

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JULY 28, 2014
7:00 P.M.**

SELECTMEN PRESENT: Ballantine, Cebula, Hughes, LaMantia, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Julie Quintero-Schulz, Chief Clarke, Chief Mason, Lt. Gagnon, Carolyn Carey, Barbara-Anne Foley, John Mahan, Larry Cole, Vickie Goldsmith, Jamie Veara, Kristy Senatori, and others.

MEETING CALLED TO ORDER at 7:10 p.m. by Chairman Ballantine.

WEEKLY BRIEFING

- A. Confirm appointments of Tegan Marie DeBaggis and Thomas Gregory Griffiths, Jr. as full-time Regular Police Officers as recommended

At Chief Mason's recommendation, Mr. McManus moved that we confirm the appointments of Tegan Marie DeBaggis and Thomas Gregory Griffiths, Jr. as full-time Regular Police Officers. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

Mr. Cole provided up-to-date information on the solar project. Mr. Mahan of the Recreation and Youth Commission noted that the field naming dedication will be on Thursday, August 21 at 2:00.

PUBLIC COMMENT/ANNOUNCEMENTS

Vickie Goldsmith of Habitat for Humanity provided an update of the affordable housing project on Oak Street.

Mr. McManus asked for a moment of silence on the passing of long-time volunteer Betty Pino.

CONSENT AGENDA

- A. Approve G. Ray Jefferson Memorial Clubhouse plaque
- B. Confirm appointment of William Neiser as Part-time Deputy Harbormaster
- C. Approve and authorize Chair to sign FY15 VNA services contract
- D. Approve and sign State Primary Warrant
- E. Approve year-end budget transfers and authorize Chair to sign
- F. Approve application for road race by Cape Cod Lighthouse Charter School
- G. Acknowledge completed performance evaluation by Town Administrator and approve compensation increase for Fire Chief
- H. Approve request by Nstar Electric to install underground service at 102 N. Westgate Rd.

Mr. McManus moved approval of the Consent Agenda and the recommended actions thereon. Mr. LaMantia seconded the motion. Mr. Hughes asked to hold the State Primary Warrant as there is an error on it. The motion carried by a unanimous vote. Mr. Hughes noted that the warrant should

indicate the Congressional District as the "Ninth District" rather than "Tenth District" and he moved to approve the ballot with that modification. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 7:00 P.M.)*

A. Presentation - Community Center catering services – Julie Quintero-Schulz

Ms. Quintero-Schulz presented a new program to offer parties and catering services for room rentals at the Community Center using the services of the existing Chef with revenue being turned back into the General Fund. She, Mr. Ryan and Ms. Carey took questions and comments from the Board. Mr. Ryan noted that everything would go through the General Fund with nothing through the Revolving Fund and the wage is not a loaded wage. Chairman Ballantine asked Ms. Quintero-Schulz to provide an update on the program in six months.

OLD BUSINESS

A. Request by Cumberland Farms to be heard by the Board of Selectmen as part of its administrative appeal to provide further information of its position – *discussion and possible vote*

Mr. LaMantia stated that he has read all the related documents and there doesn't seem to be a conflict of interest as far as he can determine. The Board discussed the legal opinion on the side by side configuration requirement. Mr. Veara reiterated the remarks he made at the last meeting. Ms. Cebula stated that in looking at some additional information that they didn't have two weeks ago, a lot of the sketches aren't to scale and it is under the Planning Board's purview to ask for that. Mr. McManus moved to deny the appeal of Cumberland Farms. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

B. Wastewater Committee Charge – *discussion and possible vote*

Chairman Ballantine said he had incorporated the Board's comments into the charge. Mr. Hughes moved to adopt the Town of Harwich Wastewater Implementation Committee charge as presented. Ms. Cebula seconded the motion and the motion carried by a unanimous vote.

C. Memorandum of Agreement with Barnstable County for Regional Wide Area Network – *discussion and possible vote to authorize Town Administrator to sign*

Kristy Senatori, Deputy Director of the Cape Cod Commission, discussed the cost breakout and overall benefits of becoming part of this group, as well as the specifics and history of the Regional Wide Area Network. She stated that the goal is to provide savings to towns while increasing efficiencies through the use of technology, specifically to connect all 15 towns on one network. Ms. Senatori took questions and comments from the Board. Mr. LaMantia indicated that there is no data or study to support why they are doing this. Mr. Hughes said it would be appreciated if the experts came in with a presentation to help them understand their vision as they need to better understand how it's going to work for Harwich. Mr. Hughes said the document does not obligate the Town in money. Mr. Hughes asked if the Board would receive a presentation on how this would be used and Ms. Senatori said they would be happy to provide that to the Board. She also said she could provide

information when Harwich's "go live" date is for e-permitting. Mr. Clark said there is some opportunity over the next year to see if we can make better use of this to try to save the Town money and get better efficiency. He added that this is an experiment. Ms. Cebula asked if we agree to sign this it's not going to cost us a dime and Ms. Senatori said that is correct as long as they don't add additional access points. Mr. Hughes moved that we authorize the Town Administrator to sign the document called Memorandum of Agreement between Barnstable County through the Cape Cod Commission and the Town of Harwich regarding this topic. Mr. McManus asked to change the wording of the motion from "this topic" to "the Regional Wide Area Network." Mr. Hughes agreed to amend his motion as such and Mr. McManus seconded the motion. The motion carried by a 3-1-1 vote with Mr. LaMantia in opposition and Ms. Cebula abstaining from the vote.

D. Harwich Conservation Trust Land Management Agreement – *approve and accept*

Mr. McManus moved that we approve and accept the Land Management Agreement prepared by the Harwich Conservation Trust. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

A. Regional Beach Access Ad-Hoc Committee membership – *discussion and possible vote*

After a brief discussion, Mr. McManus moved that we officially go on record as supporting and joining the Regional Beach Access Ad-Hoc Committee and recommend to the Executive Director that Linda Cebula be appointed to represent the Town of Harwich. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote. Mr. Hughes asked if there will be a formal charge for this committee and Ms. Cebula indicated that there would be.

B. By-Law/Charter Review Committee membership – *discussion*

Mr. Ballantine stated that they are in violation of the Charter which indicates that they will review the Charter and By-Laws every five years. He said they need to repopulate the committee as right now there are no active members. The Board agreed they should move forward with repopulating the committee. No vote was taken.

TOWN ADMINISTRATOR'S REPORT

Mr. Clark reviewed potential items for the upcoming Non-Resident Taxpayers Meeting.

ADJOURNMENT

Ms. Cebula moved to adjourn at 9:03 p.m. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary