

Minutes  
**Brooks Free Library Board of Trustees**

Wednesday July 12, 2017  
Thornton Room, Brooks Free Library  
739 Main Street, Harwich, MA 02645

**Call to Order:** Chair Mary Warde called the meeting to order at 7:04 P.M. Present were Mary Warde, JoAnne Brown, Ann Emerson, Joan McCarty, Kathleen Remillard and William Crowell. Library Director Virginia Hewitt and Assistant Director Emily Milan were also present.

**Approval of Minutes:** Joanne Brown made a motion to approve the minutes of June 4, 2017. William Crowell seconded. The motion was approved by a unanimous vote.

**Reports**

- A. Chair: The Chair reported interest in extending an invitation to representatives of Rockland Trust, currently overseeing the Lang Trust fund to attend a meeting for the purpose of presenting an update on the Fund's balance and maintenance to the Board. Treasurer William Crowell will contact Rockland Trust.
- B. Library Director: see report.
- C. Building and Grounds Committee: There was no progress to report on the exterior preservation project.
- D. Friends of Brooks Free Library: none

**Correspondence:**

Ms. Hewitt presented the Board with correspondence from Bonnie Haas thanking the library for the loan of several Mah Jong sets for her recent Alex B. Haas Memorial Scholarship Fund fundraiser.

**Old Business:**

- A. none

**New Business:**

- A. Donations: none
- B. Request for room use:
  - a. The Cape Cod Viewfinders submitted a request for use of the meeting room for multiple Wednesday evenings throughout FY18. Joan McCarty made a motion to accept the Viewfinders' request for meeting room use as submitted. JoAnne seconded and the motion passed unanimously.
  - b. The Harwich Cultural Council requested use of the meeting room as well. Unfortunately, the upcoming change in school hours will require the library to shift our afterschool programs and we will need to work with the HCC to determine a time that works for both organizations.

Joan McCarty made a motion to approve the Cultural Council's request for regular meetings under the condition that the exact dates and time are subject to approval by Library Director. The motion was seconded by Ann Emerson and passed unanimously.

- C. Reorganization of the board: After some discussion, the following slate of officers was proposed: Mary Warde stay, Chair; Joan McCarty, Vice-Chair; Kathleen Remillard, Corresponding Secretary; William Crowell, Treasurer; JoAnne Brown and Jeannie Wheeler, Building and Grounds Committee. Joan McCarty made a motion to approve the Board as slated. Ann Emerson seconded and the motion was passed unanimously.

**Trustees reports:**


- A. Ann Emerson discussing time change with schools and need to address staffing issues. Will include us in meetings with rec.

**Upcoming Meeting Schedule:**

- Brooks Free Library Board of Trustees- Wednesday, August 9, 2017- 7 pm

**Adjournment:** Joan McCarty made a motion to adjourn the meeting; Kathleen Remillard seconded. The regular meeting of the Brooks Free Library Trustees adjourned at 8:07 P.M.

Respectfully submitted,



Emily Milan

Assistant Library Director, Brooks Free Library