



APPROVED

RELEASED

**MINUTES
SELECTMEN'S MEETING
REMOTE PARTICIPATION ONLY
MONDAY, AUGUST 9, 2021
6:00 P.M. - REGULAR MEETING**

SELECTMEN PARTICIPATING: Michael MacAskill, Larry Ballantine, Donald Howell & Mary Anderson

ALSO PARTICIPATING: Town Administrator Joseph Powers

CALL TO ORDER

PUBLIC COMMENTS/ANNOUNCEMENTS

A. Update from the Fire Chief on an incident that occurred on August 2, 2021

Chair of the Voter Information Committee Chris Joyce was present and expressed the committee's support of the Selectmen's possible appointment of Joy Jordan to the committee. Ms. Jordan announced that they are having a live candidate's forum for the Special Election. The forum will be held on September 2 at 6:00 p.m. in the Griffin Room. She added that if you are looking to vote in that election, your last day to register to vote is September 1.

Patty Tworek from Chase Library was present and spoke briefly about the capital campaign that the library is undertaking. The roof started leaking in April and is in bad shape and requires replacement. They will be able to draw from savings to get the project started and do what they can with fundraising efforts and have also filed a community support application with Cape Cod 5. Mr. Howell wants the library to know that they can count on the town. Ms. Anderson asked if they have a grant writer and offered her assistance if needed. Mr. Ballantine asked if they have asked CPC for help as they are a historical property. Ms. Tworek responded that she didn't think that they would be able to do that, noting that the roof replacement needs to be done now.

Fire Chief Dave LeBlanc was present and took a minute to brief the Board about a remarkable lifesaving incident that happened last week. Last Monday, around 8:4 a.m., there was a swimmer in distress on Seymours Pond. Two visitors on shore saw the man in distress and swam out to him, one of them bringing a kayak. The distressed swimmer was safely brought back to shore. Chief LeBlanc credited the lifesaving efforts to Grace Jarobe and Joe Evans. Both will be sent lifesaving awards from the Fire Department as well as a challenge coin. Mr. MacAskill requested that a letter from the Selectmen be sent as well.

Chief LeBlanc reported that the Fire Department will be receiving a \$455,000 grant to purchase their public safety radios. This purchase was voted at Town Meeting, and Chief LeBlanc stated that the money voted will be turned back to the general fund.

CONSENT AGENDA

- A. Vote to approve the Democratic and Republican Town Committee lists of Election Workers
- B. Vote to approve a Gift to the Town Band in the amount of \$1,000
- C. Vote to approve a Caleb Chase request in the amount of \$1,000
- D. Vote to approve a Caleb Chase request in the amount of \$1,000
- E. Vote to approve the Board of Selectmen Meeting Minutes for June 28, 2021

Board of Selectmen
August 9, 2021

- F. Vote to approve the chair to sign three Fire Department employee step increases per contract
- G. Vote to approve the Committee Appointments recommended by the Interview Committee:
- A. David Nunnally – Board of Appeals – Alternate Position – Term expires 6.30.2023
 - B. Joy Jordan – Voter Information Committee – Full Position – Term expires 6.30.2023
 - C. Lynne Ellen Zalesak – Historical/Historic District Commission – Full Position – Term expires 6.30.2023
 - D. Alan Hall – Conservation Commission – Full Position – Term expires 6.30.2024
 - E. Claudia Williams – Harwich Housing Committee – Full Position – Term expires 6.30.2024
 - F. Carole Ridley – Community Preservation Committee – Selectmen’s Appointee – Term expires 6.30.2024
- H. Vote to approve a private kennel license for a property located at 650 Depot Road
- I. Vote to approve the Assistant Town Administrator’s recommendation to grant permission of NSTAR Electric Company D/B/A Eversource Energy for the purpose to install one handhole 77/H8A and 30’ +/- of conduit to provide new underground service to customer at 44 Shore Road, Harwich, as indicated on Plan No. 5851230

Ms. Anderson moved to approve the consent agenda as listed above, with the exception of item G, which will be heard under new business, 2nd by Mr. Howell and approved 4-0-0.

NEW BUSINESS

- A. Discussion – 2021 Annual Town Meeting Article 30 Gravestone Project

Cemetery Administrator Robbin Kelley was present. The amount requested for the project was \$112,200 and the price quote received was \$102,000 with an added 10% contingency fee. 65 repairs need to be made and 265 memorials in all will be cleaned including the headstones. The total number of monuments in the graveyard is 316. Union Cemetery dates back to 1797 and includes Revolutionary War soldiers as well as Mayflower descendants. Ms. Kelley feels that the ownership question comes up from the Act of the General Court of 1948, Chapter 227. The Act authorized the Town of Harwich to administer and receive cemetery properties in said town. This Act only took effect when it was officially passed at Town Meeting on February 7, 1949. The Act was moved and accepted without any opposition. Since then, the Church has turned over the funds to the Town, and we have been mowing and maintaining the property. This funding request was unanimously supported by the Historic Commission on November 18, 2020 and unanimously supported at the last Cemetery Commission Meeting and Ms. Kelley hopes that the Board is in support of this request.

Mr. MacAskill asked Ms. Kelley who she sees as being the applicant for the CPC application. Ms. Kelley responded that it might be a joint application between herself and the church. Mr. MacAskill asked if Mr. Powers sees any reason, given the approved act, that the Board couldn’t support the application and leave the church off of it. He feels that the cemetery is in shambles and we need to respect our dead. Mr. Powers that it would be appropriate for the Board to endorse this project. If the Board votes an application, Mr. Powers would be listed as the lead applicant, with Ms. Kelley as the secondary and it would be known as a town project.

Mr. Howell stated that he is a parishioner of the church and that he wholeheartedly supports this article as discussed tonight. He agrees with Mr. Powers taking the lead. However, Mr. Howell emphasized that as late as 1993 the church went to a Planning Board site plan review to build a Fellowship Hall which required certain graves to be moved. The question of ownership at that times was not raised by either the Town Planning Board or the Cemetery Commission. Furthermore, no Methodist church properties are locally Board of Selectmen

owned "The conference in Boston" still asserts ownership. Further, despite any Town Meeting action, there is no evidence of a taking on the part of the Town.

Ms. Anderson noted that she was on the Finance Committee when she last heard these discussions and that the concern was ownership. If the ownership doesn't matter because the maintenance belongs to the town, then she is ok with this request.

Mr. Ballantine moved endorse and support the project for the United Cemetery of East Harwich and that an article be added to the next Town Meeting warrant, 2nd by Mr. Howell and approved 4-0-0.

Carol Young, a historical for the church was present and commented that they have been very concerned about the cemetery. Every year we wait, we are losing valuable information. Mr. Young stated that he supports the town being the applicant.

B. Discussion on all items related to taxes;
1. Tax collection and liens

Treasurer Collector Amy Bullock was present and provided an overview of the report that she provided to the Board. Ms. Bullock reported that she will be sending out letters on the remaining unpaid FY21 tax bills. For FY22, there are 32 properties that remain assessed as owners unknown and 94 properties as miscellaneous parcels. The tax lien balance as of July 31 was \$6,801,460.82 with \$4,017,677.20 in interest. Ms. Bullock did do 2 takings in FY21, which slightly boosted the balance.

Mr. Ballantine asked for more information on the interest charge. Ms. Bullock responded that the interest charge is part of the total package and that the only way it would be eliminated is if the tax lien itself was disclaimed. Ms. Bullock would like to get on a schedule where takings are done by May or June to close out the fiscal year. When takings happen, they are first advertised in the paper for 2 weeks prior and the Tax Collector sends out 2 letters. If the bills remain unpaid, a demand bill is sent out. The information then goes to the attorney for further research, and they also send out a letter.

A resident asked at what point the taking goes to Boston. Ms. Bullock responded that it goes to Barnstable County first and the taking can be redeemed before it is sent to Boston. She clarified that the taking is a lien on the property that is recorded at Barnstable County Registry of Deeds for the amount of taxes owed plus interest and fees. After the lien, then the property will go up for foreclosure, which is an expensive project. The letters are usually the motivating factor for the property owner. The Town is open to having conversations with owners and working with them to provide options on payment. Ms. Bullock added that when a taking is done, the interest increases from 14 % to 16%.

Mr. Howell asked if the Roger Cove is "the" Roger Cove. Assessing Director Donna Molino was present and stated that she believes it is. Mr. Howell noted that Mr. Cove passed away in 2002 and that his next of kin is listed in the paper. Ms. Molino commented that she does not have access to probate court documents and that the Assessing Department does not have the man power to look up every person who has passed on or to look for the people that own these properties. She suggested that a title research or title examiner could assist with that.

A resident asked if the notices are sent return receipt requested and at what point does the deputy collector go to the house. Ms. Bullock responded that the deputy tax collector does not get involved in real estate

taxes and that to her knowledge, the only letter that is sent return receipt requested is when a filing is done in land court for the foreclosure.

Mr. MacAskill noted that the 4 million dollars in interest jumped out at him and he asked what our interest rate is. Ms. Bullock responded that once the property is taken into tax lien, the interest rate is increased to 16%. Mr. MacAskill asked how far behind the 161 unpaid real estate taxes are for FY21. Ms. Bullock responded that the demand fees would have gone out on those in June, and that they were due May 1. Mr. MacAskill commented that this is a fair amount of money owed to the town at a time that we are cutting departments, etc. He asked if we still have 2 law firms working on these. Ms. Bullock responded that we do, and that the more people working on it, the better.

Ms. Anderson asked if the 6 million owed is unusually high. Ms. Bullock responded that it is.

2. Miscellaneous parcel owners
3. Property owners unknown

Assessing Director Donna Molino was present. She stated that inactive parcels mean that they are inactive in her database and they do not generate a tax bill. Ms. Molino stated that we are now down to about 196 parcels that are miscellaneous, meaning that we have no idea where they are and that they are. Acreage is assumed on some of the parcels and landlocked parcels are only valued at 50%. The Board of Assessors authority is to only put on the assessor's maps for parcels that have a corresponding, stamped, deeded plan.

Mr. Ballantine asked what the corrective action is for miscellaneous parcels. Board of Assessors member Richard Waystack was present and responded that if someone wants their parcel to be assessed, they have to have a deed that corresponds to a licensed stamped plan. At some point, the town will not only need an attorney, but a very good title researcher, who can then provide information to the attorney. The goal of the Board of Assessors is to put as many parcels as possible on the tax role.

Mr. MacAskill noted that we have 271 acres of inactive miscellaneous parcels. On the chart provided, there are addresses that are referred to with a street number of 0, acres assessment and taxes. He asked if there is a tax assessment on those properties or if we are holding taxes owed. Ms. Molino responded that they are not being billed and are perpetually inactive. Mr. MacAskill noted that around 2021, the Board of Selectmen voted to drop those and asked what happened to those taxes owed. Ms. Bullock responded that the owed taxes are still part of the balance. Ms. Molino added that a Chapter 58 could be done through the Department of Revenue and we could ask for an abatement. Mr. Waystack stated that we need to clear some of these properties out and having a title examiner would help.

Mr. Howell commented that the Town essentially becomes a bank for these properties. The town isn't getting paid along the way. Mr. Waystack commented that the only difference now, from the 2010 Board of Assessors policy is that if someone wants to get a property back on the tax role, they need a deeded, engineered stamped plan.

Mr. MacAskill feels that this topic is something that we need to work on and hopes that a little money can go into the budget to dig into some of this. Ms. Molino commented that she would like to have a title examiner. We as a town have a CWMP and are being forced to install a sewer system. Years ago, Brewster had the foresight to buy or take land. It would seem to him that every acre of land that Harwich takes will reduce our burden on sewer. Mr. MacAskill stated that he would like to have some input on the next Real Estate and Open Space Committee agenda and participate in their next meeting.

Mr. Powers asked if the title examiner would be a position or a contractor. Ms. Molino responded that it would likely be a contractor position.

Mr. Howell commented that it would be good if we could offset the CWMP with cleaning up some of these properties.

Clara McLardy was present and asked why we don't want the taxes or penalties owed to exceed the value of the land. Mr. MacAskill responded that on some of the inactive properties, no one knows where they are and no one has ever paid taxes on them. The proposal is for the town to take them. Ms. McLardy feels that if someone comes forward with a claim that they own the land, it might be beneficial to have a nice accrued debt.

B. Discussion and possible vote to establish the maximum useful life of the Quint Fire Apparatus for the purpose of financing

Finance Director Carol Coppola was present. At the May Town Meeting and on the ballot, it was approved to purchase a quint fire apparatus and to borrow the funds. Typically, unless the Board of Selectmen decides otherwise, the useful life used for financing is 5 years. Ms. Coppola and Fire Chief LeBlanc have had discussions and agreed that they anticipate the quint to last 20 years.

Ms. Anderson moved to vote to establish the maximum useful life of the quint fire apparatus for the purpose of financing to be 20 years, 2nd by Mr. Howell and approved 4-0-0.

D. Discussion and possible vote to approve a Weekday Entertainment license for Lydia Leclair Photography – 546-B Route 28 – Live music with amplification outside 5:00 – 8:00 p.m. on Wednesday's from August 11, 2021 through August 25, 2021

Mr. Howell commented that we keep receiving applications from residents that are asking for entertainment licenses, which leads him to think that these are business transactions and not for a private residence. Ms. Anderson agreed.

Mr. MacAskill noted that this application is for the nights of the Harwich music stroll. Mr. Howell responded that he is not sure why they would not piggy back with the Chamber of Commerce on their application. Mr. MacAskill added that the Chamber pays for 2 police officers and also pays insurance for the event. This application is for private property in their own driveway, not on the sidewalk.

A letter from a resident was received that stated approval of this request would set a precedence.

Chamber of Commerce Executive Director Cyndi Williams was presented and stated that she is challenged with this application. Due to COVID, they have scaled back to only have 3 bands, with the exception of a couple of nights where there will also be family friendly bands. She does agreed that this will set a precedence.

Ms. Anderson moved to deny the Weekday Entertainment license for Lydia Leclair Photography – 546-B Route 28 – Live music with amplification outside 5:00 – 8:00 p.m. on Wednesday's from August 11, 2021 through August 25, 2021, 2nd by Mr. Howell and approved 3-1-0 (Ballantine).

E. Discussion and possible vote to approve an installation of a net for a property owner on Cranberry Valley Golf Course

The Board was provided with information in their packet regarding this request. The request was made by a resident who owns property on Cranberry Valley Golf Course. Mr. MacAskill commented that he did make a site visit and noted that it would take a pretty bad lefty for a ball to make it into the resident's yard. The original complaint filed by the resident was not only the golf balls, but the people entering his yard to retrieve their golf balls. The town put up a fence and installed Leyland Cyprus trees. Town Counsel has recommended that the town not install a net.

Ms. Anderson moved to deny the request for installation of a net for a property owner on Cranberry Valley Golf Course, 2nd by Mr. MacAskill and approved 4-0-0.

G. Update – Community Center hours of operation

Mr. Powers stated that he has received inquiries from a number of individuals who desire to access the Community Center beyond the hours that we have been able to offer during the pandemic. Opening or expanding to pre-pandemic hours without proper custodial services would create an issue for next day operations. It would work if the town could secure a custodian for the hours needed, but filling that position has been difficult.

Mr. MacAskill asked if we have advertised the other part-time position that is open. Mr. Powers responded that we have not and added that the position was for the weight room attendant and that the position became vacant before the pandemic. He does not know if filling this role will fix the custodial services issue but that is something that can be pursued.

Mr. Powers stated that we had hired a custodial service that helped with cleaning the beach facilities. The town has an allotment of 5 individuals that were all impacted by medical and time off. We simply do not have the staff for what needs to be done. Ms. Anderson asked if the town could put a contract out. Mr. Powers responded that if a specific group wanted to use the facility, the cleaning fee would be in their contract. If cleaning is simply for opening the building, he is not sure that we could get a contract for less than staff.

Mr. Howell noted that this is the only building that has a facilities committee and that it would be important to have a discussion on why that it.

Mr. Ballantine commented that eventually the pandemic will start to wind down and will allow us to move services around more freely. Mr. Powers added that the town is no different with staffing shortages.

G. Vote to approve the Committee Appointments recommended by the Interview Committee:

- A. David Nunnally – Board of Appeals – Alternate Position – Term expires 6.30.2023
- B. Joy Jordan – Voter Information Committee – Full Position – Term expires 6.30.2023
- C. Lynne Ellen Zalesak – Historical/Historic District Commission – Full Position – Term expires 6.30.2023
- D. Alan Hall – Conservation Commission – Full Position – Term expires 6.30.2024
- E. Claudia Williams – Harwich Housing Committee – Full Position – Term expires 6.30.2024
- F. Carole Ridley – Community Preservation Committee – Selectmen's Appointee – Term expires 6.30.2024

Mr. Howell moved to approve the above appointments as listed, 2nd by Ms. Anderson and approved 4-0-0.

Ms. Anderson asked for an updated list to see where the vacancies are.

Mr. Howell thanked Executive Assistant Ellen Powell for working with our Town Clerk to take control of this topic.

OLD BUSINESS

A. Update from Selectmen Ballantine on the Treasure Chest

Mr. Ballantine reported that he did meet with Linc Hooper and several members of the Treasure Chest Committee a couple weeks ago. Part of their discussion was regarding the makeup of the committee and the fact that Mr. Hooper and the Treasure Chest Committee were not involved in picking the members and that they are appointed by the interview committee. When the building became vacant, DPW put it to good use and now aren't looking to give it up. They discussed what other options there might be and what other locations might exist for the Treasure Chest operation, one of which was the old fire station building on Bank Street. Another location discussed was a temporary building where the recycling center is. The group also talked about how to better handle the flow of the facility, suggesting drop offs being done on one date and pickups on another. There are a great number of people who would like to see the Treasure Chest keep going and commented that the DPW was able to survive without that building before.

Mr. Howell commented that the entire Treasure Chest Committee was not involved in the discussions. Mr. Ballantine confirmed that they had 3 members involved. Mr. Howell responded that he has a problem with that process and if the entire committee wasn't able to be there, then none of them should have been. Mr. Ballantine stated that the discussion was simply informational.

Ms. Anderson abstained from the conversation and joined the audience.

While Mr. Powers has a lot of thoughts about this topic, he preferred to hold off and defer to the Selectmen for their decision. If the Selectmen were to dictate that Treasure Chest operations resume, then Mr. Powers referred back to the July memo from Mr. Hooper with the recommendation of creating a part-time position to oversee operations. Mr. Powers noted that the position is not currently in the budget. While Mr. Powers is prepared to make a recommendation, he would prefer not to.

Mr. Ballantine commented that other towns have been able to run their swap shops successfully, as Harwich has, without a paid volunteer. He take away from the discussion was that the Treasure Chest Committee should be reconstituted and look at the funds necessary to run the operation.

Mr. Howell feels that if the committee gets together with a quorum, that they would not advocate for a paid position. He would like to see the committee come up with what the weaknesses of the operation are and what the solutions might be.

Mr. MacAskill stated that he would put this topic back on the August 23 agenda. While the Treasure Chest has done a lot of good and the volunteers go above and beyond, he feels that it has been a disaster. He also considers it a negative to continue to ask department heads to shrink and then go spend money on this. To say that the DPW crept into the building is an unfair statement. We are saving the town money by using this building to construct things like lifeguard stands. The maintenance division was created and they weren't given anywhere to work out of.

Dennis Klopın commented that he does want to see the Treasure Chest re-opened and wondered if they are any alternative sites, like the old fire station building on Bank Street. Mr. MacAskill responded that he has heard discussions about alternate sites, but added that the building on Bank Street has been voted at town meeting to be sold. He looked to Mr. Ballantine to continue discussions with the committee to see if another location can be found.

Sheila Eldredge was present and stated that she was not made aware that there was a meeting of the Treasure Chest Committee happening. She has been a volunteer there for 18 years and agreed that you are going to see good and bad, but overall, the Treasure Chest has been an asset to the town.

Treasure Chest Committee member Heather Bolinder was present. During the last few years, they did get rid of a lot of people who were causing issues. Ms. Bolinder commented on how many people the Treasure Chest helps, adding that there is so much need in the community. The committee would like to hear what is going wrong so they can have better communications on what they can do to make the Treasure Chest a better place.

Mr. Howell commented that people in the audience may be recording the meeting. Mr. MacAskill stated that if anyone in the room was recording the meeting that they need to stop, or announce to the chair that they are recording. He reminded the public of the Open Meeting Law.

B. Update by Town Administrator – 203 Bank Street Request for Proposal

Mr. Powers reiterated that the Town had become aware through our Conservation Department that there may be a need for the Town to identify an additional wetland delineation on the property. For that to be done, he asked the Conservation Administrator to contact a surveyor to create the needed documentation. Mr. Powers hopes to have the wetland delineation process concluded by the end of September. If an additional wetland occurs, it would change the RFP. Mr. Powers emphasized that Town Meeting voted to dispose of that property.

The first step for the building is abatement of the lead paint and asbestos. At this point, the building has become inhabitable.

Mr. MacAskill would like to have a conversation about demolishing the building, noting that the Fire Association is interested in responding to the RFP for restoration of the old fire house portion of the building.

C. Update by Town Administrator - 5 Bells Neck Road Request for Proposal (2021 Annual Town Meeting - Articles 17 & 40)

Mr. Powers announced that the RFP is out and we will be looking to open any proposals on September 9 with the hopes of providing an update to the Board at their 2nd meeting in September.

D. Board of Selectmen discussion - Local Initiative Program (LIP) for Chloe's Path affordable housing development

Mr. Ballantine thinks that we need more information of the use of affordable housing on the property.

Mr. MacAskill commented that the Conservation Administrator provided a memo that states the work as outlined under the current proposal would be outside of the Conservation Commission jurisdiction.

Ms. Anderson stated that she went into the last meeting thinking that we desperately needed 100 apartments. After hearing Attorney Michael Ford's comments and comments from others about housing, she thinks that there may be real issues with this proposal for the property and has some big concerns about it.

Mr. Howell stated that if you had to boil it down to a specific thing, the applicant should be asked how they are planning to meet the obligations that they are on the line for.

Mr. Ballantine said that he is not sure if a waiver from NHESP could be granted for something that is already built into the title for the property.

Mr. MacAskill feels that the 40b laws are antiquated and does not feel that there is a benefit to the town of Harwich to build a 96 unit rental complex and only have 17 units for the Town of Harwich. He would like to see us control our destiny. Mr. MacAskill added that the rents proposed at this complex, unless they are a double income family, are very high and he doesn't see how they could be paid. This project is far too great for this piece of property with far too little benefit for the Town of Harwich.

E. Board of Selectmen general discussion on housing

Ms. Anderson commented that housing was listed as one of her priorities when she was running for Selectmen. She thinks that the town is going to go downhill if we don't have housing. Ms. Anderson stated that she received a copy of the housing production plan, which is impressive, but added that she would like to see an update to it.

Mr. Howell stated that the housing authority is a state construct with a certain amount of inventory, adding that he doesn't see that the inventory has been increased in some time. The Affordable Housing Committee has 2 purposes; one to advise the Selectmen on projects and the other is to build support in the community for affordable housing. Right now, the Affordable Housing Trust doesn't have any funding to do anything with the Marceline property, other than sit on it. He would love to see the Affordable Housing Trust to get proactive and see an agenda item for special counsel for the trust to move forward on things, including the disposal of property. The only way Mr. Howell cannot see Harwich falling into the same traps that other communities have is to involve the community in these discussions.

Mr. Ballantine made comments that were inaudible.

In 2018, Mr. Powers attended the Lower Cape Housing Institute and the one thing that experts kept saying was that if towns want to make an impact on housing, the town needs to find the land.

Mr. MacAskill stated that now that we have a housing trust, it might be appropriate to change the charge to the housing committee.

Richard Waystack was present commented that the housing trust has stepped up. While it is great to have the public involved, you might want to have visionaries included as well. Mr. Waystack agreed that housing needs to have Harwich preference. He suggested getting our state representatives involved to look at the Cape and see how we are different, adding there might be a possibility of filing legislation on behalf of the Town of Harwich.

Sandy McLardy was present and stated that although people might disagree on the details, the concept of a local comprehensive plan sums up what needs to be done. He commented that he would hate to destroy the eco-system to get housing.

Clara McLardy added that if you look at the local comprehensive plan, the number of 2nd homes owned in Harwich keep increasing.

CONTRACTS

- A. Discussion and possible vote to approve the Brooks Academy Museum Designer Selection Committee recommendation of Spencer Preservation Group

Ms. Anderson stated that the only response to the RFP was from Spencer Preservation Group, which seems to be the number 1 business that does historical restoration. The firm agreed that they could be ready to go out to bid for January. The bid received was well under what we anticipated, coming in at \$118,350.

Sandy McLardy was present and asked if this project is for the foundation project or the structure above. Ms. Anderson responded that it is for the full project, with a large piece of it being the foundation.

Ms. Anderson moved to approve the Brooks Academy Museum Designer Selection Committee recommendation of Spencer Preservation Group, 2nd by Mr. Howell and approved 4-0-0.

TOWN ADMINISTRATOR'S REPORT

Mr. Powers reported that we are moving forward on the annual renewal of the COA newsletter publication. The actual cost to the town is around \$6500 which is on the postage side.

Mr. Powers stated that while the Harwich Mariners had a great season, unfortunately it was not extended.

SELECTMEN'S REPORT

Mr. Ballantine reported that he accepted the check from the Harwich Mariners to support the lighting.

Mr. Howell stated that the affordable housing trust is trying to put together a walkthrough of the Marceline property. They are planning on inviting the CPC and Selectmen.

CORRESPONDENCE

No correspondence was discussed.

ADJOURNMENT

Mr. Ballantine moved to adjourn the meeting at 8:38 p.m., 2nd by Mr. Howell and approved 4-0-0.

Respectfully submitted,
Jennifer Clarke
Recording Secretary

Board of Selectmen
August 9, 2021