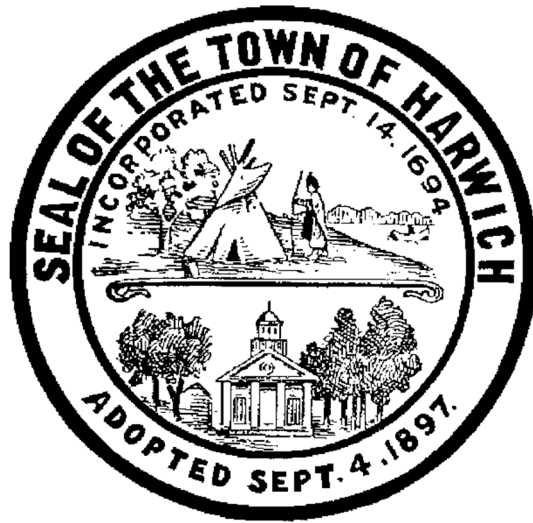


**ANNUAL TOWN MEETING  
WARRANT  
With  
RECOMMENDATIONS**



**MAY 7, 2018**

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**May 7, 2018**

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## **VOTING PROCEDURES**

- I A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V Only registered voters shall occupy the meeting “floor”.
- VI No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII Motion requiring more than a simple majority to pass:
  - A. To reconsider a vote on a motion –  $\frac{3}{4}$  majority (this motion must be made prior to the next adjournment of the meeting).
  - B. To consider articles in an order other than as appears on the warrant –  $\frac{3}{4}$  majority.
  - C. To pay unpaid bills –  $\frac{4}{5}$  majority at the Annual Town Meeting,  $\frac{9}{10}$  majority at a Special Town Meeting.
  - D. To move the previous question (terminate debate) –  $\frac{3}{4}$  majority.
- VIII Quorum cannot be questioned after a motion has been made and seconded.

**MOTION CHART** Section 1-211  
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Non Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	¾ Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X		X		X		X <sup>1</sup>			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question Terminate Debate		X		X	X				X		X
Reconsider <sup>2</sup>	X			X	X				X		X
Consider Articles Out of Order	X		X		X				X		X
Point of Order		X				X					
1. Unless a greater than simple majority required by General Laws of Town of Harwich by-laws.											
2. See section 1.207											

## TAX RATE CHART

THE CHART BELOW SHOWS THE AMOUNT OF MONEY REQUIRED TO CHANGE  
THE FY 2018 TAX RATE

TAX RATE CHANGE IN \$/1000	DOLLARS REQUIRED
\$0.01	\$53,138
\$0.05	\$265,689
\$0.10	\$531,378
\$0.15	\$797,067
\$0.20	\$1,062,756
\$0.25	\$1,328,445
\$0.30	\$1,594,134
\$0.35	\$1,859,823
\$0.40	\$2,125,512
\$0.45	\$2,391,201
\$0.50	\$2,656,890
\$0.55	\$2,922,579
\$0.60	\$3,188,268
\$0.65	\$3,453,957
\$0.70	\$3,719,646
\$0.75	\$3,985,335
\$0.80	\$4,251,024
\$0.85	\$4,516,713
\$0.90	\$4,782,402
\$0.95	\$5,048,091
\$1.00	\$5,313,780

## **MUNICIPAL FINANCE TERMS**

**APPROPRIATION:** An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes.

**AVAILABLE FUNDS:** Available funds refer to other funds available for appropriation by the Town Meeting, such as Wetland Protection funds, Cemetery Lot sales and Perpetual Care Interest and old article balances returned to revenue.

**OVERLAY, ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS:** The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate. It cannot exceed 5% of the levy.

**FREE CASH:** Certified each year by the Director of State Bureau of Accounts, this is the portion of the fund balance which is available for appropriation by a Vote of Town Meeting. It is not cash, but rather is the approximate total of cash and receivables less current liabilities and earmarked reserves.

**TRANSFER:** The authorization to use an appropriation for a different purpose; in most cases only the Town Meeting may authorize a transfer.

**RESERVE FUND:** This fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5% of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee, and are for “extraordinary or unforeseen” situations, normally emergencies.

**STABILIZATION FUND:** This is a special reserve for future expenditures. The aggregate amount in the fund shall not exceed, at any time, 10% of the valuation in the preceding year. Money may be voted into the fund by a majority vote at Town Meeting. Money may be appropriated from the fund only by a two-thirds vote at Town Meeting for any municipal purpose.

**CHERRY SHEET:** An annual statement received from the State Department of Revenue detailing estimated receipts for the next fiscal year from various State Aid accounts and estimated charges payable by the assessors in setting the tax rate. Named for the cherry colored paper, which the State traditionally has printed it on.

## **PROPOSITION 2 ½ TERMS**

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 ½ (Prop. 2 ½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**LEVY**: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

**LEVY CEILING**: This is the maximum the levy limit can be. The ceiling equals 2.5% of the Town's full and fair cash value.

**LEVY LIMIT**: The Maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases.

**LEVY LIMIT INCREASE**: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

**NEW GROWTH**: New construction and new parcel subdivision may also increase the Town's levy limit.

**OVERRIDE**: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**GENERAL OVERRIDE**: A general override ballot question can be placed on a referendum if a majority of the Board of Selectmen vote to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increase may not exceed the Town's levy ceiling. Override questions must be presented in dollar terms and specify the purpose.

**DEBT EXCLUSION**: This override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**CAPITAL OUTLAY EXPENDITURE EXCLUSION**: This override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

**CONTINGENT VOTES**: Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen it must take place within forty-five days of the Town Meeting vote.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING  
May 7, 2018**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on May 7, 2018 at 7:00 P.M., then and there to act on the following articles:

**ARTICLES**

**TOWN OFFICERS AND COMMITTEES**

**ARTICLE 1:** To choose various Town Officers and Committees. Customary Article

**THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

**REPORTS OF TOWN OFFICERS AND COMMITTEES**

**ARTICLE 2:** To hear reports of all Town Officers and Committees for the year 2017.  
Customary Article

**THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE  
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

**ELECTED OFFICIALS SALARIES**

**ARTICLE 3:** To see if the Town will vote to fix the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2018 and ending June 30, 2019 as follows and to act fully thereon. Estimated cost: \$115,490.

	<b><u>FY 2018</u></b>		<b><u>FY 2019 Fincom Proposal</u></b>
Selectmen (5)	\$1,500 each		\$2,400 each
Moderator	\$300		\$1,000
Water Commissioners (3)	\$500 each		\$1,000 each
Library Trustees (7)	N/A		\$1,000 each
Town Clerk	76,905	up to	\$92,490_recommended (M5 \$75,910 - \$94,803 range. Non-Union Compensation Plan Bylaw position)

<b>TOTAL</b>	\$9,300 (Elected)	\$23,000 (Elected)
	<u>\$76,905</u> (Town Clerk)	<u>\$92,490</u> (Town Clerk)
	\$86,205	\$115,490

*Explanation: If the Finance Committee's proposal is adopted, the listed elected positions would be increased for FY19, the Library Trustees would be newly compensated and the Town Clerk position would be placed on a classification pay plan. A new Town Clerk with no experience would be at the low end of the scale and a new Town Clerk with a lot of experience would be at the higher end. The Town Administrator administers the pay plan.*

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. THIS YEAR WE ARE RECOMMENDING AN INCREASE IN ELECTED OFFICIALS SALARIES INCLUDING FOR THE FIRST TIME THE ELECTED LIBRARY TRUSTEES, AND WE ARE RECOMMENDING THE ESTABLISHMENT OF A SALARY RANGE FOR THE TOWN CLERK POSITION. VOTE: YES-3, NO-0, ABSTAIN-2.**

#### TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2019, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – SEE APPENDIX B). Estimated cost: \$37,043,203.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE TOWN FOR FY 19, AND THAT \$22,227,479 BE RAISED FROM TAXATION, AND \$118,000 COME FROM FREE CASH, AND \$732,843 COME FROM WATER DEPARTMENT FUNDS, AND \$12,620,945 COME FROM LOCAL RECEIPTS, AND \$1,343,936 COME FROM OTHER FUNDS INCLUDING BETTERMENTS, CABLE TV, COMMUNITY PRESERVATION, AND OTHER FUNDS. VOTE: YES-4, NO-1.**

Free Cash	118,000
Water Enterprise	732,843
CPA	588,750
Betterment	156,450
Golf Improvement	75,600
Waterways & Mooring	236,058
FEMA	13,608
Town Clerk State Aid	15,585
Total	<u>2,194,779</u>
Local Receipts	12,620,945
Taxes	<u>22,227,479</u>
Operating Budget	37,043,203



## MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

**ARTICLE 5:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2019, the capital portion of the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation of total taxes imposed by M.G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital exclusion authorized by this vote, and to act fully thereon. By request of the Monomoy Regional School Committee and Superintendent. Estimated cost: \$25,609,390. (See Appendix D – Message from the MRSD Superintendent)

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE MONOMOY REGIONAL SCHOOL DISTRICT FOR FY 19, AND THAT \$25,609,390 BE RAISED FOR THIS PURPOSE AND FURTHER OF THAT TOTAL \$260,038 A PORTION WHICH IS EQUAL TO THE CAPITAL NEEDS OF THE DISTRICT, BE FUNDED FROM A COMBINATION OF FREE CASH (\$147,336) AND CAPITAL EXCLUSION (BATHROOMS - \$76,078 AND EDUCATION STABILIZATION \$36,625) WITH THE CAPITAL EXCLUSION PORTIONS BEING SUBJECT TO A BALLOT VOTE. VOTE: YES-4, NO-1.**

Operating Budget	23,282,215
Transportation	430,896
Capital	147,336
Restrooms	76,077
Stabilization	36,625
Debt – Middle School	24,328
Debt – High School	1,611,913
<b>Total</b>	<b>25,609,390</b>

## CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

**ARTICLE 6:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2019, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,581,237.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE CAPE COD REGIONAL TECHNICAL HIGH SCHOOL, AND THAT \$1,581,237 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. VOTE: YES-5, NO-0**

## WATER BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2019, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$ \$4,238,297.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$4,238,297 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT. VOTE: YES-5, NO-0.**

## ADOPT THE CAPITAL PLAN

ARTICLE 8: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2025 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.  
(See Appendix B)

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0**

CPC, TA and COC (OVER \$50,000 ONLY) See Appendix for Full

TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 19 TO 25)											Revision: 3/8/2018		
Department		Project	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25		
ADMINISTRATION													
Admin	Harwich Center Initiative - Streetscape Only					\$ 50,000	\$ 500,000						
Admin	Install Sidewalk Rte 28 SAQ to Harwichport	FC		\$ 250,000	\$ 250,000								
Admin	Install Sidewalk Bank Street Center to Rte 28				\$ 231,000								
Admin	Two Year Plan in Place for Cultural Center					\$ 50,000							
ADMIN SUB-TOTAL					\$ 252,500	\$ 281,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -		
CEMETERY													
Cemetery	Pet Crematory	Cemetery Re		\$ 485,000	\$ 485,000								
Cemetery	BLP 500 M2 Animal (Cremation Device)	Cemetery Re		\$ 91,950	\$ 91,950								
Cemetery SUB-TOTAL				\$ 627,850	\$ 627,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
COMMUNITY CENTER													
Community Center	Roof Repl. - (See Facility Maintenance)							\$ -	\$ -	\$ -	\$ -		
Community Center	Generator Replacement (See Facility Main.)							\$ -	\$ -	\$ -	\$ -		
Community Center	Construction of Public Records Storage	CPC-Historic		\$ 120,275	\$ 120,275								
COMMUNITY CENTER SUB-TOTAL				\$ 120,275	\$ 120,275								
CONSERVATION													
Conservation	Harwich Artificial Reef (Additional Project)			\$ -			\$ 250,000	\$ -					
Conservation	Preservation of the Judith Eldredge Property	CPC - OS		\$ 159,000	\$ 369,000								
Conservation/REGOS	Preservation of the Judith Eldredge Property	CPC-UM/Rec		\$ 310,000									
Conservation	Cornelius Property - Cons. Res. over 15 Acres	CPC - OS		\$ 200,000	\$ 200,000								
Conservation	Cornelius Property - Cons. Res. 15 Acres	CPC-UM/Rec		\$ -									
Conservation	Shore Stabilization/Jetty Extension Red River Beach				\$ 100,000	\$ -							
CONSERVATION SUB-TOTAL				\$ 569,000	\$ 569,000	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -		
FACILITY MAINT.-DPW													
Facility Maint.-DPW	Cam. Ctr HVAC Controls (Included below)				\$ -								
Facility Maint.-DPW	Replace Town's Energy Mgmt. System for HVAC (All)	BC		\$ 140,000	\$ 140,000								
Facility Maint.-DPW	Preservation (Sup. Apr. Ext. of Building)	CPC - Historic		\$ 300,000	\$ 300,000								
Facility Maint.-DPW	Carpet - (Community Center and Town Hall)	FC		\$ 130,000	\$ 130,000								
Facility Maint.-DPW	Highway Barn Metal Roof- Insulation				\$ 210,500								
Facility Maint.-DPW	Facility Maintenance Workshop Facility				\$ 250,000								
Facility Maint.-DPW	Brooks Library Roof					\$ 135,000							
Facility Maint.-DPW	Record Storage Com. Ctr (See Com. Ctr)							\$ 99,000					
Facility Maint.-DPW	Community Center Generator							\$ 52,000					
Facility Maint.-DPW	Community Center Fence												
Facility Maint.-DPW	Community Center Condensing Units							\$ 275,000					
Facility Maint.-DPW	Community Center Roof								\$ 240,000				
Facility Maint.-DPW	Library Boiler Replacement									\$ 120,000			
Facility Maint.-DPW	Community Center Boiler									\$ 120,000			
FACILITY MAINTENANCE SUB-TOTAL					\$ 610,000	\$ 480,500	\$ 135,000	\$ 151,000	\$ 275,000	\$ 240,000	\$ 240,000		

Department	Project	\$ Source	TA Res	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
<b>FIRE</b>										
Fire	Police and Fire Radio Sys. (Partial)		\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -
Fire	Phase Two - Townwide Radio System	PC	\$ 100,000	\$ 100,000						
Fire (New)	Nozel and Valve Rep. Program - (Town Portion)	PC	\$ 3,750	\$ 3,750						
Fire (New)	Nozel and Valve Rep. Program - (Grant Funded Portion)	Grants	\$ 71,250	\$ 71,250						
Fire	Air Pack Rep. Program - (Town Funded Portion)	PC	\$ -	\$ -	\$ 15,000					
Fire	Air Pack Rep. Program - (Federal/State Grant Funded Portion)	Grants	\$ -	\$ -	\$ 285,000					
Fire	Ambulance Replacement Program	PC	\$ 340,000	\$ 340,000	\$ 357,500		\$ 375,375		\$ 394,145	
Fire	Pumper Truck Replacement Scheduled									
Fire	Ladder Truck Replacement								\$ 1,350,000	
Fire	Station 2 Building Upgrade (Construction)	DE	\$ 6,050,000	\$ 5,800,000			\$ -	\$ -		
<b>FIRE SUB-TOTAL</b>			\$ 6,813,000	\$ 6,303,000	\$ 1,250,000	\$ 607,500	\$ 250,000	\$ 625,375	\$ 1,350,000	\$ 394,145
<b>GOLF</b>										
Golf	Landscape Operational/Safety - Traffic Config.	Golf Fees	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Golf	Irrigation Update and System Rebuild	Golf Fees	\$ -	\$ -	\$ 188,000	\$ 88,000	\$ 80,000	\$ 50,000	\$ 50,000	\$ -
<b>GOLF SUB-TOTAL</b>			\$ 109,000	\$ 109,000	\$ 188,000	\$ 88,000	\$ 80,000	\$ 50,000	\$ 50,000	\$ -
<b>HARBORMASTER</b>										
Harbormaster	Supplement SAQ Landside Ren. and Imp.	RPA	\$ -	\$ -	\$ -	\$ -				
Harbormaster	Seaport Grant for Landside (31.0 m)	Grants	\$ 1,000,000	\$ 1,000,000						
Harbormaster	Wharf Dock Landside Improvements		\$ -	\$ 50,000	\$ 200,000	\$ -				
Harbormaster	Herring River Ramp Replacement		\$ -	\$ -	\$ -	\$ -				
Harbormaster	Allen Harbor Jetty Study and Construction		\$ 56,000	\$ 56,000	\$ 2,000,000	\$ 1,000,000				
Harbormaster	SAQ Harbor N & E Bulkhead (Offloading Area)					\$ -	\$ -	\$ 500,000		
Harbormaster	Wychmere Outer Harbor Dredging					\$ -	\$ -			
Harbormaster	Study - Wychmere Outer Harbor Jetty					\$ -	\$ -			
<b>HARBORMASTER SUB-TOTAL</b>			\$ 1,056,000	\$ 1,056,000	\$ 200,000	\$ 2,000,000	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 75,000
<b>LIBRARY</b>										
Library	Library Interior Modifications/Renovations		\$ -	\$ -	\$ 100,000					
Library	Sup. Exterior Preservation(See Fac. Main.)	CPC - Historic	\$ -	\$ -	\$ -					
<b>LIBRARY SUB-TOTAL</b>			\$ 10,340	\$ 10,340	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
<b>NATURAL RESOURCES</b>										
Natural Resources	Hinckley's Pond Restoration	CPC-OS/Un.	\$ 575,000	\$ 600,000						
Natural Resources	Hinckley's Pond Public Access Area	CPC-HR/Un.	\$ 75,000	\$ 75,000						
Natural Resources	Ford F-150 for Natural Resources Dept	PC	\$ 29,103	\$ 29,103						
<b>NATURAL RESOURCES SUB-TOTAL</b>			\$ 679,103	\$ 704,103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>PLANNING</b>										
Planning	Housing Trust/PT Housing Coordinator	CPC-Housing	\$ 490,000	\$ 500,000	TBD	TBD	TBD	TBD	TBD	TBD
Planning	Housing Trust/PT Housing Coordinator	CPC-Housing	\$ 10,000	\$ 500,000	TBD	TBD	TBD	TBD	TBD	TBD
Planning	Local Comprehensive Plan Update			\$ 200,000						
<b>PLANNING SUB-TOTAL</b>			\$ 500,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>POLICE</b>										
Police	Electronic Sign Board		\$ -						\$ 24,000	
<b>POLICE SUB-TOTAL</b>			\$ 36,000	\$ 36,000	\$ 13,700	\$ 14,400	\$ 30,000	\$ 40,000	\$ 61,000	\$ 35,000



Department	Project	\$ Source	TA Res	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
<b>PUBLIC WORKS</b>										
Public Works	5 Year Road Maintenance Plan	DE	\$ 700,000	\$ 1,400,000	\$ 1,405,210	\$ 1,494,125	\$ 1,306,072	\$ 1,400,000	TBD	TBD
Public Works	W Harwich Rte 28 Design (\$100K in FY 19)	Ch. 90	\$ 700,000				\$ 50,000			
Public Works	W Harwich Rte 28 (Construction - Fed Funds)	Incl. in 5-yr Plan					\$ 5,600,000			
Public Works	Lower County Road (Main, No TIP Funds)	TIP Fed Grant								
Public Works	Rte 39/Pleasant Bay Roundabout (If Needed)	DE	\$ -	\$ -	\$ 4,500,000	\$ 600,000				
Public Works	Highway Item Roof-Insulation (See Fac. Main)									
Public Works	Ford F-350 Dump Truck - Cemetery #18	FC	\$ 80,000	\$ 80,000						
Public Works	Ford F-250 Pick Up - Highway #23	FC	\$ 55,000	\$ 55,000						
Public Works	Ford F-350 Dump Truck - Park #16	FC	\$ 80,000	\$ 80,000						
Public Works	Johnson Sweeper Body - Highway #30	FC	\$ 125,000	\$ 125,000						
Public Works	Vehicle Listing (FY 18 to 24) Summary		\$ -	\$ 365,000	\$ 325,000	\$ 320,000	\$ 325,000	\$ 320,000	\$ 320,000	\$ 405,000
<b>PUBLIC WORKS SUB-TOTAL</b>			\$ 2,635,000	\$ 1,740,000	\$ 6,270,210	\$ 2,419,125	\$ 7,366,072	\$ 1,725,000	\$ 830,000	\$ 405,000
<b>REC &amp; YOUTH</b>										
Rec & Youth	Bank Street Beach Parking Lot Paving	PC	\$ 80,000	\$ 98,000	\$ -	\$ -	\$ 112,000		\$ -	
Rec & Youth	Pleasant Road Beach Parking Lot Paving									
Rec & Youth	Sand Pond Restrooms and Playground Imp.		\$ -	\$ -					TBD	
Rec & Youth	Whitehouse Field Scoreboard Replacement	CHC-UNW/RUC	\$ -	\$ 80,000						
Rec & Youth	Brooks Park Phase V - Compr. Light Plan	CHC-UNW/RUC	\$ 333,500	\$ 833,500	\$ -					
Rec & Youth	Red River Beach Restroom Renovations		\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000			
Rec & Youth	Cahoon Road Beach Restroom		\$ -	\$ -						
<b>RECREATION AND YOUTH SUB-TOTAL</b>			\$ 448,500	\$ 466,500	\$ 80,000	\$ 125,000	\$ 112,000	\$ 125,000	\$ -	\$ -
<b>TOWN CLERK</b>										
<b>TOWN CLERK SUB-TOTAL</b>			\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -
<b>WASTEWATER</b>										
Wastewater	Tie-In Costs to Pipes and Pump St. - Chatham	DE*	\$ 2,150,000	\$ 2,150,000	\$ -	\$ -				
Wastewater	Pleasant Bay(South)Collection System Cons.	DE*	\$ 20,280,000	\$ 20,280,000	\$ -	\$ -	\$ -	\$ 800,000	\$ 12,600,000	\$ -
Wastewater	Restoration Hinkley's Pond (See Nat. Res.)		\$ -	\$ -	\$ -	\$ -				
Wastewater	Evaluate Phosphorus Seymour Pond							\$ 40,000	\$ 260,000	\$ -
<b>WASTEWATER SUB-TOTAL</b>			\$ 22,430,000	\$ 22,430,000	\$ -	\$ -	\$ -	\$ 840,000	\$ 12,860,000	\$ -
<b>WATER</b>										
Water	Lower County Road Project (Waterlines)	Water- R.E.	\$ 1,018,700	\$ 1,018,700						
Water	Water Source N. Har. Explore and Dev (DB/C)		\$ -	\$ -				\$ 250,000	\$ 3,000,000	
Water	2018 Ford F-350 with Box (2 units in 2019)	Water Rev.	\$ 110,000	\$ 110,000						
Water	Wells and Pump Access Asphalt Mgt Plan	Water Rev.	\$ 175,000	\$ 175,000					\$ 175,000	\$ 1,750,000
Water	Pleasant Lake Avenue Tank Rehabilitation						\$ 1,500,000	\$ -	\$ -	
Water	Engineering for Asbestos Pipe Project						\$ 250,000	\$ 1,000,000	\$ -	
Water	Replace Asbestos Pipe Project								TBD	
Water	Vehicles (Excavator '18 and Equip. '23)		\$ -	\$ -	\$ -	\$ -	\$ 75,000			
<b>WATER SUB-TOTAL</b>			\$ 1,303,700	\$ 1,303,700	\$ -	\$ -	\$ 1,825,000	\$ 1,250,000	\$ 3,175,000	\$ 1,750,000
<b>GRAND TOTALS</b>			\$ 37,092,868	\$ 37,595,868	\$ 8,908,410	\$ 4,489,025	\$ 12,096,572	\$ 5,030,375	\$ 18,556,000	\$ 2,899,145



## ADMINISTRATION

### CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund the items in the table below included in the FY 19 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$234,000.

1	Albro House/Brooks Academy boilers	40,000
2	Deputy Fire Chief – vehicle replacement	48,000
3	Nozel and Valve replacement program (town funded)	3,750
	Nozel and Valve replacement program (grant funded)	71,250
5	Taser replacement (5 year program – 3 to pay)and further to authorize a lease/purchase for a term of up to five years	36,000
6	2018 Ford Transport Passenger Wagon	<u>35,000</u>
	<b>TOTAL</b>	<b>234,000</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$234,000 FROM AVAILABLE FUNDS TO PURCHASE NEW ITEMS FOR THE FIRE, POLICE, AND RECREATION DEPARTMENTS. THE NATURAL RESOURCES TRUCK WILL COME FROM ANOTHER DEPARTMENT AND DOES NOT NEED TO BE FUNDED AT THIS TIME. THESE ITEMS DID NOT MEET THE FUNDING THRESHOLD TO BE INCLUDED ON THE CAPITAL PLAN. VOTE: YES-5, NO-0.**

### FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility Maintenance and Repair included in the FY 19 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$825,000

1	Walkway reconstruction, Rte. 28 SAQ to Harwich Port	250,000
2	Update/Replace Town's energy mgmt. system – HVAC Town Hall, Community Center, Fire Station One, Police Department	140,000
3	Community Center/Town Hall carpet replacement	130,000
4	Phase 2 Town Wide Radio System	100,000
5	Bank Street parking lot paving	80,000
6	Cultural Center Subsidy	<u>125,000</u>
	<b>TOTAL</b>	<b>825,000</b>

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$825,000 FROM AVAILABLE FUNDS TO PAY FOR THE MAINTENANCE AND REPAIRS OF THE LISTED ITEMS. WHERE**

**POSSIBLE THE TOWN IS COMBINING LIKE PROJECTS TO SAVE MONEY.  
VOTE: YES-5, NO-0.**

**FUND SNOW AND ICE DEFICIT FOR FY18**

**ARTICLE 11:** To see if the Town will vote to transfer from available funds a sufficient sum of money to fund the Fiscal Year 2018 Snow and Ice Deficit Account, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$ 250,000.

*Explanation: The winter has been fairly mild but we did have a long cold stretch that required spending on materials. We anticipate an overage of \$250,000 to cover the balance of the season.*

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

**FUND BUDGET SHORTFALLS IN BUDGET TRANSFERS FOR FY18**

**ARTICLE 12:** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund shortfalls in various FY 18 budget and fund transfers, and to act fully thereon. By request of the Town Administrator and Finance Director. Estimated cost: \$100,000.

*Explanation: The Town has two known areas at this time. First, the Police Detail Account has become underfunded over several years and requires a transfer of \$75,000 to bring it into balance. The second is continuing to fund the Senior Exemption increase pending adoption of Special Legislation in an amount of \$25,000.*

**THE FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). THE FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0**

**RESCIND AMOUNTS IN LONG TERM DEBT AUTHORIZED BY VOTE OF THE TOWN FOR VARIOUS PURPOSES THAT IS NO LONGER NEEDED**

**ARTICLE 13:** To see if the Town will vote to rescind \$6,145,166.57 in long term debt previously authorized by vote of the Town for various purposes, articles and Annual Town



Meetings set forth in the detail below. These amounts are no longer needed to pay costs of completing the projects for which they were approved, or take any other action thereon.

To rescind the following:

- \$100,000 balance of the \$3,500,000 to construct Greensand Water Treatment Facility, ATM 2010 Article # 15,
- \$2,802.50 balance of the \$172,000 to reconstruct Skinequit Road through private road betterment, ATM 2013 Article #36,
- \$4,500,000 balance of the \$4,500,000 to construct the Muddy Creek Culvert, ATM 2014 Article #27,
- \$1,369,613.37 balance of the \$1,704,000 to replace the Wychmere Harbor Town Pier and Bulkheads, ATM 2014 Article #32,
- \$116,311.95 balance of the \$500,000 to supplement construction of Muddy Creek Bridge, ATM 2015 Article #26,
- \$56,438.75 balance of the \$223,650 to reconstruct Ginger Plum Lane through private road betterment, ATM 2016 Article #51.

And to act fully thereon. By request of the Finance Director

Explanation:

*The 2010 Annual Town Meeting approved \$3,500,000 borrowing for the Greensand Water Treatment Facility project. The project is completed and the actual cost was less than originally approved.*

*The 2013 Annual Town Meeting approved \$172,000 borrowing for the Skinequit Road Betterment project. The project is completed and the actual cost was \$169,197.50.*

*The 2014 annual town meeting approved \$4,500,000 borrowing for the Muddy Creek Culvert project. The town received state and federal grants to cover the cost of the project.*

*The 2014 Annual Town Meeting approved \$1,704,000 borrowing for the replacement of the Wychmere Harbor Town Pier and Bulkheads. The town received state grants to cover most of the project cost.*

*The 2015 Annual Town Meeting approved \$500,000 borrowing to supplement construction of the Muddy Creek Bridge. The project is completed and the actual cost was \$383,688.05.*

*The 2016 Annual Town Meeting approved \$223,650 borrowing for the Ginger Plum Betterment project. The project is completed and the actual cost was \$167,211.25.*

*This article will rescind the remaining \$6,145,166.57 borrowing authority which is no longer needed for the projects listed above.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REMOVE THE TOTAL AUTHORIZATION OF COMPLETED PROJECTS THAT HAD A LOWER PRICE THAN AUTHORIZED. THIS "HOUSE KEEPING" MEASURE IS NECESSARY FROM TIME TO TIME TO REMOVE UNNECESSARY COMMITTED DEBT AUTHORIZATIONS AND TO MAKE SURE**

**THAT NO ADDITIONAL SPENDING IS AVAILABLE FOR A COMPLETED PROJECT.  
VOTE: YES-5, NO-0.**

## **WASTEWATER**

### **CONSTRUCTION OF INTERCONNECTION WITH CHATHAM AND SEWERS IN THE SOUTHERN SECTION OF PLEASANT BAY WATERSHED**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of construction of sewers in the Southern section of Pleasant Bay Watershed and construction of the Chatham interconnector system, as more fully described in said Comprehensive Wastewater Management Plan, including any land acquisition costs and all other costs incidental and related thereto; provided that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$22,450,000.

*Explanation: Phase 2 of our Comprehensive Wastewater Management Plan requires design and construction of a Watershed Collection System. In FY18, the design dollars and our Intermunicipal Agreement with Chatham were funded. The FY19 request includes the actual construction costs of the collection system also including the tie-in costs with Chatham in their pump station and piping to their treatment facility. This will fully implement Phase 2 of our regulatory required plan.*

**THE FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). THE FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0**

### **DENNIS HARWICH YARMOUTH (DHY) CLEAN WATERS COMMUNITY PARTNERSHIP**

**ARTICLE 15:** To see if the Town will vote to authorize and direct the Board of Selectmen, in cooperation with the Towns of Dennis and Yarmouth, to draft special legislation to create the DHY Clean Waters Community Partnership, with substantially the powers,

membership, governance, and purposes set forth in Massachusetts General Laws, Chapter 21, Sections 28 through 30, and Massachusetts General Laws Chapter 40N, supplemented and amended as the Board of Selectmen shall determine to be in the best interests of the Town; to direct the Board of Selectmen to request that the state representative and senator representing the Town file and support such special legislation; and to authorize the Board of Selectmen to take all action necessary to effect the foregoing; provided, however, that such special legislation shall contain a condition that requires approval by town meeting in each of the towns participating in the final agreement before any agreement entered into pursuant to said special legislation takes effect; and to act fully thereon. By request of the Board of Selectmen

*Explanation: Dennis, Harwich and Yarmouth are working together on a Clean Waters Community Partnership. This article allows for discussions in areas to hopefully lead to a more formal Partnership Agreement to be brought back to the Town.*

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE WILL CREATE THE FRAMEWORK HARWICH WILL NEED TO POSSIBLY WORK IN CONJUNCTION WITH THE TOWNS OF DENNIS AND YARMOUTH IN FINDING COMMON SOLUTIONS TO ADDRESSING CLEAN WATER ISSUES IN ALL THREE TOWNS. VOTE: YES-5, NO-0**

#### SEWER ENTERPRISE FUND

**ARTICLE 16:** To see if the Town will vote to establish a Sewer Enterprise Fund, pursuant to M.G.L. Ch. 44, §53F ½, to cover the cost of operation debt, capital and other operation and maintenance costs of a sewer utility. The fund to begin operation for Fiscal Year 2019, which begins on July 1, 2018, and further to raise and appropriate or transfer from free cash a sum of money for an initial deposit into the Enterprise Fund, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$70,000.

*Explanation: The Town is developing a Wastewater Collection System in the Southern sector of Pleasant Bay. The Phase 2 project will not have enough users to support fees. This will create a sewer Enterprise Account to allow for a combination of a collection of fees along with a taxpayer subsidy until sufficient users are connected which will be several years. The raise and appropriate request for \$70,000 will be placed into a line item of inter-governmental transfers. The Sewer Enterprise account will not be spent, but be allowed to build up so when payments are necessary, funds will be available.*

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ESTABLISH THE FUNDING STRUCTURE NEEDED FOR FUTURE CLEAN WATER BUDGETS. VOTE: YES-5, NO-0**

## **WATER DEPARTMENT**

### **LOWER COUNTY ROAD PROJECT FOR FY18**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow, a sufficient sum of money to conduct distribution system upgrades outlined in our master plan and in conjunction with the DPW's plan to repave Lower County Road, including all costs incidental and related thereto. This project includes abandoning an 8" asbestos (AC) water main, moving water services from the AC main to the existing 16" ductile iron water main, installing in-line gate valves, installing tee's & hydrants, and increasing the pipe diameter underneath the Allen harbor bridge to address pipe discontinuity. Estimated cost: \$1,300,000

*Explanation: All of the aforementioned upgrades will increase water quality, water pressure, as well as, provide additional firefighting capacity in one of the most densely populated areas in the community. In addition, this work will lay the foundation to replace the old 2" cast iron water main located on the abutting streets, further improving water quality and firefighting capacity. Engineering for this project is currently underway intend to bid the project prior to TM to ensure adequate funding request.*

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE WATER DEPARTMENT TO MAINTAIN OR RENEW WATER PIPES, WATER MAINS, AND CONNECTING PIPES BEFORE THE ROADWAY IS UPGRADED AND RESURFACED BY THE DPW. VOTE: YES-5, NO-0**

### **REPAVE ACCESS ROADS TO WELL SITES**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money for repaving of access roads to well sites, and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated cost: \$175,000.00

*Explanation: Continued deterioration of the access roads makes travel to and from the remote well sites difficult and promotes excessive wear and tear on the department vehicles, especially during snow removal efforts. It should be noted that all remote well sites are required by MassDEP to be monitored & visually inspected 365 days a year and maintaining access during all severe weather is mandatory.*

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND AN ONGOING PROJECT TO IMPROVE ACCESS TO EXISTING WELLS. VOTE : YES-5, NO-0**

### **PURCHASE UTILITY TRUCKS FOR THE WATER DEPARTMENT**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money for the purchase of two (2) 2018 Ford F350's.

These vehicles are to replace a 2004 F150 4WD Pickup and a 2005 F350 4WD Pickup, and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated cost: \$110,000, less trades \$8,175.00. (Total Dollars \$101,825)

*Explanation: The two trucks being replaced are very undersized for the work they perform on a daily basis resulting in many expensive repairs. The new trucks have been sized appropriately and will also be able to provide support with snow removal efforts.*

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$101,825 BE TRANSFERRED FROM WATER RATES. THESE TWO NEW VEHICLES WILL REPLACE TWO OLD ONES WHICH ARE USED IN THE DAILY OPERATION OF THE DEPARTMENT AND THE OVERALL NUMBER OF VEHICLES FOR THE DEPARTMENT WILL REMAIN THE SAME. VOTE: YES-4, NO-1**

#### **RE-APPROPRIATION OF BOND PROCEEDS**

ARTICLE 20: To see if the Town will vote to transfer the excess bond proceeds of \$59,767.89 from the \$3,500,000 borrowing authorized under Article #15, May 3, 2010 to Construct Greensand Water Treatment Facility to reduce the amount paid for water main replacement and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated cost: 59,767.89

*Explanation: Article #15 of the May 3, 2010 Town Meeting appropriated \$3,500,000 for the construction of the Bruce Cahoon Greensand Water Treatment Facility. The project has since been completed and a balance of \$59,767.89 remains unspent. It is the intent of the Water Department, upon approval, to re-allocate these funds to Fiscal Year 2019 budget, line item 13204502-553350 – Water Main Replacement” to assist with the funding for the replacement of 2” water mains.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS A HOUSE KEEPING MEASURE TO CLEAN OUT THE AUTHORIZATIONS OF COMPLETED PROJECTS THAT WERE FINISHED UNDER THE BUDGET AND ORIGINAL AUTHORIZED AMOUNTS. VOTE: YES-5, NO-0.**

#### **DEPARTMENT OF PUBLIC WORKS**

##### **PURCHASE AND EQUIP VEHICLES FOR THE DPW**

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase and equip the following vehicles:

(1) One Ton Dump Truck (Parks)	\$80,000
(1) One Ton Dump Truck (Cemetery)	\$80,000
(1) One Ton Dump Truck (Highway)	<u>\$55,000</u>
TOTAL	\$215,000

And further to authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in the Town:

1999 Ford F-350 Dump Truck  
2006 Ford F-350 Dump Truck  
2000 Ford F-250 Pickup Truck

And to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

*Explanation: This request is for three (3) one-ton dump trucks to replace a 1999 dump truck, a 2006 dump truck and a 2000 pick-up truck used by the Parks, Cemetery, and the Highway Departments. The current trucks, which are front-line vehicles in their departments, are in poor condition with high mileage (145,785, 101, 026, 147,995 miles respectively) and are rapidly deteriorating. The primary functions of these vehicles include transport of staff, tools and materials to and from job sites, snow plowing, sanding, pothole and road repairs, and towing equipment trailers.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$215,000 FROM AVAILABLE FUNDS TO PURCHASE NEW TRUCKS WITH SANDERS AND PLOWS FOR THE DPW DEPARTMENT. THIS WILL INCREASE EFFICIENCY FOR THE PARKS, CEMETERIES, AND HIGHWAY. THE FEES CHARGED BY THE DPW GOES IN TO THE TOWN'S GENERAL FUND. VOTE: YES-5, NO-0.**

**THE BOARD OF SELECTMEN, AT THEIR MEETING ON APRIL 9, 2018, VOTED ONLY TWO (2) ONE-TON DUMP TRUCKS AT A TOTAL COST OF \$135,000**

#### ROAD MAINTENANCE PROGRAM

ARTICLE 22: To see if the Town will vote to raise and appropriate and/or transfer from available funds, or borrow the sum of \$700,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY19, including all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½ ) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the DPW Director. Estimated cost: \$700,000.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$700,000 FROM DEBT EXCLUSION. THIS EXPENDITURE WILL PROVIDE SUFFICIENT FUNDS FOR THE DPW TO CONTINUE MAINTAINING TOWN ROADS AS REQUIRED BY TOWN RESIDENTS. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL**

**THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-5, NO-0.**

**FIRE DEPARTMENT**

**PURCHASE NEW REPLACEMENT AMBULANCE**

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase or lease an ambulance for the Fire Department, and further to authorize a lease/purchase agreement of up to five years; and to act fully thereon. By request of the Fire Chief. Estimated cost: \$340,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REPLACE AN EXISTING AMBULANCE AS THE FIRE DEPARTMENT CONTINUES TO MAINTAIN AND USE 4 AMBULANCES. THESE VEHICLES ARE ROTATED NEWEST TO OLDEST TO MEET THE INCREASING NEEDS OF THE DEPARTMENT, AS WELL AS PROLONG THE USE OF THE OLDER VEHICLES. VOTE: YES-5, NO-0.**

**CONSTRUCTION FOR STATION 2**

ARTICLE 24: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money for the design and construction, and construction administration, of Fire Station 2 at 149 Route 137; including equipment and furnishing, and any other costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21 (Proposition 2 ½ ) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$6,050,000.

*Explanation: Fire Station #2 on Route 137 has become a more full service station due to the increased calls for service. A committee has been formed to review its use. The 2017 ATM approved design funds to improve the facility. The Board of Selectmen, the committee and design firm have agreed to construct a new facility on the same site to provide services to this section of our community. This appropriation will all ow for the construction of a new facility.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH AN ESTIMATED COST OF \$6,050,000 BEING BORROWED FOR THIS PURPOSE. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). THIS VOTE WILL BE SUBJECT TO A TWO THIRDS TOWN MEETING VOTE TO PASS. THE**

**COST OF THE DESIGN AND PLAN MONIES WERE APPROVED AT THE MAY, 2017 ANNUAL TOWN MEETING. VOTE: YES-4, NO-1.**

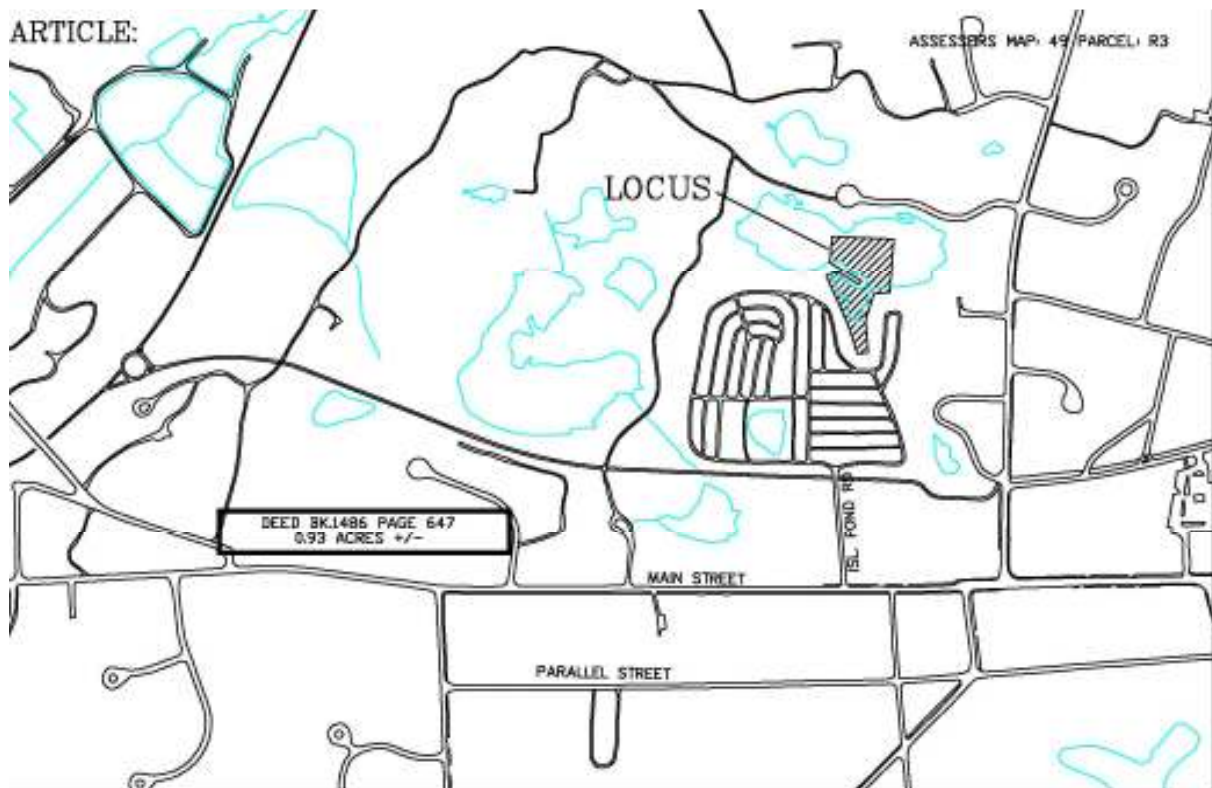
## **CEMETERY**

### **TRANSFER OF LAND FROM BOARD OF SELECTMEN PROPERTY TO ISLAND POND CEMETERY**

**ARTICLE 25:** To see if the Town will vote to transfer from the Board of Selectmen, currently being held for General Municipal Use to the Cemetery Commission to be held for cemetery purposes, a parcel of land consisting of approximately 1 acre identified as shown on the sketch of plan included in the Warrant for this Town Meeting. Assessors Map: 49 Parcel: R3 (Deed References: Bk.12500 Pg.140, Bk.3161 Pg.056, and Bk.1486 Pg. 647), and to act fully thereon. By request of the Cemetery Director and the Cemetery Commission.

***Explanation:** To add an approximately an additional 120 burial spaces and to be used for grant opportunities for the Island Pond Arboretum.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW FOR INCREASE BURIAL SPACES FROM THIS LAND LOCKED PARTIAL, AND TO GIVE THE COMMISSION THE TOTAL LAND NECESSARY TO APPLY FOR GRANT OPPORTUNITIES TO BUILD AN ARBORETUM. VOTE: YES-5, NO-0.**



Article 25



CONSTRUCTION OF BUILDING AND PURCHASE OF EQUIPMENT FOR PET  
CREMATORY

ARTICLE 26: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the design and construction and equipment, including a cremation device for a pet crematory located at 276 Queen Anne Road commonly known as the Pet Cemetery including the purchase and installation of an Animal Cremation Retort (cremation unit) and all costs incidentals and related thereto. The appropriation authorized by this vote shall not take effect until the town votes to exempt from the limitation on total taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½) the amounts required to pay the principal of and interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Cemetery Administrator and the Cemetery Commission. Estimated cost \$577,950.

*Explanation: The Cemetery Director and Commission have determined that a significant need exists for persons to respectfully dispose of their pets. This article calls for the construction of a building and a device to be able to cremate small pets. The facility will be located adjacent to the pet burial ground on 276 Queen Anne Road, approved at a previous Annual Town Meeting.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$577,950 FROM A DEBT EXCLUSION BALLOT VOTE BE AUTHORIZE TO ALLOW THE PET CEMETERY THAT WAS AUTHORIZED IN THE 2017 ANNUAL TOWN MEETING TO MOVE FORWARD. THIS WILL PROVIDE THE TOWN WITH A MUCH-NEEDED SERVICE THAT IS HARD TO FIND ON CAPE COD, AND OVER TIME IT WILL HELP PRODUCE REVENUE FOR THE TOWN. EVEN THOUGH A DEBT EXCLUSION VOTE IS NEEDED TO GET THIS PROJECT STARTED IT IS ANTICIPATED THAT THE FEES CHARGED WILL SOON COVER THE COST OF THE PROJECT AND THEN CONTRIBUTE TO THE GENERAL FUND. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-5, NO-0.**

AMEND THE HARWICH CEMETERY COMMISSION RULES AND REGULATIONS  
OF HARWICH CEMETERIES

ARTICLE 27: To see if the Town will vote to amend the Rules and Regulations of the Harwich Cemeteries as follows, and to act fully thereon. By request of the Cemetery Commission.

<p>Harwich Cemetery Commission Rules and Regulations of Harwich Cemeteries</p>
------------------------------------------------------------------------------------

### III. Cemetery Lots

7. Maintenance of all plantings and maintenance and removal of all plantings and holiday arrangement placed by a lot owner, or designee, is the responsibility of the lot owner, and the Cemetery Commission reserves the right to remove any planting that becomes unsightly. The Town of Harwich is not liable for items left at a grave, or damage to flowers, flags, containers, or monuments due to weather, vandalism, theft, or maintenance procedures. **All Christmas decorations must be removed by January 31<sup>st</sup> anything left on the grave will be removed by the cemetery personnel.**

**12. Items left at or on the lots after burial will be removed after one week.**

**13. The Above Rules will be strictly enforced.**

### VI. Active Cemeteries (Burial space available)

~~Harwich Center Cemetery, 686 Main Street, AKA Congregational Church Yard Cemetery~~

<p>Cemetery Office located @ <del>273 Queen Anne Road</del> <b><u>100 Oak Street</u></b>; mail received at Town Hall, 732 Main Street</p>
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Office phone: 508-430-7549

**FINANCE COMMITTEE DOES NOT RECOMMEND THIS ARTICLE AND ASKS THAT IT BE INDEFINITELY POSTPONED. GRAVESIDE GRIEVING AND REMEMBRANCE IS OBSERVED BY PEOPLE IN MANY DIFFERENT WAYS AND THE FINANCE COMMITTEE FEELS THAT THESE RULES ARE TOO RESTRICTIVE AND DO NOT ALLOW ENOUGH TIME FOR THE PUBLIC TO SHOW THEIR FEELINGS TOWARDS THEIR LOVED ONES. THESE RULES ARE DESIGNED TO BENEFIT THE MAINTENANCE STAFF AND NOT THE PUBLIC. VOTE: YES-1, NO-4.**

### **GOLF DEPARTMENT**

#### **LANDSCAPE RECLAMATION AND MAJOR TREE REMOVAL**

**ARTICLE 28:** To see if the Town will vote to raise and appropriate and/or transfer a sufficient sum of money from the Golf Improvement Fund to continue landscape reclamation and tree removal specific to holes 1-9, but not restricted to any other areas that the Golf Director and the Committee deem necessary, and to act fully thereon. By request of the Director of Golf and the Golf Committee. Estimated cost: \$40,000

**Explanation:** *The golf course continues to improve turf conditions through-out the existing 18 fairways. Significant work on holes 10 through 18 has been done over the last 4*

*years. Attention to holes 1-9 is now in its second year of work to be completed. Removal of growth that restricts both air and light enhances the playability of these fairways as recognized by consultation with the USGA, and with the endorsement of the Golf Committee, the Director, and the Supt. of the Green.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS USES FUNDS FROM GOLF RECEIPTS TO WORK ON LONG TERM PROJECTS FOR IMPROVEMENTS. THIS YEARS FUNDS WILL BE MAINLY DIRECTED TOWARDS HOLES 1-9 WHILE PAST REVENUES HAVE BEEN DIRECTED AT HOLES 10 – 18. VOTE: YES-5, NO-0.**

#### PHASE TWO COMPLETION OF LANDSCAPING

ARTICLE 29: To see if the Town will vote to transfer a sufficient sum of money from the Golf Improvement Fund to complete the landscape and streetscape improvements as part of the infrastructure improvements voted in Article 18 of the 2017 Annual Town Meeting, and to act fully thereon. By request of the Director of Golf and the Golf Committee.  
Estimated cost: \$50,000

*Explanation: this is the necessary completion phase to the capital project which will enhance traffic flow, pedestrian access to the Club House and the “Hot Stove”, as well as emergency vehicle access. This methodical step by step approach will be completely funded by the Golf Improvement*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS USES FUNDS FROM GOLF RECEIPTS TO WORK ON LONG TERM PROJECTS FOR IMPROVEMENTS. IN ADDITION TO LANDSCAPING THESE FUNDS WILL ALSO PROVIDE EMERGENCY VEHICLE ACCESS TO THE CLUB HOUSE. VOTE: YES-5, NO-0.**

#### HARBORMASTER DEPARTMENT

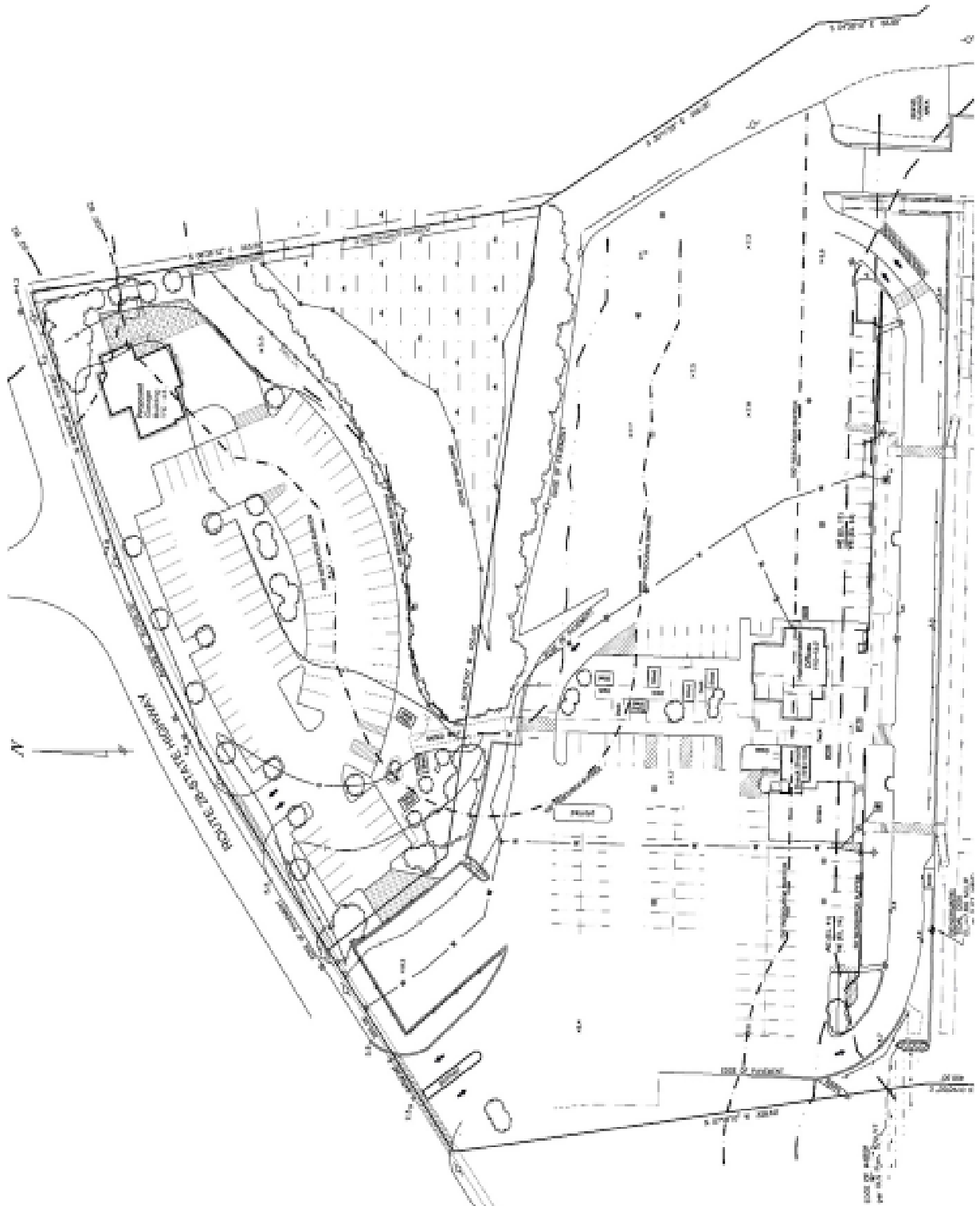
##### ACCEPT MASSACHUSETTS SEAPORT ECONOMIC COUNCIL GRANT FOR THE SAQUATUCKET HARBOR LANDSIDE PROJECT

ARTICLE 30: To see if the Town will vote to authorize the Board of Selectmen to expend a grant, which the Board of Selectmen has voted to accept, from the Massachusetts Seaport Economic Council in the amount of \$1,000,000, for the construction of landside improvements at Saquatucket Harbor, said grant to be expended in addition to the appropriation of \$3,000,000 under Article 20 of the May 1, 2017 Annual Town Meeting, for the purposes set forth in the site plan included in the prior vote of Town Meeting; including any other costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen.

*Explanation: The Town approved in FY18 \$3,000,000 for the Landside renovations to Saquatucket Harbor with a provision to seek grants. The Harbormaster has been successful in obtaining a Seaport Grant for \$1,000,000, which the Board of Selectmen has*

*voted to accept. Due to escalating costs, the project had come in over \$3,000,000. This article seeks to allow the Board of Selectmen to expend the Grant in addition to the \$3,000,000 previously appropriated for the project. The grand total available would be \$4,000,000. Administration will expend the Grant first, and will only borrow under the \$3,000,000 bond authorized last year the amount necessary to complete the site plan presented at Town Meeting and voted and approved on the Ballot. It is estimated that the total project cost will be approximately \$3,850,000, so that only \$2,850,000 of the amount approved last year will need to be borrowed. Once the Project is completed, any unused borrowing authority will be either repurposed or rescinded at a future town meeting.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE ACCEPTANCE OF THE \$1,000,000 GRANT IS IMPORTANT TO THE TOWN AND CAN BE USED TO REDUCE THE OVERALL COST OF THE TOWN, OR IT CAN BE USED TO COMPLETE THE SITE PLAN THAT WAS PRESENTED AT A PREVIOUS TOWN MEETING. VOTE: YES-5, NO-0.**



Article 30

AMENDMENT TO THE “AGREEMENT BETWEEN THE TOWNS OF CHATHAM  
AND HARWICH WITH RESPECT TO THE FORMATION OF A REGIONAL  
SCHOOL DISTRICT

ARTICLE 31: To see if the Town will vote to authorize the Board of Selectmen to execute an amendment to the “Agreement between the Towns of Chatham and Harwich with Respect to the Formation of a Regional School District” and to act fully thereon. By Request of the Board of Selectmen and Monomoy Regional School District.

*Explanation: The Monomoy Regional School District Agreement calls for a review of the document after five years. This review has been completed and amendments are recommended. Most of the revisions include elimination of the transition elements contained in the original agreement and an updating of language to include the Monomoy name. Based on feedback from the community and Select Boards, the Assignment of Schools language makes no change to the current regional agreement wording about assignment to elementary schools. Both towns retain their elementary schools with their town's children attending elementary school in the town of their residence. The Capital Expenditure and Borrowing costs shares have been updated to reflect the cost sharing of the operating budget. The amendment must be approved by both Harwich and Chatham respective Board of Selectmen and Town Meeting before becoming effective.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS PART OF A REQUIRED 5 YEAR REVIEW OF THE DOCUMENT AND TO ELIMINATE UNNECESSARY LANGUAGE THAT WAS INSERTED AS PART OF THE TRANSITION TO THE REGIONAL DISTRICT. VOTE: YES-5, NO-0.**

**GREEN COMMUNITIES**

AMEND THE CODE OF HARWICH GENERAL BYLAWS– CHAPTER 115 STRETCH  
ENERGY CODE

ARTICLE 32: To see if the Town will vote to amend the Code of the Town of Harwich under the General By-Laws by adding a new by-law under Chapter 115 – Stretch Energy Code for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2019 a copy of which is on file with the Town Clerk, and to act fully thereon. By request of the Board of Selectmen.

Chapter 115 Stretch Energy Code

**§115-1 Purpose**

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

**§115-2 Definitions**

**International Energy Conservation Code (IECC)** - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

#### **§115-3 Applicability**

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 115.AA, as indicated.

#### **§115-4 Authority**

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix. 780 CMR 115.AA may be adopted or rescinded by any municipality in the commonwealth in the manner prescribed by law.

#### **§115-5 Stretch Code**

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Code of the Town of Harwich under the General Bylaws, Chapter 115. The Stretch Code is enforceable by the inspector of buildings or building commissioner and effective as of January 1, 2019.

*Explanation: The Town is seeking to qualify as a state designated Green Community. One of the necessary criteria to become a Green Community is to adopt the Stretch Energy Code. On January 1, 2017, both the Base Energy Code and the Stretch Energy Code were updated. The differences between the two are now much smaller than in the past. Basically, to comply with the Stretch Code, new residential construction in a Stretch Code town needs to follow the Performance Path of the Base Code rather than the Prescriptive Path. The updated Stretch Code also applies to all new commercial buildings over 100,000 square feet and new commercial buildings over 40,000 square feet if they are specific high energy users such as Supermarkets, Laboratory buildings, Refrigerated warehouses. **All additions, renovations, and repairs to residential buildings are explicitly exempted from the Stretch Code.** Also smaller new commercial buildings as well as additions, renovations and repairs of commercial buildings are exempt.*

*A key feature of the Stretch Energy Code is that it is performance based. It requires new homes to meet a HERS (Home Energy Rating System) index rating target of 55, rather*

*than requiring the installation of specific levels of energy efficiency for each building element (e.g. Windows, Wall insulation, roof insulation, furnace etc.). The HERS rating is a measure based on a home's total expected energy use and overall efficiency. It is calculated by a certified HERS rater using accredited software, which uses information on the design of the energy systems in a home to calculate the annual energy needs of the home and give it a rating score.*

*Currently 215 out of 351 communities, representing more than 71% of the state's population, have adopted the Stretch Energy Code. Many builders are familiar with the stretch energy code. Many say that the energy efficiency trade-off features of the Stretch Code 55 HERS rating makes it easier to construct a Stretch Code home than a Base Energy Code home.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS ONE OF THE NECESSARY STEPS TO MAKE HARWICH A GREEN COMMUNITY. VOTE: YES-5, NO-0.**

**ZONING BYLAW ARTICLE LARGE-SCALE GROUND-MOUNTED  
PHOTOVOLTAIC ARRAYS**

**ARTICLE 33:** To see if the Town will vote to amend the Town's Zoning Bylaw, by establishing a new Article XXIII, Large-Scale Ground-Mounted Photovoltaic Arrays (>250kW), to include the following subsections:

- §325-138 Purpose and Intent.
- §325-139 Definitions
- §325-140 Large Scale Solar Review.
- §325-141 Operation & Maintenance Plan
- §325-142 Utility Notification
- §325-143 Dimension and Density Requirements.
- §325-144 Design Standards.
- §325-145 Safety and Environmental Standards.
- §325-146 Monitoring and Maintenance
- §325-146 Monitoring and Maintenance.
- §325-147 Abandonment and Decommissioning.
- §325-148 Financial Surety

Further to amend Article III, Establishment of Zoning Districts by adding under:

- §325-3 Division of Town into districts, a new "Solar Farm Overlay District"; and,
- §325-4 Maps, add "E. Solar Farm Overlay District" and a corresponding map.

Further to amend Article V, Use Regulations:

- §325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 – Table 1, by adding: 47 - Large-Scale Ground-Mounted Photovoltaic Array (§325-14S, Article XXII) as "P" in the IL zoning district.; and,



§325-14 Supplemental regulations, a new subsection “S. Large-Scale Ground-Mounted Photovoltaic Array shall be permitted by right within the Solar Farm Overlay District pursuant to the provisions of Article XXIII (§325-138 - §325-148).

And to act fully thereon. By request of the Planning Board.

**Below is the complete text for the proposed changes related to the Large-Scale Ground-Mounted Photovoltaic Arrays Bylaws – this is ALL new text.**

### **XXIII. Large-Scale Ground-Mounted Photovoltaic Arrays**

**§325-138 Purpose and Intent.** The purpose of this bylaw is to promote the creation of new Large-Scale Ground Mounted Solar Photovoltaic Installations (250kW or larger and covering at least one acres in size) by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations to address public safety, minimize impacts on scenic, natural and historic resources, and provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of Large-Scale Ground-Mounted Solar Photovoltaic Installations. This section shall apply to Large-Scale Ground-Mounted Solar Photovoltaic Installations proposed for construction after the effective date of this section. This section shall also pertain to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

#### **§325-139 Definitions**

**As-of-Right Siting.** As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-Right development may be subject to Large Scale Solar Review to determine conformance with local zoning ordinances or bylaws. Projects subject to Large Scale Solar Review cannot be prohibited, but can be reasonably regulated by the building commissioner or local inspector.

**Designated Location.** The location designated by the Zoning Bylaw, in accordance with Massachusetts General Laws Chapter 40A, section 5, where Large-Scale Ground-Mounted Solar Photovoltaic Installations may be sited As-of-Right. Said location(s) are shown on the Zoning Map of Harwich pursuant to Massachusetts General Laws Chapter 40A Section 4. This map is hereby made a part of this section and is on file in the Office of the Town Clerk.

**Large-Scale Ground-Mounted Solar Photovoltaic Installation.** A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC. All Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be owned and operated by either the Town of Harwich or under agreements with the Town of Harwich.

**Large Scale Solar Review.** A review by the Planning Board to determine conformance with local zoning ordinances or bylaws.

**On-Site Solar Photovoltaic Installation.** A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

**Rated Nameplate Capacity.** The maximum rated output of the electric power production of the photovoltaic system in Direct Current (DC).

**Solar Photovoltaic Array.** an arrangement of solar photovoltaic panels.

**§325-140 Large Scale Solar Review.** Prior to construction, installation or modification, Large-Scale Ground Mounted Solar Photovoltaic Installations with 250 kW or larger nameplate capacity shall undergo Large Scale Solar Review by the Planning Board as provided below. In accordance with Section 22(c) of the Massachusetts Green Communities Act, Large Scale Solar Review shall be expedited and no decision shall be rendered more than one (1) year after the date of the application.

A. Compliance with Laws, Ordinances and Regulations.

The construction and operation of all Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of the installation shall be constructed in accordance with the State Building Code.

No Large-Scale Ground Mounted Solar Photovoltaic Installation shall be constructed, installed or modified without first obtaining a building permit.

B. Large Scale Solar Review Application and Plan Requirements.

All applications and plans shall be filed with the Planning Board.

1. Two (2) copies of a properly executed application for Large Scale Solar Review, along with a filing fee of \$525.00.
2. Twelve (12) copies of site plan(s), prepared by a Registered Land Surveyor licensed in the Commonwealth of Massachusetts, at a scale of one inch equals forty feet (1" = 40'), including:
  - a. North arrow and locus map;
  - b. Property boundaries;
  - c. Name/Description of project;
  - d. Topography, both existing and proposed, including proposed drainage;
  - e. Zoning designation;
  - f. Location of proposed structures, drives, etc., including setbacks;
  - g. Sign(s) location(s);
  - h. Landscaping, both existing and proposed;
  - i. Lighting, including locations, type and wattage.

3. Twelve (12) copies each of the following:
  - a. Plans or drawings of the Large-Scale Ground-Mounted Solar Photovoltaic Installation prepared by a Registered Professional Engineer licensed in the Commonwealth of Massachusetts, showing the proposed layout of the system and any potential shading from nearby structures;
  - b. One or three line electrical diagram detailing the Large-Scale Ground Mounted Solar Photovoltaic Installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
  - c. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter(s);
  - d. Documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation;
  - e. An operation and maintenance plan (see also §325-141);
  - f. Proof of liability insurance;
  - g. Description of financial surety that satisfies §325-148;
  - h. A public outreach plan, including project development timeline, which indicates how the project proponent will meet the required site plan review notification procedures and other wise inform abutters and the community.

C. Waiver of Requirements: Upon written request submitted as part of the application, the Planning Board may waive any requirements.

**§325-141 Operation & Maintenance Plan.** The project proponent shall submit a plan for the operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

**§325-142 Utility Notification** No Large-Scale Ground –Mounted Solar Photovoltaic Installation shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the installation owner or operator’s intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

**§325-143. Dimension and Density Requirements.**

- A. Setbacks. Setbacks from all boundary lines shall be a minimum of fifty feet (50').
- B. Appurtenant Structures. All appurtenant structures to Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be

shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

#### **§325-144. Design Standards.**

- A. Lighting. Lighting of Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.
- B. Signage. Signs on Large-Scale Ground-Mounted Solar Photovoltaic Installations shall comply with a Harwich Sign Code. A sign that identifies the owner and provides a 24-hour emergency contact phone number shall be required.

Large-Scale Ground-Mounted Solar Photovoltaic Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the installation.

- C. Utility Connections.  
Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections for the Large-Scale Ground-Mounted Solar Photovoltaic Installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

#### **§325-145 Safety and Environmental Standards.**

- A. Emergency Services. The Large-Scale Ground-Mounted Solar Photovoltaic Installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Harwich Fire Chief. Upon request, the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- B. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation or otherwise prescribed by applicable laws, regulations, and bylaws.

#### **§325-146 Monitoring and Maintenance.**

- A. Large-Scale Ground-Mounted Solar Photovoltaic Installation Conditions. The Large-Scale Ground Mounted Solar Photovoltaic Installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Harwich Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the installation and any access road(s), unless accepted as a public way.
- B. Modifications. All material modifications to a Large-Scale Ground-Mounted Solar Photovoltaic Installation made after issuance of the required building permit shall require approval by the Planning Board.

**§325-147 Abandonment and Decommissioning.**

- A. Removal Requirements. Any Large-Scale Ground-Mounted Solar Photovoltaic Installation which has reached the end of its useful life or has been abandoned consistent with §325-147.B shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Large Scale Solar Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
  - 1. Physical removal of all Large-Scale Ground-Mounted Solar Photovoltaic Installations, structures, equipment, security barriers and transmission lines from the site.
  - 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
  - 3. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Large Scale Solar Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- B. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be considered abandoned when it fails to operate for more than one (1) year without the written consent of the Planning Board. If the owner or operator of the large-Scale Ground-Mounted Solar Photovoltaic Installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the town may enter the property and physically remove the installation.

**§325-148 Financial Surety.** Proponents of Large-Scale Ground-Mounted Solar Photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the

installation and remediate the landscape, in an amount and form determined to be reasonable by Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

### Article III. Establishment of Zoning Districts

#### §325-3. Division of Town into districts

Solar Farm Overlay District

#### §325-4. Maps.

E. The Solar Farm Overlay District established hereunder is shown on a map labeled “Town of Harwich, Solar Farm Overlay District” dated February 8, 2018, a copy of which is on file in the office of the Town Clerk.

### Article V. Use Regulations

#### §325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 – Table 1

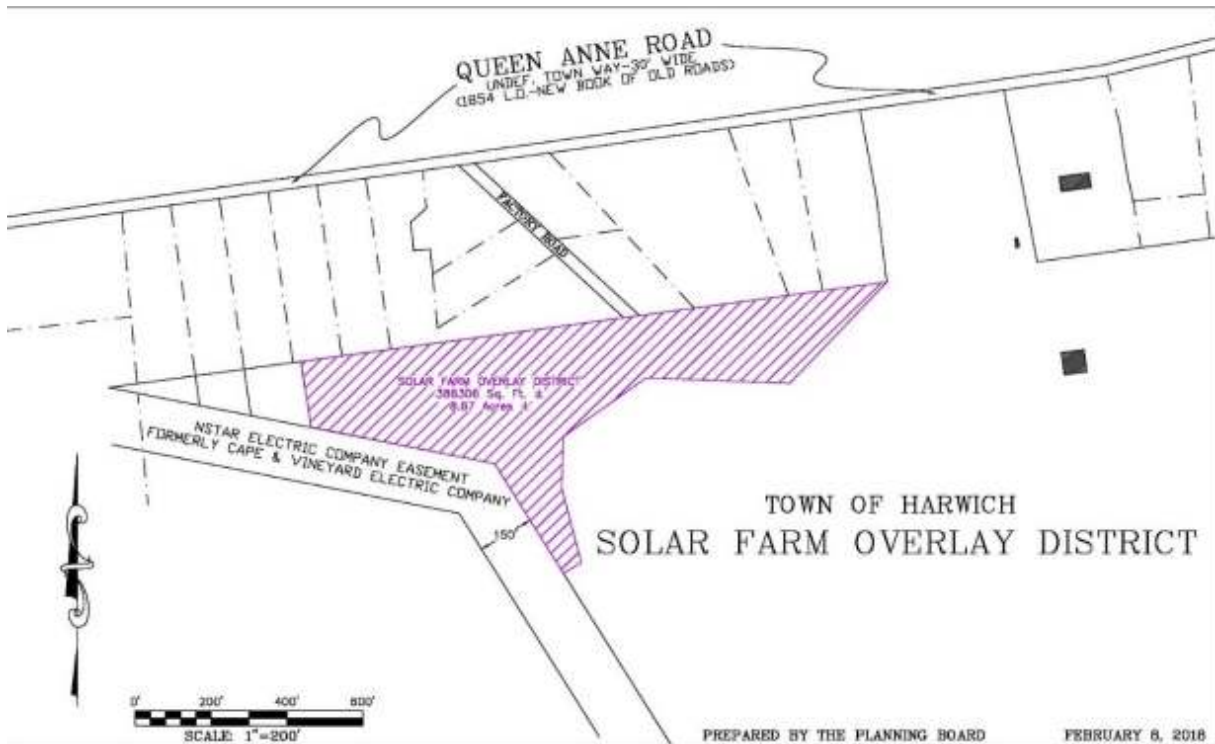
Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
Paragraph IV – Commercial Uses													
47 Large-Scale Ground-Mounted Photovoltaic Array (§325-14S, Article XXII)	-	-	-	-	-	-	-	-	-	P	-	-	-

#### §325-14 Supplemental regulations.

S. Large-Scale Ground-Mounted Photovoltaic Array shall be permitted by right within the Solar Farm Overlay District pursuant to the provisions of Article XXIII (§325-138 - §325-148).

*Explanation: The Town is seeking to qualify as a state designated Green Community. One of the necessary criteria to become a Green Community is to adopt an as-of-right site for renewable or Alternative Energy. This bylaw provides three components 1) A provision for Large Scale Solar Review by the Planning Board for Large-Scale Ground-Mounted Photovoltaic (“PV”) Arrays (similar to Site Plan Review; however it is not a special permit, it is by right) with specific criteria; 2) creates an overlay district “Solar Farm Overlay District” and map (an 8+ acre area of town-owned land just west of the existing PV array on the capped landfill; and 3) add the Large-Scale Ground-Mounted Photovoltaic Arrays to the use table.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS ONE OF THE NECESSARY STEPS TO MAKE HARWICH A GREEN COMMUNITY. THIS ARTICLE WILL CREATE THE ZONING NECESSARY TO ALLOW AN AREA OF LAND AT THE LAND FILL TO BE USED FOR PHOTOVOLTAIC ARRAYS. VOTE: YES-5, NO-0.**



Article 33

## **MARIJUANA ESTABLISHMENTS**

### **AMEND THE CODE OF THE TOWN OF HARWICH ZONING BYLAWS** **MARIJUANA ESTABLISHMENTS - BAN**

ARTICLE 34: To see if the Town will vote to amend the Town's Zoning Bylaw, ARTICLE V, Use Regulations, §325-10 Prohibited uses in all zoning districts, to include a new paragraph K, that would provide as follows, and further to amend the ARTICLE II § 325-2 Word usage and definitions to include, "Marijuana Establishments" as follows:

Section 325-10 Prohibited uses in all zoning districts.

K. Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G §1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Harwich.

Section 325-2 Word usage and definitions.

MARIJUANA ESTABLISHMENTS - Marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, as defined in G.L. c.94G §1.

And to act fully thereon. By request of the Board of Selectmen.

*Explanation: This zoning bylaw would prohibit marijuana establishments (including cultivators, testing labs, product manufacturers or any other types of licensed marijuana related businesses) within the Town of Harwich.*

*It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BAN MARIJUANA ESTABLISHMENTS. THIS ARTICLE ALONG WITH A POSITIVE VOTE IN THE NEXT ARTICLE, (35) WILL NOT AFFECT RECREATIONAL MARIJUANA LAWS BUT WILL ELIMINATE THE SALE OF MARIJUANA THROUGH RETAIL ESTABLISHMENTS IN HARWICH. VOTE: YES-5, NO-0.**

AMEND THE CODE OF THE TOWN OF HARWICH - GENERAL BYLAWS  
MARIJUANA ESTABLISHMENTS - BAN

ARTICLE 35: To see if the Town will vote to amend the Town's General Bylaw Chapter 171 Marijuana by adding a new Section 171-3, that would provide as follows:

**Section 171-3**

Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G, §1, to including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Harwich.

And to act fully thereon.

*Explanation: This general bylaw would prohibit marijuana establishments (including cultivators, testing labs, product manufacturers or any other types of licensed marijuana related businesses) within the Town of Harwich.*

*It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**



AMEND THE CODE OF HARWICH ZONING BYLAW - TEMPORARY  
MORATORIUM ON SALE AND DISTRIBUTION OF RECREATIONAL  
MARIJUANA

ARTICLE 36: To see if the Town will vote to amend the Town's Zoning Bylaw, "Article XXII, Temporary Moratorium on the Sale and Distribution of Recreational Marijuana" as follows:

§325-134 Purpose

Paragraph A: add in the second sentence within the parenthesis after "Acts of 2016", the following "and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017"

Paragraph B: Within the first sentence replace the phrase "a permitted use in the Town," with "specifically addressed in the Zoning Bylaw" and delete in its entirety the last sentence.

§325-135 Definitions

Add a new definition for "Marijuana Establishment" as follows: "A marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business."

Change "Marijuana Testing Facility" to "Independent Testing Laboratory" and keep the existing definition language.

§325-136 Temporary moratorium

In the second sentence, change "June 30, 2018 to "December 31, 2018"

In the third sentence, delete ", by ballot measure,"

And to act fully thereon. By request of the Board of Selectmen

*Explanation: This zoning bylaw would extend the moratorium approved at last year's Annual Town Meeting from June 30, 2018 to December 31, 2018. In the event that the previous two (2) articles banning marijuana establishments are approved, the extension of the moratorium is necessary to allow for the opportunity to review and approval by the Attorney General of the zoning and general bylaw amendments. In the event that the previous two (2) articles banning marijuana establishment are not approved, the extension would provide an additional 6 months to study the issue of marijuana establishments. It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND  
ADOPTED TO GIVE THE TOWN ADDITIONAL TIME NEEDED TO ESTABLISH  
GOOD LAW AND ORDER WITH REGARD TO THE USE OF MARIJUANA.  
VOTE: YES-5, NO-0.**

**ZONING BYLAW ARTICLE MARIJUANA ESTABLISHMENT – RECREATIONAL  
SPECIAL PERMIT USE**

**ARTICLE 37:** To see if the Town will vote to amend the Town’s Zoning Bylaw, Article V, Use Regulations, §325-14 Supplemental Regulations, to include a new paragraph “R” that would provide as follows; further to amend Article II §325-2 Word usage and definitions to include, “Marijuana Establishment – Recreational”, as follows; and further to amend Article V, Use Regulations, §325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 – Table 1 by inserting said use into the Use Table, as follows:

**§325-14 Supplemental Regulations**

R. Marijuana Establishment – Recreational are subject to special permit review pursuant to §325-51 and site plan review pursuant to §325-55. Recreational marijuana establishments shall be prohibited as an accessory use in all zoning districts. Recreational marijuana establishments are subject to the following standards:

1. Recreational marijuana establishments shall be located in stand-alone facilities and shall not be allowed within a building or structure containing other retail, commercial, residential, industrial, or other uses.
2. A minimum separation of 1000 feet, measured between lot lines, is required between recreational marijuana establishments and state-certified public or private schools, state-licensed day care centers, public park, recreation facilities and/or religious facilities or any facility in which children congregate.
3. No building permit for a recreational marijuana establishment shall issue until the applicant has executed a Host Community Agreement with the Town pursuant to G.L. c.94G, §3(d).

Recreational marijuana establishments shall be subject to the zoning moratorium adopted as §139-37 of this Bylaw. Applicants may not apply for a special permit for recreational marijuana establishments prior to January 1, 2019.

**§325-2 Word usage and definitions**

**MARIJUANA ESTABLISHMENT - RECREATIONAL**

A marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in G.L. c.94G, §1.

**§325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1**

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
Paragraph IV – Commercial Uses													
46 Marijuana Establishment - Recreational	-	-	-	-	-	-	S	S	S	-	-	-	P

And to act fully thereon. By request of the Board of Selectmen.

*Explanation: This zoning bylaw would create a time/place/manner bylaw for the sale of marijuana establishment – recreational by special permit from the Planning Board in*

*commercial zoning districts. In the event that the previous marijuana articles do not pass, this zoning bylaw would provide for some oversight of when establishments could be created (time); where they could be located (place); and the methods by which they would be allowed, by special permit, meeting specific criteria (manner). If all of the proposed marijuana related bylaws fail, then marijuana establishments would be allowable anywhere in Harwich where retail sales are permitted by right, or by use special permit, with no review or criteria.*

*It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.*

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

### **M.G.L./CHARTER/BY-LAW AMENDMENTS**

#### **AMEND THE TOWN OF HARWICH - CHARTER TO CHANGE THE NAME OF WATER COMMISSION TO WATER/WASTEWATER COMMISSION**

**ARTICLE 38:** To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapters 6 and 10 of the Town Charter, which amendment will be subject to approval by the voters at the 2019 Annual Town Election, as set forth below, with strikethrough text to be deleted and bold text to be inserted:

1. Amend Chapter 6, subsection 6-1-1, General Provisions, as follows:

6-1-1 The officers and town agencies to be elected by vote of the town shall be: a moderator, a town clerk, a board of selectmen as provided in chapter 3, members of the Monomoy regional school district committee, a water and wastewater commission, a board of library trustees, and a housing authority.

2. Amend Chapter 6, Section 6, Water Commission, as follows:

#### **Section 6. Water and Wastewater Commission**

6-6-1 A water **and wastewater** commission of ~~3~~ **5** members shall be elected for 3-year overlapping terms.

6-6-2 The water **and wastewater** commission shall possess and exercise all powers given to ~~this the~~ **the board of water commissioners** under chapter 165 of the acts of 1935, **and boards of sewer commissioners under chapter 83 of the General Laws. The water and wastewater commission shall be responsible for the administration, maintenance and operation of the water and sewer systems and facilities.**

6-6-3 The **water and wastewater** commission shall appoint a water and **wastewater** superintendent, and **such officer shall work cooperatively with** ~~shall request this officer to cooperate with, and be responsive to, requests from the town administrator's office.~~

**6-6-4 Notwithstanding any other provision of this section to the contrary, the board of selectmen shall be responsible for the design and construction of the town sewer systems and for implementation of the comprehensive wastewater management plan.**

3. Amend Chapter 10, Additional Provisions, by inserting the following new section:

**Section 4. Water and Wastewater Commission Transition**

**10-4-1 The vote of the May 7, 2018 Annual Town Meeting to amend the Section 6 of the Town Charter shall take effect upon approval by the voters at the 2019 Annual Town Election ("amendment").**

**10-4-2 As of the effective date of the amendment, the water commission shall have the additional powers, duties and responsibilities of a sewer commission under the general laws, except as otherwise specified in the amendment. No contracts or liabilities in force on the effective date of the amendment shall be affected by the expansion of the powers and duties of the water commission, and the newly established water and wastewater commission shall in all respects be the lawful successor of the water commission. All records, property and equipment whatsoever of the water commission shall be assigned to the water and wastewater commission, and any appropriation for the operations of such water commission and water system, and for the sewer system, shall, following initial approval by the town administrator, be available for expenditure by the water and wastewater commission consistent with the purposes for which such funds were appropriated.**

**10-4-3 Any incumbent elected water commissioner shall serve as a member of the water and wastewater commission for a period equivalent to the remainder of their elected term, and shall be entitled to have the words "candidate for re-election" appear next to their name on the ballot if they choose to run for election to the water and wastewater commission while serving in that capacity. At the first annual town election held after the effective date of this Charter amendment, two additional offices of water and wastewater commissioner shall be included on the election warrant, one for a two-year term and one for a three-year term; provided, however, that until said election, the water and wastewater commission shall be deemed to consist of three members.**

And to act fully thereon. By request of the Board of Selectmen and Water Commissioners.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS VOTE IS NEEDED TO TRANSITION THE WATER COMMISSION OF THREE MEMBERS TO A WATER AND WASTE WATER COMMISSION OF FIVE**

**MEMBERS TO OVERSEE THE OPERATION OF BOTH THE WATER AND WASTER WATER DEPARTMENTS. VOTE: YES-5, NO-0.**

**AMEND THE CODE OF HARWICH – GENERAL BYLAWS § 7-10 COMPOSITION OF APPOINTED AGENCIES**

**ARTICLE 39:** To see if the Town will vote to amend the Harwich General By-laws by deleting the text and title of Section 7-10 in its entirety and inserting in place thereof the following:

**Section 7-10 Composition of Appointed Town Agencies**

A. Pursuant to Chapter 7 of the Town Charter, the following appointed boards and committees shall be comprised as follows:

<u>Board</u>	<u>Membership</u>	<u>Charter Reference</u>
1 Board of Health	Five full members	§7-4-1
2 Planning Board	Seven members, two alternates	§7-5-1
3 Board of Assessors	Three full members	§7-6-1
4 Conservation Commission	Seven full members	§7-7-1
5 Council on Aging	Nine full members	§7-8-1
6 Historic District/Historical Commission	Seven full members - one alternate	§7-9-1
7 Recreation and Youth	Seven full members	§7-10-1
8 Cultural Council	Nine full members	§7-11-1
9 Zoning Board of Appeals	Five full members – five associate	§7-12-1
10 Golf Committee	Seven full members	§7-13-1
11 Waterways Committee	Seven full members – two alternate	§7-14-1
12 Cemetery Commission	Three full members	§7-15-1
13 By-Law/Charter Review Committee	Five full members	§7-16-1

B. Members of the appointed boards and committees listed in the preceding section shall be appointed for the term set forth in the Charter. If the Charter is silent as to the term, members shall be appointed for 3-year staggered terms.

And to act fully thereon. By request of the Board of Selectmen and Bylaw/Charter Review Committee.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

AMEND THE CODE OF HARWICH GENERAL BYLAWS – CHAPTER 140  
HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 40: To see if the Town will vote to accept the provisions of M.G.L. ch.44, §55C to establish an Affordable Housing Trust Fund; and further to amend the Code of the Town of Harwich to add a new Chapter 140 “Harwich Affordable Housing Trust” to read as follows:

**Affordable Housing Trust**

**Section 140-1 – Appointments** – As authorized by Chapter 44, §55C, the Board of Selectmen shall appoint 5 Trustees, one of whom shall be the Town Administrator or designee, and one of whom shall be a member of the Board of Selectmen; the remaining three (3) Trustees shall be appointed by the Board of Selectmen for two-year staggered terms.

**Section 140-2 – Duties and Responsibilities**

- A. The Trust shall possess all of the powers and authority set forth in M.G.L. c.44, §55C. The Selectman member of the Trust shall report to the full Board of Selectmen on purchases or sales of real property.
- B. In addition, the Affordable Housing Trust shall work with the Harwich Housing Committee to develop an affordable housing plan, which shall be updated each year and a copy presented to the Board of Selectmen.

**Section 140-3 – Removal** – A member may be removed from the Trust by the Board of Selectmen by a majority vote for cause after a public meeting or by failure to reappoint.

And to act fully thereon. By request of Town Administrator and Board of Selectmen.

*Explanation: The Affordable Housing Trust, allowed under MGL Chapter 44, Section 55 C, would expedite the Town’s ability to partner with private developers and convert existing housing to affordable housing. The purpose of the Trust is to provide a public benefit and a suitable living environment by increasing the access to and availability of safe and decent affordable housing to Harwich residents, while maintaining quality of life for all. Additionally, the Trust will provide for the creation and preservation of affordable housing in municipalities for the benefit of low and moderate-income households. Yarmouth, Norwell, Lincoln, Dartmouth, Cambridge, Upton, Sudbury, Georgetown and Scituate are some examples of successful Affordable Housing Trusts.*

*A key part in establishing the Trust and one of the most effective ways our community can jump-start a housing effort is to fund the hiring of a part time Housing Coordinator. Funding for this has been requested through a CPA request. The Housing Coordinator would work closely with the Trust to provide support services for housing-related programs, projects, and affordable housing initiatives.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**SPECIAL LEGISLATION TO INCREASE ANNUAL LIQUOR LICENSES**

ARTICLE 41: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for three (3) additional all alcohol on premises liquor licenses, bringing the number of said licenses from fifteen (15) to eighteen (18), as set forth below, said licenses not to be transferred to any other locations; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to act fully thereon. By request of the Board of Selectmen.

The petition for special legislation shall take the following form:

**AN ACT AUTHORIZING THE TOWN OF HARWICH TO ISSUE THREE ADDITIONAL LIQUOR LICENSES.**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the town of Harwich may grant three (3) additional licenses for the sale of all alcoholic beverages to be consumed on premises under section 12 of said chapter 138 as follows: one license to Blue Stripe LLC d/b/a Cape Sea Grille, to be exercised at 31 Sea St., in the Town of Harwich Port; one license to Ember Pizza, Inc. d/b/a Ember, to be exercised at 600 Route 28, in the Town of Harwich Port; and one license to Pleasant Bay Group Inc. d/b/a Wequassett Inn, to be exercised at 2173 Route 28, in the Town of Harwich. Licenses granted under this section shall be subject to all of said chapter 138 except said section 17.

(b) Once issued, the licensing authority shall not approve the transfer of a license issued under this act to any other location, but it may grant a license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

(c) If any of the licenses granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. This act shall take effect upon passage.

and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

AMEND M.G.L. CHAPTER 59, §5, Clause 5k – SENIOR WORK-OFF EXEMPTION-  
ANGEL PROVISION

ARTICLE 42: To see if the Town will vote to adjust the senior work-off exemption in General Laws Chapter 59, s. 5K by: (1) allowing an approved representative, for persons physically unable, to provide such services to the city or town; and (2) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,500; and to act fully thereon. By request of the Board of Assessors.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

ACCEPT M.G.L., CHAPTER 59, §5, CLAUSE 56 – PERSONAL PROPERTY TAX  
ABATEMENT FOR NATIONAL GUARD AND RESERVISTS

ARTICLE 43: To see if the Town will vote to accept M.G.L. Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2019 and act fully thereon. By request of the Harwich Veteran's Agent and Board of Assessors.

*Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

DE-COMMISSION THE ARCHITECTURAL ADVISORY COMMITTEE

ARTICLE 44: To see if the Town will vote to authorize and instruct the Board of Selectmen to de-commission the Architectural Advisory Committee and to act fully thereon. By request of the Board of Selectmen.

*Explanation: Throughout the years the responsibilities of the Architectural Advisory Committee (AAC) have been eliminated to the point of advisory only. The AAC was created at Special Town Meeting in October 1984 giving them review over commercial buildings and signs; at this time the Planning Board did not have review authority. In 1986, the Zoning Bylaws were amended to grant review authority to the Planning Board of commercial buildings through Site Plan Review; the AAC no longer had an active*



*participation in the review process. In May 2009, Town Meeting approved and adopted a new Sign Code under the Zoning Bylaws granting sign review to Staff within the Building Department, and Master Sign Plan Review by the Planning Board as part of Site Plan Review. The Historic District and Historical Commission continue to have review/approval authority. At this time the AAC no longer has specific responsibilities.*

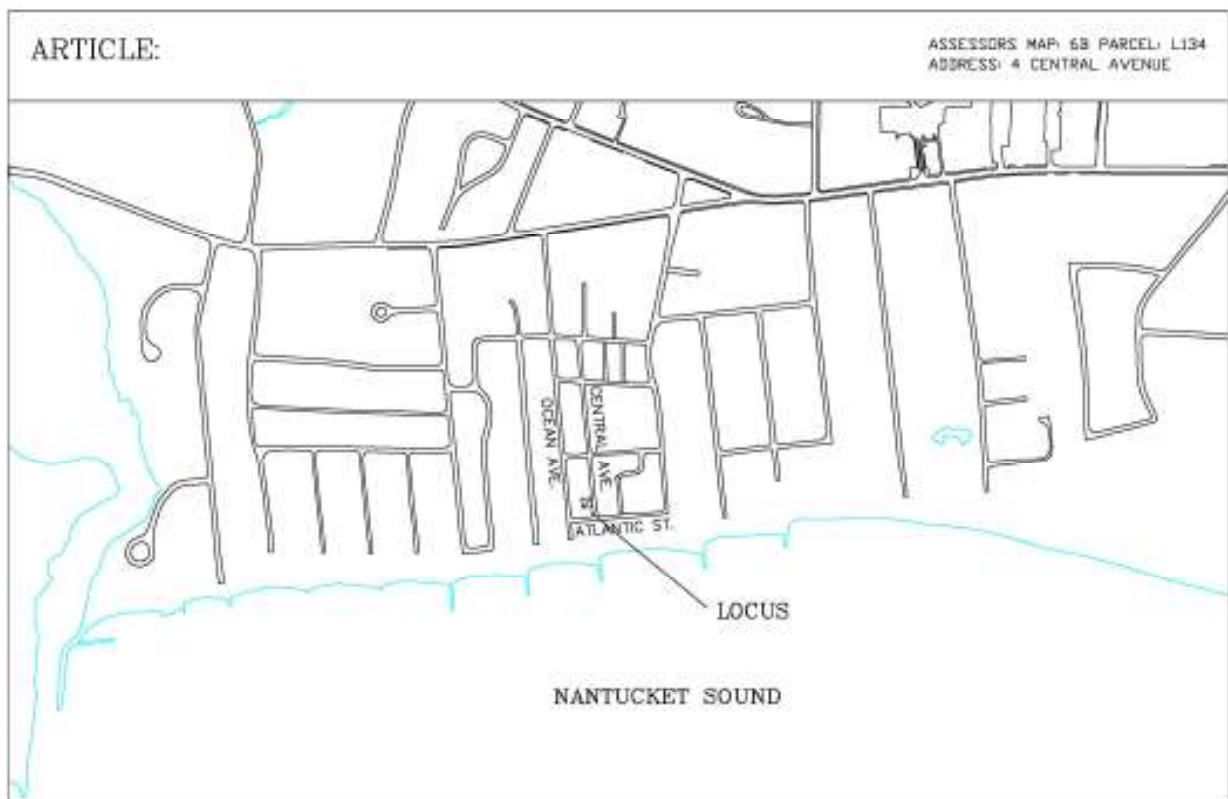
**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1.**

## **LAND MATTERS**

### **TOWN-OWNED LAND – 4 CENTRAL AVENUE – CLEAR THE TITLE**

**ARTICLE 45:** To see if the Town will vote to authorize the Board of Selectmen to take by Eminent Domain, for the purpose of clearing the Title, 4 Central Avenue used for general municipal use as surplus property. The parcel is identified on Assessor's Map 6B, Parcel L134 and is approximately 0.04 of an acre, and to act fully thereon. By request of the Board of Selectmen.

***Explanation:** The 2017 Annual Town Meeting authorized the sale of this parcel. The Board of Selectmen has an accepted bid for the parcel. It was learned that the title has some potential defects. This action will clear the title and allow the transfer to be completed.*



**Article 45**

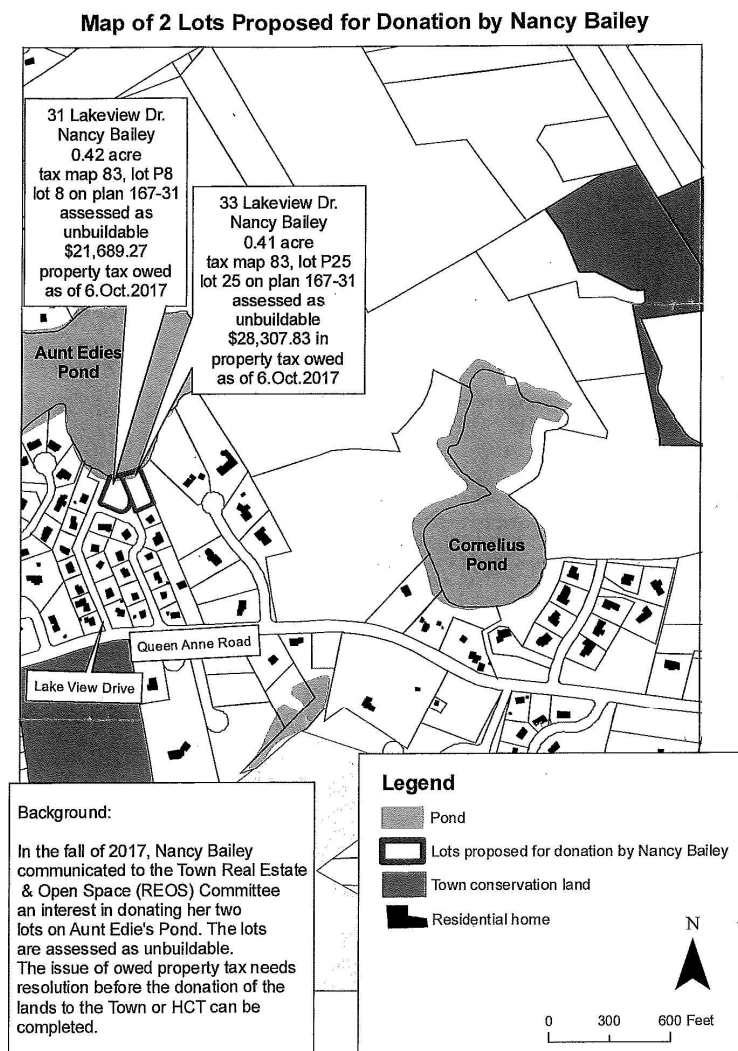
**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**DEED ACCEPTED IN LIEU OF FORECLOSURE – 31/33 LAKEVIEW DRIVE**

**ARTICLE 46:** To see if the Town will vote to authorize the Board of Selectmen to accept a deed in lieu of foreclosure pursuant to M.G.L. c.60 § 77C for 0.42 acres at 31 Lakeview Drive and 0.41 acres at 33 Lakeview Drive owned by Nancy Bailey. The parcels are identified on Assessor's Map 83, Lot P8 and Assessor's Map 83, Lot P25, and to act fully thereon. By request of the Board of Selectmen.

***Explanation:** An elderly resident owns two parcels and has not been able to pay taxes. Both are in foreclosure. The resident has offered the deeds in lieu of foreclosure. The statute allows Town Meeting to accept in lieu of taxes owed.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**



70 WILLOW STREET TOWN PROPERTY CLEAR TITLE AND REVISE BOUNDARY  
LINES

ARTICLE 47: To see if the Town will vote to transfer the care, custody and control of the parcel of land located on Willow Street and identified by the Assessors as Parcel 10-X3 from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance; to authorize the Board of Selectmen to enter into agreements with abutters, and to convey a portion or portions of Parcel 10-X3 to abutters, and, in connection therewith, to accept deeds from abutters to portions of the abutting parcels, for the purpose of establishing the boundary lines of all said parcels, for general municipal purposes and/or for the purpose of conveyance; to authorize the Board of Selectmen to take Parcel 10-X3 and/or the foregoing portions of the abutting parcels by eminent domain, if appropriate, for the purpose of clearing the Town's title thereto and/or for affordable housing purposes; and, further, to authorize the Board of Selectmen to convey all or portions of Parcel 10-X3 and other land acquired by the Town hereunder for affordable housing purposes for such consideration, which may be nominal consideration, and on such other terms and conditions as the Board may deem appropriate; and act fully thereon.

*Explanation: 70 Willow Street is a Town Owned piece of property that when acquired had some defects in Title and Property Boundaries. This Article will allow the Board of Selectmen to clear title by Eminent Domain and allow for revisions to the Property Boundary lines to reflect the actual situation. Two neighbors have portions of their property on "town owned land". The Board of Selectmen will be authorized under this article to clear up long standing issues.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND  
ADOPTED. VOTE: YES-5, NO-0.**



## **COMMUNITY PRESERVATION**

### **RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2018 COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES**

**ARTICLE 48:** To see if the Town will vote to reserve for future appropriations amounts from the FY 2018 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY 2018 Undesignated Fund Balance

And to act fully thereon. By request of the Community Preservation Committee.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

### **FUND LAND BANK DEBT SERVICE**

**ARTICLE 49:** To see if the Town will vote to appropriate from the Community Preservation Act Funds - Undesignated Fund Balance, \$ 588,750- to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds- Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Town Administrator. Estimated Cost: \$ 588,750.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$588,750 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON-GOING LAND BANK DEBT. VOTE: YES-5, NO-0.**

### **COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000**

**ARTICLE 50:** To see if the Town will vote to raise and appropriate and/or transfer from the Community Preservation Act, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this

Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$139,740

	<u>Project</u>	<u>Purpose</u>	<u>Amount</u>	<u>Appropriation Source</u>
1	Albro House Status Assessment	Assessment of the structure of the house for future use.	2,500	Historic Reserve
2	Mt. Pleasant Cemetery Gravestone Preservation	Preservation of the gravestones.	49,900	Historic Reserve
3	Pleasant Lake Ave Crossing Lights	Installation of pedestrian warning lights on the bike trail.	27,000	Undesignated Reserve
4	Library Preservation & Digitization of the Harwich Oracle maintained at Brooks Free Library	Digitization of paper copies.	10,340	Historic Reserve
5	Contracting for Records Retention	Records retention specialist firm to cull through historic documents.	40,000	Historic Reserve
6	Community Development Partnership	Fund educational training activities related to Affordable Housing and enter into a grant agreement with the Community Development Partnership	10,000	Community Housing Reserve
		<b>TOTAL</b>	<b>139,740</b>	

**H-1 ALBRO HOUSE – BUILDING CONDITIONS ASSESSMENT & EVALUATION PASSED 7 TO 0.**

**H-6 MOUNT PLEASANT CEMETERY GRAVESTONE CONSERVATION. PASSED 7 TO 0.**

**REC-16 PLEASANT LAKE AVENUE CROSSING LIGHTS. PASSED 4 TO 3.**

**H-2 PRESERVATION AND DIGITIZATION OF THE HARWICH ORACLE NEWSPAPER. PASSED 7 TO 0.**

**H-4 PRESERVATION AND ARCHIVING OF PUBLIC RECORDS STORAGE AT HARWICH COMMUNITY CENTER. PASSED 7 TO 0.**

**CH-7 CAPE HOUSING INSTITUTE. PASSED 6 TO 0 (1 RECUSAL).**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$139,740 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-5, NO-0.**

## HISTORIC BROOKS FREE LIBRARY RESTORATION – SUPPLEMENTAL FUNDS

ARTICLE 51: To see if the Town will vote to appropriate from Community Preservation Act Funds - Historic Reserve, \$300,000 of additional funding to accomplish historic preservation work on the exterior of the Brooks Free Library appropriated at the 2016 Annual Town Meeting. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Brooks Free Library Board of Trustees. Estimated Cost: \$300,000

### **H-3 HISTORIC PRESERVATION OF BROOKS FREE LIBRARY EXTERIOR PASSED 6 TO 1.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$300,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.  
VOTE: YES-5, NO-0.**

## CONSTRUCTION OF AN APPROPRIATE MUNICIPAL PUBLIC RECORDS STORAGE FACILITY IN THE HARWICH COMMUNITY CENTER BASEMENT

ARTICLE 52: To see if the Town will vote to appropriate from Community Preservation Act Funds - Historic Reserve, \$120,275 to construct an appropriate municipal public records storage facility in the Harwich Community Center for the preservation and archiving of public records. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Town Administrator. Estimated Cost: \$120,275.

### **H-4 PRESERVATION AND ARCHIVING OF PUBLIC RECORDS STORAGE AT HARWICH COMMUNITY CENTER. PASSED 7 TO 0.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$120,275 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.  
VOTE: YES-5, NO-0.**

## HABITAT FOR HUMANITY COMMUNITY HOUSING

ARTICLE 53: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve, \$300,000 to support Habitat for Humanity of Cape Cod, Inc. in building six new affordable homes located at 93-97 Main Street in West Harwich and to enter into a grant agreement with Habitat for Humanity of Cape Cod, Inc., and further authorize the Board of Selectmen to accept an affordable housing restriction on said property. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and Habitat for Humanity of Cape Cod, Inc. Estimated Cost: \$300,000.

**CH-9 93-97 MAIN STREET/ROUTE 28 HABITAT FOR HUMANITY COMMUNITY HOUSING. PASSED 7 TO 0.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$300,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-5, NO-0.**

**BROOKS PARK EXPANSION/IMPROVEMENT PHASE 5**

ARTICLE 54: To see if the Town will vote to appropriate from Community Preservation Act Funds - Undesignated Reserve, \$333,500 to replace the current Brooks Park lighting system with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$333,500

**REC-14 BROOKS PARK IMPROVEMENT PHASE 5 – LIGHTING. PASSED 7 TO 0.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$333,500 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-5, NO-0.**

**JUDAH ELDDREDGE PROPERTY ACQUISITION**

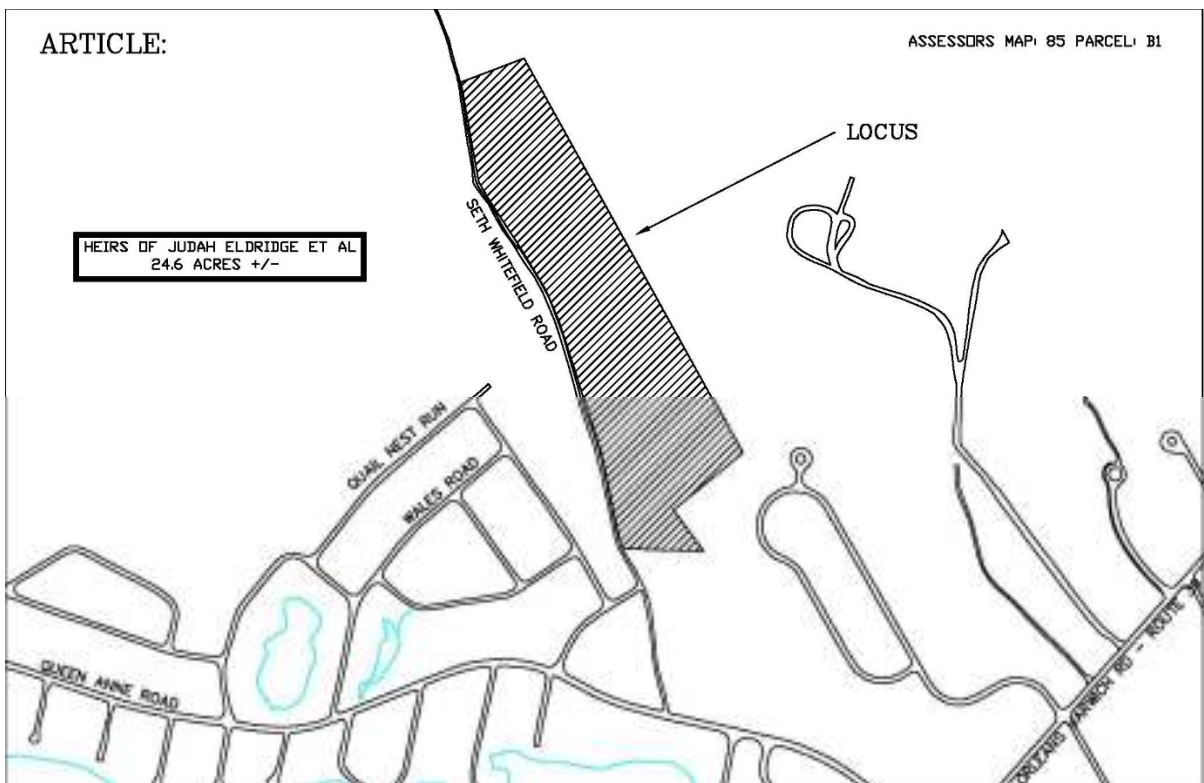
ARTICLE 55: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, for conservation and open space purposes, a parcel of land located on Seth Whitefield Road, identified by the Assessors as Parcel 85/B1-R, containing 24.6 acres, more or less, and described in a deed recorded with the Barnstable Registry of Deeds in Book 1, Page 512, with the care, custody, control and management thereof to be vested with the Conservation Commission; to raise and appropriate, transfer from available funds, including without limitation, from the Community Preservation Fund/Open Space Reserves \$209,695.30, and Undesignated Reserve \$159,304.70m for a total of \$369,000 and further, to authorize the Board of Selectmen and/or the Conservation Commission to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Self-Help Act, G.L. c. 132A, Section 11 (now, so-called LAND grants), which grants and/or funds so received shall be used to repay all or a portion of the sum provided by the Community Preservation Fund hereunder; and to authorize the Board of Selectmen and/or the Conservation Commission to grant to a qualified organization a perpetual conservation restriction pursuant to the provisions of G.L. c. 184, Sections 31-33, in compliance with G.L. c. 44B, Section 12(a), protecting the property for the purposes for which it is acquired, and to enter into all agreements and execute any and all instruments as may be necessary or convenient to



effectuate the foregoing purposes, provided that any funds left unspent from this “”Article are to be returned to the Community Preservation Act Funds – Open Space Fund Balance, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$369,000

**OS-12 PRESERVATION OF THE ELDREDGE CONSERVATION LANDS.  
PASSED 4 TO 3.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND  
ADOPTED AND THAT \$369,000 BE TRANSFERRED FROM COMMUNITY  
PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.  
VOTE: YES-5, NO-0.**



Article 55

**PURCHASE OF CONSERVATION RESTRICTION FOR 15 ACRES AT CORNELIUS  
POND (AKA ELDREDGE POND)**

**ARTICLE 56:** To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, a perpetual conservation restriction pursuant to the provisions of G.L. c.184, §§31-33, for open space and watershed protection purposes under the provisions of G.L. c. 40, §8C, on certain parcels of land situated on Cornelius Pond off of 588 Queen Anne Road in Harwich, containing 15 acres, more or less, in the aggregate, which parcels are shown as the land in Plan Book 215, Page 47, except Lot S-1 on Plan Book 430, Page 18, and further described in a deed recorded with said Deeds in Book 30652, Page 193, with the care, custody, control and management of



## HINCKLEY POND REMEDIATION/IMPROVEMENTS

ARTICLE 57: To see if the Town will vote to raise and appropriate , transfer from available funds, including \$575,000 from the Community Preservation Act Funds – Undesignated Reserve, to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of the design, construction, and remediation, including alum treatment of Hinckley Pond, as more fully described in said Comprehensive Wastewater Management Plan, and all other costs incidental and related thereto; and to appropriate from Community Preservation Act Funds – Undesignated Fund Balance, \$75,000 to work with the Recreation and youth Commission to improve and enhance the public access area closest to the bike trail/Rte. 124 intersection with the addition of a walkway and viewing platform, bike kiosk, picnic tables and an ADA compatible path for a total request of \$650,000, provided that any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated; and to act fully thereon. By request of the Community Preservation Committee and Town Administration. Estimated Costs: \$650,000

**REC-15 HINCKLEY POND RESTORATION AND PUBLIC ACCESS AREA RT. 124.  
PASSED 5 TO 2.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$650,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.  
VOTE: YES-5, NO-0.**

## FUND THE AFFORDABLE HOUSING TRUST

ARTICLE 58: To see if the Town will vote to appropriate from Community Preservation Act Funds – Community Housing Reserve, \$490,000 and \$10,000 from Undesignated Reserve, for a total of \$500,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich, and to fund the hiring of a part-time Housing Coordinator. Said appropriation is subject to approval of the Housing Trust acceptance statute and related bylaw that is contained within this Annual Town Meeting. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated cost: \$500,000.

**CH-10 HARWICH AFFORDABLE HOUSING TRUST FUND / PART TIME HOUSING COORDINATOR. PASSED 7 TO 0.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$500,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.  
VOTE: YES-4, NO-1.**

## **PRIVATE PETITIONS**

### **DEFRAY THE EXPENSES OF THE CHASE LIBRARY AND HARWICH PORT LIBRARY**

**ARTICLE 59:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000.

*Explanation: Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

### **PROMOTE THE TOWN OF HARWICH**

**ARTICLE 60:** To see if the Town will vote to: raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By petition. Estimated cost: \$30,000

*Explanation: For more than 59 years, Harwich Chamber of Commerce (HCC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich, through the annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:*

- (a) providing year-round informational services to visitors, residents, second homeowners, and businesses (over 76,000 visits to our Information Center in 2017)*
- (b) promoting the Town of Harwich and its new brand: The Warm Side of the Cape, thereby bringing much needed income into the community.*
- (c) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by*

*objectives in the Town's Local Comprehensive Plan, and marketing Harwich's Cultural Districts; Harwich Port and Harwich Center.*

*(a) **Year-Round Information Services:** Harwich's Information Center is open 52 weeks a year. Combining this valuable resource with the Chamber's internet/website portals, New explore boards located at Logan Airport, North and South Stations as well in many locations throughout Massachusetts, New England and Nationally and continued telephone and mail inquiries, Harwich Chamber annually provides more than 320,000 instances of contact with visitors, seasonal and year-round homeowners and residents, organizations and businesses. These connections offer the opportunity to market and promote the Town utilizing our new brand "The Warm Side of the Cape." By being available to meet the needs of our "customers" we are able to encourage patronage of our local amenities and businesses and to connect individuals and businesses with the appropriate Town offices and officials 12 months a year in a friendly, warm and upbeat fashion.*

*(b) **Promoting the Town of Harwich:** The Harwich Chamber continues to be the lead force in promoting the Town of Harwich. By utilizing a multi-faceted approach, HCC strives to position Harwich as a premier destination for local, regional, national and international individuals and families. The marketing strategies are aimed at encouraging residents, second homeowners (current and potential), and visitors to avail themselves of Harwich's recreational amenities, as well as for shopping, dining, vacations, day trips, events and festivals. The plan, which positions Harwich as a desired vacation destination and an outstanding place in which to live and work, includes:*

- 1. The 2018 Harwich Magazine will focus on Arts and Culture , the Town's primary comprehensive printed and online resource for attracting tourists and visitors to Harwich, and for our residents, second home-owners and businesses.*
- 2. The HCC website's robust content complements the Magazine and links to a wide range of Town resources.*
- 3. Ancillary printed and on-line pieces, including specialized maps (cranberry bogs, lodging locator, dining locator, beaches, bike trail) that target market segments and interests.*
- 4. Media placements in local, regional and national publications.*
- 5. Online targeted ads geared towards establishing new residents, building our workforce and bringing in tax revenues for the town.*

*Special events and festivals are about more than attracting people to town to enjoyable experiences. They are about defining key elements of Harwich's brand and about parlaying those assets into support for our businesses, non-profit organizations, and the community. In 2017 the Harwich Chamber of Commerce in partnership with sponsorships from Harwich Chamber of Commerce members we brought back after a 10 year absence the much loved Fireworks as part of the Harwich Cranberry Festival. In addition, Fall for Harwich provided the umbrella under which thousands of people were invited to participate in a wide array of more than 30 events, including the half-marathon road race, music festival, bog walks, concerts, teas, arts & crafts, our second sidewalk sale and more. Fall for Harwich and Christmas in Harwich also provide opportunities for our local non-profits to raise much needed funds and increase their visibility. In addition, the Chamber*

*continues to actively engage in creating and implementing new events as well as expanding existing events. In 2017, the Chamber coordinated eight Port Summer Night Musical Strolls in Harwich Port, several musical concerts that combined opportunities with restaurants and other businesses to increase meals, shopping and a night out with a show. We look forward to continuing to expand these offerings in 2018.*

***Economic Development:*** *HCC will continue to collaborate with the Town on economic development strategies and initiatives. Over this past year, HCC has worked tirelessly on behalf of the Town and its businesses and continues to do so. HCC has advocated for a strengthened technology infrastructure and better health insurance rates for small businesses. The Chamber has also provided training, counsel and support to dozens of small businesses struggling to survive in the current economic climate, and has met with several individuals considering locating their business in Harwich.*

*HCC continues to strengthen its collaboration with other local chambers of commerce through the Local Cape Chambers Collaborative (LC3) and the Lower Cape Chambers group. Among the many activities currently underway are:*

- With LC3 meeting with the Economic Development Council on regional economic development priorities, identified by local chambers in consultation with town officials*
- With LC3 continued advocacy on transportation issues, including real time information, bridge issues, issues relating to drug use, attracting more traffic to the Regional Airport and more.*
- With Lower Cape Chambers hosting the Annual Lower Cape Home & Garden Show this year again to be held at the Cape Cod Tech, trainings, inter-chamber networking (giving greater business-to-business opportunities)*
- Parking and Connectivity continue to explore opportunities for remote parking lots and transit service for harbors, beaches and other sites with high seasonal demand.*

*The Chamber is honored to partner with the Town on building a better community, but the Chamber relies on the Town's support to help achieve its goals. Without this support, the Chamber's marketing activities will be significantly reduced. We appreciate the past support of the Town of Harwich and request funding for these important, revenue-generating initiatives. Thank you for your consideration*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

#### SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

**ARTICLE 61:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$3,600.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

INTERMUNICIPAL AGREEMENT TO FACILITATE REMOVAL OF EXCESS  
NITROGEN LOADS TO PLEASANT BAY

ARTICLE 62: To see if the Town will vote to direct the Board of Selectmen to approve and execute an Intermunicipal Agreement (IMA) with the Towns of Chatham, Brewster, and Orleans relative to a Pleasant Bay Watershed Permit to be requested from the Massachusetts Department of Environmental Protection to facilitate removal of excess nitrogen loads to Pleasant Bay; execution of the IMA shall be contingent upon and subject to the satisfactory completion and acceptance by the Board of Selectmen of the Pleasant Bay Targeted Watershed Management Plan, Watershed Permit terms and conditions, and final proposed Intermunicipal Agreement; and to act fully thereon. By request of the Board of Selectmen and the Pleasant Bay Alliance.

*Explanation: MassDEP has initiated a new program of Watershed Permitting to facilitate removal of excess nitrogen loads impacting coastal embayments. Pleasant Bay has been selected to participate in a pilot project to obtain such a permit, pending town approvals.*

*The core aspect of the permit will be a Targeted Watershed Management Plan (TWMP). The TWMP is based on the nutrient management plans (ie, CWMPs) already prepared by the towns in the watershed and will demonstrate how the combined effect of the four towns' plans will achieve the necessary nutrient removal within the Pleasant Bay watershed., and will not be a new plan. The TWMP will be an elaboration of the Pleasant Bay Composite Nitrogen Management Analysis (March 2017).*

*In order to obtain a Watershed Permit, a four-town intermunicipal agreement (IMA) will need to be executed that confirms each town's share of nitrogen removal responsibility and its intended implementation schedule, giving all towns the assurance that the towns are working together and that improved water quality will be not delayed by one town's inactions.*

*The proposed IMA builds on the Resolution of the Towns Sharing the Watershed of Pleasant Bay signed by the Board of Selectmen in June 2017. The resolution endorsed the Pleasant Bay Composite Nitrogen Management Analysis as an accurate representation of the Town's share of current attenuated nitrogen load and its responsibility to remove nitrogen in Pleasant Bay.*

*The Watershed Permit will give the towns MassDEP permission to conduct nitrogen removal projects for which there is no current permitting program, such as so-called non-traditional technologies, with an agreed-upon process for documenting the nitrogen removal that actually occurs.*

*By accepting the permit, the town obtains the following advantages:*

- Eligibility for SRF financing for non-traditional technologies*

- *Higher priority for SRF financing for both traditional and non-traditional technologies*
- *Special consideration for other grant programs;*
- *An assured procedure for documenting nitrogen removal credits toward TMDL compliance;*
- *Protection from DEP enforcement actions related to current excessive nitrogen loads, provided that implementation schedules are met.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

### PLEASANT BAY RESOURCE MANAGEMENT PLAN UPDATE

ARTICLE 63: To see if the Town will vote to adopt the 2018 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003, 2008 and 2013, and the Memorandum of Agreement with the Towns of Orleans, Chatham and Brewster, originally authorized by the Town in 1998 and re-authorized in 2003, 2008 and 2013; and to authorize the Board of Selectmen to enter into a successor Memorandum of Agreement, as amended by the Board of Selectmen, with one or more of the aforementioned towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the plan and plan updates and to act fully thereon. By request of the Board of Selectmen and Pleasant Bay Alliance.

Explanation: *The Pleasant Bay Resource Management Plan 2018 Update describes management issues and provides recommendations for coordinated management activity within the Pleasant Bay Area of Critical Environmental Concern (ACEC) and watershed. The purpose of the management plan is to promote the natural resource health and public enjoyment of Pleasant Bay. The management plan is updated as needed by the Pleasant Bay Alliance, an organization formed by an inter-municipal agreement between Brewster, Orleans, Chatham and Harwich. Town Meeting in each town is being asked to adopt the 2018 Update and renew the Memorandum of Agreement forming the Alliance. The 2018 Update contains recommendations in the areas of Biodiversity and Habitat Protection, Wetlands Protection, Fisheries Management, Watershed Planning, Coastal Processes and Coastal Structures, Navigation Safety, Public Access and Historic Resources. The Update was developed over the past year by the Alliance with input from local and regional resource managers and interested citizens. A public hearing was held in xxx.*

*The 2018 Update is available on the home page of the Pleasant Bay Alliance website, [www.pleasantbay.org](http://www.pleasantbay.org). Resource Management priorities include:*

*1. Continuing to Facilitate Watershed-based Collaboration to Address Nitrogen Loading Encourage the four watershed towns to make progress in developing and implementing nutrient management plans and promote watershed-based collaboration to achieve total*



*nitrogen Total Maximum Daily Loads (TMDLs). Stormwater management, smart growth, and fertilizer controls will be areas of focus.*

*2. Promoting Coastal Resiliency by Protecting Healthy Coastal Processes*

*Continue to work with Conservation Commissions to implement the Guidelines for Erosion Management in Pleasant Bay, Evaluate Management and Resiliency Strategies for Dealing with the Effects of Sea Level Rise in Pleasant Bay and Chatham Harbor.*

*3. Promoting Strengthening of Wetland Protections*

*Continue to work to strengthen local wetlands protection regulations and review procedures by recommending modifications to local conservation regulations and bylaws.*

*4. Developing Best Management Practices to Protect Biodiversity*

*Develop best management practices designed to manage invasive species and promote habitat and resource protection. Investigate, monitor and improve opportunities for diadromous fish passage.*

*5. Continuing Resource Monitoring Programs and Research*

*Continue to monitor water quality, tide data, salt marsh and eelgrass health, and aerial photography for management support and regulatory compliance. Rely on rigorous technical analyses to discern significant trends.*

*6. Continuing to Build Stewardship through Public Education*

*Continue to develop stewardship by sharing research, data and information regarding resource conditions and trends.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**REVOLVING/STABILIZATION/OPEB FUNDS**

**DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION**

**ARTICLE 64:** To see if the Town will vote to set the spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code; and to act fully thereon. By request of the Board of Selectmen

<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 19 Spending Limit</u>	<u>Disposition of FY18 Fund balance</u>
Golf	Director, Golf Committee & ATA	Golf Lessons and Pro Shop Sales	Pro Shop expenses, clubhouse and kitchen maintenance, modernization, and lessons instructor	\$250,000	Available for expenditure
Golf Infrastructure fund	Director, Golf Committee	New surcharge on all green fees and cart fees	CVGC Infrastructure including Club House facilities, maintenance facilities	\$100,000	

<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 19 Spending Limit</u>	<u>Disposition of FY18 Fund balance</u>
Council on Aging	Director & Council on Aging	Fees from health, recreation, nutrition and education programs	Health, recreation, nutrition and education programs	\$125,000	Available for expenditure
Cemetery	Administrator & Cemetery Commission	90% of Lot Sales, 100 % of all Cemetery Services and Fees	Maintenance of town cemeteries	<b>\$100,000</b>	Available for expenditure
Community Center	Director & Facilities Committee	Fees from use of the weight room	Weight Room Equipment (and repair)	<b>\$100,000</b>	Available for expenditure
Recreation	Director & Rec & Youth Commission	Fees from recreation and youth programs	Recreation and youth programs	<b>\$125,000</b>	Available for expenditure
Albro House	Town Planner & Historic District/Hist. Commission	Fees from receipts of lease or fees for short term rooms use and rental	Restorations, maintenance, care and support of town-owned property	\$10,000	Available for expenditure
ADA	Town Administrator	Receipts of parking penalty fees	Interpreter services or accommodations required under ADA	\$2,500	Available for expenditure
Wetlands	Conservation Commission	Notice of Intent filing fees	Consultants and wetland and buffer zone management and restoration projects	\$6,000	Available for expenditure
Middle School	Community Center Director and Facilities Manager	funds generated from receipt of lease or fees collected for short term, year-round, temporary or otherwise, room(s) use and rental	funding restorations, maintenance, care, and support	\$100,000	Available for expenditure
Sidewalks	Town Planner and Planning Board	sidewalk improvements including consulting services and construction	monies generated from receipts paid to the Town in lieu of sidewalks required to be installed in new subdivisions	\$50,000	Available for expenditure

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

#### ESTABLISH ANNUAL TAX TITLE COLLECTION REVOLVING FUND

**ARTICLE 65:** To see if the Town will accept General Laws Chapter 60, Section 15B, which allows the Town to establish by vote a Tax Title Collection Revolving Fund, effective FY 19, to offset expenses incurred in connection with a tax taking or tax title foreclosure, including, but not limited to, searching and examining titles, mailing,

publishing or advertising notices or documents, petitioning the land court, serving court filings and documents and paying legal fees. Said Revolving Fund shall be under the control of the Treasurer/Collector, and to act fully thereon. By request of the Finance Director and Treasurer/Collector.

*Explanation: Establish revolving fund to be utilized by the treasurer-collector for costs, charges, and fees associated with tax title management and to pay out-of-pocket expenses related to tax takings, redemptions and foreclosures of tax titles.*

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

#### STABILIZATION FUND

ARTICLE 66: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$700,000.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

#### OPEB TRUST FUND

ARTICLE 67: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$700,000.

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

#### FUND PRIOR YEAR'S UNPAID BILLS

ARTICLE 68: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$10,500.

Explanation:

*Matthews & Mathews, LLC – Legal Expense*

*\$7,825.00*

*Coppola & Coppola – Legal Expense*

*\$ 2,431.25*

**FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPF I WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.**

**CUSTOMARY**

**HERRING FISHERIES**

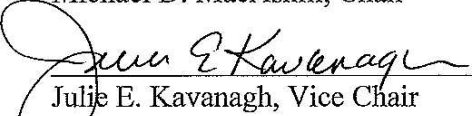
ARTICLE 69: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

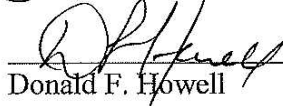
Given under our hands this 12th day of March, 2018

  
\_\_\_\_\_  
Michael D. MacAskill, Chair

  
\_\_\_\_\_  
Julie E. Kavanagh, Vice Chair

  
\_\_\_\_\_  
Larry G. Ballantine, Clerk

  
\_\_\_\_\_  
Jannell M. Brown

  
\_\_\_\_\_  
Donald F. Howell

BOARD OF SELECTMEN

A true copy Attest:

\_\_\_\_\_  
Constable

**SAMPLE  
COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 15, 2018**

**BARNSTABLE, ss:**

To either of the Constables of the Town of Harwich in said County,

**Greetings:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 15, 2018, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: one (1) Selectmen for three (3) years; one (1) Moderator for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years; one Water Commissioner for one (1) year unexpired term

***BALLOT QUESTIONS***

1. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of construction of sewers in the Southern section of Pleasant Bay Watershed and construction of the Chatham interconnector system, as more fully described in said Comprehensive Wastewater Management Plan, including any land acquisition costs and all other costs incidental and related thereto?”

YES \_\_\_\_\_ NO \_\_\_\_\_

2. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program as requested in the Capital Plan for FY19, including all costs incidental and related thereto?”

YES \_\_\_\_\_ NO \_\_\_\_\_

3. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design and construction, and construction administration, of Fire Station 2 at 149 Route 137; including equipment and furnishing, and any other costs incidental and related thereto?”

YES \_\_\_\_\_ NO \_\_\_\_\_

4. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design and construction and equipment, including a cremation device for a pet crematory located at 276 Queen Anne Road commonly known as the Pet Cemetery including the purchase and installation of an Animal Cremation Retort (cremation unit) and all costs incidentals and related thereto?”

YES \_\_\_\_\_ NO \_\_\_\_\_

5. “Shall the Town of Harwich be allowed to assess an additional \$76,078 in Real and Personal Property Taxes for the purpose of partially funding the Monomoy Regional School – Harwich Assessment – for installation of bathroom facilities at Stadium Field included in the Capital Program for the Fiscal Year beginning July 1, 2018?”

YES \_\_\_\_\_ NO \_\_\_\_\_

6. “Shall the Town of Harwich be allowed to assess an additional \$36,625 in Real and Personal Property Taxes for the purpose of partially funding the Monomoy Regional School – Harwich Assessment – for funding a Stabilization Account included in the Capital Program for the Fiscal Year beginning July 1, 2018?”

YES \_\_\_\_\_ NO \_\_\_\_\_

7. “Shall the Town of Harwich Shall this Town approve the charter amendments proposed by Town Meeting summarized below?”

*The proposed charter amendments were approved under Article 38 of the May 1, 2017 Annual Town Meeting warrant. The following amendments were approved: providing that members of the Board of Selectmen serve as liaisons to appointed and elected town agencies, instead of as ex officio members; inserting the office of “finance director” as an office appointed by the Board of Selectmen and removing “town accountant” from the list; revising the manner in which vacancies and other appointments are advertised so that notice of positions will be posted for a minimum of two weeks in the same manner as required for meeting notices under the Open Meeting Law, including on the Town’s website, and will render newspaper publication optional; clarifying that town agencies*

*shall organize at the first meeting after the beginning of the town's fiscal year and elect a chair, vice-chair and clerk; revising the number of members on the following boards and committees to allow the Town to establish the size by bylaw: Board of Health (up to 5), Planning Board (not less than 5 nor more than 9 and 2 alternates), Board of Assessors (at 1,3,5,7, or 9), Conservation Commission (not less than 3 nor more than 7 and 2 alternates), Historic District and Historical Commission (not less than 3 nor more than 7 and 5 alternates), Cultural Council (not less than 5 nor more than 22), Zoning Board of Appeals (not less than 3 nor more than 5 and 5 associate members), Council on Aging, Recreation and Youth Commission, Golf Committee, Waterways Committee, Cemetery Commission, and Bylaw/Charter Review Committee (eliminates any reference to the number of members); clarifying the responsibilities of the Golf Committee in making recommendations to the Board of Selectmen as to policies relating to the maintenance and operation of the municipal golf course; and resolving certain grammatical errors and capitalization.*

YES \_\_\_\_\_ NO \_\_\_\_\_



Dear Voters:

The May 1, 2017 Annual Town Meeting voted under Article 38 to amend the Town Charter pursuant to the provisions of General Laws chapter 43B, also known as the Home Rule Procedures Act. As required by law, the Charter amendments were then forwarded to the Attorney General for review.

On June 12, 2017, the Attorney General concluded that the amendments do not conflict with the laws or constitution of the Commonwealth of Massachusetts.

Therefore, as required by law, the Charter amendments approved by Town Meeting must appear as a ballot question at the Annual Town Election for your vote of final approval.

In addition, the Town is required by law to provide each household with one or more registered voters a copy of the Charter amendments approved by Town Meeting. Accordingly, please find the text of the amendments to the Town Charter approved by the May 1, 2017 Annual Town Meeting under Article 38. The text to be inserted is denoted by underlining, while the text to be deleted is shown in strikethrough.

1. **Amend Chapter 3 subsection 3-7-3, Prohibitions, as follows:**  
3-7-3 Members of the board of selectmen shall be eligible to serve, ~~to the extent permitted by law, as ex-officio members of~~ as liaisons to appointed and elected town agencies. A liaison for any elected town agency or committee shall be appointed by a majority vote of the entire board of selectmen and shall be for the sole purpose of efficient communication between the board of selectmen and the affected appointed and/or elected town agency.
2. **Amend Chapter 3 subsection 3-6-1, Powers of Appointment, as follows:**  
3-6-1 Except as may otherwise be provided by General Laws, this charter, or the personnel by-law, the board of selectmen shall have the power to appoint and remove: a) a town administrator as provided in chapter 4; b) a town counsel; c) ~~a town accountant~~ a finance director; d) a police chief; e) a fire chief; f) 3 assessors for overlapping 3-year terms; g) 3 members of a board of registrars of voters for overlapping 3-year terms; h) election officers; and i) 1 or more constables.
3. **Amend Chapter 7 subsection 7-1-2, Advertising of Vacancies and Appointing Town Agencies, as follows:**  
7-1-2 To further promote a maximum level of qualified, active, and interested citizen participation on appointed town agencies, the board of selectmen shall advertise all vacancies and impending appointments. This advertising shall enumerate the vacancies that are to be filled and shall solicit the submission of a citizen activity record form from persons willing and able to serve. The

advertisements shall be posted in a manner consistent with open meeting law postings (including on the Town's web site) and may be published in a newspaper of general circulation in the town. and shall be made once a week for a minimum of two weeks after the vacancy arises Vacancies shall remain posted/advertised a minimum of two weeks prior to an appointment by the board of selectmen.

4. **Amend Chapter 7 subsection 7-2-2, General Provisions, as follows:**  
7-2-2 All town agencies ~~of the town~~ shall; a) organize annually at the first meeting after the beginning of the town's fiscal year (July 1 - June 30); b) elect ~~necessary officers~~ a chair, a vice-chair and a clerk; c) adopt rules of procedure and voting; d) maintain minutes and records of attendance, copies of which shall be a public record and regularly filed with the town clerk; and e) nominate prospective employees of their choice, who shall be considered for appointment by the town administrator, as provided in clause 4-4-2.
5. **Amend Chapter 7 subsection 7-4-1, Board of Health, as follows:**  
7-4-1 A board of health of up to five members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's bylaws for 3-year overlapping terms. One member, at least, shall be a doctor of medicine, or a person with significant experience in public health.
6. **Amend Chapter 7 subsection 7-5-1, Planning Board, as follows:**  
7-5-1 A planning board of ~~9 members and 2 alternate members~~ not less than 5 nor more than 9 members and 2 alternate members shall be appointed by the board of selectmen for 3-year overlapping terms in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws.
7. **Amend Chapter 7 subsection 7-6-1, Board of Assessors, as follows:**  
7-6-1 A board of assessors ~~of 3 members~~ consisting of one, three, five, seven, or nine members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms. One member, at least, shall be professionally qualified for the duties of the office.
8. **Amend Chapter 7 subsection 7-7-1, Conservation Commission, as follows:**  
7-7-1 A conservation commission of ~~7 members and 2 alternate members~~ not less than 3 nor more than 7 members and 2 alternate members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7,

Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

9. **Amend Chapter 7 subsection 7-8-1, Council on Aging, as follows:**  
7-8-1 A council on aging ~~of 9 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.
10. **Amend Chapter 7 subsection 7-9-1, Historic District and Historical Commission, as follows:**  
7-9-1 A historic district and historical commission consisting of not less than 3 nor more than 7 members and 5 alternates shall be appointed by the board of selectmen ~~by the Board of Selectmen in accordance with the provisions of this charter and the General Laws as outlined in Article V of the By-laws in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.~~
11. **Amend Chapter 7 subsection 7-10-1, Recreation and Youth Commission, as follows:**  
7-10-1 A recreation and youth commission ~~of 7 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.
12. **Amend Chapter 7 subsection 7-11-1, Cultural Council, as follows:**  
7-11-1 A cultural council ~~of 5 members~~ not less than 5 members nor more than 22 members shall be appointed by the board of selectmen for 3-year overlapping terms in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws in accordance with the General Laws of the Commonwealth of Massachusetts. Members shall not be eligible to serve more than 2 consecutive terms.
13. **Amend Chapter 7 subsection 7-12-1, Zoning Board of Appeals, as follows:**  
7-12-1 A zoning board of appeals ~~of 5 members and 5 associate members~~ not less than 3 members nor more than 5 members and 5 associate members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

**14. Amend Chapter 7 section 7-13, Golf Committee, as follows:**

7-13-1 A golf committee ~~of 7 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

7-13-2 The committee shall ~~have full power and responsibility for~~ recommend governing policies relating to the maintenance and operation of the municipal golf course for consideration by the board of selectmen.

**15. Amend Chapter 7 subsection 7-14-1, Waterways committee, as follows:**

7-14-1 waterways committee ~~of 7 members and 2 alternate members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms and shall be advisory to that board.

**16. Amend Chapter 7 subsection 7-15-1, Cemetery Commission, as follows:**

7-15-1 A cemetery commission ~~of 3 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

**17. Amend Chapter 7 subsection 7-16-1, Bylaw/Charter Review Committee, as follows:**

7-16-1 A by-law/Charter Review Committee ~~of 5 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms. The committee shall regularly review the by-laws of the town and submit proposed revisions to the town meeting at least once every 5 years. In addition, the committee shall regularly review the charter and submit proposed amendments to it to the board of selectmen under section 2 of chapter 10 of this charter.

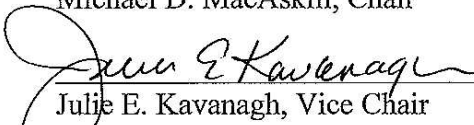
On Election Day, Tuesday, May 15, 2018, the polls will be open from 7:00 AM to 8:00 PM. Voting by absentee ballot will be available up until 12 noon on Monday, May 14<sup>th</sup>. **For further information regarding the form of the ballot question and the availability of absentee ballots, please visit the Town's website at <http://www.harwich-ma.gov/>.**

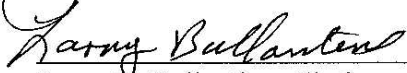
Please feel free to contact the Town Clerk's office at (508) 430-7516 with any questions.

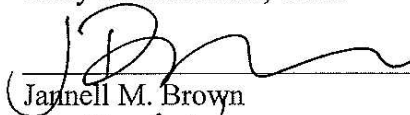
Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

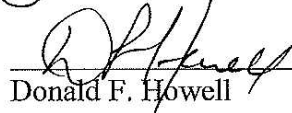
Given under our hands this 12th day of March, 2018

  
\_\_\_\_\_  
Michael D. MacAskill, Chair

  
\_\_\_\_\_  
Julie E. Kavanagh, Vice Chair

  
\_\_\_\_\_  
Larry G. Ballantine, Clerk

  
\_\_\_\_\_  
Jannell M. Brown

  
\_\_\_\_\_  
Donald F. Howell

BOARD OF SELECTMEN

A true copy Attest:

\_\_\_\_\_  
Constable

CPC, TA and Capital Outlay Committee Recommendations Full Version										TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 19 TO 25)				March 8 2018	
Department	Project	ATM #	Funding Source	FY 19	FY 20	FY 21	FY 22	FY 23							
ADMINISTRATION															
Admin	Harwich Center Initiative - Streetscape Only														
Admin	Albro House - Status Assessment														
Admin	Walkway Reconstruction Rte 28 SAQ to Harwichport	50	CPC - H	\$ 2,500	\$ 50,000	\$ 500,000									
Admin	Walkway Reconstruction Bank Street Center to Rte 28	10	FC	\$ 250,000	\$ 250,000										
Admin	Demolition of Former West Harwich School on Bells Neck														
Admin	Admin			\$ 30,000	\$ -	\$ -									
Admin	Two Year Plan in Place for Cultural Ctr on Sisson					\$ 50,000									
ADMIN SUB-TOTAL				\$ 252,500	\$ 282,500	\$ 550,000	\$ -	\$ -							
CEMETERY															
Cemetery	Mount Pleasant Cemetery Gravestone Conservation														
Cemetery	Pet Crematory	50	CPC - H	\$ 49,900	\$ 49,900										
Cemetery	Cemetery Rev.	26	Cemetery Rev.	\$ 486,000	\$ 486,000										
Cemetery	BLP 500 M2 Animal Cremation Retort (Cremation Device)	26	Cemetery Rev.	\$ 91,950	\$ 91,950										
Cemetery SUB-TOTAL				\$ 627,850	\$ 627,850	\$ -	\$ -	\$ -							
COMMUNITY CENTER															
Community Center	Computer Replacement Entire Building														
Community Center	Roof Replacement- (See Facility Maintenance)	4	OB	\$ 15,600	\$ 15,600										
Community Center	Generator Replacement (See Facility Maintenance)														
Community Center	Basement Construction of Public Records Storage														
COMMUNITY CENTER SUB-TOTAL		50	CPC-H	\$ 120,275	\$ 120,275										
COMMUNITY CENTER SUB-TOTAL				\$ 135,875	\$ 135,875	\$ -	\$ -	\$ -							
CONSERVATION															
Conservation	Harwich Artificial Reef (Additional Project)			\$ -											
Conservation	Preservation of the Judah Eldredge Property	55	CPC - OS	\$ 159,000	\$ 369,000									\$ 250,000	\$ -
Conservation	Preservation of the Judah Eldredge Property	55	CPC-UN	\$ 210,000											
Conservation/REOS	Eldridge/Cornelius Pond Property - Cons. Res. over 15 Acres	56	CPC - OS	\$ 200,000	\$ 200,000										
Conservation	Eldridge/Cornelius Pond Property - Cons. Res. over 15 Acres			\$ -											
Conservation	Shore Stabilization/Jetty Extension Red River Beach					\$ 100,000	\$ -								
CONSERVATION SUB-TOTAL				\$ 569,000	\$ 569,000	\$ 100,000	\$ -	\$ 250,000							
ENGINEERING															
Engineering	MSA Municipal Surface Drainage Plan and Improvements	4	OB	\$ 25,000	\$ 25,000										
Engineering	Pleasant Lake Avenue Crossing Lights	50	CPC-UN	\$ 27,000	\$ 27,000										
ENGINEERING SUB-TOTAL				\$ 52,000	\$ 52,000	\$ -	\$ 250,000	\$ -							
Facility Main.-DPW															
Facility Main.-DPW	Community Center HVAC Controls (Included below)				\$ -										
Facility Main.-DPW	Replace the Town's Energy Management System for HVAC (All)	10	FC	\$ 140,000	\$ 140,000										
Facility Main.-DPW	Library Preservation (Supplemental for Exterior of Building)	51	CPC - H	\$ 300,000	\$ 300,000										
Facility Main.-DPW	Carpet - (Community Center and Town Hall)	10	FC	\$ 130,000	\$ 130,000										
Facility Main.-DPW	Highway Barn Metal Roof- Insulation														
Facility Main.-DPW	Facility Maintenance Workshop Facility				\$ 230,500										
Facility Main.-DPW	Brooks Library Roof				\$ 250,000										
Facility Main.-DPW	Record Storage in Community Center (See Community Center)														
Facility Main.-DPW	Community Center Generator													\$ 99,000	
Facility Main.-DPW	Community Center Fence													\$ 52,000	

## APPENDIX B – CAPITAL PLAN

Department	Project	ATM #	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23
Facility Main-DPW	Community Center Condensing Units								\$ 275,000
Facility Main-DPW	Community Center Roof								
Facility Main-DPW	Library Boiler Replacement								
Facility Main-DPW	Community Center Boiler								
Facility Main-DPW	Albro/Brooks Academy Boilers	10	FC	\$ 40,000	\$ 40,000	\$ 480,500	\$ 135,000	\$ 151,000	\$ 275,000
FACILITY MAINTENANCE SUB-TOTAL									
Fire	Police and Fire Radio System (Phase Implementation)			\$ 610,000	\$ 610,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Fire	Phase Two - Townwide Radio System	10	FC	\$ 100,000	\$ 100,000	\$ 100,000			
Fire	Deputy Chief Vehicle Replacement	9	FC	\$ 48,000	\$ 48,000				
Fire (New)	Nozel and Valve Replacement Program - (Town Funded)	9	FC	\$ 3,750	\$ 3,750				
Fire (New)	Nozel and Valve Replacement Program - (Grant Funded)	9	Grants	\$ 71,250	\$ 71,250				
Fire	Air Pack Replacement Program - (Town Funded Portion)			\$ -	\$ -	\$ 15,000			
Fire	Air Pack Replacement Program - (Federal/State Portion)			\$ -	\$ -	\$ 285,000			
Fire	Ambulance Replacement Program	23	FC	\$ 340,000	\$ 340,000	\$ 600,000	\$ 357,500		\$ 375,375
Fire	Pumper Truck Replacement Scheduled					\$ -			
Fire	Ladder Truck Replacement							\$ -	\$ -
Fire	Station 2 Building Upgrade (Construction)	24	DE	\$ 6,050,000	\$ 5,800,000			\$ -	\$ -
FIRE SUB-TOTAL									
GOLF				\$ 6,613,000	\$ 6,363,000	\$ 1,250,000	\$ 607,500	\$ 250,000	\$ 625,375
Golf	Landscape Reclamation and Major Tree Removal	28	Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ -		
Golf	Landscape & Operational/Safety Projects in Traffic Config.	29	Fees	\$ 50,000	\$ 50,000				
Golf	Cart Path (Hole #12, FY 19-#10 FY20, #6 FY 20 (\$24K) #1 FY 21)	4	Fees	\$ 24,000	\$ 24,000	\$ 74,000	\$ 10,000		
Golf	Improvements to Net at Driving Range						\$ 28,000	\$ 30,000	
Golf	New Tee Box Improvements (#11 in FY 20),					\$ 24,000			
Golf	Golf Course Irrigation Update and System Rebuild			\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
GOLF SUB-TOTAL									
				\$ 109,000	\$ 109,000	\$ 183,000	\$ 88,000	\$ 80,000	\$ 50,000
HARBORMASTER				\$ -	\$ -	\$ -	\$ -	\$ -	
Harbormaster	Supplement SAQ Harbor Landside Improvements			\$ 1,000,000	\$ 1,000,000				
	Seaport Grant for Landside (\$1.0 m)	30	Grants	\$ -	\$ -	\$ 50,000			
Harbormaster	Wixon Dock Landside Improvements			\$ -	\$ -				
Harbormaster	Herring River Ramp Replacement					\$ 200,000	\$ 200,000	\$ 2,000,000	
Harbormaster	Allen Harbor Jetty Reconstruction Study and Construction			\$ 56,000					
Harbormaster	SAQ Harbor N & E Bulkhead (Offloading Area) Reconstruction								\$ 1,000,000
Harbormaster	Wychmere Outer Harbor Dredging							\$ -	\$ -
Harbormaster	Study - Wychmere Outer Harbor Jetty							\$ -	
HARBORMASTER SUB-TOTAL									
				\$ 1,000,000	\$ 1,056,000	\$ 50,000	\$ 200,000	\$ 2,000,000	\$ 1,000,000
LIBRARY				\$ -	\$ -				
Library	Library Interior Modifications/Renovations			\$ -	\$ -	\$ -	\$ 100,000		
Library	Supplemental Library Exterior(See Facility Maintenance)		CPC - H	\$ -	\$ -		\$ -		
Library	Library Digitization of Harwich Oracle Newspaper	50	CPC - H	\$ 10,340	\$ 10,340	\$ -	\$ -	\$ -	\$ -
LIBRARY SUB-TOTAL									
				\$ 10,340	\$ 10,340	\$ -	\$ 100,000	\$ -	\$ -
NATURAL RESOURCES									
Natural Resources	Hinckley's Pond Restoration off of Route 124 (Pond)	57	CPC-OS/Un.	\$ 575,000	\$ 600,000				

