

RECEIVED
TOWN CLERK
HARWICH, MA

2022 APR 26 P 12: 02
**MINUTES
SELECTMEN'S MEETING
TOWN HALL
GRIFFIN ROOM
MONDAY, NOVEMBER 29, 2021
6:30 PM REGULAR MEETING
REMOTE PARTICIPATION OPTIONAL**

RELEASED

APPROVED

SELECTMEN PARTICIPATING: Michael MacAskill, Larry Ballantine, Donald Howell, Mary Anderson and Julie Kavanagh

ALSO PARTICIPATING: Town Administrator Joseph F. Powers

CALL TO ORDER:

Chairman MacAskill opened the Board of Selectmen meeting for November 29, 2021 at 6:30 PM and invited attendees to join him in the Pledge of Allegiance.

PUBLIC COMMENTS/ANNOUNCEMENTS

Cynthia Williams Director of the Chamber of Commerce reminded everyone that next Friday is the Harwich Christmas stroll and she offered a description the events.

Mr. MacAskill noted that under Contracts, under Continental Drive and Whidah there is a scrivener's error on the agenda. It says \$12,154,499.48 but should say \$1,509,245.00.

PUBLIC HEARING

A. Classification Hearing - Vote to approve classification recommendations from the Board of Assessors

Mr. MacAskill read the legal notice that was in the paper.

Richard Waystack Chairman Board of Assessors thanked the Board members for joining in a joint meeting on November 15th when they did a classification workshop. Bruce Nightingale Vice Chair of the Board of Assessors was also present and Mr. Waystack thanked him and other board and staff members as well as Gail McAleer who works for PK Associates which is the third party contractor that helps the town with the valuation and field services that they contact out to do. At the November 15th meeting, they as a Board voted unanimously to vote a residential factor of one so that each class maintains 100% of its full value tax year and not to shift the tax burden from the residential and open space property classes to the commercial, industrial and personal property classes. Over 92% of this community is classified as residential, there is a small class of commercial and industrial. He noted that taxing second home owners differently is regulated by what the Department of Revenue of the Commonwealth of Massachusetts allows. He commented that second home owners pay a personal property tax

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which is in addition to what they're paying in their property taxes. We currently already charge second home owners a higher level of tax than the residential tax payers. On the matter of open space discount, they recommend not to grant an open space discount which would shift the tax burden from the open space property class to the residential property class. They recommended not to grant a residential exemption or a small business exemption and explained the reasons why. He noted that the overage of 2 1/2% that the Commonwealth allows the town to charge, comes from spending at town meeting. That is what the tax payers vote every year so if they vote for additional services and spending for the community it impacts the tax rate. We are not increasing our commercial and industrial areas, we are a residential community.

Ms. Anderson moved to close the public hearing, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

Ms. Anderson has done research and agrees with Mr. Waystack to leave it alone.

Mr. Howell is interested in legislation for people with more than 1 home that are not occupied for the majority of the year, to be taxed more to help Affordable Housing. So many people use their homes for 2-3 months and close them down. He feels its deleting inventory and he will be perusing this at a later date.

Mr. Waystack commented that they filed legislation this year through there Board of Selectmen and Town Meeting authorized them to have peak file legislation so the town could offer tax credit to those under the age of 60 who are experiencing financial hardship. There are a number of programs for people over the age of 60. The benefit of an exemption for those under 60 would have a far greater benefit to those tax payers than any shift in the tax would do.

Mr. Ballantine is in agreement with the recommendations.

Ms. Kavanagh commented that the workshop was helpful.

Ms. Anderson moved to vote a residential factor of one, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

Ms. Anderson moved to not grant an open space exemption, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

Ms. Anderson moved to not grant a residential exemption, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

Ms. Anderson moved to not grant a small commercial exemption, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

B. Public Hearing - Discussion and possible vote to approve the proposed Fee Amendments to Harbor Management Plan appendix B - Marine Fee Schedule and Appendix F Shellfish Fee Schedule

Ms. Anderson read the public notice that was in the Cape Cod Chronicle November 11th and 18th 2021

John Rendon Harbormaster reviewed the packet and Appendix B with all the waterways fees and the proposed rate increase. He surveyed big money items generally speaking, he is looking at an 8% increase which works out to 2% per year. If approved it'll be an increase of about \$118,000.00 annually. He presented a graph of slip comparisons and rates. He feels the increases are fair and close to average. He also presented a graph with comparisons and rates for slips and transients.

Heinz Proft Natural Resource Director stated that the shellfish rates for the town were last addressed 4 years ago and he is proposing increases for the different categories, residential, seasonal etc.

Ms. Anderson moved to close the public hearing, 2nd by Mr. Howell. Vote: 5:0 in favor. Motion carried unanimously.

Mr. Ballantine asked how out commercial slip rates compare with other towns.

Mr. Waystack replied that the commercial rates are less than recreational but he feels it's unfair to assess an increase on everybody except the commercial fleet.

Mr. Ballantine asked if in addition to the fees there is a separate fee to help support the docks.

Mr. Waystack replied yes, they still assess a waterways used fee which is not changing.

Ms. Kavanagh asked if he thought it would be beneficial to do a flat rate.

Mr. Waystack replied that bigger boats need more space, more dockage, and more services. He thinks the varying rates make sense.

Mr. Howell asked if you need to be a resident of Harwich to get a slip or a mooring.

Mr. Waystack replied that you do not.

Mr. MacAskill commented that he thinks the increases are fair and our facility is second to none.

Ms. Anderson moved to approve the proposed fee amendments to Harbor Management Plan Appendix B - Marine Fee Schedule and Appendix F Shellfish Fee Schedule, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

CONSENT AGENDA

A. Vote to Approve Board of Selectmen Minutes - 02.24.2020

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Ms. Anderson moved to approve the Board of Selectmen Minutes for 02-24-2020, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

NEW BUSINESS

A. Annual Committee Meetings **1. Conservation Commission**

Ernest Crabtree Chair of the Conservation Commission accompanied by the Vice Chair John Ketchum presented a summary of the report that they had submitted to the Board. Changes that they are proposing are on the Warrant for Town Meeting. He noted bylaw violations and the fines paid totaling \$48,000.00 and \$70,000.00 pending. They maintain trails on conservation properties and are working with the DPW to clear downed trees cause by the hurricane. He thanked all present members of the commission for their hard work.

Mr. Ballantine commented on how hard this committee works, the discussions on regulation change and their work is much appreciated.

Ms. Kavanagh noted that she had been following the violations for a while and acknowledges that it makes their jobs difficult.

Ms. Anderson commented that it was a great report. She asked if anything can be done beyond fines if it's one individual with 2 properties.

Mr. Crabtree replied that it's not so much that it's one property, it's the number of violations on that property. They have worked hard with the owner of the property but they have gotten no response. The fines are \$300.00 per violation, per day that the violation is in effect.

Mr. Ketchum added that staff has been very patient trying to encourage the individual involved to come into compliance or talk to them but that hasn't happened. He has never seen a situation like this, the violator doesn't want to talk about it or do anything about it. Town counsel is involved.

Mr. Waystack added that the first set of fines that were levied on this property was appealed and dismissed. He believes there is a second appeal pending for the next round fines that have been imposed.

Mr. Howell is the committee's liaison. He commented that regulatory committees mean a lot and it would be great to get some more people on the committee once those vacancies happen.

Ballantine commented that staff is extremely patient and is always willing to talk.

2. Brooks Academy Museum Commission

David Spitz Chair of the Brooks Academy Museum Commission reported that they are making good progress and improvements can be seen at the Crowell Barn. He gave a summary of other

projects they are working on. The consultants are working hard. They are hoping to go out to bid in February or March. They are concerned about what the bidding climate will be based on recent inflation and how busy contractors are but they'll get their plans ready and see how they do. He had a list of other things they have to do. They have full membership and full attendance at meetings.

Mr. Howell commented on the importance of keeping the historic preservation.

3. ByLaw/Charter Review Committee

Sandra Hall of the ByLaw/Charter Review Committee reported that they have had 3 meetings since the committee was reconstituted. They have had some great conversations and she noted what they will be looking for. She explained what the charter is and why it is important. The Town Administrator attended a recent meeting and they covered a lot of areas and asked for his input. One concern was deadlines, they will be talking to the Finance Committee in early January to have that discussion.

Mr. Ballantine appreciates the focus on potential conflicts and gray areas and taking a deep dive into the town calendar.

Mr. Howell mentioned that they had a desire to change Selectmen to Select Board in the charter.

Ms. Hall replied that they are aware.

Mr. MacAskill said they would work together to get a date that the 2 groups could meet. He will put it on the agenda for a date after they talk to the Finance Committee.

4. Board of Water/Wastewater Commissioners

Allin Thompson Vice Chairman of the Water/Wastewater Commission described the responsibilities of the commission. He noted their biweekly meetings that are videoed and available on YouTube. He noted their accomplishments and projects. Also noted the construction of phase 2 of the Wastewater Collection System is complete, and the department is in the early stages of 2 water system improvements. He offered statistics regarding how many gallons of water the system has pumped. Their website harwichwater.com has much information on water conservation and restore actions. He noted an insurance plan that is offered, coverage and rates. Suggestions were made for seasonal home owners to turn off water prior to leaving.

Ms. Kavanagh referred to the new source well they are looking into in North Harwich and asked if there is a time frame on that project.

Mt. Thompson replied it would be approximately 2 years and explained the process.

Mr. Howell asked if there is a ceiling for growth.

Mr. Thompson replied that there is no ceiling as long as it is managed water.

Dan Pelletier Water/Wastewater Superintendent answered that they have a water management permit that allows the town 2.16 million gallons per day or 788 million over the year. They applied for additional capacity in their permit renewal. That process started in 2010 and they are still waiting for their permit. If the town gets to that ceiling there are other things the town can do, limit outdoor usage etc.

Mr. Howell asked if they have or anticipate any problems with PFAS.

Mr. Pelletier replied that none has been found in Harwich wells. They are measuring and understand that it is in everything, nonstick pans, waterproof clothing, etc. It is not inconceivable in the future that we would have to address it but right now there are no detections.

Ms. Anderson noted the significant amount less of water usage and asked the reason for the difference.

Mr. Thompson feels it has a lot to do with people's awareness of water conservation.

Mr. Ballantine asked how the ground level storage tanks have worked after a few years.

Mr. Pelletier replied that when they were looking at the ground level storage tanks and the electrical consumption, they estimated the cost to be about \$25,000.00 per year and that has been what that facility uses. It is right in line with what they projected.

Mr. Ballantine noted that there is a lot of old pipe in town and he assumes there's a plan to replace it over time. He asked if it is worthwhile sharing that so people are aware of what is coming.

Mr. Thompson replied that he doesn't keep it a secret and explained the areas and why they will need new pipe.

Mr. Ballantine thinks they should broadcast what they have done and what is going to need doing.

OLD BUSINESS

Town Administrator Powers noted the scrivener's error using #6 twice. The last item should be #7. Number 3 is being held out from this draft deed because Katie Klein of KP Law has indicated that there are still some legal questions and it may take a few weeks to resolve. All 7 of these were voted unanimously by Town Meeting in 2019 under Article 61 for the Board to convey those properties to the Affordable Housing Trust. The draft deed is in the packet and he will not be the notary as he will be a signer on behalf of the Trust.

Mr. MacAskill clarified that the motion will include to approve the deed which will be 1, 2,4,5,6, and 7 as listed in the packet. He asked the Town Administrator why they are doing this now if it was vote in 2019. Also what is the timeline from their vote tonight to when the Trust can start working on these properties?

Town Administrator Powers replied that he discovered it had not been done by previous administration when the Affordable Housing Trust asked for a list of properties that they owned and he informed them that the only property they owned is what they had recently acquired from the Marceline Estate. He took every effort to work with counsel and meet the wishes of Town Meeting over 2 years ago. If every Board member is able to sign tonight and have notarized, Selectmen Howell at the Affordable Housing Trust today, made the motion and the Trust voted unanimously to then have the Trust come in and sign the documents and notarize. Then it just needs to get recorded at the Barnstable Registry of Deeds and then once it's recorded he'd notify the Trust and the Trust would then have full care, custody and control of the parcels.

