

APPROVED

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
Monday, September 30, 2019
6:30 P.M.**

RELEASED

SELECTMEN PARTICIPATING: Larry Ballantine, Donald Howell, Michael MacAskill

ALSO PARTICIPATING: Assistant Town Administrator Joseph Powers.

Mr. Ballantine reopened the meeting at 6:30 pm. He explained he first called the meeting to order at 6:25 pm for an Executive Session. They just needed a few minutes to discuss Harwich Police Superiors contract for the coming years. They so voted and that will take effect.

WEEKLY BRIEFING

**A. Sewerage Work Improvement Phase 2 – Contract #1 – Construction
Schedule – Weekly**

Mr. Powers reported on the most current weekly update he had, which was not included in packet. The two week look ahead for 9/30-10/4, the mainline sewer crew #1 is continuing installation on Johanna's Path and mainline #2 on Route 137 and the three week look ahead for 10/7-10/11, main line sewer crew #1 is continuing installation on Johanna's Path and Route 39, and mainline #2 on Route 137. Again, detours will be in place.

B. Mr. David Guillemette, Chief of Police, had an announcement on behalf of the Harwich Police Department that they will be wearing Pink patches in support of Breast cancer awareness month that starts October 1st. They are very happy to be participating in this program that had started out on the West Coast and came this way and now there are 74 police departments in Massachusetts alone participating in this pink patch project. They have not decided if they will be selling the patches yet, but if they do it will all be through the Harwich Police Association and you can go on their website or Facebook page for more information. Also, pinkpatchproject.com is a great website. There is no one out there who has not been touched by this disease so we are very happy to be supporting it.

- C. Norm Clarke, Fire Chief, first thanked Mr. Guillemette for the Police Department supporting the Pink Patch Project for how important it is. The other briefing that he had is about the new fire house they are building. They are getting there, though a little behind, but on budget. Things have changed a little bit in that demo of present station then talked about hanging on to property which didn't seem to pan out either. Maybe we out to reconsider what we do with that building. He would like the board to give him some direction, quickly as to where they would like to go. He is requesting a follow up that the board meet onsite to get a feel of the property and what they would like for him to do. He is formally requesting that the board consider a meeting there. He needs some direction. Mr. Ballantine confirms that they can do that and will discuss a time and get back to him. Mr. MacAskill asked about getting something on the books sooner Mr. Howell commented to Mr. Clarke that going into the meeting at the site, he would like to know what the building could possibly be used for? And what would the ramifications be? Mr. Clarke said that by visiting the site it would give them a better idea and glad there is interest in the building. Mr. Ballantine suggest that they also have Charlene from Planning attend as well.
- D. Emily Mitchel, Council on Aging Director, wanted to report that at the COA they had a fabulous week last week. On Tuesday, they had a Volunteer Recognition BBQ, it was a chance to thank the volunteers that help the services they provide. They have nearly 100 volunteers and about 40 made it out to the BBQ. Thank you to the Fire Association that brought the grill over and prepared the food and thank you to the Friends of the Harwich COA that purchased the food and Chief and Deputy Chief of Police that came by and Chairman Ballantine was there too. And ended the week with the dance with over 80 people dancing eating enjoying the music. Showed how special the community center is.
- E. Mary Maslowski representing the Planning Board, Charleen Greenhalgh could not make it tonight but wanted to let them know that Cape Cod Commission has on their agenda the West Harwich District of Critical Planning Concern application for Thursday, October 3rd at 3pm in the old jailhouse. They should have a page with the information for the meeting in their packet. Charlene will be giving the presentation on the boards and towns behalf and would be happy to have any one come in support. Mr. Howell would like to confirm it is posted. Mr. Powers confirmed it was posted earlier that afternoon.

- F. Carolyn Carey reported that the Touch a Truck event was a huge success, they had well over 200 people come. The ice cream truck was the favorite truck!

