

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Wednesday, August 17, 2016

Present: Chairman Gary Carreiro, Vice Chair Allin Thompson, Clerk Danette Gonsalves, Superintendent Dan Pelletier, Comptroller Sandy Cummings, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Assistant Superintendent Steve Hicks

Chair Carreiro called the meeting to order at 7:00 a.m.

Chair Carreiro entertained a motion to approve the consent agenda which included the minutes from August 3, 2016. Vice Chair Thompson recommended that one amendment be made and then moved to approve the motion which was seconded by Chair Carreiro, motion carried; 2-0-0.

Superintendent Pelletier relayed to the Board that he impressed with the work that DN Tanks has been performing building the new Lothrop Water Tank.

The large meter replacement project will most likely take place in September due to the big push to get each water account equipped with radio readers.

Clerk Gonsalves requested to view a report of the Service Tight Protection Plan bi-annually.

A list of recent water services installed was given to the Board for review.

The upcoming National Grid project will be added to the next agenda and discussed at the Board meeting of August 31, 2016.

Pelletier informed the Board of the cost of a turbine pump. A bid will be drawn up and put out for advertisement.

The Board of Water Commissioners will discuss Superintendent Pelletier's FY17 Goals & Objectives at the next meeting.

The bid for the Irrigation Survey has been posted and the bid opening will be held on Tuesday, September 6, 2016 at 2:00 p.m.

The purchase order for the new excavator has been submitted to Schmitt Equipment.

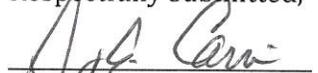
Superintendent Pelletier received a letter from the DEP dated August 15, 2016 regarding an advisory for water restriction. The Board will discuss this topic further at their next meeting.

Chair Carreiro discussed an e-mail he received from the Finance Director Andy Gould regarding the Indirects.

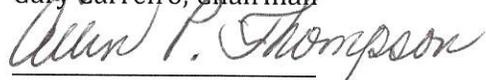
The Board will meet again on Wednesday, August 31, 2016.

Chair Carreiro motioned to adjourn at 8:06 a.m. Vice Chair Thompson seconded, motion carried; 3-0-0.

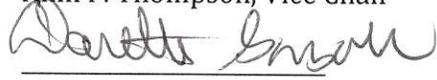
Respectfully submitted,



Gary Carreiro, Chairman



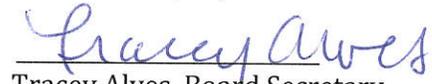
Allin P. Thompson, Vice Chair



Danette Gonsalves, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary