

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
SEPTEMBER 26, 2020**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, September 26, 2020 at 10:00 A.M., then and there to act on the following articles:

Given under our hands this 31th day of August, 2020

s/Larry G. Ballantine, Chair
s/Stephen P. Ford, Vice Chair
s/Donald F. Howell
s/Edward J. McManus

BOARD OF SELECTMEN

A true copy Attest:
s/ David A, Robinson
Constable

DATE: September 9, 2020

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, the 26th of September, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 10:00 AM and it was adjourned to allow the voters to check in for the Town Meeting, a quorum of more than 100 was met, having 337 registered voters in attendance. Before town business began the Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The September 2020 Harwich Annual Town Meeting was held at the Monomoy Regional High School Stadium Field, 75 Oak Street, and the Town Meeting began with:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Unanimous vote, so declared.

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2019.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Unanimous vote, so declared.

At this time, Dana DeCosta, Chairman read the Finance Committee FY2021 Annual Town Meeting report.

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2020 and ending June 30, 2021 as follows and to act fully thereon. Estimated cost: \$126,503

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (3)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED TO SET THE SALARIES FOR ALL ELECTED OFFICIALS. THE ELECTED TOWN CLERK IS A FULL TIME DEPARTMENT HEAD AND IS SALARIED APPROPRIATELY FOR HER EDUCATION LEVEL AND YEARS OF EXPERIENCE.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater	\$1,000 each
Commissioners (3)	
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

Duly seconded

ACTION: It was a unanimous vote, so declared.

USE OF THE STABILIZATION FUND TO FUND ITEMS REMOVED FROM THE FY 2021 OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to transfer from available funds such sums of money needed to fund budget shortfalls caused by reduced estimated receipts caused by the COVID-19 enforced Government shutdown, reducing Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. ESTMATED COST: \$574,171

Explanation: The FY 2020 which began in July 1st, 2019, presented many challenges to citizens of Harwich the likes of which the Town has not seen since the Civil War. On July 18th, 2019, a tractor trailer truck overturned in Harwich Port spilling thousands of gallons of gasoline, alarming the local citizens, and shutting down the area businesses. Soon after a weather "microburst" storm tore up trees and downed powerlines through parts of the Town, and just as that storm was being cleaned up a tornado that touched down first in Yarmouth went on to rip up major sections of Harwich in its' 15 minute run through Town. Officials declared a Town emergency as the storm downed thousands of trees, powerlines and utility poles and causing the entire Town to go without power. Harwich Fire Chief Norman Clarke said crews had been stalled in clearing the massive mess, waiting on Eversource crews to secure power and deenergize the danger. "This is very bad, very bad," Clarke said. The DPW Director Lincoln Hooper said, "Due to storm damage the fee from brush delivered to the towns Disposal Area is waived until 8-6," and the employees and citizens of the Town went to work cleaning up. The cleanup continued right into the new year, and as the Town began to put the tornado behind us, a mild winter with little snow, the first signs of Spring brought new optimism to the Town.

On March 13th, 2020 the first case of the COVID-19 virus was reported in Barnstable County, to be followed on March 19th, 2020 with the first case in Harwich. Tuesday, March 24th, 2020 Governor Charlie Baker announced the shutdown of “non-essential” businesses throughout the Commonwealth. With one much needed exception, the rest of FY 2020 and into FY 2021 would be controlled by COVID-19. The exception came on June 6th, 2020 inspired by Monomoy High School students, citizens of Harwich showed the entire world how to peacefully protest the senseless killing of George Floyd, without the destruction and violence that much of the nation as well as cities around the world was experiencing.

This unprecedented series of events has changed the physical, emotional, and financial face of the Town like never before. As the pandemic worsened around the world the Board of Selectmen continued to work with the Health Director, a new Administrator, first responders, departments, businesses, and citizens to keep the Town functioning as safely as possible. The usual May Annual Town Meeting was moved to June, and soon after moved to September which invoked a little know Municipal Finance Law that has never used in Harwich, the “1/12th budget”. As everyone in Harwich grew apprehensive about the “new normal” the Board realized that having the FY 2021 budget passed three months into the financial year was going to be anything but normal.

Prior to the impacts of COVID-19 the Board of Selectmen started the FY 2021 budget cycle with a strong budget message that kept budgets at or below the 2 ½% annual thresholds. With lower than expected revenues due to COVID-19 they turn again to departments to lower as much as possible but fear even this will not be enough. Raising taxes and fees is also not the way to go in this pandemic year. As the Federal Government continues to deficit spend in the trillions of dollars, State and local governments are not given that option. As the State prepares its own budget the legislators are looking to spend their entire 2-billion-dollar reserve to meet their needs. As the Board of Selectmen prepare the Annual Town Meeting warrant to meet the FY 2021 needs of the Town of Harwich, they too are looking at the reserves the Town has built over the years. This article proposes to use some funds from the Stabilization account to support specific items removed from the Town Operation Budget.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BALANCE THE FY 2021 OPERATING BUDGET. THIS AMOUNT REPRESENTS THE FINAL AMOUNT NEEDED TO PRESENT TOWN MEETING WITH A BALANCED BUDGET AFTER ALL OTHER SOURCES HAD BEEN EXHAUSTED. WITHOUT THIS AMOUNT SERVICES PROVIDED TO THE RESIDENTS OF THE TOWN WOULD HAVE TO BE CUT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: This motion required a 2/3 vote to pass. It was ruled to have received the necessary 2/3 vote, motion carried.

BUDGETS
TOWN OPERATING BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX A). Estimated Cost: \$39,140,073.

Operating Budget	
Betterments	166,779
Cable Fund	210,107
CPA	341,750
FEMA	13,855
Free Cash	230,000
Golf Improvement	208,200
Overlay Surplus	200,000
State Aid	664,496
Water Enterprise	730,290
Waterways & Mooring	100,000
Town Clerk State Aid	12,000
County Dog Fund	2,144
Stabilization	574,171
Subtotal	3,453,792
Local Receipts	12,131,298
Taxes	23,554,983
Operating Budget	39,140,073

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$39,140,074.00 BE USED TO OPERATE THE TOWN. THIS AMOUNT INCLUDES \$23,554,983.00 TO BE RAISED AND APPROPRIATED, AND \$12,131,298.00 FROM LOCAL RECEIPTS AND \$3,453,792.00 FROM OTHER AVAILABLE FUNDS WHICH INCLUDES \$574,171 FROM THE STABILIZATION ACCOUNT.

VOTE: YES-5, NO-0
The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$39,035,455 be appropriated for the purposes listed in Appendix A under the column entitled “Town Meeting Budget FY 2021” with following adjustments:

Reduce Line 140 Debt Service by \$104,619 for a new total of \$4,617,408; and reduce Line 117 Library Salaries & Wages by \$14,475 for a new line total of \$730,885 And a new program total under Line 119 of \$1,005,705; and increase Line 29 Contracts by \$14,475 for a new program total under Line 30 of \$571,502; and further that the sum of \$36,246,159 be raised and appropriated and that the following amounts be transferred as follows:

\$166,779	from the Betterment and Septic Funds;
\$210,107	from the PEG Access and Cable Related Fund;
\$341,750	from the Community Preservation Act Funds;
\$13,855	from the FEMA Fund;
\$230,000	from Free Cash;
\$108,200	from the Golf Infrastructure Fund;
\$100,000	from the Golf Improvement Fund;
\$200,000	from Overlay Surplus;
\$100,000	from the Harbor Waterways and Mooring Funds;
\$12,000	from the Town Clerk State Aid Fund; and
\$2,144	from the County Dog Fund; and

Further that the sum of \$730,290 be raised and appropriated in the General Fund Operating Budget and allocated to the Water Enterprise Fund for the purpose of funding the Fiscal Year 2021 operating budget.

Presentation of the FY 2021 Budget by the Chair of the Board of Selectmen
[NOTE: Remaining balance of \$574,171 was voted under Article 4]

Duly seconded

At this time, Larry Ballantine, Chairman read the Board of Selectmen FY2021 Annual Town Meeting report.

ACTION: Motion carried.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$26,960,046.

Monomoy Regional School District	
Operating Budget	24,495,819
Transportation	630,818
Capital	263,943
Debt	1,569,466
Total	26,960,046

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$26,820,046 be appropriated for the purpose of funding the Town of Harwich’s assessment for the FY 2021 annual operation of the Monomoy Regional School District and that the sum of \$26,696,103 be raised and appropriated and further that the sum of \$123,943 be transferred from Free Cash for capital items.

ASSUMES VOTE OF MRSC AND RECOMMENDATION OF FINCOM ALLOWING FOR \$140,000 REDUCTION IN THE TOWN OF HARWICH OVERALL ASSESSMENT. BOTH PUBLIC BODIES SCHEDULED TO VOTE THURSDAY, SEPTEMBER 24, 2020.

Duly seconded

ACTION: Motion carried

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,737,789.

Cape Cod Regional Technical HS	
Operating Budget	1,148,308
Debt	589,481
Total	1,737,789

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANUAL OPERATION OF THE REGIONAL TECHNICAL HIGH SCHOOL AND THAT \$1,737,789.00 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. DUE TO A REDUCTION IN THE NUMBER OF HARWICH STUDENTS ATTENDING THIS AMOUNT IS ALMOST \$600,000.00 LESS THAN LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,737,789.00 be raised and appropriated to fund the annual operation of the regional technical high school. Duly seconded

ACTION: It was a unanimous vote, so declared

WATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,291,075.

Water Operating Budget	
Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000
Total	4,291,075

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT AND THAT \$4,291,075.00 FROM WATER RECEIPTS BE USED FOR THIS PURPOSE. THIS IS A REDUCED BUDGET FROM LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$4,291,075 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000

And further to transfer the sum of \$50,000 from the Water Department Budget to Other Post-Employment Benefits Trust Fund created under Article 8 of the May 6, 2014 Special Town Meeting. Duly seconded

ACTION: It was a unanimous vote, so declared.

WASTEWATER / SEWER DEPARTMENT BUDGET

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater/Sewer Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$272,932.

Sewer Operating Budget	
Salaries	80,489
Expenses	192,443
Total	272,932

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE FY 2021 WATER SEWER OPERATING BUDGET AND THAT \$272,932.00 BE USED FOR THIS PURPOSE WITH \$100,000.00 BEING RAISED AND APPROPRIATED, AND \$100,000.00 COMING FROM FREE CASH, AND \$72,932 COMING FROM RETAINED EARNINGS OF THE DEPARTMENT. FLOWS WILL BE GOING TO THE CHATHAM TREATMENT PLANT THIS YEAR AND THE COST OF TREATMENT FOR THE TOWN WILL BEGIN.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of 100,000 be raised and appropriated, 100,000 be transferred from Free Cash and 72,932 be transferred from the Sewer Enterprise Fund Retained Earnings for this purpose:

Salaries	80,489	
Expenses	192,443	Duly seconded

ACTION: Motion carried.

**CAPITAL PLAN
ADOPT THE CAPITAL PLAN**

ARTICLE 10: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2027 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX B)

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO OUTLINE CAPITAL PROJECTS OVER THE NEXT 7 YEARS. THE BALLOT OF JUNE 30TH, 2020 CHANGED THE RULES UNDER WHICH THE CAPITAL PLAN SHOULD BE GOVERNED. THE FINANCE COMMITTEE HAS INCORPORATED THE NEW RULES IN TO THE PLAN. FUNDING RECOMMENDATIONS FOR ITEMS IN THE PLAN ARE MADE SEPARATELY.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen.
Estimated cost: \$42,299.

Department	Description	Amount
Police	Taser Replacement Year 3 of 3	14,910
Fire	Air Pack - State Grant Portion	27,389
	Total - Less Grant Portion	42,299

Explanation:

The total cost of air packs is \$575,165.18. That amount is offset by a grant that the town earned in the amount of \$547,776.36. The town must demonstrate funding for training as well as amount funded by the town through our capital plan in order to meet the grant requirements. The training amount, \$7,389, is covered in the Fire Department’s operating Budget and the remaining balance of \$20,000 is funded from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND OUR PORTION OF A GRANT THAT WILL PROVIDE AIR PACKS FOR THE FIRE DEPARTMENT, AND TO FUND NEW TASER REPLACEMENTS FOR THE POLICE DEPARTMENT.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 2-0-1

MOTION: (Dana DeCosta-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$27,986 be transferred from Free Cash for this purpose:

Taser Replacement	14,910
Town's Share Air Packs	13,076

Duly seconded

ACTION: It was a unanimous vote, so declared.

FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility and Grounds Maintenance and Repair included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$55,000.

Explanation:

This article has been reduced by deferring the roof repair projects for Brooks Library and the 5 Bells Neck building. The Cultural Center subsidy of \$125,000 will be funded via their revolving fund which had a balance of \$300,338 as of July 31, 2020. Article 40 of this warrant outlines that appropriation. Funding for the DPW Transfer Station scale decking repair is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A NEW DECK TO THE SCALE AT THE TRANSFER STATION. THE OLD DECK HAS HOLES AND RUST AND WOULD NEED MAJOR WORK TO REPAIR. WEIGHING MATERIAL ON VEHICLES IS A CORE FUNCTION AT THE TRANSFER STATION OPERATION AND A LARGE REVENUE PRODUCER FOR THE TOWN.

VOTE: YES-4, NO-0, ABSTAIN-1

The Board of Selectmen Recommends: 3-0

MOTION: (Jon Chorey Vice Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$55,000 be transferred from Free Cash for the purpose of repairing scale decking at the Transfer Station Scale House.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FIRE DEPARTMENT

REPLACE FIRE DEPARTMENT AMBULANCE

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to purchase or lease, and equip one ambulance for the Fire Department, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$378,000

Explanation:

The Fire Chief has opted to defer the purchase of the Quint engine and focus on the purchase of an ambulance. Funding for the ambulance is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A REPLACEMENT AMBULANCE IN THE ONGOING REPLACEMENT PROGRAM.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$378,000 be transferred from Free Cash for the purpose of purchasing or leasing and equipping an ambulance for the Fire Department. Duly seconded

ACTION: It was a unanimous vote, so declared.

ADMINISTRATION

LEASE PURCHASE AGREEMENTS

ARTICLE 14: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2021, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

The Municipal Modernization Act of 2016 contains a new section requiring a recommendation by the Town Administrator and a two-thirds vote of the legislative body to authorize a tax-exempt lease purchase agreement. To qualify under this new section a qualifying lease must be in excess of three years, must not exceed the useful life of the equipment, must establish a nominal residual value of the equipment at the end of the lease, and must be approved by a two-thirds vote of Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET A REQUIREMENT FROM THE STATE WHICH BEGAN LAST YEAR.

VOTE: YES-6, NO-1

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

PUBLIC EDUCATION & GOVERNMENT (“PEG”) FUND REQUEST

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to fund the management and upgrade of the equipment at the TV Studio located at the Monomoy Regional High School, and to act fully thereon. Estimated Cost \$119,307.50

Explanation: To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body. The cost is proposed to be split 50/50 between the Town of Chatham and the Town of Harwich. The total projected project cost is \$238,615. Equipment purchases include cameras & pedestals, a production switcher, a recording deck, an intercom system, a streaming system, Teleprompters, installation and management of the system.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE SCHOOLS TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CABLE TV IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENTIAL IN KEEPING THE PARENTS OF THE DISTRICT AND THE CITIZENS OF HARWICH INFORMED.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$119,307.50 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding the management and upgrade of equipment for the TV Studio located at Monomoy Regional High School.

Duly seconded

ACTION: Motion carried.

DEPARTMENT OF PUBLIC WORKS

PURCHASE AND EQUIP VEHICLES FOR THE DPW

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money as may be required to purchase and equip the following vehicles and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town and to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

Explanation:

The Catch Basin Cleaner, a priority of the Highway Department will be funded from free cash; and the purchases of the Dump Truck and the Ford E-250 Van are being deferred.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REPLACE A WORN-OUT VEHICLE AT THE HIGHWAY DEPARTMENT. THE STREET SWEEPER IS PART OF THE CORE FUNCTION OF

THE DPW DEPARTMENT. THE SWEEPER IT WILL REPLACE IS 20 YEARS OLD AND GETTING MORE EXPENSIVE TO MAINTAIN. THE SIZE OF THE DPW VEHICLE FLEET WILL NOT INCREASE AS THE OLD VEHICLE WILL BE TRADED OR SOLD.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$215,000 be transferred from Free Cash for the purpose of purchasing a Catch Basin Cleaner for the Department of Public Works. Duly seconded

ACTION: It was a unanimous vote, so declared.

ROAD MAINTENANCE PROGRAM

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of \$350,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY2021 and to act fully thereon. By request of the DPW Director. Estimated cost: \$350,000

Explanation:

The capital request for road maintenance is for \$350k for FY2021, the Commonwealth has announced an apportionment of \$678,322 in Chapter 90 funds for the town.. The capital project request form lists 5 years of our road maintenance plan with cash flows of approximately \$1.4M each year and has our 5 year Road Maintenance Plan The following is the 5 year summary.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A PORTION OF THE ANNUAL ROAD MAINTENANCE PROGRAM IN COOPERATION WITH THE STATE WHICH ALSO PROVIDES FUNDS. SUPPORT OF THIS ARTICLE WILL ONLY GET THE TOWN THROUGH THIS YEAR WITH MINIMAL ATTENTION TO THE ROADS AND IT IS ANTICIPATED THE PLAN WILL RESUME IN FULL IN FY 2022.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$350,000 be transferred from Free Cash for the purpose of funding the Road Maintenance Program. Duly seconded

ACTION: It was a unanimous vote, so declared.

CEMETERY
MEMORIAL TREE REPLACEMENT

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for the Memorial Tree Replacement, a program to plant at any of the Town owned Cemeteries in Harwich and to act fully thereon. By request of the Cemetery Commission. Estimate Cost: \$20,000

Explanation: This Article will be funded from the expendable portion of Cemetery Perpetual Care Fund totaling approximately \$20,000 by Town Meeting. There was a loss of over 400 trees within the Town Cemeteries with the largest losses being 275 in Island Pond, 75 in Mount Pleasant and 24 in Evergreen from July 23, 2019 Tornado. The replanting of trees at these locations and in other Town Cemeteries is necessary to properly maintain our cemeteries.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE CEMETERY COMMISSION TO USE PERPETUAL CARE FUNDS TO REPLACE SOME OF THE 400 TREES LOST IN THE TORNADO.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$20,000 be transferred from the Cemetery Perpetual Care Trust Fund for the purpose of funding the Memorial Tree Replacement Program.
Duly seconded

ACTION: It was a unanimous vote, so declared.

CHANNEL 18
CONTROL ROOM PLAYBACK SERVER UPGRADE

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install a new playback server, video bulletin server and streaming service at the Channel 18 control room (100 Oak Street), and to act fully thereon. Estimated Cost \$58,985

Explanation: To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$58,985 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment for the Channel 18 control room. Duly seconded

ACTION: It was a unanimous vote, so declared.

DONN B. GRIFFIN HEARING ROOM IMPROVEMENTS

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install an improved audio system, projection equipment, video production software and components, furniture and network peripherals for the Donn B. Griffin Room at the Harwich Town Hall (732 Main Street), and to act fully thereon. Estimated Cost: \$97,000

Explanation: To be funded by the Cable Related Fund. The audio components of the Donn B. Griffin Room are 17 years old and are in need of replacing to enhance the audio quality of recorded meetings. The Griffin room is the most used hearing room and where the majority of all meetings are filmed. The projection equipment is not viewer friendly for citizens attending the meeting in person or watching from home. Updating this equipment will allow viewers at home and in the Griffin room to view presentations more clearly.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THIS ROOM IS USED FOR ALL MAJOR MEETINGS OF EVERY TOWN COMMITTEE AND MAKING SURE THE PUBLIC HAS ACCESS AND CAN REVIEW THROUGH CHANNEL 18 THE ON-GOING MEETINGS OF TOWN DEPARTMENTS, BOARDS, AND COMMITTEES IS NEEDED. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$97,000 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment in the Donn B. Griffin Room at Town Hall. Duly seconded

ACTION: It was a unanimous vote, so declared

HARBORMASTER DEPARTMENT

SUPPLEMENTAL FUNDING FOR ROUND COVE BOAT RAMP

ARTICLE 21: To see if the Town will vote to transfer a sufficient sum of money from the Harbor Mooring Receipts Reserved for Appropriation Fund to complete the reconstruction of

Round Cove Boat Ramp, and to act fully thereon. By request of the Harbormaster. Estimated cost: \$106,357.

Explanation: The existing public boat ramp at Round Cove landing is poorly constructed and in very poor condition. Every year several boat trailers get hung-up on the leading edge of the ramp because it is too short and not properly pitched, this caused significant damage to trailers. ATM 17 authorized the transfer of \$177,070.25 from prior articles however the total cost is estimated to be \$283,427.25.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MAKE A MUCH NEEDED AND LONG-AWAITED REPAIR. THE PRESENT RAMP IS TOO SHORT AND AT THE WRONG ANGLE WHICH IS CAUSING DAMMAGE TO BOAT TRAILERS.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$106,357 be transferred from Harbor Mooring Receipts Reserved Fund for the purpose of supplementing funds transferred at the 2017 Annual Town Meeting to reconstruct the Round Cove Boat Ramp.

Duly seconded

ACTION: Motion carried, unanimously.

BYLAW AMENDMENTS/ ACCEPT MASS GENERAL LAWS (M.G.L.)
ZONING BYLAW AMENDMENT – MULTI-FAMILY

ARTICLE 22: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning as it relates to “Multifamily, (new text is shown in **bold underline**) as follows:

Within §325-2 – **Definitions**, amend the definition of “Bedroom” by deleting the existing definition and replace it with the following:

BEDROOM: Any room used or intended to be used for sleeping purposes or as determined by State and/or Harwich Board of Health Regulations.

Further, within §325-9 **Permitted uses**, amend the third sentence by adding the term “**multifamily,**” after “single-family,”

Further, within §325-13 - **Table 1 – Use Regulations, Paragraph I Residential Uses** amend within the table Item #8 Multifamily dwelling as follows:

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
8 Multifamily dwelling (§325-51.Q)	<u>S</u>	<u>S</u>	<u>S</u>	S	S	S	<u>S</u>	<u>S</u>	-	-	S	S	S

Further, within §325-16 - **Table 2, Area Regulations**, delete within RH-2 and RH-3 Districts the following Use “Multifamily” and Minimum Required elements and within the MRL and

MRL-1 Districts the following Use “Multifamily residential” and Minimum Required elements and add the following to the table:

District	Use	Minimum Required				
		Lot Area (square feet)	Lot Frontage (continuous feet)	Front (feet)	Side (feet)	Rear (feet)
<u>All Districts Where Permitted by Use Special Permit</u>	<u>Multifamily</u>	<u>40,000⁴</u>	<u>150</u>	<u>Footnote⁵</u>	<u>25</u>	<u>25</u>

⁴40,000 square feet is required for vacant lots. For lawfully pre-existing structures/use converting to multifamily residence the existing lot size shall be allowable.

⁵Front setback to be determined at the time of Site Plan Review §325-55 for existing buildings. For new construction the front setback shall be 25 feet.

Further, within §325-16 – Table 3, Height and Bulk Regulations amend within the table by deleting the MRL and MRL-1 rows and adding the following:

District	Maximum Permitted Height (feet)	Maximum Permitted Height (stories)	Maximum Building Coverage of Lot (covered area as % of total lot area)	Maximum Site Coverage as % of Total Site Area	Minimum Residential Net Floor Area (square feet)
<u>MRL</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>MRL – 1</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>In all Districts where Multifamily is Permitted by Use Special Permit</u>	<u>40</u>	<u>3 ½</u>	<u>-</u>	<u>80</u>	<u>Studio or efficiency unit: 250; bedroom unit: 550; 2-bedroom unit: 940</u>

Further, within §325-18 Additional Regulations, make the following amendments:

Within **Paragraph E**, delete the term “multifamily,”

Delete in their entirety **Paragraphs H, I, J, L and M.**

Re-letter Paragraph “K” to “H” and delete in its entirety and add the following language: “No outside staircase shall be used to furnish primary access to any of the units in a hotel or motel.”

Additionally, reletter Paragraph “N” to “I”; Paragraph “O” to “J”; Paragraph “P” to “K”; Paragraph “Q” to “L”; and, Paragraph “R” to “M”

Further, within §325-20 Stories for human use or occupation, in the first sentence delete the words “multifamily dwelling,”

Further, within §325-39 Off-street parking schedule, Paragraph A, within the Residential Uses Parking Table, delete “multifamily” after “apartment,” and add a new “Multifamily” and parking spaces as follows:

<u>Multifamily</u>	<u>1.5 per studio, efficiency or 1-bedroom unit</u> <u>2 per 2-bedroom unit or greater</u>
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Further, within §325-51 Special Permits, Paragraph D and subparagraph D(1) delete the words “multifamily dwelling,” and subparagraph D(2) in its entirety and add a new Paragraph Q as follows:

Q. Multifamily Special Permit

- 1. The Planning Board shall serve as the special permit granting authority for multifamily developments, including conversion of existing structures/uses to multifamily and/or new construction.**
- 2. A Site Plan Review special permit pursuant to §325-55 is also required.**
- 3. All multifamily dwellings must be connected to a municipal water system.**
- 4. A habitable room in a multifamily dwelling unit shall have a minimum floor area of not less than 120 square feet and shall have no major width or length dimension less than 10 feet. Closets, storage spaces, bathrooms and kitchens are not habitable rooms for the purpose of these minimum area and dimension requirements.**
- 5. The number of multifamily dwelling units shall be determined by the ability to place an adequately size septic system for the number of bedrooms; and required parking per number of units and landscaping on the site pursuant to Article IX Off-Street Parking and Loading Requirements.**
- 6. All outside entrances to multifamily dwellings shall provide protection to the immediate area in front of said entrance from the weather.**
- 7. Whenever the land upon which a multifamily dwelling is to be erected is located partially within a Drinking Water Resource Protection District, maximum possible use of the area outside the Drinking Water Resource Protection District will be made for the disposal of stormwater runoff and sewage.**

8. **Recreation areas. Where appropriate to the topography and natural features of the site, the Planning Board may require that at least 10% of the open space or two acres (whichever is less) shall be of a shape, slope, location and condition to provide an informal field for group recreation or community gardens for the residents of the multifamily development.**

Explanation: The Board of Selectmen met with the Planning Board met back in 2019 to discuss the need for the creation of workforce housing and the need for rental properties. This bylaw is a culmination of the effort to modernize a practical zoning bylaw and promotes for the health, safety and welfare of residents. The existing bylaw presented numerous language conflicts; this version will steam line the zoning bylaw and allow for the development in additional zoning districts. At the same time the use would still require a special permit from the Planning Board. This bylaw would help to assist with the creation of multifamily dwellings, with specific requirements and criteria to provide for safe housing for residents.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 23, 2020
Re: Zoning Amendment – Multifamily
Planning Board Report - Article 22

The Planning Board held a duly posted and noticed public hearing on the proposed Multifamily zoning amendment on September 22, 2020.

There were people in attendance on this meeting; however there were no question or comments raised by the public and no one from the public spoke either in favor or against this proposed zoning amendment.

Having received no questions or comments, the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed amendment for Multifamily and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 majority vote, motion carried.

ZONING BYLAW AMENDMENT - WEST HARWICH SPECIAL DISTRICT

Article 23: To see if the Town will vote to amend the Town’s Zoning Bylaw, by establishing a new Article XXIV – West Harwich Special District, to include the following subsections:

§325-144 Statutory Authority and Purpose

§325-145 Intent

§325-146 Applicability

§325-147 Definitions

§325-148 Permitted Uses

§325-149 Special Permit Uses

§325-150 Prohibited Uses

§325-151 Continuation of Pre-Existing Non-Conforming Uses

§325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures

§325-153 New Construction

§325-154 Review Standards

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows:
“G - West Harwich Special District, see Article XXIV”

and further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- F. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.

Explanation: The Board of Selectmen nominated the West Harwich corridor of Route 28 from the Dennisport Town Line east to the Herring River as a District of Critical Planning Concern (“DCPC”). The Barnstable County Commissioners approved the nomination and it became a

County Ordinance (19-18) on December 4, 2019. The Town has one (1) year from this date to establish implementing regulations. The following is the full text of the proposed zoning amendments:

XXIV - West Harwich Special District

§325-144 Statutory Authority and Purpose

A. Statutory Authority

On December 4, 2019, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 19-18 and designated the district shown on a map labeled “West Harwich DCPC District Boundaries” prepared by the Cape Cod Commission (“DCPC Map”) as a District of Critical Planning Concern (“DCPC”), pursuant to Cape Cod Commission Act Section 11(d). The Town created the following implementing regulations to regulate the DCPC which shall be known as the West Harwich Special District.

B. Purpose

The purpose of the West Harwich Special District (“WHSD”), as designated in Barnstable Ordinance 19-18, is to preserve the significant historic and architectural resources in the area, to guide development to be consistent with the area’s unique character, to address safety and transportation impacts within the commercial zone on Route 28, and to promote small-scale businesses consistent with the area’s character.

§325-145 Intent

It is the intent of this bylaw to encourage and incentivize the retention, preservation, creative reuse, change of use, or expansion of use of existing historic structures to the extent possible.

§325-146 Applicability

A. District Boundaries

The boundaries of the West Harwich Special District (“WHSD”) are shown on a map entitled “West Harwich Special District” Map dated July 27, 2020, prepared by the Cape Cod Commission which is hereby made a part of this bylaw.

B. Relationship to Other Regulations

The provision in this Section (XXIV - West Harwich Special District) apply to all development within the WHSD. Other sections of the Town of Harwich Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Harwich Zoning Bylaw, this Section shall control.

C. Relationship to General Bylaws

All Chapters contained within the General Bylaws of the Town of Harwich, including but not limited to Article II Historically Significant Buildings, shall also apply to all development within the WHSD, as applicable.

§325-147 Definitions

Historic Structures: Those structures located within the boundaries of the WHSD and which are identified in the Town of Harwich Historic Properties Inventory List. Additionally, the

following properties, identified by the street address and the Assessors Map and Parcel, are also determined to be Historic Structures for the purposes of this bylaw:

- 5 Route 28 – Map 10 Parcel N1-A
- 21 Route 28 – Map 10 Parcel N5
- 45 Route 28 – Map10 Parcel S4
- 55 Route 28 – Map 10 Parcel U1-A
- 126 Route 28 – Map 11 Parcel B5
- 76 Route 28 Map 10 Parcel F7-2
- 66 Route 28 – Map 10 Parcel F5
- 22 Route 28 – Map 10 Parcel C6

Principle Building Façade: The front plane of the building wall closest to the road frontage, not including stoops, porches, or other appurtenances, and measuring at least 25 feet in length.

§325-148 Permitted Uses

The following uses are permitted within the WHSD; however, for some uses either a Staff Plan Review, pursuant to §325-152.A or a Site Plan Review Special Permit may also be required, pursuant to §325-55:

- A. Single-Family Dwelling
- B. Two-Family Dwelling
- C. Uses Accessory to a Single- or Two-Family Dwelling
- D. Bed and Breakfast
- E. Home Occupation
- F. Single family dwelling and accessory apartment
- G. Church or other religious use
- H. Non-profit Library, Museum or Historical Use
- I. Hotel
- J. Motel
- K. Hotel, Motel – Incidental Use
- L. Professional Offices, including Dental Offices and Blue Economy
- M. Municipal Uses

Additionally, the following uses are permitted in historic structures:

- N. Multifamily
- O. Retail sales
- P. Restaurant
- Q. Mixed-Use commercial/residential developments

§325-149 Special Permit Uses

For new construction or reuse or change of use of structure or building not identified as an historic structure, the following uses are conditionally allowed within the WHSD through the Planning Board as the special permit granting authority, provided the use does not conflict with the purpose of the district, and for some uses a Site Plan Approval pursuant to §325-55 and the provisions of §325-153 shall be required:

- A. Multifamily
- B. Retail sales, greater than 1,000 square feet of gross floor area and/or exterior space.
- C. Restaurant
- D. Mixed-Use commercial/residential developments

§325-150 Prohibited Uses

Any use not specifically allowed as of right or by Special Permit within this district are prohibited. Within this district, use variances shall be prohibited.

§325-151 Continuation of Pre-Existing Non-Conforming Uses

Any lawfully existing use of a structure or land that does not conform to the provisions of this bylaw may continue.

§325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures

Notwithstanding the provisions of M.G.L Chapter 40A, and §325-54 of the Harwich Zoning Bylaw, lawfully established structures and uses in existence as of December 4, 2019 that do not conform to the WHSD District Wide Development Standards may be changed, altered or expanded in conformance with §325-154 Review Standards and Procedures.

- A. A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of gross building footprint or exterior of building or site area through Staff Plan Review in accordance with the provisions of §325-154 provided it does not involve demolition of significant parts of an historic structure. Said application shall be made to the Planning Department and a written decision shall be rendered within 30-days of receipt. Said decision shall be consistent with the provisions of §325-154 and may be appealed to the Planning Board with written notice within 10-days. Said decision shall be lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.
- B. A pre-existing, non-conforming structure or use may change or expand up to 1000 square feet of building footprint or exterior of building or site area or undergo a change of use in accordance with §325-55.F Waivers, provided the following criteria are determined to be met:
 - 1. There shall be no more than one curb cut on to Route 28 and where practical, a driveway connection (shared driveway) shall be provided to an adjacent property;
 - 2. A landscaped area of at least 10 feet in depth shall be provided and maintained on the subject property along its road frontage. Any property with existing parking in front of the building will reduce the size of said parking area by at least 20% and will provide screening of said parking through landscape plantings and/or a low fence or wall. No expansion of parking in the front yard area is permitted;
 - 3. The specific change or expansion shall comply with all dimensional standards in the WHSD enumerated in Section 325-154.A; and,
 - 4. There shall be no demolition of an historic structure.

Said decision shall lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.

- C. A pre-existing non-conforming structure or use that proposes to change or expand more than 1,000 square feet of building footprint or exterior of building or site area requires Site Plan Approval pursuant to §325-55. The specific change or expansion shall comply with all dimensional standards in the WHSD pursuant to §325-154.A and B.

§325-153 New Construction

For new construction Site Plan Approval pursuant to §325-55 and all dimensional requirements of §325-154.A and B shall be required.

§325-154 Review Standards

- A. Dimensional requirements.
 - 1. Lots shall have frontage along Route 28. Adjacent parcels may be included provided that they are under the same ownership and are also located within the WHSD.
 - 2. Setback requirements.
 - a. Front setback requirements for the principal building façade shall be a minimum of 20 feet and maximum of 40 feet.
 - b. Side lot line setback shall be a minimum of 20 feet.
 - c. Rear lot line setback shall be a minimum of 20 feet.
 - d. Parking shall be permitted at the side, measured a minimum of 10 feet back from the principal building facade on the property, or rear of the property.
 - e. Maximum site coverage shall not exceed 80%.
 - 3. The maximum permitted height for new constructions shall not exceed 30 feet or 2 1/2 stories.
 - 4. Minimum lot size shall be 20,000 square feet.
 - 5. For properties containing and maintaining/reusing historic structures, the Planning Board or its designee may waive or modify these dimensional requirements if it is found that such waiver or modification will not substantially derogate from the purpose and intent of this bylaw and that such waiver or modification may be granted without substantial detriment to the neighborhood or overall public good.
 - 6. The maximum length allowable for the principal building façade is 50 feet and adjacent street-facing building facades shall be stepped back a minimum of 10 feet from the principal building facade.
 - 7. A maximum building footprint of 2,000 square feet for front street-facing buildings is allowable; and a maximum footprint of 3,000 square feet for buildings sited behind a front street-facing building is allowable.
- B. Parking, Driveway, Vehicular and Pedestrian Access Standards
 - 1. Parking
 - a. Parking areas shall be visually buffered from all streets and adjoining residential uses by placing them behind frontage buildings and/or through the use of berms or natural features and/or plantings, using materials that shall be maintained for visual buffering a minimum of 50% and 75% of their effectiveness year-round, for streets and residential uses respectively. Parking shall also comply with the requirements of Article IX – Off Street Parking and Loading Requirements.

- b. Shared Parking – The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board through Site Plan Review §325-55, provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.
 - c. All other parking standards shall comply with Article IX Off-Street Parking and Loading Requirements; however, in no case shall a driveway width be greater than 24 feet.
2. A driveway shall be limited to one per street frontage; however shared driveways are encouraged to limit the number of curb cuts onto Route 28. Driveways must be situated to provide for the optimal sight distance along Route 28. All driveway access shall provide for adequate service and emergency access. All driveway shall comply with §325-154.B.1.b. and c. above.
 3. Commercial and residential pedestrian access shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where they intersect, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian access routes shall be lighted to provide adequate visibility for use in the dark, and in conformance with Article XXI Outdoor Lighting.

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows:
 “G - West Harwich Special District, see Article XXIV”

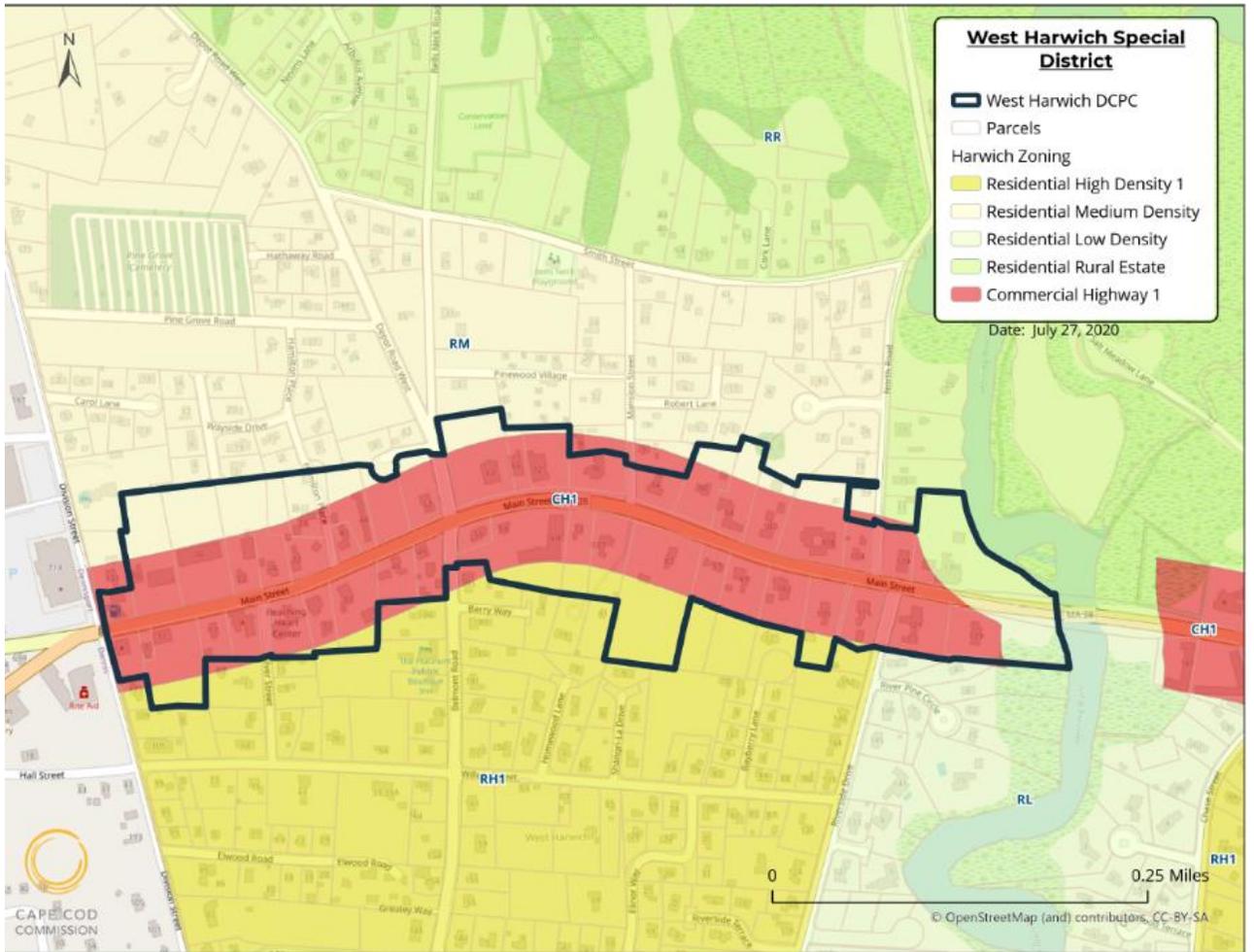
And further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- G. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.



THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLETE THE ZONING TO PROTECT THIS VITAL AREA OF THE TOWN. THE PLANNING BOARD HAS WORKED WITH THE LOCAL CITIZENS OF WEST HARWICH, THE CAPE COD COMMISSION, THE BOARD OF SELECTMEN, AND THE STATE, OVER SEVERAL YEARS TO BRING THIS ZONING CHANGE TO TOWN MEETING.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 23, 2020
Re: Zoning Amendment – West Harwich Special District
Planning Board Report - Article 23

The Planning Board held a duly posted and noticed public hearing on the proposed West Harwich Special District zoning amendment on September 22, 2020. Prior to the public hearing the Harwich Board of Health, Conservation Commission and Board of Selectmen voted to support and endorse this amendment. Additionally, the Cape Cod Commission voted to confirm that this zoning amendment is consistent with the requirements established within the Barnstable County Ordinance (19-18), which created the West Harwich District of Critical Planning Concern (DCPC).

One member of the public spoke in support of the West Harwich Special District and there were no further comments or questions. After hearing from the public the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed amendment for the West Harwich Special District and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ZONING BYLAW – ESSENTIAL SERVICES

Article 24: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning by deleting the definition of “Essential Services” within §325-2 – Definitions and by deleting within §325-13 – Table 1, Paragraph II – Public and Quasi Public Uses, Item 3 – Essential services; facility, utilities.

Explanation: The existing definition of ESSENTIAL SERVICES: “Services and appurtenant structures, facilities, uses or equipment provided by governmental agencies, including the Town of Harwich, or provided by public utility or public service companies, including but not limited to water distribution systems, Town-owned marinas, docking areas, fish piers, off-loading facilities, retaining walls, jetties and similar structures, gas and electric distribution, systems for telecommunications and sewerage systems.” And the definitions of MUNICIPAL USE: “A use, whether in a structure and/or on a parcel of land, owned and/or operated by the Town of Harwich.” Are in conflict with one another. All Municipal Uses are allowable by right, as are public utility uses (i.e. gas, electric, cable, cell). By deleting the definition of Essential Services it would eliminate this unnecessary conflict.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO CORRECT A CONFLICT IN DEFINITION IN TWO DIFFERENT AREAS OF THE ZONING LAWS OF THE TOWN.

VOTE: YES-5, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 1, 2020
Re: Zoning Amendment – Essential Services Deletion
Planning Board Report - Article 24

The Planning Board held a duly posted and noticed public hearing on this proposed zoning amendment on August 11, 2020. There was no public input; however the Zoning Board of Appeals had sent an email to the Town Planner supporting this amendment.

Hearing no questions or comments from the public, the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed zoning amendment and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ADOPT M.G.L., CHAPTER 33, §59 – PAY FOR POLICE OFFICERS IN SERVICE IN RESERVES/NATIONAL GUARD

Article 25: To see if the Town will vote to accept M.G.L., Chapter 33, §59; and to act fully thereon.

Explanation: This is a housekeeping item related to the Harwich Police Federation's (M.C.O.P. Local #446) collective bargaining agreement with the Town of Harwich as mostly recently renegotiated and in effect as of July 1, 2019. The law relates to any Police Officers covered by this agreement who are also in the Armed Forces Reserves and/or National Guard and are ordered to service in the Reserves/Guard for more than thirty (30) consecutive days shall be paid the regular base salary as a public employee. As of this writing, there are no Police Officers who are active in the Reserves or National Guard.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLY WITH A PREVIOUSLY VOTED UNION CONTRACT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 18 – HARDSHIP UNDER AGE 60

ARTICLE 26: To see if the Town will vote to support the Harwich Board of Selectmen's request to State Legislature to pass a bill amending the Hardship Exemption (as provided in Chapter 59 §5, Clause 18) for the right to grant up to a \$1,000 property tax exemption for taxpayers under the age of 60, as a local option for all cities and towns and/or as a home rule petition for the Town of Harwich, and to act fully thereon. By the request of the Board of Assessors. Estimated Cost: \$30,000

Explanation: The Board of Assessors would like to advocate for most vulnerable citizens of the Commonwealth. We feel that all citizens of our community and all others in the Commonwealth are struggling. We would like for this article to be approved by the Legislation. This article is for our most vulnerable residents under 60 who by reason of infirmity or poverty are unable to contribute fully to their tax liability in the judgement of the Board of Assessors. We estimate that we would receive 30 applicants.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CERTAIN TAXPAYERS THE RIGHT TO PETITION THE BOARD OF ASSESSORS FOR UP TO \$1,000.00 OF TAX RELIEF DUE TO HARDSHIPS.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 41A – TAX DEFERRAL

ARTICLE 27: To see if the Town will vote to adopt a lower interest rate from 8% yearly interest to 5% yearly interest on the deferred taxes to for the purpose of real estate tax deferrals for qualifying persons age 65 and over, as provided in MGL Chapter 59, §5, Clause 41A. By request of the Board of Assessors. Estimated Cost: \$500

Explanation: The Commonwealth of Massachusetts, Department of Revenue allows cities and towns to establish the simple interest rate charged on deferrals of real estate taxes. The current environment on interest rates would dictate that the Town of Harwich lower the rate from 8% to 5%. The town has averaged 3 deferrals a year. Lowering the rate to 5% may encourage qualified seniors to apply for this program. Based on previous averages this change will result in a cost of approximately \$500 to the Town of Harwich.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW A REDUCED DEFERRAL RATE FOR CERTAIN CITIZENS OVER THE AGE OF 65 TO HELP THEM THROUGH DIFFERCULT TIMES

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

**ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 56 –
ASSESSMENT OF LOCAL TAXES - PROPERTY; EXEMPTIONS**

ARTICLE 28: To see if the Town will vote to reaffirm and extend MGL Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2021 and act fully thereon. By request of the Harwich Veteran’s Agent and Board of Assessors. Estimated Cost: \$10,000.

Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CITIZENS IN THE NATIONAL GUARD OR RESERVES TAX RELEIF WHEN THEY ARE DEPLOYED IN FOREIGN COUNTRIES.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

COMMUNITY PRESERVATION

APPROPRIATE SUMS OF MONEY FROM THE FY 2021 ESTIMATED ANNUAL REVENUES OF THE COMMUNITY PRESERVATION ACT FUND
ARTICLE 29: To see if the Town will vote to appropriate the following sums of money from the FY 2021 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2020 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Board of Selectmen.

<u>Appropriation</u>	<u>FY 2021</u>
Community Housing Reserve	\$177,600
Open Space Reserve	\$177,600
Historic Preservation Reserve	\$177,600
Undesignated Fund Balance Operating Expenses	\$50,000

***Explanation:** To see if the town will reserve for future appropriations amounts from the FY 2021 Community Preservation Act Fund estimated annual revenues for the purpose of acquisition, creation and preservation of open space and community housing, for the purpose of acquisition, preservation, restoration and rehabilitation of historic resources, and the acquisition and development of recreation facilities and for the support of the operating expenses to include wage, supplies, legal service and other operating expenses necessary for the committee.*

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$582,800.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the Town transfer from FY 21 estimated revenues of the Community Preservation Act Fund to the following:

- The sum of \$177,600 to the Community Housing Reserve Fund;
- The sum of \$177,600 to the Open Space Reserve Fund;
- The sum of \$177,600 to the Historic Preservation Reserve Fund; and
- The sum of \$50,000 to the Undesignated Fund Balance for operating expenses.

Duly seconded

At this time Robert Doane, Vice Chairman of the Community Preservation Committee read the report to favorably recommend the CPC Articles 29 thru 37 to Town Meeting.

ACTION: It was a unanimous vote, so declared.

FUND LAND BANK DEBT SERVICE

ARTICLE 30: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Undesignated Reserve \$198,762.20 and from the FY 21 Estimated Revenue \$142,987.80 for a total of \$341,750 to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$341,750.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$553,700.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON-GOING LAND BANK DEBT.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.

Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared.

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 31: To see if the Town will vote to appropriate from the Community Preservation Act Funds, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements including the

acquisition of a restriction, if appropriate, with the following: Community Development Partnership, Chase Library Association, Inc., the Pleasant Bay Community Boating, and to act fully thereon. By request of the Community Preservation Committee, Historic District and Historical Commission, Chase Library Association, Inc., Community Development Partnership, Real Estate and Open Space Committee and Conservation Commission, and the Pleasant Bay Community Boating. Estimated Cost: \$102,000

	Project	Purpose	Amount	Appropriation Source
1	Historic Areas and Property Inventory	Update of Town Historic Areas and Property Inventory	\$34,500	Community Preservation Act Funds - Historic Reserve
2	Chase Library Door	Preservation of original door and entrance	\$15,000	Community Preservation Act Funds - Historic Reserve
3	Community Development Partnership	Lower Cape Housing Institute	\$7,500	Community Preservation Act Funds - Community Housing Reserve
4	Town Owned Conservation Land	Restoration and rehabilitation of Town owned Conservation Lands	\$20,000	Community Preservation Act Funds - Open Space Reserve
5	Pleasant Bay Community Boating	Handicapped Accessible Dock project	\$25,000	FY 21 Estimated Revenue
		Total:	\$102,000	

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$102,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THESE PROJECTS.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared.

**PINE GROVE CEMETERY GRAVESTONE
CONSERVATION & PRESERVATION**

ARTICLE 32: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Historic Preservation Reserve, \$75,000 to fund the repair and restoration of gravestones and monuments at Pine Grove Cemetery. Any funds left unspent from the Article are to be returned to the Community Preservation Act Fund – Historic Preservation Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Administrator. Estimated Cost: \$75,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THIS PROJECT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 33: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue, \$250,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich in the amount of \$200,000 and to fund a part-time Housing Coordinator in the amount of \$50,000. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement including the acquisition of a restriction, if appropriate, with the Harwich Affordable Housing Trust, and to act fully thereon. By request of the Community Preservation Committee, the Harwich Affordable Housing Trust and the Board of Selectmen. Estimated Cost: \$250,000.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$250,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE HOUSING FOR THE TOWN, AND THESE FUNDS WILL HELP PROVIDE THE NECESSARY EXPERTISE IN SETTING UP FUTURE PROGRAMS AND ASSISTANCE.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

RENTAL ASSISTANCE PROGRAM

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve \$160,911 and from the FY 21 Estimated Revenue \$39,089 for a total of \$200,000 to fund the rental assistance program for families earning 80% or less than average median income (AMI). Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement, including the acquisition of a restriction, if appropriate, with the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$200,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$200,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE RENTAL HOUSING FOR THE TOWN.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

WHITEHOUSE FIELD LIGHTING PROJECT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds- FY 21 Estimated Revenue in the amount of \$380,360 to replace the current Whitehouse Field Lighting System with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$380,360

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$380,360.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND A NEW LIGHTING SYSTEM AT WHITHOUSE FIELD. THE OLD LIGHTS HAVE OUTLIVED THEIR USEFULL LIFE. NEW SYSTEMS ARE MORE COST EFFECTIVE TO OPERATE.

VOTE: YES-5, NO-3

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

BROOKS PARK FENCING PROJECT

ARTICLE 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - FY 21 Estimated Revenue, \$72,657 to replace the current fencing at Brooks Park Baseball Field. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$72,657

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE FENCE SUROUNDING THE BALLFIELD AT BROOKS PARK WHICH IS OUTDATED AND CAUSING INJURIES TO PLAYERS.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

HARWICH COMMUNITY PLAYGROUND PROJECT

ARTICLE 37: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue in the amount of \$500,000 to construct a playground at Harwich Elementary School. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated Cost: \$500,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$500,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE CASTLE IN THE CLOUDS PLAYGROUND.

VOTE: YES-7, NO-1

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

REVOLVING FUNDS

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 38: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon.

By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2021 Spending Limit</u>	<u>Disposition of FY20 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

Explanation: The spending limits for the revolving funds are consistent with FY 2020 levels except for the Middle School Cultural Center revolving fund. In years past, there was a subsidy for the Cultural Center of \$100,000 to \$125,000 that was funded out of free cash. Given the current financial situation, this year the subsidy for the Cultural Center, in the amount of \$125,000 will be funded through the Cultural Center Revolving Fund.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET THE STATE REQUIREMENT THAT REVOLVING FUNDS MUST BE AUTHORIZED BY THE TOWN MEETING EACH YEAR. ONLY ONE CHANGE FROM LAST YEAR TO THIS YEAR ALLOWS THE CULTURAL CENTER TO USE EXSISTING FUNDS TO PAY FOR THEIR OPERATION.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: Motion carried.

FUND PRIOR YEAR’S UNPAID BILLS

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$7,595.83

	Invoice/Debt	Description	Amount	Source
1	Monomoy Regional High School	After Prom Planning Committee Contribution	\$2,500.00	Free Cash
2	Eastward Companies	Saquatucket Harbor Redevelopment Project Extra	\$ 942.87	Free Cash
3	Tighe & Bond	Water Rate Study	\$1,500.00	Retained Earnings for Water
4	Tighe & Bond	Water Rate Study	\$2,250.00	Retained Earnings for Water
5	WB Mason	Selectmen's Office Ordinary Office Supplies	\$ 35.79	Free Cash
6	Motorola Solutions	Police Department Repairs - Portable	\$ 367.17	Free Cash
		Total:	\$7,595.83	

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW VENDORS WHO HAVE PROVIDED GOODS AND SERVICES TO THE TOWN BUT HAVE NOT BEEN PAID. THIS YEAR 5 DIFFERENT VENDORS ARE DUE A TOTAL OF \$7,595.83 FROM 6 DIFFERENT INVOICES.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,845.83 be transferred from free cash and the sum of \$3,750 be transferred from Retained Earnings for the Water Department.

Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, it was a unanimous vote so declared.

PRIVATE PETITIONS

DEFRAY THE EXPENSES OF THE CHASE LIBRARY AND HARWICH PORT LIBRARY

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000

Explanation: Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$20,000.00 OF FREE CASH.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$20,000.00 be transferred from Free Cash for the purpose of this article. Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, it was a unanimous vote so declared.

PROMOTE THE TOWN OF HARWICH

ARTICLE 41: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated cost: \$30,000

Explanation: For more than 60 years, Harwich Chamber of Commerce (HCC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich, through the annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:

(a) providing year-round informational services to residents, visitors, second homeowners, and businesses (over 78,000 visits to our Information Center in 2018)

(b) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by objectives in the Town's Local Comprehensive Plan, and marketing Harwich's Cultural Districts; the simultaneous designation of both Harwich Port and Harwich Center in 2019.

(c) Promoting the Town of Harwich and its brand: The Warm Side of the Cape, thereby continuing to grow the vitality and economy in the community.

(a) **Year-Round Information Services:** Harwich's Information Center is open 52 weeks a year. Combining this valuable resource with the Chamber's internet/website portals, New explore boards located at Logan Airport, North and South Stations as well in many locations throughout

Massachusetts, New England and Nationally and continued telephone and mail inquiries, Harwich Chamber annually provides more than 320,000 instances of contact with visitors, seasonal and year-round homeowners and residents, organizations and businesses. These connections offer the opportunity to market and promote the Town utilizing our new brand "The Warm Side of the Cape." By being available to meet the needs of our "customers" we are able to encourage patronage of our local amenities and businesses and to connect individuals and businesses with the appropriate Town offices and officials 12 months a year in a friendly, warm and upbeat fashion.

(b) Promoting the Town of Harwich: The Harwich Chamber continues to be the lead force in promoting the Town of Harwich. By utilizing a multi-faceted approach, HCC strives to position Harwich as a premier destination for local, regional, national and international individuals and families. The marketing strategies are aimed at encouraging residents, second homeowners (current and potential), and visitors to avail themselves of Harwich's recreational amenities, as well as for shopping, dining, vacations, day trips, events and festivals. The plan, which positions Harwich as a desired vacation destination and an outstanding place in which to live and work, includes:

1. The 2019 Harwich Magazine will celebrate our history and our future as well as continue to share our Arts and Culture, the Town's primary comprehensive printed and online publication for attracting visitors to Harwich, and a year round resource for our residents, second homeowners and businesses.
2. The HCC website's robust content complements the Magazine and links to a wide range of Town resources.
3. Ancillary printed and on-line pieces, including specialized maps (cranberry bogs, lodging locator, dining locator, beaches, bike trail) that target market segments and interests. As well as the new Cultural District maps for Harwich Port and Harwich Center.
4. Media placements in local, regional and national publications.

Special events and festivals are about more than attracting people to town to enjoyable experiences. They are about defining key elements of Harwich's brand and about parlaying those assets into support for our businesses, non-profit organizations, and the community. In 2017 the Harwich Chamber of Commerce in partnership with sponsorships from Harwich Chamber of Commerce members we brought back after a 10 year absence the much loved Fireworks as part of the Harwich Cranberry Festival and continues to grow today. In addition, Fall for Harwich provided the umbrella under which thousands of people were invited to participate in a wide array of more than 30 events, including the half-marathon road race, music festival, bog walks, concerts, teas, arts & crafts, our second sidewalk sale and more. Fall for Harwich and Christmas in Harwich also provide opportunities for our local non-profits to raise much needed funds and increase their visibility. In addition, the Chamber continues to actively engage in creating and implementing new events as well as expanding existing events. In 2018, the Chamber coordinated ten Port Summer Night Musical Strolls in Harwich Port, (traditionally every Wednesday in July & August in 2018 we added the last Wednesday in August and the first Wednesday in September as a thank you to our residents) several musical concerts that combined opportunities with restaurants and other businesses to increase meals, shopping and a night out with a show. We look forward to continuing to expand these offerings in 2019.

Economic Development: HCC will continue to collaborate with the Town on economic development strategies and initiatives. Over this past year, HCC has worked tirelessly on behalf

of the Town and its businesses and continues to do so with sponsoring gatherings with key partners at the state level bringing them into our town. The Chamber has also provided training, counsel and support to dozens of small businesses challenged to survive in the current economic climate, and has met with several individuals considering locating their business in Harwich. HCC continues to strengthen its collaboration with other local chambers of commerce through the Local Cape Chambers Collaborative (LC3) and the Lower Cape Chambers group. Among the many activities currently underway are:

With LC3 meeting with the Economic Development Council on regional economic development priorities, identified by local chambers in consultation with town officials

With LC3 continued advocacy on transportation issues, including real time information, bridge issues, issues relating to drug use, attracting more traffic to the Regional Airport and more.

With Lower Cape Chambers hosting the Annual Lower Cape Home & Garden Show this year again to be held at the Cape Cod Tech, trainings, inter-chamber networking (giving greater business-to-business opportunities)

Parking and Connectivity continue to explore opportunities for remote parking lots and transit service for harbors, beaches and other sites with high seasonal demand

The Chamber is honored to partner with the Town on building a better community, but the Chamber relies on the Town's support to help achieve its goals. Without this support, the Chamber's marketing activities will be significantly reduced. We appreciate the past support of the Town of Harwich and request funding for these important, revenue-generating initiatives. Thank you for your consideration.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$30,000.00 OF FREE CASH SUBJECT TO A GRANT AGREEMENT BETWEEN THE BOARD OF SELECTMEN AND THE CHAMBER OF COMMERCE.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$30,000 be transferred from Free Cash for the purpose of this article. Duly seconded

ACTION: It was a unanimous vote, so declared.

COMMERCIAL SINGLE-USE PLASTIC WATER BOTTLE BAN

ARTICLE 42: To see if the Town will vote to adopt the following as a general bylaw and to authorize the Town Clerk to insert it into the appropriate place in the Town Code of Harwich, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Harwich.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Administrator or his/her designee.

This bylaw may be enforced through the non-criminal disposition procedures as specified in G. L. Chapter 40 § 21D. The following penalties apply:

First violation: Written warning

Second violation: \$150 fine

Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Harwich. Estimated cost: \$0

Explanation: Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging. Plastics pollute and impact our environment across their life cycle from production, use and disposal.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-based pollution including the nation's greenhouse gas footprint and is consistent with protection of the natural environment in Harwich, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS A BY-LAW FOR THE TOWN. THE PETITIONERS HAVE NOT PROVIDED THE FINANCE COMMITTEE WITH ANY INFORMATION AS TO THE POTENTIAL COST SUCH A BY-LAW WILL HAVE ON RETAILERS IN HARWICH OR THE TOWN IN EDUCATION AND ENFORCEMENT. THE PETITIONERS FEEL THAT NO PLASTIC CONTAINERS ARE SAFE AND WILL BE LOOKING TO EXPAND THIS BY-LAW IN FUTURE TOWN MEETINGS TO ALL PLASTIC CONTAINERS. THIS IS A STATE, NATIONAL, AND WORLD ISSUE AND TO START WITH A BY-LAW IN HARWICH INSTEAD OF LOOKING AT MANUFACTURERS OR CHANGES TO THE NATIONAL AGENDA IS NOT THE WAY TO MAKE POSITIVE CHANGE.

VOTE TO INDEFINITELY POSTPONE: YES-7, NO-0
The Board of Selectmen Recommends: 3-2

MOTION: Patrick Otton – Petitioner - I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

A motion was made and seconded to terminate debate, this motion required a ¾ majority vote to pass, it was a unanimous vote so declared.

ACTION: Motion carried

**RESCIND THE ACTION TAKEN AT THE ANNUAL TOWN MEETING May 6, 2019
FOR ARTICLE 50**

ARTICLE 43: To see if the town will vote to rescind the action taken at the Annual Town Meeting May 6, 2019, Article 50.

Explanation: Last year's Article 50 is discriminatory and is financially inhibitive to various non-profit organizations that utilize Town properties, including Monomoy Little League, Monomoy Booster Club, Cape Cod Baseball League, et al. Further, it puts an unfair financial burden on small businesses that participate in lo a craft fairs, farmers markets, and beach vendors, et al. The article also did not include a means of enforcement. The action should be rescinded and the group who wrote the article should reconsider the verbiage as well as the intent.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE HONORS THE WISHES OF THE 2019 ATM AND FEELS THE PETITIONER SHOULD BRING FORWARD THE POSITIVE MOTION AND LET THIS TOWN MEETING RESOLVE THE ISSUE.

VOTE TO INDEFINITELY POSTPONE: YES-4, NO-3
The Board of Selectmen took no action

MOTION: Jannell Brown – I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: The motion did not carry.

NEW CLIMATE POLICY BYLAW

ARTICLE 44: To see if the Town Will vote to adopt the following as a general bylaw and to insert it into the Code of the town of Harwich, Massachusetts:

Chapter () Climate Policy

§ ()-1 Climate Policy

The Town of Harwich recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Harwich therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Explanation: This Article would establish a town policy on climate change which recognizes that we are living in a climate emergency that threatens our communities and our childrens' futures. In line with the official policies of the Commonwealth of Massachusetts and supported by the recommendations of scientists worldwide, as reflected in the reports of the Intergovernmental Panel on Climate Change established by the United Nations, this bylaw would accept the central goal of reducing net greenhouse gas emissions to zero at the earliest economically and technically feasible time. The science tells us that we must make a significant cut in the current rate of carbon emissions within the next ten years or it will be too late to head off the most catastrophic consequences of rising seas, monster storms, runaway fires, deadly heat waves, and the loss of countless species. This bylaw does not set an arbitrary deadline or define the specific steps to attain the goal: that will require a long and challenging process of identifying a multitude of strategies to improve energy efficiency in homes and businesses, to produce renewable power, to increase the use of electric vehicles for private and public transportation, to preserve and expand forested land to offset carbon emissions, and to adopt new technologies as they emerge to support these goals. The policy does not mandate any new public expenditures: every action is measured by technical and economic feasibility, and most improvements in energy efficiency and renewable power generation now offer financial savings or new revenue streams that should reduce net public spending. The bottom line, however, is that there is no time to lose to begin the hard work of finding ways to reduce carbon emissions.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE DOES NOT FEEL THE PETITIONER IS READY FOR A BY-LAW YET. COST ESTIMATES TO IMPLIMENT THIS BYLAY HAVE NOT BEEN DEVELOPED YET AND THE TIMETABLE TO IMPLEMENT THIS BY-LAW IS UNKNOWN. THE FINANCE COMMITTEE DOES SUPPORT THIS PROPOSAL IF IT IS PRESENTED AS A RESOLUTION TO THE TOWN MEETING BUT NOT AS A BYLAW AS WRITTEN.

VOTE TO INDEFINITELY POSTPONE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: Deborah Ennis – I move that the Town adopt the language set out in the article not as a bylaw but rather in the form of a resolution and request the Board of Selectmen to convene a public forum for the purpose of discussing this resolution and the question of whether a bylaw is necessary in order to implement a climate policy for the Town that is consistent with this resolution.
Duly seconded

ACTION: Motion carried.

CUSTOMARY ARTICLES

SUPPLEMENT THE ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 45: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Customary Article. Estimated Cost: \$3,900.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$3,600.00 OF FREE CASH.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,900 be transferred from Free Cash for the purpose of this article.
Duly seconded

ACTION: Motion carried.

HERRING FISHERIES

ARTICLE 46: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.
Duly seconded

ACTION: Motion carried.

A motion was made and seconded to reconsider Article 42 Commercial Single-Use Plastic Water Bottle Ban – motion failed.

At 1:20pm a motion was made and seconded to adjourn the September 26, 2020 Annual Town Meeting – motion carried.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
SEPTEMBER 26, 2020**

CUSTOMARY ARTICLES

1. Town Officers & Committees
2. Reports of Town Officers & Committees
46. Herring Fisheries

CAPITAL PLAN

10. Capital Plan
11. Capital Items Funded From Free Cash – Items Under \$50.00
12. Facility Maintenance and Repair Fund
13. Replace Fire Department Ambulance

MASSACHUSETTS GENERAL LAWS - ACCEPTED

25. Adopt M.G.L, Chapter 33, §59 Pay for Police Officers in service in Reserves/National Guard
26. Adopt M.G.L., Chapter 59, §5, Clause 18 – hardship under age 60
27. Adopt M.G.L., Chapter 59, §5, Clause 41A – Tax Deferral
28. Adopt M.G.L., Chapter 59, §5, Clause 56 – Assessment of Local Taxes –
Property; Exemptions

**ATTORNEY GENERAL
ZONING BY-LAWS**

22. Zoning By-Law Amendment – Multi-Family
23. Zoning By-Law Amendment – West Harwich Special District
24. Zoning By-Law Amendment – Essential Services

GENERAL BY-LAWS

42. Commercial Single-Use Plastic Water Bottle Ban

PRIVATE PETITIONS

44. New Climate Policy By-Law (Resolution)

REVOLVING FUNDS

38. Annual Departmental Revolving Funds Authorization

APPROPRIATIONS VOTED UNDER ARTICLES
ANNUAL TOWN MEETING
September 26, 2020

BUDGETS
FROM TAX LEVY

5. Town Operating Budget	\$39,035,455.00
6. Monomoy Regional School District Budget	26,820,046.00
7. Cape Cod Regional Technical School District Budget	1,737,789.00
8. Water Department Budget	3,560,785.00
9. Wastewater/Sewer Budget	100,000.00

FROM FREE CASH

5. Town Operating Budget	230,000.00
6. Monomoy Regional School District Budget	123,943.00
9. Wastewater/Sewer Budget	100,000.00
11. Capital Items Funded from Free Cash – Items under \$50,000.00	27,986.00
12. Facility Maintenance and Repair Fund	55,000.00
13. Replace Fire Department Ambulance	378,000.00
16. Purchase and Equip Vehicles for the DPW	215,000.00
17. Road Maintenance Program	350,000.00
39. Fund Prior Year’s Unpaid Bills	3,845.83
40. Defray the Expenses of the Chase Library and Harwich Port Library	20,000.00
41. Promote the Town of Harwich	30,000.00
45. Supplement the Annual Allocation of Mass Cultural Council for Local Cultural Council Grants	3,900.00

FROM OTHER AVAILABLE FUNDS

5. Town Operating Budget	Betterment and Septic Funds	\$ 166,779.00
	PEG Access and Cable Related Fund	210,107.00
	Community Preservation Act Funds	341,750.00
	FEMA Fund	13,855.00
	Golf Infrastructure Fund	100,000.00
	Golf Improvement Fund	100,000.00
	Overlay Surplus	200,000.00
	Harbor Waterways and Mooring Funds	100,000.00
	Town Clerk State Aid Fund	12,000.00
	County Dog Fund	2,144.00
	Stabilization Fund	574,171.00
15. Public Education & Government (“PEG”) Fund Request		119,307.50
18. Memorial Tree Replacement		20,000.00
19. Control Room Playback Server Upgrade (Channel 18)		58,985.00
20. Donn B. Griffin Hearing Room Improvements (Channel 18)		97,000.00
21. Supplemental Funding for Round Cove Boat Ramp		106,357.00

COMMUNITY PRESERVATION

29. Appropriate Sums of Money from the FY2021 Estimated Annual Revenues of the Community Preservation Act Fund	\$ 582,800.00
30. Fund Land Bank Debit Service	341,750.00
31. Community Preservation Activities under \$50,000.00	102,000.00
32. Pine Grove Cemetery Gravestone Conservation & Preservation	75,000.00
33. Harwich Affordable Housing Trust	250,000.00
34. Rental Assistance Program	200,000.00
35. Whitehouse Field Lighting Project	380,360.00
36. Brooks Park Fencing Project	72,656.00
37. Harwich Community Playground Project	500,000.00

WATER ENTERPRISE

5. Town Operating Budget	730,290.00
8. Water Department Budget	3,560,785.00
39. Fund Prior Year's Unpaid Bills	3,750.00

SEWER ENTERPRISE

9. Wastewater /Sewer Department Budget	72,932.00
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Finance Committee FY 2021 Annual Town Meeting Report

This will not take long, but I do want to give you some of the numbers you will be voting on today as they compare to previous years. The explanation that goes with article # 4 which begins on page 8 of your warrant will give you a good summary of the events leading to today.

The Board of Selectmen have prepared 46 articles which total just over 76 million dollars. This compares to last year with 69 articles totaling over 84 million dollars, and the year before with 69 articles totaling over 104 million dollars.

Contained in this warrant are project requests from the 7-year capital plan which are roughly half the amount of last years requests and there are no proposition 2 ½ override ballot questions following this warrant.

There are 5 operating budgets in this warrant, articles 5 through 9.

The smallest operating budget is the wastewater sewer budget which grew from last year's \$225,000 to this year's \$272,932. This budget will continue to grow as more construction on the sewer system is completed. In future years, this budget will be combined with the Water Department budget as it is now one department.

The Water Department budget is down just over \$40,000 from last year's budget.

Due to a drop in enrollment by Harwich students the Cape Cod Regional Technical High School assessment is down over \$594,000.

The Monomoy Regional School District budget assessment has increased by \$176,631.

Although the Town departmental budgets have increased along with State, County, and Cape Cod Commission assessments the total Town budget is down over \$500,000 mostly due to retired debt.

The total cost for all 5 operating budgets combined is \$68,957,862 which is down from last year's request by almost 1 million dollars, at \$980,237

Before I step down, I want to thank long time member Jack Brown who chaired the Finance Committee up until March when he had to step down due to health reasons. I want to wish a speedy recovery to Angelo LaMantia who is missing his first ATM in many years, and I want to thank Jack, Angelo, and all the members of the finance committee for their efforts to bring you our recommendations. Thank you.

Dana A. DeCosta, Chairman



APPENDIX A - OPERATING BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual FY2018	Actual FY2019	Voted Budget FY2020	Town Meeting Budget FY2021	\$\$ Change	PCT CHANGE
1	MODERATOR S&W	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	<u>7,077</u>	<u>7,237</u>	<u>8,575</u>	<u>8,750</u>	175	<u>2.0%</u>
4	Sub-Total	14,577	19,237	21,075	21,250	175	0.8%
5	FINANCE COMMITTEE S&W	745	229	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	<u>809</u>	<u>1,516</u>	<u>2,000</u>	<u>2,000</u>	-	<u>0.0%</u>
7	Sub-Total	1,554	1,744	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	125,000	50,000	(75,000)	-60.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	254,601	265,485	10,884	4.3%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	10,875	7,875	(3,000)	-27.6%
11	AUDIT - EXP	<u>37,900</u>	<u>40,505</u>	<u>40,000</u>	<u>40,000</u>	-	<u>0.0%</u>
12	Sub-Total	275,183	289,853	305,476	313,360	7,884	2.6%
13	ASSESSORS - S&W	153,113	182,201	215,571	204,048	(11,523)	-5.3%
14	ASSESSORS - EXP	<u>68,266</u>	<u>97,871</u>	<u>107,780</u>	<u>110,520</u>	2,740	<u>2.5%</u>
15	Sub-Total	221,379	280,071	323,351	314,568	(8,783)	-2.7%
16	TOWN COLLECTIONS - S&W	12,476	12,837	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	<u>3,154</u>	<u>3,760</u>	<u>3,800</u>	<u>5,500</u>	1,700	<u>44.7%</u>
18	Sub-Total	15,631	16,597	19,800	21,500	1,700	8.6%
19	POSTAGE	<u>46,452</u>	<u>39,128</u>	<u>55,000</u>	<u>41,500</u>	(13,500)	-24.5%
20	Sub-Total	46,452	39,128	55,000	41,500	(13,500)	-24.5%
21	TREASURER - S&W	234,025	254,705	281,585	288,776	7,190	2.6%
22	TREASURER - EXP	<u>102,106</u>	<u>97,616</u>	<u>106,974</u>	<u>95,358</u>	(11,616)	-10.9%
23	Sub-Total	336,131	352,322	388,559	384,134	(4,426)	-1.1%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	97,229	138,728	41,499	42.7%
25	MEDICARE	217,264	236,704	221,042	242,888	21,846	9.9%
26	ADMINISTRATION - S&W	418,242	425,860	459,259	454,648	(4,611)	-1.0%
27	ADMINISTRATION - EXP	75,450	74,692	81,879	96,879	15,000	18.3%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	5,500	5,500	-	0.0%
29	UNION CONTRACTS	<u>5,000</u>	-	-	-	-	<u>100.0%</u>
30	Sub-Total	503,651	505,352	546,638	557,027	10,389	1.9%
31	LEGAL SERVICES - EXP	159,374	170,825	185,000	185,000	-	0.0%
32	CLAIMS & SUITS	-	-	500	500	-	<u>0.0%</u>
33	Sub-Total	159,374	170,825	185,500	185,500	-	0.0%
34	INFORMATION TECHNOLOGY - S&W	99,800	101,439	178,233	111,098	(67,135)	-37.7%
35	INFORMATION TECHNOLOGY - EXP	<u>211,708</u>	<u>244,542</u>	<u>274,682</u>	<u>276,250</u>	1,569	<u>0.6%</u>
36	Sub-Total	311,507	345,981	452,915	387,349	(65,566)	-14.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	137,114	143,627	6,514	4.8%
39	IT CHANNEL 18 - EXP	<u>24,790</u>	<u>28,089</u>	<u>31,480</u>	<u>66,480</u>	35,000	<u>111.2%</u>
40	Sub-Total	131,091	145,933	168,594	210,107	41,514	24.6%
41	CONSTABLE S & W	356	188	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	253,418	272,756	19,338	7.6%
43	TOWN CLERK - EXP	<u>30,684</u>	<u>33,186</u>	<u>37,368</u>	<u>49,300</u>	11,932	<u>31.9%</u>
44	Sub-Total	232,964	262,462	290,786	322,056	31,270	10.8%

45	CONSERVATION - S&W	111,527	138,789	154,865	168,022	13,158	8.5%
46	CONSERVATION - EXP	6,673	8,198	9,185	7,565	(1,620)	-17.6%
47	Sub-Total	118,200	146,987	164,050	175,587	11,538	7.0%
48	TOWN PLANNER - S&W	69,515	87,324	93,443	95,480	2,037	2.2%
49	TOWN PLANNER - EXP	1,928	3,580	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	97,974	100,011	2,037	2.1%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	594	15	735	735	-	0.0%
53	Sub-Total	594	15	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	235,636	242,945	7,309	3.1%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	14,762	13,113	(1,649)	-11.2%
60	Sub-Total	229,713	234,968	250,398	256,058	5,660	2.3%
61	PUBLIC BUILDINGS REPAIRS	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	17,000	22,750	5,750	33.8%
64	POLICE - S&W	3,384,205	3,716,952	3,900,045	4,041,890	141,845	3.6%
65	POLICE - EXP	544,305	484,541	569,514	506,643	(62,871)	-11.0%
66	POLICE - CAP OUTLAY	121,482	131,100	88,512	60,000	(28,512)	-32.2%
67	Sub-Total	4,049,992	4,332,593	4,558,071	4,608,533	50,462	1.1%
68	FIRE - S&W	3,353,682	3,872,857	3,990,453	4,134,514	144,061	3.6%
69	FIRE - EXP	394,875	362,291	450,761	406,192	(44,569)	-9.9%
71	Sub-Total	3,748,556	4,235,148	4,441,214	4,540,706	99,492	2.2%
72	AMBULANCE - S&W	112,767	137,969	168,750	131,607	(37,143)	-22.0%
73	EMS - EXP	136,314	118,467	122,495	124,095	1,600	1.3%
74	Sub-Total	249,081	256,436	291,245	255,702	(35,543)	-12.2%
75	EMERG. TELECOM - S&W	-	-	-	-	-	0.0%
76	EMERG. TELECOM - EXP	-	-	-	-	-	0.0%
77	Sub-Total	-	-	-	-	-	0.0%
78	BUILDING - S&W	246,408	291,192	322,832	337,190	14,358	4.4%
79	BUILDING - EXP	11,349	13,822	20,197	24,976	4,779	23.7%
80	Sub-Total	257,757	305,013	343,029	362,166	19,137	5.6%
81	EMERG. MGMT - S&W	2,444	1,032	5,315	5,355	40	0.8%
82	EMERG. MGMT - EXP	3,317	4,562	8,500	8,500	-	0.0%
83	Sub-Total	5,761	5,593	13,815	13,855	40	0.3%
84	NATURAL RESOURCES - S&W	96,343	102,223	110,639	113,631	2,992	2.7%
85	NATURAL RESOURCES - EXP	26,998	27,835	28,380	28,200	(180)	-0.6%
86	Sub-Total	123,341	130,058	139,019	141,831	2,812	2.0%
87	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	-	0.0%
88	TOWN ENGINEER - S&W	174,256	131,618	112,310	114,549	2,239	2.0%
89	TOWN ENGINEER - EXP	9,831	22,695	65,670	80,310	14,640	22.3%
90	Sub-Total	184,088	154,313	177,980	194,859	16,879	9.5%

