**TOWN OF HARWICH**

**By-Laws/Charter Review Committee**

**MEETING MINUTES**

**Town Hall Library**

**Tuesday, June 11, 2019 @ 6:30 pm**

In attendance: Committee Members Sandra Hall (Chairman), Anita Doucette, Tina Games, Deborah Sementa, Carol Thayer.

**1.Call to Order**

The meeting was called to order @ 6:30 pm.

**2. Approval of Minutes**

Minutes from the April 23, 2019 meeting were voted on and unanimously approved.

**3. Old Business**

1. Review and discussion of 2019 Town Meeting article results.
2. Discussion of reconciliation of definition of “ex-officio” regarding Ex-Officio appointments. The current definition in the Charter states ex-officio members cannot vote; however, some committees consist of just ex-officio members. The language needs to be revised.
3. Discussion of hearing process under Massachusetts Home Rule MGL Chapter 43B § 10 requirements for Charter amendment passed at 2019 Town Meeting and inquiry to Selectmen regarding the same. Chairman Hall asked Committee members to review Chapter 43B and provide an opinion for discussion at the next meeting. Clarification will be needed from the Board of Selectmen.

**4. New Business**

Discussion of approach to complete review of Charter for coming year(s) and reconciliation of By-laws. Committee members were asked to pick a section they would like to champion for content and possible language revisions.

**5. Set next meeting date**

The next meeting is scheduled for Tuesday, July 16, 2019 @ 6:30p.

**6. Adjournment**

Meeting adjourned at 7:02 pm.

Respectfully submitted,

Deborah A. Sementa

Recording Secretary