

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Meeting on Thursday, October 1st, 2015

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Assistant Superintendent Steve Hicks, Secretary Tracey Alves

Chairman Thompson called the meeting to order at 7:00 a.m.

Chair Thompson entertained a motion to approve the minutes from September 3<sup>rd</sup>, 2015, September 9<sup>th</sup>, 2015 and September 17<sup>th</sup>, 2015. The minutes from September 3<sup>rd</sup>, 2015 will be amended prior to approval. Vice Chair Gonsalves moved to approve the minutes from September 9<sup>th</sup>, 2015 and September 17<sup>th</sup>, 2015 with a second by Clerk Carreiro; 3-0-0.

The Board reviewed an abatement request submitted by 86 Riverside Drive. Chair Thompson moved to deny the abatement with a second by Vice Chair Gonsalves; 3-0-0.

The Board readdressed an abatement request submitted by 8 Mid Pine Road. Chair Thompson moved to deny the abatement with a second by Vice Chair Gonsalves; 3-0-0.

Sr. Billing Administrator Marsh updated the Board of the options available in regards to retro-actively billing Stop & Shop for charges related to an irrigation account. Of the two options the Board voted to bill Stop & Shop a total of \$13,751. Vice Chair Gonsalves moved to approve with a second by Clerk Carreiro; 3-0-0.

Superintendent Pelletier apprised the Board of an addition to the Rules & Regulations related to Section 2, General Provisions in that septic plans that are submitted with water applications need to be signed first by the town's Health Department.

Pelletier informed the Board of how the town of Chatham tests residential backflow devices. Chatham has five certified backflow testers who work Memorial Day through Labor Day to test 900 backflow devices. In the spring, Pelletier will look into obtaining three quotes from various vendors to perform a survey of Harwich to find out how many residences have backflow devices. Chair Thompson added that after the survey is complete that the Department could hire a company such as Water Safety Services to perform the testing. This topic will be readdressed at a later date.

The Rules & Regulations were reviewed once again by the Board with just one amendment to be made. Vice Chair Gonsalves motioned to approve the Rules & Regulations and proposed meter pricing as amended with a second by Clerk Carreiro; 3-0-0.

The Board discussed the topic of filters for the property of 90 Doane Road.

Superintendent Pelletier presented the Board with three quotes for water tanks. Two quotes for various sized steel tanks and one for a glass infused steel tank. Vice Chair Gonsalves asked for Pelletier to find out what type of water tank Eastham was building?

The Pleasant Bay Road parcel is looking to be the more favorable of the two sites under examination for being a potential wastewater recharge area. Pelletier is concerned because the other parcels are right next to the zone of contribution which is not a desirable location for a recharge area. 10 acres of the 38 acre Pleasant Bay Road parcel could be used for a

recharge site as long as the 10 acres are away from the vernal pool. Further research will be done and the Board will vote on a parcel at their next meeting.

The Board discussed how there are not any plans to develop the water infrastructure/water mains in the East Harwich/Pleasant Bay Watershed area at this time. If there is an interest in expanding it would have to be pursued via private contractor.

The organizational plan for wastewater can be modeled to progress with the phases of the CWMP. This topic will be readdressed at the next meeting.

Discussion regarding goals and objectives for the annual meeting with the Board of Selectmen on November 16<sup>th</sup>, 2015 will be added to the next agenda.

The DEP is allowing the water department to pump under its current permit until further notice.

The SCADA integrator, Woodward & Curran came to the water department and would like to give a quote for system assessment. They will look at everything the Department has and see what is needed.

The quotes for removing the dead trees came in very high so the water department crew will be performing the work. The Board asked for Superintendent Pelletier to find out more about the possibilities of having a controlled burn. Pelletier will contact Fire Chief Norm Clarke for information.

The drives for the chemical feed pumps have finally arrived. They will be mounted up soon and training will begin.

The letter to Chris Clark was given to the Board to sign.

Discussion took place regarding the storage area of where the old water meters are kept at the Department.

Pelletier is obtaining quotes for glossy floor paint for Well 10. Once the floor is painted a televised tour by Channel 18 will be scheduled for a date sometime in November.

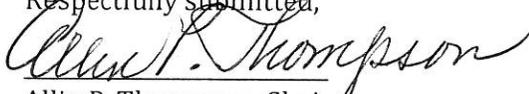
Registration is now open for MMA in January 2016. For those who will be attending please collaborate with Comptroller Sandra Cummings.

Vice Chair Gonsalves asked about the bubble up at the intersection of Depot Rd. and Route 39. Assistant Superintendent Hicks commented that this occurrence has to do with the storm drainage there. This particular drain takes in a lot of water and it must not be leaching properly. The Highway Department will have to address this issue as they maintain the town's storm drains.

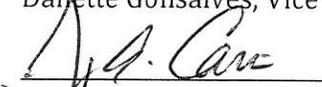
The Board will meet again on Thursday, October 15, 2015.

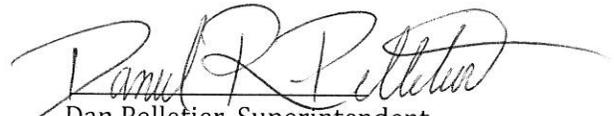
Chair Thompson motioned to adjourn at 9:00 a.m. Vice Chair Gonsalves moved the motion with a second by Clerk Carreiro; 3-0-0

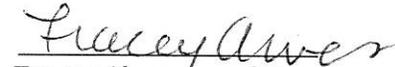
Respectfully submitted,

  
Allin P. Thompson, Chairman

  
Danette Gonsalves, Vice Chair

  
Gary Carreiro, Clerk

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary