

# Brooks Free Library Board of Trustees

Wednesday, Feb. 14, 2018 - 7 pm  
Thornton Room, Brooks Free Library  
739 Main St., Harwich MA 02645

## Agenda

1. Call to Order/Attendance
2. Approval of Minutes of Nov. 15, 2017 and Jan. 10, 2018
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectmen
  - E. Friends of Brooks Free Library
5. Correspondence:
6. Old Business:
  - A. Update on FY19 Budget Request
  - B. Update on Community Preservation Act Funding Requests for Exterior Preservation Project and the Preservation and Digitization of the Harwich Oracle
  - C. Update on Reclassification of Library Director
7. New Business:
  - A. Vote to Accept Monetary Donations
  - B. Vote to Accept Donation of new Shelving Units for the for Circulation area Hold Shelves and new Self Check Station from the Woodworkers Group of the Chatham Harwich Newcomers
8. Trustee Reports and Requests for Next Meeting's Agenda
9. Upcoming Meetings/Events
  - A. Trustees Budget Hearing with Selectmen and Finance Committee – Saturday March 3, 2018 – time to be determined
  - B. Brooks Free Library Board of Trustees –Wed., March. 14, 2017 - 7 pm
10. Adjournment

**Authorized posting officer**

**Posted by**

Virginia Hewitt

Brooks Free Library

Town Clerk's Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – is available on the Trustee section of Library website, [www.brooksfreelibrary.org/trustees.asp](http://www.brooksfreelibrary.org/trustees.asp).

*\* Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

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