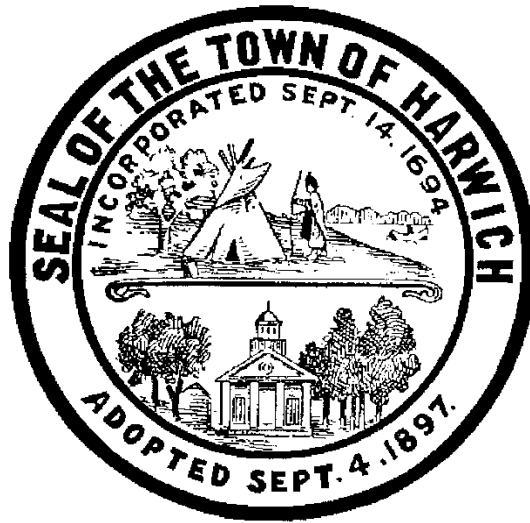


**ANNUAL TOWN MEETING  
WARRANT  
With  
RECOMMENDATIONS**



**Saturday, May 8, 2021  
10:00AM  
Monomoy Regional High School  
Stadium Field  
75 Oak Street**

**Face coverings - mandatory**

*Rain Date – Saturday, May 15, 2021 10:00AM*

## **VOTING PROCEDURES**

- I A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V Only registered voters shall occupy the meeting “floor”.
- VI No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII Motion requiring more than a simple majority to pass:
  - A. To reconsider a vote on a motion –  $\frac{3}{4}$  majority (this motion must be made prior to the next adjournment of the meeting).
  - B. To consider articles in an order other than as appears on the warrant –  $\frac{3}{4}$  majority.
  - C. To pay unpaid bills –  $\frac{4}{5}$  majority at the Annual Town Meeting,  $\frac{9}{10}$  majority at a Special Town Meeting.
  - D. To move the previous question (terminate debate) –  $\frac{3}{4}$  majority.
- VIII Quorum cannot be questioned after a motion has been made and seconded.

**MOTION CHART Section 1-211**  
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn	X		X	X		X				X
Adjourn (in a time certain)	X		X	X		X			X	
Amendment	X		X	X		X			X	
Adopt a Resolution	X		X	X		X				X
Accept & Adopt	X		X	X		X <sup>1</sup>			X	
Postpone Indefinitely	X			X		X			X	
Previous Question Terminate Debate	X		X	X			X			X
Reconsider <sup>2</sup>	X		X	X				X		X
Consider Articles Out of Order	X		X	X				X		X
Point of Order		X			X					
1. Unless a greater than simple majority required by General Laws of Town of Harwich by-laws.										
2. See section 1.207										

THE CHART BELOW SHOWS THE AMOUNT OF MONEY REQUIRED TO CHANGE THE FY 2021 TAX RATE.						
TAX RATE CHANGE IN \$/1000			DOLLARS REQUIRED			
	\$ 0.01				\$61,976	
	\$ 0.05				\$309,882	
	\$ 0.10				\$619,764	
	\$ 0.15				\$929,646	
	\$ 0.20				\$1,239,529	
	\$ 0.25				\$1,549,411	
	\$ 0.30				\$1,859,293	
	\$ 0.35				\$2,169,175	
	\$ 0.40				\$2,479,057	
	\$ 0.45				\$2,788,939	
	\$ 0.50				\$3,098,822	
	\$ 0.55				\$3,408,704	
	\$ 0.60				\$3,718,586	
	\$ 0.65				\$4,028,468	
	\$ 0.70				\$4,338,350	
	\$ 0.75				\$4,648,232	
	\$ 0.80				\$4,958,114	
	\$ 0.85				\$5,267,997	
	\$ 0.90				\$5,577,879	
	\$ 0.95				\$5,887,761	
	\$ 1.00				\$6,197,643	

## **MUNICIPAL FINANCE TERMS**

**APPROPRIATION:** An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**AVAILABLE FUNDS:** Balances in the various fund types that represent nonrecurring revenue sources. As a matter of sound practice, they are frequently appropriated for unforeseen expenses, capital expenditures, or other one-time costs. Examples of available funds include free cash, stabilization funds, overlay surplus, water surplus, and retained earnings.

**CHERRY SHEET:** Named for the cherry-colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns, and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services.

**FREE CASH:** Remaining, unrestricted funds from operations of the previous fiscal year, including unexpended free cash from the previous year, actual receipts in excess of revenue estimated on the tax recapitulation sheet, and unspent amounts in budget line items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash.

**OVERLAY (Overlay Reserve, or Allowance for Abatements and Exemptions):** An account that funds anticipated property tax abatements, exemptions, and uncollected taxes. Additions to the overlay reserve need not be funded by the normal appropriation process but instead raised on the tax rate recapitulation sheet.

**RESERVE FUND:** An amount (not to exceed 5 percent of the tax levy for the preceding year) set aside annually within a community's budget to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting.

**STABILIZATION FUND:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL c. 40 § 5B). Communities may establish one or more stabilization funds for different purposes and may appropriate any amounts into them. A two-thirds vote of town meeting is required to establish, amend the purpose of, or appropriate money from a stabilization fund. A majority vote of town meeting is required to appropriate money into a stabilization fund.

## **MUNICIPAL FINANCE TERMS RELATED TO CAPITAL IMPROVEMENTS**

**CAPITAL ASSETS:** – Any tangible property used in the operation of government that is not easily converted into cash and that has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure, such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and minimum initial cost.

**CAPITAL BUDGET:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method to finance each recommended expenditure (e.g., tax levy or rates) and identify those items that were not recommended.

**CAPITAL IMPROVEMENTS PROGRAM:** – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital plan. It coordinates community planning, fiscal capacity, and physical development. While all the community's needs should be identified in the program, there is a set of criteria that prioritize the expenditures.

**CAPITAL OUTLAY:** The exchange of one asset (cash) for another (capital asset) with no ultimate effect on net assets. Also known as "pay as you go," it is the appropriation and use of available cash to fund a capital improvement, as opposed to incurring debt to cover the cost.

**FIXED ASSETS:** – Long-lived, tangible assets, such as buildings, equipment and land, obtained or controlled as a result of past transactions or circumstances.

## **MUNICIPAL FINANCE TERMS RELATED TO PROPOSITION 2 ½ TERMS**

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 ½ (Prop. 2 ½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**CAPITAL OUTLAY EXPENDITURE EXCLUSION:** A temporary increase in the tax levy to fund a capital project or to make a capital acquisition. Such an exclusion requires a two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a communitywide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

**CONTINGENT APPROPRIATION:** An appropriation that authorizes spending for a particular purpose only if subsequently approved in a voter referendum. Under MGL c. 59 § 21C (m), towns may make appropriations from the tax levy, available funds, or borrowing contingent on the subsequent passage of a Proposition 2½ override or exclusion question for the same purpose. If initially approved at an annual town meeting, voter approval of the contingent appropriation must occur by September 15. Otherwise, the referendum vote must occur within 90 days after the town meeting dissolves. The question may be placed before the voters at more than one election, but if the appropriation is not approved by the applicable deadline, it is null and void. If contingent appropriations are funded through

property taxes, DLS cannot approve the tax rate until the related override or exclusion question is resolved or the deadline passes, whichever occurs first.

**DEBT EXCLUSION:** An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy but outside of the limits under Proposition 2<sup>1/2</sup>. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2<sup>1/2</sup>, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**LEVY:** The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is reestablished every year in accordance with Proposition 2<sup>1/2</sup> provisions.

**LEVY CEILING:** – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2<sup>1/2</sup>). It states that, in any year, the real and personal property taxes imposed may not exceed 2<sup>1/2</sup> percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes a capital exclusion, debt exclusion, or special exclusion.

**LEVY LIMIT:** A levy limit is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2<sup>1/2</sup>). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2<sup>1/2</sup> percent of the prior year's levy

**NEW GROWTH:** The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or revaluations.

**OVERRIDE:** A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

**OVERRIDE CAPACITY:** The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Note: The glossary definitions found on pages 4, 5 and 6 of this Warrant were derived from the ***Municipal Glossary*** published the Division of Local Services (January 2020).

The entire glossary can be found at:

**<https://www.mass.gov/info-details/municipal-governance-training-and-resources>**

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING  
May 8, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, May 8, 2021 at 10:00 A.M., then and there to act on the following articles:

**ARTICLES**

**TOWN OFFICERS AND COMMITTEES**

ARTICLE 1: To choose various Town Officers and Committees.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the warrant.**



## **REPORTS OF TOWN OFFICERS AND COMMITTEES**

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2020.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the warrant.**

## **ELECTED OFFICIALS SALARIES**

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2021 and ending June 30, 2022 as follows and to act fully thereon. Estimated cost: \$128,503.00.

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant.**

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

## **TOWN OPERATING BUDGET**

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2022, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX B).  
Estimated Cost: \$39,027,463.00.

<b>OPERATING BUDGET</b>	
Betterments	\$61,287
Cable Fund	\$210,100
Community Preservation Act (CPA)	\$233,050
FEMA	\$13,855
Free Cash	\$560,331
Golf Improvement	\$104,950
Overlay Surplus	\$200,000
State Aid	\$667,067
Water Enterprise	\$727,304
Wastewater Enterprise	\$31,446
SUBTOTAL	\$2,809,390
Local Receipts	\$12,680,198
Taxes	\$23,537,875
<b>OPERATING BUDGET</b>	<b>\$39,027,463</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$39,027,463 be appropriated for the purposes listed in Appendix B under the column entitled “TA Proposed FY 2022” as follows:**

<b>\$61,287</b>	<b>from the Betterment and Septic Funds;</b>
<b>\$210,100</b>	<b>from the PEG Access and Cable Related Fund;</b>
<b>\$233,050</b>	<b>from the Community Preservation Act Funds;</b>
<b>\$13,855</b>	<b>from the FEMA Fund;</b>
<b>\$560,331</b>	<b>from Free Cash;</b>
<b>\$104,950</b>	<b>from the Golf Improvement Fund;</b>
<b>\$200,000</b>	<b>from Overlay Surplus;</b>
<b>\$667,067</b>	<b>from State Aid;</b>
<b>\$100,000</b>	<b>from the Harbor Waterways and Mooring Funds;</b>
<b>\$12,000</b>	<b>from the Town Clerk State Aid Fund; and</b>
<b>\$2,144</b>	<b>from the County Dog Fund; and</b>

**Further that the sum of \$727,304 be raised and appropriated in the General Fund Operating Budget and allocated to the Water Enterprise Fund that the sum of \$31,446 be raised and appropriated in the General Fund Operating Budget and allocated to the Wastewater Enterprise Fund for the purpose of funding the Fiscal Year 2022 operating budget.**

**Presentation of the FY 2022 Budget by the Chair of the Board of Selectmen**

## **MONOMOY REGIONAL SCHOOL DISTRICT BUDGET**

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$27,361,049.00.

<b>MONOMOY REGIONAL SCHOOL DISTRICT BUDGET</b>	
Operating Budget	\$25,043,128
Transportation	\$591,564
Capital	\$273,260
Debt	\$1,453,097
<b>TOTAL</b>	<b>\$27,361,049</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$27,361,049 be appropriated for the purpose of funding the Town of Harwich's assessment for the FY 2022 annual operation of the Monomoy Regional School District and that the sum of \$27,087,789 be raised and appropriated and further that the sum of \$273,260 be transferred from Free Cash for capital items.**

## CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,536,309.00.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET	
Operating Budget	\$1,026,670
Debt	\$509,639
<b>TOTAL</b>	<b>\$1,536,309</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,536,309.00 be raised and appropriated to fund the annual operation of the regional technical high school.**

## **WATER DEPARTMENT BUDGET**

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,223,405.00.

<b>WATER OPERATING BUDGET</b>	
Salaries	\$1,279,529
Expenses	\$1,462,195
Debt	\$704,377
Indirect Costs	\$727,304
OPEB	\$50,000
<b>TOTAL</b>	<b>\$4,223,405</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$4,223,405 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:**

Salaries	\$1,279,529
Expenses	\$1,462,195
Debt	\$704,377
Indirect Costs	\$727,304
OPEB	\$50,000

**And further to transfer the sum of \$50,000 from the Water Department Budget to Other Post-Employment Benefits Trust Fund created under Article 8 of the May 6, 2014 Special Town Meeting.**

## WASTEWATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$515,331.00.

WASTEWATER OPERATING BUDGET	
Salaries	\$78,099
Expenses	\$405,786
Indirect Costs	\$31,446
<b>TOTAL</b>	<b>\$515,331</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$515,331 be raised and appropriated and \$31,446 be transferred from the Wastewater Enterprise Fund Retained Earnings for this purpose:**

<b>Salaries</b>	<b>\$78,099</b>
<b>Expenses</b>	<b>\$405,786</b>
<b>Indirect Costs</b>	<b>\$31,446</b>



Public, Education & Government (PEG) Access and Cable Related Fund for Public Access

Article 9: To see if the Town will vote to transfer from the PEG Access and Cable Related Funds such sums of money that may be required for the purpose of funding the public access station, Cape Cod Community Media Center, 17 Shad Hole Road, Dennis Port, MA 02639, providing the public access television to citizens of Harwich. Said funds are paid by Comcast to the Town for, and restricted to, use for local programming operations subject and pursuant to MGL c. 44 § 53F ¾; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$150,994.00.

*Explanation: To be funded from the PEG Access and Cable Related Fund. The Town of Harwich receives funding from Comcast subscriber fees to fund and maintain Public, Education, and Government television stations (PEG access) and which may be used only for such local programming purposes. Under a new cable license agreement with Comcast the Town will allocate funds directly to Cape Cod Community Media Center. The funding was previously paid directly from Comcast to Cape Cod Community Media Center to provide local and regional programming as well as access to equipment, training, use of local channels for the benefit of Harwich residents and the Town. The appropriation sum has been based on FY20 actual revenue paid by Comcast into the fund.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$150,994 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding the public access station, Cape Cod Community Media Center, 17 Shad Hole Road in Dennis Port.**

## Lease Purchase Agreements

ARTICLE 10: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2022, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

*The Municipal Modernization Act of 2016 allows the Town to enter into a tax exempt lease purchase agreement for a period in excess of three years as a means of financing equipment purchases. The statute requires a recommendation by the Town Administrator and a two-thirds vote of Town Meeting.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant.**

**REQUIRES 2/3 VOTE FOR ADOPTION**

## Adopt the Capital Plan

ARTICLE 11: To see if the Town will vote to adopt the Capital Plan for the ensuing five year period as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

### CAPITAL PLAN (APPENDIX C)

*Explanation: Sections 5 and 6 of Chapter 9 of the Harwich Charter were amended by the voters at the 2020 Annual Town Election. Article 41 of this Town Meeting will codify the intent of Article 36 from the 2019 Annual Town Meeting to establish a Five (5) Year Capital Plan. At the direction of the Town Administrator, the Capital Outlay Committee established a Five (5) Year Plan covering Fiscal Years 2022 through 2026 for adoption at this Town Meeting.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

#### **ROLL CALL VOTES:**

##### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

##### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant.**

Capital Items Funded From Free Cash – Items under \$50,000

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2022 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$18,000.00

Department	Description	Amount
Police	Digital Fingerprint Machine (regular replacement)	\$18,000.00

*Explanation:*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$18,000 be transferred from Free Cash for this purpose:**

**Digital Fingerprint Machine                      \$18,000**

Funds for support of ADA-compliant sidewalks through Harwich Center

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money for the engineering and surveying services necessary for the preparation of plans and bid processes for proposed sidewalks from the Community Center to the Cultural Center; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00

*Explanation: This article resumes efforts to develop ADA-compliant sidewalks from Center (Community Center) to Center (Cultural Center) via Harwich Center. The town will pursue a Community Development Block Grant (CDBG) in FY 2022 when the grant program resumes. The funds from this article will support the necessary site plan design and preparations as well as initial bid process costs in anticipation of receiving a CDBG grant. This article builds upon the grant of \$142,021 received on March 3, 2021 from MA DOT Shared Streets Emergency Grant Program.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 5 (five): Mark Ameres, Mary Anderson, Jon Chorey, Angelo LaMantia, Dan Tworek

Nays: 2 (two): Dale Kennedy, Brian Weiner

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$50,000 be transferred from Free Cash for the purpose of procuring engineering and surveying services necessary for the preparation of plans and bid processes for proposed sidewalks from the Community Center to the Cultural Center.**

## Sidewalks from Saquatucket Harbor to Harwich Port

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to restore funds for the Walkway Design & Construction Project from Saquatucket Harbor to Harwich Port; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$200,000.00

*Explanation: This articles restores most of the \$250,000.00 that was voted at the 2018 Annual Town Meeting and returned to the Town to offset a budget deficit exacerbated by COVID-19. The town recently received approval from the Commonwealth of Massachusetts' Department of Transportation to proceed with this project. This article supplements a gift to the town in support of this much-needed and oft-delayed project.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$200,000 be transferred from Free Cash for the purpose of restoring funds for the Walkway Design & Construction Project from Saquatucket Harbor to Harwich Port.**

Funds for the MS4 Mandated Stormwater Permitting and Management Program

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to support the town's local stormwater permitting and program management; and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$200,000.00.

*Explanation: The articles funds the costs necessary for the ongoing stormwater permitting and management program as required by the MassDEP MS4 program.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$200,000 be transferred from Free Cash to support the town's local stormwater permitting and program management.**

## Brooks Free Library roof replacement

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to repair and/or replace the Brooks Free Library roof; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$148,500.00.

*Explanation: The Brooks Free Library's roof was last updated in 1997 with 20-year shingles. This project was originally submitted for the FY 2020 Capital Plan and was deferred in FY 2021. The estimated costs at that time were \$135,000.00. This request assumes a 10% increase in costs of materials and prevailing wage rates on installation.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$148,500 be transferred from Free Cash for the purpose of repairing and/or replacing the Brooks Free Library roof.**



## Authorize the sale of 5 Bells Neck Road

Article 17: To see if the Town will vote to transfer the care, custody, management and control of the Town-owned property with the building thereon located at 5 Bells Neck Road from the Board of Selectmen for the purpose of leasing to a nonprofit for affordable and market-rate housing and for arts, cultural, educational or other purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey said property on such terms and conditions and for such consideration and purposes as the Board deems in the best interest of the Town, which may include reserving or obtaining a historic preservation restriction on said property, and to hereby rescind the terms, conditions and restrictions placed on the disposition of said property by the votes taken under Article 60 of the 2006 Annual Town Meeting and Article 12 of the Special Town Meeting of May, or to act fully thereon. By request of the Board of Selectmen.

*Explanation: Previous efforts to lease this property were not successful. This article would allow the Board of Selectmen to seek Requests for Proposals (RFP) for the outright sale of this property in light of recent interest from several local groups to acquire the property.*

**Requires a two-thirds vote for adoption**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept or adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the Town transfers the care, custody, management and control of the Town-owned property with the building thereon located at 5 Bells Neck Road from the Board of Selectmen for the purpose of leasing to a nonprofit for affordable and market-rate housing and for arts, cultural, educational or other purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey said property on such terms and conditions and for such consideration and purposes as the Board deems in the best interest of the Town, which may include reserving or obtaining a historic preservation restriction on said property, and to hereby rescind the terms, conditions and restrictions placed on the disposition of said property by the votes taken under Article 60 of the 2006 Annual Town Meeting and Article 12 of the Special Town Meeting of May 2008.**

**NOTE: THE YEAR 2008 WAS OMITTED IN THE WARRANT ARTICLE**

## Public safety radios

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase radios for the Fire Department and Police Department; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$223,204.00.

*Explanation: The radios used by both public safety departments need to be upgraded in conformity with state standards. The anticipated cost for the Police Department radios is \$74,165.00 and for the Fire Department is \$149,039.00 for a total radio replacement cost of \$223,204.00. The Fire Department has applied for a grant FY 2022 from the Commonwealth of MA to offset costs related to this mandated upgrade.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$223,204 be transferred from Free Cash to purchase radios for the Fire Department and Police Department.**

## Purchase of a combination Pumper/Ladder Fire Truck

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$1,138,000.00.

*Explanation: The fire department, in an effort to relieve some financial pressure on the capital budget in FY 2020 and 2021, offered the following modification of the Capital plan: Remove the Engine replacement in FY20, accelerate the Ladder replacement in FY24 and purchase a Quint, a vehicle that performs the functions of a ladder and an Engine in FY21. By the time the FY21 budget was being prepared, the estimated cost of the quint had risen to 1.1 million. The manufacturer has indicated that another price increase will happen this month, and the new estimate is \$1,138,500.00. We are working with the representative and reviewing the specifications in the hopes of reducing that number. The passage of a debt exclusion ballot question #1 at the Annual Town Election on Tuesday, May 18, 2021 is also necessary for the purchase of this item.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that the town appropriate the sum of \$1,138,500 to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by**

**M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.**

NOTE: This article corresponds to Ballot Question #1

## Fund the FY 2022 Road Maintenance Program

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the Road Maintenance Program, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½ ) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$700,000.00.

*Explanation: The capital request for road maintenance for FY 2022 is \$700,000.00. The town anticipates receiving a similar amount from Chapter 90 funds from the Commonwealth. The town's Chapter 90 apportionment for FY 2021 is \$676,736.00. There is a debt exclusion ballot question #2 regarding this article on the Annual Town Election ballot to be voted on May 18, 2021.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**MOTION: I move that the town appropriate the sum of \$700,000 to fund the Road Maintenance Program, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½ ) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied**

**NOTE: This article corresponds to Ballot Question #2**

## Purchase and Equip Vehicles for the Department of Public Works

Article 21: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the vehicles listed in the table below and further to authorize the Board of Selectmen to dispose of the vehicles listed in the table below if determined to be surplus property; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$460,000.00.

<b>Purchase and Equip Vehicles</b>	
<b>VEHICLE TYPE</b>	<b>ANTICIPATED COST</b>
Front-End Loader or equivalent	\$200,000.00
6 Wheel Dump Truck or equivalent	\$175,000.00
Ford F-150 Pickup Truck or equivalent	\$50,000.00
Ford E-250 Van or equivalent	\$35,000.00
<b>TOTAL COST</b>	<b>\$460,000.00</b>

<b>Vehicles to be disposed of if determined to be surplus</b>
1991 Elgin Premier
1996 L-70C Front End Loader
2005 Ford F-150
2006 Ford E-250 Van

*Explanation: The 1999 Sterling Dump Truck is becoming extremely difficult to find parts for due to its age and the parts we do get are extremely expensive. The front end loader has over 30,000 hours of use or the equivalent of 1,200,000 miles on it. It has been a solid piece of equipment and served the Town well, but it is time to replace it. This is a front line piece of equipment that is used 362 days per year at the Disposal Area and helps generate the \$3.3M in revenue. The average yearly maintenance cost has been \$21,748, indicating that it is time to remove this loader from front line work. The 2005 F-150 is at the end of its useful life and has 191,102 miles on it. The frame on this 16 year old vehicle is rotted through and may not pass State safety inspections any longer. The 2006 Ford E-250 Building Maintenance van floors and body panels are rusted through. It is questionable whether it will pass a safety inspection this year.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Public, Education & Government (PEG) Access and Cable Related Fund for Hearing  
Room & Studio Improvements

Article 22: To see if the Town will vote to transfer from the PEG Access and Cable Related Fund such sums of money that may be required to purchase and install studio cameras, lighting, video production hardware/software, and network peripherals in multiple Town Hall and other municipal hearing room locations for improved public meeting coverage subject and pursuant to MGL c. 44 § 53F ¾; and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$99,254.00

*Explanation: To be funded from the PEG Access and Cable Related Fund.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Land acquisitions for the protection of well head and water supply

Article 23: To see if the Town will vote to authorize the Water and Wastewater Commission to acquire by purchase, gift, eminent domain, or otherwise, five parcels of land, all with an address of 0 Chatham Road, identified as Assessor's Owners Unknown Parcels 43-E7-0, 43-E9-0, 43-E9-A-0, 43-E10-0, and 43-E12-0, consisting of 7.76 acres more or less, said parcels to be placed under the care, custody, control, and management of the Water and Wastewater Commission and held for well head and water supply protection purposes; and further to appropriate from Certified Retained Earnings of the Water Enterprise Fund the sum of \$175,000 more or less, for said acquisition, including all costs incidental and related thereto; provided however that said appropriation shall be reduced by the amount of any gifts or grants received under the Cape Cod Commission DRI Grant program or any other grant program made available to the Town at the time of said acquisition; and further to authorize the Water and Wastewater Commission to apply for any such grants and to enter into all necessary agreements and to take such actions as may be necessary to carry out the purposes of this Article; or to act in relation thereto. By request of the Water and Wastewater Commission. Estimated Cost: \$175,000.00.

*Explanation: The Water Department is seeking funds to support the acquisition of 5 undeveloped parcels off Chatham Road totaling 7.76 acres abutting the Chatham Rd. wellfield. Acquisition of these parcels will further support the department's efforts to protect the water supply by limiting development immediately adjacent to the Chatham Road wellfield. The requested funds will be used to support the necessary title research and property acquisition. Funds used for the property acquisition are eligible for 100% reimbursement through Cape Cod Commission DRI funds.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none



## New source exploration for town water supply

Article 24: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to conduct new source exploration for the Town's water supply, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$250,000.00.

*Explanation: The Water Department is seeking \$250,000 to conduct well exploration in North Harwich. Services rendered through this appropriation will include site review and mapping, installation of 2-inch & 4-inch test wells, well development and pump testing of 4-inch wells, and preparation of Mass DEP Request for Site Examination and Prolonged Test Pumping Proposal. Should a viable production well be identified a future appropriation will be required to install the final well casing and pump house.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Route 28 Water Main Replacement Design

Article 25: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money for the design and engineering for the replacement of approximately 1.75 miles of water main replacement on Route 28 between Lower County Road and the Herring River Bridge, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$500,000.00.

*Explanation: The Water Department is seeking \$500,000 for the purpose of preparing plans and specifications for the replacement of approximately 1.75 miles of water main on Route 28 from Lower County Road to the Herring River Bridge. The existing water was installed in the 1940's and is beyond its useful life and the subject of several water main breaks. This segment of water main also contains very few gate valves which requires as many as 25 valves to be closed to isolate and repair the water main after a break leaving larges sections of town without water during the repair. Should this article be approved a future appropriation will be required to complete the work.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Station 8 Generator

Article 26: To see if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to purchase, equip, and install a new generator for Station 8, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$50,000.00.

*Explanation: The Water Department is seeking funds to replace a 2005 Generac generator located at Station 8 which provides back-up power to Well #8 and the corrosion control facility on Bay Road. The generator has been in service for 16 years and can no longer be relied upon for back-up power.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Appropriate Sums of Money from the FY 2022 Estimated Annual Revenues of the  
Community Preservation Act Fund

Article 27: To see if the Town will vote to appropriate the following sums of money from the FY 2022 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2022 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Community Preservation Committee.

<b><u>Appropriation</u></b>	<b><u>FY 2022</u></b>
Community Housing Reserve	\$161,171
Open Space Reserve	\$161,171
Historic Preservation Reserve	\$161,171
Undesignated Fund Balance Operating Expenses	\$25,000

*Explanation:*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Fund Land Bank Debt Service

Article 28: To see if the Town will vote to appropriate from the Community Preservation Act Funds – \$51,692.06 from the Undesignated Fund Balance and \$181,357.94 from estimated annual revenue for Fiscal Year 2022 for a total of \$233,050 to fund the Land Bank Debt Service. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$233,050.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Community Preservation Activities under \$50,000

Article 29: To see if the Town will vote to appropriate from the Community Preservation Act Funds a sufficient sum of money to fund the items in the table below consistent with their respective applications, with each item considered a separate appropriation. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements with the Cape & Islands Veterans Outreach Center and Community Development Partnership, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$127,066

Item #	Project	Purpose	Amount	Appropriation Source
1	Old Colony Rail Trail Harwich/Chatham Town Border marker project	To delineate town boundaries along the Old Colony Rail Trail	\$1,000.00	Estimated annual revenue for FY 2022
2	Lower Cape Housing Institute	Ongoing support of the Cape Housing Institute	\$7,500.00	Community Housing Reserve
3	Crossing lights at Depot Road South	Ongoing effort to enhance safety through the Rail Trails	\$15,000.00	Estimated annual revenue for FY 2022
4	Veterans Home – Dennis, MA	Support the Cape & Islands Veterans Outreach Center's effort to creating housing; and to authorize the Board of Selectmen to enter into a grant agreement between the Town of Harwich and the Veteran's Outreach Center.	\$15,000.00	Estimated annual revenue for FY 2022

5	Senior Memorial Field fencing project	Install new fencing at widely used softball field	\$40,181.00	Estimated annual revenue for FY 2022
6	Phase I of II for Veterans Memorial Circle at Evergreen Cemetery	Install flags, lighting and related electrical service	\$48,385.00	Estimated annual revenue for FY 2022
		<b>Total:</b>	<b>\$127,066.00</b>	

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## East Harwich Methodist Church Cemetery Gravestone Project

Article 30: To see if the Town will vote to appropriate from Community Preservation Act Funds- estimated annual revenue for Fiscal Year 2022 \$112,200 to support the East Harwich Methodist Church Cemetery Gravestone Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Commission. Estimated Cost: \$112,200.00.

*Explanation: The article funds the cleaning, consolidation, repair and/or resetting of grave markers in the East Harwich Methodist Church Cemetery.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To recommend Indefinite Postponement

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Abstain: 1 (one): Don Howell



## Brooks Academy Structural Improvement Projects

Article 31: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$485,734.55 from the Historic Reserve, \$664,265.45 from the estimated annual revenue for Fiscal Year 2022, for a total appropriation of \$1,150,000.00, to make structural improvements to Brooks Academy. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve and to act fully thereon. By request of the Community Preservation Committee and the Brooks Academy Museum Commission. Estimated Cost: \$1,150,000.00.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 5 (five): Jon Chorey, Dan Tworek, Dale Kennedy, Mary Anderson, Mark Ameres

Nays: 2 (2): Angleo LaMantia, Brian Weiner

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Fund a Part-Time Housing Coordinator

Article 32: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$50,000.00 from the estimated annual revenue for Fiscal Year 2022 to fund the Harwich Affordable Housing Trust Housing Coordinator. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Affordable Housing Trust. Estimated Cost: \$50,000.00.

*Explanation: Annual request to fund a part-time housing coordinator to support the Affordable Housing Trust.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 4 (number): Jon Chorey, Dan Tworek, Mary Anderson, Brian Weiner

Nays: 1 (one): Angelo LaMantia

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

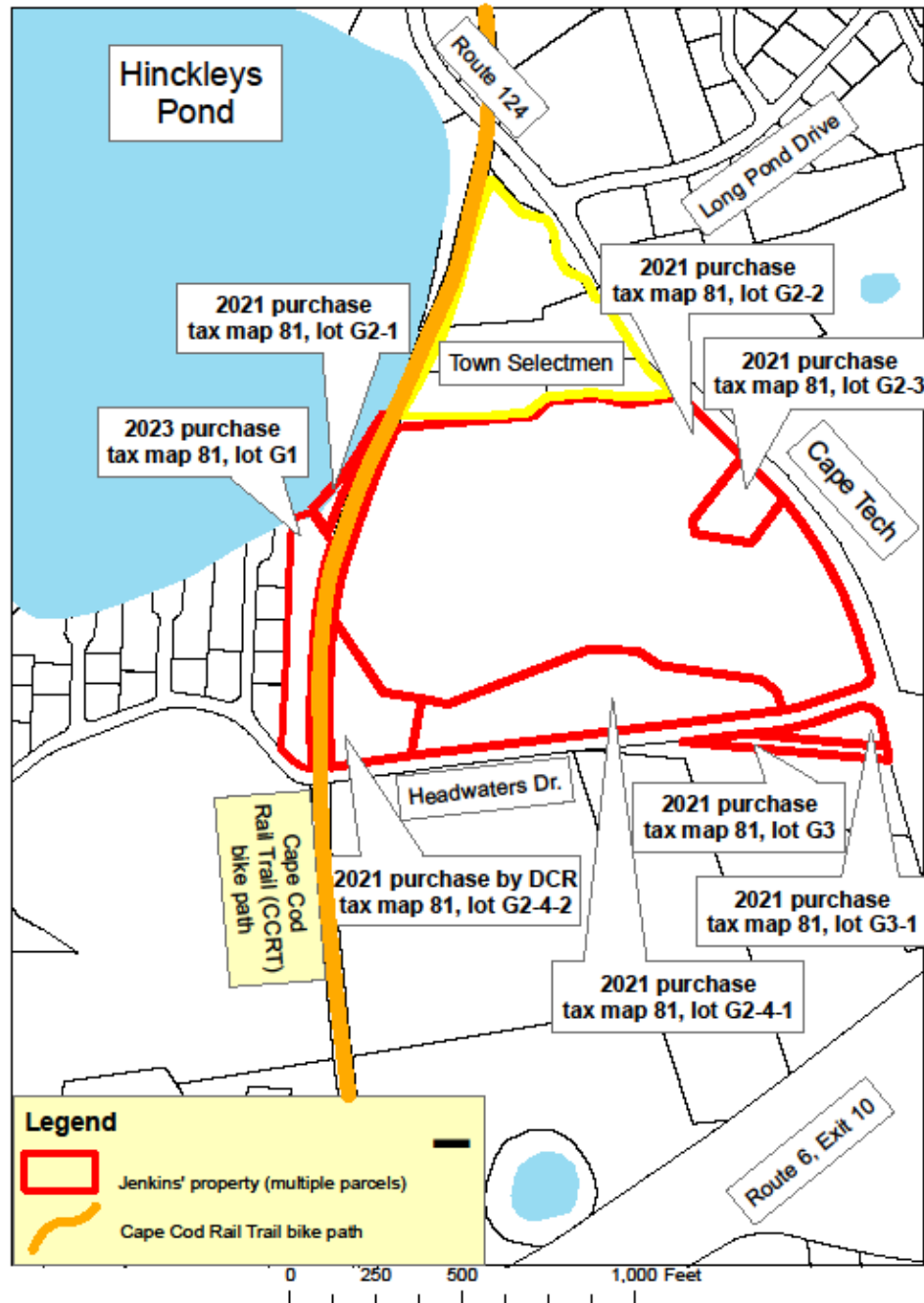
Nays: 0 (zero): none

## Hinckleys Pond Watershed Preservation Project

Article 33: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$360,000.00 from the Open Space Reserve to fund the acquisition of a parcel of land located on Headwaters Drive and identified as Assessor's Parcel 81-G1, and costs incidental or related thereto, and to authorize the Board of Selectmen to acquire said parcel for open space and passive recreation purposes by purchase, gift, and/or eminent domain on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and to grant a conservation restriction thereon to Harwich Conservation Trust and/or any other qualified entity pursuant to G.L. c. 184, §§31-33 and meeting the requirements of G.L. c. 44B, §12(a), with the care, custody and control of said parcel to be held by the Board of Selectmen pursuant to the provisions of G.L. c. 40, §8C, Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Open Space Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate & Open Space Committee. Estimated Cost: \$360,000.00.

*Explanation: The goal of this article is to support a partnership between the Town, State, and nonprofit Harwich Conservation Trust (HCT) that will result in the preservation of approximately 31 acres in the Hinckleys Pond/Herring River Watershed to protect water quality, walking trails, land bordering the Cape Cod Rail Trail bike path, scenic views, and wildlife habitat. The following parcels owned by the Jenkins Nominee Trust (9 deeds) would be purchased by the Town, the Commonwealth of Massachusetts, and the Harwich Conservation Trust: Assessor Map 81, Lot G1: Assessor Map 81, Lot G2-1: Assessor Map 81, Lot G2-2: Assessor Map 81, Lot G2-3: Assessor Map 81, Lot G2-4-1: Assessor Map 81, Lot G2-4-2: Assessor Map 81, Lot G3: Assessor Map 81, Lot G3-1*

**Jenkins Project: Installment Purchase Parcel Map  
Harwich MA**



**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Harwich Natural Heritage Trail Project

Article 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$150,000 from estimated annual revenue for Fiscal Year 2022 to fund the Natural Heritage Trail Project, including the creation of a wheelchair accessible trail loop off Bank Street for open space and recreational purposes, and further to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Conservation Trust, and further to authorize the Board of Selectmen to acquire a permanent restriction on said land. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$150,000.00.

*Explanation: The Harwich Natural Heritage Trail Project goal is to enhance the recreational and educational experience in Harwich by creating a wheelchair accessible trail loop off Bank Street at HCT's Robert F. Smith Cold Brook Preserve, which is also the site of a HCT/Town ecological restoration partnership. Harwich residents and visitors will be able to enjoy passive recreational opportunities (walking, birdwatching, dog walking, photography, and more) in a scenic and ecologically restored destination between Harwich Center and downtown Harwich Port.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero):

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Brooks Park Lighting Project

Article 35: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$125,000 from estimated annual revenue for Fiscal Year 2022 to fund the Brooks Park Lighting Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$125,000.00.

*Explanation:*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Sand Pond Revitalization Project

Article 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$83,500.00 from estimated annual revenue for Fiscal Year 2022 to fund the rehabilitation and restoration of Sand Pond, which is a recreational facility owned by the Town of Harwich. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$83,500.00.

*Explanation:*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-3**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 4 (four): Dan Tworek, Mary Anderson, Brian Weiner, Jon Chorey

Nays: 3 (three): Angelo LaMantia, Dale Kennedy, Mark Ameres

#### **Board of Selectmen:**

To recommend Indefinite Postponement

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none



Amend The Code of The Town Of Harwich Charter to Amend Chapter 9, Section 6

Article 37: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapter 9, Section 6 of the Town Charter, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

Section 6. Capital Outlay Plan

9-6-1 The purpose of the 7 5-year capital outlay plan shall be to provide the town with a long-range forecast of the town's major capital improvement needs and to attempt to keep debt borrowing levels as even as possible from year to year.

9-6-2 A "capital outlay" shall mean the acquisition, construction or renovation of buildings, equipment or land having a total cost of \$50,000 or more during any budget year and planning funds for any such capital outlay.

9-6-3 The town administrator and the capital outlay committee shall submit a 7 5-year capital outlay plan to a joint public meeting of the board of selectmen and the finance committee during the month of December of each year.

9-6-4 The board of selectmen shall prepare articles to be included in the May annual town meeting warrant seeking adoption of the 7 5-year capital outlay plan and funding of the current year of the plan.

9-6-5 A simple majority vote of the town meeting shall be required to adopt the 7 5-year capital outlay plan as submitted. Any amendment to a previously adopted Capital Plan shall require a two-thirds vote at the Annual Town Meeting.

9-6-6 If any part of the current year of the plan receives funding support at the annual town meeting, but fails at any necessary debt exclusion, capital exclusion or proposition 2 1/2 override ballot votes, the unsupported portion shall be returned to the 7 5-year capital plan in year 1 of the next 7 5-year plan, and to act fully thereon. By the Board of Selectmen.

*Explanation: This article seeks to correct defects in Article 36 at the Annual Town Meeting in 2019. The statement under the Finance Committee's recommendation at that time indicated that the article was intended to modify the Capital Outlay Plan from seven (7) years to five (5) years. The article amends 9-6-2 by providing text to qualify that capital outlay items are \$50,000 or greater. These amendments will be subject to approval by the voters at the 2022 Annual Town Election if adopted at this town meeting.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Grant a permanent easement to Cellco Partnership on Harbor Road

Article 38: To see if the Town will vote to authorize the Board of Selectmen to grant a permanent easement to Cellco Partnership (d/b/a Verizon Wireless), in, on and under a portion of the Town-owned property located on Harbor Road and identified by the Assessors as Parcel 15-U23, which portion is approximately shown as “Approximate Area of Utility Easement” on a sketch plan entitled “Site Name: Harwich SC13 MA”, prepared by Tilson, and on file with the Town Clerk, for the purpose of installing and maintaining lines and cables to serve the communications equipment to be located on a utility pole by Cellco Partnership on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate; to take any action relative thereto; and to act fully thereon. By the Board of Selectmen.

*Explanation: Verizon intends to install telecommunications equipment on an existing pole, owned by a utility company and located on the Town-owned parcel of land identified as Assessors Map 15, Lot U23. Verizon has requested the Board of Selectmen to grant Verizon an easement on an approximately 10-foot wide strip of the Town parcel for the purpose of installing and maintaining utility lines and cables to serve the equipment.*

HARWICH, MA 02645

REV	SHEET	DATE	BY
A	EX-1	7/27	JAV

43.075368° N 741°40'0.68" W  
70.757354° N 70°03'48.64" W

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Amend Zoning Article XXIV by adding a new Section - §325-160 Design Guidelines

Article 39: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning Article XXIV West Harwich Special District by adding a new §325-160 as follows:

**§325-160 Design Guidelines**

For the purpose of this section the Harwich Planning Board, after a public hearing, shall adopt “*West Harwich Special District Site and Architectural Design Guidelines*” which shall constitute rules and regulations guiding historic structures and new construction within the WHSD. And to act fully thereon. By request of the Planning Board

***Explanation:*** *The new section 325-160 references design guidelines for the West Harwich Special District, which will be created and adopted by the Harwich Planning Board through a separate public hearing process. These guidelines will assist property owners and applicants with the development and redevelopment of properties within the West Harwich Special District (aka the West Harwich DCPC).*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Funds for roof repairs at 5 Bells Neck Road

ARTICLE 40: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to make necessary repairs to the roof of the building at 5 Bells Neck Road; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00.

*Explanation: This article was deferred in FY 2021 due to the impact of COVID-19 on the overall budget process. The town is currently developing a "Request for Proposal (RFP)" for the sale pending the adoption of Article 42 at this Town Meeting which will rescind previous votes to lease and authorizing the Board of Selectmen to sell 5 Bells Neck Road as surplus property.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINETLY POSTPONED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Amend the Code of Harwich General Bylaws – Chapter 8 Departmental Revolving Funds  
§ 8-1. Funds Established

Article 41: To see if the Town will vote to amend the Departmental Revolving Funds Bylaw, Section 8-1 of the Town Code, (the language to be added is shown in underlined text), or to act fully thereon. By request of the Conservation Commission.

Revolving Fund	Authorize to Spend Fund	Revenue Source	Use of Fund
Wetlands	Conservation Commission	Notice of Intent Filing Fees; <u>as well as in-lieu fees generated as a result of an approval of a Notice of Intent</u>	Consultants and wetland and buffer zone management and restoration projects

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7 NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell



## Annual Departmental Revolving Funds Authorization

Article 42: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2022 Spending Limit</u>	<u>Disposition of FY21 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell

## Stabilization Fund

Article 43: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$1,074,171.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## OPEB Trust Fund

Article 44: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$500,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Fund Prior Year's Unpaid Bills

Article 45: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$21,349.00

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Promote the Town Of Harwich

Article 46: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$30,000

*Explanation: This is a customary article whereby the Town supports the efforts of the Harwich Chamber of Commerce in promoting the town widely and throughout the year.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Defray the Expenses of The Chase Library and Harwich Port Library

Article 47: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$20,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0, ABSTAIN-1**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 6 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Brian Weiner

Nays: 0 (number): none

Abstain: 1 (one): Dan Tworek

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Supplement Annual Allocation of Mass Cultural Council For  
Local Cultural Council Grants

Article 48: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Board of Selectmen and the Harwich Cultural Council. Estimated Cost: \$3,600.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

**ROLL CALL VOTES:**

**Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

**Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

## Herring Fisheries

Article 49: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

### **ROLL CALL VOTES:**

#### **Finance Committee:**

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

#### **Board of Selectmen:**

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none



Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29<sup>th</sup> day of March, 2021.

---

Larry G. Ballantine, Chair

---

Stephen P. Ford, Vice Chair

---

Michael D. MacAskill, Clerk

---

Donald F. Howell

---

Edward J. McManus

Board of Selectmen  
Town of Harwich

A true copy Attest:

---

Constable

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
May 18, 2021**

**BARNSTABLE, ss:**

To either of the Constables of the Town of Harwich in said County,

**Greetings:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 18, 2021 then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: One (1) Selectmen for three (3) years; One (1) Moderator for three (3) years; One (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; two (2) Water and Wastewater Commissioner for three (3) years; One (1) Water and Wastewater Commissioner for two (2) years; one (1) Housing Authority Member for five (5) years.

***BALLOT QUESTIONS***

1. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the purchase of a combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto?

YES\_\_\_\_\_ NO\_\_\_\_\_

2. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program, and all costs incidental and related thereto?

YES\_\_\_\_\_ NO\_\_\_\_\_

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29<sup>th</sup> day of March, 2021.

---

Larry G. Ballantine, Chair

---

Stephen P. Ford, Vice Chair

---

Michael D. MacAskill, Clerk

---

Donald F. Howell

---

Edward J. McManus

Board of Selectmen  
Town of Harwich

A true copy Attest:

---

Constable

**APPENDIX B - OPERATING BUDGET**

<b>TOWN OPERATION BUDGET 2022</b>		<b>Actual FY2018</b>	<b>Actual FY2019</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>TA Proposed FY2022</b>	<b>\$ Change</b>	<b>PCT CHANGE</b>
1	MODERATOR S&W	-	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	5,737	8,750	8,750	-	0.0%
4	<b>Sub-Total</b>	<b>14,577</b>	<b>19,237</b>	<b>17,737</b>	<b>21,250</b>	<b>21,250</b>	<b>-</b>	<b>0.0%</b>
5	FINANCE COMMITTEE S&W	745	229	76	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	1,824	2,000	2,000	-	0.0%
7	<b>Sub-Total</b>	<b>1,554</b>	<b>1,744</b>	<b>1,900</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>
8	FINANCE COMMITTEE RESERVE FUND	-	-	-	50,000	50,000	-	0.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	258,180	265,485	278,184	12,699	4.8%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	6,990	7,875	8,139	264	3.4%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	40,000	-	0.0%
12	<b>Sub-Total</b>	<b>275,183</b>	<b>289,853</b>	<b>305,170</b>	<b>313,360</b>	<b>326,323</b>	<b>12,963</b>	<b>4.1%</b>
13	ASSESSORS - S&W	153,113	182,201	178,746	204,048	206,287	2,239	1.1%
14	ASSESSORS - EXP	68,266	97,871	85,332	110,520	108,220	(2,300)	-2.1%
15	<b>Sub-Total</b>	<b>221,379</b>	<b>280,071</b>	<b>264,078</b>	<b>314,568</b>	<b>314,507</b>	<b>(61)</b>	<b>0.0%</b>
16	TOWN COLLECTIONS - S&W	12,476	12,837	9,425	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,700	5,500	5,500	-	0.0%
18	<b>Sub-Total</b>	<b>15,631</b>	<b>16,597</b>	<b>13,125</b>	<b>21,500</b>	<b>21,500</b>	<b>-</b>	<b>0.0%</b>
19	POSTAGE	46,452	39,128	47,487	41,500	41,500	-	0.0%
20	<b>Sub-Total</b>	<b>46,452</b>	<b>39,128</b>	<b>47,487</b>	<b>41,500</b>	<b>41,500</b>	<b>-</b>	<b>0.0%</b>
21	TREASURER - S&W	234,025	254,705	276,730	288,776	291,686	2,910	1.0%
22	TREASURER - EXP	102,106	97,616	101,573	95,358	91,550	(3,808)	-4.0%
23	<b>Sub-Total</b>	<b>336,131</b>	<b>352,322</b>	<b>378,303</b>	<b>384,134</b>	<b>383,236</b>	<b>(898)</b>	<b>-0.2%</b>
24	VACATION & SICK LEAVE BUY BACK	-	46,074	84,023	138,728	150,622	11,894	8.6%
25	MEDICARE	217,264	236,704	253,229	242,888	255,008	12,120	5.0%
26	ADMINISTRATION - S&W	418,242	425,860	494,694	469,123	397,945	(71,178)	-15.2%
27	ADMINISTRATION - EXP	75,450	74,692	85,053	96,880	119,879	22,999	23.7%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	3,013	5,500	5,500	-	0.0%
29	WEATHER EVENT	-	-	844,876	-	-	-	0.0%
30	<b>Sub-Total</b>	<b>498,651</b>	<b>505,352</b>	<b>1,427,636</b>	<b>571,503</b>	<b>523,324</b>	<b>(48,179)</b>	<b>-8.4%</b>
32	LEGAL SERVICES - EXP	159,374	170,825	140,192	185,000	185,000	-	0.0%
33	CLAIMS & SUITS	-	-	-	500	500	-	0.0%
34	<b>Sub-Total</b>	<b>159,374</b>	<b>170,825</b>	<b>140,192</b>	<b>185,500</b>	<b>185,500</b>	<b>-</b>	<b>0.0%</b>
35	INFORMATION TECHNOLOGY - S&W	99,800	101,439	108,577	111,098	111,098	-	0.0%
36	INFORMATION TECHNOLOGY - EXP	211,708	244,542	202,496	276,250	274,141	(2,109)	-0.8%
37	<b>Sub-Total</b>	<b>311,507</b>	<b>345,981</b>	<b>311,073</b>	<b>387,349</b>	<b>385,240</b>	<b>(2,109)</b>	<b>-0.5%</b>
38	IT CHANNEL 18 - S&W	106,300	117,843	128,625	143,627	149,496	5,869	4.1%
39	IT CHANNEL 18 - EXP	24,790	28,089	15,772	66,480	60,604	(5,876)	-8.8%
40	<b>Sub-Total</b>	<b>131,091</b>	<b>145,933</b>	<b>144,397</b>	<b>210,107</b>	<b>210,100</b>	<b>(7)</b>	<b>0.0%</b>
41	CONSTABLE S & W	356	188	375	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	240,754	272,756	240,726	(32,030)	-11.7%
43	TOWN CLERK - EXP	30,684	33,186	51,130	49,300	32,228	(17,072)	-34.6%
44	<b>Sub-Total</b>	<b>232,964</b>	<b>262,462</b>	<b>291,884</b>	<b>322,056</b>	<b>272,954</b>	<b>(49,102)</b>	<b>-15.2%</b>

