

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
TUESDAY, MAY 31, 2016
6:30 P.M.**

APPROVED

SELECTMEN PRESENT: Brown, Hughes, Kavanagh, LaMantia, MacAskill

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Charleen Greenhalgh, Chief Clarke, David LeBlanc, Ginny Hewitt, Mary Warde, Joann Brown, and others.

MEETING CALLED TO ORDER at 6:30 p.m. by Chairman Hughes.

Chairman Hughes reported that the Board just came out of Executive Session where they discussed collective bargaining with non-union personnel and reviewed performance evaluations for the Fire Chief and Finance Director/Town Accountant.

CONSENT AGENDA

- A. Approve Minutes
 - 1. May 9, 2016 – Regular Session
 - 2. May 16, 2016 – Regular Session
 - 3. May 16, 2016 – Executive Session
- B. Approve application for One Day Entertainment License by Harwich Conservation Trust for Wildlands Music & Art Stroll for September 10, 2016, waive \$25 application fee, and approve use of Harbormaster's Bank Street building parking lot
- C. Approve petition by Eversource Energy to install approximately 30' of conduit and cable to provide service at 23 Soundview Road contingent upon removal of extraneous cables they may have at the site
- D. Approve petition by Eversource Energy to install 30' of conduit and cable to provide service at 19 Quason Lane
- E. Approve petition by Verizon Wireless to locate small cell wireless antennas on existing utility poles at 24 Patricia Lane, 40 Harbor Road and 17 Uncle Venies Road
- F. Amend the Personnel By-Law Compensation Plan for FY 2017 in keeping with union increases

Chairman Hughes stated that Item F would be brought back next week as they had some issues with it. Ms. Brown moved approval of Items A through E of the Consent Agenda. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

- A. Candidates for Board of Registrars submitted by Republican Town Committee – *discussion and vote to appoint one*

Chairman Hughes recused himself on this item. Mr. LaMantia moved to appoint Susan Mills as a Registrar. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

- B. Acknowledge receipt of Performance Evaluation for Finance Director/Town Accountant and approve compensation increase – *discussion and possible vote*

Chairman Hughes said this item would be brought back on June 27, 2016.

- C. Acknowledge receipt of Performance Evaluation for Fire Chief and approve compensation increase – *discussion and possible vote*

Mr. MacAskill moved to approve the acknowledgement of the receipt of the Performance Evaluation for the Fire Chief and approve compensation increase. Ms. Brown seconded the motion and the motion carried by a unanimous vote.

- D. Library CPA Project Plan – *discussion and possible vote*

Mr. Clark explained that there was a feasibility study done by an outside consultant and that was used for a basis for requesting funding from CPC for this project. He stated that our Engineer had indicated that MGL allows the Board of Selectmen, acting as the approving authority for the Designer Selection of the Town, to allow the consultant to continue with the services of the current firm for design improvements if the Library Trustees are comfortable with the consultant. He stated that it makes sense to continue to use the same design consultant to put together the specifications. He questioned if the Board is comfortable having the feasibility study consultant go on and be the designer of the project. There was discussion about the responsibility of the procurement process and who that would fall to. Mr. LaMantia urged that the Trustees be involved in the decision making. It was agreed that Mr. Libby and Mr. Cafarelli would oversee the project. Mr. MacAskill said the Town should take ownership of this and the Trustees and Library Director should advise when needed and the Board agreed. No vote was taken.

TOWN ADMINISTRATOR'S REPORT

Mr. Clark reported that the neighbors on Beach Road are concerned that the work the Fitzpatricks are doing is not in adherence with the agreement between the Town and the Fitzpatricks. He said it would go on the agenda for the next meeting.

SELECTMEN'S REPORT

- A. Selectmen's re-organization – election of Chairman, Vice Chairman, Clerk and Interview/Nominations subcommittee – *discussion and possible vote*

Ms. Brown moved that commencing the end of this meeting that we move Michael MacAskill into the Chair position, Peter Hughes into the Vice-Chair position, Julie Kavanagh into the Clerk position, Angelo LaMantia into the Interview Committee position and Jannell Brown into the Interview Committee position. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

B. Reminder – Board of Selectmen Summer meeting schedule starts June 20, 2016

Chairman Hughes noted that the Board's summer meeting schedule starts June 20, 2016.

ADJOURNMENT

Chairman Hughes adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Ann Steidel
Recording Secretary

Related Documents - 5/31/16 BOS Meeting

- 01 Agenda.pdf
- 02 Minutes - May 9, 2016.pdf
- 03 Minutes - May 16, 2016.pdf
- 04 HCT Stroll.pdf
- 05 Eversource Hearing - 23 Soundview.pdf
- 06 Eversource Hearing - 19 Quason.pdf
- 07 Verizon Wireless Hearings.pdf
- 08 Personnel By-Law Compensation.pdf
- 09 Board of Registrars Candidates.pdf
- 10 Finance Director Evaluation.pdf
- 11 Fire Chief Evaluation.pdf
- 12 Reorganization Policy Info.pdf