PUBLIC COMMENTS/ANNOUNCEMENTS

Peggy Rose, acting Director of the Harwich historical society would like to mention that coming up on Saturday 5th and 19th they will be having annual graveyard tours. If you would like to go on the tours they are 4, 4:30 and 5p Please call the museum 508-432-8089 and leave your name, number and which tour you would like to go on and you get a call back to confirm. Harwich Schools exhibit will be carried over to next year, so they are still looking for memorabilia for the Harwich school system. Get in touch with the museum if you have anything to share.

CONSENT AGENDA

- A. Vote to approve Caleb Chase Fund request in the amount of \$800.00
- B. Vote to ratify the Harwich Police Supervisors Memorandum of Agreement
- C. Approve the recommendation of the Town Administrator regarding a Petition by Cello Partnership d/b/a Verizon Wireless to locate small cell wireless antennas, and the necessary sustaining and protecting fixtures, on an existing pole, located in the public way near 532 Depot Street, Harwich, MA 02645. Also be granted a location for permission to erect and maintain at said locations the following: antenna, mounting brackets, groundbars, conduit, cable, disconnect, and such sustaining and protecting fixtures as it may find necessary
- D. Vote to accept the resignation of Tom Caruso, Treasure Chest Chairperson – effective 9/23/19
- E. Vote to accept the resignation of Megan Yaps, Noise Containment Committee – effective immediately
- F. Vote to accept the resignation of Deborah Sementa from the Bylaw and Charter Review Committee – effective immediately

- G. Vote to accept the resignation of Sandra Hall from the Bylaw and Charter Review Committee – effective immediately
- H. Vote to accept the resignation of Anita Doucette from the Bylaw and Charter Review Committee – effective immediately
- I. Vote to accept the resignation of Carol Thayer from the Bylaw Charter Review Committee – effective immediately

Mr. Howell moved to approve items A, D, E, F, G, H, and I, as specified. B was already voted on and passed. Mr. MacAskill seconded. Mr. Howell noted that he was at the meeting when everyone resigned and it should be looked into why an entire committee would resign. The motion carried by unanimous vote.

Mr. MacAskill requested to hold C to discuss because it seems a lot longer for a consent agenda and it is a “draft” and he would not be prepared to vote on a draft, but it says that town insurance should review. Has the town insurance company reviewed this document yet? Mr. Powers explained that to his knowledge they had not but that the Administrator had informed him that he had in the packet a sample agreement that was present to him by Attorney Feher at KP Law that was the extent of their discussion. Mr. MacAskill voted no on this, and Mr. Ballantine said it would be tabled and brought back so they could get it right.

PUBLIC HEARINGS/PRESENTATIONS

- A. Town Administrator presents to the Board of Selectmen 5 year financial plan

Carol Coppola, Finance Director, on behalf of the Town Administrator, who asked her to provide the presentation for the board. On an annual basis the finance department and the town administrator put together a 5-year fiscal forecast that has uses of funding and sources of those funds. How we are going to pay for everything in the next 5-years. Mr. MacAskill interrupted, with a question on the first page, non-property tax, under assumptions, 4% to 6% with an additional \$225,000 for Motel and Hotel tax, so that’s that been figured into these numbers? Ms. Coppola said yes, she was instructed to do that. Mr. MacAskill then asked Chairman Ballantine that they talked about this last year and it didn’t pass, it has been 6-8 months without bringing this back and now our 5 year assumptions that we going to give to the public right

now assumes that we are going add 2%, that is number one. Number two, do you have under the debt the 8 million dollar bumble the overage in east Harwich waste water that is going to go in front of town meeting this year, and the proposed number for DHY if that passes in the 5-year plan. Ms. Coppola confirmed that both were included.

Mr. Howell commented, that this is basically a warning shot because it is in here, that just for himself that it is not likely to go from 4% to the 6% on the room tax unless that 2% is earmarked in some way to reduce the debt burden of the sewage system. He said it does not belong in an operating expense and it hasn't been approved in town meeting yet. Mr. Ballantine has some questions as well, but would like to treat this as a draft budget presentation and come back to discuss some of the questions going forward.

Ms. Coppola was then asked to proceed. There are some assumptions that were made, and some assumption in regard to revenues as well as non-property tax revenues. They assumed an estimated \$400,000 is going to come in under short term rental tax and that is a big assumption. We have not factored in any overrides or of that matter. FY 19 financial results were used and moving forward with those results. Here are the source of the funds we have anticipated moving forward with

Ms. Coppola explained how they are going to use those funds. There have been some union contracts that have been settled. They were settled at greater amounts then previous years, so actual amounts were factored in, and then additional amounts for the next 3 years. General expenses and look at exceptions, such as the Town Clerk in 2020 is going to have an election and that is going to cost some money. Property and liability insurance have been increasing. The Elementary School and Cultural Center have doubled in value, and therefore premiums are going to double for those buildings. They have factored in a 3% increase for health insurance and a commitment to fund op-ed and sewer projects. The schools have and estimated increase of 3.25% for level funding enrollment. The assumption is that they would stay level. The Tech School has a debt payment that starts FY20, with the first year debt payment of \$908,000 and it will drop in the 2nd year. Monomoy is in debt, which is associated with the high school. The middle school is paid off. They have an assumption in for the need for a roofing project in 2022 or 2023. The source of the funds will be raised on real estate and personal property taxes,

as well as permit fees, beach stickers and state aid funding. Ms. Coppola shared charts that show all of this information.

Mr. Ballantine commented on some of the assumptions and this budget is a draft to work on. Mr. Howell the assumption he is also troubled by is looking back at the free cash. It is substantial and there are things that are needed. He would like to see op-ed coming from that. Mr. MacAskill will reserve his comments for when the Town Administrator is present. Mr. Ballantine said that this will be back on the agenda with more discussion points, likely multiple discussions.

NEW BUSINESS

A. Annual Meetings with the Board:

1. Harwich Cultural Council

Tina Games, Chair of the Harwich Cultural Council, appeared to provide a report on the Harwich Cultural Council. Their agendas and minutes are always posted timely, all members have been sworn in and ethics training has been done. They have a very new council. Ms. Games is the veteran of the council along with Rosanne Shapiro, who is a veteran with 3-years in. Dinah Lane and Charles Barnes were recently appointed along with Christine Banks and Kathleen Teahan and Laurinda Raquel. They are a very new council.

As an overview, the Harwich Cultural Council is a town appointed committee with a goal to enrich the cultural lives of its citizens. They are one of 329 local councils who are charged with allocating grant funds for community based programs projects and events that serve the arts, humanities and interpretive sciences. Our council is composed of nine members and they have seven right now. There are currently two vacancies, if anyone is interested.

Ms. Games recognized the three people that came off in the spring: Rose Ann Clarke, who served nine years; Sharon Mitchell, served six years; and Joan Sachetti, who served four years.

For fiscal year 2019, Harwich Cultural Council received a total of 25 grant applications, totaling \$24,018 in funding requests. They awarded \$9,000 in local grants.

Ms. Games also shared that for the second year they held a grants information session in August at the Cultural Center and had a great turn out. They are reaching out to the community to let them know they are there. They had about a dozen people this year, same as last year. Also they were renewed for the Cultural Compact Agreement. Harwich was the only town selected for that. Which brought a \$5,000 grant to the town, which was matched and applied at the cultural center. They were also happy to take part in the ribbon cutting ceremony at Saquatucket Harbor on May 4th. The council also conducted a community cultural needs assessment, that they are required to do every three-years. This was done back in February and March and gives a feel for what they are doing right and where some of the needs are. They will also continue to partner with the Town of Harwich and the Harwich Chamber of Commerce toward the Cultural District designation for Harwich Port and Harwich Center. They are also currently exploring fundraising projects and the funds will go back into their grant program.

Mr. Ballantine asked if they can share the results of the needs survey. Ms. Games send that over to them. Mr. Ballantine also asked what percent of the grants go to the students. Ms. Games said that through one of the arts programs, the grants will filter through one of those programs. They typically give four to six grants towards the youth, also includes pre-school age. They typically get up to six grant applications and are usually able to fund all of them.

Mr. MacAskill and Mr. Howell expressed their thanks for the hard work of the council. Ms. Games also expressed thanks for being able to meet at the Cultural Center. They also are in a current grant cycle and have an application process open with a deadline of October 15th. If interested in applying for a grant go to the Harwich town website, Cultural Council page to click on the application link.

2. Brooks Academy Museum Commission

David Spitz, Chair of the Brooks Academy Museum Commission provided the board with the report, which was not included in their packet. Mr.

Spitz reported on that from last December, BIA Studios, an architectural firm from Boston completed its assessment of the museum's structure and provided its recommendations for building restoration and improvements. The report is available online at the town website under the Brooks Academy Museum Commission page. They did not approve the first recommendation from the firm, which was excavation of a full basement under the footprint of the whole museum. That was a wish list item that came in in the vicinity of two million dollars and they did not think it was conscientious at this time. The final recommendations that came in and were accepted consisted of three items. 1. Creation of a climate controlled storage area in the existing basement area. 2. Installation of a low impact low use elevator to provide better access to all floors. 3. Relocation of the main building entrance to its historic location on the north side of the building.

Last fall they applied to the CPC for \$130,000 to begin work on this project. Concerns were raised by the Town Administration and the CPC whether the structural condition was adequate to support the work. The CPC approved the money with stipulation that the first step was to have a structural engineering analysis to be completed before anything else. Mr. Spitz has been working with the town engineer and it is his understanding and hope that the engineering analysis will begin this fall.

A second noticeable restoration issue is the siding of the building, particularly on the east side. The architects determined that an air handler issue may be the cause. After a visual inspection the town is not sure they are correct, but they do need to determine why the paint is peeling more on that side. The peeling paint areas were tested and positive for lead paint. It is the recommendation to scrape and re-paint the building. They intend to seek funding from local and state grants.

This summer, the Crowell Barn was the only town building that had significant storm damage. A tree fell on the roof and hit the chimney, which saved the roof. They appreciate the efforts by the town's maintenance staff, everything has now been fixed.

During this time it became clear that Brooks Academy Museum Commission has no direct responsibility for the Crowell Barn. They assumed it was part of the museum but they do not have anything official

from the Board of Selectman to say they are responsible for the oversight. They would now like to request that the board grant the same official oversight capacity for the Crowell Barn that Brooks Academy Museum Commission now has over Brooks Museum.

The commission's membership is full, with recent appointment of Janet Cassidy. We have a quorum for all scheduled meetings throughout the year.

Mr. MacAskill responded with this thanks for all of their work and Mr. Howell recognized that the Crowell Barn will need to be added to the agenda for action to happen on that.

3. By-Law and Charter Review Committee

Mr. Ballantine has tabled this for now due to several members resigning and will bring it back as they look at the direction going forward.

B. Vote to Support – Application for funds by co-applicants Real Estate and Open Space Committee and Conservation Committee for the potential acquisition of 0 Cherokee Road

Mr. Howell moved to support the submission, Mr. MacAskill seconded with discussion. Mr. Howell wanted to clarify that as far as the preservation committee goes, this does not mean that the Board of Selectmen are submitting it, the board is supporting it. Mr. Ballantine also mentioned that he received an email from Amy Usowski, Conservation Administrator, the Conservation Commission also gives their support. No other comments. Motion carried by unanimous vote.

