

HARWICH RECREATION & YOUTH COMMISSION MINUTES

MEETING DATE, TIME, & PLACE:

September, 25TH 5:30 PM - Recreation Office, 100 Oak St., Harwich, MA 02645.

COMMISSION MEMBERS PRESENT:

John Mahan, Frank Crowley, David Nixon, Lee Culver and Michael Hurley.

RECREATION STAFF PRESENT:

Eric Beebe, Lee Ames

OTHERS PRESENT:

None

PUBLIC PRESENTATIONS:

None

RECREATION AND MAINTENANCE MATTERS

- ◆ Director's Report -

Director's Report Commission Meeting 9-25-18

- ◆ **CPC Progress Report** - I made a short presentation to the CPC on September 13. They had asked that all project managers give a short update on on-going CPC projects. The meeting went well and there were no questions.
- ◆ **CPC Project Deadline** - CPC Articles are due at Town Hall on October 1. I have put together packets for each of our requests and have this as an agenda item on tonight's meeting.
- ◆ **Capital Project Deadline** - The Capital Project timeline is due Friday September 21. I will be submitting those following our last 9 year timeline requests. This is also an agenda item tonight.
- ◆ **Fall Programming Season** - We have begun all of our first session of Fall Youth Programming and already have nearly 250 registrants. This year we are offering:

Travel League Soccer	Fun Fridays
Crafting Class	Gr. K/1/2 Soccer Clinic
Youth Tennis	Youth Field Hockey
Indoor Soccer	Archery
Flag Football	Open Gym and Game Room
Youth Basketball Clinic	
- ◆ **Whitehouse Field Irrigation Project** - This project has been completed on time and the Highway Department is currently working on rehabbing the field.
- ◆ **Brooks Park Restroom** - We are awaiting word from the Assistant Town Administrator on contract finalization with Cape Cod Builders so that a schedule for construction can be set.
- ◆ **On-Line Registrations** - Thanks to Lee Ames, we began offering on-line registrations August 1st to all program participants. This is already being heavily used. Fees for the registrants associated with all online payments are from \$.40 - \$1.50 per program.
- ◆ *CPC deadline has been extended to 10/15.*
- ◆ *Irrigation project is complete.*

- ◆ Property Maintenance Report - *A maintenance report was given to Commission members. The following maintenance items were discussed by member present.*

- ◆ A replacement post is needed at Brooks Park at the bike path entrance to prevent cars from turning onto the path.
- ◆ The fence cap for two fields has been ordered and it will be in next week.
- ◆ Frank Crowley asked if the cracks in the new courts at Brooks Park can be fixed, they have crabgrass starting to grow out of them which will make the cracks worse over time.
- ◆ Amy Usowski from the Conservation Department would like to preserve the turn around at Red River Beach with jetty stone to prevent erosion.

A Motion was made by Lee Culver to support Amy Usowski's decision that Conservation would like to preserve and protect the Red River Beach turnaround with jetty stone to prevent erosion; Frank Crowley seconded the motion. Vote was unanimous, 5 in favor.

- ◆ Budget Report – *A current budget report was given to Commission members.*
- ◆ Chairman's Report - John Mahan did not have a report.
- ◆ Liaison Report
 - **Community Preservation Committee – David Nixon**
 - ❖ David reported from the last CPC meeting that the deadline has been extended for submissions until 10/15/18.
 - **Facilities Committee - Lee Culver**
 - ❖ The HCC Gym was closed for 2 days to repair issues with the gym floor.
 - ❖ The HCC Halloween party is on Wednesday October 31st.
 - ❖ The Halloween Boo-tique is happening again this year on Thursday Oct 18th. Costumes are donated and given out to children who need them.

MISC CORRESPONDENCE

- ◆ Senior Softball League thank you letter was read.
- ◆ Bikeways Committee Request - They are requesting a bike rack and a bike fix-it station with a tire pump and tools. Commission member will take the request under advisement.
- ◆ Abutters Notice
- ◆ Kayak Rack Request - Janet Baker suggested having a kayak storage rack that people could rent space in. John suggested herring river area.
- ◆ Exchange Park Request for Yard Sale from the Masonic Lodge - Scott Whalen, would like to have fundraiser yard sale for the charities they support. They will need to have permits from other Town Departments for signage and they will need a Police detail.

A motion was made by Frank Crowley to approve their request for a fundraiser yard sale at Exchange Park on 10/20/18 from 9am to 3pm and to waive the use of facility fee; Lee Culver seconded the motion. Vote is in favor, 4 in favor and 1 abstains.

OLD BUSINESS

- ◆ CPC Articles - Recreation will be submitting four CPC articles for funding in FY20.
- ◆ Lifeguard Tower replacements \$37,950.00.

A Motion was made by Lee Culver to accept the updated article at \$37,950.00; Michael Hurley seconded the motion. Vote is unanimous, 5 in favor.

- ◆ WHF Improvement project \$55,000.
- ◆ Sand Pond new restrooms \$125,000.
- ◆ Brooks Park amenities \$10,000.

A motion was made by Michael Hurley to support two additional articles, Brooks Park Amenities for \$10,000 and Sand Pond Restroom replacement for \$125,000, for submission to CPC for funding in FY20; Lee Culver seconded the motion. Vote is unanimous, 5 in favor.

- ◆ Bank Street Beach Parking Lot - Frank Crowley said Bank Street Beach is to be scheduled for repaving in the very near future. He would like to see utilization of our additional 30' of property there to allow for more parking spaces and thinks it would be more cost efficient to do this before it is paved. Eric, Frank and John met with Amy Usowski from Conservation and she did not think there should or would be any problem with the additional spaces. They asked Eric to get prices on the required work as soon as possible.

NEW BUSINESS

- ◆ Capital Articles - There are three additional items being added to the Capital Plan. Evan, the Assistant Town Administrator, wants to replace our department Cruiser with a "green" hybrid vehicle, Pleasant Road Beach parking lot paving and the Red River Beach bulkhead. John presented an information package on a 90% recycled composite material bulkhead with an approx price of \$530,000. Eric would like to put an additional single restroom at Red River Beach.
- ◆ Next regular meeting to be posted for Tuesday October 23rd, 2018 at 5:30 pm.

OPEN SESSION*

- ◆ There was no one came to the first Sunday open gym. There were only 16 people that came to the building that day for weight room use.
- ◆ The Pickleball Fun Fest Tournament went well with over 200 participants and 20 volunteers for the day.
- ◆ Ilene Riley donated a brand new ping pong table to the Recreation Department.
- ◆ Eric told Commission members they will need to have a future discussion about signage at Town Beaches about the possibility of sharks in the waters.

ADJOURN MEETING

A motion to adjourn was made by Lee Culver at 6:50 pm, Michael Hurley seconded the motion. Vote is unanimous, 5 in favor.

Submitted by:

Lee Ames, Executive Assistant

Harwich Recreation & Youth

Secretary to the Commission