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MINUTES
SELECTMEN'S MEETING
DONN B. GRIFFIN ROOM, TOWN HALL
TUESDAY, OCTOBER 12, 2021
6:00 PM (Executive Session)
6:30 PM (Regular Meeting)

APPROVED

RELEASED

SELECTMEN PARTICIPATING: Michael MacAskill, Larry Ballantine, Donald Howell, Mary Anderson and Julie Kavanagh

ALSO PARTICIPATING: Town Administrator Joseph F. Powers

CALL TO ORDER:

Chairman MacAskill opened the Board of Selectmen's meeting for October 12, 2021 at 6:01 PM. Ms. Anderson moved to enter into Executive Session, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously. Executive Session adjourned at 6:28 PM
Chairman MacAskill reopened the Board of Selectmen's meeting at 6:30 PM

EXECUTIVE SESSION:

A. Executive Session pursuant to GL 30A, Sec 21(a)(2) to conduct strategy session in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Mr. MacAskill reported that no decisions were made. He invited attendees to join him in the Pledge of Allegiance.

PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Reminder, Special Town Meeting, Monday, October 18, 2021 at 6:30 PM in the gymnasium of the Community Center, 100 Oak Street
- B. Flu clinic for Harwich residents, October 13, 2021 and October 18, 2021 from 1:00 PM to 3:00 PM at the Harwich Community Center, 100 Oak Street
- C. Announcement from Police Chief Guillemette on upcoming firearms training

Mr. MacAskill announced that they are under a mask mandate from the Board of Health but the mandate specifically stated that if people can stay 6 feet apart, they can take their masks off.

Town Administrator Powers noted the first 2 announcements. A. and B.

Mr. Ballantine added that Channel 18 is showing podcasts in preparation for the meeting. He is hoping as many people as possible will view that to prepare for the meeting.

Chief Guillemette referred to a past meeting when they discussed noise and range use. He announced training upcoming which will not be all Harwich Police related. On October 18th and 19th, there will be a red dot instructor class. It will be held at the Police range a half day on the

October 12, 2021

18th and a full day on the 19th, handguns and 12 students only. Harwich gets free seats in the training related to getting instructor status for an optic on a handgun. The second, under Police Reform, there will be additional training for the Reserve Intermittent Officers Cape wide. It is part of a Bridge Academy which bridges the gap between full time Police Officers and part time Police Officers. The firearms training will be at their range November 15 through the 19th and will not involve any nighttime fire. They will also be doing their fall qualifications around that week as well. They will post the information Face Book.

Town Administrator Powers stated that he received a notice from DPW Director Lincoln Hooper alerting everybody that Tuesday and Wednesday, October 19th and 20th, the town disposal area will be closed. The new scale deck will be installed. Signs have been posted around town. Cindy Williams Executive Director of the Harwich Chamber of Commerce reminded everyone of the Dining Passport and that October is Dining Restaurant Month and she described how the passport works

CONSENT AGENDA:

- A. Discussion and possible vote to accept the resignation of John Larivee from the Recreation and Youth Committee
- B. Discussion and possible vote to accept Board of Selectmen Meeting Minutes May 1, 2021

Ms. Anderson moved to vote to accept the Consent Agenda as presented, 2nd by Mr. Ballantine.

Mr. Howell amends the motion to approve the minutes, on page 17 of the minutes, it says that Mr. MacAskill is reconsidering his motion. It was really being changed to a reconsideration motion.

Mr. MacAskill confirmed that the amendment was part of the motion and the 2nd.

Vote 5:0 in favor. Motion carried unanimously.

NEW BUSINESS

- A. Update from Ronit Goldstein regarding Double Poles and Eversource work in town areas

Ronit Goldstein Economic Development Specialist with Eversource thanked the Town Administrator and the Board for inviting her and for approving some reliability projects in town. She talked about the process regarding double poles. In Harwich all the poles are owned and maintained by Verizon but all utilities have responsibilities regarding the poles and the infrastructure that's on the poles. The highest wires on the top of the pole are the electrical space which is Eversource. Anything in the middle is the communication space and that's typically Comcast. The lowest wires are Verizon. A double pole is typically created for a number of reasons. It could be a project that's coming through town and you want to do an upgrade, it could be Eversource or Verizon doing the upgrade. If there is a need for upgrading the existing

pole, Verizon will come and set a pole next to the old one and then one by one in order, the utilities have to remove their infrastructure from the old pole and put it on the new pole. That is done in a systematic way through a database called NJUNS which stands for National Joint Utility Notification System. Everybody on the pole has access to that database. Even towns that have Police and Fire communications can only see the poles that they have infrastructure on. It's done from the top down so until everybody removes their facilities from the old to the new pole, the double pole remains. It's a safety issue trying to remove yours before the utility above you and no one can touch anybody else's infrastructure. Another reason for double poles is car accidents. Often either Verizon or Eversource will come out and set a new pole and then each has to transfer wires to the new pole which she explained takes time.

Ms. Anderson commented that they are interested in knowing what the time frame is once that new pole is in to start moving them along. We have quite a few that have been there for quite a while.

Ms. Goldstein replied that there's no short answer. The tornado is the perfect example of a storm that came out of nowhere which is an extreme example but the double poles are not at the top of the list. The top of the list for utilities is reliability and keeping the lights on. In the last 2 years it's been even more important to keep the lights on because most everyone was home and/or working from home. Reliability is at the top, storm response, capital projects that are surrounding reliability and other critical work that the utility is doing and the double poles are not at the top of the list. She looked at the list of existing double poles but they won't know until they see where they are. There could be x number of double poles in the town but they have to know where they are in the queue. The utilities like to work together on the ones that are either the biggest pain point for the town, the ones that have been there since the tornados, the ones that are an eyesore etc. Operations is downloading the list of where they are to start because that's where they can help the most. Although she doesn't have an exact time frame, she would like to start to work with you or staff to see where we start.

Ms. Anderson asked Ms. Goldstein if she has a counterpart at Comcast and Verizon.

Ms. Goldstein replied that she has a counterpart at Verizon that she can call upon and she has some contacts at Comcast she can work with. If there are other attaches she can't say who they are because they are within NJUNS. It's hard to say they'll be eliminated because there will always be projects coming down the line, storms or poles that are hit.

Ms. Kavanagh commented that she is currently dealing with a telephone pole relocation for work and it has been a 2 year painful process. She feels the time it takes to replace 2 poles is important because in some areas they represent blind spots etc. She asked what are the brown metal, are they braces?

Ms. Goldstein answered that typically they are to brace together or sometimes you'll see, if they've transferred their work, the pole is chopped and it becomes smaller. The timing is dependent on each pole individually and where it is in NJUNS. If they haven't transferred any then they have their work cut out for them. If there's a percentage in the middle space or

Verizon they can try and nudge the others. Brian, the area manager will ask one off the clerks to run their list.

Ms. Kavanagh noted that the town needs to know that somebody is driving this, keeping on top of the companies. She asked if the town has someone.

Town Administrator Powers replied that the DPW, certainly Chris Nickerson the Roads Manager is keenly aware of it. We have a representative from Eversource and it behooves us to get in front of all the other companies as well.

Ms. Goldstein commented that another reason something like double poles has fallen on the list is the pressure of the last 2 years after the tornadoes when we all went into quarantine. There has also been a lot more focus on storm damage and getting crews and getting them across the bridge in advance, staging them at the Cape Cod Mall and the outer Cape. It's all the same linemen doing all that work.

Mr. Howell noted that in 2004 we had the same problem and we always have weather so it's not something you can't plan for because you have to. We got to the point of threatening to not approve any new poles in the town and it was miraculous how fast the back log started going away. These things didn't just happen in the last month or 2, there are voluminous numbers of these things that have been around for months if not years. He feels they should start aging these things on a list and start realizing exactly how many days out they are from the time they were reported being broken and paired.

Ms. Goldstein replied that in NJUNS they have the year of the installation of the double pole but they can work with the town on which ones are the priority.

Mr. MacAskill thinks working with the public safety people is the most important. The fact that Ms. Goldstein is here is an acknowledgement that there is a problem. This was born from residents calling and reporting double poles in front of their houses and the DPW explained that Chris Nickerson has tried ad nauseam to get all the double poles replaced. The numbers are now in the hundreds. Ms. Goldstein's acknowledgement is great and getting us a list of what you've already done so we can also put pressure on the other utilities would be great. It sounds like we're on the right track.

Ms. Goldstein replied that with the Board's permission she can either work directly with the Town Administrator or Lincoln Hooper and Chris Nickerson to tackle the list.

Mr. MacAskill feels, with no objection from the Board that is the right direction, to work with the Town Administrator and staff but not the Board.

B. Update from the town Administrator on 2022 Annual Liquor License renewals

Town Administrator Powers advises everybody that the annual Liquor License renewal process is about to begin. Danielle Delaney our Executive Assistant for licensing matters has met virtually with the ABCC, been given her directives and in turn will be advising all the

establishments. The ABCC has reaffirmed that the applications for renewal that go out to anyone that presently has one, should be done by the establishment within the month of November. October is too early and December is definitely too late. He had a meeting with department heads to reminding them of the process and if they had any input on that to be mindful so the Board knows we will be beginning that process on their end in early December. Notices are going out from the town shortly to the establishments for them to work on them in the month of November.

Mr. MacAskill asked how the establishments get notified. We had one case last year where through the pandemic he claimed that he was not notified. He thinks it's their responsibility to know.

Town Administrator Powers replied that this year the town is sending a pre-notice notice for them to be aware that they are going to be getting a packet from the town and they should expect to see it before November. They should get the packet by November. The establishments are to bear the responsibility, it's their annual renewal and the timing has never changed. We're using this vehicle tonight to let everybody know it's happening, we're doing mailings to let them know it's coming out but the establishments bear the burden of also looking for them.

Ms. Anderson asked if its email or US mail.

Town Administrator Powers replied that they do everything by US mail because it's required by the ABCC.

Mr. MacAskill asked if there is any opportunity to do the entertainment licenses at the same time or do we have to wait on the entertainment licenses? It seems we do them both differently,

Town Administrator Powers replied that we can try and set it up that the liquor license and the entertainment license are done at the same time, all annual licenses are expected to be renewed through the December process ahead of January 1st. He can work with staff on that.

Mr. Ballantine agrees that'd be a good approach to go through them all at the same time in a reasonable way. He asked, since some establishments are closed in the winter, if it is possible to email in addition to US mail.

Town Administrator Powers replied that he will talk with Ms. Delaney. He knows she has an email list and is in constant contact with the establishments. He will work with staff to make sure they are reaching out to the establishments.

Ms. Kavanagh agrees that doing them together is a good idea.

Mr. Howell commented that due to what they learned last year it makes sense to put them all together. Apparently the entertainment licensees are in adjunct to the liquor licenses. It would do better to see the entire mosaic for each company.

C. Discussion and possible vote on a potential 2022 Annual Town Meeting Article regarding the Board of Selectmen changing to Select Board

Town Administrator Powers stated that knowing that the Board had contemplated this potential article, the packet has a document worked on by counsel. It should help shape the Board's discussion.

Mr. MacAskill stated that he'd be looking for a vote of the Board to do this and then send it to Charter Review to make the charter changes that need to happen. We have talked about this for at least 3 years and each time the cost of changing it and getting it before the Charter Review but it's usually 2 to 3 weeks before Town Meeting. This is an attempt at not doing that. If the Board wants to change that, let's make that motion tonight and get it to Charter Review and Legal to put it together.

Mr. Howell is in favor of proceeding with this, he feels it's clear that everybody wants to do it. We made it abundantly clear to KP Law in these discussions, since they were the ones who brought up how expensive it was to convert bylaws and references, that it was an expensive billing process, they need to give us that number. What are we looking at, it can't be unique because other towns have done it.

Mr. MacAskill has information from KP Law on changes that they've done in other towns as well as some information on other towns. It appears to be between 2 and 7 thousand dollars. It's not a lot of money.

Ms. Anderson is in agreement, it's the future.

Ms. Kavanagh is in agreement.

Mr. Ballantine commented that he has been in favor of this for quite some time. Nine other towns on Cape have already made this move. It's time to bring it to the voters and let them consider it.

Town Administrator Powers reminds everyone that it's be a 2 step process, the article in some form would come before Town Meeting and then if adopted at the Town Meeting, would appear at the next Annual Town Election. Both votes needed to amend the Charter.

Mr. Howell moved to refer this to the Charter and By Law Committee for their review and mark up of it with the Board's support, 2nd by Ms. Kavanagh. Vote 5:0 in favor. Motion carried unanimously.

D. Discussion and possible vote to update the following committee charges

1. Bikeways Committee charge
2. Traffic Safety Committee charge

Mr. MacAskill commented that this is part of a process reviewing lots of committees and our staff doing tremendous work organizing what has been very unorganized. In reviewing the

Traffic Safety Committee and the Bikeways Committee the charges are fairly aligned, it's not really regulated or specific. Traffic Safety also says 5 or 7 people which he feels the Board should decide 5 or 7 people. From his experience, the complaints he gets related to bike trails are that of intersections and crossings.

