

Minutes

Harwich Golf Committee Library Room April 19th, 2016

Meeting called to order at 4:00 PM

Present: Clem Smith, Tom Johnson, Jeff Williams, John Crook, John Wheeler

Absent: Martha Duffy, Bob Kingsbury

Announcements:

Mr. Smith welcomes John Wheeler to his first meeting on the board.

Consent Agenda:

Motion to approve March minutes by Jeff Williams, second by Tom Johnson. Vote 5-0 Directors

Report - Roman Greer:

Course conditions:

- So far everything is on schedule, everything has been aerified (Greens, Tees and fairways)
- Just waiting for Mother Nature to turn up the heat to grow some grass.
- Started to edge bunkers and will add sand as we go, so far 6- 9 have been edged and sand is being added.
- 10/14 combo tee has been sodded
- 10 fairway drainage is done and sodded

- 13 green drainage is install and sod put back
- 12 cart path is about 50% done, Paving of path to be done next week and sod will be installed
- Tree work is done and stumps are ground.
- Pond Project is done- fountains are install and floating and aerators installed. Water looks better already.
- From the mass marketing we did we are just starting to get information in on the results, so far the numbers look very promising.
- Meeting next week with the MGA and Captain's for the Sr. 4 ball Tournament coming up on May 23rd & 24th.
Mr. Smith asks when the 10th and 14th tee will be in use. Mr. Greer answers in roughly about a month.

Mr. Smith also asks to find out who did the extraordinary work on these projects. Mr. Greer agrees they were very good in all they did.

Jack Connolly asks if the cart path wide enough on the 12th tee, it seems very tight. Mr. Greer says he will look into that and the paving is not complete yet.

Mr. Wheeler asks if they plan to move the blue and white tee's around at the 14th hole.

Mr. Greer answers yes because it will give more flexibility and spread the wear and will make it more of a par 5.

Mr. Johnson asks if the yardage needed to be re-rated. Mr. Greer answers no because it was very similar but the MGA will be out to re-rate at some point anyway.

Mr. Smith asks about the warrant articles for the pond what the number that the system came in at that we ended up doing in comparison to the \$40,000 allotted for it? Mr. Greer does not have a hard number but it ended up being about \$6,000 due to a lot of work done to save money. Mr. Smith asks if the remaining money could be used to clean up a few other ponds. Mr. Greer agrees that should be looked into. Mr. Crook mentions some ponds should be dug out to be made a little deep.

Mr. Wheeler asks what is the project underway by the clubhouse. Mr. Greer answers that is a going to be made into a handicap parking area that will provide better access to the clubhouse and the restaurant. This is being done by Mr. Daluze who has offered to do this out of his own pocket. Mr. Johnson says he would like to see some- thing done in recognition when this is completed for this very kind gesture.

Old Business:

Junior Policy – Roman Greer (second reading):

Mr. Greer reads the current Jr. Policy and suggested addition:

• **Juniors**

Junior Members cannot make tee time requests or reservations prior to the day of play, unless an adult is playing with them.

Junior Members under 14 years old must be accompanied by a parent or legal guardian.

Add:

• Junior Members under the age of 14, who have demonstrated sufficient golf experience and knowledge of rules and etiquette, through proven tournament play, school team play or recommendation by a PGA professional shall be allowed to play on the golf course unaccompanied by an adult. These privileges shall be considered on an individual case basis by the Director of Golf and can be revoked at any time.

Mr. Williams asks what the lawyer said and Mr. Greer answers he has not heard back from him yet.

Mr. Smith asks how Mr. Greer feels this has impacted Junior membership? Mr. Greer does not have that data but feels there may be a significant amount of memberships there that we are missing?

Mr. Crook asks if there is a time restriction Juniors encounter now? Mr. Greer answers they are only allowed to book day of play as of right now but that can be any time of the day.

Policy Manual – John Crook:

Mr. Crook feels as though trying to create a Golf Manual that is more adaptive to the changing needs of the Golf committee and things that are talked about from meeting to meeting that can be updated and changed year to year if need be is the direction to be taken. Keeping a history of what has been done from year to year also.

Some thoughts on things that should be included are:

- Rates & Fees (1st reading)
- Membership types (1st reading)
- Strategic Plan (historical)
- Goals & Accomplishments (historical)
- CVGC Golf Committee (1st reading)
- Budget dates and Time table. Mr. Johnson adds to set up a budget calendar and data source
- Capital Outlay recommendations/approvals (historical)
- Maintenance Dept. work plans & upcoming maintenance schedule (historical)

- Restaurant operations & a current copy of the lease, RFP process, reports that are required by the restaurant operator
- USGA reports & Accomplishment (historical)
- CV policies put into place
- Tournament Schedule (historical)
- Priorities currently being worked on
- Different funds that we have – tracking of progress, vote, information of RFP & who ended up doing the work
Mr. Johnson would like to add a few things –
- to look into new sources of revenue (a Harmon School, Solar Panels, Leasing some land)
- personnel policies

MISSION STATEMENT:

To provide an enjoyable golfing experience for Harwich residents and non-resident guests that includes a well-conditioned, championship golf course with appropriate amenities at a fair, reasonable price that makes Cranberry Valley an attractive destination, an asset to the town and the local economy, and one of the premier municipal golf courses on Cape Cod and SE MA.

Still a lot of work to be done on this but the progress is looking good.

Discussion of Capital Project - Roman Greer:

Mr. Greer and Mr. Smith had a meeting with the Town Administrator but has asked to wait till after Town Meeting because a precedent may be set as to what the financial split would be. Mr. Greer shows a schematic that the Town Engineer sent over. It's in the early stage but the Town Engineer is really excited about doing it. Mr. Clark asked them to reach out to other town departments to see what help they really will end up being able to do and what will end up being out sourced with a feasible timetable. Mr. Smith adds that Mr. Clark was very pleased with the "crunching" of numbers on their part and how they have tried to incorporate all miscellaneous items that may come up. Mr. Greer feels very encouraged so far on the way this project is headed at the time.

Mr. Crook adds that if this project is to be started July of 2017 then a timetable of work needs to be created back from that date.

Mr. Johnson adds that if any near future work needs to be done (gas line) should be done now rather than tearing a brand new parking lot up a year or 2 after its put in.

Restaurant Operations – Jeff Williams:

- Soft opening last Monday, most likely will do a Grand Opening at a later day possibly in May once things are worked out.
- Probably doing about 40 people a day
- Has had people in to "fine tune" the burners since they are gas burners so that he is getting the cleanest burn for the food
- 4 cooks, 4 servers and may go to 6, very pleased with his bartenders
- Grab and Go section seems to be working well

- Has had a lot of compliments on all he has done with the carpet, paint, décor
- Does use some of the prep work from the Hot Stove just due to space
- Menu seems to be working well
- Beverage cart will be out in May
Mr. Williams seems very pleased with the way things are going for the restaurant so far. Mr. Wheeler said he talked to Mr. Leidner and he did have a concern with the refrigeration system right now. There is no back up refrigeration for kegs to keep backups cold. Mr. Greer adds that he has added \$15,000 to address future equipment needs in the restaurant. The priority may be an exterior walk in cooler since the convection oven has been replaced

Mr. Wheeler feels it is important to promote the restaurant because a lot of people don't know the restaurant is open to the public. Mr. Greer adds that he will make sure to showcase The Hot Stove and Miller Golf. He has said he will help Mr. Leidner out with the advertising.

Mr. Wheeler asks what the policy is and what is being done about drinking in the parking lot.. Mr. Greer states that Mr. Leidner has been putting place cards in the carts with contact info and menu info. He also works with the staff to police the parking lot. Mr. Wheeler also suggest using TripAdvisor to get the word out we are open to the public as a **full course in the spring**.

New Business

Review of Chelsea System – Roman Greer:

The last meeting is was asked that in the shoulder season there be no points assigned. Mr. Greer has looked into this and feels the system in place is fair. It is a rolling system of 14 (changed last year from 30), and points are assigned only before 2:00. At some courses he looked at they give points until 2:00 in the off season, as they get closer to summer they give points until 3:00 and in season they give points until 4:00. The thought is in the summer you can still get 18 holes in at

4:00 and you are going out in an 18 hole spot so a point is given. In order to keep things in order for the membership he feels the system in place should not be changed. The golfer that is not playing all week should be protected to have a chance to play on the weekend.

Mr. Crook motions to endorse the current policy and not to change it mid-stream, second by Mr. Johnson. Mr. Wheeler abstains in the vote due to not being at the last meeting. Vote 4-0-1

CVGA Update – Connie Mahady:

- 97 member, 3 of whom are new
- Season started last week (had a few less people due to playing on Thursday rather than Tuesday)
- Member/Member coming up May 31st
- Recent board meeting voted to support the High School Girls Golf League again this year for their Benefit Tournament in June. For the past 3 years they have raised about \$1000 a year for the girls
- Would like to ask that it be put on the books that the Port a Potty be on the course at the opening
 - Would also like to say the gentleman that has been hired to clean in the morning has been doing an amazing job.

CVMA Update – Jack Connelly:

Membership is down so far this year with not doing the GHIN this year, have about 100 people signed up. Only about 48 people played last week and about 56 this coming week.

May 26th is the Member/Member

Member/Guest in June

Public Comment: none

Motion to adjourn by Mr. Johnson, second by John Wheeler. Vote 5-0 Meeting adjourned at 5: 33 PM

Respectfully Submitted: *Jenn Heath* HGC Secretary