A. Discussion and possible vote to convey some portion of deeded land to the Harwich Affordable Housing Trust

1. Map 61, Parcel B1-A- 0 Oak Street
2. Map 61, Parcel B1-B - 0 Oak Street
3. Map 56, Parcel P12 - 0 Depot Street
4. Map 63, Parcel J1 - 0 Depot Street
5. Map 63, Parcel J2 - 0 Orleans Road
6. Map 63, Parcel J3 - 0 Depot Road
7. Map 40, Parcel Z5 - 265 Sisson Road

Mr. Howell commented that the motion was made contingent on the approval of the Board of Selectmen so they wouldn't waste any time. He urged the Board to vote this.

Mr. MacAskill noted that 265 Sisson Road has a building on it that they lease. He asked if they're conveying care, custody and control of the entire property to the trust or a portion of that-property to the Trust.

Town Administrator Powers replied that the voted Town Meeting or the deed provided by counsel took any action relative to the building so he would rather leave that interpretation up to attorneys. However the vote at Town Meeting was to convey that parcel of land, no restrictions or exclusions of what went with it.

Mr. Howell noted that the Trust has ensured that the lease is not in play. What they do to develop the property is absent that building. They are going to honor the existence for that building in the lease.

Mr. MacAskill asked what language they would use in the motion so they are not changing the dynamic of that lease and who controls that lease with the Harwich Junior Theater.

Mr. Howell suggested they say with the exclusion of the foot print of the existing building.

Mr. MacAskill commented that this is troubling to him as this is the parcel they could start to develop right away, they've looked at it and it was earmarked as one of the first parcels. He feels this is a bit of a stumbling block. He does not see how the Board of Selectmen can convey the deed of this property to the Housing Trust when there is an active lease with an organization on part of this property which includes part of the parking and there's been no maps or anything done. He brought this before the Board 3 years ago because he see no reason why they wouldn't move the Harwich Junior Theater into the Cultural Center. It makes more sense to lease that and turn this building into affordable housing and he thinks it should be a direction that if we do this, the Trust takes or at least has a conversation. He would look to the Town Administrator who has heard his concerns and asks how they will do this.

Town Administrator Powers recommended that if the Board wanted to remove any parcel from the deed, he would work with counsel to correct that. They could still authorize the deed conveyance and sign when the documents ready as they've done with item #3. The chairman raises legitimate questions. His research was forwarded to counsel and it is referred to as the Recreation Building and the property card refers to it as the Recreation Department. Neither he nor counsel found anything that confirmed that it was actually under the care, custody and control of the Rec Department which raises more questions.

Mr. MacAskill commented that he thinks the Trust and the Board of Selectmen could work collectively to resolve this and put the deed forward.

Ms. Anderson agrees that it has to be clarified before they can convey it. She suggests the motion back out 3 and 7 and they be brought back as fast as they get an answer.

Mr. Howell doesn't think the HJT will agree to that. They have the lease and they can't be told that they can't continue with the lease if they don't want to move. He explained why the building is called the Rec building.

Mr. MacAskill does not think they get to dictate the terms of the lease. That would be a Town of Harwich, Board of Selectmen decision.

Ms. Kavanagh recalled that the lease issue came up previously and thought that part of the discussion was also looking at between trying to decipher Rec verses HGT and HCC. She agrees to keep it clean and back it out of this deed and bring it back to clarify.

Mr. Ballantine would like to back it out and clarify it. He's not sure they can be forced to move to the Cultural Center but never the less the property needs to be defined. He wants to give the property proper consideration for Affordable Housing.

Ms. Anderson asked if anyone knows when the lease is up.

Town Administrator Powers noted Article 61 item E which describes the parcel.

Mr. MacAskill stated that to move forward they will take this one out. Per Town Meeting as it was explained, they were going to convey these properties for Affordable Housing Trust

purposes. At what point does the Affordable Housing Trust give them back to care, custody and control to the Board of Selectmen if they do not use them for housing trust purposes.

Mr. Howell replied that the properties were either to build on or to generate capital to do other Affordable Housing projects. The answer from their perspective would be if they're buildable they won't be coming back. They will either build on them or flip them to build somewhere else.

Mr. MacAskill clarified that "purposes" was his word, to build. If the Trust does not use these properties he is the position of the Trust to give them back to the Board of Selectmen.

Mr. Howell replied that they wanted the jurisdiction to do one of the other.

Ms. Anderson moved to vote to convey some portion of deeded land to the Harwich Affordable Housing Trust including Map 61, Parcel B1-A- 0 Oak Street, Map 61, Parcel B1-B - 0 Oak Street, Map 63, Parcel J1 - 0 Depot Street, Map 63, Parcel J2 - 0 Orleans Road, Map 63, Parcel J3 - 0 Depot Road, 2nd by Ms. Kavanagh. Vote 5:0 in favor. Motion carried unanimously.

B. Discussion and possible vote to establish 2022 Annual Town Meeting Warrant Article for taking by eminent domain - 276 Queen Anne Road

Town Administrator Powers stated that 276 Queen Anne Road is deemed to be surplus property, the town has no governmental use for it so the next step would be the process of taking by eminent domain to clear title. The town makes sure it has a clean and clear title so if it is offered for sale or use, the buyers know there are no issues with the land.

Mr. MacAskill asked if we were going to build a proposed pet cemetery and we didn't know that we actually own that land. He asked if we are the owner of record of this land and did we get to be by knowing we were the owner of the record.

Town Administrator Powers replied that he can't speak to the prior statements about the land and it's various uses but it's not different than 70 Willow Street where it's known that the town owns it however we want to ensure a clear title because efforts in the past may not have been as iron clad as we believed them to be. It is to ensure that the town gets the best possible value out of that by taking that step.

Mr. MacAskill asked to confirm that we don't have title on this property before they vote this.

Town Administrator Powers stated that he is not saying it that way, he is saying that out of a preponderance of good effort to make are we to do eminent domain is suggested for both properties.

Mr. MacAskill understands Willow Street because nobody has rebounded it. He doesn't understand the process which is going to take a minimum of a year before they can put it on the market that we haven't determined whether we own it or not.

Town Administrator Powers replied that he could defer to the Board and their knowledge then if it weren't eminent domain the Board would want to then create the article that Town Meeting would vote to allow the Board to sell it.

Mr. MacAskill asked for comments from the Board on the first part of this. He asked the Town Administrator if they know enough to take it by eminent domain or should we look and see if they have clear title to?

Town Administrator Powers replied that it would be helpful if the Board established a warrant article where at least they are seeking the approval of Town Meeting to convey the land. Then he can work with staff to determine what the status of that particular parcel is and whether eminent domain is required. In each instance he is looking this evening for votes of the Board to create articles of Town Meeting to authorize the Board to convey these for sale.

Mr. MacAskill agrees with the eminent domain part.

Town Administrator Powers noted that if they at least took the action of creating the warrant articles he could get moving on that specific to the question of eminent domain required for 276. He can still evaluate that but he'd have to have the article moving through the process.

Mr. MacAskill clarified that the motion could be to take by eminent domain if they need to.

Mr. Howell commented that it would be nice considering the minuscule commercial zone we have. He thinks it's important to happen and asked if this is a chain of title question for an abstractor.

Town Administrator Powers replied, not necessarily.

Ms. Anderson is in favor of selling them both. She asked if they need two motions, one to take it by eminent domain and one to put an article on to sell it.

Town Administrator Powers argued that the vote to establish the warrant article to go to Town Meeting is what he needs to begin the process as he works with staff and counsel. They will review the title documents and make a recommendation as to whether eminent domain or anything else is required.

Mr. Howell asked if a motion to take necessary action in order to dispose of the property would work.

Ms. Kavanagh is in favor of moving it forward and asks if they have a site plan for this property because she thinks there's a piece of it that wasn't buildable.

Mr. Ballantine disagrees, he thinks it's all upland.

Ms. Anderson moved to vote to establish a 2020 Annual Town Meeting Warrant Article to take the necessary action to sell 276 Queen Anne Road, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

Ms. Anderson moved to vote to establish a 2022 Annual Town Meeting Warrant Article to take the necessary action to sell 70 Willow Street, 2nd by Mr. Howell. Vote 5:0 in for Motion carried unanimously.

