

SELECTMEN'S MEETING AGENDA*

*Griffin Room, Town Hall
Executive Session 6:00 P.M.
Regular Meeting 6:30 P.M.
Monday, January 4, 2016*

- I. **CALL TO ORDER**
- II. **EXECUTIVE SESSION** - Pursuant to M.G.L. Ch. 30A, §21(a)(6), to consider the purchase, exchange, lease or value of real property if an open meeting may have a detrimental effect on the negotiating position of the Board and the Chair so declares – Marini Property, 276 Queen Anne Road and Sutphin Property
- III. **PLEDGE OF ALLEGIANCE**
- IV. **WEEKLY BRIEFING**
- V. **PUBLIC COMMENT/ANNOUNCEMENTS**
- VI. **CONSENT AGENDA**
 - A. Accept resignation of Barry Worth from the Utility & Energy Conservation Commission and as Harwich Representative to the Cape Light Compact effective January 31, 2016
 - B. Accept resignation of John Moretti from the Golf Committee effective immediately
 - C. Approve amending the Harbor Management Plan by changing the name of Nauti Jane's Boat Rentals, Inc. to Down Cape Charters & Boat Rentals, Inc. There are no other changes to the Special Purpose Mooring Permit
 - D. Approve letter of support for Cape Cod FY16 Community Development Block Grants applications to Department of Housing and Community Development
 - E. Approve request by Villa Roma to close from January 17th until the first week of March 2016
 - F. Approve annual renewal of Auto Class I Agents & Sellers License for Harwich Port Boat Yard
 - G. Approve annual renewal of Common Victualler License for Dino's Harwich Port Grille
- VII. **PUBLIC HEARINGS/PRESENTATIONS** (*Not earlier than 6:30 P.M.*)
 - A. Public Hearing – Capital Outlay Plan FY17 – FY23 Joint Meeting with Board of Selectmen/Capital Outlay Committee/Finance Committee - *discussion and possible vote*
 - B. Public Hearing – Community Development Strategy – *David Spitz, Town Planner*
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
- X. **TOWN ADMINISTRATOR'S REPORT**
- XI. **SELECTMEN'S REPORT**
- XII. **ADJOURNMENT**

**Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

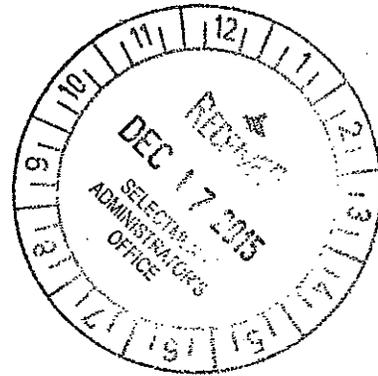
Authorized Posting Officer:

Ann Steidel, Admin. Secretary

Posted by: _____
Town Clerk

Date: December 29, 2015

December 15, 2015
22 Captain Bearse Road
Harwich, MA 02645



Mr Peter Hughes, Chairman
Town of Harwich Board of Selectmen

Dear Mr. Hughes:

Re: Resignation

This letter will serve to notify you of my decision to resign as Chairman and as a member of the Utility and Energy Conservation Commission and also as the Harwich Representative to the Cape Light Compact, effective January 31, 2016

It has been a very satisfying experience to serve the town and I believe we have accomplished at great deal for the town over the years from when Energy Conservation was a new term to everyone's ears to the present time when it is most often spoken of.

My thanks to all the town elected and appointed officials as well as the members of staff and committee members who have always been most helpful and cooperative.

Thank you again for the opportunity to serve

A handwritten signature in black ink, appearing to read "Barry R Worth".

Barry R Worth

Copy to:

Chris Clark
Larry Cole
Valerie Bell
Terry Hayden

Anita Doucette

From: john moretti <morejj@comcast.net>
Sent: Thursday, December 17, 2015 10:11 AM
To: Anita Doucette
Subject: [Harwich MA] resignation

adoucette,

Someone has sent you a message using your contact form on the Harwich MA site.

If you don't want to receive such e-mails, you can change your settings at <http://www.harwich-ma.gov/users/adoucette>.

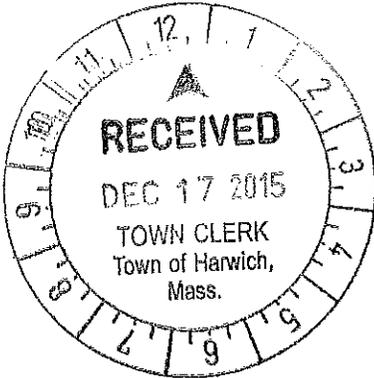
Message:

Mrs. Doucette: This letter is to serve as my official notification of my intent to resign as a member of the Harwich Golf Committee effective immediately. Regards John A. Moretti

=====

Message sent by: john moretti (morejj@comcast.net)

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Town of Harwich
Harbormaster's Office
715 Main Street – PO Box 207
Harwich, MA 02646
Phone (508) 430-7532
Fax (508) 430-7535

Memo

To: Christopher Clark, Town Administrator
From: John C. Rendon, Harbormaster 
Date: December 4, 2015
Subject: HMP Change, Appendix A



I recommend adding the attached name change to the BOS Consent Agenda. Mr. Krzysztof Roszak, Owner/President of Nauti Jane's Boat Rentals, Inc. has brought forward The Commonwealth of Massachusetts issued Articles of Amendment that changes the name of his organization as of 10/1/2015 to Down Cape Charters & Boat Rentals, Inc. There are no other changes to the Special Purpose Mooring Permit information other than a Business Name change.

Please let me know if you have any questions or concerns. Thank you.

