

HARWICH RECREATION & YOUTH COMMISSION MINUTES

MEETING DATE, TIME, & PLACE:

Tuesday August 25, 2021 5:30 PM
Recreation Office, 100 Oak Street, Harwich

COMMISSION MEMBERS PRESENT:

John Mahan, Vahan Khachadorian, Frank Crowley
and Jan Bowers

RECREATION STAFF PRESENT:

Eric Beebe, Lee Ames

OTHERS PRESENT:

None

PUBLIC COMMENTS:

None

PUBLIC PRESENTATIONS:

None

RECREATION AND MAINTENANCE MATTERS:

- ◆ Approval of Minutes of 7/27/21. *Tabled until the September meeting.*

Directors Report- Commission Meeting 8-25-21

- ◆ **Brooks Park Lighting Project** - The Assistant Town Administrator and I met with Kevin Murphy from Thompson Engineering regarding the Brooks lighting project. Kevin has sent us a proposal to finish up the engineering design, updated cost estimate, and managing the RFP process. His quote came in at \$24,900. This would come out of the bottom line of the project which is \$458,500. Megan is having Joe Powers review the contract to be signed this week.
- ◆ **Summer Update** - Beach Daily Passes have increased steadily over the past few weeks and we are seeing very busy summer numbers at this point in the season. With the departure of summer staff ongoing we are closing Bank Street and Pleasant Road as of August 22, Long Pond and Earle Road as of August 28, and Red River will be open and staffed right through Labor Day.
- ◆ **Fall Programs** - We are still awaiting administration to hire custodial help for the building to be able to keep it open past 4pm daily. In the meantime, we are putting our finishing touches on our fall brochure which will include: Flag Football, Pick up Soccer, Wacky Wednesdays, Fun Fridays, and Travel League Rec Soccer. Once the building opens back up to "normal" hours, we plan to add open gym, extended open gym, and night adult programming.
- ◆ **Corona Virus Update** - The Board of Selectmen will be reviewing and reassessing the corona virus protocol and restrictions at their August 23rd meeting.
- ◆ **Department Head Meeting** - At the monthly department head meeting the town administrator requested department heads submit 5 year plans for departmental projects, as well as, a draft projected budget for FY23. There was also a brief presentation by the Town Planner regarding a new local comprehensive plan that he will be putting together for the town.
- ◆ **Bank Street Beach** - We have had multiple problems with vandalism and illegal bonfires at Bank Street Beach this summer season. I have spoken with Kevin Considine regarding the matter and he is trying to put a plan in place to increase monitoring of the beach during night hours. He had suggested possibly changing the beach closing hour to 10pm instead of the midnight time currently used.
- ◆ **Harwich Children's Fund Corn hole Tournament** - I am assisting Angie Chilaka and representative from the Harwich Children's Fund in putting together a Corn hole tournament on October 2 on the fields behind the community center. All proceeds will go to the Children's Fund. We have received many donations in the past from the Children's Fund for summer camp scholarships, basketball equipment, ping pong tables etc.

Property Maintenance Report - A current maintenance report was given to Commission Members.

- ◆ The Mobi Matt extension at Red River has been installed.
- ◆ Members discussed putting in a stockade fenced area for a port-a-potty near Stand 5 at Red River Beach.
- ◆ Vahan Khachadorian requested new fence caps for Potters Field.
- ◆ FC need new tennis net for courts at Brooks Park.
- ◆ JM wants comparison of July & Aug from 2020 and 2021.

Budget Reports - A current budget report was given to Commission Members by Eric.

Chairman's Report -

- ❖ John Mahan told members a lot of the Lifeguard stands have been done and installed the rest will be installed in the Spring of 2022.
- ❖ John requested a letter of thanks be drafted and sent to Edson DeSouza for painting the flag poles at WHF.

Liaison Reports -

- ◆ Community Preservation Committee - David Nixon did not attend the meeting.
- ◆ Facilities Committee – Vahan Khachadorian.
 - ❖ The Facilities Committee has not met.

MISC CORRESPONDENCE:

- ◆ Letter from the Harwich Youth & Family Services with special request for use of WHF.

A motion was made by Vahan Khachadorian to approve the use of WHF for a kids vs Harwich Police and Fire in kickball game and fun night with a fee waiver; Frank Crowley seconded the motion. Vote is unanimous, 4 in favor.

- ◆ Letter from Mrs. Jean Lund with concerns about issues at Bank Street Beach - Eric spoke with Kevin Considine and he said he will speak with officers about better and more thorough patrols at Bank Street Beach.
- ◆ Letter from Cape Cod Senior Softball League with request for a fee reduction for their Classic Tournament. - *Tabled until the September meeting.*

OLD BUSINESS:

- ◆ CPC Projects - Brooks Park Lighting, Thompson Engineering is \$24k for the engineering and RFP. Leaving a balance \$423,650.00 left in the article. CPC requests are due in by Oct 1, 2021. The lighting company is Musco.
- ◆ O'Brian & Sons we are waiting on a quote for pavilion 30'X60' for Veterans Memorial Recreation Field Complex.

NEW BUSINESS:

- ◆ Earle Road Recreation Property - *Tabled until the September meeting.*
- ◆ Bank Street Beach Recreation Property - *See Misc Correspondence*
- ◆ Next regular meeting to be posted for Tuesday, September 21st and 28th, 2021 at 5:30 pm.

OPEN SESSION:*

- ◆ Frank Crowley asked about a Cultural Center Pickleball monitor and was informed that it will be Walter Quinn again this Fall and Winter.
- ◆ Vahan Khachadorian requested a Bassett Field update be placed on the September meeting agenda.
- ◆ Vahan also requested a move of the gate on the road to Potters and Sr. Memorial Fields.

ADJOURN MEETING

A motion was made by Vahan Khachadorian to adjourn the meeting at 6:20pm; Frank Crowley seconded the motion. Vote is unanimous, 4 in favor.

Submitted by:

Lee Ames

Executive Assistant

Harwich Recreation Department

Secretary to the Commission