CONTRACTS

A. Solid Waste Presentation by Mike Camara, President of New Bedford Waste Services

Mr. Lincoln Hooper, Director of the DPW provided an overview going back to 2013 and 2014, when the 25 year contract with Covanta was expiring. The Cape Cod commission did some RFPs on behalf of Cape Cod towns, which were known as the tier one towns that got the waste to energy plant

constructed. Covanta threw some very large numbers for what they wanted. Mike Camara stepped in and gave some proposals and half community signed with Covanta and half with ABC. There is currently a lot of turmoil going on in the industry. Mike Camara, the owner of New Bedford Waste Services would like to inform the board some of the trials and tribulations that we are facing. We currently have a 5-year contract that expires December 31, 2019, and we are planning to position to have a 5-year renewal of the contract.

Mr. Mike Camara introduced himself and apologized for not making the last meeting. Going back in time to 20 years ago the state implemented bans on expansion of waste facilities and at the same time they were discouraging the increase of landfills, recycling was the focus. Which unfortunately was not a good idea. The Massachusetts recycling goals in 2000 was 46% the current rate is 23%. The goal is to be 90% by around 2050. They have not reached any of their goals yet. Mr. Camara thought they had a very good business plan for Zero Waste was to handle recycling and MSW with a goal of 90%. But what has happened and what has changed. In 2017 China did not want to import recycling materials anymore. They decided to put the environment first and be self-sufficient and not take in recyclables from around the world.

They are currently working on solutions to take waste out of state. Massachusetts is losing about 300,000 tons of landfill in January. The current state of the network of in-state Waste-to-Energy facilities are aging, they are over 30 years old, some 40 years old. At some point in the very near future, the Waste-to-Energy facilities are going to have major breakdowns, and longer outages. The safety nets are gone and his fear is that during one of these outages, there will be no place to go with the trash. It will be sitting at the curb and not picked up.

Transfer stations will fill up. They are working hard to commit to their customers that they will have a place to go. Can't rely on it being in State unless the state decides to lift the moratorium on waste energy or look at other alternatives. Mr. Ballantine asked if there is any discussion on lifting the moratorium on waste energy? Mr. Camara responded that they are willing to allow 350,000 tons of new capacity, if it is an alternative technology. In his opinion he does not see it happening. We have some of the highest disposal costs in the state. So, please write to the Governor, the Secretary of Environmental Affairs, Commissioner of the DEP and voice your concerns of where Massachusetts is going.

Mr. Ballantine asked what we can do locally to help our cause, we used to do quite well with percent of recycling, is that correct? Mr. Hooper responded that DEP stopped giving the report card four or five years ago, Harwich used to receive honors, around high 30% or 40%. We still submit all the information but we do not receive a report anymore.

Mr. Camara continued with what he is concerned about with state transportation laws. Ohio has had problems with odors in landfills, what happens if they stop taking our trash. It is a real problem that in this state we are not creating the outlets to handle our own waste. We are relying on other states and where is the pricing going to go. Some solutions: 1. lift the moratorium, 2. allow for expansions, need to look at buying land, 3. reactivate closed landfills, and 4. The state to implement an organic waste food ban.

What this means for Harwich, is that we will see increased tipping fees and a need to secure a disposal outlet. The town may need to think about a food waste ban. Why wait for the state, the town can implement a ban on food waste. There are biodegradable bags. Put your food waste in it and it breaks down very easily.

It is a difficult situation that they are working hard to fix. Any questions or comments. Mr. MacAskill thinks this conversation warrants a much bigger conversation with Mr. Hooper on the town can do. He asked what percentage of the trash actually comes from the town of Harwich, how do we regulate it? Mr. Hooper confirmed that 100% is Harwich residents. He has curtailed all commercial business and they have had to go to the Town of Yarmouth, which is run by Covanta. He has never seen conditions like this. The town got through the summer by working with the town of Bourne, but that is curtailed now. He is very concerned for the future and he would like to say that Mr. Camara has saved the town \$350,000 to date, by him stepping into the mix back then. Mr. Camara is proposing tonight that the rate will be raised from \$59 per ton to \$65 per ton tomorrow. And then probably in the low 80's by the first of the year. Once they can add the bailer at Zero Waste and it is installed they will have more capacity. Mr. Ballantine asked when the contract expires, Mr. Hooper confirms that it is up December 31, 2019, with a clause to notify by October 1st of the town's intention. Covanta offered half the tonnage we were looking for a 90, 95 and 100 per ton.

