

Brooks Free Library Board of Trustees

Wednesday July 8, 2015 7:00 pm
Thornton Room, Brooks Free Library
739 Main St., Harwich MA 02645

Agenda

1. Call to Order/Attendance
2. Approval of Minutes of May 13 2015
3. Public Comment
4. Reports:
 - A. Chairman
 - B. Library Director
 - C. Building & Grounds Committee
 - D. Liaison from Board of Selectman
 - E. Friends of Brooks Free Library
5. Correspondence:
6. Old Business:
7. New Business:
 - A. Acceptance of Donations
 - B. FY16 Cape Cod Viewfinders Request for Use of Meeting Room
 - C. Performance Evaluation of Library Director
 - D. Reorganization of the Board of Trustees
 - E. Signing Schedule for July-August-September
8. Trustees' Report
9. Upcoming Meeting(s)
 - A. Next Trustees meeting – Wed. Aug. 12, 2015 at 7 pm
10. Adjournment

Authorized posting officer

Virginia Hewitt
Brooks Free Library

Posted by

Town Clerk's Office

Agenda submitted electronically to Town of Harwich for posting

If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or brooksfreelibrary@clamsnet.org.

Minutes
Brooks Free Library Board of Trustees

Wednesday May 13, 2015
Thornton Room, Brooks Free Library
739 Main Street, Harwich, MA 02645

Draft

Call to Order: The meeting was called to order by Chair Mary Warde at 7: 13P.M. Present were Mary Warde, Jeannie Wheeler, Joan McCarty, Ann Emerson, William Crowell, JoAnne Brown, Kathleen Remillard and Library Director Virginia Hewitt.

Approval of Minutes: Joan McCarty made a motion to accept the March 11, 2015 and May 4, 2015 minutes. William Crowell seconded. The motion carried by unanimous vote. William Crowell made a motion to amend the May 4, 2015 minutes. Jeannie Wheeler seconded. The motion carried by unanimous vote.

Public Comment: None.

Reports:

Chair: Mary Ward congratulated Ginny for her talk on the Rogers Group at Town Meeting. Mary will send a letter to the Town Administrator, Selectmen and Finance Committee thanking them for their support for Monday opening. Mary will also write a letter to the Cape Cod Chronicle thanking the voters for their support.

Library Director: See report.

- Ginny mentioned there have been some problems with the smoke detectors.
- Ginny is working on options for staffing and scheduling for Mondays in September. Adjustments may need to be made during the initial months.
- Emily Milan is working with the town regarding new website.

Building and Grounds Committee:

- Carpet installation is moving forward. See Director's Report. Beth Williams is working on a revised library floor plan to provide more staff and storage space. There is a need for furniture in the Youth Services space. Jeannie Wheeler suggested the Trustees use money from a gift account to redesign the Youth Services area.
- The Building and Grounds Committee, Ginny Hewitt, Facilities Manager, and the Historic District Commission met with the two architects working on the streetscape portion of the exterior assessment. Some trees will need to be taken down to improve drainage. The streetscape is eligible for CPC funding.

Liaison from Board of Selectmen: None.

Friends of Brooks Free Library: None.

Correspondence: William Crowell made a motion to loan the Library's painting of Colonel Henry Brooks for an upcoming exhibit at Brooks Academy Museum that opens on June 21, 2015 and continues through October 2015. Joan McCarty seconded. The motion carried by unanimous vote.

Old Business:

- Town Meeting approved the Trustee's Charter change. The Selectmen will now petition the state Legislature to enact the amendment.
- Town meeting approved \$23,000 in Community Preservation Act funds for a professional conservator to assess and refinish the Rogers Groups collection.

New Business:

- Erin Milde a Massachusetts Commission for the Blind client will intern with Assistive Technology Coordinator Carla Burke beginning June 9, 2015. Ginny reported this will require additional hours for Carla Burke.
- Mary Warde made a motion to accept the Social Media and Staff Use of Technology Policies as written. Jeannie Wheeler seconded. The motion carried by unanimous vote.
- Ginny handed out Meeting Room Availability and Parking Guidelines.

Adjournment: Joan McCarty made a motion to adjourn. Jeannie Wheeler seconded. The meeting adjourned at 8:40 P.M.

Respectfully Submitted,

Kathleen Remillard, Secretary
Brooks Free Library Trustee

Library Director's Report
July 8, 2015

June was a busy month with the normal end-of-the-fiscal year maintenance/budget tracking and summer scheduling, complicated this year by the re-carpeting project and personnel issues. In addition, I was out on scheduled medical leave June 4 through June 12 and unexpectedly from June 17-19 and July 1st and 2nd. This slowed progress in some areas but all major functions were accomplished.

Re-carpeting project

The re-carpeting project began on June 8, much later than we had anticipated, and work continued through June 18th. The contractor returned on June 29th to complete a punch list and rectify any discrepancies. Through careful planning we were able to minimize the disruption to the public and the amount of time we were closed. We suspended programming for two weeks, from June 9-19. This allowed the contractors more flexibility in their work schedule and enabled staff members to concentrate on installation-related work. Work began on the second floor, which was closed to the public on June 9, 10 and 11. We were open 10-1 on Saturday, June 13 and were closed on Tuesday, June 16 and Wednesday, June 17 when installation was occurring on the first floor. With the concurrence of the Town Accountant and Town Administrator we were able to pay salaries for the additional hours worked on this project from the carpeting article.

Facilities Manager Sean Libby managed the project and assigned Maintenance Worker Wes Langway to work on the project full-time. Wes assisted staff members with moving materials, preparing areas for installation work and returning materials after work was completed. Staff members reported his assistance was invaluable and made the project manageable for staff. Custodian Tricia Centrella also worked additional hours and her efforts made a huge contribution to the success of the project. Library staff members were also heavily involved in reviewing, boxing and moving materials. Our staff members did an excellent job throughout this project, remaining flexible and adapting to changes in the contractor's schedule and unforeseen circumstances. They are to be commended for their positive attitudes, hard work and cooperative spirit in accommodating this major project, which was particularly challenging given the time of year. The end result has been amazing. The warmer colors of the new carpet make the Library feel much more inviting and welcoming, providing a much needed facelift for the Library, and many compliments have been received from the public. Staff members used the opportunity to re-examine furniture lay-outs and to reduce clutter, which has also greatly improved the appearance of the Library.

Other Maintenance

Jack Sullivan completed the annual exterior painting of sections of the addition on June 30th.

Healthy Air Solutions re-conditioned one of the pumps for the air conditioning system after it broke down and re-installed it on June 29th. They took the other air conditioning pump out so it can be re-conditioned and provided a quote to re-condition the two heat pumps, which are also in poor condition.

After many attempts, the Facilities Manager was able to get a quote from a commercial electrician to replace the conduit from the exterior pole coming into the building. This work is needed because of the damage caused by years of water leaking into the conduit and it is hoped it will also

resolve the long-standing problems with dimming/brightening/flickering lights when it is wet outside.

I am continuing to contact SimplexGrinnell to request quotes for replacing smoke detectors in the basement crawl spaces and attics, which malfunction during periods of high humidity and are reaching the end of their 10-year life cycle.

The annual elevator inspection took place on July 6, 2015.

FY15 Budget

A preliminary budget balance spreadsheet for FY15 is included in your packets.

Community Preservation Committee

The Community Preservation Committee has invited us to attend their Annual Public Forum on Thurs. July 9 at 6:30 pm. A copy of the email and agenda notice are included in your packet.

Chase Library

Chase Library has extended an invitation to attend their July 8th celebration of their 110th anniversary and acceptance on the National Registry of Historic Places. A copy of the flyer is included in your packets.

Respectfully submitted,

Virginia A. Hewitt

You are cordially invited to
The 110th anniversary celebration
of the founding of
Chase Library
and the library's placement in the
National Registry of Historic Places

July 8, 2015

1-3 pm

1:15 pm – 110th Anniversary Celebration
followed by refreshments and reminiscences of West
Harwich in days past

2 pm – Children's Activities
Pitter Patter Puppets followed by face painting by
Harwich Junior Theatre Players

2:45 – Cake and Ice Cream

Chase Library
7 Route 28
West Harwich
508-432-2610



Virginia Hewitt <vhewitt@clamsnet.org>

Invitation to attend Community Preservation Committee Public Forum

1 message

Katherine Green <ksgr58@gmail.com>

Wed, Jun 17, 2015 at 2:12 PM

To: "harwichha@verizon.net" <harwichha@verizon.net>, Virginia Hewitt <vhewitt@clamsnet.org>, Gregory Winston <gregorywinston@gmail.com>, "harwichhistoricalsociety@verizon.net" <harwichhistoricalsociety@verizon.net>, Eric Beebe <ebeebe@town.harwich.ma.us>, David Spitz <dspitz@town.harwich.ma.us>, Jeremy Gingras <Jeremy@harwichcc.com>, "hptlibrary@verizon.net" <hptlibrary@verizon.net>, "historic@town.harwich.ma.us" <historic@town.harwich.ma.us>, "jansonhg@comcast.net" <jansonhg@comcast.net>, Leedara Zola <lzola@habitatcapecod.org>, "jamford@verizon.net" <jamford@verizon.net>, "DolaHerd@comcast.net" <DolaHerd@comcast.net>, Robbin Kelley <rkelley@town.harwich.ma.us>, Matt Hart <mhart2@comcast.net>, Amy Usowski <ausowski@town.harwich.ma.us>

The Community Preservation Committee cordially invites you to attend our annual
Public Forum -

to be held on Thursday, July 9th, 2015 at 6:30 PM -
in the Griffin Room at the Harwich Town Hall.

This is an opportunity to ask questions about past and future applications.
Understanding what qualifies for funding; why applications may be incomplete; what
makes an
application successful; etc. are all possible inquiries.
Please Join Us.



Virginia Hewitt <vhewitt@clamsnet.org>

New Meeting Agenda: Community Preservation Committee Meeting 07/09/2015

1 message

Harwich MA <info@virtualltownhall.net>

Fri, Jun 19, 2015 at 10:00 AM

Reply-To: Harwich MA <info@virtualltownhall.net>

To: vhewitt@clamsnet.org

HARWICH CPC AGENDA

Thursday, July 9, 2015

PUBLIC INFORMATIONAL HEARING 6:30 PM

REGULAR MEETING 7:00 PM

Harwich Town Hall, Griffith Meeting Room

Public Informational Hearing:

Introduce & Welcome Guests

Take input from attendees via Presentations and Interactive Dialogue

Regular Meeting:

Call to Order

Read more <http://www.harwich-ma.gov/community-preservation-committee/agenda/community-preservation-committee-meeting-07092015>

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Trustees Report
from the Assistant Library Director
July 2015

Carpeting: The carpeting project went much more smoothly than anticipated. After Ginny wrote a very detailed plan for the work to be accomplished by staff based upon the schedule given by the carpet installer, the entire staff pulled together and did a wonderful job of packing up all the necessary areas. There were days that we had to just go with the flow but due to the adaptability of our employees there were few problems. Fortunately, the staff was so efficient that they were a week ahead of plans when the installers had extra workers one day enabling them to get 2 full days ahead of their plan. Patrons were very understanding about the disruption in some of our services. The project was finished on June 19 instead of June 23 as originally planned. The results are beautiful and we are able to start the summer off with a fresh look to the building.

Volunteers: With the resignation of Nicole Hansen at the end of May, I took over the role of Volunteer Coordinator again. After an article about Volunteering in the Cape Cod Chronicle in early June, we added at least 8 new volunteers. It is expected that more will be arriving soon and we will add them to our staff of volunteers so necessary to keeping up with more books needing to be shelved due to our increase in circulation in the summertime. The Registration Desk is also manned by volunteers who have computer skills taking the burden of providing new cards to those who need them off the Circulation staff. A number of our volunteers have continued to return every year to help shelve, make calls for holds, give out new cards and other small duties as necessary. Without our volunteers, it would be very difficult to keep up with the heavy volume of the summer. We are certainly grateful for all of the help they provide!

Respectfully submitted,

Suzanne Martell

Reference Report

July 1, 2015

In May, Gordon Benoit resigned from his position here as Senior Library Tech in the Reference department. For him this was a retirement from a 3rd or 4th career and came as no surprise and he has agreed to be on our substitute list. Although he was only working 6 hours a week he was invaluable to me here in Reference. He had extensive knowledge in technology, various devices, and genealogy. He was my point person for Inter-Library loan and wrote out all our procedures and trained the other staff. He will be deeply missed and I hope that sometime in the next year we can find someone to work in reference who can do some of the things he did.

The new state-wide Commonwealth Catalog is now online and our patrons are once again placing their own requests for items that are not owned by the Clams network. The roll out of this service was a bit bumpy as Clams and Minuteman were the first networks in the state to join and various procedures are still being changed and improved. I was happy to find that a few of the suggestions for improvements that I made at one of the initial trainings were implemented but other suggestions (like the elimination of the PIN that patrons now must use along with their card number) were not able to be implemented. Sometime in the fall, the remaining library networks in the state should be sharing their items and at that time we will be able to lift some of our current restrictions on our Inter-Library loan policies (currently we are restricting our loans to non a/v items in Massachusetts only).

In terms of moving items, staffing, and disruption to patrons, the carpeting project went fairly smoothly up here on the second floor. Emily and I did a lot of planning in advance so when the installers didn't stick to their original schedule, we were able to adapt. The bookcarts that I was able to borrow from the Eastham, Hyannis, and Chatham libraries (and Harwich Elementary School) were key in that we did not need to put items in boxes and instead just kept them on rolling bookcarts and put them back in place when the carpeting was done. All the borrowed carts have been returned to their owners with much thanks and a bag of Hershey's kisses. Many thanks to Wes at the highway department who was always more than willing to help move the big stuff and Sean who was firm and clear in his communications. Pam and Joanne were very helpful in the process of putting the books back on the shelves and because we had to move everything in the local history room, I was forced (in a good way) to look at the remaining, odd items in the library collection that have yet to be cataloged or processed.

Summer is here now and at the reference desk we are already getting a slew of young adults asking reference questions and for summer reading books and our summer computer users are also here who need much more than the usual help with technology and using email, printing, etc. so it looks to be another busy summer at the reference desk.

Jennifer Pickett, Reference Librarian

Youth Services Report
July 1, 2015

With our year end statistics in, 7,106 people attended 279 children's programs and 358 attended our 65 teen programs for a total of 7,454 attendees and 344 programs. This is down from last year, when we had 8,690 people. However, last year was a banner year that was much more highly attended than previous years, in large part because all of the third grades came on walking visits every two weeks while the weather permitted. This year we only had two classes, and they came once a month. The 7,454 people in FY 2016 was our third highest year on record, and the second highest in the last five years. It was far and away the highest attendance by teens.

The June 30th Summer Reading Kickoff featuring the Cape Cod African Dance and Drum ensemble had to be cancelled. We had reserved the space to hold the event at Brooks Park as is traditional for the Kickoff event. However, we learned a few days before that the Town Band was holding a special concert that same night, and, for a variety of reasons, had not made the proper reservations. Even though we had the permit and thus the high ground to ask them to move, we did not wish to garner ill-will with a beloved town institution. We originally arranged to have the Kickoff elsewhere, but further consideration led us to cancel the event entirely, as we did not want to compete with such a large, patriotic event.

The Summer Reading Program has started. Every time a child reads for 2.5 hours, they can earn a prize and a free book. This year for the first time children have the option as one of the prizes to choose a ticket that represents a donation to Katelynn's Closet, a local charity that clothes children in need on Cape Cod. The donations are being funded by the Friends of the Library. This ties in with the "Every Hero Has a Story" theme of the reading program, allowing kids to "be a hero" and help the community. One week in, and my very rough estimate is that about one in four children so far has chosen to make a donation for their prize.

We also have a Summer STEM program to promote the ways that we use Science Technology Engineering and Math in our every day lives. Children who do 5 STEM explorations can earn a small STEM prize.

Respectfully submitted,

Ann Carpenter

Technology Report July 1 2015

Programs:

Device Advice is on hiatus until September. The Book-a-Librarian programs will undergo a bit of a change during the summer months and I hope to consolidate interested patrons with similar questions into small groups rather than meeting with each party individually. I will be returning to Pine Oaks in July for another outreach program. Several of the residents who attended the May program and indicated interest in a class on iPads and downloading eBooks, so I am running a shorter version of our iPad for beginners class for this group of residents. Following the iPad program, I will remain on site to assist others during their coffee hour.

In May, Michael and Suz Karchmer, members of the Cape Cod Viewfinders, came to Brooks to run their iPhone photography class. The program was attended by more than 30 patrons and was very well received. A great deal of thanks is owed to Michael and Suz for their generosity in offering this free program to our patrons. Similar programs at other local organizations are quite expensive.

Tech Talks will return in September. We will still offer our popular Kindle, iPad for Beginners, and Intermediate iOS but new programs will be coming as well! We have expanded our services from Plymouth Rocket, the software company that provides EventKeeper and Tix Keeper, to include the capability for patron registration for programs. We will begin to use this service in the fall to register patrons for Tech Talks and other workshops/events. This will save the staff a considerable amount of time in returning phone calls and emails to confirm registrations and will also allow us to send out automatic reminders and manage waitlists.

Staff and Public Computers:

A second staff computer was added to the Youth Services desk in June to accommodate the increase in patron assistance and summer reading registration that we see during the summer months. I also repurposed a staff computer from Circulation to be used by volunteers at the Registration Desk. As mentioned in my previous report, the final phase of our Technology Replacement Plan focuses on the Homework Center. We have ordered and received six HP Chromebooks identical to the ones distributed at Monomoy Regional High School. I have begun testing and processing these Chromebooks for use in the Homework Center. They will be installed and ready to be unveiled to the public prior to the start of the school year.

In an effort to minimize public wireless network issues this summer, I replaced all four of our wireless access points. The new access points have stronger signals and dual band capabilities. They are configured with the same network names and allow open access without the use of a password. All documentation regarding the network specifications and the process to reboot the public network have been updated and shared with staff members. However, it is my hope that we will not have to use these this year thanks to our new updated access points!

Meeting Room AV Equipment:

Mounting of the projector in the meeting room has reached a stalemate as we still await a quote from an electrician on the cost of installing an outlet.

Website:

After meeting with Foster Banford and Caleb Ledue in May, it was determined that the new town website platform was unable to accommodate some of the needs of the library's sub-site. In essence, we were unable to edit and modify pages that required such actions and unable to host the entire sub-site from our current domain name. We, as a group, determined that it would be best if the library maintained a stand-alone site rather than joining the new town website. Our sub-site was reconfigured as a department page which links to our current site. I have renewed our contract with Piper Mountain Webs to continue hosting our current site.

Respectfully submitted,
Emily Milan
Staff Librarian

Cape Cod Viewfinders Camera Club
91 John Joseph Rd.
Harwich, MA 02645

June 16, 2015

Board of Trustees
Brooks Free Library
739 Main Street
Harwich, MA 02645

Ladies and Gentlemen:

Once again, the Cape Cod Viewfinders Camera Club would like to thank you for permitting us to use the Thornton Room for our meetings from September through May. The venue has been very beneficial to our core mission of promoting the Photographic Arts on the Cape. It has attracted not only new members from the community but also enabled attendance by the general public at our educational and general interest presentations.

We are, of course, very interested in continuing to use the Thornton Room.

On June 15, 2005 we wrote to you seeking approval for our regular use of that room. A copy of this letter, which detailed our purpose, educational programs, activities and other pertinent facts, should be in your files. The essential statement and facts remain the same. Additionally, you may wish to refer to our website, www.capecodviewfinders.org, which can provide you with a broader understanding of the scope of our work.

We ask that you once again consider and approve our request to use the Thornton Room from 6:30 PM to 10:00 or 10:30 PM on the first and third Wednesdays of each month from September through May beginning on September 2nd. If the dates are available, we would like to add two educational programs on September 30th and March 30th. A list of dates is attached for your convenience. Please note that this schedule includes eleven educational programs and eleven pre-program information sessions – all of which are open to the general public. Please be assured that we will continue to assign members to monitor parking from 6 - 7 p.m. before our meetings to ensure that parking places adjoining the building and near the utility structure will be free to accommodate other library patrons.

Your approval will make it possible for us to continue our promotion of the Photographic Arts in Harwich and throughout the Cape. Thank you for your consideration.

Sincerely,



Michael Karchmer, Board of Directors, CCFVCC

- ✓ Cc: Virginia Hewitt, Director, Brooks Free Library
Joe Hintz, President, CCFVCC

Cape Cod Viewfinders Camera Club
2015-2016 Proposed Meeting Schedule

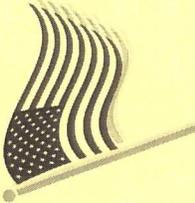
DATE	Pre-meeting Info Session	Educational Program	Competitions
September 2, 2015	X	X	
September 16, 2015			X
September 30, 2015	X	X	
October 7, 2015	X	X	
October 21, 2015			X
November 4, 2015	X	X	
November 18, 2015			X
December 2, 2015	X	X	
January 6, 2016	X	X	
January 20, 2016			X
February 3, 2016	X	X	
February 17, 2016			X
March 2, 2016	X	X	
March 16, 2016			X
March 30, 2016	X	X	
April 6, 2016	X	X	
April 20, 2016			X
May 4, 2016	X	X	
May 18, 2016			X

Brooks Free Library
Youth Programs

July 2015

www.brooksfree library.org

508-430-7562
739 Main Street
Harwich, MA 02645

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p>Library Hours: Sun., Mon.: Closed Tues., Wed., Thurs.: 10am—7pm Fri., Sat.: 10am—4pm</p>	<p>Cape Cod African Dance and Drum 7:30 pm</p>	<p>1 Creative Movement 11:15 Read to Dogs 3:00</p>	<p>2 Trevor the Juggler 2:30</p>	<p>3 Story Time 10:30 Crafty Friday: Pipecleaner Super Heroes 2:30</p>	<p>4  4</p>
5	6	7	8	9	10	11
		<p>Story Time 10:30 Barn Babies REGISTRATION IS REQUIRED</p>	<p>Lego Free Play 3:00</p>	<p>Drop-in Superhero School! 1:00-3:00</p>	<p>Story Time 10:30 Crafty Friday: Handprint Superheroes 2:30</p>	<p>Animal World Experience 2:00</p>
12	13		14	16	17	18
		<p>Story Time 10:30 Middleschool Madness: Washer Necklaces 2:00</p>	<p>Creative Movement 11:15 Tips for Writing Your College Essay 5:30-6:30</p>	<p>Rainforest Reptiles 2:30</p>	<p>Story Time 10:30 Crafty Friday: 2:30 Hulk Pudding</p>	<p>Pitter Patter Puppets 10:30</p>
19	20		22	23	24	25
		<p>Story Time 10:30 Middleschool Madness: Marshmallow Shooters 2:00</p>	<p>Harwich Mariners Story Time 1:00 Lego Free Play 3:00</p>	<p>Magic Show 2:30</p>	<p>Story Time 10:30 Crafty Friday: 2:30 Pet Rocks</p>	
26	27		29	30	31	
		<p>Story Time 10:30 Middleschool Madness: Duct Tape Wallets 2:00</p>	<p>Creative Movement 11:15</p>	<p>Ladybug Release 2:00</p>	<p>Story Time 10:30 Crafty Friday: 2:30 Paper Boomerangs</p>	

Brooks Free Library Youth Programs July 2015

Brooks Free Library JULY Children's Programs

www.brooksfreeibrary.org 739 Main Street, Harwich, MA 02645 508-430-7562

Except where noted, no registration is required for programs. Free tickets will be handed out starting half an hour before a special program on a first-come, first served basis. Programs are for all ages, unless otherwise indicated.

Regular Programs:

Story Time: Every Tuesday and Friday at 10:30 we will read stories and sing songs. Designed for ages 0-5, but all are welcome.

Creative Movement: Every other Wednesday Lisa Canto leads young children in a program encouraging imaginative play.

Middleschool Madness: Middle school students (grades 5+) are invited to a series of Tuesday craft programs at 2:00.

Crafty Friday: School aged children can create crafts every Friday at 2:30.

Special Programs

Cape Cod African Dance and Drum: Dance and play music at our Summer Reading Kickoff.

Read to Dogs: Read books and pet members of the Companion Animal Program.

Trevor the Juggler: A jaw-dropping juggling show for all ages.

Barn Babies: Hold baby animals! REGISTRATION IS REQUIRED, registration opens June 24.

Lego Free Play: Come play with our thousands of lego blocks!

Superhero School: Open for two hours, this drop in program will feature a number of superhero training stations children can navigate at their own pace. The target age range is 3-10 but all are welcome.

Animal World Experience: Live animals are the highlight of this educational program.

Tips for Writing Your College Essay: High school students will learn from college essay tutor the best ways to write this important essay.

Rainforest Reptiles: Live reptiles will be a part of this educational presentation.

Pitter Patter Puppets: Our youngest patrons will enjoy this fun and comical puppet presentation by Mary Wilson.
Harwich Mariners Story Time: Members of the Harwich Mariners baseball team will read baseball stories and sign autographs.

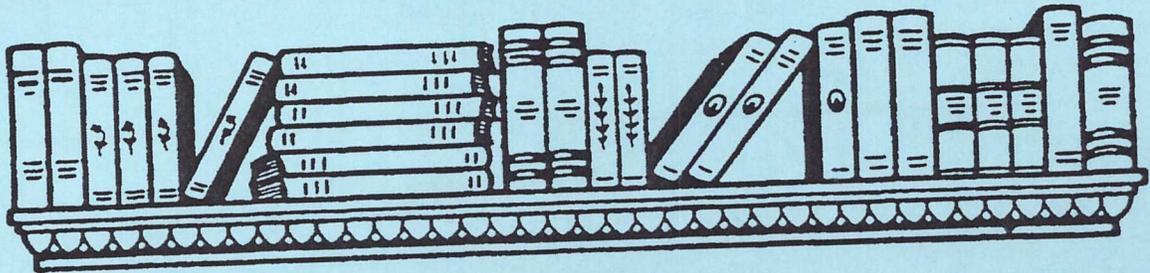
Magic Show: Marcus the Magician will be astound us all with his magical tricks.

Ladybug Release: Make a ladybug craft, then hold live ladybugs as we release thousands of the garden-friendly insects.

