APPROVED

MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JANUARY 6, 2014
7:00 P.M.

SELECTMEN PRESENT: Ballantine, Cebula, Hughes, LaMantia, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Interim Assistant Town Administrator Robert Lawton.

MEETING CALLED TO ORDER at 6:02 p.m. by Chairman LaMantia.

It was moved by Mr. Hughes and seconded by Ms. Cebula that the Board of Selectmen go into executive session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the Board of Selectmen regarding the Firefighters contract, Police contract, Dispatchers contract and return to open session. The motion carried by a unanimous vote. Open session adjourned at 6:03 p.m.

SELECTMEN PRESENT ON REOPENING OF PUBLIC SESSION: Ballantine, Cebula, Hughes, LaMantia, McManus

OTHERS PRESENT ON REOPENING OF PUBLIC SESSION: Town Administrator Christopher Clark, Interim Assistant Town Administrator Robert Lawton, Superintendent Scott Carpenter, David Ryan, Terry Russell, Brian Widegren, Sharon Stout, Nancy Scott, Richard Larios, Skip Patterson, Joe McParland, Pete Wall, Richard Gunderson, and others.

CONSENT AGENDA

A. Minutes – December 9, 2013 Executive Session
B. Vote to appoint Ron Saulnier to the Trails Committee (unexpired term 2015), and James Merriam to the Golf Building Committee (unexpired term 2015)
C. Vote to approve the recommendation of the Town Planner to award the Contract for the Reconstruction of the Crowell Barn to David Ottinger for the bid amount of $98,000
D. Vote to approve the recommendation of the Harbormaster and approve the appointment of the current Mooring Servicing Agents for the 2014 season
E. Vote to approve the recommendation of the Harbormaster and Waterways Committee to add a "Dinghy Storage Regulation" to the Harbor Management Plan
F. Vote to approve the recommendation of the Board of Assessors to include age 60 (instead of 65) taxpayers in the Senior Work-off Program
G. Vote to approve Caleb Chase Fund Request in the amount of $139.63
H. Vote to approve Caleb Chase Fund Request in the amount of $585.60
I. Vote to recommend Youth Counselor, Sheila House, to participate on the newly formed Barnstable County Regional Substance Abuse Council

J. Vote to approve request by Nstar Electric to install underground service at 20 Sequattom Road
K. Vote to authorize Chair to sign Streetlight Operations and Maintenance Agreement with Siemens Industry, Inc.

Mr. Hughes moved approval of the Consent Agenda with the exception of Item F. Mr. Ballantine seconded the motion. The Board agreed to bring back Item F and requested more information regarding impact, total cost, and total number of participants in the program. Mr. Nightingale of the Board of Assessors noted that they haven't voted on it yet. Mr. McManus asked to take up Item C separately and Mr. Hughes and Mr. Ballantine agreed to amend the motion as such. The motion carried by a unanimous vote. Mr. McManus asked questions of Mr. Spitz on Item C with regard to the timeline on the bid for the foundation of the Crowell Barn. Mr. Hughes moved approval of Item C. Ms. Cebula seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 7:00 P.M.)*

A. Monomoy School District Budget

Superintendent Scott Carpenter presented the attached Power Point presentation on the Monomoy School District budget. He and the School Committee took questions and comments from the Board. No action was taken.

B. Joint Public Hearing on Capital Outlay Plan 2015-2021 with Capital Outlay Committee and Finance Committee

Mr. Hughes read the hearing notice into record. Mr. Larios outlined the 7 Year Capital Plan (see attached). The Capital Outlay Committee took questions from the Board and Mr. Gunderson. Chairman LaMantia closed the hearing. No action was taken.

OLD BUSINESS

A. Warrant Article Review - #27, 28, 38, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72

Board briefly discussed Article 27 – Increase Staff Librarian Articles and Article 28 – Funds to Restore Open Days at Brooks Free Library. No action was taken.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 9:10 p.m. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

FY15 Budget Draft and Academic Program

PRESENTATION TO BOARDS OF SELECTMEN IN HARWICH AND CHATHAM

SCOTT CARPENTER, SUPERINTENDENT
KATHLEEN ISERNIO, BUSINESS MANAGER

JANUARY 6, 2014

MONOMOY REGIONAL SCHOOL DISTRICT

Ad Lucem

Realizing the "Promise of Monomoy"

The promise was that regionalization can significantly improve the curricula available in our schools and enhance the educational experiences of our children. Within this promise was an understanding that curricular improvement would be done in a cost effective manner for our taxpayers. Realizing this promise was paramount in developing the educational program for Monomoy Regional Middle School and Monomoy Regional High School.

- First and foremost is to ensure that regionalization improves the curriculum and opportunities for children.
- Second is to expand opportunities in a cost effective manner

Middle School
Curricular Priorities, Changes & Additions

- Provide teaming of core academic teachers in 5th through 7th grade
- Expand World Language offerings by adding Mandarin, introducing it first in the middle school
- Add 2.0 FTE Enrichment (Gifted & Talented) staffing in humanities and STEM to provide students ready for additional academic challenge with greater rigor
- Create 1.0 FTE Math Specialist to bolster math pedagogy and student achievement
- Incorporating word processing, presentation software, and other technological tools throughout the curriculum, beginning in elementary school
- Add computer programming at the middle school level as part of STEM enrichment
- Add digital and media arts in the middle school UA program

High School
Curricular Priorities, Changes & Additions

- Create an 8th grade team of core academic teachers focused on supporting a successful student transition to high school
- Expand the Advance Placement program to include up to 20 courses, including all AP courses currently offered in Harwich High and Chatham High, along with adding select AP courses in Physics, Economics, World Languages and the arts.
- Expand World Language offerings at the high school by adding Mandarin
- Add high tech electives that better prepare Monomoy graduates for the digital age, including programming, game design, and web technologies and media/film courses
- Add boys and girls lacrosse and 8th/9th grade teams

Middle School
Reductions from Current Staffing

- Principal -1.0 FTE
- Administrative Assistant -1.0 FTE
- Part-time SPED Admin. Assistant -.25 FTE
- Library Assistant -1.0 FTE
- Custodian -1.0 FTE
- Cafeteria staff -3.0 FTE
- School Nurse -1.0 FTE
- Teachers:
  - World Language -1.0 FTE
  - Humanities/ELA/Social Studies -1.0 FTE
  - Computer Technology -0.8 FTE
  - Wellness (Phys. Ed/Health) -1.0 FTE

Total Middle School reduction -12.05 FTE

High School
Reductions from Current Staffing

- Principal -1.0 FTE
- Guidance Administrative Assistant -1.0 FTE
- Part-time SPED Admin. Assistant -.25 FTE
- Teachers:
  - Math -1.0 FTE
  - ELA/Tech Ed -1.0 FTE
  - Science -1.0 FTE
  - World Language -1.0 FTE
  - Wellness (Phys. Ed/Health) -1.0 FTE
  - Moderate Needs SPED -1.0 FTE

Total High School reduction -8.25 FTE

Additions Beyond Current Staffing

- Mandarin teacher +1.0 FTE (split between the middle and high school)
- District-Level DESE Reporting Support +0.5 FTE
- Intensive Special Needs teacher +1.0 FTE
- ELL Teachers +2.0 FTE

These 4.5 FTEs are included in FY15 Draft Budget.

Total Staffing Reduction

Middle School Reductions	**-12.05 FTE**
High School Reductions	**-8.25 FTE**
Additions	**+4.5 FTE**
FY15 Budget Change in Staffing	**-15.8 FTE**

These reductions are in addition to 10 staff positions reduced since the regionalization vote, as the Central Office consolidated and the district positioned itself for full regionalization, placing total staff reduction through regionalization at ***-25.8 FTE****.*

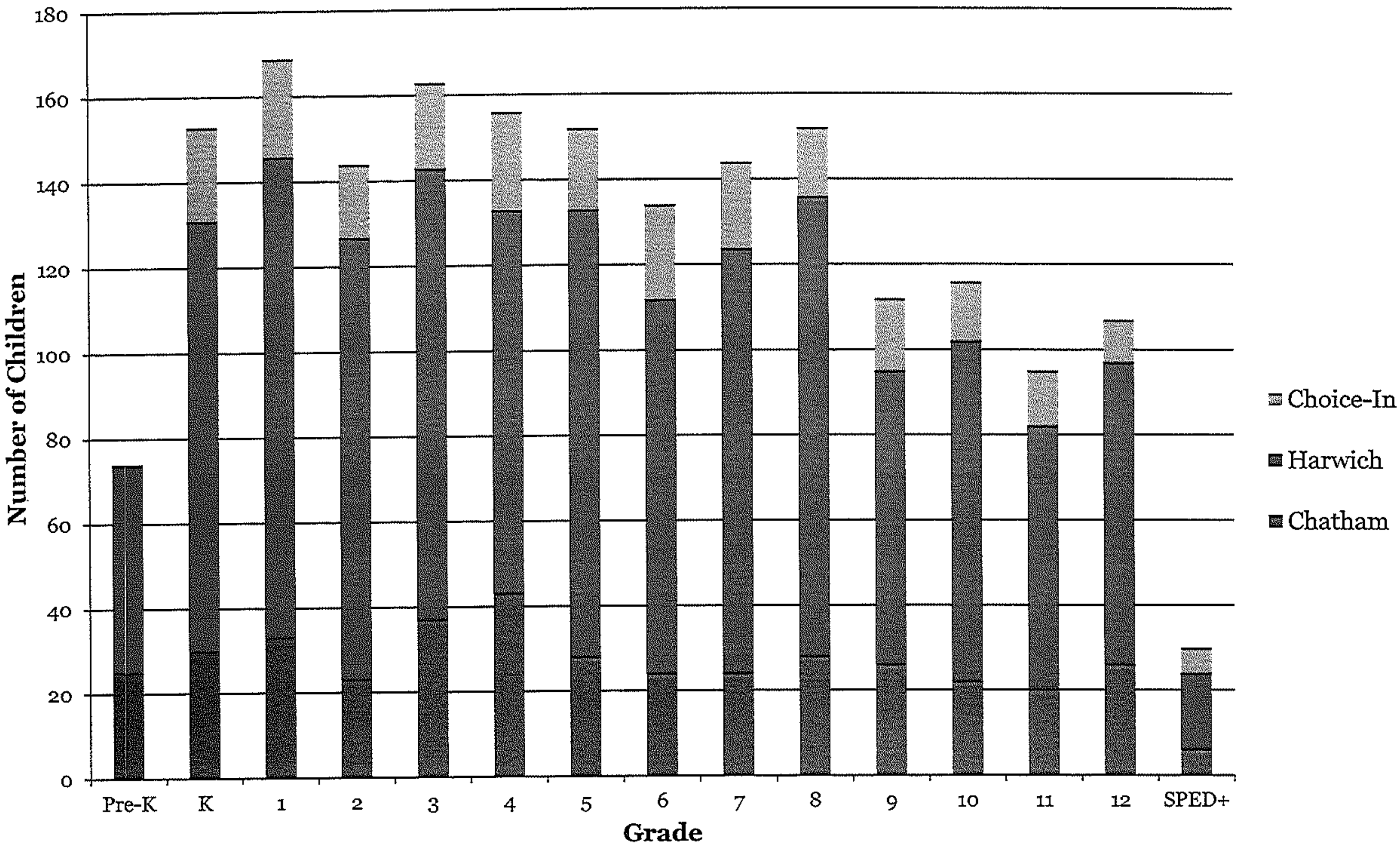
Foundation Enrollment

Monomoy's assessment to each town is based on a three-year rolling enrollment, published by DESE, of all children towns are financially responsible for educating. Changes in enrollment also impact transportation reimbursement from the state and how each town is assessed for school debt.

Annual Enrollment Trend					
	FY10	FY11	FY12	FY13	FY14
Chatham	28%	28%	27%	27%	27%
Harwich	72%	72%	73%	73%	73%

