

2020 ANNUAL REPORT

OF THE
OFFICERS OF THE TOWN OF
HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2020



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IN MEMORIAM

2020

LYMAN E. CULVER, JR.
Harwich Police Department
Emergency Management Director
Recreation and Youth Commission
Community Center Facilities Committee
Council on Aging
Cape Cod Regional Technical High School –Committee Member

MARGUERITE MARION
Conservation - Herring River Fisheries Monitor

PETER JAMES LUDDY
Member of the Board of Selectmen

ANN STEIDEL
Secretary to the Board of Selectmen

VIRGINIA R. PENA
Harwich Local Artist and Teacher

DAVID A. BASSETT
Trustee, Brooks Free Library
Harwich Historical Society Commission

GIFTS TO THE TOWN 2020

Banfield Pet Hospital

Ora Gaylord Arooth Trust

Harwich Garden Club

The Jeff and Sandy Wycoff Lane Foundation

***With gratitude for your thoughtfulness and generosity
on behalf of the residents of the Town of Harwich.***

ADMINISTRATION

Elected Town Officers - 2020

BOARD OF SELECTMEN

Larry G. Ballantine, Chair	Term expires May 2023
Stephen P. Ford, Vice Chair	Term expires May 2022
Michael MacAskill, Clerk	Term expires May 2022
Edward J. McManus	Term expires May 2021
Donald F. Howell	Term expires May 2023

MODERATOR

Michael D. Ford, Esq.	Term expires May 2021
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TOWN CLERK

Anita N. Doucette, MMC/CMMC	Term expires May 2022
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BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

Elizabeth Harder	Term expires December 2022
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BOARD OF TRUSTEES - BROOKS FREE LIBRARY

Jo-Anne Brown, Chairman	Term expires May 2023
Joan McCarty, Vice Chairman	Term expires May 2021
William D. Crowell, Treasurer	Term expires May 2022
Bernadette Waystack, Recording Secretary	Term expires May 2022
Linda Cebula	Term expires May 2023
Kathleen Remillard	Term expires May 2021
Jeannie S. Wheeler	Term expires May 2021
Recognition to: Mary Warde	

BOARD OF WATER/WASTEWATER COMMISSIONERS

Gary Carreiro, Chairman	Term expires May 2021
Allin P. Thompson	Term expires May 2023
Judith Underwood	Term expires May 2022

HARWICH HOUSING AUTHORITY

Board of Commissioners:

Kim Bourgea	Term expires May 2021
Sandra Woodbridge, Chair, State Appointee	Term expires May 2023
Mark Kelleher, Vice Chair	Term expires May 2024
Judith Underwood	Term expires May 2020

Staff:

John Steward, Executive Director
Tracy Cannon, Administrative Assistant
Recognition to: Judith Underwood

MONOMOY REGIONAL SCHOOL COMMITTEE

H = Representative of Harwich

C = Representative of Chatham

Tina Games, Chairman (H)	Term expires May 2022
Jo-anne Sheehan, Vice Chairman (C)	Term expires May 2021
Joseph Auciello (C)	Term expires May 2022
Meredith Henderson (H)	Term expires May 2023
Robert T. Russell (H)	Term expires May 2021
Nancy Scott (C)	Term expires May 2023
Sharon Stout (H)	Term expires May 2023
Jackie Zibrat-Long (C)	Term expires May 2023

OFFICIALS APPOINTED BY THE BOARD OF SELECTMEN

TOWN ADMINISTRATOR

Joseph F. Powers

TOWN COUNSEL

KP Law, P.C. - John W. Giorgio, Esq.

LABOR COUNSEL

KP Law, P.C. – David C. Jenkins, Esq.

TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS

Coppola & Coppola, P.C. – James E. Coppola, Esq.

FINANCE DIRECTOR/TOWN ACCOUNTANT

Carol Coppola, CPA, CFE

FIRE CHIEF

Chief David LeBlanc

Recognition to: Chief Norman Clarke, Retired

CHIEF OF POLICE

Chief David Guillemette

OFFICIALS APPOINTED BY THE TOWN ADMINISTRATOR

INTERIM ASSISTANT TOWN ADMINISTRATOR

Robert C. Lawton, Jr.

DIVISIONAL DIRECTORS AND DEPARTMENT HEADS

Assessing Director	Donna Molino
Building Commissioner	Ray Chesley
Cemetery Administrator	Robbin Kelley
Channel 18 Station Manager	Jamie Goodwin
Community Center Director	Carolyn Carey
Conservation Agent	Amy Usowski
Council on Aging Director	Emily Mitchell
Town Engineer	Griffin Ryder
Golf Director	Roman Greer
Harbormaster	John C. Rendon
Health Director	Meggan M. Eldredge
Information Technology Director	Foster Banford
Library Director	Virginia Hewitt
Natural Resources Directoor	Heinz Proft
Town Planner	Charleen Greenhalgh
Department of Public Works Director	Lincoln Hooper
Treasurer/Collector	Amy Bullock
Youth Counselor	Sheila House

APPOINTED BY THE MODERATOR

**CAPE COD REGIONAL TECHNICAL HIGH SCHOOL
DISTRICT COMMITTEE**

Robert J. Furtado	Term expires May 2022
John Our	Term expires May 2023

SURVEYOR OF WOOD & LUMBER

Ray Chesley	Term expires May 2021
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APPOINTED BOARDS AND COMMITTEES

AFFORDABLE HOUSING TRUST

Appointed by the Board of Selectmen

Donald F. Howell Selectmen - Chairman	Term expires June 20, 2022
Larry Brophy	Term expires June 30, 2023
Brendan Lowney	Term expires June 30, 2022
Joseph F. Powers, Town Administrator	Ex Officio
Judith Underwood	Term expires June 30, 2021

AGRICULTURAL COMMISSION

Appointed by the Board of Selectmen

Mark Coleman	Term expires June 30, 2023
Wayne Coulson	Term expires June 30, 2021
Aaron Gingras	Term expires June 30, 2022
Brent Hemeon, Alternate member	Term expires June 30, 2023
Angela McNamara	Term expires June 30, 2023

BIKEWAYS COMMITTEE

Appointed by the Board of Selectmen

Francis Salewski, Chairman	Term expires June 30, 2021
Andrew Docken	Term expires June 30, 2022
Paul Gazaille	Term expires June 30, 2023
Richard Kaiser	Term expires June 30, 2021
Eric Levy	Term expires June 30, 2023
Jacqueline Penta-Greene	Term expires June 30, 2023
Charles Walkey	Term expires June 30, 2021

BOARD OF APPEALS

Appointed by the Board of Selectmen

David Ryer, Chairman	Term expires June 30, 2021
James Armstrong	Term expires June 30, 2022
Al Donoghue	Term expires June 30, 2023
Christopher Murphy, Alternate	Term expires June 30, 2023
Brian Sullivan, Alternate	Term expires June 30, 2021

Recognition to: Michael T. Cupoli, III, James T. Hilliard, Kathleen Muller

BOARD OF ASSESSORS

Appointed by the Board of Selectmen

Richard Waystack, Chairman	Term expires June 30, 2021
Jay Kavanaugh	Term expires June 30, 2022
Bruce Nightingale	Term expires June 30, 2023

BOARD OF HEALTH

Appointed by the Board of Selectmen

Pamela Howell, R.N., Chairman	Term expires June 30, 2021
Matt Antone	Term expires June 30, 2023
Ronald Dowgaillo, D.M.D.	Term expires June 30, 2022
Kevin DuPont	Term expires June 30, 2023
Sharon Pfleger, M.S.	Term expires June 30, 2022
Recognition to: Dr. Matthew Cushing	

BOARD OF REGISTRARS

Appointed by the Board of Selectmen

Raymond Gottwald	Term expires June 30, 2021
Dorothy Hemmings	Term expires June 30, 2022
Deborah A. Sementa	Term expires June 30, 2023
Anita D. Doucette, Town Clerk	
Recognition to: Dorothy Parkhurst	

BROOKS ACADEMY MUSEUM COMMITTEE

Appointed by the Board of Selectmen

David Spitz, Chairman	Term expires June 30, 2022
Janet Cassidy	Term expires June 30, 2022
Sandra Hall	Term expires June 30, 2021
Debora Miller	Term expires June 30, 2023
Peggy Rose	Term expires June 30, 2021

CALEB CHASE FUND, TRUSTEES

Appointed by the Moderator

Paul V. Doane, Esq., Chairman	Term expires May 2023
Robert Doane, Treasurer	Term expires May 2022
James Stinson, Esq.	Term expires May 2021

BY-LAW / CHARTER REVIEW COMMITTEE

Appointed by the Board of Selectmen

Recognition to: Tina Games

CAPITAL OUTLAY COMMITTEE

Appointed by the Board of Selectmen

Richard Larios, Chairman (Town Administrator)	Term expires June 30, 2023
Noreen Donahue (Selectmen)	Term expires June 30, 2021
Angelo La Mantia (Finance)	Term expires June 30, 2022
Joseph McParland (Planning Board)	Term expires June 30, 2022
Bruce Nightingale (Selectmen)	Term expires June 30, 2022
Recognition to: Peter Wall	

CEMETERY COMMISSION

Appointed by the Board of Selectmen

Cynthia Eldredge, Chairman	Term expires June 30, 2021
Steven Connor	Term expires June 30, 2023
Robert B. Thomson	Term expires June 30, 2023
Robbin Kelley, Cemetery Administrator	

COMMUNITY CENTER FACILITIES COMMITTEE

Appointed by the Board of Selectmen

Angela Chilaka	Term expires June 30, 2021
Vahan Khachadorian (Rec & Youth Commission)	Term expires June 30, 2022
Sean Libby, Building Maintenance Director	Indefinite
Brian Power	Term expires June 30, 2023
Ralph Smith (Council on Aging)	Term expires June 30, 2022
Recognition: Lee Culver	

COMMUNITY PRESERVATION COMMITTEE

Appointed by the Board of Selectmen

Dave Nixon, Chairman (Rec & Youth Commission)	Term expires June 30, 2023
Mary Maslowski, Vice Chair (Planning)	Term expires June 30, 2021
Robert Doane (Historic District Historical Commission)	Term expires June 30, 2023
Kathy Green (Real Estate & Open Space)	Term expires June 30, 2021
Elizabeth Harder (Housing Authority)	Term expires June 30, 2021
Donna J. Kalnick (Selectmen)	Term expires June 30, 2021
John Ketchum (Conservation)	Term expires June 30, 2022
Joseph McParland, III (Housing Committee)	Term expires June 30, 2021
Recognition to: Kim Bourgea, James Donovan	

CONSERVATION COMMISSION

Appointed by the Board of Selectmen

Bradford Chase, Chairman	Term expires June 30, 2021
Mark Coleman	Term expires June 30, 2022
Ernest Crabtree	Term expires June 30, 2021
James Donovan	Term expires June 30, 2021
John Ketchum	Term expires June 30, 2022
Paula McGuire, Associate Member	Term expires June 30, 2021
Carolyn O'Leary	Term expires June 30, 2021
Stanley Pastuszak	Term expires June 30, 2023
Recognition to: Walter Diggs	

CONSTABLES

Appointed by the Board of Selectmen

Gerald Beltis	Term expires June 30, 2021
Leo Cakounes	Term expires June 30, 2023
David Robinson	Term expires June 30, 2021

COUNCIL ON AGING

Appointed by the Board of Selectmen

Richard Waystack, Chairman	Term expires June 30, 2021
Angela Chilaka	Term expires June 30, 2022
Joanne Lepore	Term expires June 30, 2023
James Mangan	Term expires June 30, 2022
Ralph Smith	Term expires June 30, 2022
Carol Thayer	Term expires June 30, 2023
Justin White, Alternate	Term expires June 30, 2021
Recognition to: Lee Culver	

FINANCE COMMITTEE

Appointed by the Moderator

Jon Chorey, Chairman	Term expires June 30, 2022
Brian L. Weiner, Vice Chairman	Term expires June 30, 2021
Angelo S. LaMantia, Clerk	Term expires June 30, 2022
Mark Ameres	Term expires June 30, 2023
Mary Anderson	Term expires June 30, 2023
Dale Kennedy	Term expires June 30, 2021
Thomas Sherry	Term expires June 30, 2023
Daniel Tworek	Term expires June 30, 2021
Recognition to: Jack Brown	

G

OLF COMMITTEE

Appointed by the Selectmen

Clement Smith, Chairman	Term expires June 30, 2022
Steven Bilotta	Term expires June 30, 2021
John Connolly	Term expires June 30, 2021
John F. Crook	Term expires June 30, 2023
Martha Duffy	Term expires June 30, 2022
John Wheeler	Term expires June 30, 2021
W. Paul White	Term expires June 30, 2023
Recognition to: Thomas P. Johnson Ed.D (MAJ/USAR/RET)	

HARWICH ACCESSIBILITY RIGHTS COMMITTEE

Appointed by the Board of Selectmen

Stephen Duffy	Term expires June 30, 2021
Karen Larson	Term expires June 30, 2022
Donald MacAskill	Term expires June 30, 2021
Recognition to: W. Matthew Hart, Taylor Mills	

HARWICH CULTURAL COUNCIL

Appointed by the Board of Selectmen

Tina Games, Chairman	Term expires June 30, 2021
Christine Banks	Term Expires June 30, 2023
Charles Barnes	Term expires June 30, 2021
Peter Hollis	Term expires June 30, 2022
Dinah Lane	Term expires June 30, 2022
Sharon Moore	Term expires June 30, 2023
Bernadette Waystack	Term expires June 30, 2022
Recognition to: Laurinda Raquel, Roseanne Shapiro, Kathleen Teahan	

HARWICH ENERGY COMMITTEE

Appointed by the Board of Selectmen

Valerie Bell, Chairman	Term expires June 30, 2023
Charles Czech	Term expires June 30, 2021
Jacqueline Pentz-Greene	Term expires June 30, 2023
Barry Worth	Term expires June 30, 2023

HARWICH HOUSING COMMITTEE

Appointed by the Board of Selectmen

Arthur Bodin, Chairman	Term expires June 30, 2021
Joseph McParland, Jr	Term expires June 30, 2021
Mary Maslowski	Term expires June 30, 2023
Cindi Maule	Term expires June 30, 2021
Meg Patterson	Term expires June 30, 2022

HARWICH PORT NOISE CONTAINMENT COMMITTEE

Appointed by the Board of Selectmen

Committee on Hold – 11/2020

Angela McNamara, Chairman	Term expires December 31, 2021
Robert Cohn	Term expires December 31, 2021
Jake Domos	Term expires December 31, 2021
Walter Mason	Term expires December 31, 2021
Francis Rich	Term expires December 31, 2021
Heather Skowronek	Term expires December 31, 2021

HISTORIC DISTRICT & HISTORICAL COMMISSION

Appointed by the Board of Selectmen

Mary Maslowski, Chairman	Term expires June 30, 2021
Jeanne Steiner, Co-Vice Chairman	Term expires June 30, 2021
Robert Bradley	Term expires June 30, 2022
Robert Doane	Term expires June 30, 2023
Julie Eldredge	Term expires June 30, 2021
Brendan Lowney	Term expires June 30, 2022
Recognition to: Gayle E. Carroll	

PLANNING BOARD

Appointed by the Board of Selectmen

James Duncan Berry, Ph.D., Chairman	Term expires June 30, 2023
Allan Peterson, Vice Chairman	Term expires June 30, 2022
Craig Chadwick	Term expires June 30, 2022
David Harris	Term expires June 30, 2023
Joseph McParland	Term expires June 30, 2022
Mary Maslowski	Term expires June 30, 2021
Arthur Rouse	Term expires June 30, 2023
William E. Stolz	Term expires June 30, 2021

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE

STEERING COMMITTEE

Appointed by the Board of Selectmen

Indefinite Terms

Allin Thompson, Jr. Harwich Chairman
Judith Bruce, Orleans, Vice Chair
Jane Harris, Chatham, Treasurer
Charles Bartlett, Chatham, Alternate
Ryan Bennett, Brewster, Alternate
Dorothy (Dolly) Howell, Harwich, Alternate
Frances McClennen, Orleans, Alternate
Chris Miller, Brewster, Member

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE
TECHNICAL RESOURCE COMMITTEE**

Appointed by the Board of Selectmen
Indefinite Terms

Robert Canning, Health Agent, Town of Orleans
Rene Gagne, Shellfish Constable, Town of Chatham
Charleen Greenhalgh, Town of Harwich, Planner
John Jannell, Conservation Administrator, Town of Orleans
Theodore Keon, Director, Coastal Resources Department, Town of Chatham
George Merservey, Director Planning & Community Development, Town of Orleans
Chris Miller, Director, Natural Resources and Shellfish, Town of Brewster
Heinz Proft, Natural Resources Officer, Town of Harwich
John Rendon, Harbormaster, Town of Harwich
Carol Ridley, Coordinator
Nate Sears, Harbormaster / Shellfish Constable, Town of Orleans
Amy Usowski, Conservation Agent, Town of Harwich

REAL ESTATE & OPEN SPACE COMMITTEE

Appointed by the Board of Selectmen

Elaine Shovlin, Chairman	Term expires June 30, 2021
Carol Porter, Clerk	Term expires June 30, 2021
Dave Callaghan	Term expires June 30, 2023
James Donovan	Term expires June 30, 2021
Katherine Green	Term expires June 30, 2021
Marcia Thorngate Smith	Term expires June 30, 2021

RECREATION & YOUTH COMMISSION

Appointed by the Board of Selectmen

John Mahan, Chairman	Term expires June 30, 2021
Francis Crowley, Vice Chairman	Term expires June 30, 2022
Dave Nixon, Treasurer	Term expires June 30, 2023
Janet S. Bowers	Term expires June 30, 2023
Michael Hurley	Term expires June 30, 2021
Vahan Khachadoorian	Term expires June 30, 2022
John Larivee	Term expires June 30, 2023

Recognition to: Lee Culver

SHELLFISH CONSTABLES (VOLUNTARY)

Appointed by the Board of Selectmen

1 year term

Greg Garber	Term expires June 30, 2021
Dean Knight	Term expires June 30, 2021
Ron Saulnier	Term expires June 30, 2021

TOWN FOREST COMMITTEE

Appointed by the Board of Selectmen

Tim Millar	Recognition to Raymond L. Thacher	Term expires June 30, 2021
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TRAFFIC SAFETY COMMITTEE

Appointed by the Board of Selectmen and Town Administrator

Gerald Beltis, Chairman	Term expires June 30, 2023
Linda Cebula, Secretary	Term expires June 30, 2022
Sgt. Aram Gosgarian, Police Dept. Designee	Term expires June 30, 2022
Lincoln Hooper, Director of Public Works	Term expires June 30, 2023
Griffin Ryder, Town Engineer	Term expires June 30, 2022
Jerry Scannell	Term expires June 30, 2021

TREASURE CHEST COMMITTEE

Appointed by the Board of Selectmen

Janet Evans, Chairman	Term Expires June 30, 2021
Heather Bolinder	Term expires June 30, 2023
Sheila Eldredge	Term expires June 30, 2023
Eric Fahle	Term expires June 30, 2021
Mella Navickas, Alternate	Term expires June 30, 2022
Elizabeth Watkins	Term expires June 30, 2022

VOTER INFORMATION COMMITTEE

Appointed by the Board of Selectmen

Christina Joyce, Chairman	Term expires June 30, 2022
Emily Milan, Clerk	Term expires, June 30, 2021
Pamela Groswald	Term expires June 30, 2022
Margaret Rose	Term expires June 30, 2021

WATERWAYS COMMITTEE

Appointed by the Board of Selectmen

Larry Brutti	Term expires June 30, 2021
Daniel Casey	Term expires June 30, 2022
Kent Drushella	Term expires June 30, 2022
Daniel Hall	Term expires June 30, 2023
Joseph V. Johnson, Jr.	Term expires June 30, 2021
Mort Terry	Term expires June 30, 2021
Thomas Themistos	Term expires June 30, 2022
Cameron Smith, Alternate	Term expires June 30, 2023
James Walpole, Alternate	Term expires June 30, 2022
Recognition to: W. Matthew Hart, Stephen Root	

YOUTH SERVICES COMMITTEE

APPOINTED BY THE BOARD OF SELECTMEN

Paula F. McGuire, Chairman	Term expires June 30, 2023
Joy Jordan, Co-Chairman	Term expires June 30, 2022
Meredith Henderson, Clerk	Term expires June 30, 2022
Jeff Craig	Term expires June 30, 2021
Rebecca Craig, Alternate	Term expires June 30, 2021
Holly Tavano	Term expires June 30, 2021
Sheila House, MS Youth & Family Counselor	

Report of the **Harwich Board of Selectmen**

The Town of Harwich was incorporated in 1694. I doubt if we have ever had a year to match the 2020 events which challenged the town at every turn. With fantastic cooperation among town staff, residents, county and state Harwich quickly recovered from a destructive 2019 summer tornado. The tornado damage now seems relatively minor as in March the COVID-19 flu pandemic took over the country resulting in very restrictive measures to, hopefully, slow the spread of the flue to minimize illness and ensure hospital space remained available.

The advent of COVID-19 put increased pressure on both the income and expense side of the ledger of the Town's finances. Additional effort was needed to develop, inform, and implement safety procedures in line with the Governor's COVID-19 guidelines. Safety requirements meant we restricted access to town facilities, public meetings were postponed, and many town services were temporarily limited. After these initial steps, we immediately moved to do what we could to provide needed services to our community. Board of Selectmen adopted video conferencing. Regulatory committees also moved to use video conferencing as much as possible to act on various applications and DPW opened the landfill using a single-stream operation. The golf course and town beaches were opened as soon as possible. Town staff employed computer technology to do as much work as possible from home.

Due to the tireless efforts of Joe Powers and staff, Harwich stayed open during these most difficult conditions.

We were able to hold a successful, if somewhat shorten, Annual Town Meeting at the Monomoy High School athletic fields.

Of course, flu restrictions greatly affected our business community as many had to shut down or severely limit operations. While always keeping safety as the top priority we worked with businesses to offer any support we could. This support ranged from Board of Health and Health Director Meggan Eldredge working within state guidelines to reopen businesses, training on best procedures and working with Health groups to provide testing. The Board of Selectmen in accordance with new regulatory edicts worked with restaurants for outdoor seating. We receive weekly updates from the business community to track successes, concerns and suggested improvements.

As would be expected much of the Board and town staff efforts were directed toward ensuring, not only the health of the community, but the financial health of the town. Early assumptions were that revenues would be significant-

ly reduced. Based on this we instituted a hiring freeze, worked to cap potential salary increases and delayed capital expenditures. To state the obvious the operation of the town depends on its personnel – **we have the best**. To that end one of the Board's top priority was and is to retain personnel even as we were forced to limit this year's expenditures until the economy recovers.

A special thanks to Finance Director Carol Coppola who continually responded to requests for latest financial assumptions and for tracking state financial requirements. Exceedingly difficult position to be in as best assumptions one day could and were often changed a few days later.

Receipt of a little over \$1m (1,171,060) from the state to help pay for tornado damages and another ~ \$1M from the CARE's Act turned the FY2020 deficit to a slight surplus Although both were one-time payments and do not directly help our operating budget going forward. The one-time payments do add to FY2021 free-cash which we have traditional used to help pay for capital items.

Local tax receipts picked up during the last half of the summer and fall and gave us some encouragement that the economy may recover somewhat in 2021. Forecasts of degree of recovery is varied ranging from very little recovery to almost full recovery sometime during the year. Based on this uncertainty the Board has developed a conservative budget; easier to increase spending if revenues exceed expectation than to reduce if we find ourselves in deficit.

Harwich proudly opened a badly needed state-of-art fire station in East Harwich championed by Fire Chief Norm Clarke who retired shortly after the building was completed. One measure of the competence of town staff is the ability to promote from within. We are delighted with David LeBlanc's promotion to Fire Chief.

It is our privilege to also recognize Charleen Greenhalgh who retired after lengthy service to the town as its town planner. A very important but occasionally a controversial service as building and zoning often affects every one of us.

In other activities, Harwich increased its focus on increasing affordable housing in the town with the creation of a Housing Trust Fund to provide a mechanism to direct housing projects as recommended by the Harwich Housing Committee, Town Staff and town residents. A lengthy project to renovate the exterior of Brooks Library was completed in accordance with Historic Preservation Requirements.

In addition to being one of the finest golf courses on the Cape, Cranberry Valley Golf Course dedication to protecting the environment has been recognized with its Audubon recognition and a solar array to charge golf carts is

nearly complete. Looking forward, the town has applied for grant funding to improve traffic and pedestrian safety in Harwich Center and to build a sidewalk from Harwich Port to Saquatucket Harbor

The town's dedication to improving our water bodies continues as the town moves forward with the town's Comprehensive Wastewater Management Plan. Approximately two thirds of Phase 2 to sewer a significant portion of the Pleasant Bay watershed is nearly complete. Plans to complete this Phase are underway as new water flow data (surrogate for wastewater flow) are obtained and evaluated.

The town is analyzing upcoming CWMP phases to determine how best to take advantage of a potential regional sewer plant with Dennis and Yarmouth. Probably cannot state it enough - the CWMP is a dynamic plan which is continually reevaluated to apply new data, new technologies and resident input.

We mourn the passing of Lee Culver. Lee retired after 29 years of service with the Harwich Police Department but remained very active in the community serving on multiple committees, commissions and boards: Cape Cod Regional Technical High School Committee, Harwich Youth & Recreation Commission, both for over 25+ years, Community Center Facilities Committee for 20 years, Boy Scout Troop 76 leader and Council on Aging Board member. Lee was most proud to be Chairman of the Harwich Community Center Building Committee, combining Rec & Youth with the Council on Aging under one roof".

Please join us in remembering Ann Steidel. Ann moved to Harwich in 2000 and joined the town administration staff a couple years later. Business probably knew Ann better than other town employees as she carefully led them through licensing requirements to operate businesses in Massachusetts. Her understanding of regulatory requirements and patience in helping local businesses comply were invaluable.

We also celebrate the life of Senna Mary Rose Fernandez, a life-long Harwich resident who maintained a remarkable presence in Harwich. Through her many community activities including as town employee and Community Center volunteer she was often referred to as the "unofficial Mayor of Harwich."

We also recognize Jack Brown who recently retired as Chair of the Finance Committee. Prior to FinCom, Jack served on several town committees including the first chair of the Community Preservation Committee.

Larry Ballantine, *Chairman
Board of Selectmen*

Report of the **Town Administrator**

A common thread throughout this annual Town Report is undoubtedly the COVID-19 virus and the effects of the global pandemic on the Town of Harwich.

Despite the devastating impact of the global virus locally, regionally and throughout the world, there were many positive occurrences during 2020 that bear noting here as they pertain to Harwich.

After the initial shutdown of many aspects of daily life including everyday transactions involving local government and our constituencies, staff, volunteers and the cadre of men and women who serve on our many boards, commissions and committees sprang into action.

Within days of the shutdowns being lifted, health and safety protocols were initiated to adhere to initial and ongoing protocols to protect against the virus: socially distancing of at least six feet between people, wearing masks when outside of your home, and diligent handwashing and sanitizing as necessary.

Additionally, safety shields and makeshift windows were crafted to create greater levels of safety so our various town departments could resume operations and receive customers on an appointment-based schedule. Drop boxes were established throughout town to provide a safe mechanism for the delivery of necessary documents and paperwork to initiate and/or complete transactions.

Remote meetings utilizing the online audio/video teleconferencing application known as GoToMeeting quickly became the norm. Yet, despite the few hiccups that come with such an application, the town has operated without disruption for the multitude of boards, commissions and committees that meet regularly to discuss the various actions necessary to keep our government moving.

None of this is to suggest that we did not endure, collectively, hardships, sorrows and difficulties. Rather, the intent of this particular report is to remind the reader and inform future readers that, despite the darkness and difficulties brought on by a pernicious and unrelenting health crisis, the Town of Harwich carried on and continued to serve the public with the combined efforts, of town staff, volunteers, leaders throughout the community and the citizenry.

No annual report would be complete without a statement of gratitude for the daily efforts of the Administration Department, including: Interim Assistant Town Administrator Bob Lawton, administrative staffers Danielle Delaney and Patti Macura as well as our temporary assistant, Melyssa Millett. Thank you also to the members of the Board of Selectmen for their faith and trust in me to serve as your Town Administrator.

Respectfully submitted,

Joseph F. Powers,
Town Administrator

TOWN RECORDS

Report of the **Town Clerk**

Fees Collected – Fiscal Year 2019-2020

Marriage Intentions	\$	1,440.00
Birth Certificates		2,560.00
Death Certificates		11,830.00
Marriage Certificates		1,810.00
Dog Licenses		12,035.00
Business Certificates		3,450.00
Photocopies		477.20
Non-Criminal Violation Payments – Police		325.00
Non-Criminal Violation Payments – Health		2,150.00
Non-Criminal Violation Payments – Harbormaster		100.00
Non-Criminal Violation Payments – Conservation		11,400.00
Non-Criminal Violation Payments – Building		900.00
Underground Fuel Tanks		250.00
Raffle Permits		40.00
Utility Poles		00.00
Burial Permits		1,370.00
Hearing Officer-Parking		00.00
Records Access Officer		00.00
Total Amount Collected:	\$	50,137.20
Total Amount to Treasurer:	\$	50,137.20

Vital records for 2020

“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”

Number of Births – 72

Number of Deaths – 235

Number of Marriages – 74

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
SEPTEMBER 26, 2020**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, September 26, 2020 at 10:00 A.M., then and there to act on the following articles:

Given under our hands this 31th day of August, 2020

s/Larry G. Ballantine, Chair
s/Stephen P. Ford, Vice Chair
s/Donald F. Howell
s/Edward J. McManus

BOARD OF SELECTMEN

A true copy Attest:
s/ David A. Robinson
Constable

DATE: September 9, 2020

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, the 26th of September, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 10:00 AM and it was adjourned to allow the voters to check in for the Town Meeting, a quorum of more than 100 was met, having 337 registered voters in attendance. Before town business began the Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The September 2020 Harwich Annual Town Meeting was held at the Monomoy Regional High School Stadium Field, 75 Oak Street, and the Town Meeting began with:

ARTICLES
TOWN OFFICERS AND COMMITTEES
ARTICLE 1: To choose various Town Officers and Committees.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Unanimous vote, so declared.

REPORTS OF TOWN OFFICERS AND COMMITTEES
ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2019.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Unanimous vote, so declared.

At this time, Dana DeCosta, Chairman read the Finance Committee FY2021 Annual Town Meeting report.

ELECTED OFFICIALS SALARIES
ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2020 and ending June 30, 2021 as follows and to act fully thereon. Estimated cost: \$126,503

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (3)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED TO SET THE SALARIES FOR ALL ELECTED OFFICIALS. THE ELECTED TOWN CLERK IS A FULL TIME DEPARMENT HEAD AND IS SALARIED APPROPRIATELY FOR HER EDUCATION LEVEL AND YEARS OF EXPERIENCE.

VOTE: YES-7, NO-0
The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater	\$1,000 each
Commissioners (3)	
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

Duly seconded

ACTION: It was a unanimous vote, so declared.

USE OF THE STABILIZATION FUND TO FUND ITEMS REMOVED FROM THE FY 2021 OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to transfer from available funds such sums of money needed to fund budget shortfalls caused by reduced estimated receipts caused by the COVID-19 enforced Government shutdown, reducing Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. ESTMATED COST: \$574,171

Explanation: The FY 2020 which began in July 1st, 2019, presented many challenges to citizens of Harwich the likes of which the Town has not seen since the Civil War. On July 18th, 2019, a tractor trailer truck overturned in Harwich Port spilling thousands of gallons of gasoline, alarming the local citizens, and shutting down the area businesses. Soon after a weather “microburst” storm tour up trees and downed powerlines through parts of the Town, and just as that storm was being cleaned up a tornado that touched down first in Yarmouth went on to rip up major sections of Harwich in its’ 15 minute run through Town. Officials declared a Town emergency as the storm downed thousands of trees, powerlines and utility poles and causing the entire Town to go without power. Harwich Fire Chief Norman Clarke said crews had been stalled in clearing the massive mess, waiting on Eversource crews to secure power and deenergize the danger. “This is very bad, very bad,” Clarke said. The DPW Director Lincoln Hooper said, “Due to storm damage the fee from brush delivered to the towns Disposal Area is waived until 8-6,” and the employees and citizens of the Town went to work cleaning up. The cleanup continued right into the new year, and as the Town began to put the tornado behind us, a mild winter with little snow, the first signs of Spring brought new optimism to the Town.

On March 13th, 2020 the first case of the COVID-19 virus was reported in Barnstable County, to be followed on March 19th, 2020 with the first case in Harwich. Tuesday, March 24th, 2020 Governor Charlie Baker announced the shutdown of “non-essential” businesses throughout the Commonwealth. With one much needed exception, the rest of FY 2020 and into FY 2021 would be controlled by COVID-19. The exception came on June 6th, 2020 inspired by Monomoy High School students, citizens of Harwich showed the entire world how to peacefully protest the senseless killing of George Floyd, without the destruction and violence that much of the nation as well as cities around the world was experiencing.

This unprecedented series of events has changed the physical, emotional, and financial face of the Town like never before. As the pandemic worsened around the world the Board of Selectmen continued to work with the Health Director, a new Administrator, first responders, departments, businesses, and citizens to keep the Town functioning as safely as possible. The usual May Annual Town Meeting was moved to June, and soon after moved to September which invoked a little know Municipal Finance Law that has never used in Harwich, the “1/12th budget”. As everyone in Harwich grew apprehensive about the “new normal” the Board realized that having the FY 2021 budget passed three months into the financial year was going to be anything but normal.

Prior to the impacts of COVID-19 the Board of Selectmen started the FY 2021 budget cycle with a strong budget message that kept budgets at or below the 2 ½% annual thresholds. With lower than expected revenues due to COVID-19 they turn again to departments to lower as much as possible but fear even this will not be enough. Raising taxes and fees is also not the way to go in this pandemic year. As the Federal Government continues to deficit spend in the trillions of dollars, State and local governments are not given that option. As the State prepares its own budget the legislators are looking to spend their entire 2-billion-dollar reserve to meet their needs. As the Board of Selectmen prepare the Annual Town Meeting warrant to meet the FY 2021 needs of the Town of Harwich, they too are looking at the reserves the Town has built over the years. This article proposes to use some funds from the Stabilization account to support specific items removed from the Town Operation Budget.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BALANCE THE FY 2021 OPERATING BUDGET. THIS AMOUNT REPRESENTS THE FINAL AMOUNT NEEDED TO PRESENT TOWN MEETING WITH A BALANCED BUDGET AFTER ALL OTHER SOURCES HAD BEEN EXHAUSTED. WITHOUT THIS AMOUNT SERVICES PROVIDED TO THE RESIDENTS OF THE TOWN WOULD HAVE TO BE CUT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: This motion required a 2/3 vote to pass. It was ruled to have received the necessary 2/3 vote, motion carried.

BUDGETS
TOWN OPERATING BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX A). Estimated Cost: \$39,140,073.

Operating Budget	
Betterments	166,779
Cable Fund	210,107
CPA	341,750
FEMA	13,855
Free Cash	230,000
Golf Improvement	208,200
Overlay Surplus	200,000
State Aid	664,496
Water Enterprise	730,290
Waterways & Mooring	100,000
Town Clerk State Aid	12,000
County Dog Fund	2,144
Stabilization	574,171
Subtotal	3,453,792
Local Receipts	12,131,298
Taxes	23,554,983
Operating Budget	39,140,073

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$39,140,074.00 BE USED TO OPERATE THE TOWN. THIS AMOUNT INCLUDES \$23,554,983.00 TO BE RAISED AND APPROPRIATED, AND \$12,131,298.00 FROM LOCAL RECEIPTS AND \$3,453,792.00 FROM OTHER AVAILABLE FUNDS WHICH INCLUDES \$574,171 FROM THE STABILIZATION ACCOUNT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$39,035,455 be appropriated for the purposes listed in Appendix A under the column entitled “Town Meeting Budget FY 2021” with following adjustments:

Reduce Line 140 Debt Service by \$104,619 for a new total of \$4,617,408; and reduce Line 117 Library Salaries & Wages by \$14,475 for a new line total of \$730,885 And a new program total under Line 119 of \$1,005,705; and increase Line 29 Contracts by \$14,475 for a new program total under Line 30 of \$571,502; and further that the sum of \$36,246,159 be raised and appropriated and that the following amounts be transferred as follows:

\$166,779	from the Betterment and Septic Funds;
\$210,107	from the PEG Access and Cable Related Fund;
\$341,750	from the Community Preservation Act Funds;
\$13,855	from the FEMA Fund;
\$230,000	from Free Cash;
\$108,200	from the Golf Infrastructure Fund;
\$100,000	from the Golf Improvement Fund;
\$200,000	from Overlay Surplus;
\$100,000	from the Harbor Waterways and Mooring Funds;
\$12,000	from the Town Clerk State Aid Fund; and
\$2,144	from the County Dog Fund; and

Further that the sum of \$730,290 be raised and appropriated in the General Fund Operating Budget and allocated to the Water Enterprise Fund for the purpose of funding the Fiscal Year 2021 operating budget.

Presentation of the FY 2021 Budget by the Chair of the Board of Selectmen
[NOTE: Remaining balance of \$574,171 was voted under Article 4]

Duly seconded

At this time, Larry Ballantine, Chairman read the Board of Selectmen FY2021 Annual Town Meeting report.

ACTION: Motion carried.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$26,960,046.

Monomoy Regional School District	
Operating Budget	24,495,819
Transportation	630,818
Capital	263,943
Debt	1,569,466
Total	26,960,046

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINCOM VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$26,820,046 be appropriated for the purpose of funding the Town of Harwich's assessment for the FY 2021 annual operation of the Monomoy Regional School District and that the sum of \$26,696,103 be raised and appropriated and further that the sum of \$123,943 be transferred from Free Cash for capital items.

ASSUMES VOTE OF MRSC AND RECOMMENDATION OF FINCOM ALLOWING FOR \$140,000 REDUCTION IN THE TOWN OF HARWICH OVERALL ASSESSMENT. BOTH PUBLIC BODIES SCHEDULED TO VOTE THURSDAY, SEPTEMBER 24, 2020.

Duly seconded

ACTION: Motion carried

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,737,789.

Cape Cod Regional Technical HS	
Operating Budget	1,148,308
Debt	589,481
Total	1,737,789

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANUAL OPERATION OF THE REGIONAL TECHNICAL HIGH SCHOOL AND THAT \$1,737,789.00 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. DUE TO A REDUCTION IN THE NUMBER OF HARWICH STUDENTS ATTENDING THIS AMOUNT IS ALMOST \$600,000.00 LESS THAN LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,737,789.00 be raised and appropriated to fund the annual operation of the regional technical high school. Duly seconded

ACTION: It was a unanimous vote, so declared

WATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,291,075.

Water Operating Budget	
Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000
Total	4,291,075

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT AND THAT \$4,291,075.00 FROM WATER RECEIPTS BE USED FOR THIS PURPOSE. THIS IS A REDUCED BUDGET FROM LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$4,291,075 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000

And further to transfer the sum of \$50,000 from the Water Department Budget to Other Post-Employment Benefits Trust Fund created under Article 8 of the May 6, 2014 Special Town Meeting.

Duly seconded

ACTION: It was a unanimous vote, so declared.

WASTEWATER / SEWER DEPARTMENT BUDGET

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater/Sewer Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$272,932.

Sewer Operating Budget	
Salaries	80,489
Expenses	192,443
Total	272,932

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE FY 2021 WATER SEWER OPERATING BUDGET AND THAT \$272,932.00 BE USED FOR THIS PURPOSE WITH \$100,000.00 BEING RAISED AND APPROPRIATED, AND \$100,000.00 COMING FROM FREE CASH, AND \$72,932 COMING FROM RETAINED EARNINGS OF THE DEPARTMENT. FLOWS WILL BE GOING TO THE CHATHAM TREATMENT PLANT THIS YEAR AND THE COST OF TREATMENT FOR THE TOWN WILL BEGIN.

VOTE: YES-8, NO-0
The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of 100,000 be raised and appropriated, 100,000 be transferred from Free Cash and 72,932 be transferred from the Sewer Enterprise Fund Retained Earnings for this purpose:

Salaries	80,489
Expenses	192,443

Duly seconded

ACTION: Motion carried.

**CAPITAL PLAN
ADOPT THE CAPITAL PLAN**

ARTICLE 10: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2027 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX B)

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO OUTLINE CAPITAL PROJECTS OVER THE NEXT 7 YEARS. THE BALLOT OF JUNE 30TH, 2020 CHANGED THE RULES UNDER WHICH THE CAPITAL PLAN SHOULD BE GOVERNED. THE FINANCE COMMITTEE HAS INCORPORATED THE NEW RULES IN TO THE PLAN. FUNDING RECOMMENDATIONS FOR ITEMS IN THE PLAN ARE MADE SEPARATELY.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$42,299.

Department	Description	Amount
Police	Taser Replacement Year 3 of 3	14,910
Fire	Air Pack - State Grant Portion	27,389
	Total - Less Grant Portion	42,299

Explanation:

The total cost of air packs is \$575,165.18. That amount is offset by a grant that the town earned in the amount of \$547,776.36. The town must demonstrate funding for training as well as amount funded by the town through our capital plan in order to meet the grant requirements. The training amount, \$7,389, is covered in the Fire Department's operating Budget and the remaining balance of \$20,000 is funded from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND OUR PORTION OF A GRANT THAT WILL PROVIDE AIR PACKS FOR THE FIRE DEPARTMENT, AND TO FUND NEW TASER REPLACEMENTS FOR THE POLICE DEPARTMENT.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 2-0-1

MOTION: (Dana DeCosta-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$27,986 be transferred from Free Cash for this purpose:

Taser Replacement	14,910
Town's Share Air Packs	13,076

Duly seconded

ACTION: It was a unanimous vote, so declared.

FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility and Grounds Maintenance and Repair included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$55,000.

Explanation:

This article has been reduced by deferring the roof repair projects for Brooks Library and the 5 Bells Neck building. The Cultural Center subsidy of \$125,000 will be funded via their revolving fund which had a balance of \$300,338 as of July 31, 2020. Article 40 of this warrant outlines that appropriation. Funding for the DPW Transfer Station scale decking repair is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A NEW DECK TO THE SCALE AT THE TRANSFER STATION. THE OLD DECK HAS HOLES AND RUST AND WOULD NEED MAJOR WORK TO REPAIR. WEIGHING MATERIAL ON VEHICLES IS A CORE FUNCTION AT THE TRANSFER STATION OPERATION AND A LARGE REVENUE PRODUCER FOR THE TOWN.

VOTE: YES-4, NO-0, ABSTAIN-1

The Board of Selectmen Recommends: 3-0

MOTION: (Jon Chorey Vice Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$55,000 be transferred from Free Cash for the purpose of repairing scale decking at the Transfer Station Scale House.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FIRE DEPARTMENT

REPLACE FIRE DEPARTMENT AMBULANCE

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to purchase or lease, and equip one ambulance for the Fire Department, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$378,000

Explanation:

The Fire Chief has opted to defer the purchase of the Quint engine and focus on the purchase of an ambulance. Funding for the ambulance is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A REPLACEMENT AMBULANCE IN THE ONGOING REPLACEMENT PROGRAM.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$378,000 be transferred from Free Cash for the purpose of purchasing or leasing and equipping an ambulance for the Fire Department. Duly seconded

ACTION: It was a unanimous vote, so declared.

ADMINISTRATION

LEASE PURCHASE AGREEMENTS

ARTICLE 14: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2021, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

The Municipal Modernization Act of 2016 contains a new section requiring a recommendation by the Town Administrator and a two-thirds vote of the legislative body to authorize a tax-exempt lease purchase agreement. To qualify under this new section a qualifying lease must be in excess of three years, must not exceed the useful life of the equipment, must establish a nominal residual value of the equipment at the end of the lease, and must be approved by a two-thirds vote of Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET A REQUIREMENT FROM THE STATE WHICH BEGAN LAST YEAR.

VOTE: YES-6, NO-1

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

PUBLIC EDUCATION & GOVERNMENT (“PEG”) FUND REQUEST

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to fund the management and upgrade of the equipment at the TV Studio located at the Monomoy Regional High School, and to act fully thereon. Estimated Cost \$119,307.50

***Explanation:** To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body. The cost is proposed to be split 50/50 between the Town of Chatham and the Town of Harwich. The total projected project cost is \$238,615. Equipment purchases include cameras & pedestals, a production switcher, a recording deck, an intercom system, a streaming system, Teleprompters, installation and management of the system.*

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE SCHOOLS TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CABLE TV IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENTIAL IN KEEPING THE PARENTS OF THE DISTRICT AND THE CITIZENS OF HARWICH INFORMED.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$119,307.50 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding the management and upgrade of equipment for the TV Studio located at Monomoy Regional High School.
Duly seconded

ACTION: Motion carried.

DEPARTMENT OF PUBLIC WORKS

PURCHASE AND EQUIP VEHICLES FOR THE DPW

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money as may be required to purchase and equip the following vehicles and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town and to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

Explanation:

The Catch Basin Cleaner, a priority of the Highway Department will be funded from free cash; and the purchases of the Dump Truck and the Ford E-250 Van are being deferred.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REPLACE A WORN-OUT VEHICLE AT THE HIGHWAY DEPARTMENT. THE STREET SWEEPER IS PART OF THE CORE FUNCTION OF

THE DPW DEPARTMENT. THE SWEEPER IT WILL REPLACE IS 20 YEARS OLD AND GETTING MORE EXPENSIVE TO MAINTAIN. THE SIZE OF THE DPW VEHICLE FLEET WILL NOT INCREASE AS THE OLD VEHICLE WILL BE TRAIDED OR SOLD.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$215,000 be transferred from Free Cash for the purpose of purchasing a Catch Basin Cleaner for the Department of Public Works. Duly seconded

ACTION: It was a unanimous vote, so declared.

ROAD MAINTENANCE PROGRAM

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of \$350,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY2021 and to act fully thereon. By request of the DPW Director. Estimated cost: \$350,000

Explanation:

The capital request for road maintenance is for \$350k for FY2021, the Commonwealth has announced an apportionment of \$678,322 in Chapter 90 funds for the town.. The capital project request form lists 5 years of our road maintenance plan with cash flows of approximately \$1.4M each year and has our 5 year Road Maintenance Plan The following is the 5 year summary.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A PORTION OF THE ANNUAL ROAD MAINTENANCE PROGRAM IN COOPERATION WITH THE STATE WHICH ALSO PROVIDES FUNDS. SUPPORT OF THIS ARTICLE WILL ONLY GET THE TOWN THROUGH THIS YEAR WITH MINIMAL ATTENTION TO THE ROADS AND IT IS ANTICIPATED THE PLAN WILL RESUME IN FULL IN FY 2022.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$350,000 be transferred from Free Cash for the purpose of funding the Road Maintenance Program. Duly seconded

ACTION: It was a unanimous vote, so declared.

CEMETERY
MEMORIAL TREE REPLACEMENT

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for the Memorial Tree Replacement, a program to plant at any of the Town owned Cemeteries in Harwich and to act fully thereon. By request of the Cemetery Commission. Estimate Cost: \$20,000

Explanation: This Article will be funded from the expendable portion of Cemetery Perpetual Care Fund totaling approximately \$20,000 by Town Meeting. There was a loss of over 400 trees within the Town Cemeteries with the largest losses being 275 in Island Pond, 75 in Mount Pleasant and 24 in Evergreen from July 23, 2019 Tornado. The replanting of trees at these locations and in other Town Cemeteries is necessary to properly maintain our cemeteries.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE CEMETERY COMMISSION TO USE PERPETUAL CARE FUNDS TO REPLACE SOME OF THE 400 TREES LOST IN THE TORNADO.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Jon Chorey, Vice Chair – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$20,000 be transferred from the Cemetery Perpetual Care Trust Fund for the purpose of funding the Memorial Tree Replacement Program. Duly seconded

ACTION: It was a unanimous vote, so declared.

CHANNEL 18
CONTROL ROOM PLAYBACK SERVER UPGRADE

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install a new playback server, video bulletin server and streaming service at the Channel 18 control room (100 Oak Street), and to act fully thereon. Estimated Cost \$58,985

Explanation: To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$58,985 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment for the Channel 18 control room.
Duly seconded

ACTION: It was a unanimous vote, so declared.

DONN B. GRIFFIN HEARING ROOM IMPROVEMENTS

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install an improved audio system, projection equipment, video production software and components, furniture and network peripherals for the Donn B. Griffin Room at the Harwich Town Hall (732 Main Street), and to act fully thereon. Estimated Cost: \$97,000

Explanation: To be funded by the Cable Related Fund. The audio components of the Donn B. Griffin Room are 17 years old and are in need of replacing to enhance the audio quality of recorded meetings. The Griffin room is the most used hearing room and where the majority of all meetings are filmed. The projection equipment is not viewer friendly for citizens attending the meeting in person or watching from home. Updating this equipment will allow viewers at home and in the Griffin room to view presentations more clearly.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THIS ROOM IS USED FOR ALL MAJOR MEETINGS OF EVERY TOWN COMMITTEE AND MAKING SURE THE PUBLIC HAS ACCESS AND CAN REVIEW THROUGH CHANNEL 18 THE ON-GOING MEETINGS OF TOWN DEPARTMENTS, BOARDS, AND COMMITTEES IS NEEDED. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$97,000 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment in the Donn B. Griffin Room at Town Hall.
Duly seconded

ACTION: It was a unanimous vote, so declared

HARBORMASTER DEPARTMENT

SUPPLEMENTAL FUNDING FOR ROUND COVE BOAT RAMP

ARTICLE 21: To see if the Town will vote to transfer a sufficient sum of money from the Harbor Mooring Receipts Reserved for Appropriation Fund to complete the reconstruction of

Round Cove Boat Ramp, and to act fully thereon. By request of the Harbormaster. Estimated cost: \$106,357.

Explanation: The existing public boat ramp at Round Cove landing is poorly constructed and in very poor condition. Every year several boat trailers get hung-up on the leading edge of the ramp because it is too short and not properly pitched, this caused significant damage to trailers. ATM 17 authorized the transfer of \$177,070.25 from prior articles however the total cost is estimated to be \$283,427.25.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MAKE A MUCH NEEDED AND LONG-AWAITED REPAIR. THE PRESENT RAMP IS TOO SHORT AND AT THE WRONG ANGLE WHICH IS CAUSING DAMMAGE TO BOAT TRAILERS.

VOTE: YES-8, NO-0
The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$106,357 be transferred from Harbor Mooring Receipts Reserved Fund for the purpose of supplementing funds transferred at the 2017 Annual Town Meeting to reconstruct the Round Cove Boat Ramp.

Duly seconded

ACTION: Motion carried, unanimously.

BYLAW AMENDMENTS/ ACCEPT MASS GENERAL LAWS (M.G.L.)
ZONING BYLAW AMENDMENT – MULTI-FAMILY

ARTICLE 22: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning as it relates to “Multifamily, (new text is shown in **bold underline**) as follows:

Within **§325-2 – Definitions**, amend the definition of “Bedroom” by deleting the existing definition and replace it with the following:

BEDROOM: Any room used or intended to be used for sleeping purposes or as determined by State and/or Harwich Board of Health Regulations.

Further, within **§325-9 Permitted uses**, amend the third sentence by adding the term “**multifamily**,” after “single-family,”

Further, within **§325-13 - Table 1 – Use Regulations, Paragraph I Residential Uses** amend within the table Item #8 Multifamily dwelling as follows:

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
8 Multifamily dwelling (§325-51.Q)	<u>S</u>	<u>S</u>	<u>S</u>	S	S	S	<u>S</u>	<u>S</u>	-	-	S	S	S

Further, within **§325-16 - Table 2, Area Regulations**, delete within RH-2 and RH-3 Districts the following Use “Multifamily” and Minimum Required elements and within the MRL and

MRL-1 Districts the following Use “Multifamily residential” and Minimum Required elements and add the following to the table:

District	Use	Minimum Required				
		Lot Area (square feet)	Lot Frontage (continuous feet)	Front (feet)	Side (feet)	Rear (feet)
<u>All Districts Where Permitted by Use Special Permit</u>	<u>Multifamily</u>	<u>40,000⁴</u>	<u>150</u>	<u>Footnote ⁵</u>	<u>25</u>	<u>25</u>

⁴40,000 square feet is required for vacant lots. For lawfully pre-existing structures/use converting to multifamily residence the existing lot size shall be allowable.

⁵Front setback to be determined at the time of Site Plan Review §325-55 for existing buildings. For new construction the front setback shall be 25 feet.

Further, within §325-16 – Table 3, Height and Bulk Regulations amend within the table by deleting the MRL and MRL-1 rows and adding the following:

District	Maximum Permitted Height (feet)	Maximum Permitted Height (stories)	Maximum Building Coverage of Lot (covered area as % of total lot area)	Maximum Site Coverage as % of Total Site Area	Minimum Residential Net Floor Area (square feet)
<u>MRL</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>MRL – 1</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>In all Districts where Multifamily is Permitted by Use Special Permit</u>	<u>40</u>	<u>3 ½</u>	<u>=</u>	<u>80</u>	<u>Studio or efficiency unit: 250; bedroom unit: 550; 2- bedroom unit: 940</u>

Further, within §325-18 Additional Regulations, make the following amendments:

Within **Paragraph E**, delete the term “multifamily,”

Delete in their entirety **Paragraphs H, I, J, L and M.**

Re-letter Paragraph “K” to “H” and delete in its entirety and add the following language: “No outside staircase shall be used to furnish primary access to any of the units in a hotel or motel.”

Additionally, reletter Paragraph “N” to “I”; Paragraph “O” to “J”; Paragraph “P” to “K”; Paragraph “Q” to “L”; and, Paragraph “R” to “M”

Further, within §325-20 Stories for human use or occupation, in the first sentence delete the words “multifamily dwelling,”

Further, within §325-39 Off-street parking schedule, Paragraph A, within the Residential Uses Parking Table, delete “multifamily” after “apartment,” and add a new “Multifamily” and parking spaces as follows:

Multifamily

1.5 per studio, efficiency or 1-bedroom unit
2 per 2-bedroom unit or greater

Further, within §325-51 Special Permits, Paragraph D and subparagraph D(1) delete the words “multifamily dwelling,” and subparagraph D(2) in its entirety and add a new Paragraph Q as follows:

Q. Multifamily Special Permit

1. **The Planning Board shall serve as the special permit granting authority for multifamily developments, including conversion of existing structures/uses to multifamily and/or new construction.**
2. **A Site Plan Review special permit pursuant to §325-55 is also required.**
3. **All multifamily dwellings must be connected to a municipal water system.**
4. **A habitable room in a multifamily dwelling unit shall have a minimum floor area of not less than 120 square feet and shall have no major width or length dimension less than 10 feet. Closets, storage spaces, bathrooms and kitchens are not habitable rooms for the purpose of these minimum area and dimension requirements.**
5. **The number of multifamily dwelling units shall be determined by the ability to place an adequately size septic system for the number of bedrooms; and required parking per number of units and landscaping on the site pursuant to Article IX Off-Street Parking and Loading Requirements.**
6. **All outside entrances to multifamily dwellings shall provide protection to the immediate area in front of said entrance from the weather.**
7. **Whenever the land upon which a multifamily dwelling is to be erected is located partially within a Drinking Water Resource Protection District, maximum possible use of the area outside the Drinking Water Resource Protection District will be made for the disposal of stormwater runoff and sewage.**

8. **Recreation areas. Where appropriate to the topography and natural features of the site, the Planning Board may require that at least 10% of the open space or two acres (whichever is less) shall be of a shape, slope, location and condition to provide an informal field for group recreation or community gardens for the residents of the multifamily development.**

Explanation: The Board of Selectmen met with the Planning Board met back in 2019 to discuss the need for the creation of workforce housing and the need for rental properties. This bylaw is a culmination of the effort to modernize a practical zoning bylaw and promotes for the health, safety and welfare of residents. The existing bylaw presented numerous language conflicts; this version will steam line the zoning bylaw and allow for the development in additional zoning districts. At the same time the use would still require a special permit from the Planning Board. This bylaw would help to assist with the creation of multifamily dwellings, with specific requirements and criteria to provide for safe housing for residents.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPI). FINCOM VOTES NRPI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 23, 2020
Re: Zoning Amendment – Multifamily
Planning Board Report - Article 22

The Planning Board held a duly posted and noticed public hearing on the proposed Multifamily zoning amendment on September 22, 2020.

There were people in attendance on this meeting; however there were no question or comments raised by the public and no one from the public spoke either in favor or against this proposed zoning amendment.

Having received no questions or comments, the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed amendment for Multifamily and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 majority vote, motion carried.

ZONING BYLAW AMENDMENT - WEST HARWICH SPECIAL DISTRICT

Article 23: To see if the Town will vote to amend the Town’s Zoning Bylaw, by establishing a new Article XXIV – West Harwich Special District, to include the following subsections:

- §325-144 Statutory Authority and Purpose
- §325-145 Intent
- §325-146 Applicability
- §325-147 Definitions
- §325-148 Permitted Uses
- §325-149 Special Permit Uses
- §325-150 Prohibited Uses
- §325-151 Continuation of Pre-Existing Non-Conforming Uses
- §325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures
- §325-153 New Construction
- §325-154 Review Standards

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows:
“G - West Harwich Special District, see Article XXIV”

and further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- F. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.

Explanation: The Board of Selectmen nominated the West Harwich corridor of Route 28 from the Dennisport Town Line east to the Herring River as a District of Critical Planning Concern (“DCPC”). The Barnstable County Commissioners approved the nomination and it became a

County Ordinance (19-18) on December 4, 2019. The Town has one (1) year from this date to establish implementing regulations. The following is the full text of the proposed zoning amendments:

XXIV - West Harwich Special District

§325-144 Statutory Authority and Purpose

A. Statutory Authority

On December 4, 2019, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 19-18 and designated the district shown on a map labeled “West Harwich DCPC District Boundaries” prepared by the Cape Cod Commission (“DCPC Map”) as a District of Critical Planning Concern (“DCPC”), pursuant to Cape Cod Commission Act Section 11(d). The Town created the following implementing regulations to regulate the DCPC which shall be known as the West Harwich Special District.

B. Purpose

The purpose of the West Harwich Special District (“WHSD”), as designated in Barnstable Ordinance 19-18, is to preserve the significant historic and architectural resources in the area, to guide development to be consistent with the area’s unique character, to address safety and transportation impacts within the commercial zone on Route 28, and to promote small-scale businesses consistent with the area’s character.

§325-145 Intent

It is the intent of this bylaw to encourage and incentivize the retention, preservation, creative reuse, change of use, or expansion of use of existing historic structures to the extent possible.

§325-146 Applicability

A. District Boundaries

The boundaries of the West Harwich Special District (“WHSD”) are shown on a map entitled “West Harwich Special District” Map dated July 27, 2020, prepared by the Cape Cod Commission which is hereby made a part of this bylaw.

B. Relationship to Other Regulations

The provision in this Section (XXIV - West Harwich Special District) apply to all development within the WHSD. Other sections of the Town of Harwich Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Harwich Zoning Bylaw, this Section shall control.

C. Relationship to General Bylaws

All Chapters contained within the General Bylaws of the Town of Harwich, including but not limited to Article II Historically Significant Buildings, shall also apply to all development within the WHSD, as applicable.

§325-147 Definitions

Historic Structures: Those structures located within the boundaries of the WHSD and which are identified in the Town of Harwich Historic Properties Inventory List. Additionally, the

following properties, identified by the street address and the Assessors Map and Parcel, are also determined to be Historic Structures for the purposes of this bylaw:

5 Route 28 – Map 10 Parcel N1-A
21 Route 28 – Map 10 Parcel N5
45 Route 28 – Map 10 Parcel S4
55 Route 28 – Map 10 Parcel U1-A
126 Route 28 – Map 11 Parcel B5
76 Route 28 Map 10 Parcel F7-2
66 Route 28 – Map 10 Parcel F5
22 Route 28 – Map 10 Parcel C6

Principle Building Façade: The front plane of the building wall closest to the road frontage, not including stoops, porches, or other appurtenances, and measuring at least 25 feet in length.

§325-148 Permitted Uses

The following uses are permitted within the WHSD; however, for some uses either a Staff Plan Review, pursuant to §325-152.A or a Site Plan Review Special Permit may also be required, pursuant to §325-55:

- A. Single-Family Dwelling
- B. Two-Family Dwelling
- C. Uses Accessory to a Single- or Two-Family Dwelling
- D. Bed and Breakfast
- E. Home Occupation
- F. Single family dwelling and accessory apartment
- G. Church or other religious use
- H. Non-profit Library, Museum or Historical Use
- I. Hotel
- J. Motel
- K. Hotel, Motel – Incidental Use
- L. Professional Offices, including Dental Offices and Blue Economy
- M. Municipal Uses

Additionally, the following uses are permitted in historic structures:

- N. Multifamily
- O. Retail sales
- P. Restaurant
- Q. Mixed-Use commercial/residential developments

§325-149 Special Permit Uses

For new construction or reuse or change of use of structure or building not identified as an historic structure, the following uses are conditionally allowed within the WHSD through the Planning Board as the special permit granting authority, provided the use does not conflict with the purpose of the district, and for some uses a Site Plan Approval pursuant to §325-55 and the provisions of §325-153 shall be required:

- A. Multifamily
- B. Retail sales, greater than 1,000 square feet of gross floor area and/or exterior space.
- C. Restaurant
- D. Mixed-Use commercial/residential developments

§325-150 Prohibited Uses

Any use not specifically allowed as of right or by Special Permit within this district are prohibited. Within this district, use variances shall be prohibited.

§325-151 Continuation of Pre-Existing Non-Conforming Uses

Any lawfully existing use of a structure or land that does not conform to the provisions of this bylaw may continue.

§325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures

Notwithstanding the provisions of M.G.L Chapter 40A, and §325-54 of the Harwich Zoning Bylaw, lawfully established structures and uses in existence as of December 4, 2019 that do not conform to the WHSD District Wide Development Standards may be changed, altered or expanded in conformance with §325-154 Review Standards and Procedures.

- A. A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of gross building footprint or exterior of building or site area through Staff Plan Review in accordance with the provisions of §325-154 provided it does not involve demolition of significant parts of an historic structure. Said application shall be made to the Planning Department and a written decision shall be rendered within 30-days of receipt. Said decision shall be consistent with the provisions of §325-154 and may be appealed to the Planning Board with written notice within 10-days. Said decision shall be lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.
- B. A pre-existing, non-conforming structure or use may change or expand up to 1000 square feet of building footprint or exterior of building or site area or undergo a change of use in accordance with §325-55.F Waivers, provided the following criteria are determined to be met:
 - 1. There shall be no more than one curb cut on to Route 28 and where practical, a driveway connection (shared driveway) shall be provided to an adjacent property;
 - 2. A landscaped area of at least 10 feet in depth shall be provided and maintained on the subject property along its road frontage. Any property with existing parking in front of the building will reduce the size of said parking area by at least 20% and will provide screening of said parking through landscape plantings and/or a low fence or wall. No expansion of parking in the front yard area is permitted;
 - 3. The specific change or expansion shall comply with all dimensional standards in the WHSD enumerated in Section 325-154.A; and,
 - 4. There shall be no demolition of an historic structure.

Said decision shall lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.

- C. A pre-existing non-conforming structure or use that proposes to change or expand more than 1,000 square feet of building footprint or exterior of building or site area requires Site Plan Approval pursuant to §325-55. The specific change or expansion shall comply with all dimensional standards in the WHSD pursuant to §325-154.A and B.

§325-153 New Construction

For new construction Site Plan Approval pursuant to §325-55 and all dimensional requirements of §325-154.A and B shall be required.

§325-154 Review Standards

- A. Dimensional requirements.
 - 1. Lots shall have frontage along Route 28. Adjacent parcels may be included provided that they are under the same ownership and are also located within the WHSD.
- 2. Setback requirements.
 - a. Front setback requirements for the principal building façade shall be a minimum of 20 feet and maximum of 40 feet.
 - b. Side lot line setback shall be a minimum of 20 feet.
 - c. Rear lot line setback shall be a minimum of 20 feet.
 - d. Parking shall be permitted at the side, measured a minimum of 10 feet back from the principal building facade on the property, or rear of the property.
 - e. Maximum site coverage shall not exceed 80%.
- 3. The maximum permitted height for new constructions shall not exceed 30 feet or 2 1/2 stories.
- 4. Minimum lot size shall be 20,000 square feet.
- 5. For properties containing and maintaining/reusing historic structures, the Planning Board or its designee may waive or modify these dimensional requirements if it is found that such waiver or modification will not substantially derogate from the purpose and intent of this bylaw and that such waiver or modification may be granted without substantial detriment to the neighborhood or overall public good.
- 6. The maximum length allowable for the principal building façade is 50 feet and adjacent street-facing building facades shall be stepped back a minimum of 10 feet from the principal building facade.
- 7. A maximum building footprint of 2,000 square feet for front street-facing buildings is allowable; and a maximum footprint of 3,000 square feet for buildings sited behind a front street-facing building is allowable.
- B. Parking, Driveway, Vehicular and Pedestrian Access Standards
 - 1. Parking
 - a. Parking areas shall be visually buffered from all streets and adjoining residential uses by placing them behind frontage buildings and/or through the use of berms or natural features and/or plantings, using materials that shall be maintained for visual buffering a minimum of 50% and 75% of their effectiveness year-round, for streets and residential uses respectively. Parking shall also comply with the requirements of Article IX – Off Street Parking and Loading Requirements.

- b. Shared Parking – The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board through Site Plan Review §325-55, provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.
 - c. All other parking standards shall comply with Article IX Off-Street Parking and Loading Requirements; however, in no case shall a driveway width be greater than 24 feet.
- 2. A driveway shall be limited to one per street frontage; however shared driveways are encouraged to limit the number of curb cuts onto Route 28. Driveways must be situated to provide for the optimal sight distance along Route 28. All driveway access shall provide for adequate service and emergency access. All driveway shall comply with §325-154.B.1.b. and c. above.
- 3. Commercial and residential pedestrian access shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where they intersect, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian access routes shall be lighted to provide adequate visibility for use in the dark, and in conformance with Article XXI Outdoor Lighting.

