

TOWN OF HARWICH 2015 ANNUAL REPORTS



In November of 2015 the community lost an icon of the Harwich Town Hall, David R. Scannell. Dave, a lifelong resident, was loyal and dedicated in his 34 years of service and was the senior member of Town Hall. In his role as the Assessing Director, he was known for his love of this community and his genuine caring for all taxpayers. He was highly regarded and had been recognized by his peers across Cape Cod for his kindness and wisdom as the Dean of Cape Assessors. A true gentleman, and a dear friend, Dave's presence will be missed by those who had the good fortune to have known him.

Front Cover Photo: *Harbormaster Patrol Boat Departing
Herring River Channel*

Photo Taken By: John Rendon, Harbormaster

2015 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2015



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CITIZENS ACTIVITY FORM

IN MEMORIAM

2015

EDWARD M. BLUTE, SR.
Golf Committee
Police Department

MANLEY BOYCE
Building Department

PATRICIA GOODSPEED
Town Administrator/Selectmen's Office

DAVID SCANNELL
Deputy Assessor

ROBERT SMITH
Finance Committee

MAUREEN STARKWEATHER
Council on Aging

SHELDON THAYER
Community Center Building Committee
Forest Committee

ANN VIAU
Disability Rights Committee

FRANCIS WORRELL
Trails Committee

*We remember those who have passed away and are grateful
for their years of faithful service given to the Town of Harwich*

GIFTS TO THE TOWN 2015

Ora Gaylord Arooth Trust

Robert Bradley

Eileen Brady

Eric & Gayle Carroll

Linda Cebula &
Robert MacCready

John Clancy

Elizabeth Debari

Robert Doane

E. Balkeley & Lila Griswold

Habitat for Humanity

Harwich Garden Club

Harwich Republican
Town Committee

Susan Hawley

Jane Healy

Charlie Helliwell

Karen Helliwell

Peter Hughes

Kacergis Fishing Corporation

James & Diane Koight

Karin Larson

Michael MacAskill

Paul & June Mawn

Milton Welt Mural Committee

Brendan O'Reilly

Robert Payne

Linda Pettengill

Carolyn Porter and Mark Gordon

Judith Ritchie

Timothy Ritchie

Sight Loss Services, Inc.

Larry Scarnici

Patrica Scarnici

South Harwich
Shore Associates Inc.

Jeanne Steiner

Thomas Themistos

John & Susan Tomich

Lou & Sally Urbano

Richard Wickham

Winstead Inn & Beach Resort

***With gratitude for your thoughtfulness and generosity
on behalf of the residents of the Town of Harwich.***

ADMINISTRATION

Elected Town Officers - 2015

BOARD OF SELECTMEN

Jannell M. Brown, Clerk	Term expires May 2018
Peter S. Hughes, Chairman	Term expires May 2017
Angelo S. La Mantia	Term expires May 2017
Michael D. MacAskill	Term expires May 2016
Linda A. Cebula, Vice Chair	Term expires May 2016

HOUSING AUTHORITY

Randall Pond	Term expires May 2019
Carol G. Thayer	Term expires May 2019
Robert MacCready, Chairman	Term expires May 2017
Shannon McManus	Term expires May 2016
Executive Director: John Stewart	

MODERATOR

Michael D. Ford, Esq.	Term expires May 2018
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MONOMOY REGIONAL SCHOOL COMMITTEE

Robert T. Russell	Term expires May 2018
Sharon Stout	Term expires May 2017
Brian Widegren, Chairman	Term expires May 2017
Edwin Jaworski	Term expires May 2016

TOWN CLERK

Anita N. Doucette	Term expires May 2016
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TRUSTEES, BROOKS FREE LIBRARY

Joan McCarty	Term expires May 2018
Jeannie S. Wheeler	Term expires May 2018
Kathleen Remillard	Term expires May 2018
Mary Warde, Chair	Term expires May 2017
Joanne Brown	Term expires May 2017
William D. Crowell	Term expires May 2016
Ann B. Emerson	Term expires May 2016

WATER COMMISSIONERS

Don T. Bates, Chair	Term expires May 2018
Allin P. Thompson	Term expires May 2017
Danette Gonsalves	Term expires May 2016

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

Edward J. McManus - Harwich Representative

BARNSTABLE COUNTY COMMISSIONER - ELECTED

Leo Cakounes

APPOINTED BY THE MODERATOR

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Lyman E. Culver	Term expires May 2017
Robert J. Furtado	Term expires May 2017

FINANCE COMMITTEE

Edward J. McManus	Term expires June 30, 2018
Dana DeCosta	Term expires June 30, 2018
Jack Brown	Term expires June 30, 2018
Richard A. Larios	Term expires June 30, 2018
Larry Ballantine	Term expires June 30, 2017
Mark Ameres	Term expires June 30, 2017
Pamela Groswald	Term expires June 30, 2016
Noreen Donahue	Term expires June 30, 2016
Jonathan Idman	Term expires June 30, 2016

SURVEYOR OF WOOD & LUMBER

David Riquinha	Term expires May 2018
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TRUSTEES, CALEB CHASE FUND

Paul V. Doane	Term expires May 2017
James Simpson, Esq.	Term expires May 2016
Robert Doane	Term expires May 2016

APPOINTED BY THE BOARD OF SELECTMEN

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

John Rendon, Regular Member/Representative	Term Indefinite
Mark Russell, Alternate Member/Representative	Term Indefinite

**BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND
ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO - Alternate Representative

**BARNSTABLE COUNTY WASTE MANAGEMENT
ADVISORY COMMITTEE**

Lincoln S. Hooper

Term Indefinite

**BARNSTABLE COUNTY "HOME" CONSORTIUM
ADVISORY COUNCIL**

Cindi Maule

Term expires January 31, 2017

CAPE COD COMMISSION REPRESENTATIVE

Jacqueline Etsten

Term expires April 24, 2017

**CAPE COD JOINT TRANSPORTATION
COMMISSION REPRESENTATIVE**

Lincoln Hooper

Term expires on June 30, 2016

David Spitz, Alternate

Term expires on June 30, 2016

CAPE LIGHT COMPACT REPRESENTATIVE

Barry Worth

Valerie Bell, Alternate

CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

Robert Cafarelli

Term expires June 30, 2016

FIRE CHIEF / FOREST WARDEN

Chief Norman Clarke

CHIEF OF POLICE

Chief David Guillemette

EMERGENCY MANAGEMENT DIRECTOR

Lee Culver

COUNCIL OF SEMASS COMMUNITIES

Lincoln Hooper

Term Indefinite

Michael Kiernan

Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/
WHARFINGER/SHELLFISH CONSTABLE**

John Rendon, Harbormaster

Term expires June 30, 2016

Heinz M. Proft, Natural Resources

Term expires June 30, 2016

HAZARDOUS MATERIALS COORDINATOR

Norman Clark, Fire Chief

HEALTH OFFICER

Carol A. Topolewski, M.D.

Term expires June 30, 2016

LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE

Paula J. Champagne, RS, CHO

Term expires June 30, 2016

**LOWER CAPE COMMUNITY DEVELOPMENT
CORPORATION BOARD**

Patricia Whalen

Term Indefinite

MUNICIPAL COORDINATOR FOR TOXIC WASTE

Chief Norman Clarke

OIL SPILL COORDINATOR

Chief Norman Clarke

Term expires June 30, 2016

**RIGHT-TO-KNOW COORDINATOR FOR
HAZARDOUS MATERIALS**

Captain Scot Tyldesley

Term expires June 30, 2016

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE
HEALTH AND HUMAN SERVICES COALITION
REGIONAL SMALL CITIES GRANT FOR CHILD CARE
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative

Susan Peterson, Child Care Representative

FINANCE DIRECTOR/TOWN ACCOUNTANT

Andrew Gould

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS

Michael D. Ford, Esq.

Term Indefinite

James E. Coppola, Esq.

Term Indefinite

LABOR COUNSEL

Feeney & Brown

Term Indefinite

AGRICULTURAL COMMISSION

Laura Schaub	Term expires June 30, 2018
Wayne Coulson	Term expires June 30, 2018
John Sennott, Chair	Term expires June 30, 2017
Ed Hall	Term expires June 30, 2017
Brent Hemeon, Alternate member	Term expires June 30, 2017
Erin Germain	Term expires June 30, 2016

ARCHITECTURAL ADVISORY COMMITTEE

Nancy Pollard	Term expires June 30, 2018
Anthony Compton	Term expires June 30, 2018
Barbara S. Josselyn, Chair	Term expires June 30, 2017
Elizabeth Groves	Term expires June 30, 2016
Kim Robbie	Term expires June 30, 2016

BIKEWAYS COMMITTEE

7 members / 3 year terms

Bruce Paige	Term expires June 30, 2018
Francis Salewski, Chairman	Term expires June 30, 2018
Shanna Nealy	Term expires June 30, 2018
Dennis Mozzer, Vice Chair	Term expires June 30, 2017
Eric Levy	Term expires June 30, 2017
Leonard Sarver	Term expires June 30, 2016
Michael Glynn	Term expires June 30, 2016

BOARD OF APPEALS – REGULAR MEMBERS

David Ryer	Term expires June 30, 2018
Gary Carriero, Chairman	Term expires June 30, 2017
Franco Previd	Term expires June 30, 2016
John Burke	Term expires June 30, 2016

BOARD OF APPEALS - ASSOCIATE MEMBERS

Joseph Campbell	Term expires June 30, 2018
Kathleen Muller	Term expires June 30, 2017
James T. Hilliard	Term expires June 30, 2017
Paul Doane	Term expires June 30, 2017

BOARD OF ASSESSORS

Richard Waystack, Chairman	Term expires June 30, 2018
Bruce Nightingale	Term expires June 30, 2017
Jay Kavanaugh	Term expires June 30, 2016

BOARD OF HEALTH

Pamela Howell	Term expires June 30, 2018
Frank Boyle	Term expires June 30, 2017
Robert Insley	Term expires June 30, 2016
Cynthia Bayerl	Term expires June 30, 2016
Recognition to: Stanley Kocot, Mary Jane Watson	

BOARD OF REGISTRARS

Raymond Gottwald	Term expires June 30, 2018
Dorothy Parkhurst	Term expires June 30, 2017
Susan Mills	Term expires June 30, 2016

BROOKS ACADEMY MUSEUM COMMITTEE

Sandra Hall	Term expires June 30, 2018
Barry Knowles	Term expires June 30, 2018
Jeremy Gingras, Chairman	Term expires June 30, 2018
Peggy Rose	Term expires June 30, 2018
Recognition to: Patti Smith	

CAPITAL OUTLAY COMMITTEE

Dana De Costa	Term expires June 30, 2018
Richard Larios, Chairman	Term expires June 30, 2018
Christopher Harlow	Term expires June 30, 2018
Peter Wall	Term expires June 30, 2017
Robert George	Term expires June 30, 2017
Bruce Nightingale	Term expires June 30, 2016
Joseph McParland	Term expires June 30, 2016

CEMETERY COMMISSION

Robbin Kelley, Cemetery Administrator

Cynthia Eldredge	Term expires June 30, 2018
Wil Remillard	Term expires June 30, 2017
Warren Nichols, Chairman	Term expires June 30, 2016

COMMUNITY CENTER FACILITIES COMMITTEE

Brian Power	Term expires June 30, 2017
Lee Culver, Chairman (Recreation)	Term expires June 30, 2017
Francois Marin (Council on Aging)	Term expires June 30, 2017
William Griswald	Term expires June 30, 2016

COMMUNITY PRESERVATION COMMITTEE

Walter Diggs (Conservation Commission)	Term expires June 30, 2017
Robert Bradley (Historical Commission)	Term expires June 30, 2017
James Atkinson (Planning Board)	Term expires June 30, 2017
Robert MacCready, (Housing Authority), Chair	Term expires June 30, 2016
Daniel Tworek (Selectmen)	Term expires June 30, 2016
Cindi Maule (Selectmen)	Term expires June 30, 2018
David Nixon (Recreation & Youth)	Term expires June 30, 2018
Katherine Green (Real Estate and Open Space)	Term expires June 30, 2018
Recognition to: Peter DeBakker	

CONSERVATION COMMISSION

Amy Usowski, Conservation Agent

Bradford Chase	Term expires June 30, 2018
John Rossetti	Term expires June 30, 2018
Carolyn O'Leary	Term expires June 30, 2018
Walter Diggs, Chairman	Term expires June 30, 2017
Robert Sarantis	Term expires June 30, 2017
Ron Saulnier	Term expires June 30, 2016
Robert Hartwell	Term expires June 30, 2016
Recognition to: Dean Hederstedt, Jane Flemming	

CONSTABLES

David Robinson	Term expires June 30, 2018
Gerald Beltis	Term expires June 30, 2018

COUNCIL ON AGING

Barbara-Anne Foley, Director

Adrienne Johnson	Term expires June 30, 2018
Michael T. Smith	Term expires June 30, 2017
Joseph Johnson	Term expires June 30, 2017
Ralph Smith	Term expires June 30, 2016
Lee Culver	Term expires June 30, 2016
Tracy Ventura	Term expires June 30, 2016

CULTURAL COUNCIL

Tina Games Evans	Term expires June 30, 2018
Deborah Ferry	Term expires June 30, 2018
Anne Leete	Term expires June 30, 2018
Lynn Schweinhaut, Chair	Term expires June 30, 2017
Paul Lagg, Co-Chair	Term expires June 30, 2017
Lynn Lavieri	Term expires June 30, 2016
Sharon Mitchell	Term expires June 30, 2016
Florence Lofberg	Term expires June 30, 2016
Joan Sacchetti	Term expires June 30, 2016
Recognition to: Rose Ann Clark	

DESIGNER SELECTION REVIEW

Robert Cafarelli, Town Engineer

GOLF COMMITTEE

Jeff Williams	Term expires June 30, 2018
John Moretti	Term expires June 30, 2018
Bob Kingsbury	Term expires June 30, 2018
Thomas P. Johnson	Term expires June 30, 2017
John F. Crook	Term expires June 30, 2017
Martha Duffy	Term expires June 30, 2016
Clement Smith, Chairman	Term expires June 30, 2016

HERRING SUPERVISORS

Terms indefinite

James Coyle	Everett Eldredge
Michael Sekerak	Paul Eldredge
John Schultz	Ed Wikar
Donald Ryder	

HISTORIC DISTRICT/HISTORICAL COMMISSION

Miranda Dewitt	Term expires June 30, 2018
Barbara Dowd	Term expires June 30, 2018
Jeanne Steiner	Term expires June 30, 2018
Robert Doane	Term expires June 30, 2017
Gayle Carroll	Term expires June 30, 2017
Patricial Scarnici <i>Alternate</i>	Term expires June 30, 2017
Wendy Woods-Hartwell	Term expires June 30, 2017
Greg Winston, Chairman	Term expires June 30, 2016
Robert Bradley	Term expires June 30, 2016
Recognition to: Peter Sivco, Eileen Brady	

HOUSING COMMITTEE, HARWICH

Mary Louise Secola	Term expires June 30, 2017
Cindi Maule	Term expires June 30, 2018
John McGillan	Term expires June 30, 2016
Claudia Williams	Term expires June 30, 2017
Recognition to: David Purdy	

PLANNING BOARD

Tom Stello	Term expires June 30, 2017
David Harris, <i>Alternate</i>	Term expires June 30, 2017
James Atkinson, Chairman	Term expires June 30, 2016
Al Atkinson	Term expires June 30, 2016
Joan Kozar	Term expires June 30, 2016
Joseph McParland	Term expires June 30, 2016
Allan Peterson	Term expires June 30, 2016
Peter De Bakker	Term expires June 30, 2018
Larry Brophy, <i>Alternate</i>	Term expires June 30, 2018

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Indefinite Term

Allin Thompson

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE

Terms Indefinite

John Rendon (Harbor/NRO) David Spitz (Town Planner)

REAL ESTATE & OPEN SPACE COMMITTEE

Elaine Shovlin	Term expires June 30, 2018
Wendy Woods-Hartwell	Term expires June 30, 2018
Katherine Green, Chair	Term expires June 30, 2018
Marcia Thorngate Smith	Term expires June 30, 2018
David Callaghan	Term expires June 30, 2017
John Preston	Term expires June 30, 2016
Robert Thomas	Term expires June 30, 2016

RECREATION & YOUTH COMMISSION

Eric Beebe, Director

Lee Culver	Term expires June 30, 2018
David Sadoski	Term expires June 30, 2018
John Mahan, Chairman	Term expires June 30, 2018
David Nixon	Term expires June 30, 2017
Janet Bowers	Term expires June 30, 2017
Francis Crowley	Term expires June 30, 2016
Vahan Khachadoorian	Term expires June 30, 2016

SAQUATUCKET DEVELOPMENT COMMITTEE

7-Members – 1 year term

John Rendon, Harbormaster	Amy Usowski (Conservation Agent)
Matt Hart (Waterways)	Dean Knight (Selectmen appointment)
Kent Drushella (Selectmen appointment)	
Jane Fleming (Conservation Commission)	

SHELLFISH CONSTABLES (VOLUNTARY)

Terms Expire June 30, 2016

James Coyle	Ron Saulnier
Dean Knight	

TOWN FOREST COMMITTEE

Raymond L. Thacher, Chairman	Term expires June 30, 2018
Tim Millar	Term expires June 30, 2018
Recognition to: Sheldon Thayer	

TRAFFIC SAFETY COMMITTEE

5-7 members – 3 year terms

Chief David Guillemette, Police	Term expires June 30, 2018
Gerald Beltis, Chairman	Term expires June 30, 2017
Lincoln Hooper, DPW	Term expires June 30, 2017
Robert Cafarelli, Town Engineer	Term expires June 30, 2016

TRAILS COMMITTEE

9 members – 3 year terms

Wayne Stone	Term expires June 30, 2018
Gerri Schumann	Term expires June 30, 2017
Matthew Cushing, Chairman	Term expires June 30, 2017
Ron Saulnier	Term expires June 30, 2016
Bruce Nightingale	Term expires June 30, 2016
Chet Berg	Term expires June 30, 2016
Allan Peterson	Term expires June 30, 2016
Recognition to: Pauline Ashton	

TREASURE CHEST VOLUNTEER COMMITTEE

Eric Fahle	Term expires June 30, 2018
Mark Koopman	Term expires June 30, 2018
Berry Jones	Term expires June 30, 2018
Paul Thibeau	Term expires June 30, 2017
Rosemary Thibeau	Term expires June 30, 2017
Cynthia Numes	Term expires June 30, 2017
Elizabeth Watkins	Term expires June 30, 2016
Recognition to: Pauline Ashton	

ALTERNATE MEMBER TO TREASURE CHEST

Sheila Eldredge	Term expires June 30, 2018
Mella Navickas	Term expires June 30, 2016

UTILITY & ENERGY CONSERVATION COMMISSION

Barry Worth, Chair	Term expires June 30, 2018
Valerie Bell	Term expires June 30, 2017
Larry Cole	Term expires June 30, 2016
Terry Hayden	Term expires June 30, 2016

VOTER INFORMATION COMMITTEE

Peggy Rose	Term expires June 30, 2018
Tina Games Evans	Term expires June 30, 2018
Emily Milan	Term expires June 30, 2018
Joanne Rys	Term expires June 30, 2017
Christina Joyce	Term expires June 30, 2016

WASTE WATER IMPLEMENTATION COMMITTEE

Allin Thompson, Clerk	Term expires June 30, 2018
Danette Gonzalves	Term expires June 30, 2018
Christopher Harlow, Vice Chair	Term expires June 30, 2017
Heinz Proft	Term expires June 30, 2017
Jeremy Gingras	Term expires June 30, 2017
Peter De Bakker, Chairman	Term expires June 30, 2016
Robert Cafarelli	Term expires June 30, 2016

WATERWAYS COMMITTEE

Joseph Johnson	Term expires June 30, 2018
Mort Terry	Term expires June 30, 2018
Daniel Casey	Term expires June 30, 2018
W. Matthew Hart, Chairman	Term expires June 30, 2017
Cameron Smith	Term expires June 30, 2017
Daniel Hall, <i>Alternate</i>	Term expires June 30, 2017
Stephen Root	Term expires June 30, 2016
Thomas Themistos	Term expires June 30, 2016

YOUTH CONSULTATION STUDY COMMITTEE

Sheila House, Youth & Family Counselor

Robin Titus	Term expires June 30, 2018
James B. Hartley	Term expires June 30, 2017
Sharon Stover Gleason	Term expires June 30, 2017
Barbara Segal	Term expires June 30, 2016

Report of the **Board of Selectmen**

The Town of Harwich was incorporated in 1694. In 2015 we celebrated our 321st year. Our founders could never have imagined an operating budget of \$56 million. However we all know that the more things change, the more they stay the same. Although our municipal payroll is significant, the town continues to rely heavily on the hundreds of volunteers who serve the town on boards, committees and in the many services and activities provided by the Town of Harwich. Our employees and volunteers make Harwich a wonderful place to live, work, play and get educated. The Board of Selectmen thank all of those who serve this great town.

In 2015 we celebrated the retirements of Police Chief William Mason and Finance Director David Ryan. Both of these individuals served our community with distinction and will be missed. However, we welcomed their replacements Police Chief David Guillemette and Finance Director Andrew Gould. Charleen Greenhalgh joined our management team as Assistant Town Administrator in October.

During the Thanksgiving holiday we were saddened by the sudden and unexpected passing of David Scannell our Director of Assessing. The outpouring of support, respect and love for Dave was evident at the celebration of his life in the Community Center. He will be forever with us.

The Board of Selectmen transitioned in May 2015 as Larry Ballantine (6 years) and Ed McManus (11 years) stepped down from the Board. After the May elections we welcomed aboard Jannell Brown and Michael MacAskill. They have learned quickly and are making valuable contributions.

2015 was a very important year for the water front and wastewater. We completed the acquisition of the Downey property located on Route 28 adjacent to the Saquatucket Harbor parking lot. The Highways & Maintenance team cleared the existing structures from the site and plans are in the works to utilize this space to enhance the operation at Saquatucket Harbor. The engineering/design of the replacement of the docks at Saquatucket Harbor was initiated with the construction project expected to be presented at the May 2016 Annual Town Meeting.

At Wychemere Harbor, the concrete pier was replaced which improves access for the fishing fleet and adds more space. Town meeting approved the acquisition of the Hall property for open space purposes at Bell's Neck / Herring River. This 4.1 acre parcel completes our land acquisition efforts around the Bell's Neck Reservoir.

Wastewater will be a major focus of activity in the coming decades. Thanks to a dedicated group of volunteers and our consultants CDM Smith the Town of Harwich Comprehensive Wastewater Management Plan (CWMP) is awaiting regulatory state review. This plan puts forth our concepts for improving the water quality of our estuaries by reducing nitrogen which is currently generated by Title V type septic systems. We are in active negotiations with the Town of Chatham to send up to 300,000 gallons per day of septage to their existing treatment facility which has excess capacity. This win-win situation is an opportunity for Harwich to avoid construction of its own treatment facility in East Harwich and delays the time table for construction of a single Harwich treatment facility in the area of the transfer station.

The design of the Muddy Creek replacement bridge, which connects Harwich & Chatham on Route 28 as it passes Pleasant Bay, was completed and construction initiated. This joint project will significantly improve the flushing effect in Muddy Creek with water quality improvements. Fortunately the state is funding the majority of this important project.

Building maintenance has been a very important topic in Harwich. You may recall that in 2014 we created the position of Maintenance Director within the Highways & Maintenance Department. We are already experiencing the benefits of this position as Sean Libby and his team have come to grips with the needs and we are starting to fund many necessary projects. In 2015 we spent approximately \$289,215 to maintain our buildings.

In Harwich Center the Albro House had been neglected for many years. In 2015 a volunteer effort resulted in the exterior painting of Albro House which converted it from a solid white structure to its original historic colors. The building is now a landmark and one that we should all be proud of. The finished product is shown on the back cover of this Town Report. Harwich Center also welcomed the Crowell Barn on the grounds of the Brooks Academy Museum.

Our business community is essential to the vitality of our town. The Harwich Chamber of Commerce creates, organizes and manages many events including the Harwich Port Music Nights, Christmas Stroll and the Cranberry Harvest Festival Parade which reappeared in 2015 after a several year absence. The Chamber rebranded itself during the year adopting the slogan Harwich ...the warm side of the Cape. We are a tourist driven economy which relies on marketing, customer satisfaction and repeat business to grow and prosper.

Thank you for taking the time to read the Harwich 2015 Annual Report. We encourage you to visit our website and explore all that Harwich has to offer.

Report of the **Town Administrator**

I wish first and foremost to thank the Board of Selectmen and the residents of Harwich for gracing me with the opportunity to serve as your Town Administrator. I started my term in the last days of December 2013 and have just completed my second year anniversary with the town. It has been a very busy, unsettled but productive 2015. The calendar year started with an exceptionally snowy January and February that did see one large named storm that caused the Town to apply for FEMA reimbursement and several days of closure for Town Hall. The year included extensive changes to the management personnel in the town, significant progress on important projects such as Muddy Creek, interesting projects such as creation of an artificial reef off of our coastline, a successfully concluded 2015 annual town meeting, a long-running dispute with a local religious institution over Cemetery operations in Harwich Center, acquisition and improvements to the formerly known Downey property and Wychmere Harbor Pier work. Administration has worked collaboratively with residents on the West Harwich School renovation plans and consideration of improvements coordinated with the state on Route 28 in West Harwich. Improvements in the operations of the transfer station facility. Through this very challenging calendar year I appreciate tremendously the efforts of Ann Steidel and Sandy Robinson.

Calendar 2015 has had its share of personnel administration issues with 12 leadership positions changing during the year. Early in the year a change in Town Treasurer with the departure of Mary McIsaac and the promotion of the assistant Amy Bullock to Treasurer position. The assistant position is filled from within by Nancy Knepper with the recruitment of that vacancy also occurring (Susan Kerr). In February, we saw the departure of David Ryan, long time Finance Director being replaced from the outside with Andrew Gould. Diane Shaughnessy, who had provided continuity, also departed to take a position in Eastham. Diane's position needed to be filled and was internally by Wendy Tulloch. Wendy's position was filled by Patricia Sampson who transferred from Community Development – Health. The Golf Department had seen the departure of the Director and the Assistant Director at the end of 2014 now saw the new Golf Director Roman Greer who started in March 2015. The Pro shop and management structure were adjusted to better meet the needs of the operation. The Assistant Town Administrator Julie Quintero Schulz was placed on administrative leave in February 2015 and departed the organization at the end of July. She was replaced by a former town employee Charleen Greenhalgh

who started in October 2015. This did place significant pressure on administration throughout this period of time. The interim duties of myself as Acting Water Superintendent are finally brought to conclusion in June 2015 with the hiring of Dan Pelletier as the new Water/Wastewater Superintendent. The Police Department at the end of June saw the retirement of Bill Mason after several years of dedicated service. The Police Department was restructured, the introduction of the Deputy Police Chief position being created and filled by Tom Gagnon a longtime Lieutenant. Two Lieutenant positions were filled with Kevin Constantine and John Sullivan taking on those roles. Finally, administration led the recruitment effort with the new Chief who comes to us after long term service with the town of Sandwich - Chief David Guillemette. The end of the year was still unsettled with the departure to Eastham of Deputy Fire Chief Kent Farrenkopf who Chief Norman Clarke replaced with David LeBlanc. The year did end on a very sad note with the sudden passing of our chief of assessing David Scannell, who will be fondly remembered! The recruitment process for his replacement is currently underway. Due to the numerous staff changes throughout the organization in 2015 the larger scale reorganization of assigning the Assistant Town Administrator has been held in abeyance until such time as the implementation of the plan can be considered again.

Also on the personnel area the town has eight collective bargaining units that administration brought up to date in 2015 and has also as of December 2015 five of the eight collective bargaining agreements settled for the outgoing fiscal years with three others in active negotiations for extensions beyond FY 16.

The beginning of 2015 put me into the process of working with a scaled back finance team to put together the FY 16 municipal budget. At one point, just prior to town meeting the budgeting finance team consisted of myself and Diane Shaughnessy as we prepped for the 2015 annual town meeting. As has been my practice, I have developed a budgeting process that is based upon several years of municipal experience and one that focuses on quality government as determined by outside professional agencies such as Standard & Poor's, one of the country's leading rating services who has provided information on quality governments throughout the United States. The FY 16 budget was challenging as the revenues increased only modestly and we had a significant challenge of having a difficult winter that resulted in the portion of our free cash being used for snow removal efforts. Despite these challenges, the FY 16 budget was within Proposition 2 1/2 limits for core budget items. A balanced budget was presented to the Board but was not voted and a request was made to reduce the Monomoy Budget by just under \$200,000. This led to controversy as the Monomoy budget slightly reduced staff by changing to a 7

block system instead of the 8 block system. This period of controversy created an atmosphere where some families choose other school options thus impacting School Choice funds negatively. A resolution concept came out to fund a portion of the Monomoy Assessment (Capital Allocation) from a Capital Exclusion. This was subsequently voted. The Town budget used the funds to slightly expand services by having the Library open on Mondays, a new paramedic for increased ambulance calls in East Harwich, increased Nursing Services out of Council on Aging and increased hours for Assistant Harbormaster. This budget was voted by Town Meeting. The budget did include capital items that were beyond our ability to meet the needs within Proposition 2 1/2 and the Board approved placing several of those items, either capital exemption or debt exclusions, onto the ballot. Seven of the nine items passed with the two exceptions being a Fire Chief's response vehicle (which is included in FY 17 budget under free cash and a controversial article on a recharge site in East Harwich.).

I do wish to acknowledge that administration has worked very closely with the Monomoy Regional School District and Town of Chatham administration and Finance Team to be able to work through regional issues effectively. We do meet on a regular basis throughout the year to enhance the communication loop.

I do also believe that the 2015 Annual Town Meeting ran smoothly from an operation standpoint. After the 2014 Annual Town Meeting, there was an after action session to discuss possible enhancements strictly to the operation of Town Meeting such as a consolidation of warrant items, grouping of like articles and enhanced projection of the motions to be presented before the meeting so that voters will not only hear the motion but will have an opportunity to see it on a projection screen simultaneously. These are modest modifications were incorporated into the 2015 ATM and I believed were well received.

This year has also been filled with a wide variety of projects in which Town Administration has played a role. Administration by working to assist in the management of the Water Department participated extensively in the well 10 treatment plant construction project on behalf of the Water Commission. That project went very well being completed on time and on budget during 2015. An extensive amount of work has been done being an active participant in the management of the Muddy Creek project which has progressed extensively in the design phases despite numerous challenges due to regulatory changes and FEMA map change. This project has given a great opportunity for administration officials from Harwich to work closely with Chatham on this important project that is primarily funded now through 3 federal grants. This

project during 2015 moved from design phases to preliminary construction phases with utility relocation and a contractor being selected to complete the construction that will commence in January of 2016 with an estimated completion by May 2016. The harbors have seen and will continue to need to see continued improvement; however, during this year through the efforts of Harbormaster, the Wychmere Harbor pier construction completed slightly after the scheduled completion date but under budget that should allow for some extra improvements to be completed. 2015 also saw the purchase of the so-called “Downey” property adjacent to Saquatucket Harbor and the dilapidated buildings removed and a parking area created. Plans are underway for more extensive land side improvements to be made at the overall area. The Town through our Conservation Director has obtained a grant for the construction of an artificial reef off of our coastline to promote fish stocks. It is planned to have this grant and work administered early in 2015. Other projects of mention is building relationships with civic groups for improvements in West Harwich that include Route 28 improvements to sidewalks and renovations to the West Harwich School House. These efforts are still in the early stages.

During this year, I decided to volunteer to participate in the leadership of Cape Cod Municipal Health Group as well as joining the Cape Cod Technical High School building committee.

The Department of Public Works has also seen extensive renovations done to the transfer station in 2015 (piston for compacting trash and the scale component replacements) with more planned in 2016. I do wish to acknowledge the hard work and significant effort of all personnel who have brought this part of the project to successful conclusion at considerable cost savings.

This year has seen an extensive amount of effort put into trying to resolve litigation such as the issue with the First Congregational Church over the issue of the cemetery use.

The wastewater issue on Cape Cod has taken a primary place in administration's effort to be able to deal with cleaning the wastewater of exceptionally high levels of nitrogen and phosphorus. The town continues to progress in the development of the Comprehensive Wastewater Management Plan (CWMP) through the Muddy Creek project mentioned above calls for the widening of an opening from a culvert to a bridge to allow seawater to flush out the Creek on a tidal basis and diminish high levels of nitrogen and phosphorus. The Cold Brook Attenuation Study seeks to identify the positive potential of altering water flows in the environment to allow for the delayed retention of water which should promote plant life removal of nitrogen and phosphorus.

Administration has been working with Chatham on the Intermunicipal Agreement for use of capacity at the Chatham plant which is a key component of the CWMP.

Personally this year has been a challenging year with the extensive personnel changes and negotiating my way through. I have completed, along with my family, the transition to being permanent Cape residents. My year has been challenging as my wife went through a closure of her branch office and need to find another job, which she has done! We now have two children off to college and it is just my youngest, my wife and I at home.

Christopher Clark
Town Administrator

Report of the **Planning Board and Planning Department**

The Planning Board and Planning Department's work is divided into two functions: Regulatory Review and Planning.

REGULATORY REVIEW

32 applications were submitted to the Planning Board in 2015:

- Land divisions and modifications – 8 Approvals Not Required (ANR), 1 Definitive Subdivision and 1 Modification of a Subdivision resulted in the creation of 13 additional residential building lots
- Special Permits including Site Plans – 17 including Agway, Grand Slam Entertainment, 4 duplexes on Fionns Way, and several other items
- Covenant Releases - 4.

At the end of 2014, the Planning Board denied an application by Cumberland Farms for a Special Permit to increase the size of a convenience store and gas station in the Commercial Village Zoning District in Harwich Port. The applicant appealed the denial to Superior Court. Litigation proceedings occupied much of the year. At the end of 2015, the parties were in settlement discussions.

The Planning Department responded to numerous telephone, e-mail and walk-in requests for information about applications to the Planning Board.

PLANNING

Throughout the year, the Planning Board kept open lines of communication with other Harwich committees. Designated liaisons included:

- Wastewater Implementation – Peter de Bakker
- Capital Outlay – Joe McParland
- Trails – Allan Peterson
- Community Preservation – Peter de Bakker and James Atkinson
- Saquatucket Harbor – Larry Brophy

By-law Amendments

The Planning Board prepared two zoning by-law amendments that were approved at May 2015 Town Meeting. The two amendments addressed zoning in the existing villages of Harwich Port and Harwich Center. Specifically, they facilitated construction of 2nd floor residential units above commercial uses and development on existing vacant undersized village lots.

Proposed by-law amendments for 2016 address construction signs, retaining walls, two-family dwellings in the Commercial Highway District, and building height in flood hazard areas.

East Harwich

The Planning Board East Harwich Subcommittee headed by Chair Joan Kozar continued meetings in 2015 to refine proposed zoning for the East Harwich Commercial District. After hearing a report from Cape Cod Commission Staff in December 2014 regarding traffic issues, the subcommittee scaled back proposed zoning density for East Harwich. Based on direction from the subcommittee, the Town Planner prepared a new draft of East Harwich zoning patterned after the 2011 East Harwich Village Handbook. The new draft included the same district boundaries and site coverage as the 2011 Handbook. However, it did not include the Natural Resource Zoning proposal and instead recommended alternate methods for open space preservation. The draft was completed in September, endorsed by the subcommittee and the full Planning Board, and presented to the Board of Selectmen. At year's end the Board of Selectmen had taken no further action.

Route 28

The Planning Board initiated a planning effort for the entire Route 28 commercial corridor in 2015. After reviewing results from Route 28 planning workshops held 10 years ago, updated concepts were developed in Planning Board work sessions and will be presented to the general public in 2016.

The area around Saquatucket Harbor will be included in the Route 28 planning effort. A Planning Board Saquatucket Harbor Subcommittee formed in 2014 was inactive in 2015 to avoid interference with a new Saquatucket Harbor Development Committee appointed by the Board of Selectmen. The Town Planner presented concepts to the Development Committee to encourage improved public access to the harbor area. These concepts were incorporated into a preliminary site plan that was approved by the Development Committee and then presented to the Board of Selectmen.

Flood Maps and Community Rating Service

The Town of Harwich participates in the Community Rating Service (CRS) program. For years public outreach programs provided by the Town resulted in a 5% discount to all Harwich property owners towards the cost of flood insurance. A concentrated effort by Planning Staff to upgrade outreach programs resulted in an improvement to the Town's CRS Program status. As of mid-2015, the discount for Harwich property owners increased to 10%.

Open Space Plan

The Planning and Conservation Departments collaborated to update the Harwich Open Space and Recreation Plan, last approved in 2010. A draft of the plan was submitted to the Massachusetts Division of Conservation Services and given conditional approval in November 2015. A survey was distributed as part of a required public outreach effort and generated 379 responses. 85% of respondents said it is “very important” for the Town to continue to acquire and preserve open space and natural areas in Harwich. An additional 10% responded that it is “important”. The type of resource deemed most important for protection was land for protection of groundwater, drinking water and watersheds. Beaches and bike paths were selected as the favorite recreational facilities in Harwich.

A public hearing on the Plan was scheduled for January 2016 with anticipated submission of a final plan in mid-2016.

Historic Resources

The Planning Department provided support for several historic projects in 2015 – further restoration of the Crowell Barn, continued restoration and leasing of the Albro House, grant-writing for restoration of the West Harwich School House, and completion of an update of the town-wide inventory of historic properties. The historic inventory included an update of buildings constructed more than 100 years ago and new physical descriptions for over 300 buildings.

BOARD MEMBERSHIP

There were no changes to the seven full members and two associate members of the Planning Board in 2015.

DEPARTMENT STAFF

In 2015, the Planning Department provided staff support services to the Historical Commission and the Affordable Housing Committee. David Spitz, Town Planner, also attended meetings of other committees such as Middle School Repurpose, Saquatucket Harbor, and Real Estate and Open Space on an as-needed basis. Most of the day-to-day operations of the Planning Department were capably handled by Planning Assistant Elaine Banta.

Respectfully submitted,

James Atkinson, *Planning Board Chairman*
David H. Spitz, *Town Planner*

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2015 is as follows:

VOTER TOTALS – REPORT AS OF DECEMBER 2015

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	700	681	579	616	2576
REPUBLICAN	456	446	452	329	1683
UNITED INDEPENDENT PARTY	8	9	7	5	29
GREEN-RAINBOW	4	3	2	0	9
INTER. 3RD PARTY	0	1	0	3	4
CONSTITUTION PARTY	0	0	0	0	0
REFORM	0	0	1	0	1
AMERICAN INDEPEND	0	1	0	0	1
LIBERTARIAN	6	5	5	5	21
WORKING FAMILIES	0	1	0	0	1
MA INDEPENDENT PARTY	0	0	1	0	1
UNENROLLED	1503	1381	1521	1385	5790
GRAND TOTALS	2677	2528	2568	2343	10116

The 2015 census enumerated a population of 12,432 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2015. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2015 there was the May Annual Town Meeting and Election.

The Board of Selectmen appointed Raymond C. Gottwald to another three year term on the Board of Registrars.

We would also like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully Submitted

Raymond C. Gottwald

Susan J. Mills

Dorothy A. Parkhurst

Anita N. Doucette

Board of Registrars

TOWN RECORDS

Report of the **Town Clerk**

Fees Collected – Fiscal Year 2014-2015

Marriage Intentions	\$	2,950.00
Birth Certificates		2,270.00
Death Certificates		11,110.00
Marriage Certificates		2,080.00
Dog Licenses		13,997.00
Business Certificates		4,330.00
Photocopies		338.55
Non-Criminal Violation Payments – Police		1,550.00
Non-Criminal Violation Payments - Health		00.00
Non-Criminal Violation Payments – Harbormaster		750.00
Non-Criminal Violation Payments – Conservation		00.00
Underground Fuel Tanks		325.00
Raffle Permits		90.00
Utility Poles		240.00
Burial Permits		1,180.00
Total Amount Collected:	\$	41,210.55
Total Amount to Treasurer:	\$	41,210.55

Vital records for 2015

“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”

Number of Births – 81
Number of Deaths – 223
Number of Marriages – 73

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 4, 2015**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on May 4, 2015 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doing thereon at the time and place of said meeting

Given under our hands this 9th day of March, 2015

s/Larry G. Ballantine, Chair
s/Peter S. Hughes, Vice Chair
s/Edward J. McManus, Clerk
s/Linda A. Cebula
s/Angelo S. LaMantia

s/David A. Robinson
Constable

April 16, 2015

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, May 4, 2015, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Harwich Community Center, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable county and having its circulation in the Town of Harwich.

s/ David A. Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00 PM when a quorum of 150 was met, having 440 registered voters were in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The May 2015 Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1 To choose various Town Officers and Committees.
Customary Article

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0**

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

At this time the Moderator, Michael D. Ford, Esq, made the following appointments:

TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING – MAY 4, 2015 ARTICLE I

I hereby appoint Robert Doane to a three year term as the Trustee of the Caleb Chase Fund expiring May 2018.

I hereby appoint David Riquinha, Building Inspector, as Surveyor of Wood and Lumber

I reserve the right to make all other appointments at a later time.

Dated: May 4, 2015

s/Michael D. Ford, Esq.
Town Moderator

The tellers for the first night of Town Meeting were: Joan McCarty, Allin P. Thompson, Larry Brophy, Matt Hart, Mark Ameres, Maryellen Lorefice.

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2 To hear reports of all Town Officers and Committees for the year 2014. Customary Article

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

ELECTED OFFICIALS SALARIES

ARTICLE 3 To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2015 and ending June 30, 2016 as follows and to act fully thereon. Estimated cost: \$83,218.44

Selectmen (5)	\$ 1,500 (each)
Moderator	\$ 300
Town Clerk	\$ 73,918.44
Water Commissioners (3)	\$ 500 (each)

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted as follows:

Selectmen (5)	\$ 1,500 each
Moderator	\$ 300
Town Clerk	\$ 73,919
Water Commissioners (3)	\$ 500 each

Duly seconded

ACTION: It was a unanimous vote, so declared.

TOWN OPERATING BUDGET

ARTICLE 4 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2016. And further, vote to fund a sufficient sum of money as may be required to provide supplemental budget requests for the below listed departments:

COA increase nurse's hours 10 hours per week	\$20,600
Fire enhanced ambulance coverage	\$103,000 – one person
Police enhanced patrol	\$81,000 – one person
Harbor full-time assistant – add'l 21 hours per week	\$31,500
Highway – Disposal funded in FY 15 (benefits included for FY 16)	
Electrical and Plumbing Expenses	\$20,000
Library open on Mondays one FTE plus hours	\$71,000
Fringe benefits health insurance (\$21,000 per person (5)	\$105,000
TOTALS	\$432,100

and to act fully thereon. (BUDGET – SEE APPENDIX B). Estimated cost:
\$_____.

FINANCE COMMITTEE VOTED THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING SOURCES WILL BE MOVED AT TOWN MEETING. THIS BUDGET IS “BALANCED” AND IS WITHIN THE BOUNDS OF PROP 2 ½, THOUGH IT DOES NOT INCLUDE CERTAIN CAPITAL AND DEBT EXCLUSIONS, WHICH ARE PROP 2 ½ OVERRIDES THAT APPEAR AS WARRANT ARTICLES LATER IN THE MEETING. IF THESE EXCLUSION ARTICLES ARE APPROVED, THEY WILL ADD TO OUR TAXES ABOVE THE PROP 2 1/2 LIMITATION. SOME FINCOM MEMBERS HAD DIFFERENCES OF OPINION ABOUT CERTAIN ITEMS THAT WERE INCLUDED OR EXCLUDED FROM THE BUDGET, BUT FINCOM BELIEVES IT IS IN THE BEST INTEREST OF THE TOWN TO PASS THE OVERALL BUDGET. VOTE: YES-5, NO -1.

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted as printed in the warrant Appendix B under column titled Town Meeting Budget FY 2016 and to adjust the following lines: Line 41 Police Exps - Reduce \$ 26,340 Fingerprint machine received grant, Line 37 CVEC Exp – Increase \$ 33,437, Line 91 Harbormaster S&W – Increase \$ 24,209 Deputy Harbormaster to full-time, Line 92 Harbormaster Exps – Decrease \$ 9,000 reduction of credit card fees and Line 106a Health Ins - Increase \$ 7,659 related to Dept Harbormaster full-time and the sum of \$ 31,807,542 be appropriated for this purpose. That to raise this appropriation, the sum of \$ 29,953,516 be raised and appropriated, and that \$625,931 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$ 662,275 be transferred from the Community Preservation Fund, undesignated fund balance to pay for current Land Bank debt service, and that \$ 239,107 be transferred

from the Cable Fund, and that \$ 146,883 be transferred from the Betterment Funds, and that \$100,000 be transferred from Overlay Surplus, and that \$13,991 be transferred from the FEMA Fund and \$65,839 be transferred Harbor Capital Fund.

Further to transfer from the adopted budget \$100,000 out of Line 106 Group Health Insurance into the Other Post Employment Benefits Trust Fund created under Article 46 of the 2013 ATM. Duly seconded

ACTION: Motion carried

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2016. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the general override authorized by this vote, and to act fully thereon. By request of the Monomoy Regional School Committee and Superintendent. Estimated cost: \$22,861,667.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE MONOMOY REGIONAL SCHOOL DISTRICT FOR FY 16, AND THAT \$22,861,667 BE RAISED FOR THIS PURPOSE AND FURTHER OF THAT TOTAL \$184,125, WHICH IS EQUAL TO THE CAPITAL NEEDS OF THE DISTRICT, BE PLACED ON THE BALLOT AND SUBJECT TO A PROPOSITION 2 ½ CAPITAL EXCLUSION VOTE. VOTE: YES-3, NO-2.

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate \$ 22, 843,944 with said sum of \$184,125 to be contingent upon the passage of a Capital Exclusion vote for capital Items pay to the Monomoy Regional School District Budget for fiscal year 2016. Duly seconded

ACTION: The motion carried.

ASSESSMENTS (continued)	Harwich	Chatham	Total
Required Minimum Contribution per DESE March 2015	\$11,581,066	\$4,187,669	\$15,768,735
	73.65%	26.35%	shifts by .65% towards Harwich from FY15 to FY16
Funds Needed to Support District Budget	\$8,850,102	\$3,166,330	\$12,016,432
Operating Assessment Per Member	\$20,431,168	\$7,353,999	\$27,785,167
Transportation			\$844,313
	74.91%	25.09%	
Less State Transportation Aid			\$301,086
Transportation Assessment Per Member	\$406,931	\$136,296	\$543,227
	73.65%	26.35%	
Debt Assessment Per Member	\$1,840,128	\$658,348	\$2,498,476
	73.65%	26.35%	
Capital Assessment Per Member	\$184,125	\$65,875	\$250,000

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2016, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated Cost: \$1,330,607.

Explanation: The Cape Cod Regional Technical High School District's proposed Fiscal Year 2016 budget is \$14,532,300 which represents a 4.49 % increase over the Fiscal Year 2015 budget. Unique to this year, the district is asking for \$250,000 (Harwich portion is approximately (11.3 %) or \$28,250) to transfer into their Stabilization Fund for an MSBA project and this request is increasing their request by 1.8 %. The operating budget is increasing by 2.67 %. Enrollment has remained 73 students which is the same as FY15. The assessment to the Town to support the Fiscal 2016 Cape Cod Regional Technical High School District's budget would be \$1,330,607 which represents a 6.6 % increase from the Fiscal 2015 assessment.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$133,607 BE RAISED AND APPROPRIATED. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson) I move that this article be accepted and adopted and the town raise and appropriate the sum of \$1,330,607 to pay its assessed share of the Cape Cod Technical Regional School District Budget for fiscal year 2016. Duly seconded

ACTION: It was a unanimous vote, so declared.

WATER BUDGET

ARTICLE 7 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2016, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$_____

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$3,813,178 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT. VOTE: YES-6, NO-0.

MOTION; (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,250,450 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

<i>Salaries</i>	<i>1,081,733</i>
<i>Expenses</i>	<i>1,149,661</i>
<i>Debt</i>	<i>1,019,056</i>
<i>Indirect Costs</i>	<i><u>625,931</u></i>
<i>Total</i>	<i>3,876,381</i>

Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND UNION/ASSOCIATION CONTRACTS

ARTICLE 8 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund the cost items of Union/Association Contracts for Fiscal Year 2016 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$_____.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS MONIES NEEDED TO FUND THIS

ARTICLE HAVE BEEN PLACED IN THE BUDGET BY THE TOWN ADMINISTRATOR.

VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed

FUND SALARIES AND WAGES FOR NON-UNION PERSONNEL

ARTICLE 9 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund salary and wage increases for Fiscal Year 2016 for all full and permanent part-time employees, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ ____.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS MONIES NEEDED TO FUND THIS ARTICLE HAVE BEEN PLACED IN THE BUDGET BY THE TOWN ADMINISTRATOR. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed

ADOPT THE CAPITAL PLAN

ARTICLE 10 To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2022 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 16 TO 22)										Original 10/7/2014		
Department	Project	TA Rec	COC Rec	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22		
Admin	Harwich Center Initiative - StreetScape Only											
Admin	Demolition Harbormasters Building on Bank Street	\$ -	Below \$50K	\$ 28,000	\$ 50,000	\$ 500,000						
Admin	Demolition Former West Harwich School on Bells Neck	\$ -	Below \$50K	\$ 26,000								
Admin	Demolition of Middle School Building on Sisson		1BD									
ADMIN SUB-TOTAL		\$ -	\$ -	\$ 54,000	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -		
Comm. Ctr.	Roof Replacement							\$ 240,000				
Comm. Ctr.	Carpet Replacement						\$ 76,320	\$ -				
Comm. Ctr.	Gym Floor Resurface				\$ 56,223							
Comm. Ctr.	HVAC Repair and Updates					\$ 105,000						
Comm. Ctr.	Generator Installation									\$ 105,000		
COMMUNITY CENTER SUB-TOTAL		\$ -	\$ -	\$ -	\$ 56,223	\$ 105,000	\$ 76,320	\$ 240,000	\$ -	\$ 105,000		
Conservation	Harwich Artificial Reef					\$ 275,000						
CONSERVATION SUB-TOTAL			\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -		
Fire	3-Cardiac Monitors/3-AED's	\$ 134,946	\$ 134,946	\$ 134,946								
Fire	Ambulance (Add one) Station 2 Coverage	\$ 312,000	\$ 312,000	\$ 312,000								
Fire	New Chief's Vehicle	\$ 38,290	Below \$50K	\$ 38,290								
Fire	Ambulance Replacement				\$ 254,600							
Fire	Pumper Truck Replacement				\$ 490,000							
Fire	Replace Radios Portable and Mobiles				\$ 360,000							
Fire	Ambulance Replacement				\$ 267,830		\$ 540,000	\$ 295,613	\$ 1,080,000	\$ 326,175		
Fire	Pumper Truck Replacement											
Fire	Ambulance Replacement											
Fire	Ladder Truck Replacement											
Fire	Ambulance Replacement											
Fire	Replace Station One Roof	\$ 88,512	\$ 88,512	\$ 88,512								
Fire	Station One HVAC System	\$ 95,000	\$ 95,000	\$ 95,000								
Fire	Station Two Air Conditioning Replacement		Below \$50K	\$ 22,000								
Fire	Station One Carpet Replacement				\$ 23,300							
Fire	Station One Air Compressor				\$ 6,000							
Fire	Replace Pym/Vent Exhaust System Stations 1 & 2					\$ 103,000						
Fire	Replace Overhead Door Apparatus Stations 1 & 2						\$ 83,000					
FIRE SUB-TOTAL		\$ 668,748	\$ 630,458	\$ 690,748	\$ 1,133,900	\$ 370,830	\$ 623,000	\$ 295,613	\$ 1,080,000	\$ 326,175		
Golf												
Golf	Repair Sink Hole in Parking Lot											
Golf	New Golf Cart Building	\$ -	\$ -	\$ -		\$ 235,000						
Golf	Dredging Irrigation Pond					\$ 850,000						
Golf	Renovation of old Maintenance building					\$ 120,000		\$ 150,000				
GOLF SUB-TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 970,000	\$ -	\$ 150,000	\$ -	\$ -		
Harbor	Wychmere Outer Harbor Jetty Study and Construction							\$ 500,000		\$ 75,000		
Harbor	Wychmere Outer Harbor Dredging											
Harbor	Wychmere Public Bathrooms	\$ -	\$ 75,000	\$ 75,000								
Harbor	Saquauctuck Harbor Landside Design and Construction		\$ -	\$ -	\$ -	\$ 250,000	\$ 2,500,000					
Harbor	Saquauctuck Harbor Waterside Design and Construction	\$ 500,000	\$ 500,000	\$ 500,000	\$ 7,000,000	\$ -	\$ -					
Harbor	Herring River Ramp Replacement						\$ 65,000					

Department	Project	TA RCE	COC REC	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22
Harbor	Maintenance Dredging 2017				\$ 300,000					
Harbor	Study Allen Harbor Jetty Reconstruction					\$ 50,000				
Harbor	Allen Harbor Jetty Reconstruction Study and Construction						\$ 300,000	\$ 180,000	\$ 1,820,000	
Harbor	Maintenance Dredging 2019									
Harbor	Project Round Cove Ramp Replacement and Bulkhead					\$ 187,000				
HARBORMASTER SUB-TOTAL		\$ 500,000	\$ 575,000	\$ 575,000	\$ 7,300,000	\$ 487,000	\$ 2,865,000	\$ 680,000	\$ 1,820,000	\$ 75,000
Library	Library Interior Modifications/Renovations									
Library	Brooks Library Generator and Installation					\$ 100,000				
Library	Library Exterior Modifications/Renovations	\$ -	\$ -	\$ 65,000			\$ 110,000			
Library	Library Roof Replacement				\$ 135,000					
LIBRARY SUB-TOTAL		\$ -	\$ -	\$ 65,000	\$ 135,000	\$ 100,000	\$ 110,000	\$ -	\$ -	\$ -
Natural Resource	Shellfish Lab at Wychemere Harbor	\$ 425,000	\$ 425,000	\$ 425,000						
NATURAL RESOURCES SUB-TOTAL		\$ 425,000	\$ 425,000	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning	Exterior Historic Renovations - Albro House	\$ -	\$ -	\$ 50,000						
Planning	Interior Renovations - Albro House	\$ -	\$ -	\$ 85,000						
Planning	Walkway Reconstruction Bank Street Center to Rte 28	\$ -	\$ -	\$ 231,000						
Planning	Walkway Reconstruction Rte 28 SAQ to Harwichport				\$ 292,200					
PLANNING SUB-TOTAL		\$ -	\$ -	\$ 366,000	\$ 292,200	\$ -	\$ -	\$ -	\$ -	\$ -
Police	Police Radio Replacement Plan - Dash Mounted			\$ 46,247						
Police	Police Radio Replacement Plan - Dash Mounted			\$ 13,213						
Police	Police Radio Replacement Plan - Portables				\$ 183,720					
Police	Police Radio Replacement Plan - Remote Head Mounted				\$ 34,029					
Police	Carpets for Building	\$ -	Below \$50K	\$ 20,000						
Police	Painting various areas of Building			TBD						
Police	Septic System Repairs	\$ -	\$ 100,000	\$ 100,000						
POLICE SUB-TOTAL		\$ -	\$ 100,000	\$ 120,000	\$ 277,209	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works	5 Year Road Maintenance Plan	\$ 250,000	\$ -	\$ 1,337,903	\$ 1,445,667	\$ 1,419,339	\$ 1,427,487	\$ 1,422,640	TBD	TBD
Public Works	Mack or Peterbuilt	\$ 1,000,000	\$ 1,000,000							
Public Works	Elgin Mechanical Sweeper	\$ 150,000	\$ 150,000	\$ 150,000						
Public Works	MSW (Trash) Trailer	\$ 175,000	\$ 175,000	\$ 175,000						
Public Works	Vehicle Listing (FY 17 to 23) Summary	\$ -	\$ 65,000	\$ 65,000						
Public Works	DPW Highway Barn Repairs	\$ 156,087	\$ 156,087	\$ 156,087	\$ 245,000	\$ 355,000	\$ 305,000	\$ 255,000	\$ 292,000	\$ 270,000
Public Works	Maintenance Facility								\$ 250,000	
PUBLIC WORKS SUB-TOTAL		\$ 1,731,087	\$ 1,546,087	\$ 1,883,990	\$ 1,690,667	\$ 1,774,339	\$ 1,732,487	\$ 1,677,640	\$ 542,000	\$ 270,000
Rec & Youth	Beach Stairway Replacement/Renovations	\$ 45,000	\$ 45,000	\$ 143,350						
Rec & Youth	Red River Beach Parking Lot Paving/Overlay	\$ -	\$ -	\$ 225,000						
Rec & Youth	Bank Street Beach Parking Lot Paving/Overlay					\$ 98,000	\$ 112,000	\$ 150,000		
Rec & Youth	Pleasant Road Beach Parking Lot Paving/Overlay									
Rec & Youth	Red River Beach Restroom Renovation									
RECREATION AND YOUTH SUB-TOTAL		\$ 45,000	\$ 45,000	\$ 368,350	\$ -	\$ 98,000	\$ 112,000	\$ 150,000	\$ -	\$ -
Wastewater	Cold Brook Natural Attenuation Study Part 2 of 2	\$ 50,000	\$ 50,000	\$ 50,000						
Wastewater	Cold Brook Natural Attenuation Design and Construction					\$ 2,000,000				

Department	Project	TA Rec	COC Rec	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22
Wastewater	Restoration of Hickey's Pond									
Wastewater	Purchase Property in E Norwich for Recharge	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000					
Wastewater	1st Phase of Pleasant Bay Watershed Collection System					\$ 19,800,000				
Wastewater	1st Phase of Pleasant Bay Collection System (South) Design				\$ 2,500,000					
Wastewater	Continued Comp Wastewater Management Plan & Impl.	\$ 75,000	\$ -	\$ 75,000						
Wastewater	Purchase Capacity in Chatham Wastewater Plant				\$ 11,600,000					
Wastewater	2nd Phase of Pleasant Bay Watershed Design					\$ 810,000				
Wastewater	2nd Phase of Pleasant Bay Watershed Construction						\$ 350,000			
Wastewater	Evaluate Phosphorus Issues in Seymour Pond & Action									
Wastewater	Muddy Creek Supplemental Funding Regulatory Changes	\$ 500,000		\$ 500,000						
WASTEWATER SUB-TOTAL		\$ 1,125,000	\$ 550,000	\$ 1,125,000	\$ 14,600,000	\$ 22,610,000	\$ 350,000	\$ 12,600,000	\$ -	\$ -
Water	Lothrop Ave Water Tank Replacement Engineering									
Water	Lothrop Ave Water Tank Replacement Construction	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,400,000					
Water	Pleasant Lake Avenue Tank Rehabilitation							\$ 1,500,000		
Water	Engineering for Asbestos Pipe Project								\$ 250,000	
Water	Construction/Replacement Asbestos Pipe Project									TBD
Water	Vehicle Impediments (T-350 T118 & Excavator T118)	\$ 35,000	Below \$50K	\$ 35,000		\$ 120,000				
WATER SUB-TOTAL		\$ 235,000	\$ 200,000	\$ 235,000	\$ 2,400,000	\$ 120,000	\$ -	\$ 1,500,000	\$ 250,000	\$ -
GRAND TOTALS		\$ 4,729,835	\$ 4,071,545	\$ 5,908,088	\$ 27,935,199	\$ 27,410,169	\$ 5,868,807	\$ 17,293,253	\$ 3,692,000	\$ 776,175

FUND NEW AMBULANCE

ARTICLE 11 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase or lease one new ambulance and necessary equipment for the Fire Department. This will provide for an additional ambulance at Station Two in East Harwich. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon By request of the Fire Chief. Estimated cost: \$312,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$357,000 FROM CAPITAL EXCLUSION. THIS EXPENDITURE WILL PROVIDE FOR AN AMBULANCE TO BE ASSIGNED TO STATION TWO IN EAST HARWICH AND ALLOW FOR BETTER RESPONSE TIME FOR SERVICES GIVEN THE MATERIAL INCREASE IN RUNS GENERATED BY THE FONTAINE MEDICAL CENTER. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY G.L. C.59, §21C PROPOSITION 2 ½).

VOTE: YES-5, NO-1

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase and equip one new Ambulance for the Fire Department and the sum of \$357,000 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2016.
Duly seconded

ACTION: It was so voted.

FUND NEW FIRE CHIEF RESPONSE VEHICLE

ARTICLE 12 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase one new Fire Chief response vehicle. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon By request of the Fire Chief. Estimated cost: \$38,290.

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$38,290 FROM CAPITAL EXCLUSION. THIS EXPENDITURE WILL PROVIDE FOR A CONTINUATION OF THE FIRE DEPARTMENT FLEET ROTATION PROGRAM. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY (G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase and equip one new Chief's Response Vehicle for the Fire Department and the sum of \$38,290 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2016.

Duly seconded

ACTION: It was so voted.

FUND NEW AUTOMATIC EXTERNAL DEFIBRILLATORS

ARTICLE 13 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase three new cardiac monitors and three new automatic external defibrillators with a five year service contract for the Fire Department and to further authorize trade-in of the current units. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$134,946

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$134,946 FROM CAPITAL EXCLUSION. THIS EXPENDITURE WILL PROVIDE FOR AN ENTIRE UPDATING OF CRITICAL CARE EQUIPMENT FOR BOTH CARDIAC MONITORS AND EXTERNAL DEFIBRILLATORS THAT THE DEPARTMENT USES ON A DAILY BASIS. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY (G.L. C59, §21C PROPOSITION 2 ½). VOTE: YES-6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase three new cardiac monitors and three new automatic external defibrillators with a five year service contract for the Fire Department and to further authorize trade-in of the current units and the sum of \$134,946 be raised and appropriated for this purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the Capital Exclusion authorized by this vote in Fiscal Year 2016. Duly seconded

ACTION: It was so voted.

REPAIRS TO HVAC SYSTEM AT FIRE STATION ONE

ARTICLE 14 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the repairs to the heating/air-conditioning system at Fire Station One on Sisson Road in Harwich Center and to act fully thereon. By request of the Fire Chief and the Facilities Maintenance Manager. Estimated cost: \$95,000.

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$95,000 FROM AVAILABLE FUNDS. THE HEATING AND AIR CONDITIONING SYSTEM AT THE HEADQUARTERS FIRE STATION ON SISSON ROAD IS OVER TWENTY YEARS OLD AND IS IN NEED OF UPDATING WITH A REPLACEMENT UNIT. A NEW SYSTEM WILL BE MORE EFFICIENT AND USE LESS ELECTRICITY. VOTE: YES 6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to make the repairs to the heating/air-conditioning system at Fire Station One on Sisson Road in Harwich Center and that \$95,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

REPLACE ROOF AT FIRE STATION ONE

ARTICLE 15 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace the roof on Fire Station One on Sisson Road in Harwich Center, and to act fully thereon. By request of the Fire Chief and the Facilities Maintenance Manager. Estimated cost: \$88,512

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$88,512 FROM AVAILABLE FUNDS. THE FIRE DEPARTMENT BUILDING ON SISSON ROAD, WAS ORIGINALLY CONSTRUCTED OVER 20 YEARS AGO. THE ROOF HAS BEEN INSPECTED BY THE FACILITIES MAINTENANCE MANAGER AND DEEMED IN NEED OF REPLACEMENT DUE TO THE AGE AND PRESENT CONDITION OF THE ROOF. VOTE: YES-6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$88,512 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

PURCHASE VARIOUS ENVIRONMENTAL EQUIPMENT FOR THE IRRIGATION POND AT CRANBERRY VALLEY GOLF COURSE
ARTICLE 16 To see if the Town will vote to transfer the sum of \$49,000 from the Golf Improvement Fund to purchase a solar circulator for the irrigation pond at Cranberry Valley Golf Course, and to act fully thereon. By request of the Director of Golf. Estimated cost: \$49,000.

Explanation: The golf course has an irrigation pond that has been experiencing large algae plumes. The professional staff at the course is researching technologies available to reduce the large algae plumes which cause issues with the irrigation system. At this time the Town is exploring, several options. We are confident to find a solution within the existing budget presented.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$49,000 BE FUNDED FROM THE GOLF IMPROVEMENT FUND. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase various environmental equipment for the irrigation pond at Cranberry Valley Golf Course and that the Town transfer \$49,000 from Golf Capital Improvements Receipts Reserve Fund.

Duly seconded

ACTION: It was a unanimous vote, so declared.

RESHAPE AND RESURFACE THE 10TH AND 14TH HOLE COMBINED
BACK TEE AREA AT CRANBERRY VALLEY GOLF COURSE

ARTICLE 17 To see if the Town will vote to transfer the sum of \$30,000 from the Golf Improvement Fund to reshape and resurface the 10th and 14th hole combined back tee area, and to act fully thereon. By request of the Director of Golf. Estimated cost: \$30,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$30,000 BE FUNDED FROM THE GOLF IMPROVEMENT FUND. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to reshape and resurface the 10th and 14th hole combined back tee area at Cranberry Valley Golf Course and that the Town transfer \$30,000 from Golf Capital Improvements Receipts Reserve Fund.

Duly seconded

ACTION: It was a unanimous vote, so declared.

DRAINAGE REPAIR ON HOLES 10 AND HOLE 13

ARTICLE 18 To see if the Town will vote to transfer the sum of \$31,000 from the Golf Improvement Fund to perform drainage work on holes 10 and 13 to prevent water damage at both locations, and to act fully thereon. By request of the Director of Golf. Estimated cost: \$31,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$31,000 BE FUNDED FROM THE GOLF IMPROVEMENT FUND. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to perform drainage work on holes 10 and 13 to prevent water damage at both locations at Cranberry Valley Golf Course and that the Town transfer \$31,000 from Golf Capital Improvements Receipts Reserve Fund.

Duly seconded

ACTION: It was a unanimous vote, so declared.

REPLACEMENT OF SAQUATUCKET HARBOR DOCK –
ENGINEERING DESIGN

ARTICLE 19 To see if the Town will vote to raise and appropriate, transfer from available funds transferred from a dedicated fee account, or borrow a sufficient sum of money to fund the engineering design and associated

permitting to replace the Saquatucket Municipal Marina docks, piles and services to include a handicap accessible ramp system that brings the marina in compliance with the Americans with Disabilities Act (ADA), dredge required areas. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the Harbormaster, Estimated cost: \$500,000.

Explanation: Engineering design and permitting is the first step required towards the much needed replacement of the docks at Saquatucket Municipal Marina. The docks are unstable and present a safety concern for the public; wood decking and framing is worn and splintered, much of the connecting hardware is bent and the flotation is deteriorated. The fire standpipe and bubbler systems are antiquated and ineffective. With three passenger vessels over 40 feet in length operation out of the harbor, there is a real need (and requirement once renovations are made) to provide handicap accessibility. Saquatucket Harbor is a major attraction within the coastal Town of Harwich and as such generates a significant amount of revenue for the Town.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH AN AMOUNT OF \$500,000 FROM CAPITAL EXCLUSION. THIS EXPENDITURE WILL ALLOW ENGINEERING AND DESIGN TO PROCEED WITH THE POSSIBLE BUILDING OF THE REPLACEMENT DOCKS TO BE FUNDED NEXT YEAR. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY (G.L. C59, S21C PROPOSITION 2 ½). VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that the Town appropriate the sum of \$500,000 to fund the engineering design and associated permitting to replace the Saquatucket Municipal Marina docks, piles and services to include a handicap accessible ramp system, dredge required areas, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes

to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Duly seconded

ACTION: The article required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 to pass.

DPW FACILITY REPAIRS

ARTICLE 20 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to purchase, equip, and install the following items and to act fully thereon. By request of the DPW Director. Estimated cost: \$156,087

Replace Steel Siding & Gutters	\$ 95,400
Reconstruct Trench Drain System	\$ 27,681
DPW Boiler Replacement	\$ 26,105
Air Compressor Replacement	\$ 6,901

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND AN AMOUNT OF \$156,087 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. THE FACILITY IS AGING AND NEEDS REPAIR TO ASSURE ITS CONTINUED VIABILITY. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted to make the following repairs to the DPW Facility: Replace Steel Siding & Gutters, Reconstruct Trench Drain System, Boiler and Air Compressor Replacement and that the sum of \$156,087 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

ROAD MAINTENANCE

ARTICLE 21 To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in accordance with Ch.44 of the M.G.L., or any other authorizing authority, the sum of \$250,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY16. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the DPW Director. Estimated cost: \$250,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$250,000 FROM DEBT EXCLUSION. THIS EXPENDITURE WILL PROVIDE SUFFICIENT FUNDS FOR THE DPW TO CONTINUE MAINTAINING TOWN ROADS AS REQUIRED BY TOWN RESIDENTS. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)]I move that the Town appropriate the sum of \$250,000 to fund the Road Maintenance Program for Fiscal Year 2016, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$250,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Duly seconded

ACTION: This article required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 to pass.

DPW VEHICLE REPLACEMENT

ARTICLE 22 To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds a sufficient sum of money to purchase and equip the following vehicles:

Elgin Mechanical Street Sweeper (Highway)	\$190,000
Peterbilt or Mack Road Tractor (Disposal)	\$150,000

and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town:

2003 Elgin Pelican Mechanical Street Sweeper
1977 R Model Mack Road Tractor

and to act fully thereon. By request of the DPW Director. Estimated cost: \$340,000

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$340,000 FROM AVAILABLE FUNDS. TO REPLACE A STREET SWEEPER FOR OUR MANY ROADWAYS THROUGHOUT THE TOWN AND ROAD TRACTOR FOR USE BY THE DISPOSAL SECTION. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted as printed and the sum of \$340,000 to be transferred from Free Cash for this purpose;

Elgin Mechanical Street Sweeper (Highway)	\$190,000
Peterbilt or Mack Road Tractor (Disposal)	\$150,000

and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town:

2003 Elgin Pelican Mechanical Street Sweeper
1977 R Model Mack Road Tractor

Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND BEACH STAIRWAY REPLACEMENT MATERIALS

ARTICLE 23 To see if the Town will vote to raise and appropriate, borrow and/or transfer a sufficient sum of money to purchase all materials to replace beach stairs at the following beaches for safety purposes, and to act fully thereon. By request of the Recreation and Youth Commission. Estimated Cost: \$35,000.00.

Explanation: *The beaches that need repairs to the stairs are: Grey Neck Beach, Atlantic Avenue Beach, Wah Wah Tay See Beach, Zylpha Road Beach, Ocean Avenue Beach, Wyndemere Bluffs Beach, Sea Street Beach*

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$35,000 FROM AVAILABLE FUNDS. THIS WILL ALLOW FOR GREATER PUBLIC SAFETY FOR THE GENERAL PUBLIC. VOTE: YES-6, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase all materials to replace beach stairs and that the sum of \$35,000 be raised and appropriated for this purpose.
Duly seconded

ACTION: It was a unanimous vote, so declared.

COMPLETE THE COLD BROOK NITROGEN ATTENUATION STUDY
ARTICLE 24 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to conduct and complete the Cold Brook Nitrogen Attenuation Study started last year with its goal to reduce the cost of the wastewater program, and to act fully thereon. By the request of Wastewater Implementation Committee estimated Cost: \$50,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$50,000 BE RAISED AND APPROPRIATED. THIS WILL PROVIDE FUNDING TO COMPLETE THE STUDY OF THE NITROGEN MITIGATION (REDUCTION) POTENTIAL OF COLD BROOK AND CONTINUE WITH THE FIRST PHASE OF OUR WASTEWATER PLAN. FURTHERMORE, THIS PROJECT MAY GREATLY REDUCE TOTAL WASTEWATER COSTS. THESE FUNDS REPRESENT THE FINAL HALF OF THE MONIES NEEDED FOR THE COLD BROOK STUDY AS CURRENTLY ESTIMATED. VOTE: YES-4, NO-2.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to complete funding the Cold Brook Nitrogen Attenuation Study and that \$50,000 be transferred from Free Cash for this purpose.
Duly seconded

ACTION: It was a unanimous vote, so declared.

FINALIZE THE COMPREHENSIVE WASTEWATER
MANAGEMENT PLAN REGULATORY REVIEW
ARTICLE 25 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to complete the regulatory state review process in the Cape Cod Commission's (CCC) DRI process of the Town's Comprehensive Wastewater Management Plan (CWMP), and to continue the public outreach effort for the CWMP, and to act fully thereon. By the request of the Wastewater Implementation Committee. Estimated cost. \$75,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$75,000 BE RAISED AND APPROPRIATED. THIS WILL PROVIDE FUNDING TO RESPOND TO REGULATORY COMMENTS/QUESTIONS TO COMPLETE OUR DRAFT CWMP CURRENTLY UNDER REVIEW. VOTE: YES-4, NO-2.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to complete the CWMP Regulatory Review and that \$75,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

SUPPLEMENTAL CONSTRUCTION OF MUDDY CREEK BRIDGE

ARTICLE 26 To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sufficient sum of money to supplement previous funds and grants to construct the Muddy Creek Bridge, and further authorize the Board of Selectmen to accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By the request of the Wastewater Implementation Committee. Estimated cost \$500,000

Explanation: The Muddy Creek Bridge Project was originally designed to meet the existing state bridge program guidelines. Due to the timing of the project those guidelines changed in the middle of the project requiring more extensive review of our analysis based upon the new FEMA floodplain maps as well as the new complete streets initiative by Mass DOT. The result of these two significant changes has led to increased costs. Where primarily the majority of the project is being funded by grants these additional costs exceed the grants allocated. Therefore this supplemental budget request is being presented in order to continue the project forward.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS WILL PROVIDE FUNDING TO COMPLETE THE PORTION OF THE PROJECT THAT IS NOT COVERED BY GRANTS AS EXPLAINED IMMEDIATELY ABOVE. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that the Town appropriate the sum of \$500,000 to be expended under the direction of the Board of Selectmen, for the purpose of paying additional costs of professional services to design, permit, and construction of a Muddy Creek culvert/bridge on Route 28, including the payment of all costs incidental or related thereto; that to meet this appropriation, the Treasurer, with the approval

of the Board of Selectmen, is authorized to borrow \$500,000 and issue bonds and notes therefor pursuant to M.G.L. c. 44, §7 or 8 , or any other enabling authority; and further that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out the project; however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 to pass.

**FUND PURCHASE OF LAND FOR WASTEWATER TREATMENT
AND EFFLUENT RECHARGE SITE**

ARTICLE 27 To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, or take by eminent domain for wastewater treatment and/or effluent recharge the following property - the 24.60 acre parcel of vacant land shown on Assessors Map 85 parcel B1 owned by the heirs of Judah Eldridge et al.. Together with and subject to all rights and easement of record. And further to raise and appropriate, transfer from available funds, or borrow a sum of money for said acquisition. The appropriation authorized by this full shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M. G. L. Chapter 59 §21C (Proposition 2 ½) the amounts required to pay the principal of any interest on any borrowing authorized under this article, and to act fully thereon. By the request of the Board of Selectmen.

Estimated cost: Pending

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS WILL PROVIDE FUNDING TO PURCHASE THE LAND NECESSARY FOR USE AS A SITE FOR WASTEWATER RECHARGE AND/OR TREATMENT AS OUTLINED IN OUR DRAFT COMPREHENSIVE WASTEWATER PLAN. PROCUREMENT OF A PARCEL FOR THIS PURPOSE IS A CRITICAL PART OF THE STEPS NECESSARY FOR OUR WASTEWATER PLAN. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip Patterson, Chairman-Finance Committee) I move that the Board of Selectmen be authorized to acquire by purchase, gift, or take by eminent domain for wastewater treatment and/or effluent recharge purposes the following property - the 24.60 acre parcel of vacant land shown on

Assessors Map 85 parcel B1 owned by the heirs of Judah Eldridge et al. together with and subject to all rights and easement of record and further to appropriate, \$395,000 for said acquisition, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$395,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, section 7, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M. G. L. Chapter 59 §21C (Proposition 2 ½) the amounts required to pay the principal or any interest on any borrowing authorized under this vote.

Duly seconded

A motion was made and seconded to terminate debate, this vote required a ¾ majority vote to pass, and it was a unanimous vote, so declared.

ACTION: This vote required a 2/3 majority vote to pass, a standing count was taken YES 250 NO 18, the vote did receive the necessary 2/3 vote to pass, motion carried.

LOTHROP AVENUE WATER TANK REPLACEMENT ENGINEERING
REAUTHORIZATION OF ARTICLE 10 OF THE MAY 7, 2013 SPECIAL
TOWN MEETING.

ARTICLE 28 To see if the Town will vote to raise and appropriate or transfer from available funds, including the appropriation voted under Article 10 of the 2013 Special Town Meeting, and/or borrow a sufficient sum of money to fund the needed structural repairs and interior and exterior painting of the 1.0 million gallon Lothrop Avenue water storage tank or identify an alternative site for the location of a new water tank, and to act fully thereon. By the request of the Water Commission and Acting Water Superintendent. Estimated cost: \$200,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE FUNDING OF THIS ARTICLE WILL COME FROM AN OLD ARTICLE THAT WAS PASSED FOR THE SAME PURPOSE AT A PREVIOUS TOWN MEETING. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chair-Finance Committee) I move that this article be accepted and adopted to transfer \$200,000 from the appropriation voted under Article 10 of the 2013 Special Town Meeting, and to reauthorize said article to include feasibility and engineering to fund the needed structural

repairs and interior and exterior painting of the 1.0 million gallon Lothrop Avenue water storage tank or identify an alternative site for the location of a new water tank.
Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND REPLACEMENT OF WATER DEPARTMENT VEHICLE

ARTICLE 29 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient money to purchase and equip one new Ford F350 for the Water Department and to further authorize trade in, sale or re-purpose of a Water Department vehicle and to act fully thereon. By the request of the Water Commission and Acting Water Superintendent. Estimated cost: \$47,000.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE FINANCE COMMITTEE BELIEVES THIS VEHICLE PURCHASE IS APPROPRIATE AND AN OLDER F250 TRUCK WITH MANY MILES WILL BE TRADED IN SO THE NUMBER OF VEHICLES IN THE FLEET REMAINS THE SAME. THE FUNDS FOR THIS PURCHASE WILL COME FROM WATER RATE COLLECTIONS. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$47,000 be raised from Water Retained Earnings for purchase and equip one new Ford F350 for the Water Department and to further authorize trade in, sale or re-purpose of a Water Department vehicle.
Duly seconded

ACTION: It was a unanimous vote, so declared.

RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2015 COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES

ARTICLE 30 To see if the Town will vote to reserve for future appropriations amounts from the FY 2015 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space excluding land for recreation;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and

- A sum of money for the Community Preservation Act Fund FY 2015 Undesignated Reserve; and to act fully thereon. By request of the Community Preservation Committee.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that the Town transfer from FY 15 estimated revenue Community Preservation Fund the sum of \$157,542 for the Historic Reserve Fund, \$157, 542 for the Open Space Reserve Fund and \$157, 542 for the Community Housing Reserve Fund.

Duly seconded

The CPC Recommendation:

Article 30: Reserve for Future Appropriation Amounts from the FY 2015 Community Preservation Fund Estimate Annual Revenues

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0

ACTION: It was a unanimous vote, so declared.

RESTORATION OF THE ROGERS GROUPS SCULPTURES

ARTICLE 31 To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$23,000 to fund an on-site evaluation and assessment, develop a conservation treatment plan and perform the conservation treatment for the 26 historic sculptures located at the Brooks Free Library and owned by the Town. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Brooks Free Library Board of Trustees.

Estimated Cost: \$23,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$ 23,000 BE RAISED AND

APPROPRIATED FROM COMMUNITY PRESERVATION ACT FUNDS-HISTORIC RESERVE. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$23,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

The CPC recommendation:

Article 31: Restoration of the Rogers Group Sculptures

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ACTION: It was a unanimous vote, so declared.

RESTORATION OF 1858 MAP BY HENRY F. WHALLING

ARTICLE 32 To see if the Town will vote to appropriate from Community Preservation Act Funds-Historic Reserve, \$2,000 to fund the restoration of "The 1858 Map of the Counties of Barnstable, Dukes, & Nantucket, Massachusetts" maintained by the Harwich Historical Society and to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Historical Society. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Historical Society. Estimated Cost: \$2,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$ 2,000 BE RAISED AND APPROPRIATED FROM COMMUNITY PRESERVATION ACT FUNDS-HISTORIC RESERVE. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$2,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

The CPC recommendation:

Article 32: Restoration of 1858 Map by Henry F. Whaling

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ACTION: It was a unanimous vote, so declared.

PURCHASE OF LAND FOR OPEN SPACE PURPOSES – ACQUIRE HALL
PROPERTY AT BELL'S NECK/HERRING RIVER

ARTICLE 33 To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, or take by eminent domain, for open space purposes under the provisions of M.G.L. Ch. 40, §8C, a parcel of land approximately 4.1 acres in size, bounded on the north by the Cape Cod Rail Trail, bounded on the east by West Reservoir and bounded on the south by Town of Harwich Bell's Neck Conservation Lands, said parcel being a portion of land situated on Depot Street, West Harwich, shown on Harwich Assessor's Map 36 as parcel T3, and further described in Barnstable County Land Court Certificate No. 191269, with the care, custody, control and management of such parcel to be vested with the Conservation Commission; and, further, to appropriate from the Community Preservation Act Funds-Open Space Reserve, the Community Preservation Act Funds-Undesignated Reserve, and/or a receipts pursuant to the provisions of Ch.149, §298 of the Acts of 2004, as amended by Ch. 352, §§129-133 of the Acts of 2004, the so-called Community Preservation Act, a sum of money for the foregoing acquisition and costs incidental or related thereto, including, without limitation, costs of appraisals and closing costs; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept and expend any funds which may be provided by the Commonwealth or other public sources to defray all or a portion of the costs of acquiring said parcel, including, but not limited to, funding under the Self-Help Act, General Laws, ch.132A, §11, and/or the Federal Land & Water Conservation Fund, P.L. 88-568, 78 Stat 897, provided that any such grant funds shall be returned upon receipt to the fund from which said sum was appropriated; to authorize the Board of Selectmen and Conservation Commission to grant to the Harwich Conservation Trust, or any other qualified organization, a conservation restriction pursuant to the provisions of M.G.L. Ch.184, §31-33, in compliance with M.G.L. c.44B, §12(a), protecting the property for the open space purposes, on such terms and conditions as the Board of Selectmen and Conservation Commission deem appropriate; and to authorize the Board of Selectmen and/or Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing purposes. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated cost: \$ Pending

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION
PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES
NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD
INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN
INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE
FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE**

ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0, RECUSE-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted as printed and the sum of \$630,000 be transferred from the Community Preservation Fund with \$350,000 from Open Space Reserve and \$280,000 from Undesignated Fund Balance, for this purpose, provided that the any grant reimbursements shall be returned to the Undesignated Fund Balance and that any grant funds remaining shall be returned to the Open Space Reserve. Duly seconded

The CPC recommendation:

Article 33: Purchase of Land for Open Space Purposes – Acquire Hall Property at Bell's Neck/Herring River

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ACTION: It was a unanimous vote, so declared.

HARWICH AFFORDABLE HOUSING RENTAL ASSISTANCE PROGRAM ARTICLE 34 To see if the Town will vote to appropriate from Community Preservation Act Funds-Community Housing Reserve, and to transfer to the Harwich Housing Authority, the sum of \$300,000 for the purpose of funding a rental assistance program. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Community Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority.
Estimated Cost: \$300,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$ 300,000 BE RAISED AND APPROPRIATED FROM COMMUNITY PRESERVATION ACT FUNDS-COMMUNITY HOUSING RESERVE. VOTE: YES-6, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$300,000 be transferred from the Community Preservation Fund (Housing Reserve), for this purpose. Duly seconded

The CPC recommendation:

Article 34: Harwich Affordable Housing Rental Assistance Program

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ACTION: It was a unanimous vote, so declared.

FUND ADMINISTRATIVE COSTS OF THE
COMMUNITY PRESERVATION COMMITTEE

ARTICLE 35 To see if the Town will vote to appropriate from Community Preservation Fund-Undesignated Reserve, \$50,000 for administrative costs of the Community Preservation Committee, including the preparation of a Community Preservation Plan; and to act fully thereon. By request of the Community Preservation Committee.

Estimated Cost: \$50,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$ 50,000 BE RAISED AND APPROPRIATED FROM COMMUNITY PRESERVATION ACT FUNDS-UNDESIGNATED RESERVE. VOTE: YES-6, NO-1.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from the Community Preservation Fund (Undesignated Fund Balance), for this purpose.

Duly seconded

The CPC recommendation:

Article 35: Fund Administrative Costs of the Community Preservation Committee

COMMUNITY PRESERVATION COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ACTION: It was a unanimous vote, so declared.

AMEND THE TOWN CHARTER, SECTION 6-7-2 LIBRARY TRUSTEES

ARTICLE 36 To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act in the form set forth below, amending the Town Charter to authorize the Board of Library Trustees to appoint all library staff rather than just "professional" staff; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and, provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT RELATIVE TO THE CHARTER OF THE TOWN OF HARWICH

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Section 1 of chapter 18 of the acts of 2006 is hereby amended by striking out the word “professional” in section 6-7-2.

SECTION 2. This act shall take effect upon its passage.

And to act fully thereon. By request of the Library Trustees

FINANCE COMMITTEE VOTED THIS ARTICLE BE ACCEPTED AND ADOPTED WITH NO FUNDING NEEDED. THIS ARTICLE WILL GRANT THE LIBRARY TRUSTEES AND THE BOARD OF SELECTMEN FLEXIBILITY IN APPOINTING STAFF AND TO APPROVE AMENDMENTS.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

ACTION: Motion carried.

ADOPT M.G.L., CHAPTER 59, SECTION 5, CLAUSE 41D –
SENIOR EXEMPTIONS

ARTICLE 37 To see if the Town will vote to adopt MGL Chapter 59, Sec 5, Clause 41D, which authorizes an annual increase in the income (gross receipts) and asset (whole estate) limit for exemptions granted to senior citizens under MGL 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue. This change to take effect for FY 2016; and act fully thereon. Estimated cost: from Overlay Account. By request of the Board of Assessors

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

ACTION: Motion carried.

DEFRAY EXPENSES OF THE CHASE LIBRARY
AND HARWICH PORT LIBRARY

ARTICLE 38 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000.

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED WITH \$20,000 BE RAISED AND APPROPRIATED BY TAXES AND FEES. THIS IS AN ANNUAL CUSTOMARY ARTICLE AND HAS BEEN FUNDED BY THE TOWN FOR DECADES. THIS FUNDING ASSISTS BOTH THE CHASE AND HARWICHPORT LIBRARIES WITH DEFRAYING THEIR OPERATING EXPENSES. BOTH LOCATIONS CONTINUE TO PROVIDE SERVICES FOR RESIDENTS AND VISITORS. VOTE: YES-4, NO-2

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$20,000 be raised and appropriated for this purpose. Duly seconded

ACTION: Motion carried.

PROMOTE THE TOWN OF HARWICH

ARTICLE 39 To see if the Town will vote to raise and appropriate a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By petition. Estimated cost: \$25,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$25,000 BE RAISED AND APPROPRIATED. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted in the amount of \$25,000 be raised and appropriated for this purpose. Duly seconded

ACTION: Motion carried.

HARWICH SINGLE USE PLASTIC BAG PROHIBITION

ARTICLE 40 To see if the Town will vote to amend the General By-Laws to prohibit the usage of single use plastic checkout bags at all retail establishments and take out restaurants in the Town of Harwich. Single use plastic checkout bags with integral handles and a thickness of less than 2.5 mils intended to be used for the transport of products purchased at an establishment as defined in the proposed By Law Amendment will be prohibited following a 12 month phase in period.

Establishments will have the choice to offer reusable bags at no charge or to charge for a paper or other reusable bag.

Thin film plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet foods and other similar merchandise, typically without handles, are exempt from the provisions of the proposed By Law Amendment.

The provisions of the proposed By Law Amendment will be enforceable by the Harwich Police Department and agents of the Board of Health. By Petition.

HARWICH SINGLE-USE PLASTIC BAG PROHIBITION

PURPOSE AND INTENT

- The production and use of single purpose plastic bags has significant impacts on the marine and land environment of communities including coastal communities, including but not limited to deaths of marine and terrestrial animals through ingestion, entanglement, the pollution of land resources through litter requiring significant expense to remove, the clogging of storm drainage systems, interference with single stream resource recovery systems which are generally not equipped to handle plastic bags and using millions of gallons of fossil fuels in the U.S. in connection with their manufacture.
- Therefore, the Town of Harwich seeks to phase out the single use plastic bags by all retail establishments over the period of 12 months from the effective date of this bylaw. The purpose of this legislation is to phase out the usage single-use check out bags by retail establishments and restaurants in the Town of Harwich.

DEFINITIONS

- “Establishment” means any business selling goods, articles, food or personal services to the public, including take out restaurants.
- “Single use plastic bags” means bags made of plastic with integral handles, and of a thickness less than 2.5 mils, that are intended to be used for the transport of products purchased at an establishment as defined herein.

- “Reusable bag” means a bag that is specifically designed for multiple use and is made of cloth, fabric or other durable materials.

USE REGULATIONS

- Single-use plastic bags shall not be distributed or sold at any Establishment within the Town of Harwich. Existing stock of single-use bags shall be phased out within 12 months of adoption of this bylaw; any remaining stock shall be disposed of properly by the Establishment.
- Customers are encouraged in the meantime, to bring their own reusable shopping bags to stores. Establishments may provide reusable bags at no charge or charge a fee for paper or other reusable bag, as they choose. Establishments are strongly encouraged to make reusable bags available to customers at a reasonable price.
- Thin-film plastic bags used by Establishments to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items and other similar merchandise, typically without handles, are exempt from the provisions of this By-Law.

ADMINISTRATION AND ENFORCEMENT

- This By-Law may be enforced by any Town police officer, enforcement officers or agents of the Board of Health.
- This By-law may be enforced through any lawful means in law or in equity, including but not limited to, non-criminal disposition pursuant to G.L. c. 40 sec. 21D and appropriate chapter of the General By-Laws of the Town of Harwich. If non-criminal disposition is elected, then any Establishment which violates any provision this By-Law shall be subject to the following penalties:
 - First Offense: \$50 fine
 - Second Offense: \$100 fine
 - Third and subsequent Offense \$200 fine
- Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE DID NOT HAVE ENOUGH INFORMATION FOR IMPLEMENTATION AT THE TIME OF PRINTING THIS WARRANT. VOTE: YES-6, NO-1

MOTION: (Robert Hartwell-Petitioner) I move that Article 40 be accepted and adopted as printed in the Warrant. Duly seconded

A motion was made and seconded to terminate debate, this required a 3/4 majority vote to pass, a standing count was taken YES 185 NO 8, motion passed.

ACTION: A standing count was taken, YES 119 NO 69, the motion carried.

At 11:00pm on Monday, May 4, 2015 a motion was made and seconded to adjourn the Annual Town meeting until 7:00pm Tuesday May 5, 2015.

On Tuesday, May 5, 2015, the Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00pm and at 7:05pm after a quorum of 150 registered voters had been reached, having 221 registered voters in attendance. The tellers for the seconded night of Town Meeting were: Allin P. Thompson, Harold Gabriel, Mark Ameres, Maryellen Lorefice, Jonas Robinson. The Annual Town Meeting began with:

SUPPLEMENT ANNUAL ALLOCATION OF MASS
CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 41 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$3,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$3,000 BE RAISED AND APPROPRIATED. VOTE: YES-4, NO-2

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$3,000 be raised and appropriated for this purpose. Duly seconded

ACTION: Motion carried.

STABILIZATION FUND

ARTICLE 42 To see if the Town will vote to raise and appropriate or transfer from surplus revenue or available funds a sufficient sum of money to be added to the Stabilization Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$350,000

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). AT THE TIME OF PRINTING IT WAS UNCERTAIN IF THERE WERE FUNDS AVAILABLE FOR THIS ARTICLE.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 43 To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. Ch. 44, § 53E ½ for the fiscal year beginning July 1, 2015; and to act fully thereon. By request of the Board of Selectmen

<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 16 Spending Limit</u>	<u>Disposition of FY15 fund balance</u>
Golf	Director & Golf Committee	Golf Lessons and Pro Shop Sales	Pro Shop expenses, clubhouse maintenance/modernization, and lessons instructor	\$200,000	Available for expenditure
Council on Aging	Director & Council on Aging	Fees from health, recreation, nutrition and education programs	health, recreation, nutrition and education programs	\$125,000	Available for expenditure
<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 16 Spending Limit</u>	<u>Disposition of FY15 fund balance</u>
Cemetery	Administrator & Cemetery Commission	90% of Lot Sales, 100 % of all Cemetery Services and Fees	Maintenance of town cemeteries	\$50,000	Available for expenditure
Community Center	Director & Facilities Committee	Fees from use of the weight room	Weight Room Equipment (and repair)	\$50,000	Available for expenditure
Recreation	Director & Rec & Youth Commission	Fees from recreation and youth programs	Recreation and youth programs	\$120,000	Available for expenditure
Albro House	Town Planner through the HDHC	Receipts of lease or fees from room use or rentals	Restoration, maintenance, care and support of property	\$10,000	Available for expenditure
Americans with Disabilities Act	Town Administrator	Receipts of parking penalty fees	Interpreter services or accommodations required under ADA	\$2,500	Available for expenditure

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this customary article be accepted and adopted.

The only change to chart from last year is the Recreation total changed from \$80,000 to \$120,000 Duly seconded

ACTION: Motion carried.

APPROVE EASEMENT FOR VERIZON AND EVERSOURCE
(FORMERLY NSTAR ELECTRIC) AT 81 OAK STREET –
MONOMOY REGIONAL HIGH SCHOOL

ARTICLE 44 To see if the Town will vote to grant an exclusive and perpetual easement to Verizon New England and EverSource to place and maintain poles and facilities on town-owned property located at 81 Oak Street (Monomoy Regional High School) in Harwich as shown on plan titled “Town of Harwich – Recreational Land – Harwich, Mass – Scale 100’-1”, January 25, 1954, Chase, Kelley & Sweetser, Engineers & Surveyors – Dennisport”, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. IN A PRIOR YEAR, TOWN MEETING VOTED TO GRANT A TEMPORARY UTILITY EASEMENT TO SERVE THE MONOMOY REGIONAL HIGH SCHOOL; THIS ARTICLE PROPOSES TO AUTHORIZE THE GRANT OF A PERMANENT EASEMENT NOW THAT THE BUILDING HAS BEEN CONSTRUCTED AND OTHER SITE WORK HAS BEEN COMMENCED OR COMPLETED. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted.

Duly seconded

ACTION: It was a unanimous vote, so declared.

CEMETERY RULES AND REGULATIONS

ARTICLE 45 To see if the Town will vote to approve the revised Cemetery Department Rules and Regulations as submitted by the Harwich Cemetery Commission, and to act fully thereon. (Changes are in **BOLD UNDERLINED**)

HARWICH CEMETERY COMMISSION
RULES AND REGULATIONS OF HARWICH CEMETERIES

I. Rules

1. Town Cemeteries are open daily from dawn to dusk.
2. No vehicle shall be operated in any part of the cemeteries and at speeds no faster than 10 MPH. Violators will be subject to a speeding fine.
3. Recreational motorcycling, roller skating, skateboarding, and/or any other types of similar recreational sports are prohibited. The Town is not liable for any injuries sustained by any person participating in a recreational activity within Cemetery property. Any activity that encroaches on individual lots or graves is prohibited.
4. Any person disturbing the quiet and/or order of the grounds by loud noise, speeding, or other improper or disorderly conduct, or who shall violate any of these rules, will be removed from the grounds and such person will be dealt with as provided by law. The entrance of any intoxicated person is prohibited.
5. No person shall remove, cut, break or mark any tree or shrub; or mark upon, deface, or injure any monument or structure on the grounds.
6. Gravestone repairs or rubbings require prior authorization of the Cemetery Commission or its designated agent. A copy of the Association for Gravestones Studies *Gravestone Rubbings Do's and Don'ts* will be provided.
7. Firearms shall not be discharged in the cemeteries, except for salutes at military funerals, Memorial Day, or Veterans Day.

II. Interments

1. Burial lots in the cemeteries shall be used for no other purpose than a place for the interment of the human dead including cremation remains.
2. No interment shall be made until the Cemetery Administrator or designee has been furnished with a burial permit and/or cremation certificate as required by law, together with a written order/interment form from the legal owner, or the legal representative of the right of burial in the lot in which interment is to be made. No grave shall be opened for interment or removal unless authorized by the Cemetery Commission and the area has been flagged by Cemetery personnel.
3. All interments shall be enclosed in a cement vault except. Infants shall require an approved container. Cremations shall require an urn or other permanent approved container.
4. Lot usage: In lots (4' x 10') one full burial and one cremation or four cremations. In cremation lots (4' x 3') two cremations.

5. **Single Cremation in Harwich Center Cemetery. Lot usage is for one cremated remain for interment in this section (interment rights are from Plan of Land in Harwich (Center) "Proposed Cremation Section") map prepared by Harwich Engineering Department file # 1529-00.**

III. Cemetery Lots

1. Cemetery personnel shall furnish, to those who desire to purchase rights of burial in lots or graves, information relative to the cost of the same and the conditions upon which interments may be made.
2. The owners of rights of burial, or their heirs, shall not sell the said exclusive right of burial other than to the Town of Harwich, as provided for under MGL Ch.114. Compensation will be no greater than the original purchase price.
3. Assignment of right of burial shall be arranged by first contacting the Cemetery Administrator. An assignment form needs to be completed, notarized and submitted to the Cemetery Administrator in order to ensure accurate recording of all assignments.
4. Upon the death of the title owner, a lot passes to heirs-at-law (MGL.Ch.114, s.29) unless specifically devised by will or trust (subject to Ch. 190, sec.3).
6. A full burial lot (minimum 4'x10') containing recorded remains, may, also, accommodate one cremation burial, provided the cremation remains be that of an heir-at-law or family member of the prior interred remains and be so certified and approved by the Commission.
7. Burial lots for the interment of any indigent resident Veteran are provided at no cost and are set aside for burials of Veterans residing in the Town at the time of their entry into service and /or at the time of their death verified by the Veterans Agent and subject to the approval of the Cemetery Commission.
8. Single grave space may be made available to the resident parents and without charge for the indigent, stillborn or very young infant within the Town at the time of death.
9. All work performed on graves or lots by the owners, or by their order, shall be performed only with prior authorization of Cemetery personnel in order to preserve as much as possible the natural appearance of cemeteries.
10. Maintenance of all plantings and maintenance and removal of all plantings and holiday arrangement placed by a lot owner, or designee,

is the responsibility of the lot owner, and the Cemetery Commission reserves the right to remove any planting that becomes unsightly. The Town of Harwich is not liable for items left at a grave, or damage to flowers, flags, containers, or monuments due to weather, vandalism, theft, or maintenance procedures.

11. Annual/perennial flowers must be planted at the base of a monument/marker, so as to not interfere with maintenance department procedures
12. Fences, borders, curbing, hedges, trees, rampant-growing plantings and crushed stone are prohibited. No signs or lettered wooden boards of any kind are permitted on a gravesite, unless prior approval by Cemetery Commission. Any bench or structure needs prior approval by Cemetery Commission before installation.
13. Masons, stonecutters and all workmen shall at all times be under the control of Cemetery Commission and must carry off all rubbish and restore roads, avenues and paths, damaged by their operations. The Town of Harwich will not be responsible for any errors made by any improper inscription on any memorial.
14. The Town reserves the right to correct any errors made in the description, transfer or conveyance of any interment rights or property, either by canceling such conveyance and substituting and conveying in lieu thereof interment property or burial rights of equal value and similar location may be selected by Cemetery Commission.

IV. Markers, Headstones, Monuments

1. SINGLE LOT – 30"width (left to right) x 16" (front to back) and/or two flush markers.
2. CREMATION LOT
 - A. **Cremation Lot** (4' x 3') maximum of 2 flush markers measuring 2' x 1' per marker or 1 marker not to exceed 2' x 2'.
 - B. **Harwich Center Cemetery Cremation Lot (size) one flush marker measuring 8" x 6" with 6" x 4" bronze plaque.**
3. MULTIPLE LOTS – Marker is not to exceed 50% of the width of lot with a base depth of 18" maximum and height of 48".
4. IN EXISTING CEMETERIES – Where family lots have been established, those families will be allowed to add memorials to duplicate the existing markers or headstones.

5. No markers, headstones, monuments, curbing or other structure will be permitted to be erected in the cemeteries without a sufficient foundation. All markers, headstones, monuments and other structures shall be made of granite, marble, slate, or other approved marker. All monuments are to be centered at the head of lot or centered at the mid-line.
6. A marble or granite bench will be allowed on a lot as the only permanent, central, inscribed, memorial; therefore both a monument and a bench are not permitted.
7. The Cemetery Administrator is required to have written notification prior to any foundation work/memorials placement, with all information outlined and submitted on a Cemetery Department Monument Permit Order. Prior to the initiation of any monument work, the lot must be marked/flagged by Cemetery Department personnel. Monuments are required to be set in such manner that they will not conflict with the alignment of neighboring monuments.
8. Monuments and other structures that are not in compliance are subject to removal without notice.

V. Administration

Under the administrative direction of the Town Administrator and the policy direction of the Cemetery Commissioners, the Cemetery Administrator shall have overall responsibility for the proper administration of Town Cemeteries in accordance with these rules and regulations and applicable Federal and State laws. The Town of Harwich Home Rule Charter and MGL Ch. 114 establish the Cemetery Commission and the appointment of members. Duties of the Cemetery Commissioners are proscribed under MGL Ch. 114 S23 and the Town of Harwich Home Rule Charter, S 7-15-2.

VI. Active Cemeteries (*Burial space available*)

Evergreen Cemetery, **1403 Orleans Road and 40 Cemetery Road,**

East Harwich

Island Pond Cemetery, **15 Island Pond Road, Harwich Center**

Mount Pleasant Cemetery, **95 South Street, Harwich Port**

Kelley Cemetery, **18 Old Brewster Road,** North Harwich

South Harwich Cemetery, **270 Chatham Road, South Harwich**

Pine Grove Cemetery, **32 Pine Grove Road, West Harwich**

North Harwich Cemetery, **610 Depot Street** & Main Street Ext., North Harwich

Harwich Center Cemetery, **686 Main Street,** AKA Congregational Church Yard Cemetery

VII. Inactive Cemeteries (*No burial lots available for sale*)

Bank Street Burial Ground, Bank Street, near Long Road

Baptist Church Cemetery, Depot Street & **62 Route 28**, West Harwich

Herring River, West Harwich, Herring River, West Harwich

Hawks Nest Cemetery, corner of Spruce and Walker Roads, East Harwich

Lothrop Cemetery, Off Lothrop Ave, West Harwich

Methodist Church Cemetery, corner Queen Anne Rd. & **15 Church Street**, East Harwich

Old Methodist Cemetery, AKA Eldredge Cemetery Queen Anne Rd., East Harwich

Old Smith Cemetery, Bells Neck Road, West Harwich

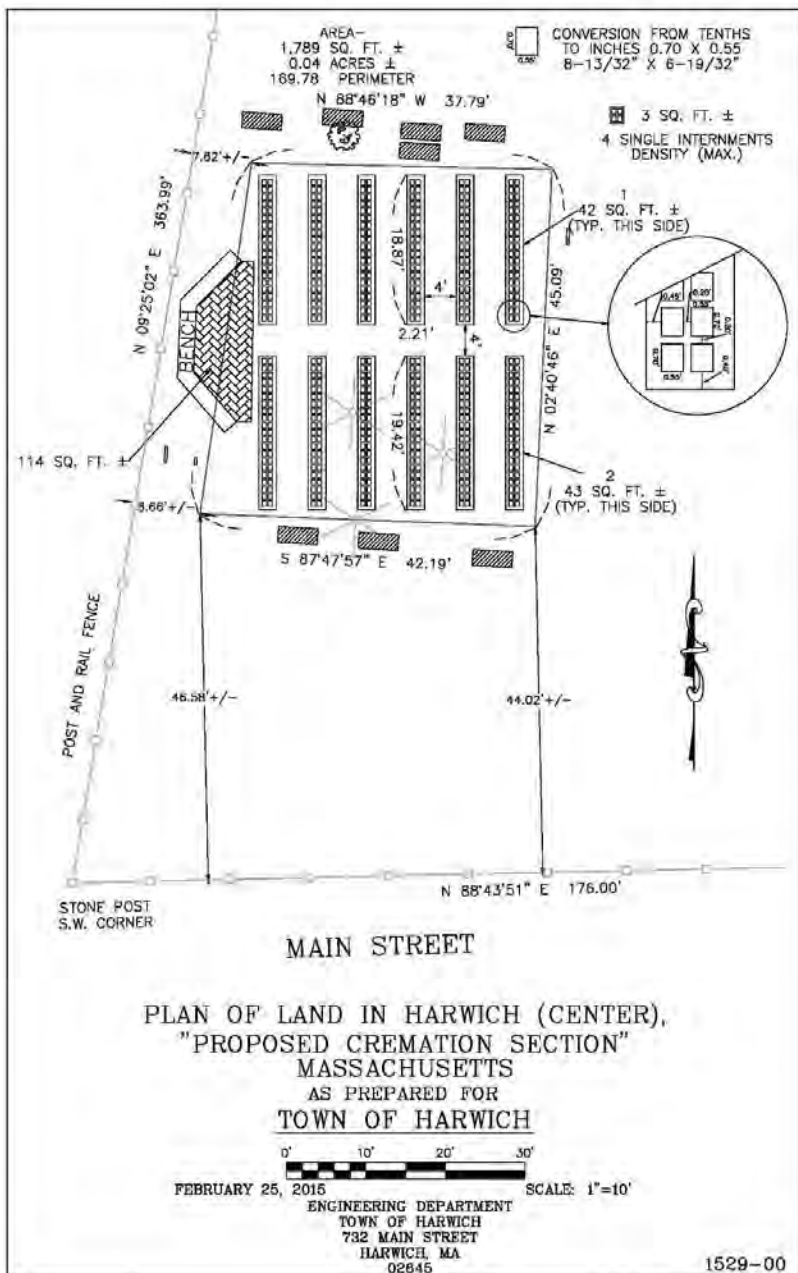
Ryder Cemetery, Route 39 near water tower, Harwich

(Updated January 7, 2011 by the Cemetery Commission. Approved at Annual Town Meeting May 3, 2011.)

FINANCE COMMITTEE RECOMMENDED THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried



At this time the Town Moderator, Michael D. Ford, Esq., stepped down on Article 46. Larry Ballantine was the acting Moderator.

AUTHORIZE SOUTH HARWICH CEMETERY LAND TRANSFER

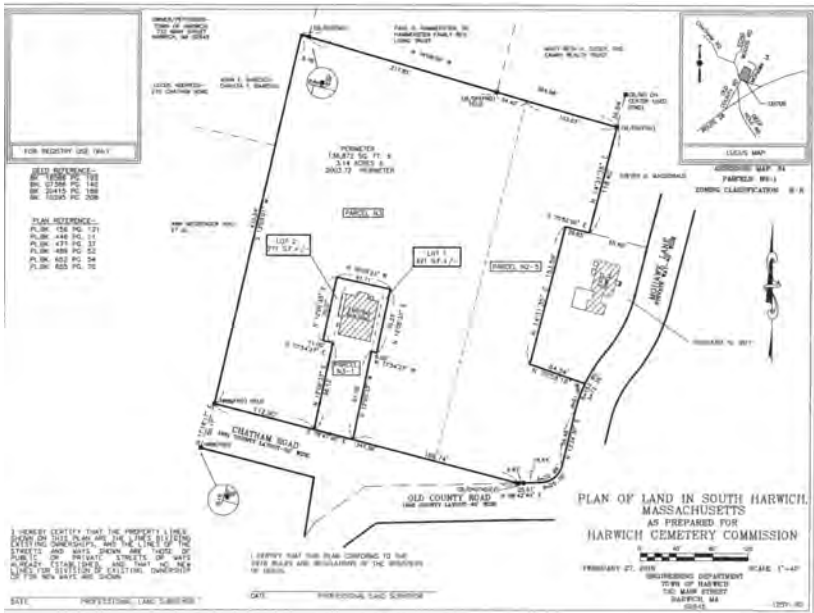
ARTICLE 46 To see if the Town will vote to transfer the care, custody, control and management of the following described parcels from the Harwich Cemetery Commission currently held for cemetery purposes to the Board of Selectmen to be held for general municipal purposes: South Harwich Cemetery property on Chatham Road, South Harwich (Parcel N3 on Assessor's Map 34) Lot 1 (421 sq ft ±) and Lot 2 (771 sq ft ±) to the South Harwich Methodist Church (Parcel N3-1 on Assessor's Map 34) on a plan titled "Plan of Land in South Harwich, Massachusetts" Plan Book 655 Page 70 and prepared by the Engineer Department, dated June 2, 2009 and revised through April 20, 2010; and further that the remainder of Parcel N2-5 on Assessor's Map 34 along with Parcel N3 on Assessor's Map 34 on the same plan being Lot 3 (136,872 sq ft ±) on a plan titled "Plan of Land in South Harwich, Massachusetts" Plan Book 652 Page 54 and prepared by the Engineer Department, dated May 2, 2011, to be held by the Harwich Cemetery Commission for cemetery purposes; and to act fully thereon. By request of the Cemetery Commission.

Explanation: The Town of Harwich Board of Selectmen has been working with an outside group to renovate the South Harwich Meetinghouse. In the process of doing those renovations, it was determined that the parcel in which the building is located needed additional area around the building. This area detailed as lot 1 and lot 2 on Plan Book 655 Page 70 will transfer control from the Harwich Cemetery Commission to the Board of Selectmen. The second part of this article is house cleaning to combine parcels N2-5 and N3 under the jurisdiction of Harwich Cemetery Commission.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE WOULD FURTHER AND CONTINUE THE SOUTH HARWICH MEETINGHOUSE INITIATIVE, ARTICLES FOR WHICH TOWN MEETING HAS VOTED FAVORABLY IN PRIOR YEARS. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: This article required a 2/3 majority vote to pass, it was a unanimous vote, so declared.



AMEND THE PERSONNEL BY-LAW

ARTICLE 47 To see if the Town will vote to amend the Town of Harwich Personnel By-law sections as follows, and to act fully thereon. By request the Town Administrator.

Add to Part 8 – “Vacations”, the following **bolded text** to the end of the paragraph “a)”

- a. Employees who have been employed less than twelve (12) full months shall be granted vacation leave in the first partial fiscal year (July 1 to June 30) of employment, as follows:

Employees hired in July	10 days
Employees hired in August	10 days
Employees hired in September	9 days
Employees hired in October	8 days
Employees hired in November	7 days
Employees hired in December	6 days
Employees hired in January	5 days
Employees hired in February	4 days
Employees hired in March	3 days
Employees hired in April	2 days
Employees hired in May	1 day

And by deleting the following language in Part 9 – “Sick Leave”,

- i) An employee who uses 5 days or less of sick leave in a fiscal year will receive a bonus of **\$300** in the following year.

And replacing it with the following language:

- i) An employee who uses 5 days or less of sick leave in a fiscal year will receive a bonus of **\$325** in the following year.

And by deleting the following language in Part 11 – “Bereavement Leave”

Section 1. Bereavement leave without loss of pay for death of spouse, or child may be granted by the Department Head, and the employee will be granted leave for the next seven (7) work days.

Section 2. Bereavement leave without loss of pay for the death of a parent, brother, sister, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandchild, or guardian, may be granted by the Department Head, and the employee will be granted leave for three (3) work days.

Section 3. Bereavement leave, without loss of pay not to exceed one (1) day for death of a grandparent, aunt, uncle, niece, nephew and first cousin may be granted by the Department Head.

And by replacing it with the following language:

Section 1. Bereavement leave without loss of pay for death of spouse, **domestic partner** or child may be granted by the Department Head, and the employee will be granted leave for the next seven (7) work days.

Section 2. Bereavement leave without loss of pay for the death of a parent, brother, sister, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandchild, or guardian, may be granted by the Department Head, and the employee will be granted leave for **five (5)** work days.

Section 3. Bereavement leave, without loss of pay not to exceed **three (3)** days for death of a grandparent, aunt, uncle, **niece, nephew and first cousin** may be granted by the Department Head.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried.

FUND PRIOR YEAR'S UNPAID BILLS

ARTICLE 48 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director/Accountant. Estimated cost: \$27,561.20

Nstar/Eversource – “unmetered condition” from 9/6/12 – 6/12/13 for pump stations 1-4

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$27,562 be transferred from Water Department Retained Earnings for prior year electric invoice for this purpose. Duly seconded

ACTION: This article required a 4/5 majority vote, it was a unanimous vote, so declared.

COMPENSATING BALANCE AGREEMENT

ARTICLE 49 To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2014 pursuant to Chapter 44, § 53F of the General Laws and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS A CUSTOMARY ARTICLE WITH NO FUNDS ATTACHED FOR TOWN MEETING. VOTE: YES-7, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried.

LIABILITY TIDAL/NON-TIDAL RIVERS

ARTICLE 50 To see if the Town will assume the liability in the manner provided by § 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with § 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

HERRING FISHERIES

ARTICLE 51 To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

At 7:50pm a motion was made and seconded to adjourn the Annual Town Meeting.

On Tuesday May 5, 2015 the Moderator, Michael D. Ford Esq, called the Special Town Meeting to order at 8:00 PM.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING
MAY 5, 2015**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 5, 2015 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doing thereon at the time and place of said meeting

Given under our hands this 23rd day of March, 2015

s/Larry G. Ballantine, Chair
s/Peter S. Hughes, Vice Chair
s/Edward J. McManus, Clerk
s/Linda A. Cebula
s/Angelo S. LaMantia

s/David A. Robinson
Constable

April 16, 2015

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, May 5, 2015, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Harwich Community Center, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable county and having its circulation in the Town of Harwich.

s/David A. Robinson
Constable

The Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant the Special Town Meeting began with:

ARTICLES

PURCHASE AND EQUIP DIGITAL PUBLIC SAFETY ANSWERING POINTS

ARTICLE 1 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase two (2) digital public safety answering points required to provide enhanced 911 services to public safety dispatchers and the applicable support and other auxiliary services and equipment designed to implement the new devices. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by M.G.L. Ch. 59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By the request of the Police Chief. Estimated cost: \$60,000.

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$60,000 FROM CAPITAL EXCLUSION. IN THE VERY NEAR FUTURE (2017), THE COMMONWEALTH WILL REQUIRE EACH CITY AND TOWN TO INSTALL NEW UPDATED PSAP'S (PRIMARY ANSWERING POINTS) FOR E-911 SERVICE. THIS EXPENDITURE WILL PURCHASE A NEW SECONDARY PSAP THAT IS DIGITAL FUNCTIONING RATHER THAN THE PRESENT ANALOG SYSTEM. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON THE TOTAL TAXES IMPOSED BY G.L C59, §21C PROPOSITION 2 ½ . VOTE: YES-4, NO-2

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase two (2) digital public safety answering points required to provide enhanced 911 services to public safety dispatchers and the applicable support and other auxiliary services and equipment designed to implement the new devices and that the sum of \$60,000 be raised and appropriated for this purpose; provided that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by M.G.L. Ch. 59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote.

Duly seconded

ACTION: It was so voted.

FUND THE SNOW AND ICE DEFICIT

ARTICLE 2 To see if the Town will vote to transfer from available funds a sufficient sum of money to fund the Fiscal Year 2015 Snow and Ice Deficit Account, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$535,000.

THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS A CUSTOMARY ACTION WHEN THE TOWN HAS SIGNIFICANT SNOW REMOVAL OPERATIONS AS WAS THE CASE THIS YEAR, AND WHEN THE FINCOM RESERVE FUND DOES NOT HAVE SUFFICIENT FUNDS TO OTHERWISE COVER THE EXPENSE. VOTE: YES-6, NO-0.

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$535,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

ZONING AMENDMENT – MIXED-USE DEVELOPMENT

ARTICLE 3 To see if the Town will vote to amend the existing Zoning By-Laws by adding the following **bold and underlined** language:

§325-51 Special Permits.

M. Mixed Use Development.

(2) For each mixed-use development, there shall be **a minimum of 5,000 square feet of lot area per residential unit in the Commercial Village (C-V) District and a minimum of 10,000 square feet of lot area per residential unit in all other permitted districts.** Applications for mix-use development shall also comply with the Board of Health regulations.

And to act fully thereon. By request of the Planning Department and Planning Board.

Explanation: This dimensional change will facilitate construction of 2nd floor residential units above commercial uses. The proposed change is appropriate for existing villages areas in Harwich Center and Harwich Port that are zoned Commercial Village (C-V). This zoning change also clarifies that the dimensional requirement is for a “residential” unit rather than a commercial or other unit.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFI

WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.

At this time the Planning Board Report was read by James P. Atkinson, Chairman of the Planning Board as follows:

To: Larry G. Ballantine, Chairman
From: James P. Atkinson, Chairman
Date: April 16, 2015

*RE: Final Report on Proposed Zoning Code Amendment
Article 03: Mixed-Use Development*

On Tuesday, April 14, 2015 the Planning Board held a duly advertised and scheduled public hearing. All members of the public having an interest in the proposed article were welcomed to attend and give comment. Public comment was favorable for the proposed article. The Board voted unanimously to recommend this article be adopted at Town Meeting.

Respectfully submitted.
Harwich Planning Board

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move to amend the Town Code, Zoning By-law Section 325-51 as printed in the warrant.
Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass, and it was a unanimous vote, so declared.

ACTION: This required a 2/3 majority vote to pass, a standing count was taken YES 155 NO 29, the motion carried.

ZONING AMENDMENT – OVERLAY DISTRICTS

ARTICLE 4 To see if the Town will vote to amend the existing Zoning By-Laws by adding an additional dimensional requirement to the following sections as shown in **bold and underlined** language:

§325-51 Special Permits.

L. Village Commercial Overlay District.

(5) Dimensional requirements.

NEW *[Insert after (e) and continue relettering of the remaining sections (g) and (h)]*

(f) Minimum lot size shall be 15,000 square feet.

and,

§325-51 Special Permits.

O. Harwich Center Overlay District.

(5) Dimensional requirements.

NEW *[Insert after (d) and reletter the final section (f)]*

(e) Minimum lot size shall be 15,000 square feet.

And to act fully thereon. By request of the Planning Board.

Explanation: Insertion of a minimum lot size in the Village Commercial and Harwich Center Overlay Districts will facilitate development on existing vacant undersized village lots. With this zoning amendment, applicants will be able to seek review under the overlay provisions of §325-51.L and §325-51.O rather than requiring a variance.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-6, NO-0.

At this time the Planning Board Report was read by James P. Atkinson, Chairman of the Planning Board as follows:

To: Larry G. Ballantine, Chairman

From: James P. Atkinson, Chairman

Date: April 16, 2015

RE: *Final Report on Proposed Zoning Code Amendment
Article 04: Overlay Districts*

On Tuesday, April 14, 2015 the Planning Board held a duly advertised and scheduled public hearing. All members of the public having an interest in the proposed article were welcomed to attend and give comment. Public comment

was favorable for the proposed article. The Board voted unanimously to recommend this article be adopted at Town Meeting.

Respectfully submitted.
Harwich Planning Board

MOTION: (Albert (Skip) Patterson, Chairman-Finance Committee) I move to amend the Town Code, Zoning By-law Section 325-51 as printed in the warrant.
Duly seconded

ACTION: This required a 2/3 majority vote to pass, it was declared to have received the necessary 2/3 vote, motion carried.

ELIMINATE HUNTING IN BELLS NECK CONSERVATION AREA

ARTICLE 5 To see if the Town will vote to eliminate all forms of hunting in the Bells Neck Conservation Area in West Harwich and its wetlands and that the area will be so posted, and to act fully thereon. By Petition.

Explanation: The land is bordered by too many homes on all sides including the bike trail. The Town's Conservation & Trails Committees objectives are to promote multiple usages of said lands and hunting does not co-exist with fishing, biking, hiking, birding and nature walks, etc. Hunters do not pick up after themselves, especially along the Herring River marshes which is littered with plastic shotgun shells and alcohol containers. The idea of a conservation land is to preserve, not eradicate species. The Bells Neck Conservation Land and Marshes are too small to support the increasing number of hunters drawn to the area. It is not a safe situation any longer. (Hunters can shoot squirrels year round) It is an accident waiting to happen and who will be liable?

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE BELIEVES THAT THE GOAL OF THIS ARTICLE WOULD BETTER BE ADDRESSED THROUGH PROPOSED REVISIONS TO THE CONSERVATION COMMISSION'S RULES AND REGULATIONS GOVERNING ACTIVITIES IN THE BELLS' NECK CONSERVATION LANDS, WHICH LANDS ARE UNDER THE CARE AND CUSTODY OF THE CONSERVATION COMMISSION. VOTE: YES-6, NO-0.

MOTION: (Wayne Kucha-Stone –Petitioner) I move that this article be accepted and adopted.
Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass a standing count was taken YES 158 NO 18, this motion carried.

ACTION: A standing count was taken, YES 78 NO 89, this motion did not carry.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

**TOWN MODERATOR FINANCE COMMITTEE APPOINTMENTS
ANNUAL TOWN MEETING – MAY 5, 2015**

ARTICLE 1

I hereby appoint Richard Larios to a three year term on the Finance Committee expiring June 30, 2018

I hereby appoint Jack Brown to a two year term on the Finance Committee expiring June 30, 2017.

I hereby appoint Donald F. Howell to a two year term on the Finance Committee expiring June 30, 2017.

I hereby appoint Edward J. McManus to a three year term on the Finance Committee expiring June 30, 2018.

I hereby appoint Dana DeCosta to a three year term on the Finance Committee expiring June 30, 2018.

Dated: May 5, 2015

s/ Michael D. Ford, Esq.
Town Moderator

At this time the Town Moderator, Michael D. Ford, Esq., stepped down on Article 6. Larry Ballantine was the acting Moderator.

RETAIN THE HARWICH MIDDLE SCHOOL PROPERTY

ARTICLE 6 To see if the Town will vote to retain the former Harwich Middle School property located on Sisson Road. Said property shares an access driveway with Harwich Elementary School, shares a septic system with Harwich Elementary School, houses Harwich-Chatham Little League with two baseball fields, and is of interest to many organizations (Harwich Town Band, Harwich Junior Theatre, and youth basketball, for example) as well as to private citizens for use of its facilities, including but not limited to its gymnasium, auditorium, and cafeteria, on a leased basis, which will generate revenue. We believe with the overcrowded Town Hall needing more space, and the Harwich Community Center also requesting more space, that this property will be the perfect mixed use municipal property for the Town of Harwich, and to act fully thereon. By Petition.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE BELIEVES THAT THIS ARTICLE IS NON-BINDING AND FURTHER, LIMITING OPTIONS FOR THE USE OR DISPOSITION OF THE FORMER MIDDLE SCHOOL PROPERTY AT THIS JUNCTURE WOULD NOT BE IN THE TOWN'S BEST INTERESTS. ADDITIONALLY, NOTHING

CURRENTLY PREVENTS THE TOWN'S USE OF THE FORMER MIDDLE SCHOOL BUILDING (AS THE PROPERTY IS UNDER THE CARE AND CUSTODY OF THE BOARD OF SELECTMEN), AND IN FACT, TOWN DEPARTMENTS HAVE BEEN UTILIZING THE BUILDING FOR CERTAIN PROGRAMS. VOTE: YES-6, NO-0.

MOTION: (Jannell Brown –Petitioner) I move that this article be accepted and adopted. Duly seconded

ACTION: A standing count was taken, YES 56 NO 72, the motion failed. At 10:30 pm a motion was made and seconded to adjourn the Town Meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
MAY 4, 2015**

CUSTOMARY ARTICLES

- | | |
|-------------|---------------------------------------|
| Article 1. | Town Officers and & Committees |
| Article 2. | Reports of Town Officers & Committees |
| Article 49. | Compensating Balance Agreement |
| Article 50. | Liability Tidal/Non Tidal Rivers |

CAPITAL PLAN

- | | |
|-------------|------------------------|
| Article 10. | Adopt the Capital Plan |
|-------------|------------------------|

AMEND TOWN CHARTER

- | | |
|-------------|--|
| Article 36. | Amend the Town Charter, Section 6-7-2 Library Trustees |
|-------------|--|

AMEND THE GENERAL BY-LAWS

- | | |
|-------------|--|
| Article 40. | Harwich Single Use Plastic Bag Prohibition |
|-------------|--|

ADOPT MASSACHUSETTS GENERAL LAW

- | | |
|-------------|---|
| Article 37. | Adopt M.G.L. Chapter 59, Section 5, and Clause 41 D – Senior Exemptions |
|-------------|---|

CEMETERY

- | | |
|-------------|---|
| Article 45. | Amend Cemetery Rules and Regulations |
| Article 46. | Authorized South Harwich Cemetery Land Transfer |

MISCELLANEOUS

- | | |
|-------------|---|
| Article 43. | Annual Revolving Fund Authorization |
| Article 44. | Approve Easement for Nstar/Verizon at 81 Oak Street |
| Article 47. | Amend the Personnel By-Law |
| Article 48. | Fund Prior Year's Unpaid Bills |

**APPROPRIATIONS VOTED UNDER ARTICLES
ANNUAL TOWN MEETING
MAY 4, 2015**

FROM TAX LEVY

Article 4.	Town Operating Budget	\$ 29,953,516.00
Article 5.	Monomoy Regional School District Budget	22,659,819.00
Article 6.	Cape Cod Regional Technical School District Budget	1,330,607.00
Article 23.	Fund Beach Stairway Replacement Materials	35,000.00
Article 38.	Defray Costs for Chase and Harwich Port Libraries	20,000.00
Article 39.	Promote Town of Harwich	25,000.00
Article 41.	Supplement Annual Allocation of Mass Cultural Council	3,000.00
	For Local Cultural Council Grants	

FROM FREE CASH

Article 14.	Repairs to HVAC System at Fire Station One	\$ 95,000.00
Article 15.	Replace Roof At Fire Station One	88,512.00
Article 20.	DPW Facility Repair	156,087.00
Article 22.	Vehicle Replacement at the DPW	340,000.00
Article 24.	Cold Brook Attenuation Study	50,000.00
Article 25.	Comprehensive Wastewater Management Plan	75,000.00

FROM OTHER AVAILABLE FUNDS

Article 4.	Town Operating Budget	
	Cable Fund	239,107.00
	Betterment Funds	146,883.00
	Overlay Surplus	100,000.00
	FEMA Fund	13,991.00
	Harbor Capital Fund	65,839.00
Article 16.	Purchase Various Environmental Equipment for the Golf Course	49,000.00
Article 17.	Reshape and Resurface Golf Tee Areas	30,000.00
Article 18.	Perform Drainage Work at Golf Course	31,000.00

CAPITAL EXCLUSION

Article 5.	Monomoy Regional School District Budget	184,125.00
Article 11.	Fund New Ambulance	357,000.00
Article 12.	New Fire Chief Response Vehicle	38,290.00
Article 13.	New Automatic External Defibrillators	134,946.00

DEBT EXCLUSION

Article 19.	Saquatucket Dock Replacement – Design	500,000.00
Article 21.	Fund Road Maintenance	250,000.00
Article 26.	Muddy Creek Increase Regulatory Changes	500,000.00
Article 27.	Purchase Property in East Harwich for Recharge	395,000.00

COMMUNITY PRESERVATION FUNDS

Article 4.	Town Operating Budget	662,275.00
Article 31.	Restoration of the Rogers Group Sculptures	23,000.00
Article 32.	Restoration of 1858 Map by Henry F. Walling	2,000.00
Article 33.	Purchase of Land for Open Space Purposes – Hall Property	630,000.00
Article 34.	Harwich Affordable Housing Rental Assistance Program	300,000.00
Article 35.	Fund Administrative Costs of the Community Preservation	50,000.00

WATER ENTERPRISE

Article 4.	Town Operating Budget	625,931.00
Article 7.	Water Department Budget	3,250,450.00
Article 28.	Lothrop Avenue Water Tank Replacement Engineering	200,000.00
Article 29.	Water Department Vehicle Replacement	47,000.00
Article 48.	Fund Prior Year's Unpaid Bills	27,562.00

THE FOLLOWING ARTICLES WERE PASSED AT THE SPECIAL TOWN MEETING MAY 5, 2015

AMEND ZONING BY-LAWS

Article 3.	Zoning Amendment – Mixed-Use Development
Article 4.	Zoning Amendment – Overlay Districts

APPROPRIATIONS VOTED UNDER ARTICLES SPECIAL TOWN MEETING MAY 5, 2015

FREE CASH

Article 1.	Purchase/Equip Two Digital Public Safety Answering Points	\$ 60,000.00
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CAPITAL EXCLUSION

Article 2.	Fund the Snow and Ice Deficit.	535,000.00
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FY 2016 OPERATING BUDGET

Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
1	Moderator S&W	\$300	\$300	\$300	\$300
2	Selectmen's S&W	7,500	7,500	7,500	7,500
3	Selectmen's Expense	6,700	6,700	6,700	5,700
	Sub-Total	14,200	14,200	14,200	13,200
4	Finance Committee S&W	3,300	3,300	3,300	3,300
5	Finance Committee Expense	450	450	450	450
	Sub-Total	3,750	3,750	3,750	3,750
6	Finance Committee Reserve Fund.	150,000	150,000	150,000	125,000
	Sub-Total	150,000	150,000	150,000	125,000
7	Accountant's S&W	217,571	217,571	230,997	241,367
8	Accountant's Expense	2,765	2,450	2,765	3,265
9	Audit	36,000	36,000	39,500	39,500
	Sub-Total	256,336	256,021	273,262	284,132
10	Assessors' S&W	236,597	205,400	210,497	220,378
11	Assessors' Expense	61,251	105,351	105,350	103,330
	Sub-Total	297,848	310,751	315,847	323,708

FY 2016 OPERATING BUDGET					Town Meeting	
Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Budget FY 2016	
11a	Town Collections S&W	-	-	-	16,150	
11b	Town Collections Exp	-	-	-	4,760	
	Sub-Total	-	-	-	20,910	
12	Postage	45,000	52,000	56,160	56,160	
	Sub-Total	45,000	52,000	56,160	56,160	
13	Treasurer/Tax Collector S&W	226,730	225,008	232,897	231,826	
14	Treasurer/Tax Collector Expense	85,688	107,063	115,753	121,620	
15	Treasurer Bonding/Tax Title	-	-	-	-	
	Sub-Total	312,418	332,071	348,650	353,446	
16	Medicare Town Share	146,529	191,525	200,239	207,504	
	Sub-Total	146,529	191,525	200,239	207,504	
17	Town Hall S&W	315,346	317,402	360,748	389,443	
18	Town Hall Expense	68,832	71,000	72,497	72,572	
19	Town Hall Capital Outlay	5,000	5,000	5,000	5,000	
	Sub-Total	389,178	393,402	438,245	467,015	
20	Legal Services	164,500	150,400	150,400	160,000	
21	Claims & Suits	400	400	400	400	

FY 2016 OPERATING BUDGET

Line	Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
22 Land Transactions	-	-	-	-
Sub-Total	164,900	150,800	150,800	160,400
23-a Information Tech& CH 18 S & W	194,672	195,644	183,012	189,307
23-b Info Tech& CH 18 Expenses	155,836	146,949	160,157	242,269
23-c Sub-Total	350,508	342,593	343,169	431,576
24 Constable Salaries	680	680	680	694
25 Town Clerk's S&W	179,607	178,958	194,704	196,652
26 Town Clerk's Expense	29,448	25,904	37,952	34,848
Sub-Total	209,055	204,862	232,656	231,500
27 Conservation Commission S&W	49,712	58,098	68,663	70,421
28 Conservation Commission Expense	5,896	6,596	7,089	6,746
Sub-Total	55,608	64,694	75,751	77,168
29 Planning Dept S&W	123,839	126,027	131,097	83,922
30 Planning Dept Expense	2,650	2,750	2,750	1,740
Sub-Total	126,489	128,777	133,847	85,662
31 Planning Board S&W	461	-	-	-

FY 2016 OPERATING BUDGET

Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
32	Planning Board Expense	-	-	-	-
	Sub-Total	461	-	-	-
33	Board of Appeals S&W	7,000	6,500	6,750	560
34a	Board of Appeals Expense.	360	360	685	-
	Sub-Total	7,360	6,860	7,435	560
34b	Agricultural Committee	-	-	-	-
	Sub-Total	-	-	-	-
34c	Albro House Expense	-	-	-	4,455
34d	Old Recr Building Expense	-	-	-	4,927
34e	West Harwich School Expense	-	-	-	1,162
	Sub-Total	-	-	-	10,544
34f	Community Development S&W	-	-	-	269,348
34g	Community Development Expense	-	-	-	8,996
	Sub-Total	-	-	-	278,344
35	Repairs to Public Buildings	13,868	10,000	10,000	13,868
36	Town & Finance Committee Reports	13,000	12,000	12,000	13,000
37	CVEC Expenses	-	-	-	58,663

FY 2016 OPERATING BUDGET

Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
38	Advertising	3,500	3,500	3,500	3,500
39	Telephone	41,000	41,000	40,224	-
40	Bulk Fuel	-	-	-	-
41	Out of State Travel	-	-	-	-
	Sub-Total	71,368	66,500	65,724	89,031
40	Police Dept S&W	2,712,016	2,737,728	2,888,957	3,156,853
41	Police Dept Expense	345,395	342,854	389,552	414,240
42	Police Dept Capital Outlay	84,900	105,000	134,430	152,933
	Sub-Total	3,142,311	3,185,582	3,412,939	3,724,026
45a	Animal Control	-	-	-	-
43	Fire Dept S&W	2,855,213	2,874,448	3,047,664	3,439,923
44	Fire Dept Expense	206,923	262,385	329,186	417,891
45	Fire Capital Outlay	-	-	-	-
46	Emergency Medical Services O/T	109,744	100,000	126,320	219,335
47	Emergency Medical Services Expenses.	82,383	91,195	93,730	108,520
	Sub-Total	3,254,263	3,328,028	3,596,900	4,185,669
48a	Emer. Telecom. S&W	575,821	375,871	401,409	423,815
48b	Emer. Telecom. Expenses	121,016	279,408	240,757	151,965
	Sub-Total	696,837	655,279	642,166	575,780

FY 2016 OPERATING BUDGET				Town Meeting	
Line	Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Budget FY 2016	
49 Building Inspection S&W	236,426	300,275	308,007	202,070	
50 Building Inspection Expense	9,742	9,741	10,049	12,468	
51 Building Capital Outlay	-	-	-	-	
Sub-Total	246,168	310,016	318,055	214,538	
52 Emerg. Mgt S&W	4,500	4,500	5,000	4,910	
Emerg Mgt. Expense	7,800	5,950	8,650	8,500	
Sub-Total	12,300	10,450	13,650	13,410	
54 Animal Control S&W	54,576	55,734	in police dept.	in police dept.	
55 Animal Control Expense	14,500	14,544	in police dept.	in police dept.	
	-	-	in police dept.	in police dept.	
Sub-Total	69,076	70,278	-	-	
56a Natural Resources S&W	81,274	83,764	86,291	90,472	
56b Natural Resources Expense	27,650	27,400	27,400	27,600	
Sub-Total	108,924	111,164	113,691	118,072	
57 Pleasant Bay Alliance Expense	16,855	16,855	16,855	17,192	

Line	FY 2016 OPERATING BUDGET	Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
	<i>Schools</i>				
58	Cape Cod Reg Tech High School	1,160,735	1,421,910	1,248,331	1,330,607
	MRSD-Operating	17,801,859	19,884,425	19,486,696	20,459,274
	MRSD-Capital/ other	192,138	-	-	184,125
	MRSD-Transportation	640,816	319,825	350,715	378,140
	MRSD-Debt Service- Middle School	54,685	46,612	142,843	116,626
	MRSD-Debt Service H.S. BAN	-	43,600	426,174	1,723,502
	MRSD- Minimum Contribution FY14- credit	-	-	(336,245)	-
	Total MRSD Assessment	18,689,498	20,337,662	20,070,183	22,861,667
59	<i>Harwich Public Schools</i>	-	-	-	-
	Sub-Total	19,850,233	21,759,572	21,318,514	24,192,274
59a	Harwich Middle School Building	-	-	-	125,000
60	Town Engineer's Dept S&W	156,159	156,833	159,959	166,693
61	Town Engineer's Dept Expense	4,800	4,800	4,820	3,820
	Sub-Total	160,959	161,633	164,779	170,513
62	Highways and Maintenance S&W	2,018,212	2,089,355	2,150,342	2,274,937
63	Highways and Maintenance Expense	1,506,980	1,524,705	1,682,425	1,881,905
64	Hot Mix,Oil,& Improve Town Rds.	-	-	-	-
65	Hwy Snow Removal Wages	40,000	40,000	40,000	40,000

FY 2016 OPERATING BUDGET					Town Meeting	
Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Budget FY 2016	
66	Hwy Snow Removal Materials	50,000	50,000	50,000	50,000	
67	Hwy Snow Removal Equipment	45,000	45,000	45,000	45,000	
	Sub-Total	3,660,192	3,749,060	3,967,767	4,291,842	
68	Street Lights	82,400	70,000	70,000	80,000	
69	Cemetery S&W	44,520	45,485	45,485	56,615	
70	Cemetery Expense	2,976	3,047	3,147	3,691	
	Sub-Total	47,496	48,532	48,632	60,306	
72	Water Enterprise Fund					
71	Board of Health S&W	257,559	256,480	266,627	184,412	
72	Board of Health Expense	14,949	15,448	17,011	13,538	
73	Flax Pond Monitoring	-	-	-	-	
	Sub-Total	272,508	271,928	283,638	197,950	
	Channel 18 S&W	-	-	-	-	
	Channel 18 Expense	-	-	-	-	
	Channel 18 Capital Outlay	-	-	-	-	
	Sub-Total	-	-	-	-	

FY 2016 OPERATING BUDGET				
Line	Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Town Meeting Budget FY 2016
74	Community Center Comm S&W	127,324	130,486	134,326
75	Community Center Comm Exp.	145,495	147,400	158,642
	Community Center Capital	1,500	-	-
	Sub-Total	272,819	279,386	292,969
76	Council on Aging S&W	245,552	279,020	298,691
77	Council on Aging Expense	53,471	62,680	64,384
	Sub-Total	299,023	341,700	363,075
78	Youth Counselor S&W	67,254	67,903	69,918
79	Youth Counselor Expense	3,800	4,010	4,010
	Sub-Total	71,054	71,913	73,928
80	Veterans' Services Expense	31,217	32,264	33,054
81	Veterans' Benefits	25,000	27,500	86,500
	Sub-Total	56,217	59,764	119,554
82	Disability Rights Committee Expense	300	300	300
	Sub-Total	300	300	300
83	Human Services	76,500	76,500	76,500
				78,030

FY 2016 OPERATING BUDGET		Town Meeting			
Line		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Budget FY 2016
84	Brooks Library S&W	429,265	449,664	487,856	574,545
85	Brooks Library Expense	238,965	242,532	277,012	312,343
	Sub-Total	668,230	692,196	764,868	886,888
86	Recreation & Youth Seasonal Help	155,008	155,007	165,000	173,540
87	Recreation and Youth S&W.	177,318	192,137	201,672	208,531
88	Recreation and Youth Expense.	50,530	50,525	50,525	50,825
89	Aid to Various Programs	-	-	-	12,000
	Sub-Total	382,856	397,669	417,197	444,896
91	Harbormaster/Natural Resources S&W	198,196	202,037	234,728	246,067
92	Harbormaster Expense	86,950	90,145	107,355	111,685
93	Harbormaster Capital Outlay	3,000	-	-	-
	Sub-Total	288,146	292,182	342,083	357,752
94	Brooks Museum Commission Expense	13,164	12,973	15,284	15,284
	Sub-Total	13,164	12,973	15,284	15,284
95	Historical Commission S&W	1,000	1,000	1,000	-
96	Historical Commission Expense	500	400	1,700	350
	Sub-Total	1,500	1,400	2,700	350

Line	FY 2016 OPERATING BUDGET	Town Meeting Budget			
		Actual FY 2013	Actual FY 2014	Voted Budget FY 2015	Budget FY 2016
97	Memorial & Veterans' Day	1,600	1,600	1,600	1,600
98	Golf Operations & Maintenance S&W	703,653	757,713	776,087	797,672
99	Golf Operations & MaintenanceExpense	581,801	609,701	610,249	615,518
100	Golf Capital	24,000	63,000	63,000	63,000
	Sub-Total	1,309,454	1,430,414	1,449,336	1,476,191
101	Total Departmental Budgets (Excludes HPS & CCRTHS)	17,667,149	18,839,564	19,321,407	21,173,621
102	Total Debt SERVICE (PRIN & INT)	4,076,198	3,528,883	3,610,560	3,615,484
103	Barnstable County Retirement	2,178,021	2,170,097	2,217,735	2,283,370
104a	Special Retirement Pension			-	-
104b	Barnstable County Tax & CC Commission				
105	Unemployment Compensation	35,000	35,000	35,000	35,000
106a	Group Health Insurance/ Life	3,877,796	3,945,954	4,048,837	4,121,543
106b	Health Ins Mitigation Account	141,360	-	-	-
107a	Insurance, General	491,783	516,373	516,373	533,561
107b	Mega Assessment	21,111	21,111	23,925	-
107c	CVEC	-	-	-	-

FY 2016 OPERATING BUDGET		Town Meeting			
Line		Actual	Actual	Voted Budget	Budget
		FY 2013	FY 2014	FY 2015	FY 2016
108	Insurance Deductibles/Exclusions.	15,000	15,000	15,000	15,000
	Sub-Total	6,760,071	6,895,060	6,856,870	6,988,474
109	Total Town Budget w/o Education	28,503,418	29,263,507	29,788,838	31,777,579
110	Including MRSD & CCRTHS with Medicare	\$ 48,500,180	\$ 51,023,079	\$ 51,107,352	\$ 55,969,853

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
MAY 19, 2015**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 19, 2015, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: one (1) Selectman for three (3) years; one (1) Selectman for a one (1) year unexpired term; one (1) Housing Authority Member for five (5) years; one (1) Housing Authority Member to fill a four (4) year unexpired term; one (1) Moderator for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years.

BALLOT QUESTIONS

1. "Shall the Town of Harwich be allowed to assess an additional \$184,125 in real and personal property taxes for the purpose of funding the Monomoy Regional School Harwich Assessment for Capital Program for the Fiscal Year beginning July 1, 2015"

YES _____ NO _____

2. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bond issued in order to fund the Muddy Creek Bridge Construction Project?"

YES _____ NO _____

3. "Shall the Town of Harwich be allowed to assess an additional \$357,000 in real estate and personal property taxes for the purpose of purchasing and equipping one new ambulance and necessary equipment for the Fire Department for the Fiscal Year beginning July 1, 2015?"

YES _____ NO _____

4. "Shall the Town of Harwich be allowed to assess an additional \$60,000 in real estate and personal property taxes for the purpose of purchasing updated equipment for our Public Safety Answering Points and ancillary supplies located in the Public Safety Building for the fiscal year beginning July 1, 2015?"

YES _____ NO _____

5. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program as requested in the Capital Plan?"

YES _____ NO _____

6. "Shall the Town of Harwich be allowed to assess an additional \$134,946 in real estate and personal property taxes for the purpose of purchasing three (3) new cardiac monitors and (3) new automatic external defibrillators with a five year service contract for the Harwich Fire Department for the Fiscal Year beginning July 1, 2015?"

YES _____ NO _____

7. "Shall the Town of Harwich be allowed to assess an additional \$38,290 in real estate and personal property taxes for the purpose of purchasing one (1) new Fire Chief response vehicle for the Fiscal Year beginning July 1, 2015?"

YES _____ NO _____

8. Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bond issued in order to fund the engineering design and associated permitting to replace the Saquatucket Municipal Marina docks, piles and services to include a handicapped accessible ramp system and dredge required areas as requested in the Capital Plan?"

YES _____ NO _____

9. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bond issued in order to acquire, for wastewater treatment and/or effluent recharge, all or a portion of land now or formerly owned by the heirs of Judah Eldridge et al. , and located on the east side Seth Whitefield Road in Harwich, Mass, and shown on Assessor's map 85 as Parcel B1, containing 24.60 acres, more or less?"

YES _____ NO _____

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 23rd day of March 2015

s/Larry G. Ballantine, Chair

s/Peter S. Hughes, Vice Chair

s/Edward J. McManus, Clerk

s/ Linda A. Cebula

s/ Angelo S. LaMantia

BOARD OF SELECTMEN

A true copy Attest:

s/David A. Robinson, Constable

April 16, 2015

By virtues of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, May 19, 2015, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office building and in the Harwich Community Center, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at **6:45** AM.

PRECINCT I

Warden Susan Weinstein
 Clerk: Sandra Shelton
 Insp.Ck In: Joan Callahan
 Insp.Ck Out: Marjorie Frith

PRECINCT II

Eric Carroll
 Ann Kaplan
 Ann Kaplan
 Lee Chase

PRECINCT III

Warden: Charles Callahan
 Clerk: Mary Egan
 Insp. Ck In: Judy Sullivan
 Insp. Ck Out: Janet Kaiser

PRECINCT IV

Janet Silverio
 David Bassett
 Sheila Bowen
 Linda Hughes

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I

Dep. Warden: William Hooper
 Dep. Clerk: Jackie Stiles
 Dep.Insp.In: Joan Callahan
 Dep.Insp.Out: Shirley Knowles

PRECINCT II

Richard Gomes
 Johanna Arnemann
 Ann Kaplan
 Gayle Carroll

PRECINCT III

Dep. Warden: Charles Callahan
 Dep. Clerk Mary Ann Pina
 Dep.Insp.In: Judy Sullivan
 Dep.Insp.Out: Janet Kaiser

PRECINCT IV

Richard Bowers
 Janet Bowers
 Sheila Bowen
 Catherine Sacramone

INFORMATION TABLE

Shirley Knowles, Dorothy Hemmings-Bassett, Judy Davis, Sandy Hall, Johanna Arnemann

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 2,246 included 66 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 565 including 23 absentee votes

Precinct II 612 including 12 absentee votes

Precinct III 645 including 18 absentee votes

Precinct IV 424 including 13 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May 19, 2015 at 9:00 P.M as follows:

	1	2	3	4	Total
BOARD OF SELECTMEN 3 YEAR					
JANNELL M. BROWN	301	304	351	244	1,200
W. MATTHEW HART	249	281	245	162	937
BLANKS	13	25	49	17	104
ALL OTHERS	2	2	0	1	5

BOARD OF SELECTMEN 1 YEAR					
MICHAEL D. MACASKILL	461	528	524	388	1,901
BLANKS	99	79	118	35	331
ALL OTHERS	5	5	3	1	14

MONOMOY REGIONAL SCHOOL COMMITTEE					
ROBERT T. RUSSELL	456	497	492	360	1,805
BLANKS	104	112	150	61	427
ALL OTHERS	5	3	3	3	14

MODERATOR					
MICHAEL D. FORD	478	525	526	375	1,904
BLANKS	86	87	119	49	341
ALL OTHERS	1	0	0	0	1

WATER COMMISSIONERS					
GARY A. CARREIRO	430	504	489	363	1,786
BLANKS	132	107	153	60	452
ALL OTHERS	3	1	3	1	8

TRUSTEE, BROOKS FREE LIBRARY					
JOAN A. MCCARTY	425	468	431	311	1,635
KATHLEEN A. REMILLARD	426	486	448	320	1,680
JEANNIE S. WHEELER	413	449	419	278	1,559
BLANKS	431	432	637	362	1,862
ALL OTHERS	0	1	0	1	2

HOUSING AUTHORITY 5 YR

ROBIN D. WILKINS	455	485	481	361	1,782
BLANKS	108	125	162	62	457
ALL OTHERS	2	2	2	1	7

HOUSING AUTHORITY 4 YR

PHILIP R. POND, JR	441	478	471	339	1,729
BLANKS	123	131	174	84	512
ALL OTHERS	1	3	0	1	5

QUESTION #1 MONOMOY SCHOOL

YES	318	339	330	260	1,247
NO	236	258	297	158	949
BLANKS	11	15	18	6	50

QUESTION #2 MUDDY CREEK BRIDGE PROJECT

YES	326	356	324	218	1,224
NO	221	226	281	190	918
BLANKS	18	30	40	16	104

QUESTION #3 NEW AMBULANCE

YES	357	401	392	271	1,421
NO	202	197	233	145	777
BLANKS	6	14	20	8	48

QUESTION #4 PUBLIC SAFETY ANSWERING POINTS

YES	291	347	288	208	1,134
NO	253	240	312	200	1,005
BLANKS	21	25	45	16	107

QUESTION #5 ROAD MAINTENANCE PROGRAM

YES	346	388	380	270	1,384
NO	200	194	222	144	760
BLANKS	19	30	43	10	102

QUESTION #6 AUTOMATIC EXTERNAL DEFIBRILLATORS

YES	415	471	475	319	1,680
NO	145	127	151	98	511
BLANKS	5	14	19	7	45

QUESTION #7 FIRE CHIEF NEW VEHICLE

YES	248	244	253	174	919
NO	303	353	362	241	1,259
BLANKS	14	15	30	9	68

QUESTION #8 ENGINEERING DESIGN - DOCKS

YES	320	353	294	233	1,200
NO	225	234	314	182	955
BLANKS	20	25	37	9	91

QUESTION #9 JUDIAH ELDRIDGE PROPERTY

YES	219	194	120	117	650
NO	339	406	517	299	1,561
BLANKS	7	12	8	8	35

TOTAL VOTED	565	612	645	424	2,246
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ATTESTED

Anita N. Doucette, MMC/CMMC

Town Clerk

Board of Registrars

Raymond C. Gottwald

Dorothy A. Parkhurst

Susan J. Mills

Anita N. Doucette, *Town Clerk*

HUMAN SERVICES

Report of the **Council on Aging**

MISSION STATEMENT

“The Council on Aging provides comprehensive support for Harwich’s senior population, including services for socialization, information and referral, entertainment, health promotion and education. Through these services and as an advocate for seniors in the community and beyond, the COA enhances the quality of life for the Town’s seniors and their caregivers”.

PERSONNEL

Director: Barbara-Anne Foley

Executive Assistant: Gale Crowell

Social Services Coordinator: Kevin Grunwald

Town Nurse: Susan Jusell, R.N.

2 (Part time) Van Drivers: Dan Eldredge and Dana DeCosta

Grant Position Outreach Asst/ Volunteer Coordinator, Richard Anderson (part time)

Chef (Aide to Programs) Linda St. Pierre

Per Diem Nurses: Jane Ryder and Jill Fallon

Per Diem Van Driver: Remi Thibodeau

It is an honor to work alongside these awesome dedicated, hard-working, compassionate individuals.

SOCIAL SERVICES TEAM

The COA is very fortunate to have a Social Services Department led by our Coordinator, Kevin Grunwald, MSW and our Outreach Assistant/Volunteer Coordinator, Richard Anderson. This Team identifies, advocates for and connects seniors with unmet needs to Government, private sector and COA programs and services designed to meet those needs. They conduct in home and office visits in determining needs and provide services to meet them.

OUTREACH:

- **Core service** which includes basically information and referral services to seniors in Harwich (family as well).
- Serves as a **bridge** to other agencies and services (focused on basic needs), including Elder Services, SNAP, housing, SHINE, Fuel Assistance and nutrition programs

- Function as an **advocate** for clients to assist them in interacting with other agencies and negotiating the bureaucracy.
- Intervene when clients come to the attention of others including family, neighbors, police, fire and the health department (multi-disciplinary approach).
- Accomplishments for 2015:
 - Developed relationships with SNAP (Food Stamp Program) representatives to more effectively advocate for clients.
 - Processed more than 50 Fuel Assistance applications.
 - Implemented a monthly Brown Bag food program serving 20 residents, to supplement the bi-monthly government food program.
 - Successfully advocated for one client to assist her in recovering more than \$1000 from an insurance broker.

SPECIAL PROGRAMS/HOLIDAYS:

- Delivered holiday food to approximately 50 families for Thanksgiving and Christmas.
- 20 seniors received gifts through the “Be A Santa to a Senior Program” from “Home Instead”, and an additional 20 seniors (many homebound) received a cranberry bread from the Kiwanis Club.
- Men’s Breakfast/Book Group: Started in January 2014 with fewer than 10 participants; now averaging more than 60! Special guest speakers were invited in 2015 including: Russ Allen, Bob Weiser, Jim Hilliard, Beth Marcus, Steve Englert, Dr. Frank Puzio, Leo Cakounes, Christopher Clark, Police Chief, David Guillemette and Mark McGrath. The Book Group was an outgrowth from the Men’s Breakfast. This monthly breakfast is a very important opportunity to socialize and connect with other men; appeal of Chef Linda’s cooking to the group!

The Volunteer Coordinator, recruits, interviews, trains and supervises volunteers for COA programs and Outreach Programs. We are currently experiencing a paradigm shift with our Volunteers. Gone are the days of Volunteers walking into the COA offering hours of weekly time to meet our needs. As we are recruiting new volunteers, we are ever mindful of the many opportunities out in our community of Harwich for volunteers to spend their available time and we are SO appreciative and grateful for the dedication of the more than 130 volunteers we have at the COA. **If you are interested in volunteering for the COA, please call us today at 508-430-7550.**

If any Harwich resident has questions about Fuel Assistance, Food Stamps, Caleb Chase Fund, Government Food Supply, Telephone Reassurance Program, Friendly Visitor Program, Housing, etc. the Social Services Department is ready to assist you, please call 508-430-7551.

HOARDING CASES ON THE RISE

An awful title yes, but a rapidly growing reality in all the Towns across the Cape! Harwich is on the Cape Cod Hoarding Task Force and continues to chip away at very complex medical and physical cases. Harwich itself has its own terrific Team that meets regularly to triage how best to help Harwich residents with this complex issue to be safe and healthy. A new accomplishment this year was the addition of: "Buried In Treasures": A Support group started by the Cape Cod Hoarding Task Force; Harwich COA is 1 of 3 operating on the Cape. This group consists of 15 sessions over 20 weeks serving 8-10 individuals with hoarding disorder, and Harwich had a wait list to get in!! Please look out for your neighbors and friends and if you think they need help you can call the Outreach Dept. anonymously at 508-430-7551-you never know you just might save a life that we are not aware of!

TOWN NURSE SERVICES

Town Nursing Services

Type of Nursing Service	Number Duplicated Visits
Home Visits 130	Duplicated Caseload 1,736
Office Visits/Walk In Clinic 78	Duplicated Office Visits/Walk in Clinic 1056

Caseload: 208

Referrals from Hospitals, M.D.'s, VNA, Nursing Homes, etc. 88
Home Flu Immunizations 25
Non-Elder Caseload 34

The Town Nurse provides skilled Nursing care, referrals, and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the seniors independent in their own homes and facilitating a better quality of life to those in need. The Town Nurse interacts daily with the aging community and the beginning "Baby Boomers" utilizing services. In FY16 this position became 40 hours weekly.

COA & FIRE DEPARTMENTS AWARDED IMPORTANT GRANT

COA Director and Harwich Fire Lieutenants attended "**Remembering When™: A Fire and Fall Prevention Program for Older Adults**" at the New Hampshire Fire Academy. This is a great program resulting in Home Safety Assessments for at Risk Seniors who have self-identified and requested an assessment. The Grant pays for the 2 pieces of the one hour Assessment the Fire Safety part administered by Fire Lt. Leighanne Deering and the Home Fall Prevention Safety part administered by COA Director, Barbara-Anne

Foley. The Grant was awarded for September and to date, 32 homes have had a Home Safety Assessment done.

COA RECEIVES CULTURAL COUNCIL GRANTS

The Harwich Cultural Council Grant brought Dietitian, Tricia Silverman to the Council on Aging who gave a fabulous presentation about what the Mediterranean Diet is, How to incorporate it into your own home and why cultures who abide by it live into their 90's and 100's. This was so well attended she will be back again this year! The other Harwich Cultural Council Grant received was for a theatre performance by Stephen Collins, a one man show who gave an outstanding performance of "Theatre of the 30's 40's and 50's". We are always so grateful to our local Harwich Cultural Council for providing us programs that our budget does not afford.

10th ANNIVERSARY OF THE "REMEMBERY WALK-DAVE BIRTWELL MEMORIAL"

The 10th Annual "Remembery Walk-Dave Birtwell Memorial" Walk for Alzheimer's patients and their families was held again at Brooks Park and raised over \$10,000 in one day-sponsored by our Friends of the Harwich COA. Monomoy High School Students had Teams, the Rotary Club of Harwich-Dennis joined us this year with tremendous volunteers as did TJX Corporation who not only made a \$5,000 donation but brought a Team of Walkers and Volunteers as well! Harwich's own State Senator, Dan Wolf started us off, along with the local Marine Color Guard led by Joe McParland and our local Harwich Police & Fire Departments who have kept us safe on the Walk for 10 years for which we are most grateful! Selectman Ed McManus came to our rescue when we lost our food vendor for the event and along with his wife and the Cranberry Festival Food rig he enabled us to have food! To date this walk has raised over \$175,000 which has directly benefited our residents with Alzheimer's disease to receive the products and services they need.

NEW INTERGENERATIONAL PROGRAM WITH MONOMOY AND HARWICH COA

The Monomoy Regional School District (Harwich and Chatham) and the Harwich COA together implemented a new Intergenerational Program called "Bridges Together" and it was rolled out for one full session for Grade 3 last Spring. It was a HUGE success and now since we had such a HUGE interest we have a wait list of Volunteers waiting to participate this year in the fall!

Volunteers-We Love Them!!

Volunteer's #: 130 Volunteer Hours: 8,943.25 hours
In Kind \$ Value: \$245,443.30

The Harwich Council on Aging could not run as smoothly as it does were it not for the direct assistance of its 139 volunteers. They are **THE** backbone

of the organization. The COA is the only department who still has a **Volunteer Receptionist answering their phones, in fact 2 a day 5 days a week!** COA Volunteers visit homebound, drive seniors to medical appointments, serve meals in our dining programs, teach classes and even provide free Massage, Reiki and Zero Balancing! They also provide free Legal Services, Income Tax Counseling, (S.H.I.N.E.) Health Insurance Counseling, Telephone Reassurance, and are part of our Emergency Management Team, assisting when we have Flu Clinics, Voting and of course any “Emergencies” we may encounter with weather. These are just a few of the volunteer categories and there are a host of others too numerous to mention. There are 2 volunteer COA Boards: **The Council on Aging Board of Directors** (appointed by the Board of Selectmen) and the **Friends of the Council on Aging Board** members, and both are ALWAYS looking for new Board members and sub committee members.

ELDER AFFAIRS LIAISON

Donna Tavano is the Harwich Police Department’s Elder Affairs Liaison to the Council on Aging. She works very closely with our Social Services Team including our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 43% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

CALEB CHASE FUND

The Harwich Council on Aging Department administers the screenings for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

PROGRAMS, SERVICES AND COA REVENUE

The Council on Aging provides many programs and services to the residents of Harwich. We provide 8-15 different programs/services each day to participate in, that keep the whole person active. The revenue raised by these COA Programs for the Town of Harwich is through a \$5 per person program fee that our instructors pay per course that they teach.

FRIENDS OF HARWICH COUNCIL ON AGING

The Friends of the Harwich Council on Aging help to support many programs and services of the COA. They continue to purchase durable medical equipment such as canes, bedrails, etc. when they are needed. Additionally, they donate funds to assist the COA Social Services team which items such as

Grocery Store Gift Cards. They also hold social “Fun” activities: Luncheons at the Cove restaurant at Cape Cod Regional Technical High School, Concerts with local musicians and groups. This year the Friends of the Harwich COA again assisted us by being the receiving 501C3 for the “Rememberery Walk-Dave Birtwell Memorial Fund” that assists patients and families with Alzheimer’s disease with very practical items they cannot afford. **We are most grateful to them especially in these most difficult fiscal times.**

COA 10 YEAR STRATEGIC PLAN IS RIGHT ON TRACK

The COA has continued working the 10 year Strategic Plan. This comprehensive plan has already proven to be a huge help to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich. We learned from this 10 year study some very important statistics: **currently Harwich has 44% (5,422) of its year round population (12,439) that are age 60+. The over age 80 population is now at 1254! In 10 years we are projected to have 61% of the population age 60 and above** with the influx of Baby Boomers. This is both very exciting to us as well as presents a challenge as to how to take care of the people we need to, **given the limited resources we have currently.**

COA VAN “CRANBERRY COACH” PROGRAM

The Cranberry Coach Van program serves Harwich very well. We have **168 regular riders** who this year rode the van **2,177 trips** attending programs and services with the COA and at other locations such as to the Harwich Family Food Pantry, delivering Government Surplus Food and the Brown Bag Food Program to seniors in need, bringing participants to the grocery stores, senior dining program, blood pressure clinics, voting, town meeting, flu clinics, and so much more. **This is a vital service that is growing every year** and the COA is very lucky to have Dan Eldredge and Dana DeCosta the 2 part time Van Drivers who are awesome with the riders. We are very fortunate to also have Remi Thibodeau as our Per Diem Van Driver.

CHEF AND DINING PROGRAMS

The Chef for the COA has continued to be a wonderful asset to the COA Team! This year she was well utilized by Emergency Management during the multiple Winter Storms and events at the Emergency Operations Center proving to be very helpful!

The Senior Dining and Supper Club programs are prospering as a direct result of her efforts, energy, skill and tremendous patience and compassion, and even the number of volunteers connected with this program since hiring Linda St. Pierre has grown!

As the residents of Harwich age, the Council on Aging continues to be more and more **“at the center of it all”**. This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Adrienne Johnson - *Chairman*

Joe Johnson - *Vice Chair*

Ralph Smith

Lee Culver

Michael Smith

Richard Waystack

Report of the **Cape Cod Regional Transit Authority**

The Cape Cod Regional Transit Authority (CCRTA) has provided in Harwich 38,352 one-way passenger trips from July 2014 through June 2015 (FY15).

CCRTA provided 325 general public clients in Harwich with DART (Dial-a-Ride Transportation) service during FY15. These clients took a total of 12,985 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 220,637 in FY14 compared to 232,437 in FY15.

CCRTA FY15 records for the Boston Hospital Transportation service indicates 54 Harwich residents took 317 one-way trips on this service.

A total of 11,315 one-way trips originated in Harwich for the Flex route for the period July 2014 through June 2015; total ridership for the Flex for this period was 76,538.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, and Orleans along the Route 28 corridors. A total of 13,734 one-way trips originated in Harwich for the H20 route for the period July 2014 through June 2015; total ridership for the H20 route for this period was 166,295.

CCRTA supplied the Harwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 4,321 rides from July 2014 to June 2015.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Report of the Cape Light Compact

Harwich Representative – Barry Worth

Harwich Alternate – Valerie Bell

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit www.capelightcompact.org.

POWER SUPPLY – Stability, Security and Green Power Options

Cape Light Compact offers stable and secure electric supply at competitive rates. Much depends on timing and market forces, but the Compact was proud to offer stable, competitive prices in 2015. As in previous years, electricity prices in 2015 were primarily driven by the price of natural gas. The winter of 2015 saw a lower wholesale electricity price spike from the 2014 winter, but retail electricity prices were still the highest in recent history. This is because of high forward market prices at the time when retail suppliers were procuring in advance for their expected loads. These high forward prices were set by expectations of the same high wholesale prices seen in the winter of 2014, which didn't come to fruition this year. While New England's natural gas delivery constraint was still the main contributing factor to high winter wholesale prices, it was mitigated by warmer temperatures in the beginning of the winter, increased liquefied natural gas (LNG) imports, implementation of an improved winter reliability program by the electricity grid operator, and low oil prices.

The past few years have seen many changes in how electricity is produced in New England. There is growing concern over how to meet both the reliability needs of the electric grid and our greenhouse gas reduction goals, all at a reasonable cost to electricity consumers. In the upcoming year, state elected officials and the Massachusetts Department of Public Utilities will be focusing on this issue. Topics to be deliberated include: (1) whether or not to install new natural gas pipelines, and who should pay for this; electric customers or gas customers; (2) net metering cap for solar and other renewable generation projects; (3) smart grid, or grid modernization, technology, who will benefit and how will costs be allocated amongst electric customers. As we have done in the past the Cape Light Compact Governing Board will participate in these, and other, discussions on behalf of electric customers.

In 2015, Cape Light Compact provided energy to residents and businesses in accordance with two competitive electricity supply contracts negotiated by the Compact. The Compact's residential electricity supplier was ConEdison Solutions, and the commercial and industrial supplier was NextEra Energy. As of the most recent count, the Compact had approximately 7,477 total electric accounts within the Town of Harwich on its energy supply.

CONSUMER ADVOCACY – Committed to Consumer Interests

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state, and federal level. In 2015, the Compact focused much of its advocacy on consumer electricity disclosure labels, DPU's competitive supply website, and door-to-door marketing rules. These issues affect how electricity consumers interact with and take advantage of the competitive supply market. The Compact has provided input advocating for better disclosure methods of electricity sources, including renewable energy, which will better inform consumers about where the electricity they're purchasing comes from. The Compact is also continuing to provide DPU with input on their competitive supplier website in order to ensure it is easy for users to use and understand. The Compact, along with others, has also successfully lobbied for the implementation of door-to-door marketing rules that will help protect consumers from some of the unscrupulous marketing tactics that have been used on the Cape and Vineyard.

The Compact is also pleased to announce that the Department of Public Utilities issued a final order in May approving the Compact's revisions to its Aggregation Plan, which was submitted in April 2014. This order affirms the purposes, structure, and funding of the Compact, and has been used as a model for other municipalities seeking to form their own aggregations. While Cape Light Compact was the first municipal aggregator in the state, there are now 72 communities in Massachusetts with approved Aggregation Plans.

ENERGY EFFICIENCY – Saving Energy and Money

Jan – Dec 2015	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	44	\$16,934.20	84,671	\$144,544.86
Residential	1,014	\$321,283.80	1,606,419	\$1,178,254.19
Commercial	31	\$277,448.60	1,387,243	\$975,404.12
Total	1,089	\$615,666.60	3,078,333	\$2,298,203.17

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the "distribution charge" (\$0.02349

for residential customers and \$0.01127 for commercial and industrial customers) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- \$563,336 in energy efficiency incentives was awarded to Monomoy High School through the Compact's comprehensive Advanced Buildings Program.
- \$133,703 in energy efficiency incentives was awarded towards Cape Cod Tech's HVAC Upgrades and Energy Management System.
- 9 ENERGY STAR® qualified homes were built in the Town of Harwich.
- Cape Light Compact continues to bring energy education to the schools in the Town of Harwich through use of energy kits, materials, teacher workshops and school support. For the fourth year, the Compact was proud to sponsor and help implement "Energy Day" at the Monomoy School District's Harwich Middle School. All classrooms were turned into energy laboratories where each student learned by hands-on experience the workings of wind turbines, the energy efficiency of their school building and the workings of a motor and circuit. The day was complete with time at an "Energy Carnival" staffed by the Compact and, Harwich High School students.
- The Compact continued its sponsorship of the Middle and High School's Energy Club. Through their many outreach projects, the club again won both state and national recognition for school year 2014-15 by the National Energy Education Development Project (NEED) and the MA Department of Energy Resources.

Report of the Harwich Cultural Council

The Harwich Cultural Council (HCC) is a town appointed committee annually funded in part by the Commonwealth through the Massachusetts Cultural Council (MCC). Its goal is to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community based projects, as well as, ticket subsidies for our students to theaters, museums and other educational venues in the arts, humanities and sciences.

In past years the voters of Harwich have approved funds for grants at the annual Town Meeting. Additionally, fund-raising and private gifts provide us with discretionary monies, which can be used for activities that meet MCC and HCC criteria.

The Committee

The HCC currently has nine active members which is the maximum allowed.

The Committee met ten times in 2015. This includes special meetings as well as monthly meetings on the second Thursday of the month at 4:30 pm in the Brooks Free Library, Thornton Room.

This year the HCC received a total of thirty-six grant applications for FY 2016 totaling over \$33,000 in funding requests. Through a standardized review process thirty-three cultural projects were partially funded for a total of \$12,500. They are as follows:

Grant Awards for FY 2016 Awarded in FY 2015

Applicant	Project Title	Award
Music		
Harwich Council on Aging	Celebrating the Season	\$500
Jim Stamboni	Big Band Music-Students All Ages	\$400
Monika Woods	Open Mic Classical	\$300
Harwich Port Merchants' Assoc.	Free Musical Strolls	\$600
John Porcino	"Top of the Morning"	\$200
Denya LeVine	Music for Seniors VNA Day Center	\$300
Arts		
Monomoy Middle School	Language of Dance	\$350
Monomoy Middle School	Macbeth in the Middle	\$400
Monomoy Middle School	Lion King Junior	\$400
Academy of Performing Arts School	Need/Merit Scholarship	\$200
Kathleen Healy	All Ages Open Mic	\$400
Cultural Center of Cape Cod	Rise and Shine	\$300

Humanities

Sheila House Youth Counselor	Youth Media Literacy Initiative	\$545
Mary Cronin	Connecting Thru Kids' Books BCCF	\$500
Chase Library	Cape Cod Authors' Series	\$300
Harwich Historical Society	Harwich in the Thirties	\$500
Dorothy Hemmings	Picture Book - Cape Cod Mystery	\$400
Cape Cod Theater Company	Poetry and Art of Listening	\$550
Melanie Braverman	Giving Voice to Those Who Give	\$200
Holy Trinity Preschool	Sharing Old Friends with New	\$300

Sciences and Environment

Monomoy Middle School	The Heat Is On	\$295
Harwich Conservation Trust	Winter Talk Series/Meet the Farmers	\$500
Harwich Early Childhood Council	Itsy, Bitsy Yoga Preschool	\$500
Chatham Conservation Foundation	Monomoy MS Vernal Pool	\$600
Melinda Forist	Vernal Pool Creation Presentation	\$150
Mass Audobon/Wellfleet Bay Sanctuary	School Lessons for Harwich Kdg.	\$500
Tricia Silverman	Longevity Secrets of the Okinawans	\$300
John Root	Majesty and Mystery of Crop Circles	\$150

Field Trips

Monomoy Middle School Grade 7	Museum of Fine Arts	\$400
Monomoy High School	Bass River Cruise	\$360
Eventide Theater Company	Life of Anne Frank	\$300
Monomoy Middle School Grade 5	HJT- Shrek the Musical	\$400
Monomoy Middle School Grade 6	New Bedford Whaling Museum	\$400

2015 Activities

To date, twenty-eight of the thirty-two cultural activities funded in 2014 for FY 2015 have taken place.

The trip sponsored by the HCC in May 2015 to the French and Italian Riviera was a great success. Over \$4,000 was raised by the HCC, which will be used to help fund future grant awards.

Additionally, the HCC is planning to sponsor a fundraising trip (destination to be determined) in the fall of 2016 which will be highly publicized. The HCC will receive a commission for each participant. These funds will also be used to support future cultural events that will benefit Harwich.

In June of 2015 the HCC hosted a reception for grant recipients at Brooks Academy supported in part by the Harwich Historical Society and local merchants. There were approximately thirty-five in attendance. A Harwich Middle School music group performed and several grant recipients gave an overview of their projects. Feedback was very positive.

In the fall of 2015 the HCC conducted a Community Needs Assessment. Information gathered will be used to help in determining future goals and priorities.

2016 Goals

The HCC will increase its role and presence in the community by collaborating with other councils and community organizations. We will continue our outreach endeavors to the Chatham Cultural Council.

The HCC will hold a reception to honor the 2016 grant recipients. Several grantees will be asked to give an overview of their projects.

The HCC will continue its fundraising efforts.

The HCC will increase public awareness of upcoming events sponsored by the council by using a variety of approaches.

The council will continue to strive to support high quality cultural activities that meet the needs of Harwich citizens.

Respectfully submitted,

Lynn Schweinshaut, *Chair*

Joan Sacchetti, *Treasurer*

Lynne Lavieri, *Secretary*

Deborah Ferry

Florence Lofberg

Anne Leete

Sharon Mitchell

Lorraine Bossi

Tina Games Evans

Report of the Health Director

The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food service establishments	\$10-250	196
Motels/Cabins	\$75	6
Rubbish Haulers	\$100	5
Swimming Pools	\$100	29
Disposal Works Installers	\$100	56
Milk & Cream	\$10	16
Manufacture of Frozen Dessert	\$50	4
Stable	\$20/50	25/9
Funeral Directors	\$50	2
Mobile Food	\$100	8
Septage Carriers	\$100	22
Catering	\$100	7
Well Permits	\$55	17
Retail Sale of Tobacco	\$50	11
Recreational Camps	\$75	2
Sewage Construction Permits	various	213
Real Estate Transfer Inspections	\$110	318
Test Holes/perc tests	\$110/lot	560/154 lots
Trench permits	\$30	147
Beach Operators	\$50	40

Total 2015 department revenue = **\$143,944**. Overall revenues increased \$21,608 (17.6%) compared to revenues collected in 2014.

Total revenue also includes \$2459 for photocopies; \$4234 from insurance reimbursement for the 2014 clinic and \$4025 in BOH hearing fees.

PROJECTS AND PROGRAM DEVELOPMENT:

Technical Assistance to the Board of Health-

413 licenses encompassing 20 categories were granted by the Board. Any new facility, business, or existing business with change in operations and/or management must undergo a department review. This entails orientation with the Health Director involving review of business plans, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. Most existing

operations must follow approved operations procedures and are subject to intermittent inspections by department staff.

The Health Director prepared 47 cases for discussions and/or hearings presented at 10 Board of Health meetings. This covered issues such as variance requests to upgrade sewage disposal systems; environmental impact review for subdivisions; show cause hearings for housing complaints; horse/stable management plans and review of new food service facilities. The Board approved a total of 73 variances pertaining to 23 projects.

Community Development Programs-

Project Review:

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of 1870 projects in the following areas of Community Development:

- 213 Disposal Works Construction Permits for the installation of septic systems
- 318 Septic System Inspection Reports for Real Estate Transfer
- 77 Board of Appeals and Planning Board projects
- 1098 Building permits
- 17 Well permits
- 147 Trench permits

The Permitting, Engineering, Planning Departments & Fire Inspector meet weekly to discuss topics of common interest and provide an opportunity for informal discussions with applicants of large scale and complex issues. Representatives and applicants met with the group for guidance on developing their projects: Redevelopment of the “Dino’s” Block; renovation of Wixon Dock Fish Pier; Harwich Cottages “40 B”; renovation of Wequassett Main Kitchen; Captains Cargo housing compliance; Belmont Condo basement compliance issues; Agway potential East Harwich location; 1004 Rt. 28 commercial/housing redevelopment; Wychmere Pavilion; 62 Main St Ext.; Uncle Jack’s Rd build options; and Saquatucket Marina Redevelopment.

In addition, a significant amount of time was devoted to reconfiguring and developing strategies and implementation for the Community Development Reorganization. Due to the outcome of negotiations with the Harwich Employees Association, the Administration’s plan has seen significant changes in design. The plan to consolidate all administrative support staff into one unit with reorganized tasks and leadership was abandoned and a more simplistic version adopted. All staff will remain in their original units; however, interdepartmental cross training has occurred in order to serve clients more effectively and efficiently at the processing window. Several tasks have been centralized encompassing all departments with each of the three Executive

Assistants, such as purchasing/inventory control/office maintenance; all finances; and all annual licensing. The four department heads have agreed to work together to implement and manage this program, thus eliminating the need for a Community Development Administrative Coordinator.

The team continued with design, training and at long last, implementation of the Accela permitting software. We advanced to 'live testing' May 2015, and it's been an interesting challenge since. Despite 1 ½ years of customization and design, the "go live" phase has been fraught with difficulties and we have had to lower our production and rollout expectations accordingly. For the Health Department it has been a very long, difficult testing phase with far more glitches than expected. We had hoped to transition to a public portal to allow clients to submit and view documents electronically, however the delays in reaching a finished, secure, trouble free product have pushed that out to 2016. While the short term product has been troublesome, the long term vision for what we are developing remains the driving force in our commitment to this project. We now have an electronic workflow for projects anywhere in the system available for all to view. Each day we are making vast strides in our efforts to organize and collate paper. Letters, certificates, and field notes are scanned and attached to the corresponding project for easy retrieval. And finally, we have initiated a mobile office component. We have begun to utilize tablets connected to the Accela system for field work, thus eliminating some paper and duplication of data entry. All in all, despite the multiple delays we are miles ahead of where we were a year ago and closer to our vision of developing a data management system that takes us out of the 20th century and into the 21st.

Community Sanitation Programs:

Recreational Camps for Children:

Boards of Health are responsible for licensing and inspecting Recreational Camps for Children. This task encompasses a vast set of regulations and requirements and requires an extensive review and orientation with the operators prior to permit approval. In 2015, two camps successfully completed the review: Revolution Field Hockey and the Lighthouse Charter School. Pre-operational inspections were conducted in the company of the Camp Directors and on-site inspections were made at the start of camp.

We strongly urge parents and caregivers to inquire about licenses as part of their research in selecting a camp program. There is not a state license; therefore individual licenses are required from each town. For example, if a sports camp operates in multiple towns, a license is required from the Board of Health for each location. Camps must meet health and safety guidelines including background checks of counselors and volunteers, camper to counselor ratios, medical and vaccination standards, as well as the development of contingency plans for all emergency situations.

Sanitary Code/Housing:

The department received 20 Sanitary Code complaints this year. These complaints ranged from housing code violations to nuisance issues, 11 of which required abatement or an order to correct. Two of these cases were for owner occupied dwellings involving hoarding issues. We continue to work with a team to handle some of the very complex, insoluble issues. A team consisting of Fire, COA, Building, Health and Police meet to tackle some of our most difficult cases. It is not unusual to meet upwards of a dozen times as a team and/or with clients before any measurable progress is observed.

Beach Program:

The results of water quality sampling from the 2015 bathing season indicate exceptional water quality for beaches on Cape Cod. A significant amount of regional effort goes into this program. The Barnstable County Department of Health & Environment (BCDH&E) provides a summer intern to the town one day per week for this 13 week program. BCDH&E obtains funding for all of the town's marine beach monitoring and provides freshwater monitoring at no charge.

2015 Program Highlights:

- 296 samples were taken at 40 locations- 26 public and 13 semi-public beaches.
- MDPH considers sample frequency variances (from weekly to monthly) following two years of exceptional results. We applied for and received extensions for nine public beaches. A single sample exceedance will void the variance and the clock returns to zero. Atlantic Beach had an exceedance and must return to weekly sampling.
- Our overall success rate was 98.65% for all beaches. Atlantic Ave, Buck's Pond, Stone Horse Yacht Club, and Old Mill Point experienced a single failure but upon retest, the samples passed. There were no beach closures in 2015.

Signs are posted at all sampled beaches with information on how to obtain test results online. The Health Department "Water Quality" website link can also be used by the public to access information on the town's bathing beaches, frequently asked questions on water sampling, fact sheets on algae blooms including how to protect your pets, and links to the Harwich Water Quality Task Force to learn more about nutrient related ecological water quality issues. The Health Department website, including the Water Quality link, is regularly updated and hopefully is a useful resource for the public.

Food Program:

A total of 223 food service inspections were performed in 2015. Several businesses did not operate in 2015: AFC Sushi and Michelle Pelletier. It was an active year for new food service establishments. Harwich welcomed five new businesses; Red's Pizza, Scribano's Italian Deli, Bell's Bloody Mix, JBar, and

Local Flavor. The Barnaby Inn re-opened and the Platinum Pebble and four Dunkin Donuts locations changed ownership. One new mobile food permit was issued to Salt Block; a full service food truck with a base of operations located at the Cape Sea Grille.

Special Events:

- Toast of Harwich – hosted in May by the Wequassett Inn, 13 establishments participated. Our partnership with the committee to aide in distribution of advance materials has proven to be successful as no violations were noted during the inspections. Staff attended the event to observe site set up and conduct pre- operational inspections.
- Cranberry Festival- September- 8 full service food trucks and 10 Event Permit vendors participated. Permit process for mobile food trucks includes a review of food safety credentials, verification of base of operations permits, menu review and inspections. On-site inspections of all facilities made the morning of the festival. Two violations were noted during the inspections process, and resolved prior to service.
- Farmers Market- 18 weekly markets from June to October feature many vendors in need of Health permits. Growers may sell any harvest item in its natural state. Processing in any manner requires compliance with food safety operations and is subject to licensure. We are actively involved with vendors prior to market start-up and then conduct several on-site inspections throughout the season.

The second Food Program Newsletter was published in December. Our goal is to provide timely information and educational material to our food service community. We urge our readers to connect with our staff and view us as a partner and a resource in food safety.

Semi-public Swimming Pool Program:

Ensuring the health and safety of all people who use semi-public swimming pools is a primary objective of the Harwich Health Department. In 2015, 18 facilities applied for, and received, a permit to operate a semi-public swimming pool in Harwich. Of the 18 facilities, 13 were issued permits at opening inspection. Of the 5 facilities unable to open at initial inspection, all were able to open within a couple days once the facility had met compliance of an opening inspection infraction (i.e. balanced chemicals, CPR cards, flow meter operational). One pool did not apply for a 2015 permit (Coachman Motor Lodge) due to unresolved facility and operation issues. Although significant improvements in water chemistry balance have been made in 2015, most facilities and CPO contractors still use a chemical test kit that doesn't measure beyond 5 parts per million (ppm) for chlorine. The Department has continuously requested facilities to upgrade to test kits capable of measuring within 0.2 ppm of actual chlorine levels. The consequences in utilizing more

accurate testing equipment is preventing one of the most common infractions we observe – the overuse of chemicals and extreme readings.

Fifty two inspections were conducted by the Department in 2015 compared to 62 inspections in 2014. The Town of Harwich was fortunate to have a Summer Sanitarian whom aided the Department in providing each facility several routine inspections throughout the summer. A staff shortage in the spring and early summer of 2015 resulted in fewer routine inspections. Routine inspections contribute to pool operators maintaining regulatory compliance throughout the season. Overall it was a very successful year for our swimming pool program, without any cause for Board of Health hearings or temporary closures.

Weights & Measures:

This continues to be an excellent example of regionalization for our department. The program matter is too small a component to warrant the hiring of staff on the local level yet there are mandated duties to be fulfilled. The Health Director found a solution a decade ago by establishing a relationship with another town with a larger program demand and the ability to address our needs. The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

Stables and Animal Health:

Harwich Board of Health Regulations requires inspection and permitting for all stables (keeping of horses). Manure management, cleanliness of stall and paddock, vector control, animal health and safe water supply are all essential parts of a well managed stable. There are currently over 35 sites in town, residential and commercial that house over 150 horses. We are extremely grateful to Animal Control Officer Jack Burns for managing this program for the Health Department. Officer Burns conducts the inspections, responds to any complaints and acts as liaison for us on all matters in the field. We receive many compliments on his depth of knowledge, helpfulness and professional conduct. We are pleased to report a very successful program this year with only minor infractions reported.

We are grateful for the efforts of the Agricultural Commission to intervene and attempt to resolve complaints we receive concerning farm animals and poultry in the community. The town does not regulate the keeping of animals in residential settings with any type of regulation, minimum lot size or noise controls. When complaints are registered we refer them to the Agricultural Commission for a site visit to hopefully instill good management practices.

Community Health Programs-

Nursing Programs

2015 marked the end of an historically significant Public Health program for the Town of Harwich – we will no longer be holding flu clinics for the general public. Long a cornerstone of our nursing program, we have witnessed a sharp decline in attendance due to the wide availability of vaccine in the community. Given that many health insurance companies cover these costs, we consider this a disease prevention success story. Historically, Health Depts. were one of the few providers of low or no cost clinics. We will continue to provide service to our homebound population and to provide clinics as part of our employee wellness program.

We continue to develop our medical volunteer corps and wish to acknowledge the efforts of Town Nurse Sue Jusell and Dierdre Arvidson (BCDH&E Public Health Nurse) for coordinating the staff at our employee flu clinic. We hope to continue to develop this successful venture as we were able to eliminate VNA staff costs.

The Health Director again registered the town with Commonwealth Medicine- a clearinghouse-billing center available to local towns to submit insurance claims for public flu clinics. We were able to recoup \$4234 in insurance coverage for 2014 clinics.

The Health Director administers and manages the service contract with the VNA. This contract covers staffing for flu clinics; maternal-child care visits for first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics.

Education & Employee Wellness Programs:

The Health Director continues to coordinate employee wellness:

- disseminate the CCMHG Wellness information to employees
- encourage participation in education and fitness programs
- 122 employees attended the flu clinic
- Hosted a “Maintain, Don’t Gain” Holiday weight challenge in conjunction with CCMHG
- \$600 grant received from CCMHG to promote wellness. Program developed to offer employee \$\$ rewards of \$25-50 to defray costs of attending fitness classes. Nine rewards distributed
- Health Director also acts as liaison / coordinator for MIIA Town Insurance EAP issues.

Emergency Management:

We continue to participate with the Cape & Islands Health Agents Coalition to achieve the goals set forth annually by the CDC and MDPH and participated in several readiness drills and tabletop communication exercises.

Health Department on the Move:

Literally! As part of the Community Development Reorganization, we have been working to make the office arrangement and flow patterns more efficient and match the changes in tasks. The number of service windows was reduced from three to one with all client access directed to a centralized location. Employee stations have been rearranged to provide access to those most frequently engaged with the public.

We experienced many staff changes during 2015. Congratulations to Amy Morris, who left our employ upon the arrival of daughter Teagan. Administrative Assistant Patty Sampson accepted a similar position with the Accountants Office and Recording Secretary Sandra Howard's position was absorbed into another position as part of the reorganization. We were very fortunate with our replacements and welcomed back Health Inspector Mark Polselli. Administrative Assistant Jennifer Clarke comes to us after serving nine years in another Cape Cod health department.

We extend sincere thanks to Barnstable County Department of Health & Environment for their many support services that augment our capabilities. This year we utilized Public Health Nursing assistance, Indoor Air Quality; Laboratory Services, 2 days per week summer interns for inspections and water sampling, and especially important was the additional Inspector Services during our staff vacancies.

We were very sad to say good-bye to two long serving members of the Board of Health- Dr. Stanley Kocot and Mary Jane Watson. With over 14 years service, Dr. Kocot was the longest serving member of the Board since its creation as a separate committee in 1987, and he aptly held the gavel for over 10 years. Many, many clients and residents, pro or con have appreciated his presiding over meetings with decorum, grace, respect, patience and empathy. Both members have continuously exhibited much appreciated support and guidance for the staff and they will be truly missed.

Paula J. Champagne, RS, CHO, *Health Director*
Meggan Tierney, RS, CHO, *Senior Health Inspector*
Amy K. Morris, RS, *Health Inspector*²
Mark Polselli, *Health Inspector*
Carol Genatossio, *Executive Assistant*^{**}
Patricia Sampson, *Administrative Assistant*^{**/2}
Jennifer Clarke, *Administrative Assistant*^{**}
Sandra Howard, *Recording Secretary*²

^{**} also encompasses Conservation Department

² resigned

Report of the **Harwich Housing Authority**

The office of the Harwich Housing Authority shares space with the Chatham Housing Authority and is located at 240 Crowell Road in Chatham. The office is open five days a week, 8am to 4pm, except for Fridays when we close at 3:30. Our Board is currently one member short, we still don't have a State Appointee. The state is making changes to how the Board's will be set up so I don't expect any one to be appointed until they have worked through how to implement those changes. William J. Doherty resigned from the board as of the end of the December 2014 meeting and Carol Thayer decided not to run for re-election. Randell Pond and Robin Wilkins were elected to the Board in May 2015. Robin resigned in October and was replaced with Sandra Woodbridge in December at a joint meeting of the Board of Selectmen and the Housing Authority. Michael MacAskill is the Board of Selectmen liaison to the Housing Authority.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of forty (40) units of state subsidized housing under three (3) different government subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has Twenty (20) scattered site family and elderly units under contract. These voucher amounts are based on income and pay for any portion of rent

that exceeds 30% to 40% of household income. Other programs include the Massachusetts 705 Family Housing Program which consists of twelve (12) family units, two (2) two-bedroom units and ten (10) three-bedroom units, one which is wheelchair assessable, the rent for these apartments is based on 27% of Household income after deductions. The third is the Massachusetts 167 Program through the Department of Mental Health which has a total of eight (8) special needs units in a single building which is currently leased to Fellowship Health Resources Inc.

Through our Capital Planning Program we have been able to replace all our roofs on the 705 and 167 properties over the past few years. We have recently installed an emergency generator at the 167 site and are currently working on window replacement on our 705 properties.

Projects being funded with Community Preservation Act funds approved by Harwich Town Meetings:

The Rental Assistance Program is still going strong and we have received \$300,000 in additional funds from the CPC at the May 2015 Town meeting. Currently we are assisting 20 households. We have assisted over 70 households since the program started. Under this program we offer assistance to qualified families by paying a portion of their rent each month (not to exceed \$350 per month) for a maximum of three years. We recertify them once a year and adjust their voucher accordingly. This program is designed to help people as they work towards becoming self-sufficient.

Harwich "Buy-Down" Program has received \$75,000 in 2013. There was \$70,837 left from the previous funding and the HHA has decided to use money from our Admin fund to bring that up to \$75,000, we are looking to help fund two houses, these homes would then be "Deed Restricted" ensuring that they remain affordable in the future.

We have been working with Housing Assistance Corp. for our Mortgage Assistance Program; currently there is just over \$1800 in that program. HAC works with the lenders and the families that are facing foreclosure to restructure their mortgage, we then provide the first payment to help them get back on track. We have been able to help several families this past year.

We continue to contract with the Chatham Housing Authority for management of the HHA. John Stewart handles the daily activities of the HHA. David Chausse is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them both for their service.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2015 and looks forward

to a productive 2016. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Board Members:

Robert MacCready, *Chair*

Sandra Woodbridge

Shannon McManus, *Treasurer*

Randall Pond, *Secretary*

State Appointee - *Vacant*

Staff:

John Stewart, *Executive Director*

David Chausse, *Maintenance Mechanic*

Report of the **Harwich Housing Committee**

The Housing Committee continues to create Affordable Housing programs and to monitor projects already in development. During the upcoming 2016 year the HHC hopes to continue working on the following new projects:

1. The HHC is focusing on a renewed emphasis to inform the public about the need for and the value of Affordable Housing through public meetings, newspaper columns, public access TV. The committee is working on a shared video with the HHA and we stand ready to partner with neighborhoods and Affordable Housing developers to improve the quality of life in all areas of Town. We also want to encourage developers to approach HHC with proposals so that we might help shape plans in accordance with Affordable Housing suitable for the needs of Harwich.

2. The Buy-Down program (first time home ownership meeting affordable income criteria) involves a “grant” toward the purchase of an existing home with funds from the BOS’s Affordable Housing Fund and Community Preservation Committee (CPC) grants approved at the 2010 and 2013 Town Meetings. Three houses were purchased in the first round with funding still available for two more. This program is a joint effort of the HHC and HHA. Currently the HHA is awaiting state confirmation to begin advertising of this project and it is looking forward to the project being available to our residents very soon.

3. HHC continued its attempt to have the Town move forward on property issues related to Affordable Housing.

A) Funding for legal work in connection with some “unknown owners” and land taking for “delinquent taxes” was the basis for the CPC article 9 of the May 2011 Special Town Meeting. To date there has been no expenditure of funds for this purpose.

B) Town land on Willow Street designated for Affordable Housing by the 2001 Annual Town Meeting remains “in limbo” due to title problems and unresolved property line disputes with abutters.

4. Habitat for Humanity developed a new Affordable Housing project which added 7 units to our Affordable Housing Inventory. HHC was instrumental in connecting Habitat with the property owner interested in selling the land (1096 Oak Street Extension). The 2014 Annual Town Meeting also voted to support a CPC grant, and the BOS voted to use the Affordable Housing Fund to provide funding for the purchase of this amazing 2+acre plot. The first of the seven homes has it up and the building is in full swing.

5. Rental Assistance: HHC continues to support the Rental Assistance program of the HHA with funding from CPC which has assisted 65 households to pay rent over a three year period. This program continues to be very popular to those residents living in Harwich and Chatham.

New Projects:

1. Currently the HHC is working on a project named, "The Kelley Project". HHC is working with landowners in North Harwich who are very interested in selling 3.2 acres of property to HHC for the sole purpose of building affordable housing. Going forward the HHC will continue to look at this land as possible land for affordable housing. At this time there is no interest from developers to build on these lots.

2. The second project the HHC is looking at is the opportunity for Habitat and HECH to work together in hopes to build affordable housing in West Harwich. Other local agencies and groups are also interested in building in West Harwich. These projects are only in the beginning stages of development. However, HHC is open to listening to all proposals.

The Housing Committee acknowledges the cooperation of the Board of Selectmen, the Town Administrator's Office, together with the Planning Department. We have been grateful for the consistent attendance of our past BOS liaisons and we welcome new BOS member Jannell Brown as our newest liaison. We are elated David Spitz, the Harwich Town Planner will continue with us as well. David's support and direction has been instrumental in this Committee vision and purpose.

As always, we welcome citizen input and invite the public to attend our monthly meetings on the first Monday of each month beginning at 5:00 p.m.

Respectfully submitted,

Mayla Secola, *Chair*
Claudia Williams, *Secretary*
Cindi Maule
Julie Eldredge

Report of the **Brooks Free Library**

739 Main St., Harwich, MA 02645
(508) 430-7562, brooksfreelibrary@clamsnet.org
www.brooksfreelibrary.org

Vision

“a world of ideas in the heart of the community”

Mission Statement

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

ANNUAL REPORT

The Board of Trustees respectfully submit our Annual Report for calendar year 2015.

Established in 1880, Brooks Free Library was the first free public library in Harwich. Founded by Col. Henry C. Brooks and originally known as the Broadbrooks Free Library, the Library is part of a broader legacy left to the town by the Brooks family. The Library has been owned and operated by the Town of Harwich since 1910 and is governed by a 7-member elected Board of Trustees. The Trustees welcome your input at our meetings, which are held at 7 pm at the Library on the second Wednesday of the month. Agendas, minutes and reports for each meeting are posted on our webpage. Community members may also contact us about any issues or concerns by writing to the Trustees at the address listed above.

Library Activity and Services

The Board of Trustees would like to extend our appreciation to the Board of Selectmen, Finance Committee and Town Meeting voters for your support for the funding to restore Monday hours. On Sept. 14, 2015, after a 10-year absence, the Library re-opened on Mondays and the response from the community has been extremely positive. As anticipated, re-opening on Mondays has spread out visits to the Library so that it's much easier to find a parking space, and it's also resulted in increased use. Being open on Mondays is especially appreciated by parents of students who are now able to come every day after school and by working people who have limited time to come to the library and appreciate an additional day when they're able to stop by on their way home from work.

This February marked 18 years since we moved back into the renovated and expanded building. The Library experienced dramatic increases in use in the first decade after the renovation. The rate of increase then stabilized to more manageable levels, but we're happy to report that the volume of activity continues to grow as we successfully adapt to the changing needs and interests of the community. Brooks remains one of the busiest libraries on the Cape by all measures of library use. Today there are 13,231 Brooks Free Library cardholders, 9,555 of whom are full-time Harwich residents. Last year 237,876 items were checked out, a 54% increase in the past ten years. We responded to 16,840 reference questions, a 39% increase in the past ten years.

Last year we provided 854 programs, which attracted 12,591 attendees. Programming includes on-going day and evening book groups, several writers groups and craft programs, where community members get to know others while discussing a topic or sharing an interest. We also hold one-time programs such as author talks, cultural programs and informational talks on the environment, local history, and other topics of interest. We offer special youth activities every weekday after school, from Lego Mania to drama workshops, and multiple story-times and creative movement for young children. In keeping with our Long Range Plan we are focusing on STEM and STEAM activities (Science, Technology, Engineering, Arts and Math) with regular Science Story-times, Engineering Challenges and, new this year, Middle School Makers.

Use of electronic resources, such as the downloading of eBooks and eAudio, is the fastest growing area of library use. This year we have added the Massachusetts Library System's new statewide eBook collection to the Overdrive service we have offered for a number of years, so our patrons now have more free sources to meet their demand for eBooks and eAudio. We have expanded outreach efforts related to technology by holding monthly technology assistance programs at the Council on Aging and Pine Oaks senior housing, and recording "Tech Talks" on Channel 18. We offer Book-A-Librarian appointments for one-on-one technology help in addition to weekly "e-Book Help" and "Device Advice" and monthly technology workshops.

After a one-year absence while the state's inter-library library system was re-vamped, we are once again able to offer full inter-library loan service. The new automated system, called the Commonwealth Catalog, allows patrons to place requests on items that are not available in the CLAMS consortium. Those requests are filled by libraries across the state and delivered to Brooks Free Library through the state funded delivery system. We are also able to provide traditional staff-mediated Inter-library Loan for materials not available through the Commonwealth Catalog.

Our Vision Impaired Technology Assistance at the Library (VITAL) program provides free one-on-one tutoring to teach people with vision loss to become

independent users of computers and assistive technology. This year we added iOS accessibility features, Zoom and Voice Over, to the instructional offerings. Assisting community members with downloading BARD audiobooks from the National Library Service has become extremely popular and is the largest growing service in our VITAL program. For over a year Assistive Technology Coordinator Carla Burke and Senior Library Technician Joanne Clingan have been working with the Perkins School for the Blind, Perkins Products and the Massachusetts Board of Library Commissioners to write and publish a handbook for libraries providing information on how they can provide services to people with sight loss and establish an instructional program like our VITAL program. This guide is expected to be published this spring and will be distributed to public libraries around the state. We will also present a workshop about providing instruction in the use of assistive technology at the Massachusetts Library Association's annual conference in May. This year we were pleased to host a paid intern from the Massachusetts Commission for the Blind, Erin Milde. Erin has continued to volunteer in our VITAL program after the internship ended and plans to begin providing some services for people with sight loss at another area library, something that has always been a goal of our VITAL program. In other exciting news for our VITAL program, the Executive Director of the Massachusetts Commission for the Blind was so impressed by our instructional program that he visited this fall to learn more about how we were able to successfully establish this innovative program. The Commission is investigating potential funding sources they can use to have us assist them to establish similar programs in other locations around the state.

We continue to collaborate with local teachers on projects related to the curriculum and promote recreational reading by hosting field trips and visiting classrooms. In collaboration with the librarian at Harwich Elementary School, we have several new initiatives this year. This fall our Youth Services Librarian began a new series of book talks in different Harwich Elementary School classrooms every Friday morning, getting students excited about reading. In January she expanded this outreach effort with visits to additional classrooms two Tuesdays a month. We worked with the HES librarian and created a story-walk at the Middle School ball fields. The stories were changed frequently and a number of teachers took advantage of the opportunity to allow the students to stretch their legs and get some fresh air while also focusing on reading. The story walk has been suspended for the winter, but will resume when milder weather returns in the spring.

Building Maintenance

In June of this year, thanks to the efforts of the co-chairs of the Trustees Building and Grounds Committee, Jeannie Wheeler and JoAnne Brown, and Town Facilities Manager Sean Libby, we accomplished a major project for any library - the installation of new carpeting. With the cooperation of all we

successfully planned the installation in a way that minimized the impact on the public. We are proud of the teamwork that enabled us to be open through-out most of the three-week project. The final result is beautiful. The old rippled and threadbare carpet is gone; replaced with carpet tiles in a beautiful teal color that matches the shelving and creates a warmer and more welcoming environment. The carpet tiles should also improve maintenance since stained or worn tiles can be replaced as needed. We'd like to also extend a special thanks to Maintenance Worker Wes Langway, who was assigned to be the on-site coordinator for the duration of the installation. It wasn't an easy logistical job but Wes accomplished it with a cheerful manner and positive attitude.

This year we completed the preservation assessment of the exterior of the two historic portions of the Library, the 1880 Brooks Block and the 1855 building at the corner of Bank and Main Street, which was the original home of the Cape Cod Five Savings Bank. This \$25,000 assessment was funded by the Community Preservation Committee (CPC) and approved by the voters at the May 2014 Annual Town Meeting. Our working group for this project, which consisted of the two Trustees from the Building and Grounds Committee, the Town Facilities Manager, Historic District Historical Commission (HDHC) liaison Jeanne Steiner and the Library Director, selected McGinley Kalsow and Associates, a highly regarded architectural firm that specializes in historic preservation, to complete the assessment. The consultants identified the root cause of the paint failure on the historic portions of the building and made recommendations for corrective action to preserve the library exterior, which is primarily composed of the original clapboards and shingles, and to repair the buckling brick sidewalk and improve the streetscape. We organized a public presentation by the consultant in August, which ensured multiple members of relevant Town boards and committees and Town staff had opportunity to hear the presentation first hand. A question-and-answer period was followed with a great discussion on how to proceed. The consensus of attendees was that, while expensive, the work needs to be done, and accomplished as soon as possible to prevent further deterioration of the building. We submitted the project for placement on the Capital Plan and a request for CPC funding. Other Town officials will be reviewing the recommendations to determine if the work can or should be accomplished in phases and to identify a source of funding. As of this writing in January 2016, work on sidewalk and streetscape improvements has been pushed back for future years but we are still working to secure funding in FY17 to accomplish this needed preservation work.

In other building news, Library users experienced a number of disruptions and closures due to electrical repairs this year. In October staff members returned from Columbus Day weekend to find that the emergency light inverter had failed and the emergency lights and other lighting circuits that pass through the inverter were not working. It took two weeks for the manufacturer to repair

the inverter. Although the Library could not be open to the public for safety reasons during that time, staff worked diligently to provide modified services, opening a “Library in the Lobby” during daylight hours where patrons could pick up items they’d put on hold. Patrons were also able to select from a small collection of books and movies we set up in the lobby and check those items out. We continued to provide reference services by phone and email, assisting patrons with technology questions, walking them through the process of downloading eBooks and placing requests for items. We then arranged to move our programs to other locations so our story-times, book groups, writers groups, Knit-Lit and other activities could continue. We wish to express thanks to the Harwich Junior Theatre for allowing us to use the HJT Arts Center to run our after-school program the 2nd week of the closing. Parents were very appreciative of the additional effort we made to ensure their middle-schoolers were safe and well supervised after school. Thanks also to the Community Center for generously providing rooms for various book groups, writers groups, etc., to meet, and Town Hall for allowing us to use the library room for several meetings and the Griffin Room for a large program on “Aids and Appliances for People with Sight Loss” with the Mass. Commission Blind. We would also like to thank the Chase and Harwich Port Libraries for giving us space to run our story-times there. We wouldn’t have been able to hold the Friday story-time at the Harwich Port Library because of space constraints but the Configuration Dance Studio, which rents the attached hall, generously offered their studio to us, so we’d like to thank them as well. The Monomoy Regional School District and Cape Destinations bus company were also fantastic – the schools used Connect-Ed to notify parents of closings and the change in the location of our after-school program. It was truly great to have such community support to help us continue to provide those services. We are most appreciative.

At year’s end, we are happy to report that after significant efforts working with a number of electricians and Eversource over the past two years, the problem of dimming, brightening and flickering lights appears to have been resolved. A number of repairs were recommended and completed over the past two years, including replacing the main electrical service to the building, the problems continued and actually increased in frequency. After multiple requests Eversource replaced the transformer that feeds the Library in late December and a few days later the manufacturer of the emergency light inverter replaced a different circuit board in the inverter. In the month since those actions were taken we have not experienced the dimming, brightening or flickering lights.

We would like to again express our appreciation to Facilities Manager Sean Libby. He is extremely professional, aware of priorities and the impact of malfunctions and repairs on operations. He is, however, hampered in his ability to respond by a lack of staffing. We have already seen tremendous improvement

in building maintenance since this position has been filled, but in order to fully address the facilities issues, more resources are needed. We would like to lend our support to the effort to fully staff a building maintenance department. The taxpayers will be better served by more responsive action on repairs, to correct problems before they escalate, and by better preventive maintenance to avoid problems in the first place.

Friends and Volunteers

The Friends of the Brooks Free Library generously give of their time and effort to help us meet the needs of the community. The Friends provide free Sunday afternoon programs once a month from September through May with author talks, speakers discussing a variety of interesting topics, musical performances, art demonstrations and other cultural activities. Their on-going book sale provides funds to pay for the special Summer Reading Program activities for children. The Friends purchase additional copies of bestsellers to reduce the wait for popular items and they also pay for the passes for discounted or free admission to museums and attractions. The Friends manage “Books on Wheels,” a service that utilizes volunteers to deliver books to residents who aren’t able to come to the Library due to health or illness. They also raise funds for our VITAL program which serves people with vision loss.

The Library also benefits from the services of numerous volunteers. Last year 130 individuals volunteered at the Library, performing over 4000 hours of volunteer service. The volunteers return books and other items to the shelves, help keep the books in order, serve as program coordinators and discussion group leaders, and make phone calls to let patrons know an item is ready for pick-up. In addition to our other volunteers, this year we are hosting an intern from Monomoy Regional High School, providing developmental work experience to a high school senior. Alix Pierre is a wonderful young man with a positive attitude, willing to do whatever he is asked, and we have been very pleased to be able to collaborate with the Monomoy Regional High School on the community intern program. We also participate in the Senior Tax Work-off Program and usually have several volunteers utilizing this program to reduce their property taxes. The Chatham-Nauset Lions Club continues to be a great partner, supporting our VITAL program for people with vision loss. We’d also like to thank the Harwich Garden Club for the many hours of hard work maintaining the beautiful garden in the island of our parking lot. Without the help of these organizations and individuals we would be unable to maintain the level of services we provide, so we greatly appreciate their efforts.

Staff Members

The Library has experienced a number of personnel changes this year. We were sad to lose long time staff member Nicole Hansen when she and her family re-located out of state in June. Senior Library Technician Gordon Benoit also

resigned from his permanent part-time position but fortunately has agreed to work as a substitute so we will continue to benefit from his expertise and experience in reference services, local history and genealogy. Senior Library Technician Lynne Graziadei resigned in December when she obtained full-time employment at another library. We also lost staff member Sarah Idman this year when she accepted the school librarian position at the Harwich Elementary School. Sarah was a real asset and will be missed, but her close connection and relationship with our staff will continue and foster greater collaboration with the Harwich Elementary School so we are excited about the possibilities this change brings. Sarah and Youth Services Librarian Ann Carpenter have already been to take advantage of this and expand school-library collaboration efforts.

This year the Library received funding to add staffing to provide coverage for the expanded days of operation that began in September, and that has resulted in additional changes. After eight years as Assistant Director, Suzanne Martell took the opportunity to transfer to the newly created Staff Librarian position responsible for Technical Services. Staff Librarian Emily Milan received a temporary promotion to the Assistant Director's job in October. We hired substitutes Christine Kaufmann, Carey Sims and Jack Sheedy as permanent part-time Senior Library Technicians and hired Janice Nikula-Dalton as a part-time Senior Library Technician in November. New substitutes this year include Joy Buhler and Sue Henken. Now that we have adjusted to the expansion in hours/days of operation and the building issues of the fall are behind us, we expect to complete an internal review of our organizational structure and fill the remaining vacancies this spring.

2015 Brooks Free Library Staff Members

Library Director:	Virginia A. Hewitt
Assistant Director:	Suzanne Martell (through October) Emily Milan, Acting (October – December)
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Staff Librarian (Technical Services):	Suzanne Martell (October – December)
Staff Librarian (Technology):	Emily Milan (through October) Vacant (October – December)
Administrative Assistant:	Megan Hoye*
Assistive Technology Coordinator:	Carla Burke *
Evening Shift Supervisor:	Phil Inman (through October)* Vacant (October – December)

Senior Library Technicians:

Gordon Benoit *
Joanne Clingan *
Lynne Graziadei*
Nicole Hansen*
Sarah Idman*
Phil Inman *
Christine Kaufmann*
Lee Kelley*
Janice Nikula-Dalton*
Pam Paine *
Carey Sims*
Jack Sheedy*
* *part-time employees*

Substitute Circulation Assistants: Cathy Howard, Christine Kaufmann, Vince Kraft, Jackie Leach, Judy Nichols, Jack Sheedy, Carey Sims and Melissa Stello.

Respectfully Submitted,

Brooks Free Library Board of Trustees

Mary Warde, *Chairman*

Joan McCarty, *Vice Chairman*

William D. Crowell, *Treasurer*

Kathleen Remillard, *Secretary*

JoAnne Brown, *Co-Chair, Building & Grounds Committee*

Jeannie Wheeler, *Co-Chair, Building & Grounds Committee*

Ann Emerson

Report of the **Harwich Veterans' Services**

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2015. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Harwich. During the year the Town, through our office, extended benefits to qualified veterans totaling \$90,700 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$2,940,920 in cash payments for service-injury compensation and pensions for Harwich veterans and their dependents. These benefits greatly reduce the need for the Chapter 115 benefits noted above.

We would especially like to thank the Town Administrator and Finance Director and the town's veterans' organizations for their assistance and support throughout the year.

Contact Information:

We encourage all veterans and their dependents to utilize our services. We are located in the Harwich Council on Aging Building, 100 Oak Street. Office hours are Tuesday, Wednesday and Thursday from 9:00 AM to 4:00 PM. The phone number is 1-508-430-7510. Veterans may also contact the main office in Hyannis five days per week at 1-888-778-8701.

In Service to Veterans,

Wilfred Remillard, *Veterans Service Officer - Town of Harwich*
Robert Schultz, *Veterans Service Officer - Lower Cape*
Edward F. Merigan, *Director/Veterans Agent - Barnstable District*

Report of the Voter Information Committee

Annual Report from THE HARWICH VOTER INFORMATION COMMITTEE whose purpose is to inform and prepare voters on issues to be addressed at Annual and Special town meetings and the local annual election and to encourage voter registration and participation.

The committee focused on the developing and presenting the following three programs in its role to provide helpful information to voters as they prepare for the Annual Town meeting and the local election in May:

- **Financial State of Harwich:** After coordination with stakeholders, Joanne Rys moderated a thorough discussion on the town and school budgets, upcoming capital projects, and future liabilities. The program was taped by Channel 18's staff on April 13 and televised numerous times in VIC's efforts to prepare voters for the Annual Town Meeting.

Participating were: Christopher Clark, Town Administrator; Scott Carpenter, Superintendent – Monomoy Regional School District; Albert Patterson, Chair – Finance Committee; Andrew Gould, Finance Director/Town Accountant; Larry Ballantine, Chair – Board of Selectmen; Terry Russell, Chair – Monomoy Regional School District.

- **Pre-Town Meeting:** Developed to inform voters about the warrant articles to be voted on at the Annual Town meeting, this Channel 18 program was organized and moderated by committee member, Peggy Rose. Participants discussed the purpose for proposing the articles with follow up questions from committee members.

Participants were: Norman Clarke, Fire Chief; John Rendon, Harbormaster; Bob MacCready, Community Preservation Committee; Peter DeBakker, Wastewater Implementation Committee; David Spitz, Town Planner; Jeremy Gingras, Harwich Chamber of Commerce and Wastewater Implementation Committee.

- **Meet the Candidates:** In early May and in preparation for the local election, Chris Joyce led the effort to invite all ten candidates running for office (whether opposed or not) to participate in this Channel 18 televised program. The focus was to provide candidates a forum to share why they were seeking elective office, what skills and experience they brought to the office and what they hoped to accomplish if elected.

Candidates participating: Gary Carriero – Water Commission; Terry Russell – Monomoy Regional School Committee; Robin Wilkins –

housing Authority; Jannell Brown – Board of Selectmen; Michael Macaskill – Board of Selectmen; Matt Hart – Board of Selectmen.

New Committee Members: The Board of Selectmen appointed two very welcome members to VIC – Emily Milan and Tina Games who attended their first VIC meeting in June.

Citizens Leadership Academy: In an effort to keep voters informed and interested in serving on committees and boards, the Committee has been pursuing information from Barnstable about its Citizens Leadership Academy. In September, Barnstable’s program facilitators, Sue French and Meg Loughran provided VIC with a valuable discussion of the workings of the Academy. VIC intends to develop a project plan in 2016 for review by Harwich stakeholders.

Conclusion: In closing, the Voter Information committee thanks Channel 18 Station Manager, Jamie Goodwin, Information Specialist, Caleb LaDue and all program participants.

We respectfully submit the year-to-date report of the Harwich Voter Information Committee (VIC) for 2015,

Christina Joyce, *Chair*
Peggy Rose, *Clerk*
Joanne Rys
Tina Games
Emily Milan

Report of the **Harwich Youth Counselor**

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2015 and recognize the community members who support the needs of Harwich Youth and their families.

The Youth Counselor's caseload saw more visits from parents and family members who had relatives or friends who were dealing directly or indirectly with substance abuse disorders. Clinical services provided included individual therapy for youth and adults, and multiple support groups which included stress management, body image and self esteem, grief and loss, and mindfulness meditation. Multiple referrals to detox and inpatient substance treatment were facilitated by the Youth Counselor. My closest collaborators and major source of referrals continues to be the Monomoy Schools and I am so appreciative of the support and feedback I get from guidance and administrative staff.

The Youth Counselor was appointed in January 2014 by the Town Administrator and Board of Selectmen to become the Harwich partner as a member of the Barnstable County Regional Substance Abuse Council (BRSAC). The council has been working toward the purpose of creating a coordinated and comprehensive regional approach to substance abuse across the continuum of prevention, treatment, criminal justice and recovery. A comprehensive assessment of money spent on substance abuse resulted in the finding that less than 1% of funds went to prevention efforts (2013). The work of BRSAC resulted in the award of a 5-year grant from the Massachusetts Department of the Health Bureau of Substance Abuse Services to support an Opioid Abuse Prevention Collaborative. The emphasis is on planning and implementing opioid prevention strategies across the region. The Youth Counselor used grant funds to collaborate with Monomoy Schools to administer the Massachusetts Risk Behavior Survey at Monomoy Schools Grades 7-12 during November 2014, and the data rendered from the survey was presented to students and parents in 2015. The school system, the Youth Counselor and Barnstable Regional Substance Abuse Council have been working together on prevention efforts that will reduce the risk for youth, in the areas of underage substance use and other behaviors that put them at risk. The results of the survey can be found on the Monomoy Regional High School website. There is also a Harwich-Chatham coalition, the Lower Cape Prevention Partnership, comprised of school and community collaborators working toward the goal of decreasing underage drinking and drug abuse. Several dynamic presentations to parents and students are planned for 2016.

Harwich Youth Services Committee continues to work with high school youth and community organizations to support healthy, safe activities for our kids. The Harwich Junior Theatre Arts Center monthly Open Mic events have been well-attended, as well as dances and other social functions hosted by HYS. If you are interested in attending a meeting of Harwich Youth Services Committee, we meet the 3rd Monday of each month at 5:00 p.m. at the Albro House.

Sheila House, *Harwich Youth Counselor*
Master of Science
Licensed Clinical Mental Health Counselor

Harwich Youth Services Committee
Sharon Stover Gleason, *Chair*
James Hartley, *Clerk*
Barbara Segal, *Co Chair*
Robin Titus
Brooke Canada
Julia Eldredge

PUBLIC SAFETY

Report of the **Building Commissioner**

To the Board of Selectmen and to the residents of the Town of Harwich through the Town Administrator,

As the Town's appointed authority to administer and enforce the State Building Code for public safety as directed by MGL c. 143, I submit the following report of activity for the Building Department for the fiscal year 2015.

- A total of 1433 permits were issued following department review of the required submitted application and construction documents. Building permits represent a total estimated cost of construction of \$44,776,488.00.
- A total of 1047 requested building inspections were scheduled and conducted, in addition to code required annual inspections of assembly and commercial use structures.
- The building department also supervised the issuance 557 of plumbing permits, 651 gas permits 804 and electrical permits during the same time period.
- A total 1,398 of combined plumbing and gas, and 918 electrical inspections were scheduled and conducted by the part time specialized code inspectors.
- A total of \$417,607.00 was collected by this department for various fees throughout the year and paid to the Town Treasurer. These revenues funded a department budget of \$ 309,969.00 and actual department employee benefit costs.

As the appointed authority to administer and enforce the Town's Zoning By-laws for the benefit of the Town's residents as directed by MGL c.40A and department policy I submit the following report for fiscal year 2015.

- A substantial number of written requests for zoning enforcement and, or determinations were received and acted upon. These requests include requests for information, site visits for zoning violations, and any follow up or legal action that may be required.

Finally, I wish to thank the dedicated full and part- time department staff and volunteers who help meet the day to day challenges of administering and enforcing the building code, Zoning By-law and certain General By-Laws for the Town of Harwich.

Respectfully submitted,

David Riquinha
Building Commissioner

Report of

Department of Emergency Management

The year 2015 is a memory to us all. A memory full of white stuff we call snow. We started out in January with the Blizzard of 2015. We spent many hours in the snow attempting to deal with issues as they came to light. We were anticipating a lot of snow and that's what we got. We had power issues, we had to open the shelter at Cape Cod Tech, and our Public works people logged long hours in trucks plowing snow. We spent a lot of money to get the job done. We declared a State of Emergency as did the State. A Presidential Declaration was issued and a year later we are still waiting on our money from the Federal government. We are anticipating approximately \$250,000.00 dollars back to the Town.

Sorry to say but the snow did not end until 2 months later. We had a record snowy winter here on Cape Cod. Our Public Works Department did an outstanding job keeping our roads open. Police and Fire were able to respond as needed. We also called on the Council of Aging to check on our seniors. If the need arose we had the ability to place seniors at The Royal, or Rosewood or Epoch of Harwich. These three facilities open their doors to the seniors and it is a service I value very much. I want to thank the people of Harwich for staying off the roads during the various storms. This makes the plowing and clean-up so much safer and faster.

Emergency Management continues to use Channel 18 to get the word out to the town. Jamie Goodwin is a big help setting up the station to run our notices and updates as they become available. I also appear live on CH 18 if the need is there. Please get in the habit of checking CH 18 whenever there is a weather event going on or any other hazard situation.

The Town Emergency Alert System is under the direction of the Harwich Water Department. Please make sure you are registered with the EAS so you can get notifications of an emergency or informational nature. You can go the Water Department Website and find the EAS registration form.

Harwich is part of the Regional Sheltering Plan and our shelter is at the Cape Cod Regional Technical High School on Route 124. We share this shelter with folks from Brewster and Chatham. Brewster and Chatham Police and Fire personnel help to man the shelter along with their counterparts from Harwich. The American Red Cross runs the people shelter and the Cape Cod Disaster Response Team runs the pet shelter.

I am the Harwich representative to the Barnstable County Regional Emergency Planning Committee. Members of this Committee put the Regional Sheltering Plan in place. Our plan is now a model for the rest of the State. This committee also puts on various training during the year. This committee also puts the Incident Management Team in place to help local towns deal with any and all emergencies. I am a member of the Sheltering sub-committee and co-chairmen of the Emergency Managers sub-committee.

Our local emergency management team had a busy year with the weather we had to deal with. We have also been asked to assist the Town Clerk with the upcoming elections as she is planning on a lot of you voting in the Presidential election. Our team is a well oil trained machine ready to step up whenever we are needed. I would like to thank all the volunteers who help make our program the best on Cape Cod. We have unprecedented co-operation between people and Departments in Harwich. We are the envy of many of our neighbors.

Once again this year I have used the Community Center as a heating/cooling center. We use the local media, Channel 18, Facebook and the Town Website to get the word out. We are trying to get as much info on the Town Website so that you can go to one place to get your information.

As in past years I continue to tell you to make a plan for sheltering, communications and your pets and boats. If you have all this done ahead of a disaster or a weather event you are better off. Your family needs a plan and it needs to be exercised so everyone knows what the plan is. What happens to your boat? DO you have the proper items so your pet can stay at the shelter with you? How about cash? Do you have pictures of your home for insurance purposes? All these questions and a lot more can be answered by a plan. Please take a few minutes for you and your family.

I would like to thank my fellow Department Heads for their cooperation during the past year as well as the continued support of the Board of Selectmen. I would like to thank Chris Clark for his cooperation as our Town Administrator. To the Emergency Management Team a big Thank You for a job you all do so well.

Respectfully submitted:

Lee Culver, Director
Department of Emergency Management

Report of the **Harwich Fire Department & Emergency Medical Services**

It is my pleasure to offer the following report on the state of your Harwich Fire Department.

The Department ended 2015 responding to 4294 incidents. This represents a 7% increase over 2014. Due to the support of the citizens of the Town, firefighters were able to respond to these incidents well equipped and prepared for whatever situation they faced.

As incident volume increases, personnel will continue to be our biggest need and asset. The FY17 budget includes a request for more personnel to meet the increased demand as well as ensure the best response for the citizens and the safety of our firefighters.

Personnel

2015 brought about some changes with personnel, some anticipated and some unexpected.

Certainly the biggest change for the Fire Department was Deputy Chief Kent Farrenkopf leaving to become the Chief in the Town of Eastham. Deputy Farrenkopf began his career in Harwich in 1984 and was promoted to Deputy in 2011. He was a very dedicated firefighter, and served in every position with the best interest of the citizens, his firefighters and the department in mind.

This Department has prided itself on being able to promote from within. From the thorough hiring process to the comprehensive testing process developed in conjunction with the firefighters union, every decision is made with the future of the Department in mind.

With this in mind, I promoted Captain David LeBlanc to Deputy Fire Chief on November 11, 2015. Deputy LeBlanc began his career in Harwich in 1993 as a Fire alarm Operator. He became a Harwich firefighter in 2000. He subsequently was promoted to Lieutenant and then Captain. He has been very involved with the administrative side of the Department throughout his career; managing the IT systems, radios systems, assisting with training and managing the combined dispatch, writing grants, and developing policies and procedures. I am confident he is the right choice going forward for the Department and the Town.

With over 60 percent of our incidents involved Emergency Medical Responses and the increase in requirements for training and certifying our Emergency Medical Technicians and Paramedics, the Department moved EMS

Officer Robert Sanders from working on a shift to a full time staff position. This required the hiring of a Firefighter to fill the vacancy created by Firefighter Sanders re-assignment.

I was proud to be able to watch my nephew, Jim Clarke, be sworn in as a Harwich Firefighter, to follow in the footsteps of his father, Captain John Clarke. I was not involved in the hiring process because Firefighter Clarke is my nephew, and the Board of Selectmen made the appointment.

Like all new firefighters, Firefighter Clarke was sent to the Massachusetts Fire Academy for nine weeks of recruit training. He successfully graduated in December.

Firefighter Clarke had previously worked as a provisional Firefighter. These are temporary positions used to fill long term vacancies. They reduce the amount of overtime needed to fill shift absences, and they also create an opportunity for the department to work with potential candidates for full time positions. While not every provisional firefighter has been hired in the past, it certainly can be a path to a full time position.

In June Firefighter Ryan Avery was hired as a provisional firefighter to fill in for Firefighter Bucky Mabile. Firefighter Mabile had previously worked as the Fire Inspector, and transferred back to shift in August of 2014. Unfortunately Firefighter Mabile was injured and at this time it appears he will be forced to retire.

Firefighter Avery is in the paramedic program and will interview for the vacancies created by Deputy Farrenkopf leaving for Eastham, and Lieutenant Mike Mason pending retirement in early 2016.

Lieutenant Leighanne Deering was placed on light duty in early November, and is expected to be out through April. I anticipate filling her absence with another provisional firefighter also in early 2016.

Roster

Fire Chief Norman Clarke, Jr.		Deputy Fire Chief David LeBlanc	
Administrative Assistant Susan Pires		Office Assistant Roy Eldredge	
Fire Inspector - Captain Brian Coughlan		EMS Officer – Robert Sanders	
Group 1	Group 2	Group 3	Group 4
Captain/EMT Parker	Captain/EMT Clarke	Captain/EMT Mayo	Lieut./EMT-P Thornton
Lieut./EMT Mason	Lieut./EMT-P Tyldesley	Lieut./EMT-P Jaques	Lieut./EMT-P Deering
FF/EMT-P Walorz	FF/EMT Edwards	FF/EMT-P Gould	FF/EMT-P Finn
FF/EMT-P Hawthorne	FF/EMT-P Ayer	FF/EMT-P Piche	FF/EMT Young
FF/EMT Diamond	FF/EMT Eldredge	FF/EMT-P White	FF/EMT-P Schofield
FF/EMT Rego	FF/EMT-P Ford	FF/EMT Clarke	FF/EMT-P Laplante
FF/EMT-P Willis	FF/EMT Boyne	FF/EMT Avery (P)	FF/EMT L'Etoile
			FF/EMT-P Elliott

DAY POSITIONS

Temporarily Vacant Temporarily Vacant

FF/EMT – Firefighter/Emergency Medical Technician

*FF/EMT-P – Firefighter/Emergency Medical Technician – Paramedic
(P) – Provisional*

Although the day positions are vacant at the time of this report, it is my intent to fill them early in 2016. The vacancies created by injury, maternity, the fire academy and other circumstances this year made it a challenge to keep all the positions staffed.

Fire Prevention/Inspections

Once again 2015 proved to be a busy year for the Fire Prevention Office. Captain Coughlan conducted numerous inspections, and plan reviews, plus worked closely with the Building Commissioner on additional safety inspections.

It is a goal for Fire Prevention to make the process more streamlined and easier to access, and with this in mind we will continue to try to make forms and scheduling available electronically.

A software product being looked at would allow the Inspector to complete inspections on site and then email a copy of the report instantly. It would also improve the ability of Fire Prevention to provide critical information regarding properties to the Fire Suppression forces.

We were again awarded a SAFE Grant that was used for educating both the student and seniors in Fire and Life safety matters.

Inspections and Fees

Inspections	601	\$33,965.00
Permits	158	\$7,295.00
Copies	31	\$167.00
Fines	0	0
Burn Permits	290	\$2,900.00
Total	1080	\$44,327.00

Fleet and Building

2015 finds the apparatus and building in good condition. The ambulance that was approved at the May annual town meeting is on order and expected to arrive in March of 2016.

Late in 2015 Ambulance 63 was damaged in an accident in Hyannis. There were no serious injuries and the ambulance should be repaired and back in service in early 2016.

The annual town meeting also approved funding to repair/replace the thermostats at the headquarters station and the roof. The thermostat repair is on going and the system is working better. The roof project is anticipated to be done in the spring.

The capital plan shows renovation/construction for Station two in FY20, to that end a working group has been established to review the current structure, the future needs of the Town and Department and to develop a plan going forward.

In the FY17 budget much of the building maintenance expense for the Fire Department will be shifted into the Town wide building maintenance account. The centralization of building maintenance has worked very well for the department and many much needed repairs have been accomplished by Sean Libby and his personnel. FY17 will also seek funding for several capital repair projects to the Headquarters station as we address the issues of a failing heating system and 20 year old flooring.

Incidents and Statistics

Total Incidents	4294	Total EMS transports	2274
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Incidents by Call Type

Incident Type	Total
Fire/Explosion	72
Overpressure/Rupture	3
Rescue Call/EMS	3296
Hazardous Condition	152
Service Call	206
Good Intent Call	150
False Call	407
Severe Weather/Natural Disaster	2
Special Type/Complaint	6

Incidents by Village

Village	Total
North Harwich	179
South Harwich	222
East Harwich	1316
West Harwich	412
Pleasant Lake	322
Harwich Center	1042
Harwichport	564
Mutual Aid	184

Mutual Aid Breakdown

Incidents by Station/District

Station/District	Total
Headquarters	2087
Station 2	2023
Mutual Aid	184

Town

Town	Total
Brewster	70
Chatham	51
Dennis	44
Eastham	2
Hyannis	1
Orleans	11
Provincetown	1
Wellfleet	2
Yarmouth	2

Conclusion

It is an honor and pleasure to serve as Fire Chief for the Town of Harwich. It is the culmination of a journey I began almost forty years ago. I would not be successful if it were not for the professional and dedicated personnel that come to work every day ready to serve this town. They truly are remarkable.

I would also like to thank the other town departments and officials that assist the department on a daily basis, specifically the Department of Public Works – Fleet and Building Maintenance Divisions.

Finally I would like to thank the citizens for their continued support in their fire department. We are and will always be here to serve you.

Respectfully submitted,

Chief Norman M. Clarke Jr.

Report of the Harbormaster Department

MISSION

The Harwich Harbormaster Department served the maritime community in a professional and competent manner. Maintaining a multi-mission readiness and response posture, the department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process in an accurate and timely manner.

PERSONNEL

Full-Time Staff:

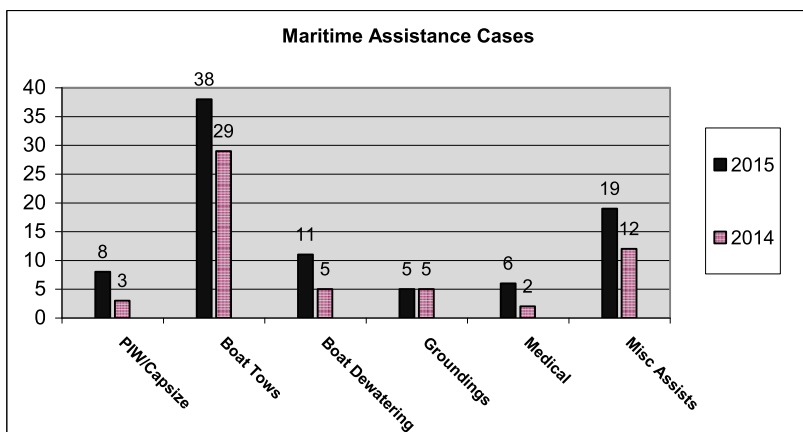
John Rendon	Harbormaster
Bill Neiser	Deputy Harbormaster
Heinz Proft	Natural Resources Director/Assistant Harbormaster
Michelle Morris	Executive Assistant
Tom Telesmanick	Dockhand/Maintenance

Seasonal Staff:

Jim Coyle	Andrew McGuire	Peter Sheppard
Frank Kunz	Samantha Parker	Velna Zuzick
Conor Smith	Michael Gonzales	

The Deputy Harbormaster position held by Bill Neiser was upgraded from a year-round part-time position to full-time on July 1, 2015.

OPERATIONS



Maritime Assistance – The above graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily logs. The 87 cases successfully executed by the department's patrol boat operators resulted in many lives saved or assisted and thousands of dollars in property saved. Within the Miscellaneous Assist category, the department recovered the owner/operator from his burning boat and extinguished the boat fire with the support of HFD, escorted a distressed vessel from Monomoy Point back to SAQ, delivered fuel to a boat off Monomoy, assisted IFAW with the recovery of dead seals, responded to 2 incidents of boats falling off trailers on to the SAQ boat ramp, and responded to several instances of reported possible distress with no assistance required or nothing found. Many of the maritime assistance cases were conducted with the support of Harwich Fire, Chatham Harbormaster Department and Coast Guard Station Chatham.

Law Enforcement – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. The following enforcement actions were recorded:

- Harbor Management Plan - 26 non-criminal violations issued for non-compliance.
- Ramp/Parking Permits – 43 non-criminal violations issued.
- 10 written warnings issued for a variety of enforcement issues.

Working with Harwich Fire and Police, Harbormaster Department patrol boat operators effectively enforced safety zones during two separate fireworks events.

Aids to Navigation – Patrol Boat operators deployed approximately 65 seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end.

Tuna Landings: 2015 tuna season was again fairly slow. Throughout the season, many of our local fisherman and our regular transient tuna boats commented on the lack of tuna in the area. More of the smaller yellowfin tuna were landed than the bigger bluefin and bigeye. Below is a 5 year summary:

Year	T-Permits	Dates	Tuna Landed	Largest Tuna	Total Weight
2015	15	Jul-Nov	118	532	19,678
2014	11	12Jul-31Oct	108	798	17,877
2013	25	1Aug-30Oct	72	785	28,800
2012	44	30Aug-28Nov	183	1057	73,477
2011	50	4Sep-1Nov	102	884	45,909

Clean Vessel Act: Throughout the boating season, patrol boat operators remained very responsive to requests from boat owners for sewage pump-out services. Operating within the guidelines of the state Clean Vessel Act program, the department operated 4 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor. The department logged over 82 separate pump-out requests totaling approx. 3,415 gallons recovered; a significant increase from the 56 requests from the previous year. This does not include the thousands of gallons of sewage collected at the pump-out station at the east bulkhead of Saquatucket Harbor.

TRAINING

The following formal training courses taught by National Association of State Boating Law Administrator (NASBLA) instructors were attended by Harbormaster Department personnel:

- Basic Crew Member course.
- Boating Under the Influence. (MEP)
- Enhanced Vessel Operators Course.

In addition, the following training was conducted within the department:

- CPR, AED & First Aid, taught by Harwich Fire EMS Officer
- Staff Conflict of Interest training. (State Online Course)
- Annual training and review with full time and seasonal staff. (SOPs, Watch responsibilities, Transient Dock Reservations, Short-term Tie Ups, Marina Map Procedures, Shellfish Permits, Town Landing/Ramp Regulations, Incident Reports, Enforcement, Pump-out and Dewatering Operations)
- Joint underway boat training was conducted throughout the season with CG Station Chatham and Harwich Fire personnel. Drill scenarios were developed for the following emergency response training exercises: day and night towing, dewatering pump operations, fire fighting pump operation, man overboard, search patterns, and night navigation.

ADMINISTRATION

Harbor Management Plan: The following changes to the Harbor Management Plan were implemented during 2015:

- Marina Short-Term Tie Rates – Increased short-term tie up rates, and changed the period to a 2 hour time-frame.
- Pleasant Bay Cruising Club (PBCC) Moorings – Designated two PBCC public moorings and Special Purpose Moorings.
- Definitions – Updated definition of the following two waterways accounts: Waterways Capital Improvement Receipts Reserve Fund and Waterways Improvement and Maintenance Fund.

2015 Harbor Receipts: The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2015. While there was no increase in dockage or mooring fees from the previous year, the department was able to realize an increase in total revenue for the year.

Revenue Sources	FY15	FY14	FY13
Saquatucket Dockage:	\$575,961.35	\$544,021.43	\$540,812.46
Visitor Dockage	\$121,755.33	\$122,088.66	\$143,359.14
Mooring Permit Fee	\$79,030.00	\$79,285.00	\$75,900.00
Allen Town Dock	\$29,488.28	\$30,303.50	\$26,324.60
Ramp Fee Collected	\$23,550.00	\$29,105.00	\$24,776.00
Wychmere Town Pier	\$22,274.25	\$23,443.54	\$23,444.21
Electric Use	\$31,924.65	\$29,047.00	\$27,514.00
Offload Permit Fee	\$29,401.50	\$25,711.00	\$16,671.00
List Waiting Fee	\$12,400.00	\$12,080.00	\$12,975.00
Waterways User Fee	\$76,077.50	\$75,253.26	\$71,212.66
Fuel Commission	\$8,757.66	\$7,603.40	\$7,188.18
Ice Receipts	\$1,849.10	\$2,832.00	\$2,743.00
MSA Fee	\$600.00	\$600.00	\$600.00
Restaurant Tie-up	\$818.00	\$605.00	\$259.00
Fish Weir Permit	\$50.00	\$50.00	\$50.00
Allen Parking Rental	\$15,847.25	\$15,847.25	\$15,093.00
Mooring Drop/Haul/Inspect	\$10.00	\$0.00	\$40.00
FW Service Fee	\$1,700.00	\$1,600.00	\$0.00
Late Fees	\$856.66	\$0.00	\$0.00
Total Revenue	\$1,032,351.53	\$999,476.04	\$988,962.25

GRANTS / PROJECTS

Reconstruction of the Wychmere Town Fish Pier and surrounding bulkheads was completed in June 2015. Project also included the replacement of the public float with a handicap accessible gangway, and the replacement of the public dingy dock. The town received a MA Seaport Advisory Council Grant worth \$1,225,600 for the project; the town's share was \$478,400. Bourne Engineering was the contracted engineer, and Robert B. Our Co, Inc completed the construction. Still pending for completion in Spring 2016 is the replacement of the public restroom, installation of a hydraulic davit to support commercial fishing loading and unloading operations, and repairs to the shellfish lab.

A revetment wall was installed along the south end of the parking lot at Allen Harbor landing in November 2015. This project was part of a larger public access grant project through the MA Department of Fish & Game that is being

done in phases. Last year the main bulkhead, fixed pier and fixed landing for town slips were replaced. New plumbing, electrical service and stands, and new LED lighting was included. The re-grading of the Allen Harbor parking lot with a pervious pavement system is the final item of the renovation project, and is scheduled to be completed in Spring 2016. A state Fishing and Boating Access (FBA) grant is funding 62% of the total project cost, and the town is responsible for the remaining 38%. Though not part of the public access grant project, a new public restroom and tight tank was installed at Allen Harbor landing in Nov 2015.

Squatucket Marina Improvements – Engineering design plans and permitting are currently being developed by Bourne Engineering for the reconstruction of the docks and partial dredging of the harbor. The project includes the replacement of all slips and associated services, including plumbing, electrical, lighting, wireless internet, fire suppression piping, and the bubbler system. Also included is the construction of a handicap accessible ramp system to bring the marina into compliance with American with Disability Act (ADA) requirements. Construction phase tentatively scheduled for Oct-Nov 2016. A Seaport Economic Council grant application has been submitted to help fund the project.

Squatucket Harbor Landside Renovations – The Squatucket Development Committee has developed a site plan that is currently under review by town officials. The main objectives of the plan are to improve the safety of pedestrian access, improve the efficiency of harbor operations, and enhance the character, beauty and attractiveness of the harbor. The plan, which includes the adjacent 2.2 acre Downey Property that was recently purchased by the town, includes a new Harbormaster Department office, a leased waterfront Café restaurant, leased vendor shacks, a boardwalk with viewing areas, a sidewalk leading to the harbor, landscaping, and a multi-purpose building that will serve as consolidated ticketing office, department maintenance facility and leased office space. In addition, an increase of approximately 80 parking spaces will be available. Engineering design funds are pending town meeting approval.

DREDGING / BEACH NOURISHMENT

Wychmere Channel (June 2015) – Barnstable County Dredge removed approximately 1792 cubic yards of material from the Wychmere Harbor entrance channel. Material was pumped to Wychmere Pines Assoc. beach for nourishment.

Allen Harbor Channel (July 2015) – Barnstable County Dredge removed approximately 7263 cubic yards of material from the Allen Harbor entrance channel. Material was pumped to Wah Wah Taysee public beach and Wyndemere Bluffs Assoc. beach for nourishment.

CLOSING

2015 was an extremely busy year, both operationally and from a facility maintenance and improvement perspective. Priority one of maintaining a high level of operational readiness was achieved through training and evident from the successful execution of challenging maritime assistance cases. The hard work and dedication of department staff was terrific; a team approach that served the maritime community well. The harbormaster department received much appreciated support from Harwich Fire, DPW, Engineering, and various other town departments. Maintaining a regional response posture, Chatham Harbormaster Department and Coast Guard Station Chatham provided professional operational support as needed. The guidance and support of the Waterways Committee members has been invaluable and very much appreciated.

Respectfully Submitted,

John C. Rendon, *Harbormaster*

Report of the **Harwich Police Department**

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, as Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2015. June 30, 2015 marked the retirement of Chief Bill Mason after 15 years of service to the community of Harwich. We all wish him the very best in his retirement and thank him for his service to our community. The selection process for Chief Mason's replacement began in early spring and I (David J. Guillemette) was sworn in as Chief of Harwich Police on July 20, 2015. I am truly honored and humbled to serve with such an outstanding group of dedicated and professional men and women.

DEPARTMENT ROSTER

(As of December 31, 2015)

ADMINISTRATION / COMMAND STAFF

Chief David J. Guillemette
Deputy Chief Thomas A. Gagnon
Lieutenant John F. Sullivan, Jr.
Lieutenant Kevin M. Considine
Karen F. Young, Administrative Assistant

SERGEANTS

Sergeant Richard Campbell
Sergeant Adam E. Hutton
Detective Sergeant Robert C. Brackett
Sergeant Aram V. Goshgarian
Sergeant Paul P. Boorack

FULL TIME OFFICERS

Officer Jonathan L. Mitchell	Officer Jeffrey F. Davis
Officer Robert D. Hadfield	Detective Michael E. Porter
Detective T. Paul Ulrich	Officer Neil A. Nolan
Officer Thomas D. Clarke	Detective Joseph A. Labelle
Detective Marc W. Harris	Officer Richard E. Buttrick
Officer Derek J. Dutra	Officer Mark T. Holmes
Officer Keith T. Kannally	Officer Peter P. Petell
Officer Amy R. Walinski	Officer James R. Connery
Officer Keith E. Lincoln	Officer Brendan R. Brickley
Officer Tyler J. Vermette	Officer Thomas G. Griffiths
Officer Tegan M. Debaggis	Officer John J. Larivee
Officer Phillip M. Southworth	

SPECIAL OFFICER - ANIMAL CONTROL

Officer John J. Burns

POLICE COMMUNICATIONS

Amy L. Brouillette

Iris G. McNally

Katie A. Varley

Diane E. Nicholson

Julie L. Judge

POLICE RECORDS

Donna I. Tavano, Principal Clerk - Records and Elder Affairs Liaison

Stephen W. Cody, Principal Clerk – Firearms, Alarms, Records, and Parking Clerk

SPECIAL OFFICERS

John F. Sullivan, Sr.

Lynda J. Brogden-Burns

John E. Warren

David J. Jacek

W. Mark Shelley

Robert E. Currie

Katie A. Varley

Robert F. Horgan

William A. Mason

POLICE CHAPLAINS

Bishop Jim F. David

Reverend Tiffany Nicely Holleck

POLICE MATRONS

Janet Radiewicz

Patricia Scarnici

PERSONNEL

The Harwich Police Department experienced significant change in the area of personnel in 2015. Chief Bill Mason retired in July of 2015. A few months prior to Chief Mason's departure the command level ranks of the department were restructured. This restructure involved the creation of the new rank of Deputy Chief which was filled with long serving Lieutenant Tom Gagnon in April of 2015. Two Sergeants were then promoted to the rank of Lieutenant. Kevin Considine and John Sullivan were appointed Lieutenants in April of 2015 and Officer Aram Goshgarian was promoted to the rank of Sergeant on the same date. Officer Paul Boorak was promoted to the rank of Sergeant in August. Congratulations to all and thank you for your commitment to leadership within the Harwich Police Department.

Officer John F. Warren retired in February after 30 years of service. Officer Robert F. Horgan retired in March after 16 years of service and Sergeant David J. Jacek retired in July after 35 years of service. We thank each of these dedicated officers for their service to our community and wish them all a long healthy retirement.

Numerous retirements and promotions eventually create vacancies at the entry level. Phillip Southworth was hired as a full time police officer in March of 2015. Officer Southworth attended the Basic Recruit Academy in Plymouth and graduated in August. Officer Southworth then completed a 12 week field training program before being approved for solo patrol.

As of December 31, 2015 one vacancy remained on the roster. An entry level exam was held on October 17, 2015. Approximately 80 candidates participated in the exam. The selection process will continue well into 2016 with the goal of hiring one full time officer who will be slated to attend the April basic recruit academy in Plymouth.

CRIMINAL ACTIVITY REPORTED IN 2015

	2015	2014
Homicide	0	0
Rape	4	10
Robbery	1	1
Assault	101	91
Burglary	79	113
Larceny	155	168
Auto Theft	13	3
Arson	1	0

	2015	2014
Arrests/PCs	216	190
Summons Arrests	141	172
Total Calls for Service:	18,118	17,168

RESPONSE TO THE OPIOID CRISIS

The community of Harwich has not been immune from the opioid crisis that has been gripping the state and the nation. Harwich police officers responded to 23 overdose related calls in 2015. Of those 23 calls 10 involved heroin, 6 involved other medications and 7 were unknown substances. Narcan was deployed by Harwich officers 6 times. There were 4 heroin overdoses that resulted in fatalities in 2015. In response to this crisis the Harwich Police Department continues to focus resources on drug enforcement and the support of counseling, treatment and drug education.

Detective Sergeant Robert Bracket has listed the initiatives established by the Harwich Police Department in response to the ongoing opioid crisis in 2015.

- 1. GOSNOLD** - The Harwich Police have initiated a partnership with Gosnold to provide an outreach program where Detectives from the Harwich Police Department along with Gosnold counselors visit with those who have recently overdosed or those who the Department has

identified as possibly needing help. The purpose of the visit is to provide an immediate avenue to treatment.

- 2. GOSNOLD FAMILY SUPPORT** - The Harwich Police have initiated a partnership with Gosnold to host a weekly family education and support group. The support group is facilitated by a Gosnold certified clinician and is free of charge. The meetings are held at the Harwich Police Department on Monday evenings from 6:00pm - 7:30pm. Currently there are approximately 20 families regularly attending the meetings.
- 3. PROSECUTION/TREATMENT** - Detectives are working more closely with the District Attorney's Office to prosecute repeat offenders who have been charged with "Drug Related" crimes and to work with the District Attorney's office to assist those drug abusers charged with a "Drug Related" crime who wish to get treatment.
- 4. CASE MANAGEMENT** - In order to properly address drug related crimes, the Department has made changes to the way cases are managed and assigned for investigation to assure that *all* cases get investigated and/or screened for investigation appropriately. Incidents being reported to the Department are being more closely screened to properly identify drug related crimes.
- 5. TRAINING OF PERSONNEL IN DRUG INTERDICTION** - The Department is working towards advanced training of Patrol Officers in the basics of narcotics investigation/ identification and pro-active criminal patrol.
- 6. PROBATION CHECKS** - Detectives are starting to work with District and Superior Court Probation Departments to conduct monthly home visits of those individuals residing in Harwich who are on probation. The goal is to be able to offer services and help to those who are trying to rehabilitate.
- 7. HOTEL/MOTEL COOPERATION** - Detectives have begun to work with the local hotels and motels to develop a cooperative rapport with management. Emphasis has been given to those establishments who cater to long term guests. This will help the Department to be pro-active with the transient community which is active on the Cape particularly in the off-season.
- 8. COMMUNITY EDUCATION AND OUTREACH** - The Department continues to meet with and speak at community forums and civic groups in an effort to educate the public on the issues of drug abuse and the relationship it has to the crimes being committed.

9. MASSACHUSETTS OPIOID ABUSE PREVENTION COLLABORATIVE - Detective Sergeant Brackett along with Harwich Youth Counselor Sheila House have been appointed to the Massachusetts Opioid Abuse Prevention Collaborative which was organized to establish framework for community initiatives to address Opioid abuse.

Several years prior to 2015 the Harwich Police Department assigned a detective full time to the Cape Cod Drug Task Force which plays a critical role in assisting all cape communities with drug enforcement. Also established prior to 2015 was the 24 hour prescription drug drop off bin located in the lobby of the police station. All citizens are encouraged to discard their unwanted medications at the police station drop off in order to reduce theft and abuse of prescription drugs. The drop off bin is accessible 24 hours a day.

THE ACCREDITATION PROCESS – Lt. John Sullivan

The Harwich Police Department has begun the long and challenging process of earning professional accreditation through the Massachusetts Police Accreditation Commission (MPAC).

Accreditation is a self-initiated process by which police agencies voluntarily strive to meet and maintain standards that are established for the profession, by the profession. The purpose of the accreditation program is to improve the delivery of law enforcement service by offering over 300 professional standards, developed by law enforcement practitioners, covering a wide range of up-to-date, best practice, law enforcement topics.

The Massachusetts Police Accreditation Program improves operations and accountability and raises citizens' and employees' confidence in their police department's ability to deliver world class service. Like all progressive organizations, The Harwich Police Department continually looks for ways to upgrade its policies and procedures. No matter how effective daily operations are, there is always room for improvement. In keeping with our department's values, Police Chief David Guillemette is committed to the accreditation standards and process, to ensure that we provide the highest level of services to our community.

Professional standards build trust, and achieving accreditation will serve as the foundation for our department to meet or exceed nationally established benchmarks for policing activities. The accreditation process typically takes between 2 and 3 years to complete (from the initial application to MPAC to the final On-Site assessment conducted by a MPAC Assessment Team).

Why Accreditation?

Although relatively new to the law enforcement field, universities, hospitals and other professional organizations have, for many years, undergone similar

accreditation processes to prove compliance with a set of professional, nationwide standards.

Accreditation serves to distinguish participating organizations as having met professional standards of conduct and service. As in other professional organizations, law enforcement leaders recognized the need to develop professional standards.

What do the standards address?

Law enforcement accreditation requires meeting over 300 independently reviewed professional standards that address six major law enforcement subjects, including: role, responsibilities and relationships with other agencies; organization, management and administration; personnel administration; law enforcement operations, operational support and traffic law support; prisoner and court-related services; and auxiliary and technical services.

What are the benefits of accreditation?

Police officers who work for departments accredited by the Massachusetts Police Accreditation Program say that they are better prepared to handle difficult situations, especially where liability issues are involved. Independent studies have shown that accreditation has helped police departments reduce lawsuits and other liability issues. Some additional benefits of accreditation include:

- State and Nationwide recognition of professional excellence
- Community understanding and support
- Pro-active management systems, policies, and procedures documented
- Liability litigations are reduced
- Enhances the morale of department personnel
- Adherence to law enforcement standards reinforces public confidence in police departments much the same as it does for hospitals, universities, and other professional services
- Accreditation makes a statement to other law enforcement agencies, professions and the community that the Harwich Police Department meets the highest level of standards and professionalism

MPAC accreditation is a coveted award that symbolizes professionalism, distinction, and competence; it will be a significant professional achievement for our agency and will be formal recognition of our commitment to excellence.

CITIZEN'S POLICE ACADEMY - Lieutenant Kevin Considine

The Harwich Police Department is pleased to report the graduation of the 19th Session of the Citizens Police Academy on November 19, 2015. The ten-week Academy met each Thursday evening from 6:00 - 9:00 p.m. The 25 class participants were instructed on subjects such as specialty units, communications division, traffic laws and crash reconstruction, drug abuse and identification, detective division investigation, crime scene services, court

procedures, domestic violence, criminal law, constitutional law, community policing, sex offender management, joint operations with the Harwich Fire Department, animal control, use of force and operating under the influence and sobriety testing. The course also included a ride-along with a police officer in a cruiser and a firearms day. Instructors for this year included: Lt. Kevin Considine, Lt. John Sullivan, Sgt. Adam Hutton, Sgt. Aram Goshgarian, Det. Sgt. Robert Brackett, Det. Marc Harris, Det. Joe Labelle, Officer Jon Mitchell, Officer Neil Nolan, Officer Derek Dutra, Officer Peter Petell, Officer John Larivee, Animal Control Officer Jack Burns, Dispatcher Katie Varley and Harwich Fire EMS Officer Robert Sanders.

2015 Academy Graduates

Madison Kelly	Craig Chadwick	Linda Mitchell
Lynn Fleischer	Barbara Felton	Thomas Genouese
Ron Rich	Raymond Kingston	George Vermilyea
Frances Rich	Carol Moore	Eileen Vermilyea
Betsy Ryder	Patricia Scarnici	Donna Richardson
Priscilla May	James Barker	Charlie Moeder
Carolyn Dauphinee	David Morand	Marcia Moeder
Lynn Wagner	David Considine	Amy Bullock
		Marissa Cabido (HPD Intern)

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. The academy gives citizens a firsthand look at police work and offers citizens the opportunity to meet and interact with department members. The Academy continues to be one of the most successful community policing initiatives for our department, graduating over 250 residents since 1994.

This year, Lt. Kevin Considine has taken over as Director for the Academy. This year's academy saw new changes in the curriculum and new officers instructing on new and improved topics. We continue to revise and improve the program each year to include more interactive presentations and hands-on activities, which provides a better learning experience for participants.

I would like to thank Sgt. David Jacek who retired from the Department this year. Sgt. Jacek was the founder of the Harwich Police Citizen's Academy and was involved in 18 years of dedicated service to the Citizen's Police Academy.

ELDER AFFAIRS LIAISON – Donna Tavano

2015 closed with a record number of seniors (as well as younger residents) receiving telephone calls from would be scammers. Most residents were able to determine the fraudulent nature of the calls, but an unfortunate number succumbed, by giving out social security and credit card numbers and computer passwords.

The police department encourages residents who receive questionable mail or phone calls to “get a second opinion” from the Council on Aging or the police department before they entrust personal information to a potential criminal.

As Elder Affairs Liaison, I write a police safety article “Blue Light Special” for the COA newsletter. The Harwich Police website and Facebook sites also include assistance in avoiding scams at www.harwichpolice.com and Harwich Police Department. Learn more about our department by attending the 10 week, September, Harwich Police Department’s Citizens’ Police Academy.

Although an aging population may be considered more vulnerable, it has much to offer its community by way of accumulated experience and knowledge, as well as the more open ended daily schedule of many retirees. Seniors are able to fill much needed positions as volunteer medical drivers and telephone reassurance callers. They are often the go-to folks for Neighborhood Crime Watch, as they can be the eyes and ears of the neighborhood, alerting police to crimes in progress.

Both motor vehicles and guns can be deadly in the wrong hands. Unfortunately, the Lower Cape’s large aging population carries with it the highest rate of cognitive impairment in the state, with one in four residents over 80 suffering from dementia and Alzheimers. It is most important that those challenged by such conditions are strongly supported by family, friends and their community, especially public safety, so that needless tragedy can be averted by avoiding inappropriate use of motor vehicles or firearms.

It continues to be my pleasure and privilege to meet and serve the residents of Harwich, and hopefully enhance their safety and quality of life.

TRAFFIC UNIT – Sgt. Aram Goshgarian

The Harwich Police Traffic Division is comprised of Patrol Officer Mark Holmes, Patrol Officer John Larivee and is supervised by Patrol Sergeant Aram Goshgarian. The Harwich Police Traffic Division has two primary functions which are enforcement of the traffic laws and investigation of motor vehicle crashes.

Traffic Division Officers vigorously enforce the motor vehicle laws with the goal of reducing crashes in problem areas. Traffic Division Officers also work with neighborhoods to address problems such as speeding and parking complaints.

Traffic Division Officers stopped over 1,000 vehicles during the year 2015. They also arrested over 30 individuals for a variety of charges such as Operating Under the Influence of Alcohol or Drugs, Operating with a Suspended Driver’s License, and outstanding warrants.

Crash Investigation

Traffic Division Officers investigate all types of motor vehicle crashes ranging from the simple “fender bender” to crashes involving serious injuries and death. All Traffic Division members have received advanced training in the field of crash reconstruction. Each officer must complete three phases of crash reconstruction training which total 240 hours of classroom training as well as hands on application of the classroom instruction. In addition, each member has additional training in specialized area such as Pedestrian/Bicycle Crash Investigation.

Cape Cod Regional Law Enforcement Council Crash Reconstruction Team

The Regional Crash Reconstruction Team is comprised of Crash Reconstruction Officers from all of the Cape Cod towns. These officers regularly work cooperatively to assist each other in the investigation of traffic crashes within their jurisdictions. All Harwich Traffic Division Officers are members of this group and have both responded to calls for assistance from other police departments to investigate crashes as well as received help from officers in investigating crashes in Harwich.

The Team meets once a month for short training sessions and once a year receives a 40 hour class on a topic in the field of crash reconstruction. The training that members receive benefits their professional growth in the field and also helps build on the teamwork concept that is crucial to the success of the team.

Child Safety Seat Service

Patrol Officer John Larivee is a certified Child Car Seat Technician. Officer Larivee attended a 40 hour training class to become certified and is available to assist citizens with the installation of car seats. Officer Larivee can be contacted by calling 430-7541 ext. 5703.

Radar Trailers

The Harwich Police Department maintains two radar trailers that are deployed throughout town. The trailers serve as an educational tool that informs drivers of the speed that they are traveling. One of the trailers is equipped with a computer that tracks a variety of information such as speeds of vehicles, average speed during the deployment timeframe, and how many cars are traveling along the roadway. The information obtained helps the Police Department identify problem areas and times. The trailer can be requested through the Harwich Police Department website or by contacting Sergeant Aram Goshgarian at 430-7541 ext 5709.

REGIONAL POLICE MOTORCYCLE UNIT – Officer Neil Nolan

This year marks the third year of operations as an official unit within the

Cape Cod Regional Law Enforcement Council (CCRLEC). With three years of operations now completed the Cape Cod Regional Law Enforcement Council Motor Unit has established itself as a valuable tool when member agencies are planning large scale events. The unit was called upon once again to assist with escorts for the Cape Cod First Responders Ride, Big Nick's Ride and the K9 Relief Ride. The unit had the honor to again escort the service men and women taking part in activities with the Wounded Warriors Project when it stops here on Cape Cod. It is a very humbling experience to see the appreciation and excitement created when these men, women and their families are escorted to their destinations like the VIP's they truly are.

Training, both for the unit and for certified motor officers from the member agencies, continued to be a primary focus. Skills refresher training was again held this spring. Special thanks needs to be given to Deputy Chief Steven Xiarhos of the Yarmouth Police Department, the Yarmouth Beach and Recreation Department and the Yarmouth DPW for securing the use of the parking lot at Bass River Beach for these training sessions.

Due to the success of these refresher training sessions, it is anticipated that a full motor officer certification class will be held in the spring. This will be the first time the CCRLEC will be providing the training for new motor officers. In the past officers were sent to certification programs off Cape, for example with the State Police, Boston Police, MBTA Police or a program in New Hampshire. A certification program on Cape will cut down on expenses to the agencies involved.

Finally, a very special thank you needs to be given to Victor Petkauskos of Osterville. Last year Mr. Petkauskos, an avid motorcyclist, donated a used 2002 Harley Davidson Road King police motorcycle to the unit. This year Mr. Petkauskos is donating two used 2009 Harley Davidson Electra Glide police motorcycles to the unit. Because most agencies in the unit have more officers than motorcycles, these donated motorcycles will increase the number of motor officers available when the unit is called upon.

ANIMAL CONTROL – Officer John J. Burns

During the year 2015 there were 778 calls for service. There were 446 dog related calls, 21 cat related calls, 152 wildlife related calls, 45 livestock related calls and 69 follow up visits. Included in these calls there were 45 dog and cat bites.

The 45 livestock related calls were, for the most part, barn inspections. These inspections were to determine animal health and living conditions and are mandated by the Massachusetts Department of Agricultural Resources and the Harwich Health Department. Two barns that had significant problems in the past have corrected the problems and are now in compliance.

Several of the bite cases involved a cat receiving a “wound of an unknown origin” because the cat was let out and returned home injured. In these cases the cat had to be quarantined for up to 6 months. Some of the dog bites were “dog on dog bites”. It is important that all dog owners understand the traits of the breed of dog that they own and maintain proper control over their dogs at all times.

Barking dogs continue to be the most common “quality of life” complaint. All pet owners should understand the needs and characteristics of their particular pet. The owners of a dog that allow it to bark or run loose can affect the quality of life for a whole neighborhood.

The rabies baiting program continued this year with bait being distributed throughout the Cape in the spring and fall. The bait is a fishmeal block that should attract wildlife. Inside the block is a dose of rabies vaccine. The USDA has also been conducting wildlife surveillance to determine the effect of the baiting program and also to determine the location and density of rabid wildlife.

The USDA has provided freezers throughout the Cape as collection stations for dead wildlife that has not had contact with a human or pet. The Harwich Police Station was one of the first locations on the Cape to have a freezer and we continue to be the collection station for Harwich, Brewster and Chatham.

COMMUNITY OUTREACH AND INVOLVEMENT

The Harwich Police Department remains committed to maintaining a strong community policing philosophy which includes creating positive contacts with the citizens of Harwich as well as our seasonal visitors. Though our Citizens Police Academy is perhaps the most recognized community outreach program, there were several other notable events and programs held during 2015.

On September 5, 2015 the Harwich Police Association held its annual Jail House Bar-B-Q. A wide array of donated food and drinks were available free of charge. Harwich officers volunteered to grill and serve the countless burgers and hot dogs that were served. The dunk tank was once again a big hit for the kids who got a chance to “dunk a cop”. Special thanks to the soggy dunk tank staff (Lt. Considine, Officer Hadfield and Officer Brickley) for being good sports. Other attractions included a bouncy house obstacle course, a mini petting zoo (courtesy of Leo Cakounes – thank you Leo), face painting, a “mug shot” picture taking area and T-shirt sales. The department also had several police vehicles on display to include a marked cruiser, a motorcycle and two ATVs. I would like to thank all of the officers, officer’s wives, fire department staff and citizen volunteers who participated in this outstanding event. A very special thanks to dispatcher Katie Varley and Deputy Chief Tom Gagnon for their tireless efforts in making the day a great success. Estimates put attendees at nearly 1,000 residents and visitors.

A “coffee with the Chief” event was sponsored by the Harwich Police and held at the Harwich Community Center on October 5, 2015. This event was well advertised and gave members of the community an opportunity to meet the new police chief. Several Harwich officers were in attendance to support the event. The event was very well received. Thank you to Barbara Anne Foley for her support at the venue and to Linda St.Pierre the outstanding chef at the community center for the delicious spread. I look forward to future speaking engagements with community groups and meeting many more residents and visitors in the coming months.

During the Christmas season the Harwich Police Department once again participated in the Toys for Tots program which culminated in a grand parade of police and fire vehicles from all cape departments delivering literally thousands of toys to the “stuff a bus” event at the Hyannis Toys R Us. Special thanks to Sgt. Goshgarian, Lt. Considine and Dispatcher Diane Nicholson for volunteering their time to the program.

Harwich officers also maintained a visible presence in the community through the use of special units. Our mountain bikes deployed on a regular basis throughout the summer on the bike paths and neighborhoods and during special events such as the cranberry harvest parade. Our motorcycle and ATVs were also used during special events.

The school age youth of our community represent a very large segment of our community. It is extremely important that the police department continually reaches out to establish open lines of communication with this group. The Harwich Police Department is deeply committed to the School Resource Officer Program with two full-time SROs. Officer Jon Mitchell is assigned to Cape Tech on a full time basis and Officer Tom Clarke is assigned to the Monomoy Regional High School on a full time basis. Both of these SROs not only provide a visible police presence in the school but also work very hard to develop trust with the students. The SRO’s also work closely with the teachers and administrators in a collaborative effort to provide a safe school environment. It should be noted that recent changes to Mass General Law now require that every community with a school appoint at least one School Resource Officer.

In closing I would first like to thank the citizens of Harwich for the very warm and gracious welcome I have received since assuming the role of police chief this past July. I would also like to thank Town Administrator Chris Clark, the Board of Selectmen, the entire staff at town hall and each of the department heads of the Town of Harwich for their assistance and support during my first six months with the Town of Harwich.

I would like to thank Deputy Chief Tom Gagnon, Lt. John Sullivan, Lt. Kevin Considine, Karen Young, Detective Sgt. Robert Bracket, Sgt. Aram Goshgarian,

Officer Neil Nolan, Animal Control Officer Jack Burns and Elder Affairs Liaison Donna Tavano for their valuable assistance with this, my first, annual report.

I also want to recognize the outstanding leadership and competence of Deputy Chief Tom Gagnon. Tom took charge of the department during the month prior to my arrival. Tom did an exemplary job with managing the myriad details that come about during the transition to a new chief while still managing the day to day operations of the police department. Thank you Deputy Chief Gagnon for your invaluable assistance and counsel. Another critical role within the command team at Harwich Police is that of our administrative assistant Karen Young. Karen's commitment to the department and her work ethic combined with her extensive experience and institutional knowledge has made my transition into the Harwich Police Department a very smooth process. Thank you Karen.

Lastly, I want to extend my sincere appreciation and gratitude to the command staff, sergeants, detectives, officers, dispatchers and civilian staff of the Harwich Police Department for performing a difficult and stressful job each day with professionalism and empathy. I am proud of you and proud to serve the community of Harwich with you.

Respectfully submitted,

David J. Guillemette
Chief of Police

ENVIRONMENT & PUBLIC WORKS

Report of the **Architectural Advisory Committee**

The Harwich Architectural Advisory Committee received and acted on 25 applications for signs, commercial buildings and site plans during the year 2015.

The paramount goal of the Architectural Advisory Committee is to preserve the integrity and charm of the Town of Harwich. The visual impact of signs and commercial properties is a significant part of how our Town appears. The Architectural Advisory Committee is pleased with the results of our efforts and with the cooperation of the applicants.

Our meetings are held on the 2nd Tuesday of each month at 5:30 p.m. at the Town Hall. We welcome all interested parties.

Respectfully submitted,

Barbara Scott Josselyn, *Chair*

Kim Robbie

Tony Compton

Nancy Pollard

Elizabeth Groves

Report of the **Cape Cod Water Protection Collaborative**

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the finalization of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments.

The Cape Cod Water Protection Collaborative Governing Board and Technical Advisory Committee (TAC) to provided input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission and the Collaborative addressed the potential need for regulatory reform and other challenges associated with planning and implementation. The Collaborative, through its Executive Director, was fully involved and engaged in this effort

The ongoing lawsuits between the Conservation Law Foundation, and the United State Environmental Protection Agency was settled with the parties agreeing that the suit would be stayed as long as the County completed the 208 Plan, it was certified by the Governor by June 15, 2015 and approved by EPA by September 2015. Each of those milestones was met. Governor Baker certified the plan in June of 2015 and the EPA approved the plan in September of 2015. The completion of the 208 Plan has successfully shielded the Cape from further litigation as long as communities continue to make progress implementing nitrogen management measures. The Collaborative will continue to work with communities to ensure that implementation continues and that the stay of litigation remains in place.

The Collaborative successfully proposed that the County and the Commonwealth partner to ensure continuation of a long term record of water

quality in the marine environment and to ensure transparent access for the public to the data. In response to the Collaborative's request, the Baker Administration has made a four year \$1 million commitment to match county funds to support monitoring of marine sentinel stations and to develop and maintain a robust web based interface to the underlying data. The County increased its commitment to monitoring by appropriating \$250,000 to match the Commonwealth's funding.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.

Respectfully,

Andrew Gottlieb, *Executive Director*
Larry Ballantine, Ph.D., *Chair*

Report of the **Harwich Cemetery Commission**

The Harwich Cemetery Commission is comprised of three appointed Harwich residents to oversee the Harwich cemeteries. We have meetings once a month, usually the third Monday. The objective of the committee is to support and provide guidance to the cemetery administrator and prioritize expenditure from the lot sales revolving fund.

We had a total of 81 burials, 49 were cremations and 32 were traditional earth burials. Each year we have had an increase in cremation burials and will be exploring lot size for futures developments within the existing cemeteries. We took in a total of \$39,475 for cemetery revenue. Lot Sales consisted of \$28,600; of which \$25,740 went into lot sales revolving account and \$2,860 in Perpetual Care. In our administration and Ground Penetrating Radar account we had a total of \$10,875 of which \$10,672.32 was for administration fees for burials and GPR work done and \$202.68 was to reimburse highway department for use of highway employees.

Over the past year we have:

- Updated the Rules and Regulations for the Harwich Cemetery Department which was approved at May 2015 Town Meeting.
- Opened the newly expanded Mount Pleasant Cemetery expansion for sales.
- Robbin Kelley, Cemetery Administrator and Paul Sweetser, Town Surveyor scanned the Harwich Center Cemetery to find possible open areas and locate where the town's first meeting place stood.
- Chip sealed the South Harwich Meeting House roadway and parking lot.
- Posted no dog signs in the cemeteries.
- Fertilized the newly expanded Evergreen Cemetery area.
- Cleared trees in Island Pond Cemetery for new lots.
- Hydroseeded and loamed areas in Island Pond Cemetery.
- Removed of dead or damaged trees in Harwich Center Cemetery, Island Pond Cemetery and Mount Pleasant Cemetery.
- Repaired the post and rails at East Harwich Methodist Cemetery after a car accident.
- Repaired the historic iron fencing that encloses the Brooks Lot at Harwich Center Cemetery after a car accident.
- The Commission has been working with Christopher Clark, Town Administrator; Town Attorney, Shirrin Everett; Tom Daly of Cemetery Helpful Solution to resolve issues with the First Congregational Church Memorial Garden.

- We presented a Pre-Planning Seminar Luncheon on November 5th at the Community Center.

Looking Forward:

- We have submitted a CPC article for the Historic Restoration and Preservation of the Burial Crypts.
- We are updating the website with digitized copies of the cemetery books. The files were too large and may need to be divided.
- We are working with Amy Usowski, Conservation Agent on the recovery well for the lily pond in Island Pond Cemetery.
- We are forming a committee for the design of the Veterans Circle in Evergreen Cemetery.
- We are finishing the brochures for each of the cemeteries in town. These will include a map with streets and the history of each cemetery.
- We continue to replace fence rails at the cemeteries.
- We are continuing to work on the Harwich Center Cemetery for the National Register.
- We continue to work on a resolution of Perpetual Care Funds with the Town Accountant.

The Cemetery Commission would like to thank the Highway and Maintenance Department, Conservation Department, Board of Health and Surveying for all their help assisting us with the work we were able to accomplish this year maintaining our 17 town cemeteries.

Active Cemeteries *(Burial space available)*

Evergreen Cemetery, 1403 Orleans Road and
40 Cemetery Road, East Harwich
Island Pond Cemetery, 15 Island Pond Road, Harwich Center
Mount Pleasant Cemetery, 95 South Street, Harwich Port
Kelley Cemetery, 18 Old Brewster Road, North Harwich
South Harwich Cemetery, 270 Chatham Road, South Harwich
Pine Grove Cemetery, 32 Pine Grove Road, West Harwich
North Harwich Cemetery, 610 Depot Street &
Main Street Ext., North Harwich
Harwich Center Cemetery, 686 Main Street,
AKA Congregational Church Yard Cemetery

Inactive Cemeteries *(No burial lots available for sale)*

Bank Street Burial Ground, Bank Street, near Long Road
Baptist Church Cemetery, Depot Street & 62 Route 28, West Harwich
Herring River, West Harwich, Herring River, West Harwich
Hawks Nest Cemetery, corner of Spruce and Walker Roads, East Harwich
Lothrop Cemetery, Off Lothrop Ave, West Harwich

Methodist Church Cemetery, corner Queen Anne Rd. &
1 Church Street, East Harwich
Old Methodist Cemetery, AKA Eldredge Cemetery
Queen Anne Rd., East Harwich
Old Smith Cemetery, Bells Neck Road, West Harwich
Ryder Cemetery, Route 39 near water tower, Harwich

Respectfully submitted,

Cynthia Eldredge, *Chair*

Wilfred Remillard

Warren A. Nichols

Robbin Marie Kelley, *Administrator*

Report of **Channel 18**

Channel 18 made it through 2015 without a hitch! We celebrated Caleb Ladue's first full year on the Channel 18 staff as the Video and Community Information Specialist. This past year he has worked diligently on the Town of Harwich website, keeping information current and easily accessible. He also updates our Channel YouTube page daily with over 10,000 views last year and 210 videos uploaded bringing our current video total to almost 700. The channel 18 YouTube page (www.youtube.com/channel18). In addition to YouTube Caleb keeps a Ch. 18 Facebook page that can be "liked" keeping you in the loop of all channel 18 events and videos. You may know Caleb as the voice of "Good Morning Harwich" a weekday show where he highlights what's happening in town that day. This program can be heard most mornings at 9am.

Community Journal continues to be our most popular program bringing you updates from all the town departments, clubs and organizations in Harwich. As always this show would not be possible without my team of talented volunteers. I would like to thank: Joyce Roche, Ron Armbruster, Paul Coughlin, Eileen Wyatt and Jack Wyatt. Their dedication and passion is what makes Community Journal a valuable asset to the citizens of Harwich. That being said some sadness has been felt by the Community Journal gang, our beloved friend and supporter, Joe Pino passed away this year. He was a very talented artist who crafted our Community Journal beachscape backdrop. Joe was the widower of Betty Pino a Channel 18 staple and they are missed every day.

Highlights for this past year include filming the resurgence of the Harwich Cranberry Festival parade which had a great turnout and a lot of support from the community. If you missed the parade you can also view that on our YouTube page. Channel 18 covered the Cranberry festival, TD bank summer concerts, Town Band concerts, Police department jailhouse BBQ, Farmers markets, Conservation Trust Wildlands Musical Stroll, Harwichport music stroll, Meet Your Farmers, Antique Show, Beach Day, new police chief ceremony, and other police and fire promotions. We worked with multiple departments on regular updates which include monthly reports with Harwich Conservation Trust, Chamber of Commerce, Town Administrator, Brooks Free Library, Recreation, Council on Aging and Community Center Facility. Brooks Museum and Channel 18 embarked on an Oral History project preserving the memories of Harwich residents that can recount WWII and what it was like in town during that time.

For the future of Channel 18, change is on the horizon. This past year we have struggled with a few equipment failures as we try to integrate new

equipment with aging pieces and this has been a challenge. In the upcoming year we will be upgrading the Griffin room at Town Hall to hopefully go LIVE with Selectmen's meetings by the end of the 2016. In addition we will upgrade the Community Center facility to bring viewers more meetings and community events. I would like to thank all the viewers, volunteers, and town departments that support the successful operation of the station and look forward to the next chapter of Channel 18.

Respectfully Submitted,

Jamie Lee Goodwin
Station Manager

Report of the **Community Center Facilities Committee**

With 2015 coming to a close, the Facilities Committee would like to thank all of you for your ongoing support and commitment to helping us build a better and stronger Community Center. Your support allows us to continue growing and thriving and to go on providing invaluable resources to our local community.

We are very pleased to announce that the Community Center just celebrated its 15th birthday as of February 2015! We are proud to celebrate this milestone of growth and service to our community and we look forward to many more years of continued service and success. Over the past fifteen years, the Community Center has provided essential resources and opportunities for local folks of all ages. These opportunities often take the form of the many annual town-wide events hosted at the Center each year including holiday-themed events, service oriented activities, and our annual Town Meeting. These events provide occasions that facilitate local engagement and participation of town residents.

In addition to these larger town activities, a broad spectrum of community members and local groups are able to utilize the building for their meetings and events. This allows the Community Center to support local organizations and creates a space for members of the community to build relationships, learn new things, and develop their interests and passions. Through our facilities and in collaboration with local groups, we are able to provide space for club meetings and events, exercise classes, recreational activities and programs for our kids, and specialized care and services for seniors and veterans. We also want to highlight our exceptionally popular Weight Room that allows residents to stay fit and active. We are always working hard to offer services and opportunities that reach all members of our community and we continue to seek ways to expand our outreach and offerings to benefit ever broader segments of our population.

In accordance with our goal of expanding our services and outreach, we are excited to be working with several new groups this year. We have developed a successful and mutually beneficial relationship with the Jazz Ensemble and have coordinated three immensely successful concerts with them which were offered free to the public. We have also added several new fitness classes including a “30/30” workout that incorporates both cardio and strength training as well as a ballroom line dancing class that has grown large enough to necessitate several sessions and class levels each week! We’re also proud and excited to be offering

a new class series entitled “Take Back Your Health” that addresses a new and important topic each month. Thus far, they have covered topics including weight loss, vitamins, headaches, understanding food labels, and making a healthy home. These topics are invaluable and informative to all members of our community.

These newer groups and relationships complement our longstanding partnerships with other organizations including We Can, Kiwanis, the Harwich-Chatham Newcomers, the Harwich Town Band, and many others. These groups have provided multiple events that benefit the Harwich and surrounding communities and continue in their commitment to providing such valuable programming.

We take pride in our continued commitment to providing supportive services to members of our community through programming such as Alanon, Narcotics Anonymous, and Compassionate Friends. We also provide focused supportive services targeted towards helping individuals affected by Parkinson’s disease, Alzheimer’s disease, osteoporosis, and vision impairment. These supportive services allow us to reach and serve many different members of our community.

We would also like to highlight some of our larger and immensely successful events of the past year. This year, we organized our sixth annual community yard sale. We sold out all of our available tables and had over 35 vendors. In September, we again hosted the Harwich Historical Society Antique Show that made full use of both the multipurpose room and the gymnasium and had over 600 people in attendance. We also host monthly blood drives, partnering with both the American Red Cross and Cape Cod Hospital in alternating months. We truly have become a destination location!

We also want to mention the ongoing success of our many annual holiday events. In April, we hosted our traditional egg hunt at the Harwich Middle School. Between 300 and 400 local kids participated and had a wonderful time. In October, we organized our annual Halloween party that was made possible by the generous donations of many individuals and businesses from our local communities. This provided a safe and positive environment for our kids to celebrate Halloween! We were also delighted to introduce a new aspect to our Halloween celebrations with the addition of our “Boo-tique” where we collected new and gently used Halloween costumes and then had a week where kids in need of a costume could get one free of charge. This holiday season, we again partnered with the Department of Children and Families to secure donations of holiday gifts for children and families in need across Cape Cod. We were able to provide 45 kids with a happy holiday through our donation drive! We also partnered with Cape Cod Cares for the Troops and collected four large boxes of donations to send to our soldiers in time for the holidays!

With great sadness, we also want to acknowledge the passing of Assessing Director David Scannell. Dave was an exceptional man and friend and a treasured member of our Harwich family. We held his memorial service here at the Community Center to allow the many folks who knew and loved Dave to come together and attend his services. Dave will be greatly missed by all who were lucky enough to know him.

Consistent with years past, the Community Center has had a highly successful year to date. It boasts continued growth and success with ever more groups and individuals using the space and benefiting from the resources we provide. We collect data regarding the monthly usage of the Community Center and the numbers show that more and more people are using the building. Monthly data for 2015 is as follows:

January:	8,637
February:	8,997
March:	9,773
April:	6,754
May:	10,427
June:	8,040
July:	7,847
August:	8,629
September:	9,148
October:	8,297

The Weight Room continues to be one of the most popular resources we provide to community members. The introduction of the new "Sportsman" software last year has increased our ability to accurately account for weight room membership and allows us to ensure that all who use the weight room are paying members and that we are collecting the appropriate amount of revenue. With the aid of this software, we are happy to report that our weight room numbers are up slightly from last year. Weight room memberships run for the fiscal year and we have already had 410 people purchase at least one of our membership options since July 1. Through these sign ups, we have taken in approximately \$41,235 in revenue.

Beginning in January, the Community Center was certified as a participating Silver Sneakers fitness location. This allows seniors with participating Medicare insurance to use our weight room at no cost to them. They are able to improve their health and fitness and the Community Center is reimbursed directly through the individual's insurance. This money is deposited in the General Fund for the town and is therefore an asset to the town as a whole.

This year also marked the first year in which the Community Center offered specific birthday party packages to provide a community space for residents to

enjoy their celebrations. We offer four separate packages that all provide for catering on site, set up and break down services, and use of activity rooms, the game room, the gymnasium, and the multipurpose room. We have sold 16 birthday party packages thus far and we anticipate further growth.

We have also updated some of our room reservation policies and practices to streamline the process and to make it more accessible to individuals and groups looking to use our space. We have introduced credit card payments for all room reservations. This makes payment more convenient for many people. We have also created a set of standard room set ups with descriptions and diagrams for our activity rooms and for the gymnasium and multipurpose room. This allows groups and individuals to select a standard option rather than having to draw a diagram for how they would like the space set up for their event. This makes it easier for the folks reserving the space, as well as for our staff and custodial workers. For people who would prefer to draw a diagram of their room set up, we still provide the option for custom set up designs.

Further, our passport services are invaluable and always in high demand. Our two certified agents continue to meet a significant community need and help make a process that could be intimidating, something that is simple and accessible. Since January, we have already helped 315 people with their passport needs!

We are also pleased to announce that, as of June, Community Center Director Carolyn Carey has received her recertification as a designated Massachusetts Certified Public Purchasing Official. This recertification reflects Ms. Carey's superior knowledge and skills with regards to public purchasing. This highlights another service to the town provided by the Community Center and its Director.

Further, one of our current goals is to research the potential to use the Community Center for Municipal Public Records Storage. Director Carolyn Carey has worked in collaboration with the Town Engineer, Town Administrator, Building Inspector, and Facilities Manager to determine the feasibility of utilizing the Community Center basement for Public Records storage. We are currently in the process of determining which records should stay at Town Hall and which would be better stored at the Center. We have recently received a proposal from King Information Systems, Inc. for a system design for records storage in the Community Center. These analyses and discussions are ongoing and highlight a valuable future use for the Community Center basement.

We are also happy to announce that, through a partnership with the Chamber of Commerce, the Community Center has started to run a monthly advertisement in the Chronicle that details the events scheduled at the Center. This allows the public to be better informed about what is happening in the

building and will facilitate greater involvement and use of the building by larger segments of the population. We are very thankful to the Chamber of Commerce and the Cape Cod Chronicle for helping us make this happen.

Our goals for the Community Center as we move forward into the next year include the following:

1. Provide additional programs and services to the Community and utilize the building to its maximum potential.
2. Further explore and develop a plan for Municipal Public Records Storage in the Community Center Basement.
3. Develop a five year long range plan for the building.
4. To research and develop the expansion and use of all possible space within the Community Center including the possibility of expanding the Weight Room into the foyer area.

In working to meet our goals, both in the immediate future and looking further ahead, we seek to always meet the new and continuing needs of folks in our community. We desire always to work collaboratively with other town departments, with local businesses and professionals, and with all members of our community. This helps to ensure that we are serving our community in the most helpful and effective way possible. We are guided in all that we do by our mission and our commitment to people of all ages, abilities, backgrounds, and situations. We seek to empower each person to find positive change for themselves, their families, and their communities. In doing this, we can best serve our mission and the Town of Harwich.

Before concluding, we would like to recognize and thank Doris Allen who worked at our front desk for 15 years before retiring this July. She kept our building and programs running seamlessly in all of her time here and she is greatly missed by all of our staff and by all of the many community members who worked with her and got to know her. We wish her great happiness in her retirement.

We would like to end the report by thanking the Board of Selectmen, the Town Administrator, his staff Ann and Sandy, and all of the other town departments for working cooperatively with the Community Center throughout the year.

As always, we remain committed to the Community Center and to seeing its continued growth and success. We are always amazed and gratified as we see the ways our Center and programming continue to grow and better serve our town. We are confident that our commitment to our existing programs and services as well as our continued expansion of programs and resources will allow us to reach new heights and we are excited for all of the new possibilities that the future has in store for us. We are very thankful to our town and larger

communities for your support in all of our endeavors. We are also thankful for the Community Center staff for your hard work that makes our continued growth and success possible. We continue to enthusiastically explore new ways to grow and to provide opportunities and resources to benefit our community and to best serve the Town of Harwich.

Respectfully Submitted,

Lee Culver, *Chairman*

Bill Griswold

Brian Power

Sean Libby

Ralph Smith

Carolyn Carey, *Director Community Center*

Report of the **Community Preservation Committee**

Harwich adopted the Community Preservation Act (CPA or the Act) modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The Act establishes a 3% property tax surcharge supplemented by the state by an amount dependent on other funds raised. The Act requires the establishment of a Committee, the Community Preservation Committee, to study and recommend to the Board of Selectmen and the Town projects to be funded from these resources. The committee is comprised of 9 members: 2 selectmen appointees, and representatives from the housing committee, housing authority, recreation, historical commission, open space/real estate, conservation and the planning board.

Community Preservation Members:

Cindi Maule (Selectmen Rep.)	David Nixon (Rec. & Youth)
Housing Committee – open	Daniel Tworek (Selectman Rep)
Walter Diggs (Conservation Commission)	Robert MacCready
Jim Atkinson (Planning Board - pending)	(Housing Authority) - Chair
Robert Bradley (Historical Commission)	Katherine Green
	(R. E. & Open Space)-Vice Chair

Throughout the year there has been generally good attendance at meetings which are monthly but more frequently in November and December as applications are being evaluated. There has recently been some turnover on the committee and currently there is an open position. A full committee greatly enhances the exchange and diversity of information and points of view. I would like to thank David Purdy, Jan Bowers and Peter de Bakker for their past service and contributions to the CPC process.

For fiscal 2016, the CPC made recommendations to the May 2015 ATM for 4 project articles amounting to \$975,000. These articles were approved by town meeting. The articles were distributed:

- \$25K for Historic Preservation Funding
- \$300K for Community Housing
- \$650K for Open Space

In addition, Town Meeting approved payment of debt service of \$662,275 associated with Land Bank purchases.

This year, the Committee began considering 15 applications for the next round of project funding. These applications cover all 4 categories, including recreation, which are permitted by the Act and likely represent greater than \$3 million in requests.

To provide perspective on our position this fall: there was approximately \$1.3 million available after last Town Meeting's article appropriations. The estimate of revenue being distributed this fall is approximately \$1.65 million, for a total of approximately \$2.95 million in available funds.

With the requirement to fund the Land Bank Debt Service of approximately \$633K, the amount of funds available for projects in all of the areas permitted by the CPA is approximately \$2.2 million. Thus, the review of applications began with less funds available than the total of the application requests. The Act requires that 10% of receipts be allocated to Open Space, Historical Preservation and Community Housing regardless of the distribution of funding applications.

For fiscal 2017, the CPC voted to recommend to the May 2016 ATM for 11 project articles amounting to \$1.156 million. These articles are distributed:

\$381K for Historic Preservation Funding

\$275K for Recreation

\$500K for Open Space

CPC is also actively engaged in trying to have a community preservation plan prepared in 2016.

Respectively submitted,

Robert Cyrus MacCready, *Chair*

Report of the **Conservation Commission**

The Harwich Conservation Commission is the local body responsible for implementation of the Massachusetts Wetland Protection Act, which includes the Rivers Protection Act, as well as the Town of Harwich Wetland Protection Bylaws and Regulations. These regulations are complicated and ever-changing, and the Commission tries its best to apply them accurately, fairly, and consistently.

Permitting remained robust. The Commission held bimonthly public meetings:

- 72 hearings to address Notices of Intent and requests to amend Order of Conditions (some projects with more than one hearing). This includes one joint meeting with the Chatham Conservation Commission to permit the Muddy Creek Bridge Project.
- Twenty hearings to address Requests for Determination of Applicability.
- Issued 32 Order of Conditions or Amended Orders of Conditions (Approved Projects).
- Issued one denial.
- Issued 1 Order of Resource Area Delineation.
- Had 3 hearings for Abbreviated Notices of Resource Area Delineations
- Issued 36 Certificates of Compliance.
- Issued one extension permit
- Four violations, all of which resulted in enforcement orders, fines and/or conservation mitigation.
- 91 Administrative Reviews.

At the end of 2015, the Conservation Commission found out that the Town of Harwich will be receiving full funding for deployment of clean concrete from the old high school for the creation of an artificial reef 2.8 miles off the coast in Nantucket Sound. We anticipate this being complete by April 1, 2016. This will be the culmination of a four year effort from this commission as well as the State Division of Marine Fisheries. All costs for permitting and deployment were taken care of by grants and awards to the Town. The reef will provide structure to a barren location, attracting and providing habitat for numerous ground fish. We would like to thank the Harbormaster's Department, the Highway Department, and the citizens of the Town of Harwich for their support in this endeavor.

Commission is continuing to study how *Codium*, the abundant and invasive green seaweed we have on our shores in the summer, impacts beaches and

nearshore habitats. The Commission has retained the BSC Group out of Yarmouth to assist with a bi-annual survey along Red River Beach.

The Commission is also charged with the oversight of 1000+ acres of conservation land. This year as in past years, the Conservation Commission, with the assistance of AmeriCorps Cape Cod, the Harwich Highway Department, and the Harwich Conservation Trust, thinned out about 4 acres of densely-forested area at the Route 39 entrance to Thompson's Field. Continued thinning of vegetation in this area is anticipated in 2016 and beyond. This work will help to alleviate the danger of wildfire in this area as well as assist in bringing back a sandplain grassland/heathland habitat; a habitat that is globally rare. As this Conservation Area becomes more popular, the Commission continues to investigate ways to preserve the environment as well as accommodate the public. The Conservation Commission would also like to thank the Harwich Trails Committee for their hard work and dedication in maintaining the Town's Conservation Areas.

Finally, the Commission would like to thank Jane Fleming for her many years of service to the board, Board of Selectmen liaison Linda Cebula, as well as thank Carol Genatossio, Jennifer Clarke, and Marie Hickey for their outstanding administrative and clerical support. The Commission would like to welcome new Commissioners Carolyn O'Leary and Ernest Crabtree to the board.

Respectfully,

Walter Diggs, *Chairperson*
Bradford Chase, *Vice Chairperson*
John Rossetti
Bob Sarantis
Bob Hartwell
Carolyn O'Leary
Ernest Crabtree

Report of the **Engineering Department**

The Department performs work for all stages of project development including planning, design, permitting, specification writing, cost estimation, bidding and construction management. The Department also provides professional land surveying services when needed.

We continue to review submittals and perform subdivision inspections for the Planning Board, as well as assisting the Police, Fire, Water, Harbormaster, Highway, Transfer Station, Cemetery, and Recreation Departments when the need for engineering and surveying services arise.

Massachusetts Procurement Laws are often complicated and convoluted. We assist all Departments in the procurement of supplies and services, and disposition of property. We also aid in the administration and successful completion of Town projects. This year's examples of this include:

- Improvements to Brooks Park
- Cranberry Valley Golf Course Improvements and
leasing of CVCG Restaurant
- Flood abatement measures on property affected
by the Muddy Creek Project.
- Surplus sand bid from dredging projects
- Improvements to the West Harwich School Building
- Allen Harbor parking lot and drainage improvements
- Wychmere Pier and bulkhead replacement
- Future disposition of Harwich Middle School.
- Solar powered bike crossing signalization
- Procurement of consulting services for a Community Preservation Plan

The replacement of the Allen Harbor Landing septic system and installation of a new pre-cast concrete restroom was designed, bid out, and completed in 2015. The Allen Harbor revetment wall and concrete berm were also designed, bid out and constructed in 2015.

Skinnequit Road was re-constructed under the Private Road Betterment By-Law.

The Engineering Department continues to assist the Harbormaster to realize a number of improvements to all Town Harbors, parking areas, bulkheads, and docks.

As a member of the Town's Traffic Safety Committee, we assist the Town in identification of potential traffic safety problems and their resolution.

The Muddy Creek Restoration Bridge Project is on schedule to be completed by Memorial Day of 2016. This project is being realized by a number of Team Members from Harwich, Chatham, State, and Federal stake holders.

The Engineering Department also continues to keep abreast of new MS4 requirements, and continue to improve the Town's drainage infrastructure to comply with State and Federal regulations.

Professional Land Surveyor, Paul Sweetser of the Engineering Department continues to be a valuable resource to all Town Departments, Committees and Boards.

I wish to extend my appreciation to all other Departments for their support and cooperation.

Respectfully submitted,

Robert Cafarelli, PE
Town Engineer

Report of the Golf Committee

“A Year in Transition”

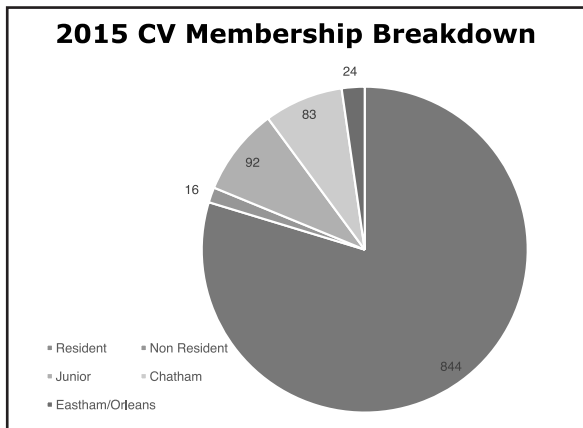
On behalf of the Harwich Golf Committee I would like to thank everyone for their help and cooperation in making 2015 one of our best years to date for the Town of Harwich.

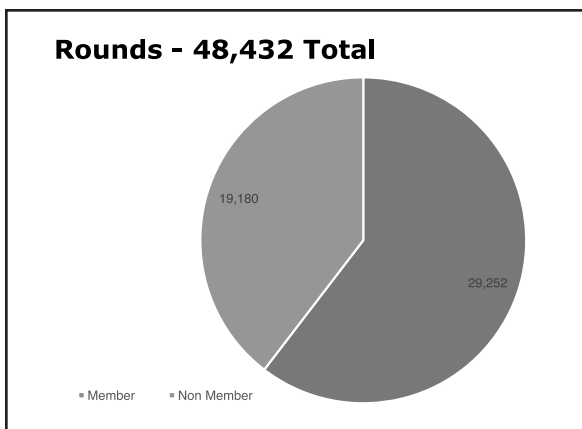
It is not often, that when a company goes through a fundamental restructuring that the transition is smooth and productive. Thanks to Roman Greer (Director of Golf) and his entire staff this was accomplished. Also, the connective link with the past, Shawn Fernandez (Superintendent of the Green) helped enormously to forge this successful changeover.

It is appropriate to also thank the Town Administrator, Chris Clark and Angelo LaMantia (Liaison to the HGC) for their support and guidance. Lastly, of course my fellow Committee members who put in their valuable time to benefit operations at CVGC.

Within this report is a basic outline of our accomplishments. We have also provided some basic financials in summary, that reveal our success for the Town in the past year of operation. Insight can be quickly gained from the graphed material that demonstrate trends in membership and distribution of tee times.

Greens Fees	\$773,381.54
Driving Range	\$60,417.97
Resident Membership	\$632,340
Car Rental	\$229,696.73
Non-Resident Membership	\$17,024
Miscellaneous	\$24,137.35
Total	\$1,736,997.59





In conclusion, it can be revealed at this time, that a new restaurant lease has been brokered with the “Hot Stove” of Harwich Port to provide food and beverage service for the next three years at CVGC. This past spring we also contracted the services of the “Bob Miller” instructional team. Now we have all the pieces in place: a great management team, a superbly conditioned golf course and a food service vendor with outstanding credentials to take us into the future.

We will continue our improvements both on the golf course and in the clubhouse. The new restroom facilities in house (completed this past Spring), and a restaurant renovation for 2016 is underway. We continue to partner with the USGA for direction as to on course improvements. Regarding pace of play initiatives we are going to be building five new forward tees in 2016. We are in reach of putting final plans together for a new “Cart Barn” facility, demolition of the existing structure, reconfiguration of the car park, and introduction of a state of the art electric cart fleet along with a “solar component”. Target dates are scheduled for 2018!

We continue to promote Junior golf and competition regionally with CVGC acting as host to a variety of events. The goal of bringing statewide competition at the highest level through association with the MGA is an ongoing endeavor.

These constant improvements have helped to make Cranberry Valley Golf Course the most sought after municipal golf experience on the Cape both for members and guests.

Summary of 2015 Accomplishments

1. Hiring of Mr. Roman Greer as Director of Golf along with overhaul of CVGC administration and structure

2. Golf course conditioning and tree removal through use of the **Golf Improvement fund**.
3. Increase in customer service levels - especially outside operations.
4. Staff training both on property and at Harwich Community center, streamlining and staff reorganization with cost savings
5. "Fact Based Decision Making", improved data collection, demographic information, and point of sale information with led to maximizing number of tee times and their allocation for members and guests
6. Utilization of entire current Chelsea system capabilities - tracking complete figures on rounds of golf played by all golfers
7. Tree Removal projects as part of a long term course improvement program, leveling and resetting of the driving range, Car park refurbishment (sink hole mitigation)
8. Implementation of new safety standards for tournaments and large group functions
9. Practice center upgrades along with participation and use of the center by our new golf instruction services (Bob Miller Group)
10. Greater participation by Junior golfers and events in concert with the PGA (2 Junior League teams), also our continued participation as a partner with the MGA (Qualifier)

(I have asked our new director to also include a brief message)

Director's Message:

First, let me say that I am thrilled with this new career opportunity that has been provided to me here in the Town of Harwich.

The great working relationship between myself and our Superintendent Shawn Fernandez has been one of the highlights of my first year experience. This golf course is consistently maintained to the highest standards thanks to Shawn and his experienced staff.

There have been many challenges in the past transitional year. Most importantly was a staff reorganization that was implemented in June, allowing the Golf Department to operate more efficiently and effectively. I would like to thank the Town Administrator Chris Clark for his help and efforts in getting this accomplished. The reorganization put valuable employees, Pam Domos (Executive Assistant), Jenn Heath (Office Assistant) and Dick Fagan (Seasonal Operations Manager) in position to best utilize their talents and experience. I

would like to thank Pam, Jenn and Dick for their hard work and dedication through this transitional period.

Bringing the “Bob Miller” team in to develop and implement golfer instructional programs allowed our staff to focus on our highest priority, **customer service**.

These changes required support from the Board of Selectman and the Town Administrator’s office staff (Ann Seidel and Sandy Robinson). I would like to thank you all for the great support, encouragement and friendship that you offered me in my first year.

Finally, I would like to thank all of the members of Cranberry Valley golf community and our partnership with the Harwich Golf Committee. This has been a team effort. I have enjoyed your support and the building of trust that I have received, and appreciate the relationships formed.

I’m looking forward to a great 2016!

Sincerely,

Roman Greer, Director of Golf CVGC

Respectfully submitted,

Clement F. Smith
HGC, Chair

Committee Members

John Crook

Martha Duffy

Tom Johnson (*Vice Chair*)

Bob Kingsbury

John Moretti

Jeff Williams

*Jenn Heath, *HGC Secretary*

Report of the **Natural Resources Department**

Shellfish Laboratory

The small shellfish laboratory building located at Wychmere Harbor near the town pier continued its success. In 22 years, the Natural Resources Department has seeded more than 32 million shellfish seed that were raised in that building. This year nearly ½ million quahogs were raised in the lab and subsequently field planted in Harwich shellfishing areas. Shellfish seed (3mm-5mm) was obtained from Aquacultural Research Cooperation (ARC) in Dennis. This was accomplished by using a direct department purchase as well as receiving seed through the Barnstable County Seed Grant Program. Not only did we continue to have an excellent survival rate this year, our quahog seed grew to an average of nearly 15mm, excellent planting size. Shellfish seed was field planted in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay.

Oysters were also raised in the Shellfish lab this year. 100,000 oysters were grown in the lab and field planted in Wychmere Harbor. Many of those will be harvestable next fall. Oysters need to be 3 inches long in order to be legally harvested.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences tested our seed clams and they received a clean bill of health. The shellfish health inspection allows for transplanting of seed to other bodies of water for planting.

The Harwich Shellfish Lab continued to be a great hands-on internship program for high school students. This was the 18th year the Harwich Shellfish Lab conducted its high school summer aquaculture internship program. The six week program enabled students Tommye Wall, Erin Smeltzer, Colin Walsh and teaching supervisor, Velna Zuzick to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. The shellfish lab interns were also helpful in collecting water monitoring data including water temperature, water salinity, dissolved oxygen, and turbidity from Wychmere and Saquatucket Harbors.

All the students who have passed through the program have been enjoyable to work with and this year was no exception. The Shellfish Lab, which is open to the general public, received over 150 visitor tours this year bringing our total to over 6,500 visitors to the lab to date.

The Shellfish Lab building is slated for some much needed repair. This past year we were awarded a Barnstable County Shellfish Propagation grant which enabled us to purchase two new submersible intake pumps. Looking forward to next year there are good indications the shellfish lab floor and roof will be replaced. Having a viable town aquaculture nursery program is important so that we can augment the wild stock in the environment and help ensure the future of shellfish in Harwich waters.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. One long term volunteer, John Reynders, spent yet another summer/fall tending to the needs of the Shellfish Lab. His help was truly appreciated. Other volunteers who assisted the Natural Resources aquaculture program, water sampling, and herring run maintenance included Jennifer Baudanza, Joe Jackson, and Chuck Winans.

Volunteer Shellfish Wardens

To patrol the local shellfishing flats, assistance was provided by a dedicated group of volunteer shellfish wardens: Ron Saulnier, Jim Coyle and Dean Knight. They were very generous with their time and energy. Patrolling the shellfish flats throughout the year, they not only enforced the shellfish regulations, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

2015 Shellfish Permits Sold

Resident	234
Non-Resident	24
Commercial	4
Resident Seniors (65+)	135
One-Day Non-Resident	67
TOTAL	464

Shellfishermen were asked to fill out a survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys, we were able to compile the following averages per shellfishermen:

Days someone went shellfishing	7.9
Pails of quahogs	3.50
Pails of oysters	0.66
Pails of softshells	0.53
Pails of scallops	0.01

* 1 pail = 10 quart (weekly limit)

Note: When someone buys a permit, the previous year's survey results are collected. The 2015 data will be available after everyone has purchased their 2016 license and will be included in next year's town report.

Individual Shellfish Permit Structure

Harwich Board of Selectman approved a change this year that implemented a new individual recreational shellfish permit structure. Harwich issued only individual recreational permits (Resident, Non-Resident, Resident Senior and 1-day permits) with the caveat that anyone under the age of 16 can shellfish – provided they are shellfishing with someone who holds a valid recreational shellfish permit. The individual permit holder is responsible for the children and their shellfishing activity. The shellfish permit limit of 10qt/week of shellfish remains the same. Anyone 16 or older shellfishing is required to have their own shellfish permit.

Current shellfish permit rates:

Resident	\$20/year
Non-Resident	\$60/year
Commercial	\$50/year
Resident Seniors (65+)	\$ 6/year
One-Day Non Resident	\$20/year

Herring Run and Eel Ramp

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. The annual meeting for the River Herring Network, held in Pembroke this year, presented a historical account of herring populations in runs throughout the state. Some herring runs in the state are showing steady improvement and there are indications that the Division of Marine Fisheries may open selective runs in the near future.

With the help of many Americorps volunteers, Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites. We have often worked with Barnstable County Americorps and following last years Certificate of Appreciation award, for 15 years of collaborative service, this year the Town was presented with a framed poster to display at Town Hall.

Harwich Conservation Trust (HCT) had 30+ volunteers on a fixed schedule for April and May stationed at the point where herring enter Hinckleys Pond. Several times a day, volunteers tabulated fish counts for a 10 minute period. Due to the harsh extended winter we had the first herring wasn't spotted until the first week of April. The estimated size of the Herring River run this year was 127,860 fish.

Year	Herring
2015	127,860
2014	247,894
2013	91,167
2012	101,624
2011	10,466
2010	41,254
2009	19,336

The Massachusetts Division of Marine Fisheries (DMF) assisted us in the completion of the replacement/repair of the wooden sluiceway between Hinckleys Pond and Seymour Pond. Water levels at that junction are now better regulated and allow better fish passage between the ponds. The next Harwich/DMF fish passage project will address the wooden sluiceway leading from Long Pond under Rt 124. That wooden structure has experienced ice damage over recent winters.

In past years, the eel ramp located off Bank Street, also managed by DMF, had help from Harwich Conservation Trust volunteer counters as well as the Natural Resources Department. Counters would observe a mesh collection bucket and record young eels migrating their way into Grassy Pond in the spring. The eel ramp itself consisted of a small electric pump which kept an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

The eel counts have varied greatly over the years. Many factors influence the number of eels migrating through the eel ramp. Most likely, water level manipulation at the ramp-pond interface had the greatest effect. In 2015 no official count was able to be taken. Private property access was denied to volunteer citizens allowing only DMF and Natural Resources to check on the ramp. Although eels were not recorded, they were in fact still able to migrate up the eel ramp and into Grassy Pond. Volunteer access to the eel ramp should be rectified by the 2016 count.

Year	Eels
2015	*no official count taken
2014	5,063
2013	5,755
2012	5,890
2011	9,247
2010	5,000
2009	25,000

Harwich Water Quality Sampling

Harwich is truly a special place when you realize that for 15 years, citizen volunteers have been collecting water quality data on behalf of the Harwich Natural Resources Department. Their dedication and hard work is inspirational, to say the least.

Local water quality monitoring continued in Saquatucket Harbor, Wychemere Harbor, Allen Harbor, Herring River, and many freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and coliform levels. This data is often the springboard for several aquatic and estuarine reports/studies completed for the town.

A project of this magnitude could only be completed with the continued support of our hard working volunteers – Ellen and Chris Geanacopoulos, Bob Smith and Dave Callaghan, Bill Otis, Kathleen Welch, Ralph and Jane Anderson, Jack Lohr, Peter DeBakker, Tony and Marian Piro, George Meyers, Patsy Lightbrown, Janet O’Leary, Staci Robichard, Sean Burke, Art Winterhaltler, Paul Erickson, Deborah Aylesworth, Joe Seidel, Ann Helgen, Jim Beil, Bill Clary, Jim Brennan, and Ed McCarthy.

Although water sampling is conducted by the Natural Resources Department, it worked in conjunction with a previous Water Quality Task Force Committee. That task force was disbanded and a newly formed Wastewater Implementation Committee (WIC) was formed. Water quality monitoring continued and was incorporated into the new WIC. The WIC committee meets monthly and has begun having some evening meetings in order to generate more participation from the general public. The new town web site also has a section dedicated to the Wastewater Implementation Committee.

The Natural Resources Department also continued its water sampling collection program for the Center for Coastal Studies. Water samples were collected and analyzed for contaminants of emerging concern. Contaminants of emerging concern (CECs) include pharmaceuticals and personal care products, which have been detected at low levels in surface water, leading to concerns that these compounds may have an impact on human health and aquatic life. A summary report of the Contaminants of Emerging Concern in Nantucket Sound and its Associated Estuaries and Salt Ponds can be found at www.waquoitbayreserve.org/wp-content/uploads/WQM_METConf_CECs_Costa.pdf.

Comprehensive Wastewater Management Plan (CWMP)

In order to address the town’s future wastewater needs and the degradation of Harwich’s estuaries, the town continues to work in conjunction with the

water engineering firm CDM-Smith to complete a final and approved comprehensive wastewater management plan. Through a combination of determining the wastewater needs and identifying potential areas that need improved wastewater treatment methods, Harwich can meet current and future developmental needs in regards to nitrogen daily loads. The goal of maintaining a high quality of life for its residents and restoring its bays and estuaries can only be achieved by developing such a plan.

As part of the overall plan, the town completed a two year study to evaluate the potential to increase nitrogen attenuation (reduction) naturally as Cold Brook flows through the Harwich Conservation Trust's cranberry bogs along Bank Street. Increasing the residence time via open water bodies as Cold Brook flows through these bogs will increase nitrogen attenuation and reduce the cost of the wastewater program in the Saquatucket watershed. Additional information regarding the final CWMP, wastewater treatment, East Harwich recharge site, outreach program development, and cost recovery model can be found in the annual report of the Wastewater Implementation Committee.

Pleasant Bay Alliance (PBA)

The Pleasant Bay Water Quality Monitoring Program completed its 16th year of collecting water samples. The Pleasant Bay Alliance sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. The Alliance selected the Cadmus Group to conduct a trend analysis of our multi-year water quality data. Water sampling volunteers Tina Maloney, Tom Telesmanick, Denise Yocum, Louise Vivona-Miller, Al Williams and Dave Bennett were all generous with their time and we thank them for their assistance.

The Alliance also provided support for guidelines for managing shoreline erosion. The Alliance also continued tide level monitoring with the Center for Coastal Studies. A full list of completed projects and copies of reports by the Pleasant Bay Alliance can be found in their annual report and the program website www.pleasantbay.org.

Miscellaneous

Ospreys continue to make their presence felt in late spring. In May this year a pair built a nest on private dock at Saquatucket Harbor. Local osprey populations seem to be increasing in recent years. I would anticipate the same activity this upcoming spring/summer as Ospreys have a high nest-site fidelity and return to previously existing nest structures each year.

There was an isolated, short in duration, fish kill in Hinckleys Pond at the end of May. Several yellow perch and carp/sucker type fish came ashore on

the northeast side of the pond. Hinckleys pond was not experiencing an algae bloom at the time.

In the early morning hours of September 27th a white shark washed up on Pleasant Road Beach. Both the Atlantic white shark conservancy and the Division of Marine Fisheries were contacted. The shark was removed and a necropsy was performed.

A project was presented to the Town to demolish the old Lucas fish house building along the Herring River and construct a private shellfish nursery propagation facility in its place. The replacement structure, if approved and permitted, would be 20 by 40 feet. Although a private venture, one benefit would be excess shellfish grown in the facility could find their way into Harwich shellfish areas at no cost.

Appreciation

Often the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, Conservation, and Planning Departments for all their assistance. Harbormaster John Rendon, Michelle Morris, Tom Telesmanick, and Billy Neiser were especially helpful in coordinating daily operations. I appreciate all their effort and hard work assisting me in my endeavors.

Respectfully Submitted,

Heinz M. Proft
Natural Resources Director

Report of the **Pleasant Bay Alliance**

The Pleasant Bay Alliance (www.pleasantbay.org) is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and safe public enjoyment of the Bay. Highlights from 2015 are listed below:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 16th monitoring season. Trained volunteers collected samples at 24 bay-wide sites. Data from the monitoring program are used to guide local and regional nutrient management planning. The Alliance selected the Cadmus Group to conduct a statistical trend analysis of multi-year water quality data, and this analysis was presented at a forum in July.

The Alliance continued to spearhead a watershed approach to nutrient management. Wright-Pierce was selected by the Alliance to assess the watershed-wide effects associated with all four town's nutrient management plans, and to coordinate this information with the regional 208 Plan Update. When completed, this effort is expected to identify opportunities to increase cost effectiveness and foster regional cooperation among efforts to reduce nutrient loads in Pleasant Bay.

The Alliance continued development of guidelines for managing shoreline erosion, with the release of draft guidelines expected in 2016. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies, and issued a report analyzing multi-year tide data. Late this year a Request for Proposals was released to assess the effects of Sea Level Rise on the barrier beach and inner shoreline of Pleasant Bay. This project will be undertaken in 2016. Also in 2016, the Alliance also is planning the placement of an acoustic receiver to monitor tagged shark activity.

At the request of local officials, the Alliance also provided comment on a range of projects concerning consistency with the Resource Management Plan, including the Muddy Creek Restoration Bridge, Pleasant Bay Dredging, and Ryder's Cove Landing access plans, as well as private projects,

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin P. Thompson, Jr., *Steering Committee*

Dorothy Howell, *Steering Committee*

Heinz Proft, Director of Natural Resources, *Technical Advisory Committee*

Amy Usowski, Conservation Agent, *Technical Resource Committee*

David Spitz, Town Planner, *Technical Advisory Committee*

John Rendon, Harbormaster, *Technical Advisory Committee*

Carole Ridley, *Alliance Coordinator*

Report of the **Department of Public Works**

To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works in 2015.

2015 began rather mildly, with most of January's weather being well above average. That was until January 26, 2015 and winter storm Juno hit, dumping 3 feet of snow across the region. The storm hit Monday afternoon and became quite fierce quickly, causing Governor Baker to institute a travel ban effective midnight, January 27th. DPW crews, along with our devoted contractors, spent approximately 30 hours straight plowing to keep the roads in Harwich open. Although it took the remainder of the work week to fully open roads and intersections, Harwich was in much better condition than many of our neighboring communities. In fact, I heard comments on a radio station about how much better the roads in Harwich were than in several other towns. Hearing compliments like that, especially under challenging conditions such as Juno, makes me extremely proud to be a part of the Harwich DPW and is a direct result of the teamwork, dedication and talent this organization has.

Although Juno was the most expensive storm the Town of Harwich has had to contend with and cost in excess of \$250,000 in snow and ice expenses, we applied for and should receive approximately \$200,000 back for snow removal activities from FEMA for disaster relief. Kim Berube, my Administrative Assistant, spent weeks assembling data and filling out nearly a hundred spreadsheets attempting to maximize the Town's return on the FEMA application and did an outstanding job. The last time a disaster declaration was declared for snow on Cape Cod was in 2005, when the Town received \$267k in a FEMA reimbursement that included Fire, Police and other department's expenses, as well as for snow removal.

The Transfer Station was constructed in 1988 and is now 28 years old. Over the years, our extremely talented staff members have worked miracles and kept the station up and running with many types of repairs. Some examples of these include re-flooring the push pit, replacing push pit pistons, changing electric motors, rebuilding hydraulic systems and constantly chasing electrical problems. Although this is certainly not a comprehensive list of all the repairs, it should illustrate that we have done as much as possible to keep the Transfer Station up and running, while minimizing expenses to the Town. Article 20 of the 2014 Annual Town Meeting, Overhaul the Transfer Station, approved \$250,000 for the removal and installation of the push pit and compactor

systems at the Transfer Station. With a goal of completing the entire overhaul in a week, we took the unprecedented step of closing the entire Disposal Area for two days to allow us to safely remove and install the main structures without working around customers. Through a cooperative effort between Atlantic Recycling, the installer, and DPW staff, we were able to get the Transfer Station up and running in a week. By allocating our talented staff and equipment to this project, we easily saved the Town \$100,000 from a turnkey proposal.

Last September during an annual weight scale certification, the technician advised us that he was having difficulty with the scale and that we needed to replace the old analog load cells ASAP. After investigating the situation with staff, we agreed that we were on borrowed time and needed to take action quickly. After securing quotes for the equipment, we scheduled the maintenance for November 16, 2015. This work included removing the entire deck, sandblasting and painting it, removal of the old load cell stands and the replacement of all the wiring and the weigh instrument. The costs of materials and one on-site tech was \$23,927. It should be noted that by using our in-house labor, talent and equipment, we saved approximately \$30,000 over hiring the scale company to do the entire job.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

Building Maintenance Department

The Building Maintenance Department consists of three full-time employees. They are responsible for routine and preventative maintenance of over 35 town-owned buildings, with over 260k square feet of space. There are over 40 additional areas that are also maintained by the department such as the town gardens, beach stairs and walkways etc.... They are also responsible for the setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2015:

- Worked with Rise Engineering and Siemens through Cape Light Compact to achieve savings in power consumption. Through these two companies, a total of 164 older outside light fixtures were replaced with high efficiency LED fixtures with an anticipated savings of more than \$17,000 annually.
- Began using the new computerized maintenance management system for the tracking of service requests, facility, and equipment management to include all assets within a facility. After this program is fully implemented it will have the capability to track past work, assist with planning

preventative maintenance, and keep a database of all technical documents for the facility and equipment.

- Worked closely with the Brooks Free Library staff during the removal of existing carpet and replacement with modular carpet tiles. Through the complete cooperation across the departments, the project was completed ahead of schedule and was only a minor inconvenience to the staff and citizens.
- Completed the foundation, roughed in the electrical and plumbing, and oversaw the installation of the pre-cast bath house located at Allen Harbor
- Repaired the floor drain in the center of the Highway Barn, which was deteriorated from years of salt.
- Replaced the old heating boiler and air compressor at the Highway Barn with new high efficiency units which should not only improve operations, but should pay for themselves within seven years from utility savings.
- Removed the existing suspended ceiling, replaced with new tiles, and repainted the Town Hall Administrative offices and main conference rooms.

This department also responded to and completed over 330 work orders (requests for service) during the year. These included repairing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment, and coordinating repair services with outside contractors when appropriate.

Custodial Department

The Custodial Department, which consists of five full-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Library, and the Albrow House.

Routine maintenance for this department includes:

- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets
- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc....
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

Disposal Area

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to a facility in Middleborough, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 372 trips to this facility moving a total of 8,476 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,397 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 154 trips. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers for transportation to New Bedford Waste, which has facilities in Sandwich, Rochester, and New Bedford. Harwich vehicles made 429 trips, hauling a total of 7,141 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.
- The Treasure Chest is open Saturday, Sunday from 9AM-3PM, year-round for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the 2015 HHP collections, the Disposal Area staff served 342 cars, recycling a

total of 4,510 gallons of paint, 1,340 gallons of gasoline, and 4,855 gallons of pesticides, cleaners, and other materials which would be hazardous to the environment.

- The Disposal Area also collected 2,500 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Highway Department

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- Installed 35 drainage systems
- Reconstructed 18 drainage systems
- Patched potholes and made road repairs using 22 tons of asphalt with Highway Department personnel
- Completed 770 sq. yd. mill and fill project on two roads
- Cleaned 240 catch basins with Town-owned equipment
- Maintained all Town owned beaches from May through September
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 13, 2015
- Striped 44.5 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Completed tree pruning on 39 Town roads
- Completed roadside mowing on all main roads and started on secondary roads
- Installed 49,395 sq. yd. of Chip Seal on Town roads
- Paved 5 roads using 3,856 tons of asphalt and loamed & seeded the shoulders
- Responded to 507 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Mowed brush and grass at Texeira Conservation Area and Thompson's Field

Park, Cemetery, and Forestry Departments

These departments are responsible for the maintenance of 6 parks, 7 athletic fields, 19 memorial squares, the grounds of 14 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 17 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of five full-time and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 100 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road

Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

Vehicle Maintenance Department

The Vehicle Maintenance Department, which consists of three full time employees, is responsible for scheduling, servicing, and repair of the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, compactor equipment, weight scale and generators. This department also maintains the Town's fuel dispensing system and its small equipment, as well as registering, insuring, and handling accident claims for Town vehicles.

The following is a partial list of some of the major repairs accomplished during 2015:

- Performed in excess of 900 major and minor services and repairs to Town vehicles and equipment
- Disposal Area Scale – assisted in the removal, repair, and installation of new scale
- Installed crane, plumbed hydraulics, and fabricated body for new Cemetery truck
- Major suspension repair to Fire Department truck
- Prepared approximately 100 vehicles & pieces of equipment for State Inspection
- Prepared Division's trucks and equipment for snow and ice removal
- Undercoated all DPW trucks to extend frame and body life

In Conclusion

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department. Rest assured we will keep exploring new ways to conduct business and strive to provide you with the best, most cost-efficient service possible.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make me look good, which is definitely not an easy task. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

Report of the **Real Estate & Open Space Committee**

The REOS Committee was successful this past year in sponsoring the Hall property through the BOS, CPC and the May 2015 Town Meeting where it was supported and approved for possible acquisition. The Town and Harwich Conservation Trust are working with the Hall family to facilitate a sale of land to the Town which is still pending.

This pending 4-acre purchase is important for the Town of Harwich as it links to the 200-acre town-owned Bell's Neck Conservation Lands, protects more than 750 feet of shoreline on the West Reservoir/Herring River, and in conjunction with the Cape Cod Rail Trail bike path could complete a walking trail loop around the West Reservoir.

The Committee continues to assess Open Space priorities. Particularly those that fall under the Owner's Unknown and town-owned headings. As we review these priorities with water protection agreed upon as our highest priority, our focus is on the Six Ponds DCPC, the watershed of the Herring River, and the areas surrounding the Bell's Neck Conservation Lands. The Committee has identified several Owner's Unknown properties that now require legal work. We are also currently assessing town owned properties that may be candidates for conservation protection, affordable housing or possible disposition.

Membership is at full capacity and attendance and participation are exemplary. We would like to thank David Spitz, Amy Usowski, and Michael Lach of HCT.

Respectfully submitted by:

Katherine Green, *Chair*
Robert Thomas, *Vice-Chair*
Dave Callaghan
John Preston
Elaine Shovlin
Marcia Thorngate-Smith
Wendy Woods-Hartwell

Report of the **Recreation Department – Youth, Park, Beach & Commission**

The Town of Harwich Recreation Department and Commission had a very successful and productive 2015. The Department offered a wide array of programming options for the people of Harwich throughout the year for adults, seniors, and children of all ages. The Commission and Department also worked to improve and maintain the condition of Recreation facilities including: fields, parks, beaches, and memorial squares. One of our major projects this past year was the completion of Phase 2 of the Brooks Park Expansion Project. This included 2 new pickle ball/ tennis courts and the complete renovation of our current basketball court. Work was completed in the Spring and the park has seen heavy use since. We are working on securing funding for Phase 3 of the project which would include a picnic pavilion, additional parking, a new half basketball court, a tennis wall practice area, and the re-surfacing of our original four tennis courts. If funding were to be secured this spring at Annual Town Meeting, work would begin in the Fall of 2016. We are also seeking funding at Annual Town Meeting for the replacement of the fencing at Whitehouse Field. Both of these projects will be funded through Community Preservation Committee funds. This coming summer we will look into starting a kayak and paddle board rental program at Cahoon Pond. The Recreation Department and Commission have many other goals for the following year including the continued maintenance of all town beaches with a focus on parking lot paving, further expansion of all of our Recreation Programming, and the maintenance of all our current properties throughout the town keeping in mind safety and compliance for all of our properties and structures.

The Recreation and Youth Department also added 12 new programs to their program list this year including; High School Fitness, Family Candy Bar Bingo Nights, Family Pizza and Puzzles Nights, Seasonal Crafting Class, Middle School Winter Adult Pickle Ball, Fall Youth Field Hockey, Winter Youth Tennis Lessons, Adult Ping Pong Mornings, Adult Pickle Ball Night, Grade 1/2 Fun Fridays, Youth Indoor Soccer and Winter Archery lessons. In the future we are looking into many options for more new programming including but not limited to: Late Afternoon Summer Swim Lessons, Spring Flag Football, Summer Pick Up Soccer, Summer Kayak rentals etc. We will continue to explore any and all programming that would benefit the people of Harwich; youth, adult and senior alike.

This year we continued our services to include Recreation program pick up at the Elementary School. We provide door to door transportation from the

Elementary School to the Community Center for all elementary school children registered for programs throughout the year. We have been able to collaborate very effectively with Harwich Elementary School in providing this service and making our programs as accessible and convenient as possible for the community, parents, and program registrants. We are currently doing school pickups all five weekdays for a variety of different programs. This service has significantly increased our program numbers in each season throughout the year. The following is a list of our youth program registration numbers by season for the past year.

Spring 2015	203 youth program participants (1% increase from previous year)
Summer 2015	992 youth program participants (4% increase from the previous year)
Fall 2015	274 youth program participants (Equal to previous year)
Winter 2015	408 youth program participants (35% increase to previous year)
Total 2015	1877 youth program participants (12% increase from previous year)

We also had over 300 adults and seniors participate in adult Recreation Department programming throughout the year. These numbers also do not include 9238 attendees of our very popular free open gym and game room program held in the Community Center gymnasium. The following is a monthly count of open gym attendees throughout the past year:

Jan 2015-	715	July 2015-	591
Feb 2015-	938	Aug 2015-	701
March 2015-	1011	Sept 2015-	911
April 2015-	810	Oct 2015-	899
May 2015-	534	Nov 2015-	700
June 2015-	605	Dec 2015-	823

We aim to continue to provide a variety of new programming in the future and to continue to provide our previous programming at the high level we strive for at the Harwich Recreation Department.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Hemeon; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

Adult Programs Offered:

Adult Tennis/Turbo Tennis	Co-Ed Volleyball
Over 55 Volleyball	Middle School Pickle Ball
Women's Indoor Field Hockey	Over 55 Basketball
Flashback Fitness	Pickle Ball
Table Tennis	Doubles Tennis Lessons

Other Programs Sponsored:

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

The following deposits were made into the Town's General Fund:

Summer Recreation Program Registration Fees	\$9,425 (6 % decrease from 2014)
Daily Beach Parking Passes	\$85,240 (44 % increase from 2014)
Beach Sticker Sales	\$273,995 (8% increase from 2014)
General Fund Program Fees	\$5,600 (23% increase from 2014)
Food Vendor Bids for Town Beaches	\$21,000 (11% decrease from 2014)
Beach Parking Violations	\$34,200 (33% increase from 2014)

Total Deposit to General Fund **\$429,460**
(14% overall increase from 2014)

For the seventh consecutive year this was our highest general fund deposit for daily pass sales and sticker sales ever. .

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets as well as the Cape Cod Senior Softball League for the work and resources they have contributed to Potter and Senior Memorial Fields.

During the summer season, the Recreation Department offered lessons in swimming, tennis, and offered a summer camp five days a week. Other programs offered were basketball, softball, baseball, soccer, and lacrosse. In the summer of 2014 we continued to offer the option of full day summer camp in addition to the option of the half day program. This was very successful and was full each of the 4 two week sessions throughout the summer.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 58 seasonal employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, Tennis Instructors, Summerball Instructors, and Parking Enforcement Officers. We also have between 15-20 volunteers each summer on our staff. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jamie Goodwin, Council on Aging Director Barbara Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Christopher Clark, Assistant Town Administrator, Charleen Greenhalgh, and Administrative Assistants; Sandy and Ann. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Accountant; the Town Engineer; the Harbormaster and his staff; the Town Planner's Office; the Health Department; the Conservation Department; the School Department, whose facilities have been made available to us, and all the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, The Harwich 5K Road Race, Friends of the Harwich Community Center, Friends of the Council on Aging, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; UK Elite Soccer Academy, Michele Insley, Heath Teixeira, Andrew Barbato, Mike Beorgeois, Bill Doherty, James Kastritis,

D.J. Robinson, Anna Milan, Ricky Concordia, Karley Marchese, Eliza Hawthorne, Andrew Sadoski, Cameron Gannella, and Adelson Aristhomene.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we could not continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:

The Harwich Recreation and Youth Commission

John Mahan

Francis Crowley

David Sadoski

Vahan Khachadoorian

David Nixon

Lee Culver

Janet Bowers

Report of the **Saquatucket Development Committee**

On behalf of the Saquatucket Development Committee, I would like to thank the Members of the Board of Selectmen, the Town Administrator and several of the Town Departments for your support during the last year and a half. The amount of professional progress made by the Saquatucket Development Committee in this short period of time was represented by the first presentation of the 2015 Saquatucket Landside Preliminary Site Plan to the Board of Selectmen on November 16, 2015.

I would like to express my appreciation to the members of the committee and the individuals from the community that actively participated in each of those 18 or more public meetings, including the meeting last month where the committee gave their unanimous approval for this Saquatucket Landside Preliminary Site Plan.

That plan includes a new Harbormaster Office, a Café, and a boardwalk with seating areas that are overlooking the marina. In addition to a sidewalk and creative landscaping to enhance the appearance of the area, the plan would also include a combination Passenger Boat Ticketing Office and Harbormaster Maintenance facility with a substantial increase in vehicle parking in the summer and boat storage in the winter on the former Downey property.

All of this planning, discussions and progress could not have been accomplished without the active participation and cooperation of the members of this committee, the general public and the individual Town departments for their professional contributions.

As a result of the presentation to the Board of Selectmen, the Saquatucket Development Committee will be presenting this Preliminary Site Plan to various Town committees for their comments and approvals as we prepare to go before the public at the next Town Meeting 2016 to request the funding for the Engineering Design of the Saquatucket Marina Landside Complex. based on this preliminary plan.

The intention of the Saquatucket Development Committee is to present a finalized Saquatucket Marina Landside Site Plan to the BOS and the Public and then at the 2017 Town Meeting for the funding to begin the construction of the Saquatucket Marina Land Side Complex.

Sincerely;

W. Matthew Hart
Chairman, Saquatucket Development Committee

Report of the **Traffic Safety Committee**

To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Traffic Safety Committee for 2015.

The Traffic Safety Committee was reorganized in June of 2014 from a committee composed entirely of citizens to one composed of a combination of citizens and department heads representing public safety and related town departments. Specifically, the Board of Selectmen appoints two to four citizens while the Town Administrator appoints three staff members. Currently, the committee consists of Gerald Beltis, Chairman, Jerry Scannell, member, Aram Goshgarian, Police Department Sergeant, Bob Cafarelli, Town Engineer and Lincoln Hooper, DPW Director.

The purpose of the committee is to provide a forum to discuss resident, business and staff traffic safety concerns within the Town of Harwich. The committee provides citizens and businesses an opportunity to voice concerns and bring issue to the attention of town staff. The committee reports directly to the Town Administrator and meets on an as needed basis or as requested. In 2015 the Committee convened four times and made recommendations on the following items:

- Route 39/Pleasant Bay Road – recommended the installation of a painted median island with the objective to slow Route 39 traffic and decrease accidents at this intersection.
- Route 39/Pleasant Bay Road – recommended to the Town Administrator that he request that the Cape Cod Commission conduct a traffic safety audit of the intersection, which was acted on the Town Administrator.
- Bike crossing warning system – recommended to the Bike Committee that they pursue three additional bike crossing warning signals at Queen Anne Road, Route 124 General Store and Depot Street.
- Reviewed request by the Board of Selectmen for consideration of a crosswalk on Route 28 @ Dairy Queen. After research and discussion, it was determined that the site does not meet the requirements for a crosswalk.

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the Traffic Safety Committee throughout the year. I would also like to thank past Traffic Safety Chairman Paul Erickson for all the work he has done for this Committee and continued assistance.

Respectfully Submitted,
Gerald Beltis, *Chairman*

Report of the **Wastewater Implementation Committee**

The Wastewater Implementation Committee (WIC) is a seven-member Committee created by the Board of Selectmen in 2014 that consists of town citizens and staff.

In 2015 the Committee focused primarily on the following issues:

1) Draft/ Final CWMP. As of the end of 2015, we find ourselves in the last stretch for the approval of the Comprehensive Wastewater Management Plan (CWMP). The Draft CWMP which was filed with state regulatory agencies in 2013 has been revised to include a discussion of the Cape Cod Commission's 208 Water Quality plan, a summary of the financial cost recovery policies adopted by the selectmen, a response to comments received on the Draft CWMP and several other program updates including status of effluent recharge site evaluations. The technical aspect is being conducted by our wastewater consultant, CDM Smith.

2) Wastewater Treatment by Chatham. The BOS of Chatham and Harwich are formulating an Inter-Municipal Agreement (IMA) to have wastewater from the East Harwich/ Pleasant Bay Watershed treated at the Chatham Wastewater Treatment Facility.

3) East Harwich Recharge Site. With the support of the Real Estate and Open Space Committee, the WIC requested the BOS to place an Article on the May 2015 Town Warrant to acquire a recharge site in East Harwich. The parcel was identified as a 24-acre parcel of vacant lot shown on Assessors Map 85 parcel B1, owned by the heirs of Judah Eldridge et al. It seemed ideal from almost every perspective. Although the Article was accepted at Town Meeting, its acquisition was rejected as a Town Ballot question. As a result the Town will be looking at alternate sites in the upcoming years.

4) Attenuation Programs. Two projects are ongoing:

a) The Muddy Creek culvert project, which creates a 24-foot wide opening to increase flushing of the Muddy Creek, was approved and funded. With the proper engineering plans in hand the project construction began in late 2015 and is expected to be completed by mid-2016. With the new culvert in place we anticipate seeing a dramatic increase in the water quality in Muddy Creek.

b) Bank Street Bogs. A study of the bogs' current nitrogen removal parameters was initiated in 2014 and this study will be completed by the summer of 2016. The field data of this study is being analyzed, options to

increase nitrogen reduction evaluated, and the resulting report will form the basis for a potential project to increase naturally the nitrogen removal in the Cold Brook system.

5) Outreach Program Development. This aspect of the Wastewater Program needs more attention and funding. The WIC Committee fears that the true extent, and ultimate financial impact of the wastewater program has not yet sunk in with the residents of Harwich. This is a program that will challenge the financial resources of the Town for decades to come but one that can be successfully implemented as we have done with our water system. To better get this message out to the public, the WIC will be discussing means to better staff and fund a position or consultant to dedicate to this effort.

6) Hinckleys Pond Remediation. Remediation of the algae bloom in Hinckleys Pond is still on the radar screen of the WIC. Funding for the remediation effort, in the amount of \$500,000, is requested for Fiscal Year 2018.

7) Cost Recovery Model. Several potential Cost Recovery Models were generated in the Final Report by the Wastewater Implementation Action Committee (WIAC) in 2013. The WIC evaluated the WIAC models from their perspective, and concluded that the Wastewater Program be funded through three funding mechanisms: the general tax rate, a sewer enterprise account and a water infrastructure investment fund. This recommendation was forwarded to the BOS, who endorsed the approach, but they did not assign percentages to each of the mechanisms.

Finally, Danette Gonsalves submitted her resignation from the WIC towards the end of 2015. She was a valuable contributor, a dedicated member, and a wonderful colleague on the WIC. We'll miss her.

The chair wishes to express its appreciation for the dedication of the Committee members and the excellent technical work of Mr. David Young of CDM Smith.

Respectfully submitted,

Peter de Bakker, *Chairman*
Chris Harlow, *Vice Chairman*
Allin Thompson, *Clerk*
Heinz Proft, *Natural Resources Director*
Robert Cafarelli, *Town Engineer*
Jeremy Gingras, *Harwich Chamber of Commerce*
Danette Gonsalves, *Water Department*

Report of the Water Department

The Harwich Board of Water Commissioners and Water Department respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2015.

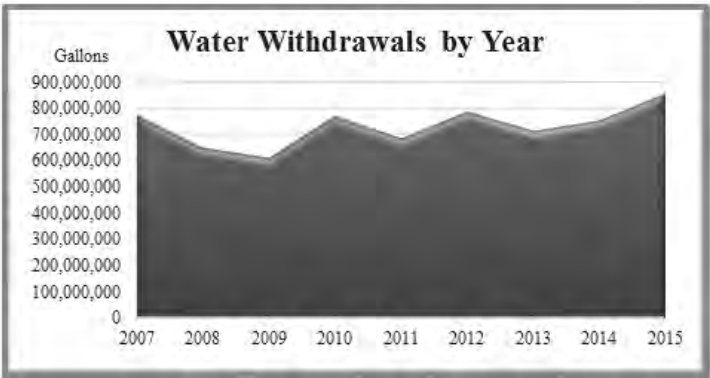
Water System

The original water system was established in 1936. Major expansion projects were undertaken in the 1950s, late 1960s and again in the late 1970s, these expansions made the water distribution system that it is today.

The Water Department operation consists of 14 pump stations, approximately 400 acres of well fields/watershed protection areas, 5 corrosion control facilities, 3 elevated water storage tanks and 2 new Greensand Water Treatment facilities which provide service to 9,849 metered accounts, 125 fire sprinkler accounts and 1,360 fire hydrants for fire protection.

Water Withdrawal

The Water Department pumped 854,307,602 million gallons of water from our wellfields during 2015. Most of the water pumped was withdrawn from Chatham Road and Depot Road wells.



Water Department Comparative Table

Year	Rainfall in Inches	Gallons Pumped	Maximum Daily
1996	63.33	555,982,400	4,344,600
1997	48.46	620,145,100	5,627,100
1998	49.93	619,321,800	4,740,800
1999	44.48	710,729,600	5,681,400
2000	48.11	644,636,400	5,065,400
2001	36.76	730,249,000	5,879,600

2002	50.44	735,869,800	5,666,970
2003	53.75	687,473,053	5,701,605
2004	37.88	680,194,630	5,568,509
2005	61.42	759,802,792	5,728,926
2006	42.03	666,986,217	5,052,381
2007	30.89	772,525,325	5,659,678
2008	35.60	649,958,341	5,401,605
2009	49.89	605,297,549	4,386,341
2010	46.76	769,662,599	7,062,033
2011	44.28	683,643,260	5,237,726
2012	36.10	781,299,860	6,288,802
2013	44.34	711,486,828	5,515,227
2014	47.04	751,753,322	5,392,562
2015	43.74	854,307,602	6,541,071

Water Quality

The Harwich Water Department is constantly striving to provide its consumers with the best water possible. The water provided to the residents of Harwich is tested numerous times a month for a variety of contaminants, and continues to provide water that meets or exceeds State and Federal standards. The results of this testing are located within the Annual Water Quality Report on the department website. Iron and Manganese levels in the untreated source water have, in the past, caused unfavorable aesthetic qualities in the water. Sources containing these impurities were infrequently pumped. Since the addition of the Bruce Cahoon Greensand Water Treatment Facility and recently completed North Westgate Treatment Facility, these minerals are no longer affecting the water quality.

In 2014, we tested for NSTAR herbicide chemicals; Triclopyr, Glyphosate, and Metsulfuron-Methyl chemicals, and none were detected. There is no concern that these chemicals are in our water supply at this time, however, we do plan to test again in the future.

Nitrogen and Phosphorus in fertilizer are the greatest concern to water quality. Generally speaking, lawns need less fertilizer than advertised and there are multitudes of fertilizing alternatives available today. While water quality in Harwich is excellent, let's do our best to keep it that way and protect our precious resource.

System Improvements

Improvements over the past decade consist of a new 1.5 MG water tank on Oak Street, 2 water treatment facilities; Depot Road and North Westgate Road, Route 39 water storage tank rehabilitation, redevelopment of all wells, 5 miles of fiber optics - optimizing SCADA (Supervisory Control and Data Acquisition) system communications for remote monitoring and control, installation of

additional generators throughout facilities, electrical system upgrades at 4 stations and 3 buildings and pump upgrades.

The Department's continuous improvements and redevelopment is a symbol to its dedication to providing excellent drinking water. The Department appreciates the continued support of the community. Our Master Plan identifies a backlog of approximately \$40 million in capital improvements. More current capital items identified in our 7-year capital plan include:

- 2016 Lothrop Avenue Tank Replacement
- 2016 SCADA Upgrade
- 2016 Excavator Acquisition
- 2020 Pleasant Lake Tank Rehabilitation
- 2021 Asbestos Main Project Engineering
- 2022 Asbestos Main Project; Remove/Replace 7,900 feet of Asbestos Water Main.

North Westgate Water Treatment Facility

The North Westgate Water Treatment Facility construction was completed in late 2014 and put online in the early spring. This is our second greensand water treatment facility which will treat up to 1 MGD and is expandable to 3.MGD. Full use of the well field at this location will help to keep the Lothrop Tank full without pumping water from the east end of Harwich.

System Maintenance

Ongoing maintenance and inspection programs continue for hydrant and valves, wells, pumps and water storage tanks. We continue to increase the number of valves in our system which will decrease the number of customers that could be without water during a water emergency, and provide better isolation control during hydrant flushing. Water meter upgrades continue with meters being replaced if they are 15 years and older.

Operations

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility markouts, final readings for property transfers, backflow inspection and much more. Below is a summary of services performed in 2015:

2015 Annual Statistics of Services Performed

Curb Stop Repair / Renewals	1	Property Transfers Requests	354
Frozen Water Meters / Services	23	Radio Reads Installed/Replaced	537
Meter Reading Troubleshoot	198	Renewal of Water Services	48
Hydrant Maintenance/Repairs	6	Seasonal Turn On / Off	1197
Hydrant Replacement	2	Water Main Repairs	14
Hydrants Installed	0	Meter Change Outs	380
Mark Outs	319	Meters Installed	42
New Water Service Installations	42	Water Service Repairs	51

Radio read devices continue to be installed throughout the customer base. In 2015, we installed an additional 537 radio read devices or E-coder meters which correlates to a total of 9,145 or 93% of our customers. Radio read devices compliment the meter and encode, receive, and transmit the data by low-frequency radio signal. E-coder meters will now be installed, which provide an all-in-one device and will eventually replace radio read devices. Technician time allotted to meter reading has been greatly reduced, which frees them up for other duties.

Service Tight Protection Plan

Did you know that as a homeowner you are responsible for the water service line that runs from the street to your home? In many cases those lines have been in place since your home was originally built. Many homeowners assume the lines are the water department's responsibility or any problems on the lines are covered under their homeowners' insurance policies. Unfortunately, these are false assumptions. Replacing a water service can cost \$2,000 or more.

Why not protect yourself and sign up for our *Service Tight Protection Plan*! For as little as \$68 per year we can protect participants from costly repairs or replacement costs in the event of a water service break at your property. Exclusions do apply so please see our brochure for eligibility. You can learn more about this plan and enroll by visiting our website and/or feel free to contact our office and we'll mail you a brochure.

Drought Management and Conservation

The Water Department has placed drought management signs throughout the Harwich Community. During peak season please refer to the signs around town as well as notices on our website for drought notification. We continue to encourage our customers to be diligent in conserving water even if supply is abundant.

It is important to keep in mind that the average person uses 80-100 gallons of water per day on the following activities:

Bathing & Hygiene	15 gallons per day	Kitchen	7 gallons per day
Housekeeping	1 gallon per day	Laundry	8 gallons per day
Irrigation/Watering	70 gallons per day	Toilet	19 gallons per day

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household to determine your average.

High Consumption and Irrigation Systems

The majority of our high consumption calls following fall billing are related to irrigation use. These calls are generally made when the irrigation is shut down for the season and the seasonal home is vacant. We can't stress enough the importance of our customers becoming familiar with their irrigation systems

to anticipate the expense. You may need the help of your irrigation company to determine the number of zones, number of heads in each zone, frequency of zones running, and how much water is used for a full cycle and/or each day, each week, each month, etc. Consumption should be monitored on a regular basis by checking your water meter readings so any issue that may exist is caught before a full watering season has passed so that an issue can be addressed immediately. All water that passes through the meter is the responsibility of the homeowner, and who wants to pay for water that is lost? More importantly, it is a waste of our precious water resource.

Water Rates and Financial Overview

There was a rate increase in fiscal year 2016 that consists of a 7.7% increase to the semi-annual base rate (\$65 to \$70) and a 6% increase on tier rates. Water rate increases continue to provide for inflation of operational and maintenance expenses as well as current and future capital improvements. With the addition of our second Greensand Water Treatment Plant in 2015, related debt was the largest increase to our FY16 budget. Other increases consisted of indirect costs, utility and water treatment chemical costs and employee COLA and benefits.

In addition to water rates and services, we continue to look for other revenue sources. In 2015, the Department lost a newer revenue source when the cell tower project, planned for construction in the vicinity of our Chatham Road facility, fell through. Fortunately, the Department began receiving it's share of solar revenue in FY15. This will help to alleviate the ever-increasing electricity costs to run our operations.

FY15 Financial Summary

Expenses

Salary and Wages	994,648
Supplies, Services & Maintenance/Repair	1,099,906
Indirect Expenses; Insurance & Employee Benefits	495,520
Debt	697,089
Articles & Encumbrances	<u>50,816</u>
Total Expenses	3,337,979

Revenues

Water Rates & Recurring Services	3,466,596
Service Repairs & Technical Services	86,444
Service Tight Protection Plan	47,465
Backflow Inspection	22,790
Water Service Installation and Renewals	189,746
Late Fees, Interest, Lien Interest & Penalties	53,357
Wireless Communications Lease	<u>156,679</u>
Total Revenues	4,023,076

Water Enterprise Fund Balance Summary

FY14 Fund Balance

905,812

FY15 Fund Balance

1,764,695

FY15 Abatements & Adjustments

-11,012

Conclusion

As we begin 2016, the Board of Water Commissioners would like to thank the dedicated staff that is continuously providing the consumers with excellent water and customer service. We would also like to welcome the department's new Superintendent Daniel Pelletier and Water Commissioner Gary Carreiro, thank former Water Commissioner Donald Bates for his 18 years of service to the department, and commend the Water Department for receiving the 2015 Public Water System Award from the Commonwealth of Massachusetts Department of Environmental Protection Drinking Water Program for Outstanding Performance and Achievement in 2014. The Board of Water Commissioners would also like to extend our appreciation for the continued support of all Town Departments, Town Committees, and Boards.

Sincerely,

Board of Water Commissioners

Allin Thompson, Chairman

Danette Gonsalves, Vice Chairman

Gary Carreiro, Clerk

Report of the **Waterways Committee**

2015 was another very successful, profitable and productive year for the Waterways Committee. I would like to thank each of the Waterways Committee members for their 100% Quorum attendance, along with their dedicated time, support, and extra efforts. The time, involvement and support of the Harbormaster, John Rendon, his staff, the Natural Resource Officer, Heinz Proft and our Selectmen Representatives, Angelo La Mantia for the Waterways Committee and Harwich Harbors has been simply outstanding.

The Waterways Membership is full and as I mentioned the quorum attendance by the members has been excellent. The interest in attendance at the meetings by local residents has increased substantially and well over 350 people have requested and are now receiving the monthly email that contains the WWC's agenda, minutes, Harbormaster's & Natural Resource Officer's Monthly Reports and other related harbor information.

The progress at Allen Harbor with the new parking lot, bulkhead and restrooms are nearing completion. But the most visible accomplishments to the general public are the newly completed Wychmere Dock and the start of the cleanup of the former Downey property.

The major waterways and harbor projects include:

- The replacement of the Saquatucket Marina "Waterside" in 2016
- The design of the Saquatucket Marina "Landside" in 2016 and completion in 2017

As these projects move through the various committees, they will require a great deal of planning, discussions, designs and, of course, public presentations to the Board of Selectmen and the voters of Harwich at Town Meeting for their inputs and approvals.

My associates on the Waterways Committee are looking forward to these important waterways developments, and we would like to thank the Board of Selectmen and the residents of Harwich for their guidance, recommendations, and support.

Sincerely;

W. Matthew Hart
Chairman, Harwich Waterways Committee

SCHOOLS

Report of the **Superintendent of Schools**

For the Monomoy Regional School District, 2015 was the second year operating as a fully regionalized school district. The winter and spring of 2015 found the newly regionalized Monomoy Regional Middle School and Monomoy Regional High School concluding their first year of operation, and the new high school graduating its first cohort of seniors. At a June School Committee meeting, Superintendent Scott Carpenter began to shift the district's focus: with regionalization behind us, it was now time to look forward, and begin to strategically look at how each of Monomoy's schools can improve, to provide the best educational outcomes and opportunities for students.



The First Graduating Class

June 7th provided a beautiful Sunday afternoon for the first graduating class from Monomoy Regional High School. Assembled under a tent behind the Harwich Community Center were 93 seniors dressed in cap and gown, along with their family and friends. Jessica Wilson was the valedictorian at Monomoy Regional High School's first commencement. She also received the Massachusetts Association of School Superintendents' Certificate of Academic Excellence Award, acknowledging her exemplary grade point average (GPA) and contributions to the school and community.

Strategically Improving Teaching and Learning

Following a model found in many high-performing school districts, the 2014-2015 academic year found our new regional school district enacting a biweekly early release to facilitate all teachers collaborating every other Wednesday afternoon in professional learning communities (PLC). Through this ongoing professional collaboration, Monomoy's teachers are now able to regularly share best practices and cooperatively develop and improve curricula.

Monomoy's administrative team followed a research-based process outlined in Curtis and City's *Strategy in Action* and began reflecting upon and reviewing current work in the district, including a review of testing data, survey results, and outcomes of current initiatives to formulate a draft Strategic Plan. In the fall of 2015, the Superintendent shared this draft with the community and began collecting feedback on the draft, along with additional input from staff, parents, students and community members. Through school and community forums and surveys Superintendent Carpenter asked individuals, "From your vantage point, what do you think Monomoy Regional Schools should focus upon to most significantly improve student learning and/or best prepare our students for their futures? What lever would you pull to most improve the teaching, learning, and/or student outcomes?" Over 500 stakeholders from our communities provided input which was subsequently melded into later revisions of the draft Strategic Plan. The four strategic objectives identified in the draft are:

- Develop engaging, appropriately challenging, and interdisciplinary curriculum.
- Strengthen parent and community partnerships in support of student learning.
- Support learners of all ages in a supportive and safe environment.
- Create an inspiring, positive culture that promotes and celebrates achievement.

The Strategic Plan, which will focus the school district's improvement over the next three years, is being presented, for adoption, to the Monomoy Regional School Committee in January 2016.

Monomoy Athletics and Arts

A vibrant arts program, combining the best from Chatham and Harwich, continues to flourish at Monomoy. Outstanding instrumental and choral performances occurred at both our middle and high schools throughout the year. In March, the first musical production in the beautiful new high school auditorium took place as our high school students wowed audiences with a performance of *Grease*. The fall theatrical production of *Peter Pan* later found the stage crew literally making use of the facility's fly space, hoisting the actors into the air.

In athletics, Monomoy Regional petitioned to move from the South Shore League to the Cape and Islands League, in search of competition with schools more closely matching Monomoy Regional High School's size and geographic location. The 2015-2016 academic year was the high school's last year in the South Shore League.

In winter sports, Monomoy Cheerleading finished in third place in the South Shore League competition. Boys basketball had two South Shore League All Stars: Logan Desouza and Chris Ryder. Monomoy students excelled, along with their Mashpee teammates, on a cooperative boys ice hockey team, known as the Monarchs, where the team qualified for the state tournament in their inaugural year.

Spring sports found the boys fielding a very young club lacrosse team and competing against Cape rivals in preparation for a launch of Junior Varsity Lacrosse during the 2015-2016 school year. Monomoy Baseball qualified for the state tournament and made it to the Division 4 South Sectional Semifinal. Dalton Nickerson was named a South Shore League All Star from this team.

Fall sports saw the Field Hockey team win 11 games and advance to the second round of the state tournament. Brooke Wrightington was named the South Shore League Player of the Year – she and teammates Marina Small, Carlee Tolley, and Hannah Potter were all South Shore League All Stars in Field Hockey. Monomoy Football started to see the wins add up and had a number of nail-biting finishes. Drew Senatore was named a South Shore League All Star in Football. Boys golf had a tremendous year, capped by Jacob Poitras being named co-champion of the South Shore Sectional, shooting a 76. Girls golf made it to the State finals and found junior Jennifer Keim ranked 4th in New England.

Monomoy Regional High School Building Project

The calendar year 2015 found the Monomoy Regional High School building project slowly winding down. Students and staff had been occupying the new school since the August 2014 ribbon cutting ceremony. The construction project in 2015 was largely focused upon site work and establishing grass on the expansive athletic fields in front of the new Monomoy Regional High School. Concurrently, the Building Committee and Superintendent were working with the general contractor and project manager to address punchlist items of which a disproportionate number related to HVAC issues.

The brutal winter of 2015 presented its own challenges to the newly opened high school when a pipe burst within a rooftop ventilation unit above the art rooms, TV studio, and part of the library. The brunt of the damage from the ensuing flood flowed down to the TV studio, literally days before it was to be opened for use in the high school curriculum. Repairs of the TV studio were covered by an insurance claim in excess of \$650,000, but the needed repairs

to the TV studio set back this component of the school's curriculum until the fall of 2015. Once fully operational in September 2015, the TV and Video production spaces began enabling the high school to provide daily broadcasts of announcements and other productions.

The total cost to build the new Monomoy Regional High School continued to track well beneath the initial \$64.7 million estimate for the project. Voters in our towns had previously approved bonding of \$36,550,815 for the construction project. Favorable competitive bidding saved the taxpayers approximately \$5.2 million. In fall presentations before each town's Board of Selectmen, Superintendent Carpenter reported that sound oversight of the construction project is now expected to save the taxpayers an additional \$3.3 million, making the anticipated final cost of the high school about \$8.5 million less than what was approved by the voters. Low interest rates at the time of borrowing for the construction project will also save taxpayers millions more over the life of the loan.

Finance

The FY15 General Fund budget presented to each community's Town Meeting, for the first year of full regionalization, was \$31,097,989, a 0.17% increase over the prior fiscal year. The FY16 General Fund budget was \$35,012,973, a 12.6% increase from FY15. This sizeable increase was largely driven by the borrowing costs for the new high school hitting the FY16 budget with a \$2,565,130 first year payment on a 25-year bond.

The FY16 budget season found the school district, along with many staff and parents, engaged in, at times emotional, public discourse before the Selectmen and Finance Committee in Harwich. The FY16 budget presented by the Superintendent was a reduced-staff budget, eliminating ten full-time equivalents (FTEs). The bulk of this staff reduction came at the high school level, as the school district negotiated with its union and adjusted the high school schedule to a "7-Block" model, requiring fewer teachers, while providing more instructional time for students within each of the seven courses in a student's schedule. While the FY16 reduced-staff budget presented by the Superintendent was ultimately supported by the Selectmen and FinCom in Harwich, the emotional public debates over school program and schedule impacted enrollment and school choice numbers and found some families looking at educational options where there was less budgetary turmoil.

During 2015, the regional school district successfully reached a three-year collective bargaining agreement with its Unit A teaching staff, representing the bulk of the district's employees.

Enrollment & School Choice

Monomoy Regional's October 1 enrollment remained virtually unchanged between the 2014-2015 and 2015-2016 academic years – dropping negligibly

from a 2014-2015 enrollment of 1,934 students to a 2015-2016 enrollment of 1,931.

Monomoy Regional Schools continues to be one of the few school districts on the Cape that brings in more school choice tuition than sends out to other districts. In 2015-2016, the district is projected to take in \$1,467,354 in school choice tuition for 258 students, which is 13 fewer school choice students in the district. The decrease in school choice students entering the district largely comes from a contraction of kindergarten sections, from six to five classrooms, at Harwich Elementary School.

In 2015-2016, the district is projected to pay out \$1,111,009 in school choice tuitions for 185 Harwich and Chatham resident students attending school in other districts, which is an increase of 14 resident students exiting the district. The movement of resident students out to other school districts happened largely at the early high school grades, with a disproportionate number of Harwich families, who were worried about budgetary impacts on the high school educational program, opting for perceived stability elsewhere.

The 2015-2016 academic year saw a decrease in Chatham and Harwich resident students opting for more expensive charter schools. The total number of children opting for area charter schools dropped to 69 students, but these students are projected to take with them a net \$995,063 in charter school tuitions. Despite a reduction of four students attending charter schools from Chatham and Harwich, the net tuition dollars leaving the school district for charter schools is projected to increase by over \$50,000.

Staff Retirements and a Retirement Incentive

In the development of the FY16 budget, Monomoy Regional School District offered a retirement incentive to its employees, which led to an unprecedented number of retirements. With the retirement of 35 staff, the school district was able to significantly control the growth of its FY16 payroll, as new staff were hired to fill positions vacated by more costly veterans. Those retiring from the district collectively had provided the children and families of Chatham and Harwich 642 years of service. We appreciate and honor the service of each:

Mary Albertine, Librarian, Harwich Elementary School – 30 years
Luann Angelone, Music teacher, Chatham Elementary School – 9 years
Elaine Aschettino, English teacher, Chatham High and
Monomoy Regional High School – 18 years
Mary Bantick, Administrative Assistant, Harwich Public Schools and
Monomoy Regional Schools Central Office
Janice Beattie, Teacher, Chatham Elementary School – 33 years
Bob Byrnes, Biology teacher, Harwich High School and
Monomoy Regional High School – 10 years

Margaret Callagy, Guidance counselor, Harwich High School and Monomoy Regional High School – 15 years

Joanne Campbell, Administrative Assistant, Harwich High School and Monomoy Regional High School – 13 years

Nancy Condelli, Special Education, Chatham Middle School and Monomoy Regional Middle School, – 17 years

Skip Crowell, Lead Custodian, Chatham Elementary School and Monomoy Regional High School – 8 years

Kathy Curt, Administrative Assistant, Chatham High School and Monomoy Regional High School – 22 years

Anne D’Urso, Teacher, Harwich Elementary School – 20 years

Ann Marie Dooley, Special Education Teacher, Harwich High School and Monomoy Regional High School – 24 years

Diane Dorgan, Business and Technology teacher, Harwich High School and Monomoy Regional High School – 31 years

Nikki Fallon, Administrative Assistant, Harwich High School and Monomoy Regional High School – 8 years

Lisa Graham, Business teacher, Harwich High School and Monomoy Regional High School – 8 years

Suzanne Horne, Special Education Teacher, Chatham Elementary School and Monomoy Regional Middle School – 36 years

Paulette Jones, Guidance counselor, Chatham Middle School and Monomoy Regional Middle School – 23 years

Jeanne Keefe, Nurse, Harwich Middle School and Monomoy Regional Middle School – 18 years

Anne Leete, English teacher, Harwich High School and Monomoy Regional High School – 18 years

Donna Leger, Teaching Assistant, Harwich Elementary School – 28 years

Nancy Long, Administrative Assistant, Chatham Middle School and Monomoy Regional Middle School – 8 years

Joanna McGuigan, Teacher, Harwich Elementary School – 13 years

Joan Mohr, Nurse, Chatham Elementary School – 19 years

Catherine Moye, Art teacher, Chatham Elementary School – 9 years

Georgia Petrasko, English teacher, Harwich Middle School and Monomoy Regional Middle School – 7 years

Mary Roy, Teacher, Chatham Middle School and Monomoy Regional Middle School – 23 years

Karen Savage, Science teacher, Harwich Middle School and Monomoy Regional Middle School – 25 years

Liane Schneider-Biron, Art teacher, Harwich High School and Monomoy Regional High School – 16 years

Denise Sessler, Math teacher, Harwich High School and Monomoy Regional High School – 15 years

Luke Simpson, Science teacher, Chatham High School and
Monomoy Regional High School – 15 years
Donna Smoller, Teacher, Chatham Elementary School – 17 years
Susan Trainor, Teaching Assistant, Chatham High School and
Monomoy Regional High School – 12 years
Sandy Valentine, Teacher, Harwich Elementary School – 31 years
Deirdre Wittemore, Librarian, Harwich High School and
Monomoy Regional Middle School – 13 years
Deborah Zabielski, Teaching Assistant,
Harwich Elementary School – 16 years

Shifts in Administration

The 2014-2015 found Interim Principal Adam O'Shea leading Chatham Elementary School, while the district conducted a search for the next principal. Mr. O'Shea had joined Monomoy the previous school year and had been serving as the district's Supervisor of Elementary Curriculum. After an exhaustive search, Mr. O'Shea and Mrs. Robin Millen, Harwich Elementary School's Assistant Principal, were left standing as the two finalists. In the end, Robin Millen, a product of the former Chatham School system, was selected as the next principal for Chatham Elementary School, and Adam O'Shea stepped into the role of Assistant Principal at Monomoy Regional Middle School.

The 2014-2015 school year was also Brian Daniels' first and last year as principal of Monomoy Regional Middle School. After Mr. Daniels decided to move back "off Cape," Mark Wilson was selected as the Interim Principal of Monomoy Regional Middle School. Under Mr. Wilson's leadership, a vibrant school culture has continued to evolve, which has been welcomed by students, parents, and staff alike.

The Monomoy Mission

Our district's mission statement reads that "Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment." Using the Strategic Plan to focus continual improvement, we intend to deliver on this mission – providing the children of Harwich and Chatham a rich and rigorous educational experience, so they are ready to succeed in the future, while also continuing to control costs for our towns and their citizens.

Proud to be a Shark,

Scott Carpenter
Superintendent
Monomoy Regional School District

Report of the **Cape Cod Regional Technical High School District**

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2014-2015, we had 647 students enrolled in 17 different technical programs with an operating budget of \$13,908,300.

The town of Harwich had 73 students enrolled at CCRTHS as of October 1, 2014. The assessment for Harwich in FY15 was \$1,248,331.

Highlights from Cape Cod Tech 2014-2015 School Year

*Cape Cod Regional Technical High School District
celebrated its 40th Anniversary this year!*

- CCRTHS graduated 135 seniors in June 2015, 12 were from Harwich.
- CCRTHS students must meet the same state academic standards as the state requires of our sending schools.
- CCRTHS public and community relations by providing shop services to members of the community. This has allowed communities to realize significant savings in labor charges.
- Forty-five students received John and Abigail Adams Scholarships for tuition from state colleges and universities, 6 were from Harwich.
- Fifty-two students were inducted to the National Technical Honor Society, 5 from Harwich.
- At the SkillsUSA State level competition, twenty students won medals, and three students qualified for the National Skills and Leadership competition. Medals won: Career Showcase Arts, Business Procedure, Occupational Health & Safety, Prepared Speech, Marine Service Technology, Techspo, and a state officer candidate.
- At the SkillsUSA District level competition of the 59 students who attended, 12 students medaled. Medals won: Marine Service Technology, Dental Assisting, Mechatronics, Photography, Teamworks in Carpentry, Electrical, Masonry, Plumbing, Welding Sculpture.

- At the Massachusetts 2015 FFA State Convention, five students won awards: Floriculture, Nursery Landscape, Quiz Bowl, Reporter's Scrapbook and Secretary's Book.
- In Computer/21st Century Learning all seniors participated in the Credit for Life Fair, a hands-on personal finance simulation. All students participated in the marketing efforts of the annual CCT Job Fair. Junior students assisted with marketing our 40th Anniversary event.
- The English Department aligned all English classes to Common Core, piloted the PARCC exam for 9th grade, and offered Advanced Placement (AP) Language and AP Literature.
- The Health classes continued to offer literacy strategies in the health curriculum to support Common Core and to align curriculum with the Massachusetts Framework in Health.
- The Library provides a website for teachers to align digital resources with their curriculums and for professional development. There is a significant increase in student use of the library.
- The Math Department strengthened their college preparatory curriculum (CP1) with a focus on problem solving. This will increase college readiness.
- Physical Education focused on maximizing student participation in personal skills development.
- In Science, 2014 MCAS results show 72% of students achieved proficient or higher. Two students received awards for making the cafeteria significantly more environmentally friendly.
- In Social Studies, 16 students completed the Advanced Placement in World History and the department is now offering Challenges in Democracy as an honors level class.
- The Spanish Department aligned the curriculum with Foreign Language Standards to increase accessibility to the program.
- Special Education introduced Mindfulness through the Calmer Choice Program for 11th graders to increase achievement through emotional awareness and will expand the program next year.
- Our School Counseling Department increased completion rates of Career Plan Portfolios and scholarship/toolship applications. Our Student Ambassadors are leaders for school functions.
- The Art Department had student exhibits all through the Main Floor and The Cove Restaurant throughout the year. Fundraiser proceeds were used to buy frames for the displayed artwork.

- In Auto Collision all 11th graders earned OSHA and CPR certifications. This shop also increased 12th grade CO-OP opportunities with local employers.
- Auto Technology continued a 1:1 laptop program with their students and improved web based text book curriculum. Two students won 2nd place at the Mass Auto Dealers competition.
- The Carpentry Department built a new snack shack at Skaket Beach in Orleans. All tenth, eleventh, and twelfth grade students completed the OSHA Training Program.
- In Cosmetology, 8 seniors had Co-Op jobs and were certified in CPR. All who took the Cosmetology State Exam passed. Five juniors were certified in OSHA. They passed the Nail Technician State Exam and have summer jobs in their field.
- Culinary Arts significantly increased their student enrollment. Students hosted and served at numerous events held by community groups in our restaurant, The Cove, which is open to the public.
- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. Three seniors completed MA Certification in Radiology. All students completed CPR, First Aid and OSHA training; and assisted in The Ellen Jones Dental Program.
- Early Childhood Education 11th and 12th grade students participated in teaching practicums. The CCT Preschool was awarded a Level 2 rating in a rigorous review by the state's QRIS program.
- The Electrical Department did an extensive remodel of their workstation, won a bronze medal at SkillsUSA and completed a major relighting project for the Charles Moore Arena.
- Graphic Arts students earned college credit at Cape Cod Community College for high school level coursework. They were recognized for various design awards and SkillsUSA leadership achievements. This shop uses the Work Force Ready System to test for technical competencies.
- The Engineering Technology Shop has completed three years of curriculum. A gold medal was won at SkillsUSA and three students won a merit award from the Society of Women Engineers.
- Health Tech introduced a Biomedical Program this year. Twelve students worked in internships or Co-Op placements including Cape Cod Hospital and Pavilion Nursing and Rehabilitation.

- Horticulture students helped build a playground in Dennis and other off-campus projects. This shop re-vamped and re-organized the scope and sequence of its curriculum for shop and theory. For the second year they taught a Cape Cod Community College course to the junior class.
- The Roots and Roses floral shop continues to provide hands-on experiences for students.
- HVAC students participated in hands-on learning opportunities within the school: installed AC units in classrooms, maintained refrigeration in Culinary, and serviced ductless split coils.
- The Information Technology shop structured lessons with a new Cisco curriculum and utilized hands-on opportunities within the school such as the Help Desk and infrastructure projects.
- The Plumbing Department gained two female students during the year and boasted 100% participation in SkillsUSA. Among their awards were two 3rd place medals and one All Star.
- Welding students work with instructors from project design, through solutions, to outlining project steps, then writing an essay and reflection paper on the project. They also won two medals at SkillsUSA.
- One hundred and seven (107) qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the highly successful second annual Student Job Fair for the entire student body.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Robert Furtado, Vice-Chair

Lee Culver

Harwich Representatives to CCRTHS School Committee

FINANCE

Report of the **Board of Assessors**

In late November, 2015, the Town of Harwich lost the Dean of Cape Cod Assessors and the Senior member of Town Hall, Assessing Director, David Scannell. David served the Town of Harwich for close to 35 years. His presence will be sorely missed by the Board, the Staff and the community.

The Board continues to meet our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional manner so that tax revenues may be generated in a timely manner.

The Town of Harwich utilizes a quarterly tax billing system. At a publicly held meeting, The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$9.07 per \$1,000 valuation in FY 2016. The FY 2015 tax rate was \$8.97.

Tax payers can access Property record cards, abatement and exemption forms online at www.harwich-ma.gov, as well as at the Assessor's Office at Town Hall.

The ever changing real estate market continues to impact the value of the Town. Approximately 1,000 property inspections are completed yearly to verify appropriate assessment data. The 2016 assessed values are product of sales that occurred in 2014, and are a benchmark as of January 1st each year. As a result, the assessed value may be different from current market value of a particular property.

The Board oversees and approves a number of programs which are available for our seniors, veterans, spouses of veterans, sight impaired citizens and those who may need assistance in meeting their tax obligations. The Town also has many programs available through exemptions and deferrals which allow residents to put off paying their taxes as well. Please visit the Assessor's Office for more information.

We are grateful for the leadership of David Scannell for over 34 years, and his empathetic and excellent service. David's model of timeliness, efficiency and genuine care for the residents of this community will be carried out in his mentorship of his very capable staff, Donna Molino and Tammy Taylor.

FISCAL YEAR 2016

The taxable value of all real and personal property assessed:	\$ 4,814,009,800.00
Total amount to be raised:	\$ 64,138,264.50
Total estimated receipts and revenue:	\$ 19,801,216.24
Net amount to be raised by taxation of real and personal property:	\$ 44,337,030.26
Tax rate for each \$1000 value assessed:	\$ 9.07
Total number of tax bills:	15,974

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2015

17,864 - Bills were issued with a valuation of:	\$ 96,091,150.00
- Amount of tax:	\$ 2,037,039.67
846 -Abatements were issued in the amount of:	\$ 98,246.73

BOAT EXCISE ISSUED IN FISCAL YEAR 2015

1,170 - Bills were issued with a valuation of:	\$ 8,630,900.00
- Amount of tax:	\$ 56,185.00
99 - Abatements were issued in the amount of:	\$ 5,253.80

Respectfully submitted,

Richard J. Waystack, *Chairman*
Bruce W. Nightingale
Jay Kavanaugh

C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2016
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A
Harwich

A. EDUCATION:

Distributions and Reimbursements:

Chapter 70	0
School Transportation	0
Charter Tuition Reimbursement	0
Smart Growth	0

Offset Items – Reserve for Direct Expenditure:

School Choice Receiving Tuition	0
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Sub-Total, All Education Items:	0
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B. GENERAL GOVERNMENT:

Distributions and Reimbursements:

Unrestricted General Government Aid	397,085
Local Share of Racing Taxes	0
Regional Public Libraries	0
Urban Revitalization	0
Veterans Benefits	73,542
Exemp: VBS and Elderly	120,702
State Owned Land	75,480

Offset Item - Reserve for Direct Expenditure:

Public Libraries	14,448
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Sub-Total, All General Government:	681,257
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C. TOTAL ESTIMATED RECEIPTS:	681,257
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C.S. 1-EC Commonwealth of Massachusetts Department of Revenue FY2016
NOTICE TO ASSESSORS OF ESTIMATED CHARGES
General Laws, Chapter 59, Section 21
Harwich

A. COUNTY ASSESSMENTS:

County Tax	391,173
Suffolk County Retirement	0
Essex County Reg Comm Center	0
Sub-Total, County Assessments:	391,173

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	125,938
Air Pollution	7,206
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	11,140
Sub-Total, State Assessments:	144,284

C. TRANSPORTATION AUTHORITIES:

MBTA	0
Boston Metro. Transit District	0
Regional Transit	95,445
Sub-Total, Transportation Assessments:	95,445

D. ANNUAL CHARGES AGAINST RECEIPTS:

Special Education	0
STRAP Repayments	0
Multi-Year Repayment	0
Sub-Total, Annual Charges Against Receipts:	0

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	7,906
Charter School Sending Tuition	0
Sub-Total, Tuition Assessments:	7,906

F. TOTAL ESTIMATED CHARGES:	638,808
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C.S. 2-ER Commonwealth of Massachusetts Department of Revenue FY2016

NOTICE TO REGIONAL SCHOOL DISTRICTS

OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Monomoy

[Regional School List](#)

A. EDUCATION

Distributions and Reimbursements	
Chapter 70	2,755,146
Charter School Tuition Reimbursement	58,938
Regional School Transportation	333,008
Offset Items - Reserve for Direct Expenditure:	
School Choice Receiving Tuition	1,683,336
TOTAL ESTIMATED RECEIPTS:	4,830,428
Estimated Charges:	
Special Education	0
School Choice Sending Tuition	1,037,154
Charter School Sending Tuition	1,039,764
TOTAL ESTIMATED CHARGES:	2,076,918
B. TOTAL RECEIPTS, NET OF ESTIMATED CHARGES:	2,753,510

**NOTICE TO REGIONAL SCHOOL DISTRICTS
OF ESTIMATED RECEIPTS**

General Laws, Chapter 58, Section 25A

Cape Cod

[Regional School List](#)

A. EDUCATION

Distributions and Reimbursements

Chapter 70	2,096,487
Charter School Tuition Reimbursement	0
Regional School Transportation	451,189

Offset Items - Reserve for Direct Expenditure:

School Choice Receiving Tuition	0
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TOTAL ESTIMATED RECEIPTS:	2,547,676
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Estimated Charges:

Special Education	0
School Choice Sending Tuition	10,000
Charter School Sending Tuition	0

TOTAL ESTIMATED CHARGES:	10,000
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B. TOTAL RECEIPTS, NET OF ESTIMATED CHARGES:	2,537,676
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Report of the **Capital Outlay Committee**

OVERVIEW

This Seven-Year Capital Plan is submitted to the Board of Selectmen (BOS) under the format of presenting the next fiscal budget year as its first year and the next six years thereafter (2017-2023). Its ease and simplicity makes for better viewing, planning and understanding. The Capital Outlay Committee (COC) has the task of reviewing not only departmental requests but also overall town requests for funding of capital amounts greater than \$50,000. The COC has the responsibility to review the funding amounts and the actual time required for funding. It must vote and recommend funding amounts for the next fiscal year in this report (2017). Both short-term and long-term requests are reviewed and hopefully placed in the Plan in a timely way to show the impact on the Town's budget. Thus, we attempt to keep the funding demand curve as smooth as possible and avoid major highs and lows. Once approved by the BOS, the Plan is presented and approved at the Annual Town Meeting. This January, 2016 submission is subject to change for final version approval at Town Meeting.

Capital Outlay Committee Members are:

Richard Larios (Fin Com) - Chairman
Christopher Harlow (BOS) - Vice Chairman
Robert George (TA)
Joseph McParland (PB)
Bruce Nightingale (PB)
Dana Costa (Fin Com)
Peter Wall (TA)

The primary goal of the COC is to create a capital expenditure plan which best reflects the financial interests of Harwich over many years. Several principles are in the forefront of our planning: health, safety, and protection of major town assets. Each year the COC conducts a meticulous and objective evaluation of each financial component which includes "on-site" visits as well as detailed interviews with department and committee heads.

Capital projects are financed through a variety of sources and the Committee is sensitive to effects on our taxpayers. It is clear that financing plans may become a real challenge. For example, most residents expect ever increasing levels of service, yet are reluctant to significantly raise taxes.

As Harwich continues to invest in vital new construction, it must also demonstrate an ability to maintain and manage its current assets such as roads, buildings, recreation facilities, and vehicles. Underfunding of basic maintenance

costs will result in high long-term costs. A continued review of underutilized capital assets must also be of concerns to the town's financial health.

The COC is fortunate to have a remarkable level of residential support. It is aware of the historic trends of year-over-year expenditures which must be explained and justified in the public interest. Harwich residents are welcome to attend COC meetings to gain and provide information.

Preparing the Capital Plan with the most precise detail is essential to the process. The COC is appreciative to all that add their input. The COC is well-served by the partnership with these dedicated individuals. We want to thank our Town Administrator Chris Clark for his continued support and knowledgeable advice during these troubling financial times.

FINANCIAL REVIEW

(NOTE: Please refer to attached Capital Plan to see exact funding amounts and funding year.)

Short Term (2017):

The Capital Outlay Committee has reviewed and recommended capital funding requests of approximately \$13,000,000 for the next fiscal budget year of 2017 through methods of Free Cash, Capital Exclusion, Debt Exclusion, Grants, and Enterprise Funds. Each funding methodology has been analyzed and will be implemented by the Town Administrator and Finance Director with the support of the COC and the Board of Selectmen.

The COC's 2017 Capital Plan funding recommendations are as follows (includes rounding):

\$ 530,000	Fire Department
2,300,000	Public Works Department
7,250,000	Waterways/Harbors
900,000	Waste Water Management
1,700,000	Water Department
57,000	Recreation Department

Long Term (2018-2023+)

In the framework of this Seven-Year Capital Plan, it is literally impossible to show any financial impact of requirements beyond 2023. However, the Capital Outlay Committee is extremely aware of and concerned about the capital requirements and financial responsibilities of the Town for obligations that may extend out some 40 years. Please review the attachment to understand potential future capital requirements generated by major capital projects. Also the Town's debt service on current debt and future borrowings is of major concern and must be scrutinized thoroughly.

These Capital projects are long term and will have major impact on Harwich residents:

1. Waste Water Management is projected at a cost of \$180 - \$230M over the next 30 – 40 years.
2. Monomoy Regional High School is a projected cost of \$20 - \$25M (debt over the next 20 years).
3. Dredging the Town's harbors and waterways (cost/time TBD).

CAPITAL ISSUES

Beyond these “defined” long-term Capital projects requiring significant dollars over the years, the Capital Outlay Committee is again concerned about the impact of capital needs for public safety and the ability to meet them. Also of concern are rising costs of maintenance on current capital assets of the Town. With the current financial and economic situation that Harwich must work in, the Committee continues to support the need for better maintenance to extend current lives of our assets. This Committee recommends a continued review of Town's capital assets. Potential asset reuse or disposal may have a positive impact on the financial health of Harwich.

The Capital Outlay Committee continues to work with all funding requestors throughout the year. It plans to meet monthly, conduct financial discussions and visit any Town location that may seek capital financial funding. The Committee wants to ensure that all interests of capital funding that may impact Harwich are understood and evaluated to the highest level.

Attachment:

1. Seven-Year Capital Plan 2017-2023

TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 17 TO 23)															Revision #: 12/7/2015	

Report of the Finance Committee

The Finance Committee is a nine-member committee of volunteers appointed by the Town Moderator which provides an independent review of financial and other matters which affect the Town of Harwich. The Finance Committee also votes on reserve fund transfer requests. We take positions on articles as presented in both annual and special town meeting warrants. The committee conducts regular meetings during the course of the year which are open to the public. The committee encourages public participation in the business of the Town. In 2015 the Finance Committee met in open public sessions on over 30 occasions. This included departmental budget reviews, and review of town meeting articles. We also attended various Board of Selectmen meetings (including joint meetings) and town department meetings.

From January to May the committee put together its recommendations for the May Annual and Special Town meeting warrant articles. After careful deliberations the committee, using a variety of funding sources, recommended a Town operating budget of \$31,807,512.00, and a Water Department budget of \$3,876,381.00. As our share of the Cape Cod Regional Technical High School budget we supported the requested amount of \$1,330,607.00 and for the Monomoy Regional School we followed the Board of Selectmen's recommended budget of \$22,843,944.00 which included support for a \$184,125.00 Capital Exclusion Proposition 2 ½ over ride for their capital improvements. This totals \$59,858,444.00 for operating expenses. In addition, the committee made recommendations on over 5.8 million dollars of other requests that came before the Town Meeting including a record "snow and ice" deficit of \$535,000.00. As the snow piled up in 2015 the hopes of putting a substantial amount of the *free cash* balance in to the Town's stabilization account melted away. At the end of Town Meeting we left with a *free cash* balance of \$1,424.00.

The Finance Committee spent the balance of 2015 reorganizing a committee with a lot of new members. Following the Harwich Home Rule Charter which provides for term limits for individual finance committee members the committee said goodbye to 9-year member and longtime chairman Albert "Skip" Patterson. The committee also said goodbye to Jonathan Idman and William Greenwood. A previous vacancy created when John O'Brien left the committee in 2014 had not yet been filled. At the May Town Meeting Moderator Michael Ford appointed Mark Ameres to the committee, and he appointed two former Selectmen, Edward J. McManus and Larry G. Ballantine. Later in the Fall Pamela Groswald resigned after many years of service. The finance committee ended 2015 with two vacancies. The

finance committee also said goodbye to long time board secretary Laurie Gillespie-Lee who retired. We welcomed in new secretary Marie A. Hickey to take her place.

This report would not be complete without acknowledging Town Finance Director David Ryan who retired this year. He attended most of our meetings and supported us with *gigs of data* to help us make good financial recommendations. On a sadder note, the Town lost a good friend in the passing of long time Deputy Assessor David R. Scannell who guided both the Selectmen and the Finance Committee through decades of good financial direction. He will be missed.

Finally, on a better note, we thank Town Administrator Christopher Clark and his staff for their many contributions to our committee, and we commend the Board of Selectmen for including the Finance Committee in their deliberations as they set policy for financial matters facing the Town of Harwich in the coming year.

Respectfully Submitted,
Harwich Finance Committee,
Dana A. DeCosta, *Chairman*
Jack Brown, *Vice Chairman*
Richard Larios, *Clerk*
Noreen Donahue
Mark Ameres
Edward J. McManus
Larry G. Ballantine.

Report of the **Finance Director/Town Accountant**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2015:

Schedule

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **Appropriations & Expenditures, Budget and Articles (General Fund)**
- **General Long Term Obligations**
- **Fixed Assets**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in Fiscal Year 2015. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent for their continued support.

I would especially like to thank my assistants Wendy Tulloch and Patty Sampson for their hard work and support throughout the year. If there is additional information you need, please feel free to call me at Town Hall.

Very truly yours,

Andrew Gould
Finance Director/Town Accountant
Town of Harwich

TOWN OF HARWICH, MASSACHUSETTS
COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS
JUNE 30, 2015

	GOVERNMENTAL FUND TYPES					ACCOUNT GROUPS		ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	FIDUCIARY FUND TYPES TRUST & AGENCY	LONG-TERM OBLIGATIONS GROUP	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION		
4										
Revenue	54,710,746	4,155,693	2,873,011	4,111,233	36,591	-	-	-	65,887,273	
Expenditures	52,474,050	2,156,192	3,874,971	3,469,159	45,159	-	-	-	61,819,530	
Balance	2,236,697	1,999,501	(801,961)	642,075	(8,566)	-	-	-	4,067,743	
Transfers in	1,690,258	627,345	-	-	100,000	-	-	-	2,417,603	
Transfers out	727,345	1,018,258	672,000	-	-	-	-	-	2,417,603	
Surplus/(Deficit)	3,199,610	1,608,587	(1,473,961)	642,075	91,432	-	-	-	4,067,743	
Beg. Fund Balance 6/30/2014	4,892,953	4,635,119	504,396	2,871,923	2,954,932	-	-	-	15,849,324	
Current Year Activity	3,199,610	1,608,587	(1,473,961)	642,075	91,432	-	-	-	4,067,743	
Adjustments to Fund Balance	(107,357)	107,357	-	-	-	-	-	-	-	
End. Fund Balance 6/30/2015	7,975,206	6,351,064	(969,564)	3,513,998	3,046,364	-	-	-	19,917,067	
ASSETS										
CASH AND SHORT-TERM INVESTMENTS	\$ 22,550,368	\$ -	\$ -	\$ 3,515,873	2,664,716	-	-	-	22,550,368	
POOLED CASH RECEIVABLES:	(13,812,443)	6,196,418	1,433,436	-	-	-	-	-	-	
PERSONAL PROPERTY	21,394	-	-	-	-	-	-	-	21,394	
REAL ESTATE	632,803	-	-	-	-	-	-	-	632,803	
REAL ESTATE TAX LIENS/DIFFERED	2,363,621	-	-	-	-	-	-	-	2,363,621	
MOTOR VEHICLE AND BOAT EXCISE	120,186	-	-	-	-	-	-	-	120,186	
SPECIAL REVENUE FUNDS-RECEIVABLES	-	813,324	-	138,196	-	-	-	-	951,520	
OTHER (Ambulance, Disposal, Misc. & Etc.)	1,995,316	-	2,187,782	-	43,986	-	-	-	3,827,054	
RESERVE FOR ABATEMENTS (841,052)	-	-	-	-	-	-	-	-	(841,052)	
CAPITAL ASSETS, NET OF DEPRECIATION	-	-	-	-	-	-	90,667,884	-	90,667,884	
INVENTORY	-	156,746	-	-	-	-	-	-	156,746	
INVESTMENTS	-	-	-	-	366,501	-	-	-	366,501	
TAX FORECLOSURES	332,256	-	-	-	-	-	-	-	332,256	
AMOUNT TO BE PROVIDED FOR RETIREMENT OF LONG TERM DEBT	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	33,009,914	-	33,009,914	
TOTAL ASSETS	12,962,449.58	\$ 7,165,489	\$ 3,621,218	\$ 3,654,069	\$ 3,075,172	\$ 33,009,914	\$ 90,667,884	\$ 90,667,884	\$ 154,159,195	

TOWN OF HARWICH, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS

JUNE 30, 2015

	4	GOVERNMENTAL FUND TYPES					ACCOUNT GROUPS		ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
		GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	FIDUCIARY FUND TYPES TRUST & AGENCY	GENERAL LONG-TERM OBLIGATIONS GROUP	GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION			
LIABILITIES & FUND EQUITY											
LIABILITIES:											
WARRANTS PAYABLE	\$	8,920	-	-	-	-	-	-	-	-	8,920
TAILINGS		71,077	-	-	-	-	-	-	-	-	71,077
GUARANTEE DEPOSITS		351,000	-	-	-	-	-	-	-	-	351,000
OTHER LIAB.(PR. W/H,)		333,589	-	-	1,875	(15,148)	-	-	-	-	320,316
DEFERRED REVENUE		4,222,658	817,425	2,187,782	138,196	43,956	-	-	-	-	7,410,016
BONDS AND NOTES PAYABLE		-	-	2,403,000	-	-	33,009,914	-	-	-	35,412,914
TOTAL LIABILITIES		4,987,244	817,425	4,590,782	140,071	28,808	33,009,914	-	-	-	43,574,244
FUND EQUITY (DEFICIT):											
ENCUMBRANCES		1,876,330	-	-	1,749,302	-	-	-	-	-	3,625,632
INVESTED IN CAPITAL ASSETS NET		-	-	-	-	-	-	90,667,884	-	-	90,667,884
RESERVED FOR EXPENDITURES		804,599	-	-	-	-	-	-	-	-	804,599
RESERVED TAX Title		100,000	-	-	-	-	-	-	-	-	100,000
RESERVED - BOND PREMIUM		43,398	-	-	-	-	-	-	-	-	43,398
RESERVED FUND APPROP. DEFICIT		-	-	-	-	-	-	-	-	-	-
RESERVED - REFINANCING		84,352	-	-	-	-	-	-	-	-	84,352
BUDGETARY FUND BALANCE		(579,284)	-	-	-	-	-	-	-	-	(579,284)
RESERVED FOR CPC OPEN SPACE		-	376,963	-	-	-	-	-	-	-	376,963
RESERVED FOR CPC HISTORIC		-	292,849	-	-	-	-	-	-	-	292,849
RESERVED FOR CPC COMMUNITY HOUSING		-	524,348	-	-	-	-	-	-	-	524,348
RESERVED FOR INVENTORY		-	156,746	-	-	-	-	-	-	-	156,746
RESERVED FOR INVESTMENTS		-	-	-	-	-	366,501	-	-	-	366,501
UNRESERVED FUND BALANCE		5,645,811	5,000,157	(969,564)	1,764,696	2,573,864	-	-	-	-	14,120,963
TOTAL FUND BALANCES		7,975,206	6,351,064	(969,564)	3,513,998	3,045,364	-	-	-	-	110,584,951
TOTAL LIABILITIES AND FUND EQUITY	\$	12,962,450	\$ 7,168,489	\$ 3,621,218	\$ 3,654,069	\$ 3,075,172	\$ 33,009,914	\$ 90,667,884	\$ 90,667,884	\$ 154,159,195	

11/17/2014

11/17/2014

Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015

FY 2015 Special Revenues	Combined Total	Pub Safety 1101	Pub Safety Vests 1102	Small Cities Grant 1103	Gen Govt Grant 1104	Pub Safety Wychmere Harbor 1105	Pub Safety Emergency Animal 1107	Pub Safety COPS School Grant 1110	Other IDSP Housing Grant 1114	Other Elder Ser. Grant 1115	Pub Safety FEMA Fire/EMS 1122	Pub Safety FEMA Asst to FF 1123	School Early Integration 1124	School Class Size Red-Grant 1126	School Federal EEO Pre Sch 1176
Revenue	4,155,692.55	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	2,156,191.96	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance	1,999,500.59	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	627,344.85	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	1,018,258.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus(Deficit)	1,608,587.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bag Fund Balance 6/30/2014	4,635,119.18	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Current Year Activity	1,608,587.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjustments to Fund Balance	107,357.33	-	-	-	-	-	-	-	-	-	-	-	-	-	-
End Fund Balance 6/30/2015	6,351,063.95	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pooled Cash	6,198,418.43	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Receivables	813,326.12	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payables	156,746.14	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	7,168,488.99	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	817,425.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	817,425.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	376,963.30	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	292,849.48	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	524,347.93	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Inventory	156,746.14	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Prior year encum.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	5,900,157.10	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Total Fund Balance	6,351,063.95	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05
Total Liab. & FB	7,168,488.99	580.62	775.04	184.88	4,220.34	242.06	3,521.03	0.11	1,142.82	118.86	0.06	0.06	0.06	0.06	0.05

**Town of Hawthick
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

FY 2015 Special Revenues	School		Other		Other		FEMA		Other		Other		Pub Safety		DPW		Other	
	Coord.	ABRA	1183	1185	1187	1189	ARRA	WELTANDS	ARRA	1187	1189	ARRA	ARRA	ARRA	ARRA	ARRA	ARRA	ARRA
	Family Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant	Grant
Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus(Deficit)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reg. Fund Balance 6/30/2014	0.09	0.22	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Current Year Activity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjustments to Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
End. Fund Balance 6/30/2015	0.09	0.22	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Prior year encum.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liab. & FB	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FY 2015
Special Revenues265

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

	FY 2015														FY 2014	
	Special Revenues														Special Revenues	
	Other	Pub Safety	Library	Public Library	Fire St.	Pub Safety	Other	Other	Other	Other	Other	Other	Other	Other	Other	Other
	Real Prop.	State	State	State	State	State	State	State	State	State	State	State	State	State	State	State
	4423.00	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54	7294.54
Revenue	4,423.00	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54
Expenditures	5,262.14	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19	4,203.19
Balance	(839.14)	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(839.14)	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54	7,294.54
Reg. Fund Balance 6/30/2014	421.00	3,667.98	24,950.07	2,818.00	35.00	6.77	0.04	0.06	7,450.49	800.00	15,051.95	3,246.00	796.50	7,024.15	6,227.65	3,246.00
Current Year Activity	-	(839.14)	7,294.54	(1,408.19)	910.00	-	-	-	(6,227.65)	-	3,246.00	-	-	-	-	-
Adjustments to Fund Balance	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
End. Fund Balance 6/30/2015	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
Cash	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Prior Year encum.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
Total Fund Balance	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-
Total Liab. & FB	421.00	2,828.84	32,244.61	1,409.81	945.00	(3.05)	2.30	6.77	0.04	0.06	1,222.84	800.00	18,297.95	-	-	-

Town of Hanwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015

Other	FY 2015												
	ES & WTRWG	CCC Seiswre	EDC Needs	Barns City	MTPC	Island Pound	Fire EMS	Muddy Creek	East Harwich	New County	Wychmere	Health Fair	Cape Light
Special Revenues	Grant	Grant	Sch. Grt.	Ld. Manage.	Waste in SRG	Trail Fed. Grt.	Equity	Ld. Mgt.	Grant	Grant	Grant	Grant	Grant
Revenue	863.15									18,661.90		539.55	
Expenditures	2,143.62									(18,661.90)		60.45	
Balance	(1,280.47)												
Transfers in													
Transfers out													
Surplus/(Deficit)	(1,280.47)									(18,661.90)		60.45	
Reg. Fund Balance 6/30/2014	9,767.89	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	50,000.00	-	1,090.00
Current Year Activity	(1,280.47)	-	-	-	-	-	-	-	-	-	(18,661.90)	-	60.45
Adjustments to Fund Balance													
End Fund Balance 6/30/2015	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45
Cash	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45
Pooled Cash													
Receivables													
Inventory													
Total assets	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45
Liabilities													
Warrants payable													
Accounts Payable													
Deferred revenue													
Total Liabilities													
Res. CPC Open Space													
Res. CPC Historic													
Res. Housing													
Res. for Inventory													
Res. Prior year encum.													
Undesignated Fund Balance	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45
Total Fund Balance	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45
Total Liab. & FB	8,487.42	6,845.23	11.36	0.02	481.00	1,000.01	250.00	122.70	57.63	-	31,338.10	-	1,150.45

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FY 2015
Special Revenue

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

FY 2015 Special Revenues	1423 Epoch Gift Thompson Rd	1424 Empl. Chase Gift Fund	1425 Long PD Vaterstedt	1426 Friends of Harwich Gift	1429 Summer School Gift	1451 Lion's Quest	1501 Cultural Council	1502 Mt. Pleasant Cem. Gift	1504 Brooks Lib Fund Gift	1505 Brooks Lib Gift	1506 Gifts & donations 1506	1507 Disability Benefits	1508 Radar Gun	1509 SEMASS Road Race gift	1510 Ambulance Fund Gift
Revenue	1,902.00						4,304.48		71,589.50	6,260.88					8,360.00
Expenditures	3,207.81						2,341.82		4,121.56						4,300.00
Balance	(1,305.81)						1,958.66		71,589.50	2,139.32					4,060.00
Transfers in															
Transfers out															
Surplus(Deficit)	-	(1,305.81)	-	-	-	-	1,958.66	-	71,589.50	2,139.32	-	-	-	-	4,060.00
Beg. Fund Balance 6/30/2014	100.00	14,672.62	948.05	3,302.67	2,800.00	43.33	471.33	124.00	6,673.77	1,000.00	159.28	321.98	4,629.90	14,497.80	
Current Year Activity	-	(1,305.81)	-	-	-	-	1,958.66	-	71,589.50	2,139.32	-	-	-	-	4,060.00
Adjustments to Fund Balance															
End. Fund Balance 6/30/2015	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80
Cash															
Poolst Cash	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80
Receivables:															
Inventory															
Total assets	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80
Warrants payable															
Accounts Payable															
Deferred revenue															
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space															
Res. CPC Historic															
Res. Housing															
Res. for Inventory															
Res. Prior year encum.															
Undesignated Fund Balance	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80
Total Fund Balance	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80
Total Liab. & FB	100.00	13,366.81	948.05	3,302.67	2,800.00	43.33	2,429.99	124.00	71,589.50	8,813.09	1,000.00	159.28	321.98	4,629.90	18,557.80

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

FY 2015 Special Revenues	1511 Fire Gift	1512 Town Nurse Gift	1513 Park & Rec Gift	1514 Whitcomb Field Elex	1515 Harwich Conserv Transf	1516 Comm Center Gift	1517 Police Security Gift	1518 Comm Center Pool Gift	1520 Police Center Master Gift	1524 Police Office Historic Com Gift	1525 Palmer Gift	1526 Trail Comm. Agriculture Gift	1527 Town Band Gift
Revenue				12,927.50		2,915.39		2,702.79					29.90
Expenditures				15,382.20		5,439.00							
Balance				(2,454.70)		(2,523.61)		2,702.79					29.90
Transfers in													
Transfers out													
Surplus(Deficit)													
Bag Fund Balance 6/30/2014	62.65	165.36	1,282.24	11,776.97	590.00	17,652.56	77.00	(2,686.86)	31.64	325.00	455.00	250.00	250.00 (29.90)
Current Year Activity	-	-	-	(2,454.70)	-	(2,523.61)	-	2,702.79	-	-	-	-	29.90
Adjustments to Fund Balance													
End. Fund Balance 6/30/2015	62.65	165.36	1,282.24	9,322.27	590.00	15,128.95	77.00	15.93	31.64	325.00	455.00	250.00	250.00 -
Cash													
Pooled Cash													
Receivables:													
Inventory													
Total Assets	62.65	165.36	1,282.24	9,322.27	590.00	15,128.95	77.00	15.93	31.64	325.00	455.00	250.00	250.00 -
Warrants payable													
Accounts Payable													
Deferred revenue													
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space													
Res. CPC Historic													
Res. Housing													
Res. for Inventory													
Res. Prior Year encum.													
Undesignated Fund Balance													
Total Fund Balance	62.65	165.36	1,282.24	9,322.27	590.00	15,128.95	77.00	15.93	31.64	325.00	455.00	250.00	250.00 -
Total Liab. & FB	62.65	165.36	1,282.24	9,322.27	590.00	15,128.95	77.00	15.93	31.64	325.00	455.00	250.00	250.00 -

**Town of Hanwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

**FY 2015
Special Revenues**

FY 2015															
Special Revenues															
	Wetlands Conserv	Friends of Trans/Hanwich Youth	1533 Expansion	1533 CC	1534 Mitigation	Recreation 1540 Revolving	COA 1542 Revolving	GOLF 1543 Revolving	Comm. CTR 1544 Revol. FD	Golf 1545 Capital R/E	Althro House 1546 Revolving	Cemetery R/E 1549 Spec Ed	School 1551 Lunch	Driver's 1555 Education	Elen School 1560 Treasury
Revenue	6,590.59	1,200.00			6,000.00	###	43,285.00	175,420.07	46,380.00	68,700.00	3,000.00		985.90		313.16
Expenditures	3,654.46	1,274.00				#####	42,819.50	134,125.31	6,359.02	68,700.00		2,821.28		32.65	
Balance	2,936.13	(74.00)	-	-	6,000.00	4,229.62	465.50	41,294.76	40,020.98	68,700.00	3,000.00	(2,821.28)	985.90	(52.65)	313.16
Transfers in															
Transfers out															
Surplus/(Deficit)	2,936.13	(74.00)	-	-	6,000.00	4,229.62	465.50	41,294.76	40,020.98	28,700.00	3,000.00	(2,821.28)	985.90	(52.65)	313.16
Beg. Fund Balance 6/30/2014	2,285.66	689.50	2,500.00				47,613.97	9,988.47	189,474.71	156,935.00	-	3,526.84	(985.90)	52.65	(313.16)
Current Year Activity	2,936.13	(74.00)	-	-	6,000.00	4,229.62	465.50	41,294.76	40,020.98	28,700.00	3,000.00	(2,821.28)	985.90	(52.65)	313.16
Adjustments to Fund Balance															
End. Fund Balance 6/30/2015	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	230,769.47	112,837.28	185,635.00	3,000.00	705.56	-	-	-
Cash	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	74,023.33	112,837.28	185,635.00	3,000.00	705.56	-	-	-
Pooled Cash															
Receivables:															
Inventory															
Total assets	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	230,769.47	112,837.28	185,635.00	3,000.00	705.56	-	-	-
Warrants payable															
Accounts Payable															
Deferred revenue															
Total Liabilities															
Res. CPC Open Space															
Res. CPC Historic															
Res. Housing															
Res. for Inventory															
Res. Prior year encum.															
Unassigned Fund Balance	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	230,769.47	112,837.28	185,635.00	3,000.00	705.56	-	-	-
Total Fund Balance	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	230,769.47	112,837.28	185,635.00	3,000.00	705.56	-	-	-
Total Liab. & FB	5,221.79	615.50	2,500.00		6,000.00	51,843.59	10,453.97	230,769.47	112,837.28	185,635.00	3,000.00	705.56	-	-	-

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015**

FY 2015 Special Revenues	School 1561 Middle School Treasury	School 1562 High School Treasury	Other 1599 Sale Of Easement	Workers Com 1600 Recovery	1601 Damage	Water Hydrant Highway Ins. Recovery	State Aid to Libraries	Other 1610 County Dog Tax	Cemetery 1611 Lot Sales	Cemetery Lots 1614 Media One	Other 1614 Police Ins. Recovery	Ins Reimb 1615	Waterways 1621 Waterway Mgt.	Other 1626 Harbor Impr. & Maint.
	Receipts Reserved for Appropriation													
Revenue	-	334.50 (334.50)	-	-	776.02 (776.02)	14,779.62 (14,779.62)	8,869.56 (1,575.02)	-	28,837.95 6,974.37	310,092.23 243,442.23	-	-	112,020.73 4,289.60	75,985.50 107,731.13
Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus(Deficit)	-	(334.50)	-	-	(776.02)	(14,779.62)	(1,575.02)	-	6,974.37	233,275.00	-	-	107,731.13	75,985.50
Bag. Fund Balance 6/30/2014	-	334.50	80.50	\$19.53	776.02	18,498.23	1,575.03	2,144.31	16,984.64	659,627.02	2,439.02	-	41,025.78	145,661.42
Current Year Activity	-	(334.50)	-	-	(776.02)	(14,779.62)	(1,575.02)	-	6,974.37	10,167.23	-	-	107,731.13	75,985.50
Adjustments to Fund Balance	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92
End. Fund Balance 6/30/2015	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92
Pool of Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Prior year encum.	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92
Total Fund Balance	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92
Total Liab. & FB	-	-	80.50	\$19.53	-	3,718.61	0.01	2,144.31	23,959.01	669,794.25	2,439.02	-	148,756.91	221,646.92

Town of Norwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2015

FY 2015 Special Revenues	1655 Friends Of Harvard Bikeway	1656 High School Track	1701 Septic Leas Betterment	1702 Old Post Road Rd Betterment	1703 McGuire McGuire	1704 Shinault Shinault	1730 Culture Con. Gift	1740 Alten Harbor Betterment	1750 Afr. Housing Fund	8027 CPC (Land Bk)
Revenue	250.21	7.82	7,909.66	13,517.69	20,416.31		6,866.47	66,010.65	71,094.77	1,867,830.30
Expenditures										
Balance	57.00					48,888.75	4,758.48			325,387.98
	193.21	7.82	7,909.66	13,517.69	20,416.31	(48,888.75)	2,107.99	66,010.65	71,094.77	1,542,442.32
Transfers in			17,358.00	11,650.00	18,450.00					627,344.85
Transfers out										683,875.00
Surplus/(Deficit)	193.21	7.82	(9,448.34)	1,867.69	1,966.31	(48,888.75)	2,107.99	66,010.65	71,094.77	1,485,912.17
Reg. Fund Balance 6/30/2014	105.11	3,918.30	51,928.14	18,797.75	38,502.68	(6,550.00)	10,290.12	272,677.68	4,853.40	1,925,164.64
Current Year Activity	193.21	7.82	(9,448.34)	1,867.69	1,966.31	(48,888.75)	2,107.99	66,010.65	71,094.77	1,485,912.17
Adjustments to Fund Balance									107,357.33	
End Fund Balance 6/30/2015	298.32	3,918.30	42,479.80	20,665.44	40,468.99	(55,438.75)	12,398.11	338,688.33	183,305.50	3,411,076.81
Cash										
Pooled Cash	298.32	3,918.30	42,479.80	20,665.44	44,569.61	(55,438.75)	12,398.11	338,688.33	183,305.50	3,411,076.81
Receivables			45,202.81	33,670.08	53,308.06	-	-	484,075.32		61,031.62
Inventory										
Total assets	298.32	3,918.30	87,682.61	54,335.52	97,877.67	(55,438.75)	12,398.11	822,763.65	183,305.50	3,472,108.43
Warrants payable										
Accounts Payable										
Deferred revenue			45,202.81	33,670.08	57,408.68	-	-	484,075.32		61,031.62
Total Liabilities	-	-	45,202.81	33,670.08	57,408.68	-	-	484,075.32	-	61,031.62
Res. CPC Open Space										376,963.30
Res. CPC Historic										292,849.48
Res. Housing										524,347.93
Res. for Inventory										
Res. Prior year encum.	298.32	3,918.30	42,479.80	20,665.44	40,448.99	(55,438.75)	12,398.11	338,688.33	183,305.50	2,216,916.10
Undesignated Fund Balance	298.32	3,918.30	42,479.80	20,665.44	40,468.99	(55,438.75)	12,398.11	338,688.33	183,305.50	3,411,076.81
Total Fund Balance	298.32	3,918.30	87,682.61	54,335.52	97,877.67	(55,438.75)	12,398.11	822,763.65	183,305.50	3,472,108.43
Total Liab. & FB										

**Town of Harwich
Combining Balance Sheet
Capital Projects
Year Ending June 30, 2015**

FY 2015											
Town of Harwich											
Capital Projects											
Funds # 0400-0470											
	Combined Total	General 0400	Police 0410	Police Bldg 0420	Muddy Creek 0425	Wychmere Pier 0430	Allen Harbor 0440	Squauncket Harbor 445	McGuerty 0450	Greensand WTF 0460	North Westgate Well WTF 0470
Revenue/Bonds	2,873,010.63	100,000.00	-	-	116,162.46	826,238.59	-	-	-	-	1,830,609.48
Expenditures	3,674,971.33	384,417.49	-	-	177,306.88	1,240,135.65	-	-	-	-	1,873,111.31
Total	(801,960.70)	(284,417.49)	-	-	(61,144.42)	(413,896.96)	-	-	-	-	(42,501.83)
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Transfers out	672,000.00	500,000.00	-	-	-	-	172,000.00	-	-	-	-
Net change	(1,473,960.70)	(784,417.49)	-	-	(61,144.42)	(413,896.96)	(172,000.00)	-	-	-	(42,501.83)
Big. Fund Balance 6/30/2014	504,396.33	373,202.19	-	-	-	-	174,099.40	-	31,525.00	-	(74,430.26)
Current Year Activity	(1,473,960.70)	(784,417.49)	-	-	(61,144.42)	(413,896.96)	(172,000.00)	-	-	-	(42,501.83)
End. Fund Balance 6/30/2015	(969,564.37)	(412,215.30)	-	-	(61,144.42)	(413,896.96)	2,099.40	-	31,525.00	-	(116,932.09)
Cash											
Pooled Cash	1,433,435.63	488,784.70	-	-	(61,144.42)	64,103.04	2,099.40	825,000.00	31,525.00	\$	\$3,067.91
Receivables:	2,187,782.09	-	-	-	-	399,361.31	-	-	-	-	1,788,420.78
Total assets	\$ 3,621,217.72	\$ 488,784.70	-	-	(61,144.42)	\$ 463,464.35	\$ 2,099.40	\$ 825,000.00	\$ 31,525.00	-	\$ 1,871,488.69
Warrants payable	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-
Bonds & Notes Payable	2,403,000.00	900,000.00	-	-	-	478,000.00	-	825,000.00	-	-	200,000.00
Deferred revenue	2,187,782.09	-	-	-	-	399,361.31	-	-	-	-	1,788,420.78
Total Liabilities	4,590,782.09	900,000.00	-	-	-	877,361.31	-	825,000.00	-	-	1,988,420.78
Fund Balance	-	(969,564.37)	(412,215.30)	-	(61,144.42)	(413,896.96)	2,099.40	-	31,525.00	-	(116,932.09)
Total Liab. & FB	\$ 3,621,217.72	\$ 488,784.70	-	-	(61,144.42)	\$ 463,464.35	\$ 2,099.40	\$ 825,000.00	\$ 31,525.00	-	\$ 1,871,488.69

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2015

FY 2015 Trust & Agency	Combined Total 6/30/2015	8901 Police PPD	8902 Fire Detail	8903 Hwa Extra Duty	8904 Custodian	8905 Com Center	8906 Library	8907 Insurance
Revenue	-	-	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Net change	-	-	-	-	-	-	-	-
Beg. Fund Balance	-	-	-	-	-	-	-	-
Current Year Activity	-	-	-	-	-	-	-	-
End Fund Balance	-	-	-	-	-	-	-	-
Cash	-	-	-	-	-	-	-	-
Pooled Cash	(15,147.75)	(19,744.99)	2,122.86	-	-	427.61	10.20	2,036.57
Receivables:	43,955.65	43,955.65	-	-	-	-	-	-
Investments	-	-	-	-	-	-	-	-
Deposit/ Other	-	-	-	-	-	-	-	-
Total assets	28,807.90	24,210.66	2,122.86	-	-	427.61	10.20	2,036.57
Warrants payable	-	-	-	-	-	-	-	-
IBNR Payable	-	-	-	-	-	-	-	-
Other Liabilities	(15,147.75)	(19,744.99)	2,122.86	-	-	427.61	10.20	2,036.57
Deferred revenue	43,955.65	43,955.65	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-
Res. CPC Housing	-	-	-	-	-	-	-	-
Total Liabilities	28,807.90	24,210.66	2,122.86	-	-	427.61	10.20	2,036.57
FB Investments	-	-	-	-	-	-	-	-
Fund Balance	-	-	-	-	-	-	-	-
Total Fund Balance	-	-	-	-	-	-	-	-
Total Liab. & FB	28,807.90	24,210.66	2,122.86	-	-	427.61	10.20	2,036.57

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2015

FY 2015 Trust & Agency	Combined Total 6/30/2015	8002 POLICE/FIRE	8003 CALEB CHASE	8004 LET	8005 PLANNING	8006 AFLAC (TEP)	8007 WORKERS COMP.	8020 STABILIZATION	8021 CONSERVATION	8022 400TH ANNYER	8023 WHITEHOUSE Field
Revenue	36,590.57	6,778.08	10,000.00	2,910.80	-	14.53	-	1,277.33	-	12.20	20.44
Expenditures	45,158.57	22,085.56	700.00	1,896.21	-	-	-	-	-	-	-
Total	(8,568.00)	(15,307.48)	9,300.00	1,014.59	-	14.53	-	1,277.33	(112.80)	3.07	20.44
Transfers in	100,000.00	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-
Net change	91,432.00	(15,307.48)	9,300.00	1,014.59	-	14.53	-	1,277.33	(112.80)	3.07	20.44
Reg. Fund Balance	2,954,932.27	20,912.03	386,939.78	4,080.72	5.50	8,581.44	362.89	1,099,243.69	5,651.96	1,572.06	8,910.33
Current Year Activity	91,432.00	(15,307.48)	9,300.00	1,014.59	-	14.53	-	1,277.33	(112.80)	3.07	20.44
End. Fund Balance	3,046,364.27	5,604.55	396,239.78	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77
Cash	-	-	-	-	-	-	-	-	-	-	-
Pooled Cash	2,679,863.65	5,604.55	29,739.16	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77
Receivables:	-	-	-	-	-	-	-	-	-	-	-
Investments	366,500.62	-	366,500.62	-	-	-	-	-	-	-	-
Deposit/ Other	-	-	-	-	-	-	-	-	-	-	-
Total assets	3,046,364.27	5,604.55	396,239.78	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77
Warrants payable	-	-	-	-	-	-	-	-	-	-	-
IBNR Payable	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Housing	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-
FB Investments	366,500.62	-	366,500.62	-	-	-	-	-	-	-	-
Fund Balance	2,679,863.65	5,604.55	29,739.16	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77
Total Fund Balance	3,046,364.27	5,604.55	396,239.78	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77
Total Liab. & FB	3,046,364.27	5,604.55	396,239.78	5,095.31	5.50	8,595.97	362.89	1,100,521.02	5,539.16	1,572.06	8,930.77

TOWN OF HARWICH
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2015

FY 2015	8024	8025	8028	8030	8050	8052	8063
Trust & Agency	BROOKS	CEMETERY	KELLY SCHOLARSHIP	GASB 45	SCHOOL	Eaton	Charles Sara
	Library			OPRS	Trust	Cultural Trust	Reid
Revenue	10,959.34	2,949.51	280.46	1,160.06	224.75		
Expenditures							
Total	20,351.80						
	(9,392.46)	2,949.51	280.46	1,160.06	224.75	-	-
Transfers in				100,000.00			
Transfers out							
Net change	(9,392.46)	2,949.51	280.46	101,160.06	224.75	-	-
Beg. Fund Balance	641,892.13	375,361.11	24,193.07	303,512.88	45,286.67	28,400.00	29.08
Current Year Activity	(9,392.46)	2,949.51	280.46	101,160.06	224.75	-	-
End. Fund Balance	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08
Cash							
Pooled Cash	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08
Receivables:							
Investments							
Deposit/ Other							
Total assets	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08
Warrants payable							
IBNR Payable							
Other Liabilities							
Deferred revenue							
Res. CPC Open Space							
Res. CPC Historic							
Res. CPC Housing							
Total Liabilities							
FB Investments							
Fund Balance	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08
Total Fund Balance	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08
Total Liab. & FB	632,499.67	378,310.62	24,473.53	404,672.94	45,511.42	28,400.00	29.08



TOWN OF HARMICH - LIVE DATA				P			
DEPARTMENTAL EXPENSES YTD				glyttdbud			
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FOR 2015 13							
ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010000 GENERAL FUND							
0000 UNDEFINED							
01 GENERAL FUND - BAL							
01 497000 INTERFUND TRANSFER IN	0	-1,190,258	-1,190,258	-1,690,258.00	.00	500,000.00	142.0%
TOTAL GENERAL FUND - BAL	0	-1,190,258	-1,190,258	-1,690,258.00	.00	500,000.00	142.0%
010004 GENERAL FUND - MISC REVENUE							
010004 432029 PRIOR YEAR RECOVERY	-1,899	0	-1,899	-408.10	.00	-1,400.90	22.68%
010004 436004 CH REG TECH FEE (RPS	-21,850	0	-21,850	.00	.00	-21,850.00	100.0%
010004 481005 CC REG TECH FEE (RPS	-20,000	0	-20,000	-20,000.00	.00	-20,000.00	100.0%
010004 484010 WORKERS COMP RECOVERY	-11,482	0	-11,482	-822.72	.00	-10,659.28	77.28%
010004 484099 GEN FUND MISC REVENUE	0	0	0	-94,612.86	.00	94,612.86	100.0%
TOTAL GENERAL FUND - MISC REVENUE	-35,141	0	-35,141	-115,843.68	.00	80,702.68	329.7%
TOTAL UNDEFINED	-35,141	-1,190,258	-1,225,399	-1,806,101.68	.00	580,702.68	147.4%
122 SELECTMEN							
011224 SELECTMEN - REV							
011224 421500 WIRELESS COMMUNICATI	0	0	0	-15,020.31	.00	15,020.31	100.0%
011224 432003 PHOTOCOPIES	-271	0	-271	.00	.00	-271.00	100.0%
011224 436005 FRANCHISE FEES	0	0	0	-27,915.93	.00	27,915.93	100.0%
011224 441000 LIQUOR LICENSES	-67,878	0	-67,878	-63,433.00	.00	-4,445.00	93.58%
011224 442001 CARS, MOTOR, INN	-4,161	0	-4,161	-391.00	.00	-370.00	90.0%
011224 442003 JUNK COLLECTOR, DEAL	-420	0	-420	-280.00	.00	-140.00	66.7%
011224 442005 USED CAR DEALER, LIC	-2,500	0	-2,500	-1,800.00	.00	-700.00	72.0%
011224 442009 ENTERTAINMENT LICENS	-2,585	0	-2,585	-3,410.00	.00	-825.00	131.9%
011224 442010 MOTION PICTURE LICENS	-900	0	-900	.00	.00	-900.00	100.0%
011224 442012 COMMON VICTUALLER LI	-2,150	0	-2,150	-2,050.00	.00	-100.00	95.3%



TOWN OF HARNISH
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TOWN OF HARNISH - LIVE DATA
DEPARTMENTAL EXPENSES YTD

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FOR 2015 13

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
0100 GENERAL FUND		APPROP	ADJUSTMS	BUDGET			BUDGET	USED
011224 442013	OTHER FOOD SERVICE L	-15,187	0	-15,187	-23,147.00	.00	7,960.00	152.4%
011224 445001	SHELLFISH PERMITS	-60	0	-60	.00	.00	-60.00	0.0%
011224 445005	MISC LICENSES/PERMIT	-6,120	0	-6,120	-120.00	.00	-6,000.00	2.0%
TOTAL SELECTMEN - REV		-104,332	0	-104,332	-138,176.24	.00	33,844.24	132.4%
TOTAL SELECTMEN		-104,332	0	-104,332	-138,176.24	.00	33,844.24	132.4%
141 ASSESSORS								
011414 ASSESSORS - REV								
011414 432003	PHOTOCOPIES	-7,408	0	-7,408	-1,321.83	.00	-21.97	86.4%
011414 432045	NOTICES	-7,408	0	-7,408	-69,150.00	.00	-248.00	183.7%
011414 461100	CH SHT LOSS TAX ST O	-75,480	0	-75,480	-60,662.00	.00	-6,280.00	51.7%
011414 461400	ABATE VETS/BLIND/SUR	-40,432	0	-40,432	-60,662.00	.00	-20,280.00	150.0%
011414 461500	SENIORS	-537,192	0	-537,192	-537,192.00	.00	-89,716.00	100.0%
011414 467100	LOTTERY, BEANO, CHAR	-333,287	0	-333,287	-333,287.00	.00	.00	100.0%
011414 469001	HOTEL TAX	-500,000	0	-500,000	-592,232.53	.00	92,232.53	118.4%
011414 469906	MEALS TAX	-327,000	0	-327,000	-347,305.61	.00	20,305.61	106.2%
TOTAL ASSESSORS - REV		-2,455,562	0	-2,455,562	-2,492,570.17	.00	37,008.17	101.5%
TOTAL ASSESSORS		-2,455,562	0	-2,455,562	-2,492,570.17	.00	37,008.17	101.5%
145 TREASURER								
011454 TREASURER - REV								
011454 432003	PHOTOCOPIES	0	0	0	-7.00	.00	7.00	100.0%
011454 432007	BOUNCED CHECK FEE	-1,233	0	-1,233	-744.40	.00	-488.60	60.4%
011454 480999	MISCELLANEOUS UNIDEN	-41	0	-41	.00	.00	-41.00	0.0%
011454 482001	INVESTMENT REVENUE	-20,000	0	-20,000	-24,245.85	.00	4,245.85	121.2%
011454 484001	INTEREST REVENUE	-530	0	-530	-2,041.11	.00	2,041.11	100.0%
011454 484099	TREAS MISC REVENUE	0	0	0	-27,038.36	.00	5,229.36	124.0%
TOTAL TREASURER - REV		-21,809	0	-21,809	-27,038.36	.00	5,229.36	124.0%
TOTAL TREASURER		-21,809	0	-21,809	-27,038.36	.00	5,229.36	124.0%

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AVAILABLE	PCT USED
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01/06/2016 12:25 TOWN OF HARMICH - LIVE DATA P 4
agould DEPARTMENTAL EXPENSES YTD glytbdud

FOR 2015 13

ACCOUNTS FOR: 0100	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011464 432008 MARKING FEES	-14,340	0	-14,340	-12,280.00	.00	-2,060.00	85.6%
011464 432009 MUNICIPAL LIEN CERTI	-42,137	0	-42,137	-18,225.00	.00	-23,912.00	43.3%
011464 484001 R E TAX HOLDING ACCT	-525	0	-525	.00	.00	-525.00	.0%
TOTAL COLLECTOR - REV	-42,530.983	0	-42,530.983	-44,448,585.73	.00	1,917,602.73	104.5%
TOTAL COLLECTOR	-42,530.983	0	-42,530.983	-44,448,585.73	.00	1,917,602.73	104.5%

161 TOWN CLERK

011614 TOWN CLERK - REV

011614 432003 PHOTOFEES	-12,978	0	-12,978	-13,397.55	.00	-139.45	54.1%
011614 432012 DOG LICENSES	-75	0	-75	.00	.00	1,037.00	187.9%
011614 432013 FISH/GAME FEES	-40	0	-40	-240.00	.00	-75.00	600.0%
011614 432039 UTILITY POLES	-18,260	0	-18,260	-18,530.00	.00	-200.00	600.0%
011614 442017 BUSINESS REGISTRATION	-80	0	-80	-50.00	.00	150.00	110.0%
011614 445002 RAFFLE PERMIT	-450	0	-450	-225.00	.00	10.00	112.5%
011614 445007 GASOLINE STORAGE	-1,400	0	-1,400	-1,180.00	.00	-220.00	72.2%
011614 445015 BUREAU PERMITS	-150	0	-150	-1,550.00	.00	-220.00	84.3%
011614 477001 NON CRIMINAL FINES F	-300	0	-300	-800.00	.00	1,400.00	103.3%
011614 477002 NON CRIMINAL FINES H	-300	0	-300	-800.00	.00	500.00	266.7%
011614 477006 NON CRIMINAL FINES C	0	0	0	-300.00	.00	300.00	100.0%
TOTAL TOWN CLERK - REV	-39,613	0	-39,613	-41,530.55	.00	1,917.55	104.8%
TOTAL TOWN CLERK	-39,613	0	-39,613	-41,530.55	.00	1,917.55	104.8%

171 CONSERVATION

011714 CONSERVATION - REV

011714 432038 GARDEN PLOTS	-2,850	0	-2,850	-3,370.00	.00	420.00	114.7%
011714 436003 BOG LEASE	-5,000	0	-5,000	-4,362.00	.00	-638.00	71.2%
011714 437001 HEARINGS	-6,325	0	-6,325	-6,235.00	.00	-90.00	98.6%

TOWN OF HARMICH - LIVE DATA							5
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FOR 2015 13							
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
0100	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
011714 484099 CONSERV MISC REVENUE	-5,615	0	-5,615	-5,515.25	.00	-99.75	98.28*
TOTAL CONSERVATION - REV	-19,790	0	-19,790	-19,382.25	.00	-407.75	97.9%
TOTAL CONSERVATION	-19,790	0	-19,790	-19,382.25	.00	-407.75	97.9%
174 TOWN PLANNER							
011744 TOWN PLANNER - REV							
011744 432003 PHOTOCOPIES	-23	0	-23	-103.18	.00	80.18	448.6%
011744 432040 LOCAL FILING FEE	-14,000	0	-14,000	-4,840.00	.00	-9,160.00	234.6%
011744 432001 HEARINGS	-11,800	0	-11,800	-25,127.92	.00	-13,927.92	117.9%
011744 435005 MISC LICENSES/PERMIT	-1,800	0	-1,800	-1,000.00	.00	-1,600.00	228.10%
TOTAL TOWN PLANNER - REV	-26,623	0	-26,623	-30,070.50	.00	3,447.50	112.9%
TOTAL TOWN PLANNER	-26,623	0	-26,623	-30,070.50	.00	3,447.50	112.9%
176 BOARD OF APPEALS							
011764 BOARD OF APPEALS - REV							
011764 437001 HEARINGS	-10,000	0	-10,000	-10,395.00	.00	395.00	104.0%
TOTAL BOARD OF APPEALS - REV	-10,000	0	-10,000	-10,395.00	.00	395.00	104.0%
TOTAL BOARD OF APPEALS	-10,000	0	-10,000	-10,395.00	.00	395.00	104.0%
199 CVEC ELECTRIC							
011994 CVEC ELECTRIC REVENUE							
011994 421000 CVEC ELECTRIC	0	0	0	-178,895.17	.00	178,895.17	100.0%
TOTAL CVEC ELECTRIC REVENUE	0	0	0	-178,895.17	.00	178,895.17	100.0%
TOTAL CVEC ELECTRIC	0	0	0	-178,895.17	.00	178,895.17	100.0%



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TOWN OF HARMICH - LIVE DATA
DEPARTMENTAL EXPENSES YTD

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FOR 2015 13

ACCOUNTS FOR:
0100 GENERAL FUND

AVAILABLE
BUDGET

ENCUMBRANCES

YTD EXPENDED

REVISED
BUDGET

TRANSFERS/
ADJUSTMS

ORIGINAL
APPROP

210 POLICE

012104 POLICE - REV

012104 POLICE - REV

012104 432015 POLICE ADMINISTRATIO
012104 432016 POLICE INSURANCE CO
012104 432017 USE OF CRUISER POLIC
012104 432050 POLICE FALSE ALARM P
012104 445003 GUN PERMITS LICENSE
012104 468000 REG OF MV FINES
012104 469501 COURT FINES
012104 469502 COURT FUGITATIONS
012104 484099 POLICE MISC REVENUE

TOTAL POLICE - REV

TOTAL POLICE

220 FIRE

012204 FIRE - REV

012204 432003 PHOTOCOPIES
012204 432018 FIRE INSPECTION PERM
012204 445005 MISCELLANEOUS/PERMIT
012204 445007 GASOLINE STORAGE
012204 484099 FIRE MISCELLANEOUS R

TOTAL FIRE - REV

TOTAL FIRE

231 AMBULANCE

012314 AMBULANCE - REV

012314 437000 AMBULANCE FEES

-2,085
-1,783
-3,120
-1,750
-4,213
-16,623
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TOWN OF HARMWICH - LIVE DATA						P	7
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agould							
FOR 2015 13							
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSES/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
0100							
TOTAL AMBULANCE - REV		-1,000,000	0	-1,000,000	-1,489,761.88	.00	489,761.88
TOTAL AMBULANCE		-1,000,000	0	-1,000,000	-1,489,761.88	.00	489,761.88
241 BUILDING							
012414 BUILDING - REV							
012414 432003 PHOTOCOPIES		-1,138	0	-1,138	-1,279.25	.00	141.25
012414 432019 BUILDING INSPECTION		-4,679	0	-4,679	-981.00	.00	-3,698.00
012414 432048 BUILDING APPLICATION		-16,000	0	-16,000	-16,000.00	.00	2,050.00
012414 432049 PUBLIC WORKS		0	0	0	0.00	.00	12.88
012414 455008 BUILDING PERMITS		-175,000	0	-175,000	-218,635.00	.00	43,631.60
012414 455009 SIGN PERMITS		-1,100	0	-1,100	-1,980.00	.00	194.98
012414 455010 DEMO PERMITS		-3,300	0	-3,300	-770.00	.00	1,880.00
012414 455011 FENCE PERMITS		-1,300	0	-1,300	-500.00	.00	-2,530.00
012414 455012 FENCE RESTAURANT PE		0	0	0	0.00	.00	33.38
012414 484099 BUILDING MISC REVENUE		-1,250	0	-1,250	-4,427.50	.00	4,122.00
TOTAL BUILDING - REV		-202,767	0	-202,767	-246,652.35	.00	43,885.35
TOTAL BUILDING		-202,767	0	-202,767	-246,652.35	.00	43,885.35
242 GAS							
012424 GAS INSPECTION - REV							
012424 432020 GAS INSPECTION		-24,820	0	-24,820	-40,755.00	.00	15,935.00
TOTAL GAS INSPECTION - REV		-24,820	0	-24,820	-40,755.00	.00	15,935.00
TOTAL GAS		-24,820	0	-24,820	-40,755.00	.00	15,935.00
243 PLUMBING							
012434 PLUMBING							
012434 432021 PLUMBING INSPECTION		-37,565	0	-37,565	-49,175.00	.00	11,610.00



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agould DEPARTMENTAL EXPENSES YTD glytbad

FOR 2015 13

ACCOUNTS FOR: 0100	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PLUMBING	-37,565	0	-37,565	-49,175.00	.00	11,610.00	130.9%
TOTAL PLUMBING	-37,565	0	-37,565	-49,175.00	.00	11,610.00	130.9%
245 ELECTRICAL							
012454 ELECTRICAL REVENUE							
012454 432023 ELECTRICAL INSPECTIO	-51,842	0	-51,842	-70,306.00	.00	18,464.00	135.6%
TOTAL ELECTRICAL REVENUE	-51,842	0	-51,842	-70,306.00	.00	18,464.00	135.6%
TOTAL ELECTRICAL	-51,842	0	-51,842	-70,306.00	.00	18,464.00	135.6%
296 NATURAL RESOURCES							
012964 Shellfish Revenues							
012964 445001 SHELLFISH PERMITS	0	-6,758	-6,758	-6,752.36	.00	-5.70	99.9%
TOTAL Shellfish Revenues	0	-6,758	-6,758	-6,752.36	.00	-5.70	99.9%
TOTAL NATURAL RESOURCES	0	-6,758	-6,758	-6,752.36	.00	-5.70	99.9%
439 WASTE DISPOSAL							
014394 WASTE DISPOSAL REVENUE							
014394 424701 DISPOSAL AREA STICKE	-765,400	0	-765,400	-856,602.00	.00	91,202.00	111.9%
014394 424702 DISPOSAL REGULAR FEE	-462,250	0	-462,250	-540,854.85	.00	28,604.85	117.0%
014394 427001 RECYCLE GENERAL	-31,436	0	-31,436	-35,252.72	.00	2,816.72	124.7%
014394 427010 RECYCLE NONPAPER	-11,201	0	-11,201	-15,160.35	.00	2,959.25	144.3%
014394 427011 RECYCLE BOTTLES	-11,201	0	-11,201	-15,160.35	.00	2,959.25	144.3%
014394 427012 RECYCLE OTHER ITEMS	-3,478	0	-3,478	-4,885.25	.00	1,407.25	140.5%

TOWN OF HARMICH - LIVE DATA							P	9
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FOR 2015 13							g	g
ACCOUNTS FOR:							g	g
GENERAL FUND							g	g
ORIGINAL	TRANSFERS/	REVISED	ENCUMBRANCES	AVAILABLE	PCT			
APPROP	ADJUSTS	BUDGET	YTD EXPENDED	BUDGET	USED			
014394 427013 RECYCLE METAL	0	-105,000	-80,473.75	.00	-24,526.25	76.68*		
TOTAL WASTE DISPOSAL REVENUE	0	-1,797,515	-2,156,537.90	.00	359,022.90	120.0%		
TOTAL WASTE DISPOSAL	0	-1,797,515	-2,156,537.90	.00	359,022.90	120.0%		
491 CEMETERY ADMINISTRATION								
014914 CEMETERY ADMINISTRATION REV	0	0	-202.68	.00	202.68	100.0%		
TOTAL CEMETERY ADMINISTRATION REV	0	0	-202.68	.00	202.68	100.0%		
TOTAL CEMETERY ADMINISTRATION	0	0	-202.68	.00	202.68	100.0%		
510 BOARD OF HEALTH								
015104 BOARD OF HEALTH								
015104 432003 PHOTOCOPIES	-1,870	0	-2,651.33	.00	781.33	141.8%		
015104 432025 TEST HOLES	-13,700	0	-19,520.00	.00	5,720.00	147.6%		
015104 442001 HOTEL MOTEL, INN	-525	0	-450.00	.00	75.00	85.7%		
015104 442002 STABLE	-1,120	0	-920.00	.00	-200.00	182.1%		
015104 442004 JUNK COLLECTOR/RUBBI	-16,500	0	-930.00	.00	-15,570.00	100.0%		
015104 442014 TOBACCO LICENSE L	-1,100	0	-15.00	.00	-1,085.00	45.5%		
015104 442015 FUNERAL DIRECTOR LIC	-1,150	0	-100.00	.00	-1,050.00	66.7%		
015104 445005 MISSALICENSES/PERMIT	-7,225	0	-6,100.00	.00	-1,125.00	84.4%		
015104 445011 SWMPAGE PERMITS	-4,905	0	-32,045.00	.00	27,140.00	138.7%		
015104 445012 WELL PERMITS	-1,000	0	-1,045.00	.00	45.00	104.5%		
015104 445027 SWIMMING POOL TON FEE	-3,200	0	-3,900.00	.00	700.00	190.6%		
015104 45012 TRENCH EXCAVATING PE	-4,500	0	-4,155.00	.00	345.00	100.0%		
015104 484099 BD OF HEALTH MISC RE	-5,863	0	-5,715.00	.00	-148.00	97.5%		
TOTAL BOARD OF HEALTH	-107,258	0	-125,396.33	.00	18,138.33	116.9%		
TOTAL BOARD OF HEALTH	-107,258	0	-125,396.33	.00	18,138.33	116.9%		

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ACCOUNTS FOR:
0100 GENERAL

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
539 CHANNEL 18 TELEVISION STATION							
015394 CHANNEL 18 TELEVISION STATION							
015394 432041 VIDEO TAPE COPIES	0	0	0	-90.00	.00	90.00	100.0%
TOTAL CHANNEL 18 TELEVISION STATION	0	0	0	-90.00	.00	90.00	100.0%
TOTAL CHANNEL 18 TELEVISION STATION	0	0	0	-90.00	.00	90.00	100.0%
540 COMMUNITY CENTER							
015404 COMMUNITY CENTER REVENUE							
015404 432003 PHOTOCOPIES	0	0	0	-44.00	.00	44.00	100.0%
015404 432044 PROGRAM FEES	-1.893	0	-1.893	-1,305.00	.00	-588.00	68.9%**
015404 432049 PASSENGER FEES	-4.505	0	-4.505	-8,355.00	.00	3,950.00	185.5%
015404 436004 BUILDING USE	-15,955	0	-15,955	-13,385.00	.00	3,450.00	121.5%
TOTAL COMMUNITY CENTER REVENUE	-22,353	0	-22,353	-29,089.00	.00	6,736.00	130.1%
TOTAL COMMUNITY CENTER	-22,353	0	-22,353	-29,089.00	.00	6,736.00	130.1%
541 COUNCIL ON AGING							
015414 COUNCIL ON AGING REVENUE							
015414 432044 COA PROGRAM FEES	-10,250	0	-10,250	-18,061.00	.00	7,831.00	176.4%
015414 483003 COA CATERING REVENUE	0	0	0	-4,553.65	.00	4,552.65	100.0%
TOTAL COUNCIL ON AGING REVENUE	-10,250	0	-10,250	-22,633.65	.00	12,383.65	220.8%
TOTAL COUNCIL ON AGING	-10,250	0	-10,250	-22,633.65	.00	12,383.65	220.8%
610 LIBRARY							
016104 LIBRARY REVENUE							

TOWN OF HARMWICH - LIVE DATA									
DEPARTMENTAL EXPENSES YTD									
01/06/2016 12:25	agould	FOR 2015 13	ACCOUNTS FOR:	ORIGINAL	TRANSFERS/ ADJUSTS	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
0100 GENERAL FUND									
016104 432003	PHOTOCOPIES	0	0	0	0	0	-20.00	.00	20.00
016104 447003	FINES	-8,750	0	-8,750	0	0	-6,752.01	.00	-1,997.99
016104 448099	LIBRARY MISC REVENUE	0	0	0	0	0	-123.30	.00	123.30
TOTAL LIBRARY REVENUE		-8,750	0	-8,750	0	0	-6,901.91	.00	-1,848.09
TOTAL LIBRARY		-8,750	0	-8,750	0	0	-6,901.91	.00	-1,848.09
630 RECREATION & YOUTH									
016304 RECREATION & YOUTH REVENUE									
016304 432030	SUMMER PROGRAM FEES	-14,615	0	-14,615	0	0	-10,815.00	.00	-3,800.00
016304 432044	PROGRAM FEES	-3,440	0	-3,440	0	0	-2,455.25	.00	-984.75
016304 445013	BEACH STICKERS	-241,673	0	-241,673	0	0	-237,505.00	.00	-4,168.00
016304 445014	BEACH PARKING	-37,225	0	-37,225	0	0	-39,100.00	.00	21,875.00
TOTAL RECREATION & YOUTH REVENUE		-296,953	0	-296,953	0	0	-309,875.25	.00	12,922.25
TOTAL RECREATION & YOUTH		-296,953	0	-296,953	0	0	-309,875.25	.00	12,922.25
633 HARBORMASTER									
016334 HARBORMASTER REVENUE									
016334 432042	WORKING AGENT FEES	-400	726,930	-974	-574	0	-500.00	.00	-373.85
016334 436000	OTHER DOCKAGE LATE F	-739,095	-2,915	-2,095	0	0	-9,107.56	.00	7,012.23
016334 436001	HARBOR FUEL CONCESSI	-6,798	-2,915	-9,713	0	0	-8,519.30	.00	-1,194.00
016334 436002	ALLEN HARBOR PARKING	-15,093	15,093	0	0	0	-15,547.23	.00	5,454.23
016334 436003	DOCKAGE	0	-165,336	-165,336	0	0	-321,368.07	.00	15,867.25
016334 436400	VISITOR DOCKAGE	0	-165,336	-165,336	0	0	-321,368.07	.00	15,867.25
016334 445001	SHELLFISH PERMITS	-6,758	6,758	0	0	0	-60.00	.00	43,368.12
016334 445200	OPFLOUNDER PERMITS	0	-36,582	-36,582	0	0	-29,451.00	.00	-7,130.88
016334 445400	SEASIDE PERMITS	0	-19,270	-19,270	0	0	-11,510.58	.00	8,759.42
016334 448099	HARBOR MASTER MISC R	0	0	0	0	0	-251.39	.00	251.39
TOTAL HARBORMASTER REVENUE		-758,074	6,758	-751,316	0	0	-811,274.80	.00	59,956.86
TOTAL HARBORMASTER		-758,074	6,758	-751,316	0	0	-811,274.80	.00	59,956.86

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01/06/2016 12:25 TOWN OF HARMWICH - LIVE DATA P 12
agould DEPARTMENTAL EXPENSES YTD gtytbud

FOR 2015 13

ACCOUNTS FOR:
0100 GENERAL FUND

	ORIGINAL APPROP	TRANSPERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
691 HISTORICAL COMMISSION							
016914 HISTORIC COMM REVENUE							
016914 432003 PHOTOCOPIES	0	0	0	-3.00	.00	3.00	100.0%
016914 437001 HEARINGS	0	0	0	-272.00	.00	272.00	100.0%
TOTAL HISTORIC COMM REVENUE	0	0	0	-278.00	.00	278.00	100.0%
TOTAL HISTORICAL COMMISSION	0	0	0	-278.00	.00	278.00	100.0%
695 GOLF							
016954 GOLF OPERATIONS REVENUE							
016954 427002 SNACK BAR CONCESSION	-4,500	0	-4,500	-9,310.00	.00	4,810.00	206.9%
016954 432031 GREENS FEES	-750,000	0	-750,000	-773,381.54	.00	23,381.54	103.1%
016954 432032 TEE TIME	-50,000	0	-50,000	-50,477.57	.00	10,477.57	107.8%
016954 432033 FILLIERS	-50,000	0	-50,000	-50,477.57	.00	10,477.57	107.8%
016954 432034 RESIDENTS FEES	-610,000	0	-610,000	-632,340.00	.00	22,340.00	103.7%
016954 432035 CAR RENTAL	-200,000	0	-200,000	-229,696.73	.00	29,696.73	114.8%
016954 432047 GOLF RANGE MEMBERSHIP	-50,000	0	-50,000	-17,024.00	.00	32,976.00	259.4%
016954 484059 GOLF OPERATIONS MISC	0	0	0	-1,438.75	.00	1,438.75	100.0%
TOTAL GOLF OPERATIONS REVENUE	-1,690,500	0	-1,690,500	-1,736,997.59	.00	46,497.59	102.8%
TOTAL GOLF	-1,690,500	0	-1,690,500	-1,736,997.59	.00	46,497.59	102.8%
TOTAL GENERAL FUND	-51,364,736	-1,190,258	-52,554,994	-56,401,004.25	.00	3,846,010.25	107.3%
TOTAL REVENUES	-51,364,736	-1,190,258	-52,554,994	-56,401,004.25	.00	3,846,010.25	

**Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts ~ Automated Statement of Indebtedness**

City/Town/District of : Harwich

FY2015

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2014	+ New Debt Issued	- Retirements	= Outstanding June 30, 2015	Interest Paid in FY2015
Buildings	7,000,000.00		525,000.00	6,475,000.00	240,262.50
Departmental Equipment				0.00	
School Buildings	3,320,000.00		1,035,000.00	2,285,000.00	107,200.00
School - All Other				0.00	
Sewer				0.00	
Solid Waste	139,272.10		17,358.00	121,914.10	0.00
Other Inside	8,820,000.00		1,160,000.00	7,660,000.00	291,575.00

SUB - TOTAL Inside	\$19,279,272.10	\$0.00	\$2,737,358.00	\$16,541,914.10	\$639,037.50
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Long Term Debt Outside the Debt Limit	Outstanding July 1, 2014	+ New Debt Issued	- Retirements	= Outstanding June 30, 2015	Interest Paid in FY2015
Airport				0.00	
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste	475,000.00		75,000.00	400,000.00	19,725.00
Water	7,430,000.00		470,000.00	6,960,000.00	227,088.76
Other Outside				0.00	

SUB - TOTAL Outside	\$7,905,000.00	\$0.00	\$545,000.00	\$7,360,000.00	\$246,813.76
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TOTAL Long Term Debt	\$27,184,272.10	\$0.00	\$3,282,358.00	\$23,901,914.10	\$885,851.26
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Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2015.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: _____ Date: _____

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: _____ Date: _____

Delivery By U.S. Mail	Phone/Fax	FedEx, UPS, Other Delivery
Public Finance Section	(617) 626-2399	Public Finance Section
Division of Local Services	(617) 626-2382	Division of Local Services
PO Box 9569	(617) 626-4110	100 Cambridge St.
Boston MA 02114-9569	Fax (617) 626-3916	Boston MA 02114

BUREAU OF ACCOUNTS, STATEMENT OF INDEBTEDNESS DETAIL

Long Term Debt Inside the Debt Limit Report by Issuance	Outstanding July 1, 2014	+ New Debt Issued	- Retirements	= Outstanding June 30, 2015	Interest Paid in FY2015
Brooks Academy ART 16-2004	80,000.00		10,000.00	70,000.00	3,000.00
Police Station ART 6-2008	6,500,000.00		450,000.00	6,050,000.00	225,962.50
Mid School Roof ART 1-2006	175,000.00		25,000.00	150,000.00	6,500.00
Ilfhigh School Roof ART 2-2006	220,000.00		30,000.00	190,000.00	8,200.00
Septic Loan ART 48-1999	76,022.10		10,829.00	65,193.10	0.00
Septic Loan ART	63,250.00		6,529.00	56,721.00	0.00
Land Bank -Rose/Keeler	535,000.00		90,000.00	445,000.00	21,175.00
Golf Bunkers ART 74-2006	615,000.00		80,000.00	535,000.00	23,000.00
Land Refunding 9/16/09	950,000.00		160,000.00	790,000.00	38,750.00
Track/Soccer Refunding 9/16/09	10,000.00		5,000.00	5,000.00	275.00
Church St. Refunding 9/16/09	340,000.00		45,000.00	295,000.00	14,425.00
Slowatyki Refunding 9/16/09	155,000.00		20,000.00	135,000.00	6,650.00
Elem School Refunding 9/16/09	2,925,000.00		980,000.00	1,945,000.00	92,500.00
Old Post Betterment ART 45-2011	50,000.00		10,000.00	40,000.00	1,650.00
McGuerty Betterment ART 64-2011	120,000.00		15,000.00	105,000.00	3,450.00
Golf Clubhouse Refund 10/30/2012	420,000.00		65,000.00	355,000.00	11,300.00
Krumin - Refund 10/30/2012	270,000.00		40,000.00	230,000.00	7,300.00
Shea - Refund 10/30/2012	1,725,000.00		180,000.00	1,545,000.00	46,500.00
Copclas - Refund 10/30/2012	490,000.00		60,000.00	430,000.00	13,500.00
Police Station Plans - Refund 10/30/2012	45,000.00		5,000.00	40,000.00	1,250.00
Golf Irrigation - Refund 10/30/2012	615,000.00		120,000.00	495,000.00	20,650.00
Allen Harbor Dredging ART 17 - 2011	2,900,000.00		330,000.00	2,570,000.00	93,000.00
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
TOTAL	19,279,272.10	0.00	2,737,358.00	16,541,914.10	639,037.50
				Must equal page 1 subtotal	

Long Term Debt Outside the Debt Limit Report by Issuance	Outstanding July 1, 2014	+ New Debt Issued	- Retirements	= Outstanding June 30, 2015	Interest Paid in FY2015
Landfill Refund 9/16/2009	475,000.00		75,000.00	400,000.00	19,725.00

Public Finance Section
(Revised July 2006)

Water Line ART 12 - 2009	1,200,000.00		75,000.00	1,125,000.00	43,312.50
Water Treatment-Greenwood ART 15-2010	2,990,000.00		130,000.00	2,860,000.00	92,170.00
Storage Tank #39 ART 16 - 2010	1,240,000.00		155,000.00	1,085,000.00	35,650.00
Water Tank ART 1 - 2004 Refund 10/30/12	2,000,000.00		110,000.00	1,890,000.00	55,956.26
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
TOTAL	7,905,000.00	0.00	545,000.00	7,360,000.00	246,813.76
					Must equal page 1 subtotal

Short Term Debt Issuance	Report by Outstanding July 1, 2014	+ Issued	- Retired	= Outstanding June 30, 2015	Interest Paid in FY2015
Roads	500,000.00		100,000.00	400,000.00	2,512.50
Water BAN # 547	250,000.00		50,000.00	200,000.00	1,237.50
Land Acquisition		825,000.00		825,000.00	
Town Pier		478,000.00		478,000.00	
Roads		500,000.00		500,000.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
TOTAL	750,000.00	1,803,000.00	150,000.00	2,403,000.00	3,750.00
					Must equal page 2 Total

Description	Funding Source	Acquisition Date	FY In Service	Purchase Price	Change in Assets		Balance		FY15 Addition	FY15 Debit	Change in Accumulated Depreciation		FY15 Depreciation	FY15 r	6/30/2015 Book Value
					6/30/2014	6/30/2015	6/30/2014	6/30/2015			6/30/2014	6/30/2015			
CHURCH LAND	66.96	1996	1996		32,000	32,000		32,000							32,000
OFF EVERGREEN CEM	36.97	1997	1997	150,000	150,000			150,000							150,000
OAK STREET	46.73	2/26/1974	1975	46,000	46,000			46,000							46,000
DEPOT ROAD	1887M 4.886	6/25/1986	1986	50,000	50,000			50,000							50,000
CHATHAM ROAD	61.96	7/19/1996	1997	32,000	32,000			32,000							32,000
CHURCH STREET	81.96	9/10/1996	1997	18,000	18,000			18,000							18,000
GT WESTERN RD	87.1	9/27/1991	1972	35,553	35,553			35,553							35,553
SPRICE ROAD	22.38	9/1/1983	1989	686,928	686,928			686,928							686,928
SPRICE ROAD	153,068	9/1/1983	1989	153,068	153,068			153,068							153,068
GT WESTERN RD	530,000	12/23/1994	1995	530,000	530,000			530,000							530,000
GT WESTERN RD	530,000	12/23/1994	1995	530,000	530,000			530,000							530,000
GT WESTERN RD	530,000	12/23/1994	1995	530,000	530,000			530,000							530,000
BAY ROAD	118,000	11/22/2000	2000	118,000	118,000			118,000							118,000
ISLAND POND	57.99 105TM 111.90	5/12/2000	2000	61,950	61,950			61,950							61,950
MAIN STREET	1187M 52.00	7/14/2000	2001	626,409	626,409			626,409							626,409
QUEEN ANNE RD	98M 20.00	9/8/2000	2001	325,000	325,000			325,000							325,000
QUEEN ANNE RD	101.140	9/8/2000	2001	480,000	480,000			480,000							480,000
CHURCH STREET	175.200	12/22/2001	2001	375,200	375,200			375,200							375,200
CHURCH STREET	62.98	1/25/2001	2001	604,800	604,800			604,800							604,800
SANDY BROOK	66.40	2/22/2001	2001	1,100,000	1,100,000			1,100,000							1,100,000
LOTHROP AVE	50.00	12/4/2001	2001	500,000	500,000			500,000							500,000
LOTHROP AVE	50.00	12/4/2001	2001	500,000	500,000			500,000							500,000
NATHAN WALKER RD	2.87M 82.002	11/4/2002	2003	725,000	725,000			725,000							725,000
SISSON ROAD	67.73	Not provided	1975	84,000	84,000			84,000							84,000
ROBBINS POND		Not provided	2004	1,093,313	1,093,313			1,093,313							1,093,313
SHEA BAY ROAD		Not provided	2004	5,841,513	5,841,513			5,841,513							5,841,513
141 BAY ROAD	35,603	2006	2006	35,603	35,603			35,603							35,603
Queen Anne Road	8,924	2006	2006	8,924	8,924			8,924							8,924
Island Pond Road	3,904	2006	2006	3,904	3,904			3,904							3,904
Unknown Location	15,616	2006	2006	15,616	15,616			15,616							15,616
Stapleton Pond	11,385	2006	2006	11,385	11,385			11,385							11,385
Island Pond Road	7,139	2006	2006	7,139	7,139			7,139							7,139
Unknown Location	8,924	2006	2006	8,924	8,924			8,924							8,924
Island Pond Road	3,569	2006	2006	3,569	3,569			3,569							3,569
Queen Anne Road	38,037	2006	2006	38,037	38,037			38,037							38,037
Queen Anne Road	11,154	2006	2006	11,154	11,154			11,154							11,154
Queen Anne Road	35,694	2006	2006	35,694	35,694			35,694							35,694
Long Pond Drive	4,100	2006	2006	4,100	4,100			4,100							4,100
Queen Anne Road	135,200	2006	2006	135,200	135,200			135,200							135,200
141 BAY ROAD	1,000,000	2006	2006	1,000,000	1,000,000			1,000,000							1,000,000
Unknown Location Rose	765,950	2006	2006	765,950	765,950			765,950							765,950
Rose Mid-Cape Hwy	725,000	2007	2007	725,000	725,000			725,000							725,000
Art # 30 ATM	75,000	2010	2010	75,000	75,000			75,000							75,000
Art # 31 ATM	370,028	2010	2010	370,028	370,028			370,028							370,028
Art # 32 ATM	1,000,000	2011	2011	1,000,000	1,000,000			1,000,000							1,000,000
Art # 33 ATM	396,999	2011	2011	396,999	396,999			396,999							396,999
Art # 34 ATM	144,700	2014	2014	144,700	144,700			144,700							144,700
Reconstruct Brooks Bldg & C&E	2,490,000	1973	1973	2,490,000	2,490,000			2,490,000							2,490,000
Town Hall Addition	2,490,000	1988	1988	2,490,000	2,490,000			2,490,000							2,490,000
Brook & Avedis	3,352	2009	2009	3,352	3,352			3,352							3,352
STREET LIGHTS	174,686	2009	2009	174,686	174,686			174,686							174,686
Ch 18 Upgrade	26,570	2009	2009	26,570	26,570			26,570							26,570
Town records	122,597	2009	2009	122,597	122,597			122,597							122,597
Town records	30,000	2009	2009	30,000	30,000			30,000							30,000
Brooks AC	41,325	2009	2009	41,325	41,325			41,325							41,325
Town Hall	156,791	2009	2009	156,791	156,791			156,791							156,791
To Hall H.V.C Phase II	231,064	2015	2015	231,064	231,064			231,064							231,064
Elmer Crowell Barn	49,850	2015	2015	49,850	49,850			49,850							49,850

