

# Cemetery Commission

## Minutes of the Meeting – Monday March 28, 2016

The meeting of the Harwich Cemetery Commission was held at the Cemetery Office 273 Queen Anne Road. Commissioner Chair Cynthia Eldredge, Commissioners Warren Nichols, Wilfred Remillard, and Administrator Robbin Kelley were in attendance.

Executive Session Called to order at 10:02 a.m., discussion of Litigation with First Congregational Church.

Meeting Called to Order at 10:52 a.m. by Cynthia Eldredge.

### Approval of the Minutes

Warren Nichols approved the minutes of February 29, 2016 and it was seconded by Cynthia Eldredge.

### Correspondence from Town Hall & Associations

1. Email from Anita Doucette on copy fees for the town.
2. Massachusetts Cemetery Association Annual Meeting and Educational Seminar. Cynthia and Robbin will attend.
3. Paul Champagne email on employee training schedules.
4. Bayberry Quilters of Cape Cod. Stars for our troops.
5. Internal Control Procedures over Departmental Expenditures FY2016 per MGL Chapter #41 s/s/58.
6. Discussion continued on forming a Veterans Committee to oversee the Veterans Memorial for Evergreen Cemetery Circle. Cynthia Eldredge will draft a letter to the Board of Selectmen. Warren Nichols made the motion that the committee should include one Cemetery Commission member, the Cemetery Administrator, Veterans' Agent and four citizen's members it was seconded by Cynthia Eldredge. It was a unanimous vote.
7. Wilfred Remillard made a motion to get price quotes to spray for Winter Moths in Evergreen, Island Pond, Mount Pleasant and Kelley Cemeteries.
8. Discussion on installation of a split rail fence at Bank Street Cemetery.
9. Review Cape Cod Chronicle article on Commission Proposes Pet Cemetery. Discussion on questions that will come up at town meeting.
10. Bills: Massachusetts Cemetery Association Annual Meeting \$170.00, Mileage for Dec, Jan and Feb for Robbin Kelley \$346.10, Eversource \$11.11, W.B. Mason Office Supplies \$135.38, Town of Harwich Water Bills, Island Pond \$134.19, Mount Pleasant \$115.85, Building Mount Pleasant \$77.74, North Harwich \$120.00, Pine Grove \$194.90, and South Harwich \$71.29, Payroll for Robbin Kelley.

The meeting was adjourned at 11:15 A.M.

Respectfully Submitted,

Robbin Kelley,  
Cemetery Administrator