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows: “G - West Harwich Special District, see Article XXIV”

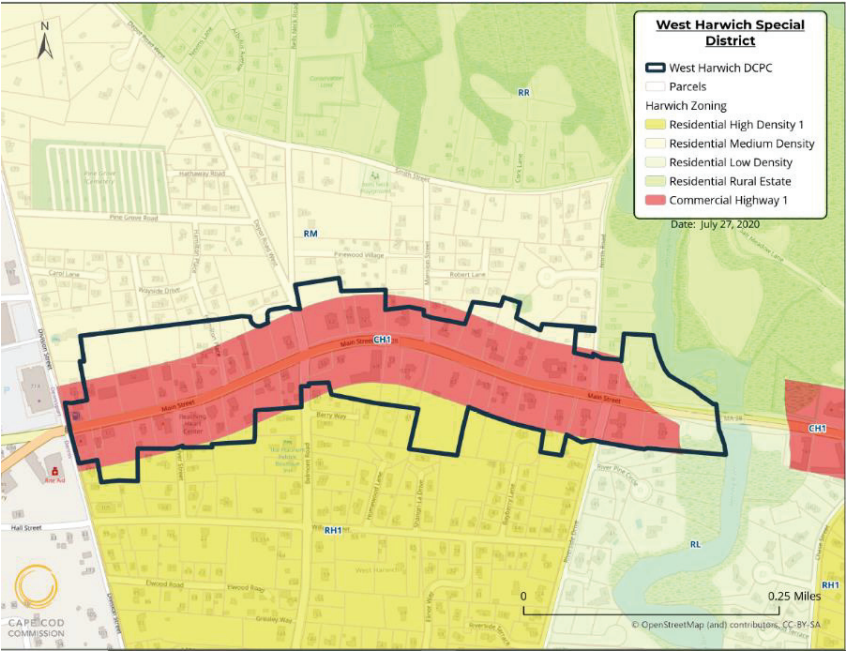
And further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- G. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.



THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLETE THE ZONING TO PROTECT THIS VITAL AREA OF THE TOWN. THE PLANNING BOARD HAS WORKED WITH THE LOCAL CITIZENS OF WEST HARWICH, THE CAPE COD COMMISSION, THE BOARD OF SELECTMEN, AND THE STATE, OVER SEVERAL YEARS TO BRING THIS ZONING CHANGE TO TOWN MEETING.

VOTE: YES-5, NO-0
The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 23, 2020
Re: Zoning Amendment – West Harwich Special District
Planning Board Report - Article 23

The Planning Board held a duly posted and noticed public hearing on the proposed West Harwich Special District zoning amendment on September 22, 2020. Prior to the public hearing the Harwich Board of Health, Conservation Commission and Board of Selectmen voted to support and endorse this amendment. Additionally, the Cape Cod Commission voted to confirm that this zoning amendment is consistent with the requirements established within the Barnstable County Ordinance (19-18), which created the West Harwich District of Critical Planning Concern (DCPC).

One member of the public spoke in support of the West Harwich Special District and there were no further comments or questions. After hearing from the public the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed amendment for the West Harwich Special District and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ZONING BYLAW – ESSENTIAL SERVICES

Article 24: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning by deleting the definition of “Essential Services” within §325-2 – Definitions and by deleting within §325-13 – Table 1, Paragraph II – Public and Quasi Public Uses, Item 3 – Essential services; facility, utilities.

Explanation: *The existing definition of ESSENTIAL SERVICES: “Services and appurtenant structures, facilities, uses or equipment provided by governmental agencies, including the Town of Harwich, or provided by public utility or public service companies, including but not limited to water distribution systems, Town-owned marinas, docking areas, fish piers, off-loading facilities, retaining walls, jetties and similar structures, gas and electric distribution, systems for telecommunications and sewerage systems.” And the definitions of MUNICIPAL USE: “A use, whether in a structure and/or on a parcel of land, owned and/or operated by the Town of Harwich.” Are in conflict with one another. All Municipal Uses are allowable by right, as are public utility uses (i.e. gas, electric, cable, cell). By deleting the definition of Essential Services it would eliminate this unnecessary conflict.*

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO CORRECT A CONFLICT IN DEFINITION IN TWO DIFFERENT AREAS OF THE ZONING LAWS OF THE TOWN.

VOTE: YES-5, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

At this time Duncan Berry, Planning Board Chair – gave the Planning Board Report as follows:

To: Larry Ballantine, Board of Selectmen Chair
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Duncan Berry, Planning Board Chairman
Date: September 1, 2020
Re: Zoning Amendment – Essential Services Deletion
Planning Board Report - Article 24

The Planning Board held a duly posted and noticed public hearing on this proposed zoning amendment on August 11, 2020. There was no public input; however the Zoning Board of Appeals had sent an email to the Town Planner supporting this amendment.

Hearing no questions or comments from the public, the Board closed the public hearing and the Planning Board voted unanimously (7-0-0) to approve the proposed zoning amendment and recommend it to the Town Meeting.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ADOPT M.G.L., CHAPTER 33, §59 – PAY FOR POLICE OFFICERS IN SERVICE IN RESERVES/NATIONAL GUARD

Article 25: To see if the Town will vote to accept M.G.L., Chapter 33, §59; and to act fully thereon.

Explanation: This is a housekeeping item related to the Harwich Police Federation's (M.C.O.P. Local #446) collective bargaining agreement with the Town of Harwich as mostly recently renegotiated and in effect as of July 1, 2019. The law relates to any Police Officers covered by this agreement who are also in the Armed Forces Reserves and/or National Guard and are ordered to service in the Reserves/Guard for more than thirty (30) consecutive days shall be paid the regular base salary as a public employee. As of this writing, there are no Police Officers who are active in the Reserves or National Guard.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLY WITH A PREVIOUSLY VOTED UNION CONTRACT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 3-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 18 – HARDSHIP UNDER AGE 60

ARTICLE 26: To see if the Town will vote to support the Harwich Board of Selectmen's request to State Legislature to pass a bill amending the Hardship Exemption (as provided in Chapter 59 §5, Clause 18) for the right to grant up to a \$1,000 property tax exemption for taxpayers under the age of 60, as a local option for all cities and towns and/or as a home rule petition for the Town of Harwich, and to act fully thereon. By the request of the Board of Assessors. Estimated Cost: \$30,000

Explanation: *The Board of Assessors would like to advocate for most vulnerable citizens of the Commonwealth. We feel that all citizens of our community and all others in the Commonwealth are struggling. We would like for this article to be approved by the Legislation. This article is for our most vulnerable residents under 60 who by reason of infirmity or poverty are unable to contribute fully to their tax liability in the judgement of the Board of Assessors. We estimate that we would receive 30 applicants.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CERTAIN TAXPAYERS THE RIGHT TO PETITION THE BOARD OF ASSESSORS FOR UP TO \$1,000.00 OF TAX RELIEF DUE TO HARDSHIPS.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 41A – TAX DEFERRAL

ARTICLE 27: To see if the Town will vote to adopt a lower interest rate from 8% yearly interest to 5% yearly interest on the deferred taxes to for the purpose of real estate tax deferrals for qualifying persons age 65 and over, as provided in MGL Chapter 59, §5, Clause 41A. By request of the Board of Assessors. Estimated Cost: \$500

Explanation: The Commonwealth of Massachusetts, Department of Revenue allows cities and towns to establish the simple interest rate charged on deferrals of real estate taxes. The current environment on interest rates would dictate that the Town of Harwich lower the rate from 8% to 5%. The town has averaged 3 deferrals a year. Lowering the rate to 5% may encourage qualified seniors to apply for this program. Based on previous averages this change will result in a cost of approximately \$500 to the Town of Harwich.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW A REDUCED DEFERRAL RATE FOR CERTAIN CITIZENS OVER THE AGE OF 65 TO HELP THEM THROUGH DIFFERCULT TIMES

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 56 –

ASSESSMENT OF LOCAL TAXES - PROPERTY; EXEMPTIONS

ARTICLE 28: To see if the Town will vote to reaffirm and extend MGL Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2021 and act fully thereon. By request of the Harwich Veteran's Agent and Board of Assessors. Estimated Cost: \$10,000.

Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CITIZENS IN THE NATIONAL GUARD OR RESERVES TAX RELEIF WHEN THEY ARE DEPLOYED IN FOREIGN COUNTRIES.

VOTE: YES-7, NO-0
The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: It was a unanimous vote, so declared

COMMUNITY PRESERVATION

APPROPRIATE SUMS OF MONEY FROM THE FY 2021 ESTIMATED ANNUAL REVENUES OF THE COMMUNITY PRESERVATION ACT FUND

ARTICLE 29: To see if the Town will vote to appropriate the following sums of money from the FY 2021 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2020 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Board of Selectmen.

<u>Appropriation</u>	<u>FY 2021</u>
Community Housing Reserve	\$177,600
Open Space Reserve	\$177,600
Historic Preservation Reserve	\$177,600
Undesignated Fund Balance Operating Expenses	\$50,000

***Explanation:** To see if the town will reserve for future appropriations amounts from the FY 2021 Community Preservation Act Fund estimated annual revenues for the purpose of acquisition, creation and preservation of open space and community housing, for the purpose of acquisition, preservation, restoration and rehabilitation of historic resources, and the acquisition and development of recreation facilities and for the support of the operating expenses to include wage, supplies, legal service and other operating expenses necessary for the committee.*

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$582,800.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the Town transfer from FY 21 estimated revenues of the Community Preservation Act Fund to the following:

- The sum of \$177,600 to the Community Housing Reserve Fund;
 - The sum of \$177,600 to the Open Space Reserve Fund;
 - The sum of \$177,600 to the Historic Preservation Reserve Fund; and
 - The sum of \$50,000 to the Undesignated Fund Balance for operating expenses.
- Duly seconded

At this time Robert Doane, Vice Chairman of the Community Preservation Committee read the report to favorably recommend the CPC Articles 29 thru 37 to Town Meeting.

ACTION: It was a unanimous vote, so declared.

FUND LAND BANK DEBT SERVICE

ARTICLE 30: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Undesignated Reserve \$198,762.20 and from the FY 21 Estimated Revenue \$142,987.80 for a total of \$341,750 to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$341,750.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$553,700.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON-GOING LAND BANK DEBT.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.

Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared.

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 31: To see if the Town will vote to appropriate from the Community Preservation Act Funds, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements including the acquisition of a restriction, if appropriate, with the following: Community Development

Partnership, Chase Library Association, Inc., the Pleasant Bay Community Boating, and to act fully thereon. By request of the Community Preservation Committee, Historic District and Historical Commission, Chase Library Association, Inc., Community Development Partnership, Real Estate and Open Space Committee and Conservation Commission, and the Pleasant Bay Community Boating. Estimated Cost: \$102,000

	Project	Purpose	Amount	Appropriation Source
1	Historic Areas and Property Inventory	Update of Town Historic Areas and Property Inventory	\$34,500	Community Preservation Act Funds - Historic Reserve
2	Chase Library Door	Preservation of original door and entrance	\$15,000	Community Preservation Act Funds - Historic Reserve
3	Community Development Partnership	Lower Cape Housing Institute	\$7,500	Community Preservation Act Funds - Community Housing Reserve
4	Town Owned Conservation Land	Restoration and rehabilitation of Town owned Conservation Lands	\$20,000	Community Preservation Act Funds - Open Space Reserve
5	Pleasant Bay Community Boating	Handicapped Accessible Dock project	\$25,000	FY 21 Estimated Revenue
		Total:	\$102,000	

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$102,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THESE PROJECTS.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared.

PINE GROVE CEMETERY GRAVESTONE

CONSERVATION & PRESERVATION

ARTICLE 32: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Historic Preservation Reserve, \$75,000 to fund the repair and restoration of gravestones and monuments at Pine Grove Cemetery. Any funds left unspent from the Article are to be returned to the Community Preservation Act Fund – Historic Preservation Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Administrator. Estimated Cost: \$75,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THIS PROJECT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 33: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue, \$250,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich in the amount of \$200,000 and to fund a part-time Housing Coordinator in the amount of \$50,000. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement including the acquisition of a restriction, if appropriate, with the Harwich Affordable Housing Trust, and to act fully thereon. By request of the Community Preservation Committee, the Harwich Affordable Housing Trust and the Board of Selectmen. Estimated Cost: \$250,000.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$250,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE HOUSING FOR THE TOWN, AND THESE FUNDS WILL HELP PROVIDE THE NECESSARY EXPERTISE IN SETTING UP FUTURE PROGRAMS AND ASSISTANCE.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

RENTAL ASSISTANCE PROGRAM

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve \$160,911 and from the FY 21 Estimated Revenue \$39,089 for a total of \$200,000 to fund the rental assistance program for families earning 80% or less than average median income (AMI). Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement, including the acquisition of a restriction, if appropriate, with the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$200,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$200,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE RENTAL HOUSING FOR THE TOWN.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: It was a unanimous vote, so declared

WHITEHOUSE FIELD LIGHTING PROJECT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds- FY 21 Estimated Revenue in the amount of \$380,360 to replace the current Whitehouse Field Lighting System with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$380,360

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$380,360.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND A NEW LIGHTING SYSTEM AT WHITHOUSE FIELD. THE OLD LIGHTS HAVE OUTLIVED THEIR USEFULL LIFE. NEW SYSTEMS ARE MORE COST EFFECTIVE TO OPERATE.

VOTE: YES-5, NO-3

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

BROOKS PARK FENCING PROJECT

ARTICLE 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - FY 21 Estimated Revenue, \$72,657 to replace the current fencing at Brooks Park Baseball Field. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$72,657

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE FENCE SURROUNDING THE BALLFIELD AT BROOKS PARK WHICH IS OUTDATED AND CAUSING INJURIES TO PLAYERS.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

HARWICH COMMUNITY PLAYGROUND PROJECT

ARTICLE 37: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue in the amount of \$500,000 to construct a playground at Harwich Elementary School. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated Cost: \$500,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$500,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE CASTLE IN THE CLOUDS PLAYGROUND.

VOTE: YES-7, NO-1

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

The CPC Committee favorably recommended this article.

ACTION: Motion carried.

REVOLVING FUNDS

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 38: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2021 Spending Limit</u>	<u>Disposition of FY20 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

***Explanation:** The spending limits for the revolving funds are consistent with FY 2020 levels except for the Middle School Cultural Center revolving fund. In years past, there was a subsidy for the Cultural Center of \$100,000 to \$125,000 that was funded out of free cash. Given the current financial situation, this year the subsidy for the Cultural Center, in the amount of \$125,000 will be funded through the Cultural Center Revolving Fund.*

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET THE STATE REQUIREMENT THAT REVOLVING FUNDS MUST BE AUTHORIZED BY THE TOWN MEETING EACH YEAR. ONLY ONE CHANGE FROM LAST YEAR TO THIS YEAR ALLOWS THE CULTURAL CENTER TO USE EXSISTING FUNDS TO PAY FOR THEIR OPERATION.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: Motion carried.

FUND PRIOR YEAR’S UNPAID BILLS

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$7,595.83

	Invoice/Debt	Description	Amount	Source
1	Monomoy Regional High School	After Prom Planning Committee Contribution	\$2,500.00	Free Cash
2	Eastward Companies	Saquatucket Harbor Redevelopment Project Extra	\$ 942.87	Free Cash
3	Tighe & Bond	Water Rate Study	\$1,500.00	Retained Earnings for Water
4	Tighe & Bond	Water Rate Study	\$2,250.00	Retained Earnings for Water
5	WB Mason	Selectmen's Office Ordinary Office Supplies	\$ 35.79	Free Cash
6	Motorola Solutions	Police Department Repairs - Portable	\$ 367.17	Free Cash
		Total:	\$7,595.83	

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW VENDORS WHO HAVE PROVIDED GOODS AND SERVICES TO THE TOWN BUT HAVE NOT BEEN PAID. THIS YEAR 5 DIFFERENT VENDORS ARE DUE A TOTAL OF \$7,595.83 FROM 6 DIFFERENT INVOICES.

VOTE: YES-8, NO-0
The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,845.83 be transferred from free cash and the sum of \$3,750 be transferred from Retained Earnings for the Water Department. Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, it was a unanimous vote so declared.

PRIVATE PETITIONS

**DEFRAY THE EXPENSES OF THE CHASE LIBRARY
AND HARWICH PORT LIBRARY**

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000

Explanation: Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$20,000.00 OF FREE CASH.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman- Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$20,000.00 be transferred from Free Cash for the purpose of this article. Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, it was a unanimous vote so declared.

PROMOTE THE TOWN OF HARWICH

ARTICLE 41: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated cost: \$30,000

Explanation: For more than 60 years, Harwich Chamber of Commerce (HCC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich, through the annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:

(a) providing year-round informational services to residents, visitors, second homeowners, and businesses (over 78,000 visits to our Information Center in 2018)

(b) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by objectives in the Town's Local Comprehensive Plan, and marketing Harwich's Cultural Districts; the simultaneous designation of both Harwich Port and Harwich Center in 2019.

(c) Promoting the Town of Harwich and its brand: The Warm Side of the Cape, thereby continuing to grow the vitality and economy in the community.

(a) **Year-Round Information Services:** Harwich's Information Center is open 52 weeks a year. Combining this valuable resource with the Chamber's internet/website portals, New explore boards located at Logan Airport, North and South Stations as well in many locations throughout

Massachusetts, New England and Nationally and continued telephone and mail inquiries, Harwich Chamber annually provides more than 320,000 instances of contact with visitors, seasonal and year-round homeowners and residents, organizations and businesses. These connections offer the opportunity to market and promote the Town utilizing our new brand "The Warm Side of the Cape." By being available to meet the needs of our "customers" we are able to encourage patronage of our local amenities and businesses and to connect individuals and businesses with the appropriate Town offices and officials 12 months a year in a friendly, warm and upbeat fashion.

(b) Promoting the Town of Harwich: The Harwich Chamber continues to be the lead force in promoting the Town of Harwich. By utilizing a multi-faceted approach, HCC strives to position Harwich as a premier destination for local, regional, national and international individuals and families. The marketing strategies are aimed at encouraging residents, second homeowners (current and potential), and visitors to avail themselves of Harwich's recreational amenities, as well as for shopping, dining, vacations, day trips, events and festivals. The plan, which positions Harwich as a desired vacation destination and an outstanding place in which to live and work, includes:

1. The 2019 Harwich Magazine will celebrate our history and our future as well as continue to share our Arts and Culture, the Town's primary comprehensive printed and online publication for attracting visitors to Harwich, and a year round resource for our residents, second homeowners and businesses.
2. The HCC website's robust content complements the Magazine and links to a wide range of Town resources.
3. Ancillary printed and on-line pieces, including specialized maps (cranberry bogs, lodging locator, dining locator, beaches, bike trail) that target market segments and interests. As well as the new Cultural District maps for Harwich Port and Harwich Center.
4. Media placements in local, regional and national publications.

Special events and festivals are about more than attracting people to town to enjoyable experiences. They are about defining key elements of Harwich's brand and about parlaying those assets into support for our businesses, non-profit organizations, and the community. In 2017 the Harwich Chamber of Commerce in partnership with sponsorships from Harwich Chamber of Commerce members we brought back after a 10 year absence the much loved Fireworks as part of the Harwich Cranberry Festival and continues to grow today. In addition, Fall for Harwich provided the umbrella under which thousands of people were invited to participate in a wide array of more than 30 events, including the half-marathon road race, music festival, bog walks, concerts, teas, arts & crafts, our second sidewalk sale and more. Fall for Harwich and Christmas in Harwich also provide opportunities for our local non-profits to raise much needed funds and increase their visibility. In addition, the Chamber continues to actively engage in creating and implementing new events as well as expanding existing events. In 2018, the Chamber coordinated ten Port Summer Night Musical Strolls in Harwich Port, (traditionally every Wednesday in July & August in 2018 we added the last Wednesday in August and the first Wednesday in September as a thank you to our residents) several musical concerts that combined opportunities with restaurants and other businesses to increase meals, shopping and a night out with a show. We look forward to continuing to expand these offerings in 2019.

Economic Development: HCC will continue to collaborate with the Town on economic development strategies and initiatives. Over this past year, HCC has worked tirelessly on behalf

of the Town and its businesses and continues to do so with sponsoring gatherings with key partners at the state level bringing them into our town. The Chamber has also provided training, counsel and support to dozens of small businesses challenged to survive in the current economic climate, and has met with several individuals considering locating their business in Harwich. HCC continues to strengthen its collaboration with other local chambers of commerce through the Local Cape Chambers Collaborative (LC3) and the Lower Cape Chambers group. Among the many activities currently underway are:

With LC3 meeting with the Economic Development Council on regional economic development priorities, identified by local chambers in consultation with town officials

With LC3 continued advocacy on transportation issues, including real time information, bridge issues, issues relating to drug use, attracting more traffic to the Regional Airport and more.

With Lower Cape Chambers hosting the Annual Lower Cape Home & Garden Show this year again to be held at the Cape Cod Tech, trainings, inter-chamber networking (giving greater business-to- business opportunities)

Parking and Connectivity continue to explore opportunities for remote parking lots and transit service for harbors, beaches and other sites with high seasonal demand

The Chamber is honored to partner with the Town on building a better community, but the Chamber relies on the Town's support to help achieve its goals. Without this support, the Chamber's marketing activities will be significantly reduced. We appreciate the past support of the Town of Harwich and request funding for these important, revenue-generating initiatives. Thank you for your consideration.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$30,000.00 OF FREE CASH SUBJECT TO A GRANT AGREEMENT BETWEEN THE BOARD OF SELECTMEN AND THE CHAMBER OF COMMERCE.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$30,000 be transferred from Free Cash for the purpose of this article.

Duly seconded

ACTION: It was a unanimous vote, so declared.

COMMERCIAL SINGLE-USE PLASTIC WATER BOTTLE BAN

ARTICLE 42: To see if the Town will vote to adopt the following as a general bylaw and to authorize the Town Clerk to insert it into the appropriate place in the Town Code of Harwich, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Harwich.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Administrator or his/her designee.

This bylaw may be enforced through the non-criminal disposition procedures as specified in G. L. Chapter 40 § 21D. The following penalties apply:

First violation: Written warning

Second violation: \$150 fine

Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Harwich. Estimated cost: \$0

Explanation: Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging. Plastics pollute and impact our environment across their life cycle from production, use and disposal.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-based pollution including the nation's greenhouse gas footprint and is consistent with protection of the natural environment in Harwich, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS A BY-LAW FOR THE TOWN. THE PETITIONERS HAVE NOT PROVIDED THE FINANCE COMMITTEE WITH ANY INFORMATION AS TO THE POTENTIAL COST SUCH A BY-LAW WILL HAVE ON RETAILERS IN HARWICH OR THE TOWN IN EDUCATION AND ENFORCEMENT. THE PETITIONERS FEEL THAT NO PLASTIC CONTAINERS ARE SAFE AND WILL BE LOOKING TO EXPAND THIS BY-LAW IN FUTURE TOWN MEETINGS TO ALL PLASTIC CONTAINERS. THIS IS A STATE, NATIONAL, AND WORLD ISSUE AND TO START WITH A BY-LAW IN HARWICH INSTEAD OF LOOKING AT MANUFACTURERS OR CHANGES TO THE NATIONAL AGENDA IS NOT THE WAY TO MAKE POSITIVE CHANGE.

VOTE TO INDEFINITELY POSTPONE: YES-7, NO-0
The Board of Selectmen Recommends: 3-2

MOTION: Patrick Otton – Petitioner - I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

A motion was made and seconded to terminate debate, this motion required a $\frac{3}{4}$ majority vote to pass, it was a unanimous vote so declared.

ACTION: Motion carried

RESCIND THE ACTION TAKEN AT THE ANNUAL TOWN MEETING May 6, 2019
FOR ARTICLE 50

ARTICLE 43: To see if the town will vote to rescind the action taken at the Annual Town Meeting May 6, 2019, Article 50.

Explanation: Last year's Article 50 is discriminatory and is financially inhibitive to various non-profit organizations that utilize Town properties, including Monomoy Little League, Monomoy Booster Club, Cape Cod Baseball League, et al. Further, it puts an unfair financial burden on small businesses that participate in local craft fairs, farmers markets, and beach vendors, et al. The article also did not include a means of enforcement. The action should be rescinded and the group who wrote the article should reconsider the verbiage as well as the intent.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE HONORS THE WISHES OF THE 2019 ATM AND FEELS THE PETITIONER SHOULD BRING FORWARD THE POSITIVE MOTION AND LET THIS TOWN MEETING RESOLVE THE ISSUE.

VOTE TO INDEFINITELY POSTPONE: YES-4, NO-3
The Board of Selectmen took no action

MOTION: Jannell Brown – I move that this article be accepted and adopted as printed in the Warrant. Duly seconded

ACTION: The motion did not carry.

NEW CLIMATE POLICY BYLAW

ARTICLE 44: To see if the Town Will vote to adopt the following as a general bylaw and to insert it into the Code of the town of Harwich, Massachusetts:

Chapter () Climate Policy

§ ()-1 Climate Policy

The Town of Harwich recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Harwich therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Explanation: This Article would establish a town policy on climate change which recognizes that we are living in a climate emergency that threatens our communities and our childrens' futures. In line with the official policies of the Commonwealth of Massachusetts and supported by the recommendations of scientists worldwide, as reflected in the reports of the Intergovernmental Panel on Climate Change established by the United Nations, this bylaw would accept the central goal of reducing net greenhouse gas emissions to zero at the earliest economically and technically feasible time. The science tells us that we must make a significant cut in the current rate of carbon emissions within the next ten years or it will be too late to head off the most catastrophic consequences of rising seas, monster storms, runaway fires, deadly heat waves, and the loss of countless species. This bylaw does not set an arbitrary deadline or define the specific steps to attain the goal: that will require a long and challenging process of identifying a multitude of strategies to improve energy efficiency in homes and businesses, to produce renewable power, to increase the use of electric vehicles for private and public transportation, to preserve and expand forested land to offset carbon emissions, and to adopt new technologies as they emerge to support these goals. The policy does not mandate any new public expenditures: every action is measured by technical and economic feasibility, and most improvements in energy efficiency and renewable power generation now offer financial savings or new revenue streams that should reduce net public spending. The bottom line, however, is that there is no time to lose to begin the hard work of finding ways to reduce carbon emissions.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE DOES NOT FEEL THE PETITIONER IS READY FOR A BY-LAW YET. COST ESTIMATES TO IMPLIMENT THIS BYLAY HAVE NOT BEEN DEVELOPED YET AND THE TIMETABLE TO IMPLEMENT THIS BY-LAW IS UNKNOWN. THE FINANCE COMMITTEE DOES SUPPORT THIS PROPOSAL IF IT IS PRESENTED AS A RESOLUTION TO THE TOWN MEETING BUT NOT AS A BYLAW AS WRITTEN.

VOTE TO INDEFINITELY POSTPONE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

MOTION: Deborah Ennis – I move that the Town adopt the language set out in the article not as a bylaw but rather in the form of a resolution and request the Board of Selectmen to convene a public forum for the purpose of discussing this resolution and the question of whether a bylaw is necessary in order to implement a climate policy for the Town that is consistent with this resolution.
Duly seconded

ACTION: Motion carried.

CUSTOMARY ARTICLES

SUPPLEMENT THE ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 45: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Customary Article. Estimated Cost: \$3,900.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$3,600.00 OF FREE CASH.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,900 be transferred from Free Cash for the purpose of this article.
Duly seconded

ACTION: Motion carried.

HERRING FISHERIES

ARTICLE 46: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

MOTION: (Dana DeCosta, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the Warrant.
Duly seconded

ACTION: Motion carried.

A motion was made and seconded to reconsider Article 42 Commercial Single-Use Plastic Water Bottle Ban – motion failed.

At 1:20pm a motion was made and seconded to adjourn the September 26, 2020 Annual Town Meeting – motion carried.

THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
SEPTEMBER 26, 2020

CUSTOMARY ARTICLES

1. Town Officers & Committees
2. Reports of Town Officers & Committees
46. Herring Fisheries

CAPITAL PLAN

10. Capital Plan
11. Capital Items Funded From Free Cash – Items Under \$50.00
12. Facility Maintenance and Repair Fund
13. Replace Fire Department Ambulance

MASSACHUSETTS GENERAL LAWS - ACCEPTED

25. Adopt M.G.L., Chapter 33, §59 Pay for Police Officers in service in Reserves/National Guard
26. Adopt M.G.L., Chapter 59, §5, Clause 18 – hardship under age 60
27. Adopt M.G.L., Chapter 59, §5, Clause 41A – Tax Deferral
28. Adopt M.G.L., Chapter 59, §5, Clause 56 – Assessment of Local Taxes –
Property; Exemptions

ATTORNEY GENERAL
ZONING BY-LAWS

22. Zoning By-Law Amendment – Multi-Family
23. Zoning By-Law Amendment – West Harwich Special District
24. Zoning By-Law Amendment – Essential Services

GENERAL BY-LAWS

42. Commercial Single-Use Plastic Water Bottle Ban

PRIVATE PETITIONS

44. New Climate Policy By-Law (Resolution)

REVOLVING FUNDS

38. Annual Departmental Revolving Funds Authorization

APPROPRIATIONS VOTED UNDER ARTICLES
ANNUAL TOWN MEETING
September 26, 2020

BUDGETS
FROM TAX LEVY

5. Town Operating Budget	\$39,035,455.00
6. Monomoy Regional School District Budget	26,820,046.00
7. Cape Cod Regional Technical School District Budget	1,737,789.00
8. Water Department Budget	3,560,785.00
9. Wastewater/Sewer Budget	100,000.00

FROM FREE CASH

5. Town Operating Budget	230,000.00
6. Monomoy Regional School District Budget	123,943.00
9. Wastewater/Sewer Budget	100,000.00
11. Capital Items Funded from Free Cash – Items under \$50,000.00	27,986.00
12. Facility Maintenance and Repair Fund	55,000.00
13. Replace Fire Department Ambulance	378,000.00
16. Purchase and Equip Vehicles for the DPW	215,000.00
17. Road Maintenance Program	350,000.00
39. Fund Prior Year's Unpaid Bills	3,845.83
40. Defray the Expenses of the Chase Library and Harwich Port Library	20,000.00
41. Promote the Town of Harwich	30,000.00
45. Supplement the Annual Allocation of Mass Cultural Council for Local Cultural Council Grants	3,900.00

FROM OTHER AVAILABLE FUNDS

5. Town Operating Budget	Betterment and Septic Funds	\$ 166,779.00
	PEG Access and Cable Related Fund	210,107.00
	Community Preservation Act Funds	341,750.00
	FEMA Fund	13,855.00
	Golf Infrastructure Fund	100,000.00
	Golf Improvement Fund	100,000.00
	Overlay Surplus	200,000.00
	Harbor Waterways and Mooring Funds	100,000.00
	Town Clerk State Aid Fund	12,000.00
	County Dog Fund	2,144.00
	Stabilization Fund	574,171.00
15. Public Education & Government (“PEG”) Fund Request		119,307.50
18. Memorial Tree Replacement		20,000.00
19. Control Room Playback Server Upgrade (Channel 18)		58,985.00
20. Donn B. Griffin Hearing Room Improvements (Channel 18)		97,000.00
21. Supplemental Funding for Round Cove Boat Ramp		106,357.00

COMMUNITY PRESERVATION

29. Appropriate Sums of Money from the FY2021 Estimated Annual Revenues of the Community Preservation Act Fund	\$ 582,800.00
30. Fund Land Bank Debit Service	341,750.00
31. Community Preservation Activities under \$50,000.00	102,000.00
32. Pine Grove Cemetery Gravestone Conservation & Preservation	75,000.00
33. Harwich Affordable Housing Trust	250,000.00
34. Rental Assistance Program	200,000.00
35. Whitehouse Field Lighting Project	380,360.00
36. Brooks Park Fencing Project	72,656.00
37. Harwich Community Playground Project	500,000.00

WATER ENTERPRISE

5. Town Operating Budget	730,290.00
8. Water Department Budget	3,560,785.00
39. Fund Prior Year's Unpaid Bills	3,750.00

SEWER ENTERPRISE

9. Wastewater /Sewer Department Budget	72,932.00
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Finance Committee FY 2021 Annual Town Meeting Report

This will not take long, but I do want to give you some of the numbers you will be voting on today as they compare to previous years. The explanation that goes with article # 4 which begins on page 8 of your warrant will give you a good summary of the events leading to today.

The Board of Selectmen have prepared 46 articles which total just over 76 million dollars. This compares to last year with 69 articles totaling over 84 million dollars, and the year before with 69 articles totaling over 104 million dollars.

Contained in this warrant are project requests from the 7-year capital plan which are roughly half the amount of last years requests and there are no proposition 2 ½ override ballot questions following this warrant.

There are 5 operating budgets in this warrant, articles 5 through 9.

The smallest operating budget is the wastewater sewer budget which grew from last year's \$225,000 to this year's \$272,932. This budget will continue to grow as more construction on the sewer system is completed. In future years, this budget will be combined with the Water Department budget as it is now one department.

The Water Department budget is down just over \$40,000 from last year's budget.

Due to a drop in enrollment by Harwich students the Cape Cod Regional Technical High School assessment is down over \$594,000.

The Monomoy Regional School District budget assessment has increased by \$176,631.

Although the Town departmental budgets have increased along with State, County, and Cape Cod Commission assessments the total Town budget is down over \$500,000 mostly due to retired debt.

The total cost for all 5 operating budgets combined is \$68,957,862 which is down from last year's request by almost 1 million dollars, at \$980,237

Before I step down, I want to thank long time member Jack Brown who chaired the Finance Committee up until March when he had to step down due to health reasons. I want to wish a speedy recovery to Angelo LaMantia who is missing his first ATM in many years, and I want to thank Jack, Angelo, and all the members of the finance committee for their efforts to bring you our recommendations. Thank you.

Dana A. DeCosta, Chairman



APPENDIX A - OPERATING BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual	Actual	Voted Budget	Town Meeting		
		FY2018	FY2019	FY2020	Budget	\$ \$ Change	PCT
					FY2021		CHANGE
1	MODERATOR S&W	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	8,575	8,750	175	2.0%
4	Sub-Total	14,577	19,237	21,075	21,250	175	0.8%
5	FINANCE COMMITTEE S&W	745	229	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	2,000	2,000	-	0.0%
7	Sub-Total	1,554	1,744	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	125,000	50,000	(75,000)	-60.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	254,601	265,485	10,884	4.3%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	10,875	7,875	(3,000)	-27.6%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	-	0.0%
12	Sub-Total	275,183	289,853	305,476	313,360	7,884	2.6%
13	ASSESSORS - S&W	153,113	182,201	215,571	204,048	(11,523)	-5.3%
14	ASSESSORS - EXP	68,266	97,871	107,780	110,520	2,740	2.5%
15	Sub-Total	221,379	280,071	323,351	314,568	(8,783)	-2.7%
16	TOWN COLLECTIONS - S&W	12,476	12,837	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,800	5,500	1,700	44.7%
18	Sub-Total	15,631	16,597	19,800	21,500	1,700	8.6%
19	POSTAGE	46,452	39,128	55,000	41,500	(13,500)	-24.5%
20	Sub-Total	46,452	39,128	55,000	41,500	(13,500)	-24.5%
21	TREASURER - S&W	234,025	254,705	281,585	288,776	7,190	2.6%
22	TREASURER - EXP	102,106	97,616	106,974	95,358	(11,616)	-10.9%
23	Sub-Total	336,131	352,322	388,559	384,134	(4,426)	-1.1%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	97,229	138,728	41,499	42.7%
25	MEDICARE	217,264	236,704	221,042	242,888	21,846	9.9%
26	ADMINISTRATION - S&W	418,242	425,860	459,259	454,648	(4,611)	-1.0%
27	ADMINISTRATION - EXP	75,450	74,692	81,879	96,879	15,000	18.3%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	5,500	5,500	-	0.0%
29	UNION CONTRACTS	5,000	-	-	-	-	100.0%
30	Sub-Total	503,651	505,352	546,638	557,027	10,389	1.9%
31	LEGAL SERVICES - EXP	159,374	170,825	185,000	185,000	-	0.0%
32	CLAIMS & SUITS	-	-	500	500	-	0.0%
33	Sub-Total	159,374	170,825	185,500	185,500	-	0.0%
34	INFORMATION TECHNOLOGY - S&W	99,800	101,439	178,233	111,098	(67,135)	-37.7%
35	INFORMATION TECHNOLOGY - EXP	211,708	244,542	274,682	276,250	1,569	0.6%
36	Sub-Total	311,507	345,981	452,915	387,349	(65,566)	-14.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	137,114	143,627	6,514	4.8%
39	IT CHANNEL 18 - EXP	24,790	28,089	31,480	66,480	35,000	111.2%
40	Sub-Total	131,091	145,933	168,594	210,107	41,514	24.6%
41	CONSTABLE S & W	356	188	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	253,418	272,756	19,338	7.6%
43	TOWN CLERK - EXP	30,684	33,186	37,368	49,300	11,932	31.9%
44	Sub-Total	232,964	262,462	290,786	322,056	31,270	10.8%

45	CONSERVATION - S&W	111,527	138,789	154,865	168,022	13,158	8.5%
46	CONSERVATION - EXP	6,673	8,198	9,185	7,565	(1,620)	-17.6%
47	Sub-Total	118,200	146,987	164,050	175,587	11,538	7.0%
48	TOWN PLANNER - S&W	69,515	87,324	93,443	95,480	2,037	2.2%
49	TOWN PLANNER - EXP	1,928	3,580	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	97,974	100,011	2,037	2.1%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	594	15	735	735	-	0.0%
53	Sub-Total	594	15	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	235,636	242,945	7,309	3.1%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	14,762	13,113	(1,649)	-11.2%
60	Sub-Total	229,713	234,968	250,398	256,058	5,660	2.3%
61	PUBLIC BUILDINGS REPAIRS	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	17,000	22,750	5,750	33.8%
64	POLICE - S&W	3,384,205	3,716,952	3,900,045	4,041,890	141,845	3.6%
65	POLICE - EXP	544,305	484,541	569,514	506,643	(62,871)	-11.0%
66	POLICE - CAP OUTLAY	121,482	131,100	88,512	60,000	(28,512)	-32.2%
67	Sub-Total	4,049,992	4,332,593	4,558,071	4,608,533	50,462	1.1%
68	FIRE - S&W	3,353,682	3,872,857	3,990,453	4,134,514	144,061	3.6%
69	FIRE - EXP	394,875	362,291	450,761	406,192	(44,569)	-9.9%
71	Sub-Total	3,748,556	4,235,148	4,441,214	4,540,706	99,492	2.2%
72	AMBULANCE - S&W	112,767	137,969	168,750	131,607	(37,143)	-22.0%
73	EMS - EXP	136,314	118,467	122,495	124,095	1,600	1.3%
74	Sub-Total	249,081	256,436	291,245	255,702	(35,543)	-12.2%
75	EMERG. TELECOM - S&W	-	-	-	-	-	0.0%
76	EMERG. TELECOM - EXP	-	-	-	-	-	0.0%
77	Sub-Total	-	-	-	-	-	0.0%
78	BUILDING - S&W	246,408	291,192	322,832	337,190	14,358	4.4%
79	BUILDING - EXP	11,349	13,822	20,197	24,976	4,779	23.7%
80	Sub-Total	257,757	305,013	343,029	362,166	19,137	5.6%
81	EMERG. MGMT - S&W	2,444	1,032	5,315	5,355	40	0.8%
82	EMERG. MGMT - EXP	3,317	4,562	8,500	8,500	-	0.0%
83	Sub-Total	5,761	5,593	13,815	13,855	40	0.3%
84	NATURAL RESOURCES - S&W	96,343	102,223	110,639	113,631	2,992	2.7%
85	NATURAL RESOURCES - EXP	26,998	27,835	28,380	28,200	(180)	-0.6%
86	Sub-Total	123,341	130,058	139,019	141,831	2,812	2.0%
87	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	-	0.0%
88	TOWN ENGINEER - S&W	174,256	131,618	112,310	114,549	2,239	2.0%
89	TOWN ENGINEER - EXP	9,831	22,695	65,670	80,310	14,640	22.3%
90	Sub-Total	184,088	154,313	177,980	194,859	16,879	9.5%

91	HIGHWAY - S&W	2,495,639	2,623,322	2,730,844	2,848,196	117,352	4.3%
92	HIGHWAY - EXP	2,501,442	2,805,897	2,946,182	3,226,579	280,397	9.5%
93	Sub-Total	4,997,081	5,429,219	5,677,026	6,074,775	397,749	7.0%
94	SNOW/ICE - S&W	104,576	81,499	40,000	40,000	-	0.0%
95	SNOW/ICE - EXP	260,924	190,965	95,000	95,000	-	0.0%
96	Sub-Total	365,500	272,463	135,000	135,000	-	0.0%
97	STREET LIGHTS	31,372	22,731	40,000	35,000	(5,000)	-12.5%
98	INTERGOVERNMENTAL TRANS - WW COUNTY WW SUPPORT FUND		70,000	125,000 100,000	200,000 -	75,000 (100,000)	60.0% 100.0%
99	CEMETERY ADMIN - S&W	63,203	65,070	69,431	71,434	2,003	2.9%
100	CEMETERY ADMIN - EXP	3,164	4,546	5,613	5,075	(538)	-9.6%
101	Sub-Total	66,367	69,617	75,044	76,509	1,465	2.0%
102	BOARD OF HEALTH - S&W	139,795	163,782	193,863	203,881	10,018	5.2%
103	BOARD OF HEALTH - EXP	16,209	13,241	16,930	16,390	(540)	-3.2%
104	Sub-Total	156,004	177,023	210,793	220,272	9,478	4.5%
105	COMMUNITY CENTER S&W	165,498	176,286	185,367	193,389	8,022	4.3%
106	COMMUNITY CENTER EXP	131,306	117,063	142,556	125,354	(17,201)	-12.1%
107	Sub-Total	296,804	293,349	327,923	318,743	(9,180)	-2.8%
108	COUNCIL ON AGING - S&W	370,042	352,597	377,594	396,169	18,575	4.9%
109	COUNCIL ON AGING - EXP	63,690	63,932	77,507	79,232	1,725	2.2%
110	Sub-Total	433,732	416,529	455,101	475,401	20,300	4.5%
111	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	2,812	3.0%
112	YOUTH COUNSELOR - EXP	4,017	4,604	4,310	3,485	(825)	-19.1%
113	Sub-Total	85,528	89,807	97,753	99,740	1,987	2.0%
114	VETERANS EXPENSE/BENEFITS	99,997	97,461	125,263	128,058	2,795	2.2%
115	DISABILITY RIGHT - EXP	-	300	500	500	-	0.0%
116	HUMAN SERVICES	72,605	78,690	82,250	83,250	1,000	1.2%
117	LIBRARY - S&W	630,719	665,422	713,111	745,360	32,249	4.5%
118	LIBRARY - EXP	269,410	267,370	282,372	274,820	(7,552)	-2.7%
119	Sub-Total	900,128	932,792	995,483	1,020,180	24,697	2.5%
120	RECREATION - SEASONAL - S&W	174,725	216,097	228,507	218,026	(10,481)	-4.6%
121	RECREATION - S&W	228,268	245,726	264,615	272,618	8,004	3.0%
122	RECREATION - EXP	41,735	46,281	45,575	45,575	-	0.0%
123	RECREATION - CAP OUTLAY	-	9,029	12,000	-	(12,000)	-100.0%
124	Sub-Total	444,728	517,133	550,697	536,219	(14,477)	-2.6%
125	HARBORMASTER -S&W	289,490	311,293	333,851	343,404	9,553	2.9%
126	HARBORMASTER - EXP	171,596	203,466	253,280	252,580	(700)	-0.3%
127	Sub-Total	461,086	514,759	587,131	595,984	8,853	1.5%
128	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	12,894	12,894	-	0.0%
129	HISTORICAL COMMISSION	540	-	-	-	-	0.0%
130	HISTORICAL COMMISSION	-	198	350	350	-	0.0%
131	Sub-Total	540	198	350	350	-	0.0%
132	CELEBRATIONS	1,299	992	1,600	1,600	-	0.0%

133	GOLF - S&W	798,628	865,827	917,841	919,180	1,339	0.1%
134	GOLF - EXP	621,381	614,144	676,766	660,272	(16,494)	-2.4%
135	GOLF CAP OUTLAY	66,277	66,199	73,000	73,000	-	0.0%
136	Sub-Total	1,486,286	1,546,170	1,667,607	1,652,452	(15,155)	-0.9%
137	GOLF IMA MRSD	-	82,000	82,760	83,538	778	0.9%
138	ELECTRICITY - CVEC	66,254	68,140	69,610	73,900	4,290	6.2%
139	Total Departmental Budgets	21,537,254	23,350,924	25,173,285	25,745,132	571,848	2.3%
140	Total Debt Service (Prin & Int)	2,494,459	4,710,046	5,379,126	4,722,027	(657,099)	-12.2%
141	STATE ASSESSMENTS	261,135	269,883	284,978	300,901	15,923	5.6%
142	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	120,131	4.0%
143	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	203,498	240,570	37,072	18.2%
144	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	213,571	223,101	9,530	4.5%
145	UNEMPLOYMENT COMPENSATION	5,087	32,401	15,000	20,000	5,000	33.3%
146	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,790,067	4,833,551	43,484	0.9%
147	OPEB	100,000	125,000	150,000	-	(150,000)	-100.0%
148	GENERAL INSURANCE	656,366	726,142	790,830	854,470	63,640	8.0%
149	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	10,000	20,000	10,000	100.0%
150	TOTAL TOWN	32,457,592	36,931,737	40,035,118	40,104,645	69,528	0.2%
151	OVERLAY (Abatements/Exemptions)	450,000	437,775	400,000	400,000	(37,775)	-8.6%
152	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,332,198	1,737,789	(594,409)	-25.5%
153	MONOMOY REG. SCH. DISTRICT	24,759,749	25,609,390	26,643,415	26,960,046	316,631	1.19%
159	TOTAL MRSD ASSESMENT	58,704,703	64,572,363	69,448,506	69,202,480	(246,025)	-0.4%
160	TOTAL	58,704,703	64,572,363	69,448,506	69,202,480	(246,025)	-0.4%
Reconciliation to Article:							
Total from line 160					\$ 69,202,480		
Less:							
State & County Assessments					764,572		
Overlay					400,000		
Wastewater/Sewer					200,000		
Cape Cod Technical High School					1,737,789		
Monomoy Regional School District					26,960,046		
Total Reductions					30,062,407		
Article					\$ 39,140,073		

Appendix B - Capital

ART #	DEPARTMENT	PROJECT	FUNDING	AMOUNT
5	Engineering	MS4 Municipal Surface Drainage Plan and Improvements	Free Cash	50,000
5	Golf Department	Renovate Cart Path (Hole #10 in FY 2021)	Golf Funds	41,500
5	Golf Department	Various mowing equipment items per lease	Golf Funds	87,050
11	Police Department	Taser replacement program (year 3 of 3)	Free Cash	14,910
		Air pack replacement program (total cost = \$575,165.18; Grant - \$547,776.36; town's obligation is \$27,389 - \$20,000 from free cash and balance from Operating Budget - Training & Overtime		
11	Fire Department		Free Cash/Oper. Bud.	27,389
12	Facilities Maintenance	Replace Transfer Station Scale Decking	Free Cash	55,000
13	Fire Department	Ambulance replacement program	Free Cash	378,225
16	DPW/Highway	Catch Basin Cleaner	Free Cash	215,000
17	DPW/Highway	Road maintenance program	Free Cash	350,000
19	Channel 18	Control Room Playback Server Upgrade	PEG Grant	58,985
20	Channel 18	Donn B. Griffin Hearing Room Improvements	PEG Grant	97,000
32	Various	Community Preservation Activities under \$50,000	Various	102,000
33	Cemetery	Pine Grove Cemetery gravestone conservation and preservation	CPC - Historic	75,000
34	Affordable Housing Trust	Create and preserve affordable housing (\$200,000); Part-time Housing Coordinator (\$50,000)	CPC - Housing	250,000
			CPC - Comm. Housing/	
35	Housing Authority	Rental assistance program	CPC - Estimated Rev.	200,000
36	Recreation & Youth	Whitehouse Field lighting improvements	CPC - Estimated Rev.	380,360
37	Recreation & Youth	Brooks Park fencing project	CPC - Estimated Rev.	72,657
38	Board of Selectmen	Hawich Community Playground	CPC - Estimated Rev.	500,000
			Capital Plan Subtotal	2,955,076
			Federal Grant - Air packs	547,776
			MA. Ch. 90 Funds	700,000
			TOTAL CAPITAL PLAN	4,202,852

REVISED CAPITAL OUTLAY PLAN

TOWN OF BARNHURST CAPITAL PLAN

Original 9/30/2019

9/31/2020

Document	Project	ATM #	Funding Source	CL1	CL2	CL3	CL4	CL5	CL6	CL7	CL8	CL9	CL10	CL11	CL12	CL13	CL14	CL15	CL16	CL17	CL18	CL19	CL20	CL21	CL22	CL23	CL24	CL25	CL26	CL27	CL28	CL29	CL30	CL31	CL32	CL33	CL34	CL35	CL36	CL37	CL38	CL39	CL40	CL41	CL42	CL43	CL44	CL45	CL46	CL47	CL48	CL49	CL50	CL51	CL52	CL53	CL54	CL55	CL56	CL57	CL58	CL59	CL60	CL61	CL62	CL63	CL64	CL65	CL66	CL67	CL68	CL69	CL70	CL71	CL72	CL73	CL74	CL75	CL76	CL77	CL78	CL79	CL80	CL81	CL82	CL83	CL84	CL85	CL86	CL87	CL88	CL89	CL90	CL91	CL92	CL93	CL94	CL95	CL96	CL97	CL98	CL99	CL100	CL101	CL102	CL103	CL104	CL105	CL106	CL107	CL108	CL109	CL110	CL111	CL112	CL113	CL114	CL115	CL116	CL117	CL118	CL119	CL120	CL121	CL122	CL123	CL124	CL125	CL126	CL127	CL128	CL129	CL130	CL131	CL132	CL133	CL134	CL135	CL136	CL137	CL138	CL139	CL140	CL141	CL142	CL143	CL144	CL145	CL146	CL147	CL148	CL149	CL150	CL151	CL152	CL153	CL154	CL155	CL156	CL157	CL158	CL159	CL160	CL161	CL162	CL163	CL164	CL165	CL166	CL167	CL168	CL169	CL170	CL171	CL172	CL173	CL174	CL175	CL176	CL177	CL178	CL179	CL180	CL181	CL182	CL183	CL184	CL185	CL186	CL187	CL188	CL189	CL190	CL191	CL192	CL193	CL194	CL195	CL196	CL197	CL198	CL199	CL200	CL201	CL202	CL203	CL204	CL205	CL206	CL207	CL208	CL209	CL210	CL211	CL212	CL213	CL214	CL215	CL216	CL217	CL218	CL219	CL220	CL221	CL222	CL223	CL224	CL225	CL226	CL227	CL228	CL229	CL230	CL231	CL232	CL233	CL234	CL235	CL236	CL237	CL238	CL239	CL240	CL241	CL242	CL243	CL244	CL245	CL246	CL247	CL248	CL249	CL250	CL251	CL252	CL253	CL254	CL255	CL256	CL257	CL258	CL259	CL260	CL261	CL262	CL263	CL264	CL265	CL266	CL267	CL268	CL269	CL270	CL271	CL272	CL273	CL274	CL275	CL276	CL277	CL278	CL279	CL280	CL281	CL282	CL283	CL284	CL285	CL286	CL287	CL288	CL289	CL290	CL291	CL292	CL293	CL294	CL295	CL296	CL297	CL298	CL299	CL300	CL301	CL302	CL303	CL304	CL305	CL306	CL307	CL308	CL309	CL310	CL311	CL312	CL313	CL314	CL315	CL316	CL317	CL318	CL319	CL320	CL321	CL322	CL323	CL324	CL325	CL326	CL327	CL328	CL329	CL330	CL331	CL332	CL333	CL334	CL335	CL336	CL337	CL338	CL339	CL340	CL341	CL342	CL343	CL344	CL345	CL346	CL347	CL348	CL349	CL350	CL351	CL352	CL353	CL354	CL355	CL356	CL357	CL358	CL359	CL360	CL361	CL362	CL363	CL364	CL365	CL366	CL367	CL368	CL369	CL370	CL371	CL372	CL373	CL374	CL375	CL376	CL377	CL378	CL379	CL380	CL381	CL382	CL383	CL384	CL385	CL386	CL387	CL388	CL389	CL390	CL391	CL392	CL393	CL394	CL395	CL396	CL397	CL398	CL399	CL400	CL401	CL402	CL403	CL404	CL405	CL406	CL407	CL408	CL409	CL410	CL411	CL412	CL413	CL414	CL415	CL416	CL417	CL418	CL419	CL420	CL421	CL422	CL423	CL424	CL425	CL426	CL427	CL428	CL429	CL430	CL431	CL432	CL433	CL434	CL435	CL436	CL437	CL438	CL439	CL440	CL441	CL442	CL443	CL444	CL445	CL446	CL447	CL448	CL449	CL450	CL451	CL452	CL453	CL454	CL455	CL456	CL457	CL458	CL459	CL460	CL461	CL462	CL463	CL464	CL465	CL466	CL467	CL468	CL469	CL470	CL471	CL472	CL473	CL474	CL475	CL476	CL477	CL478	CL479	CL480	CL481	CL482	CL483	CL484	CL485	CL486	CL487	CL488	CL489	CL490	CL491	CL492	CL493	CL494	CL495	CL496	CL497	CL498	CL499	CL500	CL501	CL502	CL503	CL504	CL505	CL506	CL507	CL508	CL509	CL510	CL511	CL512	CL513	CL514	CL515	CL516	CL517	CL518	CL519	CL520	CL521	CL522	CL523	CL524	CL525	CL526	CL527	CL528	CL529	CL530	CL531	CL532	CL533	CL534	CL535	CL536	CL537	CL538	CL539	CL540	CL541	CL542	CL543	CL544	CL545	CL546	CL547	CL548	CL549	CL550	CL551	CL552	CL553	CL554	CL555	CL556	CL557	CL558	CL559	CL560	CL561	CL562	CL563	CL564	CL565	CL566	CL567	CL568	CL569	CL570	CL571	CL572	CL573	CL574	CL575	CL576	CL577	CL578	CL579	CL580	CL581	CL582	CL583	CL584	CL585	CL586	CL587	CL588	CL589	CL590	CL591	CL592	CL593	CL594	CL595	CL596	CL597	CL598	CL599	CL600	CL601	CL602	CL603	CL604	CL605	CL606	CL607	CL608	CL609	CL610	CL611	CL612	CL613	CL614	CL615	CL616	CL617	CL618	CL619	CL620	CL621	CL622	CL623	CL624	CL625	CL626	CL627	CL628	CL629	CL630	CL631	CL632	CL633	CL634	CL635	CL636	CL637	CL638	CL639	CL640	CL641	CL642	CL643	CL644	CL645	CL646	CL647	CL648	CL649	CL650	CL651	CL652	CL653	CL654	CL655	CL656	CL657	CL658	CL659	CL660	CL661	CL662	CL663	CL664	CL665	CL666	CL667	CL668	CL669	CL670	CL671	CL672	CL673	CL674	CL675	CL676	CL677	CL678	CL679	CL680	CL681	CL682	CL683	CL684	CL685	CL686	CL687	CL688	CL689	CL690	CL691	CL692	CL693	CL694	CL695	CL696	CL697	CL698	CL699	CL700	CL701	CL702	CL703	CL704	CL705	CL706	CL707	CL708	CL709	CL710	CL711	CL712	CL713	CL714	CL715	CL716	CL717	CL718	CL719	CL720	CL721	CL722	CL723	CL724	CL725	CL726	CL727	CL728	CL729	CL730	CL731	CL732	CL733	CL734	CL735	CL736	CL737	CL738	CL739	CL740	CL741	CL742	CL743	CL744	CL745	CL746	CL747	CL748	CL749	CL750	CL751	CL752	CL753	CL754	CL755	CL756	CL757	CL758	CL759	CL760	CL761	CL762	CL763	CL764	CL765	CL766	CL767	CL768	CL769	CL770	CL771	CL772	CL773	CL774	CL775	CL776	CL777	CL778	CL779	CL780	CL781	CL782	CL783	CL784	CL785	CL786	CL787	CL788	CL789	CL790	CL791	CL792	CL793	CL794	CL795	CL796	CL797	CL798	CL799	CL800	CL801	CL802	CL803	CL804	CL805	CL806	CL807	CL808	CL809	CL810	CL811	CL812	CL813	CL814	CL815	CL816	CL817	CL818	CL819	CL820	CL821	CL822	CL823	CL824	CL825	CL826	CL827	CL828	CL829	CL830	CL831	CL832	CL833	CL834	CL835	CL836	CL837	CL838	CL839	CL840	CL841	CL842	CL843	CL844	CL845	CL846	CL847	CL848	CL849	CL850	CL851	CL852	CL853	CL854	CL855	CL856	CL857	CL858	CL859	CL860	CL861	CL862	CL863	CL864	CL865	CL866	CL867	CL868	CL869	CL870	CL871	CL872	CL873	CL874	CL875	CL876	CL877	CL878	CL879	CL880	CL881	CL882	CL883	CL884	CL885	CL886	CL887	CL888	CL889	CL890	CL891	CL892	CL893	CL894	CL895	CL896	CL897	CL898	CL899	CL900	CL901	CL902	CL903	CL904	CL905	CL906	CL907	CL908	CL909	CL910	CL911	CL912	CL913	CL914	CL915	CL916	CL917	CL918	CL919	CL920	CL921	CL922	CL923	CL924	CL925	CL926	CL927	CL928	CL929	CL930	CL931	CL932	CL933	CL934	CL935	CL936	CL937	CL938	CL939	CL940	CL941	CL942	CL943	CL944	CL945	CL946	CL947	CL948	CL949	CL950	CL951	CL952	CL953	CL954	CL955	CL956	CL957	CL958	CL959	CL960	CL961	CL962	CL963	CL964	CL965	CL966	CL967	CL968	CL969	CL970	CL971	CL972	CL973	CL974	CL975	CL976	CL977	CL978	CL979	CL980	CL981	CL982	CL983	CL984	CL985	CL986	CL987	CL988	CL989	CL990	CL991	CL992	CL993	CL994	CL995	CL996	CL997	CL998	CL999	CL1000	CL1001	CL1002	CL1003	CL1004	CL1005	CL1006	CL1007	CL1008	CL1009	CL1010	CL1011	CL1012	CL1013	CL1014	CL1015	CL1016	CL1017	CL1018	CL1019	CL1020	CL1021	CL1022	CL1023	CL1024	CL1025	CL1026	CL1027	CL1028	CL1029	CL1030	CL1031	CL1032	CL1033	CL1034	CL1035	CL1036	CL1037	CL1038	CL1039	CL1040	CL1041	CL1042	CL1043	CL1044	CL1045	CL1046	CL1047	CL1048	CL1049	CL1050	CL1051	CL1052	CL1053	CL1054	CL1055	CL1056	CL1057	CL1058	CL1059	CL1060	CL1061	CL1062	CL1063	CL1064	CL1065	CL1066	CL1067	CL1068	CL1069	CL1070	CL1071	CL1072	CL1073	CL1074	CL1075	CL1076	CL1077	CL1078	CL1079	CL1080	CL1081	CL1082	CL1083	CL1084	CL1085	CL1086	CL1087	CL1088	CL1089	CL1090	CL1091	CL1092	CL1093	CL1094	CL1095	CL1096	CL1097	CL1098	CL1099	CL1100	CL1101	CL1102	CL1103	CL1104	CL1105	CL1106	CL1107	CL1108	CL1109	CL1110	CL1111	CL1112	CL1113	CL1114	CL1115	CL1116	CL1117	CL1118	CL1119	CL1120	CL1121	CL1122	CL1123	CL1124	CL1125	CL1126	CL1127	CL1128	CL1129	CL1130	CL1131	CL1132	CL1133	CL1134	CL1135	CL1136	CL1137	CL1138	CL1139	CL1140	CL1141	CL1142	CL1143	CL1144	CL1145	CL1146	CL1147	CL1148	CL1149	CL1150	CL1151	CL1152	CL1153	CL1154	CL1155	CL1156	CL1157	CL1158	CL1159	CL1160	CL1161	CL1162	CL1163	CL1164	CL1165	CL1166	CL1167	CL1168	CL1169	CL1170	CL1171	CL1172	CL1173	CL1174	CL1175	CL1176	CL1177	CL1178	CL1179	CL1180	CL1181	CL1182	CL1183	CL1184	CL1185	CL1186	CL1187	CL1188	CL1189	CL1190	CL1191	CL1192	CL1193	CL1194	CL1195	CL1196	CL1197	CL1198	CL1199	CL1200	CL1201	CL1202	CL1203	CL1204	CL1205	CL1206	CL1207	CL1208	CL1209	CL1210	CL1211	CL1212	CL1213	CL1214	CL1215	CL1216	CL1217	CL1218	CL1219	CL1220	CL1221	CL1222	CL1223	CL1224	CL1225	CL1226	CL1227	CL1228	CL1229	CL1230	CL1231	CL1232	CL1233	CL1234	CL1235	CL1236	CL1237	CL1238	CL1239	CL1240	CL1241	CL1242	CL1243	CL1244	CL1245	CL1246	CL1247	CL1248	CL1249	CL1250	CL1251	CL1252	CL1253	CL1254	CL1255	CL1256	CL1257	CL1258	CL1259	CL1260	CL1261	CL1262	CL1263	CL1264	CL1265	CL1266	CL1267	CL1268	CL1269	CL1270	CL1271	CL1272	CL1273	CL1274	CL1275	CL1276	CL1277	CL1278	CL1279	CL1280	CL1281	CL1282	CL1283	CL1284	CL1285	CL1286	CL1287	CL1288	CL1289	CL1290	CL1291	CL1292	CL1293	CL1294	CL1295	CL1296	CL1297	CL1298	CL1299	CL1300	CL1301	CL1302	CL1303	CL1304	CL1305	CL1306	CL1307	CL1308	CL1309	CL1310	CL1311	CL1312	CL1313	CL1314	CL1315	CL1316	CL1317	CL1318	CL1319	CL1320	CL1321	CL1322	CL1323	CL1324	CL1
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**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
JUNE 30, 2020**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, June 30, 2020 then and there to act on the following ballot:

POLLS WILL BE OPEN AT 11:00 A.M. and CLOSE AT 6:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; two (2) Monomoy Regional School Committee Member for three (3) years; two (2) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years; one (1) Housing Authority Member for five (5) years

**TOWN OF HARWICH CHARTER AMENDMENT –
BALLOT QUESTIONS AND SUMMARIES**

BALLOT QUESTION NO. 1:

Shall the Town of Harwich approve the charter amendment proposed by Town Meeting summarized below?

Yes: _____

No: _____

SUMMARY OF BALLOT QUESTION NO. 1:

Massachusetts General Laws, Chapter 43B, Section 10, allows Town Meeting to vote to amend the Town's Charter. On May 6, 2019, Annual Town Meeting voted unanimously to amend the Town's Charter through Warrant Article 35. That Charter Amendment is conditioned upon the voters approving the same at this 2020 Annual Town Election.

The Proposal will amend Chapters 6 and 10 of the Town Charter so as to form a new water and wastewater commission, which will be a five-member board elected for three year terms. The water and wastewater commission will be responsible for the administration, maintenance, and operation of the water and sewer systems and facilities throughout the Town of Harwich. The water commission will cease to exist but the current three members of the water commission will serve out the remainder of their elected terms as members of the water and wastewater commission, and may run for re-election to the water and wastewater commission when their current terms expire. At the next annual election after the approval of this question, two new members of the water and wastewater commission will be elected.

All records, property, and equipment currently held by the water commission will be transferred to the water and wastewater commission, and all funds appropriated for the water commission and for the sewer systems will be available to the water and wastewater commission. The addition of sewer responsibilities will not affect any contracts or liabilities currently in force with the water commission. The board of selectmen will be responsible for the design and construction of town sewer systems, and for the implementation of a wastewater management plan.

A “YES” vote on this Ballot Question would be in favor of approving this amendment to the Charter.

A “NO” vote on this Ballot Question would be opposed to approving this amendment to the Charter.

BALLOT QUESTION NO. 2:

Shall the Town of Harwich approve the charter amendment proposed by Town Meeting summarized below?

Yes: _____

No: _____

SUMMARY OF BALLOT QUESTION NO. 2:

Massachusetts General Laws, Chapter 43B, Section 10, allows Town Meeting to vote to amend the Town’s Charter. On May 6, 2019, Annual Town Meeting voted to amend the Town’s Charter through Warrant Article 36. That Charter Amendment is conditioned upon the voters approving the same at this 2020 Annual Town Election.

The Proposal will amend Sections 9-5-2, 9-6-1, and 9-6-7 of the Charter which govern the procedures used by the Capital Outlay Committee to recommend warrant articles for Annual Town Meeting. The Capital Outlay Committee assists with the preparation of the Town’s 7-Year Capital Outlay Plan, which forecasts the Town’s spending on major capital assets, such as its machinery, land, and facilities. The Amendment will require the Capital Outlay Plan to be adopted or amended each year at Annual Town Meeting. The Amendment further provides that any warrant articles, with the exception of petitioned articles and Community Preservation Act articles, which are not included in the current year of the Capital Outlay Plan as adopted by Town Meeting, shall require approval by the Capital Outlay Committee, the Finance Committee, and the Board of Selectmen, along with a two-thirds vote at Town Meeting, before they will take effect.

