**Finance Committee**

**Small Hearing Room, Town Hall**

**732 Main Street, Harwich, MA 02645**

**Thursday, November 14th, 2019**

**6:30 PM**

**Members Present:** Jack Brown, Jon Chorey, Angelo LaMantia, Dan Tworek

**Others Present**: Carol Coppola (Town Accountant)

1. **Call to Order**- Quorum Present
2. **Approval of Previous Minutes**: Tom Sherry made a motion to approve the minutes. Jon Chorey provided a 2nd. The minutes were approved unanimously. No Discussion.
3. **Old Business:** Chairman Jack Brown summarized the Town Budget Training Session. It was noted to be a very good event that was run by Town Administrator Christopher Clark and Town Accountant Carol Coppola. Dan Tworek asked Town Accountant Carol Coppola if video of the event was posted online. Town Accountant Carol Coppola said that the Municipal 101 video portion was posted, but not the full presentation. Jon Chorey suggested recording a future event. Angelo LaMantia asked if it was being run on channel 18. The Town Accountant said she did not think so, but would find out.
4. **New Business:** Discussion among Board Members and the Town Accountant about waiting for State tornado aid before recording $50,000 in previously approved town funds. Angelo LaMantia wanted to know if the Board of Selectman understand where the Finance Committee stands with available funds. Chairman Jack Brown wants to make sure the Board of Selectman understand the $50,000 is owed back to Finance Committee in the Budget upon receipt of tornado funds from the State. Additional questions were asked concerning staffing of Town Administration, considering the departure of Town Administrator Christopher Clark. It was deemed that the Board of Selectman have yet to make a decision on this.
5. Tom Sherry said that it would take a long time and probably won’t come to fruition for the Town to switch to a zero-based budgeting model. Chairman Jack Brown says the incidental costs of switching to zero-based budgeting are not trivial. Jack Brown suggested doing another Budget Training Session.
6. Certain members of the Finance Committee will be reporting back to said committee with requests to be liaisons to other town committees. Some members of the committee will be attending the Mass Mutual Association meeting.
7. An update on the Cranberry Valley Golf Course Cart Barn project was requested. The Town Accountant will forward that information. A casual discussion ensued about the status of the new Cape Cod Regional Technical High School. It was stated that the new building is expected to be open for school this upcoming September.
8. Tom Sherry made a motion to adjourn the meeting. Dan Tworek provided the 2nd. The vote to adjourn was unanimous. Adjournment 7:05pm.

Respectfully Submitted,

Jeffrey Hadley