**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**SEPTEMBER 30, 2020**

MEMBERS PRESENT: David Spitz, Chair

 Sandra Hall, Vice Chair

 Peggy Rose, Clerk

 Debora Miller

 Janet Cassidy

OTHERS: Marie Zahn, Director of Harwich Historical Society

 Paul Doane

**1. Call to Order**

The Chair called the meeting to order at 9:35 AM.

**2. Presentation by Paul Doane**

Paul Doane advised that he thought the limited attendance at the Crowell Barn this summer was due to the unattractiveness of the grounds. He estimated the cost of improvements to be in the range of $25,000. He thought that the price could be reduced by “in-kind” donations. Paul is willing to be the point person on the project. It was the consensus of the Commissioners for Paul to go forward with the project.

**3. Approval of Minutes**

Minutes will be approved at a future meeting.

**4. Report on Inspection by Structural Engineer**

The Chair reported that he was in contact with Sarah Korjeff of the Cape Cod Commission who recommended he get in touch John Wathne of Structures North. Mr. Wathne visited the Museum and has given a verbal report to Sean Libby, Town Facilities Manager, and Griffin Ryder, Town Engineer. Mr. Wathne said that the building was generally in good shape; however, there are areas of concern. He will have the report finished in time for the deadline for a CPC submission for structural work.

**5. Possible 2020 CPC Funding Application**

Ms. Hall moved, Ms. Cassidy seconded, to approve a submission to CPC for funding for structural work and lead paint removal. MOTION CARRIED UNANIMOUS

The Chair advised that the next CPC meeting is on October 8, 2020, by remote participation.

**6. Old Business**

The reorganization of the Brooks Academy Commission will take place at the next Commission meeting. The next Commission meeting will be October 28, 2020.

**7. Report from the Museum Director**

Director Marie Zahn reported that the final Farmers Market of the season will be on October 1, 2020. The Crowell Barn will close for the season on October 3, 2020. Duncan Berry will lead a tour of Pine Grove Cemetery on October 3, 2020.

**8. Adjourn**

There being no further business, the Chair adjourned the meeting at 10:45 AM.

Respectfully submitted,

Peggy Rose, Clerk