

## HARWICH RECREATION & YOUTH COMMISSION MINUTES

**MEETING DATE, TIME, & PLACE:** January 23<sup>rd</sup>, 2018 - 5:30 PM - Recreation Office, 100 Oak St., Harwich, MA 02645

**COMMISSION MEMBERS PRESENT:** John Mahan, David Nixon, Vahan Khachadorian (via telecom), Jan Bowers and Michael Hurley.

**RECREATION STAFF PRESENT:** Eric Beebe, Lee Ames

**OTHERS PRESENT:** None

**PUBLIC PRESENTATIONS:** *None*

### **RECREATION AND MAINTENANCE MATTERS**

- ♦ Approval of Commission meeting minutes from 11/28/17.

A motion was made by David Nixon to accept the minutes from 11/28/17 as written; the motion was seconded by Michael Hurley. Vote is unanimous, 5 in favor.

- ♦ Approval of Commission meeting minutes from 12/12/17.

A motion was made by Vahan Khachadorian to accept the minutes from 12/12/17 as written; the motion was seconded by Jan Bowers. Vote is unanimous, 5 in favor.

#### ♦ **Director's Report- Commission Meeting 1-23-18**

- ♦ **The 2<sup>nd</sup> Annual Jordan Fisher Tournament** - We held the second annual Jordan Fisher Basketball Tournament at the Community Center on Saturday January 6. All went well; there were 8 teams in the tournament and there was a large crowd of spectators.
- ♦ **Budget FY2019** - I will be presenting the FY2019 budget to a joint meeting of the Board of Selectmen and Finance Committee on Saturday March 3<sup>rd</sup>. I recently met with the Town Administrator and Finance Director to review our budget request. The Board of Selectmen has approved the request for the increase in Seasonal Salaries for this upcoming summer.
- ♦ **CPC projects** - The CPC met to discuss articles including our Brooks Park Phase 5 Lighting Project. They did not take a formal vote yet, but it seems that, as of now, the votes will be in our favor.
- ♦ **Brooks Restroom** - We have received three quotes for the installation of the septic system with the low quote being \$8,300 from Chase and Merchant, Bobby Our \$17,175 and Brian Barrows at \$12,900.
- ♦ **Brooks Playground** - Our playground company is just awaiting a string of good weather days to install the new playground equipment as part of phase 4 of the Brooks Improvement Project.
- ♦ **Whitehouse Field Irrigation project** - We are also awaiting a string of good weather for the installation of the irrigation at Whitehouse. The project is estimated to take a week but longer for Highway Department to rehab the field afterwards. The high school varsity baseball team has scheduled their home games this season in Chatham. JV will play at Brooks, and freshmen will play on Crowell Field at Veterans Memorial Recreation Complex out back.
- ♦ **Beach Vendors** - I am putting on the finishing touches on all of the 4 RFP's for beach/park potential vendors and should have them officially posted within the next few weeks.
- ♦ **Winter Programs** - We are currently beginning our second sessions of winter youth programming and are seeing almost record registration numbers with over 250 registrants so far.
- ♦ **Resident Beach Stickers** - I will be attending the Board of Selectmen meeting on January 22 to present the increase of the resident beach sticker from \$25 to \$30 and will update members at our Commission meeting.  
*On 1/22/18 the BOS approved the beach sticker increase to \$30 per year for residents.*

#### ♦ **Property Maintenance Report -**

- ❖ Eric ordered the new fence cap for Brooks Park.
- ❖ Eric spoke with Sean the head of maintenance at DPW about a request for padding for the walls in the gym at the old middle school. Eric got a quote of around \$8000 which we don't have in the budget. Sean told him to order the pads and they would pay the invoice.

- ◆ Budget Report - *A current budget report was given to Commission members.*
  - ❖ John Mahan asked that a report be done of the electric bill for Whitehouse field for past 2 years and be presented at the next Commission meeting.
- ◆ Chairman's Report - *None*
- ◆ Liaison Reports
  - **Community Preservation Committee - David Nixon**
    - ❖ David Nixon feels CPC will most likely pass our article request for Brooks Park for FY19.
    - ❖ Vahan Khachadoorian requested a copy of the running totals of article funds from the CPC for Recreation projects be emailed to him.
    - ❖ Mr. Nixon feels the BOS may challenge some of the article approvals of CPC funding Town Meeting floor and asked Eric if he could plan to be prepared to defend our requests.
  - **Facilities Committee - Lee Culver did not attend the meeting.**

## **MISC CORRESPONDENCE**      *None*

## **OLD BUSINESS**

- ◆ **Whitehouse Field Scoreboard** - Eric presented a handout to Commission members on a new scoreboard for Whitehouse Field with a price of \$26,000. Initially, comparing past costs, it would be around \$80,000 to replace the existing scoreboard.

## **NEW BUSINESS**

- ◆ **FY2019 budget update** - The Community Center Gym opening on Sundays was put into the Recreation budget by the Town Administrator as "enhancement of services" for \$14,458.00 Eric said he is not sure what the total would be for all three of the departments that would be required to make Sundays happen.
- ◆ Next regular meeting to be posted for Tuesday, January 23<sup>rd</sup>, 2018.

## **OPEN SESSION\***

- ◆ Eric told the Commission he is planning in next year's budget cycle to request to upgrade our year round part time position to full time.
- ◆ Vahan asked about the status of new fence cap for Potters Field. Eric told him it would be up before games begin.
- ◆ Vahan told Commission members that Sr. Softball League will be bringing in a proposal request to build dugouts at Potter's Field.

## **ADJOURN MEETING**

**A motion to adjourn was made by David Nixon at 6:15 pm; the motion was seconded by Jan Bowers. Vote is unanimous, 5 in favor.**

Submitted by:

Lee Ames, Executive Assistant  
Harwich Recreation & Youth  
Secretary to the Commission