Mr. Ballantine likes 5 better than 7 because it's a more workable size. Talking to people on Bikeways, safety becomes the number one issue. He feels it makes sense to combine these. What they need to do is talk to the committees and get their input into this.

Ms. Kavanagh is the liaison to both and happy to have those conversations. She also thinks it makes sense but would like the feedback from both committees for their thoughts as well.

Ms. Anderson read everything in the packet but nothing was dated today so she's not sure what they're trying to do.

Mr. MacAskill replied that the biggest question is, do you think the traffic and bikeways should be merged and we should pick a definitive number, 5 or 7. If the charges and the work are alike and we can merge them it would be an opportunity to merge them.

Mr. Howell commented that this was brought up from the former chair of the Bikeways Committee who suggested that it be folded into the Traffic Committee. It wasn't just to blend them together. He thought it would be wiser in terms of connections with the Police and in terms of actions that need taken to fold that Committee into the Traffic Safety Committee. We didn't come up with it on our own. He feels about 80-90% of Bikeways Committee could be taken up under the jurisdiction of the Traffic Safety Committee and the remaining part may be appropriate for Trail Committee.

Linda Cebula spoke for the Traffic Safety Committee stated that the Committee was taken aback by seeing this on the agenda because they didn't know what they had done wrong. All of a sudden they're being called before the Board. They appreciate the thought but she doesn't think they have ever discussed having the Bikeways or anything merged with them. They have any particular objection because traffic safety is really traffic safety which is pedestrians, bicycles, crosswalks etc. They're not going to get pitchforks out over this. If it's the Board's pleasure with a different charge they'd be fine with it. The way it reads is there are supposed to be 3 from the Town Administrator, we have 2 because Griffin left, and we are supposed to have 2 or 4 from the Selectmen and they have 3. If the Board wanted to add a couple more to get someone from the Bikeways Committee onto the Traffic Safety Committee, they won't disagree and it's probably a good idea to do some consolidation.

Mr. MacAskill asked if they should leave it with Ms. Kavanagh meeting with both committees and come back with a combined charge. Ellen has been doing a phenomenal job of organizing committee members and files.

Mr. Ballantine commented that the issue the Bikeways Committee might be most sensitive about is that the charge leaves them to still be advocates for bikeways.

Ms. Anderson wants to be sure they don't kick anybody off, make sure they end up with a chair:

Mr. MacAskill stated that they may have to kick people off. They do have the ability to add alternates. This is not the first time this has happened in the town, the chairs of each committee decided who was staying and it was a consensus. To the Traffic Safety people in the audience, you're doing great work.

Ms. Sabula thanked the Board of Selectmen for accepting the gift from the Wychmere Club which got all of the work done at Freeman Snow Inn and Route 28.

E. Discussion and possible vote - Harwich energy Committee

1. Vote to rename the Harwich Energy Committee to the Harwich Energy and Climate Committee
2. Vote to amend the committee charge to reflect the realignment of the committee

Mr. MacAskill stated that there was resolution at Town Meeting 2 years ago asking the Board to put a committee together on climate change. He had shown them an example what Chatham did which was to merge it with their Energy Committee. If you look at the charge of the Energy Committee there are certainly things that match and this would be additional work for that committee. We don't need to start a new committee, we can utilize a current committee and give them an additional charge for homework back to the Board.

Ms. Anderson is in favor of that, it makes sense when you look at the charges. Page 43 and 44 of the packet, Climate Action Committee and asks if that if their proposal.

Mr. MacAskill replied, that was the proposal that Ed McManus gave at his last meeting. The one they had last week that they contemplated was the one in the packet that was from the town of Chatham.

Ms. Anderson questioned what she is reading in the packet that is written like it's Harwich but it doesn't mention joining them. It says the Climate Committee is to coordinate with the Utilities and Energy.

Mr. MacAskill replied, that was what Mr. McManus had proposed. What we're looking at is much simpler. There is an abbreviated version that Mr. Ballantine put together and its call the Harwich Utility and Climate Action Commission. It is a bullet point proposal on what they can start with.

Mr. Howell commented that commissions are a derivative from above, they're codified in state legislation. It will end up being a committee. As Commissions the Board does not have the authority to change their actions.

