

TA use only _____ article number

For Town Meeting/Special Town Meeting of _____

1. Title of Article: _____

2. Sponsored by: _____
Person's name

Town department/committee/commission/board or other organization as necessary:

3. Contact information :

Telephone number: _____

Email: _____

4. Date Submitted: _____

5. Text of Article: _____

6. **Funding Requested, how calculated:** _____

7. **Proposed Source(s) of Funding:** _____

8. **Discussion of purpose of Article.** Include anticipated benefits to Community and other rationale for the article, including what you hope to accomplish.

9. **Will article require changes to existing by-laws or zoning or town charter** or any other existing regulation, by town meeting vote, home rule petition or town wide ballot? No___ Yes___ please explain

10. **Will Article require a public hearing?** No___ Yes___
If yes, date scheduled

11. **Will passage of this Article create on-going operating expenses** such as maintenance and/or repairs? No___ Yes___ If yes, how will these expenses be funded?

12. **Is this required to be included in the capital outlay recommendations?** If so, is it?
