

TOWN OF HARWICH



BOARD OF HEALTH
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Town of Harwich Board of Health
Thursday, July 12, 2016-6:30 PM
TOWN HALL – SMALL HEARING ROOM
MINUTES

BOARD OF HEALTH MEMBERS PRESENT: Chairman Dr. Robert Insley, Vice Chairman Pamela Howell, R.N., Members Frank Boyle & Cynthia Bayerl

STAFF MEMBERS PRESENT: Health Director Paula Champagne & Administrative Assistant Jennifer Clarke

OTHERS PRESENT: John O'Reilly

I CALL TO ORDER

At 6:30 p.m., Chairman Insley called the meeting to order.

II MINUTES OF PREVIOUS MEETING (Regular Meeting Minutes) – 6/16/16

Motion made by Mr. Boyle, seconded by Ms. Bayerl to accept the regular meeting minutes of the June 16, 2016 Board of Health meeting. 3-0-0 Unanimous.

Pam arrived at 6:35 p.m.

III 6:30-7:00 PM - BOARD OF HEALTH WORK SESSION

No scheduled items.

IV 7:00- OLD/UNFINISHED BUSINESS

A. Discussion-Shelley, 62 Main Street Extension, Map 55 Parcel K1-2-1, to consider a 3 lot definitive subdivision plan prepared by Cyprus Design Inc., revised June 9, 2016.

Health Director Champagne reported that due to the change in nature of the members of the Planning Board, the applicant has submitted a request to withdraw the application without prejudice. The applicant will make the necessary changes to the application and supporting documents and re-submit to the Board of Health for input.

V NEW BUSINESS

A. Hearing-Borden, 424 Pleasant Lake Avenue, Map 91, Parcel J3-4, to consider a request for 2 lot subdivision prepared by J.M. O'Reilly & Associates, Inc.

Chairman Insley opened the hearing. John O'Reilly from J.M. O'Reilly & Associates, Inc. was present. The application is the result of the property's owners desire to split a 90,000 square foot lot at 424 Pleasant Lake Avenue into 2 lots. The lot currently has an existing 2 bedroom home with a de-attached garage. The proposal will create a second parcel adjacent to Hinckley's Pond. Mr. O'Reilly stated that the existing dwelling, which is served by town water, had a passing Title 5 septic inspection done on July 5, 2016 and has been submitted to the Health Department. Chairman Insley closed the hearing.

Health Director Champagne stated for the record that in the past, when the Board of Health was presented with a subdivision that has an existing house on the lot, it is considered a real estate transfer item because a new deed is being created. There is a requirement that the existing house have a satisfactory Title 5 inspection. Health Director Champagne recommended approval with the following conditions:

1. The Harwich Board of Health will not consider any variances from Title 5 or Harwich Board of Health Regulations.
2. The subdivision will be served by town water.
3. In order to prepare for any connection to a sewer system, a sewer line will exit the building on the street side.

Ms. Bayerl moved to accept the recommendation of the Health Director. Mr. Boyle seconded the motion. 4-0-0 Unanimous.

VI REPORT OF THE HEALTH DIRECTOR (June 2016)

- **Projects-**
 - Employee Wellness Spring Challenges- We successfully completed three opportunities for fitness challenges and 15- \$25 gift certificates were awarded from our annual wellness grant. There was quite a bit of camaraderie in the walking program and our team logged over 3000 miles and achieved top ratings out of 20 teams in miles per member walked.
 - Beach Sampling Program- Our public and semi-public beaches started sampling the first Wednesday of June. We have had two samples fail an initial collection at Aunt Edie's Pond. The second sample passed the testing parameters on each occasion allowing the beach to remain open.
 - Staff News-Carol remains on medical leave. All staff continue to pitch in to keep the administration flowing. We have brought in a temp assistant a few shifts per week to alleviate some of the overload for Jen.
 - Red River Print Shop-potentially going on the market; Community Development team met with pizza shop owner to consider possibilities for expansion
 - Harwich Realtors Group-Inspection team addressed the realtors group for Q&A on floor plan issues/work done w/out permits
 - Busy, Busy, Busy!!!
- **Food Service Program-**
 - Our summer intern, Nick Spintig from Barnstable County Health and Environment began to assist us with food and pool inspections. He has conducted more than 20 inspections so far.
 - We met with the new manager of the Claddagh Inn. He is the son of the previous owner and will be the point person for all Health related permitting issues. They are proposing to make some improvements to the property and have agreed to upgrade various parts of the kitchen to better comply with the Code.
 - The Farmer's Market opened in June and an initial inspection of the event permit holders was made. All attendees that require permitting from the Health Department had their paperwork in order and no violations were noted.
- **RET's/ Sewage permit review – outstanding issues**

- 132 Uncle Venies Rd- RET- floor plan issues- walk-thru –potential 8 bedrooms with a septic approved for five. Return to compliance plan required
- 9 Raneo Way-RET-floor plan issues potential third bedroom in Zone II -2 BR lot- Resolved-
- 17 Wintergreen-RET- finished basement w/out permits; walkthrough- not a BOH issue- referred to bldg dept- resolved
- 133 Bank St-RET- floor plan issues-more bedrooms than on approved plan- return to compliance plan needed
- 65 Snow Inn Rd-BOH variances w restrictions- walk-thru to verify construction compliance-
- 368 Main St-RET- unresolved issues surrounding conflict in plans and RET- groundwater issues- have had several meetings with the owner to get this several year old project moving forward. Need to verify –with a town witness- current groundwater conditions to resolve design conflicts
- 23 Beach Plum Circle- RET- finished basement- pot'l bedroom- walk thru clarified not a BOH issue- Resolved

VII CORRESPONDENCE

Health Director Champagne provided the Board with Data Update: Ewing Family of Tumors in Barnstable County report which has been a controversial topic in the past.

VIII PERMITS

ESTABLISHMENT	ADDRESS	TYPE
FOOD SERVICE		
Breakaway	Temporary Event Permit	
Gay Grace Teas	Event Permit	
Harwich Athletic Association/Harwich Mariners	Take Out	
Heathers Hairport Salon & Spa	Event Permit	
Jam Sweet	Event Permit	
STABLE		
Forget Me Not Farm-Thomas & Rebecca Ahrensfeld	236 South Street	
BATHING BEACH		
Belmont Condo Trust	1 Belmont Road	
POOL PERMIT APPLICATION		
Beachwalk Inns & Cottages	91 Chase Street	
Platinum Pebble Boutique Inn	186 Belmont Road	
Red River Court Condos	1011 Route 28	
Wishing Well Motel	212 Route 28	
SEPTIC INSTALLER		
Alan Hall		
Richard Judd, R.S		

Mr. Boyle moved to approve the permits as per the list dated July 12, 2016. Ms. Bayerl seconded the motion. 4-0-0 Unanimous.

IX OTHER

No other items were discussed.

X ADJOURN- The meeting adjourned 7:05 at p.m.

Mr. Boyle moved to adjourn. Ms. Howell seconded the motion. 4-0-0 Unanimous.

Submittals of the meeting are part of the permanent record.

Respectfully Submitted,

Jennifer Clarke

Next meeting is Tuesday, August 9, 2016 at 6:30 p.m. in the small hearing room.