A “YES” vote on this Ballot Question would be in favor of approving this amendment to the Charter.

A “NO” vote on this Ballot Question would be opposed to approving this amendment to the Charter.

Question - Public Advisory Question

This question is non-binding

Shall the Town of Harwich direct the Board of Selectmen to communicate to Governor Baker and the State Legislature with respect to the Pilgrim Nuclear Power Station on Cape Cod Bay that the Governor and Legislature employ all means available to ensure that: (1) spent nuclear fuel is secured in better quality dry casks and hardened onsite storage; and (2) spent fuel pool and casks are protected with heightened security to prevent intrusion in order to protect the health, welfare, and economic interests of the Town of Harwich, its inhabitants and visitors.

Yes ____ No ____

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 26th day of May, 2020.

s/ Larry G. Ballantine, Chair

s/ Stephen P. Ford, Clerk

s/Michael D. MacAskill

Board of Selectmen:

TOWN OF HARWICH

s/ Edward J. McManus, Vice Chair

s/ Donald F. Howell

Attest: s/ Anita N. Doucette, MMC/CMMC

Town Clerk

DATE: June 10, 2020

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 30th of June 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson

Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at **10:45** AM.

PRECINCT I
Warden Sheila O'Toole
Clerk: Gayle Carroll
Insp.Ck In: Sandy Robinson
Insp.Ck Out: Janet Kaiser

PRECINCT II
Carol Thayer
Joan Callahan
Ann Kaplan
Juell Buckwold

PRECINCT III
 Warden: Chuck Callahan
 Clerk: Kathleen Muller
 Insp. Ck In: Mary Anderson
 Insp.Ck Out Jo Anne Clancy

PRECINCT IV
 Eric Carroll
 Peggy Rose
 Donna Tavano
 Rosanne Shaprio

INFORMATION TABLE

John Eldredge –Sandy Hall – Deb Sementa – Dot Hemmings – Jan Bowers -
 Carol Genatossio – Maddyline Hastings

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 6:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 807 included 19 early voters 349 absentee voters

The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 224 including 102 absentee votes 3 early voters
 Precinct II 235 including 96 absentee votes 7 early voters
 Precinct III 199 including 97 absentee votes 3 early voters
 Precinct IV 149 including 54 absentee votes 6 early voters

The Town Clerk, Anita N. Doucette, announced the results on June 30, 2020 at 6:30 pm as follows:

BALLOT	1	2	3	4	TOTAL
BOARD OF SELECTMEN					807
BLANKS	101	113	98	87	399
LARRY G. BALLANTINE	174	176	140	104	594
DONALD F. HOWELL	169	173	155	107	604
ALL OTHERS	4	8	5	0	17
	448	470	398	298	1,614
MONOMOY REGIONAL SCHOOL COMMITTEE					
BLANKS	80	110	84	76	350
MEREDITH HENDERSON	190	177	159	109	635
SHARON A. STOUT	177	183	154	112	626
ALL OTHERS	1	0	1	1	3
	448	470	398	298	1,614
TRUSTEES, BROOKS FREE LIBRARY					
BLANKS	76	81	80	79	316
JOANNE BROWN	193	201	162	110	666
LINDA A. CEBULA	178	188	155	108	629
ALL OTHERS	1	0	1	1	3
	448	470	398	298	1,614

WATER COMMISSIONER					
BLANKS	21	30	24	27	102
ALLIN P. THOMPSON, JR	203	205	175	122	705
ALL OTHERS	0	0	0	0	0
	224	235	199	149	807
HOUSING AUTHORITY - 5YR					
BLANKS	195	217	189	134	735
ELIZABETH R. HARDER	19	12	5	12	48
ALL OTHERS	10	6	5	3	24
	224	235	199	149	807
QUESTION #1 - CHARTER CHANGE					
BLANKS	7	7	4	4	22
YES	195	198	170	126	689
NO	22	30	25	19	96
	224	235	199	149	807
QUESTION #2 CHARTER CHANGE					
BLANKS	6	12	6	4	28
YES	193	197	157	124	671
NO	25	26	36	21	108
	224	235	199	149	807
QUESTION #3 - PUBLIC ADVISORY QUESTION - NON BINDING					
BLANKS	8	12	5	3	28
YES	205	203	169	135	712
NO	11	20	25	11	67
	224	235	199	149	807

Board of Registrars:

Raymond C. Gottwald
Dorothy G. Hemmings
Dorothy Parkhurst

Assistant Registrar:

Deborah Sementa
Anita N. Doucette

Attest:

s/Anita N. Doucette, MMC/CMMC
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
PRESIDENTIAL PRIMARY WARRANT
MARCH 3, 2020**

Barnstable, ss

To the Constables of the Town of Harwich

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on:

TUESDAY, THE THIRD DAY OF MARCH 2020,
from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE.....FOR THIS COMMONWEALTH
STATE COMMITTEE MAN.....CAPE & ISLANDS DISTRICT
STATE COMMITTEE WOMAN.....CAPE & ISLANDS DISTRICT
TOWN COMMITTEE.....TOWN OF HARWICH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 10th day of February, 2020.

s/ Larry G. Ballantine, Chair
s/ Edward J. McManus, Vice Chair
s/ Stephen P. Ford, Clerk
s/ Donald F. Howell
s/Michael D. MacAskill
Board of Selectmen: TOWN OF HARWICH

Attest: s/ Anita N. Doucette, MMC/CMMC
Town Clerk

DATE: February 12, 2020

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 3rd of March, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/ David Robinson, Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to be sworn in as an Election Officer for the Town of Harwich at 6:45 AM.

PRECINCT I
 Warden Susan Weinstein
 Clerk: Peggy Rose
 Insp.Ck In: Joan Callahan
 Insp.Ck Out: Kathleen Muller

PRECINCT II
 Sandy Robinson
 Judy Sullivan
 Ann Kaplan
 Virginia Stark

PRECINCT III
 Warden: Chuck Callahan
 Clerk: Marilyn Schlansky
 Insp. Ck In: Dean Panko
 Insp.Ck Out Sue Mills

PRECINCT IV
 Paul Schlansky
 Rosanne Shapiro
 Donna Tavano
 Alice Bonatt

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I
 Dep. Warden: Mary Anderson
 Dep. Clerk: Peggy Rose
 Dep.Insp.In: Joan Callahan
 Dep.Insp.Out: Janet Kaiser

PRECINCT II
 Ursula Corbett
 Carol Thayer
 Ann Kaplan
 Shirley Knowles

PRECINCT III
 Warden: Chuck Callahan
 Clerk: Carol Genatossio
 Insp. Ck In: MaryAnn Pina
 Insp.Ck Out Janet Bowers

PRECINCT IV
 Sandy Robinson until 4
 Juell Buckwold
 Joanne Clancy
 Marilyn Schlansky

INFORMATION TABLE

John Eldredge –Sandy Hall – Deb Sementa –Wil Remillard -Shirley Knowles – Donna Eaton – Dot Hemmings-- Maddyline Hastings –

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 4,625 included 818 early voters 218 absentee voters 6 UOCAVA ballots and 4 Provisionals ballots, 3412 Democratic ballots 1200 Republican ballots 13 Libertarian ballots 0 Green-Rainbow ballots.

The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	1229	including	82	absentee votes	251	early voters
Precinct II	1196	including	62	absentee votes	175	early voters
Precinct III	1170	including	41	absentee votes	205	early voters
Precinct IV	1020	including	33	absentee votes	187	early voters

The Town Clerk, Anita N. Doucette, announced the results on March 3, 2020 at 10:00PM as follows:

PRESIDENTIAL PRIMARY	1	2	3	4	Total
DEMOCRATIC PARTY					
PRESIDENTIAL PREFERENCE					
BLANKS	2	0	0	1	3
DEVAL PATRICK	2	3	1	3	9
AMY KLOBUCHAR	22	12	17	13	64
ELIZABETH WARREN	142	161	142	127	572
MICHAEL BENNETT	0	1	0	0	1
MICHAEL R. BLOOMBERG	155	137	110	102	504
TULSI GABBARD	7	4	7	8	26
CORY BOOKER	1	0	1	0	2
JULIAN CASTRO	0	0	0	0	0
TOM STEYER	8	6	8	7	30
BERNIE SANDERS	171	171	206	207	755
JOSEPH R. BIDEN	321	346	351	246	1264
JOHN K DELANEY	0	1	0	0	1
ANDREW YANG	1	2	0	1	4
PETE BUTTIGIEG	58	41	30	37	166
MARIANNE E. WILLIAMSON	2	0	0	1	3
NO PREFERENCE	3	0	1	2	6
WRITE-INS	1	0	0	1	2
	896	885	874	756	3412
STATE COMMITTEE MAN					
BLANKS	276	242	242	213	973
JOHN L. REED	617	642	627	540	2426
WRITE-INS	3	2	5	3	13
	896	886	874	756	3412
STATE COMMITTEE WOMAN					
BLANKS	274	241	243	216	974
ROBBIN LOUISE HUBBARD	617	643	627	538	2,425
WRITE-INS	5	2	4	2	13
	896	886	874	756	3,412

TOWN COMMITTEE					
BLANKS	457	471	421	391	1740
GROUP	439	415	453	365	1,672
	896	886	874	756	3,412
BLANKS	15037	15475	14118	13089	57,719
MARGARET A. ROSE	537	487	502	424	1950
THOMAS P. JOHNSON	484	450	469	376	1,779
CHRISTINA A. JOYCE	487	466	487	395	1,835
KATHLEEN M. TEAHAN	494	459	486	395	1,834
ELIZABETH R. HARDER	470	458	483	404	1,815
DEBRA L. DECOSTA	527	506	520	425	1,978
ROSANNE SHAPIRO	476	451	481	395	1,803
NANCY B. POOR	495	462	482	395	1,834
JUDITH A. UNDERWOOD	490	461	492	405	1,848
MARY A. BROOKS	467	451	483	383	1,784
ROBERT E. BROOKS	458	437	474	379	1,748
ELAINE F. DICKINSON	472	454	480	393	1,799
NANCY MCMAHON SWEENEY	471	444	478	398	1,791
RAYMOND C. GOTTWALD	469	448	481	384	1,782
JACK EUGENE BROWN	473	460	479	391	1,803
DONNA L. TAVANO	520	509	536	424	1,989
SHANNON W. MCMANUS	504	483	512	418	1,917
MARK LOUIS AMERES	459	434	466	376	1,735
JAMES T. WALPOLE	451	431	460	379	1,721
CYNTHIA T. BAYERL	463	459	473	386	1,781
DANA A. DECOSTA	503	479	504	412	1,898
MARIA RITA A. RUDDEN	463	440	477	377	1,757
JOSEPH P. MCPARLAND	477	447	477	384	1785
URSULA M. TAFE	465	437	468	377	1747
JOHN E. O'BRIEN	459	448	473	377	1,757
EDWARD JAMES MCMANUS	518	488	518	427	1951
ELIZABETH L. SUTTELL	464	440	470	383	1,757
PATRICIA A. O'CONNELL	473	453	481	387	1794
THOMAS E. SHERRY	466	450	475	373	1764
JUDITH A. FORD	502	483	503	407	1,895
TINA M. GAMES-EVANS	463	445	476	392	1776
SIMON G. EVANS	450	428	469	381	1,728
ROBERT J. FONTAINE	461	433	469	377	1,740
MARY A. MASLOWSKI	486	453	486	391	1,816
BEVERLY JOHNSON	6	0	0	0	6
ALL OTHERS	1	0	2	1	4
	31361	31009	30590	26460	119,420

PRESIDENTIAL PRIMARY	1	2	3	4	TOTAL
REPUBLICAN PARTY					
PRESIDENTIAL PREFERENCE					
BLANKS	5	0	6	4	15
WILLIAM F. WELD	23	22	22	24	91
JOE WALSH	1	3	1	5	10
DONALD J. TRUMP	301	274	255	222	1052
ROQUE "ROCKY" DE LA FUENTE	1	0	1	1	3
NO PREFERENCE	3	6	5	3	17
WRITE-INS	1	4	4	3	12
	335	309	294	262	1200
STATE COMMITTEE MAN					
BLANKS	28	18	23	14	83
FRANCIS P. MANZELLI	138	124	110	96	468
ADAM LANGE	169	166	161	151	647
WRITE-INS	0	1	0	1	2
	335	309	294	262	1200
STATE COMMITTEE WOMAN					
BLANKS	19	12	18	12	61
JUDITH A. CROCKER	189	181	160	158	688
ANDRA V. ST. GERMAIN	127	115	116	90	448
WRITE-INS	0	1	0	2	3
	335	309	294	262	1200
REPUBLICAN	1	2	3	4	TOTAL
TOWN COMMITTEE					
BLANKS	151	141	143	103	538
GROUP	184	168	151	159	662
	335	309	294	262	1200
BLANKS	5714	5273	5281	4104	20372
PETER S. HUGHES	222	210	190	184	806
LINDA L. HUGHES	203	186	174	173	736
PATRICIA T. SWITCHINKO	190	180	161	162	693
DOROTHY G. HEMMINGS	200	184	162	171	717
DAVID A. BASSETT	198	181	168	170	717
JANET S. BOWERS	194	183	170	167	714
RICHARD H. BOWERS	194	184	167	166	711
JUDITH M. SULLIVAN	199	191	166	168	724
GAYLE E. CARROLL	196	180	160	164	700
DEBORAH P. WAUGH	202	179	162	164	707
ROBERT W. WAUGH	199	178	159	161	697
MARYANN E. PINA	205	189	169	179	742
SALLY M URBANO	201	184	161	163	709

LOUIS URBANO	200	181	161	163	705
ERIC G. CARROLL	204	178	162	164	708
JEFFREY G. HADLEY	190	181	167	168	706
DAVID K. ELDRIDGE	209	188	173	172	742
PETER M. SWITCHENKO	189	179	160	160	688
JAMES DUNCAN BERRY	200	181	165	166	712
ROBERT T. BRAMAN	190	177	159	161	687
DOROTHY A. PARKHURST	192	182	163	174	711
SHIRLEY A. GOMES	239	220	204	197	860
RICHARD E. GOMES	222	199	181	182	784
ELAINE J. HATHAWAY	196	180	165	166	707
DEAN A. KNIGHT	193	178	158	164	693
SUSAN J. MILLS	195	184	170	164	713
JEREMY A. GINGRAS	196	180	156	171	703
JENNIFER L. GINGRAS	198	176	160	170	704
BARBARA M. DOWD	197	180	164	165	706
MICHAEL J. DOWD	196	182	165	165	708
WRITE IN CANDIDATES	2	7	7	2	18
	11725	10815	10290	9170	42000

PRESIDENTIAL PRIMARY	1	2	3	4	Total
LIBERTARIAN PARTY					
PRESIDENTIAL PREFERENCE					
BLANKS	0	0	0	0	0
ARVIN VOHRA	0	0	0	0	0
VERMIN LOVE SUPREME	0	1	0	0	1
JACOB GEORGE HORNBERGER	0	0	0	0	0
SAMUEL JOSEPH ROBB	0	0	0	0	0
DAN TAXATION IS THEFT BEHRMAN	1	1	0	0	2
KIMBERLY MARGERET RUFF	0	0	0	0	0
KENNETH REED ARMSTRONG	0	0	0	0	0
ADAM KOKESH	1	0	1	0	2
JO JORGENSEN	0	0	0	0	0
MAX ABRAMSON	0	0	0	0	0
NO PREFERENCE	0	1	0	1	2
WRITE-INS	2	0	1	3	6
	4	3	2	4	13
STATE COMMITTEE MAN					
BLANKS	3	2	2	4	11
WRITE-INS	1	1	0	0	2
	4	3	2	4	13

STATE COMMITTEE WOMAN					
BLANKS	3	3	2	4	12
WRITE-INS	1	0	0	0	1
	4	3	2	4	13
TOWN COMMITTEE					
BLANKS	36	30	20	40	126
WRITE-INS	4	0	0	0	4
	40	30	20	40	130

PRESIDENTIAL PRIMARY	1	2	3	4	Total
GREEN-RAINBOW PARTY					
PRESIDENTIAL PREFERENCE					
BLANKS	0	0	0	0	0
DARIO HUNTER	0	0	0	0	0
SEDINAM KINAMO CHRISTIN	0	0	0	0	0
MOYOWASIFZA-CURRY	0	0	0	0	0
KENT MESPLAY	0	0	0	0	0
HOWARD HAWKINS	0	0	0	0	0
NO PREFERENCE	0	0	0	0	0
WRITE-INS	0	0	0	0	0
	0	0	0	0	0
STATE COMMITTEE MAN					
BLANKS	0	0	0	0	0
WRITE-INS	0	0	0	0	0
	0	0	0	0	0
STATE COMMITTEE WOMAN					
BLANKS	0	0	0	0	0
WRITE-INS	0	0	0	0	0
	0	0	0	0	0
TOWN COMMITTEE					
BLANKS	0	0	0	0	0
WRITE-INS	0	0	0	0	0
	0	0	0	0	0

Harwich Board of Registrars:

Raymond C. Gottwald
Dorothy Parkhurst
Dorothy Hemmings-Bassett
Anita N. Doucette

Attest:

s/Anita N. Doucette, MMC/CMMC
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
PRESIDENTIAL ELECTION WARRANT
NOVEBER 3, 2020**

Barnstable SS.

To the Constables of the City/Town of Harwich

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections and Town Affairs to vote at: the Community Center Gymnasium, 100 Oak Street, Harwich on **TUESDAY, THE THIRD DAY OF NOVEMBER, 2020**, from 7:00 A.M. TO 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	FOR THESE UNITED STATES
SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	NINTH DISTRICT
COUNCILLOR	FIRST DISTRICT
SENATOR IN GENERAL COURT	CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT	FOURTH BARNSTABLE DISTRICT
REGISTER OF PROBATE	BARNSTABLE COUNTY
COUNTY COMMISSIONER	BARNSTABLE COUNTY
BARNSTABLE ASSEMBLY DELEGATE	BARNSTABLE COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle's on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law's requirements concerning access to the vehicle's mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

A YES VOTE would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles' maintenance and repair.

A NO VOTE would make no change in the law governing access to vehicles' wirelessly transmitted mechanical data.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would implement a voting system known as "ranked-choice voting," in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter's ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter's next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates' support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters' rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

A YES VOTE would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

A NO VOTE would make no change in the laws governing voting and how votes are counted.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 19th day of October, 2020.

s/ Larry G. Ballantine, Chair
s/ Stephen P. Ford, Vice Chair
s/ Michael D. MacAskill, Clerk
s/ Edward J. McManus
s/ Donald F. Howell

SELECTMEN OF HARWICH

Attest: s/ Anita N. Doucette, MMC/CMMC
Town Clerk

Date: October 20, 2020

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 3rd of November, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/ David Robinson
Constable Signature

October 20, 2020.

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:30 AM.

	PRECINCT I	PRECINCT II
Warden	Sheila O'Toole	Carol Thayer
Clerk:	Alice Bonat	Juell Buckwold
Insp.Ck In:	Joan Callahan	Ann Kaplan
Insp.Ck Out:	Janet Kaiser	Gayle Carrol
	PRECINCT III	PRECINCT IV
Warden:	Chuck Callahan	Eric Carroll
Clerk:	Delores Sherry	Peggy Rose
Insp. Ck In:	Sandy Robinson	Donna Tavano
Insp. Ck Out:	JoAnne Clancy	Rosanne Shapiro

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	Sheila O'Toole	Carol Thayer
Dep. Clerk:	Kelly Porter	Juell Buckwold
Dep.Insp.In:	Joan Callahan	Ann Kaplan
Dep.Insp.Out:	Janet Kaiser	Gayle Carroll
	PRECINCT III	PRECINCT IV
Dep. Warden:	Chuck Callahan	Eric Carroll
Dep. Clerk	Delores Sherry	Jan Bowers
Dep.Insp.In:	Carol Genotassio	Mary Anderson
Dep.Insp.Out:	JoAnne Clancy	Kathy Muller

INFORMATION TABLE

John Eldredge –Sandy Hall – Deb Sementa – Dot Hemmings -John Babyak - Kelly Porter – Maddyline Hastings – Michelle Stalker – Mary Anderson - Mary Ann Pina –Jared Daniels

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 9517 included in the total were 6952 early voters and 565 absentee voters which also included 40 UOCAVA.

The voting list of each precinct showed the same number of names checked as ballots cast. These ballots were cast by Precincts as follows:

Precinct I	2482	including	173	absentee votes	1801	early voters
Precinct II	2403	including	165	absentee votes	1774	early voters
Precinct III	2423	including	134	absentee votes	1795	early voters
Precinct IV	2209	including	93	absentee votes	1582	early voters

The Town Clerk, Anita N. Doucette, announced the results on November 3, 2020 at 10:00 pm as follows:

PRESIDENTIAL ELECTION	1	2	3	4	TOTAL
ELECTORS OF PRESIDENT AND VICE PRESIDENT					
BLANKS	17	29	16	7	69
BIDEN AND HARRIS	1540	1461	1476	1356	5833
HAWKINS AND WALKER	13	8	17	9	47
JORGENSEN AND COHEN	28	34	40	47	149
TRUMP AND PENCE	866	860	864	775	3365
ALL OTHERS	18	11	10	15	54
TOTAL	2482	2403	2423	2209	9517
SENATOR IN CONGRESS					
BLANKS	44	37	42	27	150
EDWARD J. MARKEY	1471	1442	1447	1353	5713
KEVIN J. O'CONNOR	947	917	917	820	3601
WRITE IN - SHIVA AYYADURAI	16	6	14	6	42
ALL OTHERS	4	1	3	3	11
TOTAL	2482	2403	2423	2209	9517
REPRESENTATIVE IN CONGRESS					
BLANKS	75	43	54	45	217
BILL KEATING	1528	1498	1464	1371	5861
HELEN BRADY	816	801	801	703	3121
MICHAEL MANLEY	63	57	103	90	313
ALL OTHERS	0	4	1	0	5
TOTAL	2482	2403	2423	2209	9517

COUNCILLOR					
BLANKS	766	716	680	541	2703
JOSEPH C. FERREIRA	1673	1660	1701	1625	6659
ALL OTHERS	43	27	42	43	155
TOTAL	2482	2403	2423	2209	9517
SENATOR IN GENERAL COURT					
BLANKS	698	650	606	486	2440
JULIAN ANDRE CYR	1721	1697	1733	1648	6799
WRITE-IN LEAH MERCURIO	2	13	1	18	34
ALL OTHERS	61	43	83	57	244
TOTAL	2482	2403	2423	2209	9517
REPRESENTATIVE IN GENERAL COURT					
BLANKS	691	627	595	470	2383
SARAH K. PEAKE	1746	1740	1782	1690	6958
ALL OTHERS	45	36	46	49	176
TOTAL	2482	2403	2423	2209	9517
REGISTRAR OF PROBATE					
BLANKS	783	765	726	620	2894
ANASTASIA WELSH PERRINO	1668	1609	1667	1557	6501
ALL OTHERS	31	29	30	32	122
TOTAL	2482	2403	2423	2209	9517
COUNTY COMMISSIONER					
BLANKS	1481	1402	1460	1346	5689
RONALD R. BEATY JR	853	832	860	752	3297
MARK R. FOREST	1179	1179	1103	1015	4476
SHEILA R. LYONS	1242	1216	1224	1099	4781
ABRAHAM KASPARIAN, JR.	202	172	195	202	771
ALL OTHERS	7	6	4	2	19
TOTAL	4964	4807	4846	4416	19033

BARNSTABLE ASSEMBLY DELEGATES					
BLANKS	685	664	617	487	2453
ELIZABETH R. HARDER	1783	1727	1782	1702	6994
ALL OTHERS	14	12	24	20	70
TOTAL	2482	2403	2423	2209	9517
QUESTION #1 -AUTO REPAIR					
BLANKS	118	109	71	68	366
YES	1836	1776	1826	1649	7087
NO	528	518	526	492	2064
TOTAL	2482	2403	2423	2209	9517
QUESTION #2 - RANK VOTING					
BLANKS	133	136	102	80	451
YES	795	775	799	823	3192
NO	1554	1492	1522	1306	5874
TOTAL	2482	2403	2423	2209	9517

Board of Registrars:

Raymond C. Gottwald
Dorothy G. Hemmings
Deborah Sementa
Anita N. Doucette

Attest:

s/Anita N. Doucette, MMC.CMMC
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
STATE PRIMARY WARRANT
SEPTEMBER 1, 2020**

BARNSTABLE, ss

To the Constables of the Town of Harwich in said County

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on **TUESDAY, THE FIRST DAY OF SEPTEMBER, 2020**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESSNINTH DISTRICT
COUNCILLORFIRST DISTRICT
SENATOR IN GENERAL COURT CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURTFOURTH BARNSTABLE DISTRICT
REGISTER OF PROBATE BARNSTABLE COUNTY
COUNTY COMMISSIONER BARNSTABLE COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 17th day of August, 2020.

s/Larry G. Ballantine, Chair

s/Michael D. MacAskill, Clerk

s/Edward J. McManus

SELECTMEN OF HARWICH

Attest: s/ Anita N. Doucette, MMC/CMMC
Town Clerk

DATE: August 20, 2020

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town of Tuesday, the 1st of September, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting a within directed.

s/ David Robinson, Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at 6:45 AM.

	PRECINCT I	PRECINCT II
Warden	Sheila O'Toole	Carol Thayer
Clerk:	Judy Sullivan	Juell Buckwold
Insp.Ck In:	Joan Callahan	Ann Kaplan
Insp.Ck Out:	Janet Kaiser	Gayle Carrol
	PRECINCT III	PRECINCT IV
Warden:	Chuck Callahan	Eric Carroll
Clerk:	Delores Sherry	Peggy Rose
Insp. Ck In:	Sandy Robinson	Donna Tavano
Insp. Ck Out:	JoAnne Clancy	Rosanne Shapiro

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	Sheila O'Toole	Kathy Muller
Dep. Clerk:	JoAnne Clancy	Juell Buckwold
Dep.Insp.In:	Joan Callahan	Ann Kaplan
Dep.Insp.Out:	Janet Kaiser	Gayle Carroll
	PRECINCT III	PRECINCT IV
Dep. Warden:	Chuck Callahan	Eric Carroll
Dep. Clerk	Delores Sherry	Peggy Rose
Dep.Insp.In:	Mary Ann Pina	Mary Anderson
Dep.Insp.Out:	Janet Bowers	Joyce Bearse

INFORMATION TABLE

John Eldredge –Sandy Hall – Deb Sementa – Dot Hemmings Carol Genotassio - Maddyline Hastings

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 4,652 included 261 early voters 376 absentee voters 11 UOCAVA ballots and 3619 Democratic ballots 1019 Republican ballots 12 Libertarian ballots 2 Green-Rainbow ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	1249	including	119	absentee votes	707	early voters
Precinct II	1211	including	110	absentee votes	702	early voters
Precinct III	1180	including	96	absentee votes	603	early voters
Precinct IV	1001	including	51	absentee votes	599	early voters

The Town Clerk, Anita N. Doucette, announced the results on September 1, 2020 at 10:00 pm as follows:

STATE PRIMARY	1	2	3	4	Total
DEMOCRATIC BALLOT					
SENATOR IN CONGRESS					
BLANKS	5	8	4	7	24
EDWARD J. MARKEY	479	475	533	410	1,897
JOSEPH P. KENNEDY, III	467	453	387	377	1684
ALL OTHERS	2	0	0	2	4
	953	936	924	796	3,609
REPRESENTATIVE IN CONGRESS					
BLANKS	126	108	109	83	426
BILL KEATING	823	826	814	712	3,175
ALL OTHERS	4	2	1	1	8
	953	936	924	796	3,609
COUNCILOR					
BLANKS	245	210	206	161	822
JOSEPH C. FERREIRA	707	725	716	632	2,780
ALL OTHERS	1	1	2	3	7
	953	936	924	796	3,609
SENATOR IN GENERAL COURT					
BLANKS	140	106	123	87	456
JULIAN ANDRE CYR	810	825	799	705	3,139
ALL OTHERS	3	5	2	4	14
	953	936	924	796	3,609
REPRESENTATIVE IN GENERAL COURT					
BLANKS	141	111	112	90	454
SARAH K. PEAKE	808	821	811	704	3,144
ALL OTHERS	4	4	1	2	11
	953	936	924	796	3,609
REGISTER OF PROBATE					
BLANKS	882	887	860	724	3,353
ALL OTHERS	71	49	64	72	256
	953	936	924	796	3,609
COUNTY COMMISSIONER					
BLANKS	449	433	450	353	1,685
CHERYL LEE ANDREWS	356	351	364	305	1,376
MARK R. FOREST	567	560	476	457	2,060
SHEILA R. LYONS	530	528	558	474	2,090
ALL OTHERS	4	0	0	3	7
	1906	1872	1848	1592	7,218

STATE PRIMARY REPUBLICAN BALLOTT					
SENATOR IN CONGRESS					
BLANKS	3	4	3	3	13
SHIVA AYYADURAI	120	116	102	81	419
KEVIN J. O'CONNOR	170	152	143	113	578
ALL OTHERS	1	1	4	2	8
	294	273	252	199	1,018
REPRESENTATIVE IN CONGRESS					
BLANKS	42	48	49	23	162
HELEN BRADY	249	222	199	172	842
ALL OTHERS	3	3	4	4	14
	294	273	252	199	1018
COUNCILLOR					
BLANKS	258	243	220	169	890
ALL OTHERS	36	30	32	30	128
	294	273	252	199	1018
SENATOR IN GENERAL COURT					
BLANKS	256	246	222	167	891
ALL OTHERS	38	27	30	32	127
	294	273	252	199	1018
REPRESENTATIVE IN GENERAL COURT					
BLANKS	262	248	231	170	911
ALL OTHERS	32	25	21	29	107
	294	273	252	199	1,018
REGISTER OF PROBATE					
BLANKS	47	54	59	24	184
ANASTASIA WELSH PERRINO	245	218	192	175	830
ALL OTHERS	2	1	1	0	4
	294	273	252	199	1018
COUNTY COMMISSIONER					
BLANKS	363	328	299	226	1216
RONALD R. BEATY, JR.	214	206	193	163	776
ALL OTHERS	11	12	12	9	44
	588	546	504	398	2036

STATE PRIMARY					
GREEN-RAINBOW BALLOT					
SENATOR IN CONGRESS					
BLANKS	0	0	0	0	0
ALL OTHERS	0	0	2	0	2
	0	0	2	0	2
REPRESENTATIVE IN CONGRESS					
BLANKS	0	0	0	0	0
ALL OTHERS	0	0	2	0	2
	0	0	2	0	2
COUNCILLOR					
BLANKS	0	0	1	0	1
ALL OTHERS	0	0	1	0	1
	0	0	2	0	2
SENATOR IN GENERAL COURT					
BLANKS	0	0	1	0	1
ALL OTHERS	0	0	1	0	1
	0	0	2	0	2
REPRESENTATIVE IN GENERAL COURT					
BLANKS	0	0	1	0	1
ALL OTHERS	0	0	1	0	1
	0	0	2	0	2
REGISTER OF PROBATE					
BLANKS	0	0	2	0	2
ALL OTHERS	0	0	0	0	0
	0	0	2	0	2
COUNTY COMMISSIONER					
BLANKS	0	0	3	0	3
ALL OTHERS	0	0	1	0	1
	0	0	4	0	4
STATE PRIMARY					
LIBERTARIAN BALLOT					
SENATOR IN CONGRESS					
BLANKS	0	0	0	0	0
ALL OTHERS	2	2	2	6	12
	2	2	2	6	12

REPRESENTATIVE IN CONGRESS					
BLANKS	1	0	1	4	6
ALL OTHERS	1	2	1	2	6
	2	2	2	6	12
COUNCILLOR					
BLANKS	2	1	1	4	8
ALL OTHERS	0	1	1	2	4
	2	2	2	6	12
SENATOR IN GENERAL COURT					
BLANKS	1	1	1	5	8
ALL OTHERS	1	1	1	1	4
	2	2	2	6	12
REPRESENTATIVE IN GENERAL COURT					
BLANKS	1	1	1	6	9
ALL OTHERS	1	1	1	0	3
	2	2	2	6	12
REGISTER OF PROBATE					
BLANKS	2	0	1	6	9
ALL OTHERS	0	2	1	0	3
	2	2	2	6	12
COUNTY COMMISSONER					
BLANKS	3	1	1	10	15
ALL OTHERS	1	3	3	2	9
	4	4	4	12	24

Board of Registrars:

Raymond C. Gottwald
Dorothy G. Hemmings
Deborah Sementa

Attest:
s/Anita N. Doucette,

MMC/CMMC

Anita N. Doucette

Harwich Town Clerk

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2020 is as follows:

VOTER TOTALS – REPORT AS OF DECEMBER 2020

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	770	774	672	720	2936
REPUBLICAN	489	428	401	356	1674
AMERICA FIRST PARTY	0	1	0	0	1
SOCIALIST	0	0	0	1	1
UNITED INDEPENDENT PARTY	1	3	3	5	12
GREEN RAINBOW	1	0	2	1	4
GREEN PARTY USA	0	0	1	1	2
INTER. 3RD PARTY	1	5	3	1	10
CONSERVATIVE	2	2	1	1	6
LIBERTARIAN	5	11	9	10	35
MA INDEPENDENT PARTY	1	3	1	1	6
PIRATE	0	1	2	0	3
PIZZA PARTY	0	0	1	0	1
AMERICAN INDEPENDENT	0	1	0	1	2
UNENROLLED	1800	1670	1785	1662	6917
GRAND TOTALS	3070	2899	2881	2760	11610

The 2020 census enumerated a population of 13,317 persons. The Board of Registrars and the Town Clerk's Office conducted the Annual Street Listing (census) by a town wide mailing that was followed by additional mailing and telephone solicitations for information. The intake of census data was completed by April 2020. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list also was compiled for the State.

During 2020 the Town held its Presidential Primary Election in March, the Annual Town Election in June, the Annual Town Meeting in September, the State Primary in September and the Presidential Election in November.

The Board of Selectmen appointed Deborah Sementa to a three year term on the Board of Registrars. We would like to thank the Town Clerk's Office

staff Paula M. West, Assistant Town Clerk, Mary A. Maslowski, and Philip B. Gaudet, Executive Assistants, for their dedication and support. We would also like to thank Dorothy Parkhurst for her years serving the Town as a member of the Board of Registrars, as well as the residents of the Town of Harwich for their continued support and cooperation with the Annual Street Listing.

Respectfully submitted,

Raymond C. Gottwald
Dorothy G. Hemmings-Bassett
Deborah A. Sementa
Anita N. Doucette, *Town Clerk*
Board of Registrars

Report of the Voter Information Committee

Our charge from the Board of Selectmen is *to inform and prepare voters on issues to be addressed at the Annual and Special town meetings and the local annual election and to encourage voter registration and participation.*

Know Your Town: Prior to Covid-19 and guidance regarding in-person meetings, Brooks Free Library staff and Voter Information Committee member's hosted five civic engagement programs at Brooks Free Library. The public was invited, encouraged to participate; and each program was also taped and later broadcast on Channel 18.

The objective was to provide voters with the information from department heads on the following:

- What are your department's mission and challenges?
- How does your department interact with other departments?
- What is your annual budget, how funded and what line items are included?
- Are there ways residents and voters can participate with your department?

The following participated in the five sessions:

- Board of Selectmen Chair, Larry Ballantine
- Interim Town Administrator, Joe Powers
- Town Clerk, Anita Doucette
- Library Staff Emily Milan, Virginia Hewitt and Jennifer Pickett
- Channel 18 Manager, Jamie Godwin
- Council on Aging Director, Emily Milan
- Community Center, Carolyn Carey
- Department of Public Works Director, Lincoln Hooper
- Water Superintendent, Dan Pelletier
- Finance Director, Carol Coppola
- Assessor, Donna Molino
- Treasurer, Amy Bullock

Web Page: Committee Member, Emily Milan, continued to maintain a robust web including November election information, committee member contact information, and links to Town web pages such as the *Selectmen's Committee Handbook*, and the application for committee appointment.

Conflict of Interest/Swearing In: Each member is current with training and has submitted proof of same to the Town Clerk. Additionally, each member is sworn in.

Review of Warrant Articles: In preparation for the September Town Meeting, Chris Joyce moderated a discussion with Interim Town Administrator Joe Powers; Financial Committee Chair, Dana DeCosta; and Finance Director, Carol Coppola. The focus was on projected revenue, budget constraints, use of free cash, warrant articles and how they will be funded. Joe Powers also provided information on the process for town meeting attendees to check in and safety whatever. Channel 18 taped and later broadcast the program numerous times as the Town Meeting date approached.

Future Plans: Continue the Know Your Town series with Brooks Free Library, and moderate the following programs in preparation for the 2021 Annual Town Meeting and local election: Financial State of Harwich, Meet the Candidates and Warrant Articles Review.

Respectfully submitted,

Christina Joyce, *Chair*
Peggy Rose
Pam Groswald
Emily Milan, *Secretary*

HUMAN SERVICES

Report of the **Harwich Bikeways Committee**

The Bikeways Committee is tasked with overseeing our Town's bike routes / trails, suggesting and advancing improvements / maintenance, and promoting safe, enjoyable and practical bicycling. While this charge may seem fairly broad, the Committee has always attempted to use varied methods / measures in attempts to achieve these objectives.

In 2020, Cape Cod Rail Trail overall usage was up by 39% from 2019 (according to a local municipal count station). In the "off-season" months (October to December) usage doubled. It is estimated the bicyclists accounted for 70-75% of all trail users.

Our Committee, in conjunction with the Chatham Bikeways Committee, created an online and paper map of the Old Colony Rail Trail. This map shows the entire OCRT, from its divergence off the Cape Cod Rail Trail at the Harwich Bike Rotary to the Trail's terminus near Veteran's Field in Chatham.

The Committee has an ongoing focus on increased safety on the Town trails. We have continued to recommend and request the implementation of motion-activated crossing lights at intersections deemed to be potentially dangerous. Specifically, our CPC application for crossing lights at Depot Street was approved and the lights were duly installed. We have submitted a new CPC application for crossing lights at Depot Road.

The OCRT Rotary has been updated with signage that educates trail users regarding various sights / aspects of the trail.

While the Committee primarily focuses its attention within our municipal borders, they have also been amenable to a somewhat global approach. In that vein, the Committee has interfaced with the aforementioned Chatham Bikeways Committee as well the committees from Brewster and Orleans. This has allowed us to share ideas and concerns, and has engendered a unified approach to ongoing issues. There is, indeed, strength in numbers, and our group will continue to participate in "Elbow of the Cape" Bikeways meetings.

We are very grateful to Lincoln Hooper / DPW, Sean Libby and Eric Levy

for their unswerving assistance vis-à-vis our various projects. Specifically, their help has been integral in keeping the trail safe and free of debris. Encroaching limbs and brush have always been properly trimmed – a demanding task given the numerous storms and tornado of 2020. We are also thankful for the support in removing a jagged piece of pipe at the Depot Street crossing that presented a serious hazard.

Finally, we recognize all the members of town committees and boards with whom we had the pleasure of interacting with this year.

Respectfully submitted,

Harwich Bikeways Committee

Report of the **Brooks Academy Museum Commission**

At annual Town Meeting in May 2019, a Community Preservation Committee (CPC) article was approved in the amount of \$130,000 for a structural engineering analysis of the Brooks Academy foundation and for restoration and preservation of the outer shell of the building. The Town Buildings Maintenance staff tested peeling paint areas on the building exterior and determined that significant lead paint exists. That condition is the most visible building issue as viewed by passers-by. However, any structural issues must be addressed before dealing with lead abatement issues and repainting.

In July 2020 Sarah Korjeff, Historic Preservation Specialist at the Cape Cod Commission, provided us with several names of structural engineers who had experience with historical buildings on Cape Cod. The Brooks Academy Museum Commission (BAMC) contacted John Wathne of Structures North Consulting Engineers in Salem, MA who agreed to visit Harwich and to begin with a visual inspection of the building. The Town executed a contract with Structures North in early September, and Mr. Wathne visited Brooks Museum on September 17, 2020. His report after doing a day-long inspection was that the building was generally in good structural condition but that there were noticeable foundation issues.

The Town authorized Structures North to proceed with a Schematic Design of Foundation Repairs. The firm issued two final reports in December 2020 – a Structural Conditions Assessment Report addressing structural issues throughout the building and a Preliminary Design Study for Foundation Improvements. Both reports are available on the Town of Harwich website.

Structures North also worked with a Cape Cod contractor to provide a preliminary cost estimate for foundation repairs and for excavation of additional basement area under the building footprint. The preliminary design and cost estimate allowed the Town to apply in fall 2020 for CPC funds for construction of the needed repairs and improvements. The unanimous opinion of BAMC, the Harwich Historical Commission and Town Staff was that it was desirable to create as much basement storage space as possible and that it would be most cost-effective to do the excavation at the same time as the foundation repairs. Based on the Town's experience with other large building construction repairs in recent years, the Town Engineer added design and construction contingencies to the estimated total project cost.

The Town is now seeking State grants to help pay for this important project. The first grant application for a Massachusetts Cultural Facilities Capital Grant was due to be filed in January 2021. A requirement of both the Harwich CPC and the Massachusetts Cultural Council is that a Capital Plan be prepared for the building. That process has begun and will address a variety of repair and improvement items including the building foundation; building exterior including siding, roof and historic columns; building interior including accessibility improvements and creation of climate-controlled basement storage area; and windows including maintenance and restoration of historic use.

BAMC intends to proceed in several stages to complete all of the above. The process is likely to take a number of years. We will seek funding from both the Town Community Preservation Committee and from state and/or federal historic, cultural and accessibility grants.

Respectfully submitted,

David Spitz, *Chairman*
Peggy Rose, *Vice Chairman*
Sandra Hall, *Clerk*
Debora Miller
Janet Cassidy

Report of the **Brooks Free Library**

Vision

“a world of ideas in the heart of the community”

Mission Statement

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

2020 Annual Report

Brooks Free Library is governed by a seven-member elected Board of Trustees. This year Chair Mary Warde completed her fourth term as a Trustee and did not run for re-election as she was moving out of state. Mary served nine years as Chair of the Board so we thank her for commitment and leadership. Linda Cebula was elected to the vacant position on the Board and incumbent JoAnne Brown was re-elected to her sixth term as a Trustee at the Town elections on June 30th. At their July meeting the Trustees elected JoAnne to serve as Chair of the Board.

As noted through-out this report, Library operations this year were greatly impacted by the COVID-19 pandemic. Meetings of the Board of Trustees were interrupted for several months but resumed with online meetings in June. The Board meets at 7 pm on the first Wednesday evening of the month and public participation is always welcome. Full packets of the agenda, draft minutes and reports are posted on the Town and Library websites in advance of the meeting.

COVID19 PANDEMIC

The Town closed public buildings in mid-March due to the pandemic. The Governor subsequently enacted a series of restrictions to limit transmission of the virus. Libraries were prohibited from loaning any physical materials to patrons for several months. During this time staff members reallocated resources to purchase more eBooks, audiobooks and online resources and assisted patrons learning how to use these resources. We created a page on our website with links to Town, County, state and national sources of information about the pandemic and steps community members should take to reduce their risk. Staff members expanded their efforts to connect to patrons online by sharing information and creating online content such as instructional videos, podcasts and social media posts highlighting use of electronic resources and ways to deal with the stress and isolation caused by the pandemic.

Our book groups and Knit Lit programs moved online this spring, with great success. The VITAL program, which teaches people with vision loss to use assistive technology, pivoted from in-person tutoring and began providing instruction online. A new book group was added in the spring, and online educational programs, craft workshops and other special programs began and continue to be offered. Community members can also join these programs by telephone so participation isn't limited to those with good technology skills and access to the Internet. These programs have enabled community members to stay connected with each other and helped ease the loneliness caused by the pandemic.

Our Youth Services Librarian continues to provide online interactive story times for young children and has collaborated with the Cape Cod Children's Place on programs and activities. She holds weekly virtual Story Talk and Story Time visits with elementary school classrooms since she can't visit in person. This fall we initiated a new Friday evening online gaming program for youth led by several of our librarians. This allows youngsters to enjoy this type of online activity in a safe community setting.

No-Contact Curbside Pick-up:

Library patrons were thrilled to be able to borrow books, audiobooks, music and movies again when we were authorized to begin no-contact Curbside Service on June 1st and they made heavy use of our curbside service this summer. The statewide interlibrary loan delivery service re-started in June so items were able to move freely between libraries again. Following the guidance of state and national library agencies we began quarantining items returned by patrons before they were checked in and made available to the next patron. Also in June, the Friends of Brooks Free Library resumed their Books on Wheels service for homebound residents. This service is very important to these community members in normal times and even more appreciated during the pandemic.

Retro-Fitting of the Building

Brooks Free Library is a large building but our staff workstations were concentrated in small areas, which created a challenge for us to meet the Governor's COVID19 social distancing and occupancy standards. In the spring we created distance between staff members by utilizing the public areas of the building, stringing internet cable and phone lines across soffits to get to the new workstations. This was helpful in the short term, but since the staff side of our Curbside "fulfillment center" was occupying the main area of the first floor, it was a barrier to allowing patrons back into the building when the restrictions on inside access were relaxed.

Using funds for materials provided by the CARES Act, in August the Facilities Dept. of the Dept. of Public Works began work to enclose several alcoves in public areas to create separate staff work space. We are extremely grateful to the Facilities Dept. for the careful attention to detail they put into this project. The quality of their work was outstanding and the new walls appear as if they were always part of the building. The Facilities Dept. also installed plexi-glass partitions at all the public service desks as part of this project.

Inside Browsing

When the retro-fitting project was completed we were able to move personnel and workstations off the public floor and open the first floor to patrons. We began offering Grab and Go inside browsing at the end of September, with a no-exceptions mask requirement and restrictions on the number of patrons that could be inside at one time and on the length of time they could stay. Initially offered on Tuesdays and Thursdays, we soon added inside browsing on Saturdays. No-contact Curbside service continued to be offered on Mondays, Wednesdays and Fridays. This schedule of 3 days of inside access and 3 days of curbside pickup per week allowed equitable access for both those community members who wanted to come in and browse and those who preferred to be more cautious about contact with others during the pandemic.

Return to Curbside-Only Service

We offered Grab and Go inside browsing for three months, in a carefully thought out manner that minimized risk to staff and patrons. Community members welcomed the opportunity to come in and our inside browsing hours were very busy. Patrons were respectful of the mask requirement and observed distance requirements and the time limits on their stay. As the fall went on, however, patrons began to acclimate to the restrictions, become more comfortable and began to use their visits as opportunities to socialize instead of popping in to quickly pick out some materials. At the same time this began to be a concern, cases began to spike in the town and across the region. In mid-December we joined other area libraries in suspending inside browsing and returned to a Curbside-only service model. At year's end we were providing curbside pickup service six days a week, Monday through Saturday, with morning, afternoon and evening pick-up options.

NON-PANDEMIC NEWS AND INFORMATION

FY20 Statistics (July 2019 - June 2020)

Weekly Schedule: Mon.-Thu.10 am – 7 pm, Fri. & Sat. 10 am– 4 pm	.48 Hours
Total Hours Open This Year (excludes holidays & weather-related closings)	1669
Number of Registered Borrowers	12810
Number of Harwich Residents with Library Cards	9203
Visits to the Library	1378
Items in the Collection (physical items, eBooks & downloadable Audio)	103803
Items Checked Out (physical items, eBooks & downloadable Audio)	196445
Use of Electronic Resources	69206
Inter-Library Loans	37989
Number of Reference Questions	13146
Number of Adult Programs	361
Attendance at Adult Programs	2240
Number of Programs for Youth	53
Attendance at Programs for Youth	254
Number of Programs for Children	562
Attendance at Programs for Children and Youth	10882
Number of Staff Members	27 (7 full-time, 8 part-time, 12 substitutes)
Full-Time Equivalent (FTE) Staffing	11.9 FTEs

Know Your Town Series

The Library partnered with the Voter Information Committee in the winter/spring of 2020 to host a very successful series with town officials called Know Your Town. Department heads gave a presentation to community members on the mission and responsibilities of their departments and audience members were able to ask questions. The sessions were well attended, with feedback from attendees that they very much appreciated the opportunity to learn more about the functions of Town departments. The last few sessions had to be canceled because of the pandemic but residents got to hear from the Chair of the Board of Selectmen, the Interim Town Administrator, Town Clerk, Finance Director, Treasurer/Collector, Deputy Assessor, Director of the Dept. of Public Works, Water Superintendent, Community Center Director, Council on Aging Director, Channel 18 Manager and the Library Director. We plan to offer this series again with the Voter Information Committee, though due to the limits on in-person gatherings this year the format for the winter/spring 2021 series will need to be revised.

Eliminating Overdue Fines

Libraries have long had a practice of charging overdue fines for items not returned on time. Fines were not intended to be a source of revenue; they were intended to encourage the return of shared materials so they're available for others to use. Studies have shown, however, that the minimal fine amounts charged for overdue items do not impact patron behavior. The vast majority of items are returned by the due date. Recognition that fines often present an economic barrier to use of the library for some patrons has led to what is now considered a national best practice, going fine-free.

Advances in technology, such as online renewal and automated email notifications, have allowed patrons to renew or return items before fines are assessed, so the revenue from fines has dropped considerably in recent years. In FY19 we collected \$5814 in overdue fines. That amount dropped to \$3026 for FY20 as text notices went into effect, and would have continued to drop even more significantly with the adoption of the new 'automatic renewal' feature of our automated system in January 2020. This meant the cost of the staff time involved in managing the collection of overdue fines now exceeded the amount that would be collected.

For all these reasons, in October the Board of Trustees voted to make the suspension of overdue fines during the pandemic permanent. This change eliminates overdue fines on items checked out by patrons at Brooks Free Library, no matter what CLAMS library owns the item. It does not eliminate replacement fees for items that are damaged by patrons or that are not returned.

140th Anniversary

This year marked the 140th anniversary of the founding of Brooks Free Library by Colonel Henry C. Brooks, a Harwich native who became a successful Boston businessman. The movement to establish public libraries was taking root in communities across the country in the mid to late 1800's, but Harwich did not yet have a public library. Determined to remedy this, Colonel Brooks constructed the Brooks Block to provide a home for the library and donated the original collection of books. The Library was located on part of the second floor and revenue from stores, offices and apartments in other areas of the building provided a revenue stream to help support Library operations.

The Library opened its doors on Thanksgiving Day, 1880 for an open house and community celebration. Circulation of items began on January 1, 1881 with the Colonel's sister, Tamesin Brooks, serving as the first librarian.

In 1910 Town Meeting accepted the gift of "the real estate known as the Brooks Block and the books, statuary and personal property therein" from the library association that had been managing it and Brooks Free Library became a municipally owned public library, a department of the Town of Harwich.

Staff Changes

We were sad to lose Staff Librarian Emily Carta at the end of the year as she left us to pursue a professional opportunity out-of-state. Emily served as our technology coordinator, getting to know many community members through her one-on-one Book-A-Librarian technology assistance sessions at the Library and Council on Aging, and social media posts highlighting library resources. We know she will be greatly missed. We were fortunate, however, to be able to promote from within, selecting Senior Library Technician Jamie Thornton for this key position in January. Jamie is a graduate student in a Masters in Library Science program and is up-to-date with current and emerging technologies as well as new initiatives and trends in the profession.

Friends and Volunteers

Brooks Free Library is extremely fortunate to have a large and active Friends group. The Board of Directors of the Friends of Brooks Free Library meet monthly during non-pandemic times and welcome members of the public who would like to learn more about what the Friends do and become involved in helping in their efforts. As noted above, the Friends operate the very popular Books on Wheels program. The coordinator for the Friends and the many volunteer drivers provide a wonderful service that truly makes a difference in the life of homebound community members. The Friends also sponsor all of the special programs for our Summer Reading Program for children and youth, pay to lease additional copies of bestsellers to shorten the waiting time for patrons, purchase passes for discounted or free admission to museums and attractions, and they provide additional support for our VITAL program for people with vision loss. The Friends also operate a very popular book sale utilizing donations of gently used donations from community members. The book sale forms a large part of their revenue but unfortunately this year it had to shut down during the pandemic. The Friends plan to resume book sale operations as soon as it is safe to do so.

In addition to the support of the Friends, the Library is blessed to have the services of many wonderful and dedicated volunteers. Their efforts shelving books, movies, audiobooks and other items returned by patrons, to “shelf-read” and keep our collections in order, and perform a myriad of other essential functions is much appreciated! We look forward to welcoming our wonderful volunteers back again as soon as restrictions are lifted.

Respectfully submitted,

BROOKS FREE LIBRARY BOARD OF TRUSTEES

JoAnne Brown, *Chairman*
Joan McCarty, *Vice Chairman*
William Crowell, *Treasurer*
Bernadette Waystack, *Secretary*
Jeannie Wheeler, *Building and Grounds*
Kathleen Remillard
Linda Cebula

Brooks Free Library Staff Members

Library Director:	Virginia A. Hewitt
Assistant Director:	Emily Milan
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Staff Librarian:	Suzanne Martell
Staff Librarian:	Emily Carta
Executive Assistant:	Megan Green
Assistive Technology Coordinator:	Carla Burke
Evening Shift Supervisor:	Phil Inman
Senior Library Technicians:	Joanne Clingan, Lee Kelley, Pam Paine, Jack Sheedy, Carey Sims, and Jamie Thornton
Substitute Circulation Assistants:	Joy Buhler, Sue Carr, Cynthia Craig, Caroline Crowell, Sue Henken, Cathy Howard, Vince Kraft, Jackie Leach, Judy Nichols, Pam North, Sharon Shaw and Melissa Stello

Report of the **Trustees of the Caleb Chase Fund**

On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing the Caleb Chase Fund. In his Will, he bequeathed, to the Town of Harwich, Ten Thousand Dollars (approximately \$200,000 in present day value) to financially assist qualifying residents. Subsequent Town Meeting actions, over a period of years, established an independent Board of Trustees and instructed it to manage and administer said funds and to establish policies pertaining to the awarding of grants for qualified beneficiaries. Grants are made payable directly to vendors/providers of essential need services, in accordance with the current policies as set by the Trustees. Today, the Trustees work in conjunction with the Town's Council on Aging (COA), which interviews and qualifies residents for grants. The Town, through its Board of Selectmen, issues the grants upon recommendation of the COA.

During this challenging COVID-19 period, the Trustees have acted quickly in response to conditions by temporarily expanding the list of qualifying services and recipients. The Fund expects to distribute record levels in grant funds approaching \$22,000 to Harwich residents during this pandemic impacted period. In accordance with its Investment Policy, the fully invested, diversified Portfolio consists of holdings in Exchange Traded Equity Funds and Fixed Income Mutual Funds and a small cash reserve to meet expected draw-downs. The portfolio currently generates about \$12,000-14,000 annually in dividends and interest income. The balance of Fund appreciation comes from capital gains. During this COVID impacted period, however, the Fund will likely distribute amounts in excess of its annual dividend and interest income.

For Calendar Year 2019, the Fund appreciated 21%. For Calendar 2020, the Fund, allowing for the planned above average withdrawals, earned 10.4%. At the end of FY 2020 (6/30/20), the Fund assets were \$476,278. As of 12/31/20, the Fund assets had increased to \$556,004. The Fund seeks to outperform the "real" rate of return (inflation rate plus 5%) and in line with a blended benchmark of the S&P500 equity Index and the Barclays Fixed Income Aggregate.

Assets at the end of the Fiscal Year (6/30/20) were **\$476,278**, broken down by asset class:

Cash	\$16,958	(3.5%)
Equity (ETF's)	\$370,544	(77.7%)
Fixed Income	\$89,318	(18.7%)

Dividends and Income (earned during FY 2020) \$12,939

Withdrawals (during FY 2020) for grant payments \$8,520

Respectfully submitted,

Paul Doane, Esq., *Chairman*

Robert Doane, *Treasurer*

James Stinson, Esq.

Report of the **Cape Cod Regional Transit Authority**

The Cape Cod Regional Transit Authority (CCRTA) has provided a total of 42,356 one-way passenger trips across all services in the town of Harwich from July 2019 through June 2020 (FY20).

CCRTA provided 4,924 Medicaid trips, 5,683 Day Habilitation trips, 14 ADA trips, and 0 other medical trips for Harwich residents. CCRTA also provided 54 Harwich residents with 236 trips to Boston area hospitals through the Boston Hospital Transportation service.

CCRTA provided 237 Harwich residents with 6,557 DART (Dial-a-Ride Transportation) trips during FY19. Total DART passenger trips in the fifteen towns of Cape Cod were 131,667 in FY20.

The deviated fixed route Flex serves the towns of Harwich, Brewster, Orleans, Eastham, Wellfleet, Truro, and Provincetown. A total of 9,489 one-way trips originated in Harwich for the Flex route for the period July 2019 through June 2020. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Harwich, including some who began and ended their trips in Harwich. Total ridership for the Flex for this period was 85,532.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster, and Orleans along the Route 28 corridors. A total of 15,453 one-way trips originated in Harwich for the H20 route for the period July 2019 through June 2020. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Harwich, including some who began and ended their trips in Harwich. Total ridership for the H20 route for this period was 130,334.

CCRTA supplied the Harwich Council on Aging with two Mobility Assistance Program (MAP) vehicles that provided 3,219 rides from July 2019 to June 2020.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Respectfully submitted,

Tom Cahir, *Administrator*

Report of the **Channel 18**

Harwich Channel 18 had a whirlwind of a year as I'm sure is true for everyone everywhere. The beginning of 2020 had the Channel 18 staff invigorated to cover more meetings than ever before. Little did we know that we would soon have no choice. At the onset of COVID-19 in March all Board and Committee meetings moved to the remote platform, GoToMeeting. The Channel 18 staff had already implemented a remote recording system on a trial basis that was soon put to the test. We are pleased to report that we have not missed one single meeting since the onset of COVID.

Our beloved show, Community Journal, was put on hold in March. It made a brief resurgence during the pandemic but was quickly dialed back as cases across the Cape surged during the holiday season. Jack and Eileen Wyatt hope to be back behind the desk and Vic Alten behind the camera this summer bringing residents of Harwich all the information on events around town. While Community Journal is on pause, our resident interviewer, Dinah Lane, has been able to continue recording interviews with groups and non-profits operating during COVID via Zoom.

Caleb Ladue, the department's Video and Community Information Specialist has done an incredible job with meeting uploads in 2020. He had been diligent in uploading videos, typically in under 12 hours to allow for ease of access for the general public. This year has seen our YouTube page grow by 382 videos, an increase from 350 in 2019. Caleb also assists with the majority of updates to the Town's website. He plays a crucial role updating the COVID Resource page as well as the Harwich Channel 18 Facebook to keep citizens informed on current pandemic information as it relates to the Town.

Channel 18's "Super Bowl" moment is usually Annual Town Meeting in May. This year saw that event pushed to September, moved outdoors, and relocated across the street at the Monomoy Regional High School Football Field. Overcoming many logistical challenges, we were able to livestream the event via Facebook Live and record for broadcast on Channel 18 and YouTube. Our department had two warrant articles on this year's town meeting, both of which were approved; (Article #19 Playback Server Upgrade and Article #20 Griffin Hearing Room Improvements). We sincerely want to thank everyone who voted for these projects. They are underway in varying stages and we look forward to providing the best possible government television experience we can with these vital upgrades.

Respectfully Submitted,

Jamie Lee Goodwin
Station Manager

Report of the **Community Center Facilities Committee**

The Facilities Committee is pleased to provide this annual report to the Citizens of Harwich and to update you on the essential work and services provided by the Community Center.

As we reflect back on this year, we are endlessly grateful for the leadership and dedication of Lee Culver who sadly passed on January 19, 2020. Lee served as the chairman of the Facilities Committee for 12 years and was the driving force behind the vision for the Harwich Community Center. We thank him and his family for all he did to insure the success of the building and to foster its growth throughout the years. He is greatly missed.

The Facilities Committee has not met since Lee's passing. The Committee has welcomed a new member, Vahan Kachadoorian, who is serving as the representative from the Recreation Commission. All Committee members are up to date with State Ethics training requirements.

Though the Committee has not met, Community Center Director Carolyn Carey has kept us up to date regarding the status and changes to departmental operations over the course of the last year. We wanted to take this opportunity to highlight the work of the Community Center in 2020.

In February, the Community Center celebrated its 20th birthday! For two decades, the Center has served as the host of large scale town-wide events, holiday programs, and activities that provide recreation, education, entertainment, and opportunities to cultivate special interests. The building is also home to dedicated programs and services geared towards youth, seniors, and veterans. Local clubs and organizations, fitness instructors, and community members utilize this space for their meetings and events, creating a space to learn new skills, improve health and wellness, and build relationships within our community.

To celebrate this momentous milestone, Carolyn and her team organized a number of events including a birthday party, dance, night with the Bean Town Medium, "Soup-er Bowl" ice cream and bowling day, time capsule, a fairy door hunt for kids, and more. These events recognized the passionate and visionary town leaders who fought to have this Community Center built, solicited feedback on opportunities for future growth, and provided fun activities for people of all ages.

In March, we experienced the onset of COVID-19. In these unprecedented times, the Town, Community Center, and our patrons stepped up to overcome obstacles and develop new ways of serving the community. The Center closed to the public from the end of March through June, but that did not stop the staff from finding ways to have a public impact. During this time, staff members stayed in constant contact with the community groups and patrons who use this space, updating them on the status of closures, reopening timelines, and planning for how to safely bring folks back onsite when cleared to do so. With guidance from Administration both state and local government and the Health Department, as well as assistance from DPW, they modified work and meeting spaces, implemented heightened sanitation protocols, and developed policies for hosting meetings and events under restricted capacity.

The Easter holiday fell during this period of closure. The annual egg hunt has become a staple event in our community. In recognition of how important this activity is for local families, Carolyn found a way to hold the event in a modified fashion. She partnered with the Monomoy Regional School District to hand out bags of Easter eggs and prizes to kids – all packed and distributed using a protocol approved by the Health Director - in conjunction with the daily meal program. Over 350 bags were given out in all!

In July, the Community Center reopened to the public on a limited basis. Groups were welcomed back, within certain size and activity guidelines. Contact tracing procedures were implemented to ensure patrons could be reached in the event of a positive case onsite. Access to common equipment (coffee maker, hallway and reception seating areas, mats for fitness classes, etc.) was restricted. Group members were required to maintain social distancing and adhere to mask mandates. Since then, staff members have been available by appointment for meetings and passport services (53 new passports and over 50 renewal applications have been processed). The reopening policy also called for program and activity bookings to occur on a month-to-month basis. This is designed to ensure that building operations remain responsive to changes in local, state, and federal guidelines, to prevent groups from paying for a service they may be unable to utilize (in the event of further restrictions or closures), and to provide a framework for continuous check ins with the groups that use this space. Through the hard work of Community Center staff and the flexibility of groups and patrons, this process has continued successfully over the last six months.

In October, the Community Center reopened its Weight Room. Fitness equipment was spaced out between multiple rooms to provide additional distance between machines. Members now sign up for a designated time slot. Each slot may have a maximum of six participants and there is a scheduled window between each time slot to allow for sanitation. Locker rooms and showers remain closed. The Weight Room continues to be one of the most popular Community Center resources – members are thrilled to be back!

The fall was a busy time overall. The building hosted both the State Primary Election in September and the Presidential Election in November. The Center has also been the host site for many blood drives since reopening, and has in fact been one of the only community blood drive sites in the area for months. It was also the host of the town employee and community drive-thru flu clinics. As with Easter, the Community Center team found a way to hold a modified Halloween celebration. With help from the Police Department, temporary lights were put up around the building. Kids and families participated in a drive thru Halloween stopping at different doors along the exterior of the Center to trick or treat. The stormy weather did not stop cars from lining up through the parking lot and all down Oak Street to take part in this event! Over 400 families participated!

In December, the Center partnered with the Department of Children and Families for the annual mitten tree program. The donation process was digital this year, but residents and donors helped get presents to 50 local children. We thank our community for their continued generosity! New this year, the Community Center hosted Santa's workshop at the Seaside Marketplace sheds. Kids could see the workshop in action and even send Santa their Christmas letters. Many enjoyed this beautiful display and opportunity.

The accomplishments and undertakings of the last year highlight the invaluable contributions of the Community Center team. We thank Samantha Estabrook, Executive Assistant, Kerry Lotti, Office Assistant, and Mary Beth Buhler, Customer Service Representative Weight Room and of course Carolyn Carey, Director for their commitment and service to our community. These programs and services would be impossible without their efforts. We also wish to thank the other departments that share the building including Channel 18, the Council on Aging, and Recreation – the teamwork and collaboration shared within this space is unparalleled. The Community Center and Town as a whole are well served by their joint passion, creativity, and dedication.

As always, we remain committed to the continued growth and success of the Community Center, both during the pandemic and as we work to return to ordinary circumstances. The Center continues to find innovative ways to

meet needs, support local groups and residents, and spread joy during these tumultuous times, while also eagerly awaiting the opportunity to resume the full scope of onsite programming and events once it is safe. We look forward to working with you, with all other Town Departments, and with all members of our community to best serve the Town of Harwich.

Respectfully submitted,

Carolyn Carey, *Director*

Angelina Chilaka

Sean Libby

Brian Power

Ralph Smith

Vahan Khachadoorian

Report of the **Community Preservation Committee**

Harwich adopted the Community Preservation Act (CPA), modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The primary source of revenue for the Community Preservation Fund is a property tax surcharge of 3% that is assessed on each parcel of taxable real estate within the community. The other major sources of revenue for the fund are distributions from the Massachusetts Community Preservation Trust Fund and interest revenue. The Community Preservation Fund may be appropriated and spent for certain open space, historic resource, recreation, and community housing purposes.

The committee is comprised of 9 members: 2 selectman appointees, and representatives from the following areas (1 each) Housing Committee, Housing Authority, Recreation, Historical Commission, Open Space/Real Estate, Conservation and Planning Board. As of this report, there is one vacancy on the committee, a selectman appointee. In the last year, the committee has held fourteen meetings. Since May 14, 2020, the meetings have been held remotely.

In last year's round of Community Preservation Act Funding, the committee received 15 applications with requests totaling \$3,691,593 for review and deliberation. There was approximately \$3,005,451 in total available for distribution. A few projects were withdrawn by applicant. A few projects were supported at different requested amounts. At the September 26, 2020 Town Meeting, all CPC warrant articles were passed. The Town voted to approve approximately \$1,921,767 to fund 11 projects and \$341,750 for the Land Dept Service.

In 2020, the committee successfully rescinded and closed out previously funded articles that were either completed, or uncompleted with many years of inactivity, in the approximate amount of \$136,779.76. These funds cannot be used in this year's round of funding; they must first be certified by the State. 2018 ATM Article #52 Preservation and Archiving of Public Records Storage at Harwich Community Center. Project uncompleted. Rescinded the full amount approved at Town Meeting \$120,275.40. 2017 ATM Article #29 Brooks Park Expansion, Phase 4. Project Completed. Rescinded \$10,014.20. 2017 ATM Article #30 Veteran's Memorial Field Fitness Station. Project Completed. Rescinded \$6,490.16.

On October 31, 2020, the committee received 16 applications with requests totaling \$2,772,041 for review and deliberation for funding approval

at the 2021 Town Meeting. There is approximately \$2,790,500 available for distribution. Project vetting began November 5, 2020, with five meetings for project presentations. In January 2021, the committee began discussion and voting on the submitted applications. 3 projects that were not supported in last year's round of funding were resubmitted for funding in this year's round: R 11 Bikeways Crossing Lights at Depot Road South Project, R 14 Sand Pond Revitalization Project, Phase 2, and R 15 Senior Memorial Field Fencing Project. 2 prior Town Meeting approved projects have returned this year requesting additional funding: R 13 Brooks Park Lighting Project, Phase 5, Part 2 and R 16 Whitehouse Field Lighting Project, Phase 2. These projects are included in this year's round of requests because originally the projects lacked proper estimates of the work needed to be conducted. An Electrical Engineering Study concluded more funds were needed to complete the projects.

Respectfully submitted,

David Nixon, Chairman

Report of the **Council on Aging**

The Council on Aging, in this annual report to the Town of Harwich, continues to promote the mission of the Council on Aging which is to support and advocate for older adults, their families, and caregivers.

The Council serves this mission in a variety of ways. We organize or sponsor programs designed to meet a wide variety of seniors' needs including entertainment, health and fitness, socialization, nutrition, and more. We bring in SHINE counselors who assist residents in navigating the complicated world of health insurance, attorneys who specialize in Elder Law, caseworkers from the Homeless Prevention Council, specialists in providing foot care, specialized support groups, a monthly dental clinic, and video conferencing technology that allows people to make appointments regarding Social Security without having to travel to the Hyannis office. We provide free transportation to any resident who needs it to all Council on Aging programming as well as to the Family Pantry, the library, local grocery stores, and further locations as well.

This past year saw the loss of a caring, dedicated member of our Board, Lee Culver. So much has been said about Lee and his contributions, not only to the Council on Aging and the older adults of Harwich, but to the entire community. His leadership, counsel and passion were a cornerstone of his service. He is sorely missed, but his legacy will remain with the Council on Aging.

Our bimonthly COA newsletter which serves as the primary source for sharing information about COA programs and resources with the public, is mailed to approximately 1,900 homes each month. With the help of dedicated volunteers, another 300 copies are distributed to public locations around town including Town Hall, the libraries, Public Safety, and area housing complexes and medical offices. With the use of My Senior Center, we are now able to distribute the newsletter via email as well.

The Council on Aging is well served by Emily Mitchell, Council on Aging Director. Emily has more than met the challenge of serving our older adults, their families and caregivers in our community and has expanded programs. Her work was impacted dramatically by the COVID pandemic and required substantial reworking of programs to ensure the safety our residents and staff while providing necessary services.

Julie Witas, Program Specialist 1, was promoted to fill the position of Social Services Coordinator after the position came open with Susanna Keith leaving to pursue other endeavors. Ms. Witas has a background in case management, program management, and healthcare research. In her time with us, she has developed wonderful relationships with our members and volunteers, and did outstanding work balancing her two positions for the Council. We appreciate Ms. Keith's services to our community.

The Council on Aging could not provide the breadth and scope of programs and services without the aid of our 75 plus volunteers. Their donations of time, energy and experience make our Council successful in reaching out to the countless members of our community. We are grateful for their service! Our yearly recognition programs had to be postponed due to the pandemic, but we are anxious to begin again anew as the vaccine becomes available and widespread application allows a greater level of comfort to begin larger scale gatherings. Our gratitude to our volunteers are pale in comparison to the work they do for the older adults of our community.

The COA has an exceptional relationship with the Friends of the Harwich Council on Aging, a 501C (3) nonprofit organization which supports programs and needs outside of the town budget for our seniors. A member of the COA attends Friends meetings monthly to coordinate programs and to continue to monitor the needs our senior population. Through their generosity, they have stepped up to purchase the equipment necessary to continue to provide quality, nutritious meals and provide services not available through the budgeting process.

Our relationship with the Department staff continues to excel. In addition to Director Emily Mitchell, we rely on Susan Jusell, Town Nurse, Julie Witas, Social Services Coordinator, Linda St. Pierre, Town Chef, Marie Carlson, Executive Assistant, and our Van Drivers, all who are integral components to providing the services and programs that enable our seniors to be active, thriving members of our community.

The Council on Aging meets monthly, the first Wednesday of each month at the Community Center at 10:00 AM. Due to the ongoing pandemic, our meetings are held electronically though the town's remote meeting platform and are available to view on Channel 18 and YouTube. Mr. Donald Howell, is the liaison to the Council on Aging, and we appreciate his availability as our link to the Board of Selectmen. Our posted meetings are open to the public, and we welcome any and all who share in our mission of providing comprehensive support for Harwich's senior population.

It is our honor and pleasure to assist the residents of Harwich, their families and caregivers; we thank you for the opportunity to serve!

Respectfully submitted,

Richard Waystack, *Chairman*

Carol Thayer, *Vice Chairman*

Ralph Smith

James Mangan

Joanne Lepore

Angelina Chilaka

Justin White, *HFD*

Report of the **Harwich Garden Club**

Founded in 1932 by a group of energetic ladies, The Garden Club of Harwich is dedicated to encourage interest in gardening and horticulture as well as to beautify Harwich via education, conservation and cooperation with civic authorities.

Our commitment to our community includes:

- 1,490 hours members spent in 2020 maintaining 18 parks and gardens throughout our town,
- 1,871 hours spent maintaining 52 container gardens to showcase seasonal flowers and plants,
- 400 hours spent on Project G-Litter – picking up litter in rotating areas throughout our town,
- 105 hours spent decorating and hanging holiday wreaths on poles and all public buildings.

In addition, in our monthly Blooming Bouquet's workshops, our members create and send floral bouquets (except in the summer) to various assisted-living facilities in Harwich. We provide annual Scholarships/Grants/Toolships to local school students. And we offer Civic Beautification Awards to area businesses.

We are also very proud that through our efforts, the town of Harwich has been officially designated as a Community Wildlife Habitat by the National Wildlife Federation, making it the first on the Cape and only the second in Massachusetts to earn that recognition.

It is the pleasure of The Garden Club of Harwich to participate in these many and varied activities to help enrich the natural seaside beauty of Harwich.

If you wish to make a donation to The Garden Club of Harwich, our mailing address is

P.O. Box 301, Harwich Port, MA 02646

Our website address is: gardenclubofharwich.org

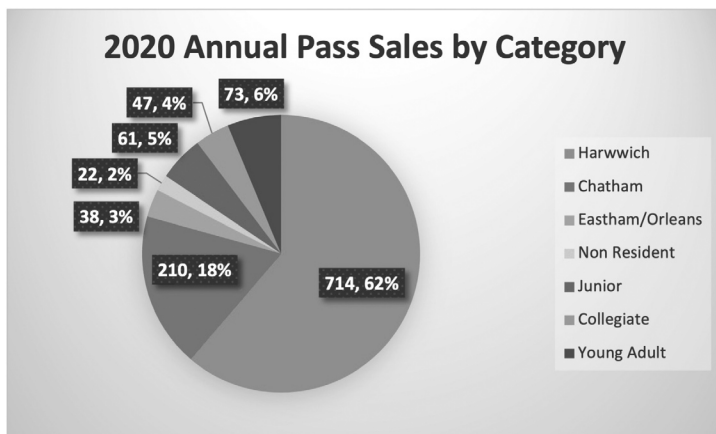
Respectful submitted,

Barbara P. Obrig, *President*

Report of the Golf Department and Golf Committee

2020 “Year of the COVID”

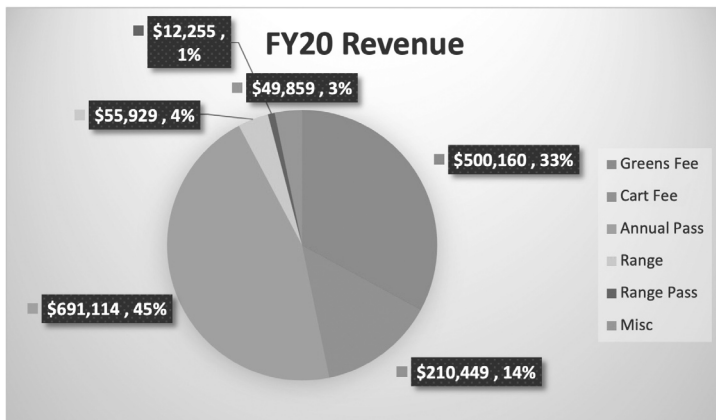
2020 created unprecedented demand for tee times and overall access to Cranberry Valley golf services. Despite adherence to State protocols related to COVID, limited staffing, our fiscal finances remain strong. Along with these financial challenges our Staff has excelled at attempting to deliver the same high level of service to Annual Pass Holders and our valued paying public customers. In light of these challenges, the Committee has acted appropriately in responding to changes that have been presented to the Management team this year. We have contributed, as you know in a variety of ways to be budget responsible, and have taken necessary steps in adjusting rates and fees to accomplish our goals. In particular, in reacting to the challenge of non-resident pass holders, over two years we will reduce the number of categories for pass holders to two: resident and non-resident. We are also working collectively to improve the efficiency of our tee time reservation system.



Attendance at meetings has been strong with very few meetings missed by our members. Agendas and Minutes have been post appropriately thanks to the collaborative support of our Golf Director and Mike Serijan (committee secretary). Ethics compliance is in place.

COVID-19 has presented a challenge for us with the “Go to Meeting” platform, but we are adjusting. We look forward to in-person meetings as soon as feasible. We recently have conducted our annual Public Hearing regarding rates and fees for the coming season with great success.

At the same time we were sad to see the services of **Tom Johnson**, long time member of the committee, resign for health reasons. We wish him well and thank him for his service to the committee. Thanks to prompt action from the BOS, his replacement, Mr. Paul White has been appointed to replace Tom. Mr. White brings a great resume and skill set to the committee. This year's officers are: Clem Smith, Chair, Martha Duffy, Vice Chair. Committee members are: Paul White, John Crook, Jack Connolly, John Wheeler, and Steve Bilotta. The committee is in compliance with the "conflict of interest law". Thanks to the selectmen's vetting these individual collectively bring a positive business foundation to the operations in assistance to our Director of Golf, Roman Greer and our Superintendent, Shawn Fernandez.



Policies and direction given in conjunction with our management team continues to map out a vision for the future of Harwich Golf.

Major initiatives for the committee continue to be:

- Now underway completion of our capital project which will feature a "Solar Component", and the introduction of **"electric golf carts"**, as well as final landscaping to complete the project.
- Re -Prioritization of capital needs in response to Selectmen and Capital Outlay.
- **Cart path renewal and improvements designed to enhance emergency response of Fire and Safety personnel.**
- Club house and restaurant upgrades, the funding of these improvements will result in a "turnkey" operation along with continued relationships with Miller Golf instructional services, and the Hot Stove, under the direction of Mr. Ron Liedner.
- USGA consultation in association with CVGC. Recommendations, planning, and implementation through their guidance.

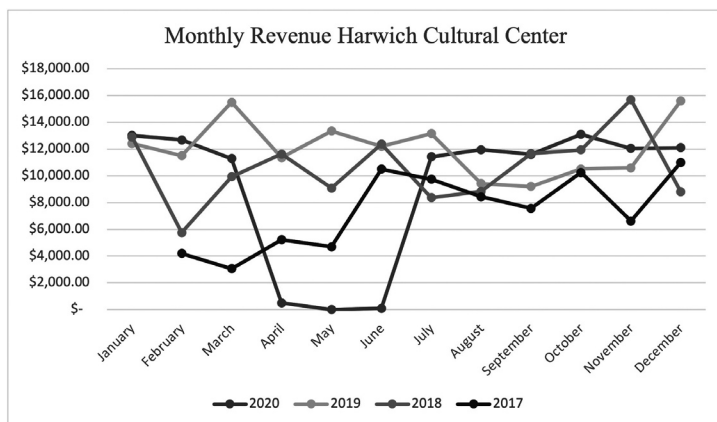
- The immediate focus in 2021, as an example, will start with our upgrading of water resource management (Irrigation) capabilities. Once again this approach will save in a profound way by staying ahead of replacement needs.
- ***Note: these initiatives are funded by existing dedicated funding of Golf Department operations, and will continue, without impact on the general taxpaying public of the town.***
- Continuing development of Junior Golf strategies to attract Harwich's next generation of golfers, in close association with our regional High School and Middle school students, both men and women. The announcement of our **"First Tee"** affiliation as a regional center for Junior Golf, its promotion and development, "Drive Chip & Putt", MIAA, sponsoring of State Wide Junior competitions all contribute to our vision.

Long range: completion of forward tee options, a junior practice course, and a nursery/ putting complex designed for super senior access after-hours are on the horizon.

Respectfully submitted,

Clement Smith, *Chair HGC*
 Martha Duffy, *Co-chair*
 Steve Bilotta
 Jack Connolly
 John Crook
 John Wheeler
 Paul White

Report of the Harwich Cultural Center



Leveraging the power of arts and culture, creative placemaking has transformed formerly abandoned school classrooms into 40 long-term studios and affordable public activity space. The Harwich Cultural Center is now known for affordable studio space, growing diverse programming, the soon-to-launch commercial kitchen, and as an accessible location off Exit 82 (formerly Exit 10) on Rt. 6. In a variety of ways, short and long-term renters directly contribute to our local economy and the essential fabric of Cape Cod.

From Mashpee to Eastham, 25 professional artists rent studio space to create work in a variety of mediums including oil, acrylic, encaustic, mixed-media, and ceramic. Their work is found in galleries, boutiques, garden nurseries, and gift shops throughout Cape Cod and online.

Renters are not exclusive to fine arts. While one studio offers instruction in pole fitness, another offers small group programs focused on sound healing and meditation. Five studios produce sought-after items like scented candles, custom tiles made from vintage paper, scallop shell ornaments and wreaths, repurposed antiques, and stained glass. The former industrial shop now holds a variety of working antique printing presses!

Wondering about the textile arts? Three studios focus on this once essential curriculum. Sign-up for sewing classes or find out how one artist, inspired by her surroundings, creates specialty pillows and gift items. We have the literary arts covered too as one renter pens their latest book while another produces a local poetry review.

Looking for something new? Try a beginner's painting workshop or learn creative furniture painting one-on-one. What about the art of silk scarf dyeing? Join our free art salon facilitated by a renter and local art educator.

Three studios are occupied by 501(c) 3 non-profits that offer programming in STEAM, guided meditative healing, and clean-water education to bring our community together in very different ways.

Pandemic Precautions

Due to the COVID-19 Pandemic, the Harwich Cultural Center closed to the general public on March 16, 2020 then to long-term renters on March 20. Pre-booked public events were cancelled and booking fees refunded. The cultural center resumed access to long-term studios under strict COVID-19 compliant protocols on June 29 and the pandemic relief studio fee reprieve ended on July 1. Excluding the 3 months (April, May, and June) when the cultural center was closed, the estimated monthly rental revenue averaged \$9,571.00. Total 2020 revenue for the Harwich Cultural Center, including Seaside Marketplace at Saquatucket Maria, was an estimated \$112,217.00.

While the Harwich Cultural Center continues to experience fluctuations in studio renters due to the pandemic, the waitlist remains active allowing for new renters as space opportunities become available. One in-studio class, children's sewing, has resumed under the approval of the Harwich Health Director. Harwich Recreation Adult Pickleball and After-School-Care remain the only Town sponsored indoor activities at the cultural center. General public activity rentals overseen by Harwich Cultural Center staff including the once a month indoor labyrinth walk, painting classes, public interest meetings, and other workshops continue to be suspended. A complete list of activities is available on the Town calendar at harwich-ma.gov.

Commercial Kitchen Culinary Incubator Space

The Culinary Incubator space at the Harwich Cultural Center will be a shared-use licensed commercial kitchen space certified for food and other permitted product production. Renters can use the kitchen to produce food while fulfilling regulatory compliance. The Harwich Cultural Center is diligently working to launch this exciting space that is sure to become a valued resource in our community. The cultural center was fortunate to retain kitchen materials from the former Lower Cape Regional Technical High School prior to its demolition. Kitchen wares, refrigeration units, and workstations will be utilized once the space is prepared to open.

Seaside Marketplace at Saquatucket Marina

The Seaside Marketplace at Saquatucket Marina opened for Season II on July 1, 2020 for 10 full weeks ending September 8. While vendor participa-

tion was below half with only 17 of 40 slots booked, participants were thankful the season had not been cancelled completely. The marketplace hosted seven unique vendors over 10 weeks, with one participating for the entire season. Items ranged from Cape Cod apparel, local Harwich honey products, handmade jewelry, fine art, wood craft, and local photography. Due to COVID-19, weekends from Memorial Day to July 1 and September 18 to Columbus Day were cancelled.

The juried vendor application was accessed digitally this season, available on the Town of Harwich cultural center department website, the form took approximately 10 minutes to complete. The application process was contact free until signed documentation was submitted to the Town Administration office for final approval. Live schedules provided up-to-date information, while market visitors could reconnect with vendors via hyperlinks. Vendors were required to complete a digital exit form upon completion of the rental period which provided valuable information essential to improving the success of the program which strives to promote the waterfront and Saquatucket Harbor Landside Renovation project.

Connect with the Harwich Cultural Center

The Harwich Cultural Center utilizes the Town of Harwich website harwich-ma.gov/harwich-cultural-center to share the latest cultural center information, class listings, available rental spaces and pricing, a monthly newsletter, and more. Whether you play Pickleball daily, enroll your child in after-school care or co-ed futsal, take sewing lessons, enjoy 3D printing or letterpress printing, participate in the theater arts or attend a fire training workshop, the Harwich Cultural Center is growing in our community with opportunities for all.

Respectfully submitted,

Carolyn Carey, Director
Erica Strzepek, *Administrative Assistant*

Report of the **Harwich Cultural Council**

The Harwich Cultural Council (HCC) is a town-appointed committee with a goal to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community-based projects, as well as ticket subsidies for our students and seniors to theaters, museums, and educational venues in the arts, humanities, and interpretive sciences.

The HCC is annually funded in part by the Massachusetts Cultural Council (MCC) and by the Town of Harwich. Additionally, HCC fundraising and private gifts provide us with discretionary monies which can be used for programs, activities, and events that meet MCC and HCC criteria.

The Committee

The Harwich Cultural Council, with a maximum of nine members, has seven active members with two vacancies. We meet monthly on the second Thursday of the month at 4:00 p.m. at the Harwich Cultural Center. However, due to the pandemic, we began meeting remotely in June via the town's Go-to-Meeting platform and will continue until further notice.

The HCC re-elected Chairperson Tina Games and elected Secretary Dinah Lane at our June 2020 meeting, and later elected Treasurer Christine Banks at our November 2020 meeting, to serve for the 2021 fiscal year. Additional council members include – Charles Barnes, Bernadette Waystack, Sharon Moore, and Peter Hollis.

Special thanks go to outgoing members Rosanne Shapiro, Kathy Teahan, and Laurinda Raquel for their service on the Harwich Cultural Council.

Grant Awards

Our local cultural grants program continues to be our main focus and we are always looking for new and innovative ways to get the word out to members of our community. We delight in seeing the variety of applications that come in each year and make every effort to attend awardee events and programs by sending one or more council representatives.

For fiscal year 2021, the Harwich Cultural Council received a total of 25 grant applications totaling \$15,022 in funding requests. Through a standardized review process which began in December 2020 (delayed by two months due to the pandemic), we allocated \$10,000 for local arts and cultural grants, selecting recipients in three different categories – arts, humanities, and interpretive sciences. Those who were awarded 2021 grants were notified in mid-

February 2021 (two months later than normal), having one full year to complete their program, project or event - and will be honored at a special reception later in the year once pandemic restrictions have been lifted. **Please note: The final list of grant recipients was not available at the time of this printing.*

Looking at 2020

The pandemic changed the way many of our 2020 grant recipients planned to conduct their projects, programs, and events with only two of our grant awardees completing their events before March, based on their original plans. The remaining recipients had to pivot and rethink their approach and come up with creative solutions. Harwich Cultural Council members made a collective decision to reach out to each awardee individually to brainstorm ways they could complete their projects with a focus on offering their programs and events virtually.

Because of the pandemic, the HCC had to cancel its third annual grants information session, usually held in August at the Harwich Cultural Center. This event is designed to help educate the public about the impact of our local grants program and to answer questions from potential grant applicants. While attempts were made to offer the information session virtually, we were limited by the availability of the town's Go-to-Meeting platform. Rather than abandon this session completely, a decision was made to offer a September tutorial via Channel 18 as part of an informational interview about the work of the Harwich Cultural Council. The recording of this interview was shared with the public, airing on Channel 18 and posted to their YouTube page, as well as the HCC Facebook page.

The Harwich Cultural Council launched an *Imaginary Candlelight Dinner* fundraiser as part of our ongoing fundraising efforts, which took into consideration that the pandemic would limit any initiatives which included an in-person component. This creative fundraiser allowed supporters of community arts and culture to contribute at varying levels toward the HCC local grants program.

Goals for 2021

- The HCC will continue to partner with the Town of Harwich and the Harwich Chamber of Commerce toward finalizing the Cultural District designation for Harwich Port and Harwich Center (which was postponed due to the pandemic).
- The HCC intends to hold our annual grant reception at the Harwich Cultural Center to honor our 2021 grant recipients. Grantees will be asked to give an overview of their projects.

- The HCC is currently exploring new fundraising opportunities and will work in collaboration with local artists.
- The HCC will continue its efforts to increase public awareness of cultural activities in our town through a variety of marketing approaches, including our Facebook and Instagram pages, and through collaborations with the Harwich Cultural Center and Channel 18.
- The HCC intends to hold our annual grants information session in August 2021 at the Harwich Cultural Center.

Respectfully submitted by:

Tina Games, Chair
Harwich Cultural Council

Report of the **Harwich Housing Committee**

During the past year, the Housing Committee has focused on its mission to be an advocate for housing. We have supported our Representative to the Community Preservation Committee by supporting funding for Affordable Housing Initiatives and the Rental Assistance Program administered by the Harwich Housing Authority.

When called upon the Housing Committee has offered voice and written comments supporting affordable housing projects. Earlier in the year the Committee participated in a joint meeting with the Affordable Housing Trust Committee to form a partnership for a more singular approach in solving housing issues. Additionally, the Chair supports the Affordable Housing Trust by attending meetings and adding input on agenda items and recommendations of direction the AHT should be pursuing. The Committee is committed to being a partner with AHT.

The Committee visited other towns and witnessed firsthand the progress those towns are achieving in building affordable housing. One of these projects is a recently finished project in Hyannis sponsored by the Housing Assistance Corporation – The Ridge Road Apartment Complex, sixteen 1- & 2- bedroom apartments. This project demonstrates what can be achieved with a small parcel of land and a design that complements the neighborhood.

The Committee has maintained its representation on the County Home Consortium Advisory Council, participating in their monthly meetings and playing a role in determining the allocation of housing funds that the County Home Program administers.

The Committee also supports the Real Estate & Open Space Committee by attending their meetings and advocating for housing. The REOS Committee plays a pivotal role in the determination of the use of land that becomes available to the Town. Therefore, it is essential to have Housing in the room when the determination for land use is being discussed.

During 2020, Habitat for Humanity started work on six homes on Murray Lane, West Harwich. We are thankful that Habitat is back in Harwich building owner occupied homes. It is important that we support this great organization now and in the future.

In closing I want to thank the Town Administrator, Joe Powers and the Board of Selectmen for their support of housing initiatives and the Town Planner Charleen Greenhalgh for her support in all requests.

Respectfully submitted,

Arthur F. Bodin, *HHC Chairman*

Report of the Health Director

The year 2020 was historic for public health around the globe. Not since the Spanish Influenza in 1918 has the world seen such a deadly, destructive and insidious disease such as the 2019 novel coronavirus. In January of 2020, the World Health Organization declared the COVID-19 outbreak a public health emergency of international concern. By March of 2020, this virus had infiltrated the Commonwealth of Massachusetts and a State of Emergency was declared by Governor Baker. Shortly after this, Harwich experienced our first case of COVID-19.

Since March, the Health Department has transformed into a hub for information on all things COVID. We have spent a significant amount of time interpreting the many orders and restrictions placed by the higher echelons of government and have provided that information to our peers, businesses and residents. This pandemic allowed us to open our public health toolbox and provide communications and resources to the Town. We have become experts on the epidemiology of this disease, all the while continuing our regular services to the business community and residents of Harwich. In addition to our responsibilities surrounding the pandemic, the health department team maintained our exceptional level of productivity which included various types of inspections, permit review, interdepartmental assistance, and flu clinics, to name a few.

The following is a summary of statistics and programs overseen by the Health Director.

REVENUE

The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food service establishments	\$10-250	191
Motels/Cabins	\$75	9
Rubbish Haulers	\$125	11
Swimming Pools	\$125	29
Disposal Works Installers	\$125	61
Milk & Cream	\$10	17
Manufacture of Frozen Dessert	\$50	7
Stable	\$30/50	40
Funeral Directors	\$50	2
Mobile Food	\$100	11
Septage Carriers	\$125	25

Catering	\$100	3
Well Permits	\$60	17
Retail Sale of Tobacco	\$75	14
Recreational Camps	\$75	1
Sewage Construction Permits	various	200
Real Estate Transfer Inspections	\$110	366
Test Holes/perc tests	\$110/lot	329
Trench permits	\$30	126
Beach Operators	\$50	40
Title 5 Inspector Registrations	\$125	28

Total 2020 department revenue came to \$129,609.15 which includes \$ 3,321.98 from insurance reimbursement for the 2019 employee flu clinic, \$ 3,775.00 in BOH hearing fees and \$ 217.17 in copies (copy money was drastically reduced due to Town Hall being closed to the public). This is a 16% reduction in revenue over 2019, inevitably due to the pandemic.

PROJECTS AND PROGRAM DEVELOPMENT

Technical Assistance to the Board of Health

The Health Director prepared 44 cases for discussion and/or hearings presented at 11 Board of Health meetings, 1 emergency meeting and 1 work session:

- 16 variances were reviewed in accordance with Title 5.
- 3 hearings to review Environmental Impact Reports of large scale facilities
- 4 orders of conditions were modified/granted for remodeling/alterations
- Adopted COVID standards for restaurants into Food Service Regulations
- Adopted an Emergency Order requiring face coverings along Route 28 in Harwich Port between Bank Street and Lower County Road

Community Development Programs

Project Review:

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of 1161 projects in the following areas of Community Development:

- 200 Disposal Works Construction Permits for the installation of septic systems
- 366 Septic System Inspection Reports for Real Estate Transfer
- 54 Board of Appeals projects
- 34 Planning Board projects

- 464 Building permits
- 17 Well permits
- 126 Trench permits

Because of the limitations the pandemic placed on in-person meetings, weekly community development meetings among the Building, Planning, Conservation and Health departments did not take place after March.

Community Sanitation Programs

Bathing Beach Program

The results of water quality sampling from the 2020 bathing season indicate great water quality for beaches on Cape Cod. Beaches were a safe, outdoor activity for the public during this difficult summer. Additional COVID-19 monitors were placed at various beaches to ensure that compliance was being met. A significant amount of regional effort goes into this program through the cooperation of the Barnstable County Department of Health & Environment. The County provides staffing and obtains funding for all of the town's marine beach monitoring and provides freshwater monitoring at no charge.

In 2020, 287 water quality samples were taken at 38 individual Harwich beaches, including 24 public beaches and 14 semi-public beaches. The Town of Harwich had an overall sampling success rate of 97.9% for all public and semi-public beaches. Of the Town's 287 samples, six total failures were reported. The failure locations included Bank Street Beach, Grey Neck Beach, Pleasant Road Beach, and Long Pond at Long Pond Road. All of the failures were re-tested the next day, and passed. We did not need to close any of the beaches at any point this summer. The marine sampling success rate was 97.6%, and the fresh water success rate was 98.3%.

Food Program

In 2020, a total of 191 food permits were issued and 157 inspections of food establishments were made in the Town of Harwich. The many restrictions placed on restaurants because of the pandemic made for an extremely difficult year for businesses. Inspections were halted during the height of the first surge of COVID-19 cases as a way to limit contact with others. The usual fairs and festivals did not take place, however, restaurants became creative with seating plans and menus in order to attract customers. Harwich welcomed five new businesses this year: 3 Monkeys, Cape Roots Market, Pizza Shark, Seal Pub and Café, and Sweet Izzy. We wish them all the best of luck in the coming years.

Recreational Camps for Children

The Health Department is responsible for licensing and inspecting all Recreational Camps for Children within the Town. This year was quite different with all of the additional COVID-19 regulations and restrictions. This task encompasses a vast set of regulations and requirements, and is a time consuming process. In 2020, one Camp applied for permits; Pleasant Bay Community Boating. A pre-operational inspection was made of the camps in the company of the Camp Director and on-site inspections were made at the start of camp. Staff spent quite a lot of time reviewing the latest COVID-19 requirements and restrictions with the Camp Director. This was necessary to ensure that all safety measures were being met, and there was no transmission within the camp.

We recommend that all parents and caregivers ensure that the Summer Camp that their children are attending is licensed by the Town the camp is based out of. Licensed Camps must meet health and safety guidelines including background checks of counselors and volunteers, camper to counselor ratios, medical and vaccination standards, as well as have contingency plans on hand for all emergency situations.

Semi-public Swimming Pool Program

All semi-public swimming pools are required to obtain a permit from the Health Department and comply with regulations provided by the State. As with our other additional responsibilities this year, added pool regulations and restrictions due to COVID-19 presented yet another challenge to our staff. Prior to the start of the 2020 season, staff met with all permit holders in a remote meeting to review the updated safety guidelines and restrictions. In 2020, 15 facilities (a total of 24 permits) applied for a permit to operate a semi-public swimming pool in Harwich. Of the fifteen facilities, only 14 facilities were issued permits; 5 facilities were waived a pre-opening inspection. These were facilities that have consistently shown a high level of health and safety over the years, and were trusted to ensure that all appropriate regulations were being met. Eight facilities were granted permits at the conclusion of their initial opening inspections; 1 permit was issued after passing re-inspections, and the last permit was not issued to the Coachman Motor Inn Lodge due to the pool requiring re-inspection and the facility never contacted the Health Department. Two facilities did not open due to COVID-19 restrictions; Wychmere Harbor Club, and Cape Cod Wishing Well Motel. In 2020 a total of 20 inspections were made by staff.

Stables and Animal Health

Harwich Board of Health Regulations requires inspection and permitting for all stables (keeping of horses). Manure management, cleanliness of stall and paddock, vector control, animal health and safe water supply are all essen-

tial parts of a well-managed stable. There are currently 40 sites in town, residential and commercial, that house over 150 horses. Due to the pandemic, routine barn inspections were not performed this year. Our new Animal Control Officer, Jennifer Harrington has been a great addition to our team and we look forward to a continued collaboration with her in the future.

Community Health Programs

Nursing Programs

The Health Director administers and manages the service contract with the Visiting Nurses Association. This contract covers maternal-child care visits for first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics for uninsured residents.

This year the VNA took on the new responsibility of COVID-19 case investigation and contact tracing. With over 400 cases confirmed in Harwich, this service was instrumental in containing the disease and providing essential education to those who were affected. My sincere thanks go out to the VNA Public Health and Wellness Operations Manager, Meg Payne. Meg has worked tirelessly with her team throughout this pandemic, her assistance has been indispensable.

I wish to acknowledge the efforts of Town Nurse Sue Jusell for coordinating the staff at our employee flu clinic. There was a high demand for flu shots in 2020 and we expanded our usual employee clinic to include a drive-thru option for the public. Special thanks also go to Deirdre Arvidson (BCDH&E Public Health Nurse) for her assistance at the clinic. Two additional clinics were coordinated with the help of the VNA, both of which utilized a drive-thru model. Special thanks go out to the Public Safety departments for housing one of these clinics in the lower level garage bays. Our staff appreciated staying dry during the inclement weather.

Emergency Management

All the years of drills and emergency planning paid off as we experienced the COVID-19 pandemic. The public health emergency has and will test all facets of the Town's Emergency Operations plans. Building closures, resource management, infection prevention planning, testing clinics and vaccine distribution plans are a small sampling of the topics covered during the pandemic. The Emergency Operations Center became an essential space for collaboration between Health, Police, Fire, and Administration on a daily basis. The cooperation of departments throughout the town proved to work well to support the needs the Health and Administration Departments. Every department head showed compassion and an overwhelming desire to assist us through the pandemic. I would like to acknowledge the professionalism and dedication of my fellow operation center inhabitants, Interim Town

Administrator Joseph Powers, former Fire Chief Norm Clarke, current Fire Chief David LeBlanc, Police Chief David Guillemette, and Deputy Chief Kevin Considine. They all dropped everything to assist in an unprecedented public health emergency and I am forever grateful to them.

The Health Department took on additional communication responsibilities due to the pandemic. Our staff continues to field hundreds of phone calls and emails each week regarding COVID-19. We organized and staffed a testing clinic for hospitality workers, we hosted informational sessions for the business community, provided weekly updates to the Board of Selectmen, and became definitive source on isolation and quarantine restrictions. The enormous amount of work that my staff has gracefully been able to accomplish over the course of 2020 amazes me, I am so proud to have such incredible people working for me.

CLOSING REMARKS

I would like to thank former Health Inspector Mark Polselli for his hard work last year, we all wish him well in his retirement. Geri Leonard has been a wonderful addition to the team and I look forward to years of working together. I would be remiss if I did not brag about my Senior Health Agent Katie, who became Dr. O'Neill after successfully defending her dissertation; I am truly proud of her and ecstatic that we now have a doctor in the house. Executive Assistant Jennifer Clarke is one of a kind. Her thoughtfulness, dedication and professionalism are unmatched; the department would be lost without her. Lastly, I would like to thank the Board of Health for their unwavering support over the last year. It has been a pleasure to serve you all.

Respectfully submitted,

Meggan Eldredge, *RS, CHO, Health Director*
Kathleen O'Neill, *Sc. D., RS Senior Health Agent*
Germaine Leonard, *Health Inspector*
Jennifer Clarke, *Executive Assistant*

Report of the **Harwich Recreation Department, Park & Beach Committee**

The Town of Harwich Recreation Department and Commission had a good 2021, which saw many challenges amongst the COVID-19 pandemic and restrictions. The Department was able to offer very limited programming that followed the COVID regulations and guidelines imposed by the Health Department and the State. Despite the challenges presented, we had a very good summer beach season which included a full beach staff with the addition of COVID compliance personnel to ensure the safety of beach-goers in the Town of Harwich. We also worked diligently on Recreation Department projects including the ongoing installation of new lifeguard stands at all of our town beaches, and the preparatory work for other projects including a new restroom at Sand Pond, the paving of Pleasant Road Beach parking lot, a new scoreboard at Whitehouse Field and the installation of a new lighting system at Brooks Park. All of these projects are ongoing and we are working very hard with town officials to complete these projects as soon as possible.

The Recreation and Youth Department did not add new programs this year due to the COVID restrictions but we were still able to offer a small after school child care program to ease the burden of childcare for local parents and guardians, a small outdoor field hockey clinic, and several adult programs including: pickle ball, tennis, over 55 basketball and volleyball. We look forward to the easing of the pandemic which will allow us to proceed with regular seasonal programming and add new programming where appropriate.

We continue to use the Cultural Center for our programming this year along with the Community Center. While use of the Community Center gymnasium was focused primarily on several approved adult programs, we used the cultural center as a base for our after school childcare program.

The following is a list of our youth program registration numbers by season for the past year:

Spring 2020	0 youth program participants (maximum COVID restrictions)
Summer 2020	0 youth program participants (maximum COVID restrictions/beaches open)
Fall 2020	61 youth program participants (very limited programming due to COVID)
Winter 2020	47 youth program participants (very limited programming due to COVID)

We also had over 390 adults and seniors participate in adult Recreation Department programming throughout the year. These numbers also do not include 1495 attendees of our very popular free open gym and game room program held in the Community Center gymnasium before COVID restrictions forced the closure of our open gym program. The following is a monthly count of open gym attendees throughout the past year:

Jan 2020	601	July 2020	0
Feb 2020	793	Aug 2020	0
March 2020	101	Sept 2020	0
April 2020	0	Oct 2020	0
May 2020	0	Nov 2020	0
June 2020	0	Dec 2020	0

We at the Recreation Department are already planning for new programming and the resumption of regular programming once restrictions are lifted. While safety is paramount, we do identify with the need of recreational activities for youth and adults in the Town of Harwich. We look forward to the future where we can provide these activities again on a daily and seasonal basis.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Ames; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

Adult Programs Offered:

Adult Tennis	Co-Ed Volleyball
Over 55 Volleyball	Middle School Pickle Ball
Over 55 Basketball	Table Tennis
Pickle Ball Instructional Clinic	

Other Programs Sponsored:

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

The following deposits were made into the Town's General Fund:

Summer Recreation Program Registration Fees	\$0	(COVID Restrictions)
Daily Beach Parking Passes	\$65,600	(15% decrease from 2019)**
Beach Sticker Sales	\$303,785	(1% decrease from 2019)
General Fund Program Fees	\$13,325	(11% increase from 2019)
Food Vendor Bids for Town Beaches	\$19,398	(even with 2019)
Beach Parking Violations	\$28,550	(15% increase from 2019)
Fishing Tournaments	\$1,800	(6% increase from 2019)

Total Deposit to General Fund \$413,060 (9% decrease from 2019)

**** Daily Pass decrease due to the temporary stoppage of daily pass sales at Pleasant Road Beach—due to COVID restrictions and parking restrictions**

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets as well as the Cape Cod Senior Softball League for the work and resources they have contributed to Potter and Senior Memorial Fields.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 59 seasonal employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Lifeguards, Gate Attendants, Parking Enforcement Officers, and COVID Compliance Beach Personnel. We also have between 15-20 volunteers each summer on our staff. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jamie Goodwin, Council on Aging Director Emily Mitchell, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Joseph Powers, and his Administrative Assistants. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Accountant; the Town Engineer; the Harbormaster and his staff; the Town Planner's Office; the Health Department; the Conservation Department; the School Department, and all the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, The Jordan Fisher Scholarship Fund, Friends of the Harwich Community Center, Friends of the Council on Aging,

the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, the Senior Softball League, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to all of our part-time employees that aid us significantly with our daily youth programming and seasonal programming.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we would not be able to continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:
The Harwich Recreation and Youth Commission

John Mahan
Francis Crowley
Michael Hurley
Vahan Khachadoorian
David Nixon
John Larivee
Janet Bowers

Report of the **Harwich Town Band**



The Harwich Town Band, much like the country and the world itself, had its most unusual year since being established in the summer of 1975. In late 2019, Maestro Peter Cobb, the twelve year veteran conductor needed to take a leave of absence. As the Annual Town Holiday Concert was fast approaching, two members of the band stepped up to the musical plate to fill in. Beverly DiPaolo, a Cape Cod music teacher and Tom Jahnke, the conductor of the Chatham Band picked up their batons and led the forty member band in a very enjoyable and well-attended concert that included traditional songs and new contemporary pieces.

At this point, the band needed to discuss its future. The musicians realized that it is no easy task to keep a town band successful. After much discussion, the members unanimously decided it was time to put together a more formal and organized team to guide this long-standing Harwich institution, hence a dedicated Board of Directors was formed including Peter de Bakker, Michael Hays, Cynthia Shick, Lawrence Gisetto and Vincent Stamboni. It was also decided that Tom would continue in his duties as acting conductor for the 2020 season.

After the winter break, rehearsals started up again in late February on Tuesday nights but were abruptly halted by the global pandemic. Just a few weeks into the season, the band had to cease their efforts as the Harwich Community Center closed. Months later, as state guidelines emerged, the band decided to temporarily resume rehearsals, keeping socially distanced, on

the front lawn of the First Congregational Church in order to provide music for the Monomoy Regional High School Graduation Parade.

Once again, the band needed to wait to perform concerts until the state allowed outdoor social gatherings. Massachusetts Phase 3 began and the band started practicing at Brooks Park in July, planning on 4 concerts in August. Unfortunately, a hurricane cancelled the first concert and a change in guidelines ended the band's hopes of performing in the summer. The holiday concert was cancelled as well.

It is the hope and intention that the band will perform concerts in the near future, as the COVID-19 vaccine is more widely distributed and restrictions lifted. In the meantime, the board has met several times making plans for 2021 and reorganizing the vast Harwich Town Band music library located in the community center.

The Band would like to express its appreciation to:

- Harwich Recreation and Youth Commission
- Carolyn Carey and the Harwich Community Center
- The Harwich Department of Public Works
- Harwich Town Administrator, Joseph Powers
- The Harwich Board of Select Persons
- Jim Fulton from Channel 18

Respectfully submitted,

The Harwich Town Band Board of Directors

Report of the Harwich Youth Services Committee

The Harwich Youth Services Committee met 3 times during the past 12 months. Restrictions regarding social events were put in place during this year because of the COVID-19 pandemic, which curtailed the planning sessions that have traditionally taken place during HYS meetings. Members are Joy Jordan, Paula McGuire, Meredith Henderson, Holly Tavano, Jeff Craig and alternate Becky Craig. Annalise Langelier, a 9th grade student at Monomoy Regional High School, is our junior member. We support the practice and work of the Town Youth and Family Counselor, who has a full clinical practice and participates on the following boards, groups and commissions:

1. Barnstable County Regional Substance Use Commission (town appointee),
2. Substance Use Prevention Council (Prevention Working Group),
3. Monomoy Regional School District Crisis Response Team (tier 1),
4. Harwich Children's Fund/The Friends of Harwich Youth,
5. CHNA (Community Health Network Area) 27,
6. Behavioral Health Innovators, Inc. - currently running an after-school peer recovery program RecoveryBuild Alternative Peer Group for teens, located in Hyannis, but running virtually at this time.

Harwich Youth Services is a collaborative committee working with schools and the community to inform the public about resources, educational events and supports for Harwich youth and families. During the period of January 2020-December 2020, Harwich Youth Services focused on the following initiatives and events:

- Input and support for the ***Girl Power Intergenerational Mentoring Program*** which pairs 3rd grade girls with senior citizen women as mentors. This program traditionally offers two-three sessions during the school year and participants explore the following topics: nutrition, personal safety, self-esteem, healthy relationships and wellness. The program has a physical wellness component featuring instruction in aerobics, yoga, creative movement and self-defense. **Girl Power** has been running for almost 11 years and many long-lasting connections have been made between the girls and their mentors. Because of COVID-19, the program was put on hold after March 2020. Sheila House and Harwich Elementary School nurses, Holly Tavano and

Christine Mulhall were recently trained for a program called **Beautiful Me** and plan to run this after school virtually until **Girl Power** can resume with in-person interaction. Sheila House is in the beginning stages of expanding the **Girl Power** program, so that it runs concurrently with **Girl Power** programs in 6th and 10th grades.

- The Harwich Children's Fund/Friends of Harwich Youth, is a non-profit community collaborative made up of school and community partners, who provide periodic assistance for youth. HCF had a particularly busy year, because of the challenges faced by Harwich families during COVID-19. Harwich Children's Fund offers assistance throughout the year and this holiday season was able to provide 165+ children with coats, boots, hats, mittens and holiday toys. The pandemic limited Harwich Children's Fund ability to fundraise at events, but the community - including individuals, businesses and non-profits - stepped up and were incredibly generous. We are so blessed by our wonderful community. Any Monomoy School District youth in need, from towns (other than Chatham) can apply for assistance from HCF, through a parent or guardian, and through guidance and nursing contacts at all schools in the Monomoy district. Areas of help available include: clothing, food, medical/dental, vision/hearing, enrichment, school supplies, and holiday needs. Each situation is assessed and needs are determined. If a referral is needed with regards to the request, HCF/FHY will give the family contact information for support and services.
- Helped promote the third annual Yogis Unite for Recovery in May 2020, held virtually this year because of COVID-19. This event raises money to fund important programs at Behavioral Health Innovators, Inc., including a FREE after-school teen program for youth struggling with substance use. For a video about the program, go to: <https://rb.gy/dgdrfl> The website for RecoveryBuild APG can be found at www.recoverybuild.org
- Before the pandemic caused live student events to be cancelled, Harwich Youth Services Committee held two (2) Middle School Socials at the Harwich and Chatham Community Centers. The most challenging aspect of the pandemic for Harwich tweens and teens has been the absence of social interactions with peers. Any parent can attest to the fact that their friends are everything to them. Referrals for mental health counseling for both youth and adults increased significantly this year. Substance use was on the rise, as well as anxiety disorders. Youth are seeking counseling to develop a special set of skills to manage the stressors prevalent during this unprecedented time. More adults have also reached out for counseling and referral services.

Harwich Youth Services Committee and The Youth Counselor would like to thank the following organizations and individuals for their continued support of our mission to promote wellness to Harwich youth: Eric Beebe and Harwich Recreation & Youth, Sharon Stark and Chatham Recreation & Youth, Carolyn Carey from the Harwich Community Center, Kim Slade and Vaira Harik from Barnstable County Regional Substance Use Council, Stephanie Briody and the Behavioral Health Innovators board, Power Yoga of Cape Cod, Harwich Children's Fund, the Monomoy School District Guidance and Nursing Staffs, Monomoy School district administrators, and the hard-working, creative and caring parents of Harwich.

Respectfully submitted,

Paula McGuire, *Chair*

Joy Jordan, *Vice-Chair*

Meredith Henderson, *Secretary*

Holly Tavano

Jeff & Becky Craig

Annalise Langelier, *Youth Volunteer*

Sheila House,

Department Head Liaison,

Town Youth & Family Counselor

PUBLIC SAFETY

Report of the **Harwich Fire Department**

The Harwich Fire Department mission statement is “To protect Life, Property and the Environment from harm through SERVICE to the community.” We accomplish this Accountability, Commitment, Dedication, Passion, and Integrity.

This statement was developed several years ago to provide a guidepost for the department, so that we could prepare for and measure our actions to ensure that we were meeting the most basic goals that have existed in the fire service since Benjamin Franklin created the first volunteer fire company. This mission statement matches our most basic goals, and does so in a short simple message.

2020 was a memorable year for the Harwich Fire Department for many reasons, but none more significant than the retirement of Chief Norman Clarke Jr after 43 years of service to the Town. His career began in 1977, just after Station 2 was opened and retirement came just after he fulfilled his goal of replacing that fire station with a new, state of the art facility. In between those two bookends spans a career of more than four decades of service to this town. Chief Clarke didn't see the role of the fire department in the community as a narrowly focused set of services, but rather saw the purpose of the fire department to help out wherever and whenever it could. This help could be as simple as a phone, to as complex as helping extinguish a large fire in a neighboring community. The answer was never “no” or “we can't do that”, but rather “let us see what we can do to help get this done.” The directive to the troops was often “handle it.” This wasn't a dismissive phrase meant to minimize the issue, but rather a clear instruction that Chief Clarke had faith in his people to get the job done, and that they should go take care of it. Chief Clarke was a mentor to some, a brother too many and a friend to all. His mark is indelibly left on the Harwich Fire Department and he definitely left the department better than he found it those 43 years ago.

For all of us in the town, and nation, 2020 has been a challenging year. The virus known as COVID-19 changed almost every aspect of our daily lives. Societal unrest dominated much of the year as well. The department has a mission, as stated in the beginning, to provide service to the community. This service is apolitical, and bears no judgment. This department met every chal-

lenge that 2020 provided, and did so with the accountability, passion and integrity that is the foundation of our values as firefighters.

On July 18, 2020 Chief Clarke retired and I was appointed as the 10th Fire Chief of the Harwich Fire Department. Since the Department was officially created in 1929, nine chiefs have set the course for where we are today. Each Chief built off the successes of the Chief before him and learned from the failures as well. From Chief Hudson to Chief Clarke, I have known or worked for 5 of those ten Chiefs, their body of work is a blueprint that will be used to move the department into the future.

While every position in the department is important, to the Fire Chief no position is more critical than the position of Deputy Fire Chief. This person is much more than the number two person in charge. They are a sounding board, confidant, and facilitator of every action that needs to be done. The Department has made it a priority to develop the next generation of leaders, and that begins at the interview process. From training to mentioning, the plan is to always have the next in line ready to take over.

I was pleased to be able to promote Craig Thornton to Deputy, as my first official act as Chief. Deputy Thornton had previously served as a Captain and Paramedic, and is a well-respected and liked member of the Department. His knowledge and experience are all benefit the Department.

Internal promotions allow for advancement at every rank. It is one of the great aspects of promotions from within, and also one our succession planning prepares us for. Every three years the Department holds exam for the positions of Captain and Lieutenant. These tests are very competitive, and we are fortunate to have very qualified people that participate in the process.

To fill the vacancy created by Deputy Thornton's promotion, Lieutenant Justyne Walorz was promoted to Captain. Captain Walorz was hired in 2020 when the Department added four new firefighters. She is also a Paramedic and a passionate, dedicated employee.

Firefighter Brad Willis was promoted to fill the Lieutenant vacancy. Hired in 2009, Lieutenant Willis has proven to be a competent, capable firefighter and had served as an OIC on Group 1. OICs are positions designated by the Chief to serve as an officer should there be a vacancy on a particular shift. This role can be challenging because one day you are in charge, and then the next day aren't, it is a credit to Lieutenant Willis, along with all that serve in this position, that they managed this shift in roles so effectively.

Firefighter Brad L'eToile left the department in early March. Firefighter L'eToile had been with the Department since 2009 and very capable and competent Firefighter and Emergency Medical Technician. He also was part of the County Technical Rescue Team. While his departure was a loss to the

Department, we were able to hire Mark Pirruccio to fill the vacancy. Firefighter Pirruccio was previously a call firefighter with the Brewster Fire Department.

To fill the vacancy created by Chief Clarke's retirement, Andrew Riker was hired. Firefighter Riker had been a call firefighter with the Yarmouth Fire Department and is the son of a retired firefighter and has two brother that also are firefighters.

Roy "Murph" Eldredge also left the Department after serving as the Fire Prevention Clerk. Murph worked for the Harwich Fire Department as a Firefighter, before leaving Harwich to become a Captain in Chatham. In Chatham he eventually became their Fire Inspector and then after his retirement from there, returned to Harwich to help out in the Fire Prevention Office. His experience and knowledge of the Fire Prevention Codes was invaluable, and definitely enhanced our Fire Prevention efforts.

Personnel

The Department is staffed by 37 employees. Prior to FY21 there were 38 employees, but as part of the budget reduction to meet FY21 shortfalls, the part time clerk position in the Fire Prevention Office was not filled.

Of the 37 positions, 32 are assigned to shifts and work directly in Fire Suppression and Emergency Medical Operations. These 32 are broken up into 4 shifts of 8, with a Captain, Lieutenant and 6 firefighters assigned to each Group. The remaining 5 positions are the Chief, Deputy, Executive Assistant, Fire Inspector and EMS Officer. These positions work days and support the efforts of the operational shifts, perform fire inspections and code enforcement, manage the budget, maintain all EMS licensing and certification, develop policy, and whatever other administrative functions are required. The Chief, Deputy, Fire Inspector and EMS Officer also respond to any incidents as needed.

Administration	
Chief of Department	David LeBlanc
Deputy Chief	Craig Thornton
Fire Inspector	Bruce Young
EMS Officer	Paul Finn
Administrative Assistant	Susan Pires
Office Assistant	Unfilled

Shift Personnel						
	Group 1		Group 2		Group 3	
Captain	Donald Parker		Leighanne Smith	P	Joseph Mayo	Justyne Walorz P
Lieutenant	Brad Willis	P	Scott Tyldesley	P	Ryan Edwards	Justin White P
OIC	Adam Laplante	P	Joseph Rego		Eric Diamond P	Eric Elliott P
Firefighter	Matthew Eldredge		Glenn Hawthorne	P	James Clarke	Shawn Piche P
Firefighter	Kevin Duquette		Josh Ford	P	Ryan Avery P	Dan SanGiovanni
Firefighter	William Schneeweiss	P	James Sandino	P	Christina Regan P	Robert Williams P
Firefighter	Christi Brown	P	Brandon Ferro	P	Timothy Drukenbrod P	Bryant Warner
Firefighter	Mark Pirruccio		Tracy Stewart	P	Andrew Ottino	Andrew Riker
OIC - Designated Officer In Charge					P – Paramedic	

While each shift is assigned 8 personnel, the minimum shift strength in 7. This allows for one firefighter to be off without having to backfill the position with overtime. Station 2 also has an Officer and 2 firefighters working, while Headquarters will have an Officer and 3 firefighters or an Officer and 4 firefighters working.

Operations

In 2020 the Department responded to 4350 incidents. This is a reduction in incidents from the previous year and partially due to the global pandemic. During March and April, the department actually responded to less incidents. We believe this reduction came from people decided to avoid the Emergency Room to try and avoid the virus.

Each request for assistance equals one incident, no matter how many pieces of apparatus or personnel respond. The breakdown below shows how these incidents breakdown. These categories are from the National Fire Incident Reporting System (NFIRS) which is the standardized system the majority of fire departments in the nation use to create reports. The data from these reports is collected and the State and Federal level and used to develop trends and focus for fire prevention efforts and areas of risk to firefighters. Compliance with the reporting system is mandatory for fire departments to receive grant funding through the Federal Emergency Management Agency (FEMA).

Incident Type Breakdown	
Incident Type Category	Total
Fire	67
Overpressure Rupture, Explosion, Overheat	1
Rescue & Emergency Medical Service Incident	3161
Hazardous Condition (No Fire)	194
Service Call	301
Good Intent Call	125
False Alarm and False Call	426
Severe Weather & Natural Disaster	1
Special Incident Type	74
Total Incidents	4350

While every ambulance is Advanced Life Support certified, not every transport requires Advanced Life Support level of care. Advanced Life Support requires a Paramedic and involves such skills as Electro Cardiogram (EKG), Advanced Airway, Intravenous Access (IV), and Medication Administration.

Paramedics operate under the license of a physician and follow State Treatment Protocols which define what they can do to treat various medical conditions.

Basic Life Support Transports do not require a Paramedic, although each ambulance is typically staffed with at least one. Often Basic Life support transports only require two personnel while Advanced Life Support requires three. For higher priority calls, four personnel may be involved with the transport.

From time of alarm until arriving back at the station, the average ambulance call lasts on average 90 minutes.

EMS Transport Type	
ALS Transport	BLS Transport
1750	411
Total Transports	2161

ALS – Advanced Life Support **BLS** – Basic Life Support

Ambulance Receipts	
Type	Fee
Ambulance Billing Receipts	\$1,448,019.38
CPE Program Receipts	\$168,862.00
Totals	\$1,616,881.38

The receipts from Ambulance billing are returned to the General Fund and come from two different sources. The Billing receipts are what the town receives from Mass Health, Medicare and Insurance Companies based on the allowable coverages. The billing rates is established by the Federal Government through Medicare.

CPE Receipts are from a supplemental program funded through Mass Health. This allows the department to claim fees based on the actual cost of providing the ambulance service. This is the second year the department has filed for this supplemental funding.

While many incidents require a response from both stations, however incidents are tracked based on which station is first due to an address. The station response is determined based on which station can reach an address first. There are also 4 fire districts in the town, for which a run card is created for mutual aid purposes. These run cards set the response for multiple alarm fires and also which resources will respond first in case all Harwich resources are unavailable. Barnstable County has a very robust mutual aid system which is used daily to help manage incidents throughout the County.

Station Response	
Station	Incidents
Headquarters	2922
Station 2	1428
Totals	

Apparatus Response	
Vehicle	Incidents
Car 60 – Headquarters	444
Engine 64 – Headquarters	894
Engine 65 – Station 2	356
Ladder 66 – Headquarters	42
Forestry 67 – Headquarters	30
Engine 68 – Station 2	86
Engine 69 – Headquarters	83
Car 70 – Headquarters	219
Dive 910	10
C61 – Chief	78
C62 – Deputy	57
Ambulance 72 – Station 2	759
Ambulance 73 – Headquarters	158
Ambulance 74 – Headquarters	1764
Ambulance 75 – Station 2	808
Totals	5788

Mutual Aid – Received		
	Automatic Aid – Received	Mutual Aid – Received
Barnstable		1
Brewster	10	21
Chatham	5	5
Dennis	5	7
Yarmouth		2
Sub Total	20	36
Total Mutual Aid Received		56

Mutual Aid – Given		
Town	Automatic Aid – Given	Mutual Aid – Given
Barnstable		1
Brewster	10	45
Chatham	3	23
Dennis	9	22
Eastham		4
Hyannis		1
Mashpee		1
Orleans	1	11
Provincetown		1
Wellfleet		3
Yarmouth		5
Sub Total	23	117
Total Mutual Aid Given		140

Fire Prevention		
Type	Number	Fee
Inspections: Resale, Final, Quarterly, Annual	710	\$38,925.00
Permits	120	\$5,650.00
Record requests: Copies	16	\$80.00
Fines	0	\$0.00
Open Burning Permits	235	\$2,349
Totals		\$47,004.00

Automatic Aid – Certain responses require Towns to send apparatus on the report of an incident. For example, a reported building fire in Harwich receives an Engine from either Dennis or Chatham and a Ladder from Brewster. **Mutual Aid** – these responses are generated by a request from another town for additional resources. For example, when all the Harwich ambulances are tied up and another ambulance call is received, the next closest ambulance is requested by Mutual aid.

Fire Prevention / Emergency Medical Services

The two staff positions that operate in the Fire Prevention and EMS Office are absolutely critical to the safety of the Community and operation of the Department. Inspector Bruce Young handled over 700 inspections in 2020. These include home resale inspections, quarterly and annual inspections of commercial property, schools, nursing homes, oil burner inspections, and well as any safety/violation inspections that occur. This is the first line of defense for keeping the community safe, and these inspections are also an opportunity for the shift personnel to be made aware of any hazards or special occupancies that may exist.

Inspector Young also works diligently to identify building that could be hazardous for firefighting operations. He will prepare a lengthy write up for review by the shifts, pointing out hazards and areas of concern, and often post the building with a large red X so that firefighters are aware there are hazards present when they arrive on scene. This posting is a statewide standard and indicates additional precautions should be taken by firefighting personnel due to the condition of the building.

Fire Prevention		
Type	Number	Fee
Inspections: Resale, Final, Quarterly, Annual	710	\$38,925.00
Permits	120	\$5,650.00
Record requests: Copies	16	\$80.00
Fines	0	\$0.00
Open Burning Permits	235	\$2,349
Totals		\$47,004.00

Emergency Medical Service Officer Paul Finn was the point person in the Department for all aspects of the COVID-19 response. He worked to ensure that all of our Personal Protective Equipment needs were met, a task that was difficult during the early stages of the pandemic. He worked to develop our response guidelines as well as determine how we should handle the exposure

of our own personnel. All of this was done while he continues to perform the other requirement of his position which include; ordering and maintaining supplies, training of personnel to maintain certification, certification of the department and ambulances by the Commonwealth.

The Department participates in two State Grant programs that help high risk sectors of the population. The SAFE and Senior SAFE program are managed by Captain Leighanne Smith. The SAFE program is directed toward school fire prevention education. Station tours, class visits and docudramas have all been part of this program in that past. This year we were forced to change our interactions due to COVID. Remote programs were offered and very successful considering the circumstances.

The Senior SAFE program pairs the Fire Department with the Council on Aging to conduct home visits and identify needs, risks and then work toward resolving them. This year, in spite of COVID, 16 home visits were conducted. 57 Smoke detectors and 35 Carbon Monoxide detectors were replaced, along with replacing house numbers and installing lock boxes. We hope this program will continue to grow as the restrictions from COVID-19 relax.

Buildings / Fleet

In December the Department took delivery of the ambulance that was approved at the annual town meeting held in September. This ambulance is part of the ambulance replacement program that occurs every two years. With this replacement all four ambulances are now identical. This is much better for personnel as equipment is located in the same place and there is essentially no difference from one ambulance to the next.

With the delay in Town meeting, the quint replacement was delayed until FY22. This replacement actually combined an Engine replacement from FY19 and the Ladder replacement from FY24, saving the town close to a million dollars and also reducing the Fire Department Fleet size. For the last three years the current ladder has had deficiencies on its annual test that have resulted in costly repairs and long periods of time with it being out of service.

All other vehicles remain in good condition, mainly due to the capable mechanics at the Department of Public Works. FY22 Capital request will also include the replacement of a Staff Vehicle. Two staff cars have over 120,000 miles and one of these previously served as a police cruiser. The plan would be to replace the Deputy Chief's vehicle and then replace one of these two vehicles with his.

In January the Department moved into the new Station 2 located on Route 39. This project was completed under budget and is a tremendous improve-

ment over the facility that it replaced. We continue to work through some warranty items as the one year date approaches, but don't anticipate any issue with their resolve.

The rest of the facilities are in good condition and again credit must go to the Department of Public work. The facilities maintenance division as well as the grounds maintenance crews do an excellent job on both facilities.

Budget / Grants

The budget approved for the Fire Department at the September town meeting was reduced by \$134,929 from the Department's original request. These reductions were made to help overcome the budget shortfall in the original FY21 budget and then the additional shortfall due to COVID. The impact of these reductions is significant, but did not prevent the department from meeting its basic goal of responding to Emergency Incidents. The biggest area of impact was professional development, as training funds were cut to prevent a loss of service.

With the FY22 budget instructions calling for level funding, the net impact will be a further reduction of operating funds available for the department to provide service to the community. As level funding calls for required increases to be offset by cuts in other areas, a lot of hard work went into this budget so that the department could still operate as needed, while answering the towns needs to cut expenses.

For the third year in a row, the department received a grant from the Federal Assistance to Firefighters Grant Program (AFG). This program is a highly competitive process that judges departments against similar departments and evaluate their projects based on need. The Town has received a total of \$577,478 in grant funds to replace equipment needed and provide training. The direct result of these awards is to take financial pressure of the Fire Department budget, while funding these much needed projects. The department will continue to seek all available grant opportunities in the future.

Conclusion

"...I wish to express my sincere appreciation of the splendid cooperation and the united support of my fellow citizens who are associated with me in this line of endeavor and whose support and loyalty in this cause is of proven worth on many a hard, even hazardous occasion..." Chief George Moody

In this year that has presented so many challenges to the community and this department, Chief Moody's words, from his first annual report to the Town in 1934, still ring true. The men and women of this department met the challenges of 2020 without complaint, and with professionalism. As a Fire Chief and a citizen, I am blessed to have them as firefighters.

I am truly humbled to be writing this, my first report, as Chief of the Harwich Fire Department. I would not be here with the support from the Selectmen, the citizens and the men and women of the Harwich Fire Department, past and present. For that support I am grateful and I will continue to do my best to improve upon the Department so that it continues to meet the challenges that arise in the future.

Respectfully submitted,

David J LeBlanc,
Fire Chief
Forest Warden

Report of the Harbormaster Department

MISSION

Maintaining a multi-mission readiness and response posture, the Harbormaster Department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process in an accurate and timely manner.

PERSONNEL

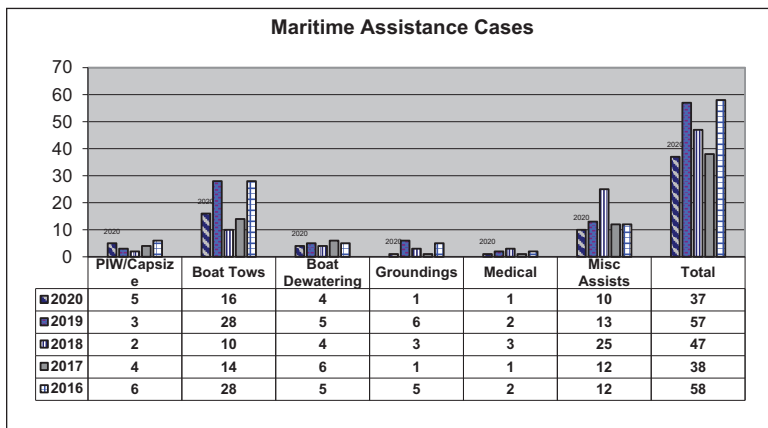
Full-Time Staff:

John Rendon	Harbormaster
Bill Neiser	Deputy Harbormaster
Heinz Proft	Natural Resources Director/Assistant Harbormaster
Michelle Morris	Waterways Specialist
Tom Telesmanick	Dockhand/Maintenance

Seasonal Staff:

Alan Fish	Barry Springer	Scott O'Connor
Rich Matthews	Velna Zuzick	

OPERATIONS



The above graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily

logs. There was a significant drop in assist cases from previous year despite a very busy boating season; a very positive result. While not recorded as incidents, the Harbormaster Department responded by boat and land to numerous reports of dead seals and large sea turtle washed up on Nantucket Sound beaches; DPW provided great assistance with their removal and disposal.

Law Enforcement – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. Conducted routine patrols throughout the boating season to check compliance with boat registration, mooring permit and occupancy, and waterway user fee requirements. The following enforcement actions were recorded:

- Harbor Management Plan - 6 non-criminal violations issued for non-compliance.
- Parking Violations – Issued 92 violations.

Aids to Navigation – Patrol Boat operators deployed seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end.

Clean Vessel Act: Operating within the guidelines of the state Clean Vessel Act (CVA) program, the department operated 4 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor. The department responded to over 80 vessel pump-out requests recovering approximately 4600 gallons of sewage. This does not include the hundreds of gallons of sewage collected at the self-service shore side pump-out station at the east bulkhead of Saquatucket Harbor.

ADMINISTRATION

Training: Besides routine inter-department training, no formal training courses or seminars were completed due to the COVID-19 restrictions.

Harbor Management Plan: The following changes to the Harbor Management Plan were implemented during 2019:

- Section 8.3 – One additional Class C Unattached permit authorized.

Mooring Serving Agents: Resulting from an advertised competitive bid, the Board of Selectmen approved a three-year License Agreement for the following Mooring Servicing Agents:

- Allen Harbor Marine Service Inc., servicing Allen Harbor mooring field

- Harwich Port Boat Yard Inc., servicing Wychmere Inner and Outer Harbor mooring fields
- AGL Mooring & Dock Co, servicing Round Cove, Pleasant Bay and Herring River mooring fields

2020 Harbor Receipts: The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2020 compared to the previous 3 years.

Source	FY20	FY19	FY18	FY17
Seasonal Dockage	\$739,888.60	\$741,854.61	\$729,816.78	\$621,594.98
Visitor Dockage	\$237,354.55	\$158,177.79	\$110,971.00	\$133,813.00
Ramp Fees	\$33,147.00	\$32,140.00	\$29,285.00	\$21,095.00
Offload Permit Fees	\$39,381.50	\$35,013.00	\$28,105.50	\$35,746.00
List Waiting Fee (Slips)	\$11,444.00	\$10,660.00	\$10,080.00	\$9,080.00
Fuel Commission	\$9,315.81	\$8,613.20	\$5,618.76	\$10,313.28
MSA Fee	\$1,200.00	\$600.00	\$600.00	\$600.00
Electric Use	\$40,071.90	\$37,807.00	\$27,415.92	\$25,262.36
Ice Receipts	\$232.00	\$360.00	\$1,350.00	\$1,071.00
Water/Land User Fees (1626)	\$82,350.00	\$97,318.25	\$84,830.00	\$78,145.00
Mooring Fees (1621)	\$95,266.13	\$98,037.01	\$96,314.16	\$88,185.00
Parking Rental	\$22,785.00	\$10,900.00	\$10,900.00	\$10,900.00
1/2 Boat Excise Tax	\$26,882.00	\$26,828.00	\$25,872.39	\$25,016.00
Miscellaneous Fees	\$2,518.52	\$1,849.00	\$1,226.89	\$465.15
Ticket Booth	\$8,000.00	\$0.00	\$0.00	\$0.00
Snack Shack	\$32,737.01	\$0.00	\$0.00	\$0.00
Artisan Shacks	\$1,650.00	\$0.00	\$0.00	\$0.00
Parking Violations	\$1,945.00			
	\$1,386,169.02	\$1,260,157.86	\$1,162,386.40	\$1,061,286.77

GRANTS / PROJECTS

Round Cove Boat Ramp – Through a competitive general bid in accordance with MGL 30B, Robert B. Our Co, Inc. was selected for construction services for the reconstruction of the Round Cove boat ramp. Project will be completed prior to 01 May 2021.

Allen Harbor Jetty Rehabilitation – GEI Consulting has been contracted to perform a site investigation, required permitting, and concept and final designs to repair the Allen Harbor west jetty. Initial assessment of the jetty structure has been completed and a draft report with recommended repair alternatives has been submitted for consideration. Next step will be the review

and selection of a repair option by the town so permits and engineering design can be completed. Tentative construction period has been pushed to FY24 if construction funding is approved.

MA Dredging Grant – The town was award a MA Dredging Program grant in the amount of \$36,000 from the Executive Office of Housing and Economic Development to fund a portion of the Allen Harbor channel dredge project completed by Barnstable County.

DREDGING / BEACH NOURISHMENT

Allen Harbor Channel (June 2020) – Barnstable County Dredge removed approximately 6074 cubic yards of material from the Allen Harbor entrance channel. Material was pumped to Grey Neck, Wah Wah Taysee, Atlantic /Ocean Ave and Earle Road public beaches for sand nourishment. A portion of the sand pumped to Earle Road beach was trucked to Pleasant Road beach for nourishment.

Wychmere Harbor Channel (June 2020) - Barnstable County Dredge removed approximately 1751 cubic yards of material from the Wychmere Harbor entrance channel. With the assistance of DPW, material was trucked to Red River public beach for nourishment.

CLOSING

Despite the many challenges associated with the COVID-19 pandemic, the 2020 boating season was extremely busy, and managed in a safe and effective manner. The cooperative spirit of all slip and mooring permit holders and general boating public in complying with marine related MA COVID-19 orders and guidance was impressive and appreciated. Though limited in seasonal personnel and fiscal resources due to the pandemic, the Harbormaster Department staff continued to provide the boating and non-boating public who use our waterways, marina, and public ramps and landings with exceptional service, always maintaining a high level of operational readiness.

A special thanks to Matt Hart and Steve Root who resigned from the Waterways Committee this year after serving for over 20 years. Their contributions to the town and specifically the Harbormaster Department in helping to upgrade our waterfront facilities and expand our operations and services have been tremendous and are so appreciated. The Waterways Committee continues to provide great support!

Respectfully Submitted,

John C. Rendon, *Harbormaster*

Report of the **Harwich Police Department**

To the Honorable Board of Selectmen and the citizens of the Town of Harwich, as Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2020.

MISSION STATEMENT OF THE HARWICH POLICE DEPARTMENT

The members of the Harwich Police Department believe in making a positive difference in our community by providing legitimate and equitable law enforcement with a strong focus on active community engagement and community service. Our primary concern is the health, well-being and safety of all those we serve.

In order to honor our core values and preserve public trust we will always:

Do the right thing

Be truthful in all matters

Practice empathy with those we encounter

Strive for excellence through knowledge and training

DEPARTMENT ROSTER

(As of December 31, 2020)

ADMINISTRATION / COMMAND STAFF

Chief David J. Guillemette

Deputy Chief Kevin M. Considine

Lieutenant John F. Sullivan, Jr.

Lieutenant Adam E. Hutton

Katie A. Varley, Assistant to the Chief

SERGEANTS

Sergeant Richard Campbell

Detective Sergeant Robert C. Brackett

Sergeant Aram V. Goshgarian

Sergeant Paul P. Boorack

Sergeant Amy R. Walinski

FULL TIME OFFICERS

Officer Jonathan L. Mitchell

Officer Robert D. Hadfield

Officer Michael E. Porter

Detective T. Paul Ulrich
Officer Neil A. Nolan
Officer Thomas D. Clarke
Detective Marc W. Harris
Officer Richard E. Buttrick
Officer Derek J. Dutra
Officer Mark T. Holmes
Officer Keith T. Kannally
Officer Peter P. Petell
Officer James R. Connery
Officer Keith E. Lincoln
Officer Brendan R. Brickley
Officer Tyler J. Vermette
Officer Thomas G. Griffiths
Officer Tegan M. Debaggis
Officer John J. Larivee
Officer Ronald D. Ruggiero
Officer Ryan J. Fazzino
Officer Daniel Donovan
Officer Charles Brooks
Officer Christopher Arrigo

SPECIAL OFFICER - ANIMAL CONTROL

Jennifer L. Harrington

POLICE COMMUNICATIONS

Diane E. Nicholson
Iris G. McNally
Theodore J. Monteiro
Jade Ross

POLICE RECORDS SPECIALIST

Julie L. Judge

SPECIAL OFFICERS

Robert E. Currie
Thomas Gagnon
Robert F. Horgan
David J. Jacek
Joseph Stone

POLICE CHAPLAINS

Reverend Tiffany Nicely Holleck

Bishop Jim F. David

PERSONNEL

The Harwich Police Department has an authorized strength of 35 full time police officers, 5 Dispatchers, 5 Special Police Officers, 1 Records Specialist, 1 Executive Administrative Assistant and 1 Animal Control Officer. 2020 was a fairly stable year for personnel on the Harwich Police Department. Jennifer Harrington was hired as our new Animal Control Officer (ACO) in January of 2020. Jen came into the job with previous experience as a part-time ACO in Dennis. Jen attended the reserve intermittent police academy in Plymouth and was subsequently appointed as a Special Police Officer for the Town of Harwich.

In February of 2020 Dispatcher Gabriella Parker advised that she had decided to join the dispatch team at the Barnstable Police Department. Thank you Gabby for your service to the community of Harwich and best of luck in your future endeavors.

In July of 2020 Special Officer John Sullivan Sr. advised that he would not be seeking reappointment as a Special Officer. At the time of his announcement John had served the community of Harwich for over 30 years as a Special Officer. In the early years John would work his full time job as a school teacher in the Boston school system then work the summers in Harwich on the road in a patrol car. After retirement from his teaching position John moved to town and continued to work part time for Harwich PD on traffic details and special assignments. Thank you John for your years of service to the community of Harwich and your outstanding commitment to public safety.

THE CHALLENGES OF COVID 19

In March of 2020 the COVID 19 pandemic took hold in our region and changed the practice of policing as we knew it. In response to the outbreak our Emergency Operations Center (EOC) was opened and staffed with representatives from town administration, public health, police and fire. The EOC remained open on a daily basis for several weeks as we all adjusted to a new normal of limited staff in buildings, virtual meetings, reduced contact with the public and constant vigilance regarding precautions for public safety personnel. I want to thank Deputy Chief Kevin Considine for his tireless efforts during the initial outbreak and subsequent surge of the pandemic. Kevin reported to the EOC each day and collaborated with our public safety and public health partners in an extremely efficient and professional manner. Kevin became our resident expert on all the police related issues of COVID 19 such as procedures for close contacts, quarantines, personal protective equipment, testing

and pushing out new information and guidance as it became available. Kevin's efforts kept our officers safe and informed as they performed their duties.

CRIMINAL ACTIVITY REPORTED IN 2020

	2019	2020
Homicide	0	0
Rape	2	5
Robbery	1	0
Assault	78	70
Burglary	26	19
Larceny	73	54
Auto Theft	4	2
Arson	0	0

	2019	2020
Arrests/PCs/Sec. 12	209	166
Summons Arrests	166	121

Total Calls and Patrol

Initiated Activity:	18,694	14,596
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TRAFFIC UNIT – Sgt. Aram Goshgarian

The Harwich Police Traffic Division is staffed by Patrol Officer Mark Holmes and Patrol Officer Tegan Debaggis. In addition to responding to calls for service, Traffic Division Officers are responsible for traffic enforcement and motor vehicle crash investigation.

Crash Investigation

Traffic Division Officers investigate all types of motor vehicle crashes ranging from the simple “fender bender” to crashes involving serious injuries and death. Traffic Division Officers receive advanced training in the field of crash reconstruction. Each officer must complete three phases of crash reconstruction training which total 240 hours of classroom training as well as hands on application of the classroom instruction. In addition, each member has additional training in specialized area such as Pedestrian/Bicycle Crash Investigation.

The Harwich Police Department responded to 333 total motor vehicle crashes in 2020. Harwich Police Officer Mark Holmes conducted several crash reconstruction reports in the Town of Harwich. A crash reconstruction is a detailed analysis of a crash that can involve several hours of investigative work. A crash reconstruction is completed when a crash involves a fatality or serious bodily injury.

Traffic Grant

Patrol Officer Mark Holmes applied for a state grant that awarded the Harwich Police Department \$19,981 to be used for specialized enforcement activities such as Distracted Driving, Click It or Ticket, and Operating Under The Influence. The grant also allowed the police department to purchase equipment for traffic related issues and provide money for training classes.

Traffic Complaints

The Harwich Police Department responded to 45 traffic related complaints. These complaints are for speed, parking, and line of sight problems. The Harwich Police Department responds by analyzing the problem and then working on solutions with the citizens. These solutions could be increased enforcement, more signage, or trimming hedges that are causing a visibility issue.

Cape Cod Regional Law Enforcement Council

Crash Reconstruction Team

Officer Holmes and Officer Debaggis are members of the Regional Crash Reconstruction Team which is comprised of Crash Reconstruction Officers from all of the Cape Cod towns. These officers regularly work cooperatively to assist each other in the investigation of traffic crashes within their jurisdictions. Patrol Officer Holmes conducted traffic reconstruction reports for several other police departments. In return, the Harwich Police Department has been assisted by other departments at our crash scenes.

The Regional Crash Reconstruction Team typically meets once a month for short training sessions. The pandemic has stopped the team from meeting as a group but the level of cooperation between departments has continued.

Radar Trailers

The Harwich Police Department maintains two state of the art radar trailers that are routinely deployed throughout town. The trailers serve as an educational tool that informs drivers of the speed that they are traveling. Both trailers are equipped with software that tracks a variety of information such as speeds of vehicles, average speed during the deployment timeframe, and how many cars are traveling along the roadway. The information obtained helps the Police Department identify problem areas and times.

The trailer can be requested through the Harwich Police Department website or by contacting Sergeant Aram Goshgarian at 430-7541 ext. 5709 or at agoshgarian@harwichpolice.com.

Animal Control – Jennifer Harrington

I hereby respectfully submit the Annual Report of the Animal Control Officer for the year 2020.

The role of Animal Control in the community is to protect the public from dangerous or diseased animals and to protect animals from abuse and suffering caused by humans, to promote a safe and peaceable coexistence between animals, animal owners, and the rest of the community.

Investigating reports of animal bites, injured animals, or possible neglect or cruelty are a priority for Animal Control, as well as promptly responding to complaints regarding dogs barking, animals roaming free, animals behaving aggressively, and wildlife calls. I do my best to answer the public's questions and offer solutions to many animal related problems for domestic, farm, exotic and wild animals.

As your new Animal Control Officer I am very excited to be working with the other departments and the community especially animal owners. I would like to thank Officer Jack Burns who retired in September 2019, for his years of service and wish him well in his retirement. I started my new role in January 2020. It has proven to be an interesting year to start my new and exciting position during a pandemic. I am getting to know the community which has been difficult with the safety guidelines this year, but I have met many great folks in the community. I look forward to in the future doing more community outreach and working with our schools to help the younger generation understand the importance of responsible pet ownership and how to properly handle animals especially those who are found as stray to prevent injury.

Animal Control total calls for 2020 were 330 which is down from the 526 in 2019. We attribute this to many things including the pandemic. Barn calls were down as the State postponed all barn inspections due to Covid-19 which generally creates an additional 40-50 calls. The inspections that were done were either new barns or a follow up to barns not passing inspection previously. The 49 deceased wildlife calls, 35 of those were wild rabbits. Despite the efforts of myself and a local wildlife rehabilitator we were unable to determine cause of death. We had 1024 dogs licensed in town which is down from the 1200 licensed in 2019. This may be attributed to the pandemic as well. We did not issue many citations this year as we did not want to add to financial hardship during a pandemic. The citations that were issued were ones for dogs who have been problematic in their neighborhoods with many verbal warnings prior.

As your Animal Control Officer I have been working with the Town Nurse and other agencies as well as posting on our Facebook page to help identify those in financial hardship to assist them with pet food. I have set up at Thompson's Field on several occasions to give out pet food as well as delivering to people's homes following safety protocols.

One important task of this department is to educate pet owners on the need to properly confine or control, vaccinate, license, spay/neuter, train, waste pick-up, and overall being a responsible pet owner. With many folks home during the pandemic we had an abundance of walkers at places like Thompson's Field. Though the Town of Harwich does not require dogs to be leashed it does require them to be under voice control. We have had many complaints this year of dogs being off leash and not under voice control which in some cases have resulted in injury. I have been working hard to rectify this so everyone can enjoy these walking areas safely. It is important to respect all who are out enjoying the outdoors. Dog owners should always have a leash on their person in case they need to leash up their dog. Any dog who is not under voice control should be leashed at all times.

This year we had many lost dogs in which I assisted on searches and getting them to safety. Sadly we had 3 dogs that were never found and presumed to be deceased. It is so important to not allow your pets to roam free, to have proper identification and or a microchip, and to license them. These are all things we utilize to get your pets back home safe.

There are no leash laws for cats in Massachusetts. Though we may not agree with them roaming and yes there are many dangers to them being outdoors, it is a personal choice each owner makes. I created something new to try and help identify and keep track of those cats who are allowed outdoors, the "Freedom File".

As a Town of Harwich Pet Owner, please be responsible, respectful of others and obey all the Town's Animal Bylaws. This year we created a Facebook page to help with education to the public, community outreach and helping lost or found animals reunite with their owners. Follow us: <https://www.facebook.com/Harwich-Animal-Control-111813213785686>

Loose Dog Complaints	146	Cats Picked up	12
Barking Dogs	29	Injured Cats	2
Dogs Picked Up	41	Deceased Cats	8
Injured Dogs	2	Farm Animal Loose	8
Deceased Dogs	4	Farm Animal Noise Complaint	1
Presumed deceased/ never found	3	Farm Cruelty / Neglect	5
Animals Quarantine	31	Reported Animal Bites	27
Other Domestic Animal Calls	1	Stable Inspection	4
Cruelty / Neglect Complaints	11	Animal Invest Follow up	0
Wildlife Injured	18	Wildlife Deceased	49
Wildlife Nuisance Calls	9	Wildlife Transport	3
Wildlife Assist	5	Wildlife Bites	1
Total Animal Related Calls	330		

Total Leash Violations Issued	0	Total Barking Violations Issued	0
Warnings	0	Warning	0
Second Offense	0	Second Offense	0
Third Offense	0	Third Offense	0
Fourth Offense	2	Fourth Offense	0
Total License Violations	0	Total Failure to Vaccinate	0
Warning	0	Warnings	0
Second Offense	0	Second Offense	0
Failure to Provide Adequate Shelter	0	Third Offense	0
Warning	0	Total Failure to Remove Animal Waste	0
Second Offense	0	First Offense	0
Animal on Public Beach	0	Second Offense	0
Warning	0	Third Offense	0
Second Offense	0	Dog Threatening Violation	0
Total Animal Neglect Citations	0	First Offense	0
Warning	0	Second Offense	0
Second Offense	0	Third Offense	0
Third Offense	0	Total Other Citations Issued	0
Total Citations Issued	2	Document Delivery	0
Total Fines Issued	\$100	Administrative Hearings	
		on Complaints	0
		Violation of Hearing	0

SCHOOL RESOURCE OFFICER PROGRAM – Officer Thomas Clarke & Jon Mitchell

Officer Tom Clarke is the School Resource Officer assigned to the Monomoy High School. Officer Clarke has been working in this capacity for 8 years.

The Harwich Police Department and school resource officer program are committed to maintaining a strong partnership with the Monomoy Regional School District.

Safety is a top priority. We are consistently training students, faculty and staff in school safety procedures and protocols, while also conducting drills on a regular basis.

SRO Clarke strives to build positive, trusting relationships with his students and families. In an effort to show his support, Officer Clarke is often seen outside of normal school business hours attending a variety of school related activities, athletic events, plays, concerts, dances, HCC holiday events etc.

SRO Clarke also participates in many school fundraisers and student driven initiatives and events...just to name a few: Project Purple, Game Change Initiative, Hoops For Heart, Volleyball For A Cause, Homecoming Powder Puff Games, Community Public Safety Football Game, Special Olympics Games, Best Buddies, Holiday Drives, Safe Routes To School Programs, High Five Fridays, HES and MRMS Field Days, MRHS Senior Beach Day, Bike Rodeos and our Back To School and Holiday Shop With a Cop events.

In addition to helping maintain a safe and secure learning environment in the schools, SRO Clarke visits classrooms and gives presentations on a variety of topics such as: vaping, drugs and alcohol education, bullying and criminal harassment, responsible use of social media, JOL teen driver laws, dating/relationship violence, journalism/crime stories, personal security and safe driving tips as well as the popular “Get to know your SRO” interaction program.

In SRO Clarkes spare time he is working as a volunteer assistant coach with the high school baseball team.

K-9 Fritz

This school year saw the introduction of a K-9 into the high school. K-9 Fritz is a German Short-Haired Pointer and not your traditional police K-9. K-9 Fritz is specially trained to detect marijuana and its active ingredient, THC, as well as nicotine, both of which are used in e-cigarettes and other vaping devices. Fritz is the culmination of the hard work of SRO Clarke and strong cooperation between the police department and the Monomoy Regional School District.

Last year, the district identified vaping as an increasing problem in the high school that was impacting the educational environment as well as the health of the students. SRO Clarke discovered that a K-9 might be a useful tool in reducing or eliminating vapes within the school. SRO Clarke, with the support of the district and approval of his chain of command, pursued the purchase of a K-9. The funds used to pay for Fritz have been obtained through donations and fundraising efforts. This program would not be possible without the organizations and individuals that have generously donated money and equipment.

In the late spring of 2020, K-9 Fritz was purchased. A German Short Haired Pointer was chosen for a few reasons. Fritz was chosen for his temperament and his strong sense of smell. Most importantly was that the dog that was chosen, be approachable and encourage the students to want to stop and interact with the dog and SRO Clarke. A traditional police K-9 such as a German Shepherd has a different look and feel when used every day in a school environment. Anyone that has met Fritz would agree he is a perfect fit for the district.

It is important to talk about what happens if Fritz locates contraband in the possession of a student. A student will be directed to a program conducted by the school designed to educate them on the dangers of using products associated with vaping such as THC or nicotine. The intention of the K-9 Fritz program is for it be for educational and not criminal enforcement.

Fritz and SRO Clarke have made great strides with the students in their first year. We look forward to building on this great relationship in the years to come.

CHARTER SCHOOL / ELEMENTARY SCHOOL OUTREACH

Officer Larivee continues to serve as a Liaison Officer for Harwich Elementary School through the pandemic. Though his classroom visits have been limited due to Covid-19, Officer Larivee continues to stop in at the school weekly and continues to have a good rapport with Administration, Staff, and students. Officer Larivee is also a member of the Harwich Elementary School Council and served on the Playground Committee. Officer Larivee also serves as a Liaison Officer for Cape Cod Lighthouse Charter School and checks in with the School Administration on a regular basis.

While off-duty, Officer Larivee continues to be an active member of the community. He serves as President of Monomoy Travel Basketball, a program which offers competitive level basketball to Monomoy Regionals School District students, in Grades 4-8. This winter, the program has 6 teams, competing in a shortened season, with Covid-19 guidelines in place. Officer Larivee coaches a 7th Grade Boys team (a group he has coached for 4 consecutive seasons) and a 5th Grade Girls team.

Officer Larivee was recently appointed to the Harwich Recreation and Youth Commission. He also continues to be a member of the Monomoy Youth Baseball board. Monomoy Youth Baseball did not have a spring season in 2020 due to Covid-19, but when it was deemed safe to return to the playing field this past fall, he coached a team made up of Monomoy players in the DY Youth Baseball League, and an All Star team in the Mashpee All Star Tournament.

Elder Affairs and Mental Health liaison – Sergeant Amy Walinski

The Harwich Police Department continues to maintain a strong relationship with the Council on Aging to identify and intervene in cases involving seniors who face cognitive and physical impairment, fall prey to fraud or domestic assault or who suffer from substance abuse.

We help those hidden in our community living with dementia, significant health issues, those at risk of homelessness due to housing costs, those who neglect their basic needs, & those caring for infirmed loved ones.

With the high number of elders in our community it is important for us to try and reach out to and educate the elders about safety concerns they need to be aware of. Sergeant Amy Walinski can be seen at the Council on Aging and Pine Oaks Village talking to various groups about home/personal safety, scams/fraud, and winter preparedness amongst other topics.

Mental Health

Since the pandemic started in March we have seen a significant increase in mental health related calls for service. The coronavirus pandemic has taken a massive toll on our mental well-being across every demographic, age group, economic level, and region. As you can imagine with the uncertainties facing our world right now and all the restrictions we face it is difficult for some people to know how to cope and handle daily activities, causing people to become; depressed, anxious, and stressed.

People experiencing a mental health crisis are more likely to encounter police than medical professionals. With these statistics increasing every year especially right now during this pandemic it is imperative that our officers are trained in how to respond to calls involving mental illness.

NAMI (National Alliance of Mental Illness) Cape Cod sponsors Community Crisis Intervention Training every year. This training, which includes members of the community medical and social service organizations, continues to foster the collaboration of law enforcement officers and community/medical service providers. It is the goal of the department to continue to train our officers for the betterment of our community. To date we have approximately 1/2 of our officers who have gone through this training including one dispatcher.

At the Harwich Police Department we also work closely with Bay Cove Human Services out of Hyannis. Bay Cove Human Services helps provide individualized and compassionate services for people facing the challenges associated with developmental disabilities, mental illness, homelessness, aging-related needs and/or drug and alcohol addiction. They have trained clinicians available 24/7 on an on call basis and they come out to where we need them. We have a Bay Cove clinician stationed at our police department one day a week. Having them at our police department gives us an opportunity to ask the clinicians questions that we might have. We have also started a "Bay Cove Outreach Program". This Program entails a clinician riding along with an officer and following up with citizens who we feel might benefit from the services Bay Cove has to offer.

In closing, I would first like to thank Deputy Chief Kevin Considine, Assistant to the Chief Kate Varley, Detective Marc Harris, Sgt. Aram Goshgarian, Sergeant Amy Walinski, Officer John Larivee, School Resource Officer Tom Clarke and Animal Control Officer Jennifer Harrington for their valuable contributions to this annual report.

I would like to thank the Board of Selectmen and Town Administrator Joe Powers for their support of the police department and their commitment to leading the community of Harwich. I would like to thank all of my fellow department heads for their assistance, cooperation and teamwork over the past year. I would be remiss to not extend my sincere appreciation to Meggan Eldredge for service above and beyond the call of duty as Health Director. Meggan was in the EOC with public safety and town administration from day one of the pandemic. Her calm demeanor and subject matter expertise played a huge roll in our ability to deal with a crisis the likes of which we had never faced as public safety professionals. I would especially like to thank the citizens of Harwich for the unwavering support you continue to show for the police officers who serve you and the town of Harwich. Finally, I would like to thank all the members of the Harwich Police Department for rising to the challenge each day and answering the call in the face of ever increasing risk in order to make a difference in our community.

Respectfully submitted,

David J. Guillemette
Chief of Police

Report of the **Traffic Safety Committee**

The Traffic Safety Committee is an advisory committee and reports to the Town Administrator. The purpose of the committee is to assist the town and staff with planning and design improvements to roadways, intersections, sidewalks, etc.

Due to the regulations that surrounded the current pandemic, the committee was only able to meet once via remote platform provided by the Town of Harwich.

We continue to monitor the changes to the intersections of Pleasant, Miles and South Streets, which involved moving a pole, and we are waiting for the utility to move the wires to the new pole and is an ongoing project. We continue to monitor the lines of site at Rt. 39 and Chatham Road to address the line of sight issue entering Rt. 39 from Chatham Road.

The committee worked with the DPW to review and improve the line of sight at Freeman Street and Snow Inn Road at Rt. 28 to reduce the accident rate at this location. If time permits, we plan a review of the current status for allowing additional streetlights.

In the next year the committee plans on creating a policy to ensure lines of sight issues at problem areas are quickly recognized and addressed by appropriate town departments and resolved.

A reminder to the community that the Traffic Calming Policy and the Crosswalk Policy are both available on the Harwich website, the page for the Traffic Safety Committee.

We on the Traffic Safety Committee would like to thank all the staff of the Town and the Barnstable County Commission that assisted us in achieving our objectives. The committee has a vacancy for an appointed member and a member of the community has applied and is awaiting consideration.

With many thanks,

Traffic Safety Committee

Gerald (Jerry) Beltis, *Chair*

Linda Cebula, *Vice Chair*

Aram Goshgarian, *Harwich Police Department*

Lincoln Hooper, *Harwich Department of Public Works*

Griffin Ryder, *Harwich Town Engineer*

Gerard Scannell

ENVIRONMENT & PUBLIC WORKS

Report of the **Board of Appeals**

Currently, the Harwich Zoning Board of Appeals has 5 members: 4 regular members and 1 alternate member:

Dave Ryer, Chairman, Al Donoghue, Clerk, James Armstrong, Chris Murphy (Alternate) and Brian Sullivan (Alternate). (James Hilliard retired on December 1, 2020)

All Members are sworn in and up to date with Ethics Training.

Agendas and Minutes are posted on the Town website monthly.

The Board held its regularly scheduled monthly meetings throughout the 2020 year. The March meeting was cancelled due to COVID-19 and the November and December meetings were combined because of holiday conflicts.

As of 12/31/20, The Board of Appeals has had 42 applications.

The cases consisted of the following:

Special Permits: 34 Granted;

Variances: 9 Granted;

Withdrawals – 4 (One of those returned after withdrawal)

Extensions - 0

Modifications - 1

Motion to Dismiss – NONE

Matter of Right – NONE

Appeals of ZBA Decisions - 0

40B Applications - NONE

Respectfully submitted,

David Ryer, *Chairman*

Report of the **Cape Light Compact**

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

POWER SUPPLY

During the year 2020, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price in 2020 remained price-competitive with the utility's basic service residential price, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, meaning 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of 1 megawatt hour (1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts. In addition, NextEra pledged to deposit all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

In March 2019, the Compact launched two new power supply options, CLC Local Green 50 and CLC Local Green 100. The CLC Local Green program gives customers the ability to support local renewable energy development by opting to pay a small premium on their monthly electric bill. The Compact uses this premium to purchase and retire Massachusetts Class 1 RECs to match either 50% or 100% of customers' annual electricity usage, in

addition to the RECs retired as part of the Compact's standard power supply product. These RECs are sourced from renewable energy projects in New England, including several solar installations on Cape Cod. By participating in CLC Local Green, customers are driving the market to bring new renewable energy resources online at home in New England.

At a regional level, New England continues to face electricity pricing spikes during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production, and now over fifty (50) percent of New England's electricity is generated with natural gas. However, natural gas pipeline capacity has not substantially increased during that same period. As a result, during winter cold snaps, demand for natural gas to generate electricity competes with natural gas demand for heating purposes. Allocation of natural gas for heating has priority. This creates a supply shortage of natural gas for electricity production, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional natural gas or electric transmission infrastructure, demand reduction, or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2020, the Compact had approximately 7,898 electric accounts in the Town of Harwich on its power supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level.

In 2020, the Compact's primary consumer advocacy focus was on redesigning its Cape & Vineyard Electrification Offering (CVEO). The Compact expanded its coordination with Massachusetts stakeholders to redesign CVEO. The redesigned CVEO focuses on the following:

Consistency with the 2018 amendments to the Green Communities Act and will advance the goals and objectives of these amendments while providing cost-effective energy savings and reducing greenhouse gas emissions.

- Serving low-and-moderate income members of the Cape and Vineyard community, a population that faces economic barriers to installing the three technologies proposed under CVEO.
- Address the economic barriers such as the high up-front costs and inability to qualify for a loan.

- Through the installation of cold climate air source heat pumps (“ccASHP” or “heat pump”) CVEO advances the Commonwealth’s goal of beneficial strategic electrification and the greening of the building sector.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

ENERGY EFFICIENCY

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from the monthly customer “energy conservation” charge on each customers’ electric bill, which is multiplied by the number of kilowatt hours used during the month (\$0.02162 for residential customers and \$0.01210 for commercial and industrial customers).

	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	43	\$6,194.80	30,974	\$30,816.97
Residential	1,098	\$171,206.80	856,034	\$998,305.64
Commercial	36	\$137,508.00	687,540	\$279,672.70
Total	1,177	\$314,909.60	1,574,548	\$1,308,795.31

Note: The data above does not include activity from December 2020 due to the date of this publication. Please visit www.capelightcompact.org/reports/ for more information. Also, in the Residential Retail Initiative, several measures may reduce energy use from one fuel source but may increase use of another fuel resulting in negative kWh savings. Strategic electrification for example is primarily focused on the adoption of Heat Pump technology which may reduce the use of oil or propane but increase the use of electricity and increase peak demand. The Program Administrators have determined that these measures are still cost effective, and provide benefits to customers in a more holistic, integrated approach that helps customers address their energy use and associated costs based on their individual needs and goals, while aligning with the broader Commonwealth energy and greenhouse gas emissions reduction goals.

Harwich Representative – Valerie Bell

Report of the **Cemetery Commission**

The Harwich Cemetery Commission is comprised of three appointed Harwich residents charged with overseeing the town's sixteen cemeteries. We currently have three Commissioners Steven H. Conner, Commission Chair, Cynthia A. Eldredge, Former Commission Chair, and Robert B. Thompson. The Commission wishes to thank Cynthia for her hard work and dedication as Chairwoman. All three of the Commissioners have been sworn in and have up to date State Ethics testing. The Commission meets the first Tuesday of each month. We have had eight meetings this year with four canceled due to lack of quorum. This was addressed with the appointment of Robert Thompson who joined our Commission on October 5, 2020.

The Commission supports and provides guidance to the Cemetery Administrator, prioritizes yearly expenditures of revenues from annual lot sales, and establishes policies and regulations related to the public use, operation, and maintenance of the town's burial grounds. The town's cemeteries cover over one hundred acres of land.

We had a total of 62 burials for the year. We have 30 families who have lost loved ones during this past year and due to the COVID epidemic guideline, are waiting to have services when it is safe for their families to travel. Of those who were interned 23 were Traditional/Casket burials and 39 were cremation burials. Each year the number of cremation burials is increasing, and the Commission will be exploring revisions in certain lot sizes to better accommodate this trend.

On March 10, Governor Baker declared a state of emergency this affected funeral services for the Town. Signs stating that masks are required were installed as instructed by Meggan Eldredge, Health Director, per Governor Bakers Orders at Island Pond, Mount Pleasant, and Evergreen. Funeral Services and were limited the number of attendees at the beginning of the epidemic only 10 were allowed to attend at the graveside, increased to 25 and was at 50 at the end of December. Cemetery Administrator attended services and required attendee to stay six feet apart and to be wearing masks at all times.

As of December 2020, the balance in the Cemetery Revolving Fund was \$96,935.44 of which \$30,110.00 is reserved for Arboretum Mapping and Software leaving an available balance of \$66,825.44.

During the past year the Commission's work included:

- Island Pond Cemetery was certified as a Wildlife Habitat.
- We continued with the cleanup of the cemeteries from the July 2019 Tornado. Damage to the trees was significant and removal of damaged and hanging limbs has continued.
- Approval of Town Meeting Article #18 for Memorial Tree Replacement. The article was funded by the expendable portion of the Cemetery Perpetual Care Fund total cost was \$20,000 and it was for the replacement of trees that were lost due to the Tornado of 2019. The cemeteries lost over 400 trees with the Town Cemeteries with the largest loss being 275 in Island Pond, 75 in Mount Pleasant, and 24 in Evergreen. Replanting of trees at this location and in the other Town Cemeteries is necessary to properly maintain our cemeteries.
- Approval of Town Meeting Article #32 for the Pine Grove Cemetery Gravestone Conservation & Preservation with use of the Historic Preservation Reserve, \$75,000 to fund the repair and restoration of gravestones and monuments at Pine Grove Cemetery. There are 23 monuments in need of repairs; 116 monuments with new foundations or to be reset; 8 large memorials to be cleaned and consolidated. A total of 147 memorials will be cleaned and consolidated.
- Submitted CPC Article for the Veterans Memorial Circle at Evergreen Cemetery for \$48,385. It will consist of The American Flag in the center next to the gazebo and surrounded by the flags of each branch of the military: Army, Navy, Air Force, Marines, Coast Guard, and Space Force. The Space Force was added as a branch of the military in 2019. Accompanying the article is a letter from Wilfred Remillard, retired Veterans Agent from the Town of Harwich in which he says, "This array of flags will serve to honor all of our Nation's Veterans and to display the pride and patriotism of our community." We also received and attached a letter from Jeffrey K. Beatty, Major US Army Retired, Delta Force Purple Heart Veteran, in which he says "It is truly reflective of how Harwich views its Veterans and I salute the entire town for that."
- Submitted CPC Article for the Gravestone Conservation & Preservation for the East Harwich Union Cemetery for \$ 112,200 (\$102,000 + 10% contingency of \$10,200). Many of the stones within this cemetery are over 200 years old. The oldest being of Revolutionary War Soldier Ebenezer Eldredge who died in 1797. There are 65 repairs needed: 45 Monuments and 20 footstones due to fractures or damage from falling over and/or previous failed repairs. 209 Reset or New Foundation: 107 headstones, 2 corner markers, 100 footstones either need to be reset or require foundation repair. Monuments are leaning and are in need of

treatment to be reset so that they will not topple over and to prevent future degradation. New bases will be made where required. 265 memorials will be cleaned and consolidated including headstones and footstones. Slate will not be consolidated but will be cleaned of biologicals. The total number of monuments is 316. This Article was unanimously supported by the Historic Commission.

- Submitted CPC Article for Historic Restoration of Fence Posts & Rails at East Harwich Union Cemetery for \$135,025 (which includes a contingency of \$12,275). There are 24 Stony Creek granite posts that are broken or have fractures that need to be replaced. This requires digging up and removing the broken posts. Removal of any trees or shrubs. Installing new posts installing new rails. This Article was unanimously supported by the Historic Commission.
- Marceline Arboretum at Island Pond: Robbin Kelley, our Administrator has been working with Hannah Schmidt one day a week who had been indexing the trees within the Arboretum property, invasive species removal, creating brochures, and was preparing the documentation for Accreditation. Due to the COVID-19 epidemic, all AmeriCorps members were asked to end their service year in March instead of July. Hannah will be missed by the Cemetery Commission and Administrator, it was unfortunate she was unable to finish her service year. We were lucky enough to have Ashley Boudreau, an AmeriCorps member from September until July 2021 for two days a week every Tuesday and Wednesday. We are very fortunate to have Ashley working with Robbin on the Island Pond Arboretum. Ashley has completely indexed the trees for the Arboretum and Island Pond property. She has helped put a brochure together with this information for future visitors. Invasive species identification and removal. We currently have over fifty species of tree identified.
- Letter from Board of Selectmen approving the naming of the James G. Marceline Arboretum at Island Pond Cemetery at their February 10, 2020 meeting.
- Preparing documentation for Level I Accreditation for Marceline Arboretum at Island Pond Cemetery. We have developed the Marceline Arboretum Plan and it has been updated with the help of Amy Usowski, Conservation Administrator, Diane DiGennaro, and Gerie Schumann who are both on the garden club and are master gardeners. The administrator continues to work with Amy Usowski, as well as Russell Norton, Agriculture & Horticulture Extension Educator from Cape Cod Cooperative Extension. Russell and Amy are both assisting us with information we need to verify species and recommendation for implementation of new plantings in the Arboretum. There was no charge for this service through the Cape Cod Cooperative Extension.

- AmeriCorps Cape Cod Service project for Invasive species removal at Island Pond Cemetery. Eight service members removed invasive species consisting of Japanese knotweed, Asiatic Bittersweet, and Briars.
- A new sign was made for the East Harwich Methodist Cemetery.
- Local historian, Duncan Berry, led a talk at Pine Grove Cemetery along with Harwich Historical Society and Robbin Kelley, Cemetery Administrator on Prominent Residents of West Harwich.
- Robbin Kelley and Ashley Boudreau lead a tour for the Harwich Garden Club members at the Marceline Arboretum at Island Pond Cemetery with the newly created map which included the locations of the trees in the cemetery and within the conservation parcel of the Arboretum property.
- Cemetery Arboretum Mapping and Software Project. Article #32 to be funded by the Cemetery Revolving Account to map the cemetery property estimated cost was \$30,110.00 with an additional cost of \$7,000 for hosting website and online App. Software will allow visitors to find family members plots. It will also show all the species of trees on the property. This went out for bids for proposals. The town was in negotiations with the vendor, but they did not come to an agreement and it was rescinded. It will be going back out to bid. We are working with Griffin Ryder on this procurement.
- Grant for Equitable Parks and Green Spaces in Small in Midsize Cities was successfully submitted to the Robert Wood Johnson Foundation on September 9th. We are hopeful we will receive the grant when it is awarded in December. If not, the Administrator will research for other grants that don't require matching funds.
- Continue to inventory all the cemetery plots in the town-owned cemeteries to be able to locate the older historic burials.
- Fixed electrical problem to the pump at Evergreen Cemetery.
- Ordered Veterans Memorial Flag holders 50 for WWI and 50 for WWII.
- Evergreen Cemetery AmeriCorps project was completed in December 2020. Lifting up the canopy of trees by pruning lower limbs, shaping smaller trees and shrubs and removal of invasive species.

Items that will be addressed by the Commission in 2021:

- We have updated the Rules and Regulations for all the town-owned or maintained cemeteries. The Harwich Center Cemetery has been removed from the list of cemeteries. The Commission also had additional changes that were supposed to go to the Annual Town Meeting in 2021 but were removed and will be brought before the Annual Town Meeting for approval in 2022.

- Cemetery Administrator will be researching all of the Veterans to make sure that they have flag holders. We have several Civil War Veterans that currently don't have flag holders. We would like all of our veterans to have flags placed on their graves for Memorial Day.
- Request from Yarmouth Ancient Cemetery and Brewster Cemetery to have Robbin Kelley do Ground Penetrating Radar (GPR) surveys at their sites. Ground Penetrating Radar will be done in late winter or early spring.
- Install the new signs at Island Pond Cemetery and at West Harwich Baptist Church Cemetery.
- Finalize the Kelley Cemetery Land taking from 2008 and get the map filed at Barnstable Registry of Deeds.
- Continue working on brochures to map streets within and list the history of each town-owned cemetery.
- Continue to work on various improvements, drainages, brush clearing, and other maintenance projects within the cemetery properties.
- Install tree tags at the Island Pond Arboretum.
- Design the Civil War and Revolutionary War memorials to be placed at the Evergreen Veterans Memorial Circle.

Respectfully submitted,

Steven H. Conner, *Chairman*
 Cynthia A. Eldredge
 Robert B. Thompson
 Robbin Kelley, *Administrator*

Report of the **The Harwich Conservation Commission**

The charge of the Harwich Conservation Commission is to uphold the Massachusetts Wetlands Protection Act and Harwich Wetlands Protection Bylaw and Regulations. The Commission is also charged with managing all town lands that have been put into the care and custody of the Conservation Commission.

The Commission is at full membership with 7 full time members and 2 alternates. All members are up-to-date on their ethics trainings.

In 2020 the Conservation Department staff and the Conservation Commission issued 90 Administrative Review Permits for minor work in the outer buffer zones on properties, 29 Determinations of Applicability, 33 Orders of Conditions, 12 Extension Permits, and 29 Certificates of Compliance. Many of the applications require variances for approval. This year has brought many applications with a higher level of complexity than in previous years, which has made it clear to the Commission that changes to the Harwich Wetlands Protection Bylaw and Regulations are needed to better protect our sensitive wetland resource areas, which are public resources that we all reap the benefits from.

Unfortunately, after seeing violations increase in 2019, the Commission had an increase in violations again this year. Enforcement orders were issued by the Conservation Department and/or Commission for 17 activities occurring without a permit, such as clear-cutting trees and plants to obtain a view, installation of new docks or improper winter storage of permitted dock floats, and installation of hardscape features. These activities degrade our wetland resource areas and buffer zones. The commission issues fines when necessary, requires removal of offending structures, and full mitigation for violations. With each violation we take the opportunity to try and educate the offenders why their actions were in violation, and what impact these actions have on the wetlands.

The Conservation Commission has care and custody of just under 1000 acres of conservation land. Along with the care and custody of so much land comes much responsibility to manage it effectively. Encroachment from abutting properties, use of unauthorized vehicles on trails, vandalism, and other acts have had a negative impact on our Town Conservation Lands. Funding was received this past year from Community Preservation funds to purchase

fencing, signage, and other items which will help us to manage our properties more effectively. These items will be purchased this winter and installed soon thereafter.

Several topics required substantial efforts in 2020 beyond the routine review and public hearings of applications:

- 1.) The Commission worked on revisions to the Bylaw on docks and piers. Most new applications have been approved under variances and rarely with consensus on impacts. The interests and motivations for property owners to seek new docks has grown. Concerns have also risen over boating density and cumulative impacts to specific locations like the Herring River, which is a natural resource gem for the Town of Harwich. Revisions to our dock and pier bylaws will clarify the requirements for both applicants and the Commission.
- 2.) The Commission worked on revisions to Wetland Bylaws with a focus on mitigation processes. Our present bylaws and regulations require mitigation for various developments in the buffer zone. In cases where applications seek alterations to pristine areas, there are sometimes few options for on-site mitigation. We seek to include an In-Lieu-Fee option in the bylaws to allow off-site mitigation for these cases. This will provide essential options to better protect our sensitive wetland resource areas and to make the application process clearer for applicants.
- 3.) Much time was spent discussing and planning the management of the Bells Neck Conservation Lands off Depot Street. This has been a difficult issue with some ardent public support to keep leasing the bogs for cranberry bog farming. We went through a stepwise process of putting the bogs out to bid in 2018, reviewing a single bid, and subsequently having three public hearings to consider options. The Conservation Commission voted several months ago not to put these bogs out again for agricultural lease, with options for active management, naturalization, and cooperative/educational farming. The preferred option will be integrated into a revision of the management plan for the property. The intent is to work with the Conservation and Natural Resources Departments to better manage the bogs as conservation land for the protection of natural resources and public access.

Respectfully Submitted,

Bradford C. Chase, *Conservation Commission Chairman*

Report of the **Harwich Energy Committee**

The Harwich Energy Committee has not been active during 2020 mainly due to the pandemic. Our last meeting was in March 2020. We did onboard a new member Jacqueline Pentz Greene.

Our first meeting of 2021 was January 28, 2021 (virtual of course). The HEC commends the town for passing the Climate Emergency article during the last town meeting. The HEC will be seeking to work collaboratively with other organizations to pursue climate friendly energy policies and practices for the town.

The HEC continues to support the town as they put into action plans to fulfill our obligations as a Green Community. There are several CVEC projects that are still awaiting town approval. We hope these projects can proceed soon and the HEC is available to support these projects in any way we can.

The Harwich Energy Committee still meets with other energy committees around the Cape. (Energy Committees of the Cape and Islands). We receive updates regularly from Cape Light Compact and CVEC. CLC was scheduled to do a Main Streets initiative in Harwich this past spring. The pandemic canceled it. CLC is rescheduling this program for 2021. This will provide energy savings for our small businesses in Harwich. The HEC supports this program.

We all hope that 2021 will allow us to get back to some sense of normal. The HEC is committed to helping Harwich reduce greenhouse gases while providing reliable and economical energy sources.

Respectfully submitted,

Valerie Bell, *Chair*
Harwich Energy Committee

Report of the **Engineering Department**

2020 has proven to be another busy year for the Engineering Department. The past year has been particularly challenging with the unfortunate impacts of the COVID-19 pandemic. Although the pandemic forced the closure and reduced capacities of the Town Offices for significant periods during the year, the Engineering Department was able to transition to working remotely without missing a beat.

The Engineering Department performs work for all stages of project development and management including planning, design, permitting, specification writing, cost estimation, bidding and construction management. The Department reviews Site Plan Review and subdivision submissions and performs subdivision inspections for the Planning Board, as well as assisting the Police, Fire, Water, Harbormaster, Highway, Transfer Station, Cemetery, and Recreation Departments when the need for engineering and surveying services arise.

The Engineering Department, partnering with Administration, is responsible for providing support for all Town Departments in the procurement of supplies and services. The Department is a member the Cape Cod Public Purchasing Officials Association which meets monthly to discuss procurement.

The Department provides design support, project and construction administration for Town projects and operations. This year's examples of this include:

- Managing the Comprehensive Wastewater Master Plan Phase 2 construction contracts in conjunction with the Water/Wastewater and Town's Engineering Consultant;
- Supporting the evaluation of future wastewater development options;
- Development and award of the Cranberry Valley Golf Course Clubhouse Entrance Site Improvements Project Invitation for Bid;
- Continued Advancement of Safe Routes to School sidewalk improvement for the Harwich Elementary School;
- Round Cove Boat Ramp Construction Contract Award;
- Participating in the design progression of the West Harwich Route 28 Transportation Improvement Project with the Town's Engineering Consultant and the Massachusetts Department of Transportation;

- Procurement of COVID compliant cleaning services for the Towns' comfort stations using Cares Act funding;
- Annual Town Meeting support for the September outdoor meeting at the Monomoy Regional High School Football Field; including development of a socially distanced seating and circulation plan and the implementation of poll pad technology for voter check in.

Phase 2 (Contracts 1 & 2) of the Comprehensive Wastewater Management Plan were in full construction when COVID hit in March of 2020. However, once the sewer construction work was deemed as essential by the Governor the contractors adjusted their operations to meet the COVID protocols and continued to move ahead full speed with construction.

The Engineering Department participates in the monthly Dennis, Harwich, Yarmouth (DHY) Clean Waters Community Partnership working group meetings. The working group has been drafting an agreement to serve as the governing documents for the creation of the DHY Clean Waters Community Partnership over the last year.

The Engineering Department participates in monthly Cape Cod Commission Joint Transportation Committee (CCCJTC) Meetings. The Engineering Department was a vocal participant in MassDOT's development of a Route 28 study from Falmouth to Orleans and highlighted the Town's need for a sidewalk connecting Saquatucket Harbor to Harwich Port. Route 28 is a major transportation corridor with substandard pedestrian accommodations. The Engineering Department in collaboration with the Department of Public Works and the Cape Cod Commission has continued to work on this initiative over the past year. The Cape Cod Commission has prepared preliminary need documents on behalf of the Town with the hope of getting the project on the MassDOT Transportation Improvements Program list of priority projects. This project will continue to be supported by the Town over the next year.

As a member of the Town's Traffic Safety Committee, the Engineering Department assists the Committee in identifying potential resolutions for traffic safety problems. Improving sight lines at obscured intersections, improving signage and pavement markings are some of the elements evaluated and implemented over the last year.

The Engineering Department continues to advance the Town's Municipal Separate Storm Sewer System (MS4) regulatory program to improve the Town's drainage infrastructure for compliance with State and Federal regulations. This includes the implementation of the Town of Harwich Comprehensive Stormwater and Illicit Discharge Regulations. As part of the

implementation of the Comprehensive Stormwater and Illicit Discharge regulation the Board of Selectmen appointed the Town Engineer as the Stormwater Authority acting on behalf of the Board and approved a Local Stormwater Permit application and fee structure this past year.

I wish to extend my appreciation to all other Departments for their support and cooperation.

Respectfully submitted,

Griffin Ryder, *PE*
Town Engineer

Report of the **Natural Resources Department**

Shellfish Laboratory

The shellfish laboratory building located at Wychmere Harbor near the town pier continues to produce plantable shellfish seed each fall. This year, 800,000 quahogs were raised in the lab and subsequently field planted in Harwich shellfishing areas. Shellfish seed (3mm-5mm) was obtained from Aquacultural Research Cooperation (ARC) in Dennis. This was accomplished by using a direct department purchase as well as receiving some seed through the Barnstable County Seed Grant Program. Not only did we continue to have an excellent survival rate this year, our quahog seed grew to an average of 12.8 mm before planting. Shellfish seed was field planted in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay.

Oysters were also raised in the Shellfish lab. 80,000 oysters were grown in the lab and field planted in Wychmere Harbor. They grew quite well this year and many were 1.5 inches long by October. Many of those will be harvestable next fall. Oysters need to be 3 inches long in order to be legally harvested.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences tested our seed clams and they received a clean bill of health. The shellfish health inspection allows for transplanting of seed to other bodies of water for planting.

The Harwich Shellfish Lab, normally provides a great hands-on internship experience for high school students. This year however, due to covid-19 social distancing restrictions, the internship program was cancelled. In order to keep the shellfish lab maintained and running, Mike and Lyndsey Allen cared for the shellfish seed and managed the Shellfish nursery during its busiest time. The Natural Resources Department thanks them for their efforts.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. Volunteers who assisted the Natural Resources aquaculture program, water sampling, and herring run maintenance included Mike and Lyndsey Allen, and Morgan Clark.

Volunteer Shellfish Wardens

To patrol the local shellfishing flats, assistance was provided by a dedicated group of volunteer shellfish wardens: Greg Garber, Ron Saulnier, and Dean Knight. They were very generous with their time and energy. Patrolling the

shellfish flats throughout the year, they not only enforced the shellfish regulations, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

We began to issue shellfish permits online in the first quarter of 2020 once Covid-19 restrictions, social distancing and partial closures of Town offices went into effect. The shellfish flats became a busier place than normal with more people working and schooling from home wanting to find an enjoyable outdoor activity.

Shellfish Permit Structure

We currently issue individual recreational permits (Resident, Non-Resident, Resident Senior and 1-day permits) with the caveat that anyone under the age of 16 can shellfish – provided they are shellfishing with someone who holds a valid recreational shellfish permit. The individual permit holder is responsible for the children and their shellfishing activity. The shellfish permit limit is 10qt/week of shellfish. Anyone 16 years old or older shellfishing is required to have their own shellfish permit. Commercial permits, available to only Harwich full time residents, have always been individual permits.

Current shellfish permit rates:

Resident	\$25/year
Non-Resident	\$65/year
Commercial	\$55/year
Resident Senior (65+)	\$10/year
One-Day Non Resident	\$25/year

2020 Shellfish Permits Sold

Resident	194
Non-Resident	31
Commercial	3
Resident Senior (65+)	157
One-Day Non-Resident	52
TOTAL	437

Shellfishermen were asked to fill out a survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys, we were able to compile the following averages per shellfishermen:

Days someone went shellfishing	7.2
Pails of quahogs	2.73
Pails of oysters	0.61
Pails of softshells	0.63
Pails of scallops	0.00

* 1 pail = 10 quart (weekly limit)

Note: When someone buys a permit, the previous year's survey results are collected. The 2020 data will be available after everyone has purchased their 2021 license and will be included in next year's town report.

Herring Run

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. Some herring runs in the state are showing steady improvement and there are indications that the Division of Marine Fisheries are very close to opening selective runs to a limited take of herring in the near future. Procedures with DMF are in place to possibly open our run in 2022.

Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites. We have often worked with Barnstable County Americorps and with their collaborative effort we can accomplish a great deal of work in a short period of time, but this year were unable to use their help.

Harwich Conservation Trust (HCT) usually has 30+ volunteers on a fixed schedule for April and May stationed at the point where herring enter Hinckley's Pond, but this year it had to be cancelled. We expect to restart this volunteer count in 2021.

Year	Volunteer Herring count
2020	No Count (Covid-19 restrictions)
2019	69,680
2018	47,698
2017	11,980
2016	63,349
2015	127,860
2014	247,894
2013	91,167
2012	101,624
2011	10,466
2010	41,254
2009	19,336

Massachusetts DMF re-installed an electronic fish counter at the Johnson's flume off Depot Street. This is the fifth year we have utilized this electronic counter. The herring freely passed through one of several counting tubes as they migrated up the fish ladder. The total fish tabulated over a two month period was 905,078 fish compared to 2019 when we had 1,223,211 fish.

Year	DMF Electronic Herring counter
2020	905,078
2019	1,223,211
2018	882,630
2017	284,936
2016	344,133

The 60ft x 40ft lead line seine net with top floats which remained installed in the West Reservoir in order to keep migrating herring from entering the nearby cranberry bog when it is flooded worked well. Very low water levels in our stream system made it difficult for herring fry to return to Nantucket Sound. Sand was shoveled out in some areas to increase water flow between ponds and even our Highway Department with emergency approval from our Conservation agent helped us out with connecting a pond to Long Pond. This made it possible for more herring fry to leave the upper pond system.

Eel Ramp

The eel ramp located off Bank Street, managed by DMF and assisted by Harwich Natural Resources continues to help migrating eels into Grass Pond, although we did not receive an official count. The eel ramp itself consists of a small water pump which keeps an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

Harwich Water Quality Sampling

For over 2 decades Harwich citizen volunteers have been collected water quality data from Herring River, our three harbors, and many freshwater ponds. This was severely impacted by the social distancing and interaction restrictions brought about by the Covid-10 virus and response by Town government. Most of the typical water sampling had to be postponed for a year. A few ponds did collect some basic water quality parameters and the Natural Resources Department was able complete the Pleasant Bay Alliance monitoring as well as the Contaminants of Emerging Concern water sampling program.

The Natural Resources Department also continued its water sampling collection program for the Center for Coastal Studies. Water samples were collected and analyzed for contaminants of emerging concern. Contaminants of emerging concern (CECs) include pharmaceuticals and personal care products, which have been detected at low levels in surface water, leading to concerns that these compounds may have an impact on human health and aquatic life. A summary report of the Contaminants of Emerging Concern in Nantucket Sound and its Associated Estuaries and Salt Ponds can be found at: www.waquoitbayreserve.org/wp-content/uploads/WQM_METConf_CECs_Costa.pdf.

Harwich also plays a role in the Pleasant Bay Water Quality Monitoring Program. The Pleasant Bay Alliance, with the help of Harwich volunteers, sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. Water sampling volunteers Tina Maloney, Tom Telesmanick, Denise Yocum, Louise Vivona-Miller, Al Williams and Dave Bennett were all generous with their time and we thank them for their assistance.

The Alliance completed its 21st year of water quality monitoring, as well as continued to implement activities under a \$250,000 grant from the Southeast New England Estuaries Program, a program funded by US EPA. A full list of completed projects and copies of reports by the Pleasant Bay Alliance can be found in their annual report and the program website www.pleasantbay.org.

Hinckley's Pond Phosphorus Inactivation Treatment Monitoring

Solitude Lake Management out of Shrewsbury MA was contracted to conduct a subsurface phosphorus inactivation treatment using aluminum sulfate and sodium aluminate to treat the Pond in 2019. In addition to the Alum dosage, pre-treatment, during the application, and post-treatment water quality monitoring was also conducted. The 2020 post treatment water quality monitoring was completed and the pond is doing great. We will continue the monitoring in 2021.

Miscellaneous

Harmful algae blooms from cyanobacteria in Cape Cod's fresh water bodies continue to garner attention. Harwich experienced a few this past summer and the entire Cape has been developing a coordinated approach to addressing these and disseminating accurate and timely information to the public coming in contact with bodies of water experiencing any type of bloom. This has been an important step in keep the public informed.

Appreciation

Often the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, and Conservation for all their assistance. Harbormaster John Rendon, Michelle Morris, Tom Telesmanick, and Billy Neiser were especially helpful in coordinating daily operations. I appreciate all their effort and hard work assisting me in my endeavors.

Respectfully Submitted,

Heinz M. Proft
Natural Resources Director

Report of the **Planning Board**

The Planning Board's main charge is that of regulatory review for the development and redevelopment of land and sites in Harwich. The Board through the process of open meetings confirms that all application are in compliance with the Town's Zoning Bylaws (Zoning Code), the Planning Board Rules and Regulations and the Town's Local Comprehensive Plan. 2020 was definitely a unique year with the COVID-19 Pandemic.

The pandemic resulted in the move from in person meetings and public hearings to virtual meetings and public hearings. The Board did not miss any meetings, nor were any applications deferred as a result of the Governors emergency order; however getting necessary documents signed by the Board took a great deal of safety coordination.

Development Application Summary

From an application standpoint it was not as busy as 2019 which had a 10 years high of 50 applications. This year 34 applications were submitted and the Board held 22 meetings. Seven (7) cases carried over from 2019 and nine (9) cases will be held over to 2021. The Board's cases and determinations are as follows:

- 8 Approval Not Required (ANR) Plans were received. Seven were endorsed and one is pending.
- 1 Approval of a Modification for a Definitive Subdivision Plan.
- 10 Use Special Permits were approved and two withdrawn.
- 6 Site Plans Review applications were received; 5 are pending and one withdrawn.
- 6 Site Plan Review Special Permits & Use Special Permits applications were received; 3 were approved and 3 are pending.
- 2 Waiver of Site Plans were reviewed; one was approved and one withdrawn.
- 5 requests and approvals were for Release of Covenants.

Zoning Code Amendments

This year's annual Town Meeting was delayed due to the pandemic, to September. This allowed the Board to work on two (2) specific zoning amendments: the West Harwich Special District (the Cape Cod Commission and Barnstable County Commissioner approved this area as a District of Critical Planning Concern (DCPC) in late 2019) and changes to the various bylaws

related to the Multifamily Use Special Permit. The Board also sponsored a third zoning amendment that had to do with the deletion of references to Essential Services.

These zoning amendments were approved by Town Meeting and are awaiting Attorney General Approval. (Note: all the zoning amendments were approved on January 12, 2021.)

Planning Projects

Following Town Meeting and the approval for the West Harwich Special District bylaw, the Board has begun to craft the new West Harwich Special District Design Review zoning bylaw and Design Guideline. The Board is striving for approval of the zoning bylaw at the 2021 Annual Town Meeting and hopes to adopt the Design Guidelines around the same time.

Membership & Staff

Member attendance is general robust and the members have experienced a remarkable year. Currently the Board has one opening for an alternative member.

The Planning Board did see the departure of the Town Planner, Charleen Greenhalgh who retired in late November. She did return to assist the Board as the part-time Interim Town Planner in early December.

The Planning Board would like to acknowledge Charleen Greenhalgh, Town Planner, Elaine Banta, Planning Assistant and Katie O'Neill for their invaluable work for the Board. The Board would also like to thank the Board of Selectmen and the Citizens of Harwich for their continued support in the Planning Board's effort.

Respectfully Submitted,

Duncan Berry, *Planning Board Chairman*

Report of the **Pleasant Bay Alliance**

The Pleasant Bay Alliance is an organization of the Towns of Harwich, Chatham, Orleans, and Brewster. Formed through an inter-municipal agreement, the Alliance is charged with implementing the Pleasant Bay Resource Management Plan. The Plan encompasses the Pleasant Bay Area of Critical Environmental Concern (ACEC) and Pleasant Bay watershed. The Alliance develops and distributes public policy recommendations, technical studies and public informational materials, all available on the Alliance website, www.pleasantbay.org. Highlights from 2020 are described below.

The Alliance coordinated Watershed Permit implementation activities under a \$250,000 grant from the Southeast New England Program (SNEP), a program funded by US EPA. Grant-funded activities included completion of a study of Innovative/Alternative septic systems; a pilot project for shellfish aquaculture for nitrogen removal; a nitrogen trading demonstration project and; an update of the Massachusetts Estuaries Project model. Work on these tasks will conclude in 2021. The Alliance obtained a second SNEP grant in the amount of \$132,178 to conduct analysis using the updated MEP model, and to study the potential for towns to obtain credit toward TMDL compliance for nitrogen removal resulting from stormwater management.

In accordance with an inter-municipal agreement among the four towns, the Alliance submitted the second Pleasant Bay Watershed Permit Annual Report to Massachusetts Department of Environmental Protection and the Cape Cod Commission. The annual report tracks progress on implementation activities under the Pleasant Bay Watershed Permit.

Working with the Chatham Health & Natural Resources Department, the Alliance completed the 21st season of the Pleasant Bay Water Quality Monitoring program. Dedicated volunteers persisted despite the pandemic to collect samples at 25 bay-wide sites achieving a 90% collection rate. Data from the program are used for nutrient management planning and implementation.

The Alliance completed work under a \$70,050 FY2020 coastal resilience grant from Massachusetts Coastal Zone Management. Living shoreline concept plans were developed to protect salt marsh at two locations on the Bay, including Jackknife Harbor Beach in Chatham. The Alliance obtained a \$75,000 FY2021 coastal resilience grant from MCZM to further the design and permitting of the Jackknife Harbor living shoreline, in coordination with the Chatham Parks and Recreation Commission.

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin Thompson, Jr., *Alliance Steering Committee*

Dorothy Howell, *Alliance Steering Committee*

Dan Pelletier, *Superintendent, Water Department*

Heinz Proft, *Dir., Natural Resources Dept.,*

Alliance Technical Resource Committee

Amy Usowski, *Conservation Agent, Alliance Technical Resource Committee*

John Rendon, *Harbormaster, Alliance Technical Resource Committee*

Carole Ridley, *Alliance Coordinator*

Report of the **Public Works Department**

I hereby submit my Annual Report on the activities of the Department of Public Works in 2020.

Although 2020 has been an extremely challenging year due to the global COVID-19 pandemic, there were some positive things that happened last year, which are discussed below. The pandemic caused nearly everyone to change the way they conduct business, and the DPW is no different. We were able to address these unprecedented logistic and financial challenges through teamwork, dedication and creativity to continue to offer the residents of Harwich the services they expect from their DPW. Those services may have taken a little longer at times and we thank the residents for patience and understanding.

In 2014 National Grid placed a moratorium on new gas services due to capacity limitations in their system until they were able to upgrade their main transmission lines. Unfortunately, 9 1/2 miles of Main Replacement Plan were in the Town of Harwich. The Town of Harwich DPW and Police Department have worked as cooperatively as we could with National Grid in an effort to get the natural gas moratorium lifted as soon as possible. Examples of this include allowing National Grid to continue construction during the summer months, which is normally prohibited, allowing some holiday and weekend work and working to resolve any conflicts as quickly as possible. These efforts allowed National Grid to lift the moratorium on any new services on April 1, 2019. As part of the Town's restoration requirements, National Grid resurfaced all 9 1/2 miles of roads in Harwich that they worked on with a curb to curb overlay this past fall. Although Harwich residents experienced a few weeks of disruption during the paving process, National Grid spent in excess of \$3,000,000 meeting our restoration requirements and saved the taxpayers from having to pay to resurface those roads in the future.

