

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS  
WEDNESDAY, FEBRUARY 5, 2020  
8:00 A.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Allin Thompson, Vice Chair Judith Underwood, Clerk Gary Carreiro

**OTHERS PRESENT:** Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

**CALL TO ORDER**

Chair Thompson called the meeting to order at 8:02 a.m.

**CONSENT AGENDA**

A. Minutes:

1. January 10, 2020
2. January 21, 2020

Clerk Carreiro motioned to approve the Consent Agenda under the condition that an amendment to be made to the minutes of January 10, 2020. Vice Chair Underwood seconded the motion, all in favor; 3-0-0.

**ABATEMENTS**

**A. 27 Ayer Lane**

The Board reviewed an abatement request submitted by the property owner of 27 Ayer Lane. Clerk Carreiro motioned to deny the abatement request with a second by Vice Chair Underwood, all in favor; 3-0-0.

**B. 481 Route 28**

The Board reviewed an abatement request submitted by the property owner of 481 Route 28. Vice Chair Underwood moved to deny the abatement request with a second by Clerk Carreiro, all in favor; 3-0-0.

**OLD UNFINISHED BUSINESS**

**A. Rules & Regulations- *Review Sections 5 & 6***

The Board reviewed sections 5 & 6 of the Rules and Regulations and approved edits as necessary.

## **B. Water Rates- Discussion**

Water rates have not been raised in five years. The Board discussed the importance of raising water rates in the near future and reviewed a few scenarios of new rate structures. Many other Cape towns are also raising water rates between 5-8%.

## **C. Cemetery Property- Follow-Up**

Superintendent Pelletier informed the Board of the vote that was taken to set aside the Queen Anne Road property for future municipal use. Although the Water Department is being proactive in doing its research, it won't be moving locations for at least another 7 years. When the time comes, it was mentioned that the DPW property may have room to house Water Department operations as well.

## **NEXT MEETING**

The next Board meeting will be held on Wednesday, February 19, 2020 at 8:00 a.m.

## **ADJOURNMENT**

Chair Thompson entertained a motion to adjourn at 10:22 a.m. Clerk Carreiro moved the motion, all in favor; 3-0-0.

  
Allin P. Thompson, Chairman

  
Judith Underwood, Vice Chair

  
Gary Carreiro, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary