

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, May 11, 2016

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves

Chair Thompson called the meeting to order at 7:02 a.m.

Chair Thompson entertained a motion to approve the minutes from April 13, 2016 and April 27, 2016. Clerk Carreiro moved to approve the motion with a second by Vice Chair Gonsalves; 3-0-0

The Board reviewed an abatement request for 26 Wyndemere Bluffs Road. Clerk Carreiro motioned to deny the abatement with a second by Vice Chair Gonsalves; 3-0-0

The Commissioners began review of the Harwich Water Department Handbook and edits will be made.

The Superintendent's Evaluation was discussed.

Clerk Carreiro motioned to request Chair Thompson to have a discussion with the Town Administrator regarding the use of the Department Head Evaluation form and the Water/Wastewater Superintendent title. Vice Chair Gonsalves seconded; 3-0-0

Interviews for the Distribution Laborer position will be held on Tuesday, May 17, 2016.

Winston Builders submitted the lowest bid for the Lothrop Water Tank Replacement project.

Chair Thompson motioned to award the project of the Lothrop Tank to Winston Builders and authorize Chair to sign the Notice of Award. Clerk Carreiro moved the motion with a second by Vice Chair Gonsalves; 3-0-0

Superintendent Pelletier apprised the Board of possibly doing a radio path study in an effort to acquire a new frequency.

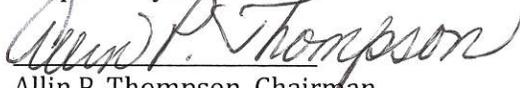
In the near future Vice Chair Gonsalves would like to take a look at the Master To-Do List, discuss exploration going forward, Master Plan and land acquisition.

Pelletier would like to explore the use of GIS to replace the old reverse 911 that the Town currently uses to send voice broadcast messages. GIS offers many more features than are currently offered and is on the cutting edge of modern technology.

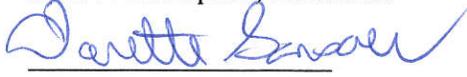
The Board will meet again on Wednesday, May 25, 2016.

Chair Thompson motioned to adjourn at 8:20 a.m. with a second by Clerk Carreiro; 3-0-0

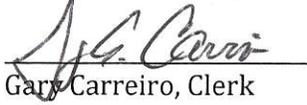
Respectfully submitted,



Allin P. Thompson, Chairman



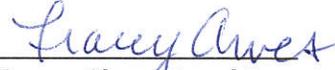
Danette Gonsalves, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary