

RELEASED

MINUTES  
SELECTMEN'S MEETING  
GRIFFIN ROOM, TOWN HALL  
MONDAY, JUNE 03, 2019  
6:30 P.M.

APPROVED

**SELECTMEN PRESENT:** Ballantine, Ford, Howell, MacAskill, McManus

**OTHERS PRESENT:** Town Administrator Christopher Clark, Assistant Town Administrator Joe Powers, Larry Cole, Frank Puzio, and others.

**REORGANIZATION OF THE BOARD**

Mr. Ballantine called for nominations for Chair to the Board of Selectmen. Mr. Howell moved to nominate Mr. Ballantine to remain as Chair for the year. Mr. MacAskill seconded. No other nominations were offered, and Mr. Ballantine was elected Chair to the Board by unanimous vote.

Mr. Howell moved to nominate Mr. McManus as Vice Chair to the Board of Selectmen for the year. Mr. MacAskill seconded the nomination. No other nominations were offered, and Mr. McManus was elected Vice Chair to the Board by unanimous vote.

Mr. MacAskill moved to nominate Mr. Ford as Clerk to the Board of Selectmen. Mr. Howell seconded the nomination. Mr. McManus moved to nominate Mr. MacAskill as Clerk. Mr. Ford seconded the nomination. Mr. Ford was elected Clerk to the Board by a vote of 3-2 with Mr. MacAskill, Mr. Ballantine, and Mr. Howell voting in favor of Mr. Ford.

Mr. McManus made a motion that Michael MacAskill and Don Howell be appointed as the interview committee. Mr. Ford seconded, and the motion carried by unanimous vote.

**WEEKLY BRIEFING**

None presented.

**PUBLIC COMMENTS/ANNOUNCEMENTS**

Mr. Ballantine announced that the town's bond rating has increased from AA+ to AAA. He asked for comments from Mr. Ford (due to his financial background) and from Mr. Clark. Mr. Ford confirmed this to be a large achievement by the town. Mr. Clark outlined the work by the town staff that went into achieving this rating. Mr. Ballantine also mentioned that this new bond rating grants the town lower interest rates.

Mr. McManus read a letter from Mary Oldach, Principal of the Harwich Elementary School, announcing a 25<sup>th</sup> anniversary celebration for the Castle in the Clouds Playground.

Mr. Clark announced that Dan Knapick, Yarmouth Town Administrator, invited the Town of Harwich to become a Green Community. The Secretary of Energy and the Environment presented a check to the Town

on Saturday. Mr. Cole outlined the process by which the Town qualified over several years. The Board, Mr. Cole, and Mr. Clark stood for a photo opportunity behind the large check.

## **CONSENT AGENDA**

- A. Vote to approve recommendation of the Jim Noonan Human Services Grant Review Team to award FY20 Human Services Grants—Emily Mitchell
- B. SEMCSports applications for Road Race—for Family Food Pantry to be held on 11/16/19
- C. Vote to approve the 10<sup>th</sup> Annual Chamber of Commerce Charitable Foundation Road Race to be held on Saturday, June 22, 2019.
- D. Vote to approve the recommendation of the Assistant Town Administrator to approve the installation of approximately 40' of conduit under the town road to provide service to customer at 22 Vacation Lane in Harwich.

Mr. McManus moved adoption of the Consent Agenda Items B, C, and D. Mr. Howell seconded, and the motion carried by a unanimous vote.

Regarding Item A: Mr. Howell and Mr. McManus recused themselves of the vote due to conflict of interest. Mr. MacAskill moved adoption of Item A. Mr. Ford seconded and the motion carried by a vote of 2-0, with Mr. Ballantine abstaining. The Board briefly discussed the possibility of a formal Grant Committee.

## **PUBLIC HEARINGS/PRESENTATIONS** *(Not earlier than 6:30 P.M.)*

- A. Public Hearing—Application by First Crush Winery Cape Cod for Annual, On Premises, Farmer Series Pouring Permit for Wines, Frank Puzio, Manager

Mr. Clark provided background—Mr. Puzio's business has essentially grown out of its current space. The original site plan is only for wine manufacturing. Retail would require Mr. Puzio to go through a site plan review. This would allow for take-out or retail, but not a sit-down restaurant. Septic will also need to be addressed with the Board of Health. Mr. Clark recommends tabling the vote following the hearing until site plan and septic have been approved.

Mr. MacAskill asked a clarifying question related to the pouring license. Mr. Puzio is essentially requesting that guests be allowed to purchase additional glasses of wine following the tasting. He does not intend to become an afterhours drinking establishment.

Mr. MacAskill moved to continue the discussion on a later date. Mr. Ford seconded, and the motion carried by unanimous vote.

## **NEW BUSINESS**

- A. Reminder—The Community Center's closing hours at 9:00 PM will begin 7/1/19

Mr. Clark explained that very few people are using the center after 9:00 PM, so the director recommended, as part of the budget hearing, that the center close at that time.

## **B. Selectmen's Summer meeting schedule and Non-Resident Taxpayer's Meeting discussion**

The suggested schedule proposes meetings on 7/1, 7/15, 7/29, 8/12, 8/26, and 9/9. August 12 would be the Non-Resident Taxpayer's Meeting.

Mr. MacAskill is concerned about the ramifications to budget decisions from the gaps in the meetings.

Mr. Howell moved to accept the schedule as written. Mr. McManus seconded, and the motion carried by a vote of 4-0-1, with Mr. MacAskill abstaining.

## **TOWN ADMINISTRATOR'S REPORTS**

Mr. Clark announced that the Town does have bidders for the solar sites: the cart barn, golf course, police station, and the community center. He will have a request for the Board to consider solar leases at the various sites.

Bids have come in for the sewer project. CDM is working on reviewing the bids and will have a recommendation for the Board.

The Town is in line to receive a \$600,000 grant to construct sidewalks around town as part of Safe Groups to Schools.

## **ADJOURNMENT**

Mr. McManus moved to adjourn at 7:13pm. Mr. MacAskill seconded, and the motion carried by unanimous vote.

Respectfully submitted,

Shilo K. Felton  
Recording Secretary