



TOWN OF HARWICH 2014 ANNUAL REPORTS



Monomoy Regional High School

Just two years after the August 2012 approval by the voters of Harwich and Chatham, the Monomoy Regional High School had its ribbon cutting ceremony on August 21, 2014 and opened for school on Wednesday, September 3, 2014. The 168,000 square foot facility will provide for 700 students in grades 8-12. In addition to having the latest in educational technology in classrooms, science labs, and engineering and technology spaces, the school has superlative fine and performing arts rooms and a state of the art auditorium for school and community use.

The outdoor facilities include a new artificial turf athletic field and synthetic track with new grandstands. A concession/storage/restroom facility is being built with community support and labor. The athletic fields in front will be planted in spring 2015 and be ready for use in fall 2017.

The building itself was constructed as part of the “model school” building program of the Massachusetts School Building Authority. The school was built using high levels of green building practice. Energy conserving features were incorporated into all of the mechanical and operational systems. By using these construction practices, and building the school as a regional facility, the state’s participation in the \$59.4 million budget has been increased to just over 50%.

Front Cover:

Photo by Caleb Ladue

Monomoy Regional High School

Back Cover:

Photo by Caleb Ladue

Monomoy Regional High School

Inside Main Entrance

2014 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2014



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Table of Contents

Hall of Fame Inductees	5
In Memoriam	6
Gifts to the Town	7

ADMINISTRATION

Town Officers	
Elected	9
Appointed	11
Board of Selectmen	21
Town Administrator	25
Planning Board & Planning Department	29
Board of Registrars	34

TOWN RECORDS

Town Clerk	
Fees Collected	35
Births, Deaths, Marriages	35
Annual Town Meeting - May 5, 2014.	36
Special Town Meeting - May 6, 2014.	69
Annual Town Election - May 20, 2014.	146
State Primary Election - September 9, 2014.	152
State Election - November 4, 2014	159

HUMAN SERVICES

Council on Aging	170
Cape Cod Regional Transit Authority	175
Cape Light Compact	176
Cultural Council	179
Health Director	182
Chairman, Board of Health	190
Housing Committee	192
Brooks Free Library	195
Veterans' Services	202
Voter Information Committee	203
Youth Counselor	205

PUBLIC SAFETY

Building Department	207
Department of Emergency Management	209
Fire Department & Emergency Medical Services	211
Harbormaster	215
Police Department	221

ENVIRONMENT & PUBLIC WORKS

Architectural Advisory Committee	237
Cape Cod Water Protection Collaborative	238
Cemetery Commission	240
Channel 18	242
Citizens Advisory Committee for Comprehensive Wastewater Planning	244
Community Center Facilities Committee	245
Community Preservation Committee	250
Conservation Commission	252
Engineering Department	254
Golf Committee	256
Natural Resources Department	259
Pleasant Bay Alliance	266
Public Works Department	268
Recreation & Youth Department	275
Wastewater Implementation Advisory Committee	279
Water Department	281
Waterways Committee	287
Zoning Board of Appeals	288

SCHOOL

Superintendent of Schools	289
Cape Cod Regional Technical High School	294

FINANCE

Board of Assessors	298
Capital Outlay Committee	304
Finance Committee	311
Finance Director/Town Accountant	313
Collector of Taxes	350
Treasurer	351

SALARIES & WAGE

General Government	352
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CITIZENS ACTIVITY FORM



HALL OF FAME INDUCTEES ***2014***

G. RAYMOND JEFFERSON

ROBERT H. MURRAY

IN MEMORIAM

2014

WILLIAM BALDWIN
Community Preservation Committee
Planning Board

JOHN BURKE
Elementary School Building Committee

WALTER CHINAULT
Department of Highways & Maintenance

GLENN GANNON
Local Partnership for Economic Development

ANN KELLY
Board of Registrars

ROBERT LARSON
Harwich/Chatham School Regionalization Study Committee

ROBERT NEESE
Board of Assessors

ELNA NELSON
Harwich School Department

BETTY PINO
Community Center Facilities Committee
Council on Aging
Voter Information Committee

WALLACE RANEO
Waterways Committee

*We remember those who have passed away and are grateful
for their years of faithful service given to the Town of Harwich*

GIFTS TO THE TOWN 2014

Ora Gaylord Arooth Trust

Habitat for Humanity

Harwich Garden Club

Brendan O'Reilly

Smile Mass Foundation

***With gratitude for your thoughtfulness and generosity
on behalf of the residents of the Town of Harwich.***

ADMINISTRATION

Elected Town Officers - 2014

BOARD OF SELECTMEN

Peter S. Hughes, Vice Chairman	Term expires May 2017
Angelo S. La Mantia	Term expires May 2017
Edward J. McManus, Clerk	Term expires May 2016
Linda A. Cebula	Term expires May 2016
Larry G. Ballantine, Chairman	Term expires May 2015

HOUSING AUTHORITY

William Doherty	Term expires May 2019
Robert MacCready, Chairman	Term expires May 2017
Carol G. Thayer	Term expires May 2015
Shannon McManus	Term expires May 2016
Executive Director: John Stewart	
Thomas Kilbourne, State Appointee	

MODERATOR

Michael D. Ford, Esq.	Term expires May 2015
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MONOMOY REGIONAL SCHOOL COMMITTEE

Sharon Stout	Term expires May 2017
Brian Widegren, Chairman	Term expires May 2017
Edwin Jaworski	Term expires May 2016
Robert T. Russell	Term expires May 2015

TOWN CLERK

Anita N. Doucette	Term expires May 2016
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TRUSTEES, BROOKS FREE LIBRARY

Mary Warde, Chair	Term expires May 2017
Joanne Brown	Term expires May 2017
William D. Crowell	Term expires May 2016
Ann B. Emerson	Term expires May 2016

Joan McCarty	Term expires May 2015
Jeannie S. Wheeler	Term expires May 2015
Kathleen Remillard	Term expires May 2015

WATER COMMISSIONERS

Allin P. Thompson	Term expires May 2017
Danette Gonsalves	Term expires May 2016
Don T. Bates, Chair	Term expires May 2015

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

Leo Cakounes - Harwich Representative

BARNSTABLE COUNTY COMMISSIONER - ELECTED

William Doherty

APPOINTED BY THE MODERATOR

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Lyman E. Culver	Term expires May 2017
Robert J. Furtado	Term expires May 2017

FINANCE COMMITTEE

John O'Brien	Term expires June 30, 2017
William Greenwood	Term expires June 30, 2017
Pamela Groswald	Term expires June 30, 2016
Noreen Donahue	Term expires June 30, 2016
Jonathan Idman	Term expires June 30, 2016
Dana DeCosta	Term expires June 30, 2015
Jack Brown	Term expires June 30, 2015
Richard A. Larios	Term expires June 30, 2015
Albert Patterson, Chair	Term expires June 30, 2015

SURVEYOR OF WOOD & LUMBER

Geoff Larsen	Term expires May 2015
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TRUSTEES, CALEB CHASE FUND

Paul V. Doane	Term expires May 2017
James Simpson, Esq.	Term expires May 2016
Robert Doane	Term expires May 2016

APPOINTED BY THE BOARD OF SELECTMEN

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

John Rendon, Regular Member/Representative	Term Indefinite
Mark Russell, Alternate Member/Representative	Term Indefinite

BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE

Paula J. Champagne, RS, CHO - Alternate Representative

BARNSTABLE COUNTY WASTE MANAGEMENT ADVISORY COMMITTEE

Lincoln S. Hooper	Term Indefinite
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BARNSTABLE COUNTY "HOME" CONSORTIUM ADVISORY COUNCIL

Gerard Loftus	Term expires January 31, 2015
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CAPE COD COMMISSION REPRESENTATIVE

Jacqueline Etsten	Term expires April 24, 2014
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CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE

Lincoln Hooper	Term expires on June 30, 2015
David Spitz, Alternate	Term expires on June 30, 2015

CAPE LIGHT COMPACT REPRESENTATIVE

Barry Worth	Valerie Bell, Alternate
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CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

William Doherty	Term expires June 30, 2015
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FIRE CHIEF / FOREST WARDEN

Chief Norman Clarke

CHIEF OF POLICE

Chief William A. Mason

EMERGENCY MANAGEMENT DIRECTOR

Lee Culver

COUNCIL OF SEMASS COMMUNITIES

Lincoln Hooper

Term Indefinite

Michael Kiernan

Term Indefinite

HARBORMASTER/NATURAL RESOURCES OFFICER/ WHARFINGER/SHELLFISH CONSTABLE

John Rendon, Harbormaster

Term expires June 30, 2015

Heinz M. Proft, Assistant

Term expires June 30, 2015

HAZARDOUS MATERIALS COORDINATOR

Norman Clark, Fire Chief

HEALTH OFFICER

Carol A. Topolewski, M.D.

Term expires June 30, 2015

LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE

Paula J. Champagne, RS, CHO

Term expires June 30, 2015

LOWER CAPE COMMUNITY DEVELOPMENT CORPORATION BOARD

Patricia Whalen

Term Indefinite

LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE

Robert S. Widegren

Term Indefinite

MUNICIPAL COORDINATOR FOR TOXIC WASTE

Chief Norman Clarke

OIL SPILL COORDINATOR

Chief Norman Clarke

Term expires June 30, 2015

RIGHT-TO-KNOW COORDINATOR FOR HAZARDOUS MATERIALS

Captain Buck Mabile

Term expires June 30, 2015

REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE HEALTH AND HUMAN SERVICES COALITION REGIONAL SMALL CITIES GRANT FOR CHILD CARE AND TRANSPORTATION APPLICATION PROCESS

Mary Belle Small, Senior Representative

Susan Peterson, Child Care Representative

FINANCE DIRECTOR/TOWN ACCOUNTANT

David Ryan

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS

Michael D. Ford, Esq.

Term Indefinite

LABOR COUNSEL

Collins, Loughran & Peloquin

Term Indefinite

AGRICULTURAL COMMISSION

John Sennott, Chair	Term expires June 30, 2017
Ed Hall	Term expires June 30, 2017
Brent Hemeon, Alternate member	Term expires June 30, 2017
Erin Germain	Term expires June 30, 2016
Laura Schaub	Term expires June 30, 2015
Wayne Coulson	Term expires June 30, 2015

ARCHITECTURAL ADVISORY COMMITTEE

Barbara S. Josselyn, Chair	Term expires June 30, 2017
Elizabeth Groves	Term expires June 30, 2016
Kim Robbie	Term expires June 30, 2016
Nancy Pollard	Term expires June 30, 2015
Anthony Compton	Term expires June 30, 2015

BIKEWAYS COMMITTEE

7 members / 3 year terms

Dennis Mozzer, Vice Chair	Term expires June 30, 2017
Eric Levy	Term expires June 30, 2017
Leonard Sarver	Term expires June 30, 2016
Michael Glynn	Term expires June 30, 2016
Bruce Paige	Term expires June 30, 2015
Francis Salewski, Chairman	Term expires June 30, 2015

BOARD OF APPEALS – REGULAR MEMBERS

Gary Carriero, Chairman	Term expires June 30, 2017
Dean Hederstedt	Term expires June 30, 2016
John Burke	Term expires June 30, 2016
David Ryer	Term expires June 30, 2015
David Ryer	Term expires June 30, 2015

BOARD OF APPEALS - ASSOCIATE MEMBERS

Joseph Campbell

Term expires June 30, 2015

BOARD OF ASSESSORS

Bruce Nightingale

Term expires June 30, 2017

Robert S. Neese

Term expires June 30, 2016

Richard Waystack, Chairman

Term expires June 30, 2015

BOARD OF HEALTH

Frank Boyle

Term expires June 30, 2017

Robert Insley

Term expires June 30, 2016

Stanley Kocot, Chairman

Term expires June 30, 2016

Mary Jane Watson

Term expires June 30, 2015

Pamela Howell

Term expires June 30, 2015

BOARD OF REGISTRARS

Dorothy Parkhurst

Term expires June 30, 2017

Susan Mills

Term expires June 30, 2016

Raymond Gottwald

Term expires June 30, 2015

BROOKS ACADEMY MUSEUM COMMITTEE

Patti A. Smith

Term expires June 30, 2015

Sandra Hall

Term expires June 30, 2015

Barry Knowles

Term expires June 30, 2015

Jeremy Gingras, Chairman

Term expires June 30, 2015

Peggy Rose

Term expires June 30, 2015

CAPITAL OUTLAY COMMITTEE

Peter Wall

Term expires June 30, 2017

Robert George

Term expires June 30, 2017

Bruce Nightingale

Term expires June 30, 2016

Joseph McParland

Term expires June 30, 2016

Albert Patterson

Term expires June 30, 2015

Richard Larios, Chairman

Term expires June 30, 2015

Christopher Harlow

Term expires June 30, 2015

CEMETERY COMMISSION

Robbin Kelley, Cemetery Administrator

Wil Remillard

Term expires June 30, 2017

Warren Nichols, Chairman

Term expires June 30, 2016

Cynthia Eldredge

Term expires June 30, 2015

CITIZEN'S ADVISORY COMMITTEE FOR THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN

Disbanded

Allin Thompson, Chairman
Alan Atkinson
Matt McCaffery
Kathy Green
Mary Metzger

Dana DeCosta
James Mangan
Val Peter
Christopher Harlow
Bill Lean

COMMUNITY CENTER FACILITIES COMMITTEE

Brian Power	Term expires June 30, 2017
Lee Culver, Chairman (Recreation)	Term expires June 30, 2017
Francois Marin (Council on Aging)	Term expires June 30, 2017
William Griswald	Term expires June 30, 2016

COMMUNITY PRESERVATION COMMITTEE

Walter Diggs (Conservation Commission)	Term expires June 30, 2017
Robert Bradley (Historical Commission)	Term expires June 30, 2017
Peter DeBakker (Planning Board)	Term expires June 30, 2017
Robert MacCready, (Housing Authority), Chair	Term expires June 30, 2016
David Purdy (Housing Committee)	Term expires June 30, 2016
Daniel Tworek (Selectmen)	Term expires June 30, 2016
Cindi Maule (Selectmen)	Term expires June 30, 2015
Janet Bowers (Recreation & Youth)	Term expires June 30, 2015
Katherine Green (Real Estate and Open Space)	Term expires June 30, 2015

CONSERVATION COMMISSION

Amy Usowski, Conservation Agent

Walter Diggs, Chairman	Term expires June 30, 2017
Robert Sarantis	Term expires June 30, 2017
Ron Saulnier	Term expires June 30, 2016
Dean Hederstedt	Term expires June 30, 2016
Robert Hartwell	Term expires June 30, 2016
Jane Flemming	Term expires June 30, 2015
Bradford Chase	Term expires June 30, 2015
John Rossetti	Term expires June 30, 2015

Recognition to: Mary Albis, Michael Dempsey, Ron Saulnier

CONSTABLES

David Robinson	Term expires June 30, 2015
Gerald Beltis	Term expires June 30, 2015

COUNCIL ON AGING

Barbara-Anne Foley, Director

Michael T. Smith	Term expires June 30, 2017
Joseph Johnson	Term expires June 30, 2017
Ralph Smith	Term expires June 30, 2016
Lee Culver	Term expires June 30, 2016
Tracy Ventura	Term expires June 30, 2016
Adrienne Johnson	Term expires June 30, 2015
Recognition to: Francois Marin	

CULTURAL COUNCIL

Lynn Schweinhaut, Chair	Term expires June 30, 2017
Paul Lagg, Co-Chair	Term expires June 30, 2017
Lynn Lavieri	Term expires June 30, 2016
Rose Ann Clark	Term expires June 30, 2016
Sharon Mitchell	Term expires June 30, 2016
Florence Lofberg	Term expires June 30, 2016
Deborah Ferry	Term expires June 30, 2015
Anne Leete	Term expires June 30, 2015

DESIGNER SELECTION REVIEW

Robert Cafarelli, Town Engineer

GOLF COMMITTEE

Thomas P. Johnson	Term expires June 30, 2017
John F. Crook	Term expires June 30, 2017
Martha Duffy	Term expires June 30, 2016
Clement Smith, Chairman	Term expires June 30, 2016
Jeff Williams	Term expires June 30, 2015
John Moretti	Term expires June 30, 2015
Bob Kingsbury	Term expires June 30, 2015

GOLF COURSE BUILDING COMMITTEE

2-year terms

David McCue	Bruce Nightingale
Bob Kingsbury	Marty Siddell
Jim Hudson	Joseph Sweeney

HERRING SUPERVISORS

Terms indefinite

James Coyle	Everett Eldredge
Michael Sekerak	Paul Eldredge
John Schultz	Ed Wikar
Donald Ryder	

HISTORIC DISTRICT/HISTORICAL COMMISSION

Robert Doane	Term expires June 30, 2017
Eileen Brady, <i>Alternate</i>	Term expires June 30, 2017
Gayle Carroll	Term expires June 30, 2017
Patricia Scarnici <i>Alternate</i>	Term expires June 30, 2017
Miranda Dewitt, <i>Alternate</i>	Term expires June 30, 2017
Greg Winston, Chairman	Term expires June 30, 2016
Robert Bradley	Term expires June 30, 2016
Barbara Dowd	Term expires June 30, 2015
Peter Sivco, Vice Chair	Term expires June 30, 2015
Jeanne Steiner	Term expires June 30, 2015

HOUSING COMMITTEE, HARWICH

Mary Louise Secola	Term expires June 30, 2017
Cindi Maule	Term expires June 30, 2015
David Purdy, Chairman	Term expires June 30, 2015
John McGillan	Term expires June 30, 2016
Claudia Williams	Term expires June 30, 2017
Recognition to: Gerry Loftus	

MIDDLE SCHOOL RE-PURPOSE COMMITTEE

Indefinite Terms

Larry Brophy	Richard Gifford
Bill Lean	Michael Macaskill
Clement Smith	
Recognition to: Richard Waystack, Joe McParland, Patrick Brophy, Robert Larson, Jay Kavanaugh, Joy Potter, Judith Underwood, Allan Peterson, Janell Brown, Robert Heppe	

PLANNING BOARD

Tom Stello	Term expires June 30, 2017
David Harris, <i>Alternate</i>	Term expires June 30, 2017
James Atkinson, Chairman	Term expires June 30, 2016
Al Atkinson	Term expires June 30, 2016
Joan Kozar	Term expires June 30, 2016
Joseph McParland	Term expires June 30, 2016
Allan Peterson	Term expires June 30, 2016
Peter De Bakker	Term expires June 30, 2015
Larry Brophy, <i>Alternate</i>	Term expires June 30, 2015

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE
STEERING COMMITTEE**

Indefinite Term

Allin Thompson

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE
TECHNICAL RESOURCE COMMITTEE**

Terms Indefinite

John Rendon (Harbor/NRO)

David Spitz (Town Planner)

REAL ESTATE & OPEN SPACE COMMITTEE

David Callaghan

Term expires June 30, 2017

John Preston

Term expires June 30, 2016

Robert Thomas

Term expires June 30, 2016

Margo L. Fenn

Term expires June 30, 2015

Katherine Green, Chair

Term expires June 30, 2015

Recognition to: Richard Waystack

RECREATION & YOUTH COMMISSION

Eric Beebe, Director

David Nixon

Term expires June 30, 2017

Janet Bowers

Term expires June 30, 2017

Francis Crowley

Term expires June 30, 2016

Vahan Khachadoorian

Term expires June 30, 2016

Lee Culver

Term expires June 30, 2015

David Sadoski

Term expires June 30, 2015

John Mahan, Chairman

Term expires June 30, 2015

SAQUATUCKET DEVELOPMENT COMMITTEE

7-Members – 1 year term

John Rendon, Harbormaster

Amy Usowski (Conservation Agent)

Matt Hart (Waterways)

Dean Knight (Selectmen appointment)

Kent Drushella (Selectmen appointment)

Jane Fleming (Conservation Commission)

SHELLFISH CONSTABLES (VOLUNTARY)

Terms Expire June 30, 2014

James Coyle

Ron Saulnier

Dean Knight

TOWN FOREST COMMITTEE

Sheldon J. Thayer, Jr.	Term expires June 30, 2016
Raymond L. Thacher, Chairman	Term expires June 30, 2015
Tim Millar	Term expires June 30, 2015

TOWN-WIDE WATER QUALITY TASK FORCE

Disbanded

Peter DeBakker, Chairman	George Myers
Danette Gonsalves	Robert Sarantis
Robert Owens	Ray Gottwald
Bradford Chase	Stanley Kocot
Anthony Piro	

TRAFFIC SAFETY COMMITTEE

5-7 members – 3 year terms

Gerald Beltis, Chairman	Term expires June 30, 2017
Lincoln Hooper, DPW	Term expires June 30, 2017
Robert Caffarelli, Town Engineer	Term expires June 30, 2016
Chief William Mason, Police	Term expires June 30, 2015

TRAILS COMMITTEE

9 members – 3 year terms

Gerri Schumann	Term expires June 30, 2017
Matthew Cushing, Chairman	Term expires June 30, 2017
Ron Saulnier	Term expires June 30, 2016
Bruce Nightingale	Term expires June 30, 2016
Chet Berg	Term expires June 30, 2016
Allan Peterson	Term expires June 30, 2016
Wayne Kucha-Stone	Term expires June 30, 2015

TREASURE CHEST VOLUNTEER COMMITTEE

Pauline Ashton, Chair	Term expires June 30, 2017
Mark Koopman	Term expires June 30, 2017
F. Joan Jones	Term expires June 30, 2016
Robert Jones	Term expires June 30, 2016
Nancy De Dominici	Term expires June 30, 2015

ALTERNATE MEMBER TO TREASURE CHEST

Frank Salewski	Term expires June 30, 2017
Sheila Eldredge	Term expires June 30, 2015

UTILITY & ENERGY CONSERVATION COMMISSION

Valerie Bell	Term expires June 30, 2017
Barry Worth, Chair	Term expires June 30, 2015
William Doherty	Term expires June 30, 2016
Terry Hayden	Term expires June 30, 2016
Recognition to: Larry Cole	

VOTER INFORMATION COMMITTEE

Terms Indefinite

Joanne Rys	Christina Joyce, Chair
Peggy Rose	

WASTE WATER IMPLEMENTATION ADVISORY COMMITTEE

Disbanded

Ted Nelson, Chairman	Allin Thompson
Val Peter	Hugh Drummond
Robert Steiner	

WASTE WATER IMPLEMENTATION COMMITTEE

Christopher Harlow, Vice Chair	Term expires June 30, 2017
Heinz Proft	Term expires June 30, 2017
Jeremy Gingras	Term expires June 30, 2017
Peter De Bakker, Chairman	Term expires June 30, 2016
Robert Cafarelli	Term expires June 30, 2016
Allin Thompson, Clerk	Term expires June 30, 2015
Danette Gonzalves	Term expires June 30, 2015

WATERWAYS COMMITTEE

W. Matthew Hart, Chairman	Term expires June 30, 2017
Cameron Smith	Term expires June 30, 2017
Daniel Hall, <i>Alternate</i>	Term expires June 30, 2017
Stephen Root	Term expires June 30, 2016
Thomas Themistos	Term expires June 30, 2016
Joseph Johnson	Term expires June 30, 2015
Mort Terry	Term expires June 30, 2015
Daniel Casey	Term expires June 30, 2015

YOUTH CONSULTATION STUDY COMMITTEE

Sheila House, Youth & Family Counselor

James B. Hartley	Term expires June 30, 2017
Sharon Stover Gleason	Term expires June 30, 2017
Barbara Segal	Term expires June 30, 2016
Melissa Clayton, Chair	Term expires June 30, 2015
Robin Titus	Term expires June 30, 2015

Report of the **Board of Selectmen**

The Town of Harwich has had a very active and productive 2014:

- Christopher Clark was hired as Town Administrator and Julie Quintero-Schulz as Assistant Town Administrator.
- In addition to the many responsibilities of the TA and ATA, the filling of both positions allows the town to establish a defined Human Resource function which had been lacking.
- After several years of discussion and debate, a town-wide facilities manager was hired to clearly define maintenance issues, prioritize and implement solutions.
- The new Monomoy High School building was completed and opened on time for the new school year.
- In 2002, the Board of Selectmen requested that alternative energy sources be explored. A hard working committee achieved success with the completion of a solar farm at the town's landfill. The solar farm consisting of 15,488 modules and is capable of generating 4.4 megawatts of power annually and will generate sufficient electricity to meet the town's needs of approximately \$300,000/year.
- Several new ball parks were opened behind the Community Center.
- The town is participating in a branding effort led by the Harwich Chamber of Commerce to better understand Harwich's strengths and weaknesses to help drive economic growth and enhance the existing positive attitude of town residents. This effort is unique as it includes town efforts to enhance Harwich residential services and to make Harwich the easiest town to work with on the Cape.
- To meet state and federal requirements and our own belief that improving and maintaining the quality of the town's embayments and ponds, a draft Comprehensive Wastewater Management Plan was completed which is now under review by the required regulatory agencies. The plan envisions a 40 year effort utilizing sewerage and all possible alternatives to sewerage to address water quality at minimal costs. To use a somewhat outdated term this defines a paradigm shift from the utilization of septic systems to safeguard public health related to individual sites to a town and watershed approach designed to protect all our water resource e.g., drinking water, ponds and salt water estuaries.

Although reports indicate the overall economy is very slowly improving the improvement of local economies is spotty. The preponderance of small businesses in Harwich, the seasonality of our economy and the fixed income of many of our residents pressure the town to continually assess operations for efficiency and critically examine all expenditures. In this regard:

- Christopher Clark, Town Administrator, is working with Town Staff to reorganize operations to improve the already excellent services to our residents and in the most cost-effective manner.
- The Board and Town Administrator continually seeks to adhere to its goal of limiting tax increases to those within Proposition 2 1/2, i.e., no general override which results in permanent tax increase. Specific temporary capital and/or debt exclusions will be sought when necessary.
- With resident input the Board and responsible committees have been prioritizing warrant articles based on benefits to community. Limited resources dictate services need to be carefully analyzed to determine if a service justifies cost.
- The merging of the Harwich and Chatham schools has provided obvious improvements and stability to the towns' educational opportunities as well as a new, state-of-art high school. We have asked the Monomoy School System to maintain the school's operating budget at current levels until estimated savings from regionalization is realized or, if increases are deemed unavoidable, budget increases should be held below 2 1/2%.
- We hope the successful regionalization of the Harwich/Chatham school systems will encourage exploration of other regional possibilities to more efficiently provide services. Possibilities:
 - Work with Chatham to utilize their sewer plant to help us meet nitrogen reduction goals for the Pleasant Bay watershed.
 - Continual to explore the use "best-practices" to establish formal links with neighboring communities for Fire and Police operations.
- We continue to utilize County and Cape Cod Commission support where regional or Cape-wide approaches offer benefits to Harwich.
- The town continues to work with the Chamber of Commerce to explore actions to support local businesses and attract new business to enhance the community and to increase related tax revenues.

Fiscal responsibility regarding the expenditure of tax revenue is a primary objective of the Board. The discussion of tax revenue can be misleading as, for instance, anecdotal information suggests taxes are less in Harwich than those for many locations "off-Cape." The discussion misses the point that comparison

to other locations is irrelevant as the true comparison is from one year to the next as many of our residents move here with fixed incomes and an expectation of taxes based on previous years.

Unfortunately, substantial capital funding, as shown in the seven-year Capital Plan, will stress the town's budget in the upcoming years. Examples:

- We will experience a significant spike in debt in FY2016 due to the Monomoy school loan coming on line. Monomoy presents a challenge in managing both the capital/debt and operating budgets for the foreseeable future.
- Maintenance issues are coming to a head:
 - The harbors need major renovations with Saquatucket being the most extensive.
 - Although we tend to think of recent buildings, e.g., Community Center and Police Station as being "new" they are not and are at a stage in which significant maintenance is necessary.
- There are questions on how best to proceed with the Middle School which has been transferred from the school to the town, the former West High School, the Albrow House, and the Harbormaster building on Bank Street.
- The future of the Shellfish Lab at Wychmere Harbor is an important discussion.
- Implementation of the first phase of Harwich's wastewater plan to widen the Muddy Creek culvert to increase tidal flushing and studies to explore possible Cold Brook nitrogen mitigation has been initiated. These projects are examples of steps taken to help protect our water resources while minimizing the need for sewers.

Revenue sources in addition to property taxes need to be continually explored and sought to pay for the above projects:

- Grant funds are always helpful. In this regard, the town is exploring a more formal procedure to track relevant agencies for advertised grants.
- Once a function's total expenses are understood (direct/indirect/trans-departmental) fees are discussed to determine proportion of each function which should be funded through fees and which proportion from general tax base.
- Currently the Water Department, transfer station, golf course and waterways generate sufficient revenues to cover their operational expenses and have been using revenues to help pay down debt. The use of appropriate debt within their revenue generating capacity can be further utilized to help stabilize the town's overall debt.

- The town's Reserve Fund currently ranges from 2 to 3% of the budget, In order to protect our credit rating and save for unexpected expenses, our Reserve Fund target is 7%. The Reserve Fund is in, a general way, comprised of Free Cash, the Stabilization Fund and OPEB (Other Post Employee Benefits).

Capital expenses and corresponding borrowing offer the opportunity to schedule, as much as possible, these expenses to maintain a level debt.

To restate what has been stated before, the Board of Selectmen and all of Town Staff are committed to providing quality services for our residents, businesses and visitors in the most customer friendly and cost effective manner possible.

Report of the **Town Administrator**

I wish first and foremost to thank the Board of Selectmen and the residents of Harwich for gracing me with the opportunity to serve as your Town Administrator. I started my term in the last days of December 2013 and have just come up on my one year anniversary with the town. It has been a very busy and productive 2014. I believe in very large part that my transition has been eased by the exceptionally efficient and very capable staff that I inherited - Ann Steidel and Sandy Robinson. I also believe that the town on the whole has an exceptional management team to service the residents of the community. One of my first acts was to recruit and hire the position of the Assistant Town Administrator whose position had been vacant for an extended period pending the new Town Administrator's arrival. This was achieved in the month of April with the hiring of Julie Quintero-Schulz who has been a great addition to the management team. I do wish to also thank Jim Merriam, former Town Administrator, for his service to the community and a former boss during my earlier days in the career as well as a new friend in Robert Lawton who I think did exceptional duties as Interim Town Administrator and then as Acting Assistant Town Administrator.

Starting essentially at the beginning of 2014 put me immediately into the process of working with the finance team and the community to put together the FY 15 municipal budget. As has been my practice, I have developed a budgeting process that is based upon several years of municipal experience and one that focuses on quality government as determined by outside professional agencies such as Standard & Poor's, one of the country's leading rating services who has provided information on quality governments throughout the United States. The FY 15 budget was challenging as the revenues increased only modestly and we had a significant challenge of having a difficult winter that resulted in the vast majority of our free cash being used for snow removal efforts. Despite these challenges, the FY 15 budget was within Proposition 2 1/2 limits for core budget items. The budget did include items that were beyond our ability to meet the needs within Proposition 2 1/2 and the Board approved placing several of those items, either capital exemption or debt exclusions, onto the ballot. All items were voted favorably by the voters.

I do also believe that the 2014 Annual Town Meeting ran smoothly from an operation standpoint. During my over 20 year career I've had the good fortune of working under several different forms of government and it was my first job out of school that I worked for a community with the open Town Meeting so it was nice to return to that form here in Harwich. After the 2014 Annual Town

Meeting there was an after action session to discuss possible enhancements strictly to the operation of Town Meeting such as a consolidation of warrant items and enhanced projection of the motions to be presented before the meeting so that voters will not only hear the motion but will have an opportunity to see it on a projection screen simultaneously. These are modest modifications that have worked successfully in other communities with a Town Meeting format of government and we hope to introduce for the 2015 Annual Town Meeting.

We are in the beginning stages of developing the FY 16 municipal budget and have continued to introduce additional reforms such as an updated capital budgeting form that was utilized in the process this year as well as hired the services of an outside consultant to work with our Finance Director to improve our indirect costs understandings. Indirect costs are the costs outside of the direct cost of the service that is provided such as our Recreation Department provides recreation programs but those programs are supported “indirectly” by Town Hall through our Accounts Payable, Treasurer’s Office and Accounting Office as well as management. Administration is seeking to obtain a better understanding of these costs.

During 2014 the Towns of Chatham and Harwich saw the realization of the opening of the Monomoy Regional High School for the beginning of the 2014/2015 academic year. Administration played only a minor role in this says this project was well underway prior to my arrival. I am happy to report that administration worked with the management team at the Monomoy Regional School System and Town of Chatham financial folks to change the length of the borrowing from 20 years to 25 years thus reducing the annual costs of debt service of this project to the residents of Harwich. Also due to the favorable borrowing environment the borrowing was done below projected borrowing percentages thus also resulting in savings to the community. Administration looks forward to continuing our constructive efforts in working with the regional system to improve both towns from an educational perspective.

Calendar 2014 has had its share of personnel administration issues with early in the year a transition in the position of the Water Superintendent which has resulted in administration assisting in the management of the Water Department and with the ending of the year the transition in the position of the Director of Golf leading to the Assistant Town Administrator taking on more of a day-to-day administration of that department. Significant progress has also been made in the day-to-day overall management of the community by dividing the departments into management groupings in which a portion of the over 20 Department Heads report to the Town Administrator (Finance, Public Safety, Public Works and Utilities) and the remaining portion of the Department Heads report directly to the Assistant Town Administrator (Community Development

and Community Services). Our initial feedback from Department Heads during performance reviews has been favorable to this transition. Other items of personnel administration have included a physical reorganization and reallocation of resources in the community development area of the second floor of Town Hall.

Also on the personnel area the town has eight collective bargaining units that administration needs to negotiate with them to bring tentative agreements back to the Board of Selectmen. I am happy to report that during 2014, seven of the eight have been successfully concluded. The last was delayed by request of the union, duty personnel issues and negotiations have commenced at the tail end of 2014 and are ongoing.

This year has also been filled with a wide variety of projects in which Town Administration has played a role. Administration by working to assist in the management of the Water Department dissipated extensively in the well 10 treatment plant construction project on behalf of the Water Commission. That project went very well being on time and on budget. An extensive amount of work has been done being an active participant in the management of the Muddy Creek project which has progressed extensively in the design phases despite numerous challenges to regulatory changes and FEMA map change. This project has given a great opportunity for administration officials from Harwich to work closely with Chatham on this important project that is primarily funded through federal grants. This project during 2015 should move from design phases to hopefully construction phases. The harbors have seen and will continue to need to see continued improvement; however, during this year through the efforts of Harbormaster, the phase 1 Allen Harbor improvements have been completed and the renovation to the Wychmere Harbor pier have been designed and a construction contract issued in the second half of 2014.

The wastewater issue on Cape Cod has taken a primary place in administration's effort to be able to deal with cleaning the wastewater of exceptionally high levels of nitrogen and phosphorus. The town continues to progress in the development of the Comprehensive Wastewater Management Plan through the development of draft special legislation for the management of the approaches of cleanup that include not only the use of existing technologies such as piping and treatment plants but also calls for the careful review and potential utilization of various innovative technologies that are hoped will have similar desired results at a more cost-effective means. Muddy Creek project mentioned above calls for the widening of an opening from a culvert to a bridge to allow seawater to flush out the Creek on a tidal basis and diminish high levels of nitrogen and phosphorus. The Cold Brook Attenuation Study seeks to identify the positive potential of altering water flows in the environment

to allow for the delayed retention of water which should promote plant life removal of nitrogen and phosphorus.

I wish to acknowledge and applaud the Board of Selectmen and prior administrations for their efforts in working with Cape and Vineyard Electric Cooperative in the successful development and bringing online one of the largest ground mounted solar facilities on a landfill on Cape Cod. This facility went online about midway through the year and is anticipated to generate over \$300,000 per year in value for the town of Harwich.

Personally this year has been a challenging year as not only have I assumed this new position but I have also began to make my transition to being a permanent Cape resident, not only myself but my family as well. I worked on the Cape for nine months of the year and commuted back to my home on the weekends and then permanently relocated to the Cape with my family just prior to the beginning of the school year. I look forward to the year of settling in to my new surroundings for my family and I!

Christopher Clark
Town Administrator

Report of the **Planning Board and Planning Department**

The Planning Board and Planning Department's work is divided into two functions: Regulatory Review and Planning.

REGULATORY REVIEW

21 applications were submitted to the Planning Board in 2014:

- Land divisions and modifications – 7 Approvals Not Required (ANR) and 3 Definitive Subdivisions resulted in the creation of 2 additional residential building lots
- 7 Special Permits including Site Plans – including Cumberland Farms, modification to Fontaine Medical Center, 2 industrial buildings, and 2 other items
- 4 Covenant Releases

The Cumberland Farms application for expansion of an existing gas station and convenience store on Route 28 in Harwich Port was continued throughout the first 10 months of 2014 until the public hearing was closed on October 28th. After a deliberative session held on December 9th, the Planning Board voted unanimously to deny the application. A key finding in the denial was that the application did not conform to the requirements of the Village Commercial Overlay District. The stated purpose of that district is to require the development and redevelopment of Harwich Port's village center in keeping with its historic development patterns, including the size and spacing of structures. The Planning Board found that the Cumberland Farms application did not achieve that purpose and that it was unnecessary to grant a requested waiver since the project could be designed in keeping with district requirements.

The Planning Department responded to numerous telephone, e-mail and walk-in requests for information about applications to the Planning Board. The Planning Assistant logged in 53 requests for further information and research.

PLANNING

Throughout the year, the Planning Board kept open lines of communication with others working on Harwich planning activities. Designated liaisons included:

- Wastewater Implementation Committee – Peter de Bakker
- Middle School Repurposing – Larry Brophy
- Capital Outlay – Joe McParland

- Trails – Allan Peterson
- Community Preservation – Peter de Bakker
- Saquatucket Harbor – Larry Brophy

By-law Revisions

The Planning Board proposed three by-law revisions in 2014. A single zoning district was designated as the only location in which State-authorized Medical Marijuana facilities could be sited. The proposal included setback requirements from schools, daycare centers, municipal parks and similar facilities where children commonly congregate. Requiring a two-thirds majority to pass, the proposal failed by one vote.

By-law revisions that were successfully passed were Federal Emergency Management Agency (FEMA) mandated amendments to floodplain regulations and a clarification of the definition of residential accessory buildings.

Village Planning - Harwich Port and Harwich Center

Village planning efforts took place in Harwich Port and Harwich Center. In Harwich Port, the Planning Department obtained a \$10,000 Downtown Initiative grant from the Massachusetts Department of Housing and Community Development to study summer parking conditions in Harwich Port. The study looked primarily at the municipal parking lot behind the Chamber of Commerce but also considered private parking lots behind TD Bank and Cape Cod Five and adjacent to the Village Center Shops. The study, prepared by Howard/Stein-Hudson Associates, recommended several short-term and long-term options for expanding available parking and also provided time limit and pricing management options. A working group of private property owners and town and Chamber officials reviewed the study and recommended one option for further consideration by the Board of Selectmen. The selected Long-Term Option 1 would add 21 parking spaces and would create a multi-use path along the length of the parking lot from Route 28 to Pleasant Street. At year's end, the Planning Department was working with representatives of TD Bank to lease the bank's lightly-used rear parking lot and to build a connection between that lot and the municipal parking lot.

In Harwich Center, the Planning Department's efforts focused on two buildings at either end of the village. Design plans were completed for restoration of the historic Crowell Barn, and a building contractor was selected and began work in the spring. At year's end, all structural components of the barn were in place, wall boards were up, and the roof was completed. Remaining construction work was expected to be finished in spring 2015.

The Planning Department worked with the Historic Commission, Town Administrator, Town Engineer, and Building Facilities Manager to develop a working plan for improvements to and use of the historic Albro House.

Unfortunately, additional funding to complete exterior renovations to the building had not been secured by year's end. On the positive side, one new tenant moved into the building mid-year and paid monthly rent through the end of 2014.

East Harwich

Joan Kozar continued as Chair of the East Harwich subcommittee assisted by regular committee members, David Harris and Al Atkinson. James Atkinson and David Spitz also participated regularly in bi-weekly subcommittee meetings.

In the first several months of the year, the subcommittee prepared an outline of an East Harwich zoning proposal and presented it to the full Planning Board and to the Board of Selectmen. The Planning Board also adopted the Regional Vision Map for Harwich, a Cape Cod Commission prerequisite for possible designation of East Harwich as a Growth Incentive Zone.

A highlight of the subcommittee's work was a series of three public workshops held in spring 2014. Workshop topics included:

- May 21 – East Harwich Commercial Zone Concept
- June 4 – Creation of a Pedestrian-Friendly Interconnected Development Pattern; Wastewater Concerns
- June 18 – Traffic Analysis; Open Space Planning

In response to continued public concerns about the amount of potential development in East Harwich, the subcommittee continued to meet after the public workshops to discuss possible revisions to proposed zoning amendments. At year's end, the subcommittee was considering several options:

- Continue with the same proposal and focus on traffic mitigation measures.
- Rework the current proposal with reconsideration of such elements as phasing, lot coverage and the amount of acreage to be included.
- Consider other revisions to existing zoning.
- Allow existing zoning to remain.

Harbors

After approval at May Town Meeting of acquisition of the Downey property adjacent to Saquatucket Harbor, the Planning Board created a subcommittee to address planning issues in the vicinity of the harbor. The subcommittee began to address uses that would bring greater public access to the harbor, parking options both on-site and remote, and a sidewalk connection to the village of Harwich Port. There was conceptual discussion of public/private partnerships on town-owned parcels along with private parcels such as Brax Restaurant and the previous Back Office building. In November, the subcommittee took a tour of similar harbor facilities in Hingham, Scituate, Quincy and Plymouth.

The Board of Selectmen created its own harbors committee in December, and the Chair of the Planning Board subcommittee was included as one of seven members. The Planning Board subcommittee will meet as needed in 2015 to provide input to the Board of Selectmen committee.

Flood Maps and Community Rating Service

The Federal Emergency Management Administration (FEMA) issued new flood hazard maps with an effective date of July 2014. As required by FEMA, the new maps and accompanying regulations were approved as bylaw amendments at May Town Meeting. The new flood hazard boundaries affect hundreds of parcels in Harwich, most notably along Nantucket Sound and Herring River. The Planning Department has included a map layer for flood hazard limits in its GIS system. Flood hazard boundaries are available by telephone or walk-in request for any property owner or other interested party. The Planning Department also provides general assistance on flood insurance requirements and on-line links to available county and FEMA maps and other flood hazard information.

The Town of Harwich participates in the Community Rating Service (CRS) program. By providing certain types of flood information to the public, all property owners in Harwich receive a 5% discount on the cost of flood insurance. Approximately every 5 years, a community must be reevaluated to maintain its CRS discount. The Town submitted extensive information in November and December 2014 in an effort to maintain or increase its current 5% discount. With improvements to our GIS system, Planning Staff was able to document numerous parcels in the flood hazard area that have been permanently conserved by acquisition or deed restriction. This documentation and other public outreach efforts are critical in our efforts to achieve a good CRS rating.

Hazard Mitigation Plan

The Harwich Hazard Mitigation Plan expired in 2013 and is now being updated. The Town Planner and Emergency Management Director are working with Cape Cod Commission staff to do the update. A working group including the Town Administrator and Fire, Police, Highway, Engineering, Building, Health, Conservation, and Harbormaster Departments is reviewing sections of the plan as they are prepared. Hazards being addressed include flooding, hurricanes and high wind events, coastal erosion, wildfires, and others. Once a draft plan has been prepared, it must be reviewed by the Massachusetts Emergency Management Agency (MEMA).

Regional Permitting

The Planning Department participated in 2014 with other regulatory departments – Health, Conservation and Building – to design a new permitting system. Using permit software from the Accela company, the system was customized by Harwich staff with assistance from zedIT consultants and the Cape Cod Commission. The configuration stage is complete. The existing permit database compiled over more than 10 years has been converted to the new system. End user training is scheduled for January with the expectation that the system will be operative in early 2015. Once implemented, the system will allow on-line tracking by the general public for recently issued and pending permits. At a later date, the system should allow on-line submission of permit applications and payment of fees.

BOARD MEMBERSHIP

There were no changes to the seven full members and two associate members of the Planning Board in 2014.

DEPARTMENT STAFF

In 2014, the Planning Department provided staff support services to the Historical Commission and the Affordable Housing Committee. David Spitz, Town Planner, also attended meetings of other committees such as Middle School Repurpose and Real Estate and Open Space, on an as-needed basis. Most of the day-to-day operations of the Planning Department were capably handled by Planning Assistant Elaine Banta.

Respectfully submitted,

James Atkinson, *Planning Board Chairman*
David H. Spitz, *Town Planner*

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2014 is as follows:

VOTER TOTALS – REPORT AS OF DECEMBER 2014

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	686	673	560	622	2541
REPUBLICAN	465	449	469	344	1727
GREEN PARTY USA	0	0	0	0	0
GREEN-RAINBOW	4	3	2	0	9
INTER. 3RD PARTY	0	1	0	3	4
CONSTITUTION PARTY	0	0	0	0	0
REFORM	0	0	1	0	1
AMERICAN INDEPEND	0	1	0	0	1
LIBERTARIAN	8	6	5	5	24
WORKING FAMILIES	0	1	0	0	1
MA INDEPENDENT PARTY	0	0	1	0	1
UNENROLLED	1472	1375	1534	1379	5760
GRAND TOTALS	2635	2509	2572	2353	10069

The 2014 census enumerated a population of 12,479 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2014. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2014 there was the May Annual Town Meeting and Election, also a September State Primary and a November State Election.

The Board of Selectmen appointed Dorothy A. Parkhurst to a three year term on the Board of Registrars.

The Board of Registrars and the Town Clerk's Office would like to thank Donald F. Howell for his outstanding years of service and dedication to the Town as a member of the Board of Registrars.

We would also like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully Submitted

Raymond C. Gottwald

Susan J. Mills

Dorothy A. Parkhurst

Anita N. Doucette, *Town Clerk*

Board of Registrars

TOWN RECORDS

Report of the **Town Clerk**

Fees Collected – Fiscal Year 2013-2014

Marriage Intentions	\$	2,400.00
Birth Certificates		2,190.00
Death Certificates		12,280.00
Marriage Certificates		1,850.00
Dog Licenses		12,665.00
Business Certificates		3,880.00
Photocopies		582.31
Non-Criminal Violation Payments – Police		550.00
Non-Criminal Violation Payments - Health		600.00
Non-Criminal Violation Payments – Harbormaster		375.00
Non-Criminal Violation Payments – Conservation		1,200.00
Underground Fuel Tanks		325.00
Raffle Permits		140.00
Utility Poles		160.00
Burial Permits		1,380.00
 Total Amount Collected:	 \$	 40,577.31
 Total Amount to Treasurer:	 \$	 40,577.31

Vital records for 2014

“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”

Number of Births – 72
Number of Deaths – 217
Number of Marriages – 81

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 5, 2014**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on May 5, 2014 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 17th day of February, 2014

s/Angelo S. LaMantia, Chairman
s/Edward J. McManus, Vice Chairman
s/Peter S. Hughes
s/Larry G. Ballantine
s/Linda A. Cebula
Board of Selectmen

A true copy
Attest: s/ David Robinson
Constable

DATE: April 16, 2014

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday the 5th of May, 2014 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and

causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

On Monday, May 5, 2014 the Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00 PM when a quorum of 150 was met, having 478 registered voters in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1 To choose various Town Officers and Committees.
Customary Article

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Albert (Skip) Patterson) I move that this article be accepted and adopted.
Duly seconded

ACTION: It was a vote.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING- MAY 5, 2014

I hereby appoint Paul V. Doane to a three year term as a Trustee of the Caleb Chase Fund expiring May 2017

I hereby appoint Geoff Larsen, Building Inspector, as Surveyor of Wood and Lumber.

I reserve the right to make all other appointments at a later time.

Date: May 5, 2014

s/Michael D. Ford, Esq.
Moderator

ARTICLE 2 To hear reports of all Town Officers and Committees for the year 2013. Customary Article

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Albert (Skip) Patterson) I move that this article be accepted and adopted.
Duly seconded

ACTION: It was a vote.

ARTICLE 3 To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2014 and ending June 30, 2015 as follows and to act fully thereon. Estimated cost: \$80,348.

Selectmen (5)	\$ 1,500 (each)
Moderator	\$ 300
Town Clerk	\$ 71,048
Water Commissioners (3) . .	\$ 500 (each)

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Albert (Skip) Patterson-Chairman – Finance Committee)I move that this article be accepted and adopted as follows:

Selectmen (5)	\$ 1,500 each
Moderator	\$ 300
Town Clerk	\$ 71,048
Water Commissioners (3) . .	\$ 500 each

Duly seconded

ACTION: It was a unanimous vote, so declared

ARTICLE 4 To see if the Town will vote to approve a tax levy override of \$990,183 to offset the general override for the Monomoy Regional School District for the same amount approved by Town Meeting on May 7, 2012 and by Ballot on May 15, 2012. The reduction of the tax levy authorized by this vote shall not take effect until the Town votes for the override as required by

M.G.L. Ch. 59, §21C (Proposition 2 ½). By Petition. Estimated Cost: \$990,183.

Explanation Provided by Petitioner: *The initial tax levy override, that was approved two years ago, was to be temporary. Estimated costs would be more than offset by anticipated savings projected by the Monomoy Regional School District that will be forthcoming in FY 2015 from full school regionalization.*

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.

APPROVAL OF THIS UNDERRIDE WOULD RESULT IN A REDUCTION OF THE MUNICIPAL BUDGET, NOT THE SCHOOL BUDGET, AND WOULD THUS REQUIRE THE REDUCTION OR ELIMINATION OF SOME MUNICIPAL SERVICES. ANY EFFORT TO MODIFY THE SCHOOL BUDGET SHOULD BE DEBATED AS PART OF THE SCHOOL BUDGET ARTICLE 6.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move to indefinitely postpone. Duly seconded

ACTION: The article is indefinitely postponed

TOWN OPERATING BUDGET

ARTICLE 5 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2015, and to act fully thereon. (BUDGET – SEE APPENDIX B). Estimated cost: \$_____.

THE FINANCE COMMITTEE VOTES NO RECOMMENDATION PENDING FURTHER INFORMATION, WHEN AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson–Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant Appendix B under column titled Town Meeting Budget FY 2015 and to correct under Youth Counselor Line 78 to \$69,918 and Line 79 to \$4,010 for a new total of

\$73,928 and the sum of \$ 30,008,320 to adjust line 43 of Fire Salary and Wages by increasing it \$146,000 to new total of \$3,193,664 line 43 and new revised Sub-Total of \$3,742,900 and make corresponding reduction in from Monomoy budget in line 59-b to \$19,487,049 and with new revised Line 59-h of \$20,070,536 and revised Sub-Total Line 59-i of \$21,318,867 be appropriated for this purpose. That to raise this appropriation, the sum of \$ 26,806,853 be raised and appropriated, and that \$ 495,520 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$ 683,875 be transferred from the Community Preservation Fund, undesignated fund balance to pay for current Land Bank debt service, and that \$ 233,275 be transferred from the Cable Fund, and that \$ 17,358 be transferred from the Septic Loan Betterment Fund, and that \$100,000 be transferred from Overlay Surplus, and that \$13,650 be transferred from the FEMA Fund and that \$11,650 be transferred from the Old Post Road Betterment Fund and \$18,450 be transferred from the McGuerty Road Betterment Fund.

Further to transfer from the adopted budget \$100,000 out of Line 106 Group Health Insurance into the Other Post Employment Benefits Trust Fund created under Article 46 of the 2013 ATM. Duly seconded

(Note: The total amount to be raised and appropriated is \$28,434,542)

At this time, Angelo S. LaMantia, Chairman-Board of Selectmen read the Board of Selectmen report to Town Meeting.

ACTION: The motion carried

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 6 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2015, and to act fully thereon. By request of the Monomoy Regional School Committee and Superintendent. Estimated cost: \$20,070,183.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE YES-7, NO-0.

FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE

ARTICLE SO VOTED. FINCOM WILL MAKE ITS RECOMMENDATION AT TOWN MEETING (ANNUAL AND SPECIAL). AT THE TIME OF THE FINANCE COMMITTEE'S VOTE, THE STATE LEGISLATURE HAD JUST CUT FUNDING FOR AID TO CITIES AND TOWNS WHICH SIGNIFICANTLY IMPACTED OUR ABILITY TO MAKE A FINAL DECISION WITHOUT FURTHER INFORMATION. WE WILL CONTINUE TO DEBATE THIS ISSUE RIGHT UP UNTIL OUR ANNUAL TOWN MEETING UNTIL WE GET ALL THE NECESSARY INFORMATION.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate \$ 20,070,536 to pay to the Monomoy Regional School District Budget for fiscal year 2015. Duly seconded

AMENDMENT TO THE MAIN MOTION: (Lou Urbano) I move to amend the motion by substituting the amount of 19,080,353 for the amount of \$20,070,536.

This reduced amount reflects Harwich's recovery of a FY 2012 Proposition 2½ Override in favor of the Monomoy Regional School in the amount of \$990,183, which was originally intended to be one time temporary funding of transitional costs and should no longer be necessary for the operation of the now regionalized and consolidated School District.

Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass, Yes 442 NO 13 the debate was terminated.

ACTION ON AMENDMENT: The amendment did not carry.

ACTION ON MAIN MOTION: The motion carried.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 7 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2015, and to act fully thereon. By request of the School Superintendent. Estimated Cost: \$1,248,331.

*Explanation: The Cape Cod Regional Technical High School District's proposed Fiscal year 2015 budget is **\$13,908,330** which represents a 2.98 % increase over the Fiscal Year 2014 budget. Due to an enrollment*

decline of twelve students from the Town of Harwich, the assessment to the town to support the Fiscal 2015 Cape Cod Regional Technical High School District's budget would be **\$1,248,331** which represents a (12.2%) decrease from the Fiscal 2014 assessment.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate the sum of \$1,248,331 to pay its assessed share of the Cape Cod Technical Regional School District Budget for fiscal year 2015.

Duly seconded

ACTION: It was a unanimous vote, so declared.

WATER BUDGET

ARTICLE 8 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2015, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$3,441,205.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$3,441,205 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson-Chairman – Finance Committee) I move that this article be accepted and adopted and the sum of \$3,441,205 be appropriated to operate the Water Enterprise Fund for this purpose:

Salaries	1,055,164
Expenses	1,350,051
Debt	697,089
Budgeted surplus	<u>338,901</u>
Total	3,441,205

And that \$3,441,205 be raised as follows: \$3,441,205 from Departmental Receipts.

Duly seconded

ACTION: It was a vote.

ADOPT THE CAPITAL PLAN

ARTICLE 9 To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2021 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a vote.

Capital Plan 2015-2021

Line #	Revises 12/27/2013 Capital Plan 2015-2021	FY 2015-2021										
		Dept. Heads Subtotal	COC Recom.	Funding Recom.	Tn Adm.	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
FIRE DEPARTMENT												
1	Replace Power Stretchers (3) 1 per Ambulance	56,000	56,000	56,000								
2	HVAC System HQ Station Sisson Road	50,000	50,000	-								
3	Replace Carpet HQ Station Sisson Road Under \$50k	0	0	-								
4	Roof HQ	0	0	-								
5	Ambulance	240,000	240,000	240,000					200,000	240,000	240,000	240,000
6		346,000	346,000	296,000	0	0	240,000	0	440,000	0	240,000	240,000
7												
8	Total Fire Department											
9		85,000	85,000	-								
10	Replace Corrugated Steel Siding Highway Bldgs	500,000	500,000	500,000								
11	Highway and Side Walks	250,000	250,000	250,000								
12	Overhaul Transfer Station	275,000	275,000	280,795								
13	RT 124 Road Construction	0	0	1,528,609								
14	Total Highway	1,360,000	1,110,000	1,030,795	0	2,209,509	395,000	285,000	245,000	225,000	225,000	0
15												
16	RECREATION											
17	Beach Parking Lots Paving	224,400	0	-		97,100	111,400	-	-	-	-	-
18	Restrooms (Long Pond, Sand Pond.)	374,400	0	-		0	247,100	111,400	0	0	0	0
19												
20	TOTAL RECREATION											
21		75,000	75,000	75,000								
22	Renovate/Rebuild HarborMaster Office											
23	Rebuild HarborMaster Loading Dock, Paving											
24	Allen Harbor Jetty Reconstruction											
25	Replace AH Bathroom (1)											
26	Round Cove Ramp Replacement											
27	Sagauluck Dock replacement/ADA Compliance											
28	Dredging, Bulkhead Repairs(2)	500,000	500,000									
29	Design(FY 15), Construction(FY 16)	478,400	478,400	478,400								
30	Wychmere Dredge perimeter of town dock					7,000,000						
31	Wychmere Dredge perimeter of town dock					150,000						
32	Replace Wychmere Bathroom (1)					75,000						
33	Maintenance Dredging Five Year Program	1,000,000	1,000,000	350,000						500,000		
34	Wychmere outer Harbor Dredge											
35	HarborMaster Depart. 112 ton pick up Truck Under \$50k											
36	Herring River Ramp Replacement											
37												
38	Total Waterways/ Harbors	2,053,400	2,053,400	903,400	0	7,725,000	100,000	150,000	500,000	250,000	2,000,000	2,000,000
39												
40	GOLF DEPARTMENT											
41	Maintenat storage demolition/replace	850,000	0	-		850,000						
42	Irrigation/Pond Work	200,000	0	-								
43	Kitchen Up grade/ Gas- Solar Energy	100,000	0	-								
44	Total Cranberry Valley Golf Course	1,150,000	0	-		0	850,000	200,000	100,000	0	0	0
45												
46	WASTE WATER MANAGEMENT											
47	CWMP complete	150,000	150,000	150,000								
48	Phase 1 Muddy Creek Construction	1,750,000	1,750,000	Grant								
49	Phase 2 Pleasant Bay (south) sewer Design	500,000	500,000									
50	Cold Brook Natural Attenuation Study	100,000	100,000	50,000								
51	PB-3 Recharge facility land purchase	100,000	100,000									
52	Phase 2 Pleasant Bay (south) sewer Design	250,000	0									
53	Waste Water Program Construction											
54	Cold Brook Natural Atten. construction											
55	Seymour Pond Restoration											
56	CHATHAM WWTP Phase2 PB											
57	Total Waste Water Management	2,750,000	2,500,000	1,950,000								
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Capital Plan 2015-2021

Tn. Adm.												
FY 2015		COC		Funding								
Dept. Heads	Submittal	Recom.		Recom.		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021

ESTABLISH A STABILIZATION FUND AT
CAPE COD REGIONAL TECHNICAL HIGH SCHOOL

ARTICLE 10 To see if the Town will vote pursuant to Chapter 71, Section 16G1/2 to allow Cape Cod Regional Technical High School to establish a stabilization fund for future facility capital costs, and to act fully thereon. By request of Superintendent.

Explanation: Cape Cod Regional Technical High School has submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) for a major renovation of our facility the last four years. We just received notice that we were not selected for our most recent submittal. However, we feel it is prudent to begin saving funds, when feasible, for anticipated costs for a future major building project. For this reason, we are requesting to establish a stabilization fund at your regular town meeting for this purpose.

FINANCE COMMITTEE RECOMMENDED THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7 NO-0. THIS ARTICLE WILL ALLOW THE REGIONAL TECHNICAL HIGH SCHOOL TO ESTABLISH A FUND FOR FUTURE CAPITAL IMPROVEMENTS. THERE IS NO MONEY ATTACHED TO THIS ARTICLE FOR THIS YEAR'S ANNUAL TOWN MEETING.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a vote.

FUND UNION/ASSOCIATION CONTRACTS FOR FY 2015

ARTICLE 11 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund the cost items of Union/Association Contracts for Fiscal Year 2015 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$_____.

THE FINANCE COMMITTEE VOTES NO RECOMMENDATION PENDING FURTHER INFORMATION, WHEN AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article is indefinitely postponed.

FUND SALARIES AND WAGES FOR NON-UNION PERSONNEL

ARTICLE 12 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money by reducing the appropriation voted under Article 4 of the May 6, 2013 Annual Town Meeting, energy expenditures, to fund salary and wage increases for Fiscal Year 2014 for all full and permanent part-time employees, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ ____.

THE FINANCE COMMITTEE VOTES NO RECOMMENDATION PENDING FURTHER INFORMATION, WHEN AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson-Chairman – Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

ACTION: The article is indefinitely postponed.

FUND AMBULANCE STRETCHERS

ARTICLE 13 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase three (3) “Stryker” Power Lift Stretchers to be installed in the three (3) Harwich Fire Department Ambulances and to authorize the Selectmen to dispose of the current 3 stretchers. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Ch. 59, Section 21C the amount required to pay for the capital outlay expenditure authorized by this vote and to act fully thereon. By request of the Fire Chief. Estimated cost: \$56,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$56,000 FROM CAPITAL EXCLUSION. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted to purchase Power Lift Stretchers and the sum of \$56,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2015.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND REPLACEMENT OF FIRE DEPARTMENT AMBULANCE 73

ARTICLE 14 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase and equip one new Ambulance for the Fire Department and to further authorize trade-in, sale or repurpose of the 2008 Ambulance. This is keeping with the replacement schedule of the Fire Department Ambulances. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Ch. 59, Section 21C the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$240,000.00

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$240,000 FROM CAPITAL EXCLUSION.

VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted to purchase and equip one new Ambulance for the Fire Department and to further authorize trade-in, sale or repurpose of the 2008 Ambulance and the sum of \$240,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2015.

Duly seconded

ACTION: It was a vote.

TRANSFER FIRE DEPARTMENT FUNDS

ARTICLE 15 To see if the Town will vote to transfer \$12,000 from surplus equipment receipts from the Fire Department into Article 12 of May 6, 2013 Annual Town Meeting to fund the new fire pumper (Account Number

01220A2-613012), and to act fully thereon. By request of the Fire Chief. Estimated cost: \$12,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$12,000 FROM SURPLUS EQUIPMENT RECEIPTS. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted in the amount of \$12,000 be transferred from surplus equipment receipts from the Fire Department into Article 12 of the May 6, 2013 Annual Town Meeting to partially fund the new Fire Pumper.

Duly seconded

ACTION: It was a unanimous vote, so declared.

EQUIP NEW EMERGENCY RESPONSE BOAT

ARTICLE 16 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to equip the Harbormaster's new emergency response boat with a new, 500 gallon per minute, portable firefighting pump and necessary firefighting equipment for fire suppression purposes, and to act fully thereon. By request of the Fire Chief and the Harbormaster. Estimated Cost: \$21,715.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$21,715 BY RAISING AND APPROPRIATING THE FUNDS. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted and that \$21,715 be raised and appropriated for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

MAINTAIN AND REPAIR ROUTE 124 WITHOUT TIP FUNDS

ARTICLE 17 To see if the Town will vote to maintain and repair Route 124 from Headwaters Drive to the Brewster Town line without the use of TIP funds (Massachusetts/Federal Transportation Improvement funds) and to act fully thereon. By Petition.

Explanation by Petitioner: Federal/State TIP funding brings with it Federal and State requirements for wider roadways, faster design speeds, and bicycle and pedestrian accommodation. Applied to Rt. 124 the proposed roadway would be bereft of the charm and pleasure this historic road has

for the abutters and travellers alike. Rt. 124 should be maintained and repaired as needed, not re-built to Federal and State standards.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. IT WILL NOT BE ON THE ELECTION BALLOT AND SO CANNOT BE ENACTED.

MOTION: (Anne Stewart) I move to accept and adopt Article 17 as printed.
Duly seconded

A motion was made and seconded to terminate debate; it was a unanimous vote, so declared.

ACTION: The motion carried.

FUND ROUTE 124 IMPROVEMENTS

ARTICLE 18 To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to reconstruct, repave and improve the safety and drainage on Route 124. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59, § 21C (Proposition 2½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ _____

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. IT WILL NOT BE ON THE ELECTION BALLOT AND SO CANNOT BE ENACTED.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: A standing count was taken; YES 96 NO 175, the motion did not carry.

MOTION: (Robert Wiser) I move to accept and adopt.
Duly seconded

ACTION: The motion did not carry.

PURCHASE AND EQUIP DPW VEHICLES

ARTICLE 19 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase and equip

the following vehicles. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Ch. 59, Section 21C the amount required to pay for the capital outlay expenditure authorized by this vote.

One (1) new one-ton dump truck with plow	(Hwy)	\$66,740
One (1) new one-ton dump truck with plow	(Park)	\$66,740
One (1) new hook-lift truck w/compactor and plow	(Hwy)	\$120,315
One (1) new Hotbox asphalt trailer	(Hwy)	\$27,000

and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen finds that the vehicles cannot be utilized elsewhere in Town:

- One (1) 1999 F-350 dump truck
- One (1) 2003 F-350 dump truck
- One (1) 1999 F350 stake body truck

And to act fully thereon. By request of the DPW Director. Estimated cost: \$280,795

Explanation: This request is for two (2) 1-ton dump trucks and a hook-lift truck with compactor to replace a 1999 dump truck, a 2003 dump truck, and 1999 stake body truck used by the Highway and Park Departments. The current trucks, which are front-line vehicles in their departments, are in poor condition with high mileage (115,000, 165,000, 121,000 miles respectively) and are rapidly deteriorating. The primary functions of these vehicles include transport of staff, tools, and materials to and from job sites, snow plowing, sanding, pothole and road repairs, and towing equipment trailers. We are asking to replace the stake body truck with a hook-lift truck with a small trash compactor to increase the efficiency of Town trash collection (beaches, parks, fields, memorial squares) and to allow us to transport cars and small trucks when they break down, eliminating towing bills for these vehicles.

The existing 2003 Concord Hot Box asphalt trailer is undersized for its intended use and in poor condition, with an old style burner which requires frequent repairs, and it lacks a dump feature to empty out remaining asphalt. The replacement request is for a larger capacity, dump style asphalt trailer which will allow us to work more efficiently, with fewer trips to the asphalt plant. The Water Department, which uses our current hot box approximately 30% of the time, has agreed to pay \$12,000 toward the \$39,000 price, bringing our request to \$27,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FINCOM BELIEVES THESE VEHICLE PURCHASES ARE APPROPRIATE. VOTE: YES-9, NO-0

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted as printed and the sum of \$280,795 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2015.

One (1) new one-ton dump truck with plow	(Hwy)	\$66,740
One (1) new one-ton dump truck with plow	(Park)	\$66,740
One (1) new hook-lift truck w/compactor and plow	(Hwy)	\$120,315
One (1) new Hotbox asphalt trailer	(Hwy)	\$27,000

and to further authorize the trade-in or sale of the following old vehicles toward the purchase price:

- One (1) 1999 F-350 dump truck
- One (1) 2003 F-350 dump truck
- One (1) 1999 F350 stake body truck

Duly seconded

ACTION: The motion carried

OVERHAUL THE TRANSFER STATION

ARTICLE 20 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to overhaul the Transfer Station. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Ch. 59, Section 21C the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the DPW Director. Estimated cost: \$250,000.

Explanation: The Transfer Station was constructed in 1988 and is now 25 years old. Over the years our extremely talented staff have worked miracles and kept the station up and running with many types of repairs. Some examples of these include re-flooring the push pit, R&R 3 push pit pistons, changing both motors twice, rebuilding both hydraulic systems twice, constantly chasing electrical problems and repairing / re-fabricating the compactor too many times to count. Although this is certainly not a comprehensive list of all the repairs, it should illustrate that we have done as much as possible to keep the Transfer Station up and running while minimizing expenses to the Town. We feel that the systems have reached the end of their useful life and must be replaced.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE

ACCEPTED AND ADOPTED. FINCOM BELIEVES THIS IMPORTANT PROJECT IS APPROPRIATE GIVEN THE CONDITION OF THE PRESENT SYSTEM AND THE IMPORTANCE TO THE TOWN'S CITIZENS. VOTE: YES-9-0, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to overhaul the Transfer Station and the sum of \$250,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2015.

Duly seconded

ACTION: It was a vote.

FUND THE ROAD MAINTENANCE PROGRAM

ARTICLE 21 To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow, in accordance with Chapter 44 of the M.G.L. or any other authorizing authority, the sum of \$750,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY15. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59, § 21C (Proposition 2½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the DPW Director. Estimated cost: \$750,000

Explanation: This request is to fund the FY 15 Capital Road Maintenance Program and is consistent with the approval of the Capital Plan.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FINCOM BELIEVES ATM APPROVAL OF THIS ARTICLE IS NECESSARY TO MAINTAIN THE TOWN'S ROAD SYSTEM. VOTE: YES-9-0, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to appropriate the sum of \$500,000 to fund the Road Maintenance Program for Fiscal Year 2015, including all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 and to issue bonds and notes therefor pursuant to Chapter 44, Sections 7 or 8 of the General Laws, or any other enabling authority; to authorize the Board of Selectmen to expend all funds available for the project and to take any other

action necessary to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the General Laws. Duly seconded

AMEND THE MAIN MOTION: (John Woodward), I move to amend the main motion by striking the amount of \$500,000.00 and inserting the amount of \$750,000.00. Duly seconded

ACTION ON THE AMENDMENT: The amendment did not carry

ACTION ON THE MAIN MOTION: This required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion passed.

**FUND THE PURCHASE AND INSTALLATION
OF HVAC SYSTEMS AT THE DPW BUILDING**

ARTICLE 22 To see if the Town will vote to raise and appropriate, or transfer from available funds a sufficient sum of money to purchase, equip, and install the following systems in the DPW building to improve air quality, safety, and energy efficiency and to act fully thereon. By request of the DPW Director. Estimated cost: \$19,500

One (1) new Portable Air Filtration System for Welding Bay	\$ 8,500.00
One (1) new Field Fixed Exhaust Fume	
Extractor for Garage Bays	\$ 7,000.00
One (1) Heating Circulation System Upgrade	\$ 4,000.00

Explanation: Following an inspection of the DPW facility, the Barnstable County Environmental Health official recommended that the air quality be addressed as soon as possible for the health and safety of employees. Air particles from diesel exhaust fumes in the garage are a major concern and must be evacuated when running equipment for repairs. Airborne contaminants, dust, and fumes in the welding bay were another serious concern. She recommended we purchase the portable unit for welding bay and a fixed exhaust fume extractor for the bays where vehicles are being repaired. This winter we have been experiencing higher than normal gas bills and after investigation, we found that the upstairs office space was heated only when the water went through the entire garage bay. This reduced the supply water temperature and made the boiler run longer. The circulation system upgrade would separate the office space from the garage, easing the strain on the boiler while reducing our gas consumption.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. FINCOM BELIEVES THIS PROJECT IS**

IMPORTANT FOR HEALTH AND SAFETY REASONS, AS WELL AS INCREASING HEATING SYSTEM EFFICIENCY. VOTE: 9-0, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted to purchase, equip and install HVAC system improvements in the DPW building and the sum of \$19,500 be raised and appropriated for this purpose. Duly seconded

ACTION: It was a vote.

REPLACE CARPETING AT BROOKS FREE LIBRARY

ARTICLE 23 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace the carpeting at Brooks Free Library and to act fully thereon. By request of the Brooks Free Library Trustees. Estimated cost: \$112,000

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT THE SUM OF \$112,000 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. VOTE: YES-6, NO-1, RECUSE-1

MOTION: (Albert (Skip) Patterson, Chairman–Finance Committee) I move that this article be accepted and adopted to install new carpeting in the Brooks Free Library and that the sum of \$112,000 be raised and appropriated for this purpose. Duly seconded

ACTION: It was a vote.

**DEFRAY EXPENSES OF THE CHASE LIBRARY
AND HARWICH PORT LIBRARY**

ARTICLE 24 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library. Said funds to be expended under the direction of the Chase Library and the Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000

Explanation Provided by Petitioner: The Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$20,000. VOTE: YES-4, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$20,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a vote.

PROMOTE THE TOWN OF HARWICH

ARTICLE 25 To see if the Town will vote to: raise and appropriate a sufficient sum of money for the Harwich Chamber of Commerce to promote, develop and implement a branding study/campaign for the Town of Harwich and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor, resident and business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, to complete phase 1 and 2 of the town wide branding campaign and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By petition. Estimated cost: \$40,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$25,000 BE RAISED AND APPROPRIATED FOR THAT PURPOSE. VOTE: YES-6, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted in the amount of \$25,000.00 be transferred from Free Cash for the purpose.

Duly seconded

AMEND THE MAIN MOTION: (Larry Ballantine-Selectmen) I move to amend the main motion by striking the amount of \$25,000.00 and inserting the amount of \$40,000.00. Duly seconded

ACTION ON AMENDMENT: The motion did not carry

ACTION ON MAIN MOTION: This motion carried.

SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL
COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 26 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$2,500.

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$2,500 FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0

THIS IS A CUSTOMARY ARTICLE.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$2,500 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a vote.

CONSTRUCTION OF MUDDY CREEK CULVERT

ARTICLE 27 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to construct the Muddy Creek Culvert, and further authorize the Board of Selectmen to accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Water Quality Management Task Force. Estimated cost: \$1,750,000.

Explanation: The construction of the Muddy Creek Culvert will dramatically improve the flow in Muddy Creek, and this increased flushing results in less removal of nitrogen in East Harwich, which significantly reduces the cost of the Wastewater Project. Design of the culverts is almost complete, and construction of the culvert is to begin by Memorial Day 2014, with an anticipated completion date before the summer of 2015. The project is a joint effort between the Towns of Chatham and Harwich, and the cost for the project is shared equally. Most importantly, the project received a Federal grant of \$3,200,000 thus reducing the out-of pocket expenditures to the Town of Harwich.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$1,750,000 AND FUNDED FROM A HURRICANE SANDY MITIGATION AND

RESILIANCY GRANT AND A NATIONAL COASTAL WETLANDS CONSERVATION GRANT. COMPLETION OF THIS PART OF PHASE ONE OF OUR CWMP WILL HELP TO RESTORE IMPORTANT WETLANDS AND MAY GREATLY REDUCE OVERALL WASTEWATER COSTS. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that the Town appropriate \$4,500,000 to be expended under the direction of the Board of Selectmen, for the purpose of securing professional services to design, permit, and construct the Muddy Creek culvert/bridge on Route 28 to increase the flow of Muddy Creek to improve water quality and save significant sewerage costs; that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$4,500,000 and issue bonds and notes therefor pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or any other enabling authority; and further to authorize the Board of Selectmen to take all necessary actions to carry out the project; provided, however, that no funds may be expended from this appropriation until the Town has received notification that it has been approved for a Hurricane Sandy mitigation resiliency grant of \$3,500,000 and a National Coastal Wetlands Conservation Grant of up to \$1,000,000 to be shared equally with Town of Chatham. The amount authorized to be borrowed by this vote shall be reduced to the extent of all grant funds received by the Town on account of this project.

Duly seconded

ACTION: This motion requires a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**COMPLETE THE COMPREHENSIVE WASTEWATER
MANAGEMENT PLAN REGULATORY REVIEW**

ARTICLE 28 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to complete the regulatory State review process and the Cape Cod Commission's (CCC) DRI process of the Town's Comprehensive Wastewater Management Plan (CWMP), and to continue the Public Outreach effort for the CWMP, and to act fully thereon. By request of the Water Quality Management Task Force. Estimated cost: \$150,000.

Explanation: The Town, after some 10 years of analyzing the nitrogen issues in our five embayments, and other issues related to the quality of our freshwater ponds, has submitted a BOS-endorsed Draft CWMP to the State and County reviewing agencies. Agencies that are reviewing our Draft CWMP include the Massachusetts Department of Environmental Protection (MassDEP), the Massachusetts Environmental Policy Act (MEPA) Office,

the Cape Cod Commission (CCC) and many others. Ultimately, a Total Maximum Daily Load (TMDL) permit for nitrogen will be issued for each of the town's five embayments and the Town will be required to meet that permit by implementing our adaptive management plan to remove sufficient nitrogen. The Draft CWMP provides that plan and we need to complete the process so that it can be implemented in a timely and cost efficient manner and to help qualify us for potential low interest loans

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$ 150,000 BE RAISED AND APPROPRIATED. THIS WILL PROVIDE FUNDING TO RESPOND TO REGULATORY COMMENTS/QUESTIONS TO COMPLETE OUR DRAFT CWMP CURRENTLY UNDER REVIEW.

VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to complete the CWMP Regulatory Review and that \$150,000 be raised and appropriated for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

CONDUCT A COLD BROOK NITROGEN ATTENUATION STUDY

ARTICLE 29 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to conduct a Cold Brook Nitrogen Attenuation Study with its goal to reduce the cost of the wastewater program, and to act fully thereon. By request of the Water Quality Management Task Force. Estimated cost: \$50,000

Explanation: The purpose of this study is to evaluate nitrogen attenuation (reduction) benefits of a wetland habitat restoration project in Cold Brook as it flows through the Harwich Conservation Trust's (HCT) preserve along Bank Street. The HCT, in partnership with the Massachusetts Division of Ecological Restoration, is pursuing a comprehensive aquatic habitat restoration project of the 66-acre preserve.

The financial benefits to the wastewater program could be in the millions of dollars range, due to the potential increased natural attenuation of nitrogen in the system resulting for ecological restoration (meaning nitrogen that then does not have to be intercepted and treated). Again, this study will evaluate the potential of nitrogen attenuation for this area based upon HCT's restoration design.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$50,000 BE RAISED AND APPROPRIATED. THIS WILL PROVIDE FUNDING TO STUDY THE NITROGEN MITIGATION (REDUCTION) POTENTIAL OF COLD BROOK AND CONTINUE WITH THE FIRST PHASE OF OUR WASTEWATER PLAN. FURTHERMORE, THIS PROJECT MAY GREATLY REDUCE TOTAL WASTEWATER COSTS. THESE FUNDS REPRESENT HALF OF THE MONIES NEEDED FOR THE COLD BROOK STUDY AS CURRENTLY ESTIMATED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to begin funding the Cold Brook Nitrogen Attenuation Study and that \$50,000 be raised and appropriated for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

At 10:45 on Monday, May 5, 2014 a motion was made and seconded to adjourn the Annual Town Meeting until 7:00pm on Tuesday May 6, 2014.

On Tuesday, May 6, 2014, the Moderator, Michael D. Ford, Esq. called the Annual Town Meeting to order at 7:00pm and at 7:10pm after a quorum of 150 voters had been reached, having 219 registered voters in attendance, and the Annual Town Meeting was opened and began with:

WASTEWATER PROJECT COSTS

ARTICLE 30 To see if the Town will vote to authorize the Selectmen to determine the wastewater cost difference between the plan for Eas Harwich in the CWMP and the East Harwich Collaborative Plan and determine the wastewater cost difference between the plan for Route 28 and a smart growth approach similar to that used by Chatham. By Petition.

Explanation Provided by Petitioner: The Harwich CWMP calls for 500,000 additional square feet of commercial space and 250 additional residences in East Harwich over the levels allowed by current zoning or planned in the East Harwich Collaborative Plan. This article seeks to determine the wastewater cost difference between the two. It will also determine the wastewater cost difference between the CWMP plan for Route 28 and use of a smart growth approach with the existing villages and businesses as has been planned for Chatham.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THERE HAVE BEEN SEVERAL

GROUPS WORKING ON WASTEWATER MANAGEMENT PROJECTIONS AND SINCE THESE PROJECTIONS GO OUT 40 – 60 YEARS, ANY NEW FACTS ARE CONTINUALLY BEING INCORPORATED INTO THE PLANS. IT DOES NOT SEEM FRUITFUL TO ADD ANOTHER STUDY SPECIFICALLY ON GROWTH PROJECTIONS AT THIS TIME. VOTE: YES-7, NO-0.

MOTION: (Brooke Williams) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: The motion did not carry

**TRANSFER FUNDS FOR ALLEN HARBOR
BULKHEAD/PARKING LOT PROJECT**

ARTICLE 31 To see if the Town will vote to transfer from available funds the remaining balance of funds contained in the borrowing authorized under Article 17 of the 2011 Annual Town Meeting appropriation for Allen Harbor basin dredging. Said transfer of funds to be used for bulkhead, parking lot and any other necessary work to complete said project, and to act fully thereon. By the request of the Harbormaster. Estimated cost: \$192,000.

Explanation: The Town has successfully completed the Allen Harbor basin dredge project and has approximately \$172,000 left in the account. The Town has obtained a State grant through Fishing and Boating Access Program for improvements to the Allen Harbor bulkhead and parking lot. Phase 1 of the project related to bulkheads has come in over estimated costs and the parking lot is slated to be done in FY 15. This article will reauthorize the remaining balance of the \$172,000 from the Allen Harbor dredge project into the Allen Harbor bulkhead and parking lot project.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE TRANSFERS MONEY REMAINING FROM THE ALLEN HARBOR DREDGE PROJECT TO HELP FUND FURTHER IMPROVEMENTS TO THE ALLEN HARBOR INFRASTRUCTURE. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to supplement funding for the Allen Harbor Bulkhead/Parking Lot Repair project funded under Article 19 of the May 2013 ATM and the sum of \$172,000 be transferred from the Allen Harbor basin dredging project remaining funds for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND PARTIAL PROJECT COSTS TO REPLACE
WYCHMERE HARBOR PIER AND BULKHEADS

ARTICLE 32 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to pay for 25% of the \$1,724,000 project cost to replace the Wychmere Harbor Town Pier and Bulkheads, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$478,400

Explanation: The estimated project cost is \$1,704,000. The primary funding source will be the Seaport Grant that will fund \$1,225,600, leaving the town share at \$478,400. The town share will be funded through a general obligation bond that will utilize a dedicated harbor receipts fund to cover the borrowing obligations.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0, ABSTAIN-1**

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$1,704,000 be appropriated to pay costs of replacing the Wychmere Harbor Town Pier and Bulkheads, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow such amount under and pursuant to Chapter 44, Section 7(17) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of all Seaport Grant revenues received up to \$1,225,600 by the Town on account of this project the net borrowed amount of \$478,400. While any bonds or notes issued in accordance with this vote shall be general obligations of the Town, it is the intent of the Town that the payment of principal and interest on the any bonds or notes issued pursuant to this vote shall be repaid in the first instance from harbor receipts. The Board of Selectmen is further authorized to take any and all actions necessary to carry out the purposes of this vote.

Duly seconded

ACTION: The motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

REPLACE RESTROOM AT ALLEN HARBOR LANDING

ARTICLE 33 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace the public bathroom at Allen Harbor landing, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$75,000

Explanation: The project is related, but not included in the Allen Harbor facility upgrades that will be partially funded through a MA Department of Fish & Game public access grant.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$75,000 be raised and appropriated for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

PURCHASE OF NEW TRUCK FOR HARBORMASTER DEPARTMENT
ARTICLE 34 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase one (1) new Ford F150 truck for the Harbormaster Department, and also further authorize trade in of existing Crown Victoria vehicle towards the purchase price, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$22,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. A CROWN VICTORIA SEDAN CURRENTLY ASSIGNED TO THE HARBORMASTER WILL BE USED AS A TRADE IN. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$22,000 be raised and appropriated for this purpose. Duly seconded

ACTION: It was a vote.

FUND MAINTENANCE DREDGING OF
SAND FROM CHANNEL DREDGING
ARTICLE 35 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to maintain dredge sand from the channels of various Town harbors over a five (5) year operational period, as authorized in MA DEP Waterways Permit No. 12379. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. Ch. 59, Section 21C the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$350,000

Explanation: *The Harbormaster is required to maintain channels of the various town harbors. Each year sand migrates into the channels and needs to be dredged to maintain the openings. The sand that is dredged is used to nourish town beaches. This request will allow for two years of dredging while a plan is put into place by the Town Administrator and the Harbormaster to incorporate this into his ongoing operating budget on an annual basis.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE AMOUNT TO BE APPROPRIATED WILL ALLOW THE TOWN TO CONDUCT NECESSARY DREDGING OVER A TWO YEAR PERIOD (FY 15 AND FY 16) DURING WHICH TIME THE TOWN ADMINISTRATOR WILL DETERMINE A WAY TO BUILD THIS ON GOING MAINTENANCE WORK INTO THE TOWN BUDGET. VOTE: YES-7, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to dredge harbor entrance channels and place sand on public beaches in the town over the next two years and the sum of \$350,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2015. Duly seconded

ACTION: It was a vote.

FUND PRIOR YEAR'S UNPAID BILLS

ARTICLE 36 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 170 of the Acts of 1941, and to act fully thereon. By request of the Finance Director/Accountant. Estimated cost: \$4,396.
Barnstable County Sheriff's Office \$4,396

IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAW UNPAID BILLS FROM A PRIOR YEAR MUST BE APPROVED BY TOWN MEETING IN ORDER TO BE PAID, AND THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$4,396.00 BE TRANSFERRED FROM AVAILABLE FUNDS FOR THIS PURPOSE. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$4,396 be transferred from Free

Cash to pay Barnstable County Sheriff's Office invoice for this purpose.

Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, unpaid bills, it was a unanimous vote, so declared.

REPLENISH POLICE AND FIRE TRUST FUND ACCOUNT

ARTICLE 37 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to the Police and Fire Claims Trust Fund Account for Fiscal Year 2014 and to act fully thereon. By Request of the Board of Selectmen. Estimated cost: \$30,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$30,000 AND FUNDED FROM FREE CASH.

THIS REQUEST FOR CONTINUED FINANCING OF THIS FUND IS MADE AND INITIATED BY THE TOWN ADMINISTRATOR. THE FUND PAYS FOR UNEXPECTED EXPENSES ON THE OCCASION WHEN A POLICE OR FIRE EMPLOYEE IS INJURED ON DUTY. VOTE: YES-7, NO-0, ABSTAIN-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$30,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was a vote.

TREE REMOVAL PROGRAM AT CRANBERRY VALLEY GOLF COURSE

ARTICLE 38 To see if the Town will vote to transfer the sum of \$20,000 from the Golf Improvement Fund to supplement the ongoing tree removal and landscape reclamation program at Cranberry Valley Golf Course, and to act fully thereon. By request of the Golf Committee.

Explanation: The distribution of these monies corresponds to revenue already collected for like projects collected from golf membership fees not at the expense of the general taxpaying public.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS WILL BE FUNDED THROUGH GOLF FEES REVENUE.

VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to continue ongoing tree removal and landscaping reclamation program at Cranberry Valley Golf Course and that the Town transfer \$20,000 from Golf Capital Improvements Receipts Reserve Fund.
Duly seconded

ACTION: It was a unanimous vote, so declared.

LIGHTNING DETECTION SYSTEM AT
CRANBERRY VALLEY GOLF COURSE

ARTICLE 39 To see if the Town will vote to transfer the sum of \$20,000 from the Golf Improvement Fund to procure and install an early warning “Lightning Detection System” and a warning system to alert golfers at risk on holes #12 BS #18 with an electronic, solar warning light system, and to act fully thereon. By request of the Golf Committee.

Explanation: The distribution of these monies corresponds to revenue already collected for like projects collected from golf membership fees not at the expense of the general taxpaying public.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. THIS WILL BE FUNDED THROUGH
GOLF FEES REVENUE.**

VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to install an early warning Lightning Detection System at Cranberry Valley Golf Course and that the Town transfer \$20,000 from Golf Capital Improvements Receipts Reserve Fund.
Duly seconded

ACTION: It was a vote.

DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 40 To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. Ch. 44, § 53E ½ for the fiscal year beginning July 1, 2014; and to act fully thereon. By request of the Board of Selectmen

<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 14 Spending Limit</u>	<u>Disposition of FY14 fund balance</u>
Golf	Director & Golf Committee	Golf Lessons and Pro Shop Sales	Pro Shop expenses, clubhouse maintenance/modernization and lessons instructor	\$200,000	Available for expenditure
Council on Aging	Director & Council on Aging	Fees from health, recreation, nutrition and education programs	health, recreation, nutrition and education programs	\$125,000	Available for expenditure
Cemetery	Administrator & Cemetery Commission	90% of Lot Sales, 100 % of all Cemetery Services and Fees	Maintenance of town cemeteries	\$50,000	Available for expenditure
Community Center	Director & Facilities Committee	Fees from use of the weight room	Weight Room Equipment (and repair)	\$50,000	Available for expenditure
Recreation	Director & Rec & Youth Commission	Fees from recreation and youth programs	Recreation and youth programs	\$80,000	Available for expenditure

Explanation: Section 53E ½. Notwithstanding the provisions of section fifty-three, a town may annually authorize the use of one or more revolving funds by one or more municipal agency, board, department or office which shall be accounted for separately from all other monies in town and to which shall be credited only the departmental receipts received in connection with the programs supported by such revolving fund. Expenditures may be made from such revolving fund without further appropriation...

A revolving fund established under the provisions of this section shall be by vote of the annual town meeting in a town, upon recommendation of the board of selectmen,... and in town by vote of the legislative body upon the recommendation of the chief administrative or executive officer. Such authorization shall be made annually prior to each respective fiscal year; provided, however, that each authorization for a revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; (4) a limit on the total amount which may be expended from such fund in the ensuing fiscal year.

The above chart has been amended under golf use of fund and expanded to clubhouse maintenance/modernization has been added to the category and the funding level has increased from \$150,000 to \$200,000. Council on Aging spending limit has increased up to \$125,000 both of these dollar figures have been based upon projected revenues from the respective funds.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED WITH AN AMENDMENT ADDING THE ASSISTANT TOWN ADMINISTRATOR TO THE “AUTHORIZED TO SPEND FUND” COLUMN FOR GOLF.

THE GOLF COMMITTEE IS ASKING FOR AN INCREASE IN THE AMOUNT OF THE FUND FROM \$150,000 TO \$200,000 AND AN INCREASE IN THE SCOPE OF SPENDING, AND FINANCE COMMITTEE FEELS THAT ADDITIONAL SUPERVISION UNDER THE SPENDING AUTHORITY IS NEEDED. PASSAGE OF THIS ARTICLE IS REQUIRED ANNUALLY BY MASSACHUSETTS GENERAL LAW TO AUTHORIZE THE USE OF DEPARTMENTAL REVOLVING ACCOUNTS. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this customary article be accepted and adopted with an amendment adding the assistant town administrator to the “authorized to spend fund” column for golf.

Duly seconded

ACTION: It was a unanimous vote, so declared.

**CREATE THE ALBRO HOUSE ANNUAL
AUTHORIZATION REVOLVING FUND**

ARTICLE 41 To see if the Town will vote to authorize the creation and establishment of revolving fund as authorized under M.G.L. Ch. 44, § 53E ½ for the Town Planner through the Historic District and Historical Commission, for the purpose of funding continuing period appropriate restorations, maintenance, care and support of Town owned property, not to exceed \$10,000 annually with funds generated from receipts of lease or fees collected for short term, year-round, temporary or otherwise, room(s) use and rental and to act fully thereon. By request of the Historic District and Historical Commission and the Planning Department.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. IF THE TOWN IS TO FURTHER INVEST IN THIS BUILDING IT SHOULD BE IN THE CONTEXT OF A LONG TERM PLAN FOR ITS USE AND MAINTENANCE. AS THIS WARRANT GOES TO PRINT, A PLAN WAS NOT AVAILABLE.

MOTION: (Angelo S. LaMantia, Chairman-Board of Selectmen) I move that this article be accepted and adopted.

Duly seconded

A motion was made and seconded to terminate debate, this motion required a ¾ majority vote to pass, it was a unanimous vote, so declared.

ACTION: The motion carried.

At 8:15 pm on Tuesday, May 6, 2014 a motion was made and seconded to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING
TUESDAY, MAY 6, 2014**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 6, 2014 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24th day of March, 2014

s/Angelo S. LaMantia, Chairman
s/Edward J. McManus, Vice Chairman
s/Peter S. Hughes
s/Larry G. Ballantine
s/Linda A. Cebula
Board of Selectmen

A true copy

Attest: s/ David Robinson
Constable

DATE: April 16, 2014

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday the 6th of May, 2014 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

On Tuesday, May 6, 2014 the Moderator, Michael D. Ford, Esq. called the meeting to order at 8:15 PM. The Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant the Special Town Meeting the began with:

ZONING BY-LAW AMENDMENTS - DEFINITION

Underlined words indicate language proposed for insertion
~~Italicized Words with Strike Through~~ indicate language proposed for deletion

ARTICLE 1 To see if the Town will vote to amend the Code of the Town of Harwich, Chapter 325 Zoning as forth below and to act fully thereon. By request of the Building Commissioner.

Part II. Zoning, ARTICLE II. Definitions **§ 325-2. Word usage and definitions.**

ACCESSORY BUILDING, RESIDENTIAL

A detached structure located on the same lot with the principal residential structure to which it is accessory and not used for seasonal or year round living. Such structures include, but are not limited to, toolshed, boathouse, playhouse, shelter for domestic pets, private swimming pool and one private garage for not more than three automobiles. ~~A residential accessory building may contain bedrooms but not a kitchen.~~ See §325-13. Table of Use Regulations for more information.

Explanation: The result will be a clarification of the by-law language and Use Regulations.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED TO BETTER CLARIFY THE LANGUAGE IN THE EXISTING BY-LAW. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted Duly seconded

At this time the report of the Planning Board was given by James P. Atkinson, Chairman, as follows:

To: Angelo S. LaMantia

From: James P. Atkinson, Chairman

Date: April 23, 2014

RE: Final Report on Proposed Zoning Code Amendment
Article 01: Bylaw Definition Amendment

At a regularly scheduled meeting of the Planning Board held Tuesday, April 8, 2014 and continued until April 22, 2014, the Board held a public hearing taking comment from all members of the public having an interest in the proposed

article. There was no public comment for or against the proposed article. The Board voted unanimously to recommend this article be adopted at Town Meeting.

Respectfully submitted,
Harwich Planning Board

ACTION: This article required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

MEDICAL MARIJUANA FACILITIES

ARTICLE 2 To see if the Town will vote to adopt and incorporate pertinent zoning by-law amendments by enacting local regulations and conditions for the establishment of Medical Marijuana Facilities thus acknowledging the regulations enacted following the approval of the initiative petition of ballot question #3 at the State Election on November 6, 2013, known as Medical Use of Marijuana and to act fully thereon. By request of the Planning Board.

Summary: The Commonwealth has adopted regulations implementing said law under 105 CMR 725.000 and became effective on January 1, 2013. These regulations are local and complement those state controlled components of the law by ensuring that the environment is strictly controlled to meet the requirements of state law control by Massachusetts Department of Public Health (DPH) and do not supersede any State or local requirements of a more stringent nature nor impact the scope or intent of the by-laws.

~~Strikethrough~~ represents language proposed for deletion

Underline represents language proposed for inclusion

Chapter 325: Zoning, Article II: Definitions

§ 325-02. Word usage and definitions.

[new] Medical Marijuana Treatment Center – An establishment registered under 105 CMR 725.100, also known as a registered marijuana dispensary or RMD, that acquires, cultivates, possesses, processes (including development of related products such as edible Marijuana Infused Products (MIPs), tinctures, aerosols, oils, or ointments) transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Medical Marijuana Treatment Center refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

§ 325-3. Division of Town into Districts

[new] Medical Marijuana Overlay District

MM

[new] Chapter 325: Zoning, Article XXII: Medical Marijuana Overlay District

§ 325-134. Purpose

The purpose of the Medical Marijuana Overlay District is to provide a location for medical marijuana treatment centers as authorized by the Commonwealth of Massachusetts.

§325-135. District Boundaries

The boundaries of the Medical Marijuana Overlay District are as shown on a map entitled “Medical Marijuana Overlay District”, dated March 11, 2014. The district is bounded to the north by a line one thousand (1,000) feet north of Great Western Road, to the west by the westerly town boundary, to the south by a line two hundred (200) feet north of the Cape Cod Rail Trail, and to the east by a line two hundred (200) feet from the abutting R-R and R-L residential zoning districts.

§ 325-136. Special Permit

Special permits for a medical marijuana treatment center may be granted upon a determination by the Planning Board that the following criteria have been met in addition to those specified in §325-51.A and §325-51.B:

- (1) A medical marijuana treatment center shall be registered with the Massachusetts Department of Health pursuant to 105 CMR 725.100 and shall comply with all state and local health regulations.
- (2) A special permit authorizing a medical marijuana treatment center shall be valid only for the registered entity to which the special permit was issued, and only for the site on which the center has been authorized by special permit. If the registration for a medical marijuana treatment center has been revoked, transferred to another controlling entity, or relocated to a different site, a new special permit shall be required.
- (3) Copies of registration materials issued by the Massachusetts Department of Public Health and any materials submitted to the Massachusetts Department of Public Health for the purpose of

seeking registration shall be submitted to confirm that all information is consistent with the application for a special permit.

- (4) A medical marijuana treatment center shall not be sited within a radius of five hundred feet of a school, daycare center, library, church, municipal park or any facility in which children commonly congregate. The five hundred (500) foot distance under this section is measured in a straight line from the nearest point of the facility to the nearest point of the medical marijuana treatment center.

§ 325 Attachment 9 Medical Marijuana Overlay District

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. UNDER STATE LAW, THE TOWN CANNOT PROHIBIT MEDICAL MARIJUANA USES UNDER ITS LOCAL ZONING BY-LAW. APPROPRIATE ZONING FOR SUCH USES ALLOWS THE TOWN GREATER CONTROL OVER FACILITY SITING AND PLANNING. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted Duly seconded

At this time the report of the Planning Board was given by James P. Atkinson, Chairman, as follows:

To: Angelo S. LaMantia

From: James P. Atkinson, Chairman

Date: April 23, 2014

RE: Final Report on Proposed Zoning Code Amendment
Article 02: Medical Marijuana Facilities

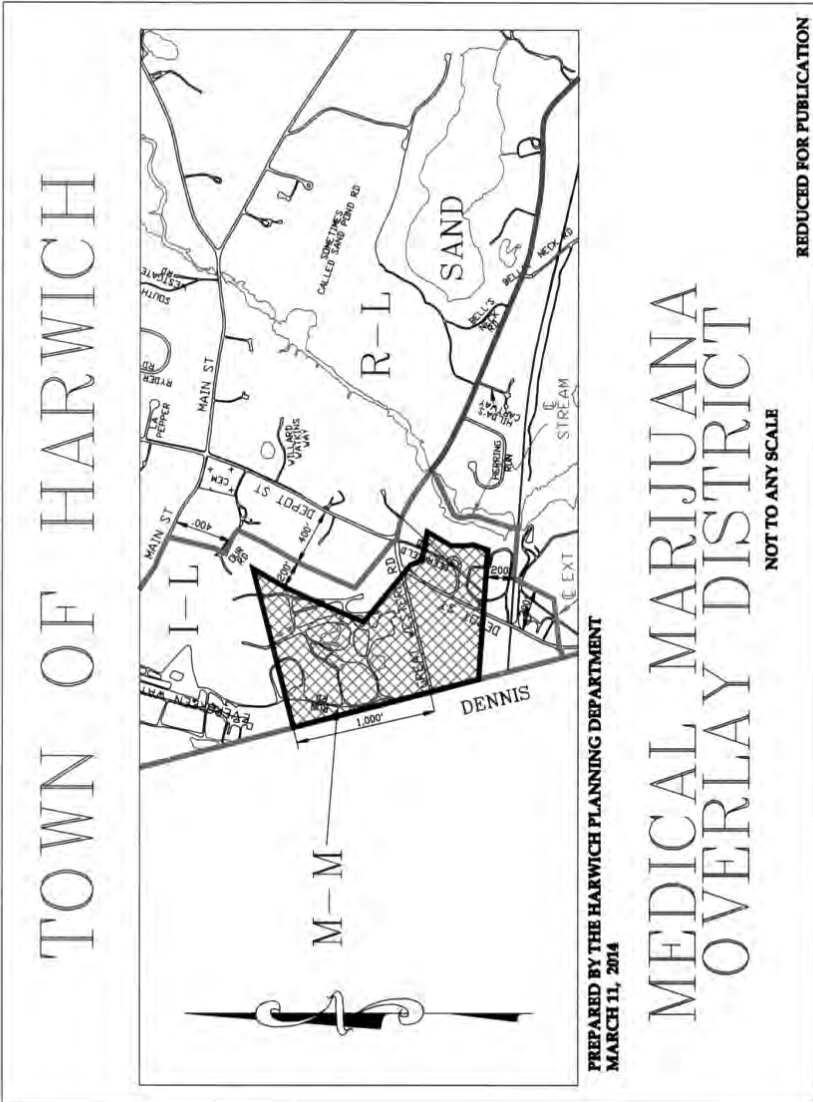
The Planning Board held several open planning meetings to solicit comment from all members of the public having an interest on the proposed article. At a regularly scheduled meeting of the Planning Board held Tuesday, April 8, 2014 and continued until April 22, 2014, the Board held a public hearing taking comment on the proposed article. After due consideration of all comments for or against the proposal, written or in person, the Board voted to recommend this article be adopted at Town Meeting.

Respectfully submitted,

(Note: Please refer to the Planning Board minutes of March 11, 2014 - for the discussion of the location of the Overlay District and comments from the Harwich Police Department and a resident letter, regarding this article.)

ACTION: This article required a 2/3 majority vote to pass, a standing count was taken, YES 139 NO 71, the motion did not carry.

After Article 10 of the Special Town Meeting Warrant a motion was made and seconded to reconsider this article, this motion required a 3/4 majority vote to pass. A standing count was taken YES 114 NO 89, the motion failed.



FLOODPLAIN REGULATIONS BY-LAW AMENDMENT

ARTICLE 3 To see if the Town will vote to adopt, amend and incorporate certain required floodplain management regulations of Chapter 325: Zoning, Article XVII: Floodplain Regulations, Flood Insurance Rate Maps (FIRM) and the Flood Insurance Study (FIS) report, which is dated and effective on July 16, 2014, pursuant to §1361 of the National Flood Insurance Act of 1968, as amended, as a condition of continued eligibility in the National Flood Insurance Program (NFIP) and to conform with the Federal Emergency Management Administration's (FEMA) new countywide mapping format, and to act fully thereon. By request of the Planning Board.

Explanation: These standards are the minimum requirements and do not supersede any State or local requirements of a more stringent nature nor does the revised flood hazard data impact the scope or intent of the by-laws. The revised flood maps are available for viewing online at the Cape Cod Commission's website or copies are available at the Harwich Planning Department.

~~Strikethrough~~ represents language proposed for deletion
Underline represents language proposed for inclusion

Chapter 325: Zoning, Article XVII: Floodplain Regulations

§ 325-104. Purpose. [Unchanged]

§ 325-105. Floodplain areas.

~~The areas in which these regulations apply (floodplain) are designated on the Town of Harwich Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP) dated July 3, 1986, and July 12, 1992, as Zones A, AE, AH, AO, A1 A30, A99, V, and V1 30, which indicates the one hundred year regulatory floodplain. The exact boundaries of the district may be defined by the one hundred year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study booklet dated July 3, 1986. The FIRM and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Department and Building Official.~~

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Harwich designated as Zone A, AE, AO, or VE on the Barnstable

County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Harwich are panel numbers 25001C0584J, 25001C0592J, 25001C0601J, 25001C0602J, 25001C0603J, 25001C0604J, 25001C0606J, 25001C0607J, 25001C0608J, 25001C0609J, 25001C0611J, 25001C0612J, 25001C0613J, 25001C0616J, 25001C0617J, 25001C0626J and 250010628J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Department, and Building Official.

§ 325-106. Use regulations.

A. Existing regulations.

(1) All development in the floodplain, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with the following:

(a) Section of the State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR ~~3107.0, Flood Resistant Construction~~).

(b) Wetland Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00).

(c) Inland Wetlands Restriction, DEP (currently ~~302~~ 310 CMR ~~6~~ 13.00).

(d) Coastal Wetlands Restriction, DEP (currently ~~302~~ 310 CMR ~~4~~ 12.00).

(e) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

(f) Minimum Requirements for the Subsurface Disposal of Sewage Regulations, Town of Harwich.

(g) Harwich Wetlands Protective Bylaw. Editor's Note: See Ch. 310, Wetlands Protection.

(2) Any variance from the provisions and requirements of the above-referenced state or local regulations may only be granted in accordance with the required variance procedures of these state or local regulations.

B. Other use regulations.

(1) Within Zones AH and AO on the FIRM, adequate drainage paths are required around structures on slopes to guide floodwaters around and away from proposed structures.

~~(2) In Zone AE, along watercourses that have a regulatory floodway designated on the Town of Harwich FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.~~

[new] In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

(3) Man-made alterations of sand dunes are prohibited within Zones ~~V1-30, VE, and V~~ which would increase potential flood damage.

(4) Located within the floodplain are areas designated as coastal high-hazard areas (Zones ~~V1-30, VE, and V~~). Since these areas are extremely hazardous due to high-velocity waters from tidal surges and hurricane wave wash, the following provision shall apply: all new construction shall be located landward of the reach of mean high tide. Existing contour intervals of site and elevations of existing structures must be included on any plan proposal.

(5) All subdivision proposals shall be reviewed to assure that:

(a) Such proposals minimize flood damage;

(b) All public utilities and facilities are located and constructed to minimize or eliminate flood damage;

(c) Adequate drainage is provided to reduce exposure to flood hazards; and

(d) Each lot will be served by water and sanitary disposal systems certified by the Board of Health to be so designed as to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters in the event of flooding to base elevations.

(6) In unnumbered A Zones, in the absence of Federal ~~Insurance Administration~~ Emergency Management Agency data, the base flood elevations shall be determined by obtaining, reviewing and reasonably utilizing any existing base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

[new] (7) In a riverine situation, the Community Rating System Coordinator shall notify the following of any alteration or relocation of a watercourse:

■ Adjacent Communities

■ NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104

■ NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

§ 325-107. Permitted uses. [Unchanged]

§ 325-108. Definitions. [Unchanged]

Provided, however, that (i) the provisions of this Article shall not take effect until July 16, 2014; (ii) if FEMA postpones the effective date of the Barnstable County FIRM and FIS to a definite date later than July 16, 2014, the provisions of this Article shall not take effect until that later effective date; and (iii) if FEMA withdraws the FIRM and FIS, or indefinitely postpones the effective date, this Article shall not take effect.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. THE PROPOSED BY-LAW

AMENDMENT IS NECESSARY TO ALLOW RESIDENTS CONTINUED ELIGIBILITY IN THE FEMA FLOOD INSURANCE PROGRAM, AND TO ALLOW MORE FAVORABLE RATES IN THE PROGRAM. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this customary article be accepted and adopted

Duly seconded

At this time the report of the Planning Board was given by James P. Atkinson, Chairman, as follows:

To: Angelo S. LaMantia

From: James P. Atkinson, Chairman

Date: April 23, 2014

RE: Final Report on Proposed Zoning Code Amendment
Article 03: Floodplain Regulations

At a regularly scheduled meeting of the Planning Board held Tuesday, April 8, 2014 and continued until April 22, 2014, the Board held a public hearing taking comment from all members of the public having an interest in the proposed article. There was no public comment for or against the proposed article. The Board voted unanimously to recommend this article be adopted at Town Meeting.

Respectfully submitted,

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

FUND PURCHASE OF LAND FOR OPEN SPACE PURPOSES

ACQUIRE LAND OF CYNTHIA SUTPHIN – ISLAND POND

ARTICLE 4 To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, or take by eminent domain for open space purposes under the provisions of M.G.L. Ch. 40, §8C, land situated on Weston Woods Road and Island Pond Trail in Harwich, Massachusetts, shown as Lot 1, containing 43,475 sq.ft. ± and Lot 2, containing 43,390 sq.ft. ± on a plan recorded in the Barnstable County Registry of Deeds in Plan Book 650 Page 59 and being further described in a deed recorded in said Registry of Deeds in Book 7766 Page 43, together with and subject to all rights and easements of record; and, further, to appropriate a sum of money from the Community Preservation Act Open Space Reserve and from the estimated annual revenues of the Community Preservation Fund Budgeted Reserve, or any other sum, for said acquisition, appraisals, and closing costs, including all

expenses incidental and related thereto, receipts pursuant to the provisions of Ch.149, §298 of the Acts of 2004, as amended by Ch. 352, §§129-133 of the Acts of 2004, the so-called Community Preservation Act; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept and expend any funds which may be provided by the Commonwealth or other public sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, ch.132A, §11, and/or the Federal Land & Water Conservation Fund, P.L. 88-568, 78 Stat 897, provided that any such funds so received shall be returned upon receipt to the Community Preservation Act Open Space Reserve; provided however, that such acquisition is contingent upon receipt by the Town of Harwich of a donation in the sum of \$73,000.00 from the Harwich Conservation Trust towards the purchase of the property; to authorize the Board of Selectmen to grant to the Harwich Conservation Trust, a conservation restriction pursuant to the provisions of M.G.L. Ch.184, §31-33, allowing the aforementioned uses and with terms and conditions as the Board of Selectmen deem appropriate, to be recorded at the time of closing or within a reasonable amount of time thereafter; to authorize the Conservation Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding to be returned to the open space reserve; and to act fully thereon. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated cost: \$220,000.00

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$220,000 FROM COMMUNITY PRESERVATION ACT FUNDS, CONTINGENT ON THE RECEIPT OF AN ASSOCIATED DONATION TO THE TOWN OF HARWICH IN THE SUM OF \$73,000.00 FROM THE HARWICH CONSERVATION TRUST (HCT), AS THE ARTICLE APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, PROVISION FOR OPEN SPACE. ACQUISITION OF THIS OPEN SPACE IS CRITICAL TO COMPLETE A CONTINUOUS NETWORK OF PERMANENTLY PROTECTED OPEN SPACE IN THIS AREA, AND THE FINANCE COMMITTEE COMMENDS THE CPC FOR UNDERTAKING THE PUBLIC/ PRIVATE PARTNERSHIP AND COST SHARING WITH HCT. VOTE: YES-8, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted in the amount of \$220,000 from community preservation act funds (\$210,000 from Open Space Reserve and

\$10,000 Undesignated Fund Balance), contingent on the receipt of an associated donation to the Town of Harwich in the sum of \$73,000.00 from the Harwich Conservation Trust (HCT), as the article appropriately furthers one of the mandates of the community preservation act, provision for open space.
Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

MUDDY CREEK CULVERT CONSTRUCTION EASEMENTS

ARTICLE 5 To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, easements, including temporary construction easements, rights or interests in land as may be necessary for the construction of the Muddy Creek culvert/bridge on Route 28 and to grant easements, including temporary construction easements, as may be necessary for the construction of said Muddy Creek culvert/bridge; and, further, to authorize the Board of Selectmen to negotiate the terms and conditions of such easements, rights or interests, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

FUND THE SNOW AND ICE DEFICIT

ARTICLE 6 To see if the Town will vote to transfer from available funds a sufficient sum of money to fund the Fiscal Year 2014 Snow and Ice Deficit account, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$345,000

MASSACHUSETTS GENERAL LAWS ALLOWS FOR DEFICIT SPENDING IN THE SNOW AND ICE LINE ITEMS OF THE ANNUAL TOWN OPERATING BUDGET BUT THE BILL MUST EVENTUALLY BE PAID. THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$345,000.00 BE TRANSFERRED FROM AVAILABLE FUNDS FOR THIS PURPOSE. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$345,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a vote.

STABILIZATION FUND

ARTICLE 7 To see if the Town will vote to raise and appropriate or transfer from surplus revenue or available funds a sufficient sum of money to be added to the stabilization fund, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$100,000

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$100,000.00 BE RAISED AND APPROPRIATED TO BE TRANSFERRED IN TO THE STABILIZATION FUND TO BE USED FOR FUTURE PROJECTS. THE STABILIZATION FUND IS A SAVINGS ACCOUNT FOR THE TOWN WHICH HOLDS MONEY IN RESERVE AND WHICH REQUIRES A TWO/THIRDS VOTE OF A FUTURE TOWN MEETING IN ORDER TO BE USED. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and that \$100,000 be raised and appropriated and transferred into the Stabilization Fund. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

OPEB TRUST FUND

ARTICLE 8 To see if the Town will vote to transfer the balance of funds in the multi-use stabilization fund into the **Other Post Employment Benefits** Trust Fund, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$300,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS AN ACCOUNTING PROCEDURE: A TRANSFER OF FUNDS. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to transfer \$300,000 plus accrued interest from the Stabilization Fund created to fund Other Post-Employment Benefits (OPEB) into the OPEB Trust Fund created under Article 46 of the 2013 ATM. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

AFFORDABLE HOUSING RETURN OF FUNDS

ARTICLE 9 To see if the Town will vote to transfer from available funds in the tax foreclosure account or other such accounts to reimburse the affordable housing fund for the court settlement regarding Thankful Chase 2. Said transfer to occur upon payment of back taxes on said property, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$120,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS AN ACCOUNTING PROCEDURE: A RETURN OF FUNDS. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article is indefinitely postponed.

ADDITIONAL FUNDS FOR CONSTRUCTION COSTS FOR
NEW IRON AND MANGANESE REMOVAL FACILITY
AT NORTH WESTGATE WELLFIELD

ARTICLE 10 To see if the Town will vote to appropriate an additional sum of money to pay for increased construction costs for the new Iron and Manganese Removal Facility at the North Westgate Wellfield and for the payment of all other costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, or borrowing or otherwise provided, and to act fully thereon. By request of the Water Commissioners and the Water Superintendent. Estimated cost: \$700,535.

Explanation: Increased iron and manganese levels coupled with DEP declaring manganese to have health effects on the elderly as well as children led to the request and approval of the Article 25 of the 2013 Annual Town Meeting to construct a greensand filtration plant at the North Westgate wellfield, capable of treating 1MGD (expandable to 3MGD). Construction cost increases have prompted our request for an additional \$700,535 be borrowed from the State Revolving Fund Loan previously authorized at \$1,259,465. Having met part of the Environmental Justice Area criterion for Sewer and Water related projects, this project would eventually be eligible for up to 20% principal forgiveness which would reduce the total \$1,960,000 (2% interest rate) State Revolving Fund Loan.

THE FINANCE COMMITTEE VOTES NO RECOMMENDATION PENDING FURTHER INFORMATION, WHEN AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) The sum of \$2,410,535 is appropriated to pay costs of designing, constructing, originally equipping and furnishing a new Greensand Water Treatment Facility at the North Westgate Wellfield and for the payment of all other costs incidental and related thereto, and that to meet this appropriation (i) \$57,978.70 shall be transferred from the balance of funds borrowed but no longer needed to complete the project authorized under Article 15 of the Warrant at the 2010 Annual Town Meeting, (ii) \$142,556.30 is transferred from funds borrowed but no longer needed to complete the project authorized under Article 12 of the Warrant at the 2009 Annual Town Meeting, (iii) the vote of the Town authorizing the borrowing of funds to pay costs of the Bruce Cahoon Water Treatment Facility, adopted under Article 25 of the Warrant at the 2013 Annual Town Meeting, which has an authorized but unissued balance of \$250,000.00 that is no longer needed to complete that project, is amended to permit the borrowing of such funds to pay costs of the project authorized by this vote, and (iv) the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,960,000.00 from the State Revolving Loan Fund or under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. This vote shall supersede the vote of the Town taken under Article 25 of the Warrant at the 2013 Annual Town Meeting. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote to pass.

At this time a motion was made and seconded to reconsider Article 2 of the Special Town Meeting, this vote required a ¾ majority vote to pass; a standing count was taken YES 114, NO 89, this motion failed.

CREATE AMERICANS WITH DISABILITIES ACT (ADA)
ACCOMODATIONS REVOLVING FUND

ARTICLE 11 To see if the Town will vote to authorize the creation and establishment of revolving fund as authorized under M.G.L. Ch. 44, § 53E ½ for the Town Administrator, for the purpose of funding Interpreter Services and

other accommodations required under the Americans with Disabilities Act, not to exceed \$2,500 annually, with funds generated from receipts of parking penalty fees collected for violations of Chapter 208 of the Code of Town of Harwich and to act fully thereon.

By request of the Board of Selectmen and Town Administrator.

Explanation: The intent of this article is to provide a fund that can be utilized to provide services and accommodations need by disabled citizens so they can fully participate in the affairs of Harwich Town Government and its committees, boards and commissions. State law allows setting up a revolving fund to receive funds from the penalties for violating handicapped parking regulations. The revolving fund can be dispersed by authorization of the Town Administrator to pay for requested interpretive or other services as needed.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. THE FINANCE COMMITTEE MEMBERS VOTING IN THE AFFIRMATIVE REASONED THAT THIS ARTICLE FURTHERED TOWN COMPLIANCE WITH THE ADA, AND WAS AN EXPRESSION OF THE TOWN'S COMMITMENT TO SERVING ITS RESIDENTS WITH DISABILITIES. VOTE: YES-5, NO-2.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)] move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

At this time the Moderator, Michael D. Ford, Esq. stepped down and William D. Crowell Esq. was the acting Moderator for Article 12.

PRESERVATION OF 100-YEAR PUBLIC ACCESS TO BAY VIEW BEACH ARTICLE 12 To see if the Town will adopt the following resolution as a statement of policy indicating the importance of preserving shoreline access as a hallmark of Harwich's Community Character.

Whereas the citizens of Harwich have freely used Bay View Beach (located between Merkel and Bank Street beaches) in Harwich Port for over 100 years; and

Whereas since 1895 the Town and Commonwealth have spent over \$5 million in current dollars, in coordination with the US Army Corps of Engineers, to finance, build and extend a public jetty necessary to provide for navigation into

and out of one of the most secure and scenic refuges on the Cape, Wychmere Harbor, which had formerly been the enclosed Salt Pond; and

Whereas independent engineers (CLE Engineering of Marion, MA) reported to the Town that this public jetty is exclusively responsible for the addition of over 400 feet of formerly submerged public tidelands, which continues to increase by 4.5 feet a year, to the Bay View Beach; and

Whereas since 1918 the Town has owned a path to the midpoint of Bay View Beach, which has been used by Harwich citizens to reach and enjoy both the beach and ocean without restriction, and whereas this public path precedes by many years the adjoining public beaches and land registrations, all of which explicitly reference the public path; and

Whereas recently seven landowners have moved to privatize this accreted public beach, add it to their previously registered private beaches, and exclude anyone except themselves and their guests from this accreted public beach; and

Whereas the Town and individual members of the non-profit Friends of Harwich Beaches ("Friends") have been granted Land Court permission to oppose such moves to privatize and register the accreted beach in the public tidelands; and

Whereas state and local leaders – including Senator Dan Wolf and former Lt. Governor Thomas P. O'Neill III – and all Cape Cod newspapers have spoken and carried articles and/or editorials strongly critical of the privatization attempts and strongly supporting the Town's and Friends' defense of public access to the Bay View Beach; and

Whereas since the 2010 *Arno* case, Supreme Judicial Court findings have favored Public Trust protections of the kind sought at Bay View Beach, in contrast to cases from 1933 and before cited by the private landowners; and

Whereas Town Meeting notes with regret the Attorney General's failure to intervene in this case, it also notes that the Attorney General takes no exception to continued legal action by the Town and members of the Friends, and that the Attorney General explicitly reserves to herself the right to "reappear and resolve or litigate...any issue which may affect the interest or right of the Commonwealth"; and

Whereas Town Meeting notes with appreciation the offer of Friends of Harwich Beaches to fund any unbudgeted Town expenses in defense of public access to Bay View Beach, through a gift account established by the Town for this purpose;

Now Therefore Be It Resolved by Town Meeting Assembled:

1. That the Board of Selectmen is strongly requested to defend public access to Bay View Beach through mediation and/or continued legal action up to and including the Supreme Judicial Court and all other possible means; and
2. That in the course of any mediation or negotiation, the Board of Selectmen is strongly requested to promote solutions that resolve issues that affect the full length of Bay View Beach and in a way which continues to promote the maximum public access, and not to accept partial compromises which will undermine this objective; and
3. That the Town is authorized to accept with thanks the offer of Friends of Harwich Beaches and any other donations for any unbudgeted expenses in defense of public access to Bay View Beach.

By Petition.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. THE PETITIONERS' ARTICLE REQUESTS TOWN MEETING TO MAKE A POLICY STATEMENT WHICH RELATES TO CERTAIN PUBLIC AND PRIVATE PROPERTY RIGHTS, WITHOUT ANY OTHER MANDATORY ACTION SOUGHT OR REQUIRED. SUCH A STATEMENT SHOULD MORE PROPERLY BE DISCUSSED BY AND ORIGINATE FROM THE BOARD OF SELECTMEN. ADDITIONALLY, THIS ARTICLE IS INDIRECTLY RELATED TO CURRENT LITIGATION TO WHICH THE TOWN IS A PARTY, AND SHOULD NOT INFLUENCE THE OUTCOME OF THAT LITIGATION. VOTE: YES-7, NO-0.

MOTION: (Jan Kalicki) I move that the article for Preservation of 100-Year Public access to Bay View Beach be accepted and adopted as printed in the warrant. Duly seconded

A motion was made and seconded to terminate debate, this required a $\frac{3}{4}$ majority to pass, debate was terminated.

ACTION: A standing count was taken; YES 43 NO 114, the article does not pass.

At 10:05PM a motion was made and seconded to adjourn the Special Town Meeting and return to the Annual Town Meeting Beginning with:

FUND HISTORIC RESTORATION AND PRESERVATION OF
ALBRO HOUSE - EXTERIOR PHASE III

ARTICLE 42 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money for the completion of the historic preservation and period appropriate restoration of the exterior of Albro House. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by GL c.59, §21C (Proposition 2 ½) the amount required under this article, and to act fully thereon. By Petition of the Historic District and Historical Commission. Estimated Cost: \$48,000.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. IF THE TOWN IS TO FURTHER INVEST IN THIS BUILDING IT SHOULD BE IN THE CONTEXT OF A LONG TERM PLAN FOR ITS USE AND MAINTENANCE. AS THIS WARRANT GOES TO PRINT, A PLAN WAS NOT AVAILABLE.

MOTION: (Gregory Winston, Chairman-Historical-Historic District Commission) I move that the Town vote to approve the concept of moving forward with a plan of the exterior restoration of the Albro House.

Duly seconded

ACTION: The motion carried.

FUND HISTORIC PRESERVATION AND RESTORATION OF
THE ALBRO HOUSE INTERIOR - PHASE I

ARTICLE 43 To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money for the historic preservation and period appropriate restoration of the interior of Albro House. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by GL c.59, §21C (Proposition 2 ½) the amount required under this article, and to act fully thereon. By Petition of the Historic District and Historical Commission. Estimated Cost: \$12,000.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. IF THE TOWN IS TO FURTHER INVEST IN THIS BUILDING IT SHOULD BE IN THE CONTEXT OF A LONG TERM PLAN FOR ITS USE AND MAINTENANCE. AS THIS WARRANT GOES TO PRINT, A PLAN WAS NOT AVAILABLE.

MOTION: (Gregory Winston, Chairman-Historical- Historic Commission) I move that the Town vote to approve the concept of moving forward with a plan of the interior restoration of the Albro House.

Duly seconded

ACTION: The motion carried.

**A motion was made and seconded to take Article 48 out of order, it was a unanimous vote so declared. This article was taken out of order.

USE OF THE WEST HARWICH SCHOOL HOUSE

ARTICLE 44 To see if the Town will vote to rescind the actions taken in Article 60 of the 2006 Annual Town Meeting, Article 13 of the February 11, 2008 Special Town Meeting, and Article 12 of the Special Town Meeting of May 6, 2008 in their entirety and to authorize the Selectmen to study the use of the West Harwich Schoolhouse site for a playground and study possible use of the schoolhouse building by the community and coordinate for housing funded through Special Town Meeting Article 9 of May 2011 at the 70 Willow Street Parcel X3 Assessor's Map 10 site and adjacent HECH owned parcels at 93/97 Main Street and to act fully thereon. By Petition

Explanation Provided by Petitioner: Previous approaches have not been effective in achieving the Preservation goals for the Schoolhouse and site. The schoolhouse has served the town since 1870. With housing to be coordinated at two sites through this article previously acted on by town meeting, there will be a need for a playground and the potential for a public/private partnership for the schoolhouse. This will also allow for continued environmental monitoring from the schoolhouse site.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-1. PASSAGE OF THIS ARTICLE WILL NOT ACHIEVE THE INTENDED PURPOSE AND GENERALLY DEALS WITH TOWN POLICY MATTERS THAT ARE THE PURVIEW OF THE BOARD OF SELECTMEN.

MOTION: (Brooke Williams) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

ACTION: The motion required a 2/3 majority vote to pass, the motion did not carry.

At 10:45 on Tuesday, May 6, 2014 a motion was made and seconded to adjourn the Annual Town Meeting until 7:00pm on Tuesday May 7, 2014.

On Wednesday, May 7, 2014, the Moderator, Michael D. Ford, Esq. called the Annual Town Meeting to order at 7:00pm and at 7:20pm after a quorum of 150 voters had been reached, having 182 registered voters in attendance, and the Annual Town Meeting was opened and began with:

LEASE OF TOWN-OWNED BUILDINGS

ARTICLE 45 To see if the Town will vote to authorize the Board of Selectmen to lease various town-owned buildings, under the control of the Board of Selectmen, for no longer than 15 years as authorized by Massachusetts General Law Ch. 30B, § 12, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. THIS ARTICLE IS NOT REQUIRED FOR THE BOARD OF SELECTMEN TO PERFORM ITS DUTIES.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article was indefinitely postponed.

LEASE OF TOWN-OWNED PROPERTY FOR BOAT STORAGE

ARTICLE 46 To see if the Town will vote to authorize the Board of Selectmen to enter into a lease of town-owned property for the off season storage of boats for a period of up to 15 years under Massachusetts General Law, Chapter 30B, § 12, and to act fully thereon. By request of the Board of Selectmen.

Explanation: General Laws c. 40, § 3 requires Town Meeting authorization for the lease of land by the Town. The Board of Selectmen seeks authority to extend the Lease opportunities that may be presented to the Town by being allowed to authorize leases up to 15 years depending upon the opportunity presented for use of property for the off season storage of boats. This action will be determined on a case by case basis.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0. THIS ARTICLE IS NOT REQUIRED FOR THE BOARD OF SELECTMEN TO PERFORM ITS DUTIES.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article was indefinitely postponed.

ACCEPT GIFT OF LAND OFF OAK STREET EXTENSION

ARTICLE 47 To see if the Town will vote to accept a gift of land off Oak Street Extension from Habitat for Humanity as described on a plan titled "Habitat for Humanity of Cape Cod, Inc. Oak Street Definitive Subdivision" produced by J.M. O'Reilly & Associates, dated January 13, 2014, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0. THIS WILL FURTHER THE TOWN'S EFFORTS IN AFFORDABLE HOUSING.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted Duly seconded

ACTION: It was a unanimous vote, so declared.

** (After Article 43 it was voted to consider Article 48, this article was taken out of order at the Annual Town Meeting.)

CAPE COD COMMISSION MEMBERSHIP

ARTICLE 48 To see if the Town will vote to direct the Board of Selectmen to place the following question on the next election ballot "Shall the Town of Harwich petition the General Court of the Commonwealth of Massachusetts asking that the Town of Harwich be released from membership in and removed from the authority of the Cape Cod Commission and the Cape Cod Commission Act?" or to take any other action relative thereto. By Petition.

Explanation Provided by Petitioner: As justification for this action, it is contended that the Town of Harwich is overcharged for the services it receives from the Cape Cod Commission, and underrepresented relative to its membership and input into its governance and activities. Furthermore, the Cape Cod Commission has outlived its usefulness for which it was originally intended and wastefully duplicates the functions of numerous municipal departments and committees which more than adequately and affordably achieve the same tasks that may need to be accomplished. This includes the Planning Department, Natural Resources Department, Conservation Commission, Building Department, Board of Selectmen, Town Administrator, Agricultural Commission, Zoning Board of Appeals, Architectural Advisory Committee, Board of Water Commissioners, Citizen's Advisory Committee for Wastewater, Capital Outlay Committee, Community Preservation Committee, Designer Selection Review Committee, EOCD – Four Town Advisory Council/Affordable Housing, Finance Committee, Historic District & Historical Commission, Human

Services Advisory Committee, Planning Board, Pleasant Bay ACED Steering Committee, Real Estate and Open Space Committee, Town Forest Committee, Traffic Safety Committee, Utility and Energy Conservation Commission, Wastewater Implementation Advisory Committee, Water Quality Management Task Force and the Waterways Committee.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-0 ABSTAIN-0 RECUSAL-1 THE FINANCE COMMITTEE DOES NOT BELIEVE THIS IS IN THE BEST INTEREST OF THE TOWN OF HARWICH.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article was unanimously indefinitely postponed.

AMEND THE PERSONNEL BY-LAW

ARTICLE 49 To see if the Town will vote to amend the Town of Harwich Personnel By-law by adding to Part One – “Application, Purpose, Discrimination”, the following to the end of the paragraph titled “Application”:

“The Personnel Administrator, with the approval of the Board of Selectmen, may from time to time amend various sections of the By-Law, specifically, Parts 2 through 13, except Part Four – Classification and Compensation Plans, after a public meeting of the Board of Selectmen.”

Explanation: town employees who are not members of a bargaining unit should generally receive the same benefits as unionized employees. This change in the personnel bylaw would allow the personnel administrator and board of selectmen to make those changes without having to burden town meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0.

THIS ARTICLE IS NOT REQUIRED FOR THE BOARD OF SELECTMEN TO PERFORM ITS DUTIES.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article was indefinitely postponed.

SALE OF ALCOHOLIC BEVERAGES ON SUNDAY AND HOLIDAYS

ARTICLE 50 To see if the Town will vote to accept the provisions of General Laws, Chapter 138, Section 33B, which provides: The local licensing authority of any city or town which accepts this section may authorize licensees under section twelve to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on Sunday; and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to accept the provisions of General Laws, Chapter 138, Section 33B. Duly seconded

ACTION: It was a vote.

ADOPT NEW CHAPTER 164, SECTION 7 – REVOCATION/ SUSPENSION OF LICENSES AND PERMITS FOR NON-PAYMENT OF LOCAL FEES

ARTICLE 51 To see if the Town will vote to adopt the following new Section 7 to the Town By-Law Chapter 164 “Licenses, Permits and Fees”, and to act fully thereon. By request of the Town Treasurer/Collector.

A. Purpose.

Pursuant to the authority conferred upon the Town by General Laws Chapter 40, § 57 adopted at the April 6, 1987 Annual Town Meeting as Article 78, the following is adopted for the regulation of application for, revocation, suspension, renewal or transfer of local licenses and permits issued by any board, officer, department or commission of the town for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges, with the exceptions listed in paragraph B of this by-law.

B. Applicability.

This chapter shall not apply to the following licenses and permits: Open Burning, § 13 of Chapter 48 of the General Laws; Bicycle Permits, § 11A of Chapter 85 of the General Laws; Sales of Articles for Charitable Purposes, §33 of Chapter 101 of the General Laws; Children Work Permits, § 69 of Chapter 149 of the General Laws; Associations Dispensing Food or Beverage Licenses, § 21E of Chapter 140 of the General Laws; Dog Licenses, § 137 of Chapter 140 of the General Laws; Fishing, Hunting, Trapping Licenses, § 12

of Chapter 131 of the General Laws; Marriage Licenses, § 28 of Chapter 207 of the General Laws; Theatrical Events, Public Exhibition Permits, § 181 of Chapter 140 of the General Laws.

C. List of persons delinquent in payment of municipal charges

The Town Treasurer/Collector shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, business enterprise (hereinafter referred to as the party), that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve (12) month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

D. Denial, revocation or suspension of license or permit for nonpayment of municipal charges

The licensing authority may deny, revoke or suspend any license or permit under their jurisdiction, including renewals and transfers, of any party whose name appears on such list furnished to the licensing authority by the Treasurer/Collector, or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or other matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority by the Treasurer/Collector; provided, however, that written notice is given to the party and the Treasurer/Collector, as required by applicable provisions of the law, and the party is given a hearing, to be held not earlier than fourteen (14) days after such notice. Such list shall be prima facie evidence for denial, revocation or suspension of such license or permit to any party. The Treasurer/Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied suspended or revoked under this by-law shall not be reissued or renewed until the licensing authority receives a certificate issued by the Treasurer/Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as of the date of issuance of such certificate.

E. Payment Agreement – Conditional permit or license issuance.

Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating such

limitations to the license or permit and the validity of such license shall be conditioned upon the satisfactory compliance with such agreement. Failure to comply with such agreement shall be grounds for the suspension or revocation of such license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

F. Waiver of denial, suspension or revocation when.

The Board of Selectmen may waive such denial, suspension or revocation of any license or permit if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his/her immediate family, as defined in Section 1 or Chapter 268 of the General Laws, in the business or activity conducted in or on such property.

Explanation: Town meeting on April 6, 1987 adopted article 78 which was to adopt Massachusetts Gen. laws chapter 40 section 57 which allows for the regulation of application for revocation, suspension, renewal or transfer of local licenses and permits issued by any board, officer, Department work commission of the town for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges. The town completed the first part of this process by adopting the state statute however in order for the elements of the statute to work the town needs to formally adopt a bylaw to reflect the authority contained within the statute. This article formalizes the bylaw to allow for a review of applicants for new and renewal of licenses to be reviewed for compliance with the payment of taxes and other municipal charges. Licensing authorities will be able to deny applications or renewals to those persons or entities that have not paid taxes and fees. The bylaw and the statute allow for the applicant to enter into a payment agreement with the town treasurer/collector. The bylaw is also necessary to allow for local enforcement of the statute.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. ADOPTION OF THIS TOWN BY-LAW WILL ASSIST IN COLLECTION OF TOWN REVENUES, AND IMPLEMENTS THE TOWN'S 1987 VOTE TO ADOPT THE RELATED STATE LEGISLATION. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to amend the Code of the Town of Harwich.
Duly seconded

ACTION: It was a unanimous vote, so declared.

BUILDING INSPECTION AND REGULATION - ADOPT CHAPTER 143,
SECTION 3Z OF THE GENERAL LAWS OF MASSACHUSETTS.

ARTICLE 52 To see if the Town will vote to adopt and accept Ch. 143, § 3Z of the General Laws of the Commonwealth of Massachusetts and to act fully thereon. By request of the Building Commissioner.

Explanation: The adoption of c.143, §3Z of the General Laws of Massachusetts at Town Meeting is required prior to a Harwich building official practicing for private hire business which he is certified, licensed or registered under the building code within the Town. A Town Meeting vote to adopt c.143, §3Z will then allow the board of selectmen to appoint a special inspector to inspect this referenced work when; and if, this situation arises. The current use of part time building officials by the building department makes this possibility more likely in the future.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. ADOPTION OF THIS STATE LEGISLATION WILL ALLOW THE BUILDING DEPARTMENT TO BE OPERATED AND ADMINISTERED MORE EFFICIENTLY. OTHER CAPE TOWNS HAVE SIMILARLY ADOPTED SUCH LEGISLATION, AND SUCH LEGISLATION EXISTS AND HAS ALREADY BEEN ADOPTED FOR OTHER INSPECTIONAL SERVICES IN THE TOWN. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

ADOPT M.G.L. CHAPTER 59, § 5, CLAUSE 56 –
ASSESSMENT OF LOCAL TAXES – PROPERTY; EXEMPTIONS

ARTICLE 53 To see if the Town will vote to adopt MGL Chapter 59, Sec 5, Clause 56. Upon the acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town; said change to take effect in FY 2015, and to act fully thereon. By request of the Harwich Veterans Agent and the Board of Assessors

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE ALLOWS THE TOWN OF HARWICH TO PROVIDE TAX RELIEF TO NATIONAL GUARD AND RESERVISTS WHO ARE DEPLOYED OVERSEAS AND ARE HAVING FINANCIAL DIFFICULTY DUE TO THAT DEPLOYMENT. THIS IS A HARDSHIP ARTICLE. VOTE: YES-7, NO-0, ABSTAIN-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

HOME RULE CHARTER AMENDMENT –
CHAPTER 3, SECTION 7 PROHIBITIONS

ARTICLE 54 To see if the Town will vote to authorize the Board of Selectmen to file a Home Rule Petition with the General Court to amend the Harwich Town Charter Chapter as set forth in Chapter 18 of the Acts of 2006 as set forth below: provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments on the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to provide amendments which shall be within the scope of the general public objectives to this petition, and to act fully thereon. By Petition.

An Act Relative to the Charter of the Town of Harwich
Underlined words indicate language proposed for insertion.

Chapter 3. BOARD OF SELECTMEN Section 7. Prohibitions

3-7-2 Members of the Board of Selectmen shall be ineligible to serve as members of any appointive or other elective town agency, or as members of any elective regional, county or Commonwealth agency.

Explanation Provided by Petitioner: Current language would allow Board of Selectmen member to hold multiple elected offices, which could create significant conflict of interest in the performance of the duties and responsibilities for the entire Town. A Board of Selectmen member could be voting on a project or budget for an agency other than the Town, which would then require that member to recuse from discussion and vote for the Town as a whole. This would not serve in the Town's best interest.

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. DURING OUR DISCUSSION OF THIS ARTICLE SEVERAL MEMBERS HAD CONCERNS ABOUT POSSIBLE CONFLICT OF INTEREST AND AS A RESULT THE VOTE: YES-4, NO-1, ABSTAIN-0

MOTION: (Sally Urbano) I move that this article be accepted and adopted, and that it be amended to read as follows:

No member of the Board of Selectmen may simultaneously hold any other appointive or elective town office, or any elected regional, county or state office.

Duly seconded

ACTION: A standing count was taken, YES 90, NO 68, the motion carried.

AMEND THE CODE OF THE TOWN OF HARWICH,
BY-LAWS – BARKING DOGS

ARTICLE 55 To see if the Town will vote to amend the Town By-Laws Section 26-5, entitled Barking Dogs, by re-titling the bylaw and replacing it in its entirety with the following, and to act fully thereon. (New language is in **BOLD**):

26-5 Noise from Domestic Animals

- A. No person owning or keeping a dog shall allow or permit said dog to annoy another person's reasonable right to peace and privacy by making loud and continuous noise where such noise is plainly audible at 150 feet from the building, structure, vehicle, or premises in which or from which such noise is produced and such noise is continuous in excess of 10 minutes regardless of the time of day or night. The fact that such noise is plainly audible at said distance and continuous in excess of 10 minutes shall constitute prima facie evidence of a violation of this bylaw.
- B. No person owning or keeping any domestic animal, including livestock or fowls other than a dog, shall allow or permit said animal to annoy another person's reasonable right to peace and/or privacy by making loud noise where such noise is plainly audible at 150 feet from the building, structure, or premises in which or from which such noise is produced. The fact that such noise is plainly audible at said distance shall constitute prima facie evidence of a violation of this bylaw.**

1. Properly zoned agricultural livestock operations as defined by MGL Chapter 40A, Section 3 are exempt from the provisions of this subsection.

C. Whoever as owner or keeper of any domestic animal violates the provisions of this bylaw shall be subject to a fine of \$50 for the first offense, \$100 for the second, and \$200 for the third and subsequent offences when there is less than twelve (12) months since the last conviction.

By request of the Board of Selectmen, Town Administrator, and Chief of Police.

Explanation: The purpose of the additions to this bylaw is to address increasing complaints of domesticated animals other than dogs, such as roosters, geese, peacocks, as well as livestock that are kept in residential and business zones and routinely disturb the peace of surrounding residents. The revisions also provide progressive fines for repeated violations. Agricultural operations are specifically exempted.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO AMEND THE CODE. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: The motion does not carry.

**AMEND THE CODE OF THE TOWN OF HARWICH, BY-LAWS –
CIVIL FINGERPRINTING TOWN BY-LAW**

ARTICLE 56 To see whether the Town will vote, as authorized by Chapter 256 of the Acts of 2010, and incorporated into the Massachusetts General Laws as Chapter 6, Section 172 B 1/2, to create a by-law enabling the Police Department to conduct State and Federal Fingerprint Based Criminal History checks for individuals for the following licenses: Hawking, Peddling, or other Door-to-Door Salespeople, Manager of Alcoholic Beverage License, Owner or Operator of Public Conveyance, Dealer of Second-hand Articles, Pawn Dealers, Junk Metal Dealers, Hackney Drivers, and Ice Cream Truck Vendors, and to adopt appropriate policies and procedures to effectuate the purposes of this by-law, and to act fully thereon.

164-7 Civil Fingerprinting - Criminal History Check Authorization for Certain Licenses

A. The Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172 B 1/2, conduct State and Federal Fingerprint Based Criminal History checks for individuals and entities applying for the following licenses:

1. Hawking and Peddling or other Door-to-Door Salespeople
2. Manager of Alcoholic Beverage License
3. Owner or Operator of Public Conveyance
4. Dealer of Second-hand Articles
5. Pawn Dealers
6. Junk Metal Dealers
7. Hackney Drivers
8. Ice Cream Truck Vendors

B. At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's criminal history records and obtain the individual's consent.

1. The Police Chief shall periodically check with the Executive Office of Public Safety and Security ("EOPSS"), which has issued an Informational Bulletin, which explains the requirements for town by-laws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

C. Upon receipt of the fingerprints, the individual's consent and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this by-law to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS), and/or the Federal Bureau of Investigation (FBI), or the successors of such agencies as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in this by-law.

1. The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successors, as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including FBI records, consistent with this by-law.

2. The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law. The State and FBI criminal history will not be disseminated to unauthorized entities.
 3. Use of Criminal Record by Licensing Authorities Licensing of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this by-law.
- D. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. Factors that shall be considered in making a determination of fitness shall include, but not be limited to, whether the record subject has been convicted of, or is under pending indictment for a crime, that bears upon the subject's ability or fitness to serve in that capacity, including any felony or a misdemeanor that involved force or threat of force, possession of a controlled substance, or sex-related offense.
1. Licensing authorities of the Town are hereby authorized to deny any application, including renewals and transfers thereof, for any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law.
- E. The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be established by a vote of the Board of Selectmen. A portion of the fee, as specified in Massachusetts General Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for its costs associated with the administration of the fingerprinting program.
- F. The Board of Selectmen is authorized to promulgate regulations for the implementation of this by-law, but in doing so it is recommended that it consult with the Chief of Police, Town Counsel, and the

Massachusetts Executive Office of Public Safety and Security (or its successor agency) to ensure that such regulations are consistent with the statute, the FBI's requirements for access to the national database, and other applicable state and federal requirements.

- G. This by-law shall take effect upon approval by the Attorney General, so long as the requirements of MGL Chapter 40 Section 32 are satisfied.

By request of the Police Chief.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO AMEND THE CODE. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: A standing count was taken, YES 97 NO 65, the motion carried.

HARWICH WETLANDS PROTECTION BY-LAW

Underlined words indicate language proposed for insertion

~~Words with Strike Through~~ indicate language proposed for deletion

ARTICLE 57 To see if the Town will vote to amend the Code of the Town of Harwich, Chapter 340 Wetlands as set forth below and to act fully thereon. By request of the Conservation Commission.

Explanation: Numerous small changes have been made by recommendation of the Harwich Conservation Commission to help make the Wetlands Bylaw more user-friendly. Definitions have been added/revised. The size requirement for a wetland has been decreased from 5,000 sq. ft. to 3,000 sq. ft., so as to better protect our small wetlands.

CHAPTER 310. WETLANDS PROTECTION

§ 310-1. Purpose.

§ 310-2. Definitions.

§ 310-3. Jurisdiction.

§ 310-4. Conditional exceptions.

§ 310-5. Application for permit and request for determination.

§ 310-6. Notice and hearings.

§ 310-7. Coordination with other communities and boards.

§ 310-8. Permits and conditions.

§ 310-9. Rules and regulations.

§ 310-10. Security.

§ 310-11. Enforcement.

§ 310-12. Burden of proof.

§ 310-13. Appeals.

§ 310-14. Relation to Wetlands Protection Act.

[HISTORY: Adopted by the Special Town Meeting of the Town of Harwich 5-5-2009 by Art. 1. Amendments noted where applicable.]

§ 310-1. Purpose.

A. The purpose of this bylaw is to protect the wetlands, water resources and adjoining land areas in the Town of Harwich by controlling activities deemed by the Conservation Commission likely to have a significant or cumulative adverse effect on the values of resource areas, as hereafter defined, including but not limited to the following:

- (1) Protection of public or private water supply.
- (2) Protection of groundwater.
- (3) Flood control.
- (4) Storm damage prevention (including coastal storm flowage).
- (5) Prevention of pollution.
- (6) Protection of land containing shellfish.
- (7) Protection of fisheries.
- (8) Protection of wildlife habitat.
- (9) Protection of rare species habitat including rare plant species.
- (10) Protection of water quality.
- (11) Erosion and sedimentation control.
- (12) Agriculture.
- (13) Aquaculture.
- (14) Recreation.

B. These values are deemed important to the community (collectively the “resource area values protected by this bylaw”). This bylaw is intended to utilize the home rule authority of this municipality to protect additional resource areas for their additional values, with additional standards and procedures stricter than those of the Wetland Protection Act (MGL c. 131, § 40) and regulations thereunder (310 CMR 10.00).

§ 310-2. Definitions.

- A. The following definitions shall apply in the interpretation and implementation of this bylaw:

AGRICULTURE

Any work which produces food or other products for commerce or subsistence which occurs in, on, or within 100 feet of a resource area or which is directly or indirectly dependent upon wetlands values for proper agricultural functions, such as prevention of pollution or maintenance of adequate water flow for irrigation. Agriculture includes, but is not limited to the growing of crops, including cranberries, and the raising of livestock. Nonagricultural activities in or within 100 feet of resource areas shall not have a significant effect on existing agriculture.

ALTER- Includes, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this bylaw:

- (1) Removal, excavation, or dredging of soil, sand, gravel or aggregate materials of any kind.
- (2) Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics.
- (3) Drainage, or other disturbance of water level or water table.
- (4) Dumping, discharging or filling with any material which may degrade water quality.
- (5) Placing of fill, or removal of material, which would alter elevation.
- (6) Driving of piles, construction, or repair of buildings or structures of any kind.
- (7) Placing of obstructions or objects in water.
- (8) Destruction of plant life, including cutting of trees.
- (9) Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters.
- (10) Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater.
- (11) Incremental activities which have, or may have, a cumulative adverse impact on the resource areas protected by this bylaw.

AQUACULTURE

The growing, raising, breeding, storing, or producing of specified aquatic or marine organisms at specified locations for commercial, municipal, or scientific purposes as approved by appropriate agencies. Organisms in aquacultural use include, but are not limited to: shellfish, such as oysters, quahogs, clams, lobsters, mussels, scallops and crabs; finfish, such as trout, eel, herring, salmon, smelt and bass; amphibians, such as frogs; reptiles,

such as turtles; seaweeds, such as Irish moss and dulse; edible freshwater plants, such as watercress; and plankton grown as a food source for other organisms. Activities in or within 100 feet of a resource area shall not have a significant effect on existing permitted aquaculture.

COASTAL BANK

The seaward face or side of any elevated landform, other than Coastal Dune, which lies at the landward edge of a Coastal Beach, Land Subject to Coastal Storm Flowage, or other wetland. A coastal bank may serve one of two functions:

A. It may serve as a vertical buffer because of its height and stability which protects upland areas from storm damage and flooding. Activities shall not increase erosion of a coastal bank, either from above (by stormwater runoff, brushcutting or other means) or from below (by tidal action, wind and waves). Any project on such a coastal bank shall have no adverse impact on the stability of the coastal bank.

B. Coastal banks composed of unconsolidated sediment and exposed to vigorous wave action serve as a source of sediment for dunes, beaches, barrier beaches and other coastal landforms. Naturally occurring wave action removes sediment from these banks to replenish coastal landforms. These landforms protect coastal wetlands and real property by reducing storm damage and flooding by dissipating storm wave energy. Any project on or within a coastal bank serving this function shall not have a significant effect on that bank's ability to serve as a sediment source.

DIADROMOUS FISH

Diadromous fish are species of fish that must migrate between fresh and marine waters to complete essential stages of their life history. In Harwich, spring spawning runs (river herring, white perch and Atlantic tomcod) and juvenile migrations (American eel) occur in Muddy Creek, Red River and Herring River. Juvenile eel migrations also occur in Cold Brook and the Andrews River. The coastal rivers serve as migratory habitat and the freshwater ponds in these watersheds serve as spawning and nursery habitat. Activities in or within 200 feet of a river supporting a diadromous fish run shall not have a significant adverse effect on the fish run.

FISHERIES and/or MARINE FISHERIES – Means:

- (1) The fish and shellfish resource itself, including all fish and shellfish found in fresh, salt, or brackish waters and any organisms including plants that make up part of the food chain of such animals regardless of their commercial value; and/or
- (2) The recreational or commercial catching of fish or shellfish from the ocean or from freshwater bodies.

FLOOD CONTROL

The ability of wetlands to absorb, store and slowly release floodwaters to minimize peak flood levels. Flooding can be caused by precipitation or a rising water table. Activities within 100 feet of resource areas shall not alter the flood control value of wetlands significantly.

GROUNDWATER

All subsurface water contained in natural geologic formations or artificial fill, including soil water in the zone of aeration. Activities in or within 100 feet of resource areas shall not significantly alter the existing quality or elevation of naturally occurring groundwater.

INLAND BANK

Includes the land area which normally abuts and confines a water body; the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is lower.

NO-DISTURB ZONE

The land running 50 feet landward from an abutting resource area. No substantial activity, that will result in the building within or upon, filling, removing or altering of land, shall be permitted, with the following exceptions:

- (1) Maintenance of an existing permitted structure
- (2) An activity that has been expressly allowed by a variance from the Conservation Commission.

PERSON

Includes any individual, group of individuals, association, partnership, corporation, company, business organization, trust, state, the commonwealth or political subdivision thereof to the extent subject to Town bylaws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

PRIVATE WATER SUPPLY

Any source or volume of surface or ground water demonstrated to be in private use or shown to have potential for private use, including ground or surface water in the zone of contribution around a private well. Activities in or within 100 feet of a resource area shall not have a significant effect on the quality of a private water supply.

PUBLIC WATER SUPPLY

Any source or volume of surface or ground water demonstrated to be in public use or approved for water supply pursuant to MGL c. 111, § 160 by the Department of Environmental Protection Division of Water Supply, or demonstrated to have a potential for public use, in addition to all surface and ground water in zones of contribution. Activities within 100 feet of resource areas shall not have a significant effect on the quality of a public water supply.

RARE SPECIES HABITAT

Includes, without limitation, habitats for all vertebrate and invertebrate animal species and plant species listed as endangered, threatened, or of special concern by the Natural Heritage and Endangered Species Program of the Massachusetts Division of Fisheries and Wildlife, regardless of whether the site in which they occur has been previously identified by the Division.

RECREATION

Any leisure activity or sport taking place in, on, or within 100 feet of a resource area which is dependent on the resource area and its values directly or indirectly for its conduct and enjoyment. Recreational activities include, but are not limited to, the following: noncommercial fishing and shellfishing, hunting, boating, swimming, walking, painting, birdwatching and aesthetic enjoyment. Structures and activities in or within 100 feet of a resource area shall not have a significant effect on public recreational values.

STORM DAMAGE PREVENTION

The ability of wetland soils, vegetation and physiography to prevent damage caused by water from storms, including but not limited to: erosion and sedimentation; damage to vegetation, property or buildings; or damage caused by flooding, waterborne debris or waterborne ice. Activities in or within 100 feet of a resource area shall not have a significant effect on storm damage protection.

SURFACE WATER BODY

Any area where water or ice stands or flows over the surface of the ground for at least five months of any calendar year except in times of severe, extended drought as defined in appropriate section of 310 CMR. Drainage ditches, exclusive of fish runs and intermittent streams, and impoundment areas which hold or pass water only during or for short periods following storms and which, owing to their relationship to groundwater, do not support wetland vegetation, are excluded from this definition.

VERNAL POOL

Refers to a seasonal freshwater body contained in a confined basin depression that holds water for a minimum of two consecutive months in most years, is free of adult fish populations, and provides breeding habitat for amphibians and invertebrates. The boundary of vernal pool habitat shall extend outward 100 feet from the mean annual high-water mark of such a depression. Vernal pools include those areas mapped and certified by the Massachusetts Natural Heritage and Endangered Species Program as well as those areas identified in the field as eligible for certification by a professional wildlife biologist or other expert.

WILDLIFE HABITAT

Resource areas that provide breeding and nesting habitats, shelter, food and water to all plant and animal species dependent on wetlands for any portion of their life cycles. Includes resource areas identified as containing rare, threatened or endangered species as listed by the Massachusetts Natural Heritage Program. Structures and activities in or within 100 feet of any resource area shall not have a significant effect on wildlife habitat. B. Except as otherwise provided for in this bylaw or in regulations of the Commission, the definitions of terms in this bylaw shall be set forth in the Wetlands Protection Act (MGL. C 131, § 40) and regulations 310 CMR 10.00.

FLOOD CONTROL

~~The ability of wetlands to absorb, store and slowly release floodwaters to minimize peak flood levels. Flooding can be caused by precipitation or a rising water table. Activities within 100 feet of resource areas shall not alter the flood control value of wetlands significantly.~~

GROUNDWATER

~~All subsurface water contained in natural geologic formations or artificial fill, including soil water in the zone of aeration. Activities in or within 100 feet of resource areas shall not significantly alter the existing quality or elevation of naturally occurring groundwater.~~

PRIVATE WATER SUPPLY

~~Any source or volume of surface or ground water demonstrated to be in private use or shown to have potential for private use, including ground or surface water in the zone of contribution around a private well. Activities in or within 100 feet of a resource area shall not have a significant effect on the quality of a private water supply.~~

PUBLIC WATER SUPPLY

Any source or volume of surface or ground water demonstrated to be in public use or approved for water supply pursuant to MGL c. 111, § 160 by the Department of Environmental Quality Engineering Division of Water Supply, or demonstrated to have a potential for public use, in addition to all surface and ground water in zones of contribution. Activities within 100 feet of resource areas shall not have a significant effect on the quality of a public water supply.

AGRICULTURE

Any work which produces food or other products for commerce or subsistence which occurs in, on, or within 100 feet of a resource area or which is directly or indirectly dependent upon wetlands values for proper agricultural functions, such as prevention of pollution or maintenance of adequate water flow for irrigation. Agriculture includes, but is not limited to the growing of crops, including cranberries, and the raising of livestock. Nonagricultural activities in or within 100 feet of resource areas shall not have a significant effect on existing agriculture.

AQUACULTURE

The growing, raising, breeding, storing, or producing of specified aquatic or marine organisms at specified locations for commercial, municipal, or scientific purposes as approved by appropriate agencies. Organisms in aquacultural use include, but are not limited to: shellfish, such as oysters, quahogs, clams, lobsters, mussels, scallops and crabs; finfish, such as trout, eel, herring, salmon, smelt and bass; amphibians, such as frogs; reptiles, such as turtles; seaweeds, such as Irish moss and dulse; edible freshwater plants, such as watercress; and plankton grown as a food source for other organisms. Activities in or within 100 feet of a resource area shall not have a significant effect on existing permitted aquaculture.

RARE SPECIES HABITAT

Includes, without limitation, habitats for all vertebrate and invertebrate animal species and plant species listed as endangered, threatened, or of special concern by the **Natural Heritage and Endangered Species Program** of the Massachusetts Division of Fisheries and Wildlife, regardless of whether the site in which they occur has been previously identified by the Division.

VERNAL POOL

A. Refers to a seasonal freshwater body contained in a confined basin depression that holds water for a minimum of two consecutive months in most years, is free of adult fish populations, and provides breeding habitat

for amphibians and invertebrates. The boundary of vernal pool habitat shall extend outward 100 feet from the mean annual high water mark of such a depression. Vernal pools include those areas mapped and certified by the Massachusetts Natural Heritage and Endangered Species Program as well as those areas identified in the field as eligible for certification by a professional wildlife biologist or other expert.

B. Except as otherwise provided for in this bylaw or in regulations of the Commission, the definitions of terms in this bylaw shall be as set forth in the Wetlands Protection Act (MGL c. 131, § 40) and regulations (310 CMR 10.00).

RECREATION

Any leisure activity or sport taking place in, on, or within 100 feet of a resource area which is dependent on the resource area and its values directly or indirectly for its conduct and enjoyment. Recreational activities include, but are not limited to, the following: noncommercial fishing and shellfishing, hunting, boating, swimming, walking, painting, birdwatching and aesthetic enjoyment. Structures and activities in or within 100 feet of a resource area shall not have a significant effect on public recreational values.

§ 310-3. Jurisdiction.

Except as permitted by the Conservation Commission or as provided for in this bylaw, no person shall commence to remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter any freshwater or coastal wetland resource areas, including:

- A. Freshwater wetland resource areas. Marshes; wet meadows; bogs; swamps; vernal pools and vernal pool habitat; lands subject to flooding, both bordering and isolated; isolated wetlands greater than ~~5,000~~ 3,000 square feet; banks; reservoirs; lakes; ponds greater than ~~5,000~~ 3,000 square feet; rivers, including the 200' riverfront area; streams and creeks, including intermittent streams; and the lands underneath lakes, ponds, streams and creeks.
- B. Coastal wetland resource areas. Land under the ocean; designated port areas; coastal beaches; coastal dunes; barrier beaches; coastal banks; rocky intertidal shores; salt marshes; land under salt ponds; land containing shellfish and fish runs; lands subject to tidal action, coastal storm flowage or flooding.
- C. Lands within 100 feet of any of the aforesaid resource areas, as set out in this section, except for the riverfront area and vernal pool habitat.

§ 310-4. Conditional exceptions.

- A. The application and permit required by this bylaw shall not be required for maintaining, repairing or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph or other telecommunication services, provided that written notice has been given to the Commission prior to the commencement of work.
- B. The provisions of this bylaw shall not apply to any mosquito control work done under the provisions of MGL c. 252 or any special act, to maintenance of drainage and flooding systems of cranberry bogs and to work performed for normal maintenance or improvement of land in agricultural use or in aquacultural use, or to any project authorized by special act prior to January 1, 1973.
- C. The application and permit required by this bylaw shall not be required for emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the commonwealth or a political subdivision thereof; provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.
- D. Conservation Variance Provision. In rare and unusual circumstances the Commission, at its discretion, may grant a conservation variance from the requirements of the fifty-foot no-disturb zone. Such a conservation variance may be granted upon a clear and convincing showing of evidence by the applicant that the proposed work will not adversely affect the environmental values protected by this bylaw.

§ 310-5. Application for permit and request for determination.

- A. Written application shall be filed with the Commission to perform activities affecting resource areas protected by this bylaw.
 - (1) The application shall include such information and plans that are deemed necessary by the Commission to describe proposed activities and their effects on the resource areas protected by this bylaw.

(2) No activities shall commence without receiving and complying with a permit issued pursuant to this bylaw.

- B. If appropriate, the Commission may accept as the application and plans under this bylaw the notice of intent and plans filed under the Wetlands Protection Act (MGL c. 131 § 40) and the Commission's regulations.
- C. Any person desiring to know whether or not a proposed activity or an area is subject to this bylaw may in writing request a determination from the Commission. Such a request for determination shall include information and plans as are deemed necessary by the Commission.
- D. At the time of application the applicant shall pay a filing fee specified in the regulations of the Conservation Commission promulgated in accordance with this chapter.

§ 310-6. Notice and hearings.

- A. Any person filing a permit application or a request for determination with the Commission shall at the same time give written notice thereof, by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable Assessor's tax list. Abutters include those immediately adjacent, across a road or water body, and in another municipality if within 100 feet of the boundary of the property where work is proposed. The notice to abutters shall state where copies of the permit application and plans may be obtained or examined by abutters. An affidavit of the person giving such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When the person requesting a determination is other than the owner, a copy of the request for determination shall be sent by the applicant to the owner, and the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.
- B. The Commission shall conduct a public hearing on any application or request for determination, with written notice given at the expense of the applicant, which notice shall be published in a newspaper of general circulation in the Town of Harwich at least five business days prior to the hearing.
- C. The Commission shall commence the public hearing within 21 days from receipt of a completed permit application or request for determination unless an extension is authorized in writing by the applicant.
- D. The Commission shall issue its determination or permit in writing within 21 days of the close of the public hearing or receipt of the file number issued by the Massachusetts Department of Environmental Protection, whichever is later, unless an extension is authorized in writing by the applicant.

- E. If appropriate, the Commission may combine its hearing under this bylaw with the hearing required under the Wetlands Protection Act (MGL c. 131, § 40) and regulations (310 CMR 10.00).
- F. Continuance of public hearing.
- ~~(1) Public hearings may be continued as follows:~~
- ~~(a) Without the consent of the applicant, to a date, announced at the hearing, which continued date shall be within 21 days of receipt of the notice of intent;~~
- ~~(b) With the consent of the applicant, to an agreed upon date, which shall be announced at the hearing; or~~
- ~~(c) With the consent of the applicant, for a period not to exceed 21 days after the submission of a specified piece of information or the occurrence of a specified action.~~
- ~~(2) The date, time and place of said continued hearing shall be publicized in accordance with MGL c. 131, § 40, and notice shall be sent to any person at the hearing who so requests in writing.~~
- The Commission has the authority to continue a hearing to a date certain, which shall be announced at the hearing, for reasons stated at the hearing. The reasons may include receipt of additional information deemed necessary by the Commission, for receipt of information offered by the applicant, or for the Commission to be able to hear comments and recommendations of other local or state boards and officials. In the event that the applicant objects to the continuance, the hearing shall be closed and the Commission shall take action based on the information available.

§ 310-7. Coordination with other communities and boards.

Any person filing a permit application or a request for determination with the Commission shall provide a copy thereof at the same time, by certified mail, to the Conservation Commission of the adjoining municipality, if the application or request for determination pertains to property within 100 feet of that municipality. An affidavit of the person providing notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. The applicant, as well as the Commission, shall have the right to request any comments and recommendations from other Town boards and departments, and to respond to them at a hearing of the Commission, prior to final action.

§ 310-8. Permits and conditions.

- A. If the Commission, after a public hearing, determines that the activities which are subject to the application or the land and water uses which will result there from are likely to have a significant individual or cumulative

adverse effect upon the resource area values protected by this bylaw, the Commission, within 21 days of the close of the hearing or receipt of the file number issued by the Massachusetts Department of Environmental Protection, whichever is later, shall issue or deny a permit for the activities requested. If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect the resource area values, and all activities shall be done in accordance with those conditions.

- B. The Commission is empowered to deny a permit for failure to meet the requirements of this bylaw; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission; for failure to avoid or prevent unacceptable significant or cumulative effects upon the resource area values protected by this bylaw; and where no conditions are adequate to protect those values. Due consideration shall be given to any demonstrated hardship on the applicant by reason of denial, as presented at the public hearing.
- C. Permits for maintenance dredging shall expire ten years from the date of issuance. The applicant shall written notice of dredging at least thirty days prior to each commencement. Such notice shall contain the location of the project, permit number, name of applicant, and proposed start date.
- ~~D. Lands within 200 feet of rivers as defined by MGL c. 131, § 40, and lands within 100 feet of other resource areas are presumed important to the protection of these resources because activities undertaken in close proximity to resource areas have a high likelihood to adversely impact the wetland or other resource areas, either immediately, as a consequence of construction, or over time, as a consequence of daily operation or existence of the activities. These adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater recharge, degradation of water quality, and loss of wildlife habitat. The Commission therefore may, where practicable, require the applicant to maintain a strip of continuous, undisturbed vegetative cover within the two hundred foot riverfront area or one hundred foot buffer zone of not less than 50 feet adjacent to any freshwater or coastal wetland, unless the applicant convinces the Commission that the area or part of it may be disturbed without harm to the resource area values protected under this bylaw.~~
- E. To prevent wetlands loss, the Commission shall require applicants to:
- (1) Avoid wetlands alteration wherever feasible;
 - (2) Minimize wetlands alteration by using best management practices (BMPs); and, where alteration is unavoidable,
 - (3) Require full mitigation for disturbance to the wetland resource area or to the buffer zone. The Commission may authorize or require replication of wetlands or restoration of the buffer zone as a form

of mitigation, but only with adequate security, professional design, and monitoring to assure success, because of the high likelihood of failure of replication.

- F. Except as provided in MGL c. 131, § 40 for maintenance dredging, a permit shall expire three years from the date of issuance. ~~Notwithstanding the above, the Commission in its discretion may issue a permit for up to five years from the date of issuance where special circumstances warrant and where those special circumstances are set forth in the permit.~~ A permit may be extended for one or more periods of up to three years, provided that a request for renewal is received in writing by the Commission 30 days prior to the expiration of the permit. The Commission may deny the request for an extension and require the filing of a new notice of intent for the remaining work in the following circumstances:
- (1) Where no work has begun on the project, except where such failure is due to an unavoidable delay, such as appeals, in the obtaining of other necessary permits.
 - (2) Where new information, not available at the time the order was issued, has become available and indicates that the order is not adequate to protect the interests identified in MGL c. 131, § 40;
 - (3) Where work has been done in violation of the order or 310 CMR 10.00.
- G. Notwithstanding the above, a permit may contain requirements which shall be enforceable for a stated number of years, indefinitely, or until permanent protection is in place and shall apply to all owners of the land, now and in the future. For good cause the Commission may revoke or modify a permit or determination issued under this bylaw after notice to the holder of the determination or permit, notice to the public and abutters, and a public hearing.
- H. The Commission in an appropriate case may combine the permit or determination issued under this bylaw with the order of conditions or determination of applicability issued under the Wetlands Protection Act (MGL c. 131, § 40) and regulations (310 CMR 10.00).
- I. No activity proposed in any permit application shall be undertaken until an appeal period of 10 business days under the Wetlands Protection Act has elapsed and the permit issued by the Commission with respect to such activity has been recorded in the Barnstable County Registry of Deeds or, if the land affected is registered land, in the registry section of the land court for Barnstable County, and until the holder of the permit certifies in writing to the Commission that the permit has been recorded.

§ 310-9. Rules and regulations.

- A. After public notice and public hearing, the Commission shall promulgate rules and regulations to effectuate the purposes of this bylaw effective when

voted and filed with the Town Clerk. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effects of this bylaw.

B. At a minimum these regulations shall define key terms in this bylaw not inconsistent with the bylaw and the procedures governing the amount and filing of fees.

§ 310-10. Security.

As part of a permit issued under this bylaw, in addition to any security required by any other municipal or state board, agency, or official, the Commission may require that the performance and observance of the conditions imposed thereunder (including conditions requiring mitigation work) be secured wholly or in part by one or more of the methods described below:

- A. By a proper bond or deposit of money or negotiable securities in an amount sufficient in opinion of the Commission and payable to the Town of Harwich. ~~or other undertaking of financial responsibility which is sufficient in the opinion of the Commission to secure the obligations of the applicant to undertake the activities so authorized pursuant to the conditions contained in the permit.~~ Said security shall be released in whole or in part upon issuance of a certificate of compliance upon completion of the work performed pursuant to a permit.
- B. By accepting a conservation restriction, easement or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed. This method shall be used only with the consent of the applicant.

§ 310-11. Enforcement.

- A. No person shall remove, fill, dredge, build upon, degrade or otherwise alter resource areas protected by this bylaw, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued pursuant to this bylaw.
- B. The Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys, or sampling as the Commission deems necessary, subject to the constitutions and laws of the United States and the Commonwealth.

- C. Upon request of the Commission, the Selectmen and the Town Counsel may take legal action for enforcement under civil law. Upon request of the Commission, the Chief of Police may take legal action for enforcement under criminal law.
- D. Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement of this bylaw.
- E. Any person who violates any provision of these bylaws or any regulations promulgated hereunder, or permits or administrative orders issued thereunder, may be punished by a fine of \$300 per violation. Each day or portion thereof during which a violation continues, or unauthorized fill or other alterations remain in place, shall constitute a separate offense, and each provision of the regulations, permits or administrative orders violated shall constitute a separate offense.
- F. In enforcing this section, the Commission may issue citations under the noncriminal disposition procedure set forth in MGL c. 40, § 21D, which has been adopted by the Town. *Editor's Note: See Ch. 1, General Provisions, § 1-2.* Members of the Commission, its agent or any police officer are authorized to issue noncriminal disposition citations.
- G. The Commission or its agent may also issue a Stop Work Order and/or an Enforcement Order, or have the offending party file an after-the-fact Notice of Intent for the work. The Commission may order the offending party to present a restoration plan that is acceptable to the Commission and to complete the planting onsite during the next growing season.

§ 310-12. Burden of proof.

- A. The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the permit application will not have unacceptable significant or cumulative effect upon the resource area values protected by this bylaw.
- B. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit. ~~or grant a permit with conditions.~~

§ 310-13. Appeals.

A decision of the Commission under this bylaw shall be reviewable in the Superior Court in accordance with MGL c. 249, § 4.

§ 310-14. Relation to Wetlands Protection Act.

This bylaw is adopted under the home rule amendment of the Massachusetts Constitution and the home rule statutes, independent of

the Wetlands Protection Act (MGL c. 131, § 40) and regulations (310 CMR 10.00) thereunder.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. THE PROPOSED BY-LAW AMENDMENTS ARE INTENDED TO MAKE CONSERVATION COMMISSION REVIEW MORE ‘USER FRIENDLY’ FOR THOSE SEEKING REVIEW, AND ALSO TO BRING THE BY-LAW INTO CURRENT BEST PRACTICES SIMILAR TO THOSE IN NEIGHBORING COMMUNITIES. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

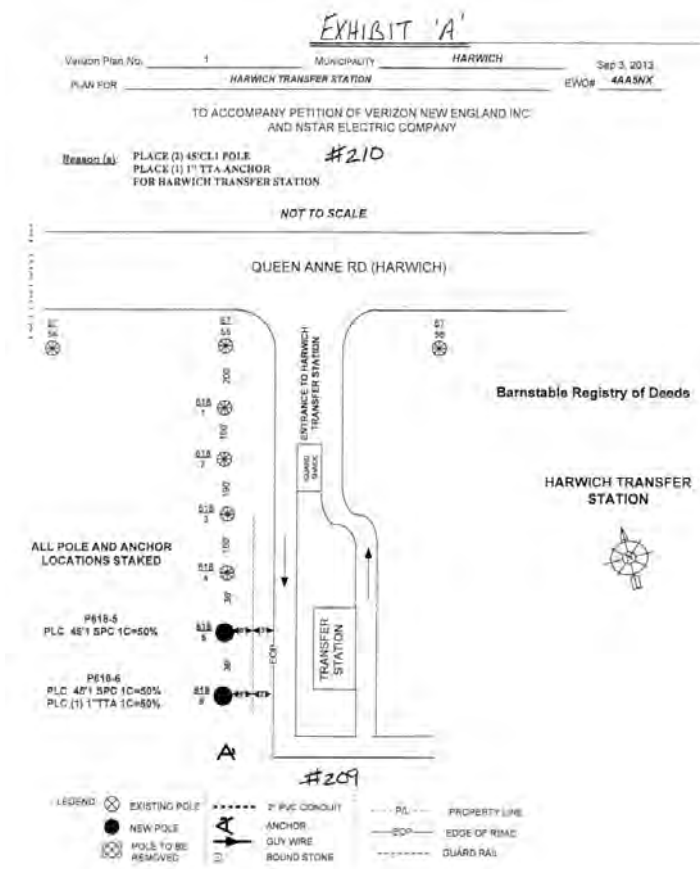
APPROVE EASEMENT FOR VERIZON AT
209 AND 213 QUEEN ANNE ROAD

ARTICLE 58 To see if the Town will vote to grant an exclusive and perpetual easement to Verizon New England and Nstar Electric to place and maintain poles and facilities on town-owned property off Queen Anne Road as shown on plan titled “Exhibit A – Harwich Transfer Station” dated September 3, 2013, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.



At this time the Moderator, Michael D. Ford, Esq. stepped down and William D. Crowell, Esq. was the acting Moderator for Article 59.

CORRECT ORDER OF TAKING - BANK STREET BEACH

ARTICLE 59 To see if the Town will vote to authorize and direct the Board of Selectmen to correct the description in the Order of Taking authorized by the vote on Article 47 of the Warrant for the 1985 Annual Town Meeting held on April 8, 1985 and recorded in the Barnstable Registry of Deeds in Book 4697 Page 64; and the Order of Taking authorized by the vote on Article 33 of the Warrant for the 1994 Annual Town Meeting held on May 4, 1994 and recorded in said Registry in Book 9297 Page 29, to reflect the correct easterly boundary line of the Town-owned Bank Street Beach, as more particularly shown on a sketch plan entitled "_____" a copy of which is on file with the Town Clerk's office; and to authorize the Board of Selectmen to execute any and all instruments as may be necessary to accomplish the above purposes and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

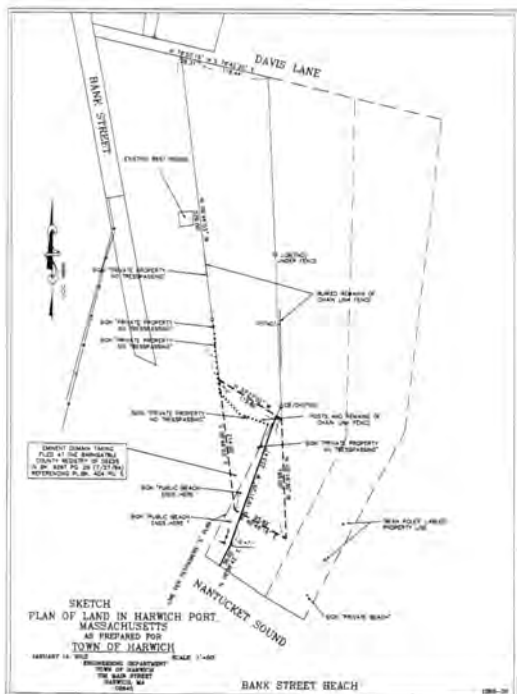
AMEND THE MAIN MOTION: (Jan Kalicki) I move to introduce the following amendment to be added at the end of Article 59 – to be accepted and adopted at Town Meeting:

Provided that the Selectmen are strongly requested not to accept any changes beyond the easterly line of the Town – owned Bank Street Beach, including specifically as they relate to the use of the Town's Public Path starting at the end of Bay View Road and to Bay View Beach from Merkel to Bank Street Beaches. Duly seconded

A motion was made and seconded to terminate debate; it was a unanimous vote, so declared.

ACTION ON AMENDMENT: The amendment did not pass.

ACTION ON THE MAIN MOTION: The motion carried.



DOWNEY PROPERTY ACQUISITION

ARTICLE 60 To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for general municipal purposes, all or a portion of land now or formerly owned by Julia T. Downey, Trustee, and located on the south side of Route 28 in Harwich, Mass, and shown on Assessor's map 15 as Parcel H4, containing 2.2 acres, more or less, and to raise and appropriate, or transfer from available funds or borrow a sufficient sum of money for such acquisition. Such bond, if issued, shall be subject to a debt exemption as authorized by Chapter 59 section 21C of the Massachusetts General Laws; and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ _____.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE YES-7, NO-0. FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS RECOMMENDATION AT TOWN MEETING (ANNUAL AND SPECIAL).

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to acquire property for general municipal purposes from Julia T. Downey located on the south side of Route 28 and shown on Assessor's map 15 as Parcel H4 and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$825,000 and to issue bonds and notes therefor pursuant to Chapter 44, Sections 7 or 8 of the General Laws, or any other enabling authority; to authorize the Board of Selectmen to expend all funds available for the project and to take any other action necessary to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the General Laws (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Duly seconded

ACTION: This vote required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote and passed.

At this time the Moderator, Michael D. Ford, Esq. stepped down and William D. Crowell, Esq. was the acting Moderator for Article 61.

SALE OR LEASE OF THE HARWICH MIDDLE SCHOOL

ARTICLE 61 To see if the Town will vote to transfer the care, custody, management and control of all or a portion of that land and improvements thereon identified as Assessors' Parcel 40-T6-0-E, having an address of 263 South Street and 204 Sisson Road, containing the former Harwich Middle School and associated parking and facilities from such board and for such purposes as such land is presently held, to the Board of Selectmen for general municipal purposes, including the purpose of conveyance, and further to authorize the Board of Selectmen to convey all or a portion of such land or interests in such land upon such terms and for such consideration as the Selectmen deem appropriate, which may be a lease for a term not to exceed 99 years, and to enter into all agreements and take all other actions necessary or appropriate to carry out this transaction, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE SELECTMEN WILL DETERMINE THE NEED FOR THIS TRANSACTION. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article is indefinitely postponed.

DEFRAY COSTS FOR MAINTENANCE OF HARWICH MIDDLE SCHOOL

ARTICLE 62 to see if the Town will raise an appropriate and/or transfer from available funds such sums of money as may be required to defray costs related to the minimal maintenance of the former Harwich Middle School for FY 15, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$125,000

Explanation: Administration is seeking a reuse for the middle school. It is anticipated that the Monomoy School District will be turning over the facility to the Board of Selectmen during the summer. The board has already initiated a request for proposals for the buildings reuse. It is anticipated that that process will take some time to come to fruition. During this interim period the town will need to minimally heat and minimally secure the building. Administration believes the cost for these minimal usage will be approximately \$125,000 during fiscal year 15. If the town decides to mothball the building the building will deteriorate quickly and lose a significant portion of its reuse potential.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE RFP FOR THE BUILDING REUSE

WILL DETERMINE COSTS AND ASSOCIATED TIME NEEDED TO CARRY EXPENSE IN 2015. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$125,000 be raised and appropriated for this purpose Duly seconded

ACTION: It was a vote.

RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2014 COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES ARTICLE 63 To see if the Town will vote to reserve for future appropriations amounts from the FY 2014 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY 2014 Budgeted reserve; and to act fully thereon. By request of the Community Preservation Committee.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION AT OR BEFORE THE ANNUAL TOWN MEETING. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that the Town transfer from FY 14 estimated revenue Community Preservation Fund the sum of \$178,202 for the Historic Reserve Fund, \$178,202 for the Open Space Reserve Fund and \$178,202 for the Community Housing Reserve Fund. Duly seconded

At this time the report of the Community Preservation Committee was given by Robert C. MacCready, Chairman, as follows:

Harwich adopted the Community Preservation Act effective beginning July 1, 2005. Harwich adopted a 3% property tax surcharge which is supplemented by the state by an amount dependent on other funds raised and is currently around 30%. The Act required the establishment of the Community Preservation Committee, to study and make recommendations to the Board of Selectmen, and the Town, of projects to be funded from these resources.

(The committee is comprised of 9 members: 2 selectmen appointees, and representatives from the housing committee, housing authority, recreation, historical commission, open space/real estate, conservation and the planning board.)

This year there was approximately \$1.8 million of new receipts and approximately \$1.9 million in funds available. Article #5 in the Warrant – the Municipal Budget includes the required Debt Service related to the old Land Bank Debt estimated at the time at approximately \$680,000, which left approximately \$1.2 million available for projects.

The Community Preservation Act also requires that 10% of the receipts be allocated to Open Space, Historical Preservation and Community Housing regardless of the distribution of funding applications. This transfer requirement is satisfied by **Article #63** and results in 4 separate funds while restricting some of the funds to only be used for Open Space, Historical Preservation and Community Housing.

The Committee considered 12 applications for this round of project funding and finally voted to support 7 applications utilizing \$651,200. These Articles are #64-66 and 68-70 in the ATM Warrant and #4 in the Special TM Warrant. Article #67 provides additional flexibility for the Brooks Library in using previously approved funds and Article #71 provides the Committee with funding for administrative expenses. This year the Committee voted to support applications covering all 4 of the approved uses of CPA funds.

The Committee very much appreciates that both the Finance Committee and the Board of selectmen support all of these articles. The Finance Committee will make positive motions on all of them.

We hope that you will also vote to support them.

Respectively submitted,
Robert Cyrus MacCready, Chair

ACTION: It was a vote.

HABITAT FOR HUMANITY HOUSING DEVELOPMENT PROJECT
ARTICLE 64 To see if the Town will vote to appropriate from Community Preservation Act Funds-Housing Reserve, \$140,000 to assist in the creation of up to seven (7) single family affordable homes on property owned by the Habitat

for Humanity of Cape Cod, Inc. at 1092 Oak Street, Harwich; and to act fully thereon; and to authorize the Board of Selectmen to accept an affordable housing restriction. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Community Housing Reserve. By request of the Community Preservation Committee and Habitat for Humanity. Estimated Cost: \$140,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$140,000 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, PROVISION FOR AFFORDABLE HOUSING. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted and the sum of \$140,000 be transferred from the Community Preservation Fund (Housing Reserve), for this purpose.

Duly seconded

ACTION: It was a vote.

REVITALIZATION OF THE BROOKS ACADEMY MUSEUM-PHASE I ARTICLE 65 To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$30,000 to fund an analysis of the preservation and restoration needs of Brooks Academy and of the resources maintained there by the Harwich Historical Society; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve. By request of the Community Preservation Committee and Brooks Academy Museum Commission. Estimated Cost: \$ 30,000.

THE FINANCE COMMITTEE RECOMMENDSTHAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$30,000 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, HISTORIC PRESERVATION. VOTE: YES-7, NO-1

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$30,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

HISTORIC PRESERVATION STUDY OF EXTERIOR OF
BROOKS BLOCK AND BANK BUILDING AT BROOKS FREE LIBRARY

ARTICLE 66 To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$25,000 to fund an analysis of the preservation and restoration needs of the historic portion of the Brooks Free Library; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve. By request of the Community Preservation Committee, and the Brooks Free Library Board of Trustees. Estimated Cost: \$ 25,000.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$25,000 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, HISTORIC PRESERVATION. VOTE: YES-7, NO-1

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$25,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

BROOKS LIBRARY PRESERVATION AMENDMENT

ARTICLE 67 To see if the Town will vote to amend Article 41 from the May 2012 Annual Town Meeting to expand the approved use of the \$39,000 from the Community Preservation Act Funds-Historic Reserve previously approved, from “restoration, preservation, and replacement as necessary, using historically appropriate materials, of the historically and architecturally significant ‘Brooks Building’(the middle building in the Brooks Free Library complex)” to also include the historical portion of the Brooks Free Library known as the “Bank Building”; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve. By request of the Community Preservation Committee, and the Brooks Free Library Board of Trustees. Estimated Additional Cost: \$0.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, HISTORIC PRESERVATION. VOTE: YES-8, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

ACTION: It was a unanimous vote, so declared.

PRESERVING HARWICH'S GLASS PLATE IMAGES

ARTICLE 68 To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$11,200 a sum of money to preserve, digitize and archive the collection of Glass Plate Images maintained by the Harwich Historical Society, and to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Historical Society; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve. By request of the Community Preservation Committee, and the Harwich Historical Society. Estimated Cost: \$11,200.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$11,200 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, HISTORIC PRESERVATION. VOTE: YES-8, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted and the sum of \$11,200 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FLASHING WARNING LIGHTS FOR BIKE TRAIL

ARTICLE 69 To see if the Town will vote to appropriate from Community Preservation Act Funds-Budgeted Reserve, \$15,000 to install a Flashing Warning Light System at the intersection of the OCRT Bike Trail and Harwich-Orleans Road (Route 39); and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Budgeted Reserve. By request of the Community Preservation Committee and the Recreation and Youth Commission. Estimated Cost: \$15,000

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$15,000 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, RECREATION. VOTE: YES-7, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$15,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

BROOKS PARK EXPANSION – PHASE II

ARTICLE 70 To see if the Town will vote to appropriate from Community Preservation Act Fund-Budgeted Reserve, \$210,000 to construct two (2) new tennis courts at Brooks Park, including related drainage, fencing and excavation and to refurbish the current basketball court; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Budgeted Reserve. By request of the Community Preservation Committee and the Recreation and Youth Commission. Estimated Cost: \$210,000

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$210,000 FROM COMMUNITY PRESERVATION ACT FUNDS, AS IT APPROPRIATELY FURTHERS ONE OF THE MANDATES OF THE COMMUNITY PRESERVATION ACT, RECREATION. VOTE: YES-8, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$210,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND ADMINISTRATIVE COSTS OF THE COMMUNITY PRESERVATION COMMITTEE

ARTICLE 71 To see if the Town will vote to appropriate from Community Preservation Fund-Budgeted Reserve, \$15,000 for administrative costs of the Community Preservation Committee, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$15,000

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$15,000 FROM COMMUNITY PRESERVATION ACT FUNDS. THE CPC IS ENTITLED TO ADMINISTRATIVE COSTS PURSUANT TO THE CPA, AND THE CPC'S REQUEST IS FOR LESS THAN THE MAXIMUM ALLOWED PURSUANT TO THE CPA. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted and the sum of \$15,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

REESTABLISH THE TRAFFIC SAFETY COMMITTEE

ARTICLE 72 To see if the Town will vote to study reestablishing the Traffic Safety Committee with no less than five appointed resident members, and input from the police department, fire department, and the town engineer and to act fully thereon. By Petition.

Explanation Provided by Petitioner: The town disbanded the Traffic Safety Committee in June 2012 due to lack of volunteers. Traffic Safety is very important and many other Cape towns utilize Traffic Safety Committees effectively.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-1. THE BOARD OF SELECTMEN ARE RESPONSIBLE FOR ESTABLISHING AND ELIMINATING THE VARIOUS COMMITTEES IN TOWN

MOTION: (Angelo S. LaMantia, Chairman-Board of Selectmen) I move that this article be accepted and adopted. Duly seconded

ACTION: The motion carried

COMPENSATING BALANCE AGREEMENT

ARTICLE 73 To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2014 pursuant to Chapter 44, § 53F of the General Laws and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES -5 NO-0. THIS IS A CUSTOMARY ARTICLE WITH NO FUNDS ATTACHED FOR THIS TOWN MEETING.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

LIABILITY TIDAL/NON-TIDAL RIVERS

ARTICLE 74 To see if the Town will assume the liability in the manner provided by § 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with § 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a vote.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING – MAY 7, 2014 Article 1

I hereby re-appoint Lyman E. Culver to a three year term as a Member of the Cape Cod Regional Technical High School District Committee, expiring May 2017.

I hereby re-appoint William Greenwood to a three year term as a Member of the Finance Committee, expiring June 2017.

Dated: May 7, 2014

s/ Michael D. Ford, Esq.
Town Moderator

HERRING FISHERIES

ARTICLE 75 To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Dana DeCosta, Vice Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

At 10:10 pm a motion was made and seconded to adjourn the Annual Town Meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
MAY 5, 2014**

CUSTOMARY ARTICLES

- ARTICLE 1 Town Officers and Committees
- ARTICLE 2 Reports of Town Officers and Committees
- ARTICLE 73 Compensation Balance Agreement
- ARTICLE 74 Liability Tidal/Non Tidal Rivers
- ARTICLE 75 Herring Fisheries

CAPITAL PLAN

- ARTICLE 9 Capital Plan Adoption

AMEND TOWN CHARTER

- ARTICLE 54 Home Rule Charter Amendments – Ch.3 Sec 7 Prohibitions

AMEND GENERAL BY-LAWS

- ARTICLE 51 Amend the Code Town By-Law Local Licenses and Permits
- ARTICLE 56 Amend the Code – Town By-Laws – Civil Fingerprinting
- ARTICLE 57 Amend the Harwich Wetlands Protection By-Law

ADOPTION OF MASSACHUSETTS GENERAL LAWS

- ARTICLE 50 Sale of Alcoholic Beverages on Sunday and Holidays
- ARTICLE 52 Adopt Chapter 143, Section 3Z of Massachusetts General Laws
- ARTICLE 53 Adopt the Provisions of M.G.L. Ch. 59 Sec 5, Clause 56

MISCELLANEOUS

- ARTICLE 10 Establish a Stabilization Fund at Cape Cod Regional Technical High School
- ARTICLE 17 Maintain and Repair Route 124

- ARTICLE 40 Departmental Revolving Funds
- ARTICLE 41 Create the Albro House Annual Authorization Revolving Fund
- ARTICLE 42 Fund Historic Restoration/Preservation of Albro House – Exterior Phase III
- ARTICLE 43 Fund Historic Restoration/Preservation of Albro House – Interior Phase I
- ARTICLE 47 Accept Gift of Land off Oak Street Extension from Habitat for Humanity
- ARTICLE 58 Approve Easement for Verizon and Nstar Town-Owned Property
- ARTICLE 59 Correct Order of Taking – Bank Street Beach
- ARTICLE 72 Re-establish the Harwich Traffic Safety Committee

COMMUNITY PRESERVATION

- ARTICLE 67 Brooks Library Preservation Amendment

APPROPRIATIONS VOTED UNDER ARTICLES ANNUAL TOWN MEETING MAY 5, 2014

FROM TAX LEVY

ARTICLE 5	Town Operating Budget	\$28,434,542.00
ARTICLE 8	Water Department Budget	3,441,205.00
ARTICLE 6	Monomoy Regional School District Budget	20,070,536.00
ARTICLE 7	Cape Cod Regional Technical School District Budget	1,248,331.00
ARTICLE 16	Equip New Emergency Response Boat	21,715.00
ARTICLE 22	Fund the Purchase and Installation of HVAC Systems at DPW	19,500.00
ARTICLE 23	Fund New Carpet for Brooks Free Library	112,000.00
ARTICLE 28	Complete the CWMP Regulatory Review	150,000.00
ARTICLE 29	Conduct Cold Brook Nitrogen Attenuation Study	50,000.00
ARTICLE 33	Replace the Restroom at Allen Harbor Landing	75,000.00
ARTICLE 34	Fund the Purchase of New Truck/ Harbormaster Department	20,000.00
ARTICLE 62	Defray Maintenance Costs for the Harwich Middle School	125,000.00

FREE CASH

ARTICLE 24	Defray Expense/Chase Library and the Harwich Port Library	20,000.00
ARTICLE 25	Promote the Town of Harwich	25,000.00

ARTICLE 26	Supplement Annual Allocation of Mass Cultural Council/Grant	2,500.00
ARTICLE 36	Fund Prior Year's Unpaid Bills	4,396.00
ARTICLE 37	Replenish Police and Fire Trust Fund Account	30,000.00

OTHER AVAILABLE FUNDS

ARTICLE 5	Town Operating Budget:	
	Cable Fund	233,275.00
	Septic Loan Betterment Fund	17,358.00
	Overlay Surplus	100,000.00
	FEMA Fund	13,650.00
	Old Post Betterment Fund	11,650.00
	McGuerty Road Betterment Fund	18,450.00
ARTICLE 15	Transfer Fire Department Funds	12,000.00
ARTICLE 31	Allen Harbor Bulkhead/Parking Lot Project	172,000.00
ARTICLE 38	Cranberry Valley Golf Course Tree Removal Program	20,000.00
ARTICLE 39	Lightning Detection System for Cranberry Valley Golf Course	20,000.00

BORROWING

ARTICLE 27	Construction of the Muddy Creek Bridge	4,500,000.00
ARTICLE 32	Replace Wychmere Harbor Town Pier and Bulkheads	478,400.00

CAPITAL EXCLUSION

ARTICLE 13	Fund Ambulance Stretchers	56,000.00
ARTICLE 14	Fund Replacement of Fire Department Ambulance	240,000.00
ARTICLE 19	Vehicles for the DPW	280,795.00
ARTICLE 20	Overhaul the Transfer Station	250,000.00
ARTICLE 35	Fund Maintenance Dredging of Sand from Channel Dredging	350,000.00

DEBIT EXLUSION

ARTICLE 21	Fund the Road Maintenance Program	500,000.00
ARTICLE 60	Downey Property Acquisition	825,000.00

COMMUNITY PRESERVATION-LAND BANK

ARTICLE 64	Habitat For Humanity Housing Development	140,000.00
ARTICLE 65	Revitalization of the Brooks Academy Museum – Phase I	30,000.00

ARTICLE 66	Historic Preservation Study of Exterior – Brooks Free Library	25,000.00
ARTICLE 68	Preserving Harwich's Glass Plate Images	11,200.00
ARTICLE 69	Flashing Warning Lights for Bike Trail	15,000.00
ARTICLE 70	Brooks Park Expansion – Phase II	210,000.00
ARTICLE 71	Fund Administrative Costs of the CPC	15,000.00

WATER ENTERPRISE

ARTICLE 5	TOWN OPERATING BUDGET	495,520.00
ARTICLE 8	WATER DEPARTMENT BUDGET	3,441,205.00

THE FOLLOWING ARTICLES WERE PASSED AT THE SPECIAL TOWN MEETING MAY 6, 2014

ZONING BY-LAWS

ARTICLE 1	Zoning By-Law Amendments-Definition
ARTICLE 3	Flood Plain

MISCELLANEOUS

ARTICLE 5	Muddy Creek Easement
ARTICLE 11	Create ADA Accommodations Revolving Account

APPROPRIATIONS VOTED UNDER ARTICLES ANNUAL TOWN MEETING MAY 5, 2014

FROM TAX LEVY

ARTICLE 7	Stabilization Fund	\$100,000.00
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FROM FREE CASH

ARTICLE 6	Fund Snow and Ice Deficit	345,000.00
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FROM OTHER AVAILABLE FUNDS

ARTICLE 8	OPEB Trust Fund	300,000.00
ARTICLE 10	Fund Costs for New Iron and Manganese Removal Facility	2,410,535.00

CPD/LAND BANK FUNDS

ARTICLE 4	Fund Purchase of Land for Open Space Purposes	220,000.00
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APPENDIX B

Line		Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015	% Change
1	BUDGET					
2	FY 2015 REVENUES					
3						
5						
6	DESCRIPTION					
8	Real Estate & Personal Property Taxes	\$36,415,730	\$38,449,706	\$38,910,555	\$40,734,545	4.7%
9	Local Receipts					
10	Excise Tax	1,553,253	1,670,628	1,528,000	1,514,221	-0.9%
11	Hotel/ Motel & Meals	802,225	863,275	847,000	827,000	-2.4%
12	Ambulance	978,389	981,281	980,000	1,000,000	2.0%
13	Waste Disposal	1,667,582	1,713,363	1,684,115	1,797,515	6.7%
14	Beach, Recreation & Youth	317,658	317,005	296,953	296,953	0.0%
15	Harbors & Landings	828,700	825,219	893,074	893,074	0.0%
16	Golf Operations	1,710,330	1,694,280	1,686,000	1,690,500	0.3%
17	Other local receipts	1,184,916	1,523,813	1,321,231	1,229,797	-6.9%
18	Total Local Receipts	9,043,053	9,588,864	9,236,473	9,249,060	0.1%
19	State Aid					
20	Cherry Sheet	3,212,904	598,237	592,864	617,194	4.1%
21	School Building Assistance	993,195	993,195	993,195	993,195	0.0%
22	Overlay Surplus	100,000	100,000	100,000	100,000	0.0%
23	Waterways Mgmt.	70,000	35,000	35,000	-	-100.0%
24	Library State Aid (Debt Service Grant)	59,100	-	-	-	-
25	Cable Fund (Comcast)	199,890	215,000	215,000	233,275	8.5%

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
26	Septic Loan	17,227	17,265	17,265	0.0%
27	Water Enterprise Indirect Cost	469,035	528,230	495,520	-2.8%
28	FEMA	14,365	14,000	13,650	-2.5%
29	Road Betterments	12,250	38,580	65,790	84.0%
30	CPA Funds (land Bank)	782,497	704,930	683,875	-3.0%
31					
32	Total	\$51,389,246	\$51,364,944	\$53,203,369	3.6%
33	% increase/(decrease)	2.0%	-0.1%		

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
1	Moderator S&W	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>
2	Selectmen's S&W	7,500	7,500	7,500	7,500
3	Selectmen's Expense	<u>6,500</u>	<u>6,700</u>	<u>6,700</u>	<u>6,700</u>
	Sub-Total	14,000	14,200	14,200	14,200
4	Finance Committee S&W	3,300	3,300	3,300	3,300
5	Finance Committee Expense . . .	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>
	Sub-Total	3,750	3,750	3,750	3,750
6	Finance Committee Reserve Fund. .	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
	Sub-Total	150,000	150,000	150,000	150,000

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
7	Accountant's S&W	214,702	217,571	217,571	230,997
8	Accountant's Expense	850	2,765	2,450	2,765
9	Audit	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>39,500</u>
	Sub-Total	251,552	256,336	256,021	273,262
10	Assessors' S&W	233,473	236,597	205,400	210,497
11	Assessors' Expense	<u>19,151</u>	<u>61,251</u>	<u>105,351</u>	<u>105,351</u>
	Sub-Total	252,624	297,848	310,751	315,848
12	Postage	<u>55,000</u>	<u>45,000</u>	<u>52,000</u>	<u>56,160</u>
	Sub-Total	55,000	45,000	52,000	56,160
13	Treasurer/Tax Collector S&W . . .	231,231	226,730	225,008	232,897
14	Treasurer/Tax Collector Expense	111,405	85,688	107,063	115,753
15	Treasurer Bonding/Tax Title	-			
	Sub-Total	342,636	312,418	332,071	348,650
16	Medicare Town Share	332,335	146,529	191,525	200,239
17	Town Hall S&W	312,668	315,346	317,402	360,748
18	Town Hall Expense	71,044	68,832	71,000	72,497
19	Town Hall Capital Outlay	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	Sub-Total	388,712	389,178	393,402	438,245

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
20	Legal Services	180,000	164,500	150,400	150,400
21	Claims & Suits	400	400	400	400
22	Land Transactions				
	Sub-Total	180,400	164,900	150,800	150,800
23-a	Information Tech& CH 18 S & W	191,557	194,672	195,644	183,012
23-b	Info Tech& CH 18 Expenses	143,709	155,836	146,949	160,157
23-c	Sub-Total	335,266	350,508	342,593	343,169
24	Constable Salaries	680	680	680	680
25	Clerk's S&W	172,739	179,607	178,958	194,704
26	Clerk's Expense	25,598	29,448	25,904	37,952
	Sub-Total	198,337	209,055	204,862	232,656
27	Conservation Commission S&W . . .	52,266	49,712	58,098	68,663
28	Conservation Commission Expense .	4,663	5,896	6,596	7,089
	Sub-Total	56,929	55,608	64,694	75,752
29	Town Planner S&W	117,914	123,839	126,027	131,097
30	Town Planner Expense	2,227	2,650	2,750	2,750
	Sub-Total	120,141	126,489	128,777	133,847

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
31	Planning Board S&W	2,000			
32	Planning Board Expense	510			
	Sub-Total	2,510			
33	Board of Appeals S&W	5,100	7,000	6,500	6,750
34a	Board of Appeals Expense.	360	360	360	685
	Sub-Total	5,460	7,360	6,860	7,435
34b	Agricultural Committee	1,000			
	Sub-Total	1,000			
35	Repairs to Public Buildings . . .	6,073	13,868	10,000	10,000
36	Town & Finance Committee Reports	9,920	13,000	12,000	12,000
37	Miscellaneous Printing.	-	-	-	-
38	Advertising	3,500	3,500	3,500	3,500
39	Telephone	41,000	41,000	41,000	40,224
	Sub-Total	60,493	71,368	66,500	65,724
40	Police Dept S&W	2,712,082	2,712,016	2,737,728	2,888,957
41	Police Dept Expense	288,208	345,395	342,854	389,552
42	Police Dept Capital Outlay . . .	-	84,900	105,000	134,430
	Sub-Total	3,000,290	3,142,311	3,185,582	3,412,939

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
43	Fire Dept S&W	2,757,339	2,855,213	2,874,448	3,047,664
44	Fire Dept Expense	190,180	206,923	262,385	329,186
45	Fire Capital Outlay	31,245			
46	Emergency Medical Services O/T	100,000	109,744	100,000	126,320
47	Emergency Medical Services Expenses. . .	80,827	82,383	91,195	93,730
	Sub-Total	3,159,591	3,254,263	3,328,028	3,596,900
48a	Emer. Telecom. S&W	574,308	575,821	375,871	401,409
48b	Emer. Telecom.Expenses	119,534	121,016	279,408	240,757
	Sub-Total	693,842	696,837	655,279	642,166
49	Building Inspection S&W	231,930	236,426	300,275	308,007
50	Building Inspection Expense . . .	8,341	9,742	9,741	10,049
51	Building Capital Outlay				
	Sub-Total	240,271	246,168	310,016	318,056
52	Emerg. Mgmt S&W	5,000	4,500	4,500	5,000
	Emerg Mgmt. Expense	9,365	7,800	5,950	8,650
53	Emergency Management Expense	14,365	12,300	10,450	13,650
54	Animal Control S&W	52,342	54,576	55,734	-
55	Animal Control Expense	13,734	14,500	14,544	In Police Budget
	Sub-Total	66,076	69,076	70,278	

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
56a	Natural Resources S&W	81,274	81,274	83,764	86,291
56b	Natural Resources Expense	27,650	27,650	27,300	27,400
	Sub-Total	108,924	108,924	111,064	113,691
57	Pleasant Bay Alliance Expense	16,855	16,855	16,855	16,855
	Education				
58	Cape Cod Reg Tech High School	1,020,684	1,160,735	1,421,910	1,248,331
59	Harwich Public Schools	14,531,780			
	Indirect & Benefits (memo item)	5,377,138			
	Total HPS	19,908,918			
59-a	Monomoy Regional School District	-	18,792,042	19,927,625	19,633,049
59-b	MRSD Operating Budget	-	192,138	-	-
59-c	MRSD Capital	-	640,816	319,825	350,715
59-d	MRSD Transportation	-	54,685	46,612	142,843
59-e	MRSD Debt Service MS	-		43,600	426,174
59-f	MRSD Debt Service BANS				(336,245)
59-g	Minimum Contribution Credit				
59-h	Total Harwich Public Schools / MRSD	19,908,918	19,679,681	20,337,662	20,216,536
59-i	Sub-Total	20,929,602	20,840,416	21,759,572	21,464,867
59-j					

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
60	Town Engineer's Dept S&W	152,107	156,159	156,833	159,959
61	Town Engineer's Dept Expense . .	4,058	4,800	4,800	4,820
	Sub-Total	156,165	160,959	161,633	164,779
62	Highways and Maintenance S&W	2,015,420	2,018,212	2,089,355	2,150,342
63	Highways and Maintenance Expense	1,495,500	1,506,980	1,524,705	1,682,425
64	Hot Mix, Oil & Improve Town Rds. .				
65	Hwy Snow Removal Wages	40,000	40,000	40,000	40,000
66	Hwy Snow Removal Materials . . .	50,000	50,000	50,000	50,000
67	Hwy Snow Removal Equipment . . .	45,000	45,000	45,000	45,000
	Sub-Total	3,645,920	3,660,192	3,749,060	3,967,767
68	Street Lights	74,230	82,400	70,000	70,000
69	Cemetery S&W	43,615	44,520	45,485	45,485
70	Cemetery Expense	2,425	2,976	3,047	3,147
	Sub-Total	46,040	47,496	48,532	48,632
71	Board of Health S&W	250,253	257,559	256,480	266,627
72	Board of Health Expense	15,915	14,949	15,448	17,011
73	Flax Pond Monitoring	-			
	Sub-Total	266,168	272,508	271,928	283,638

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
74	Community Center Com S&W	116,966	127,324	130,486	134,326
75	Community Center Com Exp.	126,264	145,495	147,400	158,642
75-A	Capital			1,500	
	Sub-Total	243,230	272,819	279,386	292,968
76	Council on Aging S&W	228,913	245,552	279,020	298,691
77	Council on Aging Expense	51,527	53,471	62,680	64,384
	Sub-Total	280,440	299,023	341,700	363,075
78	Youth Counselor S&W	66,604	67,254	67,903	67,903
79	Youth Counselor Expense . . .	3,800	3,800	v4,010	69,918
	Sub-Total	70,404	71,054	71,913	4,010
80	Veterans' Services Expense . . .	30,100	31,217	32,264	33,054
81	Veterans' Benefits	15,000	25,000	27,500	86,500
	Sub-Total	45,100	56,217	59,764	119,554
82	Disability Rights Committee Expense	300	300	300	300
	Sub-Total	300	300	300	300
83	Jim Noonan Human Services	76,500	76,500	76,500	76,500

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
84	Brooks Library S&W	411,656	429,265	449,664	487,856
85	Brooks Library Expense	232,969	238,965	242,532	277,012
	Sub-Total	644,625	668,230	692,196	764,868
86	Recreation & Youth Seasonal Help	155,000	155,008	155,007	165,000
87	Recreation and Youth S&W.	172,750	177,318	192,137	201,672
88	Recreation and Youth Expense. . .	50,530	50,530	50,525	50,525
89	Aid to Various Programs				
	Sub-Total	378,280	382,856	397,669	417,197
91	Harbormaster/Natural Resources S&W	198,899	198,196	202,037	234,728
92	Harbormaster Expense	88,810	86,950	90,145	107,355
93	Harbormaster Capital Outlay . . .	4,500	3,000		
	Sub-Total	292,209	288,146	292,182	342,083
94	Brooks Museum Commission Expense	12,064	13,164	12,973	15,284
	Sub-Total	12,064	13,164	12,973	15,284
95	Historical Commission S&W	1,000	1,000	1,000	1,000
96	Historical Commission Expense . .	1,000	500	400	1,700
	Sub-Total	2,000	1,500	1,400	2,700

FY 2015 OPERATING BUDGET

Line	DESCRIPTION	Actual FY 2012	Actual FY 2013	Voted Budget FY 2014	Town Meeting Budget FY 2015
97	Memorial & Veterans' Day	<u>2,900</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
98	Golf Operations & Maintenance S&W	702,199	703,653	757,713	776,087
99	Golf Operations & Maintenance Expense	556,219	581,801	609,701	610,249
100	Golf Capital . .	24,000	24,000	63,000	63,000
	Sub-Total	<u>1,282,418</u>	<u>1,309,454</u>	<u>1,430,414</u>	<u>1,449,336</u>
101	Total Departmental Budgets	<u>16,717,472</u>	<u>17,667,149</u>	<u>18,125,064</u>	<u>19,321,407</u>
102	Total Debt SERVICE (PRIN & INT)	<u>45,820,240</u>	<u>4,076,198</u>	<u>3,528,883</u>	<u>3,610,560</u>
103	Barnstable County Retirement	2,495,764	2,178,021	2,170,097	2,217,735
104	Special Retirement Pension	3,552	3,552	3,552	
105	Unemployment Compensation	50,000	35,000	35,000	35,000
106	Group Health Insurance/ Life	6,710,638	4,019,156	3,945,954	4,048,837
107	Insurance, General	483,077	491,783	516,373	516,373
108	Insurance Deductibles/Exclusions.	15,000	15,000	15,000	15,000
108(a)	Mega Insurance	-	21,111	21,111	23,925
	Sub-Total	<u>9,758,031</u>	<u>6,763,623</u>	<u>6,707,087</u>	<u>6,856,870</u>
109	Total Town Budget W/O BC Tax & CCC	<u>30,696,461</u>	<u>28,506,970</u>	<u>28,552,559</u>	<u>29,788,837</u>
110	TOTAL	<u>\$ 47,628,891</u>	<u>\$ 49,347,386</u>	<u>\$ 50,312,131</u>	<u>\$ 51,453,944</u>

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
MAY 20, 2014**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 20 2014, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; two (2) Monomoy Regional School Committee Members for three (3) years; one (1) Water Commissioner for three (3) years; two (2) Library Trustees for three (3) years; one Housing Authority Member for five (5) years; one (1) Housing Authority Member to fill vacancy for one (1) year.

BALLOT QUESTIONS

1. "Shall the Town of Harwich be allowed to assess an additional \$240,000 in real estate and personal property taxes for the purpose of purchasing and equipping one new ambulance for the Fire Department for the fiscal year beginning July first, two thousand and fourteen?"

YES _____ NO _____

2. "Shall the Town of Harwich be allowed to assess an additional \$56,000 in real estate and personal property taxes for the purpose of purchasing three (3) "Stryker" Power Lift Stretchers to be installed in the three (3) Harwich Fire Department Ambulances for the fiscal year beginning July first, two thousand and Fourteen?"

YES _____ NO _____

3. "Shall the Town of Harwich be allowed to assess an additional \$280,795 in real estate and personal property taxes for the purpose of purchasing and equipping the following DPW vehicles: one (1) new one-ton dump truck with plow; one (1) new one-ton dump truck with plow; one (1) new hook-lift truck w/compactor and plow; and one (1) new Hotbox asphalt trailer for the fiscal year beginning July first, two thousand and fourteen?"

YES _____ NO _____

4. "Shall the Town of Harwich be allowed to assess an additional \$250,000 in real estate and personal property taxes for the purpose of overhauling the Transfer Station for the fiscal year beginning July first, two thousand and fourteen?"

YES _____ NO _____

5. "Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program as requested in the Capital Plan?"

YES _____ NO _____

6. "Shall the Town of Harwich be allowed to assess an additional \$350,000 in real estate and personal property taxes for the purpose of maintaining dredge sand from the channels of various Town harbors over a two (2) year operational period, as authorized in MA DEP Waterways Permit No. 12379 for the fiscal year beginning July first, two thousand and fourteen?"

YES _____ NO _____

7. "Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire by gift, by purchase, by eminent domain or otherwise, for general municipal purposes, all or a portion of land now or formerly owned by Julia T. Downey, Trustee, and located on the south side of Route 28 in Harwich, Mass, and shown on Assessor's map 15 as Parcel H4, containing 2.2 acres, more or less?"

