

Brooks Free Library Board of Trustees

Wednesday, Nov. 15, 2017, 7 pm
Thornton Room, Brooks Free Library
739 Main St., Harwich MA 02645

Agenda

1. Call to Order/Attendance
2. Approval of Minutes of Sept. 13, 2017 and Oct. 11, 2017
3. Public Comment
4. Reports:
 - A. Chairman
 - B. Library Director
 - C. Building & Grounds Committee
 - D. Liaison from Board of Selectmen
 - E. Friends of Brooks Free Library
5. Correspondence:
 - A. Board of Selectmen Budget Message
 - B. Guidance on Open Meeting Law changes
6. Old Business:
 - A. Update on Capital Plan Submissions
 - B. Update on Community Preservation Act Funding Requests
7. New Business:
 - A. Vote to Accept Donations
 - B. Review of Salary Survey of Library Director –discussion and possible vote
 - C. Performance Evaluation of Library Director
8. Trustee Reports and Requests for Next Meeting's Agenda
9. Upcoming Meetings/Events
 - A. Community Preservation Committee – Thurs. Nov. 9, 2017 – 6 pm at Town Hall
 - B. Trustees Annual Meeting with Board of Selectmen –Dec. 11, 2017, 6:30 pm
 - C. Brooks Free Library Board of Trustees –Wed., Dec. 13, 2017 - 7 pm
10. Adjournment

Authorized posting officer

Virginia Hewitt
Brooks Free Library

Posted by

Town Clerk's Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – is available on the Trustee section of Library website, www.brooksfreeibrary.org/trustees.asp.

** Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or brooksfreeibrary@clamsnet.org.