Encl: (1) HMP, Appendix A
(2) Articles of Amendment

Cc: (1) Chairman, Board of Selectman
(2) Chairman, Waterways Committee

**APPENDIX A
MOORING ASSIGNMENT LISTS**

Special Purpose Mooring Assignment List

Stone Horse Yacht Club — Inner:	3
Mooring Number(s):	28, 29, 39
Stone Horse Yacht Club — Outer:	3
Mooring Number(s):	236, 237, 238
Allen Harbor Yacht Club	4
Mooring Number(s):	354, 355, 356, 375
Wequassett Inn — Round Cove :	2
Mooring Number(s):	546, 593
Wequassett Inn — Pleasant Bay:	5
Mooring Number(s):	919, 920, 921, 922, 923
Rental Fleet — Pleasant Bay:	10
Nauti-Jane Mooring Number(s):	604, 619, 670, 671, 672, 673, 674, 675, 676, 677
PB Cruising Club – Pleasant Bay:	2
	668, 669

Working Mooring Assignment List

Allen Harbor Marine	4
Mooring Number(s):	302, 303, 311, 318
Transient Moorings:	307, 316, 319, 323, 325, 326
Harwich Port Boat Works	2
Inner Harbor Mooring Number(s):	1, 2
Transient Moorings:	17, 51, 59, 62, 78, 201
Cross Rip Marine	114 - Wychmere Inner Harbor
Ames Marine	522 - Round Cove

P.O. BOX 1618
Orleans, MA

0265



**The Commonwealth of Massachusetts
William Francis Galvin**

Minimum Fee: \$100.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Articles of Amendment

(General Laws, Chapter 156D, Section 10.06-950 CMR 113.34)

Identification Number: 043271642

- 1. Exact name of corporation: NAUTI JANE'S BOAT RENTALS, INC.
- 2. Registered office address: 2173 ROUTE 28 HARWICH, MA 02645 USA

These Articles of Amendment affecting article(s):

Article 1 Article 2 Article 3 Article 4 Article 5 Article 6

(Specify the number(s) of articles being amended(I-VI))

4. Date adopted: 10/1/2015

5. Approved by:

the incorporators.

or

the board of directors without shareholder approval and shareholder approval was not required.

or

the board of directors and the shareholders in the manner required by law and the articles of organization.

6. State article number and text of the amendment.

ARTICLE I

The exact name of the corporation, *as amended*, is:
(Do not state Article I if it has not been amended.)

DOWN CAPE CHARTERS & BOAT RENTALS, INC.

ARTICLE II

The purpose of the corporation, *as amended*, is to engage in the following business activities:
(Do not state Article II if it has not been amended.)

ARTICLE III

Amendments to Article III cannot be filed on-line at this time

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class, *if amended*. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

(Do not state Article IV if it has not been amended.)

ARTICLE V

As amended, the restrictions imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

(Do not state Article V if it has not been amended.)

ARTICLE VI

As amended, other lawful provisions for the conduct and regulation of the business and affairs of the business entity, for its voluntary dissolution, or for limiting, defining, or regulating the powers of the business entity, or of its directors or stockholders, or of any class of stockholders:

(Do not state Article VI if it has not been amended.)

The amendment shall be effective at the time and on the date approved by the Division, unless, a *later* effective date not more than *ninety days* from the date and time of filing is specified:

Later Effective Date: Time:

Signed by KRZYSZTOF ROSZAK, its PRESIDENT
on this 7 Day of October, 2015

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are

deemed to have been filed with me on:

October 07, 2015 10:40 AM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, prominent initial "W".

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



732 MAIN STREET, HARWICH, MA 02645

December 22, 2015

Chrystal Kornegay, Undersecretary
Department of Housing and Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114

Re: DHCD Housing Rehabilitation Application for FY16

Dear Ms. Kornegay:

I am writing in support of the applications for three regional FY16 Community Development Block Grants (CDBG) applications to the MA Department of Housing and Community Development (DHCD) from the Towns of Dennis, Eastham and Truro.

These grants will allow these towns to continue meeting the housing rehabilitation and childcare voucher needs of LMI (low-moderate income) residents of the Lower Cape Cod Region. The grants for the Town of Dennis will provide funds for approximately 17 units to be rehabbed and childcare vouchers and financial literacy for 50 families. The grant for the Eastham Regional Grant will benefit the Towns of Eastham and Harwich and provide funds for 17 units to be rehabbed and childcare vouchers for 30 families collectively. The Outer Cape grant will benefit the towns of Truro, Provincetown, and Wellfleet and provide funds for approximately 16 units to be rehabbed and childcare vouchers for 33 families.

As you know the communities of Cape Cod continue to face many challenges and the CDBG funding is a vital resource for stabilizing and preserving existing homes in our region. This essential need is exemplified by the addition of a CDBG grant application solely for the town of Dennis and the addition of the town of Eastham as the lead community partnering with the town of Harwich. The housing rehab programs provide homeowners earning less than 80% of the area median income with an opportunity to address the safety and energy upgrades to their homes. Currently, the Community Development Partnership (CDP), is working on 50 rehab projects for the following grants; Dennis Grant, newly classified as a mini entitlement community, serving the target area of South Dennis; Eastham Regional Grant serving the Town of Eastham and Harwich Center target area and the Truro Regional grant serving Wellfleet, Truro and Provincetown. In addition, the childcare component of the grants provide financial assistance for the cost of childcare for LMI families who rely on our local licensed childcare providers to care for their children while they are at work. The FY15 programs are already filling up and will be at full capacity early in 2016. Both of these programs are playing a vital role in stabilizing the year-round families living in these towns.

I urge you to provide the funds requested, so these Cape towns can continue their work with LMI home owners in need of critical home repairs and working families with young children in need of safe and affordable childcare. Thank you for your consideration of these proposals.

Sincerely,

Peter S. Hughes, Chair

Linda A. Cebula

Jannell M. Brown

Angelo S. LaMantia

Michael D. MacAskill

HARWICH BOARD OF SELECTMEN

December 15, 2015

To whom it may concern:

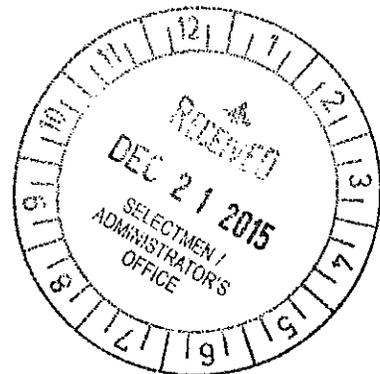
This letter is to formally request permission to close Villa Roma, located at 278 Route 28 in West Harwich for a short period of time this winter. We would like to close January 17, 2016 and re-open the first week of March 2016. While not in operation, the business will use this time to tend to some much needed repairs and general maintenance on both the interior and exterior of the building.

While in the past the Villa Roma has always stayed open year round, we find it necessary at this juncture to close for this limited period of time so that we may efficiently and effectively continue to maintain our thriving business.

Thank you for your time and consideration,

Douglas Morrissey, Owner/Manager

Lee Anne Faxon, Owner



the order of suspension or the failure to maintain the order of suspension in the manner and place required prior to the expiration of the suspension period shall be deemed the act of the licensee and shall be cause for further suspension, modification or revocation of the license.

- c. Suspension periods shall not be used as a time to do renovations at the licensed premises unless such renovations have previously been approved by the Authority.
- d. No members of the public may be on the premises at any time during suspension periods, with the exception that restaurants may be able to continue to service patrons without serving alcohol, with the approval of the Licensing Authority.

1.19 Permission to Close Premises Required; Non-use of Licenses

- a. Licenses are granted to serve the public need and, to that end, licensees are expected to operate the license for a substantial number of hours on all days when the premises are permitted to be open under the terms of the license. In the case of alcoholic beverages licenses, the number of which are limited according to statute, no licensee may close its place of business for any reason other than the following:
 - 1. Upon approval of a request to the Licensing Authority for closing in order to do renovations for a reasonable time;
 - 2. For all holidays and religious days;
 - 3. A closing of one (1) or more days per week upon approval of a request to the Authority and a showing by the licensee that it does not have adequate business upon such days.
 - 4. A closing due to an act of God, natural disaster, illness or some other business problem for which request has been made to the Authority and approval granted.
- b. Any licensee intending to close a place of business, whether on a temporary or permanent basis, must notify the Licensing Authority in writing before such closing stating the reason and length of such closing and obtain approval. Failure to provide such notice may result in the suspension or revocation of the license.
- c. If the Licensing Authority becomes aware of a license not being exercised, it may conduct a hearing to obtain a status update.
- d. The Authority reserves the right to require that the licensee appear before the Authority every three (3) months from that point until the business has

commenced or resumed operations or the license has been transferred or turned back to the Town.

- e. The Authority reserves the right to revoke the license at any time if it deems that the public good is not being served.

1.20 Bankruptcy and Court Proceedings

- a. The licensee shall immediately notify, in writing, the Licensing Authority of any proceedings brought by or against the licensee under the bankruptcy laws or of any other court proceedings which may affect the status of the license.

1.21 Management

- a. Each corporate licensee must appoint a manager by a properly authorized and executed delegation.
- b. The responsibilities of every license holder and any manager shall be as follows:
 - 1. To obey all statutes of the Commonwealth, rules of the Alcoholic Beverages Control Commission, Rules and Regulations of the Licensing Authority;
 - 2. To promptly notify the police of any disturbances or illegal activity on the licensee premises of which he becomes aware;
 - 3. As to corporate licensees, to sign the annual application for renewal of license, unless unavailable;
 - 4. To cooperate with authorized agents of the Licensing Authority, including but not necessarily limited to, any police officer, in their investigation or inspection of the licensee premises.
- c. Any such notice sent to the manager as named in the records of the Licensing Authority or the owner at the address of the licensed premises shall constitute valid legal notice to the licensee.
- d. The licensee shall not change managers, change corporate officers, sell or transfer corporate stock, pledge corporate stock or liquor license as security, or accept a loan or credit from another licensee, without first obtaining the approval of the Authority. No person may have a direct or indirect beneficial interest in a license without first obtaining the approval of the Authority.

1.22 Service Training



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual X # of seats 35
Renewal X Seasonal Opening date

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Dino's Harwich Port Grille, Inc. Phone 432-0700

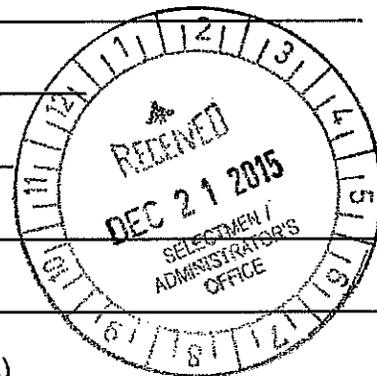
Doing Business As (d/b/a) Dino's Harwich Port Grille

Business Address 561 Route 28, Harwich Port, MA 02646

Mailing Address 561 Route 28, Harwich Port, MA 02646

Email Address

Name of Owner Constantine Kossifos



(If corporation or partnership, list name, title and address of officers)

 Constantine Kossifos, CEO, 255 Long Pond Dr., S. Yarmouth, MA 02664

 [Signature] CEO
Signature of applicant & title

 [REDACTED]
Social Security # or Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

 [Signature]
Signature of individual or corporate name

By CEO
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Building Commissioner

Board of Health

 Brian G. Houghton
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.

**TOWN OF HARWICH
NOTICE OF PUBLIC HEARING**

**Capital Outlay Plan FY 2017-2023
January 4, 2016**

The Harwich Board of Selectmen, Finance Committee and Capital Outlay Committee will conduct a Joint Public Hearing relative to the Seven Year Capital Plan for Fiscal Years 2017 through 2023 on Monday, January 4, 2016 no earlier than 6:30 P.M. in the Donn B. Griffin Room, Town Hall, 732 Main Street, Harwich. All interested parties are invited to attend.

Copies of the proposed plan will be available in the Office of the Town Administrator and Selectmen.

Peter S. Hughes, Chairman
Linda A. Cebula
Janelle M. Brown
Angelo S. La Mantia
Michael D. MacAskill

Board of Selectmen

Cape Cod Chronicle
December 17, 2015

**TOWN OF HARWICH
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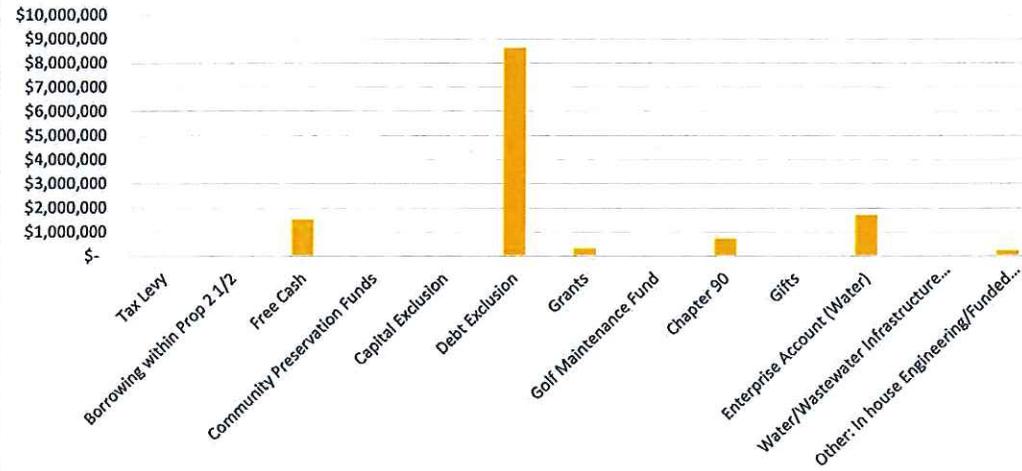
Peter S. Hughes, Chairman
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Board of Selectmen

The Cape Cod Chronicle
Dec. 17, 2015

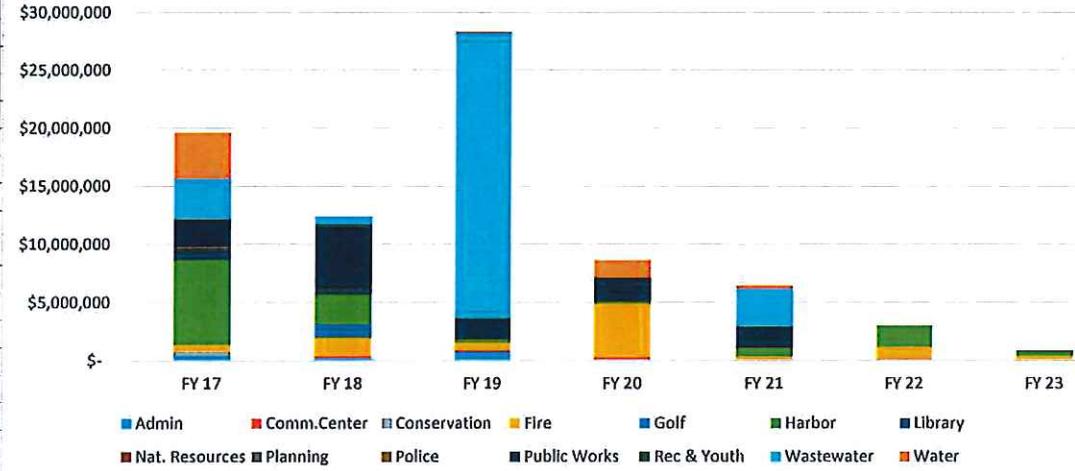
TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 17 TO 23)													Original 10/6/2015	Revision #: 12/7/2015
Department	Project	P	Funding Source	BOS/CPC Approved	TA Rec	COC Rec	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	Notes
ADMINISTRATION														
Admin	Harwich Center Initiative - StreetScape Only	1						\$ 50,000	\$ 500,000					T.I.P. Funds
Admin	Reuse or Demolition Harbormasters Building on Bank Street	1			\$ -		\$ -		TBD					BOS voted to retain 2019
Admin	Renovation of Former West Harwich School on Bells Neck (Retail Numbers)	1	CPC		\$ -		\$ 349,200	\$ 145,700	\$ 220,100					Admin/Citizen Application
Admin	Reuse or Demolition of Middle School Building on Sisson	1						TBD						Ballot Questions Anticipated
Admin	Queen Anne Road Pedestrian Crossing Lights (Bikeways Cmte)	1	CPC				\$ 29,700							
ADMIN SUB-TOTAL					\$ -	\$ -	\$ 378,900	\$ 195,700	\$ 720,100	\$ -	\$ -	\$ -	\$ -	
COMMUNITY CENTER														
Community Center	Roof Replacement	1B								\$ 240,000	\$ -			
Community Center	Carpet Replacement	1B							\$ 72,500	\$ -	\$ -			
Community Center	Gym Floor Resurface	1C					\$ 56,223							
Community Center	HVAC Repair and Updates	1A					\$ 105,000	\$ -						
Community Center	Generator Installation	1A										\$ 105,000	\$ -	
Community Center	Basement Constructions of Public Records Storage	1B							\$ 62,028					
COMMUNITY CENTER SUB-TOTAL					\$ -	\$ -	\$ -	\$ 161,223	\$ 134,528	\$ 240,000	\$ -	\$ 105,000	\$ -	
CONSERVATION														
Conservation	Harwich Artificial Reef (CPC Portion)		CPC				\$ 70,000		\$ -					
	Harwich Artificial Reef (Town Portion)		FC		\$ -		\$ 30,000							
	Harwich Artificial Reef (Grant/Donations Porion)		Grants		\$ 250,000	\$ 250,000	\$ 250,000							
Conservation	Dog Fencing Area at Thompson's Field		CPC				\$ 52,000							
CONSERVATION SUB-TOTAL					\$0	\$ 250,000	\$ 250,000	\$ 402,000	\$ -	\$ -	\$ -	\$ -	\$ -	
FIRE														
Fire/Police/Other	Public Safety Radios for Police (\$554,968 of which 90% Grant)	1			\$ -		\$ -	\$ 499,471						
	Public Safety Radios for Police (\$55,497 of which 10% Match)						\$ -	\$ 55,497						
Fire	Public Safety Radios for Fire (Via Grant Town \$437,000)	1			\$ -		\$ -	\$ 393,300						
Fire	Public Safety Radios for Fire (Via Grant Town match \$43,700)	1					\$ -	\$ 43,700						
	Other Safety Radios (Water, DPW, Recreation and Emergency Mgmt)								\$ 300,000					
Fire	Ambulance (Scheduled Replacement)	1	FC		\$ 290,000	\$ 290,000	\$ 290,000							
Fire	New Chief's Vehicle	1	FC		\$ 42,000	Below \$50K	\$ 42,000							
Fire	Automated Chest Compression System for CPR (Total \$59,000 Grant 90%)	1	Grant		\$ 53,100	\$ 53,100	\$ 53,100							
Fire	Automated Chest Compression System for CPR (Total \$59,000 Match 10%)	1	FC		\$ 5,900	\$ 5,900	\$ 5,900							
Fire	Pumper Truck Replacement	1						\$ 425,000	\$ -					
Fire	Ambulance Replacement	1							\$ 320,000					
Fire	Pumper Truck Replacement	1								\$ 650,000				
Fire	Ambulance Replacement	1									\$ 353,000			
Fire	Ladder Truck Replacement	1										\$ 1,080,000		
Fire	Ambulance Replacement	1											\$ 390,000	
Fire	Forestry Truck Replacement	1					\$ -						TBD	

Fire	Station 1 Upgrade of Carpet, Tile and Floor covering	1B	FC	\$ 50,000	\$ 50,000	\$ 50,000									
Fire	Station 2 Air Conditioning Replacement	1B				\$ 26,000									
Fire	Station One Boiler/Mechanical Room Equipment/HVAC	1B	FC	\$ 130,000	\$ 130,000	\$ 130,000									
Fire	Station One Carpet Replacement	1B				\$ -	\$ 23,300								
Fire	Station One Air Compressor	2B	FC	\$ 12,000	Below \$50K	\$ 12,000	\$ -								
Fire	Replace PlymoVent Exhaust System Stations 1 & 2	1B				\$ 103,000	\$ -								
Fire	Replace Overhead Door Apparatus Stations 1 & 2	1B					\$ 83,000	\$ -							
Fire	Station 2 Building Upgrade (Planning and Design)	1B				\$ 50,000	\$ -								
Fire	Station 2 Building Upgrade (Construction)	1B							\$ 4,000,000						
FIRE SUB-TOTAL						\$ 583,000	\$ 529,000	\$ 609,000	\$ 1,593,268	\$ 703,000	\$ 4,650,000	\$ 353,000	\$ 1,080,000	\$ 390,000	
GOLF															
Golf	New Golf Cart Building and Parking Lot Improvments	1B				\$ -	\$ 1,200,000	\$ -							
GOLF SUB-TOTAL						\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	
			Funding	BOS/CPC											
Department	Project	P	Source	Approved	TA Rec	COC Rec	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	Notes	
HARBORMASTER															
Harbormaster	Saquatucket Harbor Waterside Construction	1	DE		\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ -	\$ -						
Harbormaster	Saquatucket Harbor Landside Design and Construction	2B	FC		\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,500,000	\$ -	\$ -					
Harbormaster	Project Round Cove Ramp Replacement and Bulkhead	1A							\$ 187,000						
Harbormaster	Study Allen Harbor Jetty Reconstruction	2B							\$ 50,000						
Harbormaster	Wychmere Public Bathrooms	3B			\$ -	\$ -	\$ -			\$ 75,000					
Harbormaster	Herring River Ramp Replacement	2A								\$ 65,000					
Harbormaster	Wychmere Outer Harbor Dredging	1B									\$ 500,000				
Harbormaster	Allen Harbor Jetty Reconstruction Study and Construction	1A									\$ 180,000	\$ 1,820,000			
Harbormaster	Wychmere Outer Harbor Jetty Study and Construction	1C										\$ -	\$ 75,000		
Harbormaster	SAQ Harbor East Bulkhead (Offloading Area)	1A								\$ -			\$ 300,000		
HARBORMASTER SUB-TOTAL					0	\$ 7,250,000	\$ 7,250,000	\$ 7,250,000	\$ 2,500,000	\$ 237,000	\$ 140,000	\$ 680,000	\$ 1,820,000	\$ 375,000	
LIBRARY															
Library	Preservation/Restoration of Historic Portions of Brooks Lib Building Paint	A	CPC				\$ 670,000		\$ -						
Library	Preservation/Restoration of Historic Portions of Brooks Lib Streetscape		FC				\$ 130,000								
Library	Replacement of Smoke, Heat and Duct Detectors	A	FC		\$ 29,000	Below \$50K	\$ 29,000		\$ -						
Library	Library Interior Modifications/Renovations	A			\$ -	\$ -	\$ -	\$ 100,000							
Library	Brooks Library Generator and Installation	A						\$ 110,000							
Library	Library Roof Replacement	A					\$ -			\$ 135,000					
LIBRARY SUB-TOTAL						\$ 29,000	\$ -	\$ 699,000	\$ 230,000	\$ 110,000	\$ 135,000	\$ -	\$ -	\$ -	
NATURAL RESOURCES															
Natural Resources	Shellfish Lab at Wychemere Harbor	1A	Other		\$ 20,000	Below \$50K	\$ 20,000								
NATURAL RESOURCES SUB-TOTAL						\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

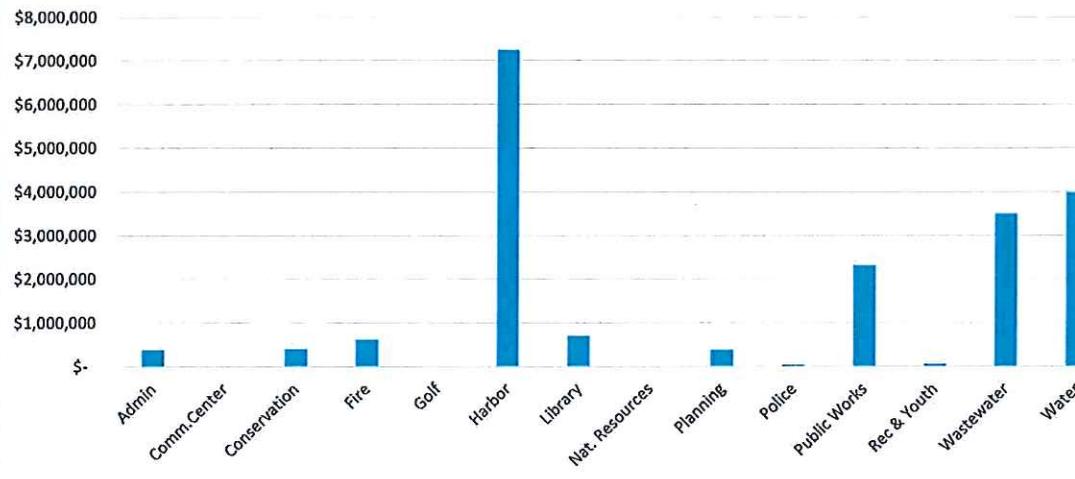
CAPITAL FUNDING FOR FY17 BY SOURCE



CAPITAL REQUEST BY DEPARTMENT FY17 TO FY 23



FY 17 CAPITAL BUDGET REQUEST BY DEPARTMENT



TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
COMMUNITY DEVELOPMENT STRATEGY

The Town of Harwich, through the Board of Selectmen will hold a Public Hearing on Monday, January 4, 2016 no earlier than 6:30 PM for the purpose of discussing the Town's FY 2016 Community Development Strategy and proposed West Harwich target area. The Hearing will take place in the Donn B. Griffin meeting room at Town Hall, 732 Main Street, Harwich. All members of the public having an interest in this topic are cordially invited to attend the public hearing and provide information and testimony relevant to this matter.

The Cape Cod Chronicle
December 23, 2015
December 31, 2015

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The Cape Cod Chronicle
Dec. 24 and 31, 2015

2015 Community Development Strategy for the Town of Harwich

The 2015 Community Development Strategy for the Town of Harwich begins with the vision of the 2011 Local Comprehensive Plan:

Our vision has efficient and effective delivery of Town services as the top priority. It directs us to optimize the economic potential of all Town owned assets. Safety and security for all is paramount. We must have a superlative educational system for our students and rewarding activities for our seniors. We cannot fail to recognize, protect and enhance the vitality of our cultural, recreational and natural assets that are so essential to our residents, non-resident taxpayers, and seasonal guests alike.

To be effective, Harwich must be supported at the County, State and Federal levels. Harwich officials are charged with ensuring that the Town receives fair and equitable treatment and with pursuing legislative remedies when needed.

Pursuit of this vision pays homage to our unique coastal environment and vibrant New England traditions of independence and self-determination.

To implement this vision, the Town of Harwich pursues a variety of strategies related to employment, housing, population, protection of open space, and growth management. Strategies are detailed in the 2010 Housing Production Plan (HPP), 2010 Open Space and Recreation Plan (OSRP) and 2011 Local Comprehensive Plan (LCP).

Employment

Harwich faces unique challenges with its beautiful natural setting and a population dominated by retired residents, second home-owners and seasonal visitors. Though property values are high, the 2009 median Harwich household income of \$53,607 is well below the state average of \$64,496 (LCP p5). Many residents rely on retirement income and social security rather than jobs (LCP p6).

The character of Harwich as a seasonal and retirement community is well-documented. The 2010 year-round Harwich population of about 12,200 more than doubles to a summer population of almost 30,000 (LCP p5). The percentage of age 60+ residents in the total population was 38.5% in 2008, and projections by the Council on Aging indicate that this percentage will increase dramatically in the next decade (LCP p4). The seasonal and retirement nature of the community creates jobs, particularly in the construction and service sectors – landscapers, painters, repairmen, restaurant workers, retail clerks, etc. However, younger workers are challenged to raise families on income from jobs that often are less than year-round. Much of the public sector's focus is on jobs that will pay higher wages and will provide full-year employment.

Technological improvements, such as the Open Cape Telecommunication Infrastructure project (LCP p40), seek to attract both companies that will choose to locate in our beautiful setting and individuals who can conduct business via computer connections from their primary or second home.

Housing

The Commonwealth of Massachusetts has established a 10% housing affordability goal for each town. A Subsidized Housing Inventory (SHI) lists housing units that meet eligibility standards. Through November 2013, the Massachusetts Department of Housing and Community Development (DHCD) certified 326 total SHI units, or 5.33% of the town's total of 6,121 year-round housing units.

In accordance with Massachusetts guidelines, the town's Housing Production Plan was approved by Massachusetts DHCD in January 2010. As stated in the summary, a major goal of the HPP is to eventually meet the state's 10% affordability goal. However, another important goal is to serve the range of local housing needs, even if a housing initiative does not result in additional SHI affordable units. Examples include promotion of "workforce housing" (defined as housing for those earning between 80% and 120% of area median income) and accessory apartments.

The Housing Production Plan offers a wide range of housing strategies. The HPP states, "It is important to note that these strategies are presented as a package for the Town to consider, prioritize, and process, each through the appropriate regulatory channels" (HPP p9).

Recognizing that housing strategies evolve from year to year, the 2011 Local Comprehensive Plan established three priorities to be pursued initially (LCP p28):

- 1) Encourage re-use of existing housing stock rather than development on vacant land. In a weak housing market, more opportunities exist to buy or rent existing housing units at a reasonable price.
- 2) Encourage development of village housing rather than in outlying areas. If new housing units are created, it is preferred to locate those units in established villages. Techniques may include accessory apartments or higher density. Current limitations of wastewater treatment capacity may hinder new village development in the short term. However, if development is proposed for outlying areas, it should be directed away from sensitive resources.
- 3) Provide rental assistance rather than subsidized home ownership. A far greater number of residents may be assisted by vouchers and other rental assistance than by large subsidies to individual homebuyers. Seasonal workers and year-round residents with modest incomes are common in Harwich and would benefit from rental assistance.

Population

Harwich's community development strategy focuses on a wide range of population sectors. The predominance of seniors in the year-round population is noted above in the employment section. The Local Comprehensive Plan emphasizes standards for providing essential emergency medical and other public safety services that are of particular importance to seniors (LCP p10). Equally important is provision of senior services and activities both at the Community Center and through outreach programs. A study is now underway to consider expansion of the Community Center and the services it provides to the entire range of age groups (LCP p12).

Another important focus is support of families. The town's vision of a "superlative" educational system has led to formation with Chatham of the Monomoy regional school district. Voters in both towns approved a new high school, and construction of the facility across from the Community Center on Oak Street is now complete. A further emphasis is support of youth services. Recognition

is given to the combined efforts of Harwich schools, library, Community Center, recreation and Youth Services Committee. Action item 2.5.1 (LCP p11) recommends a coordinated effort by all Town entities currently providing youth services to jointly prepare a plan of activities, facilities, staffing and funding sources.

A major element of family support is provision of adequate and affordable child care. For many years, the town has provided its own funds and has sought outside funding to assist families in need in obtaining regular child care. In combination with employment opportunities and affordable housing, the provision of child care is one of the key components to allow families to live and grow in Harwich.

Protection of Open Space

The Town of Harwich contains 20.93 square miles (13,395 acres) of land area and 10.9 miles of tidal shoreline. As documented in the Open Space and Recreation Plan, the town includes extensive Town-owned land and other open space:

Owner/Manager	Parcels	Acres	Per Cent
Board of Selectmen	188	670	5.0%
Conservation Commission	172	958	7.2%
Other Town Departments	50	683	5.1%
State of Massachusetts	36	266	2.0%
Conservation Trusts	94	347	2.6%
TOTAL	540	2924	21.8%

The Open Space and Recreation Plan describes a number of environmental challenges: (1) protection of water quality and habitat in the Pleasant Bay watershed, a designated Area of Critical Environmental Concern, (2) soil erosion and/or accretion along the shoreline of Nantucket sound, (3) impact from new development and a move toward public sewerage and treatment of wastewater, (4) protection of critical habitats – coastal plain ponds, cedar swamps, salt marshes, barrier beaches and vernal pools, and (5) protection of wildlife habitats and corridors including fish runs.

The initial 1998 Open Space and Recreation Plan focused heavily on acquisition of open space land. Use of Cape Cod Land Bank and Community Preservation Act funds enabled the town to acquire significant land between 1998 and adoption of the latest Open Space and Recreation Plan in 2010. Many of the goals and objectives of the new plan are related to management of town-owned open space land (LCP p16). In the past two years, the Town has actively followed Action item 3.4.1 (LCP p17) by preparing a number of land management plans including the top two priority town-owned parcels – Bells Neck and Island Pond Conservation Areas (OSRP p58).

Along with a new focus on land management, further purchase or other acquisition of open space remains important. Action item 3.5.1 (LCP p17) calls for a review of parcel rankings and other criteria for land acquisition. A recent focus of the Real Estate and Open Space Committee is to identify priority areas of town and specific parcels that would contribute to the town’s open space goals.

Growth Management

Harwich’s growth is village-based. Complete descriptions of the town’s seven villages are available at the Town of Harwich website. A broad-based community planning effort is seeking to strengthen

village qualities in East Harwich with compact, pedestrian-friendly, mixed-use development surrounded by lower density clustered residential development and open space. Recent planning efforts in Harwich Port seek to take full advantage of beach and harbor amenities and to provide stronger links between these amenities and the village center. Village planning in Harwich Center has focused more on cultural and historic strengths complemented by moderate commercial activity (LCP p19). A new grass roots effort in West Harwich is focusing on revitalization of the Route 28 corridor including historic aspects of what citizens refer to as "Captains Row". Renovation of the West Harwich School House as a maritime museum is recommended as an impetus to revitalization efforts in the village. The Chase Library in West Harwich was recently added to the National Historic Register.

Growth must be supported by appropriate infrastructure. A major planning effort is completion of the Draft Harwich Comprehensive Wastewater Management Plan. The plan includes: (1) evaluation of water quality in Harwich estuaries/watersheds, (2) review of potential sites for wastewater treatment/recharge, (3) review of shared use of Chatham wastewater treatment facilities, and (4) evaluation of other measures to address excessive nitrogen loading, e.g. increasing the diameter of a culvert under Route 28 to increase tidal exchange between Muddy Creek and Pleasant and providing natural attenuation at the Bank Street bogs.

Recent improvements to transportation infrastructure include reconstruction of Route 137 which improved vehicular traffic flow, provided shoulders for shared bicycle use, and added new sidewalks for pedestrian travel to and through the center of East Harwich. The West Harwich citizens group is working with the Town and State to provide sidewalks and similar amenities along Route 28 in West Harwich.