JULY/AUGUST PROGRAMS FOR ADULTS

BROOKS FREE LIBRARY
739 Main Street Harwich MA 02645
508-430-7562

Hours: Tuesday, Wednesday, and Thursday 10am—7pm
Friday and Saturday 10am—4pm



WEEKLY PROGRAMS AT THE LIBRARY

Knit-Lit Group: Every Wednesday from 12:30- 2:30 -Experienced knitters and novices are invited to bring their needles and yarn and to share knitting stories and experiences with other knitters.

Mahjong Group: Every Thursday from 10:30-12:00 p.m.—Come meet to play the ancient Chinese game of mahjong. No instruction will be given at this time but individuals not knowing how to play could come and watch the game being played by those who do know.

Memoir Writing: some Fridays from 10:30-12:00 p.m.—Please call Dr. Jay Anderson @ 1-435-760-2152 to see when they plan to meet.

Low Vision Current Events Discussion Group: Every Friday at 2:00 pm -
Join us for reading and discussion of current topics. Readers and topics vary each week.
Co-sponsored by the COA

MONTHLY PROGRAM AT THE LIBRARY

Memories in Scrapbooks and Cards: 1st Thursday of each month from 6-9 pm: Bring your own materials and photos and join the group for advice, and sharing of tools & techniques while socializing.

Library Staff will be on hand to assist you with questions you have about downloading books onto an eReader. We will do our best to help you with your iPad, Kindle, Kindle Fire, Galaxy Tab or other tablet.

Basic Ebook Help—Saturdays 1:30-3:00 pm.

Book-a-Librarian: by appointment
Brooks Free Library cardholders can book a thirty minute appointment with one of our qualified staff members to learn more about browsing the Internet, creating or checking email, downloading ebooks, using the CLAMS catalog or many other technology related topics. Simply fill out a quick Book-a-Librarian Request Form at <http://www.brooksfreeibrary.org> or call Emily at 508-430-7562 x 4 and she will contact you to book your appointment! In addition to the initial 30 minute appointment, our cardholders can also receive one follow-up appointment covering the same topic. Once you have completed the request form, please allow 1-2 business days for a response. Appointments are made based on your preferred appointment time and staff availability. Preference is given to Harwich residents.

Book Groups

Our Book Groups are open to new members. Copies of the current month's selections are on reserve at the Circulation Desk. For more information contact the Library.

1st Tuesday at 6:30 p.m. – Evening Book Group

July 7: Being Mortal: Medicine and What Matters in the End by Atul Gawande (non-fiction)
Aug 4: The Children Act by Ian McEwan

Note date change for this month only due to Town Meeting

2nd Tuesday at 11:00 a.m.— Morning Book Group

July 14: Still Life With Breadcrumbs by Anna Quindlen
August 11: The Seven Spiritual Laws of Success by Deepak Chopra

4th Tuesday 6:30 p.m. - Literary Diners

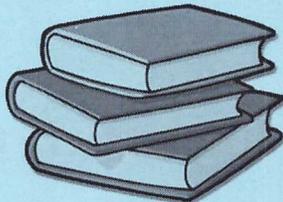
Please bring a pot luck dish and a personal place setting.

July 28: Miss Julia Stirs Up Trouble by Ann B. Ross
August 25: The Joy Luck Club by Amy Tan

3rd Friday 1-2 p.m.—The Greatest Generation Meets

“The Greatest Generation” is a term coined by Tom Brokaw that pays tribute to the men and women who served our country, both overseas and at home, during World War II. If you are a member of this generation, or are interested in this period of history, join our discussion and share your ideas and experiences. Harwich residents needing transportation should call the Council On Aging van at (508) 241-1566 by 11am the day before each Friday to make a reservation.

July 17: When Paris went Dark: The city of light under German occupation by Ronald C. Rosbottom
August 21: Imprisoned: The betrayal of Japanese Americans during World War II by Martin W. Sandler



For more information on Children's and Young Adult programs, stop by the library and pick up a calendar or access the complete calendar online at the website below!

www.brooksfreeibrary.org