**BROOKS ACADEMY MUSEUM COMMISSION**

**MINUTES**

**NOVEMBER 28, 2018**

MEMBERS PRESENT: David Spitz, Chair

 Peggy Rose, Clerk

Barry Knowles

 Debora Miller

MEMBERS ABSENT: Sandra Hall, Vice Chair

OTHERS: Janet Cassidy, Director, Harwich Historical Society

**I. Call to Order**

 The Chair called the meeting to order at 9:35 AM.

**II. Approval of Minutes of October 24, 2018**

Under III. Discussion of Bertaux & Iwerks recommendations MOTION to read: **Mr. Knowles moved to submit an application to the Community Preservation Committee in the amount of $130,000, and to the Massachusetts Cultural Facilities Fund.**

MOTION: Ms. Miller moved to approve the minutes as corrected: Mr. Knowles seconded; motion carried unanimously.

**IV. Old Business**

Director Janet Cassidy reported that the exterminator came to the Crowell Barn and sprayed for powder post beetles. It won’t be known until spring if the treatment worked.

She advised that it has been recommended that the museum install a generator and a stronger battery for the Crowell barn. Ms. Miller will ask for an estimate from Harwich Port Heating and Cooling.

**V. Discussion with Bertaux + Iwerks**

The Chair reported that the firm estimates $130,000 for basement storage construction. The grant application for the Massachusetts Cultural Facilities fund is due at the end of January. He will meet with Town Planner Charlene Greenhalgh regarding the balance of the $450,000. The Commission may have to raise additional funding. :Should alternate locations for the limited use limited access (LULA) elevator be considered?

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**VI. Report from Museum Director**

Janet reported that the museum will be open the first three Saturdays for Christmas in Harwich. A new Cape Cod folk art exhibit will be on display on those days.

**VII. Adjourn**

 There being no further business, the Chair adjourned the meeting at 10:35 AM.

 Respectfully submitted,

 Peggy Rose

 Clerk

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