**APPENDIX B – OPERATING BUDGET**

45	CONSERVATION - S&W	111,527	138,789	148,974	168,022	165,506	(2,516)	-1.5%
46	CONSERVATION - EXP	<u>6,673</u>	<u>8,198</u>	<u>4,891</u>	<u>7,565</u>	<u>5,915</u>	<u>(1,650)</u>	<u>-21.8%</u>
47	<b>Sub-Total</b>	<b>118,200</b>	<b>146,987</b>	<b>153,865</b>	<b>175,587</b>	<b>171,421</b>	<b>(4,166)</b>	<b>-2.4%</b>
48	TOWN PLANNER - S&W	69,515	87,324	93,093	95,480	95,305	(175)	-0.2%
49	TOWN PLANNER - EXP	<u>1,928</u>	<u>3,580</u>	<u>3,428</u>	<u>4,531</u>	<u>4,531</u>	<u>-</u>	<u>0.0%</u>
50	<b>Sub-Total</b>	<b>71,443</b>	<b>90,904</b>	<b>96,520</b>	<b>100,011</b>	<b>99,836</b>	<b>(175)</b>	<b>-0.2%</b>
51	BOARD OF APPEALS - S&W	-	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	<u>594</u>	<u>15</u>	<u>124</u>	<u>735</u>	<u>735</u>	<u>-</u>	<u>0.0%</u>
53	<b>Sub-Total</b>	<b>594</b>	<b>15</b>	<b>124</b>	<b>735</b>	<b>735</b>	<b>-</b>	<b>0.0%</b>
54	ALBRO HOUSE - EXP	3,148	2,928	2,177	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	5,001	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	<u>408</u>	<u>404</u>	<u>365</u>	<u>1,424</u>	<u>1,424</u>	<u>-</u>	<u>0.0%</u>
57	<b>Sub-Total</b>	<b>8,876</b>	<b>7,455</b>	<b>7,543</b>	<b>15,405</b>	<b>15,405</b>	<b>-</b>	<b>0.0%</b>
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	211,842	242,945	235,150	(7,795)	-3.2%
59	COMMUNITY DEVELOPMENT - EXP	<u>10,834</u>	<u>9,207</u>	<u>6,596</u>	<u>13,113</u>	<u>13,113</u>	<u>-</u>	<u>0.0%</u>
60	<b>Sub-Total</b>	<b>229,713</b>	<b>234,968</b>	<b>218,438</b>	<b>256,058</b>	<b>248,263</b>	<b>(7,795)</b>	<b>-3.0%</b>
61	PUBLIC BUILDINGS REPAIRS	-	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	5,961	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	4,788	22,750	22,750	-	0.0%
64	POLICE - S&W	3,384,205	3,716,952	3,554,438	4,041,890	4,267,392	225,502	5.6%
65	POLICE - EXP	544,305	484,541	375,889	506,643	493,737	(12,906)	-2.5%
66	POLICE - CAP OUTLAY	<u>121,482</u>	<u>131,100</u>	<u>85,811</u>	<u>60,000</u>	<u>-</u>	<u>(60,000)</u>	<u>0.0%</u>
67	<b>Sub-Total</b>	<b>4,049,992</b>	<b>4,332,593</b>	<b>4,016,139</b>	<b>4,608,533</b>	<b>4,761,130</b>	<b>152,596</b>	<b>3.3%</b>
68	FIRE - S&W	3,353,682	3,872,857	3,744,052	4,129,052	4,209,768	80,716	2.0%
69	FIRE - EXP	<u>394,875</u>	<u>362,291</u>	<u>356,867</u>	<u>406,192</u>	<u>551,329</u>	<u>145,137</u>	<u>35.7%</u>
71	<b>Sub-Total</b>	<b>3,748,556</b>	<b>4,235,148</b>	<b>4,100,920</b>	<b>4,535,244</b>	<b>4,761,097</b>	<b>225,852</b>	<b>5.0%</b>
72	AMBULANCE - S&W	112,767	137,969	86,233	131,607	Merged w/Fire	(131,607)	-100.0%
73	EMS - EXP	<u>136,314</u>	<u>118,467</u>	<u>122,332</u>	<u>124,095</u>	Merged w/Fire	<u>(124,095)</u>	<u>-100.0%</u>
74	<b>Sub-Total</b>	<b>249,081</b>	<b>256,436</b>	<b>208,565</b>	<b>255,702</b>	<b>-</b>	<b>(255,702)</b>	<b>-100.0%</b>
75	BUILDING - S&W	246,408	291,192	283,536	337,190	336,170	(1,020)	-0.3%
76	BUILDING - EXP	<u>11,349</u>	<u>13,822</u>	<u>10,568</u>	<u>24,976</u>	<u>26,475</u>	<u>1,499</u>	<u>6.0%</u>
77	<b>Sub-Total</b>	<b>257,757</b>	<b>305,013</b>	<b>294,104</b>	<b>362,166</b>	<b>362,645</b>	<b>479</b>	<b>0.1%</b>
78	EMERG. MGMT - S&W	2,444	1,032	2,300	5,355	5,355	-	0.0%
79	EMERG. MGMT - EXP	<u>3,317</u>	<u>4,562</u>	<u>7,075</u>	<u>8,500</u>	<u>8,500</u>	<u>-</u>	<u>0.0%</u>
80	<b>Sub-Total</b>	<b>5,761</b>	<b>5,593</b>	<b>9,375</b>	<b>13,855</b>	<b>13,855</b>	<b>-</b>	<b>0.0%</b>
81	NATURAL RESOURCES - S&W	96,343	102,223	110,546	113,631	114,714	1,083	1.0%
82	NATURAL RESOURCES - EXP	<u>26,998</u>	<u>27,835</u>	<u>21,525</u>	<u>28,200</u>	<u>27,100</u>	<u>(1,100)</u>	<u>-3.9%</u>
83	<b>Sub-Total</b>	<b>123,341</b>	<b>130,058</b>	<b>132,071</b>	<b>141,831</b>	<b>141,814</b>	<b>(17)</b>	<b>0.0%</b>
84	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	23,760	-	0.0%
85	TOWN ENGINEER - S&W	174,256	131,618	115,709	114,549	114,549	-	0.0%
86	TOWN ENGINEER - EXP	<u>9,831</u>	<u>22,695</u>	<u>28,677</u>	<u>80,310</u>	<u>30,310</u>	<u>(50,000)</u>	<u>-62.3%</u>
87	<b>Sub-Total</b>	<b>184,088</b>	<b>154,313</b>	<b>144,386</b>	<b>194,859</b>	<b>144,859</b>	<b>(50,000)</b>	<b>-25.7%</b>
88	HIGHWAY - S&W	2,495,639	2,623,322	2,578,958	2,848,196	2,771,009	(77,186)	-2.7%
89	HIGHWAY - EXP	<u>2,501,442</u>	<u>2,805,897</u>	<u>2,690,057</u>	<u>3,226,579</u>	<u>3,303,765</u>	<u>77,186</u>	<u>2.4%</u>
90	<b>Sub-Total</b>	<b>4,997,081</b>	<b>5,429,219</b>	<b>5,269,015</b>	<b>6,074,775</b>	<b>6,074,775</b>	<b>(0)</b>	<b>0.0%</b>

## APPENDIX B – OPERATING BUDGET

91	SNOW/ICE - S&W	104,576	81,499	25,914	40,000	40,000	-	0.0%
92	SNOW/ICE - EXP	<u>260,924</u>	<u>190,965</u>	<u>66,955</u>	<u>95,000</u>	<u>95,000</u>	-	<u>0.0%</u>
93	<b>Sub-Total</b>	<b>365,500</b>	<b>272,463</b>	<b>92,870</b>	<b>135,000</b>	<b>135,000</b>	<b>-</b>	<b>0.0%</b>
94	STREET LIGHTS	31,372	22,731	30,356	35,000	31,000	(4,000)	-11.4%
95	INTERGOVERNMENTAL TRANS - WW		70,000	125,000	200,000	515,331	315,331	157.7%
96	COUNTY WW SUPPORT FUND			100,000	-	-	-	0.0%
97	CEMETERY ADMIN - S&W	63,203	65,070	70,040	71,434	71,434	-	0.0%
98	CEMETERY ADMIN - EXP	<u>3,164</u>	<u>4,546</u>	<u>4,670</u>	<u>5,075</u>	<u>5,108</u>	<u>33</u>	<u>0.6%</u>
99	<b>Sub-Total</b>	<b>66,367</b>	<b>69,617</b>	<b>74,710</b>	<b>76,509</b>	<b>76,542</b>	<b>33</b>	<b>0.0%</b>
100	BOARD OF HEALTH - S&W	139,795	163,782	183,249	203,881	193,196	(10,685)	-5.2%
101	BOARD OF HEALTH - EXP	<u>16,209</u>	<u>13,241</u>	<u>8,331</u>	<u>16,390</u>	<u>12,560</u>	<u>(3,830)</u>	<u>-23.4%</u>
102	<b>Sub-Total</b>	<b>156,004</b>	<b>177,023</b>	<b>191,579</b>	<b>220,272</b>	<b>205,756</b>	<b>(14,515)</b>	<b>-6.6%</b>
103	COMMUNITY CENTER S&W	165,498	176,286	185,474	193,389	196,876	3,487	1.8%
104	COMMUNITY CENTER EXP	<u>131,306</u>	<u>117,063</u>	<u>109,175</u>	<u>125,354</u>	<u>121,190</u>	<u>(4,164)</u>	<u>-3.3%</u>
105	<b>Sub-Total</b>	<b>296,804</b>	<b>293,349</b>	<b>294,649</b>	<b>318,743</b>	<b>318,066</b>	<b>(678)</b>	<b>-0.2%</b>
106	COUNCIL ON AGING - S&W	370,042	352,597	361,824	396,169	393,012	(3,157)	-0.8%
107	COUNCIL ON AGING - EXP	<u>63,690</u>	<u>63,932</u>	<u>55,274</u>	<u>79,232</u>	<u>82,326</u>	<u>3,094</u>	<u>3.9%</u>
108	<b>Sub-Total</b>	<b>433,732</b>	<b>416,529</b>	<b>417,099</b>	<b>475,401</b>	<b>475,338</b>	<b>(63)</b>	<b>0.0%</b>
109	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	96,855	600	0.6%
110	YOUTH COUNSELOR - EXP	<u>4,017</u>	<u>4,604</u>	<u>4,221</u>	<u>3,485</u>	<u>3,485</u>	<u>-</u>	<u>0.0%</u>
111	<b>Sub-Total</b>	<b>85,528</b>	<b>89,807</b>	<b>97,663</b>	<b>99,740</b>	<b>100,340</b>	<b>600</b>	<b>0.6%</b>
112	VETERANS EXPENSE/BENEFITS	99,997	97,461	133,899	128,058	144,277	16,219	12.7%
113	DISABILITY RIGHT - EXP	-	300	-	500	500	-	0.0%
114	HUMAN SERVICES	72,605	78,690	79,450	83,250	83,250	-	0.0%
115	LIBRARY - S&W	630,719	665,422	696,848	730,885	737,977	7,092	1.0%
116	LIBRARY - EXP	<u>269,410</u>	<u>267,370</u>	<u>248,848</u>	<u>274,820</u>	<u>274,820</u>	<u>-</u>	<u>0.0%</u>
117	<b>Sub-Total</b>	<b>900,128</b>	<b>932,792</b>	<b>945,695</b>	<b>1,005,705</b>	<b>1,012,797</b>	<b>7,092</b>	<b>0.7%</b>
118	RECREATION - SEASONAL - S&W	174,725	216,097	208,379	218,026	213,213	(4,813)	-2.2%
119	RECREATION - S&W	228,268	245,726	253,706	272,618	274,076	1,457	0.5%
120	RECREATION - EXP	41,735	46,281	52,966	45,575	45,575	-	0.0%
121	RECREATION - CAP OUTLAY	<u>-</u>	<u>9,029</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
122	<b>Sub-Total</b>	<b>444,728</b>	<b>517,133</b>	<b>515,051</b>	<b>536,219</b>	<b>532,864</b>	<b>(3,356)</b>	<b>-0.6%</b>
123	HARBORMASTER -S&W	289,490	311,293	324,299	343,404	342,729	(675)	-0.2%
124	HARBORMASTER - EXP	<u>171,596</u>	<u>203,466</u>	<u>107,197</u>	<u>252,580</u>	<u>253,230</u>	<u>650</u>	<u>0.3%</u>
125	<b>Sub-Total</b>	<b>461,086</b>	<b>514,759</b>	<b>431,496</b>	<b>595,984</b>	<b>595,959</b>	<b>(25)</b>	<b>0.0%</b>
126	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	7,842	12,894	12,894	-	0.0%
127	HISTORICAL COMMISSION	540	-	-	-	-	-	0.0%
128	HISTORICAL COMMISSION	<u>-</u>	<u>198</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>-</u>	<u>0.0%</u>
129	<b>Sub-Total</b>	<b>540</b>	<b>198</b>	<b>-</b>	<b>350</b>	<b>350</b>	<b>-</b>	<b>0.0%</b>
130	CELEBRATIONS	1,299	992	-	1,600	1,600	-	0.0%
131	GOLF - S&W	798,628	865,827	795,295	919,180	937,540	18,360	2.0%
132	GOLF - EXP	<u>621,381</u>	<u>614,144</u>	<u>535,217</u>	<u>665,271</u>	<u>639,223</u>	<u>(26,048)</u>	<u>-3.9%</u>
133	GOLF CAP OUTLAY	<u>66,277</u>	<u>66,199</u>	<u>13,829</u>	<u>68,000</u>	<u>68,000</u>	<u>-</u>	<u>0.0%</u>
134	<b>Sub-Total</b>	<b>1,486,286</b>	<b>1,546,170</b>	<b>1,344,341</b>	<b>1,652,451</b>	<b>1,644,763</b>	<b>(7,688)</b>	<b>-0.5%</b>

