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**MINUTES
SELECTMEN'S MEETING
TOWN HALL**

RELEASED

2022 AUG -9 A 11:35

**MONDAY, JUNE 21, 2022
6:30 P.M. - REGULAR MEETING
REMOTE PARTICIPATION OPTIONAL**

APPROVED

SELECTMEN PARTICIPATING: Michael MacAskill, Mary Anderson, Larry Ballantine & Julie Kavanagh

ALSO PARTICIPATING: Town Administrator Joseph Powers

CALL TO ORDER

Mr. MacAskill called the meeting to order at 6:30 p.m. He stated that the Board will go into Executive Session following the regular meeting. A topic was brought up late in the day and would fall under topics not reasonably anticipated by the Chair.

PUBLIC COMMENTS/ANNOUNCEMENTS

Acting Chair of the Treasure Chest Committee Elly Gerson was present. She thanked the Board for their support and announced that the Treasure Chest re-opened on April 30. The committee appreciates the support and faith that the Selectmen had in them. Ms. Gerson read into the record a letter adding more thanks to everyone who helped make the reopening possible. The sticker program will be fully in place by July 1. At this time, they have been lenient of people coming through without a sticker with the promise that they will get one as soon as they are available. The committee is seeing more volunteers and people who are interested in helping. As the re-opening moves forward, they will have someone who will be consistently at the gate checking stickers.

Mr. Ballantine stated that this is a very passionate committee who works very hard.

Ms. Anderson asked if they were overwhelmed with donations when they first opened. Ms. Gerson said that they were. Ms. Anderson asked if they are ok now. Ms. Gerson responded that it is getting better and that they are able to work through the process of sorting through items and making sure that the list of items that they take is adhered to.

Ms. Kavanagh noted that most people are happy that the Treasure Chest is back open. She asked to make sure that the list of items that the Treasure Chest will accept is on the Town's website.

Harwich Chamber of Commerce Executive Director Cyndi Williams was present. She reminded everyone that this Saturday is the 5k road race. The public lot at the Chamber will be closed off by the Police Department in the early morning that Saturday. The race will begin at 9:30 a.m. and the after party and awards ceremony will be held at the Mad Minnow following the race.

Harwich representative of the Barnstable County Assembly of Delegates Elizabeth Harder was present. She attended the award ceremony of the Mercy Otis Warren Award which was given to Harwich resident Angelina Chilaka. It was a wonderful ceremony and nice to see a celebration of a Harwich resident. Regarding the IT contracts, Ms. Harder reported that the Chair of the Telecommunications Committee met with the Barnstable County IT Director. 2 days later, there was a meeting with the Barnstable County Finance Committee. They were able to ascertain exactly

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what the IT Director needed to fulfill the Bourne and Harwich contracts. Last Wednesday, there was a full meeting and the Assembly voted to pass the ordinance that she and the Bourne delegate wrote, which provided the IT Director with exactly what he needed and the contract should now be ready to be signed.

Executive Director of the Cape Cod Commission Stephen Tupper was present. He extended an invitation to the 8th annual One Cape Summit. The in-person summit will be held on August 1 and August 2 at Wequassett Resort. Mr. Tupper will follow up with paper and email invitations.

Mr. Ballantine commented that he had reached out to Mr. Tupper as part of the Transportation Committee to attend the Harwich Accessibility Right Committee meeting. Mr. Tupper was able to help educate the Committee on what is possible and give perspective on what grants might be available.

Mr. Powers announced that the Harwich Community Playground at the Harwich Elementary School is nearing completion. The construction fencing has been removed, but caution tape has been put up until all final reviews and inspections are completed. He hopes to come back to the Board with information on an official ribbon cutting. Mr. MacAskill added that the playground looks phenomenal and it is money well spent.

PRESENTATION/PUBLIC HEARING

No presentations or public hearings were heard.

CONSENT AGENDA

- A. Vote to approve the following Board of Selectmen Meeting Minutes;
 - 1. October 26, 2020
 - 2. February 7, 2022

Ms. Kavanagh moved to approve the consent agenda as listed above, 2nd by Ms. Anderson and approved 4-0-0.

NEW BUSINESS

- A. Vote to approve the following appointment;
 - 1. Kara Mewhinney as the Director of Cultural Affairs

Ms. Kavanagh moved to approve the appointment of Kara Mewhinney as the Director of Cultural Affairs, 2nd by Ms. Anderson and approved 4-0-0.

Mr. Ballantine made his plea again that he would like part of the position to be looking at market research. He wants to make sure that we have an idea of what the public would like to see in a cultural center. His other request is that the Director be creative and look at any regional opportunities.

Mr. Powers stated that Ms. Mewhinney should be coming on board early in the fiscal year. One of the first things to be looked at will be market research. He added that we will always be looking for regional opportunities. The Capital Outlay Committee met this past Friday and did an onsite inspection of the property.

- B. Vote to approve a New Weekday Entertainment License – Belmont Condominium Trust d/b/a The Beach – 1 Belmont Road – requesting Friday and Saturday 7:00 p.m. to 10:30 p.m. inside – Jukebox, Radio, Television, Live/Recorded Music, Amplification and Dancing-*Previously approved in 2022:*

Friday and Saturday – 5:00 p.m. to 10:00 p.m. outside – Live/Recorded music, Amplification and Dancing

Mr. MacAskill stated that this is to expand off of what was already approved by the Board. At a previous meeting, Mr. MacAskill had suggested that this applicant come back and apply for an indoor license. This is a completely enclosed venue with no history of complaints.

Ms. Anderson moved to approve a New Weekday Entertainment License – Belmont Condominium Trust d/b/a The Beach – 1 Belmont Road – requesting Friday and Saturday 7:00 p.m. to 10:30 p.m. inside – Jukebox, Radio, Television, Live/Recorded Music, Amplification and Dancing, 2nd by Ms. Kavanagh and approved 4-0-0.

C. Vote to approve the Selectmen's Liaison List

Mr. Ballantine moved to approve the Selectmen's Liaison List, 2nd by Ms. Anderson and approved 4-0-0.

D. Vote to update the Board of Selectmen policy for approval of municipal contracts

Mr. MacAskill stated that he has been working with Mr. Powers and staff to try and streamline some of these meetings.

In the packet is a copy of the policy that was adopted in 2014 which corresponds to a reference in the charter that talks about the Board being able to authorize the Town Administrator to approve and execute certain contracts. In 2014, the policy was for \$50,000 and then it was reduced to \$25,000 in 2018 and then brought back up to \$50,000 in 2020. It is the understanding of Mr. Powers that the dollar value corresponds with Chapter 30B which is for general services and supplies. The policy doesn't currently allow for approval of grants or other types of agreements.

Mr. MacAskill said that when the dollar amount was reduced in 2018, things were sloppy. Under this administration, he does not have any concerns. There are certain things that the Board currently votes that he doesn't feel is needed. A revision of the policy will allow for a little more latitude in the contracts that Mr. Powers signs.

Mr. Ballantine stated that he would be in favor of loosening up the policy as long as the Board still receives all information and that the process is very transparent.

Ms. Anderson and Ms. Kavanagh agreed with Mr. Ballantine.

Mr. Powers responded that anything that is done right is done transparently. We want to make sure that the general public is well aware of how money is being spent. As the Board requires, Mr. Powers is a Massachusetts Certified Public Procurement Officer, which requires him to act in a certain manner and follow an oath and state laws under the Commonwealth.

Mr. Powers will draft language and bring it back to the Board for review.

E. Discussion on all outstanding projects

Mr. MacAskill is looking for additional feedback from Board members. He has tasked the Town Administrator to provide a list of all open procurement, past and current. This will be on an upcoming agenda for the first meeting in July. The Board needs to understand where we are before we create more projects.

CONTRACTS

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A. Vote to execute a contract between Gibson Roofs, Inc. and Town of Harwich for the replacement of the Pre-Engineered Building garage roof at the Department of Public Works - \$276,100

Ms. Kavanagh moved to execute a contract between Gibson Roofs, Inc. and Town of Harwich for the replacement of the Pre-Engineered Building garage roof at the Department of Public Works in the amount of \$276,100, 2nd by Ms. Anderson and approved 4-0-0.

TOWN ADMINISTRATOR'S REPORT

No Town Administrator's report was given.

SELECTMEN'S REPORT

Ms. Anderson stated that she had a nice breakfast at Cranberry Valley and noted that they are doing a great job.

Mr. Ballantine and Ms. Kavanagh attended the concert at the South Harwich Meetinghouse this past Saturday. It was a beautiful tribute to Stephen Ford.

Mr. MacAskill gave a shout out to the Harwich Garden Club for all of their hard work on the garden boxes around town.

CORRESPONDENCE

No correspondence was discussed.

ADJOURNMENT

Ms. Kavanagh moved that the Board go into Executive Session at 7:03 p.m. to Pursuant to MGL c.30A section 21 (a)(3) to discuss Beach Light versus Town of Harwich and the Chair has determined that open session would have a detrimental effect on the town's bargaining position, 2nd by Ms. Anderson. The vote was 4-0-0 with Mr. MacAskill, Mr. Ballantine, Ms. Anderson & Ms. Kavanagh all voting aye by roll call. The Board would not be returning to open session following executive session.

Respectfully submitted,
Jennifer Clarke
Recording Secretary