YES _____ NO _____

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 31st day of March, 2014

s/Angelo S. LaMantia, Chairman
s/Edward J. McManus, Vice Chairman
s/Peter S. Hughes
s/Larry G. Ballantine
s/Linda A. Cebula
Board of Selectmen

A true copy
Attest: s/ David Robinson
Constable

DATE: April 16, 2014

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 20th of May, 2014 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	PRECINCT I
Warden	Susan Weinstein
Clerk:	Charles Callahan
Insp.Ck In:	Judy Davis
Insp.Ck Out:	Marjorie Frith

PRECINCT II
Dorothy Parkhurst
Joan Callahan
Ann Kaplan
Lee Chase

PRECINCT III

Warden: David Bassett
 Clerk: Dot Hemmings Bassett
 Insp. Ck In: Judy Sullivan
 Insp. Ck Out: Mary Eagan

PRECINCT IV

Eric Carroll
 Sheila Bowen
 Sandra Shelton
 Linda Hughes

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I

Dep. Warden: Shirley Knowles
 Dep. Clerk: Gayle Carroll
 Dep.Insp.In: Jackie Stiles
 Dep.Insp.Out: Shirley Knowles

PRECINCT II

Dorothy Parkhurst
 Paul Marahrens
 Ann Kaplan
 Louise Marahrens

PRECINCT III

Dep. Warden: Richard Gomes
 Dep. Clerk: Judy Sullivan
 Dep.Insp.In: Judy Sullivan
 Dep.Insp.Out: Janet Bowers

PRECINCT IV

Richard Bowers
 Wil Remillard
 Catherine Sacramone
 Joyce Bearse

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 996 included 32 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 325, including 16 absentee votes
 Precinct II 320 including 7 absentee votes
 Precinct III 202, including 8 absentee votes
 Precinct IV 149, including 1 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May 20, 2014 at 9:00 P.M as follows:

	1	2	3	4	Total
BOARD OF SELECTMEN					
PETER S. HUGHES	237	243	149	117	746
ANGELO S. LaMANTIA	219	197	117	82	615
BLANKS	187	198	129	96	610
ALL OTHERS	7	2	9	3	21

MONOMOY REGIONAL SCHOOL COMMITTEE

SHARON A. STOUT	221	212	131	105	669
BRIAN D. WIDEGREN	240	234	142	113	729
BLANKS	185	192	130	79	586
ALL OTHERS	4	2	1	1	8

WATER COMMISSIONERS

ALLIN P. THOMPSON, JR	263	249	157	122	791
BLANKS	62	70	44	25	201
ALL OTHERS	0	1	1	2	4

TRUSTEE, BROOKS FREE LIBRARY

JOANNE BROWN	258	243	151	120	772
MARY V. WARDE	240	236	141	118	735
BLANKS	152	161	112	60	485
ALL OTHERS	0	0	0	0	0

HOUSING AUTHORITY 5 YR

WILLIAM DOHERTY	246	232	155	111	744
BLANKS	78	88	46	38	250
ALL OTHERS	1	0	1	0	2

HOUSING AUTHORITY 1 YR

CAROL A. THAYER	259	244	146	124	773
BLANKS	66	76	56	25	223
ALL OTHERS	0	0	0	0	0

QUESTION #1 NEW FIRE DEPT AMBULANCE

YES	214	238	142	98	692
NO	107	79	59	50	295
BLANKS	4	3	1	1	9

QUESTION #2 NEW FIRE LIFT STRETCHER

YES	224	245	140	97	706
NO	97	71	60	49	277
BLANKS	4	4	2	3	13

QUESTION #3 HIGHWAY VEHICLES

YES	180	188	109	63	540
NO	137	121	89	84	431
BLANKS	8	11	4	2	25

QUESTION #4 OVERHAULING TRANSFER STATION

YES	188	204	112	74	578
NO	130	112	89	74	405
BLANKS	7	4	1	1	13

QUESTION #5 ROAD MAINTENANCE PROGRAM

YES	197	202	108	83	590
NO	114	99	87	62	362
BLANKS	14	19	7	4	44

QUESTION #6 DREDGING TOWN HARBORS

YES	215	224	114	87	640
NO	105	86	86	60	337
BLANKS	5	10	2	2	19

QUESTION #7 DOWNEY PROPERTY

YES	213	233	121	89	656
NO	109	81	77	57	324
BLANKS	3	6	4	3	16

Precinct totals	325	320	202	149	996
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Total Number of Registered Voters	2669	2522	2600	2410	10201
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ATTESTED

Anita N. Doucette, MMC/CMMC

Town Clerk

Harwich Board of Registrars

Donald F. Howell

Raymond C. Gottwald

Susan J. Mills

Anita N. Doucette, *Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
STATE PRIMARY WARRANT
SEPTEMBER 9, 2014**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on,

TUESDAY, THE NINTH DAY OF SEPTEMBER, 2014

From 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE.	FOR THIS COMMONWEALTH
TREASURER.	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	Ninth District
COUNCILLOR	First District
SENATOR IN GENERAL COURT.	Cape & Islands District
REPRESENTATIVE IN GENERAL COURT	Fourth Barnstable District
DISTRICT ATTORNEY	Cape & Islands District
REGISTER OF PROBATE.	Barnstable County
COUNTY COMMISSIONER	Barnstable County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 30th day of July, 2014

s/Larry G. Ballantine, Chairman
s/Peter S. Hughes
s/Edward J. McManus

s/Angelo S. LaMantia
s/Linda Cebula

BOARD OF SELECTMEN

A true copy

Attest: s/Anita N. Doucette, MMC/CMMC
Town Clerk

Date: July 30, 2014

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, September 9, 2014 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David A. Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

	PRECINCT I
Warden	Susan Weinstein
Clerk:	Charles Callahan
Insp.Ck In:	Judy Davis
Insp.Ck Out:	Marjorie Frith

PRECINCT II
Joyce Phillips
Joan Callahan
Ann Kaplan
Lee Chase

	PRECINCT III
Warden:	Janet Silverio
Clerk:	Mary Egan
Insp. Ck In:	Judy Sullivan
Insp. Ck Out:	Janet Kaiser

PRECINCT IV
David Bassett
Linda Hughes
Sheila Bowen
Sandra Shelton

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

	PRECINCT I
Dep. Warden:	Richard Gomes
Dep. Clerk:	Charles Callahan
Dep.Insp.In:	Jackie Stiles
Dep.Insp.Out:	Shirley Knowles

PRECINCT II
Ursula Corbett
Joan Callahan
Ann Kaplan
Louise Marahrens

PRECINCT III

Dep. Warden: Paul Marahrens
 Dep. Clerk Robin Wilkins
 Dep.Insp.In: Judy Sullivan
 Dep.Insp.Out: Janet Bowers

PRECINCT IV

Richard Bowers
 Catherine Sacramone
 Sheila Bowen
 Joyce Bearse

Donna Eaton- information table

Dot Hemmings Bassett - information table

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 2,165 included 109 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 705, including 46 absentee votes
 Precinct II 591, including 27 absentee votes
 Precinct III 508, including 28 absentee votes
 Precinct IV 361, including 8 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on September 9, 2014 at 10:00 P.M as follows:

PRECINCTS	1	2	3	4	Total
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DEMOCRATIC BALLOT**SENATOR IN CONGRESS**

EDWARD J. MARKEY	345	280	211	173	1009
BLANKS	97	83	57	38	275
WRITE-INS	0	0	0	0	0

GOVERNOR

DONALD M. BERWICK	112	71	60	41	284
MARTHA COAKLEY	181	152	130	90	553
STEVEN GROSSMAN	146	136	76	80	438
BLANKS	3	4	2	0	9
WRTIE-INS	0	0	0	0	0

LIEUTENANT GOVERNOR

LELAND CHEUNG	97	82	47	42	268
STEPHEN J. KERRIGAN	196	166	138	105	605
MICHAEL E. LAKE	81	40	38	33	192
BLANKS	68	75	45	30	218
WRITE-INS	0	0	0	1	1

ATTORNEY GENERAL

MAURA HEALEY	273	207	178	147	805
WARREN E. TOLMAN	155	145	83	60	443
BLANKS	14	11	7	4	36
WRITE-INS	0	0	0	0	0

SECRETARY OF STATE

WILLIAM FRANCIS GALVIN	362	287	222	183	1054
BLANKS	80	76	46	28	230
WRITE-INS	0	0	0	0	0

TREASURER

THOMAS P. CONROY	100	98	64	31	293
BARRY R. FINEGOLD	146	102	88	63	399
DEBORAH B. GOLDBERG	152	130	95	100	477
BLANKS	44	33	21	17	115
WRITE-INS	0	0	0	0	0

AUDITOR

SUZANNE M. BUMP	330	259	205	172	966
BLANKS	111	103	63	39	316
WRITE-INS	1	1	0	0	2

REPRESENTATIVE IN CONGRESS

WILLIAM RICHARD KEATING	350	282	213	174	1019
BLANKS	92	81	55	37	265
WRITE-INS	0	0	0	0	0

COUNCILLOR

OLIVER PL. CIPOLLINI, JR.	178	139	106	87	510
JOSPEH C. FERREIRA	102	84	72	49	307
ALEXANDER KALIFE	12	5	10	9	36
WALTER D. MONIZ	64	55	32	24	175
BLANKS	86	80	48	42	256
WRITE-INS	0	0	0	0	0

SENATOR IN GENERAL COURT

DANIEL A. WOLF	377	313	234	190	1114
BLANKS	65	49	34	21	169
WRITE-INS	0	1	0	0	1

REPRESENTATIVE IN GENERAL COURT

SARAH K. PEAKE	382	306	233	193	1114
BLANKS	59	56	35	17	167
WRITE-INS	1	1	0	1	3

DISTRICT ATTORNEY

RICHARD G. BARRY	330	255	202	163	950
BLANKS	111	108	66	47	332
WRITE-INS	1	0	0	1	2

REGISTER OF PROBATE

BLANKS	438	362	268	210	1278
WRITE-INS	4	1	0	1	6

COUNTY COMMISSIONER

MARK R. FOREST	328	253	206	163	950
BLANKS	114	110	61	46	331
WRITE-INS	0	0	1	2	3

REPUBLICAN BALLOT**SENATOR IN CONGRESS**

BRIAN J. HERR	205	190	193	118	706
BLANKS	58	38	47	32	175
WRITE-INS	0	0	0	0	0

GOVERNOR

CHARLES D. BAKER	210	189	173	114	686
MARK R. FISHER	47	38	63	32	180
BLANKS	6	1	4	4	15
WRITE-INS	0	0	0	0	0

LIEUTENANT GOVERNOR

KARYN E. POLITO	216	195	209	129	749
BLANKS	47	33	31	21	132
WRITE-INS	0	0	0	0	0

ATTORNEY GENERAL

JOHN B. MILLER	214	187	201	126	728
BLANKS	49	40	39	24	152
WRITE-INS	0-	1	0	0	1

SECRETARY OF STATE

DAVID D'ARCANGELO	204	180	203	121	708
BLANKS	59	48	37	29	173
WRITE-INS	0	0	0	0	0

TREASURER

MICHAEL JAMES HEFFERNAN	206	188	197	123	714
BLANKS	57	39	43	27	166
WRITE-INS	0	1	0	0	1

AUDITOR

PATRICIA S. SAINT AUBIN	203	182	192	121	698
BLANKS	60	46	48	29	183
WRITE-INS	0	0	0	0	0

REPRESENTATIVE IN CONGRESS

MARK C. ALLIEGRO	64	66	82	39	251
JOHN C. CHAPMAN	139	118	109	66	432
VINCENT A. COGLIANO, JR	12	6	5	5	28
DANIEL L. SHORES	42	37	41	34	154
BLANKS	6	1	3	6	16
WRITE-INS	0	0	0	0	0

COUNCILLOR

BLANKS	259	228	236	150	873
WRITE-INS	4	0	4	0	8

SENATOR IN GENERAL COURT

RONALD R. BEATY, JR.	139	115	122	83	459
ALLEN R. WATERS	95	84	94	53	326
BLANKS	29	29	24	14	96
WRITE-INS	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT

BLANKS	259	226	237	150	872
WRITE-INS	4	2	3	0	9

DISTRICT ATTORNEY

MICHAEL D. O'KEEFE	221	190	198	124	733
BLANKS	42	38	42	26	148
WRITE-INS	0	0	0	0	0

REGISTER OF PROBATE

ANASTASIA WELSH PERRINO	205	186	197	119	707
BLANKS	58	42	43	31	174
WRITE-INS	0	0	0	0	0

COUNTY COMMISSIONER

LEO G. CAKOUNES	212	203	204	134	753
BLANKS	51	25	36	16	128
WRITE-INS	0	0	0	0	0

PRECINCT TOTALS	705	591	508	361	2165
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TOTAL NUMBER OF REGISTERED VOTERS	2656	2523	2563	2362	10104
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ATTESTED

Anita N. Doucette, MMC/CMMC
Town Clerk

Democratic ballots cast	442	363	268	211	1284
Republican ballots cast	263	228	240	150	881

Harwich Board of Registrars

Raymond C. Gottwald

Susan J. Mills

Dorothy A. Parkhurst

Anita N. Doucette, *Town Clerk*

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
NOVEMBER 4, 2014**

Barnstable, ss

To the Constables of the City/Town of Harwich

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in State Elections to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on,

TUESDAY, THE FOURTH DAY OF NOVEMBER, 2014,
from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

SENATOR IN CONGRESS FOR THIS COMMONWEALTH
GOVERNOR AND

LIEUTENANT GOVERNOR FOR THIS COMMONWEALTH
ATTORNEY GENERAL FOR THIS COMMONWEALTH
SECRETARY OF STATE. FOR THIS COMMONWEALTH
TREASURER FOR THIS COMMONWEALTH
AUDITOR FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. . . . 9th CONGRESSIONAL DISTRICT
COUNCILLOR. FIRST COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN

GENERAL COURT FOURTH BARNSTABLE DISTRICT
DISTRICT ATTORNEY. CAPE & ISLANDS DISTRICT
REGISTRAR OF PROBATE. BARNSTABLE COUNTY
COUNTY COMMISSIONERS BARNSTABLE COUNTY
BARNSTABLE ASSEMBLY DELEGATE BARNSTABLE COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

SUMMARY

This proposed law would eliminate the requirement that the state's gasoline tax, which was 24 cents per gallon as of September 2013, (1) be adjusted every year by the percentage change in the Consumer Price Index over the preceding year, but (2) not be adjusted below 21.5 cents per gallon.

A YES VOTE would eliminate the requirement that the state's gas tax be adjusted annually based on the Consumer Price Index.

A NO VOTE would make no change in the laws regarding the gas tax.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

SUMMARY

This proposed law would expand the state's beverage container deposit law, also known as the Bottle Bill, to require deposits on containers for all non-alcoholic noncarbonated drinks in liquid form intended for human consumption, except beverages primarily derived from dairy products, infant formula, and FDA approved medicines. The proposed law would not cover containers made of paper-based biodegradable material and aseptic multi-material packages such as juice boxes or pouches.

The proposed law would require the state Secretary of Energy and Environmental Affairs (EEA) to adjust the container deposit amount every five years to reflect (to the nearest whole cent) changes in the consumer price index, but the value could not be set below five cents.

The proposed law would increase the minimum handling fee that beverage distributors must pay dealers for each properly returned empty beverage container, which was $2\frac{1}{4}$ cents as of September 2013, to $3\frac{1}{2}$ cents. It would also increase the minimum handling fee that bottlers must pay distributors and dealers for each properly returned empty reusable beverage container, which was 1 cent as of September 2013, to $3\frac{1}{2}$ cents. The Secretary of EEA would review the fee amounts every five years and make appropriate adjustments to reflect changes in the consumer price index as well as changes in the costs incurred by redemption centers. The proposed law defines a redemption center as any business whose primary purpose is the redemption of beverage containers and that is not ancillary to any other business.

The proposed law would direct the Secretary of EEA to issue regulations allowing small dealers to seek exemptions from accepting empty deposit

containers. The proposed law would define small dealer as any person or business, including the operator of a vending machine, who sells beverages in beverage containers to consumers, with a contiguous retail space of 3,000 square feet or less, excluding office and stock room space; and fewer than four locations under the same ownership in the Commonwealth. The proposed law would require that the regulations consider at least the health, safety, and convenience of the public, including the distribution of dealers and redemption centers by population or by distance or both.

The proposed law would set up a state Clean Environment Fund to receive certain unclaimed container deposits. The Fund would be used, subject to appropriation by the state Legislature, to support programs such as the proper management of solid waste, water resource protection, parkland, urban forestry, air quality and climate protection.

The proposed law would allow a dealer, distributor, redemption center or bottler to refuse to accept any beverage container that is not marked as being refundable in Massachusetts.

The proposed law would take effect on April 22, 2015.

A YES VOTE would expand the state's beverage container deposit law to require deposits on containers for all non-alcoholic, non-carbonated drinks with certain exceptions, increase the associated handling fees, and make other changes to the law.

A NO VOTE would make no change in the laws regarding beverage container deposits.

QUESTION 3 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

SUMMARY

This proposed law would (1) prohibit the Massachusetts Gaming Commission from issuing any license for a casino or other gaming establishment with table games and slot machines, or any license for a gaming establishment with slot machines; (2) prohibit any such casino or slots gaming under any such licenses that the Commission might have issued before the proposed law took effect; and (3) prohibit wagering on the simulcasting of live greyhound races.

The proposed law would change the definition of “illegal gaming” under Massachusetts law to include wagering on the simulcasting of live greyhound races, as well as table games and slot machines at Commission-licensed casinos, and slot machines at other Commission-licensed gaming establishments. This would make those types of gaming subject to existing state laws providing criminal penalties for, or otherwise regulating or prohibiting, activities involving illegal gaming.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit casinos, any gaming establishment with slot machines, and wagering on simulcast greyhound races.

A NO VOTE would make no change in the current laws regarding gaming.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

SUMMARY

This proposed law would entitle employees in Massachusetts to earn and use sick time according to certain conditions.

Employees who work for employers having eleven or more employees could earn and use up to 40 hours of paid sick time per calendar year, while employees working for smaller employers could earn and use up to 40 hours of unpaid sick time per calendar year.

An employee could use earned sick time if required to miss work in order (1) to care for a physical or mental illness, injury or medical condition affecting the employee or the employee’s child, spouse, parent, or parent of a spouse; (2) to attend routine medical appointments of the employee or the employee’s child, spouse, parent, or parent of a spouse; or (3) to address the effects of domestic violence on the employee or the employee’s dependent child. Employees would earn one hour of sick time for every 30 hours worked, and would begin accruing those hours on the date of hire or on July 1, 2015, whichever is later. Employees could begin to use earned sick time on the 90th day after hire.

The proposed law would cover both private and public employers, except that employees of a particular city or town would be covered only if, as required by the state constitution, the proposed law were made applicable by local or state legislative vote or by appropriation of sufficient funds to pay for the benefit.

Earned paid sick time would be compensated at the same hourly rate paid to the employee when the sick time is used.

Employees could carry over up to 40 hours of unused sick time to the next calendar year, but could not use more than 40 hours in a calendar year. Employers would not have to pay employees for unused sick time at the end of their employment. If an employee missed work for a reason eligible for earned sick time, but agreed with the employer to work the same number of hours or shifts in the same or next pay period, the employee would not have to use earned sick time for the missed time, and the employer would not have to pay for that missed time. Employers would be prohibited from requiring such an employee to work additional hours to make up for missed time, or to find a replacement employee.

Employers could require certification of the need for sick time if an employee used sick time for more than 24 consecutively scheduled work hours. Employers could not delay the taking of or payment for earned sick time because they have not received the certification. Employees would have to make a good faith effort to notify the employer in advance if the need for earned sick time is foreseeable.

Employers would be prohibited from interfering with or retaliating based on an employee's exercise of earned sick time rights, and from retaliating based on an employee's support of another employee's exercise of such rights.

The proposed law would not override employers' obligations under any contract or benefit plan with more generous provisions than those in the proposed law. Employers that have their own policies providing as much paid time off, usable for the same purposes and under the same conditions, as the proposed law would not be required to provide additional paid sick time.

The Attorney General would enforce the proposed law, using the same enforcement procedures applicable to other state wage laws, and employees could file suits in court to enforce their earned sick time rights. The Attorney General would have to prepare a multilingual notice regarding the right to earned sick time, and employers would be required to post the notice in a conspicuous location and to provide a copy to employees. The state Executive Office of Health and Human Services, in consultation with the Attorney General, would develop a multilingual outreach program to inform the public of the availability of earned sick time.

The proposed law would take effect on July 1, 2015, and states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would entitle employees in Massachusetts to earn and use sick time according to certain conditions.

A NO VOTE would make no change in the laws regarding earned sick time.

QUESTION 5: THIS QUESTION IS NOT BINDING

Shall the state senator from this district be instructed to vote in favor of legislation to expand the radiological Plume Exposure Emergency Planning Zone around the Pilgrim Nuclear Power Station in Plymouth, an approximately 10-mile-radius area, to include all of Barnstable, Dukes, and Nantucket Counties?

QUESTION 6: THIS QUESTION IS NOT BINDING

Shall the state representative from this district be instructed to vote in favor of legislation that would allow the state to regulate and tax marijuana in the same manner as alcohol?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hand this 6th day of October, 2014

s/Larry G. Ballantine, Chairman
s/Peter S. Hughes
s/Edward J. McManus

s/Angelo S. LaMantia
s/Linda Cebula

BOARD OF SELECTMEN

Attest: s/Anita N. Doucette, MMC/CMMC
Town Clerk

Date: October 8, 2014

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, November 4, 2014 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David A. Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:45** AM.

PRECINCT I

Warden: Susan Weinstein
Clerk: Dave Bassett
Insp.Ck In: Charles Callahan
Insp.Ck Out: Marjorie Frith

PRECINCT II

Joyce Phillips
Joan Callahan
Ann Kaplan
Lee Chase

PRECINCT III

Warden: Eric Carroll
Clerk: Mary Egan
Insp. Ck In: Judy Sullivan
Insp. Ck Out: Janet Kaiser

PRECINCT IV

Adele Hooper
Sandra Shelton
Sheila Bowen
Linda Hughes

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I

Dep. Warden: Richard Gomes
Dep. Clerk: Jackie Stiles
Dep.Insp.In: Charles Callahan
Dep.Insp.Out: Shirley Knowles

PRECINCT II

Ursula Corbett
Joan Callahan
Ann Kaplan
Gayle Carroll

PRECINCT III

Dep. Warden: Robin Wilkins
Dep. Clerk: Mary Ann Pina
Dep.Insp.In: Judy Sullivan
Dep.Insp.Out: Janet Bowers

PRECINCT IV

Paul Marahrens
Catherine Sacramone
Sheila Bowen
Joyce Bearse
Wil Remillard

Additional Election Workers

William Hooper, Donna Eaton, Sandra Hall, Louise Marahrens, and Dorothy Hemmings-Bassett

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the

Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 6,080 included 571 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 1652, including 215 absentee votes
 Precinct II 1582 including 143 absentee votes
 Precinct III 1567 including 131 absentee votes
 Precinct IV 1279, including 82 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on November 4, 2014 at 10:00 P.M as follows:

PRECINCTS	1	2	3	4	TOTAL
SENATOR IN CONGRESS					
EDWARD J. MARKEY	894	833	790	698	3215
BRIAN J. HERR	718	713	739	552	2722
BRIAN R. MUELLO -					
WRITE IN CANDIDATE	0	0	0	0	0
BLANKS	39	36	38	26	139
WRITE-INS	1	0	0	3	4

GOVERNOR AND LIEUTENANT GOVERNOR

BAKER and POLITO	860	832	833	624	3149
COAKLEY and KERRIGAN	721	678	649	588	2636
FALCHUK and JENNINGS	34	43	52	32	161
LIVELY and SAUNDERS	11	6	9	8	34
McCORMICK and POST	14	7	11	18	50
BLANKS	11	16	13	9	49
WRITE-INS	1	0	0	0	1

ATTORNEY GENERAL

MAURA HEALEY	878	839	804	700	3221
JOHN B. MILLER	723	702	718	539	2682
BLANKS	50	41	45	40	176
WRITE-INS	1	0	0	0	1

SECRETARY OF STATE

WILLIAM FRANCIS GALVIN	1032	960	881	787	3660
DAVID D'ARCANGELO	544	552	603	424	2123
DANIEL L. FACTOR	35	31	37	46	149
BLANKS	41	39	46	22	148
WRITE-INS	0	0	0	0	0

TREASURER

DEBORAH B. GOLDBERG	739	732	683	634	2788
MICHAEL JAMES HEFFERNAN	798	753	772	556	2879
IAN T. JACKSON	49	43	43	45	180
BLANKS	66	54	69	44	233
WRITE-INS	0	0	0	0	0

AUDITOR

SUZANNE M. BUMP	807	754	713	634	2908
PATRICIA S. SAINT AUBIN	708	694	720	534	2656
MK MERELICE	54	48	44	48	194
BLANKS	83	86	90	63	322
WRITE-INS	0	0	0	0	0

REPRESENTATIVE IN CONGRESS

WILLIAM RICHARD KEATING	846	794	749	651	3040
JOHN C. CHAPMAN	776	763	786	607	2932
BLANKS	30	25	32	19	106
WRITE-INS	0	0	0	2	2

COUNCILLOR

JOSEPH C. FERREIRA	1074	1007	998	873	3952
BLANKS	570	570	564	401	2105
WRITE-INS	8	5	5	5	23

SENATOR IN GENERAL COURT

DANIEL A. WOLF	1059	972	924	790	3745
RONALD R. BEATY, JR	530	549	582	450	2111
ALLEN WATERS	5	4	8	6	23
BLANKS	58	57	52	31	198
OTHER - WRITE-INS	0	0	1	2	3

REPRESENTATIVE IN GENERAL COURT

SARAH K. PEAK	1187	1102	1093	949	4331
BLANKS	459	472	465	319	1715
WRITE-INS	6	8	9	11	34

DISTRICT ATTORNEY

MICHAEL D. O'KEEFE	866	905	881	699	3351
RICHARD G. BARRY	729	632	630	545	2536
BLANKS	57	45	56	34	192
WRITE-INS	0	0	0	1	1

REGISTER OF PROBATE

ANASTASIA WELSH PERRINO	1159	1106	1080	925	4270
BLANKS	485	476	487	345	1793
WRITE-INS	8	0	0	9	17

COUNTY COMMISSIONER

LEO G. CAKOUNES	972	953	974	787	3686
MARK R. FOREST	613	570	525	449	2157
BLANKS	67	59	68	42	236
WRITE-INS	0	0	0	1	1

BARNSTABLE ASSEMBLY OF DELEGATES

DONALD F. HOWELL	481	527	552	452	2012
EDWARD J. McMANUS	953	831	783	651	3218
BLANKS	213	222	232	174	841
WRITE-INS	5	2	0	2	9

QUESTION #1 - GASOLINE TAX

YES	871	837	906	693	3307
NO	709	683	614	548	2554
BLANKS	72	62	47	38	218

QUESTION #2 - BOTTLE BILL

YES	529	457	422	330	1738
NO	1079	1106	1129	933	4247
BLANKS	44	19	16	16	95

QUESTION #3 - CASINO

YES	753	738	716	512	2719
NO	833	809	820	731	3193
BLANKS	66	35	31	36	168

QUESTION #4 - EMPLOYEE SICK TIME

YES	890	811	747	708	3156
NO	692	725	785	533	2735
BLANKS	70	46	35	38	189

QUESTION #5 - PILGRIM NUCLEAR POWER STATION

YES	1073	1051	1014	889	4027
NO	370	351	398	264	1383
BLANKS	209	180	155	126	670

QUESTION #6 - TAX ON MARIJUANA

YES	1025	1021	1008	839	3893
NO	432	408	430	326	1596
BLANKS	195	153	129	114	591

PRECINCT TOTALS	1652	1582	1567	1279	6080
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TOTAL NUMBER OF REGISTERED VOTERS	2703	2551	2597	2387	10238
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ATTEST:

Anita N. Doucette, MMC/CMMC

Town Clerk

HARWICH BOARD OF REGISTRARS

Raymond C. Gottwald

Susan J. Mills

Dorothy A. Parkhurst

Anita N. Doucette, *Town Clerk*

HUMAN SERVICES

Report of the **Council on Aging**

MISSION STATEMENT

“The Council on Aging provides comprehensive support for Harwich’s senior population, including services for socialization, information and referral, entertainment, health promotion and education. Through these services and as an advocate for seniors in the community and beyond, the COA enhances the quality of life for the Town’s seniors and their caregivers”.

PERSONNEL

Director: Barbara-Anne Foley
Executive Assistant: Gale Crowell
Social Services Coordinator: Kevin Grunwald
Town Nurse: Susan Jusell, R.N. (part time)
2 (Part time) Van Drivers: Dan Eldredge and Roy Eldredge
Grant Position Outreach Asst/Volunteer Coordinator,
Richard Anderson (part time)
Chef (Aide to Programs) Linda St. Pierre
Per Diem Nurses: Jane Ryder and Jill Fallon
Per Diem Van Driver: Remi Thibodeau

It is an honor to work alongside these awesome dedicated, hard working, compassionate individuals.

SOCIAL SERVICES TEAM

The COA is very fortunate to have a Social Services Department with our newest Team Member to join us; Outreach Assistant/Volunteer Coordinator, Richard Anderson who works alongside Social Services Coordinator, Kevin Grunwald, MSW. This Team identifies, advocates for and connects seniors with unmet needs to Government, private sector and COA programs and services designed to meet those needs. They conduct in home and office visits in determining needs and provide services to meet them. Along with the Volunteer Coordinator, they also recruit, interview, train and supervise volunteers for COA programs and Outreach Programs. Social Services Coordinator, Kevin Grunwald started a Men’s Breakfast with wonderful speakers, Men’s Book Club, Men’s Walking Club and a summer Bicycle Club!

If any Harwich resident has questions about Fuel Assistance, Food Stamps, Caleb Chase Fund, Government Food Supply, Telephone Reassurance Program, Friendly Visitor Program, Housing, etc. the Social Services Department is who you want to call 508-430-7551.

HOARDING CASES ON THE RISE

An awful title yes, but a rapidly growing reality in all the Towns across the Cape! Harwich is on the Cape Cod Hoarding Task Force and continues to chip away at very complex medical and physical cases. Harwich itself has its own terrific Team that meets regularly to triage how best to help Harwich residents with this complex issue to be safe and healthy. Please look out for your neighbors and friends and if you think they need help you can call the Outreach Dept. anonymously at 508-430-7551-you never know you just might save a life that we are not aware of!

TOWN NURSE-NURSING SERVICES

Type of Nursing Service	Number	
Home Visits	118 unduplicated caseload	visits 2,294
Office Visits	80 weekly walk in clinic	visits 1080

CASELOAD 156

Referrals from Hospitals, M.D.'s, VNA, etc.	96
Discharges	55
Home Flu Immunizations	33
Non Elder Caseload	28

The Town Nurse provides skilled nursing care, referrals and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the seniors in their own homes and facilitating a better quality of life to those in need. The Town Nurse interacts daily with the aging community and the beginning of "baby boomers" utilizing services.

Volunteers-We Love Them!!

Volunteer's #: 139 Volunteer Hours: 9,242.75 hours
In Kind \$ Value: \$184,855.00

The Harwich Council on Aging could not run as smoothly as it does were it not for the direct assistance of its 139 volunteers. They are **THE** backbone of the organization. The COA is the only department who still has a **Volunteer**

Receptionist answering their phones, in fact 2 a day 5 days a week!

COA Volunteers visit homebound, drive seniors to medical appointments, serve meals in our dining programs, teach classes and even provide free Massage, Reiki and Zero Balancing! They also provide free Legal Services, Income Tax Counseling, (S.H.I.N.E.) Health Insurance Counseling, Telephone Reassurance, and are part of our Emergency Management Team, assisting at our Flu Clinics, Voting and of course any “Emergencies” we may encounter with weather. These are just a few of the volunteer categories and there are a host of others too numerous to mention. There are 2 volunteer COA Boards: **The Council on Aging Board of Directors** (appointed by the Board of Selectmen) and the **Friends of the Council on Aging Board** members, and both are ALWAYS looking for new Board members and sub committee members.

ELDER AFFAIRS LIAISON

Donna Tavano is the Harwich Police Department’s Elder Affairs Liaison to the Council on Aging. She works very closely with our Social Services Team including our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 40% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

CALEB CHASE FUND

The Harwich Council on Aging Department administers the screenings for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

PROGRAMS, SERVICES AND COA REVENUE

The Council on Aging provides many programs and services to the residents of Harwich. We provide 8-15 different programs/services each day to participate in, that keep the whole person active. The revenue raised by these COA Programs for the Town of Harwich is through a \$5 per person program fee that our instructors pay per course that they teach.

FRIENDS OF HARWICH COUNCIL ON AGING

The Friends of the Harwich Council on Aging help to support many programs and services of the COA. They purchased durable medical equipment such as canes, bedrails, etc for \$1500. They gave low income seniors of Harwich \$3,000 in \$50 grocery store gift cards. They also hold social “Fun”

activities: Luncheons at the Cove restaurant at Cape Cod Regional Technical High School, Concerts with local musicians and groups. This year the Friends of the Harwich COA again assisted us by being the receiving 501C3 for the "Remembrance Walk-Dave Birtwell Memorial Fund" that assists patients and families with Alzheimer's disease with very practical items they cannot afford. **We are most grateful to them especially in these most difficult fiscal times.**

COA 10 YEAR STRATEGIC PLAN IS RIGHT ON TRACK

The COA has continued working the 10 year Strategic Plan. This comprehensive plan has already proven to be a huge help to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich. We learned from this 10 year study some very important statistics: **currently Harwich has 43% (5,385) of it's year round population that are age 60+. In 10 years we are projected to have 61% of the population age 60 and above** with the influx of Baby Boomers. This is both very exciting to us as well as presents a challenge as to how to take care of the people we need to, **given the limited resources we have currently.**

COA VAN "CRANBERRY COACH" PROGRAM

The Cranberry Coach Van program serves Harwich very well. We have **150 regular riders** who this year rode the van **2,606 trips** attending programs and services with the COA and at other locations such as to the Harwich Family Food Pantry, delivering Government Surplus Food to seniors in need, bringing participants to the grocery stores, senior dining program, blood pressure clinics, voting, town meeting, flu clinics, and so much more. **This is a vital service that is growing every year** and the COA is very lucky to have Dan Eldredge and Roy Eldredge the 2 part time Van Drivers we have who are awesome with the riders. We are very fortunate to also have Remi Thibodeau as our Per Diem Van Driver.

CHEF AND DINING PROGRAMS

The Chef for the COA has continued to be a wonderful asset to the COA Team! She has also been well utilized by Emergency Management during Hurricanes, Winter Storms and events at the Emergency Operations Center proving to be very helpful!

The Senior Dining and Supper Club programs are prospering as a direct result of her efforts, energy, skill and tremendous patience and compassion, and even the number of volunteers connected with this program since hiring Linda St. Pierre has grown! This employee is one of the **best assets Harwich COA has been able to add since we came to the Community Center.**

HARWICH “REMEMBERY WALK-DAVE BIRTWELL MEMORIAL”

Did you know????? Harwich continues to be the **4th highest population of Alzheimer’s Disease on Cape Cod**? This year the “REMEMBERY WALK” was sponsored by the FRIENDS OF THE HARWICH COUNCIL ON AGING. **All of the funds raised are kept local and do not leave Cape Cod!** The proceeds help to benefit people with Alzheimer’s disease and their families with very practical items needed for their care, independence at home and quality of life. These may include undergarments, emergency response bracelets, psychological evaluations, medical equipment... Thanks to the Harwich Fire and Police Departments for assisting us to provide safety at the Walk. Additionally, we could not do it without our core group of Volunteers Remi and Diane Thibodeau, Diane Behan, JoAnna McInerney, Ellen and Frank Aldrich, Ken Foster with his magnificent X-Grille and our Fabulous Face Painter, Donna Tavano who help make this Walk happen every year and the countless additional volunteers from Harwich who help. Our special thanks also go out to our Community Partners: Shaw’s of Harwichport and Stop and Shop of East Harwich for always helping this event to be such a huge success which ultimately gives back to the Town of Harwich residents by assisting the patients and caregivers living with Alzheimer’s disease.

Congratulations Harwich, way to go! Won’t you join us and make a new team with your family on **Saturday, May 9th, 2015, for our 10th Anniversary of this walk? We will also have a Wine tasting Party on Saturday, March 28th 2015 at First Crush Winery as another Fundraiser-join us!**

As the residents of Harwich age, the Council on Aging continues to be more and more **“at the center of it all”**. This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Adrienne Johnson - *Chairman*

Joe Johnson - *Vice Chair*

Ralph Smith

Lee Culver

Michael Smith

Report of the **Cape Cod Regional Transit Authority**

The Cape Cod Regional Transit Authority (CCRTA) has provided in Harwich 46,680 one-way passenger trips from July 2013 through June 2014 (FY14).

CCRTA provided 292 general public clients in Harwich with DART (Dial-a-Ride Transportation) service during FY14. These clients took a total of 11,940 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 200,536 in FY13 compared to 220,637 in FY14.

CCRTA FY14 records for the Boston Hospital Transportation service indicates 64 Harwich residents took 242 one-way trips on this service.

A total of 16,458 one-way trips originated in Harwich for the Flex route for the period July 2013 through June 2014; total ridership for the Flex for this period was 78,892.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, and Orleans along the route 28 corridors. A total of 12,959 one-way trips originated in Harwich for the H20 route for the period July 2013 through June 2014; total ridership for the H20 route for this period was 168,114.

CCRTA supplied the Harwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 5,233 rides from July 2013 to June 2014.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Report of the Cape Light Compact

Harwich Representative – Barry Worth

Harwich Alternate – Valerie Bell

“All Harwich residents should know that the long anticipated solar project is finally operational at the land fill. This is exciting news as the Town has already started receiving regular checks for the generation of the electricity. In December, for example, the Town received a check for over \$86,000 for electricity that was produced. This will be a continuing benefit for the town for 20 years. The other big issue is the fact that the shortage of natural gas in the northeast has resulted in much higher electric rates, starting in December and is expected to continue over the next few years. There are many ways for you to save money on your electric bill, every month. Many hints and suggestions can be found on the Cape Light Compact website and in advertising on the issue. If you have not yet taken advantage of a free energy assessment of your home or business, this would be a good year to do that.” – Barry Worth

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit www.capelightcompact.org.

POWER SUPPLY

Pricing in 2014 continued to be driven by regional natural gas concerns. The winter of 2013/2014 saw an even more pronounced price spike than was experienced during the preceding winter, as cold weather drove increased demand for natural gas for heating and electricity. This resulted in periodic constraints on the transmission used to transport natural gas into New England, driving natural gas and electricity prices to record highs. While oil units were dispatched to help ensure reliability in the face of limited gas supplies, this further contributed to increased electricity costs.

The repeated winter price spikes led to regional conversations about how to resolve the issue. The six New England governors, through the New England States Committee on Electricity (NESCOE), discussed a proposal to procure additional gas pipeline capacity by adding a fee onto the rates of all New England electricity consumers. While the proposal generally received consensus from all six administrations, Massachusetts, following the failure of several

Patrick administration-supported energy bills to pass, withdrew its support of the plan. Instead, the Commonwealth chose to focus on other potential solutions, most importantly, energy efficiency. While the incoming administration may decide to support the NESCOE proposal, several federal approvals would still be needed before it could be enacted. Even if these approvals were awarded, it would still likely take several years before a major expansion in pipeline capacity could be completed.

This means that prices are likely to remain high over the next several years. Pricing periods covering the first half of the year, which includes the most expensive months, are likely to stay very high, while second half pricing will likely be slightly lower. Gas pipeline owner Spectra is pursuing a modest expansion of its existing Algonquin pipeline, but the limited size of the project is not likely to significantly impact prices, and won't be completed before the end of 2016 at the earliest.

In 2014, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison *Solutions*. For 11 months, the Compact's price was lower than NSTAR's. The Compact also issued an RFP for a new supplier contract starting in December 2014. The contract was awarded to ConEdison *Solutions* for residential customers and NextEra for commercial and industrial customers. As of the most recent count, the Compact had approximately 7,800 electric accounts in the Town of Harwich on its energy supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state and federal level. In 2014, the Compact's focused much of its advocacy on grid modernization and time-varying rates. Both issues will have far-reaching impacts on customers on the Cape, affecting reliability, the cost of electricity and how prices are set, and the ability of our systems to accommodate increasing amounts of renewable energy. In March of 2014, the Compact also submitted to the Department of Public Utilities revisions to its Aggregation Plan, a document originally submitted around the time of the Compact's inception. The Compact is currently awaiting a final order from the Department.

ENERGY EFFICIENCY

Jan – Dec 2014	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	42	\$ 11,751.00	58,755	\$111,731.39
Residential	819	\$131,087.40	655,437	\$982,964.25
Commercial	19	\$153,455.20	767,276	\$598,182.29
Total	880	\$296,293.60	1,481,468	\$1,692,877.93

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the “distribution charge” (\$0.01510 for residential customers and \$0.00972 for commercial and industrial customers) that appears on each customer’s electric bill.

Other Cape Light Compact Efforts Include:

- 1 ENERGY STAR® qualified home was built in the Town of Harwich.
- Cape Light Compact continues to bring energy education to the schools in the Town of Harwich through use of energy kits, materials, teacher workshops and school support. For the fourth year, the Compact was proud to sponsor and help implement “Energy Day” at the Monomoy School District’s Harwich Middle School. All classrooms were turned into energy laboratories where each student learned by hands-on experience the workings of wind turbines, the energy efficiency of their school building and the workings of a motor and circuit. The day was complete with time at an “Energy Carnival” staffed by the Compact and, Harwich High School students.
- The Compact continued its sponsorship of the Middle School’s “Harwich Cares” Energy Club. Through their many outreach projects, the club again won both state and national recognition for school year 2013-14 by the National Energy Education Development Project (NEED) and the MA Department of Energy Resources.
- A total of 1,137 streetlights in Harwich were retrofitted with LEDs, saving approximately 194,000 kWh and \$56,000 in energy and maintenance costs annually. Compact-funded work was also completed at the Regional Technical High School, at a cost of \$7,983.20 with an estimated annual savings of almost 8,000 kWh.

Report of the Harwich Cultural Council

The Harwich Cultural Council (HCC) is a town appointed committee annually funded in part by the Commonwealth through the Massachusetts Cultural Council (MCC). Its goal is to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community based projects, as well as, ticket subsidies for our students to theaters, museums and other educational venues in the arts, humanities and sciences.

In past years the voters of Harwich have approved funds for grants at the annual Town Meeting. Additionally, fund-raising and private gifts provide us with discretionary monies, which can be used for activities that meet MCC and HCC criteria.

The Committee

The HCC, with a maximum of nine members, has at present eight active members and one unfilled membership position.

The Committee met eight times in 2014. This includes special meetings as well as monthly meetings on the second Thursday of the month at 4:30 pm in the Brooks Free Library, Thornton Room.

This year the HCC received a total of forty-one grant applications for FY 2015 totaling nearly \$37,000 in funding requests. Through a standardized review process thirty-two cultural projects were partially funded for a total of \$10,000. They are as follows:

Grant Awards – FY 2014

Applicant	Project Title	Award
Music		
We Are the Men	Youth Soloist Initiative	\$200
Friends of the Town Band	Recorders for 3rd Grade Students	\$400
Harwich Merchants' Association	Musical Stroll	\$500
Steve Hurlbut	Jumpin Juba @ Brooks Library	\$300
Alzheimer's Caregiver Support Center	Multigenerational Chorus	\$300
Tin Van Egmond – Folksinger	COA Supper Club	\$200
Denya LeVine	Music for Residential Seniors	\$300
Arts		
Academy of Performing Arts	Scholarships	\$300
Monomoy Middle School	Shakespeare in the Middle	\$400
Monomoy Middle School	Language of Dance	\$300

Marble Collection	TMC	\$200
John Porcino – Storyteller	A Heck of a Way to Stay Warm	\$200
Broadside Press	Broadsides on the Bus	\$200

Humanities

Holy Trinity Preschool	We Live in a Larger World	\$300
Mary Cronin	Creative Writing at BCCF	\$100
Harwich Junior Theater	Poetry and the Art of Listening	\$400
Harwich Community Center	Bean Town Medium	\$250
Harwich Historical Society	Petticoats at Sea/Harwich Story	\$400
Stephen Collins	Theater of the 30's, 40's 50's	\$300
Kathleen Healy	All Ages Open Mic	\$300
Cultural Council of Cape Cod	Rise and Shine	\$200

Sciences and Environment

Monomoy Middle School	The Heat Is On	\$300
Harwich Early Childhood Council	Early Start to Stem	\$400
Harwich Elementary School	Harwich Observatory Solar Viewing	\$400
Cape and Island Community Development	Arts App CC Mobile	\$150
Tricia Silverman	Mediterranean Paths to Wellness	\$200

Monomoy Regional School Field Trips

Monomoy Middle School	Wheelock Family Theater	\$400
Monomoy High School	Hyannis Duck Tour	\$300
Harwich Junior Theater	The Secret Garden	\$500
Monomoy Middle School	Toying With Science/Ziterion	\$300
Monomoy High School	Provincetown Museum	\$500
Monomoy Middle School	MFA Boston	\$500

2014 Activities

To date, twenty-one of the twenty-five cultural activities funded in 2014 have taken place. Of the four remaining, one event has been cancelled and three are open.

The trip sponsored by the HCC in October 2014 to Ireland, Wales and England was a great success. \$2,700 was raised by the HCC, which will be used to help fund future grant awards.

Additionally, the HCC is sponsoring a trip to the French and Italian Riviera in May 2015, which continues to be highly publicized. The HCC will receive a commission for each participant. These funds will also be used to support future cultural events that will benefit Harwich.

In June of 2014 the HCC hosted a reception for grant recipients at Brooks Academy supported in part by the Harwich Historical Society and local merchants. There were approximately thirty-five in attendance. A Harwich Middle School music group performed. Feedback was very positive.

The HCC and the Chatham Cultural Council have collaborated in the 2015 grant application process to support the newly formed Monomoy School District.

2015 Goals

The HCC will increase its role and presence in the community by collaborating with other councils and community organizations. We will continue our outreach endeavors to the Chatham Cultural Council.

The HCC will hold a reception to honor the 2015 grant recipients. Several grantees will be asked to give an overview of their projects.

The HCC will continue its fundraising efforts.

The HCC will increase public awareness of upcoming events sponsored by the council by using a variety of approaches.

The HCC will conduct a needs assessment to determine how to better serve the Harwich community

The council will continue to strive to support high quality cultural activities that meet the needs of Harwich citizens.

Respectfully submitted,

Lynn Schweinshaut, *Co-Chair*

Paul Lagg, *Co-Chair*

Rose Anne Clarke, *Treasurer*

Lynne Lavieri, *Secretary*

Deborah Ferry

Florence Lofberg

Anne Leete

Sharon Mitchell

Report of the Health Director

The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food service establishments	\$10-250	205
Motels/Cabins	\$75	7
Rubbish Haulers	\$100	6
Swimming Pools	\$100	30
Disposal Works Installers	\$100	64
Milk & Cream	\$10	13
Manufacture of Frozen Dessert	\$50	4
Shucking Permit	\$50	1
Stable	\$20/50	34/9
Funeral Directors	\$50	2
Mobile Food	\$100	12
Septage Carriers	\$100	22
Catering	\$100	4
Well Permits	\$55	18
Retail Sale of Tobacco	\$50	12
Recreational Camps	\$75	2
Sewage Construction Permits	various	194
Real Estate Transfer Inspections	\$110	272
Test Holes/perc tests	\$110/lot	577
Beach Operators	\$50	40

Total 2014 department revenue collected from all sources = **\$122,336**.
Overall revenues were 95.2% compared to revenues collected in 2013.

Not itemized in the above list are \$55 for fees & donations from the October flu clinics; \$2614 for photocopies. We again filed to recoup expenses from medical insurance companies for the flu clinic and we were successful in receiving \$ 4247 for the clinics held in 2013. In addition, the Health Department Executive Assistant serves as the accounting and recording agent for trench permits administered by the Town Engineer. In 2014, 139 permits totaling \$4200 were handled by our staff on behalf of the Engineering Department. Ninety-five percent of the trench permits relate to Health Department projects.

The normal course of events is to chart increase in permit activity to track revenue, increased workload, business trends, etc. The Board of Health issues permits in order to monitor compliance with public and environmental health regulations. Contrary to announcing increased activity in a specific category, it

is with great pride that the Board of Health announces a 45 % *decrease* in the amount of tobacco sales permits issued in 2014. From a high of 22 facilities in 2010 dwindling to 12 in 2014, this is the direct result of continued increased regulation concerning point of sale bans and education concerning smoking and access to tobacco products.

PROJECTS AND PROGRAM DEVELOPMENT:

Technical Assistance to the Board of Health

433 licenses encompassing 20 categories were granted by the Board. Any new facility, business, or existing business with change in operations and/or management must undergo a department review. This entails orientation with the Health Director involving review of business plans, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. Most existing operations must follow approved operations procedures and are subject to intermittent inspections by department staff.

The Health Director prepared 51 cases for discussions and/or hearings presented at 12 Board of Health meetings. This covered issues such as variance requests to upgrade sewage disposal systems; environmental impact review for subdivisions; show cause hearings for housing complaints; horse/stable management plans and review of new food service facilities. The Board approved a total of 76 variances pertaining to 25 projects. The Health Director continued to monitor the progress of regulation changes concerning the use of fertilizers on individual lots. At years end, the Board voted to reaffirm the existing stance not to pursue a local health regulation.

Community Development Programs

Project Review:

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of 1275 projects in the following areas of Community Development:

- 215 Disposal Works Construction Permits for the installation of septic systems
- 291 Septic System Inspection Reports for Real Estate Transfer
- 71 Board of Appeals and Planning Board projects
- 698 Building permits

The Permitting, Engineering, & Planning Departments meet weekly to discuss topics of common interest and provide an opportunity for informal discussions with applicants of large scale and complex issues. The group

devoted much of 2014 working with Accela on the active product design and customization of a permit tracking and data management program. In the Health Department this became a priority project with technical staff devoting hundreds of hours of assistance to this effort. As the year closed, we were very close to crossing to the next phase of product testing and hopefully begin implementation in early 2015.

Direct Customer Service:

Over the past several years we have reported the amount of money collected for copies. This correlates directly to the amount of research and direct assistance we provide to the public. This year we collected **\$2614**. At 25¢ per page that figure is startling when translated into units of service- the amount of time to look up records, research files, copy and discuss with the client. This is a \$198 increase in collections translating into 792 units of service for copying. *(for comparison-2012- \$2053; 2009-\$1516)*. We hope that as we embark on the venture to cross over to Accela there will be a long term commitment to begin the digitization of our records and the eventual availability to get this information to the public remotely and reduce the physical requests for service.

Community Sanitation Programs:

Food Protection Programs:

A total of 221 food service inspections were performed in 2014. Several businesses with food service permits chose not to operate this year, including Michelangelo's Artesian Baked Goods, Cake and Islands, Dancing Spoons and Cakes by Rebekah. Two new Limited Food Service permits were issued to Lisa Barron and Cape Cup. The Lunch Stop opened inside the East Harwich Food Mart and Viera opened its doors on Route 28 in West Harwich. One new mobile food permit was issued to Foodrunner; a full service food truck operated at Red River Beach for the summer. Due to the regionalization of the school district with Chatham, the Middle School on Sisson Road will no longer operate and the new High School was opened in time for the 2014 school year. The permitting process of the new Monomoy Regional High School was time consuming on both the plan review and inspectional levels.

Special events:

- 13 temporary food establishments participated at the Toast of Harwich, which took place at the Wequassett Inn. Staff was on site for inspection and review for the event set-up
- Cranberry Festival included 6 full service food trucks along with 9 Event Permit holders. Inspection and permitting of the full service food trucks requires thorough review of food safety credentials and associated paperwork. On-site inspections were conducted.
- Four Temporary Food Service Permits were issued for participation in the Harwich Conservation Trust Bog Walk which took place in September.

This was the first time this event included a food component. We worked closely with the Conservation Trust to ensure that all food participants were properly licensed and that food safety was a priority. On-site inspections were made prior to serving to the public.

The electronic permit renewal notification program that began last year was very successful and will continue in 2015. The permit holders that provide a valid email address are sent renewal paperwork electronically, saving the Town resources and providing an expedited service. Electronic communication with permit holders has become a highly effective way to distribute vital information quickly. From recall notices to shellfish bed closures, food service operations need to be aware of pertinent health and safety information as soon as possible and email notification from our office has become helpful.

Our first Food Program Newsletter was published in the spring of 2014. This newsletter brings food establishment permit holders timely information and educational material. We urge our readers to connect with our staff and view us as a partner and a resource in food safety; we are more than just a clipboard and a set of regulations. It is our hope to provide a newsletter on a semi-annual basis in the future and continue a dialogue between our inspectors and permit holders.

In cooperation with the Cape Cod Medical Reserve Corps, we were able to offer two Choke saver classes to food establishment workers in March of 2014. These classes were offered free of charge and totaled more than 60 participants. Per the Federal Food Code, all food service establishments with 25 seats or more are required to have at least one person on staff certified in choke-saving.

Swimming Pools:

Ensuring the health and safety of all people who use semi-public swimming pools is a primary objective of the Harwich Health Department. Responsibility is on the facility to demonstrate to the Department that there are sufficiently trained and certified CPR staff and owners onsite who, while the pool is open, are trained and available by communication to respond to an emergency. Condominiums with no hired staff are required to provide a CPR coverage calendar for the weeks of the season in which their pools are open. Certified Pool Operator companies are increasingly aware of their responsibility to ensure that on-site pool personnel are adequately trained in the safe, sanitary and effective operation of the pool and its equipment as a means to addressing the facilities' requirements of the permit.

In 2014, 19 facilities applied for, and received, a permit to operate a semi-public swimming pool in Harwich. Of the 19 facilities, 15 were issued permits at opening inspection. Of the 4 facilities unable to open at initial inspection, all were able to open within a couple days once the facility had met compliance of an opening inspection infraction (i.e. balanced chemicals, CPR cards, flow meter

operational). An opening inspection checklist has been distributed with the annual application for the last four years thus providing operators with the exact standards to be met prior to opening their swimming pools for the season enabling Harwich pool operators continued success in meeting minimum standards to open, operate, and maintain their semi-public swimming pools.

Sixty two inspections were conducted by the Department in 2014 compared to 65 inspections in 2013. The Town of Harwich was fortunate to have a Summer Sanitarian whom aided the Department in providing each facility several routine inspections throughout the summer. Routine inspections contribute to pool operators maintaining regulatory compliance throughout the season.

Water Quality Protection:

The results of water quality sampling from the 2014 bathing season indicate exceptional water quality for beaches on Cape Cod. A significant amount of regional effort goes into this program. The Barnstable County Department of Health & Environment (BCDH&E) provides a summer intern to the town one day per week for this 13 week program. BCDH&E obtains funding for all of the town's marine beach monitoring and provides freshwater monitoring at no charge.

In 2014, 305 water quality samples were taken at Harwich beaches - 25 public beach locations and 14 semi-public beach locations. Fourteen public beaches have a variance from Massachusetts Department of Public Health (MDPH) which allows for monthly sampling of water quality. Seven beaches qualified for surrogate sampling (2 public, 5 semi-public) and were able to use test results from a contiguous beach to indicate water quality.

The Town of Harwich had a sampling success of 98.7% for all public and semi-public beaches. Similar sampling success (98.2%) was had by culminating the data for bathing beaches from 14 towns on Cape Cod. Three sampling exceedance occurred at a public freshwater beach in Harwich and one sampling exceedance occurred at a semi-public bathing beach. The results for Harwich and for all Cape Cod bathing beaches (Harwich inclusive) are presented in Table 1.

Table 1: Marine and Freshwater beaches – samples taken, total exceedance, sampling success in Harwich compared to all sampled beaches on Cape Cod

All Marine and Fresh Water Beaches	Harwich	Cape Cod (14 towns)
Total samples taken	305	4,304
Total exceedance	4	78
Sampling Success (as a %)	98.69%	98.19%

All beaches which are tested for water quality have signs posted with the County's website information so that the public can find up to date water quality information online. The Health Department "Water Quality" website link can also be used by the public to access information on the town's bathing beaches, frequently asked questions on water sampling, fact sheets on algae blooms including how to protect your pets, and links to the Harwich Water Quality Task Force to learn more about nutrient related ecological water quality issues. The Health Department website, including the Water Quality link, is regularly updated and an excellent resource for the public.

Weights & Measures:

This continues to be an excellent example of regionalization for our department. The program matter is too small a component to warrant the hiring of staff on the local level yet there are mandated duties to be fulfilled. The Health Director found a solution a decade ago by establishing a relationship with another town with a larger program demand and the ability to address our needs. The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

Safe and Sanitary Housing

During 2014 there were 42 inspections/investigations related to safe and sanitary housing ranging from trash complaints, rodents and vermin; potential hazardous waste, septic system complaints and requests for housing inspections due to safety/heat/plumbing/co-mingled utilities/mold and deteriorated conditions. The housing complaints ranged from code violations to nuisance issues, 13 of which required abatement or an order to correct. Several were brought to hearings before the Board of Health and one was forwarded to Town Counsel for further legal enforcement action.

New in 2014, the Health Department has taken an active role in working with the Fire Department and Council on Aging Department to resolve housing issues. These cases are quite complex, generally sensitive in nature, require much discretion and are sometimes insoluble. When a particularly complicated case arises, the three departments investigate jointly, pooling our resources and knowledge in order to assist the occupant of the dwelling in a timely and compassionate manner. This approach has lead to cooperative and supportive inter-departmental relationships.

Stables and Animal Health:

Harwich Board of Health Regulations requires inspection and permitting for all stables. Manure management, cleanliness of stall and paddock, vector

control, animal health and safe water supply are all essential parts of a well managed stable. There are currently over 43 sites in town, residential and commercial that house over 150 horses. We are extremely grateful to Animal Control Officer Jack Burns for managing this program for the Health Department. Officer Burns conducts the inspections, responds to any complaints and acts as liaison for us on all matters in the field. We receive many compliments on his depth of knowledge, helpfulness and professional conduct. We are pleased to report a very successful program year with only minor infractions reported.

Community Health Programs-

Nursing Programs

We were thrilled to host a very rare offering of Shingles vaccine in June and served 60 clients. Thanks to Town Nurse Sue Jusell and Deidre Arvidson, Barnstable County Public Health Nurse for staffing this clinic.

The Health Director again registered the town with Commonwealth Medicine- a clearinghouse-billing center available to local towns to submit insurance claims for public flu clinics. We were able to recoup \$4247 in insurance coverage for 2013 clinics (2012-\$1857) and expect similar results for the 2014 claims. Our clinics and home visit program reached over 400 patients this year.

We have seen a steady decline in the attendance at clinics in recent years. As the population is increasingly served by the abundance of flu clinics in the community, we will begin to assess the need to continue this program in future years. Our public health challenges are being served by other venues- for many years we were the only source for vaccine thru government supplied sources. In addition, we have been notified by the Department of Public Health that the free supply of influenza vaccine will be reduced by 90% as they also see the need to redirect resources into underserved venues.

The Health Director administers and manages the service contract with the VNA. This contract covers staffing for flu clinics; maternal-child care visits for first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics.

Education & Employee Wellness Programs:

The Health Director continues to coordinate employee wellness:

- disseminate the CCMHG Wellness information to employees
- encourage participation in education and fitness programs:
- 121 employees attended the flu clinic
- 12 employees participated in the Shingles vaccination clinic
- Hosted a "Couch to 5K " running class in conjunction with CCMHG
- Hosted a lunchtime walking program in conjunction with CCMHG

- Hosted a “Maintain, don’t Gain” Holiday weight challenge in conjunction with CCMHG
- \$600 grant received from CCMHG to promote wellness. Program developed to offer employee \$\$ rewards of \$25-50 to defray costs of attending fitness classes. 11 rewards distributed
- Health Director also acts as liaison / coordinator for MIIA Town Insurance EAP issues.

Emergency Management:

We were again able to join forces with the Emergency Management Team in the operation of our annual flu clinic. We have completed the necessary drills in previous years to qualify for credit on training. We continued to follow the same protocol this year in order to refresh our training skills and introduce newer town employees to the overall concepts.

We have many people and organizations to thank for their contributions to our programs: the numerous volunteers and staff members that make it possible for our public clinics to run smoothly; Emergency Management Director Lee Culver for his contributions and effective leadership in achieving our common goals; Barnstable County Department of Health & Environment for the summer intern programs; all the members of the LEPC for their assistance during our Public Health emergencies; and, this department is ever grateful to the cooperative effort shown by all of our colleagues in the town family.

Paula J. Champagne, RS, CHO, *Health Director*
 Meggan Tierney, RS, CHO, *Senior Health Inspector*
 Amy K. Morris, RS, *Health Inspector*
 Carol Genatossio, *Executive Assistant***
 Patricia Sampson, *Administrative Assistant***
 Sandra Howard, *Recording Secretary*

** also encompasses Conservation Department

Report of the **Board of Health**

In the continuing effort to achieve maximum efficiency of utilization while minimizing waste, certain issues gain prominence mandating priority of actions. Food is a topic of priority, especially in recognition of starving millions. To be addressed is the appalling waste of our edible foods. Correction often entails a long-range educational process, often challenging well entrenched habits and social customs while altering imagery in an attempt to be more palatable in accepting change. The saga of the emptied dinner plate may serve illustration.

Etiquette often condones the wasteful habit of leaving remnants of food on the dinner plate so as to avoid the emptied dinner plate stigma of satiated gluttony. Our goals are better served by portraying an empty dinner plate as a sought-after triumph in culinary prowess and a laudable exercise of civic responsibility. The “doggie bag” symbolizes a successful metamorphosis in the transformation of an embarrassing to a socially acceptable habit.

Life's existence is dependent on access to water. Any threat to its integrity mandates immediate attention and response. At issue is the rapid encroachment of eutrophication, the distinctive process rendering the ocean incapable of sustaining marine life while producing toxins potentially lethal to vegetation as well as marine, animal and human species. The extent of involvement encompasses our entire continental seashore. The importance of safeguarding our seas is magnified when realizing that our ocean may be our future main source of drinking water, as well as a major source of marine foodstuffs supplying our increased percentage of our burgeoning world population.

Another threat to ocean integrity is airborne carbon emission capable of acidifying and destroying our barrier reefs, the sanctuaries offering fierce protection of our fragile marine ecosystems, the essential link in the life cycle of marine species.

With this knowledge and realization, we can no longer afford to use our oceans as communal cesspools or depositories of discarded, often toxic, materials. No longer can we in conscience depend on tidal current and flushing forces to obscure the identity of discarded refuse. We must accept our responsibilities as vigilant sentinels, responsible guardians, and responsive stewards. We must realize that in our charge is not only water, but also vast fertile marine farmlands providing the treasured bounties of the sea.

While we justifiably pour vast resources into our drinking water protection and purification, we must also justify why in its purified state it is the designated vehicle in the transfer of wastewater.

We must avoid effluence and instant gratification in making choices, especially when the preferred solutions may be more damaging than the problem requiring solution as in the case and the legalization of marijuana.

While we find ourselves in problems resulting from our raging drug epidemic, its scope and pervasiveness only appreciated when considering that in fiscal 2013 over 1300 of our newborns had measurable levels of narcotics in their bloodstreams.

We must realize that we are at the crossroads of crucial decision making. Will we choose to promote a society free of drug influence? Will we promote wholesome and sound family values, or will we choose a society, which is incapable of making responsible decisions, while allowing a degradation of shattered lives? Too frequently, while desperately attempting to shed the shackles of addiction, failure culminates in self-destruction and suicide.

Many lives may hang in the balance awaiting this decision.

Amongst our blessings is the honor and privilege of serving on a Board of dedicated and hard working professionals. The engendered and cherished camaraderie is, in itself, generous reward.

As Board Members, we realize that without strong administrative support, our efforts would not reach fruition. It is to this select, special group of dedicated and gifted participants whose product is non-pareil, while functioning as our guardian angels, that we direct warm affection with unending gratitude.

Respectfully submitted:

Stanley L. Kocot, *Chairman*
Mary Jane Watson, *Vice Chair*
Frank Boyle
Pamela Howell, RN.
Robert Insley, MD.

Report of the **Harwich Housing Committee**

The Harwich Housing Committee(HHC) coordinating with the Harwich Housing Authority (HHA) is charged by the Board of Selectmen (BOS) to work toward diverse solutions to address the Affordable Housing shortage in Harwich, and to continue making progress toward the 10% Affordable Housing goal recommended by the Commonwealth of Massachusetts and adopted by the Town.

Over the last decade, Harwich has moved closer to the 10% goal. In the year 2000, the Town had 5862 year round housing units with 214 Affordable units or 3.7%. By the year 2013, there were 6125 year round housing units, with 326 Affordable units or 5.3%.

In many ways, this has been a year of transition for the HHC. In December of 2013, Committee member, Barbara Loftus, passed away. Gerry Loftus, the HHC chair for many years retired. Barbara faithfully attended meetings, typed letters, reports and grant proposals. Gerry was relentless in the pursuit of creating a variety of Affordable Housing programs for Harwich. The HHC is still adjusting to the loss of their combined creativity and determination. The Committee is authorized to have five members. Two new members have been appointed by the Selectmen.

Now, with a full membership roster, HHC is examining its efforts and priorities. A renewed emphasis of the Committee will be to inform the public about the need for and the value of Affordable Housing through public meetings, newspaper columns, public access TV. We stand ready to partner with neighborhoods and Affordable Housing developers to improve the quality of life in all areas of Town. We also want to encourage developers to approach HHC with proposals so that we might help shape plans in accordance with Affordable Housing suitable for the needs of Harwich.

The Housing Committee continues to create Affordable Housing programs and to monitor projects already in development. These are:

1. The American Dream I program (home ownership on town donated land) has been completed on three of the four Town designated sites by the Harwich Ecumenical Council for the Homeless (HECH) under the supervision of the HHA. Contested property lines on the fourth site are not yet settled.
2. The Buy-Down program (first time home ownership meeting affordable income criteria) involves a “grant” toward the purchase of an existing home with funds from the BOS’s Affordable Housing Fund and Community Preservation Committee (CPC) grants approved at the 2010 and 2013 Town

Meetings. Three houses were purchased in the first round with funding still available for two more. This program is a joint effort of the HHC and HHA.

3. HECH was working on an Affordable rental project at 93/97 Route 28 in West Harwich. This would have added about 20 much needed units to the Town's Affordable rental stock. In December 2014, the plans for the project were discontinued. Funds from HHA and the CPC are to be returned.

4. HHC continued its attempt to have the Town move forward on property issues related to Affordable Housing.

A) Funding for legal work in connection with some "unknown owners" and land taking for "delinquent taxes" was the basis for the CPC article 9 of the May 2011 Special Town Meeting. To date there has been no expenditure of funds for this purpose.

B) Town land on Willow Street designated for Affordable Housing by the 2001 Annual Town Meeting remains "in limbo" due to title problems and unresolved property line disputes with abutters.

C) When Thankful Chase was built in North Harwich supplying 12 rental units, a nearby plot of land seemed ideal for developing Thankful Chase II. As the Town moved to take the land for the back taxes of an "unknown owner", someone claiming ownership stepped forward. According to legal notices in the newspaper, the taxes have yet to be paid. If this land were to revert to the Town, it would provide an opportunity to build another attractive, environmentally friendly rental development.

5. HHC has been interested in the East Harwich Village Initiative and the potential for the inclusion of Affordable Housing in its plan.

6. Re-Purpose of the Middle School: HHC has been involved in the public discussion about a new use of the Middle School. It has recommended the building (or parts of the building) be used for Affordable rental units for Senior Housing with the inclusion of some Workforce units. The Committee also supports mixed use of the entire building which might include educational and civic purposes. Other communities on Cape Cod, such as Yarmouth, have sold surplus school buildings for Affordable and market rate rental housing which are increasingly in demand on Cape Cod.

7. Habitat for Humanity is developing a new Affordable Housing project which will add 7 units to our Affordable Housing Inventory. HHC was instrumental in connecting Habitat with the property owner interested in selling the land (1096 Oak Street Extension). The Board of Selectmen voted to use the Affordable Housing Fund to provide funding toward the purchase of the 2+acre plot. The 2014 Annual Town Meeting also voted to support a CPC

grant. Infrastructure and foundations are now in place. Building with volunteer help is scheduled to begin in the Spring of 2015.

8. Harwich Cottages: A private developer planned to build 25 two bedroom “cottages” at 1369 Orleans Road in East Harwich with seven 40B Affordable units. Plans had to be revised due to septic issues. The new project reduces the number of units none of which will be Affordable.

9. Rental Assistance: HHC continues to support the Rental Assistance program of the HHA with funding from CPC which has assisted 65 households to pay rent over a three year period.

As the above list suggests, much thought, planning and evaluation goes into the completion of an Affordable rental or home ownership project. HHC hopes to continue to advance new approaches, programs and projects in order to move forward to meet the goal of providing young workers, those in mid-life and seniors with safe, decent, attractive, affordable housing so that they may enjoy the benefits of living on Cape Cod and participating fully in the life of our community.

The Housing Committee acknowledges the cooperation of the Board of Selectmen, the Town Administrator’s Office, together with the Planning Department. We have been grateful for the consistent attendance at our meetings of Linda Cebula, the BOS liaison; David Spitz, the Town Planner; and John Stewart, the Executive Director of the Housing Authority. We welcome citizen input and invite the public to attend our meetings on the first Monday of each month.

Respectfully submitted,

David Purdy
Cindi Maule
Mayla Secola
John McGillen
Claudia Williams.

Report of the **Brooks Free Library**

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www.brooksfreelibrary.org

Vision

“a world of ideas in the heart of the community”

Mission Statement

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

ANNUAL REPORT

The Board of Trustees and Library Director respectfully submit our Annual Report for calendar year 2014. Brooks Free Library is a municipal library, governed by a seven-member elected Board of Trustees. The Trustees welcome your input at our meetings, which are held at 7 pm at the Library on the second Wednesday of the month. Agendas, minutes and reports for each meeting are posted on our webpage. Community members may also contact us about any issues or concerns by writing to the Trustees at the address listed above.

We're pleased to report FY2014 was another busy year at the Library. Last year a record 237,565 items were checked out, a 56% increase in circulation in the last 10 years. As of June 30, 2014, the Library had 12,511 registered borrowers. Use of our Reference services and demand for public technology access remains strong. In FY14 we provided 906 educational, cultural, informational and recreational programs free of charge to community members of all ages, with a program attendance of 13,086.

This year we continued to implement our FY2014 – FY2018 Long Range Plan, which focuses on providing the community with access to ideas and information on a broad array of topics that enhance their ability to manage, improve and enrich their lives. We do this by providing a physical collection of books and other materials and by providing users with free access to electronic resources such as e-books, downloadable audio, articles from newspapers, journals and magazines and other online resources. The Library also provides opportunities for community members to explore popular cultural and social trends through our collections and resources and through programs that foster intellectual curiosity and personal enrichment. These programs enable residents to interact and build relationships with people from other demographic groups and segments of the community. The Long Range Plan also acknowledges the

growing demand for technology services. In addition to providing public access to hardware, software and wireless Internet access, staff members help community members develop technology and digital literacy skills. This function is vital to ensure all community members can take advantage of employment, educational and personal opportunities now and in the future.

While checking out books and materials remains a staple Library service, we've also seen tremendous growth in recent years in activities not reflected in traditional measures of library use. Residents and visitors come to the Library to read newspapers and magazines, participate in story-times or book discussion groups, ask a reference question, use the computers or attend a concert, presentation or lecture. The fastest growing area of Library services is the use of electronic resources such as downloading e-books, audiobooks and music, or accessing electronic resources such as Consumer Reports, Ancestry.com, Heritage Quest, Mango Languages and databases that provide free full-text access to the content of local and national newspapers, popular magazines and academic journals. The number of e-books downloaded by our patrons increased 70% last year. National efforts to encourage publishers to make more books available to libraries as e-books, and at a reasonable cost, have started to see some results and should make it easier to expand our Overdrive e-book collection and reduce the waiting time for popular e-books. Brooks Free Library is also participating in the Mass. Library System statewide e-book project, now being rolled out, which utilizes other vendors to provide access to e-books not available through Overdrive.

This year the Library continued to be a community-gathering place, serving community members from all demographic groups – families with young children, seniors, working adults, elementary, high school and college students, people with disabilities, job seekers, non-native English speakers and residents who are homebound. When we re-designed our open hours in 2005, one of the primary considerations was to expand our early evening hours to better serve school-age children and youth and working-age people. The Library is open Tuesdays, Wednesdays and Thursdays from 10 am to 7 pm and Fridays and Saturdays from 10 am to 4 pm. These are not late hours, but they provide an opportunity for working adults to stop by the Library after work to pick up books, use a computer or ask a reference question. The 7 pm closing on Tuesdays, Wednesdays and Thursdays also enables students in grade 5 and above to come to the Library after school without a caregiver and get picked up by their parents on their way home from work. For many years the Library has been successful at attracting large numbers of middle school students after school. Since the hours between school dismissal and dinnertime are when unsupervised teens and tweens are most at risk, the Library provides a safe and welcoming destination with a Homework Center, computers, and engaging and free activities and after -school programs for youth.

One of our biggest challenges this year was the closing of Harwich Middle School and the relocation of middle school students to the consolidated Monomoy Middle School in Chatham. We were concerned about losing our close relationship with middle school teachers and, since we were no longer within walking distance, a reduced number of middle school students using the Library after school. We were proactive to ensure those things didn't happen, working to build relationships with new school administrators and maintain contacts with teachers so that we could continue to collaborate and enhance the education of Harwich students and to support Harwich families. Middle School administrators and the Cape Destinations bus company responded to our concerns and developed a bus schedule that allows middle schoolers to take the bus to the Library. We're also a stop for the late bus. The bus arrangements have worked out extremely well - and rather than seeing a decline in the number of youngsters using the Library after school, we're pleased to report that our joint efforts have resulted in increased attendance.

This year we took the need of Harwich families into account by providing additional afterschool programming to help fill the child care gap created by the Monomoy Regional School District's new Early Release Days, which occur every other Wednesday. In September we began offering "Early Release Day Movies," a flexible type of program that allows us to accommodate a large and varying number of students. Thirty-five to forty middle school students are often here on those days. Many do not watch the movie, but are engaged in other productive activities, doing homework, working on group projects, using the computers and playing board games. On alternate Wednesdays our Teen Library Corps meets to do activities that support the Library and plan programs for children and youth. On Tuesday afternoons we continue to offer the very popular "Lego Free-play" program. We began offering a new program on Thursdays this fall - "HJT Explorers." Using trust funds, we are paying Harwich Junior Theatre staff members to lead free drama and theatre arts workshops for students. We've been very excited about this collaborative effort, which has reinvigorated a long-standing partnership between the Library and Harwich Junior Theatre.

Regular Library programming for toddlers and pre-schoolers includes two story-times per week and a bi-weekly Creative Movement program. This year we have also supported the education of Harwich students by expanding our STEM (Science, Technology, Engineering and Math) focus by adding bi-weekly Science Story-times and monthly inter-generational Engineering Challenges, which are offered on Saturdays so the whole family can participate. For the toddlers and pre-schoolers we included the Arts in STEAM with a Little Hands Art program on Saturdays last winter and spring. Special programs for children and youth through-out the year include magic shows, story-tellers, craft programs and puppet shows.

On-going programming for adults includes four book discussion groups – an evening book group, morning book group, Literary Diners and the Greatest Generation Meets. Other recurring programs include a morning writers group, Knit-Lit, scrapbooking and Mah Jong. We added two new programs this year – a memoir writers group began in the spring and an evening writers group started this fall. Special one-time programs included musical performances, book talks, informational programs and craft activities. For the winter and spring of 2015 we've partnered with the Harwich Cultural Council to coordinate Harwich's first "Community Read." Two books have been selected: Barbara Kingsolver's *Animal, Vegetable, Miracle; A Year of Food Life* and Frances Hodgson Burnett's classic *The Secret Garden*. In addition to the Cultural Council, we're also collaborating with the Harwich Junior Theatre, who will perform *The Secret Garden* in April, as well as Chase Library, the Harwich Conservation Department, Harwich Conservation Trust, Harwich Historical Society, Garden Club of Harwich, Monomoy Regional Schools, Lighthouse Charter School, Harwich Chamber of Commerce and others for a series of book discussions and related programs.

Another initiative this year has been in the area of emergency preparedness to protect our cultural heritage. The Library Director is a member of COSTEP Massachusetts (Coordinated State-wide Emergency Preparedness), a statewide committee working to ensure that Massachusetts' cultural heritage is better protected in a disaster. Working with Emergency Management Director Lee Culver, we began the COSTEP Harwich initiative, the first in southeastern Massachusetts. The initial meeting in January 2014 brought together representatives of the Harwich cultural and historic community, first responders and emergency managers to begin working together on planning and preparing for disasters. In May 2014 we hosted a full day workshop on identifying hazards and evaluating and mitigating risks as the first step in effective disaster preparedness planning. In October 2014 we held another full day workshop that focused on fire prevention and salvaging wet documents and materials. As part of this initiative the Library Director now serves as the Cultural Resource Triage Officer on the Harwich Emergency Management Team. Additional COSTEP Harwich meetings and workshops are planned for 2015 to continue this effort.

The Library continues to work with the Chamber of Commerce to support local businesses and promote economic development. This year Library Director Ginny Hewitt is serving as co-chair of the Town and Chamber Branding Committee. The Library provides a number of events for Fall for Harwich and Christmas in Harwich and our full schedule of year round and summer programs helps make Harwich an attractive destination for visitors. In December we collaborated with the Chamber of Commerce and Cape Destinations for our first Polar Express Trolley event. On the evening of Saturday, December 6th, Cape Destinations trolleys brought children and families from the Visitors

Center to the Library to hear Santa read “The Polar Express” and decorate Christmas cookies. It was very successful event, with all four trolleys selling out, and looks to become an annual Christmas in Harwich event. Proceeds from this event supported the Chamber of Commerce scholarship fund.

In accordance with our Long Range Plan, this year we have expanded the number of formal technology programs we provide and dedicated additional staff hours to providing one-on-one technology assistance. In January 2014 we began our “Book A Librarian” program, which allows community members to make one-on-one appointments for help with their technology-related questions. Our drop-in “e-Book Help” sessions on Saturdays remain very popular and this fall we began a Wednesday evening “Device Advice” program. We now offer regular “Tech Talks”, with topics such as Email Basics, Gmail and Google Drive, iPad Basics, Kindle Fire, and iOS 101 for beginners. These workshops fill up quickly and often develop waiting lists. This fall we began a “Technology and Tea” program at the Community Center on Tuesdays after the Council on Aging lunch to help seniors with their technology questions, and we’re now doing a regular “Tech Talk” segment on Channel 18.

We continue to offer one-on-one instruction in the use of assistive technology for people with sight loss through our VITAL program (Vision Impaired Technology Assistance at the Library.) Using curriculum developed by our Assistive Technology Coordinator, instruction is provided by volunteer tutors in JAWS, ZoomText, Kurzweil, Guide and other software and equipment. This year we’ve begun providing instruction on use of the built-in accessibility features of Apple’s iOS devices. iOS devices have become increasingly popular with users with vision loss since they don’t have to purchase additional software as they do for Windows devices. We now provide instruction on iOS Voice Over and will soon begin offering Zoom instruction. This year we’ve expanded instruction and assistance with the Braille and Audio Reading Download (BARD) from the National Library Service, an increasingly popular audiobook download service that supplements the traditional Talking Book cassette lending program. We’re currently working with the Perkins Library, Perkins Products and Mass. Board of Library Commissioners on an assistive technology handbook that will include information on how libraries can establish an instructional program modeled on VITAL. The Perkins Library will distribute the handbook to libraries across Massachusetts.

We would once again like to thank the Friends of the Brooks Free Library, who support the Library by purchasing materials, equipment and so much more. With donations of gently used books from the community, the Friends sponsor an on-going book sale in the Lobby and on the Mezzanine. The book sale provides funding for the many special Summer Reading Program activities for children and youth. The Friends “First Sunday” program series remains extremely popular, with musical performances, art demonstrations and lectures

on a variety of interesting topics on the first Sunday of the month from September through May. The Friends also purchase additional copies of bestsellers to reduce the wait for popular items and passes for discounted or free admission to museums and attractions. Another great service of the Friends is "Books on Wheels," a volunteer service that delivers books to Harwich residents who aren't able to come to the Library due to health or illness. The Friends also raise funds to support our VITAL program.

This year 129 volunteers generously provided 4,364 hours of service to the Library, performing functions such as shelving books and other materials, making phone calls, issuing new library cards to patrons and serving as instructors and program coordinators. We can't thank our volunteers enough for all that they do! It is much appreciated! We would also like to express our gratitude to the Chatham-Nauset Lions Club. Not only do they support our VITAL financially, several Club members volunteer as VITAL instructors. We're also extremely grateful for the efforts of the Harwich Garden Club. They care for the beautifully landscaped island in our parking lot and the blooming barrels by the Main St. entrance, and each month Club members provide a lovely floral display for our Circulation area.

In facilities news, progress is being made for needed upgrades and preservation of our historic building. A Community Preservation Act-funded historic preservation assessment of the exterior portions of the 1880 Brooks Block, the central portion of the Library, and the 1855 original Cape Cod Bank building is underway. We received the funding to replace our aging carpeting at the May 2014 Town Meeting and planning for this major project is actively ongoing. The project will require full or partial closure of the Library for a period of time, likely this spring, but a primary objective of the planning for this project is to minimize the impact on library services and the community as much as possible.

The Trustees would like to once again express our appreciation for the Selectmen's leadership in establishing the Facilities Manager position and to congratulate Highway and Maintenance Director Lincoln Hooper on his choice of Sean Libby to fill that position. Sean is extremely knowledgeable, pro-active and responsive to our needs. He immediately began working with us to resolve complex issues with the Library's major building systems. Our facilities problems have not been resolved overnight, but filling this position was an important first step in improving the maintenance of Town facilities.

Finally, this year we are re-submitting our request for funds to re-open on Mondays in FY16. This request is not for a new level of service – it is to restore Mondays as an open day. Ten years ago, in 2005, we lost Mondays as an open day when we volunteered not to be included in the second override. We were the only department to do so. Through careful and thoughtful planning, the Library has continued to respond to changing community needs and interests,

and use of the library has continued to grow despite the reduced hours and days of operation. Although funds weren't available for this last year, we appreciated the positive reception our request received from the Selectmen and Finance Committee. As this report is being prepared in early January, it is too soon to know if funds will be approved for re-opening the Library on Mondays, but we appreciate that restoring Library hours on Mondays is being considered by Town officials as a priority in the development of the FY16 budget.

Respectfully Submitted,

Brooks Free Library Board of Trustees

Mary Warde, *Chairman*

Joan McCarty, *Vice Chairman*

William D. Crowell, *Treasurer*

Kathleen Remillard, *Secretary*

JoAnne Brown, *Co-Chair, Building & Grounds Committee*

Jeannie Wheeler, *Co-Chair, Building & Grounds Committee*

Ann Emerson

Library Director Virginia A. Hewitt

2014 Brooks Free Library Staff Members

Library Director:	Virginia A. Hewitt
Assistant Director:	Suzanne Martell
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Staff Librarian:	Emily Milan*
Administrative Assistant:	Megan Hoye*
Assistive Technology Coordinator:	Carla Burke *
Evening Shift Supervisor:	Phil Inman*
Senior Library Technicians:	Gordon Benoit *
	Joanne Clingan *
	Lynne Graziadei*
	Nicole Hansen*
	Phil Inman *
	Sarah Idman*
	Lee Kelley*
	Emily Milan *
	Pam Paine *
	* <i>part-time employees</i>

Substitute Circulation Assistants: Adrienne Eldredge, Margaux Fortier, Cathy Howard, Christine Kaufmann, Vince Kraft, Jackie Leach, Judy Nichols, Carey Sims and Melissa Stello.

Report of the **Harwich Veterans' Services**

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2014. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Harwich. During the year the Town, through our office, extended benefits to qualified veterans totaling \$92,900 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$3,261,558 in cash payments for service-injury compensation and pensions for Harwich veterans and their dependents. These benefits greatly reduce the need for the Chapter 115 benefits noted above.

We would especially like to thank the Town Administrator and Finance Director and the town's veterans' organizations for their assistance and support throughout the year.

Contact Information:

We encourage all veterans and their dependents to utilize our services. We have been relocated to the Harwich Council on Aging Building, 100 Oak Street. Office hours are Tuesday, Wednesday and Thursday from 9:00 AM to 4:00 PM. The phone number is 1-508-430-7510. Veterans may also contact the main office in Hyannis five days per week at 1-888-778-8701.

In Service to Veterans,

Wilfred Remillard, Veterans Service Officer - Town of Harwich
Harry Rae, Veterans Service Officer - Lower Cape
Edward F. Merigan, Director/Veterans Agent - Barnstable District

Report of the Voter Information Committee

Purpose: *to inform and prepare voters on issues to be addressed at Annual and Special town meetings and the local annual election and to encourage voter registration and participation.*

We respectfully submit the year-to-date report of the Harwich Voter Information Committee (VIC) for 2014.

Highlights:

- **January** VIC hosted an interview with Harwich's new Town Administrator, Christopher Clark. The program was broadcast on Channel 18 and focused on his background and experience. The committee also made its submittal for the 2013 Annual Town Report and initiated its planning for 2014.
- **March** The committee finalized its spring calendar and assigned each member to the following programs: Pre-Town Meeting, Meet the Candidates, and Financial State of Harwich.
- **April** In its continued effort to inform Harwich voters, Peggy Rose worked with Jamie Goodwin and Caleb LaDue of Channel 18 to televise a panel discussion, "Annual and Special Town Meeting Warrant Articles." Stakeholders who participated in the broadcast were: Kent Farrenkopf, Deputy Fire Chief; William Mason, Police Chief; Michael Lach, Director – Harwich Conservation Trust; John Rendon, Harbormaster; and Amy Usowski, Conservation Agent. Also in April, Joanne Rys lead a lively panel discussion on the "Financial State of Harwich." Participants were: Christopher Clark, Town Administrator; David Ryan, Finance Directory/Town Accountant; Scott Carpenter, Superintendent of Schools; Terry Russell, Monomoy Regional School Committee; Angelo LaMatia, Board of Selectmen Chair; and Skip Patterson, Finance Committee Chair.
- **May** The Committee invited all candidates running for office to participate in a Channel 18 televised "*Meet the Candidates*" program. Candidates for Brooks Free Library Board Trustees, Housing Authority, Monomoy Regional School Board, and Board of Selectmen presented their reasons for running and to ask for Harwich voters for support for their candidacy. Candidates participating were: Peter Hughes and Angelo LaMantia – Board of Selectmen; Sharon Stout and Brian Widegren – School Board; Mary Ward and Joanne Brown – Brooks Free Library; Bill Doherty and

Carol Thayer – Housing Authority. With help from Jaimie Goodwin, Channel 18 Station Manager, VIC updated its scroll graphic to be used to recruit members to the committee.

- **June** Board of Selectmen announced Peter Hughes as VIC's liaison to the Board and designated term expiration dates for each of the Committee members. Joanne Rys and Chris Joyce attended town-sponsored *Conflict of Interest Law for Municipal Employees*.
- **July** Committee members were certified and sworn in by Anita Doucette, Town Clerk, to their new terms of office.
- **October** In compliance with Harwich Home Rule Charter, Chapter, 7, Chris Joyce presented VIC's future plans to the Board of Selectmen along with a written report describing 2014 accomplishments. Additionally, Peggy Rose led a televised discussion with County Commissioner Bill Doherty on Barnstable County government, its structure, and services provided to Harwich.
- **November** Chris Joyce and Joanne Rys led an informative panel discussion on Monomoy Regional School District with Scott Carpenter, Superintendent and Terry Russell, School Committee Chair.

CONCLUSION: The Voter Information Committee continues to work to meet its purpose of keeping Harwich voters informed. The Committee looks forward to having more residents apply for and be appointed to VIC. Please join us!

In closing, the Voter Information committee thanks Channel 18 Station Manager, Jamie Goodwin and Information Specialist, Caleb LaDue. And a sincere thank you goes to all who participated in the 2014.

Respectfully Submitted,

Christina Joyce, *Chair*

Peg Rose, *Clerk*

Joanne Rys

Report of the Harwich Youth Counselor

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2014 and recognize the community members who support the needs of Harwich Youth and their families.

The Youth Counselor's weekly caseload remained steady this year, in the 18-25 range. Clinical services provided included individual therapy for youth and adults, and multiple support groups which included stress management, body image and self esteem, grief and loss, and mindfulness meditation. My closest collaborators and major source of referrals continues to be the Monomoy Schools and I am so appreciative of the support and feedback I get from guidance and administrative staff. I am pleased to recognize the new middle school and high school principals, Brian Daniels and Bill Burkhead, who are strong leaders with a positive vision for our schools.

A grant I wrote for funding the Harwich Youth Yoga & Wellness Project resulted in a well-attended, 2-month event. During this time, middle school students worked with a seasoned yoga practitioner and a nutritionist in learning about how yoga and mindful, healthy eating can have a positive effect on overall functioning, including school performance, stress reduction, self-esteem and healthy sleep habits. The yoga instructor stated this was an enthusiastic and attentive group of kids who were always open to trying new techniques while having an understanding of what yoga does for the body and mind. The nutritionist taught kids about healthy foods, mindful eating and the willingness to try new foods and ways of eating.

I obtained funding for an initiative called *The Date Night Project*. Funds were used to purchase movie and theatre tickets for parents whose busy lives and financial constraints sometimes prevent them from engaging in fun activities for themselves. Single parents were included in the selection process.

The Youth Counselor was appointed by the Town Administrator and Board of Selectmen to become the Harwich partner as a member of the newly formed Barnstable County Regional Substance Abuse Council (BRSAC). The purpose in forming this council is to create a coordinated and comprehensive regional approach to substance abuse across the continuum of prevention, treatment, criminal justice and recovery. The council meets monthly and first efforts have been focused on compiling existing data and resources/assets in the region to develop a report to the community. The work of BRSAC has recently resulted in the award of a 5-year, \$550,000 grant from the Massachusetts Department of the Health Bureau of Substance Abuse Services to support an Opioid Abuse

Prevention Collaborative. The emphasis is on planning and implementing opioid prevention strategies across the region. I used available funds to conduct the Massachusetts Risk Behavior Survey at Monomoy Schools Grades 7-12 during November 2014, and the data rendered from the survey will give us some information about where best to focus prevention efforts in Monomoy schools and the community at large, and how BRSAC can help in this area. There will also be a grant request pending to fund an initiative to address underage drinking and other drug use. I have been appointed by the Town of Harwich to be the Harwich partner in that effort.

Harwich Youth Services Committee continues to collaborate with its peers in the community to promote healthy activities and lifestyle choices for our youth. Many thanks to Eric Beebe at Harwich Recreation, Sharon Stark at Chatham Recreation, Jane Healy and Lee Culver at Friends of Harwich Youth, Barbara-Anne Foley at the Harwich Council of Aging and all of the other wonderful folks in our community that work with me to support the health and safety of our kids. If you are interested in attending a Harwich Youth Services Committee meeting, we convene the 3rd Tuesday of each month at 2:30 p.m. at the Monomoy Regional High School guidance offices. To find out more about the committee's mission and how you can join, visit the town website or call me at my office at (508) 430-7836.

Sheila House, Harwich Youth Counselor
Master of Science
Licensed Clinical Mental Health Counselor

Harwich Youth Services Committee
Melissa Clayton, *Chair*
James Hartley, *Clerk*
Barbara Segal
Robin Titus
Sharon Gleason

PUBLIC SAFETY

Report of the **Building Commissioner**

To the Board of Selectmen and to the residents of the Town of Harwich through the Town Administrator,

As the Town's appointed authority to administer and enforce the State Building Code for public safety as directed by MGL c. 143, I submit the following report for the fiscal year 2014.

- A total of 1395 permits were signed and issued following department review of the required submitted application and construction documents. Building permits represent a total estimated cost of construction of \$96,090,369.00 in the Town of Harwich.
- A total of 946 building inspections were scheduled and conducted, 87 of which are code required annual inspections of assembly and commercial use structures.
- The building department also supervised the issuance 519 of plumbing permits, 627 gas permits and 774 electrical permits during the same time period.
- A total of 2,313 plumbing, gas and electrical inspections were scheduled and conducted by the part time specialized code inspectors.
- Department revenues from all permit fees totaled \$484,062.00. These revenues funded a department budget of \$310,016.00 and actual department employee benefit costs.

Projects worthy of mention in FY'14 were the Monomoy Regional High School and 51 new single family dwellings.

As the appointed authority to administer and enforce the Town's Zoning By-laws for the benefit of the Town's residents as directed by MGL c.40A and department policy I submit the following report for fiscal year 2014.

- A total of 114 written requests for zoning enforcement and, or determinations were received and acted upon. These requests include requests for information, site visits for zoning violations, and any follow up or legal action that may be required.

Finally, I wish to thank the dedicated full and part time department staff and volunteers who help meet the day to day challenges of administering and enforcing the building code, Zoning By-law and certain General By-Laws for the Town of Harwich.

Respectfully submitted,

David Riquinha
Building Commissioner

Report of **Department of Emergency Management**

Once again we close another year with the Cape and Harwich being spared any major disasters. I again ask that you as citizens of Harwich do your part to ensure your health and safety. You must have a plan to deal with any disaster that may come our way. It's important to do this ahead of time. Your plan must include a communications plan, a sheltering plan including pets and a plan to shelter in place. If you have a boat or water craft you must also include that in your plan.

2014 started out with a bang. We experienced two significant snow storms. We had some power outages around town and the DPW did a great job keeping the roads clear. I have to stress again that if you don't have to be on the roads please stay home. Plowing snow with lots of traffic on the road is very difficult and accidents only hamper the process. We did learn that NSTAR and National Grid continue to listen to the area Emergency Management Directors and Public Safety personnel and have their Emergency Operations Center up and running long before the storm hits. NSTAR continues to give myself and the Fire Chief direct access to our Community Liaison and access to NSTAR'S web based system.

Last year I told you about the Coordinated Statewide Emergency Preparedness. Ginny Hewitt has taken this program on as it deals with historical assets of the town. Ginny has held training this past year and she has invited town personnel as well as others in Harwich that would benefit.

As your representative to the Barnstable County Regional Emergency Planning Committee I attend monthly meeting. I am a member of the Sheltering and Pilgrim Power Plant sub-committee. Harwich along with Brewster and Chatham host a regional shelter at the Cape Cod Regional Technical High School on Rt 124 in Harwich. The American Red Cross runs the people part of the Shelter and the Cape Cod Disaster Animal Response Team runs the pet shelter. Remember that the Shelter will provide a cot to sleep on, food to eat and a safe place to be during a disaster. You must have proper identification; bring your own prescriptions, special food if needed and items to keep you busy. If you have medical needs please alert the shelter staff. If you bring a pet you should have a pet carrier, food for your animal, a favorite toy, a leash and the animal must have had rabies shot.

I would like to publicly thank EPOCH of Harwich, the Royal of Harwich and Rosewood Manor for all their help this year. All three facilities have allowed me to place people with them when we open the shelter.

The Emergency Management Team once again assisted the Health Department with the annual Town Flu clinic. The Clinic is held at the Community Center each year and we use our volunteers to run the clinic. Once again things ran smoothly and all who wanted a flu shot got one. The Team was also asked by the Town Clerk to provide assistance during the State Election also held at the Community Center. Our volunteers provided information and answered voter's questions as they entered the building.

I continue to use the Community Center as a heating or cooling center depending on the Town's needs. We try to keep you informed using the news media and Channel 18 when we have set a room aside for this purpose. Channel 18 is a source that I use all the time. Jamie Goodwin, the Station Manager, puts up all kinds of information as different seasons come to town. The information is timely and will give you an idea of what is going on. Please get in the habit of checking Channel 18 a few times during the day as this information will be updated often when something is going on.

I would like to thank my fellow Department heads for their cooperation during the past year as well as the continued support of the Board of Selectmen. I wish to thank the Emergency Management Team for their time and effort in getting the job done. To our volunteers a big thank you for all your time. To the citizens of Harwich thank you for your continued support.

Respectfully Submitted:

*Lee Culver, Director
Harwich Emergency Management*

Report of the **Harwich Fire Department & Emergency Medical Services**

The Harwich Fire Department again had a busy year serving the citizens of Harwich. This year saw an increase in runs to Fontaine Medical Center, as well as the usual responses the department typically faces. Hiring, promotions and new vehicles rounded out the year and the department heads into 2015 better prepared and ready to face the challenges ahead.

Personnel Changes

In July I appointed Adam Laplante to the Department. Adam, a lifelong Harwich resident, had previously worked for the department as a provisional firefighter and is currently enrolled in the paramedic program. Adam was hired to fill the second day position that had gone previously unfilled due to budget shortfalls.

As part of his training, Firefighter Laplante will be sent to the Massachusetts Firefighting Academy, where he will attend nine weeks of training in firefighting, hazardous materials and technical rescue. Once complete he will return to his day firefighter position.

In July, Captain Buck Mabile decided to transfer out of Fire Prevention back to shift as a Firefighter Paramedic. With this change, I had the privilege of promoting Lieutenant Brian Coughlan to the position of Captain/Fire Inspector.

Lieutenant Coughlan has been with the department since 1988 and brings a tremendous work ethic and professionalism to the job.

With Captain Coughlan's promotion I had the honor of promoting the Department's first female to the rank of Lieutenant. Lieutenant Leighanne Deering came to the Department in 2000. Another lifelong resident of Harwich, Leighanne graduated from Harwich High School and attended the University of New Haven where she earned degrees in Fire Administration and Fire Investigation. She also holds a Masters Degree from Suffolk University.

Finally, we were disappointed to learn our part time Fire Prevention Clerk Jennifer Anthony was leaving. Jen was the first part time clerk since the position was lost in the 2005 layoffs.

I replaced Jen with Roy "Murph" Eldredge. Murph was again born and raised in Harwich, and has lived his whole life here. His family has been long time members of the Harwich Fire Department and Murph was a firefighter here until he left to become a Captain at the Chatham Fire department.

Murph retired from Chatham after serving as their Fire Inspector, and has assisted this Department in Fire Prevention during times when vacancies existed in the Fire Prevention Office and also with large projects such as the Public Safety Facility and the Monomoy Regional High School. His knowledge of Harwich and Fire Prevention ensures he will be an asset to the Department.

As with all personnel decisions, the goal is to prepare the Department for the future. I am proud to say with all of these great people, the Harwich Fire Department will be ready to serve for years to come.

Fleet Maintenance

Keeping the vehicles of the Fire Department operational is no easy task. Several years ago all of the maintenance for the Town was moved to the DPW, and since then Charlie Tuominen and his staff have done an excellent job keeping vehicles on the road and assisting the Department in planning for the future.

This April a new engine was delivered to replace Engine 64. This engine is a virtual twin to the Engine purchased 2 years ago. With this delivery the Department was able to accomplish two goals; the standardization of equipment and improving the reliability and serviceability of the fleet.

At last year's annual town meeting the Town approved the purchase of a new ambulance. The ambulances are on a 6 year replacement cycle, with one being purchased every 2 years. This plan was originally developed when the 3rd ambulance was used as a spare vehicle and the Department was responding to about one thousand less responses each year. As call volume has increased the third ambulance's role has changed and it now responds routinely when the first two ambulances are out. The increased call volume has resulted in a tremendous amount of wear on the ambulances. With this new ambulance, the Department has gone to a heavier duty chassis. The plan is that these chassis will hold up to the wear and tear and be more appropriate for the six year replacement cycle.

The ambulance was delivered in December and has gone into service. This ambulance was designed by committee and Firefighters Joseph Rego, Brad Willis, Eric Diamond and EMS Officer Rob Sanders. They spent countless hours developing and designing an ambulance that will serve the department and the town for years to come. Subsequent ambulances will follow this design and again standardization of use and maintenance will be greatly improved.

2014 also saw a significant change in our Emergency Medical Technician recertification process. The Commonwealth of Massachusetts adopted the National Registry Standard of recertification and all Department members had to have their existing training and records transferred over to this new system. Firefighter/Paramedic/EMS Officer Sanders worked diligently in completing this difficult process and also developed a Regional training program with the Chatham and Orleans Fire Departments to continue to meet the required training goals.

Goals

The Harwich Fire Department will continue to provide the best fire and rescue service possible, keeping in mind the need to recognize the cost of the service to the tax payers. We will look to continue our efforts to regionalize where practical and possible. Working with the Town Administrator, I will continue to streamline our budget process and work with the other department heads to share services. With the demand for service increasing, I will be working to develop a plan to address the personnel and apparatus needs to meet this need going forward.

PERSONNEL AND STATISTICS

Fire Chief Norman Clarke, Jr Deputy Fire Chief Kent Farrenkopf
Administrative Assistant Susan Pires Office Assistant Roy Eldredge Jr.
Fire Inspector - Captain Brian Coughlan

Group 1	Group 2	Group 3	Group 4
Captain/EMT Parker	Captain/EMT Clarke	Captain/EMT Mayo	Captain/EMT LeBlanc
Lieut./EMT Mason	Lieut./EMT-P Thornton	Lieut./EMT-P Jaques	Lieut./EMT-P Deering
FF/EMT-P Diamond	FF/EMT-P Tyldesley	FF/EMT-P Gould	FF/EMT-P Mabile
FF/EMT-P Hawthorne	FF/EMT-P Ayer	FF/EMT-P Walorz	FF/EMT Young
FF/EMT Rego	FF/EMT Eldredge	FF/EMT-P Piche	FF/EMT-P Schofield
FF/EMT-P Willis	FF/EMT-P Ford	FF/EMT Edwards	FF/EMT-P Finn
FF/EMT-P Elliott	FF/EMT LeToile	FF/EMT-P White	FF/EMT Boyne

DAY POSITIONS

FF/EMT-P Sanders* FF/EMT - Laplante

**- Emergency Medical Service Officer*

FF/EMT – Firefighter/Emergency Medical Technician

FF/EMT-P – Firefighter/Emergency Medical Technician - Paramedic

Fire Prevention Statistics

INSPECTIONS	530	\$29,970.00
PERMITS	119	\$5,540.00
COPIES	43	\$215.00
FINES		
BURN PERMITS	400	\$4,000.00
TOTAL	1092	\$39,725.00

Under the command of Captain Brian Coughlan, the Fire Prevention Division works with the citizens and the other Town Departments to ensure the safety of the residents and visitors of Harwich. It cannot be overstated how important that Fire Prevention Inspections are, to ensure hotels, restaurants, stores and residential properties all meet the latest codes and regulations.

Total Incidents	4014	Total EMS transports	2207
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Incidents by Call Type

Incident Type	Total	Incidents by Village	Total
Fire/Explosion	66	North Harwich	168
Overpressure/Rupture	3	South Harwich	194
Rescue Call/EMS	3092	East Harwich	1159
Hazardous Condition	164	West Harwich	379
Service Call	185	Pleasant Lake	374
Good Intent Call	151	Harwich Center	1010
False Call	350	Harwichport	592
Special Type/Complaint	3	Mutual Aid	138

Incidents by Station District

Headquarters	2558	Mutual Aid Breakdown	
Station 2	1318	Town	Total
Mutual Aid	138	Bourne	1

Brewster	49
Chatham	43
Dennis	23
Eastham	3
Hyannis	1
Orleans	15
Provincetown	1
Truro	1
Yarmouth	1

Closing

It is my pleasure to serve this Town as your Fire Chief. One reason that I am able to do the job I do is because of the dedicated firefighters that serve this town on a daily basis. It is a privilege to be their Chief. You are only as good as the people you work with and I want to especially thank my Deputy Chief Kent Farrenkopf and Administrative Assistant Sue Pires for their continued help and dedication to me and the Harwich Fire Department.

In 2015 we will continue to find ways to better serve the people of Harwich as well as the thousands of visitors that come here each year. Balancing department needs with fiscal responsibility continues to be the toughest challenge, but I am committed to make sure that this department is ready to meet every challenge, and that Harwich continues to have the best Fire Department possible.

Respectfully submitted

Chief Norman M. Clarke Jr.

Report of the Harbormaster Department

MISSION

The Harwich Harbormaster Department served the maritime community in a professional and competent manner. Maintaining a multi-mission readiness and response posture, the department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process in an accurate and timely manner.

PERSONNEL

Full-Time Staff:

John Rendon	Harbormaster
Heinz Proft	Natural Resources Director/Assistant Harbormaster
Michelle Morris	Executive Assistant
Tom Telesmanick	Dockhand/Maintenance

Year-Round Part-Time:

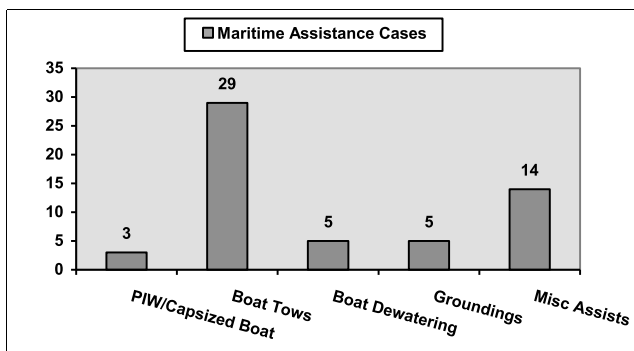
* Bill Neiser	Deputy Harbormaster
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Seasonal Staff:

Jim Coyle	Andrew McGuire	Peter Sheppard
Frank Kunz	Paul Fox	David Likos
Conor Smith	Nick Ruggiere	

* A new year-round part-time Deputy Harbormaster position was approved as of July 1, 2014. Bill Neiser was selected among a number of qualified candidates.

OPERATIONS



Maritime Assistance – The above graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily logs. The 56 cases successfully executed by the department's patrol boat operators resulted in many lives saved or assisted and thousands of dollars in property saved. Most notably was the rescue of 8 people and two dogs stranded on Monomoy Island after their boat was swamped during a strong southwest wind blow; case highlighted the increased capabilities/versatility of Marine 77 patrol boat. Within the Miscellaneous Assist category, the department responded to several instances of reported possible distress with no assistance required or nothing found, accidental EPIRB transmission, joint response with Harwich Fire to a vehicle and trailer that was accidentally submerged at the SAQ boat ramp, and joint response with Harwich Police in the apprehension of a fleeing suspect hiding out on a moored boat. Many of the maritime assistance cases were conducted with the support of Harwich Fire, Harwich Police, Chatham Harbormaster Department and Coast Guard Station Chatham.

Law Enforcement – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. The following enforcement actions were recorded:

- Harbor Management Plan - 19 non-criminal violations issued for non-compliance.
- Ramp/Parking Permits – 50 non-criminal violations issued.
- 95 written warnings issued for a variety of enforcement issues.

Working with Harwich Fire and Police, Harbormaster Department patrol boat operators effectively enforced safety zones during four separate fireworks events.

Aids to Navigation – Patrol Boat operators deployed approximately 65 seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end.

Tuna Landings: 2014 tuna season was very poor. The number of permits sold was significantly lower than previous years. While the total number of fish caught was slightly higher than last year, the average weight per fish was lower; more of the smaller yellowfin tuna were landed than the bigger bluefin and bigeye tuna. Throughout the season, many of our local fisherman and our regular transient tuna boats commented on the lack of tuna in the area.

Year	T-Permits	Dates	Tuna Landed	Largest Tuna	Total Weight
2014	11	12Jul-31Oct	108	798	17,877
2013	25	1Aug-30Oct	72	785	28,800
2012	44	30Aug-28Nov	183	1057	73,477
2011	50	4Sep-1Nov	102	884	45,909
2010	49	11Sep-3Nov	238	795	94,490

Clean Vessel Act: Throughout the boating season, patrol boat operators remained very responsive to requests from boat owners for sewage pump-out services. Operating within the guidelines of the state Clean Vessel Act program, the department operated 4 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor, logging over 56 separate pump-out requests totaling approximately 1,510 gallons recovered. This does not include the thousands of gallons of sewage collected at the pump-out station at the east bulkhead of Saquatucket Harbor.

Training: The following formal training courses were attended by Harbormaster Department personnel:

- Boat Operators Search & Rescue Course – National Association of State Boating Law Administrator (NASBLA)
- Boat Tactical Operators Course - National Association of State Boating Law Administrator (NASBLA)
- 2014 Massachusetts Harbormaster Law Seminar

Joint underway boat training was conducted throughout the season with CG Station Chatham and Harwich Fire personnel. Drill scenarios were developed for the following emergency response training exercises: day and night towing, dewatering/fire fighting pump operation, man overboard, search patterns, and night navigation.

Long Pond: Three public mooring fields were established on Long Pond; 5 moorings on the West End of the pond, 8 moorings at Fernandes Bog, and 3 moorings at Cahoon Landing. Initial assignment of moorings was done by lottery at the April Waterways Committee public meeting; mooring waitlists have been created for the areas. The public moorings are set, hauled, serviced, inspected and provided by the Harbormaster Department. Permit holders are limited to a boat overall length of 21 ft or less.

Patrol Boats: The Harbormaster Department traded its old 14' Hobie Skiff towards the purchase of a new 70 hp outboard engine to re-power the 16' Boston Whaler that was transferred to the department from Harwich Fire. The 16' Boston Whaler is now a dedicated Long Pond patrol boat. Also, in joint coordination with Harwich Fire, a new CET-Tohatsua V82 portable fire pump and associated accessories was purchased for deployment aboard Marine 77 patrol boat.

ADMINISTRATION

Harbor Management Plan: The following changes to the Harbor Management Plan were implemented during 2014:

- **Marina Electric Charges** – Clerical changes were made to define “high use” as the need for 50 amp service and “low use” as the need for 30 amp service.
- **Dinghy Regulations** – More clearly defined a dinghy as a small rowing skiff 12’ or less in length, required dinghies located on Town property to be marked with mooring permit number and last name of permit holder, and required all dinghies to be removed from Town property between November 15 and April 15.
- **Slip and Mooring Permit Renewals** – Renewal deadline dates were better defined and late fees were instituted.
- **Allen Harbor Boat Ramp** – A \$10 daily ramp fee was authorized to be charged for the use of the Allen Harbor boat ramp. Since a state public access grant was used to replace the bulkhead and make other renovations to the landing, the facility must be open to the public, resident and non-resident, on an equal basis.
- **Long Pond Public Moorings** – The permit fee for a public mooring on Long Pond is \$125.00, plus a \$100.00 Fresh Water Mooring Service Fee, since the department provides and services the moorings.
- **Long Pond Private Moorings** – Changes to the type of permits issued for Long Pond private moorings and docks were made; boats on moorings are issued a mooring permit and boats on docks are issued a Waterways User Fee permit, as Harwich salt water permits are done.

FY2014 HARWICH HARBORS RECEIPTS

The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2014. While there was no increase in dockage or mooring fees from the previous year, the department was able to realize an increase in total revenue for the year.

Category	FY14	% Change	FY13	% Change	FY12
SAQ Dockage	\$544,021.43	0.59%	\$540,812.46	-6.08%	\$575,833.56
Visitor Dockage	\$122,088.66	-14.84%	\$143,359.14	20.35%	\$119,117.56
Mooring Permit Fee	\$80,885.00	6.57%	\$75,900.00	0.13%	\$75,805.00
Allen Town Dock	\$30,303.50	15.11%	\$26,324.60	-5.74%	\$27,927.15
Ramp Fee Collected	\$29,105.00	17.47%	\$24,776.00	7.97%	\$22,947.00
Wychmere Town Pier	\$23,443.54	0.00%	\$23,444.21	-3.60%	\$24,318.54
Electric Use	\$29,047.00	5.57%	\$27,514.00	42.22%	\$19,346.00
Offload Permit Fee	\$25,711.00	54.23%	\$16,671.00	6.34%	\$15,676.81
Waiting List Fee	\$12,080.00	-6.90%	\$12,975.00	1.68%	\$12,760.00
Waterways User Fee	\$75,253.26	5.67%	\$71,212.66	202.22%	\$23,563.27

Fuel Commission	\$7,603.00	5.77%	\$7,188.18	-2.93%	\$7,405.51
Ice Receipts	\$2,832.00	3.24%	\$2,743.00	35.89%	\$2,018.50
MSA Fee	\$600.00	0.00%	\$600.00	0.00%	\$600.00
Restaurant Tie-up	\$605.00	133.59%	\$259.00	-22.22%	\$333.00
Fish Weir Permit	\$50.00	0.00%	\$50.00	0.00%	\$50.00
Allen Parking Rental	\$15,847.25	5.00%	\$15,093.00	0.00%	\$15,093.00
Mooring Inspection	\$0.00	-100.00%	\$40.00	-63.64%	\$110.00

Totals	\$999,475.64	1.06%	\$988,962.25	4.88%	\$942,904.90
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GRANTS / PROJECTS

A **Fishing and Boating Access (FBA)** grant through the MA Department of Fish & Game was received to help fund needed repairs and renovations to the Allen Harbor public ramp and facility; cost share terms are Town 38% and State 62%. Phase one of the project was completed in Spring 2014 with the replacement of the main bulkhead, replacement of the fixed pier and the replacement of the fixed landing for the town slips. New plumbing, electrical service and stands, and new LED lighting was included. Phase two is scheduled for Spring 2015 and will include the re-grading of the Allen Harbor parking lot with a pervious pavement system, installation of a granite curb along the south end of the parking lot, and the installation of a new public restroom and tight tank.

The town received a MA **Seaport Advisory Council Grant** worth \$1,225,600 to replace the Wychmere Town Fish Pier and surrounding bulkheads. The project was put out to bid and Robert B. Our Co, Inc was awarded the contract. Bourne Engineering is the project engineer. Demolition of the pier has started and the project is scheduled for completion by Memorial Day 2015. The town's share of the project cost is \$478,400.

Saquatucket Off-loading Area - The dirt area along the Saquatucket Harbor east bulkhead that serves as the loading and unloading area for the commercial fishing fleet was paved by John Canto Landscaping & Bobcat Service – 3 inch asphalt (2" binder & 1" top mix).

Saquatucket Parking – During the height of the boating season there is a parking shortage. To address the lack of available parking spaces for paying boat slip permit holders, a row of parking (34 spaces) in the west lot was reserved for permit holders only. A seasonal parking pass was issued to each permit holder. With the pending purchase of the adjacent Downey property, over-flow parking should be available there in the future.

DREDGING / BEACH NOURISHMENT

Allen Harbor Channel (May 2014) – Barnstable County Dredge removed approximately 7124 cubic yards of material from the Allen Harbor entrance channel. Material was pumped to Earle Road beach for nourishment.

Saquatucket Harbor Channel (May-June 2014) – Barnstable County Dredge removed approximately 9835 cubic yards of material from the Saquatucket Harbor entrance channel. Material was pumped to Neel Road beach for nourishment and to six private property owners within Saquatucket Bluffs who purchased sand for re-nourishment of their beaches; a total of \$22,750 was deposited back into the Dredge article.

Saquatucket Basin (Nov-Dec 2014) – Barnstable County Dredge removed mechanically approximately 500 cubic yards of material from two areas within the basin; south end of the east bulkhead where the Andrews River enters into the harbor, and on the far west end of the main bulkhead where Cold Brook enters into the harbor. The material was dewatered in the SAQ parking lot and then trucked to Red River beach for nourishment.

CLOSING

A special thanks goes out to the members of the Waterways Committee. Under the leadership of the Chairman, Matt Hart, the Committee has been instrumental in the advancement of changes and initiatives that have improved the efficiency and effectiveness of department operations. With the support and sage advice of the Committee, we have been able to make major harbor facility and equipment improvements through the capital budget process. The dedication and professionalism of all committee members is very much appreciated!

Respectfully Submitted,

John C. Rendon
Harbormaster

Report of the **Harwich Police Department**

To the Honorable *Board of Selectmen and Citizens of the Town of Harwich*, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2014 and recognize the personnel who provided professional public safety and law enforcement services to our community.

PERSONNEL

(As of December 31, 2014)

ADMINISTRATION

Chief William A. Mason

Karen F. Young, Administrative Assistant

FULL TIME SWORN PERSONNEL

Lieutenant Thomas A. Gagnon

Sergeant David J. Jacek

Sergeant John F. Sullivan, Jr.

Sergeant Adam E. Hutton

Officer John E. Warren

Officer Jeffrey F. Davis

Officer Robert F. Horgan

Detective T. Paul Ulrich

Officer Aram V. Goshgarian

Officer Paul P. Boorack

Detective Marc W. Harris

Officer Derek J. Dutra

Officer Keith T. Kannally

Officer Amy R. Walinski

Officer Keith E. Lincoln

Officer Tyler J. Vermette

Officer Tegan M. Debaggis

Sergeant Richard Campbell

Sergeant Kevin M. Considine

Sergeant Robert C. Brackett

Officer Jonathan L. Mitchell

Officer Robert D. Hadfield

Detective Michael E. Porter

Officer Neil A. Nolan

Officer Thomas D. Clarke

Detective Joseph A. Labelle

Officer Richard E. Buttrick

Officer Mark T. Holmes

Officer Peter P. Petell

Officer James R. Connery

Officer Brendan R. Brickley

Officer Thomas G. Griffiths

Officer John J. Larivee

SPECIAL OFFICER - ANIMAL CONTROL

Officer John J. Burns

POLICE COMMUNICATIONS

Amy L. Brouillette

Iris G. McNally

Katie A. Varley

Diane E. Nicholson

Julie L. Judge

Margaret Mantos (On-Call)

POLICE RECORDS

Donna I. Tavano, Principal Clerk - Records and Elder Affairs Liaison

Stephen W. Cody, Principal Clerk – Firearms, Alarms, Records, and Parking Clerk

SPECIAL OFFICERS

John F. Sullivan, Sr.

Robert E. Currie

Lynda J. Brogden-Burns

Katie A. Varley

POLICE CHAPLAINS

Bishop Jim David

Reverend Tiffany Nicely Holleck

POLICE MATRONS

Kerry E. Pentland

Patricia Scarnici

Margaret Mantos

A Safe Haven 24/7...

The Harwich Public Safety Facility is the only safe refuge in the Town open to our community 24 hours every day of the year. At all times of the day and night, citizens that have been injured, are in danger, victimized by a criminal act, car had broken down, were lost, or just needed some information have come to the Harwich Public Safety Facility to obtain immediate assistance. This is an essential service provided by our Town to improve quality of life, peace of mind, and an underlying sense of security.

There has been and you will continue to hear some talk and media coverage about public safety/police communications *regionalization* and the “cost savings” that might be realized by such an effort. I would caution everyone to look at this concept very carefully. This is an extremely complex and politically charged undertaking that may have little or no positive financial impact on a participating community; however, none of the regional studies or plans take into consideration the significant ancillary duties performed by local public safety dispatchers, how they would, or more likely would not be addressed by a regional center including: answering non-emergency business calls especially when other Town facilities are closed (nights, holidays, and weekends), prisoner watch without which the local detention center cannot be used and would result in significant public safety patrol/call response time losses (three (3) hours per event) that would be necessary for prisoner transport to the County Detention Center in Bourne, increase the need for police overtime to address prisoner watch for pre-arraignment detainees not taken by the Detention Center, fire and police emergency and non-emergency walk-in lobby traffic, monitoring various surveillance systems, assisting officers with more efficient completion of computer entries for call activities, and most importantly maintaining an always open-door at your Public Safety Facility.

During a presentation made by the director of a regional public safety communications center in New York, he clearly stated that a regional operation would be a break-even financial undertaking at best and that it could “even cost more” (as we have seen with several other regional efforts that initially promised significant savings but never delivered). In addition, regionalization would result in a clear reduction of local operational and financial control over this important quality of life service transferring it to a politically controlled County and/or Commonwealth agency. Without our local Police Communications dispatchers, your Public Safety Facility will potentially have a locked front door to the community 70% of the time. What is this service worth? It is worth everything when it is you or your family that need immediate help. **This is your Harwich Police Department where help is always available.**

Understanding Police Officer Compensation

There has been and continues to be some confusion about police officer compensation as indicated in recent editorials, articles, and comments that have been made. Total police officer compensation derives from a variety of sources including taxes, grants, and private companies. Base pay, benefits, and the majority of overtime expenses are included in the annual Police or General Town budgets, which are predominantly funded by local and State tax revenues. A minor portion of the overtime worked is funded by various grants obtained by the Police Department predominantly in the areas of community policing, specialized traffic enforcement, and homeland security.

Private corporations or contractors fund the vast majority of police “details.” Several large-scale public events such as road races, festivals, sporting events, and parades require additional police personnel and resources. These assignments, **which are worked by officers in addition to their regular shifts and responsibilities**, are necessary for traffic direction, road closures, crowd control, and area security. **It is important to understand that grants and private funding, not local tax dollars, pay for these additional hours worked.** Grant paid overtime and/or private details may comprise up to 20% or more of an officer’s total wage compensation.

Each detail worked is assessed a 10% Administrative Fee which goes directly to the Town’s General Fund to cover billing and scheduling administrative costs. When a police cruiser is necessary at a detail location, a separate fee of ten dollars (\$10) per hour with a four-hour minimum is charged for that vehicle, which also goes to the General Fund.

The majority of overtime worked by officers is to meet minimum staffing needs necessary to address calls for service and sector coverage. Officers are often required to work sixteen (16) hour shifts or be ordered-in on days off from home to meet these basic public safety-staffing needs. Overtime and detail compensation, regardless of funding source, is **not** included or calculated towards eventual retirement benefits.

Personnel

Police Officer William Mark Shelley and Lieutenant Barry M. Mitchell retired from the Department after serving our community with 26 and 35 years respectively. The Department wants to thank these two individuals for their contributions towards public safety in the Town and wish them the very best in their retirement. Both were excellent officers for our Department and will be missed. Two additional officers and myself (Chief Mason) are scheduled to retire in 2015. It should be noted that it takes approximately one year from the date an applicant takes the entrance exam to the date the officer is able to be on patrol by him/herself at an estimated cost of over \$100,000 (training, uniforms, equipment, salary, benefits, etc.). With the actual and pending retirements within a relatively short period of time, this could have adversely affected public safety coverage. To negate this possibility, several preemptive efforts were instituted including strategically planned hiring and promotional processes.

The selection process to fill these important positions was initiated early in 2013 and will continue into 2015 that included: advertising in local and regional newspapers, an application review, written examination, screening interview, integrity testing, oral board, full background investigation, interview with the Chief and command staff, written and oral psychological test, full medical examination, State mandated Physical Assessment Test (PAT), successful completion of the 24 week Massachusetts Basic Recruit Training Academy, ten-week (minimum) field-training program, and a twelve month probationary period.

From this process, Tyler J. Vermette, Thomas G. Griffiths, Tegan M. Debaggis and John J. Larivee were selected. Officer Vermette graduated from the Basic Recruit Academy in February 2014 and Officer Larivee, who lateral transferred from Rhode Island, have been assigned to sector coverage. Officers Griffiths and Debaggis are scheduled to graduate from the Basic Recruit Academy in February 2015 after which they will complete their field training instruction prior to field assignment. In addition, Philip M. Southworth has been hired as a student officer effective March 2015 when he will start the Academy and training process. I would like to welcome these officers to our Department.

With these retirements, several promotional and assignment opportunities exist within the Department. Selection processes for sergeant, lieutenant, and deputy chief were initiated in 2014 and will be completed in 2015 with promotions and assignments to be effective before the end of June. The deputy chief is a new position that has been developed to help with the operation of the Department and transition of the new Police Chief. Currently the Department is staffed with one chief, two lieutenants, and six sergeants (total of nine staff positions). Under the new deployment, there will be one chief, one deputy chief, two lieutenants, and five sergeants maintaining a total of nine

staff positions. After a discussion involving the Board of Selectmen and the Town Administrator a separate process has been established for the selection of a new police chief with an anticipated appointment date some time during the early summer. These efforts will allow the Department to continue delivering quality services to the community with transparent and/or minimal interruptions.

Continuing Education and Training

The Harwich Police Department prides itself on providing the best possible training to our officers; however, the State of Massachusetts continues to provide less training opportunities and funding. The Commonwealth currently ranks 50th out of 50 states in funding levels for police officer training; therefore, police departments must rely on finding appropriate training courses at a reasonable cost. The Department often sponsors classes at the Public Safety Facility, which provides our officers with no or low cost training. The Town of Harwich insurance agency, MIIA, provides some training at no cost to our officers, which is a great help. Through the Cape Cod Regional Law Enforcement Council some of the best training in the country is brought to our area at a reduced cost to each town. Several of our officers have been sent to become instructors in specific areas so they can return and instruct our personnel in these areas in a cost efficient manner. Regardless of State limitations, the Department is committed to developing and providing high quality in-service training to our officers and encourages their continuation of formal educational opportunities. This effort helps ensure the professionalism of the public safety services provided to our community.

Calls for Service

There has been some question on what constitutes a call for police service. Basically, a call for service is any action or event requiring the presence of a police officer. A call for service can be something as simple as a parking complaint or business checks during the night, or as serious as a domestic violence response, armed robbery, drug investigation, or homicide. They are not counted by the number of officers or amount of time expended to address the issue.

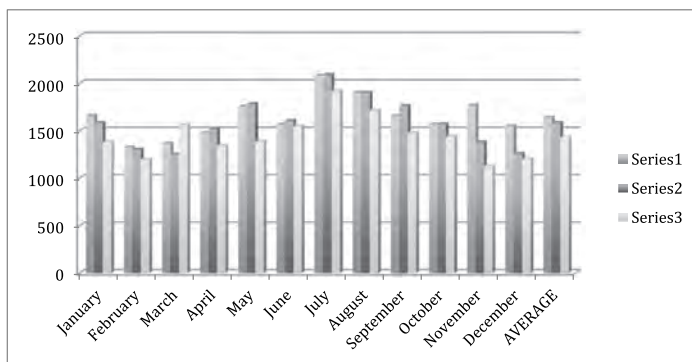
For example, when an officer is dispatched to a parking complaint and issues a parking ticket to the violator, this is counted as one call for service. It involves one officer for approximately ten minutes. Similarly a traffic stop made for a speeding vehicle is also counted as one call for service; however, three officers responding to a fatal traffic crash involving four vehicles in a major intersection; this also counts for one call for service even though they may be on scene for over two hours conducting the initial investigation, an additional 40 to 60 hours necessary to complete the technical reconstruction investigation, several days in criminal and civil depositions and trials.

A police detective and several uniformed officers are involved in a lengthy narcotics investigation involving months of surveillance, undercover contacts, collection of evidence, search and arrest warrant executions, which result in five arrests, the recovery of a large quantity of illegal drugs, thousands of dollars in cash, forfeiture of property, and several days of trial including an appeal to the Massachusetts Supreme Judicial Court (in which the Police Department was upheld and established prevailing case law), this counts as one (1) call for service. In another example, a local business owner reports that he received a counterfeit hundred-dollar bill. The officer responds and determines that the bill is legitimate. A brief report is written and the officer clears the scene in less than five minutes. This counts as one (1) call for service.

There are many activities conducted by the Harwich Police Department that do not count as calls for service including requests for copies of records, telephone calls for information that do not generate the dispatching of a police officer, firearms licensing, citizens asking directions from a police officer, and other general patrol duties. Calls for service are just one indicator of responsibilities and demands upon the Police Department.

Seasonal Variations for Public Safety Services

It is a popular belief that there are extreme variations in demands for public safety and law enforcement services May through September as compared to the remaining months. Over the past eight years, this has not been the experience of police departments on the Cape including Harwich. Summers bring an increase of calls naturally associated with visitors and large crowds not familiar with the area such as traffic congestion, speeding vehicle complaints, lost children, traffic crashes, loud parties, noise disturbances, shoplifting, off-road vehicle enforcement, fireworks complaints, and alcohol related vehicle operation.



Monthly Calls for Service Comparison January through December 2012, 2013, and 2014

The more serious criminal activities such as burglaries, aggravated robberies, sexual assaults, domestic violence, thefts, arson, property destruction, and drug investigations remain consistent year-round (see the above chart). February, March, and May have been historically high demand months for more serious police responses that necessitate greater amounts of staff time to report and investigate. Vacated seasonal homes, businesses, and property become more of a target for criminal behavior than when occupied. Staffing needs have to be carefully evaluated to provide the most efficient deployment of available resources to meet year-round demands for professional public safety services.

The Town of Harwich continues to host many events throughout the year which requires numerous hours of planning for public safety purposes. Some of these events include the Harwich Cranberry Festival and Parade, Harwich 5k Road Race, 200-mile Cape Relay running event, Harwich Half Marathon, Harwich Port Music Strolls, Harwich Christmas Stroll, and various other benefit events. Several of these events require the assistance of police officers from many other Cape Cod police departments.

CRIMINAL ACTIVITY REPORTED

(January 1 through December 31, 2014)

Part One Offenses					
Code	Category	2011	2012	2013	2014
001	Homicide	0	0	0	0
002	Rape	3	4	2	10
003	Robbery	3	4	1	1
004	Assault	108	85	66	91
005	Burglary	181	144	145	113
006	Larceny	238	200	200	168
007	Auto Theft	5	5	10	3
008	Arson	5	1	0	0
	Total:	543	443	424	386
TAKEN INTO CUSTODY					
		2011	2012	2013	2014
	Arrests, Protective Custody	199	197	175	190
	Arrest/Summonses	150	166	136	172
	Total:	349	363	311	362
	Total Calls for Service	17,952	19,711	19,018	17,168

Call Highlights – Detective T. Paul Ulrich

Multiple Motor Vehicle Breaking and Entering cases in East Harwich

In July 2014, Harwich Police began to receive reports of vehicles being broken into. Harwich Patrol Officers and Detectives began to investigate those

incidents. As a result of those investigations, a suspect was developed. That suspect was found to be working alone and he was found to have broken into numerous vehicles in Harwich and Chatham. During those investigations, it was determined that he had also committed more crimes than were even reported to the Harwich Police Department. Ultimately he was charged in Orleans District Court with those cases still pending. The same person was developed as a suspect in two Chatham Commercial Breaking and Entering cases. He was also charged by the Chatham Police Department in those cases.

Commercial Breaking and Entering Cases in Harwich

During May of 2014, a restaurant in Harwich Port was found to have been broken into just after it closed for business one evening. As a result of a solid initial investigation and a multi jurisdictional follow up investigation, three suspects were developed. As the investigation unfolded, it turned out that those three suspects were all juveniles. Additionally, it was learned that they broke into a total of four businesses in four different Cape towns that night. All three suspects were charged and those charges are still pending in court.

During July of 2014, employees arriving to open up two Harwich Port businesses discovered that they had been broken into. After an in depth investigation, it was learned that the perpetrator in that case was addicted to prescription pills. As a result of his addiction, he broke into those businesses not only to steal cash, but was also looking for a place to sleep for the night. He was charged and was found to be guilty. Over 70% of the crimes committed in the Town of Harwich, as well as other municipalities throughout the country, are related to illegal drug usage.

Traffic Unit – Sergeant John Sullivan, Jr.

The Harwich Police Traffic Unit this year has seen a veteran member retire and a new member appointed. Officer Robert Horgan, the senior crash investigator, is retiring in March of 2015. Officer Horgan has worked for the Harwich Police Department since 1998 (after transferring from the Chatham Police Department). He was promoted to the Traffic Unit in 1999 and completed his Crash Reconstruction training in 2000. Officer Horgan was also a founding member of the Cape Cod Regional Crash Reconstruction Team (CCRCRT).

After a selection process conducted in the fall of 2014, Officer Mark Holmes was assigned to the Traffic Unit in November. Officer Holmes completed his reconstruction training on his own initiative in 2013 and is able to start in the Traffic Unit fully trained and will replace Officer Horgan on the CCRCRT.

The Harwich Police Department responded to a greater number of both major and minor crashes in 2014 compared to 2013. The Department investigated 454 minor crashes in 2014 compared to 436 in 2013 (+4.1%) and

234 major crashes in 2014 compared to 216 in 2013 (+8.3%). Reported injuries from crashes were down in 2014 compared to 2013 with 79 and 100 respectively (-21%).

Field Training and Evaluation Program – Sergeant Kevin Considine

Upon completion of the 23-week Massachusetts Criminal Justice Basic Recruit Training Academy, new officers are placed into the *Field Training and Evaluation Program* for three months. New Officers are paired with field training officers (FTO) for intensive one-on-one instruction and review. This year, the Unit welcomed new Harwich Police Officers Tyler J. Vermette and John J. Larivee. In 2015, we look forward to providing Thomas G. Griffiths, Tegan M. Debaggis and others hired throughout the year with high quality field training after Academy graduation. The Field Training and Evaluation Program objectives are:

- To produce a highly trained and positively motivated employee capable of meeting or exceeding the standards of performance the Harwich Police requires
- To improve the department's selection process through on-the-job observation of each new employee's performance and his or her response to training
- To build on the foundation of skills and knowledge acquired in the basic training academy by creating an environment in which the trainee may enhance those skills and increase proficiency in all aspects of job performance
- To establish a valid, job-related appraisal system utilizing a standardized and systematic approach to the documented measurement of probationary performance
- To provide equal and standardized training to all newly hired members
- To establish an additional career path within the organization by providing qualified members (Field Training Officers) with advanced training and opportunities to develop leadership and supervisory skills
- To ultimately increase the overall efficiency and effectiveness of the Harwich Police Department through modeling of professional, competent, and ethical behavior.

In addition to providing necessary and valuable training to recruit officers, FTOs develop additional leadership and instruction skills that enhance their professional capabilities and future career development. The Unit is under the supervision of Sergeant Kevin Considine.

Citizen's Police Academy – Sergeant David Jacek

The Harwich Police Department was pleased to report the graduation of the 18th Session of the Citizen Police Academy on November 20th. The 28 class participants were instructed on subjects such as criminal law, domestic

violence, drug and narcotics enforcement, O.U.I. investigations, gangs, Motorcycle Unit, patrol procedures, Sex Offender Registry, crime scene processing, accident investigation, use of force, police administration, and probation. Instructors included: Sergeant Kevin Considine, Sergeant Robert Brackett, Officer Aram Goshgarian, Officer Neil Nolan, Detective Joseph Labelle, Officer Pete Petell, Officer Derek Dutra, AC Officer Jack Burns, Communications Specialist Katie Varley, Probation Officer Wayne Chase, Barnstable County CIO Jason Molino, and Academy Director Sergeant David Jacek. The course also included a ride-along in a cruiser and a firearms day. The ten-week Academy met each Thursday evening with many of the classes involving “hands-on” experience in lifting fingerprints, photographing and collecting evidence, completing an accident investigation, and a firearms course. The graduates were:

Richard Cooper	Marcia West	Michael Dowd	Barbara Dowd
Daniel Murphy	Linda Johnson	Raymond Kingston	Pamela Kingston
Charmaine Lemoine	Barbara Anne Foley	James Hunter	Maureen Hunter
John Pashayan	Linda Mitchell	Joyce Doherty	Elizabeth Moore
Daphne Doherty	Madison Thomas	Susan Gates	Howard Gates
Arlene Fisher	David Fisher	Jake O'Callaghan	Patricia Scarnici
Ruth Walichi	Frances Libiszewski	Barbara McMillan	Frank Olson

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. Under the direction of Sergeant David Jacek, the Citizen Police Academy continues to be revised and improved to include more interactive presentations, which provide a better learning experience for the participants. The next session of the Academy is scheduled to start in September 2015. Interested citizens are encouraged to contact Sergeant Jacek for further details and an application package.

Enhanced School Safety Training – Sergeant Kevin Considine

For over 15 years, the Harwich Police Department has been proud to have full time police officers assigned to schools in the town. The School Resource Officer program continues to offer services to each school in town and we have begun a new chapter with services provided to the Monomoy Regional School District. School Resource Officer Jon Mitchell is assigned full time to the Cape Cod Regional Technical High School and School Resource Officer Thomas Clarke is assigned to the Monomoy Regional School District as well as the Cape Cod Lighthouse Charter School. As a result of the new Monomoy Regional School District, we have created a strong working relationship with the Chatham Police Department on school safety and security procedures for Monomoy schools in the Town of Chatham.

The new school year also changed how schools across the country deal with safety and security and how staff and students are trained for issues surrounding school violence and emergency preparedness. Monomoy Schools and well as Cape Tech and Lighthouse Charter are all being trained on what is commonly referred to as ALICE. This acronym stands for: Alert, Lockdown, Inform, Counter, and Evacuate. In Harwich, staff and students are being trained on how to prepare for school violence in three ways, run, hide, and fight. Prior to the tragedy in Sandy Hook Connecticut, school's across the country and here in Harwich had been taught to simply lockdown in the school when an event of school violence occurred. We have unfortunately seen, based on events of school violence, that this is no longer the first best option. We now know that the best option in any act of school violence is to evacuate the building. We continue to train parents, staff and students on this new procedure and are proud to take a proactive lead when dealing with school safety and security.

The FBI, City of New York Police Department, the Los Angeles Police Department as well as the Department of Homeland Security, has endorsed these new safety guidelines. This past summer, a report was presented to Governor Patrick outlining these new safety procedures for every school in the Commonwealth of Massachusetts. Like the long-standing school fire drills, ALICE is an ongoing function of the SROs since each new and returning class of students needs to be informed and refreshed on this important function that provides for their safety. This has proven to be an outstanding partnership between the schools and Police Department that enhances a quality educational environment for the students.

I would like to thank the Administration, staff and teachers of the Monomoy Regional School District for their commitment to this new standard of school safety and their commitment to staff and student safety. I would also like to thank Officer Mitchell for his hard work and dedication to train each school in these new safety protocols. Thanks also to Officer Clarke for his dedication and service to the Monomoy Regional Schools.

Regional Police Motorcycle Unit – Officer Neil Nolan

This year marks the second year of operations as an official unit within the Cape Cod Regional Law Enforcement Council (CCRLEC). Consisting of motorcycles and officers from Barnstable, Yarmouth, Dennis, Harwich, Chatham, Orleans, Truro and Provincetown, the unit creates a pool of motorcycles available to member agencies for large-scale events, vehicle escorts or crowd control. The size and mobility of a motorcycle makes them an ideal tool for these types of public safety services. The unit consists of 14 motorcycles and approximately 18 officers. The unit is split into two squads, with Sgt. Andrew McKenna from Barnstable PD leader of Squad 1 and Officer Neil Nolan from Harwich PD leader of Squad 2. Chief Paul MacDonald of the Barnstable Police Department is the Control Chief of the entire unit.

The year started off in a festive manner by being called upon to assist with the Cape Cod St. Patrick's Parade. Unfortunately the next unit activation was not a festive event at all. The unit escorted buses to, and participated in services for, the wake and funeral of Motor Officer Gregg Maloney of the Plymouth Police Department. Officer Maloney was killed in a motorcycle accident on the first day of his unit's activation for the season. Officer Maloney's death highlighted the inherent dangers involved with police work in general and motorcycle work specifically. Continuing on the successes and momentum of last year, the motor unit was called upon for a number of events. The unit provided escorts for the Cape Cod First Responder's Ride, Wounded Warriors, and the K9 Relief Ride. The unit also provided assistance at Carnival in Provincetown and Truro Treasures along with other callouts.

Officer Maloney's accident reinforced the need for continued training. The motor unit meets frequently, usually monthly, in order to develop and maintain the specialized skills required. Refresher training is also available to any certified motor officer outside of the regional team. This year two such refresher sessions, in the spring and fall, were conducted. Special thanks are given to Deputy Chief Steven Xiarhos of the Yarmouth Police Department, the Yarmouth Beach and Recreation Department, and the Yarmouth DPW for securing the use of the parking lot at Bass River Beach for these training sessions.

At the current time Harwich Officer Neil Nolan is the only certified instructor for police motorcycle operations here on Cape Cod. Plans are in the works to get at least two more officers certified as instructors. With the addition of these instructors, a motor officer certification program is being developed for here on Cape Cod. Currently officers are sent to certification programs off Cape, for example with the State Police, Boston Police, MBTA Police, or a program in New Hampshire. A certification program on Cape will cut down on expenses to the agencies involved and allow for advanced training specific to the conditions found here.

Finally, a very special thank you needs to be given to given to Victor Petkauskos of Osterville. Mr. Petkauskos, an avid motorcyclist, donated a used 2002 Harley Davidson Road King police motorcycle to the unit. Because most agencies in the unit have more officers then motorcycles, this donated motorcycle allows for one more rider during unit events. Along with other donations, this year totaling approximately \$20,000, the unit has been able to provide equipment to member officers at no expense to member agencies. So far the unit has been equipped with uniforms, helmets, and jackets. Commitments for sizable annual donations have been secured. These continued donations will help cover the cost of training and additional equipment and may also allow the unit to lease one or two additional motorcycles for regional use.

Continued development will allow the unit to enhance the level of professional services to citizens and visitors of Cape Cod while reducing costs to member agencies and their towns.

Police Liaison to the Council on Aging (COA) – Records Specialist Donna Tavano

Generally the role of Elder Affairs Liaison differs little from year to year. But we are noting some concerning trends. Working closely with the COA we identify and intervene in cases involving seniors who face cognitive and physical impairment, fall prey to fraud or domestic assault, or who suffer from substance abuse.

We are seeing more and more cases of seniors suffering the effects of alcohol or drug addiction. Seniors can be particularly at risk. They may once have been “social” drinkers, but now, having lost a spouse or friends and perhaps their driving privileges, begin to rely on alcohol for their constant companion. Their medications, though legally prescribed, are often combined with alcohol or taken in excess. A common cycle that develops is impairment, leading to a fall, next the hospital, rehab, and finally back home with the cycle repeating itself over and over, leaving the senior more frail and less able to handle their lives with each episode.

Many agencies, like fire and police, the COA, healthcare facilities, Elder Services of Cape Cod and others, spend inordinately large amounts of money and time to protect these people. As more baby boomer seniors retire here to “age in place” far away from their families and their support system, we will be experiencing a surge in incidents of this type. Our children and our seniors are two of the most vulnerable factions of our society. They require special care and sensitivity in our approaches.

Mental health issues come into play with seniors even more than in the younger population as Alzheimers and dementia enter the picture. These changes in mental status require that our community be especially responsive to the complications that can arise when there is an overlap of impaired mental judgment and owning and operating lethal weapons, be they guns or motor vehicles.

Just like all of us, seniors become victims of telephone and computer fraud. They, however, are more often targeted. Sometimes, financially unsophisticated, too trusting, or suffering from dementia, they are much more likely to suffer financial abuse. This leads further to identity fraud, a quagmire from which few can easily extricate themselves, let alone those who have made it to the eighth or ninth decade of life.

Our town agencies often work closely in teams, attempting to help residents dealing with hoarding issues, home safety concerns, transportation problems

and family difficulties. As I have said before, growing old is not without its challenges, but there is no better place to do it than Harwich, where there is always a cadre of caring professional people who will give their best efforts. I am once again appreciative that I have been given the opportunity to live and work in a town that cares in thought, word and deed about its residents and visitors, both young and old.

Alternative Funding Sources – Lieutenant Tom Gagnon

The Harwich Police Department continued to address the ongoing issues of traffic complaints, off road vehicle violations, bicycle operation, and underage alcohol consumption. This year additional funds and redeployment of personnel were dedicated to these issues which resulted in patrol officers having a greater interaction with the motoring public and youth, many hours of off-road patrol utilizing the department's ATVs and our bicycle patrol unit promoting bicycle safety on the bike paths and bike crossings.

In an attempt to provide assistance to other town departments, we were able to obtain a MIIA grant for Town Hall that will complete the enhancement to the video/security system. This will enhance security of the parking lot and outside perimeter especially when meetings are held at night. We were able to apply for and be awarded a grant for the Department of Emergency Management in which equipment will be purchased to enhance the Emergency Operations Center located in the public safety building.

In an attempt to enhance the patrol staff, grants were applied for through the Department of Justice for additional personnel. Due to our malfunctioning digital fingerprint machine, a Federal Byrne Grant was applied for in an attempt to obtain approximately \$27,000 to provide funds for the purchase of a new machine. The Department has applied to the Executive Office of Public Safety for grants that will allow additional patrols for the purpose of detecting impaired drivers.

Funding opportunities for grants continue to decline; however, the Department will research and apply for any grant funds that can be of benefit to the Town of Harwich.

Technology

Due to a change in radio technology going to a digital system, police departments across the Cape will have to upgrade all of their communication equipment in the next two to three years. The Department will be exploring the most cost efficient means to meet this need including large group purchases with other agencies to reduce expenses. A presentation was made to the Board of Selectmen and Capital Outlay Committee regarding the necessity to best plan for the related expenses and has been included in the Town's *Seven-Year Capital Outlay Plan*.

Police Hold Jail House Community Bar-B-Q

On Saturday August 30th, the Harwich Police Department sponsored its annual *Jail House Bar-B-Q* in the front parking lot of the Harwich Public Safety Facility. With great weather conditions for the day, approximately 900 citizens of all ages enjoyed an endless supply of hotdogs and hamburgers with all of the fixings, clam chowder, chili, brownies, ice-cold soft drinks, chips, cake, and cookies. There was face painting, a dunk tank staffed by your favorite police officers and Town Administrator Chris Clark, and a giant inflatable obstacle course for all to enjoy. Police ATVs, motorcycle, bicycles, and marked cruisers were available to see, touch, sit on and ask questions of the various officers. This was a great opportunity for the public to gain a better understanding of their public safety services. Members of the Harwich Police Department volunteered their time with funding and sponsorship by the Harwich Police Association to make this event successful. The 400 East Restaurant provided their homemade chili and George's Fish Market their special clam chowder. A special thanks goes to Lieutenant Tom Gagnon and Dispatcher Katie Varley for coordinating the festivities. Plans are underway for next year's event to make it even better as community participation continues to grow.

Special Events – Lieutenant Tom Gagnon

Numerous charity road races, walks, and bicycle events passed through town this year with the number continuing to grow. All attempts are made to notify the public of road closures, detours, or delays so plans can be made with traffic safely rerouted. The event that impacts the town most significantly occurs near the beginning of October every year in which a half marathon takes place. This event begins and ends at the Monomoy Regional High School, but causes traffic issues on most roads south of Route 6.

Music in the Port, the Annual Christmas Stroll, several high quality crafts fairs, Cranberry Festival, charity events, and many others continue to make Harwich a wonderful place to live and visit. We would like to thank the public for their patience and cooperation during all of these events.

Anytime Prescription Drug Drop-Off

Prescription drugs have become epidemic throughout the Commonwealth with Harwich being no exception. Illegal drug use is related to well over 70% of all crimes committed in our community including thefts, burglaries, assaults, and robberies. These drugs are frequently stolen during burglaries or taken by residents, often youth, from their parent's medicine cabinets. Throwing these drugs away or flushing them leads to significant pollution. To address this continuing community need, The Harwich Police Department installed a secured drug depository for unwanted prescription, over the counter, and pet medications. It is located in the lobby of to the Harwich Public Safety Facility and is available to our citizens 24 hours a day, 365 days a year. There are no forms or paperwork to complete. Since its 2012 inception, this has proven to be a very popular

community service. Approximately every six months, the Police Department takes the collected drugs to an authorized disposal site where they are safely destroyed. Sergeant Robert Brackett and Detective Marc Harris have taken responsibility for the effective administration and monitoring of this program.

As Chief, I have been privileged to work with an excellent staff that takes pride in their service to the community of Harwich. I would like to take this opportunity to recognize and thank Lieutenant Tom Gagnon, Sergeant David Jacek, Sergeant Kevin Considine, Officer Neil Nolan, Detective T. Paul Ulrich, and Records Specialist Donna Tavano for their assistance and contributions to this Annual Report.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative partnership.

I am pleased to provide the citizens of Harwich with my 15th *Annual Report* of the Police Department. This document highlights some of the major accomplishments and events over this year; however, it does not reflect all of the successes and services provided consistently by every member of this organization. It is the consistent delivery of quality services to this community and the positive partnership with the citizens of this Town that continues to be the Department's most important attribute.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Town Administrator Christopher Clark, and his staff for their willingness to assist me over this past year. Once again, special thanks goes to Karen Young, my Administrative Assistant, for her perseverance in meeting endless deadlines, developing reports, attention to details, directing calls, and budget maintenance.

As a final note, this will be my last *Annual Report*, as I will be retiring effective June 30, 2015. I would like to take this opportunity to express my sincere thanks for the privilege and honor of serving as Chief of this outstanding Police Department and the community it serves over the past fifteen (15) years. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason
Chief of Police

ENVIRONMENT & PUBLIC WORKS

Report of the **Architectural Advisory Committee**

The Architectural Advisory Committee reviewed and acted on 24 applications for commercial buildings, signs and site plans during the year 2014.

We are striving to preserve the charm of our community and the visual impact of commercial signs and buildings has a significant influence on the character of the Town. We are pleased with the results of our efforts and with the cooperation of the applicants.

Interested persons are invited to attend our meetings held on the second Tuesday of the month at 5:30 p.m. in the Town Hall Library.

Respectfully,

Barbara Scott Josselyn, *Chair*
Kim Robbie
Tony Compton
Nancy Pollard
Elizabeth Groves

Report of the **Cape Cod Water Protection Collaborative**

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the evaluation of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach and a thorough vetting of alternative management approaches through the 208 process described below. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments. The Commonwealth provided \$3 million to accomplish this task with the condition that a draft plan be completed within 12 months so much of the effort on wastewater was in support of the development of the plan.

The Cape Cod Water Protection Collaborative reinstated monthly Governing Board meetings and reconstituted its Technical Advisory Committee (TAC) to provide input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission, addressed the potential need for regulatory reform and other challenges associated with planning and implementation. Other ad hoc committees will be established, as necessary. The Collaborative, through its Executive Director, is fully involved and engaged in this effort

The Commonwealth expects the 208 plan and its underlying analysis to reflect the County's focus on the individual watersheds of each embayment as the most logical management unit on which to base water quality planning. The watershed based planning has provided management solutions that are less costly and require less infrastructure to be built than conventional planning efforts may recommend. The Massachusetts Legislature has adopted the 208 framework as a basis for allocating state financial assistance and has adopted authority to enable the type of watershed permits envisioned in 208 to be issued.

The ongoing lawsuits between the Conservation Law Foundation, and the United State Environmental Protection Agency remains unresolved as of this writing. The Collaborative continues to actively monitor the progress of the litigation.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.

Andrew Gottlieb, *Executive Director*
Larry Ballantine, Ph.D., *Chairman, Governing Board*

Report of the **Harwich Cemetery Commission**

Over the past year, the Commission has focused on several fronts including:

- South Harwich Land Swap – The Title was filed at Barnstable County Registry of Deeds Feb 2014. This land swap will add additional space for the expansion of the South Harwich Cemetery. There will be full and cremation burial lots for sale in the summer of 2015. The Cemetery Department with the help of the Division of Highway and Maintenance delivered graded and spread loam in front of the South Harwich Meeting House and parking lot area.
- Preplanning Seminar with Council on Aging. This is a joint project between the Harwich Cemetery Commission, Council on Aging, Veterans Agent and Police Department to bring awareness of the need to preplan for the end of life events. There were speakers from local funeral homes, as well as speakers from hospice camps for children dealing with death in the family.
- Installation of railing at Evergreen Cemetery Phase I and II. New galvanized pipe was installed on the Route 137 and Cemetery Road sides of Evergreen Cemetery. Replacements of these pipes will continue on a yearly basis in all the Town Owned cemeteries.
- Restoration of Cemetery Books - These valuable historic books were taken apart and scanned so that each word could be digitized for easy search for names. The originals are stored in the town clerk's vault. Copies were made and distributed to Brooks Academy, Brooks Free Library, Town Clerks Office, the Historic Commission and Cemetery Offices.
- Monument Restoration at Old Methodist Burial Grounds on Queen Anne Road - Monuments were repaired and reset in this historic burial ground that dates back to 1807. This burial ground is on about half acre and is said to contain hundreds of unmarked graves.
- Planting of trees at Evergreen Cemetery. In the newly expanded section on Orleans Road we planted eight trees which line the entrance way with four elm and four beech trees. This is part of our beautification project which will be ongoing in all of our cemeteries.
- Locating WWI Veterans for Brooks Academy for Tours. Cemetery Administrator and Genealogist Robbin Kelley helped with finding local historic members and families from Harwich past to aid in tours.
- Scanned Memorial Garden in Harwich Center Cemetery - The First Congregational Church Memorial Garden had been placed over many unmarked, occupied graves in the Harwich Center Cemetery over the past twenty five years. The Cemetery Commission, along with the Town

Administrator, Christopher Clark is working on a solution to correct this problem. We are currently meeting with members of the church to determine what will honor both the original families buried long ago, as well as those who have been interred in the Memorial Garden area.

Income for FY2014 was \$45,125.00, of which \$ 41,385.00 goes into the Lot Sales Account, which is the revolving account. \$3,740.00, the non-expendable part goes into the Perpetual Care Account. Over the past year we had 39 traditional interments and 38 cremation burials. When designing our future expansion projects the Cemetery Commission will be looking at the trends as more individuals have been turning to cremation.

Looking ahead, the Commission's top priorities are:

- Complete Mount Pleasant with additional grave spaces, installation of lot markers, and beautification of the entrance way on South Street.
- Harwich Center Cemetery – continuing to record the lots and markers to get it on the National Register.
- Make information brochures of each of the town cemeteries with street maps.
- Design of South Harwich Cemetery expansion.
- Digitized copies of Cemetery Books on Town Website.
- Design of Veteran's Circle in the new section of Evergreen Cemetery.
- Restoration of crypts in Mount Pleasant and Island Pond Cemeteries.
- Gravestone Conservation and Restoration in Harwich Center Cemetery.
- Recovery well for Lily Pond in Island Pond Cemetery.

We anticipate an active year for the commission and our administrator as we continue our efforts to properly maintain and service the 17 existing Town cemeteries and remain vigilant in making needed improvements to insure sufficient resources for the town's future needs.

The Commission meets monthly at its office located at the Highway and Maintenance Building on Queen Anne Road and public input is most welcome. The Cemetery Department office is open five days a week from 8:00 a.m. until 2:00 p.m.

Respectfully submitted,

Harwich Cemetery Commission
Cynthia Eldredge, *Chairman*
Wilfred Remillard, *Commissioner*
Warren Nichols, *Commissioner*
Robbin Kelley, *Administrator*

Report of **Channel 18**

2014 has proved to be another amazing year with a lot of changes. I have officially survived my first year as Station Manager. In March I was able to hire Caleb Ladue as Video and Community Information Specialist and he has proved to be a valuable asset to our station.

Community Journal is still one of our most popular programs and we thank the public for their continued comments and compliments. The show wouldn't be possible without the amazing support of Channel 18's Volunteers: Ron Armbruster, Paul Coughlin, Joyce Roche, Eileen and Jack Wyatt. The volunteers are extremely dedicated and take pride in bringing the community valuable information on events and programs in Harwich. This year has also been a tough one for our Community Journal family. With a heavy heart I must report that Channel 18 lost one of our most notable volunteers, Betty Pino. Betty was a very passionate volunteer who will be greatly missed by not only the Channel 18 gang but by everyone at the Community Center. Florence Levenson, a longtime dedicated volunteer and storytelling comedian, has relocated to New York State to be closer to her family. Each day we miss Florence's ability to put a smile on our faces. The Community Journal crew will carry on with Betty and Florence in mind and try to make them proud in 2015.

Channel 18 has again added new programs to the channel lineup in addition to our usual programming that includes Board of Selectmen meetings, Annual Town Meeting, Voter Information Committee, Council on Aging, Community Center and Community Journal programs. We have created a new series called "Hands on Harwich" with citizen host Bill Doherty. "Hands on Harwich" takes a look at Town Departments and Committees, giving the public insight on their functions. "Good Morning Harwich" is a daily morning show that highlights the town calendars of the Library, Town Hall and Community Center in addition to any special announcements. This new show will continue to evolve and can be seen every morning at 9am. Emily Milan from the Library has also been working with Channel 18 to bring her famous "Tech Talks" to the program schedule.

Weekly Selectmen's meetings continue to be a popular draw to the channel and this year we have added more meetings to our lineup. We now frequently film Planning board, Conservation Commission and Middle School Repurpose. A goal for 2015 is to expand to coverage to include even more Boards and Committee meetings.

Some highlights from this year have been the TD Bank Summer Concert Series that was held every Monday night at Brooks Park. The Town Band

Concerts on Tuesdays evenings that are filmed by the ever faithful and dedicated Cynthia Mcgalliard. The Monomoy Regional High School Building Updates have culminated in a fantastic ribbon cutting ceremony which Channel 18 brought to you. A new Veterans Memorial Complex dedication ceremony for the new fields behind the Community Center was also highlighted on the station. Once again, the Cranberry Festival highlights including some amazing musical performances and craft fair that was a pleasure to film.

Channel 18 would like to thank all the town departments that have been so willing to collaborate and expand our programing. Most notably the Community Center, Council on Aging, Recreation, Brooks Free Library and Recreation. Stay tuned for big changes in 2015 at Harwich Channel 18 and as always we would love to hear any comments and suggestions from the public.

Respectfully Submitted,

Jamie Lee Goodwin
Channel 18
Station Manager

Report of the
**Citizens Advisory Committee for
Comprehensive Wastewater Planning**

The Citizen's Advisory Committee (CAC) was established in 2007 to be the advisors to the committee for wastewater planning. As the comprehensive wastewater plan came together, the CAC no longer met.

On June 30, 2014, the CAC was declared unnecessary and concluded its existence.

I am taking this opportunity to thank those members that served on the committee during its final years.

A special thank you to you all for attending the meetings and offering support and comment as needed.

Allin P. Thompson, *Chairman*

Committee Members:

James Mangan

Matt McCaffery

Val Peters

Christopher Harlow

Gerard Loftus

William Lean

Alan Atkinson

Report of the **Community Center Facilities Committee**

With 2014 coming to an end, the Facilities Committee would like to thank all of you for your support and commitment to helping us build a stronger Community Center. Your support allows us to continue to thrive and to provide invaluable resources to our community.

Over the past fourteen years, the Community Center has provided essential resources and opportunities to people of all ages. These opportunities take many forms including access to meeting rooms for classes and club meetings and events, exercise classes, blood drives, community yard sales, Weight Room memberships, recreational activities and programs for our kids, and specialized services for our seniors. We also host numerous special events throughout the year, including our annual holiday events that serve to bring the community closer together. We continue to work hard to provide services that reach all members of our community and we are always seeking to expand our outreach and offerings to benefit even broader segments of our population.

In line with our commitment to growth and expansion, we are working with a number of new groups and clubs within the community to provide new classes and events. We are offering new beginner's dance classes with offerings including ballroom, swing, tango, foxtrot, cha cha, and rumba to appeal to all different interests and styles. We are offering a multitude of fitness classes for all ages and ability levels ranging from mindful yoga and regular yoga to zumba and seated zumba to senior fit and super senior fit. The programs ensure that fitness opportunities are available, accessible, and fun for all who are interested. For those interested in putting their hands to use to create tangible products, we also work with several quilting groups and newly offer rug braiding classes. Those with a green thumb can benefit from our partnerships with the Master Gardeners group and the Harwich Gardeners. Community members looking to meet new people in a fun environment can come join the Harwich-Chatham Newcomers for their popular games of "corn bag toss".

These newer programs and partnerships complement our long-lasting partnerships. Our long-term relationships with organizations such as We Can, Kiwanis, and the Harwich Town Band continue to thrive in a mutually beneficial way. These groups utilize the Community Center to provide multiple programs and events that benefit the Harwich Community.

We also continue our ongoing commitment to provide supportive services to members of our community through programming such as Narcotics Anonymous, Alanon, and Compassionate Friends. Our focused supportive services extend to individuals affected by Parkinson's disease, Alzheimer's disease, osteoporosis, and vision impairment. We also provide a home to the Cape Cod Volunteers group one day each week. These critical services allow us to reach and help many different members in our community.

Further, we would be remiss if we did not highlight some of our larger and extraordinarily successful events of the year. For the last several years, we have hosted the "Meet Your Local Farmer" event where members of the community can meet and support local farmers and buy locally grown products. This event has grown substantially, starting in one of our activity rooms years ago, then using the multipurpose room, and now requiring the full gymnasium! We also host monthly blood drives that are hosted by Cape Cod Hospital and the American Red Cross on alternating months. We continue to host the highly successful after-prom party for the High School. This provides a safe, popular, and fun option for our students as they celebrate their prom experience. In September, we worked with the Harwich Historical Society to put on a hugely successful antique show. In November, we hosted the Bean Town Medium and the event sold out! We also hosted the November mid-term elections, allowing members of the Town of Harwich to participate in the democratic process in an accessible way.

We also want to highlight the ongoing success of our annual holiday events. Our egg hunt in April was a huge success and provided a fun opportunity for our kids. Our annual Halloween party this October was also a huge success with the help of local businesses and organizations who make it possible through their support and donations. This holiday season, we worked with the Department of Children and Families to secure donations for holiday gifts for children and families across Cape Cod and to ensure that all of these kids were able to enjoy a happy holiday. We were able to make the holidays a reality for 55 kids! In addition, we organized Operation Gratitude to collect donations and supplies to support our troops. We were able to send three boxes of donations to our soldiers!

We are all excited to announce that the Veteran's Affairs Office has moved to the Community Center. The veteran's agent is here to provide services to veterans on Tuesdays, Wednesdays, and Thursdays and serves a critical role in helping members of our community.

Through these many programs, new and old, we continue to reach an ever greater number of community members. The breakdown by month of community center users for 2014 is as follows:

January	8,792
February	8,809
March	9,671
April	10,259
May	10,336
June	8,040
July	7,847
August	8,698
September	7,652
October	9,978
November	8,210
December	8,994

In addition to the updates and additions to the programmatic offerings of the Community Center, there have been important updates to both Community Center policies and to our technology. With regards to policy updates, we have updated our patron Code of Conduct. This provides staff with actionable steps to take in a case where a patron has violated this code. This is a critical improvement that allows Community Center staff and volunteers to ensure that the Center remains a safe, positive, and healthy place for all who use it. We also have a new Emergency/Disaster plan for the facility that defines clear steps to take in the case of any type of emergency or event that impacts the normal functioning of the Community Center. Having this plan explicitly codified will ensure that patrons and staff of the Community Center are safe and that order is maintained in an emergency situation.

We have introduced new technological updates to increase the safety and accessibility of the Community Center. We have installed cameras throughout the building for security purposes. These allow us to better ensure the safety and health of Community Center users. We are currently working on getting a grant to install additional cameras on the outside of the building to better maintain the safety and security of our patrons. For our weight room, we installed new "Sportsman" software that allows us to keep membership information in our computer database. With this software, every weight room member is given an individual membership card that they scan upon entering the weight room. This is beneficial, as it expedites the sign in process, allows us to keep more accurate records of weight room use, and works to ensure that every person using the weight room is a paying member. This alleviates misuse of the room by individuals who have not signed up for a membership.

With regards to the weight room, we are seeing ever increasing success with more sign ups and greater revenue. Since the beginning of the fiscal year, we have signed up 229 full year members at \$150.00 which has brought in \$34,350 in revenue. We have 60 members at the special rate of \$100.00 which equals \$600 in revenue. We have 24 monthly members at \$50.00 which equals \$1,200 in revenue. We have 26 weekly members at \$35.00 which has brought in \$910 in revenue. Lastly, we have approximately 75 daily users at \$10.00 which has brought in \$750 in revenue. Our year-to-date total for FY 15 is \$43,210.00. We have also expanded our weight room hours so that it is available on Saturday evenings for the winter.

As for passports, our numbers continue to grow. With two qualified and certified agents, we were able to process 293 first-time passport applications in the past year. The high demand for this service indicates that we are serving more and more people in our community and that we are meeting a significant need.

Our goals for the Community Center as we move forward into the next year include:

1. Explore and develop a plan for the Community Center basement for the Town of Harwich
2. Provide online charge payment options for customers to improve customer satisfaction
3. Develop a five year long range plan for the building
4. To research and develop the expansion and use of all possible space within the Community Center

In working towards our goals, both in the short and long term, we seek to always meet the new and continuing needs of the community. We seek to work collaboratively with other town departments, professional leaders, and community members to ensure that we are serving the community in the best and most effective way possible. We are guided by our mission and our commitment to people of all ages, backgrounds, abilities, and situations. We seek to empower every person to develop and employ the tools to achieve positive and lasting change for themselves, their families, and their communities. Through this, we can best serve our mission and the Town of Harwich.

We would like to end the report by thanking the Board of Selectmen, the Town Administrator, his staff Ann and Sandy, and the other town departments for working cooperatively with the Community Center throughout the year.

The Community Center continues to surprise and amaze us in all of the ways it serves our town. Between the new partnerships and events and our

long-lasting relationships, we are excited for the new possibilities the future has in store. As always, we are thankful to our community for your support in all of our endeavors and we are thankful to the Community Center staff for their hard work that makes our continued success possible. We continue to explore new ways to grow, to utilize this building, and to provide opportunities and resources that benefit our community.

Respectfully Submitted,

Lee Culver, *Chairman*

Bill Griswold

Brian Power

Sean Libby

Ralph Smith

Carolyn Carey, *Director Community Center*

Report of the **Community Preservation Committee**

Harwich adopted the Community Preservation Act (CPA or the Act) modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The Act establishes a 3% property tax surcharge supplemented by the state by an amount dependent on other funds raised. The Act requires the establishment of a Committee, the Community Preservation Committee, to study and recommend to the Board of Selectmen and the Town projects to be funded from these resources. The committee is comprised of 9 members: 2 selectmen appointees, and representatives from the housing committee, housing authority, recreation, historical commission, open space/real estate, conservation and the planning board.

Community Preservation Members:

Cindi Maule (Selectmen Rep.)	Jan Bowers (Rec. & Youth)
David Purdy (Housing Committee)	Daniel Tworek (Selectman Rep)
Walter Diggs (Conservation Commission)	Robert MacCready
Peter de Bakker (Planning Board)	(Housing Authority) - Chair
Robert Bradley (Historical Commission)	Katherine Green
	(R. E. & Open Space)-Vice Chair

Throughout the year there has been generally good attendance at meetings which are monthly but more frequently in November and December as applications are being evaluated. There is now a full membership on the committee which greatly enhances the exchange and diversity of information and points of view.

For fiscal 2015, the CPC made recommendations to the May 2014 ATM and/or STM for 7 project articles amounting to \$651,200. These articles were approved by town meeting. The articles were distributed:

- \$66.2K for Historic Preservation Funding
- \$140K for Community Housing
- \$220K for Open Space
- \$225K for Recreation

In addition, Town Meeting approved payment of debt service of \$683,875 associated with Land Bank purchases.

This year, the Committee began considering 12 applications for the next round of project funding, however, 3 applications were withdrawn during the process. These applications cover all 4 categories, including recreation, which are permitted by the Act.

To provide perspective on our position this fall: There was approximately \$590K available after last Town Meeting's article appropriations, there is \$207K being returned from an open space acquisition grant and revenue for fiscal 2015 will be approximately \$1.575 million for a total of approximately \$2.4 million in available funds.

With the requirement to fund the Land Bank Debt Service of approximately \$662K, the amount of funds available for all of the areas permitted by the CPA is approximately \$1.71 million. The Act requires that 10% of receipts be allocated to Open Space, Historical Preservation and Community Housing regardless of the distribution of funding applications.

CPC has been reviewing prior years' projects with a variety of results including identifying projects that are completed or cancelled and have unspent balances which may be returned to CPC for projects as soon as administratively feasible. Also, projects have been identified that are open and require additional CPC oversight, and CPC has become aware of improvements that can be made in the process.

CPC is planning on including, in its annual Administrative Cost Article, funding for the purpose of having a community preservation plan prepared.

Respectively submitted,

Robert Cyrus MacCready, *Chair*

Report of the **Conservation Commission**

The Harwich Conservation Commission is the local body responsible for implementation of the Massachusetts Wetland Protection Act, which includes the Rivers Protection Act, as well as the Town of Harwich Wetland Protection Bylaws and Regulations. These regulations are complicated and the Commission tries its best to apply them accurately, fairly, and consistently.

Permitting remained robust.

The Commission held bimonthly public meetings:

- 59 hearings to address Notices of Intent and requests to amend Order of Conditions (some projects with more than one hearing).
- Fourteen hearings to address Requests for Determination of Applicability.
- Issued 38 Order of Conditions (Approved Projects).
- Issued three denials.
- 26 Certificates of Compliance.
- Three enforcement orders.
- Two extension permits
- Three violations, all of which resulted in fines and/or conservation mitigation.
- 93 Administrative Reviews.

The Conservation Commission would like to thank the citizens of the Town of Harwich for approving the changes to the Harwich Wetlands Protection Bylaw at the May 2014 Town Meeting. Now wetlands as small as 3,000 sq ft will be given the same protection as larger wetlands. These small wetlands are just as important for wildlife habitat, water quality protection.

The Commission is currently revising the Wetlands Protection Regulations; adding a section on how shellfish surveys need to be completed, and revising the fertilization and irrigation segment. These changes are anticipated to be put into effect at a public meeting in early 2015. Commission is continuing to study how Codium, the abundant and invasive green seaweed we have on our shores in the summer, impacts beaches and nearshore habitats.

The Commission is also charged with the oversight of 1000+ acres of conservation land. This year the Conservation Commission, with the assistance of AmeriCorps Cape Cod, the Harwich Highway Department, and the Harwich Conservation Trust, thinned out 6 acres of densely-forested area at the Route 39 entrance to Thompson's Field. Continued thinning of vegetation in this area is anticipated in 2015. This work will help to alleviate the danger of

wildfire in this area as well as assist in bringing back a sandplain grassland/heathland habitat; a habitat that is globally rare. The Conservation Commission would also like to thank the Harwich Trails Committee for their hard work and dedication in maintaining the Town's Conservation Areas.

Finally, the Commission would like to thank Mary Albis and Michael Demsey for their service to the board, Board of Selectmen liaison Linda Cebula, as well as thank Carol Genatossio, Patricia Sampson, and Marie Hickey for their outstanding administrative and clerical support. The Commission would like to welcome new Commissioners Bob Sarantis, Dean Hederstedt, and Bob Hartwell.

Respectfully,

Walter Diggs, *Chairperson*
Bradford Chase, *Vice Chairperson*
Jane Fleming, *Clerk*
John Rossetti
Bob Sarantis
Dean Hederstedt
Bob Hartwell

Report of the **Engineering Department**

The Department performs work for all stages of project development including planning, design, permitting, specification writing, cost estimation, bidding and construction management. The Department also provides professional land surveying services when needed.

We continue to review submittals and perform subdivision inspections for the Planning Board, as well as assisting the Police, Fire, Water, Harbormaster, Highway, Transfer Station, Cemetery, and Recreation Departments when the need for engineering and surveying services arise.

Massachusetts Procurement Laws are often complicated and convoluted. We assist all Departments in the procurement of supplies and services, and disposition of property. This year's examples of this include:

- Solid Waste Compactor reconstruction at the Transfer Station
- Storm Window purchase and installation for three historic Town buildings
- Restoration of the historic Crowell Barn
- Improvements to Brooks Park
- Allen Harbor Bulkhead Replacement
- Allen Harbor parking lot and drainage improvements
- Wychmere Pier and bulkhead replacement
- Future disposition of Harwich Middle School.
- Solar powered bike crossing signalization

The replacement of the Long Pond Beach septic system and installation of a new pre-cast concrete restroom was completed in the spring of 2014.

A preliminary design for improvements to a problem intersection was completed.

Design and specifications were completed for a solar powered bike crossing signalization system for the Route 39 Road bike crossing. This system will be installed by the Highway Department.

Plans and Specifications were prepared for reconstruction of Skinnequit Road under the Private Road Betterment By-Law. The project was bid and will be completed in spring of 2015.

The Engineering Department continues to assist the Harbormaster to realize a number of improvements to all Town Harbors, parking areas, bulkheads, and docks.

The Engineering Department also continues to keep abreast of new MS4 requirements, and continue to improve the Town's drainage infrastructure to comply with State and Federal regulations.

Professional Land Surveyor, Paul Sweetser of the Engineering Department continues to be a valuable resource to all Town Departments, Committees and Boards.

I wish to extend my appreciation to all other Departments for their support and cooperation.

Respectfully submitted,

Robert Cafarelli, PE
Town Engineer

Report of the Golf Committee

2014 - Change in the making

A colder than average and snowy winter in 2014 saw mother nature pay us back with an average Spring and Fall, but also with a glorious summer of outstanding weather.

Once again membership and revenue targets were met and exceeded our goals. Many of the accomplishments that are outlined here correspond to the success of our “Strategic” plan. This planning has become a model for other departments within the town.

The Ray Jefferson (club house) and Charlie Mooney(driving range) dedications gave testimony to so many that have contributed to the success of the CVGC through the decades. Our participation and movement toward full certification with the Audubon International group creates an identity and status that makes our municipal operation that much more unique.

Finally, our participation with the Massachusetts Golf Association hosting one of their premier championship events was the icing on the cake. Course conditions have never been better.

Here is a summary of accomplishments in 2014 and goals for our next season.

2014 HGC ACCOMPLISHMENTS

- Hosting MGA “Publinks” Championship
- Achievement of reaching our 1.7 million revenue goal for the fiscal year (actual is @ +1.75)
- Membership increase with expansion to the Orleans and Eastham markets -Total Members TYD

2014	2013
912	904

Total number includes Harwich, Chatham, Eastham, and Orleans, also Non Resident

Total Members	2014	2013
Harwich	749	761
Chatham	112	98
Eastham & Orleans	29	N/A
Non-Resident	22	45

- Electronic payment of memberships, special recognition to the Town Treasurer's office, Mary McIsaac, and to Foster Banford- (\$43, 807.72 - 6.7%)
- Upgrades to on-course restroom facilities including screening with cedar fencing
- Strong progress on Landscape reclamation and tree removal initiative as part of our ongoing program with use of **Golf Improvement Funds** and in concert with USGA recommendations
- New lightening and player protection system installed and in place using **GIF** resources
- Restaurant increase in business and upgrades to service and staffing along with a significant increase in "private function" events
- New leased cart fleet with additional revenues from brokered lease
- Sand trap & bunker refurbishment and selected cart path upgrades
- Final figures related to our proposed "cart barn" construction, site location, and submission to Capital Outlay for review
- Continued research on Cranberry Valley membership demographics and possible development of modified Senior membership options
- Audubon Cooperative Sanctuary Program for Golf Courses certification
- Recent dedications completed for Mr. Ray Jefferson (Club House) and Mr. Charles Mooney (Driving Range) for outstanding contributions to CVGC

2015 HGC Goals

- Winter work plan for 14-15 with specifics
- Age specific information included in the membership application
- Continued emphasis on local marketing strategies to enhance the Eastham, Orleans, Chatham membership initiative
- Continued improvement with "customer experience" enhancements
- Management restructure possibilities, organization, and charting of responsibilities complete with "manager on duty" assignments
- Policy manual updates
- Prioritization of Golf Improvement Fund and Pro Shop Revolving fund allocations
- Pro Shop improvements and cleaning service upgrades
- Promotion of "golf outings", group access, and major state or regional competitions.
- Tree removal - landscape reclamation - in accordance with USGA recommendations
- Driving range and instructional upgrades
- Entry level "Junior Golf" experience utilizing a series of "fun holes" within the layout of the existing driving range
- Research on Senior Membership options
- Demographic profiling of Cranberry Valley membership

Financial Analysis

Cranberry Valley Golf Course FY 2014

Revenue

Green Fees	\$780,757.82
Driving Range	\$57,101.47
Pull Carts	\$6,812.41
Cart Rental	\$230,797.52
Range Membership	\$15,950.00
Resident Membership	\$629,545.00
Non Resident Membership	<u>\$20,950.00</u>
Total	\$1,741,914.22

Expenses

Operating Expenses	\$596,835.66
Salary and Wages	\$725,683.53
Capital Expenditures	<u>\$60,256.84</u>
Total	\$1,382,776.03
Grand Total	\$359,138.19

Respectfully submitted,

Clem Smith, *Chair*
Tom Johnson, *Vice Chair*
John Crook
Martha Duffy
Robert Kingsbury
John Moretti
Jeff Williams

Report of the **Natural Resources Department**

Shellfish Laboratory

The small shellfish laboratory building located at Wychmere Harbor near the town pier is quite a place. In 21 years, the Natural Resources Department has seeded more than 31 million shellfish seed that were raised in that building. This year, over 840,000 quahogs were raised in the lab and subsequently field planted in Harwich shellfishing areas. Shellfish seed (3mm-5mm) was obtained from Aquacultural Research Cooperation (ARC) in Dennis. This was accomplished by using a direct department purchase as well as receiving seed through the Barnstable County Seed Grant Program. Not only did we continue to have an excellent survival rate this year, our quahog seed grew to an average of nearly 15mm, our second largest average in 21 years. Shellfish seed was field planted in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences tested our seed clams and they received a clean bill of health. The shellfish health inspection allows for transplanting of seed to other bodies of water for planting.

The Harwich Shellfish Lab continued to be a great hands-on internship program for high school students. This was the 17th year the Harwich Shellfish Lab conducted its high school summer aquaculture internship program. The six week program enabled students Faye Martin, Evangeline Cakounes, Kevin Walsh and teaching supervisor, Jill Eastman, to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. The shellfish lab interns were also helpful in collecting water monitoring data including water temperature, water salinity, dissolved oxygen, and turbidity from Wychmere and Saquatucket Harbors.

All the students who have passed through the program have been enjoyable to work with and this year was no exception. The Shellfish Lab, which is open to the general public, received 207 visitor tours this year bringing our total to over 6,300 visitors to the lab to date.

The Shellfish Lab building is in need of repair/replacement. We are hopeful in the next 1-2 years the lab receives a renovation. There has been some discussion the building may actually be expanded, providing an even a greater capacity for aquaculture. Having a viable aquaculture nursery program is important so that we can augment the wild stock in the environment and help ensure the future of shellfish in Harwich waters.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. One long term volunteer, John Reynders, spent yet another summer/fall tending to the needs of the Shellfish Lab. His help was truly appreciated. Other volunteers who assisted the Natural Resources aquaculture program included Jennifer Boudanza, Joe Jackson, Morgan Clark, and Annie Harris.

This year was also unique because we were able to have a college intern, Christina Martin, spend her summer with us before returning to the University of Vermont. Christina's assistance in the shellfish lab, collecting water quality data, counting eels, and helping out around the waterfront, was invaluable.

Volunteer Shellfish Wardens

To patrol the local shellfishing flats, assistance was provided by a dedicated group of volunteer shellfish wardens: Ron Saulnier, Jim Coyle and Dean Knight. They were very generous with their time and energy. Patrolling the shellfish flats throughout the year, they not only enforced the shellfish regulations, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

2014 Shellfish Permits Sold

Resident Family	217
Non-Resident Family	17
Commercial	7
Seniors	94
One-Day Non-Resident	44
TOTAL	379

Shellfishermen were asked to fill out a 2013 survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys, we were able to compile the following averages per shellfishermen:

Days someone went shellfishing	7.01
Pails of quahogs	3.21
Pails of oysters	0.44
Pails of softshells	1.29
Pails of scallops	0.02

* 1 pail = 10 quart (weekly limit)

Note: When someone buys a permit, the previous year's survey results are collected. The 2014 data will be available after everyone has purchased their 2015 license and will be included in next year's town report.

2014 shellfish permit structure and rates:

Resident Family	\$20/year
Non-Resident Family	\$60/year
Commercial	\$50/year
Resident Seniors (65+)	\$ 6/year
One-Day Non Resident	\$20/year

Change in Shellfish Permit Structure

The previous recreational shellfish regulation defined family as “immediate family members of the permit holder’s family”. “Those are family members living with and/or supported by the permit holder on a year-round basis”. Because of that family definition, parents with young children (and the child’s friends), aunts and uncles with nieces/nephews, and grandparents with their grandchildren, were in direct conflict with that regulation/definition of family shellfishing.

In order to address those ever-increasing situations and continue with the intention and spirit of family recreational shellfishing, Harwich Board of Selectman approved a change for 2015. Harwich will now issue only individual recreational permits (Resident, Non-Resident, and 1-day permits) with the caveat that anyone under the age of 16 can shellfish – provided they are shellfishing with someone who holds a valid recreational shellfish permit. The individual permit holder is responsible for the children and their shellfishing activity. The shellfish permit limit of 10qt/week of shellfish remains the same. Anyone 16 or older shellfishing is required to have their own shellfish permit.

Current shellfish permit rates:

Resident	\$20/year
Non-Resident	\$60/year
Commercial	\$50/year
Resident Seniors (65+)	\$ 6/year
One-Day Non Resident	\$20/year

Herring Run and Eel Ramp

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. The annual meeting for the River Herring Network, held in Plymouth this year, presented a historical account of herring populations in runs throughout the state.

With the help of many Americorps volunteers, Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites. We have often worked with Barnstable County Americorps and this year we received a Certificate of Appreciation award for 15 years of collaborative service with them.

Harwich Conservation Trust (HCT) had 30+ volunteers on a fixed schedule from April 6th through May 31st stationed at the point where herring enter Hinckleys Pond. Several times a day, volunteers tabulated fish counts for a 10 minute period. The estimated size of the Herring River run this year was 247,894 fish.

Year	Herring
2014	247,894
2013	91,167
2012	101,624
2011	10,466
2010	41,254
2009	19,336

The Massachusetts Division of Marine Fisheries (DMF) selected Harwich as a location to place one of their video monitoring systems in the 2014 herring run. The goal was to enable DMF to use video data to calculate the number of fish passing from Herring River into the west reservoir as well as address species identification concerns. The two biggest issues with the video counter were sustainable power with large marine batteries and poor water clarity resulting in some unusable footage. To address this, DMF proposed an electronic counter which requires less power and can be successful in these water conditions. The Division of Marine Fisheries also began working with us to replace/repair the wooden sluiceway between Hinckleys Pond and Seymour Pond. This will be completed in 2015.

The eel ramp located off Bank Street, also managed by HCT, had volunteers including the Natural Resources Department counting eels migrating their way into Grassy Pond in the spring. The eel ramp consisted of a small electric pump which kept an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

The eel counts have varied greatly over the years. Many factors influence the number of eels migrating through the eel ramp. Most likely, water level manipulation at the ramp-pond interface had the greatest effect. In April, eel poachers were apprehended by the Environmental Police for taking thousands of elvers, young immature eels, from our system.

Year	Eels
2014	5,063
2013	5,755
2012	5,890
2011	9,247
2010	5,000
2009	25,000

Harwich Water Quality Task Force (HWQTF)

Harwich is truly a special place when you realize that for nearly 15 years, citizen volunteers have been collecting water quality data on behalf of the Harwich Natural Resources Department. Their dedication and hard work is inspirational, to say the least.

Local water quality monitoring continued in Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and many freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and coliform levels. This data is often the springboard for several aquatic and estuarine reports/studies completed for the town.

A project of this magnitude could only be completed with the continued support of our hard working volunteers – Ellen and Chris Geanacapoulos, Bob Smith and Dave Callaghan, Bill Otis, Kathleen Welch, Ralph and Jane Anderson, Jack Lohr, Peter DeBakker, Tony and Marian Piro, George Meyers, Patsy Lightbrown, Janet O’Leary, Staci Robichard, Sean Burke, Art Winterhaltler, Paul Erickson, Deborah Aylesworth, Joe Seidel, Ann Helgen, Jim Beil, Bill Clary, Jim Brennan, and Ed McCarthy.

Although the HWQTF was disbanded at the end of 2014, a newly formed Wastewater Implementation Committee (WIC) was formed. Water quality monitoring will continue and be incorporated into the new WIC. There will also be a town web site link for the WIC that will provide details about the program, interim reports, data from the sampling locations, aerial photos, and progress on the wastewater implementation plan.

The Natural Resources Department also expanded its water sampling collection program for the Center for Coastal Studies. Water samples were collected and analyzed for contaminants of emerging concern. Contaminants of emerging concern (CECs) include pharmaceuticals and personal care products, which have been detected at low levels in surface water, leading to concerns that these compounds may have an impact on human health and aquatic life. A summary report of the Contaminants of Emerging Concern in Nantucket Sound and its Associated Estuaries and Salt Ponds can be found at www.waquoitbayreserve.org/wp-content/uploads/WQM_METConf_CECs_Costa.pdf.

Comprehensive Wastewater Management Plan (CWMP)

In order to address the town’s future wastewater needs and the degradation of Harwich’s estuaries, the town continues to work in conjunction with the water engineering firm CDM-Smith to complete a comprehensive wastewater management plan. The plan is reaching its last stages after review from the

MassDEP and the Executive Office of Energy and Environmental Affairs. This will then provide Harwich with its final Comprehensive Wastewater Management Plan requirements. Through a combination of determining the wastewater needs and identifying potential areas that need improved wastewater treatment methods, Harwich can meet current and future developmental needs in regards to nitrogen daily loads. The goal of maintaining a high quality of life for its residents and restoring its bays and estuaries can only be achieved by developing such a plan.

As part of the overall plan, the town began a two year study to evaluate the potential to increase nitrogen attenuation (reduction) naturally as Cold Brook flows through the Harwich Conservation Trust's cranberry bogs along Bank Street. Increasing the residence time via open water bodies as Cold Brook flows through these bogs will increase nitrogen attenuation and reduce the cost of the wastewater program in the Saquatucket watershed. The financial benefits to the wastewater program could be millions of dollars, due to the increase natural attenuation of nitrogen in the bogs, nitrogen that then does not have to be intercepted and treated. More information regarding the current CWMP can be found in the annual report of the Water Quality Task Force.

Pleasant Bay Alliance (PBA)

The Pleasant Bay Water Quality Monitoring Program completed its 15th year of collecting water samples. The Pleasant Bay Alliance sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. An updated statistical analysis of data collected by the program is planned for 2015. Volunteers Tina Maloney, Tom Telesmanick, Stephanie Wittmann, Denise Yocum, Louise Vivona-Miller, Al Williams and Dave Bennett were all generous with their time and we thank them for their assistance.

The Alliance also provided support to the Friends of Pleasant Bay in designing and launching a series of fisheries studies with the Center for Coastal Studies. The work will include mapping the benthic habitat, assess fisheries, and address seal activity in Pleasant Bay. Further information on all Pleasant Bay Alliance activities can be found in their annual report and the program website www.pleasantbay.org.

Miscellaneous

Two algal blooms of note this year were Saquatucket Harbor over Mother's Day weekend and Hinckleys Pond experienced a blue-green algal bloom in September. Over the summer we had the occasional dead seal wash ashore on our beaches and on August 1st we had a Loggerhead sea turtle come ashore on Saquatucket Bluffs. The most unusual beach scene this year was millions of small spider crab body parts that washed ashore on Bank Street area beaches on November 11th and 12th. This was the result of a mass molting event in

which the crabs shed their exoskeleton and the subsequent current, wind, and tide deposited them in Harwich. Kalmus Beach in Hyannis experienced that in 2013.

We also experienced an increase in nesting Osprey activity at Saquatucket Harbor. Several birds attempted to build nests in the fly bridges of boats berthed at Saquatucket. One Osprey pair eventually built a nest on the chimney of a home on the east side of the Saquatucket Channel entrance. We may be faced with the same activity next summer as Ospreys have a high nest-site fidelity and return to previously existing nest structures each year.

Appreciation

Much of the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, Conservation, and Planning Departments for all their assistance. Harbormaster John Rendon, Michelle Morris, Tom Telesmanick, and recently hired Billy Neiser were especially helpful in coordinating daily operations. I appreciate all their effort and hard work assisting me in my endeavors.

Respectfully Submitted,

Heinz M. Proft
Natural Resources Director

Report of the **Pleasant Bay Alliance**

The Pleasant Bay Alliance is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2014 are listed below, and more information is available at www.pleasantbay.org.

The 2013 Pleasant Bay Resource Management Plan Update, approved by Town Meeting in 2013, received approval from the Massachusetts Secretary of Energy and Environmental Affairs. The Secretary also promulgated changes to multiple state regulations recommended by the Management Plan Update to make it possible to permit improvement dredging in an area of the ACEC that has been affected by shoaling following the formation of the 2007 inlet. The regulatory changes are intended to preserve historic navigation access between Pleasant Bay, Chatham Harbor and the Atlantic Ocean.

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 15th monitoring season in 2014. Trained volunteers collected samples at 24 sites throughout the Bay, and a $\geq 90\%$ sample recovery rate was again achieved. Data from the monitoring program are used by all four towns to guide nutrient management planning. An updated statistical analysis of data collected by the program is planned for 2015.

The Alliance supported local and regional efforts to address nutrient loading in Pleasant Bay. In March, Harwich Water Department bills included an insert from the Alliance describing best practices for fertilizer use. Also, Alliance Committee members and its Coordinator participated in work groups established by the Cape Cod Commission for a regional wastewater management plan, the so-called 208 Plan Update, and the Alliance provided detailed comments on the Commission's draft plan.

The Alliance provided technical support to the Friends of Pleasant Bay in designing and launching a series of fisheries studies with the Center for Coastal Studies. The studies will map benthic habitat, assess fisheries, and examine seal population numbers and feeding habits in Pleasant Bay.

The Alliance continued development of guidelines that are intended to assist Conservation Commissions in the review of applications for shoreline erosion control measures. The Alliance also continued tide level monitoring in concert

with the Center for Coastal Studies. At the request of local officials, the Alliance also provided comment on a range of projects, including the Muddy Creek Restoration Bridge, concerning consistency with the Resource Management Plan.

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin Thompson, Jr., *Steering Committee*

Larry Ballantine, *Selectman, Steering Committee*

Heinz Proft, Natural Resources Director, *Technical Advisory Committee*

David Spitz, Town Planner, *Technical Advisory Committee*

Amy Usowski, Conservation Agent, *Technical Advisory Committee*

Carole Ridley, *Alliance Coordinator*

Report of the **Department of Public Works**

To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works in 2014.

On December 31, 2014, the Town's 25 year long term waste disposal contract with SEMASS, the waste to energy plant in Rochester, MA, where we haul the Town's trash, expired. Several years prior to this, the Cape Cod Commission established a committee to evaluate waste disposal options and assist all the Cape towns with finding and negotiating new contracts. Although there were many companies that expressed interest in providing tipping services, once they were vetted there were only two real options: SEMASS or New Bedford Waste. Given two viable options, competition ensued, which lowered the initial tip rate per ton from the mid \$70s to \$55. Both SEMASS and New Bedford Waste made several presentations to our Board of Selectmen, with the Board awarding a 10 year contract to New Bedford Waste in January of 2014. This tip rate is the lowest I am aware of on Cape, and although \$17.49 per ton more than our previous contract, it is substantially lower than anyone thought. I would like to thank Mike Camara, owner of New Bedford Waste, for having the vision to see an opportunity to construct a new state of the art recovery facility and offering favorable pricing to the Towns and to the Board of Selectmen for being willing to sign a contract with a less established entity. It is my opinion that without the competition from New Bedford Waste, the Town of Harwich would be paying approximately \$200k more per year in tip fees than we are now.

The installation of the solar array on the capped landfill is another example of the Town being innovative and fiscally prudent. Construction of the solar array began in January, 2014, and was completed in early summer. The array was connected to the power grid and began producing electricity on August 1, 2014. The project was proposed, bid, awarded and managed by Cape & Vineyard Electric Cooperative, an offshoot of Cape Light Compact. It has over 15,000 solar panels and produces approximately 4.5 Mega Watts of electricity annually, more than all of the Town's municipal buildings consume. Although there are many variables that determine how much revenue the Town receives, it is anticipated that the net benefit to the Town will be approximately \$300,000 annually over the next 20 years. A simplistic way to view this project is that the Town took approximately 27 acres of land that could not be utilized for anything (the capped landfill) and leased it to a private company for approximately \$300,000 annually. Talk about hitting a home run.

The 2013 Annual Town Meeting approved a new Facilities Maintenance Manager position, which had been a goal of the Board of Selectmen for several years. In November of 2013, I hired Sean Libby, a retired Master Chief from the Navy, who worked his entire 30 year naval career in the Seabees. That is, he has spent the last 30 years building, fixing and maintaining facilities of all types and sizes. Mr. Libby has had a major positive impact on facility maintenance and capital planning associated with buildings during 2014 and is raved about by department heads with jurisdiction over various facilities. Although we hit a homerun by hiring Sean, he is the starting point to adequately funding and staffing a centralized facilities maintenance department.

I would be remiss if I did not address the Route 124 TIP project that consumed much of 2014 and more than an hour of its Annual Town Meeting. The Transportation Improvement Program (TIP) is a State and Federally funded program administered by MassDOT designed to assist communities with roadway improvements that have a regional impact. Under this program the Town is obligated to fund design and easements, but the actual construction costs are paid for by others. This program is an excellent method to leverage limited Town funds in this tough economic climate. In this instance, we had planned to leverage \$388,613 into a \$4 million project.

Rather than describe the project or the steps that were taken over the course of 5 years to advance it, I would simply like inform the residents of Harwich that I am extremely disappointed in the amount of time, effort and especially money that has been wasted attempting to move this project forward. The Town has benefited from three previous TIP projects beginning with the Harwich Bike path, the Queen Anne Road / 124 intersection and the Route 137 corridor project. Although the same process was followed for the 124 TIP project, the opposition to it was well organized and ultimately prevailed at Town Meeting, causing me to recommend to the Board of Selectmen that they consider withdrawing the project from the TIP schedule. Although I did not believe this to be in the best interest of the taxpayers of Harwich, the vote on Article 17 of the 2014 Annual Town Meeting, a non-binding petition article - Maintain and Repair Route 124 Without TIP Funds, was clear. "We, the majority of voters at Town Meeting, do not want this roadway improved under this grant program." My personal belief is that, like it or not, the votes at Town Meeting should mean something and be adhered to as much as possible.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

Building Maintenance Department

The Building Maintenance Department consists of three full-time employees. They are responsible for routine and preventative maintenance of various Town-owned buildings, as well as setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2014:

- Completed the foundation, roughed in the electrical and plumbing and oversaw the installation of two pre-cast bath houses located at the Community Center and Long Pond
- Painted and repaired the interior of all the beach bath houses
- Repaired the Community Center's siding, Harbormaster's roof, Junior Theater Arts Center roof, and Pleasant Road Beach lifeguard stand after extensive storm damage
- Installed new partitions in the Bank Street Beach men's bathroom
- Repainted many of the Town Hall interior office spaces
- Assumed the maintenance of the former Middle School when it was turned over to the Town and assisted the Repurposing Committee when requested
- Began building a database of all of the Town building associated equipment
- Installed and implemented air quality and heating system improvements, as funded under Article 22 of the 2014 Annual Town Meeting

This department also responded to and completed over 150 work orders (requests for service) during the year. These included repairing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment and coordinating repair services with outside contractors when appropriate.

Custodial Department

The Custodial Department, which consists of five full-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Library, and the Albrow House.

- Routine maintenance for this department includes:
- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets
- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc....
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

Disposal Area

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 336 trips to this facility moving a total of 7,853 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,165 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 165 trips. The traffic flow, drive-through parking, Salvation Army bins, and paint and oil sheds continue to work extremely well. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers for transportation to New Bedford Waste, which has facilities in Sandwich, Rochester, and New Bedford. Harwich vehicles made 374 trips, hauling a total of 6,121 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.
- The Treasure Chest is open Saturday, Sunday from 9AM-3PM, year-round for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the 2014 HHP collections, the Disposal Area staff served 757 cars, recycling a total of 4,070 gallons of paint, 1,265 gallons of gasoline, and 2,310 gallons of

pesticides, cleaners, and other materials which would be hazardous to the environment.

- The Disposal Area also collected 2,400 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Highway Department

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. The Highway Department completed the following during 2014:

- Installed 49 drainage systems
- Reconstructed 21 drainage systems
- Patched potholes and made road repairs using 26 tons of asphalt with Highway Department personnel
- Cleaned 118 catch basins with Town-owned equipment
- Maintained all Town owned beaches from May through September
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by October 9, 2014
- Striped 42.5 miles of roads
- Completed maintenance striping of 11 municipal parking lots
- Completed tree pruning on 31 town roads
- Completed roadside mowing on all main roads and some secondary roads
- Installed 62,964 sq. yd. of Chip Seal on Town roads
- Paved 4 roads using 4,900 tons of asphalt and loamed & seeded the shoulders of those roads
- Responded to 571 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Replaced all old existing boardwalks at Bank Street Beach
- Helped Barnstable County Dredge with stockpiling and removal of dredging spoils at Saquatucket Harbor
- Mowed brush and grass at Texeira Conservation Area and Thompson's Field
- Removed Carding Mill Dam and restored area to its natural state, saving the Town approximately \$60,000 by utilizing in-house labor and experience

Park, Cemetery, and Forestry Departments

These departments are responsible for the maintenance of 6 parks, 7 athletic fields, 19 memorial squares, the grounds of 14 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 17 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of five full-time and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 100 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

Vehicle Maintenance Department

The Vehicle Maintenance Department, which consists of three full time employees, is responsible for scheduling, servicing, and repair of the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, compactor equipment, weight scale and generators. This department also maintains the Town's fuel dispensing system and its small equipment.

The following is a partial list of some of the major repairs accomplished during 2014:

- Performed approximately 644 minor and 236 major services and repairs to Town vehicles
- Transfer Station – continued servicing both hydraulic systems including the replacement of hydraulic lines, cleaning and inspection of each station, as well as removal of the push pit ram for repairs
- Disposal Area Scale – continued servicing and maintaining the scale
- Overhaul brakes, brooms, and conveyor on the DPW mechanical sweeper
- Performed extensive repairs to the Disposal Area road tractors, both having in excess of 500,000 miles.
- Major engine repairs on Fire Department ambulances
- Prepare approximately 100 vehicles & pieces of equipment for State Inspection
- Prepared Division's trucks and equipment for snow and ice removal

The following repairs were made in an effort to extend the lives of some of our vehicles:

- Repaired frame and installed new dump body on the DPW Catch Basin Cleaner
- Undercoated all DPW trucks to extend frame and body life

In Conclusion

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make coming to work a pleasure despite these challenging economic times. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

Report of the **Recreation Department – Youth, Park, Beach & Commission**

The Town of Harwich Recreation Department and Commission had a very successful and productive 2014. The Department offered a wide array of programming options for the people of Harwich throughout the year for adults, seniors, and children of all ages. The Commission and Department also worked to improve and maintain the condition of Recreation facilities including: fields, parks, beaches, and memorial squares. We made significant changes at Long Pond this past summer including a brand new restroom facility as well as our first year of summer swim lessons being held at Fernandez Bog Long Pond Beach Recreation area. We also opened a new restroom facility at the Veterans Memorial Recreation Complex behind the Community Center. Along with the new restroom facility, we upgraded the walking loop at the field complex by paving it all the way around to provide a walking/running track around the fields. We secured funding for Phase 2 of the Brooks Park Master Plan Project to add two new tennis/pickle ball courts to the park as well as renovating the outdoor Basketball Court. The work on this project is expected to start in the spring of 2015. A few other new endeavors were the first year of a Red River Beach food vendor as well as Red River Beach t-shirt sales this past summer. This summer we are also moving our beach staff to Wixon Memorial Cahoons Road Beach at Long Pond. We will also be adding a second, part time, parking enforcement officer to the summer staff in 2015. The Recreation Department and Commission have many other goals for the following year including the continued maintenance of all Town beaches with a focus on parking lot paving, further expansion of all of our Recreation Programming, and the maintenance of all our current properties throughout the town keeping in mind safety and compliance for all of our properties and structures.

We aim to continue to provide a variety of new programming in the future and to continue to provide our previous programming at the high level we strive for at the Harwich Recreation Department. This year we added 9 new programs to our program list including; High School Fitness, Family Candy Bar Bingo Nights, Family Pizza and Puzzles Nights, Seasonal Crafting Class, Winter Adult Pickle Ball at the Middle School, Fall Youth Field Hockey, Winter Youth Tennis Lessons, Adult Ping Pong, and Evening Adult Pickle Ball. In the future we are looking into many options for more new programming including but not limited to: Late Afternoon Summer Swim Lessons, Spring Flag Football, Summer Pick-up Soccer, Summer Kayak rentals on Long Pond etc. We will continue to explore any and all programming that would benefit the people of Harwich; youth, adult and senior alike.

This year we continued our services to include Recreation program pick up from the Elementary School. We provide door to door transportation from the Elementary School to the Community Center for all elementary school children registered for programs throughout the year. We have been able to collaborate very effectively with Harwich Elementary School in providing this service and making our programs as accessible and convenient as possible for the community, parents, and program registrants. This new program has benefited greatly from the acquisition of a new passenger van this past May so that we have 2 passenger vehicles equipped to aid us with our pick-up program. This new service has significantly increased our program numbers in each season throughout the year. The following is a list of our youth program registration numbers by season for the past year.

Spring 2014	200 youth program participants
Summer 2014	952 youth program participants
Fall 2014	274 youth program participants
Winter 2014	310 youth program participants
Total	1736 youth program participants

We also had over 250 adults and seniors participate in adult Recreation Department programming throughout the year. These numbers also do not include 7183 attendees of our very popular free open gym and game room program held daily by the Recreation Department, a 57% increase from 2013. The following is a monthly count of open gym attendees throughout the past year:

Jan	708	May	501	Sept	558
Feb	936	June	413	Oct	548
March	999	July	224	Nov	504
April	744	Aug	400	Dec	648

Adult Programs Offered:

Adult Tennis/Turbo Tennis	Co-Ed Volleyball
Over 55 Volleyball	Adult Indoor Soccer
Women's Indoor Field Hockey	Over 55 Basketball
Flashback Fitness	Pickle Ball
Table Tennis	Doubles Tennis Lessons

Other Programs Sponsored:

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

The following deposits were made into the Town's General Fund:

Program	Amount	% increase
Summer Recreation Program Registration Fees	\$ 10,826	6.5%
Daily Beach Parking Passes	\$ 59,325	19%

Beach Sticker Sales	\$254,020	1%
General Fund Adult Program Fees	\$ 3,545	
Vendor Bids for Town Beaches	\$ 22,967	12%
Beach Parking Violations	\$ 25,750	64%
Total Deposit to General Fund	\$376,433	9%

For the sixth consecutive year this was our highest general fund deposit for daily pass sales and sticker sales ever.

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets as well as the Cape Cod Senior Softball League for the work and resources they have contributed to Potters and Senior Memorial Fields.

During the summer season, the Recreation Department offered lessons in swimming, tennis, and offered a summer camp five days a week. Other programs offered were basketball, softball, baseball, soccer, and lacrosse. In the summer of 2014 we continued to offer the option of full day summer camp in addition to the option of the half day program. This was very successful and was full each of the 4 two week sessions throughout the summer.

All of our Summer Staff is American Red Cross certified in CPR and First Aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 58 seasonal employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, Tennis Instructors, Summerball Director, Summerball Instructors and a Parking Enforcement Officer. We also have between 15-20 volunteers each summer on our staff. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Ames; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jamie Goodwin, Council on Aging Director, Barbara Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Christopher Clark, Assistant Town Administrator, Julie Quintero Schultz, and Administrative Assistants; Sandy and Ann. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, every person in the Division of Highways and Maintenance Department for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Treasurer; the Town Accountant; the Town Engineer; the Harbormaster and his staff; the Town Planner's Office; the Health Department; the Conservation Department; Monomoy Regional School Departments, whose facilities have been made available to us, and all the other Departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, The Harwich 5K Road Race, Friends of the Harwich Community Center, Friends of the Council on Aging, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Men's Club, the Harwich Chamber of Commerce, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; Paul Turner's Ultimate Soccer Academy, Michele Insley, Heath Teixeira, Andrew Barbato, Mike Bourgeois, Bill Doherty, James Kastritis, Peter Richer, Liam Dennehy, D.J. Robinson, Anna Milan, Ricky Concordia, and Adelson Aristhomene.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we could not continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of the Harwich community.

Respectfully Submitted by:

The Harwich Recreation and Youth Commission

John Mahan, *Chair*

Francis Crowley, *Vice Chair*

David Nixon, *Treasurer*

Janet Bowers

Lee Culver

Vahan Khachadoorian

David Sadoski

Report of the **Wastewater Implementation Committee**

In the Spring of 2014, the BOS disbanded three Committees (Water Quality Management Task Force, Wastewater Implementation Advisory Committee, and the Citizen Advisory Committee), each of which provided input into the development of the Town's Comprehensive Wastewater Management Program (CWMP). Since the Draft CWMP was being refined and implementation issues needed to be addressed, the BOS felt a smaller committee reporting to the Town Administrator would be appropriate moving forward.

Thus, the BOS created the seven member Wastewater Implementation Committee (WIC).

The first meeting of the Committee was held on September 24, 2014, with the purpose of electing a Chairman, a Vice Chairman and a Clerk, and discussing the charge of this new Committee. In subsequent Public Meetings, the WIC began to deal with the issues to implement the first phases of the Wastewater Program. The primary issues on which the Committee has been focusing are:

1) Draft/ Final CWMP. Monitor and guide its progress. As of the end of 2014, the Draft CWMP comments are being addressed, the Cape Cod Commission Draft 208 Water Quality Plan is being reviewed to see if any new ideas need to be incorporated into the Harwich plan and a cost recovery model to implement the program is being developed. Much of this work is being conducted by our wastewater consultant, CDM Smith.

2) Wastewater Treatment by Chatham. The BOS of Chatham and Harwich are formulating a Memorandum of Understanding (MOU), to have wastewater from East Harwich treated at the Chatham Wastewater Facility.

3) East Harwich Recharge Site. Treated wastewater from Chatham must be re-charged in the East Harwich area, and securing such a (10-acres minimum) re-charge site is an essential part of the program. The WIC voted to request the BOS to acquire one of 2 parcels that meet the requirements to function as such. It is the hope to place an Article for Acquisition of one of the parcels on the 2015 Spring Town Warrant.

4) Attenuation Programs. Two projects are ongoing:

a) The Muddy Creek culvert, which creates a 24-foot wide opening to increase flushing of the Muddy Creek, thus removing Nitrogen at a far higher rate than is currently happening with two 3-ft diameter culverts

b) Bank Street Bogs. A study of the bogs' current nitrogen removal parameters was initiated in 2014 and this study will be completed by the summer of 2015. The data of this study will be analyzed in 2015, and the resulting report will form the basis for a project that would re-route the Cold Brook river in the bog, to improve natural removal of Nitrogen.

5) Outreach Program Development. With the Cape Cod Commission (CCC) the WIC is planning a focused outreach/education program regarding the Wastewater Issue.

6) Hinckleys Pond Remediation. Through the Natural Resource Director and the Town Administrator, the Town requested the CPC to consider allocating funds under the Open Space and Recreation heading to remediate the algae bloom in Hinckleys Pond. Unfortunately there was no support for this request. The WIC will continue to pursue additional avenues for funding.

7) Cost Recovery Model. The WIC has begun to assist the BOS in the formulation of a viable and equitable Cost Recovery Model to finance implementation of the Wastewater Program.

The chair wishes to express its appreciation for the dedication of the Committee members and the excellent technical work of CDM Smith.

Respectfully submitted,

Peter de Bakker, *Chairman*
Chris Harlow, *Vice Chairman*
Allin Thompson, *Clerk*
Heinz Proft, *Natural Resources Director*
Robert Cafarell, *Town Engineer*
Jeremy Gingras, *Harwich Chamber of Commerce*
Danette Gonsalves, *Water Department*

Report of the Water Department

The Harwich Board of Water Commissioners and Water Department respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2014.

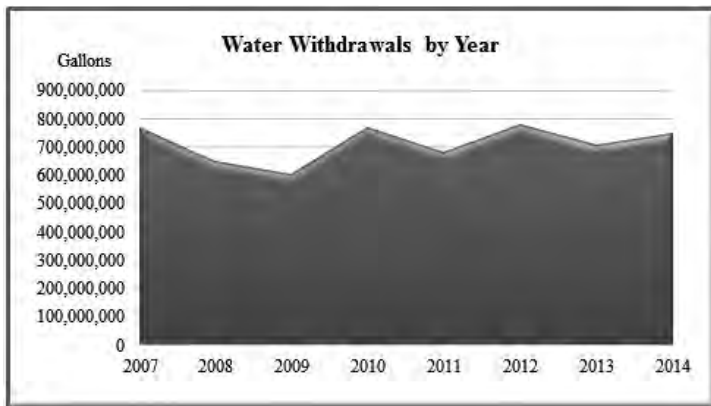
Water System

The original water system was established in 1936. Although major expansion projects were undertaken in the 1950s, late 1960s and again in the late 1970s, these expansions were accredited to system expansion.

The Water Department operation consists of 14 pump stations, approximately 400 acres of well fields/watershed protection areas, 5 corrosion facilities, 3 elevated water storage tanks and 2 new Greensand Water Treatment facilities which provide service to 9,824 metered accounts, 138 fire sprinkler accounts and 1,360 fire hydrants for fire protection.

Water Quantity

The Water Department pumped 751,753,322 million gallons of water from our wellfields during 2014. Most of this pumpage was withdrawn from Chatham Road and Depot Road wells. Withdrawals were higher than last year, but lower than the year prior.



Water Department Comparative Table

Year	Rainfall in Inches	Gallons Pumped	Maximum Daily
1997	48.46	620,145,100	5,627,100
1998	49.93	619,321,800	4,740,800
1999	44.48	710,729,600	5,681,400
2000	48.11	644,636,400	5,065,400
2001	36.76	730,249,000	5,879,600

2002	50.44	735,869,800	5,666,970
2003	53.75	687,473,053	5,701,605
2004	37.88	680,194,630	5,568,509
2005	61.42	759,802,792	5,728,926
2006	42.03	666,986,217	5,052,381
2007	30.89	772,525,325	5,659,678
2008	35.60	649,958,341	5,401,605
2009	49.89	605,297,549	4,386,341
2010	46.76	769,662,599	7,062,033
2011	44.28	683,643,260	5,237,726
2012	36.10	781,299,860	6,288,802
2013	44.34	711,486,828	5,515,227
2014	47.04	751,753,322	5,392,562

Water Quality

Iron and Manganese levels that had been increasing over the past 10 years have been greatly reduced since the addition of the Bruce Cahoon Greensand Water Treatment Facility. In 2015 our second and newest North Westgate Treatment Facility will be online which will provide for town-wide resolution to our elevated iron and manganese.

In 2014, we tested for NSTAR herbicide chemicals; Tricolpr, Glyphosate, and Metsulfuron-methly chemicals, and none were detected. There is no concern that these chemicals are in our water supply at this time, however, we do plan to test again in the future.

Nitrogen and Phosphorus in fertilizer are the greatest concern to water quality. Generally speaking, lawns need less fertilizer than advertised and there are multitudes of fertilizing alternatives available today. While water quality in Harwich is excellent, let's do our best to keep it that way and protect our precious resource.

System Improvements

Improvements over the past decade consist of a new 1.5 MG water tank on Oak Street, 2 water treatment facilities; Depot Road and North Westgate Road, Route 39 water storage tank rehabilitation, redevelopment of all wells, 5 miles of fiber optics - optimizing SCADA system communications, installation of additional generators throughout facilities, electrical system upgrades at 4 stations and 3 buildings and pump upgrades; from submersible pumps to more efficient turbine pumps at 13 of 14 wells.

Although we are making progress, there is so much more needed. Our Master Plan identifies a backlog of approximately \$40 million in capital improvements. Phase I includes water main replacement in Southeast Harwich in coordination with the installation of new sewer mains. More current capital items identified in our 7-year capital plan include:

- 2016 Lothrop Avenue Tank Engineering Study; Tank Replacement vs. Rehabilitation. (\$1.6M authorized at ATM 2013 is not sufficient for rehabilitation)
- 2016 Vehicle Replacement
- 2017 Lothrop Avenue Tank Replacement
- 2018 Equipment Replacement
- 2020 Pleasant Lake Tank Rehabilitation
- 2021 Asbestos Main Project Engineering
- 2022 Asbestos Main Project; Remove/Replace 7,900 feet of Asbestos Water Main.

North Westgate Water Treatment Facility

The North Westgate Water Treatment Facility construction was completed in late 2014 and is anticipated to go online in January 2015. This is our second greensand water treatment facility which will treat up to 1 MGD and is expandable to 3 MGD. Full use of the well field at this location will help to keep the Lothrop Tank full without pumping water from the east end of Harwich.

System Maintenance

Ongoing maintenance and inspection programs continue for hydrant and valves, wells, pumps and water storage tanks. We continue to increase the number of valves in our system which will decrease the number of customers that could be without water during a water emergency, and provide a more discrete control during hydrant flushing. Water meter upgrades continue with meters being replaced if they are 15 years and older.

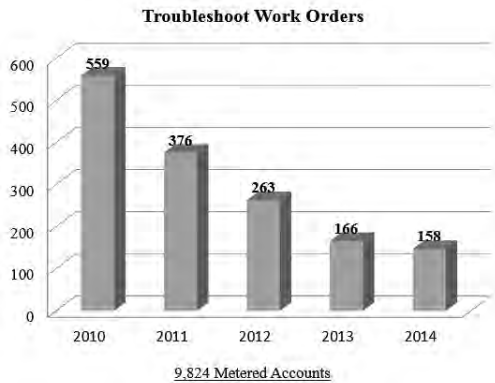
Operations

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility markouts, final readings for property transfers, backflow inspection and much more. Below is a summary of services performed in 2014:

2014 Annual Statistics of Services Performed

Curb Stop Repair / Renewals	40	Property Transfers Requests	265
Frozen Water Meters / Services	7	Radio Reads Installed/Replaced	700
Meter Reading Troubleshoot	143	Renewal of Water Services	40
Hydrant Maintenance/Repairs	3	Seasonal Turn On / Off	1,179
Hydrant Replacement	4	Water Main Repairs	11
Hydrants Installed	0	Meter Change Outs	447
Mark Outs	389	Meters Installed	32
New Water Service Installations	32	Water Service Repairs	2,295

Radio read devices continue to be installed throughout the customer base. In 2014, we installed an additional 700 radio reads which correlates to a total of 7,842 or 80% of our customers. Radio read devices compliment the meter and encode, receive, and transmit the data by low-frequency radio signal. Technician time allotted to meter reading has been greatly reduced, which frees them up for other duties.



Along the same lines of streamlining and efficiency of Department operations, thanks to the coordinated efforts of our Billing Department, Technicians and Customers who promptly replied to our request for access, the number of meter reading troubleshoots has decreased within the past few years from 559 to 159 in 2014; a decrease of 72%. As always, we appreciate your continued patience and cooperation.

Service Tight Protection Plan

Did you know that as a homeowner you are responsible for the water service line that runs from the street to your home? In many cases those lines have been in place since your home was originally built. Many homeowners assume the lines are the water department's responsibility or any problems on the lines are covered under their homeowners' insurance policies. Unfortunately, these are false assumptions. Replacing a water service can cost \$2,000 or more.

Why not protect yourself and sign up for our Service Tight Protection Plan! For as little as \$68 per year we can protect participants from costly repairs or replacement costs in the event of a water service break at your property. You can learn more about this plan and enroll by visiting our website and/or feel free to contact our office and we'll mail you a brochure.

Drought Management and Conservation

The Water Department has placed drought management signs throughout the Harwich Community and our Draft Drought Action Plan will soon be available on our website. During peak season please refer to the signs around town as well as notices on our website. We continue to encourage our customers to be diligent in conserving water even if supply is abundant.

It is important to keep in mind that the average person uses 80-100 gallons of water per day on the following activities:

Bathing & Hygiene	15 gallons per day	Kitchen	7 gallons per day
Housekeeping	1 gallon per day	Laundry	8 gallons per day
Irrigation/Watering	70 gallons per day	Toilet	19 gallons per day

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household to determine your average.

High Consumption and Irrigation Systems

The majority of our high consumption calls following Fall billing are related to irrigation use. These calls are generally made when the irrigation is shut down for the season and the seasonal home is vacant. We can't stress enough the importance of our customers becoming familiar with their irrigation systems to anticipate the expense. You may need the help of your irrigation company to determine the number of zones, number of heads in each zone, frequency of zones running, and how much water is used for a full cycle and/or each day, each week, each month, etc. Consumption should be monitored on a regular basis by checking your water meter readings so any issue that may exist is caught before a full watering season has passed so that an issue can be addressed immediately. All water that passes through the meter is the responsibility of the homeowner, and who wants to pay for water that is lost? More importantly, it is a waste of our precious water resource.

Water Rates and Financial Overview

There was no increase in water rates in fiscal year 2015, but a rate increase is scheduled in fiscal year 2016. Water rate increases continue to provide for inflation of operational and maintenance expenses as well as current and future capital improvements. When compared with off-Cape water rates, the Cape's water rates, in general, are low.

In addition to water rates and services, we continue to look for other revenue sources. Our newest revenue source is a cell tower that will be constructed behind the Water Department location on Chatham Road. Construction is anticipated in early 2015, however, revenues are already being collected.

FY2014 Financial Summary

Expenses

Salary and Wages	1,009,631
Supplies, Services & Maintenance/Repair	1,099,906
Indirect Expenses; Insurance & Employee Benefits	522,540
Debt	716,089
Articles & Encumbrances	<u>120,774</u>
Total Expenses	3,468,940

Revenues

Water Rates & Recurring Services	3,230,613
Service Repairs & Technical Services	67,513
Service Tight Protection Plan	38,189
Backflow Inspection	10,455
Water Service Installation and Renewals	138,357
Late Fees, Interest, Lien Interest & Penalties	58,179
Wireless Communications Lease	<u>138,158</u>
Total Revenues	3,681,464

Water Enterprise Fund Balance Summary

FY13 Fund Balance	1,035,136
FY14 Fund Balance to be Certified	905,812

FY13 Abatements & Adjustments	-19,798
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Conclusion

As we begin the 2015, the Board of Water Commissioners will be seeking to fill the vacancy of our Water and Wastewater Director. During our transition period we have been fortunate for the support of Town Administrator, Christopher Clark and the Water Department Staff – a special thank you is in order for a job well done! The Board of Water Commissioners would also like to extend our appreciation for the continued support of all Town Departments, Town Committees, and Boards.

Sincerely,

Board of Water Commissioners
Allin Thompson, *Chairman*
Danette Gonsalves, *Vice Chairman*
Donald Bates, *Clerk*

Report of the **Waterways Committee**

2014 included the next phases of the ongoing public projects for the renovation and modernization of the Town of Harwich's Waterways, Harbors and Infrastructure. The Harbormaster and staff, along with the support of Waterways Committee have worked diligently and tirelessly in the planning, management and implementation of these badly needed enhancements; and of course at the same time achieving the priority requirements of Public Safety in a professional and highly competent manner.

Because of the combination of revenue from the boating public for self-funding projects and two major state grants, the Town of Harwich tax payers have seen several major waterways changes in the Town. Some of these projects include the completion and the replacement of the Town's north-south main bulkhead, fixed pier, fixed gangway landing and new floating docks at Allen Harbor, the addition of a new 500 gpm portable firefighting pump on the Harbormaster Search & Rescue/Fire Boat, the paving of the Saquatucket Harbor loading-unloading area, and the addition of three new public mooring fields on Long Pond. In addition, Allen Harbor and Saquatucket entrance channels, and two permitted areas within Saquatucket basin have been dredged.

During the conclusion of 2014 and the beginning of 2015, the Harwich tax payers will see the re-grade and repaving of the Allen Harbor parking lot with a pervious asphalt system, installation of a granite curb along the south end of the parking lot, and the installation of a new public restroom and tight tank. Also during that same period of time, the Town Fish Pier and surrounding bulkheads at Wychmere Harbor will be replaced.

Looking toward 2015 the Harbormaster and Waterways Committee are looking forward to the preparation, planning and implementation of a long-term fee driven financial system with the Town's administration and the tax payers at Town Meeting. These capital funding and debt service projects would include the replacement and up-grading of various harbor projects including the Saquatucket Marina 'Waterside' and recently expanded 'Landside' area projects.

Respectfully submitted

W. Matthew Hart, *Chairman*

Report of the **Zoning Board of Appeals**

The Board of Appeals currently has seven members: 5 regular members and 2 alternate members:

Gary Carreiro, Chair, John Burke, Clerk, Dave Ryer, Dean Hederstedt, Franco Previd, Joseph Campbell (alternate) and Kathleen Muller (alternate 2014).

The Board of Appeals heard 45 cases in 2014. The cases consisted of the following:

Special Permits: 39 - Granted

Variances: 1- Granted

40B: 1 - Granted

Motion to Withdraw without Prejudice – 1

Motion to Dismiss – 1

Matter of Right –2

The Board held its regularly scheduled meetings on the last Wednesday of the month at 7PM in the Griffin Meeting Room throughout the 2014 year. One of the regularly scheduled meetings had no case load. Two additional interim meetings were held to address the 40B matter so as to allow the public and applicant sufficient time to discuss the application.

Respectfully submitted,

*Harwich Board of Appeals
by its Secretary, Deborah Mason*

SCHOOLS

Report of the **Superintendent of Schools**

For the Monomoy Regional School District, 2014 was the year in which the full consolidation of Harwich and Chatham schools came to fruition. This was a year in which our communities said goodbye to several schools near and dear to many, and welcomed new schools. The year began with the school district operating separate high schools and separate middle schools in both Chatham and Harwich, and concluded with the long awaited completion of the new Monomoy Regional High School building and the renaming, reconfiguring, and opening Monomoy Regional Middle School.



END OF AN ERA AND NEW BEGINNINGS

It was the end of an era for Harwich High School, Harwich Middle School, and the Chatham Middle-High School. Many of the alumni and faculty of these schools held deep emotional connections and fond memories of our towns' schools, but each of these institutions gave way to allow for new beginnings in the now fully consolidated Monomoy Regional School District. In conjunction with the Class of 1964's 50th reunion, Harwich High School alumni from various graduating classes gathered on May 31st in the school's gymnasium to hold one last dance in the building before its demolition during the summer to make way for the front entrance of the new Monomoy Regional High School. The last graduating class from Harwich High School marched across the stage to receive their diplomas on June 8th.

Harwich Middle School on Sisson Road had its last students pass through the corridors on June 27th, and on September 4th, middle school students

from Harwich joined their peers in Chatham at the reconfigured Monomoy Regional Middle School on Crowell Road in Chatham. The Harwich Middle School facility was emptied of its scholastic contents and returned to the Town of Harwich. A Middle School Repurposing Committee was assembled by the town to research and recommend to the town the most optimal future for the facility and the land the building sits upon.

Chatham Middle-High School began the calendar year serving high school students in the main area of the building and middle school students in one wing. Alumni from throughout the years similarly gathered in Chatham on March 7th to celebrate the ending of an era. After 143 years of a Chatham High School, the school was preparing to graduate its final cohort, and on June 6th, the last graduating class from Chatham High School received their diploma. As the last students left for summer vacation at the end of June, the building was quickly readied to welcome the first students to the region's new middle school. At a morning dedication ceremony on September 4th, Monomoy Regional Middle School was officially opened for students in Grades 5 through 7 from Harwich and Chatham.

Teaching and Learning

Teachers and administrators continued to align and unite the Monomoy curriculum. The 2014-2015 academic year started a new practice at Monomoy, with an early release every other Wednesday for teacher professional development. During these early release days, the school day ends 40 minutes early to allow educators to collaborate on a variety of initiatives to improve the district's curriculum and to enhance learning and teaching.

The 2014-2015 academic year welcomed a new Program of Studies for the new regional high school. The new Program of Studies had expanded course offerings over what was available at either Harwich High or Chatham High. The new expanded course offerings were well received by both students and their parents. Monomoy Regional High School now touts a Program of Studies offering an expanded Advanced Placement program, where students can take up to 17 Advanced Placement classes, which may be accepted by their future colleges for credit. Monomoy Regional High School also added Mandarin, in addition to Spanish, French, and Latin to its World Language program. The Humanities courses offered at Monomoy Regional High School are aimed at having teacher's interests pique student engagement in the curricula and read like a course catalog from a small Liberal Arts college. Included in Monomoy Regional High School's program of studies you'll find Mark Twain's World, Irish Literature, Poetry, Gothic Literature, Science Fiction, Mass Media, Global Issues, American Music in the 20th Century, The Kennedy Years, and Baseball & Society.

Full regionalization also allowed the Monomoy Regional Middle School to enhance its educational program beyond that of the towns' former middle schools.

Chatham High senior Elijah Eldredge and Harwich High senior Jennifer Witzgall received the Superintendent's Scholar Award for their outstanding academic achievements, participation in extracurricular activities, and service to the community. The last valedictorian was Troy Sherman for Harwich High School and Noah Firmin for Chatham High School.

Monomoy Regional High School Building Project

The Ribbon Cutting Ceremony formally opening the new Monomoy Regional High School took place August 21, 2014. The 168,000 square foot building has many energy efficient features. LED lighting, light-harvesting in classrooms with automatic daylighting dimming controls, a displacement ventilation mechanical system, and reduced potable water usage are just a few of the features that qualified the new school for approximately half a million dollars in energy efficiency incentives from the Cape Light Compact.

Monomoy Regional High School's design was selected by the Massachusetts School Building Authority through their "model school" program, adapting and re-using the efficient, sustainable, and flexible design of an existing high school. Through a sound partnership between school administration and the project's architects, Mount Vernon Group, the contractor, Fontaine Brothers, and the owner's project manager, SKANSKA, the construction of Monomoy Regional High School is well within the amended \$59.4 million project budget. Change orders, which can inflate construction cost, were minimal and only a third of those seen in other Massachusetts school construction projects.

Throughout the summer of 2014, Harwich High School was gradually demolished and removed, to make way for new practice fields and parking in front of the new school. By the end of the December recess, the front entrance to the high school was finally open.

Monomoy Extracurricular Opportunities

While our high schools operated, for one final year, separately, students from Harwich and Chatham were brought together on the Monomoy Sharks athletic teams. Similarly, students from Chatham High and Harwich High collaborated on the Spring production of the musical *South Pacific*. The year ended with winter concerts, for both Monomoy Regional High School and Monomoy Regional Middle School, featuring band and choral performances. These performances were held before "standing room only" audiences in both the middle school gymnasium and high school auditorium. This musical union of Chatham and Harwich perhaps best showcased the expanded opportunities now present in our schools, and how these expanded opportunities can benefit both students and the greater community.

Finance

The FY14 General Fund budget presented to each community's Town Meeting was \$30,993,507, a 0.2% decrease over the prior fiscal year. The FY15 General

Fund budget, for the first year of full regionalization, was \$31,097,989, a 0.17% increase from FY14. Within this FY15 budget were the reductions of 15 FTEs, including administrators and teachers at the middle and high school levels, whose positions were eliminated as the district fully regionalized. During 2014, the new regional school district successfully reached agreements with the bargaining units representing the custodians and the IT staff.

Enrollment & School Choice

The promise of the new high school, an enhanced Program of Studies, and expanded Advanced Placement options found 33 more students entering the district and 19 fewer students leaving the district through the School Choice Program than in the 2013-2014 school year. This favorable swing in School Choice, both in and out of the district, help increase Monomoy Regional's October 1 enrollment by 65 students – from 1,869 students in 2013-2014 to 1,934 students for the 2014-2015 academic year. Monomoy Regional Schools continues to be one of the few school districts on the Cape that brings in more school choice tuition than sends out to other districts. In 2014-2015, the district is projected to take in \$1,662,336 in school choice tuition for 271 students, while paying out \$982,311 in school choice tuitions to other districts. This represents a projected increase of tuition revenues of \$154,000 and a \$80,000 decrease in tuitions payments compared to the prior school year.

The total number of children from Harwich and Chatham opting for area charter schools was 74 students for the 2014-2015 school year, an increase of 5 students from the prior year. These 74 students are projected to take with them a net \$943,510 in tuition dollars for 2014-2015, and increase in net charter tuitions of over \$320,000 from the prior year.

Staff Retirements

Several of our teachers ended their careers during this transitional year for the district. These included:

Joan Auchion - Culinary Arts teacher for 15 years at Chatham High School
Myra Belliveau - Grade 1 teacher for 27 years at Harwich Elementary School
Donna Bresnahan - Spanish teacher for 35 years at Chatham High School
Virginia Hudson - Title 1 teacher for 7 years at Harwich Elementary School
Paula McMahon - Physical Education teacher for
23 years at Chatham High School
Joseph Heggi - Special Education teacher for
14 years at Harwich High School

Shifts in Administration

The 2013-2014 school year was not only the last for several schools within the district, it was coupled with transition within much of Monomoy's building principals. After six years of leading Chatham Elementary School, Principal Gaylene Heppe retired. She was replaced by Interim Principal Adam O'Shea.

An exhaustive search for the permanent Chatham Elementary School Principal began in November of 2014.

Chatham High School's Principal, Paul Mangelinkx, stayed on through the merger of Monomoy as the district's "senior administrator" and intended to retire when the district fully merged. True to his word, after 14 years of as Principal of Chatham High School, Paul Mangelinkx retired as the school's last principal. Prior to becoming Principal, Paul had 28 years as a member of the faculty of Harwich High School; thereby, serving the children and families in both towns for a combined 42 years.

Kevin Turner had served as the Principal of Harwich High School for a decade, and left Monomoy as Harwich High School's last Principal. Kevin Turner played a key role in bringing the high school educational programs together. To finish the regionalization process and to open the new Monomoy Regional High School, Bill Burkhead was hired to be the Monomoy Regional High School's first Principal.

After six years as Principal of Chatham Middle School, Lisa Sjostrum became the final principal for Chatham's Middle School. Likewise, after three years at the helm of Harwich Middle School, Len Phelan, served as school's last Principal. After a long search for the new Principal of the unified Monomoy Regional Middle School, Brian Daniels was hired to finish the process of bringing the middle school staff and curriculum together for our towns.

Continuing to Deliver the Promise of Monomoy

Our goal has and continues to be delivering an improved curriculum, expanded opportunities, and enhanced educational experiences for our students, while doing this in a manner that creates lower school expenditures, than if Harwich and Chatham continued to operate schools independently. As our schools fully regionalized during 2014, we achieved this goal. The fully regionalized district expanded educational opportunities by adding Mandarin as a World Language, adding an enrichment/gifted and talented program in the middle school, bolstering the districts middle school math pedagogy, expanding the number of Advanced Placement courses available at the high school, introducing a number of "high tech" electives, and expanding the athletic program for students in Grades 5 and beyond. With a nearly negligible increase in the school district's General Fund Budget over FY13, a fully regionalized Monomoy was able to provide a much improved educational program, while controlling costs for our towns and their citizens.

Proud to be a Shark,

Scott Carpenter

Superintendent

Monomoy Regional School District

Report of the Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2013-2014, we had 655 students enrolled in 17 different technical programs with an operating budget of \$13,505,905.

The town of Harwich had 74 students enrolled at CCRTHS as of October 1, 2013. The assessment for Harwich in FY14 was \$1,421,910.

Technical Areas of Study

Auto Collision Technology	Dental Assisting	Health Technology
Auto Technology	Early Childhood	Horticulture
Carpentry	Electrical	Information Technology
Cosmetology	Engineering	Marine Services
Culinary Arts	Graphic Arts	Plumbing
Heating, Ventilation, and Air Conditioning		Welding

Highlights from Cape Cod Tech 2013-2014 School Year

- Graduated 137 seniors in June 2014, 16 from Harwich.
- CCRTHS had the highest graduation rate of 95.6% in June 2014 for Cape Cod public and charter schools.
- CCRTHS students meet the same academic standards required by the state for all of the sending schools.
- Improved public and community relations by servicing community members in our shops at the school. Community members saved \$501,496 in labor charges overall.
- Thirty-eight students received John and Abigail Adams Scholarships, 6 from Harwich.
- Thirty-nine students were inducted to the National Technical Honor, 7 from Harwich.
- Fifteen juniors in Health Tech passed the State Certified Nursing Exam.
- At the SkillsUSA State level competition, sixteen students won medals, 2 from Harwich. Examples of medals won: Marine Service Technology, Career Showcase Arts & Communication and Non-Traditional Career Portfolio, Career Showcase Human Services.

- At the SkillsUSA District level competition, eleven students won medals. Medals won: Computer Maintenance, Marine Service Technology, Commercial Baking, Cosmetology Over 500 Hours, Teamworks Carpentry, Teamworks Electrical, Teamworks Mason, Teamworks Plumbing, Collision Repair, Computer Maintenance and Nurse Assisting
- At the Massachusetts 2014 FFA State Convention, CCRTHS won *Best Dressed Chapter Award*, *100% Membership Award* and *Membership Growth Award*. One student won third place for *Individual Safe Equipment Operation Career Development Event* and one student was elected *2014-2015 Massachusetts State President*, both from Harwich.
- Computer/21st Century Learning Course senior students participated in the hands-on personal finance simulation Credit for Life Fair. Forty-two local employers attended our CCT Job Fair to recruit our skilled student technicians.
- The English Department piloted the PARCC exam in grades 10 and 11.
- The Advanced Placement Language Course completed its second year.
- A freshman Health class was designed to address the physical, mental/emotional and social health needs of ninth graders.
- The Library was successful in maintaining before and after school hours for students to work on homework, papers and projects. Approximately twenty students utilized this on a daily basis.
- The Math Department fully implemented the MA 2011 standards at 11th-12th level with new Algebra 2 texts for the new curriculum.
- In Physical Education, pedometers were assigned to students and steps per day were recorded.
- In Science, the 2013 MCAS results show 100% of students who took the Bio MCAS passed and 94% of students who took the Engineering/Technology MCAS passed. Modern Chemistry is being implemented to support Chemistry 11 and 12.
- In Social Studies, a quality Advanced Placement course was implemented for grade 11 World History. Eighteen students completed the AP world history course and took the AP exam.
- Six students were honored for the Cape Verdean essay contest and one was the winner selected by the Harwich Historical Society.
- The Spanish Department attended Philanthropy Day with four students from CCRTHS. Students participated in workshops and presented their experience to School Committee.
- Special Education held after school support providing sports, bowling, food pantry visits, school play and the talent show. Two students received the Rita DeSiata Scholarship.
- Our School Counseling Department sponsored a weeklong “Break Free from Depression” curriculum from Children’s Hospital to all ninth grade students during health. Also each of the four counselors ran a support group for a targeted population of students.

- The Art Department sold several pieces of student art work to CCT faculty and community. The proceeds went to individual students.
- Auto Collision Department increased shop output by 20 percent.
- Auto Technology established one to one computing with a fully web-based textbook.
- At the Mass Auto Dealers competition students won first place in the state then placed
- twelfth in the national competition. One student received the highest written test score in the Ford/AAA competition, and we placed second overall in that competition.
- Carpentry Department was heavily involved with the refurbishing of the Gilmore House, a structure on campus. All senior students completed the OSHA Training Program.
- In Cosmetology, all five seniors who took the Cosmetology State Exam passed, all eight juniors and five sophomores who took the Nail Technician State Exam passed.
- Culinary Arts provided the food service for the Cape Cod Chamber of Commerce Home and Garden Show as a shop fundraiser for the Jean Gage Memorial Scholarship. A web page for *The Hidden Cove Restaurant* was developed.
- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. This experience resulted in two job offers for students. All sixteen Dental Assisting students assisted in the Ellen Jones Dental Clinic as part of their shop training.
- Early Childhood Education staffing model allowed the preschool to remain open an hour longer.
- Electrical students completed a huge outside job wiring eight cabins in Brewster and updating electrical distribution of the whole camp. Project offered great experience for students and a major assistance to a non- profit camp for families with a child that has life threatening illness.
- Graphic Arts made a solid connection to Cape Cod Community College by paving the way for students to earn college credit through their high school level work.
- One hundred percent of Health Tech students passed the state written and practical CNA exam.
- Horticulture built walkways on campus and serviced the campus grounds irrigation system.
- Roots and Roses floral shop utilized Facebook and public venues with the goal of increasing opportunities for student hands-on experiences.
- HVAC students repaired equipment in the school such as installing air conditioning in Adult Education Office, and in two shop areas.

- Welding students made visits to both large industry sites and local shops and were visited by two technical colleges who presented opportunities after graduation.
- The Information Technology shop instituted a new safety program for students aligned to both state and OSHA frameworks.
- All freshmen passed the Engineering Technology MCAS with proficient or advanced scores.
- In the Plumbing Shop ninety percent of students passed the Tier Three test.
- Eighty-three qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience.
- CCRTHS continued to address capital needs from the long range capital plan this summer with the replacement of the school's electrical switchgear (approximately \$380,000). However, CCRTHS also continues to seek a partnership with the Massachusetts School Building Authority (MSBA) for a major renovation or replacement of the facility because remaining physical plant issues exceed the capacity of the operating budget.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Robert Furtado and Lee Culver
CCRTHS School Committee

FINANCE

Report of the **Board of Assessors**

The Board of Assessors continues to meet our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional manner so that tax revenues may be generated in a timely manner.

The Town of Harwich utilizes a quarterly tax billing system which has been in place for six years. The change of billing cycle, or any change in valuation, does not have any affect on the total taxes any resident pays that is the sole result of market fluctuations and Town Meeting action. The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$8.97 per \$1,000 valuation in FY 2015. Last year the tax rate was \$8.77.

New tax bills are now issued every three months. Tax payers can access Property record cards, abatement and exemption forms are also available online (www.harwich-ma.gov), as well at Town Hall.

The ever changing real estate market continues to impact the value of the Town. Approximately 1,000 property inspections are completed yearly to verify appropriate assessment data. The 2015 assessed values are product of sales that occurred in 2013, and are a benchmark as of January 1st each year. As a result, the assessed value may be different from current market value of a particular property.

The Board oversees and approves a number of programs which are available for our seniors, veterans, spouses of veterans, sight impaired citizens and those who may need assistance in meeting their taxes. The Town also has many programs available through exemptions and deferrals which are available to meet the needs of our community who are experiencing difficulty in paying their taxes.

One particular program set up the by the Board of Selectmen is known as the “Work-Off Program”. Taxpayers who meet the senior income and asset criteria may volunteer for up to \$1,000.00 off their tax bill.

Robert, “Bob” Neese, a valued Board member for over 25 years passed away in 2014. His empathy and wisdom shown to Harwich Taxpayers was a legacy to public service and will be missed. Jay Kavanaugh was named by the Board of Selectmen to succeed Mr. Neese.

We are grateful to the staff of the Assessing Department, under the leadership of David Scannell for their continued excellent service.

FISCAL YEAR 2015

The taxable value of all real and personal property assessed:	\$ 4,700,113,950.00
Total amount to be raised:	\$ 60,300,534.00
Total estimated receipts and revenue:	\$ 18,140,511.87
Net amount to be raised by taxation of real and personal property:	\$ 42,160,022.13
Tax rate for each \$1000 value assessed:	\$ 8.97
Total number of tax bills:	16,941

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2014

17,383 - Bills were issued with a valuation of:	\$ 88,052,250.00
- Amount of tax:	\$ 1,883,805.63
991 - Abatements were issued in the amount of:	\$ 98,579.42

BOAT EXCISE ISSUED IN FISCAL YEAR 2014

1,116-Bills were issued with a valuation of:	\$ 5,688,500.00
-Amount of tax:	\$ 56,761.00
99 - Abatements were issued in the amount of:	\$ 6,251.39

Respectfully submitted,

Richard J. Waystack, *Chairman*
Bruce W. Nightingale
Jay Kavanaugh

C.S. 1-EC Commonwealth of Massachusetts Department of Revenue FY2015
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A
Harwich

A. EDUCATION:

Distributions and Reimbursements:

Chapter 70	0
School Transportation	0
Charter Tuition Reimbursement	0
Smart Growth	0

Offset Items – Reserve for Direct Expenditure:

School Lunch	0
School Choice Receiving Tuition	0

Sub-Total, All Education Items:	0
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B. GENERAL GOVERNMENT:

Distributions and Reimbursements:

Unrestricted General Government Aid	383,287
Local Share of Racing Taxes	0
Regional Public Libraries	0
Urban Revitalization	0
Veterans Benefits	40,432
Exemp: VBS and Elderly	127,457
State Owned Land	75,480

Offset Item - Reserve for Direct Expenditure:

Public Libraries	14,998
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Sub-Total, All General Government:	641,654
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C. TOTAL ESTIMATED RECEIPTS:	641,654
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C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2015
NOTICE TO ASSESSORS OF ESTIMATED CHARGES
General Laws, Chapter 59, Section 21
Harwich

A. COUNTY ASSESSMENTS:

County Tax	389,949
Suffolk County Retirement	0
Essex County Reg Comm Center	0
Sub-Total, County Assessments:	389,949

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	121,455
Air Pollution	7,236
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	11,140
Sub-Total, State Assessments:	139,831

C. TRANSPORTATION AUTHORITIES:

MBTA	0
Boston Metro. Transit District	0
Regional Transit	93,117
Sub-Total, Transportation Assessments:	93,117

D. ANNUAL CHARGES AGAINST RECEIPTS:

Special Education	0
STRAP Repayments	0
Sub-Total, Annual Charges Against Receipts:	0

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	0
Charter School Sending Tuition	0
Essex County Tech Sending Tuition	0
Sub-Total, Tuition Assessments:	0

F. TOTAL ESTIMATED CHARGES:	622,897
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NOTICE TO REGIONAL SCHOOL DISTRICTS

OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Cape Cod[Regional School List](#)**A. EDUCATION****Distributions and Reimbursements**

Chapter 70	2,080,187
Charter School Tuition Reimbursement	0
Regional School Transportation	544,203

Offset Items - Reserve for Direct Expenditure:

School Lunch	3,109
School Choice Receiving Tuition	0
Essex County Agricultural Receiving Tuition	0

TOTAL ESTIMATED RECEIPTS: 2,627,499**Estimated Charges:**

Special Education	0
School Choice Sending Tuition	0
Charter School Sending Tuition	0

TOTAL ESTIMATED CHARGES: 0**B. TOTAL RECEIPTS, NET OF ESTIMATED CHARGES:** 2,627,499

NOTICE TO REGIONAL SCHOOL DISTRICTS

OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Monomoy[Regional School List](#)**A. EDUCATION****Distributions and Reimbursements**

Chapter 70	2,708,296
Charter School Tuition Reimbursement	212,886
Regional School Transportation	447,776

Offset Items - Reserve for Direct Expenditure:

School Lunch	0
School Choice Receiving Tuition	1,507,345
Essex County Agricultural Receiving Tuition	0

TOTAL ESTIMATED RECEIPTS:	4,876,303
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Estimated Charges:

Special Education	0
School Choice Sending Tuition	1,068,711
Charter School Sending Tuition	1,156,396

TOTAL ESTIMATED CHARGES:	2,225,107
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B. TOTAL RECEIPTS, NET OF ESTIMATED CHARGES:	2,651,196
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Report of the **Capital Outlay Committee**

Annual Report and Recommendations to The Harwich Board of Selectmen
Seven-Year Capital Plan 2016-2022

OVERVIEW

This Seven-Year Capital Plan is submitted to the Board of Selectmen (BOS) under the format of presenting the next fiscal budget year as its first year and the next six years thereafter (2016 – 2022). Its ease and simplicity makes for better viewing, planning and understanding. The Capital Outlay Committee (COC) has the task of reviewing not only departmental requests but also overall town requests for funding of capital amounts greater than \$50,000. The COC has the responsibility to review the funding amounts and the actual time required for funding. It must vote and recommend funding amounts for the next fiscal year in this report (2016). Both short-term and long-term requests are reviewed and hopefully placed in the Plan in a timely way to show the impact on the Town's budget. Thus, we attempt to keep the funding demand curve as smooth as possible and avoid major highs and lows. Once approved by the BOS, the Plan is presented and approved at the Annual Town Meeting. This January, 2015 submission is subject to change for final version approval at Town Meeting.

Capital Outlay Committee Members are:

Richard Larios (Fin Com) - Chairman
Robert George (TA)
Christopher Harlow (BOS) – Vice Chairman
Joseph McParland (PB)
Bruce Nightingale (PB)
Albert Patterson (Fin Com)
Peter Wall (TA)

The COC thanks our Town Administrator Chris Clark and Finance Director David Ryan for their continued support and knowledgeable advice during these troubling financial times.

FINANCIAL REVIEW

(NOTE: Please refer to attached Capital Plan to see exact funding amounts and funding year. Planning amounts are in “today's dollars.”)

Short Term (2016):

The Capital Outlay Committee has reviewed and recommended capital funding requests of \$3,801,545 for the next fiscal budget year of 2016

(compared to \$6,118,400 in 2015) through methods of Free Cash, Capital Exclusion, Debt Exclusion, Grants, and Enterprise Funds. Each funding methodology has been analyzed and will be implemented by the Town Administrator and Finance Director with the support of the COC and the Board of Selectmen.

The COC's 2016 Capital Plan funding recommendations are as follows:

\$ 630,458	Fire Department
1,246,087	Public Works Department
575,000	Waterways/Harbors
550,000	Waste Water Management
75,000	Golf Department
425,000	Natural Resources Department
100,000	Police Department
200,000	Water Department

\$ 3,801,545 TOTAL

NOTE: The Town Administrator's 2016 Capital Plan total funding recommendation is for \$3,716,545.

Long Term (2017– 2022+):

In the framework of this Seven-Year Capital Plan, it is literally impossible to show any financial impact of requirements beyond 2022. However, the Capital Outlay Committee is extremely aware of and concerned about the capital requirements and financial responsibilities of the Town for obligations that may extend out some 40 years. Please review the attachment to understand potential future capital requirements generated by major capital projects. Also the Town's debt service on current debt and future borrowings is of major concern and must be scrutinized thoroughly.

These Capital projects are long term and will have major impact on Harwich residents:

1. Waste Water Management is projected at a cost of \$180 - \$230M over the next 30 – 40 years.
2. Monomoy Regional High School is a projected cost of \$20 - \$25M over the next 20 years.
3. Dredging the Town's harbors and waterways (cost/time TBD).

CAPITAL ISSUES

Beyond these "defined" long-term Capital projects requiring significant dollars over the years, the Capital Outlay Committee is again concerned about the impact of capital needs for public safety and the ability to meet them. Also

of concern are rising costs of maintenance on current capital assets of the Town. With the current financial and economic situation that Harwich must work in, the Committee continues to support the need for better maintenance to extend current lives of our assets. This Committee recommends a continued review of Town's capital assets. Potential asset reuse or disposal may have a positive impact on the financial health of Harwich.

The Capital Outlay Committee continues to work with all funding requestors throughout the year. It plans to meet monthly, conduct financial discussions and visit any Town location that may seek capital financial funding. The Committee wants to ensure that all interests of capital funding that may impact Harwich are understood and evaluated to the highest level.

Attachment:

1. Seven-Year Capital Plan 2016-2022

TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 16 TO 22)

Department	Project	Funding P Source	TA Rec	COC Rec	FY16	FY17	FY18	FY19	FY20	FY21	FY22	Notes
Admin	Harwich Center Initiative - Streetscape Only	1				\$ 50,000	\$ 500,000					
Admin	Demolition Harbormaster's Building on Bank Street	1	\$ -	Below \$50K	\$ 28,000							Below Capital Threshold
Admin	Demolition Corner West Harwich School on Bells Neck	1	\$ -	Below \$50K	\$ 26,000							Below Capital Threshold
Admin	Demolition of Middle School Building on Asson	1			TBD							
ADMIN SUB-TOTAL			\$ -	\$ -	\$ 54,000	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	
Community Center	Roof Replacement	1B							\$ 240,000			
Community Center	Carpet Replacement	1B						\$ 76,320	\$ -			
Community Center	Gym Floor Resurface	1C										
Community Center	HVAC Repair and Updates	1A				\$ 56,223	\$ 105,000				\$ 105,000	
Community Center	Generator Installation	E1										
COMMUNITY CENTER SUB-TOTAL			\$ -	\$ -	\$ -	\$ 56,223	\$ 105,000	\$ 76,320	\$ 240,000	\$ -	\$ 105,000	
Conservation	Harwich Artificial Reef	Grant				\$ 275,000						
CONSERVATION SUB-TOTAL			\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire	3-Cardiac Monitors/3-AED's	E1 CE	\$ 134,946	\$ 134,946	\$ 134,946							
Fire	Ambulance (Add one) Station 2 Coverage	E1 CE	\$ 312,000	\$ 312,000	\$ 312,000							
Fire	New Chief's Vehicle	E1		Below \$50K	\$ 38,290							
Fire	Ambulance Replacement	E1				\$ 254,600						
Fire	Pumper Truck Replacement	E1				\$ 490,000						
Fire	Replace Radios Portable and Mobiles	E1				\$ 360,000						
Fire	Ambulance Replacement	E1					\$ 267,830					
Fire	Pumper Truck Replacement	E1						\$ 540,000				
Fire	Ambulance Replacement	E1							\$ 295,613			
Fire	Ladder Truck Replacement	E1								\$ 1,080,000	\$ 326,175	
Fire	Ambulance Replacement	E1										
Fire	Replace Station One Roof	1A FC	\$ 88,512	\$ 88,512	\$ 88,512							
Fire	Station One HVAC System	1B FC	\$ 95,000	\$ 95,000	\$ 95,000							
Fire	Station Two Air Conditioning Replacement	2B		Below \$50K	\$ 22,000							
Fire	Station One Carpet Replacement	1B				\$ 23,300						
Fire	Station One Air Compressor	2B				\$ 6,000						
Fire	Replace PlymVent Exhaust System Stations 1 & 2	1B					\$ 103,000					
Fire	Replace Overhead Door Apparatus Stations 1 & 2	1B						\$ 83,000				
FIRE SUB-TOTAL			\$ 630,458	\$ 630,458	\$ 690,748	\$ 1,133,900	\$ 370,830	\$ 623,000	\$ 295,613	\$ 1,080,000	\$ 326,175	

<u>Department</u>	<u>Project</u>	<u>Funding</u> <u>P Source</u>	<u>TA Rec</u>	<u>CDC Rec</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>Notes</u>
Golf	Repair Sink Hole in Parking Lot				235,000							
Golf	New Golf Cart Building		75,000	75,000	\$		\$ 850,000					
Golf	Dredging Irrigation Pond				-		\$ 120,000		\$ 150,000			
Golf	Renovation of old Maintenance building											
			\$ 75,000	\$ -	\$ -	\$ -	\$ 970,000	\$ -	\$ 150,000	\$ -	\$ -	
GOLF SUB-TOTAL												
<u>Department</u>	<u>Project</u>	<u>Funding</u> <u>P Source</u>	<u>TA Rec</u>	<u>CDC Rec</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>Notes</u>
Harbormaster	Wychemere Outer Harbor Jetty Study and Construction	1C										
Harbormaster	Wychemere Outer Harbor Dredging	1B										
Harbormaster	Wychemere Public Bathrooms	3B FC	\$ -	\$ 75,000	\$ 75,000		\$ 250,000	\$ 2,500,000	\$ 500,000	\$ -	\$ 75,000	
Harbormaster	Saquahetuck Harbor Landside Design and Construction	2B	\$ -	\$ -	\$ -							
Harbormaster	Saquahetuck Harbor Waterside Design and Construction	2B DE	\$ 500,000	\$ 500,000	\$ 500,000	\$ 7,000,000	\$ -					
Harbormaster	Herring River Ramp Replacement	2A						\$ 65,000				
Harbormaster	Maintenance Dredging 2017	1A			\$ 300,000							
Harbormaster	Study Allen Harbor Jetty Reconstruction	2B					\$ 50,000					
Harbormaster	Allen Harbor Jetty Reconstruction Study and Construction	1A						\$ 300,000	\$ 180,000	\$ 1,820,000		
Harbormaster	Maintenance Dredging 2019	1A					\$ 187,000					
Harbormaster	Project Round Cove Ramp Replacement and Bulkhead	1A										
HARBORMASTER SUB-TOTAL												
			\$ 500,000	\$ 575,000	\$ 575,000	\$ 7,300,000	\$ 487,000	\$ 2,865,000	\$ 680,000	\$ 1,820,000	\$ 75,000	
Library	Library Interior Modifications/Renovations	B					\$ 100,000					
Library	Brooks Library Generator and Installation	A						\$ 110,000				
Library	Library Exterior Modifications/Renovations	A	\$ -	\$ -	\$ 65,000							
Library	Library Roof Replacement	A			\$ 135,000							
LIBRARY SUB-TOTAL												
			\$ -	\$ -	\$ 65,000	\$ 135,000	\$ 100,000	\$ 110,000	\$ -	\$ -	\$ -	
Natural Resources	Shellfish Lab at Wychemere Harbor	1A Other	\$ 425,000	\$ 425,000	\$ 425,000							
NATURAL RESOURCES SUB-TOTAL												
			\$ 425,000	\$ 425,000	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

[illegible]

Report of the Finance Committee

This town is a special and somewhat magical place that we are fortunate to live in and enjoy year round—mostly. The town has been generous to its residents and visitors by providing a rich variety of services and amenities that are the envy of other towns. And, of course, they cost money that we raise each year from the tax levy, local receipts, and modest state aid along with some special grants from either the state or federal governments. We have a balanced budget as required by state law. How we get to balance, however, is through the habitual use of blunt instruments like prop 2 ½ overrides and kicking, all too often, some cans down the road. We greatly benefit from our non-resident homeowners who own 48% of the homes but pay about 55% of the levy and take very few services from the town, including schools and EMT services.

The report card for us is an A for **process**. We continually improve our processes and our teamwork: the town's finance team, in particular the Board of Selectmen, Finance Director, Assessor, and Town Administrator have, for several years now, worked in close harmony with Fincom to steer the finances of the town.

Our **results** are less stellar and probably deserve a C+ since we are still living hand to mouth, with insufficient reserves in the form of free cash and stabilization funds to cushion us should an economic “black swan” fly into our picture. We have deliberately and thoughtfully increased the stabilization funds recently, to our credit.

We do have a spending problem that we need to seriously address. Turning to debt and capital exclusions each year to fund special projects has contributed to an ever rising tax levy that from FY14 to FY 15 rose 5.6%, well over the spirit of Proposition 2 1/2. It is likely that FY16 will see a similar rise unless we contain our appetite for more such exclusions. Such containment would include, but not be limited to, restraining ourselves in what projects we put forward to town meeting in the form of articles not funded with free cash. Simply put, we need to do a better job of prioritizing.

One of the elephants in the room is the school budget, which has been climbing in recent years and is not reflecting any of the savings promised as a condition of regionalization. The Town's Finance Team and Board of Selectmen along with Fincom, are all working with the schools to manage that spending.

Capital spending is another elephant. In addition to the debt service we currently carry, in FY16 we will add another \$1.3 million for high school building debt service (which comes to Harwich through the MRSD annual assessment), and if all the requested capital projects are approved (not likely) we will take on about \$10 million of new debt. In FY17 that number rises to about \$27 million principally for Harbors and Waste Water, and in FY18 is estimated to be an additional \$27 million almost entirely for Waste Water.

A few words more about free cash. This number has yo-yoed over the past few years, often trending downward. We expect free cash to be certified this year at about \$1 million compared to FY13 when it was certified at \$446,000. While this is an improvement for this year, it is likely not sustainable. According to the Massachusetts Department of Revenue, Harwich is at the bottom of the list of all Cape towns for free cash. We earnestly need to fix that.

We would like to thank John O'Brien, who did not stand for reappointment, for his years of service to the town as a member of Fincom.

As we have in the past, we will continue to work together to contain the burden on our taxpayers to maintain this special place at an affordable cost.

Respectfully,

Town of Harwich Finance Committee

Skip Patterson, *Chair*

Jack Brown, *Vice Chair*

Rich Larios, *Secretary*

Dana DeCosta

Noreen Donahue

Bill Greenwood

Pam Groswald

Jon Idman

Laurie Gillespie-Lee, *Recording Secretary*

Report of the **Finance Director/Town Accountant**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2014:

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **Expenditures, Budget and Articles (General Fund)**
- **General Long Term Obligations**
- **Fixed Assets**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in Fiscal Year 2014. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent for their continued support. I would especially like to thank my assistants Diane Shaughnessy and Wendy Tulloch for their hard work and support throughout the year.

I am retiring on February 27, 2015 after forty years of accounting in both the private and public sectors. Although we have accomplished much during the past ten years, there is ongoing work and goals to meet. One thing, I do leave behind, is an outstanding Finance Division, department heads and staff members who are dedicated, hardworking and ethical individuals. It has been an honor to work with all of them.

I would like to thank all the committees, commissions, department heads and their staffs. A special thanks to all the Citizens of Harwich I have served during my time at Town Hall.

Sincerely

David L. Ryan
Finance Director/Town Accountant
Town of Harwich

TOWN OF HARWICH, MASSACHUSETTS
COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS
JUNE 30, 2014

	GOVERNMENTAL FUND TYPES							COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	FIDUCIARY FUND TYPES TRUST & AGENCY	ACCOUNT GROUPS		
						LONG-TERM OBLIGATIONS GROUP	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION	
ASSETS								
CASH AND SHORT-TERM INVESTMENTS	\$ 6,137,954	\$ 4,478,373	\$ 754,396	\$ 2,873,798	\$ 2,567,563	-	-	16,812,084
RECEIVABLES:								
REAL ESTATE & PERSONAL PROPERTY	707,833	-	-	-	-	-	-	707,833
REAL ESTATE TAX LIENS/DEFERRED	2,303,067	-	-	-	-	-	-	2,303,067
MOTOR VEHICLE AND BOAT EXCISE	117,068	-	-	-	-	-	-	117,068
INTERGOVERNMENTAL	-	-	-	-	-	-	-	-
SPECIAL REVENUE FUNDS- RECEIVABLES	-	903,411	-	159,571	43,956	-	-	1,106,938
OTHER(Ambulance, Disposal,Misc.& Etc.)	1,399,239	-	-	-	-	-	-	1,399,239
CAPITAL ASSETS, NET OF DEPRECIATION	-	-	-	20,433,571	-	-	69,036,490	89,470,061
INVENTORY	-	156,746	-	-	-	-	-	156,746
INVESTMENTS	-	-	-	-	366,501	-	-	366,501
MSBA	2,064,214	-	-	-	-	-	-	2,064,214
CHAPTER 90	1,766,676	-	-	-	-	-	-	1,766,676
DUE FROM OTHER FUNDS	-	-	-	-	-	-	-	-
TAX FORECLOSURES	332,256	-	-	-	-	-	-	332,256
LANDFILL MONITORING / COMPENSATION B	-	-	-	-	-	1,210,976	-	1,210,976
AMOUNT TO BE PROVIDED FOR RETIREMENT OF LONG TERM DEBT	-	-	-	-	-	37,595,272	-	37,595,272
TOTAL ASSETS	\$ 14,828,307	5,538,530	754,396	23,466,940	2,978,019	38,806,248	69,036,490	\$ 155,408,931

TOWN OF HARWICH, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS
JUNE 30, 2014

	GOVERNMENTAL FUND TYPES					ACCOUNT GROUPS		ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	FIDUCIARY FUND TYPES TRUST & AGENCY	LONG-TERM OBLIGATIONS GROUP	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION			
LIABILITIES & FUND EQUITY										
LIABILITIES:										
ACCOUNTS PAYABLE	\$ 8,920	-	-	1,875	-	-	-	-	\$	10,795
WARRANTS PAYABLE	349,027	-	-	-	-	-	-	-		349,027
RESERVE FOR ABATEMENTS	735,600	-	-	-	-	-	-	-		735,600
TAILINGS	71,077	-	-	-	-	-	-	-		71,077
GUARANTEE DEPOSITS	38,287	-	-	-	-	-	-	-		38,287
OTHER LIAB.(PR. W/H,)	289,759	-	-	-	(20,868)	-	-	-		268,891
DEFERRED REVENUE	7,952,683	903,411	-	159,571	43,956	-	-	-		9,059,621
DUE TO OTHER FUNDS	-	-	-	-	-	-	-	-		-
LANDFILL MONITORING / COMPENSATION BAL	-	-	-	-	-	1,210,976	-	-		1,210,976
BONDS AND NOTES PAYABLE	500,000	-	250,000	-	-	37,595,272	-	-		38,345,272
TOTAL LIABILITIES	9,945,353	903,411	250,000	161,446	23,087	38,806,248	-	-		50,089,546
FUND EQUITY (DEFICIT):										
ENCUMBRANCES	1,879,716	-	-	1,778,898	-	-	-	-		3,658,614
INVESTED IN CAPITAL ASSETS NET	-	-	-	20,433,571	-	-	-	69,036,490		89,470,061
RESERVED FOR EXPENDITURES	626,896	-	-	187,213	-	-	-	-		814,109
RESERVED TAX Title	107,357	-	-	-	-	-	-	-		107,357
RESERVED - BOND PREMIUM	43,398	-	-	-	-	-	-	-		43,398
RESERVED -REFINANCING	84,352	-	-	-	-	-	-	-		84,352
RESERVED FOR DEFICIT	-	-	-	-	-	-	-	-		-
RESERVED FOR CPC OPEN SPACE	447,308	-	-	-	-	-	-	-		447,308
RESERVED FOR CPC HISTORIC	-	485,073	-	-	-	-	-	-		485,073
RESERVED FOR CPC COMMUNITY HOUSING	-	727,463	-	-	-	-	-	-		727,463
RESERVED FOR INVENTORY	-	156,746	-	-	-	-	-	-		156,746
RESERVED FOR INVESTMENTS	-	-	-	-	366,501	-	-	-		366,501
UNRESERVED FUND BALANCE	2,141,234	2,818,530	504,396	905,812	2,588,432	-	-	-		8,958,404
TOTAL FUND BALANCES	4,882,953	4,635,119	504,396	23,305,494	2,954,932	-	-	-		105,319,385
TOTAL LIABILITIES AND FUND EQUITY										
	\$ 14,828,306	5,538,530	754,396	23,466,940	2,978,020	38,806,248	69,036,490	\$		155,408,930
12/23/2014										

12/23/2014

Town of Harwich
General Fund Revenues
FY 2014

01 GENERAL FUND	FY 2014 ACTUAL	FY 2013 ACTUAL	% Variance
010004			
497000 INTERFUND TRANSFER IN	1,778,323.59	2,356,519.33	-24.5%
432029 PRIOR YEAR RECOVERY	8,738.07	-	
436004 BUILDING USE	2,216.31	-	
458901 MEDICAID	83,102.00	39,971.93	107.9%
481005 CC REG TECH FEE (RESOURCE OFF)	20,000.00	20,000.00	0.0%
484010 WORKERS COMP RECOVERY	1,133.50	330.57	242.9%
484099 MISC/ MEDCARE PART D	209,617.87	2,125.00	9764.4%
484199 JURY/MILITARY DUTY/MISC	-	6,454.37	-100.0%
	2,103,131.34	2,425,401.20	-13.3%
011224 SELECTMEN - REV			
432003 PHOTOCOPIES	-	-	
436005 FRANCISE FEES	625.07	-	
436008 OLD REC BLDG/JR THEATRE LEASE	148.30	307.50	-51.8%
436009 FISH SHANTY LEASES	-		
441000 LIQUOR LICENSES	64,310.00	68,731.00	-6.4%
442001 HOTEL, MOTEL, INN	750.00	700.00	7.1%
442003 CABLE		4,253.00	
442004 JUNK COLLECTOR/RUBBISH HAULER	245.00	420.00	-41.7%
442005 USED CAR DEALER	2,200.00	2,600.00	-15.4%
442006 AMUSEMENT DEVICE LICENSE	100.00	-	
442008 TAXI/LIMO LICENSE			
442009 ENTERTAINMENT LICENSE	3,320.00	3,695.00	-10.1%
442010 MOTION PICTURE LICENSE		-	
442012 COMMON VICTUALLER LICENSE	2,050.00	2,050.00	0.0%
442013 OTHER FOOD SERVICE LICENSE	20,647.00	15,167.00	36.1%
445001 SHELLFISH PERMITS		50.00	
445005 MISC LICENSES/PERMITS	120.00	-	
481004 SALE OF PROPERTY	571.32	10,550.00	-94.6%
484099 MISCELLANEOUS REVENUE	80.06	754.57	-89.4%
	95,166.75	109,278.07	-12.9%
011414 ASSESSORS - REV			
432003 PHOTOCOPIES	1,420.22	1,166.64	21.7%
432045 ABUTTERS FEES	8,382.00	6,670.00	25.7%
461100 CH SHT LOSS TAX ST OWNED LAND	80,191.00	78,636.00	2.0%
461400 ABATE VETS/BLIND/SURV SPOUSE	137,039.00	139,207.00	-1.6%
463000 CH SHT SCHOOL CONSTRUCTION	993,195.00	993,195.00	0.0%
467100 CH SHT LOTTERY, BEANO, CHARITY	372,945.00	364,333.00	2.4%
469901 HOTEL TAX	553,174.75	534,950.81	3.4%
469906 MEALS TAX	332,468.94	328,324.03	1.3%
	2,478,815.91	2,451,770.48	1.1%
011454 TREASURER - REV			
432003 PHOTOCOPIES	186.94	13.00	1338.0%
432007 BOUNCED CHECK FEE	775.00	618.40	25.3%
480999 MISCELLANEOUS UNIDENTIFIED		-	
482001 INVESTMENT REVENUE	28,571.77	23,102.53	23.7%
482011 INTEREST SEPTIC LOANS		-	
484099 MISCELLANEOUS REVENUE	1,071.23	300.56	256.4%
	30,604.94	24,034.49	27.3%

Town of Harwich
General Fund Revenues
FY 2014

01 GENERAL FUND	FY 2014 ACTUAL	FY 2013 ACTUAL	% Variance
011464 COLLECTOR - REV			
411004 PERSONAL PROPERTY TAX 2004	-		
411007 PERSONAL PROPERTY TAX FY07	-		
411008 PERSONAL PROPERTY TAX FY08	-		
411009 PERS PROPERTY TAX FY 09	185.86	(22,295.75)	-100.8%
411010 PERSONAL PROPERTY TAX FY10	395.53	290.65	36.1%
411011 PERSONAL PROPERTY TAX FY 2011	800.45	894.67	-10.5%
411012 PERSONAL PROPERTY TAX FY 2012	10,044.82	5,707.82	76.0%
411013 PERSONAL PROPERTY TAX FY 2013	605,829.91	581,602.50	4.2%
411014 PERSONAL PROPERTY TAX FY 2014	221.75	209.63	5.8%
411999 PERSONAL PROP BLANKET ABATES	-	265.66	-100.0%
412008 REAL ESTATE TAX FY 08			
412009 REAL ESTATE TAX FY 09			
412010 REAL ESTATE TAX FY 10	(259.40)		
412011 REAL ESTATE TAX FY 2011	-	5,558.99	
412012 REAL ESTATE TAX FY 2012	22,076.85	288,441.75	-92.3%
412013 REAL ESTATE TAX FY 2013	320,127.53	36,906,109.53	-99.1%
412014 REAL ESTATE TAX FY 2014	38,207,375.82	22,558.75	
412608 CPC TAX FY 08			
412610 CPC TAX FY 10			
414200 TAX TITLES REDEEMED	205,075.20	214,438.53	-4.4%
414400 DEFERRED TAXES REDEEMED	41,140.69	-	
414704 SEPTIC BETTERMENT TAX			
415005 MOTOR VEHICLE TAX REV 2005			
415006 MOTOR VEHICLE EXCISE TAX 2006			
415007 MOTOR VEHICLE TAX FY 07		35.00	-100.0%
415008 MOTOR VEHICLE TAX FY08	130.10	220.42	-41.0%
415009 MOTOR VEHICLE TAX FY 09	643.54	787.40	-18.3%
415010 MOTOR VEHICLE EXCISE TAX FY10	849.60	1,420.02	-40.2%
415011 MOTOR VEHICLE EXC TX FY 2011	2,194.49	5,426.28	-59.6%
415012 MOTOR VEHICLE EXC TX FY 2012	7,975.95	216,854.60	-96.3%
415013 MOTOR VEHICLE EXC TX FY 2013	289,764.83	1,389,810.17	-79.2%
415014 MOTOR VEHICLE EXC TX FY 2014	1,573,900.94		
415999 MOTOR VEHICLE BLANKET ABATES	976.47	2,154.17	-54.7%
416107 BOAT EX TAX FY 07			
416108 BOAT EXCISE FY 08			
416109 BOAT EXCISE TAX FY2009		12.50	-100.0%
416110 BOAT EXCISE TAX FY2010	25.00	(15.00)	-266.7%
416111 BOAT EXCISE TAX FY 2011	26.50	(38.00)	-169.7%
416112 BOAT EXCISE TAX FY 2012	85.50	88.24	-3.1%
416113 BOAT EXCISE TAX FY 2013	182.90	24,767.29	-99.3%
416114 BOAT EXCISE TAX FY 2014	24,369.18		
416999 BOAT EXCISE BLANKET ABATEMENT	25.00	73.00	-65.8%
417001 PEN & INT REAL ESTATE TAXES	91,997.76	76,312.02	20.6%
417002 PEN & INT PERS PROP TAXES	14,251.12	11,231.16	26.9%
417003 PEN & INT MV EXCISE TAXES	97,913.92	102,291.14	-4.3%
417004 PEN & INT BOAT EXCISE TAXES	3,481.38	3,129.97	11.2%
417005 PEN & INT TAX TITLE	151,239.98	90,308.41	67.5%
417006 PEN & INT DEFERRED TAXES	13,200.08	-	
417010 PEN & INT SEPTIC BETTERMENT			
417013 INTEREST CPC		1,673.23	-100.0%
418001 IN LIEU OF TAXES LOCAL	54,850.65	57,482.03	-4.6%
432001 COLLECTORS FEES & CHARGES		2,024.00	-100.0%
432003 PHOTOCOPIES			
432008 MARKING FEES	12,480.00	11,120.00	12.2%
432009 MUNICIPAL LIEN CERTIFICATES	15,300.00	26,650.00	-42.6%
484001 R E TAX HOLDING ACCT			
484099 MISCELLANEOUS REVENUE	403.67	128.50	214.1%
	41,769,283.57	40,027,829.29	4.4%

Town of Harwich
General Fund Revenues
FY 2014

01 GENERAL FUND	FY 2014 ACTUAL	FY 2013 ACTUAL	% Variance
011614 TOWN CLERK - REV			
432003 PHOTOCOPIES	582.31	790.37	-26.3%
432011 DOG LICENSES	12,665.00	13,395.00	-5.4%
432012 FISH/GAME FEES	-		
432039 UTILITY POLES	80.00	260.00	-69.2%
442017 BIRTH, MARRIAGE, DEATH CERT	18,180.00	19,670.00	-7.6%
442018 BUSINESS CERTIFICATE	4,380.00	4,040.00	8.4%
445002 RAFFLE PERMIT	140.00	150.00	-6.7%
445007 GASOLINE STORAGE	325.00	375.00	-13.3%
445015 BURIAL PERMITS	1,380.00	1,530.00	-9.8%
477000 NON CRIMINAL FINES FIRE			
477001 NON CRIMINAL FINES POLICE	550.00	1,350.00	-59.3%
477002 NON CRIMINAL FINES HEALTH	600.00	300.00	100.0%
477006 NON CRIMINAL FINES HARBOR	375.00		
477007 NON CRIMINAL FINES CONSERVATIO	1,250.00		
	40,507.31	41,860.37	-3.2%
011714 CONSERVATION - REV			#DIV/0!
432038 GARDEN PLOTS	3,030.00	3,030.00	0.0%
436003 BOG LEASE	4,248.00	3,950.00	7.5%
437001 HEARINGS	6,620.00	4,850.00	36.5%
484099 MISCELLANEOUS REVENUE	5,812.50	5,491.00	5.9%
	19,710.50	17,321.00	13.8%
011744 TOWN PLANNER - REV			
432003 PHOTOCOPIES	30.25	-	
432040 PLANNING LOCAL FILING FEE	1,942.50	19,368.55	-90.0%
437001 HEARINGS	31,747.77	16,770.81	89.3%
445005 MISC LICENSES/PERMITS	-	265.00	-100.0%
	33,720.52	36,404.36	-7.4%
011764 BOARD OF APPEALS - REV			
437001 HEARINGS	14,175.00	8,820.00	60.7%
	14,175.00	8,820.00	60.7%
012104 POLICE - REV			
432015 POLICE ADMINISTRATION FEES	28,737.90	29,777.70	-3.5%
432016 POLICE INSURANCE CO FEES	1,791.00	1,889.97	-5.2%
432017 USE OF CRUISER POLICE	4,270.00	2,770.00	54.2%
432050 POLICE FALSE ALARM FEES	50.00	550.00	-90.9%
442008 TAXI/LIMO LICENSE	910.00	535.00	70.1%
445003 GUN PERMITS	4,487.50	9,262.50	-51.6%
468000 REG OF MV FINES	25,682.50	11,635.00	120.7%
469501 COURT FINES	3,410.00	1,770.00	92.7%
477004 PARKING VIOLATIONS	10,891.73	10,050.00	8.4%
477005 RESTITUTION	-	3,420.60	-100.0%
484099 MISCELLANEOUS REVENUE	175.20	120.00	46.0%
	80,405.83	71,780.77	12.0%
012204 FIRE - REV			
432003 PHOTOCOPIES	210.00	135.00	55.6%
432018 FIRE INSPECTIONS	33,150.00	34,020.00	-2.6%
445005 MISC LICENSES/PERMITS	2,080.00	1,575.00	32.1%
445006 BURNING PERMITS	4,010.00	4,359.00	-8.0%
445007 GASOLINE STORAGE	90.00	1,080.00	-91.7%
484099 MISCELLANEOUS REVENUE	3,425.00	3,266.98	4.8%
	42,965.00	44,435.98	-3.3%

Town of Harwich
General Fund Revenues
FY 2014

01 GENERAL FUND	FY 2014 ACTUAL	FY 2013 ACTUAL	% Variance
012314 AMBULANCE - REV			
437000 AMBULANCE FEES	1,147,928.03	981,281.21	17.0%
437010 AMBULANCE COLLECTOR	-	-	
	1,147,928.03	981,281.21	17.0%
012414 BUILDING - REV			
432003 PHOTOCOPIES	1,275.25	1,495.70	-14.7%
432019 BUILDING INSPECTION	4,532.00	5,771.00	-21.5%
432048 BUILDING APPLICATION FEES	18,972.00	18,693.00	1.5%
445005 MISC LICENSES/PERMITS	50.00	1,860.00	-97.3%
455008 BUILDING PERMITS	282,004.00	169,561.65	66.3%
455009 SIGN PERMITS	2,690.00	1,925.00	39.7%
455010 DEMO PERMITS	1,040.00	1,430.00	-27.3%
455011 RENTAL DENSITY PERMIT	1,205.00	705.00	70.9%
455012 TRENCH EXCAVATING PERMITS	5,555.00	3,570.00	55.6%
484099 MISCELLANEOUS REVENUE	200.00		
	317,523.25	205,011.35	54.9%
012424 GAS INSPECTION - REV			
432020 GAS INPECTION	40,055.00	41,830.00	-4.2%
	40,055.00	41,830.00	-4.2%
012434 PLUMBING			
432021 PLUMBING INSPECTION	43,490.00	54,155.00	-19.7%
	43,490.00	54,155.00	-19.7%
012454 ELECTRICAL REVENUE			
432023 ELECTRICAL INSPECTION	68,819.00	68,010.00	1.2%
	68,819.00	68,010.00	1.2%
014224 MISC PERMITS			
455012 TRENCH EXCAVATING PERMITS	-	4,045.00	-100.0%
		4,045.00	-100.0%
014394 WASTE DISPOSAL REVENUE			
424701 DISPOSAL AREA STICKERS	799,604.50	662,707.00	20.7%
424702 DISPOSAL REGULAR FEES	489,209.79	459,401.55	6.5%
424703 DISPOSAL COMMERCIAL FEES	525,407.00	472,107.90	11.3%
427010 RECYCLE NEWSPAPER	26,613.62	28,778.81	-7.5%
427011 RECYCLE BOTTLES	14,675.50	12,266.70	19.6%
427012 RECYCLE OTHER ITEMS	2,794.25	5,138.50	-45.6%
427013 RECYCLE METAL	73,016.37	72,966.11	0.1%
	1,931,321.03	1,713,366.57	12.7%
015104 BOARD OF HEALTH			
432003 PHOTOCOPIES	2,528.75	2,306.96	9.6%
432025 TEST HOLES	25,740.00	20,350.00	26.5%
432037 FLU CLINIC FEES	95.00	337.73	-71.9%
442001 HOTEL, MOTEL, INN	600.00	525.00	14.3%
442002 STABLE	1,135.00	1,240.00	-8.5%
442004 JUNK COLLECTOR/RUBBISH HAULER	600.00	600.00	0.0%
442007 MASSAGE LICENSE		-	
442013 OTHER FOOD SERVICE LICENSE	16,355.00	16,865.00	-3.0%
442014 TOBACCO LICENSE	650.00	750.00	-13.3%
442015 FUNERAL DIRECTOR LICENSE	150.00	100.00	50.0%
445005 MISC LICENSES/PERMITS	6,975.00	7,650.00	-8.8%
445010 SEPTAGE CARRIER	1,900.00	2,300.00	-17.4%
445011 SEWERAGE PERMITS	31,580.00	32,820.00	-3.8%
445012 WELL PERMITS	670.00	1,145.00	-41.5%
445027 SWIMMING POOL	2,900.00	2,800.00	3.6%
445029 HEALTH INSPECTION FEES	29,370.00	31,350.00	-6.3%
455012 HEALTH TRENCH INSPECTION FEES	4,800.00		
484099 MISCELLANEOUS REVENUE	4,312.00		
	130,360.75	121,139.69	7.6%

Town of Harwich
General Fund Revenues
FY 2014

01 GENERAL FUND	FY 2014 ACTUAL	FY 2013 ACTUAL	% Variance
015394 CHANNEL 18 TELEVISION STATION			
015394 CHANNEL 18 TELEVISION STATION			
432041 VIDEO TAPE COPIES	150.00	60.00	150.0%
	150.00	60.00	150.0%
015404 COMMUNITY CENTER REVENUE			
432003 PHOTOCOPIES	40.25	23.75	69.5%
432044 PROGRAM FEES	1,593.00	1,695.00	-6.0%
432049 PASSPORT FEES	5,295.00	3,960.00	33.7%
436004 BUILDING USE	16,250.00	15,643.00	3.9%
484098 COM CENTER WEIGHT ROOM USE	35.00		
	23,213.25	21,321.75	8.9%
015414 COUNCIL ON AGING REVENUE	19,678.80	5,685.00	246.2%
432044 PROGRAM FEES	19,678.80	5,685.00	246.2%
015424 YOUTH COUNSELOR REVENUES			
436004 BUILDING USE	150.00		
	150.00	-	
447003 LIBRARY FINES	5,407.75	3,828.31	41.3%
484099 MISCELLANEOUS REVENUE	4.65	34.20	-86.4%
	5,412.40	3,862.51	40.1%
016304 RECREATION & YOUTH REVENUE			
432030 SUMMER PROGRAM FEES	19,625.00	20,702.50	-5.2%
432044 PROGRAM FEES	2,940.00	3,130.00	-6.1%
436004 BUILDING USE	105.00	550.00	-80.9%
445013 BEACH STICKERS	263,935.00	242,627.93	8.8%
445014 BEACH PARKING	50,845.00	49,995.00	1.7%
	337,450.00	317,005.43	6.4%
016334 HARBORMASTER REVENUE			
432042 MOORING AGENT FEES	725.00	600.00	20.8%
436000 WHARFAGE	783,842.33	796,441.18	-1.6%
436001 HARBOR FUEL CONCESSION	7,603.40	6,144.33	23.7%
436002 ALLEN HARBOR PARKING RENTAL	15,847.25	15,092.50	5.0%
445001 SHELLFISH PERMITS	6,701.00	6,941.00	-3.5%
	814,718.98	825,219.01	-1.3%
016914 HISTORIC COMM REVENUE	352.05	495.00	-28.9%
437001 HEARINGS	352.05	495.00	-28.9%
016954 GOLF OPERATIONS REVENUE			
427002 SNACK BAR	7,500.00		
432031 GREEN FEES	780,757.82	746,609.28	4.6%
432032 DRIVING RANGE	57,101.47	55,274.49	3.3%
432033 PULL CARTS	6,812.41	8,223.57	-17.2%
432034 RESIDENTS FEES	629,545.00	612,275.00	2.8%
432035 CAR RENTAL	230,797.52	219,212.91	5.3%
432046 NON-RESIDENT GOLF MEMBERS	20,950.00	45,975.00	-54.4%
432047 GOLF RANGE MEMBERSHIPS	15,950.00	6,710.00	137.7%
	1,749,414.22	1,694,280.25	3.3%
GRAND TOTAL	\$ 53,338,523.43	\$ 51,315,703.78	3.9%

11/20/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014		Special Revenues									
		1101	1102	1103	1106	1107	1110	1114	1115	1122	
		Fed Blk. Grt. Police	PD Safety Yeats	Small Cities Grant	Wychmere Harbor	Emergency Animal	COPS School Grant	HDSP Housing Grant	Elder Ser. Grant	FEMA Fire/EMS	
Cash	4,478,373.04	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	
Receivables:											
Inventory	903,411.03										
	156,746.14										
Total assets	5,538,530.15	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	
Warrants payable	-										
Accounts Payable	-										
Res. CPC Open Space	447,307.68										
Res. CPC Historic	485,072.68										
Res. Housing	727,462.68										
Deferred revenue	903,411.03										
Res. for Inventory	156,746.14										
Res. Prior year encum.	-										
Fund Balance	2,818,530.00	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	
Total Liab. & FB	5,538,530.15	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	
Revenue	4,372,950.60										
Expenditures	1,342,405.95										
Transfers in	-										
Transfers out	1,768,285.00										
	1,262,259.65										
Beg. fund balance 6/30/2013	3,216,113.39	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	
End. fund balance 6/30/2014	4,478,373.04	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014 Special Revenues											
	1123	1154	1156	1176	1177	1178	1187	1188	1199	1201	
	FEMA	Early	Class Size	Federal	Coord.	ARRA	Wychmere	ARRA	FEMA	State Septic	
	Asst to FE	Integration	Red. Grant	EEO Pre Sch	Family Grant	Grant	ARRA	WETLANDS	Recovery	Grant	
Cash	0.06	0.06	0.06	0.05	0.09	0.22		104,025.68	49,758.86	75,278.06	
Receivables:											
Inventory								20,882.93		-	
Total assets		0.06	0.06	0.05	0.09	0.22	-	124,908.61	49,758.86	75,278.06	
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing								20,882.93		-	
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance	0.06	0.06	0.06	0.05	0.09	0.22	-	104,025.68	49,758.86	75,278.06	
Total Liab. & FB		0.06	0.06	0.05	0.09	0.22	-	124,908.61	49,758.86	75,278.06	
Revenue	14,776.00	-	-	-	-	-	-	-	2,085.77	-	
Expenditures	14,775.94						5,958.00				
Transfers in											
Transfers out									14,000.00		
Beg. fund balance 6/30/2013	0.06	-	-	-	-	-	(5,958.00)	-	(11,914.23)	-	
	-	0.06	0.06	0.05	0.09	0.22	5,958.00	104,025.68	61,673.09	75,278.06	
End. fund balance 6/30/2014	0.06	0.06	0.06	0.05	0.09	0.22	-	104,025.68	49,758.86	75,278.06	

