If anyone would like to have any other updates done, they can make an appointment, the phone number will be listed on the Chamber's website.

Ms. Williams said that they also sent out an announcement that the SBA (Small Business Administration) has announced the official Restaurant Revitalization Fund application and guidelines. She said that they have not launched the application yet, but they have a lot of the information there, so they have sent it out to all of the restaurant members. She said that it is quite extensive, but it is some great funding that does not need to be paid back.

Ms. Williams also added that things are starting to open, and they can see traffic getting busier. She said that the Chamber office will be open this year and they will be selling beach stickers and transfer station stickers. It will be back to some normal this year, at their offices.

PUBLIC COMMENTS/ANNOUNCEMENTS

Mr. Jason Laramee, parent and resident of Harwich, said that he is part of the Monomoy Athletic Boosters, and also the golf tournament committee. He said that he had sent out an email about this concerns for the golf tournament and that the Columbus Day date had not been renewed. He said that the tournament had been held on that date for the past three or four years, and has been the most successful fundraiser that the Monomoy boosters has annually. Mr. Laramee said that it is discouraging that it did not get approved, and they are trying to get it reapproved. He said that he had asked for it to be put on the agenda, for the golf committee meeting which was at 4:00 pm today, and he was able to speak at the end, after the vote had already been taken. He would like to know, from the Board of Selectmen, what can be done to get that decision overturned, or what can he do as a taxpayer to do that?

Mr. Ballantine said that since it is not on the agenda they cannot discuss it, but he would suggest that it get added to the agenda for next Monday. He said that they would also be able to have the minutes from the golf committee meeting, as well.

Mr. MacAskill said that he knows that they cannot discuss it, and will recuse himself as a Board member, and jump into the public comment. He said that

there was a lengthy email sent by Ms. Jannel Brown, to the entire board about this, and he had heard from many parents too. He said that he had reached out to the Chair of the Golf Committee and cc'd Mr. Powers, but had not heard back. Mr. MacAskill said that this is very important, this is a municipal golf course, and this is an event that has gone on for many years. He said that it is very important to the club and he would urge Mr. Ballantine to reach out to the golf committee chair, and Mr. Powers, to find out why they are not doing some of these events. He also noted that the Chamber of Commerce is doing their fundraiser at the Brewster Golf Club. He said that there are a lot of local events leaving Cranberry Valley, and added that Cranberry Valley seems to be focusing more on member tee times, then on what is right for the community. He said that he hopes this comes back next week.

Ms. Williams added to what Mr. MacAskill had said that explained that they were told that due to COVID, and the shortening of the tournaments that they could take, they were told they would not be allowed to have their tournament there this year, and they did have to go outside of town. She said that this is the tournament to replace the Toast of Harwich, and is the largest fundraiser to operate the Chamber.

Mr. Ballantine said that they will bring it back next week.

CONSENT AGENDA

- A. Vote to approve an application from Monomoy Regional High School Visual and Performing Arts Department for Senior Arts Night - Art Walk and Concert. Date: May 13, 2021 5:00 PM – 8:00 PM (Rain Date Thursday, May 20, 2021) per stipulations and guidelines as stated in the packet.

Mr. MacAskill moved that they approve application from Monomoy Regional High School Visual and Performing Arts Department for Senior Arts Night - Art Walk and Concert. Date: May 13, 2021 5:00 PM – 8:00 PM (Rain Date Thursday, May 20, 2021) per stipulations and guidelines as stated in the packet. Seconded by Mr. Howell.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

NEW BUSINESS

- A. Discussion and possible vote to execute a lease agreement for Cranberry Valley Golf Course Restaurant to be operated by, Ronald S. Leidner D/B/A Hot Stove, Inc. and expire on December 31, 2021.

Mr. MacAskill moved that they vote to execute a lease agreement for Cranberry Valley Golf Course Restaurant to be operated by, Ronald S. Leidner D/B/A Hot Stove, Inc. and expire on December 31, 2021, in the amount of \$9,900. Seconded by Mr. McManus.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- B. Discussion and vote to affirm the Town Administrator's appointment of Jonathan D. Idman as Director of Planning and Community Development

Mr. MacAskill moved that they vote to affirm the Town Administrator's appointment of Jonathan D. Idman as Director of Planning and Community Development. Seconded by Mr. Howell.

Mr. McManus said that he is very happy to vote in favor of this appointment. He said that he has known Mr. Idman, and he has always been well-prepared and he thinks he will serve the Town well.

Roll Call Vote: Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- C. Discussion and possible vote to approve Board of Selectmen meeting minutes for:

1. March 24, 2021
2. March 29, 2021

Mr. Howell expressed the need for an edit to the March 24, 2021 meeting minutes on page 14, last sentence, to clarify between the Town of Harwich and the Town of Chatham. Ms. Eldredge made the requested corrections.

Mr. MacAskill moved to approve the Board of Selectmen Meeting Minutes for March 24, 2021, as amended, and March 29, 2021. Seconded by Mr. Howell.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

D. Discussion and possible vote to approve the 2021 Long Pond Bass Tournaments

Mr. MacAskill moved that they vote to approve the 2021 Long Pond Bass Tournaments. Seconded by Mr. McManus.

Mr. Ballantine said that he received an email, which asked them to remind people that this is also a great site for boating and fishing; and asked that everyone is careful and mindful of the safety of other boaters on the pond.

Mr. Eric Beebe, Director, Recreation Department, said that they authorize all of the Long Pond fishing tournaments, and they monitor them, along with the Harbor Master's office. He said that they will send out a notice to remind people to be safe.

Mr. McManus said that it would be good to send Mr. Beebe a copy of the letter which they had received, so that he can forward that along. Mr. Ballantine said that he will forward it to Mr. Beebe.

Mr. Howell said that the email expressed particular concern on the speed regulations, and if he votes for this, it will be dependent on following the concerns in the email.

Mr. Beebe said that he will send out the reminder, and letter, to all of the tournaments that have been booked.

Mr. MacAskill said that this is not anything new, and the tournaments have been coexisting for a long time, so they may just have some new people involved.

Mr. Rendon said that they try and provide some presence, and they will continue to do so.

Mr. McManus asked how long the rowing club has been there? Mr. Beebe said it has been at least 5 years.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- E. Discussion and possible vote to declare approximately 10,000 cubic yards of dredged material from Allen Harbor and Saquatucket Harbor entrance channels as surplus and available for sale in accordance with MGL Chapter 30B.

Mr. Ballantine began to explain the discussion. Mr. MacAskill re-read the discussion, due to Mr. Ballantine freezing up, and said that the discussion is to declare approximately 10,000 cubic yards of dredged material from Allen Harbor and Saquatucket Harbor entrance channels as surplus and available for sale in accordance with MGL Chapter 30B.

Mr. John Rendon, Harbormaster, said that they are scheduled to dredge the two harbors and anticipate around 16,000 cubic yards of material. He said that it is his intent to put around 6,000 on public beaches. He said that when they do two channels, there is a huge demand for sand, and though he tries to keep their public beaches nourished first, he also tries to provide to private owners, and there are a number of interested parties. He said that the last time they were able to sell sand was in 2018. Mr. Rendon explained that what is being proposed in the packet is the procedures that have been put in place since 2008, for the bidding process for the sand.

Mr. Richard Gunderson, Harwich resident, said that he was happy to hear that it is 16,000 cubic yards. He would like to ask the Board to consider changing the dredge and beach policy, and eliminate the requirement for residents to participate in a public bidding process for the dredging services. Instead, he said, they should allow residents to express interest, get in a queue and in return agree to pay a fee to the Town for providing the dredging service. Mr. Gunderson said that he should disclose that he belongs the Wyndemere Beach Association, the private beach association close to Allen's Harbor, who has purchased sand in the past. He said that his wife and him are associate members, which means that they pay, but they do not get the vote.

Mr. Gunderson explained that over the last 12 years, there have been several projects where this policy of public bidding was applied. He said that most projects begin with the channels have filled to a point that they are difficult and dangerous to navigate. He said if public funds are used, then the dredged material needs to be used for public beaches, but if there is a funding shortfall, or adequate sand coverage on the public beaches, then the Town can make dredge material available for sale to nearby private beaches. He explained that in these cases the policy considers the material to be surplus, and if it has a value of \$10,000 or more, it needs to go to a bid process. Mr. Gunderson said that the Town has benefited from these subsidies, and the private shore front owners have been able to restore thier beaches. Though this process has worked, it has not been without some problems. He said that some of the problems have been either process problems or legal questions. First, he said that it creates anxiety for people that do not know the process, or know what to bid and it can also pit neighbors against neighbors. He also questioned if the Town should be benefiting from this bidding frenzy and stated examples where the Town has made more money through the bidding process. He said that it does not seem to be a fair or equitable way to treat residents of the Town of Harwich. Mr. Gunderson also mentioned that the shore front owners, significantly contribute to the revenue of this Town, with estimated real estate taxes between \$18,000 to \$46,000 per year. He added that some of that tax money is paying for the public beach nourishment. Also, the private beach association contributions offset channel dredging and the purchases of the sand on the private beaches migrate and benefit the entire stretch of coastline.

Mr. Gunderson said that there are also some legal issues that should be examined, and mentioned. He said that the public bidding process may not be required, due to some questions on if it is even surplus supplies of the Town. He said it may be more appropriate to use a fee for service program, and provided examples. Mr. Gunderson said that the bottom line is that he is requesting that the Board of Selectmen initiate a review of this dredge and beach nourishment policy, and in the meantime, waive the public bidding process for the upcoming dredge and revert to a fee type purchase. He believes that would be a marketable and fair process.

Mr. Ballantine asked if Ms. Eldredge or Mr. Redon could respond?

Ms. Eldredge said that the 30B procurement process does require a bid process if the value of the material is over \$10,000, not just an individual bidder. So, if the value of the sand, in total, is over \$10,000 it has to go through the bid

process, and that is a State law. However, he does bring up some good points, as to sand being town property and she is not sure if Mr. Rendon has some information on that. She said that she can confirm, that the Chapter 30B process requires a bid process, and they cannot change the State law.

Mr. Rendon said that he does not have much to add, he knows Town Council was involved in setting this up, and making the bid process a requirement. He said that as far as he is concerned, doing the bid process is not his decision, but they would need some type of process to determine who gets what. He would not want to be in a position to make those decisions, and added that there is a lot of demand.

Mr. MacAskill asked when the dredging was going to happen, and when they have to go out to bid.

Mr. Rendon said that it would be next month, and in order to proceed, they have to advertise for two weeks. He said that they will lose the window, if they do not proceed soon.

Mr. MacAskill said that he would like to thank Mr. Gunderson for all the detail and information he provided. However, he thinks it is very late in the game, with thirty days before starting a project, for the Board of Selectmen to look at changing a policy based on one person's input. He said that they would not be doing a service to the tax payers. Also, he added that with Mr. Gunderson being a member of the Wyndemere Association, whether a voting member or not, he thinks they may need to vet if he is advocating on behalf of his association. Mr. MacAskill said that he thinks Mr. Rendon's numbers are speculative at this point, and the costs associated with the dredging and also there is a cost of putting the dredging on their beaches. Mr. MacAskill said that the people buying the beach front properties are aware that the sand is depleting and that they will have to buy the sand someplace. Those that are lucky enough to bid on Harwich's beach sand and get it, that is great. He said that Chatham Bars Inn just paid in the high 20's per cubic yard for their beach, so the numbers that were quoted earlier do not seem very high. He said that he thinks that this year it is too late. If they want to consider bringing it back next year, then that is something that should come back early, to discuss a change to the policy, with more thought and more people behind it.

Mr. McManus asked Mr. Rendon if he hopes to dredge about 16,000, and utilize 7,000 cubic yards on the public beaches, what would happen to the

sand if they did not have the public beach to put it on? He said, a long time ago, the Coast Guard would come in and dredge, and they would just dump it off shore.

Mr. Redon said that he could put all of the sand on public beaches, but he is trying to strike a balance, because there is a need out there. He said that there is a long list of people that would like to purchase sand, but they could use all of the sand.

Mr. Howell said that he agrees with Mr. MacAskill, because they always shoot themselves in the foot when they react in the moment. He said that if they wanted to discuss this in a bigger way, they should make sure they have a discussion this summer, so that it does not wind up getting buried again. He also understands what Mr. Gunderson is saying and whichever way they go with this, it will take some time, thought, and some discussion. He is willing to agree with the proposal, from Mr. Rendon, but would like to see a discussion come back early in the summer.

Mr. Ballantine said that he thinks time is an issue this year, and they should bring this back for a bigger conversation for going forward. He said that he will entertain a motion.

Mr. MacAskill moved that they approve the vote to declare approximately 10,000 cubic yards of dredged material from Allen Harbor and Saquatucket Harbor entrance channels as surplus and available for sale in accordance with MGL Chapter 30B. Seconded by Mr. McManus.

Mr. MacAskill said for discussion, he would like to add to what Mr. Howell said. He said that they should have this come back after Town Meeting, and have a conversation or public hearing about this. He said that he does hear what Mr. Gunderson said, but they need to spend more time on this.

Roll Call Vote: Mr. McManus - Aye, Mr. Ballantine - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye. Motion carried by unanimous vote.

- F. Discussion and possible vote to authorize the Chairman to sign Mass Cultural Council Contract for transferring FY21 local Cultural Council funds from the Mass Cultural Council to the local Cultural Council account

Mr. MacAskill moved that they vote to authorize the Chairman to sign Mass Cultural Council Contract for transferring FY21 local Cultural Council funds from the Mass Cultural Council to the local Cultural Council account. Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- G. Discussion and possible vote – 2021 Seasonal All Alcohol License Renewal
1. Hot Stove Inc. DBA Hot Stove at Cranberry Valley – 183 Oak Street.

Mr. MacAskill asked Ms. Eldredge if there were any issues or concerns that they should be aware of, prior to voting on this. Ms. Eldredge said that there was nothing that she was aware of, for all of the items under new business.

Mr. MacAskill moved that vote to approve the 2021 Seasonal All Alcohol License Renewal for the Hot Stove Inc. DBA Hot Stove at Cranberry Valley, 183 Oak Street, with any and all other conditions associated. Seconded by Mr. McManus.

Roll Call Vote: Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Howell - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- H. Discussion and possible vote - 2021 Seasonal Common Victualler License Renewals
1. Hot Stove Inc. DBC Hot Stove at Cranberry Valley – 183 Oak Street
 2. Belmont Condominium Trust DBA Belmont Beach Club – 1 Belmont Road

Mr. MacAskill moved that vote to approve the 2021 Seasonal Common Victualler License Renewals for the Hot Stove Inc. DBA Hot Stove at Cranberry Valley, 183 Oak Street and the Belmont Condominium Trust DBA Belmont Beach Club, 1 Belmont Road, with any and all other conditions associated. Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

I. Discussion and possible vote – 2021 Seasonal Entertainment License Renewals

1. Belmont Condominium Trust DBA Belmont Beach Club – 1 Belmont Road – Friday & Saturday 5PM – 10PM Inside and Outside – Recorded or Live Music with amplification and dancing
2. Wychmere Functions LP DBA Wychmere Beach Club – 23 Snow Inn Road – Monday through Saturday 11AM – 1AM Inside, 11AM – 10PM Outside and Sunday 11AM – 1AM Inside and 11AM – 10PM Outside
3. Grand Slam Entertainment – 322 Main Street – Batters Boxes, Video Games, Bumper Cars, radio playing through speakers – Weekdays 9AM – 10PM and Sundays 9AM – 10PM

Mr. MacAskill asked Ms. Eldredge if there were any issues or concerns for the entertainment licenses, that they should be aware of, prior to voting on this. Ms. Eldredge said that there was nothing that she was aware of.

Mr. MacAskill moved that they vote to approve the 2021 Seasonal Entertainment License Renewals for the Belmont Condominium Trust DBA Belmont Beach Club, 1 Belmont Road – Friday & Saturday 5PM – 10PM Inside and Outside – Recorded or Live Music with amplification and dancing, the Wychmere Functions LP DBA Wychmere Beach Club, 23 Snow Inn Road – Monday through Saturday 11AM – 1AM Inside, 11AM – 10PM Outside and Sunday 11AM – 1AM Inside and 11AM – 10PM Outside and the Grand Slam Entertainment, 322 Main Street – Batters Boxes, Video Games, Bumper Cars, radio playing through speakers – Weekdays 9AM – 10PM and Sundays 9AM – 10PM, with any previous restrictions put on them. Seconded by Mr. Howell.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

J. Discussion and possible vote to appoint a liaison to the Halls Path matter

Mr. Ballantine said that this is something that Mr. MacAskill asked to have on the agenda, and turned it over to him.

Mr. MacAskill said that he had been contacted about a contractor that was widening Halls Path. He said that work had begun, and was then issued a cease and desist by the Building Commissioner. He explained that Legal had lifted the cease and desist, and then another cease and desist was issued. Mr. MacAskill explained that the situation with Halls Path is deplorable. He said that the road is now 51 feet wide and trees have been removed and there had also been a physical altercation between the contractor and a resident, that resulted in the police being called. He said that the latest cease and desist required the contractor to remove their equipment. Mr. MacAskill said that he thinks they need to vote and that the Board needs to be in front of this one.

Mr. MacAskill also explained that there is an alleged property owner that is claiming ownership of some large parcels of land there, and the Board should be working the Real Estate and Open Space Committee and a specialist within KP Law. He said that there seems to be a land grab happening and they need to protect the neighbors, and the land, as best they can. He said that he would like to work with the departments, and not let anything else happen without the Board being involved. He would like an investigation and to figure out how to fix this.

Mr. Howell said that he is grateful that Mr. MacAskill is willing to do this, and that there are so many things wrong with this. He said that Mr. MacAskill has the skill set to do what he is talking about, and that they do need new council.

Mr. Howell said that he would like to make a motion that Mr. MacAskill be the liaison, for the Board of Selectmen, in all matters pertaining to this; including, obtaining new council from KP Law relating to this, and to do a further investigation of how this came about and how to remediate this. He said that he totally endorses this, and that Mr. MacAskill be appointed. Seconded by Mr. MacAskill, for discussion.

Mr. McManus said that he also would like to thank Mr. MacAskill for jumping on this, and the research that he has done. He said that if this is going to be an investigation of the Board, the investigative team should include two members of the Board, going forward.

Mr. Ballantine said for his comfort level, he does want to make sure that, as the Board, they are allowing the town staff to do their job.

Mr. MacAskill said he understands that, and he will work with the appropriate departments, and the Town Administrator, and report back to this Board. However, he said, the buck needs to stop with the Board of Selectmen. He said that this went sideways, and was missed by the Board of Selectmen. He said that this one is open and wrong enough, that no decision should be made out there, to do anything else, without the Board's approval.

Mr. McManus agrees with Mr. MacAskill on this issue. He said that actions were taken that have led to this, done wrongly, and done on their behalf. They need to find out how that happened and take action so that it does not happen again. Mr. McManus also agrees that the team should be two people. He said he would like to be a part of it, but he may not still be in office. He thinks that if Mr. Howell is willing to do it, that would be ok with him.

He does think that the team should be two people. He would like to be a part of it, but not sure he will still be in office. If Mr. Howell is willing to do it, that would be ok with him.

Ms. Eldredge said that as it stands right now, there is a cease and desist, based on the Charter, of our own code, in order to alter a public way. She thinks that Mr. Hooper would need to be brought into the loop, and if any permits or licenses are requested, he would know not to approve anything. She also thinks that a history outlining how this happened will be important and she will help in any way she can.

Mr. Ballantine asked if Mr. Howell would revise his motion. Mr. Howell said he would like to hear from Mr. MacAskill first, that it is ok with him.

Mr. MacAskill said yes, and he would think that the first step would be for the two of them to meet with the Town Administrator. He said that the Town Administrator should launch an investigation, and then come back to them with a report of what has already happened, and how that happened.

Mr. Howell revised his motion to include Mr. MacAskill and himself, as a team, to delve into this. Seconded by Mr. McManus.

Mr. Ballantine said that it would be good to get an outline from Mr. MacAskill and be sure that the foundation is laid down. Mr. MacAskill said that Mr. Powers is very well aware of this.

Roll Call Vote: Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

OLD BUSINESS

- A. Discussion and possible vote to correct scrivener's error on the 2021 Annual Town Election Warrant to add words "and wastewater"

Mr. MacAskill moved that they vote to correct scrivener's error on the 2021 Annual Town Election Warrant to add words "and wastewater". Seconded by Mr. Howell.

Mr. Howell said this is exactly what he was saying earlier, there was just so much coming down, and they were doing so much late in the process that would have been resolved, if they had a bigger timeline heading into this. So, at this point it is their problem, and they need to solve it.

Mr. McManus said it would be helpful to have articles coming in prior to the first of the year, instead of after the due date, in February.

Roll Call Vote: Mr. Howell - Aye, Mr. McManus - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

CONTRACTS

- A. Discussion and possible vote to authorize the Chairman of the Board of Selectmen to execute Change Order #2 with Bowditch Excavating, Inc. for the Cranberry Valley Golf Course Clubhouse Entrance Landscape Improvement Project for \$16,000.00.

Mr. MacAskill moved that they vote to authorize the Chairman of the Board of Selectmen to execute Change Order #2 with Bowditch Excavating, Inc. for the Cranberry Valley Golf Course Clubhouse Entrance Landscape Improvement Project for \$16,000.00. Seconded by Mr. Howell.

Roll Call Vote: Mr. McManus - Aye, Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- B. Discussion and possible vote for the Board of Selectmen to execute contract with Commercial Electrical Solutions, Inc. for the Cranberry Valley Golf Course Cart Barn Electric Charger Grid Installation Project for \$34,200.00.

Mr. MacAskill moved that they vote for the Board of Selectmen to execute the contract with Commercial Electrical Solutions, Inc. for the Cranberry Valley Golf Course Cart Barn Electric Charger Grid Installation Project for \$34,200.00. Seconded by Mr. Howell.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

- C. Discussion and possible vote for the Board of Selectmen to execute contract with Robert B. Our Company Inc. for the Whitehouse Field Lighting Installation Project for \$84,380.00.

Mr. MacAskill moved that they vote for the Board of Selectmen to execute contract with Robert B. Our Company Inc. for the Whitehouse Field Lighting Installation Project for \$84,380.00. Seconded by Mr. Howell.

Roll Call Vote: Mr. MacAskill - Aye, Mr. Howell - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

TOWN ADMINISTRATOR'S REPORT

Ms. Eldredge said that the only thing she has in her report is the monthly report from Ms. Amy Bullock, Treasurer/Town Collector. Also, she said that Mr. Powers had noted about the issue with the Monomoy Regional High School Booster Golf Committee, and that there was a meeting today, and had noted that he was aware of it, and will follow up next week.

SELECTMEN'S REPORT

Mr. MacAskill said he attended the wake for Mr. Ford, and said that it was nice to see how many people were there, and to see how many people that he had touched was impressive.

Mr. McManus added that Mr. Ford was well respected here in Town, but also in his previous careers. He said that it had really brought home to him, how much they had truly lost. Mr. McManus also mentioned the number of people in town that have been vaccinated, but said that it is not time to let up on their vigilance. He said that there are some places that think this is over with, but it is not yet and they still need to abide by the rules and guidelines, that the Governor has set.

Mr. Howell said he just wanted to add that they accepted a set of minutes earlier, where they accepted the gift from Mr. Manning for the sidewalk. He said that is really a testament to Mr. Ford, and that this was a week before he passed. He said that it is a testament that it will be built, but also to his character. He is going to be missed.

Mr. Ballantine said that he misses his Monday calls with Mr. Ford, and he will certainly be missed.

ADJOURNMENT

Mr. McManus moved that they adjourn at 7:51 pm. Seconded by Mr. MacAskill.

Roll Call Vote: Mr. Howell - Aye, Mr. MacAskill - Aye, Mr. McManus - Aye, Mr. Ballantine - Aye. Motion carried by unanimous vote.

Respectfully submitted,

Lisa Schwab
Board Secretary

