**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**JUNE 27, 2018**

MEMBERS PRESENT: David Spitz, Chair

 Sandra Hall, Vice Chair

 Barry Knowles

 Deb Miller

MEMBERS ABSENT: Peggy Rose, Clerk

OTHERS: Janet Cassidy, Director, Harwich Historical Society

**I. Call to Order**

 Chair David Spitz called to meeting to order at 9:30 AM.

**II. Public Comment**

 There was no public comment.

**III. Approval of Minutes**

 Approval of minutes was deferred until the following meeting.

**IV. Old Business**

1. The Chair reported that the Town Administrator had approved the contract for Bertaux and Iwerks and that the consultant had begun work on the Brooks Academy Improvements project.
2. Deb Miller reported on her progress to date regarding funding for a backup generator.

**V. Report from Museum Director**

1. Director Janet Cassidy requested assistance for cleanup of the Crowell Barn grounds.
2. There was a general discussion on the best way of dealing with carpenter ants in the Crowell Barn.

**VI. Approval of Events**

Janet Cassidy described upcoming summer events. The Commission generally agreed with those events, and David Spitz said no votes were needed.

**VII. Approval of Bills**

 None

**VIII. New Business**

 None

**IX.** **Adjourn**

There being no further business, the Chair adjourned the meeting at 10:15 AM.

Respectfully submitted,

David Spitz, Chair