In 2015 the Board of Selectmen wrote MassDOT requesting a sidewalk be constructed on Route 28 (a State owned road) from Harwich Port to Saquatucket Harbor. The primary reason for this request was the planned \$10M worth of improvements at the harbor, realizing it would draw more pedestrians from Harwich Center. At the time MassDOT appeared amenable to this request and said that they would build a sidewalk the next time they had a project on that stretch of roadway. The Town followed through with the harbor improvements, but MassDOT did not have this 3,300 feet of sidewalk anywhere on their radar screen. The good news is that in the fall of 2020 we received word that MassDOT has changed some of their Complete Streets

requirements and appears ready to approve a stand-alone sidewalk project on this stretch of Route 28. In response to the good news from MassDOT, the Town held a virtual public outreach meeting on November 23, 2020, where we gave a PowerPoint presentation of the proposed project and asked the public to comment on it. In total there were 12 residents who spoke in favor of the project, many of whom represented entire neighborhoods, and none who spoke against it. As of this writing we are waiting on a formal vote of the MassDOT Project Review Committee, which will allow this project to be pursued as a Transportation Improvement Project (TIP). TIP projects are one way to maximize our limited maintenance dollars with State and Federal funds, where the Town is responsible for engineering and designing a project. Once the design is completed and accepted by the State, the project becomes theirs, with MassDOT bidding, awarding, and overseeing all aspects of the project until its completion.

In 2016 I proposed pursuing another Transportation Improvement Project (TIP) on Route 28 in West Harwich from the Dennis Town line to the Herring River Bridge. The primary impetus in proposing this project was that the Town of Dennis has an approved and funded TIP project for the Dennis Port area of Route 28. Since their current project excluded the traffic signals at the Town line, Harwich and Dennis made a joint application to MassDOT that would upgrade both traffic signals and hopefully alleviate the long backups that occur at this intersection during the summer months. The joint project was accepted by MassDOT through the Transportation Improvement Program with a preliminary construction estimate of \$5.6M slated for 2024 (originally programed for 2022). To help pay for Harwich's estimated engineering costs of \$330k, the Town signed a Memorandum of Understanding with the Cape Cod Commission to utilize \$175k in Traffic Mitigation funds for that purpose. To date, the Town has held a kickoff meeting, 3 site walks including one open to the general public, a brainstorming session with the public and 3 meetings with MassDOT, Cape Cod Commission, Town of Dennis personnel and VHB. The 25% design plans & construction cost estimate (\$5.8M) were submitted to MassDOT in October 2019. MassDOT issued comments on the 25% submittal in September 2020 which were reviewed and discussed with the Towns and VHB in December 2020. Updates to the design plans which affect right-of-way acquisitions were made after resolving the 25% review comments. MassDOT will review the updated plans and schedule a field walk with impacted utility companies over the next few months. We anticipate that MassDOT will schedule the 25% Design Public Hearing sometime this summer.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms, hurricanes and tornados, all Department personnel function as one cohesive unit for the duration of the event and

subsequent cleanup. Additionally, personnel are temporarily assigned to other Divisions within the Department as workload and staffing dictate.

Building Maintenance Department

The Building Maintenance Department consists of four full-time employees. They are responsible for routine and preventative maintenance of over 35 Town-owned buildings, with over 260k square feet of space. There are over 40 additional areas that are also maintained by the department such as the town gardens, beach stairs and walkways, etc. They are also responsible for the setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2020:

- During the initial days of preparing to return to work during the emergence of COVID19 support was provided to the Transfer Station to enforce social distancing requirements and organize traffic flow.
- During the preparation for the town buildings to reopen, many of the facility spaces were reorganized to ensure social distancing. Plexiglas barriers were installed in the Town Hall service windows and new offices were built in Brooks Free Library. Directional barriers were installed in high traffic areas. Hands free paper towel dispensers were installed in all of the buildings along with hand sanitizer dispensers.
- Prior to the Cape Cod Technical Regional High School building demolition, the staff went through to salvage parts and equipment to be used in town buildings. The items to be re-utilized is estimated to save the town over \$200,000.00 in future costs.
- Completed the procurement and installation of early warning lights for the bike path crossing on Depot Street.
- Worked jointly with the Fire Department with the construction of the new Station II facility. Attended bi-weekly meetings and provided quality assurance oversight through routine inspections. Upon completion of construction the department assisted with the installation of support equipment such as ice machine, oxygen fill, irrigation, etc. Performed continuous tracking, monitoring and coordination of all punch list and warranty items throughout the year.
- Worked with RISE engineering to complete the installation of high efficiency boilers, energy management system, pump and fan motor variable frequency drives at Brooks Free Library. The total cost of the project was \$311,138.00. After the approved grant of \$152,910.00 and utility incentives the cost to the operating budget and taxpayer's will pay only \$13,457.40. This is also estimated to provide \$5594.00 in annual utility costs.

This department also responded to and completed over 575 work orders (requests for service) during the year. These included repairing and managing the HVAC systems, broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment, and coordinating repair services with outside contractors when appropriate.

Custodial Department

The Custodial Department, which consists of one part time and five full-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Harbormaster Administration, Library, Cultural Center, and the Albro House.

Routine maintenance for this department includes:

- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets
- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc.
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

During the pandemic, regular daily cleaning was increased by cleaning and applying disinfectant to all high touch spots such as handles, flat work areas, and glass.

Disposal Area

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

This past year has had multiple challenges for all, with advent of the COVID-19 virus. The Disposal Area has been working alongside other departments to implement procedures to help keep both customers and staff safe, and we thank the public for their continued cooperation.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to the SEMASS facility in West Wareham, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 332 trips to this facility moving a total of 7,743 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. Because of the virus, recycling has been single-stream this year, meaning all items are placed in one container. A total of 1,426 tons of recycled material was hauled to a facility in Rochester and accounted for a total of 353 trips. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers for transportation to NER, which is a facility in Taunton. Harwich vehicles made 766 trips, hauling a total of 13,030 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling was unable to operate, due to the COVID-19
- Due to the COVID-19, the Treasure Chest was not open this past year, but we hope to see its return, when it is safe to do so
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the 2020 HHP collections, the Disposal Area staff served 303 cars, recycling a total of 22,180 pounds of hazardous waste. 1.7 pounds of mercury and 1,200 pounds of sharps were collected from Harwich residents. 286 sharps containers were distributed to residents for proper disposal. Additionally, 322 flares were collected. Due to the COVID-19 virus, the HHP collection in May was cancelled. Additionally, one HHP collection ended early due to overwhelming participation and waste volume.
- The Disposal Area also collected 3,150 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Highway Department

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches.

In addition to the above-mentioned activities, the Highway Department completed the following in 2020:

- Installed 31 drainage systems
- Reconstructed 29 drainage systems
- Patched potholes and made road repairs using 25 tons of asphalt
- Cleaned 424 catch basins with Town-owned equipment
- Maintained all Town owned beaches from May through September
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 21, 2020
- Striped 57.15 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Completed tree pruning on 12 Town roads
- Completed road side mowing on all main roads and started on secondary roads
- Completed the patching of 6,973 square yards on 6 roads using sub-contractors
- Crack sealed 59 roads using 12,975 gallons of crack filler
- Installed 30,982 sq. yds. of 20% rubber modified asphalt chip seal on Lower County Rd
- Installed one new drainage system and paved Pleasant Road Beach Parking Lot using 450 tons of asphalt
- Responded to 635 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Assisted Harwich Conservation Trust with the construction of a new parking area for Pleasant Bay Woodlands
- Assisted the Conservation Department with maintaining Thompson's Field, Cornelius Pond Woodlands, and Texeira's Field.

- The DPW worked cooperatively with the Engineering Department, Water Department, sewer designer and contractors to ensure that roads affected by the sewer project are restored property.

Park, Cemetery, and Forestry Departments

These departments are responsible for the maintenance of 6 parks, 7 athletic fields, 19 memorial squares, the grounds of 14 Town-owned buildings, the Town Gardens, and the bicycle trail, the care, maintenance, preservation, and improvement of 17 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time and four seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted, with assistance from the Cemetery and Highway Departments.
- Athletic Fields – These were mowed twice weekly and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Maintained irrigation systems for all athletic fields and Town buildings. Repaired several major breaks in piping and replaced broken sprinkler heads as needed.
- Bicycle Trail – This was patrolled on a weekly basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Contracted with Seaside Arborists for twelve days to remove roadside trees that were dead, dying, or otherwise in danger of falling.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 100 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.
- Cemeteries – Assisted with burial mark-outs and lot surveying

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders, and completed the following projects:

- Improved the drainage on the Community Center fields by drilling 4' drainage holes with the assistance of the Highway and Cemetery Departments
- Overseeded the grass areas at many of the Town buildings
- Added drip irrigation to the Brooks Academy Museum gardens
- Removed over 15 diseased trees in the cemeteries with help from the Highway Department and contracted with Seaside Arborists to remove 33 trees from the cemeteries

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Bev & Tim Millar and Tom Landis for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

Due to COVID-19, the 9 Town restrooms had to be cleaned and disinfected more frequently, which was outsourced to a private contractor.

Vehicle Maintenance Department

The Vehicle Maintenance Department, which consists of four full-time employees, is responsible for scheduling, servicing, repair, and parts ordering/receiving for the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, mowers, plows, and sanders. This department also maintains the Town's fuel dispensing system and its small equipment, as well as registering, insuring, and handling accident claims for Town vehicles.

The following is a partial list of some of the repairs and maintenance accomplished in 2020:

- Performed Massachusetts State Inspection on 112 vehicles & pieces of equipment
- Performed 91 major and minor services to Town vehicles and equipment

- Performed 1,162 repairs to Town vehicles and equipment
- Prepared and maintained trucks and equipment for roadside mowing, beach cleaning and street sweeping
- Prepared Town trucks and equipment for snow and ice removal
- Performed snow and ice removal, storm

In Conclusion

I would like to thank the Board of Selectmen, Town Administrator Joe Powers and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of the Department of Public Works and their patience during these challenging times. Finally, I would like to thank the enthusiastic, conscientious and hardworking men and women of the Department of Public Works. It is truly a privilege to lead them and know that collectively we make Harwich a better Town to live and work in.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

Report of the **Real Estate and Open Space Committee**

Current Membership: Elaine Shovlin (Chair), Katherine Green, Dave Callaghan, Marcie Smith, Carol Porter, James Donovan

One Vacancy

Attendance: 90%

All Committee Members have satisfied their Conflict of Interest Training. All have been sworn in by Town Clerk.

All Agendas and Minutes have been filed and posted as required.

The Committee has made recommendations to the Affordable Housing Trust regarding properties that may be suitable for affordable housing development. The Committee has made a commitment to attend AHT meetings as often as possible and work closely with AHT to provide affordable housing in Harwich.

REOS continues to confer with the Housing Committee, the Conservation Commission and the Water Department. These working relationships help to identify and prioritize the properties that are beneficial to the use and management of land for public purposes.

The Committee has presented a list of properties to the Board of Selectmen recommending properties for Conservation, Housing and Water quality protection. These properties include Town owned, tax lien and owners unknown.

The Committee continues to review, evaluate and visit properties for the purpose of making informed recommendations to the Board of Selectmen.

REOS has co-sponsored a request for CPA funds co-sponsored with Harwich Conservation Trust.

The Committee appreciates the support of Don Howell, Liaison, Art Boden, Housing Chair, Amy Usowski, Conservation Agent, Charleen Greenhalgh, Town Planner and Michael Lach, Director, Harwich Conservation Trust.

Respectfully submitted,

Elaine Shovlin, *Chair*

Report of the **Treasure Chest**

The Treasure Chest located on Queen Anne Road adjacent to the Harwich Transfer Station is charged with recycling good, clean, reusable items. It is open all year on Saturdays and Sundays from 9:00 AM to 3:00 PM, staffed entirely by volunteers. Items may be dropped off or picked up on both days. Access to the Treasure Chest is restricted to cars displaying the current Treasure Chest sticker. Stickers are available at Town Hall. All Harwich residents are encouraged to obtain a sticker, come to the Treasure Chest and help with the task of keeping appropriate items out of the trash stream.

The existence of the Treasure Chest and these operating guidelines came to a halt in March 2020 when it closed due to the pandemic in order to protect the health and safety of volunteers and residents. It has remained closed with no plans to open again until COVID 19 is no longer with us. At this time the building is being used for winter storage of equipment by the Harwich Highways and Maintenance Department.

The Treasure Chest Committee continues to be grateful for the hard work of the volunteers, the assistance from the staff at the disposal area and the continued support of the Board of Selectmen. The committee looks forward to a time when it can get back to its mission of recycling.

Respectfully submitted,

Janet Evans, *Chairperson*

Report of the Board of Water/Wastewater Commissioner and Water Department

The Harwich Board of Water/Wastewater Commissioners and Water Department respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year of 2020.

COVID-19

Department operations flowed continuously, while precautions were adopted to include mask-wearing, social distancing and sanitizing protocols due to the pandemic. As with most Town facilities, our office was closed to the public for many months but then moved to appointments only. Whether we were on premises or working remotely, we did not miss a beat! We are fortunate to have technology in place that allowed us to change gears quickly and effectively.

Our rate payers and their ability to pay the first water bill issued during the pandemic was on our minds. In an effort to help, the Board of Water/Wastewater Commissioners extended the due date for the June 2020 water bills. The Water Department regularly offers payment plans in the event a customer is unable to pay their bill. There are also many services available to help those in need and we make it a practice to provide a list of these services when we feel it can help a customer in need.

2020 Public Water Systems Awards

In December of 2020, the Harwich Water Department was recognized by the Senate, House of Representatives, and Massachusetts Department of Environmental Protection for Outstanding Performance and Achievement in the Medium and Large Community Water System Category in 2020.

Operations

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility mark outs, final readings for property transfers, backflow inspection and much more.

Below is a summary of 1,760 services performed in 2020:

2020 Service Activity

Change Meter	167	Repair/Replace Valve	12
Damaged Box/Gate	2	Service Install/Renew	28
Final Read	289	Service Call/Repair	44
Frozen Meter/Service	0	Site Visit	83
Hydrant Meter Use	15	Troubleshoot	8

Install Meter	39	Turn Off (Seasonal)	279
Leak Investigation	51	Turn Off Service	9
Mark Out Property	396	Turn On (Seasonal)	310
Remove Meter	10	Turn On Service	18

Projects & Accomplishments

2020 was an interesting year, to say the least, but Water Department projects still continued as planned. Please find some of the more notable projects & accomplishments below:

- Water Service Replacement Project along the National Grid Project Route began in 2019 and continued into 2020. Eighty-seven old metal water services along the project route are being replaced with HDPE pipe from the water main to the curb stop. The project route includes Great Western, Queen Anne, Route 39, Main Street, Depot Street and Depot Road.
- Replaced 167 meters in 2020 as part of our ongoing meter replacement program. This was down from 402 meters in 2019 due to the pandemic and ensuring safety of our staff.
- Water Main Replacement on Harden Lane; 600 feet of 2"
- New PFAS regulations resulted in additional sampling; no compounds were detected
- Pleasant Lake Tank Project to increase size of fill pipe began toward the end of 2020 and will continue into 2021

Water Rates and Financial Overview

The Department and our rate payers successfully transitioned to year two (2) of quarterly billing. The move to quarterly billing restructured tiers but did not include a rate increase. In fact, the rates have not increased since March 2015.

In 2020, the Department analyzed anticipated revenues from water rates, assessed operational expenses and capital needs. The undertaking resulted in the necessity for a water rate increase to take place in 2021. Presentation of rate increase, legal notice of proposed increase and a public hearing are all requirements that will be presented in 2021.

The stance of the Board of Water/Wastewater Commissioners, with support of the Department, is to keep rates fair and equitable. Water rate increases become necessary when revenues are unable to keep up with inflation, increases to operational and maintenance expenses and/or when a new capital project must be funded. To see what's on the horizon for capital projects for the next seven (7) years, please refer to the Capital Planning section in our report.

In addition to water rates and services, the Department continues to look for other revenue sources as well as ways to run more efficiently and economically.

FY20 Financial Summary

Expenses

Salary and Wages	1,275,464
Supplies, Services & Maintenance/Repair	1,057,550
OPEB Contribution	50,000
Debt	739,688
Indirect Expenses; Insurance & Employee Benefits	702,018
Total Expenses	<u>3,824,721</u>

Revenues

Water Rates & Recurring Services	3,672,392
Service Repairs & Site Visits	71,387
Service Tight Protection Plan	76,900
Solar Revenue	104,081
Backflow Inspection	8,579
Water Service Installation and Renewals	152,417
Late Fees, Interest, Lien Collection & Penalties	53,459
Wireless Communications Lease	126,373
Investment Revenue	<u>25,086</u>
Total Revenues	<u>4,290,675</u>

Articles (ATM19 for FY20)

ATM 19 #18 2019 Ford 550 Truck	76,551
ATM 19 #15 John Deere Excavator	36,953

Water Enterprise Fund Balance Summary

FY20 Fund Balance	1,429,733
FY20 Abatements & Adjustments	10,852

Capital Planning

The Board of Water/Wastewater Commissioners and Department staff continues to evaluate the aging infrastructure, water consumption forecasts, revenue projections, and the current debt schedule to identify and plan for the future capital needs of the Department. Additionally, due to the pandemic, the Department moved a project article request from FY 2021 to FY 2022.

7-Year Capital Plan:

- Fiscal Year 2022
 - New Source Exploration planning and engineering (postponed from FY21)

- Route 28 Water main replacement design (Lower County to Herring River; may expand to Dennis Town Line to Herring River pending Mass DOT project coordination)
- Station 8 Generator replacement
- Fiscal Year 2023
 - Route 28 Water main construction
 - New Well Construction
 - (2) Fleet/Truck replacement
- Fiscal Year 2024
 - Pavement Management - Well access roads
- Fiscal Year 2025
 - Paint Pleasant Lake Tank
 - (1) Fleet/Truck replacement
- Fiscal Year 2026
 - Water Main Upgrades - Pipe Discontinuity
- Fiscal Year 2027 – No Project(s)
- Fiscal Year 2028
 - Relocate Water Department Headquarters (Queen Anne Rd.)

System Maintenance

The Department experienced a number of water main breaks in 2020. Regular distribution maintenance helps minimize the impact to residents and businesses during repairs. For this reason, the Department continues its standard maintenance/monitoring programs, which include:

- **Hydrant Maintenance** - Evaluate hydrant coatings & re-paint where necessary to prevent corrosion & remove and lubricate hydrant cups to maintain ease of access in the event the hydrant needs to be utilized for fire suppression
- **Valve Maintenance** - Vacuum valve boxes to guarantee access to the valves operating nut & exercise the valve by opening and closing to verify it is working order
- **Well & Pumps** - Take manual drawdown readings to check the wells specific capacity, which is used to check the wells current capacity to historical data. This information is used to determine if the well is in need of cleaning & redevelopment, or to verify the pump is functioning in the capacity it was designed
- **Water Storage Tanks** - In addition to the daily site visits, monthly tank inspection reports are completed to document a more thorough evaluation of tank conditions. These monthly reports combined with our contracted annual inspection are used to predict future maintenance needs
- **Water Meter Replacement** - The Department upgrades & replaces all customer meters 15 years or older

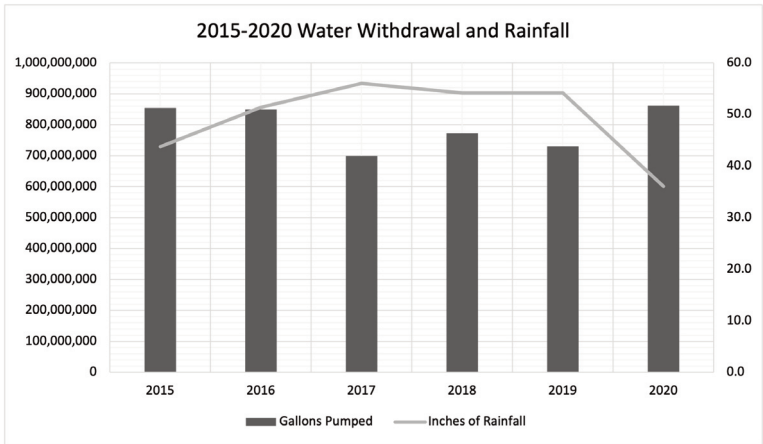
Water System

The original water system was established in 1936. Major expansion projects were undertaken in the 1950s, late 1960s and again in the late 1970s, these expansions made the water distribution system what it is today.

The Water Department operation consists of 14 pump stations, approximately 400 acres of well fields/watershed protection areas, 5 corrosion control facilities, 2 elevated and 1 ground-level water storage tanks and 2 Greensand Water Treatment facilities which provide service to 10,033 metered accounts, 130 fire sprinkler accounts and 1,382 fire hydrants for fire protection.

Water Withdrawal

The Water Department pumped 861,316,806 million gallons of water from our wellfields during 2020. Most of the water pumped was withdrawn from Chatham Road and Depot Road wells.



Water Quality

The Harwich Water Department is constantly striving to provide its consumers with the best water possible. The water provided to the residents of Harwich is tested numerous times a month for a variety of contaminants. Harwich Water Department continues to provide water that meets or exceeds State and Federal standards. The results of this testing are located within the Annual Water Quality Report on the Department website. Iron and Manganese levels in the untreated source water have, in the past, caused unfavorable aesthetic qualities in the water. Sources containing these impurities were infrequently pumped. Since the addition of the Bruce Cahoon Greensand Water Treatment Facility and North Westgate Treatment Facility, these minerals are no longer affecting the water quality.

Nitrogen and Phosphorus in fertilizer are the greatest concern to water quality. Generally speaking, lawns need less fertilizer than advertised and there are multitudes of fertilizing alternatives available today. While water quality in Harwich is excellent, let's do our best to keep it that way and protect our precious resource.

Service Tight Protection Plan

As property owner, you are responsible for the repair and maintenance of your water service, and until a problem occurs, you could incur thousands of dollars in repair costs. Harwich Water offers a Service Tight Protection Plan which covers the costs of repairs to your service in the event of a sudden leak. The cost is \$17 per quarter for an annual fee of \$68. You can enroll and learn more by visiting harwichwater.com or by calling the department for a brochure.

Drought Management and Conservation

The Water Department has drought management signs throughout the Harwich Community. During peak season please refer to the signs around town as well as notices on our website for drought notification. We continue to encourage our customers to be diligent in conserving water even if the supply is abundant.

It is important to keep in mind that the average person uses 80-100 gallons of water per day on the following activities:

Bathing & Hygiene	15 gallons per day	Kitchen	7 gallons per day
Housekeeping	1 gallon per day	Laundry	8 gallons per day
Irrigation/Watering	70 gallons per day	Toilet	19 gallons per day

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 90 days) and by the number of residents of your household to determine your average.

High Consumption and Irrigation Systems

The majority of our high consumption calls come in after the October bill is received. When we receive these calls, the irrigation system usually has been shut down for the season and the seasonal home is vacant. We cannot stress enough the importance of becoming familiar with your irrigation systems to anticipate this expense. You may need the help of your irrigation company to determine the number of zones, number of heads in each zone, frequency of zones running, and how much water is used for a full cycle and/or each day, each week, each month, etc. Consumption should be monitored on a regular basis by checking your water meter reading so if an issue exists it can be corrected immediately. All water that passes through the meter is the responsibility of the homeowner, and who wants to pay for water that is lost?

We would also like to remind our customers who do have an irrigation system that a testable backflow device must be installed on the line that feeds your irrigation system. This device is put in place to protect containments from being pulled back into the public water supply. More importantly, it is a waste of our precious water resource.

Civic Ready to Replace Voice Broadcast System

Civic Ready is a mass communication service available to Town citizens to receive emergency and routine notifications. Civic Ready allows you to manage your own notifications and how you wish to receive them, whether by voice, text, and/or email. Civic Ready has replaced the Town Voice Broadcast System and went live on November 18, 2019. To Sign Up for Civic Ready, please visit www.harwich-ma.gov/home/pages/notifications.

As the Water Department transitions over to CivicReady we will continue to use the Voice Broadcast System. We encourage you to sign up on CivicReady at your earliest convenience and be sure to select Water Department Notification. Moving forward it will be the responsibility of the resident/water customer to keep contact information current in CivicReady.

Board of Water and Wastewater

As the Department transitions to Water/Wastewater, and in following suit with the Town of Harwich Charter, our (3) Water Commissioners were sworn in as Water/Wastewater Commissioners in 2020. The 2021 election will bring an additional two (2) members onto the Board of Water/Wastewater Commission, making it a 5-member board.

Conclusion

As we begin 2020, the Board of Water/Wastewater Commissioners would like to thank the dedicated staff and further extend our appreciation to all Town Departments, Town Committees, Boards and Residents for their continued support.

Sincerely,

Board of Water/Wastewater Commissioners

Gary Carreiro, *Chairman*
Judith Underwood, *Vice Chairman*
Allin Thompson, *Clerk*

SCHOOLS

Report of the **Cape Cod Regional Technical High School District**



Cape Cod Regional Technical High School was established in 1973 as a public technical high school. Cape Cod Tech students meet the same academic standards required by the state as our sending schools while also meeting certification standards of their technical training.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement: Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Enrollment: For school year 2019-2020, the enrollment on October 1 was 616 students.

Budget: For school year 2019-20 (FY20) there was a Total Budget of \$15,087,000.

Formulation of the annual budget and town assessments are based on the previous school year's October 1 enrollment.

News from Superintendent Sanborn: Often educators are told to begin with the end in mind. Cape Cod Tech could not have envisioned ending the 2019-2020 school with a commencement at the Wellfleet Drive-In. With extreme gratitude to the Vincent family, Cape Cod Tech's class of 2020

celebrated their graduation in an unforgettable setting. The school year was a trying one for obvious reasons. I could not have been prouder of our entire staff's response to adversity in transitioning to a remote student learning model for education while simultaneously preparing to move into our new building. I must reiterate to the taxpayers of our twelve towns how grateful we are for your funding our new school which we moved into in August. THANK YOU! We cannot wait for the days when masks and social distancing are no longer, so we can invite you to see the new Cape Cod Regional Technical High School which has been realigned for next year due to the coronavirus. Currently, we have our technical students in 100% of the time while academic students attend 50% of the time with remote instruction every other day. Our new gymnasium serves as an additional cafeteria to allow for a safe student lunchroom environment during COVID and all classrooms maintain at least six feet of social distancing for staff and students. Additionally, our academy model was put on hold for one year due to the establishment of student cohorts which decreased student circulation throughout the building for safety as well. We do hope to return to normalcy at one point in the future but for now our whole community is making the best of the "new" normal. We have shared a few photos and more interactive photos are available at our virtual tour created for prospective students at: <https://www.capetech.us/cape-tech-night>.

Town of Harwich: The Town of Harwich had fifty-eight (58) students enrolled at Cape Cod Tech as of October 1, 2019. The assessment for Harwich was \$1,421,763 based on sixty-seven (67) students for October 1, 2018.

Highlights from Cape Cod Tech 2019-20 School Year

- Graduated 142 seniors in 2020, sixteen (16) from Harwich.
- Enrolled 162 freshman: fifteen (15) from Harwich.
- The student newspaper *Tech Talk* continued to win numerous prestigious awards this year, including: First Place with *The American Scholastic Press Association* for its annual newspaper competition earning 920 out of a possible 1000 points; and "top honors" by the *All New England Award* for newspapers with a student population between 500 to 1000. Congratulations to the fourteen (14) student journalists of 2019-2020!
- Through the generosity of Cape Cod community organizations, charities and family memorials, Cape Cod Tech presented 65 toolships and 63 scholarships to the graduating class of 2020 for a total of \$ 123,850.
- Thirty-eight (38) students received John and Abigail Adams Scholarships; two (2) from Harwich.
- The National Technical Honor Society honored 54 students: three (3) from Harwich.

- *SkillsUSA* is a national student organization serving more than 395,000 high school, college and middle school students enrolled in training programs in trade, technical and skilled service occupations. *SkillsUSA* is a huge part of the of the Cape Tech experience combining technical, academic and employability skills. Forty-eight (48) students participated in the Massachusetts District competition and won eight (8) medals. Cape Cod Tech had 14 students attend the *SkillsUSA* Leadership Convention. The state competitions were cancelled due to COVID-19, disappointing the 70 Cape Cod Tech students anticipated to attend.
- “FFA” (Future Farmers of America) is a national career and technical student organization based on middle and high school classes that promote and support agricultural education. This year a team of four Cape Cod Tech students place second at the Regional Nursery Landscape competition qualifying the team to participate at the National Nursery Landscape Convention vying against 200 participants across the country. The team brought home both gold and silver medals earning top marks for Cape Cod Tech. The Spring Competition was cancelled due to COVID-19.
- The Cooperative Education (Co-Op) program placed a total of 20 junior and 41 senior students to work with local businesses, enhancing their skills through Co-Op placements and seven (7) internships placed in their fields of Health Technologies and Dental Assisting.
- The Athletic Department offered a “no-cut, no-fee” program in which all students can participate without fees. The following sports were offered: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.

Technical Highlights from 2019-20

- All shop programs used the new school building (under construction) as an opportunity for student involvement in the design to upgrade their shops to 21st century industry standards.
- For all shop programs, there were fewer jobs completed for the public due to the closing of school buildings in March of this year related to the COVID-19 pandemic.
- The Auto Collision program completed 80 jobs resulting in approximately \$40,000 savings to the community and fostered positive relationships with local businesses to improve future student placements.
- The Auto Technology program purchased new engines to enhance the 10th grade curriculum significantly increasing engine repair knowledge, as well as new transmissions to increase transmission knowledge.

- The Carpentry Department increased their non-traditional student enrollment to include five females. Four students were placed in Co-Op placements. The Carpentry Program Advisory Board was strengthened with additional industry leaders.
- The Cosmetology program implemented a new salon shadowing program for students to better expose them to careers in the field. Community service projects, *Mannies for Nannies* and *The Wig Bank*, were a great success.
- Culinary Arts maintained a perfect 100% score on multiple annual food service inspections by both the town of Harwich and Barnstable County. This is due to the Serv-Safe training and testing that all culinary students have taken and passed for certification.
- Dental Assisting students participated in activities such as TECH night and *SkillsUSA*. They have a robust community service presence going out to preschools, Angel House, and veterans' centers. Five (5) students participated in district *SkillsUSA* competitions with six (6) intending to compete at State level prior to its cancellation.
- The Design & Visual Communications program was at maximum capacity with the new freshman class. This program received honorable mention at the Boston Globe Scholastic Awards this year. Students were involved in the community helping with design needs as well as providing a service to the school with designs for school events.
- The Electrical Department over-achieved for shop attendance this year. All sophomores received OSHA 10 Construction Training. Non-traditional student enrollment was doubled from the previous year for female students.
- The Engineering Technology Shop incorporated many certificate programs in engineering software very successfully including a dual enrollment class with Cape Cod Community College. This shop participated in the Co-Op program for the first time this year and placed four seniors into local jobs in their field.
- The Health Technologies students were very busy passing the Basic Life Support for Healthcare Providers, OSHA Training, gaining experience at Pleasant Bay Nursing Home, holding blood drives, teaching preschool children about healthcare and assisting homeless veterans.
- The Horticulture program has taken over the responsibilities for grounds maintenance for the second year which provides hand-on training for their students while saving the district time and money. Focus on the national FFA competitions provides skill-building, student learning and leadership opportunities for these students.

- The HVAC program consistently achieved a 95% attendance rate throughout the year; had 16 students participate in the *SkillsUSA* District competition; maintained 85% of juniors and seniors in Co-Op placements, and achieved OSHA Certification with all 10 sophomores.
- Marine Services continued its work with Yamaha Motor Corporation providing training materials and certifications for students. Relationships with local marine businesses have benefited from the six students working in Co-Op placements.
- The Information Technology Program offered its first Advanced Placement course: Computer Science Principles. Juniors earned certifications in Network Pro and seniors in Security Pro. Students had opportunities with the Yarmouth Community Center to demonstrate their talents. This shop program actively competes in a team sport, “eSports”
- The Plumbing Shop incorporated 21st century skills to keep students current with industry trends, such as teaching proper methods of Mega and Propress methods that are vital to our students’ success in this industry. Students were active in *SkillsUSA* and Co-Op programs.

Academic Highlights from 2019-20

- The Business Education/21st Century Learning department reconfigured their employability skills panel to take place on Google Meet, and forged ahead using the remote learning model.
- The English Department continued to integrate MCAS Next Gen writing into the curriculum using the MCAS Next Gen Writing Rubric. The Department adjusted student expectations and criteria for success for this kind of writing in response to 2019 MCAS data. All students passed the ELA Next-Generation MCAS by the November 2019 retest.
- The Social Studies standards were revised for 2019 and the Social Studies Department has implemented those changes. They were able to implement the new US History frameworks remotely and effectively. Advanced Placement (AP) students had the highest passing rate in the history of the program and the most overall students (13) passing the exams.
- The Math Department implemented a new Honors track for 9th grade Honors Algebra/Geometry. Pre-Calculus and Calculus classes were successfully implemented. Technology-based instruction and assessment were integrated into the curriculum.

- The Science Department is developing Biology Curriculum for the ninth and tenth grades that will prepare students for the Spring Biology MCAS assessments. Though MCAS exams were waived by the Governor because of the COVID-19 pandemic, results from 2019 were useful to identify areas of need for a more in-depth curriculum.
- Special Education was using Google Classroom before the COVID-19 pandemic, but remote learning has certainly made us all proficient in our use of technology with students.
- The Student Services Department created a District Curriculum Accommodation Plan (DCAP). The department not only engaged students in their post-secondary plans, scholarships/toolships applications, participated with local Rotary and Kiwanis Clubs for student recognition awards, but they pulled off the most amazing graduation ceremony for the class of 2020 at the Nauset Drive-In and supported underclass students throughout the summer to successfully complete the school year courses that were interrupted by the COVID-19 pandemic.



Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Robert Furtado, *Harwich Representatives*
Cape Cod Regional Technical High School District School Committee

Report of the **Monomoy Regional School District**

Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment. The following report summarizes many of the happenings in our community schools during the 2020 calendar year.



The COVID-19 Pandemic's Unprecedented Impact on Schools

Heading into the start of the 2020 calendar year, reports of a new, highly contagious, and deadly coronavirus strain in China began to appear in the news. By the end of February, the first U.S. deaths due to COVID-19 were reported on the west coast, followed less than two weeks later with the Massachusetts Governor issuing a state of emergency due to the outbreak.

School districts across the state began to proactively shut down as COVID-19 cases emerged in their communities. The decision to shift Monomoy Regional School District students to remote learning occurred on March 13. On March 15, the Governor ordered all schools to close for in-person learning through April 6, which was later extended until May 4, and again through the end of June.

Led by a superintendent with a background in science, who had been reading about how schools in Asia were responding to a developing pandemic, Monomoy Regional School District began planning for a variety of COVID-related eventualities early in February 2020, securing Chromebooks, to ensure that every student had access to a computer, and WiFi hotspots, to bring internet into homes without it. When schools were ordered closed for in-person learning, Monomoy was better positioned than most districts in the state to provide continuity of services. With only a few days to establish technology supports and teacher planning, the entire district began a full schedule of remote learning on March 23. While most school districts spent weeks and even months with asynchronous and impersonal attempts to engage students

in learning, Monomoy entered distance learning with the non-negotiable that its teachers would connect face-to-face every day with every child. This daily contact and the continuation of these established relationships with teachers was a critical part of making sure that the district's students were safe, supported, and getting the resources they needed, and allowed Monomoy to trail blaze moving the curriculum forward despite unprecedented obstacles.

As school ended and summer began, district officials immediately began working in earnest to plan for a return in September of in-person learning. Given that the spread of COVID-19 generally happens through the air, the district's summertime focus was on extensive maintenance and analysis of each school building's HVAC system, ensuring that every mechanical component was fully operational. Additional Chromebooks were purchased to ensure that the entire district was 1:1 for technology across grades. Professional Development was provided to teachers, specifically focused on how to use technology in both remote and in-person settings. The district also doubled its nursing staff in order to manage contact tracing of those who may have been exposed to COVID-19, to track the progress of sick students and staff, and to maintain strong lines of communication with parents regarding any illnesses at home.

Given the anxiety and concerns that many had about returning to in-person learning during a pandemic, the Massachusetts Commissioner of Education mandated that school districts offer families the option of either in-person or distance learning for their children. This meant that each school district needed to plan for and offer two parallel modes of teaching to its students. A weeklong summer administrative retreat brought the team together to create the master back-to-school plan and next steps, and families were then invited to choose between in-person or distance learning for their students. With fully functional HVAC systems, well-prepared teachers, and buildings provisioned to operate in-person despite a pandemic, Monomoy was one of the first districts in the state to re-open for in-person learning, with an emphasis on providing a full-day in-person option to its youngest (K-7) students and to children with intensive special needs. This was done safely and while meeting the needs of both in-person and remote learners.

Inevitably, there were positive COVID-19 cases among the school community. Thanks to the safety guidelines in place and careful advance planning, the district's dedicated nursing team carefully managed any cases to prevent in-school spread. In order to best support students and families through this challenging time, school officials focused on clear communication, ensuring that basic needs were being met, and moving the curriculum forward. The stability and consistency of school provided support to the students and families in the district during a very turbulent year.

The Graduating Class of 2020

High school seniors rightfully felt short-changed by the pandemic, having their senior trip to Philadelphia, school-sponsored April vacation school trips to Costa Rica and London, the entire spring sports season, the spring musical, and many traditional senior activities all canceled. The goal of Monomoy administrators shifted to ensuring that Monomoy's seniors still experienced a memorable closure to their high school experience. While other districts held fully virtual events, had students drive through and receive their diplomas, or simply cancelled graduation, school officials worked with town officials to plan for a COVID-safe in-person graduation at Monomoy Regional High School. On June 23, 2020, Monomoy was one of the first high schools in the state to have an in-person graduation, albeit very different from past years. In the days leading up to graduation, high school Principal Bill Burkhead, Assistant Principals Janie Girolamo and Jen Police, and Athletic Director Karen Guillemette rode on a school bus and visited every senior's home, personally delivering graduation gowns and heartfelt letters written by staff for each graduate. Prior to their graduation ceremony, the graduates gathered at Our Lady of Grace church in South Chatham and proceeded in a motorcade, escorted by the police and fire departments from both Chatham and Harwich, to the stadium field at Monomoy Regional High School. With socially-distanced separation, family, friends, teachers, and townspeople lined the route of the motorcade, honoring the 119 seniors. Attendance at the in-person graduation ceremony was limited to just the graduates, class advisors, and presiding officials, but families, both locally and far away, were able to join the celebration remotely via livestream.

Lillian Ryan was the valedictorian and Olivia Hart was the salutatorian this year. Sage Barnes received the Massachusetts Association of School Superintendents' Certificate of Academic Excellence Award, acknowledging her exemplary grade point average and contributions to the school and community.

Academic Excellence

On Thursday, November 19, 2020, Monomoy Regional High School held a virtual Fall Celebration of Excellence, honoring students for a variety of academic achievements, including AP Scholar award winners and Adams Scholarship recipients. Honorees included current MRHS students as well as members of the Class of 2020.

There are various levels of AP Scholar designation, depending on the number of AP courses taken and the scores earned: AP Scholar - Granted to students who receive scores of 3 or higher on three or more AP Exams; AP Scholar with Honor - Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more

of these exams; AP Scholar with Distinction - Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams; and National AP Scholar - Granted to students who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams.

The students receiving AP Scholar recognition include: Rory Carpenter, Coleen Connaughton, Holly Evans, Olivia Hart, Amy Hinesley, Aidan Melton, Leah Nash, Aliza Pillsbury, Ryder Robbins, Joshua Poitras, Trevor Russell, and Daniel Street.

The Monomoy students named AP Scholars with Honor are: Jack Archibald, Laura Brown, Kenneth Cohrs, Ashley Hunt, and Jason Zaloom.

The Monomoy students named AP Scholars with Distinction: Sage Barnes, Sarah Blake, Milagra Bologna, Jaymie Buffington, Joseph Cottle, Shannen Holbrook, Lillian Ryan, Annabelle Sims, and Julie Slade.

The John and Abigail Adams Scholarship is a merit-based program that provides a credit toward tuition for up to eight semesters of undergraduate education at a Massachusetts state college or university. For this scholarship, merit is based on student scores on the 10th grade Massachusetts Comprehensive Assessment System (MCAS) test. The Monomoy Regional High School Adams Scholarship Award winners are: Sergi Alexis, Nicholas Burns, Rory Carpenter, Coleen Connaughton, Joshua Coughlan, Trey Cox, Michaela Eldredge, James Fernandes, Elena Fritsch, Josephine Ganshaw, Olivia Hayden, Amy Hinesley, Cara Jolibois, Colby Jones, Oshan Jones, Matthew Lucey, Richard Mahoney, Kate Megnia, Aidan Melton, Sarah Messinger, Lauren Morris, Leah Nash, Marc Nichols, Brienna Notaro, Amy Peterson, Aliza Pillsbury, Joshua Poitras, Duncan Ramler, Ryder Robbins, Ben Rounseville, Trevor Russell, Ryan Schepman, Jasmine Silva, Daniel Street, Samuel Weinstein, Maxwell Whelan, Jaiden Wiles, Sylia Ziemba.

The names of the students honored at this event have been added to the plaques displayed in the MRHS lobby.

Monomoy Performing Arts

In November 2019, 43 students successfully auditioned for the All Cape and Island Music Festival. Fifteen MRHS students were in the Treble Choir, nineteen in the Mixed Choir, and nine students in the Band. The concert took place on January 30, 2020.

Six students successfully auditioned to be in the MA Junior Southeast District Music Festival for the 2019-20 school year, however, due to the Covid-19 Pandemic, the festival was cancelled.

In November 2019, 11 students successfully auditioned for the MA Senior Southeast District Music Festival, Four MRHS students scored high enough for All-State recommendations. Two MRHS students were in the Treble Choir, six in the Mixed Choir, and three students in the Band. The festival was held on January 10 and 11, 2020.

Student Libby Anderson resurrected the All Arts Night for her Girl Scout Gold Award Project. All Arts Night was an annual concert and art show which involved Harwich's elementary, middle, and high school students. Monomoy's first districtwide All Arts Night took place on February 13, 2020 at the High School, and there was a performance involving around 150 performers featuring music students from Harwich Elementary School, Monomoy Regional Middle School, and Monomoy Regional High School. Artwork from art students at each of Monomoy's schools was displayed along the high school's Main Street hallway.

In January 2020, four MRHS students auditioned for the Massachusetts Music Educators Association All-State Music Festival. Brienna Notaro and Hayden Bowman represented Monomoy on the stage of Boston Symphony Hall on March 7, 2020, after two days of rehearsing with other outstanding high school musicians from across the state.

The Monomoy High School Theater Company rehearsed for their Spring Musical Production, *Les Miserables*, which was unfortunately cancelled due to COVID-19. One of the first run-throughs was recorded and shared with the community.

To celebrate the Class of 2020 during the COVID-19 pandemic, Music Teachers Rose Richard and Amanda Kosloski brought roses to the band and choral senior students on the night that was supposed to be the Spring Concert. On June 19, 2020, a virtual Senior Arts Night was held, where the music students played videos of them performing and art students showed their artwork.

We were fortunate enough to be able to have students virtually audition for the MA Senior Southeast District Music Festival for the 2020-21 school year. The six students who took part in this opportunity successfully auditioned, with five students being in the choir and one student being in the band.

Monomoy Athletics

The 2020 calendar year presented itself with many challenges for our athletic programs, however the perseverance, dedication, and hard work of our student-athletes shined. Monomoy's teams were competitive in the Cape and Islands League, and many teams made post-season tournament play, although it may have looked a little different.

Monomoy's winter sports teams found the Boys Varsity Basketball team finishing first in the Cape and Islands League Lighthouse Division and advancing to the State Tournament Quarter Finals. Jamie Routhier was named the Cape and Islands League Lighthouse Division MVP. The team was led by league All-Stars Jamie Routhier, Jason Ready, Aidan Melton, and Joe Demango. The Girls Varsity Basketball team had another successful season in the Cape and Islands Lighthouse Division qualifying for the State Tournament. The team was led by league All-Stars Leah Nash, Caroline DiGiovanni, and Melissa Velasquez. Boys Varsity Ice Hockey continued their coop with Mashpee. The team was led by Cape and Islands League all-stars Lucas Tambolleo, Wyatt Archibald, and Charlie Southworth. Girls Varsity Ice Hockey continued their coop with Nauset and Cape Tech and qualified for the Division 1 South State Tournament for the first time in program history. Girls Ice Hockey was led by Cape and Islands League All-Star Nicole Awalt. The Cheer team competed in the South Regional Competition.

The spring season was unfortunately cancelled due to COVID-19. However, our spring athletes stayed in shape using the PLT4M Fitness app and stayed connected to their teammates and coaches via Google meets. All senior athletes were given the opportunity to borrow their uniforms one last time for "senior" photos. The athletic department put together a senior athlete tribute video that aired during Senior Week.

We continued our tradition of naming two Scholar Athletes of the Year at Graduation. The 2020 Scholar Athletes of the Year were Joshua Poitras and Kaitlyn Lyons.

The fall teams kicked off the 2020-2021 school year under modified conditions and new protocols. The tireless efforts of the Cape and Islands Athletic Directors, the MIAA, and our athletic department made it possible for our fall athletes to enjoy a 12-game season and a Cape and Islands postseason tournament. Our student-athletes and coaches deserve all the credit for their willingness to adapt and adhere to all the new rules and guidelines in order to keep everyone safe and playing the games they love. The Varsity Field Hockey team won the Cape and Islands Lighthouse Division for the third straight year and the first ever Cape and Islands League Lighthouse Division Tournament. They were led by Cape and Islands Lighthouse Division League MVP Caroline DiGiovanni, along with Cape and Islands League All-Stars Nikki Awalt, Carly Dimock, and Lanie Fritsch. The Varsity Boys Soccer team finished the season strong by winning the first-ever Cape and Islands League Lighthouse Division Tournament. The team was led by Cape and Islands League All-Stars Sean Deveau, Sam Higgins, Troy Olson, and Duncan Ramler. Varsity Girls Soccer had a good season finishing 4th in the Cape and Islands League. They were led by Cape and Islands League All-Stars

Josephine Ganshaw, Maggie Dever, Lexie Hyora, and Grace Ventura. Varsity Boys and Girls Cross Country had great seasons with both teams only losing one race each. Boys Cross Country was led by Cape and Islands Lighthouse Division MVP Ryder Robbins and Cape and Islands League All-Stars James Machnik and Gareth Vos. The Girls Cross Country team was led by Cape and Islands Lighthouse Division MVP Rhiannon Vos and Cape and Islands League All Stars Courtney Dery and Sophie Machnik. Varsity Boys Golf had a good season led by Cape and Islands League All-Stars Grady Howell and Christian Whittle. Football and Cheer were postponed until the Fall II Season, which is set to begin in February 2021.

Monomoy Regional Middle School competed last winter in boys and girls basketball. We had record numbers trying out for both the A and B teams. All teams shared great successes on the court, learned and improved, and, most importantly, had fun. Unfortunately, both the spring and fall middle school seasons were cancelled in 2020. We are looking forward to a brighter 2021 for our middle school athletics program.

Finance and Capital Projects

The Monomoy Regional School District Budget is how much it costs to fund the education of children in Harwich and Chatham. The FY20 General Fund budget presented to each community's Town Meeting was \$40,751,482, a 2.63% increase over the prior fiscal year. This budget included some major items including a change in the transportation provider, which has had both a fiscal and logistical benefit for the district, and significant increase in the cost of special education students attending out of district placements.

The FY21 General Fund budget was \$41,261,134, a 1.25% increase over FY20. The development of this budget had started with an ambitious plan to implement a major new English Language curriculum, however, this had to be postponed as the towns and the district dealt with the implications of the COVID-19 pandemic and a very different year ahead.

Each year, detailed budget information is available on the school district's website and is provided to each town's library and Town Hall, per the district's regional agreement.

The Assessment is how much each town pays to fund the Monomoy Regional School District according to the formula in the district's Regional Agreement. The Regional Agreement draws on three related but distinct figures: the 'minimum required contribution' calculated by the State, the three-year rolling average foundation enrollment and the three-year average October 1st enrollment.

- The minimum required contribution is calculated by the State using the number of school-aged children in the town attending public schools and real estate and income wealth within the town. In FY20 the budgeted minimum contribution for Harwich was \$12,839,288 and \$4,156,810 for Chatham. In the FY21 budget this increased by 2.5% and 0.8%, respectively, to Harwich, \$13,156,660, and Chatham, \$4,190,569.
- Foundation enrollment includes all children residing in a town for which the town is financially responsible – these include children from Harwich or Chatham attending a Monomoy School, another local school district through school choice, or a charter school. Children attending Cape Tech or private schools are not included in a district's foundation enrollment. In recent years, the percentage share of foundation enrollment between the two towns has shifted toward Harwich. For the FY20 budget the three-year rolling average was Harwich 73.45%: Chatham 26.55%. In FY21 this had moved to Harwich 74.35%: Chatham 25.65%.
- The three-year average October 1st enrollment figure is the number of students from each town enrolled in Monomoy schools on October 1st. See below for further information.
- The FY21 Assessment for Chatham (including debt) was \$8,899,195, a 2.6% decrease from the prior fiscal year. The FY21 Assessment for Harwich (including debt) was \$26,820,046, a 0.66% increase over the prior fiscal year. These percentage changes were lower than the overall budget change from FY20 to FY21 due to the increase in the district's use of 'Excess and Deficiency' funds and an increase in the available state aid.

Monomoy's FY21 budget season was not concluded until September 2020, much later than usual, due to the impact of COVID-19. In response to the pandemic, the district had significantly reduced the budget from the proposal prior to March 2020 and had shifted priorities to ensure there was sufficient medical and technology capacity within the district to continue providing an education while minimizing the COVID-19 risk to students and staff. This revised budget found mutual support from the selectmen and finance committees in both towns and was approved at both Town Meetings.

Since regionalization, the school district has maintained a five-year capital and technology plan, with the goal of ensuring that both the physical plants and technology infrastructure continually support learning and preserve the towns' facilities investments. During the FY20 school year, several capital projects were undertaken, as well as ongoing repair and maintenance, including:

- Painting the Harwich Elementary School Cafeteria;
- Completing a lighting upgrade at Chatham Elementary School;
- Installing swipe card entry for the Middle School and Chatham Elementary School;
- Installing a new playground at Chatham Elementary School;
- Replacing the hot water heater at Chatham Elementary School;
- Installing security cameras for the buses at the Middle School and High School;
- Replacing the Activity Room carpet at Harwich Elementary School; and
- Repairing floor sections at the High School.

In addition, in FY20, the district expanded the technology in the district through the purchase of:

- Devices for students and teachers;
- A new graphics lab at the High School; and
- Interactive display boards for Elementary School classrooms.

Toward the end of FY20 and into FY21, servicing and repairing the HVAC system at all four schools became a major focus of the capital improvement plan in light of the important part it plays in reducing the risk of COVID-19 infection. In addition, the following projects are planned for FY21:

- Upgrading HVAC controls at Harwich Elementary School, Chatham Elementary School, and the Middle School;
- Speed bumps installed at the High School
- Installation of Solar Panels at the High School;
- Significant roof repairs at Harwich Elementary School; and
- Installation of Vape Detectors at the High School.

Enrollment & School Choice

On October 1, 2020 (the FY21 school year), the Monomoy Regional School District enrollment was 1,778 students. This was a reduction of 114 students from October 1, 2019 (FY20). This was a much higher reduction than in previous years and was, in part, due to the impact of COVID-19 and families choosing to homeschool their children during the pandemic. The three-year rolling average percentage of students from each town was Harwich 75.96% and Chatham 24.04%. Compared to FY20, this was a 1.16% shift from Chatham to Harwich.

Monomoy continues to be one of the few school districts on the Cape that brings in more school choice tuition than it sends out to other districts. Based

on June 2020 school choice enrollments, the district received 269.4 students through the school choice program, and with them came \$1,485,415 in tuition. The district concurrently paid out \$1,111,991 in school choice tuition for 162.8 Chatham and Harwich children attending school in other districts. This represents 11.2 additional students attending Monomoy via school choice than the prior year, and 14.6 fewer resident students choosing to attend other districts.

The FY20 academic year saw a 10.7 decrease in the number of Chatham and Harwich resident students opting for more expensive charter schools, from 76 students in FY19 to 65.3 students in FY20. Although the District receives some aid from the state to offset the impact, the net cost of this was \$1,138,614.

Ribbon Cutting for One Playground and Funding for the Other

On a chilly January 8 afternoon, Chatham Elementary School held an indoor ribbon cutting ceremony for its new ADA-accessible playground. The playground received a \$295,000 CPA grant, which was supported by Chatham's voters at their May 2019 Town Meeting.

The area where Harwich Elementary's 25-year-old Castle in the Clouds playground once stood remained a grass-covered fenced lot for the remainder of the 2019-2020 school year, after being demolished for safety reasons in October 2020. Due to COVID concerns, the annual Harwich Town Meeting was pushed back until September 2020. While this delayed the construction of a new playground, the funds for it were secured by voter support of a Community Preservation Act grant for \$500,000. Construction of a new Harwich Elementary playground is anticipated to begin in the spring of 2021.

New Middle School and High School Administrative Teams

Bill Burkhead, who had served as Monomoy Regional High School's principal since the opening of the new high school in September 2014, left after shepherding the Class of 2020 to its graduation, in order to become the new superintendent of Scituate Public Schools. Janie Girolamo, Monomoy Regional High School's and formerly Harwich High School's long-time assistant principal, also retired following the graduation. An extensive search for a new high school principal found unanimous support for the school's junior assistant principal, Jen Police. To fill the vacancy left by Ms. Police's promotion to principal, a search for an assistant principal was conducted and long-time Monomoy history teacher David Alexander was selected to fill the role. The assistant principal position left vacant by Ms. Girolamo's retirement was kept open until the end of the pandemic and a return of all students to in-person learning.

A similar administrative transition happened at Monomoy Regional Middle School. Principal Mark Wilson retired, and an exhaustive search for his replacement found the sitting assistant principal, Adam O'Shea, as the right person for the job. Dr. Abigail Dudley was hired to fill the opening as the middle school's new assistant principal.

Staff Retirements

During the 2020 calendar year, Monomoy bid farewell to a number of retiring educators from the district. Combined, this group dedicated 257 years of service to the children of Harwich and Chatham. We appreciate and honor the service of each:

- Nanci Barnett - School Psychologist at Harwich Elementary School – 23 years
- Melissa Brady - Kindergarten Teacher at Harwich Elementary School – 35 years
- Lauren Cutter - Math Support Teacher at Monomoy Regional Middle School – 34 years
- Deb Donovan - Art Teacher at Monomoy Regional High School – 28 years
- Janie Girolamo - Assistant Principal at Monomoy Regional High School – 20 years
- Katie Iernio - Business Manager at Monomoy Regional School District – 8 years
- Cindy Leahy - Administrative Assistant at Harwich Elementary School – 21 years
- Mary Levy - Make Way for Kids preschool teacher at Harwich Elementary School – 23 years
- Lisa Magelaner - Special Education Teacher at Monomoy Regional High School – 27 years
- Donna Myrbeck - Instructional Assistant at Monomoy Regional High School – 22 years
- Dolores Sherry - Cafeteria Worker at Monomoy Regional High School – 11 years
- Mark Wilson - Principal at Monomoy Regional Middle School – 5 years

Advancing the Monomoy Mission Amid a Time of Social Change

The summer of 2020 was marked by social unrest following the senseless death of George Floyd while being arrested by police officers in Minneapolis. Black Lives Matter protests took place across the nation, including at Brooks Park in Harwich on June 6. This social outcry made even more timely exist-

ing equity-based objectives in Monomoy's Strategic Plan. Two of the district's four strategic objectives focus on equity: one aimed at ensuring equity for families and caregivers, and the other on closing gaps in access and achievement based on race, gender, ability, home language, or socio-economic status.

Two related initiatives moved forward during the 2020-2021 school year. First, the district launched an Equity Task Force to investigate policies, practices, and systems within our district that might be creating barriers for some students and families. The Task Force will be making recommendations for changes to improve equity and access for all. Second, the high school began a required seminar program to create change by explicitly teaching students about race, racism, and oppression and facilitating difficult conversations meant to bring about positive change.

As a district, we hold true to our Mission Statement, which commits to being "a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment." Whether in-person in our classrooms or on computer screens while distance learning, Monomoy has continued to provide a vibrant and strong educational program for children throughout this pandemic. This is thanks to our dedicated teachers and staff, our committed students, our engaged families, and our supportive community. We all look forward to an end of the COVID threat and a return to more normal in-person experiences.

Proud to be a Shark,

Dr. Scott Carpenter, *Superintendent*

FINANCE

Report of the **Capital Outlay Committee**

The role of the Capital Outlay Committee is to assist the Town Administrator in the effort to develop an annual seven-year capital plan. This plan includes all expenditures of \$50,000 or more, excluding acquisition of land for conservation, open space or watershed protection. The committee meets monthly, all meetings are open to the public with due notice and the minutes are regularly filed with the Town Clerk. In addition, regular participants include the Town Administrator, the Town Finance Director and a liaison from the Board of Selectmen. Membership of the Committee consists of seven members. Two are appointed by the Board of Selectmen, two by the Town Administrator, one by the Planning Board and two by the Finance Committee with three-year overlapping terms. All members are actively involved in discussing and addressing the financial issues impacting the Town of Harwich. Committee membership and participation remains strong and stable. By charter, the Town Administrator presents the “Seven-Year Capital Outlay Plan” to the Board of Selectmen and the Finance Committee each December, followed by and advertised public hearing, all subject to ultimate Town Meeting action.

Members of the Capital Outlay Committee:

Richard Larios	Chairman, Town Administrator Representative (June 2023)
Bruce Nightingale	Selectmen Representative (June 2022)
Joseph P. McParland	Planning Board Representative (June 2022)
Angelo S. LaMantia	Finance Committee Representative (June 2022)
Noreen Donahue	Selectmen Representative (June 2021)
Jon Chorey	Finance Committee Representative (June 2022)
Donald F. Howell	Selectmen’s Liaison
Vacant	Town Administrators Representative

In 2020, Peter Wall, a long-time member of the COC retired. We thank him for his valued participation and service.

All members have been sworn in by the Town Clerk.

State Ethics testing has been taken and is up to date.

Agendas and Minutes have been taken and posted as required.

The 2022 Capital projects equal \$19,959,419. Departmental requests and related dollar amounts have been reviewed by the COC. Recommendations by the COC were made on December 11, 2020. The COC thanks our Interim Town Administrator, Joe Powers, for his time, effort and expertise in assisting the COC in completing this year's Capital Plan.

Respectfully submitted,

Richard Larios
COC Chairman

Report of the **Board of Assessors**

The Board of Assessors continues to meet our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional manner so that tax revenues may be generated timely.

The Town of Harwich utilizes a quarterly tax billing system. At a publicly held meeting, The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$8.60 per \$1,000 valuation for FY 2021, a decrease from the FY 2020 tax rate of \$8.67. Total value of real property in Harwich is over 5 Billion Dollars. Values are up an average of over 3% over the previous year.

The ever changing real estate market continues to impact the value of the Town. The market had been on appreciating trend, and indicated that it will continue for third and fourth quarter. Real estate markets are cyclical and require the Assessor Office to inspect approximately 1,000 properties each year to verify appropriate assessment data. The 2021 assessed values are product of sales that occurred in 2019, and are a benchmark as of January 1st each year. Taxpayers may review their property record card by visiting the Assessor's Office at Town Hall or online at www.harwich-ma.gov.

The Board oversees and approves a number of programs which are available for our seniors, veterans, spouses of veterans, sight impaired citizens and those who may need assistance in meeting their tax obligations. The Town also has many programs available through exemptions and deferrals which allow residents to put off paying their taxes as well. Please visit the Assessor's Office for more information.

The Board of Assessors submitted articles to the 2020 Town Meeting which the taxpayers authorized a new tax credit, one that is aimed at those having trouble meeting their tax burdens who are under the age of 60. There are a number of programs which meet the needs of our older adults, but there are no direct programs for those under the age of 60. This approval allows this home rule petition to be submitted to the Legislature for signing. Town Meeting also authorized a reduction in the simple interest rate in the Town's Tax Deferral Program lowering the rate from 8% to 5% for eligible taxpayers. The Board continues to be proactive in addressing the needs of our residents and taxpayers.

We thank our staff for their continued assistance in meeting our goals of fair assessments and timely issuance of tax bills to the community.

FISCAL YEAR 2021

The taxable value of all real and personal property assessed:	\$ 6,197,642,960.00
Total amount to be raised:	\$ 75,819,641.53
Total estimated receipts and revenue:	\$ 22,519,912.07
Net amount to be raised by taxation of real and personal property:	\$ 53,299,729.46
Tax rate for each \$1000 value assessed:	\$ 8.60
Total number of tax bills:	\$ 16,293

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2020

18,465	-Bills were issued with a valuation of:	\$ 111,287,180.00
	-Amount of tax:	\$ 2,400,128.35
599	-Abatements were issued in the amount of:	\$ 3,263.20

BOAT EXCISE ISSUED IN FISCAL YEAR 2020

1,354	-Bills were issued with a valuation of:	\$ 6,370,600.00
	-Amount of tax:	\$ 63,247.99
171	-Abatements were issued in the amount of:	\$ 7,588.60

Respectfully submitted,

Richard J. Waystack, *Chairman*
Bruce W. Nightingale
Jay Kavanaugh

**TOWN OF HARWICH
BOARD OF ASSESSORS
732 MAIN STREET
HARWICH, MASSACHUSETTS 02645
TEL: 508-430-7503 - FAX 508-430-7086**

FY 2021 TAX RATE \$8.60

\$584,700	+2.92%	Average Single Family	\$5,028.42	+\$ 68.91
\$426,600	+3.09%	Median Single Family	\$3,668.76	+\$ 56.29
\$148,500	-0.13%	Median Vacant Residential Lot	\$1,277.10	-\$ 21.05

FY 2020 TAX RATE \$8.73

\$568,100	+4.83%	Average Single Family	\$4,959.51	+\$261.24
\$413,800	+4.81%	Median Single Family	\$3,612.47	+\$189.55
\$148,700	-1.85%	Median Vacant Residential Lot	\$1,298.15	-\$ 15.36

FY 2019 TAX RATE \$8.67

\$541,900	+7.00%	Average Single Family	\$4,698.27	+\$241.92
\$394,800	+6.04%	Median Single Family	\$3,422.92	+\$146.68
\$151,500	+9.94%	Median Vacant Residential Lot	\$1,313.51	+\$100.87

Report of the **Finance Committee**

The calendar year of 2020 for the Finance Committee began like most years. The FY 2020 budget which began July 1st, 2019 was rolling along even with the storm damage from a tornado in July. January 2020 was fairly normal. The Finance Committee welcomed in two new members Brian Weiner and Dale Kennedy, and long-time member Jack Brown was voted in as Chairman.

As January turned to February the preparations for the FY 2021 budgets and warrant had begun. The Acting Town Administrator, Joseph Powers, and Director of Finance, Carol Coppola, had worked the Board of Selectmen's budget message into a balanced budget, and the first draft warrant contained some 55 articles for review. As March approached so did the notion that things for the Finance Committee and the entire Town of Harwich were about to change making the year anything but normal.

In March, Jack Brown decided to retire from the Finance Committee. With seemingly little time before the Annual Town Meeting, Moderator Michael Ford appointed former member Dana DeCosta to take his place. Like the rest of the world Harwich soon found is self in the grip of the COVID-19 pandemic. Meetings became virtual, and large gatherings were being cancelled and postponed.

In April, the Selectmen moved the May Town Meeting to June, and then later the Board moved the meeting to September. For the first time in history the Town would go into the financial year without a voted budget thus invoking the State's 1/12th budgeting rules. In April, the Finance Committee was looking at a potential deficit for the finish of the FY 2020 budget, as well as lower projected revenue for the FY 2021 budget of up to 4.5 million dollars. To compensate for the loses the Acting Town Administrator froze Town Departments budgets and ended discretionary spending.

As June 30th came and went ending the FY 2020 year the Finance Committee worked toward the September meeting and a new FY 2021 budget and warrant. As the Board of Selectmen, Acting Town Administrator, and Health Director Meggan Eldredge appropriately dealt with the health concerns facing the Town the Finance Committee took on a larger role in preparing for the FY 2021 budget and warrant. The Finance Committee asked for the Selectmen to include an article in the warrant which would allow voters to access the Town's stabilization fund to help with any Town deficit due to lower revenue projections. The Finance Committee also asked the Selectmen to form a sub committee made up of two Selectmen and three members of the Finance Committee to hash through some of the details of the budgets and warrant to make it easier on the full boards.

The Finance Committee voted through draft articles even as the Selectmen were voting to remove articles from the warrant to shorten the meeting. The Finance Committee also voted draft budgets for the Water Department, the Tech School, and the Wastewater Department. The Finance Committee also developed a draft Capital Plan reflecting the changes recently voted in the Home Rule Charter. A final COVID-19 related change moved the annual meeting from inside to outdoors.

In September, the Finance Committee voted a Monomoy School budget and Town budget, and developed recommendations for the 46 articles in the warrant. On Saturday, September 26th, 2020, the Finance Committee met on the football field behind the Monomoy High School for the outdoor, socially distanced, Annual Town Meeting with fully masked participants making up the quorum. The meeting followed the recommendations of the Finance Committee on 45 of 46 articles deviating on a petition article instituting a plastic water bottle ban in the Town. With the Annual Town Meeting over, and the FY 2021 operating budget finally in place, three months into the new year, the Finance Committee could begin planning for FY 2022.

Town Meeting over, Dana DeCosta went back into retirement and the committee reorganized with Jon Chorey as the new Chairman, and Brian Weiner as Vice Chairman. In October and November, the members were busy. The committee developed goals and objectives, a mission statement, appointed committee liaisons, and worked on getting Town email address for the members. The Finance Committee also worked with the acting Town Administrator on various financial matters.

In December, the Finance Committee met jointly with the Board of Selectmen to review the new capital outlay plan for FY 2022. As the committee closed out calendar year of 2020, they hope for a healthy year for the citizens of Harwich and a more normal financial year in 2021.

The Finance Committee would like to acknowledge and thank Dana DeCosta for his leadership, talent, and time that he brought to leading this committee for so many years.

Thank You.

Respectfully submitted,

Jon Chorey, *Chairman*
Brian Weiner, *Vice-Chairman*
Dale Kennedy, *Clerk*
Daniel Tworek
Tom Sherry
Angelo LaMantia
Mark Ameres

Report of the **Finance Division**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich

It is the mission of the Finance Department to facilitate the exchange of accurate financial information to all members of the public, Town departments, and boards and commissions, to safeguard the financial interests of the Town of Harwich, to uphold effective budgeting and budgetary controls, and to preserve internal controls, while maintaining a high level of compliance with all pertinent Federal, State and Local rules and regulations, Generally Accepted Accounting Procedures, and Governmental Accounting Standards.

Recent Accomplishments include the following:

- Maintained AAA bond rating for the Town from Standard & Poor's.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 3rd year in a row for the June 30, 2019 Comprehensive Annual Financial Report (CAFR).
- Received a clean audit opinion on the June 30, 2020 CAFR.
- Completed a General Obligation borrowing for Bond Anticipation Notes (BANs) at a very desirable net interest cost of 1.004%.
- Initiated deployment of numerous Munis ERP System modules to increase efficiencies and effectiveness.
- Secured funding for the tornado damage in excess of \$1M.
- Managed four federal COVID-19 related grants.
- Streamlined essential work processes to promote remote work capabilities.

The following pages include abbreviated financial statements for the Town of Harwich for the year ending June 30, 2020. These statements reflect the Town's financial position in accordance with the Uniform Municipal Accounting System (UMAS), required by the Department of Revenue. Once again the town has prepared the Comprehensive Annual Financial Report (CAFR), the report includes all financial transactions summarized in accordance with Governmental Accounting Standards and audited by an independent auditor. The Town's Fiscal 2020 CAFR is available for reading and downloading on the town's web site.

I would like to extend my appreciation to the dedicated members of the Finance Division for their hard work and commitment to the Town of Harwich.

Sincerely,

Carol Coppola, CPA, CFE
Finance Director/Town Accountant

Job Title	FY 2019	FY 2020	FY 2021	Change
Administrative Assistant	1.0	1.0	1.0	-
Assistant Assessor	1.0	1.0	1.0	-
Assistant Treasurer/Collector	1.0	1.0	1.0	-
Assistant Town Accountant	1.0	1.0	1.0	-
Assessing Director	1.0	1.0	1.0	-
Executive Assistant	2.0	2.0	2.0	-
Executive Assistant to the Finance Director	1.0	1.0	1.0	-
Finance Director	1.0	1.0	1.0	-
Seasonal - Customer Service	0.1	0.1	0.1	-
Treasurer/Collector	1.0	1.0	1.0	-
Full-time Equivalent Employees	10.1	10.1	10.1	-

Finance Department

The Finance Department consists of all accounting and budgeting functions. It is responsible for oversight of all financial transactions of the town including special revenue, enterprise, trust and agency funds. The division interacts with all departments as well as many outside organizations, including Federal and State granting agencies, the State Department of Revenue, vendors, auditors and the public. The division also provides support to numerous committees and boards.

Treasury/Collection Department

The Treasury Department is responsible for the town's payroll processing, management of cash and debt activity and the town's tax title accounts. The Department oversees all tax bill processing, and the collection of all taxes, water user fees and beach and transfer station sales. Property taxes and water utility charges are billed on a quarterly basis. Motor vehicle excise taxes are billed when tax commitments are received from the RMV; typically 7 or 8 times per calendar year. The Department also issues annual boat excise tax. Additionally, the Treasury Department receives and records all cash and check payments collected by other Town Departments. The Department is the main intake point for new/rehired employees; distributing/collecting necessary employment paperwork, software entry of employee information, and benefits administration.

Assessing Department

The Assessing Department provides services in the area of property valuation, property listing, and customer service. The Assessing Department is responsible for determining tax base growth, assessing property valuation, and setting the tax rate. They prepare and maintain current data on each parcel assessed, including maps of boundaries, inventories of land and structures, property characteristics and legal ownership. As well as, the processing of motor vehicle and boat excises, abatements, exemptions, and public record requests.

Property valuation is a process which the Assessors must value all real and personal property within their communities as of January 1 of each year. Assessed valuations are based on "fair market value", the amount a willing buyer would pay a willing seller on the open market. Tax base growth encompasses field investigation of building permit applications to capture new homes, additions, and real improvements to all property types. The Department of Revenue (DOR) reviews a community's values every year and certifies they reflect current fair market value.

Finance Department

Workload Indicators	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual
Vendor Invoices Processed	14328	15233	15449	13624
General Ledger Accounts Maintained	N/A	N/A	15257	15636
General Journal Transactions Processed	3576	4957	4672	4482

Treasury Department

Workload Indicators	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual
Vendor Checks/Wires Processed	7005	7446	7541	6331
Payroll Checks Processed	2743	1499	1212	985
Direct Deposits	12324	13697	14298	14465

Performance Measures	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual
Percentage of the net property tax levy collected in the fiscal year levied	99.10%	99.30%	98.50%	98.26%
Percentage of the new property tax levy collected to date including the amounts collected subsequent to the fiscal year levied	100.00%	99.80%	98.50%	99.68%

Assessing Department

Performance Measures	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual
Total Properties Assessed	10915	10919	11362	11372
Number of RE Abatements Filed	24	27	38	24
% of Properties Filing Abatements	0.22%	0.25%	0.33%	0.21%
Number of Abatements Granted	14	20	22	9
Average Abatement Dollar per Appeal	799	1,155	1,945	616
Total Tax Dollar Value for Appeals Granted	11,189	23,106	42,784	5,541
Percentage of FY Tax Levy for Appeals Granted	0.03%	0.05%	0.09%	0.01%
Workload Indicators	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual
Appellate Tax Board Appeals Settled	2	3	2	2
Exemptions Processed	333	294	326	259
RE/PP Abatements Processed	39	33	68	31
MVE Abatements Processed	926	840	914	900
Building Permits Inspected	446	1250	1072	1502
Re-listing Inspections	563	2008	2770	1030
Property Transfers (Deeds) Processed	979	889	879	795

Town of Harwich

**Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2020
(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency		Capital Assets	Long-term Debt	
ASSETS									
Cash and cash equivalents	9,497,269.82	9,524,746.69	2,487,230.83	2,127,694.38	10,240,109.43				33,877,051.15
Investments					476,552.74				476,552.74
Receivables:									
Personal property taxes	33,936.41								33,936.41
Real estate taxes	959,025.37	76,322.44							1,035,347.81
Deferred taxes	105,842.10								105,842.10
Allowance for abatements and exemptions	(1,183,283.43)								(1,183,283.43)
Special assessments		357,513.84							357,513.84
Tax liens	2,431,233.95								2,431,233.95
Tax foreclosures	232,428.15								232,428.15
Motor vehicle excise	214,071.00								214,071.00
Other excises	14,548.83								14,548.83
User fees				1,003,163.15					1,003,163.15
Utility liens added to taxes				15,603.86					15,603.86
Departmental	806,680.98				51,901.95				858,582.93
Other receivables									0.00
Due from other governments									0.00
Due to/from other funds									0.00
Working deposit									0.00
Prepays									0.00
Inventory		57,010.29					114,412,714.00		57,010.29
Fixed assets, net of accumulated depreciation									114,412,714.00
Amounts to be provided - payment of bonds								30,957,367.35	30,957,367.35
Amounts to be provided - vacation/sick leave									0.00
Total Assets	13,111,753.18	10,015,593.26	2,487,230.83	3,146,461.39	10,768,564.12		114,412,714.00	30,957,367.35	184,899,684.13
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts payable	412,450.75	644,612.01	1,181,084.09	34,001.27	11,686.74				2,283,834.86
Warrants payable									0.00
Accrued payroll and withholdings	98,000.48								98,000.48
Accrued claims payable									0.00
IBNR									0.00
Other liabilities	127,950.25	25,844.79							153,795.04
Agency Funds					63,161.92				63,161.92

Deferred revenue:									
Real and personal property taxes	(192,535.13)	76,322.44							(116,212.69)
Deferred taxes	105,842.10								105,842.10
Prepaid taxes/fees									0.00
Special assessments		357,513.84							357,513.84
Tax liens	2,431,233.95								2,431,233.95
Tax foreclosures	232,428.15								232,428.15
Motor vehicle excise	214,071.00								214,071.00
Other excises	14,548.83								14,548.83
User fees				1,018,767.01					1,018,767.01
Utility liens added to taxes									0.00
Departmental	805,377.47					51,901.95			857,279.42
Deposits receivable									0.00
Other receivables									0.00
Due from other governments									0.00
Due to other governments									0.00
Due to/from other funds									0.00
Bonds payable								30,957,367.35	30,957,367.35
Notes payable			1,765,800.00						1,765,800.00
Vacation and sick leave liability									0.00
Total Liabilities	4,249,367.85	1,104,293.08	2,946,884.09	1,052,768.28	126,750.61	0.00	30,957,367.35	40,437,431.26	
Fund Equity:									
Reserved for encumbrances	71,348.09							71,348.09	
Reserved for expenditures									0.00
Reserved for continuing appropriations	2,146,508.43	1,673,357.02		392,047.00				4,211,912.45	
Reserved for petty cash									0.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service									0.00
Reserved for overlay	0.00								0.00
Reserved for inventory		57,010.29						57,010.29	
Undesignated fund balance	6,644,528.81	7,180,932.87	(459,653.26)	1,701,646.11	10,641,813.51			24,007,621.93	
Unreserved retained earnings								1,701,646.11	
Investment in capital assets							114,412,714.00	114,412,714.00	
Total Fund Equity	8,862,385.33	8,911,300.18	(459,653.26)	2,093,693.11	10,641,813.51	114,412,714.00	0.00	144,462,252.87	
Total Liabilities and Fund Equity	13,111,753.18	10,015,593.26	2,487,230.83	3,146,461.39	10,768,564.12	114,412,714.00	30,957,367.35	184,899,684.13	

TOWN OPERATING REVENUE FY 18 - FY 20		Actual	Actual	Actual
		FY2018	FY2019	FY2020
Line #				
1	Real Estate & Personal Property Taxes	\$46,774,148	\$50,127,321	\$51,445,928
2	Local Receipts:			
3	Excise Tax	2,372,767	2,407,537	2,294,565
4	Hotel/Motel & Meals	1,098,022	1,124,753	1,350,894
5	Ambulance	1,452,109	1,664,188	1,601,026
6	Waste Disposal	3,110,693	3,372,701	3,209,426
7	Beach, Recreation & Youth	413,637	435,548	425,634
8	Harbors & Landings	929,773	806,754	1,173,879
9	Golf Operations	1,856,221	1,895,899	1,518,934
10	Other Local Receipts	2,231,851	3,016,935	2,618,408
11	Total Local Receipts	13,465,072	14,724,316	14,192,766
12	State Aid:			
13	Cherry Sheet	705,430	676,162	1,792,161
14	Other:			
15	Free Cash	305,244	378,038	639,034
16	Overlay Surplus	100,000	100,000	200,000
17	Harbor Capital Improvement - Wychmere	110,930	62,808	72,227
18	Cable Fund (Comcast)	143,417	156,450	144,398
19	Septic Loan	17,358	17,358	13,574
20	Water Enterprise Indirect Costs	650,178	732,843	720,295
21	FEMA	13,508	13,608	13,815
22	Road Betterments	49,194	58,277	56,973
23	Allan Harbor Betterments	185,550	182,250	29,325
24	Golf Infrastructure Revitalization Fund		139,000	249,000
25	SAQ Mooring		101,188	136,888
26	SAQ Waterways		136,888	101,188
27	CPA Funds (Land Bank)	608,950	588,750	553,700
28	Town Clerk State Aid		15,585	
29	Total Revenue	\$63,128,979	\$68,210,840	\$70,361,273

TOWN OPERATING EXPENDITURES FY 18 - FY 20		Actual FY2018	Actual FY2019	Actual FY2020
Line #				
1	MODERATOR S&W	-	-	-
2	SELECTMEN S&W	7,500	12,000	12,000
3	SELECTMEN - EXP	7,077	7,237	5,737
4	Sub-Total	14,577	19,237	17,737
5	FINANCE COMMITTEE S&W	745	229	76
6	FINANCE COMMITTEE - EXP	809	1,516	1,824
7	Sub-Total	1,554	1,744	1,900
8	FINANCE COMMITTEE RESERVE FUND	-	-	-
9	TOWN ACCOUNTANT - SAL	233,658	246,777	258,180
10	TOWN ACCOUNTANT - EXP	3,626	2,570	6,990
11	AUDIT - EXP	37,900	40,505	40,000
12	Sub-Total	275,183	289,853	305,170
13	ASSESSORS - S&W	153,113	182,201	178,746
14	ASSESSORS - EXP	68,266	97,871	85,332
15	Sub-Total	221,379	280,071	264,078
16	TOWN COLLECTIONS - S&W	12,476	12,837	9,425
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,700
18	Sub-Total	15,631	16,597	13,125
19	POSTAGE	46,452	39,128	47,487
20	Sub-Total	46,452	39,128	47,487
21	TREASURER - S&W	234,025	254,705	276,730
22	TREASURER - EXP	102,106	97,616	101,573
23	Sub-Total	336,131	352,322	378,303
24	VACATION & SICK LEAVE BUY BACK	-	46,074	84,023
25	MEDICARE	217,264	236,704	253,229
26	ADMINISTRATION - S&W	418,242	425,860	494,694
27	ADMINISTRATION - EXP	75,450	74,692	85,053
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	3,013
29	WEATHER EVENT			844,876
30	Sub-Total	498,651	505,352	1,427,636
32	LEGAL SERVICES - EXP	159,374	170,825	140,192
33	CLAIMS & SUITS	-	-	-
34	Sub-Total	159,374	170,825	140,192

TOWN OPERATING EXPENDITURES FY 18 - FY 20

		Actual FY2018	Actual FY2019	Actual FY2020
35	INFORMATION TECHNOLOGY - S&W	99,800	101,439	108,577
36	INFORMATION TECHNOLOGY - EXP	<u>211,708</u>	<u>244,542</u>	<u>202,496</u>
37	Sub-Total	311,507	345,981	311,073
38	IT CHANNEL 18 - S&W	106,300	117,843	128,625
39	IT CHANNEL 18 - EXP	<u>24,790</u>	<u>28,089</u>	<u>15,772</u>
40	Sub-Total	131,091	145,933	144,397
41	CONSTABLE S & W	356	188	375
42	TOWN CLERK - S&W	202,280	229,276	240,754
43	TOWN CLERK - EXP	<u>30,684</u>	<u>33,186</u>	<u>51,130</u>
44	Sub-Total	232,964	262,462	291,884
45	CONSERVATION - S&W	111,527	138,789	148,974
46	CONSERVATION - EXP	<u>6,673</u>	<u>8,198</u>	<u>4,891</u>
47	Sub-Total	118,200	146,987	153,865
48	TOWN PLANNER - S&W	69,515	87,324	93,093
49	TOWN PLANNER - EXP	<u>1,928</u>	<u>3,580</u>	<u>3,428</u>
50	Sub-Total	71,443	90,904	96,520
51	BOARD OF APPEALS - S&W	-	-	-
52	BOARD OF APPEALS - EXP	<u>594</u>	<u>15</u>	<u>124</u>
53	Sub-Total	594	15	124
54	ALBRO HOUSE - EXP	3,148	2,928	2,177
55	OLD RECR BUILDING - EXP	5,321	4,123	5,001
56	W. HARWICH SCHOOL - EXP	<u>408</u>	<u>404</u>	<u>365</u>
57	Sub-Total	8,876	7,455	7,543
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	211,842
59	COMMUNITY DEVELOPMENT - EXP	<u>10,834</u>	<u>9,207</u>	<u>6,596</u>
60	Sub-Total	229,713	234,968	218,438
61	PUBLIC BUILDINGS REPAIRS	-	-	-
62	TOWN/FIN COM REPORTS	7,658	7,766	5,961
63	ADVERTISING	21,671	22,229	4,788
64	POLICE - S&W	3,384,205	3,716,952	3,554,438
65	POLICE - EXP	544,305	484,541	375,889
66	POLICE - CAP OUTLAY	<u>121,482</u>	<u>131,100</u>	<u>85,811</u>
67	Sub-Total	4,049,992	4,332,593	4,016,139
68	FIRE - S&W	3,353,682	3,872,857	3,744,052

TOWN OPERATING EXPENDITURES FY 18 - FY 20

		Actual FY2018	Actual FY2019	Actual FY2020
69	FIRE - EXP	<u>394,875</u>	<u>362,291</u>	<u>356,867</u>
71	Sub-Total	3,748,556	4,235,148	4,100,920
72	AMBULANCE - S&W	112,767	137,969	86,233
73	EMS - EXP	<u>136,314</u>	<u>118,467</u>	<u>122,332</u>
74	Sub-Total	249,081	256,436	208,565
75	BUILDING - S&W	246,408	291,192	283,536
76	BUILDING - EXP	<u>11,349</u>	<u>13,822</u>	<u>10,568</u>
77	Sub-Total	257,757	305,013	294,104
78	EMERG. MGMT - S&W	2,444	1,032	2,300
79	EMERG. MGMT - EXP	<u>3,317</u>	<u>4,562</u>	<u>7,075</u>
80	Sub-Total	5,761	5,593	9,375
81	NATURAL RESOURCES - S&W	96,343	102,223	110,546
82	NATURAL RESOURCES - EXP	<u>26,998</u>	<u>27,835</u>	<u>21,525</u>
83	Sub-Total	123,341	130,058	132,071
84	PLEASANT BAY ALLIANCE	17,343	20,160	23,760
85	TOWN ENGINEER - S&W	174,256	131,618	115,709
86	TOWN ENGINEER - EXP	<u>9,831</u>	<u>22,695</u>	<u>28,677</u>
87	Sub-Total	184,088	154,313	144,386
88	HIGHWAY - S&W	2,495,639	2,623,322	2,578,958
89	HIGHWAY - EXP	<u>2,501,442</u>	<u>2,805,897</u>	<u>2,690,057</u>
90	Sub-Total	4,997,081	5,429,219	5,269,015
91	SNOW/ICE - S&W	104,576	81,499	25,914
92	SNOW/ICE - EXP	<u>260,924</u>	<u>190,965</u>	<u>66,955</u>
93	Sub-Total	365,500	272,463	92,870
94	STREET LIGHTS	31,372	22,731	30,356
95	INTERGOVERNMENTAL TRANS - WW		70,000	125,000
96	COUNTY WW SUPPORT FUND			100,000
97	CEMETERY ADMIN - S&W	63,203	65,070	70,040
98	CEMETERY ADMIN - EXP	<u>3,164</u>	<u>4,546</u>	<u>4,670</u>
99	Sub-Total	66,367	69,617	74,710
100	BOARD OF HEALTH - S&W	139,795	163,782	183,249
101	BOARD OF HEALTH - EXP	<u>16,209</u>	<u>13,241</u>	<u>8,331</u>
102	Sub-Total	156,004	177,023	191,579
103	COMMUNITY CENTER S&W	165,498	176,286	185,474

TOWN OPERATING EXPENDITURES FY 18 - FY 20		Actual FY2018	Actual FY2019	Actual FY2020
104	COMMUNITY CENTER EXP	<u>131,306</u>	<u>117,063</u>	<u>109,175</u>
105	Sub-Total	296,804	293,349	294,649
106	COUNCIL ON AGING - S&W	370,042	352,597	361,824
107	COUNCIL ON AGING - EXP	<u>63,690</u>	<u>63,932</u>	<u>55,274</u>
108	Sub-Total	433,732	416,529	417,099
109	YOUTH COUNSELOR - S&W	81,511	85,203	93,443
110	YOUTH COUNSELOR - EXP	<u>4,017</u>	<u>4,604</u>	<u>4,221</u>
111	Sub-Total	85,528	89,807	97,663
112	VETERANS EXPENSE/BENEFITS	99,997	97,461	133,899
113	DISABILTY RIGHT - EXP	-	300	-
114	HUMAN SERVICES	72,605	78,690	79,450
115	LIBRARY - S&W	630,719	665,422	696,848
116	LIBRARY - EXP	<u>269,410</u>	<u>267,370</u>	<u>248,848</u>
117	Sub-Total	900,128	932,792	945,695
118	RECREATION - SEASONAL - S&W	174,725	216,097	208,379
119	RECREATION - S&W	228,268	245,726	253,706
120	RECREATION - EXP	41,735	46,281	52,966
121	RECREATION - CAP OUTLAY	<u>-</u>	<u>9,029</u>	<u>-</u>
122	Sub-Total	444,728	517,133	515,051
123	HARBORMASTER -S&W	289,490	311,293	324,299
124	HARBORMASTER - EXP	<u>171,596</u>	<u>203,466</u>	<u>107,197</u>
125	Sub-Total	461,086	514,759	431,496
126	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	7,842
127	HISTORICAL COMMISSION	540	-	-
128	HISTORICAL COMMISSION	<u>-</u>	<u>198</u>	<u>-</u>
129	Sub-Total	540	198	-
130	CELEBRATIONS	1,299	992	-
131	GOLF - S&W	798,628	865,827	795,295
132	GOLF - EXP	621,381	614,144	535,217
133	GOLF CAP OUTLAY	<u>66,277</u>	<u>66,199</u>	<u>13,829</u>
134	Sub-Total	1,486,286	1,546,170	1,344,341
135	GOLF IMA MRSD	-	82,000	82,000
136	ELECTRICITY - CVEC	66,254	68,140	71,705
137	INTERFUND TRANSFERS			100,558

TOWN OPERATING EXPENDITURES FY 18 - FY 20

		Actual FY2018	Actual FY2019	Actual FY2020
138	Total Departmental Budgets	21,532,254	23,350,924	23,502,145
139	Total Debt Service (Prin & Int)	2,494,459	4,710,046	4,920,069
140	STATE ASSESSMENTS	261,135	269,883	285,138
141	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763
142	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	234,056
143	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	218,307
144	UNEMPLOYMENT COMPENSATION	5,087	32,401	16,281
145	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,551,199
146	OPEB	100,000	125,000	150,000
147	GENERAL INSURANCE	656,366	726,142	805,793
148	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	3,696
149	<u>TOTAL TOWN</u>	32,452,592	36,931,737	37,711,447
150	OVERLAY (Abatements/Exemptions)	413,262	450,000	437,775
151	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,317,475
152	MONOMOY REG. SCH. DISTRICT			
153	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415
154	TOTAL	59,112,965	64,572,363	67,110,112

Town of Harwich Combining Balance Sheet

Enterprise Funds Year Ended June 30, 2020

FY 2020	1320	1330
<u>Enterprise Funds</u>	<u>Water</u>	<u>Sewer</u>
	<u>Enterprise Fund</u>	<u>Enterprise Fund</u>
Revenue	4,290,675.10	2,554.92
Expenditures	3,244,042.79	25,642.08
Transfers in	18,276.53	225,000.00
Transfers out	720,295.00	-
Adj to Beg FB	-	-
Net change	344,613.84	201,912.84
Beg. fund balance	1,477,166.43	70,000.00
Current Year Activity	344,613.84	201,912.84
End. fund balance	<u>1,821,780.27</u>	<u>271,912.84</u>
Balance Sheet		
Cash	275.00	-
Pooled Cash	1,855,506.54	271,912.84
Receivables:	1,003,163.15	-
Water Liens A/R	15,603.86	-
Total assets	<u>2,874,548.55</u>	<u>271,912.84</u>
Accounts Payable	34,001.27	-
Deferred revenue	1,018,767.01	-
Total Liabilities	<u>1,052,768.28</u>	<u>-</u>
Encumbrances & Contin. Appropriations	392,047.00	-
Reserved For Expenditures	-	-
Encumbrance Control		
Retained Earnings	1,429,733.27	271,912.84
Total Fund Balance	<u>1,821,780.27</u>	<u>271,912.84</u>
Total Liab. & FB	<u>2,874,548.55</u>	<u>271,912.84</u>

Town of Harwich Combining Balance Sheet Capital Projects Year Ending June 30, 2020

FY 2020 **Town of Harwich** **Capital**

	General 0400	Wychmere Pier 0430	Allen Harbor 0440	SAQ Harbor 0445	McGuerty 0450	Water Capital Projects 0470
Revenue/Bonds	9,110,573.37	18,609.86		586.20		-
Expenditures	12,106,527.77	2,180.52		1,065.33		253,699.57
Total	(2,995,954.40)	16,429.34	-	(479.13)	-	(253,699.57)
Transfers in	50,000.00					-
Transfers out	13,123.26	6,090.84	-	19,214.10	-	18,276.53
Net change	(2,959,077.66)	10,338.50	-	18,734.97	-	(271,976.10)
Beg. Fund Balance	2,280,392.39	(10,338.50)	-	(18,734.97)	-	491,008.11
Current Year Activity	(2,959,077.66)	10,338.50	-	18,734.97	-	(271,976.10)
End. Fund Balance	(678,685.27)	-	-	-	-	219,032.01
Pooled Cash	2,268,198.82	-	-	-	-	219,032.01
Total assets	2,268,198.82	-	-	-	-	219,032.01
Warrants payable	1,181,084.09	-	-	-	-	-
Bonds & Notes Payable	1,765,800.00	-	-	-	-	-
Total Liabilities	2,946,884.09	-	-	-	-	-
Fund Balance	(678,685.27)	-	-	-	-	219,032.01
Total Liab. & FB	\$ 2,268,198.82	\$ -	\$ -	\$ -	\$ -	\$ 219,032.01

**Town of Harwich Combining Balance Sheet
Special Revenue Funds Year End June 30, 2020**

FY 2020 Special Revenues										
	1102	1104	1105	1116	1122	1190	1191	1199	1211	1237
Revenue	PD Safety	Student Safe	Senior Safe	Access	FEMA	COVID 19	COVID 19	FEMA	CCRTA	Fire
	Vests	Grant	Grant	Library	Fire Assist	CARES Act	FEMA	Recovery	Grant	Safe
	14,855.00	3,965.00	2,348.00	7,500.00	42,625.61	47,685.10	-	-	-	-
Expenditures										
Balance	14,855.00	3,138.97	2,092.88	7,722.00	59,358.08	110,133.31	48,140.35	-	-	-
Transfers in		826.03	255.12	(222.00)	(16,732.47)	(62,448.21)	(48,140.35)	-	-	-
Transfers out	-	-	-	-	4,465.39	-	-	13,815.00	-	-
Surplus/(Deficit)	14,855.00	826.03	255.12	(222.00)	(12,267.08)	(62,448.21)	(48,140.35)	(13,815.00)	-	17,765.21
Beg. Fund Balance	-	2,988.84	1,681.96	248.45	-	-	-	44,390.67	6,654.21	-
Current Year Activity	14,855.00	826.03	255.12	(222.00)	(12,267.08)	(62,448.21)	(48,140.35)	(13,815.00)	-	17,765.21
End. Fund Balance	14,855.00	3,814.87	1,937.08	26.45	(12,267.08)	(62,448.21)	(48,140.35)	30,575.67	6,654.21	17,765.21
Cash										
Pooled Cash	14,855.00	3,814.87	1,937.08	26.45	(12,267.08)	(41,293.70)	(39,021.33)	30,575.67	6,654.21	17,765.21
Receivables:					-					
Inventory										
Total assets	14,855.00	3,814.87	1,937.08	26.45	(12,267.08)	(41,293.70)	(39,021.33)	30,575.67	6,654.21	17,765.21
Warrants payable										
Accounts Payable										
Deferred revenue										
BAN										
Total Liabilities	-	-	-	-	-	21,154.51	9,119.02	-	-	-
Reserve for Encum & Cont Approp										
Reserve for Expenditures										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Res. for Inventory										
Res. Prior year encum.										
Undesignated Fund Balance	14,855.00	3,814.87	1,937.08	26.45	(12,267.08)	(62,448.21)	(48,140.35)	30,575.67	6,654.21	17,765.21
Total Fund Balance	14,855.00	3,814.87	1,937.08	26.45	(12,267.08)	(41,293.70)	(39,021.33)	30,575.67	6,654.21	17,765.21
Total Liab. & FB										

Town of Harwich Combining Balance Sheet **Special Revenue Funds Year End June 30, 2020**

	FY 2020									
	Special Revenues									
Revenue	1217	1218	1223	1208	1225	1240	1202	1204	1205	
Police Safety										
Equipment	2,797.45									
Revenue	3,500.00	4,787.72	-	-	963,516.43	152,910.00	8,165.16	-	-	12,100.00
Expenditures	(702.55)	1,849.63	-	-	(507,808.42)	-	-	-	-	-
Balance	350.00	10,405.34	2,397.64	-	-	-	-	-	-	-
Transfers in	8,012.70									
Transfers out										
Surplus/(Deficit)	(8,365.25)	12,254.97	(2,397.64)	-	(507,808.42)	8,165.16	8,106.01	-	-	12,100.00
Beg. Fund Balance	5,215.25	(12,070.77)	2,397.64	19,336.18	174,453.32	62,940.62	24,861.08	6,778.00	12,100.00	12,100.00
Current Year Activity	(8,365.25)	12,254.97	(2,397.64)	-	(507,808.42)	8,165.16	8,106.01	-	-	12,100.00
End. Fund Balance	(3,150.00)	184.20	-	19,336.18	(333,355.10)	71,105.78	32,967.09	6,778.00	24,200.00	24,200.00
Cash										
Pooled Cash	(3,150.00)	184.20	-	19,336.18	186,466.98	-	71,105.78	6,778.00	24,200.00	24,200.00
Receivables:										
Inventory										
Total assets	(3,150.00)	184.20	-	19,336.18	186,466.98	-	71,105.78	6,778.00	24,200.00	24,200.00
Warrants payable										
Accounts Payable					519,822.08					
Deferred revenue										
BAN										
Total Liabilities	-	-	-	-	519,822.08	-	-	-	-	-
Reserve for Encum & Cont. Approp										
Reserve for Expenditures										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Res. for Inventory										
Res. Prior year encum.										
Undesignated Fund Balance	(3,150.00)	184.20	-	19,336.18	(333,355.10)	-	71,105.78	6,778.00	24,200.00	24,200.00
Total Fund Balance	(3,150.00)	184.20	-	19,336.18	(333,355.10)	-	71,105.78	6,778.00	24,200.00	24,200.00
Total Liab. & FB	(3,150.00)	184.20	-	19,336.18	186,466.98	-	71,105.78	6,778.00	24,200.00	24,200.00

Town of Harwich Combining Balance Sheet **Special Revenue Funds Year End June 30, 2020**

FY 2020
Special Revenues

Revenue	1210 Elder Affairs St. Grant	1243 Muni Port Recycling	1284 Youth Counselor	1290 Planning Dept Grant	1295 Tn Clk AID	1296 Flu Program	1301 Local Grants	1401 Shellfish Lab Gift	1403 Cemetery	1404 Brooks Lib. Bldg. Gift	1408 COA Gift
Revenue	52,363.04	194.82	-	22,486.46	5,100.00	2,832.20	56,175.13	-	9,423.19	-	1,156.10
Expenditures	895.34	295.18	-	(2,486.46)	(3,887.87)	3,385.72	(51,525.13)	15,900.00	-	-	3,659.50
Transfers in	-	-	-	-	-	-	27,333.00	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	895.34	295.18	-	(2,486.46)	(3,887.87)	3,385.72	(24,192.13)	15,900.00	9,423.19	-	3,659.50
Beg. Fund Balance	2,289.62	2,765.60	75.49	12,430.76	15,758.03	14,038.61	-	-	-	1,680.45	70,776.17
Current Year Activity	895.34	295.18	-	(2,486.46)	(3,887.87)	3,385.72	(24,192.13)	15,900.00	9,423.19	-	3,659.50
End. Fund Balance	3,184.96	3,060.78	75.49	9,944.30	11,870.16	17,424.33	(24,192.13)	15,900.00	9,423.19	1,680.45	74,435.67
Cash	11,026.87	3,060.78	75.49	9,944.30	11,870.16	17,424.33	30,473.87	15,900.00	9,423.19	1,680.45	74,435.67
Pooled Cash	-	-	-	-	-	-	-	-	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-
Total assets	11,026.87	3,060.78	75.49	9,944.30	11,870.16	17,424.33	30,473.87	15,900.00	9,423.19	1,680.45	74,435.67
Warrants payable	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	7,841.91	-	-	-	-	-	54,666.00	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-
BAN	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	7,841.91	-	-	-	-	-	54,666.00	-	-	-	-
Reserve for Encum & Cont. Approp	-	-	-	-	-	-	-	-	-	-	-
Reserve for Expenditures	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-
Res. Prior year encum.	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	3,184.96	3,060.78	75.49	9,944.30	11,870.16	17,424.33	(24,192.13)	15,900.00	9,423.19	1,680.45	74,435.67
Total Fund Balance	3,184.96	3,060.78	75.49	9,944.30	11,870.16	17,424.33	(24,192.13)	15,900.00	9,423.19	1,680.45	74,435.67
Total Liab. & FB	11,026.87	3,060.78	75.49	9,944.30	11,870.16	17,424.33	30,473.87	15,900.00	9,423.19	1,680.45	74,435.67

**Town of Harwich Combining Balance Sheet
Special Revenue Funds Year End June 30, 2020**

FY 2020 Special Revenues		1415	1424	1426	1501	1504	1505	1508	1510	1512	1513	1514
Revenue		Cran Valley Gift	Chase Gift Fund	Friends of Harwich Gift	Cultural Council	Brooks Lib. Flat Gift	Brooks Lib. Gift	Radar Gun	Ambulance Fund Gift	Town Nurse Gift	Park & Rec Gift	Whitehouse Field Elec
Revenue		-	9,708.00	-	4,900.00	-	7,194.85	-	2,535.00	-	4,870.65	3,140.00
Expenditures		-	6,556.62	-	6,085.00	-	4,657.96	-	1,894.34	-	4,870.65	1,993.35
Balance		-	3,111.38	-	(1,185.00)	-	2,536.89	-	730.66	-	-	1,146.65
Transfers in		-	-	-	3,600.00	-	-	-	-	-	-	-
Transfers out		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)		-	3,111.38	-	2,415.00	-	2,536.89	-	730.66	-	-	1,146.65
Beg. Fund Balance		150.00	3,212.98	3,302.67	3,500.79	53,639.74	3,844.06	321.98	8,446.48	1,040.36	-	3,456.49
Current Year Activity		-	3,111.38	-	2,415.00	-	2,536.89	-	730.66	-	-	1,146.65
End. Fund Balance		150.00	6,324.36	3,302.67	5,915.79	53,639.74	6,380.95	321.98	9,177.14	1,040.36	-	4,603.14
Cash												
Pooled Cash		150.00	6,324.36	3,302.67	7,615.79	53,639.74	9,013.78	321.98	9,177.14	1,040.36	-	4,603.14
Receivables:												
Inventory												
Total assets		150.00	6,324.36	3,302.67	7,615.79	53,639.74	9,013.78	321.98	9,177.14	1,040.36	-	4,603.14
Warrants payable												
Accounts Payable					1,700.00	-	2,632.83	-	-	-	-	-
Deferred revenue												
BAN												
Total Liabilities		-	-	-	1,700.00	-	2,632.83	-	-	-	-	-
Reserve for Encum & Cont. Approp												
Reserve for Expenditures												
Res. CPC Open Space												
Res. CPC Historic												
Res. Housing												
Res. for Inventory												
Res. Prior year encum.												
Undesignated Fund Balance		150.00	6,324.36	3,302.67	5,915.79	53,639.74	6,380.95	321.98	9,177.14	1,040.36	-	4,603.14
Total Fund Balance		150.00	6,324.36	3,302.67	5,915.79	53,639.74	9,013.78	321.98	9,177.14	1,040.36	-	4,603.14
Total Liab. & FB		150.00	6,324.36	3,302.67	7,615.79	53,639.74	9,013.78	321.98	9,177.14	1,040.36	-	4,603.14

Town of Harwich Combining Balance Sheet Special Revenue Funds Year End June 30, 2020

FY 2020 Special Revenues										
	1515 Harwich Conser Trust	1516 Comm Center Gift	1518 Comm Center Pool Gift	1520 Police Gift Animal Care	1526 Trail Comm. Gift	1529 Town Band Gift	1530 Wetlands Conser Trust	1532 Friends of Harwich Youth	1540 Recreation Revolving	1541 Golf Revitalization
Revenue	-	10,743.00	-	15,145.00	-	2,500.00	8,859.50	-	134,876.03	50,861.00
Expenditures	-	3,834.45	-	7,523.75	-	640.00	-	-	156,051.19	-
Balance	-	6,908.55	-	7,621.25	-	1,860.00	8,859.50	-	(21,175.16)	50,861.00
Transfers in	-	-	-	-	-	-	-	-	-	139,000.00
Transfers out	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	-	6,908.55	-	7,621.25	-	1,860.00	8,859.50	-	(21,175.16)	(88,139.00)
Beg. Fund Balance	1,025.00	58,152.10	93.29	5,100.00	194.50	-	33,040.07	675.51	24,382.69	181,357.00
Current Year Activity	-	6,908.55	-	7,621.25	-	1,860.00	8,859.50	-	(21,175.16)	(88,139.00)
End. Fund Balance	1,025.00	65,060.65	93.29	12,721.25	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00
Cash	1,025.00	65,060.65	93.29	13,147.20	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00
Pooled Cash	-	-	-	-	-	-	-	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-
Total assets	1,025.00	65,060.65	93.29	13,147.20	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00
Warrants payable	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-
BAN	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-
Reserve for Encum & Cont. Approp	-	-	-	-	-	-	-	-	-	-
Reserve for Expenditures	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-
Res. Prior year encum.	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	-	-	-	-	-	-	-	-	-	-
Total Fund Balance	1,025.00	65,060.65	93.29	12,721.25	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00
Total Fund Balance	1,025.00	65,060.65	93.29	12,721.25	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00
Total Liab. & FB	1,025.00	65,060.65	93.29	13,147.20	194.50	1,860.00	41,899.57	675.51	3,207.53	93,218.00

Town of Harwich Combining Balance Sheet **Special Revenue Funds Year End June 30, 2020**

	FY 2020									
	Special Revenues									
Revenue	1542	1543	1544	1545	1546	1548	1549	1550	1599	1609
	Golf	Golf	Comm. CTR	Golf Capital	Albro House	Sidewalk	Tax Title	Cultural	Sale Of	State Aid
	Revolving	Revolving	Revolvd FD	Receipts Res	Revolving	Revolving	Revolving	Center	Easement	to Libraries
	28,205.45	164,915.74	35,106.59	100,300.00	6,460.00	-	16,661.08	126,910.00	-	8,165.15
Revenue	27,314.05	154,268.41	45,046.74	-	-	-	20,395.10	62,413.49	-	8,165.13
Expenditures	891.40	10,647.33	(9,940.15)	100,300.00	6,460.00	-	(3,734.02)	64,496.51	-	0.02
Balance				14,809.29						
Transfers in				110,000.00						
Transfers out										
Surplus/(Deficit)	891.40	10,647.33	(9,940.15)	5,109.29	6,460.00	-	(3,734.02)	64,496.51	-	0.02
Beg. Fund Balance	15,723.98	298,593.29	249,722.88	179,193.95	16,187.17	53,404.94	4,741.08	227,889.08	80.50	0.16
Current Year Activity	891.40	10,647.33	(9,940.15)	5,109.29	6,460.00	-	(3,734.02)	64,496.51	-	0.02
End. Fund Balance	16,615.38	309,240.62	239,782.73	184,303.24	22,647.17	53,404.94	1,007.06	292,385.59	80.50	0.18
Cash										
Pooled Cash	16,615.38	269,438.20	265,627.52	184,303.24	22,647.17	53,404.94	1,007.06	293,426.43	80.50	0.18
Receivables:										
Inventory		57,010.29								
Total assets	16,615.38	326,448.49	265,627.52	184,303.24	22,647.17	53,404.94	1,007.06	293,426.43	80.50	0.18
Warrants payable										
Accounts Payable										
Deferred revenue		17,207.87						1,040.84		
BAN			25,844.79							
Total Liabilities		17,207.87	25,844.79					1,040.84		
Reserve for Encum & Cont Approp										
Reserve for Expenditures										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Res. for Inventory		57,010.29								
Res. Prior year encum.										
Undesignated Fund Balance	16,615.38	252,230.33	239,782.73	184,303.24	22,647.17	53,404.94	1,007.06	292,385.59	80.50	0.18
Total Fund Balance	16,615.38	309,240.62	239,782.73	184,303.24	22,647.17	53,404.94	1,007.06	292,385.59	80.50	0.18
Total Liab. & FB	16,615.38	326,448.49	265,627.52	184,303.24	22,647.17	53,404.94	1,007.06	293,426.43	80.50	0.18

**Town of Harwich Combining Balance Sheet
Special Revenue Funds Year End June 30, 2020**

	FY 2020 Special Revenues									
	1610	1611	1614	1615	1621	1626	1305	1321	1323	1360
	County Dog Tax	Cemetery Lot Sales	Media One	Police Ins. Recovery	Waterway Mgt.	Harbor Impr. & Maint.	ESCR Nitrog Grant	New County Grant	Wellness Grant	HCC-Har Yth Wellness
Revenue										
Expenditures	-	20,453.27	337,787.22	-	123,125.02	82,350.00	-	-	600.00	-
Balance		30,566.73	337,787.22		123,125.02	82,350.00				
Transfers in										
Transfers out		30,110.00	144,397.68		136,887.50	173,414.50				
Surplus/(Deficit)	-	646.73	193,389.54	-	(13,762.48)	(91,064.50)	-	-	-	-
Beg. Fund Balance	2,144.31	71,334.55	1,241,875.52	2,439.02	438,313.76	395,263.91	6,845.23	6,762.45	728.45	29.75
Current Year Activity	-	646.73	193,389.54	-	(13,762.48)	(91,064.50)	-	-	-	-
End. Fund Balance	2,144.31	71,981.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75
Cash										
Pooled Cash	2,144.31	76,701.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75
Receivables:										
Inventory										
Total assets	2,144.31	76,701.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75
Warrants payable										
Accounts Payable		4,720.00	-		-	-				
Deferred revenue										
BAN										
Total Liabilities	-	4,720.00	-	-	-	-	-	-	-	-
Reserve for Encum & Cont. Approp										
Reserve for Expenditures										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Res. for Inventory										
Res. Prior year encum.										
Undesignated Fund Balance	2,144.31	71,981.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75
Total Fund Balance	2,144.31	71,981.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75
Total Liab. & FB	2,144.31	76,701.28	1,435,265.06	2,439.02	424,551.28	304,199.41	6,845.23	6,762.45	728.45	29.75

Town of Harwich Combining Balance Sheet **Special Revenue Funds Year End June 30, 2020**

FY 2020
Special Revenues

	1534	1600	1605	1635	1656	1701	1702	1703	1704
	Mitigation	Worker Comp	Highway Ins.	Friends Of	High School	Septic Loan	Old Post Road	Rd Betterment	Rd Betterment
	Fees	Recovery	Recovery	Harwich Bikeway	Track	Betterment	Betterment	McGuerty	Skinquit
Revenue	4,000.00	-	-	-	-	3,831.86	1,862.73	8,231.17	20,710.56
Expenditures									
Balance	3,990.00	-	-	40.74	10.00	-	1,862.73	8,231.17	20,710.56
Transfers in	10.00	-	-	(40.74)	(10.00)	3,831.86	4,423.00	16,350.00	19,800.00
Transfers out	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	10.00	-	-	(40.74)	(10.00)	(9,742.14)	(2,560.27)	(8,118.83)	910.56
Beg. Fund Balance	24,666.00	519.53	11,811.18	266.16	10.00	14,966.41	7,526.49	40,094.55	54,184.53
Current Year Activity	10.00	-	-	(40.74)	(10.00)	(9,742.14)	(2,560.27)	(8,118.83)	910.56
End. Fund Balance	24,676.00	519.53	11,811.18	225.42	-	5,224.27	4,966.22	31,975.72	55,095.09
Cash									
Pooled Cash	24,676.00	519.53	11,811.18	-	-	5,224.27	4,966.22	31,975.72	55,095.09
Receivables:									
Inventory	-	-	-	225.42	-	10,447.05	13,215.49	6,834.20	51,512.21
Total assets	24,676.00	519.53	11,811.18	225.42	-	15,671.32	18,181.71	38,809.92	106,607.30
Warrants payable									
Accounts Payable									
Deferred revenue									
BAN									
Total Liabilities	-	-	-	-	-	10,447.05	13,215.49	6,834.20	51,512.21
Reserve for Encum & Cont. Approp									
Reserve for Expenditures									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Res. for Inventory									
Res. Prior year encum.									
Undesignated Fund Balance									
Total Fund Balance	24,676.00	519.53	11,811.18	225.42	-	5,224.27	4,966.22	31,975.72	55,095.09
Total Liab. & FB	24,676.00	519.53	11,811.18	225.42	-	15,671.32	18,181.71	38,809.92	106,607.30

**Town of Harwich Combining Balance Sheet
Special Revenue Funds Year End June 30, 2020**

**FY 2020
Special Revenues**

	1705	1730	1740	1750	8027
Revenue					
Rd Betterment					
Ginger Plumb					
25,162.63			61,854.41	107,903.43	1,986,791.26
Expenditures					
Balance	25,162.63	-	61,854.41	107,903.43	1,352,470.59
Transfers in					
Transfers out	16,400.00		29,325.00	-	553,700.00
Surplus/(Deficit)	8,762.63	-	32,529.41	107,903.43	80,620.67
Beg. Fund Balance	82,569.22		-	0.47	4,881,900.90
Current Year Activity	8,762.63	-	32,529.41	107,903.43	80,620.67
End. Fund Balance	91,131.85	3,848.74	32,529.41	107,903.90	4,962,521.57
Cash					
Pooled Cash	91,131.85	3,848.74	32,529.41	107,903.90	4,966,802.57
Receivables:					
Inventory	60,360.30	-	215,144.59		76,322.44
Total assets	151,492.15	3,848.74	247,674.00	107,903.90	5,043,125.01
Warrants payable					
Accounts Payable					4,281.00
Deferred revenue	60,360.30	-	215,144.59		76,322.44
BAN					
Total Liabilities	60,360.30	-	215,144.59	-	80,603.44
Reserve for Encum & Cont. Approp					
Reserve for Expenditures					1,673,357.02
Res. CPC Open Space					
Res. CPC Historic					484,394.83
Res. Housing					610,234.55
Res. for Inventory					367,090.13
Res. Prior year encum.					
Undesignated Fund Balance	91,131.85	3,848.74	32,529.41	107,903.90	1,827,445.04
Total Fund Balance	91,131.85	3,848.74	32,529.41	107,903.90	4,962,521.57
Total Liab. & FB	151,492.15	3,848.74	247,674.00	107,903.90	5,043,125.01

Town of Harwich Combining Balance Sheet
Trust/Agency Funds Year Ending June 30, 2020

FY 2020	8002	8003	8004	8010	8011	8012	8020	8021	8022	8023	8024	8025	8028
Trust	Police/Fire	Caleb Chase	Law Enforcement Trust	Cemetery Flowers	M Clerk Flowers	G Chase Cemetery	Stabilization Cemetery	Conservation	400TH Anniversary	Whitehouse Field	Brooks Library	Cemetery	Kelly Scholarship
Revenue	28,263.44	-	-	133.71	66.07	94.87	794,274.92	81.08	20.38	135.76	40,615.85	10,686.38	-
Expenditures	17,920.43	9,919.62	479.88	479.88	66.07	94.87	794,274.92	81.08	20.38	135.76	10,820.40	-	1,097.77
Total	10,343.01	(9,919.62)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(1,097.77)
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Net change	10,343.01	(9,919.62)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(1,097.77)
Bag. Fund Balance	29,593.90	486,472.36	10,768.27	10,278.69	5,078.70	7,292.91	3,746,376.63	6,232.08	1,567.12	10,437.37	731,922.81	443,632.31	28,877.27
Current Year Activity	10,343.01	(9,919.62)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(479.88)	(1,097.77)
End. Fund Balance	39,936.91	476,552.74	10,288.39	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	761,718.26	454,318.69	27,779.50
Cash	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepaid/Cash Investments	42,952.47	476,552.74	10,328.38	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	762,678.73	454,318.69	27,779.50
Total assets	42,952.47	476,552.74	10,328.38	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	762,678.73	454,318.69	27,779.50
Accounts Payable	3,015.56	-	39.99	-	-	-	-	-	-	-	960.47	-	-
Total Liabilities	3,015.56	-	39.99	-	-	-	-	-	-	-	960.47	-	-
FBI Investments	-	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	39,936.91	476,552.74	10,288.39	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	761,718.26	454,318.69	27,779.50
Total Fund Balance	39,936.91	476,552.74	10,288.39	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	761,718.26	454,318.69	27,779.50
Total Liab. & FB	42,952.47	476,552.74	10,328.38	10,412.40	5,144.77	7,387.78	4,540,651.55	6,313.16	1,587.50	10,573.13	762,678.73	454,318.69	27,779.50

Town of Harwich Combining Balance Sheet
Trust/Agency Funds Year Ending June 30, 2020

<u>FY 2020</u>	<u>Trust</u>	<u>8029</u>	<u>8030</u>	<u>8050</u>	<u>8052</u>	<u>FY 2020</u>	<u>8901</u>	<u>8902</u>	<u>8905</u>	<u>8906</u>	<u>1900</u>
		Affordable Housing Trust	GASB 45 OPEB	School Trust	Eaton Cultural Trust	Agency	PD Xtra Duty	Fire Xtra Duty	Com Ctr Xtra Duty	Library Xtra Duty	Planning Board Escrow
Revenue		812,283.28	906,220.72	3,214.05	410.61						
Expenditures		38,400.00		170.72							
Total		773,883.28	906,220.72	3,043.33	410.61						
Transfers in		-	-	-	-						
Transfers out		-	-	-	-						
Net change		773,883.28	906,220.72	3,043.33	410.61						
Beg. Fund Balance		75,173.32	2,440,721.00	58,132.91	31,563.56						
Current Year Activity		773,883.28	906,220.72	3,043.33	410.61						
End. Fund Balance		849,056.60	3,346,941.72	61,176.24	31,974.17						
Cash		-	-	-	-						
PooledCash Investments		856,556.60	3,346,941.72	61,346.96	31,974.17		52,157.76	(1,956.30)	3,830.38	10.20	9,119.88
Total assets		856,556.60	3,346,941.72	61,346.96	31,974.17	Total assets	101,584.65	518.76	3,830.38	10.20	9,119.88
Accounts Payable		7,500.00	-	170.72	-		52,157.76	(1,956.30)	3,830.38	10.20	9,119.88
Total Liabilities		7,500.00	-	170.72	-	Total Liabilities	101,584.65	518.76	3,830.38	10.20	9,119.88
FB Investments		849,056.60	3,346,941.72	61,176.24	31,974.17		-	-	-	-	-
Fund Balance		849,056.60	3,346,941.72	61,176.24	31,974.17	Fund Balance	-	-	-	-	-
Total Fund Balance		849,056.60	3,346,941.72	61,176.24	31,974.17	Total Fund Balance	101,584.65	518.76	3,830.38	10.20	9,119.88
Total Liab. & FB		856,556.60	3,346,941.72	61,346.96	31,974.17	Total Liab. & FB	101,584.65	518.76	3,830.38	10.20	9,119.88

Capital Assets

RPT Date	6/30/2020	Balance 6/30/2019	FY 20 Additions	FY 20 Disposals	Balance 6/30/2020	Balance 6/30/2019	FY 20 Depreciation	Disposals	FY 20 6/30/2020	Book Value
Summarized by Category:										
1000 Land		23,566,068	-	-	23,566,068	-	-	-	-	23,566,068
9000 CIP		978,999	9,651,059	-	10,630,058	-	-	-	-	10,630,058
sub-total non depreciable		24,545,067	9,651,059	-	34,196,126	-	-	-	-	34,196,126
2000 Bldg & Imp		66,647,367	2,307,332	-	68,954,699	39,885,913	1,643,035	-	41,528,948	27,425,751
1500 Land Imp		4,821,628	449,861	-	5,271,489	3,602,283	235,294	-	3,837,577	1,433,912
4000 Other Imp		10,749,061	-	-	10,749,061	2,230,929	351,463	-	2,582,392	8,166,669
sub-total other improvements		15,570,688	449,861	-	16,020,549	5,833,212	586,757	-	6,419,969	9,600,580
3000 Equip		13,395,463	313,438	(88,860)	13,620,041	9,067,688	687,634	(88,860)	9,666,462	3,953,579
5000 Infra		92,260,291	1,131,908	-	93,392,199	70,251,942	2,263,324	-	72,515,266	20,876,933
sub-total depreciable		187,873,810	4,202,539	(88,860)	191,987,488	125,038,755	5,180,750	(88,860)	130,130,645	61,856,843
Total by Category		212,418,876	13,853,598	(88,860)	226,183,614	125,038,755	5,180,750	(88,860)	130,130,645	96,052,969
Water Enterprise Fund										
Summarized by Category:										
1000 Land		1,505,893	-	-	1,505,893	-	-	-	-	1,505,893
9000 CIP		-	-	-	-	-	-	-	-	-
sub-total non depreciable		1,505,893	-	-	1,505,893	-	-	-	-	1,505,893
2000 Bldg & Imp		6,417,657	-	-	6,417,657	1,131,489	161,090	-	1,292,579	5,125,078
1500 Land Imp		-	-	-	-	-	-	-	-	-
4000 Other Imp		-	-	-	-	-	-	-	-	-
sub-total other improvements		-	-	-	-	-	-	-	-	-
3000 Equip		3,069,608	125,966	(47,399)	3,148,175	1,635,340	262,833	47,399	1,850,774	1,297,401
5000 Infra		37,820,644	287,947	-	38,108,591	26,592,693	1,084,525	-	27,677,218	10,431,373
sub-total depreciable		47,307,909	413,913	(47,399)	47,674,423	29,359,522	1,508,448	47,399	30,820,571	16,853,852
Total by Category		48,813,802	413,913	(47,399)	49,180,316	29,359,522	1,508,448	47,399	30,820,571	18,359,745

Massachusetts Department of Revenue**Division of Local Services****Bureau of Accounts****Statement of Indebtedness****Harwich, Massachusetts****FY 20**

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2019	+ Issued	- Retired	= Outstanding June 30, 2020	Interest Paid in FY 20
Building	18,271,800	3,815,000	5,551,800	16,535,000	767,313
Departmental Equipment	-	-	-	-	-
School Buildings	165,000	-	55,000	110,000	5,500
School Other	-	-	-	-	-
Sewer	4,707,200	-	622,200	4,085,000	216,399
Solid Waste Landfill	-	-	-	-	-
Other Inside	5,196,000	-	1,241,000	3,955,000	175,133
SUB-TOTAL Inside	28,340,000	3,815,000	7,470,000	24,685,000	1,164,344

Long Term Debt Outside the Debt Limit*					
Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings	-	-	-	-	-
Sewer	-	-	-	-	-
Solid Waste Landfill	130,000	-	65,000	65,000	4,875
Water	6,722,746	-	550,913	6,171,833	187,544
Other Outside	52,483	-	16,950	35,533	2,471
SUB-TOTAL Outside	6,905,229	-	632,863	6,272,366	194,890
GRAND TOTAL	35,245,229	3,815,000	8,102,863	30,957,366	1,359,234

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: Amy Bullock Date: 8-10-20

I certify that long and short term debt as identified in the Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: Carl Capal Date: 8/10/20

Massachusetts Department of Revenue

Division of Local Services

Bureau of Accounts

Part Two

Harwich, Massachusetts

FY 20

Short Term Debt*	Outstanding July 1, 2019	+ Issued	- Retired	= Outstanding June 30, 2020	Interest Paid in FY 20
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	-	-	-	-	-
School	-	-	-	-	-
Water	-	-	-	-	-
Other BANs	2,161,617	1,765,800	2,161,617	1,765,800	53,590
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt	-	-	-	-	-
TOTAL SHORT TERM DEBT	2,161,617	1,765,800	2,161,617	1,765,800	53,590
TOTAL ALL DEBT	37,406,846	5,580,800	10,264,480	32,723,166	1,412,824

Authorized and Unissued Debt					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Recissions	= Balance Unissued 6/30/20
Wychmere Harbor Piers & Bulkheads	5/5/2014	32	1,704,000	1,704,000	-
Saquatucket Municipal Marina	5/2/2016	16	7,000,000	6,257,600	742,400
Road Maintenance FY 17	5/2/2016	18	700,000	287,500	412,500
Sewer Interconnection & Planning	5/1/2017	11	9,035,000	5,285,000	3,750,000
Sewer Cold Brook	5/1/2017	12	2,000,000	77,400	1,922,600
Fire Station #2 Planning	5/1/2017	15	310,000	156,700	153,300
Road Maintenance FY 18	5/1/2017	22	700,000	150,000	550,000
Sewer Construction Pleasant Bay	5/7/2018	14	24,775,000	22,214,467	2,560,533
Road Maintenance FY 19	5/7/2018	22	700,000	100,000	600,000
Fire Station #2 Construction	5/7/2018	24	6,750,000	665,000	100,000
TOTAL			53,674,000	42,882,667	10,791,333

Bureau of Accounts

Part Three

Harwich, Massachusetts

FY 20

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2019	+ Issued	- Retired	= Outstanding June 30, 2020	Interest Paid in FY 20
June 15, 2005 Land Acquisition	85,000	-	85,000	-	3,400
October 15, 2006 - Various	390,000	-	130,000	260,000	13,000
February 15, 2009 Police Station	4,250,000	-	4,250,000	-	155,662
September 16, 2009 Land Acquisition	325,000	-	220,000	105,000	10,750
March, 15, 2010 - Roadways	5,000	-	5,000	-	200
October 1, 2011 - Roadways	45,000	-	15,000	30,000	1,350
October 30, 2012- Various	1,285,000	-	355,000	930,000	31,575
July 15, 2013 - Various	1,250,000	-	320,000	930,000	27,600
June 21, 2018 - Various	11,600,000	-	880,000	10,720,000	525,525
June 20, 2019 - Various	9,105,000	-	805,000	8,300,000	395,283
August 20, 2019 Refunding Police	-	3,815,000	405,000	3,410,000	-
	-	-	-	-	-
SUB-TOTAL Inside	28,340,000	3,815,000	7,470,000	24,685,000	1,164,344
Long Term Debt Outside the Debt Limit*					
July 24, 2003 MCWT	21,878	-	10,829	11,050	1,094
August 1, 2004 MCWT	30,605	-	6,121	24,484	1,377
September 16, 2009 Recycling	130,000	-	65,000	65,000	4,875
March 15, 2010 Water Treatment	825,000	-	75,000	750,000	30,563
October 1, 2011 - Water Treatment	2,805,000	-	285,000	2,520,000	87,920
October 30, 2012 Water Storage	1,450,000	-	110,000	1,340,000	36,206
February 21, 2018 MCWT	1,642,746	-	80,913	1,561,834	32,855
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
SUB-TOTAL Outside	6,905,230	-	632,862	6,272,367	194,890
GRAND TOTAL	35,245,230	3,815,000	8,102,862	30,957,367	1,359,234

Massachusetts Department of Revenue

Division of Local Services

Bureau of Accounts

Part Four

Harwich, Massachusetts

FY 20

Short Term Debt* Report by Issuance	Outstanding July 1, 2019	+ Issued	- Retired	= Outstanding June 30, 2020	Interest Paid in FY 20
Wychmere Harbor Piers & Bulkheads	BAN - 6/21/19	69,117	-	69,117	1,714
Road Maintenance	BAN - 6/21/19	512,500	-	512,500	12,706
Road Maintenance	BAN - 6/21/19	650,000	-	650,000	16,115
Fire Station 2 Planning	BAN - 6/21/19	230,000	-	230,000	5,702
Road Maintenance	BAN - 6/21/19	700,000	-	700,000	17,354
Road Maintenance	BAN - 6/11/20	-	412,500	-	-
Road Maintenance	BAN - 6/11/20	-	550,000	-	-
Sewer (Cold Brook)	BAN - 6/11/20	-	20,000	-	-
Fire Station 2 Planning	BAN - 6/11/20	-	153,300	-	-
Sewer System Construction	BAN - 6/11/20	-	30,000	-	-
Road Maintenance	BAN - 6/11/20	-	600,000	-	-
TOTAL SHORT TERM DEBT		2,161,617	1,765,800	2,161,617	53,590

REPORT OF TAX COLLECTION
FISCAL YEAR 2020
JULY 1, 2019-JUNE 30, 2020

Tax Account	Outstanding July 1, 2019	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2020
2020 Community Preservation Act		1,534,069.24	(1,501,453.61)	327.64	(6,916.15)			(343.25)	25,683.87
2020 Real Estate		51,209,136.64	(50,197,294.82)	130,583.51	(234,214.65)		(3,099.15)	(11,408.68)	893,702.85
Water Liens		13,319.59	(13,319.59)						-
Title 5		3,831.86	(3,831.86)						-
Road Betterments		42,694.70	(31,936.68)		(8,600.00)				2,158.02
Allen Harbor Betterments		81,371.78	(81,371.78)	19,517.71	(19,517.71)				-
2020 Personal Property		949,754.39	(933,047.45)	1,514.60	(261.73)			(1,691.97)	16,267.84
2020 Motor Vehicle Excise		2,165,894.01	(1,996,054.35)	11,207.14	(33,120.83)			51.97	147,977.94
2020 Boat Excise		63,247.99	(53,215.60)	404.76	(6,207.44)				4,229.71
2019 Community Preservation Act	20,694.26		(12,048.02)	641.83	(641.83)	(6,896.75)		(0.02)	1,749.47
2019 Real Estate	724,926.93		(433,250.36)	24,983.52	(21,394.53)	(234,207.51)		(5.82)	61,052.23
Water Liens	4,731.33		(2,207.31)			(1,802.80)			721.22
Road Betterments	4,988.01		(897.87)			(4,090.14)			-
2019 Personal Property	14,907.82		(6,858.11)	20.06				(0.24)	8,069.77
2019 Motor Vehicle Excise	93,535.51	234,234.34	(285,163.42)	15,752.54	(25,184.73)			(0.04)	33,174.00
2019 Boat Excise	3,678.04		(234.40)	303.68	(954.43)				2,792.85
2018 Community Preservation Act									-
2018 Real Estate	1,842.51		(1,021.32)	286.33	(293.73)	(813.57)		(0.22)	-
Water Liens	67,562.83		(39,235.09)	9,544.48	(9,790.88)	(28,074.05)		(7.29)	-
Road Betterments	460.55		(460.55)						-
2018 Personal Property	1,219.40		(276.46)			(1,219.40)			-
2018 Motor Vehicle Excise	4,012.51		(10,047.00)	2,574.71	(2,910.34)			(0.49)	3,736.05
2018 Boat Excise	20,779.96		(128.00)		(406.73)			0.90	10,396.84
	2,901.10								2,367.27

REPORT OF TAX COLLECTION
FISCAL YEAR 2020
JULY 1, 2019-JUNE 30, 2020

Tax Account	Outstanding July 1, 2019	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2020
2017 Personal Property	3,271.61		(268.93)						3,002.68
2017 Motor Vehicle Excise	11,409.80		(2,460.93)	811.36	(1,817.61)				7,942.62
2017 Boat Excise	2,535.00		(95.00)		(20.00)				2,420.00
2016 Real Estate	391.32		(390.95)						0.37
2016 Personal Property	3,009.38		(149.31)						2,860.07
2016 Motor Vehicle Excise	10,420.29		(3,063.44)	130.94	(130.94)				7,356.85
2016 Boat Excise	1,643.00		(60.00)						1,583.00
2015 Personal Property	2,630.63				(2,630.63)				-
2015 Motor Vehicle Excise	7,829.93		(555.62)	47.19	(98.75)				7,222.75
2015 Boat Excise	1,241.00		(85.00)						1,156.00
2014 Motor Vehicle Excise	4,287.95		(37.92)		(4,250.03)				-
2014 Boat Excise	1,171.66				(1,171.66)				-
2013 Motor Vehicle Excise	4,275.43				(4,275.43)				-
2013 Boat Excise	1,217.00				(1,217.00)				-
2012 Motor Vehicle Excise	4,033.44				(4,033.44)				-
Totals	1,025,608.20	56,297,554.54	(55,610,520.75)	218,652.00	(390,061.20)	(277,104.22)	(3,099.15)	(13,405.15)	1,247,624.27

REPORT OF TREASURER'S COLLECTIONS
FISCAL YEAR 2020
JULY 1, 2019 - JUNE 30, 2020

Tax Title Accounts	Munis	CPA	Water liens	Betterment	Prior
Outstanding June 30, 2019	\$ 2,334,341.98	\$ 46,490.22	\$ 12,160.34	\$ 4,902.00	\$ 27,294.60
Committed Tax/Liens/Special Assessments	262,281.56	\$ 7,710.32	1,802.80	\$ 2,322.00	
Committed Fees & Interest	37,111.78				
Exemptions, Abatements, Adjustments	\$ 19,046.28				
Payments	\$ (248,842.25)	\$ (5,221.13)	\$ (3,667.83)		
Foreclosed	\$ -				
Interest paid	\$ 109,070.47				
Outstanding June 30, 2020	\$ 2,403,939.35	\$ 48,979.41	\$ 10,295.31	\$ 7,224.00	\$ 27,294.60
Total outstanding tax titles	\$ 2,470,438.07				
Deferred Tax Accounts					
Outstanding June 30, 2019	\$ 102,753.74				
Deferred fiscal year 2020	\$ 3,099.15				
Payments	\$ (10.79)				
Interest paid	\$ 57.25				
Outstanding June 30, 2020	\$ 105,842.10				