91	HIGHWAY - S&W	2,495,639	2,623,322	2,730,844	2,848,196	117,352	4.3%
92	HIGHWAY - EXP	<u>2,501,442</u>	<u>2,805,897</u>	<u>2,946,182</u>	<u>3,226,579</u>	<u>280,397</u>	<u>9.5%</u>
93	Sub-Total	4,997,081	5,429,219	5,677,026	6,074,775	397,749	7.0%
94	SNOW/ICE - S&W	104,576	81,499	40,000	40,000	-	0.0%
95	SNOW/ICE - EXP	<u>260,924</u>	<u>190,965</u>	<u>95,000</u>	<u>95,000</u>	-	<u>0.0%</u>
96	Sub-Total	365,500	272,463	135,000	135,000	-	0.0%
97	STREET LIGHTS	31,372	22,731	40,000	35,000	(5,000)	-12.5%
98	INTERGOVERNMENTAL TRANS - WW COUNTY WW SUPPORT FUND		70,000	125,000	200,000	75,000	60.0%
				100,000	-	(100,000)	100.0%
99	CEMETERY ADMIN - S&W	63,203	65,070	69,431	71,434	2,003	2.9%
100	CEMETERY ADMIN - EXP	<u>3,164</u>	<u>4,546</u>	<u>5,613</u>	<u>5,075</u>	<u>(538)</u>	<u>-9.6%</u>
101	Sub-Total	66,367	69,617	75,044	76,509	1,465	2.0%
102	BOARD OF HEALTH - S&W	139,795	163,782	193,863	203,881	10,018	5.2%
103	BOARD OF HEALTH - EXP	<u>16,209</u>	<u>13,241</u>	<u>16,930</u>	<u>16,390</u>	<u>(540)</u>	<u>-3.2%</u>
104	Sub-Total	156,004	177,023	210,793	220,272	9,478	4.5%
105	COMMUNITY CENTER S&W	165,498	176,286	185,367	193,389	8,022	4.3%
106	COMMUNITY CENTER EXP	<u>131,306</u>	<u>117,063</u>	<u>142,556</u>	<u>125,354</u>	<u>(17,201)</u>	<u>-12.1%</u>
107	Sub-Total	296,804	293,349	327,923	318,743	(9,180)	-2.8%
108	COUNCIL ON AGING - S&W	370,042	352,597	377,594	396,169	18,575	4.9%
109	COUNCIL ON AGING - EXP	<u>63,690</u>	<u>63,932</u>	<u>77,507</u>	<u>79,232</u>	<u>1,725</u>	<u>2.2%</u>
110	Sub-Total	433,732	416,529	455,101	475,401	20,300	4.5%
111	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	2,812	3.0%
112	YOUTH COUNSELOR - EXP	<u>4,017</u>	<u>4,604</u>	<u>4,310</u>	<u>3,485</u>	<u>(825)</u>	<u>-19.1%</u>
113	Sub-Total	85,528	89,807	97,753	99,740	1,987	2.0%
114	VETERANS EXPENSE/BENEFITS	99,997	97,461	125,263	128,058	2,795	2.2%
115	DISABILITY RIGHT - EXP	-	300	500	500	-	0.0%
116	HUMAN SERVICES	72,605	78,690	82,250	83,250	1,000	1.2%
117	LIBRARY - S&W	630,719	665,422	713,111	745,360	32,249	4.5%
118	LIBRARY - EXP	<u>269,410</u>	<u>267,370</u>	<u>282,372</u>	<u>274,820</u>	<u>(7,552)</u>	<u>-2.7%</u>
119	Sub-Total	900,128	932,792	995,483	1,020,180	24,697	2.5%
120	RECREATION - SEASONAL - S&W	174,725	216,097	228,507	218,026	(10,481)	-4.6%
121	RECREATION - S&W	228,268	245,726	264,615	272,618	8,004	3.0%
122	RECREATION - EXP	41,735	46,281	45,575	45,575	-	0.0%
123	RECREATION - CAP OUTLAY	-	9,029	12,000	-	(12,000)	-100.0%
124	Sub-Total	444,728	517,133	550,697	536,219	(14,477)	-2.6%
125	HARBORMASTER -S&W	289,490	311,293	333,851	343,404	9,553	2.9%
126	HARBORMASTER - EXP	<u>171,596</u>	<u>203,466</u>	<u>253,280</u>	<u>252,580</u>	<u>(700)</u>	<u>-0.3%</u>
127	Sub-Total	461,086	514,759	587,131	595,984	8,853	1.5%
128	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	12,894	12,894	-	0.0%
129	HISTORICAL COMMISSION	540	-	-	-	-	0.0%
130	HISTORICAL COMMISSION	-	198	350	350	-	0.0%
131	Sub-Total	540	198	350	350	-	0.0%
132	CELEBRATIONS	1,299	992	1,600	1,600	-	0.0%

133	GOLF - S&W	798,628	865,827	917,841	919,180	1,339	0.1%
134	GOLF - EXP	621,381	614,144	676,766	660,272	(16,494)	-2.4%
135	GOLF CAP OUTLAY	66,277	66,199	73,000	73,000	-	0.0%
136	Sub-Total	1,486,286	1,546,170	1,667,607	1,652,452	(15,155)	-0.9%
137	GOLF IMA MRSD	-	82,000	82,760	83,538	778	0.9%
138	ELECTRICITY - CVEC	66,254	68,140	69,610	73,900	4,290	6.2%
139	Total Departmental Budgets	21,537,254	23,350,924	25,173,285	25,745,132	571,848	2.3%
140	Total Debt Service (Prin & Int)	2,494,459	4,710,046	5,379,126	4,722,027	(657,099)	-12.2%
141	STATE ASSESSMENTS	261,135	269,883	284,978	300,901	15,923	5.6%
142	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	120,131	4.0%
143	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	203,498	240,570	37,072	18.2%
144	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	213,571	223,101	9,530	4.5%
145	UNEMPLOYMENT COMPENSATION	5,087	32,401	15,000	20,000	5,000	33.3%
146	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,790,067	4,833,551	43,484	0.9%
147	OPEB	100,000	125,000	150,000	-	(150,000)	-100.0%
148	GENERAL INSURANCE	656,366	726,142	790,830	854,470	63,640	8.0%
149	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	10,000	20,000	10,000	100.0%
150	TOTAL TOWN	32,457,592	36,931,737	40,035,118	40,104,645	69,528	0.2%
151	OVERLAY (Abatements/Exemptions)		450,000	437,775	400,000	(37,775)	-8.6%
152	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,332,198	1,737,789	(594,409)	-25.5%
153	MONOMOY REG. SCH. DISTRICT						
159	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415	26,960,046	316,631	1.19%
160	TOTAL	58,704,703	64,572,363	69,448,506	69,202,480	(246,025)	-0.4%
	Reconciliation to Article:						
	Total from line 160				\$ 69,202,480		
	Less:						
	State & County Assessments				764,572		
	Overlay				400,000		
	Wastewater/Sewer				200,000		
	Cape Cod Technical High School				1,737,789		
	Monomoy Regional School District				26,960,046		
	Total Reductions				30,062,407		
	Article				\$ 39,140,073		

Appendix B - Capital

ART #	DEPARTMENT	PROJECT	FUNDING	AMOUNT
5	Engineering	MS4 Municipal Surface Drainage Plan and Improvements	Free Cash	50,000
5	Golf Department	Renovate Cart Path (Hole #10 in FY 2021)	Golf Funds	41,500
5	Golf Department	Various mowing equipment items per lease	Golf Funds	87,050
11	Police Department	Taser replacement program (year 3 of 3)	Free Cash	14,910
11	Fire Department	Air pack replacement program (total cost = \$575,165.18; Grant - \$547,776.36; town's obligation is \$27,389 - \$20,000 from free cash and balance from Operating Budget - Training & Overtime)	Free Cash/Oper. Bud.	27,389
12	Facilities Maintenance	Replace Transfer Station Scale Decking	Free Cash	55,000
13	Fire Department	Ambulance replacement program	Free Cash	378,225
16	DPW/Highway	Catch Basin Cleaner	Free Cash	215,000
17	DPW/Highway	Road maintenance program	Free Cash	350,000
19	Channel 18	Control Room Playback Server Upgrade	PEG Grant	58,985
20	Channel 18	Donn B. Griffin Hearing Room Improvements	PEG Grant	97,000
32	Various	Community Preservation Activities under \$50,000	Various	102,000
33	Cemetery	Pine Grove Cemetery gravestone conservation and preservation	CPC - Historic	75,000
34	Affordable Housing Trust	Create and preserve affordable housing (\$200,000); Part-time Housing Coordinator (\$50,000)	CPC - Housing	250,000
35	Housing Authority	Rental assistance program	CPC - Comm. Housing/ CPC - Estimated Rev.	200,000
36	Recreation & Youth	Whitehouse Field lighting improvements	CPC - Estimated Rev.	380,360
37	Recreation & Youth	Brooks Park fencing project	CPC - Estimated Rev.	72,657
38	Board of Selectmen	Hawich Community Playground	CPC - Estimated Rev.	500,000
			Capital Plan Subtotal	2,955,076
			Federal Grant - Air packs	547,776
			MA. Ch. 90 Funds	700,000
			TOTAL CAPITAL PLAN	4,202,852

