

Affordable Housing Trust
Thursday, June 20th, 2019 – 2:00 PM
Donn B. Griffin Room, Harwich Town Hall
732 Main Street, Harwich

AGENDA

**As required by Open Meeting Law, you are hereby informed that the Town will video and audio taping as well as live broadcasting this public meeting. In addition, anyone who plans to video or audio tape this meeting must notify the Chairman, prior to the meeting.*

I. Call to Order

II. Public Meeting

- a. Approval of Minutes - May 16, 2019 including materials shared by Paul Lagg, Eastham Town Planner (PowerPoint, Memorandum of Understanding, Request for Proposals)
- b. Public Comment & Announcements
- c. Update on final motion from 2019 Annual Town Meeting Article 61 – presented by Chris Clark
- d. Overview of technical assistance award letter from Mass Housing Partnership (MHP) – presented by Laura Shufelt, Assistant Director (see enclosed example of a Request for Proposals)
 - i. Proposed motion: to accept the Mass Housing Partnership Technical Assistance Award in order to support the Affordable Housing Trust in predevelopment activities
- e. Presentation on site attributes and recommendations regarding land parcels under Affordable Housing Trust jurisdiction – presented by Laura Shufelt
- f. Discussion regarding parcel prioritization and establishment of next steps – presented by Chris Clark
 - i. Proposed motion for consideration: to commence a feasibility study on the parcel located at _____ to determine the site's capacity for housing development.
- g. Discussion regarding Deacon's Folly property with Harwich of Conservation Trust
- h. Housing Coordinator Report – presented by Andrea Aldana & Pelinda Deegan
 - i. Affordable Housing Trust Funds Report as of June 6, 2019 = \$34,603.09
 - 1. Community Preservation Act funds = \$470,000
 - 2. Cell tower funds = \$40,517

- 3. Balance report at May meeting = \$544,760.09
- ii. Update on outreach to Zoning Board of Appeals
- iii. Discussion to clarify objectives of and approach to creating an Action Plan-presented by Andrea Aldana
- iv. Discussion regarding the utility of establishing a Harwich Housing Facebook page and associated parameters.
 - 1. Proposed motion: to authorize the Housing Coordinator to create and moderate a Town of Harwich Housing Facebook page.
- v. May Monthly Report

III. Other Business

- a. Updates on Affordable Housing Trust land inventory
 - i. Paula Myles letter regarding Depot Street
 - ii. Proposed motion: to request that the Board of Selectman task the Real Estate Open Space Committee with identifying number of town-owned sites for affordable housing purposes.

IV. Next Meeting Date

V. Adjournment

** Per the Attorney General's Office: The Board of Selectman may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Selectmen's Office at 508-430-7513.*

Authorized Posting Officer:

Posted by: _____

Date: