

**APPROVED**

**MINUTES  
SELECTMEN'S MEETING  
GRIFFIN ROOM, TOWN HALL  
MONDAY, OCTOBER 6, 2014  
7:00 P.M.**

**SELECTMEN PRESENT:** Ballantine, Cebula, Hughes, LaMantia, McManus

**OTHERS PRESENT:** Town Administrator Christopher Clark, Assistant Town Administrator Julie Quintero-Schulz, Paula Champagne, David Riquinha, Lou Urbano, James Atkinson, Mary Jane Watson, Gary Carriero, and others.

**MEETING CALLED TO ORDER** at 7:10 p.m. by Chairman Ballantine.

Chairman Ballantine reported that the Board had just come out of Executive Session where they discussed some real property acquisitions.

**CONSENT AGENDA**

- A. Approve Minutes – September 22, 2014 Regular Session
- B. Vote to approve recommendation of the Town Administrator and Police Chief to appoint John Jacob Larivee as a full-time Regular Police Officer effective November 30, 2014
- C. Vote to approve and sign the State Election Warrant
- D. Vote to approve application for Innholder's License for Inn of Treasured Memories

Mr. McManus moved approval of the Consent Agenda and the recommended actions thereon. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

**PUBLIC HEARINGS/PRESENTATIONS** (Not earlier than 7:00 P.M.)

**A. Annual Meetings:**

**1. Planning Board**

Mr. Atkinson provided the annual report of the Planning Board.

**2. Board of Health**

Ms. Watson provided the annual report of the Board of Health.

**3. Board of Appeals**

Mr. Carriero provided the annual report of the Board of Appeals.

**OLD BUSINESS**

A. IMA Financial Information – *discussion and possible vote*

Chairman Ballantine noted that the documents provided are informational only as negotiating with Chatham will begin in two weeks. There was no discussion and no action taken by the Board.

B. Saquatucket Development Plan Committee – discussion and possible vote

Ms. Cebula noted two minor editorial changes that needed to be made. Mr. Hughes moved to adopt the Town of Harwich Saquatucket Development Committee draft as presented to us with those two minor modifications. Ms. Cebula seconded the motion and the motion carried by a unanimous vote.

**NEW BUSINESS**

A. Proposal from Pioneer Consulting Group, Inc. for Indirect Cost Allocation Plan –  
*discussion and possible vote*

Mr. LaMantia stated that this should be for more than just standard indirect costs and should also include cross charges. Chairman Ballantine agreed and said he would be more comfortable if he defined indirect costs as including the departmental cross charges. The consensus of the Board was to move ahead with this and they directed Mr. Clark to do so. No vote was taken.

B. Massachusetts Environmental Trust FY15 General Grants – *discussion and possible vote*

Mr. Clark stated that in the Muddy Creek project we have had to deal with 2 significant issues -- the Green Streets Initiative which the Governor put out which required changes to the project and the Federal government had issued the new FEMA flood plain maps. He stated that the primary impact of those 2 regulatory changes was a change of scope of the project and there were elements that came in that the State wanted to have included in the 25% design plan approvals. He noted that the increased scope and magnitude of the project thereby increased the costs. He stated that at a recent meeting a person from one of the State environmental agencies suggested this grant for us to explore. He said we are pursuing the grant in the amount of \$50,000 to help make up for the shortfall which is about \$800,000 which is shared with Chatham. He noted that the deadline for this grant is October 24th and we are trying to identify alternate funding sources. The Board discussed the possibility of going back to Town Meeting for further appropriation. The Board agreed to bring this item back.

C. Selectmen's Draft Budget Message – *review and possible vote*

The Board offered changes and additions to the budget message and it was agreed to bring it back.

D. Selectmen's meeting start times – *discussion and possible vote*

Chairman Ballantine questioned if the Board wanted to change the start times of the Board of Selectmen meetings. Mr. Hughes said 6:00 would be alright but no earlier. Chairman Ballantine said he was indifferent on the issue. Mr. LaMantia said he was concerned about people who work

and we must consider them. Mr. McManus said 6:00 would be fine if we back loaded the Executive Session. Mr. Urbano suggested moving it a half hour to start as it doesn't have to be set in stone. Chairman Ballantine said they would bring this item back.

#### **TOWN ADMINISTRATOR'S REPORT**

Mr. Clark reported that we are getting closer to reorganization which is taking a little different shape than he had anticipated. He stated that the Albro House needs some work and won't be readily available for our Veterans Agent. He noted that one of the thoughts was to move him to the Community Center which will free up space here for file cabinets and staff. He stated that there will be one window with people working together and it will be a better layout for customer service.

#### **SELECTMEN'S REPORT**

Ms. Cebula stated that she was hoping to see the assessment of the Albro House soon. Mr. Clark stated that they have done quite a bit and are in the process of finalizing it. He said he hopes to have it in before the end of October.

#### **ADJOURNMENT**

Mr. LaMantia moved to adjourn at 8:22 p.m. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel  
Recording Secretary

Related Documents 10/6/14 BOS Meeting

- 01 Agenda.pdf
- 02 Minutes Sept 22.pdf
- 03 Police Appointment.pdf
- 04 Election Warrant.pdf
- 05 Inn of Tresured Memories License.pdf
- 06 Planning Annual Report.pdf
- 07 ZBA Annual Report.pdf
- 08 Cost Comparison - Water Treatment Plant.pdf
- 09 IMA Financial Information.pdf
- 10 Saquatucket Devel Committee.pdf
- 11 Pioneer Consulting Co..pdf
- 12 MA Environmental Trust Grants.pdf
- 13 FY 16 BOS Message Draft.pdf