Mr. Ballantine explained that he took the existing title and added the main things for them to have the freedom to do the job. He is happy to go with committee but he wants to keep it simple and give them broad latitude and reinforce that they are advisory to the Board of Selectmen.

Mr. MacAskill asked if they want to go with 5 or 7.

Ms. Kavanagh feels they can combine, she understands the initiative and thinks it's smart. Having been the liaison to the Energy Committee she struggles with the 5 or 7. She feels the scope of this committee is fairly large. We're talking about going from climate change and energy and energy assessments that are already facilitated through the town Administrator's office to do energy audits through the engineer etc. Those look at better ways to reduce costs, get upgraded equipment and all these things which falls within the scope. But then you're looking at flood zone issues and increasing the overall infrastructure of the town. She feels there is a certain level of expertise you need on this committee. You couldn't have a committee like this combined without, for example, an engineer. You'll also need a committee member from the public to be willing to put time in and an energy efficiency person. She doesn't think that it can't be done but it may require an in-depth examination. It should be 7 people if you're going to cover this kind of a scope in one committee.

Mr. Ballantine commented that he has no problem with 7 but his inclination it's for it to be smaller so there's better discussion. He would comment that the makeup committee is up of the Board to appoint them so they can still do this or make a motion to be appointed by the Board of Selectmen for those extras. He doesn't see it being part of the charge.

Ms. Kavanagh agrees that dealing with 5 people as opposed to 7 is always easier but she hates the thought of pushing people out that are willing to volunteer. She's not saying she's adverse to it just that there are a lot of pieces to consider.

Mr. MacAskill stated that there is a lot of information in this packet and Mr. McManus's proposal was a tall ask, it even offered a budget. But that is not what they are going to vote on. For what they are going to vote on, he would ask for 7 so the Interview Committee can specifically hand pick people. They won't be dealing with flood plains or any of that now they will only be bringing back what they think they need. One question they will ask all the committees this year is, what do you need to be successful, what part of your charge do you think you need? When they present, rather than just get a recap on what they've done, they will be asked to answer those questions. This is a basic start to absorb information and come back to the Board with reasonable requests of what they can do or not do, experts that they need or not need.

Mr. MacAskill recommended that they clean it up, add the 7 members and committee and it's resonance including but not limited to the charges that are here so it can be broadened. It'll be on the next agenda for a vote.

Mr. Howell stated that we are not combining anything. We only have the one committee, this is additive. If it doesn't work out we can spoon it off and do something different.

F. Discussion and possible vote to revise Monomoy regional agreement language as presented and request article be put on annual town meeting warrant.

Town Administrator Powers referred to the additional packet material. This is an excerpt from the Monomoy Regional School District meeting that was held on August 11, 2021. The School

Committee voted unanimously with all members passing the proposed changes. There is reference to approving the revised regional agreement language as presented. The second part of that on pages 1-5 is a recap of the changes that were proposed by Dr. Carpenter and his administrative team that was endorsed by the School Committee and presumably would go forward to both towns at annual meetings in the spring with warrant articles. He described the color coding and what it means. The following pages are the entirety of the Regional Agreement document reflecting the red line changes. It is understood that the proposals are to create equity with the 2 towns and to resolve some of the issues that Harwich has been feeling, with the financial impact being greater for Harwich.

Mr. Howell commented that there have been several times when the agreement has changed and a couple of things were buried in it. He doesn't feel prepared to go through and read something he just got before the meeting.

Ms. Anderson agrees, she'd like time to digest it. She was on that subcommittee and she's assuming it's ok and it'll go forward with it but it still only addresses the elementary school and doesn't do anything about the other conversation that committee had about using a formula that takes assessed value in each town which would sway the middle school and the high school.

Ms. Kavanagh would like more time to look at it.

Mr. Ballantine would also like time.

Mr. MacAskill stated that they will bring it back.

Mr. Chorey, speaking for himself, agrees with the Board 100%. the regional agreement is a big document. He spent time, did research, he has 6 separate documents and noted that the public has no access to the one the Board just got tonight. He agrees it should be delayed. This is a short term solution to a long term issue. He described his concerns, town assessments and value, town populations and student enrollment. Going by the proposed current enrollment Harwich would save \$612,000.00. If you run the formulas you get into minimum contributions and foundation budgets. That potential savings is 3.5 million dollars.