Mr. Howell expressed his views on the topic and Mr. MacAskill said they have a bunch of documents but no contract. He would like to know if that can wait a week so they can put a contract together and what Mr. Hooper's role would be and that the Finance Director has a chance to review the finances. Mr. Powell can speak to what is in the packet, three key documents to reference. The first one is the letter from New Bedford Waste Services, dated August 9, 2019 and received in the office August 13, 2019, referencing the uncontrollable circumstances, (force majeure). The second letter is a draft response written by KP Law to be presented and discussed by the board, and as a response for what is evidenced by the memo from the Administrator on September 18, 2019. To encapsulate everything, the documents are a reaction to the Force Majeure letter from August. A response from counsel, saying that we reject the Force Majeure argument that the uncontrollable circumstances are more in-line with what would be considered market circumstances. For the board this evening, if both parties agree to the extension of the October 1st deadline then we could accomplish what is being asked for.

B. Vote to Approve - New Bedford Waste Services - Contract Renewal

If the vendor agrees to extend the contract, we do not need to make a motion. But it needs to be noted on record that all agreed. Mr. MacAskill asked about any concerns regarding procurement and Mr. Powers confirmed it is an exempt procurement. Mr. MacAskill also reiterated the need to write a letter from the board to the Governor about the rates and issue here. Also the need to make it more of a public issue and awareness.

OLD BUSINESS

A. Vote to Support - Harwich Affordable Housing Trust General Application – Part-time Housing Coordinator and Project Funds

Mr. Ballantine stated that this is not a vote for action but a vote to support the CPC. Mr. Howell stated that Mr. MacAskill had some good points and feels the Town Administrator should be there to answer questions, since he is the chair of the trust, but he can handle a little of it. The \$50,000 for the coordinator, we had changed from \$30,000 for six months, but there is more work going on for one year. And a larger component that has to do with the money amount, there is no priority or rules of operation for someone to actually do that, to map out priorities. We are already about a year behind, so

that is supposed to be allocated to both, start something and set up priorities and rules of operation, which they currently do not have.

Mr. MacAskill was really hoping to have a scope of work. How much work we are being billed for, based on other towns. There is no other information this week from what we had last week.

Mr. Ballantine said we are running out of time, we should support the CPC. Mr. MacAskill said we aren't running out of time, because they are just asking for our support. The request is for the CPC to provide an outline of the coordinator position and what the extra \$20,000 is for. They will bring this back.

B. Vote to Support – 0 Deacon's Folly Road Land Acquisition for Affordable Housing and Open Space/Conservation

Mr. MacAskill stated that this again is back on the agenda and he does not plan to go anywhere until there is an appraisal. He still has a concern if it is suitable for affordable housing based on the location and seven lots and seven homes at 600 plus thousand a piece is not a terrible thing on the tax roll. He will be critical of the appraisal, but if the vote is tonight, he votes no. Mr. Powers does not know what the status of the appraisal is, but will follow up. Mr. Howell said he is on the Housing Trust and also the liaison for the Real Estate and Open Space, so it is not a leap for him to say this that he will differ from his colleague but affordable housing gets built and then bus routes get planned afterwards. They don't put a bus route into empty lots but what is concerning to everyone is that they were going to get both. Should the subdivision plan get approved and should one of the lots that is created by that end up getting flipped and sold your bifurcating the properties. He tends to differ with tax stuff, but housing in general only creates about 80% what it services. We are not going to build our way out of property tax problems.

Mr. Ballantine said he liked this idea because it combined conservation and building.

Mr. Howell moves to support the 0 Deacon's Folly Road Land Acquisition for Affordable Housing and Open Space/Conservation. Seconded by Mr. MacAskill for discussion. Ms. Shevlyn, Real Estate and Open Space Committee, stood to clarify that the Harwich Cons Trust is not actively

involved in this. They are supporting it, but not actively working with them on the application. Motion carried at a vote of 2-0-1, with Mr. MacAskill against.

TOWN ADMINISTRATOR'S REPORTS

Mr. Powers would like to present notes on behalf of the Town Administrator for these topics.

A. Insurance Renewal Proposal for the South Harwich Meeting House Update

The update for the Insurance Renewal Proposal for the South Harwich Meeting House is that Administration received information from their insurance agent and strategist, Maya, several weeks ago looking to renew coverage. Mr. Powers was not sure if this should go through him or the board, but the Administrator has signed the request for approval for the insurance agent.

B. Lothrop Update

The Engineer will have to go out to establish boundary lines before chain link fence would be installed. Mr. Ballantine asked for timing. Mr. Powers explained that the Griffin Ryder, Town Engineer, is doing the best he can and knows it is a priority for the board.

C. Barnstable Weights and Measures Program Update

The update is that the materials presented by Barnstable County on Weights and Measures is going to have an impact on towns up and down the Cape. More information will be coming shortly.

D. Cape Cod Blue Economy Foundation

E. The Administrator indicated that we would be applying for a grant to establish an information kiosk at the Saquatucket Harbor complex. The Cape Cod Blue Economy Foundation is set up to support all of the economy around any industry related to ocean and water. Mr. Ballantine asked what the purpose

of the kiosk, is it educational or informational? Mr. Powers does not have more information at this time.

F. Pet Burial Ground Update

The DPW Director told the Administrator the gazebo has been moved from that location to the appropriate location. They need to finalize the dollar amount for that transfer.

Mr. Powers asked if it is the boards preference to do a sale of surplus land? He would be able to let them know at a later time what all the requirements would be to do a sale of surplus land, under a Chapter 30B.

Mr. Ballantine said there are two points that have come up on this and one is the town meeting vote. It is his understanding that the land was transferred back to the Board of Selectmen. They will have to verify with KP Law if that truly happened. If that is true, then they will need to bring it back as an agenda item. Will they want to put out for RFP or transfer to another town department? Mr. Howell suggests that with the members of the Open Space Committee present, perhaps they can start looking into it.

Mr. Powers also just reported on behalf of the procurement team. They have at least 27 projects that have been presented and are actively engaged with 13 of them. A big one that will be coming in front of the board is the catch basin in early November.

Mr. Powers and Mr. Ryder would like to bring in front of the board more regularly procurements to get more help with prioritizing. Mr. Ballantine agrees it would be good to discuss priorities to get things done.

Mr. Howell asked if the Town Administrator had been contacted about their vote on signing authority. Mr. Ballantine will remind him.

Mr. MacAskill has one comment on procurement list, and it can be put on the agenda. For the area of Freeman Road and 28 where Snow Inn Road comes out, they asked for an engineered road layout south and west. Griffin Ryder is the only one who can request that. It is needed for traffic safety.

SELECTMEN'S REPORT

Mr. Howell provided an update from his attendance at the Cape and Island Water Protection Fund Management Board. They voted to extend the Bylaws Committee to establish regulations. One thing to update from that discussion was after listening to Barnstable and Yarmouth at that meeting. Barnstable is doing a cost recovery for any one of three elements including in full negotiations with DHY and Dennis is also thinking of alternatives. We should create a model or parallel plans.

ADJOURNMENT

Mr. MacAskill moved to adjourn at 8:30 pm. Mr. Howell seconded. Motion passed unanimously.

Respectfully submitted,

Lisa Schwab
Administrative Assistant