Recent attention has focused on bicycle paths and sidewalks, intending to enhance Harwich's character as a bicycle and pedestrian-friendly community. A 2011 study reviewed safe and effective pedestrian and bicycle facilities between the rail trails and Route 28 with a specific focus on a connection between Harwich Center and Harwich Port.

Another recent effort has focused on two of the town's key assets, Saquatucket and Wychmere Harbors in Harwich Port. A study is looking at ways to upgrade and reorganize the harbors to meet the existing needs of commercial fishermen, passenger/tour boats and recreational boaters along with accessibility improvements for the general public.

Implementation

The 2011 Local Comprehensive Plan is focused on implementation efforts. A series of goal statements and objectives are further defined by approximately 50 action items, all listed in an Implementation chapter and assigned to a "responsible party" – board, commission, department, etc. (LCP pp 41-43). Planning Staff has provided several implementation progress updates to the Planning Board since adoption of the Local Comprehensive Plan in May 2011.

One of a variety of implementation strategies is pursuit of outside funding sources such as CDBG grants. The selection of Harwich Center as a target area served Harwich well for many years, but it is now time to choose a new area. West Harwich has many homes in need of rehabilitation, and a focus on this area would complement the effort to revitalize Route 28.

In addition to the economic benefits, the development of a residential component in the Town's Village Centers could lead to a broadening of the available housing opportunities in Harwich.

Currently, the town has a limited number of affordable units available to a non-elderly population, and several areas of the town where there is almost no affordable housing. The Town's Housing Plan approved in 2010 sets a number of goals, including the creation of 29 affordable units each year (with 70% of those units being rental housing), through new construction or acquisition of existing dwellings; the development of funding sources and income streams to support affordable housing development; and the continuing review of by-laws and other regulations to facilitate the development of affordable housing.

While non-Town entities have been responsible for all affordable housing developed in recent years, all of the housing has been developed by private and quasi-public not-for-profits. The Town currently lacks incentives through zoning and other means for the development of affordable housing by private developers. The town's successful effort to secure funding for a housing rehabilitation program through a DHCD CDBG grant, has inspired additional programs in the target area. The housing rehab program is designed to rehabilitate existing housing stock with serious code violations. Childcare subsidies will assist our large number of single parent households return to the workforce.

Massachusetts Sustainable Development Principles

The 2014 Community Development Strategy for the Town of Harwich is compatible with the Massachusetts Sustainable Development Principles:

1. Concentrate Development and Mix Uses - Harwich's historic development and growth planning is village based. In particular, planning for East Harwich encourages mixed-use development.
2. Advance Equity – The 2010 Open Space and Recreation Plan and 2011 Local Comprehensive Plan describe efforts to advance affordable housing and child care programs, provide services to the elderly, and communicate with all sectors of the population.
3. Make Efficient Decisions – Efficiency of government is a high priority for Harwich as evidenced in Chapter 2, Delivery of Town Services, and Chapter 4, Intergovernmental Relations, of the 2011 Local Comprehensive Plan.
4. Protect Land and Ecosystems – Beginning with the vision statement of the 2011 Local Comprehensive Plan, protection of Harwich's natural assets permeates the town's planning documents and implementation efforts. Establishment of wetland buffers, protection of drinking water, management of public lands, and protection of critical habitats are just a few of the many town actions.
5. Use Natural Resources Wisely – More than 20% of land in Harwich is protected by public ownership and conservation restrictions. Village growth planning, resource protection districts, and environmental development standards all provide further contributions to protection of natural resources.
6. Expand Housing Opportunities - Harwich's efforts to provide affordable and workforce housing are well documented in the 2010 Housing Production Plan and 2011 Local Comprehensive Plan.
7. Provide Transportation Choice – Two public bus routes are in operation through Harwich. The State-funded improvements to Route 137 in East Harwich include new sidewalks and shoulders suitable for bicycle travel along the entire length of the corridor.

8. Increase Job and Business Opportunities – Harwich’s efforts at providing employment opportunities are documented in an earlier section of this report.
9. Promote Clean Energy – Harwich has supported solar energy projects at the landfill, public services building, and at other town facilities. The landfill solar project, one of the largest in the state, is now in operation and is reducing the amount of externally-generated electricity that the town must buy.
10. Plan Regionally – Growth planning for East Harwich considers impacts on the abutting towns of Brewster, Chatham and Orleans. The lead option for wastewater management is connection to the existing sewer plant in Chatham. Harwich has joined regional dispatch services and a regional e-permitting system.

Priorities

1. In the area of wastewater management, complete negotiations for lease of the Chatham wastewater treatment plant, acquire a recharge site in East Harwich, and develop a town-wide cost recovery program.
2. Revitalize West Harwich via renovating the West Harwich School House as a maritime museum, pursuing Route 28 streetscape improvements, gaining historic recognition of the Route 28 corridor, and seeking funding to rehabilitate historic buildings.
3. Continue the resurgence of Harwich Port via improvements to downtown parking, provision of a pedestrian link to Saquatucket Harbor, and continued focus on branding and marketing efforts.
4. Finish preparation of zoning regulations for East Harwich and agree on one proposal to be brought to Town Meeting for approval.
5. Continue efforts to protect natural resources including restoration of Hinckley’s Pond and pursuit of land management programs at Thompson’s Field and other town properties.
6. Support efforts to provide year-round employment, housing and child-care for all segments of the population.
7. In the area of housing, support rental assistance and rehabilitation of existing housing stock.
8. Continue provision of facilities and services for the growing senior population.
9. Maintain the quality of existing transportation facilities and pursue new and upgraded facilities for pedestrians, bikes and motor vehicles.
10. Maintain and improve public amenities, notably beaches and harbors that provide enjoyment for residents and attract visitors to Harwich.