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	<u>1202</u>	<u>1206</u>	<u>1207</u>	<u>1208</u>	<u>1209</u>	<u>1210</u>	<u>1211</u>	<u>1213</u>	<u>1214</u>	<u>1216</u>
	<u>Pump Out</u>	<u>Coastal</u>	<u>ECOPS - State</u>	<u>CH 637 Hwy</u>	<u>Vet Grave</u>	<u>Elder Affairs</u>	<u>Dare State</u>	<u>Fire Safety</u>	<u>Pol Highway</u>	<u>Nat Resours</u>
<u>Special Revenues</u>	<u>Boat</u>	<u>Access</u>	<u>Grant</u>	<u>St. Grant</u>	<u>Repair</u>	<u>St. Grant</u>	<u>Grant</u>	<u>Equipment</u>	<u>Safety</u>	<u>Volunteer</u>
Cash	32,933.49	53.68	394.82	66,949.01	400.00	4,668.56	145.68	63.43	435.68	530.18
Receivables:										
Inventory										
Total assets	32,933.49	53.68	394.82	66,949.01	400.00	4,668.56	145.68	63.43	435.68	530.18
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	32,933.49	53.68	394.82	66,949.01	400.00	4,668.56	145.68	63.43	435.68	530.18
Total Liab. & FB	32,933.49	53.68	394.82	66,949.01	400.00	4,668.56	145.68	63.43	435.68	530.18
Revenue	12,979.27	-	-	-	-	32,357.30	-	-	-	-
Expenditures	18,384.56	-	-	-	-	32,363.44	-	-	-	-
Transfers in										
Transfers out										
Beg. fund balance 6/30/2013	(5,405.29)	-	-	-	-	(6.14)	-	-	-	-
	38,338.78	53.68	394.82	66,949.01	400.00	4,674.70	145.68	63.43	435.68	530.18
End. fund balance 6/30/2014	32,933.49	53.68	394.82	66,949.01	400.00	4,668.56	145.68	63.43	435.68	530.18

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014 Special Revenues	1217	1220	1222	1223	1224	1225	1227	1228	1229	1232	1234
	Police Safety Equipment	Click It or Ticket	Fire Fighter Training	Fire ECOPS	Fire Equip. Grant	CHPT. 90 Highway Fund	NIMS/Fire	SIDEWALKS	Community Policing	Community Policing	EECBG Solar PV Grant
Cash	3,863.79	571.86	346.17	900.00	19.79	277,968.00	2,060.80	18,790.94	38.63	533.97	5,596.75
Receivables:						115,153.60					
Inventory											
Total assets	3,863.79	571.86	346.17	900.00	19.79	393,121.60	2,060.80	18,790.94	38.63	533.97	5,596.75
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing						115,153.60					
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance	3,863.79	571.86	346.17	900.00	19.79	277,968.00	2,060.80	18,790.94	38.63	533.97	5,596.75
Total Liab. & FB	3,863.79	571.86	346.17	900.00	19.79	393,121.60	2,060.80	18,790.94	38.63	533.97	5,596.75
Revenue						1,010,130.02					
Expenditures						684,826.91					
Transfers in											
Transfers out											
Beg. fund balance 6/30/2013						325,303.11					
	3,863.79	571.86	346.17	900.00	19.79	(47,335.11)	2,060.80	18,790.94	38.63	533.97	5,596.75
End. fund balance 6/30/2014	3,863.79	571.86	346.17	900.00	19.79	277,968.00	2,060.80	18,790.94	38.63	533.97	5,596.75

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	FY 2014									
Special Revenues	1235	1237	1240	1243	1252	1254	1242	1257	1258	
	Red River	FIRE	Brooks Library	MUN PORT	Applied Health	Linked	Fire SR	Community	Erly. Childhd.	
	Herring River	SAFE GRANT	State AID	RECYC<	Grant	Partnership	Safe	Svc II	Comm Prtnshp	
Cash	421.00	3,667.98	24,950.07	35.00	(3.05)	2.30	2,818.00	6.77	0.04	
Receivables:										
Inventory										
Total assets	421.00	3,667.98	24,950.07	35.00	(3.05)	2.30	2,818.00	6.77	0.04	
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	421.00	3,667.98	24,950.07	35.00	(3.05)	2.30	2,818.00	6.77	0.04	
Total Liab. & FB	421.00	3,667.98	24,950.07	35.00	(3.05)	2.30	2,818.00	6.77	0.04	
Revenue		4,086.00	6,218.08	35.00			2,818.00			
Expenditures		1,918.02								
Transfers in										
Transfers out										
Beg. fund balance 6/30/2013	-	2,167.98	6,218.08	35.00	-	-	2,818.00	-	-	
	421.00	1,500.00	18,731.99	-	(3.05)	2.30	-	6.77	0.04	
End. fund balance 6/30/2014	421.00	3,667.98	24,950.07	35.00	(3.05)	2.30	2,818.00	6.77	0.04	
12/30/2014										

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014 Special Revenues											
1280	1284	1285	1295	1296	1305	1307	1308				
School	Youth	Water WCG	Tn Clk	Flu	ESCR NITROG	CCCC Science	EDC Needs				
MA Green Sch	Counselor #54	171	AID	Program	Grant	Grant	Sch. Grl.				
Cash	0.06	7,450.49	800.00	15,051.95	9,767.89	6,845.23	11.36	0.02			
Receivables:											
Inventory											
Total assets	0.06	7,450.49	800.00	15,051.95	9,767.89	6,845.23	11.36	0.02			
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing											
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance	0.06	7,450.49	800.00	15,051.95	9,767.89	6,845.23	11.36	0.02			
Total Liab. & FB	0.06	7,450.49	800.00	15,051.95	9,767.89	6,845.23	11.36	0.02			
Revenue											
Expenditures											
Transfers in											
Transfers out											
Beg. fund balance 6/30/2013	-	(1,647.51)	-	13,504.38	4,246.96	(810.00)	-	-			
End. fund balance 6/30/2014	0.06	9,098.00	800.00	1,547.57	5,520.93	7,655.23	11.36	0.02			
12/30/2014	0.06	7,450.49	800.00	15,051.95	9,767.89	6,845.23	11.36	0.02			

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	FY 2014 Special Revenues									
	1309 Barns City Ld Manage	1310 Waste to MTPC	1311 Island Pound Trail Fed. Grt.	1313 Fire EMS Equip	1315 Muddy Creek LD.MGT	1316 East Harwich Grant	1321 New County Grant	1322 Wychmere Grant	1323 Health Fair Grant	1324 Cape Light Energy Grant
Cash	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00	1,150.00
Receivables:										
Inventory										
Total assets	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00	1,150.00
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00	1,150.00
Total Liab. & FB	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00	1,150.00
Revenue										
Expenditures										
Transfers in						810.00			600.00	
Transfers out								7,500.00	1,185.00	
Beg. fund balance 6/30/2013						810.00		(7,500.00)	(585.00)	
	481.00	1,000.01	250.00	122.70	57.63	(810.00)	50,000.00	7,500.00	1,675.00	1,150.00
End. fund balance 6/30/2014	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00	1,150.00

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	FY 2014 Special Revenues											
	1350	1360	1356	1359	1401	1402	1403	1404	1405	1406		
Partnership to Reduce Drugs	HCC	Tower Found	Bell Neck	Shellfish	NanElec	Beach Gift	Evergreen	Brooks Lib.	Channel 18	Library/Fire		
	Youth	Grant	Cons	Lab Gift			Cemetery Gift	Bldg. Gift	Gift	Gift		
Cash	104.47	112.75	2.36	33.00	1,850.15	13.33	250.00	2,942.23	21.70	40.03		
Receivables:												
Inventory												
Total assets	104.47	112.75	2.36	33.00	1,850.15	13.33	250.00	2,942.23	21.70	40.03		
Warrants payable												
Accounts Payable												
Res. CPC Open Space												
Res. CPC Historic												
Res. Housing												
Deferred revenue												
Res. for Inventory												
Res. Prior year encum.												
Fund Balance	104.47	112.75	2.36	33.00	1,850.15	13.33	250.00	2,942.23	21.70	40.03		
Total Liab. & FB	104.47	112.75	2.36	33.00	1,850.15	13.33	250.00	2,942.23	21.70	40.03		
Revenue		2,000.00										
Expenditures		1,887.25		1,842.00		4,275.45						
Transfers in												
Transfers out												
Beg. fund balance 6/30/2013	-	112.75	-	(1,842.00)	-	(4,275.45)	-	-	-	-		
	104.47	-	2.36	1,875.00	1,850.15	4,288.78	250.00	2,942.23	21.70	40.03		
End. fund balance 6/30/2014	104.47	112.75	2.36	33.00	1,850.15	13.33	250.00	2,942.23	21.70	40.03		

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	1408	1412	1415	1418	1419	1423	1424	1425	1426	1451
	COA	Harwich Ctr.	Cran Valley	Youth Couns	Sprint Cell	Epoch Gift	Empl./ Chase	Long PD	Friends of	Lion's
	Gift	Init. Gift	Gift	Gift	Tower Gift	Thompson Fld	Gift Fund	Watershed	Harwich Gift	School Gift
Cash	68,238.68	138.83	-	150.00	4,254.64	100.00	14,672.62	948.05	3,302.67	2,800.00
43.33										
Receivables:										
Inventory										
Total assets	68,238.68	138.83	-	150.00	4,254.64	100.00	14,672.62	948.05	3,302.67	2,800.00
43.33										
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	68,238.68	138.83	-	150.00	4,254.64	100.00	14,672.62	948.05	3,302.67	2,800.00
43.33										
Total Liab. & FB	68,238.68	138.83	-	150.00	4,254.64	100.00	14,672.62	948.05	3,302.67	2,800.00
43.33										
Revenue	1,466.20	-	500.00	-	-	-	1,241.00	-	270.00	-
Expenditures	936.66	-	1,500.00	-	-	-	2,010.04	-	-	-
Transfers in										
Transfers out										
Beg. fund balance 6/30/2013	529.54	-	(1,000.00)	-	-	-	(769.04)	-	270.00	-
67,709.14										
138.83										
1,000.00										
15,441.66										
948.05										
3,032.67										
2,800.00										
43.33										
End. fund balance 6/30/2014	68,238.68	138.83	-	150.00	4,254.64	100.00	14,672.62	948.05	3,302.67	2,800.00
43.33										

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	FY 2014 Special Revenues										
	1501 Cultural Council	1502 Mt. Pleasant Com. Gift	1505 Brooks Lib. Gift	1506 Cranberry Harvest Shuttle	1507 Disability Rights	1508 Radar Gun	1509 SEMASS Road Race gift	1510 Ambulance Fund Gift	1511 Fire Gift	1512 Town Nurse Gift	1513 Park & Rec Gift
Cash	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	62.65	165.36	1,282.24
Receivables:											
Inventory											
Total assets	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	62.65	165.36	1,282.24
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing											
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	62.65	165.36	1,282.24
Total Liab. & FB	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	62.65	165.36	1,282.24
Revenue	4,254.41		3,199.69			321.98		7,385.00		50.00	
Expenditures	4,763.87		5,065.68					2,975.50		400.00	
Transfers in											
Transfers out											
Beg. fund balance 6/30/2013	(509.46)	-	(1,865.99)	-	-	321.98	-	4,409.50	-	(350.00)	-
	980.79	124.00	8,539.76	1,000.00	159.28		4,629.90	10,088.30	62.65	515.36	1,282.24
End. fund balance 6/30/2014	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	62.65	165.36	1,282.24

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014		Special Revenues									
1514	1515	1516	1517	1518	1520	1524	1525	1526			
Whitehouse Field Elec	Harwich Conser Trust	Comm Center Gift	Police Security Gift	Comm Center Pool Gift	Police Coffee Maker Gift	Historic Com Gift	Palmer Gift	Trail Comm. Gift			
Cash	590.00	17,652.56	77.00	(2,686.86)	31.64	325.00	455.00	250.00			
11,776.97	590.00	17,652.56	77.00	(2,686.86)	31.64	325.00	455.00	250.00			

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014		1529	1527	1530	1532	1533	1540	1542	1543	1544	1545
Special Revenues		Town Band	Agriculture	Wetlands	Friends of	CC	Recreation	COA	GOLF	Comm. CTR	Golf
			Gift	Conser Trust	Harwich Youth	Expansion	Revolving	Revolving	Revolving	Revolving	Capital R/E
Cash		(29.90)	250.00	2,285.66	689.50	2,500.00	47,613.97	9,988.47	32,728.57	72,816.30	156,935.00
Receivables:											
Inventory											
Total assets		(29.90)	250.00	2,285.66	689.50	2,500.00	47,613.97	9,988.47	189,474.71	72,816.30	156,935.00
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing											
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance		(29.90)	250.00	2,285.66	689.50	2,500.00	47,613.97	9,988.47	32,728.57	72,816.30	156,935.00
Total Liab. & FB		(29.90)	250.00	2,285.66	689.50	2,500.00	47,613.97	9,988.47	189,474.71	72,816.30	156,935.00
Revenue				8,821.00	1,500.00		89,404.00	48,154.70	171,738.22	50,777.00	68,275.00
Expenditures				6,178.74	1,039.50		83,344.67	42,732.83	147,473.82	18,743.40	-
Transfers in											
Transfers out											30,000.00
Beg. fund balance 6/30/2013		-	-	2,642.26	460.50	-	6,059.33	5,421.87	24,264.40	32,033.60	38,275.00
(29.90)		(29.90)	250.00	(356.60)	229.00	2,500.00	41,554.64	4,566.60	8,464.17	40,782.70	118,660.00
End. fund balance 6/30/2014		(29.90)	250.00	2,285.66	689.50	2,500.00	47,613.97	9,988.47	32,728.57	72,816.30	156,935.00

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

FY 2014 Special Revenues		1549	1551	1555	1560	1562	1599	1600	1601	1605	1609	1610	1611
		Cemetery R/F Spec Ed	School Lunch	Driver's Education	Elem School Treasury	High School Treasury	Sale Of Easement	Workers Com Recovery	Water Hydrant Damage	Highway Ins. Recovery	State Aid to Libraries	County Dog Tax	Cemetery Lot Sales
Cash		3,526.84	(985.90)	52.65	(313.16)	334.50	80.50	519.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64
Receivables:													
Inventory													
Total assets		3,526.84	(985.90)	52.65	(313.16)	334.50	80.50	519.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64
Warrants payable													
Accounts Payable													
Res. CPC Open Space													
Res. CPC Historic													
Res. Housing													
Deferred revenue													
Res. for Inventory													
Res. Prior year encum.													
Fund Balance		3,526.84	(985.90)	52.65	(313.16)	334.50	80.50	519.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64
Total Liab. & FB		3,526.84	(985.90)	52.65	(313.16)	334.50	80.50	519.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64
Revenue													
Expenditures													
Transfers in							1,500.00			19,024.99	6,218.12		40,185.00
Transfers out										526.76	4,643.09		28,666.61
Beg. fund balance 6/30/2013		-	-	-	-	-	(1,500.00)	-	-	18,498.23	1,575.03	-	11,518.39
End. fund balance 6/30/2014		3,526.84	(985.90)	52.65	(313.16)	334.50	1,580.50	519.53	776.02		-	2,144.31	5,466.25
12/30/2014		3,526.84	(985.90)	52.65	(313.16)	334.50	80.50	519.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	1614	1615	1621	1626	1655	1656	1701	1702	1703
	Media One	Police Ins. Recovery	Waterway Mgt.	Harbor Impr. & Maint.	Friends Of Jarvis Bkewa	High School Track	Septic Loan Betterment	Old Post Road Betterment	Rd Betterment McGuerty
Cash	659,627.02	2,439.02	41,025.78	145,661.42	105.11	3,910.48	51,928.14	18,797.75	38,502.68
Receivables:									
Inventory							44,438.58	44,893.45	71,077.50
Total assets	659,627.02	2,439.02	41,025.78	145,661.42	105.11	3,910.48	96,366.72	63,691.20	109,580.18
Warrants payable									
Accounts Payable									
Res. CPC Open Space							44,438.58	44,893.45	71,077.50
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory									
Res. Prior year encum.									
Fund Balance	659,627.02	2,439.02	41,025.78	145,661.42	105.11	3,910.48	51,928.14	18,797.75	38,502.68
Total Liab. & FB	659,627.02	2,439.02	41,025.78	145,661.42	105.11	3,910.48	96,366.72	63,691.20	109,580.18
Revenue	296,551.95		111,721.00	74,553.76	105.11	3,910.48	8,185.05	5,190.80	12,439.75
Expenditures	5,808.29								35,605.59
Transfers in									
Transfers out	215,000.00		100,000.00				17,265.00	11,850.00	23,900.00
Beg. fund balance 6/30/2013	75,743.66	-	11,721.00	74,553.76	105.11	3,910.48	(9,079.95)	(6,659.20)	(47,065.84)
	583,883.36	2,439.02	29,304.78	71,107.66			61,008.09	25,456.95	85,568.52
End. fund balance 6/30/2014	659,627.02	2,439.02	41,025.78	145,661.42	105.11	3,910.48	51,928.14	18,797.75	38,502.68

12/30/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2014

	FY 2014				
	Special Revenues				
	1704	1740	1730	1750	8027
	Rd Skinsquit	Allen Harbor	Culture Cou.	Aff. Housing	CPC
		Betterment	Gift	Fund	(Land BK)
Cash					
	(6,550.00)	272,677.68	10,290.12	4,853.40	1,925,164.64
Receivables:					
Inventory	-	543,140.93	-		63,824.04
Total assets	(6,550.00)	815,818.61	10,290.12	4,853.40	1,988,988.68
Warrants payable					
Accounts Payable					
Res. CPC Open Space					447,307.68
Res. CPC Historic					485,072.68
Res. Housing		543,140.93			727,462.68
Deferred revenue					63,824.04
Res. for Inventory					
Res. Prior year encum.					
Fund Balance	(6,550.00)	272,677.68	10,290.12	4,853.40	265,321.60
Total Liab. & FB	(6,550.00)	815,818.61	10,290.12	4,853.40	1,988,988.68
Revenue					
		272,677.68	200.00	107,308.14	1,827,484.95
Expenditures	6,550.00		3,430.00	140,000.00	-
Transfers in					
Transfers out					1,356,270.00
Beg. fund balance 6/30/2013	(6,550.00)	272,677.68	(3,230.00)	(32,691.86)	471,214.95
End. fund balance 6/30/2014	(6,550.00)	272,677.68	10,290.12	4,853.40	1,925,164.64

12/30/2014

Town of Harwich
Combining Balance Sheet
Capital Projects
Year Ending June 30, 2014

FY 2014						
Town of Harwich						
Capital						
Funds # 0400-0470						
General						
		General 0400	Allen Harbor 0440	McGuerty 0450	Greensand WTF 0460	North Westgate Well WTF 0470
Cash	\$ 754,396.33	\$ 373,202.19	\$ 174,099.40	\$ 31,525.00	\$ -	\$ 175,569.74
Receivables:	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total assets	\$ 754,396.33	373,202.19	174,099.40	31,525.00	-	175,569.74
Warrants payable	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-
Bonds & Notes Payable	250,000.00	-	-	-	-	250,000.00
Deferred revenue	-	-	-	-	-	-
Fund Balance	\$ 504,396.33	373,202.19	174,099.40	31,525.00	-	(74,430.26)
Total Liab. & FB	\$ 754,396.33	373,202.19	174,099.40	31,525.00	-	175,569.74
Revenue/Bonds	676,912.99	500,000.00	-	31,525.00	145,387.99	-
Expenditures	438,222.50	269,734.96	30,995.65	-	137,491.89	-
Transfers in	450,535.00	-	-	-	-	450,535.00
Transfers out	975,500.26	-	-	-	450,535.00	524,965.26
Net change	(286,274.77)	230,265.04	(30,995.65)	31,525.00	(442,638.90)	(74,430.26)
Beg. fund balance	790,671.10	142,937.15	205,095.05	-	442,638.90	-
End. fund balance	\$ 504,396.33	\$ 373,202.19	\$ 174,099.40	\$ 31,525.00	\$ -	\$ (74,430.26)

12/19/2014

Town of Harwich
Combining Balance Sheet
Capital Projects #0400
Year Ending June 30, 2014

<u>FY 2014</u>					
Town of Harwich					
Capital					
<u>Funds # 0400</u>					
General					
	Fund 0400	Fund 0400	Bd. Of Health	Harbors	Golf
Cash		101,492.28			3,495.52
Receivables:	-	-	-	-	-
Total assets	-	101,492.28	-	-	3,495.52
Warrants payable					
Other Liabilities					
Deferred revenue					
Fund Balance	-	101,492.28	-	-	3,495.52
Total Liab. & FB	-	101,492.28	-	-	3,495.52
Revenue/Bonds	-				
Expenditures		4,173.34		16,155.48	211.57
Transfers in					
Transfers out					
Net change	-	(4,173.34)	-	(16,155.48)	(211.57)
Reg. Fund Balance	-	105,665.62	-	16,155.48	3,707.09
End. Fund Balance	-	101,492.28	-	-	3,495.52

12/19/2014

Town of Harwich
Combining Balance Sheet
Capital Projects
Year Ending June 30, 2014

<u>FY 2014</u> Town of Harwich Capital <u>Funds # 0440</u> Allen Harbor Dredging	Fund	
	Combined	0440
	<u>Total</u>	<u>Total</u>
Cash	174,099.40	174,099.40
Receivables:	-	-
Total assets	174,099.40	174,099.40
Warrants payable	-	-
Other Liabilities	-	-
Bonds & Notes Payable	-	-
Deferred revenue	-	-
Fund Balance	174,099.40	174,099.40
Total Liab. & FB	174,099.40	174,099.40
Revenue/Bonds	-	-
Expenditures	30,995.65	30,995.65
Transfers in		
Transfers out		
Net change	(30,995.65)	(30,995.65)
Beg. fund balance	205,095.05	205,095.05
End. fund balance	174,099.40	174,099.40
12/19/2014		-

Town of Harwich
Combining Balance Sheet
Capital Project
Year Ending June 30, 2014

	FY 2014	
	Town of Harwich	
	Capital	
	Funds # 0450	
	McGuerty Road	
	Combined	Fund
	Total	450
	Total	Total
Cash	31,525.00	31,525.00
Receivables:	-	-
Total assets	31,525.00	31,525.00
Warrants payable	-	-
Other Liabilities	-	-
Bonds & Notes Payable	-	-
Deferred revenue	-	-
Fund Balance	31,525.00	31,525.00
Total Liab. & FB	31,525.00	31,525.00
Revenue/Bonds	31,525.00	31,525.00
Expenditures	-	-
Transfers in		
Transfers out		
Net change	31,525.00	31,525.00
Beg. fund balance	-	-
End. fund balance	31,525.00	31,525.00
12/19/2014		-

Town of Harwich
Combining Balance Sheet
Capital Project
Year Ending June 30, 2014

<u>FY 2014</u> Town of Harwich Capital <u>Funds # 0460</u> Greensand WTF	Fund	
	Combined	0460
	<u>Total</u>	<u>Total</u>
Cash	-	-
Receivables:	-	-
Total assets	-	-
Warrants payable	-	-
Other Liabilities	-	-
Deferred revenue	-	-
Fund Balance	-	-
Total Liab. & FB	-	-
Revenue/Bonds	145,387.99	145,387.99
Expenditures	137,491.89	137,491.89
Transfers in	-	-
Transfers out	450,535.00	450,535.00
Net change	(442,638.90)	(442,638.90)
Beg. fund balance	442,638.90	442,638.90
End. fund balance	-	-
12/19/2014		-

Town of Harwich
Combining Balance Sheet
Capital Project
Year Ending June 30, 2014

<u>FY 2014</u> Town of Harwich Capital <u>Funds # 0470</u> Water Tank	Fund	
	Combined	0470
	<u>Total</u>	<u>Total</u>
Cash	175,569.74	175,569.74
Receivables:	-	-
Total assets	175,569.74	175,569.74
Warrants payable	-	
Other Liabilities (BAN #547)	250,000.00	250,000.00
Deferred revenue	-	
Fund Balance	(74,430.26)	(74,430.26)
Total Liab. & FB	175,569.74	175,569.74
Revenue/Bonds	-	
Expenditures	-	
Transfers in	450,535.00	450,535.00
Transfers out	524,965.26	524,965.26
Net change	(74,430.26)	(74,430.26)
Beg. fund balance	-	
End. fund balance	(74,430.26)	(74,430.26)
12/19/2014		-

TOWN OF HARWICH, MA
Combining Balance Sheet
Enterprise Fund
Year Ended June 30, 2014

FY 2014 <u>Enterprise Fund</u>	1320	
	Combined <u>Total</u>	Water <u>Enterprise Fund</u>
Cash	2,873,798.20	2,873,798.20
Receivables:	148,163.12	148,163.12
Water Liens A/R	11,407.76	11,407.76
Total assets	3,033,369.08	3,033,369.08
Other Liabilities sales tax	1,875.31	1,875.31
Deferred revenue	159,570.88	159,570.88
Encumbrances & Contin. Appropriations	1,778,897.79	1,778,897.79
Reserved For Expenditures	187,213.00	187,213.00
Retained Earnings	905,812.10	905,812.10
Total Liab. & FB	3,033,369.08	3,033,369.08
Revenue	3,681,464.45	3,681,464.45
Expenditures	3,468,939.87	3,468,939.87
Transfers in	-	-
Transfers out	-	-
Net change	212,524.58	212,524.58
Beg. fund balance	2,442,606.54	2,442,606.54
End. fund balance	2,655,131.12	2,655,131.12

12/19/2014

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2014

	FY 2014		Trust & Agency							
	Combined Total 10/23/2013		8002 POLICE/FIRE	8003 CALEB CHASE	8004 LET	8005 PLANNING	8006 AFLAC (TEP)	8007 WORKERS COMP.	8020 STABILIZATION	8021 CONSERVATION
Cash	2,567,563.48		20,912.03	20,439.16	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96
Receivables:	43,955.65									
Investments	366,500.62			366,500.62						
Deposit/ Other	-									
Total assets	2,978,019.75		20,912.03	386,939.78	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96
Warrants payable	-									
IBNR Payable	-									
Other Liabilities	(20,868.17)									
Deferred revenue	43,955.65									
FB Investments	366,500.62			366,500.62						
Fund Balance	2,588,431.65		20,912.03	20,439.16	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96
Total Liab. & FB	2,978,019.75		20,912.03	386,939.78	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96
Revenue	111,239.77		31,955.02	10,010.00	687.87		14.67		5,513.29	12.24
Expenditures	74,193.45		44,351.83	1,676.29	3,387.27					
Transfers in	130,000.00		30,000.00						100,000.00	
Transfers out	-									
Net change	167,046.32		17,603.19	8,333.71	(2,699.40)	-	14.67	-	105,513.29	12.24
Beg. fund balance	2,421,385.33		3,308.84	12,105.45	6,780.12	5.50	8,566.77	362.89	993,730.40	5,639.72
End. fund balance	2,588,431.65		20,912.03	20,439.16	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96

12/19/2014

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2014

	FY 2014					
	<u>Trust & Agency</u>					
Cash	8022	8023	8024	8025	8028	8050
Receivables:	400TH ANVER.	WHITEHOUSE	BROOKS	CEMETERY	KELLY SCH.	SCHOOL
Investments		Field	Library			Trust
Deposit/ Other	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	303,512.88
						45,286.67
Total assets	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	45,286.67
Warrants payable						
IBNR Payable						
Other Liabilities						
Deferred revenue						
FB Investments	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	45,286.67
Fund Balance	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	45,286.67
Total Liab. & FB	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	45,286.67
Revenue	1.25	22.46	54,695.81	4,013.08	1,018.73	222.00
Expenditures			24,578.06	200.00		
Transfers in						
Transfers out						
Net change	1.25	22.46	30,117.75	3,813.08	1,018.73	222.00
Beg. fund balance	1,567.74	8,887.87	611,774.38	371,548.03	23,174.34	45,064.67
End. fund balance	1,568.99	8,910.33	641,892.13	375,361.11	24,193.07	45,286.67

12/19/2014

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2014

	FY 2014							
	<u>Trust & Agency</u>							
Cash	8052	8053	8901	8902	8903	8904	8905	8907
Receivables:	Eaton	Charles-Sara	Police PPD	Fire Detail	Hwy Extra Duty	Custodian	Com Center	Library
Investments		Reid						Insurance
Deposit/ Other	28,400.00	29.08	(24,047.74)	2,741.76				427.61
			43,955.65					10.20
Total assets	28,400.00	29.08	19,907.91	2,741.76	-	-	-	427.61
Warrants payable								
IBNR Payable								
Other Liabilities			(24,047.74)	2,741.76	-	-	-	427.61
Deferred revenue			43,955.65					10.20
FB investments								
Fund Balance	28,400.00	29.08		-	-	-	-	
Total Liab. & FB	28,400.00	29.08	19,907.91	2,741.76	-	-	-	427.61
Revenue	-							
Expenditures	-							
Transfers in								
Transfers out								
Net change	-	-	-	-	-	-	-	-
Beg. fund balance	28,400.00	29.08						
End. fund balance	28,400.00	29.08	-	-	-	-	-	-
12/19/2014								

TOWN OF HARVICH, MA
FY 2014
CAPITAL ASSETS AND ACCUMULATED DEPRECIATION

FY 2014 June 30, 2014 Category		Change in Assets			Change in Accumulated Depreciation		
		Balance 6/30/2013	FY14 Additions	FY14 Disposals	Balance 6/30/2014	FY14 Additions	Balance 6/30/2014 Disposals
General Fund							
Summarized by Category:							
1000 Land		21,089,034	396,999	-	21,486,033	-	-
9000 CIP		641,924	70,119	-	712,043	7,323	21,296
sub-total non depreciable		21,730,958	467,118	-	22,198,076	7,323	21,296
2000 Bldg & Imp		56,737,053	65,000	-	56,802,053	30,161,318	31,998,487
1500 Land Imp		3,210,861	-	-	3,210,861	1,617,883	1,814,222
4000 Other Imp		1,669,763	-	-	1,620,588	29,542	1,450,130
sub-total other improvements		4,880,624	-	-	4,880,624	3,038,471	3,264,352
3000 Equip		10,187,061	1,085,800	-	11,272,861	370,101	82,601,158
5000 Infra		76,744,937	491,204	-	77,236,141	58,164,093	59,811,199
sub-total depreciable		148,551,902	1,642,003	-	150,193,905	4,080,257	103,334,196
Total by Category		170,282,860	2,109,122	-	172,391,982	4,087,580	103,355,492

Water Enterprise Fund

Summarized by Category:							
1000 Land		1,505,893	-	-	1,505,893	-	1,505,893
9000 CIP		-	577,787	-	577,787	-	577,787
sub-total non depreciable		1,505,893	577,787	-	2,083,680	-	2,083,680
2000 Bldg & Imp		4,606,543	-	-	4,606,543	283,862	408,862
1500 Land Imp		-	-	-	11,272,861	-	4,197,681
4000 Other Imp		-	-	-	-	-	-
sub-total other improvements		-	-	-	-	-	-
3000 Equip		2,163,504	50,816	-	2,214,320	139,788	766,493
5000 Infra		37,725,021	-	-	37,725,021	24,200,180	25,020,638
sub-total depreciable		44,495,068	50,816	-	44,545,884	1,085,246	26,195,993
Total by Category		46,000,961	628,603	-	46,629,564	1,085,246	26,195,993
Total Town		216,283,821	2,737,725	-	219,021,546	5,172,826	129,551,485

REPORT OF TAXES
FISCAL YEAR 2014
JULY 1, 2013-JUNE 30, 2014

Tax Account	Outstanding July 1, 2013	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2014
2014 Community Preservation Act	(811,777)	1,174,979.24	(1,147,885.96)	210.59	(7,808.33)	-	-	(355.09)	18,528.68
2014 Real Estate	(22,588.75)	39,165,964.67	(38,338,628.96)	131,044.49	(279,470.41)	-	(22,364.13)	(11,837.60)	622,149.31
2014 Title 5	-	8,645.79	(8,185.05)	-	-	-	-	-	460.74
2014 Road Betterments	-	17,629.46	(17,629.46)	-	-	-	-	-	4,506.72
2014 Water Lines	-	2,333.46	(2,333.46)	-	-	-	-	-	1,076.42
2014 Personal Property	(209.63)	617,117.22	(609,129.09)	3,242.06	(1,147.92)	-	-	(554.79)	9,917.65
2014 Motor Vehicle Excise	-	1,724,054.42	(1,587,384.51)	13,415.65	(75,297.37)	-	-	5.12	74,791.31
2014 Boat Excise	-	56,761.00	(49,954.00)	1,213.26	(5,672.39)	-	-	8.04	2,355.91
2013 Community Preservation Act	17,834.76	-	(10,101.21)	-	-	(5,933.17)	-	-	1,800.38
2013 Real Estate	584,540.08	-	(320,441.92)	-	-	(198,368.78)	-	-	65,729.38
2013 Title 5	475.60	-	-	-	-	(475.60)	-	-	-
2013 Water Lines	3,366.18	-	(1,248.03)	-	-	(1,853.35)	-	-	264.80
2013 Personal Property	15,536.62	-	(10,256.95)	168.46	(13.30)	-	-	(1.10)	5,433.73
2013 Motor Vehicle Excise	166,204.80	159,731.21	(300,025.47)	10,167.58	(22,007.70)	-	-	(20.50)	14,049.92
2013 Boat Excise	2,350.73	-	(348.39)	35.00	(341.00)	-	-	5.66	1,702.00
2012 Community Preservation Act	1,225.96	-	(563.43)	-	-	(662.41)	-	(0.12)	-
2012 Real Estate	47,072.35	-	(22,085.97)	-	-	(24,983.60)	-	(2.78)	-
2012 Water Lines	110.00	-	-	-	-	(110.00)	-	-	-
2012 Personal Property	5,411.61	-	(836.69)	36.00	-	-	-	(8.18)	4,602.74
2012 Motor Vehicle Excise	13,957.19	53.75	(8,832.79)	885.52	(1,026.43)	-	-	3.75	7,000.99
2012 Boat Excise	2,169.24	-	(196.01)	25.00	(238.06)	-	-	0.01	1,760.24
2011 Community Preservation Act	22.41	-	-	-	-	(22.41)	-	-	-
2011 Real Estate	746.90	-	-	-	-	(746.90)	-	-	-
2011 Personal Property	3,890.64	-	(411.77)	16.00	-	-	-	(3,494.87)	-
2011 Motor Vehicle Excise	9,600.56	-	(2,432.41)	237.92	(247.92)	-	-	(0.79)	7,157.36
2011 Boat Excise	1,280.15	-	(53.00)	-	-	-	-	-	1,227.15
2010 Personal Property	3,562.76	-	(197.86)	12.00	-	-	-	(3,376.79)	0.11
2010 Motor Vehicle Excise	7,873.02	-	(849.60)	-	-	-	-	-	7,023.42
2010 Boat Excise	1,083.54	-	(75.00)	25.00	-	-	-	(1,033.54)	-
2009 Motor Vehicle Excise	7,097.12	-	(643.54)	-	(58.75)	-	-	(6,394.83)	-
2009 Boat Excise	1,389.97	-	-	-	-	-	-	(1,389.97)	-
2008 Motor Vehicle Excise	8,287.10	-	(130.10)	-	-	-	-	(8,157.00)	-
Recommitment of parcel 55/G8	-	46,920.50	-	-	-	-	-	-	46,920.50
2009 Real Estate tax	-	1,203.37	-	-	-	-	-	-	1,203.37
2009-2012 CTA tax	-	-	-	-	-	-	-	-	-
Totals	883,509.14	43,000,414.04	(42,460,593.86)	160,712.53	(393,329.52)	(233,156.22)	(22,364.13)	(36,605.37)	898,586.61

COLLECTOR REPORT
FISCAL YEAR 2014
JULY 1, 2013-JUNE 30, 2014

SOURCE	AMOUNT	
CPA/LAND BANK	1,158,350.60	
ROAD BETTERMENTS	17,629.46	
TITLE 5 BETTERMENTS	8,185.05	
WATER LIENS	23,494.72	
REAL ESTATE TAXES	38,681,156.85	
PERSONAL PROPERTY TAXES	620,832.36	
MOTOR VEHICLE EXCISE TAX	1,900,318.42	
BOAT EXCISE TAX	50,626.40	
Sub-total		42,460,593.86
INTEREST-COMMUNITY PRESERVATION ACT	2,176.83	
INTEREST-WATER LIENS	232.39	
INTEREST-REAL ESTATE/LIENS/BETTERMENTS/PERSONAL	78,397.34	
INTEREST-MOTOR VEHICLE & BOAT EXCISE TAX	9,007.27	
Sub-total		89,813.83
FEES-REAL ESTATE / PERSONAL	35,513.38	
FEES-MOTOR VEHICLE & BOAT EXCISE TAX	102,026.49	
Sub-total		137,539.87
WATER BILLS	3,516,333.32	
MUNICIPAL LIEN CERTIFICATES	15,300.00	
RMV MARKING FEES	12,480.00	
Sub-total		3,544,113.32
REFUNDS-TAX	(160,712.53)	
REFUNDS-FEES	(30.00)	
Sub-total		(160,742.53)
NET COLLECTIONS		46,071,318.35

REPORT OF TREASURER COLLECTIONS
FISCAL YEAR 2014
JULY 1, 2013 - JUNE 30, 2014

Tax Title Accounts	Munis	CPA	Water liens	Title 5	Prior
Outstanding July 1, 2013	\$ 2,147,338.46	\$ 42,396.12	\$ 5,127.08	\$ 676.83	\$ 27,294.60
Committed fiscal year 2014	231,055.85	\$ 6,826.70	1,963.35	\$ 475.60	
Committed Fees & Interest	44,218.80				
Exemptions, Abatements, Adjustments					
Payments	\$ 205,075.20	\$ 4,523.78	\$ 454.19	\$ -	
Foreclosed	\$ 52,413.53	\$ 1,157.60			
Interest paid	\$ 151,895.49				
Outstanding June 30, 2014	\$ 2,165,124.38	\$ 43,541.44	\$ 6,636.24	\$ 1,152.43	\$ 27,294.60
Total outstanding tax titles				\$ 2,216,454.49	\$ 2,243,749.09
Deferred Tax Accounts					
Outstanding July 1, 2013	\$ 129,424.42				
Deferred fiscal year 2014	22,364.13				
Payments	\$ 41,140.69				
Interest paid	\$ 13,200.08				
Outstanding June 30, 2014	\$ 110,647.86				

Salaries & Wages Paid

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Administration Office, Selectmen, Moderator, Board Secretaries					
BALLANTINE, LARRY G	1,500.00				
CEBULA, LINDA A	1,500.00				
CLARK, CHRISTOPHER	75,298.77				3,872.08
FORD, MICHAEL D	300.00				
GILLESPIE-LEE, LAURA A	4,240.14				
HICKEY, MARIE A	3,922.20				
HUGHES, PETER S	1,500.00				
LAMANTIA, ANGELO S	1,500.00				
LAWTON, ROBERT C	56,250.00				
MASON, DEBORAH A	5,894.89				
MCMANUS, EDWARD J	1,500.00				
MERRIAM, JAMES R	35,338.47				1,005.75
MOORE, JEANETTE H	813.07				
NELSON, ELNA	2,367.60				
QUINTERO-SCHULZ, JULIE E	13,220.99		655.22		
ROBINSON, SANDRA J	58,702.22		108.64		300.00
STEIDEL, ANN	60,958.83		1,299.80		
Department Total	324,807.18	-	2,063.66	-	5,177.83

Computer/Technology/Channel 18

BANFORD, RICHARD F	90,245.60			300.00
GOODWIN, JAMIE L	46,761.34			
LADUE, CALEB M	9,007.76			
MASON, JILL M	26,395.78			12,752.69
Department Total	172,410.48	-	-	13,052.69

Finance Departments

DUFFY, AMY E	58,586.67	5,513.51		300.00
FARRELL, VIRGINIA A	42,790.57	565.69		300.00
KAVANAUGH, JAY J	83.34			
KNEPPER, NANCY A	41,790.22	900.79		300.00
MCISAAC, MARY T	77,387.77			300.00
MOLINO, DONNA M	54,669.03	6,844.79		300.00
NEESE, ROBERT S	250.02			
NIGHTINGALE, BRUCE W	500.00			
RYAN, DAVID L	115,245.74			
SCANNELL, DAVID R	90,245.58			300.00
SHAUGHNESSY, DIANE L	46,149.39	3,635.28		8,116.60
TAYLOR, TAMMY E	45,133.18	5,930.67		
TULLOCH, WENDY A	48,140.31			
WAYSTACK, RICHARD J	500.01			
Department Total	621,471.83	-	23,390.73	9,916.60

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Town Clerk, Election, Constables					
BASSETT, DAVID A	130.00				
BEARSE, JOYCE E	70.00				
BELTIS, GERALD C	62.50				
BOWEN, SHEILA K	170.00				
BOWERS, JANET S	160.00				
BOWERS, RICHARD H	130.00				
CALLAHAN, CHARLES L	70.00				
CALLAHAN, JOAN A	70.00				
CARROLL, ERIC G	70.00				
CARROLL, GAYLE E	70.00				
CHASE, ELEANOR LEE	70.00				
DAVIS, JUDITH	200.00				
DIMAURO, ARMANDO G	62.50				
DOUCETTE, ANITA N	72,296.60				
EAGAN, MARY M	70.00				
EATON, DONNA W	60.00				
FRITH, MARJORIE	70.00				
GAUDET, KATHRYN A	45,004.23		86.21		
GAUDET, PHILIP B	240.00				
GOMES, RICHARD E	70.00				
HEMMINGS, DOROTHY G	130.00				
HOWELL, DONALD F	411.74				
HUGHES, LINDA L	70.00				

KAPLAN, ANN W	140.00		
KNOWLES, SHIRLEY	100.00		
MARAHRENS, LOUISE F	70.00		
MARAHRENS, PAUL	70.00		
MILLS, SUSAN J	1,634.85		
PARKHURST, DOROTHY A	230.00		
REMILLARD, WILFRED	180.00		
ROBINSON, DAVID A	62.50		
SACRAMONE, CATHERINE A	70.00		
SHELTON, SANDRA	70.00		
STILES, JACQUELYN D	40.00		
SULLIVAN, JUDITH M	230.00		
WEINSTEIN, SUSAN W	70.00		
WEST, PAULA M	51,628.02	186.98	300.00
Department Total	174,352.94	273.19	300.00
		-	-
Building, Conservation, Engineering, Health, Planning, Inspectors			
BANTA, ELAINE	44,815.37	1,636.46	300.00
BOYLE, JOHN F	500.00		
CAFARELLI, ROBERT M	91,764.20		
CARLSON, MARIE A	48,544.80	1,742.48	300.00
CHAMPAGNE-LAWTON, PAULA	82,793.94		
CHESLEY, RAYMOND G	9,421.65		
DAVIS, THOMAS J	38,843.68		
DELANEY, SHELAGH M	7,877.57	132.94	

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
FERRIS, JO-ANN S	29,199.12		118.30		2,962.59
GENATOSSIO, CAROL A	51,012.87				
HAARMAN, RICHARD A	158.06				
HANNON, JAY M	926.38				
HOWARD, SANDRA C	1,851.96				
HOWELL, PAMELA	500.00				
INSLEY, ROBERT G	500.00				
KOCOT, STANLEY L DR	500.00				
LARSEN, GEOFFREY S	79,704.70				300.00
MORRIS, AMY K	50,895.98		55.34		300.00
MOYNIHAN, JAMES M	2,408.72				
OLKKOLA, ERIC R	112.16				
SAMPSON, PATRICIA A	39,073.83				300.00
SERPONE, RICHARD L	3,621.16				
SPITZ, DAVID H	77,387.77				300.00
STEVENS, RICHARD G	8,496.38				
SWEETSER, PAUL E	64,530.09				
TIERNEY, MEGGAN M	22,653.03				
ULSHOEFFER, ELBERT C	12,007.70				
USOWSKI, AMY E	58,820.93				
VAN RYSWOOD, PETER M	10,991.48				
WATSON, MARY JANE	500.00				
WHELAN, THOMAS R	32,277.86				
Department Total	872,691.39	-	3,685.52	-	5,062.59

Police Department				
BOORACK, PAUL P	65,598.74	19,333.54	17,341.50	3,068.00
BRACKETT, ROBERT C	70,780.99	32,803.42	10,734.00	1,524.00
BRICKLEY, BRENDAN R	32,839.93	1,974.88	4,162.50	881.35
BURNS, JOHN J	49,701.25	2,068.32	168.00	2,643.68
BUTTRICK, RICHARD E JR	63,409.67	13,360.92	2,961.00	1,788.00
CAMPBELL, RICHARD	84,701.35	25,248.84	16,575.00	1,160.00
CLARKE, THOMAS D	64,225.28	26,131.24	6,012.00	20.00
CODY, STEPHEN W	33,096.23			300.00
CONNERY, JAMES R	55,778.67	802.25	16,056.00	1,102.00
CONSIDINE, KEVIN M	78,624.88	26,255.34	4,008.00	994.00
CULVER, LYMAN E JR	4,366.00			
CURRIE, ROBERT E	5,892.25		32,153.25	
DAVIS, JEFFREY F	58,314.13	7,800.11		2,676.00
DUTRA, DEREK J	63,409.67	15,583.93	12,781.50	2,512.00
GAGNON, THOMAS A JR	94,009.48		18,748.50	
GOSHGARIAN, ARAM V	65,598.74	11,734.75	20,484.75	2,350.00
HADFIELD, ROBERT D	59,063.36	6,328.77	15,228.00	3,904.00
HARRIS, MARC W	67,521.72	1,845.19	2,806.50	1,400.00
HOLMES, MARK T	54,927.65	6,339.89	25,239.75	1,946.00
HORGAN, ROBERT F	65,971.19	19,309.09	21,426.00	1,382.00
HUTTON, ADAM E	81,478.05	38,233.95	30,945.75	1,592.00
JACEK, DAVID J	89,944.97	27,005.00	11,307.00	1,983.61
KANNALLY, KEITH T	51,633.67	11,399.43	28,005.00	1,878.00
LABELLE, JOSEPH F JR	61,383.18	19,665.84	4,002.00	1,400.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
LINCOLN, KEITH E	48,768.34		622.52	2,415.00	2,838.00
MASON, WILLIAM A	119,481.91				1,373.25
MITCHELL, BARRY M	91,023.94				
MITCHELL, JONATHAN L	61,295.22		1,653.00		
NOLAN, NEIL A	57,863.01		6,137.73	25,257.00	2,516.00
PETELL, PETER P	52,382.94		12,516.11	9,919.50	1,062.00
PORTER, MICHAEL E JR	63,496.70		12,557.36		1,650.00
RADZIEWICZ, JANET	152.63				
SCARNICI, PATRICIA A	800.13				
SHELLEY, WILLIAM M JR	61,125.74		1,868.21		4,160.00
SMITH, PATRICK F	6,986.73		266.76		1,205.22
SULLIVAN, JOHN F JR	80,241.30		29,630.73	12,988.50	1,660.00
SULLIVAN, JOHN F SR	777.00			17,274.00	
TAVANO, DONNA L	51,233.50				
ULRICH, T P	60,360.30		1,258.82		
VERMETTE, TYLER J	18,300.86		832.69		316.35
WALINSKI, AMY	58,930.36		15,712.06	10,545.00	1,904.00
WARREN, JOHN E JR	62,382.93		3,959.10	30,871.50	2,390.00
YOUNG, KAREN F	53,046.20				
Department Total	2,370,920.79	-	400,239.79	410,416.50	57,579.46

Fire Department					
ANTHONY, JENNIFER B	16,172.59				
AYER, JOHN C	64,427.48		32,756.02		4,928.71

BOYNE, JASON R	58,242.91	2,333.90		185.78
CLARKE, JOHN H	70,735.24	30,430.23	406.72	5,370.86
CLARKE, NORMAN M JR	114,636.04			
COUGHLAN, BRIAN T	67,424.60	8,060.42		5,013.74
DEERING, LEIGHANNE	64,427.89	21,709.39		7,138.03
DIAMOND, ERIC C	64,427.94	5,196.85	196.56	3,096.62
EDWARDS, RYAN P	59,060.73	23,628.26		4,907.36
ELDRIDGE, MATTHEW A	59,932.85	7,900.66		4,915.61
ELLIOTT, ERIC K	54,062.96	28,077.86	491.40	2,536.34
FARRENKOPF, KENT J	95,462.56			6,802.00
FINN, PAUL	63,772.74	9,944.18	245.70	5,048.45
FORD, JOSHUA D	62,665.75	22,835.57	564.34	3,041.46
GOULD, THOMAS D	64,427.92	17,214.25		5,300.66
HAWTHORNE, GLENN D	66,122.24	30,438.04	196.56	5,020.55
JAKUES, TIMOTHY S	69,197.77	16,369.83		5,254.09
LAPLANTE, ADAM S	1,680.12			
LEBLANC, DAVID J	70,735.23	40,900.57	788.20	5,370.85
LETOILE, BRAD A	57,200.87	12,523.36	701.56	489.36
MABILE, BUCKY J	70,735.21	6,997.85	491.40	5,026.88
MASON, MICHAEL J	67,660.12	12,820.19		5,137.32
MAYO, JOSEPH	70,735.24	20,258.29	196.56	5,911.40
PARKER, DONALD W JR	70,735.22	44,722.12	1,031.94	5,616.56
PICHE, SHAWN P	64,710.30	4,525.33	687.96	2,571.22
PIRES, SUSAN A	39,661.94			300.00
REGO, JOSEPH H III	58,293.66	6,083.16	294.84	5,146.77

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
SANDERS, ROBERT K	72,325.14		23,603.87	196.56	5,554.54
SCHOFIELD, BRENDA L	64,427.88		9,835.33		4,699.04
THORNTON, CRAIG W	69,197.78		31,660.20		5,398.30
TYLDESLEY, SCOTT A	62,665.05		38,876.72		5,579.82
WALORZ, JUSTYNE L	64,427.89		21,502.81	196.56	5,078.63
WHITE, JUSTIN G	62,597.97		15,157.16	393.12	3,270.19
WILLIAMS, ROBERT C	536.50				
WILLIS, BRAD R	60,903.60		24,412.96	393.12	484.10
YOUNG, BRUCE F	59,932.82		65,742.21	1,623.58	5,006.57
Department Total	2,204,362.75	-	636,517.59	9,096.68	139,201.81
Dispatch					
BROUILLETTE, AMY L	52,656.66		133.00		1,100.00
JUDGE, JULIE L	50,727.76		786.18		3,511.05
MANTOS, MARGARET M	11,275.00		760.00		8,402.65
MCINALLY, IRIS G	53,213.12		21,090.00		1,100.00
NICHOLSON, DIANE A	52,656.66		17,247.16		3,511.05
VARLEY, KATIE A	43,140.88		5,092.82		3,511.05
Department Total	263,670.08	-	45,109.16	-	21,135.80
Highway, Parks, Transfer Station, Cemetery, Custodians					
ALBEE, BRIAN J	33,692.71		3,901.02		427.38
BADACH, TIMOTHY M	39,532.81		7,285.54		220.89
BARKER, JAMES A	28,168.96		3,481.00		5,439.80

BENGSTON, ZACHERY E	15,340.49	13,043.60	4,535.02	272.22
BERUBE, KIM	54,396.69		12,887.32	595.79
BERUBE, RICHARD	62,142.43		8,021.44	250.00
BRYDA, MICHAEL E	45,121.90		1,032.78	370.88
CENTRELLA, PATRICIA A	39,437.81		12,463.89	547.80
CHADWICK, ROBERT J	51,406.16		6,524.94	
CHINAULT, WALTER J	15,523.20			
CLANCY, JO ANNE P	9,424.80			
COOPER, CASSANDRA E		2,553.00	34.50	
CROWELL, EDWARD T	5,151.84		1,572.57	
DONOVAN, DANIEL J		7,785.00	243.00	
DREW, JAMES W	3,017.12			
ELDREDGE, ERIC C	45,035.92		12,147.22	773.29
ELDREDGE, JOHN A SR	57,088.07		9,352.19	869.22
ENGLERT, STEPHEN J				
FARRENKOPF, COREY R		4,680.00	90.00	
GAGNON, THOMAS A JR	51,742.80	3,096.00	12,165.61	553.58
GERMAIN, ERIN K	44,924.45		5,946.94	300.00
GIFFEE, CHRISTOPHER J	45,814.42		2,307.38	449.97
GILBERT, DAVID M	56,654.14		11,903.37	607.68
GROSSE, CODY J		14,313.00	2,047.50	
HARLEY, PATRICK M		976.25		
HAYWOOD, JUSTIN T		1,408.00		
HERSEY, STEVEN P	47,269.09		8,699.03	222.92
HOLMES, COLLIN F	53,752.08		1,515.41	300.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
HOOPER, LINCOLN S	98,187.18		5,020.94		175.15
HOPKINS, JARED J	44,603.34				
JESUDOWICH, ALEX	14,801.60				
KARRAS, AMANDA L		2,436.00			
KARRAS, CATHERINE V		1,020.00			
KARRAS, LOUIS J		9,993.75	1,989.00		
KARRAS, NIOMA H		2,946.00	144.00		
KELLEY, ROBBIN M	49,051.51				
KIERNAN, MICHAEL F	62,248.91		7,415.83		426.77
KING, GREGORY A		4,416.00	72.00		
LANGWAY, WESLEY J	42,105.48		8,248.69		213.47
LEAHY, DANIEL J		2,781.00	63.00		
LEWIS, DANIEL N	38,169.03		8,268.74		267.75
LEWIS, JERON P	166.08				
LIBBY, SEAN B	34,822.60		6,958.03		595.79
MCNEELY, DANIEL J	51,164.80		15,511.10		406.20
MEDIROS, MICHAEL A	44,748.80		9,281.52		220.97
MILLIGAN, EVAN M		7,300.63	1,138.13		
NICKERSON, DONALD C	62,721.18		14,902.03		595.79
PASQUAROSA, PETER M		4,896.00			
PERRY, RICHARD	14,249.66				
RAZINHA, ETHAN A		16,620.63	2,134.14		
REUSS, WILLIAM L	38,733.35		1,061.21		309.22
SACRAMONE, RAYMOND	124.56				

SALAS, ANTHONY	40,010.40	4,398.16	250.00
SEELY, JOAN T	35,423.52	6,742.23	489.36
SMITH, DAVID J	47,269.09	12,615.95	222.92
STRATTON, JAMES W	43,930.50	5,915.09	522.92
STRATTON, WALTER E III	62,721.18	14,071.00	169.02
SUTHERLAND, GEORGE T	20,607.58	181.68	
THEODORE, JAKE M		1,617.00	
THIBEAULT, MARC N		4,416.00	
THOMPSON, ALLAN R	2,705.72		
TUOMINEN, CHARLES L	62,721.18	6,211.58	895.79
UBBENGA, JONATHAN F		138.00	
WRIGHTINGTON, DAVID R	49,896.45	13,256.25	535.31
WRIGHTINGTON, DAVID R JR		2,094.00	
YARBRO, THOMAS J	41,057.68	12,294.53	808.19
Department Total	1,806,879.27	126,556.86	- 19,306.04
Water Department			
ALVES, TRACEY L	31,452.56	477.36	
BATES, DONALD T JR	500.00		
BRIGHAM, ANNA	4,696.83		
CUMMINGS, SANDRA L	68,202.55	4,029.31	
CURRIE, SCOTT A SR	56,689.95	319.45	
ELDREDGE, JASON M	50,657.13	18,887.16	184.92
GONSALVES, DANETTE L	500.00		
HICKS, STEVEN G	61,162.71	8,817.43	232.45

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
LEAHY, MICHAEL P	51,943.70	1,560.00	258.63		300.00
MARSH, WELLESLEY	51,408.54		19,046.51		199.16
MILAN, DANA M	57,797.34		31,744.35		512.96
NEWHARD, BERNARD	49,695.77		69.33		
NICHOLSON, DAVID C JR	59,458.43		32,809.15		512.96
PENINGER, WILLIAM E	44,513.28		4,098.68		170.78
PICARD, TIMOTHY J	62,920.51		34,269.12		525.40
SALZILLO, NEIL J		1,664.00			
SIMONS, RONALD W II	38,449.15		983.40		134.10
SINCLAIR, JEREMY K	51,618.51		14,369.19		92.44
SPARROW, PHILIP M	500.00				
THOMPSON, ALLIN	98,187.25				
WIEGAND, CRAIG					
Department Total	840,354.21	3,224.00	170,179.07	-	2,865.17
Community Center					
ALLEN, M DORIS	18,424.31				
CAREY, CAROLYN	75,352.89				
ESTABROOK, SAMANTHA M	5,772.76		35.84		300.00
FERREIRA, MARGUERITE G		4,080.00	171.00		
MITCHELL, EMILY J		1,302.00			
NEWTON, JUDITH A	6,211.41				
THOMPSON, ERIN M	21,621.60		149.76		2,560.44
Department Total	127,382.97	5,382.00	356.60	-	2,860.44

Council on Aging			
CROWELL, GALE	45,443.75	582.62	300.00
ELDRIDGE, DANIEL E	22,468.63		
ELDRIDGE, ROY H JR	12,688.98		
FALLON, VIRGINIA S	502.94		
FOLEY, BARBARA-ANNE	68,899.81		
GRUNWALD, KEVIN M	41,840.41	217.55	
JACKSON, DARLENE M	3,603.27		
JUSELL, SUSAN J	48,282.30		
MCCORMICK, BETH A	11,372.31		
NELSON, NICHOLAS B	1,673.75		
RYDER, JANE M	2,696.97		
ST PIERRE, LINDA	29,415.65	560.64	300.00
THIBODEAU, REMI W	1,799.61		
Department Total	290,688.38	- 1,360.81	- 600.00
Youth Counselor			
HOUSE, SHEILA	67,608.09		300.00
Brooks Library			
BENOIT, GORDON D	5,313.01		
BURKE, CARLA	12,146.07		
CARPENTER, ANN S	50,921.09	1,612.52	
CLINGAN, JOANNE	20,351.32		
EAGAR, LISA A	4,657.61		

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
ELDREDGE, ADRIENNE R	1,178.96				
FORTIER, MARGAUX R	2,693.47				
GRAZIADEI, LYNNE C	11,206.53				
HANSEN, NICOLE M	34,508.79				
HEWITT, VIRGINIA	79,544.91				300.00
HOWARD, CATHERINE E	2,290.33				
IDMAN, SARAH W	7,662.14				
INMAN, PHILLIP E	16,609.57				
KAUFMANN, CHRISTINE E	6,131.20				
KELLEY, LAURA L	18,691.91				
KRAFT, VINCENT H	1,073.99				
LEACH, JACQUELINE S	3,642.34				
MARTELL, SUZANNE P	54,539.58		3,077.64		
MILAN, EMILY R	27,801.82		71.34		
NICHOLS, JUDITH H	5,713.11				
PAINE, PAMELA A	27,838.53		207.03		300.00
PICKETT, JENNIFER B	38,714.51		1,212.95		
STELLO, MELISSA E	648.75				
WORMER, SALLY	90.72				
Department Total	433,970.26	-	6,181.48	-	600.00
Rec & Youth					
AMES, LEE A	49,184.06				
ARISTHOMENE, ADELSON		1,039.50	2,639.06		300.00

AZANOW, ADAM M	3,480.25		
BARBATO, ANDREW W	4,539.75		
BARBATO, EMILY M	1,068.75		300.00
BEEBE, ERIC J		62,037.04	
BELL-LAVIN, MICHAEL J	297.00		
BROWN, CHRISTOPHER P	5,013.63		
CAMBONE, KYLE M	855.00		
CATANZARO, CHRISTINA M	3,079.50		
CHARVES, MATTHEW S	2,563.50		
CLANCY, JOHN M	500.50		
CONCORDIA, RICHARD A	552.00		
CRAPULLI, KERI A	11.00		
DEAN, CAILEE A	2,831.00		
DEMPSEY, ALYSA C	6,149.50		
DEMPSEY, CHRISTOPHER J	3,957.25		
DEMPSEY, MICHAEL	4,677.75		
DENNEHY, LIAM E	3,334.50	125.00	
DOMOS, JAKE R	3,022.25		
DRAKE, MOLLY C	3,326.13		
DRISCOLL, ALEXA N	118.75		
ELDRIDGE, MADELINE P	135.00		
FOLEY, ERIN R	7,644.25		
FOLEY, MEGAN D	3,951.00		
FRASER, SUSAN H		48,453.65	
GORMAN, HANNAH J	270.00		4,629.52
			300.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
HART, ELIZABETH A		2,937.00			
HEWITT, CLIFTON E		3,599.75			
HOY, REBECCA R		635.25			
KALBACH, LAUREN E		4,150.25			
KANE, TYLER E		2,047.50			
KAYE, PRESTON F		3,096.50			
LEE, CHARLES I		4,421.38			
LOGIE, MICHAEL T		220.00			
MAGGIONI, ALEXANDER H		583.00			
MCCAMPBELL, NOEL M		478.50			
MILAN, ANNA L		36.00			
MILLER, OLIVIA A		3,431.75			
MONAHAN, BRIAN T		5,591.25			
MONAHAN, JOHN P		4,060.88			
MURPHY, GERRIT W					
O'SHEA, MEGAN K	12,622.47				
PAGE, ALEXIS K		3,743.88			
PEACOCK, ROBERT E		2,588.25			
PETERLEITNER, KERSTIN E		5,352.75			
PEZZANO, DIANDRA L		82.50			
POWERS, GRIFFIN C		2,267.25			
RASMUSSEN, WESLEY D		635.25			
REZUKE, NICHOLAS P		2,829.00			
RIDLEY, EVAN S		4,058.25			
		6,106.75			

ROBICHAUD, LAUREN E	216.00		
ROBICHAUD, LEA M	4,126.00		
ROONEY, PAULA M	3,311.00		
ROSEN, REBECCA F	717.75		
SADOSKI, ANDREW M	555.50		
SERGI, SAM L	1,116.50		
SHEA, MELISSA	4,465.75		
SIMARD, AMANDA A	4,269.88		
SOBCHUK, ALEXANDER M	4,160.38		
SOBCHUK, JACK A	800.25		
SULLIVAN, JAMES J	216.00		
TALHAM, AMANDA P	4,172.00		
TALHAM, ASHLEY R	2,950.75		
THOMAS, MADISON P	2,708.25		
TOUAFEK, GASTON N	4,015.75		
VEALE, JOHN T	4,348.50		
VEALE, KATHRYN E	3,016.00		
VEALE, MATTHEW P	3,432.38		
VISCO, DOMENIC A	4,209.38		
VISCO, LIANA T	270.00		
WALTER, KATHRYN H	2,359.50		
WHITE, WILLIAM T	1,155.00		
WILDMAN, SARAH L	3,765.00		
WINSLOW, JOHN F	3,168.00		
Department Total	172,422.22	188,896.17	7,268.58
			900.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Harbor/Natural Resources					
COYLE, JAMES F		5,152.00			
DERMODY, THOMAS B		938.00			
EASTMAN, JILL A		2,290.00			
FOX, PAUL G		6,850.25			
KUNZ, FRANCIS C		6,027.00			
LIKOS, DAVID C		1,585.00			
MORRIS, MICHELLE N	45,551.81				
NEISER, WILLIAM F		809.20			
O'BRIEN, MATTHEW T		1,903.50			300.00
PROFT, HEINZ M	78,003.23				300.00
RENDON, JOHN C	73,474.54				
REZNIK, JOSHUA		1,075.25			
RUGGIERE, NICHOLAS P		980.00			
SHEPPARD, PETER A		3,350.50			
SILVA, JACOB M		2,275.00			
SMITH, CONOR S		7,987.75	10.50		
TELESMANICK, THOMAS W	43,590.88		2,037.80		385.12
WITZGALL, JENNIFER M		1,020.00			
Department Total	240,620.46	42,243.45	2,048.30	-	985.12
Golf Department					
BAILEY, DAVID T		3,381.00			
BERNDT, KATHLEEN H		4,368.00			

BERNDT, WILLIAM G JR			3,370.50	
BOWLER, ELAINE R			840.00	
CLAPTON, MARTIN G			2,640.00	
CONNOLLY, JOHN F			3,190.00	
COSKER, WILLIAM F		693.75	16,863.75	
DAMON, DEAN A		1,710.00	15,576.00	300.00
DOMOS, PAMELA R	30,232.78	523.62		638.21
DONOVAN, ROBERT E	56,672.64	7,266.76		
FEDE, JOSEPH J			460.00	
FERNANDEZ, SHAWN M	81,870.71	1,331.58		
GALEOTA, RALPH E			6,540.50	
HEATH, JENNIFER J	1,214.82	33.98	6,633.00	
HINDS, ROGER J			5,344.50	
HOYE, DENNIS P	90,081.11		4,725.00	300.00
JAZWINSKI, EDWIN A		1,312.51	17,115.00	
JEFFERSON, GEORGE R			1,615.00	
JOHNSON, GEORGE R JR.			6,935.00	
KELLEY, EDWARD J			3,465.00	
LANGLOIS, DEAN W	47,512.12	4,052.03		1,100.80
LAVIERI, JOSEPH L			4,620.00	
LYNCH, BRIAN E			2,446.50	
MACFARLAND, LANCE			6,492.00	
MCCARTHY, JOHN W			6,935.50	
MCCRA, LYNDA B			2,775.00	
MCNULTY, JOSEPH E	50,446.64	3,427.17	3,240.00	300.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
MELLO, PAUL R	41,269.51		3,804.07		250.00
MULLENS, WILLIAM D		6,116.00			
NICKERSON, DALTON J		2,948.50	198.00		
O'HARA, JULIE M		7,104.00			
PULASKI, KEITH A		5,797.00	528.00		
REYNOLDS, DONALD E		8,822.00			
RIVARD, RAYMOND A		4,431.00			
ROSE, GILBERT H	46,709.08		4,309.78		250.00
RUANE, THOMAS G		4,614.75			
RYDER, RAIN C	49,879.89		4,588.89		1,443.20
SIDDELL, MARTIN T		7,160.00			
SIMS, FRANCIS X		10,231.25			
STEIDEL, MICHAEL A		1,881.00			
TULLOCH, ALEXANDER J		4,499.00	66.00		
VARZEAS, KIM M		3,509.00			
WISEMAN, NICOLAS		6,235.00			
ZAKRZEWSKI, MICHAEL M		1,520.00			
Department Total	495,889.30	204,439.75	33,846.14	-	4,582.21
Town Total	11,480,502.60	570,742.23	1,620,805.12	419,513.18	284,425.76

Citizens Activity Record Form

Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY RECORD PROGRAM

BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____

Town _____ ZIP _____

Occupation _____

Telephone _____

Email _____

LIST IN ORDER OF PREFERENCE

PLANNING AND PRESERVATION

- ☐ Agricultural Commission
- ☐ Architectural Advisory Committee
- ☐ ***Board of Appeals**
- ☐ Brooks Academy Museum Commission
- ☐ Building Code Board of Appeals
- ☐ Bylaw/Charter Review Committee
- ☐ Community Preservation Committee
- ☐ ***Conservation Commission**
- ☐ Cultural Council
- ☐ Citizen's Advisory for CWMP
- ☐ Historical /Historic District Commission
- ☐ Middle School Repurpose Committee
- ☐ ***Planning Board**
- ☐ Real Estate, Open Space & Land Bank Committee
- ☐ Town Forest Committee
- ☐ Traffic Safety Committee
- ☐ Trail Committee
- ☐ Utility & Energy Conservation Commission
- ☐ Wastewater Implementation Advisory
- ☐ OTHER _____

RECREATION

- ☐ Bikeways Committee
- ☐ Golf Committee
- ☐ Recreation & Youth Commission
- ☐ Waterways Committee

OTHER

- ☐ ***Board of Assessors**
- ☐ ***Board of Health**
- ☐ Capital Outlay Committee
- ☐ Cemetery Commission
- ☐ Channel 18 Advisory Committee
- ☐ Community Center Facilities Committee
- ☐ Constable
- ☐ Council on Aging
- ☐ Disability Rights Committee
- ☐ Finance Committee
- ☐ Harwich Housing Committee
- ☐ Herring Supervisor (Voluntary)
- ☐ Human Services Advisory Committee
- ☐ Shellfish Constable (Voluntary)
- ☐ Technology Committee
- ☐ Treasure Chest Volunteers
- ☐ Water Quality Task Force
- ☐ Youth Services Committee
- ☐ Voter Information Committee

*** Please include a resume with form**

TOWN OF HARWICH - TELEPHONE NUMBERS

TOWN OFFICES

Animal Control Officer	430-7565
Board of Assessors	430-7503
Building Department	430-7506
Cemetery Commission	430-7549
Channel 18	430-7569
Community Center	430-7568
Conservation Commission	430-7538
Conservation Director	430-7538
Council on Aging	430-7550
Outreach Program	430-7551
Disposal Area Scalehouse	430-7558
Harbormaster	430-7532
Harbor Workshop	430-7529
Health Department	430-7509
Department of Public Works	430-7555
Inspectors (Gas, Wiring, Plumbing)	430-7507
Planning Board	430-7511
Recreation & Youth	430-7553
Recreation Director's Office	430-7554
Beach Sticker Sellers (June - Labor Day)	430-7638
Selectmen's Office	430-7513
TTY (For the Hearing Impaired)	430-7537
Town Accountant	430-7518
Town Administrator	430-7513
Town Clerk	430-7516
Town Engineer	430-7508
Town Nurse	430-7505
Town Planner	430-7511
Town Treasurer/Tax Collector	430-7501
Veterans' Agent	430-7510
Water Department	432-0304
Youth Counselor	430-7836

LIBRARIES

Brooks Free Library	430-7562
Chase Library	432-2610
Harwich Port Library	432-3320

CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop	430-5234
Maintenance	430-7561
Tee Times	430-7560

MONOMOY REGIONAL SCHOOL DISTRICT 945-5130

**** ALL EMERGENCY CALLS 911 ****

POLICE DEPARTMENT	432-1212
Other Calls	430-7541
FIRE DEPARTMENT	432-2323
Other Calls	430-7546