REVISED CAPITAL OUTLAY PLAN			TOWN OF HARWICH CAPITAL PLAN							Original 9/30/2019			8/31/2020
Department	Project	ATM # MY	Funding P Source	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	Notes		
ADMINISTRATION													
Admin	Harwich Center ADA Sidewalk Project		1A FC	\$ -	\$ 50,000	\$ -					Grant does not cover design		
	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)		Grant	\$ -		\$ 1,000,000					CDBG Grant March 2021 \$1 mil		
Admin	Harwich Center Initiative				TBD						Committee is underway		
Admin	Albro House - Renovations (See also Facility Maintenance)		1A		TBD						Improvement for Current Use		
Admin	Walkway Reconstruction Rte 28 SAQ to Harwichport (Supplemental)		3B FC	\$ -	\$ 200,000						Match with \$250K already voted		
Admin	Walkway Reconstruction Rte 28 SAQ to Harwichport (Supplemental)GRAI		3B Grant	\$ -	\$ 400,000						Massworks to be attempted Again		
Admin	Walkway Reconstruction Bank Street Harwich Center to Rte 28		2B	\$ -	\$ -	\$ 450,000					Planning number		
Admin	Former West Harwich School on Belts Neck		MY 2B	\$ -	TBD								
Admin	School House Road Revision to Site Plan Expand Parking Lot		MY FC		TBD								
Admin	Green Fuel Efficient Fleet Replacement Schedule (Need Revisions)		Oper. Budget	\$ -	\$ 30,000	\$ 30,000	\$ 32,000	\$ 32,000	\$ 35,000	\$ 35,000	Part of Green Community Designation		
ADMIN SUB-TOTAL				\$ -	\$ 680,000	\$ 1,480,000	\$ 32,000	\$ 32,000	\$ 35,000	\$ 35,000	2,294,000		
AFFORDABLE HOUSING TRUST (AHT)													
AHT	AHT Funding for Housing and Part Time Coordinator (\$200K H/ \$50K PT, 34		CPC Housing	\$ 250,000							COC Voted		
AHT	Deacon's Folly Land Acquisition (AHT \$600K and Con Com \$600K)		CPC Oth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Application withdrawn		
AHT SUB-TOTAL				\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	250,000		
CEMETERY													
Cemetery	Pine Grove Cemetery Gravestone Conservation (HP1)		33 CPC Historic	\$ 75,000									
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)		Grant	\$ 100,000							Deferred to FY 2022		
Cemetery	Island Pond Arboretum Master Plan (Study)		1A Grant	\$ 43,000							Deferred to FY 2022		
Cemetery SUB-TOTAL				\$ 75,000	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ -	218,000		
CHANNEL 18													
Channel 18	Main Control (playback, servers)		19 PEG Grant	\$ 58,985					\$ 17,650				
Channel 18	Field Production Equipment		PEG Grant				\$ 4,388		\$ 4,388				
Channel 18	Edit Computers		PEG Grant						\$ 2,859				
Channel 18	Production Studio: Cameras/Lighting		PEG Grant	\$ 32,784									
Channel 18	Meeting Rooms (3 - various locations)		PEG Grant	\$ 97,000	\$ 66,470	\$ 66,470		\$ 47,863		\$ 45,000			
Channel 18 SUB-TOTAL				\$ 155,985	\$ 99,254	\$ 66,470	\$ 4,388	\$ 47,863	\$ 24,897	\$ 45,000	\$ 443,857		
CONSERVATION													
Conservation	Harwich Artificial Reef (Additional Project)		1B GRANT	\$ 250,000	\$ -	\$ -							
CONSERVATION SUB-TOTAL				\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	250,000		
ENGINEERING													
Engineering	MS4 Municipal Surface Drainage Plan and Improvements (Per Permit)		5 Oper. Bud.	\$ 50,000	\$ 150,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000	\$ 100,000	Deferred \$50,000 to FY 2022		
Engineering	Crossing Lights - Depot Road South (R11)		CPC UN-Bud	\$ -	\$ 57,000	\$ 30,000	\$ 30,000	\$ 30,000			Deferred \$27,000 to FY 2022		
ENGINEERING SUB-TOTAL				\$ 50,000	\$ 207,000	\$ 130,000	\$ 70,000	\$ 70,000	\$ 100,000	\$ 100,000	\$ 727,000		
FACILITY MAINTENANCE													
Facility Main -DPW	Brooks Library Roof		MY 1B FC	\$ 148,500	\$ -						Deferred to FY 2022		
Facility Main -DPW	Implement Facilities Wide ADA Compliance Plan Improvements		MY 1B FC	\$ 11,003	\$ 73,223						Planning numbers		
Facility Main -DPW	Implement Facilities Wide ADA Compliance Plan Improvements (MOD)		MY 1B GRANT	\$ 350,000							No grant received/deferred \$350,000 to FY 22		
Facility Main -DPW	Replace Transfer Station Scale Decking		12 1A FC	\$ 55,000							COC Voted		
Facility Main -DPW	5 Belts Neck Roof Repair		1B FC		\$ 20,000						Deferred to FY 2022		
Facility Main -DPW	Cultural Center Systems Generator		1B FC		\$ 70,000						Redeploy from Old Fire Station 2		
Facility Main -DPW	Cultural Center - Boiler Replacement		1B		\$ 160,000				\$ -	\$ -			
Facility Main -DPW	Remove and Replace Privacy Fence		1B		\$ 55,000								
Facility Main -DPW	Replace 3 Condensing Units and Air Handlers		1B		\$ 275,000								
Facility Main -DPW	Cultural Center - Window Replacement Sash Windows that Failed		1B		\$ 200,000	\$ 200,000							
Facility Main -DPW	Community Center Roof Replacement		1B		\$ 240,000	\$ -							
Facility Main -DPW	Community Center - Boiler Replacement		1B		\$ 120,000	\$ -			\$ -	\$ -			
Facility Main -DPW	Community Center Systems Generator		1B		\$ 115,000								
Facility Main -DPW	DPW Facilities and Mechanic Shop		1B					\$ 1,200,000	\$ -				
Facility Main -DPW	Redesign Recycling Area		1B					\$ -	\$ 451,500				
Facility Main -DPW	Golf Pro Shop A/C Replacement		1B						\$ 75,000				
FACILITY MAINTENANCE SUB-TOTAL				\$ 55,000	\$ 361,605	\$ 855,235	\$ 440,000	\$ 235,000	\$ 1,200,000	\$ 526,590	\$ 3,673,430		
FIRE													
Fire	Phased Police and Fire Radio System		MY 1 FC	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	State Req. Radio 5 years at \$200K		
Fire	Phased Police and Fire Radio System (Grant Portion if Applicable)		MY 1 FC	\$ -	\$ -					\$ -			
Fire	Lockers HQ			\$ -	\$ -						Found Alternate Source Deleted		
Fire	Ambulance Replacement Program		13 FC	\$ 378,225	\$ -	\$ 386,636	\$ -	\$ 405,969	\$ -	\$ 418,148	COC Voted		
Fire	Air Pack Replacement Program - (Town Funded Portion)		11 FC	\$ 27,389	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	COC Voted contingent upon Grant		
Fire	Air Pack Replacement Program - (Federal/State Grant Funded Portion)		11 GRANT	\$ 547,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	COC Voted contingent upon Grant		
Fire	Staff Car			\$ 60,000									
Fire	Pumper and Ladder Request converted to Pumper/Ladder called Quint		1 DE	\$ -	\$ 1,100,000						Deferred to FY 2022		
FIRE SUB-TOTAL				\$ 953,390	\$ 1,560,000	\$ 786,636	\$ 200,000	\$ 605,969	\$ 200,000	\$ 418,148	\$ 4,724,143		
GOLF													
Golf	Tree Work Front 9 (Final year of 6 Year Project)		1 Golf Im. Fun	\$ -	\$ 35,000						COC Voted contingent use Golf Funds		
Golf	Design and Feasibility of 3 hole Practice and Putting Course		1 Golf Im. Fun	\$ -	\$ 35,000	TBD					COC Voted contingent use Golf Funds		
Golf	Renovate Cart Path (Following Mungean Plan) Hole 10 FY21 & Hole 1 F3		1 Golf Budget	\$ 41,500	\$ 14,500						COC Voted contingent use Golf Funds		
Golf	Various Moving Equipment per Lease		MY 1 Golf Budget	\$ 87,050	\$ 87,050	\$ 87,050	\$ 87,050	\$ 87,050			COC Voted contingent use Golf Funds		
Golf	Replace Truck with Ford F350		1 Golf Budget	\$ -	\$ -	\$ 80,000	\$ -	\$ -			COC Voted contingent use Golf Funds		
Golf	Improvements to Nets at Driving Range (Back FY 22 & Main FY 23)		1 Golf Budget	\$ 30,870	\$ 34,800								
Golf	New Tee Box Improvements - Mungean Plan (Two Year Project)		1 Golf Im. Fun	\$ -	\$ -	\$ 149,000	\$ 149,000						
Golf	Golf Course Irrigation Update		1 Golf Funds	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000			
GOLF SUB-TOTAL				\$ 128,550	\$ 277,420	\$ 276,850	\$ 162,050	\$ 311,050	\$ 224,000	\$ 75,000	\$ 1,454,920		
HARBORMASTER													
Harbormaster	Allen Harbor Jetty Reconstruction (Construction)		1A	\$ -	\$ 2,000,000	\$ -					PLANNING NUMBER ONLY		
Harbormaster	Round Cove Bulkhead Replacement (Study, Design and Construction)		1A	\$ -	\$ -	\$ 42,000	\$ 420,000	\$ -	\$ -				
Harbormaster	Herring River Ramp Replacement (Study, Design and Construction)		1A	\$ -	\$ -	\$ 21,000	\$ 210,000						
Harbormaster	SAQ Harbor North & East Bulkhead (Offloading Area) Reconstruction		1A	\$ -	\$ -	\$ 157,500	\$ -	\$ -	\$ 1,575,000				
Harbormaster	Wychmere Outer Harbor Dredging		1B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000				
Harbormaster	Harbormaster Truck Replacement		1A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ -			
HARBORMASTER SUB-TOTAL				\$ -	\$ 2,000,000	\$ 42,000	\$ 441,000	\$ 367,500	\$ 42,000	\$ 2,100,000	\$ 4,992,500		
LIBRARY													
Library	Library Interior Modifications/Renovations		A	\$ -	\$ 40,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -			
LIBRARY SUB-TOTAL				\$ -	\$ 40,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	190,000		
NATURAL RESOURCES													
Natural Resources	Ford F-150 for Natural Resources Dept		1 FC		TBD								
NATURAL RESOURCES SUB-TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
PLANNING													
Planning	Housing Trust PT Housing Coordinator (See Affordable Housing Trust)		34 1 CPC Housing	\$ -	TBD	TBD	TBD	TBD	TBD	TBD	CPC Housing		
PLANNING SUB-TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
POLICE													
Police	Taser Replacement (5 year Program - 3 of 3 years to Pay)		11 FC	\$ 14,910	\$ -	\$ 37,000	\$ 15,000	\$ 15,000	\$ -				
Police	Replacement of Bullet Resistant Vests (Town Portion 60%)				\$ 24,000	\$ -							
Police	Replacement of Bullet Resistant Vests (Federal 40% State ? Has been 40%)				\$ 16,000	\$ -							
Police	Balistic Helmet							\$ 20,000	\$ -				
Police	Digital Fingerprint Machine (Normal Replacement)			\$ 30,000	\$ -	\$ 24,000	\$ -						
Police	Electronic Sign Board				\$ 24,000	\$ -							
POLICE SUB-TOTAL				\$ 14,910	\$ 30,000	\$ 40,000	\$ 61,000	\$ 15,000	\$ 35,000	\$ -	\$ 195,910		
PUBLIC WORKS													
Public Works	5 Year Road Maintenance Plan (Traditionally funded by DE & Chapter 90)		17 1B FC	\$ 350,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	COC voted based upon TA Funding		
Public Works	Harwich portion of State Gas Tax Allocation		17 CH 90	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	COC voted based upon TA Funding		
Public Works	West Harwich Route 28 Design/Construction via Fed Funds		17 Ind. as 5-Yr	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Design Questions for FY 23		
Public Works	West Harwich Route 28 Design/Construction via Fed Funds		TIP Fed Grant	\$ -	\$ -	\$ 5,600,000							
Public Works	Route 39/Pleasant Bay Road Roundabout (If Needed)		1A	\$ -	\$ 600,000						Delay because other actions		
Public Works	6 Wheel Dump Truck #7		2 FC	\$ 175,000							Deferred until FY 2022		
Public Works	Ford E-250 Van #28		3 FC	\$ 35,000							Deferred until FY 2022		
Public Works	Catch Basin Cleaner		16 1 FC	\$ 215,000							COC voted based upon TA Funding		
Public Works	Vehicle Listing (FY 22 to 27) Summary		E1	\$ -	\$ 330,000	\$ 320,000	\$ 315,000	\$ 320,000	\$ 355,000	\$ 385,000			
PUBLIC WORKS SUB-TOTAL				\$ 1,265,000	\$ 2,540,000	\$ 1,720,000	\$ 7,365,000	\$ 1,720,000	\$ 1,755,000	\$ 1,785,000	\$ 18,150,000		

REC & YOUTH												
Rec & Youth	Brooks and Sen. Memorial Field Fencing Project (R9)	37	2	CPC-Rec	\$ 72,657						Brooks Park fencing only	
Rec & Youth	Sand Pond Revitalization Phase 2 (R8)			CPC-Rec		\$ 57,054			\$ -		Deferred to FY 2022	
Rec & Youth	Whitehouse Field Lighting Improvements	36	1	CPC-Rec	\$ 380,360						COC Voted if CPC Funds	
Rec & Youth	Whitehouse Field Lighting Improvements (Grants or Matching Funds)											
Rec & Youth	Red River Beach Bulkhead (23)		1B			TBD		\$ -				
Rec & Youth	Caboon Road Beach Restroom		1					\$ 125,000	\$ -			
RECREATION AND YOUTH SUB-TOTAL					\$ 453,017	\$ 57,054	\$ -	\$ 125,000	\$ -	\$ -	\$ -	635,071
TOWN CLERK												
Town Clerk	Records Retention - Contracting out Records Review and Redaction (TH)		1	CPC - Historic		TBD						
Town Clerk	Voting Machines - Updates and Enhancements		1					\$ 32,500				
TOWN CLERK SUB-TOTAL					\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	32,500
WASTEWATER (CWMP Revisions currently under development)												
Wastewater	DHY Community Partnership - CWMP Revisions										COC pending additional Info	
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Share of Treatment			DE*	\$ 1,500,000	\$ 17,400,000					COC pending additional Info	
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Distribution & Connection				\$ 1,500,000		\$ 11,200,000				COC pending additional Info	
Wastewater	CWMP Phase 2 Contract 3 Pleasant Bay South		1A	DE*	\$ 8,400,000	\$ -	\$ -	\$ -		\$ -	COC pending additional Info	
Wastewater	CWMP Phase 4 Pleasant Bay(North)Watershed Collection Sys. Des. & Con.											
Wastewater	Evaluate Phosphorus issues in Seymour Pond & Restoration		1C	CPC-Op.Sp.		\$ 75,000	\$ -	\$ 350,000		\$ -		
WASTEWATER SUB-TOTAL					\$ -	\$ 11,400,000	\$ 17,475,000	\$ 11,200,000	\$ 350,000	\$ -	\$ -	40,425,000
WATER												
Water	New Source Exploration (Planning 2021/Development 2023)		1B	Water Rate	\$ 250,000	\$ 500,000					COC Voted	
Water	Route 28 Water Main Replacement Design and Construction		1B		\$ 100,000	\$ 2,000,000						
Water	Station 8 Generator		1		\$ 50,000		\$ -	\$ -				
Water	Replace Ford Ranger and F-250 Models		2			\$ 125,000		\$ 75,000				
Water	Various Access Road Pavement		3C				\$ 175,000	\$ -				
Water	Pleasant Lake Avenue Tank Rehabilitation		1			\$ -	\$ -	\$ 1,750,000	\$ -	\$ -		
Water	Phase 1 Discontinuity of Pipes per Masterplan 6,450 ft of Pipe		1B			\$ -	\$ -	\$ -	\$ 1,500,000	\$ -		
WATER SUB-TOTAL					\$ -	\$ 150,000	\$ 2,125,000	\$ 175,000	\$ 1,825,000	\$ 1,500,000	\$ -	7,185,171
GRAND TOTALS (Including Other/Private CPC Listed below)					\$ 4,202,852	\$ 19,696,079	\$ 24,963,221	\$ 20,421,050	\$ 5,531,519	\$ 5,091,000	\$ 5,039,738	\$ 84,945,459
Non-Town/Private CPC Applications												
Chase Library Assoc	Historic Restoration of Door and Entrance (HP 2)			CPC - His	\$ 15,000							
HDHC	Update of Historic Areas and Property Inventory (HP 3)			CPC - His	\$ 34,500							
CDP	Lower Cape Housing Institute (CH5)			CPC - Housi	\$ 7,500							
Housing Authority	Rent Buy Down Program			CPC - Housi	\$ 200,000							
REOS	6.5 Acre Walkers Pond (OS 6)			CPC - OS								
Con Comm	Maintenance of Town Owned Land (R12)			CPC - Rec	\$ 20,000							
Pleasant Bay Boating	P.B. Community Boating Accessible Dock Project (R13)			CPC - Rec	\$ 25,000							
HES	Harwich Community Playground Project (R14)			CPC - Rec	\$ 500,000							
Other/Private TOTAL CPC Requests					\$ 802,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