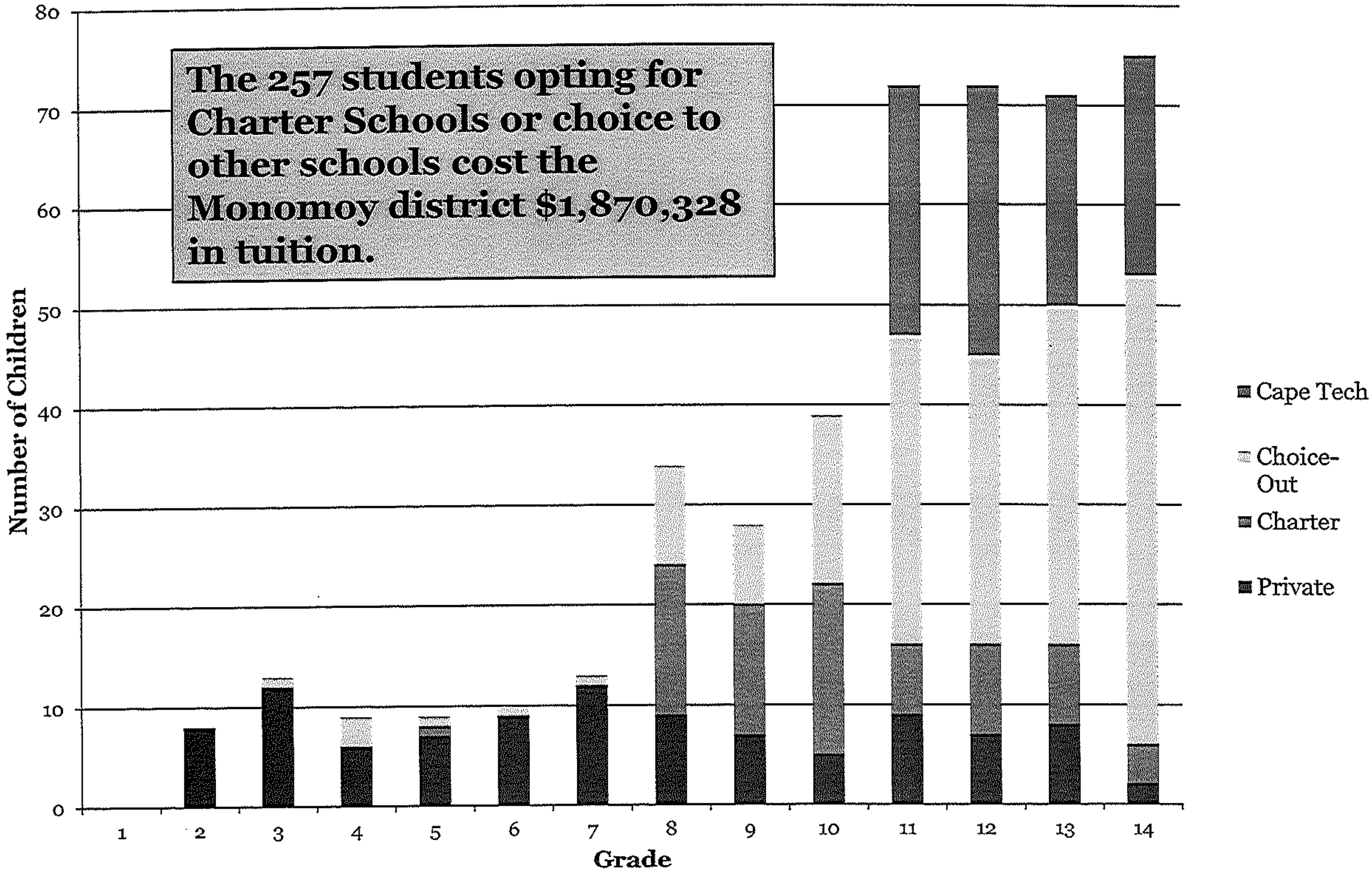
The three-year rolling average shifted from 28%:72% to 27%:73% in FY14 and remains there in FY15.

Monomoy Enrollment 2013-2014



24% of Monomoy's resident students come from Chatham. 76% from Harwich.

Harwich & Chatham Children Not Attending Monomoy



Harwich children represent 63% of Private, 65% of Charter, 58% of Choice, and 77% of Tech.

FY15 Budget Assumptions

- Includes all staffing reductions, additions, and program enhancements previously indicated in this presentation
- Level funded State Aid, Circuit Breaker, and Regional Transportation reimbursement
- Health Insurance budgeted at 8% (set in Feb)
- Transportation bid
- School Choice and Charter tuition “out” are assumed the same as in FY14
- Utilities for new Monomoy Regional High School estimated from similar “model” schools’ utilities use

	FY 15	FY 14	Difference	% Change
Total Payroll	$19,860,264	$20,060,584	($200,320)	-1.00%
less Payroll supported by School Choice	$2,057,722	$2,334,293	($276,571)	-11.85%
Payroll supported by General Fund	$17,802,542	$17,726,291	$76,251	0.43%
Operating Expenses	$13,844,999	$13,575,256	$269,743	1.99%
less Operating Expenses supported by Circuit Breaker	$675,842	$601,098	$74,744	12.43%
Operating Expenses supported by General Fund	$13,169,157	$12,974,158	$194,999	1.50%
Total General Fund Draft Budget excluding debt	**$30,971,699**	**$30,700,449**	**$271,250**	**0.88%**
plus Budget supported by School Choice and Circuit Breaker	$2,733,564	$2,935,391	($201,827)	
Total Draft FY 15 Budget All Funds excluding debt	$33,705,263	$33,635,840	$69,423	
Needed Budget Additions				
Elementary Technology Upgrades Year 1	$70,000	$0	$70,000	1.11%
OPEB 1% of Payroll	$197,800	$0	$197,800	1.76%
Budget Additions Subtotal	**$267,800**		**$267,800**	
Total General Fund Draft Budget including all Needed Additions excluding debt	**$31,239,499**	**$30,700,449**	**$539,050**	**1.76%**

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Total General Fund Draft Budget including all Needed Additions	**$31,239,499**	**$30,700,449**	**$539,050**	**1.76%**
Debt	$779,476	$293,058	$486,418	
FY 15 General Fund Budget including Debt and Needed Additions	**$32,018,975**	**$30,993,507**	$1,025,468	3.31%
FY 15 Draft Budget Total All Funds All Expenditures	$34,752,539	$33,928,898		

Debt increases from $293,058 in FY14 to $779,476 in FY15. It will again increase in FY16 .

Assessment

Draft FY15 Assessment

FY 15 Draft Total All Funds All Expenditures		$34,752,539	
		$2,733,564	Less School Choice and Circuit Breaker Offsets
FY 15 General Fund Draft Budget		$32,018,975	
Revenues			
Chapter 70	($2,506,360)		
Charter School	($134,190)		
Medicaid	($86,000)		
Interest	($4,000)		
Misc Revenues	($7,500)		
		($2,738,050)	
Non Operating Expenditures			
Transportation	($762,969)		
Debt	($779,476)		
		($1,542,445)	
Operating Assessment		**$27,738,480**	

Operating Assessment		$27,738,480	
	Harwich	**Chatham**	Total
Required Minimum Contribution per DESE	$11,426,614	$4,604,392	$16,031,006
	73%	*27%*	
Funds Needed to Support District Budget	$8,546,456	$3,161,018	$11,707,474
Total Operating Assessment Per Member	**$19,973,070**	**$7,765,410**	**$27,738,480**
Transportation Assessment	*76%*	*24%*	**$762,969**
Less State Transportation Aid			$249,407
Total Transportation Assessment Per Member	$390,307	$123,255	$513,562
	73%	*27%*	
Debt Existing	$142,843	$52,833	$195,676
Debt Short Term	$426,174	$157,626	$583,800
Total Debt Assessment Per Member	**$569,017**	**$210,459**	**$779,476**
Assessment Adjustment due to Change in FY 14 Required Minimum Contribution	($336,245)	$336,245	

Draft FY 15 Assessment

Operating		$19,636,825	$8,101,655	$27,738,480
Transportation		$390,307	$123,255	$513,562
Debt		$569,017	$210,459	$779,476
	Total	$20,596,150	$8,435,368	$29,031,518

Draft FY 15 Assessment

	Harwich	Chatham	Total
Operating	$19,636,825	$8,101,655	$27,738,480
Transportation	$390,307	$123,255	$513,562
Debt	$569,017	$210,459	$779,476
Total	$20,596,150	$8,435,368	$29,031,518

FY 14 Assessment

	Harwich	Chatham	Total
Operating	$19,928,026	$7,288,141	$27,216,167
Transportation	$319,825	$124,376	$444,201
Debt	$89,812	$203,246	$293,058
	$20,337,663	$7,615,763	$27,953,426

Change in Assessment from FY 14 to FY 15

	Harwich	Chatham	Total
Operating	($291,201)	$813,514	$522,313
Transportation	$70,482	($1,121)	$69,361
Debt	$479,205	$7,213	$486,418
	$258,487	**$819,605**	**$1,078,092**

Regionalization is ultimately about curricular improvement and expanded opportunities for children.

