

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JANUARY 27, 2014
7:00 P.M.**

APPROVED

SELECTMEN PRESENT: Ballantine, Cebula, Hughes, LaMantia, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Lincoln Hooper, Chief Mason Leedara Zola, Mike Camara, Barry Worth, and others.

MEETING CALLED TO ORDER at 7:00 p.m. by Chairman LaMantia.

Chairman LaMantia reported that the Board had just come out of Executive Session where they discussed a number of real estate related matters.

CONSENT AGENDA

A. Minutes

1. December 16, 2013 Regular Meeting
2. December 16, 2013 Executive Session
3. January 6, 2014 Regular Meeting
4. January 6, 2014 Executive Session

B. Vote to sign the HEA Union Contract per the approved Memorandum of Agreement

C. Vote to approve License Agreements for the use of the Bank Street Building to Cub Scout Pack 76, Pleasant Bay Community Boating and Sea Scout Ship 76

Mr. Hughes moved approval of the Consent Agenda. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

OLD BUSINESS

A. Warrant Article Review – *discussion & possible votes*

1. Article 45 – Accept gift of land off Oak Street

Mr. Hughes moved to incorporate Article 45, Accept gift of land off Oak Street, in the Annual Town Meeting warrant. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

2. Article 49 - Amend the Code of the Town of Harwich By-Laws – Barking Dogs

Chief Mason outlined the article and he and Mr. Spitz took questions from the Board regarding zoning issues. Mr. McManus said he would like Town Counsel to look at this. Mr. Hughes moved that Article 49, Amend the Code of the Town of Harwich By-Laws – Barking Dogs, be reviewed by Town Counsel and ultimately be submitted in the warrant. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

3. Article 50 - Amend the Code of the Town of Harwich By-Laws – Civil Fingerprinting

Chief Mason outlined the article and took questions from the Board. Mr. McManus moved that we include this in the warrant. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

4. Article 61 – Petition Article for tax levy override

Mr. Drummond and Mr. Gundersen provided the attached Power Point presentation to the Board. Chairman LaMantia stressed that this would not impact the school at all and does not force any commitment on the part of the school. Mr. Hughes agreed and noted that this would also need to go to a ballot and the ability to put something on a ballot rests with the Board. Chairman LaMantia suggested speaking on the school budget article at Town Meeting. Ms. Cebula agreed that an amendment to the school budget article might be better. She also suggested that this article be moved closer to the budget article in the warrant. Mr. McManus stated that the School Committee is struggling with putting together an economical budget while providing a first class education for the students of Harwich and Chatham as reasonably as they can. No action was taken.

5. Article 72 – Compensating Balance Agreement

6. Article 73 - Liability Tidal/Non Tidal Rivers

7. Article 74 – Herring Fisheries

Mr. Hughes moved to include in the warrant Articles 72, 73 and 74. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

B. New Bedford Waste Services contract – *discussion/vote to authorize Chair to sign*

Mr. Hooper stated that this will allow the Town to save approximately \$60,000 a year over the course of 10 years. He and Mr. Camara of New Bedford Waste Services took questions from the Board. Mr. Ballantine moved that we approve the term sheet and waste agreement with New Bedford Waste Services LLC with John Giorgio's review and approval dated December 18, 2013, effective January 2, 2015 and upon signing the C&D rate will drop by the \$5 a ton. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

A. Letter to Cape Light Compact regarding changes to Aggregation Plan – *discussion/vote to sign*

Mr. Worth outlined the document and recommended the Board sign it. Mr. McManus moved that we authorize the Chairman to sign on behalf of the Town the proposed update revision to Cape Light Compact Aggregation Plan letter as proposed. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

B. FY14 Community Development Block Grant – *discussion/vote to authorize Chair to sign*

Mr. McManus moved to authorize the Town to sign the attached joint authorization forms and return them to Dennis for making the application. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORT

A. Personnel Advisory Committee Charge – update

Mr. Clark stated that his initial intent is to hire an Assistant Town Administrator and then he would like to form a Town Administrator's committee to assist in going over personnel rules and regulations.

SELECTMEN'S REPORT

At Mr. Ballantine's recommendation, Mr. McManus moved that we send a letter to Mandy Chestnutt of the National Fish and Wildlife Foundation in regards to the Wellfleet Massachusetts Hurricane Sandy Coastal Resiliency proposal supporting their project in collecting data and testing the use of shellfish in nitrogen reduction. Mr. Hughes seconded the motion and the motion carried by a 4-0-1 vote with Ms. Cebula abstaining from the vote.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 8:53 p.m. Ms. Cebula seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

Approving a Tax Levy Override

Hugh F. Drummond

Richard Gundersen

Comparison of School Budgets - FY 2012 to FY 2013

	Harwich School	Chatham School	Consolidated Total
Net Operating Budget FY 2012	\$17,831,165	\$9,989,399	\$27,820,564
Percent Of Total	64.1%	35.9%	100.0%

NOTES:

1. Prepared by Harwich Taxpayers Association based upon information provided by Mr. David Ryan Director of Finance, Town of Harwich on Thursday March 15, 2012.
2. It appears under the distribution method used for the FY 2013 Budget, Harwich is absorbing \$1.6 Million in School expenses for Chatham
3. The formula used for allocating expenses to the two Towns for FY 2013 should be based upon history. The new formula can begin when the activity starts in FY2014, when Harwich open the Regional High School for the two Towns and closes the Middle School and Chatham opens the Regional Middle School and closes their High School. **A matching of Activity with Savings.**

TAX OVERRIDE FOR FY2013	\$1,652,583	NONE
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If We Used The Percentages For FY 2012 To Distribute the Budget For FY2013 WE Get a More Favorable Result

Net Operating Budget FY 2013	\$18,409,114	\$10,310,252	\$28,719,366
Percent Of Total	64.1%	35.9%	100.0%
Tax Levy Limit	\$18,689,498	\$10,450,883	\$29,140,381

TAX OVERRIDE FOR FY2013	NONE	NONE
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Net Operating Budget FY 2012	\$17,831,165	\$9,989,399	\$27,820,564
Percent Of Total	64.1%	35.9%	100.0%
Net Operating Budget FY 2013	\$20,342,081	\$8,377,285	\$28,719,366
Percent Of Total	70.8%	29.2%	100.0%
Increase (Decrease) FY 2012 to FY2013	\$2,510,916	-\$1,612,114	\$898,802
Percent Increase (Decrease)	14.1%	-16.1%	3.2%
Tax Levy Limit	\$18,689,498	\$10,450,883	\$29,140,381
TAX OVERRIDE FOR FY2013	\$1,652,583	NONE	

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TAX OVERRIDE FOR FY2013	NONE	NONE	

Chatham Harwich Regional School District 1

Savings Calculation by Mark Abrahams, CPA

	FY10 Chatham	FY10 Harwich	FY10 Sub Total	Regional Adjustments	FY10 Est Regional Budget
Summary Salaries					
Central Office Administration	280,485	448,193	728,678	(116,558)	612,120
Chatham Elementary School	2,034,013	0	2,034,013	145,246	2,179,259
Harwich Elementary School	0	3,912,628	3,912,628	(2,535)	3,910,093
Chatham/Harwich Middle School	1,987,180	2,490,225	4,477,405	(1,120,016)	3,357,389
Chatham/Harwich High School	2,335,629	3,698,160	6,033,789	(1,109,349)	4,924,440
Athletics	83,511	126,887	210,398	(71,920)	138,478
Technology	130,965	42,363	173,328	61,372	234,700
Special Education	270,980	147,674	418,654	181,741	600,395
Maintenance	49,732	135,000	184,732	18,268	203,000
Total Salaries	7,172,495	11,001,130	18,173,625	(2,013,751)	16,159,874
Summary Expenses					
Central Office Administration	111,524	199,048	310,572	(130,872)	179,700
Chatham Elementary School	224,232	0	224,232	18,618	242,850
Harwich Elementary School	0	457,835	457,835	(22,709)	435,126
Chatham/Harwich Middle School	293,558	300,164	593,722	(29,953)	563,769
Chatham/Harwich High School	302,814	442,022	744,836	(123,602)	621,234
Athletics	100,503	165,615	266,118	(80,968)	185,150
Special Education	241,218	222,674	463,892	(247,727)	216,165
Out of District Tuitions	159,756	560,111	719,867	(15,185)	704,682
Technology	190,585	0	190,585	7,915	198,500
Maintenance	159,369	517,552	676,921	(523,421)	153,500
Employee Benefits	2,034,217	2,810,569	4,844,786	(976,153)	3,868,633
Transportation	223,293	747,847	971,140	12,806	983,946
Total Expenses	4,041,069	6,423,437	10,464,506	(2,111,251)	8,353,255
Grand Total Salaries & Expenses	\$11,213,564	\$17,424,567	\$28,638,131	(\$4,125,002)	\$24,513,129

Comparing FY 2014 to 2010 Expenditures

[illegible]

Harwich School Spending

excluding debt

	Before Regionalization Vote				Since Regionalization Vote			
	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
Administration	597,060	847,934	656,966	666,162	630,760	660,146	578,772	598,586
Instructional Leadership	1,346,429	1,382,634	1,547,453	1,252,251	1,368,208	1,777,024	2,057,780	2,111,109
Classroom and Specialist Teachers	6,328,664	6,624,509	6,572,594	7,035,155	7,333,535	7,328,210	7,484,673	7,862,312
Other Teaching Services	1,474,770	1,550,393	1,941,312	1,726,103	2,084,971	2,036,782	2,339,301	2,425,131
Professional Development	363,738	309,216	403,520	305,417	291,325	132,935	115,754	119,717
Instructional Materials, Equipment and Technology	312,282	435,503	536,102	433,956	515,780	441,979	588,464	501,763
Guidance, Counseling and Testing	522,478	512,980	456,784	500,174	406,231	494,375	433,589	448,432
Pupil Services	1,772,323	1,720,978	1,827,567	1,729,097	1,815,212	1,146,218	1,104,513	1,038,902
Operations and Maintenance	1,720,638	1,841,411	1,706,272	1,526,379	1,856,819	1,466,403	1,303,761	1,329,064
Insurance, Retirement Programs and Other	3,328,663	2,775,422	2,683,425	3,623,161	3,735,389	3,980,610	3,490,291	3,609,778
Expenditures Outside the District	2,236,158	2,325,431	2,339,389	2,638,012	2,657,627	2,908,815	3,150,552	3,435,031
TOTAL EXPENDITURES ALL FUNDS	20,003,203	20,326,411	20,671,384	21,435,867	22,695,857	22,373,497	22,647,450	23,479,825
Change in Net Spending (from prior yr)	8.1%	1.6%	1.7%	3.7%	5.9%	-1.4%	1.2%	3.5%
Grants, Revolving, & Other Funds Used	2,210,521	2,183,574	2,349,968	1,994,218	2,309,771	2,450,780	3,028,050	3,188,774
TOTAL TAXPAYER FUNDING FOR SCHOOLS	17,792,682	18,142,837	18,321,416	19,441,649	20,386,086	19,922,717	19,619,400	20,291,051
Change in Tax Funding (from prior yr)	8.2%	2.0%	1.0%	6.1%	4.9%	-2.3%	-1.5%	3.4%

Since the regionalization vote, Harwich has seen an annual average increase of 1.1% in total expenditures on schools. While the town's total school expenditures are \$849,000 more than FY10, the average annual school spending increases since regionalization are significantly less than prior to uniting with Chatham.

* Note: In FY10, Harwich over-reported this line to the State by \$1,521,883. In producing this analysis, the corrected number is listed in red.