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135	GOLF IMA MRSD	-	82,000	82,000	83,538	83,538	-	0.0%
136	ELECTRICITY - CVEC	66,254	68,140	71,705	73,900	75,750	1,850	2.5%
137	INTERFUND TRANSFERS			100,558	-		-	0.0%
138	<b>Total Departmental Budgets</b>	<b>21,532,254</b>	<b>23,350,924</b>	<b>23,502,145</b>	<b>25,739,671</b>	<b>26,048,163</b>	<b>308,492</b>	<b>1.2%</b>
139	<b>Total Debt Service (Prin &amp; Int)</b>	<b>2,494,459</b>	<b>4,710,046</b>	<b>4,920,069</b>	<b>4,617,408</b>	<b>4,146,161</b>	<b>(471,247)</b>	<b>-10.2%</b>
140	STATE ASSESSMENTS	261,135	269,883	285,138	300,901	308,390	7,489	2.5%
141	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	3,242,673	97,779	3.1%
142	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	234,056	240,570	253,720	13,150	5.5%
143	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	218,307	223,101	236,649	13,548	6.1%
144	UNEMPLOYMENT COMPENSATION	5,087	32,401	16,281	20,000	20,000	-	0.0%
145	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,551,199	4,833,551	4,938,071	104,520	2.2%
146	OPEB	100,000	125,000	150,000	-	250,000	250,000	100.0%
147	GENERAL INSURANCE	656,366	726,142	805,793	854,470	877,726	23,256	2.7%
148	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	3,696	20,000	20,000	-	0.0%
149	<b><u>TOTAL TOWN</u></b>	<b>32,452,592</b>	<b>36,931,737</b>	<b>37,711,447</b>	<b>39,994,565</b>	<b>40,341,553</b>	<b>346,988</b>	<b>0.9%</b>
150	<b>OVERLAY (Abatements/Exemptions)</b>	<b>413,262</b>	<b>450,000</b>	<b>437,775</b>	<b>400,000</b>	<b>450,000</b>	<b>50,000</b>	<b>12.5%</b>
151	<b>C C REGIONAL TECH HIGH</b>	<b>1,487,362</b>	<b>1,581,236</b>	<b>2,317,475</b>	<b>1,737,789</b>	<b>1,536,309</b>	<b>(201,480)</b>	<b>-11.6%</b>
152	<b>MONOMOY REG. SCH. DISTRICT</b>							
153	<b>TOTAL MRSD ASSESMENT</b>	<b>24,759,749</b>	<b>25,609,390</b>	<b>26,643,415</b>	<b>26,820,046</b>	<b>27,361,048</b>	<b>541,002</b>	<b>2.0%</b>
154	<b>TOTAL</b>	<b>59,112,965</b>	<b>64,572,363</b>	<b>67,110,112</b>	<b>68,952,400</b>	<b>69,688,911</b>	<b>736,511</b>	<b>1.1%</b>

## APPENDIX B – OPERATING BUDGET

## FISCAL YEAR 2022 CAPITAL BUDGET

<b>Art. #</b>	<b>Project</b>	<b>Funding</b>	<b>Amount</b>
<b>12</b>	Digital fingerprint machine	Free Cash	\$18,000
<b>13</b>	ADA-compliant sidewalks	Free Cash	\$50,000
<b>14</b>	Sidewalks – Harbor to Harwich Port	Free Cash	\$200,000
<b>15</b>	MS4 Permitting & Management Program	Free Cash	\$200,000
<b>16</b>	Brooks Free Library roof repair	Free Cash	\$148,500
<b>18</b>	Public safety radios	Free Cash	\$223,204
<b>19</b>	Pumper/Ladder Fire Truck	Debt Exclusion	\$1,138,000
<b>20</b>	FY 2022 Road Maintenance Program	Debt Exclusion	\$700,000
<b>21</b>	Purchase & Equip DPW vehicles	Free Cash	\$460,000
<b>22</b>	Hearing Room & Studio Improvements	PEG Access Funds	\$99,254
<b>23</b>	Land acquisition for well head protection	Retained Earnings	\$175,000
<b>24</b>	New source exploration for water supply	Retained Earnings	\$250,000
<b>25</b>	Route 28 Water Main Replacement Design	Retained Earnings	\$500,000
<b>26</b>	Station 8 Generator	Retained Earnings	\$50,000
<b>40</b>	Repair 5 Bells Neck Road roof	Free Cash	\$50,000



FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026									
Department	Project	Funding Source	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Admin	Harwich Center ADA Sidewalk Project	ADMINISTRATION FC	\$ 50,000						
Admin	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)	Grant	\$ 1,000,000						
Admin	Walkway Design & Construction Rte 28 SAQ to Harwichport	FC	\$ 200,000						
Admin	Walkway Design & Construction Rte 28 Project - Supplemental Funding	Grant	\$ 400,000						
Admin	Green/Fuel Efficient Fleet Replacement Schedule (Need Revisions)		\$ 30,000	\$ 32,000	\$ 35,000	\$ 35,000	\$ 35,000		
Admin	Walkway Reconstruction Bank Street Harwich Center to Rte 28		\$ 450,000						
Brooks Academy Museum Comm. (BAMC)	Brooks Academy Structural Improvements Project	CPC - HP4	\$ 1,150,000						
Real Estate & Open Space (REOS) Committee	Hinkleys Pond Watershed Preservation Project	CPC - OS8	\$ 360,000						
Bikeways Committee	Bikeways crossing lights at Depot Road South project	CPC - R11	\$ 15,000						
Bikeways Committee	Old Colony Rail Trail Harwich/Chatham Town Border marker project	CPC - R12	\$ 1,000						
ADMIN SUB-TOTAL			\$ 2,176,000	\$ 1,480,000	\$ 32,000	\$ 35,000	\$ 35,000		
AFFORDABLE HOUSING TRUST (AHT)									
AHT	AHT Funding for Housing and Part Time Coordinator (\$50k PT) [CH7]	CPC Housing	\$ 50,000						
AHT SUB-TOTAL			\$ 50,000						
CEMETERY									
Cemetery Department	East Harwich Methodist Cemetery Gravestone Project	CPC Historic	\$ 112,000						
Cemetery Department	Restoration of fence posts & rails at East Harwich Methodist Cemetery	CPC - HP2							
Cemetery Department	Flag Poles project at Veterans Memorial Circle at Evergreen Cemetery	CPC - HP3	\$ 48,385						
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)	Grant				\$ 100,000			
Cemetery	Island Pond Arboretum Master Plan (Study)	Grant		43000					
Cemetery SUB-TOTAL			\$ 160,385	\$ 43,000	\$ -	\$ 100,000	\$ -		
CHANNEL 18									
Channel 18	Main Control (playback, servers)						\$ 17,650		
Channel 18	Field Production Equipment			\$ 4,388			\$ 4,388		
Channel 18	Edit Computers							\$ 2,859	
Channel 18	Production Studio: Cameras/Lighting	PEG Grant	\$ 32,784						
Channel 18	Meeting Rooms (5 - various locations)	PEG Grant	\$ 66,470	\$ 66,470	\$ 47,863	\$ 47,863			
Channel 18 SUB-TOTAL			\$ 99,254	\$ 66,470	\$ 47,863	\$ 47,863	\$ 24,897		
COMMUNITY CENTER									
COMMUNITY CENTER SUB-TOTAL			\$ -						
CONSERVATION									
Conservation	Harwich Artificial Reef (Additional Project)	GRANT	\$ -	\$ -	\$ -	\$ -	\$ -		
CONSERVATION SUB-TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -		
ENGINEERING									
Engineering	MS4 Municipal Surface Drainage Plan and Improvements [Per Permit]	FC	\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000		
ENGINEERING SUB-TOTAL			\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000		

## APPENDIX C – CAPITAL PLAN