DRA

Monomoy Regional School District

DRAFT FY 15 Budget

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MONOMOY REGIONAL SCHOOL DISTRICT
FY 15 DRAFT ASSESSMENT

FY 15 Draft Total All Funds All Expenditures		*$34,752,539*	
		$2,733,564 Less School Choice and C.B.	
FY 15 General Fund Draft Budget		**$32,018,975**	
Revenues			
Chapter 70	($2,506,360)		
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Debt	$479,205	$7,213	$486,418
	$258,487	$819,605	$1,078,092

Capita. .an 2015-2021

Revises 12/23/2013

Capital Plan 2015-2021

Line #	Capital Plan 2015-2021	FY 2015 Dept. Heads Submittal	COC Recom.	Tn Adm. Funding Recom	FY 2015	FY2016	FY2017	FY2018	FY2019	FY 2020	FY 2021
1	**FIRE DEPARTMENT**										
2	Replace Power Stretchers (3) 1 per Ambulance	53,000	53,000								
3	HVAC System HQ Station Sisson Road	50,000	50,000								
4	Replace Carpet HQ Station Sisson Road Under $50k	0	0								
5	Roof HQ	0	0						200,000		
6	Ambulance	240,000	240,000			-	240,000		240,000		240,000
7	**Total Fire Department**	343,000	343,000	0	0	0	240,000	0	440,000	0	240,000
8	**HIGHWAY**										
9	Replace Corrugated Steel Siding Highway Bldgs.	85,000	85,000								
10	Highway and Side Walks	750,000	500,000								
11	Overhaul Transfer Station	250,000	250,000								
12	Vehicle replacements	275,000	275,000			281,000	395,000	285,000	245,000	225,000	
13	RT. 124 Road Construction	0	0			1,928,609					
14	**Total Highway**	1,360,000	1,110,000	0	0	2,209,609	395,000	285,000	245,000	225,000	0
15	**RECREATION**										
16	Beach Parking Lots Paving	224,400	0			97,100	111,400	-	-	-	-
17	Restrooms (Long Pond, Sand Pond.)	150,000	0			150,000	-	-	-	-	-
18	**Total Recreation**	374,400	0	0	0	247,100	111,400	0	0	0	0
19	**HARBORMASTER**										
21	Renovate/rebuild Harbormaster Office					500,000				-	
22	Saquatucket Commercial Loading Dock, Paving									250,000	
23	Allen Harbor Jetty Reconstruction							50,000		-	2,000,000
24	Replace AH Bathroom (1)	75,000	75,000								
25	Round Cove Ramp Replacement						100,000				
26	Saquatucket Dock replacement/ADA Compliance										
27	Dredging, Bulkhead Repairs(2)										
28	Design(FY15), Construction(FY16) Revise11/20/13	500,000	500,000			7,000,000					
29	Wychmere Town Dock Repair Revise 11/20/2013	478,400	478,400								
30	Wychmere Dredge perimeter of town dock					150,000					
31	Replace Wychmere Bathroom (1)					75,000					
32	Maintenance Dredging Five Year Program	1,000,000	1,000,000								
33	Wychmere outer Harbor Dredge								500,000		
34	Harbormaster Depart. 1/2 ton pick up Truck Under $50k	-	-								
35	Herring River Ramp Replacement							100,000			
36	**Total Waterways/ Harbors**	2,053,400	2,053,400	0	0	7,725,000	100,000	150,000	500,000	250,000	2,000,000
37	**GOLF DEPARTMENT**										
38	Maint/cart storage demolition/replace	850,000	0		-	850,000					
39	Irrigation/Pond Work	200,000	0		-		200,000				
40	Kitchen Up grade/ Gas- Solar Energy	100,000	0					100,000			
41	**Total Cranberry Valley Golf Course**	1,150,000	0	0	0	850,000	200,000	100,000	0	0	0
42	**WASTE WATER MANAGEMENT**										
43	CWMP complete	150,000	150,000								
44	Phase 1:Muddy Creek Construction	1,750,000	1,750,000	Grant	1,750,000						
45	Hinckley's Pond Restoration	500,000	500,000			-					
46	Cold Brook Natural Attentuation Study	100,000	100,000			-					
47	PB-3 Recharge facility land purchase	250,000	0								
48	Phase 2: Pleasant Bay (south) sewer Design						3,500,000				
49	Waste Water Program Construction							18,800,000			12,600,000
50-a	Cold Brook Natural Attent. construction	-						2,000,000	-	-	-
50-b	Seymour Pond Restoration									300,000	
50-c	CHATHAM WWTP Phase2 PB									810,000	7,300,000
51	**Total Waste Water Management**	2,750,000	2,500,000	0	1,750,000	-	3,500,000	20,800,000	0	1,110,000	12,600,000