Source: <http://www.doe.mass.edu/finance/statistics/>

Chatham School Spending

excluding debt

	Before Regionalization Vote				Since Regionalization Vote			
	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
Administration	410,045	419,606	399,937	418,389	423,582	273,257	174,531	164,188
Instructional Leadership	630,174	618,824	651,341	664,048	659,448	707,102	825,048	818,093
Classroom and Specialist Teachers	4,038,275	4,212,059	4,161,502	4,429,590	4,510,275	4,849,956	3,472,226	3,308,400
Other Teaching Services	761,331	784,377	981,395	912,946	883,744	905,420	952,194	937,705
Professional Development	114,541	127,546	275,402	267,307	174,075	90,057	57,650	54,234
Instructional Materials, Equipment and Technology	215,331	196,201	173,590	167,452	205,506	149,365	95,557	89,895
Guidance, Counseling and Testing	381,256	414,342	433,651	491,159	441,811	423,584	270,878	254,826
Pupil Services	910,186	929,381	953,113	915,873	973,031	811,721	518,853	488,106
Operations and Maintenance	1,203,157	1,115,588	1,235,597	1,246,276	1,179,011	1,210,367	773,147	727,330
Insurance, Retirement Programs and Other	1,606,087	1,697,345	1,952,703	2,010,753	2,042,497	2,146,164	1,370,973	1,289,729
Expenditures Outside the District	434,171	576,241	520,821	581,287	487,495	792,613	506,218	476,220
TOTAL EXPENDITURES ALL FUNDS	10,704,554	11,091,510	11,739,052	12,105,080	11,980,475	12,359,606	9,017,275	8,608,726
Change in Net Spending (from prior yr)	3.5%	3.6%	5.8%	3.1%	-1.0%	3.2%	-27.0%	-4.7%
Grants, Revolving, & Other Funds Used	2,072,320	2,148,736	2,232,482	1,775,833	1,872,337	2,473,058	1,119,964	1,179,409
TOTAL TAXPAYER FUNDING FOR SCHOOLS	8,632,234	8,942,774	9,506,570	10,329,247	10,108,138	9,886,548	7,897,311	7,429,317
Change in Tax Funding (from prior yr)	2.8%	3.6%	6.3%	8.7%	-2.1%	-2.2%	-20.1%	-5.9%

Since the regionalization vote, Chatham has seen a 28% decrease (equating \$2.9 million) in school spending compared to the town's FY10 spending on schools. Rather than annual increases in total school spending in excess of 3% per year, Chatham taxpayers have realized decreased school spending in each year since FY10.

Since the Reorganization...

Since the reorganization vote, Harwich has seen an annual average increase of 1.1% in total expenditures on schools. While the town's total school expenditures are \$849,000 more than FY10, the average annual school spending increases since regionalization are significantly less than prior to uniting with Chatham.

Since the reorganization vote, Chatham has seen a 28% decrease (equating \$2.9 million) in school spending compared to the town's FY10 spending on schools. Rather than annual increases in total school spending in excess of 3% per year, Chatham taxpayers have realized decreased school spending in each year since FY10.

2013 Budget Estimated Amount Underspent

\$700,000

How to Approve a Tax Levy Override

APPROVE A TAX LEVY OVERRIDE

ARTICLE 63 To see if the Town will vote to approve a tax levy override of \$990,183 to offset the general override for the Monomoy Regional School District for the same amount approved by Town Meeting on May 7, 2012 and by Ballot on May 15, 2012. The reduction of the tax levy authorized by this vote shall not take effect until the Town votes for the override as required by M.G.L. Ch. 59, §21C (Proposition 2 ½), and to act fully thereon. By Petition.

Explanation: *The initial tax levy override, that was approved two years ago, was to be temporary. Estimated costs would be more than offset by anticipated savings projected by the Monomoy Regional School District that will be forthcoming in FY 2015 from full school regionalization.*