CONTRACTS

A. Discussion and possible vote to authorize the chair to sign the Robert B. Our Change Order #7 - Phase 2, Contract 1 which includes Continental Drive and Whidah Drive as well as a few clean up items - \$12,154,499.48

Ms. Anderson moved to authorize the chair to sign the Robert B. Our Change Order #7 - Phase 2, Contract 1 which includes Continental Drive and Whidah Drive as well as a few clean up items - \$1,509,245, 2nd by Mr. Ballantine for discussion purposes.

Mr. Ballantine asked if just 2 weeks ago they accepted a contract decrease of over 1 million dollars. He doesn't understand why they gave us back a million and now they're taking 1.5 million.

Dan Pelletier Water/Wastewater Superintendent stated that the 1.5 million is made available through a balancing change order on both contracts 1 and 2. Because both projects are now essentially complete, pump stations and everything are built, they zeroed out unspent line items which resulted in a surplus of about 1.8 million of which the 1.5 million is being reapplied to this contract to complete Continental and Whidah.

Mr. Ballantine clarified that this isn't a new charge, it's using existing funds.

Mr. Pelletier replied that this is all from the existing appropriation from the original 22 something from Town Meeting. This is not costing any additional funds, its different portions of the same contract.

Ms. Kavanagh commented that this is going only to that portion (Continental and Whidah) and asked if we have a map of the next phase Contract 2 that would go all the way through the other areas that were originally dropped off.

Mr. Pelletier replied that a portion of Fredericksburg, Williamsburg, Huckleberry Path, Sugar Hill Drive neighborhoods as well as Continental and Whidah that were removed due to the overrun with Contract 1, the other streets except for Continental and Whidah have not been incorporated back in yet and he explained why.

Mr. Howell noted that he is not going to vote for it. He is worried about the entire complexity of the 40 years and the promise to clean up the environment. He is not as interested in doing

anything more for a particular area that gets it to a buffer above what was supposed to be achieved.

Ms. Anderson commented that we have a certain capacity that can be sent to Chatham.

Mr. Howell noted that he'd rather spend the money on another phase.

Mr. MacAskill would rather finish what was started and fulfill the agreement with Chatham and get their monies worth because the tax payers have spent significant amount of money buying flow from Chatham. He argues that it wasn't just a promise made to these residents it was a letter sent by our Town Administrator and our Wastewater consultant that says start the work and get it engineered. They spent a significant amount of money doing it. Cleaning up the environment is the key. What we are mandated to remove for nitrogen now is not what we'll be mandated to remove tomorrow. Coming back to these areas after the town has already spent the money makes no sense to him. This appropriation included a lot of streets. It was only a meeting with Christopher Clark, CDM Smith and others that they started pulling streets off that plan. These streets were in that plan. He feels they are supposed to be doing this and will support it.

Ms. Kavanagh noted that they (her street) had meetings with engineers and people engaged them and she thinks it's only fair that what was on the plan at the time and what the town communicated to all these different people on all these streets should be respected.

Mr. Pelletier noted that the town allowed properties to transfer, with the understanding sewers were coming, properties that had failing septic systems or systems that needed repair that they allowed those to be waived with the sewer coming.

Mr. Howell clarified that he did not intend to say he would send these people adrift, he just proposed to do something alternative and reimburse them for whatever out of pocket expenses they had.

Vote 4:1 with Mr. Howell voting nay. Motion carried.

B. Discussion and possible vote to approve Chapter 90 funds for drainage installation on Whidah Drive and Continental Drive - \$484,000.00

Ms. Anderson moved to approve as presented, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

C. Discussion and possible vote to approve Barnstable County Regional Government of Cape Cod Inter-Municipal Agreement for information technology services between Barnstable County and the Town of Harwich - \$8,075.00 per month

Ms. Anderson moved to approve as presented, 2nd by Mr. Howell. Vote 5:0 in favor. Motion carried unanimously.

TOWN ADMINISTRATOR'S REPORT

November 29, 2021

No report

SELECTMEN'S REPORT

Ms. Anderson, no report.

Mr. Howell, no report.

Mr. Ballantine, no report.

Ms. Kavanagh, no report.

Mr. MacAskill, no report.

Ms. Anderson moved to adjourn, 2nd by Mr. Ballantine. Vote 5:0 in favor. Motion carried unanimously.

Respectfully submitted,

Judith R. Moldstad
Recording Secretary.

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