**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**JULY 10, 2018**

MEMBERS PRESENT: David Spitz, Chair

 Sandra Hall, Vice Chair

 Barry Knowles

 Deb Miller

OTHERS: Janet Cassidy, Director, Harwich Historical Society

Bertaux + Iwerks Architects: Chris Iwerks and Lian Davis

Harwich Historical Society: Taffy Aldrovandi, Vicki Kennelly, Sally Cormier and Carol DeChristopher

**I. Call to Order**

 The Chair called the meeting to order at 9:30 AM.

**II. Meeting with Consultant for Brooks Academy Museum Improvements Study**

The project architects gave an overview of the project and stated that the purpose of this meeting was to gather input from local stakeholders. A number of points were raised during the meeting including:

* A key issue is storage. We must decide what to accept. Items include textiles, books, documents, photos, paintings and furniture.
* This is a historic building in a historic district.
* Central activities include operation of the museum, education and fundraising.
* Two rooms, one upstairs and one downstairs, are newer. These rooms are hotter than others.
* There exists limited space to prepare and process collections.
* The building would benefit from a generator.
* It has been difficult to replace storage space that is no longer available at the community center.
* It is better to keep all storage on-site.
* The museum would benefit from better on-line exposure.
* An elevator or lift would have to be large enough to move a display case.

The architects thanked all participants for their input and said that the next meeting would be held the following month.

**VII.** **Adjourn**

 There being no further business, the Chair adjourned the meeting at 11:30 AM.

 Respectfully submitted,

 David Spitz, Chair