Capita. an 2015-2021

Revises 12/23/2013

Line #	Capital Plan 2015-2021	FY 2015 Dept. Heads Submittal	COC Recom.	Tn Adm. Funding Recom	FY 2015	FY2016	FY2017	FY2018	FY2019	FY 2020	FY 2021
52	**Natural Resources**										
53	Shellfish Laboratory Roof Under $50k	-									
54	Shellfish Laboratory Replacement										
55							165,000				
56	**Total Natural Resources**	-	0	0	0	0	165,000	0	0	0	0
57	**LIBRARY**										
58	Library Roof	135,000									
59	Interior Restoration/Prestoration	100,000					135,000				
60	Exterior Restoration, Reservation and Maintenance		-			-		100,000			
61	Carpet Replacement	112,000	112,000			100,000					
62											
63	Total Library	347,000	112,000	0	0	100,000	135,000	100,000	0	0	0
64	**Community Center**										
65	Roof Replacement	-									
66	Kitchen Equipment Under $ 50 k	19,507								300,000	-
67	HVAC	-				60,000					
68	Generator Replacement	-						105,000			
69	Carpet Replacement						76,000				-
70	**Total Community Center**	19,507	-	0	-	60,000	76,000	105,000		-	105,000
71									0	300,000	105,000
72	**Total Plan w/o Water Department**	8,397,307	6,118,400	-	1,750,000	11,191,709	4,922,400	21,540,000	1,185,000	1,885,000	14,945,000
73											
74											
75	**Water Department**										
76	Replacement of Vehicle										
77	Replacement of Vehicle						75,000				
78	Pleasant Lake Tank Rehab.									75,000	
79											1,600,000
80	**Total Water Department**	-	-	-	-	-	75,000	-	-	75,000	1,600,000
81											
82	**Total Plan with Water**	8,397,307	6,118,400	0	1,750,000	11,191,709	4,997,400	21,540,000	1,185,000	1,960,000	16,545,000
83											
84	**MISC. ITEMS < $50,000**										
85	Community Center Kitchen Equipment	19,507									
86	Replace Carpet HQ Station Sisson Road	40,000									
87	Harbormaster Depat. 1/2 ton pick up Truck	22,000									
88	Shellfish Laboratory Roof	10,000									
89											
90											
91											
92											
93											
94	Operating Budget FY 2015	91,507									
95	**Funding:**										
96	Free Cash (FC)	-									
97	Capital Exclusion (CE)				-						
98	Debt Exclusion (DE)				-						
99	Water Department Enterprise (WE)				-						
100	Waterways Fund (WF)				-						
101	TA funding not recommended (NR)				-						
102	State and Other Grants (Grants)				-						
103	Operating Budget (OB)	91,507			1,750,000						
104	TOTAL	91,507			- 1,750,000						
105											

ANNUAL TOWN MEETING ARTICLES FOR BOS DISCUSSION 1/6/14

27. Increase Staff Librarian Hours

28. Funds to Restore Open Days at Brooks Free Library

38. Establish a Stabilization Fund a Cape Cod Regional Technical High School

62. Defray Expenses of the Chase Library and the Harwich Port Library

63. Reserve for Future Appropriation Amounts from FY 2014 Community Preservation Fund Estimated Annual Revenues

64. Habitat Housing Development Project

65. Affordable Rental Housing Project

66. Revitalization of the Brooks Academy Museum – Phase I

67. Historic Preservation Study of Exterior of Brooks Block and Bank Building at Brooks Free Library

68. Brooks Library Preservation Amendment

69. Preserving Harwich's Glass Plate Images

70. Flashing Warning Lights for Bike Trail

71. Brooks Park Expansion – Phase II

72. Fund Administrative Costs of the Community Preservation Committee