Mr. MacAskill comments that the \$612,000.00 is a big piece of this, it's a starting point. If we don't do something before Town Meeting and Chatham votes against it, we end up in a mediation process through the state. We may not win a mediation this round but with what Mr. Chorey said, they will eventually end up in mediation. Chatham is not going to volunteer to pay Harwich 3 million extra. In an effort to get something done, they have to get something done this year. He's not sure there is time, with a working group, to come up with something not to agree on at this Town Meeting.

Town Administrators Powers noted that given the action of the School Committee that was meant to give the towns, through Boards such as this one, something to review and consider in anticipation of the town meeting, If there is a desire to go back to the working group, we are all still populated and we stand ready to meet. With regard to the Mount Greylock Regional Agreement, that was discussed.

Mr. Ballantine commented that there is acknowledgment by the School Superintendent and the School Board that we were looking at both the short term solutions and discussions on long term.

Ms. Anderson stated that the part that wasn't going to be in the original agreement was the capital. It will now include the capital.

Mr. MacAskill intends to bring this document back on the 25th for discussion and possible vote to get something on the annual town meeting. There will also be discussion on whether they want to keep the working group meeting and there is no reason why a member of our finance Committee shouldn't sit in on those meetings.

G. Discussion and possible vote to approve a one day entertainment license -
Mooncussers Tavern - 86 Sisson Road - October 15, 2021 5:00 PM - 10:00 PM -
Recorded or live music with amplification and dancing inside.

Ms. Anderson moved to approve the one day entertain license as presented, 2nd by Mr. Howell.
Vote: 5:0 in favor. Motion carried unanimously.

H. Town Administrator to present the Findings of the Facts for Show Cause Hearings
that were held on July 8, 2021 and continued to July 23, 2021 and July 27, 2021

1. Seal Pub
2. Perks

Town Administrator Powers stated that he is not prepared to move forward on this item. The documents are essentially done however in reviewing the record they have some questions on the town's argument that he is going to be discussing with Attorney Blake before he does that so he wants to make sure that everything is checked and rechecked. The second he locks it in, signs it and sends it to the Board and town counsel, once he knows the Board has it he will send it out to the establishments and make them aware of that activity coming up on the 25th.

CONTRACTS

A. Discussion and possible vote to approve contract with Ballard Mack Sales & Service, Inc. for all work and furnishing services for a Granite 42FR 6 Wheel Dump truck in the amount of \$204,402.00

Ms. Anderson moved to approve the Contract as presented, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

B. Discussion and possible vote to approve the License Agreement between the Harwich Chamber of Commerce and the town of Harwich

Ms. Anderson moved to approve the Contract as presented, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

C. Discussion and possible vote to approve a contract with Motorola solutions for the upgrade of portable radios vehicle repeaters and training for the Fire Department in the amount of \$255,088.32

Town Administrator Powers noted that because of the grants, the total the town pays is \$16,000.00. The Board has to endorse the entire amount.

Ms. Anderson moved to approve the Contract as presented, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

D. Discussion and possible vote to approve a contract with Industrial Protection Services, LLC for the purchase of C5 Face Pieces for SCBA (Self Contained Breathing Apparatus) for the Fire Department in the amount of \$54,088.00

Ms. Anderson moved to approve the Contract as presented, 2nd by Mr. Howell. Vote: 5:0 in favor. Motion carried unanimously.

TOWN ADMINISTRATOR'S REPORT

Town Administrator Powers reported that the town has resigned Hub Technical Services and are under contract for this fiscal year for just under \$50,000.00. There is a contract with Pitney Bowes for the postage meter. Channel 18 has an update on the emergency alert software system and a procurement for \$3,327.49. This Friday, the Monomoy Sharks will be taking on Avon-Holbrook for the homecoming game. Next Friday, October 22nd the Harwich Youth Services Presents the Middle School Kickball Night under the lights on Monomoy Field for grades 5 through 7 against local Police and Fire Departments.

SELECTMEN'S REPORT

Mr. Howell, no report.

Ms. Anderson offered kudos to the Health Department for the flu clinic.

Ms. Kavanagh mentioned that the first flu clinics for the public is October 13th and 18th.

Mr. Ballantine, no report.

Mr. MacAskill, no report.

Ms. Anderson moved to adjourn, 2nd by Mr. Howell. The vote 5:0 in favor. Motion carried unanimously.

Respectfully submitted,

Judith R. Moldstad
Recording Secretary

October 12, 2021