

RELEASED

MINUTES
EXECUTIVE SESSION
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JUNE 11, 2018
5:45 P.M.

APPROVED

SELECTMEN PRESENT: Ballantine, Howell, Kavanagh, McManus, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Evan Melillo, Information Technology Director Foster Banford, Fire Department Lieutenant Scott Tydesly, and Interim Assistant Town Administrator Robert Lawton

Mr. Ballantine moved to go into Executive Session Pursuant to M.G.L. c. 30A, § 21(4) to discuss the deployment of or strategy regarding security personnel or devices – Cyber Security Study; and pursuant to MGL c.30A, §21(3) to conduct strategy sessions with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the Chair so declares – Fire Union Contract; Deputy Fire Chief re-classification; SEIU Compensation Survey Mr. Howell seconded the motion and the motion carried unanimously on a roll call vote.

Cyber Security Study

Mr. Clark requested that the information technology policy be revised and that people be trained. Mr. Ballantine asked them to come back with a plan to address security concerns from the report. There was general discussion about the information technology report's findings. Mr. Howell believes that external attacks are the greatest threat, including being hacked. Mr. MacAskill thanked them for their work. Ms. Kavanaugh thanked them as well and asked that they make sure to follow through on recommendations. No vote. Information technology personnel exit.

Fire Union Contract

Fire Department Chief Norman Clarke enters. Administrator Clark noted that he had conveyed to the Fire Union that 2.5% was too high and that the Fire Union had instead asked for 2% and \$1,325 and had ratified that proposal. There was general discussion about how the Board liked this compromise proposal. Mr. McManus moved to ratify. Mr. Ballantine seconded and the motion carried unanimously on a roll call vote. Mr. Clark mentions that a ratification vote is needed, and Mr. McManus moves to ratify. Mr. Ballantine seconds motion, and vote is unanimous by roll call vote. McManus moved to have the Deputy Fire Chief become an M-7 effective July 1st, 2018. Mr. Howell seconded and the motion carried unanimously on a roll call vote. Chief Norman Clarke exits.

SEIU

There was general discussion about the SEIU Compensation Survey. Four positions were reviewed and approved. Mr. Howell would like the Community Center Director to have a stipend instead of higher salary. Mr. Clark said the Board could revisit the Director's duties this time next year, and Mr. MacAskill noted that the next person could be hired at a smaller step, but more money should be directed to the Director now. Mr. McManus moved to allow Mr. Clark and Mr. Lawton

provide the salary changes outlined in their May 21, 2018 SEUI Compensation Study for the Community Center Manager.

Mr. MacAskill moved to adjourn at 6:30 p.m. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Evan N. Melillo
Assistant Town Administrator

Kevin Rutherford
Administrative Analyst