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
GOODWIN, JAMIE L	CHANNEL 18	CHANNEL 18	CHANNEL 18 STATION MANAGER	77,289.74	-	-	-	-
LADUE, CALEB M	CHANNEL 18	CHANNEL 18	VIDEO & COMMUNITY INFO. SPEC.	46,818.04	-	-	-	350.00
WYATT, JOHN A	CHANNEL 18	CHANNEL 18	VIDEO & COMM INFO SPECIALISTS	1,741.93	-	-	-	350.00
				125,849.71	-	-	-	
BAKSA-MATTHEWS, MARY C	COMMUNITY CENTER	CHANNEL 18 Total	PROGRAM AIDE	271.25	-	-	-	
BUHLER, MARY BETH	COMMUNITY CENTER	COMMUNITY CENTER	CUSTOMER SERVICE - WEIGHT RM.	16,777.515	-	-	-	
CAREY, CAROLYN	COMMUNITY CENTER	COMMUNITY CENTER	COMMUNITY CENTER MANAGER	99,537.70	-	-	-	1,014.74
ESTABROOK, SAMANTHA M	COMMUNITY CENTER	COMMUNITY CENTER	EXECUTIVE ASST	56,190.59	-	-	-	350.00
GONET, VICTORIA	COMMUNITY CENTER	COMMUNITY CENTER	PROGRAM AIDE	4,900.75	-	-	553.84	
LOTTI, KERRY L	COMMUNITY CENTER	COMMUNITY CENTER	ADMINISTRATIVE ASSISTANT	23,289.80	-	-	-	
MILLETT, MELYSSA E	COMMUNITY CENTER	COMMUNITY CENTER	PROGRAM AIDE	3,009.00	-	-	-	
NOTAKO, BRIENNA J	COMMUNITY CENTER	COMMUNITY CENTER	PROGRAM AIDE	4,247.00	-	-	-	
ROBINSON, SANDRA J	COMMUNITY CENTER	COMMUNITY CENTER	PROGRAM AIDE	25,800.81	-	-	-	
STRZEPEK, ERICA D	COMMUNITY CENTER	COMMUNITY CENTER	ADMINISTRATIVE ASSISTANT	22,351.70	-	-	356.60	18,030.58
		COMMUNITY CENTER Total		255,973.75	-	-	910.44	19,395.32
ANDERSON, DAVID C	COMMUNITY DEVELOPMENT	BUILDING DEPARTMENT	LOCAL BUILDING INSPECTOR	45,020.42	-	-	-	250.00
CHESLEY, RAYMOND G	COMMUNITY DEVELOPMENT	BUILDING DEPARTMENT	BUILDING COMMISSIONER	88,305.27	-	-	-	600.00
MURPHY, KENNETH L	COMMUNITY DEVELOPMENT	BUILDING DEPARTMENT	LOCAL BUILDING INSPECTOR	18,689.44	-	-	-	3,945.67
		BUILDING DEPARTMENT Total		152,015.13	-	-	-	4,795.67
BANFORD, AMY E	COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT	EXECUTIVE ASST	37,278.33	-	-	287.19	1,515.46
BANTA, ELAINE	COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT	PLANNING ASSISTANT	62,263.87	-	-	610.71	3,186.47
CLARKE, JENNIFER M	COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT	EXECUTIVE ASST	54,087.08	-	-	971.10	1,557.84
DELANEY, SHELAGH M	COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT	EXECUTIVE ASST	55,251.88	-	-	4,143.49	-
		COMMUNITY DEVELOPMENT Total		208,881.16	-	-	6,012.49	6,259.77
SMITH, NICOLE D	COMMUNITY DEVELOPMENT	CONSERVATION DEPT	ASSISTANT CONSERVATION AGENT	55,336.90	-	-	687.75	250.00
USOWSKI, AMY E	COMMUNITY DEVELOPMENT	CONSERVATION DEPT	CONSERVATION ADMINISTRATION	89,141.49	-	-	-	250.00
		CONSERVATION DEPT Total		144,478.39	-	-	687.75	500.00
HAARMAN, RICHARD A	COMMUNITY DEVELOPMENT	ELECTRICAL INSPECTOR	PLUMBING WIRE GAS INSPECTORS	3,588.74	-	-	-	-
WHELAN, THOMAS R	COMMUNITY DEVELOPMENT	ELECTRICAL INSPECTOR	PLUMBING WIRE GAS INSPECTORS	44,788.09	-	-	-	-
		ELECTRICAL INSPECTOR Total		48,376.83	-	-	-	-
RYDER, GRIFFIN J	COMMUNITY DEVELOPMENT	ENGINEERING DEPT	TOWN ENGINEER	107,160.18	-	-	-	725.54
		ENGINEERING DEPT Total		107,160.18	-	-	-	725.54
ANTOINE, MATTHEW J	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	333.32	-	-	-	-
BOYLE, JOHN F	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	83.34	-	-	-	-
CUSHING, MATTHEW	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	333.36	-	-	-	-
DOWDHALLO, RONALD J	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
ELDRIDGE, MEGGAN M	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	HEALTH DIRECTOR	84,535.97	-	-	-	2,770.83
HOWELL, PAMELA	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
PELLEGER, SHARON H	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	MONTHLY EMPLOYEES - TOWN	25,197.44	-	-	-	250.00
POSELLI, MARK N	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	ASST HEALTH AGENT/INSPECTOR	64,684.22	-	-	1,948.39	1,361.46
TENAGLIA, KATHLEEN A	COMMUNITY DEVELOPMENT	HEALTH DEPARTMENT	SR HEALTH AGENT/INSPECT	176,666.65	-	-	1,948.39	4,382.29
		HEALTH DEPARTMENT Total		91,316.22	-	-	-	-
GREENHALGH, CHARLEEN L	COMMUNITY DEVELOPMENT	PLANNING DEPT	TOWN PLANNER	91,316.22	-	-	-	-
		PLANNING DEPT Total		91,316.22	-	-	-	-
DAVIS, THOMAS J	COMMUNITY DEVELOPMENT	PLUMBING INSPECTOR	PLUMBING WIRE GAS INSPECTORS	59,628.75	-	-	-	-
MOYNIHAN, JAMES M	COMMUNITY DEVELOPMENT	PLUMBING INSPECTOR	PLUMBING WIRE GAS INSPECTORS	15,258.11	-	-	-	-
		PLUMBING INSPECTOR Total		74,886.84	-	-	-	-

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
CARLSON, MARIE A	COUNCIL ON AGING	COUNCIL ON AGING	EXECUTIVE ASST	55,373.53	-	-	70.13	3,403.76
CHATHAM, JOHN T	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	5,321.42	-	-	-	-
DAGON, DIANNE M	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	6,887.81	-	-	-	-
FALLON, VIRGINIA S	COUNCIL ON AGING	COUNCIL ON AGING	PUBLIC HEALTH NURSE	1,120.84	-	-	-	-
GOLIA, GERALDE	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	22,920.71	-	-	-	350.00
JUSELL, SUSAN J	COUNCIL ON AGING	COUNCIL ON AGING	PUBLIC HEALTH NURSE	83,206.34	-	-	-	6,242.43
KEITH, SUSANNA C	COUNCIL ON AGING	COUNCIL ON AGING	SOCIAL SERVICES COORDINATOR	43,978.73	-	-	-	947.42
KELLEY, THOMAS R	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	130.76	-	-	-	-
LUSHER, CHARLOTTA G	COUNCIL ON AGING	COUNCIL ON AGING	AIDE TO PROGRAMS	2,111.74	-	-	-	-
MITCHELL, EMILY J	COUNCIL ON AGING	COUNCIL ON AGING	COUNCIL ON AGING DIRECTOR	65,806.91	-	-	-	2,267.97
MYDER, JANE M	COUNCIL ON AGING	COUNCIL ON AGING	PUBLIC HEALTH NURSE	132.62	-	-	-	-
SKIPPER, KATHLEEN A	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	7,207.89	-	-	-	-
ST PIERRE, LINDA	COUNCIL ON AGING	COUNCIL ON AGING	AIDE TO PROGRAMS	41,897.76	-	-	247.24	423.51
THIBODEAU, REMI W	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	279.24	-	-	-	-
TOLAND, RICHARD M	COUNCIL ON AGING	COUNCIL ON AGING	VAN DRIVER	1,021.35	-	-	-	-
WITAS, JULIE K	COUNCIL ON AGING	COUNCIL ON AGING	PROGRAM SPECIALIST	31,731.84	1,472.00	-	543.03	-
KELLEY, ROBBIN M	DEPT. OF PUBLIC WORKS	COUNCIL ON AGING Total	COUNCIL ON AGING	369,129.49	1,472.00	-	2,439.02	17,407.73
HOPKINS, JARED J	DEPT. OF PUBLIC WORKS	CEMETERY ASSOCIATION	CEMETERY ADMINISTRATOR	63,888.13	-	-	-	4,909.17
STRATTON, JAMES W	DEPT. OF PUBLIC WORKS	CEMETERY/HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	53,464.00	-	-	-	-
CROWELL, EDWARD T	DEPT. OF PUBLIC WORKS	CEMETERY/HWAY DEPARTMENT	WORKING FOREMAN	64,595.52	-	-	2,888.36	350.00
DECOSTA, DANA A	DEPT. OF PUBLIC WORKS	CEMETERY/HWAY DEPARTMENT Total	WORKING FOREMAN	118,059.52	-	-	6,330.85	350.00
DONNELLY, NICHOLAS P	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRACTOR/TRAILER DRIVER	58,968.64	-	-	19,254.89	350.00
GERMAIN, ERIN K	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	RECY/SCALE LABORER	39,525.17	-	-	5,732.65	-
GILBERT, DAVID M	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRACTOR/TRAILER DRIVER	51,745.37	-	-	14,597.37	350.00
GROSSE, CODY J	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	HEAD CLERK	59,110.88	-	-	9,015.41	-
HOSKING, RICHARD L	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	MAINTENANCE MANAGER	70,486.32	-	-	10,446.67	-
JESUDOWICH, ALEX	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	HEAD CLERK	56,241.44	-	-	10,700.34	350.00
KIERNAN, MICHAEL F	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRACTOR/TRAILER DRIVER	58,417.26	-	-	14,698.71	350.00
MASON, AIDAN F	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	RECY/SCALE LABORER	16,392.51	-	-	-	-
MCNEELY, DANIEL J	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	RECY/SCALE MONITOR	27,794.73	-	-	404.63	-
PINA, F JEFFREY	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRANSFER STATION	5,849.25	-	-	1,007.39	-
SUTHERLAND, GEORGET	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRACTOR/TRAILER DRIVER	58,620.40	-	-	23,586.14	-
ELDRIDGE, ERIC C	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRACTOR/TRAILER DRIVER	56,045.87	-	-	7,757.52	-
LANGWAX, WESLEY J	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	TRANSFER STATION	18,760.16	-	-	600.00	-
LIBBY, SEAN B	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT	RECY/SCALE MONITOR	11,111.67	-	-	-	-
VIERA, PAUL A	DEPT. OF PUBLIC WORKS	DISPOSAL/LANDFILL DEPT Total	RECY/SCALE MONITOR	589,069.67	-	-	117,796.72	1,400.00
	DEPT. OF PUBLIC WORKS	HIGHWAY BUILDING	WORKING FOREMAN	64,343.43	-	-	5,443.38	350.00
	DEPT. OF PUBLIC WORKS	HIGHWAY BUILDING	HVY EQ OF TRK DR CRAFTSMAN	53,464.00	-	-	3,220.88	-
	DEPT. OF PUBLIC WORKS	HIGHWAY BUILDING	MAINTENANCE MANAGER	67,596.55	-	-	11,173.66	-
	DEPT. OF PUBLIC WORKS	HIGHWAY BUILDING	WORKING FOREMAN	62,106.36	-	-	6,040.96	350.00
	DEPT. OF PUBLIC WORKS	HIGHWAY BUILDING Total	WORKING FOREMAN	247,509.24	-	-	25,887.88	700.00

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
BERUBE, KIM	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SENIOR ADMINISTRATIVE ASST	61,552.29	-	-	8,114.41	-
BERUBE, RICHARD	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MAINTENANCE MANAGER	70,936.38	-	-	13,146.96	-
BOLGER, JAMES C	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SUBSTITUTE CUSTODIAN	7,828.27	4,096.25	-	255.94	-
BRYDA, MICHAEL E	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	47,854.76	-	-	6,230.54	4,568.91
CENTRELLA, PATRICIA A	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	47,854.76	-	-	5,619.73	4,318.91
DALUIZE, MATTHEW M	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SEASONAL LABORER	2,083.25	30,713.50	-	6,829.88	-
DONOVAN, ROBERT	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SUBSTITUTE CUSTODIAN	2,575.00	-	-	-	-
EDSON, KYLE R	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MAINTENANCE MANAGER	70,971.00	-	-	7,469.31	350.00
GAGNON, THOMAS A JR	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MECHANIC	60,814.32	-	-	900.00	-
GIFFEE, CHRISTOPHER J	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	35,987.90	-	-	618.45	7,439.64
HERSEY, STEVEN P	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	53,464.00	-	-	6,428.72	-
HOLMES, COLLIN F	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MECHANIC	60,784.64	-	-	1,662.08	550.00
HOOPER, LINCOLN S	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	DPW DIRECTOR	127,431.91	-	-	-	-
HUNT, VALERIE J	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	35,339.19	-	-	2,520.39	-
KIERNAN, JAMES T	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SEASONAL LABORER	-	2,528.00	-	-	-
LEWIS, DANIEL N	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	47,563.94	-	-	5,811.72	2,982.85
MERESTE, DANIEL	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	52,685.72	-	-	4,396.82	350.00
MURPHY, EUGENE J JR	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MECHANIC	60,799.48	-	-	3,999.38	350.00
NICKERSON, DONALD C	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MAINTENANCE MANAGER	70,988.31	-	-	11,640.98	-
SALAS, ANTHONY	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	CUSTODIAN	47,843.18	-	-	2,286.30	2,186.06
SEELY, JOHN T	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HEAD CLERK	53,275.60	-	-	5,861.80	350.00
SMITH, DAVID J	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	208.64	-	-	-	7,745.76
SOUZA, ANDREW F	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	52,394.72	-	-	4,035.88	350.00
STOVICH, PETER E	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	55,156.08	-	-	8,903.00	350.00
TUOMINEN, CHARLES L	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	MECHANIC	27,258.00	-	-	194.25	-
VAGENAS, JOHN R	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SEASONAL LABORER	-	5,760.00	-	600.00	-
WRIGHTINGTON, DAVID R	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SR HEAVY EQUIPMENT OPERATOR	56,188.25	-	-	10,634.35	350.00
YARBRO, THOMAS J	DEPT. OF PUBLIC WORKS	HWAY DEPARTMENT	SR HEAVY EQUIPMENT OPERATOR	56,477.51	-	-	7,968.89	350.00
ALBEE, BRIAN J	DEPT. OF PUBLIC WORKS	PARK/HWAY DEPARTMENT	WORKING FOREMAN	1,266,305.46	43,097.75	-	131,032.22	33,492.13
BENGTSON, ZACHERY E	DEPT. OF PUBLIC WORKS	PARK/HWAY DEPARTMENT	HVY EQ OF TRK DR CRAFTSMAN	64,359.19	-	-	3,513.39	350.00
PASOU AROSA, PETER M	DEPT. OF PUBLIC WORKS	PARK/HWAY DEPARTMENT	SEASONAL LABORER	53,464.00	-	-	7,445.84	-
THEBAULT, MARC N	DEPT. OF PUBLIC WORKS	PARK/HWAY DEPARTMENT	SEASONAL LABORER	-	4,200.00	-	-	-
VIERA, ALEXANDER P	DEPT. OF PUBLIC WORKS	PARK/HWAY DEPARTMENT	SEASONAL LABORER	-	15,121.50	-	-	-
COPPOLA, CAROL F	FINANCE	ACCOUNTING DEPARTMENT	FINANCE DIRECTOR	117,823.19	24,011.50	-	357.00	350.00
SAMPSON, PATRICIA A	FINANCE	ACCOUNTING DEPARTMENT	ASSISTANT TO FINANCE DIRECTOR	122,465.64	-	-	1,352.18	2,000.00
TULLOCH, WENDY A	FINANCE	ACCOUNTING DEPARTMENT	ASST TOWN ACCOUNTANT	57,619.05	-	-	246.30	475.00
JONES, CARLENE M	FINANCE	ASSESSOR/D OF ASSESSORS	MONTHLY EMPLOYEES - TOWN	68,126.30	-	-	1,598.48	1,039.59
KAVANAUGH, JAY J	FINANCE	ASSESSOR/D OF ASSESSORS	MONTHLY EMPLOYEES - TOWN	248,210.99	-	-	3,550.94	3,514.59
MOLINO, DONNA M	FINANCE	ASSESSOR/D OF ASSESSORS	DEPUTY ASSESSOR	49,616.43	-	-	-	-
NIGHTINGALE, BRUCE W	FINANCE	ASSESSOR/D OF ASSESSORS	MONTHLY EMPLOYEES - TOWN	91,300.53	-	-	-	350.00
SCHWAB, LISA M	FINANCE	ASSESSOR/D OF ASSESSORS	ADMINISTRATIVE ASST	24,958.29	-	-	-	-
WAYSTACK, RICHARD J	FINANCE	ASSESSOR/D OF ASSESSORS	MONTHLY EMPLOYEES - TOWN	300.00	-	-	-	-
ZAJACK, ELAINE M	FINANCE	ASSESSOR/D OF ASSESSORS	ASST ASSESSOR	2,202.20	-	-	-	1,697.90

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
BULLOCK, AMYE	FINANCE	ASSESSOR/BD OF ASSESSORS Total	TREASURER/COLLECTOR	169,586.45	-	-	3,550.94	2,047.90
FARRELL, VIRGINIA A	FINANCE	TREASURER/TAX COLLECTOR	EXECUTIVE ASST	93,665.03	-	-	-	350.00
KERR, SUSAN E	FINANCE	TREASURER/TAX COLLECTOR	EXECUTIVE ASST	55,272.21	-	-	-	802.63
KNEPPER, NANCY A	FINANCE	TREASURER/TAX COLLECTOR	EXECUTIVE ASST	53,154.90	-	-	-	949.68
CALLEN, SUSAN M	FINANCE2	TREASURER/TAX COLLECTOR	ASST TREAS COLLECTOR	64,375.74	-	-	-	812.60
JELLISSON, DEBORAH L	FINANCE2	TREASURER/TAX COLLECTOR	STICKER SELLER	-	1,575.25	-	-	1,718.31
LACERRA, ANN M	FINANCE2	TREASURER/TAX COLLECTOR	STICKER SELLER	-	1,700.13	-	-	-
MURPHY, JUDITH A	FINANCE2	TREASURER/TAX COLLECTOR	STICKER SELLER	-	2,245.76	-	-	-
HEMEON, BRUCE T	FINANCE3	TREASURER/TAX COLLECTOR	SENIOR WORKOFF	918.00	2,062.00	-	18.28	-
MULLANE, MICHAEL J	FINANCE3	TREASURER/TAX COLLECTOR	SENIOR WORKOFF	1,500.00	-	-	-	-
SCARNICI, PATRICIA A	FINANCE3	TREASURER/TAX COLLECTOR	SENIOR WORKOFF	120.00	-	-	-	-
AVERY, RYAN E	FIRE DEPARTMENT	TREASURER/TAX COLLECTOR	SENIOR WORKOFF	269,005.88	7,583.14	-	-	2,180.08
BROWN, CHRISTIANNA L	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	66,354.54	-	2,676.94	-	24,790.93
CLARKE, JAMES M	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	54,667.86	-	1,960.12	-	6,677.43
CLARKE, NORMAN M JR	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	62,027.02	-	2,169.77	-	9,182.16
COUGHLAN, BRIAN T	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE CHIEF	134,154.00	-	-	-	6,859.20
DIAMOND, ERIC C	FIRE DEPARTMENT	FIRE DEPARTMENT	CAPTAIN INSPECTOR PARAMEDIC	9,972.46	-	-	-	25,742.00
DRUCKENBROD, TIMOTHY F	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	66,822.04	-	3,616.15	-	36,408.00
DUQUETTE, KEVIN M	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	60,411.89	-	23,722.91	-	12,370.02
EDWARDS, RYAN P	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	60,518.24	-	2,294.01	-	17,736.74
ELDRIDGE, MATTHEW A	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	69,047.20	-	-	-	6,296.52
ELDRIDGE, ROY H JR	FIRE DEPARTMENT	FIRE DEPARTMENT	LEUTENANT EMT-B	60,946.63	-	2,232.89	-	8,750.17
ELLIOTT, ERIC K	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	14,678.90	-	-	-	36,826.08
FERRI, BRANDON J	FIRE DEPARTMENT	FIRE DEPARTMENT	OFFICE ASSISTANT	67,003.32	-	-	-	14,647.70
FINN, PAUL	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	65,043.04	-	3,231.87	-	13,342.94
FORD, JOSHUA D	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	74,892.97	-	-	-	44,142.48
HAWTHORNE, GLENN D	FIRE DEPARTMENT	FIRE DEPARTMENT	EMS OFFICER	65,841.92	-	121.54	-	12,877.11
LAPLANTE, ADAM S	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	67,976.14	-	760.41	-	6,663.47
LEBLANC, DAVID J	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	66,354.55	-	20,433.62	-	15,418.27
LETOILE, BRAD A	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	118,399.41	-	760.41	-	20,433.62
MAYO, JOSEPH	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE CHIEF	47,471.96	-	435.23	-	21,611.82
MAYO, ANDREW W	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	73,350.88	-	25,590.32	-	25,590.32
PARKER, DONALD W JR	FIRE DEPARTMENT	FIRE DEPARTMENT	CAPTAIN EMT B	47,385.77	-	7,424.19	-	7,424.19
PICHE, SHAWN P	FIRE DEPARTMENT	FIRE DEPARTMENT	CAPTAIN EMT B	73,350.88	-	16,907.54	-	14,834.36
PIRUCCO, MARK J	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-P	65,834.94	-	22,276.35	-	16,373.54
REGAN, CHRISTINA L	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	47,141.70	-	704.91	-	27,256.35
REGO, JOSEPH H III	FIRE DEPARTMENT	FIRE DEPARTMENT	ASST TO FIRE CHIEF	14,661.16	-	4,573.45	-	15,117.94
SANDERS, ROBERT K	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	60,920.63	-	4,699.39	-	3,185.03
SANDINO, JAMES A	FIRE DEPARTMENT	FIRE DEPARTMENT	EMS OFFICER	4,227.32	-	-	-	53,719.77
SANCIOVANNI, DANIEL A	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	57,143.01	-	3,685.02	-	15,446.63
SCHNEIWEISS, WILLIAM B	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	62,659.42	-	3,611.17	-	13,170.17
			FIRE FIGHTERS EMT-P	62,659.42	-	4,308.13	-	2,950.00
					-	939.88	-	4,283.22
					-	14,366.12	-	9,290.33
					-	336.25	-	13,756.50
					-	-	-	20,179.19
					-	-	-	15,107.08
					-	-	-	22,247.16
					-	-	-	17,908.12
					-	-	-	6,946.27
					-	-	-	32,612.36
					-	-	-	5,981.94
					-	-	-	18,566.32
					-	-	-	9,102.64

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
SMITH, LEIGHANNE M	FIRE DEPARTMENT	FIRE DEPARTMENT	CAPTAIN EMT P	74,848.55	-	1,613.90	31,939.95	16,096.73
STEWART, TRACY A	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	51,807.69	-	1,516.36	7,221.83	5,275.96
THORNTON, CRAIG W	FIRE DEPARTMENT	FIRE DEPARTMENT	DEPUTY FIRE CHIEF	76,512.67	-	5,336.43	35,477.80	16,112.44
TYLDESLEY, SCOTT A	FIRE DEPARTMENT	FIRE DEPARTMENT	LIUTENANT EMT-P	70,114.46	-	-	61,344.95	14,886.54
WALORZ, JUSTYNE L	FIRE DEPARTMENT	FIRE DEPARTMENT	CAPTAIN EMT P	70,114.46	-	2,156.75	27,613.16	15,239.48
WARNER, BRYANT M	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTER EMT-B	56,134.30	-	5,281.22	25,067.75	5,624.75
WHITE, JUSTIN G	FIRE DEPARTMENT	FIRE DEPARTMENT	LIUTENANT EMT-P	71,366.29	-	1,830.06	48,376.67	14,468.20
WILLIAMS, ROBERT A	FIRE DEPARTMENT	FIRE DEPARTMENT	FIRE FIGHTERS EMT-P	58,007.91	-	1,259.87	11,754.20	5,932.92
WILLIS, BRAD R	FIRE DEPARTMENT	FIRE DEPARTMENT	LIUTENANT EMT-P	67,477.77	-	666.69	27,162.81	14,461.90
YOUNG, BRUCE F	FIRE DEPARTMENT	FIRE DEPARTMENT	INSPECTOR EMT B	71,998.15	-	2,643.40	66,799.93	15,487.73
		FIRE DEPARTMENT Total		2,535,438.03	-	80,321.97	886,341.16	476,944.12
AGNES, DELANEY R	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	2,527.00	-	-	-
ALEXANDER, STEPHEN C	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	2,288.28	-	-	-
BOSWORTH, MARK W	GOLF OPERATIONS	GOLF OPERATIONS	SUBSTITUTE CUSTODIAN	-	-	-	-	-
CANTO, JUSTUS B	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	4,357.50	-	-	-	-
CARPENTER, WILLIAM G	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	1,372.00	-	-	-
CLAPTON, MARTIN G	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	-	1,192.75	-	-	-
CLARKE, PAUL J	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	7,616.13	-	-	-
CONVERSE, GEOFFREY M	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	1,241.50	-	-	-
COSKER, WILLIAM F	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	6,925.55	-	-	-
CRONIN, JOHN P	GOLF OPERATIONS	GOLF OPERATIONS	GOLF ASSISTANT	-	15,480.63	-	860.25	-
DAMON, DEAN A	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	3,747.25	-	-	-
DESO-DAVENPORT, NOAH L	GOLF OPERATIONS	GOLF OPERATIONS	GREENSKEEPER 1	45,330.41	-	-	4,494.56	600.00
DIGIROLAMO, NICHOLAS A	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	-	1,296.00	-	-	-
DIROS, PAMELA R	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	4,546.75	-	-	-
DONOVAN, ROBERT E	GOLF OPERATIONS	GOLF OPERATIONS	EXECUTIVE ASST	2,992.32	-	-	-	15,056.54
DYKE, JEFFERY T	GOLF OPERATIONS	GOLF OPERATIONS	ASST GOLF SUPERINTENDANT	64,085.54	-	-	6,966.53	3,841.68
FAGAN, RICHARD J	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	61.75	-	-	-
FERNANDEZ, SHAWN M	GOLF OPERATIONS	GOLF OPERATIONS	ASST GOLF OPERATIONS MGR	29,200.00	-	23,570.16	-	6,266.88
FLAHERTY, PETER M	GOLF OPERATIONS	GOLF OPERATIONS	GOLF SUPERINTENDENT	95,947.36	-	-	-	12,843.68
GALANIS, GREGORY L	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	3,893.00	-	-	-
GALANIS, LAUREN A	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	3,893.28	-	-	-
GALEOTA, RALPHE	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	78.00	-	-	-
GOFF, WILLIAM F	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	-	4,991.02	-	-	-
GREER, JOHN B	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	-	11,092.52	-	152.26	-
GREER, ROMAN S	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	2,518.75	-	-	-
GRISOLIA, RICHARD D	GOLF OPERATIONS	GOLF OPERATIONS	GOLF DIRECTOR	90,281.59	-	-	-	347.92
HANDLER, ROBERT	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	4,980.78	-	-	-
HARTSFIELD, PATILL	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	2,460.50	-	-	-
HEMINGWAY, SPENCER C	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	4,613.67	-	-	-
HRISTOV, HRISTOD	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	659.75	-	-	-
HULL, JOHN R	GOLF OPERATIONS	GOLF OPERATIONS	GOLF MAINTENANCE	-	7,700.00	-	1,207.50	-
JAZWINSKI, EDWIN A	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	1,556.75	-	-	-
JOHNSON, GEORGE R JR.	GOLF OPERATIONS	GOLF OPERATIONS	GOLF ASSISTANT	1,364.00	-	10,344.01	990.75	-
JOHNSON, LAWRENCE P	GOLF OPERATIONS	GOLF OPERATIONS	GOLF UTILITY PERSON OPERATION	-	5,110.00	-	-	-
			GOLF UTILITY PERSON OPERATION	-	2,419.89	-	-	-

Name	Division	Location	Description
KEATING, PATRICK W	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
KELLEY, EDWARD J	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
KELLEY, ISAH R	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
KILMURRAY, MARK S	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
KUHL, JAMES W	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
LA LANGLOS, DEAN W	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
LAVERI, JOSEPH L	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
LOCKHART, RYAN M	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
MCCALLISTER, MICHAEL E	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
MCCARTHY, JOHN W	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
MEHLO, PAUL R	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
MILLIGAN, LAUREN T	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
NASH, ERWIN R	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
NICHOLS, SCOTT F	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
O'CALLAGHAN, JONATHAN A	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
OPALAVAKIS, CHRISTIAN P	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
POCARO, DYLAN M	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
POPE, HALEY B	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
REYNOLDS, DONALD E	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
RODRIGUES, ANTHONY	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
RYDER, RAIN C	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
SERIAN, MICHAEL T	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
SINISINS, FRANCIS X	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
SPELMAN, JOHN D	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
ST PIERRE, COLLEEN M	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
STEIDEL, ARTHUR H	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
STEIDEL, DANIEL A	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
THORNTON, SEAN P	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
TOMASIAN, THOMAS III	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
TOMASIAN, THOMAS IV	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
VARAZES, KIM M	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
WHITES, JACK C	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
WILLZ, RICHARD A IV	GOLF OPERATIONS	HARBOR	HARBORMASTER DEPARTMENT
GOLF OPERATIONS Total			
BAILEY, TIMOTHY J	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
BISH, ALLAN J	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
MATTHEWS, RICHARD JR	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
MCPHERSON, LEAH K	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
MORRIS, MICHELLE N	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
NEISER, WILLIAM F	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
PARNEY, MARK B	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
RENDON, JOHN C	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
SPRINGER, BARRY S	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
TELESMANICK, THOMAS W	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT
ZUZICK, VELNA M	HARBOR	HARBORMASTER DEPARTMENT	HARBORMASTER DEPARTMENT

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
ALLEN, LYNDESE E	HARBOR	NATURAL RESOURCES	SHELLFISH INSPECTOR	-	3,144.15	-	-	-
PROFT, HEINZ M	HARBOR	NATURAL RESOURCES	NATURAL RESOURCES DIRECTOR	99,530.28	-	-	-	1,614.74
SMELTZER, MATTHEW R	HARBOR	NATURAL RESOURCES	SHELLFISH INTERN	-	1,534.00	-	-	-
SUPANIK, DILLON S	HARBOR	NATURAL RESOURCES	SHELLFISH INTERN	-	1,313.00	-	-	-
WALL, MAXIMILLIAN S	HARBOR	NATURAL RESOURCES	SHELLFISH INTERN	-	1,716.00	-	-	-
NATURAL RESOURCES Total								
BROWN, JOANNE	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	99,530.28	7,707.15	-	-	1,614.74
BUHLER, JOY E	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	1,000.00	-	-	-	-
BURKE, CARLA	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	COORDINATOR-ASSISTIVE TECH	3,196.75	-	-	-	-
CARPENTER, ANN S	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	LIBRARIAN	24,005.03	-	-	-	416.99
CARR, SUZANNE E	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	58,971.33	-	-	4.10	4,176.17
CARTA, EMILY R	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	STAFF LIBRARIAN	2,187.50	-	-	-	-
CLINGAN, JOANNE	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	54,496.97	-	-	1,527.34	350.00
CRAIG, CYNTHIA M	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	22,469.65	-	-	-	809.31
CROWELL, CAROLINE	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	2,489.38	-	-	-	-
CROWELL, WILLIAM D	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
GREEN, MEGAN R	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	EXECUTIVE ASST	53,586.62	-	-	59.65	-
HENKEN, SUSAN D	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	580.00	-	-	-	-
HEWITT, VIRGINIA	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	LIBRARY DIRECTOR	104,649.85	-	-	-	-
HOWARD, CATHERINE E	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	4,465.00	-	-	-	-
INMAN, PHILLIP E	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY EVENING SUPERVISOR	23,076.48	-	-	-	999.98
KELLEY, LAURAL	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	24,194.46	-	-	-	539.54
KRAFT, VINCENT H	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	300.00	-	-	-	-
LEACH, JACQUELINE S	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	4,360.00	-	-	-	-
MARTELL, SUZANNE P	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	STAFF LIBRARIAN	56,074.97	-	-	7.79	3,971.06
MCCARTY, JOAN A	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
MILAN, EMILY R	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ASSISTANT LIBRARY DIRECTOR	60,852.19	-	-	1,013.93	1,251.07
NICHOLS, JUDITH H	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	3,955.00	-	-	-	-
NORTH, PAMELA A	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	4,003.00	-	-	-	-
PAINE, PAMELA A	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	34,932.81	-	-	181.92	1,723.37
PICKETT, JENNIFER B	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	LIBRARIAN	58,971.23	-	-	65.57	4,176.17
REMILLARD, KATHLEEN A	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
SHAW, SHARON S	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	2,893.51	-	-	-	-
SIMMS, CAREY V	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	11,985.28	-	-	-	-
STELLO, MELISSA E	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	23,348.72	-	-	-	-
THORNTON, JAMIE K	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	CIRCULATION ASSISTANT	2,210.00	-	-	-	-
WARDE, MARY V	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	SR LIBRARY TECHNICIAN	19,686.88	-	-	-	-
WAYSTACK, BERNADETTE	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
WHEELER, JEANNIE S	LIBRARY DEPARTMENT	LIBRARY DEPARTMENT	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
LIBRARY DEPARTMENT Total								
							2,860.30	18,413.66

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
ARRIGO, CHRISTOPHER R	POLICE DEPT	POLICE DEPT	PATROLMEN	50,157.79	-	34,071.40	4,592.48	2,042.00
BOORACK, PAUL P	POLICE DEPT	POLICE DEPT	POLICE SERGEANT	91,096.22	-	27,830.25	27,980.23	1,480.00
BRACKETT, ROBERT C	POLICE DEPT	POLICE DEPT	POLICE SERGEANT	86,926.15	-	37,435.08	25,621.28	408.00
BRICKLEY, BRENDAN R	POLICE DEPT	POLICE DEPT	PATROLMEN	67,668.11	-	49,502.68	14,489.73	2,858.00
BROOKS, CHARLES J	POLICE DEPT	POLICE DEPT	PATROLMEN	50,317.04	-	32,330.80	8,030.31	1,750.00
BURNS, JOHN J	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	20,630.00	-	-	369.54	23,724.03
BUTTRICK, RICHARD E JR	POLICE DEPT	POLICE DEPT	PATROLMEN	74,979.24	-	41,407.99	8,328.52	2,708.00
CAMPBELL, RICHARD	POLICE DEPT	POLICE DEPT	POLICE SERGEANT	98,371.93	-	68,472.60	20,239.03	1,190.00
CLARKE, THOMAS D	POLICE DEPT	POLICE DEPT	PATROLMEN	73,981.63	-	39,087.00	22,979.93	1,184.00
CONNERY, JAMES R	POLICE DEPT	POLICE DEPT	PATROLMEN	70,291.22	-	39,465.46	1,756.43	1,572.00
CONSIDINE, KEVIN M	POLICE DEPT	POLICE DEPT	DEPUTY POLICE CHIEF	129,181.26	-	200.00	-	1,150.00
CULVER, LYMAN E JR	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	630.00	-	-	-	-
CURRIE, ROBERT E	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	3,465.00	-	85,684.00	-	-
DEBAGGIS, TEGAN M	POLICE DEPT	POLICE DEPT	PATROLMEN	65,471.23	-	7,650.00	8,335.18	2,350.00
DONOVAN, DANIEL J	POLICE DEPT	POLICE DEPT	PATROLMEN	58,539.46	-	25,424.00	6,128.66	2,912.00
DUTRA, DEREK J	POLICE DEPT	POLICE DEPT	PATROLMEN	74,979.24	-	14,576.96	15,412.51	2,734.00
FAZZINO, RYAN J	POLICE DEPT	POLICE DEPT	PATROLMEN	54,800.11	-	33,073.00	4,247.91	1,798.00
GAGNON, THOMAS A JR	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	2,572.50	-	63,826.80	-	-
GOSHGARIAN, ARAM V	POLICE DEPT	POLICE DEPT	POLICE SERGEANT	91,096.22	-	44,123.01	6,912.00	1,182.00
GRIFFITHS, THOMAS G JR	POLICE DEPT	POLICE DEPT	PATROLMEN	64,727.55	-	43,768.20	3,258.43	1,896.00
GUILLEMETTE, DAVID J	POLICE DEPT	POLICE DEPT	POLICE CHIEF	142,521.45	-	69,178.25	7,754.70	7,754.70
HADFIELD, ROBERT D	POLICE DEPT	POLICE DEPT	PATROLMEN	69,178.25	-	24,408.06	5,223.66	6,293.00
HARRINGTON, JENNIFER L	POLICE DEPT	POLICE DEPT	ANIMAL CONTROL OFFICER	28,081.28	-	7,356.56	862.42	350.00
HARRIS, MARK W	POLICE DEPT	POLICE DEPT	PATROLMEN	77,829.88	-	39,263.91	936.91	1,150.00
HOLMES, MARK T	POLICE DEPT	POLICE DEPT	PATROLMEN	68,081.36	-	73,779.00	13,597.15	998.00
HORGAN, ROBERT F	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	1,050.00	-	51,275.20	8,862.73	350.00
HUTTON, ADAM E	POLICE DEPT	POLICE DEPT	POLICE LEUTENANT	108,462.70	-	65,987.00	-	-
JACEK, DAVID J	POLICE DEPT	POLICE DEPT	SPECIAL POLICE OFFICER	1,879.50	-	-	-	-
JUDGE, JULEL	POLICE DEPT	POLICE DEPT	RECORDS SPECIALIST	50,875.72	-	36,494.20	14,113.77	3,602.87
KANNALLY, KEITH T	POLICE DEPT	POLICE DEPT	PATROLMEN	66,707.94	-	-	-	2,012.00
LABELLE, JOSEPH F JR	POLICE DEPT	POLICE DEPT	PATROLMEN	26,358.23	-	32,353.96	12,473.22	12,473.22
LARIVEE, JOHN J	POLICE DEPT	POLICE DEPT	PATROLMEN	69,342.74	-	187,800.00	13,861.82	1,878.00
LINCOLN, KEITH E	POLICE DEPT	POLICE DEPT	PATROLMEN	63,612.16	-	22,900.00	185.64	2,368.00
MCNALLY, IRIS G	POLICE DEPT	POLICE DEPT	EMCY TELECOM DISPATCHERS	53,678.04	-	-	22,717.95	10,478.13
MITCHELL, JONATHAN L	POLICE DEPT	POLICE DEPT	PATROLMEN	69,909.73	-	11,500.00	-	-
MONTERO, THEODORE R IV	POLICE DEPT	POLICE DEPT	PATROLMEN	46,309.75	-	12,298.17	3,943.67	3,943.67
NICHOLSON, DIANE A	POLICE DEPT	POLICE DEPT	EMCY TELECOM DISPATCHERS	53,678.04	-	24,673.08	11,890.70	11,890.70
NOLAN, NEIL A	POLICE DEPT	POLICE DEPT	PATROLMEN	66,028.96	-	30,277.20	3,227.53	3,656.00
PARKER, GABRIELLA R	POLICE DEPT	POLICE DEPT	EMCY TELECOM DISPATCHERS	31,252.04	-	14,129.80	4,344.33	6,782.11
PETRELL, PETER P	POLICE DEPT	POLICE DEPT	PATROLMEN	73,465.94	-	18,120.00	18,120.00	1,950.00
PORTER, MICHAEL E JR	POLICE DEPT	POLICE DEPT	PATROLMEN	70,299.91	-	11,221.70	1,121.70	5,020.86
ROBBINS, KYLE J	POLICE DEPT	POLICE DEPT	PATROLMEN	25,583.30	-	11,791.00	130.80	-
ROSS, JADE D	POLICE DEPT	POLICE DEPT	EMCY TELECOM DISPATCHERS	44,858.94	-	9,294.57	6,094.96	6,094.96
RUGGIERO, RONALD D	POLICE DEPT	POLICE DEPT	PATROLMEN	58,209.48	-	38,040.20	4,798.89	2,074.00

Name	Division	Location Description	Base	Seasonal	Details	Overtime	Other
STONE, JOSEPH A	POLICE DEPT	POLICE DEPT	1,092.00	-	58,844.60	-	-
SULLIVAN, JOHN F JR	POLICE DEPT	POLICE DEPT	114,496.58	-	63,768.79	4,970.24	350.00
SULLIVAN, JOHN F SR	POLICE DEPT	POLICE DEPT	1,113.00	-	19,555.00	-	-
ULRICH, T P	POLICE DEPT	POLICE DEPT	68,481.24	-	-	1,623.78	358.00
VARLEY, KATIE A	POLICE DEPT	POLICE DEPT	59,151.12	-	-	2,046.78	3,403.76
VERMETTE, TYLER J	POLICE DEPT	POLICE DEPT	64,727.52	-	21,559.00	11,062.12	1,988.00
WALINSKI, AMY	POLICE DEPT	POLICE DEPT	87,744.94	-	20,365.86	23,398.00	2,218.00
WARREN, JOHN E JR	POLICE DEPT	POLICE DEPT	1,197.00	-	74,247.00	-	-
		POLICE DEPT Total	2,996,137.64	-	1,394,133.57	390,272.21	153,496.01
AMAKER, NATHAN F	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,884.75	-	-	-
AMES, LEE A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	63,189.47	-	-	1,971.55	4,884.35
BARBELLA-RANELLO, MATTHEW	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	240.00	-	-	-
BARETT, JACK P	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	225.00	-	-	-
BEEBE, ERIC J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	86,681.60	-	-	-	350.00
BOURGEOIS, MICHAEL H	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	1,857.88	-	-	144.00	-
BOURQUE, CARLENE B	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	14,880.80	-	-	-
BOURQUE, ELIZABETH P	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	3,171.00	-	-	-
BYRON, WYATT N	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	108.00	-	-	-
CARDINO, MARISSA M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	120.00	-	-	-
CARDILLO, MACKENZIE G	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	2,788.50	-	-	-
CARDILLO, RACHEL M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	5,343.50	-	-	-
CELIA, EMILY A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,795.75	-	-	-
CELIN, WIVENOR R	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,521.10	-	-	-
CIAMPA, CHARLES E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	3,461.25	-	-	-
CIAMPA, FRANCESCA M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	6,107.75	-	-	-
CLANCY, JAMES A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	101.25	-	-	101.25
CLANCY, JOHN M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,555.75	-	-	-
CLANCY, JULIA G	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	8,412.88	-	-	-
CLANCY, EMILY A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,891.75	-	-	-
DONNELLY, EMILY A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	5,451.75	-	-	-
DWYER, PAIGE E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,327.00	-	-	-
ETTELHACH, HUNTER J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,647.50	-	-	-
FERNANDES, JACK W	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	9,829.34	-	-	-
FERRERA, AMELIA A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	3,407.50	-	-	-
FERRERA, GUINEVERE A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	5,371.75	-	-	-
FOLLEY, ERIN R	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	7,764.26	-	-	-
FRASER, SUSAN H	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	67,231.78	-	-	6,232.36	2,517.98
GONNELLA, CAMERON J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	60.00	-	-	-	-
GONNELLA, FRANCESCA K	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,971.50	-	-	-
HARLOR, ERIN M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	4,956.14	-	-	-
HARRISON, SKYLAR M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	108.00	-	-	-
HARRISON, WILLIAM C	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	6,971.50	-	-	-
HASTINGS, MADDYLIN E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	15,040.20	-	-	-
HAWTHORNE, CHARLOTTE A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	2,421.51	-	-	-	-
HAWTHORNE, ELIZA K	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	-	5,692.25	-	-	-
		PARKING ENFORCEMENT OFFICER	-	8,651.04	-	-	-
		COVID BEACH STAFF	-	-	-	-	-

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
HURLEY, EVAN O	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	225.00	-	-	-
JONES, DECLAN M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	SWIMMING INSTRUCTORS	-	3,992.00	-	-	-
JUNG, HANNAH M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,704.00	-	-	-
KRAUS, MOLLY H	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,326.25	-	-	-
MAROTTA, KAREN A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	PARKING ATTENDANT	-	1,734.75	-	-	-
MASIELLO, JASON J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	5,909.75	-	-	-
MCCLERRY, RUFUS S	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	TENNIS INSTRUCTOR	-	1,833.00	-	-	-
MCCORMACK, VICTORIA J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	PARKING ATTENDANT	-	3,604.50	-	-	-
MCCOWAN, GRACE E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	2,845.50	-	-	-
MCCOWAN, THOMAS L	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	4,723.75	-	-	-
MEEHAN, REAGAN F	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,959.50	-	-	-
MORAN, JOHN P	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ASSISTANT BEACH SUPERVISOR	-	2,826.25	-	-	-
MORAN, KAITLYN E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	WATERFRONT DIRECTOR	-	6,529.88	-	-	-
MUNGOVAN, MARTINE C	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	4,467.75	-	-	-
MUNGOVAN, PATRICK F	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	101.25	-	-	-
MURPHY, GERRIT W	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	PROGRAM SPECIALIST	12,521.56	-	-	-	-
NIKAS, SAMANTHA A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	5,363.75	-	-	-
NIKAS, EVAN J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	7,075.00	-	-	-
O'CONNOR, CAROLINE R	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,130.50	-	-	-
O'CONNOR, KATHLEEN J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	4,432.00	-	-	-
O'CONNOR, PATRICK J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	5,343.50	-	-	-
O'CONNOR, THOMAS P	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	4,976.00	-	-	-
PIERRE, ALYN	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	3,987.75	-	-	-
QUINN, CASEY	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	6,090.50	-	-	-
QUINN, KADEN	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	6,830.75	-	-	-
QUINN, WALTER W	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	232.50	-	-	-
ROBINSON, DAVID J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	7,211.38	-	-	-
ROWE, MEREDITH K	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,795.75	-	-	-
ROWE, NATHANIEL	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	6,599.57	-	-	-
SAWYER, CAELAN J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	112.50	-	-	-
SEISER, ELI M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	928.00	-	-	-
SOBCHUK, JACK A	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	2,554.37	-	-	-
SOBCHUK, WILLIAM H	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	4,807.50	-	-	-
STREET, DANIEL M	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	PARKING ATTENDANT	-	4,755.75	-	-	-
SULLIVAN, ARIGAIL C	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	209.25	-	-	-
SYLER, MCKENZIE L	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	5,404.75	-	-	-
VAN ESSENDELFT, BECKETT C	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	6,003.99	-	-	-
VEALE, NICHOLAS J	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	COVID BEACH STAFF	-	7,584.35	-	-	-
VISCO, NADIA S	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,536.00	-	-	-
VLONG, HARRY Q	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,867.75	-	-	-
WALSH, KEVINE E	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	ACTIVITIES COORDINATOR	-	271.89	-	-	-
WHITE, ALEXANDRA N	REC & YOUTH DEPARTMENT	REC & YOUTH DEPARTMENT	LIFEGUARD	-	3,606.00	-	-	-
			COVID BEACH STAFF	-	855.00	-	-	-
				233,963.80			8,347.91	7,756.33
						314,657.94		

REC & YOUTH DEPARTMENT Total

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
ANDERSON, MARY E	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	208.00	-	-	-	-
BONATT, ALICE L	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
BOWERS, JANET S	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	234.00	-	-	-	-
BUCKWOLD, JUELLE	TOWN CLERK DEPT	TOWN CLERK DEPT	REGISTRARS OF VOTERS	208.00	-	-	-	-
CALLAHAN, CHARLES L	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	312.00	-	-	-	-
CALLAHAN, JOAN A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	312.00	-	-	-	-
CARROLL, ERIC G	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
CARROLL, GAYLE E	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
CLANCY, JO ANNE P	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	221.00	-	-	-	-
CORBETT, URSULA K	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	351.00	-	-	-	-
DOUCETTE, ANITA N	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTED OFFICIAL	104,537.64	-	-	-	-
EATON, DONNA W	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	78.00	-	-	-	-
ELDRIDGE, JOHN A SR	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	364.00	-	-	-	-
GENATOSSIO, CAROLA	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	221.00	-	-	-	-
HALL, SANDRA	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	416.00	-	-	-	-
HEMMINGS, DOROTHY G	TOWN CLERK DEPT	TOWN CLERK DEPT	REGISTRARS OF VOTERS	3,379.25	-	-	-	-
KAISER, JANET M	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	221.00	-	-	-	-
KAPLAN, ANN W	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	312.00	-	-	-	-
KNOWLES, SHIRLEY	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	845.00	-	-	-	-
MASLOWSKI, MARY A	TOWN CLERK DEPT	TOWN CLERK DEPT	EXECUTIVE ASST	56,074.86	-	-	280.53	350.00
MILLS, SUSAN J	TOWN CLERK DEPT	TOWN CLERK DEPT	REGISTRARS OF VOTERS	702.00	-	-	-	-
MULLER, KATHLEEN	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	208.00	-	-	-	-
OTOOLE, SHEILA K	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
PANKO, DEAN K	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
PINA, MARY ANN E	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	78.00	-	-	-	-
REMILLARD, WILFRED	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	221.00	-	-	-	-
ROSE, MARGARET A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	143.00	-	-	-	-
SCHLANSKY, MARILYN A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	91.00	-	-	-	-
SCHLANSKY, PAUL M	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	976.50	-	-	-	-
SEMENTA, DEBORAH A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	208.00	-	-	-	-
SHAPIRO, ROSANNE	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
STARK, VIRGINIA A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	91.00	-	-	-	-
SULLIVAN, LUDITH M	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	208.00	-	-	-	-
TAVANO, DONNA L	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	221.00	-	-	-	-
THAYER, CAROL A	TOWN CLERK DEPT	TOWN CLERK DEPT	ELECTION WORKERS	104.00	-	-	-	-
WEINSTEIN, SUSAN W	TOWN CLERK DEPT	TOWN CLERK DEPT	ASST TOWN CLERK	61,831.70	-	-	240.99	625.53
WEST, PAULA M	TOWN CLERK DEPT	TOWN CLERK DEPT	ASST TOWN CLERK	234,105.95	-	-	521.12	975.53
TOWN CLERK DEPT Total								
BELTS, GERALD C	TOWN HALL	CONSTABLES	ELECTED OFFICIAL	125.00	-	-	-	-
CAKOUNES, LEO G	TOWN HALL	CONSTABLES	ELECTED OFFICIAL	125.00	-	-	-	-
ROBINSON, DAVID A	TOWN HALL	CONSTABLES	ELECTED OFFICIAL	125.00	-	-	-	-
CONSTABLES Total				375.00	-	-	-	-

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
HADLEY, JEFFREY G	TOWN HALL	FINANCE COMMITTEE	BOARD CLERK	76.41	-	-	-	-
BANFORD, RICHARD F	TOWN HALL	FINANCE COMMITTEE Total	COMPUTER COORDINATOR	76.41	-	-	-	-
BALLANTINE, LARRY G	TOWN HALL	INFORMATION TECHNOLOGY	MONTHLY EMPLOYEES - TOWN	99,537.64	-	-	-	7,103.18
FORD, STEPHEN P	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	7,103.18
HOWELL, DONALD F	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MACASKILL, MICHAEL D	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MCMAHUS, EDWARD J	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
CLARK, CHRISTOPHER	TOWN HALL	SELECTMEN Total	TOWN ADMINISTRATOR	12,000.00	-	-	-	-
DELANEY, DANIELLE P	TOWN HALL	TOWN HALL	SUPPORT STAFF SUPERVISOR	159,252.76	-	-	-	29,989.38
FELTON, SHILO K	TOWN HALL	TOWN HALL	BOARD SECRETARY	34,258.59	-	-	-	-
LAWTON, ROBERT C	TOWN HALL	TOWN HALL	TOWN ADMINISTRATOR	1,415.86	972.64	-	-	-
MACURA, PATRICIA A	TOWN HALL	TOWN HALL	EXECUTIVE ASSISTANT TO T.A.	25,000.00	-	-	-	-
MOORE, JEANETTE H	TOWN HALL	TOWN HALL	BOARD SECRETARY	51,450.00	-	-	3,532.50	-
POWERS, JOSEPH F	TOWN HALL	TOWN HALL	ASSISTANT TOWN ADMINISTRATOR	1,296.69	-	-	-	-
STEIDEL, ANN	TOWN HALL	TOWN HALL	SUPPORT STAFF SUPERVISOR	107,264.10	-	-	-	4,442.01
STEIDEL, MICHAEL A	TOWN HALL	TOWN HALL	IT INTERN	46,410.00	-	-	-	4,393.04
ALVES, TRACEY L	WATER DEPARTMENT	TOWN HALL Total	-	576.00	-	-	-	-
CARRIHO, GARY A	WATER DEPARTMENT	WATER DEPARTMENT	ADMINISTRATIVE ASST	426,924.00	972.64	-	3,532.50	38,824.43
CURRIE, SCOTT A SR	WATER DEPARTMENT	WATER DEPARTMENT	MONTHLY EMPLOYEES - TOWN	54,431.00	-	-	81.22	350.00
ELDRIDGE, JASON M	WATER DEPARTMENT	WATER DEPARTMENT	ELECTRICIAN JOURNEYMAN	1,000.00	-	-	-	-
GRIFFIN, ABIGAIL J	WATER DEPARTMENT	WATER DEPARTMENT	DISTRIBUTION OPERATOR FOREMAN	52,262.45	-	-	376.44	2,609.98
HICKS, STEVEN G	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	70,788.13	-	-	33,388.29	1,757.29
MAJKA, JOSHUA D	WATER DEPARTMENT	WATER DEPARTMENT	ASSISTANT WATER SUPERINTENDENT	-	6,772.50	-	-	-
MARSH, WELLESLEY	WATER DEPARTMENT	WATER DEPARTMENT	DIS MECHANIC/OP II	81,787.68	-	-	9,040.74	3,001.86
MILAN, DANA M	WATER DEPARTMENT	WATER DEPARTMENT	EXECUTIVE ASST	54,710.32	-	-	22,503.08	-
NEUWARD, BERNARD	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DISTRIBUTION OPER	64,085.64	-	-	23.80	3,890.02
NEWHARD, PATRICIA A	WATER DEPARTMENT	WATER DEPARTMENT	TREATMENT OPERATOR T2	57,291.40	-	-	20,468.74	1,251.74
NICHOLSON, DAVID C JR	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	67,642.40	-	-	25,760.71	5,283.07
PELLETIER, DANIEL R	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DISTRIBUTION OPER	58,612.64	7,008.75	-	21,100.88	-
PENNINGER, WILLIAM E	WATER DEPARTMENT	WATER DEPARTMENT	WATER SUPERINTENDENT	19,844.26	-	-	-	1,076.84
PICARD, TIMOTHY J	WATER DEPARTMENT	WATER DEPARTMENT	PRIMARY DISTRIBUTION OPERATOR	64,496.74	-	-	23,198.12	4,567.47
SALZILLO, NELL J	WATER DEPARTMENT	WATER DEPARTMENT	DIS MECHANIC/OP III	57,980.96	-	-	3,300.66	-
SIEGER, ROBERT P	WATER DEPARTMENT	WATER DEPARTMENT	TREATMENT OPERATOR T2	67,642.40	-	-	25,785.38	4,790.24
SIEGER, SANDRA	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	700.00	4,567.50	-	-	-
SPARROW, PHILIP M	WATER DEPARTMENT	WATER DEPARTMENT	ASST SUPERINTENDENT/COMPTROLLER	74,000.08	-	-	2,020.48	5,253.25
THOMPSON, ALLIN	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DIS OPER DI	42,166.83	-	-	10,886.33	19,768.80
UNDERWOOD, JUDITH	WATER DEPARTMENT	WATER DEPARTMENT	MONTHLY EMPLOYEES - TOWN	1,000.00	-	-	-	-
HOUSE, SHEILA	YOUTH COUNSELOR	WATER DEPARTMENT Total	MONTHLY EMPLOYEES - TOWN	992,002.93	-	-	198,144.87	53,600.56
		YOUTH COUNSELOR	YOUTH COUNSELOR	91,316.20	18,348.75	-	-	900.00
		Grand Total		14,068,071.97	703,903.25	1,474,455.54	1,834,826.46	915,589.93

Name	Division	Location Description	Job Class Description	Base	Seasonal	Details	Overtime	Other
HADLEY, JEFFREY G	TOWN HALL	FINANCE COMMITTEE	BOARD CLERK	76.41	-	-	-	-
BANFORD, RICHARD F	TOWN HALL	FINANCE COMMITTEE Total	COMPUTER COORDINATOR	76.41	-	-	-	-
BALLANTINE, LARRY G	TOWN HALL	INFORMATION TECHNOLOGY	MONTHLY EMPLOYEES - TOWN	99,537.64	-	-	-	7,103.18
FORD, STEPHEN P	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	7,103.18
HOWELL, DONALD F	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MACASKILL, MICHAEL D	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MCMAHUS, EDWARD J	TOWN HALL	SELECTMEN	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
CLARK, CHRISTOPHER	TOWN HALL	SELECTMEN Total	TOWN ADMINISTRATOR	12,000.00	-	-	-	-
DELANEY, DANIELLE P	TOWN HALL	TOWN HALL	SUPPORT STAFF SUPERVISOR	159,252.76	-	-	-	29,989.38
FELTON, SHILO K	TOWN HALL	TOWN HALL	BOARD SECRETARY	34,258.59	-	-	-	-
LAWTON, ROBERT C	TOWN HALL	TOWN HALL	TOWN ADMINISTRATOR	1,415.86	972.64	-	-	-
MACURA, PATRICIA A	TOWN HALL	TOWN HALL	EXECUTIVE ASSISTANT TO T.A.	25,000.00	-	-	-	-
MOORE, JEANETTE H	TOWN HALL	TOWN HALL	BOARD SECRETARY	51,450.00	-	-	3,532.50	-
POWERS, JOSEPH F	TOWN HALL	TOWN HALL	ASSISTANT TOWN ADMINISTRATOR	1,296.69	-	-	-	-
STEIDEL, ANN	TOWN HALL	TOWN HALL	SUPPORT STAFF SUPERVISOR	107,264.10	-	-	-	4,442.01
STEIDEL, MICHAEL A	TOWN HALL	TOWN HALL	IT INTERN	46,410.00	-	-	-	4,393.04
ALVES, TRACEY L	WATER DEPARTMENT	TOWN HALL Total	-	576.00	-	-	-	-
CARRIHO, GARY A	WATER DEPARTMENT	WATER DEPARTMENT	ADMINISTRATIVE ASST	426,924.00	972.64	-	3,532.50	38,824.43
CURRIE, SCOTT A SR	WATER DEPARTMENT	WATER DEPARTMENT	MONTHLY EMPLOYEES - TOWN	54,431.00	-	-	81.22	350.00
ELDRIDGE, JASON M	WATER DEPARTMENT	WATER DEPARTMENT	ELECTRICIAN JOURNEYMAN	1,000.00	-	-	-	-
GRIFFIN, ABIGAIL J	WATER DEPARTMENT	WATER DEPARTMENT	DISTRIBUTION OPERATOR FOREMAN	52,262.45	-	-	376.44	2,609.98
HICKS, STEVEN G	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	70,788.13	-	-	33,388.29	1,757.29
MAJKA, JOSHUA D	WATER DEPARTMENT	WATER DEPARTMENT	ASSISTANT WATER SUPERINTENDENT	-	6,772.50	-	-	-
MARSH, WELLESLEY	WATER DEPARTMENT	WATER DEPARTMENT	DIS MECHANIC/OP II	81,787.68	-	-	9,040.74	3,001.86
MILAN, DANA M	WATER DEPARTMENT	WATER DEPARTMENT	EXECUTIVE ASST	54,710.32	-	-	22,503.08	-
NEUWARD, BERNARD	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DISTRIBUTION OPER	64,085.64	-	-	23.80	3,890.02
NEWHARD, PATRICIA A	WATER DEPARTMENT	WATER DEPARTMENT	TREATMENT OPERATOR T2	57,291.40	-	-	20,468.74	1,251.74
NICHOLSON, DAVID C JR	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	67,642.40	-	-	25,760.71	5,283.07
PELLETIER, DANIEL R	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DISTRIBUTION OPER	58,612.64	7,008.75	-	21,100.88	-
PENNINGER, WILLIAM E	WATER DEPARTMENT	WATER DEPARTMENT	WATER SUPERINTENDENT	19,844.26	-	-	-	1,076.84
PICARD, TIMOTHY J	WATER DEPARTMENT	WATER DEPARTMENT	PRIMARY DISTRIBUTION OPERATOR	64,496.74	-	-	23,198.12	4,567.47
SALZILLO, NELL J	WATER DEPARTMENT	WATER DEPARTMENT	DIS MECHANIC/OP III	57,980.96	-	-	3,300.66	-
SIEGER, ROBERT P	WATER DEPARTMENT	WATER DEPARTMENT	TREATMENT OPERATOR T2	67,642.40	-	-	25,785.38	4,790.24
SIEGER, SANDRA	WATER DEPARTMENT	WATER DEPARTMENT	SEASONAL LABORER	700.00	4,567.50	-	-	-
SPARROW, PHILIP M	WATER DEPARTMENT	WATER DEPARTMENT	ASST SUPERINTENDENT/COMPTROLLER	74,000.08	-	-	2,020.48	5,253.25
THOMPSON, ALLIN	WATER DEPARTMENT	WATER DEPARTMENT	SECONDARY DIS OPER DI	42,166.83	-	-	10,886.33	19,768.80
UNDERWOOD, JUDITH	WATER DEPARTMENT	WATER DEPARTMENT	MONTHLY EMPLOYEES - TOWN	1,000.00	-	-	-	-
HOUSE, SHEILA	YOUTH COUNSELOR	WATER DEPARTMENT Total	MONTHLY EMPLOYEES - TOWN	992,002.93	-	-	198,144.87	53,600.56
		YOUTH COUNSELOR	YOUTH COUNSELOR	91,316.20	18,348.75	-	-	900.00
		Grand Total		14,068,071.97	703,903.25	1,474,455.54	1,834,826.46	915,589.93

Citizens Committee Vacancy Form

Volunteer Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY VACANCY FORM BOARD OF SELECTMEN 732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____

Town _____ ZIP _____

Telephone _____

Email _____

Occupation _____

LIST IN ORDER OF PREFERENCE

PLANNING AND PRESERVATION

- () Agricultural Commission
- () ***Board of Appeals**
- () Brooks Academy Museum Commission
- () Building Code Board of Appeals
- () Bylaw/Charter Review Committee
- () Community Preservation Committee
- () ***Conservation Commission**
- () Cultural Council Committee
- () Forest Committee
- () Harwich Energy Committee
- () Historic District and Historical Commission
- () ***Planning Board**
- () Real Estate, Open Space Committee
- () Traffic Safety Committee
- () Trail Committee
- (() OTHER _____

RECREATION

- () Bikeways Committee
- () Golf Committee
- () Recreation & Youth Commission
- () Waterways Committee

OTHER

- () Affordable Housing Trust
- () ***Board of Assessors**
- () ***Board of Health**
- () Capital Outlay Committee
- () Cemetery Commission
- () Community Center Facilities Committee
- () Constable
- () Council on Aging
- () Finance Committee
- () Harwich Accessibility Rights Committee
- () Harwich Center Initiative Committee
- () Harwich Housing Committee
- () Harwich Port Parking Committee
- () Herring Supervisor (Voluntary)
- () Noise Containment Committee (Ad Hoc)
- () Shellfish Constable (Voluntary)
- () Treasure Chest Committee
- () Voter Information Committee
- () Wastewater Support Committee
- () Youth Services Committee
- () Voter Information Committee

*** Please include a resume with form**

TOWN OF HARWICH - TELEPHONE NUMBERS

Area Code: 508

TOWN OFFICES

Animal Control Officer	430-7565
Board of Assessors	430-7503
Building Department	430-7506
Cemetery Commission	430-7549
Channel 18	430-7569
Community Center	430-7568
Conservation Commission	430-7538
Conservation Director	430-7538
Council on Aging	430-7550
Outreach Program	430-7551
Disposal Area Scalehouse	430-7558
Harbormaster	430-7532
Harbor Workshop	430-7529
Health Department	430-7509
Department of Public Works	430-7555
Inspectors (Gas, Wiring, Plumbing)	430-7507
Planning Board	430-7511
Recreation & Youth	430-7553
Recreation Director's Office	430-7554
Beach Sticker Sellers (June - Labor Day)	430-7638
Selectmen's Office	430-7513
TTY (For the Hearing Impaired)	430-7537
Town Accountant	430-7518
Town Administrator	430-7513
Town Clerk	430-7516
Town Engineer	430-7508
Town Nurse	430-7505
Town Planner	430-7511
Town Treasurer/Tax Collector	430-7501
Veterans' Agent	430-7510
Water Department	432-0304
Youth Counselor	430-7836

LIBRARIES

Brooks Free Library	430-7562
Chase Library	432-2610
Harwich Port Library	432-3320

CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop	430-5234
Maintenance	430-7561
Tee Times	430-7560

MONOMOY REGIONAL SCHOOL DISTRICT	945-5234
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****** ALL EMERGENCY CALLS. 911 ******

POLICE DEPARTMENT	430-7541
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FIRE DEPARTMENT	430-7546
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Front cover photo: Herring River Marsh from Bells Neck Bridge

Photo provided by: Stephanie Foster

Back cover photo: Heron in Flight

Photo courtesy of: Stephanie Foster