BY-LAW/CHARTER REVIEW COMMITTEE

TUESDAY, SEPTEMBER 14, 2021

**MINUTES**

5:00 P.M.

TOWN HALL LIBRARY

732 MAIN STREET, HARWICH, MA 02645

1. CALL TO ORDER

The meeting was called to order 5:00 pm. In attendance were Sandra Hall, Carol Thayer, Deborah Sementa, Anita Doucette, and Ray Gottwald. Also in attendance was Board of Selectman liaison Donald Howell. Guest: Chris Joyce

1. NEW BUSINESS
2. Discussion with Town Administrator Joseph Powers. Due to unforeseen circumstances, Joseph Powers was unable to attend this meeting. He will be asked to join our next scheduled meeting.
3. There was discussion surrounding the issue authorizing the Bylaws and Charter Committee Chair to send a letter to the Board of Selectmen regarding Charter Provision 7-2-3 as stated, “All town agencies shall meet with the board of selectmen at least once in each year.”
4. General discussion of Items of concern identified by committee members resulting from Town Codes including, Charter, By-Laws, and Committee Handbook.
5. There was discussion regarding changing the Board of Selectmen (BOS) nomenclature to Select Board. Ray Gottwald noted that most towns on the Cape have changed to Select Board. It was mentioned that this would be a huge undertaking to update documents that reference BOS. This issue will be addressed at a later date.

The next meeting is scheduled for Tuesday, October 5 @ 5:00 pm. in the Town Hall Library.

Meeting adjourned @ 5:48 pm.

Respectfully submitted,

Deborah A. Sementa

Recording Secretary