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Town of Harwich

FY 2015

FY 2015	Description	Funding Source	Acquisition Date	FY In Service	Purchase Price	Change in Assets		Depreciable Life	Years in service 6/30/2015	Change in Accumulated Depreciation		Book Value 6/30/2015	
						Balance 6/30/2014	FY15 Additions, dt.			Balance 6/30/2015	FY15 Depreciation, dt.		
					24,241,241	24,331,691	231,664			2,617,139	132,458	27,49,597	21,813,159
4-62	POL STA REPAIRS		2002	2002	68,000	-	-	30	12.5	-	-	-	-
14-1775	E Harwich Fire Sta		1976	1976	262,799	262,799	262,799	30	38.5	262,799	262,799	262,799	-
120-187	Ambulance		2007	2007	141,733	141,733	141,733	10	7.5	106,300	14,173	120,473	21,260
13-1900	Ford Explorer		2007	2007	27,161	27,161	27,161	5	7	21,161	-	21,161	-
13-1900	Ford F 550 Pick up		2007	2007	33,217	33,217	33,217	5	7.5	33,217	-	33,217	-
14-1908	Fire Station Renovations		1981	1981	25,700	25,700	25,700	30	33.5	25,700	-	25,700	-
14-1908	Fire Station Renovations		1989	1989	2,920	2,910,182	2,910,182	30	19.5	1,891,618	97,006	1,988,624	921,558
14-1908	Computer System		1989	1989	48,536	48,536	48,536	5	25.5	48,536	-	48,536	-
14-1908	Computer System		1989	1989	64,700	64,700	64,700	5	15.5	64,700	-	64,700	-
14-63	POLICE COMPUTER SYS		2003	2003	215,000	215,000	215,000	10	11.5	215,000	-	215,000	-
75-ATM	ENG 68 1970 MACK		1975	1975	78,854	78,854	78,854	10	39.5	78,854	-	78,854	-
137A-4385	Fire Engine-Pumper		1975	1975	78,854	78,854	78,854	10	39.5	78,854	-	78,854	-
120-187	Fire Truck		1985	1985	96,484	96,484	96,484	10	39.5	96,484	-	96,484	-
120-187	Ambulance		1988	1988	63,000	63,000	63,000	10	26.5	63,000	-	63,000	-
15-63	LADDER & PUMPER		1992	1992	590,000	590,000	590,000	10	22.5	590,000	-	590,000	-
15-63	ENGINE 65 1993 GPMI		1993	1993	134,960	134,960	134,960	10	21.5	134,960	-	134,960	-
16-63	ENGINE 65 1993 GPMI		1993	1993	134,960	134,960	134,960	10	21.5	134,960	-	134,960	-
ATM AT 48 09	LADDER 66 1992 EONE		2010	2010	367,000	367,000	367,000	10	22	367,000	-	367,000	-
14-64	ENGINE 65 1993 Rebuilt		2010	2010	224,995	224,995	224,995	10	4.5	101,248	22,500	123,748	101,248
15-68	RESCUE VEHICLE		1994	1994	103,720	103,720	103,720	10	21.5	103,720	-	103,720	-
15-68	FORD LTD EXEC		1998	1998	27,000	27,000	27,000	5	16.5	27,000	-	27,000	-
15-68	FORD LTD EXEC		1998	1998	27,000	27,000	27,000	5	16.5	27,000	-	27,000	-
16-60	FIRE DOCK PICK UP		1999	1999	31,468	31,468	31,468	5	15.5	31,468	-	31,468	-
19-60	ENG 69 2000 GPMI		2000	2000	325,000	325,000	325,000	10	14.5	325,000	-	325,000	-
48TM 12301	RESQ FORD AMB 2000		2000	2000	-	-	-	10	13.5	-	-	-	-
26-2001	DEFIBS		2001	2001	59,648	59,648	59,648	10	13.5	59,648	-	59,648	-
26-2001	RESCUE ENGINE		2001	2001	65,000	65,000	65,000	10	13.5	65,000	-	65,000	-
CFP	BREATHING EQPT		2004	2004	138,905	138,905	138,905	10	13.5	138,905	-	138,905	-
	RESCUE FORD AMB		2004	2004	148,990	148,990	148,990	10	10.5	148,990	-	148,990	-
	Police Computers		2004	2004	212,132	212,132	212,132	5	10.5	212,132	-	212,132	-
	2006 Ford F250		2006	2006	27,860	27,860	27,860	5	8.5	27,860	-	27,860	-
	PUMPER & REFRESH		2012	2012	525,000	525,000	525,000	10	2.5	131,250	52,480	183,750	341,250
	2006 Ford Expedition		2014	2014	425,000	425,000	425,000	10	0.5	21,250	42,500	361,250	361,250
	2006 Ford Expedition		2006	2006	25,852	25,852	25,852	5	8.5	25,852	-	25,852	-
	2006 Ford Expedition		2006	2006	25,852	25,852	25,852	5	8.5	25,852	-	25,852	-
	Fingerprint system		2006	2006	98,426	98,426	98,426	5	8.5	98,426	-	98,426	-
	Police Station Plans		2008	2008	177,131	177,131	177,131	30	5.0	177,131	-	177,131	-
	AMBU PRO ELCT AMB		2008	2008	74,969	74,969	74,969	3	4.5	74,969	-	74,969	-
	Breath Appar #15		2010	2010	74,969	74,969	74,969	3	4.5	74,969	-	74,969	-
	#1 Generator		2014	2014	102,000	94,005	101,963	10	0.5	5,100	10,196	15,296	86,667
	Police Station Construction		2009	2009	6,548,886	6,548,886	6,548,886	5	4.5	982,333	218,296	1,200,629	5,348,257
	Police Station Construction		2009	2009	2,693,325	2,693,325	2,693,325	30	4.5	484,448	89,044	494,692	2,208,631
	Fire Truck System		Not provided	Not provided	134,325	-	-	5	6	-	-	-	-
	Ambulance		2011	2011	194,000	194,000	194,000	10	3.5	67,500	19,400	87,300	106,700
	Ambulance		2012	2012	185,000	177,418	177,418	10	2.5	46,250	17,742	63,992	113,426
	Ambulance Stretcher		2012	2012	53,896	53,896	53,896	5	0.5	-	5,390	5,390	48,506
	Ambulance		2015	2015	239,877	239,877	239,877	10	0.5	-	11,994	11,994	-
	Emerg Response Boat		2015	2015	13,315	13,315	13,315	10	0.5	-	1,106	1,106	-
					183,942,424	17,911,729	32,446			7,230,184	603,726	8,332,911	3,902,666

[illegible]

FY 2015	Town of Harwich										1/25/2016 3:17 PM]	
	Description	Funding Source	Acquisition Date	FY In Service	Purchase Price	Change in Assets		Years Depreciable in service	Change in Accumulated Depreciation		6/30/2015	Book Value
						Balance 6/30/2014	FY15 Addition		Balance 6/30/2015	FY15 Depreciation		
	Pave SidHouse pk lot	2 STM 40966	1987	1987	30,880	30,880		15	30,880		30,880	-
	Parking Lot Bank St	56-1986	1987	1987	32,000	32,000		15	32,000		32,000	-
	TENNIS COURTS	46-60	2001	2001	61,000	61,000		15	61,000		61,000	6,100
	METHODIST CHURCH	63-36	1996	1996	36,799	36,799		15	36,799	4,067	32,732	-
	STATION 1	38-66	1996	1996	36,799	36,799		15	36,799		36,799	-
	RESTAM PLS RD BEACH	35-97	1997	1997	300,000	300,000		30	18,5	10,000	195,000	105,000
	RESTAM PLS RD BEACH	ATM1-15	2011	2012	100,000	99,925		20	12,500		87,425	-
	RESTAM FERNANDES	22-38	1998	1998	42,000	42,000		30	16,5	23,000	17,500	82,429
	PLS RD BEACH BATHHS	41-99	1999	1999	38,885	38,885		30	15,5	20,091	1,296	21,387
	PLS RD BEACH BATHHS	41-99	1999	1999	35,000	35,000		30	12,5	39,883	3,167	41,750
	Light Wn House Field	1575-61-88	1988	1988	35,000	35,000		30	12,5	39,883	3,167	41,750
	Septic system Hport restroom	CFF	2004	Not provided	95,000	95,000		30	10,5	33,250	3,167	58,583
	Red River Beach restrooms	FY14-STM an#12	2005	2005	43,498	43,498		30	9,5	13,774	1,450	15,224
	Earle Rd Beach Imp	An#48	2008	2008	32,632	32,632		15	9,5	20,667	2,175	23,842
	STM #2 Beach Imp	STM #2	2008	2008	35,000	35,000		15	9,5	22,167	2,333	24,500
	Light Wn House	1575-61-88	2008	2008	81,160	81,160		15	6,5	35,169	5,411	40,580
	Tennis Courts	An# 36	2008	2008	81,160	81,160		15	6,5	35,169	5,411	40,580
	Blue Trail	CPC	2008	2014	1,500	1,478		10	1,5	1,478	1,478	-
	Rest Room Lond Pond		2014	2014	85,000	85,000	GL	15	0,5	2,833	5,667	76,500
	Pres Elmer	CPC ATM12445	2013		144,000	77,619	GL					77,619

[illegible]

FY 2015 Description	Funding Source	Acquisition Date	FY In Service	Purchase Price		Town of Harwich		Years		1/25/2016 3:17 PM			
						Change in Assets		Depreciable Life	in service 6/30/15	Change in Accumulated Depreciation		6/30/2015	Book Value
						Balance 6/30/2014	FY15 Addition, d1			Balance 6/30/2014	FY15 Depreciation, d		
						85,188,934	929,978	86,118,912		66,547,203	2,258,235	67,805,438	18,313,474
						85,188,934	929,978	86,118,912		66,547,203	2,258,235	67,805,438	18,313,474
						1,549,914	-	1,549,914		634,077	56,895	691,963	857,952
						1,909,763	1,302,094	3,211,767		1,588,630	54,282	1,699,912	1,618,885
						5,417,957	20,000	5,437,957		2,479,307	241,892	2,721,199	2,716,758
						8,877,634	1,322,094	10,199,638		4,682,914	353,169	5,006,074	5,193,565

FY 2015	Description	Funding Source	Acquisition Date	FY	Purchase Price	Town of Hanwich			Years			Change in Accumulated Depreciation			1/25/2016 3:17 PM
						Change in Assets		Depreciable in service	Balance	FY15	r	FY15	d	Book Value	
						Balance 6/30/2014	Additions, d's								
						21,486,033	-	21,486,033	-	-	-	-	-	21,486,033	
						769,500	1,471,200	2,240,700	-	-	-	-	-	2,240,700	
						22,255,533	1,471,200	23,726,733	-	-	-	-	-	23,726,733	
						57,713,650	320,000	57,403,650	32,035,400	1,850,423	33,885,883	33,885,883	33,885,883	33,885,883	
						3,210,861	150,160	3,361,021	1,814,231	201,107	2,015,148	2,015,148	2,015,148	2,015,148	
						1,669,763	181,853	1,851,616	1,450,130	29,996	1,480,126	1,480,126	1,480,126	207,290	
						4,880,624	168,313	5,048,937	3,264,351	231,194	3,495,542	3,495,542	3,495,542	1,553,392	
						11,252,861	695,420	11,948,281	8,340,481	522,940	8,862,463	8,862,463	8,862,463	2,064,588	
						77,133,942	384,417	77,698,359	59,824,773	1,916,076	61,740,849	61,740,849	61,740,849	15,957,510	
						150,661,076	1,498,150	151,159,226	103,485,068	4,519,902	108,004,970	108,004,970	108,004,970	45,707,649	
						172,916,609	2,989,350	175,885,959	103,485,068	4,519,902	108,004,970	108,004,970	108,004,970	67,880,990	

Description	Funding Source	Acquisition Date	FY In Service	Purchase Price	Change in Assets		Change in Accumulated Depreciation		FY15 Depreciation, g	r	6/30/2015	Book Value
					Balance 6/30/2014	Additions, dt 6/30/2014	Balance 6/30/2014	Depreciation, g 6/30/2014				
Pipes	ATM MAY09	2014	2014	64,945		64,945		15	0.5	2,165	6,495	58,450
Valves	ATM MAY09	2010	2010	78,649		78,649		15	4.5	22,085	47,911	27,738
Hydrants	ATM MAY09	2010	2010	78,182		78,182		15	4.5	23,455	49,515	27,738
Meters	ATM MAY14	2014	2014	65,658		65,658		15	4.5	19,697	24,074	41,584
Water Tower	ATM MAY14	2014	2014	87,494		87,494		15	0.5	2,916	5,833	8,749
Pipes	ATM MAY10	2011	2011	66,195		66,195		15	3.5	15,446	4,413	19,859
Valves	ATM MAY10	2011	2011	15,525		15,525		15	3.5	3,623	1,155	10,867
Hydrants	ATM MAY10	2011	2011	113,670		113,670		15	3.5	26,523	7,578	34,101
Meters	ATM MAY10	2011	2011	203,407		203,407		15	3.5	47,462	13,560	61,022
Water Tower	ATM MAY11	2012	2012	106,600		106,600		15	2.5	772	309	1,081
Meters	ATM MAY11	2012	2012	277,654		277,654		15	2.5	46,276	18,510	64,786
Truck, 1-Ton Utility	ATM MAY12	2013	2013	76,995		76,995		15	1.5	7,900	5,133	12,833
Truck, 13-3/4	ATM MAY12	2015	2015	27,238		27,238		15	0.5	909,660	909,660	910,263
Pierhill 357 Dump Truck	STM L249	2015	2015	23,528		23,528		15	0.5	784,227	784	22,744
					50,816	2,760,356			177,635		1,038,159	1,732,697
					prior year		880,524		prior year			
					prior year				prior year			
WESTGATE ROAD	72-87	1989	1989	264,674		264,674		N/A	-	-	-	264,674
10687 S44A,747	5400	12/10/1989	1990	36,215		36,215		N/A	-	-	-	36,215
MID CAPE HWY	46-00	7/28/2000	2001	1,165,900		1,165,900		N/A	-	-	-	1,160,004
					1,505,593		1,505,593		-	-	-	65,000
					prior year				-	-	-	1,505,593
					prior year				-	-	-	1,505,593
					prior year				-	-	-	1,505,593
					prior year				-	-	-	1,505,593
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					prior year				-	-	-	1,505,593
					prior year				-	-	-	1,505,593
					prior year				-	-	-	1,505,593
					prior year				-			

MIJA PROPERTY & CASUALTY GROUP, INC. MEMBERSHIP COVERAGE SUMMARY

Date June 26, 2015

Member Harwich Town of

Limits and Annual Contribution

1. GROUP POOL COVERAGES

Property

Buildings & Contents - Blanket Coverage
Deductible

\$106,103,074
\$5,000

Equipment Breakdown (Boiler and Machinery)

Included

Extra Expense - Blanket

\$1,000,000

Rental or Other Business Income

12 months actual loss sustained

Data Processing & Telecom Systems

\$500,000

Coverage Extensions and Special Property

Various

Crime

Money & Securities Coverage

\$100,000

Public Employee Faithful Performance

\$250,000

General Liability

Bodily Injury & Property Damage-Combined Single Limit

\$1,000,000

Personal and Advertising Injury

\$1,000,000

Employee Benefit Liability

\$1,000,000

Contract Period Aggregate/Per Location

\$3,000,000

Deductible (Backup of Sewer and Water Systems)

\$2,500

Automobiles

Liability

Bodily Injury & Property Damage-Combined Single Limit

\$1,000,000

Uninsured Motorists

\$100,000/300,000

Underinsured Motorists

\$100,000/300,000

Deductible

None

Personal Injury Protection

\$8,000

Medical Payments

\$5,000

Physical Damage

Collision

Deductible (Waiver of Deductible included)

\$Per Schedule

Comprehensive

Deductible

\$Per Schedule

Law Enforcement Liability

Deductible

\$1M/\$1M/\$3,000,000

\$7,500

Public Officials Liability

Deductible

\$1M/\$3,000,000

\$7,500

School Board Legal Liability

Deductible

Not Covered

\$

Workers' Compensation

STATUTORY/\$1M/\$1M/\$1M

Umbrella/Excess Liability

\$2,000,000

2. TOTAL POOL CONTRIBUTION

\$528,797

REPORT OF TAXES
FISCAL YEAR 2015
JULY 1, 2014-JUNE 30, 2015

Tax Account	Outstanding July 1, 2014	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2015
2016 Community Preservation Act	-	-	(1,941.97)	-	-	-	-	-	(1,941.97)
2016 Real Estate	-	-	(44,647.00)	-	-	-	-	-	(44,647.00)
2016 Personal Property	-	-	(759.92)	-	-	-	-	-	(759.92)
2015 Community Preservation Act	-	1,245,711.79	(1,220,895.62)	306.32	(7,350.10)	-	-	-	17,628.23
2015 Real Estate	-	41,523,713.73	(40,702,098.78)	63,047.22	(257,207.02)	-	(21,432.01)	(144.16)	601,217.60
2015 Title 5	-	8,355.54	(7,909.66)	-	-	-	-	-	445.88
2015 Road Betterments	-	16,034.72	(16,034.72)	-	-	-	-	-	-
2015 Allen Harbor Betterments	-	60,509.40	(60,509.40)	-	-	-	-	-	-
2015 Water Liens	-	64,862.20	(53,569.37)	-	-	-	-	-	11,292.83
2015 Personal Property	-	649,681.68	(651,897.82)	13,133.91	(1,226.74)	-	-	(1,021.55)	8,669.48
2015 Motor Vehicle Excise	-	1,829,535.54	(1,696,005.70)	11,488.93	(72,164.28)	-	-	(37.08)	72,817.41
2015 Boat Excise	-	56,185.00	(51,106.33)	972.25	(4,500.92)	-	-	-	1,550.00
2014 Community Preservation Act	18,528.68	-	(11,220.95)	-	(0.68)	(6,424.72)	-	-	882.33
2014 Real Estate	622,149.31	-	(371,704.76)	-	(22.80)	(217,273.47)	(1,562.81)	-	31,585.47
2014 Title 5	460.74	-	-	-	-	(460.74)	-	-	-
2014 Water Liens	4,506.72	-	(956.60)	-	-	(3,429.52)	-	-	120.80
2014 Personal Property	9,917.85	-	(5,383.95)	24.00	(132.69)	-	-	-	4,425.21
2014 Motor Vehicle Excise	74,791.31	207,457.88	(251,480.33)	9,000.02	(24,190.39)	-	-	4.16	15,582.65
2014 Boat Excise	2,355.91	-	(634.25)	195.88	(396.88)	-	-	-	1,520.66
2013 Community Preservation Act	1,800.38	-	(1,234.37)	-	(0.57)	(565.44)	-	-	-
2013 Real Estate	65,729.38	-	(44,645.62)	-	(18.88)	(21,064.88)	-	-	-
2013 Water Liens	264.80	-	(264.80)	-	-	-	-	-	-
2013 Personal Property	5,433.73	-	(1,374.70)	-	(16.73)	-	-	-	4,042.30
2013 Motor Vehicle Excise	14,049.92	-	(7,275.33)	1,501.09	(1,768.31)	-	-	-	6,507.37
2013 Boat Excise	1,702.00	-	-	15.00	(198.00)	-	-	-	1,519.00
2012 Personal Property	4,602.74	-	(346.06)	-	-	-	-	-	4,256.68
2012 Motor Vehicle Excise	7,090.99	-	(1,684.21)	-	(158.00)	-	-	-	5,316.78
2012 Boat Excise	1,760.24	-	(53.00)	-	-	-	-	-	1,549.24
2011 Motor Vehicle Excise	7,157.36	-	(896.46)	-	(123.75)	-	-	-	6,137.15
2011 Boat Excise	1,227.15	-	(53.00)	-	-	-	-	-	1,174.15
2010 Motor Vehicle Excise	7,023.42	-	(462.19)	-	-	-	-	-	6,561.23
Recommitment of parcel 55/G8	46,979.78	-	-	-	-	(46,979.78)	-	-	-
1986-2012 Real Estate tax	1,205.15	-	-	-	-	(1,205.15)	-	-	-
2000-2012 CPA tax	-	-	-	-	-	-	-	-	-
Totals	898,647.56	45,862,047.48	(45,207,046.87)	99,684.62	(369,476.74)	(297,403.50)	(22,994.82)	(6,004.17)	757,453.56

COLLECTOR REPORT
FISCAL YEAR 2015
JULY 1, 2014-JUNE 30, 2015

SOURCE	AMOUNT	
CPA/LAND BANK	1,235,292.91	
ALLEN HARBOR BETTERMENTS	60,509.40	
ROAD BETTERMENTS	16,034.72	
TITLE 5 BETTERMENTS	7,909.66	
WATER LIENS	54,790.77	
REAL ESTATE TAXES	41,163,100.32	
PERSONAL PROPERTY TAXES	659,762.45	
MOTOR VEHICLE EXCISE TAX	1,957,800.06	
BOAT EXCISE TAX	51,846.58	
Sub-total		45,207,046.87
INTEREST-COMMUNITY PRESERVATION ACT	2,541.22	
INTEREST-WATER LIENS	229.28	
INTEREST-REAL ESTATE/LIENS/BETTERMENTS/PERSONAL	89,788.02	
INTEREST-MOTOR VEHICLE & BOAT EXCISE TAX	8,261.38	
Sub-total		100,819.90
FEES-REAL ESTATE / PERSONAL	24,515.61	
FEES-MOTOR VEHICLE & BOAT EXCISE TAX	97,806.14	
Sub-total		122,321.75
WATER BILLS	3,809,231.47	
MUNICIPAL LIEN CERTIFICATES	18,225.00	
RMV MARKING FEES	12,260.00	
Sub-total		3,839,716.47
REFUNDS-TAX	99,684.62	
REFUNDS-FEES	270.00	
Sub-total		99,954.62
NET COLLECTIONS		49,369,859.61

REPORT OF TREASURER COLLECTIONS
FISCAL YEAR 2015
JULY 1, 2014 - JUNE 30, 2015

Tax Title Accounts	Munis	CPA	Water liens	Title 5	Prior
Outstanding July 1, 2014	\$ 2,165,124.38	\$ 43,541.44	\$ 6,636.24	\$ 1,152.43	\$ 27,294.60
Committed fiscal year 2015	285,217.10	\$ 8,192.27	3,429.32	\$ 460.74	
Committed Fees & Interest	104,618.28				
Exemptions, Abatements, Adjustments					
Payments	\$ 351,620.55	\$ 7,270.68	\$ 635.87		
Foreclosed					
Interest paid	\$ 95,889.64				
Outstanding June 30, 2015	\$ 2,203,339.21	\$ 44,463.03	\$ 9,429.69	\$ 1,613.17	\$ 27,294.60
Total outstanding tax titles				\$ 2,258,845.10	\$ 2,286,139.70
Deferred Tax Accounts					
Outstanding July 1, 2014	\$ 110,647.86				
Deferred fiscal year 2015	22,994.82				
Payments	\$ 2,268.25				
Interest paid	\$ 1,337.66				
Outstanding June 30, 2015	\$ 131,374.43				

Salaries & Wages Paid

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Administration Office, Selectmen, Moderator, Board Secretaries					
FORD, MICHAEL D	275.00	-	-	-	-
BALLANTINE, LARRY G	1,326.61	-	-	-	-
BROWN, JANNELL M	173.39	-	-	-	-
CEBULA, LINDA A	1,500.00	-	-	-	-
CLARK, CHRISTOPHER	154,512.49	-	-	-	8,100.00
GILLESPIE-LEE, LAURA A	4,555.70	-	-	-	-
HUGHES, PETER S	1,500.00	-	-	-	-
LAMANTIA, ANGELO S	1,500.00	-	-	-	-
MACASKILL, MICHAEL D	173.39	-	-	-	-
MASON, DEBORAH A	3,196.11	-	-	-	-
MCMANUS, EDWARD J	1,326.61	-	-	-	-
MOORE, JEANETTE H	869.47	-	-	-	-
QUINTERO-SCHULZ, JULIE E	75,254.00	-	4,042.26	-	50.00
ROBINSON, SANDRA J	61,213.70	-	-	-	300.00
STEIDEL, ANN	64,075.55	-	702.21	-	300.00
Department Total	371,452.02	-	4,744.47	-	8,750.00

Computer/Technology/Channel 18

BANFORD, RICHARD F	92,547.65	-	-	300.00
GOODWIN, JAMIE L	54,532.61	-	-	-
LADUE, CALEB M	32,504.41	-	-	-
Department Total	179,584.67	-	-	300.00

Finance Departments

DUFFY, AMY E	65,273.83	-	4,810.35	833.39
FARRELL, VIRGINIA A	43,014.35	-	3,111.20	-
GOULD, ANDREW	28,505.74	-	-	500.00
KAVANAUGH, JAY J	500.00	-	-	-
KERR, SUSAN E	3,457.31	-	566.86	-
KNEPPER, NANCY A	46,053.01	-	6,260.13	1,090.83
MCISAAC, MARY T	41,802.34	-	-	9,502.12
MOLINO, DONNA M	57,870.53	-	6,655.84	-
NIGHTINGALE, BRUCE W	500.00	-	-	-
RYAN, DAVID L	78,360.91	-	-	34,689.71
SAMPSON, PATRICIA A	42,161.96	-	-	-
SCANNELL, DAVID R	92,547.66	-	-	300.00
SHAUGHNESSY, DIANE L	47,043.60	-	4,678.71	6,204.76
TAYLOR, TAMMY E	46,715.02	-	5,481.23	-
TULLOCH, WENDY A	50,784.77	-	-	300.00
WAYSTACK, RICHARD J	500.00	-	-	-
Department Total	645,091.03	-	31,564.32	53,420.81

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Town Clerk, Election, Constables					
ARNEMANN, JOHANNE M	110.00	-	-	-	-
BASSETT, DAVID A	280.00	-	-	-	-
BEARSE, JOYCE E	165.00	-	-	-	-
BELTIS, GERALD C	187.50	-	-	-	-
BOWEN, SHEILA K	330.00	-	-	-	-
BOWERS, JANET S	295.00	-	-	-	-
BOWERS, RICHARD H	215.00	-	-	-	-
CALLAHAN, CHARLES L	455.00	-	-	-	-
CALLAHAN, JOAN A	455.00	-	-	-	-
CARROLL, ERIC G	160.00	-	-	-	-
CARROLL, GAYLE E	150.00	-	-	-	-
CHASE, ELEANOR LEE	210.00	-	-	-	-
CORBETT, URSULA K	165.00	-	-	-	-
DAVIS, JUDITH	275.00	-	-	-	-
DIMAURO, ARMANDO G	62.50	-	-	-	-
DOUCETTE, ANITA N	74,253.11	-	-	-	-
EAGAN, MARY M	230.00	-	-	-	-
EATON, DONNA W	310.00	-	-	-	-
FRITH, MARJORIE	220.00	-	-	-	-
GAUDET, KATHRYN A	46,275.40	-	791.88	-	-
GOMES, RICHARD E	280.00	-	-	-	-
HALL, SANDRA	190.00	-	-	-	-
HEMMINGS, DOROTHY G	280.00	-	-	-	-

HOOPER, ADELE L	160.00	-	-	-
HOOPER, WILLIAM G	120.00	-	-	-
HUGHES, LINDA L	220.00	-	-	-
KAISER, JANET M	250.00	-	-	-
KAPLAN, ANN W	455.00	-	-	-
KNOWLES, SHIRLEY	385.00	-	-	-
MARAHRENS, LOUISE F	165.00	-	-	-
MARAHRENS, PAUL	165.00	-	-	-
MILLS, SUSAN J	3,130.73	-	-	-
PARKHURST, DOROTHY A	3,766.78	-	-	-
PHILLIPS, JOYCE E	160.00	-	-	-
PINA, MARY ANN E	150.00	-	-	-
REMILLARD, WILFRED	140.00	-	-	-
ROBINSON, DAVID A	187.50	-	-	-
SACRAMONE, CATHERINE A	285.00	-	-	-
SHELTON, SANDRA	210.00	-	-	-
SILVERIO, JANET	70.00	-	-	-
STILES, JACQUELYN D	125.00	-	-	-
SULLIVAN, JUDITH M	585.00	-	-	-
WEINSTEIN, SUSAN W	210.00	-	-	-
WEST, PAULA M	54,921.58	-	1,530.67	300.00
WILKINS, ROBIN D	165.00	-	-	-
Department Total	191,580.10	2,322.55	300.00	300.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Building, Conservation, Engineering, Health, Planning, Inspectors					
BANTA, ELAINE	49,414.18	-	1,007.92	-	300.00
BOYLE, JOHN F	500.00	-	-	-	-
CAFARELLI, ROBERT M	94,502.83	-	-	-	-
CARLSON, MARIE A	51,886.61	-	1,078.06	-	-
CHAMPAGNE-LAWTON, PAULA	84,905.48	-	-	-	-
CHESLEY, RAYMOND G	22,228.61	-	-	-	-
DAVIS, THOMAS J	38,254.64	-	-	-	-
DELANEY, SHELAGH M	40,056.79	-	439.34	-	62.50
GENATOSSIO, CAROL A	54,539.49	-	28.23	-	-
HAARMAN, RICHARD A	777.72	-	-	-	-
HOWARD, SANDRA C	1,294.71	-	-	-	-
HOWELL, PAMELA	500.00	-	-	-	-
INSLEY, ROBERT G	500.00	-	-	-	-
KOCOT, STANLEY L DR	500.00	-	-	-	-
KYRIAKIDES, ANGELO	4,305.69	-	-	-	-
LARSEN, GEOFFREY S	19,298.50	-	-	-	3,684.72
MORRIS, AMY K	27,686.07	-	157.92	-	1,944.37
MOYNIHAN, JAMES M	7,095.30	-	-	-	-
POLSELLI, MARK N	1,102.64	-	-	-	-
RIQUINHA, DAVID L	54,561.18	-	-	-	-
SERPONE, RICHARD L	2,843.48	-	-	-	-
SPLITZ, DAVID H	80,194.70	-	-	-	300.00
SWEETSER, PAUL E	66,336.92	-	-	-	-
TIERNEY, MEGGAN M	43,346.68	-	90.24	-	-

ULSHOEFFER, ELBERT C	10,107.28	-	-	-	-
USOWSKI, AMY E	67,769.54	-	-	-	-
VAN RYSWOOD, PETER M	8,737.36	-	-	-	-
WATSON, MARY JANE	500.00	-	-	-	-
WHELAN, THOMAS R	34,452.02	-	-	-	-
Department Total	868,198.42	-	2,801.71	-	6,291.59
Police Department					
BOORACK, PAUL P	67,632.44	-	27,138.37	11,475.00	4,694.00
BRACKETT, ROBERT C	76,145.36	-	32,232.52	13,050.00	1,614.00
BRICKLEY, BRENDAN R	51,039.45	-	10,972.56	30,465.00	3,324.00
BURNS, JOHN J	51,356.13	-	4,642.72	-	800.00
BUTTRICK, RICHARD E JR	66,680.30	-	8,156.95	10,485.00	1,506.00
CAMPBELL, RICHARD	88,889.43	-	29,311.80	13,162.50	1,322.00
CLARKE, THOMAS D	66,258.75	-	28,445.16	6,480.00	670.00
CODY, STEPHEN W	33,777.65	-	-	-	300.00
CONNERY, JAMES R	58,762.25	-	2,131.65	22,567.50	2,606.00
CONSIDINE, KEVIN M	85,740.04	-	14,969.09	7,020.00	668.00
CULVER, LYMAN E JR	3,887.22	-	622.71	-	-
CURRIE, ROBERT E	575.54	-	-	38,610.00	-
DAVIS, JEFFREY F	60,183.22	-	2,417.60	-	4,422.00
DEBAGGIS, TEGAN M	34,035.33	-	3,066.48	720.00	306.00
DUTRA, DEREK J	66,876.68	-	16,837.92	9,585.00	2,486.00
GAGNON, THOMAS A JR	101,554.07	-	-	19,192.50	-
GOSHGARIAN, ARAM V	69,668.36	-	14,812.79	18,045.00	1,850.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
GRIFFITHS, THOMAS G JR.	36,992.65	-	2,481.58	3,757.50	878.98
HADFIELD, ROBERT D	60,682.49	-	3,187.40	18,472.50	4,964.00
HARRIS, MARC W	69,554.92	-	2,481.91	2,160.00	1,450.00
HOLMES, MARK T	58,130.83	-	7,502.18	23,377.50	2,158.00
HORGAN, ROBERT F	48,615.77	-	6,403.40	10,575.00	12,290.30
HUTTON, ADAM E	85,156.41	-	34,356.85	29,475.00	1,758.00
JACEK, DAVID J	92,098.58	-	12,263.72	10,957.50	-
KANNALLY, KEITH T	54,707.43	-	11,259.97	28,350.00	2,714.00
LABELLE, JOSEPH F JR	63,232.05	-	15,668.84	4,927.50	1,450.00
LARVEE, JOHN J	28,566.48	-	4,119.08	14,557.50	1,006.87
LINCOLN, KEITH E	51,460.45	-	470.72	4,455.00	2,790.00
MASON, WILLIAM A	123,073.32	-	-	-	31,852.52
MITCHELL, BARRY M	21,043.55	-	-	-	19,971.84
MITCHELL, JONATHAN L	63,297.01	-	5,843.56	-	-
NOLAN, NEIL A	60,967.22	-	3,056.55	33,345.00	2,588.00
PETELL, PETER P	55,206.70	-	11,784.28	12,352.50	2,070.00
PORTER, MICHAEL E JR	65,448.64	-	11,657.36	-	1,450.00
RADZIEWICZ, JANET	349.10	-	-	-	-
SCARNICI, PATRICIA A	490.63	-	-	-	-
SHELLEY, WILLIAM M JR	7,089.89	-	-	-	1,791.45
SOUTHWORTH, PHILIP M	11,954.93	-	-	-	-
SULLIVAN, JOHN F JR	85,794.17	-	19,175.28	10,552.50	676.00
SULLIVAN, JOHN F SR	735.93	-	-	14,310.00	-
TAVANO, DONNA L	53,229.71	-	-	-	-

ULRICH, T P	62,715.08	-	204.89	-	5,090.00
VERMETTE, TYLER J	43,128.37	-	8,059.10	11,655.00	1,892.00
WALINSKI, AMY	62,107.83	-	14,801.39	8,865.00	2,040.00
WARREN, JOHN E JR	41,601.73	-	1,604.61	50,670.00	6,532.68
YOUNG, KAREN F	54,594.44	-	-	-	-
Department Total	2,445,088.53	-	372,140.99	493,672.50	133,982.64

Fire Department

ANTHONY, JENNIFER B	1,672.28	-	-	-	637.61
AYER, JOHN C	66,390.87	-	43,032.76	-	4,888.90
BOYNE, JASON R	60,556.81	-	4,118.24	202.48	-
CLARKE, JAMES M	14,501.99	-	1,923.11	-	157.64
CLARKE, JOHN H	72,819.64	-	33,561.93	202.48	5,229.98
CLARKE, NORMAN M JR	118,097.89	-	-	-	-
COUGHLAN, BRIAN T	71,967.04	-	9,288.72	-	5,229.98
DEERING, LEIGHANNE	69,226.44	-	34,469.03	202.48	9,417.07
DIAMOND, ERIC C	66,390.79	-	11,822.56	1,223.04	3,109.38
EDWARDS, RYAN P	61,102.54	-	33,808.54	202.48	4,578.41
ELDRIDGE, MATTHEW A	61,759.39	-	6,517.57	-	4,925.85
ELDRIDGE, ROY H JR	17,465.43	-	-	-	-
ELLIOTT, ERIC K	61,005.65	-	32,181.58	455.58	2,444.45
FARRENKOPF, KENT J	98,272.57	-	-	-	7,076.85
FINN, PAUL	64,509.57	-	7,607.99	455.58	4,951.24
FORD, JOSHUA D	65,108.65	-	29,977.43	455.58	2,502.47
GOULD, THOMAS D	66,390.78	-	31,305.67	1,063.02	5,467.64

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
HAWTHORNE, GLENN D	68,069.70	-	33,930.09	607.44	4,888.90
JAQUES, TIMOTHY S	71,236.11	-	26,194.25	607.44	5,116.29
LAPLANTE, ADAM S	46,902.07	-	19,350.20	634.56	-
LEBLANC, DAVID J	72,819.61	-	32,810.73	202.48	5,229.98
L'ETOILE, BRAD A	60,032.07	-	32,007.66	2,245.58	313.91
MABILE, BUCKY J	66,685.96	-	11,034.04	961.78	5,177.02
MASON, MICHAEL J	67,849.39	-	21,707.52	-	5,002.59
MAYO, JOSEPH	72,819.66	-	30,651.12	708.68	5,381.85
PARKER, DONALD W JR	71,337.84	-	55,248.28	918.30	5,381.85
PICHE, SHAWN P	66,390.86	-	16,324.29	809.92	2,595.77
PIRES, SUSAN A	41,547.23	-	-	-	-
REGO, JOSEPH H III	60,566.68	-	12,269.58	-	4,871.26
SANDERS, ROBERT K	74,287.88	-	26,834.13	303.72	5,480.50
SCHOFIELD, BRENDA L	66,306.84	-	11,227.39	-	4,888.90
THORNTON, CRAIG W	71,236.11	-	42,362.20	455.58	5,116.29
TYLDESLEY, SCOTT A	65,108.67	-	43,550.14	202.48	5,524.70
WALORZ, JUSTYNE L	66,390.80	-	31,142.84	-	4,970.44
WHITE, JUSTIN G	64,216.72	-	24,623.42	809.92	3,919.87
WILLIS, BRAD R	63,311.23	-	23,784.61	455.58	342.49
YOUNG, BRUCE F	61,759.33	-	69,899.30	2,305.02	5,938.21
Department Total	2,336,113.09	-	844,566.92	16,691.20	140,758.29

Dispatch				
BROUILLETTE, AMY L	53,709.24	-	503.75	-
JUDGE, JULIE L	52,233.60	-	39.10	-
MANTOS, MARGARET M	35.70	-	-	-
MCINALLY, IRIS G	54,276.75	-	23,986.25	-
NICHOLSON, DIANE A	53,709.19	-	18,011.14	-
VARLEY, KATIE A	51,249.94	-	7,659.72	-
Department Total	265,214.42	-	50,199.96	-
				12,895.81

Highway, Parks, Transfer Station, Cemetery, Custodians				
ALBEE, BRIAN J	50,156.16	-	7,288.31	-
BENGSTON, ZACHERY E	31,830.62	-	5,452.89	-
BERUBE, KIM	55,891.61	-	11,236.07	-
BERUBE, RICHARD	63,215.96	-	16,096.53	-
BRYDA, MICHAEL E	46,450.73	-	221.25	-
CENTRELLA, PATRICIA A	40,748.14	-	11,401.69	-
CHADWICK, ROBERT J	48,558.28	-	4,513.84	-
CHINAULT, WALTER J	5,977.35	-	-	-
CLANCY, JO ANNE P	5,977.35	-	-	-
CROWELL, EDWARD T	45,874.64	-	16,721.52	-
DENNISON, MATTHEW W	-	-	8.25	-
DONOVAN, DANIEL J	-	-	162.00	-
DREW, JAMES W	1,853.10	-	-	-
EDDY, RUFINA A	8,860.80	-	-	-
EDSON, KYLE R	28,233.96	-	6,834.65	-
				591.38

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
ELDRIDGE, ERIC C	48,836.25	-	14,810.98	-	514.81
ELDRIDGE, JOHN A SR	55,231.02	-	11,772.28	-	1,040.06
GAGNON, THOMAS A JR	53,681.39	-	9,202.11	-	713.04
GERMAIN, ERIN K	46,130.88	-	8,705.42	-	310.58
GIFFEE, CHRISTOPHER J	46,818.91	-	4,334.18	-	458.07
GILBERT, DAVID M	58,309.36	-	12,888.56	-	533.36
GROSSE, CODY J	12,304.80	14,144.00	5,481.93	-	75.00
HARLEY, PATRICK M	-	3,775.75	-	-	-
HAYWOOD, JUSTIN T	-	4,475.50	135.00	-	-
HERSEY, STEVEN P	48,520.43	-	11,331.43	-	364.32
HOLMES, COLLIN F	55,220.26	-	7,097.37	-	1,014.48
HOOPER, LINCOLN S	101,068.79	-	-	-	-
HOPKINS, JARED J	46,318.19	-	7,933.82	-	364.32
HOSKING, RICHARD L	45,785.01	-	12,543.12	-	643.58
HOWARD, AUSTIN E	-	192.50	-	-	-
HUNT, VALERIE J	6,301.77	-	20.78	-	-
JESUDOWICH, ALEX	15,526.77	-	-	-	-
KARRAS, LOUIS J	-	5,086.25	858.00	-	-
KELLEY, ROBBIN M	46,782.57	-	-	-	140.00
KIERNAN, MICHAEL F	63,550.46	-	13,152.38	-	563.70
KING, GREGORY A	-	4,896.00	-	-	-
LANGWAY, WESLEY J	45,204.75	-	11,778.89	-	364.32
LEAHY, DANIEL J	-	7,101.00	126.00	-	-
LEWIS, DANIEL N	41,411.80	-	6,476.52	-	610.51

LEWIS, JERON P	298.20	-	-	-	-
LIBBY, SEAN B	58,973.88	-	9,032.87	-	300.00
MCNEELY, DANIEL J	25,758.48	-	1,961.70	-	-
MEDeiros, MICHAEL A	43,048.70	-	8,421.96	-	364.32
MILLIGAN, EVAN M	-	24,020.63	3,820.92	-	-
NICKERSON, DONALD C	60,732.41	-	14,154.23	-	483.45
PASQUAROSA, PETER M	-	4,896.00	-	-	-
PERRY, RICHARD	7,083.91	-	-	-	-
RAZINHA, ETHAN A	-	8,639.38	120.75	-	-
REUSS, WILLIAM L	40,212.01	-	653.16	-	386.31
SALAS, ANTHONY	43,069.92	-	5,788.74	-	260.54
SEELY, JOAN T	38,027.05	-	7,845.32	-	585.12
SMITH, DAVID J	48,564.16	-	8,245.97	-	264.96
STRATTON, JAMES W	45,818.08	-	7,458.97	-	664.32
STRATTON, WALTER E III	64,428.66	-	13,031.45	-	146.50
SUTHERLAND, GEORGE T	21,575.86	-	728.79	-	-
THIBEAULT, MARC N	-	4,896.00	-	-	-
THOMPSON, ALLAN R	866.20	-	-	-	-
TUOMINEN, CHARLES L	64,081.62	-	3,575.46	-	776.13
WRIGHTINGTON, DAVID R	50,881.21	-	15,429.36	-	879.84
WRIGHTINGTON, DAVID R JR	-	15,303.00	1,908.00	-	-
YARBRO, THOMAS J	44,114.69	-	17,115.89	-	648.98
Department Total	1,928,167.15	106,037.51	337,879.31	-	17,903.87

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
Water Department					
ALVES, TRACEY L	41,734.32	-	226.95	-	208.65
BATES, DONALD T JR	416.68	-	-	-	-
CARREIRO, GARY A	62.49	-	-	-	-
COELHO, BENJAMIN J	-	1,475.50	-	-	-
CUMMINGS, SANDRA L	77,973.20	-	6,798.32	-	89.87
CURRIE, SCOTT A SR	58,944.90	-	677.64	-	6.92
ELDREDGE, JASON M	52,703.09	-	24,296.47	-	294.49
GONSALVES, DANETTE L	500.00	-	-	-	-
HICKS, STEVEN G	67,485.05	-	10,929.79	-	702.88
LEAHY, MICHAEL P	-	2,899.00	-	-	-
MARSH, WELLESLEY	54,011.57	-	247.17	-	32.03
MELLO, GREGORY J	2,774.52	-	-	-	-
MILAN, DANA M	53,583.38	-	21,547.58	-	251.10
NEUHARD, BERNARD	60,074.35	-	33,883.78	-	576.90
NICHOLSON, DAVID C JR	51,799.17	-	564.24	-	54.09
PELLETIER, DANIEL R	6,802.73	-	-	-	-
PENINGER, WILLIAM E	61,282.41	-	36,542.36	-	376.15
PICARD, TIMOTHY J	46,270.83	-	5,126.22	-	542.22
SALZILLO, NEIL J	64,847.06	-	40,791.71	-	365.93
SIMONS, RONALD W II	-	5,590.00	-	-	-
SINCLAIR, JEREMY K	5,693.76	-	13.95	-	1,988.16
SPARROW, PHILIP M	53,134.70	-	16,300.56	-	540.25
THACHER, ETHAN D	-	1,768.00	-	-	-
THOMPSON, ALLIN	500.00	-	-	-	-

TORRES, TRAVIS A	2,878.00	-	318.97	-	-
WIEGAND, CRAIG	12,192.06	-	-	-	9,032.00
Department Total	775,664.27	11,732.50	198,265.71	-	15,061.64
Community Center					
ALLEN, M DORIS	17,704.96	-	-	-	-
CAREY, CAROLYN	79,542.11	-	-	-	300.00
ESTABROOK, SAMANTHA M	33,862.01	-	146.24	-	50.00
FERREIRA, MARGUERITE G	-	1,947.00	-	-	-
KARRAS, CASSANDRA E	-	1,170.00	-	-	-
MENDIBLE, REBECCA J	46.50	690.50	-	-	-
MITCHELL, EMILY J	2,387.88	3,227.50	27.00	-	-
NEWTON, JUDITH A	5,318.46	-	-	-	-
SANTOS, DANAIS S	446.22	-	-	-	-
Department Total	139,308.14	7,035.00	173.24	-	350.00
Council on Aging					
ANDERSON, RICHARD S	14,952.60	-	-	-	-
CROWELL, GALE	49,003.81	-	346.09	-	-
DECOSTA, DANA A	2,739.43	-	-	-	-
ELDRIDGE, DANIEL E	25,533.40	-	-	-	300.00
FALLON, VIRGINIA S	177.39	-	-	-	-
FOLEY, BARBARA-ANNE	71,589.25	-	-	-	-
GRUNWALD, KEVIN M	45,127.32	-	147.44	-	-
JUSELL, SUSAN J	59,081.98	-	-	-	300.00

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
MCCORMICK, BETH A	1,185.35	-	-	-	-
RYDER, JANE M	2,763.63	-	-	-	-
ST PIERRE, LINDA	32,082.53	-	1,293.30	-	-
THIBODEAU, REMI W	2,549.24	-	-	-	-
Department Total	306,785.93	-	1,786.83	-	600.00
Youth Counselor					
HOUSE, SHEILA	70,263.18	-	-	-	300.00
Brooks Library					
BENOIT, GORDON D	6,163.20	-	-	-	-
BURKE, CARLA	15,248.17	-	-	-	-
CARPENTER, ANN S	53,467.79	-	1,328.66	-	300.00
CLINGAN, JOANNE	22,140.74	-	-	-	-
GRAZIADEI, LYNNE C	19,774.34	-	-	-	-
HANSEN, NICOLE M	34,086.88	-	316.72	-	2,938.49
HEWITT, VIRGINIA	82,706.00	-	-	-	300.00
HOWARD, CATHERINE E	2,788.18	-	-	-	-
HOYE, MEGAN G	11,078.94	-	-	-	-
IDMAN, SARAH W	10,875.87	-	-	-	-
INMAN, PHILLIP E	18,794.09	-	-	-	-
KAUFMANN, CHRISTINE E	3,329.35	-	-	-	-
KELLEY, LAURA L	18,950.60	-	-	-	-
KRAFT, VINCENT H	1,111.74	-	-	-	-

LEACH, JACQUELINE S	2,400.54	-	-	-	-
MARTELL, SUZANNE P	55,394.55	-	1,159.92	-	300.00
MILAN, EMILY R	40,302.07	-	-	-	-
NICHOLS, JUDITH H	8,428.59	-	-	-	-
PAINE, PAMELA A	29,805.91	-	-	-	300.00
PICKETT, JENNIFER B	39,666.96	-	492.10	-	-
SHEEDY, JOHN T	720.72	-	-	-	-
SIMS, CAREY V	4,320.68	-	-	-	-
STELLO, MELISSA E	1,552.32	-	-	-	-
WORMER, SALLY	3,386.88	-	-	-	-
Department Total	486,495.11	-	3,297.40	-	4,138.49

Rec & Youth

AMES, LEE A	53,489.28	-	2,008.02	-	300.00
ARISTHOMENE, ADELSON	-	1,274.00	-	-	-
AZANOW, ADAM M	-	4,194.50	-	-	-
BARBATO, ANDREW W	300.00	4,910.63	-	-	-
BARBOZA, NOAH A	-	258.75	-	-	-
BEEBE, ERIC J	65,233.29	-	-	-	300.00
BELL-LAVIN, MICHAEL J	-	3,459.50	-	-	-
BERNIER, ERNEST J	-	234.00	-	-	-
BILOTTA, AMBRIA C	-	632.50	-	-	-
BOURGEOIS, MICHAEL H	-	2,475.00	-	-	-
BROWN, CHRISTOPHER P	-	4,875.00	-	-	-
CATANZARO, CHRISTINA M	-	3,403.00	-	-	-

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
CHARVES, MATTHEW S	-	2,472.00	-	-	-
CHRISTIE, ANDREW T	-	462.00	-	-	-
CLANCY, JOHN M	-	3,929.50	-	-	-
COHEN, DAVID C	-	550.00	-	-	-
CONCORDIA, RICHARD A	-	516.00	-	-	-
DEAN, CAILEE A	-	3,484.50	-	-	-
DEMPSEY, CHRISTOPHER J	-	3,789.00	-	-	-
DEMPSEY, MICHAEL	-	4,551.00	-	-	-
DENNEHY, LIAM E	240.00	2,659.00	-	-	-
DESOUZA, LOGAN Q	-	45.00	-	-	-
DOMOS, JAKE R	-	1,358.50	-	-	-
DRAKE, MOLLY C	-	2,811.75	-	-	-
ELDREDGE, MADELINE P	-	2,735.00	-	-	-
EUSTIS, LAURA A	-	110.00	-	-	-
FOLEY, ERIN R	-	7,388.75	-	-	-
FOLEY, MEGAN D	-	3,458.00	-	-	-
FRASER, SUSAN H	56,022.94	-	5,877.60	-	300.00
GONNELLA, CAMERON J	-	45.00	-	-	-
GORMAN, HANNAH J	-	1,358.75	-	-	-
HEWITT, CLIFTON E	-	3,245.00	-	-	-
HOY, REBECCA R	-	2,673.00	-	-	-
KALBACH, LAUREN E	-	4,023.50	-	-	-
KAYE, PRESTON F	-	440.00	-	-	-
LEE, CHARLES I	-	3,793.75	-	-	-

LOGIE, MICHAEL T	-	1,278.25	-	-
MAGGIONI, ALEXANDER H	-	4,327.75	-	-
MARTIN, KELSEY C	43.50	1,084.00	-	-
MASON, AMELIA M	-	346.50	-	-
MCCAMPBELL, NOEL M	-	2,079.50	-	-
MILAN, ANNA L	-	3,442.00	-	-
MILLER, OLIVIA A	-	3,054.00	-	-
MOLESKI, JOSEPH M	-	2,424.25	-	-
MONAHAN, BRIAN T	-	3,465.50	-	-
MONAHAN, JOHN P	-	4,006.00	-	-
MORAN, KAITLYN E	-	49.50	-	-
MURPHY, GERRIT W	12,730.92	-	-	-
O'CONNOR, THOMAS P	-	341.00	-	-
O'SHEA, MEGAN K	-	3,488.00	-	-
PEACOCK, ROBERT E	-	3,666.00	-	-
PETERLEITNER, KERSTIN E	-	3,344.50	-	-
PEZZANO, DIANDRA L	-	2,876.50	-	-
POWERS, GRIFFIN C	-	3,196.25	-	-
RASMUSSEN, WESLEY D	-	936.00	-	-
REZUKE, NICHOLAS P	-	2,964.00	-	-
RIDLEY, EVAN S	-	5,811.75	-	-
RIDLEY, TREVOR T	-	1,423.25	-	-
ROBICHAUD, LAUREN E	-	1,739.50	-	-
ROBICHAUD, LEA M	-	4,575.50	-	-
ROBINSON, DAVID J	540.00	1,393.00	-	-
ROSEN, REBECCA F	-	3,577.75	-	-

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
SADOSKI, ANDREW M	-	3,036.00	-	-	-
SHEA, MELISSA	-	4,521.50	-	-	-
SIMARD, AMANDA A	-	4,111.50	-	-	-
SOBCHUK, ALEXANDER M	-	4,535.00	-	-	-
SOBCHUK, JACK A	-	4,043.00	-	-	-
SULLIVAN, JAMES J	-	1,320.50	-	-	-
TALHAM, AMANDA P	-	4,117.25	-	-	-
TALHAM, ASHLEY R	-	1,837.00	-	-	-
THOMAS, MADISON P	-	3,453.00	-	-	-
TOUAFEK, GASTON N	-	4,493.50	-	-	-
VEALE, MATTHEW P	-	3,904.50	-	-	-
VEALE, NICHOLAS J	-	638.00	-	-	-
VISCO, DOMENIC A	-	4,241.50	-	-	-
VISCO, LIANA T	-	810.00	-	-	-
WALSH, KEVIN E	-	1,080.00	-	-	-
WILDMAN, SARAH L	-	4,459.75	-	-	-
Department Total	188,599.93	197,108.13	7,885.62	-	900.00
Harbor/Natural Resources					
CAKOUNES, EVANGELINE N	180.00	891.00	-	-	-
COYLE, JAMES F	-	2,912.00	-	-	-
EASTMAN, JILL A	-	2,210.00	-	-	-
FOX, PAUL G	-	6,419.00	-	-	-
GONZALES-HESSE, MICHAEL R	-	605.00	-	-	-

HICKEY, MARIE A	3,560.57	-	-	-	-
KUNZ, FRANCIS C	-	4,067.00	-	-	-
LIKOS, DAVID C	-	2,471.00	-	-	-
MARTIN, FAYE M	-	1,089.00	-	-	-
MCGUIRE, ANDREW J	-	1,320.00	-	-	-
MORRIS, MICHELLE N	48,991.97	-	-	-	-
NEISER, WILLIAM F	16,187.27	8,931.89	449.64	-	-
PARKER, SAMANTHA E	-	2,226.00	-	-	-
PROFT, HEINZ M	81,111.63	-	-	-	300.00
RENDON, JOHN C	77,558.76	-	-	-	300.00
RUGIERE, NICHOLAS P	-	3,367.00	-	-	-
SHEPPARD, PETER A	-	3,626.00	-	-	-
SMITH, CONOR S	-	7,987.00	304.50	-	-
TELESMANICK, THOMAS W	46,204.72	-	1,029.05	-	416.18
Department Total	273,794.92	48,121.89	1,783.19	-	1,016.18
Golf Department					
BAILEY, DAVID T	-	2,793.00	-	-	-
BARRY, JOSEPH D	-	5,517.50	-	-	-
BERNDT, KATHLEEN H	-	2,950.50	-	-	-
BEST, PETER A	-	3,722.50	-	-	-
BOWLER, ELAINE R	-	1,189.00	-	-	-
CLAPTON, MARTIN G	-	6,237.00	49.50	-	-
COSKER, WILLIAM F	-	15,250.00	506.25	-	-
CRANE, CHRISTOPHER G	449.80	-	-	-	-

Employee Name	Base Pay	Seasonal	Overtime	Details	Other
DAMON, DEAN A	-	15,972.00	1,422.00	-	-
DEDOMING, JACOB D	-	140.00	-	-	-
DOMOS, PAMELA R	35,781.18	-	1,601.89	-	300.00
DONOVAN, ROBERT E	58,292.87	-	7,554.89	-	271.17
FAGAN, RICHARD J	225.00	3,066.00	78.75	-	-
FERNANDEZ, SHAWN M	85,035.33	-	169.78	-	141.48
FORD, ROBERT H	-	470.00	-	-	-
GALEOTA, RALPH E	-	6,237.50	-	-	-
GARDNER, CAMERON W	-	1,637.50	-	-	-
GREER, ROMAN S	22,833.73	-	-	-	720.00
HEATH, JENNIFER J	9,808.91	8,835.75	-	-	-
HEMEON, MATTHEW C	-	2,563.00	247.50	-	-
HINDS, ROGER J	-	3,843.00	-	-	-
HOYE, DENNIS P	56,674.74	-	-	-	3,755.22
JAZWINSKI, EDWIN A	-	16,812.50	1,556.25	-	-
JOHNSON, GEORGE R JR.	-	3,740.00	-	-	-
KELLEY, EDWARD J	-	1,760.00	-	-	-
LADUE, ETHAN M	-	2,350.00	-	-	-
LANGLOIS, DEAN W	48,912.88	-	4,396.57	-	250.00
LAVIERI, JOSEPH L	-	4,126.51	-	-	-
LYNCH, BRIAN E	-	2,058.00	-	-	-
MACFARLAND, LANCE	-	7,689.75	-	-	-
MCCARTHY, JOHN W	-	5,582.50	-	-	-
MCCRA, LYNDA B	-	7,800.00	-	-	-

MCDONNELL, CONOR P	-	1,125.00	-	-	-
MCNULTY, JOSEPH E	31,733.21	-	937.96	-	9,639.49
MELLO, PAUL R	43,972.87	-	4,756.94	-	250.00
MULLENS, WILLIAM D	-	3,905.00	-	-	-
NICKERSON, DALTON J	-	3,225.75	51.75	-	-
O'DONNELL, MATTHEW D	-	258.50	-	-	-
O'HARA, JULIE M	-	6,644.00	-	-	-
PULASKI, KEITH A	-	14,113.00	1,518.00	-	-
REYNOLDS, DONALD E	-	6,182.00	-	-	-
RIVARD, RAYMOND A	-	2,924.25	-	-	-
ROSE, GILBERT H	47,368.16	-	4,840.85	-	250.00
RUANE, THOMAS G	-	2,073.75	-	-	-
RYDER, RAIN C	51,423.10	-	4,650.21	-	550.00
SERIJAN, MICHAEL T	-	2,987.50	-	-	-
SIDDELL, MARTIN T	-	6,917.50	-	-	-
SIMS, FRANCIS X	-	10,706.25	-	-	-
STEIDEL, MICHAEL A	-	3,910.00	-	-	-
VARZEAS, KIM M	-	7,601.00	-	-	-
WELCH, DONALD R JR	-	2,365.00	-	-	-
WISEMAN, NICOLAS	-	-	-	-	2,565.00
Department Total	492,511.78	207,282.01	34,339.09	-	18,692.36
Grand Total	11,963,912.69	577,317.04	1,893,751.31	510,363.70	415,661.68

Citizens Activity Record Form

Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY RECORD PROGRAM

BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____

Town _____ ZIP _____

Occupation _____

Telephone _____

Email _____

LIST IN ORDER OF PREFERENCE

PLANNING AND PRESERVATION

- () Agricultural Commission
- () Architectural Advisory Committee
- () ***Board of Appeals**
- () Brooks Academy Museum Commission
- () Building Code Board of Appeals
- () Bylaw/Charter Review Committee
- () Community Preservation Committee
- () ***Conservation Commission**
- () Cultural Council
- () Historical /Historic District Commission
- () Middle School Repurpose Committee
- () ***Planning Board**
- () Real Estate, Open Space & Land Bank Committee
- () Town Forest Committee
- () Traffic Safety Committee
- () Trail Committee
- () Utility & Energy Conservation Commission
- () OTHER _____

RECREATION

- () Bikeways Committee
- () Golf Committee
- () Recreation & Youth Commission
- () Waterways Committee

OTHER

- () ***Board of Assessors**
- () ***Board of Health**
- () Capital Outlay Committee
- () Cemetery Commission
- () Community Center Facilities Committee
- () Constable
- () Council on Aging
- () Disability Rights Committee
- () Finance Committee
- () Harwich Housing Committee
- () Herring Supervisor (Voluntary)
- () Saquatucket Development Committee
- () Shellfish Constable (Voluntary)
- () Treasure Chest Volunteers
- () Wastewater Implementation Committee
- () Youth Services Committee
- () Voter Information Committee

*** Please include a resume with form**

TOWN OF HARWICH - TELEPHONE NUMBERS

TOWN OFFICES

Animal Control Officer	430-7565
Board of Assessors	430-7503
Building Department	430-7506
Cemetery Commission	430-7549
Channel 18	430-7569
Community Center	430-7568
Conservation Commission	430-7538
Conservation Director	430-7538
Council on Aging	430-7550
Outreach Program	430-7551
Disposal Area Scalehouse	430-7558
Harbormaster	430-7532
Harbor Workshop	430-7529
Health Department	430-7509
Department of Public Works	430-7555
Inspectors (Gas, Wiring, Plumbing)	430-7507
Planning Board	430-7511
Recreation & Youth	430-7553
Recreation Director's Office	430-7554
Beach Sticker Sellers (June - Labor Day)	430-7638
Selectmen's Office	430-7513
TTY (For the Hearing Impaired)	430-7537
Town Accountant	430-7518
Town Administrator	430-7513
Town Clerk	430-7516
Town Engineer	430-7508
Town Nurse	430-7505
Town Planner	430-7511
Town Treasurer/Tax Collector	430-7501
Veterans' Agent	430-0617
Water Department	432-0304
Youth Counselor	430-7836

LIBRARIES

Brooks Free Library	430-7562
Chase Library	432-2610
Harwich Port Library	432-3320

CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop	430-5234
Maintenance	430-7561
Tee Times	430-7560

MONOMOY REGIONAL SCHOOL DISTRICT 945-5130

**** ALL EMERGENCY CALLS 911 ****

POLICE DEPARTMENT	432-1212
Other Calls	430-7541
FIRE DEPARTMENT	432-2323
Other Calls	430-7546

Back Cover Photo: *Albro House, Harwich Center*

Photo Taken By: Deb DeCosta



One of the best
places to see
the fall foliage
in the area

Open House
Sept. 10-11
10am-4pm

and help
you see
the best
of the area

Open House
Sept. 10-11
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