## APPENDIX B – CAPITAL PLAN



Department	Project	ATM #	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23
Natural Resources	Hinckley's Pond Public Access Area off of Route 124 (Rec)	57	CPC-UN	\$ 75,000	\$ 75,000				
NATURAL RESOURCES SUB-TOTAL	Ford F-150 for Natural Resources Dept	9	FC	\$ 29,103	\$ 29,103				
PLANNING				\$ 679,103	\$ 704,103				
Planning	Housing Trust/PT Housing Coordinator	58	CPC-H	\$ 490,000	\$ 500,000	TBD	TBD	TBD	TBD
Planning	Housing Trust/PT Housing Coordinator	58	CPC-UN	\$ 10,000	\$ 500,000	TBD	TBD	TBD	TBD
Planning	Local Comprehensive Plan Update				\$ 200,000				
PLANNING SUB-TOTAL				\$ 500,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -
POLICE									
Police	Taser Replacement (5 Year Program - 3 years to Pay)	9	FC	\$ 36,000	\$ 36,000	\$ 13,700	\$ 14,400		\$ -
Police	Replace Bullet Resistant Vests (Town Portion (Project 60%))				\$ -				\$ 24,000
Police	Replace Bullet Resistant Vests (Federal 40% State?)								\$ 16,000
Police	Ballistic Helmets				\$ -				
Police	Digital Fingerprint Machine (Normal Replacement)				\$ -			\$ 30,000	
Police	Electronic Sign Board				\$ -				
POLICE SUB-TOTAL				\$ 36,000	\$ 36,000	\$ 13,700	\$ 14,400		\$ -
Public Works	5 Year Road Maintenance Plan	22	DE	\$ 700,000	\$ 1,400,000	\$ 1,405,210	\$ 1,494,125	\$ 1,396,072	\$ 1,400,000
Public Works	WHarwich Rte 28 Design(\$100K in FY 19 )	22	Incl. in 5-Yr Pl.	\$ -	See Note			\$ 50,000	
Public Works	West Harwich Route 28 Design(Construction via Fed Funds)		TIP Fed Grant			\$ 4,500,000		\$ 5,600,000	
Public Works	Lower County Road (Maintenance /Not Federal TIP Funds)		DE	\$ -	\$ -	\$ -	\$ 600,000		
Public Works	Route 39/Pleasant Bay Road Roundabout (if Needed)				\$ -	\$ -			
Public Works	Highway Barn Roof- Insulation (See Facility Maintenance)								
Public Works	Ford F-350 Dump Truck - Cemetery #18	21	FC	\$ 80,000	\$ 80,000				
Public Works	Ford F-250 Pick Up - Highway #23	21	FC	\$ 55,000	\$ 55,000				
Public Works	Ford F-350 Dump Truck - Park #16	21	FC	\$ 80,000	\$ 80,000				
Public Works	Johnston Sweeper Body - Highway #30			\$ -	\$ 125,000				
Public Works	Vehicle Listing (FY 18 to 24) Summary					\$ 365,000	\$ 325,000	\$ 320,000	\$ 325,000
PUBLIC WORKS SUB-TOTAL				\$ 1,615,000	\$ 1,740,000	\$ 6,270,210	\$ 2,419,125	\$ 7,366,072	\$ 1,725,000
REC & YOUTH									
Rec & Youth	2018 Ford Transit Passenger Wagon	9	FC	\$ 35,000	\$ 35,000	\$ -			
Rec & Youth	Bank Street Beach parking Lot Paving /Overlay	10	FC	\$ 80,000	\$ 98,000	\$ -	\$ -		
Rec & Youth	Pleasant Road Beach Parking Lot Paving/Overlay					\$ -	\$ -	\$ 112,000	
Rec & Youth	Sand Pond Restrooms and Playground Improvements				\$ -				
Rec & Youth	Whitehouse Field Scoreboard Replacement			\$ -	\$ -	\$ 80,000			
Rec & Youth	Brooks Park Phase V - Comprehensive Light Plan	54	CPC-UN/Rec	\$ 333,500	\$ 333,500	\$ -			
Rec & Youth	Red River Beach Restroom Renovations						\$ 125,000	\$ -	\$ 125,000
Rec & Youth	Cahoon Road Beach Restroom				\$ -				
RECREATION AND YOUTH SUB-TOTAL				\$ 448,500	\$ 466,500	\$ 80,000	\$ 125,000	\$ 112,000	\$ 125,000
TOWN CLERK									
Town Clerk	Records - Contracting out Records Review and Reduction (TH)	50	CPC - H	\$ 40,000	\$ 40,000				
Town Clerk	Records - Contracting out Records Review and Reduction (O)	NA	Other	\$ 40,000	\$ 40,000				
Town Clerk	Voting Machines - Updates and Enhancements							\$ 32,500	

## APPENDIX B – CAPITAL PLAN



	Department	Project	ATM #	Funding Source	TAC/COC/GPC	FY19	FY20	FY21	FY22	FY23
	TOWN CLERK SUB-TOTAL				\$80,000	\$80,000	-	-	\$32,500	-
	WASTEWATER				CWMP P. 2					CWMP PHASE E
	Wastewater	Tie-In Costs to Pipes and Pump Station to Chatham	14	DE*	\$2,150,000	\$2,150,000	\$-	\$-		
	Wastewater	CWMP Implementation Services	4	OB	\$20,000	\$20,000				
	Wastewater	Pleasant Bay(South) Watershed Collection System Construt.	14	DE*	\$20,280,000	\$20,280,000	\$-	\$-	\$-	\$800,000
	Wastewater	Restoration of Hincley's Pond (See Natural Resources)				\$-	\$-	\$-		
	Wastewater	Evaluate Phosphorus issues in Seymour Pond & Action							\$40,000	\$40,000
	WASTEWATER SUB-TOTAL				\$22,450,000	\$22,450,000	\$-	\$-	\$-	\$840,000
	WATER									
	Water	Lower County Road Project (Waterline Replacement Work)	17	Water- R.E.	\$1,018,700	\$1,018,700				
	Water	Water Source N.Harwich Exploration and Development (D&C)			\$-	\$-	\$-			\$250,000
	Water	2018 Ford Super Duty F-350 with Box (2 units in 2019)	19	Water Rev.	\$110,000	\$110,000				
	Water	Wells and Pump Access Asphalt Management Plan	18	Water Rev.	\$175,000	\$175,000				
	Water	Pleasant Lake Avenue Tank Rehabilitation							\$1,500,000	\$-
	Water	Engineering for Asbestos Pipe Project							\$250,000	\$1,000,000
	Water	Construction/Renovations Asbestos Pipe Project								
	Water	Vehicle Replacements ( Excavator FY18 and Equipment in FY 23)			\$-	\$-		\$-	\$75,000	
	WATER SUB-TOTAL				\$1,303,700	\$1,303,700	\$-	\$-	\$1,825,000	\$1,250,000
	GRAND TOTALS				\$37,091,868	\$37,595,868	\$8,908,410	\$4,489,025	\$12,096,572	\$5,930,375
	(Non-Town/Private	CPC Applications								
	CDP	Community Development Partnership - Housing Institute	50	CPC - Housing	\$10,000	\$10,000				
	Habitat of Cape Cod	93 & 97 Main St. Route 28 (6 homes subsidy X \$50K each)	53	CPC - Housing	\$300,000	\$300,000				
	Harwich Housing A.	Buy Down Purchase Program			\$-	\$400,000				
		GRAND TOTAL INCLUDING Non-Town			\$37,401,868					
	Total CPC Requests					\$710,000	\$-	\$-	\$-	\$-
	(Funding Summary									
	Tax Levy				\$-	\$282,500	\$281,000	\$550,000	\$-	\$-
	Borrowing within Prop 2 1/2				\$-	\$763,725	\$-	\$-	\$-	\$-
	FC - Free Cash				\$1,446,853	\$621,000	\$100,000	\$250,000	\$250,000	\$-
	RPA - Reauthorized Previous Appropriation				\$-	\$610,000	\$480,500	\$135,000	\$151,000	\$275,000
	Community Preservation Funds				\$2,912,515	\$6,363,000	\$1,250,000	\$607,500	\$250,000	\$625,375
	Cemetery Revenue (General Fund and Debt Exclusion)				\$577,950	\$109,000	\$183,000	\$88,000	\$80,000	\$50,000
	Debt Exclusion				\$29,180,000	\$1,056,000	\$50,000	\$200,000	\$2,000,000	\$1,000,000
	Grants	#REF!			\$-	\$10,340	\$-	\$100,000	\$-	\$-
	Golf Maintenance Fund				\$109,000	\$704,103	\$-	\$-	\$-	\$-
	Chapter 90				\$700,000	\$1,000,000	\$200,000	\$-	\$-	\$-
	Water Enterprise - Retained Earnings				\$1,018,700	\$36,000	\$13,700	\$14,400	\$30,000	\$40,000
	Water Enterprise Account - Revenues				\$285,000	\$1,740,000	\$6,270,210	\$2,419,125	\$7,366,072	\$1,725,000
	OB - Operating Budget				\$60,600	\$546,500	\$80,000	\$125,000	\$144,500	\$125,000
	Other: Operating Bdgct Encumbrances				\$40,000	\$22,450,000	\$-	\$-	\$-	\$840,000
	Confirmation Total				#REF!	\$37,595,868	\$8,908,410	\$4,489,025	\$12,096,572	\$5,930,375

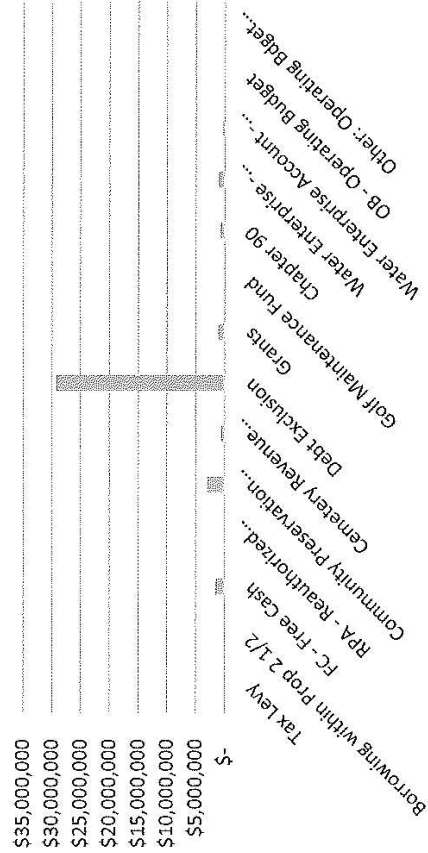
\* NOTE: THE WASTEWATER DEBT EXCLUSION IS A FULL AUTHORIZATION OF \$22.43 MILLION VOTE

THE IMA WITH CHATHAM, COLD BROOK PROJECT AND DESIGN OF THE SYSTEM WERE INCL Total of Debt Exclusion Wastewater \$ 22,430,000

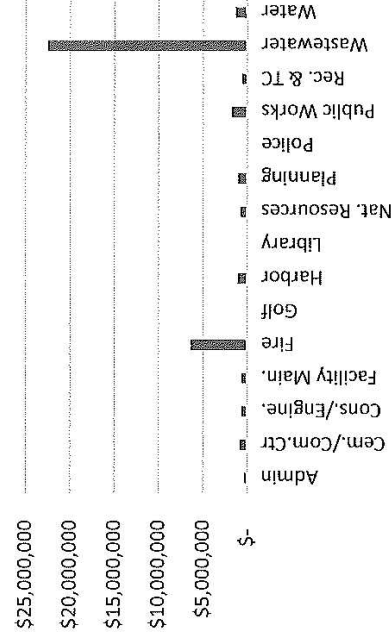
THE FY 19 APPROPRIATION IS TO CONSTRUCT THE PHASE TWO SYSTEM IN THE SOUTHERN AREA OF PLEASANT BA

FREE CASH	Available Free Cash	\$	3,576,156			
Capital Budget Items	V	\$	1,446,853	(12/13/17*)		
Monomoy Capital Assessment	5	\$	225,000	\$	1,399,446	
Snow and Ice	11	\$	250,000	\$	391,472	
OPEB	67	\$	650,000	\$	606,299	
Cultural Center Operations Subsidy	10	\$	125,000	\$	786,437	
Stabilization	66	\$	625,000	\$	3,183,655	
Chamber of Commerce	60	\$	30,000	TOTALS		
Libraries	59	\$	20,000	\$	435,500	
Cultural Council	61	\$	3,600	\$	1,169,000	
FY 18 Details \$75k/Seniors\$25 #12 Small Capital#4		\$	180,000	\$	523,015	
Prior Years Unpaid Bills	68	\$	20,000	\$	1,210,000	
Available Balance		\$	703	\$	3,337,515	
TOTAL ALLOCATED		\$	3,575,453	CPC Voted		
CPC Variant from Requests to Available Funding		\$	(153,860)	\$	1,230,500	
CPC Variant from Town Administrator Suggested Allocation		\$	271,140	\$	523,015	
* Available Revenue includes FY 2018 and Partial FY 18 Collection and Turnbacks		\$		\$	800,000	
				\$	2,912,515	

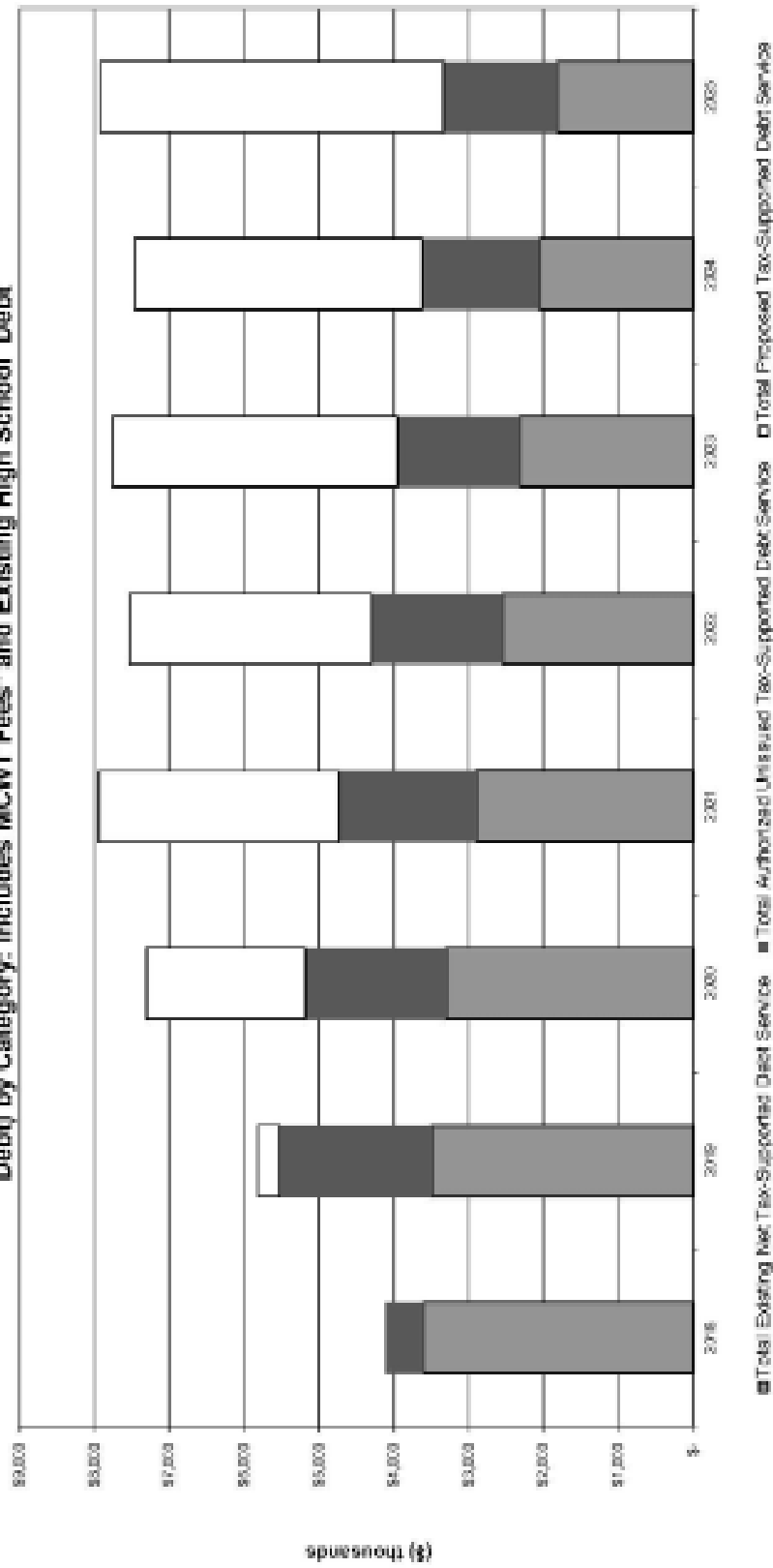
## CAPITAL FUNDING BY SOURCE FOR FY19



## FY 19 CAPITAL BUDGET REQUEST BY DEPARTMENT



**Town of Harwich, Massachusetts**  
**Existing, Authorized Unissued and Proposed Tax-Supported Debt Service\* (i.e. Excludes Self-Supporting Debt)**  
**by Category: Includes MCWT Fees\* and Existing High School Debt**



\*Assumes estimated interest rates and fees; preliminary and subject to change.

<b>BUDGET FY 2019 REVENUES</b>		<b>Actual FY2016</b>	<b>Actual FY2017</b>	<b>Voted Budget FY2018</b>	<b>Town Meeting Budget FY2019</b>	<b>% Change</b>
<b>Real Estate &amp; Personal Property Taxes</b>		<b>\$43,574,380</b>	<b>\$44,226,259</b>	<b>\$46,774,148</b>	<b>\$49,549,834</b>	<b>5.9%</b>
Local Receipts:						
Excise Tax		2,057,620	2,324,772	1,975,000	2,325,000	17.7%
Hotel/Motel & Meals		1,028,809	1,084,691	962,000	1,080,000	12.3%
Ambulance		1,475,372	1,478,899	1,450,000	1,460,000	0.7%
Waste Disposal		2,455,996	2,748,461	2,380,000	2,889,000	21.4%
Beach, Recreation & Youth		383,370	371,252	339,750	381,000	12.1%
Harbors & Landings		820,726	918,546	791,049	851,500	7.6%
Golf Operations		1,841,659	1,775,101	1,830,000	1,759,000	-3.9%
Other Local Receipts		2,032,182	3,869,975	1,657,720	1,945,445	17.4%
<b>Total Local Receipts</b>		<b>12,095,734</b>	<b>14,571,696</b>	<b>11,385,519</b>	<b>12,690,945</b>	<b>11.5%</b>
<b>State Aid:</b>						
Cherry Sheet		666,809	683,884	705,430	678,426	-3.8%
School Building Assistance		993,195	993,193	-	-	0.0%
<b>Other:</b>						
Free Cash				-	265,336	100.0%
Overlay Surplus		100,000	125,000	100,000	100,000	0.0%
Harbor Capital Improvement - Wychmere		65,839	107,163	110,930	62,808	-43.4%
Cable Fund (Comcast)		239,107	129,237	143,417	156,450	9.1%
Septic Loan		17,358	17,358	17,358	17,358	0.0%
Water Enterprise Indirect Costs		625,931	587,382	650,178	732,843	12.7%
FEMA		13,991	13,736	13,508	13,608	0.7%
Road Betterments		29,525	52,750	49,194	58,277	18.5%
Allan Harbor Betterments		100,000	151,000	185,550	182,250	-1.8%
Golf Improvement Fund		110,000			75,600	0.0%
SAQ Mooring					103,125	0.0%
SAQ Waterways					70,125	0.0%
CPA Funds (Land Bank)		662,275	633,400	608,950	588,750	-3.3%
Town Clerk State Aid					15,585	0.0%
<b>Total Revenue</b>		<b>\$59,294,144</b>	<b>\$62,292,058</b>	<b>\$60,744,181</b>	<b>\$65,361,320</b>	<b>7.6%</b>

<b><u>TOWN OPERATION BUDGET 2019</u></b>		<b>Actual FY2015</b>	<b>Actual FY2016</b>	<b>Actual FY2017</b>	<b>Voted Budget FY2018</b>	<b>Town Meeting Budget FY2019</b>	<b>PCT CHANGE</b>
1	MODERATOR S&W	275	300	-	300	1,000	233.3%
2	SELECTMEN S&W	7,500	7,500	7,500	7,500	12,000	60.0%
3	SELECTMEN - EXP	6,932	8,018	6,303	7,750	8,575	10.6%
4	<b>Sub-Total</b>	<b>14,432</b>	<b>15,618</b>	<b>13,803</b>	<b>15,250</b>	<b>20,575</b>	<b>34.9%</b>
5	FINANCE COMMITTEE S&W	3,019	3,300	2,239	3,500	4,000	14.3%
6	FINANCE COMMITTEE - EXP	204	663	221	450	500	11.1%
7	<b>Sub-Total</b>	<b>3,223</b>	<b>3,963</b>	<b>2,460</b>	<b>3,950</b>	<b>4,500</b>	<b>13.9%</b>
8	FINANCE COMMITTEE RESERVE FUND	-	40,184	-	125,000	125,000	0.0%
9	TOWN ACCOUNTANT - SAL	257,452	241,367	216,511	237,985	250,711	5.3%
10	TOWN ACCOUNTANT - EXP	1,790	3,265	2,919	3,600	3,600	0.0%
11	AUDIT - EXP	18,000	39,500	41,000	36,000	44,500	23.6%
12	<b>Sub-Total</b>	<b>277,242</b>	<b>284,132</b>	<b>260,430</b>	<b>277,585</b>	<b>298,811</b>	<b>7.6%</b>
13	ASSESSORS - S&W	210,827	220,378	172,706	187,465	196,212	4.7%
14	ASSESSORS - EXP	72,703	101,012	71,150	105,860	107,390	1.4%
15	<b>Sub-Total</b>	<b>283,530</b>	<b>321,390</b>	<b>243,856</b>	<b>293,325</b>	<b>303,602</b>	<b>3.5%</b>
16	TOWN COLLECTIONS - S&W	-	16,150	12,140	16,000	15,500	-3.1%
17	TOWN COLLECTIONS - EXP	-	4,760	4,700	3,760	3,760	0.0%
18	<b>Sub-Total</b>	<b>-</b>	<b>20,910</b>	<b>16,840</b>	<b>19,760</b>	<b>19,260</b>	<b>-2.5%</b>
19	POSTAGE	46,533	41,160	52,104	56,160	55,000	-2.1%
20	<b>Sub-Total</b>	<b>46,533</b>	<b>41,160</b>	<b>52,104</b>	<b>56,160</b>	<b>55,000</b>	<b>-2.1%</b>
21	TREASURER - S&W	222,630	231,826	227,049	230,612	256,196	11.1%
22	TREASURER - EXP	93,954	121,620	81,993	112,650	103,250	-8.3%
23	<b>Sub-Total</b>	<b>316,584</b>	<b>353,446</b>	<b>309,042</b>	<b>343,262</b>	<b>359,446</b>	<b>4.7%</b>
24	VACATION & SICK LEAVE BUY BACK	PREVIOUSLY IN DEPARTMENT BUDGETS				47,590	100.0%
25	MEDICARE	172,089	192,646	202,561	200,700	217,004	8.1%
26	ADMINISTRATION - S&W	370,087	389,443	409,417	433,889	449,807	3.7%
27	ADMINISTRATION - EXP	73,801	72,572	113,789	80,950	89,312	10.3%
28	ADMINISTRATION - CAP OUTLAY	2,222	5,000	3,416	5,000	5,500	10.0%
29	UNION CONTRACTS	-	-	5,000	-	-	-
30	<b>Sub-Total</b>	<b>446,110</b>	<b>467,015</b>	<b>531,623</b>	<b>519,839</b>	<b>544,619</b>	<b>4.8%</b>
31	LEGAL SERVICES - EXP	215,626	204,858	204,738	170,000	170,000	0.0%
32	CLAIMS & SUITS	-	187	-	400	500	25.0%
33	<b>Sub-Total</b>	<b>215,626</b>	<b>205,045</b>	<b>204,738</b>	<b>170,400</b>	<b>170,500</b>	<b>0.1%</b>
34	INFORMATION TECHNOLOGY - S&W	92,848	95,913	97,501	99,801	101,790	2.0%
35	INFORMATION TECHNOLOGY - EXP	120,122	223,603	176,207	212,131	276,362	30.3%
36	<b>Sub-Total</b>	<b>212,970</b>	<b>319,516</b>	<b>273,709</b>	<b>311,932</b>	<b>378,152</b>	<b>21.2%</b>
38	IT CHANNEL 18 - S&W	87,037	93,393	98,307	112,417	125,450	11.6%
39	IT CHANNEL 18 - EXP	4,974	31,000	18,673	31,000	31,000	0.0%
40	<b>Sub-Total</b>	<b>92,011</b>	<b>124,393</b>	<b>116,979</b>	<b>143,417</b>	<b>156,450</b>	<b>9.1%</b>
41	CONSTABLE S & W	250	694	250	694	708	2.0%
42	TOWN CLERK - S&W	193,765	196,652	213,478	202,485	230,930	14.0%
43	TOWN CLERK - EXP	31,385	34,848	48,008	29,190	41,322	41.6%
44	<b>Sub-Total</b>	<b>225,150</b>	<b>231,500</b>	<b>261,486</b>	<b>231,675</b>	<b>272,252</b>	<b>17.5%</b>
46	CONSERVATION - S&W	67,504	71,849	81,732	105,633	136,070	28.8%
47	CONSERVATION - EXP	5,291	6,746	5,957	9,746	9,941	2.0%

## APPENDIX C - BUDGET

<b><u>TOWN OPERATION BUDGET 2019</u></b>		<b>Actual FY2015</b>	<b>Actual FY2016</b>	<b>Actual FY2017</b>	<b>Voted Budget FY2018</b>	<b>Town Meeting Budget FY2019</b>	<b>PCT CHANGE</b>
48	<b>Sub-Total</b>	<b>72,795</b>	<b>78,595</b>	<b>87,689</b>	<b>115,379</b>	<b>146,011</b>	<b>26.5%</b>
49	TOWN PLANNER - S&W	131,546	85,008	57,331	75,104	87,324	16.3%
50	TOWN PLANNER - EXP	<u>3,242</u>	<u>1,740</u>	<u>2,279</u>	<u>4,406</u>	<u>4,531</u>	<u>2.8%</u>
51	<b>Sub-Total</b>	<b>134,788</b>	<b>86,748</b>	<b>59,610</b>	<b>79,510</b>	<b>91,855</b>	<b>15.5%</b>
52	BOARD OF APPEALS - S&W	4,136	-	-	-	-	0.0%
53	BOARD OF APPEALS - EXP	<u>126</u>	<u>560</u>	<u>439</u>	<u>710</u>	<u>735</u>	<u>3.5%</u>
54	<b>Sub-Total</b>	<b>4,262</b>	<b>560</b>	<b>439</b>	<b>710</b>	<b>735</b>	<b>3.5%</b>
55	ALBRO HOUSE - EXP	4,658	4,532	2,890	5,430	5,835	7.5%
56	OLD RECR BUILDING - EXP	5,301	5,086	4,710	6,520	6,989	7.2%
57	W. HARWICH SCHOOL - EXP	<u>873</u>	<u>1,003</u>	<u>577</u>	<u>1,400</u>	<u>1,425</u>	<u>1.8%</u>
58	<b>Sub-Total</b>	<b>10,832</b>	<b>10,621</b>	<b>8,177</b>	<b>13,350</b>	<b>14,249</b>	<b>6.7%</b>
59	COMMUNITY DEVELOPMENT - S&W	-	266,834	230,386	273,909	221,032	-19.3%
60	COMMUNITY DEVELOPMENT - EXP	<u>-</u>	<u>8,996</u>	<u>10,379</u>	<u>10,950</u>	<u>11,630</u>	<u>6.2%</u>
61	<b>Sub-Total</b>	<b>-</b>	<b>275,830</b>	<b>240,765</b>	<b>284,859</b>	<b>232,662</b>	<b>-18.3%</b>
62	PUBLIC BUILDINGS REPAIRS	1,424	28,891	1,100	2,133	2,133	0.0%
63	TOWN/FIN COM REPORTS	7,421	13,000	7,869	10,000	10,000	0.0%
64	ADVERTISING	4,438	9,404	13,514	4,500	7,500	66.7%
65	TELEPHONE	38,198	-	-	-	-	0.0%
66	POLICE - S&W	2,923,556	3,134,153	3,058,309	3,746,911	3,825,308	2.1%
67	POLICE - EXP	<u>389,074</u>	<u>432,100</u>	<u>313,061</u>	<u>618,979</u>	<u>570,476</u>	<u>-7.8%</u>
68	POLICE - CAP OUTLAY	<u>107,389</u>	<u>152,933</u>	<u>165,151</u>	<u>126,000</u>	<u>126,000</u>	<u>0.0%</u>
69	<b>Sub-Total</b>	<b>3,420,019</b>	<b>3,719,186</b>	<b>3,536,521</b>	<b>4,491,889</b>	<b>4,521,784</b>	<b>0.7%</b>
70	FIRE - S&W	3,192,855	3,430,185	3,297,282	3,785,130	3,870,083	2.2%
71	FIRE - EXP	<u>262,116</u>	<u>406,891</u>	<u>365,663</u>	<u>465,182</u>	<u>416,211</u>	<u>-10.5%</u>
72	FIRE - CAP OUTLAY	<u>10,935</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
73	<b>Sub-Total</b>	<b>3,465,906</b>	<b>3,837,076</b>	<b>3,662,945</b>	<b>4,250,312</b>	<b>4,286,294</b>	<b>0.8%</b>
74	AMBULANCE - S&W	104,598	219,335	143,001	181,634	169,389	-6.7%
75	EMS - EXP	<u>97,459</u>	<u>102,067</u>	<u>129,183</u>	<u>139,882</u>	<u>119,536</u>	<u>-14.5%</u>
76	<b>Sub-Total</b>	<b>202,057</b>	<b>321,402</b>	<b>272,184</b>	<b>321,516</b>	<b>288,925</b>	<b>-10.1%</b>
77	EMERG. TELECOM - S&W	349,046	423,815	391,025	-	-	0.0%
78	EMERG. TELECOM - EXP	<u>197,916</u>	<u>151,965</u>	<u>133,120</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
79	<b>Sub-Total</b>	<b>546,962</b>	<b>575,780</b>	<b>524,146</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
80	BUILDING - S&W	297,558	224,770	227,995	265,413	311,233	17.3%
81	BUILDING - EXP	<u>13,317</u>	<u>12,468</u>	<u>14,955</u>	<u>14,468</u>	<u>20,906</u>	<u>44.5%</u>
82	<b>Sub-Total</b>	<b>310,875</b>	<b>237,238</b>	<b>242,950</b>	<b>279,881</b>	<b>332,139</b>	<b>18.7%</b>
83	EMERG. MGMT - S&W	5,464	4,910	4,458	5,008	5,108	2.0%
84	EMERG. MGMT - EXP	<u>6,745</u>	<u>8,500</u>	<u>3,126</u>	<u>8,500</u>	<u>8,500</u>	<u>0.0%</u>
85	<b>Sub-Total</b>	<b>12,209</b>	<b>13,410</b>	<b>7,584</b>	<b>13,508</b>	<b>13,608</b>	<b>0.7%</b>
86	NATURAL RESOURCES - S&W	86,862	90,472	93,375	96,346	102,233	6.1%
87	NATURAL RESOURCES - EXP	<u>28,446</u>	<u>27,600</u>	<u>26,798</u>	<u>27,600</u>	<u>27,900</u>	<u>1.1%</u>
88	<b>Sub-Total</b>	<b>115,308</b>	<b>118,072</b>	<b>120,173</b>	<b>123,946</b>	<b>130,133</b>	<b>5.0%</b>
89	PLEASANT BAY ALLIANCE	16,855	17,192	16,920	17,343	20,160	16.2%
90	MIDDLE SCHOOL BLDG.	-	125,000	-	-	-	0.0%
91	TOWN ENGINEER - S&W	160,840	166,693	170,185	174,932	180,860	3.4%
92	TOWN ENGINEER - EXP	<u>3,005</u>	<u>3,820</u>	<u>17,738</u>	<u>25,620</u>	<u>25,670</u>	<u>0.2%</u>

## APPENDIX C - BUDGET

<b>TOWN OPERATION BUDGET 2019</b>		<b>Actual FY2015</b>	<b>Actual FY2016</b>	<b>Actual FY2017</b>	<b>Voted Budget FY2018</b>	<b>Town Meeting Budget FY2019</b>	<b>PCT CHANGE</b>
93	<b>Sub-Total</b>	<b>163,845</b>	<b>170,513</b>	<b>187,923</b>	<b>200,552</b>	<b>206,530</b>	<b>3.0%</b>
94	HIGHWAY - S&W	2,173,446	2,279,626	2,402,760	2,511,112	2,589,991	3.1%
95	HIGHWAY - EXP	<u>1,689,216</u>	<u>2,089,291</u>	<u>2,331,328</u>	<u>2,502,785</u>	<u>2,691,641</u>	<u>7.5%</u>
96	<b>Sub-Total</b>	<b>3,862,662</b>	<b>4,368,917</b>	<b>4,734,087</b>	<b>5,013,898</b>	<b>5,281,632</b>	<b>5.3%</b>
97	SNOW/ICE - S&W	174,357	90,000	108,597	40,000	40,000	0.0%
98	SNOW/ICE - EXP	<u>488,619</u>	<u>295,000</u>	<u>271,908</u>	<u>95,000</u>	<u>95,000</u>	<u>0.0%</u>
99	<b>Sub-Total</b>	<b>662,976</b>	<b>385,000</b>	<b>380,505</b>	<b>135,000</b>	<b>135,000</b>	<b>0.0%</b>
100	STREET LIGHTS	46,911	80,000	38,130	35,000	37,500	7.1%
101	INTERGOVERNMENTAL TRANS - WW					70,000	100.0%
102	CEMETERY ADMIN - S&W	46,783	57,228	58,830	63,178	64,847	2.6%
103	CEMETERY ADMIN - EXP	<u>3,349</u>	<u>4,240</u>	<u>4,799</u>	<u>4,327</u>	<u>4,742</u>	<u>9.6%</u>
104	<b>Sub-Total</b>	<b>50,132</b>	<b>61,468</b>	<b>63,629</b>	<b>67,505</b>	<b>69,589</b>	<b>3.1%</b>
105	BOARD OF HEALTH - S&W	253,993	184,412	181,111	197,895	177,593	-10.3%
106	BOARD OF HEALTH - EXP	<u>14,453</u>	<u>13,538</u>	<u>12,252</u>	<u>15,638</u>	<u>17,038</u>	<u>9.0%</u>
107	<b>Sub-Total</b>	<b>268,446</b>	<b>197,950</b>	<b>193,364</b>	<b>213,533</b>	<b>194,632</b>	<b>-8.9%</b>
108	COMMUNITY CENTER S&W	136,924	145,219	152,894	164,820	188,468	14.3%
109	COMMUNITY CENTER EXP	<u>151,738</u>	<u>166,114</u>	<u>109,636</u>	<u>115,025</u>	<u>119,621</u>	<u>3.9%</u>
110	<b>Sub-Total</b>	<b>288,662</b>	<b>311,333</b>	<b>262,529</b>	<b>279,845</b>	<b>307,989</b>	<b>10.1%</b>
111	COUNCIL ON AGING - S&W	296,210	339,079	359,322	368,070	370,480	0.7%
112	COUNCIL ON AGING - EXP	<u>63,517</u>	<u>64,669</u>	<u>68,198</u>	<u>75,282</u>	<u>77,286</u>	<u>2.7%</u>
113	<b>Sub-Total</b>	<b>359,727</b>	<b>403,748</b>	<b>427,521</b>	<b>443,352</b>	<b>447,766</b>	<b>1.0%</b>
114	YOUTH COUNSELOR - S&W	70,563	73,446	75,637	81,511	85,203	4.5%
115	YOUTH COUNSELOR - EXP	<u>3,751</u>	<u>4,010</u>	<u>3,932</u>	<u>4,310</u>	<u>4,910</u>	<u>13.9%</u>
116	<b>Sub-Total</b>	<b>74,314</b>	<b>77,456</b>	<b>79,569</b>	<b>85,821</b>	<b>90,113</b>	<b>5.0%</b>
117	VETERANS EXPENSE/BENEFITS	125,218	129,328	96,671	135,434	134,500	-0.7%
118	DISABILTY RIGHT - EXP	-	300	-	300	300	0.0%
119	HUMAN SERVICES	76,500	78,030	79,980	79,980	81,580	2.0%
120	LIBRARY - S&W	487,734	574,545	597,668	643,283	676,741	5.2%
121	LIBRARY - EXP	<u>255,143</u>	<u>312,343</u>	<u>252,696</u>	<u>270,765</u>	<u>274,111</u>	<u>1.2%</u>
122	<b>Sub-Total</b>	<b>742,877</b>	<b>886,888</b>	<b>850,363</b>	<b>914,048</b>	<b>950,852</b>	<b>4.0%</b>
123	RECREATION - SEASONAL - S&W	157,260	173,540	175,732	177,070	215,988	22.0%
124	RECREATION - S&W	196,262	208,531	212,853	228,604	250,115	9.4%
125	RECREATION - EXP	45,137	50,825	44,636	45,575	45,575	0.0%
126	RECREATION - CAP OUTLAY	-	12,000	7,319	12,000	12,000	0.0%
127	<b>Sub-Total</b>	<b>398,659</b>	<b>444,896</b>	<b>440,540</b>	<b>463,249</b>	<b>523,678</b>	<b>13.0%</b>
128	HARBORMASTER -S&W	234,229	270,275	280,246	293,351	311,576	6.2%
129	HARBORMASTER - EXP	<u>105,264</u>	<u>102,685</u>	<u>108,556</u>	<u>173,050</u>	<u>173,300</u>	<u>0.1%</u>
130	<b>Sub-Total</b>	<b>339,493</b>	<b>372,960</b>	<b>388,803</b>	<b>466,401</b>	<b>484,876</b>	<b>4.0%</b>
131	BROOKS ACAD MUSEUM COMMISSION	11,355	15,284	10,138	12,194	12,894	5.7%
132	HISTORICAL COMMISSION	1,224	-	80	540	-	-100.0%
133	HISTORICAL COMMISSION	<u>237</u>	<u>350</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>0.0%</u>
134	<b>Sub-Total</b>	<b>1,461</b>	<b>350</b>	<b>80</b>	<b>890</b>	<b>350</b>	<b>-60.7%</b>
135	CELEBRATIONS	701	1,600	-	1,600	1,600	0.0%
136	GOLF - S&W	740,443	797,672	762,933	882,530	870,333	-1.4%

## APPENDIX C - BUDGET

<b><u>TOWN OPERATION BUDGET 2019</u></b>		<b>Actual FY2015</b>	<b>Actual FY2016</b>	<b>Actual FY2017</b>	<b>Voted Budget FY2018</b>	<b>Town Meeting Budget FY2019</b>	<b>PCT CHANGE</b>
137	GOLF - EXP	586,876	615,518	578,068	697,019	676,367	-3.0%
138	GOLF CAP OUTLAY	55,207	63,000	69,548	73,000	73,000	0.0%
139	<b>Sub-Total</b>	<b>1,382,526</b>	<b>1,476,190</b>	<b>1,410,549</b>	<b>1,652,549</b>	<b>1,619,700</b>	<b>-2.0%</b>
140	GOLF IMA MRSD					84,363	100.0%
141	ELECTRICITY - CVEC		92,100	64,315	65,000	65,925	1.4%
142	<b>Total Departmental Budgets</b>	<b>19,526,839</b>	<b>21,644,128</b>	<b>21,001,165</b>	<b>22,988,236</b>	<b>23,874,025</b>	<b>3.9%</b>
143	<b><u>DEBT SERVICE 01700</u></b>						
144	TRACK/SOCCER FIELD (20	5,275	5,100	-	-	-	0.0%
145	LANDFILL CAPPING (1999	94,725	87,200	84,400	76,375	73,125	-4.3%
146	LAND ACQUISITION (1997 Church St.	59,425	62,750	60,750	58,500	56,000	-4.3%
147	ELEMENTARY SCHOOL ADDN	1,072,500	1,033,300	989,400	-	-	0.0%
148	LAND ACQUISITION (2000) Bascom	198,750	193,150	181,850	165,125	157,875	-4.4%
149	GOLF CLUBHOUSE (2000)	76,300	74,675	72,725	65,850	59,125	-10.2%
150	LAND BANK ACQ SLOWATYCKI	26,650	25,950	25,150	29,125	27,875	-4.3%
151	LAND BANK ACQ KRUMIN	47,300	46,300	45,100	43,900	42,700	-2.7%
152	WATER ABATE SEPTIC LOA	17,358	17,358	17,358	17,358	17,358	0.0%
153	POLICE STA REPAIRS/PLA	6,250	6,125	5,975	5,825	5,675	-2.6%
154	COPELAS LAND (2002)	73,500	67,075	65,425	63,775	62,125	-2.6%
155	SHEA LAND (2002)	226,500	222,000	211,675	206,425	201,175	-2.5%
156	GOLF COURSE IRRIGATION	140,650	133,050	124,525	121,075	112,700	-6.9%
157	LAND ACQ ROSE/KEELER	111,175	107,800	104,200	100,600	97,000	-3.6%
158	BROOKS ACAD MUSEUM RENOVATION	13,000	12,600	12,200	11,800	11,400	-3.4%
159	MIDDLE SCHOOL ROOF	31,500	30,500	29,500	28,600	28,500	-0.3%
160	HIGH SCHOOL ROOF	38,200	37,000	35,800	34,600	22,800	-34.1%
161	GOLF COURSE BUNKERS	103,000	99,800	96,600	88,500	85,500	-3.4%
162	POLICE STATION	675,963	665,838	655,713	644,463	630,963	-2.1%
163	RD BETTERMENT - OLD POST RD	11,650	11,450	11,225	10,950	5,450	-50.2%
164	RD BETTERMENT - MCGUERTY RD	18,450	18,075	17,625	17,100	16,650	-2.6%
165	ALLEN HARBOR DREDGE DEB	423,000	384,300	377,700	371,100	364,500	-1.8%
166	SAQUATUCKET HARBOR - DOWNEY			60,153	54,435	69,400	27.5%
167	ROAD MAINTENANCE PROGRAM	-	102,000	104,574	104,574	55,000	-47.4%
168	ROAD BETTERMENT - SKINEQUIT	-	-	21,144	21,144	18,368	-13.1%
169	ROAD MAINT PROG-ATM14	103,750	106,250	102,859	103,431	105,000	1.5%
170	ROAD MAINT PROG-ATM15			103,431	52,859	55,000	4.1%
171	WYCHMERE PIER RECONSTR.	-	65,838	107,821	110,931	62,808	-43.4%

## APPENDIX C - BUDGET



<b><u>TOWN OPERATION BUDGET 2019</u></b>							Town Meeting
		Actual FY2015	Actual FY2016	Actual FY2017	Voted Budget FY2018	Budget FY2019	PCT CHANGE
172	SAQ HARBOR DOCK REPLACEMENT					39,600	100.0%
173	ROAD MAINTENANCE FY 17					55,000	100.0%
174	MUDDY CREEK BRIDGE & CULVERT					34,560	100.0%
175	FIRE STATION #2 PLANNING					92,400	100.0%
176	WASTEWATER PHASE 2A					225,000	100.0%
177	WASTEWATER PHASE 2B					354,399	100.0%
178	ROAD MAINTENANCE FY 18					55,000	100.0%
179	SAQ WATERSIDE TAX SUPP					365,800	100.0%
180	SAQ WATERSIDE SELF SUPP					179,200	100.0%
181	CVGC INFRASTRUCTURE					97,200	100.0%
182	CVGC INFRASTRUCTURE - TAX SUPP					10,800	100.0%
183	SAQ LANDSIDE					270,000	100.0%
184	SAQ HARBOR DOCK DESIGN - TAX SUPP					80,400	100.0%
185	GINGER PLUMB PRIVATE WAY					17,809	100.0%
186	INTEREST ON SHORT TERM NOTES	-	-	5,718	-	441,224	100.0%
187	<b>Total Debt Service (Prin &amp; Int)</b>	<b>3,574,871</b>	<b>3,615,484</b>	<b>3,730,596</b>	<b>2,608,420</b>	<b>4,762,464</b>	<b>82.6%</b>
188	STATE ASSESSMENTS	256,873	239,729	245,490	254,386	269,897	6.1%
189	BARNSTABLE COUNTY RETIREMENT	2,105,875	2,283,370	2,364,925	2,681,194	2,763,836	3.1%
190	CAPE COD COMMISSION ASSESSMENT	199,357	198,560	207,455	211,604	229,452	8.4%
191	BARNSTABLE COUNTY ASSESSMENT	185,944	204,340	193,497	197,368	202,302	2.5%
192	UNEMPLOYMENT COMPENSATION	7,196	35,000	2,567	20,000	10,000	-50.0%
193	GROUP HEALTH INSURANCE	3,319,797	3,849,202	3,563,522	4,620,227	4,778,977	3.4%
194	OPEB	100,000	100,000	100,000	100,000	125,000	25.0%
195	GENERAL INSURANCE	470,695	533,561	450,389	608,451	681,000	11.9%
196	GENERAL INSURANCE DEDUCTIBLE	8,888	15,000	8,151	5,000	5,000	0.0%
197	<b>TOTAL TOWN</b>	<b>29,756,334</b>	<b>32,718,374</b>	<b>31,867,758</b>	<b>34,294,886</b>	<b>37,701,953</b>	<b>9.9%</b>
198	<b>OVERLAY (Abatements/Exemptions)</b>					<b>460,000</b>	
199	<b>C C REGIONAL TECH HIGH</b>	<b>1,248,331</b>	<b>1,330,607</b>	<b>1,437,053</b>	<b>1,487,362</b>	<b>1,581,237</b>	<b>6.3%</b>
200	<b>MONOMOY REG. SCH. DISTRICT</b>						
201	Operating	19,486,696	22,843,944	21,644,248	22,508,423	23,282,215	3.4%
202	Capital/ other			224,723	175,692	260,038	48.0%
203	Transportation	350,715		412,558	367,275	430,896	17.3%
204	Debt Service- Middle School	142,843		1,776,772	1,708,359	24,328	-98.6%
205	Debt Service H.S.	426,174				1,611,913	0.0%
206	Minimum Contribution FY14- credit	(336,245)					0.0%
207	<b>TOTAL MRSD ASSESMENT</b>	<b>20,070,183</b>	<b>22,843,944</b>	<b>24,058,301</b>	<b>24,759,749</b>	<b>25,609,390</b>	<b>3.4%</b>
208	<b>TOTAL</b>	<b>51,074,848</b>	<b>56,892,925</b>	<b>57,363,112</b>	<b>60,541,997</b>	<b>65,352,580</b>	<b>7.9%</b>
<b>Reconciliation to Article 4:</b>							
<b>Total from line 208</b>							<b>\$ 65,352,580</b>
<b>Less:</b>							
Land Bank Debt Service							588,750
Overlay							460,000
Wastewater							70,000
Cape Cod Technical High School							1,581,237
Monomoy Regional School District							25,609,390
<b>Total Reductions</b>							<b>28,309,377</b>
<b>Article 4</b>							<b>\$ 37,043,203</b>

## APPENDIX C - BUDGET

Dear Harwich Voters,

I'd like to thank you for your support of the Monomoy Regional School District. Monomoy's FY19 budget allows our school district to maintain and strategically enhance its academic program, to provide needed supports for struggling learners, and to expand opportunities for the children of our towns. As in past years, Monomoy's FY19 budget supports personalized learning by providing small class sizes that are on average 18 students or fewer at the elementary level and 20 students or fewer at the middle and high school levels. Beyond the classroom, students are immersed in a vibrant arts program, a comprehensive interscholastic athletic program, and a rich extracurricular program. Our students' educational travels this year have included school trips to the Dominican Republic and Washington, D.C, and for the 2018-2019 school year will include Monomoy students participating in a Spanish foreign exchange and a high school trip to Iceland.

The quality of our schools can be seen within our performing arts, on our athletic fields, and in the graduates we are producing. From the joy of our elementary choir to the middle school production of *The Further Adventures of Nancy Fickle Fairytale Detective* this fall, to the talent in the recent high school musical *All Shook Up*, the performing arts are thriving within Monomoy Regional, adding to the cultural fabric of our towns. Our high school varsity sports program continues to strengthen, and so far this school year, every fall varsity team advanced to their state tournament, with Varsity Field Hockey winning the Cape and Islands League Championship, and in the winter, Boys Varsity Basketball also advanced to their state tournament.

This year's M.A.S.S. Award of Academic Excellence was presented to Monomoy Regional High School senior Francesca Barr, who will be attending Harvard University in the fall. Francesca not only excels academically, but also served as the captain of the girls varsity soccer team, along with other student leadership roles within our high school. She is one of the founding members of Monomoy's new Global Studies Program, which offers our students the opportunity to go beyond the high school curriculum to make connections to the larger world. Francesca will graduate with a Global Studies Diploma with Distinction, after completing a capstone project on treating schizophrenia in developing countries. She is a testament to the level of academic rigor and breadth of opportunities now available within your town's high school.

During the 2017-2018 school year, 1,887 students attend Monomoy Regional. This is an increase of 23 students, but the enrollment of Harwich students within the district decreased by 21 students. The town's assessment is determined, in part, by a three-year rolling average of foundation enrollment, which is the number of Harwich students attending Monomoy Regional and charter schools or other public school districts through school choice. Included in this foundation enrollment calculation are 144 Harwich students attending other school districts through inter-district school choice (an increase of 11 students over the prior year) and 48 Harwich students attending charter schools (a decrease of 8 students over the prior year), each of whom Monomoy Regional is fiscally responsible for funding during the 2017-2018

academic year. Harwich's FY19 foundation enrollment represents 73.25% of Monomoy's three-year rolling average – this is a .23% decrease over the prior year.

Monomoy Regional's FY19 budget is a "level staffing" budget, maintaining all of the educational programs the district has put in place in recent years. These programs include our new *Math in Focus* curriculum in Grades K-7, *Measures of Academic Success* progress monitoring across grade levels, interdisciplinary oceanography for all 8<sup>th</sup> graders, physics for all high school freshmen, both Latin and Spanish instruction at the middle school level, and Latin, Spanish, French, and Mandarin instruction for high school students, providing each student in Grades 5 through 12 a Chromebook and technology rich instruction, and our new Global Studies Program at the high school. Within this FY19 budget are also new initiatives, improving the quality of instruction and learning in our schools. Included in these is expansion robotics engineering at the middle and high school levels, an introduction of the *Words Their Way* elementary English curriculum, and extensive social-emotional programming to support students across the grade levels.

Monomoy Regional's FY19 General Fund Budget, including debt, is \$39,708,354, a 4.18% increase over FY18. Monomoy will be using \$705,000 from our Excess and Deficiency reserve to offset the FY19 budget. The school district's FY19 debt service is \$2,233,776, which will continually decrease as we pay down the cost of the new high school over the next 22 years. Harwich's FY19 assessment will be \$25,609,390, a 3.43% increase over the prior year.

At Monomoy Regional, we take pride in the educational program and opportunities we are developing and providing for the children of Chatham and Harwich, and we appreciate your support of our FY19 budget so we can continue to provide a high quality education to the children of our towns. You can learn more about our educational program and Monomoy's schools on our website at [www.monomoy.edu](http://www.monomoy.edu).

Proud to be a Monomoy Shark.

Scott Carpenter  
Superintendent  
Monomoy Regional School District