**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**JANUARY 23, 2020**

MEMBERS PRESENT: David Spitz, Chair

 Sandra Hall, Vice Chair

 Peggy Rose, Clerk

 Debora Miller

 Janet Cassidy

OTHERS: Marie Zahn, Director of Harwich Historical Society

**1.Call to Order**

The Chair called the meeting to order at 10:30 AM.

**2. Approval of Minutes**

Ms. Hall moved, Mr. Spitz seconded, to approve the minutes of October 9, 2019, meeting. MOTION CARRIED UNANIMOUS

**3. 2020 Building Maintenance**

Building Use Lease Agreement – The Chair reported that the Building Use Lease Agreement is ready for signature by the Town of Harwich and the Harwich Historical Society.

The Chair reported the Museum may be able to use the spare generator from the library.

The bench will be replaced by an anonymous donor.

The Crowell Barn landscaping project will be determined at a future date.

**4. Report from the Museum Director**

The new Director Marie Zahn was attending her first Commission meeting. She thanked the Historical Society for the reception held in her honor on January 20th. She is looking forward to working with the Commission.

**5. Adjourn**

There being no further business, the Chair adjourned the meeting at 11:20 AM.

Respectfully submitted,

Peggy Rose, Clerk

The next meeting is scheduled for February 19, 2020, at 10:30 AM